

The Town of  
Star Valley Ranch, Wyoming  
**NATURAL RESOURCE BOARD MINUTES**  
Thursday, July 28, 2022

Present: Victor Padilla – Chairman  
Greg Greenhoe – Member  
Paul Bordwell – Member  
Ruzena Rok – Member  
Deborah Bohannon – Member  
Deb Adler – Alternate Member  
Craig Adler – Chair, Trails Committee/Trail Crew

Absent: Shirley Greenhoe, Chair, Parks and Landscaping Committee  
Don Baillie – TSVR NRB Council Liaison

Guests: Lee Hansen – TSVR Councilman  
Chris Rok - Guest

1. **Call to Order and Introductions.** Chairman V. Padilla called the meeting to order at 2:06pm. Deborah Bohannon was introduced by G. Greenhoe as the newest member of the NRB.
2. **Review and Approval of Prior NRB Meeting Minutes.** G. Greenhoe motioned to approve the final minutes as written from the June 28, 2022 NRB Meeting. P. Bordwell seconded and the motion passed unanimously.
3. **NRB Donation Account Report.** V. Padilla presented the account report. Since the last NRB meeting in June, for the General Fund Account there have been expenditures in the amount of \$16.75 to Crown Trophy for Arbor Day brass plates. Donations received include \$80 for community garden water and deposit of a Wyoming Hunger Initiative Grant in the amount of \$1,356.92 bringing the General Fund balance to \$5,008.77. The Trails Account had an expenditure of \$2,400 for trail books and a garage sale receipt in the amount of \$305 resulting in a balance of \$3,453.84. Total funds available for the two accounts is \$8,462.21. There was brief discussion regarding the community garden water bill that was just received for \$63.08 (the NRB pays this water bill during the months of June, July, and August). R. Rok motioned to approve the account report; D. Adler seconded. The motion was unanimously approved.

**2022 NRB Budget.** V. Padilla provided a review of the 2022 NRB budget. The participants discussed the addition of the Hunger Initiative Grant funding to the Community Garden budget. Currently, 99% of the Community Garden budget (\$6,237) has been expended. With the addition of the Hunger Initiative Grant funds (\$6,237 + \$1,356.92), the new Community Garden budget amount will be \$7,656.92. To date, a total of \$13,986 or 64.4% of the 2022 NRB budget has been expended leaving a current budget balance of \$7,729 (prior to addition of the Hunger Initiative Grand funding). G. Greenhoe made a motion to approve the budget as modified; P. Bordwell seconded. The motion was unanimously approved. [See **Appendix I** for a copy of the 2022 NRB budget prior to amendment.]

4. **Trails Committee/Trail Crew Report.** C. Adler presented the Trails Committee report. The main activities worked on from the end of June through the end of July include:
- Installation of wildlife friendly buck-and-pole fencing at Fox Run Park (completed 15 July).
  - Significant progress on construction of the Prater Canyon Trailhead (estimated as being 90% complete as of 28 July). Eight days of work was performed with the Trail Crew and the Town Road Crew worked another two days. The hiking trail has been rerouted and the ATV chute has been reclaimed. Seventeen sections of buck-and-pole fence was installed to define the trailhead parking area and six loads of road-base was added by the Town Road Crew. Rock work is in process to protect the trail and deter motorized traffic. An informal Trailhead opening is anticipated sometime later this fall.
  - Four days of regular trails maintenance was performed on the Green Canyon Complex, Prater-Murphy, and Cedar Creek trails.
  - C. Adler attended a chainsaw certification course on 6,7, 8 and 12 July and obtained his Forest Service chainsaw certification.
  - Preparations for the annual NRB garage sale are ongoing.
  - Completion of the Eagle Scout Nature Trail project at Fox Run Park on 22 July.
  - Lastly, engraved stones were pre-positioned in preparation for the “Cargo Crossing” dedication on Cedar Creek trail set to occur sometime in late August.
- The participants discussed the new shed being purchased by the Town for use by the NRB due to the lean-too at the First Response Center being removed. The new shed will be located in the Town’s maintenance yard on the northwest side. The new shed will be larger than the area the NRB currently uses. G. Greenhoe noted that in July/August the NRB needs to remember to remind Nancy Dana (Leisure Valley, Inc.) to invoice the Town for the \$300 annual lease on the Cedar Creek Trailhead. [See **Appendix II** for the full Trails Committee report.]
5. **Parks & Landscaping Committee.** V. Padilla presented the Parks & Landscaping Committee report as S. Greenhoe was not present at the meeting. Following receipt of the Wyoming Hunger Initiative grant, four oval tanks (6x2x2) have been purchased and delivered to the Town maintenance yard. Installation is tentatively planned for the end of August. The Crop Circles Community Garden is doing well and we are seeing the “community” in Community Garden with gardeners taking care of each other’s crop circles by watering when gardeners are away. Extra produce will begin being donated to the Community Food Bank during the month of August. [See **Appendix III** for the full Landscaping Committee report.]
6. **Firewise & Public Safety Day, July 9<sup>th</sup>.** G. Greenhoe presented a recap of Public Safety Day and the Firewise program which was a success. Town crews picked up all slash piles around town over the past week. The Town’s Firewise lead is Councilman Ron Denny. G. Greenhoe noted he thought a Public Safety Committee may be in order, however, that is up to the Town Council to decide. P. Bordwell will work with Councilman Denny on Firewise. Patty Pringle is also back with the Firewise program.
7. **War-on-Weeds.** G. Greenhoe noted that the Men’s Golf Association pulled 2,200 lbs of musk thistle today and they plan to go out again next week. Once finished Lincoln County

Weed and Pest will cut a check for .50 cents per pound. The members noted it has been a bad year for weeds due to all the moisture received during the spring.

8. **Old Business.** None.

**New Business.** The participants reviewed the NRB Tasks & Responsibilities spreadsheet compiled by G. Greenhoe. [See **Appendix IV** for a copy of the NRB Tasks & Responsibilities spreadsheet.] A brief discussion was held regarding use of the Town dumpster for the NRB Garage Sale instead of ordering one and also the members discussed the area where the garage sale will occur as not to impede First Response Center access by the Mid-Valley Fire District. Finally, the members discussed using leftover buck-and-pole fencing at the end of Middle Branch (where the truck rollover previously happened) with the addition of reflectors.

9. **Next Meeting & Adjournment.** The next NRB meeting is planned for 2:00pm, Tuesday, September 20, 2022 at the TSVR Town Hall. G. Greenhoe motioned for the meeting to adjourn with a second from P. Bordwell. The NRB meeting adjourned at 3:20pm.

APPENDIX I

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2	NRB 2021/22 Donation Budget	Estimated		Actual										Total	Balance	% Expended	
3	Project	Cost		Expenses										Spent			
4																	
5																	
6	Buck & Pole Fence Fox Run Park	5,800		B&P Fence		Nails								3,316	2,484	57.2%	
7				3,093		223											
8	Community Garden Expansion	6,300		Tanks		Gravel								6,237	63	99.0%	
9				3,580		216								277	79		
10				Flowers		H2O Parts											
11	Flowers/Christmas Trees	285		142.01										142	143	49.8%	
12														0	1,330	0.0%	
13	Shade Sail CANCEL	1,330		MD Nursery		Kearney's								555	835	40.4%	
14				0		472.5								13,177			
15	Arbor Day Trees	1,400		B&P Fence		Nails								1,764	2,086	45.8%	
16				1,042		74								1,000	0	100.0%	
17	Prairie Canyon TH Improvements	3,850		Check to Co										681	569	54.5%	
18				1,000										281	219	56.3%	
19	Weed Bounty Program	1,000		Tools		B&P Fence								681	569	54.5%	
20				141		414								281	219	56.3%	
21	Trail Tools & Cedar TH Fence	1,250		Lumber										13,986	7,729	64.4%	
22				281.26													
23	Green Canyon Toilet Screen	500															
24																	
25	Total	21,715												Total:			

## APPENDIX II

## **Trails Committee Report - 28 July, 2022**

During the period [28 June - 28 July] the trail crew worked on two large projects (Fox Run Park buck and pole fencing and Prater Trailhead construction) and continued to make progress on maintenance of the Green {complex}, Prater, and Cedar trails. Other activities included completion of the Chainsaw Certification course, hauling engraved stones to the Cedar Creek Trail - Spruce Grove for the Cargo Crossing celebration, and removal of 2 large/medium trees on the Prater-Murphy trail.

- Fox Run Park Buck and Pole Fence project - completed on 15 July
  - Three work days required to complete this project: 1, 8, and 15 July
  - Wildlife friendly design
  - Removed old Juniper fence posts & metal nails, hooks, and wire
  
- Significant progress on Prater Canyon Trailhead Construction - 90% complete as of 28 July
  - 8 work days completed by the Star Valley Ranch Trail Crew
  - 2 work days completed by the Town of Star Valley Ranch road crew
  - Hiking Trail re-routed and "ATV" chute reclaimed
  - TOSVR road crew added 6 loads of road base and re-graded the parking area
  - Rock work added to protect the new trail and deter motorized traffic
  - 17 sections of Buck and Pole fence added to define the parking area
  - Prater Trailhead sign installed
  - *Two projects remain to complete in August:*
    - *Add Straw Wattles above trail on previous steep chute / control erosion*
    - *Install Trailhead Kiosk with new trail map, information panel, and signage*
  - *Expect to have informal event to "open" the new trailhead / by 1 September*

**APPENDIX II (continued)**

- Regular trails maintenance included 4 days ~ Green Complex, 3 days ~ Prater-Murphy, 2 days ~ Cedar, and 1 day ~ Fox Run Park
  - Stained bridge on Vista-Prater trail at Vista trailhead
  - Heavy maintenance on the Valley View and Vista-Prater trails
  - Extensive grass trimming on the “short spur” of the Vista-Prater trail
  - Installed new Mutt Mitt dispenser / pole at Fox Run Park trailhead
  - Added new Mutt Mitt dispenser at entrance to Fox Run Park / Hardman
  - Removed two large/medium trees from Prater-Murphy trail, about 1 mile up, 8150 FT
  
- Completed chainsaw certification course
  - 6, 7, 8, & 12 July
  - Received Sawyer certification from Forest Service
  - Extensive safety and chainsaw maintenance training
  
- Garage Sale preparations, continued pick-ups and drop offs
  
- Preparations for “Cargo Crossing” celebration 18 / 19 August
  - moved etched stones to the Spruce Grove
  - awaiting decision from the family to set exact date & time / set by the end of this week
  - working with the Lynch’s on informal gathering, meal, etc. at their home
  - will have a planning meeting once the date is set
  
- Nature Trail - Eagle Scout project complete / signage installed / 22 July

**APPENDIX III**

**NRB Parks and Landscaping report**

**July 2022**

4 oval tanks, 6x2x2, purchased with the grant from the Wyoming Hunger Initiative have been delivered to the Town maintenance yard.

Would like to get them in place in August and the gravel placed in the bottoms. Order potting soil too so they are all ready to plant next season 2023.

The Crop Circles are doing well, plants are growing. We see the community in Community Garden; gardeners are taking care of each another's crop circle by watering when a gardener is away.

We will begin to extra produce donated to the Community Food Bank in August.

Respectfully submitted: Shirley Greenhoe

APPENDIX IV

Natural Resource Board Tasks and Responsibilities  
July 28, 2022

Program	Responsible?	Tasks	Due Date	Location of Data/Contracts			
Arbor Day/Tree City	Ru Rok	Annual Proclamation Arbor Day - agenda Recertification Fund Raising /Plaque Mgt.	February Council Mtg 2 <sup>nd</sup> Saturday of June December 2022 May	Kristin Gray Electronic Files Tara Costanzo Crown Trophy – Idaho Falls – Eric Daniels	307-883-8696 307-777-3626 208-552-7696	clerk@starvalleyranchwy.org tara.costanzo@wyo.gov crownidaho@gmail.com	
War-on-Weeds	Victor Padilla	Annual WOW Day Roadside Spraying Bid Roadside Spraying Spot Spraying with LCWP Musk Thistle Bounty Program Musk Thistle Bounty Program Agreement & Transfer Funds	Thursday after Arbor Day February 3 <sup>rd</sup> week of June Late July or early August Late July March	Travis Osmond, LCW&P Mel Shurnway, Valley Veg. Solutions ID Special Areas! Richard Endres, Men's Golf Assn. Travis Osmond, LCW&P Agreement in Electronic Files \$1,000	307-887-8333 307-248-8288 307-248-8288 307-354-7342 307-887-8333	travislcwp@silverstar.com mel.valleyveg@gmail.com mel.valleyveg@gmail.com travislcwp@silverstar.com	
Firewise		Program Update - 2022 Annual Report/Certification Home Inspections Coordination/New Plan	End of 2022 November 2022 Spring/summer/fall 2023	Nate Wilson, WY Forestry Division Online – Ron Denney Chuck Butterfield Ron Denney	307-367-2119 208-390-4149	nate.wilson@wyo.org greysriverfc@gmail.com rdenney@starvalleyranchwy.org	
Community Garden		Advertise Plots Available/Apps Assignment of garden plots Annual maintenance Manage Agreements/Donations	Dec to Feb April/May June May/June	Current Gardener List		svrcommunitygarden@gmail.com	
Fox Run Park	Craig Adler Victor Padilla	Trail and Trailhead Maint. Tree Watering	July June to September	Watering Trailer/Willy	307-880-5325	pwd@starvalleyranchwy.org	
Trails	Craig Adler	Annual Trail Maintenance	September			svrtrails@gmail.com	



APPENDIX IV (continued)

		Annual Trailhead Maint. Coordination with the FS	June Ongoing	Marinda Vechnak	520-971-9370	marinda.vechnak@usda.gov
Wildlife Issues		Deer Feeding etc.	Ongoing	Gary Fralick	307-730-2802	gary.fralick@wyo.gov
Star Party		Contact Brandon Burnham	Summer/Dark Night	Brandon Burnham	307-880-2584	Brandoninstarvalley@gmail.com
Friends of the B-T		Coordinating Projects Fundraising	Ongoing	Scott Kosiba Madison Travis	307-690-8869	scott@btfriends.org madison@btfriends.org
Greys River Collaborative	Craig Adler	Identifying and Implementing projects on the Greys River RD	Meet every 3 or 4 months	Chuck Butterfield	307-690-0625	greysriverfc@gmail.com