



AGENDA
CITY COUNCIL/SUCCESSOR AGENCY/STANTON HOUSING AUTHORITY
JOINT REGULAR MEETING
STANTON CITY HALL, 7800 KATELLA AVENUE, STANTON, CA
TUESDAY, OCTOBER 12, 2021 - 6:30 P.M.

SAFETY ALERT – NOTICE REGARDING COVID-19

The health and well-being of our residents is the top priority for the City of Stanton, and you are urged to take all appropriate health safety precautions given the health risks associated with COVID-19. The City Council meeting will be held in person in the City Council Chambers located at 7800 Katella Avenue, California 90680.

ANY MEMBER OF THE PUBLIC WISHING TO PROVIDE PUBLIC COMMENT FOR ANY ITEM ON THE AGENDA MAY DO SO AS FOLLOWS:

- Attend in person and complete and submit a request to speak card to the City Clerk.
- E-Mail your comments to Pvazquez@StantonCA.gov with the subject line "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment). Comments received no later than 5:00 p.m. before the scheduled meeting will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read e-mailed comments at the meeting. However, the official record will include all e-mailed comments received until the close of the meeting.

Should you have any questions related to participation in the City Council Meeting, please contact the City Clerk's Office at (714) 890-4245.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (714) 890-4245. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

The City Council agenda and supporting documentation is made available for public review and inspection during normal business hours in the Office of the City Clerk, 7800 Katella Avenue, Stanton California 90680 immediately following distribution of the agenda packet to a majority of the City Council. Packet delivery typically takes place on Thursday afternoons prior to the regularly scheduled meeting on Tuesday. The agenda packet is also available for review and inspection on the city's website at www.ci.stanton.ca.us.

1. CLOSED SESSION (6:00 PM)

- 2. ROLL CALL** Council / Agency / Authority Member Ramirez
Council / Agency / Authority Member Van
Council / Agency / Authority Member Warren
Mayor Pro Tem / Vice Chairman Taylor
Mayor / Chairman Shawver

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Closed Session may convene to consider matters of purchase / sale of real property (G.C. §54956.8), pending litigation (G.C. §54956.9(a)), potential litigation (G.C. §54956.9(b)) or personnel items (G.C. §54957.6). Records not available for public inspection.

4. CLOSED SESSION

4A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Pursuant to Government Code Section 54957.6)

Title: City Attorney

5. CALL TO ORDER STANTON CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY JOINT REGULAR MEETING (6:30 PM)

- 6. ROLL CALL** Council / Agency / Authority Member Ramirez
Council / Agency / Authority Member Van
Council / Agency / Authority Member Warren
Mayor Pro Tem / Vice Chairman Taylor
Mayor / Chairman Shawver

7. PLEDGE OF ALLEGIANCE

- 8. SPECIAL PRESENTATIONS AND AWARDS** None.

9. CONSENT CALENDAR

All items on the Consent Calendar may be acted on simultaneously, unless a Council/Board Member requests separate discussion and/or action.

CONSENT CALENDAR

9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED

RECOMMENDED ACTION:

City Council/Agency Board/Authority Board waive reading of Ordinances and Resolutions.

9B. APPROVAL OF WARRANTS

City Council approve demand warrants dated September 10, 2021 – September 23, 2021, in the amount of \$1,376,316.31.

9C. JULY 2021 GENERAL FUND REVENUE AND EXPENDITURE REPORT AND STATUS OF CAPITAL IMPROVEMENT PROGRAM

The Revenue and Expenditure Report for the month ended July 31, 2021, has been provided to the City Manager in accordance with Stanton Municipal Code Section 2.20.080 (D) and is being provided to City Council. This report includes information for both the City's General Fund and the Housing Authority Fund. In addition, staff has provided a status of the City's Capital Improvement Projects (CIP) as of July 31, 2021.

RECOMMENDED ACTION:

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the General Fund and Housing Authority Fund's July 2021 Revenue and Expenditure Report and Status of Capital Improvement Projects for the month ended July 31, 2021.

9D. AUGUST 2021 GENERAL FUND REVENUE AND EXPENDITURE REPORT AND STATUS OF CAPITAL IMPROVEMENT PROGRAM

The Revenue and Expenditure Report for the month ended August 31, 2021, has been provided to the City Manager in accordance with Stanton Municipal Code Section 2.20.080 (D) and is being provided to City Council. This report includes information for both the City's General Fund and the Housing Authority Fund. In addition, staff has provided a status of the City's Capital Improvement Projects (CIP) as of August 31, 2021.

RECOMMENDED ACTION:

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the General Fund and Housing Authority Fund's August 2021 Revenue and Expenditure Report and Status of Capital Improvement Projects for the month ended August 31, 2021.

9E. AUGUST 2021 INVESTMENT REPORT

The Investment Report as of August 31, 2021, has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTION:

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of August 2021.

9F. AUGUST 2021 INVESTMENT REPORT (SUCCESSOR AGENCY)

The Investment Report as of August 31, 2021, has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTION:

1. Successor Agency find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of August 2021.

9G. AWARD OF A PROFESSIONAL SERVICES AGREEMENT TO ABSOLUTE INTERNATIONAL SECURITY FOR FACILITY RENTAL SUPERVISION AND SECURITY SERVICES

The proposed action will award a contract to Absolute International Security at the per hour prices bid to provide supervisor and security guard coverage for facility rentals at the Stanton Community Center.

RECOMMENDED ACTION:

1. City Council declare that the project is not subject to CEQA in accordance with Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Approve a Professional Services Agreement with Absolute International Security to provide supervision and security for rentals of indoor City facilities; and
3. Authorize the City Manager to bind the City of Stanton and Absolute International Security in a contract to provide these services.

9H. REQUEST FROM ABSOLUTE INTERNATIONAL SECURITY, INC. TO OPERATE AS PRIVATE PATROL OPERATOR LOCATED AT 4255 TYLER AVENUE, EL MONTE, CALIFORNIA 91731

Absolute International Security, Inc. has applied for Private Patrol Operator status. Chapter 5 of the Stanton Municipal Code requires that Detective agencies and merchant police activities obtain City Council approval.

RECOMMENDED ACTION:

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Approve the application of Absolute International Security, Inc. for Private Patrol Operator status and authorize the issuance of a business license permit.

9I. AWARD OF A PROFESSIONAL SERVICES AGREEMENT TO PROBOLSKY RESEARCH TO CONDUCT A CITY-WIDE COMMUNITY NEEDS ASSESSMENT

Only July 27, 2021, the City Council approved the Fiscal Year 2021/22 appropriation for the City's American Rescue Plan Act (ARPA) Fund. To better identify the needs of our community and guide the City's pandemic response, the Community Services Department solicited a qualified vendor to conduct a Community Needs Assessment. Staff requests that the City Council authorize the City Manager to enter into an agreement with Probolsky Research to provide these services in the amount not to exceed \$44,000.

RECOMMENDED ACTION:

1. City Council declare this project to be categorically exempt under the California Environmental Quality Act, Section 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Approve a Professional Services Agreement with Probolsky Research to conduct a Community Needs Assessment for the maximum contract sum of \$44,000; and
3. Authorize the City Manager to bind the City of Stanton and Probolsky Research in a contract to provide these services.

END OF CONSENT CALENDAR

10. PUBLIC HEARINGS **None.**

11. UNFINISHED BUSINESS **None.**

12. NEW BUSINESS **None.**

13. ORAL COMMUNICATIONS - PUBLIC

At this time members of the public may address the City Council/Successor Agency/Stanton Housing Authority regarding any items within the subject matter jurisdiction of the City Council/Successor Agency/Stanton Housing Authority, provided that NO action may be taken on non-agenda items.

- Members of the public wishing to address the Council/Agency/Authority during Oral Communications-Public or on a particular item are requested to fill out a REQUEST TO SPEAK form and submit it to the City Clerk. Request to speak forms must be turned in prior to Oral Communications-Public.
- When the Mayor/Chairman calls you to the microphone, please state your Name, slowly and clearly, for the record. A speaker's comments shall be limited to a three (3) minute aggregate time period on Oral Communications and Agenda Items. Speakers are then to return to their seats and no further comments will be permitted.
- Remarks from those seated or standing in the back of chambers will not be permitted. All those wishing to speak including Council/Agency/Authority and Staff need to be recognized by the Mayor/Chairman before speaking.

14. WRITTEN COMMUNICATIONS **None.**

15. MAYOR/CHAIRMAN COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS

15A. COMMITTEE REPORTS/ COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS

At this time Council/Agency/Authority Members may report on items not specifically described on the agenda which are of interest to the community provided no discussion or action may be taken except to provide staff direction to report back or to place the item on a future agenda.

15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE MEETING

At this time Council/Agency/Authority Members may place an item on a future agenda.

15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION

At this time Council/Agency/Authority Members may place an item on a future study session agenda.

16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL

17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR

17A. ORANGE COUNTY FIRE AUTHORITY

At this time the Orange County Fire Authority will provide the City Council with an update on their current operations.

18. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, the foregoing agenda was posted at the Post Office, Stanton Community Services Center and City Hall, not less than 72 hours prior to the meeting. Dated this 7th day of October, 2021.

s/ Patricia A. Vazquez, City Clerk/Secretary

Item: 9B

Click here to return to the agenda

CITY OF STANTON ACCOUNTS PAYABLE REGISTER

September 10, 2021 - September 23, 2021

Electronic Transaction Nos.	1584-1594	\$	1,079,093.40
Check Nos.	134269-134320	\$	297,222.91

TOTAL	\$	1,376,316.31
-------	----	--------------

Demands listed on the attached registers
conform to the City of Stanton Annual
Budget as approved by the City Council.



City Manager

Demands listed on the attached
registers are accurate and funds
are available for payment thereof.



Finance Director

Accounts Payable

Checks by Date - Detail by Check Number

User: mbannigan
Printed: 9/28/2021 2:20 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
1584	OCA2137	COUNTY OF ORANGE TREASURER- T	09/10/2021	
	SH 59886	Sheriff Contract Services Sept-2021		719,328.52
	SH 59886	Sheriff Contract Services Sept-2021		293,810.24
	SH 59886	0.25% Early Payment Discount		-2,532.85
Total for Check Number 1584:				1,010,605.91
1585	TIM14834 38	TIM SHAW & ASSOCIATES Regional CBO-Aug 2021	09/10/2021	375.00
Total for Check Number 1585:				375.00
1586	KAN13336	SOO KANG	09/10/2021	
	1	Soo Kang Vehicle Allowance-July 2021		300.00
	1	Regional Special Dept Expense-Communication:		150.00
	2	Regional Special Dept Expense-Communication:		150.00
	2	Soo Kang Vehicle Allowance-Aug 2021		300.00
Total for Check Number 1586:				900.00
1587	BIG13189 Y4-May21	BIG BROTHERS BIG SISTERS OF ORA Regional-Focus Area #1-Bigs with Badges for M	09/10/2021	7,991.55
Total for Check Number 1587:				7,991.55
1588	CAL15478 FEE00141	CALIFORNIA JOINT POWERS INSURA Liability Program Administration Fee	09/10/2021	8,600.00
Total for Check Number 1588:				8,600.00
1589	CAS680	CA ST PERS 103	09/15/2021	
	PPE 8/28/2021	PERS-City's Share New T3 PPE 8/28/2021		5,175.52
	PPE 8/28/2021	PERS-City's Share Classic T2 PPE 8/28/2021		3,001.24
	PPE 8/28/2021	PERS-Survivor New T3 PPE 8/28/2021		24.18
	PPE 8/28/2021	PERS-Survivor Classic T2 PPE 8/28/2021		6.51
	PPE 8/28/2021	PERS-Survivor (Employee) T1 PPE 8/28/2021		9.30
	PPE 8/28/2021	PERS-Employee New T3 PPE 8/28/2021		4,602.72
	PPE 8/28/2021	PERS-Employee Classic T2 PPE 8/28/2021		2,428.74
	PPE 8/28/2021	PERS-Employee's Share T1 PPE 8/28/2021		1,922.15
	PPE 8/28/2021	PERS-City's Share T1 PPE 8/28/2021		2,987.58
Total for Check Number 1589:				20,157.94
1590	USB13423 6241040	US BANK Admin Fees-In Advance 08/01/2021-07/31/2022	09/16/2021	2,200.00
Total for Check Number 1590:				2,200.00
1591	PRE2382	PREFERRED BENEFIT	09/17/2021	
	EIA41778	September 2021-Cobra Share		68.70
	EIA41778	September 2021 Delta Dental-Employee Share		259.62

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	EIA41778	September 2021 Delta Dental-City Share		1,710.58
			Total for Check Number 1591:	2,038.90
1592	EDD1067	EDD	09/17/2021	
	9/11/2021	State Unemployment		77.98
	9/11/2021	State Tax Withholding		5,634.57
			Total for Check Number 1592:	5,712.55
1593	INT1569	INTERNAL REVENUE SERVICE	09/17/2021	
	9/11/2021	(ME) Medicare-City Share		2,151.86
	9/11/2021	(FD) Federal Tax Withholding		16,007.83
	9/11/2021	(MC) Medicare-Employee Share		2,151.86
			Total for Check Number 1593:	20,311.55
1594	JEN14424	ANA JENSEN	09/17/2021	
	PPE 8/28/2021	Wage Garnishment PPE 8/28/2021		200.00
			Total for Check Number 1594:	200.00
134269	AFL187	AFLAC-FLEX ONE	09/23/2021	
	254099	September 21 Employee (Aflac)		266.90
	254099	September 21 Employee (Disability Ins)		122.31
	254099	September 21 Life Ins-Employee Share		38.00
			Total for Check Number 134269:	427.21
134270	ALL228	ALL CITY MANAGEMENT SVCS, INC.	09/23/2021	
	71669	School Crossing Guard Services 08/08/21-08/21,		1,357.80
			Total for Check Number 134270:	1,357.80
134271	ATT377	AT&T	09/23/2021	
	9/13/2021	Cerritos/Magnolia-Aug 714-826-1762		23.29
	9/13/2021	Cerritos/Dale-Aug 714-826-1129		23.28
	9/13/2021	Cerritos/Knott-Aug 714-236-0402		23.28
	9/16/2021	Corporate Yard Aug		443.51
			Total for Check Number 134271:	513.36
134272	ATL16020	ATLAS PLANNING SOLUTIONS	09/23/2021	
	1279	AUG-21/Local Hazard Mitigation Plan Prep		4,390.00
			Total for Check Number 134272:	4,390.00
134273	BEA14942	BEAR ELECTRICAL SOLUTIONS, INC	09/23/2021	
	13696	Traffic Signal Response-Aug		4,177.88
	13697	Maintenance Service-Aug		1,045.00
			Total for Check Number 134273:	5,222.88
134274	CAS662	CA ST DEPT OF JUSTICE	09/23/2021	
	532038	AUG2021/Fingerprints		81.00
			Total for Check Number 134274:	81.00
134275	CHA735	CHARLES ABBOTT ASSOCIATES, INC	09/23/2021	
	62960	Inspection Services JUL-21/Bldg/Safety		20,975.88
			Total for Check Number 134275:	20,975.88

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
134276	CON13243 74796	CONTINENTAL CHEMICAL & SANITA Janitorial Supplies	09/23/2021	756.34
Total for Check Number 134276:				756.34
134277	FIR1181 82096560	CORELOGIC SOLUTIONS, LLC AUGUST-21/Geographic Package-Realquest	09/23/2021	315.00
Total for Check Number 134277:				315.00
134278	CSU14679 AR171108 AR171321	CSU FULLERTON ASC Regional CBO-Resilient Families Program-May Regional-Evaluation Services to Support AB 97	09/23/2021	8,526.38 28,589.20
Total for Check Number 134278:				37,115.58
134279	DEL13382 73609949	DE LAGE LANDEN FINANCIAL SERVI Lease/CH/SHARP copiers/SEP-21	09/23/2021	552.54
Total for Check Number 134279:				552.54
134280	ECO15351 24147 24165	ECONO TIRE, INC Change filters & oil on Tacoma (License #15707 Change filters & oil on Sierra (License #141557)	09/23/2021	69.04 88.62
Total for Check Number 134280:				157.66
134281	EMP1089 12168	EMPIRE PIPE CLEANING AND EQUIP Catch Basin Cleaning and Hotspot cleaning	09/23/2021	55,732.56
Total for Check Number 134281:				55,732.56
134282	FER14172 18	FERNWOOD MOBILE HOME PARK Lease Agreement for property along Stanton Cer	09/23/2021	2,575.00
Total for Check Number 134282:				2,575.00
134283	FRO13927 9/7/21	FRONTIER City Hall frame relay port Sept	09/23/2021	70.39
Total for Check Number 134283:				70.39
134284	GRA1350 9039576856 9042327917	GRAINGER, INC. Supplies for City Repairs-Light bulbs Supplies for Repairs-light bulbs for City Yard	09/23/2021	52.86 82.40
Total for Check Number 134284:				135.26
134285	GRE1360 121476 121476	GREAT SCOTT TREE SERVICE, INC Tree trimming FY21/22 (10%)-Aug Tree trimming FY21/22 (90%) -Aug	09/23/2021	552.35 4,971.15
Total for Check Number 134285:				5,523.50
134286	HDL1429 SIN011397	HDL COREN & CONE 2020-21 ACFR Statistical Package	09/23/2021	795.00
Total for Check Number 134286:				795.00
134287	HDL13965 SIN009582 SIN009582	HDL SOFTWARE, LLC FY21-22/Business License Software Hosting Fee FY21-22/Business License Software Subscriptio	09/23/2021	3,360.00 8,581.09

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 134287:				11,941.09
134288	HIN1468	HINDERLITER DELLAMAS & ASSOCI	09/23/2021	
	SIN011194	Audit Services Q1/2021		321.34
	SIN011194	Contract Services-Sales Tax Q1/2021		1,137.16
Total for Check Number 134288:				1,458.50
134289	HOM1491	HOME DEPOT CREDIT SERVICES	09/23/2021	
	4023469	Supplies for City Hall repairs		261.58
	4171240	Extension cords		292.41
	5514626	Towels, Roach bait, Trash bags		107.72
	7024383	Pallet racks		201.18
	7162357	Weed killer for alley clean up		351.36
	7162357	Supplies for City repairs		49.50
	7545236	Glass foam spray,Trash can,Extension cord,pape		64.35
Total for Check Number 134289:				1,328.10
134290	ICM1540	ICMA RETIREMENT TRUST 302393	09/23/2021	
	PPE 8/28/2021	PPE 8/28/21-ICMA #302393		4,580.00
Total for Check Number 134290:				4,580.00
134291	INF1555	IRC, INC	09/23/2021	
	2021080019	Background/Warren and Muniz		266.04
Total for Check Number 134291:				266.04
134292	MAR1873	MARK'S OLD TOWNE SERVICE, INC.	09/23/2021	
	243319	Replace front tire assy		582.90
	243399	Repair flat tire on backhoe		291.20
Total for Check Number 134292:				874.10
134293	MER12502	MERCHANTS BUILDING MAINTENAN	09/23/2021	
	639662	Janitorial Services at City Hall for Sept 2021		1,482.22
	639662	Janitorial Services at FRC for Sept 2021		303.59
	640513	Carpet Shampoo of City Yard		271.60
	641019	COVID-19 mitigation-Disinfect & sanitation of		552.00
	641020	COVID-19 mitigation-Disinfect & sanitation of		507.00
Total for Check Number 134293:				3,116.41
134294	MIN15024	MINUTEMAN PRESS	09/23/2021	
	32380	Scan Survey Notes for City		93.14
Total for Check Number 134294:				93.14
134295	NAT2050	NATIONWIDE ENVIRONMENTAL SVC	09/23/2021	
	31785	Sweeper Services for Aug 2021		11,424.93
	31845	Sweeper Services for Sept 2021		11,424.93
Total for Check Number 134295:				22,849.86
134296	OPE13549	OPENGOV, INC	09/23/2021	
	5078	FY21/22 Budgeting Software Subscription		23,457.00
Total for Check Number 134296:				23,457.00
134297	OVE2250	OVERLAND, PACIFIC & CUTLER, LLC	09/23/2021	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	2107042	JUL-21/Tina-Pacific/Project Mngmnt-Relocation		50.00
			Total for Check Number 134297:	50.00
134298	PHA12971 48843	PARS JULY2021/PARS/Administrator Services	09/23/2021	468.66
			Total for Check Number 134298:	468.66
134299	PET14941 18288054	PETS BEST Pet Insurance September 2021	09/23/2021	113.44
			Total for Check Number 134299:	113.44
134300	PSI11874 30589	PSI Repair to pressure washer for sidewalk cleaning	09/23/2021	609.68
			Total for Check Number 134300:	609.68
134301	PUB15477 PPE 8/28/2021	PUBLIC AGENCY RISK SHARING AUT PARS-PPE 8/28/2021	09/23/2021	1,009.01
			Total for Check Number 134301:	1,009.01
134302	QUA15782 2021-08PR 2021-09	QUALITY MANAGEMENT GROUP, INC CM & Maintenance Salaries for Tina Pacific Dev Property Management for Tina Pacific Developn	09/23/2021	8,016.66 6,250.00
			Total for Check Number 134302:	14,266.66
134303	RAD15570 1444	RADAR ENVIRONMENTAL Disposal of HHW at the City Yard	09/23/2021	2,255.00
			Total for Check Number 134303:	2,255.00
134304	RED2467 22149 22154 22619 22680 22740	RED BALL HARDWARE Supplies need for repairs in the city for Aug Supplies need for repairs in the city for Aug Supplies need for repairs in the city for Aug Supplies need for repairs in the city for Aug Supplies need for repairs in the city for Aug	09/23/2021	127.60 84.94 124.81 104.47 70.82
			Total for Check Number 134304:	512.64
134305	ROB16119 PJI-012182	ROBERTSON INDUSTRIES, INC CFH Patch Repair for Zuniga Park	09/23/2021	2,999.00
			Total for Check Number 134305:	2,999.00
134306	SCS13184 220615	S.C. SIGNS & SUPPLIES LLC Street Sign prototypes	09/23/2021	512.89
			Total for Check Number 134306:	512.89
134307	SCO13877 373755	SCOTT HARRISON PLUMBING & HTG Clean out drain in Civic Center restrooms	09/23/2021	395.00
			Total for Check Number 134307:	395.00
134308	SER15072 R2109704 R2109704	SERVICE FIRST Maintenance on SCP splash pad-Sept Maintenance on Dotson splash pad-Sept	09/23/2021	1,225.00 1,225.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 134308:				2,450.00
134309	SOC2734	SO CAL EDISON	09/23/2021	
	09/07/21	Electric Service-Parks Aug		648.61
	09/07/21	Electric Service-Signals Aug		57.22
	09/07/21	Electric Service-SCP Aug		3,278.06
	09/07/21	Stanton District Light Aug		10,270.17
	09/13/21	Electric Service-Parks Aug		1,068.91
	09/13/21	Electric Service-Building Aug		3,205.74
Total for Check Number 134309:				18,528.71
134310	SPE14381	SPECTRUM	09/23/2021	
	0012363090121	Sep-21/Spectrum TV		97.92
Total for Check Number 134310:				97.92
134311	SPR12052	SPRINGBROOK HOLDING COMPANY J	09/23/2021	
	TM INV-004456	HR Module Implementation-August 2021		338.00
Total for Check Number 134311:				338.00
134312	THO13835	THOMSON INC	09/23/2021	
	24959412	Repair to HVAC at Sheriff		133.90
	24961218	Repair to HVAC at City Hall		191.25
Total for Check Number 134312:				325.15
134313	TOW14437	TOWNSEND PUBLIC AFFAIRS, INC	09/23/2021	
	17508	SEP-2021/Public Advocacy/Consulting Svcs		4,000.00
Total for Check Number 134313:				4,000.00
134314	TRU13167	TRULY NOLEN OF AMERICA INC	09/23/2021	
	650173600	Monthly pest spraying for Sept 21		160.00
Total for Check Number 134314:				160.00
134315	VEN13764	VENCO WESTERN INC	09/23/2021	
	0155506-IN	Norm Ross baseball field-Sept		900.00
	0155506-IN	Median landscape maintenance-Sept		7,939.00
	0155506-IN	Park landscape maintenance-Sept		4,685.00
	0155506-IN	Stanton Central Park-Sept		4,592.00
	0155506-IN	Street landscape maintenance-Sept		1,490.00
	0155506-IN	Building landscape maintenance-Sept		1,298.00
	2502366-IN	Testing 3 Backflow devices @ SCP		315.00
Total for Check Number 134315:				21,219.00
134316	VER12437	VERMONT SYSTEMS INC.	09/23/2021	
	70153	FY21-22/RecTrac Software Subscription		11,829.72
Total for Check Number 134316:				11,829.72
134317	VIS3077	VISTA PAINT CORP	09/23/2021	
	2021-175427-00	Paint Supplies-Graffiti		58.99
	2021-177360-00	Paint Supplies-Graffiti		36.08
	2021-185712-00	Paint Supplies-Graffiti		1,380.94
	2021-187612-00	Paint Supplies-Graffiti		99.21
	2021-192069-00	Paint Supplies-Hollenbeck Park		18.30
	2021-192525-00	Red curb paint		161.85

ATTACHMENT A

Page 7 of 7

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	2021-194003-00	Paint Supplies-Hollenbeck Park return		-56.46
	2021-194055-00	Paint Supplies-Graffiti return		-56.46
	2021-194079-00	Paint Supplies-Hollenbeck Park		24.46
	2021-194292-00	Paint Supplies-Hollenbeck Park		229.96
	2021-194299-00	Paint Supplies-Hollenbeck Park		16.76
Total for Check Number 134317:				1,913.63
134318	WGZ1000	W.G. ZIMMERMAN ENGINEERING, INC.	09/23/2021	
	21-04-538	APR-21/TTM-19145 Review/Katella Assemblag		3,500.00
	21-05-556	MAY-21/TTM-19119 Rev/Bonanni Townhomes		2,745.00
Total for Check Number 134318:				6,245.00
134319	WES14943	WESTMINSTER ARTS ACADEMY	09/23/2021	
	Oct-Nov 2019	VOID/REISSUE/WR#133540/Music Funtime		47.60
Total for Check Number 134319:				47.60
134320	XPR15487	XPRESS URGENT CARE STANTON	09/23/2021	
	2933	AUGUST Pre-Employment Exams/Warren		95.00
	2933	AUGUST Pre-Employment Exams/Muniz		120.00
Total for Check Number 134320:				215.00
Report Total (63 checks):				1,376,316.31

CITY OF STANTON

[Click here to return to the agenda](#)

REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and City Council

DATE: October 12, 2021

**SUBJECT: JULY 2021 GENERAL FUND REVENUE AND EXPENDITURE REPORT
AND STATUS OF CAPITAL IMPROVEMENT PROGRAM**

REPORT IN BRIEF:

The Revenue and Expenditure Report for the month ended July 31, 2021, has been provided to the City Manager in accordance with Stanton Municipal Code Section 2.20.080 (D) and is being provided to City Council. This report includes information for both the City's General Fund and the Housing Authority Fund. In addition, staff has provided a status of the City's Capital Improvement Projects (CIP) as of July 31, 2021.

RECOMMENDED ACTION:

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the General Fund and Housing Authority Fund's July 2021 Revenue and Expenditure Report and Status of Capital Improvement Projects for the month ended July 31, 2021.

ANALYSIS:

General Fund Revenue and Expenditure Reports

Attachments A and B summarize the General Fund's revenue and expenditure activity through July 31, 2021. The reports include information for the month of July, on a year-to-date basis through July, the current fiscal year's budgeted balance and the year-to-date as a percentage of the budget. In addition, for comparison purposes, the year-to-date amount, final amount, and a percentage of final for the previous fiscal year (through July) is included as well.

As of July 31, total General Fund revenues received to date was approximately \$135,000, which represents 1% of the Fiscal Year 2021/22 budgeted amount and is approximately \$296,000 (69%) lower than the revenues collected for the same period

last year (Attachment A, page 2). The primary reason for the increase is because the City issued building permits for the Brookfield residential project in July 2020.

Total General Fund expenditures were approximately \$550,000 through July 31, which represents 2% of the 2021/22 projected expenditures and is approximately \$270,000 (97%) higher than the expenditures incurred for the same period last year (Attachment B, page 2). The primary reason for the increase is due to a timing difference in the “liability insurance charge”, which was recorded monthly during Fiscal Year 2021/22. During Fiscal Year 2020/21, the initial liability insurance charge occurred in September 2020. Also, the City made its first quarterly payment to the City of Westminster in July 2021 for animal control services, whereas the first quarterly payment was made in August 2020 in Fiscal Year 2020/21.

Housing Authority Revenue and Expenditure Reports

Attachment D summarizes the Housing Authority Fund’s revenue and expenditure activity through July 31, 2021. The report includes information for the activity during the month of July, information on a year-to-date basis through July, the current fiscal year’s budgeted balance and the year-to-date as a percentage of the budget. In addition, for comparison purposes, the year-to-date amount, final amount, and a percentage of final for the previous fiscal year (through July) is included as well.

As of July 31, total Housing Authority Fund revenues received to date was approximately \$6,400, which represents 1% of the Fiscal Year 2021/22 budgeted amount and is \$51,000 (89%) less than the revenue collected through the same period last year. In September 2020, the City’s property management company, Quality Management Group, began collecting rents for the Tina/Pacific properties. These rents are forwarded to the City quarterly. Therefore, the Fiscal Year 2020/21 revenue includes July rental income whereas the Fiscal Year 2021/22 revenue does not include any rental income.

Total Housing Authority Fund expenditures were approximately \$34,000 through July 31, which represents 1% of the 2021/22 projected expenditures and is \$24,000 (242%) higher than the expenditures incurred for the same period last year. The primary reason for the increase is due to changes in how the City’s personnel budget is allocated to various funds. The Housing Authority’s Fiscal Year 2021/22 budget includes more personnel staff time from the Community and Economic Development Department than the Fiscal Year 2020/21 budget.

Status of Capital Improvement Projects (CIP)

The Fiscal Year 2021/22 CIP budget includes \$3.3 million from the Fiscal Year 2021/22 Adopted Budget and \$822,843 in carryover funding from Fiscal Year 2020/21, for a total amended budget of \$4.2 million as of July 31, 2021. No expenditures were incurred during the month of July. (Refer to Attachment F for a summary by project.)

FISCAL IMPACT:

Per Attachment C, the City's General Fund reserves is expected to be \$20.9 million by June 30, 2022.

Per Attachment E, the City's Housing Authority Fund reserves is expected to be \$10.8 million by June 30, 2022.

ENVIRONMENTAL IMPACT:

None.

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION:

Through the normal agenda posting process.

STRATEGIC PLAN OBJECTIVE ADDRESSED

4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:

/s/ Michelle Bannigan

Michelle Bannigan, CPA
Finance Director

Approved by:

/s/ Jarad L. Hildenbrand

Jarad L. Hildenbrand
City Manager

Attachments:

- A. July 2021 General Fund Revenues
- B. July 2021 General Fund Expenditures
- C. General Fund Reserves Projected as of June 30, 2022
- D. July 2021 Housing Authority Revenue and Expenditures
- E. Housing Authority Fund Available Fund Balance Projected as of June 30, 2022
- F. Status of Capital Improvement Projects as of July 31, 2021

CITY OF STANTON
July 2021 General Fund Revenues (8% of year)

	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		Percent of Budget	FY 2020/21 Actual	% Change From Prior Year
			Activity During July	Year To Date Actual *			
TAXES							
Property Tax	\$ 7,213,500	\$ 7,213,500	\$ -	\$ -	0.00%	\$ -	**
Sales and Use Tax	4,810,000	4,810,000	-	-	0.00%	-	**
Transactions and Use Tax	4,998,000	4,998,000	-	-	0.00%	-	**
Transient Occupancy Tax	480,000	480,000	-	-	0.00%	-	**
Franchise Fees	1,109,500	1,109,500	-	-	0.00%	-	**
Business Licenses	160,000	160,000	2,224	2,224	1.39%	2,463	-9.70%
Utility Users Tax	1,881,000	1,881,000	-	-	0.00%	-	**
Tax Increment Pass-thru Payment	338,000	338,000	-	-	0.00%	-	**
TAXES-TOTAL	20,990,000	20,990,000	2,224	2,224	0.01%	2,463	-9.70%
INTERGOVERNMENTAL							
County WDA Shared Revenue	160,000	160,000	-	-	0.00%	-	**
Mandated Cost Reimbursement	30,000	30,000	-	-	0.00%	-	**
Motor Vehicle In Lieu	20,000	20,000	-	-	0.00%	-	**
Public Safety Augmentation Tax	161,075	161,075	-	-	0.00%	-	**
INTERGOVERNMENTAL-TOTAL	371,075	371,075	-	-	0.00%	-	**
CHARGES FOR SERVICES							
Charges for Services	105,280	105,280	6,683	6,683	6.35%	5,149	29.79%
Information Technology Charges	30,345	30,345	2,529	2,529	8.33%	-	100.00%
CHARGES FOR SERVICES-TOTAL	135,625	135,625	9,212	9,212	6.79%	5,149	78.91%
FEES AND PERMITS							
Solid Waste Impact Fees	1,150,000	1,150,000	-	-	0.00%	-	**
Building Permits and Fees	1,300,000	1,300,000	42,600	42,600	3.28%	337,326	-87.37%
Planning Permits and Fees	106,250	106,250	4,555	4,555	4.29%	10,357	-56.02%
Engineering Permits and Fees	73,300	73,300	3,225	3,225	4.40%	3,811	-15.38%
Recycling Fees	93,750	93,750	-	-	0.00%	-	**
Other Permits and Fees	267,500	267,500	13,475	13,475	5.04%	27,448	-50.91%
Community Services Fees	46,500	46,500	7,017	7,017	15.09%	-	100.00%
FEES AND PERMITS -TOTAL	3,037,300	3,037,300	70,872	70,872	2.33%	378,942	-81.30%

CITY OF STANTON
July 2021 General Fund Revenues (8% of year)

	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		Percent of Budget	FY 2020/21 Actual	% Change From Prior Year
			Activity During July	Year To Date Actual *			
FINES AND FORFEITURES							
General Fines	600	600	-	-	0.00%	-	**
Motor Vehicle Fines	120,670	120,670	-	-	0.00%	-	**
Parking Citations	205,000	205,000	3,437	3,437	1.68%	7,385	-53.46%
DMV Parking Collections	70,300	70,300	-	-	0.00%	-	**
Administrative Citation	15,000	15,000	-	-	0.00%	600	-100.00%
FINES AND FORFEITURES-TOTAL	411,570	411,570	3,437	3,437	0.84%	7,985	-56.96%
USE OF MONEY AND PROPERTY							
Investment Earnings	185,000	185,000	-	-	0.00%	-	**
Unrealized Gains (Losses)	-	-	(31,160)	(31,160)	**	34,505	-190.31%
Interest on Loan to Landscape District Fund	16,570	16,570	-	-	0.00%	-	**
Rental Income	28,305	28,305	7,085	7,085	25.03%	1,679	321.98%
USE OF MONEY AND PROPERTY-TOTAL	229,875	229,875	(24,075)	(24,075)	-10.47%	36,184	-166.53%
MISCELLANEOUS REVENUE							
Miscellaneous Revenue	198,700	198,700	39,325	39,325	19.79%	-	100.00%
MISCELLANEOUS REVENUE-TOTAL	198,700	198,700	39,325	39,325	19.79%	-	100.00%
TRANSFERS IN							
From Gas Tax Fund	205,000	205,000	17,083	17,083	8.33%	-	100.00%
From Protective Services Fund	375,000	375,000	4,576.000	4,576	1.22%	-	100.00%
From Supplemental Law Enforcement Grants Fund	150,000	150,000	12,500	12,500	8.33%	-	100.00%
TRANSFERS IN-TOTAL	730,000	730,000	34,159	34,159	4.68%	-	100.00%
TOTAL REVENUES AND TRANSFERS IN	\$ 26,104,145	\$ 26,104,145	\$ 135,154	\$ 135,154	0.52%	\$ 430,723	-68.62%

* = Actual data is reported through July.

TAXES
July 2021 General Fund Revenues (8% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During July	Year To Date Actual *			
101	General Fund							
430100	Current Year-Secured	\$ 1,144,000	\$ 1,144,000	\$ -	\$ -	0.00%	\$ -	**
430105	Current Year-Unsecured	32,500	32,500	-	-	0.00%	-	**
430115	Property Tax-Supplemental	23,000	23,000	-	-	0.00%	-	**
430120	Residual Redevelopment Property Tax	1,267,000	1,267,000	-	-	0.00%	-	**
430121	In-Lieu Vehicle License Fee	4,640,000	4,640,000	-	-	0.00%	-	**
430135	Homeowners Tax Relief	1,000	1,000	-	-	0.00%	-	**
430140	Property Transfer Tax	106,000	106,000	-	-	0.00%	-	**
430200	Sales And Use Tax	4,810,000	4,810,000	-	-	0.00%	-	**
430300	Transient Occupancy Tax	480,000	480,000	-	-	0.00%	-	**
430405	Franchise Tax/Cable TV	224,500	224,500	-	-	0.00%	-	**
430410	Franchise Tax/Electric	214,000	214,000	-	-	0.00%	-	**
430415	Franchise Tax/Gas	58,000	58,000	-	-	0.00%	-	**
430420	Franchise Tax/Refuse	525,000	525,000	-	-	0.00%	-	**
430425	Franchise Tax/Water	88,000	88,000	-	-	0.00%	-	**
430500	Business License Tax	160,000	160,000	2,224	2,224	1.39%	2,463	-9.70%
430600	Util User Tax/Electricity	935,500	935,500	-	-	0.00%	-	**
430605	Util User Tax/Telephone	316,000	316,000	-	-	0.00%	-	**
430610	Util User Tax/Gas	211,000	211,000	-	-	0.00%	-	**
430615	Util User Tax/Water	418,500	418,500	-	-	0.00%	-	**
440100	AB 1389 Pass Through from RDA	338,000	338,000	-	-	0.00%	-	**
101	General Fund	15,992,000	15,992,000	2,224	2,224	0.01%	2,463	-9.70%
102	General Fund (Transactions & Use Tax)							
430250	Transactions & Use Tax	4,998,000	4,998,000	-	-	0.00%	-	**
102	General Fund (Transactions & Use Tax)	4,998,000	4,998,000	-	-	0.00%	-	**
TAXES - TOTAL		\$ 20,990,000	\$ 20,990,000	\$ 2,224	\$ 2,224	0.01%	\$ 2,463	-9.70%

* = Actual data is reported through July.

INTERGOVERNMENTAL
July 2021 General Fund Revenues (8% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During July	Year To Date Actual *			
101	General Fund							
432121	County WDA Shared Revenue	\$ 160,000	\$ 160,000	\$ -	\$ -	0.00%	\$ -	**
432135	Mandated Cost Reimbursement	30,000	30,000	-	-	0.00%	-	**
432150	Motor Vehicle In Lieu	20,000	20,000	-	-	0.00%	-	**
432180	Public Safety Augmentation Tax	161,075	161,075	-	-	0.00%	-	**
432256	Other Grants	-	4,200	-	-	0.00%	-	**
INTERGOVERNMENTAL - TOTAL		\$ 371,075	\$ 375,275	\$ -	\$ -	0.00%	\$ -	**

* = Actual data is reported through July.

CHARGES FOR SERVICES
July 2021 General Fund Revenues (8% of year)

Acct. No.	Description	FY 2021/22		FY 2021/22		FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
		Adopted Budget		Amended Budget		Activity During July	Year To Date Actual *			
101	General Fund									
433100	Charges For Services	\$ 105,280		\$ 105,280		\$ 6,683	\$ 6,683	6.35%	\$ 5,149	29.79%
433136	Information Technology Charges	30,345		30,345		2,529	2,529	8.33%	-	100.00%
CHARGES FOR SERVICES - TOTAL		\$ 135,625		\$ 135,625		\$ 9,212	\$ 9,212	6.79%	\$ 5,149	78.91%

* = Actual data is reported through July.

FEES AND PERMITS
July 2021 General Fund Revenues (8% of year)

Acct. No.	Description	FY 2021/22	FY 2021/22	FY 2021/22		% of Budget	FY 2020/21	% Change
		Adopted	Amended	Activity During	Year To Date		Actual	From
		Budget	Budget	July	Actual *			Prior Year
101	General Fund							
431100	Building Plan Check Fees	\$ 70,000	\$ 70,000	\$ 5,847	\$ 5,847	8.35%	\$ 6,268	-6.72%
431105	Mechanical Permits	250,000	250,000	3,785	3,785	1.51%	54,380	-93.04%
431110	Building Permits	750,000	750,000	26,007	26,007	3.47%	236,239	-88.99%
431115	Plumbing Permits	80,000	80,000	995	995	1.24%	20,945	-95.25%
431120	Electrical Permits	150,000	150,000	5,966	5,966	3.98%	19,494	-69.40%
431130	Engineering Plan Check Fees	33,300	33,300	-	-	0.00%	810	-100.00%
431135	Public Works Permits	40,000	40,000	3,225	3,225	8.06%	3,001	7.46%
431140	S M I P - Commercial Fees	500	500	-	-	0.00%	-	**
431145	S M I P-Residential Permits	1,000	1,000	-	-	0.00%	-	**
431146	SB 1473 Fee	2,500	2,500	70	70	2.80%	495	-85.86%
431155	Grading Permits	-	-	1,470	1,470	**	-	100.00%
431160	Solid Waste Impact Fees	1,150,000	1,150,000	-	-	0.00%	-	**
431185	Parking Permits	50,000	50,000	725	725	1.45%	2,418	-70.02%
431190	Towing Franchise Fee	30,000	30,000	3,870	3,870	12.90%	15,300	-74.71%
431195	Other Fees & Permits	15,000	15,000	2,360	2,360	15.73%	4,995	-52.75%
433200	Conditional Use Permit	6,000	6,000	2,485	2,485	41.42%	-	100.00%
433205	Precise Plan Of Design	15,000	15,000	-	-	0.00%	-	**
433210	Variance	2,000	2,000	-	-	0.00%	-	**
433220	Preliminary Plan Review	6,000	6,000	-	-	0.00%	-	**
433225	Environmental Services	4,400	4,400	-	-	0.00%	-	**
433227	Foreclosure Registration	10,850	10,850	-	-	0.00%	1,343	-100.00%
433230	Zoning Entitlements	5,000	5,000	-	-	0.00%	-	**
433235	Land Divisions	10,000	10,000	-	-	0.00%	-	**
433240	Special Event Permits	500	500	-	-	0.00%	-	**
433245	Sign/Ban'R/Gar Sa/Temp Use Per	6,000	6,000	1,360	1,360	22.67%	230	491.30%
433250	Ministerial Services	15,000	15,000	605	605	4.03%	2,010	-69.90%
433260	Landscape Plan Check	1,000	1,000	-	-	0.00%	-	**
433270	General Plan Maint Surcharge	15,000	15,000	105	105	0.70%	5,565	-98.11%

FEES AND PERMITS
July 2021 General Fund Revenues (8% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During July	Year To Date Actual *			
101	General Fund							
433285	Other Developmental Fees	5,000	5,000	-	-	0.00%	1,209	-100.00%
433305	General Recreation Programs	24,000	24,000	4,272	4,272	17.80%	-	100.00%
433315	Sports Fields	22,500	22,500	2,745	2,745	12.20%	-	100.00%
437115	Recycling Fees	93,750	93,750	-	-	0.00%	-	**
430505	New/Moved Bus Lic Appl Rev	40,000	40,000	2,930	2,930	7.33%	2,530	15.81%
430510	Business Tax Renewal Process	130,000	130,000	1,810	1,810	1.39%	1,525	18.69%
430515	SB 1186	3,000	3,000	240	240	8.00%	185	29.73%
FEES AND PERMITS - TOTAL		\$ 3,037,300	\$ 3,037,300	\$ 70,872	\$ 70,872	2.33%	\$ 378,942	-81.30%

* = Actual data is reported through July.

FINES AND FORFEITURES
July 2021 General Fund Revenues (8% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During July	Year To Date Actual *			
101	General Fund							
434100	General Fines	\$ 600	\$ 600	\$ -	\$ -	0.00%	\$ -	**
434105	Motor Vehicle Fines	120,670	120,670	-	-	0.00%	-	**
434110	Parking Citations	205,000	205,000	3,437	3,437	1.68%	7,385	-53.46%
434115	DMV Parking Collections	70,300	70,300	-	-	0.00%	-	**
434120	Administrative Citations	15,000	15,000	-	-	0.00%	600	-100.00%
FINES AND FORFEITURES - TOTAL		\$ 411,570	\$ 411,570	\$ 3,437	\$ 3,437	0.84%	\$ 7,985	-56.96%

* = Actual data is reported through July.

USE OF MONEY AND PROPERTY
July 2021 General Fund Revenues (8% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During July	Year To Date Actual *			
101	General Fund							
435100	Interest Earned	\$ 185,000	\$ 185,000	\$ -	\$ -	0.00%	\$ -	**
435110	Unrealized Gains (Losses)	-	-	(31,160)	(31,160)	**	34,505	-190.31%
435200	Interest on Loan to Landscape District Fund	16,570	16,570	-	-	0.00%	-	**
436127	Outdoor Picnic Shelters	7,450	7,450	4,460	4,460	59.87%	-	100.00%
436128	SCP Fields Rental	-	-	910	910	**	-	100.00%
436135	Pac Bell Mobile Svcs-Rent	20,855	20,855	1,715	1,715	8.22%	1,679	2.14%
USE OF MONEY AND PROPERTY - TOTAL		\$ 229,875	\$ 229,875	\$ (24,075)	\$ (24,075)	-10.47%	\$ 36,184	-166.53%

MISCELLANEOUS REVENUE
July 2021 General Fund Revenues (8% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During July	Year To Date Actual *			
101	General Fund							
432256	Grant (non-government agency)	\$ 4,200	\$ 4,200	\$ -	\$ -	0.00%	\$ -	**
437105	Firework Services	475	475	-	-	**	-	**
437135	Expense Reimbursement	-	-	39,292	39,292	**	-	100.00%
437137	Loan Repayment from Landscape Maintenance	164,025	164,025	-	-	0.00%	-	**
437195	Other Revenue	30,000	30,000	33	33	0.11%	-	100.00%
MISCELLANEOUS REVENUE - TOTAL		\$ 198,700	\$ 198,700	\$ 39,325	\$ 39,325	19.79%	\$ -	100.00%

* = Actual data is reported through July.

TRANSFERS IN
July 2021 General Fund Revenues (8% of year)

Acct. No.	Description	FY 2021/22		FY 2021/22		FY 2021/22		% of Budget	FY 2020/21	% Change From Prior Year
		Adopted Budget		Amended Budget		Activity During July	Year To Date Actual *		Actual	
101	General Fund									
439211	Transfer From Gas Tax Fund	\$ 205,000		\$ 205,000		\$ 17,083	\$ 17,083	8.33%	\$ -	100.00%
439223	Transfer From Protective Services Fund	375,000		375,000		4,576	4,576	1.22%	-	100.00%
439242	Transfer Fr Supp Law Enf Grant	150,000		150,000		12,500	12,500	8.33%	-	100.00%
	TRANSFERS IN - TOTAL	\$ 730,000		\$ 730,000		\$ 34,159	\$ 34,159	4.68%	\$ -	100.00%

City of Stanton
July 2021 General Fund Expenditures (8% of year)

Division No.	Description	FY 2021/22		FY 2021/22		FY 2021/22		FY 2020/21	% Change from Prior Year
		Adopted Budget		Amended Budget		Activity During July	Year to Date Actual *	Percent of Budget	
1100	City Council	\$ 116,710		\$ 116,710		\$ 15,924	\$ 15,924	13.64%	\$ 12,432 28.09%
1200	City Attorney	302,000		302,000		-	-	0.00%	- **
1300	City Manager	473,195		473,195		45,096	45,096	9.53%	13,200 241.64%
1400	City Clerk	190,515		190,515		14,304	14,304	7.51%	7,279 96.51%
1410	Personnel/Risk Management	176,885		176,885		10,481	10,481	5.93%	5,597 87.26%
1510	Information Technology	524,980		531,098		39,053	39,053	7.35%	66,816 -41.55%
	Administration	1,784,285		1,790,403		124,858	124,858	6.97%	105,324 18.55%
1500	Finance	862,565		890,691		57,407	57,407	6.45%	28,572 100.92%
1600	Non-Dept (excludes Transfers)	48,000		48,000		-	-	0.00%	- **
	Finance	910,565		938,691		57,407	57,407	6.12%	28,572 100.92%
1520	Emergency Preparedness	5,000		57,796		-	-	0.00%	- **
2100	Law Enforcement	12,197,850		12,197,850		725	725	0.01%	- 100.00%
2200	Fire Protection	5,166,860		5,166,860		-	-	0.00%	- **
2230	Contractual Ambulance Svcs	2,500		2,500		-	-	0.00%	- **
2400	Animal Control Services	191,390		191,390		46,305	46,305	24.19%	- 100.00%
2500	Public Safety-Other	110,175		110,175		26,117	26,117	23.71%	4,043 545.98%
4300	Parking Control	250,890		250,890		10,581	10,581	4.22%	8,591 23.16%
6200	Code Enforcement	519,870		519,870		23,325	23,325	4.49%	16,504 41.33%
	Public Safety	18,444,535		18,497,331		107,053	107,053	0.58%	29,138 267.40%
3000	Public Works Administration	507,575		507,575		40,896	40,896	8.06%	12,194 235.38%
3100	Engineering	145,390		148,640		20,059	20,059	13.50%	17,763 12.93%
3200	Public Facilities	436,340		436,340		5,561	5,561	1.27%	5,806 -4.22%
3300	Crossing Guard	43,165		43,165		-	-	0.00%	- **
3400	Parks Maintenance	412,680		443,580		10,127	10,127	2.28%	8,830 14.69%
3500	Street Maintenance	498,980		498,980		7,982	7,982	1.60%	17,618 -54.69%
3600	Storm Drains	115,860		115,860		-	-	0.00%	- **
6300	Graffiti Abatement	101,900		101,900		2,406	2,406	2.36%	1,272 89.15%
	Public Works	2,261,890		2,296,040		87,031	87,031	3.79%	63,483 37.09%
4000	Community Development Administration	313,625		313,625		52,833	52,833	16.85%	2,996 1663.45%
4100	Planning	344,590		610,987		15,789	15,789	2.58%	13,128 20.27%

* = Actual data is reported through July.

City of Stanton
July 2021 General Fund Expenditures (8% of year)

Division No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		Percent of Budget	FY 2020/21 Actual	% Change from Prior Year
				Activity During July	Year to Date Actual *			
	Community Development, Continued							
4200	Building Regulation	784,255	784,255	3,332	3,332	0.42%	3,911	-14.80%
4400	Business Relations	37,800	37,800	-	-	0.00%	-	**
	Community Development	1,480,270	1,746,667	71,954	71,954	4.12%	20,035	259.14%
5000	Public Information Office ⁽¹⁾	120,600	120,600	4,771	4,771	3.96%	-	100.00%
5100	Community Services Administration	509,015	509,015	68,187	68,187	13.40%	24,526	178.02%
5200	Community Center Operations	170,530	170,530	3,626	3,626	2.13%	372	874.73%
5300	Park Operations	224,470	224,470	10,937	10,937	4.87%	6,674	63.87%
5400	Senior Citizen Programs	61,515	61,515	3,077	3,077	5.00%	1,854	65.97%
5500	Recreation Programs ⁽¹⁾	48,900	48,900	6,563	6,563	13.42%	-	100.00%
	Community Services	1,135,030	1,135,030	97,161	97,161	8.56%	33,426	190.67%
	Transfer to FACT Grant	17,100	17,100	1,425	1,425	8.33%	-	100.00%
	Transfer to Senior Transportation Fund	10,565	10,565	130	130	1.23%	101	28.71%
	Transfer to SCP Maintenance	41,140	41,140	3,428	3,428	8.33%	-	100.00%
	Transfers to Other Funds	68,805	68,805	4,983	4,983	7.24%	101	4833.66%
	TOTAL EXPENDITURES	\$ 26,085,380	\$ 26,472,967	\$ 550,447	\$ 550,447	2.08%	\$ 280,079	96.53%

(1) - New division in the Fiscal Year 2021/22 Adopted Budget.

* = Actual data is reported through July.

Administration - Vazquez
July 2021 General Fund Expenditures (8% of year)

Acct. No.	Description	FY 2021/22					FY 2020/21 Actual	% Change From Prior Year
		FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	Activity During July	Year to Date Actual *	% of Budget		
101	General Fund							
1100	City Council							
501105	Salaries-Elected	\$ 52,200	\$ 52,200	\$ 4,023	\$ 4,023	7.71%	\$ 2,514	60.02%
502120	Medicare/Fica	740	740	58	58	7.84%	36	61.11%
502130	Other Benefit Charges	770	770	-	-	0.00%	-	**
602100	Special Dept Expense	10,000	10,000	337	337	3.37%	2,073	-83.74%
602110	Office Expense	2,000	2,000	-	-	0.00%	-	**
607100	Membership/Dues	36,585	36,585	8,719	8,719	23.83%	7,809	11.65%
607110	Travel/Conference/Meetings	11,000	11,000	-	-	0.00%	-	**
612115	Liability Insurance Charge	3,415	3,415	2,787	2,787	81.61%	-	100.00%
1100	City Council Total	116,710	116,710	15,924	15,924	13.64%	12,432	28.09%
1200	City Attorney							
608105	Professional Services	302,000	302,000	-	-	0.00%	-	**
1200	City Attorney Total	302,000	302,000	-	-	0.00%	-	**
1300	City Manager							
501110	Salaries-Regular	269,710	269,710	12,352	12,352	4.58%	9,459	30.58%
502100	Retirement	79,735	79,735	3,097	3,097	3.88%	2,352	31.68%
502105	Workers Comp Insurance	6,250	6,250	245	245	3.92%	-	100.00%
502110	Health/Life Insurance	25,545	25,545	1,622	1,622	6.35%	1,252	29.55%
502111	Medical In-Lieu Pay	2,100	2,100	85	85	4.05%	-	100.00%
502115	Unemployment Insurance	525	525	-	-	0.00%	-	**
502120	Medicare/Fica	3,580	3,580	178	178	4.97%	137	29.93%
502130	Other Benefit Charges	1,730	1,730	109	109	6.30%	-	100.00%
602110	Office Expense	1,200	1,200	-	-	0.00%	-	**
602115	Postage	250	250	2	2	0.80%	-	100.00%
607100	Membership/Dues	800	800	926	926	115.75%	-	100.00%
607110	Travel/Conference/Meetings	5,600	5,600	-	-	0.00%	-	**
608105	Professional Services	48,000	48,000	4,000	4,000	8.33%	-	100.00%

* = Actual data is reported through July.

Administration - Vazquez
July 2021 General Fund Expenditures (8% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During July	Year to Date Actual *	% of Budget		
1300	City Manager, Continued							
612105	Vehicle Replacement Charge	700	700	58	58	8.29%	-	100.00%
612115	Liability Insurance Charge	27,470	27,470	22,422	22,422	81.62%	-	100.00%
1300	City Manager Total	473,195	473,195	45,096	45,096	9.53%	13,200	241.64%
1400	City Clerk							
501110	Salaries-Regular	110,905	110,905	4,639	4,639	4.18%	4,567	1.58%
502100	Retirement	34,480	34,480	1,561	1,561	4.53%	1,509	3.45%
502105	Workers Comp Insurance	1,985	1,985	92	92	4.63%	-	100.00%
502110	Health/Life Insurance	19,080	19,080	847	847	4.44%	860	-1.51%
502115	Unemployment Insurance	330	330	-	-	0.00%	-	**
502120	Medicare/Fica	1,550	1,550	65	65	4.19%	63	3.17%
502130	Other Benefit Charges	965	965	41	41	4.25%	-	100.00%
602110	Office Expense	2,250	2,250	383	383	17.02%	-	100.00%
602115	Postage	500	500	24	24	4.80%	-	100.00%
602120	Books/Periodicals	100	100	-	-	0.00%	-	**
607100	Membership/Dues	1,130	1,130	-	-	0.00%	-	**
607110	Travel/Conference/Meetings	750	750	-	-	0.00%	-	**
607115	Training	2,500	2,500	70	70	2.80%	-	100.00%
608105	Professional Services	6,000	6,000	780	780	13.00%	780	0.00%
608140	Elections	360	360	-	-	0.00%	(500)	-100.00%
612105	Vehicle Replacement Charge	580	580	48	48	8.28%	-	100.00%
612115	Liability Insurance Charge	7,050	7,050	5,754	5,754	81.62%	-	100.00%
1400	City Clerk Total	190,515	190,515	14,304	14,304	7.51%	7,279	96.51%
1510	Information Technology							
501110	Salaries-Regular	81,120	81,120	3,231	3,231	3.98%	2,822	14.49%
501115	Salaries-Overtime	10,000	10,000	-	-	0.00%	228	-100.00%
502100	Retirement Charges	22,940	22,940	1,088	1,088	4.74%	943	15.38%
502105	Workers Comp Insurance	1,320	1,320	64	64	4.85%	-	100.00%

* = Actual data is reported through July.

Administration - Vazquez
July 2021 General Fund Expenditures (8% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During July	Year to Date Actual *	% of Budget		
1510	Information Technology, Continued							
502110	Health/Life Insurance	19,550	19,550	711	711	3.64%	648	9.72%
502115	Unemployment Insurance	300	300	-	-	0.00%	-	100.00%
502120	Medicare/Fica	1,080	1,080	42	42	3.89%	40	5.00%
502130	Other Benefit Charges	680	680	28	28	4.12%	-	100.00%
602140	Materials & Supplies	15,000	15,000	-	-	0.00%	119	-100.00%
603105	Equipment Maintenance	25,000	25,000	97	97	0.39%	-	100.00%
604100	Communications	97,900	97,900	-	-	0.00%	-	**
608100	Contractual Services	244,925	244,925	29,576	29,576	12.08%	61,626	-52.01%
612115	Liability Insurance Charge	5,165	5,165	4,216	4,216	81.63%	-	100.00%
701050	Computer Software	-	6,118	-	-	0.00%	-	**
701105	Equipment-General	-	-	-	-	**	390	-100.00%
1510	Information Technology Total	524,980	531,098	39,053	39,053	7.35%	66,816	-41.55%
TOTAL ADMINISTRATION-VAZQUEZ		\$ 1,607,400	\$ 1,613,518	\$ 114,377	\$ 114,377	7.09%	\$ 99,727	14.69%

* = Actual data is reported through July.

Administration - Guzman
July 2021 General Fund Expenditures (8% of year)

		FY 2021/22							
		FY 2021/22	FY 2021/22					FY 2020/21	% Change
Acct. No.	Description	Adopted	Amended	Activity During	Year to Date				From Prior
		Budget	Budget	July	Actual *	% of Budget		Actual	Year
101	General Fund								
1410	Personnel/Risk Management								
501110	Salaries-Regular	\$ 91,820	\$ 91,820	\$ 3,748	\$ 3,748	4.08%	\$ 3,777	-0.77%	
502100	Retirement	18,940	18,940	876	876	4.63%	859	1.98%	
502105	Workers Comp Insurance	1,590	1,590	74	74	4.65%	-	100.00%	
502110	Health/Life Insurance	16,075	16,075	616	616	3.83%	756	-18.52%	
502111	Medical In-Lieu Pay	-	-	100	100	**	-	100.00%	
502115	Unemployment Insurance	300	300	-	-	0.00%	-	**	
502120	Medicare/Fica	1,285	1,285	56	56	4.36%	55	1.82%	
502130	Other Benefit Charges	800	800	33	33	4.13%	-	100.00%	
602110	Office Expense	1,400	1,400	-	-	0.00%	-	**	
602115	Postage	200	200	10	10	5.00%	-	100.00%	
607100	Membership/Dues	725	725	150	150	20.69%	150	0.00%	
607110	Travel/Conference/Meetings	2,000	2,000	-	-	0.00%	-	**	
607115	Training	6,000	6,000	-	-	0.00%	-	**	
607120	Education Reimbursement Program	10,000	10,000	-	-	0.00%	-	**	
608105	Professional Services	10,000	10,000	-	-	0.00%	-	**	
608125	Advertising/ Business Dev't	1,800	1,800	-	-	0.00%	-	**	
609125	Employee/Volunteer Recognition	7,500	7,500	-	-	0.00%	-	**	
612105	Vehicle Replacement Charge	610	610	51	51	8.36%	-	100.00%	
612115	Liability Insurance Charge	5,840	5,840	4,767	4,767	81.63%	-	100.00%	
TOTAL ADMINISTRATION-GUZMAN		\$ 176,885	\$ 176,885	\$ 10,481	\$ 10,481	5.93%	\$ 5,597	87.26%	

* = Actual data is reported through July.

Finance-Bannigan
July 2021 General Fund Expenditures (8% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During July	Year to Date Actual *	% of Budget		
101	General Fund							
1500	Finance							
501110	Salaries-Regular	\$ 466,220	\$ 466,220	\$ 19,489	\$ 19,489	4.18%	\$ 18,031	8.09%
501115	Salaries-Overtime	500	500	-	-	0.00%	-	**
501120	Salaries-Part Time	42,415	42,415	1,926	1,926	4.54%	2,534	-23.99%
502100	Retirement	112,590	112,590	5,221	5,221	4.64%	5,217	0.08%
502105	Workers Comp Insurance	8,960	8,960	424	424	**	-	100.00%
502110	Health/Life Insurance	53,520	53,520	2,227	2,227	4.16%	1,669	33.43%
502111	Medical In-Lieu Pay	4,920	4,920	505	505	**	-	**
502115	Unemployment Insurance	1,935	1,935	-	-	0.00%	28	-100.00%
502120	Medicare/Fica	7,120	7,120	270	270	3.79%	257	5.06%
502130	Other Benefit Charges	4,470	4,470	172	172	3.85%	-	100.00%
602110	Office Expense	8,000	8,000	-	-	0.00%	-	**
602115	Postage	5,000	5,000	151	151	3.02%	-	100.00%
602120	Books/Periodicals	415	415	-	-	0.00%	-	**
607100	Membership/Dues	795	795	-	-	0.00%	-	**
607110	Travel/Conference/Meetings	4,200	4,200	420	420	10.00%	-	100.00%
607115	Training	1,700	1,700	-	-	0.00%	-	**
608105	Professional Services	88,035	116,161	-	-	0.00%	-	**
608107	Financial Services	17,600	17,600	95	95	0.54%	836	-88.64%
612105	Vehicle Replacement Charge	1,220	1,220	102	102	8.36%	-	100.00%
612115	Liability Insurance Charge	32,350	32,350	26,405	26,405	81.62%	-	100.00%
702100	Furniture-Office	600	600	-	-	0.00%	-	**
1500	Finance Total	862,565	890,691	57,407	57,407	6.45%	28,572	100.92%

* = Actual data is reported through July.

Finance-Bannigan
July 2021 General Fund Expenditures (8% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During July	Year to Date Actual *			
1600	Non-Departmental							
602100	Special Dept Expense	3,000	3,000	-	-	0.00%	-	**
611105	Revenue Sharing-City of Anaheim	40,000	40,000	-	-	0.00%	-	**
611116	Payment to Other Agencies	5,000	5,000	-	-	0.00%	-	**
1600	Non-Departmental Total	48,000	48,000	-	-	0.00%	-	**
TOTAL FINANCE		\$ 910,565	\$ 938,691	\$ 57,407	\$ 57,407	6.12%	\$ 28,572	100.92%

* = Actual data is reported through July.

Public Works - Ames
July 2021 General Fund Expenditures (8% of year)

		FY 2021/22											
		FY 2021/22		FY 2021/22						% Change			
Acct. No.	Description	Adopted		Amended		Activity	Year to Date		FY 2020/21	From Prior			
		Budget		Budget		During July	Actual *	% of Budget	Actual	Year			
101	General Fund												
3000	Public Works Administration												
501110	Salaries-Regular	\$	318,785	\$	318,785	\$	5,948	\$	5,948	1.87%	\$	8,285	-28.21%
501120	Salaries-Part Time		16,710		16,710		721		721	4.31%		555	29.91%
502100	Retirement Charges		68,410		68,410		1,437		1,437	2.10%		1,894	-24.13%
502105	Workers Comp Insurance		5,820		5,820		132		132	2.27%		-	100.00%
502110	Health/Life Insurance		50,580		50,580		1,269		1,269	2.51%		1,333	-4.80%
502111	Medical In-Lieu Pay		600		600		50		50	8.33%		-	100.00%
502115	Unemployment Insurance		1,200		1,200		-		-	0.00%		-	**
502120	Medicare/Fica		4,575		4,575		94		94	2.05%		127	-25.98%
502130	Other Benefit Charges		2,680		2,680		53		53	1.98%		-	100.00%
612115	Liability Insurance Charge		38,215		38,215		31,192		31,192	81.62%		-	100.00%
3000	Public Works Administration Total		507,575		507,575		40,896		40,896	8.06%		12,194	235.38%
3100	Engineering												
501110	Salaries-Regular		39,040		39,040		3,304		3,304	8.46%		2,260	46.19%
502100	Retirement		8,525		8,525		772		772	9.06%		514	50.19%
502105	Workers Comp Insurance		715		715		65		65	9.09%		-	100.00%
502110	Health/Life Insurance		8,920		8,920		787		787	8.82%		559	40.79%
502115	Unemployment Insurance		135		135		-		-	0.00%		-	**
502120	Medicare/Fica		565		565		45		45	7.96%		30	33.33%
502130	Other Benefit Charges		360		360		29		29	8.06%		-	100.00%
602110	Office Expense		2,100		2,100		-		-	0.00%		-	**
602140	Materials & Supplies		2,500		2,500		-		-	0.00%		-	**
607100	Membership/Dues		1,850		1,850		600		600	32.43%		-	100.00%
607110	Travel/Conference/Meetings		1,300		1,300		-		-	0.00%		-	**
607115	Training		1,000		1,000		-		-	0.00%		-	**
608110	Engineering Services		44,400		47,650		14,400		14,400	30.22%		14,400	0.00%

* = Actual data is reported through July.

Public Works - Ames
July 2021 General Fund Expenditures (8% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During July	Year to Date Actual *	% of Budget		
3100	Engineering, Continued							
608120	Plan Checking Services	33,300	33,300	-	-	0.00%	-	**
612105	Vehicle Replacement Charge	680	680	57	57	8.38%	-	100.00%
3100	Engineering Total	145,390	148,640	20,059	20,059	13.50%	17,763	12.93%
3200	Public Facilities							
501110	Salaries-Regular	21,950	21,950	1,815	1,815	8.27%	1,036	75.19%
501115	Salaries-Overtime	300	300	46	46	15.33%	-	100.00%
502100	Retirement	5,185	5,185	424	424	8.18%	237	78.90%
502105	Workers Comp Insurance	425	425	36	36	8.47%	-	100.00%
502110	Health/Life Insurance	4,820	4,820	328	328	6.80%	210	56.19%
502115	Unemployment Insurance	150	150	12	12	8.00%	-	100.00%
502120	Medicare/Fica	305	305	27	27	8.85%	15	80.00%
502130	Other Benefit Charges	200	200	16	16	8.00%	-	100.00%
602100	Special Dept Expense	7,885	7,885	-	-	0.00%	-	**
602110	Office Expense	2,100	2,100	-	-	0.00%	-	**
602130	Clothing	3,500	3,500	(34)	(34)	-0.97%	-	**
602135	Safety Equipment	500	500	-	-	0.00%	-	**
602140	Materials & Supplies	8,000	8,000	-	-	0.00%	-	**
603110	Building Maintenance	123,240	123,240	-	-	0.00%	834	-100.00%
604100	Communications	35,000	35,000	248	248	0.71%	70	254.29%
604105	Utilities	140,000	140,000	645	645	0.46%	-	100.00%
608100	Contractual Services	65,000	65,000	1,693	1,693	2.60%	3,404	-50.26%
611110	O.C. Sanitation District User Fee	14,120	14,120	-	-	0.00%	-	**
612105	Vehicle Replacement Charge	3,660	3,660	305	305	8.33%	-	100.00%
3200	Public Facilities Total	436,340	436,340	5,561	5,561	1.27%	5,806	-4.22%
3300	Crossing Guard							
608175	Crossing Guard Services	43,165	43,165	-	-	0.00%	-	**
3300	Crossing Guard Total	43,165	43,165	-	-	0.00%	-	**

* = Actual data is reported through July.

Public Works - Ames
July 2021 General Fund Expenditures (8% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During July	Year to Date Actual *	% of Budget		
3400	Parks Maintenance							
501110	Salaries-Regular	75,595	75,595	3,759	3,759	4.97%	1,902	97.63%
501115	Salaries-Overtime	2,500	2,500	108	108	4.32%	51	111.76%
502100	Retirement	15,705	15,705	874	874	5.57%	434	101.38%
502105	Workers Comp Insurance	1,320	1,320	74	74	5.61%	-	100.00%
502110	Health/Life Insurance	11,420	11,420	653	653	5.72%	328	99.09%
502111	Medical In-Lieu Pay	840	840	53	53	6.31%	-	100.00%
502115	Unemployment Insurance	405	405	16	16	3.95%	-	100.00%
502120	Medicare/Fica	1,060	1,060	57	57	5.38%	29	96.55%
502130	Other Benefit Charges	680	680	33	33	4.85%	-	100.00%
602100	Special Dept Expense	5,000	5,000	-	-	0.00%	-	**
603105	Equipment Maintenance	15,000	15,000	-	-	0.00%	-	**
604105	Utilities	176,000	176,000	243	243	0.14%	-	100.00%
605100	Land Lease	3,000	33,900	2,661	2,661	7.85%	5,161	-48.44%
608100	Contractual Services	99,700	99,700	1,225	1,225	1.23%	925	32.43%
612105	Vehicle Replacement Charge	4,455	4,455	371	371	8.33%	-	**
3400	Parks Maintenance Total	412,680	443,580	10,127	10,127	2.28%	8,830	14.69%
3500	Street Maintenance							
501110	Salaries-Regular	106,230	106,230	4,170	4,170	3.93%	4,258	-2.07%
501115	Salaries-Overtime	4,000	4,000	280	280	7.00%	150	86.67%
502100	Retirement	23,180	23,180	969	969	4.18%	987	-1.82%
502105	Workers Comp Insurance	1,930	1,930	83	83	4.30%	-	100.00%
502110	Health/Life Insurance	16,000	16,000	694	694	4.34%	734	-5.45%
502111	Medical In-Lieu Pay	2,310	2,310	144	144	6.23%	-	100.00%
502115	Unemployment Insurance	615	615	20	20	3.25%	-	100.00%
502120	Medicare/Fica	1,515	1,515	66	66	4.36%	64	3.13%
502130	Other Benefit Charges	970	970	37	37	3.81%	-	100.00%

* = Actual data is reported through July.

Public Works - Ames
July 2021 General Fund Expenditures (8% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During July	Year to Date Actual *	% of Budget		
3500	Street Maintenance, Continued							
602100	Special Dept Expense	3,000	3,000	-	-	0.00%	-	**
602125	Small Tools	4,000	4,000	-	-	0.00%	-	**
602140	Materials & Supplies	65,000	65,000	-	-	0.00%	-	**
603105	Equipment Maintenance	2,000	2,000	-	-	0.00%	-	**
608100	Contractual Services	190,000	190,000	-	-	0.00%	11,425	-100.00%
612105	Vehicle Replacement Charge	18,230	18,230	1,519	1,519	8.33%	-	100.00%
710190	Pavement Maintenance	60,000	60,000	-	-	0.00%	-	**
3500	Street Maintenance Total	498,980	498,980	7,982	7,982	1.60%	17,618	-54.69%
3600	Storm Drain Maintenance							
608155	Storm Water Monitor Program	115,860	115,860	-	-	0.00%	-	**
3600	Storm Drain Maintenance Total	115,860	115,860	-	-	0.00%	-	**
6300	Graffiti Abatement							
501110	Salaries-Regular	38,570	38,570	349	349	0.90%	879	-151.86%
501115	Salaries-Overtime	8,000	8,000	78	78	0.98%	-	100.00%
502100	Retirement Charges	8,935	8,935	81	81	0.91%	200	-146.91%
502105	Workers Comp Insurance	735	735	7	7	0.95%	-	100.00%
502110	Health/Life Insurance	8,215	8,215	96	96	1.17%	180	-87.50%
502115	Unemployment Insurance	255	255	5	5	1.96%	-	100.00%
502120	Medicare/Fica	540	540	6	6	1.11%	13	-116.67%
502130	Other Benefit Charges	350	350	3	3	0.86%	-	100.00%
602140	Materials & Supplies	15,000	15,000	631	631	4.21%	-	#DIV/0!
603105	Equipment Maintenance	7,500	7,500	-	-	0.00%	-	**
612105	Vehicle Replacement Charge	13,800	13,800	1,150	1,150	8.33%	-	100.00%
6300	Graffiti Abatement Total	101,900	101,900	2,406	2,406	2.36%	1,272	100.00%
TOTAL PUBLIC WORKS		\$ 2,261,890	\$ 2,296,040	\$ 87,031	\$ 87,031	3.79%	\$ 63,483	37.09%

* = Actual data is reported through July.

Public Safety - Wren
July 2021 General Fund Expenditures (8% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During July	Year to Date Actual *	% of Budget		
101	General Fund							
1520	Emergency Services							
602140	Materials & Supplies	\$ 5,000	\$ 5,000	\$ -	\$ -	0.00%	\$ -	**
608105	Professional Services	-	52,796	-	-	0.00%	-	**
1520	Emergency Services	5,000	57,796	-	-	0.00%	-	**
2100	Law Enforcement							
602100	Special Dept Expense	3,000	3,000	-	-	0.00%	-	**
602110	Office Expense	1,500	1,500	-	-	0.00%	-	**
602145	Gas/Oil/Lube	3,000	3,000	-	-	0.00%	-	**
604100	Communications	36,030	36,030	-	-	0.00%	-	**
608100	Contractual Services	18,350	18,350	-	-	0.00%	-	**
608160	O.C.S.D. Contract	8,629,270	8,629,270	-	-	0.00%	-	**
612105	Vehicle Replacement Charge	8,700	8,700	725	725	8.33%	-	100.00%
2100	Law Enforcement Total	8,699,850	8,699,850	725	725	0.01%	-	100.00%
2200	Fire Protection							
602100	Special Department Expense	40,800	40,800	-	-	0.00%	-	**
608185	O.C.F.A. Contract	3,626,060	3,626,060	-	-	0.00%	-	**
2200	Fire Protection Total	3,666,860	3,666,860	-	-	0.00%	-	**
2300	Ambulance Services							
608190	Contractual Ambulance Svcs	2,500	2,500	-	-	0.00%	-	**
2230	Ambulance Services Total	2,500	2,500	-	-	0.00%	-	**
2400	Animal Control Services							
608170	Animal Control Services	191,390	191,390	46,305	46,305	24.19%	-	100.00%
2400	Animal Control Services Total	191,390	191,390	46,305	46,305	24.19%	-	100.00%
2500	Public Safety-Other							
501110	Salaries-Regular	58,390	58,390	2,274	2,274	3.89%	2,074	9.64%
501120	Salaries-Part Time	-	-	-	-	**	1,145	-100.00%
502100	Retirement Charges	11,765	11,765	550	550	4.67%	689	-20.17%

* = Actual data is reported through July.

Public Safety - Wren
July 2021 General Fund Expenditures (8% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During July	Year to Date Actual *	% of Budget		
2500	Public Safety-Other, Continued							
502105	Workers Comp Insurance	945	945	45	45	4.76%	-	100.00%
502110	Health/Life Insurance	705	705	20	20	2.84%	87	-77.01%
502111	Medical In-Lieu Pay	2,100	2,100	175	175	8.33%	-	100.00%
502115	Unemployment Insurance	105	105	-	-	0.00%	-	**
502120	Medicare/Fica	785	785	36	36	4.59%	48	-25.00%
502130	Other Benefit Charges	375	375	20	20	5.33%	-	100.00%
602110	Office Expense	1,200	1,200	-	-	0.00%	-	**
602115	Postage	250	250	-	-	0.00%	-	**
607115	Training	700	700	-	-	0.00%	-	**
608100	Contractual Services	4,680	4,680	-	-	0.00%	-	**
612115	Liability Insurance Charge	28,175	28,175	22,997	22,997	81.62%	-	100.00%
2500	Public Safety-Other Total	110,175	110,175	26,117	26,117	23.71%	4,043	545.98%
4300	Parking Control							
501110	Salaries-Regular	142,590	142,590	6,158	6,158	4.32%	5,516	11.64%
501120	Salaries-Part Time	12,350	12,350	683	683	5.53%	786	-13.10%
502100	Retirement	36,055	36,055	1,872	1,872	5.19%	1,635	14.50%
502105	Workers Comp Insurance	2,735	2,735	135	135	4.94%	-	100.00%
502110	Health/Life Insurance	14,050	14,050	610	610	4.34%	560	8.93%
502111	Medical In-Lieu Pay	4,140	4,140	345	345	8.33%	-	100.00%
502115	Unemployment Insurance	705	705	-	-	0.00%	-	**
502120	Medicare/Fica	2,220	2,220	103	103	4.64%	94	9.57%
502130	Other Benefit Charges	1,445	1,445	55	55	3.81%	-	100.00%
602110	Office Expense	6,500	6,500	-	-	0.00%	-	**
602115	Postage	500	500	28	28	5.60%	-	100.00%
602130	Clothing	4,500	4,500	-	-	0.00%	-	**
604100	Communications	1,000	1,000	-	-	0.00%	-	**
608105	Professional Services	15,000	15,000	-	-	0.00%	-	**

* = Actual data is reported through July.

Public Safety - Wren
July 2021 General Fund Expenditures (8% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During July	Year to Date Actual *			
4300	Parking Control, Continued							
612105	Vehicle Replacement Charge	7,100	7,100	592	592	8.34%	-	100.00%
4300	Parking Control Total	250,890	250,890	10,581	10,581	4.22%	8,591	23.16%
6200	Code Enforcement							
501110	Salaries-Regular	330,660	330,660	14,600	14,600	4.42%	11,248	29.80%
501120	Salaries-Part Time	12,350	12,350	683	683	5.53%	402	69.90%
502100	Retirement	82,925	82,925	4,087	4,087	4.93%	3,175	28.72%
502105	Workers Comp Insurance	6,050	6,050	303	303	5.01%	-	100.00%
502110	Health/Life Insurance	40,430	40,430	2,126	2,126	5.26%	1,511	40.70%
502111	Medical In-Lieu Pay	4,560	4,560	380	380	8.33%	-	100.00%
502115	Unemployment Insurance	1,290	1,290	-	-	0.00%	-	**
502120	Medicare/Fica	4,835	4,835	222	222	4.59%	168	32.14%
502130	Other Benefit Charges	3,010	3,010	129	129	4.29%	-	100.00%
602110	Office Expense	1,500	1,500	-	-	0.00%	-	**
602115	Postage	1,000	1,000	40	40	4.00%	-	100.00%
602160	Code Enforcement Equipment	8,000	8,000	-	-	0.00%	-	**
603105	Equipment Maintenance	1,000	1,000	-	-	0.00%	-	**
604100	Communications	800	800	-	-	0.00%	-	**
607100	Membership/Dues	800	800	-	-	0.00%	-	**
607105	Mileage Reimbursement	100	100	-	-	0.00%	-	**
607110	Travel/Conference/Meetings	1,500	1,500	-	-	0.00%	-	**
607115	Training	1,000	1,000	-	-	0.00%	-	**
608100	Contractual Services	4,000	4,000	-	-	0.00%	-	**
608105	Professional Services	5,000	5,000	-	-	0.00%	-	**
612105	Vehicle Replacement Charge	9,060	9,060	755	755	8.33%	-	100.00%
6200	Code Enforcement Total	519,870	519,870	23,325	23,325	4.49%	16,504	41.33%
101	GENERAL FUND TOTAL	\$ 13,446,535	\$ 13,499,331	\$ 107,053	\$ 107,053	0.79%	\$ 29,138	267.40%

* = Actual data is reported through July.

Public Safety - Wren
July 2021 General Fund Expenditures (8% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During July	Year to Date Actual *			
102	General Fund (Transactions & Use Tax)							
2100	Law Enforcement							
608160	O.C.S.D. Contract	3,498,000	3,498,000	-	-	0.00%	-	**
2100	Law Enforcement Total	3,498,000	3,498,000	-	-	0.00%	-	**
2200	Fire Protection							
608185	O.C.F.A. Contract	1,500,000	1,500,000	-	-	0.00%	-	**
2200	Fire Protection Total	1,500,000	1,500,000	-	-	0.00%	-	**
102	TRANSACTIONS AND USE TAX TOTAL	\$ 4,998,000	\$ 4,998,000	\$ -	\$ -	0.00%	\$ -	**
	TOTAL PUBLIC SAFETY	\$ 18,444,535	\$ 18,497,331	\$ 107,053	\$ 107,053	0.58%	\$ 29,138	267.40%

* = Actual data is reported through July.

Community Development-Lilley
July 2021 General Fund Expenditures (8% of year)

		FY 2021/22							
		FY 2021/22	FY 2021/22					% Change	
Acct. No.	Description	Adopted	Amended	Activity	Year to Date	% of	FY 2020/21	From Prior	
		Budget	Budget	During July	Actual *	Budget	Actual	Year	
101	General Fund								
4000	Community Development Administration								
501110	Salaries-Regular	\$ 177,760	\$ 177,760	\$ 6,764	\$ 6,764	3.81%	\$ 2,022	234.52%	
502100	Retirement Charges	52,005	52,005	1,641	1,641	3.16%	569	188.40%	
502105	Workers Comp Insurance	4,280	4,280	134	134	3.13%	-	100.00%	
502110	Health/Life Insurance	17,810	17,810	730	730	4.10%	340	114.71%	
502115	Unemployment Insurance	345	345	-	-	0.00%	37	-100.00%	
502120	Medicare/Fica	2,315	2,315	95	95	4.10%	28	239.29%	
502130	Other Benefit Charges	1,145	1,145	60	60	5.24%	-	100.00%	
602110	Office Expense	1,000	1,000	-	-	0.00%	-	**	
602120	Books/Periodicals	1,200	1,200	178	178	14.83%	-	100.00%	
607100	Membership/Dues	1,600	1,600	-	-	0.00%	-	**	
607115	Training	1,200	1,200	-	-	0.00%	-	**	
612115	Liability Insurance Charge	52,965	52,965	43,231	43,231	81.62%	-	100.00%	
4000	Community Development Administration Total	313,625	313,625	52,833	52,833	16.85%	2,996	1663.45%	
4100	Planning								
501110	Salaries-Regular	207,355	207,355	10,167	10,167	4.90%	8,682	17.10%	
501115	Salaries-Overtime	1,200	1,200	-	-	0.00%	265	-100.00%	
501125	Salaries-Appointed	9,000	9,000	692	692	7.69%	433	59.82%	
502100	Retirement	65,640	65,640	2,376	2,376	3.62%	1,984	19.76%	
502105	Workers Comp Insurance	5,655	5,655	201	201	3.55%	-	100.00%	
502110	Health/Life Insurance	29,995	29,995	1,488	1,488	4.96%	1,572	-5.34%	
502115	Unemployment Insurance	900	900	6	6	0.67%	61	-90.16%	
502120	Medicare/Fica	3,140	3,140	156	156	4.97%	131	19.08%	
502130	Other Benefit Charges	2,095	2,095	89	89	4.25%	-	100.00%	
602110	Office Expense	-	-	(24)	(24)	**	-	100.00%	
602115	Postage	750	750	(134)	(134)	-17.87%	-	100.00%	
602140	Materials & Supplies	1,000	1,000	-	-	0.00%	-	**	

* = Actual data is reported through July.

Community Development-Lilley
July 2021 General Fund Expenditures (8% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During July	Year to Date Actual *			
4100	Planning, Continued							
607100	Membership/Dues	2,500	2,500	721	721	28.84%	-	100.00%
607110	Travel/Conference/Meetings	8,200	8,200	-	-	0.00%	-	**
607115	Training	1,550	1,550	-	-	0.00%	-	**
608100	Contractual Services	4,000	4,000	-	-	0.00%	-	**
608105	Professional Services	-	261,087	-	-	0.00%	-	**
608135	Microfilming	1,000	1,000	-	-	0.00%	-	**
612105	Vehicle Replacement Charge	610	610	51	51	8.36%	-	100.00%
4100	Planning Total	344,590	605,677	15,789	15,789	2.61%	13,128	20.27%
4200	Building Regulation							
501110	Salaries-Regular	50,370	50,370	2,196	2,196	4.36%	2,722	-19.32%
502100	Retirement	14,085	14,085	513	513	3.64%	618	-16.99%
502105	Workers Comp Insurance	1,130	1,130	43	43	3.81%	-	100.00%
502110	Health/Life Insurance	9,760	9,760	429	429	4.40%	521	-17.66%
502111	Medical In-Lieu Pay	-	-	31	31	**	-	100.00%
502115	Unemployment Insurance	300	300	69	69	23.00%	12	475.00%
502120	Medicare/Fica	730	730	32	32	4.38%	38	-15.79%
502130	Other Benefit Charges	480	480	19	19	3.96%	-	100.00%
602110	Office Expense	200	200	-	-	0.00%	-	**
602115	Postage	700	700	-	-	0.00%	-	**
602120	Books/Periodicals	500	500	-	-	0.00%	-	**
607100	Membership/Dues	250	250	-	-	0.00%	-	**
607110	Travel/Conference/Meetings	500	500	-	-	0.00%	-	**
607115	Training	1,000	1,000	-	-	0.00%	-	**
608115	Inspection Services	700,000	700,000	-	-	0.00%	-	**
608135	Microfilming	2,000	2,000	-	-	0.00%	-	**
611116	Payment to Other Agencies	2,250	2,250	-	-	0.00%	-	**
4200	Building Regulation Total	784,255	784,255	3,332	3,332	0.42%	3,911	-14.80%

* = Actual data is reported through July.

Community Development-Lilley
July 2021 General Fund Expenditures (8% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During July	Year to Date Actual *			
4400	Business Relations							
607100	Membership/Dues	2,000	2,000	-	-	0.00%	-	**
607115	Training	2,500	2,500	-	-	0.00%	-	**
608100	Contractual Services	2,250	2,250	-	-	0.00%	-	**
608105	Professional Services	15,000	15,000	-	-	0.00%	-	**
608145	Information Technology	3,750	3,750	-	-	0.00%	-	**
609100	Special Events	12,300	12,300	-	-	0.00%	-	**
4400	Business Relations	37,800	37,800	-	-	0.00%	-	**
101	GENERAL FUND TOTAL	\$ 1,480,270	\$ 1,741,357	\$ 71,954	\$ 71,954	4.13%	\$ 20,035	259.14%
102	General Fund (Transactions & Use Tax)							
4100	Planning							
608105	Professional Services	-	5,310	-	-	0.00%	-	**
102	TRANSACTIONS AND USE TAX TOTAL	\$ -	\$ 5,310	\$ -	\$ -	0.00%	\$ -	**
	TOTAL COMMUNITY DEVELOPMENT	\$ 1,480,270	\$ 1,746,667	\$ 71,954	\$ 71,954	4.12%	\$ 20,035	259.14%

* = Actual data is reported through July.

Community Service - Bobadilla
July 2021 General Fund Expenditures (8% of year)

		FY 2021/22							
		FY 2021/22	FY 2021/22					% Change	
Acct. No.	Description	Adopted	Amended	Activity	Year to Date		FY 2020/21	From Prior	
		Budget	Budget	During July	Actual *	% of Budget	Actual	Year	
101	General Fund								
5000	Public Information Office								
501110	Salaries-Regular	\$ 82,975	\$ 82,975	\$ 3,157	\$ 3,157	3.80%	\$ -	100.00%	
502100	Retirement Charges	18,765	18,765	738	738	3.93%	-	100.00%	
502105	Workers Comp Insurance	1,575	1,575	63	63	4.00%	-	100.00%	
502110	Health/Life Insurance	12,445	12,445	487	487	3.91%	-	100.00%	
502115	Unemployment Insurance	375	375	-	-	0.00%	-	**	
502120	Medicare/Fica	1,190	1,190	46	46	3.87%	-	100.00%	
502130	Other Benefit Charges	775	775	28	28	3.61%	-	100.00%	
602113	Social Media	2,500	2,500	-	-	0.00%	-	**	
607100	Membership/Dues	-	-	252	252	**	-	100.00%	
5000	Public Information Office	120,600	120,600	4,771	4,771	3.96%	-	100.00%	
5100	Community Services Administration								
501110	Salaries-Regular	279,875	279,875	11,979	11,979	4.28%	16,127	-25.72%	
501120	Salaries-Part Time	1,840	1,840	561	561	30.49%	1,773	-68.36%	
502100	Retirement	65,905	65,905	3,142	3,142	4.77%	4,018	-21.80%	
502105	Workers Comp Insurance	4,940	4,940	248	248	5.02%	-	100.00%	
502110	Health/Life Insurance	29,000	29,000	1,368	1,368	4.72%	2,113	-35.26%	
502111	Medical In-Lieu Pay	6,000	6,000	625	625	10.42%	-	100.00%	
502115	Unemployment Insurance	900	900	-	-	0.00%	9	-100.00%	
502120	Medicare/Fica	3,890	3,890	182	182	4.68%	255	-28.63%	
502130	Other Benefit Charges	2,245	2,245	106	106	4.72%	-	100.00%	
602100	Special Dept Expense	18,950	18,950	25	25	0.13%	231	-89.18%	
602110	Office Expense	3,185	3,185	-	-	0.00%	-	**	
602115	Postage	500	500	7	7	1.40%	-	100.00%	
603110	Building Maintenance	10,485	10,485	-	-	0.00%	-	**	
607100	Membership/Dues	1,160	1,160	892	892	76.90%	-	100.00%	
607115	Training	1,500	1,500	-	-	0.00%	-	**	

* = Actual data is reported through July.

Community Service - Bobadilla
July 2021 General Fund Expenditures (8% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During July	Year to Date Actual *	% of Budget		
5100	Community Services Administration, Continued							
609100	Special Events	11,500	11,500	-	-	0.00%	-	**
612105	Vehicle Replacement Charge	7,845	7,845	654	654	8.34%	-	100.00%
612115	Liability Insurance Charge	59,295	59,295	48,398	48,398	81.62%	-	100.00%
5100	Community Services Administration Total	509,015	509,015	68,187	68,187	13.40%	24,526	178.02%
5200	Community Center Operations							
501110	Salaries-Regular	34,750	34,750	1,609	1,609	4.63%	-	100.00%
501120	Salaries-Part Time	92,150	92,150	742	742	0.81%	97	664.95%
502100	Retirement	14,905	14,905	406	406	2.72%	-	100.00%
502105	Workers Comp Insurance	2,260	2,260	47	47	2.08%	-	100.00%
502110	Health/Life Insurance	6,130	6,130	259	259	4.23%	-	100.00%
502111	Medical In-Lieu Pay	2,700	2,700	125	125	4.63%	-	100.00%
502115	Unemployment Insurance	1,500	1,500	-	-	0.00%	-	**
502120	Medicare/Fica	1,855	1,855	36	36	1.94%	1	3500.00%
502130	Other Benefit Charges	1,370	1,370	15	15	1.09%	-	100.00%
602100	Special Dept Expense	4,820	4,820	50	50	1.04%	-	100.00%
602110	Office Expense	1,000	1,000	-	-	0.00%	-	**
603110	Building Maintenance	6,695	6,695	304	304	4.54%	274	10.95%
612105	Vehicle Replacement Charge	395	395	33	33	8.35%	-	100.00%
5200	Community Center Operations	170,530	170,530	3,626	3,626	2.13%	372	874.73%
5300	Park Operations							
501110	Salaries-Regular	76,300	76,300	2,965	2,965	3.89%	2,834	4.62%
501115	Salaries-Overtime	-	-	342	342	**	-	100.00%
501120	Salaries-Part Time	102,715	102,715	5,952	5,952	5.79%	2,615	127.61%
502100	Retirement	15,310	15,310	693	693	4.53%	645	7.44%
502105	Workers Comp Insurance	3,540	3,540	177	177	5.00%	-	100.00%
502110	Health/Life Insurance	11,275	11,275	465	465	4.12%	435	6.90%
502111	Medical In-Lieu Pay	2,000	2,000	125	125	6.25%	-	100.00%

* = Actual data is reported through July.

Community Service - Bobadilla
July 2021 General Fund Expenditures (8% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During July	Year to Date Actual *	% of Budget		
5300	Park Operations, Continued							
502115	Unemployment Insurance	2,025	2,025	53	53	2.62%	64	-17.19%
502120	Medicare/Fica	2,545	2,545	136	136	5.34%	81	67.90%
502130	Other Benefit Charges	2,260	2,260	29	29	1.28%	-	100.00%
602100	Special Dept Expense	5,500	5,500	-	-	0.00%	-	**
602110	Office Expense	1,000	1,000	-	-	0.00%	-	**
5300	Park Operations	224,470	224,470	10,937	10,937	4.87%	6,674	63.87%
5400	Senior Citizens Programs							
501110	Salaries-Regular	18,040	18,040	778	778	4.31%	503	54.67%
501120	Salaries-Part Time	31,995	31,995	1,793	1,793	5.60%	1,128	58.95%
502100	Retirement	3,470	3,470	182	182	5.24%	114	59.65%
502105	Workers Comp Insurance	880	880	51	51	5.80%	-	100.00%
502110	Health/Life Insurance	2,890	2,890	126	126	4.36%	85	48.24%
502111	Medical In-Lieu Pay	1,050	1,050	100	100	9.52%	-	100.00%
502115	Unemployment Insurance	600	600	-	-	0.00%	-	**
502120	Medicare/Fica	725	725	39	39	5.38%	24	62.50%
502130	Other Benefit Charges	665	665	8	8	1.20%	-	100.00%
609200	Senior Nutrition Program	1,200	1,200	-	-	0.00%	-	**
5400	Senior Citizens Programs	61,515	61,515	3,077	3,077	5.00%	1,854	65.97%
5500	Recreation Programs							
602115	Postage Clearing Account	9,000	9,000	3,047	3,047	33.86%	-	100.00%
602150	Recreation Brochure Mailing	23,100	23,100	3,100	3,100	13.42%	-	100.00%
608150	Contractual Recreation Program	16,800	16,800	416	416	2.48%	-	100.00%
5500	Recreation Programs	48,900	48,900	6,563	6,563	13.42%	-	100.00%
TOTAL COMMUNITY SERVICES		\$ 1,135,030	\$ 1,135,030	\$ 97,161	\$ 97,161	8.56%	\$ 33,426	190.67%

* = Actual data is reported through July.

Transfers to Other Funds-Bannigan
July 2021 General Fund Expenditures (8% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During July	Year to Date Actual *	% of Budget		
101	General Fund							
1600	Non-Departmental							
800250	Transfer to FACT Grant	\$ 17,100	\$ 17,100	\$ 1,425	\$ 1,425	8.33%	\$ -	100.00%
800251	Transfer to Senior Transportation Fund	10,565	10,565	130	130	1.23%	101	28.71%
800280	Transfer to SCP Maintenance Fund	41,140	41,140	3,428	3,428	8.33%	-	100.00%
	TOTAL TRANSFERS OUT	\$ 68,805	\$ 68,805	\$ 4,983	\$ 4,983	7.24%	\$ 101	4833.66%

* = Actual data is reported through July.

General Fund - Fund Balance Status

	General Fund (101)	Measure GG Transaction & Use Tax Fund (102)	Total
<u>Reserves as of June 30, 2021:</u>			
Capital Improvement (A)	\$ 5,000,000		\$ 5,000,000
Economic Uncertainty (B)	5,217,000		5,217,000
Emergency Disaster Continuity (C)	2,609,000		2,609,000
Equipment and Maintenance (A)	150,000		150,000
Technology Equipment (A)	150,000		150,000
Subtotal	13,126,000	-	13,126,000
Available Fund Balance (unreserved)	7,314,146	513,655	7,827,801
Total Fund Balance (Reserves & Available Fund Balance) as of June 30, 2021 **	20,440,146	513,655	20,953,801
Estimated increase (decrease) of fund balance during Fiscal Year 2021-22	(33,130)	-	(33,130)
Total Projected Fund Balance (Reserves & Available Fund Balance) as of June 30, 2022	\$ 20,407,016	\$ 513,655	\$ 20,920,671

Notes:

(A) - Flat amounts per Reserve Policy adopted on June 22, 2021 (City Resolution No. 2021-23).

(B) - Amount is equal to 20% of Fiscal Year 2021/22 operating expenditures budgeted in General Fund per Reserve Policy adopted on June 22, 2021 (City Resolution No. 2021-23).

(C) - Amount is equal to 10% of Fiscal Year 2021/22 operating expenditures budgeted in General Fund per Reserve Policy adopted on June 22, 2021 (City Resolution No. 2021-23).

** - Preliminary balance pending completion of City's Fiscal Year 2020/21 year end close and audited financial statements.

HOUSING AUTHORITY FUND (#285)
July 2021 Revenues and Expenditures (8% of year)

Account No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual *	% Change From Prior Year	
				Activity During July	Year to Date Actual *	% of Budget			
REVENUES									
435100	Interest	\$ 150,000	\$ 150,000	\$ -	\$ -	0.00%	\$ -	**	
435110	Unrealized Gains/Losses	-	-	5,006	5,006	**	-	100.00%	
436140	Tina Way/Pacific Ave. Property Rent	500,000	500,000	1,410	1,410	0.28%	57,379	-97.54%	
437135	Expense Reimbursement	2,000	2,000	-	-	0.00%	33	-100.00%	
TOTAL REVENUES		\$ 652,000	\$ 652,000	\$ 6,416	\$ 6,416	0.98%	\$ 57,412	-88.82%	
ESTIMATED EXPENDITURES AND OTHER USES									
Salaries and Benefits									
501110	Salaries-Regular	259,540	259,540	5,725	5,725	2.21%	5,723	0.03%	
501115	Salaries-Overtime	5,000	5,000	-	-	0.00%	-	**	
501120	Salaries-Part-Time	2,230	2,230	101	101	4.53%	97	4.12%	
502100	Retirement	71,340	71,340	1,480	1,480	2.07%	1,407	5.19%	
502105	Workers' Compensation	4,500	4,500	115	115	2.56%	-	100.00%	
502110	Health/Life Insurance	36,455	36,455	686	686	1.88%	939	-26.94%	
502111	Medical in Lieu	480	480	60	60	12.50%	77	-22.08%	
502115	Unemployment Insurance	1,035	1,035	-	-	0.00%	12	-100.00%	
502120	Medicare/FICA	3,675	3,675	79	79	2.15%	-	100.00%	
502130	Other Benefits	2,205	2,205	50	50	2.27%	-	100.00%	
Total-Salaries and Benefits		386,460	386,460	8,296	8,296	2.15%	8,255	0.50%	
Maintenance and Operations									
602110	Office Expense	1,000	1,000	-	-	0.00%	-	**	
602115	Postage	500	500	-	-	0.00%	-	**	
602140	Materials and Supplies	5,000	5,000	-	-	0.00%	-	**	
603120	Minor Repairs	15,000	15,000	-	-	0.00%	725	-100.00%	
604105	Utilities	50,000	50,000	-	-	0.00%	-	**	
607100	Membership Dues	5,300	5,300	-	-	0.00%	-	**	
607110	Travel/Conference/Meetings	1,000	1,000	-	-	0.00%	-	**	
607115	Training	2,500	2,500	-	-	0.00%	-	**	
608100	Contractual Services	-	2,457,940	624	624	0.03%	-	100.00%	
608105	Professional Services	437,000	410,000	6,250	6,250	1.52%	-	100.00%	

ATTACHMENT D - Page 1 of 2

HOUSING AUTHORITY FUND (#285)
July 2021 Revenues and Expenditures (8% of year)

Account No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual *	% Change From Prior Year
				Activity During July	Year to Date Actual *	% of Budget		
Maintenance and Operations , Continued								
610135	Relocation Assistance	40,000	40,000	2,000	2,000	5.00%	-	100.00%
610230	Navigation Center (North SPA)	30,000	30,000	-	-	0.00%	-	**
611110	O.C. Sanitation User Fee	21,400	21,400	-	-	0.00%	-	**
Total-Maintenance and Operations		608,700	3,039,640	8,874	8,874	0.29%	725	1124.00%
Allocated Charges								
612105	Vehicle Replacement Charge	10,075	10,075	840	840	8.34%	-	100.00%
612115	Liability Insurance Charge	16,190	16,190	13,215	13,215	81.62%	-	100.00%
612140	Information Technology Charge	24,075	24,075	2,006	2,006	8.33%	-	100.00%
614205	Admin Overhead	40,100	40,100	923	923	2.30%	1,012	-8.79%
Total-Allocated Charges		90,440	90,440	16,984	16,984	18.78%	1,012	1578.26%
TOTAL EXPENDITURES		\$ 1,085,600	\$ 3,516,540	\$ 34,154	\$ 34,154	0.97%	\$ 9,992	241.81%
REVENUES OVER (UNDER) EXPENDITURES		\$ (433,600)	\$ (2,864,540)	\$ (27,738)	\$ (27,738)		\$ 47,420	

* = Actual data is reported through July.

Housing Authority Fund (Fund 285) - Fund Balance Status

Available Fund Balance as of June 30, 2021 **	\$ 10,582,511
Estimated increase (decrease) of fund balance during Fiscal Year 2021-22	<u>171,860</u>
Projected Available Fund Balance as of June 30, 2022	<u><u>\$ 10,754,371</u></u>

** - Preliminary balance pending completion of City's Fiscal Year 2020/21 year end close and audited financial statements.

CITY OF STANTON
FY 2021/22
STATUS OF CAPITAL IMPROVEMENT PROJECTS (CIP)
JULY 1, 2021 THROUGH JULY 31, 2021

Task Code	Description	Adopted Budget 2021/22	FY 2020/21 Budget Carryover	Amended Budget 2021/22	YTD Actual 2021/22	Encumbrances	% Spent (Includes Encumbrances)	Remaining Budget
Street Projects								
2021-105	Traffic Signal Improvements - Fiscal Year 2020/21	\$ -	\$ 200,740	\$ 200,740	\$ -	\$ 109,784	54.7%	\$ 90,956
2022-101	Citywide Street Rehabilitation - Fiscal Year 2021/22	2,075,000	49,253	2,124,253	-	49,253	2.3%	\$ 2,075,000
2022-102	Citywide Street Sign Replacement	150,000	-	150,000	-	-	0.0%	150,000
Total Street Projects		\$ 2,225,000	\$ 249,993	\$ 2,474,993	\$ -	\$ 159,037	6.4%	\$ 2,315,956
Parks Projects								
2021-201	Park Master Plan	\$ -	\$ 100,870	\$ 100,870	\$ -	\$ -	0.0%	\$ 100,870
2021-202	Hollenbeck Rubber Replacement	-	200,735	200,735	-	-	0.0%	200,735
2021-203	Premier Park Play Equipment and Rubber	-	200,735	200,735	-	-	0.0%	200,735
2021-204	Harry Dotson Rubber	-	70,510	70,510	-	-	0.0%	70,510
2021-205	Dog Park (design)	50,000	-	50,000	-	-	0.0%	50,000
2022-201	Family Resource Center Improvements	425,000	-	425,000	-	-	0.0%	425,000
2022-202	Rehabilitate Building at Dotson Park	141,000	-	141,000	-	-	0.0%	141,000
Total Parks Projects		\$ 616,000	\$ 572,850	\$ 1,188,850	\$ -	\$ -	0.0%	\$ 1,188,850
Sewer								
2022-301	Sewer Master Plan Update	\$ 500,000	-	\$ 500,000	-	-	0.0%	\$ 500,000
Total Sewer		\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -	0.0%	\$ 500,000
GRAND TOTAL		\$ 3,341,000	\$ 822,843	\$ 4,163,843	\$ -	\$ 159,037	3.8%	\$ 4,004,806
Funding Source								
211	Gas Tax Fund	\$ 381,431	\$ -	\$ 381,431	\$ -	\$ -	0.0%	\$ 381,431
215	Road Maintenance Rehabilitation Account (RMRA) (SB-1)	1,060,640	49,253	1,109,893	-	49,253	4.4%	1,060,640
220	Measure M Turnback Fund	750,000	174,740	924,740	-	83,784	9.1%	840,956
222	CDBG Grant Fund	350,000	-	350,000	-	-	0.0%	350,000
262	Traffic Signal Impact Fees Fund	-	26,000	26,000	-	26,000	100.0%	-
263	Community Center Impact Fees Fund	141,000	-	141,000	-	-	0.0%	141,000
305	Capital Projects Fund (Reserves)	32,929	-	32,929	-	-	0.0%	32,929
310	Park In-Lieu Fund	125,000	572,850	697,850	-	-	0.0%	697,850
501	Sewer Maintenance Fund	500,000	-	500,000	-	-	0.0%	500,000
GRAND TOTAL		\$ 3,341,000	\$ 822,843	\$ 4,163,843	\$ -	\$ 159,037	3.8%	\$ 4,004,806

CITY OF STANTON

REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and City Council

DATE: October 12, 2021

**SUBJECT: AUGUST 2021 GENERAL FUND REVENUE AND EXPENDITURE
REPORT AND STATUS OF CAPITAL IMPROVEMENT PROGRAM**

REPORT IN BRIEF:

The Revenue and Expenditure Report for the month ended August 31, 2021, has been provided to the City Manager in accordance with Stanton Municipal Code Section 2.20.080 (D) and is being provided to City Council. This report includes information for both the City's General Fund and the Housing Authority Fund. In addition, staff has provided a status of the City's Capital Improvement Projects (CIP) as of August 31, 2021.

RECOMMENDED ACTION:

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the General Fund and Housing Authority Fund's August 2021 Revenue and Expenditure Report and Status of Capital Improvement Projects for the month ended August 31, 2021.

ANALYSIS:

General Fund Revenue and Expenditure Reports

Attachments A and B summarize the General Fund's revenue and expenditure activity through August 31, 2021. The reports include information for the month of August, on a year-to-date basis through August, the current fiscal year's budgeted balance and the year-to-date as a percentage of the budget. In addition, for comparison purposes, the year-to-date amount, final amount, and a percentage of final for the previous fiscal year (through August) is included as well.

As of August 31, total General Fund revenues received to date was approximately \$684,000, which represents 3% of the Fiscal Year 2021/22 budgeted amount and is

approximately \$363,000 (35%) lower than the revenues collected for the same period last year (Attachment A, page 2). The primary reason for the increase is because the City issued building permits for the Brookfield residential project in July 2020.

Total General Fund expenditures were approximately \$3.1 million through August 31, which represents 12% of the 2021/22 projected expenditures and is approximately \$432,000 (16%) higher than the expenditures incurred for the same period last year (Attachment B, page 2). The primary reason for the increase is due to a timing difference in the “liability insurance charge”, which was recorded monthly during Fiscal Year 2021/22. During Fiscal Year 2020/21, the initial liability insurance charge occurred in September 2020. Also, the City made its first quarterly payment to the City of Westminster in July 2021 for animal control services, whereas the first quarterly payment was made in August 2020 in Fiscal Year 2020/21. In addition, the General Fund paid approximately \$146,000 more in law enforcement contract costs to date in Fiscal Year 2021/22 compared to last year due to the 5% increase in the City’s contract costs with the County of Orange and the loss of funding from the North Orange County Public Safety Task Force grant.

Housing Authority Revenue and Expenditure Reports

Attachment D summarizes the Housing Authority Fund’s revenue and expenditure activity through August 31, 2021. The report includes information for the activity during the month of August, information on a year-to-date basis through August , the current fiscal year’s budgeted balance and the year-to-date as a percentage of the budget. In addition, for comparison purposes, the year-to-date amount, final amount, and a percentage of final for the previous fiscal year (through August) is included as well.

As of August 31, total Housing Authority Fund revenues received to date was approximately \$5,200, which represents 1% of the Fiscal Year 2021/22 budgeted amount and is approximately \$78,000 (94%) less than the revenue collected through the same period last year. In September 2020, the City’s property management company, Quality Management Group, began collecting rents for the Tina/Pacific properties. These rents are forwarded to the City quarterly. Therefore, the Fiscal Year 2020/21 revenue includes rental income received in the months of July and August whereas the Fiscal Year 2021/22 revenue does not include any rental income.

Total Housing Authority Fund expenditures were approximately \$72,000 through August 31, which represents 2% of the 2021/22 projected expenditures and is approximately \$35,000 (91%) higher than the expenditures incurred for the same period last year. The primary reason for the increase is due to changes in how the City’s personnel budget is allocated to various funds. The Housing Authority’s Fiscal Year 2021/22 budget includes more personnel staff time from the Community and Economic Development Department than the Fiscal Year 2020/21 budget.

Status of Capital Improvement Projects (CIP)

The Fiscal Year 2021/22 CIP budget includes \$3.3 million from the Fiscal Year 2021/22 Adopted Budget and \$822,843 in carryover funding from Fiscal Year 2020/21, for a total amended budget of \$4.2 million as of August 31, 2021. As of August 31, capital project expenditures totaled \$17,839 (less than 1% of the amended budget) and an additional \$141,198 (3% of the amended budget) is under contract (encumbered) for work currently underway, for a total amount spent or encumbered to date of \$159,037 (4% of the amended budget) as of August 31, 2021. (Refer to Attachment F for a summary by

FISCAL IMPACT:

Per Attachment C, the City's General Fund reserves is expected to be \$20.9 million by June 30, 2022.

Per Attachment E, the City's Housing Authority Fund reserves is expected to be \$10.8 million by June 30, 2022.

ENVIRONMENTAL IMPACT:

None.

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION:

Through the normal agenda posting process.

STRATEGIC PLAN OBJECTIVE ADDRESSED

4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:

/s/ Michelle Bannigan

Michelle Bannigan, CPA
Finance Director

Approved by:

/s/ Jarad L. Hildenbrand

Jarad L. Hildenbrand
City Manager

Attachments:

- A. August 2021 General Fund Revenues
- B. August 2021 General Fund Expenditures
- C. General Fund Reserves Projected as of June 30, 2022
- D. August 2021 Housing Authority Revenue and Expenditures
- E. Housing Authority Fund Available Fund Balance Projected as of June 30, 2022
- F. Status of Capital Improvement Projects as of August 31, 2021

CITY OF STANTON
August 2021 General Fund Revenues (17% of year)

	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		Percent of Budget	FY 2020/21 Actual	% Change From Prior Year
			Activity During August	Year To Date Actual *			
TAXES							
Property Tax	\$ 7,213,500	\$ 7,213,500	\$ 11,914	\$ 11,914	0.17%	\$ 395	2916.20%
Sales and Use Tax	4,810,000	4,810,000	-	-	0.00%	-	**
Transactions and Use Tax	4,998,000	4,998,000	-	-	0.00%	-	**
Transient Occupancy Tax	480,000	480,000	64,229	74,229	15.46%	34,027	118.15%
Franchise Fees	1,109,500	1,109,500	55,740	55,740	5.02%	51,133	9.01%
Business Licenses	160,000	160,000	2,586	4,810	3.01%	3,951	21.74%
Utility Users Tax	1,881,000	1,881,000	175,616	175,616	9.34%	165,567	6.07%
Tax Increment Pass-thru Payment	338,000	338,000	-	-	0.00%	-	**
TAXES-TOTAL	20,990,000	20,990,000	310,085	322,309	1.54%	255,073	26.36%
INTERGOVERNMENTAL							
County WDA Shared Revenue	160,000	160,000	-	-	0.00%	-	**
Mandated Cost Reimbursement	30,000	30,000	-	-	0.00%	-	**
Motor Vehicle In Lieu	20,000	20,000	-	-	0.00%	-	**
Public Safety Augmentation Tax	161,075	161,075	8,786	8,786	5.45%	-	100.00%
INTERGOVERNMENTAL-TOTAL	371,075	371,075	8,786	8,786	2.37%	-	100.00%
CHARGES FOR SERVICES							
Charges for Services	105,280	105,280	8,891	15,574	14.79%	11,762	32.41%
Information Technology Charges	30,345	30,345	2,529	5,058	16.67%	-	100.00%
CHARGES FOR SERVICES-TOTAL	135,625	135,625	11,420	20,632	15.21%	11,762	75.41%
FEES AND PERMITS							
Solid Waste Impact Fees	1,150,000	1,150,000	97,059	97,059	8.44%	84,808	14.45%
Building Permits and Fees	1,300,000	1,300,000	54,012	96,612	7.43%	569,092	-83.02%
Planning Permits and Fees	106,250	106,250	3,780	8,335	7.84%	27,343	-69.52%
Engineering Permits and Fees	73,300	73,300	4,840	8,065	11.00%	18,151	-55.57%
Recycling Fees	93,750	93,750	-	-	0.00%	-	**
Other Permits and Fees	267,500	267,500	10,841	24,316	9.09%	43,015	-43.47%
Community Services Fees	46,500	46,500	7,234	14,251	30.65%	-	100.00%
FEES AND PERMITS -TOTAL	3,037,300	3,037,300	177,766	248,638	8.19%	742,409	-66.51%

CITY OF STANTON
August 2021 General Fund Revenues (17% of year)

	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		Percent of Budget	FY 2020/21 Actual	% Change From Prior Year
			Activity During August	Year To Date Actual *			
FINES AND FORFEITURES							
General Fines	600	600	138	138	23.00%	36	283.33%
Motor Vehicle Fines	120,670	120,670	6,397	6,397	5.30%	6,398	-0.02%
Parking Citations	205,000	205,000	11,144	14,581	7.11%	22,137	-34.13%
DMV Parking Collections	70,300	70,300	5,915	5,915	8.41%	5,778	2.37%
Administrative Citation	15,000	15,000	-	-	0.00%	600	-100.00%
FINES AND FORFEITURES-TOTAL	411,570	411,570	23,594	27,031	6.57%	34,949	-22.66%
USE OF MONEY AND PROPERTY							
Investment Earnings	185,000	185,000	-	-	0.00%	-	**
Unrealized Gains (Losses)	-	-	(27,059)	(58,219)	**	439	-13361.73%
Interest on Loan to Landscape District Fund	16,570	16,570	-	-	0.00%	-	**
Rental Income	28,305	28,305	3,240	10,325	36.48%	1,529	575.28%
USE OF MONEY AND PROPERTY-TOTAL	229,875	229,875	(23,819)	(47,894)	-20.83%	1,968	-2533.64%
MISCELLANEOUS REVENUE							
Miscellaneous Revenue	198,700	199,000	1,303	40,629	20.42%	777	5128.96%
MISCELLANEOUS REVENUE-TOTAL	198,700	199,000	1,303	40,629	20.42%	777	5128.96%
TRANSFERS IN							
From Gas Tax Fund	205,000	205,000	17,083	34,167	16.67%	-	100.00%
From Protective Services Fund	375,000	375,000	-	4,576	1.22%	-	100.00%
From Supplemental Law Enforcement Grants Fund	150,000	150,000	12,500	25,000	16.67%	-	100.00%
TRANSFERS IN-TOTAL	730,000	730,000	29,583	63,743	8.73%	-	100.00%
TOTAL REVENUES AND TRANSFERS IN	\$ 26,104,145	\$ 26,104,445	\$ 538,718	\$ 683,874	2.62%	\$ 1,046,938	-34.68%

* = Actual data is reported through August.

TAXES
August 2021 General Fund Revenues (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year To Date Actual *			
101	General Fund							
430100	Current Year-Secured	\$ 1,144,000	\$ 1,144,000	\$ -	\$ -	0.00%	\$ -	**
430105	Current Year-Unsecured	32,500	32,500	-	-	0.00%	-	**
430115	Property Tax-Supplemental	23,000	23,000	505	505	2.20%	395	27.85%
430120	Residual Redevelopment Property Tax	1,267,000	1,267,000	-	-	0.00%	-	**
430121	In-Lieu Vehicle License Fee	4,640,000	4,640,000	-	-	0.00%	-	**
430135	Homeowners Tax Relief	1,000	1,000	-	-	0.00%	-	**
430140	Property Transfer Tax	106,000	106,000	11,409	11,409	10.76%	-	100.00%
430200	Sales And Use Tax	4,810,000	4,810,000	-	-	0.00%	-	**
430300	Transient Occupancy Tax	480,000	480,000	64,229	74,229	15.46%	34,027	118.15%
430405	Franchise Tax/Cable TV	224,500	224,500	-	-	0.00%	-	**
430410	Franchise Tax/Electric	214,000	214,000	-	-	0.00%	-	**
430415	Franchise Tax/Gas	58,000	58,000	-	-	0.00%	-	**
430420	Franchise Tax/Refuse	525,000	525,000	55,740	55,740	10.62%	51,133	9.01%
430425	Franchise Tax/Water	88,000	88,000	-	-	0.00%	-	**
430500	Business License Tax	160,000	160,000	2,586	4,810	3.01%	3,951	21.74%
430600	Util User Tax/Electricity	935,500	935,500	102,093	102,093	10.91%	90,418	12.91%
430605	Util User Tax/Telephone	316,000	316,000	16,716	16,716	5.29%	18,995	-12.00%
430610	Util User Tax/Gas	211,000	211,000	306	306	0.15%	189	61.90%
430615	Util User Tax/Water	418,500	418,500	56,501	56,501	13.50%	55,965	0.96%
440100	AB 1389 Pass Through from RDA	338,000	338,000	-	-	0.00%	-	**
101	General Fund	15,992,000	15,992,000	310,085	322,309	2.02%	255,073	26.36%
102	General Fund (Transactions & Use Tax)							
430250	Transactions & Use Tax	4,998,000	4,998,000	-	-	0.00%	-	**
102	General Fund (Transactions & Use Tax)	4,998,000	4,998,000	-	-	0.00%	-	**
TAXES - TOTAL		\$ 20,990,000	\$ 20,990,000	\$ 310,085	\$ 322,309	1.54%	\$ 255,073	26.36%

* = Actual data is reported through August.

INTERGOVERNMENTAL
August 2021 General Fund Revenues (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year To Date Actual *			
101	General Fund							
432121	County WDA Shared Revenue	\$ 160,000	\$ 160,000	\$ -	\$ -	0.00%	\$ -	**
432135	Mandated Cost Reimbursement	30,000	30,000	-	-	0.00%	-	**
432150	Motor Vehicle In Lieu	20,000	20,000	-	-	0.00%	-	**
432180	Public Safety Augmentation Tax	161,075	161,075	8,786	8,786	5.45%	-	100.00%
INTERGOVERNMENTAL - TOTAL		\$ 371,075	\$ 371,075	\$ 8,786	\$ 8,786	2.37%	\$ -	100.00%

* = Actual data is reported through August.

CHARGES FOR SERVICES
August 2021 General Fund Revenues (17% of year)

Acct. No.	Description	FY 2021/22		FY 2021/22		FY 2021/22		% of Budget	FY 2020/21	% Change From Prior Year
		Adopted Budget		Amended Budget		Activity During August	Year To Date Actual *			
101	General Fund									
433100	Charges For Services	\$ 105,280		\$ 105,280		\$ 8,891	\$ 15,574	14.79%	\$ 11,762	32.41%
433136	Information Technology Charges	30,345		30,345		2,529	5,058	16.67%	-	100.00%
CHARGES FOR SERVICES - TOTAL		\$ 135,625		\$ 135,625		\$ 11,420	\$ 20,632	15.21%	\$ 11,762	75.41%

* = Actual data is reported through August.

FEES AND PERMITS
August 2021 General Fund Revenues (17% of year)

Acct. No.	Description	FY 2021/22	FY 2021/22	FY 2021/22			FY 2020/21	% Change From Prior Year
		Adopted Budget	Amended Budget	Activity During August	Year To Date Actual *	% of Budget		
101	General Fund							
431100	Building Plan Check Fees	\$ 70,000	\$ 70,000	\$ 10,362	\$ 16,209	23.16%	\$ 13,038	24.32%
431105	Mechanical Permits	250,000	250,000	4,145	7,930	3.17%	87,755	-90.96%
431110	Building Permits	750,000	750,000	24,822	50,829	6.78%	389,601	-86.95%
431115	Plumbing Permits	80,000	80,000	1,540	2,535	3.17%	33,900	-92.52%
431120	Electrical Permits	150,000	150,000	13,143	19,109	12.74%	44,798	-57.34%
431130	Engineering Plan Check Fees	33,300	33,300	-	-	0.00%	9,195	-100.00%
431135	Public Works Permits	40,000	40,000	4,840	8,065	20.16%	8,956	-9.95%
431140	S M I P - Commercial Fees	500	500	-	-	0.00%	-	**
431145	S M I P-Residential Permits	1,000	1,000	-	-	0.00%	-	**
431146	SB 1473 Fee	2,500	2,500	41	111	4.44%	818	-86.43%
431150	Grading Plan Review	-	-	-	-	**	4,335	-100.00%
431155	Grading Permits	-	-	-	1,470	**	1,470	0.00%
431160	Solid Waste Impact Fees	1,150,000	1,150,000	97,059	97,059	8.44%	84,808	14.45%
431185	Parking Permits	50,000	50,000	350	1,075	2.15%	3,843	-72.03%
431190	Towing Franchise Fee	30,000	30,000	2,880	6,750	22.50%	15,300	-55.88%
431195	Other Fees & Permits	15,000	15,000	2,220	4,580	30.53%	9,885	-53.67%
433200	Conditional Use Permit	6,000	6,000	-	2,485	41.42%	-	100.00%
433205	Precise Plan Of Design	15,000	15,000	-	-	0.00%	6,160	-100.00%
433210	Variance	2,000	2,000	-	-	0.00%	-	**
433220	Preliminary Plan Review	6,000	6,000	1,875	1,875	31.25%	-	100.00%
433225	Environmental Services	4,400	4,400	-	-	0.00%	355	-100.00%
433227	Foreclosure Registration	10,850	10,850	-	-	0.00%	2,469	-100.00%
433230	Zoning Entitlements	5,000	5,000	-	-	0.00%	-	**
433235	Land Divisions	10,000	10,000	-	-	0.00%	3,730	-100.00%
433240	Special Event Permits	500	500	-	-	0.00%	-	**
433245	Sign/Ban'R/Gar Sa/Temp Use Per	6,000	6,000	265	1,625	27.08%	495	228.28%
433250	Ministerial Services	15,000	15,000	1,640	2,245	14.97%	3,895	-42.36%
433260	Landscape Plan Check	1,000	1,000	-	-	0.00%	-	**

FEES AND PERMITS
August 2021 General Fund Revenues (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year To Date Actual *			
101	General Fund							
433270	General Plan Maint Surcharge	15,000	15,000	-	105	0.70%	9,030	-98.84%
433285	Other Developmental Fees	5,000	5,000	-	-	0.00%	1,209	-100.00%
433305	General Recreation Programs	24,000	24,000	4,999	9,271	38.63%	-	100.00%
433315	Sports Fields	22,500	22,500	2,235	4,980	22.13%	-	100.00%
437115	Recycling Fees	93,750	93,750	-	-	0.00%	-	**
430505	New/Moved Bus Lic Appl Rev	40,000	40,000	3,760	6,690	16.73%	4,990	34.07%
430510	Business Tax Renewal Process	130,000	130,000	1,320	3,130	2.41%	2,045	53.06%
430515	SB 1186	3,000	3,000	270	510	17.00%	329	55.02%
FEES AND PERMITS - TOTAL		\$ 3,037,300	\$ 3,037,300	\$ 177,766	\$ 248,638	8.19%	\$ 742,409	-66.51%

* = Actual data is reported through August.

FINES AND FORFEITURES
August 2021 General Fund Revenues (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year To Date Actual *			
101	General Fund							
434100	General Fines	\$ 600	\$ 600	\$ 138	\$ 138	23.00%	\$ 36	283.33%
434105	Motor Vehicle Fines	120,670	120,670	6,397	6,397	5.30%	6,398	-0.02%
434110	Parking Citations	205,000	205,000	11,144	14,581	7.11%	22,137	-34.13%
434115	DMV Parking Collections	70,300	70,300	5,915	5,915	8.41%	5,778	2.37%
434120	Administrative Citations	15,000	15,000	-	-	0.00%	600	-100.00%
FINES AND FORFEITURES - TOTAL		\$ 411,570	\$ 411,570	\$ 23,594	\$ 27,031	6.57%	\$ 34,949	-22.66%

* = Actual data is reported through August.

USE OF MONEY AND PROPERTY
August 2021 General Fund Revenues (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year To Date Actual *			
101	General Fund							
435100	Interest Earned	\$ 185,000	\$ 185,000	\$ -	\$ -	0.00%	\$ -	**
435110	Unrealized Gains (Losses)	-	-	(27,059)	(58,219)	**	439	-13361.73%
435200	Interest on Loan to Landscape District Fund	16,570	16,570	-	-	0.00%	-	**
436125	Indoor Facility Rental	-	-	40	40	**	(150)	-126.67%
436127	Outdoor Picnic Shelters	7,450	7,450	1,485	5,945	79.80%	-	100.00%
436128	SCP Fields Rental	-	-	-	910	**	-	100.00%
436135	Pac Bell Mobile Svcs-Rent	20,855	20,855	1,715	3,430	16.45%	1,679	104.29%
USE OF MONEY AND PROPERTY - TOTAL		\$ 229,875	\$ 229,875	\$ (23,819)	\$ (47,894)	-20.83%	\$ 1,968	-2533.64%

MISCELLANEOUS REVENUE
August 2021 General Fund Revenues (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year To Date Actual *			
101	General Fund							
432256	Grant (non-government agency)	\$ 4,200	\$ 4,200	\$ 903	\$ 903	21.50%	\$ 751	20.24%
437100	Sale Of Publications	-	-	-	1	**	1	0.00%
437105	Firework Services	475	475	-	-	**	-	**
437125	Donations	-	300	300	300	100.00%	-	100.00%
437135	Expense Reimbursement	-	-	-	39,292	**	-	100.00%
437137	Loan Repayment from Landscape Maintenance District	164,025	164,025	-	-	0.00%	-	**
437195	Other Revenue	30,000	30,000	100	133	0.44%	25	432.00%
MISCELLANEOUS REVENUE - TOTAL		\$ 198,700	\$ 199,000	\$ 1,303	\$ 40,629	20.42%	\$ 777	5128.96%

* = Actual data is reported through August.

TRANSFERS IN
August 2021 General Fund Revenues (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended August	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year To Date Actual *			
101	General Fund							
439211	Transfer From Gas Tax Fund	\$ 205,000	\$ 205,000	\$ 17,083	\$ 34,167	16.67%	\$ -	100.00%
439223	Transfer From Protective Services Fund	375,000	375,000	-	4,576	1.22%	-	100.00%
439242	Transfer Fr Supp Law Enf Grant	150,000	150,000	12,500	25,000	16.67%	-	100.00%
	TRANSFERS IN - TOTAL	\$ 730,000	\$ 730,000	\$ 29,583	\$ 63,743	8.73%	\$ -	100.00%

City of Stanton
August 2021 General Fund Expenditures (17% of year)

Division No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change from Prior Year
				Activity During August	Year to Date Actual *	Percent of Budget		
1100	City Council	\$ 116,710	\$ 116,710	\$ 15,738	\$ 31,664	27.13%	\$ 18,541	70.78%
1200	City Attorney	302,000	302,000	-	-	0.00%	347	-100.00%
1300	City Manager	473,195	473,195	30,324	75,419	15.94%	37,969	98.63%
1400	City Clerk	190,515	190,515	13,486	27,790	14.59%	18,362	51.35%
1410	Personnel/Risk Management	176,885	176,885	10,727	21,206	11.99%	14,715	44.11%
1510	Information Technology	524,980	531,098	65,593	104,646	19.70%	126,239	-17.10%
	Administration	1,784,285	1,790,403	135,868	260,725	14.56%	216,173	20.61%
1500	Finance	862,565	890,691	57,521	114,926	12.90%	92,929	23.67%
1600	Non-Dept (excludes Transfers)	48,000	48,000	-	-	0.00%	-	**
	Finance	910,565	938,691	57,521	114,926	12.24%	92,929	23.67%
1520	Emergency Preparedness	5,000	57,796	2,642	2,642	4.57%	-	100.00%
2100	Law Enforcement	12,197,850	12,197,850	2,031,345	2,032,070	16.66%	1,889,817	7.00%
2200	Fire Protection	5,166,860	5,166,860	-	-	0.00%	-	**
2230	Contractual Ambulance Svcs	2,500	2,500	-	-	0.00%	-	**
2400	Animal Control Services	191,390	191,390	-	46,305	24.19%	44,100	4.76%
2500	Public Safety-Other	110,175	110,175	15,026	41,143	37.34%	12,543	228.02%
4300	Parking Control	250,890	250,890	18,715	29,296	11.68%	24,830	17.99%
6200	Code Enforcement	519,870	519,870	38,410	61,733	11.87%	51,419	20.06%
	Public Safety	18,444,535	18,497,331	2,106,138	2,213,189	11.96%	2,022,709	9.42%
3000	Public Works Administration	507,575	507,575	17,559	58,454	11.52%	44,330	31.86%
3100	Engineering	145,390	148,640	12,901	32,958	22.17%	27,619	19.33%
3200	Public Facilities	436,340	436,340	27,920	33,482	7.67%	32,067	4.41%
3300	Crossing Guard	43,165	43,165	2,608	2,608	6.04%	-	100.00%
3400	Parks Maintenance	412,680	443,580	31,920	42,048	9.48%	31,559	33.24%
3500	Street Maintenance	498,980	498,980	29,218	37,202	7.46%	44,921	-17.18%
3600	Storm Drains	115,860	115,860	-	-	0.00%	460	**
6300	Graffiti Abatement	101,900	101,900	2,144	4,550	4.47%	6,312	-27.92%
	Public Works	2,261,890	2,296,040	124,270	211,302	9.20%	187,268	12.83%
4000	Community Development Administration	313,625	313,625	18,647	71,481	22.79%	11,493	521.95%
4100	Planning	344,590	610,987	30,068	45,858	7.51%	40,885	12.16%

* = Actual data is reported through August.

City of Stanton
August 2021 General Fund Expenditures (17% of year)

Division No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		Percent of Budget	FY 2020/21 Actual	% Change from Prior Year
				Activity During August	Year to Date Actual *			
4200	Building Regulation	784,255	784,255	4,872	8,205	1.05%	11,065	-25.85%
4400	Business Relations	37,800	37,800	-	-	0.00%	-	**
	Community Development	1,480,270	1,746,667	53,587	125,544	7.19%	63,443	97.88%
5000	Public Information Office ⁽¹⁾	120,600	120,600	7,084	11,855	9.83%	-	100.00%
5100	Community Services Administration	509,015	509,015	32,391	100,579	19.76%	67,561	48.87%
5200	Community Center Operations	170,530	170,530	7,349	10,973	6.43%	645	1601.24%
5300	Park Operations	224,470	224,470	14,679	25,617	11.41%	16,599	54.33%
5400	Senior Citizen Programs	61,515	61,815	5,450	8,527	13.79%	5,340	59.68%
5500	Recreation Programs ⁽¹⁾	48,900	48,900	4,421	10,984	22.46%	-	100.00%
	Community Services	1,135,030	1,135,330	71,374	168,535	14.84%	90,145	86.96%
	Transfer to FACT Grant	17,100	17,100	1,425	2,850	16.67%	-	100.00%
	Transfer to Senior Transportation Fund	10,565	10,565	449	579	5.48%	246	135.37%
	Transfer to SCP Maintenance	41,140	41,140	3,428	6,857	16.67%	-	100.00%
	Transfers to Other Funds	68,805	68,805	5,302	10,286	14.95%	246	4081.30%
	TOTAL EXPENDITURES	\$ 26,085,380	\$ 26,473,267	\$ 2,554,060	\$ 3,104,507	11.73%	\$ 2,672,913	16.15%

(1) - New division in the Fiscal Year 2021/22 Adopted Budget.

* = Actual data is reported through August.

Administration - Vazquez
August 2021 General Fund Expenditures (17% of year)

Acct. No.	Description			FY 2021/22			FY 2020/21	% Change From Prior Year
		FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	Activity During August	Year to Date Actual *	% of Budget		
101	General Fund							
1100	City Council							
501105	Salaries-Elected	\$ 52,200	\$ 52,200	\$ 4,023	\$ 8,046	15.41%	\$ 6,537	23.08%
502120	Medicare/Fica	740	740	58	117	15.81%	95	23.16%
502130	Other Benefit Charges	770	770	-	-	0.00%	-	**
602100	Special Dept Expense	10,000	10,000	2,731	3,068	30.68%	2,703	13.50%
602110	Office Expense	2,000	2,000	-	-	0.00%	97	**
607100	Membership/Dues	36,585	36,585	8,349	17,068	46.65%	9,109	87.38%
607110	Travel/Conference/Meetings	11,000	11,000	550	550	5.00%	-	100.00%
612115	Liability Insurance Charge	3,415	3,415	27	2,815	82.43%	-	100.00%
1100	City Council Total	116,710	116,710	15,738	31,664	27.13%	18,541	70.78%
1200	City Attorney							
608105	Professional Services	302,000	302,000	-	-	0.00%	347	-100.00%
1200	City Attorney Total	302,000	302,000	-	-	0.00%	347	-100.00%
1300	City Manager							
501110	Salaries-Regular	269,710	269,710	17,964	30,316	11.24%	27,235	11.31%
502100	Retirement	79,735	79,735	4,567	7,663	9.61%	6,737	13.74%
502105	Workers Comp Insurance	6,250	6,250	356	600	9.60%	-	100.00%
502110	Health/Life Insurance	25,545	25,545	2,189	3,811	14.92%	3,130	21.76%
502111	Medical In-Lieu Pay	2,100	2,100	85	170	8.10%	-	100.00%
502115	Unemployment Insurance	525	525	-	-	0.00%	-	**
502120	Medicare/Fica	3,580	3,580	259	437	12.21%	395	10.63%
502130	Other Benefit Charges	1,730	1,730	158	267	15.43%	-	100.00%
602110	Office Expense	1,200	1,200	421	421	35.08%	-	100.00%
602115	Postage	250	250	-	2	0.80%	-	100.00%
607100	Membership/Dues	800	800	-	926	115.75%	400	56.80%
607110	Travel/Conference/Meetings	5,600	5,600	38	38	0.68%	72	-89.47%
608105	Professional Services	48,000	48,000	4,000	8,000	16.67%	-	100.00%
612105	Vehicle Replacement Charge	700	700	58	117	16.71%	-	100.00%

* = Actual data is reported through August.

Administration - Vazquez
August 2021 General Fund Expenditures (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year to Date Actual *	% of Budget		
1300	City Manager, Continued							
612115	Liability Insurance Charge	27,470	27,470	220	22,642	82.42%	-	100.00%
1300	City Manager Total	473,195	473,195	30,324	75,419	15.94%	37,969	98.63%
1400	City Clerk							
501110	Salaries-Regular	110,905	110,905	8,225	12,864	11.60%	12,217	5.30%
502100	Retirement	34,480	34,480	2,769	4,330	12.56%	4,029	7.47%
502105	Workers Comp Insurance	1,985	1,985	163	255	12.85%	-	100.00%
502110	Health/Life Insurance	19,080	19,080	1,500	2,347	12.30%	2,302	1.95%
502115	Unemployment Insurance	330	330	-	-	0.00%	-	**
502120	Medicare/Fica	1,550	1,550	115	179	11.55%	168	6.55%
502130	Other Benefit Charges	965	965	72	113	11.71%	-	100.00%
602110	Office Expense	2,250	2,250	288	671	29.82%	-	100.00%
602115	Postage	500	500	21	45	9.00%	-	100.00%
602120	Books/Periodicals	100	100	-	-	0.00%	-	**
607100	Membership/Dues	1,130	1,130	215	215	19.03%	310	-30.65%
607110	Travel/Conference/Meetings	750	750	-	-	0.00%	-	**
607115	Training	2,500	2,500	-	70	2.80%	-	100.00%
608105	Professional Services	6,000	6,000	-	780	13.00%	780	0.00%
608140	Elections	360	360	-	-	0.00%	(1,444)	-100.00%
612105	Vehicle Replacement Charge	580	580	48	97	16.72%	-	100.00%
612115	Liability Insurance Charge	7,050	7,050	57	5,811	82.43%	-	100.00%
1400	City Clerk Total	190,515	190,515	13,486	27,790	14.59%	18,362	51.35%
1510	Information Technology							
501110	Salaries-Regular	81,120	81,120	5,744	8,976	11.07%	8,134	10.35%
501115	Salaries-Overtime	10,000	10,000	808	808	8.08%	228	254.39%
502100	Retirement Charges	22,940	22,940	1,934	3,021	13.17%	2,699	11.93%
502105	Workers Comp Insurance	1,320	1,320	114	178	13.48%	-	100.00%
502110	Health/Life Insurance	19,550	19,550	1,268	1,979	10.12%	1,855	6.68%
502115	Unemployment Insurance	300	300	-	-	0.00%	-	100.00%

* = Actual data is reported through August.

Administration - Vazquez
August 2021 General Fund Expenditures (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year to Date Actual *	% of Budget		
1510	Information Technology, Continued							
502120	Medicare/Fica	1,080	1,080	87	129	11.94%	110	17.27%
502130	Other Benefit Charges	680	680	51	79	11.62%	-	100.00%
602140	Materials & Supplies	15,000	15,000	540	540	3.60%	602	-10.30%
603105	Equipment Maintenance	25,000	25,000	1,001	1,098	4.39%	4,230	-285.25%
604100	Communications	97,900	97,900	4,359	4,359	4.45%	1,440	202.71%
608100	Contractual Services	244,925	244,925	49,604	79,180	32.33%	65,346	21.17%
612115	Liability Insurance Charge	5,165	5,165	41	4,257	82.42%	-	100.00%
701050	Computer Software	-	6,118	42	42	0.69%	34,957	-99.88%
701105	Equipment-General	-	-	-	-	**	633	-100.00%
1510	Information Technology Total	524,980	531,098	65,593	104,646	19.70%	126,239	-17.10%
TOTAL ADMINISTRATION-VAZQUEZ		\$ 1,607,400	\$ 1,613,518	\$ 125,141	\$ 239,519	14.84%	\$ 201,458	18.89%

* = Actual data is reported through August.

Administration - Guzman
August 2021 General Fund Expenditures (17% of year)

		FY 2021/22							
		FY 2021/22	FY 2021/22					FY 2020/21	% Change
Acct. No.	Description	Adopted	Amended	Activity During	Year to Date				From Prior
		Budget	Budget	August	Actual *	% of Budget	Actual		Year
101	General Fund								
1410	Personnel/Risk Management								
501110	Salaries-Regular	\$ 91,820	\$ 91,820	\$ 6,592	\$ 10,340	11.26%	\$ 9,880	4.66%	
502100	Retirement	18,940	18,940	1,541	2,416	12.76%	2,247	7.52%	
502105	Workers Comp Insurance	1,590	1,590	131	205	12.89%	-	100.00%	
502110	Health/Life Insurance	16,075	16,075	1,074	1,690	10.51%	1,977	-14.52%	
502111	Medical In-Lieu Pay	-	-	100	200	**	-	100.00%	
502115	Unemployment Insurance	300	300	-	-	0.00%	-	**	
502120	Medicare/Fica	1,285	1,285	97	152	11.83%	145	4.83%	
502130	Other Benefit Charges	800	800	58	91	11.38%	-	100.00%	
602110	Office Expense	1,400	1,400	33	33	2.36%	64	-93.94%	
602115	Postage	200	200	12	22	11.00%	-	100.00%	
607100	Membership/Dues	725	725	275	425	58.62%	150	64.71%	
607110	Travel/Conference/Meetings	2,000	2,000	-	-	0.00%	-	**	
607115	Training	6,000	6,000	-	-	0.00%	-	**	
607120	Education Reimbursement Program	10,000	10,000	-	-	0.00%	-	**	
608105	Professional Services	10,000	10,000	192	192	1.92%	252	-31.25%	
608125	Advertising/ Business Dev't	1,800	1,800	524	524	29.11%	-	100.00%	
609125	Employee/Volunteer Recognition	7,500	7,500	-	-	0.00%	-	**	
612105	Vehicle Replacement Charge	610	610	51	102	16.72%	-	100.00%	
612115	Liability Insurance Charge	5,840	5,840	47	4,814	82.43%	-	100.00%	
TOTAL ADMINISTRATION-GUZMAN		\$ 176,885	\$ 176,885	\$ 10,727	\$ 21,206	11.99%	\$ 14,715	44.11%	

* = Actual data is reported through August.

Finance-Bannigan
August 2021 General Fund Expenditures (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year to Date Actual *	% of Budget		
101	General Fund							
1500	Finance							
501110	Salaries-Regular	\$ 466,220	\$ 466,220	\$ 34,406	\$ 53,895	11.56%	\$ 61,019	-11.68%
501115	Salaries-Overtime	500	500	-	-	0.00%	-	**
501120	Salaries-Part Time	42,415	42,415	3,163	5,088	12.00%	7,200	-29.33%
502100	Retirement	112,590	112,590	9,212	14,433	12.82%	14,600	-1.14%
502105	Workers Comp Insurance	8,960	8,960	744	1,168	13.04%	-	100.00%
502110	Health/Life Insurance	53,520	53,520	3,925	6,151	11.49%	4,090	50.39%
502111	Medical In-Lieu Pay	4,920	4,920	505	1,010	20.53%	-	100.00%
502115	Unemployment Insurance	1,935	1,935	-	-	0.00%	54	-100.00%
502120	Medicare/Fica	7,120	7,120	468	738	10.37%	886	-16.70%
502130	Other Benefit Charges	4,470	4,470	304	477	10.67%	-	100.00%
602110	Office Expense	8,000	8,000	607	607	7.59%	111	446.85%
602115	Postage	5,000	5,000	107	258	5.16%	-	100.00%
602120	Books/Periodicals	415	415	-	-	0.00%	-	**
607100	Membership/Dues	795	795	-	-	0.00%	-	**
607110	Travel/Conference/Meetings	4,200	4,200	-	420	10.00%	-	100.00%
607115	Training	1,700	1,700	-	-	0.00%	-	**
608105	Professional Services	88,035	116,161	3,500	3,500	3.01%	3,192	9.65%
608107	Financial Services	17,600	17,600	218	313	1.78%	1,777	-82.39%
612105	Vehicle Replacement Charge	1,220	1,220	102	203	16.64%	-	100.00%
612115	Liability Insurance Charge	32,350	32,350	260	26,665	82.43%	-	100.00%
702100	Furniture-Office	600	600	-	-	0.00%	-	**
1500	Finance Total	862,565	890,691	57,521	114,926	12.90%	92,929	23.67%

* = Actual data is reported through August.

Finance-Bannigan
August 2021 General Fund Expenditures (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year to Date Actual *	% of Budget		
1600	Non-Departmental							
602100	Special Dept Expense	3,000	3,000	-	-	0.00%	-	**
611105	Revenue Sharing-City of Anaheim	40,000	40,000	-	-	0.00%	-	**
611116	Payment to Other Agencies	5,000	5,000	-	-	0.00%	-	**
1600	Non-Departmental Total	48,000	48,000	-	-	0.00%	-	**
TOTAL FINANCE		\$ 910,565	\$ 938,691	\$ 57,521	\$ 114,926	12.24%	\$ 92,929	23.67%

* = Actual data is reported through August.

Public Works - Ames
August 2021 General Fund Expenditures (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year to Date Actual *	% of Budget		
101	General Fund							
3000	Public Works Administration							
501110	Salaries-Regular	\$ 318,785	\$ 318,785	\$ 10,574	\$ 16,521	5.18%	\$ 30,133	-45.17%
501120	Salaries-Part Time	16,710	16,710	1,318	2,038	12.20%	1,898	7.38%
502100	Retirement Charges	68,410	68,410	2,555	3,993	5.84%	6,908	-42.20%
502105	Workers Comp Insurance	5,820	5,820	235	367	6.31%	-	100.00%
502110	Health/Life Insurance	50,580	50,580	2,259	3,529	6.98%	4,930	-28.42%
502111	Medical In-Lieu Pay	600	600	50	100	16.67%	-	100.00%
502115	Unemployment Insurance	1,200	1,200	-	-	0.00%	-	**
502120	Medicare/Fica	4,575	4,575	167	261	5.70%	461	-43.38%
502130	Other Benefit Charges	2,680	2,680	94	146	5.45%	-	100.00%
612115	Liability Insurance Charge	38,215	38,215	307	31,499	82.43%	-	100.00%
3000	Public Works Administration Total	507,575	507,575	17,559	58,454	11.52%	44,330	31.86%
3100	Engineering							
501110	Salaries-Regular	39,040	39,040	9,118	12,422	31.82%	6,040	105.66%
502100	Retirement	8,525	8,525	1,540	2,312	27.12%	1,373	68.39%
502105	Workers Comp Insurance	715	715	181	246	34.41%	-	100.00%
502110	Health/Life Insurance	8,920	8,920	(120)	666	7.47%	1,540	-56.75%
502115	Unemployment Insurance	135	135	-	-	0.00%	-	**
502120	Medicare/Fica	565	565	132	177	31.33%	83	53.11%
502130	Other Benefit Charges	360	360	80	109	30.28%	-	100.00%
602110	Office Expense	2,100	2,100	53	53	2.52%	-	100.00%
602140	Materials & Supplies	2,500	2,500	272	272	10.88%	-	100.00%
607100	Membership/Dues	1,850	1,850	-	600	32.43%	-	100.00%
607110	Travel/Conference/Meetings	1,300	1,300	-	-	0.00%	-	**
607115	Training	1,000	1,000	-	-	0.00%	-	**
608110	Engineering Services	44,400	47,650	1,587	15,987	33.55%	15,847	0.88%
608120	Plan Checking Services	33,300	33,300	-	-	0.00%	2,647	-100.00%

* = Actual data is reported through August.

Public Works - Ames
August 2021 General Fund Expenditures (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year to Date Actual *	% of Budget		
3100	Engineering, Continued							
612105	Vehicle Replacement Charge	680	680	57	113	16.62%	-	100.00%
3100	Engineering Total	145,390	148,640	12,901	32,958	22.17%	27,619	19.33%
3200	Public Facilities							
501110	Salaries-Regular	21,950	21,950	5,217	7,033	32.04%	2,856	146.25%
501115	Salaries-Overtime	300	300	67	113	37.67%	-	100.00%
502100	Retirement	5,185	5,185	1,217	1,641	31.65%	650	152.46%
502105	Workers Comp Insurance	425	425	103	139	32.71%	-	100.00%
502110	Health/Life Insurance	4,820	4,820	767	1,095	22.72%	582	88.14%
502115	Unemployment Insurance	150	150	21	34	22.67%	-	100.00%
502120	Medicare/Fica	305	305	77	104	34.10%	41	60.58%
502130	Other Benefit Charges	200	200	46	62	31.00%	-	100.00%
602100	Special Dept Expense	7,885	7,885	-	-	0.00%	1,765	-100.00%
602110	Office Expense	2,100	2,100	-	-	0.00%	-	**
602130	Clothing	3,500	3,500	1,158	1,123	32.09%	-	100.00%
602135	Safety Equipment	500	500	-	-	0.00%	563	-100.00%
602140	Materials & Supplies	8,000	8,000	267	267	3.34%	825	-67.64%
603110	Building Maintenance	123,240	123,240	2,316	2,316	1.88%	1,818	27.39%
604100	Communications	35,000	35,000	514	762	2.18%	637	19.62%
604105	Utilities	140,000	140,000	11,548	12,193	8.71%	14,726	-20.77%
608100	Contractual Services	65,000	65,000	4,297	5,990	9.22%	7,604	-21.23%
611110	O.C. Sanitation District User Fee	14,120	14,120	-	-	0.00%	-	**
612105	Vehicle Replacement Charge	3,660	3,660	305	610	16.67%	-	100.00%
3200	Public Facilities Total	436,340	436,340	27,920	33,482	7.67%	32,067	4.41%
3300	Crossing Guard							
608175	Crossing Guard Services	43,165	43,165	2,608	2,608	6.04%	-	100.00%
3300	Crossing Guard Total	43,165	43,165	2,608	2,608	6.04%	-	100.00%

* = Actual data is reported through August.

Public Works - Ames
August 2021 General Fund Expenditures (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year to Date Actual *	% of Budget		
3400	Parks Maintenance							
501110	Salaries-Regular	75,595	75,595	5,340	9,099	12.04%	6,184	47.14%
501115	Salaries-Overtime	2,500	2,500	447	555	22.20%	472	17.58%
502100	Retirement	15,705	15,705	1,237	2,111	13.44%	1,397	51.11%
502105	Workers Comp Insurance	1,320	1,320	106	180	13.64%	-	100.00%
502110	Health/Life Insurance	11,420	11,420	1,006	1,659	14.53%	1,007	64.75%
502111	Medical In-Lieu Pay	840	840	70	123	14.64%	-	100.00%
502115	Unemployment Insurance	405	405	14	30	7.41%	-	100.00%
502120	Medicare/Fica	1,060	1,060	85	142	13.40%	98	44.90%
502130	Other Benefit Charges	680	680	47	80	11.76%	-	100.00%
602100	Special Dept Expense	5,000	5,000	-	-	0.00%	-	**
603105	Equipment Maintenance	15,000	15,000	521	521	3.47%	-	100.00%
604105	Utilities	176,000	176,000	10,281	10,524	5.98%	2,980	71.68%
605100	Land Lease	3,000	33,900	-	2,661	7.85%	5,161	-48.44%
608100	Contractual Services	99,700	99,700	12,395	13,620	13.66%	14,260	-4.49%
612105	Vehicle Replacement Charge	4,455	4,455	371	743	16.68%	-	100.00%
3400	Parks Maintenance Total	412,680	443,580	31,920	42,048	9.48%	31,559	33.24%
3500	Street Maintenance							
501110	Salaries-Regular	106,230	106,230	8,499	12,670	11.93%	11,485	10.32%
501115	Salaries-Overtime	4,000	4,000	212	492	12.30%	398	23.62%
502100	Retirement	23,180	23,180	1,889	2,858	12.33%	2,626	8.83%
502105	Workers Comp Insurance	1,930	1,930	168	251	13.01%	-	100.00%
502110	Health/Life Insurance	16,000	16,000	1,237	1,931	12.07%	1,882	2.60%
502111	Medical In-Lieu Pay	2,310	2,310	193	337	14.59%	-	100.00%
502115	Unemployment Insurance	615	615	25	45	7.32%	-	100.00%
502120	Medicare/Fica	1,515	1,515	129	196	12.94%	175	12.00%
502130	Other Benefit Charges	970	970	75	112	11.55%	-	100.00%
602100	Special Dept Expense	3,000	3,000	-	-	0.00%	-	**
602125	Small Tools	4,000	4,000	-	-	0.00%	270	-100.00%

* = Actual data is reported through August.

Public Works - Ames
August 2021 General Fund Expenditures (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year to Date Actual *	% of Budget		
3500	Street Maintenance, Continued							
602140	Materials & Supplies	65,000	65,000	290	290	0.45%	2,208	-86.87%
603105	Equipment Maintenance	2,000	2,000	-	-	0.00%	-	**
608100	Contractual Services	190,000	190,000	14,982	14,982	7.89%	25,877	-42.10%
612105	Vehicle Replacement Charge	18,230	18,230	1,519	3,038	16.66%	-	100.00%
710190	Pavement Maintenance	60,000	60,000	-	-	0.00%	-	**
3500	Street Maintenance Total	498,980	498,980	29,218	37,202	7.46%	44,921	-17.18%
3600	Storm Drain Maintenance							
608155	Storm Water Monitor Program	115,860	115,860	-	-	0.00%	460	-100.00%
3600	Storm Drain Maintenance Total	115,860	115,860	-	-	0.00%	460	-100.00%
6300	Graffiti Abatement							
501110	Salaries-Regular	38,570	38,570	310	659	1.71%	3,894	-490.90%
501115	Salaries-Overtime	8,000	8,000	123	201	2.51%	51	74.63%
502100	Retirement Charges	8,935	8,935	68	149	1.67%	884	-493.29%
502105	Workers Comp Insurance	735	735	6	13	1.77%	-	100.00%
502110	Health/Life Insurance	8,215	8,215	86	182	2.22%	796	-337.36%
502115	Unemployment Insurance	255	255	2	7	2.75%	-	100.00%
502120	Medicare/Fica	540	540	6	12	2.22%	57	-375.00%
502130	Other Benefit Charges	350	350	3	6	1.71%	-	100.00%
602140	Materials & Supplies	15,000	15,000	390	1,021	6.81%	467	118.63%
603105	Equipment Maintenance	7,500	7,500	-	-	0.00%	163	-100.00%
612105	Vehicle Replacement Charge	13,800	13,800	1,150	2,300	16.67%	-	100.00%
6300	Graffiti Abatement Total	101,900	101,900	2,144	4,550	4.47%	6,312	100.00%
TOTAL PUBLIC WORKS		\$ 2,261,890	\$ 2,296,040	\$ 124,270	\$ 211,302	9.20%	\$ 187,268	12.83%

* = Actual data is reported through August.

Public Safety-Wren
August 2021 General Fund Expenditures (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year to Date Actual *	% of Budget		
101	General Fund							
1520	Emergency Services							
602140	Materials & Supplies	\$ 5,000	\$ 5,000	\$ -	\$ -	0.00%	\$ -	**
608105	Professional Services	-	52,796	2,642	2,642	5.00%	-	100.00%
1520	Emergency Services	5,000	57,796	2,642	2,642	4.57%	-	100.00%
2100	Law Enforcement							
602100	Special Dept Expense	3,000	3,000	-	-	0.00%	166	-100.00%
602110	Office Expense	1,500	1,500	344	344	22.93%	4	98.84%
602145	Gas/Oil/Lube	3,000	3,000	-	-	0.00%	108	-100.00%
604100	Communications	36,030	36,030	6,007	6,007	16.67%	9,781	-62.83%
608100	Contractual Services	18,350	18,350	3,058	3,058	16.66%	4,678	-52.98%
608160	O.C.S.D. Contract	8,629,270	8,629,270	1,433,591	1,433,591	16.61%	843,786	41.14%
612105	Vehicle Replacement Charge	8,700	8,700	725	1,450	16.67%	-	100.00%
2100	Law Enforcement Total	8,699,850	8,699,850	1,443,725	1,444,450	16.60%	858,523	40.56%
2200	Fire Protection							
602100	Special Department Expense	40,800	40,800	-	-	0.00%	-	**
608185	O.C.F.A. Contract	3,626,060	3,626,060	-	-	0.00%	-	**
2200	Fire Protection Total	3,666,860	3,666,860	-	-	0.00%	-	**
2300	Ambulance Services							
608190	Contractual Ambulance Svcs	2,500	2,500	-	-	0.00%	-	**
2230	Ambulance Services Total	2,500	2,500	-	-	0.00%	-	**
2400	Animal Control Services							
608170	Animal Control Services	191,390	191,390	-	46,305	24.19%	44,100	4.76%
2400	Animal Control Services Total	191,390	191,390	-	46,305	24.19%	44,100	4.76%
2500	Public Safety-Other							
501110	Salaries-Regular	58,390	58,390	8,703	10,977	18.80%	6,019	82.37%
501120	Salaries-Part Time	-	-	-	-	**	4,445	-100.00%
502100	Retirement Charges	11,765	11,765	979	1,529	13.00%	1,801	-15.10%
502105	Workers Comp Insurance	945	945	80	125	13.23%	-	100.00%

* = Actual data is reported through August.

Public Safety-Wren
August 2021 General Fund Expenditures (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year to Date Actual *	% of Budget		
2500	Public Safety-Other, Continued							
502110	Health/Life Insurance	705	705	35	55	7.80%	122	-54.92%
502111	Medical In-Lieu Pay	2,100	2,100	175	350	16.67%	-	100.00%
502115	Unemployment Insurance	105	105	-	-	0.00%	-	**
502120	Medicare/Fica	785	785	61	97	12.36%	156	-37.82%
502130	Other Benefit Charges	375	375	36	56	14.93%	-	100.00%
602110	Office Expense	1,200	1,200	52	52	4.33%	-	100.00%
602115	Postage	250	250	1	1	0.40%	-	100.00%
607115	Training	700	700	-	-	0.00%	-	**
608100	Contractual Services	4,680	4,680	4,678	4,678	99.96%	-	100.00%
612115	Liability Insurance Charge	28,175	28,175	226	23,223	82.42%	-	100.00%
2500	Public Safety-Other Total	110,175	110,175	15,026	41,143	37.34%	12,543	228.02%
4300	Parking Control							
501110	Salaries-Regular	142,590	142,590	10,435	16,593	11.64%	15,571	6.56%
501115	Salaries-Overtime	-	-	33	33	**	-	100.00%
501120	Salaries-Part Time	12,350	12,350	993	1,675	13.56%	1,704	-1.70%
502100	Retirement	36,055	36,055	3,152	5,024	13.93%	4,618	8.79%
502105	Workers Comp Insurance	2,735	2,735	226	362	13.24%	-	100.00%
502110	Health/Life Insurance	14,050	14,050	1,082	1,692	12.04%	1,601	5.68%
502111	Medical In-Lieu Pay	4,140	4,140	345	690	16.67%	-	100.00%
502115	Unemployment Insurance	705	705	-	-	0.00%	-	**
502120	Medicare/Fica	2,220	2,220	169	273	12.30%	256	6.64%
502130	Other Benefit Charges	1,445	1,445	92	147	10.17%	-	100.00%
602110	Office Expense	6,500	6,500	-	-	0.00%	-	**
602115	Postage	500	500	33	61	12.20%	-	100.00%
602130	Clothing	4,500	4,500	129	129	2.87%	-	100.00%
604100	Communications	1,000	1,000	35	35	3.50%	218	-83.94%
608105	Professional Services	15,000	15,000	1,399	1,399	9.33%	862	62.30%

* = Actual data is reported through August.

Public Safety-Wren
August 2021 General Fund Expenditures (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year to Date Actual *			
4300	Parking Control, Continued							
612105	Vehicle Replacement Charge	7,100	7,100	592	1,183	16.66%	-	100.00%
4300	Parking Control Total	250,890	250,890	18,715	29,296	11.68%	24,830	17.99%
6200	Code Enforcement							
501110	Salaries-Regular	330,660	330,660	24,334	38,934	11.77%	34,531	12.75%
501115	Salaries-Overtime	-	-	14	14	**	-	100.00%
501120	Salaries-Part Time	12,350	12,350	993	1,675	13.56%	1,320	26.89%
502100	Retirement	82,925	82,925	6,853	10,940	13.19%	9,605	13.90%
502105	Workers Comp Insurance	6,050	6,050	501	804	13.29%	-	100.00%
502110	Health/Life Insurance	40,430	40,430	3,415	5,541	13.71%	4,799	15.46%
502111	Medical In-Lieu Pay	4,560	4,560	380	760	16.67%	-	100.00%
502115	Unemployment Insurance	1,290	1,290	-	-	0.00%	-	**
502120	Medicare/Fica	4,835	4,835	365	587	12.14%	516	13.76%
502130	Other Benefit Charges	3,010	3,010	215	343	11.40%	-	100.00%
602110	Office Expense	1,500	1,500	-	-	0.00%	24	-100.00%
602115	Postage	1,000	1,000	117	157	15.70%	-	100.00%
602160	Code Enforcement Equipment	8,000	8,000	-	-	0.00%	-	**
603105	Equipment Maintenance	1,000	1,000	-	-	0.00%	-	**
604100	Communications	800	800	-	-	0.00%	624	-100.00%
607100	Membership/Dues	800	800	-	-	0.00%	-	**
607105	Mileage Reimbursement	100	100	-	-	0.00%	-	**
607110	Travel/Conference/Meetings	1,500	1,500	-	-	0.00%	-	**
607115	Training	1,000	1,000	-	-	0.00%	-	**
608100	Contractual Services	4,000	4,000	315	315	7.88%	-	100.00%
608105	Professional Services	5,000	5,000	153	153	3.06%	-	100.00%
612105	Vehicle Replacement Charge	9,060	9,060	755	1,510	16.67%	-	100.00%
6200	Code Enforcement Total	519,870	519,870	38,410	61,733	11.87%	51,419	20.06%
101	GENERAL FUND TOTAL	\$ 13,446,535	\$ 13,499,331	\$ 1,518,518	\$ 1,625,569	12.04%	\$ 991,415	63.96%

* = Actual data is reported through August.

Public Safety-Wren
August 2021 General Fund Expenditures (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year to Date Actual *			
102	General Fund (Transactions & Use Tax)							
2100	Law Enforcement							
608160	O.C.S.D. Contract	3,498,000	3,498,000	587,620	587,620	16.80%	1,031,294	-43.02%
2100	Law Enforcement Total	3,498,000	3,498,000	587,620	587,620	16.80%	1,031,294	-43.02%
2200	Fire Protection							
608185	O.C.F.A. Contract	1,500,000	1,500,000	-	-	0.00%	-	**
2200	Fire Protection Total	1,500,000	1,500,000	-	-	0.00%	-	**
102	TRANSACTIONS AND USE TAX TOTAL	\$ 4,998,000	\$ 4,998,000	\$ 587,620	\$ 587,620	11.76%	\$ 1,031,294	-43.02%
	TOTAL PUBLIC SAFETY	\$ 18,444,535	\$ 18,497,331	\$ 2,106,138	\$ 2,213,189	11.96%	\$ 2,022,709	9.42%

* = Actual data is reported through August.

Community Development-Lilley
August 2021 General Fund Expenditures (17% of year)

Acct. No.	Description	FY 2021/22		FY 2021/22		FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
		Adopted Budget	Amended Budget	Activity During August	Year to Date Actual *					
101	General Fund									
4000	Community Development Administration									
501110	Salaries-Regular	\$ 177,760	\$ 177,760	\$ 12,732	\$ 19,496	10.97%	\$ 8,009	143.43%		
502100	Retirement Charges	52,005	52,005	3,062	4,703	9.04%	2,137	120.07%		
502105	Workers Comp Insurance	4,280	4,280	252	386	9.02%	-	100.00%		
502110	Health/Life Insurance	17,810	17,810	1,357	2,087	11.72%	1,030	102.62%		
502115	Unemployment Insurance	345	345	-	-	0.00%	82	-100.00%		
502120	Medicare/Fica	2,315	2,315	178	273	11.79%	112	143.75%		
502130	Other Benefit Charges	1,145	1,145	112	172	15.02%	-	100.00%		
602110	Office Expense	1,000	1,000	229	229	22.90%	24	854.17%		
602120	Books/Periodicals	1,200	1,200	-	178	14.83%	99	44.38%		
607100	Membership/Dues	1,600	1,600	-	-	0.00%	-	**		
607115	Training	1,200	1,200	289	289	24.08%	-	100.00%		
612115	Liability Insurance Charge	52,965	52,965	425	43,657	82.43%	-	100.00%		
4000	Community Development Administration Total	313,625	313,625	18,647	71,481	22.79%	11,493	521.95%		
4100	Planning									
501110	Salaries-Regular	207,355	207,355	17,103	27,270	13.15%	28,943	-5.78%		
501115	Salaries-Overtime	1,200	1,200	212	212	17.67%	265	-20.00%		
501125	Salaries-Appointed	9,000	9,000	692	1,385	15.39%	1,125	23.11%		
502100	Retirement	65,640	65,640	3,997	6,373	9.71%	6,252	1.94%		
502105	Workers Comp Insurance	5,655	5,655	339	540	9.55%	-	100.00%		
502110	Health/Life Insurance	29,995	29,995	2,498	3,986	13.29%	3,832	4.02%		
502115	Unemployment Insurance	900	900	-	6	0.67%	137	-95.62%		
502120	Medicare/Fica	3,140	3,140	260	416	13.25%	430	-3.26%		
502130	Other Benefit Charges	2,095	2,095	151	240	11.46%	-	100.00%		
602110	Office Expense	-	-	-	(24)	**	(99)	-312.50%		
602115	Postage	750	750	2	(132)	-17.60%	-	100.00%		
602140	Materials & Supplies	1,000	1,000	-	-	0.00%	-	**		
607100	Membership/Dues	2,500	2,500	-	721	28.84%	-	100.00%		

* = Actual data is reported through August.

Community Development-Lilley
August 2021 General Fund Expenditures (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year to Date Actual *			
4100	Planning, Continued							
607110	Travel/Conference/Meetings	8,200	8,200	-	-	0.00%	-	**
607115	Training	1,550	1,550	-	-	0.00%	-	**
608100	Contractual Services	4,000	4,000	-	-	0.00%	-	**
608105	Professional Services	-	261,087	4,763	4,763	1.82%	-	100.00%
608135	Microfilming	1,000	1,000	-	-	0.00%	-	**
612105	Vehicle Replacement Charge	610	610	51	102	16.72%	-	100.00%
4100	Planning Total	344,590	605,677	30,068	45,858	7.57%	40,885	12.16%
4200	Building Regulation							
501110	Salaries-Regular	50,370	50,370	3,244	5,440	10.80%	7,826	-30.49%
502100	Retirement	14,085	14,085	758	1,271	9.02%	1,775	-28.39%
502105	Workers Comp Insurance	1,130	1,130	64	108	9.56%	-	100.00%
502110	Health/Life Insurance	9,760	9,760	649	1,078	11.05%	1,376	-21.66%
502111	Medical In-Lieu Pay	-	-	31	61	**	-	100.00%
502115	Unemployment Insurance	300	300	35	104	34.67%	27	285.19%
502120	Medicare/Fica	730	730	47	80	10.96%	111	-27.93%
502130	Other Benefit Charges	480	480	29	48	10.00%	-	100.00%
602110	Office Expense	200	200	11	11	5.50%	-	100.00%
602115	Postage	700	700	4	4	0.57%	-	100.00%
602120	Books/Periodicals	500	500	-	-	0.00%	-	**
607100	Membership/Dues	250	250	-	-	0.00%	-	**
607110	Travel/Conference/Meetings	500	500	-	-	0.00%	-	**
607115	Training	1,000	1,000	-	-	0.00%	-	**
608115	Inspection Services	700,000	700,000	-	-	0.00%	(50)	**
608135	Microfilming	2,000	2,000	-	-	0.00%	-	**
611116	Payment to Other Agencies	2,250	2,250	-	-	0.00%	-	**
4200	Building Regulation Total	784,255	784,255	4,872	8,205	1.05%	11,065	-25.85%
4400	Business Relations							
607100	Membership/Dues	2,000	2,000	-	-	0.00%	-	**

* = Actual data is reported through August.

Community Development-Lilley
August 2021 General Fund Expenditures (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year to Date Actual *			
4400	Business Relations, Continued							
607115	Training	2,500	2,500	-	-	0.00%	-	**
608100	Contractual Services	2,250	2,250	-	-	0.00%	-	**
608105	Professional Services	15,000	15,000	-	-	0.00%	-	**
608145	Information Technology	3,750	3,750	-	-	0.00%	-	**
609100	Special Events	12,300	12,300	-	-	0.00%	-	**
4400	Business Relations	37,800	37,800	-	-	0.00%	-	**
101	GENERAL FUND TOTAL	\$ 1,480,270	\$ 1,741,357	\$ 53,587	\$ 125,544	7.21%	\$ 63,443	97.88%
102	General Fund (Transactions & Use Tax)							
4100	Planning							
608105	Professional Services	-	5,310	-	-	0.00%	-	**
102	TRANSACTIONS AND USE TAX TOTAL	\$ -	\$ 5,310	\$ -	\$ -	0.00%	\$ -	**
	TOTAL COMMUNITY DEVELOPMENT	\$ 1,480,270	\$ 1,746,667	\$ 53,587	\$ 125,544	7.19%	\$ 63,443	97.88%

* = Actual data is reported through August.

Community Service - Bobadilla
August 2021 General Fund Expenditures (17% of year)

		FY 2021/22							
		FY 2021/22	FY 2021/22	Activity				FY 2020/21	% Change
Acct. No.	Description	Adopted	Amended	During	Year to Date			Actual	From Prior
		Budget	Budget	August	Actual *	% of Budget			Year
101	General Fund								
5000	Public Information Office								
501110	Salaries-Regular	\$ 82,975	\$ 82,975	\$ 4,781	\$ 7,938	9.57%	\$ -	100.00%	
502100	Retirement Charges	18,765	18,765	1,117	1,855	9.89%	-	100.00%	
502105	Workers Comp Insurance	1,575	1,575	95	157	9.97%	-	100.00%	
502110	Health/Life Insurance	12,445	12,445	980	1,468	11.80%	-	100.00%	
502115	Unemployment Insurance	375	375	-	-	0.00%	-	**	
502120	Medicare/Fica	1,190	1,190	69	115	9.66%	-	100.00%	
502130	Other Benefit Charges	775	775	42	70	9.03%	-	100.00%	
602113	Social Media	2,500	2,500	-	-	0.00%	-	**	
607100	Membership/Dues	-	-	-	252	**	-	100.00%	
5000	Public Information Office	120,600	120,600	7,084	11,855	9.83%	-	100.00%	
5100	Community Services Administration								
501110	Salaries-Regular	279,875	279,875	20,119	32,098	11.47%	43,139	-25.59%	
501120	Salaries-Part Time	1,840	1,840	-	561	30.49%	5,720	-90.19%	
502100	Retirement	65,905	65,905	5,253	8,395	12.74%	10,690	-21.47%	
502105	Workers Comp Insurance	4,940	4,940	398	647	13.10%	-	100.00%	
502110	Health/Life Insurance	29,000	29,000	2,248	3,616	12.47%	5,701	-36.57%	
502111	Medical In-Lieu Pay	6,000	6,000	500	1,125	18.75%	-	100.00%	
502115	Unemployment Insurance	900	900	-	-	0.00%	9	-100.00%	
502120	Medicare/Fica	3,890	3,890	283	465	11.95%	697	-33.29%	
502130	Other Benefit Charges	2,245	2,245	177	283	12.61%	-	100.00%	
602100	Special Dept Expense	18,950	16,950	526	551	3.25%	1,365	-59.63%	
602110	Office Expense	3,185	3,185	95	95	2.98%	-	100.00%	
602115	Postage	500	500	-	7	1.40%	240	-3328.57%	
603110	Building Maintenance	10,485	10,485	450	450	4.29%	-	100.00%	
607100	Membership/Dues	1,160	1,160	-	892	76.90%	-	100.00%	
607115	Training	1,500	1,500	-	-	0.00%	-	**	

* = Actual data is reported through August.

Community Service - Bobadilla
August 2021 General Fund Expenditures (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year to Date Actual *	% of Budget		
5100	Community Services Administration, Continued							
609100	Special Events	11,500	13,500	1,212	1,212	8.98%	-	100.00%
612105	Vehicle Replacement Charge	7,845	7,845	654	1,308	16.67%	-	100.00%
612115	Liability Insurance Charge	59,295	59,295	476	48,874	82.43%	-	100.00%
5100	Community Services Administration Total	509,015	509,015	32,391	100,579	19.76%	67,561	48.87%
5200	Community Center Operations							
501110	Salaries-Regular	34,750	34,750	2,561	4,171	12.00%	-	100.00%
501120	Salaries-Part Time	92,150	92,150	2,546	3,287	3.57%	97	3288.66%
502100	Retirement	14,905	14,905	700	1,106	7.42%	-	100.00%
502105	Workers Comp Insurance	2,260	2,260	101	148	6.55%	-	100.00%
502110	Health/Life Insurance	6,130	6,130	415	674	11.00%	-	100.00%
502111	Medical In-Lieu Pay	2,700	2,700	250	375	13.89%	-	100.00%
502115	Unemployment Insurance	1,500	1,500	-	-	0.00%	-	**
502120	Medicare/Fica	1,855	1,855	78	114	6.15%	1	11300.00%
502130	Other Benefit Charges	1,370	1,370	24	38	2.77%	-	100.00%
602100	Special Dept Expense	4,820	4,820	87	137	2.84%	-	100.00%
602110	Office Expense	1,000	1,000	-	-	0.00%	-	**
603110	Building Maintenance	6,695	6,695	554	857	12.80%	547	56.67%
612105	Vehicle Replacement Charge	395	395	33	66	16.71%	-	100.00%
5200	Community Center Operations	170,530	170,530	7,349	10,973	6.43%	645	1601.24%
5300	Park Operations							
501110	Salaries-Regular	76,300	76,300	5,298	8,263	10.83%	7,086	16.61%
501115	Salaries-Overtime	-	-	-	342	**	-	100.00%
501120	Salaries-Part Time	102,715	102,715	6,445	12,397	12.07%	6,512	90.37%
502100	Retirement	15,310	15,310	1,238	1,931	12.61%	1,611	19.86%
502105	Workers Comp Insurance	3,540	3,540	233	409	11.55%	-	100.00%
502110	Health/Life Insurance	11,275	11,275	783	1,248	11.07%	1,088	14.71%
502111	Medical In-Lieu Pay	2,000	2,000	150	275	13.75%	-	100.00%

* = Actual data is reported through August.

Community Service - Bobadilla
August 2021 General Fund Expenditures (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22		% of Budget	FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year to Date Actual *			
5300	Park Operations, Continued							
502115	Unemployment Insurance	2,025	2,025	31	85	4.20%	75	13.33%
502120	Medicare/Fica	2,545	2,545	172	309	12.14%	201	53.73%
502130	Other Benefit Charges	2,260	2,260	50	79	3.50%	-	100.00%
602100	Special Dept Expense	5,500	5,500	279	279	5.07%	-	100.00%
602110	Office Expense	1,000	1,000	-	-	0.00%	26	-100.00%
5300	Park Operations	224,470	224,470	14,679	25,617	11.41%	16,599	54.33%
5400	Senior Citizens Programs							
501110	Salaries-Regular	18,040	18,040	1,640	2,418	13.40%	1,244	94.37%
501120	Salaries-Part Time	31,995	31,995	2,777	4,571	14.29%	3,533	29.38%
502100	Retirement	3,470	3,470	383	565	16.28%	283	99.65%
502105	Workers Comp Insurance	880	880	87	138	15.68%	-	100.00%
502110	Health/Life Insurance	2,890	2,890	265	391	13.53%	209	87.08%
502111	Medical In-Lieu Pay	1,050	1,050	100	200	19.05%	-	100.00%
502115	Unemployment Insurance	600	600	-	-	0.00%	-	**
502120	Medicare/Fica	725	725	66	104	14.34%	71	46.48%
502130	Other Benefit Charges	665	665	16	24	3.61%	-	100.00%
609200	Senior Nutrition Program	1,200	1,500	116	116	7.73%	-	100.00%
5400	Senior Citizens Programs	61,515	61,815	5,450	8,527	13.79%	5,340	59.68%
5500	Recreation Programs							
602115	Postage Clearing Account	9,000	9,000	-	3,047	33.86%	-	100.00%
602150	Recreation Brochure Mailing	23,100	23,100	4,421	7,521	32.56%	-	100.00%
608150	Contractual Recreation Program	16,800	16,800	-	416	2.48%	-	100.00%
5500	Recreation Programs	48,900	48,900	4,421	10,984	22.46%	-	100.00%
TOTAL COMMUNITY SERVICES		\$ 1,135,030	\$ 1,135,330	\$ 71,374	\$ 168,535	14.84%	\$ 90,145	86.96%

* = Actual data is reported through August.

Transfers to Other Funds-Bannigan
August 2021 General Fund Expenditures (17% of year)

Acct. No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual	% Change From Prior Year
				Activity During August	Year to Date Actual *	% of Budget		
101	General Fund							
1600	Non-Departmental							
800250	Transfer to FACT Grant	\$ 17,100	\$ 17,100	\$ 1,425	\$ 2,850	16.67%	\$ -	100.00%
800251	Transfer to Senior Transportation Fund	10,565	10,565	449	579	5.48%	246	135.37%
800280	Transfer to SCP Maintenance Fund	41,140	41,140	3,428	6,857	16.67%	-	100.00%
	TOTAL TRANSFERS OUT	\$ 68,805	\$ 68,805	\$ 5,302	\$ 10,286	14.95%	\$ 246	4081.30%

* = Actual data is reported through August.

ATTACHMENT C

Click here to return to the agenda

General Fund - Fund Balance Status

	General Fund (101)	Measure GG Transaction & Use Tax Fund (102)	Total
<u>Reserves as of June 30, 2021:</u>			
Capital Improvement (A)	\$ 5,000,000		\$ 5,000,000
Economic Uncertainty (B)	5,217,000		5,217,000
Emergency Disaster Continuity (C)	2,609,000		2,609,000
Equipment and Maintenance (A)	150,000		150,000
Technology Equipment (A)	150,000		150,000
Subtotal	13,126,000	-	13,126,000
Available Fund Balance (unreserved)	7,314,146	513,655	7,827,801
Total Fund Balance (Reserves & Available Fund Balance) as of June 30, 2021 **	20,440,146	513,655	20,953,801
Estimated increase (decrease) of fund balance during Fiscal Year 2021-22	(33,130)	-	(33,130)
Total Projected Fund Balance (Reserves & Available Fund Balance) as of June 30, 2022	\$ 20,407,016	\$ 513,655	\$ 20,920,671

Notes:

(A) - Flat amounts per Reserve Policy adopted on June 22, 2021 (City Resolution No. 2021-23).

(B) - Amount is equal to 20% of Fiscal Year 2021/22 operating expenditures budgeted in General Fund per Reserve Policy adopted on June 22, 2021 (City Resolution No. 2021-23).

(C) - Amount is equal to 10% of Fiscal Year 2021/22 operating expenditures budgeted in General Fund per Reserve Policy adopted on June 22, 2021 (City Resolution No. 2021-23).

** - Preliminary balance pending completion of City's Fiscal Year 2020/21 year end close and audited financial statements.

HOUSING AUTHORITY FUND (#285)
August 2021 Revenues and Expenditures (17% of year)

Account No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual *	% Change From Prior Year
				Activity During August	Year to Date Actual *	% of Budget		
REVENUES								
435100	Interest	\$ 150,000	\$ 150,000	\$ -	\$ -	0.00%	\$ -	**
435110	Unrealized Gains/Losses	-	-	(2,673)	2,333	**	(27,495)	1278.53%
436140	Tina Way/Pacific Ave. Property Rent	500,000	500,000	1,410	2,820	0.56%	109,970	-97.44%
437135	Expense Reimbursement	2,000	2,000	-	-	0.00%	1,171	-100.00%
TOTAL REVENUES		\$ 652,000	\$ 652,000	\$ (1,263)	\$ 5,153	0.79%	\$ 83,646	-93.84%
ESTIMATED EXPENDITURES AND OTHER USES								
Salaries and Benefits								
501110	Salaries-Regular	259,540	259,540	10,039	15,764	6.07%	20,848	-24.39%
501115	Salaries-Overtime	5,000	5,000	45	45	0.90%	-	100.00%
501120	Salaries-Part-Time	2,230	2,230	166	268	12.02%	286	-6.29%
502100	Retirement	71,340	71,340	2,610	4,090	5.73%	4,408	-7.21%
502105	Workers' Compensation	4,500	4,500	202	317	7.04%	-	100.00%
502110	Health/Life Insurance	36,455	36,455	1,206	1,892	5.19%	2,024	-6.52%
502111	Medical in Lieu	480	480	60	120	25.00%	-	100.00%
502115	Unemployment Insurance	1,035	1,035	-	-	0.00%	27	-100.00%
502120	Medicare/FICA	3,675	3,675	139	218	5.93%	290	-33.03%
502130	Other Benefits	2,205	2,205	88	139	6.30%	-	100.00%
Total-Salaries and Benefits		386,460	386,460	14,555	22,853	5.91%	27,883	-18.04%
Maintenance and Operations								
602110	Office Expense	1,000	1,000	-	-	0.00%	-	**
602115	Postage	500	500	-	-	0.00%	-	**
602140	Materials and Supplies	5,000	5,000	-	-	0.00%	-	**
603120	Minor Repairs	15,000	15,000	-	-	0.00%	1,257	-100.00%
604105	Utilities	50,000	50,000	3,699	3,699	7.40%	4,416	-19.38%
607100	Membership Dues	5,300	5,300	-	-	0.00%	-	**
607110	Travel/Conference/Meetings	1,000	1,000	-	-	0.00%	-	**
607115	Training	2,500	2,500	-	-	0.00%	-	**

HOUSING AUTHORITY FUND (#285)
August 2021 Revenues and Expenditures (17% of year)

Account No.	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	FY 2021/22			FY 2020/21 Actual *	% Change From Prior Year
				Activity During August	Year to Date Actual *	% of Budget		
Maintenance and Operations , Continued								
608100	Contractual Services	-	2,457,940	728	1,351	0.05%	-	100.00%
608105	Professional Services	437,000	410,000	14,267	20,517	5.00%	321	98.44%
610135	Relocation Assistance	40,000	40,000	506	2,506	6.27%	-	100.00%
610230	Navigation Center (North SPA)	30,000	30,000	-	-	0.00%	-	**
611110	O.C. Sanitation User Fee	21,400	21,400	-	-	0.00%	-	**
Total-Maintenance and Operations		608,700	3,039,640	19,200	28,073	0.92%	5,994	368.35%
Allocated Charges								
612105	Vehicle Replacement Charge	10,075	10,075	840	1,679	16.67%	-	100.00%
612115	Liability Insurance Charge	16,190	16,190	130	13,345	82.43%	-	100.00%
612140	Information Technology Charge	24,075	24,075	2,006	4,013	16.67%	-	100.00%
614205	Admin Overhead	40,100	40,100	1,602	2,526	6.30%	3,784	-33.25%
Total-Allocated Charges		90,440	90,440	4,578	21,563	23.84%	3,784	469.85%
Capital Outlay								
760100	Demolition/Condemnation	-	-	-	-	**	227	-100.00%
Total-Capital Outlay		-	-	-	-	**	227	-100.00%
TOTAL EXPENDITURES		\$ 1,085,600	\$ 3,516,540	\$ 38,333	\$ 72,489	2.06%	\$ 37,888	91.32%
REVENUES OVER (UNDER) EXPENDITURES		\$ (433,600)	\$ (2,864,540)	\$ (39,596)	\$ (67,336)		\$ 45,758	

* = Actual data is reported through August.

ATTACHMENT E

Click here to return to the agenda

Housing Authority Fund (Fund 285) - Fund Balance Status

Available Fund Balance as of June 30, 2021 **	\$ 10,582,511
Estimated increase (decrease) of fund balance during Fiscal Year 2021-22	<u>171,860</u>
Projected Available Fund Balance as of June 30, 2022	<u><u>\$ 10,754,371</u></u>

** - Preliminary balance pending completion of City's Fiscal Year 2020/21 year end close and audited financial statements.

CITY OF STANTON
FY 2021/22
STATUS OF CAPITAL IMPROVEMENT PROJECTS (CIP)
JULY 1, 2021 THROUGH AUGUST 31, 2021

Task Code	Description	Adopted Budget 2021/22	FY 2020/21 Budget Carryover	Amended Budget 2021/22	YTD Actual 2021/22	Encumbrances	% Spent (Includes Encumbrances)	Remaining Budget
Street Projects								
2021-105	Traffic Signal Improvements - Fiscal Year 2020/21	\$ -	\$ 200,740	\$ 200,740	\$ -	\$ 109,784	54.7%	\$ 90,956
2022-101	Citywide Street Rehabilitation - Fiscal Year 2021/22	2,075,000	49,253	2,124,253	17,839	31,414	2.3%	\$ 2,075,000
2022-102	Citywide Street Sign Replacement	150,000	-	150,000	-	-	0.0%	150,000
Total Street Projects		\$ 2,225,000	\$ 249,993	\$ 2,474,993	\$ 17,839	\$ 141,198	6.4%	\$ 2,315,956
Parks Projects								
2021-201	Park Master Plan	\$ -	\$ 100,870	\$ 100,870	\$ -	\$ -	0.0%	\$ 100,870
2021-202	Hollenbeck Rubber Replacement	-	200,735	200,735	-	-	0.0%	200,735
2021-203	Premier Park Play Equipment and Rubber	-	200,735	200,735	-	-	0.0%	200,735
2021-204	Harry Dotson Rubber	-	70,510	70,510	-	-	0.0%	70,510
2021-205	Dog Park (design)	50,000	-	50,000	-	-	0.0%	50,000
2022-201	Family Resource Center Improvements	425,000	-	425,000	-	-	0.0%	425,000
2022-202	Rehabilitate Building at Dotson Park	141,000	-	141,000	-	-	0.0%	141,000
Total Parks Projects		\$ 616,000	\$ 572,850	\$ 1,188,850	\$ -	\$ -	0.0%	\$ 1,188,850
Sewer								
2022-301	Sewer Master Plan Update	\$ 500,000	-	\$ 500,000	-	-	0.0%	\$ 500,000
Total Sewer		\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -	0.0%	\$ 500,000
GRAND TOTAL		\$ 3,341,000	\$ 822,843	\$ 4,163,843	\$ 17,839	\$ 141,198	3.8%	\$ 4,004,806
Funding Source								
211	Gas Tax Fund	\$ 381,431	\$ -	\$ 381,431	\$ -	\$ -	0.0%	\$ 381,431
215	Road Maintenance Rehabilitation Account (RMRA) (SB-1)	1,060,640	49,253	1,109,893	17,839	31,414	4.4%	1,060,640
220	Measure M Turnback Fund	750,000	174,740	924,740	-	83,784	9.1%	840,956
222	CDBG Grant Fund	350,000	-	350,000	-	-	0.0%	350,000
262	Traffic Signal Impact Fees Fund	-	26,000	26,000	-	26,000	100.0%	-
263	Community Center Impact Fees Fund	141,000	-	141,000	-	-	0.0%	141,000
305	Capital Projects Fund (Reserves)	32,929	-	32,929	-	-	0.0%	32,929
310	Park In-Lieu Fund	125,000	572,850	697,850	-	-	0.0%	697,850
501	Sewer Maintenance Fund	500,000	-	500,000	-	-	0.0%	500,000
GRAND TOTAL		\$ 3,341,000	\$ 822,843	\$ 4,163,843	\$ 17,839.000	\$ 141,198	3.8%	\$ 4,004,806

CITY OF STANTON

REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: October 12, 2021

SUBJECT: AUGUST 2021 INVESTMENT REPORT

REPORT IN BRIEF:

The Investment Report as of August 31, 2021, has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTIONS:

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of August 2021.

BACKGROUND:

Changes in the City's cash and investment balances for the month of August are summarized below:

	<u>Beginning Balance</u>	<u>Net Change</u>	<u>Ending Balance</u>
Cash and Investment Accounts (Pooled-All Funds)	\$ 52,637,426.34	\$ (1,770,814.35)	\$ 50,866,611.99
Cash (Non-Pooled)	4,717,451.57	(41,937.99)	4,675,513.58
Total Cash and Investments	<u>\$ 57,354,877.91</u>	<u>\$ (1,812,752.34)</u>	<u>\$ 55,542,125.57</u>

Between July 31, 2021, and August 31, 2021, the City's total cash and investments decreased by approximately \$1.8 million. During the month of August, the City paid the County of Orange \$2 million for law enforcement services provided during the months of July and August.

The attached reports summarize the City investments and deposit balances as of August 31, 2021. The City's cash and investment balances by fund type are presented in Attachment A. A summary of the City's investment portfolio is included as Attachment B. The detail of the City's investments by type are shown in Attachment C.

ANALYSIS:

The monthly cash and investment report provides a summary of the cash and investment accounts held by the City as of the end of that month. In order to manage its cash and investments, the City combines cash resources from all funds into a single pool consisting of a variety of accounts and securities. The balance in the pooled cash account includes cash and certain liquid investments that are available to meet the City's current cash needs. Cash in excess of the City's current cash needs is invested in interest-bearing investments with various maturities.

Detailed information regarding the securities contained in the City's investment portfolio is provided in Attachments B and C. As of August 31, 2021, City investments consisted of the following:

	Market Value as of August 31, 2021	Average Interest Rate	Percentage of Portfolio Invested by Type	Maximum Percentage of Portfolio Permitted by Investment Policy	In Compliance?
Local Agency Investment Fund (LAIF)	\$ 34,391,923.13	0.22%	67.39%	100.00%	Yes
California Asset Management Program (CAMP)	6,251,215.76	0.05%	12.25%	100.00%	Yes
Negotiable Certificates of Deposit	7,866,327.65	2.50%	15.41%	30.00%	Yes
Municipal Bonds	2,525,567.45	2.20%	4.95%	100.00%	Yes

Total Investments	<u>\$ 51,035,033.99</u>	<u>100.00%</u>
-------------------	-------------------------	----------------

As of August 31, 2021, the average purchase yield to maturity earned on the City's total investment portfolio was 0.63%, which is above the benchmark LAIF return of 0.22%. The weighted average maturity of the City's was approximately 119 days (approximately 4 months) as of August 31, 2021, which is in compliance with the City's investment policy restriction of 3.5 years.

FISCAL IMPACT:

All deposits and investments have been made in accordance with the City's Fiscal Year 2021-22 Investment Policy. The portfolio will allow the City to meet its expenditure requirements for the next six months. Staff remains confident that the investment portfolio is currently positioned to remain secure and sufficiently liquid.

The City Treasurer controls a \$51.0 million portfolio, with \$10.4 million in investments held in a safekeeping account with Bank of the West.

ENVIRONMENTAL IMPACT :

None.

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION :

Through the normal agenda posting process.

STRATEGIC PLAN OBJECTIVE ADDRESSED

4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:



Michelle Bannigan, CPA
Finance Director

Approved by:



Jared L. Hildenbrand
City Manager

Attachments:

- A. Cash and Investment Balances by Fund
- B. Investments Portfolio Summary
- C. Investment Portfolio Detail

**CITY OF STANTON
CASH AND INVESTMENTS REPORT
MONTH ENDED AUGUST 31, 2021**

Fund/ Account No.	Fund/Account Name	Beginning Balance	Increases	Decreases	Ending Balance
101-various	General Fund	\$ 20,024,194.45	\$ 6,695,706.08	\$ (7,901,664.49)	\$ 18,818,236.04
102-111101	General Fund (Transactions & Use Tax)	180,188.19	338,776.63	(587,620.48)	(68,655.66)
210-111101	Certified Access Specialists (CASP) Program	44,223.19	-	-	44,223.19
211-111101	Gas Tax Fund	836,351.82	85,578.81	(21,635.85)	900,294.78
215-111101	Road Maintenance and Rehabilitation act (RMRA) Fund	344,328.19	61,394.61	(17,839.40)	387,883.40
220-111101	Measure M Fund	620,912.60	-	-	620,912.60
221-111101	Community Development Block Grant-COVID-19 (CDBG-CV) Fund	(127,500.00)	-	-	(127,500.00)
222-111101	Community Development Block Grant (CDBG) Fund	213,368.45	-	(569.01)	212,799.44
224-111101	Lighting Maintenance 1919 Act Fund	238,848.91	103.91	(10,271.30)	228,681.52
225-111101	Lighting/Median Maintenance 1972 Act Fund	1,210,346.81	-	(47,244.99)	1,163,101.82
226-111101	Air Quality Improvement Fund	163,970.76	12,974.44	-	176,945.20
242-111101	Supplemental Law Enforcement Grant Fund (current)	364,404.28	-	(32,500.00)	331,904.28
250-111101	Families and Communities Together (FaCT) Grant Fund	(8,080.66)	1,425.00	(49,956.96)	(56,612.62)
251-111101	Senior Transportation Fund	52,879.82	448.99	(2,026.06)	51,302.75
255-111101	CalGRIP Grant Fund (Fiscal Year 2014/15)	26,368.97	-	(3,886.84)	22,482.13
257-111101	America Rescue Act Plan (ARPA) Fund	4,384,470.48	-	(37,344.61)	4,347,125.87
261-111101	Street Impact Fees Fund	81,222.12	-	-	81,222.12
262-111101	Traffic Signal Impact Fees Fund	49,573.29	-	-	49,573.29
263-111101	Community Center Impact Fees Fund	155,280.62	-	-	155,280.62
264-111101	Police Services Impact Fees Fund	140,275.27	-	-	140,275.27
271-111101	Public Safety Task Force Fund	862.96	-	(862.96)	-
280-111101	Stanton Central Park Maintenance Fund	2,203.33	3,428.34	(14,484.00)	(8,852.33)
285-various	Stanton Housing Authority Fund	13,007,398.97	6,949.77	(51,183.26)	12,963,165.48
305-111101	Capital Projects Fund	317,426.15	55,970.55	(94,467.65)	278,929.05
310-111101	Park and Recreation Facilities Fund	3,497,388.71	-	(20,000.00)	3,477,388.71
501-111101	Sewer Maintenance Fund	5,276,168.47	2,174.92	(56,352.98)	5,221,990.41
502-111101	Sewer Capital Improvement Fund	-	47.25	-	47.25
602-111101	Workers' Compensation Fund	(24,915.76)	5,663.02	-	(19,252.74)
603-111101	Liability Risk Management Fund	91,701.51	2,250.00	-	93,951.51
604-111101	Employee Benefits Fund	323,277.50	151,669.03	(109,238.52)	365,708.01
605-111101	Fleet Maintenance Fund	517,808.08	9,594.99	(973.60)	526,429.47
801-111101	City Trust Fund	360,170.82	11,698.83	(8,653.98)	363,215.67
901-111101	North Orange County Public Safety Task Force (NOCPSF) Trust Fund	272,308.04	-	(147,892.58)	124,415.46
Total Pooled Cash and Investments⁽¹⁾		\$ 52,637,426.34	\$ 7,445,855.17	\$ (9,216,669.52)	\$ 50,866,611.99
Less: Investments⁽¹⁾		\$ (48,569,490.86)	\$ (4,000,275.17)	\$ 1,534,732.04	\$ (51,035,033.99)
Cash - Bank of the West General Checking Account		\$ 4,067,935.48	\$ 3,445,580.00	\$ (7,681,937.48)	\$ (168,422.00)

**CITY OF STANTON
CASH AND INVESTMENTS REPORT
MONTH ENDED AUGUST 31, 2021**

Fund/ Account No.	Fund/Account Name	Beginning Balance	Increases	Decreases	Ending Balance
<u>CASH-NON-POOLED</u>					
101-111103	Payroll Account	\$ -	\$ 226,717.11	\$ (226,717.11)	\$ -
101-111109	Flexible Spending/AFLAC	275.69	7,305.00	(759.01)	6,821.68
101-111505	Petty Cash	600.00	-	-	600.00
604-111404	Cash with Fiscal Agent (PARS) ⁽²⁾	4,716,575.88	55,059.67	(103,543.65)	4,668,091.90
	Total Cash-Non-Pooled	\$ 4,717,451.57	\$ 289,081.78	\$ (331,019.77)	\$ 4,675,513.58
<u>INVESTMENTS</u>					
	POOLED ALL FUNDS	\$ 48,569,490.86	\$ 4,000,275.17	\$ (1,534,732.04)	\$ 51,035,033.99
	Total Investments ⁽³⁾	\$ 48,569,490.86	\$ 4,000,275.17	\$ (1,534,732.04)	\$ 51,035,033.99
	TOTAL CASH AND INVESTMENTS	\$ 57,354,877.91	\$ 7,734,936.95	\$ (9,547,689.29)	\$ 55,542,125.57

Notes:

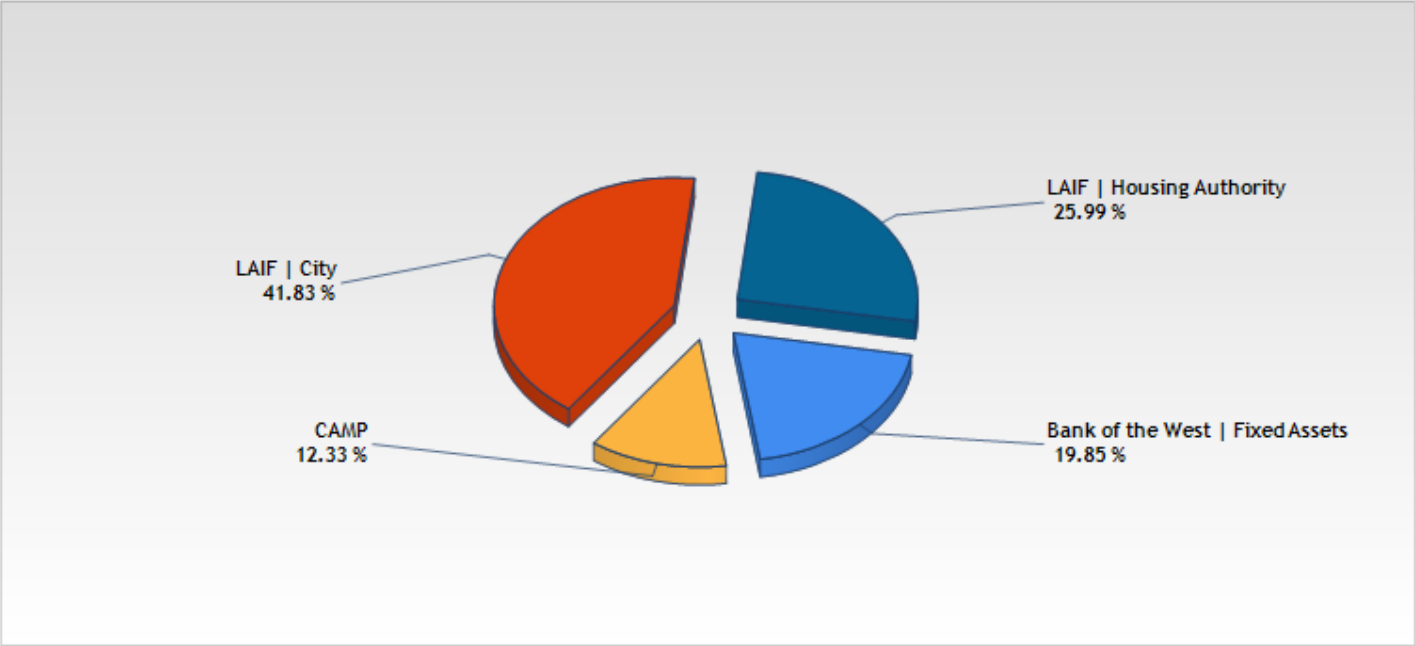
⁽¹⁾ - Pooled cash includes: City's Bank of the West general checking and safekeeping accounts, the City's Local Agency Investment Fund (LAIF) account, the Housing Authority's LAIF account, the California Asset Management Program (CAMP) account, and the Public Agency Retirement Services (PARS) account.

⁽²⁾ - The Public Agency Retirement Services (PARS) account is an irrevocable trust that can be used for pension and other post employment benefits only. This fund is excluded from the compliance requirements set forth in the City's investment policy.

⁽³⁾ - The Portfolio Summary Report and Holdings by Security Type are included in Attachments B and C, respectively.

City of Stanton
 Distribution
 Group By: Portfolio Name
 Average By: Face Amount/Shares
 Portfolio / Report Group: All Portfolios
 As of: 8/31/2021

Portfolio Holdings Distribution by Portfolio Name



Portfolio Name	Face Amount/Shares	YTM @ Cost	Cost Value	Days To Maturity	% of Portfolio	Market Value	Book Value	Duration To Maturity
Bank of the West Fixed Assets	10,063,000.00	2.391	10,086,500.20	595	19.85	10,391,895.10	10,069,487.08	1.59
CAMP	6,251,215.76	0.050	6,251,215.76	1	12.33	6,251,215.76	6,251,215.76	0.00
LAIF City	21,204,406.19	0.221	21,204,406.19	1	41.83	21,209,917.89	21,204,406.19	0.00
LAIF Housing Authority	13,178,579.71	0.221	13,178,579.71	1	25.99	13,182,005.24	13,178,579.71	0.00
TOTAL / AVERAGE	50,697,201.66	0.631	50,720,701.86	119	100	51,035,033.99	50,703,688.74	0.32

City of Stanton
Portfolio Holdings
Investment Portfolio | by Security Sector
Report Format: By Transaction
Group By: Security Sector
Average By: Face Amount / Shares
Portfolio / Report Group: All Portfolios
As of 8/31/2021

Description	CUSIP/Ticker	Settlement Date	YTM @ Cost	Face Amount/Shares	Cost Value	Book Value	Market Value	Maturity Date	Days To Maturity	Accrued Interest	% of Portfolio
Certificate Of Deposit											
Allegiance Bank TX 2.65 2/14/2023	01748DBB1	4/11/2019	2.650	249,000.00	249,000.00	249,000.00	257,712.51	2/14/2023	532	307.33	0.49
American Eagle Bank IL 2.1 5/23/2022	02554BCN9	6/9/2017	2.100	150,000.00	150,000.00	150,000.00	152,239.50	5/23/2022	265	69.04	0.30
American Express UT 2.35 8/8/2022	02587DV47	8/8/2017	2.350	247,000.00	247,000.00	247,000.00	252,196.88	8/8/2022	342	365.76	0.49
American Express UT 2.4 8/29/2022	02587CFU9	8/29/2017	2.400	247,000.00	247,000.00	247,000.00	252,587.14	8/29/2022	363	2,972.12	0.49
Bank Hapoalim NY 2.9 3/25/2024	06251AW48	4/24/2019	2.900	250,000.00	250,000.00	250,000.00	265,167.50	3/25/2024	937	3,158.22	0.49
Bank of New England NH 2.65 5/23/2024	06426KBE7	5/23/2019	2.650	249,000.00	249,000.00	249,000.00	263,043.60	5/23/2024	996	144.62	0.49
Capital One Bank VA 2.35 3/15/2022	140420Z52	3/15/2017	2.350	248,000.00	248,000.00	248,000.00	251,080.16	3/15/2022	196	2,698.44	0.49
Capital One VA 2.3 7/19/2022	14042RGN5	7/19/2017	2.300	247,000.00	247,000.00	247,000.00	251,826.38	7/19/2022	322	669.27	0.49
Cornerstone Community Bank CA 2.6 5/17/2024	219240BY3	5/17/2019	2.600	249,000.00	249,000.00	249,000.00	262,657.65	5/17/2024	990	248.32	0.49
EagleBank MD 2.65 4/28/2023	27002YEL6	4/30/2019	2.650	249,000.00	249,000.00	249,000.00	258,773.25	4/28/2023	605	18.08	0.49
Evansville Teachers FCU IN 2.25 7/22/2024	299547AV1	7/22/2019	2.250	249,000.00	249,000.00	249,000.00	260,660.67	7/22/2024	1,056	138.14	0.49
First Technology FCU CA 3.35 9/27/2023	33715LCJ7	9/27/2018	3.350	240,000.00	240,000.00	240,000.00	254,769.60	9/27/2023	757	88.11	0.47
First Tier Bank NE 1.95 8/23/2024	33766LAJ7	8/23/2019	1.950	249,000.00	249,000.00	249,000.00	258,601.44	8/23/2024	1,088	106.42	0.49
Goldman Sachs Bank NY 2.35 6/21/2022	38148PKX4	6/21/2017	2.350	247,000.00	247,000.00	247,000.00	251,544.80	6/21/2022	294	1,129.09	0.49
Greenstate FCU IA 1.95 2/28/2023	39573LAF5	8/28/2019	1.950	249,000.00	249,000.00	249,000.00	255,317.13	2/28/2023	546	39.91	0.49
Healthcare Systems FCU VA 2.65 4/25/2024	42228LAD3	4/25/2019	2.650	246,000.00	246,000.00	246,000.00	259,618.56	4/25/2024	968	2,286.12	0.49
Horizon Bank NE 1.7 8/29/2023	44042TBQ6	7/29/2019	2.101	249,000.00	245,090.70	247,092.51	258,118.38	8/29/2023	728	23.19	0.49
I&C Bank of China, NY 2.15 4/12/2022	45581EAC5	8/15/2019	2.104	247,000.00	247,296.40	247,068.38	250,188.77	4/12/2022	224	276.44	0.49
Main Street Bank VA 2.6 4/26/2024	56065GAG3	4/26/2019	2.600	249,000.00	249,000.00	249,000.00	262,480.86	4/26/2024	969	88.68	0.49
McGregor TX 2.3 6/28/2024	32112UDA6	7/12/2019	2.200	249,000.00	250,170.30	249,666.16	262,749.78	6/28/2024	1,032	47.07	0.49
Merrick Bank UT 2.6 8/23/2023	59013J7P8	4/23/2019	2.600	249,000.00	249,000.00	249,000.00	260,078.01	8/23/2023	722	141.90	0.49
Morgan Stanley NY 3.1 2/7/2024	61760AVJ5	2/7/2019	3.100	246,000.00	246,000.00	246,000.00	261,633.30	2/7/2024	890	501.44	0.49
Morgan Stanley UT 3.1 2/7/2024	61690UDW7	2/7/2019	3.100	246,000.00	246,000.00	246,000.00	261,633.30	2/7/2024	890	501.44	0.49
Mountain America CU UT 3 3/27/2023	62384RAF3	4/9/2019	2.840	249,000.00	250,494.00	249,591.20	259,707.00	3/27/2023	573	81.86	0.49
Raymond James Bank FL 2 8/23/2024	75472RAE1	8/23/2019	2.000	247,000.00	247,000.00	247,000.00	256,902.23	8/23/2024	1,088	108.27	0.49
Sallie Mae Bank UT 2.3 8/2/2022	795450B61	8/2/2017	2.300	248,000.00	248,000.00	248,000.00	253,024.48	8/2/2022	336	453.19	0.49
State Bank India NY 2.35 3/14/2022	8562846V1	3/14/2017	2.350	248,000.00	248,000.00	248,000.00	251,062.80	3/14/2022	195	2,714.41	0.49
Synchrony Bank UT 2.4 5/19/2022	87165EL96	5/19/2017	2.400	247,000.00	247,000.00	247,000.00	251,179.24	5/19/2022	261	1,689.07	0.49

Description	CUSIP/Ticker	Settlement Date	YTM @ Cost	Face Amount/Shares	Cost Value	Book Value	Market Value	Maturity Date	Days To Maturity	Accrued Interest	% of Portfolio
TIAA FSB FL 2.1 7/29/2022	87270LCM3	7/29/2019	2.100	247,000.00	247,000.00	247,000.00	251,497.87	7/29/2022	332	468.96	0.49
University of Iowa CU IA 3.05 5/15/2023	91435LAG2	4/25/2019	2.919	248,000.00	249,240.00	248,520.78	259,658.48	5/15/2023	622	621.70	0.49
Washington Federal Bank WA 1.95 8/28/2024	938828BN9	8/28/2019	1.950	249,000.00	249,000.00	249,000.00	258,616.38	8/28/2024	1,093	39.91	0.49
Sub Total / Average Certificate Of Deposit			2.459	7,583,000.00	7,583,291.40	7,582,939.03	7,866,327.65		657	22,196.52	14.96
Local Government Investment Pool											
CAMP LGIP	CAMP3001	2/29/2020	0.050	6,251,215.76	6,251,215.76	6,251,215.76	6,251,215.76	N/A	1		12.33
LAIF City LGIP	LAIFCITY0895	2/29/2020	0.221	21,204,406.19	21,204,406.19	21,204,406.19	21,209,917.89	N/A	1		41.83
LAIF Housing Authority LGIP	LAIFHA0004	2/29/2020	0.221	13,178,579.71	13,178,579.71	13,178,579.71	13,182,005.24	N/A	1		25.99
Sub Total / Average Local Government Investment Pool			0.195	40,634,201.66	40,634,201.66	40,634,201.66	40,643,138.89		1	0.00	80.15
Municipal											
Arvin Community CA 2.5 3/1/2023	043288AK5	8/8/2019	2.350	275,000.00	276,399.75	275,588.52	283,351.75	3/1/2023	547	3,437.50	0.54
Fort Bragg CA 1.871 8/1/2024	347028JZ6	9/18/2019	1.750	205,000.00	206,150.05	205,689.12	210,375.10	8/1/2024	1,066	319.63	0.40
Los Angeles County CA 2.5 9/1/2021	54465AHP0	6/26/2017	2.080	400,000.00	406,684.00	400,004.37	400,000.00	9/1/2021	1	5,000.00	0.79
Riverside Pension CA 2.5 6/1/2022	769036BB9	6/20/2017	2.251	500,000.00	505,800.00	500,879.47	507,845.00	6/1/2022	274	3,125.00	0.99
Riverside Pension CA 2.5 6/1/2022	769036BB9	7/24/2017	2.401	240,000.00	241,080.00	240,166.90	243,765.60	6/1/2022	274	1,500.00	0.47
Riverside Pension CA 2.75 6/1/2024	769036BD5	8/28/2019	2.030	250,000.00	258,120.00	254,692.70	262,862.50	6/1/2024	1,005	1,718.75	0.49
Stockton CA 2.5 9/1/2023	861403AU7	5/1/2019	2.600	250,000.00	248,975.00	249,526.97	257,367.50	9/1/2023	731	3,125.00	0.49
Yorba Linda CA 2 9/1/2021	986176AQ8	8/24/2017	2.000	360,000.00	360,000.00	360,000.00	360,000.00	9/1/2021	1	3,600.00	0.71
Sub Total / Average Municipal			2.184	2,480,000.00	2,503,208.80	2,486,548.05	2,525,567.45		406	21,825.88	4.89
Total / Average			0.631	50,697,201.66	50,720,701.86	50,703,688.74	51,035,033.99		119	44,022.40	100

CITY OF STANTON

REPORT TO THE SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY

TO: Honorable Chair and Members of the Successor Agency

DATE: October 12, 2021

SUBJECT: AUGUST 2021 INVESTMENT REPORT (SUCCESSOR AGENCY)

REPORT IN BRIEF:

The Investment Report as of August 31, 2021, has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTIONS:

1. Successor Agency find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of August 2021.

BACKGROUND:

The attached reports summarize the Successor Agency investments and deposit balances as of August 2021. During the month of August, the Successor Agency's total cash and investment balances decreased by approximately \$4,157. The Agency's cash and investment balances by fund are presented in Attachment A. The Agency's investments and deposits are included as Attachment B.

ANALYSIS:

The Agency's share of the City's investment in the State Treasurer's Local Agency Investment Fund (LAIF) continues to be available on demand. The effective yield on LAIF for the month of August 2021 was 0.22%.

The Agency's investments are shown on Attachment B and have a weighted investment yield of 0.22%, which is equal to the benchmark LAIF return of 0.22%, as the entire portfolio (excluding funds held with the bond fiscal agents) represents the Successor Agency's portion of LAIF and Bank of the West funds invested by the City.

With a completely liquid portfolio, the weighted average maturity of the Agency's investments on August 31, 2021, is 1 day. LAIF's average maturity on August 31, 2021, is approximately 312 days.

FISCAL IMPACT:

All deposits and investments have been made in accordance with the City's Fiscal Year 2021-22 Investment Policy.

The portfolio will allow the Agency to meet its expenditure requirements for the next six months.

ENVIRONMENTAL IMPACT:

None

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION:

Through the agenda posting process.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:

Approved by:

/s/ Michelle Bannigan

/s/ Jarad L. Hildenbrand

Michelle Bannigan, CPA
Finance Director

Jarad L. Hildenbrand
City Manager

Attachments:

- A. Cash and Investment Balances by Fund
- B. Investments and Deposits

**SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY
CASH AND INVESTMENTS REPORT
MONTH ENDED AUGUST 31, 2021**

Fund/ Account No.	Fund/Account Name	Beginning Balance	Increases	Decreases	Ending Balance
<u>CASH-POOLED</u>					
712-111101	Redevelopment Obligation Retirement Fund	\$ 2,106,581.30	\$ -	\$ (4,166.67)	\$ 2,102,414.63
	Total Cash-Pooled ⁽¹⁾	\$ 2,106,581.30	\$ -	\$ (4,166.67)	\$ 2,102,414.63
<u>CASH-RESTRICTED (with Fiscal Agent)</u>					
712-111423	2016 Tax Allocation Bonds, Series A and B	\$ 1,350,539.65	\$ 4.15	\$ -	\$ 1,350,543.80
712-111425	2016 Tax Allocation Bonds, Series C and D	1,825,863.67	5.38	-	1,825,869.05
712-111426	2020 Tax Allocation Refunding Bonds, Series A	0.21	-	-	0.21
	Total Cash-Restricted (with Fiscal Agent)	\$ 3,176,403.53	\$ 9.53	\$ -	\$ 3,176,413.06
	TOTAL CASH AND INVESTMENTS	\$ 5,282,984.83	\$ 9.53	\$ (4,166.67)	\$ 5,278,827.69

Note:

⁽¹⁾ - Includes the Successor Agency's share of the City's Bank of the West checking account and Local Agency Investment Fund (LAIF)

**SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY
INVESTMENTS AND DEPOSITS
MONTH ENDED AUGUST 31, 2021**

Investment Type	Institution	Issuer/ Broker		Date of Maturity	Interest Rate		Cost	Market Value	MV Source
LAIF and BOW General Acct	State of California/ BOW	State of California		On Demand	0.22%	N/A	\$ 2,102,415	\$ 2,102,415	LAIF

Total Cash Investments and Deposits

1	0.22%
Weighted Average	Weighted Average
Maturity (days)	Yield

\$ 2,102,415	\$ 2,102,415
--------------	--------------

Bond Funds Held by Trustees:

Investment Type	Institution	Issuer/ Broker	CUSIP Number	Date of Maturity		Interest Rate	Par Value	Cost	Market Value	MV Source
2016 Series A and B										
Debt Service:										
Cash Equivalents	US Bank Money Market	US Bank	9AMMF05B2	On Demand		0.02%	\$ 1,350,542	\$ 1,350,542	\$ 1,350,542	US Bank
Principal:										
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand		0.02%	1	1	1	US Bank
Interest:										
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand		0.02%	1	1	1	US Bank

Total 2016 Series A and B

\$ 1,350,544 \$ 1,350,544

Investment Type	Institution	Issuer/ Broker	CUSIP Number	Date of Maturity		Interest Rate	Par Value	Cost	Market Value	MV Source
2016 Series C and D										
Debt Service:										
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand		0.02%	\$ 1,350,538	\$ 1,825,867	\$ 1,825,867	US Bank
Interest:										
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand		0.02%	1	1	1	US Bank
Principal:										
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand		0.02%	1	1	1	US Bank

Total 2016 Series C and D

\$ 1,825,869 \$ 1,825,869

Total Bond Fund Investments and Deposits (3)

\$ 3,176,413	\$ 3,176,413
--------------	--------------

TOTAL - ALL CASH AND INVESTMENTS

\$5,278,828	\$5,278,828
-------------	-------------

Notes:

- (1) - There have been no exceptions to the Investment Policy.
- (2) - The Successor Agency is able to meet its expenditure requirements for the next six months.
- (3) - Restricted Bond Funds are held by the fiscal agent.

CITY OF STANTON

REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: October 12, 2021

**SUBJECT: AWARD OF A PROFESSIONAL SERVICES AGREEMENT TO
ABSOLUTE INTERNATIONAL SECURITY FOR FACILITY RENTAL
SUPERVISION AND SECURITY SERVICES**

REPORT IN BRIEF:

The proposed action will award a contract to Absolute International Security at the per hour prices bid to provide supervisor and security guard coverage for facility rentals at the Stanton Community Center.

RECOMMENDED ACTION:

1. City Council declare that the project is not subject to CEQA in accordance with Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Approve a Professional Services Agreement with Absolute International Security to provide supervision and security for rentals of indoor City facilities; and
3. Authorize the City Manager to bind the City of Stanton and Absolute International Security in a contract to provide these services.

BACKGROUND:

Supervisors and security guards are used in lieu of City staff during private facility rentals scheduled at the Stanton Community Center Friday through Sunday. Previously, the City contracted with Syntec Security to provide facility rental oversight, however, they are no longer operable. A request for proposals was issued for Facility Rental Supervision and Security services.

ANALYSIS/JUSTIFICATION:

On July 15, 2021, City staff published a Request for Proposals for Facility Rental Supervision and Security. The bidding period closed on August 5, 2021, with proposals received from Lyons Security and Absolute International Security.

Interested agencies were invited to an oral interview with staff and telephone reference checks were conducted for each company. Based on the bid packet, oral interviews, references and experience, Absolute International Security, Inc. (AIS) was determined to be the most qualified bidder.

In addition to competitive hourly rates, AIS comes with excellent references and has a robust staff, capable of providing necessary flexibility for the numerous events hosted at the Stanton Community Center. AIS displayed a thorough training program for security guards and experienced management team to provide excellent customer services for private events.

The AIS hourly rate, which is passed through to the client, is \$29.98 for security guards and \$35.00 for supervisors. It is recommended that City Council approve an agreement for Facility Rental Supervision and Security services with AIS.

FISCAL IMPACT:

Fees for professional services will be paid by private event contract holder. No impact to the general fund.

ENVIRONMENTAL IMPACT:

None.

LEGAL REVIEW:

Legal review was conducted by BBK.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

Objective 1: Provide a safe community.

PUBLIC NOTIFICATION:

Notifications and advertisement were performed as prescribed by law.

Prepared by:

/s/ Kelsey Ransom

Kelsey Ransom
Community Services Coordinator

Reviewed by:

/s/ Zenia Bobadilla

Zenia Bobadilla
Community Services Director

Approved by:

/s/ Jarad L. Hildenbrand

Jarad L. Hildenbrand
City Manager

Attachment:

A. Professional Services Agreement



CITY OF STANTON
*Professional Services Agreement
for Facility Rental Supervision and Security*

1. PARTIES AND DATE.

This Agreement is made and entered into this 12th day of October, 2021, by and between the City of Stanton, a municipal organization organized under the laws of the State of California with its principal place of business at 7800 Katella Avenue, Stanton, California 90680 ("City") and **ABSOLUTE INTERNATIONAL SECURITY**, a **Corporation** with its principal place of business at **4255 Tyler Avenue, El Monte, CA 91731** ("Consultant"). City and Consultant are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Consultant.

Consultant desires to perform and assume responsibility for the provision of professional **FACILITY RENTAL SUPERVISION AND SECURITY** consultant services required by the City on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing professional **FACILITY RENTAL SUPERVISION AND SECURITY** consultant services to public clients, is licensed in the State of California, and is familiar with the plans of City.

2.2 Project.

City desires to engage Consultant to render such services for the **FACILITY RENTAL SUPERVISION AND SECURITY** project ("Project") as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional **FACILITY RENTAL SUPERVISION AND SECURITY** consultant services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from **OCTOBER 12, 2021** to **OCTOBER 1, 2022**, unless earlier terminated as provided herein. The City Manager shall have the unilateral option, at its sole discretion, to renew this Agreement annually for no more than two additional one-year terms. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines.

3.2 Responsibilities of Consultant.

3.2.1 Independent Contractors, Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Consultant on an independent contractor basis and not as an employee. Consultant shall complete, execute, and submit to City a Request for Taxpayer Identification Number and Certification (IRS FormW-9) prior to commencement of any Services under this Agreement. Consultant retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall also not be employees of City and shall at all times be under Consultant's exclusive direction and control. Neither City, nor any of its officials, officers, directors, employees or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Consultant shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Consultant represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Consultant's conformance with the Schedule, City shall respond to Consultant's submittals in a timely manner. Upon request of City, Consultant shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the approval of City.

3.2.4 Substitution of Key Personnel. Consultant has represented to City that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. In the event that City and Consultant cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to the City, or who are determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the Consultant at the request of the City. The key personnel for performance of this Agreement are as follows: **LUCY LIN, PRESIDENT/QM**.

3.2.5 City's Representative. The City hereby designates the City Manager, or his or her designee, to act as its representative for the performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for all purposes under this Contract. The City Manager hereby designates **COMMUNITY SERVICES DIRECTOR, ZENIA BOBADILLA**, or his or her designee, as the City's contact for the implementation of the Services hereunder. Consultant shall not accept direction or orders from any person other than the City's Representative or his or her designee.

3.2.6 Consultant's Representative. Consultant hereby designates **LUCY LIN, PRESIDENT/QM**, or his or her designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.7 Coordination of Services. Consultant agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants and other staff at all reasonable times.

3.2.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Finally, Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Consultant shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its sub-consultants who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.9 Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with Services. If the Consultant performs any work knowing it to be contrary to such laws, rules and regulations, Consultant shall be solely responsible for all costs arising therefrom. Consultant shall defend, indemnify and hold City, its officials, directors, officers, employees, agents and volunteers free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.10 Insurance.

3.2.10.1 Time for Compliance. Consultant shall not commence Work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Consultant shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to the City that the subconsultant has secured all insurance required under this section.

3.2.10.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder and without limiting the indemnity provisions of the Agreement, the Consultant in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement, the following policies of insurance. If the existing policies do not meet the Insurance Requirements set forth herein, Consultant agrees to amend, supplement or endorse the policies to do so.

- (a) Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 0001, with minimum limits of at least \$1,000,000 per occurrence, and if written with an aggregate, the aggregate shall be double the per occurrence limit. Defense costs shall be paid in addition to the limits.

The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; or (3) contain any other exclusion contrary to the Agreement.

- (b) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1) with minimum limits of \$1,000,000 each accident.
- (c) Contractors Pollution Liability: [Include only if there is a pollution liability exposure.]

Contractors Pollution Liability Insurance covering all of the contractor's operations to include onsite and offsite coverage for bodily injury (including death and mental anguish), property damage, defense costs and cleanup costs with minimum limits of \$5 million per loss and \$10 million total all losses. The policy shall contain no endorsements or provisions limiting contractual liability or coverage for cross liability of claims or suits by one insured against another.

If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least three (3) years from termination or expiration of this Agreement.

- (d) Professional Liability: Professional Liability insurance with minimum limits of \$1,000,000. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusions that may potentially affect the work to be performed (for example, any exclusions relating to lead, asbestos, pollution, testing, underground storage tanks, laboratory analysis, soil work, etc.).

If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least three (3) years from termination or expiration of this Agreement.

- (e) Workers' Compensation: Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than \$1,000,000 per accident for bodily injury and disease.

3.2.10.3 Endorsements. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval.

- (a) The policy or policies of insurance required by Section 3.2.10.2 (a) Commercial General Liability and (c) Contractor's Pollution Liability shall be endorsed to provide the following:

- (1) Additional Insured: The City, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement.

Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude "contractual liability"; (3) restrict coverage to "sole" liability of Consultant; or (4) contain any other exclusions contrary to the Agreement.

- (2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

- (b) The policy or policies of insurance required by Section 3.2.10.2 (b) Automobile Liability and (d) Professional Liability shall be endorsed to provide the following:

- (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the

City except ten (10) days shall be allowed for non-payment of premium.

- (c) The policy or policies of insurance required by Section 3.2.10.2 (e) Workers' Compensation shall be endorsed to provide the following:
 - (1) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the indemnified parties.
 - (2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

3.2.10.4 Primary and Non-Contributing Insurance. All insurance coverages shall be primary and any other insurance, deductible, or self-insurance maintained by the indemnified parties shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

3.2.10.5 Waiver of Subrogation. Required insurance coverages shall not prohibit Consultant from waiving the right of subrogation prior to a loss. Consultant shall waive all subrogation rights against the indemnified parties. Policies shall contain or be endorsed to contain such provisions.

3.2.10.6 Deductible. Any deductible or self-insured retention must be approved in writing by the City and shall protect the indemnified parties in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

3.2.10.7 Evidence of Insurance. The Consultant, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates and endorsements on forms approved by the City. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced, Consultant shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

3.2.10.8 Failure to Maintain Coverage. Consultant agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to the City. The City shall have the right to withhold any payment due Consultant until Consultant has fully complied with the insurance provisions of this Agreement.

In the event that the Consultant's operations are suspended for failure to maintain required insurance coverage, the Consultant shall not be entitled to an extension of time for completion of the Services because of production lost during suspension.

3.2.10.9 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.2.10.10 Insurance for Subconsultants. All Subconsultants shall be included as additional insureds under the Consultant's policies, or the Consultant shall be responsible for causing Subconsultants to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the City as an Additional Insured to the Subconsultant's policies.

3.2.11 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions as applicable shall include, but shall not be limited to: (A) adequate life protection and life saving equipment and procedures; (B) instructions in accident prevention for all employees and subconsultants, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.3 Fees and Payments.

3.3.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed **THIRTY-FIVE THOUSAND DOLLARS (\$35,000)** ("Total Compensation"), which includes a contingency equal to 10% of the base compensation in the amount of **THREE THOUSAND FIVE HUNDRED DOLLARS (\$3,500)** (the "Compensation Contingency"), without written approval of City's **MANAGER OR DESIGNEE**. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Consultant shall submit to City a monthly itemized statement which indicates work completed and hours of Services rendered by Consultant. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. City shall, within 45 days of receiving such statement, review the statement and pay all approved charges thereon. City shall be responsible for obtaining reimbursement of Consultant's Services from applicable third parties.

3.3.3 Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by City.

3.3.4 Extra Work. At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the City.

3.3.5 Prevailing Wages. Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. City shall provide Consultant with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Consultant shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Consultant's principal place of business and at the project site. It is the intent of the parties to effectuate the requirements of sections 1771, 1774, 1775, 1776, 1777.5, 1813, and 1815 of the Labor Code within this Agreement, and Consultant shall therefore comply with such Labor Code sections to the fullest extent required by law. Consultant shall defend, indemnify and hold the City, its elected officials, officers, employees, agents and volunteers free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.4 Accounting Records.

3.4.1 Maintenance and Inspection. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.5 General Provisions.

3.5.1 Termination of Agreement.

3.5.1.1 Grounds for Termination. City may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to City, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

3.5.1.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such document and other information within fifteen (15) days of the request.

3.5.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Consultant:

Absolute International Security
4255 Tyler Avenue
El Monte, CA 91731
Attn: Lucy Lin, President/QM

City:

City of Stanton
7800 Katella Avenue
Stanton, CA 90680
Attn: Zenia Bobadilla, Community Services Director

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.3 Ownership of Materials and Confidentiality.

3.5.3.1 Documents & Data; Licensing of Intellectual Property. This Agreement creates a non-exclusive and perpetual license for City to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement ("Documents & Data"). Consultant shall require all subconsultants to agree in writing that City is granted a non-exclusive and perpetual license for any Documents & Data the subconsultant prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Consultant or provided to Consultant by the City. City shall not be limited in any way in its use of the Documents and Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at City's sole risk.

3.5.3.2 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents and Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of City, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

3.5.3.3 Confidential Information. The City shall refrain from releasing Consultant's proprietary information ("Proprietary Information") unless the City's legal counsel determines that the release of the Proprietary Information is required by the California Public Records Act or other applicable state or federal law, or order of a court of competent jurisdiction, in which case the City shall notify Consultant of its intention to release Proprietary Information. Consultant shall have five (5) working days after receipt of the Release Notice to give City written notice of Consultant's objection to the City's release of Proprietary Information. Consultant shall indemnify, defend and hold harmless the City, and its officers, directors, employees, and agents from and against all liability, loss, cost or expense (including attorney's fees) arising out of a legal action brought to compel the release of Proprietary Information. City shall not release the Proprietary Information after receipt of the Objection Notice unless either: (1) Consultant fails to fully indemnify, defend (with City's choice of legal counsel), and hold City harmless from any legal action brought to compel such release; and/or (2) a final and non-appealable order by a court of competent jurisdiction requires that City release such information.

3.5.4 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.5 Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.5.6 Indemnification.

To the fullest extent permitted by law, Consultant shall defend (with counsel of City's choosing), indemnify and hold the City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorneys fees and other related costs and expenses. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the Consultant or the City, its officials, officers, employees, agents or volunteers.

If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance as a "design professional" (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

The obligation to indemnify, as provided herein, shall survive the termination or expiration of this Agreement.

3.5.7 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

3.5.8 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Orange County.

3.5.9 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.6 City's Right to Employ Other Consultants. City reserves right to employ other consultants in connection with this Project.

3.7 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.8 Assignment or Transfer. Consultant shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.9 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subconsultants of Consultant, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.10 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.11 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.12 No Third Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.13 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.14 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.15 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.16 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.17 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.18 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.19 Declaration of Political Contributions. Consultant shall, throughout the term of this Agreement, submit to City an annual statement in writing declaring any political contributions of money, in-kind services, or loan made to any member of the City Council within the previous twelve-month period by the Consultant and all of Consultant's employees, including any employee(s) that Consultant intends to assign to perform the Services described in this Agreement.

3.20 Subcontracting.

3.20.1 Prior Approval Required. Consultant shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

IN WITNESS WHEREOF, the parties have executed this Professional Services Agreement on this 12th day of October, 2021.

CITY OF STANTON

ABSOLUTE INTERNATIONAL SECURITY

By: _____
Jarad L. Hildenbrand
City Manager

By: _____
Lucy Lin
President/QM

ATTEST:

By: _____
Patricia A. Vazquez
City Clerk

APPROVED AS TO FORM:

By: _____
Best Best & Krieger LLP
City Attorney

EXHIBIT "A"
Scope of Services

CITY OF STANTON
Event Supervisor Requirements and Procedures

SCHEDULING

- An event supervisor will be scheduled for all private rentals booked at the Community Services Banquet Hall. The supervisor will have access to facility keys and security codes. Vendor will coordinate supervisor and security schedules with City staff on an agreed upon basis.

UPON ARRIVAL

- The Event Supervisor will be scheduled to arrive 15 minutes before the rental client arrives.
- Open entry doors, banquet hall doors, and supply closets
- Turn on lights and air conditioning
- Pick up the rental paperwork from the Community Services Desk and review the rental contract, noting any special considerations (e.g. there will be alcohol; borrowing equipment; additional contacts were added; etc.)
- Check bathroom supplies, restock if needed
- Check that trash cans are available and empty

WHEN THE RENTAL CLIENT ARRIVES

- If they are early - Greet them by name, and explain that you cannot open up the facility until the time stated on the contract
- If they are on time - Greet them by name and ask to see a photo I.D. and check that it matches the name of either the rental client or the contact person on the rental contract.
 - If they are not the Rental Client or contact person, inform them that you cannot open the facility until one of them arrives.

OPENING THE FACILITY FOR THE RENTAL CLIENT

- Grab the clipboard with the Rental Agreement and *Condition of Facility Report*
- Complete a walk-through of the facility with the client. Be sure to go over:
 - Event beginning and end times, including when clean-up begins and what it entails
 - What tables they prefer to use
 - Where clean up supplies and tables/chairs are located
- Confetti/birdseed/glitter/glass/open flames are not allowed
- They may hang decorations using non-damaging materials
- All emergency exits will need to be kept clear
- Doors will need to be closed during the event while amplified sound is being played and/or the AC is running
- Cars can pull up for unloading during their set-up and clean-up times only
- Show them where the dumpsters are
- **For non-alcohol functions:** alcohol is never allowed inside the facility and guests not adhering to this rule will be asked to leave.
- **For alcohol functions:** alcohol is not allowed in the facility *until* security arrives

- Rental Client can store alcohol in the kitchen or in their vehicles until security arrives
- Alcohol cannot be in glass containers (no beer bottles, etc.)
- Alcohol is limited to beer, wine, and champagne (anything less than 20% alcohol by volume)
- Alcohol can only be consumed inside the Banquet Hall in a designated area by security
- Alcohol cannot be served to minors
- Alcohol service and consumption are only permitted during the 4-hour period indicated on the rental agreement.
- Have the Rental Client complete the top portion of the *Rental Pre and Post Checklist*

DURING RENTAL SET-UP

- Rental Clients may only use City tables and chairs, unless additional items are provided on the rental contract
- Walk around the outside of the facility and parking lot
- Address any policies that are not being followed
- Security Arrival (If scheduled): Security Guard should arrive at least 30 minutes before the event is scheduled to begin.
 - Introduce Security to rental client
 - Bring Security up to speed on the rental (whether there has been any issues, etc.)

DURING THE EVENT

- Ensure all policies (alcohol, glass, open flames, etc.) are enforced as needed
- Check restrooms regularly to make sure they are clean and stocked
- Provide the rental client with cleaning supplies as requested
- Enforce the closed door policy for the facility (keeping the doors closed for noise and air conditioning purposes)
- Regularly check for alcohol consumption outside the facility and in parking lots
- Adjust air conditioning as needed
- Ensure capacity is not exceeded. If it appears more than 250 people are in the Banquet Hall, speak directly to the rental client and let them know they will need to ask guests to leave until they are within capacity
- Check in with the rental client 10-15 minutes before their event is scheduled to end and let them know that clean-up will begin soon.

AT CLEAN-UP TIME

- Turn on the lights
- Have the DJ/Band stop playing
- Bring out cleaning supplies and instruct rental client on which rooms and items need to be cleaned. *See back page.*
- Open the storage room, pull out table and chair racks. Instruct rental client on how to properly stack chairs.
- Have the rental pull and dump all of their trash (including restrooms) in the dumpster and replace with fresh liners.
- Give the rental a trash bag and pickers to pick up the trash from the ground outside the building
- Check the fridge and oven for leftover food and supplies.

- Check behind the stage curtains for any leftover food, drinks, supplies, or alcohol
- Do a final walk-through with the rental client Review and sign *Pre and Post Checklist*. Note any issues that occurred during or after the rental and put the *Pre and Post Checklist* in the Rental Paperwork inbox.
- Lock the facility doors
- Turn off the air conditioning
- Make sure the storage rooms are returned to their pre-rental state

UNIQUE SITUATIONS

- If there is a facility issue directly affecting the rental (kitchen sink is clogged, flooding in the bathroom, etc.) please call City of Stanton Staff
- If there is a physical altercation or severe damage of property, call the sheriff and close the rental down.
- If there is underage drinking:
 - First offense: The minor will need to be escorted out of the party and taken home. Speak to security. Then inform the Rental Client of the issue and warn them that if it happens again, the party will be shut down.
 - Second offense: Call the sheriff and close the rental down.
- If alcohol service and consumption does not end when it is supposed to, speak to security and warn the rental client the party will be shut down if it does not stop immediately. If it continues, call the sheriff and shut the rental down.
- If the rental does not start clean-up on time and you've already turned on the lights and stopped the music:
 - Speak to the rental client. Inform them that they will lose their deposit if the facility is not cleaned and they are not out of there by the end of their rental period
 - If they continue to not start clean-up, you can call the sheriff for assistance.
- If you have to close the rental down or call the sheriff for any reason, contact the Community Services Supervisor and follow up with an email detailing the issue.
- If violence or a medical emergency is an issue, you'll also need to fill out an Incident Report.
- If the rental asks to extend their contract, the answer is no. We unfortunately cannot extend the length of a rental the day-of.

CITY OF STANTON

Security Guard Requirements and Procedures

SCHEDULING

- Event security will be scheduled on an as-needed basis. Vendor will coordinate supervisor and security schedules with City staff on an agreed upon basis.

UPON ARRIVAL

- Security Guard should arrive at least 30 minutes before the event is scheduled to begin and check in with the Event Supervisor. Confirm policies and procedures and review rental rules.
- Check in with Rental Client. Review rental rules and check in alcohol, checking for glass or hard alcohol (including pre-mixed cocktails).
 - Alcohol may not be consumed until the scheduled event start time

- All alcohol consumption should take place inside the Banquet Hall. Guests are not allowed to consume drinks outside of the facility (this includes hallways and parking lots)
 - Alcohol service and consumption must stop after 4 hours of service or one hour before clean-up begins, whichever happens first. No exceptions.
- Glass may be kept in the Kitchen, served into plastic cups and brought into the Banquet Hall
- Glass bottles may not enter the facility. Guests should be directed to leave these items in their car.

THROUGHOUT THE EVENT

- Patrol the Banquet Hall, Kitchen, Restrooms and Parking Structure
- Ensure the safety of all event guests as well as City property and facilities
- Check identification cards for anyone consuming alcohol. **If persons under 21 years of age are found to be drinking, alcohol service for the entire event will be suspended immediately.**
- Alcohol service may also be terminated after two verbal warnings for the following:
 - Alcoholic beverages are being served in glass containers
 - “Hard” alcohol (over 20% ABV) is being served
 - Alcoholic beverages are being consumed in the parking lot
- Based on the guidelines provided by the department, intervene and terminate alcohol service to intoxicated individuals. When necessary, contact the Sheriff’s Department to assist in intervention. If intervention is necessary...
 - Contact the Community Services Director immediately.
 - Alcohol service will be immediately terminated. The event may also be asked to terminate early, at the discretion of the Community Services Director.
- Capacity is 225 people; once capacity is reached, attendees should be turned away
- Security will need to stay through the end of the rental and clean-up is complete
- Ensure that alcohol service and consumption ends after 4 hours of service or by 11pm, whichever happens first. No exceptions.
- All festivities will end when clean-up is set to begin.

EVENT END/CLEAN UP

- Security should remain on site, conducting their duties until all attendees have left the facility.
- Check out with the Event Supervisor before leaving for the evening.

EXHIBIT “B”
Schedule of Services

An event supervisor will be scheduled for all private rentals booked at the Community Services Banquet Hall. The supervisor will have access to facility keys and security codes. Event security will be scheduled on an as-needed basis.

City will coordinate supervisor and security schedules with Vendor in one-month increments described below.

Rental Month	Rental Supervisor and Security Schedule Sent to Absolute International Security
January	Last Thursday in December
February	Last Thursday in January
March	Last Thursday in February
April	Last Thursday in March
May	Last Thursday in April
June	Last Thursday in May
July	Last Thursday in June
August	Last Thursday in July
September	Last Thursday in August
October	Last Thursday in September
November	Last Thursday in October
December	Last Thursday in November

EXHIBIT "C"
Compensation



SERVICE FEE

Year 1 Unarmed Security Officer Rates:

Unarmed Security Supervisor Service Rates: **\$35.00/Hour** per officer

Holiday/Overtime Rates: \$52.50/Hour per officer

Unarmed Security Officer Service Rates: **\$29.98/Hour** per officer

Holiday/Overtime Rates: \$44.97/Hour per officer

Notes:

1. *Service rates are valid for the initial contract term. The service rates might be adjusted thereafter due to State Minimum Wage and CPI Increase.*
2. *Minimum 4 hours for each assignment.*
3. *Overtime rates will be invoiced for the newly requested assignment when less than 48-hours' notice is provided.*
4. *All rates are acknowledged to be fully burdened to include all direct cost, indirect cost, overhead, profit, and shall remain fixed.*
5. *AIS has a mandatory 30 minutes duty-free meal break for each shift over 6 hours to comply with both Federal and California labor laws.*
6. *AIS applies six (6) annual holidays, New Year, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas.*
7. *All rates include the frequent inspection and professional support visit by AIS field supervisors or training managers using clearly marked security vehicle with company logo.*

Payment:

Invoices will be emailed or delivered to City on a monthly basis. All invoices are payable within 14 days upon receipt.

4255 Tyler Ave El Monte, California 91731
Telephone: (626) 838-7188 Facsimile (626) 838-2882 Toll Free (866) 969-7188

CITY OF STANTON

REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: October 12, 2021

SUBJECT: REQUEST FROM ABSOLUTE INTERNATIONAL SECURITY, INC. TO OPERATE AS PRIVATE PATROL OPERATOR LOCATED AT 4255 TYLER AVENUE, EL MONTE, CALIFORNIA 91731

REPORT IN BRIEF:

Absolute International Security, Inc. has applied for Private Patrol Operator status. Chapter 5 of the Stanton Municipal Code requires that Detective agencies and merchant police activities obtain City Council approval.

RECOMMENDED ACTION:

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Approve the application of Absolute International Security, Inc. for Private Patrol Operator status and authorize the issuance of a business license permit.

BACKGROUND:

Section 5.04.420 of the Stanton Municipal Code requires certain businesses to obtain approval from the City Council to operate within the City. This requirement applies to the proposed Private Patrol Operator service. Absolute International Security, Inc. reports they will be providing event security services for the Community Services Department upon request.

ANALYSIS/JUSTIFICATION:

The organization has submitted proper documentation as required per Section 5.04.640 and Chapter 5.04 of the Stanton Municipal Code, including a business license application. This business license application meets the conditions of the State of California Department of Consumer Affairs Bureau of Security and Investigative Services.

FISCAL IMPACT:

None.

ENVIRONMENTAL IMPACT:

This item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment).

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION:

Through the normal agenda process.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

4. Ensure Fiscal Stability and Efficiency in Government

Prepared By:

Reviewed by:

Approved by:

/s/ Florence Ruiz

/s/ Michelle Bannigan

/s/ Jarad L. Hildenbrand

Florence Ruiz
Administrative Services
Supervisor

Michelle Bannigan
Finance Director

Jarad L. Hildenbrand
City Manager

Attachment:

A. City Business License Application



CITY OF STANTON

APPLICATION FOR A BUSINESS CERTIFICATE

7800 Katella Ave., Stanton, CA 90680
(714) 890-4230 • Fax (714) 890-1443 • Website www.ci.stanton.ca.us

Business Name Absolute International Security

Business Owner Lucy Lin

Business Address 4255 Tyler Ave, El Monte, CA 91731
(If Street, City, State, Zip Code)

Mailing Address _____
(If different from Business Address)

Business Phone (626) 858-7188 Home Phone _____

Fax _____ Email _____

Home Address _____
(If Street, City, State, Zip Code)

Type of Business (Provide a fully detailed description, attach additional sheets if necessary) _____
To provide unarmed security guard services.

Ownership Type ☒ Corporation ☐ Partnership ☐ Sole Proprietor ☐ Other _____

If Corporation, List Officers and Titles Lucy Lin, President/QM

Federal/State Employer ID No. _____ State Sales Tax No. _____

State License No. _____ Class _____

Owner's Drivers License No. _____ Social Security No. _____

Opening Date at This Location _____ Social Security No. (Partnership) _____

☒ New Business ☐ New Owner (List Previous Owner) _____

☐ Business Name Change (List Previous Name) _____

☐ Address Change (List Previous Address) _____

☐ Legal Status Change _____ ☐ Other _____

I declare under the penalties of perjury that this application and any attachments thereto, have been examined by me and to the best of my knowledge and belief represent a true, correct and complete statement of facts.

Applicant's Signature _____ Date 09/16/2021

FOR OFFICE USE ONLY

Bus. No.	Chair(s)	Employee(s)	B/I. Fee
Lic. Type	Bus. Type	SB-1186 \$1 IFC Fee \$45	App. Review \$100
Additional Approval by	Home Occ.	Other	
Remarks		Total:	

Copy of
☐ Fict. Business Statement (DBA)
☐ Sellers Permit
☐ Articles of
☐ Statement of Info
☐ Medical License
☐ Authorization Letter (Notarized)
☐ Other _____

INVESTIGATION FOR COMPLIANCE

CUP? _____ Zoning _____ Comments _____

Planning Approval _____ Date _____ ☐ FOG Approval (if applicable) _____ Date _____

☐ Hold for Tenant Improvements ☐ Building Approval (if applicable) _____ Date _____



ABSOLUTE INTERNATIONAL SECURITY



A Proud Member of
SECURITY



Introduction:

Absolute Security International, Inc. (AIS) provides a variety of security services ranging from industrial, community, and government based locations. We proudly serve cities and districts in the Greater Los Angeles Area in Southern California. Our management team uses their extensive background to ensure our officers are disaster-ready and will quickly react to combat any situation.

AIS will provide event security services for City of Stanton Park, Recreation and Community Services center by request.

Uniforms

Maintaining a professional demeanor and image important to act as a deterrent for potential crime and for giving our clients peace of mind. AIS officers shall maintain a clean, neatly pressed uniform free of stains, rips, and/or tears.

Absolute International Security customizes the uniform attire to fit the wants and needs of the client. We have many different options to choose from. We offer suit and tie, a "Soft look" uniform (Polo style shirt and dress slacks), and a "Hard look" uniform (tactical pants, BDU style and uniform shirt with company patches). Officers are issued at minimum three uniforms for each assigned post to ensure a clean/neat uniform each work day.

Standard- Issue Security uniform at various service locations:





ABSOLUTE SECURITY INTERNATIONAL, INC.

NRA (National Rifle Association) Approved Courses

AIS launched our Training Sector in April 2010, offering training classes to in-house guards as well as for all those who are considering a career in security service. We are currently offering training classes on the following subjects:

1. Power to Arrest (Module A – D)
3. Guard Card
4. Loss Prevention
5. Arrest & Control Techniques
6. De-Escalation of Force
7. Tear Gas & Pepper Spray
8. Exposed Firearms Permit
9. Taser Certification of Force
10. C-TPAT Inspection Compliance Training
11. Security & Safety Training
12. CAL-OSHA Regulation
13. Professional Security Consultation
14. CPR & First Aid
15. Emergency Onsite Training



Your Protection is Our Mission.

Your Safety is Our Goal.

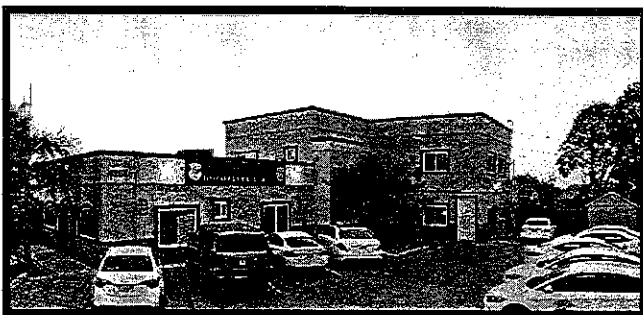


4255 Tyler Avenue
El Monte, CA 91731
Tele: 626 – 858 – 7188
Toll: 866 – 969 – 7188
www.absolutesecurityintl.com



Who We Are.

Absolute Security International, Inc. dba Absolute International Security (AIS) is a licensed Private Patrol Operating Company with the Bureau of Security and Investigative Services. We are a fully insured and bonded security firm. Our management team has over 80 years of combined security management experience. Our level of expertise includes private security, loss prevention, security & safety training, threat assessment, crime & fraud investigation, conciliation, mediation, and more. We have hundreds of highly trained Unarmed, Armed and Off Duty Law Enforcement Officers. All employees are licensed as mandated by the Bureau of Security and Investigative Services (BSIS). Our clients may also request that our officers know CPR/AED Certification and other specialized training.



What We Do.

We provide services to government projects, private companies, personal and dignitary protection, special events etc. We also provide services to public parks, airports, libraries, schools, banks, hospitals, manufacturers, construction sites, shopping centers, supermarkets, hotels, restaurants, parking facilities, etc. In addition to our many locations, we have a certified training manager and Training Center to provide the necessary license requirements, renewal requirements, and mandatory classes for our officers. We also have our own in-house 24 hours Communications Center, which provides a great resource for our clients. It gives us the ability to communicate between our clients and supervisors for schedule changes or emergencies, check-in and checkout systems, Deggy System verification, etc.

Our mission is to provide our clients with the highest quality of professional and personalized security services and to follow through with unparalleled supervision and client support.

Our Experience.

AIS would like to emphasize the priority we put on having the best possible management team behind the scenes. We specialize in various public contracts in the City of Los Angeles and in various other cities spread throughout her

suburbs. Our Operations Team has over 55 years of combined Law Enforcement and Corporate Security experience, bringing extensive knowledge in the specific fields of training, mentoring, and customer service to help better serve you. In addition to the team, is our certified training manager who has law enforcement, military, corporate security, and civilian educator work experience. His experiences ensure the training programs meet federal, state, and local regulations.

Contact Us.

Ms. Lucy Lin, President and QM

E-mail: llin@absolutesecurityintl.com

Telephone: (626) 858-7188

Fax: (626) 858-2882

Mrs. Val Martinez, Director of Human Resources

E-mail: vmartinez@absolutesecurityintl.com

Telephone: (626) 858-7188, Ext. 114

Fax: (626) 858 -2882

Mr. Bryan Colindres, Certified Training Manager

E-mail: bcolindres@absolutesecurityintl.com

Telephone: (626) 858-7188, Ext. 106

Fax: (626) 858 -2882



DEPARTMENT OF CONSUMER AFFAIRS

P.O. Box 989002

West Sacramento, CA 95798-9002

(916) 322-4000



PRIVATE PATROL OPERATOR

License No. PPO16302

Valid Until: 01/31/2023

Receipt No. 7466

ABSOLUTE INTERNATIONAL SECURITY, INC.

4255 TYLER AVE

EL MONTE, CA 91731-1691

In accordance with the provisions of
Division 3, Chapter 11.5 of the Business
and Professions Code, the company
named hereon is issued a Private Patrol
Operator License Renewal.

--- NON-TRANSFERABLE --- POST IN PUBLIC VIEW ---

WPIPP0 10/2016



ABSOLUTE INTERNATIONAL SECURITY, INC.
4255 TYLER AVE
EL MONTE CA 91731-1691

**BUREAU OF SECURITY AND
INVESTIGATIVE SERVICES****LICENSING DETAILS FOR: 16302****NAME:** ABSOLUTE INTERNATIONAL SECURITY, INC.**LICENSE TYPE:** PRIVATE PATROL OPERATOR**PRIMARY STATUS:** CURRENT**PREVIOUS NAMES:** ABSOLUTE SECURITY INTERNATIONAL, INC.**ADDRESS OF RECORD**

4255 TYLER AVE

EL MONTE CA 91731-1691

LOS ANGELES COUNTY

ISSUANCE DATE

JANUARY 26, 2009

EXPIRATION DATE

JANUARY 31, 2023

CURRENT DATE / TIMESEPTEMBER 21, 2021
2:48:06 PM**LICENSE RELATIONSHIPS****CEO****LICENSE/REGISTRATION ROLE:** BUSINESS
LICENSE**ADDRESS NOT DISCLOSED****RELATED PARTY ROLE:** PRINCIPAL**NAME:** LIN, LUCY JIE[VIEW MORE DETAILS](#)**CFO****LICENSE/REGISTRATION ROLE:** BUSINESS
LICENSE**ADDRESS NOT DISCLOSED****RELATED PARTY ROLE:** PRINCIPAL**NAME:** LIN, LUCY JIE[VIEW MORE DETAILS](#)**PPO TO QUALIFIED MANAGER****LICENSE/REGISTRATION ROLE:** PRIVATE
PATROL OPERATOR**ADDRESS :**

EL MONTE CA 91731-1691

LOS ANGELES COUNTY

RELATED PARTY ROLE: QUALIFIED
MANAGER**NAME:** LIN, LUCY JIE[VIEW MORE DETAILS](#)**TREASURER****LICENSE/REGISTRATION ROLE:** BUSINESS
LICENSE**ADDRESS NOT DISCLOSED****RELATED PARTY ROLE:** PRINCIPAL**NAME:** LIN, LUCY JIE[VIEW MORE DETAILS](#)

**BUREAU OF SECURITY AND
INVESTIGATIVE SERVICES
LICENSING DETAILS FOR: 6549547**

NAME: RODRIGUEZ, ISRAEL ANDREW

LICENSE TYPE: SECURITY GUARD

PRIMARY STATUS: CURRENT

ADDRESS OF RECORD

GARDEN GROVE CA 92840

ORANGE COUNTY

ISSUANCE DATE

APRIL 21, 2021

EXPIRATION DATE

APRIL 30, 2023

CURRENT DATE / TIME

SEPTEMBER 21, 2021
2:49:56 PM

BUREAU OF SECURITY AND INVESTIGATIVE SERVICES

P.O. Box 989002

West Sacramento, CA 95798-9002

(916) 322-4000

www.bsIs.ca.gov



February 2, 2009

ABSOLUTE INTERNATIONAL SECURITY

728 N Barranca Ave

Covina, CA 91723

RE: Patch & Badge Approval
License No. PPO 16302

Dear Ms. Lin:

I have reviewed your patch and badge designs. Bureau approval of a badge/patch and/or cap insignia is required pursuant to Section 7582.28 of the Business and Professions Code; approval is required for patches and badges pursuant to Sections 7582.26(f) and 7582.27.

Your designs meet the requirements as specified in the above sections and has been approved (see enclosed approval).

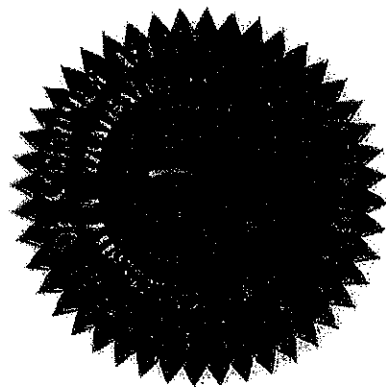
You should be aware that badge and patch designs, vehicle modifications, and uniform color/designs that are to be used by private patrol operators may require approval by local law enforcement agencies pursuant to Section 7583.38. We suggest that you contact them to ascertain their requirements.

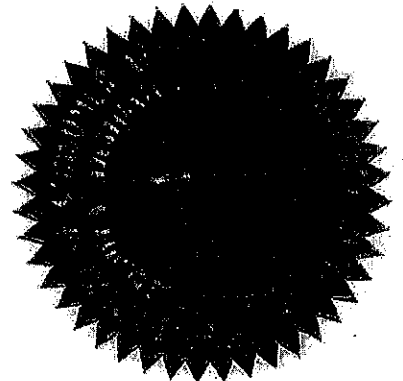
If you have questions, you may contact me at (916) 322-4000.

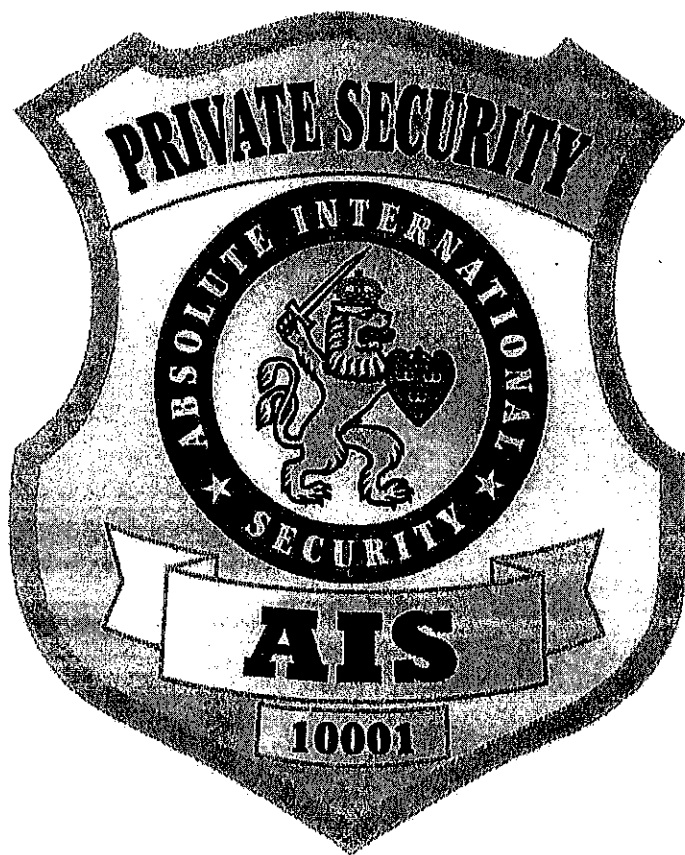
Sincerely,

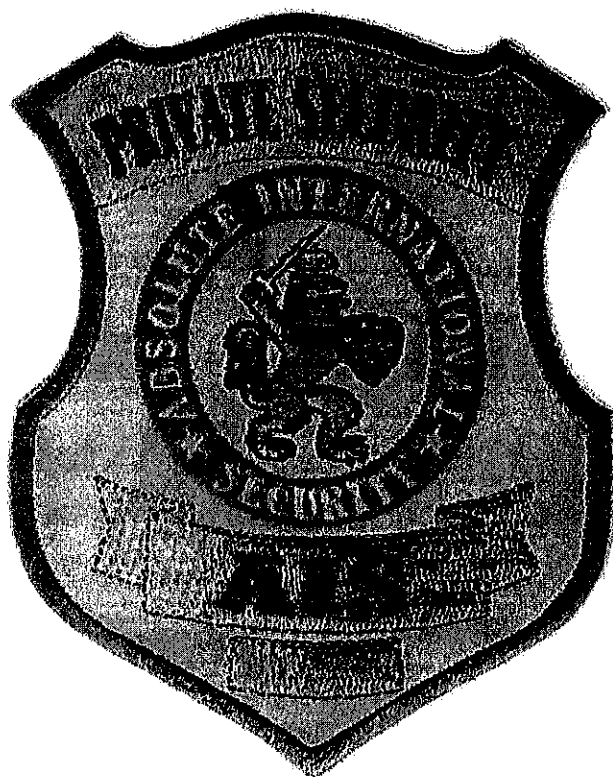
Claudette Truss
Program Technician II

Enclosure











Secretary of State Certificate of Status

I, SHIRLEY N. WEBER, Ph.D., Secretary of State of the State of California, hereby certify:

Entity Name: ABSOLUTE SECURITY INTERNATIONAL, INC.
File Number: C3170681
Registration Date: 09/26/2008
Entity Type: DOMESTIC STOCK CORPORATION
Jurisdiction: CALIFORNIA
Status: ACTIVE (GOOD STANDING)

As of August 19, 2021 (Certification Date), the entity is authorized to exercise all of its powers, rights and privileges in California.

This certificate relates to the status of the entity on the Secretary of State's records as of the Certification Date and does not reflect documents that are pending review or other events that may affect status.

No information is available from this office regarding the financial condition, status of licenses, if any, business activities or practices of the entity.



IN WITNESS WHEREOF, I execute this certificate
and affix the Great Seal of the State of California
this day of August 20, 2021.

A handwritten signature in black ink, appearing to read "Shirley N. Weber".

SHIRLEY N. WEBER, Ph.D.
Secretary of State

Certificate Verification Number: Y6V5GVZ

To verify the issuance of this Certificate, use the Certificate Verification Number above with the Secretary of State Certification Verification Search available at bebizfile.sos.ca.gov/certification/index.



California Secretary of State Electronic Filing

FILEDSecretary of State
State of California

Corporation - Statement of Information No Change

Entity Name: ABSOLUTE SECURITY INTERNATIONAL,
INC.

Entity (File) Number: C3170681

File Date: 08/02/2021

Entity Type: Corporation

Jurisdiction: CALIFORNIA

Document ID: GV36880

There has been no change in any of the information contained in the previous complete Statement of Information filed with the California Secretary of State.

By signing this document, I certify that the information is true and correct and that I am authorized by California law to sign.

Electronic Signature: Lucy Lin

Use bizfile.sos.ca.gov for online filings, searches, business records, and resources.

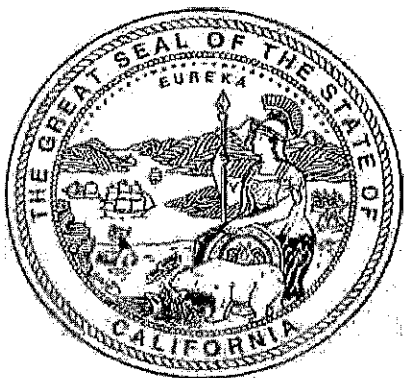
Certificate Verification Number: KNNEMZ9
Use bizfile.sos.ca.gov to verify the certified copy.

Document ID: GV36880



California Secretary of State
Electronic Certified Copy

I, SHIRLEY N. WEBER, Ph.D., Secretary of State of the State of California, hereby certify that the attached transcript of 1 page is a full, true and correct copy of the original record in the custody of the California Secretary of State's office.



IN WITNESS WHEREOF, I execute
this certificate and affix the Great
Seal of the State of California on
this day of August 04, 2021

A handwritten signature in black ink, appearing to read 'Shirley N. Weber'.

SHIRLEY N. WEBER, Ph.D.
Secretary of State

Verification Number: KNNEMZ9
Entity (File) Number: C3170681

To verify the issuance of this Certificate, use the Verification Number above
with the Secretary of State Electronic Verification Search available at
bizfile.sos.ca.gov



State of California

Secretary of State

CERTIFICATE OF STATUS

ENTITY NAME:

ABSOLUTE SECURITY INTERNATIONAL, INC.

FILE NUMBER: C3170681
FORMATION DATE: 09/26/2008
TYPE: DOMESTIC CORPORATION.
JURISDICTION: CALIFORNIA
STATUS: ACTIVE (GOOD STANDING)

I, ALEX PADILLA, Secretary of State of the State of California, hereby certify:

The records of this office indicate the entity is authorized to exercise all of its powers, rights and privileges in the State of California.

No information is available from this office regarding the financial condition, business activities or practices of the entity.



IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of April 24, 2020.

ALEX PADILLA
Secretary of State

ENDORSED - FILED
in the Office of the Secretary of State
of the State of California

SEP 26 2008

ARTICLES OF INCORPORATION

I

The name of this corporation is **ABSOLUTE SECURITY INTERNATIONAL, INC.**

II

The purpose of the corporation is to engage in any lawful act or activity for which a corporation may be organized under the **General Corporation Law** of California other than the banking business, the trust company business or the practice of a profession permitted to be incorporated by the California Corporations Code.

III

The name and address in the State of California of this corporation's initial agent for service of process is:

Name: **JINXIANG LU**

Address: **215 N. MARENGO AVENUE, 3RD FL
PASADENA, CALIFORNIA 91101**

IV

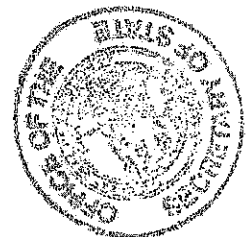
This corporation is authorized to issue only one class of shares of stock; and the total number of shares which this corporation is authorized to issue is one million (1,000,000) shares.

V

This corporation is a **Close Corporation**. All of the corporation's issued shares of stock, of all classes, shall be held of record by not more than thirty-five (35) persons.



JINXIANG LU, Incorporator





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/16/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER James G Parker Insurance Associates License #0564959 P O Box 3947 Fresno CA 93650	CONTACT NAME: Coleta Alvarez CIC AINS AIS PHONE (A/C, No, Ext): (559) 222-7722 FAX (A/C, No): (559) 222-1724 E-MAIL ADDRESS: calvarez@jgparker.com <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: Everest Indemnity Insurance Co</td> <td>10851</td> </tr> <tr> <td>INSURER B: Everest National Insurance Co</td> <td>10120</td> </tr> <tr> <td>INSURER C: Hartford Accident & Indemnity Co</td> <td>22357</td> </tr> <tr> <td>INSURER D: Aspen American Insurance Co</td> <td>43460</td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Everest Indemnity Insurance Co	10851	INSURER B: Everest National Insurance Co	10120	INSURER C: Hartford Accident & Indemnity Co	22357	INSURER D: Aspen American Insurance Co	43460	INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Everest Indemnity Insurance Co	10851														
INSURER B: Everest National Insurance Co	10120														
INSURER C: Hartford Accident & Indemnity Co	22357														
INSURER D: Aspen American Insurance Co	43460														
INSURER E:															
INSURER F:															
INSURED Absolute Security International Inc. dba Absolute International Security, Inc. 4255 Tyler Ave El Monte CA 91731															

COVERAGES**CERTIFICATE NUMBER:** 21/22 GL,UMB,WC 20/21**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y	Y	51GL007107211	01/27/2021	01/27/2022	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:						Errors & Omissions \$ 1,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY	Y	Y	51CAD00395201	05/31/2020	05/31/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB			51CC002561211	01/27/2021	01/27/2022	EACH OCCURRENCE \$ 10,000,000
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE \$ 10,000,000
	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	N/A	Y	16WEQY5BNB	01/27/2021	01/27/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Employment Practices Liability / Including 3rd Party Covg.			DSUMLP001842	04/20/2020	04/20/2021	Aggregate \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City, its officials, officers, employees, agents, and volunteers are included as additional insureds with respects to the General Liability and Auto Liability per attached CG2010 0413 and ECA04506 0214. Coverage is Primary and Non-Contributory per attached form ECG24520 0805. Waiver of Subrogation applies with respects to the General Liability, Auto Liability and Workers Compensation per attached ECG24522 0402, ECA04506 0214 and WC040306.

CERTIFICATE HOLDER**CANCELLATION**

City of Stanton
 7800 Katella Ave

Stanton

CA 90680

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMMERCIAL AUTO ENHANCEMENT ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

The following is a summary of the Limits of Insurance and additional coverage provided by this endorsement. For complete details on specific coverage, please refer to policy language in this endorsement and the underlying Business Auto Coverage Form.

Coverage Applicable	Enhancement
Subsidiaries As Insureds	Broadened
Newly Acquired Organizations As Insureds	Broadened
Blanket Additional Insureds	Broadened
Employees As Insureds (Non-Ownership)	Broadened
Supplementary Payments – Bail Bonds	\$3,000 Limit
Supplementary Payments – Loss Of Earnings	\$1,000 per day
Fellow Employee Bodily Injury	Broadened
Towing Coverage – All Covered Autos	Broadened
Glass Breakage Coverage – Waiver of Deductible	Broadened
Loss of Use Expenses	\$50 per day \$1,000 Limit
Stolen Vehicle Extra Expense	Broadened
Airbag Discharge	Broadened
Electronic Equipment (Permanently Installed)	Broadened
Single Deductible Provision	Broadened
Notice To Company	Broadened
Blanket Waiver Of Subrogation	Broadened
Unintentional Failure To Disclose Hazards	Broadened
Bodily Injury Includes Mental Anguish	Broadened
Coverage Territory Extension - Mexico	Broadened

A. Who Is An Insured

The following is added to Paragraph **A.1. of Section II – Covered Autos Liability Coverage**:

d. Any:

- (1) Subsidiary which is a legally incorporated entity of which you own greater than 50% interest in the voting stock on the effective date of this Coverage Form. However, the insurance afforded by this provision does not apply to any subsidiary that is an "insured" under any other automobile liability policy, or would be an "insured" under such policy but for the termination of such policy or the exhaustion of such policy's limits of insurance.
- (2) Organization you newly acquire or form, and over which you maintain majority interest.

The coverage afforded by this provision:

- (a) Is effective on the acquisition date, and is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier;
- (b) Does not apply to "bodily injury" or "property damage" resulting from an "accident" that occurred before you acquired or formed the organization; and
- (c) Does not include any newly acquired or formed organization that is:
 - (i) A joint venture or partnership; or
 - (ii) An "insured" under any other automobile liability policy or would be an "insured" under such policy but for the termination of such policy or the exhaustion of such policy's limits of insurance.

- e. Any person, organization or governmental entity with respect to the operation, maintenance, or use of a covered "auto" if you are required to add such person, organization or governmental entity to this policy as an additional insured in order to comply with the terms of a written "insured contract" or written agreement. This does not apply when such contract or agreement:

- (1) Involves the owner or anyone else from whom you hire or borrow a covered "auto" unless it is a "trailer" connected to a covered "auto" you own; or

- (2) Is executed after the date of loss.

Paragraph **e.(2)** does not apply if:

- (1) The terms and conditions of the written "insured contract" had been agreed upon prior to the "accident" or "loss"; and
- (2) You can definitively establish that the terms and conditions of the written "insured contract" ultimately executed are the same as those which had been agreed upon prior to the "accident" or "loss".

- f. Any of your "employees" while using a covered "auto" in your business or your personal affairs, provided you do not own, hire or borrow that "auto".

B. Coverage Extensions - Supplementary Payments

Paragraphs **A.2.a.(2)** and **A.2.a.(4)** of **Section II – Covered Autos Liability Coverage** are replaced by the following:

- (2) Up to \$3,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.
- (4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to \$1,000 a day because of time off from work.

C. Fellow Employee

The following exception is added to exclusion **5. Fellow Employee** under paragraph **B. Exclusions of Section II – Covered Autos Liability Coverage**:

This exclusion does not apply if the "bodily injury" results from the use of a "covered auto" you own or hire. The coverage provided under this exception is excess over any other collectible insurance.

D. Towing

Paragraph **A.2. of Section III – Physical Damage Coverage** is replaced by the following:

2. We will pay for towing and labor costs each time that a covered "auto" is disabled. All labor must be performed at the place of disablement of the covered "auto". If the auto is not a private passenger type, a \$250 deductible will apply to this coverage but it will not reduce the available limit of insurance. For all types of "auto", the most we will pay under this coverage is \$1,000 per disablement. "Autos" which are disabled do not include stolen vehicles.

E. Glass Breakage – Hitting A Bird Or Animal – Falling Objects or Missiles

The following is added to Paragraph A.3. of **Section III – Physical Damage Coverage**:

Any deductible shown in the Declarations will not apply to glass breakage if such glass is repaired, in a manner acceptable to us, rather than replaced. If the glass must be replaced and there is no other damage associated with the "loss", the deductible will be \$100 unless a lower deductible is shown in the Declarations applicable to this coverage.

F. Loss Of Use Expenses

Paragraph A.4.b. of **Section III – Physical Damage Coverage** is replaced by the following:

b. Loss Of Use Expenses

For Hired Auto Physical Damage, we will pay expenses for which an "insured" becomes legally responsible to pay for loss of use of a vehicle rented or hired without a driver, under a written rental contract or agreement. We will pay for loss of use expenses if caused by:

- (1) Other than collision only if the Declarations indicate that Comprehensive Coverage is provided for any covered "auto";
- (2) Specified Causes Of Loss only if the Declarations indicate that Specified Causes Of Loss Coverage is provided for any covered "auto"; or
- (3) Collision only if the Declarations indicate that Collision Coverage is provided for any covered "auto".

However, the most we will pay for any expenses for loss of use is \$50 per day, to a maximum of \$1,000.

G. Extra Expense – Stolen Vehicle

The following is added to Paragraph A.4. of **Section III – Physical Damage Coverage**:

c. Stolen Vehicle

We will pay for all reasonable and necessary expenses to return a stolen covered "auto" to you.

H. Airbag Coverage

The following exception is added to Paragraph B.3.a. of **Section III – Physical Damage Coverage**:

The accidental discharge of an airbag shall not be considered mechanical breakdown if it occurs in a covered "auto" for which Comprehensive coverage is purchased. This provision does not apply to "autos" you hire with a driver and is excess over any warranty specifically designed to provide this coverage.

I. Electronic Equipment Coverage

Section III – Physical Damage Coverage is amended as follows:

1. The sublimit in Paragraph C.1.b. of the Limit Of Insurance Provision is increased to \$3,000.
2. No Physical Damage Coverage deductible applies to the first \$3,000 of "loss" to electronic equipment described in Paragraph C.1.b. of the Limit Of Insurance Provision.

J. Single Deductible Provision

The following is added to Paragraph D. of **Section III – Physical Damage Coverage**:

If a Comprehensive or Specified Causes of Loss Coverage "loss" from "accident" involves two or more covered "autos", only the highest deductible applicable to those coverages will be applied to the "accident", if the cause of the loss is covered for those vehicles.

This provision only applies if you carry Comprehensive or Specified Causes of Loss Coverage for those vehicles, and does not extend coverage to any covered "autos" for which you do not carry such coverage.

If a "loss" covered under this Coverage Part also involves a "loss" to other property from the same "accident", which is covered under a Commercial Property or Inland Marine Coverage Part issued by us to you, only the highest deductible applicable to those coverages will be applied to the "accident".

K. Notice To Company

Paragraph A.2. of **Section IV – Business Auto Conditions** is amended as follows:

1. With respect to notification requirements, your obligation under Paragraph A.2.a. applies only when the "accident" or "loss" is known to:
 - a. You, if you are an individual;
 - b. A partner, if you are a partnership;
 - c. A member, if you are a joint venture or limited liability company; or
 - d. An executive officer or insurance manager, if you are an organization other than a partnership, joint venture or limited liability company.
2. With respect to the requirements pertaining to you providing us with document concerning a claim or "suit", your obligation under Paragraph A.2.b. will not be considered breached unless the breach occurs after such claim or "suit" is known to:
 - a. You, if you are an individual;
 - b. A partner, if you are a partnership;

- c. A member, if you are a joint venture or limited liability company; or
- d. An executive officer or insurance manager, if you are an organization other than a partnership, joint venture or limited liability company.

L. Blanket Waiver Of Subrogation

The following is added to Paragraph **A.5. of Section IV – Business Auto Conditions**:

- a. However, we waive any right of recovery we may have against a person, organization or government entity when you have waived such right of recovery under a written "insured contract" that is:
 - (1) Currently in effect or becoming effective during the term of this policy; and
 - (2) Executed prior to the "accident" or "loss", or executed after the "accident" or "loss" if:
 - (a) The terms and conditions of the written "insured contract" had been agreed upon prior to the "accident" or "loss"; and
 - (b) You can definitively establish that the terms and conditions of the written "insured contract" ultimately executed are the same as those which had been agreed upon prior to the "accident" or "loss".
- b. We hereby waive any right of subrogation against any of your officers, directors or employees which might arise by reason of any payment under the insurance afforded by the policy for the operation, maintenance, use, loading or unloading of a non-owned "auto". This waiver extends only to payments in excess of other valid and collectible insurance available to the officer, director or employee.

M. Unintentional Failure To Disclose Hazards

The following is added to Paragraph **B.2. of Section IV – Business Auto Conditions**:

If you unintentionally fail to disclose any hazards existing on the effective date of this Coverage Form, we will not deny coverage under this Coverage Form because of such failure. However, this provision does not affect our right to collect additional premium due to us as a result of these undisclosed hazards in accordance with our filed rating plans.

N. Bodily Injury Includes Mental Anguish

Paragraph **C. of Section V – Definitions** is replaced by the following:

- C. "Bodily injury" means bodily injury, sickness or disease sustained by a person, including "mental anguish" or death resulting from any of these at any time.

For the purpose of this provision, the term "mental anguish" shall mean any type of mental or emotional illness or distress.

O. Mexico Coverage

The coverage provided by this policy for covered "autos" you own or lease on a long term basis without drivers are extended to "accidents" or "losses" occurring in Mexico if:

1. The covered "auto" is in Mexico for a period not exceeding 10 days; and
2. The covered "auto" is principally garaged and used in the United States; and
3. The driver of the covered "auto" does not reside in Mexico;

For Liability Coverage to apply to "accidents" occurring in Mexico, the following must also apply:

1. Valid and collectible auto liability insurance for the covered "auto" has been purchased from a licensed Mexican Insurance Company and is in force at the time of the "accident"; and
2. The original "suit" for damages is brought within the United States.

For "losses" payable under Physical Damage Coverage this additional restriction applies:

We will pay "losses" under Physical Damage Coverage in the United States, not in Mexico. If the covered "auto" must be repaired in Mexico in order to be driven, then the most we will pay for "loss" is the lesser of the following:

1. The cost of repairing the "auto" or replacing its parts in Mexico; or
2. The cost of repair or replacement at the nearest point in the United States where the repairs or replacement could be made.

Other Insurance:

The insurance provided by this section will be excess over any other collectible insurance.

POLICY: 51GL007107211

COMMERCIAL GENERAL LIABILITY
ECG 24 522 04 02

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**WAIVER OF TRANSFER OF RIGHTS OF RECOVERY
AGAINST OTHERS TO US**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Person or Organization:

BLANKET WHERE REQUIRED BY CONTRACT

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

The TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US Condition (Section IV - COMMERCIAL GENERAL LIABILITY CONDITIONS) is amended by the addition of the following:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your operations or "your work" done under a written agreement that requires you to waive your rights of recovery. The written agreement must be made prior to the date of the "occurrence". This waiver applies only to the person or organization shown in the Schedule above.

POLICY: 51GL007107211

COMMERCIAL GENERAL LIABILITY
EGG 24 520 08 05

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**AMENDMENT – OTHER INSURANCE
(PRIMARY NONCONTRIBUTORY)**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART**Condition 4. Other Insurance of SECTION IV
COMMERCIAL GENERAL LIABILITY CONDITIONS**
is replaced by the following:**a. Primary Insurance**

This insurance is primary except when b. below applies. If this insurance is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in c. below, except that we will not seek contribution from any party with whom you have agreed in a written contract or agreement that this insurance will be primary and noncontributory, if the written contract or agreement was made prior to the subject "occurrence" or offense.

b. Excess Insurance

This insurance is excess over:

- (1) Any of the other insurance, whether primary, excess, contingent or on any other basis:
 - (a) That is Fire, Extended Coverage, Builder's Risk, Installation Risk or similar coverage for "your work";
 - (b) That is Fire insurance for premises rented to you or temporarily occupied by you with permission of the owner;
 - (c) That is insurance purchased by you to cover your liability as a tenant for "property damage" to premises rented to you or temporarily occupied by you with permission of the owner; or
 - (d) If the loss arises out of the maintenance or use of aircraft, "autos" or watercraft to the extent not subject to Exclusion g. of Section I – Coverage A – Bodily Injury And Property Damage Liability.

- (2) Any other primary insurance available to you covering liability for damages arising out of the premises or operations, or the products and completed operations, for which you have been added as an additional insured by attachment of an endorsement.

When this insurance is excess, we will have no duty under Coverages A or B to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.

When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

- (1) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and
- (2) The total of all deductible and self-insured amounts under all that other insurance.

We will share the remaining loss, if any, with any other insurance that is not described in this Excess Insurance provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations of this Coverage Part.

c. Method Of Sharing

If all of the other insurance permits contribution by equal shares, we will follow this method also. Under this approach each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

POLICY NUMBER: 51GL007107-211

COMMERCIAL GENERAL LIABILITY
CG 20 10 04 13**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.****ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – SCHEDULED PERSON OR
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
Blanket Where Required By Written Contract	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**WAIVER OF OUR RIGHT TO RECOVER FROM
OTHERS ENDORSEMENT - CALIFORNIA**

Policy Number: 16 WE QY5BNB

Endorsement Number:

Effective Date: 01/27/21

Effective hour is the same as stated on the Information Page of the policy.

Named Insured and Address: ABSOLUTE SECURITY INTERNATIONAL INC

4255 TYLER AVE

EL MONTE CA 91731

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be 2 % of the California workers' compensation premium otherwise due on such remuneration.

SCHEDULE

Person or Organization

Job Description

Any person or organization for whom you are required by written contract or agreement to obtain this waiver of rights from us

Countersigned by _____
Authorized Representative

COMMERCIAL GENERAL LIABILITY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**AMENDMENT – AGGREGATE LIMITS OF INSURANCE
(PER PROJECT)**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.

The General Aggregate Limit under LIMITS OF INSURANCE (SECTION III) applies separately to each of your projects away from premises owned by or rented to you.

- C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

CITY OF STANTON

REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: October 12, 2021

SUBJECT: AWARD OF A PROFESSIONAL SERVICES AGREEMENT TO PROBOLSKY RESEARCH TO CONDUCT A CITY-WIDE COMMUNITY NEEDS ASSESSMENT

REPORT IN BRIEF:

Only July 27, 2021, the City Council approved the Fiscal Year 2021/22 appropriation for the City's American Rescue Plan Act (ARPA) Fund. To better identify the needs of our community and guide the City's pandemic response, the Community Services Department solicited a qualified vendor to conduct a Community Needs Assessment. Staff requests that the City Council authorize the City Manager to enter into an agreement with Probolsky Research to provide these services in the amount not to exceed \$44,000.

RECOMMENDED ACTION:

1. City Council declare this project to be categorically exempt under the California Environmental Quality Act, Section 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Approve a Professional Services Agreement with Probolsky Research to conduct a Community Needs Assessment for the maximum contract sum of \$44,000; and
3. Authorize the City Manager to bind the City of Stanton and Probolsky Research in a contract to provide these services.

BACKGROUND:

The United States Department of Treasury released American Rescue Plan Act (ARPA) regulations and updated local government allocations on May 10, 2021. As part of the \$1.9 trillion relief package, the City of Stanton's allocation is at \$9,123,660. All funds must be spent by the end of the calendar year in 2024. Current guidelines allow local governments to utilize funds in the following categories: support public health expenditures, address negative economic impacts caused by the public health

emergency, replace lost public sector revenue, provide premium pay for essential workers, invest in water, sewer, and broadband infrastructure.

On July 27, 2021 the City Council provided direction to expend American Rescue Plan Act (ARPA) funds. Given that the pandemic has affected families and businesses throughout Stanton in a variety of economic areas, the City Council directed staff to conduct a comprehensive assessment of those impacted. A thorough assessment of residents will allow staff to directly address the evolving needs of our community with appropriate programs, resources, and staff to mitigate the impact of COVID-19.

ANALYSIS/JUSTIFICATION:

On August 12, 2021 the City requested proposals from qualified research firms to complete a Community Needs Assessment, with an emphasis on the impact of the COVID-19 pandemic. Components of the request included application of varied survey mechanisms in a variety of languages, both detailed and summarized findings reports, and presentations to elected officials and the community. Proposals were due to the City on September 2, 2021. Three proposals were received, and all three agencies attended an oral interview with City staff.

After thorough review of proposals, reference checks and interviews, staff found that Probolsky Research had the most qualified experience and best value required of this project. Probolsky Research has an extensive record of designing assessments, soliciting community engagement with difficult-to-reach populations, and compiling effective data for immediate implementation. The professional services agreement in the amount of \$44,000 includes a guaranteed sample size of 400 responses yielding a +/-5.8% margin of error at a 95% level of confidence. This will also allow for statistically reliable comparisons among subgroups of residents by demographic variables. In addition, focus groups can be conducted in person or online and will help identify key issues of interest to the City and community regarding responsible and equitable allocation of ARPA funds.

FISCAL IMPACT:

Only July 27, 2021, the City Council approved the Fiscal Year 2021/22 appropriation for the City's American Rescue Plan Act (ARPA) Fund (#257). Funding for this agreement is included in the ARPA Fund's budget for the Community Needs Assessment Project (Task Code #2022-823).

ENVIRONMENTAL IMPACT:

None.

LEGAL REVIEW:

The City Attorney has reviewed the contract.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

Objective 6: Maintain and Promote a Responsive, High Quality and Transparent Government.

PUBLIC NOTIFICATION:

Notifications and advertisement were performed as prescribed by law.

Prepared by:

/s/ Ashley Cain

Ashley Cain
Community Services Supervisor

Reviewed by:

/s/ Zenia Bobadilla

Zenia Bobadilla
Community Services Director

Reviewed by:

/s/ Michelle Bannigan

Michelle Bannigan
Finance Director

Approved by:

/s/ Jarad L. Hildenbrand

Jarad L. Hildenbrand
City Manager

Attachment:

A. Professional Services Agreement



CITY OF STANTON
*Professional Services Agreement
for Community Needs Assessment*

1. PARTIES AND DATE.

This Agreement is made and entered into this 12th day of October, 2021, by and between the City of Stanton, a municipal organization organized under the laws of the State of California with its principal place of business at 7800 Katella Avenue, Stanton, California 90680 ("City") and **PROBOLSKY RESEARCH**, a **Corporation** with its principal place of business at **23 Corporate Plaza Suite 150, Newport Beach CA, 92660** ("Consultant"). City and Consultant are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Consultant.

Consultant desires to perform and assume responsibility for the provision of professional **COMMUNITY NEEDS ASSESSMENT** consultant services required by the City on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing professional **COMMUNITY NEEDS ASSESSMENT** consultant services to public clients, is licensed in the State of California, and is familiar with the plans of City.

2.2 Project.

City desires to engage Consultant to render such services for the **COMMUNITY NEEDS ASSESSMENT** project ("Project") as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional **COMMUNITY NEEDS ASSESSMENT** consultant services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from **OCTOBER 12, 2021** to **OCTOBER 1, 2022**, unless earlier terminated as provided herein. The City Manager shall have the unilateral option, at its sole discretion, to renew this Agreement annually for no more than two additional one-year terms. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines.

3.2 Responsibilities of Consultant.

3.2.1 Independent Contractors, Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Consultant on an independent contractor basis and not as an employee. Consultant shall complete, execute, and submit to City a Request for Taxpayer Identification Number and Certification (IRS Form W-9) prior to commencement of any Services under this Agreement. Consultant retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall also not be employees of City and shall at all times be under Consultant's exclusive direction and control. Neither City, nor any of its officials, officers, directors, employees or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Consultant shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Consultant represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Consultant's conformance with the Schedule, City shall respond to Consultant's submittals in a timely manner. Upon request of City, Consultant shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the approval of City.

3.2.4 Substitution of Key Personnel. Consultant has represented to City that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. In the event that City and Consultant cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to the City, or who are determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the Consultant at the request of the City. The key personnel for performance of this Agreement are as follows: **ADAM PROBOLSKY, PRESIDENT.**

3.2.5 City's Representative. The City hereby designates the City Manager, or his or her designee, to act as its representative for the performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for all purposes under this Contract. The City Manager hereby designates **COMMUNITY SERVICES DIRECTOR, ZENIA BOBADILLA,** or his or her designee, as the City's contact for the implementation of the Services hereunder. Consultant shall not accept direction or orders from any person other than the City's Representative or his or her designee.

3.2.6 Consultant's Representative. Consultant hereby designates **ADAM PROBOLSKY, PRESIDENT** or his or her designee, to act as its representative for the performance of this Agreement

("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.7 Coordination of Services. Consultant agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants and other staff at all reasonable times.

3.2.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Finally, Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Consultant shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its sub-consultants who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.9 Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with Services. If the Consultant performs any work knowing it to be contrary to such laws, rules and regulations, Consultant shall be solely responsible for all costs arising therefrom. Consultant shall defend, indemnify and hold City, its officials, directors, officers, employees, agents and volunteers free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.10 Insurance.

3.2.10.1 Time for Compliance. Consultant shall not commence Work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Consultant shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to the City that the subconsultant has secured all insurance required under this section.

3.2.10.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder and without limiting the indemnity provisions of the Agreement, the Consultant in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the

Agreement, the following policies of insurance. If the existing policies do not meet the Insurance Requirements set forth herein, Consultant agrees to amend, supplement or endorse the policies to do so.

- (a) Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 0001, with minimum limits of at least \$1,000,000 per occurrence, and if written with an aggregate, the aggregate shall be double the per occurrence limit. Defense costs shall be paid in addition to the limits.

The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; or (3) contain any other exclusion contrary to the Agreement.

- (b) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1) with minimum limits of \$1,000,000 each accident.

- (c) Contractors Pollution Liability: [Include only if there is a pollution liability exposure.]

Contractors Pollution Liability Insurance covering all of the contractor's operations to include onsite and offsite coverage for bodily injury (including death and mental anguish), property damage, defense costs and cleanup costs with minimum limits of \$5 million per loss and \$10 million total all losses. The policy shall contain no endorsements or provisions limiting contractual liability or coverage for cross liability of claims or suits by one insured against another.

If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least three (3) years from termination or expiration of this Agreement.

- (d) Professional Liability: Professional Liability insurance with minimum limits of \$1,000,000. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusions that may potentially affect the work to be performed (for example, any exclusions relating to lead, asbestos, pollution, testing, underground storage tanks, laboratory analysis, soil work, etc.).

If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least three (3) years from termination or expiration of this Agreement.

- (e) Workers' Compensation: Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than \$1,000,000 per accident for bodily injury and disease.

3.2.10.3 Endorsements. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval.

- (a) The policy or policies of insurance required by Section 3.2.10.2 (a) Commercial General Liability and (c) Contractor's Pollution Liability shall be endorsed to provide the following:

- (1) Additional Insured: The City, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement.

Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude "contractual liability"; (3) restrict coverage to "sole" liability of Consultant; or (4) contain any other exclusions contrary to the Agreement.

- (2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

- (b) The policy or policies of insurance required by Section 3.2.10.2 (b) Automobile Liability and (d) Professional Liability shall be endorsed to provide the following:

- (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

- (c) The policy or policies of insurance required by Section 3.2.10.2 (e) Workers' Compensation shall be endorsed to provide the following:

- (1) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the indemnified parties.

- (2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

3.2.10.4 Primary and Non-Contributing Insurance. All insurance coverages shall be primary and any other insurance, deductible, or self-insurance maintained by the indemnified parties shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

3.2.10.5 Waiver of Subrogation. Required insurance coverages shall not prohibit Consultant from waiving the right of subrogation prior to a loss. Consultant shall waive all subrogation rights against the indemnified parties. Policies shall contain or be endorsed to contain such provisions.

3.2.10.6 Deductible. Any deductible or self-insured retention must be approved in writing by the City and shall protect the indemnified parties in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

3.2.10.7 Evidence of Insurance. The Consultant, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates and endorsements on forms approved by the City. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced, Consultant shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

3.2.10.8 Failure to Maintain Coverage. Consultant agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to the City. The City shall have the right to withhold any payment due Consultant until Consultant has fully complied with the insurance provisions of this Agreement.

In the event that the Consultant's operations are suspended for failure to maintain required insurance coverage, the Consultant shall not be entitled to an extension of time for completion of the Services because of production lost during suspension.

3.2.10.9 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.2.10.10 Insurance for Subconsultants. All Subconsultants shall be included as additional insureds under the Consultant's policies, or the Consultant shall be responsible for causing Subconsultants to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the City as an Additional Insured to the Subconsultant's policies.

3.2.11 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions as applicable shall include, but shall not be limited to: (A) adequate life protection and life saving equipment and procedures; (B) instructions in accident prevention for all employees and subconsultants, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or

lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.3 Fees and Payments.

3.3.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed **FORTY-FOUR THOUSAND DOLLARS (\$44,000)** ("Total Compensation"), which includes a contingency equal to 10% of the base compensation in the amount of **FOUR THOUSAND FOUR HUNDRED DOLLARS (\$4,400)** (the "Compensation Contingency"), without written approval of City's **MANAGER OR DESIGNEE**. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Consultant shall submit to City a monthly itemized statement which indicates work completed and hours of Services rendered by Consultant. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. City shall, within 45 days of receiving such statement, review the statement and pay all approved charges thereon.

3.3.3 Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by City.

3.3.4 Extra Work. At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the City.

3.3.5 Prevailing Wages. Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. City shall provide Consultant with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Consultant shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Consultant's principal place of business and at the project site. It is the intent of the parties to effectuate the requirements of sections 1771, 1774, 1775, 1776, 1777.5, 1813, and 1815 of the Labor Code within this Agreement, and Consultant shall therefore comply with such Labor Code sections to the fullest extent required by law. Consultant shall defend, indemnify and hold the City, its elected officials, officers, employees, agents and volunteers free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.4 Accounting Records.

3.4.1 Maintenance and Inspection. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall

be clearly identifiable. Consultant shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.5 General Provisions.

3.5.1 Termination of Agreement.

3.5.1.1 Grounds for Termination. City may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to City, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

3.5.1.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such document and other information within fifteen (15) days of the request.

3.5.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Consultant:

Probolsky Research
23 Corporate Plaza Suite 150
Newport Beach CA 92660
Attn: Adam Probolsky, President

City:

City of Stanton
7800 Katella Avenue
Stanton, CA 90680
Attn: Zenia Bobadilla, Community Services Director

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.3 Ownership of Materials and Confidentiality.

3.5.3.1 Documents & Data; Licensing of Intellectual Property. This Agreement creates a non-exclusive and perpetual license for City to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement ("Documents & Data"). Consultant shall require all subconsultants to agree in writing that City is granted a non-exclusive and perpetual license for any Documents & Data the subconsultant prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Consultant or provided to Consultant by the City. City shall not be limited in any way in its use of the Documents and Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at City's sole risk.

3.5.3.2 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents and Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of City, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

3.5.3.3 Confidential Information. The City shall refrain from releasing Consultant's proprietary information ("Proprietary Information") unless the City's legal counsel determines that the release of the Proprietary Information is required by the California Public Records Act or other applicable state or federal law, or order of a court of competent jurisdiction, in which case the City shall notify Consultant of its intention to release Proprietary Information. Consultant shall have five (5) working days after receipt of the Release Notice to give City written notice of Consultant's objection to the City's release of Proprietary Information. Consultant shall indemnify, defend and hold harmless the City, and its officers, directors, employees, and agents from and against all liability, loss, cost or expense (including attorney's fees) arising out of a legal action brought to compel the release of Proprietary Information. City shall not release the Proprietary Information after receipt of the Objection Notice unless either: (1) Consultant fails to fully indemnify, defend (with City's choice of legal counsel), and hold City harmless from any legal action brought to compel such release; and/or (2) a final and non-appealable order by a court of competent jurisdiction requires that City release such information.

3.5.4 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.5 Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.5.6 Indemnification.

To the fullest extent permitted by law, Consultant shall defend (with counsel of City's choosing), indemnify and hold the City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorneys fees and other related costs and expenses. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the Consultant or the City, its officials, officers, employees, agents or volunteers.

If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance as a "design professional" (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

The obligation to indemnify, as provided herein, shall survive the termination or expiration of this Agreement.

3.5.7 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

3.5.8 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Orange County.

3.5.9 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.6 City's Right to Employ Other Consultants. City reserves right to employ other consultants in connection with this Project.

3.7 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.8 Assignment or Transfer. Consultant shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or

transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.9 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subconsultants of Consultant, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.10 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.11 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.12 No Third Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.13 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.14 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.15 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.16 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance

with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.17 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.18 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.19 Declaration of Political Contributions. Consultant shall, throughout the term of this Agreement, submit to City an annual statement in writing declaring any political contributions of money, in-kind services, or loan made to any member of the City Council within the previous twelve-month period by the Consultant and all of Consultant's employees, including any employee(s) that Consultant intends to assign to perform the Services described in this Agreement.

3.20 Subcontracting.

3.20.1 Prior Approval Required. Consultant shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

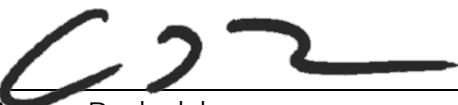
[Signatures on following page.]

IN WITNESS WHEREOF, the parties have executed this Professional Services Agreement on this 12th day of October, 2021.

CITY OF STANTON

By: _____
Jarad Hildenbrand
City Manager

PROBOLSKY RESEARCH

By:  _____
Adam Probolsky
President

ATTEST:

By: _____
Patricia Vazquez
City Clerk

APPROVED AS TO FORM:

By: _____
Best Best & Krieger LLP
City Attorney

EXHIBIT “A”
Scope of Services

- Create survey instruments, work plans and schedules, in consultation with City staff, to conduct at least one community needs assessment of a representative sample of residents. The assessment should focus on residents socioeconomic and socioemotional needs in the midst of the COVID-19 pandemic.
- Collaborate with City staff on developing survey questions and materials on key issues of interest to the City and community.
- Translate all documentation and interpret all verbal communication in multiple languages (at least English, Spanish, Vietnamese, Mandarin, Korean and Arabic.)
- Recommend appropriate methodologies and strategies for providing the best data samples, objective results and valid findings, including one or a combination of mediums such as phone, mail, or Internet. Apply varied survey mechanisms to ensure connection with difficult-to-reach populations, including but not limited to mail-in, phone calls, electronic communication, focus groups, etc.
- Provide a draft and final report of each survey’s results in both detailed and summarized form, including any conclusions or recommendations drawn from the findings.
- Present the results to City staff, City Council, residents and other key stakeholders identified by the City (minimum of two presentations for each survey). All presentations will be developed in collaboration with the City, with length and content varied based on the audience.
- Provide any additional data analysis, summaries and opinions at the request of the City to clarify survey results after presentation.
- Opportunities for conducting additional follow-up surveys throughout the contract timeline.

EXHIBIT “B”
Schedule of Services

Timeline

We have a simplified process that delivers accurate and actionable results.



We can meet any schedule the City requires. We see no challenges in completing this project. We can start our work for the City immediately and welcome opportunities to conduct additional follow-up surveys throughout the contract timeline.

Below is an example timeline for a survey that can easily be modified.

Project Schedule



EXHIBIT “C”
Compensation

Multi-mode Survey Pricing Options

Our pricing is all inclusive, not-to-exceed. We do not charge by the hour or for expenses. We welcome the chance to develop the ideal methodology and budget in discussion with staff. We are flexible.

Number of Questions/Time	Universe	Number of Respondents	Margin of Error	Cost
To Be Determined	City of Stanton residents	300	+/-5.8%	\$18,750
To Be Determined	City of Stanton residents	400	+/-5%	\$23,900
Languages: English, Spanish, Vietnamese, Mandarin, Korean, and Arabic				
Level of confidence: 95%				
Mode: Telephone (landline and mobile phones) and Online (via email and text)				

Focus Groups Pricing

Type of Focus Group	Cost
In-person, online video or online discussion	\$9,700 per group