

MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY
OF THE CITY OF STANTON SEPTEMBER 14, 2021

SPECIAL CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY MEETING
(5:00 PM)

JOINT REGULAR CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY MEETING
(6:30 PM)

1. CALL TO ORDER STANTON JOINT CITY COUNCIL / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY SPECIAL - STUDY SESSION

The meeting was called to order at 5:02 p.m. by Mayor / Chairman Shawver.

2. ROLL CALL

Present: Council/Agency/Authority Member Ramirez, Council/Agency/Authority Member Van, Council/Agency/Authority Member Warren, Mayor Pro Tem/Vice Chairman Taylor, and Mayor/Chairman Shawver.

Absent: None.

Excused: None.

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS None.

4. CLOSED SESSION

The members of the City Council / Successor Agency / Housing Authority of the City of Stanton proceeded to closed session at 5:03 p.m. for discussion regarding:

**4A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
(Pursuant to Government Code Section 54956.8)**

Property: 10692 Beach Boulevard, CA (APN 126-434-12)

Negotiating Parties: Jarad L. Hildenbrand, City Manager, City of Stanton
Hyuncho Park, Owner

Under Negotiation: Instruction to negotiator will concern price and terms of payment.

**4B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Pursuant to Government Code Section 54957.6)**

Title: City Attorney

5. CALL TO ORDER JOINT REGULAR CITY COUNCIL / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING

The meetings were called to order at 6:30 p.m. by Mayor / Chairman Shawver.

6. ROLL CALL

Present: Council/Agency/Authority Member Ramirez, Council/Agency/Authority Member Van, Council/Agency/Authority Member Warren, Mayor Pro Tem/Vice Chairman Taylor, and Mayor/Chairman Shawver.

Absent: None.

Excused: None.

7. PLEDGE OF ALLEGIANCE

Led by Ms. Francine Cruz, United States Postal Service (USPS) Stanton Branch.

The City Council / Successor Agency / Housing Authority reconvened in open session at 6:30 p.m.

The City Attorney / Agency Counsel reported that the Stanton City Council / Successor Agency / Housing Authority met in closed session from 5:03 to 6:30 p.m.

The City Attorney / Agency Counsel reported that there was no reportable action.

8. SPECIAL PRESENTATIONS AND AWARDS

Presentation of Certificates of Recognition honoring the United States Postal Service – Stanton Branch carriers and frontline staff for their dedication and unselfish commitment to the citizens of Stanton during the COVID-19 Pandemic.

United States Postal Service – Stanton Branch carriers and frontline staff honorees:

- Austen Teurele
- Brian Kizanis
- Christine Davis
- Denise Martinez
- Deti Napsiah
- Francine Cruz
- Hoa Le
- Jan Christoph “JC” Pineda
- Jose Sillas
- Kevin Pok
- Khim Lim
- Laura Ramos
- Martin Rodriguez
- Micaela Carrillo
- Patty Gray
- Phi Nguyen
- Phuong Van
- Qi Zhang
- Rizvi Abbas
- Trung Ly
- Vito Carbonara
- Zarina Kaur

9. CONSENT CALENDAR

Motion/Second: Ramirez/Van

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|-----------------|---|-----|
| ROLL CALL VOTE: | Council/Agency/Authority Member Ramirez | AYE |
| | Council/Agency/Authority Member Van | AYE |
| | Council/Agency/Authority Member Warren | AYE |
| | Mayor Pro Tem/Vice Chairman Taylor | AYE |
| | Mayor/Chairman Shawver | AYE |

Motion unanimously carried:

CONSENT CALENDAR

9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

9B. APPROVAL OF WARRANTS

The City Council approved demand warrants dated August 13, 2021 – August 26, 2021, in the amount of \$1,723,363.10.

9C. APPROVAL OF MINUTES

- A. The City Council / Agency / Authority Board approved Minutes of the Joint Regular Meeting – July 27, 2021; and
- B. The City Council / Agency / Authority Board approved Minutes of the City Council / Successor Agency / Housing Authority Special Joint Study Session Meeting and City Council / Successor Agency / Housing Authority Joint Regular Meeting – August 24, 2021.

9D. JUNE 2021 INVESTMENT REPORT

The Investment Report as of June 30, 2021, has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of June 2021.

9E. JUNE 2021 GENERAL FUND REVENUE AND EXPENDITURE REPORT AND STATUS OF CAPITAL IMPROVEMENT PROGRAM

The Revenue and Expenditure Report for the month ended June 30, 2021, has been provided to the City Manager in accordance with Stanton Municipal Code Section 2.20.080 (D) and is being provided to City Council. This report includes information for both the City's General Fund and the Housing Authority Fund. In addition, staff has provided a status of the City's Capital Improvement Projects (CIP) as of June 30, 2021. (Staff is currently closing the City's books for Fiscal Year 2020/21 in preparation for the City's annual financial statement audit scheduled to begin in October. The final figures for June 2021 may differ from these preliminary reports.)

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the General Fund and Housing Authority Fund's June 2021 Revenue and Expenditure Report and Status of Capital Improvement Projects for the month ended June 30, 2021.

9F. APPROVAL OF AGREEMENT NO. C-1-3254 AND THE AGENCY SERVICE PLAN WITH THE ORANGE COUNTY TRANSPORTATION AUTHORITY

To continue transportation services for the City's Senior Mobility Program, staff is requesting approval of Agreement No. C-1-3254 and the Agency Service Plan with the Orange County Transportation Authority (OCTA). The agreement will continue to fund the program providing transportation services for seniors in Stanton.

1. The City Council declared that the project is not subject to CEQA in accordance with Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Approved Agreement No. C-1-3254 and the Agency Service Plan between the Orange County Transportation Authority (OCTA) and the City of Stanton to provide transportation funds for the Senior Mobility Program; and
3. Authorized the City Manager to execute agreements on the City's behalf.

9G. RESOLUTION DECLARING SUPPORT FOR THE ORANGE COUNTY VETERANS CEMETERY IN ANAHEIM HILLS

Adoption of a Resolution of formal support of the Orange County Veterans Cemetery in Anaheim Hills, and encouragement of federal, state, and local governments to support this much-needed project.

1. The City Council declared that this item is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) and 15060(c)(3); and
2. Adopted Resolution No. 2021-31, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, DECLARING SUPPORT FOR THE ORANGE COUNTY VETERANS CEMETERY IN ANAHEIM HILLS".

9H. APPROVAL OF AGREEMENT FOR TOWING SERVICES

Staff is recommending that the City enter into an Agreement for General Services for towing services with Action Southland Towing. This is a three-year agreement with the option of two one-year extensions. Action Southland Towing currently provides towing services for the City and the Orange County Sheriff's Department.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Approved the Agreement for General Services with Action Southland Towing for the provision of towing services for the period up to September 30, 2024, with the option of two additional one-year extensions.

9I. RESOLUTION APPROVING THE PROPERTY TRANSFER AGREEMENT OF 11870 BEACH BOULEVARD TO THE STANTON HOUSING AUTHORITY

Adoption of a Resolution approving the Property Transfer Agreement by and between the City of Stanton and the Stanton Housing Authority regarding 11870 Beach Boulevard, Stanton.

1. The City Council declared that this item is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5); and
2. Adopted Resolution No. 2021-33, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, APPROVING PROPERTY TRANSFER AGREEMENT REGARDING 11870 BEACH BOULEVARD WITH THE STANTON HOUSING AUTHORITY; FINDING AND DECLARING SUCH TRANSFER EXEMPT UNDER THE SURPLUS LAND ACT (GOVERNMENT CODE SECTION 54220 ET SEQ.); AND FINDING AND DECLARING SUCH TRANSFER EXEMPT UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (PUBLIC RESOURCES CODE SECTION 21000 ET SEQ.)".

9J. RESOLUTION AMENDING THE POSITION CLASSIFICATION MANUAL AND SALARY AND BENEFITS RESOLUTION AMENDMENT

The attached Resolutions make changes to the Position Classification Manual by adding the job classifications of Management Analyst, Assistant Community and Economic Development Director, and Public Works Inspector and amend and approve the employee benefits and salary rates to reflect the new job classifications. Appropriation of funds is also requested to fund the Public Works Inspector and the reclassifications of the existing Facilities Maintenance Supervisor to Public Works Manager and the existing Administrative Clerk in the Public Works Department to Departmental Assistant.

1. The City Council declared that this project is exempt from the California Environmental Quality Act (“CEQA”) under Section 15378(b)(2) – continuing administrative or maintenance activities, such as purchases for supplies, personnel-related actions, general policy or procedure making; and
2. Adopted Resolution No. 2021-30 amending the Position Classification Manual, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, AMENDING THE POSITION CLASSIFICATION MANUAL”; and

3. Approved the appropriation of \$32,643 to the General Fund, \$56,250 to the Gas Tax Fund, and \$18,750 to the Sewer Fund related to the Departmental Assistant and Public Works Manager reclassifications and the addition of a full-time Public Works Inspector; and
4. Adopted Resolution No. 2021-32 amending and approving employee benefits and salary rates, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, REGARDING EMPLOYEE BENEFITS AND SALARY RATES FOR ALL CLASSES OF EMPLOYMENT”.

9K. PROFESSIONAL SERVICES AGREEMENTS TO PROVIDE ON-CALL CIVIL ENGINEERING SERVICES

In June 2021, City staff released a “Request for Proposals” (RFP) soliciting proposals to provide professional, on-call civil engineering services in accordance with the City’s Purchasing Policy and Procedures. City staff has pre-qualified three firms and recommends entering into on-call services agreements in the amount of \$150,000 with each of the pre-qualified firms. The total cost to the City will be dependent on the civil engineering tasks needed during the life of the agreements.

1. The City Council declared this action to be categorically exempt under the California Environmental Quality Act, since the action herein does not constitute a “project” as defined by section 15378 of the CEQA guidelines; and
2. Awarded a contract for professional civil engineering services to Onward Engineering, TAIT & Associates, Inc., and Hunsaker & Associates Irvine, Inc. to provide on-call professional civil engineering services for a maximum contract amount of \$150,000 each; and
3. Authorized the City Manager, with the concurrence of the City Attorney, to make minor modifications to the Professional Services Agreement and to bind the City of Stanton in three separate 3-year Agreements, one with each firm, to provide professional civil engineering services on an “on-call” basis.

9L. PROFESSIONAL SERVICES AGREEMENTS TO PROVIDE ON-CALL LAND SURVEYING SERVICES

In June 2021, City staff released a “Request for Proposals” (RFP) soliciting proposals to provide professional, on-call land surveying services in accordance with the City’s Purchasing Policy and Procedures. City staff has pre-qualified five firms and recommends entering into on-call services agreements in the amount of \$50,000 with each of the pre-qualified firms. The total cost to the City will be dependent on the land surveying tasks needed during the life of the agreements.

1. The City Council declared this action to be categorically exempt under the California Environmental Quality Act, since the action herein does not constitute a “project” as defined by section 15378 of the CEQA guidelines; and
2. Awarded a contract for professional land surveying services to KDM Meridian, Hunsaker & Associates Irvine, Inc., GIS Surveyors Inc., Johnson-Frank & Associates, Inc., IMEG Corp to provide on-call professional land surveying services for a maximum contract amount of \$50,000 each; and

3. Authorized the City Manager, with the concurrence of the City Attorney, to make minor modifications to the Professional Services Agreement and to bind the City of Stanton in five separate 3-year Agreements, one with each firm, to provide professional land surveying services on an “on-call” basis.

END OF CONSENT CALENDAR

10. PUBLIC HEARINGS None.

11. UNFINISHED BUSINESS

11A. APPROVAL OF ORDINANCE NO. 1111

This Ordinance was introduced at the regular City Council meeting of August 24, 2021.

Staff report by Ms. Patricia A. Vazquez, City Clerk.

Motion/Second: Ramirez/Van

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| ROLL CALL VOTE: | Council Member Ramirez | AYE |
| | Council Member Van | AYE |
| | Council Member Warren | AYE |
| | Mayor Pro Tem Taylor | AYE |
| | Mayor Shawver | AYE |

Motion unanimously carried:

1. The City Clerk read the title of Ordinance No. 1111, entitled:

“AN ORDINANCE OF THE CITY COUNCIL OF STANTON, CALIFORNIA AMENDING VARIOUS PROVISIONS OF THE STANTON MUNICIPAL CODE RELATING TO CAMPING, OVERSIZED VEHICLE PARKING, VACANT AND FORECLOSED PROPERTIES, AND PUBLIC NUDITY AND FINDING THE ORDINANCE NOT SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT”; and

2. The City Council adopted Ordinance No. 1111.

12. NEW BUSINESS

12A. 2021 ANNUAL LEAGUE OF CALIFORNIA CITIES CONFERENCE RESOLUTIONS AND PROPOSED BYLAWS AMENDMENTS

The League of California Cities Annual Conference and Expo is scheduled for September 22 – 24, 2021 in Sacramento. The League's Annual Business Meeting is scheduled to be held on September 24, 2021. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, the City Council must review the League of California Cities resolution packet and proposed bylaws amendments packet to determine the City's position on each resolution and proposed bylaws amendments so that the voting delegate can represent the City's position.

Resolution No. 1:

Resolution of the League of California Cities calling on the State legislature to pass legislation that provides for a fair and equitable distribution of the Bradley Burns 1% local sales tax from in-state online purchases, based on data where products are shipped to, and that rightfully takes into consideration the impacts that fulfillment centers have on host cities but also provides a fair fulfillment center within their jurisdiction (*Information Resolution Packet attached*).

Resolution No. 2:

Resolution calling upon the Governor and the legislature to provide necessary funding for CUPC to fulfill its obligation to inspect railroad lines to ensure that operators are removing illegal dumping, graffiti and homeless encampments that degrade the quality of life and results in increased public safety concerns for communities and neighborhoods that abut the railroad right-of-way (*Information Resolution Packet attached*).

Proposed Bylaws Amendments:

1. Adjust the composition of the Board to achieve a higher impact and be more representative by adding Director seats to the Board for each of the five Diversity Caucuses, and transitioning members of the National League of Cities board from Cal Cities Directors to one non-voting advisor to the Cal Cities Board.
2. Recognize the Cal Cities Diversity Caucuses in the Cal Cities bylaws to reflect the full contribution the caucuses make to Cal Cities; mission and vision (*Information Resolution Packet attached*).
3. Update the League of California Cities' moniker to Cal Cities.
4. Make various minor technical corrections.

The enhancement of the Cal Cities' governance is a process that will be implemented in phases over several years (*Information Resolution Packet attached*).

Staff report by Ms. Patricia A. Vazquez, City Clerk.

Motion/Second: Taylor/Van

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| ROLL CALL VOTE: | Council Member Ramirez | AYE |
| | Council Member Van | AYE |
| | Council Member Warren | AYE |
| | Mayor Pro Tem Taylor | AYE |
| | Mayor Shawver | AYE |

Motion unanimously carried:

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Directed Mayor David J. Shawver and Council Member Hong Alyce Van to vote as they saw fit for the betterment of the City at the 2021 Annual League of California Cities Conference and Expo on the proposed Resolutions; and
3. Directed Mayor David J. Shawver and Council Member Hong Alyce Van to vote as they saw fit for the betterment of the City at the on the 2021 Annual League of California Cities Conference and Expo on the proposed Bylaws Amendments; and
4. Amended the authorized designated voting delegate to Council Member Hong Alyce Van and Mayor David J. Shawver as the voting delegate – alternate to serve as the City's representatives at the 2021 League of California Cities Annual Conference and Expo in Sacramento.

12B. STREET NAME SIGN REDESIGN

The City Council previously authorized a FY 2021-2022 budget of \$150,000 for the replacement of street name signs City-wide. City staff procured samples of street name sign designs with different combinations of text colors, background colors, logos and City seals for evaluation by the City Council. Staff is seeking direction on a specific street name sign design to pursue for competitive bids for fabrication and installation.

Staff report by Mr. Joe Ames, Public Works Director / City Engineer.

Motion/Second: Warren/Van

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|-----------------|------------------------|-----|
| ROLL CALL VOTE: | Council Member Ramirez | AYE |
| | Council Member Van | AYE |
| | Council Member Warren | AYE |
| | Mayor Pro Tem Taylor | AYE |
| | Mayor Shawver | AYE |

Motion unanimously carried:

1. The City Council declared this project to be categorically exempt under the California Environmental Quality Act, Class 1, Section 15301c; and
2. Directed City staff to proceed with sign design option number three (3), utilize proper street suffix abbreviations, include street numbers, include City name, include a gold strip, and create a base template utilizing sign option number three (3) for community input/design.

13. ORAL COMMUNICATIONS – PUBLIC

Mr. Nick Berardino, President of VALOR (Veterans Alliance of Orange County) expressed his gratitude to the City Council for their support of the proposed Orange County Veterans Cemetery in Anaheim Hills.

14. WRITTEN COMMUNICATIONS None.

15. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS

15A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS

- Council Member Van reported on the 2nd Annual Mid-Autumn Festival, which is scheduled to take place on September 18, 2021, from 3:00–5:00 PM at Stanton Park.
- Mayor Shawver reported on the 2021 St. Polycarp Family Festival, which is scheduled to be held on September 17-19, 2021, at Saint Polycarp Catholic Church.

15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING

- Council Member Warren requested to agendaize discussion regarding a refresh of the City's brand, including the redesign of the City's official seal.
- Mayor Shawver requested to agendaize discussion regarding the creation of a Stanton clothing line which would be available to the public for purchase with proceeds from sales going to the City's nonprofit organizations.

15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION

None.

15D. CITY COUNCIL INITIATED ITEM — DISCUSSION REGARDING THE ADVANTAGES AND DISADVANTAGES IN BECOMING A CHARTER CITY

At the August 24, 2021 City Council meeting, Mayor Shawver requested that this item be agendaized for discussion. Mayor Shawver is requesting to discuss the advantages and disadvantages in becoming a charter city.

Presentation by Mayor Shawver.

Consensus was received and the City Council directed staff to conduct research on the advantages and disadvantages in becoming a Charter City and further directed staff to bring this item back for City Council review once the research has been completed.

15E. CITY COUNCIL INITIATED ITEM — DISCUSSION REGARDING PLACING AN ITEM ON THE BALLOT TO OBTAIN VOTER INPUT ON THE CONSIDERATION OF RETURNING TO AN AT-LARGE ELECTION SYSTEM

At the August 24, 2021 City Council meeting, Mayor Shawver requested that this item be agendaized for discussion. Mayor Shawver is requesting to discuss placing an item on the ballot to obtain voter input on the consideration of returning to an at-large election system.

Presentation by Mayor Shawver.

The City Council received and filed the presentation.

15F. CITY COUNCIL INITIATED ITEM — DISCUSSION REGARDING IMPLEMENTING VACCINATION RULES AND REQUIREMENTS FOR CITY STAFF MEMBERS

At the August 24, 2021 City Council meeting, Mayor Pro Tem Taylor requested that this item be agendaized for discussion. Mayor Pro Tem Taylor is requesting to discuss implementing vaccination rules and requirements for City staff members.

Presentation by Mayor Pro Tem Taylor.

Consensus was received and the City Council directed staff to provide policy information and options and further directed staff to bring this item back for City Council review at the next regularly scheduled City Council meeting.

16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL

None.

17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR

Ms. Zenia Bobadilla, Community Services Director reported on the following items:

- Stanton Family Resource Center's Open House, which is scheduled to be held on September 17, 2021.
- Pacific Symphony's Symphony on the Go, which is scheduled to be held on September 24, 2021, at Stanton Central Park.
- The City is now accepting applications for Citizen's Academy 2021 "Empowering Community Leaders for Stanton's Future". The deadline to apply is September 23, 2021, by 7:00 AM.

17A. ORANGE COUNTY FIRE AUTHORITY

At this time the Orange County Fire Authority will provide the City Council with an update on their current operations.

- Fire Division Chief Greg Tooley provided the City Council with an update on their current operations.

18. ADJOURNMENT Motion/Second: Shawver/
Motion carried at 8:08 p.m.

/s/ David J. Shawver

MAYOR/CHAIRMAN

ATTEST:

/s/ Patricia A. Vazquez

CITY CLERK/SECRETARY