

STANTON CITY HALL, 7800 KATELLA AVENUE, STANTON, CA TUESDAY, JULY 12, 2022 - 6:30 P.M.

SAFETY ALERT – NOTICE REGARDING COVID-19

The health and well-being of our residents is the top priority for the City of Stanton, and you are urged to take all appropriate health safety precautions given the health risks associated with COVID-19. The City Council meeting will be held in person in the City Council Chambers located at 7800 Katella Avenue, California 90680.

ANY MEMBER OF THE PUBLIC WISHING TO PROVIDE PUBLIC COMMENT FOR ANY ITEM ON THE AGENDA MAY DO SO AS FOLLOWS:

- Attend in person and complete and submit a request to speak card to the City Clerk.
- E-Mail your comments to <u>Pvazquez@StantonCA.gov</u> with the subject line "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment). Comments received no later than 5:00 p.m. before the scheduled meeting will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read e-mailed comments at the meeting. However, the official record will include all e-mailed comments received until the close of the meeting.

Should you have any questions related to participation in the City Council Meeting, please contact the City Clerk's Office at (714) 890-4245.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (714) 890-4245. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

The City Council agenda and supporting documentation is made available for public review and inspection during normal business hours in the Office of the City Clerk, 7800 Katella Avenue, Stanton California 90680 immediately following distribution of the agenda packet to a majority of the City Council. Packet delivery typically takes place on Thursday afternoons prior to the regularly scheduled meeting on Tuesday. The agenda packet is also available for review and inspection on the city's website at <u>www.ci.stanton.ca.us</u>.

1. CLOSED SESSION None.

2. CALL TO ORDER STANTON CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY JOINT REGULAR MEETING (6:30 PM)

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL Council / Agency / Authority Member Taylor Council / Agency / Authority Member Van Council / Agency / Authority Member Warren Mayor Pro Tem / Vice Chairman Ramirez Mayor / Chairman Shawver

5. SPECIAL PRESENTATIONS AND AWARDS None.

6. CONSENT CALENDAR

All items on the Consent Calendar may be acted on simultaneously, unless a Council/Board Member requests separate discussion and/or action.

CONSENT CALENDAR

6A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED

RECOMMENDED ACTION:

City Council/Agency Board/Authority Board waive reading of Ordinances and Resolutions.

6B. APPROVAL OF WARRANTS

City Council approve demand warrants dated June 17, 2022 – July 1, 2022, in the amount of \$1,111,816.15.

6C. APPROVAL OF MINUTES

City Council/Successor Agency/Housing Authority approve Minutes of Joint Regular Meeting – June 28, 2022.

6D. MAY 2022 INVESTMENT REPORT

The Investment Report as of May 31, 2022, has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTION:

- City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
- 2. Receive and file the Investment Report for the month of May 2022.

6E. MAY 2022 INVESTMENT REPORT (SUCCESSOR AGENCY)

The Investment Report as of May 31, 2022, has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTION:

- 1. Successor Agency find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
- 2. Receive and file the Investment Report for the month of May 2022.

6F. MAY 2022 GENERAL FUND REVENUE AND EXPENDITURE REPORT; HOUSING AUTHORITY REVENUE AND EXPENDITURE REPORT; AND STATUS OF CAPITAL IMPROVEMENT PROGRAM

The Revenue and Expenditure Report for the month ended May 31, 2022, has been provided to the City Manager in accordance with Stanton Municipal Code Section 2.20.080 (D) and is being provided to City Council. This report includes information for both the City's General Fund and the Housing Authority Fund. In addition, staff has provided a status of the City's Capital Improvement Projects (CIP) as of May 31, 2022.

RECOMMENDED ACTION:

- City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
- 2. Receive and file the General Fund and Housing Authority Fund's May 2022 Revenue and Expenditure Report and Status of Capital Improvement Projects for the month ended May 31, 2022.

6G. PROFESSIONAL SERVICES AGREEMENT WITH DAVISFARR LLP TO PROVIDE TEMPORARY ACCOUNTING SERVICES

Requested is the authorization to allow the Interim City Manager to enter into a Professional Services Agreement in an amount not to exceed \$50,000 with DavisFarr LLP ("DavisFarr") for the provision of temporary accounting services.

RECOMMENDED ACTION:

- 1. City Council declare that the action is not a project and is exempt from the California Environmental Quality Act ("CEQA") under Section 15378(b); and
- 2. Waive the competitive bidding requirements in the City's purchasing policy for this procurement; and
- 3. Approve and Authorize the Interim City Manager to execute a Professional Services Agreement in an amount not to exceed \$50,000 with DavisFarr LLP for accounting consultant services.

6H. PURCHASE ORDER APPROVAL FOR A NEW SKIP LOADER

The skip loader is an essential piece of equipment used by the Public Works Department at least 3 to 4 times per day to help maintain the City of Stanton. The current skip loader is long past its life expectancy and has major mechanical issues. The Public Works Department is proposing to purchase a new skip loader. The adopted Fiscal Year 2022/2023 Budget includes a one-time expenditure request for a new skip loader.

RECOMMENDED ACTION:

- 1. City Council declare that this action is not a project per the California Environmental Quality Act; and
- 2. Declare that the Sourcewell quote is in accordance with the Administrative Policy IV-4-12: Purchasing Policy and Procedures; and
- 3. Approve the purchase of the equipment from Quinn Company in the amount of \$119,056.65.

6I. RENEWAL OF AUTHORIZATION FOR VIRTUAL PUBLIC MEETINGS PURSUANT TO AB 361

Consideration of the circumstances of the state of emergency related to the COVID-19 pandemic to determine whether remote teleconference meetings of the City Council, Committees, and Commissions can continue to be held under the provisions of AB 361.

RECOMMENDED ACTION:

- 1. City Council declare that this item is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) and 15060(c)(3); and
- 2. Reconsider the circumstances of the state of emergency; and
- 3. Find that state or local officials have continued to impose or recommend measures to promote social distancing; and
- 4. Direct staff, no later than 30 days after the City Council approves the recommended action, to report back on the state-proclaimed state of emergency so that City Council may reconsider the circumstances of the emergency, and, if appropriate, make findings to continue to hold virtual meetings of City legislative bodies pursuant to AB 361.

END OF CONSENT CALENDAR

7. PUBLIC HEARINGS None.

8. UNFINISHED BUSINESS

8A. AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON EXTENDING FOR AN ADDITIONAL PERIOD OF 10 MONTHS AND 15 DAYS A MORATORIUM ON SPECIFIED PERSONAL SERVICE AND MEDICAL OFFICE BUSINESSES PENDING STUDY AND THE PREPARATION OF AN UPDATE TO THE CITY'S MUNICIPAL CODE AND ZONING CODE AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA

On June 14, 2022, the City Council adopted Urgency Ordinance No. 1121, which established a 45-day moratorium on the establishment of specified personal care and medical office businesses (the "Moratorium"). The basis for adopting the Moratorium is set forth in detail in Attachment 1, which is the City Council's June 14th agenda packet for the Moratorium. The Moratorium will expire on July 29, 2022, unless extended pursuant to Government Code Section 65858(a), which authorizes the City Council to extend the moratorium for an additional 10 months and 15 days. The attached urgency ordinance ("Moratorium Extension Ordinance") would extend the Moratorium from July 29, 2022 through June 13, 2023 (i.e., 10 months and 15 days from July 29, 2022). Staff is recommending adoption of the Moratorium Extension Ordinance to provide the City with additional time to study the continuing impacts of the above mentioned businesses and to develop new municipal and zoning code regulations.

RECOMMENDED ACTION:

- 1. City Council open the public hearing, receive any public testimony, and close the public hearing; and
- 2. Find that the Moratorium Extension Ordinance is:
 - a. Not a "project" within the meaning of Section 15378 of the State of California Environmental Quality Act ("CEQA") Guidelines (Title 14 of the California Code of Regulations) because it has no potential for resulting in physical change in the environment, directly or indirectly; and
 - b. Exempt from the requirements of CEQA under Section 15061(b)(3) of the CEQA Guidelines, as it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.
- 3. Adopt Urgency Ordinance No. 1122 (i.e., the Moratorium Extension Ordinance), entitled:

"AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON EXTENDING FOR AN ADDITIONAL PERIOD OF 10 MONTHS AND 15 DAYS A MORATORIUM ON SPECIFIED PERSONAL SERVICE AND MEDICAL OFFICE BUSINESSES PENDING STUDY AND THE PREPARATION OF AN UPDATE TO THE CITY'S MUNICIPAL CODE AND ZONING CODE AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA."

9. NEW BUSINESS

9A. ORANGEWOOD AVENUE & SANTA ROSALIA STREET TRAFFIC SAFETY IMPROVEMENTS

On May 15th, the guardrail on the west side of the intersection of Orangewood Avenue and Santa Rosalia Street was hit again by a hit-and-run motorist. The City Engineer/Traffic Engineer has proposed to restripe Orangewood approaching Santa Rosalia to prevent the guardrail at the intersection from being hit by motorists.

RECOMMENDED ACTION:

- 1. City Council declare that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15301(c) Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities; and
- 2. Receive and file the report.

10. ORAL COMMUNICATIONS - PUBLIC

At this time members of the public may address the City Council/Successor Agency/Stanton Housing Authority regarding any items within the subject matter jurisdiction of the City Council/Successor Agency/Stanton Housing Authority, provided that NO action may be taken on non-agenda items.

- Members of the public wishing to address the Council/Agency/Authority during Oral Communications-Public or on a particular item are requested to fill out a REQUEST TO SPEAK form and submit it to the City Clerk. Request to speak forms must be turned in prior to Oral Communications-Public.
- When the Mayor/Chairman calls you to the microphone, please state your Name, slowly and clearly, for the record. A speaker's comments shall be limited to a three (3) minute aggregate time period on Oral Communications and Agenda Items. Speakers are then to return to their seats and no further comments will be permitted.
- Remarks from those seated or standing in the back of chambers will not be permitted. All those wishing to speak including Council/Agency/Authority and Staff need to be recognized by the Mayor/Chairman before speaking.

11. WRITTEN COMMUNICATIONS None.

12. MAYOR/CHAIRMAN COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS

12A. COMMITTEE REPORTS/ COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS

At this time Council/Agency/Authority Members may report on items not specifically described on the agenda which are of interest to the community provided no discussion or action may be taken except to provide staff direction to report back or to place the item on a future agenda.

12B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE MEETING

At this time Council/Agency/Authority Members may place an item on a future agenda.

12C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION

At this time Council/Agency/Authority Members may place an item on a future study session agenda.

12D. PRESENTATION BY STANTON PUBLIC SAFETY SERVICES DEPARTMENT RELATING TO SERVICES AND RESOURCES PROVIDED/OFFERED TO THE HOMELESS COMMUNITY WITHIN THE CITY OF STANTON

RECOMMENDED ACTION:

City Council receive and file the report.

13. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL

14. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR

14A. ORANGE COUNTY FIRE AUTHORITY

At this time the Orange County Fire Authority will provide the City Council with an update on their current operations.

15. ADJOURNMENT in memory and honor of Dr. Gene Wilkins.

I hereby certify under penalty of perjury under the laws of the State of California, the foregoing agenda was posted at the Post Office, Stanton Community Services Center and City Hall, not less than 72 hours prior to the meeting. Dated this 7th day of July, 2022.

s/ Patricia A. Vazquez, City Clerk/Secretary

Item: 6B

Click here to return to the agenda.

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CITY OF STANTON ACCOUNTS PAYABLE REGISTER

June 17, 2022 - July 1, 2022

Electronic Transaction Nos. Check Nos. 1962-1997 135272-135324 813,049.99 298,766.16

\$

\$

\$

TOTAL

1,111,816.15

Demands listed on the attached registers conform to the City of Stanton Annual Budget as approved by the City Council.

Interim City Manager

Demands listed on the attached registers are accurate and funds are available for payment thereof.

Finance Director

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Accounts Payable

Checks by Date - Detail by Check Number

User: Printed: mbannigan 7/6/2022 12:53 PM



Check Amou	Check Date Reference	Vendor Name Description	Vendor No Invoice No	Check No
200	06/17/2022	ANA JENSEN Wage Garnishment PPE 06/04/2022	jen14424 PPE 06/04/2022	1962
200	Total for Check Number 1962:			
1,060	06/17/2022	PUBLIC AGENCY RISK SHARING AUT PARS-PPE 06/04/2022	pub15477 PPE 06/04/2022	1963
1,060	Total for Check Number 1963:			
7,667	06/17/2022	ORANGE COUNTY CONSERVATION C(Regional CBO-Focus Areas #2,3-May 2022	ora15061 03-0522	1964
7,667	Total for Check Number 1964:			
13,568	06/17/2022	BOYS & GIRLS CLUBS OF GREATER A Cypress CBO-Focus Area #1-May 2022	boy15369 NOC 5-22	1965
13,568	Total for Check Number 1965:			
508 507 2,641	06/17/2022	BENEFIT COORDINATORS CORPORAT May 2022 Prism Life Ins-Employee May 2022 Prism Life Ins-City May 2022 Prism Life Ins-City	ben15755 10976 10976 10976	1966
3,657	Total for Check Number 1966:			
5,499	06/17/2022	BOYS & GIRLS CLUBS OF GARDEN GI Regional CBO-Focus Area #1-May 2022	boy13501 2001d	1967
5,499	Total for Check Number 1967:			
14,185 19,135 2,976 28 2,470 2,256 2,985 207 290 1,992 1,071 7,275 423	06/17/2022	BEST BEST & KRIEGER LLP General Fees thru 04-30-2022 Code Enforcement Fees thru 04-30-2022 SHA Fees thru 04-30-2022 DFN 20-0109 Fees thru 04-30-2022 (KB Homes Labor & Unemployment thru 04-30-2022 General Fees thru 04-30-2022 (Litigation) General Fees thru 04-30-2022 (Applicant-Initiate DFN 18-0104 Fees thru 04-30-2022 (Seafood Pa DFN 19-0104 Fees thru 04-30-2022 (7320 Katel Fees thru 04-30-2022 (USS Cal Builders) General Fees thru 04-30-2022 (Special Projects) DFN 19-0121 Fees thru 04-30-2022 (ARPA)	bes12575 936101 936102 936103 936104 936105 936106 936107 936107 936107 936107 936108 936109 936110	1968
55,297	Total for Check Number 1968:			
42,200	06/17/2022	BEST BEST & KRIEGER LLP Redistricting/Demographer Services	bes12575 935607	1969

Theck No	Vendor No	Vendor Name	Check Date	Page 2 of 12 Check Amount
	Invoice No	Description	Reference	
			Total for Check Number 1969:	42,200.00
1970	the14664 NOC-PSC 4	THE ORANGE COUNTY FAMILY JUSTI Regional CBO-Focus Area #1-Apr 2022	06/17/2022	8,823.12
			Total for Check Number 1970:	8,823.12
1971	boy14668 TCP303	BOYS AND GIRLS CLUB OF BUENA PA Regional CBO-Focus Area #1-May 2022	06/17/2022	15,281.58
			Total for Check Number 1971:	15,281.58
1972	oca2137 SH61929	COUNTY OF ORANGE TREASURER- T. 0.25% Early Payment Discount taken in error	06/17/2022	2,586.45
			Total for Check Number 1972:	2,586.49
1973	rec16138	RECTRAC REFUNDS	06/20/2022	
	25631	Refund #25631 Tyrine Degoma SCP Multi Purpo		300.00
	25765	Refund #25765 Melinda Suarez Picnic Shelter 2		100.00
	25791	Refund #25791 Kevin Tanamas due to Covid car		85.00
	25791	Refund #25791 Kevin Tanamas due to Covid car		280.00
	25791	Refund #25791 Kevin Tanamas due to Covid car		300.00
	25941 25981	Refund #25941 Kevin King Picnic Shelter 1 Refund #25981 Jayas Stope Mutlti Purpose Ree		150.00 200.00
	26082	Refund #25981 Joyce Stone Mutlti Purpose Roo Refund #26082 class cancelled Chanel Lewis		165.00
	26175	Refund #26175 Whitney Fernandez SCP Picnic \$		150.0
	26235	Refund #26235 Daniel Alexander SCP Picnic Sh		300.0
	26239	Refund #26239 Hoang Nguyen SCP Picnic Shelt		150.00
	26402	Refund #26402 class cancelled Teresa Munoz		84.00
	26498	Refund #26498 class cancelled Kavitha Tadikon		165.00
	26567	Refund #26567 Victor Amaya Dotson Picnic She		50.00
	26866	Refund #26866 Sara Jane Burnham SCP Picnic §		150.00
	26870	Refund #26870 Bertha Albarado Dotson Picnic §		50.00
	27035	Refund #27035 class cancelled Jessica Stark		165.00
	27050	Refund #27050 Nusa Sio Picnic Shelter 1		150.00
			Total for Check Number 1973:	2,994.00
1974	gol1321	GOLDEN STATE WATER COMPANY	06/21/2022	
	June 17	Mar 28-May 26 Water Services Housing Authori		6,633.48
	June 17	Mar 28-May 26 Water Services Park May 27		869.79
			Total for Check Number 1974:	7,503.27
1975	usb3019	US BANK	06/24/2022	
	ACE Hardware	Asphalt patch		647.82
	Ace Hardware	Asphalt patch		647.82
	Ace Hardware	Asphalt patch		642.82
	Adobe	Stock Image Subscription		29.99
	Airballing LA	Deposit for Teen Night Out Bubble Soccer activi		100.00
	Albertsons	Luncheon Supplies (J. Hildenbrand)		79.98
	Albertsons	Refreshments/OCSD Crime Prevention Mtg Recognition Luncheon Supplies (J. Hildenbrand)		14.97 22.81
	Amazon Amazon	(1) 6pcs Key Carabiner for staff keys		8.8
	Amazon	Materials & Supplies/Facilities/Maintenance		252.28
	Amazon	Luncheon Supplies (J. Hildenbrand)		43.40
	Amazon	(1) Commercial grade long key chain for Dotson		18.84
	Amazon	Encanto, Jumanji, & Honey I shrunk the Kids D'		42.93

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Check No	Vendor No Invoice No Amazon Amazon Amazon Amazon Amazon	Vendor Name Description (2) 50 packs of certificate holders for Art Exhibit May KNO-Space deco Sing 2 DVD for Movies Under the Stars	Check Date Reference	Check Amount 59.52
	Amazon Amazon Amazon Amazon	(2) 50 packs of certificate holders for Art Exhibit May KNO-Space deco	Reference	
	Amazon Amazon Amazon	May KNO-Space deco		
	Amazon Amazon			
	Amazon	Sing 2 DVD for Movies Under the Store		11.95
		sing 2 DVD for Movies Onder the stars		24.24
	Amazon	Rear bumper		361.04
		(1) Vevor 220V Commercial Ice Maker/570LBS		3,914.99
	Amazon	Steel cables and master locks for Community Se		49.93
	Amazon	May KNO-Space theme table covers		10.86
	Amazon	Tailgate lock and third light brake		93.43
	Amazon	FaCT Direct Service-Rainsticks for Game Night		100.46
	Amazon	FaCT Direct Service-Painting Canvas for OST		22.83
	Amazon	FaCT Direct Service-Rainsticks for OST		50.23
	Amazon	FaCT Direct Service-Markers for OST kiddos		8.69
	Amazon.com	IT Peripherals/Type C USB		14.44
	Amazon.com	Toner		58.71
	Amazon.com	Ink		80.36
	Amazon.com	IT Hardware/Laptop Portable Charger		76.11
	Amazon.com	Computer Harware/Storage		163.11
	Art Supply Ware	6x Watercolor Pads, 6 PBN Master painting sets-		97.88
	Auto Body Parts	Right fender for unit #21		235.00
	B.L. Wallace Di	Traffic Signal parts		126.02
	BK Auto Wreckin	tailgate for unit #21		661.50
	CALED	CALED-Conference (J.Lilley/M. Tinio) May 10-		990.00
	CCMF	Job Ad/Assistant Planner		200.00
	Certifix Live S	Mar2022/Fingerprint Rolling Fees		75.00
	Chevron	OCSD Motor Officer/Motorcycle Gas		30.04
	Chevron	OCSD Motor Officer/Motorcycle Gas		30.04
	Chevron	OCSD Motor Officer/Motorcycle Gas		30.04
	Chevron	OCSD Motor Officer/Motorcycle Gas		28.63
	Chevron	OCSD Motor Officer/Motorcycle Gas		28.03
	Chicama Peruvia	Dept Head Luncheon/City Manager J. Hildenbra		99.41
	CNC Electric Su	· · ·		38.06
		Electrical parts		102.09
	Coconut Rabbit Command Link	Staff Appreciation		3,606.99
		Internet Coverage for City/May-2022		,
	Cortina s	FaCT Direct Service- FGN dinner		264.00
	Cortina s	FaCT Direct Service-FGN dinner veggie option		8.80
	Cortina s Itali	City Council Closed Session Expense		46.12
	Costco	Job workshop snacks-Muffins and chips		33.12
	Costco	FaCT Direct Service-Last day of Group Lunch-w		72.75
	Costco	FaCT Direct Service-FGN supplies, water, gallo		25.22
	Costco	FaCT Direct Service- Pizza for OST Group		96.60
	Costco	Chips and drinks for All Staff Meeting		22.88
	Costco	FRC Special Dept-Costco Renewal membership		60.00
	Costco	FaCT Direct Service-FGN Pizza for kiddos (2) P		32.16
	Costco	Job workshop dinner- (3) pizzas		32.16
	Costco Wholesal	Materials & Supplies-Outreach Supplies		86.12
	CPRS District10	(3) non-member entrance fee for Summer RLTC		45.00
	Crema Cafe	Meeting Expense/Homeless Outreach Coordinate		20.45
	Dekra-Lite	(3) 4' Classic Christmas Pre-Decorated Wreaths/		3,675.93
	Digital Space	May-2022/City Website Hosting Service		22.00
	Dollar Bell	FaCT Direct Service- (7) Round table covers		8.11
	Dollar Tree	(10) table covers for art exhibit craft area		13.69
	Dollar Tree	6 thank you cards, 3 frames, 6 giftbags-Art Exhil		15.50
	Dollar Tree	Coloring pages for KNO prizes		13.57
	Dollar Tree Sto	Luncheon Supplies (J. Hildenbrand)		21.65
	Dollar Tree Sto	Luncheon Supplies (J. Hildenbrand)		4.04
	Don Carlos Mexi	Staff Appreciation		167.03
	Expedia.com	Emergency Motel Assistance		156.88
	Exxon Mobil	OCSD Motor Officer/Motorcycle Gas		35.75
	Exxon Mobil	OCSD Motor Officer/Motorcycle Gas		28.29

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Check No	Vendor No	Vendor Name	Check Date	Check Amount	
	Invoice No	Description	Reference		
	Exxon Mobil	OCSD Motor Officer/Motorcycle Gas		28.75	
	Facebook	Social Media Marketing		20.00	
	First Choice Co	Coffee for Yard		113.40	
	Five Below	Table covers and napkins for KNO april		9.70	
	Flags unlimited	New Flag pole for SCP		2,849.0	
	Food 4 Less	Refreshments/Finance Intern/Rodriguez College		26.9	
	Food 4 Less	distill water for battery of message board		3.8	
	Food 4 Less	CFRA-\$300 grocery card for DR client R. Velaso		300.00	
	G & M Oil	Emergency Fuel Assistance-Relocation Assistance		125.00	
	GG Express Wash	Car Wash		6.0	
	Goldenwest Lawn	Repair chainsaw used for alley clean up		40.12	
	Google Appsheet	Work Order Program Usage Fee 5/5/22-6/5/22		450.00	
	Hobby Lobby	(4) Art Easels for Art Exhibit		220.83	
	Home Depot	Paint for City hall		42.12	
	Home Depot	Car parts		23.80	
	Home Depot	Parts for Stanton bench repair		194.4	
	Home Depot	(2) pack broom and dustpan set for reservations		80.4	
	Home Depot	Parts for SCP fountain repair		96.0	
	Home Depot	tools for Public Works crew		804.8	
	Home Depot	Parts for Stanton bench repair		17.7	
	Home Depot	parts for Stanton Park repairs		53.02	
	Home Depot	tools		693.2	
	Home Depot	Parts to repair drinking fountain		59.83	
	Home Depot	Supplies for inspector		556.95	
	Home Depot	(3) pack of caution tape		28.24	
	Home Depot	Janitorial Supplies		269.6	
	Home Depot	circular saw		289.83	
	Home Depot	(1) 48x96 plastic background sheet for craft area		32.60	
	Home Depot	Water heater for SCP restroom		650.88	
	Howard Industri	Air filters for City Hall		437.7:	
	HR Direct	Employee supplies/Birthday Cards		235.20	
	JP Morgan Chase	T. Lopez Family of 7-electric bill \$216 +\$1.65 (1		1.65	
	KFC	Job workshop dinner-KFC		66.78	
	KIC Kully Supply	Parts to repair drinking fountain		73.22	
	Lupita s Taco	Luncheon Catering (J. Hildenbrand)		1,147.00	
	Maderas	OCSD Division Meeting Expenses		199.37	
	Minuteman Press	(10) Restock White Window 70# Envelopes		748.30	
				2,290.88	
	Mitel Cloud Ser	May-2022/Mitel Phone System			
	OC Clerk-Record	Retrived of Recorded Documents (Cloud House		11.00	
	OC Clerk-Record	Retriveal of Recorded Documents (Cloud House		7.50	
	Office Max	(1) Foray Magnetic Dry-Erase Whiteboard 48" x		281.58	
	OI Asian Fusion	Lunch Mtg with CM Candidate		30.24	
	Panera Bread	Refreshments/NOC Public Safety Collaborative		103.88	
	Park MGM	ICSC/Hotel Deposit (M. Tinio)		175.74	
	Park MGM	ICSC/Hotel Deposit (J. Lilley)		175.74	
	Pizza DAmore	(2) Cheese Pizza, (2) Pepperoni Pizza for KNO		42.02	
	Players Choice	Award Recognition/Capt. Alday/OCSD		109.25	
	Portos	Staff Appreciation		28.7:	
	Raising Canes	City Council Closed Session Expense		109.88	
	Rubios Coastal	City Council Closed Session Expense		78.2	
	RV Nurseries In	Plants for Martha W. Park		312.4	
	Sams Club	Water, gatorade, and snacks for art exhibit		125.93	
	Select Graphic	Certificates for Art Exhibit		54.6	
	Smart & Final	Senior Grocery Bags		35.3	
	Smart and Final	Waters for senior food distribution volunteers		24.3	
	SoCal Edison	T. Lopez Family of 7-electric bill \$216 +\$1.65 (1		216.00	
	Spotify	Monthly Subscription		9.99	
	Staples	Office Supplies		297.82	
	Staples	Materials & Supplies-Outreach Supplies		56.49	

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Check No	Vendor No	Vendor Name	Check Date	Check Amount
	Invoice No	Description	Reference	
	Staples	Plotter Paper Rolls		92.42
	Staples	Office Supplies		33.11
	Stater Bros	Candy for Resource Fair at Santiago High Schoo		20.96
	Stater Bros	Luncheon Supplies (J. Hildenbrand)		19.47
	Swank Motion Pi	3 Movie License for MUTS, Encanto, Jumanji, &		1,395.00
	Target	Bridge Funding-(1) \$100 for DR client R. Velasc		100.00
	Target	Cardstock and stickers for KNO craft		20.02
	Target	Art Exhibit-5 \$25 gift cards for Entertainers and		125.00
	Target	Materials & Supplies		22.61
	Target	Fan for Community Services kitchen		32.31
	Target	FaCT Direct Service-Nesquik for OST		9.98
	Target	3 gift cards \$45, \$30, \$25 for Art Exhibit taken fi		100.00
	Target	FaCT Direct Serv. FGN-(3) \$15 Gift cards & sup		78.18
	Target	Candy Bags, and name tags for KNO		35.76
	The Berry Inn-B	CFRA - (5) Night Stay for A. Siliuta Family of 7		500.00
	The Berry Inn-B	Bridge Funding - (1) Night stay for A. Siliuta Fa		100.00
	Things Remember	Recognition Award (Leaving Office) J. Hildenbra		232.65
	Tripepi Smith	Job Ad/City Manager		330.00
	USACD Anaheim	Air filters for City Hall		186.20
	Walgreens	Admin. Stock All Occasion Greeting Cards		19.33
	Walmart	Cardstock and Doublesided tape-Art exhibit		12.88
	Walmart	3 sketch sets and 2 pencil packs-Art Exhibit		42.91
	Walmart	Balloons for banner for KNO game		8.56
	Wal-Mart	Senior resource fair decorations		88.38
	Wal-Mart Wal-Mart	Senior Resource Fair raffle prizes		120.00
	Wine and Design	Payment for Senior Reverse Excursion Glass Pai		120.00
	Wine and Design	Payment for Kid's Night Out Paint Night Activity		260.00
			Total for Check Number 1975:	38,868.08
1076	14665		0.6.12.1/2022	
1976	ana14665	ANAHEIM COPS 4 KIDS	06/24/2022	5 00 1 50
	Y5, Apr 2022	Anaheim CBO-Focus Area #1-Apr 2022		5,024.70
	Y5, Jun 2022	Anaheim CBO-Focus Area #1-Jun 2022		8,491.35
	Y5, May 2022	Anaheim CBO-Focus Area #1-May 2022		2,316.28
			Total for Check Number 1976:	15,832.33
1977	sol15043	SOLIDARITY	06/24/2022	
	503	Regional CBO-Focus Area #1-May 2022		3,760.50
			Total for Check Number 1977:	3,760.50
1978	ful14661	PATHWAYS OF HOPE	06/24/2022	
	NOC-PSC #2A	Anaheim CBO-Focus Area #3-May 2022		1,436.35
	NOC-PSC #2C	Regional CBO-Focus Area #3-May 2022		2,648.94
	NOC-PSC #2F	Fullerton CBO-Focus Area #3-May 2022		1,436.35
			Total for Check Number 1978:	5,521.64
1070	1 14655		06/24/2022	
1979	boy14655	BOYS & GIRLS CLUBS OF LA HABRA	06/24/2022	
	5 31 2022	La Habra CBO-Focus Area #1-May 2022		15,311.10
	BIG 7 05 31 22	Regional CBO-Focus Area #1-May 2022		7,841.00
			Total for Check Number 1979:	23,152.10
1980	big13189	BIG BROTHERS BIG SISTERS OF ORAN	06/24/2022	
->	5	Regional CBO-Focus Area #1-May 2022	· · · -	1,502.42
			Total for Check Number 1980:	1,502.42
1981	ocu14659	OC UNITED TOGETHER	06/24/2022	
1701	Juli 1037	Se shired recerning	00/21/2022	

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	NOC-PSC 5009 NOC-PSC 5010	Regional CBO-Focus Area #3-May 2022 Fullerton CBO-Focus Area #1-May 2022		7,181.60 7,734.80
			Total for Check Number 1981:	14,916.40
1982	boy14668 YD404	BOYS AND GIRLS CLUB OF BUENA PA Buena Park CBO - Focus Area #1-May 2022	06/24/2022	36,084.74
			Total for Check Number 1982:	36,084.74
1983	bes12575 932109 938704	BEST BEST & KRIEGER LLP Regional CBO-Homelessness Study (Mar 2022) Regional CBO-Homelessness Study (May 2022)	06/24/2022	4,777.7(877.3(
			Total for Check Number 1983:	5,655.00
1984	icm1540 PPE 06/18/2022	ICMA RETIREMENT TRUST 302393 PPE 06/18/22-ICMA #302393	06/24/2022	4,840.00
			Total for Check Number 1984:	4,840.00
1985 int1569 6/18/2022 6/18/2022 6/18/2022	6/18/2022 6/18/2022	INTERNAL REVENUE SERVICE (MC) Medicare - Employee Share (FD) Federal Tax Withholding (ME) Medicare - City Share	06/27/2022	3,261.53 37,678.51 3,261.53
			Total for Check Number 1985:	44,201.57
1986	edd1067 6/18/2022 6/18/2022	EDD State Unemployment State Tax Withholding	06/27/2022	186.99 13,042.58
			Total for Check Number 1986:	13,229.57
1987	cas680 PPE 06/18/2022 PPE 06/18/2022 PPE 06/18/2022 PPE 06/18/2022 PPE 06/18/2022 PPE 06/18/2022 PPE 06/18/2022 PPE 06/18/2022 PPE 06/18/2022	CA ST PERS 103 PERS-Survivor Classic T2 PERS-City's Share-New T3 PERS-Employee Classic T2 PERS-Survivor New T3 PERS-City's Share-Classic T2 PERS-Survivor (Employee)T1 PERS-City's Share T1 PERS-Employee New T3 PERS-Employee's Share T1	06/28/2022	6.51 5,854.73 2,763.49 26.97 3,414.90 9.30 3,009.32 5,206.77 1,936.15
			Total for Check Number 1987:	22,228.14
1988	REC16138 26923	RECTRAC REFUNDS RecTrac! Refund Receipt #27293	06/30/2022	60.00
			Total for Check Number 1988:	60.00
1989	BES12575 937801 937804 937810 937811 937812 937814 937815 937815 937815	BEST BEST & KRIEGER LLP General Fees thru 05/31/2022 Code Enforcement Fees thru 05/31/2022 SHA Fees thru 05/31/2022 General Fees thru 05/31/22 (Cannabis) Labor & Unemployment thru 05/31/2022 General Fees thru 5/31/22 (Litigation) DFN 20-0104 Fees thru 05/31/22 (8222 Starr Jar General Fees thru 5/31/22 (Applicant-Initiated/R DFN 20-0110 Fees thru 05/31/22 (Bonanni-Bigs	06/30/2022	14,222.92 13,924.95 2,650.80 394.80 3,835.80 987.00 41.50 3,344.00 789.50

AP Checks by Date - Detail by Check Number (7/6/2022 12:53 PM)

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	937817 937818	DFN 20-0103 Fees thru 05/31/22 (Bonanni - Clo DFN 19-0121 Fees thru 05/31/22 (Tina/Pacific E		591.50 6,570.60
			Total for Check Number 1989:	47,353.3
1990	PUB15477 PPE 06/18/2022	PUBLIC AGENCY RISK SHARING AUT PARS - PPE 06/18/2022	06/30/2022	1,054.0
			Total for Check Number 1990:	1,054.03
1991	JEN14424 PPE 06/18/2022	ANA JENSEN Wage Garnishment PPE 06/18/2022	06/30/2022	200.00
			Total for Check Number 1991:	200.00
1992	KAN13336	SOO KANG	06/30/2022	
	Y5, Jun 2022 Y5, Jun 2022 Y5, May 2022 Y5, May 2022	Regional Special Dept Expense - Vehicle - Jun 2 Regional Special Dept Expense - Communicatio Regional Special Dept Expense - Communicatio Regional Special Dept Expense - Vehicle - May 2		600.00 150.00 150.00 600.00
			Total for Check Number 1992:	1,500.00
1993	BEN15755 11094 11094 11094 11094 11094	BENEFIT COORDINATORS CORPORAT Adjustment for E.Franco June 2022 Prism Life Ins - City June 2022 Prism Life Ins - City June 2022 Prism Life Ins - Employee Adjustment for E.Franco	06/30/2022	-10.80 475.20 2,530.38 508.38 -69.00
			Total for Check Number 1993:	3,434.16
1994	CAL15478 PRIM02115 PRIM02115	CALIFORNIA JOINT POWERS INSURA Annual Contribution: Liability Program Annual Contribution: Workers' Compensation	07/01/2022	130,778.00 56,970.00
			Total for Check Number 1994:	187,748.00
1995	CAL15478 PROP02243 PROP02243 PROP02243 PROP02243 PROP02243 PROP02243	CALIFORNIA JOINT POWERS INSURA Administrative Fee and Appraisal Funding Refund from Mid-Year Changes to Property Sch- Other Vehicles Physical Damage Insurance Earthquake and Flood Insurance Premium Property Insurance Premium Mechanical Breakdown Insurance Premium	07/01/2022	3,752.00 -302.00 4,228.00 38,974.00 59,904.00 1,965.00
			Total for Check Number 1995:	108,521.00
1996	SPR12052 009194	SPRINGBROOK HOLDING COMPANY I FY22/23 Annual Finance Software Subscription	07/01/2022	53,735.44
			Total for Check Number 1996:	53,735.44
1997	GOL1321 June 09 June 09 June 09 June 09 June 09	GOLDEN STATE WATER COMPANY May 10 - June 8 Water Services Median May 10 - June 8 Water Services Building May 10 - June 8 Water Services Park May 10 - June 8 Water Services Park May 10 - June 8 Water Services Median	06/30/2022	81.32 368.33 6,652.58 4,507.10 1,702.10
			Total for Check Number 1997:	13,311.43

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
135272	att377 06/21/2022	AT&T Corporate Yard June	06/30/2022	445.95
			Total for Check Number 135272:	445.95
135273	aut14715 70278511 70858725	AUTOMATED GATE SERVICES, INC Repairs to SCP Gate Repairs to City Yard Gate	06/30/2022	284.00 2,999.00
			Total for Check Number 135273:	3,283.00
135274	135274 aut12223 4072522701	AUTOZONE INC. New battery for Unit 21	06/30/2022	167.51
			Total for Check Number 135274:	167.51
135275	bea14942 15237 15838 15839	BEAR ELECTRICAL SOLUTIONS, IN Traffic Signal Response-Mar Traffic Signal Response-May Maintenance Service-May	IC 06/30/2022	16,891.00 1,402.93 1,045.00
			Total for Check Number 135275:	19,338.93
135276	ber16327 26295	LOREEN BERLIN Void/Reissued Ck#135178/Refund Deposit L	06/30/2022 ore	500.00
			Total for Check Number 135276:	500.00
135277	bla16248 22-2964-2	BLACK O'DOWD AND ASSOCIATES Design Services for Family Resource Center		24,570.00
			Total for Check Number 135277:	24,570.00
135278	caa556 30012 30039 30063	CA AUTO & BRAKE INC Engine Repair on Unit 21 Engine Repair on Unit 21 Oil change on Unit 17	06/30/2022	396.96 788.11 178.11
			Total for Check Number 135278:	1,363.18
135279	ca12225 FTB-00005018	CA ST CONTROLLER'S OFFICE 2021 FTB Offsets Program Fee 01/01/2021-1	06/30/2022 2/3	191.74
			Total for Check Number 135279:	191.74
135280	cas662 585202	CA ST DEPT OF JUSTICE May 2022/Fingerprints	06/30/2022	49.00
			Total for Check Number 135280:	49.00
135281	cal16221 12956	CALIFORNIA WATERS Splash pad repairs for Dotson and SCP	06/30/2022	7,673.75
			Total for Check Number 135281:	7,673.75
135282	car630 22089445	CARE AMBULANCE SERVICE INC Ambulance Service/James Gandee	06/30/2022	100.00
			Total for Check Number 135282:	100.00
135283	cas16348 25897	MELISSA CASTANEDA Refund #25897 Melissa Castaneda SCP Picni	06/30/2022 ic S	150.00

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 135283:	150.00
135284	col15604 52214	COLANTUONO, HIGHSMITH & W May-22/Legal Svcs for Collection of UUT		91.56
			Total for Check Number 135284:	91.56
135285	den16350 26892	JUDITH VAZQUEZ DE NAJERA Refund #26892 Judith Vazquez De Najera	06/30/2022 Picnic	100.00
			Total for Check Number 135285:	100.00
135286	ebs16352 7587	EBS CONSTRUCTION SERVICES I Refund #7587 EBS Construction Services		6,000.00
			Total for Check Number 135286:	6,000.00
135287	eco15351 25792 25793	ECONO TIRE, INC Tire patch Tire replacement on the CS Truck	06/30/2022	25.00 850.00
			Total for Check Number 135287:	875.00
135288	los15921 134636	EMINENT STANTON GROUP LLC Void/Reissue check#134636/Refund Depo	06/30/2022 sit Car	100,000.00
			Total for Check Number 135288:	100,000.00
135289	fro13927 6/8/22	FRONTIER City Hall frame relay port June	06/30/2022	70.78
			Total for Check Number 135289:	70.78
135290	g2c16278 Retention #2	G2 CONSTRUCTION, INC To install catch basin retractable screens & Retention of 5%	06/30/2022 conn	3,186.00 -159.30
			Total for Check Number 135290:	3,026.70
135291	gar14018 1	GARY'S 1 STOP AUTO, INC City vehicle car washes	06/30/2022	343.90
			Total for Check Number 135291:	343.90
135292	har1410 042822	HARRELL & COMPANY ADVISOR FY 2020/21 Continuing Disclosure Report		6,000.00
			Total for Check Number 135292:	6,000.00
135293	har1412 52988 52988 52988	HARRIS & ASSOCIATES INC Lighting and landscaping District Assessm Sewer User Fee Admin-May 2022 Protective Svcs Tax Annual Admin-May 20		3,678.00 1,720.00 1,080.00
			Total for Check Number 135293:	6,478.00
135294	har1416 22-0262	HARTZOG & CRABILL INC On-Call Traffic Signal Services Ops for Ap	06/30/2022 pr	1,540.00
			Total for Check Number 135294:	1,540.00
135295	int16247	INTERNAL REVENUE SERVICE	06/30/2022	

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	PPE 06/18/2022	Wage Garnishment PPE 06/18/2022		161.00
			Total for Check Number 135295:	161.00
135296	inf1555 2022050018	IRC, INC Background checks from 5/1/2022-6/1/2022	06/30/2022	130.32
			Total for Check Number 135296:	130.32
135297	hun12150 STA1FOG12204 STA1FOG12205 STA1MS412204 STA1MS412205	JOHN L. HUNTER & ASSOCIATES, I FOG-Apr 2022 FOG-May 2022 NPDES-Apr 2022 NPDES-May 2022	NC 06/30/2022	335.00 191.25 5,413.75 7,517.75
			Total for Check Number 135297:	13,457.75
135298	ktg15871 0169201	KTGY GROUP, INC Prep Town Center Specific Plan/16-Apr-13-M	06/30/2022 1ay	23,266.25
			Total for Check Number 135298:	23,266.25
135299	lam16355 2021-564	CRYSTAL LAM Refund #2021-564 Crystal Lam 7743 Eileen	06/30/2022 St	2,880.00
			Total for Check Number 135299:	2,880.00
135300	lif16289 25930	LIFE CHRISTIAN CHURCH OF ORAN Refund deposit #25930 Life Christian Church		400.00
			Total for Check Number 135300:	400.00
135301	mai16353 2020-805	LINDA MAI Refund #2020-805 Linda Mai 11224 Santa M	06/30/2022 aria	3,360.00
			Total for Check Number 135301:	3,360.00
135302	men16349 25953	TERESA MENCHACA Refund #25953 Teresa Menchaca SCP Picnic	06/30/2022 Sh	150.00
			Total for Check Number 135302:	150.00
135303	mer12502 671586 671587 672953	MERCHANTS BUILDING MAINTEN. Covid 19 mitigation-disinfect of City Yard for Covid 19 mitigation-disinfect of City Yard for MPR Cleaning at SCP	r M	507.00 552.00 929.85
			Total for Check Number 135303:	1,988.85
135304	mor16347 26033	LISSET MORENO Refund #26033 Lisset Moreno SCP Picnic Sh	06/30/2022 elta	100.00
			Total for Check Number 135304:	100.00
135305	mor16343 25006	MARGARET MORENO Refund deposit #25006 Margaret Moreno 6/1	06/30/2022 1/2	400.00
			Total for Check Number 135305:	400.00
135306	rjm2515 35063	RJM DESIGN GROUP INC Consulting services for the Dog Park Design	06/30/2022 Pro	9,838.65

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amoun
			Total for Check Number 135306:	9,838.6
135307	scs13184 227885	S.C. SIGNS & SUPPLIES LLC Street name signs, no stoping signs, & no over	06/30/2022 rrni:	2,383.8
			Total for Check Number 135307:	2,383.8
135308	sci16021 9647	SCIENTIA CONSULTING GROUP, IN NOV-21/IT Support/Mgmt Svcs/System Eng		4,702.3
			Total for Check Number 135308:	4,702.3
135309	soc2734 06/13/2022 06/13/2022 06/13/2022 06/13/2022	SO CAL EDISON Electric Service-Signals May Electric Service-Building May Electric Service-Parks May Electric Service/TinaPacific	06/30/2022	74.8 2,687.5 799.0 426.5
			Total for Check Number 135309:	3,987.8
135310	bcn14064 132186344	SOLEX - FUSION	06/30/2022	
	132180344	May-22/LAN Lines for City Hall/FRC/Corp	ran	1,296.0
			Total for Check Number 135310:	1,296.0
135311	spa15432 4096775 061722	SPARKLETTS Jun-22/Breakroom Water Delivery	06/30/2022	155.1
			Total for Check Number 135311:	155.1
135312	spe14381 0012363060122	SPECTRUM Jun-22/Spectrum TV	06/30/2022	97.4
			Total for Check Number 135312:	97.4
135313	sta12282 6000549574 6001954277 6002174401 6002313331 6002465103 6002543167	STANLEY CONVERGENT SECURITY Service call @ City Yard Service call @ City Yard Installation of Intrusion @ City Hall Service call @ City Yard Service call @ City Hall Service call @ City Yard	ζ S [,] 06/30/2022	261.0 275.0 2,256.8 275.0 515.7 285.0
			Total for Check Number 135313:	3,868.6
135314	sta16354 7839	STANTON ASSISTED LIVING LLC Refund #7839 Stanton Assisted Living, LLC	06/30/2022	10,000.0
			Total for Check Number 135314:	10,000.0
135315	sta2817 1642260159 1642260159 1642260159 1642260159 1642260159 1642260159 1642260159 1642260159	STAPLES BUSINESS CREDIT Supplies/Facilities/Building Maintenance Materials/Supplies/Comm Dev Office Supplies/City Clerks Office Office Supplies/Comm Svcs Supplies/Council Chambers Office Supplies/Human Resources Restock Copy Paper/Non-Dept Supplies Office Supplies/Engineering	06/30/2022	390.20 86.32 40.39 136.0 31.99 147.9 478.39 302.70
			Total for Check Number 135315:	1,614.0

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
135316	TON15365 9728	DE TON Refund #9728 De That Ton 10562 Court Ave	06/30/2022	2,400.00
			Total for Check Number 135316:	2,400.00
135317	135317 tot13550 10651	TOTAL COMPENSATION SYSTEMS, GASB 75 Full Valuation -2nd Installment	IN 06/30/2022	1,530.00
			Total for Check Number 135317:	1,530.00
135318	135318 tot15551 1344	TOTAL POWER SOLUTIONS LLC Inspection to Emergency Generator @ Sheriff	06/30/2022 &	1,240.00
		Total for Check Number 135318:	1,240.00	
135319	uli13863 150456824	ULINE Utility Cart for SCP	06/30/2022	174.11
			Total for Check Number 135319:	174.11
135320	ven13764 0156162-IN 0156162-IN 0156162-IN 0156162-IN 0156162-IN 0156162-IN	VENCO WESTERN INC Norm Ross baseball field-June Park landscape maintenance-June Stanton Central Park-June Street landscape maintenance-June Median landscape maintenance-June FY 21/22 Landscape Maintenance Services-Fa	06/30/2022 nci	900.00 4,685.00 4,592.00 1,490.00 7,939.00 1,298.00
			Total for Check Number 135320:	20,904.00
135321	vis3077 2022-514192-00 2022-570414-00 2022-570414-00 2022-589955-00	VISTA PAINT CORP Paint Supplies-Graffiti Paint Supplies-Graffiti Paint Supplies-Graffiti Paint Supplies-Graffiti	06/30/2022	751.48 21.40 21.40 177.06
			Total for Check Number 135321:	971.34
135322	wil12778 010-51453	WILLDAN FINANCIAL SERVICES User Fee Study-May 2022	06/30/2022	658.00
			Total for Check Number 135322:	658.00
135323	xpr15487 3161 3161	XPRESS URGENT CARE STANTON Pre-Employment Exams/Rodriguez Pre-Employment Exams/Shin-Heydorn	06/30/2022	120.00 120.00
			Total for Check Number 135323:	240.00
135324	con16345	CONNECTED SOLUTIONS GROUP, L Mobile Command Center 2.0 (per Quote No. 1		4,051.53
			Total for Check Number 135324:	4,051.53
			Report Total (89 checks):	1,111,816.15

Item: 6C Click here to return to the agenda.

MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY OF THE CITY OF STANTON JOINT REGULAR MEETING JUNE 28, 2022

1. CALL TO ORDER / CLOSED SESSION

The City Council / Successor Agency / Housing Authority meeting was called to order at 6:00 p.m. by Mayor Pro Tem / Vice Chairman Ramirez.

2. ROLL CALL

- Present: Council/Agency/Authority Member Taylor, Council/Agency/Authority Member Van, Council/Agency/Authority Member Warren, and Mayor Pro Tem/Vice Chairman Ramirez.
- Absent: None.

Excused: Mayor/Chairman Shawver.

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS None.

4. CLOSED SESSION

The members of the City Council / Successor Agency / Housing Authority of the City of Stanton proceeded to closed session at 6:01 p.m. for discussion regarding:

4A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Pursuant to Government Code Section 54956.8)

Property: 10692 Beach Boulevard, CA (APN 126-434-12)

Negotiating Parties: Zenia Bobadilla, Interim City Manager, City of Stanton Hyuncho Park, Owner

Under Negotiation: Instruction to negotiator will concern price and terms of payment.

5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING

The meetings were called to order at 6:31 p.m. by Mayor Pro Tem / Vice Chairman Ramirez.

6. ROLL CALL

- Present: Council/Agency/Authority Member Taylor, Council/Agency/Authority Member Van, Council/Agency/Authority Member Warren, and Mayor Pro Tem/Vice Chairman Ramirez.
- Absent: None.
- Excused: Mayor/Chairman Shawver.

7. PLEDGE OF ALLEGIANCE

Led by Mr. John Warren, Parks, Recreation and Community Services Commissioner.

NEW BUSINESS (Heard out of order: Item 12A)

12. NEW BUSINESS

12A. CITY MANAGER EMPLOYMENT AGREEMENT

For consideration is the employment agreement between the City and Hannah Shin-Heydorn for the position of City Manager.

Introduction by Ms. Zenia Bobadilla, Interim City Manager.

Staff report by Ms. HongDao Nguyen, City Attorney.

Motion/Second: Warren/Van

ROLL CALL VOTE:	Council/Agency/Authority Member Taylor	AYE
	Council/Agency/Authority Member Van	AYE
	Council/Agency/Authority Member Warren	AYE
	Mayor Pro Tem/Vice Chairman Ramirez	AYE
	Mayor/Chairman Shawver	ABSENT

Motion unanimously carried:

The City Council approved the City Attorney's report pertaining to the salary and benefits of the employment agreement between the City and Hannah Shin-Heydorn for the position of City Manager.

Motion/Second: Warren/Van

ROLL CALL VOTE:Council/Agency/Authority Member TaylorAYECouncil/Agency/Authority Member VanAYECouncil/Agency/Authority Member WarrenAYEMayor Pro Tem/Vice Chairman RamirezAYEMayor/Chairman ShawverABSENT

Motion unanimously carried:

- 1. The City Council declared that this project is exempt from the California Environmental Quality Act ("CEQA") under Section 15378(b)(2) continuing administrative or maintenance activities, such as purchase of supplies, personnel-related actions, general policy and procedures making; and
- 2. Authorized the Mayor to approve and execute the City Manager Employment Agreement with Hannah Shin-Heydorn; and
- 3. Appropriated \$15,400 from the General Fund (#101) available fund balance and \$2,750 from the Housing Authority Fund (#285) available fund balance for Fiscal Year 2022/23; and
- 4. Adopted Resolution No. 2022-38 amending the Employee Benefits and Salary Rates, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, REGARDING EMPLOYEE BENEFITS AND SALARY RATES FOR ALL CLASSES OF EMPLOYMENT".

The City Attorney / Agency Counsel reported that the Stanton City Council / Successor Agency / Housing Authority met in closed session from 6:01 to 6:30 p.m.

The City Attorney / Agency Counsel reported that there was no reportable action.

8. SPECIAL PRESENTATIONS AND AWARDS

- a) Mayor Pro Tem Ramirez proclaimed the month of July, 2022 to be Parks Make Life Better Month!® within the City of Stanton and presented a proclamation to Parks, Recreation and Community Services Commissioner John Warren.
- b) Presentation by Ms. Soo E. Kang, Assistant to the City Manager and Ms. Cori Takkinen, Vice President, Townsend Public Affairs regarding the North Orange County Public Safety Collaborative sharing mission with the City Council and providing information on their current operations.

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9. CONSENT CALENDAR

The City Clerk requested to pull item 9G from the Consent Calendar for separate discussion.

The City Council unanimously approved the request and item 9G was pulled from the Consent Calendar for separate discussion.

Motion/Second: Taylor/Van

ROLL CALL VOTE:	Council/Agency/Authority Member Taylor	AYE
	Council/Agency/Authority Member Van	AYE
	Council/Agency/Authority Member Warren	AYE
	Mayor Pro Tem/Vice Chairman Ramirez	AYE
	Mayor/Chairman Shawver	ABSENT

Motion unanimously carried:

CONSENT CALENDAR

9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

9B. APPROVAL OF WARRANTS

The City Council approved demand warrants dated June 3, 2022 – June 16, 2022, in the amount of \$2,307,854.13.

9C. APPROVAL OF MINUTES

The City Council/Successor Agency/Housing Authority approved Minutes of Joint Regular Meeting – June 14, 2022.

9D. AWARD OF CONTRACT FOR CITYWIDE TREE TRIMMING, PLANTING AND REMOVAL SERVICES

Great Scott Tree Service (GSTS) has been trimming and maintaining the City's trees since 2011. The current contract started July 1, 2018 and ends June 30, 2022. The existing contract with GSTS provides for extensions at the same rates at the City's discretion. However, despite continuous increases in prevailing wages promulgated by the California Department of Industrial Relations since the start of the contract in 2018, GSTS has graciously absorbed these increases and has not increased rates. Now that the original 4-year contract is coming to an end, GSTS is proposing a 20% increase in its rates to cover the next two-year period ending June 30, 2024. City staff supports this request, especially due to language in the original request for proposal as discussed below.

- 1. The City Council declared this project to be categorically exempt under the California Environmental Quality Act, Class 1, Section 15301(h); and
- 2. Authorized the Interim City Manager to execute the First Amendment to the existing Agreement; and
- 3. Authorized the Interim City Manager to approve contract changes, not to exceed 10-percent.

9E. RESOLUTION DIRECTING THE AUDITOR-CONTROLLER OF THE COUNTY OF ORANGE TO ADD THE PROTECTIVE SERVICES TAX TO THE TAX ROLL FOR FISCAL YEAR 2022/23

On August 6, 1985, the City of Stanton voters approved an initiative measure establishing a Protective Services Tax with a 2/3 majority vote. The proceeds from the Protective Services Tax are used for fire protection and suppression services provided by the City, which are contracted with the Orange County Fire Authority. Each year, the City Council must adopt a Resolution directing the Auditor-Controller to place this assessment on the property tax roll.

- The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly, or indirectly); and
- 2. Adopted Resolution No. 2022-37, directing the Orange County Auditor-Controller place the Protective Services Tax on the property tax roll for Fiscal Year 2022/23, entitled:

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"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, DIRECTING THE AUDITOR-CONTROLLER OF THE COUNTY OF ORANGE, CALIFORNIA, TO ADD THE PROTECTIVE SERVICES TAX TO THE TAX ROLL FOR FISCAL YEAR 2022/23".

9F. FIRST AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES WITH WILLDAN FINANCIAL SERVICES FOR THE PREPARATION OF AN OVERHEAD COST ALLOCATION PLAN AND COMPREHENSIVE USER FEE STUDY

On January 12, 2021, the City entered into an agreement with Willdan Financial Services for the preparation of an overhead cost allocation plan and comprehensive user fee study. Staff requests that the City Council approve the first amendment to extend the term of the agreement so the study can be completed (Attachment A).

- The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Section 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
- 2. Authorized the Interim City Manager to execute the first amendment to the agreement with Willdan Financial Services for the preparation of an overhead cost allocation plan and a comprehensive user fee study.

9H. AWARD OF CONTRACT TO MASTER JANITORIAL SERVICE, LLC FOR JANITORIAL SERVICES

Following the expiration of the janitorial services agreement with Merchant Building Maintenance-OC, City staff released a "Request for Proposal" (RFP) soliciting proposals to provide professional janitorial services at various City facilities. Following review and evaluations, City staff believes that Master Janitorial Service, LLC is best qualified to provide professional janitorial services. To maintain a cleanliness of the City facilities and lower the risk of spreading COVID-19, City staff recommends entering into an agreement with Master Janitorial Service, LLC for professional janitorial services.

- 1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA"), Class 1, Section 15301(a); and
- Awarded a contract to Master Janitorial Service, LLC to provide professional janitorial services for a maximum three-year contract amount of \$215,000.00, excluding CPI adjustments as provided for in the draft Professional Services Agreement; and
- 3. Authorized the Interim City Manager, with the concurrence of the City Attorney, to make minor modifications to the Professional Services Agreement and to bind the City of Stanton.

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9I. ACCEPTANCE OF THE 2022 CATCH BASIN SCREEN INSTALLATION PROJECT BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA

The 2022 Catch Basin Screen Installation Project consisting of the installation of new connector pipe screen (G2 Construction CPS-MOD[™]) devices in catch basins is now complete. The final construction cost for the project was \$107,177.00, which is below contract award amount. The City Engineer, in his judgment, certifies that the work was satisfactorily completed as of June 15, 2022 and recommends that the City Council accept the completed work performed on this project.

- The City Council declared this project categorically exempt under the California Environmental Quality Act, Class 1, and Section 15301c - Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities; and
- 2. Accepted the completion of improvements for the 2022 Catch Basin Screen Installation Project, as certified by the City Engineer, and affixed the date of June 15, 2022 as the date of completion of all work on this project; and
- 3. Approved the final construction contract amount of \$107,177.00 with G2 Construction, Inc.; and
- 4. Directed the City Clerk within ten (10) days from the date of acceptance to file the Notice of Completion with the County Clerk-Recorder of the County of Orange; and
- 5. Directed City staff, after thirty-five (35) days has elapsed from the filing of the "Notice of Completion" with the County Clerk-Recorder, to make the retention payment to G2 Construction, Inc. in the amount of \$5,358.85.

9J. AWARD OF CONTRACT TO INTERIOR DEMOLITION, INC. FOR THE 8861 PACIFIC AVENUE DEMOLITION AND ABATEMENT PROJECT

The building located at 8861 Pacific Avenue was severely damaged by a fire and the building must be demolished. Bids to demolish this building were opened on June 14, 2022. Based on post bid analysis of the three (3) bids received, staff recommends that the bid submitted by Interior Demolition, Inc. to be the lowest responsible bid in the amount of \$93,800.00.

- The City Council declared the work proposed under this scope increase to be categorically exempt under the California Environmental Quality Act (CEQA), Class 1, Section 15301I (3); and
- 2. Awarded a construction contract to the lowest responsible and responsive bidder, Interior Demolition, Inc., to provide professional demolition and abatement services in the amount of \$93,800.00; and

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- 3. Authorized the Interim City Manager to bind the City of Stanton and Interior Demolition, Inc. in a contract to provide the services; and
- 4. Authorized the Interim City Manager to approve contract change orders with Interior Demolition, Inc., as needed and determined by City staff, for any contingencies up to a project total of \$105,000.00.

9K. DECLARATION OF SURPLUS PROPERTY

From time to time, equipment purchased by the City has outlived its useful life and needs to be sold or otherwise disposed of in accordance with the City's purchasing policy. The City has three vehicles that meet this criteria and should be sent to auction. In order to send these vehicles to auction, the purchasing policy requires the Council to declare the property surplus, obsolete, or unusable.

- 1. The City Council declared that this action is not a project per the California Environmental Quality Act; and
- 2. Declared the vehicles listed on Attachment A as surplus; and
- 3. Directed staff to sell or salvage the vehicles according to the Administrative Policy IV-4-12: Purchasing Policy and Procedures.

END OF CONSENT CALENDAR

9G. GENERAL PLAN ANNUAL PROGRESS REPORT FOR CALENDAR YEAR 2021

The General Plan Annual Progress Report is prepared as required by State Law to report on the status of complying with the Regional Housing Needs Assessment (RHNA) and the progress in meeting the goals and implementation policies of the Housing Element and the General Plan. The report is available for public comment and presented to the Council prior to sending the required forms and materials to the State.

Staff report by Ms. Jennifer A. Lilley, Community and Economic Development Director.

Ms. Jennifer A. Lilley, Community and Economic Development Director requested to make an amendment to the RHNA 2014-2021 total reporting year column for "Above Moderate Income" should reflect a total number of 462.

Item 9G was opened for public comment.

No one appearing to speak, public comment was closed.

Motion/Second: Van/Taylor Motion carried as amended by the following vote:

AYES:4 (Ramirez, Taylor, Van, and Warren)NOES:NoneABSTAIN:NoneABSENT:1 (Shawver)

Motion unanimously carried as amended:

- The City Council declared the project is exempt from the California Environmental Quality Act ("CEQA") under section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty there is no possibility the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
- 2. Received and filed the General Plan Annual Progress Report as amended and authorized the submittal to the Governor's Office of Planning and Research and the State Housing and Community Development Department.

10. PUBLIC HEARINGS

10A. PUBLIC HEARING RELATIVE TO PLACING THE ANNUAL LEVY OF ASSESSMENTS FOR THE INSTALLATION, MAINTENANCE, AND SERVICING OF PUBLIC LIGHTING FACILITIES AND MEDIAN ISLANDS WITHIN THE BOUNDARIES OF THE TERRITORY INCLUDED IN STANTON LIGHTING AND LANDSCAPING DISTRICT NO. 1 FOR FISCAL YEAR 2022/23 PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972

On May 24, 2022, the City Council adopted Resolution No. 2022-28, approving the Engineer's Report, and Resolution No. 2022-29, declaring its intention to levy and collect the annual assessments for installation, maintenance and servicing of Stanton Lighting and Landscaping District No. 1 ("the District") for Fiscal Year 2022/23 pursuant to the Landscaping and Lighting Act of 1972. Resolution No. 2022-29 also set the date of the public hearing for this matter for June 28, 2022. Harris & Associates, the City's consultant, prepared the District's assessment roll for Fiscal Year 2022/23 (Exhibit A of Attachment A).

Staff report by Ms. Michelle Bannigan, Finance Director.

The public hearing was opened.

No one appearing to speak, the public hearing was closed.

Motion/Second: Warren/Taylor Motion carried by the following vote:

AYES:4 (Ramirez, Taylor, Van, and Warren)NOES:NoneABSTAIN:NoneABSENT:1 (Shawver)

Motion unanimously carried:

- The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly, or indirectly); and
- 2. Conducted a public hearing concerning the: annual level of assessments for the District, the extent of the District, the improvements, the proposed assessments, and tall other matters pertaining hereto; and
- 3. Adopted Resolution No. 2022-35, confirming the assessments for installation, maintenance, and servicing of lighting and landscaping with the boundaries of the territory included in the District and directing the Orange County Auditor-Controller place the assessment on the property tax roll for Fiscal Year 2022/23, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, CONFIRMING THE ASSESSMENTS FOR INSTALLATION, MAINTENANCE, AND SERVICING OF LIGHTING AND LANDSCAPING WITHIN THE BOUNDARIES OF THE TERRITORY INCLUDED IN THE STANTON LIGHTING AND LANDSCAPING DISTRICT NO. 1 FOR FISCAL YEAR 2022/23".

10B. PUBLIC HEARING RELATIVE TO PLACING THE ANNUAL SEWER SERVICE CHARGE FOR SEWER SERVICES ON THE PROPERTY TAX ROLL FOR FISCAL YEAR 2022/23

On August 8, 2017, the City held a noticed public hearing in compliance with Proposition 218 and adopted the Annual Sewer Service Charges for Fiscal Years 2017/18 through 2022/23 with Ordinance No. 1068. The approved rates include a 3.5% increase annually for Fiscal Years 2018/19 through 2021/22. A new sewer service rate study is on hold pending the completion of the City's Sewer Master Plan Update project. Therefore, staff is recommending <u>no change</u> to the Annual Sewer Service Charge collected for Fiscal Year 2022/23. The purpose of this noticed public hearing is to confirm the report prepared by the City's consultant, Harris & Associates and to seek City Council approval to request the Orange County Auditor-Controller place the Annual Service Charge on the property tax roll for Fiscal Year 2022/23. The Sewer Service Charge Report ("Report") prepared by the Consultant identifies each parcel subject to the Annual Sewer Service Charge for Fiscal Year 2022/23 (Exhibit A of Attachment A).

Ms. Patricia A. Vazquez, City Clerk reported a clerical error to recommended actions 2 and 3 and has requested to make an amendment to reflect the accurate recommended actions as published within the corresponding staff report.

- Conduct a public hearing concerning the: annual level of assessments for the District, the extent of the District, the improvements, the proposed assessments, and tall other matters pertaining hereto; and
- 3. Adopt Resolution No. 2022-35, confirming the assessments for installation, maintenance, and servicing of lighting and landscaping with the boundaries of the territory included in the District and directing the Orange County Auditor-Controller place the assessment on the property tax roll for Fiscal Year 2022/23, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, CONFIRMING THE ASSESSMENTS FOR INSTALLATION, MAINTENANCE, AND SERVICING OF LIGHTING AND LANDSCAPING WITHIN THE BOUNDARIES OF THE TERRITORY INCLUDED IN THE STANTON LIGHTING AND LANDSCAPING DISTRICT NO. 1 FOR FISCAL YEAR 2022/23".

Staff report by Ms. Michelle Bannigan, Finance Director.

The public hearing was opened.

No one appearing to speak, the public hearing was closed.

Motion/Second: Warren/Taylor Motion carried as amended by the following vote:

AYES:4 (Ramirez, Taylor, Van, and Warren)NOES:NoneABSTAIN:NoneABSENT:1 (Shawver)

Motion unanimously carried as amended:

- The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly, or indirectly); and
- 2. Conducted a public hearing concerning the placement of the Annual Sewer Service Charge on the property tax roll for Fiscal Year 2022/23; and
- 3. Adopted Resolution No. 2022-36, directing the Orange County Auditor-Controller place the Annual Sewer Service Charge on the property tax roll for Fiscal Year 2022/23, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, ESTABLISHING RATES FOR THE ANNUAL SEWER SERVICE CHARGE FOR SEWER SERVICES FOR FISCAL YEAR 2022/23".

11. UNFINISHED BUSINESS None.

12. NEW BUSINESS

12A. CITY MANAGER EMPLOYMENT AGREEMENT (Heard out of order)

New Business item 12A was heard out of order and considered at the beginning of the regular meeting agenda.

12B. CANNABIS PROCESS UPDATE

This update is for the March 2022 to June 2022 time period as it relates to the Cannabis Business Application and Permitting process.

Staff report by Ms. Jennifer A. Lilley, Community and Economic Development Director.

- The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
- 2. Received and filed the report as presented.

12C. APPROVAL OF GRANT AND REGULATORY AGREEMENT FOR RIVIERA MOTEL; AUTHORIZATION OF INTERIM CITY MANAGER, AS HOUSING AUTHORITY INTERIM EXECUTIVE DIRECTOR, TO EXECUTE RIVIERA MOTEL GRANT AND REGULATORY AGREEMENT; AND FINDING AND DECLARING SUCH APPROVALS EXEMPT UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (PUBLIC RESOURCES CODE SECTION 21000 ET SEQ.)

Requested is the City Council's / Housing Authority Board's approval of the following Grant and Regulatory Agreement for the Riviera Motel (the "Agreement"), which authorizes a matching Homekey grant from the Housing Authority in the amount of \$2,500,000, subject to the terms and conditions of the Agreement.

Staff report by Ms. Soo E. Kang, Assistant to the City Manager.

Ms. HongDao Nguyen, City Attorney reported that there are three forms related to the grant and regulatory agreement which are still under the bank's consideration. These forms include attachment (3) Project budget; (4) Schedule of performance; and (5) Grantee's pro forma. City Attorney Nguyen further requested that the City Council add a recommended action which would authorize the Interim City Manager to approve the final form of said attachments, once finalized/approved by the bank and the City Attorney.

Motion/Second: Taylor/Warren Motion carried as amended by the following vote:

AYES:	4 (Ramirez, Taylor, Van, and Warren)
NOES:	None
ABSTAIN:	None
ABSENT:	1 (Shawver)

Motion unanimously carried as amended:

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- 1. The City Council declared that approval of the Agreement is exempt from the California Environmental Quality Act ("CEQA"), because the Project is: (1) categorically exempt, because it involves conversion of an existing motel into permanent supportive housing and will involve negligible or no expansion of use (see 14 C.C.R. § 15301) and none of the exceptions to the categorical exemptions apply (see 14 C.C.R. § 15300.2); and (2) statutorily exempt under California Public Resources Code § 21080.50. The categorical and statutory exemptions each independently exempt the whole of the action; therefore, no further environmental review is required under CEQA; and
- 2. Adopted Resolution No. 2022-39, approving the Agreement, entitled:

"A RESOLUTION OF THE CITY COUNCIL / HOUSING AUTHORITY OF THE CITY OF STANTON, CALIFORNIA, APPROVING A GRANT AND REGULATORY AGREEMENT RELATED TO THE RIVIERA MOTEL; AUTHORIZING THE INTERIM CITY MANAGER, IN HER CAPACITY AS INTERIM EXECUTIVE DIRECTOR OF THE HOUSING AUTHORITY, TO EXECUTE THE AGREEMENT; AND FINDING AND DECLARING SUCH APPROVALS EXEMPT UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (PUBLIC RESOURCES CODE SECTION 21000 ET SEQ.)"; and

- 3. Authorized the Interim City Manager, in her capacity as Interim Executive Director of the Housing Authority, to execute the Agreement substantially in the same form as attached hereto as Attachments A and B; and
- 4. Authorized the Interim City Manager to approve the final form of Attachments A and B, once finalized/approved by the bank and the City Attorney.
- **13. ORAL COMMUNICATIONS PUBLIC** None.
- **14. WRITTEN COMMUNICATIONS** None.
- 15. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS
- 15A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS

None.

15B. COUCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING

Council Member Taylor requested to agendize discussion regarding obtaining a status update relating to the Tina/Pacific project every six weeks or on a monthly basis.

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DRAFT

15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION

None.

15D. CITY COUNCIL INITIATED ITEM — DISCUSSION REGARDING THE ENERGY EFFICIENCY AND ON-SITE RENEWABLE POWER AUDIT

At the June 14, 2022, City Council meeting, Council Member Warren requested that this item be agendized for discussion. Council Member Warren is requesting to discuss the energy efficiency and on-site renewable power audit, which was conducted by ENGIE Services U.S., Inc.

Presentation by Council Member Warren.

The City Council received consensus and staff will proceed with research on the City's alternative resources to assist in energy efficiency and on-site renewable energy.

16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL

None.

17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR

- Ms. Zenia Bobadilla, Interim City Manager reported on the upcoming Summer Movie Series "Movies Under the Stars", which are scheduled to be held on July 8, 15, 22, and 29, 2022 at Stanton Central Park.
- Ms. Zenia Bobadilla, Interim City Manager reported on the City's attendance and participation at the North Orange County Chamber's 2022 Business Awards and Installation Dinner, which was held on June 23, 2022, and further reported on the recognition of Rodeo 39 being selected as the North Orange County Chamber's 2022 Business of the Year.

18. ADJOURNMENT Motion/Second: Ramirez/ Motion carried at 7:51 p.m.

MAYOR/CHAIRMAN

DRAFT

ATTEST:

CITY CLERK/SECRETARY

Item: 6D Click here to return to the agenda.

CITY OF STANTON

REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: July 12, 2022

SUBJECT: MAY 2022 INVESTMENT REPORT

REPORT IN BRIEF:

The Investment Report as of May 31, 2022, has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTIONS:

- City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
- 2. Receive and file the Investment Report for the month of May 2022.

BACKGROUND:

Changes in the City's cash and investment balances for the month of May are summarized below:

	Beginning Balance	Net Change	Ending Balance
Cash and Investment Accounts (Pooled-All Funds)	\$ 58,482,336.14	\$ 4,095,295.15	\$ 62,577,631.29
Cash (Non-Pooled)	4,204,697.32	8,420.94	4,213,118.26
Total Cash and Investments	\$ 62,687,033,46	\$ 4.103.716.09	\$ 66,790,749,55

Between April 30, 2022, and May 31, 2022, the City's total cash and investments increased by approximately \$4.1 million. During the month of May, the City received \$3.6 million in revenues for in-lieu property tax, sales tax, and Measure GG tax revenue.

The attached reports summarize the City investments and deposit balances as of May 31, 2022. The City's cash and investment balances by fund type are presented in Attachment A. A summary of the City's investment portfolio is included as Attachment B. The detail of the City's investments by type are shown in Attachment C.

ANALYSIS:

The monthly cash and investment report provides a summary of the cash and investment accounts held by the City as of the end of that month. In order to manage its cash and investments, the City combines cash resources from all funds into a single pool consisting of a variety of accounts and securities. The balance in the pooled cash account includes cash and certain liquid investments that are available to meet the City's current cash needs. Cash in excess of the City's current cash needs is invested in interest-bearing investments with various maturities.

Detailed information regarding the securities contained in the City's investment portfolio is provided in Attachments B and C. As of May 31, 2022, City investments consisted of the following:

				Maximum	
				Percentage of	
			Percentage of	Portfolio	
		Average	Portfolio	Permitted by	
	Market Value as of	Interest	Invested by	Investment	
	May 31, 2022	Rate	Туре	Policy	In Compliance?
Local Agency Investment Fund (LAIF)	\$ 43,511,340.96	0.68%	76.44%	100.00%	Yes
California Asset Management Program (CAMP) 5,259,682.06	0.82%	9.24%	100.00%	Yes
Negotiable Certificates of Deposit	6,439,553.94	2.49%	11.31%	30.00%	Yes
Municipal Bonds	1,711,282.80	2.25%	3.01%	100.00%	Yes
Total Investments	\$ 56,921,859.76		100.00%	-	

As of May 31, 2022, the average purchase yield to maturity earned on the City's total investment portfolio was 0.95%, which is above the benchmark LAIF return of 0.68%. The weighted average maturity of the City's was approximately 62 days (approximately 2 months) as of May 31, 2022, which is in compliance with the City's investment policy restriction of 3.5 years.

FISCAL IMPACT:

All deposits and investments have been made in accordance with the City's Fiscal Year 2021-22 Investment Policy. The portfolio will allow the City to meet its expenditure requirements for the next six months. Staff remains confident that the investment portfolio is currently positioned to remain secure and sufficiently liquid.

The City Treasurer controls a \$57.4 million portfolio, with \$8.2 million in investments held in a safekeeping account with Bank of the West.

ENVIRONMENTAL IMPACT:

None.

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION:

Through the normal agenda posting process.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:

Approved by:

/s/ Zenia Bobadilla

Interim City Manager

Zenia Bobadilla

/s/ Michelle Bannigan

Michelle Bannigan, CPA Finance Director

Attachments:

A. Cash and Investment Balances by Fund

- B. Investments Portfolio Summary
- C. Investment Portfolio Detail

Attachment: A

Click here to return to the agenda.

CITY OF STANTON CASH AND INVESTMENTS REPORT MONTH ENDED MAY 31, 2022

Fund/ Account No.	Fund/Account Name	Beginning Balance	Increases	Decreases	Ending Balance
101-various	General Fund	\$ 21,475,879.60 \$	5,519,041.39 \$	(1,833,438.00)	\$ 25,161,482.99
102-111101	General Fund (Transactions & Use Tax)	(785,323.79)	574,614.72	(308,194.80)	(518,903.87)
210-111101	Certified Access Specialists (CASP) Program	52,249.93	-	-	52,249.93
211-111101	Gas Tax Fund	1,265,271.35	78,042.81	(19,605.51)	1,323,708.65
215-111101	Road Maintenance and Rehabilitation act (RMRA) Fund	934,760.02	64,028.00	-	998,788.02
220-111101	Measure M Fund	957,768.65	98,185.61	-	1,055,954.26
221-111101	Community Development Block Grant-COVID-19 (CDBG-CV) Fund	(47,400.00)	-	-	(47,400.00)
222-111101	Community Development Block Grant (CDBG) Fund	209,275.00	-	-	209,275.00
223-111101	Protective Services Fund	-	3,599.16	(3,599.16)	-
224-111101	Lighting Maintenance 1919 Act Fund	496,840.17	259,213.90	(16,087.00)	739,967.07
225-111101	Lighting/Median Maintenance 1972 Act Fund	1,140,048.51	1,860.70	(15,708.40)	1,126,200.81
226-111101	Air Quality Improvement Fund	180,596.78	-	-	180,596.78
227-111101	Other Grants Fund	10,115.000	-	-	10,115.00
242-111101	Supplemental Law Enforcement Grant Fund	389,320.39	154.69	(12,500.00)	376,975.08
250-111101	Families and Communities Together (FaCT) Grant Fund	(43,506.72)	-	(30,223.20)	(73,729.92)
251-111101	Senior Transportation Fund	55,360.97	7,167.18	(4,062.81)	58,465.34
257-111101	America Rescue Act Plan (ARPA) Fund	3,377,553.41	-	(75,286.59)	3,302,266.82
261-111101	Street Impact Fees Fund	92,784.73	-	-	92,784.73
262-111101	Traffic Signal Impact Fees Fund	(3,087.74)	-	-	(3,087.74)
263-111101	Community Center Impact Fees Fund	162,717.55	-	-	162,717.55
264-111101	Police Services Impact Fees Fund	147,008.67	-	-	147,008.67
271-111101	Public Safety Task Force Fund (City Funds)	125,777.00	-	-	125,777.00
280-111101	Stanton Central Park Maintenance Fund	15,640.33	18,461.67	(12,857.00)	21,245.00
285-various	Stanton Housing Authority Fund	12,460,905.87	30,833.88	(62,827.52)	12,428,912.23
305-111101	Capital Projects Fund	284,418.24	37,528.60	(37,528.60)	284,418.24
310-111101	Park and Recreation Facilities Fund	3,776,770.33	-	(37,528.60)	3,739,241.73
501-111101	Sewer Maintenance Fund	6,108,408.66	80,744.59	(38,021.96)	6,151,131.29
502-111101	Sewer Capital Improvement Fund	2,846.10	-	-	2,846.10
602-111101	Workers' Compensation Fund	579,365.48	6,748.64	(80.00)	586,034.12
603-111101	Liability Risk Management Fund	125,414.57	-	-	125,414.57
604-111101	Employee Benefits Fund	306,197.98	123,009.70	(96,599.70)	332,607.98
605-111101	Fleet Maintenance Fund	413,315.02	9,384.21	(3,428.78)	419,270.45
801-111101	Expendable Deposits Fund	(36,916.61)	3,000.00	-	(33,916.61)
901-111101	North Orange County Collaborative (NOC) Trust Fund	4,251,960.69	-	(212,746.67)	4,039,214.02
	Total Pooled Cash and Investments ⁽¹⁾	\$ 58,482,336.14 \$	6,915,619.45 \$	(2,820,324.30)	\$ 62,577,631.29
	Less: Investments ⁽¹⁾	\$ (57,240,036.00) \$	(92,540.88) \$	410,717.12	\$ (56,921,859.76)
	Cash - Bank of the West General Checking Account	\$ 1,242,300.14 \$	6,823,078.57 \$	(2,409,607.18)	\$ 5,655,771.53

CITY OF STANTON CASH AND INVESTMENTS REPORT MONTH ENDED MAY 31, 2022

Fund/ Account No.	Fund/Account Name	Beginning B	alance	Increases	Decreases	Ending Balance
	CASH-NON-POOLED					
101-111103 101-111109 101-111505 604-111404	Payroll Account Flexible Spending/AFLAC Petty Cash Cash with Fiscal Agent (PARS) ⁽²⁾ Total Cash-Non-Pooled	4,188,	- \$ 767.45 500.00 329.87 597.32 \$	- - 11,705.480	\$ (256,435.94) (1,180.75) - (2,103.79) \$ (259,720.48)	14,586.70 600.00 4,197,931.56 \$ 4,213,118.26
	INVESTMENTS POOLED ALL FUNDS Total Investments ⁽³⁾ TOTAL CASH AND INVESTMENTS		036.00 \$ 036.00 \$ 033.46 \$	92,540.88	\$ (410,717.12) \$ (410,717.12) \$ (3,080,044.78)	<pre>\$ 56,921,859.76 \$ 56,921,859.76 \$ 66,790,749.55</pre>

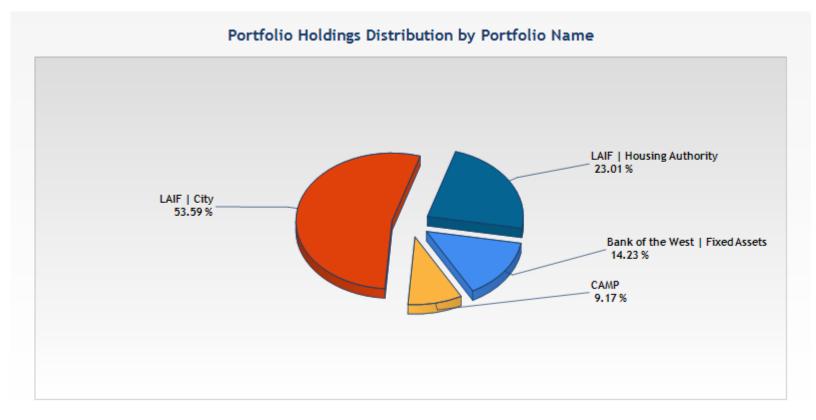
Notes:

⁽¹⁾ - Pooled cash includes: City's Bank of the West general checking and safekeeping accounts, the City's Local Agency Investment Fund (LAIF) account, the Housing Authority's LAIF account, the California Asset Management Program (CAMP) account, and the Public Agency Retirement Services (PARS) account.

⁽²⁾ - The Public Agency Retirement Services (PARS) account is an irrevocable trust that can be used for pension and other post employment benefits only. This fund is excluded from the compliance requirements set forth in the City's investment policy.

⁽³⁾ - The Portfolio Summary Report and Holdings by Security Type are included in Attachments B and C, respectively.

City of Stanton Distribution Group By: Portfolio Name Average By: Face Amount/Shares Portfolio / Report Group: All Portfolios As of: 5/31/2022



Portfolio Name	Face Amount/Shares	YTM @ Cost	Cost Value	Days To Maturity	% of Portfolio	Market Value	Book Value	Duration To Maturity
Bank of the West Fixed Assets	8,163,000.00	2.440	8,179,519.80	429	14.23	8,150,836.74	8,166,832.35	1.15
CAMP	5,259,682.06	0.820	5,259,682.06	1	9.17	5,259,682.06	5,259,682.06	0.00
LAIF City	30,752,174.06	0.684	30,752,174.06	1	53.59	30,440,553.53	30,752,174.06	0.00
LAIF Housing Authority	13,204,593.33	0.684	13,204,593.33	1	23.01	13,070,787.43	13,204,593.33	0.00
TOTAL / AVERAGE	57,379,449.45	0.946	57,395,969.25	62	100	56,921,859.76	57,383,281.80	0.16

City of Stanton Portfolio Holdings Investment Portfolio | by Security Sector Report Format: By Transaction Group By: Security Sector Average By: Face Amount / Shares Portfolio / Report Group: All Portfolios As of 5/31/2022

Attachment: C Click here to return to the agenda.

Description	CUSIP/Ticker	Settlement Date	YTM @ Cost	Face Amount/Shares	Cost Value	Book Value	Market Value	Maturity Date	Days To Maturity	Accrued Interest	% of Portfolio	
Certificate Of Deposit												
Allegiance Bank TX 2.65 2/14/2023	01748DBB1	4/11/2019	2.650	249,000.00	249,000.00	249,000.00	250,770.39	2/14/2023	259	307.33	0.43	
American Express UT 2.35 8/8/2022	02587DV47	8/8/2017	2.350	247,000.00	247,000.00	247,000.00	247,590.33	8/8/2022	69	1,781.11	0.43	
American Express UT 2.4 8/29/2022	02587CFU9	8/29/2017	2.400	247,000.00	247,000.00	247,000.00	247,807.69	8/29/2022	90	1,477.94	0.43	
Bank Hapoalim NY 2.9 3/25/2024	06251AW48	4/24/2019	2.900	250,000.00	250,000.00	250,000.00	250,802.50	3/25/2024	664	1,330.82	0.44	
Bank of New England NH 2.65 5/23/2024	06426KBE7	5/23/2019	2.650	249,000.00	249,000.00	249,000.00	248,118.54	5/23/2024	723	144.62	0.43	
Capital One VA 2.3 7/19/2022	14042RGN5	7/19/2017	2.300	247,000.00	247,000.00	247,000.00	247,400.14	7/19/2022	49	2,054.50	0.43	
Cornerstone Community Bank CA 2.6 5/17/2024	219240BY3	5/17/2019	2.600	249,000.00	249,000.00	249,000.00	247,944.24	5/17/2024	717	248.32	0.43	
EagleBank MD 2.65 4/28/2023	27002YEL6	4/30/2019	2.650	249,000.00	249,000.00	249,000.00	250,531.35	4/28/2023	332	18.08	0.43	
Evansville Teachers FCU IN 2.25 7/22/2024	299547AV1	7/22/2019	2.250	249,000.00	249,000.00	249,000.00	245,743.08	7/22/2024	783	138.14	0.43	
First Technology FCU CA 3.35 9/27/2023	33715LCJ7	9/27/2018	3.350	240,000.00	240,000.00	240,000.00	243,091.20	9/27/2023	484	88.11	0.42	
First Tier Bank NE 1.95 8/23/2024	33766LAJ7	8/23/2019	1.950	249,000.00	249,000.00	249,000.00	243,907.95	8/23/2024	815	106.42	0.43	
Goldman Sachs Bank NY 2.35 6/21/2022	38148PKX4	6/21/2017	2.350	247,000.00	247,000.00	247,000.00	247,177.84	6/21/2022	21	2,560.34	0.43	
Greenstate FCU IA 1.95 2/28/2023	39573LAF5	8/28/2019	1.950	249,000.00	249,000.00	249,000.00	249,480.57	2/28/2023	273	39.91	0.43	
Healthcare Systems FCU VA 2.65 4/25/2024	42228LAD3	4/25/2019	2.650	246,000.00	246,000.00	246,000.00	245,412.06	4/25/2024	695	642.97	0.43	J
Horizon Bank NE 1.7 8/29/2023	44042TBQ6	7/29/2019	2.101	249,000.00	245,090.70	247,807.82	248,621.52	8/29/2023	455	23.19	0.43	-
Main Street Bank VA 2.6 4/26/2024	56065GAG3	4/26/2019	2.600	249,000.00	249,000.00	249,000.00	248,165.85	4/26/2024	696	88.68	0.43	ЪП
McGregor TX 2.3 6/28/2024	32112UDA6	7/12/2019	2.200	249,000.00	250,170.30	249,489.94	247,461.18	6/28/2024	759	47.07	0.43	age
Merrick Bank UT 2.6 8/23/2023	59013J7P8	4/23/2019	2.600	249,000.00	249,000.00	249,000.00	249,931.26	8/23/2023	449	141.90	0.43	П
Morgan Stanley NY 3.1 2/7/2024	61760AVJ5	2/7/2019	3.100	246,000.00	246,000.00	246,000.00	247,908.96	2/7/2024	617	2,360.93	0.43	1 of
Morgan Stanley UT 3.1 2/7/2024	61690UDW7	2/7/2019	3.100	246,000.00	246,000.00	246,000.00	247,908.96	2/7/2024	617	2,360.93	0.43	Г N (
Mountain America CU UT 3 3/27/2023	62384RAF3	4/9/2019	2.840	249,000.00	250,494.00	249,309.53	251,410.32	3/27/2023	300	81.86	0.43	
Raymond James Bank FL 2 8/23/2024	75472RAE1	8/23/2019	2.000	247,000.00	247,000.00	247,000.00	242,232.90	8/23/2024	815	1,312.82	0.43	

Description	CUSIP/Ticker	Settlement Date	YTM @ Cost	Face Amount/Shares	Cost Value	Book Value	Market Value	Maturity Date	Days To Maturity	Accrued Interest	% of Portfolio
Sallie Mae Bank UT 2.3 8/2/2022	795450B61	8/2/2017	2.300	248,000.00	248,000.00	248,000.00	248,518.32	8/2/2022	63	1,844.03	0.43
TIAA FSB FL 2.1 7/29/2022	87270LCM3	7/29/2019	2.100	247,000.00	247,000.00	247,000.00	247,400.14	7/29/2022	59	1,733.74	0.43
University of Iowa CU IA 3.05 5/15/2023	91435LAG2	4/25/2019	2.919	248,000.00	249,240.00	248,292.21	250,353.52	5/15/2023	349	621.70	0.43
Washington Federal Bank WA 1.95 8/28/2024	938828BN9	8/28/2019	1.950	249,000.00	249,000.00	249,000.00	243,863.13	8/28/2024	820	39.91	0.43
Sub Total / Average Certificate Of Deposit			2.491	6,443,000.00	6,442,995.00	6,442,899.50	6,439,553.94		461	21,595.37	11.23
Local Government Investment F	Pool										
CAMP LGIP	CAMP3001	2/29/2020	0.820	5,259,682.06	5,259,682.06	5,259,682.06	5,259,682.06	N/A	1		9.17
LAIF City LGIP	LAIFCITY0895	2/29/2020	0.684	30,752,174.06	30,752,174.06	30,752,174.06	30,440,553.53	N/A	1		53.59
LAIF Housing Authority LGIP	LAIFHA0004	2/29/2020	0.684	13,204,593.33	13,204,593.33	13,204,593.33	13,070,787.43	N/A	1		23.01
Sub Total / Average Local Government Investment Pool			0.699	49,216,449.45	49,216,449.45	49,216,449.45	48,771,023.02		1	0.00	85.77
Municipal											
Arvin Community CA 2.5 3/1/2023	043288AK5	8/8/2019	2.350	275,000.00	276,399.75	275,294.80	275,503.25	3/1/2023	274	1,718.75	0.48
Fort Bragg CA 1.871 8/1/2024	347028JZ6	9/18/2019	1.750	205,000.00	206,150.05	205,512.64	198,954.55	8/1/2024	793	1,278.52	0.36
Riverside Pension CA 2.5 6/1/2022	769036BB9	6/20/2017	2.251	500,000.00	505,800.00	500,003.21	500,000.00	6/1/2022	1	6,250.00	0.87
Riverside Pension CA 2.5 6/1/2022	769036BB9	7/24/2017	2.401	240,000.00	241,080.00	240,000.61	240,000.00	6/1/2022	1	3,000.00	0.42
Riverside Pension CA 2.75 6/1/2024	769036BD5	8/28/2019	2.030	250,000.00	258,120.00	253,417.96	248,532.50	6/1/2024	732	3,437.50	0.44
Stockton CA 2.5 9/1/2023	861403AU7	5/1/2019	2.600	250,000.00	248,975.00	249,703.63	248,292.50	9/1/2023	458	1,562.50	0.44
Sub Total / Average Municipal			2.247	1,720,000.00	1,736,524.80	1,723,932.85	1,711,282.80	·	312	17,247.27	3.00
Total / Average			0.946	57,379,449.45	57,395,969.25	57,383,281.80	56,921,859.76		62	38,842.64	100

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CITY OF STANTON

REPORT TO THE SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY

TO: Honorable Chair and Members of the Successor Agency

DATE: July 12, 2022

SUBJECT: MAY 2022 INVESTMENT REPORT (SUCCESSOR AGENCY)

REPORT IN BRIEF:

The Investment Report as of May 31, 2022, has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTIONS:

- Successor Agency find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
- 2. Receive and file the Investment Report for the month of May 2022.

BACKGROUND:

The attached reports summarize the Successor Agency investments and deposit balances as of May 2022. During the month of May, the Successor Agency's total cash and investment balances increased by approximately \$995,766. During the month of May, the Successor Agency received its semi-annual distribution from the State of California. The \$1.0 million received in May will be used to fund the Successor Agency's enforceable obligations between July 1, 2022, and December 31, 2022. The Successor Agency's cash and investment balances by fund are presented in Attachment A. The Successor Agency's investments and deposits are included as Attachment B.

ANALYSIS:

The Successor Agency's share of the City's investment in the State Treasurer's Local Agency Investment Fund (LAIF) continues to be available on demand. The effective yield on LAIF for the month of May 2022 was 0.68%.

The Successor Agency's investments are shown on Attachment B and have a weighted investment yield of 0.68%, which is equal to the benchmark LAIF return of 0.68%, as the entire portfolio (excluding funds held with the bond fiscal agents) represents the Successor Agency's portion of LAIF and Bank of the West funds invested by the City.

With a completely liquid portfolio, the weighted average maturity of the Successor Agency's investments on May 31, 2022, is 1 day. LAIF's average maturity on May 31, 2022, was approximately 309 days.

FISCAL IMPACT:

All deposits and investments have been made in accordance with the City's Fiscal Year 2021-22 Investment Policy.

The portfolio will allow the Successor Agency to meet its expenditure requirements for the next six months.

ENVIRONMENTAL IMPACT:

None

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION:

Through the agenda posting process.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:

Approved by:

/s/ Michelle Bannigan

/s/ Zenia Bobadilla

Michelle Bannigan, CPA Finance Director Zenia Bobadilla Interim City Manager

Attachments:

- A. Cash and Investment Balances by Fund
- B. Investments and Deposits

Attachment: A

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SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY CASH AND INVESTMENTS REPORT MONTH ENDED MAY 31, 2022

Fund/ Account No.	Fund/Account Name	Beginning Balance	Increases	Decreases	Er	nding Balance
	CASH-POOLED					
712-111101	Redevelopment Obligation Retirement Fund	\$ 2,486,931.43	\$ 1,003,221.00	\$ (7,466.67)	\$	3,482,685.76
	Total Cash-Pooled ⁽¹⁾	\$ 2,486,931.43	\$ 1,003,221.00	\$ (7,466.67)	\$	3,482,685.76
	CASH-RESTRICTED (with Fiscal Agent)					
712-111423	2016 Tax Allocation Bonds, Series A and B	\$ 824,746.65	\$ 3.39	\$ -	\$	824,750.04
712-111425	2016 Tax Allocation Bonds, Series C and D	1,233,644.94	5.07	-		1,233,650.01
712-111426	2020 Tax Allocation Refunding Bonds, Series A	666,807.40	2.74	-		666,810.14
	Total Cash-Restricted (with Fiscal Agent)	\$ 2,725,198.99	\$ 11.20	\$ -	\$	2,725,210.19
	TOTAL CASH AND INVESTMENTS	\$ 5,212,130.42	\$ 1,003,232.20	\$ (7,466.67)	\$	6,207,895.95

Note:

⁽¹⁾ - Includes the Successor Agency's share of the City's Bank of the West checking account and Local Agency Investment Fund (LAIF).

Attachment: B

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SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY INVESTMENTS AND DEPOSITS MONTH ENDED MAY 31, 2022

Investment Type	Institution	lssuer/ Broker		Date of Maturity		rest ate		Cost	Market Value	MV Source
LAIF and BOW General Acct	State of California/ BOW	State of Calit	fornia	On Demand	0.68%	N/A		\$ 3,482,686	\$ 3,482,686	LAIF
Total Cash Investments a				1 Weighted Average	0] ge		\$ 3,482,686	\$ 3,482,686]
Bond Funds Held by Truste Investment Type	lnstitution	lssuer/ Broker	CUSIP Number	Maturity (days) Date of Maturity	Yield	Interest Rate	Par Value	Cost	Market Value	MV Source
			1			1	1		1	<u> </u>
2016 Series A and B										
Debt Service: Cash Equivalents	US Bank Money Market	US Bank	9AMMF05B2	On Demand		0.02%	\$ 535,012	\$ 535,012	\$ 535.012	US Bank
Principal:	, , , , , , , , , , , , , , , , , , ,									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand		0.02%	1	1	1	US Bank
Interest:										
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand		0.02%	289,737	289,737	289,737	US Bank
Total 2016 Series A and B								\$ 824,750	\$ 824,750	
Investment Type	Institution	lssuer/ Broker	CUSIP Number	Date of Maturity		Interest Rate	Par Value	Cost	Market Value	MV Source
	-	-	-	-	-	-	-	-	-	-
2016 Series C and D										
Debt Service: Cash Equivalent	US Bank Money Market	US Bank		On Demand		0.02%	\$ 602,518	\$ 602,518	\$ 602.518	US Bank

9AMMF05B2 On Demand

9AMMF05B2 On Demand

ATTACHMENT B Page 1 of 2

631,131 US Bank

1 US Bank

US Bank Money Market

US Bank Money Market

US Bank

US Bank

Interest:

Principal: Cash Equivalent

Cash Equivalent

1

631,131

0.02%

0.02%

631,131

1

Investment Type	Institution	lssuer/ Broker	CUSIP Number	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
2020 Tax Allocation Refunding	Bonds								
Special Fund:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$ 666,810	\$ 666,810	\$ 666,810	US Bank

Total 2010 Tax Allocation Bonds (Tax-Exempt)

\$ 666,810 \$ 666,810

\$ 2,725,210 \$ 2,725,210

Total Bond Fund Investments and Deposits (3)

TOTAL - ALL CASH AND INVESTMENTS

\$6,207,896 \$6,207,896

Notes:

(1) - There have been no exceptions to the Investment Policy.(2) - The Successor Agency is able to meet its expenditure requirements for the next six months.

(3) - Restricted Bond Funds are held by the fiscal agent.

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CITY OF STANTON

REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and City Council

DATE: July 12, 2022

SUBJECT: MAY 2022 GENERAL FUND REVENUE AND EXPENDITURE REPORT; HOUSING AUTHORITY REVENUE AND EXPENDITURE REPORT; AND STATUS OF CAPITAL IMPROVEMENT PROGRAM

REPORT IN BRIEF:

The Revenue and Expenditure Report for the month ended May 31, 2022, has been provided to the City Manager in accordance with Stanton Municipal Code Section 2.20.080 (D) and is being provided to City Council. This report includes information for both the City's General Fund and the Housing Authority Fund. In addition, staff has provided a status of the City's Capital Improvement Projects (CIP) as of May 31, 2022.

RECOMMENDED ACTION:

- City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
- 2. Receive and file the General Fund and Housing Authority Fund's May 2022 Revenue and Expenditure Report and Status of Capital Improvement Projects for the month ended May 31, 2022.

ANALYSIS:

General Fund Revenue and Expenditure Reports

Attachments A and B summarize the General Fund's revenue and expenditure activity through May 31, 2022. The reports include information for the month of May, on a year-to-date basis through May, the current fiscal year's budgeted balance and the year-to-date as a percentage of the budget. In addition, for comparison purposes, the year-to-date amount, final amount, and a percentage of final for the previous fiscal year (through May) is included as well.

As of May 31, total General Fund revenues received to date was approximately \$25.2 million, which represents 88% of the Fiscal Year 2021/22 budgeted amount and is

approximately \$1.5 million (6%) higher than the revenues collected for the same period last year (Attachment A, page 2). The primary reason for the increase is because of increased taxes collected during the current year for property tax, transient occupancy tax, sales tax, transaction and use tax, and the reimbursement from the Stanton Housing Authority for the purchase of 11870 Beach Boulevard. Collectively, these revenues were \$3.2 million more than the revenues collected through the same period last fiscal year. Overall, fees and permits were \$1.7 million lower through May 2022, then for the same period during the previous fiscal year. The largest decreases were in building permit fees (offset by a reduction in contracted building inspection services) and public benefit fees (one-time revenues).

Total General Fund expenditures were approximately \$22.1 million through May 31, which represents 82% of the 2021/22 projected expenditures and is approximately \$103,000 (less than 1%) lower than the expenditures incurred for the same period last year (Attachment B, page 2).

Housing Authority Revenue and Expenditure Reports

Attachment D summarizes the Housing Authority Fund's revenue and expenditure activity through May 31, 2022. The report includes information for the activity during the month of May, information on a year-to-date basis through May, the current fiscal year's budgeted balance and the year-to-date as a percentage of the budget. In addition, for comparison purposes, the year-to-date amount, final amount, and a percentage of final for the previous fiscal year (through May) is included as well.

As of May 31, total Housing Authority Fund revenues received to date was approximately \$1.1 million, which represents 91% of the Fiscal Year 2021/22 budgeted amount and is approximately \$471,000 (72%) more than the revenue collected through the same period last year, due to the sale of the property located at 7455 Katella Avenue and the \$75,000 in deposits the Housing Authority received f per the exclusive negotiation agreement related to the Tina-Pacific Development Project. Rental income from the Tina/Pacific properties is approximately \$25,700 (6%) lower than the previous fiscal year due to delinquent (or late) rent payments collected for the same period.

Total Housing Authority Fund expenditures were approximately \$1.7 million through May 31, which represents 24% of the 2021/22 projected expenditures and is approximately \$1.7 million (49%) lower than the expenditures incurred for the same period last year. During Fiscal Year 2020/21, the Housing Authority made \$2.6 million in payments for Project Homekey.

Status of Capital Improvement Projects (CIP) (Attachment F)

The Fiscal Year 2021/22 CIP budget includes \$3.3 million from the Fiscal Year 2021/22 Adopted Budget, \$822,843 in carryover funding from Fiscal Year 2020/21, and \$8.0 million in other adjustments approved by the City Council since July 2021, for a total amended budget of \$12.1 million as of May 31, 2022. As of May 31, capital project

expenditures totaled \$330,588 (3% of the amended budget) with an additional \$1.0 million (8% of the amended budget) under contract (encumbered) for work currently underway, for a total amount spent or encumbered to date of \$1.3 million (11% of the amended budget) as of May 31, 2022.

FISCAL IMPACT:

Per Attachment C, the City's General Fund reserves and available fund balance is expected to be \$23.6 million by June 30, 2022.

Per Attachment E, the City's Housing Authority Fund's available fund balance is expected to be \$9.5 million by June 30, 2022.

ENVIRONMENTAL IMPACT:

None.

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION:

Through the normal agenda posting process.

STRATEGIC PLAN OBJECTIVE ADDRESSED

4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:

Approved by:

/s/ Michelle Bannigan

/s/ Zenia Bobadilla

Michelle Bannigan, CPA Finance Director Zenia Bobadilla Interim City Manager

Attachments:

- A. May 2022 General Fund Revenues
- B. May 2022 General Fund Expenditures
- C. General Fund Reserve Balances
- D. May 2022 Housing Authority Revenue and Expenditures
- E. Housing Authority Reserve Balance
- F. Status of Capital Improvement Projects as of May 31, 2022

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CITY OF STANTON May 2022 General Fund Revenues (92% of year)

				021/22			%
	FY 2021/22	FY 2021/22	Activity		_		Change
	Adopted	Amended	During	Year To Date	Percent of	FY 2020/21	From
TANES	Budget	Budget	May	Actual *	Budget	Actual	Prior Year
TAXES	ć 7.212.500	ć 7.500.000	ć <u>२</u> ८ ८ २ २ २ २ २	ć 7,100,050	02 610/	ć 7,000,420	0.150/
Property Tax	\$ 7,213,500				93.61%	\$ 7,090,430	0.15%
Sales and Use Tax	4,810,000	5,117,000	518,484		76.63%	3,446,915	13.76%
Transactions and Use Tax	4,998,000	5,473,000	574,615	4,330,673	79.13%	3,665,071	18.16%
Transient Occupancy Tax	480,000	590,000	59,035	548,802	93.02%	456,487	20.22%
Franchise Fees	1,109,500	1,109,500	97,815	1,008,364	90.88%	969,802	3.98%
Business Licenses	160,000	160,000	4,179	152,463	95.29%	149,191	2.19%
Utility Users Tax	1,881,000	1,881,000	172,462		93.07%	1,685,273	3.88%
Tax Increment Pass-thru Payment	338,000	409,000	1,069,142		327.54%	389,586	243.87%
TAXES-TOTAL	20,990,000	22,325,500	5,058,565	20,152,719	90.27%	17,852,755	12.88%
INTERGOVERNMENTAL							
County WDA Shared Revenue	160,000	160,000	-	101,376	63.36%	-	100.00%
Mandated Cost Reimbursement	30,000	30,000	-	31	0.10%	-	100.00%
Motor Vehicle In Lieu	20,000	45,700	-	45,717	100.04%	28,661	37.31%
Public Safety Augmentation Tax	161,075	185,280	13,614	148,224	80.00%	120,539	22.97%
Planning Grants	-	160,000	7,503	159,936	99.96%	-	100.00%
INTERGOVERNMENTAL-TOTAL	371,075	580,980	21,117	455,284	78.36%	149,200	205.15%
CHARGES FOR SERVICES							
Charges for Services	105,280	171,145	19,609	138,800	81.10%	215,288	-35.53%
Information Technology Charges	30,345	30,345	2,529	27,816	91.67%	22,261	24.95%
CHARGES FOR SERVICES-TOTAL	135,625	201,490	22,138	166,616	82.69%	237,549	-29.86%
FEES AND PERMITS							
Solid Waste Impact Fees	1,150,000	1,150,000	201,607	944,817	82.16%	748,383	26.25%
Building Permits and Fees	1,300,000	1,300,000	37,475	891,225	68.56%	1,816,454	-50.94%
Planning Permits and Fees	106,250	106,250	12,970		86.37%	96,526	-4.92%
Engineering Permits and Fees	73,300	73,300	17,950		185.60%	83,839	62.27%
Public Benefit Fee	-	-	-		**	954,496	-100.00%
Recycling Fees	93,750	93,750	-	38,815	41.40%	65,362	-40.62%
Other Permits and Fees	267,500	267,500	22,754		100.35%	362,419	-25.93%
Community Services Fees	46,500	70,500	9,377	77,695	110.21%	46,447	40.22%
FEES AND PERMITS -TOTAL	3,037,300	3,061,300	302,133	2,448,799	79.99%	4,173,926	-41.33%
	3,037,300	3,001,300	502,155	2,770,733	13.3370	7,173,520	-41.33/0

CITY OF STANTON May 2022 General Fund Revenues (92% of year)

			FY 202	21/22			%
	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	Activity During May	Year To Date Actual *	Percent of Budget	FY 2020/21 Actual	Change From Prior Year
FINES AND FORFEITURES							
General Fines	600	18,000	55	18,454	102.52%	730	2427.95%
Motor Vehicle Fines	120,670	40,000	4,678	36,140	90.35%	112,042	-67.74%
Parking Citations	205,000	220,000	31,928	265,456	120.66%	233,146	13.86%
DMV Parking Collections	70,300	70,300	7,160	58,180	82.76%	50,486	15.24%
Administrative Citation	15,000	7,500	4,932	10,276	137.01%	28,628	-64.11%
FINES AND FORFEITURES-TOTAL	411,570	355,800	48,753	388,506	109.19%	425,032	-8.59%
USE OF MONEY AND PROPERTY							
Investment Earnings	185,000	145,000	-	125,463	86.53%	194,966	-35.65%
Unrealized Gains (Losses)	-	-	48,464	(430,366)	**	(129,152)	-233.22%
Interest on Loan to Landscape District Fund	16,570	16,570	-	14,510	87.57%	-	100.00%
Rental Income	28,305	82,855	10,307	89,866	108.46%	15,531	478.62%
USE OF MONEY AND PROPERTY-TOTAL	229,875	244,425	58,771	(200,527)	-82.04%	81,345	-346.51%
MISCELLANEOUS REVENUE							
Miscellaneous Revenue	198,700	313,835	9,231	169,725	54.08%	174,866	-2.94%
MISCELLANEOUS REVENUE-TOTAL	198,700	313,835	9,231	169,725	54.08%	174,866	-2.94%
TRANSFERS IN							
From Gas Tax Fund	205,000	205,000	17,083	187,917	91.67%	119,625	57.09%
From Protective Services Fund	375,000	376,951	3,599	376,752	99.95%	412,318	-8.63%
From Supplemental Law Enforcement Grants Fund	150,000	150,000	12,500	137,500	91.67%	85,790	60.28%
From Housing Authority Fund	-	890,000	-	890,000	100.00%	-	100.00%
TRANSFERS IN-TOTAL	730,000	1,621,951	33,182	1,592,169	98.16%	617,733	61. 20 %
TOTAL REVENUES AND TRANSFERS IN	\$ 26,104,145	\$ 28,705,281	\$ 5,553,890	\$ 25,173,291	87.70%	\$ 23,712,406	6.16%

TAXES May 2022 General Fund Revenues (92% of year)

		FY 2021/22		FY 2021/22			FY 202	21/	22	_		% Change
			Adopted		Amended	Ac	tivity During	Y	ear To Date	-	FY 2020/21	From
Acct. No.	Description		Budget		Budget		May		Actual *	% of Budget	Actual	Prior Year
101	General Fund											
430100	Current Year-Secured	\$	1,144,000	\$	1,122,000	\$	34,340	\$	1,091,869	97.31%	1,096,167	-0.39%
430105	Current Year-Unsecured		32,500		22,000		-		27,958	127.08%	26,907	3.91%
430115	Property Tax-Supplemental		23,000		20,000		3,464		17,353	86.77%	16,966	2.28%
430120	Residual Redevelopment Property Tax		1,267,000		1,292,000		-		791,483	61.26%	1,230,012	-35.65%
430121	In-Lieu Vehicle License Fee		4,640,000		5,008,000		2,504,005		5,008,009	100.00%	4,549,481	10.08%
430135	Homeowners Tax Relief		1,000		5,000		1,736		4,215	84.30%	2,602	61.99%
430140	Property Transfer Tax		106,000		116,000		19,288		159,951	137.89%	167,356	-4.42%
430145	Property Tax-Penalties/Int		-		1,000		-		112	11.20%	939	-88.07%
430200	Sales And Use Tax		4,810,000		5,117,000		518,484		3,921,135	76.63%	3,446,915	13.76%
430300	Transient Occupancy Tax		480,000		590,000		59,035		548 <i>,</i> 802	93.02%	456,487	20.22%
430405	Franchise Tax/Cable TV		224,500		224,500		-		144,663	64.44%	192,297	-24.77%
430410	Franchise Tax/Electric		214,000		214,000		-		232,570	108.68%	212,019	9.69%
430415	Franchise Tax/Gas		58,000		58,000		-		74,690	128.78%	87,265	-14.41%
430420	Franchise Tax/Refuse		525,000		525,000		97,815		468,206	89.18%	390,376	19.94%
430425	Franchise Tax/Water		88,000		88,000		-		88,235	100.27%	87,845	0.44%
430500	Business License Tax		160,000		160,000		4,179		152,463	95.29%	149,191	2.19%
430600	Util User Tax/Electricity		935,500		935,500		102,386		990,867	105.92%	933,739	6.12%
430605	Util User Tax/Telephone		316,000		316,000		15,622		169,797	53.73%	183,601	-7.52%
430610	Util User Tax/Gas		211,000		211,000		32,895		228,964	108.51%	198,068	15.60%
430615	Util User Tax/Water		418,500		418,500		21,559		361,046	86.27%	369,865	-2.38%
440100	AB 1389 Pass Through from RDA		338,000		409,000		1,069,142		1,339,658	327.54%	389,586	243.87%
101	General Fund		15,992,000		16,852,500		4,483,950		15,822,046	93.89%	14,187,684	11.52%
102	General Fund (Transactions & Use Tax)											
430250	Transactions & Use Tax		4,998,000		5,473,000		574,615		4,330,673	79.13%	3,665,071	18.16%
102	General Fund (Transactions & Use Tax)		4,998,000		5,473,000		574,615		4,330,673	79.13%	3,665,071	18.16%
	TAXES - TOTAL	\$	20,990,000	\$	22,325,500	\$	5,058,565	\$	20,152,719	90.27%	\$ 17,852,755	12.88%

CHARGES FOR SERVICES May 2022 General Fund Revenues (92% of year)

		F١	(2021/22	F	Y 2021/22	FY 2021/22						% Change	
		ŀ	Adopted		Amended	Act	tivity During	Ye	ear To Date		F	Y 2020/21	From
Acct. No.	Description		Budget		Budget		May		Actual *	% of Budget		Actual	Prior Year
101	General Fund												
433100	Charges For Services	\$	105,280	\$	171,145	\$	19,609	\$	138,800	81.10%	\$	215,288	-35.53%
433136	Information Technology Charges		30,345		30,345		2,529		27,816	91.67%		22,261	19.97%
	CHARGES FOR SERVICES - TOTAL	\$	135,625	\$	201,490	\$	22,138	\$	166,616	82.69%	\$	237,549	-29.86%

INTERGOVERNMENTAL May 2022 General Fund Revenues (92% of year)

		F	Y 2021/22	F١	(2021/22	2 FY 2021/22						% Change	
			Adopted	A	Amended		tivity During	Ye	ear To Date		F	Y 2020/21	From
Acct. No.	Description		Budget		Budget		May		Actual *	% of Budget		Actual	Prior Year
101	General Fund												
432121	County WDA Shared Revenue	\$	160,000	\$	160,000	\$	-	\$	101,376	63.36%	\$	-	100.00%
432135	Mandated Cost Reimbursement		30,000		30,000		-		31	0.10%		-	100.00%
432150	Motor Vehicle In Lieu		20,000		45,700		-		45,717	100.04%		28,661	37.31%
432180	Public Safety Augmentation Tax		161,075		185,280		13,614		148,224	80.00%		120,539	18.68%
432245	Planning Grants		-		160,000		7,503		159,936	99.96%		-	100.00%
	INTERGOVERNMENTAL - TOTAL	\$	371,075	\$	580,980	\$	21,117	\$	455,284	78.36%	\$	149,200	205.15%

FEES AND PERMITS May 2022 General Fund Revenues (92% of year)

		FY 2021/22	FY 2021/22	FY 202	21/22			% Change
		Adopted	Amended	Activity During	Year To Date	-	FY 2020/21	From
Acct. No.	Description	Budget	Budget	May	Actual *	% of Budget	Actual	Prior Year
101	General Fund							
431100	Building Plan Check Fees	\$ 70,000	\$ 70,000	\$ 12,181	\$ 187,777	268.25%	\$ 61,114	207.26%
431105	Mechanical Permits	250,000	250,000	2,275	94,460	37.78%	405,350	-76.70%
431110	Building Permits	750,000	750,000	15,978	444,980	59.33%	1,014,667	-56.15%
431115	Plumbing Permits	80,000	80,000	1,810	61,815	77.27%	108,655	-43.11%
431120	Electrical Permits	150,000	150,000	5,231	102,193	68.13%	226,668	-54.92%
431130	Engineering Plan Check Fees	33,300	33,300	3,065	61,315	184.13%	31,220	96.40%
431135	Public Works Permits	40,000	40,000	14,885	74,731	186.83%	52,619	42.02%
431140	S M I P - Commercial Fees	500	500	-	62	12.40%	739	-91.61%
431145	S M I P-Residential Permits	1,000	1,000	-	260	26.00%	57	356.14%
431146	SB 1473 Fee	2,500	2,500	40	2,142	85.68%	3,539	-39.47%
431160	Solid Waste Impact Fees	1,150,000	1,150,000	201,607	944,817	82.16%	748,383	26.25%
431185	Parking Permits	50,000	50,000	1,475	44,237	88.47%	10,443	323.60%
431190	Towing Franchise Fee	30,000	30,000	1,350	18,360	61.20%	23,750	-22.69%
431194	Public Benefit Fee	-	-	-	-	**	954,496	-100.00%
431195	Other Fees & Permits	15,000	15,000	1,946	38,235	254.90%	29,865	28.03%
431196	Forfeited Deposits	-	-	11,931	11,931	**	-	100.00%
431200	Cannabis Business Initial Permit Fee	-	-	-	-	**	143,000	-100.00%
433200	Conditional Use Permit	6,000	6,000	2,485	24,850	414.17%	1,080	95.65%
433205	Precise Plan Of Design	15,000	15,000	7,190	15,430	102.87%	21,530	-28.33%
433210	Variance	2,000	2,000	-	-	0.00%	-	* *
433220	Preliminary Plan Review	6,000	6,000	-	11,250	187.50%	3,750	66.67%
433225	Environmental Services	4,400	4,400	225	1,030	23.41%	6,480	-84.10%
433227	Foreclosure Registration	10,850	10,850	-	5,982	55.13%	9,882	-39.47%
433230	Zoning Entitlements	5,000	5,000	-	-	0.00%	3,595	-100.00%
433235	Land Divisions	10,000	10,000	-	2,500	25.00%	11,495	-78.25%
433240	Special Event Permits	500	500	-	360	72.00%	540	-33.33%
433245	Sign/Ban'R/Gar Sa/Temp Use Per	6,000	6,000	435	6,015	100.25%	2,935	104.94%
433250	Ministerial Services	15,000	15,000	2,320	18,540	123.60%	14,820	25.10%
433260	Landscape Plan Check	1,000	1,000	-	2,600	260.00%	975	62.50%

FEES AND PERMITS May 2022 General Fund Revenues (92% of year)

		FY 2021/22	FY 2021/22	FY 202	21/22	_		% Change
		Adopted	Amended	Activity During	Year To Date	-	FY 2020/21	From
Acct. No.	Description	Budget	Budget	Мау	Actual *	% of Budget	Actual	Prior Year
101	General Fund							
433270	General Plan Maint Surcharge	15,000	15,000	315	3,187	21.25%	21,620	-85.26%
433285	Other Developmental Fees	5,000	5,000	-	389	7.78%	(5,231)	-107.44%
433305	General Recreation Programs	24,000	43,000	7,997	50,932	118.45%	20,677	59.40%
433315	Sports Fields	22,500	27,500	1,380	26,763	97.32%	25,770	3.71%
437115	Recycling Fees	93,750	93 <i>,</i> 750	-	38,815	41.40%	65,362	-40.62%
430505	New/Moved Bus Lic Appl Rev	40,000	40,000	3,750	30,280	75.70%	30,104	0.58%
430510	Business Tax Renewal Process	130,000	130,000	1,966	120,424	92.63%	121,357	-0.77%
430515	SB 1186	3,000	3,000	296	2,137	71.23%	2,620	-18.44%
	FEES AND PERMITS - TOTAL	\$ 3,037,300	\$ 3,061,300	\$ 302,133	\$ 2,448,799	79.99%	\$ 4,173,926	-41.33%

FINES AND FORFEITURES May 2022 General Fund Revenues (92% of year)

		F۱	(2021/22	F	FY 2021/22 FY 2021/22			22				% Change	
		A	Adopted		Amended		tivity During	Ye	ear To Date		F	Y 2020/21	From
Acct. No.	Description		Budget	Budget			May		Actual *	% of Budget		Actual	Prior Year
101	General Fund												
434100	General Fines	\$	600	\$	18,000	\$	55	\$	18,454	102.52%	\$	730	2427.95%
434105	Motor Vehicle Fines		120,670		40,000		4,678		36,140	90.35%		112,042	-67.74%
434110	Parking Citations		205,000		220,000		31,928		265,456	120.66%		233,146	13.86%
434115	DMV Parking Collections		70,300		70,300		7,160		58,180	82.76%		50,486	15.24%
434120	Administrative Citations		15,000		7,500		4,932		10,276	137.01%		28,628	-64.11%
	FINES AND FORFEITURES - TOTAL	\$	411,570	\$	355,800	\$	48,753	\$	388,506	109.19%	\$	425,032	-8.59%

USE OF MONEY AND PROPERTY May 2022 General Fund Revenues (92% of year)

		F	Y 2021/22	FY 2021/22 FY 2021/22						% Change			
			Adopted	ŀ	Amended	Act	tivity During	Ye	ar To Date		F	Y 2020/21	From
Acct. No.	Description		Budget		Budget		May		Actual *	% of Budget		Actual	Prior Year
101	General Fund												
435100	Interest Earned	\$	185,000	\$	145,000	\$	-	\$	125,463	86.53%	\$	194,966	-35.65%
435110	Unrealized Gains (Losses)		-		-		48,464		(430,366)	**		(129,152)	-233.22%
435200	Interest on Loan to Landscape District Fund		16,570		16,570		-		14,510	87.57%		-	100.00%
436125	Indoor Facility Rental		-		40,000		5,314		46,038	115.10%		(3,264)	1510.48%
436127	Outdoor Picnic Shelters		7,450		22,000		3,205		24,380	110.82%		-	100.00%
436135	Pac Bell Mobile Svcs-Rent		20,855		20,855		1,788		19,448	93.25%		18,795	3.47%
	USE OF MONEY AND PROPERTY - TOTAL	\$	229,875	\$	244,425	\$	58,771	\$	(200,527)	-82.04%	\$	81,345	-346.51%

MISCELLANEOUS REVENUE May 2022 General Fund Revenues (92% of year)

		FY 2021/22		FY 2021/22			FY 202	21/2	22				% Change
			Adopted		Amended	Act	tivity During	Ye	ear To Date		F	Y 2020/21	From
Acct. No.	Description		Budget		Budget		May		Actual *	% of Budget		Actual	Prior Year
101	General Fund												
432256	Grant (non-government agency)	\$	4,200	\$	79,535	\$	1,917	\$	108,915	136.94%	\$	135,510	-19.63%
437100	Sale Of Publications		-		-		174		194	**		4	4750.00%
437105	Firework Services		475		475		-		-	0.00%		-	**
437125	Donations		-		800		-		800	100.00%		850	-6.25%
437130	Insurance Reimbursement		-		-		6,448		6,448	* *		-	100.00%
437135	Expense Reimbursement		-		39,000		632		40,556	103.99%		7,519	81.46%
437137	Loan Repayment from Landscape Maintenance District		164,025		164,025		-		-	0.00%		-	**
437195	Other Revenue		30,000		30,000		60		12,812	42.71%		30,983	-58.65%
	MISCELLANEOUS REVENUE - TOTAL	\$	198,700	\$	313,835	\$	9,231	\$	169,725	54.08%	\$	174,866	-2.94%

TRANSFERS IN May 2022 General Fund Revenues (92% of year)

		F	Y 2021/22	F	Y 2021/22	FY 2021/22						% Change	
			Adopted		Amended	Ac	tivity During	Y	ear To Date		F	Y 2020/21	From
Acct. No.	Description		Budget		Budget		May		Actual *	% of Budget		Actual	Prior Year
101	General Fund												
439211	Transfer From Gas Tax Fund	\$	205,000	\$	205,000	\$	17,083	\$	187,917	91.67%	\$	119,625	36.34%
439223	Transfer From Protective Services Fund		375,000		376,951		3,599		376,752	99.95%		412,318	-9.44%
439242	Transfer Fr Supp Law Enf Grant		150,000		150,000		12,500		137,500	91.67%		85,790	37.61%
439285	Transfer From Housing Authority		-		890,000		-		890,000	100.00%		-	100.00%
	TRANSFERS IN - TOTAL	\$	730,000	\$	1,621,951	\$	33,182	\$	1,592,169	98.16%	\$	617,733	61.20%

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City of Stanton May 2022 General Fund Expenditures (92% of year)

				FY 202	21/22			
		FY 2021/22	FY 2021/22					% Change
Division		Adopted	Amended	Activity During	Year to Date	Percent of	FY 2020/21	from Prior
No.	Description	Budget	Budget	May	Actual *	Budget	Actual	Year
1100	City Council	\$ 116,710		\$ 5,046	. ,	91.98%	\$ 94,710	9.27%
1200	City Attorney	302,000	304,200	-	179,101	58.88%	167,348	7.02%
1300	City Manager	473,195	487,395		475,365	97.53%	439,636	8.13%
1400	City Clerk	190,515	190,515	13,211	164,594	86.39%	165,678	-0.65%
1410	Personnel/Risk Management	176,885	184,185	14,816	150,076	81.48%	124,450	20.59%
1510	Information Technology	524,980	534,598	-	434,188	81.22%	477,580	-9.09%
	Administration	1,784,285	1,813,403	139,855	1,506,813	83.09%	1,469,402	2.55%
1500	Finance	862,565	890,691	56,506	742,297	83.34%	739,046	0.44%
1600	Non-Dept (excludes Transfers)	48,000	48,000	-	892	1.86%	38,420	-97.68%
	Finance	910,565	938,691	56,506	743,189	79.17%	777,466	-4.41%
1520	Emergency Preparedness	5,000	66,591	-	46,781	70.25%	16,880	63.92%
2100	Law Enforcement	12,197,850	12,092,544	1,029,655	11,115,433	91.92%	10,276,475	7.55%
2200	Fire Protection	5,166,860	5,174,360	20,557	3,891,274	75.20%	4,948,258	-21.36%
2230	Contractual Ambulance Svcs	2,500	2,500	-	800	32.00%	1,786	-55.21%
2300	Homeless Prevention	-	68,000	-	-	0.00%	-	**
2400	Animal Control Services	191,390	192,390	-	175,959	91.46%	183,015	-3.86%
2500	Public Safety-Other	110,175	116,400	5,332	100,258	86.13%	122,161	-17.93%
4300	Parking Control	250,890	265,925	19,356	233,937	87.97%	206,491	13.29%
6200	Code Enforcement	519,870	515,485	39,458	449,745	87.25%	418,698	7.42%
	Public Safety	18,444,535	18,494,195	1,114,358	16,014,187	86.59%	16,173,764	-0.99%
3000	Public Works Administration	507,575	512,568	34,241	416,692	81.29%	414,550	0.52%
3100	Engineering	145,390	186,260	5,510	67,308	36.14%	116,048	-42.00%
3200	Public Facilities	436,340	461,410	32,967	365,661	79.25%	297,416	22.95%
3300	Crossing Guard	43,165	43,165	3,832	34,513	79.96%	8,894	288.05%
3400	Parks Maintenance	412,680	452,940	32,475	330,017	72.86%	305,726	7.95%
3500	Street Maintenance	498,980	389,980	34,896	340,946	87.43%	357,827	-4.72%
3600	Storm Drains	115,860	115,860	4,479	83,676	72.22%	86,373	-3.12%
6300	Graffiti Abatement	101,900	106,900	5,431	46,158	43.18%	85,635	-46.10%
	Public Works	2,261,890	2,269,083	153,831	1,684,971	74.26%	1,672,469	0.75%

City of Stanton May 2022 General Fund Expenditures (92% of year)

				FY 202	21/22			
Division		FY 2021/22 Adopted	FY 2021/22 Amended	Activity During	Year to Date	Percent of	FY 2020/21	% Change from Prior
No.	Description	Budget	Budget	May	Actual *	Budget	Actual	Year
4000	Community Development Administration	313,625	313,625	17,468	247,890	79.04%	134,803	83.89%
4100	Planning	344,590	651,812	13,559	403,810	61.95%	444,025	-9.06%
4200	Building Regulation	784,255	787,455	6,253	343,198	43.58%	635,225	-45.97%
4400	Business Relations	37,800	37,800	-	570	1.51%	17,469	-96.74%
	Community Development	1,480,270	1,790,692	37,280	995,468	55.59%	1,231,522	-19.17%
5000	Public Information Office ⁽¹⁾	120,600	122,150	3,125	76,212	62.39%	1,338	5595.96%
5100	Community Services Administration	509,015	583,165	34,507	500,761	85.87%	585,456	-14.47%
5200	Community Center Operations	170,530	170,530	7,239	75,266	44.14%	4,434	1597.47%
5300	Park Operations	224,470	224,470	22,602	205,058	91.35%	158,817	29.12%
5400	Senior Citizen Programs	61,515	61,815	3,142	43,785	70.83%	40,492	8.13%
5500	Recreation Programs ⁽¹⁾	48,900	63,100	16,989	60,895	96.51%	13,088	365.27%
	Community Services	1,135,030	1,225,230	87,604	961,977	78.51%	803,625	19.70%
	Transfer to Liability/Risk Mgmt. Fund	-	131,330	-	121,530	92.54%	-	100.00%
	Transfer to FACT Grant	17,100	17,100	-	10,379	60.70%	15,354	-32.40%
	Transfer to Senior Transportation Fund	10,565	10,565	813	8,268	78.26%	4,223	95.78%
	Transfer to SCP Maintenance	41,140	57,540	18,462	52,745	91.67%	54,544	-3.30%
	Transfer to Capital Projects Fund	-	104,000	-	-	0.00%	-	**
	Transfers to Other Funds	68,805	320,535	19,275	192,922	60.19%	74,121	160.28%
	TOTAL EXPENDITURES	\$ 26,085,380	\$ 26,851,829	\$ 1,608,709	\$ 22,099,527	82.30%	\$ 22,202,369	-0.46%

(1) - New division in the Fiscal Year 2021/22 Adopted Budget.

Administration - Vazquez May 2022 General Fund Expenditures (92% of year)

					FY 2021/22						
		FY	2021/22	Y 2021/22							% Change
		А	dopted	Amended	Activity	Y	ear to Date		F١	(2020/21	From Prior
Acct. No	•		Budget	Budget	During May		Actual *	% of Budget		Actual	Year
101	General Fund										
1100	City Council										
501105	Salaries-Elected	\$	52,200	\$ 52,200		\$	48,175	92.29%	\$	46,667	3.23%
502120	Medicare/Fica		740	740	58		698	94.32%		676	3.25%
502130	Other Benefit Charges		770	770	61		788	102.34%		296	166.22%
602100	Special Dept Expense		10,000	10,000	702		7,330	73.30%		3,206	128.63%
602110	Office Expense		2,000	2,000	202		999	49.95%		672	48.66%
602115	Postage		-	-	-		3	**		44	-93.18%
607100	Membership/Dues		36,585	34,585	-		34,504	99.77%		36,489	-5.44%
607110	Travel/Conference/Meetings		11,000	8,800	-		8,073	91.74%		3,125	158.34%
612115	Liability Insurance Charge		3,415	3,415	-		2,919	85.48%		3,535	-17.43%
1100	City Council Total		116,710	112,510	5,046		103,489	91.98%		94,710	9.27%
1200	City Attorney										
608105	Professional Services		302,000	304,200	-		179,101	58.88%		167,348	7.02%
1200	City Attorney Total		302,000	304,200	-		179,101	58.88%		167,348	7.02%
1300	City Manager										
501110	Salaries-Regular		269,710	276,250	43,630		282,973	102.43%		233,870	21.00%
501115	Salaries-Overtime		-	-	-		149	**		34	338.24%
502100	Retirement		79,735	80,250	8,842		68,371	85.20%		56,856	20.25%
502105	Workers Comp Insurance		6,250	6,250	864		5,603	89.65%		-	100.00%
502110	Health/Life Insurance		25,545	26,335	3,391		33,469	127.09%		19,953	67.74%
502111	Medical In-Lieu Pay		2,100	2,100	-		425	20.24%		1,939	-78.08%
502115	Unemployment Insurance		525	525	-		362	68.95%		480	-24.58%
502120	Medicare/Fica		3,580	3,695	628		4,065	110.01%		3,392	19.84%
502130	Other Benefit Charges		1,730	1,770	384		2,490	140.68%		117	2028.21%
602110	Office Expense		1,200	7,400	201		4,992	67.46%		5,214	-4.26%
602115	Postage		250	250	1		3	1.20%		22	-86.36%
607100	Membership/Dues		800	800	-		1,066	133.25%		400	166.50%

Administration - Vazquez May 2022 General Fund Expenditures (92% of year)

				FY 20	021/22			
Acct. No	. Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	Activity During May	Year to Date Actual *	% of Budget	FY 2020/21 Actual	% Change From Prior Year
1300	City Manager, Continued							
607110	Travel/Conference/Meetings	5,600	5,600	626	3,270	58.39%	654	400.00%
608105	Professional Services	48,000	48,000	4,000	44,000	91.67%	44,265	-0.60%
610106	Small Business Loan Program	-	-	-	-	**	40,000	-100.00%
612105	Vehicle Replacement Charge	700	700	58	642	91.71%	651	-1.38%
612115	Liability Insurance Charge	27,470	27,470	-	23,485	85.49%	29,602	-20.66%
701100	Office Equipment	-	-	-	-	**	1,500	-100.00%
702100	Office Furniture	-	-	-	-	**	687	-100.00%
1300	City Manager Total	473,195	487,395	62,625	475,365	97.53%	439,636	8.13%
1400	City Clerk							
501110	Salaries-Regular	110,905	110,905	8,225	95,803	86.38%	95,819	-0.02%
501115	Salaries-Overtime	-	-	66	334	**	184	81.52%
502100	Retirement	34,480	34,480	2,769	32,124	93.17%	30,868	4.07%
502105	Workers Comp Insurance	1,985	1,985	163	1,897	95.57%	-	100.00%
502110	Health/Life Insurance	19,080	19,080	1,580	16,279	85.32%	15,065	8.06%
502115	Unemployment Insurance	330	330	-	177	53.64%	248	-28.63%
502120	Medicare/Fica	1,550	1,550	115	1,341	86.52%	1,329	0.90%
502130	Other Benefit Charges	965	965	72	843	87.36%	48	1656.25%
602110	Office Expense	2,250	2,250	145	1,819	80.84%	471	286.20%
602115	Postage	500	500	28	427	85.40%	540	-20.93%
602120	Books/Periodicals	100	100	-	66	66.00%	82	-19.51%
607100	Membership/Dues	1,130	1,130	-	415	36.73%	520	-20.19%
607110	Travel/Conference/Meetings	750	750	-	-	0.00%	125	-100.00%
607115	Training	2,500	2,500	-	70	2.80%	-	100.00%
608105	Professional Services	6,000	6,000	-	4,040	67.33%	3,047	32.59%
608140	Elections	360	360	-	2,400	666.67%	9,575	-74.93%
612105	Vehicle Replacement Charge	580	580	48	532	91.72%	536	-0.75%
612115	Liability Insurance Charge	7,050	7,050	-	6,027	85.49%	7,221	-16.54%
1400	City Clerk Total	190,515	190,515	13,211	164,594	86.39%	165,678	-0.65%

Administration - Vazquez May 2022 General Fund Expenditures (92% of year)

				FY 20	021/22			
Acct. No	. Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	Activity During May	Year to Date Actual *	% of Budget	FY 2020/21 Actual	% Change From Prior Year
1510	Information Technology							
501110	Salaries-Regular	81,120	81,120	5,744	70,908	87.41%	65,553	8.17%
501115	Salaries-Overtime	10,000	10,000	431	4,829	48.29%	6,461	-25.26%
502100	Retirement Charges	22,940	22,940	1,934	23,065	100.54%	20,896	10.38%
502105	Workers Comp Insurance	1,320	1,320	114	1,404	106.36%	-	100.00%
502110	Health/Life Insurance	19,550	19,550	1,322	13,684	69.99%	12,694	7.80%
502115	Unemployment Insurance	300	300	-	161	53.67%	224	-28.13%
502120	Medicare/Fica	1,080	1,080	81	1,002	92.78%	956	4.81%
502130	Other Benefit Charges	680	680	51	624	91.76%	33	1790.91%
602140	Materials & Supplies	15,000	13,900	366	10,368	74.59%	4,804	115.82%
603105	Equipment Maintenance	25,000	25,000	-	22,372	89.49%	20,383	9.76%
604100	Communications	97,900	97,900	9,070	81,767	83.52%	59,352	37.77%
608100	Contractual Services	244,925	254,525	25,044	198,470	77.98%	117,681	68.65%
608145	Information Technology	-	-	-	-	**	38,634	-100.00%
612115	Liability Insurance Charge	5,165	5,165	-	4,416	85.50%	-	100.00%
701050	Computer Software	-	1,118	-	1,118	100.00%	76,006	-98.53%
701105	Equipment-General	-	-	-	-	**	53,903	-100.00%
1510	Information Technology Total	524,980	534,598	44,157	434,188	81.22%	477,580	-9.09%
	TOTAL ADMINISTRATION-VAZQUEZ	\$ 1,607,400	\$ 1,629,218	\$ 125,039	\$ 1,356,737	83.28%	\$ 1,344,952	0.88%

Administration - Guzman May 2022 General Fund Expenditures (92% of year)

						FY 2021/22							
Acct. No.	Description	A	2021/22 dopted Budget	FY 2021/22 Amended Budget		Activity During May		Year to Date Actual *		% of Budget	FY 2020/21 Actual		% Change From Prior Year
101	General Fund						-						
1410	Personnel/Risk Management												
501110	Salaries-Regular	\$	91,820	\$	96,240	\$	7,455	\$	82,819	86.05%	\$	75,927	9.08%
501115	Salaries-Overtime		-		-		-		244	**		-	100.00%
502100	Retirement		18,940		19,305		1,742		19,096	98.92%		17,009	12.27%
502105	Workers Comp Insurance		1,590		1,590		148		1,640	103.14%		-	100.00%
502110	Health/Life Insurance		16,075		16,335		1,338		12,906	79.01%		11,472	12.50%
502111	Medical In-Lieu Pay		-		-		-		500	**		503	-0.60%
502115	Unemployment Insurance		300		300		-		161	53.67%		224	-28.13%
502120	Medicare/FICA		1,285		1,390		104		1,184	85.18%		1,106	7.05%
502130	Other Benefit Charges		800		850		66		729	85.76%		38	1818.42%
602110	Office Expense		1,400		1,400		64		525	37.50%		572	-8.22%
602115	Postage		200		200		22		147	73.50%		111	32.43%
607100	Membership/Dues		725		725		-		725	100.00%		550	31.82%
607110	Travel/Conference/Meetings		2,000		2,000		-		350	17.50%		75	366.67%
607115	Training		6,000		6,000		-		(140)	-2.33%		3,709	-103.77%
607120	Education Reimbursement Program		10,000		10,000		-		800	8.00%		-	100.00%
608105	Professional Services		10,000		12,100		2,209		8,778	72.55%		8,418	4.28%
608125	Advertising/ Business Dev't		1,800		1,800		450		3,888	216.00%		971	300.41%
609125	Employee/Volunteer Recognition		7,500		7,500		1,167		10,172	135.63%		3,201	217.78%
612105	Vehicle Replacement Charge		610		610		51		559	91.64%		564	-0.89%
612115	Liability Insurance Charge		5,840		5,840		-		4,993	85.50%		-	100.00%
	TOTAL ADMINISTRATION-GUZMAN	\$	176,885	\$	184,185	\$	14,816	\$	150,076	81.48%	\$	124,450	20.59%

Finance-Bannigan May 2022 General Fund Expenditures (92% of year)

						FY 20	21/2	22				
		2021/22		2021/22								% Change
		dopted	Amended		Activity		Year to Date			FY 2020/21		From Prior
Acct. No		Budget	B	Budget		ing May	Actual *		% of Budget	% of Budget Actual		Year
101	General Fund											
1500	Finance											
501110	Salaries-Regular	\$ 466,220	\$	469,790	Ş	34,938	\$	403,157	85.82%	\$	387,011	4.17%
501115	Salaries-Overtime	500		500		-		129	25.80%		133	-3.01%
501120	Salaries-Part Time	42,415		38,575		1,793		34,046	88.26%		43,959	-22.55%
502100	Retirement	112,590		112,860		9,329		107,522	95.27%		97,825	9.91%
502105	Workers Comp Insurance	8,960		8,960		727		8,657	96.62%		-	100.00%
502110	Health/Life Insurance	53,520		53,520		4,107		42,408	79.24%		38,344	10.60%
502111	Medical In-Lieu Pay	4,920		4,920		458		5 <i>,</i> 365	109.04%		2,526	112.39%
502115	Unemployment Insurance	1,935		1,935		-		968	50.03%		2,295	-57.82%
502120	Medicare/FICA	7,120		7,120		453		5,438	76.38%		5,330	2.03%
502130	Other Benefit Charges	4,470		4,470		308		3,565	79.75%		824	332.65%
602110	Office Expense	8,000		8,000		-		2,604	32.55%		4,451	-41.50%
602115	Postage	5,000		5,000		156		3,497	69.94%		2,925	19.56%
602120	Books/Periodicals	415		415		-		112	26.99%		-	100.00%
607100	Membership/Dues	795		795		110		412	51.82%		1,502	-72.57%
607110	Travel/Conference/Meetings	4,200		4,200		541		3,937	93.74%		645	510.39%
607115	Training	1,700		1,700		75		505	29.71%		645	-21.71%
608105	Professional Services	88,035		114,161		1,277		74,656	65.40%		61,456	21.48%
608107	Financial Services	17,600		17,600		1,594		15,067	85.61%		14,245	5.77%
608130	Temporary Help	-		-		-		-	**		35,287	-100.00%
611116	Payment to Other Agencies	-		-		-		939	**		889	5.62%
612105	Vehicle Replacement Charge	1,220		1,220		102		1,118	91.64%		1,132	-1.24%
612115	Liability Insurance Charge	32,350		32,350		-		27,657	85.49%		37,622	-26.49%
701100	Equipment-Office	-		2,000		538		538	26.90%		-	100.00%
702100	Furniture-Office	600		600		-		-	0.00%		-	**
1500	Finance Total	862,565		890,691		56,506		742,297	83.34%		739,046	0.44%

Finance-Bannigan May 2022 General Fund Expenditures (92% of year)

					FY 20)21/22			
Acct. No	. Description	A	2021/22 dopted Budget	FY 2021/22 Amended Budget	Activity During May	Year to Date Actual *	- % of Budget	FY 2020/21 Actual	% Change From Prior Year
1600	Non-Departmental								
602100	Special Dept Expense		3,000	3,000	-	892	29.73%	(3,109)	-128.69%
602110	Office Expense		-	-	-	-	**	2,311	-100.00%
611105	Revenue Sharing-City of Anaheim		40,000	40,000	-	-	0.00%	39,218	-100.00%
611116	Payment to Other Agencies		5,000	5,000	-	-	0.00%	-	**
1600	Non-Departmental Total		48,000	48,000	-	892	1.86%	38,420	-97.68%
	TOTAL FINANCE	\$	910,565	\$ 938,691	\$ 56,506	\$ 743,189	79.17%	\$ 777,466	-4.41%

				FY 20)21/22			
		FY 2021/22	FY 2021/22					% Change
		Adopted	Amended	Activity	Year to Date		FY 2020/21	From Prior
Acct. No	. Description	Budget	Budget	During May	Actual *	% of Budget	Actual	Year
101	General Fund							
1520	Emergency Services							
602140	Materials & Supplies	\$ 5,000	\$ 3,125	\$-	\$ 55	1.76%	\$ 16,704	-99.67%
608100	Contractual Services	-	10,670	-	-	0.00%	-	**
608105	Professional Services	-	52,796	-	46,726	88.50%	-	100.00%
701105	Equipment-General	-	-	-	-	**	176	-100.00%
1520	Emergency Services	5,000	66,591	-	46,781	70.25%	16,880	177.14%
2100	Law Enforcement							
602100	Special Dept Expense	3,000	2,000	126	235	11.75%	1,343	-82.50%
602110	Office Expense	1,500	2,500	-	2,208	88.32%	1,229	79.66%
602145	Gas/Oil/Lube	3,000	3,000	266	993	33.10%	1,045	-4.98%
603125	Vehicle Maintenance	-	-	-	-	**	4,490	-100.00%
604100	Communications	36,030	36,030	8,231	31,804	88.27%	34,775	-8.54%
608100	Contractual Services	18,350	18,350	1,529	16,819	91.66%	17,280	-2.67%
608160	O.C.S.D. Contract	8,629,270	8,174,004	710,583	7,388,295	90.39%	3,167,189	133.28%
612105	Vehicle Replacement Charge	8,700	8,700	725	7,975	91.67%	8,085	-1.36%
702100	Furniture-Office	-	-	-	-	**	108	-100.00%
2100	Law Enforcement Total	8,699,850	8,244,584	721,460	7,448,329	90.34%	3,235,544	130.20%
2200	Fire Protection							
602100	Special Department Expense	40,800	40,800	20,557	41,113	100.77%	39,199	4.88%
608185	O.C.F.A. Contract	3,626,060	3,276,060	-	2,425,428	74.03%	2,668,127	-9.10%
2200	Fire Protection Total	3,666,860	3,316,860	20,557	2,466,541	74.36%	2,707,326	-8.89%
2230	Ambulance Services							
608190	Contractual Ambulance Svcs	2,500	2,500	-	800	32.00%	1,786	-55.21%
2230	Ambulance Services Total	2,500	2,500	-	800	32.00%	1,786	-55.21%
2300	Homeless Prevention							
610230	North SPA Navigation Center Cost Share	-	68,000	-	-	0.00%	-	**
2300	Homeless Total	-	68,000	-	-	0.00%	-	**

				FY 2021/22				
Acct. No	. Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	Activity During May	Year to Date Actual *	% of Budget	FY 2020/21 Actual	% Change From Prior Year
2400	Animal Control Services							
608170	Animal Control Services	191,390	192,390	-	175,959	91.46%	183,015	-3.86%
2400	Animal Control Services Total	191,390	192,390	-	175,959	91.46%	183,015	-3.86%
2500	Public Safety-Other							
501110	Salaries-Regular	58,390	58,390	4,115	51,725	88.59%	62,751	-17.57%
501120	Salaries-Part Time	-	-	-	-	**	4,445	-100.00%
502100	Retirement Charges	11,765	11,765	1,005	11,429	97.14%	15,390	-25.74%
502105	Workers Comp Insurance	945	945	81	932	98.62%	-	100.00%
502110	Health/Life Insurance	705	705	35	367	52.06%	3,754	-90.22%
502111	Medical In-Lieu Pay	2,100	2,100	-	1,138	54.19%	875	30.06%
502115	Unemployment Insurance	105	105	-	56	53.33%	78	-28.21%
502120	Medicare/FICA	785	785	60	698	88.92%	991	-29.57%
502130	Other Benefit Charges	375	375	36	414	110.40%	95	335.79%
602100	Special Department Expense	-	100	-	100	100.00%	-	100.00%
602110	Office Expense	1,200	1,200	-	1,144	95.33%	1,119	2.23%
602115	Postage	250	250	-	1	0.40%	101	-99.01%
602130	Clothing	-	785	-	2,508	319.49%	-	100.00%
602135	Safety Equipment	-	875	-	876	100.11%	-	100.00%
602140	Materials & Supplies	-	65	-	64	98.46%	-	100.00%
607115	Training	700	700	-	41	5.86%	-	100.00%
608100	Contractual Services	4,680	4,680	-	4,678	99.96%	4,678	0.00%
612115	Liability Insurance Charge	28,175	28,175	-	24,087	85.49%	27,884	-13.62%
701100	Equipment -Office	-	4,400	-	-	0.00%	-	**
2500	Public Safety-Other Total	110,175	116,400	5,332	100,258	86.13%	122,161	-17.93%
4300	Parking Control							
501110	Salaries-Regular	142,590	142,590	10,583	123,016	86.27%	118,641	3.69%
502115	Salaries-Overtime	-	35	-	33	94.29%	-	100.00%
501120	Salaries-Part Time	12,350	12,350	730	11,553	93.55%	11,343	1.85%
502100	Retirement	36,055	36,055	3,194	36,983	102.57%	34,677	6.65%

				FY 2021/22				
		FY 2021/22 Adopted	FY 2021/22 Amended	Activity	Year to Date		FY 2020/21	% Change From Prior
Acct. No	. Description	Budget	Budget	During May	Actual *	% of Budget	Actual	Year
4300	Parking Control, Continued			0 1				
502105	Workers Comp Insurance	2,735	2,735	224	2,664	97.40%	-	100.00%
502110	Health/Life Insurance	14,050	14,050	1,128	11,686	83.17%	10,713	9.08%
502111	Medical In-Lieu Pay	4,140	4,140	270	3,458	83.53%	1,713	101.87%
502115	Unemployment Insurance	705	705	-	378	53.62%	526	-28.14%
502120	Medicare/FICA	2,220	2,220	166	1,982	89.28%	1,914	3.55%
502130	Other Benefit Charges	1,445	1,445	93	1,088	75.29%	223	387.89%
602110	Office Expense	6,500	6,500	-	5,313	81.74%	203	2517.24%
602115	Postage	500	500	13	182	36.40%	147	23.81%
602130	Clothing	4,500	4,500	-	2,771	61.58%	-	100.00%
604100	Communications	1,000	1,000	55	474	47.40%	765	-38.04%
608105	Professional Services	15,000	30,000	2,308	25,848	86.16%	22,331	15.75%
612105	Vehicle Replacement Charge	7,100	7,100	592	6,508	91.66%	3,295	97.51%
4300	Parking Control Total	250,890	265,925	19,356	233,937	87.97%	206,491	13.29%
6200	Code Enforcement							
501110	Salaries-Regular	330,660	330,660	24,527	283,664	85.79%	256,853	10.44%
502115	Salaries-Overtime	-	15	-	14	93.33%	-	100.00%
501120	Salaries-Part Time	12,350	12,350	730	11,553	93.55%	10,959	5.42%
502100	Retirement	82,925	82,925	6,918	79,864	96.31%	70,976	12.52%
502105	Workers Comp Insurance	6,050	6,050	500	5,845	96.61%	-	100.00%
502110	Health/Life Insurance	40,430	40,430	3,571	37,171	91.94%	31,043	19.74%
502111	Medical In-Lieu Pay	4,560	4,560	130	3,055	67.00%	1,888	61.81%
502115	Unemployment Insurance	1,290	1,290	-	692	53.64%	963	-28.14%
502120	Medicare/FICA	4,835	4,835	359	4,237	87.63%	3,856	9.88%
502130	Other Benefit Charges	3,010	3,010	216	2,502	83.12%	286	774.83%
602110	Office Expense	1,500	1,500	75	792	52.80%	332	138.55%
602115	Postage	1,000	1,000	8	524	52.40%	582	-9.97%
602160	Code Enforcement Equipment	8,000	8,000	-	3,074	38.43%	-	100.00%
603105	Equipment Maintenance	1,000	-	-	-	**	-	**

				FY 2021/22				
Acct. No	. Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	Activity During May	Year to Date Actual *	% of Budget	FY 2020/21 Actual	% Change From Prior Year
6200	Code Enforcement, Continued		-					
604100	Communications	800	-	-	-	**	624	-100.00%
607100	Membership/Dues	800	800	-	380	47.50%	475	-20.00%
607105	Mileage Reimbursement	100	-	-	-	**	-	**
607110	Travel/Conference/Meetings	1,500	-	-	-	**	-	**
607115	Training	1,000	-	99	349	**	109	220.18%
608100	Contractual Services	4,000	4,000	315	3,150	78.75%	3,150	0.00%
608105	Professional Services	5,000	5,000	1,255	4,574	91.48%	3,895	17.43%
608180	Prosecution/Code Enforcement	-	-	-	-	**	27,592	-100.00%
612105	Vehicle Replacement Charge	9,060	9,060	755	8,305	91.67%	5,115	62.37%
6200	Code Enforcement Total	519,870	515,485	39,458	449,745	87.25%	418,698	7.42%
101	GENERAL FUND TOTAL	\$ 13,446,535	\$ 12,788,735	\$ 806,163	\$ 10,922,350	85.41%	\$ 6,891,901	58.48%
102	General Fund (Transactions & Use Tax)							
2100	Law Enforcement							
608160	O.C.S.D. Contract	3,498,000	3,847,960	308,195	3,667,104	95.30%	7,040,931	-47.92%
2100	Law Enforcement Total	3,498,000	3,847,960	308,195	3,667,104	95.30%	7,040,931	-47.92%
2200	Fire Protection							
608185	O.C.F.A. Contract	1,500,000	1,857,500	-	1,424,733	76.70%	2,240,932	-36.42%
2200	Fire Protection Total	1,500,000	1,857,500	-	1,424,733	76.70%	2,240,932	-36.42%
102	TRANSACTIONS AND USE TAX TOTAL	\$ 4,998,000	\$ 5,705,460	\$ 308,195	\$ 5,091,837	89.24%	\$ 9,281,863	-45.14%
	TOTAL PUBLIC SAFETY	\$ 18,444,535	\$ 18,494,195	\$ 1,114,358	\$ 16,014,187	86.59%	\$ 16,173,764	-0.99%

		FY 2021/22											
		F١	(2021/22		FY 2021/22					-			% Change
			Adopted		Amended		Activity	Ye	ear to Date		FY	2020/21	From Prior
Acct. No.	Description		Budget		Budget	Dı	iring May		Actual *	% of Budget		Actual	Year
101	General Fund												
3000	Public Works Administration												
501110	Salaries-Regular	\$	318,785	\$	309,526	\$	24,145	\$	251,869	81.37%	\$	257,521	-2.19%
501120	Salaries-Part Time		16,710		16,710		-		12,088	72.34%		12,495	-3.26%
502100	Retirement Charges		68,410		68,654		5,833		60,881	88.68%		57,670	5.57%
502105	Workers Comp Insurance		5,820		6,037		478		5,226	86.57%		-	100.00%
502110	Health/Life Insurance		50,580		42,270		2,531		24,993	59.13%		35,236	-29.07%
502111	Medical In-Lieu Pay		600		5,575		500		4,900	87.89%		652	651.53%
502115	Unemployment Insurance		1,200		1,200		-		793	66.08%		865	-8.32%
502120	Medicare/FICA		4,575		4,307		349		3,824	88.79%		3,876	-1.34%
502130	Other Benefit Charges		2,680		2,594		212		2,222	85.66%		309	619.09%
607110	Travel/Conference/Meetings		-		1,000		193		745	74.50%		-	100.00%
608130	Temporary Help		-		16,480		-		16,480	100.00%		-	100.00%
612115	Liability Insurance Charge		38,215		38,215		-		32,671	85.49%		45,926	-28.86%
3000	Public Works Administration Total		507,575		512,568		34,241		416,692	81.29%		414,550	0.52%
3100	Engineering												
501110	Salaries-Regular		39,040		42,670		3,555		33,751	79.10%		46,791	-27.87%
501115	Salaries-Overtime		-		-		-		-	**		1,029	-100.00%
502100	Retirement		8,525		10,740		829		7,288	67.86%		10,621	-31.38%
502105	Workers Comp Insurance		715		965		70		668	69.22%		-	100.00%
502110	Health/Life Insurance		8,920		9,730		508		3,672	37.74%		10,260	-64.21%
502115	Unemployment Insurance		135		195		-		161	82.56%		146	10.27%
502120	Medicare/FICA		565		610		51		484	79.34%		651	-25.65%
502130	Other Benefit Charges		360		420		31		297	70.71%		23	1191.30%
602110	Office Expense		2,100		2,100		-		76	3.62%		-	100.00%
602115	Postage		-		-		1		17	**		385	-95.58%
602120	Books/Periodicals		-		-		-		108	**		-	100.00%
602140	Materials & Supplies		2,500		2,500		96		731	29.24%		281	160.14%

				21/22				
		FY 2021/22	FY 2021/22			-		% Change
		Adopted	Amended	Activity	Year to Date		FY 2020/21	From Prior
Acct. No.	Description	Budget	Budget	During May	Actual *	% of Budget	Actual	Year
3100	Engineering, Continued							
607100	Membership/Dues	1,850	1,850	-	900	48.65%	853	5.51%
607110	Travel/Conference/Meetings	1,300	1,300	45	156	12.00%	-	100.00%
607115	Training	1,000	1,000	-	-	0.00%	-	**
608105	Professional Services	-	20,000	-	-	**	3,026	-100.00%
608110	Engineering Services	44,400	58,560	-	15,987	27.30%	28,494	-43.89%
608120	Plan Checking Services	33,300	30,700	267	2,389	7.78%	12,855	-81.42%
608135	Microfilming	-	2,240	-	-	0.00%	-	**
612105	Vehicle Replacement Charge	680	680	57	623	91.62%	633	-1.58%
3100	Engineering Total	145,390	186,260	5,510	67,308	36.14%	116,048	-42.00%
3200	Public Facilities							
501110	Salaries-Regular	21,950	21,950	4,506	52,854	240.79%	23,662	123.37%
501115	Salaries-Overtime	300	300	17	1,342	447.33%	305	340.00%
502100	Retirement	5,185	5,185	1,050	12,333	237.86%	5,184	137.91%
502105	Workers Comp Insurance	425	425	89	1,047	246.35%	-	100.00%
502110	Health/Life Insurance	4,820	4,820	611	6,922	143.61%	3,813	81.54%
502115	Unemployment Insurance	150	150	-	228	152.00%	111	105.41%
502120	Medicare/FICA	305	305	66	785	257.38%	346	126.88%
502130	Other Benefit Charges	200	200	40	465	232.50%	12	3775.00%
602100	Special Dept Expense	7,885	7,885	-	1,131	14.34%	3,104	-63.56%
602110	Office Expense	2,100	2,100	-	-	0.00%	103	-100.00%
602125	Small Tools	-	-	492	492	**	-	100.00%
602130	Clothing	3,500	3,500	(58)	1,513	43.23%	2,919	-48.17%
602135	Safety Equipment	500	500	-	107	21.40%	563	-80.99%
602140	Materials & Supplies	8,000	8,000	193	3,311	41.39%	4,162	-20.45%
603110	Building Maintenance	123,240	123,240	9,560	68,776	55.81%	64,700	6.30%
604100	Communications	35,000	35,000	517	4,968	14.19%	4,330	14.73%
604105	Utilities	140,000	140,000	10,174	130,898	93.50%	119,203	9.81%
608100	Contractual Services	65,000	90,070	5,405	61,149	67.89%	47,676	28.26%

				21/22				
		FY 2021/22	FY 2021/22			_		% Change
		Adopted	Amended	Activity	Year to Date		FY 2020/21	From Prior
Acct. No.	Description	Budget	Budget	During May	Actual *	% of Budget	Actual	Year
3200	Public Facilities, Continued							
611110	O.C. Sanitation District User Fee	14,120	14,120	-	13,985	99.04%	13,822	1.18%
612105	Vehicle Replacement Charge	3,660	3,660	305	3,355	91.67%	3,401	-1.35%
3200	Public Facilities Total	436,340	461,410	32,967	365,661	79.25%	297,416	22.95%
3300	Crossing Guard							
608175	Crossing Guard Services	43,165	43,165	3,832	34,513	79.96%	8,894	288.05%
3300	Crossing Guard Total	43,165	43,165	3,832	34,513	79.96%	8,894	288.05%
3400	Parks Maintenance							
501110	Salaries-Regular	75,595	75,595	6,342	61,700	81.62%	54,174	13.89%
501115	Salaries-Overtime	2,500	2,500	89	2,842	113.68%	2,300	23.57%
502100	Retirement	15,705	15,705	1,474	14,343	91.33%	12,223	17.34%
502105	Workers Comp Insurance	1,320	1,320	126	1,222	92.58%	-	100.00%
502110	Health/Life Insurance	11,420	11,420	1,072	9,841	86.17%	7,751	26.96%
502111	Medical In-Lieu Pay	840	840	70	752	89.52%	350	114.86%
502115	Unemployment Insurance	405	405	-	231	57.04%	270	-14.44%
502120	Medicare/Fica	1,060	1,060	94	947	89.34%	826	14.65%
502130	Other Benefit Charges	680	680	56	543	79.85%	27	1911.11%
602100	Special Dept Expense	5,000	5,000	1,446	2,206	44.12%	2,913	-24.27%
603105	Equipment Maintenance	15,000	15,000	320	9,169	61.13%	8,860	3.49%
604105	Utilities	176,000	176,000	14,890	142,071	80.72%	133,039	6.79%
605100	Land Lease	3,000	20,500	-	5,834	28.46%	5,161	13.04%
608100	Contractual Services	99,700	122,460	6,125	74,232	60.62%	73,693	0.73%
612105	Vehicle Replacement Charge	4,455	4,455	371	4,084	91.67%	4,139	-1.33%
3400	Parks Maintenance Total	412,680	452,940	32,475	330,017	72.86%	305,726	7.95%
3500	Street Maintenance							
501110	Salaries-Regular	106,230	106,230	6,213	88,412	83.23%	90,173	-1.95%
501115	Salaries-Overtime	4,000	4,000	586	4,112	102.80%	2,922	40.73%
502100	Retirement	23,180	23,180	1,446	20,478	88.34%	20,173	1.51%
502105	Workers Comp Insurance	1,930	1,930	123	1,751	90.73%	-	100.00%

				FY 20	21/22			
		FY 2021/22	FY 2021/22			-		% Change
		Adopted	Amended	Activity	Year to Date		FY 2020/21	From Prior
Acct. No.	Description	Budget	Budget	During May	Actual *	% of Budget	Actual	Year
3500	Street Maintenance, Continued							
502110	Health/Life Insurance	16,000	16,000	1,177	14,426	90.16%	11,975	20.47%
502111	Medical In-Lieu Pay	2,310	2,310	193	2,069	89.57%	963	114.85%
502115	Unemployment Insurance	615	615	-	391	63.58%	441	-11.34%
502120	Medicare/FICA	1,515	1,515	101	1,371	90.50%	1,366	0.37%
502130	Other Benefit Charges	970	970	55	778	80.21%	45	1628.89%
602100	Special Dept Expense	3,000	3,000	-	-	0.00%	804	-100.00%
602125	Small Tools	4,000	4,000	21	569	14.23%	921	-38.22%
602140	Materials & Supplies	65,000	45,000	5,176	29,184	64.85%	43,152	-32.37%
603105	Equipment Maintenance	2,000	2,000	-	1,161	58.05%	-	100.00%
608100	Contractual Services	190,000	161,000	16,147	153,594	95.40%	175,835	-12.65%
612105	Vehicle Replacement Charge	18,230	18,230	1,519	16,711	91.67%	9,057	84.51%
710190	Pavement Maintenance	60,000	-	2,139	5,939	**	-	100.00%
3500	Street Maintenance Total	498,980	389,980	34,896	340,946	87.43%	357,827	-4.72%
3600	Storm Drain Maintenance							
608155	Storm Water Monitor Program	115,860	115,860	4,479	83,676	72.22%	86,373	-3.12%
3600	Storm Drain Maintenance Total	115,860	115,860	4,479	83,676	72.22%	86,373	-3.12%
6300	Graffiti Abatement							
501110	Salaries-Regular	38,570	38,570	1,565	10,219	26.49%	38,882	-73.72%
501115	Salaries-Overtime	8,000	8,000	292	2,312	28.90%	5,532	-58.21%
502100	Retirement Charges	8,935	8,935	361	2,354	26.35%	8,750	-73.10%
502105	Workers Comp Insurance	735	735	31	202	27.48%	-	100.00%
502110	Health/Life Insurance	8,215	8,215	343	2,368	28.83%	6,783	-65.09%
502115	Unemployment Insurance	255	255	-	57	22.35%	214	-73.36%
502120	Medicare/FICA	540	540	27	182	33.70%	642	-71.65%
502130	Other Benefit Charges	350	350	14	90	25.71%	20	350.00%
602140	Materials & Supplies	15,000	20,000	1,648	14,723	73.62%	11,076	32.93%
603105	Equipment Maintenance	7,500	7,500	-	1,001	13.35%	916	9.28%

					FY 2021/22						
Acct. No.	Description	Y 2021/22 Adopted Budget	Ar	2021/22 nended Budget		Activity Iring May	Ye	ear to Date Actual *	- % of Budget	FY 2020/21 Actual	% Change From Prior Year
6300	Graffiti Abatement, Continued										
612105	Vehicle Replacement Charge	13,800		13,800		1,150		12,650	91.67%	12,820	-1.33%
6300	Graffiti Abatement Total	101,900		106,900		5,431		46,158	43.18%	85,635	-46.10%
	TOTAL PUBLIC WORKS	\$ 2,261,890	\$	2,269,083	\$	153,831	\$	1,684,971	74.26%	\$ 1,672,469	0.75%

Community Development-Lilley May 2022 General Fund Expenditures (92% of year)

						FY 2021/22						
			2021/22		2021/22						_	% Change
			dopted		nended		Activity		r to Date	% of	FY 2020/21	From Prior
Acct. No	•		Budget		Budget	Dı	uring May	-	Actual *	Budget	Actual	Year
101	General Fund											
4000	Community Development Administration											
501110	Salaries-Regular	\$	177,760	\$	177,760	Ş	12,732	Ş	146,938	82.66%	\$ 68,427	114.74%
501115	Salaries-Overtime		-		-		-		337	**	85	296.47%
502100	Retirement Charges		52,005		52,005		3,062		35,048	67.39%	17,726	97.72%
502105	Workers Comp Insurance		4,280		4,280		252		2,909	67.97%	-	100.00%
502110	Health/Life Insurance		17,810		17,810		974		11,177	62.76%	7,436	50.31%
502115	Unemployment Insurance		345		345		-		185	53.62%	261	-29.12%
502120	Medicare/FICA		2,315		2,315		179		2,087	90.15%	960	117.40%
502130	Other Benefit Charges		1,145		1,145		112		1,293	112.93%	34	3702.94%
602110	Office Expense		1,000		1,000		-		1,020	102.00%	925	10.27%
602120	Books/Periodicals		1,200		1,200		-		178	14.83%	454	-60.79%
607100	Membership/Dues		1,600		1,600		157		1,126	70.38%	-	100.00%
607110	Travel/Conference/Meetings		-		-		-		22	**	-	100.00%
607115	Training		1,200		1,200		-		289	24.08%	-	100.00%
612115	Liability Insurance Charge		52,965		52,965		-		45,281	85.49%	38,261	18.35%
702100	Office Furniture		-		-		-		-	**	234	-100.00%
4000	Community Development Administration Total		313,625		313,625		17,468		247,890	79.04%	134,803	83.89%
4100	Planning											
501110	Salaries-Regular		207,355		236,220		8,731		167,997	71.12%	219,731	-23.54%
501115	Salaries-Overtime		1,200		1,200		20		1,046	87.17%	1,193	-12.32%
501125	Salaries-Appointed		9,000		9,000		554		8,099	89.99%	7,079	14.41%
502100	Retirement		65,640		72,870		2,041		38,492	52.82%	48,835	-21.18%
502105	Workers Comp Insurance		5,655		6,315		173		3,326	52.67%	-	100.00%
502110	Health/Life Insurance		29,995		33,190		1,361		18,923	57.01%	26,330	-28.13%
502111	Medical In-Lieu Pay		-		-		100		100	**	-	100.00%
502115	Unemployment Insurance		900		1,050		70		419	39.90%	1,128	-62.85%
502120	Medicare/FICA		3,140		3,545		136		2,566	72.38%	3,245	-20.92%
502130	Other Benefit Charges		2,095		2,415		77		1,478	61.20%	110	1243.64%
			_,		_,				_, 3		-10	

* = Actual data is reported through May.

Community Development-Lilley May 2022 General Fund Expenditures (92% of year)

				FY 202	21/22			
Acct. No	. Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	Activity During May	Year to Date Actual *	% of Budget	FY 2020/21 Actual	% Change From Prior Year
4100	Planning, Continued							
602110	Office Expense	-	-	-	49	**	(577)	
602115	Postage	750	750	(107)	208	27.73%	372	-44.09%
602120	Books/Periodicals	-	-	-	-	**	353	-100.00%
602140	Materials & Supplies	1,000	1,000	50	50	5.00%	-	100.00%
607100	Membership/Dues	2,500	2,500	-	721	28.84%	595	21.18%
607110	Travel/Conference/Meetings	8,200	8,200	302	447	5.45%	655	-31.76%
607115	Training	1,550	1,550	-	-	0.00%	-	**
608100	Contractual Services	4,000	4,000	-	1,706	42.65%	350	387.43%
608105	Professional Services	-	261,087	-	152,314	58.34%	114,999	32.45%
608135	Microfilming	1,000	1,000	-	-	0.00%	-	**
612105	Vehicle Replacement Charge	610	610	51	559	91.64%	564	-0.89%
4100	Planning Total	344,590	646,502	13,559	398,500	61.64%	424,962	-6.23%
4200	Building Regulation							
501110	Salaries-Regular	50,370	52,900	4,262	45,297	85.63%	48,219	-6.06%
502100	Retirement	14,085	14,310	996	10,585	73.97%	10,564	0.20%
502105	Workers Comp Insurance	1,130	1,130	84	897	79.38%	-	100.00%
502110	Health/Life Insurance	9,760	10,175	781	7,968	78.31%	6,752	18.01%
502111	Medical In-Lieu Pay	-	-	30	331	**	-	100.00%
502115	Unemployment Insurance	300	300	-	265	88.33%	274	-3.28%
502120	Medicare/FICA	730	760	62	662	87.11%	681	-2.79%
502130	Other Benefit Charges	480	480	38	399	83.13%	24	1562.50%
602110	Office Expense	200	200	-	83	41.50%	114	-27.19%
602115	Postage	700	700	-	14	2.00%	104	-86.54%
602120	Books/Periodicals	500	500	-	-	0.00%	-	**
607100	Membership/Dues	250	250	-	-	0.00%	-	**
607110	Travel/Conference/Meetings	500	500	-	-	0.00%	-	**
607115	Training	1,000	1,000	-	-	0.00%	350	-100.00%
608115	Inspection Services	700,000	700,000	-	274,926	39.28%	557,682	-50.70%

Community Development-Lilley May 2022 General Fund Expenditures (92% of year)

				FY 20	21/22			
Acct. No	Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	Activity During May	Year to Date Actual *	% of Budget	FY 2020/21 Actual	% Change From Prior Year
4200	Building Regulation, Continued							
608130	Temporary Help	-	-	-	-	**	7,722	-100.00%
608135	Microfilming	2,000	2,000	-	-	0.00%	-	**
611116	Payment to Other Agencies	2,250	2,250	-	1,771	78.71%	2,739	-35.34%
4200	Building Regulation Total	784,255	787,455	6,253	343,198	43.58%	635,225	-45.97%
4400	Business Relations							
607100	Membership/Dues	2,000	2,000	-	570	28.50%	-	100.00%
607115	Training	2,500	2,500	-	-	0.00%	-	**
608100	Contractual Services	2,250	2,250	-	-	0.00%	17,000	-100.00%
608105	Professional Services	15,000	15,000	-	-	0.00%	-	**
608145	Information Technology	3,750	3,750	-	-	0.00%	450	-100.00%
609100	Special Events	12,300	12,300	-	-	0.00%	-	**
610210	Business Relations Programs	-	-	-	-	**	19	-100.00%
4400	Business Relations	37,800	37,800	-	570	1.51%	17,469	-96.74%
101	GENERAL FUND TOTAL	\$ 1,480,270	\$ 1,785,382	\$ 37,280	\$ 990,158	55.46%	\$ 1,212,459	-18.33%
102	General Fund (Transactions & Use Tax)							
4100	Planning							
608105	Professional Services	-	5,310	-	5,310	100.00%	19,063	-72.14%
102	TRANSACTIONS AND USE TAX TOTAL	\$ -	\$ 5,310	\$-	\$ 5,310	100.00%	\$ 19,063	-72.14%
	TOTAL COMMUNITY DEVELOPMENT	\$ 1,480,270	\$ 1,790,692	\$ 37,280	\$ 995,468	55.59%	\$ 1,231,522	-19.17%

						FY 2021/22			2			
		FY	2021/22	FY	2021/22							% Change
		Α	dopted	Α	mended	A	Activity	Yea	r to Date		FY 2020/21	From Prior
Acct. No	. Description		Budget		Budget	Du	ring May	Α	ctual *	% of Budget	Actual	Year
101	General Fund											
5000	Public Information Office											
501110	Salaries-Regular	\$	82,975	\$	76,410	\$,	\$	51,640	67.58%	\$-	100.00%
502100	Retirement Charges		18,765		18,055		444		11,959	66.24%	-	100.00%
502105	Workers Comp Insurance		1,575		1,575		38		1,022	64.89%	-	100.00%
502110	Health/Life Insurance		12,445		11,225		211		7,199	64.13%	-	100.00%
502111	Medical In-Lieu Pay		-		-		10		10	**	-	100.00%
502115	Unemployment Insurance		375		375		-		174	46.40%	-	100.00%
502120	Medicare/FICA		1,190		1,070		28		749	70.00%	-	100.00%
502130	Other Benefit Charges		775		690		17		454	65.80%	-	100.00%
602113	Social Media		2,500		2,500		104		1,628	65.12%	1,338	21.67%
607100	Membership/Dues		-		250		-		252	100.80%	-	100.00%
608105	Professional Services		-		10,000		375		1,125	11.25%	-	100.00%
5000	Public Information Office		120,600		122,150		3,125		76,212	62.39%	1,338	5595.96%
5100	Community Services Administration											
501110	Salaries-Regular		279,875		283,185		22,181		238,541	84.24%	327,313	-27.12%
501115	Salaries-Overtime		-		-		-		57	**	427	-86.65%
501120	Salaries-Part Time		1,840		1,840		133		2,561	139.18%	44,504	-94.25%
502100	Retirement		65,905		66,180		5,774		62,251	94.06%	81,251	-23.38%
502105	Workers Comp Insurance		4,940		4,940		442		4,774	96.64%	-	100.00%
502110	Health/Life Insurance		29,000		29,195		2,359		24,379	83.50%	38,012	-35.86%
502111	Medical In-Lieu Pay		6,000		6,000		500		5,625	93.75%	3,750	50.00%
502115	Unemployment Insurance		900		900		-		456	50.67%	1,769	-74.22%
502120	Medicare/FICA		3,890		3,970		314		3,410	85.89%	5,318	-35.88%
502130	Other Benefit Charges		2,245		2,285		195		2,100	91.90%	805	160.87%
602100	Special Dept Expense		18,950		87,550		984		77,737	88.79%	3,911	1887.65%
602110	Office Expense		3,185		3,185		210		2,259	70.93%	1,110	103.51%
602115	Postage		500		500		5.000		380	76.00%	6,274	-93.94%
603110	Building Maintenance		10,485		7,785		450		4,878	62.66%	450	984.00%
	-											

				FY 2021/22				
		FY 2021/22	FY 2021/22			-		% Change
		Adopted	Amended	Activity	Year to Date		FY 2020/21	From Prior
Acct. No		Budget	Budget	During May	Actual *	% of Budget	Actual	Year
5100	Community Services Administration, Continued							
607100	Membership/Dues	1,160	910	-	892	98.02%	145	515.17%
607115	Training	1,500	900	-	295	32.78%	235	25.53%
608100	Contractual Services	-	-	-	-	**	22	-100.00%
609100	Special Events	11,500	16,700	306	12,282	73.54%	7,722	59.05%
609125	Employee/Volunteer Recognition	-	-	-	-	**	223	-100.00%
612105	Vehicle Replacement Charge	7,845	7,845	654	7,191	91.66%	6,233	15.37%
612115	Liability Insurance Charge	59,295	59,295	-	50,693	85.49%	53,636	-5.49%
701105	Equipment-General	-	-	-	-	**	2,346	-100.00%
5100	Community Services Administration Total	509,015	583,165	34,507	500,761	85.87%	585,456	-14.47%
5200	Community Center Operations							
501110	Salaries-Regular	34,750	34,750	1,983	23,278	66.99%	-	100.00%
501115	Salaries-Overtime	-	-	-	259	**	-	100.00%
501120	Salaries-Part Time	92,150	92,150	2,662	27,464	29.80%	-	100.00%
502100	Retirement	14,905	14,905	627	6,199	41.59%	-	100.00%
502105	Workers Comp Insurance	2,260	2,260	92	1,005	44.47%	-	100.00%
502110	Health/Life Insurance	6,130	6,130	320	3,529	57.57%	-	100.00%
502111	Medical In-Lieu Pay	2,700	2,700	250	2,625	97.22%	-	100.00%
502115	Unemployment Insurance	1,500	1,500	9	355	23.67%	-	100.00%
502120	Medicare/FICA	1,855	1,855	71	777	41.89%	-	100.00%
502130	Other Benefit Charges	1,370	1,370	19	219	15.99%	-	100.00%
602100	Special Dept Expense	4,820	5,170	173	3,582	69.28%	485	638.56%
602110	Office Expense	1,000	1,000	129	580	58.00%	351	65.24%
603110	Building Maintenance	6,695	6,345	871	5,032	79.31%	3,231	55.74%
612105	Vehicle Replacement Charge	395	395	33	362	91.65%	367	-1.36%
5200	Community Center Operations	170,530	170,530	7,239	75,266	44.14%	4,434	1597.47%
5300	Park Operations							
501110	Salaries-Regular	76,300	76,300	7,996	64,238	84.19%	53,986	18.99%
501115	Salaries-Overtime	-	-	-	2,141	**	494	333.40%

				FY 2021/22		_		
		FY 2021/22	FY 2021/22			-		% Change
		Adopted	Amended	Activity	Year to Date		FY 2020/21	From Prior
Acct. No	. Description	Budget	Budget	During May	Actual *	% of Budget	Actual	Year
5300	Park Operations, Continued							
501120	Salaries-Part Time	102,715	102,715	10,775	102,233	99.53%	78,033	31.01%
502100	Retirement	15,310	15,310	1,666	14,810	96.73%	12,267	20.73%
502105	Workers Comp Insurance	3,540	3,540	372	3,296	93.11%	-	100.00%
502110	Health/Life Insurance	11,275	11,275	823	8,538	75.73%	7,105	20.17%
502111	Medical In-Lieu Pay	2,000	2,000	100	1,250	62.50%	688	81.69%
502115	Unemployment Insurance	2,025	2,025	244	2,029	100.20%	1,829	10.93%
502120	Medicare/FICA	2,545	2,545	273	2,466	96.90%	1,942	26.98%
502130	Other Benefit Charges	2,260	2,260	76	616	27.26%	1,151	-46.48%
602100	Special Dept Expense	5,500	5,500	50	2,996	54.47%	906	230.68%
602110	Office Expense	1,000	1,000	227	445	44.50%	416	6.97%
5300	Park Operations	224,470	224,470	22,602	205,058	91.35%	158,817	29.12%
5400	Senior Citizens Programs							
501110	Salaries-Regular	18,040	18,040	1,214	15,110	83.76%	7,076	113.54%
501115	Salaries-Overtime	-	-	-	74	**	-	100.00%
501120	Salaries-Part Time	31,995	31,995	1,149	19,379	60.57%	28,131	-31.11%
502100	Retirement	3,470	3,470	284	3,531	101.76%	1,607	119.73%
502105	Workers Comp Insurance	880	880	47	683	77.61%	-	100.00%
502110	Health/Life Insurance	2,890	2,890	196	2,232	77.23%	1,061	110.37%
502111	Medical In-Lieu Pay	1,050	1,050	100	1,100	104.76%	500	120.00%
502115	Unemployment Insurance	600	600	9	204	34.00%	438	-53.42%
502120	Medicare/FICA	725	725	36	517	71.31%	524	-1.34%
502130	Other Benefit Charges	665	665	11	142	21.35%	409	-65.28%
609200	Senior Citizen Program	1,200	1,500	96	813	54.20%	746	8.98%
5400	Senior Citizens Programs	61,515	61,815	3,142	43,785	70.83%	40,492	8.13%
5500	Recreation Programs							
602115	Postage	9,000	9,000	-	9,389	104.32%	-	100.00%
602150	Recreation Brochure Mailing	23,100	23,100	6,390	25,068	108.52%	10,691	134.48%

				FY 20	021/22			
Acct. No.	. Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	Activity During May	Year to Date Actual *	% of Budget	FY 2020/21 Actual	% Change From Prior Year
5500	Recreation Programs, Continued							
608150	Contractual Recreation Program	16,800	31,000	10,599	26,438	85.28%	2,397	1002.96%
5500	Recreation Programs	48,900	63,100	16,989	60,895	96.51%	13,088	365.27%
	TOTAL COMMUNITY SERVICES	\$ 1,135,030	\$ 1,225,230	\$ 87,604	\$ 961,977	78.51%	\$ 803,625	19.70%

Transfers to Other Funds-Bannigan May 2022 General Fund Expenditures (92% of year)

					FY 2021/22							
Acct. No	Description	A	2021/22 dopted Budget	Y 2021/22 Amended Budget		Activity uring May	-	ear to Date Actual *	% of Budget	F	Y 2020/21 Actual	% Change From Prior Year
101	General Fund											
1600	Non-Departmental											
800263	Transfer to Liability/Risk Mgmt. Fund	\$	-	\$ 131,330	\$	-	\$	121,530	92.54%	\$	-	100.00%
800250	Transfer to FACT Grant		17,100	17,100		-		10,379	60.70%		15,354	-32.40%
800251	Transfer to Senior Transportation Fund		10,565	10,565		813		8,268	78.26%		4,223	95.78%
800280	Transfer to SCP Maintenance Fund		41,140	57 <i>,</i> 540		18,462		52,745	91.67%		54,544	-3.30%
800305	Transfer to Capital Projects Fund		-	104,000		-		-	0.00%		-	**
	TOTAL TRANSFERS OUT	\$	68,805	\$ 320,535	\$	19,275	\$	192,922	60.19%	\$	74,121	160.28%

ATTACHMENT C Click here to return to the agenda.

General Fund - Fund Balance Status

	General Fund (101)	Measure GG Transaction & Use Tax Fund (102)	Total
Reserves as of June 30, 2021 (per City Reserve Policy):			
Capital Improvement (A) Economic Uncertainty (B) Emergency Disaster Continuity (C) Equipment and Maintenance (A) Technology Equipment (A)	\$ 5,000,000 5,217,000 2,609,000 150,000 150,000		\$ 5,000,000 5,217,000 2,609,000 150,000 150,000
Subtotal	13,126,000	-	13,126,000
Other Fund Balance Commitments: Developer Contributions from Public Benefit/Public Facilities Fees Developer Contributions from Neighborhood Preservation Fees	1,147,796		1,147,796 54,000
Subtotal	1,201,796	-	1,201,796
Available Fund Balance (unreserved) Total Discretionary Fund Balance as of June 30, 2021	7,064,280 21,392,076	369,100 369,100	7,433,380 21,761,176
Estimated increase (decrease) of fund balance during Fiscal Year 2021-22	2,226,752	(369,100)	1,857,652
Total Discretionary Fund Balance as of June 30, 2022	\$ 23,618,828	\$-	\$ 23,618,828

Notes:

(A) - Flat amounts per Reserve Policy adopted on June 22, 2021 (City Resolution No. 2021-23).

(B) - Amount is equal to 20% of Fiscal Year 2021/22 operating expenditures budgeted in General Fund per Reserve Policy adopted on June 22, 2021 (City Resolution No. 2021-23).

(C) - Amount is equal to 10% of Fiscal Year 2021/22 operating expenditures budgeted in General Fund per Reserve Policy adopted on June 22, 2021 (City Resolution No. 2021-23).

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HOUSING AUTHORITY FUND (#285) May 2022 Revenues and Expenditures (92% of year)

					FY 2021/22							
Account No.	Description	А	2021/22 dopted Budget	FY 2021/22 Amended Budget		ctivity ring May	Y	ear to Date Actual *	% of Budget	F	Y 2020/21 Actual *	% Change From Prior Year
REVENUE	S											
435100	Interest	\$	150,000	\$ 50,000	\$	-	\$	26,014	52.03%	\$	70,948	-63.33%
435110	Unrealized Gains/Losses		-	-		26,700		(134,898)	**		(54,271)	148.56%
436140	Tina Way/Pacific Ave. Property Rent		500,000	500,000		4,134		400,956	80.19%		426,675	-6.03%
437135	Expense Reimbursement		2,000	2,000		-		2,000	100.00%		1,171	70.79%
437145	Sale Of Assets		-	682,000		-		831,902	121.98%		210,100	295.96%
TOTAL RE	VENUES	\$	652,000	\$ 1,234,000	\$	30,834	\$	1,125,974	91.25%	\$	654,623	72.00%
ESTIMATE	ED EXPENDITURES AND OTHER USES											
Salaries a	nd Benefits											
501110	Salaries-Regular		259,540	143,180		12,668		117,785	82.26%		171,769	-31.43%
501115	Salaries-Overtime		5,000	-		-		407	* *		445	-8.54%
501120	Salaries-Part-Time		2,230	2,020		94		1,791	88.66%		1,977	-9.41%
502100	Retirement		71,340	46,215		2,919		30,081	65.09%		39,608	-24.05%
502105	Workers' Compensation		4,500	2,390		237		2,368	99.08%		-	100.00%
502110	Health/Life Insurance		36,455	16,770		1,047		11,962	71.33%		19,676	-39.21%
502111	Medical in Lieu		480	480		43		560	116.67%		300	86.67%
502115	Unemployment Insurance		1,035	435		-		204	46.90%		1,156	-82.35%
502120	Medicare/FICA		3,675	1,985		175		1,630	82.12%		2,423	-32.73%
502130	Other Benefits		2,205	1,125		112		1,037	92.18%		115	801.74%
608130	Temporary Help		-	-		-		-	**		1,851	-100.00%
Total-Sala	aries and Benefits		386,460	214,600		17,295		167,825	78.20%		239,320	-29.87%
Maintena	ince and Operations											
602100	Special Department Expense		-	-		-		-	* *		3,961	-100.00%
602110	Office Expense		1,000	1,000		(22)		125	12.50%		-	100.00%
602115	Postage		500	500		-		14	2.80%		208	-93.27%
602140	Materials and Supplies		5,000	5,000		46		863	17.26%		-	100.00%
602145	Gas/Oil/Lube		-	-		-		20	**		-	100.00%
603120	Minor Repairs		15,000	15,000		-		-	0.00%		10,514	-100.00%

HOUSING AUTHORITY FUND (#285) May 2022 Revenues and Expenditures (92% of year)

			FY 2021/22				
Account No. Description	FY 2021/22 Adopted Budget	FY 2021/22 Amended Budget	Activity During May	Year to Date Actual *	% of Budget	FY 2020/21 Actual *	% Change From Prior Year
Maintenance and Operations , Continued							
604105 Utilities	50,000	50,000	345	40,323	80.65%	50,588	-20.29%
607100 Membership Dues	5,300	5,300	-	-	0.00%	4,630	-100.00%
607110 Travel/Conference/Meetings	1,000	1,000	118	118	11.80%	-	100.00%
607115 Training	2,500	2,500	652	652	26.08%	-	100.00%
608100 Contractual Services	-	2,665,440	3,059	321,495	12.06%	607,712	-47.10%
608105 Professional Services	437,000	410,000	28,533	169,112	41.25%	177,696	-4.83%
610135 Relocation Assistance	40,000	40,000	8,211	44,519	111.30%	78,555	-43.33%
610230 Navigation Center (North SPA)	30,000	30,000	-	-	0.00%	-	**
611110 O.C. Sanitation User Fee	21,400	21,400	-	20,837	97.37%	23,652	-11.90%
Total-Maintenance and Operations	608,700	3,247,140	40,942	598,078	18.42%	957,516	-37.54%
Allocated Charges							
612105 Vehicle Replacement Charge	10,075	10,075	786	9,235	91.66%	2,814	228.18%
612115 Liability Insurance Charge	16,190	16,190	-	13,841	85.49%	-	100.00%
612140 Information Technology Charge	24,075	24,075	2,006	22,069	91.67%	16,234	35.94%
614205 Admin Overhead	40,100	20,850	1,729	18,343	87.98%	29,644	-38.12%
Total-Allocated Charges	90,440	71,190	4,521	63,488	89.18%	48,692	30.39%
Capital Outlay							
760100 Demolition/Condemnation	-	100,000	-	-	**	187,875	-100.00%
790100 Land Acquisition	-	2,500,000	-	-	**	1,961,438	-100.00%
Total-Capital Outlay	-	2,600,000	-	-	**	2,149,313	-100.00%
Transfers to Other Funds							
800101 Transfer to General Fund	-	890,000	-	890,000	100.00%	-	100.00%
Total-Transfers to Other Funds	-	890,000	-	890,000	100.00%	-	100.00%
TOTAL EXPENDITURES REVENUES OVER (UNDER) EXPENDITURES	\$ 1,085,600 . \$ (433,600) .	\$ 7,022,930 \$ (5,788,930)			24.48%	\$	-49.35%

* = Actual data is reported through May.

ATTACHMENT E

Click here to return to the agenda.

Housing Authority Fund (Fund 285) - Fund Balance Status

Projected Available Fund Balance as of June 30, 2022	\$ 9,549,791
Estimated increase (decrease) of fund balance during Fiscal Year 2021-22	(3,457,990)
Available Fund Balance as of June 30, 2021	\$ 13,007,781

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CITY OF STANTON FY 2021/22 STATUS OF CAPITAL IMPROVEMENT PROJECTS (CIP) JULY 1, 2021 THROUGH MAY 31, 2022

			Adopted		2020/21		n Dudaut		Amended		YTD			% Spent		
Task Code	Description		Budget 2021/22		Budget arryover		her Budget ljustments		Budget 2021/22		Actual 2021/22	Е	ncumbrances	(Includes Encumbrances)	F	lemaining Budget
Street Projec	•			-			,					_		,		0
2021-105	Traffic Signal Improvements - Fiscal Year 2020/21	\$	-	\$	200,740	\$	-	\$	200,740	\$	109,784	\$	-	54.7%	\$	90,956
2022-101	Citywide Street Rehabilitation - Fiscal Year 2021/22		2,075,000		49,253		-		2,124,253		54,853		24,830	3.8%		2,044,570
2022-102	Citywide Street Sign Replacement		150,000		-		-		150,000		513		-	0.3%		149,487
2022-103	Catch Basin Full Trash Capture Installations		-		-		127,225		127,225		-		114,500	90.0%		12,725
Total Street	Projects	\$	2,225,000	\$	249,993	\$	127,225	\$	2,602,218	\$	165,150	\$	139,330	11.7%	\$	2,297,738
Parks Project	ts															
2021-201	Park Master Plan	\$	_	Ś	100,870	Ś	79,130	Ś	180,000	Ś	_	\$	-	0.0%	\$	180,000
2021-201	Hollenbeck Rubber Replacement	Ŷ	-	Ŷ	200,735	Ŷ	(200,735)	Ŷ	-	Ŷ	_	Ŷ	-	**	Ŷ	-
2021-202	Premier Park Play Equipment and Rubber		-		200,735		(200,735)		-		-		-	**		-
2021-204	Harry Dotson Rubber		-		70,510		(70,510)		-		-		-	**		-
2021-205	Dog Park (design)		50,000		-		164,000		214,000		16,052		177,909	90.6%		20,039
2022-201	Family Resource Center Improvements		425,000		-		-		425,000		5,920		51,680	13.6%		367,400
2022-202	Rehabilitate Building at Dotson Park		141,000		-		(141,000)		-		-		-	**		-
2022-203	Orangewood Parkette (design)		-		-		109,100		109,100		15,556		73,504	81.6%		20,040
2022-204	Norm Ross Sports Park		-		-		, 7,691,060		7,691,060		-		-	0.0%		7,691,060
2022-206	Premier Park Renovation (design only)		-		-		150,000		150,000		-		-	0.0%		150,000
2022-205	Replace Shade Structure at Stanton Central Park		-		-		60,000		60,000		-		-	0.0%		60,000
2022-820	Stanton Park Adult Fitness Equipment		-		-		127,910		127,910		127,910		-	100.0%		-
Total Parks P	Projects	\$	616,000	\$	572,850	\$	7,768,220	\$	8,957,070	\$	165,438	\$	303,093	5.2%	\$	8,488,539
Sewer																
2022-301	Sewer Master Plan Update	Ś	500,000	\$	-	Ś	50,000	\$	550,000	Ś	-	\$	499,265	90.8%	\$	50,735
Total Sewer		\$	500,000	\$	-	\$,	\$	550,000		-	\$	499,265	90.8%	\$	50,735
		-	· ·										-			
Facilities																
2022-605	Sheriff's Substation Flooring Replacement	\$	-	\$	-	\$		\$	60,000	-	-	\$	50,002	83.3%	\$	9,998
Total Facilitie	es	\$	-	\$	-	\$	60,000	\$	60,000	\$	-	\$	50,002	83.3%	\$	9,998
GRAND TOTA	AL	\$	3,341,000	\$	822,843	\$	8,005,445	\$	12,169,288	\$	330,588	\$	991,690	10.9%	\$	10,847,010
Funding Sou	rce															
101	General Fund	\$	-	\$	-	\$	104,000	\$	104,000	\$	-	\$	-	0.0%	\$	104,000
211	Gas Tax Fund		381,431		-		(78,555)		302,876		513		22,900	7.7%		279,463
215	RMRA Fund		1,060,640		49,253		-		1,109,893		-		-	0.0%		1,109,893
220	Measure M Turnback Fund		750,000		174,740		(29,109)		895,631		109,528		116,430	25.2%		669,673
222	CDBG Grant Fund		350,000		-		-		350,000		-		-	0.0%		350,000

CITY OF STANTON FY 2021/22 STATUS OF CAPITAL IMPROVEMENT PROJECTS (CIP) JULY 1, 2021 THROUGH MAY 31, 2022

		Adopted Budget	0	Other Budget	Amended Budget	YTD Actual		% Spent (Includes	Remaining
Task Code	Description	2021/22	Carryover	Adjustments	2021/22	2021/22	Encumbrances	Encumbrances)	Budget
227	Other Grants Fund	-	-	7,792,840	7,792,840	-	-	0.0%	7,792,840
257	ARPA Fund	-	-	367,910	367,910	127,910	50,002	48.4%	189,998
262	Traffic Signal Impact Fees Fund	-	26,000	29,109	55,109	55,109	-	100.0%	-
263	Community Center Impact Fees Fund	141,000	-	(141,000)	-	-	-	**	-
305	Capital Projects Fund (Reserves)	32,929	-	60,000	92,929	-	-	0.0%	92,929
310	Park In-Lieu Fund	125,000	572,850	(149,750)	548,100	37,528	303,093	62.1%	207,479
501	Sewer Maintenance Fund	500,000	-	50,000	550,000	-	499,265	90.8%	50,735
GRAND TOTA	AL	\$ 3,341,000	\$ 822,843	\$ 8,005,445	\$ 12,169,288	\$ 330,588	\$ 991,690	10.9%	\$ 10,847,010

Item: 6G

Click here to return to the agenda.

CITY OF STANTON

REPORT TO CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: July 12, 2022

SUBJECT: PROFESSIONAL SERVICES AGREEMENT WITH DAVISFARR LLP TO PROVIDE TEMPORARY ACCOUNTING SERVICES

REPORT IN BRIEF:

Requested is the authorization to allow the Interim City Manager to enter into a Professional Services Agreement in an amount not to exceed \$50,000 with DavisFarr LLP ("DavisFarr") for the provision of temporary accounting services.

RECOMMENDED ACTION:

- 1. City Council declare that the action is not a project and is exempt from the California Environmental Quality Act ("CEQA") under Section 15378(b); and
- 2. Waive the competitive bidding requirements in the City's purchasing policy for this procurement; and
- 3. Approve and Authorize the Interim City Manager to execute a Professional Services Agreement in an amount not to exceed \$50,000 with DavisFarr LLP for accounting consultant services.

BACKGROUND:

The City's Fiscal Year 2022/23 Adopted Budget includes funding for two regular fulltime Senior Accounting Technician positions and one limited term full-time Senior Accounting Technician (funded by the American Rescue Plan Act (ARPA)). One regular full-time Senior Accounting Technician ended her employment with the City effective June 30, 2022. Consequently, the Finance Director appointed the limited term Senior Accounting Technician to assume the regular position effective July 1, 2022. Due to the limited term Senior Accounting Technician position becoming vacant, the Finance Director has evaluated the staffing needs and workload in the Finance Department and decided not to move forward with a recruitment at this time. The current workload in the Finance Department does not warrant keeping a full-time employee productive forty hours per week consistently. The Finance Department's workload is busy during certain

seasons of the fiscal year. For example, between July and December, the Department's workload is increased while staff is closing the fiscal year end and preparing for the City's annual financial statement audit, including preparation of the audited financial statements and other year-end financial reports. Staff researched and solicited feedback from four consulting firms and has identified DavisFarr as a possible consultant. DavisFarr has provided consulting and staffing services to a variety of federal, state and local governments, nonprofit organizations and commercial entities for over 40 years. The City of Stanton contracted with DavisFarr in 2020 while the City was recruiting for the Accounting Manager position. The same individual who provided temporary help in 2020 is available to provide temporary accounting help under the current proposed contract term. The term of the contract will be through December 22, 2022, (the date when the City's annual audited financial statements and other year-end financial reports are typically completed by), or until services are deemed no longer necessary. Staff is requesting that City Council waive the competitive bidding requirement in the City's purchasing policy for this procurement. A formal RFP process could not be conducted due to the time constraints to identify a gualified firm and candidate to start as soon as possible.

ANALYSIS/JUSTIFICATION:

DavisFarr LLP has an excellent reputation for providing cost effective professional, accounting consultant services to cities. The staff person that will be providing services to the City is the same person who previously provided services to the City in 2020. This individual is familiar with the City's finance system (Springbrook) and general accounting procedures. Utilizing DavisFarr's services is an efficient and effective response to meet the City's current needs. The contracted services will be performed pursuant to the hourly rate set forth in the professional services agreement. The temporary help services provided will be twenty hours per week.

FISCAL IMPACT:

The cost of the contract is offset by salary savings from the vacant limited term Senior Accounting Technician position.

ENVIRONMENTAL IMPACT:

The activity is exempt from California Environmental Quality Act ("CEQA") under Section 15378(b).

LEGAL REVIEW:

The Professional Services Agreement is the City's model contract that has been approved to form.

PUBLIC NOTIFICATION:

Through the normal agenda process.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

- 4. Ensure Fiscal Stability and Efficiency in Governance
- 6. Maintain and Promote a Responsive, High Quality and Transparent Government.

Prepared by:

Reviewed by:

/s/ Michelle Bannigan

/s/ Cynthia Guzman

Michelle Bannigan, CPA Finance Director Cynthia Guzman Human Resources Manager

Approved by:

/s/ Zenia Bobadilla

Zenia Bobadilla Interim City Manager

Attachment:

A. Professional Services Agreement

CITY OF STANTON PROFESSIONAL SERVICES AGREEMENT FOR PROFESSIONAL ACCOUNTING CONSULTING SERVICES

1. PARTIES AND DATE.

This Agreement is made and entered into this <u>day of July</u>, 2022, by and between the City of Stanton, a municipal organization organized under the laws of the State of California with its principal place of business at 7800 Katella Avenue, Stanton, California 90680 ("City") and **DAVIS FARR LLP**, a LIMITED LIABILITY PARTNERSHIP, with its principal place of business at **18201 Von Karman Avenue**, **Suite 1100**, **Irvine**, **CA 92612** ("Consultant"). City and Consultant are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. **RECITALS.**

2.1 Consultant.

Consultant desires to perform and assume responsibility for the provision of professional accounting consultant services required by the City on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing professional accounting consultant services to public clients, is licensed in the State of California, and is familiar with the plans of City.

2.2 Project.

City desires to engage Consultant to render such services for the professional accounting services project ("Project") as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 <u>General Scope of Services</u>. Consultant promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional accounting consultant services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state, and federal laws, rules, and regulations.

3.1.2 <u>Term</u>. The term of this Agreement shall be from Effective Date to December 22, 2022, unless earlier terminated as provided herein. The City Manager shall have the unilateral option, at its sole discretion, to renew this Agreement annually for no more than two additional one-year terms. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines.

3.2 Responsibilities of Consultant.

3.2.1 <u>Control and Payment of Subordinates; Independent Contractor</u>. The Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods, and details of performing the Services subject to the requirements of this Agreement. City retains Consultant on an independent contractor basis and not as an employee. Consultant shall complete, execute, and submit to City a Request for Taxpayer Identification Number and Certification (IRS FormW-9) prior to commencement of any Services under this Agreement. Consultant retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall also not be employees of City and shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 <u>Schedule of Services</u>. Consultant shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Consultant represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Consultant's conformance with the Schedule, City shall respond to Consultant's submittals in a timely manner. Upon request of City, Consultant shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 <u>Conformance to Applicable Requirements</u>. All work prepared by Consultant shall be subject to the approval of City.

3.2.4 <u>Substitution of Key Personnel</u>. Consultant has represented to City that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. In the event that City and Consultant cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to the City, or who are determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the Consultant at the request of the City. The key personnel for performance of this Agreement are as follows: Wendy Davis.

3.2.5 <u>City's Representative</u>. The City hereby designates the City Manager, or his or her designee, to act as its representative for the performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for all purposes under this Contract. The City Manager or his or her designee shall also be the City's contact for the implementation of the Services hereunder. Consultant shall not accept direction or orders from any person other than the City's Representative or his or her designee.

3.2.6 <u>Consultant's Representative</u>. Consultant hereby designates Marc Davis, or his or her designee, to act as its representative for the performance of this Agreement

("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences, and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.7 <u>Coordination of Services</u>. Consultant agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants, and other staff at all reasonable times.

3.2.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Finally, Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Consultant shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its sub-consultants who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.9 <u>Laws and Regulations</u>. Consultant shall keep itself fully informed of and in compliance with all local, state, and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with Services. If the Consultant performs any work knowing it to be contrary to such laws, rules, and regulations and without giving written notice to the City, Consultant shall be solely responsible for all costs arising therefrom. Consultant shall defend, indemnify, and hold City, its officials, directors, officers, employees, and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules, or regulations.

3.2.10 Insurance.

3.2.10.1 <u>Time for Compliance</u>. Consultant shall not commence Work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Consultant shall not allow any subconsultant to

commence work on any subcontract until it has provided evidence satisfactory to the City that the subconsultant has secured all insurance required under this section.

3.2.10.2 <u>Types of Insurance Required</u>. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder and without limiting the indemnity provisions of the Agreement, the Consultant in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement, the following policies of insurance. If the existing policies do not meet the Insurance Requirements set forth herein, Consultant agrees to amend, supplement, or endorse the policies to do so.

(a) Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 0001, with minimum limits of at least \$1,000,000 per occurrence, and if written with an aggregate, the aggregate shall be double the per occurrence limit. Defense costs shall be paid in addition to the limits.

The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; or (3) contain any other exclusion contrary to the Agreement.

- (b) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1) with minimum limits of \$1,000,000 each accident.
- (c) Professional Liability: Professional Liability insurance with minimum limits of \$1,000,000. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusions that may potentially affect the work to be performed (for example, any exclusions relating to lead, asbestos, pollution, testing, underground storage tanks, laboratory analysis, soil work, etc.).

If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least three (3) years from termination or expiration of this Agreement.

(d) Workers' Compensation: Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than \$1,000,000 per accident for bodily injury and disease. 3.2.10.3 <u>Endorsements</u>. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval.

- (a) The policy or policies of insurance required by Section 3.2.10.2 (a) Commercial General Liability and (c) Contractor's Pollution Liability shall be endorsed to provide the following:
 - (1) Additional Insured: The City, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement.

Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude "contractual liability"; (3) restrict coverage to "sole" liability of Consultant; or (4) contain any other exclusions contrary to the Agreement.

- (2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.
- (b) The policy or policies of insurance required by Section 3.2.10.2 (b) Automobile Liability and (d) Professional Liability shall be endorsed to provide the following:
 - (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.
- (c) The policy or policies of insurance required by Section 3.2.10.2 (e) Workers' Compensation shall be endorsed to provide the following:
 - (1) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the indemnified parties.
 - (2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

3.2.10.4 <u>Primary and Non-Contributing Insurance</u>. All insurance coverages shall be primary and any other insurance, deductible, or self-insurance maintained by the indemnified parties shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

3.2.10.5 <u>Waiver of Subrogation</u>. Required insurance coverages shall not prohibit Consultant from waiving the right of subrogation prior to a loss. Consultant shall waive all subrogation rights against the indemnified parties. Policies shall contain or be endorsed to contain such provisions.

3.2.10.6 <u>Deductible</u>. Any deductible or self-insured retention must be approved in writing by the City and shall protect the indemnified parties in the same manner and to the same extent as they would have been protected had the policy or policies did not contain a deductible or self-insured retention.

3.2.10.7 <u>Evidence of Insurance</u>. The Consultant, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates and endorsements on forms approved by the City. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced, Consultant shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

3.2.10.8 <u>Failure to Maintain Coverage</u>. Consultant agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to the City. The City shall have the right to withhold any payment due Consultant until Consultant has fully complied with the insurance provisions of this Agreement.

In the event that the Consultant's operations are suspended for failure to maintain required insurance coverage, the Consultant shall not be entitled to an extension of time for completion of the Services because of production lost during suspension.

3.2.10.9 <u>Acceptability of Insurers</u>. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.2.10.10 <u>Insurance for Subconsultants</u>. All Subconsultants shall be included as additional insureds under the Consultant's policies, or the Consultant shall be responsible for causing Subconsultants to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the City as an Additional Insured to the Subconsultant's policies.

3.2.11 <u>Safety</u>. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state, and federal laws, rules, and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions as applicable shall include, but shall not be limited to: (A) adequate life protection and lifesaving equipment and procedures; (B) instructions in accident prevention for all employees and subconsultants, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.3 Fees and Payments.

3.3.1 <u>Compensation</u>. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed FIFTY THOUSAND DOLLARS (\$50,000) ("Total Compensation") without written approval of City's City Manager. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation.

Consultant shall submit to City a monthly itemized statement which indicates work completed and hours of Services rendered by Consultant. The statement shall describe the number of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. City shall, within 45 days of receiving such statement, review the statement and pay all approved charges thereon.

3.3.3 <u>Reimbursement for Expenses</u>. Consultant shall not be reimbursed for any expenses unless authorized in writing by City.

3.3.4 <u>Extra Work</u>. At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the City.

3.4 Accounting Records.

3.4.1 <u>Maintenance and Inspection</u>. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.5 General Provisions.

3.5.1 <u>Termination of Agreement</u>.

3.5.1.1 <u>Grounds for Termination</u>. City may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to City, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

3.5.1.2 <u>Effect of Termination</u>. If this Agreement is terminated as provided herein, City may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such document and other information within fifteen (15) days of the request.

3.5.1.3 <u>Additional Services</u>. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5.2 <u>Delivery of Notices</u>. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Consultant:

DavisFarr LLP 18201 Von Karman Avenue, Suite 1100 Irvine, CA 92612 Attn: Marc Davis

City:

City of Stanton 7800 Katella Avenue Stanton, CA 90680 Attn: Michelle Bannigan, Finance Director

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.3 Ownership of Materials and Confidentiality.

3.5.3.1 <u>Documents & Data; Licensing of Intellectual Property</u>. This Agreement creates a non-exclusive and perpetual license for City to copy, use, modify, reuse, or

sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement ("Documents & Data"). Consultant shall require all subconsultants to agree in writing that City is granted a non-exclusive and perpetual license for any Documents & Data the subconsultant prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Consultant or provided to Consultant by the City. City shall not be limited in any way in its use of the Documents and Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at City's sole risk.

3.5.3.2 <u>Confidentiality</u>. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents and Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of City, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

3.5.3.3 <u>Confidential Information</u>. The City shall refrain from releasing Consultant's proprietary information ("Proprietary Information") unless the City's legal counsel determines that the release of the Proprietary Information is required by the California Public Records Act or other applicable state or federal law, or order of a court of competent jurisdiction, in which case the City shall notify Consultant of its intention to release Proprietary Information. Consultant shall have five (5) working days after receipt of the Release Notice to give City written notice of Consultant's objection to the City's release of Proprietary Information. Consultant shall indemnify, defend, and hold harmless the City, and its officers, directors, employees, and agents from and against all liability, loss, cost, or expense (including attorney's fees) arising out of a legal action brought to compel the release of Proprietary Information. City shall not release the Proprietary Information after receipt of the Objection Notice unless either: (1) Consultant fails to fully indemnify, defend (with City's choice of legal counsel), and hold City harmless from any legal action brought to compel such release; and/or (2) a final and non-appealable order by a court of competent jurisdiction requires that City release such information.

3.5.4 <u>Cooperation; Further Acts</u>. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate, or convenient to attain the purposes of this Agreement.

3.5.5 <u>Attorney's Fees</u>. If either party commences an action against the other party, either legal, administrative, or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.5.6 <u>Indemnification</u>.

To the fullest extent permitted by law, Consultant shall defend (with counsel of City's choosing), indemnify and hold the City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorneys fees and other related costs and expenses. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the Consultant or the City, its officials, officers, employees, agents, or volunteers.

If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance as a "design professional" (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings, or agreements. This Agreement may only be modified by a writing signed by both parties.

3.5.7 <u>Governing Law</u>. This Agreement shall be governed by the laws of the State of California. Venue shall be in Orange County.

3.5.8 <u>Time of Essence</u>. Time is of the essence for each and every provision of this Agreement.

3.6 <u>City's Right to Employ Other Consultants</u>. City reserves right to employ other consultants in connection with this Project.

3.7 <u>Successors and Assigns</u>. This Agreement shall be binding on the successors and assigns of the parties.

3.8 <u>Assignment or Transfer</u>. Consultant shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement, or any interest herein without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation, or transfer.

3.9 <u>Construction; References; Captions</u>. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not workdays.

All references to Consultant include all personnel, employees, agents, and subconsultants of Consultant, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.10 <u>Amendment; Modification</u>. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.11 <u>Waiver</u>. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.12 <u>No Third-Party Beneficiaries</u>. There are no intended third-party beneficiaries of any right or obligation assumed by the Parties.

3.13 <u>Invalidity; Severability</u>. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.14 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid, nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer, or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.15 <u>Equal Opportunity Employment</u>. Consultant represents that it is an equal opportunity employer, and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex, or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, or termination. Consultant shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.16 <u>Labor Certification</u>. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.17 <u>Authority to Enter Agreement.</u> Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants

that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.18 <u>Counterparts</u>. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.19 <u>Declaration of Political Contributions</u>. Consultant shall, throughout the term of this Agreement, submit to City an annual statement in writing declaring any political contributions of money, in-kind services, or loan made to any member of the City Council within the previous twelve-month period by the Consultant and all of Consultant's employees, including any employee(s) that Consultant intends to assign to perform the Services described in this Agreement.

3.20 Subcontracting.

3.20.1 <u>Prior Approval Required</u>. Consultant shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

[Signatures on following page.]

IN WITNESS WHEREOF, the parties have executed this Professional Services Agreement on this _____day of July 2022.

CITY OF STANTON

DAVIS FARR LLP

By:___

Zenia G. Bobadilla Interim City Manager By: _____

Marcus D. Davis Partner

ATTEST:

By:_____ Patricia Vazquez City Clerk

APPROVED AS TO FORM:

By:_____

Hong Dao Nguyen Best Best & Krieger LLP City Attorney

EXHIBIT "A"

SCOPE OF SERVICES

Provide the City of Stanton with accounting consulting services to meet the City's accounting workload demands. The accounting consultant will provide the following services, at the direction of the Finance Director or Accounting Manager, including, without limitation:

- Year-end closing entries/including preparing schedules for the City's annual audit
- Assistance with preparation of schedules for the City's annual audited financial statements (i.e., statistical section).
- Month end closing entries.
- Reviewing and posting cash receipt batches
- Other special projects as needed.

EXHIBIT "B"

SCHEDULE OF SERVICES

The accounting consultant is expected to be available up to 20 hours per week throughout the term of the Agreement during regular City of Stanton business hours. The specific number of hours the accounting consultant is expected to work during each week shall be mutually agreed to by the contract accounting consultant and the Finance Director.

EXHIBIT "C"

COMPENSATION

DavisFarr LLP will perform consulting services at a rate of ninety (\$90) per hour.

Item: 6H

Click here to return to the agenda.

CITY OF STANTON

REPORT TO CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: July 12, 2022

SUBJECT: PURCHASE ORDER APPROVAL FOR A NEW SKIP LOADER

REPORT IN BRIEF:

The skip loader is an essential piece of equipment used by the Public Works Department at least 3 to 4 times per day to help maintain the City of Stanton. The current skip loader is long past its life expectancy and has major mechanical issues. The Public Works Department is proposing to purchase a new skip loader. The adopted Fiscal Year 2022/2023 Budget includes a one-time expenditure request for a new skip loader.

RECOMMENDED ACTION:

- 1. City Council declare that this action is not a project per the California Environmental Quality Act; and
- 2. Declare that the Sourcewell quote is in accordance with the Administrative Policy IV-4-12: Purchasing Policy and Procedures; and
- 3. Approve the purchase of the equipment from Quinn Company in the amount of \$119,056.65.

BACKGROUND:

A skip loader is a small front-end loader used to assist with landscaping, utility, and loading applications, and serves as an essential piece of equipment used by the Public Works Department for daily maintenance activities.

The skip loader is used 3 to 4 times per day to help maintain the City of Stanton. Jobs that necessitate the use of the skip loader include loading trash and green waste into the Corporation Yard's roll-off waste and recycling bins, and for railroad cleanup, traffic spills and accidents and other emergency responses.

The current skip loader is long past its life expectancy (2001 Model), and with continued daily use and normal wear-and-tear, the current state of the skip loader shows engine issues, multiple hydraulic hose and seal leaks, cracked windshield, and worn-down upholstery. Based on the current state of the skip loader, it cannot be considered street legal as it is leaking hydraulic fluid. This limits the function and effectiveness of the skip

loader as the Public Works crew cannot efficiently take the skip loader to the necessary job sites, which slows down emergency responses.

ANALYSIS/JUSTIFICATION:

The Department of Public Works and Engineering is proposing to purchase one (1) new Caterpillar Inc. 2022 Model: 415IL Skip Loader with foam filled front tires. As the skip loader is used for trash/debris, railroad, and traffic accident cleanup, the foam filled front tire option would help limit damage to the tires from nails, scrap metal, and sharp objects that may be present at the job site, which in turn would lower maintenance costs.

Based on the current condition of the Department's skip loader (2001 Model, 2,745 hours, hydraulic cylinder issues, and 2-wheel drive), the trade in value is \$14,550.00.

The estimate for the new skip loader (with a 12-month warranty and 2-year maintenance agreement), pre-taxes and fees, is \$122,850.25. Subtracting the trade in value of the current skip loader, and including the 8.75% sales tax, the approximate cost of the new skip loader is \$119,056.65.

The attached quote for the trucks is through Sourcewell, which has competitively bid this model of equipment. Sourcewell holds hundreds of competitively solicited cooperative purchasing contracts which may be used by the City, and the City's purchasing procedures allow us to utilize Sourcewell's competitively solicited cooperative contracts. In the past, the City has used Sourcewell to purchase vehicles. As such, the City need not release its own RFP or bid documents and may use Sourcewell's vetted vendors for this equipment purchase.

City staff believes it is more cost effective to trade in the old skip loader and purchase a new one rather than continuing to perform maintenance on the current skip loader or renting one on a monthly or daily basis.

The monthly rental rate is \$7,550.00 (not including pick-up-and-drop-off charges). So, the yearly rental fee (12 months) would be approximately \$90,600.00 plus pick-up-and-drop-off charges.

FISCAL IMPACT:

The adopted Fiscal Year 2022/2023 Budget includes a one-time expenditure request (\$150,000) for a new skip loader.

ENVIRONMENTAL IMPACT:

This action is not a project per the California Environmental Quality Act.

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION:

None.

STRATEGIC PLAN IMPLEMENTATION:

3 – Provide a Quality Infrastructure.

6 – Maintain and Promote a Responsive, High-Quality and Transparent Government

Prepared by:

Reviewed by:

/s/ Han Sol Yoo

Han Sol Yoo, E.I.T. Associate Engineer /s/ Joe Ames

Joe Ames, P.E., T.E. Public Works Director / City Engineer

Concurred by:

Approved by:

/s/ Siamlu Cox for Michelle Bannigan

/s/ Zenia Bobadilla

Michelle Bannigan, CPA Finance Director Zenia Bobadilla Interim City Manager

ATTACHMENT:

- A) Quinn Company Quote
- B) 2022 Sourcewell Caterpillar Cooperative Contract Discounts by Model
- C) Sourcewell Contract
- D) Proof of RFP Publication

Attachment: A

Click here to return to the agenda.



156921-01

June 20, 2022

CITY OF STANTON

7800 KATELLA AVE STANTON, California 90680

Attention: SCOTT JENSEN

Quinn Company would like to thank you for your interest in our company and our products, and are pleased to quote the following for your consideration.

One (1) New Caterpillar Inc. Model: 415IL Backhoe Loader

STOCK NUMBER: NS0017734 SERIAL NUMBER: 0H6L YEAR: 2022

Quinn Company would like to thank you for the opportunity of quoting on your equipment needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Jeff Liebl Governmental Machine Sales Representative 714 713-5110 jliebl@quinncompany.com

One (1) New Caterpillar Inc. Model: 415IL Backhoe Loader

Standard Equipment

BOOMS, STICKS, AND LINKAGES

LOADER

- Single Tilt Loader
- Lift cylinder brace
- Self-leveling loader with single lever control

POWERTRAIN

- Cat C3.6, 55kw

- EPA Tier 4 Final Certified Engine EU Stage 5 Certified Engine with aftertreatment Net Power @ Rated (2200RPM) is 69HP (51kW)
- Gross Power @ Rated (2200RPM) is 74HP (55kW)
- Water separator
- Thermal starting aid system
- Dry type axial seal air cleaner with
- Integral precleaner
- Automatic dust ejection system
- Filter condition indicator
- Hydraulically boosted multi-plate wet

HYDRAULICS

- Load sensing, variable flow system with 35 gpm (132 L/min) axial piston pump

- 6 micron hydraulic filter

ELECTRICAL

- 12 volt electrical start
- 150 ampere alternator
- Horn, front and rear
- Backup alarm
- Hazard flashers/turn signals
- Halogen head lights (2)
- Halogen rear flood lights (2)

OPERATOR ENVIRONMENT

- Interior rearview mirror

- Return-to-dig
- (automatic bucket positioner)
- Transmission neutralizer switch
- Bucket level indicator
- disk brake with
- Dual pedals & Interlock
- Differential lock
- Drive-line parking brake
- Torque converter
- Four Wheel Drive
- Transmission-four speed manual shift
- Neutral safety switch
- Spin-on filters for
- Fuel
- Engine oil
- Transmission oil
- Outboard Planetary Rear Axles
- Diesel Particulate Filter
- Hydrostatic power steering
- Caterpillar XT-3 hose
- Hydraulic oil cooler
- Flow-Sharing Hydraulic Valves
- Hydraulic suction strainer
- Stop and tail lights
- Audible system fault alarm
- Key start/stop system
- 850 CCA maintenance free battery
- Battery disconnect switch
- External Power Receptacle (12v)
- Mechanical suspension seat

- Rear fenders
- ROPS canopy
- Foot throttle

FLUIDS

- Antifreeze - Extended Life Coolant

OTHER STANDARD EQUIPMENT

- Standard Storage Box
- Transport tie-down points
- Ground line fill fuel tank with
- 42.3 gal (160L) capacity
- Rubber impact strips on radiator guard

MACHINE SPECIFICATIONS

415 07A IL BACKHOE LOADER LANE 2 ORDER HYDRAULICS, MP, 3FCN/5BNK CAB, STANDARD, A/C WORKLIGHTS (8) LED LAMPS SEAT BELT, 3" SUSPENSION TIRES, 12.5 80/16.9-24, GY/TI COUNTERWEIGHT, 530 LBS **HITCH 3 POINT** BUCKET-MP, 1.3 YD3, PO CUTTING EDGE, TWO PIECE **RIDE CONTROL** INSTRUCTIONS, ANSI SERIALIZED TECHNICAL MEDIA KIT STANDARD RADIO (12V) FAN, STANDARD CAB/ CANOPY DISPLAY, SECURITY, ENABLED PRODUCT LINK, CELLULAR, PLE643 COUNTERWEIGHT, 198 LBS KIT, DUAL TILT CYLINDER BOX, BLADE/SCARIFIER PACK, DOMESTIC TRUCK SHIPPING/STORAGE PROTECTION RUST PREVENTATIVE APPLICATOR FOAM FILL FRONT TIRES

- Coat Strap

- Lockable storage area

-20F (-30C)

- CD-ROM Parts Manual
- Safety Manual
- Operations and Maintenance Manual
- Lockable hood
- Tire Valve Stem Protection

542-8000 0P-9002 545-7229 545-7232 491-6736 206-1748 464-9639 337-9695 462-5281 337-7436 9R-5321 558-8376 596-7509 421-8926 540-2298 454-6610 573-0397 560-6797 463-6939 470-5247 461-9717 0P-0210 461-6839 462-1033 PARKHOUSE

WARRANTY & COVERAGE

Standard Warranty:	12 MONTHS FULL MACHINE
CSA	24 MONTHS/ 1500 HOURS PARTS, FLUIDS, LABOR AND TRAVEL

LIST PRICE	\$157,500.32
SOURCEWELL CONTRACT 032119 DISCOUNT -22%	-\$34,650.07
CSA	Included
DISCOUNTED SALE PRICE	\$122,850.25
LESS GROSS TRADE ALLOWANCE	(\$14,550.00)
TIRE FEE	\$7.00
SALES TAX (8.75%)	\$10,749.40
AFTER TAX BALANCE	\$119,056.65

PAYMENT TERMS

Cash Invoice Terms	
Net 10 Days	
\$119,056.65	

TRADE-INS

Model	Make	Serial Number	Year	Trade Allowance
420D	CATERPILLAR INC. (AA)	FDP02907	2001	\$14,550.00

F.O.B/TERMS:

Machine currently on order arriving late August.

Accepted by_____ on _____

Signature

2022 Sourcewell Caterpillar Cooperative Contract Discounts by Model

Machine Model*	New Equipment Discount to Customer (Off List Price)	
2022		
Pavers		
AP800	18.00%	
AP355	18.00%	
AP500	18.00%	
AP556	18.00%	
AP600	18,00%	
AP655	18.00%	
AP1000	18.00%	
AP1066	18.00%	

*Note: Base machines are listed, There may be several different base mechine configurations available. The base machine discount will be applied to any model configuration plue any and all options listed on the Catorpillar Machine price list.

NOTE: Due to global supply chain cost increases: 1. All new machines are subject to a commodity surcharge of up to 18%. (in some cases, increased fire costs may cause this number to be greater) 2. All new attachments are subject to a commodity surcharge of up to 28%.

Rollers	
CB1.7	19.00%
OB1.8	19,00%
CB7	19.00%
CBa	19.00%
CB10	19.00%
CB13	19.00%
CB15	19.00%
CB18	19.00%
CB2,6	19.00%
CB2.6GC	19.00%
CB2,7	19.00%
CB2.7GC	19.00%
CB2.9	19.00%
CB4.0	19,00%
CB4.4	19.00%
CC2.7	19.00%
CC2,7GC	19.00%
CC4.0	19.00%
CC 87	19:00%
CCS9	19.00%
CP11GC	19,00%
CP12GC	19.00%
CP34	19.00%
CP44	19,00%
CP54	19.00%
CP56	19.00%
CP68	19:00%
CP74	19,00%
CS10GC	19,60%
CS11GC	19.00%
CS12GC	19.00%
C534	19,00%
C844	19,00%
C854	19.00%
CS58	19.00%
CS64	19.00%
CS68	19.00%
CS74	19:00%
CS78	19,00%
CW18	19.00%
CW34	19.00%

Track Type Tractors

D1	23.00%
D1 D1 Fire Dozer	23.00%
D2	23.00%
D2 Fire Dozer	23.00%
D3	23.00%
D3 Fire Dozer	23.00%
D4	23.00%
D6	23.00%
D6 Fire Dozer	23.00%
D6	23.00%
D7	19.00%
D6 D7 D8	19.00%
D9	10.00%
D10	10.00%

Wheeled Excevators

M314	26,00%
M314 M316	26.00%
M316	26.00%
M317	26,00%
M317 M318 M320	26.00%
M320	26.00%
M322	26,00%

Material Handlers

MH3022	26,00%
MH3024	28,00%
MH3026	26.00%

PM310	20.00%
PM310 PM312	20.00%
PM313 PM620 PM622	20.00%
PM620	20.00%
PM622	20.00%
PM820	20.00%
PM822 PM825	20.00%
PM825	20,00%

20,00%

Roclaimors
RM400

Machine Model*	New Equipment
2022	Discount to Customer (Off List Price)
RM500	20,00%

Telehandlers

.

TH265	23,00%
TH3510	24,00%
TH357	24,00%
TH408	24.00%
TH614	24,00%
TL842	24,00%
TL943	24,00%
TL1065	24,00%
TL1266	24,00%

Motor Graders

12	30,00%
120	34.00%
140	30.00%
140GC	30.00%
160	30.00%
12 120 140 140GC 160 100 14	30.00%
14	10.00%

Skid Steer Loaders

226 232 236	21.00%
232	21.00%
236	21,00%
242 246 262 272	21,00%
246	21.00%
262	21.00%
272	21.00%

Compact Track Loaders

239	21.00%
249	21.00%
269	21.00%
279	21.00%
289	21,00%
299	21,00%
239 249 269 279 279 280 290 299XE Land Management	21.00%

Excavators

*Nota: Bass machinos are listed. There may be several different base machine configurations available. The base machine discount will be applied to any model configuration plus any and all options listed on the Catorpillar Machine price list.

2011) 2011 - 10

Machine Model*	New Equipment	
Machine Model.		
2022	Discount to Gustomer (Off List Price)	
300.9	20,00%	
301.4	20,00%	
301.5	20.00%	
301.7	20.00%	
301.8	20.00%	
302	20.00%	
302.4	20,00%	
302,5	20.00%	
302.6	20,00%	
302.7	20,00%	
	20,00%	
303.6	20:00%	
	20,00%	
304.5	20.00%	
305	20,00%	
305,5	20.00%	
306.5	20,00%	
	20,00%	
307	20,00%	
307.6	20.00%	
308	20,00%	
308,5	20,00%	
309	20.00%	
	20.00%	
311	18.00%	
313GC	16.00%	
315	18,00%	
315GC	19.00%	
316	16.00%	
317	19.00%	
317GC	16,00%	
318	16.00%	
320	16,00%	
320GC	15,00%	
323	15,00%	
325	15,00%	
326	15,00%	
330	16,00%	
330GC	6.00%	
335	15.00%	
336	15.00%	
340	15.00%	
349	15.00%	
350	15.00%	
352	15,00%	
374 395	10.00%	
080	5,60%	

*Note: Base machines are llated. There may be several different base machine configurations available. The base machine discount will be applied to any model configuration plus any and all options listed on the Caterpillar Machine price list.

Forest Machines

000	15.00%
548	15.00%
568	15.00%

Machine Model*	New Equipment
2022	Discount to Customer (Off List Price)
568	15.00%

*Note: Base machines are listed. There may be several different base machine configurations available. The base machine discount will be applied to any model configuration plus any and all options listed on the Caterpillar Machine price list.

Backhoe Loaders

415	22.00%
416 420 430 432 440 450	22.00%
420	22.00%
430	22.00%
432	22.00%
440	22.00%
450	22.00%

Wheel Tractor Scrapers

621	18.00%
623	18.00%
621 623 627 631 637 651 657	18.00%
631	18.00%
637	18.00%
651	18.00%
657	18.00%

Articulated Trucks

725	17.00%
730	17.00%
735	17.00%
740	17.00%
740GC	17.00%
725 730 735 740 740GC 745	17.00%

Rigid Frame Trucks 770 773

3.00%

Landfill Compactors	
816	12.00%
826	12.00%
836	12.00%

Wheel Dozers and Soil Compactors

814	15.00%
814 815 824 825 834	13.00%
824	15.00%
825	13.00%
834	15.00%

903	23.00%
906	23.00%
907	23.00%
908	23.00%
910	23.00%
914	23.00%
918	24.00%
920	23.00%
924	24.00%
926	24.00%
930	24.00%
938	24.00%
950GC	20.00%
950M	18.00%
962	18.00%
966	15.00%
972	11.00%
980	11.00%
982	11.00%
988	11.00%

953	19.00%
963	22.00%
973	23.00%

Aftermarket Worktools	15.00%	

Caterpillar Safety Services	15.00%
Technology Enabled Safety	the second second second
Solutions	5.00%

Used Equipment is discounted 20% from Original Customer List

Rental Equipment is offered under Sourcewell contract #062323-CAT

Parts & Service is discounted by the servicing dealer according to work order volume

Attachment: C Click here to return to the agenda.

Form C

EXCEPTIONS TO PROPOSAL, TERMS, CONDITIONS, AND SOLUTIONS REQUEST



Company Name: ____Caterpillar Inc.___

Any exceptions to the terms, conditions, specifications, or proposal forms contained in this RFP must be noted in writing and included with the Proposer's response. The Proposer acknowledges that the exceptions listed may or may not be accepted by Sourcewell or included in the final contract. Sourcewell will make reasonable efforts to accommodate the listed exceptions and may clarify the exceptions in the appropriate section below.

Section/page	Term, Condition, or Specification	Exception	Sourcewell ACCEPTS
8.11 / page 29	Assignment of Contract	Notwithstanding the Terms of Section 8.11, Caterpillar shall be permitted to subcontract certain of its duties to Cat dealers for performance. *	Sourcewell accept
Section Q / page 32	Provisions for non-federal entity procurements under federal awards or other awards; airport improvement program provisions	Section Q shall be deleted in its entirety. However, Caterpillar Dealers will review individual transactions that may implicate certain provisions within section Q on a case by case basis as required. *	Sourcewell accept

*Please see page 2 of this form for comments regarding this exception request.

Sourcewell's clarification on exceptions listed above:

Proposer's Signature:

& Redpath

Date: 3/13/19



EXCEPTIONS TO PROPOSAL, TERMS, CONDITIONS, AND SOLUTIONS REQUEST



Caterpillar Comments on Exception Requests:

Exception to 8.11

Because we rely on our dealer network to work closely with customers to execute the terms of this agreement, we want to clarify that we may subcontract these obligations to them. This is how we are operating today to the satisfaction of all involved and we intend for this strong, close, and effective relationship to continue.

Exception to Section Q

In many situations we will be willing to comply to these terms. However, it is impossible to provide a blanket acceptance as each transaction is unique. For example, the Buy American provision referenced in 8.43 will be acceptable for some products and not for others depending on the source of production. By looking at each transaction individually we can ensure careful consideration. It is our desire to earn this business and when we are able to comply we will honor the terms specific to the transaction.

Contract Award RFP #032019

Sourcewell

FORM D

Formal Offering of Proposal

(To be completed only by the Proposer)

HEAVY CONSTRUCTION EQUIPMENT WITH RELATED ACCESSORIES, ATTACHMENTS, AND SUPPLIES

In compliance with the Request for Proposal (RFP) for HEAVY CONSTRUCTION EQUIPMENT WITH RELATED ACCESSORIES, ATTACHMENTS, AND SUPPLIES, the undersigned warrants that the Proposer has examined this RFP and, being familiar with all of the instructions, terms and conditions, general and technical specifications, sales and service expectations, and any special terms, agrees to furnish the defined products and related services in full compliance with all terms and conditions of this RFP, any applicable amendments of this RFP, and all Proposer's response documentation. The Proposer further understands that it accepts the full responsibility as the sole source of solutions proposed in this RFP response and that the Proposer accepts responsibility for any subcontractors used to fulfill this proposal.

.

Company Name:Caterpillar Inc	Date: 3/6/19
Company Address: 100 NE Adams Street	
City: Peoria	State:ILZip:61629
CAGE Code/DUNS:11083/944204924	
Contact Person:Patty Redpath	Title:Governmental Account Manager
Authorized Signature:	Patrick Kearns
	(Name printed or typed)

FORM E CONTRACT ACCEPTANCE AND AWARD



(Top portion of this form will be completed by Sourcewell if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

Sourcewell Contract #: 032119-CAT

Proposer's full legal name: Caterpillar Inc.

Based on Sourcewell's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by Sourcewell.

The effective date of the Contract will be May 13, 2019 and will expire on May 13, 2023 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the Sourcewell Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at Sourcewell's discretion.

Sourcewell Authorized Signatures:

Schwartz

TOURCEWELL DIRECTOR OF OPERATIONS AND PROCUREMENT/CPO SIGNATURE

Chad Coavette

SOURCEWELL EXECUTIVE DIRECTOR/CEO SIGNATURE

Jeremy Schwartz (NAME PRINTED OR TYPED)

Chad Coauette (NAME PRINTED OR TYPED)

Awarded on May 10, 2019

Sourcewell Contract # 032119-CAT

Vendor Authorized Signatures:

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name Caterpillar Inc.

Authorized Signatory's Title North America Industry Manager

VENDOR AUTHORIZED SIGNATURE

(NAME PRINTED OR TYPED)

Executed on May 10, 2019

Sourcewell Contract # 032119-CAT

Sourcewell >

Form F

PROPOSER ASSURANCE OF COMPLIANCE

Proposal Affidavit Signature Page

PROPOSER'S AFFIDAVIT

The undersigned, authorized representative of the entity submitting the foregoing proposal (the "Proposer"), swears that the following statements are true to the best of his or her knowledge.

- The Proposer is submitting its proposal under its true and correct name, the Proposer has been properly originated and legally exists in good standing in its state of residence, the Proposer possesses, or will possess before delivering any products and related services, all applicable licenses necessary for such delivery to Sourcewell members agencies. The undersigned affirms that he or she is authorized to act on behalf of, and to legally bind the Proposer to the terms in this Contract.
- 2. The Proposer, or any person representing the Proposer, has not directly or indirectly entered into any agreement or arrangement with any other vendor or supplier, any official or employee of Sourcewell, or any person, firm, or corporation under contract with Sourcewell, in an effort to influence the pricing, terms, or conditions relating to this RFP in any way that adversely affects the free and open competition for a Contract award under this RFP.
- 3. The Proposer has examined and understands the terms, conditions, scope, contract opportunity, specifications request, and other documents in this solicitation and affirms that any and all exceptions have been noted in writing and have been included with the Proposer's RFP response.
- 4. The Proposer will, if awarded a Contract, provide to Sourcewell Members the /products and services in accordance with the terms, conditions, and scope of this RFP, with the Proposer-offered specifications, and with the other documents in this solicitation.
- 5. The Proposer agrees to deliver products and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.
- 6. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
- 7. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statute §13.591, Subd. 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals generally become public data. Minnesota Statute §13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
- 8. The Proposer understands that it is the Proposer's duty to protect information that it considers nonpublic, and it agrees to defend and indemnify Sourcewell for reasonable measures that Sourcewell takes to uphold such a data designation.

[The rest of this page has been left intentionally blank. Signature page below]

By signing below, Proposer is acknowledging that he or she has read, understands, and agrees to comply with the terms and conditions specified above.

Company Name:Caterpillar In	IC.
Address:100 NE Adam	s Street
City/State/Zip:Peoria, IL 616	29
Telephone Number:309-675-1000)
	nental@cat.com
Authorized Signature:	k
Authorized Name (printed): Rate	ck Kenne
Title: North America Indu	stry Manager
Date:3//_/19	

Notarized



Subscribed and sworn to before me this	6th	day of March	, 20 <i>i</i> 9
Notary Public in and for the County of	900 M 11 7	Peoria	State of Millinois
My commission expires:	Febru	aug 2. 2020	
Signature:	pody R	M Kuzni	
0	U U		

Form P



PROPOSER QUESTIONNAIRE

Payment Terms, Warranty, Products and Services, Pricing and Delivery, and Industry-Specific Questions

Proposer Name:	Caterpillar Inc
Questionnaire completed by:	Patty Redpath

Payment Terms and Financing Options

- What are your payment terms (e.g., net 10, net 30)?
 Our dealers accept payment from members and their terms may vary. The most common term is net 30.
- 2) Do you provide leasing or financing options, especially those options that schools and governmental entities may need to use in order to make certain acquisitions?

Yes. We offer both leasing and financing options to governmental members of Sourcewell at rates <u>lower</u> than available to the general public.

3) Briefly describe your proposed order process. Please include enough detail to support your ability to report quarterly sales to Sourcewell. For example, indicate whether your dealer network is included in your response and whether each dealer (or some other entity) will process the Sourcewell Members' purchase orders.

Our simple order process has been and will continue to be well appreciated by Sourcewell and Sourcewell members:

- 1) When a member decides to purchase a new Cat machine, they simply include their Sourcewell member number on the Purchase Order they issue to the Cat dealer.
- 2) The Cat dealer then accepts the PO, issues the invoice, accepts payment, and delivers the machine.
- 3) After the machine has been delivered, the dealer, as part of their normal process, includes the member number when filing their sales claim with Caterpillar.
- 4) At month end, Caterpillar aggregates these reports and sends the sales information quarterly to Sourcewell along with the administration fee.

Important Note: Should a member wish to include additional terms and conditions to this contract, or to otherwise request a Participating Addendum, that agreement/PA should be executed between the member and the Cat dealer directly.

4) Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell Members for using this process?

Because Cat dealers will be receiving payments directly from members, accepting P-card procurement will be at their discretion. Many dealers do accept this method without additional fees. Some have limitations on the amount that can be processed.

Warranty

- 5) Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may include in your response a copy of your warranties, but at a minimum please also answer the following questions.
 - Do your warranties cover all products, parts, and labor?

Yes. Caterpillar has the most extensive warranty coverage in the industry. We cover all products, parts, and labor with fewer exclusions than our competitors. Please see **Attachment D** for details.

• Do your warranties impose usage restrictions or other limitations that adversely affect coverage?

We do not impose usage restrictions. We are pleased to say that our warranties cover defects in material and workmanship for the time specified in the policy when the equipment is used as per design intent.

• Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?

The Caterpillar warranties cover the cost of replacement parts and the labor to install them, they do not cover travel time and mileage. Dealer territories vary considerably from state to state as do their policies about travel time and mileage during the warranty period.

• Are there any geographic regions of the United States for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell Members in these regions be provided service for warranty repair?

We have no restrictions on warranty repairs. One of our key differentiating strengths is our ability to service equipment regardless of where is it located.

• Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?

Warranty service for on machines ordered from a Caterpillar facility is generally provided by Caterpillar and performed by Cat dealers. Some items, such as tires, are covered under their manufacturers' warranties.

• What are your proposed exchange and return programs and policies?

We warrant that upon delivery our products will be free from defects in material and workmanship and will operate as intended. If they are not, we will make any necessary corrections.

6) Describe any service contract options for the items included in your proposal.

We have a large variety of service contract options which can all be customized according to customer needs. Below are just two examples. More solutions are available, and we encourage members and dealers to explore all options.

1) Equipment Protection Plans (Extended Service Coverage/Cat Insurance)

After the initial warranty period ends, members may choose to purchase additional protection plans to reduce their exposure to unplanned costs. These policies are written based on months and hours of operation. There are four standard levels of coverage:

- a) Powertrain
- b) Powertrain + Hydraulics

- c) Powertrain + Hydraulics + Technology
- d) Premier

A description of all these options is included in Attachment E.

Important note: The purchase price for these Extended Service Coverage plans is **lower** for governmental agencies than it is for private buyers.

2) Customer Service Agreements (CSAs)

A member may choose to enter into an agreement with their Cat dealer to perform routine maintenance and/or repairs. These contracts are customizable based on member needs.

The selling Cat dealer can take responsibility for some or all the required service and maintenance needs to allow the agency to gain efficiency by focusing on the performance demands more than maintenance. CSAs are a useful tool to manage expenses. Most CSAs are bundled at the time of purchase; however, they may be added at any time.

Pricing, Delivery, Audits, and Administrative Fee

7) Provide a general narrative description of the equipment/products and related services you are offering in your proposal.

We are offering the new machine and work tool product lines as set forth in this proposal. This includes nearly 200 machine choices and more than 200 types of work tools.

In addition to new machines and work tools, we are happy to offer members access to rental machines, used machines, parts, service, extended service coverage plans, CSAs, products from Cat Safety Services, sourced goods, and open market items.

We understand that each member's needs will vary, and we are proud to supply a complete solution from the industry's largest product line.

8) Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. (Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract. See the body of the RFP and the Price and Product Change Request Form for more detail.)

Our pricing model is simple. We offer a deep discount off the current machine and work tool list prices to all Sourcewell members.

We have provided base machine pricing in **Attachment F.** However, for execution of the agreement we will ask our dealers and Sourcewell members to use the Caterpillar price list that is current at the time of the quote. Dealers, in consultation with the member, will configure the machine to the desired specifications and apply the agreed upon stated minimum discount to that configured List Price amount. Dealers and members should remember to factor in any expected price increases if a machine will be built to order.

Attachment G shows the discount offered for each new machine.

Additionally, we are pleased to offer a discount of 15% off all products and consulting services under the Cat Safety Services Umbrella; and 5% off our Technology Enabled Safety Solutions.

9) Please quantify the discount range presented in this response. For example, indicate that the pricing in your response represents is a 50% percent discount from the MSRP or your published list.

Our discount range varies between 3% and 30%. It's important to note that discount comparisons between different machines cannot be considered an apple-to-apples comparison. Caterpillar product managers have broad leeway in product pricing, and there are some significant variations on pricing strategy. For example, a discount of 10% on Product A, may be equivalent to a 20% discount on Product B. The discounts offered to Sourcewell members are better than what is widely available to non-member/private purchasers.

10) The pricing offered in this proposal is

_____a. the same as the Proposer typically offers to an individual municipality, university, or school district.

b. the same as the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.

- d. other than what the Proposer typically offers (please describe).
- 11) Describe any quantity or volume discounts or rebate programs that you offer.

Our dealers are empowered to consider purchase order volume, repeat purchases, member responsiveness, etc. They may offer members additional discounts and/or services at their discretion.

12) Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.

Sourced goods / Open Market Items are available to members from our Cat dealers. The prices for these goods or services will represent fair market value and will be determined between the member and the selling dealer. We encourage our dealers and members to use this option as it facilitates complimentary products and streamlines the procurement process.

Customers and dealers are responsible for including their Sourcewell member numbers on all documentation related to these purchases. Caterpillar Inc. is not a party to these sales and is exempted from including them in the quarterly reports. For audits, inclusion of a customer's Sourcewell member number on the PO and/or invoice shall be deemed sufficient.

13) Identify any total cost of acquisition costs that are <u>NOT</u> included in the pricing submitted with your response. This cost includes all additional charges that are not directly identified as freight or shipping charges. For example, list costs for items like installation, set up, mandatory training, or initial/pre-delivery inspection. Identify any parties that impose such costs and their relationship to the Proposer.

Machines are unique in their requirements for preparation prior to use. Some may require local final assembly due to their large size, others may have locally installed options (fire suppression, beacons, auto lube systems for example). When a dealer issues a quote for a machine, any additional costs will be itemized separately and are not subject to the Sourcewell discount.

14) If travel expense, delivery or shipping is an additional cost to the Sourcewell Member, describe in detail the complete travel expense, shipping and delivery program.

There is no additional cost to members who choose to pick up their machine from the Cat dealer. Dealers may charge fees for delivery to the member's location.

15) Specifically describe those travel expense, shipping and delivery programs for Alaska, Hawaii, Canada, or any offshore delivery.

Just as for members in the 48 contiguous states, there is no additional cost to members who choose to pick up their machine from their Cat dealer. Dealers may charge fees for delivery to the member's location.

16) Describe any unique distribution and/or delivery methods or options offered in your proposal.

Machines are large purchases and if there are unique member requirements our dealers will be happy to discuss on a case by case basis.

17) Please specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell Members obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell.

We plan to continue our very robust process to ensure reporting speed, accuracy, and contract compliance.

Caterpillar and our Cat dealers have very close and trusting relationships. Our dealers are long-established, and the current process is working well.

- To ensure pricing accuracy, we maintain our current Sourcewell customer discount sheet on our dealerfacing pricing pages. Dealers integrate these numbers automatically in their quoting software.
- To ensure new machine and work tool sales are recorded properly, we use our post-sale credit system. In a nutshell, this means that we corporately support the pricing offered in this contract at a level below what's available to other customers. To receive this additional monetary support after the machine is delivered, dealers must supply the member's name, address, and member number. There is no additional burden or cost to our dealers to use the Sourcewell contract and this is part of the reason for their high engagement and our high reporting accuracy.
- After month end, we gather the new machine and work tool sales data attributed to Sourcewell and aggregate it for our reporting.
- After quarter end, we will send the quarterly sales report and administration fee payment to Sourcewell for all items that are subject to the administrative fee.
- 18) Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See RFP Section 6.29 and following for details.)

We would be pleased to offer an administration fee of 0.50% of net dealer revenue on the sales of new machines and work tools. Caterpillar will pay this fee and will not ask members or dealers to bear any additional burden.

Industry-Specific Questions

19) Describe any industry-specific quality management system certifications obtained by your organization.

Throughout the history of Caterpillar, we've produced reliable, durable products our customers have been able to count on for many years...if not decades. This reliability and durability is foundational to our brand. We measure ourselves on both defects and durability. Defects are issues that prevent a machine or any part of it from performing as intended within the first year of service. Durability is defined as the actual achieved life of a machine or component. We pride ourselves on leading the industry.

Specifically, as it relates to this question, the below list shows our current quality certificates:

03 - Thin Film Coating Center, Mossville (IL), USA - CQMS / ISO9001:2015 Certificate (Exp date: 09-Mar-2019) 05 - Caterpillar Global Machine Development - Peoria Proving Ground, Peoria (IL), USA - ISO17025:2005 (Expiry date 31-Jan-2021) 06 - Caterpillar Inc., Cast Metals Organisation, Mapleton (IL), USA - ISO9001:2015 (Expiry date 24-Apr-2021) 08 - Caterpillar Inc., - SOS Services Laboratory (Main Multi-site), Peoria, IL, USA - ISO9001:2015 (Expiry date 29-Nov-2020) 12 - Caterpillar Inc. - Matl Handling & Underground Div. (Aurora), Montgomery IL, USA ISO9001:2015 Certificate. (Exp: 23-Feb-2020) 13 - Caterpillar Inc.- Construction and Mining Equipment (HQ), Decatur (IL), USA - ISO9001:2015 Certificate. (Exp date: 26-Oct-2021) 16 - Caterpillar Inc. - East Peoria (Multi-Site - TTT), Tractor Drive, East Peoria (IL), USA - ISO9001:2015 Certificate (Exp: 30-Nov-2019) 28 - Caterpillar Brasil Limited, Campo Largo, Brasil - ISO9001:2015 (Exp date: 23-Jul-2020) 28 - Caterpillar Brasil Ltda., Piracicaba, Brasil - ISO9001:2015 Certificate (Exp date: 19-Mar-2021) 29 - Caterpillar Engine Systems Inc. (HQ), Pontiac (IL), USA - ISO9001:2015 Certificate (Exp date: 06-Aug-2019) 40 - Caterpillar Engine Systems Inc., Mossville (IL), USA - ISO9001:2015 Certificate (Exp date: 06-Aug-2019) 40 - Caterpillar Inc., Industrial Power Systems Division, Mossville (IL), USA - ISO9001:2015 Certificate (Exp Date: 17-Feb-2019) 40 - Caterpillar Inc., Industrial Power Systems Division, San Antonio (TX), USA - ISO9001:2015 Certificate (Exp Date: 17-Feb-2019) 40 - Caterpillar Inc., Industrial Power Systems Division, Schertz (TX), USA - ISO9001:2015 Certificate (Exp Date: 17-Feb-2019) 41 - Caterpillar Powertrain & Hydraulics - Systems Development, Mossville (IL), USA - ISO17025:2005 (Expiry date 31-Dec-2019) 41 - Global Engine Development - North America, Mossville, IL 61552, USA - ISO17025:2005 (Exp Date: 31-Aug-2019) 68 - Caterpillar Inc. (Remanufacturing Site-Specific Certificate), Corinth (MS), USA ISO9001:2015 Certificate (Expiry date 19-Jun-2020) 68 - Caterpillar Inc. Remanufacturing Services (HQ), Corinth, MS 38834, USA, ISO 9001:2015 (Exp Date: 19-Jun-2020) 7P - Perkins Motores Do Brasil LTDA, Curitiba, BRASIL - CQMS:2015 / ISO9001:2015 Certificate (Expiry date 05-Oct-2020) 88 - Caterpillar Inc. Lafayette Engine Center, Lafayette (IN), USA - ISO9001:2015 Certificate (Expiry date 04-Feb-2021) 89 - Caterpillar Mexico S.A. de C.V. (Monterrey), Nuevo Leon, Mexico 66350 - CQMS:2015/ISO 9001:2015 Certificate (Exp: 12-Jul-2019) 92 - Caterpillar Midwest Logistics Center (Champaign), Illinois - ISO 9001:2008 (Exp Date: 29-Jan-2018) CF - Caterpillar Inc. (Remanufacturing Site-Specific Certificate), Nuevo Laredo (FINSA 1), Mexico - ISO 9001:2015 (Exp: 19-Jun-2020) CF - Caterpillar Inc. (Remanufacturing Site-Specific Certificate), Nuevo Laredo (FINSA 3), Mexico ISO9001:2015 Certificate (Exp: 19-Jun-2020) CF - Caterpillar Inc. (Remanufacturing Site-Specific Certificate), Nuevo Laredo (ORADEL), Mexico ISO9001:2015 Certificate (Exp. 19-Jun-2020) CP - Caterpillar Global Machine Development - Tucson Proving Ground, Tucson (AZ), USA ISO17025:2005 (Expiry date 31-Jan-2020) DQ - Caterpillar Inc. Building Construction Products Division, Clayton (NC), USA - ISO9001:2015 (Expiry date 06-Jul-2021) FJ - Anchor Coupling (Menominee), Menominee (MI), USA ISO9001:2015 (Expiry date 22-Jan-2021) HL - Caterpillar Inc. (Remanufacturing Site-Specific Certificate), Prentiss (Boonville - MS), USA ISO9001:2015 Certificate (Exp. 19-Jun-2020) HP - Caterpillar Dyersburg, Tennessee - ISO9001:2008 Certificate. (Expiry date 14-Sep-2018) HZ - Caterpillar Inc., Industrial Power Systems Division, Sequin (TX), USA - ISO9001:2015 Certificate (Exp Date: 17-Feb-2019) JA - Caterpillar Inc. Building Construction Products Division, Sanford (NC), USA - ISO9001:2015 (Expiry date 06-Jul-2021) JL - Caterpillar Inc. - Precision Pin Products Group, Sumter (SC), USA - ISO9001:2015 (Expiry date 22-Oct-2018) JQ - Caterpillar Inc. Building Construction Products Division, Athens (GA), USA - ISO9001:2015 (Expiry date 06-Jul-2021) LE - Caterpillar Inc., Griffin Generators, Griffin (GA), USA - ISO9001:2015 Certificate. (Expiry date 03-Mar-2021) LS - All Caterpillar Newberry LLC Facilities - DNV ISO 9001:2008 (Exp Date: 15-Sep-2018) M5 - Caterpillar Inc. Building Construction Products Division (HQ), Cary (NC), USA - ISO9001:2015 (Expiry date 06-Jul-2021) MC - Caterpillar Inc. Building Construction Products Division, Torreon, MEXICO - ISO9001:2015 (Expiry date 06-Jul-2021) N4 - Advanced Components and Technologies, Mossville (II), USA - ISO 9001:2015 Certificate (Exp Date: 24-May-2019) PE - Caterpillar Inc. (Remanufacturing Site Specific Certificate), West Fargo (ND), USA ISO9001:2015 Certificate (Exp: 19-Jun-2020) PV - Perkins Shibaura Engines LLC, Griffin (GA), US ISO9001:2015 (Expiry date 31-Jan-2020) QR - Caterpillar Global Mining - Houston PA - ISO 9001:2008 (Exp Date 15-Sep-2018) R8 - Caterpillar Inc. / Paving Products / Minneapolis, (MN), USA - ISO 9001:2015 Certificate (Exp Date: 27-Nov-2020) T3 - Solar Turbines Europe S.A. - Oil and Gas, Avenue de Finlande, Braine L'Alleud, Belgium - ISO 9001:2015 Certificate (Exp. 22-Sep-2020) T3 - Solar Turbines Inc. (Packaging Systems Operations), San Diego (CA), USA - ISO9001:2015 (Expiry date 22-Sep-2020) T3 - Solar Turbines Inc. (Power Generation), San Diego (CA), USA - ISO9001:2015 (Expiry date 22-Sep-2020) T3 - Solar Turbines Inc. - Oil and Gas, 10203 Sam Houston Park Drive, Houston TX, USA - ISO 9001:2015 Certificate (Exp: 22-Sep-2020) T3 - Solar Turbines Inc. - Oil and Gas, 9250 Sky Park Court, San Diego (CA), USA - ISO 9001:2015 Certificate (Exp Date: 22-Sep-2020) T3 - Solar Turbines Inc. - Oil and Gas, 9280 Sky Park Court, San Diego (CA), USA - ISO 9001:2015 Certificate (Exp Date: 22-Sep-2020) T3 - Solar Turbines Inc. - Oil and Gas, 9330 Sky Park Court, San Diego (CA), USA - ISO 9001:2015 Certificate (Exp Date: 22-Sep-2020) T3 - Solar Turbines Inc. - Pkg Systems Operations (HQ), 4200 Ruffin Road, San Diego CA, USA - ISO 9001:2015 Certificate (Exp: 22-Sep-2020) T3 - Solar Turbines Inc. - Pkg Systems Operations, Teran-Teran 20120 Int., Tijuana (BC), Mexico - ISO 9001:2015 Certificate (Exp: 22-Sep-2020) T3 - Solar Turbines Inc. - Power Generation, 4180 Ruffin Road, San Diego (CA), USA - ISO 9001:2015 Certificate (Exp : 22-Sep-2020) T3 - Solar Turbines Inc. - Turbofab, DeZavala Road, Channelview (TX), USA - ISO9001:2015 Certificate (Expiry date 23-July-2021) T3 - Solar Turbines Inc., - Construction Services, Houston (TX), USA - ISO9001:2015 Certificate (Exp Date: 07-Jul-2021) T3 - Solar Turbines Inc., - Desoto Overhaul Operations, Desoto (TX), USA - ISO9001:2015 Certificate (Expiry date 24-Aug-2021) T3 - Solar Turbines Inc., Turbomachinery Prod, W Seattle Street, Broken Arrow OK, USA - ISO9001:2015 Certificate (Exp 03-May-2021) T3 - Solar Turbines Inc., Turbomachinery Prod - Gas Compressors, Ruffin Road, San Diego (CA), USA - ISO9001:2015 Cert. (Exp 03-May-2021) T3 - Solar Turbines Inc., Turbomachinery Prod - Gas Compressors, Sky Park Ct, San Diego (CA), USA - ISO9001:2015 Cert (Exp 03-May-2021) T3 - Solar Turbines Inc., Turbomachinery Prod - Gear Systems / Superior Gear, Gardena (CA), USA - ISO9001:2015 Cert (Exp 03-May-2021) T3 - Solar Turbines Inc., Turbomachinery Prod - Turbotec Bldg 1, Chilpancingo, Tijuana, B.C. Mexico - ISO9001:2015 Cert (Exp 03-May-2021)

T3 - Solar Turbines Inc., Turbomachinery Prod - Turbotec Bldg 2, Ciudad Ind Otay, Tijuana, B.C. Mexico - ISO9001:2015 Cert (Exp 03-May-2021)

T3 - Solar Turbines Incorporated, Mabank (TX), USA - ISO9001:2015 Certificate (Expiry date 04-Aug-2021)

T3 - Solar Turbines Switzerland Sagl, 6595 Riazzino, Switzerland - ISO9001:2015 Certificate (Expiry date 08-May-2018)

UD - Denison, TX -Caterpillar Global Mining LLC-ISO 9001:2008 (Exp Date: 03-Aug-2020)

UH - Caterpillar Acuna - Construction and Mining Equipment, Ciudad Acuna, Coahuila, Mexico - ISO9001:2015 Certificate. (Exp: 26-Oct-2021)

UH - Caterpillar Inc. - Acuna, Coahuila, MEXICO - ISO9001:2015 Certificate (Expiry date 26-Oct-2018)

UJ - Caterpillar - North Little Rock, North Little Rock (AR), USA - CQMS:2015 / ISO 9001:2015 Certificate (Exp Date: 05-Jun-2019)

XO - Anchor Coupling (Goldsboro), Goldsboro (NC), USA - ISO 9001:2015 (Exp date: 20-Dec-2018)

- XY Caterpillar Reynosa S.A. de C.V., Reynosa, Tamaulipas, Mexico ISO9001:2015 Certificate (Exp date: 03-Oct-2020)
- YP Caterpillar Inc. (Remanufacturing Site-Specific Certificate), Franklin (IN), USA ISO9001:2015 Certificate (Expiry date 19-Jun-2020)
- YV Caterpillar Surface Mining and Technology, South Milwaukee (WI), USA ISO9001:2015 (Expiry date 04-Jun-2021)

ZZ - Caterpillar Inc. - Advanced Components Manufacturing (Hydraulic Cylinders), Sumter (SC), USA - ISO9001:2015 Cert (Exp: 28-Mar-2020)

20) Describe any environmental management system certifications obtained by your organization.

We described our "green initiatives" more completely in Form A, Question 29. To be specific regarding ISO standards, we are listing here the plants that are certified to ISO 14001:2004 Environmental Management System:

Plants certified with ISO 14001:2004 Environmental Management System Anchor Coupling - Goldsboro, NC - ISO 14001:2004 - Sept 2018 Anchor Coupling - Menominee - ISO 14001:2015 - Jan. 2021 Gen Sets - Newberry - ISO 14001:2004 - Nov. 2017 Mapleton - 14001:2004 self-certification - issued January 2013 Reman Services - Corinth, MS - ISO 14001:2015 - Sept. 2021 Reman Services - Franklin - ISO 14001:2004 - May 2017

21) Describe any preventive maintenance programs that your organization offers for the solutions you are proposing in your response.

Caterpillar understands the value to the customer of a well-defined preventive maintenance plan. Each machine we sell has very clear and detailed instructions for routine maintenance. We find that some customers prefer to do the maintenance themselves, others want our dealers to track and perform the service.

For customers who retain maintenance responsibilities, we have several tools available to facilitate that. As an example, My.Cat.Com makes it easy for customers to access critical information about their fleet.

STARTER CONNECTIVITY: If the customer purchases a machine with a factory-installed Product Link device, the customer will receive Cat Daily connectivity at no cost (for seven years on Building Construction Products machines; 12 years on Global Construction & Infrastructure machines). Cat Daily provides basic information once per day via My.Cat.Com or via a mobile app as described below.

My.Cat.Com users have access to:

- Equipment location
- Hours
- Diagnostic and operational events
- Fuel burn
- Dealer work orders
- Parts lists and Preventive Maintenance Checklists
- Parts ordering
- Safety service letters
- Rental documentation
- Warranty information

- Operation and maintenance manuals
- Preventive maintenance alerts and scheduling
- Cat Inspect outcomes
- S-O-S fluid analysis results

A subset of this information is also available in the Cat App: Fleet Management (IOS and Android).

In some situations, information available through My.Cat.Com provides an agency with sufficient data. But sometimes the equipment manager/public works director wants a more comprehensive view of their assets and/or the ability to manage an entire fleet. To meet that need, Caterpillar offers VisionLink—a powerful, flexible platform with enhanced capabilities, like customizable reports and notifications, that makes it easier to optimize productivity, manage assets and reduce costs.

ADVANCED CONNECTIVITY TRIAL: For any construction machine with a Product Link device, the customer will receive a six-month complimentary VisionLink Essentials trial. After the trial period ends, customers may elect to continue access at several different levels:

- VisionLink Daily offers convenient, affordable, once-a-day telematics information. Ideal for customers who only need once-per-day reporting
- VisionLink Basic provides basic asset management features including hour and location monitoring as well as geographic fencing and maintenance management. Recommended for machines that only report hours, where data updates and related features are needed more frequently than once per day.
- VisonLink Essentials includes all the features of Basic plus health, utilization, and productivity features with frequent data updates. Ideal for customers needing up-to-date information about site operations, productivity, asset location, and operator performance, as well as timely notification of issues as they occur.

Another free app we offer is designed to help customers focus on safety and preventive maintenance. The "Cat Inspect" app offers multiple features geared to make regular machine inspections simple and useful.

- **Daily Walkaround** inspections are designed primarily for operators who are guided where to look on their particular machine and allows them to document and report any abnormalities.
- **Preventive Maintenance** inspections are more in-depth and are designed for customer or dealer technicians to inspect components for signs of wear and to ensure that all recommended preventive maintenance procedures are completed and recorded.
- **Technical Analysis** inspections are the most in-depth and are normally used once per year or when a machine is at the end of a customer's ownership period.

This app includes the ability to take pictures, make notes and complete and share inspections electronically. Inspection reports are also integrated into both My.Cat.Com and VisionLink, providing visibility to overall fleet health.

For customers who intend to rely on dealers for maintenance, they can schedule the work themselves as needed, or we propose a variety of CSAs (Customer Support Agreements). These are completely customizable, but we offer starting points for several levels with corresponding price points which vary by product.

• Customer performed preventative maintenance – the Cat dealer will provide the necessary parts per the maintenance schedule; the customer will do the work.

- Dealer performed preventative maintenance the Cat dealer will handle basic preventative maintenance for any machine or group of machines to help keep scheduled downtime to a minimum.
- Component maintenance and repair agreement the Cat dealer will take care of maintaining and servicing systems such as engines, transmissions, etc. to extend service resources and equipment life.
- Total maintenance and repair agreement the Cat dealer covers service and maintenance for any one piece of equipment or the entire fleet. This agreement can include guaranteed availability and uptime.

Fater a Redight Date: 3/13/19 Signature:

Date: _____ 8:38 PM CDT

AMENDMENT #1 TO CONTRACT #032119-CAT

THIS AMENDMENT is by and between **Sourcewell** and **Caterpillar Inc.** (Vendor).

Sourcewell awarded a contract to Vendor for Heavy Construction Equipment with Related Accessories, Attachments, and Supplies effective May 13, 2019, through May 13, 2023 (Contract). Vendor implemented changes to its dealer reporting system and now wishes to modify the Contract to accurately report Administrative Fee payment calculations.

The parties wish to amend the following terms within the Contract:

- 1. This Amendment is effective upon the date of the last signature below.
- 2. Any Contract term related to calculation of Administrative Fee that is paid to Sourcewell is deleted and replaced with the following:

"Vendor will pay to Sourcewell an Administration Fee calculated at 0.33% of Caterpillar's MSRP for each piece of equipment purchased by Sourcewell's Participating Entities. Caterpillar will pay the Administration Fee to Sourcewell on a quarterly basis."

Except as amended above, the Contract remains in full force and effect.

Sourcewell	Caterpillar Inc.
By: Juring Schwartz Jeremy Schwartz Jeremy Schwartz	By: Dawn Zink Dawn De50153CBFB0477
Date: 7/12/2021 7:35 PM CDT	Caterpillar Governmental Marketing Manager Title:
Approved:	Date: 7/12/2021 3:32 PM CDT
By: (lhad (oautte Chad Coartet2886817A64CC; Live Director/CEO	

Attachment: D

Click here to return to the agenda.

А	Pending biddingo Approv	al			Type 1	Bid Notice Only
	Publish /Verify Conte	nts			Save as T	emplate 🗸
	Solicitation Setting					^
	✓ Invite Bidders	No				
	✓ Evaluate Response o	nline No				
	✓ Internal Approval	No				
	Solicitation Details					
	Solicitation Details					^
	Mandatory Information					
	Solicitation Type	RFP	Solicitation Number	032119		
	Solicitation Name	Heavy Construction Equipment with Related Accessories, Attachments, and Supplies	Procurement Type	Goods		
	Country & Province/State	Canada / Ontario	Published By	Sourcewell		
	Accept Questions	Not Applicable				
	Advertisement					^
	Basic Settings					
	Solicitation Type	Open to all suppliers	Estimated Contract Amount			
	Publish Date & Time	01/31/2019	Closing Date & Time	03/21/2019 16:30:00 CT		

e(/dashboard) > List of Bidding (/bidding/list) > Solicitation Publicsh Option Selected Categories Automotive/ Industrial Heavy Equipment/ Vehicles Dump trucks, bull-dozers, cranes, asphalt r loader, earthmovers, heavy duty vehicles, r	Value Range for this Not Applicable Solicitation
Automotive/ Industrial Heavy Equipment/ Vehicles Dump trucks, bull-dozers, cranes, asphalt r loader earthmovers heavy duty vehicles of	
Automotive/ Industrial Heavy Equipment/ Vehicles Dump trucks, bull-dozers, cranes, asphalt r loader earthmovers heavy duty vehicles of	
Automotive/ Industrial Heavy Equipment/ Vehicles Dump trucks, bull-dozers, cranes, asphalt r loader earthmovers heavy duty vehicles of	Se contraction of the second s
Heavy Equipment/Vehicles	88
Heavy Equipment/ Vehicles	
Solicitation Overview	
Source well	
Formerly NJPA	
Heavy Construction Equipment with	Related Accessories, Attachments, and Supplies
	032119
Closing Date: 03/21/2019 04:30:00 PM CT	
Detail:	
	on behalf of Sourcewell and its current and potential member agencies, which
	r-profit, tribal government, and all other public agencies located in all fifty
	al (RFP) to result in a national contract solution for the procurement of #032119
_	CESSORIES, ATTACHMENTS, AND SUPPLIES. Details of this RFP are etter of request to James Voelker, Sourcewell, 202 12th Street Northeast, P.O.
	ov. Proposals will be received until March 21, 2019 at 4:30 p.m. Central Time at
the above address and opened March 22, 2019 at 8:30 a.m. Central	Time.

▲ Home (/dashboard) > List of Bidding (/bidding/list) > Solicitation Details

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AFFIDAVIT OF PUBLICATION





921 S.W. Washington St. Suite 210 / Portland, OR 97205-2810 (503) 226-1311

STATE OF OREGON, COUNTY OF MULTNOMAH -- ss.

I, Michelle Ropp being first duly sworn, depose and say that I am a Principal Clerk of the Daily Journal of Commerce, a newspaper of general circulation in the counties of CLACKAMAS, MULTNOMAH, and WASHINGTON as defined by ORS 193.010 and 193.020; published at Portland in the aforesaid County and State; that I know from my personal knowledge that the Goods and Services notice described as

Case Number: NOT PROVIDED

#032119 HEAVY CONSTRUCTION EQUIPMENT WITH RELATED ACCESSORIES, ATTACHMENTS, AND SUPF Sourcewell; Bid Location Staples, MN, Todd County; Due 03/21/2019 at 04:30 PM

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 time(s) in the following issues:

2/1/2019

State of Oregon County of Multnomah

> SIGNED OR ATTESTED BEFORE ME ON THE 1st DAY OF February, 2019

Michelle Ropp

Notary Public-State of Oregon

OFFICIAL STAMP SELAH MICHELE FARMER NOTARY PUBLIC - OREGON COMMISSION NO. 959961 MY COMMISSION EXPIRES FEBRUARY 27, 2021

Carol Jackson Sourcewell 202 12th St NE Staples, MN 56479-2438

SOURCEWELL HEAVY CONSTRUCTION EQUIPMENT WITH RELATED ACCESSORIES, ATTACHMENTS, AND SUPPLIES Proposals Due 4:30 pm,

March 21, 2019 REQUEST FOR PROPOSALS

Sourcewell, formerly the National Joint Powers Alliance® (NJPA), on behalf of Sourcewell and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal, government, and all other public agencies located in all fifty states, public Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #032119 HEAVY CONSTRUCTION EQUIPMENT WITH RELATED ACCESSORIES, ATTACH-MENTS, AND SUPPLIES. Details of this RFP are available beginning January 31, 2019. Details may be obtained by letter of request to James Voelker, Sourcewell, 2021 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at <u>RFP@sourcewell-mn.gov</u>. Proposals will be received until March 21, 2019 at 4:30 p.m. Central Time at the above address and opened March 22, 2019 at 8:30 a.m. Central Time. Please see who this, pertains to here: http://www.sourcewell-m n.gov/oregon-advertising Published Feb. 1, 2019, 11686386

Order No.: 11686386 Client Reference No:

032119 - Heavy Construction Equipment with Related Acces...

Notice			
Basic Information			
Estimated Contract Value (CA		ppliers)	
Reference Number	0000142211		
Issuing Organization	Sourcewell		
Owner Organization			
Solicitation Type	RFP - Request for Proposal (Form	al)	
Solicitation Number	032119		
Title	Heavy Construction Equipment wit Supplies	h Related Accessories, Attachments, and	
Source ID	PP.CO.USA.868485.C88455		
Details			
Location	All of Canada, All of Canada		
Purchase Type		EDT - 2023/04/30 01:00:00 AM EDT	
Description	•	al Joint Powers Alliance® (NJPA), on behalf	
		d potential member agencies, which includes	
	• •	tion, K-12 education, not-for-profit, tribal	
	.	c agencies located in all fifty states, Canada,	
	•	Request For Proposal (RFP) to result in a	
		e procurement of #032119 HEAVY	
		T WITH RELATED ACCESSORIES,	
		IES. Details of this RFP are available	
	• • •	oposals will be received until March 21, 2019	
	•	e above address and opened March 22, 2019	
	at 8:30 a.m. Central Time.		
Dates			
Publication	2019/01/31 10:35:40 AM EST		
Question Acceptance Dea			
Questions are submitted o			
Bid Intent	Not Available		
Closing Date	2019/03/21 05:30:00 PM EDT		
Contact Information Procurement Department			
218-894-1930			
rfp@sourcewell-mn.gov			
Bid Submission Process Bid Submission Type Pricing	Electronic Bid Submission Lump sum		
Pricing	Lump sum		
Bid Documents List			
	Item Name	Description	Mandatory
	Bid Documents	Documents defining the proposal	No
			-

Documents

Document	Size	Uploaded Date	Language
How to obtain RFP documents [pdf]	89 Kb	2019/01/31 10:34:16 AM EST	English

Categories Selected Categories

ted Catedories	
MERX Category (1)	
G	Goods Goods
G18	Industrial Equipment Industrial Equipment
UNSPSC (6)	
22000000	Building and Construction Machinery and Accessories
22100000	Heavy construction machinery and equipment
22101500	Earth moving machinery
22101600	Paving equipment
22101700	Heavy equipment components
22101800	Aerial lifts
22101900	Building construction machinery and accessories
22102000	Building demolition machinery and equipment

Document Request List

Organization Name	Main Contact	Download Date	City	Province/State
No document has been requested yet.				



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Contracting Opportunity

litte:	Heavy Construction Equipment with Related Accessories, Attachments, and
	Supplies
Agency:	Sourcewell
Division:	Procurement Department
Contract Number:	O32119
Contract Term:	4 years, with potential 1 year extension
Date of Issue:	01/31/2019
Due Date/Time:	03/21/2019 4:30 PM Central Time
County(ies):	All NYS counties
Classification:	Construction Horizontal: Highways & Roadways; Maintenance, Repair & New Construction - <i>Commodities</i>
Opportunity Type:	General
Entered By:	Chris Robinson
Description:	Sourcewell, formerly the National Joint Powers Alliance® (NJPA), on behalf of Sourcewell and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #032119 HEAVY CONSTRUCTION EQUIPMENT WITH RELATED ACCESSORIES, ATTACHMENTS, AND SUPPLIES. Details of this RFP are available beginning January 31, 2019. Details may be obtained by letter of request to James Voelker, Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@sourcewell-mn.gov. Proposals will be received until March 21, 2019 at 4:30 p.m. Central Time at the above address and opened March 22, 2019 at 8:30 a.m. Central Time.

Service-Disabled Veteran-Owned Set Aside: No

Contact Information

Primary contact: Sourcewell Procurement Department Chris Robinson Procurement Manager 202 12th Street NE P.O. Box 219 Staples, MN 56479 United States Ph: 218-895-4168 chris.robinson@sourcewell-mn.gov

Submit to contact: Sourcewell

Procurement Department Chris Robinson Procurement Manager 202 12th Street NE P.O. Box 219 Staples, MN 56479 United States Ph: 218-895-4168 chris.robinson@sourcewell-mn.gov

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Order Confirmation

<u>Customer</u> SOURCEWELL				Payor Customer SOURCEWELL		
Customer Account 327043				Payor Account 327043		
Customer Address PO BOX 219 STAPLES MN 56479	USA			Po Box 219 STAPLES MN 56479 USA	A.	
<u>Customer Phone</u> 218-894-1930				Payor Phone 218-894-1930		
<u>Customer Fax</u>				Customer EMail carol.jackson@sourcewel	l-mn.gov	
<u>Sales Rep</u> jjeffries@charlotteob	server			Order Taker ksams@charlotteobserve	r.com	
<u>PO Number</u> Carol Jackson	<u>Payn</u> Chec	nent Method k	<u>Blind Box</u>	<u>Tear Sheets</u> 0	Proofs 0	<u>Affidavits</u> 1
<u>Net Amount</u> \$231.77	<u>Tax Amount</u> \$0.00	<u>Total Amount</u> \$231.77		Payment Amount \$0.00		Amount Due \$231.77
Ad Order Number 0004062615	Order Source		<u>Ordered By</u> Carol Jacksor		al Pricing	
Invoice Text RFP- Heavy Construc	ction Equipment			Promo	o Type	
Package Buy				<u>Materi</u>	als	

Ad Order Information

<u>Ad Number</u> 0004062615-01	<u>Ad Type</u> COL-Legal-Liner	Production Method AdBooker	Production Notes		
External Ad Numbe	<u>r Ad Att</u>	<u>ributes</u>	<u>Ad Released</u> No	<u>Pick Up</u> 0003984234	
<u>Ad Size</u> 1 X 41 li	<u>Color</u>				
<u>Product</u> COL- The State		Placement 0300 - Legals Classified		<u>Times Run</u> 1	Schedule Cost \$216.77
Run Schedule Invoi REQUEST FOR PF	<u>ce Text</u> ROPOSALS Sourcewell, forme	<u>Position</u> 0301 - Legals & Public Noti	ices		
<u>Run Dates</u> 01/31/2019					
<u>Product</u> COL-upsell.ST.com		Placement 0300 - Legals Classified		<u>Times Run</u> 7	<u>Schedule Cost</u> \$15.00
Run Schedule Invoi	<u>ce Text</u> ROPOSALS Sourcewell, forme	Position 0301 - Legals & Public Not	ices		
Run Dates					

01/31/2019, 02/01/2019, 02/02/2019, 02/03/2019, 02/04/2019, 02/05/2019, 02/06/2019

REQUEST FOR procession of the second	
Sourcewell, formerly the National Joint Powers Alliance® (NJPA), on behalf of Sourcewell and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies locat- ed in all fifty states, Canada, and in- ternationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #032119 HEAVY CONSTRUCTION EQUIPMENT WITH RELATED ACCESSORIES, ATTACHMENTS, AND SUPPLIES. Details of this RFP are available be- ginning January 31, 2019. Details may be obtained by letter of re- quest to James Voelker, Sourcewell, 202 12th Street North- east, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@sourc ewell-mn.gov. Proposals will be re- ceived until March 21, 2019 at 4:30 p.m. Central Time at the above ad- dress and opened March 22, 2019 at 8:30 a.m. Central Time.	
	PROPOSALS Sourcewell, formerly the National Joint Powers Alliance® (NJPA), on behalf of Sourcewell and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies locat- ed in all fifty states, Canada, and in- ternationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #032119 HEAVY CONSTRUCTION EQUIPMENT WITH RELATED ACCESSORIES, ATTACHMENTS, AND SUPPLIES. Details of this RFP are available be ginning January 31, 2019. Details may be obtained by letter of re- quest to James Voelker, Sourcewell, 202 12th Street North- east, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@sourc ewell-mn.gov. Proposals will be re- ceived until March 21, 2019 at 4:30 p.m. Central Time at the above ad- dress and opened March 22, 2019 at 8:30 a.m. Central Time.

Tools

Public | Purchase_M

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Bid Type	RFP	_
Bid Number	032119	Access Reports View reports on who has beer
Title	Heavy Construction Equipment with Related Accessories, Attachments, and Supplies	notified of the bid or accessed it.
Start Date	Jan 31, 2019 9:46:00 AM CST	[Notification report] [Access report]
End Date	Mar 21, 2019 4:30:00 PM CDT	Questions
Agency	Sourcewell	0 Questions 0 Unanswered
Bid Contact	Carol Jackson (218) 894-5481	[View/Ask Questions]
	carol.jackson@sourcwell-mn.gov PO Box 219 Staples, MN 56479	Edit Bid [Create Addendum]

Home

New Bid

Closed Bids My Stuff

potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #032119 HEAVY CONSTRUCTION EQUIPMENT WITH RELATED ACCESSORIES, ATTACHMENTS, AND SUPPLIES. Details of this RFP are

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	rell
202 12th Street NE	
P.O. Box 219	
Staples, MN 56479	
Pre-Bid Conference	
Date	Mar 5, 2019 10:00:00 AM CST
Location	Web Conference
Notes F	re-Proposal login information will be emailed two days prior.
Documents	
Documents	

Customer Support: agencysupport@publicpurchase.com | Copyright 1999-2019 © | The Public Group, LLC. All rights reserved.



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Deservet News



PROOF OF PUBLICATION CUSTOME	R'S COPY
CUSTOMER NAME AND ADDRESS	ACCOUNT NUMBER
SOURCEWELL, Accounting Dept	9001496962 Sourcewell, formerly the National Joint Power Alliance® (NJPA), on br
PO BOX 219	DATE includes all governments
STAPLES MN 56479	DATE half of Sourcewell and i UDATE includes all government includes all government, and a other public agencies, while includes all government, and a other public agencies is canada, and internation all fifty state Canada, and internation all right state Canada, and internation and internation and internation for the procurement a state processing of the procurement and processing of the procurement and a state processing of the proce
ACCOUNT NAME	Calidad, and imericano ally, issues this Reguest Fc Proposal (RFP) to result
SOURCEWELL,	#032119 HEAVY CON
TELEPHONE	ORDER # / INVOICE NUMBER REALED ACCESSO
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PUBLICATION SCHEDULE	James Voelker, Sourceweil 2022 12th Street North east P.O. Box 210. Ste
START 01/31/2019 END 01/31/2019	ples, MN 56479, or by e mail at <u>R F P</u> @ <u>sourcewell-mn.gov. Pro</u>
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RFP - Heavy Construction Equipment	me above address and opened March 22, 2015 at 8:30 a.m. Central Time, 1241918 UPAXLP
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AS NEWSPAPER AGENCY COMPANY, LLC dba UTAH MEDIA GROUP LEGAL BOOKER, I CERTIFY THAT THE ATTACHED ADVERTISEMENT OF REQUEST FOR PROPOSALS Sourcewell, formerly the National Joint Powers Alliance (NJPA), on behalf of Sourcewell and its current and potential member agencies, wh FOR SOURCEWELL, WAS PUBLISHED BY THE NEWSPAPER AGENCY COMPANY, LLC dba UTAH MEDIA GROUP, AGENT FOR DESERET NEWS AND THE SALT LAKE TRIBUNE, DAILY NEWSPAPERS PRINTED IN THE ENGLISH LANGUAGE WITH GENERAL CIRCULATION IN UTAH, AND PUBLISHED IN SALT LAKE CITY, SALT LAKE COUNTY IN THE STATE OF UTAH. NOTICE IS ALSO POSTED ON UTAHLEGALS.COM ON THE SAME DAY AS THE FIRST NEWSPAPER PUBLICATION DATE AND REMAINS ON UTAHLEGALS.COM INDEFINITELY. COMPLIES WITH UTAH DIGITAL SIGNATURE ACT UTAH CODE 46-2-101; 46-3-104.

PUBLISHED ON	Start	01/31/2019	End	01/31/2019	

1/31/2019 DATE

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SIGNATURE

STATE OF UTAH

COUNTY OF SALT LAKE

31ST DAY OF JANUARY SUBSCRIBED AND SWORN TO BEFORE ME ON THIS

IN THE YEAR 2019

BY LORAINE GUDMUNDSON.



per C

NOTARY PUBLIC SIGNATURE





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OPEN

Heavy Construction Equipment with Related Accessories, Attachments, and Supplies

Sourcewell, formerly the National Joint Powers Alliance[®] (NJPA), on behalf of Sourcewell and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #032119 HEAVY CONSTRUCTION EQUIPMENT WITH RELATED ACCESSORIES, ATTACHMENTS, AND SUPPLIES. Details of this RFP are available beginning January 31, 2019. Details may be obtained by letter of request to James Voelker, Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@sourcewell-mn.gov. Proposals will be received until March 21, 2019 at 4:30 p.m. Central Time at the above address and opened March 22, 2019 at 8:30 a.m. Central Time.

Pre-Proposal Conference: March 5, 2019 at 10:00 am CT

Sealed proposals due: March 21, 2019 at 4:30 pm CT

Proposals will be publicly opened: March 22, 2019 at 8:30 am CT

Sourcewell reserves the right to reject any and all proposals.

To obtain RFP documents complete the form below:

Important Dates

Sealed Responses Due: March 21, 2019 at 4:30 pm CDT Proposals will be publicly opened on March 22, 2019 at 8:30 am CDT Heavy Construction Equipment with Related Accessories, Attachments, ...



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Sourcewell for Vendors \rightarrow

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Sourcewell, formerly the National Joint Powers Alliance® (NJPA), on behalf of Sourcewell and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of

#032119 HEAVY CONSTRUCTION EQUIPMENT WITH RELATED ACCESSORIES, ATTACHMENTS, AND SUPPLIES.

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Proposals will be received until March 21, 2019 at 4:30 p.m. Central Time at the above address and opened March 22, 2019 at 8:30 a.m. Central Time.



Opportunity Notice HEAVY CONSTRUCTION EQUIPMENT WITH RELATED ACCESSORIES,

Opportunity Information

Organization:	Rural Municipalities of Alberta (RMA) for Sourcewell
Organization Address:	
Reference Number:	AB-2019-00680
Solicitation Number:	AB-2019-00680
Solicitation Type:	Request for Proposal
Posting (MM/dd/yyyy):	01/31/2019 10:00:00 AM Alberta Time
Closing (MM/dd/yyyy):	03/21/2019 03:30:59 PM Alberta Time
Last Update (MM/dd/yyyy):	01/31/2019 09:32:49 AM Alberta Time
Agreement Type:	NWPTA/TILMA & CFTA
Region of Opportunity:	Open
Region of Delivery:	Alberta
Opportunity Type:	Open & Competitive
Commodity Codes: N3830DA: Blades, Dozer, Earth Moving N3830H: Dozers, Angle 5139C: General Heavy Construction N3810A: Cranes, Excavator, Crawler Mounted, Cable Operated N3895L: Rollers, Construction Equipment N3805H: Scrapers, Earth Moving, Towed	

N3805: Earthmoving and Excavating Equipment N3895LE: Rollers, Construction Equipment, N.E.S. N3895: Miscellaneous Construction Equipment Government

Category: Goods

This opportunity is now **closed**.



View Interested Vendors (Bidders)

APC "Opportunity Notices" This notice is provided for information purposes only. Refer to the "Opportunity Documents" in the bid package for authoritative information.

All queries pertaining to the language, content or any missing or inaccurate information within this abstract must be sent to its originator of the abstract, as specified in the opportunity notice.

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Item: 6 Click here to return to the agenda.

CITY OF STANTON

REPORT TO CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: July 12, 2022

SUBJECT: RENEWAL OF AUTHORIZATION FOR VIRTUAL PUBLIC MEETINGS PURSUANT TO AB 361

REPORT IN BRIEF:

Consideration of the circumstances of the state of emergency related to the COVID-19 pandemic to determine whether remote teleconference meetings of the City Council, Committees, and Commissions can continue to be held under the provisions of AB 361.

RECOMMENDED ACTION:

- 1. City Council declare that this item is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) and 15060(c)(3); and
- 2. Reconsider the circumstances of the state of emergency; and
- 3. Find that state or local officials have continued to impose or recommend measures to promote social distancing; and
- 4. Direct staff, no later than 30 days after the City Council approves the recommended action, to report back on the state-proclaimed state of emergency so that City Council may reconsider the circumstances of the emergency, and, if appropriate, make findings to continue to hold virtual meetings of City legislative bodies pursuant to AB 361.

BACKGROUND:

On October 26, 2021, City Council adopted Resolution 2021-34, which authorized City Staff to conduct remote teleconference meetings of the City Council, Committees, and Commissions under the provisions of AB 361 (in effect as of October 1, 2021 – Government Code Section 54953(e)). Pursuant to Government Code Section 54953(e)(3), the City Council is required every thirty (30) days to reconsider the circumstances of the state of emergency and determine whether:

- The state of emergency continues to directly impact the ability of the members to meet safely in person, or
- State or local officials continue to impose or recommend measures to promote social distancing.

If neither of the two finding options can be made by majority vote, the City Council, Committees, and Commissions will no longer be able to continue holding public meetings by teleconference without compliance to the Ralph M. Brown Act's Section 54953(b)(3). Section 54953(b)(3) imposes notice and access requirements for public meetings conducted via teleconference. Such requirements include identifying in the meeting notice and agenda the teleconference location of each member of the legislative body participating in the meeting and ensuring that each teleconference location be accessible to the public.

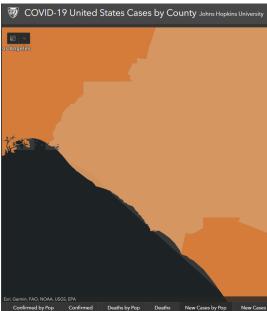
It is important to note that having virtual meetings under the provisions of Government Code Section 54953(e)(3) is optional. If the Council wishes, it may continue to meet inperson. In addition, hybrid meetings are permissible. Given that the dynamics of the pandemic and the health crisis are continually changing, the intent of the attached Resolution is to, among other things, allow for the City's Council, Commissions, and Committees to meet virtually in the event of illness, quarantine, or other government measures. If the Council will meet only or partially in-person, it should ensure compliance with the Orange County Health Care Agency's recommendations for local public meetings.

ANALYSIS/JUSTIFICATION:

Currently, the State of California and the County of Orange remain under the state of emergency brought on by the COVID-19 pandemic, particularly with the spread of the Omicron BA.2 Variant. State and local officials are still recommending measures to promote social distancing.



COVID-19 Cases by City



COVID-19 United States Cases by County (by Johns Hopkins University)



Vaccines administered source data[®] and cases, deaths, and tests source data[®] Tracking COVID-19 in California

FISCAL IMPACT:

None.

ENVIRONMENTAL IMPACT:

None. This item is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly).

LEGAL REVIEW:

None.

STRATEGIC PLAN OBJECTIVE(S) ADDRESSED:

1. Provide a safe community.

PUBLIC NOTIFICATION:

Public notice for this item was made through the regular agenda process.

Prepared By:

Approved as to Form By:

/s/ Jason Huynh

Jason Huynh Management Analyst HongDao Nguyen City Attorney

Approved By:

/s/ Zenia Bobadilla

Zenia Bobadilla Interim City Manager

CITY OF STANTON

Item: 8A

Click here to return to the agenda.

REPORT TO CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

- **DATE**: July, 12, 2022
- SUBJECT: AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON EXTENDING FOR AN ADDITIONAL PERIOD OF 10 MONTHS AND 15 DAYS A MORATORIUM ON SPECIFIED PERSONAL SERVICE AND MEDICAL OFFICE BUSINESSES PENDING STUDY AND THE PREPARATION OF AN UPDATE TO THE CITY'S MUNICIPAL CODE AND ZONING CODE AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA

REPORT IN BRIEF:

On June 14, 2022, the City Council adopted Urgency Ordinance No. 1121, which established a 45-day moratorium on the establishment of specified personal care and medical office businesses (the "Moratorium"). The basis for adopting the Moratorium is set forth in detail in Attachment 1, which is the City Council's June 14th agenda packet for the Moratorium. The Moratorium will expire on July 29, 2022, unless extended pursuant to Government Code Section 65858(a), which authorizes the City Council to extend the moratorium for an additional 10 months and 15 days. The attached urgency ordinance ("Moratorium Extension Ordinance") would extend the Moratorium from July 29, 2022 through June 13, 2023 (i.e., 10 months and 15 days from July 29, 2022). Staff is recommending adoption of the Moratorium Extension Ordinance to provide the City with additional time to study the continuing impacts of the above mentioned businesses and to develop new municipal and zoning code regulations.

RECOMMENDED ACTION:

- 1. City Council open the public hearing, receive any public testimony, and close the public hearing; and
- 2. Find that the Moratorium Extension Ordinance is:
 - a. Not a "project" within the meaning of Section 15378 of the State of California Environmental Quality Act ("CEQA") Guidelines (Title 14 of the California Code of Regulations) because it has no potential for resulting in physical change in the environment, directly or indirectly; and
 - b. Exempt from the requirements of CEQA under Section 15061(b)(3) of the CEQA Guidelines, as it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

3. Adopt Urgency Ordinance No. 1122 (i.e., the Moratorium Extension Ordinance), entitled:

"AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON EXTENDING FOR AN ADDITIONAL PERIOD OF 10 MONTHS AND 15 DAYS A MORATORIUM ON SPECIFIED PERSONAL SERVICE AND MEDICAL OFFICE BUSINESSES PENDING STUDY AND THE PREPARATION OF AN UPDATE TO THE CITY'S MUNICIPAL CODE AND ZONING CODE AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA."

BACKGROUND:

Under the California Constitution and pursuant to its police powers, the City is charged with responsibility for the health, safety, and welfare of its citizens. The City performs this responsibility through numerous avenues, including by establishing and enforcing zoning, licensing and health and safety regulations on specified commercial activities.

As noted in Attachment 1 (the June 14, 2022, City Council agenda packet for the Moratorium), in recent years, the City has experienced issues related to illicit sexual activity at business offering massage services. Specifically, the City has become aware that some businesses regulated by and licensed under the SMC as "personal service" uses¹ are offering patrons massage services despite not having a City-issued massage establishment license. Undercover operations by the Orange County Sheriff's Department indicated that a spa licensed to provide personal services such as facials, waxing and other skin care uses—and whose business license specifically prohibited massage services—was nonetheless offering patrons massage services and employing massage technicians who engaged in alleged illicit sexual activity in violation of State laws relating to prostitution. The City has also experienced nuisance issues (including illicit sexual activity) at businesses offering acupuncture and acupressure services—both of which fall within the ambit of the SMC's "medical services – office" use.

Against this backdrop, on June 14, 2022, the City Council adopted Urgency Ordinance No. 1121, which established a 45-day moratorium on the establishment of specified personal care and medical office businesses (i.e., the Moratorium). The Moratorium will expire on July 29, 2022 unless extended by the City Council in accordance with Government Code Section 65858.

ANALYSIS/JUSTIFICATION:

Government Code Section 65858(a) authorizes the City Council, after notice pursuant to Government Code Section 65090 and a public hearing, to adopt an ordinance extending the Moratorium for an additional 10 months and 15 days. The urgency ordinance attached as Attachment 2 (i.e., the Moratorium Extension Ordinance) would so extend the Moratorium.

¹ The SMC generally defines "personal service" uses as those that provide "nonmedical services to individuals." (SMC, § 20.700.120).

As required by Government Code Section 65858(d), Attachment 3 is a written report profiling actions taken by City staff since the Moratorium was adopted. Given the complexity of the regulatory framework involved, staff is recommending approval of the Moratorium Extension Ordinance to give the City additional time to research, study, and prepare recommendations for the Council's consideration regarding potential amendments to the City's regulatory process. If the City Council adopts the Moratorium Extension Ordinance, the following restrictions would remain in effect through the duration thereof:

- 1. No new medical office or personal service business could be established in the City if it qualifies as one or more of the following uses: (a) barber shop; (b) beauty salon; (c) nail salon; (d) tanning salon; (e) salon, studio, or spa offering nonmedical skin or facial care; (f) salon, studio or spa providing services involving eyelash extensions and/or eyebrow waxing, threading, or tattooing; (g) a business whose primary service involves providing patrons with access to onsite spas or hot tubs; (h) a tattoo (including, but not limited to, henna) or body piercing studio; (i) a business providing acupuncture and/or acupressure services; and (j) any use similar to the preceding (a) (j), as determined by the City's Community Development Director.
- The City will not approve or issue any use permit, license, variance, building permit, business license, or other applicable entitlement, license, permit, or approval for the establishment of any business establishment listed in subsections (1)(a)-(j) above, or the enlargement of any such existing business, within the City.

Upon approval by four-fifths (4/5) of the City Council, the Moratorium Extension Ordinance would take effect on July 29, 2022 and expire on June 13, 2023 (i.e., 10 months and 15 days from July 29, 2022).

FISCAL IMPACT:

None.

ENVIRONMENTAL IMPACT:

In accordance with the requirements of California Environmental Quality Act ("CEQA"), the project is exempt pursuant to Sections 15378 and Section 15061(b)(3) of the State CEQA Guidelines (Title 14 of the California Code of Regulations).

PUBLIC NOTIFICATION:

Notice for the City Council public hearing to consider the Moratorium Extension Ordinance was provided in accordance with Government Code Sections 65858(a) and 65090. Public notice was also made through the regular agenda process.

STRATEGIC PLAN:

1 – Provide a Safe Community

Prepared By:

/s/ James J. Wren

James J. Wren Public Safety Services Director Reviewed by:

/s/ HongDao Nguyen

HongDao Nguyen City Attorney

Approved by:

/s/ Zenia Bobadilla

Zenia Bobadilla Interim City Manager

Attachments:

- A. Agenda Packet for Interim Urgency Ordinance No 1121 (i.e., the Moratorium, adopted June 14, 2022).
- B. Moratorium Extension Ordinance No. 1122
- C. 10-Day Report per Government Code Section 65858(d)

CITY OF STANTON

REPORT TO CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: June 14, 2022

SUBJECT: AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA ESTABLISHING A TEMPORARY MORATORIUM ON SPECIFIED PERSONAL SERVICE AND MEDICAL OFFICE BUSINESSES PENDING STUDY AND THE PREPARATION OF AN UPDATE TO THE CITY'S MUNICIPAL CODE AND ZONING CODE AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA

REPORT IN BRIEF:

A number of businesses in the City of Stanton ("City") that are licensed to operate as "personal care" uses—such as day spas and other type of beauty care businesses have apparently provided unauthorized massage services or engaged in illegal actions at their premises. As explained below, businesses that provide unauthorized massage services pose significant potential impacts to the health, safety, and welfare of the community. Against this backdrop, the City Council is asked to consider an interim urgency ordinance to temporarily prohibit the establishment of specified personal care businesses. The interim urgency ordinance is intended to provide the City with sufficient time to study the continuing impacts of these establishments and to develop new municipal and zoning code regulations.

RECOMMENDED ACTION:

- 1. City Council find that the proposed urgency ordinance is:
 - a. Not a "project" within the meaning of Section 15378 of the State of California Environmental Quality Act ("CEQA") Guidelines (Title 14 of the California Code of Regulations) because it has no potential for resulting in physical change in the environment, directly or indirectly; and
 - b. Exempt from the requirements of CEQA under Section 15061(b)(3) of the CEQA Guidelines, as it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

2. Adopt Urgency Ordinance No. 1121, entitled:

"AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA ESTABLISHING A TEMPORARY MORATORIUM ON SPECIFIED PERSONAL SERVICE AND MEDICAL OFFICE BUSINESSES PENDING STUDY AND THE PREPARATION OF AN UPDATE TO THE CITY'S MUNICIPAL CODE AND ZONING CODE AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA".

BACKGROUND:

Under the California Constitution and pursuant to its police powers, the City is charged with responsibility for the health, safety, and welfare of its citizens. The City performs this responsibility through numerous avenues, including by establishing and enforcing zoning, licensing and health and safety regulations on specified commercial activities.

An example of such regulations can be found in Chapter 5.16 of the Stanton Municipal Code ("SMC"), which regulates massage establishments in the City. Among other things, SMC Chapter 5.16 prohibits operating a massage establishment without a City-issued license and serves to: (1) ensure that massage establishments in the City operate in an orderly, safe, and sanitary manner; and (2) prevent massage establishments from being used as fronts for illegal activities, including prostitution and human trafficking.

Despite the existing regulatory framework, in recent years, the City has continued to experience issues related to illicit sexual activity at business offering massage services. Specifically, the City has become aware that some businesses regulated by and licensed under the SMC as "personal service" uses¹ are offering patrons massage services despite not having a City-issued massage establishment license. Undercover operations by the Orange County Sheriff's Department indicated that a spa licensed to provide personal services such as facials, waxing and other skin care uses—and whose business license specifically prohibited massage services—was nonetheless offering patrons massage services and employing massage technicians who engaged in alleged illicit sexual activity in violation of State laws relating to prostitution. The City has also experienced nuisance issues (including illicit sexual activity) at businesses offering acupuncture and acupressure services—both of which fall within the ambit of the SMC's "medical services – office" use.

Personal service and medical office uses are currently only subject to the City's business license regulations provided in SMC Chapter 5.04. Research by City staff indicates that Chapter 5.04, as well as other areas of the SMC, require an update to more specifically address vice and public nuisance issues occurring at such businesses.

¹ The SMC generally defines "personal service" uses as those that provide "nonmedical services to individuals." (SMC, § 20.700.120).

ANALYSIS/JUSTIFICATION:

Currently, SMC Section 20.700.120 lists various examples of "personal service" uses. Of the uses listed, the following involve the potential for ongoing, close—and at times direct—physical contact in a private setting (e.g., a partitioned area or a back room) between employees and patrons:

- Barber and beauty shops, which SMC Section 20.700.120 suggests may include "accessory massage" services;
- Nail salons, which SMC Section 20.700.120 suggests may also include "accessory massage" services;
- Tanning salons, where patrons may be fully disrobed, depending on the tanning method used and targeted area of the body;
- Spas and hot tubs for hourly rental, where patrons may be fully disrobed before and/or during the activity; and
- Tattoo parlors (including those that provide henna tattoos) and body piercing studios, where patrons may be fully disrobed depending on the area of the body receiving the piercing or tattoo; and

Additionally, businesses offering body waxing services can involve close and direct physical contact between employees and patrons in a private setting—with the potential for patrons to be fully disrobed, depending on the anatomical area being waxed.

As noted above, the City has experienced nuisance issues at businesses offering acupuncture and acupressure services. Relatedly, a number of businesses in the City operating as "day spas" or other type of beauty care businesses have apparently provided unauthorized massage services or engaged in illegal actions at their premises. Businesses that perform unauthorized massage services pose significant potential impacts to the health, safety and welfare of the community. Among other things, these impacts include the potential for:

- Injury to patrons stemming from the employment of unlicensed massage technicians;
- Injury to patrons and/or employees stemming from the lack of appropriate sanitation and safety standards;
- Increased opportunities for prostitution activity and human trafficking by virtue of the secretive nature associated with offering unauthorized and undisclosed (to the City or law enforcement) massage services; and

• The lack of a current regulatory platform enabling the City to promptly revoke the business license for a business performing unauthorized massage services.

Government Code Sections 36937 and 65858 authorize the City Council to adopt an interim urgency ordinance to protect the public safety, health, and welfare from an event, occurrence, or set of circumstances. Staff believes that the circumstances profiled above justify such an ordinance.

The attached interim urgency ordinance (Attachment 1) makes the requisite Government Code findings and, if adopted, would institute a 45-day moratorium to provide staff with time to gather data about the adverse impacts of certain medical office and personal service uses engaging in unauthorized massage activities and to research, study, and prepare recommendations for the Council's consideration regarding potential amendments to the City's regulatory process and the SMC. If adopted, both of the following restrictions would be in place for the duration of the urgency ordinance:

- 1. No new medical office or personal service business could be established in the City if it qualifies as one or more of the following uses: (a) barber shop; (b) beauty salon; (c) nail salon; (d) tanning salon; (e) salon, studio, or spa offering nonmedical skin or facial care; (f) salon, studio or spa providing services involving eyelash extensions and/or eyebrow waxing, threading, or tattooing; (g) a business whose primary service involves providing patrons with access to onsite spas or hot tubs; (h) a tattoo (including, but not limited to, henna) or body piercing studio; (i) a business providing acupuncture and/or acupressure services; and (j) any use similar to the preceding (a) (j), as determined by the City's Community Development Director.
- The City will not approve or issue any use permit, license, variance, building permit, business license, or other applicable entitlement, license, permit, or approval for the establishment of any business establishment listed in subsections (1)(a)-(j) above, or the enlargement of any such existing business, within the City.

In order for the urgency ordinance to be effective, four-fifths (4/5) of the City Council must approve the ordinance. Thereafter, the ordinance would remain in effect for 45 days from its adoption (unless earlier repealed, terminated, or extended by the Council).

FISCAL IMPACT:

None.

ENVIRONMENTAL IMPACT:

In accordance with the requirements of California Environmental Quality Act ("CEQA"), the project is exempt pursuant to Sections 15378 and Section 15061(b)(3) of the State CEQA Guidelines (Title 14 of the California Code of Regulations).

PUBLIC NOTIFICATION:

Public notice for this item was made through the regular agenda process.

STRATEGIC PLAN:

1 – Provide a Safe Community

Prepared By:

Reviewed by:

/s/ James J. Wren

/s/ HongDao Nguyen

James J. Wren Public Safety Services Director HongDao Nguyen City Attorney

Approved by:

/s/ Zenia Bobadilla

Zenia Bobadilla Interim City Manager

Attachments:

A. Interim Urgency Ordinance No. 1121

ORDINANCE NO. 1121

AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA ESTABLISHING A TEMPORARY MORATORIUM ON SPECIFIED PERSONAL SERVICE AND MEDICAL OFFICE BUSINESSES PENDING STUDY AND THE PREPARATION OF AN UPDATE TO THE CITY'S MUNICIPAL CODE AND ZONING CODE AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA

WHEREAS, pursuant to Cal. Const. Art. XI, Sec. 7 and under the City's general police powers, the City of Stanton ("City") is empowered and charged with responsibility for the health, safety, and welfare of its citizens; and

WHEREAS, the City protects the health, safety, and welfare of the community through numerous avenues, including by establishing and enforcing zoning, licensing and health and safety regulations on specified commercial activities; and

WHEREAS, such regulations include Chapter 5.16 of the Stanton Municipal Code ("SMC"), which contains licensing requirements and operational standards for massage establishments in the City; and

WHEREAS, among other things, SMC Chapter 5.16: (1) prohibits operating a massage establishment without a City-issued license; (2) requires all massage technicians to be licensed by the California Massage Therapy Council; (3) contains mandatory operational requirements for massage establishments (e.g., permissible hours of operation, sanitation requirements, required signage etc.); (4) authorizes City personnel and law enforcement to inspect massage establishments (to ensure compliance with the SMC Chapter 5.16 and ensure the business is operating in a safe and sanitary manner); and (5) allows the City to revoke a massage establishment license in specified circumstances, including if the establishment violates the City's safety/sanitation requirements, employs unlicensed massage technicians and/or illicit sexual activity occurs on the premises; and

WHEREAS, collectively, the regulations provided in SMC Chapter 5.16 serve to: (1) ensure that massage establishments in the City operate in an orderly, safe, and sanitary manner; and (2) prevent massage establishments from being used as fronts for illegal activities, including prostitution and human trafficking; and

WHEREAS, despite the above regulatory framework, in recent years, the City has continued to experience issues related to illicit sexual activity and suspected human trafficking at business offering massage services; and

WHEREAS, it has come to the City's attention that some businesses regulated by and licensed under the SMC as "personal service" uses¹ are offering patrons massage

¹ The SMC generally defines "personal service" uses as those that provide "nonmedical services to individuals." (SMC, § 20.700.120).

services despite not having a City-issued massage establishment license. For example, some businesses within the City that were only licensed for personal service uses such as facials or body waxing have also unlawfully provided massage services without a required conditional use permit; and

WHEREAS, moreover, recently, undercover operations by the Orange County Sheriff's Department indicated that a spa licensed to provide facials, waxing and other skin care uses—and whose business license specifically prohibited massage services—was nonetheless offering patrons massage services and employing massage technicians who engaged in alleged illicit sexual activity in violation of State laws relating to prostitution; and

WHEREAS, in the past, the City has also experienced nuisance issues (including illicit sexual activity) at businesses offering acupuncture and acupressure services—both of which fall within the ambit of the SMC's "medical services – office" use; and

WHEREAS, medical office and personal service uses are subject to the City's traditional business license regulations provided in SMC Chapter 5.04; and

WHEREAS, research by City staff indicates that Chapter 5.04, as well as other areas of the SMC, appears to be in need of an update to more specifically address issues associated with businesses licensed for certain medical office and personal service uses offering unauthorized massage services and/or employing individuals who engage in illicit sexual activity on the premises; and

WHEREAS, SMC Section 20.700.120 lists various examples of "personal service" uses. Of the uses listed, the following involve the potential for ongoing, close—and at times direct—physical contact in a private setting (e.g., a partitioned area or a back room) between employees and patrons: (1) barber and beauty shops, which SMC Section 20.700.120 suggests may include "accessory massage" services; (2) nail salons, which SMC Section 20.700.120 suggests may also include "accessory massage" services; (3) tanning salons, where patrons may be fully disrobed, depending on the tanning method used and targeted area of the body; (4) spas and hot tubs for hourly rental, where patrons may be fully disrobed before and/or during the activity; and (5) tattoo parlors and body piercing studios, where patrons may be fully disrobed depending on the area of the body receiving the piercing or tattoo. Businesses offering body waxing services can likewise involve close and direct physical contact between employees and patrons in a private setting—with the potential for patrons to be fully disrobed, depending on the anatomical area waxed; and

WHEREAS, as noted above, a number of businesses in the City that operate as "day spas" or other type of beauty care businesses within the City have apparently provided unauthorized massage services or engaged in illegal actions at their premises; and

WHEREAS, businesses that perform unauthorized massage services pose significant potential impacts to the health, safety and welfare of the community. Among other

things, these impacts include the potential for: (1) injury to patrons stemming from the employment of unlicensed massage technicians; (2) injury to patrons and/or employees stemming from the lack of appropriate sanitation and safety standards; (3) increased opportunities for prostitution activity and human trafficking by virtue of the secretive nature associated with offering unauthorized and undisclosed (to the City or law enforcement) massage services; and (4) the lack of a current regulatory platform enabling the City to promptly revoke the business license for a business performing unauthorized massage services; and

WHEREAS, per Government Code Sections 36937 and 65858, the City Council may adopt an interim urgency ordinance to protect the public safety, health, and welfare from an event, occurrence, or set of circumstances; and

WHEREAS, City staff requires time to further gather data about the adverse impacts of specified medical office and personal service uses engaging in unauthorized massage activities and to research, study, and consider ways to possibly amend the City's regulatory process and the Stanton Municipal and Zoning Codes to protect the public health and safety and reduce potential illegalities occurring at these businesses; and

WHEREAS, City staff, the Sheriff's Department, and the City Attorney's office are also conducting research into the possible and likely impacts of further regulating these uses in order to mitigate potential adverse impacts; and

WHEREAS, as a result, the City Council desires to institute a 45 day moratorium to allow staff and the City Council the opportunity to research and select the best course of action for the City's citizens and the community at large.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

<u>SECTION 1.</u> The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City Council finds that this Ordinance is not a project within the meaning of Section 15378 of the State of California Environmental Quality Act ("CEQA") Guidelines, because it has no potential for resulting in physical change in the environment, directly or indirectly. The City Council further finds, under Title 14 of the California Code of Regulations, section 15061(b)(3) that this interim urgency ordinance is nonetheless exempt from the requirements of CEQA. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

SECTION 3. The City Council hereby enacts this interim urgency ordinance under section 65858, subdivision (a), of the California Government Code, which allows the City to adopt an interim urgency ordinance by not less than a four-fifths vote, to protect the public safety, health, and welfare by prohibiting any use that may be in conflict with

a zoning proposal that the city council, planning commission, or department of the city is considering or studying or intends to study within a reasonable time. The purpose of this ordinance is to maintain the status quo while the City evaluates whether and how to regulate the subject uses.

<u>SECTION 4.</u> The City Council hereby directs and orders as follows:

- 1. During the time that this urgency ordinance is in effect, no new medical office or personal service business may be established in the City if it qualifies as one or more of the following uses: (a) barber shop; (b) beauty salon; (c) nail salon; (d) tanning salon; (e) salon, studio, or spa offering nonmedical skin or facial care; (f) salon, studio or spa providing services involving eyelash extensions and/or eyebrow waxing, threading, or tattooing; (g) a business whose primary service involves providing patrons with access to on-site spas or hot tubs; (h) a tattoo (including, but not limited to, henna) or body piercing studio; (i) a business providing acupuncture and/or acupressure services; and (j) any use similar to the preceding (a) (i), as determined by the City's Community Development Director.
- 2. During the time that this urgency ordinance is in effect, the City shall not approve or issue any use permit, license, variance, building permit, business license, or other applicable entitlement, license, permit, or approval for the establishment of any business establishment listed in subsections (1)(a)-(j) above, or the enlargement of any such existing business, within the City.

SECTION 5. The City will continue to accept and process applications for uses prohibited by this moratorium if so required by State law. Any application received and processed during the moratorium shall be processed at the applicant's sole cost and risk with the understanding that no permit, license, approval or other entitlement for a use covered by Section 4 above may issue while this moratorium or any extension of it is in effect.

SECTION 6. This Ordinance is adopted under the provisions of Government Code Sections 36937 and 65858, and shall take effect immediately upon its passage by a four-fifths vote of the City Council. The City Council finds that businesses performing unauthorized massage services as described herein pose potentially significant and urgent threats to the health, safety and welfare of the community—including, but not limited to, bodily injury to patrons and employees and increased opportunities for prostitution and human trafficking. Consequently, the City Council finds that this ordinance is necessary for the immediate preservation of the public health, safety, and welfare of the community. This Ordinance shall remain in effect for 45 days from its adoption, unless earlier repealed, terminated, or extended.

<u>SECTION 7.</u> No less than 10 days prior to the scheduled expiration of this Ordinance, staff shall issue a report to the City Council on the progress of its study and on determinations for how the City should proceed, insofar as conclusions have been drawn.

SECTION 8. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such invalidity or unconstitutionality shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are severable. The City Council hereby declares that it would have adopted this Ordinance irrespective of the invalidity of any particular portion thereof.

PASSED, APPROVED, AND ADOPTED this 14th day of June, 2022.

DAVID J. SHAWVER, MAYOR

ATTEST:

PATRICIA A. VAZQUEZ, CITY CLERK

APPROVED AS TO FORM:

HONGDAO NGUYEN, CITY ATTORNEY

STATE OF CALIFORNIA) COUNTY OF ORANGE) ss. CITY OF STANTON)

I, Patricia A. Vazquez, City Clerk of the City of Stanton, do hereby certify that the foregoing Urgency Ordinance No. 1121 was duly introduced and adopted at a regular meeting of the City Council on the 14th day of June 2022, by the following vote, to wit:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

CITY CLERK, CITY OF STANTON

URGENCY ORDINANCE NO. 1122

AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON EXTENDING FOR AN ADDITIONAL PERIOD OF 10 MONTHS AND 15 DAYS A MORATORIUM ON SPECIFIED PERSONAL SERVICE AND MEDICAL OFFICE BUSINESSES PENDING STUDY AND THE PREPARATION OF AN UPDATE TO THE CITY'S MUNICIPAL CODE AND ZONING CODE AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA

WHEREAS, pursuant to Cal. Const. Art. XI, Sec. 7 and under the City's general police powers, the City of Stanton ("City") is empowered and charged with responsibility for the health, safety, and welfare of its citizens; and

WHEREAS, the City protects the health, safety, and welfare of the community through numerous avenues, including by establishing and enforcing zoning, licensing and health and safety regulations on specified commercial activities; and

WHEREAS, such regulations include Chapter 5.16 of the Stanton Municipal Code ("SMC"), which contains licensing requirements and operational standards for massage establishments in the City; and

WHEREAS, among other things, SMC Chapter 5.16: (1) prohibits operating a massage establishment without a City-issued license; (2) requires all massage technicians to be licensed by the California Massage Therapy Council; (3) contains mandatory operational requirements for massage establishments (e.g., permissible hours of operation, sanitation requirements, required signage etc.); (4) authorizes City personnel and law enforcement to inspect massage establishments (to ensure compliance with the SMC Chapter 5.16 and ensure the business is operating in a safe and sanitary manner); and (5) allows the City to revoke a massage establishment license in specified circumstances, including if the establishment violates the City's safety/sanitation requirements, employs unlicensed massage technicians and/or illicit sexual activity occurs on the premises; and

WHEREAS, collectively, the regulations provided in SMC Chapter 5.16 serve to: (1) ensure that massage establishments in the City operate in an orderly, safe, and sanitary manner; and (2) prevent massage establishments from being used as fronts for illegal activities, including prostitution and human trafficking; and

WHEREAS, despite the above regulatory framework, in recent years, the City has continued to experience issues related to illicit sexual activity and suspected human trafficking at business offering massage services; and

Click here to return to the agenda.

WHEREAS, it has come to the City's attention that some businesses regulated by and licensed under the SMC as "personal service" uses¹ are offering patrons massage services despite not having a City-issued massage establishment license. For example, some businesses within the City that were only licensed for personal service uses such as facials or body waxing have also unlawfully provided massage services without a required conditional use permit; and

WHEREAS, moreover, recently, undercover operations by the Orange County Sheriff's Department indicated that a spa licensed to provide facials, waxing and other skin care uses—and whose business license specifically prohibited massage services—was nonetheless offering patrons massage services and employing massage technicians who engaged in alleged illicit sexual activity in violation of State laws relating to prostitution; and

WHEREAS, in the past, the City has also experienced nuisance issues (including illicit sexual activity) at businesses offering acupuncture and acupressure services—both of which fall within the ambit of the SMC's "medical services – office" use; and

WHEREAS, medical office and personal service uses are subject to the City's traditional business license regulations provided in SMC Chapter 5.04; and

WHEREAS, research by City staff indicates that Chapter 5.04, as well as other areas of the SMC, appears to be in need of an update to more specifically address issues associated with businesses licensed for certain medical office and personal service uses offering unauthorized massage services and/or employing individuals who engage in illicit sexual activity on the premises; and

WHEREAS, SMC Section 20.700.120 lists various examples of "personal service" uses. Of the uses listed, the following involve the potential for ongoing, close—and at times direct—physical contact in a private setting (e.g., a partitioned area or a back room) between employees and patrons: (1) barber and beauty shops, which SMC Section 20.700.120 suggests may include "accessory massage" services; (2) nail salons, which SMC Section 20.700.120 suggests may also include "accessory massage" services; (3) tanning salons, where patrons may be fully disrobed, depending on the tanning method used and targeted area of the body; (4) spas and hot tubs for hourly rental, where patrons may be fully disrobed before and/or during the activity; and (5) tattoo parlors and body piercing studios, where patrons may be fully disrobed depending on the area of the body receiving the piercing or tattoo. Businesses offering body waxing services can likewise involve close and direct physical contact between employees and patrons in a private setting—with the potential for patrons to be fully disrobed, depending on the anatomical area waxed; and

¹ The SMC generally defines "personal service" uses as those that provide "nonmedical services to individuals." (SMC, § 20.700.120).

WHEREAS, as noted above, a number of businesses in the City that operate as "day spas" or other type of beauty care businesses within the City have apparently provided unauthorized massage services or engaged in illegal actions at their premises; and

WHEREAS, businesses that perform unauthorized massage services pose significant potential impacts to the health, safety and welfare of the community. Among other things, these impacts include the potential for: (1) injury to patrons stemming from the employment of unlicensed massage technicians; (2) injury to patrons and/or employees stemming from the lack of appropriate sanitation and safety standards; (3) increased opportunities for prostitution activity and human trafficking by virtue of the secretive nature associated with offering unauthorized and undisclosed (to the City or law enforcement) massage services; and (4) the lack of a current regulatory platform enabling the City to promptly revoke the business license for a business performing unauthorized massage services; and

WHEREAS, per Government Code Sections 36937 and 65858, the City Council may adopt an interim urgency ordinance to protect the public safety, health, and welfare from an event, occurrence, or set of circumstances; and

WHEREAS, City staff requires time to further gather data about the adverse impacts of specified medical office and personal service uses engaging in unauthorized massage activities and to research, study, and consider ways to possibly amend the City's regulatory process and the Stanton Municipal and Zoning Codes to protect the public health and safety and reduce potential illegalities occurring at these businesses; and

WHEREAS, City staff, the Sheriff's Department, and the City Attorney's office are also conducting research into the possible and likely impacts of further regulating these uses in order to mitigate potential adverse impacts; and

WHEREAS, in accordance with Government Code Section 65858(a), on June 14, 2022, the City Council adopted Urgency Ordinance No. 1121, an urgency ordinance establishing a 45-day moratorium on the establishment of specified personal care and medical office businesses (the "Moratorium"); and

WHEREAS, the Moratorium will expire on July 29, 2022, unless extended pursuant to Government Code Section 65858(a), which authorizes the City Council, after notice pursuant to Government Code Section 65090 and a public hearing, to adopt an ordinance extending the Moratorium for 10 months and 15 days (upon approval by a four-fifths vote, and upon making the same findings required for initial adoption of the Moratorium); and

WHEREAS, this urgency ordinance (the "Moratorium Extension Ordinance") will take effect on July 29, 2022 and extend the Moratorium for an additional 10 months and 15 days, or through June 13, 2023; and

WHEREAS, as required by Government Code Section 65858(a), the City Council held a duly noticed public hearing in connection with this Moratorium Extension Ordinance; and

WHEREAS, by adopting this Moratorium Extension Ordinance, the City Council desires to continue to allow staff and the City Council the opportunity to research and select the best course of action for the City's citizens and the community at large.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

<u>SECTION 1:</u> Recitals Incorporated. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2: CEQA. The City Council finds that this Moratorium Extension Ordinance is not a project within the meaning of Section 15378 of the State of California Environmental Quality Act ("CEQA") Guidelines, because it has no potential for resulting in physical change in the environment, directly or indirectly. The City Council further finds, under Title 14 of the California Code of Regulations, section 15061(b)(3) that this Moratorium Extension Ordinance is nonetheless exempt from the requirements of CEQA. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

SECTION 3: Legal Authority. The City Council hereby enacts this Moratorium Extension Ordinance under Government Code Section 65858(a), which allows the City to extend an interim urgency ordinance—for up to 10 months and 15 days—by not less than a four-fifths vote, to protect the public safety, health, and welfare by prohibiting any use that may be in conflict with a zoning proposal that the city council, planning commission, or department of the city is considering or studying or intends to study within a reasonable time. The purpose of this Moratorium Extension Ordinance is to maintain the status quo while the City evaluates whether and how to regulate the subject uses.

<u>SECTION 4:</u> Moratorium. The City Council hereby directs and orders as follows:

During the time that this Moratorium Extension Ordinance is in effect, no new medical office or personal service business may be established in the City if it qualifies as one or more of the following uses: (a) barber shop; (b) beauty salon; (c) nail salon; (d) tanning salon; (e) salon, studio, or spa offering nonmedical skin or facial care; (f) salon, studio or spa providing services involving eyelash extensions and/or eyebrow waxing, threading, or tattooing; (g) a business whose primary service involves providing patrons with access to on-site spas or hot tubs; (h) a tattoo (including, but not limited to, henna) or body piercing studio; (i) a business providing acupuncture and/or acupressure services; and (j) any use similar to the preceding (a) – (i), as determined by the City's Community Development Director.

2. During the time that this Moratorium Extension Ordinance is in effect, the City shall not approve or issue any use permit, license, variance, building permit, business license, or other applicable entitlement, license, permit, or approval for the establishment of any business establishment listed in subsections (1)(a)-(j) above, or the enlargement of any such existing business, within the City.

SECTION 5: Applications. The City will continue to accept and process applications for uses prohibited by this Moratorium Extension Ordinance if so required by State law. Any application received and processed during this time shall be processed at the applicant's sole cost and risk with the understanding that no permit, license, approval or other entitlement for a use covered by Section 4 above may issue while this Moratorium Extension Ordinance or any extension thereof is in effect.

<u>SECTION 6:</u> Effective Date; Duration. This Moratorium Extension Ordinance is adopted under the provisions of Government Code Section 65858, and shall, upon its approval by a four-fifths vote of the City Council, take effect on July 29, 2022. The City Council finds that businesses performing unauthorized massage services as described herein pose potentially significant and urgent threats to the health, safety and welfare of the community including, but not limited to, bodily injury to patrons and employees and increased opportunities for prostitution and human trafficking. Consequently, the City Council finds that this Moratorium Extension Ordinance is necessary for the immediate preservation of the public health, safety, and welfare of the community. This Moratorium Extension Ordinance shall remain in effect until June 13, 2023, unless earlier repealed, terminated, or extended.

<u>SECTION 7</u>: 10-Day Report. In accordance with Government Code Section 65858(d), City staff shall issue a written report 10 days prior to the scheduled expiration of this Moratorium Extension Ordinance on the progress of its study and on determinations for how the City should proceed, insofar as conclusions have been drawn.

SECTION 8: Severability. If any provision of this Moratorium Extension Ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such invalidity or unconstitutionality shall not affect other provisions or applications of this Moratorium Extension Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Moratorium Extension Ordinance are severable. The City Council hereby declares that it would have adopted this Moratorium Extension Ordinance irrespective of the invalidity of any particular portion thereof.

PASSED, APPROVED, AND ADOPTED this 12th day of July, 2022.

DAVID J. SHAWVER, MAYOR

ATTEST:

PATRICIA A. VAZQUEZ, CITY CLERK

APPROVED AS TO FORM

HONGDAO NGUYEN, CITY ATTORNEY

STATE OF CALIFORNIA) COUNTY OF ORANGE) ss. CITY OF STANTON)

I, Patricia A. Vazquez, City Clerk of the City of Stanton, California, do hereby certify that the foregoing Urgency Ordinance No. 1122 was duly introduced and adopted at a regular meeting of the City Council held on the 12th day of July, 2022, by the following roll-call vote, to wit:

AYES: COUNCILMEMBERS: _____

NOES: COUNCILMEMBERS: _____

ABSENT: COUNCILMEMBERS: _____

ABSTAIN: COUNCILMEMBERS: _____

PATRICIA A. VAZQUEZ, CITY CLERK

CITY OF STANTON

REPORT FROM THE CITY COUNCIL

SUBJECT: REPORT ON MEASURES TAKEN TO ALLEVIATE THE CONDITIONS WHICH LED TO THE ADOPTION OF URGENCY ORDINANCE NO. 1121 ESTABLISHING A MORATORIUM ON SPECIFIED PERSONAL SERVICE AND MEDICAL OFFICE BUSINESSES

DATE: July 12, 2022

On June 14, 2022, the City Council adopted Urgency Ordinance No. 1121, which enacted a 45-day moratorium on the establishment of specified personal care and medical office businesses (the "Moratorium"). Agendized for the City Council's July 12, 2022, meeting is Urgency Ordinance No. 1122, which would take effect on July 29, 2022, and extend the Moratorium for an additional 10 months and 15 days (the "Moratorium Extension Ordinance").

Government Code Section 65858(d) requires the City Council to issue a written report at least 10 days before the expiration or extension of any moratorium—describing the measures taken to alleviate the conditions which led to the adoption of the moratorium. In accordance with Government Code Section 65858(d), this written report is issued on July 12, 2022—which is 17 days before the Moratorium Extension Ordinance, if adopted, takes effect. Since the enactment of the Moratorium:

- City staff—in conjunction with the City Attorney's Office—has continued to review the City's existing permitting and licensing framework for personal service and medical office uses.
- Staff has also researched the best practices utilized by local jurisdictions throughout the State relating to the regulation of such uses and preventing businesses from offering unauthorized massage services.
- From the above research, it is anticipated that City staff will propose amendments to the City's Municipal Code and Zoning Code to further protect the public health, safety, and welfare of the community by further regulating personal service and medical office uses.

Item: 9A

Click here to return to the agenda.

CITY OF STANTON

REPORT TO CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: July 12, 2022

SUBJECT: ORANGEWOOD AVENUE & SANTA ROSALIA STREET TRAFFIC SAFETY IMPROVEMENTS

REPORT IN BRIEF:

On May 15th, the guardrail on the west side of the intersection of Orangewood Avenue and Santa Rosalia Street was hit again by a hit-and-run motorist. The City Engineer/Traffic Engineer has proposed to restripe Orangewood approaching Santa Rosalia to prevent the guardrail at the intersection from being hit by motorists.

RECOMMENDED ACTION:

- City Council declare that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15301(c) – Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities; and
- 2. Receive and file the report.

BACKGROUND:

As evidenced by multiple motorists hitting the guardrail at Orangewood Avenue and Santa Rosalia Street over the years, motorists travelling westbound on Orangewood Avenue from Beach Boulevard appear to mistakenly believe the roadway crosses the railroad tracks and connects with Western Avenue. Past efforts to thwart these collisions have included installing blinking LED lights around the stop sign at Orangewood Avenue and Santa Rosalia Street, relocating the guardrail closer to the intersection to avoid both the wall at the cul-de-sac and the guardrail from being damaged, and adding signage to the guardrail. Despite these measures, the guardrail continues to get hit. The latest collision occurred May 15th at approximately 2:30 a.m. Photos are provided in Exhibit A.

ANALYSIS/JUSTIFICATION:

Given that the existing guardrail continues to be damaged by motorists failing to stop at the intersection, it is important to find permanent solutions to this problem.

The City Engineer/Traffic Engineer (Joe Ames) is proposing a multi-pronged approach to solving this issue:

- 1. In the near term, restripe Orangewood near Santa Rosalia to alert motorists that the roadway ends at Santa Rosalia by reducing the number of lanes from two lanes to one lane in each direction and installing a new stop sign in the middle of the road that will be more visible to approaching motorists;
- 2. In the near term, add signage to the guardrail to make it more visible to motorists day and night;
- 3. In the near term, add trees on Orangewood Avenue (either west or east of the railroad tracks) to block viewing of the traffic signal at Orangewood and Western from being seen across the railroad tracks by westbound motorists on Orangewood; and
- 4. In the long term, reduce Orangewood Avenue from two lanes to one lane in each direction from Santa Rosalia to the easterly City limits by widening the existing parkway area and including Class IV bike lanes as part of the City's proposed Active Transportation Project.

For the proposed restriping and signage work, the City Engineer/Traffic Engineer is proposing to reduce the westbound (and eastbound) lanes near the intersection from two lanes to one lane to stripe a new yellow-striped median and to allow for the installation of a new, small raised concrete median at the intersection to accommodate a new stop sign with LED lights. Exhibit A illustrates the proposed changes and provides an example of the proposed small, raised concrete median the City Engineer/Traffic Engineer that will encircle the proposed stop sign.

For the proposed guardrail signage installation, the City Engineer/Traffic Engineer has already directed Public Works staff to install additional red (MUTCD N-2) and yellow (W31 "END" and W1-7 Arrow) signage on the guardrail. On a temporary basis, the signage was attached to Type II barricades and placed in front of the guardrail ahead of the 4th of July weekend. Exhibit A contains a photo taken June 29th of the temporary signage. The signage will be physically attached to the guardrail as soon as resources allow.

For the signal screening work, the City Engineer is proposing the installation of 12'+ tall trees at the end of the cul-de-sac on Orangewood, either on the west side of the railroad tracks or on the east side of the railroad tracks. Vegetation of this height should block motorists from viewing the traffic signal, located at Orangewood and Western, when they are travelling on westbound Orangewood east of the railroad tracks. There has been speculation that motorists are seeing the traffic signal at Orangewood and Western and they are assuming the roadway goes through to Western.

The City recently was awarded Federal funding for the construction of a new parkette within the existing cul-de-sac on Orangewood Avenue west of Santa Rosalia Avenue between 11461 Santa Rosalia and 11501 Santa Rosalia. Given that the parkette will be located where the existing guardrail is located, the City Engineer is recommending installing the above improvements and evaluating their effectiveness with the goal of zero collisions ahead of the construction of the parkette.

In the long term, City staff wants to put Orangewood Avenue on a "road diet" permanently. To this end, City staff applied for Active Transportation Program grant funding to construct new parkway and bicycle corridor improvements on Orangewood Avenue from Santa Rosalia Street to the easterly City limits that would reduce the number of lanes on Orangewood from two lanes to one lane in each direction to enhance pedestrian and bicyclist safety while a tree-lined, residential street that will slow down motorists. Exhibit B shows the conceptual improvements of the entire project. These improvements are dependent on grant funding and will likely not come to fruition ahead of the construction of the Orangewood Parkette project in the cul-de-sac of Orangewood Avenue, making it especially important to find near-term solutions to the guardrail collision problem.

FISCAL IMPACT:

Planned work is proposed to be accomplished using FY 2022-2023 purchase orders.

ENVIRONMENTAL IMPACT:

The project is exempt from the California Environmental Quality Act ("CEQA") under Section 15301(c) – Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities.

LEGAL REVIEW:

None.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

1 – Provide a safe community.

PUBLIC NOTIFICATION:

Notifications and advertisement were performed as prescribed by law.

Prepared by:

/s/ Joe Ames

Joe Ames, P.E., T.E. Public Works Director/City Engineer Approved by:

/s/ Zenia Bobadilla

Zenia Bobadilla Interim City Manager

Exhibits:

- A. Photo of May 15th damage to guardrail, proposed traffic safety improvements, and proposed signage on the new guardrail.
- B. Active Transportation Project preliminary design plans.

EXHIBIT A

Click here to return to the agenda.



May 15th damage to guardrail caused by a hit-and-run motorist

EXHIBIT A



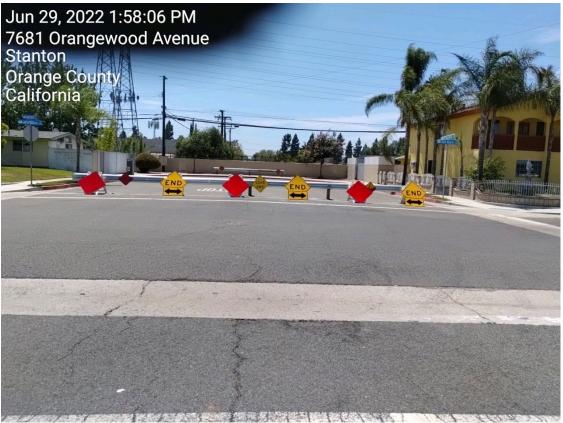
Proposed signing and striping plan for traffic safety improvements. Red oval outline indicates size of small median island to accommodate proposed center-of-road mounted stop sign.



Sample of what the small median and new stop sign would look like. The Traffic Engineer proposes to add LED lights around the stop sign.

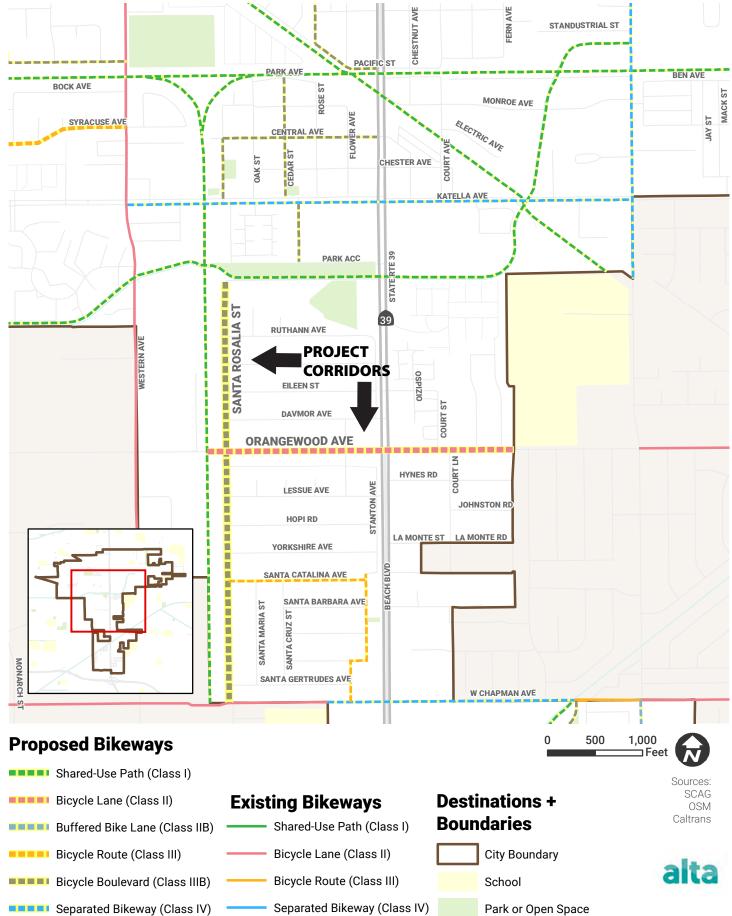


Mockup of what the proposed red (MUTCD N-2) and yellow (W31 "END" and W1-7 Arrow) signage on the guardrail would look like at night.



Temporary placement of the new signage on Type II barricades ahead of the July 4th weekend.

PROJECT STUDY AREA STANTON



Lane Reduction & Separated Bikeway - Elevated

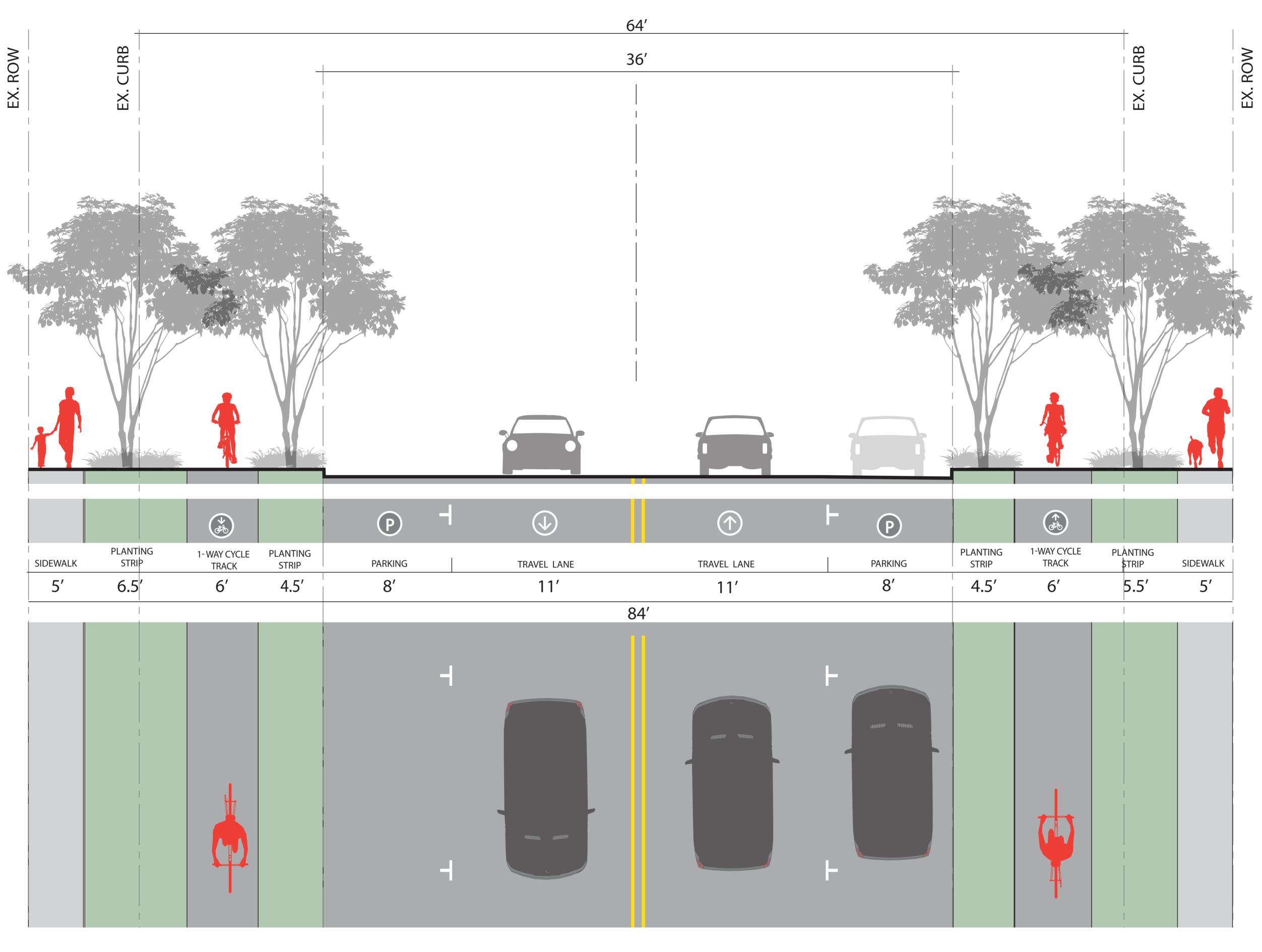
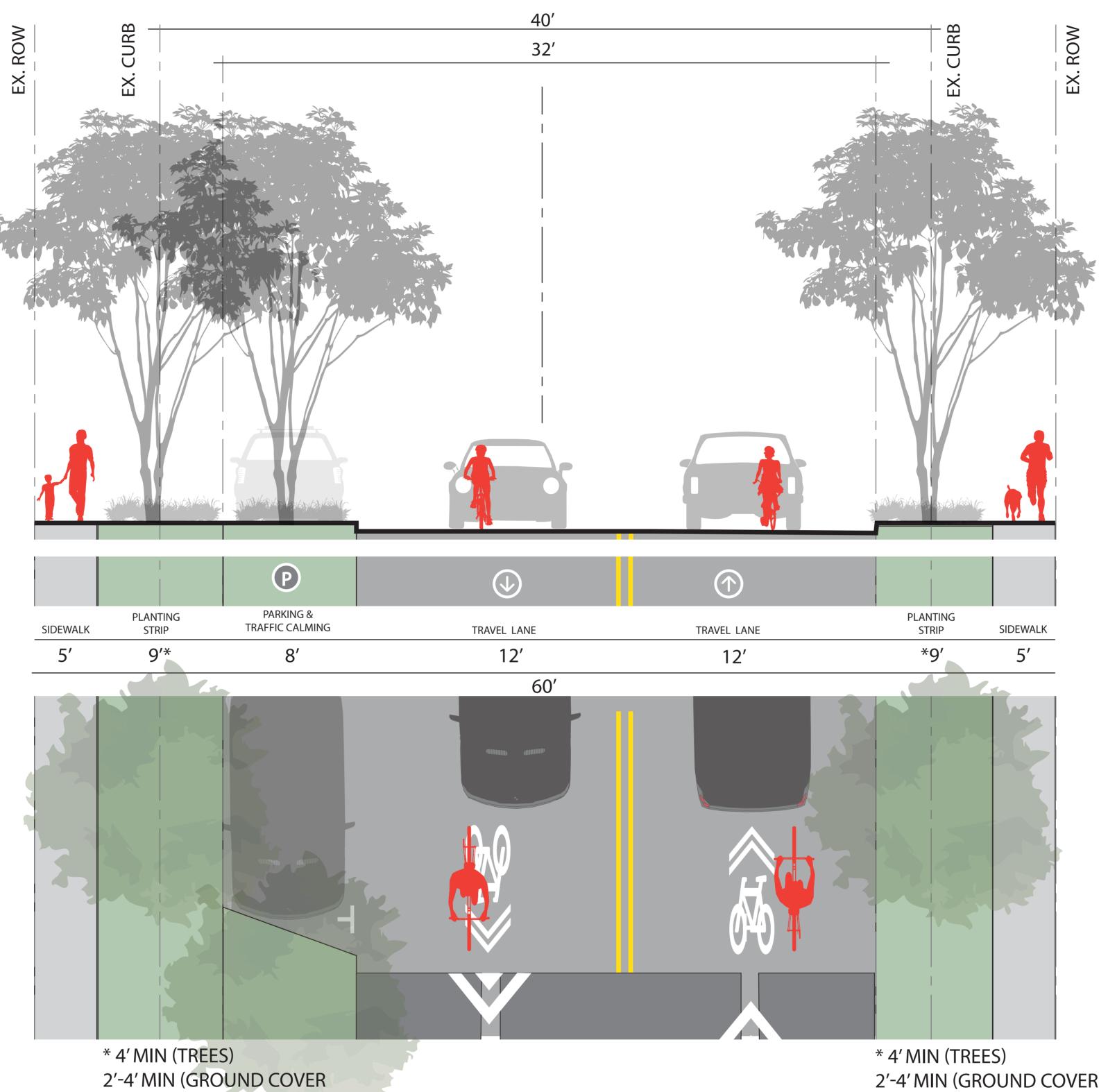


EXHIBIT B

Stanton: Orangewood Avenue Bicycle & Traffic Calming





Bike Boulevard Meander

Stanton: Orangewood Avenue Bicycle & Traffic Calming



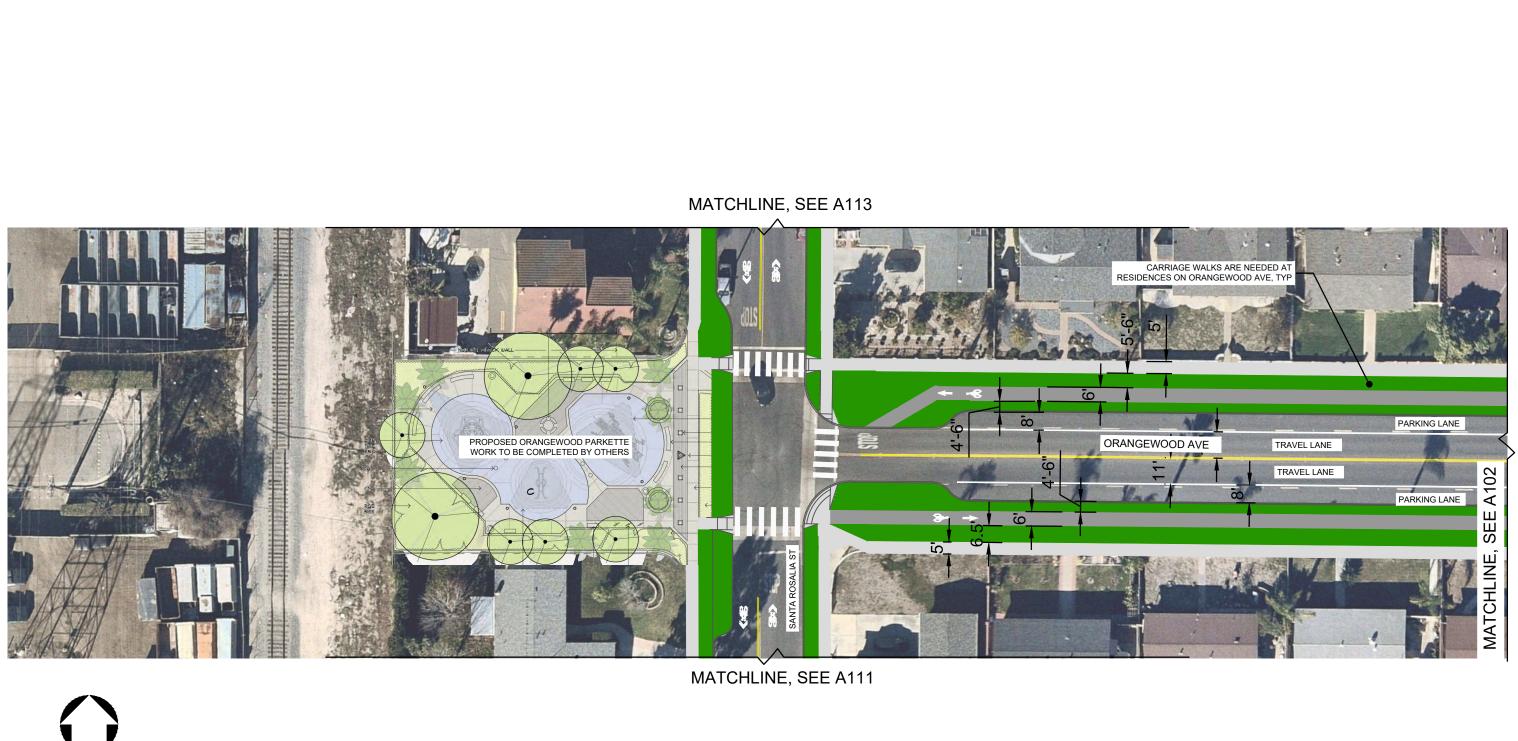
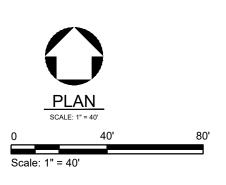


EXHIBIT B

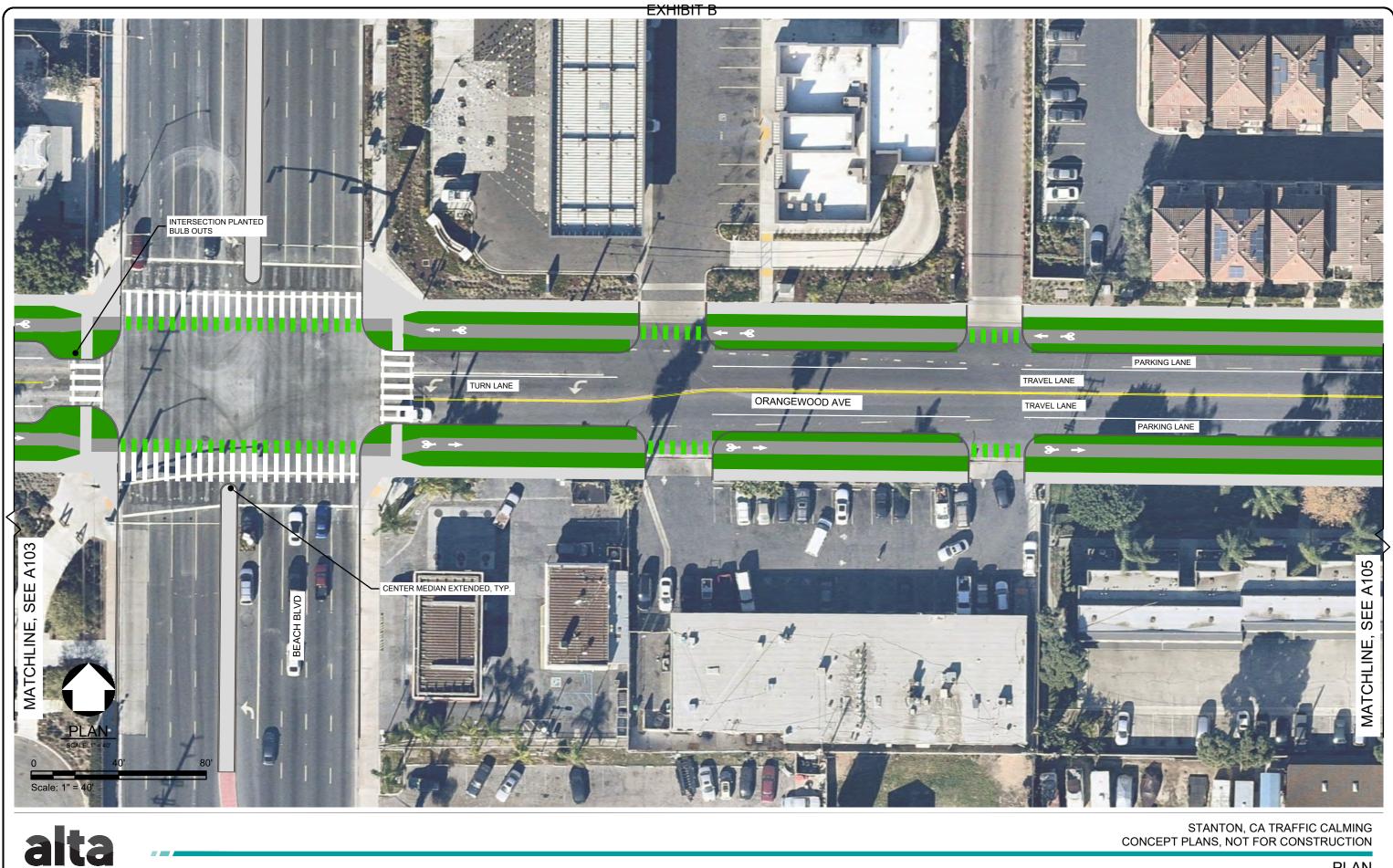


alta

STANTON, CA TRAFFIC CALMING CONCEPT PLANS, NOT FOR CONSTRUCTION













A106

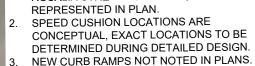


STANTON, CA TRAFFIC CALMING CONCEPT PLANS, NOT FOR CONSTRUCTION

TYPICAL TREATMENT, SANTA ROSALIA STREET A107



LANDSCAPE AREA MINIMUM 2'-4' FOR GROUND COVER ONLY



ALL EXISTING DRIVEWAYS ON SANTA ROSALIA STREET TO REMAIN, NOT

NOTES

DETERMINED DURING DETAILED DESIGN.
 NEW CURB RAMPS NOT NOTED IN PLANS. REFER TO COST ESTIMATE.





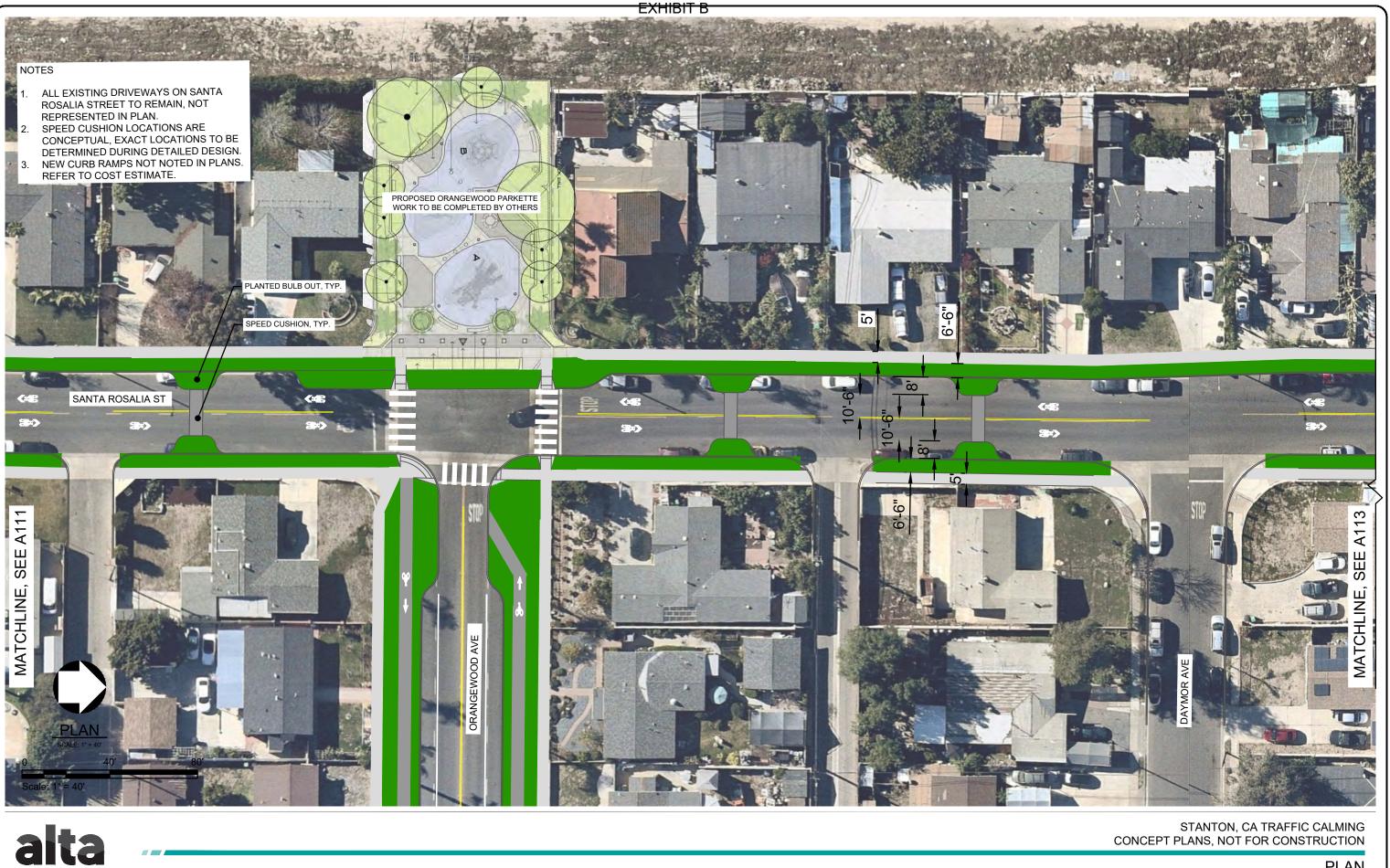


STANTON, CA TRAFFIC CALMING CONCEPT PLANS, NOT FOR CONSTRUCTION





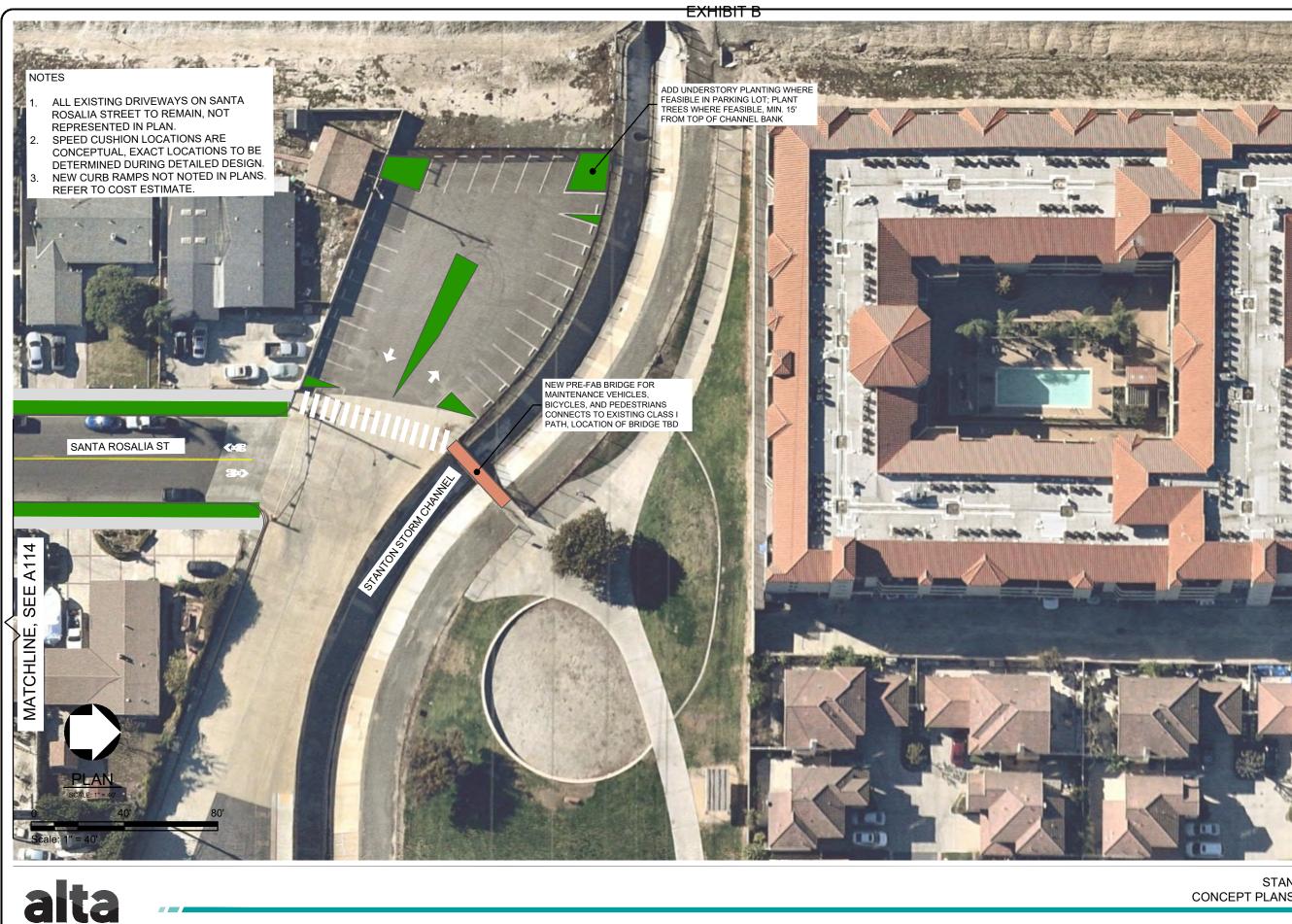
STANTON, CA TRAFFIC CALMING CONCEPT PLANS, NOT FOR CONSTRUCTION

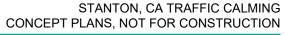




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City Council Item 12D

COUNCIL INITIATED *"CITY* ITEM PRESENTATION BY STANTON PURLIC SAFETY SERVICES DEPARTMENT RELATING SERVICES AND RESOURCES TO **PROVIDED/OFFERED TO THE HOMELESS** COMMUNITY WITHIN THE CITY **O**F STANTON"

