



# GEN INFO

*April 21, 2022*



The City Manager's Report is intended only to keep the City Council current concerning ongoing and potential future matters. Much of the information contained in this Report is preliminary and subject to change. In particular, information concerning potential land use and/or economic development projects is to be considered tentative and preliminary (and in some cases may be speculative), subject both to change and to all future City review and approval processes. Nothing in this Report constitutes evidences or implies City approval of any such project, nor City acceptance of any proposed terms of any agreement, contract or understanding referred to in this Report. All such matters remain fully subject to all normal City approval processes, up to and including public meetings and/or public hearings before the Planning Commission and/or City Council, at future dates.

*Pictured: Front of Stanton City Hall.*

The background features a photograph of a modern city building with a tan facade and a tall antenna on the roof. A large, semi-transparent circular seal of the City of California is overlaid on the image. The seal contains the text 'CITY OF CALIFORNIA' and '1907' at the bottom. The main title 'GEN INFO REPORT' is written in large, white, bold, sans-serif capital letters across the middle of the image.

# GEN INFO REPORT

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# OFFICE OF THE CITY MANAGER

Jarad Hildenbrand, City Manager

## *Beautification Awards*

On Tuesday, April 19, the City launched our inaugural Beautification Awards program aimed at recognizing Stanton residents and business owners who have demonstrated Community Pride and Forward Vision through the exceptional curb appeal of their property. You can nominate a local Stanton home or business for their dedication to keeping our City beautiful and promoting community spirit now through May 12.

Submissions will be reviewed by a committee that includes members of the City Council, Planning Commission and the Parks, Recreation & Community Services Commission. Winning homeowners and businesses will be recognized and awarded at a ceremony hosted by the City Council in June.

The nomination form can be found online at [www.StantonCA.gov/BeautificationAwards](http://www.StantonCA.gov/BeautificationAwards) or in-person at City Hall - 7800 Katella Avenue.



## *Welcome to the Team*



### **CATHY TRAN**

Cathy Tran joined the City April 12 as a part-time Recreation Leader. Cathy is currently a student at Cypress Community College.



### **CLAIRE CHO**

Claire joined the City on April 19 as a part-time Recreation Leader. Claire is currently a student at Cypress Community College pursuing a degree in Psychology.

## *Recruitment Update*

A part-time Administrative Clerk position for the Finance Department opened on Tuesday, April 19. This position will remain open until filled with a first review date of applications on May 9.

Recruitment for both a full-time Assistant Planner and Associate Planner opened on Thursday, April 14. Both positions will remain open until filled with a first review date of applications on April 28.

A part-time Public Works/Engineering Intern position for the Public Works Department opened on Monday, March 28. This position will remain open until filled.

A recruitment for a full-time Senior Public Works Inspector opened on Thursday, March 10 and closed on Monday, March 28. Interviews were held on Monday, April 11. A candidate has been selected and is in the process of completing pre-employment requirements.

A recruitment for a full-time Marketing Assistant opened on Thursday, March 10. This position will remain open until filled. The first round consisting of a practical exercise was held on Thursday, April 14.

The full-time Building Official position for the Community Development Department remains open until filled. The first round of interviews was conducted on Wednesday, April 6.

The full-time Building Inspector position for the Community Development Department remains open until filled. The second round of interviews was held on Thursday, April 14.

The second and final round of interviews for the Planning Technician were held on Tuesday, March 22. A candidate has been selected and a start date is confirmed for Monday, May 2.

The recruitment for several temporary part-time Recreation Leaders remains open until filled. The City will continue to accept employment applications and hold interviews until all vacancies are filled.



# FINANCE

Michelle Bannigan, Finance Director

## REQUEST FOR PROPOSALS

### *Investment Management and Investment Advisory Services*

Proposals to provide investment management and investment advisory services for the City's investment portfolio were due on April 11, 2022. The City received proposals from six interested parties. Staff is currently evaluating the proposals.

## REQUEST FOR PROPOSALS

### *Professional Auditing Services*

The Finance Department issued Addendum Nos. 1 and 2 to the Request for Proposal (RFP) to solicit proposals from qualified independent certified public accounting firms to provide professional auditing services to the City for the fiscal years ending June 30, 2022, through June 30, 2026. The RFP document and Addenda can be accessed on the Finance Department's webpage.





# COMMUNITY & ECONOMIC DEVELOPMENT

Jennifer Lilley, Community and Economic Development Director

## BUSINESS CONNECT

On April 12th, the Mayor, Mayor Pro Tem, and City Staff visited and toured two businesses – Alkemist Labs and Nice Burger. The businesses shared why they chose Stanton as their business home, the services they provide, and goals for their businesses in the future. Connecting with businesses is a high priority for the City and will continue to support and help the success and growth of local businesses.

### *Alkemist Labs*

Alkemist Labs is a leader in botanical plant testing for natural products, botanical suppliers and dietary supplement manufacturers. Alkemist is celebrating 25 years of testing and 5 years in the City of Stanton. The company has won awards for creating a happy and healthy work environment and positive work culture. Also in 2020 the family-owned laboratory won the Best of Industry Award. The Alkemist team gave the Subcommittee a thorough tour of the facility and shared their needs and desire to stay in Stanton long-term. High priorities for the leadership included safety and security for their staff, local restaurants for employees to enjoy as well as quality and variety of housing available nearby. The Alkemist team shared they enjoy riding tandem bikes to Rodeo 39 weekly to enjoy lunch in town.



### *Nice Burger*

Nice Burger is a new business specializing in 100% vegan charbroiled “burgers”, “chicken” and “fish” sandwiches. They strive to “provide wholesome, familiar plant-based meals in a friendly, fast-casual environment.” They have two other locations in Costa Mesa and Santa Ana and have recently opened in Stanton in Fall of 2020. During our visit we learned that the business is hoping for help introducing its great dining options to the business and residential communities. They also shared concerns with safety and security for the guests and employees. The owner shared that he grew up in Stanton and really wanted to open this location to bring healthy dining options to his home community. Please visit Nice Burger at 7104 Katella Avenue in the same shopping center as Smart and Final and tell your friends and neighbors to support this great local business and try their delicious carrot cake, yum!



## FAREWELL

### *Best Wishes to Associate Planner Estefany Franco*

The Planning Division of Community and Economic Development is very sad to say goodbye to Associate Planner Estefany Franco. When Estefany joined the team in 2020 she brought an amazing skill set and passion for the planning profession. She is an outstanding public servant, and she loves to help the community with their day-to-day questions or determining how to bring their vision to life. Estefany was a tremendous asset to the team and was instrumental in the Bonanni Bigsby Townhome and the KB Assemblage projects. She also has been the project manager for the KB Lighthouse, Brookfield, VRV, and Cloudhouse development implementation, ensuring that the plans meet the approved conditions and expectations of the City and the project is built to the plans. Estefany is a wonderful member of the Stanton Team, and we are very sorry to see her move on. Estefany will be rejoining the team in the City of Pico Rivera where she will enjoy a promotion and a much shorter commute. We wish her all the best in this transition and hope that she will come back and visit Stanton often.



# COMMUNITY SERVICES

Zenia Bobadilla, Community Services Director

## COLLABORATIVE

### *Monthly Meeting*

Our next Collaborative meeting will be held on April 25 at 12:30pm with a presentation by FIRST 5 Orange County on Stanton-specific Early Development Instrument (EDI) data.

## EASTER EGG HUNTS

### *Event Recap*

Thank you to everyone who attended the Easter Egg Hunt and Resource Fair this past Saturday, April 16. Approximately 1,000 participants were able to enjoy the egg hunts, Blue Ribbon activities and our resource fair areas! We would also like to thank all of the organizations that came out and joined the fun in our resource fair and an “egg”stra special thank you to the organizations that donated baskets and candy: CAPOC, Planned Parenthood, Stanton Community Foundation, Stanton Lion’s Club, The Friendly Center, Assemblymember Sharon Quirk-Silva, Bikers Against Child Abuse, Del Taco, and the OC Fair.

## ALL HANDS MEETING

### *Department Training*

The department will host an All Hands Meeting this Saturday, April 23, from 4-7pm to prepare for the busy summer season and conduct a review of goals for the coming fiscal year, policy updates and operational reminders for each site.

ADMINISTRATION





# HUMAN SERVICES

## Information & Referral Services

The Family Resource Center recently received \$10,000 in CFRA funds dedicated to directly assisting clients with utility assistance, basic needs, or gift cards to purchase basic needs.

## Blue Ribbon Month

This April we celebrate Blue Ribbon month, aimed at spreading awareness of, and preventing, child abuse in our communities. On Friday, April 8 Stanton Family Resource Center hosted a Family Game Night. Families enjoyed a delicious meal from Cortina's while competing in "Minute to Win It" challenges. Families competed in a series of 7 challenges and the top 3 families that successfully completed all challenges won a fun prize to share with their family. Staff is currently coordinating another family game night for the month of May.

## FY to Date Service Enrollment

- Math Tutoring: **17**
- Counseling Services: **294 Sessions**
- Personal Empowerment Program: **35**
- Case Management: **53**
- Family Support Services: **66**
- Parenting Education: **23**
- Information and Referral Services: **858 individuals**

## Food Distribution

Please see our numbers to date for the month of April:

- MoW Grab N Go: **2,574 meals**
- MoW Home Delivered Meal Program Meals: **258**
- MoW Senior Participants: **472**
- MoW NEW Senior Participants: **4**
- Second Harvest Food Bank: **466 households served**

## C.E.A.C.

The Community Engagement Advisory Committee met on Monday, April 18 to discuss *community* - identifying our strengths and exploring the issues our community faces.

## Outreach

Staff attended the Career Fair at Western High School on Thursday, April 7 to recruit for our Teen Volunteer program, which provides support for our programs while providing development opportunities to our teens.

## Employment Assistance

The FRC is partnering with the Friendly Center to host a 3-week job development program. Clients will learn to create a resume, prepare for a successful interview, and how to job search. Classes will begin on April 26 from 5:30-7:30pm.

# RECREATION

## YOUTH & FAMILY PROGRAMS

### *Everyone Plays*

The Everyone Plays! recreation scholarship program was launched with the Summer 2022 season. We have received \$2,000 in donations from local businesses and are currently seeking applications for the upcoming season.

### *OCFA Safety Classes*

Our next OCFA presentation will be held on Wednesday, April 27 at 6pm at Stanton Central Park and will focus on Emergency Preparedness.

### *Kids Night Out*

Recreation Leaders, Denise Lujan and JaNeil Warren have been planning the April 29 Kid's Night Out event to be held at Stanton Central Park. We have reached our maximum of 20 participants enrolled. We look forward to a rainbow-themed night filled with obstacle courses, pizza, crafts, prizes and more!

### *Food for Thought*

On Wednesday, April 13, five community members attended our Food for Thought series. This session, staff from Stanton Library presented their available programs and services. Visitors are welcome to book an hour of individual support at the library for setting up email, using the computer or finding information. Staff also shared that they are planning to host English conversation classes in the future. Our next session will be held on April 20 and OCAPICA will do a class on self-care and being our best selves.



BUILDING A BRIGHTER

FUTURE

STANTON ART EXHIBIT

**Saturday, May 21, 2022**  
**10 AM-2 PM | Stanton Central Park**

Join us for a day celebrating artists in our community!  
For complete event information please visit [StantonCA.gov/ART2022](https://StantonCA.gov/ART2022).

ARTIST  
CALL!

Interested in submitting your art? **Art can be submitted at [StantonCA.gov/ART2022](https://StantonCA.gov/ART2022).** Artwork will be accepted between April 18-May 12, 2022. Please email [CommunityServices@StantonCA.gov](mailto:CommunityServices@StantonCA.gov) for more information.

**Accepting the following Mediums:**

Painting, Drawing, Multimedia, Graphic art, Poetry, Short essay/story, Photography, Pottery

*Artwork submitted must be a minimum of 9x12 inches (in either orientation)*



# PUBLIC WORKS & ENGINEERING

Joe Ames, Public Works Director & City Engineer

## CAPITAL IMPROVEMENT PROJECTS

### *Updates*

- Sheriff's Substation Flooring Installation – Notice to Proceed Issued
- Banquet Hall New Lighting Project – Start date scheduled for May 9
- Orangetown Parkette Design Plans – Being drafted
- Dog Park Design Plans – 1st Community Input Meeting held on April 18, concurrent with the Parks, Recreations & Community Services Commission meeting
- Family Resource Center Renovations Design Plans – Being Drafted
- Stanton Park Improvements (\$200k Grant) – Community Services working on a scope change approval with the State of California
- Premier Park Renovation Design Plans – RFP Issued, Proposals Due May 5
- Central Park & Dotson Park Basketball Court & Tennis Court Resurfacing Project – Bid Documents Almost Ready
- Central Park Shade Structure – Bid Documents Almost Ready
- Sewer Master Plan – Consultant gathering information, including working with the City's sewer cleaning vendor, Empire Pipe Cleaning
- Norm Ross Sports Park Design Plans – RFP Draft Complete and Agreement with GGUSD Being Negotiated



## MISCELLANEOUS PROJECTS

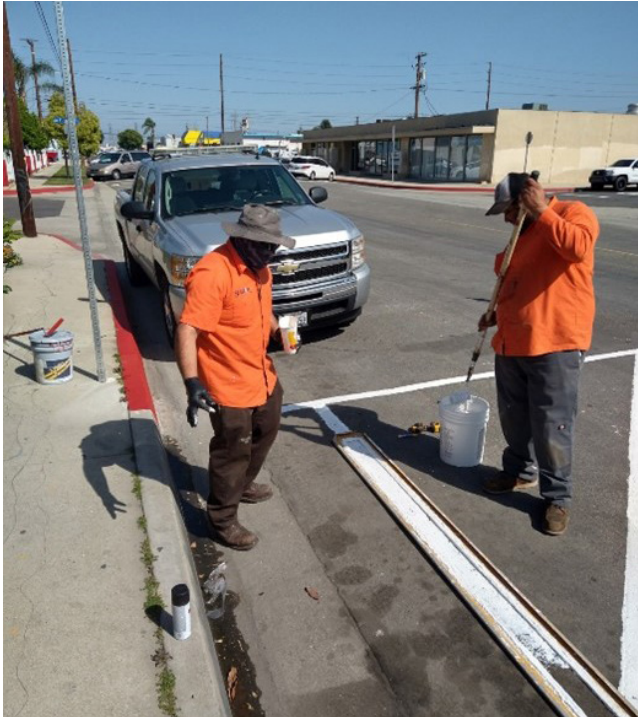
### *Updates*

- No Overnight Parking and Angled Parking Striping on Main – Complete
- Flagpole Replacement at Central Park – Pole ordered and to be installed using in-house crews after previous pole damaged by motor vehicle jumping the curb.
- On-Call Fencing Bid Documents – Investigating using Gordian/Sourcwell for Public Works Projects. Gordian is a company that has already bid out projects on a unit basis for each county in California and will give access to the City for no-cost to use their lowest bidders.
- On-Call Concrete Bid Documents - Investigating using Gordian/Sourcwell for Public Works Projects. Gordian is a company that has already bid out projects on a unit basis for each county in California and will give access to the City for no-cost to use their lowest bids.

# PUBLIC WORKS & ENGINEERING

Joe Ames, Public Works Director & City Engineer

## COMMUNITY MAINTENANCE AND UPKEEP



Pothole repair on eastbound Chapman Avenue just east of Beach Boulevard in front of the bus stop. Before and after photos below:



As part of the installation of the new “no overnight parking” on sections of Main Street and the installation of new angled parking on Main Street between Rose Street and Flower Avenue, staff refreshed existing angled parking spaces on all of Main Street and repainted the red curbs.

Landscape clean up of City-owned vacant lot at Rose Avenue and Cerritos Avenue. Before and after below:



Pothole repair in alley off Cerritos Avenue behind U.S. Post Office.





# PUBLIC SAFETY SERVICES

James Wren, Public Safety Services Director

## OUTREACH SUCCESS STORIES

### *Career & Housing Support Services*

Based on a referral from a non-profit agency, the Outreach Coordinators received a call for assistance regarding an elderly female in need of services. The individual was staying at a local Motel 6 and stated she could no longer afford the stay. The Outreach Coordinators immediately contacted the individual to go over possible resources. During the discussion, the Outreach Coordinators informed the individual of possible available resources and options for them. The individual expressed interest in job seeking and finding an affordable place to live. The Outreach Coordinators referred the client to potential leads and options. A few days later, the individual connected with a third-party agency, People Ready, who aide individuals to find job placement. This referral allowed the client to find an employment opportunity in the City of Laguna Beach. Additionally, the Outreach Coordinators assisted the individual with finding an available housing option within the area of employment. This assistance led to the individual renting an RV in Laguna Beach while she begins her workforce journey. Lastly, the Outreach Coordinators connected the client to Mariners Church, and the church assisted them with groceries.

### *Business Support*

Outreach Coordinators have been working actively with the Public Safety Department to provide resources and services and implement the no-camping ordinance on private property. These efforts are made to help individuals who are experiencing homelessness obtain access to services and avoid displacement, along with assisting businesses and property-owners in getting rid of debris left behind”

### *Connection to Bridges at Kreamer*

While responding to a call for assistance from OCSD on Monroe Avenue, Outreach Coordinators made contact with a man currently residing in a makeshift shelter located in the side of Bethel Romanian Pentecostal Apostolic Church. It was determined he met the criteria for Bridges at Kreamer Place and he was transported within one hour. Outreach Coordinator staff assisted with the clean-up of debris and tent removal.



*Connecting Clients to Healthcare Services*



*Outreach Coordinators Conducting Clean-up*



*Outreach Coordinators Providing Basic Needs*