



# GEN INFO

*May 5, 2022*

A photograph of a park at dusk. The sky is a vibrant mix of orange, red, and purple. In the foreground, a large, illuminated light pole stands on the left. In the middle ground, a pavilion with a dark roof is visible. A person is walking on the grass in the distance. The grass is green and well-maintained.

The City Manager's Report is intended only to keep the City Council current concerning ongoing and potential future matters. Much of the information contained in this Report is preliminary and subject to change. In particular, information concerning potential land use and/or economic development projects is to be considered tentative and preliminary (and in some cases may be speculative), subject both to change and to all future City review and approval processes. Nothing in this Report constitutes evidences or implies City approval of any such project, nor City acceptance of any proposed terms of any agreement, contract or understanding referred to in this Report. All such matters remain fully subject to all normal City approval processes, up to and including public meetings and/or public hearings before the Planning Commission and/or City Council, at future dates.





# GEN INFO REPORT

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# OFFICE OF THE CITY MANAGER

Jarad Hildenbrand, City Manager

## HUMAN RESOURCES & RISK MANAGEMENT

### RECRUITMENT UPDATE

Recruitment for the City's next City Manager is underway. This recruitment will remain open until filled. To be considered on the first review date, applicants must submit their materials by Wednesday, May 11.

A part-time Administrative Clerk position for the Finance Department opened on Tuesday, April 19. This position will remain open until filled with a first review date of applications on May 9.

Recruitment for both a full-time Assistant Planner and Associate Planner opened on Thursday, April 14. Both positions will remain open until filled. Applications for both positions are currently under review.

A part-time Public Works/Engineering Intern position for the Public Works Department opened on Monday, March 28. This position will remain open until filled.

A recruitment for a full-time Senior Public Works Inspector opened on Thursday, March 10 and closed on Monday, March 28. A candidate has been selected and a start date is confirmed for Monday, May 23.

A recruitment for a full-time Marketing Assistant opened on Thursday, March 10. This position will remain open until filled. Interviews were conducted on Monday, May 2.

The full-time Building Official position for the Community Development Department remains open until filled. The first round of interviews was conducted on Wednesday, April 6.

The full-time Building Inspector position for the Community Development Department remains open until filled. The second round of interviews was held on Thursday, April 14.

The recruitment for several temporary part-time Recreation Leaders remains open until filled. The City will continue to accept employment applications and hold interviews until all vacancies are filled.

### WELCOME TO THE TEAM



**CARLOS CASTELLANOS**  
*Planning Technician*

Carlos Castellanos joined the City on Monday, May 2 as a full-time Planning Technician for the Community Development Department. Carlos holds a Bachelor's degree in Geography and Environmental Studies from the University of California, Los Angeles as well as a Master's degree in Geographic Information Science from the California State University, Long Beach.

### PYLES ELEMENTARY VISIT

On Thursday, May 3, students from Pyles Elementary School visited City Hall to learn about City government and the interworkings of City Hall. Students enjoyed presentations from City staff, OCSD, OCFA and City Council Members and worked together to design their ideal City Park.





# FINANCE

Michelle Bannigan, Finance Director

## USER FEE STUDY

### *Update*

The City's consultant, Willdan, is continuing work on this project. All City Departments have been actively working to provide time studies and other supporting information to the consultant. Staff is aiming to have a draft user fee schedule by Summer 2022.

## PROPOSED BUDGET

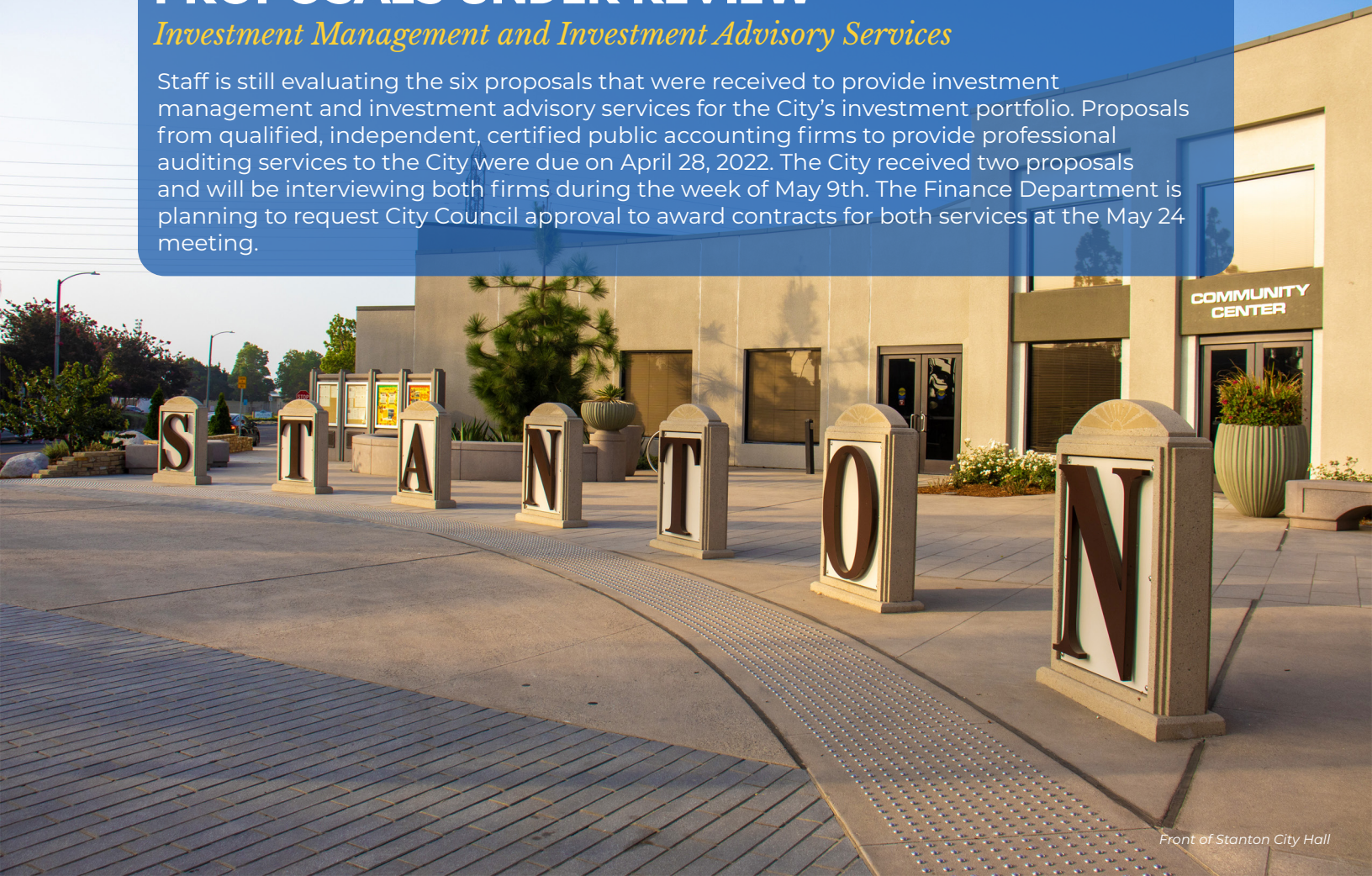
### *Fiscal Year 2022/23*

The City Manager and Department Heads met to review the proposed operating and capital budget for Fiscal Year 2022/23. Staff is planning to present the proposed budget to the City Council during a study session on May 24.

## PROPOSALS UNDER REVIEW

### *Investment Management and Investment Advisory Services*

Staff is still evaluating the six proposals that were received to provide investment management and investment advisory services for the City's investment portfolio. Proposals from qualified, independent, certified public accounting firms to provide professional auditing services to the City were due on April 28, 2022. The City received two proposals and will be interviewing both firms during the week of May 9th. The Finance Department is planning to request City Council approval to award contracts for both services at the May 24 meeting.



# COMMUNITY & ECONOMIC DEVELOPMENT

Jennifer Lilley, Community and Economic Development Director

## PROJECT HOMEKEY

### *Update*

Jamboree Housing has pulled building permits for the renovations of Tahiti Motel and Stanton Inn and Suites. This next phase of the project will include the exterior renovations, site improvements as well as outstanding renovations to the property to fully transform them into permanent housing.

## CANNABIS PROGRESS

### *Update*

The second of four retail licensees has moved on to the building permit review phase. Catalyst has secured their building, provided exterior improvements and elevations consistent with their application package and have received zoning verification. The building will be improved to have a storefront area, outdoor landscape plaza and pedestrian improvements along the side elevation to improve the look and feel of the building. We look forward to the business completing construction quickly.



## BUILDING DIVISION ACTIVITY

	April 2022	April 2021	Fiscal YTD	2022 Fiscal YTD
<b>Permits Issued</b>	48	66	607	675
<b>Inspections</b>	217	285	2882	3812
<b>Plan Checks</b>	52	55	540	412



# COMMUNITY SERVICES

Zenia Bobadilla, Community Services Director

## UPCOMING PROGRAMS

### *Stanton Collaborative*

The next Stanton Collaborative meeting will be held in person on May 23 at 12:30pm in the Banquet Hall at City Hall. America On Track will present on flavored tobaccos and their use among minors.

### *OCEA Safety Classes*

OCEA will hold an Emergency Preparedness class on May 12 at Stanton Central Park from 6-7:30pm. This is rescheduled from our original April 27 date.

### *Family Night Out*

Staff is planning our second Family Game Night for Friday, May 13. Family Game Night will include a music therapist to come out and support our families. Families will enjoy dinner and a raffle with fun activities to play together at home.

### *Summer Camp*

Staff are finalizing plans for our upcoming free, five-week summer camp program. Camp is nearly full, with just a few spots remaining in our fifth week. Each week, we'll have a variety of activities, and the opportunity for before-and-after care. We are able to keep camp free for our families with the use of ARPA funding.

### *Teen Night Out*

Staff are also preparing to launch a Teen Night Out program this June, with a Bubble Soccer event at Stanton Central Park. The launch of this program will complete our "Night Out" series, providing events for elementary-aged youth, families, and teens. Teen Night Out and Family Night Out will be hosted quarterly while Kid's Night Out will remain a monthly program.

BUILDING A BRIGHTER

FUTURE

STANTON ART EXHIBIT

**Saturday, May 21, 2022**  
**10 AM-2 PM | Stanton Central Park**

Stanton

ARTIST  
CALL!

*Interested in submitting your art?*

**Please visit**  
**[StantonCA.gov/ART2022](https://StantonCA.gov/ART2022)**

Artwork will be accepted between  
April 18-May 12, 2022.

**Accepting the following mediums:**  
Painting, Drawing, Multimedia,  
Graphic art, Poetry, Short essay/story,  
Photography, and Pottery

## Food Distribution

Meals on Wheels continues to supply food for our clients on Tuesday and Thursday morning. Please see our total numbers for the month of April.

- MoW Grab N Go: **5,064 meals**
- MoW Home Delivered Meal Program Meals: **516**
- MoW Senior Participants: **930**
- MoW NEW Senior Participants: **5**
- Second Harvest Food Bank: **681 households served**



## Kid's Night Out

On Friday, April 29, the department hosted Kids Night Out at Stanton Central Park for a total of nineteen participants. Staff planned a super fun Rainbow Party with colorful games, goodie bags, crafts and a viewing of "Back to the Outback." Our next KNO is scheduled for May 27 at the Stanton Family Resource Center.

## Food for Thought

Our latest event series, Food for Thought, concluded on April 27 with a session on connecting with nature. Our twenty participants enjoyed an evening creating succulent gardens.

## Workforce Development

The Family Resource Center, along with our FaCT partner, the Friendly Center, began hosting a three-week job development program on April 26 from 5:30-7:30pm. Clients will learn to create a resume, prepare for a successful interview, and how to conduct their personal job search. Seven community members attended our first class.

## Family Resource Center Service Enrollment

- Math Tutoring: **17**
- Counseling Services: **297 Sessions**
- Personal Empowerment Program: **38**
- Case Management: **53**
- Support Services: **66**
- Parenting Education: **25**
- Information and Referral Services: **978 individuals**

## Community Engagement Advisory Committee

CEAC members met on Monday, May 2 and talked about how they participate in the activities provided by the City of Stanton. They also wrote about who and what motivates them to volunteer and what they love about this city. Each of the CEAC members will present what they wrote at a future meeting.

CEAC participated in the Story Time in the Park, hosted by the Stanton Library on Thursday, April 21 from 10:30-11:30am. CEAC provided an art activity focused on Healthy Families and read a story to the 30 community members in attendance.



## Outreach

Staff attended the GGUSD Community Celebration Resource Fair at Santiago High School on Friday, April 29. Staff promoted FRC's emergency assistance program and upcoming city events. On Thursday, May 5, staff will also attend Bryant Elementary's Open House and Hansen's Open House to promote upcoming events and programs.

## Training

On Friday, April 29, five FRC staff attended an "Engaging with Asian American families in Orange County" training hosted by FaCT. The training emphasized the importance of Cultural Competency in our work.



# PUBLIC WORKS & ENGINEERING

Joe Ames, Public Works Director & City Engineer



## WEBSITE

### *Updates to “Applications and Forms”*

Due to new development and redevelopment projects taking place in the City plus a need for a one-stop shop for Engineering forms, the Public Works Department created a new “Applications and Forms” page on its Department page. The page contains information regarding encroachment permits, grading plan checks and permits, street improvement plan checks, subdivision map plan checks (tract and parcel maps), lot line adjustment information, water quality management plan review, and fats, oils and grease control information. In the near future, information regarding street vacation processes (for the Magnolia Crossing development at Tina/Pacific) will be available.



## SINKHOLE

### *Sinkhole on Lampson Avenue*

On Sunday, April 24, the Sheriff's Department reported a sinkhole had formed in the #2 lane of westbound Lampson Avenue between the Orange County Flood Control District channel and Santa Rosalia Street. Public Works set up traffic control to temporarily close the #2 lane until the situation could be better assessed on Monday morning. On Monday, April 25, the Public Works Director inspected the sinkhole and determined the size of the sinkhole to be approximately 8' deep, 8' wide, and 10' long. (The asphalt pavement surface area that had opened up and collapsed into the sinkhole was approximately 2' x 3'.) The Director contacted the County with the instructions to backfill the sinkhole with cement sand slurry and to cap the sinkhole with new asphalt pavement. The work was completed by the County on Friday, April 29. Public Works believes the sinkhole was caused by water leakage from a corroded storm drain lateral running from the nearby catch basin into the OCFCD channel. Public Works is now working on a permanent fix to the storm drain pipeline.





# PUBLIC SAFETY SERVICES

James Wren, Public Safety Services Director

## OUTREACH EFFORTS

### *Mother & Daughter Connected to Services*

Stanton's Outreach Coordinators received a referral from a neighboring City regarding a Stanton family experiencing street-based homelessness in the Central Service Planning Area. An elderly mother and daughter have been residing in their vehicle over the course of a year. The Outreach Coordinators were able to successfully relocate the family back into Stanton so supportive services could be coordinated. Additionally, the Outreach Coordinators will be providing case management to the family while connection is established with Family Services for a warm handoff.

### *Couple Receives Medical Care*

Outreach Coordinators engaged a couple in need of supportive services and looking to connect to a healthcare provider. After assessing the situation, Stanton's Outreach Coordinators reconnected the couple to a service provider within the Central Service Planning Area where they had been receiving case management services and exploring housing options. Additionally, the Outreach Coordinators were able to collaborate with Cal Optima's Mobile Care Unit (MCU) providing basic wound care to the couple. Cal Optima's MCU dispatches a Field Nurse to vulnerable individuals for basic health treatment and assistance with coordinating future health appointments. After tending to their wounds, Cal Optima's field nurses were successfully able to schedule a clinic visit with a couple to better serve their health needs.



## CODE ENFORCEMENT

### *Parking Enforcement Update*

Public Safety is actively enforcing parking regulations throughout the City, with special concentration on areas of need. On the morning of May 2, four members of the Public Safety team went to the Tina Pacific neighborhood. As a result of their efforts, dozens of obstructions that were being used to block parking stalls were removed, fourteen citations were issued and a request to address ten vehicles located on private property was forwarded to the property manager. The purpose of this saturation effort was to improve the aesthetics of the neighborhood while making valuable parking spaces available for use.