



GEN INFO

March 4, 2021



The City Manager's Report is intended only to keep the City Council current concerning ongoing and potential future matters. Much of the information contained in this Report is preliminary and subject to change. In particular, information concerning potential land use and/or economic development projects is to be considered tentative and preliminary (and in some cases may be speculative), subject both to change and to all future City review and approval processes. Nothing in this Report constitutes evidences or implies City approval of any such project, nor City acceptance of any proposed terms of any agreement, contract or understanding referred to in this Report. All such matters remain fully subject to all normal City approval processes, up to and including public meetings and/or public hearings before the Planning Commission and/or City Council, at future dates.



MONTHLY REPORT

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OFFICE OF THE CITY MANAGER

Jarad Hildenbrand, City Manager

UPDATES

Homekey 2.0

As the Homekey Program in Stanton enters into 90 days since acquisition of the two motel properties, relocation of former occupants have been complete and necessary renovation including ADA accommodations to the units have been made for interim housing households to those individuals formerly experiencing homelessness and had been impacted by COVID-19.

Given the success in allowing the Homekey funding to work rapidly for those most vulnerable, the

State of California has plans to continue Project Homekey. The Governor's 2021 budget proposal includes funding for Homekey 2.0. The County of Orange through the OC Community Resource Housing & Community Development met with City staff to explore potential motel properties—namely, the Riviera Motel, the third Homekey application that was not funded in the first round of Homekey funding as the State ran out of money. Accordingly, staff will begin due diligence with the County and Jamboree Housing

on the Riviera Motel. There are other cities who are interested in Homekey 2.0, but with Riviera already in the queue, the State is more apt to fund Riviera. City staff will be monitoring the potential of additional permanent supportive housing units in Stanton with Homekey funding as it develops.

Tina Pacific Neighborhood – Surplus Lands Act Update

The notice of availability period ran from November 18, 2020 until January 18, 2021. A total of four entities responded with a notice of interest: Volunteers of America Los Angeles; Retirement Housing Foundation; Jamboree Housing; and a joint effort from National CORE, C&C Development, and Brandywine Homes. The City is currently in the 90-day good faith negotiation period, which ends on May 4, 2021. Since the City received more than one NOI, competing bids will be handled pursuant to the SLA guidelines.



MEETING DATES/EVENTS

- | | | | |
|----------|--|----------|---|
| • Mar 9 | City Council | • Apr 3 | Easter Drive Thru at Stanton Park |
| • Mar 10 | City-Wide Easter Egg Hunt | • Apr 7 | Planning Commission |
| • Mar 15 | Parks & Recreation Commission | • Apr 10 | Blue Ribbon Walk at Stanton Central Park |
| • Mar 17 | Planning Commission | • Apr 13 | City Council |
| • Mar 23 | City Council | • Apr 19 | Parks & Recreation Commission |
| • Apr 2 | Movie Under the Stars at Stanton Central Park | | |

Proposed Dog Park – Cerritos & Western

Below is a conceptual rendering for the proposed dog park on OCTA's property at Cerritos and Western. OCTA has previously stated they do not permit such uses on their property; however, this rendering was sent to OCTA Management on 2/25 for review. A City Council discussion item will be scheduled once OCTA responds.



HUMAN RESOURCES/ RISK MANAGEMENT

Recruitment

William Ogden, Facilities Maintenance Worker II recently notified the City of his upcoming retirement in April. In an effort to fill the upcoming vacancy, an internal promotional recruitment opened on Wednesday, February 24th to current City employees. The final filing date of applications for this position is Thursday, March 4th.

A recruitment to bring onboard a second Outreach Coordinator for the Public Safety Services Department opened on Tuesday, February 17th. This recruitment will remain open until filled. 57 applications have been received to date.

The full-time position of Planning Technician for the Community Development Department opened on Wednesday, January 13th and closed on Thursday,

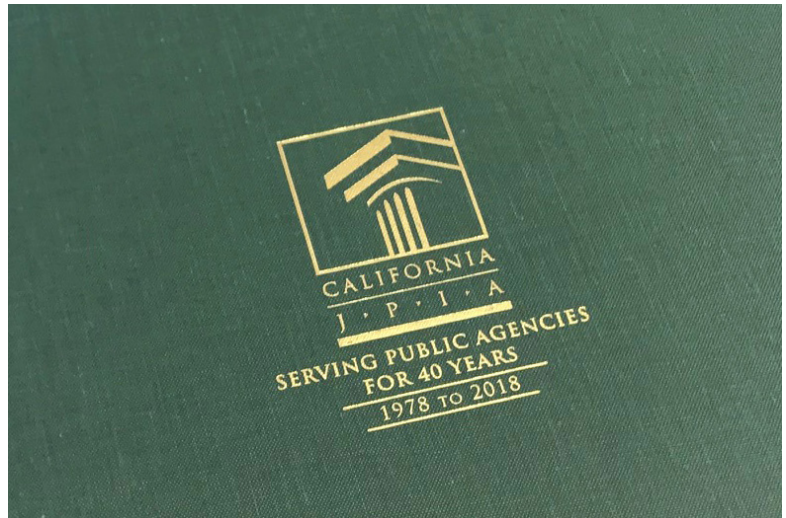
February 11th. A total of 134 employment applications were received and reviewed. Interviews are being scheduled for Wednesday, March 17th.

The full-time position of Permit Technician for the Community Development Department opened on Monday, February 1st and closed on Wednesday, February 24th. The final filing date of applications for this position is Wednesday, February 24th. A total of 113 were received and are currently being reviewed.

The Finance Department currently has a volunteer opportunity for a part-time Intern. This recruitment will be open until filled.

CJPIA – Loss Control Visit

The City of Stanton City Hall location was chosen for a phase of loss control visits by California CJPIA and Alliant as part of the Property Insurance program. The loss control walkthrough took place on Wednesday, February 24th which consisted of reviewing management loss prevention programs and documentation as well as a tour of City Hall to review special hazards and any areas handling/storing hazardous material and utilities. City Staff received positive feedback from the Senior Property Loss Consultant sent by Alliant and CJPIA.



Alliant Pre-Renewal Discussion



On Tuesday, March 2nd, City Staff met with Tom Roberts, Public Entity Client Manager for Alliant Employee Benefits for the yearly pre-renewal discussion. Alliant Employee Benefits is the City's broker for dental, vision, disability, and life insurance benefits. The meeting included a review of the current benefits and preliminary information on the renewal rates for the upcoming fiscal year. Final renewal rates will be provided sometime in April.

UPDATES

Business License Renewals

Business license renewals were due on January 31, 2021, to avoid penalties. As of March 1, 2021, total renewals are as follows:

Total business license renewals received	1,913
Total business license renewals expected	2,697
Percentage received	71%

Fiscal Year 2019/20 Audit Reports



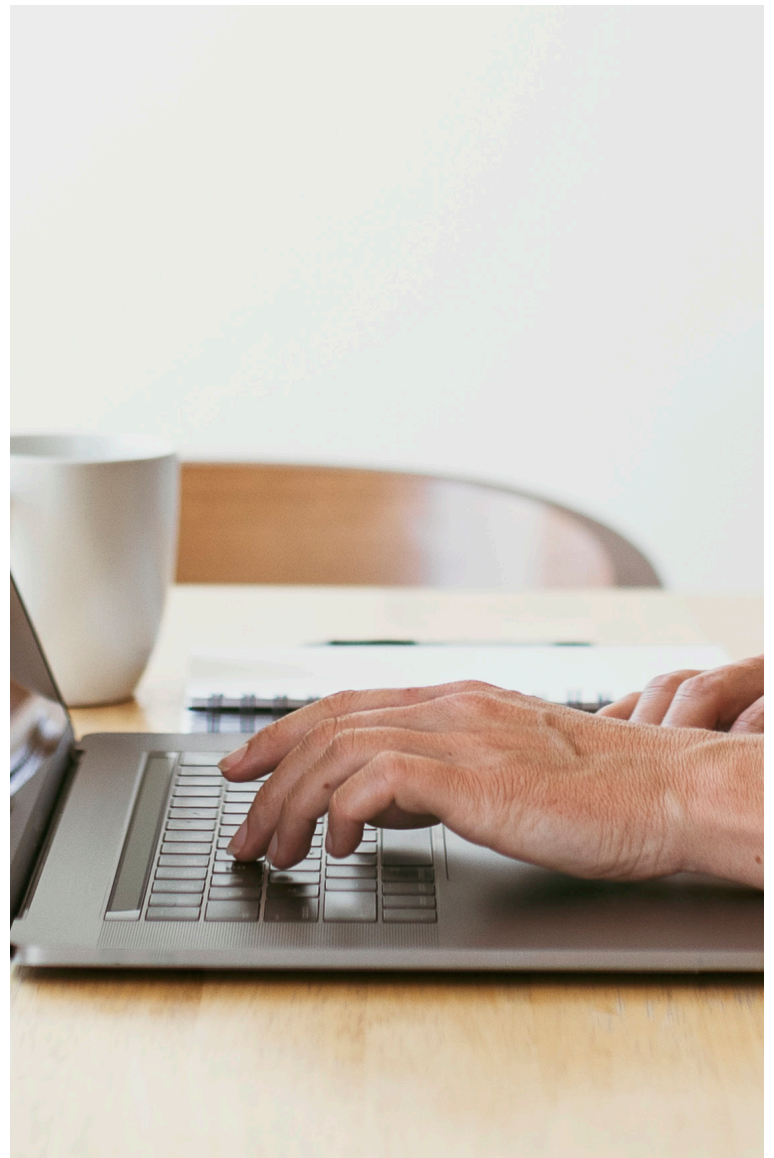
On February 22, 2021, Clifton Larson Allen LLP issued the City's audited Comprehensive Annual Financial Report and other related reports for the fiscal year ended June 30, 2020. All reports are "clean" audit opinions, which means the auditors did not identify any material misstatements or deficiencies in internal control during their audit. The audit reports will be provided to the City Council to receive and file at the March 9th City Council meeting.

Employee Self-Service Portal

On September 22, 2020, the City Council approved the upgrade of the City's Finance system (Springbrook) to add two new modules, an employee self-service portal, and a human resources management module.

City staff from the Finance Department and the Human Resources/Risk Management Analyst will be having a kick-off meeting with Springbrook for the implementation of the employee self-service portal on March 4th. The employee self-service portal will provide employees will automate the preparation, including supervisor review, of employee timesheets and leave requests.

In addition, employees will be able to access their paychecks stubs and W-2 forms from the portal, which will save staff time, as well as printing and paper costs, for printing and distributing these items on paper.



COMMUNITY AND ECONOMIC DEVELOPMENT

Jennifer Lilley, Community and Economic Development Director

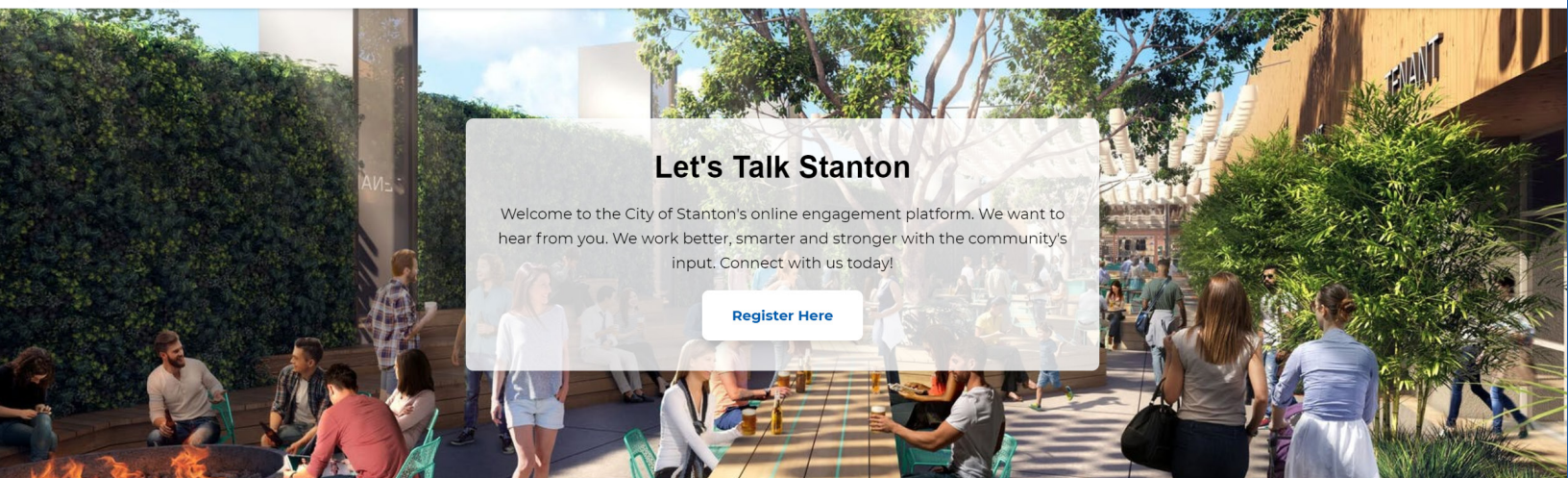
COMMUNITY DEVELOPMENT



Home Active Projects

Search

Sign in Register



Let's Talk Stanton

Welcome to the City of Stanton's online engagement platform. We want to hear from you. We work better, smarter and stronger with the community's input. Connect with us today!

[Register Here](#)

Town Center Specific Plan



What is the TCSP?

The City has initiated a long-range plan for transforming the Town Center area into a mixed-use, ...



November 14, 2018

Community Outreach Survey #2

The Vision for the Town Center Specific Plan relies on the feedback we receive from you

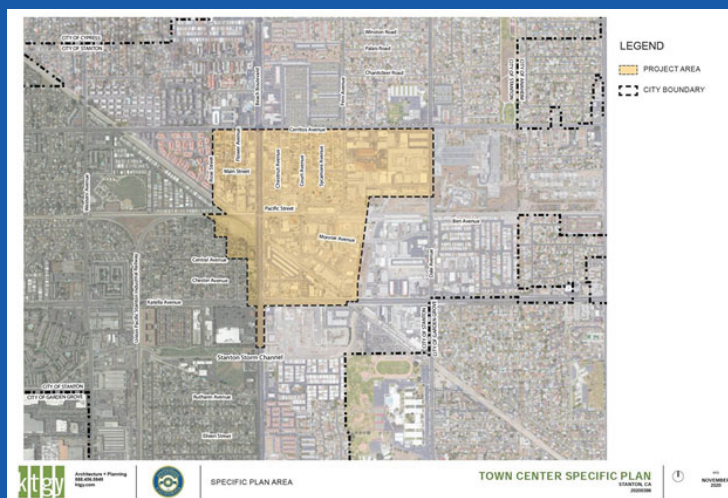
Let's Talk Stanton

This new community engagement platform launched on March 1, 2021 allowing us to have interactive dialogue and raise awareness of projects, opportunities and information throughout the City.

The online engagement platform can be accessed at LetsTalkStanton.com

Town Center Specific Plan

On March 1 a series of workshops were held to present the results of the December outreach event and the on-line survey and to present three conceptual land use alternatives for the area to solicit feedback and input from residents, property owners and partners. The presentation from December 15 is available on the Let's Talk Stanton site and the current survey is also available for those that did not yet participate at the March 1 event.



Cannabis Permit Screening

Our internal subcommittee has been working diligently to complete the review of more than 54 applications for the various Cannabis licenses. The final scoring is wrapping up and we anticipate releasing the names of those applicants moving forward to the next round of qualification as early as March 9, 2021.

BUILDING

The following table summarizes February's construction activity:

	February 2021	February 2020	Fiscal YTD	2020 Fiscal YTD
Permits Issues	42	36	550	486
Inspections	307	240	2980	2317
Plan checks	47		320	

PLANNING

New Planning Commissioners

We welcomed our two newest members Commissioner Tom Adams and Commissioner Lee Norgaard to the City of Stanton Planning Commission. The new members will be sworn in during the regular meeting on March 3.

Training

BB&K will provide training for the Commission at the March 17 Planning Commission meeting. Additionally, staff is working to coordinate access to the League of California Cities Planning Commissioner Academy on March 25 and 26.

Accessory Dwelling Unit Ordinance

The Planning Commission will consider an update to the Accessory Dwelling Unit Ordinance. Prompted by the 2020 Legislative Updates adopted by the State of California and effective January 1, 2021, the changes clarify the total number of units allowed, provide more local input on architecture and compatibility and clarify height limitations.





ECONOMIC DEVELOPMENT

Our team has been working to develop an up-to-date site inventory of vacant and underutilized properties to share with the development community.

We are partnering with local brokers and agents to serve as resources for our business community looking to relocate, in need of more affordable rents or new businesses wanting to find their home in Stanton.

HOUSING

The annual report is being prepared and is anticipated to be presented to the Council at its second meeting in March. This report provides an update on how the City is meeting its RHNA requirements to end the 5th Housing Cycle and how we are making progress on our goals and objectives outlined in the General Plan.

COMMUNITY SERVICES

Zenia Bobadilla, Community Services Director

ADMINISTRATION

Neighborhood Park Program

The Community Services Department began assisting the Public Works Department with neighborhood park refresh and cleanup. Every Monday and Thursday, Recreation Leaders visit each neighborhood park and assist with trash pick up, graffiti removal, and report any service requests needed. This program has allowed the Public Works team to focus on other high-priority tasks and allows Recreation Leaders to engage with park visitors on available programs and resources.

Upcoming Events



Egg-Cellent Easter Adventures

Our first event of the year returns on Friday, April 2! We invite the community to enjoy a fun, socially-distanced viewing of the movie “Hop” with their family at Stanton Central Park. Registration begins on March 15 and will be announced on March 8. This event is proudly sponsored by Little Caesars, who will be providing pizzas to all families in attendance.

The Department will also be hosting a drive-thru Easter Egg event Saturday, April 3 from 10am-2pm at City Hall. This event will give our Stanton families a time to celebrate Easter with a photo opportunity with our Easter Bunny and enjoy some easter eggs and other goodies to go. Registration for this event will also begin on March 15.

Lastly, the City begins our City-wide Egg Hunt on March 10, with six 4-foot easter eggs being hidden throughout the City. Families are invited to take a photo with all 6 eggs to be entered to win one of five prizes!

Blue Ribbon Walk

April is Child Abuse Prevention Month and we’re highlighting the importance of protecting our youth with a walk around the park. Our Blue Ribbon Walk will be held at Stanton Central Park on April 10 from 9am –12pm, with activity stations focusing on education and prevention in this important effort.

Art Show

The Department will be hosting an Art Exhibit on Saturday, May 10 from 10am-4pm displaying the artwork of local high school and college students as well as adults. The theme of the event is “The World in our Backyard” and will focus on the wonderful tapestry of people from many backgrounds that make us a community. Contest and event details will be released shortly.

Meetings & Updates



**Stanton
Collaborative**

The Stanton Collaborative meets on the fourth Monday of every month at 12:30pm and puts a spotlight on different organizations who work in and serve our community. In February, OCAPICA shared much-needed tips and best practices for providers to stay healthy as we continue to serve during pandemic challenges. In March we will welcome the RAISE foundation who will highlight Blue Ribbon Month and child abuse prevention efforts.

PUBLIC INFORMATION OFFICE

Website Redesign Update

Migration & Public Service App

Migration of content from the current City website to the new website was completed on February 23, 2021. ReVize, the company redesigning the City's website, is currently going through its quality control checklist to ensure that the content functions with the new website. After this process is completed, the PIO staff will review the content before moving on to finalizing the website.

We are also happy to report that ReVize has completed setting up the Public Service Request App on February 23, 2021. This application will allow community members to easily request services from all departments directly from the new website. The app is not yet available to the public and will be launched with the new website.

New Domain Name

The City was able to obtain the new domain name, StantonCA.gov on February 16, 2021. Once the new website is launched, future visitors will be able to find information on City's services, programs, events, etc. through this URL.

Social Media Summary (Last 14 Days)



Facebook

Followers:

02/17/2021: 3,482
03/03/2021: 3,501

Top Posts:

- OC: ERAP
- Egg-Cellent Easter Adventure
- Town Center Specific Plan Meeting



Instagram

Followers:

02/17/2021: 1,318
03/03/2021: 1,331

Top Posts:

- Town Center Specific Plan Meeting
- Egg-Cellent Easter Adventure
- Soccer Tots Class Registration



Twitter

Followers:

02/17/2021: 1,708
03/03/2021: 1,715

Top Posts:

- We're Hiring: Outreach Coordinator
- OC: ERAP
- Know Your Status! COVID-19 Testing



RECREATION

Stanton Express – Summer 2021

While Spring/Winter 2021 courses are underway, staff are already working on the Summer 2021 edition of the Stanton Express! We are exploring summer camp options and determining how we can best maximize our facilities to provide a safe, enriching experience for our participants. Our designer, DYSL, Inc. is currently putting together our first draft of this production.

Sports Fields

This fall, Stanton Central Park opened fields for youth baseball and soccer practices. To reopen safely, the Department is following guidance from the California Department of Public Health and is working closely with teams to ensure social distancing and sanitation measures are in place. Staff will continue to seek guidance from the state and make adjustments as new information becomes available.

- Current Number of Teams: 5
- Weekly Participants: ~300
- Weekly Hours of Play: 35

Meetings & Updates

This week, Community Services staff attended a Parks & Recreation roundtable discussion put on by the League of California Cities, a Facility Managers Forum facilitated by the CA Parks & Recreation Society (CPRS), District 13 as well as a Recreation Brochure Exchange also hosted by CPRS. We greatly value our ability to continuously connect with other professionals across the state as we all navigate this ever-changing pandemic.

SENIOR SERVICES

AARP Tax Assistance

Appointments for AARP tax assistance resumed on Monday, March 1. Even though appointments will not be conducted in person, accommodations have been made to assist our seniors virtually and telephonically. Community Services staff will be scanning the documents to AARP for those who do not have a computer and/or printer at home. February Food Distribution Totals:

- MoW Grab N Go: 5,340 meals
- MoW Home Delivered Meal Program: 396 meals
- MoW Total Senior Participants: 992
- Second Harvest Food Bank: 920 households served

Vaccines for Seniors

Staff are partnering with EISOA (Early Intervention Services for Older Adults) to help seniors with registration and transportation for their COVID-19 vaccines at the Santa Ana POD. We are distributing flyers during food distribution and through our partner agencies to access services and ensure their ability to receive a vaccine.

Meetings & Updates

Staff continues to attend roundtable discussions with local Senior Center Directors, Meals on Wheels OC and the CPRS Aging Section to share success stories, discuss best practices and determine how to best serve our population.



HUMAN SERVICES

FRC Update

The Stanton Family Resource Center (FRC) continues to serve our community through a variety of virtual services:

- The Stanton Family Resource Center is working with partners on a reopening plan, to safely provide in-person services. We'll assess and make adjustments as the county moves into less restrictive tiers.
- The Stanton Family Resource Center is working on safely bringing back our Out of School Time (OST) programming in April, since going dark in November.
- Our English support group "Coping with COVID" began on Thursday, February 18 from 1-3pm. Currently, we have 2 clients enrolled.

Meetings & Updates

Staff are planning a retreat for all FaCT funded staff this spring to discuss service delivery methods, success stories and partner relationships. FaCT funded partners include the Friendly Center, Boys and Girls Club of Garden Grove and Interval House.

Our Information and Referral Specialist, Grisell Everastico, will be attending a training put on by Strong Families Strong Children on March 4. This training provided a unique insight into the needs of military families and how to best provide services to the military community.

Case Management meetings continue to be held virtually every Thursday, and are attended by City staff and partner organizations. After these meetings, Case Management clients are provided with a framework for support and services specifically selected to meet their family's needs.

PUBLIC WORKS & ENGINEERING

Allan Rigg, Public Works Director/City Engineer

CAPITAL PROJECTS SUMMARY

Phase	Projects
Design	FY 20/21 Street Improvement Project
	Jane Way & Court Sidewalk Improvement Project
Bid	Citywide Traffic Signal Improvement
Construction	2020 Sewer Replacement Project
	8881 Pacific Demolition
	Stanford Avenue Sewer Placement
	Flock Cameras Installation – Phase II
	Western Avenue Striping Project
	Knott Avenue Restoration

Project	2021			
	MAR	APR	MAY	JUN
FY 20/21 Street Improvement Project				
Jane Way & Court Sidewalk Imp. Project				
Citywide Traffic Signal Improvement				
Stanford Avenue Sewer Placement				
2020 Sewer Replacement				
8881 Pacific Demolition				
Western Avenue Striping Project				
Knott Avenue Restoration				

Legend
Design
Bid
Construction

BREAKING NEWS



Knott Avenue Restoration

On Thursday, February 18, staff received an emergency call to assist our local first responders. A large semi-trailer truck half-filled with seafood caught fire on Knott Avenue south of Cerritos Avenue. Staff quickly assisted with traffic control and the environmental cleaning of torched debris left from the fire. All runoffs were stopped before entering our storm drains and reaching the flood control channel. Our staff is currently working on the restoration of the damaged asphalt and striping.



Stanford Avenue Sewer Placement Project & 2020 Sewer Replacement Project

The Stanford Avenue Sewer Placement Project is currently 75% complete. The item remaining would be to finish 3 pending sewer manholes along with the paving and striping of Stanford Avenue and Court Street. The 2020 Sewer Replacement Project has re-started after a 2-week delay due to unforeseen utility conditions of a storm drain. The sewer line was redesigned, and the contractor has continued working on the new changes.



Demolition and Abatement at Tina/Pacific

Due to fires and unsafe conditions, staff recently completed the demolition of 8931 Pacific Avenue. A second fourplex at 8881 Pacific Avenue will soon be demolished. Abatement procedures have been completed and demolition has begun.



Jane Way & Court Sidewalk Improvement Project

Several massive trees on Court Avenue and Jane Way Avenue have caused severe uplifting to city-owned residential sidewalks. This project will address any tripping hazard located within this community. Inspection has been performed and currently, a proposal for this project is being generated.



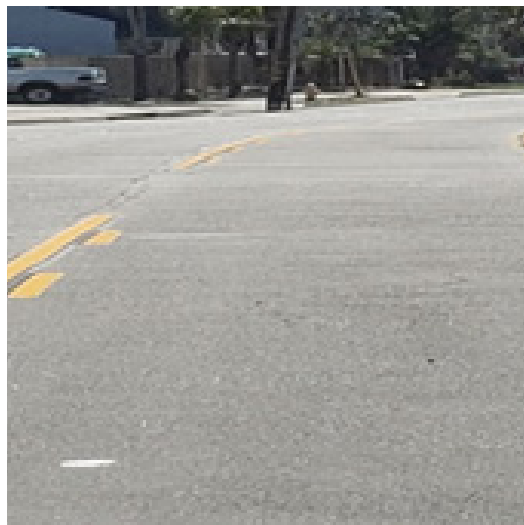
Flock Cameras Phase II

The Flock cameras previously installed have been a huge success in fighting crime and keeping our city safe. Phase II is on its way by adding 26 more cameras throughout our city. Staff has applied for a Caltrans permit to access Beach Boulevard for installation. Pending Caltrans permit approval, cameras should be installed within this month.



Striping on Western Avenue

Western Avenue striping has been completed. The County of Orange performed the work. New traffic striping was required as the original striping was worn out due to the vehicles' usage



PUBLIC SAFETY SERVICES

James Wren, Public Safety Services Director

HOMELESSNESS

Addressing the issues created by homelessness remains the number one priority of the Department of Public Safety as well as its largest draw on resources. Departmental staff receives an average of 10 to 15 contacts per week from members of the business community complaining about homeless-related issues as well as multiple reports from residents. Public Safety staff addresses this issue 7 days per week and is routinely addressing hot spots across the city. Although pockets of homeless individuals exist, the City has managed to avoid having large-scale encampments that existed through the summer months.

Additionally, the City has managed to maintain enforceability and provide services to members of the homeless community through the efforts of the Outreach Coordinator. During this

reporting period, the Outreach Coordinator, Damian Fonseca was able to provide services to two individuals in need that exemplified what the City is trying to accomplish as it relates to assisting the homeless. Both individuals were located at Veterans Park across the street from City Hall. The individuals were wheelchair-bound because of amputations and by every definition stuck in Stanton. Damian was able to establish that the individuals had ties to Santa Ana making them eligible for additional shelter options. He was able to get the individuals into a motel for the evening while he established contact with OC Behavior Health to conduct an assessment. As a result of the assessment both individuals were deemed qualified for the Yale Shelter located in Santa Ana and were transported to that location to receive shelter and mental health treatment.

VICE

Public Safety staff continues to work diligently to address issues that directly impact the community such as massage establishments, illegal marijuana dispensaries, smoke shops, and illegal gambling establishments.

The passage of the new provisions in the Municipal Code related to massage establishments has been successful in preventing the over-proliferation of these establishments. January 2021 marked the end of a two-year moratorium on new establishments and the creation of the 500-foot provision has been successful to this point in preventing the

city from becoming inundated with new locations. Existing locations have been compliant and appreciate the efforts undertaken by the City to control the number of locations. This will lead to better communication with establishments and more frequent inspections to maintain compliance.

Addressing illegal gambling establishments has become a routine event in the city over the course of the past year. Public Safety staff works with the Orange County Sheriff's Department to determine if the establishments that operate have a connection to larger operations. Operations

smaller in nature are cleared for closure by City personnel. During the past reporting period, Public Safety was able to remove two casinos that were problematic to those around them. One casino was in a commercial property where problems have existed in the past and were quickly remedied. The second location was in a private residence where a cooperative property owner initiated the eviction process but needed assistance through the weekend to maintain order and facilitate the removal of the illegal equipment. The resident was greatly appreciative of the efforts of City staff in addressing the issue.





EMERGENCY MANAGEMENT

Vaccination efforts related to the Covid-19 pandemic continue across the County. During the reporting period, the vaccination effort was impacted by a vaccine shortage due to inclement weather on the east coast. This forced the suspension of vaccination activities for a limited time, but all vaccinations have resumed. The site operating at Disneyland has moved to the Anaheim Convention Center while the Disneyland location will transition to a drive-through location for ADA patients in the future.

Moving forward, the County intends to have these sites, and future sites, operated by a workforce that includes 35% from Orange County cities. The number of Full-Time Equivalents (FTE's) is based on the population of each city in the county. Stanton has been required to provide 2.0 FTE's for the duration of the effort which is anticipated to last until July. So far Stanton has contributed 140 hours to the effort to assist in the vaccination effort and fulfill the personnel requirement set forth by the County of Orange.

CODE ENFORCEMENT

The Code Enforcement Division continues to address a variety of community issues. The items listed below represent routine activities conducted by the Code Enforcement Division:

- Issued over 315 parking citations
- Towed 4 vehicles for various violations
- Cleared 15 homeless encampments
- Issued 14 citations for property maintenance or Building Code violations
- Removed 32 shopping carts from encampments and public view

