

MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY  
OF THE CITY OF STANTON  
JOINT REGULAR MEETING NOVEMBER 14, 2023

1. **CLOSED SESSION** None.

2. **CALL TO ORDER STANTON CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY JOINT REGULAR MEETING**

The City Council / Successor Agency / Housing Authority meeting was called to order at 6:30 p.m. by Mayor Shawver.

3. **PLEDGE OF ALLEGIANCE**

Led by Ms. HongDao Nguyen, City Attorney.

4. **ROLL CALL**

Present: Council/Agency/Authority Member Taylor, Council/Agency/Authority Member Torres, Council/Agency/Authority Member Warren, Mayor Pro Tem/Vice Chairperson Van, and Mayor/Chairman Shawver.

Absent: None.

Excused: None.

5. **SPECIAL PRESENTATIONS AND AWARDS**

Presentation by Mr. Wealthy Villariasa, Director Radiation Oncology, City of Hope Orange County, Irvine Cancer Center, sharing their mission with the City Council and providing information on their current operations.

6. **CONSENT CALENDAR**

Mayor Shawver requested to pull item 6H from the consent calendar for separate discussion.

Motion/Second: Warren/Taylor

ROLL CALL VOTE:	Council/Agency/Authority Member Taylor	AYE
	Council/Agency/Authority Member Torres	AYE
	Council/Agency/Authority Member Warren	AYE
	Mayor Pro Tem/Vice Chairperson Van	AYE
	Mayor/Chairman Shawver	AYE

Motion unanimously carried:

## CONSENT CALENDAR

**6A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

**6B. APPROVAL OF WARRANTS**

The City Council approved demand warrants dated October 5, 2023 – October 19, 2023, in the amount of \$1,680,415.34.

**6C. APPROVAL OF MINUTES**

The City Council/Successor Agency/Housing Authority approved Minutes of Joint Special and Regular Meeting – October 24, 2023.

**6D. SEPTEMBER 2023 INVESTMENT REPORT**

The Investment Report as of September 30, 2023, has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of September 2023.

**6E. SEPTEMBER 2023 INVESTMENT REPORT (SUCCESSOR AGENCY)**

The Investment Report as of September 30, 2023, has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The Successor Agency finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of September 2023.

**6F. SEPTEMBER 2023 GENERAL FUND REVENUE AND EXPENDITURE REPORT; HOUSING AUTHORITY REVENUE AND EXPENDITURE REPORT; AND STATUS OF CAPITAL IMPROVEMENT PROGRAM**

The Revenue and Expenditure Report for the month ended September 30, 2023, has been provided to the City Manager in accordance with Stanton Municipal Code Section 2.20.080 (D) and is being provided to City Council. This report includes information for both the City's General Fund and the Housing Authority Fund. In addition, this report includes a status of the City's Capital Improvement Projects (CIP) as of September 30, 2023. The figures reported represent preliminary figures through September 30, 2023. The fiscal year end closing process is still in progress and the final figures are pending completion of the City's annual financial statement audit.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the General Fund and Housing Authority Fund's September 2023 Revenue and Expenditure Report and Status of Capital Improvement Projects for the month ended September 30, 2023.

**6G. PROFESSIONAL SERVICES AGREEMENT FOR SPLASH PAD MAINTENANCE**

As the current contract is set to expire on November 30, 2023, City staff released a Request for Proposal (RFP) soliciting proposals to provide professional splash pad maintenance services at Stanton Central Park and Harry M. Dotson Park. Staff recommends awarding a contract to HASA, Inc. DBA Commercial Aquatic Services.

1. The City Council declared this action to be categorically exempt under the California Environmental Quality Act, since the action herein does not constitute a "project" as defined by Section 15378 of the CEQA guidelines; and
2. Awarded a contract to HASA, Inc. DBA Commercial Aquatic Services to provide professional splash pad maintenance and repair services for a maximum contract amount of \$10,000 annually, excluding CPI adjustments as provided for in the Professional Services Agreement; and
3. Authorized the City Manager to bind the City of Stanton and HASA Inc. DBA Commercial Aquatics Services in a contract to provide the services; and
4. Authorized the City Manager to approve a contingency in the amount of \$5,000 per year to HASA Inc. DBA Commercial Aquatics Services.

**6I. CITY SPONSORSHIP REQUEST – YOUTH ASSISTANCE FOUNDATION, SANTA’S SIREN EVENT**

Per the City Sponsorship Program, the Youth Assistance Foundation is requesting co-sponsorship of the Santa’s Siren event held throughout the City. The sponsorship request is for in-kind consideration valued at \$499.

1. The City Council declared this project to be categorically exempt under the California Environmental Quality Act, Class 1, Section 15301c; and
2. Determined the status of the Youth Assistance Foundation’s sponsorship request for a total in-kind value of \$499.

**END OF CONSENT CALENDAR**

**6H. FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH INTERWEST FOR PREPARATION OF RELOCATION PLAN AND IMPLEMENTATION OF PERMANENT AND TEMPORARY RELOCATION SERVICES FOR CITY PROPERTIES AT THE TINA/PACIFIC NEIGHBORHOOD**

The City Council will consider approving the First Amendment to the Professional Services Agreement with Interwest for preparation of a relocation plan and implementation of permanent and temporary relocation services. The First Amendment increases the not-to-exceed compensation amount from \$40,000 to \$243,000. The original agreement’s compensation amount was intended to solely cover costs related to emergency relocation services during a consultant staffing transition period, while the proposed amount covers all services related to the relocation of City properties at the Tina/Pacific neighborhood.

Motion/Second: Shawver/Taylor  
Motion carried by the following vote:

AYES: 5 (Shawver, Taylor, Torres, Van, Warren)  
NOES: None  
ABSTAIN: None  
ABSENT: None

Motion unanimously carried:

1. The City Council declared that this item is not subject to the California Environmental Quality Act (“CEQA”) pursuant to Sections 15060(c)(2) and 15060(c)(3); and

2. Waived the competitive procurement process since only one known supplier has been identified and allowed for the sole source procurement of professional services; and
3. Authorized the City Manager to enter into a First Amendment to the Professional Services Agreement with Interwest for preparation of a relocation plan and implementation of permanent and temporary relocation services in a form approved by the City Attorney.

7. **PUBLIC HEARINGS** None.

8. **UNFINISHED BUSINESS** None.

9. **NEW BUSINESS**

**9A. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, ESTABLISHING PROTECTIONS ON NEWLY PAVED STREETS**

This Ordinance establishes protections on newly paved streets.

Staff report by Mr. Cesar Rangel, Public Works Director / City Engineer.

Motion/Second: Shawver/Taylor

ROLL CALL VOTE:	Council Member Taylor	AYE
	Council Member Torres	AYE
	Council Member Warren	AYE
	Mayor Pro Tem Van	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

1. The City Council finds the proposed Ordinance not subject to the California Environmental Quality Act (“CEQA”) pursuant to State CEQA Guidelines section 15060(c)(2), 15061(b)(3), and 15378(b)(5); and
2. Conducted the first reading of Ordinance No. 1135 entitled:

**“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, ADDING SECTION 12.08.450 TO AND AMENDING SECTIONS 12.08.010 AND 12.12.010 OF THE CITY’S MUNICIPAL CODE, REPEALING THE CITY’S ADMINISTRATIVE POLICY NO. VI-1-1, AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA PURSUANT TO STATE CEQA GUIDELINES SECTIONS 15060(c)(2), 15061(b)(3) AND 15378(b)(5)”**; and

3. Set November 28, 2023 as the date for second reading of Ordinance No. 1135.

**10. ORAL COMMUNICATION** None.

**11. WRITTEN COMMUNICATIONS** None.

**12. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS**

**12A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS**

- Council Member Torres expressed his gratitude to the Orange County Sheriff's Department during his most recent need for their assistance.
- Mayor Pro Tem Van reported on the Orange County Public Library's In-N-Out Cover to Cover Club in which children who read five books or 300 minutes will earn a free In-N-Out hamburger or cheeseburger, participating children will receive a reading log to keep track of the books and minutes they read.
- Council Member Taylor reported on his participation on a ride-a-long with the Orange County Sheriff's Department, expressed his gratitude to the Sheriff's Deputies, and encouraged staff, council, and residents to participate on a ride-a-long of their own.
- Council Member Warren expressed her gratitude to the Orange County Sheriff's Department on their most recent response efforts to an incident within a nearby neighborhood.
- Council Member Warren reported on her attendance at the City's annual Veteran's Day Ceremony event in honor of the men and women in our community that have served or are serving in the U.S. Armed Forces, which was held on November 11, 2023, at Stanton City Hall and expressed her gratitude to City staff on a well hosted event.
- Council Member Warren reported on her, Mayor Pro Tem Van, and Mayor Shawver's attendance at the Orange County Sanitation Districts State of the District event, which was held on October 27, 2023.
- Mayor Shawver reported on an upcoming drive through food, holiday turkey, and diaper distribution event, which is scheduled to be held on November 18, 2023 at Stanton Park.
- Mayor Shawver reported on his attendance at Supervisor Doug Chaffee's 5<sup>th</sup> Annual Kindness Awards 2023, which commended those who have displayed exceptional kindness or community service in the fourth district of Orange County, held on November 13, 2023 and congratulated Stanton's honoree Ms. Lorena Flores who has been regarded as being dedicated to engaging her community with their local representatives and promoting civic engagement, along with her work connecting the community with the government so they can stay engaged and make meaningful changes.

- Mayor Shawver reported on the upcoming Annual Harry's Cafe Thanksgiving Dinner event, which is scheduled to be held on November 23, 2023 at Harry's Café on Katella Avenue from 1-5 PM.
- Mayor Shawver reported that he is in the process of preparing to host a Public Safety Services appreciation luncheon, details to follow.

**12B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING**

- Council Member Taylor requested to agendize discussion regarding conducting a review of the Campaign Contributions and Levine Act (AB 1439) and to address options that the City may review in regards to setting a City specific limit(s) and policy.
- Council Member Torres requested to agendize discussion regarding the creation of a resolution in support of the Palestinian people of Gaza, call for a ceasefire in Israel and occupied Palestine, and that the resolution contain a summary of the conditions of the conflict.
- Mayor Shawver requested to agendize discussion regarding actions that the City may take to ensure that operating businesses with the City currently possess an active business license and what actions the City may take for those who are currently operating without an active business license.

**12C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION**

None.

**12D. CITY COUNCIL INITIATED ITEM — DISCUSSION REGARDING CONDUCTING A REVIEW AND UPDATE OF THE CITY'S CURRENT CANNABIS ORDINANCE**

At the October 24, 2023, City Council meeting, Mayor Shawver requested that this item be agendized for discussion. Mayor Shawver is requesting to discuss a review and update of the City's current cannabis ordinance(s).

Presentation by Mayor Shawver.

Motion/Second: Shawver/Torres

Motion carried by the following vote:

AYES: 4 (Shawver, Torres, Van, Warren)

NOES: 1 (Taylor)

ABSTAIN: None

ABSENT: None

Motion unanimously carried:

Consensus was received and the City Council directed staff to proceed with research and a staff report relating to extension for current licensees, opportunity costs associated with delay in opening, options for payment of anticipated revenues as part of an extension opportunity, proposed canopy space, and a project timeline.

**13. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL**

None.

**14. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR**

- Ms. Hannah Shin-Heydorn, City Manager reported on the City's annual Veteran's Day Ceremony event in honor of the men and women in our community that have served or are serving in the U.S. Armed Forces, which was held on November 11, 2023, at Stanton City Hall and reported on the community praise of an event well hosted, along with expressed gratitude for the events Veteran speaker who shared his story with the attendees.
- Ms. Hannah Shin-Heydorn, City Manager reported on the upcoming weather forecast and the potential for heavy rains, which could affect the Stanton Family Resource Center's open house event scheduled to be held on November 18, 2023, and that should it rain, the event will be rescheduled to a future date.

**14A. ORANGE COUNTY FIRE AUTHORITY**

At this time the Orange County Fire Authority will provide the City Council with an update on their current operations.

Fire Battalion Chief Christopher Sobiesiak provided the City Council with an update on their current operations.

Council Member Torres inquired and Ms. Hannah Shin-Heydorn, City Manager confirmed that pre-filled sandbags are available for pickup at the Stanton Corporate Yard and that Orange County Fire Authority Station 46 has sandbags (sandless) available for pickup as well. Sand for sandbags secured from Station 46 can be acquired from Orange County Fire Authority Station 17, located at 4991 W Cerritos Avenue, Cypress.



**15. ADJOURNMENT** Motion/Second: Shawver/  
Motion carried at 7:43 p.m.

/s/ David J. Shawver

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MAYOR/CHAIRMAN

ATTEST:

/s/ Patricia A. Vazquez

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CITY CLERK/SECRETARY