



# GEN INFO

*May 6, 2021*

*Picture: OCSD Deputies paying for Stanton Resident's Gas on Pay it Forward day!*



The City Manager's Report is intended only to keep the City Council current concerning ongoing and potential future matters. Much of the information contained in this Report is preliminary and subject to change. In particular, information concerning potential land use and/or economic development projects is to be considered tentative and preliminary (and in some cases may be speculative), subject both to change and to all future City Council and approval processes. Nothing in this Report constitutes evidence or implies City approval of any such project, nor City acceptance of any proposed terms or any agreement, contract or understanding referred to in this Report. All such matters remain fully subject to all normal City approval processes up to and including public meetings and/or public hearings before the Planning Commission and/or City Council, at future dates.



# GEN INFO REPORT

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# OFFICE OF THE CITY MANAGER

Jarad Hildenbrand, City Manager



Orangewood Ave and Santa Rosalia St

## CONGRESSMAN LOWENTHAL COMMUNITY PROJECT FUNDING REQUEST

The City was informed that Representative Alan Lowenthal has selected the Orangewood Parkette project as one of his top 10 earmark requests to submit to the House Appropriations Committee for consideration in this fiscal year's Appropriations. City Staff, as well as Townsend Public Affairs, will continue to engage with Members of the Appropriations Committee as we go forward in this process.

This is a significant first step. The cities of the 47<sup>th</sup> District include Long Beach, Lakewood, Signal Hill, Avalon, Buena Park, Garden Grove, Los Alamitos, Stanton, and Westminster. Also included are the unincorporated communities of Midway City and Rossmore.

## TINA PACIFIC NEIGHBORHOOD

### *Surplus Lands Act Update*

A total of four entities responded with a notice of interest: Volunteers of America Los Angeles; Retirement Housing Foundation; Jamboree Housing; and a joint effort from National CORE, C&C Development, and Brandywine Homes. The last 90-day good faith negotiation period ended on May 4, and the City is currently evaluating proposals according to the SLA guidelines.

## MEETING DATES/EVENTS

- |                 |                                            |                |                                                       |
|-----------------|--------------------------------------------|----------------|-------------------------------------------------------|
| • May 11        | City Council                               | • Jun 2        | Planning Commission                                   |
| • May 17        | Parks & Recreation Commission              | • Jun 8        | City Council                                          |
| • May 18        | Budget Workshop and Strategic Planning     | • Jun 16       | Planning Commission                                   |
| • May 19        | Planning Commission                        | • Jun 21       | Parks & Recreation Commission                         |
| • <b>May 22</b> | <b>Art Exhibit at Stanton Central Park</b> | • Jun 22       | City Council                                          |
| • May 25        | City Council                               | • Jul 7        | Planning Commission                                   |
|                 |                                            | • <b>Jul 9</b> | <b>Movies Under the Stars at Stanton Central Park</b> |

# HUMAN RESOURCES & RISK MANAGEMENT

## ALLIANT BENEFITS RENEWAL MEETING

On Thursday, April 30, Human Resources and Finance staff met with Tom Roberts, Account Manager for Alliant Employee Benefits, to discuss this year's benefits renewal. Alliant Employee Benefits is the City's broker for dental, vision, life, and short-term and long-term disability insurance.

The rates for Delta Dental, which is the plan the majority of employees participate in, will decrease by 1.3%. The rates for the DHMO plan, Metlife, will increase 4%. The VSP vision plan is in a rate pass guarantee through June 30, 2025, as well as the life and disability plans through June 30, 2023. Currently, these benefits are offered on a fiscal year basis, and staff is evaluating the option of offering these benefits on a calendar year basis to align with the medical coverage benefits offered through CalPERS. The aforementioned change would allow all benefits to be on a calendar year basis and for there to be one open enrollment per year as opposed to two. More information will be provided to employees as the open enrollment period for these benefits approaches.

## RECRUITMENT

A recruitment for a full-time Public Works Director/City Engineer to lead the Public Works Department is now open. The final filing date of applications for this position is Thursday, May 13 at 12 p.m.

An internal promotional recruitment for a part-time Senior Recreation Leader for the Community Services Department opened on Thursday, April 1. Interviews were held on Wednesday, April 21, and a selection decision has been made. Congratulations to Alexis Soto for being selected for the Senior Recreation Leader position. Ms. Soto has been a Recreation Leader with the City since June of 2016.

With the recent and upcoming departure of a couple of regular part-time Recreation Leaders, recruitment to fill these vacancies is now open until filled. Internal recruitment to fill these vacancies was conducted for the Community Services Department. The first round of interviews has been scheduled for Wednesday, May 12.

A recruitment for a full-time Facilities Maintenance Worker I was conducted and closed on Wednesday, April 7. Over 40 employment applications were received and are currently under review. The first round of interviews will be held on Tuesday, May 11.

A recruitment to bring onboard a second Outreach Coordinator for the Public Safety Services Department opened on Tuesday, February 17. Over 100 applications were received and reviewed. Interviews were held on Wednesday, April 14 and a candidate has been selected to fill this position. A start date has been confirmed for Monday, May 10.

The full-time position of Planning Technician for the Community Development Department opened on Wednesday, January 13, and closed on Thursday, February 11. A total of 134 employment applications were received and reviewed. The second and final round of interviews was held on Tuesday, April 6th. A start date has been confirmed for Monday, May 10.

The full-time position of Permit Technician for the Community Development Department opened on Monday, February 1, and closed on Wednesday, February 24. A total of 113 were received and reviewed. The first round of interviews was held on Wednesday, May 5. The second and final round of interviews is upcoming.

## AB 1234 ETHICS EDUCATION TRAINING

California State law (AB 1234) requires local officials to complete a training course in public service ethics laws and principles within six months of their hiring/appointment and every two years thereafter. This course has been assigned to supervisors, managers, department heads, Council Members, and Commissioners, all of whom are due to complete the ethics training this year through the California Attorney General's website.

## UPDATE ON TRANSIENT OCCUPANCY TAX AUDIT

The Finance Department completed a review of all transient occupancy tax return forms that were submitted for rooms rented between January 1, 2020, and March 31, 2021, to verify the correct tax was remitted to the City. We are pleased to report that out of the hundreds of payments that were collected over the last 16 months, there were only two miscomputed tax payments. Staff has invoiced the motel and expects to collect the \$17,292 due to the City before the end of the fiscal year.

## UPDATE ON IMPLEMENTATION OF HUMAN RESOURCES MODULE IN SPRINGBROOK



*Springbrook Logo*

Staff from the Finance and Administration Departments are continuing to meet with Springbrook staff to implement the Human Resources Management module. The most recent meeting was held on May 4<sup>th</sup>. The goal is to “go live” by June 1<sup>st</sup> with the electronic routing of personnel action forms and annual performance evaluations.

## FISCAL YEAR 2021/22 BUDGET UPDATE

Staff in all City Departments have been diligently collaborating on the preparation of a balanced operating budget and the Seven-Year Capital Improvement Program in preparation for the study session that is scheduled on May 18, 2021. More information will be provided at the public workshop.

## BUSINESS LICENSE UPDATE

Approximately 2,122 license renewals have been processed for Calendar Year 2021. Business licenses were issued to 3 new businesses in the last two weeks. Two of these businesses, Blas' Application Installation and Things4You, LLC are located in Stanton.

# COMMUNITY AND ECONOMIC DEVELOPMENT

Jennifer Lilley, Community and Economic Development Director

## CANNABIS UPDATE

All applicants have been provided with the supporting documents to review their scores and the scores of the other applications. The master spreadsheet was emailed to all applicants of record and is available upon request.

In addition, the Business Permit process is kicking off with the applications going out to the continuing applicants this month. Staff is working to bring the contract to engage the services of a third-party professional to conduct the professional background investigation and verification review for consideration of the City Council this month as well.

## PLANNING

### *Projects in Process*

- **8222 Starr Street:**  
This request is to build 4 detached, single-family homes on this Medium Density Residential zoned property. The application is complete and is anticipated to go to public hearing with the Planning Commission in June.
- **KB Homes, The Assemblage:**  
Staff is working diligently with the applicant on the proposal to develop 36 detached condominiums at Western and Katella. The project plans, environmental documents and Development Agreement are completing their internal review and are anticipated to go to Planning Commission for consideration late June early July.
- **Bonanni Bigsby Townhomes:**  
Bonanni Development continues to work to refine their plans and have reduced their proposal from 84 units to 79 townhomes at 12200 Beach Boulevard. The Tentative Tract Map, project plans, environmental documents and Development Agreement are completing internal staff review. On April 15, 2021 notification to traditionally and culturally affiliated California Native American tribes (Assembly Bill 52) began and staff has received one request from the Gabrielino Tribe for consultant thus far.
- **Residential and Commercial Projects:**  
Our public counter continues to be active and our on-line portal has allowed more than 55 plan checks to be completed this month facilitating homeowner projects, property maintenance and business improvements throughout the City.

## BUILDING

	April 2021	April 2020	Fiscal YTD	2020 Fiscal YTD
<b>Permits Issues</b>	69	24	681	559
<b>Inspections</b>	285	382	3630	3048
<b>Plan checks</b>	55		415	



11763 Beach Boulevard after fire.

### 11763 Beach Boulevard

On Monday, April 26, 2021, the Building staff responded to a dispatched call from OCFA regarding a structure fire at Ace Hybrid Batteries located at 11763 Beach Boulevard. The building structure was a complete loss due to the extent of the fire and the building was red-tagged as a result. The Building Official is working with the tenant to retrieve salvageable products and property at the site.



11891 Beach Boulevard after fire.

### 11891 Beach Boulevard

On Friday April 30, 2021, another structure fire was called in for the property located at 11891 Beach Boulevard. Once the fire was extinguished OCFA investigators confirmed a fatality had occurred inside the building. Following the thorough investigation by the Fire and Sheriff departments, this building was boarded up and red-tagged.

## BUILDING DEPARTMENT ISO RATING

The City of Stanton was awarded the Insurance Services Office (ISO) ranking of Class 2 for both commercial and industrial, and for one- and two-family residential properties. The ISO classification is one of the few metrics in place to rate how the building department is performing. Here is a little more information and context on this rating:

- Roughly 5% of building departments in the U.S. received a class 2 rating.
- Approximately 43% of U.S. cities received a class 4 rating for both residential and commercial.
- The Class 1 rating was achieved by only approximately 1% of US cities. To put that in numbers, there are 482 cities and 58 counties in California that would have building and safety departments, so only about 5 of those received a class 1 rating.

This rating is important to the City and to our community. In order to work to maintain these high standards our team will continue to focus on the following:

1. Training – ensure training is a priority and staff is given every opportunity to stay up-to-date on updates, tools and information.
2. Certifications – encourage our professional team to maintain and obtain industry certification.
3. Qualifications – maintain a team of highly qualified individuals with practical experience and expertise in the trades, codes and construction methods (residential and commercial).
4. Structural Review – work with a quality team of structural engineers and provide high-level customer service. When our development customers have questions or problems they need help solving our engineers make themselves available to work through the questions and design solutions to ensure safety and compliance.
5. Data – provide ISO relevant statistical data and analysis related to plans checks permits and inspections. The more we ensure the City of Stanton is reporting accurately the more we can ensure the evaluation will be accurate.

## CONGRATULATIONS FERNANDO ZARATE

In addition to providing exceptional customer care, quality inspections and excellent plan checking services, our very own Fernando Zarate has been studying to become a certified Building Official. His hard work and determination has paid off and we are so excited to celebrate this outstanding accomplishment with Fernando.

# COMMUNITY SERVICES

Zenia Bobadilla, Community Services Director

## EVENTS



Art Exhibit Flyer

### *Art Exhibit*

The Department will be hosting an Art Exhibit on Saturday, May 22 displaying the artwork of local youth, high school, college students, and adults in our community. The theme of the event is “The World in our Backyard” and will focus on the wonderful tapestry of people from many backgrounds that make us a community.

Registration for artists is now closed with over 100 artists who have submitted an application to display their work for the exhibit. Two local artists will be present at the event. Chau Thuy is a Vietnamese calligrapher and Mercedes Poveda is a sketch artist. Both artists will be giving a demonstration of their work during the event.

## MEETINGS & UPDATES

The Stanton Collaborative meets on the fourth Monday of every month at 12:30pm and puts a spotlight on different organizations who work in and serve our community. On May 24, the Collaborative will feature the Big Brothers, Big Sisters agency that will share information on mentoring opportunities for youth.



## RECREATION

### *Stanton Express & Contract Classes*

Summer 2021 classes have begun and are off to a strong start! Participants are enjoying time outdoors in our Preschool Sports and Soccer classes as well as pre-registering for our upcoming weekly camps.

While summer classes are just beginning, staff are already in the process of planning for our Fall Stanton Express. We are looking forward to bringing on more new instructors as we expand programming and re-open facilities.

### *Stanton Central Park*

April was a busy month at Stanton Central Park. We had a total of 19,845 visitors enjoying our park programs and amenities. We experienced an increase in sports field usage and families enjoying picnics in the park. Recreation Leaders continue to assist the community with inquiries, class enrollments and support, and general park upkeep. Staff is currently preparing for our upcoming Kid's Night Out on Friday, May 28.

### *Sports Fields*

The Department continues to follow guidance from the California Department of Public Health and is working closely with teams to ensure social distancing and sanitation measures are in place. Teams are on the field seven days a week, with some availability on the weekends for new teams.

- Current Number of Teams: **6**
- Weekly Participants: **~550**
- Weekly Hours of Play: **55**

### *Meetings & Updates*

Community Services staff continue to attend meetings and roundtables offered by state, county, and other agencies. We greatly value our ability to continuously connect with other professionals across the state as we all navigate this ever-changing pandemic.

## SENIOR SERVICES



*Original Broadway cast of Hamilton*

Senior services staff are currently planning our upcoming "Reverse" Excursion on Wednesday, June 16. Participants will enjoy light refreshments while enjoying a presentation of the hit musical, *Hamilton*.

### *Food Distribution*

Senior food distribution continues to serve clients on Tuesday and Thursday mornings. Please see our final April food distribution totals:

- MoW Grab N Go: **6,978 meals**
- MoW Home Delivered Meal Program Meals: **374**
- MoW Senior Participants: **1,203**
- MoW NEW Senior Participants: **20**
- Second Harvest Food Bank: **1,150 households served**

### *Meetings & Updates*

Staff continues to attend roundtable discussions with local Senior Center Directors, Meals on Wheels OC and the CPRS Aging Section to share success stories, discuss best practices and determine how to best serve our population. Topics continue to include protocols for senior center re-openings, changes in food distribution, and vaccine clinics.

# HUMAN SERVICES



OST Kids painting with Artsy Kids

## FRC Update

Our Out-of-School Time (OST) program began on Monday, April 12 with 15 participants enrolled. Participants enjoy a free snack provided by Second Harvest, along with games, crafts and homework help. Artsy Kids will begin Monday, May 3 focusing on teaching OST participants about art through acrylic painting. Pure Game will start May 4 with a S.T.A.R character education curriculum.

The FRC hosted our Kid's Night Out program on Friday, April 30. Staff prepared a carnival-themed night with games, prizes, a pizza dinner and a viewing of The Greatest Showman. We had a total of 18 participants join our event.

The Community Engagement Advisory Committee (CEAC) had its first in-person meeting on May 3rd that was attended by 20 members. Issues discussed were upcoming events for the city and check-in on how people are feeling since the COVID-19 crisis began. Some of the CEAC members are preparing to attend a virtual FaCT conference on May 19 and 20.

## Information & Referral Services

Staff has been busy providing clients with helpful resources during these tough times. The month of April has been especially busy with many community members calling in for information regarding our food programs, counseling services, and information about signing up for our parenting classes.

Our Information and Referral Specialist, Grisell Everastico, continues to work closely with our Family Support Specialist, Lizbeth Bugarin of the Friendly Center, to spend out Emergency Services funds. Staff continues to purchase and assemble hygiene kits for our clients that are currently struggling with basic needs and are seeking clients for utility and rental assistance. The FRC is also partnering with CAPOC to be able to help with rental assistance for up to 3 months.

## Meetings & Updates

FaCT funded staff will be attending the annual FaCT conference on May 19 and 20. During this conference, staff will be able to listen to keynote speakers and attend different pieces of training that go with the theme of Resilience, Renew, Reimagine.

### April Service Enrollment:

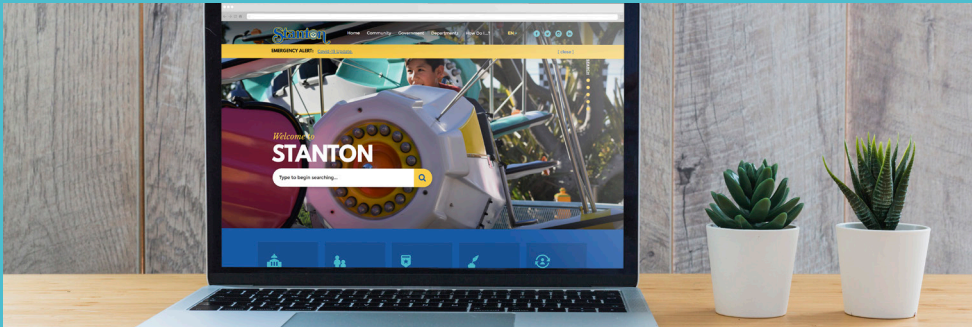
- Math Tutoring: **7**
- Counseling Services: **1**
- Personal Empowerment Program: **7**
- Case Management: **6**
- Family Support Services: **6**
- Parenting Education: **5**



OST Kid showing their progress while painting with Artsy Kids instructor.

# PUBLIC INFORMATION OFFICE

## WEBSITE UPDATE



PIO Staff and PIO Committee members are working diligently to update content on the new website and prep for a soft launch of the website. The soft launch is planned for the end of May or the first week of June.

## MEETINGS & UPDATES

On Wednesday, April 28, PIO was invited to present at the Stanton Public Safety Committee meeting. In this meeting, PIO spoke about the Public Information Office, its mission to inform and educate the public in all things pertaining to the City, and the different ways communication occurs within the City. At the end of the presentation, PIO addressed all concerns and questions that the Public Safety Committee members had.

## SOCIAL MEDIA SUMMARY (LAST 14 DAYS)



### Facebook

#### Followers (14 Days)

- 04/21/2021: **3,586**
- 05/05/2021: **3,610**

#### Top Posts

- Earth Day
- CA Small Business Relief Grant
- Hiring: Public Works Director



### Instagram

#### Followers (14 Days)

- 04/21/2021: **1,386**
- 05/05/2021: **1,407**

#### Top Posts

- Hiring: Rec Leaders
- Earth Day
- Hiring: Public Works Director



### Twitter

#### Followers (14 Days)

- 04/21/2021: **1,734**
- 05/05/2021: **1,742**

#### Top Posts

- Hiring: Rec Leaders
- Earth Day
- Hiring: Public Works Director

# PUBLIC WORKS & ENGINEERING

## ENGINEERING

### *Permits Issued*

	May 2021	May 2020	Fiscal YTD	2020 YTD
Encroachment Permits	3	9	37	50
Transportation Permits	1	8	47	49
Parking Permits	25	(Covid)	175	(Covid)
Garage Sale Permits	0	5	29	22



### *Flock Cameras*

Twenty-six new flock cameras have been fully installed and programmed throughout the city and along Beach Boulevard. These additions will help continue the previous success in fighting crime and keeping our city safe as our sheriffs will have access to these cameras.

### *2021 Citywide Traffic Signal Equipment Improvements*

Econolite Systems has been awarded the 2021 Citywide Traffic Signal Equipment. Econolite System has received approved submittals from our staff to place an order for materials. This project's greatest delay would be the timeline of materials. Materials and equipment for traffic signals usually take between 2-4 months to the manufacturer. The recent pandemic increased shipment delays as well. Ordering all materials immediately is our primary goal.



### *FY 20/21 Citywide Street Improvement Project*

Tait & Associates has been awarded the design of the FY 20/21 Citywide Street Improvement Project. This project consists of a grind and overlay treatment on several arterials, residential streets and alleys throughout the city. Staff is planning for a full set of plans for bid by late June. That would give us time to bid the project in July 2021 and begin construction in late August or early September 2021 right before the rain season. Golden State Water Company was notified of the project. They will replace any broken lids for water meters or valve covers at no cost to the city.

# PROJECT X ENVIRONMENTAL CLEANUP PROGRAM

## *OCTA Measure M2*

On May 2010, the Orange County Transportation Authority (OCTA) Board of Directors approved a two-tiered approach to fund the Measure M2 (M2) Project X Environmental Cleanup Program (ECP). The Tier 1 Grant Program is designed to mitigate the more visible forms of pollutants, such as litter and debris, which collect on roadways and in catch basins (i.e., storm drains) prior to being deposited in waterways and the ocean. The Tier 2 Grant program provides funding for larger projects, potentially multi-jurisdictional, capital-intensive structural treatment best management practice (BMP) types of projects.

Staff will be applying for the OCTA FY 2021-2022 Call for Projects ECP Tier 1 Grant Program. The City of Stanton proposes the installation of full trash capture devices at 109 catch basins located in predominantly priority areas. The City has elected to install 109 Connector Pipe Screen (CPS-Mod™) devices similar to the devices installed several years back. The installation of the full-capture devices in predominantly priority areas will have the greatest impact to reduce trash and transportation-related pollution from entering receiving waters and impacting Orange County's surface and groundwater systems.

To maximize the efficacy of these devices, the City has targeted catch basins locations located in high pedestrian and vehicular traffic areas, such as apartments, shopping centers, and industrial areas. These areas are known to exhibit high concentrations of sediment, organic material, trash, and other pollutants. A Resolution will be brought to City Council for approval affirming the city's commitment to the project and contribution of the match funds. OCTA is expected to award the grants in August 2021.



# PUBLIC SAFETY SERVICES

James Wren, Public Safety Services Director

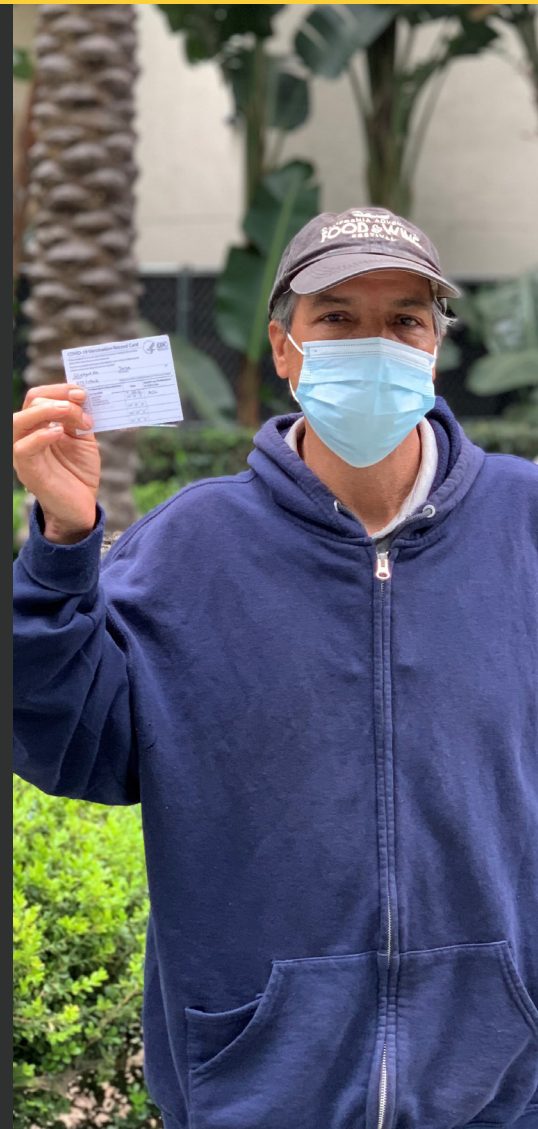
## HOMELESSNESS

### *Outreach Efforts*

The new Outreach Coordinator begins on Monday, May 10. He will work with the current Outreach Coordinator, Damian Fonseca for two weeks before transitioning to the weekends. We look forward to having more resources available to address the homelessness issue in the city.

The Outreach Coordinator has had continued success assisting the homeless community during the past few weeks. Please see below for some success stories:

- A former Stanton homeowner that had fallen into homelessness at the age of 75 and was placed into a transitional living situation through rapid rehousing funding provided by the City. This action helped prevent the individual from falling into street-level homelessness.
- A veteran living in the city was evicted from his apartment due to insufficient funding to pay rent. The individual went to City Hall and was connected with Damian. Damian made contact with the Veteran Intake Coordinator from the County of Orange and successfully connected the individual with existing resources which led to a brief motel stay before being connected to resources leading to permanent housing.
- A 74-year-old male that had fallen into homelessness one week earlier, made contact with City staff at the Family Resource Center. He was connected to the Outreach Coordinator and was able to receive services which led to his exit from the streets within a day.
- The Outreach Coordinator was able to assist a member of the homeless community to receive his COVID-19 vaccination by transporting him to the Anaheim Convention Center.



*Individual received COVID-19 vaccination.*

CENTER



COMMUNITY PRIDE AND FORWARD VISION

CENTER

## PUBLIC SAFETY COMMITTEE

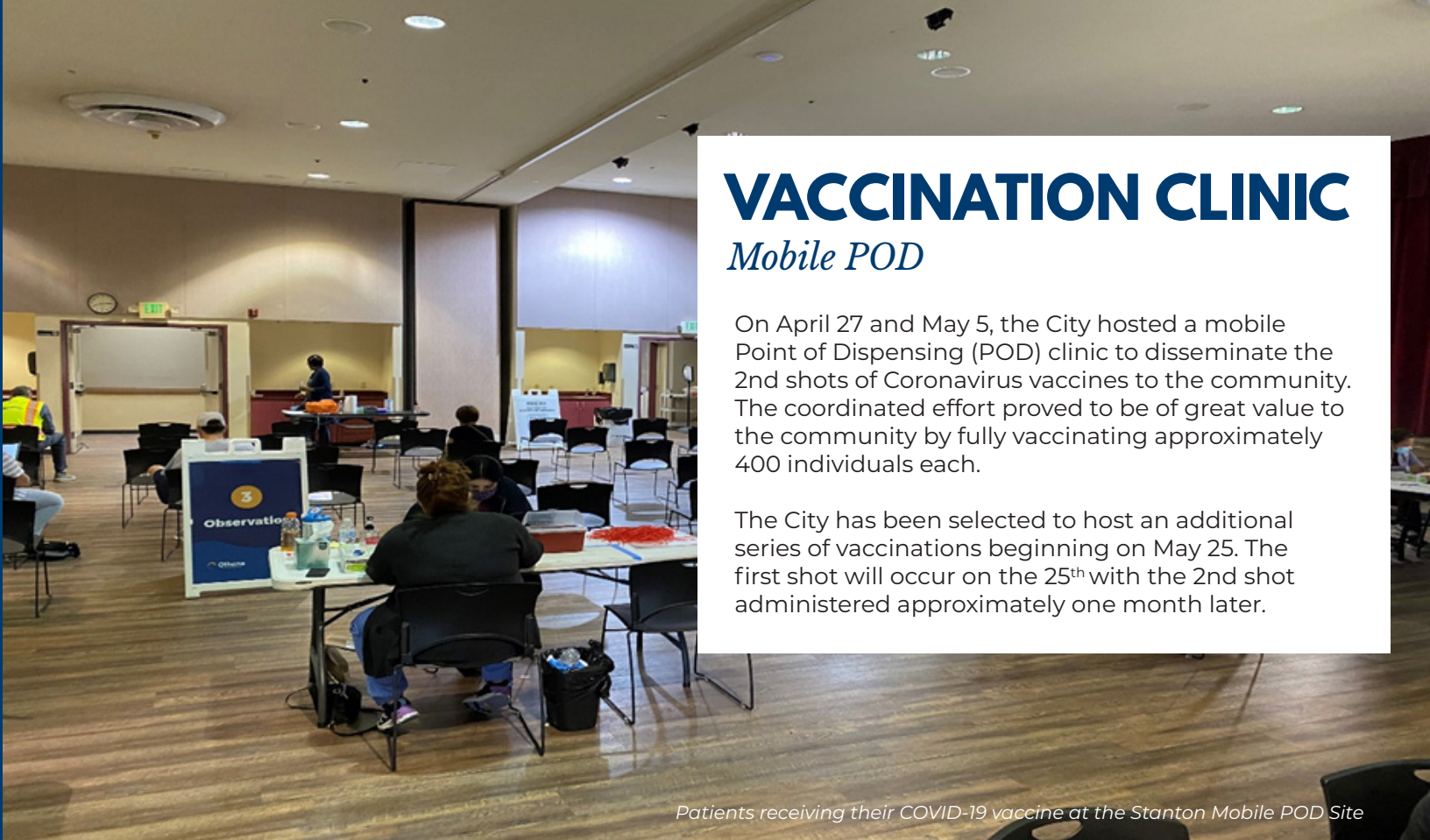
### *April 28, 2021 Meeting*

The Public Safety Committee met on Wednesday, April 28 to discuss a variety of issues in the city. It was the first meeting for new members Catherine Cueva and Jeff Jones. The meeting was attended by all members as well as the Orange County Sheriff's Department and Orange County Fire Authority. Stanton Public Information Officer, Christopher Quan Le was the guest speaker and shared the City's approach to disseminating information to the residents and members of the business community.

# CODE ENFORCEMENT

## *Fires*

Code Enforcement has been impacted by multiple fires occurring at businesses on Beach Boulevard. Each of these fires completely destroyed each facility. Public Safety is currently working with the owners of each location to coordinate a path forward regarding the safety and security of each property.



## VACCINATION CLINIC

### *Mobile POD*

On April 27 and May 5, the City hosted a mobile Point of Dispensing (POD) clinic to disseminate the 2nd shots of Coronavirus vaccines to the community. The coordinated effort proved to be of great value to the community by fully vaccinating approximately 400 individuals each.

The City has been selected to host an additional series of vaccinations beginning on May 25. The first shot will occur on the 25<sup>th</sup> with the 2nd shot administered approximately one month later.

*Patients receiving their COVID-19 vaccine at the Stanton Mobile POD Site*