



**TO:** All Contractors

**FROM:** Elias Garcia, P.E., T.E., Assistant City Engineer

**DATE:** April 11, 2024

**SUBJECT:** **ADDENDUM NO. 1** to Engineering and Design Services for HVAC Replacement of the Community Center Improvements Project

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This Addendum No. 1 is being issued for the Engineering and Design Services for HVAC Replacement of the Community Center Improvements Project

**The intent of this Addendum No. 1 is to include the following revisions, additions, and/or deletions shall hereby be made a part of the RFP documents.**

**The submittal deadline has been extended and proposals and fees are due on:**

**TUESDAY, APRIL 30<sup>TH</sup>, 2024 @ 4PM**

A **Mandatory** site walk is scheduled **Tuesday, April 23<sup>rd</sup>, at 10 A.M.** at Stanton City Hall, 7800 Katella Avenue, Stanton, CA 90680. **Interested parties are highly encouraged to attend to understand current conditions.** The new HVAC units will be available for viewing during the site walk.

**The intent of this Addendum No. 1 is to include the following revisions, additions, and/or deletions shall hereby be made a part of the RFP documents.**

Listed below are the questions / inquiries received and the City's Responses:

1. Are the existing mechanical drawings available (only electrical drawings were provided in the RFP)?

**Response: All available engineering plans and drawings can be accessed and downloaded through this shared file link ([City Hall As-Builts](#)) for informational purposes. Contractors shall verify that all existing elements are as noted in the plans/drawings.**

2. What is the carrier-submitted equipment selection based on? Did they do a site visit for this?

**Response: A sourcewell contract. Yes.**

3. What is the existing unit's manufacturer? Will new units fit on the same curb or roof openings?

**Response: To be determined by the consultant.**

4. Are existing units controlled by the building EMS system? What is the manufacturer of the existing EMS system?

**Response: Climetec "Bactalk"**

5. Can we use the existing EMS system, or will we need to provide a new one?

**Response: The City desires the selected consultant evaluates the existing system, HVAC units to remain, new HVAC units to be installed, and all newly proposed components, and then propose multiple EMS system options for City review and consideration. The existing system is anticipated to be replaced.**

6. Do we need to modify the existing duct work below the roof?

**Response: to be determined by the consultant.**

7. Are there existing structural/architectural drawings available?

**See response to Question 1.**

8. Does the City require a plan check for this project? If so, who will review and approve it?

**Response: Yes. City's Building Division.**

9. Is the City requiring Construction Phasing or Schedule of Timing?

**Response: Yes.**

10. Does the City have a construction budget?

**Response: No.**

11. Are any electrical upgrades required?

**Response: To be determined by the consultant.**

12. Can we use the existing Fire Alarm system for the shutdown of the new system?

**Response: To be determined by the consultant.**

13. Does the City have Structural and Mechanical as-builts for the Community Center? If so, please share these for review prior to the submittal date.

**See response to Question 1.**



14. I need some clarification on the intent of this bid for the project, Engineering and Design Services for HVAC Replacement. The language is not clear if this is a bid for design services or a bid for the installation of the HVAC equipment purchased by the City.

**Response: The City of Stanton (“City”) is requesting proposals from qualified consultants to provide Engineering and Design Services for the replacement of HVAC system for the Community Center Improvements Project. Please refer to Section I and Section III of the RFP. The City is not requesting a bid for construction.**

For any further information or clarification needed, please contact Elias Garcia, P.E., T.E., Assistant City Engineer, via email at [EGarcia@StantonCA.gov](mailto:EGarcia@StantonCA.gov).

Confirmation of receipt of all addenda is part of the Proposal Acknowledgement Form in **Exhibit D** of the RFP. Failure to acknowledge receipt of all addenda may cause a proposal to be deemed non-responsive.

By:

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Elias Garcia, P.E., T.E.  
Assistant City Engineer