



# GEN INFO

*June 3, 2021*



The City Manager's Report is intended only to keep the City Council current concerning ongoing and potential future matters. Much of the information contained in this Report is preliminary and subject to change. In particular, information concerning potential land use and/or economic development projects is to be considered tentative and preliminary (and in some cases may be speculative), subject both to change and to all future City review and approval processes. Nothing in this Report constitutes evidences or implies City approval of any such project, nor City acceptance of any proposed terms of any agreement, contract or understanding referred to in this Report. All such matters remain fully subject to all normal City approval processes, up to and including public meetings and/or public hearings before the Planning Commission and/or City Council, at future dates.

Pictured: Public Works Staff helps replace U.S. flag at Zuniga Park





# GEN INFO REPORT

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# OFFICE OF THE CITY MANAGER

Jarad Hildenbrand, City Manager

## HUMAN RESOURCES & RISK MANAGEMENT

*Please Welcome...*



**LUIS RAMOS**

*Facilities Maintenance Worker I  
Public Works*

Luis Ramos joined the City on Tuesday, June 1, as a full-time Facilities Maintenance Worker I for the Public Works Department. Luis has over five years of experience in facilities maintenance and repairs.



**LESLIE URBAN**

*Recreation Leader  
Community Services*

Leslie Urban also joined the City on Tuesday, June 1, as a part-time temporary Recreation Leader for the Community Services Department. Leslie is currently a student at Cypress College pursuing an Associate's degree in Psychology.



**MICAELA VANZILLOTTA**

*Recreation Leader  
Community Services*

Micaela Vanzillotta also joined the City on Tuesday, June 1, as a part-time temporary Recreation Leader for the Community Services Department. Micaela is currently a student at Orange Coast College pursuing an Associate's degree in Health Science.

### *Recruitment*

A recruitment for a full-time Public Works Director/City Engineer to lead the Public Works Department was conducted. The final filing date of applications for this position was on Thursday, May 13 at 12 pm. A total of twenty applications were received and reviewed. The first round of interviews has been scheduled for Tuesday, June 15.

The recruitment for several temporary part-time Recreation Leaders remains open until filled. Two positions have been filled, and staff will continue to accept employment applications and hold interviews until all vacancies are filled.

The full-time position of Permit Technician for the Community Development Department opened on Monday, February 1 and closed on Wednesday, February 24. A total of 113 applications were received and reviewed. The second and final round of interviews was held on Tuesday, May 18. A candidate was selected and has successfully completed all pre-employment requirements. A start date has been confirmed for Monday, June 7.

## MEETINGS & EVENTS

- Jun 8 City Council
- Jun 16 Planning Commission
- Jun 21 Parks & Recreation Commission
- Jun 22 City Council
- Jul 7 Planning Commission
- **Jul 9 Movies Under the Stars  
Stanton Central Park**

- Jul 13 City Council
- **Jul 16 Movies Under the Stars  
Stanton Central Park**
- Jul 19 Parks & Recreation Commission
- Jul 21 Planning Commission
- **Jul 23 Movies Under the Stars  
Stanton Central Park**

# FINANCE

Michelle Bannigan, Finance Director



## FISCAL YEAR 2021/22 BUDGET

### *Update*

On June 1, the City Council held its second study session to review the Proposed Operating and Capital Budget for Fiscal Year 2021/22. The study session concluded with the City Council directing staff to bring the budget package for City Council adoption on June 22 with the following changes: eliminating funding for all personnel position changes, except the limited-term Recreation Leader positions and including funding for a 3% cost-of-living adjustment to the City's salary schedule effective July 1.

## CITY'S OVERHEAD COST ALLOCATION PLAN PROJECT

### *Update*

The Overhead Cost Allocation Plan must be completed before the City's consultant, Willdan can begin the Citywide User Fee Study project because the overhead rates have a direct impact on the cost of the services associated with the City's User Fee Schedule. The Overhead Cost Allocation Plan is on hold pending the adoption of the Fiscal Year 2021/22 Budget. Staff expects to receive a draft plan in July.



# COMMUNITY SERVICES

Zenia Bobadilla, Community Services Director

## ADMINISTRATION EVENTS

### *Movies Under the Stars Series*

Our Movies Under the Stars Series will be held at Stanton Central Park on Fridays in July, beginning with a showing of the Lion King on Friday, July 9. Movies will begin at sunset, with pre-movie games and other activities for families. PIO staff will also be conducting a social media trivia giveaway to coincide with the movies each week.

### *Parks Make Life Better Month*

Staff are busy planning activities to celebrate Parks Make Life Better month in July. Please see the Summer Stanton Express for a refrigerator calendar with a variety of recreation activities. Staff are also putting together a photo and drawing contest for the community to tell us why parks make their lives better, with the opportunity to win a variety of prizes.



The 2021 Movies Under the Stars lineup

## PUBLIC INFORMATION OFFICE

### *Social Media Summary (Last 14 Days)*



#### Facebook

##### Followers (14 Days)

- 05/19/2021: **3,620**
- 06/02/2021: **3,628**

##### Top Posts

- Kids Night Out Promo
- SBR Promo
- Art Exhibit Promo



#### Instagram

##### Followers (14 Days)

- 05/19/2021: **1,408**
- 06/02/2021: **1,418**

##### Top Posts

- Memorial Day Closure Notice
- SBR Promo
- National Scavenger Hunt Day



#### Twitter

##### Followers (14 Days)

- 05/19/2021: **1,742**
- 06/02/2021: **1,742**

##### Top Posts

- Memorial Day
- Memorial Day Closure Notice
- National Scavenger Hunt Day



# RECREATION

## Stanton Central Park

On Friday, May 28, we hosted our monthly Kids Night Out. Recreation leaders planned an evening filled with dinner, movies, crafts and outdoor fun. Participants left with their own planted sunflower pot and art supply kit. Staff continues to assist the community with inquiries, class enrollments and support, and general park upkeep. During May, we welcomed a total of 17,500 visitors.



Participants at the Kids Night Out May session!

## Stanton Express & Contract Classes

Summer class enrollment is picking up steam! Since registration opened on Tuesday, April 13, there has been a total of 756 class enrollments across 120 classes. We are actively marketing our upcoming programs both in person and through our social media outlets.

## Sports Fields

The Department continues to follow guidance from the California Department of Public Health and is working closely with teams to ensure social distancing and sanitation measures are in place. Teams are on the field seven days a week, with some availability on the weekends for new teams.

- Current Number of Teams: **6**
- Weekly Participants: **~550**
- Weekly Hours of Play: **55**

## Meetings & Updates

Community Services staff continue to attend meetings and roundtables offered by state, county, and other agencies. We greatly value our ability to continuously connect with other professionals across the state as we all navigate this ever-changing pandemic.

The Stanton Collaborative meets on the fourth Monday of every month at 12:30 pm and puts a spotlight on different organizations who work in and serve our community. In June, the Collaborative will welcome Advance OC, whose mission is to use innovation and strategic philanthropy to address inequities in Orange County communities.

# SENIOR SERVICES

## Volunteer Appreciation Luncheon

Throughout the past year, our Community Services volunteers have stepped up and assisted the department with our weekly grab-and-go senior food distribution. As a small token of appreciation, staff has been planning a luncheon that will take place at Stanton Central Park on Wednesday, June 30 from 10 am-12 pm. Volunteers will be treated to brunch, lawn games, and a small gift. Certificates of Recognition have also been requested from Stanton City Council, Supervisor Katrina Foley, Assemblymember Sharon Quirk-Silva, and Senator Josh Newman's offices to make the celebration even more special.



Invitation to the luncheon

## Hula Class is Back

Senior services staff welcomed back our Hula class on Tuesday, June 1 with 14 participants enrolled! Our new instructor, Jan Lucio-Doane, is well-loved by all and has been teaching and dancing for over 20 years. Staff are excited to be able to provide much-needed socialization and exercise for our senior population through classes like Hula.

## Food Distribution

Senior food distribution continues to serve clients on Tuesday and Thursday mornings. Please see our May food distribution totals:

- MoW Grab N Go: **5,805 meals**
- MoW Home Delivered Meal Program Meals: **519**
- MoW Senior Participants: **988**
- MoW NEW Senior Participants: **17**
- Second Harvest Food Bank: **666 households served**

## Meetings & Updates

Staff continues to attend roundtable discussions with local Senior Center Directors, Meals on Wheels OC and the CPRS Aging Section to share success stories, discuss best practices and determine how to best serve our population. Topics continue to include protocols for senior center re-openings, changes in food distribution, and vaccine clinics. We are currently planning a county-wide senior conference for September 2021.



# HUMAN SERVICES



*The Stanton Family Resource Center's Playground*

## *May Service Enrollment:*

- Math Tutoring: **7**
- Counseling Services: **2**
- Personal Empowerment Program: **2**
- Case Management: **3**
- Family Support Services: **3**
- Parenting Education: **1**

## *FRC Update*

Our Out-of-School Time (OST) program is held Monday-Thursday from 3-6pm with 17 participants enrolled. Participants enjoy a free snack provided by Second Harvest, along with games, crafts and homework help. FRC partnered with Artsy Kids and Pure Game to offer support and character building for participants through painting and sports. Our last day of OST is Thursday, June 10 and staff is working to put together their end of the year party.

The FRC is hosting a virtual Family Game Night on Friday, June 4 for families currently enrolled in our programs. Family Game Night will consist of playing Loteria for an opportunity to win a basket to enjoy a game night in the comfort of their home.

The Community Engagement Advisory Committee (CEAC) sent eleven members to the recent FaCT conference on May 19 and 20. This conference brought together the 15 Orange County Family Resource Centers, their staff, volunteers and partner agencies to discuss family strengthening factors, available resources and further professional development.

## *Information & Referral Services*

Staff is busy providing clients with helpful resources during these tough times. The month of May has been especially busy with calls for Mental Health services. The waitlist has continued to grow and staff are exploring options to connect with other services and augment our internal capacity.

Our Information and Referral Specialist, Grisell Everastico, continues to work closely with our Family Support Specialist, Lizbeth Bugarin of the Friendly Center, to spend out Emergency Services funds. Hygiene kits were assembled and staff are distributing funds for utility and rental assistance. The FRC has also partnered with CAPOC to offer rental assistance for up to 3 months.

## *Meetings & Updates*

Case Management meetings continue to be held virtually every Thursday and are attended by City staff and partner organizations. After these meetings, Case Management clients are provided with a framework for support and services specifically selected to meet their family's needs.

FaCT funded staff attended the annual FaCT conference on May 19 and 20. Staff heard from keynote speakers and attended various trainings following the theme of Resilience, Renew, Reimagine. This conference was a great networking opportunity, attended by FaCT staff, regional FRCs, non-profits, community-based organizations, school districts and health care agencies.

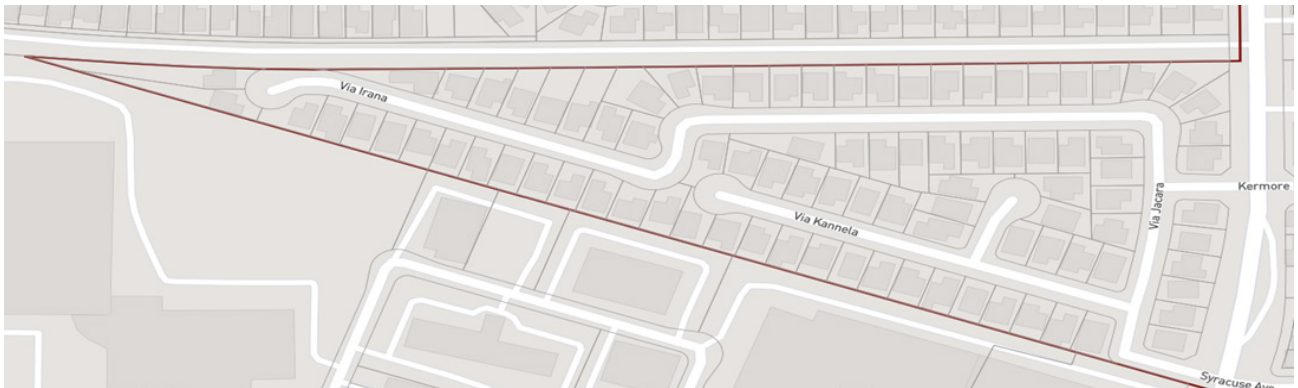
The FRC Coordinator, Dianna Valtierra is working closely with our FaCT partners to prepare for the return of in-person services, set to begin in early July. Moving forward, clients will have the option to continue with virtual services or meet with their provider in-person.



# PUBLIC WORKS & ENGINEERING

## Via's Streets

### *New Gas Mainline Replacement*

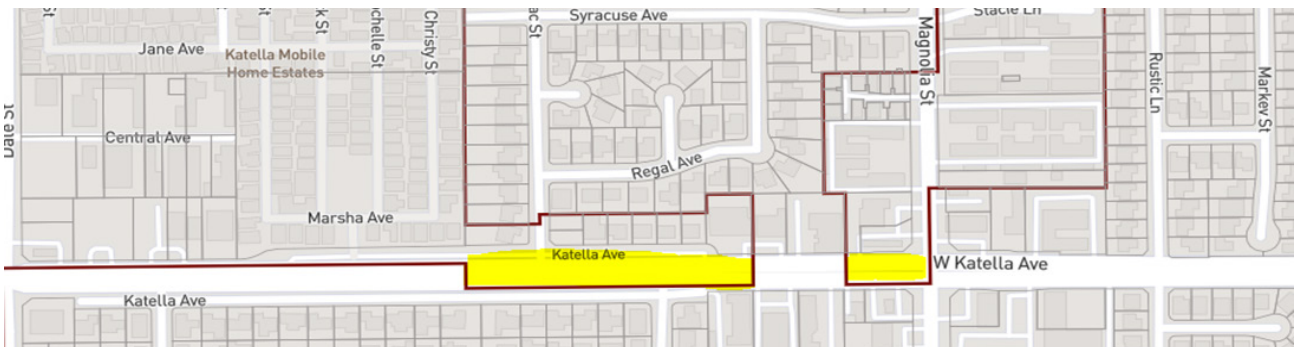


Map of the mainline that will be worked on.

Southern California Gas Company will be replacing their existing gas mainline in the "Via's" neighborhood. The existing gas mainline is deficient and cannot be repaired. Each resident will receive a new service replacement. The project will be at no cost to the city and it is expected to start in the upcoming weeks.

## Katella Avenue Corridor

### *OC Public Works*



Map of the project area on Katella Ave.

The Orange County Public Works Department (OCPW) is conducting a street overlay project through multiple cities along Katella Avenue. Katella Avenue is shared by multiple cities, and the OCPW has reached out to our staff for their involvement in reaching seamless results. OCPW will be piloting the project. This project would help reduce the cost of having multiple contractors near the same job site and minimize traffic impacts. The project will take place specifically around the Katella and Magnolia intersection which was part of the upcoming FY 20/21 Citywide Street Improvement Project.

## FY 20/21 Citywide Street Improvement Project

### *Update*

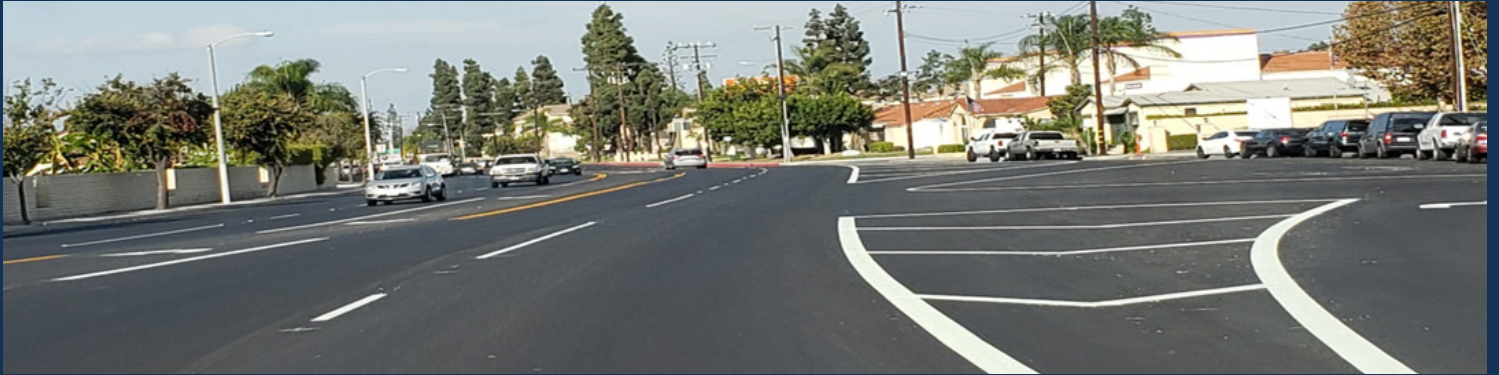
The FY 20/21 Citywide Street Improvement Project consists of a grind and overlay & slurry seal treatment on several arterials, residential streets and alley's throughout the city. Staff is targeting having a full set of plans for bid by late June. That would give us time to bid the project in July 2021 and begin construction in late August or early September 2021 right before the rain season. Golden State Water Company was notified of the project and will replace broken lids for water meters or valve covers at no cost to the city.



# 2021 Citywide Traffic Signal Equipment Improvements

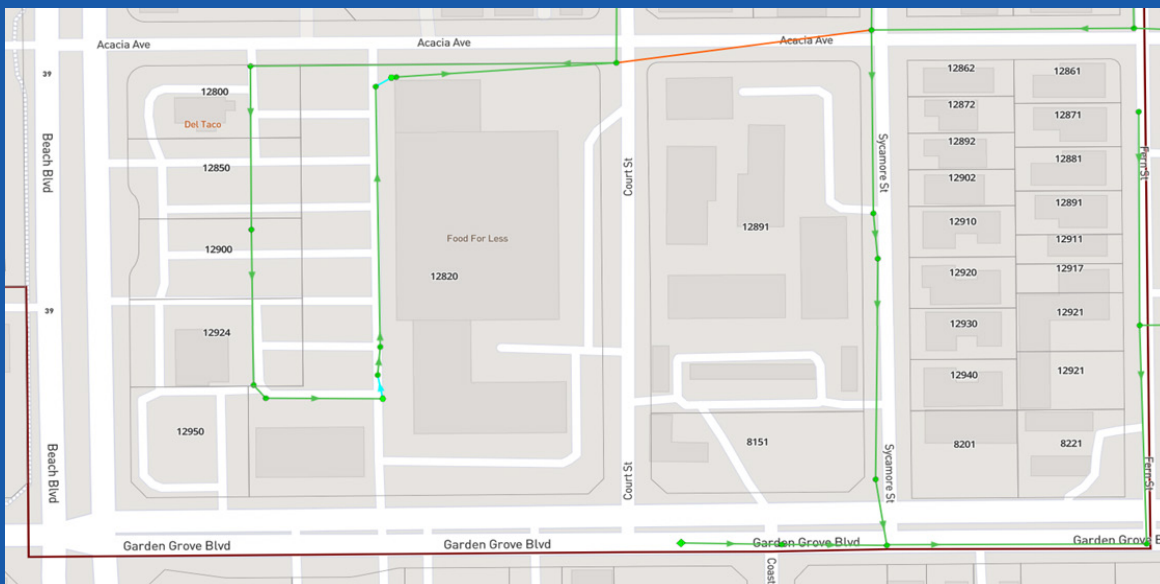
## Update

Econolite System has received approved submittals from our staff in order to place an order for materials. Materials and equipment for traffic signals usually take several months to manufacturer. The recent pandemic increased shipment delays as well. Contractor has ordered materials and shipment is estimated at 4-6 weeks.



## Sewer Project on Court Street

### Update



Map of the sewer project area.

The City of Stanton shares the rights with the City of Garden Grove for the usage and maintenance of the sewer mainline running south on Sycamore Street and Acacia Avenue. Due to the shared city boundary, the City of Stanton is collaborating with the city of Garden Grove for a sewer project for seamless repairs. The project will consist of repairing and replacing a section of the mainline. This should improve sewer capacity and avoid future overflows.

## Permits Issued

	May 2021	May 2020	Fiscal YTD	2020 YTD
Encroachment Permits	13	9	50	50
Transportation Permits	1	8	47	49
Parking Permits	20	(Covid)	226	(Covid)



# PUBLIC SAFETY SERVICES

James Wren, Public Safety Services Director

## HOMELESSNESS

### *Outreach Efforts*

Beginning this week there will be coverage throughout the weekend by the Outreach Coordinators. This will be a valuable resource to the City by providing connectivity with available resources throughout the weekend.

The Outreach Coordinator has had continued success assisting the homeless community during the past few weeks. Please see below for some success stories.

- OCSD contacted the Outreach Coordinator after they engaged an individual experiencing homelessness and in need of services. The individual had just recently become homeless after disconnecting from her family in Orange County. After engaging the individual and discussing potential solutions to the situation, it was discovered that the participant had a home to return to in Virginia. After verifying that the participant had a place to return to, the Outreach Coordinator utilized the City of Stanton funds to help relocate the participant back to Virginia. She is currently taking steps to stabilize her situation and support from friends and family.
- While responding to a call for assistance from OCSD regarding a woman living in a tent on Monroe the Outreach Coordinator was able to immediately place the individual in a shelter. It was determined she met the criteria for Bridges at Kraemer Place and she -was transported within one hour. Public Safety staff assisted with the clean-up of debris and tent removal. The Director of Public Safety has met with numerous business owners in the are of Monroe and Dale regarding homeless activity. Direct lines of communication have been established to ensure that the conditions on Monroe do not deteriorate. from Target. These were given to the Placentia Navigation Center.



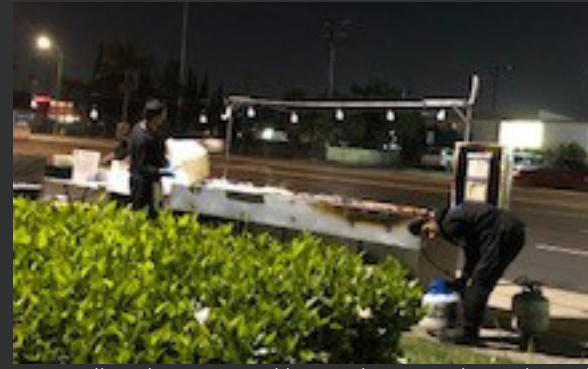
*Individual assisted by Public Safety to find way back home in Virginia.*



# CODE ENFORCEMENT

## *Illegal Food Sale*

Code Enforcement has increased enforcement efforts overnight to ensure compliance with City regulations. For example, Parking Control Officer Liam Manokoune responded to a report from City Council about an illegal taco stand operating on Beach Boulevard. In addition to not being appropriately licensed from the health department, the operation was conducting business in a very unsafe manner in terms of location and storage of propane tanks. The operator tried to operate on consecutive nights and was shut down each time. He has since moved on and has not attempted to relocate in the city.



*Illegal Taco Stand located on Beach Boulevard*

## *Improving Conditions at Cerri-West Plaza*

Through the efforts of Code Enforcement Officer, Daniel Urbina conditions at the Cerri-West Plaza, located at the northwest corner of Cerritos and Western, have improved dramatically. He has enforced business regulations on businesses that were causing a negative impact to surrounding businesses and the community. Additionally, he worked with the property owner to invest in a more secure trash enclosure and to post additional signage regarding illegal dumping.

# VACCINATION CLINIC

## *Mobile POD Update*

On May 25, the City hosted a mobile Point of Dispensing (POD) clinic to disseminate the first shot of the third round of Coronavirus vaccines to the community. A total of 316 more individuals received the vaccine. This is the fifth successfully executed clinic held in the City of Stanton. The second shot associated with this clinic will be distributed on June 15.

