

MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY
OF THE CITY OF STANTON
JOINT REGULAR MEETING MAY 9, 2023

1. **CLOSED SESSION** None.

2. **CALL TO ORDER STANTON CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY JOINT REGULAR MEETING**

The City Council / Successor Agency / Housing Authority meeting was called to order at 6:30 p.m. by Mayor Shawver.

3. **PLEDGE OF ALLEGIANCE**

Led by Mr. James J. Wren, Public Safety Services Director.

4. **ROLL CALL**

Present: Council/Agency/Authority Member Taylor, Council/Agency/Authority Member Torres, Council/Agency/Authority Member Warren, Mayor Pro Tem/Vice Chairperson Van, and Mayor/Chairman Shawver.

Absent: None.

Excused: None.

5. **SPECIAL PRESENTATIONS AND AWARDS**

A. Mayor Shawver and Members of the City Council presented a certificate of recognition to Ms. Hilda Laufer for her service to the City as the Easter Bunny for the past 25 years.

B. Presentation by Ms. Lora Young, District Manager, Orange County Mosquito & Vector Control District sharing their mission with the City Council and providing information on their current operations.

C. Presentation by Ms. Alexis Soto, Mr. Manuel Gallegos, Mr. Mustafa Swaleh, Ms. Angela Corleto, and Mr. Joseph Valadez, students of California State University, Long Beach sharing their research pertaining to the Trauma-Informed Care Guidebook for Homeless Service Providers.

D. Presentation by Mr. Michael Hunn, Chief Executive Officer, CalOptima Health sharing their mission with the City Council and providing information on their current operations.

6. CONSENT CALENDAR

Mayor Shawver requested to pull item 6G from the consent calendar for separate discussion.

Motion/Second: Van/Torres

ROLL CALL VOTE:	Council/Agency/Authority Member Taylor	AYE
	Council/Agency/Authority Member Torres	AYE
	Council/Agency/Authority Member Warren	AYE
	Mayor Pro Tem/Vice Chairperson Van	AYE
	Mayor/Chairman Shawver	AYE

Motion unanimously carried:

CONSENT CALENDAR

6A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

6B. APPROVAL OF WARRANTS

The City Council approved demand warrants dated April 7, 2023 – April 20, 2023, in the amount of \$582,751.89.

6C. APPROVAL OF MINUTES

The City Council/Successor Agency/Housing Authority approved Minutes of Special and Joint Regular Meeting – April 25, 2023.

6D. MARCH 2023 INVESTMENT REPORT

The Investment Report as of March 31, 2023, has been prepared in accordance with the City’s Investment Policy and California Government Code Section 53646.

1. The City Council finds that this item is not subject to California Environmental Quality Act (“CEQA”) pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of March 2023.

6E. MARCH 2023 INVESTMENT REPORT (SUCCESSOR AGENCY)

The Investment Report as of March 31, 2023, has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The Successor Agency finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of March 2023.

6F. MARCH 2023 GENERAL FUND REVENUE AND EXPENDITURE REPORT; HOUSING AUTHORITY REVENUE AND EXPENDITURE REPORT; AND STATUS OF CAPITAL IMPROVEMENT PROGRAM

The Revenue and Expenditure Report for the month ended March 31, 2023, has been provided to the City Manager in accordance with Stanton Municipal Code Section 2.20.080 (D) and is being provided to City Council. This report includes information for both the City's General Fund and the Housing Authority Fund. In addition, staff has provided a status of the City's Capital Improvement Projects (CIP) as of March 31, 2023.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the General Fund and Housing Authority Fund's March 2023 Revenue and Expenditure Report and Status of Capital Improvement Projects for the month ended March 31, 2023.

6H. AUTHORITY TO ADVERTISE FOR CONSTRUCTION: FISCAL YEAR 2022-23 CITYWIDE STREET RESURFACING PROJECT

The plans and specifications for the Fiscal Year (FY) 2022-23 Citywide Street Resurfacing Project are substantially complete. In the interest of time, the City Engineer is recommending City Council approve the draft specifications and plans for bidding, subject to revision by the City Engineer and the City Attorney, to ensure the construction contract is awarded in an efficient and timely manner. The draft Project plans and specifications are available in the City Engineer's Office for review.

1. The City Council finds that this project is exempt from the California Environmental Quality Act ("CEQA"), Class 1, Section 15301(c) as repair, maintenance, and minor alteration of existing public structures; and

2. Approved the bid specifications and plans, subject to revisions required by the City Engineer and the City Attorney; and
3. Authorized and advertise for bids the FY 2022-23 Citywide Street Resurfacing Project.

6I. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, PRELIMINARILY APPROVING THE ENGINEER'S REPORT FOR THE ANNUAL LEVY OF ASSESSMENTS FOR STANTON LIGHTING AND LANDSCAPING DISTRICT NO. 1 FOR FISCAL YEAR 2023-24

On January 24, 2023, the City Council adopted Resolution No. 2023-02, initiating proceedings for the annual levy of assessments and ordered the Engineer to prepare a report in accordance with Section 22565 et seq. of the State of California Streets and Highways Code. The Engineer has filed a report with the City Clerk in compliance with Council direction. The proposed resolution would preliminarily approve the report.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly, or indirectly); and
2. Adopted Resolution No. 2023-07, preliminarily approving the Engineer's Report for the annual levy of assessments for the Stanton Lighting and Landscaping District No. 1 for Fiscal Year 2023-24, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, PRELIMINARILY APPROVING THE ENGINEER'S REPORT FOR THE ANNUAL LEVY OF ASSESSMENTS FOR STANTON LIGHTING AND LANDSCAPING DISTRICT NO. 1 FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024."

6J. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT THE ANNUAL ASSESSMENTS FOR IMPROVEMENT, MAINTENANCE, AND SERVICING OF LIGHTING AND LANDSCAPING WITHIN THE BOUNDARIES OF THE TERRITORY INCLUDED IN THE STANTON LIGHTING AND LANDSCAPING DISTRICT NO. 1 FOR FISCAL YEAR 2023-24 PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 AND APPOINTING A TIME AND PLACE FOR HEARING OBJECTIONS THERETO

On January 24, 2023, the City Council adopted Resolution No. 2023-02, initiating proceedings for the annual levy of assessments and ordered the Engineer to prepare a report in accordance with Section 22565 et seq. of the State of California Streets and Highways Code. The Engineer has filed a report with the City Clerk in compliance with Council direction. The proposed resolution would declare the City Council's intention to levy and collect the assessments and set the required public hearing for Tuesday, June 13, 2023.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly, or indirectly); and
2. Adopted Resolution No. 2023-08, declaring its intention to levy and collect the annual assessments for Stanton Lighting and Landscaping District No. 1, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS FOR IMPROVEMENT, MAINTENANCE, AND SERVICING OF THE TERRITORY INCLUDED IN THE STANTON LIGHTING AND LANDSCAPING DISTRICT NO. 1 FOR FISCAL YEAR 2023-24 PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 AND APPOINTING A TIME AND PLACE FOR HEARING OBJECTIONS THERETO”;
and

3. Scheduled the public hearing to consider the assessments for Fiscal Year 2023-24 on June 13, 2023.

6K. APPROVAL OF FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH NV5 TO INCREASE THE SCOPE OF WORK FOR THE SEWER MASTER PLAN UPDATE PROJECT (TASK CODE 2022-301)

The City is in the process of updating the Sewer Master Plan to study and assess the condition of the City's current sewer system. Staff is requesting a contract change order to increase the scope of work to include CCTV services and assess 11 additional miles of the City's sewer infrastructure. The First Amendment will increase the total contract amount, extend the term, and increase the scope of work. To fund the additional scope of services, staff is requesting City Council approval for an appropriation of \$288,986 to increase the budget for the Sewer Master Plan Project from \$550,000 to \$838,986.

1. The City Council declared this action to be categorically exempt under the California Environmental Quality Act, since the action herein does not constitute a “project” as defined by Section 15378 of the CEQA guidelines; and
2. Approved the First Amendment to the Professional Services Agreement with NV5 for the Updated Sewer Master Plan Project; and
3. Authorized the City Manager to execute the First Amendment to the Professional Services Agreement between the City of Stanton and NV5; and
4. Approved an appropriation of \$288,986 from the Sewer Maintenance Fund (#501) to increase the Sewer Master Plan project’s budget (Task Code No. 2022-301) to \$838,986.

END OF CONSENT CALENDAR

6G. AWARD OF A PROFESSIONAL SERVICES AGREEMENT TO HUB LTD. TO ASSIST IN THE REDESIGN OF THE CITY’S OFFICIAL LOGO, BRANDING AND MESSAGING

The Council directed staff to solicit a qualified vendor to provide a refresh of the City’s brand in September 2022. After completing the review process, staff recommends that the Council authorize the City Manager to enter into an agreement with HUB Ltd. to provide services in an amount not-to-exceed \$85,000, using funds allocated through the American Rescue Plan Act.

Introduction by Ms. Zenia Bobadilla, Community Services Director.

Presentation by Bryan Brooks, Strategic Project Manager and Jen Guibord, Director of Creative Development.

Motion/Second: Taylor/Warren

Motion carried by the following vote:

AYES: 5 (Shawver, Taylor, Torres, Van, and Warren)

NOES: None

ABSTAIN: None

ABSENT: None

Motion unanimously carried:

1. The City Council declared this project to be categorically exempt under the California Environmental Quality Act, Section 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Approved a Professional Services Agreement with HUB Ltd. to assist in the redesign of the City's official logo, seal and overall brand for a not-to-exceed contract amount of \$85,000; and
3. Authorized the City Manager to bind the City of Stanton and HUB Ltd. in a contract to provide these services.

7. PUBLIC HEARINGS None.

8. UNFINISHED BUSINESS None.

9. NEW BUSINESS

9A. FIREWORKS EDUCATIONAL CAMPAIGN

Staff is seeking direction regarding the continuation of the annual Fireworks Education Campaign for 2023.

Staff report by Mr. Keith Gifford, Code Enforcement Manager.

Motion/Second: Taylor/Torres
 Motion carried by the following vote:

AYES: 5 (Shawver, Taylor, Torres, Van, and Warren)
 NOES: None
 ABSTAIN: None
 ABSENT: None

Motion unanimously carried:

1. The City Council finds that the action is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) of the State CEQA Guidelines as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and

2. Directed staff to proceed with the following:
 - a. Contact TNT Fireworks to inquire if they would be interested in sponsoring yard signs and door hangers to be placed in known hot spot areas, including TNT Fireworks covering the costs for the production and delivery.
 - b. Contact TNT Fireworks to inquire if they would be open to the option of including the City's fireworks education campaign content on the back of any advertising materials that they plan on distributing.
 - c. Contact local businesses that have electronic reader boards to inquire if they would be open to sponsoring the City's fireworks education campaign content on their electronic reader board.
 - d. Contact the Public Cable Television Authority (PCTA) to inquire if they would be interested in sponsoring the creation and airing of the City's fireworks education campaign content on the public access channel.
 - e. Contact the OC Firefighters, Local 3631 to inquire if they would be interested in helping with distribution of the City's fireworks education yard signs.
 - f. If no sponsorship is available, using City Funds to print and post yard signs within City parks and City facilities.
 - g. Pursue sponsored public service announcement opportunities within local newspapers.
 - h. Continue to utilize the City's PIO Division, website, social media platforms, including social media paid advertising, electronic reader boards, city managers newsletter, and e-mail communications.
 - i. Continue with the City's illegal fireworks reporting hotline via phone and highlight public service request app option.

10. ORAL COMMUNICATION None.

11. WRITTEN COMMUNICATIONS None.

12. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS

12A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS

- Council Member Warren reported on her attendance at the City of Buena Park's State of the City Event, which was held on May 3, 2023 and also requested that the City send a congratulatory letter to the City of Buena Park on the celebration of their 70th anniversary of incorporation.
- Ms. Hannah Shin-Heydorn, City Manager reported on her and Mayor Shawver's attendance at the Garden Grove School Administrators' Association Community Dinner event titled "Anchored in Excellence", which was held on May 8, 2023.

- Mayor Shawver reported on his attendance at the 15th Annual Orange County Fire Authority Best and Bravest Awards event, which was held of April 28, 2023.
- Mayor Shawver reported on his attendance at the Southern California Association of Governments (SCAG) 58th annual Regional Conference and General Assembly, which was held on May 4-5, 2023.

12B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING

Mayor Shawver requested an update/progress report on the City’s current cannabis licensees.

12C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION

None.

12D. CITY COUNCIL INITIATED ITEM — DISCUSSION REGARDING ADDING SENSITIVITY TRAINING TO THE CITY COUNCIL’S TRAINING SCHEDULE

At the April 25, 2023, City Council meeting, Council Member Torres requested that this item be agendized for discussion. Council Member Torres is requesting to discuss the feasibility of adding an additional training course for sensitivity training to the City Council’s standard training schedule.

Presentation by Council Member Donald Torres.

Consensus received by the following vote:

AYES: 4 (Shawver, Torres, Van, and Warren)
 NOES: 1 (Taylor)
 ABSTAIN: None
 ABSENT: None

The City Council received consensus and directed staff to discuss, research, and develop a training library for City leadership roles such as the Mayor, Council Members, Commissioners, Committee Members.

12E. CITY COUNCIL INITIATED ITEM — DISCUSSION REGARDING UPDATING / CREATING RULES AND REGULATIONS PERTAINING TO PAYDAY LENDER BUSINESSES WITHIN THE CITY

At the April 25, 2023, City Council meeting, Council Member Torres requested that this item be agendized for discussion. Council Member Torres is requesting to discuss the feasibility of updating / creating rules and regulations pertaining to payday lender businesses within the City to include items such as:

- Impose operating hours restrictions.
- Implement distancing requirements.
- Implement limitations on the number of permitted payday lender business within City limits.

Presentation by Council Member Donald Torres.

The City Council received and filed the presentation.

13. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL

None.

14. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR

- Ms. Hannah Shin-Heydorn, City Manager reported on the upcoming Budget Workshop – Introduction of the Fiscal Year 2023/24 Proposed Operating and Capital Budget, which is scheduled to be held on May 16, 2023, at 5:00 PM in the City Council Chambers at Stanton City Hall.

14A. ORANGE COUNTY FIRE AUTHORITY

At this time the Orange County Fire Authority will provide the City Council with an update on their current operations.

Chief Steve Dohman provided the City Council with an update on their current operations.

15. ADJOURNMENT Motion/Second: Shawver/
Motion carried at 9:04 p.m.

/s/ David J. Shawver

MAYOR/CHAIRMAN

ATTEST:

/s/ Patricia A. Vazquez

CITY CLERK/SECRETARY