

MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY
OF THE CITY OF STANTON
JOINT REGULAR MEETING JULY 26, 2022

1. **CLOSED SESSION** None.

2. **CALL TO ORDER STANTON CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY JOINT REGULAR MEETING**

The City Council / Successor Agency / Housing Authority meeting was called to order at 6:30 p.m. by Mayor / Chairman Shawver.

3. **PLEDGE OF ALLEGIANCE**

Led by Sergeant Victor Contreras, Orange County Sheriff's Department.

4. **ROLL CALL**

Present: Council/Agency/Authority Member Taylor, Council/Agency/Authority Member Van, Council/Agency/Authority Member Warren, Mayor Pro Tem/Vice Chairman Ramirez, and Mayor/Chairman Shawver.

Absent: None.

Excused: None.

5. **SPECIAL PRESENTATIONS AND AWARDS**

Presentation by Mr. Eric O'Donnell, Deputy Director, Townsend Public Affairs, providing the City Council with an update on State and Federal Legislation.

6. **CONSENT CALENDAR**

Mayor Shawver requested to pull item 6E from the Consent Calendar for separate discussion.

Motion/Second: Shawver/Ramirez

ROLL CALL VOTE:	Council/Agency/Authority Member Taylor	AYE
	Council/Agency/Authority Member Van	AYE
	Council/Agency/Authority Member Warren	AYE
	Mayor Pro Tem/Vice Chairman Ramirez	AYE
	Mayor/Chairman Shawver	AYE

Motion unanimously carried:

CONSENT CALENDAR

6A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

6B. APPROVAL OF WARRANTS

The City Council approved demand warrants dated July 2, 2022 – July 14, 2022, in the amount of \$2,507,919.78.

6C. APPROVAL OF MINUTES

The City Council/Successor Agency/Housing Authority approved Minutes of Joint Regular Meeting – July 12, 2022.

6D. FIRST AMENDMENT TO CONSTRUCTION CONTRACT WITH J. KIM ELECTRIC, INC. FOR CITY HALL NEW LIGHTING PROJECT

The subject project's original scope of work is complete. While the new lighting installations increased the level of brightness in the Banquet Hall/Community Room, it did not increase it to the desired level of brightness. City staff requested a contract change order bid from J. Kim Electric to install twelve (12) more new LED light fixtures in the room. The bid exceeds the previous City Council authorized maximum contract amount; therefore, a first amendment increasing the total contract amount is required to be approved by City Council.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly, or indirectly); and
2. Approved the First Amendment to the City Hall New Lighting Project Contract in the amount of \$49,548.63; and
3. Authorized the City Manager to execute the First Amendment between the City of Stanton and J. Kim Electric, Inc.

6F. RESOLUTION OF THE STANTON HOUSING AUTHORITY OF THE CITY OF STANTON AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND (HOUSING AUTHORITY)

The existing resolution authorizing deposits and withdrawals of monies in LAIF, required by Section 16429.1 of the Government Code, needs to be updated to include the Stanton Housing Authority's current Executive Director, Hannah Shin-Heydorn.

1. The Stanton Housing Authority finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly, or indirectly); and
2. Adopted Resolution No. SHA 2022-03, entitled:

"A RESOLUTION OF THE STANTON HOUSING AUTHORITY OF THE CITY OF STANTON, CALIFORNIA, AUTHORIZING THE INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND."

6G. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT FOR FULLY HOSTED RECREATION MANAGEMENT SOFTWARE AND IMPLEMENTATION SERVICES TO CIVICPLUS

Staff recommends that the City Council approve the professional services agreement with CivicPlus for fully hosted recreation management software to improve the customer experience and increase access for the public to City programs.

1. The City Council declared that the project is not subject to CEQA in accordance with Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Approved a Professional Services Agreement with CivicPlus to provide fully hosted recreation management software; and
3. Authorized the City Manager to bind the City of Stanton and CivicPlus in a contract to provide these services.

6H. APPROVAL OF FIRST AMENDMENT EXTENDING THE CONTRACT WITH EMPIRE PIPE CLEANING & EQUIPMENT, INC. TO PROVIDE SANITARY SEWER CLEANING SERVICES

A contract was awarded to Empire Pipe Cleaning & Equipment, Inc. (Empire) at the June 11, 2019 Council meeting to provide sanitary sewer cleaning services. The three-year contract that expired June 30, 2022 provides for two optional one-year extensions. The contractor has requested an extension of the contract for an additional year. If approved by Council, the first amendment to the contract would expire on June 30, 2023.

1. The City Council declared this project to be categorically exempt under the California Environmental Quality Act, Class 1, Section 15301b; and
2. Approved the First Amendment to the existing agreement with Empire Pipe Cleaning & Equipment, Inc. and allowed the City Attorney to make minor edits as necessary prior to the execution of the Amendment; and
3. Authorized the City Manager to execute the First Amendment to the existing Agreement with Empire Pipe Cleaning & Equipment, Inc.; and
4. Authorized the City Manager to approve contract changes, not to exceed 10% of the First Amendment total compensation.

6I. APPROVAL OF CONTRACT AMENDMENT #4 EXTENDING AND AMENDING CONTRACT WITH HARTZOG AND CRABILL, INC. TO PROVIDE ON-CALL TRAFFIC OPERATIONS SERVICES

Hartzog and Crabill has been providing on-call traffic operations and engineering support services since 2014, including traffic signal operations support services. The third amendment to the professional services agreement expired June 30, 2022. If approved, this fourth amendment will allow Hartzog and Crabill to continue to provide services through June 30, 2024.

1. The City Council declared this project to be categorically exempt under the California Environmental Quality Act, Class 1, Section 15301(h); and
2. Waived the competitive bidding requirements in the City's purchasing policy; and
3. Authorized the City Manager to execute the Fourth Amendment to the existing Agreement.

6J. APPROVAL OF CONTRACT AMENDMENT #2 EXTENDING AND AMENDING THE CONTRACT WITH VENCO WESTERN, INC. TO PROVIDE LANDSCAPE MAINTENANCE SERVICES AND APPROPRIATION OF FUNDS

Venco Western, Inc. currently provides Citywide Landscape Maintenance Services and had its contract expire on June 30, 2022. Venco Western has maintained their rates over the last two years, despite increases to prevailing wage. Based on staff negotiations with Venco Western, the proposed amendment includes an updated scope of work and a monthly cost increase of 19%. Venco Western has committed to honoring the rates for a two-year term.

1. The City Council declared this project to be categorically exempt under the California Environmental Quality Act, Class 1, Section 15301(h); and
2. Approved the Second Amendment to the existing agreement with Venco Western, Inc. and allowed the City Attorney to make minor edits as necessary prior to the execution of the Amendment; and
3. Authorized the City Manager to execute the Second Amendment to the existing Agreement with Venco Western, Inc.; and
4. Authorized an appropriation of \$48,000 from the available balance in the Gas Tax Fund to increase the Fiscal Year 2022-2023 budget in Account 211-3400-608100.

6K. ACCEPTANCE OF THE SHERIFF'S SUBSTATION FLOORING REPLACEMENT PROJECT BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA

The Sheriff's Substation Flooring Replacement Project consisting of the removal and replacement of carpet and vinyl plank flooring is now complete. The final construction cost for the project was \$50,596.60, which is below the budgeted amount for this project. The City Engineer, in his judgment, certifies that the work was satisfactorily completed as of July 12, 2022 and recommends that the City Council accept the completed work performed on this project.

1. The City Council declared that project is categorically exempt under the California Environmental Quality Act, Class 1, and Section 15301(a); and
2. Accepted the completion of improvements for the Sheriff's Substation Flooring Replacement Project, as certified by the City Engineer, and affixed the date of July 12, 2022 as the date of completion of all work on this project; and
3. Approved the final construction contract amount of \$50,596.60 with Pro Installations Inc. dba ProSpectra Contract Flooring; and

4. Directed the City Clerk within ten (10) days from the date of acceptance to file the Notice of Completion (Attachment) with the County Clerk-Recorder of the County of Orange; and
5. Directed City staff, after thirty-five (35) days has elapsed from the filing of the "Notice of Completion" with the County Clerk-Recorder, to make the retention payment to Pro Installations Inc. dba ProSpectra Contract Flooring in the amount of \$2,529.83.

END OF CONSENT CALENDAR

6E. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND

The existing resolution authorizing deposits and withdrawals of monies in LAIF, required by Section 16429.1 of the Government Code, needs to be updated to include the current City Manager, Hannah Shin-Heydorn.

The City Council requested that staff provide to the City Council a copy of the City's current investment policy statement.

Motion/Second: Shawver/Ramirez
 Motion carried by the following vote:

AYES: 5 (Ramirez, Shawver, Taylor, Van, and Warren)
 NOES: None
 ABSTAIN: None
 ABSENT: None

Motion unanimously carried:

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly, or indirectly); and
2. Adopted Resolution No. 2022-40, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, AUTHORIZING THE INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND."

7. **PUBLIC HEARINGS** None.

8. **UNFINISHED BUSINESS** None.

9. **NEW BUSINESS**

9A. PUBLIC REVIEW OF DRAFT LOCAL HAZARD MITIGATION PLAN

Atlas Planning Solutions, the City's consultant for the Local Hazard Mitigation Plan (LHMP), will provide an update of the LHMP development progress and a review of the draft LHMP.

Introduction by Ms. Patricia A. Vazquez, City Clerk.

Presentation by Mr. Aaron Pfannenstiel, Principal, Atlas Planning Solutions.

The public hearing was opened.

No one appearing to speak, the public hearing was closed.

Motion/Second: Warren/Van

Motion carried by the following vote:

AYES: 5 (Ramirez, Shawver, Taylor, Van, and Warren)

NOES: None

ABSTAIN: None

ABSENT: None

Motion unanimously carried:

1. The City Council declared that this item is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) and 15060(c)(3); and
2. Received and filed the presentation; and
3. Conducted a public hearing to receive public input on the draft Local Hazard Mitigation Plan.

10. **ORAL COMMUNICATIONS – PUBLIC** None.

11. **WRITTEN COMMUNICATIONS** None.

12. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS

12A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS

- Council Member Van reported that the Orange County Public Library – Stanton branch will be hosting a Back-to-School event on August 4, 2022 and encouraged the City Council and public to attend.
- Mayor Shawver requested that Ms. Zenia Bobadilla, Community Services Director to report on the Movies Under the Stars events.
- Ms. Zenia Bobadilla, Community Services Director, reported on:
 - The City’s Summer Movie Series “Movies Under the Stars”, which is scheduled to be held on July 29, 2022, at Stanton Central Park; and
 - The City’s National Night Out event, which is scheduled to be held on August 5, 2022, at Stanton Central Park.
- Mayor Shawver requested information pertaining to the City of Anaheim’s newly installed high visibility cameras along Beach Boulevard (Beach Boulevard and Ball Road / Orange Avenue / Lincoln Avenue).

12B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING

None.

12C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION

None.

13. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL

None.

14. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR

Mayor Shawver introduced Ms. Hannah Shin-Heydorn to the community as the City’s new City Manager.

- Ms. Hannah Shin-Heydorn expressed her gratitude to the City Council and provided a brief introduction about herself to the community.

14A. ORANGE COUNTY SHERIFF’S DEPARTMENT

At this time the Orange County Sheriff’s Department will provide the City Council with an update on their current operations.

Captain Charles Walters provided the City Council with an update on their current operations.

- Captain Charles Walters introduced his new Administrative Sergeant, Sergeant Victor Contreras, Orange County Sheriff’s Department to the City Council and community.

15. ADJOURNMENT Motion/Second: Shawver/
Motion carried at 7:41 p.m.

/s/ David J. Shawver

MAYOR/CHAIRMAN

ATTEST:

/s/ Patricia A. Vazquez

CITY CLERK/SECRETARY