

MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY  
OF THE CITY OF STANTON  
JOINT REGULAR MEETING JANUARY 12, 2021

**1. CALL TO ORDER / CLOSED SESSION**

The City Council / Successor Agency / Housing Authority meeting was called to order at 6:00 p.m. by Mayor / Chairman Shawver.

**2. ROLL CALL**

Present: Council/Agency/Authority Member Ramirez, Council/Agency/Authority Member Van, Council/Agency/Authority Member Warren, Mayor Pro Tem/Vice Chairman Taylor, and Mayor/Chairman Shawver.

Absent: None.

Excused: None.

**3. PUBLIC COMMENT ON CLOSED SESSION ITEMS** None.

**4. CLOSED SESSION**

The members of the Stanton City Council/Stanton Housing Authority of the City of Stanton proceeded to closed session at 6:02 p.m. for discussion regarding:

**4A. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Government Code section 54956.9(b)

Number of potential cases: 1

**5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING**

The meetings were called to order at 6:33 p.m. by Mayor / Chairman Shawver.

The City Attorney / Agency Counsel reported that the Stanton City Council / Successor Agency / Housing Authority met in closed session from 6:02 to 6:33 p.m.

The City Attorney / Agency Counsel reported that there was no reportable action.

**6. ROLL CALL**

Present: Council/Agency/Authority Member Ramirez, Council/Agency/Authority Member Van, Council/Agency/Authority Member Warren, Mayor Pro Tem/Vice Chairman Taylor, and Mayor/Chairman Shawver.

Absent: None.

Excused: None.

**7. PLEDGE OF ALLEGIANCE**

Led by Ms. Patricia A. Vazquez, City Clerk.

**8. SPECIAL PRESENTATIONS AND AWARDS** None.

**9. CONSENT CALENDAR**

Mayor Shawver pulled item 9B, item 9G, item 9H, and item 9J from the Consent Calendar for separate discussion.

Motion/Second: Shawver/Ramirez

ROLL CALL VOTE:	Council/Agency/Authority Member Ramirez	AYE
	Council/Agency/Authority Member Van	AYE
	Council/Agency/Authority Member Warren	AYE
	Mayor Pro Tem/Vice Chairman Taylor	AYE
	Mayor/Chairman Shawver	AYE

Motion unanimously carried:

**CONSENT CALENDAR**

**9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

**9C. NOVEMBER 2020 INVESTMENT REPORT**

The Investment Report as of November 30, 2020, has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of November 2020.

**9D. NOVEMBER 2020 INVESTMENT REPORT (SUCCESSOR AGENCY)**

The Investment Report as of November 30, 2020, has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The Successor Agency finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of November 2020.

**9E. AMENDMENT NO. 1 FOR INDEPENDENT AUDITING SERVICES (CLIFTON LARSON ALLEN LLP)**

On April 11, 2017, the City entered into an agreement with White Nelson Diehl Evans LLP (WNDE) to audit the City's financial statements for fiscal years ended June 30, 2017 through June 30, 2019, with the option to audit the City's financial statements for fiscal years ended June 30, 2020 and 2021 (Attachment B). On November 1, 2020, WNDE was acquired by Clifton Larson Allen LLP (CLA), the eight largest public accounting firm in the United States of America. WNDE is currently completing the City's financial statement audit for the fiscal year ended June 30, 2020. Staff recommends City Council approve Amendment No. 1 to the consulting agreement to assign the agreement to CLA and exercise the option year for CLA to complete the financial statement audit for the fiscal year ending June 30, 2021 (Attachment A).

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Section 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Approved the agreement with Clifton Larson Allen LLP, formerly White Nelson Diehl Evans, LLP; and

3. Authorized the City Manager to execute the agreement with Clifton Larson Allen LLP, formerly White Nelson Diehl Evans, LLP for the preparation of an overhead cost allocation plan and a comprehensive user fee study.

**9F. AGREEMENT FOR CONSULTING SERVICES WITH WILLDAN FINANCIAL SERVICES FOR THE PREPARATION OF AN OVERHEAD COST ALLOCATION PLAN AND COMPREHENSIVE USER FEE STUDY**

On October 5, 2020, the Finance Department invited qualified firms to submit proposals to assist the City in preparing an overhead cost allocation plan and to conduct a comprehensive user fee study. Staff requests the City Council authority the City Manager to enter into an agreement for consulting services with Willdan Financial Services ("Willdan") in an amount not to exceed \$34,680 (Attachment A).

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Section 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Approved the agreement with Willdan Financial Services; and
3. Authorized the City Manager to execute the agreement with Willdan Financial Services for the preparation of an overhead cost allocation plan and a comprehensive user fee study.

**9I. APPROVAL TO PURCHASE TWO CHEVROLET SILVERADO TRUCKS FOR PUBLIC WORKS BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA**

Two of the trucks utilized by Public Works have become inoperable and need to be either repaired or replaced. As the recent and needed repairs are quite expensive, it seems time to replace them. On October 27, 2020 the City Council directed staff to proceed with the purchase of two new trucks.

1. The City Council declared this action is not a project per the California Environmental Quality Act; and
2. Approved the purchase of two new Chevrolet Silverado diesel trucks; and
3. Approved the allocation of \$101,000 from the Fleet Maintenance Fund for the purchase.

**END OF CONSENT CALENDAR**

**9B. APPROVAL OF WARRANTS**

City Council approve demand warrants dated November 20, 2020 – December 31, 2020, in the amount of \$4,547,773.22.

Motion/Second: Shawver/Taylor

ROLL CALL VOTE:	Council Member Ramirez	AYE
	Council Member Van	AYE
	Council Member Warren	AYE
	Mayor Pro Tem Taylor	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

The City Council approved demand warrants dated November 20, 2020 – December 31, 2020, in the amount of \$4,547,773.22.

**9G. NOVEMBER 2020 GENERAL FUND REVENUE AND EXPENDITURE REPORT AND STATUS OF CAPITAL IMPROVEMENT PROGRAM**

The monthly General Fund Revenue and Expenditure Report for the month ended November 30, 2020, has been provided to the City Manager in accordance with Stanton Municipal Code Section 2.20.080 (D) and is being provided to City Council. In addition, staff has provided a status of the City's Capital Improvement Projects (CIP) as of November 30, 2020.

Mayor Shawver requested that the City review and perform a complete analysis of the City's Capital Improvement Projects.

Motion/Second: Shawver/Van

ROLL CALL VOTE:	Council Member Ramirez	AYE
	Council Member Van	AYE
	Council Member Warren	AYE
	Mayor Pro Tem Taylor	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and

2. Received and filed the General Fund Revenue and Expenditure Report and Status of Capital Improvement Projects for the month ended November 30, 2020.

**9H. HOUSING AUTHORITY ANNUAL AUDITED FINANCIAL STATEMENTS AND RELATED AUDIT REPORTS FOR FISCAL YEAR 2019-20**

The Stanton Housing Authority's (Authority) auditors, CliftonLarsonAllen LLP, have completed their audit of the Housing Authority's annual financial statements for the fiscal year ended June 30, 2020 (Attachment A). The audit firm's opinion on the Authority's audited financial statements reflects an unmodified ("clean") opinion.

Motion/Second: Shawver/Taylor

ROLL CALL VOTE:	Council Member Ramirez	AYE
	Council Member Van	AYE
	Council Member Warren	AYE
	Mayor Pro Tem Taylor	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Authority's Fiscal Year 2019-20 audit reports.

**9J. MEETING DATES FOR THE STANTON CITY COUNCIL, STANTON PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION, STANTON PLANNING COMMISSION, STANTON COMMUNITY FOUNDATION, AND STANTON PUBLIC SAFETY COMMITTEE**

City Council review the attached 2021 meeting dates for the Stanton City Council, Stanton Parks, Recreation and Community Services Commission, Stanton Planning Commission, Stanton Community Foundation, and Stanton Public Safety Committee meeting.

Motion/Second: Shawver/Van

ROLL CALL VOTE:	Council Member Ramirez	AYE
	Council Member Van	AYE
	Council Member Warren	AYE
	Mayor Pro Tem Taylor	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Stanton City Council, Stanton Parks, Recreation and Community Services Commission, Stanton Planning Commission, Stanton Community Foundation, and Stanton Public Safety Committee meeting dates for the year 2021 as amended with the removal of the meeting dates for the Stanton Community Foundation.

**10. PUBLIC HEARINGS**      None.

**11. UNFINISHED BUSINESS**

**11A. APPROVAL OF ORDINANCE NO. 1107**

This Ordinance was introduced at the regular City Council meeting of December 8, 2020.

Staff report by Ms. Patricia A. Vazquez, City Clerk.

Motion/Second: Taylor/Warren

ROLL CALL VOTE:	Council Member Ramirez	AYE
	Council Member Van	AYE
	Council Member Warren	AYE
	Mayor Pro Tem Taylor	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

1. The City Clerk read the title of Ordinance No. 1107, entitled:

**“AN ORDINANCE NO. 1107 AMENDING STANTON CODE TITLE 5, BUSINESS LICENSES AND REGULATIONS, CHAPTER 5.16, MASSAGE ESTABLISHMENTS, TO UPDATE THE CITY’S MASSAGE REGULATIONS”;** and

2. The City Council adopted Ordinance No. 1107.

**12. NEW BUSINESS**

**12A. CYPRESS COLLEGE FOUNDATION ANNUAL AMERICANA AWARDS**

City Council consider participation through a sponsorship contribution for the 46<sup>th</sup> Annual Cypress College Foundation Americana Awards Live Stream Gala scheduled for Saturday, February 27, 2021. This gala is used as a fundraiser for the Cypress College Foundation with all proceeds benefiting Cypress College students and programs and also honors the Citizen of the Year from surrounding communities.

Staff report by Ms. Patricia A. Vazquez, City Clerk.

Presentation by Mr. Howard Kummerman, Executive Director of Cypress College Foundation.



The City Council questioned staff regarding which sponsorship package is being requested by the Foundation, if the City is supporting other Stanton community based non-profits, if the funding supports Stanton students, and if the funding has more of an impact since there is no physical event taking place.

Motion/Second: Shawver/Ramirez

ROLL CALL VOTE:	Council Member Ramirez	AYE
	Council Member Van	AYE
	Council Member Warren	AYE
	Mayor Pro Tem Taylor	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Discussed the City's participation through a sponsorship contribution for the 46th Annual Cypress College Foundation Americana Awards; and
3. Directed staff to proceed with the purchase of the Benefactor Sponsorship contribution package for the 46<sup>th</sup> Annual Cypress College Foundation Americana Awards.

**12B. MAYOR'S APPOINTMENTS OF COUNCIL MEMBERS AS REPRESENTATIVES TO VARIOUS BOARDS, COMMISSIONS, COMMITTEES AND AGENCIES**

Traditionally, Council Members have been appointed by the Mayor to serve on numerous outside committees, boards, commissions and agencies. Each appointee is responsible for representing the City and voting on behalf of the City Council. The Mayor conducts a review and selects appointees, as detailed in Attachment A, with the exception of the Orange County Fire Authority ("OCFA") appointment, which is required to be made by City Council Resolution, the Mayor may otherwise make appointments to each committee, board, commission or agency by nomination and Minute Order confirmation. In addition, the Fair Political Practices Commission ("FPPC") regulations require the adoption and posting of Form 806, Agency Report of Public Official Appointments, in order for individual Council Members to participate in a City Council vote that would result in him or her serving in a position that provides compensation of \$250 or more in any 12-month period.

Staff report by Ms. Patricia A. Vazquez, City Clerk.

Motion/Second: Warren/Taylor

ROLL CALL VOTE:	Council Member Ramirez	AYE
	Council Member Van	AYE
	Council Member Warren	AYE
	Mayor Pro Tem Taylor	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. The City Council discussed and confirmed the Mayor's appointments as amended; and
3. Approved the Fair Political Practices Commission Form 806 and authorized the City Clerk to post the form on the City's website.

**13. ORAL COMMUNICATIONS – PUBLIC** None.

**14. WRITTEN COMMUNICATIONS** None.

**15. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS**

**15A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS**

- Mayor Shawver expressed his gratitude to city staff for their outstanding services in serving our senior community meals via food distribution such as pantry boxes, grab'n'go meals, and delivered meals.
- Mayor Shawver reported on the Orange County Vaccine Distribution Super POD sites within Orange County.
- Mayor Shawver reported on the City's annual Santa's Siren Express event and expressed his gratitude to the volunteers who did a phenomenal job creating a special holiday experience for our community.

**15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING**

None.

**15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION**

Currently Scheduled: February 23, 2021: Discussion regarding the City's participation in the Community Choice Aggregation or Energy program.

Mayor Shawver reported that the Association of California Cities-Orange County is hosting an online roundtable discussion about Community Choice Aggregation, which is scheduled to be held on January 27, 2021.

**16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL**

None.

**17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR**

None.


**~~17A. ORANGE COUNTY FIRE AUTHORITY~~**

~~At this time the Orange County Fire Authority will provide the City Council with an update on their current operations.~~

Item 17A was tabled for reporting at the February 9, 2021 regularly scheduled City Council meeting.

**18. ADJOURNMENT** Motion/Second: Shawver/  
Motion carried at 7:49 p.m.

  
\_\_\_\_\_  
MAYOR/CHAIRMAN

ATTEST:  
  
\_\_\_\_\_  
CITY CLERK/SECRETARY