



**NOTICE AND CALL
CITY COUNCIL / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY
SPECIAL MEETING**

TO THE MEMBERS OF THE CITY COUNCIL / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY FOR THE CITY OF STANTON AND TO THE CITY CLERK / SECRETARY:

NOTICE IS HEREBY GIVEN that a Special Meeting of the City Council / Successor Agency / Stanton Housing Authority for the City of Stanton is hereby called by the Mayor / Chairman, to be held on October 24, 2023, commencing at 5:30 p.m. at 7800 Katella Avenue, Stanton, CA 90680.

The Agenda for the Special Meeting is attached to this Notice and Call.

Dated: October 19, 2023

s/ Patricia A. Vazquez, City Clerk / Secretary

PUBLIC ACCESS IN-PERSON AND VIA TELECONFERENCE
(Electronically / Telephonically)

Attendance by the members of the public may view the meeting live in one of the following ways:

- Attend in person - City Council Chambers: 7800 Katella Avenue, California 90680.
- Via Teleconference (electronically / telephonically) - Zoom:

In order to join the meeting via telephone please follow the steps below:

1. Dial the following phone number +1 (669) 444-9171 (US).
2. Dial in the following **Meeting ID: (816 3810 5998)** to be connected to the meeting.

In order to join the meeting via electronic device please utilize the Zoom URL link below:

- <https://us02web.zoom.us/j/81638105998?pwd=bmc5NkowsSlpCOTRENzdIR3plcnJhdz09>

ANY MEMBER OF THE PUBLIC WISHING TO PROVIDE PUBLIC COMMENT FOR ANY ITEM ON THE AGENDA MAY DO SO AS FOLLOWS:

- Attend in person and complete and submit a request to speak card to the City Clerk.
- E-Mail your comments to Pvazquez@StantonCA.gov with the subject line "PUBLIC COMMENT ITEM #" *(insert the item number relevant to your comment)*. Comments received no later than 5:00 p.m. before the scheduled meeting will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read e-mailed comments at the meeting. However, the official record will include all e-mailed comments received until the close of the meeting.

Should you have any questions related to participation in the City Council Meeting, please contact the City Clerk's Office at (714) 890-4245 or via e-mail at Pvazquez@StantonCA.gov.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE OFFICE OF THE CITY CLERK AT (714) 890-4245. NOTIFICATION PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



AGENDA
CITY COUNCIL/SUCCESSOR AGENCY/STANTON HOUSING AUTHORITY
SPECIAL & JOINT REGULAR MEETING
STANTON CITY HALL, 7800 KATELLA AVENUE, STANTON, CA

TUESDAY, OCTOBER 24, 2023
SPECIAL CLOSED SESSION - 5:30 P.M.
JOINT REGULAR SESSION - 6:30 P.M.

PUBLIC ACCESS IN-PERSON AND VIA TELECONFERENCE
(Electronically / Telephonically)

Attendance by the members of the public may view the meeting live in one of the following ways:

- Attend in person - City Council Chambers: 7800 Katella Avenue, California 90680.
- Via Teleconference (electronically / telephonically) - Zoom:

In order to join the meeting via telephone please follow the steps below:

1. Dial the following phone number +1 (669) 444-9171 (US).
2. Dial in the following **Meeting ID: (816 3810 5998)** to be connected to the meeting.

In order to join the meeting via electronic device please utilize the Zoom URL link below:

- <https://us02web.zoom.us/j/81638105998?pwd=bmc5NkowsSlpCOTRENzdIR3plcnJhdz09>

ANY MEMBER OF THE PUBLIC WISHING TO PROVIDE PUBLIC COMMENT FOR ANY ITEM ON THE AGENDA MAY DO SO AS FOLLOWS:

- Attend in person and complete and submit a request to speak card to the City Clerk.
- E-Mail your comments to Pvazquez@StantonCA.gov with the subject line "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment). Comments received no later than 5:00 p.m. before the scheduled meeting will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read e-mailed comments at the meeting. However, the official record will include all e-mailed comments received until the close of the meeting.

Should you have any questions related to participation in the City Council Meeting, please contact the City Clerk's Office at (714) 890-4245 or via e-mail at Pvazquez@StantonCA.gov.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (714) 890-4245 or via e-mail at Pvazquez@StantonCA.gov. Notification prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

The City Council agenda and supporting documentation is made available for public review and inspection during normal business hours in the Office of the City Clerk, 7800 Katella Avenue, Stanton California 90680 immediately following distribution of the agenda packet to a majority of the City Council. Packet delivery typically takes place on Thursday afternoons prior to the regularly scheduled meeting on Tuesday. The agenda packet is also available for review and inspection on the city's website at www.StantonCA.gov.

1. CLOSED SESSION(5:30 PM)

- 2. ROLL CALL** Council / Agency / Authority Member Taylor
Council / Agency / Authority Member Torres
Council / Agency / Authority Member Warren
Mayor Pro Tem / Vice Chairperson Van
Mayor / Chairman Shawver

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

<i>Closed Session may convene to consider matters of purchase / sale of real property (G.C. §54956.8), pending litigation (G.C. §54956.9(a)), potential litigation (G.C. §54956.9(b)) or personnel items (G.C. §54957.6). Records not available for public inspection.</i>
--

4. CLOSED SESSION

- 4A. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)

Number of Potential Cases: 2

5. CALL TO ORDER STANTON CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY JOINT REGULAR MEETING (6:30 PM)

- 6. ROLL CALL** Council / Agency / Authority Member Taylor
Council / Agency / Authority Member Torres
Council / Agency / Authority Member Warren
Mayor Pro Tem / Vice Chairperson Van
Mayor / Chairman Shawver

7. PLEDGE OF ALLEGIANCE

8. SPECIAL PRESENTATIONS AND AWARDS

- A. Townsend Public Affairs State and Federal Legislative report and update.
- B. Presentation by ORCO Block, sharing their mission with the City Council and providing information on their current operations.

9. CONSENT CALENDAR

All items on the Consent Calendar may be acted on simultaneously, unless a Council/Board Member requests separate discussion and/or action.

CONSENT CALENDAR

9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED

RECOMMENDED ACTION:

City Council/Agency Board/Authority Board waive reading of Ordinances and Resolutions.

9B. APPROVAL OF WARRANTS

City Council approve demand warrants dated September 22, 2023 – October 5, 2023, in the amount of \$240,950.45.

9C. APPROVAL OF MINUTES

City Council/Successor Agency/Housing Authority approve Minutes of Special & Joint Regular Meeting – October 10, 2023.

9D. RESOLUTION APPROVING THE ANNUAL MEASURE M2 EXPENDITURE REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2023

Orange County Local Transportation Authority (OCTA) Ordinance No. 3 (“Ordinance”) requires that the City adopt a resolution approving an Annual Measure M2 Expenditure Report. This report accounts for the City’s share of Measure M2 revenues, developer/traffic impact fees, and the funds that were expended to satisfy the City’s Maintenance of Effort requirements (MOE). The Annual Measure M Expenditure Report for the fiscal year ended June 30, 2023, has been included as Exhibit A to the Resolution (Attachment A).

RECOMMENDED ACTION:

1. City Council find that this item is not subject to California Environmental Quality Act (“CEQA”) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060 (c)(3) (the activity is not a project as defined in Section 15378 of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly; and,
2. Adopt Resolution No. 2023-27 approving the Annual Measure M2 Expenditure Report for the Fiscal Year Ended June 30, 2023, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR THE CITY OF STANTON FOR THE FISCAL YEAR ENDED JUNE 30, 2023”;
and

3. Direct staff to submit the report to the Orange County Transportation Authority (OCTA).

9E. ACCEPTANCE OF THE FAMILY RESOURCE CENTER RENOVATION PROJECT (PHASE I) BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA

The Family Resource Center Renovation Project (Phase I) consisting of new exterior and interior lighting, new air conditioning units, wall and monument signage, painting of the interior, new flooring, construction of a concrete walkway, new blinds, window tint, and ceiling tiles, new quartz countertop at the reception area, and re-laminating of existing kitchen cabinet faces and doors is now complete. The final construction cost for the project was \$694,856.85. The City Engineer certifies that the work was completed as of October 15, 2023 and recommends that the City Council accept the completed work performed on this project.

RECOMMENDED ACTION:

1. City Council declare that this project is categorically exempt under the California Environmental Quality Act, Class 1, and Section 15301(a) as repair, maintenance, and minor alteration of an existing public facility; and
2. Approve the final construction contract amount of \$694,856.85 with A2Z Construct, Inc.; and
3. Direct the City Clerk within ten (10) days from the date of acceptance to file the Notice of Completion (Attachment) with the County Clerk-Recorder of the County of Orange; and
4. Direct City staff, after thirty-five (35) days has elapsed from the filing of the "Notice of Completion" with the County Clerk-Recorder, to make the retention payment to A2Z Construct, Inc. in the amount of \$34,742.84.

9F. AUTHORIZATION TO ISSUE EMERGENCY PERMANENT RELOCATION BENEFITS

The City Council will consider authorizing the City Manager to issue emergency permanent relocation benefits to eligible occupants of City-owned properties.

RECOMMENDED ACTION:

1. City Council declare that this item is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) and 15060(c)(3); and
2. Authorize the City Manager to issue emergency permanent relocation benefits to eligible occupants of City-owned properties, utilizing available Housing Authority General Funds, calculated per either the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), or the California Code of State Regulations Title 25, Division 1, Chapter 6 (Title 25), depending upon an occupant's eligibility for a specific program.

END OF CONSENT CALENDAR

10. PUBLIC HEARINGS **None.**

11. UNFINISHED BUSINESS **None.**

12. NEW BUSINESS **None.**

13. ORAL COMMUNICATIONS - PUBLIC

At this time members of the public may address the City Council/Successor Agency/Stanton Housing Authority regarding any items within the subject matter jurisdiction of the City Council/Successor Agency/Stanton Housing Authority, provided that NO action may be taken on non-agenda items.

- Members of the public wishing to address the Council/Agency/Authority during Oral Communications-Public or on a particular item are requested to fill out a REQUEST TO SPEAK form and submit it to the City Clerk. Request to speak forms must be turned in prior to Oral Communications-Public.
- When the Mayor/Chairman calls you to the microphone, please state your Name, slowly and clearly, for the record. A speaker's comments shall be limited to a three (3) minute aggregate time period on Oral Communications and Agenda Items. Speakers are then to return to their seats and no further comments will be permitted.
- Remarks from those seated or standing in the back of chambers will not be permitted. All those wishing to speak including Council/Agency/Authority and Staff need to be recognized by the Mayor/Chairman before speaking.

14. WRITTEN COMMUNICATIONS None.

15. MAYOR/CHAIRMAN COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS

15A. COMMITTEE REPORTS/ COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS

At this time Council/Agency/Authority Members may report on items not specifically described on the agenda which are of interest to the community provided no discussion or action may be taken except to provide staff direction to report back or to place the item on a future agenda.

15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE MEETING

At this time Council/Agency/Authority Members may place an item on a future agenda.

15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION

At this time Council/Agency/Authority Members may place an item on a future study session agenda.

Currently Scheduled: None.

16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL

17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR

17A. ORANGE COUNTY SHERIFF'S DEPARTMENT

At this time the Orange County Sheriff's Department will provide the City Council with an update on their current operations.

18. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, the foregoing agenda was posted at the Post Office, Stanton Community Services Center and City Hall, not less than 72 hours prior to the meeting. Dated this 19th day of October, 2023.

s/ Patricia A. Vazquez, City Clerk/Secretary

Item: 9B

Click here to return to the agenda.

CITY OF STANTON ACCOUNTS PAYABLE REGISTER

September 22, 2023 - October 5, 2023

Electronic Transaction Nos.	2831-2853	\$	193,530.63
Check Nos.	137076-137122	\$	47,419.82

TOTAL	\$	240,950.45
-------	----	------------

**Demands listed on the attached registers
conform to the City of Stanton Annual
Budget as approved by the City Council.**

**Demands listed on the attached
registers are accurate and funds
are available for payment thereof.**

/s/ Hannah Shin-Heydorn
City Manager

/s/ Michelle Bannigan
Finance Director

Accounts Payable

Checks by Date - Detail by Check Number

User: MBannigan
Printed: 10/11/2023 8:37 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
2831	soc2734 September 18	SO CAL EDISON Jul 31 - Aug 28 Electric Services Housing Autho	09/22/2023	14.25
Total for Check Number 2831:				14.25
2832	soc2734 September 20	SO CAL EDISON Aug 02 - Aug 30 Electric Services Housing Auth	09/22/2023	13.92
Total for Check Number 2832:				13.92
2833	pub15477 PPE 09/09/2023	PUBLIC AGENCY RISK SHARING AUT PARS -PPE 09/09/2023	09/22/2023	1,475.67
Total for Check Number 2833:				1,475.67
2834	jen14424 PPE 09/09/23	ANA JENSEN Wage Garnishment PPE 09/09/23	09/22/2023	400.00
Total for Check Number 2834:				400.00
2835	ben15755 13310 13310 13310	BENEFIT COORDINATORS CORPORAT September 2023 Disability Ins- City September 2023 Prism Life Ins- Employee September 2023 Prism Life Ins- City	09/22/2023	2,613.44 689.20 464.40
Total for Check Number 2835:				3,767.04
2836	gol1321 September 22 September 22 September 22	GOLDEN STATE WATER COMPANY Jul 31-Aug 31 Water Services Median Jul 1-Aug 1 Water Services Building Aug 2-Aug 30 Water Services Housing Authority	09/25/2023	323.00 275.26 340.15
Total for Check Number 2836:				938.41
2837	hop16467 2023-0020	HOPE CENTER OF ORANGE COUNTY North Orange County Regional Outreach & Eng;	09/25/2023	31,419.64
Total for Check Number 2837:				31,419.64
2838	soc2734 September 25	SO CAL EDISON Aug 04-Sep 05 Electric Services Housing Autho	09/26/2023	127.65
Total for Check Number 2838:				127.65
2839	GOL1321 August 22	GOLDEN STATE WATER COMPANY Water Services Median Jul 31-Aug 31	09/27/2023	103.27
Total for Check Number 2839:				103.27
2840	rec16138 55390890 57078965	RECTRAC REFUNDS Deposit refund - John Page Deposit refund - Humberto Monroy	09/27/2023	300.00 100.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	57581184	Deposit refund - Jisel Campos		150.00
	57624115	Deposit refund of \$50.00 - Natalie Mireles		50.00
	57839339	Deposit refund - Rosalina Angelica Hernandez		200.00
	58154513	Deposit refund - Paola Ramos		300.00
	58889346	Deposit refund - Maritza Perez		100.00
	59875346	Deposit refund - Valerie Lam		150.00
	59882484	Deposit refund - Claudia Buenrostro		150.00
	60513715	Deposit refund - Jimmy Dixon		300.00
			Total for Check Number 2840:	1,800.00
2841	gol1321	GOLDEN STATE WATER COMPANY	09/28/2023	
	September 27	Aug 1-Sept 5 Water Services Building		537.64
	September 27	Aug 1-Sept 5 Water Services Median		264.44
	September 27	Aug 2 - Sep 1 Water Services Housing Authority		3,421.80
	September 27	Aug 1-Sept 5 Water Services Park		549.64
			Total for Check Number 2841:	4,773.52
2842	gol1321	GOLDEN STATE WATER COMPANY	09/29/2023	
	September 28	Aug 2 - Sep 7 Water Services Housing Authority		177.53
			Total for Check Number 2842:	177.53
2843	bes12575	BEST BEST & KRIEGER LLP	09/29/2023	
	975375	Genreal Fees thru 08-31-2023		16,204.97
	975379	Labor & Unemployment thru 08-31-2023		412.10
	975380	Labor & Unemployment thru 08-31-2023 (Matte		8,879.60
	975382	General Fess thru 08-31-2023		475.50
	975383	Tina / Pacific Deveoplment Fees thru 08/31/2023		1,542.73
	975383	Tina / Pacific Deveoplment Fees thru 08/31/2023		1,542.74
	975383	Tina / Pacific Deveoplment Fees thru 08/31/2023		1,542.73
	975384	DFN 19-0121 Fees thru 08-31-2023 (Tina/Pacifi		1,299.70
	975385	Legal Services - Housing Authority Issues		17,355.32
			Total for Check Number 2843:	49,255.39
2844	OCA2137	COUNTY OF ORANGE TREASURER- T	09/29/2023	
	SH 66266	AFIS (Fingerprinting) September, 2023		1,425.00
	STTM001621	800Mhz (ST1) July, 2023		139.00
			Total for Check Number 2844:	1,564.00
2845	int1569	INTERNAL REVENUE SERVICE	09/29/2023	
	9/25/23	(FD) Federal Tax Withholding		1,614.63
	9/25/23	(ME) Medicare - City Share		122.12
	9/25/23	(MC) Medicare - Employee Share		122.12
	9/28/23	(FD) Federal Tax Withholding		18,960.73
	9/28/23	(ME) Medicare - City Share		2,578.42
	9/28/23	(MC) Medicare - Employee Share		2,578.42
			Total for Check Number 2845:	25,976.44
2846	edd1067	EDD	09/29/2023	
	9/25/23	State Tax Withholding		679.29
	9/28/23	State Tax Withholding		7,088.68
	9/28/23	State Unemployment		87.08
			Total for Check Number 2846:	7,855.05
2847	Mis16496	MISSIONSQUARE	09/29/2023	
	PPE 09/23/2023	PPE 09/23/2023- #302393		2,165.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 2847:				2,165.00
2848	gol1321	GOLDEN STATE WATER COMPANY	10/02/2023	
	September 27	Aug 1-Sept 5 Water Services Park		1,674.33
	September 27	Aug 1-Sept 5 Water Services Median		674.67
Total for Check Number 2848:				2,349.00
2849	cas680	CA ST PERS 103	10/02/2023	
	PPE 09/23/2023	PERS - Employee's Share T1		1,851.37
	PPE 09/23/2023	PERS - City's Share T1		3,298.08
	PPE 09/23/2023	PERS Employee Classic T2		3,960.81
	PPE 09/23/2023	PERS- Survivor New T3		26.04
	PPE 09/23/2023	PERS-Employee Buy Back		49.69
	PPE 09/23/2023	PERS- Survivor Class T2		8.37
	PPE 09/23/2023	PERS - City's Share Classic T2		5,714.90
	PPE 09/23/2023	PERS-City's Share-New T3		5,849.11
	PPE 09/23/2023	PERS - Survivor (Employee) T1		7.44
	PPE 09/23/2023	PERS Employee New T3		5,902.39
Total for Check Number 2849:				26,668.20
2850	afl187	AFLAC-FLEX ONE	10/03/2023	
	845896	September 23 Employee (Aflac)		266.10
	845896	September 23 Employee (Life Ins & Disability I		149.41
Total for Check Number 2850:				415.51
2851	soc2734	SO CAL EDISON	10/03/2023	
	09/21/23	Electric Service-Median Aug		40.02
	09/21/23	Electric Service-Parks Aug		10.30
	09/25/23	Electric Service-Building Sept		16,958.87
	09/25/23	Electric Service-Medians Sept		28.94
Total for Check Number 2851:				17,038.13
2852	gol1321	GOLDEN STATE WATER COMPANY	10/04/2023	
	October 03	Aug 9-Sept 11 Water Services Park		6,376.57
	October 03	Aug 9-Sept 11 Water Services Median		1,560.34
	October 03	Aug 9-Sept 11 Water Services Median		83.75
	October 03	Aug 9-Sept 11 Water Services Park		5,393.82
	October 03	Aug 9-Sept 11 Water Services Building		436.24
Total for Check Number 2852:				13,850.72
2853	gol1321	GOLDEN STATE WATER COMPANY	10/05/2023	
	October 04	Aug 16-Sept 13 Water Services Building		1,112.22
	October 04	Aug 16-Sept 13 Water Services Median		270.07
Total for Check Number 2853:				1,382.29
137076	SOC12606	SO CAL INDUSTRIES	10/05/2023	
	652686	Fence rental for 8970 Pacific - Oct		231.21
	652687	Fence rental for 8870 Pacific - Oct		208.58
Total for Check Number 137076:				439.79
137077	a2z16590	A2Z CONSTRUCT INC	10/05/2023	
	1a	Replace metal doors at Civic Center		4,850.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 137077:				4,850.00
137078	all228 87710	ALL CITY MANAGEMENT SVCS, INC. School Crossing Guard Services-9/3/23-9/16/23	10/05/2023	2,274.48
Total for Check Number 137078:				2,274.48
137079	All11857 July-Sept. 2023	ALLIANT INSURANCE SERVICES INC Special event insurance / 3rd Quarter	10/05/2023	2,125.00
Total for Check Number 137079:				2,125.00
137080	AME15118 539586 540584	AMERICAN RENTALS, INC Tiller & Stump Grinder rental for Martha Park Tiller rental for Hollenbeck Park	10/05/2023	274.18 88.92
Total for Check Number 137080:				363.10
137081	ANA16749 9/3/23	ANAHEIM HOUSING AUTHORITY Emergency Assistance - Rental & Late Fee for C	10/05/2023	797.00
Total for Check Number 137081:				797.00
137082	ARM15374 56013433	ITZEL ARMENTA Deposit Refund for #56013433 for 9/23/23// Itze	10/05/2023	100.00
Total for Check Number 137082:				100.00
137083	ATT377 9/19/2023 9/25/2023 9/25/2023	AT&T Corporate Yard - Sept Cerritos Intercon- Sept DMV Access Line-Sept	10/05/2023	826.82 185.69 51.23
Total for Check Number 137083:				1,063.74
137084	AUT14715 0011965	AUTOMATED GATE SERVICES, INC Repairs to gate at City Yard	10/05/2023	430.00
Total for Check Number 137084:				430.00
137085	AUT12223 4072920620 4072956268 4079256092	AUTOZONE INC. Parts for fleet repair Parts for dump trailer repairs Parts for trailer	10/05/2023	56.30 52.19 24.91
Total for Check Number 137085:				133.40
137086	BKS16745 230281-1	B.K. SIGNS, INC Repair (2) modules on Reader Board/City Hall	10/05/2023	3,714.45
Total for Check Number 137086:				3,714.45
137087	CAS662 680218	CA ST DEPT OF JUSTICE AUG2023/ FINGERPRINTS	10/05/2023	98.00
Total for Check Number 137087:				98.00
137088	CAR630 2023-236528	CARE AMBULANCE SERVICE INC Ambulance Service/ Jess Vieyra/ Svc Date: 08/1:	10/05/2023	200.00
Total for Check Number 137088:				200.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
137089	CON13243 76788	CONTINENTAL CHEMICAL & SANITA Janitorial supplies	10/05/2023	1,443.11
Total for Check Number 137089:				1,443.11
137090	FIR1181 82184451	CORELOGIC SOLUTIONS, LLC AUG-2023/ Geographic Package - Realquest	10/05/2023	315.00
Total for Check Number 137090:				315.00
137091	COU15550 PW240025 PW240030	COUNTY OF ORANGE To provide striping, concrete, and other street rep To provide striping, concrete & other street repai	10/05/2023	110.73 110.73
Total for Check Number 137091:				221.46
137092	CRR888 000326490	CR & R INCORPORATED Other Projects/Caltrans Dump Day Event	10/05/2023	5,552.34
Total for Check Number 137092:				5,552.34
137093	cyp925 72944 72964	CYPRESS ENGRAVING Name badge/P&R Commissioner/L.Pavia (64) Name Badges/OCSD	10/05/2023	21.21 1,071.19
Total for Check Number 137093:				1,092.40
137094	DO16746 2023-465	PHONG LUU DO C&D Deposit Refund for Permit #2023-465/ Phc	10/05/2023	390.00
Total for Check Number 137094:				390.00
137095	DUR16748 2023-381	ANDREW DURBEN C&D Deposit Refund for Permit#2023-381/ Hor	10/05/2023	243.78
Total for Check Number 137095:				243.78
137096	ECO15351 28468	ECONO TIRE, INC Oil change - Lic #1415536 GMC Sienna	10/05/2023	90.00
Total for Check Number 137096:				90.00
137097	FER14172 48	FERNWOOD MOBILE HOME PARK Lease Agreement for property along Stanton Cer	10/05/2023	2,575.00
Total for Check Number 137097:				2,575.00
137098	FRE16751 2022-659	FREEDOM FOREVER Refund for permit fees for permit #2022-659// F1	10/05/2023	315.00
Total for Check Number 137098:				315.00
137099	GOL16311 256240 264301	GOLDENWEST LAWNMOWERS Supplies to trim trees in public right of way Face buff	10/05/2023	32.06 27.19
Total for Check Number 137099:				59.25
137100	GRE1360 121869	GREAT SCOTT TREE SERVICE, INC Tree Trimming FY 23/24 - July	10/05/2023	2,998.80
Total for Check Number 137100:				2,998.80

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
137101	HUN16725 23080063	HUNSAKER & ASSOCIATES IRVINE IN To design sidewalk improvements for 8081 Cath	10/05/2023	600.00
Total for Check Number 137101:				600.00
137102	INF1555 2023080012	IRC, INC Background Check/ Wilson	10/05/2023	197.40
Total for Check Number 137102:				197.40
137103	LIF16289 57573999 59859241	LIFE CHRISTIAN CHURCH OF ORANG Deposit Refund for 9/17 & 9/24 // Life Christian Deposit Refund for 9/12 & 9/19// Life Christian	10/05/2023	800.00 600.00
Total for Check Number 137103:				1,400.00
137104	LON15449 47721	LONG BEACH BMW MOTORCYCLES Repairs to sheriff motorcycle	10/05/2023	1,315.57
Total for Check Number 137104:				1,315.57
137105	MIN15024 38843	MINUTEMAN PRESS (250) Business Cards/ E. Garcia	10/05/2023	53.81
Total for Check Number 137105:				53.81
137106	nat13166 019567	NATIONAL PLANT SVCS. INC Storm Drain cleaning services- Aug	10/05/2023	1,800.00
Total for Check Number 137106:				1,800.00
137107	NGU16750 55387923	TO MAI NGUYEN Deposit Refund for #55387923 for 9/16/23// To 1	10/05/2023	150.00
Total for Check Number 137107:				150.00
137108	occ11851 APN 079-783-12	OC CLERK-RECORDER Filing Fee-Substitution of Trustee & Full Recon	10/05/2023	10.00
Total for Check Number 137108:				10.00
137109	RJM2515 35927	RJM DESIGN GROUP INC Design for Premier Park Renovation - July-Aug	10/05/2023	2,448.50
Total for Check Number 137109:				2,448.50
137110	SCS13184 241255	S.C. SIGNS & SUPPLIES LLC Camera signs	10/05/2023	1,517.12
Total for Check Number 137110:				1,517.12
137111	soc12606 651749 651750	SO CAL INDUSTRIES Fence Rental for 10652 Bell St -Oct Fence rental for Magnolia and Tina Way-Oct	10/05/2023	59.11 603.27
Total for Check Number 137111:				662.38
137112	GAS1282 10/2/2023 10/2/2023	SOCALGAS Gas services - city hall - Sept Gas services - corp yard - Sept	10/05/2023	127.44 35.33
Total for Check Number 137112:				162.77

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
137113	WAT13601 30509 30568	SOUTHLAND AUTOMOTIVE WORKS Flat tire patch 2022 Ford F250 Flat tire patch and headlamp repair on 2011 Silverado	10/05/2023	25.00 196.26
Total for Check Number 137113:				221.26
137114	spe14885 29894	SPECTRUM FIRE PROTECTION Fire extinguisher inspection (49 extinguishers) at	10/05/2023	1,743.56
Total for Check Number 137114:				1,743.56
137115	TOR16628 10/3/23	DONALD TORRES League of CA Cities 2023 Annual Conference/ N	10/05/2023	33.37
Total for Check Number 137115:				33.37
137116	tru13167 650206590	TRULY NOLEN OF AMERICA INC Monthly pest spraying for Sept	10/05/2023	175.00
Total for Check Number 137116:				175.00
137117	VAN16629 Sept 20-22	HONG ALYCE VAN League of CA Cities 2023 Annual Conference// 1	10/05/2023	100.88
Total for Check Number 137117:				100.88
137118	VER3059 9944567938 9944567939	VERIZON WIRELESS Mobile/ Data Plans/ Hotspots 8/17/23-9/16/23 Mobile/ Data Plans/ Hotspots 8/17/23-9/16/23	10/05/2023	987.49 796.25
Total for Check Number 137118:				1,783.74
137119	vil14804 AV5123	ARACELY VILLARRUEL Payment for baile folklorico classes - Aug - Sept	10/05/2023	777.00
Total for Check Number 137119:				777.00
137120	vis3077 2023-172547-00	VISTA PAINT CORP graffiti removal supplies	10/05/2023	116.36
Total for Check Number 137120:				116.36
137121	VO16747 2023-424	TIMOTHY VO C&D Deposit Refund for Permit #2023-424// Tim	10/05/2023	150.00
Total for Check Number 137121:				150.00
137122	wag13143 INV5681964 INV5681964	WAGEWORKS, INC SEP2023/Administration Fee SEP2023/Compliance Fee	10/05/2023	66.00 50.00
Total for Check Number 137122:				116.00
Report Total (70 checks):				240,950.45

MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY
OF THE CITY OF STANTON OCTOBER 10, 2023

SPECIAL CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY MEETING
(5:30 PM)

JOINT REGULAR CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY MEETING
(6:30 PM)

1. CALL TO ORDER / CLOSED SESSION

The City Council / Successor Agency / Housing Authority meeting was called to order at 5:30 p.m. by Mayor / Chairman Shawver.

2. ROLL CALL

Present: Council/Agency/Authority Member Taylor, Council/Agency/Authority Member Warren, Mayor Pro Tem/Vice Chairperson Van, and Mayor/Chairman Shawver.

Absent: Council/Agency/Authority Member Torres.

Excused: None.

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS None.

4. CLOSED SESSION

The members of the City Council / Successor Agency / Housing Authority of the City of Stanton proceeded to closed session at 5:31 p.m. for discussion regarding:

4A. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION

Pursuant to Government Code section 54956.9(d)(1)
Number of cases: 1

Case Name: Tina Pacific Residents Association, et al. v. City of Stanton
Case Number: OCSC 39-2023-01316300-CU-WM-CXC

**4B. THREAT TO PUBLIC SERVICES OR FACILITIES
(Pursuant to Government Code Section 54957)**

Consultation with: Hannah Shin-Heydorn, City Manager, City of Stanton

Council Member Torres arrived at 5:34 PM

DRAFT

5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING

The City Council / Successor Agency / Housing Authority reconvened in open session at 6:35 p.m.

6. ROLL CALL

Present: Council/Agency/Authority Member Taylor, Council/Agency/Authority Member Torres, Council/Agency/Authority Member Warren, Mayor Pro Tem/Vice Chairperson Van, and Mayor/Chairman Shawver.

Absent: None.

Excused: None.

The City Attorney / Agency Counsel reported that the Stanton City Council / Successor Agency / Housing Authority met in closed session from 5:31 to 6:30 p.m.

The City Attorney / Agency Counsel reported that there was no reportable action.

7. PLEDGE OF ALLEGIANCE

Led by Mr. Cesar Rangel, Public Works Director / City Engineer.

8. SPECIAL PRESENTATIONS AND AWARDS

Presentation by the Public Safety Committee, sharing their mission with the City Council and providing information on their current operations.

- Introduction by Mr. James J. Wren, Public Safety Services Director.
- In-person presentation by Public Safety Committee Member Kenneth Bloom and virtual presentation by Public Safety Committee Member Doug Makino sharing the Public Safety Committee's mission with the City Council and providing information on their current operations.

9. CONSENT CALENDAR

Motion/Second: Warren/Taylor

ROLL CALL VOTE:	Council/Agency/Authority Member Taylor	AYE
	Council/Agency/Authority Member Torres	AYE
	Council/Agency/Authority Member Warren	AYE
	Mayor Pro Tem/Vice Chairperson Van	AYE
	Mayor/Chairman Shawver	AYE

Motion unanimously carried:

DRAFT

CONSENT CALENDAR

9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

9B. APPROVAL OF WARRANTS

The City Council approved demand warrants dated September 8, 2023 – September 21, 2023, in the amount of \$1,955,272.84.

9C. APPROVAL OF MINUTES

The City Council/Successor Agency/Housing Authority approved Minutes of Joint Regular Meeting – September 26, 2023.

9D. AUGUST 2023 INVESTMENT REPORT

The Investment Report as of August 31, 2023, has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of August 2023.

9E. AUGUST 2023 INVESTMENT REPORT (SUCCESSOR AGENCY)

The Investment Report as of August 31, 2023, has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The Successor Agency finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of August 2023.

DRAFT

9F. AUGUST 2023 GENERAL FUND REVENUE AND EXPENDITURE REPORT; HOUSING AUTHORITY REVENUE AND EXPENDITURE REPORT; AND STATUS OF CAPITAL IMPROVEMENT PROGRAM

The Revenue and Expenditure Report for the month ended August 31, 2023, has been provided to the City Manager in accordance with Stanton Municipal Code Section 2.20.080 (D) and is being provided to City Council. This report includes information for both the City's General Fund and the Housing Authority Fund. In addition, this report includes a status of the City's Capital Improvement Projects (CIP) as of August 31, 2023. The figures reported represent preliminary figures through August 31, 2023. The fiscal year end closing process is still in progress and the final figures are pending completion of the City's annual financial statement audit.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the General Fund and Housing Authority Fund's August 2023 Revenue and Expenditure Report and Status of Capital Improvement Projects for the month ended August 31, 2023.

END OF CONSENT CALENDAR

10. PUBLIC HEARINGS None.

11. UNFINISHED BUSINESS

11A. APPROVAL OF ORDINANCE NO. 1133

This Ordinance was introduced at the regular City Council meeting of September 26, 2023.

Staff report by Ms. Patricia A. Vazquez, City Clerk.

Motion/Second: Shawver/Torres

ROLL CALL VOTE:	Council Member Taylor	AYE
	Council Member Torres	AYE
	Council Member Warren	AYE
	Mayor Pro Tem Van	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

DRAFT

1. The City Clerk read the title of Ordinance No. 1133, entitled:

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, ADDING CHAPTERS 10.34 AND 10.36 TO TITLE 10 OF THE STANTON MUNICIPAL CODE REGARDING MEDIAN ISLANDS AND DRIVE-THROUGHS AND FINDING THE ORDINANCE TO BE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO SECTIONS 15378 AND 15061(B)(3) OF THE STATE CEQA GUIDELINES”; and

2. The City Council adopted Ordinance No. 1133.

12. NEW BUSINESS

12A. PILOT PROGRAM PARTNERSHIP WITH RODEO 39 FOR 2023 HOLIDAY “SHOP & DINE 39” ECONOMIC DEVELOPMENT PROGRAM

The SHOP & DINE 39 pilot program encourages residents and visitors to support local retailers and businesses within the Stanton community. With Highway 39/Beach Boulevard being one of the most recognizable thoroughfares through the City, the program aims to attract visitors from throughout the region to look to Stanton as a destination for shopping and dining throughout the holiday season.

Staff report by Ms. Hannah Shin-Heydorn, City Manager.

Presentation by Mr. Paul, Representative, Rodeo 39.

Motion/Second: Taylor/Warren
Motion carried by the following vote:

AYES: 5 (Shawver, Taylor, Torres, Van, Warren)
NOES: None
ABSTAIN: None
ABSENT: None

Motion unanimously carried:

1. The City Council finds that the ordinance is exempt from the requirements of the California Environmental Quality Act (“CEQA”) pursuant to State CEQA Guidelines Sections 15378(a) (the ordinance is not a “project” and has no potential for resulting in physical change to the environment, directly or indirectly) and 15061(b)(3) (there is no possibility that the ordinance or its implementation would have a significant negative effect on the environment) (14 Cal. Code Regs.); and

DRAFT

2. Authorized a pilot program partnership with Rodeo 39 for the months of October, November, and December 2023 to co-host a variety of free public events at Rodeo 39 as part of “SHOP & DINE 39” and authorized the promotion of City holiday events on the Rodeo 39 electronic marquis.

12B. PRESENTATION REGARDING MITIGATION EFFORTS OF THE THEFT OF CATALYTIC CONVERTERS WITHIN THE CITY

At its meeting of August 8, 2023, Council directed staff to prepare an item regarding mitigation efforts related to the theft of catalytic converters. This evening Public Safety Director Jim Wren will be providing a presentation highlighting practices adopted by other communities for the Council's consideration.

Staff report by Mr. James J. Wren, Public Safety Services Director.

Public Comment:

- Mr. Doug Makino, resident, echoed statements made by Director Wren, that the speed in which a person is able to remove a catalytic converter is quite fast, there are challenges in utilizing shields in which passing a smog check test is definitely a concern, and the potential issues with the vehicles manufacture warranty. Mr. Makino further stated that trying to manage the environment is the best route, create and conduct targeted outreach for specific vehicles in which are more venerable and at a greater risk, and at a county level, conduct research and view what these mitigation efforts look like and work on shutting down the supply chain.

Motion/Second: Van/Torres

Motion carried by the following vote:

AYES: 5 (Shawver, Taylor, Torres, Van, Warren)

NOES: None

ABSTAIN: None

ABSENT: None

Motion unanimously carried:

1. The City Council finds that the ordinance is exempt from the requirements of the California Environmental Quality Act (“CEQA”) pursuant to State CEQA Guidelines Sections 15378(a) (the ordinance is not a “project” and has no potential for resulting in physical change to the environment, directly or indirectly) and 15061(b)(3) (there is no possibility that the ordinance or its implementation would have a significant negative effect on the environment) (14 Cal. Code Regs.); and
2. Directed staff to proceed with an educational campaign in efforts to assist in the mitigation of the theft of catalytic converters.

DRAFT

12C. ADOPTION OF RESOLUTION NO. 2023-26 APPROVING THE PARKS MASTER PLAN

As recommended by the Parks, Recreation and Community Services Commission, adopt Resolution No. 2023-26 approving the City of Stanton Parks Master Plan.

Introduction by Ms. Zenia Bobadilla, Community Services Director.

Presentation by Mr. Zach Mueeting, Principal Landscape Architect, RJM Design Group, Inc.

Motion/Second: Van/Torres

Motion carried by the following vote:

AYES: 5 (Shawver, Taylor, Torres, Van, Warren)

NOES: None

ABSTAIN: None

ABSENT: None

Motion unanimously carried:

1. The City Council declared that this item is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections Section 15061(b)(3) and Section 15378(b)(5); and
2. Adopted Resolution No. 2023-26, approving the City of Stanton Parks Master Plan, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, APPROVING THE CITY OF STANTON PARKS MASTER PLAN".

12D. UPDATE ON REGULATIONS RELATING TO LOST, STOLEN, OR ABANDONED SHOPPING AND LAUNDRY CARTS

The City Council requested staff to provide a report regarding whether there have been any updates to the law regarding lost, stolen, or abandoned shopping and laundry carts and to advise whether the City could make any changes to its Municipal Code. Stanton's current ordinance generally represents the current state of best practices under shopping cart regulations found in Bus. & Prof. Code section 22435 *et seq.*

Staff report by Ms. HongDao Nguyen, City Attorney.

The City Council received and filed the report and directed staff to proceed with an informational/educational campaign in regard to the City's current shopping cart ordinance.

DRAFT

13. ORAL COMMUNICATIONS – PUBLIC None.

14. WRITTEN COMMUNICATIONS None.

15. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS

15A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS

- Mayor Pro Tem Van reported on the upcoming Autumn Open Garden Day event, which is scheduled to be held on October 14, 2023, from 10:00 AM – 12:00 PM at the Stanton Community Garden.

15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING

None.

15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION

None.

16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL

None.

17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR

None.

17A. ORANGE COUNTY FIRE AUTHORITY

At this time the Orange County Fire Authority will provide the City Council with an update on their current operations.

Chief Steve Dohman provided the City Council with an update on their current operations and adjourned his report in recognition of Fire Prevention Week, “Cooking Safety Starts with YOU. Pay attention to fire prevention” which is to be held during the week of October 8-14, 2023.

DRAFT

18. **ADJOURNMENT** in memory and honor of Ms. Jacqueline Herrmann.
Motion/Second: Shawver/
Motion carried at 8:33 p.m.

DAVID J. SHAWVER, MAYOR

ATTEST:

CITY CLERK/SECRETARY

CITY OF STANTON

REPORT TO CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: October 24, 2023

**SUBJECT: RESOLUTION APPROVING THE ANNUAL MEASURE M2
EXPENDITURE REPORT FOR THE FISCAL YEAR ENDED JUNE 30,
2023**

REPORT IN BRIEF:

Orange County Local Transportation Authority (OCTA) Ordinance No. 3 (“Ordinance”) requires that the City adopt a resolution approving an Annual Measure M2 Expenditure Report. This report accounts for the City’s share of Measure M2 revenues, developer/traffic impact fees, and the funds that were expended to satisfy the City’s Maintenance of Effort requirements (MOE). The Annual Measure M Expenditure Report for the fiscal year ended June 30, 2023, has been included as Exhibit A to the Resolution (Attachment A).

RECOMMENDED ACTION:

1. City Council find that this item is not subject to California Environmental Quality Act (“CEQA”) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378 of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly; and,
2. Adopt Resolution No. 2023-27 approving the Annual Measure M2 Expenditure Report for the Fiscal Year Ended June 30, 2023, entitled:

**“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON
CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR THE
CITY OF STANTON FOR THE FISCAL YEAR ENDED JUNE 30, 2023”;**
and

3. Direct staff to submit the report to the Orange County Transportation Authority (OCTA).

BACKGROUND:

Orange County voters approved the renewed Measure M (Measure M2) program on November 7, 2006. Measure M2 is a 30-year, multi-billion-dollar program that extended the original Measure M (1991-2011) program with a new slate of projects and activities to be managed by OCTA. With the passage of Measure M2, additional eligibility requirements were required to be established and maintained by the City for the City to receive Measure M2 Fair Share funds, which represent the City's proportionate share of the half-cent transportation sales tax. The Ordinance requires that the City adopt a resolution each year to approve the Annual Measure M2 Expenditure Report. The report is required to be submitted to OCTA by December 31 annually.

ANALYSIS/JUSTIFICATION:

A summary of the City's Measure M2 funding activity for the fiscal year ended June 30, 2023, is presented in Exhibit A, page 1. The City received a total of \$849,490 in M2 revenues (Measure M2 Fair Share funds and interest revenue) during the period from July 1, 2022, through June 30, 2023 (Exhibit A, page 2). The City spent \$846,796 in M2 program expenditures during the period from July 1, 2022, through June 30, 2023 (Exhibit A, page 2) for the following:

<u>Description</u>	<u>Fiscal Year 2022/23 Expenditures</u>
Fiscal Year 2021/22 Citywide Street Rehabilitation (#2022-101)	\$ 737,370
Fiscal Year 2022/23 Citywide Street Rehabilitation (#2023-101)	76,140
Senior Mobility Transportation Program	<u>33,286</u>
Total Fiscal Year 2022/23 M2 expenditures	<u><u>\$ 846,796</u></u>

As of June 30, 2023, the City is holding unspent funds of \$1,119,355 (per Exhibit A, page 1) for the following:

<u>Program</u>	<u>Amount</u>
Local Fair Share	\$ 1,043,222
Senior Mobility Transportation Program	<u>76,133</u>
Total Funds on Hand as of June 30, 2023	<u><u>\$ 1,119,355</u></u>

Funds must be spent within two fiscal years of receipt unless an extension is approved by the OCTA Board of Directors. To meet this requirement, the City will expend \$370,885 of the \$1.1 million funds on hand by June 30, 2024.

FISCAL IMPACT:

Not applicable.

ENVIRONMENTAL IMPACT:

Not applicable.

LEGAL REVIEW:

The City Attorney reviewed the Resolution as to form.

PUBLIC NOTIFICATION:

Through normal agenda posting process.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

Obj. No. 4: Ensure fiscal stability and efficiency in government.

Prepared by: Michelle Bannigan, Finance Director

Approved by: Hannah Shin-Heydorn, City Manager

Attachment:

A. Resolution No. 2023-27

RESOLUTION NO. 2023-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR THE CITY OF STANTON FOR THE FISCAL YEAR ENDED JUNE 30, 2023

WHEREAS, local jurisdictions are required to meet eligibility requirements and submit eligibility verification packages to Orange County Transportation Authority (OCTA) in order to remain eligible to receive M2 Funds; and

WHEREAS, local jurisdictions are required to adopt an annual Expenditure Report as part of one of the eligibility requirements; and

WHEREAS, local jurisdictions are required to account for Net Revenues, developer/traffic impact fees, and funds expended by local jurisdiction in the Expenditure Report that satisfy the Maintenance of Effort requirements; and

WHEREAS, the Expenditure Report shall include all Net Revenue fund balances, interest earned, and expenditures identified by type and program or project; and

WHEREAS, the Expenditure Report must be adopted and submitted to the OCTA each year within six months of the end of the local jurisdiction's fiscal year to be eligible to receive Net Revenues as part of M2.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF STANTON DOES HEREBY INFORM OCTA THAT:

SECTION 1: The M2 Expenditure Report for the fiscal year ended June 30, 2023 ("Exhibit A"), is in conformance with the template provided in the Measure M2 Eligibility Guidelines and accounts for Net Revenues including interest earned, expenditures during the fiscal year and balances at the end of fiscal year.

SECTION 2: The M2 Expenditure Report for the fiscal year ended June 30, 2023, is hereby adopted by the City of Stanton.

SECTION 3: The City of Stanton Finance Director is hereby authorized to sign and submit the M2 Expenditure Report to OCTA for the fiscal year ended June 30, 2023.

SECTION 4: The City Clerk shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 24th day of October 2023.

DAVID J. SHAWVER, MAYOR

APPROVED AS TO FORM:

HONGDAO NGUYEN, CITY ATTORNEY

ATTEST:

I, Patricia A. Vazquez, City Clerk of the City of Stanton, California DO HEREBY CERTIFY that the foregoing Resolution, being Resolution No. 2023-27 has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the Stanton City Council, held on October 24, 2023, and that the same was adopted, signed, and approved by the following vote to wit:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

PATRICIA A. VAZQUEZ, CITY CLERK

M2 Expenditure Report
Fiscal Year Ended June 30, 2023
Beginning and Ending Balances

Description	Line No.	Amount	Interest
Balances at Beginning of Fiscal Year			
A-M Freeway Projects	1	\$ -	\$ -
O Regional Capacity Program (RCP)	2	\$ -	\$ -
P Regional Traffic Signal Synchronization Program (RTSSP)	3	\$ -	\$ -
Q Local Fair Share	4	\$ 1,141,077	\$ -
R High Frequency Metrolink Service	5	\$ -	\$ -
S Transit Extensions to Metrolink	6	\$ -	\$ -
T Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems	7	\$ -	\$ -
U Senior Mobility Program or Senior Non-Emergency Medical Program	8	\$ 61,326	\$ -
V Community Based Transit/Circulators	9	\$ -	\$ -
W Safe Transit Stops	10	\$ -	\$ -
X Environmental Cleanup Program (Water Quality)	11	\$ (85,742)	\$ -
Other*	12	\$ -	\$ -
Balances at Beginning of Fiscal Year	13	\$ 1,116,661	\$ -
Monies Made Available During Fiscal Year	14	\$ 834,211	\$ 15,279
Total Monies Available (Sum Lines 13 & 14)	15	\$ 1,950,872	\$ 15,279
Expenditures During Fiscal Year	16	\$ 831,517	\$ 15,279
Balances at End of Fiscal Year			
A-M Freeway Projects	17	\$ -	\$ -
O Regional Capacity Program (RCP)	18	\$ -	\$ -
P Regional Traffic Signal Synchronization Program (RTSSP)	19	\$ -	\$ -
Q Local Fair Share	20	\$ 1,043,222	\$ -
R High Frequency Metrolink Service	21	\$ -	\$ -
S Transit Extensions to Metrolink	22	\$ -	\$ -
T Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems	23	\$ -	\$ -
U Senior Mobility Program or Senior Non-Emergency Medical Program	24	\$ 76,133	\$ -
V Community Based Transit/Circulators	25	\$ -	\$ -
W Safe Transit Stops	26	\$ -	\$ -
X Environmental Cleanup Program (Water Quality)	27	\$ -	\$ -
Other*	28	\$ -	\$ -

* Please provide a specific description

City of Stanton

M2 Expenditure Report
Fiscal Year Ended June 30, 2023
Sources and Uses

Schedule 2

Description		Line No.	Amount	Interest
Revenues:				
A-M	Freeway Projects	1	\$ -	\$ -
O	Regional Capacity Program (RCP)	2	\$ -	\$ -
P	Regional Traffic Signal Synchronization Program (RTSSP)	3	\$ -	\$ -
Q	Local Fair Share	4	\$ 701,618	\$ 14,037
R	High Frequency Metrolink Service	5	\$ -	\$ -
S	Transit Extensions to Metrolink	6	\$ -	\$ -
T	Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems	7	\$ -	\$ -
U	Senior Mobility Program or Senior Non-Emergency Medical Program	8	\$ 46,851	\$ 1,242
V	Community Based Transit/Circulators	9	\$ -	\$ -
W	Safe Transit Stops	10	\$ -	\$ -
X	Environmental Cleanup Program (Water Quality)	11	\$ 85,742	\$ -
	Other*	12	\$ -	\$ -
TOTAL REVENUES (Sum lines 1 to 12)		13	\$ 834,211	\$ 15,279
Expenditures:				
A-M	Freeway Projects	14	\$ -	\$ -
O	Regional Capacity Program (RCP)	15	\$ -	\$ -
P	Regional Traffic Signal Synchronization Program (RTSSP)	16	\$ -	\$ -
Q	Local Fair Share	17	\$ 799,473	\$ 14,037
R	High Frequency Metrolink Service	18	\$ -	\$ -
S	Transit Extensions to Metrolink	19	\$ -	\$ -
T	Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems	20	\$ -	\$ -
U	Senior Mobility Program or Senior Non-Emergency Medical Program	21	\$ 32,044	\$ 1,242
V	Community Based Transit/Circulators	22	\$ -	\$ -
W	Safe Transit Stops	23	\$ -	\$ -
X	Environmental Cleanup Program (Water Quality)	24	\$ -	\$ -
	Other*	25	\$ -	\$ -
TOTAL EXPENDITURES (Sum lines 14 to 25)		26	\$ 831,517	\$ 15,279
TOTAL BALANCE (Subtract line 26 from 13)		27	\$ 2,694	\$ -

* Please provide a specific description

M2 Expenditure Report
Fiscal Year Ended June 30, 2023
Streets and Roads Detailed Use of Funds

Type of Expenditure	Line No.	MOE	Developer / Impact Fees ⁺	O	O Interest	P	P Interest	Q ³	Q Interest ³	X	X Interest	Other M2 ²	Other M2 Interest ²	Other*	TOTAL
Indirect and/or Overhead	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,913	\$ 109	\$ -	\$ 3,022
Construction & Right-of-Way															
New Street Construction	2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Street Reconstruction	3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 799,473	\$ 14,037	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 813,510
Signals, Safety Devices, & Street Lights	4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pedestrian Ways & Bikepaths	5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Storm Drains	6	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Storm Damage	7	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Construction ¹	8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 799,473	\$ 14,037	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 813,510
Right of Way Acquisition	9	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Construction & Right-of-Way	10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 799,473	\$ 14,037	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 813,510
Maintenance															
Patching	11	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Overlay & Sealing	12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Street Lights & Traffic Signals	13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Storm Damage	14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Street Purpose Maintenance	15	\$ 248,256	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 248,256
Total Maintenance ¹	16	\$ 308,256	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 308,256
Other	17		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,131	\$ 1,133	\$ -	\$ 30,264
GRAND TOTALS (Sum Lines 1, 10, 16, 17)	18	\$ 308,256	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 799,473	\$ 14,037	\$ -	\$ -	\$ 32,044	\$ 1,242	\$ -	\$ 1,155,052
Finance Director Confirmation	19	Any California State Constitution Article XIX streets and road eligible expenditure may be "counted" in local jurisdictions' calculation of MOE if the activity is supported (funded) by a local jurisdictions' discretionary funds (e.g. general fund). The California State Controller also provides useful information on Article XIX and the Streets and Highways Code eligible expenditures in its "Guidelines Relating to Gas Tax Expenditures for Cities and Counties". I have reviewed and am aware of these guidelines and their applicability in calculating and reporting on Maintenance of Effort expenditures. Finance Director initial: <u>MB</u>													

¹ Includes direct charges for staff time
² Other M2 includes A-M, R,S,T,U,V, and W (For Fiscal Year 2022/23, Other M2 expenditures are solely for the City's Senior Mobility Transportation Program..
+ Transportation related only
* Please provide a specific description
³ Fiscal Year 2021/22 and 2022/23 Citywide Street Rehabilitation Projects (2022-101 + 2023-101)

Project	Description
A-M	Freeway Projects
O	Regional Capacity Program (RCP)
P	Regional Traffic Signal Synchronization Program (RTSSP)
Q	Local Fair Share
R	High Frequency Metrolink Service
S	Transit Extensions to Metrolink
T	Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems
U	Senior Mobility Program or Senior Non-Emergency Medical Program
V	Community Based Transit/Circulators
W	Safe Transit Stops
X	Environmental Cleanup Program (Water Quality)

[illegible]

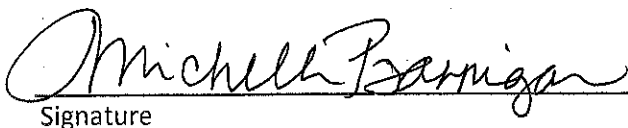
M2 Expenditure Report
Fiscal Year Ended June 30, 2023

I hereby certify that:

- ☒ All the information attached herein and included in schedules 1 through 4 is true and accurate to the best of my knowledge;
- ☒ The interest earned on Net Revenues allocated pursuant to the Ordinance shall be expended only for those purposes for which the Net Revenues were allocated;
- ☒ The City of Stanton is aware of the State Controller's "Guidelines Relating to Gas Tax Expenditures for Cities and Counties", which is a guide for determining MOE Expenditures for M2 Eligibility purposes;
- ☒ The City's Expenditure Report is in compliance with direction provided in the State Controller's "Guidelines Relating to Gas Tax Expenditures for Cities and Counties;" and
- ☒ The City of Stanton has expended in this fiscal year an amount of local discretionary funds for streets and roads purposes at least equal to or exceeding the FY 2022-23 MOE benchmark dollar amount¹¹.

Michelle Bannigan
Director of Finance (Print Name)

10-11-2023
Date


Signature

¹¹ Jurisdictions are encouraged to submit MOE eligible expenditures higher than their MOE benchmark, so that should certain expenses be ruled ineligible during an MOE audit, the local jurisdiction still has sufficient MOE expenditures to demonstrate continued achievement of the MOE benchmark.

CITY OF STANTON

REPORT TO CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: October 24, 2023

SUBJECT: ACCEPTANCE OF THE FAMILY RESOURCE CENTER RENOVATION PROJECT (PHASE I) BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA

REPORT IN BRIEF:

The Family Resource Center Renovation Project (Phase I) consisting of new exterior and interior lighting, new air conditioning units, wall and monument signage, painting of the interior, new flooring, construction of a concrete walkway, new blinds, window tint, and ceiling tiles, new quartz countertop at the reception area, and re-laminating of existing kitchen cabinet faces and doors is now complete. The final construction cost for the project was \$694,856.85. The City Engineer certifies that the work was completed as of October 15, 2023 and recommends that the City Council accept the completed work performed on this project.

RECOMMENDED ACTION:

1. City Council declare that this project is categorically exempt under the California Environmental Quality Act, Class 1, and Section 15301(a) as repair, maintenance, and minor alteration of an existing public facility; and
2. Approve the final construction contract amount of \$694,856.85 with A2Z Construct, Inc.; and
3. Direct the City Clerk within ten (10) days from the date of acceptance to file the Notice of Completion (Attachment) with the County Clerk-Recorder of the County of Orange; and
4. Direct City staff, after thirty-five (35) days has elapsed from the filing of the "Notice of Completion" with the County Clerk-Recorder, to make the retention payment to A2Z Construct, Inc. in the amount of \$34,742.84.

BACKGROUND:

On February 14, 2023, the City Council awarded a construction contract for the Family Resource Center Improvements Project (Phase 1) to A2Z Construct Inc. The original contract amount was \$684,400.00 and City Council authorized the City Manager to approve contract change orders up to \$68,440.00 (10% of the original contract amount).

Several change orders were issued for additional work that was necessary to complete the project. The additional work included relocating a window, relocating a water line and drain, repainting the restrooms, refurbishing an extra exterior pole mounted light, installation of a new aluminum door, additional quartz for the countertop, shades, and re-texturing and re-painting an office. The total amount for change orders is \$10,456.85, an increase of 1.5% of the original contract amount. This includes a credit of \$15,000 for work that was performed by in-house staff. The table below illustrates the total construction amount:

Item Description	Amount
Construction (Original Contract Amount Awarded)	\$ 684,400.00
Change Orders	\$ 10,456.85
Total Construction Amount	\$ 694,856.85

An independent change order was issued to remove and replace the double doors at Stanton City Hall in the amount of \$4,850. This change order was invoiced separately and paid through a separate account.

On October 15, 2023, staff completed a final inspection of the work and the City Engineer certified that the work was satisfactorily completed.

ANALYSIS/JUSTIFICATION:

The Family Resource Center Renovation Project (Phase I) has been completed in conformance with the project plans and specifications and has been accepted by the City Engineer. The filing of a Notice of Completion is required by the Agreement for this project and under the California Public Contract Code.

FISCAL IMPACT:

The total amount paid to A2Z Construct, Inc. for construction and change orders is \$694,856.85. This project was added to the City's Capital Improvement Program in Fiscal Year 2021/22. The total budget for the Family Resource Center Phase 1 Improvements Project ((Task Code 2022-201) was \$837,930.63. Total actual expenditures, including outstanding purchase orders pending final invoices from vendors, was \$835,572.91.

ENVIRONMENTAL IMPACT:

This Project is categorically exempt under the California Environmental Quality Act, Class 1, and Section 15301(a) as repair, maintenance, and minor alteration of an existing public facility.

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION:

Notifications were performed through the normal agenda process.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

Obj. No. 3: Provide a quality infrastructure.

Prepared by: Han Sol Yoo, E.I.T, Associate Engineer

Reviewed by: Cesar Rangel, P.E., Director of Public Works/City Engineer

Fiscal Impact Reviewed by: Michelle Bannigan, Finance Director

Approved by: Hannah Shin-Heydorn, City Manager

Attachments:

- A. Notice of Completion

CITY OF STANTON
ATTN: CITY CLERK
7800 KATELLA AVENUE
STANTON, CA 90680

EXEMPT FROM RECORDING FEES PER
GOVERNMENT CODE SECTION 27383

(Space above this line for Recorder's use)

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion.

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is the City of Stanton.
3. The full address of owner is 7800 Katella Avenue, Stanton, CA 90680.
4. The nature of the interest or estate of the owner is: Public Facility
5. A work of improvement on the property hereinafter described was completed on October 15, 2023. The work was the Family Resource Center Renovation Project (Phase I).
6. The name of the contractor for such work of improvement was: A2Z Construct, Inc.
7. The property on which said work of improvement was completed is in the City of: Stanton, County of Orange, and State of California.

Dated: _____
Verification for Individual Owner

_____, City of Stanton
Cesar Rangel, City Engineer

VERIFICATION

I, the undersigned, say: I am the City Engineer of the City of Stanton, the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 2023, at Stanton, California.

_____, City of Stanton
Cesar Rangel, City Engineer

CITY OF STANTON

REPORT TO CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: October 24, 2023

**SUBJECT: AUTHORIZATION TO ISSUE EMERGENCY PERMANENT
RELOCATION BENEFITS**

REPORT IN BRIEF:

The City Council will consider authorizing the City Manager to issue emergency permanent relocation benefits to eligible occupants of City-owned properties.

RECOMMENDED ACTION:

1. City Council declare that this item is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) and 15060(c)(3); and
2. Authorize the City Manager to issue emergency permanent relocation benefits to eligible occupants of City-owned properties, utilizing available Housing Authority General Funds, calculated per either the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), or the California Code of State Regulations Title 25, Division 1, Chapter 6 (Title 25), depending upon an occupant's eligibility for a specific program.

BACKGROUND AND ANALYSIS:

The Tina Pacific neighborhood is generally located in the northeast quadrant of the City of Stanton, at the intersection of Magnolia and Pacific Avenues. More specifically, the project site is bounded by Magnolia Ave. to the east, Sherrill St. to the west, an alleyway south of Pacific Ave. to the south, and Tina Way to the north and consists of thirty-one (31) parcels totaling approximately 5.35 acres (233,041 square feet). Of the 31 parcels, 18 are currently occupied by residential tenants; the remaining parcels are vacant and most all improvements have been demolished.

As the City manages its properties, there may be certain repairs that based on cost or complexity will initiate the City offering voluntary emergency permanent relocation benefits. These benefits will depend upon the occupants eligibility for specific programs, with assistance provided under either the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), or the California Code of

State Regulations Title 25, Division 1, Chapter 6 (Title 25).The City has retained the services of TranSystems to administer any emergency permanent relocation benefits.

FISCAL IMPACT:

The Fiscal Year 2023-24 Adopted Housing Authority Budget has been identified to fund emergency permanent relocation benefits. At this time, one-time per household benefits are estimated to range between \$32,000 to \$65,000, but may vary based on documented information.

ENVIRONMENTAL IMPACT:

None, this item is an administrative activity not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(5) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly).

LEGAL REVIEW:

None.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

Obj. No. 6: Maintain and promote a responsive, high-quality, and transparent government.

PUBLIC NOTIFICATION:

Public notice for this item was made through the regular agenda process.

Prepared by: Hannah Shin-Heydorn, City Manager

Fiscal Impact Reviewed by: Michelle Bannigan, Finance Director

Approved by: Hannah Shin-Heydorn, City Manager