



**NOTICE AND CALL
CITY COUNCIL / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY
SPECIAL MEETING**

TO THE MEMBERS OF THE CITY COUNCIL / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY FOR THE CITY OF STANTON AND TO THE CITY CLERK / SECRETARY:

NOTICE IS HEREBY GIVEN that a Special Meeting of the City Council / Successor Agency / Stanton Housing Authority for the City of Stanton is hereby called by the Mayor / Chairman, to be held on March 12, 2024, commencing at 4:30 p.m. at 7800 Katella Avenue, Stanton, CA 90680.

The Agenda for the Special Meeting is attached to this Notice and Call.

Dated: March 7, 2024

s/ Patricia A. Vazquez, City Clerk / Secretary

PUBLIC ACCESS IN-PERSON AND VIA TELECONFERENCE
(Electronically / Telephonically)

Attendance by the members of the public may view the meeting live in one of the following ways:

- Attend in person - City Council Chambers: 7800 Katella Avenue, California 90680.
- Via Teleconference (electronically / telephonically) - Zoom:

In order to join the meeting via telephone please follow the steps below:

1. Dial the following phone number +1 (669) 444-9171 (US).
2. Dial in the following **Meeting ID: (890 7533 7157)** to be connected to the meeting.

In order to join the meeting via electronic device please utilize the Zoom URL link below:

- <https://us02web.zoom.us/j/89075337157?pwd=SzZZd1ZwS0NHQTFma1RKa1VCVmZTZz09>

ANY MEMBER OF THE PUBLIC WISHING TO PROVIDE PUBLIC COMMENT FOR ANY ITEM ON THE AGENDA MAY DO SO AS FOLLOWS:

- Attend in person and complete and submit a request to speak card to the City Clerk.
- E-Mail your comments to Pvazquez@StantonCA.gov with the subject line "PUBLIC COMMENT ITEM #" *(insert the item number relevant to your comment)*. Comments received no later than 4:00 p.m. before the scheduled meeting will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read e-mailed comments at the meeting. However, the official record will include all e-mailed comments received until the close of the meeting.

Should you have any questions related to participation in the City Council Meeting, please contact the City Clerk's Office at (714) 890-4245 or via e-mail at Pvazquez@StantonCA.gov.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE OFFICE OF THE CITY CLERK AT (714) 890-4245. NOTIFICATION PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



**AGENDA
CITY COUNCIL/SUCCESSOR AGENCY/STANTON HOUSING AUTHORITY
SPECIAL & JOINT REGULAR MEETING
STANTON CITY HALL, 7800 KATELLA AVENUE, STANTON, CA**

**TUESDAY, MARCH 12, 2024
SPECIAL CLOSED SESSION - 4:30 P.M.
JOINT REGULAR SESSION - 6:30 P.M.**

**PUBLIC ACCESS IN-PERSON AND VIA TELECONFERENCE
(Electronically / Telephonically)**

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In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (714) 890-4245 or via e-mail at Pvazquez@StantonCA.gov. Notification prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

The City Council agenda and supporting documentation is made available for public review and inspection during normal business hours in the Office of the City Clerk, 7800 Katella Avenue, Stanton California 90680 immediately following distribution of the agenda packet to a majority of the City Council. Packet delivery typically takes place on Thursday afternoons prior to the regularly scheduled meeting on Tuesday. The agenda packet is also available for review and inspection on the city's website at www.StantonCA.gov.

1. CLOSED SESSION(4:30 PM)

- 2. ROLL CALL** Council / Agency / Authority Member Taylor
Council / Agency / Authority Member Torres
Council / Agency / Authority Member Van
Mayor Pro Tem / Vice Chairperson Warren
Mayor / Chairman Shawver

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Closed Session may convene to consider matters of purchase / sale of real property (G.C. §54956.8), pending litigation (G.C. §54956.9(a)), potential litigation (G.C. §54956.9(b)) or personnel items (G.C. §54957.6). Records not available for public inspection.

4. CLOSED SESSION

4A. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION

Pursuant to Government Code section 54956.9(d)(1)
Number of cases: 1

Case Name: Mars Olsen, Duane Denny Elizondo and Douglas Dionne vs. City of Stanton
Case Number: Orange County Superior Court Case Number: 30-2020-01169774-CU-CR-CXC

4B. PUBLIC EMPLOYEE APPOINTMENT

(Pursuant to Government Code Section 54957)

Title: Stanton Chief of Police

4C. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)

Number of Potential Cases: 1

5. **CALL TO ORDER STANTON CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY JOINT REGULAR MEETING (6:30 PM)**
6. **ROLL CALL** Council / Agency / Authority Member Taylor
Council / Agency / Authority Member Torres
Council / Agency / Authority Member Van
Mayor Pro Tem / Vice Chairperson Warren
Mayor / Chairman Shawver
7. **PLEDGE OF ALLEGIANCE**
8. **SPECIAL PRESENTATIONS AND AWARDS**
 - A. Presentation of certificate of recognition to Rowntree Gardens for their continued support of the Stanton Community.
 - B. Presentation of certificate of recognition to Mr. Randy Brown, Community CEO, Rowntree Gardens on the occasion of his retirement and in celebration of his invaluable contributions and service to the Stanton Community.
9. **CONSENT CALENDAR**

All items on the Consent Calendar may be acted on simultaneously, unless a Council/Board Member requests separate discussion and/or action.

CONSENT CALENDAR

- 9A. **MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

RECOMMENDED ACTION:

City Council/Agency Board/Authority Board waive reading of Ordinances and Resolutions.

- 9B. **APPROVAL OF WARRANTS**

City Council approve demand warrants dated February 9, 2024 – February 22, 2024, in the amount of \$1,435,635.70.

9C. APPROVAL OF MINUTES

City Council/Successor Agency/Housing Authority approve Minutes of Joint Regular Meeting – February 27, 2024.

9D. JANUARY 2024 INVESTMENT REPORT

The Investment Report as of January 31, 2024, has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTION:

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of January 2024.

9E. JANUARY 2024 INVESTMENT REPORT (SUCCESSOR AGENCY)

The Investment Report as of January 31, 2024, has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTION:

1. Successor Agency find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of January 2024.

9F. JANUARY 2024 GENERAL FUND REVENUE AND EXPENDITURE REPORT; HOUSING AUTHORITY REVENUE AND EXPENDITURE REPORT; STATUS OF CAPITAL IMPROVEMENT PROGRAM; AND RATIFICATION OF PAYMENT TO CITY OF LA HABRA

The Revenue and Expenditure Report for the month ended January 31, 2024, has been provided to the City Manager in accordance with Stanton Municipal Code Section 2.20.080 (D) and is being provided to City Council. This report includes information for both the City's General Fund and the Housing Authority Fund. In addition, this report includes a status of the City's Capital Improvement Projects (CIP) as of January 31, 2024.

RECOMMENDED ACTION:

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the General Fund and Housing Authority Fund January 2024 Revenue and Expenditure Reports and Status of Capital Improvement Projects for the month ended January 31, 2024; and
3. Ratify payment made to City of La Habra on March 7, 2024, in the amount of \$134,216 for the City's share of Fiscal Year 2022/23 operating costs for the North Service Planning Area Navigation Centers (North SPA).

9G. ACCEPTANCE OF THE STANFORD AVENUE STORM DRAIN REPAIR PROJECT BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA

The Stanford Avenue Storm Drain Repair Project consisting of cleaning the storm drain lines, traffic control, installing Cured-in-Place Pipe (CIPP) Liner, post-closed-circuit television (CCTV) inspection and all appurtenant work for the storm drains located at Beach Boulevard and Stanford Avenue is now complete. The final construction cost for the project was \$47,867.50, which is below the project budget amount. The City Engineer, in his judgment, certifies that the work was satisfactorily completed as of February 22, 2024 and recommends that the City Council accept the completed work performed on this project.

RECOMMENDED ACTION:

1. City Council declare this project categorically exempt under the California Environmental Quality Act, Class 1, and 15301(c) as repair, maintenance, and minor alteration of existing public structures; and
2. Accept the completion of improvements for the Stanford Avenue Storm Drain Repair Project, as certified by the City Engineer, and affix the date of February 22, 2024 as the date of completion of all work on this project; and
3. Approve the final construction contract amount of \$47,867.50 with Tunnelworks Services, Inc.; and
4. Direct the City Clerk within ten (10) days from the date of acceptance to file the Notice of Completion (Attachment) with the County Clerk-Recorder of the County of Orange; and
5. Direct City staff, after thirty-five (35) days has elapsed from the filing of the "Notice of Completion" with the County Clerk-Recorder, to make the retention payment to Tunnelworks Services, Inc. in the amount of \$2,393.38.

9H. PROPOSED CHANGES TO PERSONNEL RULES AND REGULATIONS

The City Council has established Personnel Rules and Regulations as set forth in Title II, Chapter 2.44 of the Stanton Municipal Code. From time to time the provisions of the Personnel Rules are edited or updated to reflect changes in federal or state law or organizational processes and procedures.

RECOMMENDED ACTION:

1. City Council declare that this project is exempt from the California Environmental Quality Act ("CEQA") under Section 15378 (b)(2) – continuing administrative or maintenance activities, such as purchases for supplies, personnel-related actions, general policy and procedure making; and
2. Approve Resolution No. 2024-05 amending the City of Stanton Personnel Rules and Regulations, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, AMENDING AND ADOPTING PERSONNEL RULES FOR THE ADMINISTRATION OF THE CITY'S PERSONNEL SYSTEM AND REPEALING ALL OTHER RESOLUTIONS AND MOTIONS INCONSISTENT HEREWITH".

9I. APPROVING AND ACCEPTING A GRANT DEED FROM BONANNI DEVELOPMENT (LIFE ILLUMINATED, LLC) CONVEYING TO THE CITY OF STANTON A RIGHT-OF-WAY EASEMENT AND GRANT DEED FOR CERTAIN REAL PROPERTY LOCATED AT 12736 BEACH BOULEVARD (VRV) (APN: 131-501-04)

The City Engineer recommends that the City Council accept a grant deed of 920 sq. ft. public right-of-way for public street and municipal purposes along Beach Boulevard and an easement deed of 176 sq. ft. public right-of-way for street purposes on the northeast corner of Beach Boulevard and Stanford Avenue at 12736 Beach Boulevard from Bonanni Development (Life Illuminated, LLC) in connection with the VRV project.

RECOMMENDED ACTION:

1. City Council declare this action categorically exempt under the California Environmental Quality Act ("CEQA") under Section 15378(b)(5) – Organizational or administrative activities of governments that will not result in direct or indirect changes in the environment; and
2. Accept a grant deed for public street and municipal purposes from Life Illuminated, LLC; and
3. Accept an easement deed of public right-of-way for street purposes from Life Illuminated, LLC; and

4. Authorize the Mayor and City Clerk to sign the Certificate of Acceptance for the grant deed and the easement grant deed; and
5. Authorize the City Clerk to submit the grant deed and the easement grant deed to the Orange County Clerk-Recorder for recordation.

END OF CONSENT CALENDAR

10. PUBLIC HEARINGS **None.**

11. UNFINISHED BUSINESS **None.**

12. NEW BUSINESS **None.**

13. ORAL COMMUNICATIONS - PUBLIC

At this time members of the public may address the City Council/Successor Agency/Stanton Housing Authority regarding any items within the subject matter jurisdiction of the City Council/Successor Agency/Stanton Housing Authority, provided that NO action may be taken on non-agenda items.

- Members of the public wishing to address the Council/Agency/Authority during Oral Communications-Public or on a particular item are requested to fill out a REQUEST TO SPEAK form and submit it to the City Clerk. Request to speak forms must be turned in prior to Oral Communications-Public.
- When the Mayor/Chairman calls you to the microphone, please state your Name, slowly and clearly, for the record. A speaker's comments shall be limited to a three (3) minute aggregate time period on Oral Communications and Agenda Items. Speakers are then to return to their seats and no further comments will be permitted.
- Remarks from those seated or standing in the back of chambers will not be permitted. All those wishing to speak including Council/Agency/Authority and Staff need to be recognized by the Mayor/Chairman before speaking.

14. WRITTEN COMMUNICATIONS **None.**

15. MAYOR/CHAIRMAN COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS

15A. COMMITTEE REPORTS/ COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS

At this time Council/Agency/Authority Members may report on items not specifically described on the agenda which are of interest to the community provided no discussion or action may be taken except to provide staff direction to report back or to place the item on a future agenda.

15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE MEETING

At this time Council/Agency/Authority Members may place an item on a future agenda.

15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION

At this time Council/Agency/Authority Members may place an item on a future study session agenda.

Currently Scheduled: None.

16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL

17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR

17A. ORANGE COUNTY FIRE AUTHORITY

At this time the Orange County Fire Authority will provide the City Council with an update on their current operations.

18. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, the foregoing agenda was posted at the Post Office, Stanton Community Services Center and City Hall, not less than 72 hours prior to the meeting. Dated this 7th day of March, 2024.

s/ Patricia A. Vazquez, City Clerk/Secretary

Item: 9B

Click here to return to the agenda.

CITY OF STANTON WARRANT REGISTER

February 9-February 22, 2024

**Electronic Transaction Nos.
Check Nos.**

**3057-3076
137557-137624**

**\$ 249,569.91
1,044,869.38**

Payroll dated February 15, 2024*

Total Payments to Vendors

**\$ 1,294,439.29
141,196.41**

TOTAL PAYMENTS

\$ 1,435,635.70

* = Represents the total net payroll paid through direct deposit on pay date.

**Demands listed on the attached registers
conform to the City of Stanton Annual
Budget as approved by the City Council.**

**Demands listed on the attached
registers are accurate and funds
are available for payment thereof.**

**/s/ Hannah Shin-Heydorn
City Manager**

**/s/ Michelle Bannigan
Finance Director**

Accounts Payable

Checks by Date - Detail by Check Number

User: JRodriguez
 Printed: 2/29/2024 10:10 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
3057	USB13423 7200800	US BANK Admin Fees for 2016CD, 2010A, and 2011A&B	02/09/2024	3,705.00
Total for Check Number 3057:				3,705.00
3058	HOP16467 2024-0003	HOPE CENTER OF ORANGE COUNTY North OC Regional Outreach & Engagement Svc	02/09/2024	37,797.39
Total for Check Number 3058:				37,797.39
3059	ATH16520 REQUEST 11	ATHENS ADMINISTRATORS Account Escrow Replenishment	02/09/2024	686.50
Total for Check Number 3059:				686.50
3060	OCA2137 STTM001816	COUNTY OF ORANGE TREASURER- T. 800MHz (ST1) October, 2023	02/09/2024	129.49
Total for Check Number 3060:				129.49
3061	BES12575	BEST BEST & KRIEGER LLP	02/09/2024	
	975378	General Fees thru 08-31-2023 (Town Center Spe		2,976.10
	977885	General Fees thru 09-30-2023 (Town Center Spe		760.80
	980893	DFN 20-0110 Fees thru 10-31-2023 (Bisby/ Bon		8,850.00
	980893A	General Fees thru 10-31-2023		45.00
	983519	General Fees thru 11-30-2023		190.20
	983522	DFN 20-0110 Fees thru 11-30-2023 (Bisby/ Bon		1,485.00
	983522A	DFN 20-0110 Fees thru 11-30-2023 (Cloud Hou:		45.00
	983522B	Developer Deposits/DFN 22-0114 10680 Fern A		180.00
	983522C	General Fees thru 11-30-2023		135.00
	983522D	DFN 20-0110 Fees thru 11-30-2023 (Seafood Pa		270.00
	985333	General Fees thru 12-31-2023		16,038.49
	985336	SHA Fees thru 12-31-2023		1,236.30
	985337	Labor & Unemployment thru 12-31-2023		827.50
	985337	Labor & Unemployment thru 12-31-2023		345.40
	985338	Labor & Unemployment thru 12-31-2023 (Matte		443.80
	985339	General Fees thru 12-31-2023		370.96
	985339	General Fees thru 12-31-2023		266.54
	985340	Tina/ Pacific Development Fees thru 12-31-2023		105.66
	985340A	Tina/ Pacific Development Fees thru 12-31-2023		105.68
	985340B	Tina/ Pacific Development Fees thru 12-31-2023		105.66
	985341	DFN 19-0121 Fees thru 12-31-2023 (Tina/ Pacif		97.48
	985342	DFN 19-0121 Fees thru 12-31-2023 (Tina/ Pacif		16,294.94
Total for Check Number 3061:				51,175.51
3062	MIS16496 PPE 01/27/2024	MISSIONSQUARE PPE 01/27/2024 - #302393	02/13/2024	2,335.00
Total for Check Number 3062:				2,335.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
3063	SOC2734	SO CAL EDISON	02/13/2024	
	01/30/24	Electric Service - Signals - Jan		73.17
	02/06/24	Electric Services-SCP		4,005.88
	02/06/24	Stanton District Light		1,393.32
	02/06/24	Electric Service - Signals - Jan		11,260.14
Total for Check Number 3063:				16,732.51
3064	INT15739 177916	INTERWEST CONSULTING GROUP, INC DEC-2023/ Tina-Pacific Relocation Services	02/14/2024	19,251.25
Total for Check Number 3064:				19,251.25
3065	REC16138	RECTRAC REFUNDS	02/14/2024	
	64208652	Deposit Refund of \$200.00 - Dawit Berhe		200.00
	65014178	Deposit Refund of \$150.00 - Giavonna Mays		150.00
Total for Check Number 3065:				350.00
3066	USB3019	US BANK	02/16/2024	
	76 Gas Station	OCSD Motor Officer/Motorcycle Gas		10.00
	A1 Total Servic	Plumbing repairs at sheriff Station		3,889.97
	A1 Total Servic	Plumbing repairs at sheriff Station		575.00
	Adobe	Acrobat Pro & Creative Cloud Apps for PCTA		363.95
	Amazon	Label tape, 3 hole punch, and AA batteries		51.15
	Amazon	Keychains, balloons, table covers, bags for KNO		89.33
	Amazon	Materials & Supplies/Wireless Trackball Mouse		93.31
	Amazon	Computer Hardware/Fiber Optic Cables		46.74
	Amazon	Materials & Supplies/Phone Cases		10.82
	Amazon	Emergency backpack for FRC		32.77
	Amazon	Bubble Wrap		8.04
	Amazon	Computer Hardware/Computer Network Transce		43.49
	Amazon	Chips, rainbow paper, toys, and candy for KNO		182.17
	Amazon	Computer Hardware/Computer Network Transce		26.10
	Amazon	Office Supplies/City Clerk		10.86
	Amazon	Materials & Supplies/NFC Tags for Access Point		30.10
	Amazon	Computer Equipment/(2) Lenovo Laptop Replac		1,043.98
	Amazon	RETURN - 6pk mini plastic crates		-7.71
	Amazon	Easter Eggs for Kids Night Out Craft		11.01
	Amazon	Easter Bunny Costume		79.44
	Amazon	Wireless mouse for staff office		14.77
	Amazon	Adjustable under desk footrest		44.09
	Amazon	Computer Hardware/48-Port Managed Layer Sw		1,545.21
	Austin Hardwood	Parts for SCP Cabinets		173.45
	Azadero Mexican	Holiday Expense for OCSD Substation		479.60
	Azadero Mexican	REFUND/CREDIT/Holiday Expense for OCSD		-100.00
	Buena Park Hond	Repairs on Pool Vehicles		87.04
	Cal Coast Car W	Car Wash		5.00
	California Park	CPRS Renewal Processing Fee		5.00
	California Park	CPRS Agency Renewal Fee		550.00
	Canva	Monthly Subscription		12.99
	CEAOC	CEAOC meeting for January for Cesar & Elias		100.00
	CEAOC	CEAOC membership for Cesar		50.00
	Certiflix Live	Dec-2023/Fingerprint Rolling Fees		173.00
	Certiflix Live	Nov-2023/Fingerprint Rolling Fees		124.00
	Chevron	OCSD Motor Officer/Motorcycle Gas		24.46
	Chevron	OCSD Motor Officer/Motorcycle Gas		25.17
	Colony Inn	Relocation Assistance/Homeless Outreach Client		400.00
	Command Link	Internet Coverage for City/JAN-2023		2,840.33
	Constant Contac	Monthly Subscription		41.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	Costco Wholesal	2pk of Canola oil for KNO craft		18.48
	Costco Wholesal	EA-Food gift card for client		400.00
	Costco Wholesal	4pk of plastic containers		7.53
	Costco Wholesal	OCSO Dinner/Investigator of the Year Award		179.77
	Costco Wholesal	Supplies/Gloves/Snacks/Masks		58.77
	Costco Wholesal	Car Wash		48.24
	CPRS	Winter Recreation Leader Training for 5 Employ		75.00
	CPRS District 1	CPRS Summer Brochure Exchange Fee		5.25
	Digital Space	Jan-2024/Domain Hosting Service		22.00
	Exxon Mobil	OCSO Motor Officer/Motorcycle Gas		35.47
	Exxon Mobil	OCSO Motor Officer/Motorcycle Gas		35.32
	Facebook	Facebook Ad: Winter/Spring Registration		49.96
	Ferguson	Supplies for City Hall HVAC Unit #7		114.83
	First Choice Co	Coffee for Yard		312.99
	Five Below	OST bucks prizes		25.48
	Food4Less	EA-Food gift card for client		400.00
	G & M Oil	OCSO Motor Officer/Motorcycle Gas		22.69
	Google	200 GB Cloud Space Storage/Sub Renewal 1/12		29.99
	Google LLC Apps	Work Order Program Usage Fee 1/5/24 - 2/5/24		450.00
	Grand Food and	Employee Holiday Lunch Catering/Balance		3,628.02
	Home Depot	Public Safety Cleaning Supplies		31.48
	Home Depot	Supplies for City Yard		107.52
	Home Depot	Emulsion Mop		9.75
	Home Depot	Parts for Sheriff Station		7.29
	Home Depot	Lightbulbs for Yard		39.12
	Home Depot	Parts to clean up playground		295.22
	In-n-Out	Holiday Expense for OCFA Station 46		70.00
	Irrawaddy Taste	Accountant Interview Panel Lunch		133.73
	Katella Fuel	OCSO Motor Officer/Motorcycle Gas		25.79
	Microsoft	Microsoft IT Services/DEC-2023		44.11
	Moving Sound Te	Soundmaker for Stanton Park		1,386.00
	Mr. Taco Nice T	OCSO/Investigation Staff Dinner		126.47
	NewWave Techolo	(1) Digital Check Teller Scan TS240-50 DPM 1C		1,109.55
	OCTA Store	(111) Regular 1-Day Bus Passes/Homeless Outre		499.50
	OCTA Store	(3) Senior 30-Day Bus Passes/Homeless Outreac		66.75
	OCTA Store	(3) Regular 30-Day Bus Passes/Homeless Outrea		207.00
	Orange County R	Publishing CC Public Notice/Dixie OC Appeal		1,230.32
	Orange County R	Publishing CC Public Notice/Temp. Moratorium		867.54
	Planning Direct	PDAO 2024 Annual Forum (2 x Tickets)		300.00
	Premier Table L	Banquet Hall Stage Skirt		502.84
	Raising Canes	Holiday Expense for OCFA Station 46		70.00
	Shell Oil	OCSO Motor Officer/Motorcycle Gas		18.37
	Shell Oil	OCSO Motor Officer/Motorcycle Gas		12.02
	Smart & Final	Coffee Supplies/Council Refreshments Restocks		156.46
	Smart & Final	Relocation Assistance/Gift Card for Clients		30.00
	Smart & Final	Accountant Interview Panel Supplies		28.63
	Smart & Final	HDM Tshirt Bags		71.75
	SOLV	Supplies/1099 Transmittal Forms 2023		73.52
	Spotify	Monthly Spotify Charge		10.99
	Staples	Copy Paper		53.28
	Staples	Labels for Hygiene Bags for CEAC Service Proj		24.77
	Starbucks	Holiday Expense for OCFA Station 46		90.00
	Starbucks	Accountant Interview Panel Supplies		20.00
	Target	Lemonade mix for Kids Night Out		4.09
	Target	OCSO/Holiday Decorations		25.86
	Training LLC	Staff training on business networking		250.00
	Travel Inn Mote	Relocation Assistance/Homeless Outreach Client		220.00
	Travel Inn Mote	Relocation Assistance/Homeless Outreach Client		700.00
	Travel Inn Mote	Relocation Assistance/Homeless Outreach Client		330.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	Walmart	OST bucks prizes		19.76
	Walmart	Plastic containers for office		21.83
	Walmart	Christmas Tree Box		32.30
Total for Check Number 3066:				28,429.03
3067	INT1569	INTERNAL REVENUE SERVICE	02/16/2024	
	02/15/2024	(FD) Federal Tax Withholding		18,552.33
	02/15/2024	(ME) Medicare - City Share		2,628.29
	02/15/2024	(MC) Medicare - Employee Share		2,628.29
Total for Check Number 3067:				23,808.91
3068	EDD1067	EDD	02/16/2024	
	02/15/2024	State Tax Withholding		7,150.72
	02/15/2024	State Unemployment		513.19
Total for Check Number 3068:				7,663.91
3069	MIS16496	MISSIONSQUARE	02/16/2024	
	PPE 02/10/2024	PPE 02/10/2024 #302393		2,335.00
Total for Check Number 3069:				2,335.00
3070	HOP16467	HOPE CENTER OF ORANGE COUNTY	02/16/2024	
	2024-0004	Other Projects/FY 22 Byrne Discretionary /Gran		37,621.21
Total for Check Number 3070:				37,621.21
3071	BEN15755	BENEFIT COORDINATORS CORPORAT	02/16/2024	
	14105	February 2024 Prism Life Ins - Employee		907.05
	14105	February 2024 Prism Disability Ins-City		2,621.32
	14105	February 2024 Prism Life Ins-City		464.40
Total for Check Number 3071:				3,992.77
3072	PUB15477	PUBLIC AGENCY RISK SHARING AUT	02/16/2024	
	PPE 02/10/2024	PARS - PPE 02/10/2024		1,539.72
Total for Check Number 3072:				1,539.72
3073	ABS16273	ABSOLUTE SECURITY INTERNATIONAL	02/16/2024	
	2020109279	Security for hall rentals on 1/7, 1/14, 1/21, 1/28		1,020.33
Total for Check Number 3073:				1,020.33
3074	CLE16842	CLEAR WATER ESCROW INC	02/20/2024	
	017848-MQ	8930 Pacific #B/Luis Valencia/Rental Assistance		5,800.00
Total for Check Number 3074:				5,800.00
3075	REC16138	RECTRAC REFUNDS	02/20/2024	
	59625999	Deposit refund of \$200.00 - Winona Machitar		200.00
	64161877	Deposit refund of \$100.00 - Noel Frigillana		100.00
	64470606	Deposit refund of \$150.00 - Monica Silva		150.00
	64686119	Deposit refund of \$150.00 - Angel Martinez		150.00
	64877953	Deposit refund of \$150.00 - Bertha Beatriz Cedi		150.00
	64947931	Deposit refund of \$300.00 - TIYYA		300.00
Total for Check Number 3075:				1,050.00
3076	SOC2734	SO CAL EDISON	02/21/2024	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	02/08/2024	Electric Services-Parks Jan 2024		1,088.93
	02/13/2024	Electric Service-Parks Jan 2024		557.34
	02/13/2024	Electric Service-Building Jan 2024		2,362.37
	February 20	Dec 29 - Jan 29 Electric Services Housing Autho		4.74
	February 21	Jan 3 - Jan 31 Electric Services Housing Authori		3.23
	February 26	Jan 5 - Feb 4 Electric Services Housing Authorit		129.77
Total for Check Number 3076:				4,146.38
137557	KDF16836 2/12/24	KDF HERMOSA LP Emergency Assistance - Rental Assistance	02/13/2024	900.00
Total for Check Number 137557:				900.00
137558	ALL228 90673 90976	ALL CITY MANAGEMENT SVCS, INC. School Crossing Guard Services - 1/7/24-1/20/24 School Crossing Guard Service 1/21/24-2/3/24	02/22/2024	2,190.24 2,527.20
Total for Check Number 137558:				4,717.44
137559	AME15118 549437	AMERICAN RENTALS, INC Rental for scissor Lift	02/22/2024	656.87
Total for Check Number 137559:				656.87
137560	ASS16825 47695	ASSOCIATED SOILS ENGINEERING IN Geotechnical pavement investigation.	02/22/2024	10,435.00
Total for Check Number 137560:				10,435.00
137561	BAD16837 11003330	DEAN BADILLO Citation Refund for #11003330 for Dean Badillo	02/22/2024	37.00
Total for Check Number 137561:				37.00
137562	BRO16816 2023-526A	STEVE BROUWER C&D Deposit Refund for Permit #2023-526 for :	02/22/2024	210.00
Total for Check Number 137562:				210.00
137563	CRI13190 24767 24793	C.R.I ELECTRIC, INC Power to City Yard Vending Machine Lighting repairs throughout city	02/22/2024	1,568.09 4,086.50
Total for Check Number 137563:				5,654.59
137564	C3O13388 INV170989	C3 TECHNOLOGY SERVICES Sharp Copiers/All Facilities/Managed Print Svcs	02/22/2024	703.99
Total for Check Number 137564:				703.99
137565	CAS662 71395	CA ST DEPT OF JUSTICE JAN 2024/ FINGERPRINTS	02/22/2024	49.00
Total for Check Number 137565:				49.00
137566	CAS685 SL240487	CA ST TRANSPORTATION DEPT City of Stanton's portion of Signals & Lighting u	02/22/2024	7,796.63
Total for Check Number 137566:				7,796.63
137567	CAL12690 CY23 Q4	CALIFORNIA BUILDING STANDARDS BSASRF Fee Q4	02/22/2024	769.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	CY23 Q4	10% Local Government Retainer		-76.90
			Total for Check Number 137567:	692.10
137568	CAR630	CARE AMBULANCE SERVICE INC	02/22/2024	
	2023-47861	Ambulance Service/ Arthur Bennett/ Svc Date: 2		100.00
	2023-86047	Ambulance Service/ Arthur Bennett/ Svc Date: 3		100.00
			Total for Check Number 137568:	200.00
137569	CLI14334	CLIMATEC, LLC	02/22/2024	
	957009998	Repair gate at City Yard		435.00
			Total for Check Number 137569:	435.00
137570	CSG16451	CSG CONSULTANTS, INC.	02/22/2024	
	55107	(Cameron H.) Bldg Inseptions 12/30/2023-1/26		12,870.00
	55107	(Mark C.) Bldg Inseptions 12/30/2023-1/26/202		704.00
			Total for Check Number 137570:	13,574.00
137571	CYP925	CYPRESS ENGRAVING	02/22/2024	
	73124	(1) Name Plate/ Plng Comm/ T. Adams		26.10
	73135	Nameplates: Greg Himes / Hanni Hoang Phan		52.20
			Total for Check Number 137571:	78.30
137572	DOB16833	DO BUILDER & DESIGN INC	02/22/2024	
	I240129	Remove shelves from lower storage		4,900.00
			Total for Check Number 137572:	4,900.00
137573	ECO15351	ECONO TIRE, INC	02/22/2024	
	29373	Tire rotation on F350 Lic#1317601		25.00
			Total for Check Number 137573:	25.00
137574	FER14172	FERNWOOD MOBILE HOME PARK	02/22/2024	
	53	Leasing of the property along Stanton Central Pa		2,575.00
			Total for Check Number 137574:	2,575.00
137575	FRO13927	FRONTIER	02/22/2024	
	2/13/24	City Hall frame relay port - Feb		79.95
			Total for Check Number 137575:	79.95
137576	G2C16278	G2 CONSTRUCTION, INC	02/22/2024	
	24201-S2R	Install Catch Basin Automated Retractable Scree		22,986.50
	Retention #2	Retention of 5%		-1,149.33
			Total for Check Number 137576:	21,837.17
137577	GFO1298	GFOA	02/22/2024	
	00019371	Application Fee for FY 2022.23 ACFR Award		530.00
			Total for Check Number 137577:	530.00
137578	GMU16298	GMU GEOTECHNICAL, INC	02/22/2024	
	65095	Pavement Materials Testing and Evaluations for		585.00
	65241	Pavement Materials Testing and Evaluations for		3,894.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 137578:				4,479.00
137579	GRA1350	GRAINGER, INC.	02/22/2024	
	9010794528	Lights for City Yard		78.81
	9010794536	Lights for City Hall		425.85
	9010794544	Timer		33.78
Total for Check Number 137579:				538.44
137580	GRE1360	GREAT SCOTT TREE SERVICE, INC	02/22/2024	
	121945	Tree Trimming FY 23/24 (90%) - Jan		378.00
Total for Check Number 137580:				378.00
137581	GRU16389	GRUBER AND LOPEZ, INC	02/22/2024	
	4632	GANN Report - 6/30/2023		510.00
	4632A	Single Audit - 6/30/2023		3,570.00
Total for Check Number 137581:				4,080.00
137582	HAR1403	HARDY & HARPER INC	02/22/2024	
	50094	Resurfacing of Cerritos Ave from Knott Ave to B		803,912.60
	Retention #1	Retention 5%		-40,195.63
Total for Check Number 137582:				763,716.97
137583	HAR1416	HARTZOG & CRABILL INC	02/22/2024	
	24-0109	On-Call Traffic Signal Services Ops. for Jan		1,925.00
Total for Check Number 137583:				1,925.00
137584	HIL1466	HILL'S BROS LOCK & SAFE INC	02/22/2024	
	86049	Repair door knob at Sheriff Station		396.92
Total for Check Number 137584:				396.92
137585	HOL13866	HOLIDAY GOO	02/22/2024	
	20453	Candy filled eggs for easter event on 3/31		753.09
Total for Check Number 137585:				753.09
137586	HUB16655	HUB COLLECTIVE LTD.	02/22/2024	
	232669.6	Brand Strategy - Phass III - Finalization of brand		10,200.00
Total for Check Number 137586:				10,200.00
137587	INF16720	INFINITY TECHNOLOGIES	02/22/2024	
	2168	Managed IT and Helpdesk Support Svcs/ JAN-21		9,780.00
	2169	Datto Office 365 Cloud Backup Svc/ JAN-2024		285.75
Total for Check Number 137587:				10,065.75
137588	HUN12150	JOHN L. HUNTER & ASSOCIATES, INC	02/22/2024	
	STA1FOG12311	FOG - Nov 23		974.00
	STA1MS412311	NPDES -- Nov 23		4,500.62
	STA1MS412312	NPDES - Dec 23		5,177.50
Total for Check Number 137588:				10,652.12
137589	LAN16723	LANGUAGE LINE SERVICES, INC	02/22/2024	
	11205471	Phone Interpretation Services		14.49

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 137589:				14.49
137590	LIF16289 61729031B	LIFE CHRISTIAN CHURCH OF ORANG Security Refund for 1 guard no show on 1/7, 1/1	02/22/2024	455.84
Total for Check Number 137590:				455.84
137591	MAR1873 247324	MARK'S OLD TOWNE SERVICE, INC. Repairs to the tractor	02/22/2024	2,933.45
Total for Check Number 137591:				2,933.45
137592	MAS16381 0224	MASTER JANITORIAL SERVICE, LLC City Janitorial Services - Feb	02/22/2024	6,265.90
Total for Check Number 137592:				6,265.90
137593	MER12502 784129	MERCHANTS BUILDING MAINTENAN Deep Cleaning of Community Center	02/22/2024	2,250.00
Total for Check Number 137593:				2,250.00
137594	MJJ16654 1495 1496	MJ JURADO, INC. Pothole repair throughout the city Location: 8081 Catherine Ave. Add new sidewal	02/22/2024	4,270.00 27,892.45
Total for Check Number 137594:				32,162.45
137595	MSW16146 800	MSW CONSULTANTS, INC Consulting Services for SB 1383 Compliance - N	02/22/2024	12,367.50
Total for Check Number 137595:				12,367.50
137596	NAT13166 019708 020004 020004A	NATIONAL PLANT SVCS. INC Sewer cleaning services Storm cleaning services - Catch Basin Cleaning Sewer cleaning services	02/22/2024	2,000.00 1,740.00 8,682.37
Total for Check Number 137596:				12,422.37
137597	NAT2050 33817	NATIONWIDE ENVIRONMENTAL SVC Sweeper Services for Feb 24	02/22/2024	12,052.31
Total for Check Number 137597:				12,052.31
137598	NV515131 372230	NV5, INC Consulting svcs for preparation of updated Sewe	02/22/2024	660.00
Total for Check Number 137598:				660.00
137599	ORA2217 00138154	ORANGE COUNTY NEWS 1/5/24 Public Notice - Planning Commission He	02/22/2024	310.00
Total for Check Number 137599:				310.00
137600	OCU16838 HMIS-2024-51 HMIS-2024-51A	ORANGE COUNTY UNITED WAY 2024/ Coordinated Entry System (CES) Access I 2024/ Coordinated Entry System (CES) Access I	02/22/2024	100.00 100.00
Total for Check Number 137600:				200.00
137601	PYR12632	PYRO-COMM SYSTEMS INC.	02/22/2024	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	10017414	Quarterly Monitoring Fees-Fire Alarm @ Sheriff		135.00
		Total for Check Number 137601:		135.00
137602	QUA15782 2024-02 2024-02 PR	QUALITY MANAGEMENT GROUP, INC Property Management for Tina-Pacific Developm CM & Maintenance for Tina-Pacific Developme	02/22/2024	6,250.00 8,337.00
		Total for Check Number 137602:		14,587.00
137603	RAD15570 2547	RADAR ENVIRONMENTAL Disposal of HHW at the City Yard	02/22/2024	4,980.78
		Total for Check Number 137603:		4,980.78
137604	RAZ16840 65219365	MARIA RAZO Deposit Refund for 2/11/24 for Maria Razo	02/22/2024	300.00
		Total for Check Number 137604:		300.00
137605	RES2489 3743766 3743871 3743956 3744098	RESOURCE BUILDING MATERIALS Manure Compost for Stanton Park Manure Compost for Stanton Park Manure Compost for Stanton Park Manure Compost for Stanton Park	02/22/2024	38.45 38.45 76.91 76.91
		Total for Check Number 137605:		230.72
137606	RJM2515 36066	RJM DESIGN GROUP INC Design for Premier Park Renovation - Oct	02/22/2024	979.40
		Total for Check Number 137606:		979.40
137607	SOC12606 672892 674243 674243 674244 675108 675109	SO CAL INDUSTRIES Fence Rental for 8910-8920 Pacific - Feb Fence Rental for 10652 Bell St. - Feb Fence Rental for 10652 Bell St. - Feb Fence Rental for Magnolia and Tina Way - Feb Fence Rental for 8970 Pacific - Feb Fence Rental for 8870 Pacific - Feb	02/22/2024	311.94 27.86 31.25 603.27 231.21 208.58
		Total for Check Number 137607:		1,414.11
137608	SPE15087 37526	SPECTRUM SPECIALTIES & AWARDS Public Safety Dept/ Outdoor Wear	02/22/2024	947.40
		Total for Check Number 137608:		947.40
137609	STA2817 1653627277 1653627277A 1653627277B 1653627277C 1653627277D	STAPLES BUSINESS CREDIT Supplies/ Building Maintenance Office Supplies/ Parks & Rec Office Supplies/ City Clerk Office Supplies/ City Manager Supplies/ Finance/ PAID Date Stamp	02/22/2024	2,121.48 70.30 22.83 3.88 68.04
		Total for Check Number 137609:		2,286.53
137610	SUP13075 18343	SUPERIOR PAVEMENT MARKINGS INC Install new stripping and paint on Dale Ave @ K	02/22/2024	4,945.88
		Total for Check Number 137610:		4,945.88

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
137611	TAL15132 1484	TALLEY & TALLEY LAW, APC Legal Counsel to the City Council / Fees thru 01.	02/22/2024	2,961.00
Total for Check Number 137611:				2,961.00
137612	TOW14437 21130	TOWNSEND PUBLIC AFFAIRS, INC FEB-2024/ Legislative Advocacy & Grant Writin	02/22/2024	4,000.00
Total for Check Number 137612:				4,000.00
137613	TUR2970 42097 42098	TURBO DATA SYSTEMS INC JAN-24/ Parking Citation Processing JAN-24/ Admin Citation Processing	02/22/2024	1,963.66 250.95
Total for Check Number 137613:				2,214.61
137614	Tus12207 2024	CITY OF TUSTIN 2024 OCHRC Membeship Renewal	02/22/2024	250.00
Total for Check Number 137614:				250.00
137615	TPX16519 177131932-0 177131932-0A	U.S. TELEPACIFIC CORP Unified-Communications-as-a-Service/ FEB-202 Firewall Management Services/ FEB-2024	02/22/2024	2,954.35 1,340.72
Total for Check Number 137615:				4,295.07
137616	UND2984 1220240712 1220240712A	UNDERGROUND SERVICE ALERT DigAlert monthly services - Jan DigAlert monthly services - Jan	02/22/2024	44.38 44.37
Total for Check Number 137616:				88.75
137617	VEN13764 0157192-E 0157192-IN 0157192-IN-A 0157192-IN-B 0157192-IN-C 0157192-IN-D	VENCO WESTERN INC Streets, Medians Parkways Maintenance - Feb Park Landscaping Maintenance - Feb Median Landscape Maintenance - Feb Street Landscape Maintenance - Feb Building Landscape Maintenance - Feb City Owned Properties - Feb	02/22/2024	1,406.25 8,987.30 6,301.70 1,406.25 1,446.90 5,314.60
Total for Check Number 137617:				24,863.00
137618	VIL14804 AV21424	ARACELY VILLARRUEL Payment for baile folklorico classes - Winter Spr	02/22/2024	904.40
Total for Check Number 137618:				904.40
137619	VIS3077 2023-333691-00 2024-335860-00 2024-340288-00 2024-342504-00	VISTA PAINT CORP Graffiti supplies Paint for doors Gloves graffiti block	02/22/2024	460.06 54.45 82.61 891.84
Total for Check Number 137619:				1,488.96
137620	WEL16807 5028375422	WELLS FARGO FINANCIAL LEASING, MFD Equip Lease/6 Copiers/ 1 wide-format scar	02/22/2024	1,638.94
Total for Check Number 137620:				1,638.94
137621	WIL12778	WILLDAN FINANCIAL SERVICES	02/22/2024	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	010-57464	User Fee Study - Jan 2024		975.00
			Total for Check Number 137621:	975.00
137622	XPR15487 801	XPRESS URGENT CARE STANTON Pre-Employment Exams	02/22/2024	110.00
	Stmt. 163	Pre-Employment Exams		75.00
	Stmt. 486	Pre-Employment Exams		775.00
			Total for Check Number 137622:	960.00
137623	YAM16672 24032-N	YAMADA ENTERPRISES Furniture for FRC	02/22/2024	2,758.69
			Total for Check Number 137623:	2,758.69
137624	YUN16677 90001422	YUNEX LLC Traffic Signal Maintenance for Jan 24	02/22/2024	1,297.50
			Total for Check Number 137624:	1,297.50
			Report Total (88 checks):	1,294,439.29

MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY
OF THE CITY OF STANTON
JOINT REGULAR MEETING FEBRUARY 27, 2024

1. **CLOSED SESSION** None.

2. **CALL TO ORDER STANTON CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY JOINT REGULAR MEETING**

The City Council / Successor Agency / Housing Authority meeting was called to order at 6:30 p.m. by Mayor Shawver.

3. **PLEDGE OF ALLEGIANCE**

Led by Sergeant Andrea Bogdanovich, Orange County Sheriff's Department.

4. **ROLL CALL**

Present: Council/Agency/Authority Member Taylor, Council/Agency/Authority Member Torres, Council/Agency/Authority Member Van, Mayor Pro Tem/Vice Chairperson Warren, and Mayor/Chairman Shawver.

Absent: None.

Excused: None.

5. **SPECIAL PRESENTATIONS AND AWARDS**

- A. Presentation by the Community Engagement Advisory Committee (C.E.A.C), sharing their mission with the City Council and providing information on their current operations.

- Introduction by Ms. Ann Nguyen
- Presentations by C.E.A.C. members Ms. Darlene Steddum, Ms. Barbara Pelaez, Ms. Hana Hanna, Ms. Eileen Rivera, Ms. Stephanie Grice, Ms. Nareeman Al-Saleh, and Ms. Rosa Leon.

- B. Presentation by Mr. David Burke, President, Citizens Take Action, sharing their mission with the City Council and providing information on their current operations, campaign finance laws, and transparency in municipal government.

DRAFT

6. CONSENT CALENDAR

Mayor Shawver requested to pull items 6F and 6G from the consent calendar for separate discussion.

Council Member Van requested to pull item 6I from the consent calendar for separate discussion.

Motion/Second: Warren/Taylor

ROLL CALL VOTE:	Council/Agency/Authority Member Taylor	AYE
	Council/Agency/Authority Member Torres	AYE
	Council/Agency/Authority Member Van	AYE
	Mayor Pro Tem/Vice Chairperson Warren	AYE
	Mayor/Chairman Shawver	AYE

Motion unanimously carried:

CONSENT CALENDAR

6A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

6B. APPROVAL OF WARRANTS

The City Council approved demand warrants dated January 27, 2024 – February 8, 2024, in the amount of \$1,537,850.85.

6C. APPROVAL OF MINUTES

The City Council/Successor Agency/Housing Authority approved Minutes of Joint Special and Regular Meeting – February 13, 2024.

DRAFT

6D. AWARD OF CONSTRUCTION CONTRACT FOR THE FY 2022/23 CITYWIDE STREET RESURFACING PROJECT (TASK CODE 2023-101)

Six bids for the FY 2022/23 Citywide Street Resurfacing Project were opened on February 13, 2024. Based on the post-bid analysis of the bids received, staff has determined the bid submitted by Onyx Paving Company, Inc. to be the lowest responsible and responsive bid at \$1,151,000.

1. The City Council declared that this project is exempt from the California Environmental Quality Act ("CEQA"), Class 1, Section 15301(c) as repair, maintenance, and minor alteration of existing public structures; and
2. Awarded a construction contract for the FY 2022/23 Citywide Street Resurfacing Project to Onyx Paving Company, Inc. for the bid amount of \$1,151,000.00 and rejected all other bids; and
3. Authorized the City Manager to bind the City of Stanton and Onyx Paving Company, Inc. in a contract for the construction; and
4. Authorized the City Manager to approve contract changes, not to exceed 10-percent of the bid amount (\$115,100).

6E. AWARD OF CONSTRUCTION CONTRACT FOR THE STANTON PARK FITNESS EQUIPMENT (TASK CODE NO. 2022-820)

The City of Stanton's Qualified Contractors List prepared in accordance with the California Uniform Public Construction Cost Accounting Act (CUPCCAA) guidelines and associated Public Contract Codes is being used for this public project. A proposal was received to construct the concrete infrastructure and site preparation for the Stanton Park Fitness Equipment Project. Staff recommends a construction contract to be awarded to Aguilar & Calderon, a corporation, in the amount of \$42,000.

1. The City Council declared that this project is categorically exempt under the California Environmental Quality Act, Class 3 and Section 15303 which exempts the construction or new, small facilities or structures; and
2. Awarded a construction contract for the Stanton Park Fitness Equipment Project to Aguilar & Calderon, a corporation, for the bid amount of \$42,000 according to the City's adopted Uniform Public Construction Cost Accounting Act Municipal Code Section 2.58.010 for this procurement; and
3. Authorized the City Manager to approve contract changes, not to exceed 10-percent of the bid amount (\$4,200); and
4. Authorized the City Manager to bind the City of Stanton and Aguilar & Calderon, a corporation, in a contract for the construction.

DRAFT

6H. RESOLUTION INITIATING PROCEEDINGS AND ORDERING THE ENGINEER TO PREPARE AND TO FILE A REPORT FOR THE STANTON LIGHTING AND LANDSCAPING DISTRICT NO. 1

As part of the annual update to the Lighting and Landscaping District No. 1, certain procedural resolutions must be adopted by the City Council. The proposed resolution orders the Engineer's report for the Fiscal Year 2024/25 update.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Section 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Adopted Resolution No. 2024-04 initiating proceedings and ordering the Engineer's report for the Fiscal Year 2024/25 update, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, INITIATING PROCEEDINGS FOR THE ANNUAL ASSESSMENTS FOR THE STANTON LIGHTING AND LANDSCAPING DISTRICT NO. 1 FOR THE FISCAL YEAR BEGINNING JULY 1, 2024, AND ENDING JUNE 30, 2025; AND ORDERING THE ENGINEER TO PREPARE AND FILE A REPORT IN ACCORDANCE THEREWITH".

END OF CONSENT CALENDAR

6F. ACCEPTANCE OF THE 2023 CATCH BASIN SCREEN INSTALLATION PROJECT BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA

The 2023 Catch Basin Screen Installation Project consisting of the installation of new connector pipe screen (CPS-MOD™) and Grated Inlet Trash Screens (GITS™) devices in catch basins is now complete. The final construction cost for the project was \$42,840, coming in under budget below the contract award amount. The City Engineer certifies that the work was satisfactorily completed as of February 5, 2024 and recommends that the City Council accept the completed work performed on this project.

Motion/Second: Shawver/Warren

Motion carried by the following vote:

AYES: 5 (Shawver, Taylor, Torres, Van, Warren)

NOES: None

ABSTAIN: None

ABSENT: None

Motion unanimously carried:

DRAFT

1. The City Council declared this project categorically exempt under the California Environmental Quality Act, Class 1, and Section 15301(b) as minor alteration of existing public utility; and
2. Accepted the completion of improvements for the 2023 Catch Basin Screen Installation Project, as certified by the City Engineer, and affixed the date of February 5, 2024 as the date of completion of all work on this project; and
3. Approved the final construction contract amount of \$42,840 with G2 Construction, Inc.; and
4. Directed the City Clerk within ten (10) days from the date of acceptance to file the Notice of Completion with the County Clerk-Recorder of the County of Orange; and
5. Directed City staff, after thirty-five (35) days has elapsed from the filing of the "Notice of Completion" with the County Clerk-Recorder, to make the retention payment to G2 Construction, Inc. in the amount of \$2,142.

6G. ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR FISCAL YEAR 2022-23 AND RELATED AUDIT REPORTS

Each year the City issues an Annual Comprehensive Financial Report (ACFR), which summarizes the financial activity of a local government for a given fiscal year in accordance with financial statement presentation requirements prescribed by government accounting standards (Attachment A). The ACFR is accompanied by an opinion from the City's audit firm. The audit firm's opinion on the City's 2022-23 ACFR is a clean opinion, with no exceptions, modifications, or qualifications. (The audit firm also issued a separate report for the Housing Authority's 2022-23 audited financial statements. The single audit report on Attachment C was required for the Fiscal Year 2022-23 audit because the City spent more than \$750,000 in federal grant funds. No findings or questioned costs are identified in this report. In addition, the City's auditors issue other reports in relation to the City's audit. These reports are provided in Attachments D and E. (Attachment D, page 6 includes one recommendation from the City's auditors.).

Motion/Second: Shawver/Van
Motion carried by the following vote:

AYES: 5 (Shawver, Taylor, Torres, Van, Warren)
NOES: None
ABSTAIN: None
ABSENT: None

Motion unanimously carried:

DRAFT

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Annual Comprehensive Financial Report (ACFR), and related audit reports.

6I. REQUEST FOR PROPOSALS FOR PARKING ENFORCEMENT SERVICES

The City of Stanton will issue a Request for Proposals (RFP) from qualified parking enforcement service providers for the provision of comprehensive parking enforcement services for an initial two year-term, with two two-year extensions to be exercised at the City's discretion.

RECOMMENDED ACTION:

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the report.

Council Member Van called for a motion to continue the item: Requesting that the City Council continue this item to a later time, to allow staff an appropriate amount of time to adequately assess the subject matter.

Motion/Second: Van/Torres

Mayor Shawver called for a substitute motion: Requesting that the City Council consider review and consideration of the staff report and recommended actions as provided.

Motion/Second: Shawver/

Council Member Van called for the question: Requesting that the City Council continue this item to a later time, to allow staff an appropriate amount of time to adequately assess the subject matter.

DRAFT

Motion/Second: Van/Torres

ROLL CALL VOTE:	Council Member Taylor	AYE
	Council Member Torres	AYE
	Council Member Van	AYE
	Mayor Pro Tem Warren	AYE
	Mayor Shawver	NO

Motion carried:

The City Council continued this item to a later time, to allow staff an appropriate amount of time to adequately assess the subject matter.

7. PUBLIC HEARINGS

7A. AN EXTENSION OF AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, ESTABLISHING A TEMPORARY MORATORIUM ON THE ESTABLISHMENT OF ANY NEW TOBACCO RETAILER BUSINESS, AS DEFINED, AND TEMPORARY MORATORIUM ON ANY EXPANSION, ENLARGEMENT, AND/OR ALTERATION OF ANY EXISTING TOBACCO RETAILER BUSINESSES PENDING STUDY AND THE PREPARATION OF AN UPDATE TO THE CITY'S MUNICIPAL CODE AND ZONING CODE PURSUANT TO GOVERNMENT CODE SECTIONS 65858 AND 36937 AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA

Due to the continuing need to protect the public safety, health, and welfare of the community from illegal sales of flavored tobacco products, and the comprehensive nature of the necessary review of the applicable Municipal Code regulations including operational standards, zoning regulations, and other pertinent revisions aimed at reducing the unlawful sale of flavored tobacco products, the City Council is asked to consider an extension of the interim urgency ordinance to temporarily prohibit the establishment of any new tobacco retailer business and/or the expansion, enlargement, or alteration of any existing tobacco retailer businesses within the City. The interim urgency ordinance would provide the City with sufficient time to develop new municipal and zoning code regulations. The length of the moratorium would be 10 months and 15 days.

The public hearing was opened.

Ms. Hana Hanna, Community Engagement Advisory Committee (C.E.A.C), spoke in favor of the proposed interim urgency ordinance.

No one else appearing to speak, the public hearing was closed.

DRAFT

Motion/Second: Shawver/Taylor

ROLL CALL VOTE:	Council Member Taylor	AYE
	Council Member Torres	AYE
	Council Member Van	AYE
	Mayor Pro Tem Warren	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

1. The City Council finds that the proposed urgency ordinance is:
 - a) Not a “project” within the meaning of Section 15378 of the State of California Environmental Quality Act (“CEQA”) Guidelines (Title 14 of the California Code of Regulations) because it has no potential for resulting in physical change in the environment, directly or indirectly; and
 - b) Exempt from the requirements of CEQA under Section 15061(b)(3) of the CEQA Guidelines, as it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.
2. Received and filed the 10-day action report for the conclusion of the 45-day moratorium; and
3. Adopted Urgency Ordinance No. 1139, entitled:

“AN EXTENSION OF AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA ESTABLISHING A TEMPORARY MORATORIUM ON THE ESTABLISHMENT OF ANY NEW TOBACCO RETAILER BUSINESS, AS DEFINED, AND A TEMPORARY MORATORIUM ON ANY EXPANSION, ENLARGEMENT, AND/OR ALTERATION OF ANY EXISTING TOBACCO RETAILER BUSINESS FOR 10 MONTHS AND 15 DAYS PENDING STUDY AND THE PREPARATION OF AN UPDATE TO THE CITY’S MUNICIPAL CODE AND ZONING CODE PURSUANT TO GOVERNMENT CODE SECTIONS 65858 AND 36937 AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA”.

8. **UNFINISHED BUSINESS** None.
9. **NEW BUSINESS**

DRAFT

9A. INFORMATIONAL REPORT REGARDING RECENT STATE LAWS AND CAMPAIGN CONTRIBUTIONS

At its meeting on November 28, 2023, the City Council requested an informational report regarding new laws relating to campaign finance contribution limits and revisions to the “Levine Act,” which are Assembly Bill 571 and Senate Bill 1439, respectively. This report provides a summary of each law.

Staff report by Ms. HongDao Nguyen, City Attorney.

Motion/Second: Van/Torres

ROLL CALL VOTE:	Council Member Taylor	AYE
	Council Member Torres	AYE
	Council Member Van	AYE
	Mayor Pro Tem Warren	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

1. The City Council declared this action categorically exempt under the California Environmental Quality Act (“CEQA”) under Section 15378(b)(5) – Organizational or administrative activities of governments that will not result in direct or indirect changes in the environment; and
2. Received and filed the presentation by the City Attorney’s Office; and
3. Directed staff to proceed with research and to bring this item back for City Council review at a future City Council meeting:
 - Set an individual contribution limit of \$1,000; and
 - To include automatic annual CPI-based increases.
 - Prohibition on contributions from prospective/current city contractors and developers from the commencement of negotiations to the completion/or termination of negotiations/contracts/agreements; and
 - Directed staff to conduct research and provide samples/options: City of Santee, California, City of Coronado, California, and surrounding Orange County cities.
 - Post all filed Fair Political Practices Commission (FPPC) forms onto the City’s website from current to the past eight years; and
 - Enact enhanced disclosure requirements on last minute contributions/donations; and
 - Directed staff to conduct research and provide samples/options: City of Santee, California, City of Coronado, California, and surrounding Orange County cities.
 - General research on what it would mean for Stanton to hold Publicly Financed Elections; and

DRAFT

- Limiting the fundraising window for candidates to January of the scheduled election year (one year or less); and
- Outsource to the City Attorney's Office for preparation for implementation by the 2026 election cycle.

9B. AUTHORIZATION FOR MAYOR AND COUNCIL MEMBERS TO ATTEND UPCOMING MEETINGS AND EVENTS

Pursuant to the City of Stanton Travel and Reimbursement policy, the Mayor and/or a Council Member must receive City Council approval prior to a trip if the trip will exceed \$500. Council will consider the following requests for travel:

- Mayor David J. Shawver
 - Event: League of California Cities 2024 City Leader Summit
 - Location: Sacramento, CA
 - Dates: April 17 – 19, 2024
- Mayor David J. Shawver
 - Event: Southern California Association of Governments (SCAG) 59th Annual Regional Conference and General Assembly
 - Location: Palm Desert, CA
 - Dates: May 2 – 3, 2024
- Council Member Donald Torres
 - Event: League of California Cities 2024 City Leader Summit
 - Location: Sacramento, CA
 - Dates: April 17 – 19, 2024.

Staff report by Ms. Patricia A. Vazquez, City Clerk.

Motion/Second: Warren/Taylor
Motion carried by the following vote:

AYES: 5 (Shawver, Taylor, Torres, Van, Warren)
NOES: None
ABSTAIN: None
ABSENT: None

Motion unanimously carried:

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Authorized Mayor Shawver and Council Member Torres' attendance at the proposed meetings and events as desired and authorized staff to make a budget adjustment as needed to cover registration and travel costs.

DRAFT

Ms. Hannah Shin-Heydorn, City Manager, requested to hear item 10, Oral Communications – Public out of order. The Mayor and City Council authorized the request.

10. ORAL COMMUNICATIONS – PUBLIC

- Ms. Kimberly Rangel, Representative, Office of Senator Josh Newman, introduced herself to the City Council and Community and provided an update on their current operations.
- Mr. Jack Acosta, resident, spoke regarding safety concerns within his neighborhood and the City, and the poor condition of the alleyway on/near 10222 Dale Avenue, Stanton.
- Mr. Nicholas Dibs, spoke requesting that the City Council introduce for approval a resolution asking for a permanent ceasefire throughout Gaza, the West Bank, and East Jerusalem.

MAYOR SHAWVER CALLED FOR A RECESS AT 8:51 PM.

THE CITY COUNCIL RECONVENED AT 9:01 PM.

9C. APPROVE THE BUDGET ADJUSTMENTS PROPOSED FOR THE MID-YEAR BUDGET UPDATE FOR FISCAL YEAR 2023/24

During the course of the fiscal year, it is often necessary to adjust estimated revenues and expenditure appropriations in various program areas, projects, and funds. Revenue for all City funds is increasing by \$4.2 million and expenditures for all City funds is increasing by \$4.6 million. Nearly half of the revenue increase, \$1.7 million, is to adjust investment income due to increased interest earned from the City's investment portfolio. In Fiscal Year 2022/23, the City earned over \$1.7 million in interest income. This trend has continued through the first half of the current fiscal year. All of the proposed changes to the Fiscal Year 2023/24 Adopted Operating Budget, including detailed explanations, are presented in Attachment A.

General Fund revenue is increasing by \$2.1 million, and expenditures are decreasing by \$748,425 resulting in a net increase in fund balance of \$2.9 million, which will increase the General Fund's available fund balance to a revised projected amount of \$35.8 million by June 30, 2024.

Housing Authority revenue is increasing by \$280,000, primarily due to interest income as previously discussed. Housing Authority expenditures are increasing by \$4.3 million, primarily for relocation services for residents of the Tina Pacific affordable housing project.

DRAFT

Staff report by Ms. Michelle Bannigan, Finance Director.

Motion/Second: Warren/Taylor
Motion carried by the following vote:

AYES: 5 (Shawver, Taylor, Torres, Van, Warren)
NOES: None
ABSTAIN: None
ABSENT: None

Motion unanimously carried:

RECOMMENDED ACTION:

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. The City Council approved the budget adjustments summarized in Attachment A.

Mayor Shawver re-opened for review and consideration Public Hearing item 7A.

7A. AN EXTENSION OF AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, ESTABLISHING A TEMPORARY MORATORIUM ON THE ESTABLISHMENT OF ANY NEW TOBACCO RETAILER BUSINESS, AS DEFINED, AND TEMPORARY MORATORIUM ON ANY EXPANSION, ENLARGEMENT, AND/OR ALTERATION OF ANY EXISTING TOBACCO RETAILER BUSINESSES PENDING STUDY AND THE PREPARATION OF AN UPDATE TO THE CITY'S MUNICIPAL CODE AND ZONING CODE PURSUANT TO GOVERNMENT CODE SECTIONS 65858 AND 36937 AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA

Due to the continuing need to protect the public safety, health, and welfare of the community from illegal sales of flavored tobacco products, and the comprehensive nature of the necessary review of the applicable Municipal Code regulations including operational standards, zoning regulations, and other pertinent revisions aimed at reducing the unlawful sale of flavored tobacco products, the City Council is asked to consider an extension of the interim urgency ordinance to temporarily prohibit the establishment of any new tobacco retailer business and/or the expansion, enlargement, or alteration of any existing tobacco retailer businesses within the City. The interim urgency ordinance would provide the City with sufficient time to develop new municipal and zoning code regulations. The length of the moratorium would be 10 months and 15 days.

DRAFT

Introduction by Ms. HongDao Nguyen, City Attorney.

Ms. HongDao Nguyen, City Attorney announced that due to a conflict of interest there will be a drawing of names between Council Member Taylor and Council Member Torres since the item required a four-fifths vote of the Council, and it was legally necessary to qualify another council member to be part of the vote.

Prior to the discussion and vote there was a drawing of names between Council Member Taylor and Council Member Torres. Ms. Patricia A. Vazquez, City Clerk initiated the drawing of names, and Council Member Taylor was selected to remain in the council chambers and at the dais. Council Member Torres left both the dais and the council chambers.

Staff report by Ms. HongDao Nguyen, City Attorney

The public hearing was opened.

Ms. Hana Hanna, Community Engagement Advisory Committee (C.E.A.C), spoke in favor of the proposed interim urgency ordinance.

No one else appearing to speak, the public hearing was closed.

Motion/Second: Shawver/Taylor

ROLL CALL VOTE:	Council Member Taylor	AYE
	Council Member Torres	RECUSED
	Council Member Van	AYE
	Mayor Pro Tem Warren	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

1. The City Council finds that the proposed urgency ordinance is:
 - a) Not a “project” within the meaning of Section 15378 of the State of California Environmental Quality Act (“CEQA”) Guidelines (Title 14 of the California Code of Regulations) because it has no potential for resulting in physical change in the environment, directly or indirectly; and
 - b) Exempt from the requirements of CEQA under Section 15061(b)(3) of the CEQA Guidelines, as it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.
2. Received and filed the 10-day action report for the conclusion of the 45-day moratorium; and

DRAFT

3. Adopted Urgency Ordinance No. 1139, entitled:

“AN EXTENSION OF AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA ESTABLISHING A TEMPORARY MORATORIUM ON THE ESTABLISHMENT OF ANY NEW TOBACCO RETAILER BUSINESS, AS DEFINED, AND A TEMPORARY MORATORIUM ON ANY EXPANSION, ENLARGEMENT, AND/OR ALTERATION OF ANY EXISTING TOBACCO RETAILER BUSINESS FOR 10 MONTHS AND 15 DAYS PENDING STUDY AND THE PREPARATION OF AN UPDATE TO THE CITY’S MUNICIPAL CODE AND ZONING CODE PURSUANT TO GOVERNMENT CODE SECTIONS 65858 AND 36937 AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA”.

Council Member Torres re-entered the council chambers and took his seat on the dais.

~~10. ORAL COMMUNICATION~~

This item was heard out of order.

11. WRITTEN COMMUNICATIONS None.

12. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS

12A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS

- Ms. Hannah Shin-Heydorn, City Manager, reported on her, Mayor Shawver, Ms. Ashley Cain, Ms. Jessica Cedillo’s attendance at the Garden Grove Unified School District 2024 State of the District event, which was held on February 26, 2024.

12B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING

None.

12C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION

None.

13. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL

None.

DRAFT

14. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR

None.

14A. ORANGE COUNTY SHERIFF'S DEPARTMENT

At this time the Orange County Sheriff's Department will provide the City Council with an update on their current operations.

Sergeant Andrea Bogdanovich provided the City Council with an update on the Orange County Sheriff's Department's current operations.

Ms. Zenia Bobadilla, Community Services Director, provided the City Council with an update on the following City events:

- Stanton State of the City 2024, which was held on February 14, 2024.
- Annual Easter Egg Hunt, which is scheduled to be held on March 30, 2024.
- Women of Distinction Awards, which is tentatively scheduled to be held March, 2024.

15. ADJOURNMENT Motion/Second: Shawver/ Motion carried at 10:02 p.m.

MAYOR/CHAIRMAN

ATTEST:

CITY CLERK/SECRETARY

CITY OF STANTON

REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: March 12, 2024

SUBJECT: JANUARY 2024 INVESTMENT REPORT

REPORT IN BRIEF:

The Investment Report as of January 31, 2024, has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTIONS:

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of January 2024.

BACKGROUND:

Changes in the City's cash and investment balances during the month of January are summarized below:

	<u>Beginning Balance</u>	<u>Net Change</u>	<u>Ending Balance</u>
Cash and Investment Accounts (Pooled-All Funds)	\$ 65,217,787.62	\$ 3,775,509.07	\$ 68,993,296.69
Cash (Non-Pooled)	4,556,502.24	(9,907.48)	4,546,594.76
Total Cash and Investments	<u>\$ 69,774,289.86</u>	<u>\$ 3,765,601.59</u>	<u>\$ 73,539,891.45</u>

Between December 31, 2023, and January 31, 2024, the City's total cash and investments increased by approximately \$3.8 million during the month due to the collection of secured property taxes, sales taxes, and transaction and use taxes.

The City's cash and investment balances by fund type are presented in Attachment A. A summary of the City's investment portfolio is included as Attachment B. The detail of the City's investments by type that are managed by City staff are shown in Attachment C. The detail of investments by type that are managed by Chandler Asset Management, LLC ("Chandler"), of which we determined provide a net advantage to the City, are shown in Attachment D.

ANALYSIS:

The monthly cash and investment report provides a summary of the cash and investment accounts held by the City as of the end of that month. In order to manage its cash and investments, the City combines cash resources from all funds into a single pool consisting of a variety of accounts and securities. The balance in the pooled cash account includes cash and certain liquid investments that are available to meet the City's current cash needs. Cash in excess of the City's current cash needs is invested in interest-bearing investments with various maturities.

As of January 31, 2024, the market value of the City's total investment portfolio was \$68.6 million, of which \$42.5 million (62%) was managed by City staff and \$26.1 million (38%) was managed by Chandler (Attachment B). Detailed information regarding the securities contained in the City's investment portfolio is provided in Attachments C and D. As of January 31, 2024, City investments consisted of the following:

	Market Value as of January 31, 2024	Percentage of Portfolio Invested by Type	Maximum Percentage of Portfolio Permitted by Investment Policy	In Compliance?
Local Agency Investment Fund (LAIF)	\$ 39,061,823.08	56.97%	100.00%	Yes
U.S. Treasury Notes	9,148,970.80	13.34%	100.00%	Yes
Corporate Notes	6,954,295.60	10.14%	30.00%	Yes
Federal Agency Securities	4,803,753.20	7.00%	100.00%	Yes
Negotiable Certificates of Deposit	2,951,884.37	4.30%	30.00%	Yes
Asset Backed Securities	2,105,979.11	3.07%	20.00%	Yes
Collateralized Mortgage Obligations	2,632,196.81	3.84%	20.00%	Yes
Municipal Bonds	449,971.95	0.66%	100.00%	Yes
Supranational	454,857.57	0.66%	30.00%	Yes
Money Market Fund	16,306.04	0.02%	20.00%	Yes
Total Investments	<u>\$ 68,580,038.53</u>	<u>100.00%</u>		

The City's investment portfolio is well-diversified with investments spread across ten different security types. Likewise, the average maturity of the City's portfolio (except for LAIF) is approximately 2.9 years, which is within the 3.5 years target in the City's investment policy.

FISCAL IMPACT:

All deposits and investments have been made in accordance with the City's Fiscal Year 2023/24 Investment Policy. The portfolio will allow the City to meet its expenditure requirements for the next six months. Staff remains confident that the investment portfolio is currently positioned to remain secure and sufficiently liquid.

ENVIRONMENTAL IMPACT:

None.

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION:

Through the normal agenda posting process.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

Obj. No. 4: Ensure fiscal stability and efficiency in governance.

Prepared by: Michelle Bannigan, Finance Director

Approved by: Hannah Shin-Heydorn, City Manager

Attachments:

- A. Cash and Investment Balances by Fund
- B. Investments Portfolio Summary
- C. Investment Portfolio Detail (Managed by City Staff)
- D. Investment Portfolio Detail (Managed by Chandler)

[Click here to return to the agenda.](#)

**CITY OF STANTON
CASH AND INVESTMENTS REPORT
MONTH ENDED JANUARY 31, 2024**

Fund/ Account No.	Fund/Account Name	Beginning Balance	Increases	Decreases	Ending Balance
101-various	General Fund	\$ 33,563,789.73	\$ 11,228,472.09	\$ (8,120,505.76)	\$ 36,671,756.06
102-111101	General Fund (Transactions & Use Tax)	(70,061.67)	399,325.80	(378,518.25)	(49,254.12)
210-111101	Certified Access Specialists (CASP) Program Fund	65,613.58	-	-	65,613.58
211-111101	Gas Tax Fund	2,193,223.33	78,534.89	(24,592.42)	2,247,165.80
215-111101	Road Maintenance and Rehabilitation act (RMRA) Fund	1,377,350.10	70,491.88	(1,549.650)	1,446,292.33
220-111101	Measure M Fund	1,297,316.36	113,763.97	(11,246.28)	1,399,834.05
222-111101	Community Development Block Grant Fund	214,887.59	-	-	214,887.59
223-111101	Protective Services Fund	-	5,938.13	(5,938.13)	-
224-111101	Lighting Maintenance 1919 Act Fund	1,425,824.61	339,038.35	(32,130.90)	1,732,732.06
225-111101	Lighting/Median Maintenance 1972 Act Fund	871,975.96	10,953.36	(25,357.24)	857,572.08
226-111101	Air Quality Improvement Fund	249,611.10	13,899.11	-	263,510.21
227-111101	Other Grants Fund	(106,625.65)	-	(5,509.21)	(112,134.86)
242-111101	Supplemental Law Enforcement Grant Fund	367,907.94	24,886.94	(13,333.33)	379,461.55
245-111101	Justice Assistance Grant (JAG) Grant Fund	(412.200)	96,569.44	(96,599.28)	(442.04)
250-111101	Families and Communities Together (FaCT) Grant Fund	(25,061.33)	35,269.00	(41,375.51)	(31,167.84)
251-111101	Senior Transportation Fund	91,335.15	7,501.23	(1,044.74)	97,791.64
261-111101	Street Impact Fees Fund	239,648.15	-	-	239,648.15
262-111101	Traffic Signal Impact Fee	29,728.38	-	-	29,728.38
263-111101	Community Center Impact Fees Fund	275,378.03	-	-	275,378.03
264-111101	Police Services Impact Fees Fund	248,962.74	-	-	248,962.74
271-111101	Public Safety Task Force Fund (City Funds)	71,584.24	-	(3,997.10)	67,587.14
280-111101	Stanton Central Park Maintenance Fund	(21,162.30)	55,397.92	(8,139.60)	26,096.02
285-various	Stanton Housing Authority Fund	9,905,428.49	152,517.71	(136,748.38)	9,921,197.82
305-111101	Capital Projects Fund	86,894.46	26,880.02	(61,698.49)	52,075.99
310-111101	Park and Recreation Facilities Fund	4,019,478.93	-	(5,536.99)	4,013,941.94
501-111101	Sewer Maintenance Fund	7,415,535.14	106,876.13	(10,424.75)	7,511,986.52
502-111101	Sewer Capital Improvement Fund	6,044.44	-	-	6,044.44
602-111101	Workers' Compensation Fund	833,024.19	5,944.44	(4,482.90)	834,485.73
603-111101	Liability Risk Management Fund	1,927.07	74,413.52	(77,989.39)	(1,648.80)
604-111101	Employee Benefits Fund	52,097.27	122,067.75	(142,389.51)	31,775.51
605-111101	Fleet Maintenance Fund	558,733.17	14,658.12	(18,427.22)	554,964.07
801-111101	Expendable Deposits Fund	(22,189.38)	19,820.00	(175.70)	(2,545.08)
Total Pooled Cash and Investments⁽¹⁾		\$ 65,217,787.62	\$ 13,003,219.80	\$ (9,227,710.73)	\$ 68,993,296.69
Less: Investments⁽¹⁾		\$ (63,096,814.56)	\$ (5,485,590.26)	\$ 2,366.29	\$ (68,580,038.53)
Cash - BMO Bank General Checking Account		\$ 2,120,973.06	\$ 7,517,629.54	\$ (9,225,344.44)	\$ 413,258.16

CITY OF STANTON
CASH AND INVESTMENTS REPORT
MONTH ENDED JANUARY 31, 2024

Fund/ Account No.	Fund/Account Name	Beginning Balance	Increases	Decreases	Ending Balance
<u>CASH-NON-POOLED</u>					
xxx-111103	Payroll Account	\$ -	\$ 274,088.78	\$ (274,088.78)	\$ -
101-111109	Flexible Spending/AFLAC	3,502.32	9,545.00	(800.96)	12,246.36
101-111505	Petty Cash	600.00	-	-	600.00
285-111403	Cash with Property Management Company (QMG)	52,629.16	19,509.79	(37,629.16)	34,509.79
604-111404	Cash with Fiscal Agent (PARS) ⁽²⁾	4,499,770.76	1,637.86	(2,170.01)	4,499,238.61
	Total Cash-Non-Pooled	\$ 4,556,502.24	\$ 304,781.43	\$ (314,688.91)	\$ 4,546,594.76
<u>INVESTMENTS</u>					
	POOLED ALL FUNDS	\$ 63,096,814.56	\$ 5,485,590.26	\$ (2,366.29)	\$ 68,580,038.53
	Total Investments ⁽³⁾	\$ 63,096,814.56	\$ 5,485,590.26	\$ (2,366.29)	\$ 68,580,038.53
	TOTAL CASH AND INVESTMENTS	\$ 69,774,289.86	\$ 13,308,001.23	\$ (9,542,399.64)	\$ 73,539,891.45

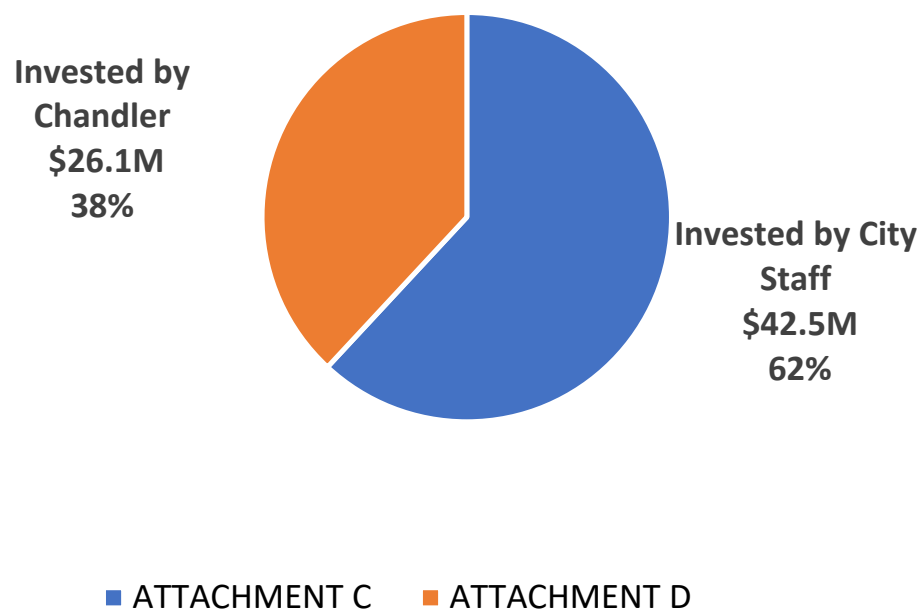
Notes:

⁽¹⁾ - Pooled cash includes: City's general checking and safekeeping accounts with BMO Harris Bank, the City's Local Agency Investment Fund (LAIF) account, the Housing Authority's LAIF account, and the City's investment portfolio account with Chandler Asset Management.

⁽²⁾ - The Public Agency Retirement Services (PARS) account is an irrevocable trust that can be used for pension and other post employment benefits only. This fund is excluded from the compliance requirements set forth in the City's investment policy.

⁽³⁾ - Additional information regarding the City's investments are included in Attachments B through D.

**Portfolio Summary
as of January 31, 2024
TOTAL = \$68.6M**



City of Stanton
Portfolio Holdings
Investment Portfolio | by Security Sector
Report Format: By Transaction
Group By: Security Sector
Average By: Face Amount / Shares
Portfolio / Report Group: All Portfolios
As of 1/31/2024

Description	CUSIP/Ticker	Settlement Date	YTM @ Cost	Face Amount/Shares	Cost Value	Book Value	Market Value	Maturity Date	Days To Maturity	Accrued Interest	% of Portfolio
Certificate Of Deposit											
Bank Hapoalim NY 2.9 3/25/2024	06251AW48	4/24/2019	2.900	250,000.00	250,000.00	250,000.00	249,145.00	3/25/2024	54	2,542.47	0.59
Bank of New England NH 2.65 5/23/2024	06426KBE7	5/23/2019	2.650	249,000.00	249,000.00	249,000.00	247,097.64	5/23/2024	113	144.62	0.59
Cornerstone Community Bank CA 2.6 5/17/2024	219240BY3	5/17/2019	2.600	249,000.00	249,000.00	249,000.00	247,154.91	5/17/2024	107	248.32	0.59
Evansville Teachers FCU IN 2.25 7/22/2024	299547AV1	7/22/2019	2.250	249,000.00	249,000.00	249,000.00	245,800.35	7/22/2024	173	138.14	0.59
First Tier Bank NE 1.95 8/23/2024	33766LAJ7	8/23/2019	1.950	249,000.00	249,000.00	249,000.00	244,841.70	8/23/2024	205	106.42	0.59
Healthcare Systems FCU VA 2.65 4/25/2024	42228LAD3	4/25/2019	2.650	246,000.00	246,000.00	246,000.00	244,528.92	4/25/2024	85	1,750.31	0.58
Main Street Bank VA 2.6 4/26/2024	56065GAG3	4/26/2019	2.600	249,000.00	249,000.00	249,000.00	247,496.04	4/26/2024	86	88.68	0.59
McGregor TX 2.3 6/28/2024	32112UDA6	7/12/2019	2.200	249,000.00	250,170.30	249,096.18	246,492.57	6/28/2024	149	47.07	0.59
Morgan Stanley NY 3.1 2/7/2024	61760AVJ5	2/7/2019	3.100	246,000.00	246,000.00	246,000.00	245,820.42	2/7/2024	7	3,698.09	0.58
Morgan Stanley UT 3.1 2/7/2024	61690UDW7	2/7/2019	3.100	246,000.00	246,000.00	246,000.00	245,820.42	2/7/2024	7	3,698.09	0.58
Raymond James Bank FL 2 8/23/2024	75472RAE1	8/23/2019	2.000	247,000.00	247,000.00	247,000.00	242,939.32	8/23/2024	205	2,179.01	0.58
Washington Federal Bank WA 1.95 8/28/2024	938828BN9	8/28/2019	1.950	249,000.00	249,000.00	249,000.00	244,747.08	8/28/2024	210	39.91	0.59
Sub Total / Average Certificate Of Deposit			2.495	2,978,000.00	2,979,170.30	2,978,096.18	2,951,884.37		117	14,681.13	7.01
Local Government Investment Pool											
LAIF City LGIP	LAIFCITY0895	2/29/2020	4.012	29,211,962.84	29,211,962.84	29,211,962.84	29,203,190.11	N/A	1		68.72
LAIF Housing Authority LGIP	LAIFHA0004	2/29/2020	4.012	9,861,594.53	9,861,594.53	9,861,594.53	9,858,632.97	N/A	1		23.20
Sub Total / Average Local Government Investment Pool			4.012	39,073,557.37	39,073,557.37	39,073,557.37	39,061,823.08		1	0.00	91.92
Municipal											
Fort Bragg CA 1.871 8/1/2024	347028JZ6	9/18/2019	1.750	205,000.00	206,150.05	205,118.30	201,984.45	8/1/2024	183	1,917.78	0.48
Riverside Pension CA 2.75 6/1/2024	769036BD5	8/28/2019	2.030	250,000.00	258,120.00	250,569.66	247,987.50	6/1/2024	122	1,145.83	0.59
Sub Total / Average Municipal			1.904	455,000.00	464,270.05	455,687.96	449,971.95		149	3,063.61	1.07
Total / Average			3.883	42,506,557.37	42,516,997.72	42,507,341.51	42,463,679.40		11	17,744.74	100



City of Stanton - Account #10991

MONTHLY ACCOUNT STATEMENT

JANUARY 1, 2024 THROUGH JANUARY 31, 2024

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

US Bank
Alexander Bazan
(503) 402-5305

CHANDLER ASSET MANAGEMENT

chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.



City of Stanton

Account #10991

Portfolio Summary

As of January 31, 2024

PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.50
Average Coupon	3.45%
Average Purchase YTM	4.25%
Average Market YTM	4.44%
Average S&P/Moody Rating	AA/Aa2
Average Final Maturity	2.96 yrs
Average Life	2.72 yrs

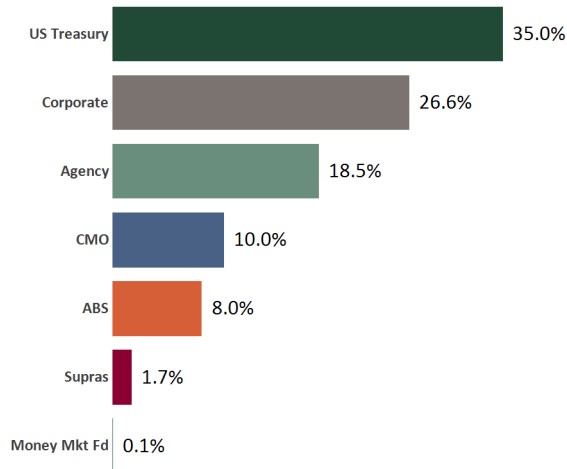
ACCOUNT SUMMARY

	Beg. Values as of 12/31/23	End Values as of 1/31/24
Market Value	26,020,281	26,116,359
Accrued Interest	199,394	203,887
Total Market Value	26,219,674	26,320,246
Income Earned	75,126	76,715
Cont/WD		-2,366
Par	26,487,776	26,563,484
Book Value	25,842,973	25,914,816
Cost Value	25,842,973	25,914,816

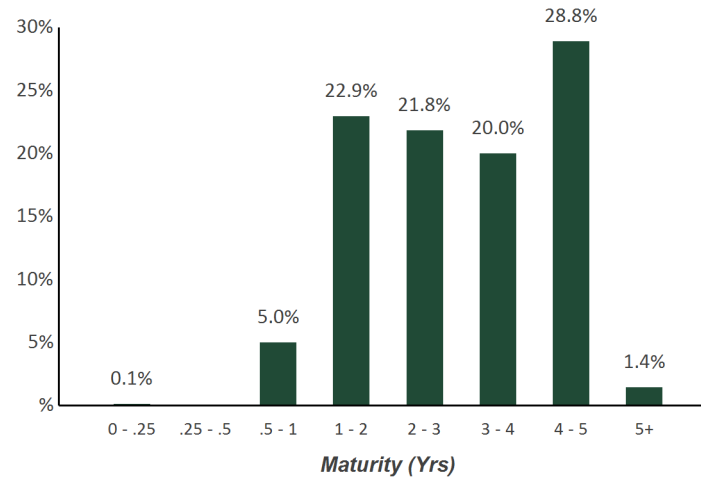
TOP ISSUERS

Government of United States	35.0%
Federal Farm Credit Bank	10.4%
Federal Home Loan Mortgage Corp	10.0%
Federal Home Loan Bank	5.7%
Federal National Mortgage Assoc	2.4%
JP Morgan Chase & Co	1.6%
Bank of America Corp	1.6%
Morgan Stanley	1.6%
Total	68.5%

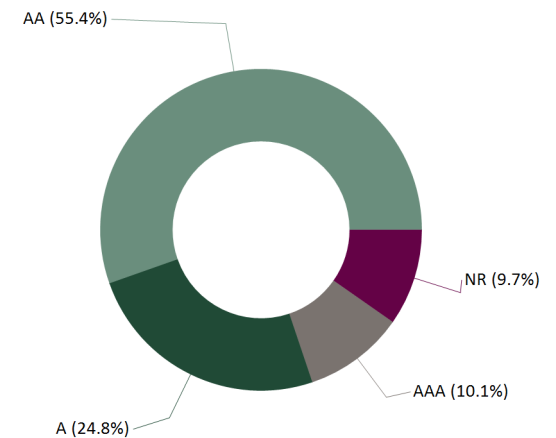
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	11/30/2022
City of Stanton	0.39%	3.57%	0.39%	4.13%	N/A	N/A	N/A	N/A	4.61%
ICE BofA 1-5 Yr US Treasury & Agency Index	0.36%	3.35%	0.36%	3.61%	N/A	N/A	N/A	N/A	4.07%



City of Stanton

Account #10991

Holdings Report

As of January 31, 2024

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
43815PAC3	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	350,000.00	09/21/2022 4.36%	345,625.00 345,625.00	98.66 5.18%	345,317.00 471.43	1.31% (308.00)	NR / AAA AAA	2.47 0.94
89238FAD5	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	343,356.89	09/13/2022 4.13%	335,711.83 335,711.83	98.22 5.37%	337,229.34 447.13	1.28% 1,517.51	Aaa / AAA NR	2.62 0.74
05522RDD7	Bank of America Credit Card Tr 2021-A1 A1 0.44% Due 9/15/2026	400,000.00	09/22/2022 4.45%	376,187.50 376,187.50	98.94 5.78%	395,756.00 78.22	1.50% 19,568.50	NR / AAA AAA	2.62 0.20
02582JIT8	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	350,000.00	09/13/2022 4.18%	343,382.81 343,382.81	98.18 4.90%	343,646.80 527.33	1.31% 263.99	NR / AAA AAA	3.29 1.23
47800BAC2	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	95,000.00	10/12/2022 5.15%	94,992.63 94,992.63	99.99 5.15%	94,992.31 214.91	0.36% (0.32)	Aaa / NR AAA	3.37 1.26
47787CAC7	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	300,000.00	12/05/2023 5.08%	303,117.19 303,117.19	101.53 4.81%	304,579.50 730.67	1.16% 1,462.31	Aaa / NR AAA	4.29 2.06
161571HT4	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	280,000.00	09/07/2023 5.23%	279,922.38 279,922.38	101.59 4.56%	284,458.16 642.13	1.08% 4,535.78	NR / AAA AAA	4.63 2.40
Total ABS		2,118,356.89	4.57%	2,078,939.34 2,078,939.34	5.14%	2,105,979.11 3,111.82	8.01% 27,039.77	Aaa / AAA AAA	3.25 1.19
AGENCY									
3133ENJ84	FFCB Note 3.375% Due 8/26/2024	650,000.00	09/13/2022 3.83%	644,540.00 644,540.00	99.05 5.09%	643,818.50 9,445.31	2.48% (721.50)	Aaa / AA+ AA+	0.57 0.55
3133ENP79	FFCB Note 4.25% Due 9/26/2024	650,000.00	09/22/2022 4.25%	649,948.00 649,948.00	99.53 4.99%	646,920.30 9,592.01	2.49% (3,027.70)	Aaa / AA+ AA+	0.65 0.63
3133ENP95	FFCB Note 4.25% Due 9/30/2025	650,000.00	09/23/2022 4.31%	648,875.50 648,875.50	99.75 4.40%	648,400.35 9,285.07	2.50% (475.15)	Aaa / AA+ AA+	1.67 1.57
3135G0Q22	FNMA Note 1.875% Due 9/24/2026	650,000.00	09/14/2022 3.73%	605,208.50 605,208.50	94.56 4.06%	614,628.95 4,299.48	2.35% 9,420.45	Aaa / AA+ AA+	2.65 2.52
3130ATS57	FHLB Note 4.5% Due 3/10/2028	500,000.00	03/22/2023 4.04%	510,315.00 510,315.00	101.76 4.03%	508,823.00 8,812.50	1.97% (1,492.00)	Aaa / AA+ NR	4.11 3.66
3133EPGW9	FFCB Note 3.875% Due 4/25/2028	250,000.00	04/24/2023 3.76%	251,255.00 251,255.00	99.55 3.99%	248,867.00 2,583.33	0.96% (2,388.00)	Aaa / AA+ AA+	4.24 3.83
3130AWTR1	FHLB Note 4.375% Due 9/8/2028	300,000.00	09/13/2023 4.48%	298,555.11 298,555.11	101.82 3.94%	305,472.60 6,453.13	1.19% 6,917.49	Aaa / AA+ NR	4.61 4.06



City of Stanton

Account #10991

Holdings Report

As of January 31, 2024

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3133EPWK7	FFCB Note 4.5% Due 9/22/2028	500,000.00	09/25/2023 4.67%	496,185.00 496,185.00	102.73 3.85%	513,630.50 8,062.50	1.98% 17,445.50	Aaa / AA+ AA+	4.65 4.10
3130AXQK7	Federal Home Loan Banks Note 4.75% Due 12/8/2028	650,000.00	12/07/2023 4.18%	666,646.50 666,646.50	103.57 3.93%	673,192.00 7,547.22	2.59% 6,545.50	Aaa / AA+ NR	4.86 4.27
Total Agency		4,800,000.00	4.14%	4,771,528.61 4,771,528.61	4.31%	4,803,753.20 66,080.55	18.50% 32,224.59	Aaa / AA+ AA+	2.85 2.57
CMO									
3137BN6G4	FHLMC K053 2.995% Due 12/25/2025	350,000.00	09/16/2022 4.23%	338,064.45 338,064.45	97.14 4.64%	340,006.46 873.54	1.30% 1,942.01	NR / NR AAA	1.90 1.65
3137BTUM1	FHLMC K061 A2 3.347% Due 11/25/2026	348,821.50	09/22/2022 4.37%	336,299.36 336,299.36	96.84 4.57%	337,791.76 972.92	1.29% 1,492.40	NR / NR AAA	2.82 2.48
3137BVZ82	FHLMC K063 3.43% Due 1/25/2027	350,000.00	09/13/2022 3.97%	342,412.11 342,412.11	97.25 4.42%	340,368.70 1,000.42	1.30% (2,043.41)	NR / NR AAA	2.99 2.64
3137F2LJ3	FHLMC K066 A2 3.117% Due 6/25/2027	350,000.00	09/13/2022 3.97%	337,640.63 337,640.63	96.10 4.38%	336,349.30 909.13	1.28% (1,291.33)	NR / NR AAA	3.40 3.03
3137FAWS3	FHLMC K067 A2 3.194% Due 7/25/2027	310,000.00	09/22/2022 4.28%	295,856.25 295,856.25	96.17 4.38%	298,123.90 825.12	1.14% 2,267.65	Aaa / NR NR	3.48 3.17
3137FBU79	FHLMC K069 A2 3.187% Due 9/25/2027	500,000.00	05/18/2023 4.65%	480,292.97 480,292.97	96.04 4.38%	480,206.00 1,327.92	1.83% (86.97)	NR / AAA NR	3.65 3.26
3137FG6X8	FHLMC K077 A2 3.85% Due 5/25/2028	510,000.00	05/24/2023 4.65%	500,636.72 500,636.72	97.91 4.37%	499,350.69 327.25	1.90% (1,286.03)	NR / NR AAA	4.32 3.82
Total CMO		2,718,821.50	4.34%	2,631,202.49 2,631,202.49	4.44%	2,632,196.81 6,236.30	10.02% 994.32	Aaa / AAA AAA	3.31 2.94
CORPORATE									
12572QAG0	CME Group Inc. Callable Note Cont 12/15/2024 3% Due 3/15/2025	250,000.00	09/16/2022 4.26%	242,670.00 242,670.00	98.06 4.80%	245,144.50 2,833.33	0.94% 2,474.50	Aa3 / AA- AA-	1.12 1.07
808513BB0	Charles Schwab Corp Callable Note Cont 2/24/2025 4.2% Due 3/24/2025	250,000.00	09/16/2022 4.36%	249,015.00 249,015.00	99.20 4.91%	248,002.75 3,791.67	0.96% (1,012.25)	A2 / A- A	1.15 1.10



City of Stanton

Account #10991

Holdings Report

As of January 31, 2024

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
78016EZ59	Royal Bank of Canada Note 3.375% Due 4/14/2025	200,000.00	09/16/2022 4.49%	194,656.00 194,656.00	98.21 4.92%	196,412.60 2,006.25	0.75% 1,756.60	A1 / A AA-	1.20 1.15
756109AV6	Realty Income Corp Callable Not Cont 2/15/2025 3.875% Due 4/15/2025	250,000.00	09/13/2022 4.47%	246,425.00 246,425.00	98.46 5.21%	246,140.50 2,852.43	0.95% (284.50)	A3 / A- NR	1.21 1.15
14913R2V8	Caterpillar Financial Service Note 3.4% Due 5/13/2025	125,000.00	09/21/2022 4.39%	121,940.00 121,940.00	98.37 4.72%	122,963.38 920.83	0.47% 1,023.38	A2 / A A+	1.28 1.23
06368D3S1	Bank of Montreal Note 3.7% Due 6/7/2025	350,000.00	09/13/2022 4.50%	342,912.50 342,912.50	98.23 5.07%	343,822.15 1,942.50	1.31% 909.65	A2 / A- AA-	1.35 1.29
63743HFE7	National Rural Utilities Note 3.45% Due 6/15/2025	250,000.00	09/19/2022 4.42%	243,805.00 243,805.00	98.08 4.91%	245,201.00 1,102.08	0.94% 1,396.00	A2 / A- A	1.37 1.31
91324PCP5	United Health Group Inc Note 3.75% Due 7/15/2025	125,000.00	09/21/2022 4.36%	122,981.25 122,981.25	98.68 4.70%	123,344.63 208.33	0.47% 363.38	A2 / A+ A	1.45 1.40
89236TKF1	Toyota Motor Credit Corp Note 3.65% Due 8/18/2025	350,000.00	09/13/2022 4.23%	344,498.00 344,498.00	98.48 4.68%	344,678.60 5,784.24	1.33% 180.60	A1 / A+ A+	1.55 1.46
24422EWJ4	John Deere Capital Corp Note 4.05% Due 9/8/2025	125,000.00	09/21/2022 4.36%	123,933.75 123,933.75	99.12 4.62%	123,898.38 2,010.94	0.48% (35.37)	A2 / A A+	1.61 1.51
713448FQ6	Pepsico Inc. Callable Note Cont 1/13/26 4.55% Due 2/13/2026	65,000.00	02/13/2023 4.57%	64,962.30 64,962.30	100.16 4.46%	65,101.27 1,380.17	0.25% 138.97	A1 / A+ NR	2.04 1.81
46647PCZ7	JP Morgan Chase & Co Callable Note Cont 4/26/2025 4.08% Due 4/26/2026	200,000.00	09/13/2022 5.39%	195,980.00 195,980.00	98.53 5.31%	197,058.40 2,153.33	0.76% 1,078.40	A1 / A- AA-	2.24 1.18
61747YET8	Morgan Stanley Callable Note Cont 7/17/2025 4.679% Due 7/17/2026	200,000.00	09/13/2022 5.37%	199,302.00 199,302.00	99.33 5.15%	198,650.40 363.92	0.76% (651.60)	A1 / A- A+	2.46 1.39
06051GLA5	Bank of America Corp Callable Note Cont 7/22/2025 4.827% Due 7/22/2026	200,000.00	09/13/2022 5.50%	199,336.00 199,336.00	99.47 5.19%	198,942.60 241.35	0.76% (393.40)	A1 / A- AA-	2.47 1.41
06406RBJ5	Bank of NY Mellon Corp Callable Note 1X 7/24/2025 4.414% Due 7/24/2026	350,000.00	Various 5.11%	348,501.00 348,501.00	99.17 4.99%	347,088.70 300.40	1.32% (1,412.30)	A1 / A AA-	2.48 1.42
74340XBK6	Prologis LP Callable Note Cont 7/1/2026 3.25% Due 10/1/2026	250,000.00	09/14/2022 4.30%	240,397.50 240,397.50	96.36 4.72%	240,896.75 2,708.33	0.93% 499.25	A3 / A NR	2.67 2.49



City of Stanton

Account #10991

Holdings Report

As of January 31, 2024

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
26442CAS3	Duke Energy Carolinas Callable Note Cont 9/1/2026 2.95% Due 12/1/2026	250,000.00	09/16/2022 4.31%	237,035.00 237,035.00	96.34 4.34%	240,844.00 1,229.17	0.92% 3,809.00	Aa3 / A NR	2.84 2.67
46647PCB0	JP Morgan Chase & Co Callable Note Cont 4/22/2026 1.578% Due 4/22/2027	250,000.00	09/15/2022 5.36%	221,377.50 221,377.50	92.82 5.02%	232,047.75 1,084.88	0.89% 10,670.25	A1 / A- AA-	3.22 2.13
91324PEG3	United Health Group Inc Callable Note Cont 4/15/2027 3.7% Due 5/15/2027	250,000.00	09/13/2022 4.21%	244,607.50 244,607.50	97.94 4.38%	244,842.00 1,952.78	0.94% 234.50	A2 / A+ A	3.29 3.04
89115A2C5	Toronto-Dominion Bank Note 4.108% Due 6/8/2027	200,000.00	09/13/2022 4.73%	194,794.00 194,794.00	98.13 4.72%	196,255.40 1,209.58	0.75% 1,461.40	A1 / A NR	3.35 3.07
61747YEC5	Morgan Stanley Callable Note Cont 7/20/2026 1.512% Due 7/20/2027	250,000.00	09/15/2022 5.32%	219,305.00 219,305.00	91.78 5.09%	229,448.50 115.50	0.87% 10,143.50	A1 / A- A+	3.47 2.37
06051GJS9	Bank of America Corp Callable Note Cont 6/21/2027 1.734% Due 7/22/2027	250,000.00	09/15/2022 5.48%	219,722.50 219,722.50	92.17 5.14%	230,432.75 108.38	0.88% 10,710.25	A1 / A- AA-	3.47 2.37
78016FZS6	Royal Bank of Canada Note 4.24% Due 8/3/2027	200,000.00	09/13/2022 4.73%	195,794.00 195,794.00	98.59 4.68%	197,180.00 4,192.89	0.77% 1,386.00	A1 / A AA-	3.51 3.15
14913R3A3	Caterpillar Financial Service Note 3.6% Due 8/12/2027	250,000.00	09/13/2022 4.27%	242,635.00 242,635.00	97.80 4.28%	244,499.00 4,225.00	0.94% 1,864.00	A2 / A A+	3.53 3.22
023135BC9	Amazon.com Inc Callable Note Cont 5/22/2027 3.15% Due 8/22/2027	250,000.00	09/14/2022 4.17%	238,730.00 238,730.00	96.09 4.35%	240,226.75 3,478.13	0.93% 1,496.75	A1 / AA AA-	3.56 3.27
24422EWK1	John Deere Capital Corp Note 4.15% Due 9/15/2027	250,000.00	09/13/2022 4.29%	248,480.00 248,480.00	99.26 4.37%	248,143.50 3,919.44	0.96% (336.50)	A2 / A A+	3.62 3.28
74456QBU9	Public Service EI & Gas Callable Note Cont 02/01/28 3.7% Due 5/1/2028	300,000.00	09/06/2023 5.10%	282,837.00 282,837.00	97.03 4.47%	291,077.40 2,775.00	1.12% 8,240.40	A1 / A NR	4.25 3.84
58933YBH7	Merck & Co Callable Note Cont 4/17/2028 4.05% Due 5/17/2028	300,000.00	Various 4.08%	299,617.50 299,617.50	99.54 4.17%	298,608.00 2,497.51	1.14% (1,009.50)	A1 / A+ NR	4.30 3.80
89115A2U5	Toronto-Dominion Bank Note 5.523% Due 7/17/2028	200,000.00	12/18/2023 4.89%	205,150.00 205,150.00	102.84 4.81%	205,688.20 429.57	0.78% 538.20	A1 / A AA-	4.46 3.92



City of Stanton

Account #10991

Holdings Report

As of January 31, 2024

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
69371RS80	Paccar Financial Corp Note 4.6% Due 1/31/2029	365,000.00	01/24/2024 4.64%	364,405.05 364,405.05	100.73 4.44%	367,655.74 46.64	1.40% 3,250.69	A1 / A+ NR	5.01 4.43
Total Corporate		7,105,000.00	4.64%	6,895,805.35 6,895,805.35	4.75%	6,954,295.60 57,864.57	26.64% 58,490.25	A1 / A A+	2.74 2.31
MONEY MARKET FUND									
31846V203	First American Govt Obligation Fund Class Y	16,306.04	Various 4.95%	16,306.04 16,306.04	1.00 4.95%	16,306.04 0.00	0.06% 0.00	Aaa / AAA AAA	0.00 0.00
Total Money Market Fund		16,306.04	4.95%	16,306.04 16,306.04	4.95%	16,306.04 0.00	0.06% 0.00	Aaa / AAA AAA	0.00 0.00
SUPRANATIONAL									
459058KT9	Intl. Bank Recon & Development Note 3.5% Due 7/12/2028	225,000.00	08/17/2023 4.55%	214,688.25 214,688.25	97.93 4.01%	220,334.85 415.63	0.84% 5,646.60	Aaa / AAA NR	4.45 4.06
45950KDD9	International Finance Corp Note 4.5% Due 7/13/2028	230,000.00	07/06/2023 4.53%	229,744.70 229,744.70	101.97 4.01%	234,522.72 517.50	0.89% 4,778.02	Aaa / AAA NR	4.45 4.00
Total Supranational		455,000.00	4.54%	444,432.95 444,432.95	4.01%	454,857.57 933.13	1.73% 10,424.62	Aaa / AAA NR	4.45 4.03
US TREASURY									
9128284F4	US Treasury Note 2.625% Due 3/31/2025	650,000.00	09/14/2022 3.80%	631,667.97 631,667.97	97.78 4.61%	635,552.45 5,780.74	2.44% 3,884.48	Aaa / AA+ AA+	1.16 1.12
9128284M9	US Treasury Note 2.875% Due 4/30/2025	200,000.00	09/22/2022 4.15%	193,781.25 193,781.25	97.96 4.57%	195,921.80 1,469.09	0.75% 2,140.55	Aaa / AA+ AA+	1.25 1.20
91282CEU1	US Treasury Note 2.875% Due 6/15/2025	650,000.00	09/15/2022 3.89%	632,962.89 632,962.89	97.89 4.47%	636,314.25 2,450.82	2.43% 3,351.36	Aaa / AA+ AA+	1.37 1.32
91282CFE6	US Treasury Note 3.125% Due 8/15/2025	650,000.00	09/13/2022 3.75%	638,802.74 638,802.74	98.11 4.40%	637,736.45 9,383.49	2.46% (1,066.29)	Aaa / AA+ AA+	1.54 1.46
91282CFK2	US Treasury Note 3.5% Due 9/15/2025	650,000.00	09/19/2022 3.90%	642,712.89 642,712.89	98.66 4.37%	641,265.95 8,687.50	2.47% (1,446.94)	Aaa / AA+ AA+	1.62 1.54
9128286L9	US Treasury Note 2.25% Due 3/31/2026	650,000.00	09/14/2022 3.75%	617,880.86 617,880.86	96.10 4.15%	624,635.05 4,954.92	2.39% 6,754.19	Aaa / AA+ AA+	2.16 2.06



City of Stanton

Account #10991

Holdings Report

As of January 31, 2024

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
9128287B0	US Treasury Note 1.875% Due 6/30/2026	650,000.00	09/15/2022 3.78%	606,632.81 606,632.81	95.02 4.06%	617,652.10 1,071.43	2.35% 11,019.29	Aaa / AA+ AA+	2.41 2.32
9128282A7	US Treasury Note 1.5% Due 8/15/2026	650,000.00	09/13/2022 3.72%	597,923.83 597,923.83	93.82 4.08%	609,857.30 4,504.08	2.33% 11,933.47	Aaa / AA+ AA+	2.54 2.43
91282CEF4	US Treasury Note 2.5% Due 3/31/2027	650,000.00	09/14/2022 3.66%	618,591.80 618,591.80	95.66 3.97%	621,765.95 5,505.46	2.38% 3,174.15	Aaa / AA+ AA+	3.16 2.97
91282CFH9	US Treasury Note 3.125% Due 8/31/2027	650,000.00	09/13/2022 3.57%	636,822.26 636,822.26	97.25 3.95%	632,150.35 8,593.75	2.43% (4,671.91)	Aaa / AA+ AA+	3.58 3.30
91282CGC9	US Treasury Note 3.875% Due 12/31/2027	350,000.00	01/24/2023 3.59%	354,470.70 354,470.70	99.80 3.93%	349,316.45 1,192.31	1.33% (5,154.25)	Aaa / AA+ AA+	3.92 3.59
91282CGH8	US Treasury Note 3.5% Due 1/31/2028	500,000.00	02/22/2023 4.12%	486,269.53 486,269.53	98.45 3.92%	492,246.00 48.08	1.87% 5,976.47	Aaa / AA+ AA+	4.00 3.69
91282CGT2	US Treasury Note 3.625% Due 3/31/2028	350,000.00	04/24/2023 3.61%	350,259.77 350,259.77	98.91 3.91%	346,172.05 4,298.50	1.33% (4,087.72)	Aaa / AA+ AA+	4.17 3.78
91282CHE4	US Treasury Note 3.625% Due 5/31/2028	500,000.00	06/22/2023 4.02%	491,308.59 491,308.59	98.91 3.90%	494,531.50 3,119.88	1.89% 3,222.91	Aaa / AA+ AA+	4.33 3.94
91282CHK0	US Treasury Note 4% Due 6/30/2028	500,000.00	09/20/2023 4.51%	489,179.69 489,179.69	100.40 3.90%	502,011.50 1,758.24	1.91% 12,831.81	Aaa / AA+ AA+	4.42 4.00
91282CHQ7	US Treasury Note 4.125% Due 7/31/2028	350,000.00	08/24/2023 4.39%	345,953.13 345,953.13	100.95 3.89%	353,322.20 39.66	1.34% 7,369.07	Aaa / AA+ AA+	4.50 4.08
91282CJA0	US Treasury Note 4.625% Due 9/30/2028	350,000.00	10/18/2023 4.89%	345,912.11 345,912.11	103.09 3.89%	360,800.65 5,484.29	1.39% 14,888.54	Aaa / AA+ AA+	4.67 4.11
91282CJR3	US Treasury Note 3.75% Due 12/31/2028	400,000.00	01/22/2024 4.00%	395,468.75 395,468.75	99.43 3.88%	397,718.80 1,318.68	1.52% 2,250.05	Aaa / AA+ AA+	4.92 4.43
Total US Treasury		9,350,000.00	3.91%	9,076,601.57	4.12%	9,148,970.80 69,660.92	35.02% 72,369.23	Aaa / AA+ AA+	2.94 2.72
				25,914,816.35		26,116,359.13	100.00%	Aa2 / AA	2.96
TOTAL PORTFOLIO		26,563,484.43	4.25%	25,914,816.35	4.44%	203,887.29	201,542.78	AA+	2.50
TOTAL MARKET VALUE PLUS ACCRUED						26,320,246.42			

CITY OF STANTON

REPORT TO THE SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY

TO: Honorable Chairman and Members of the Successor Agency

DATE: March 12, 2024

SUBJECT: JANUARY 2024 INVESTMENT REPORT (SUCCESSOR AGENCY)

REPORT IN BRIEF:

The Investment Report as of January 31, 2024, has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTIONS:

1. Successor Agency find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of January 2024.

BACKGROUND:

The attached report summarizes the Successor Agency's investment and deposit balances as of January 2024. During the month of January, the Successor Agency's total cash and investments increased by approximately \$3.9 million. During the month of January, the Successor Agency received its semi-annual property tax distribution from the California Department of Finance (passed through the County of Orange). These funds will be used to pay the Successor Agency's enforceable obligations through June 30, 2024. The Successor Agency's cash and investment balances by fund are presented in Attachment A. The Successor Agency's investments and deposits by financial institution are included as Attachment B.

ANALYSIS:

The Successor Agency's share of the City's investment in the State Treasurer's Local Agency Investment Fund (LAIF) continues to be available on demand. The effective yield on LAIF for the month of January 2024 was 4.01%.

The Successor Agency's investments are shown on Attachment B and have a weighted investment yield of 4.01%, which is equal to the benchmark LAIF return of 4.01%, as the entire portfolio (excluding funds held with the bond fiscal agents) represents the Successor Agency's portion of the City's pooled cash and investments. With a completely liquid portfolio, the weighted average maturity of the Successor Agency's investments on January 31, 2024, was 1 day. LAIF's average maturity on January 31, 2024, was approximately 209 days.

FISCAL IMPACT:

All deposits and investments have been made in accordance with the City's Fiscal Year 2023/24 Investment Policy.

The portfolio will allow the Successor Agency to meet its expenditure requirements for the next six months.

ENVIRONMENTAL IMPACT:

None.

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION:

Through the agenda posting process.

Prepared by: Michelle Bannigan, Finance Director

Approved by: Hannah Shin-Heydorn, City Manager

Attachments:

- A. Cash and Investment Balances by Fund
- B. Investments and Deposits

**SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY
CASH AND INVESTMENTS REPORT
MONTH ENDED JANUARY 31, 2024**

Fund/ Account No.	Fund/Account Name	Beginning Balance	Increases	Decreases	Ending Balance
<u>CASH-POOLED</u>					
712-111101	Redevelopment Obligation Retirement Fund	\$ 1,376,644.18	\$ 3,882,658.00	\$ (2,364,073.05)	\$ 2,895,229.13
	Total Cash-Pooled ⁽¹⁾	\$ 1,376,644.18	\$ 3,882,658.00	\$ (2,364,073.05)	\$ 2,895,229.13
<u>CASH-RESTRICTED (with Fiscal Agent)</u>					
712-111423	2016 Tax Allocation Bonds, Series A and B	\$ 7.66	\$ 712,817.34	\$ -	\$ 712,825.00
712-111425	2016 Tax Allocation Bonds, Series C and D	35.50	1,235,927.00	-	1,235,962.50
712-111426	2020 Tax Allocation Refunding Bonds, Series A	71.29	415,328.71	-	415,400.00
	Total Cash-Restricted (with Fiscal Agent)	\$ 114.45	\$ 2,364,073.05	\$ -	\$ 2,364,187.50
	TOTAL CASH AND INVESTMENTS	\$ 1,376,758.63	\$ 6,246,731.05	\$ (2,364,073.05)	\$ 5,259,416.63

Note:

⁽¹⁾ - Includes the Successor Agency's share of the City's BMO Harris Bank checking account and Local Agency Investment Fund (LAIF).

Click here to return to the agenda.

**SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY
INVESTMENTS AND DEPOSITS
MONTH ENDED JANUARY 31, 2024**

Investment Type	Institution	Issuer/ Broker		Date of Maturity	Interest Rate			Cost	Market Value	MV Source
LAIF and BOW General Acct	State of California/ BMO	State of California		On Demand	4.01%	N/A		\$ 2,895,229	\$ 2,895,229	LAIF

Total Cash Investments and Deposits

1	4.01%
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\$ 2,895,229	\$ 2,895,229
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Weighted Average Weighted Average

Bond Funds Held by Trustees:

Maturity (days) Yield

Investment Type	Institution	Issuer/ Broker	CUSIP Number	Date of Maturity		Interest Rate	Par Value	Cost	Market Value	MV Source
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2016 Series A and B										
Debt Service:										
Cash Equivalents	US Bank Money Market	US Bank	9AMMF05B2	On Demand		0.02%	\$ 712,824	\$ 712,824	\$ 712,824	US Bank
Principal:										
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand		0.02%	1	1	1	US Bank

Total 2016 Series A and B

\$ 712,825 \$ 712,825

Investment Type	Institution	Issuer/ Broker	CUSIP Number	Date of Maturity		Interest Rate	Par Value	Cost	Market Value	MV Source
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2016 Series C and D										
Debt Service:										
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand		0.02%	\$ 1,235,961	\$ 1,235,961	\$ 1,235,961	US Bank
Interest:										
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand		0.02%	1	1	1	US Bank
Principal:										
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand		0.02%	1	1	1	US Bank

Total 2016 Series C and D

\$ 1,235,963 \$ 1,235,963

Investment Type	Institution	Issuer/ Broker	CUSIP Number	Date of Maturity		Interest Rate	Par Value	Cost	Market Value	MV Source
2020 Tax Allocation Refunding Bonds										
Special Fund:										
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand		0.02%	\$ 415,400	\$ 415,400	\$ 415,400	US Bank

Total 2020 Tax Allocation Bonds (Tax-Exempt)

\$ 415,400 \$ 415,400

Total Bond Fund Investments and Deposits (3)

\$ 2,364,188 \$ 2,364,188

TOTAL - ALL CASH AND INVESTMENTS

\$5,259,417 \$5,259,417

Notes:

- (1) - There have been no exceptions to the Investment Policy.
- (2) - The Successor Agency is able to meet its expenditure requirements for the next six months.
- (3) - Restricted Bond Funds are held by the fiscal agent.

CITY OF STANTON

REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: March 12, 2024

SUBJECT: JANUARY 2024 GENERAL FUND REVENUE AND EXPENDITURE REPORT; HOUSING AUTHORITY REVENUE AND EXPENDITURE REPORT; STATUS OF CAPITAL IMPROVEMENT PROGRAM; AND RATIFICATION OF PAYMENT TO CITY OF LA HABRA

REPORT IN BRIEF:

The Revenue and Expenditure Report for the month ended January 31, 2024, has been provided to the City Manager in accordance with Stanton Municipal Code Section 2.20.080 (D) and is being provided to City Council. This report includes information for both the City's General Fund and the Housing Authority Fund. In addition, this report includes a status of the City's Capital Improvement Projects (CIP) as of January 31, 2024.

RECOMMENDED ACTIONS:

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the General Fund and Housing Authority Fund January 2024 Revenue and Expenditure Reports and Status of Capital Improvement Projects for the month ended January 31, 2024; and,
3. Ratify payment made to City of La Habra on March 7, 2024, in the amount of \$134,216 for the City's share of Fiscal Year 2022/23 operating costs for the North Service Planning Area Navigation Centers (North SPA).

ANALYSIS:

General Fund Revenue and Expenditure Reports

Attachments A and B summarize the General Fund's revenue and expenditure activity through January 31, 2024. The reports include information for the month of January, on a year-to-date basis through January, the current fiscal year's budgeted balance and the year-to-date as a percentage of the budget. In addition, for comparison purposes, the year-to-date amount, final amount, and a percentage of final for the previous fiscal year (through January) is included as well.

As of January 31, total General Fund revenues received to date were approximately \$16.1 million, which is 49% of the Fiscal Year 2023/24 budgeted amount and is approximately \$2.2 million (16%) higher than the revenues recognized for the same period last year (Attachment A, page 2). Significant fluctuations from the previous fiscal year include:

- \$432,114 is attributed to the positive increase of, to reflect the change in fair value of the City's investment portfolio, *a non-cash transaction*, due to the volatility in the investment market;
- \$402,397 of cannabis tax revenue collected for the first time during the current fiscal year;
- \$386,650 of revenues collected through January 2024, compared to \$0 collected through January 2022, represent one-time, unbudgeted developer fees (beautification, neighborhood preservation, and public benefit fees) received for the VRV residential project;
- \$336,055 of property tax revenue due to more redevelopment related property tax revenue and property tax in lieu of vehicle license fee revenue collected during the current fiscal year compared to last year;
- \$288,471 in more interest income earned on the City's portfolio compared to the previous fiscal year; and
- \$200,377 is attributed to more building permit revenue compared to the same period last year.

The City issued 329 building permits with a valuation of \$53.1 million through January 2024, compared to 279 building permits with a valuation of \$9.0 million issued during the same period last year.

Total General Fund expenditures were approximately \$16.5 million through January 31, which represents 49% of the Fiscal Year 2023/24 projected expenditures and is approximately \$1.4 million (9%) higher than the expenditures incurred for the same period last year (Attachment B, page 2). The General Fund's Fiscal Year 2023/24 Amended Budget includes \$3.5 million in special projects that were funded by the City's American Rescue Plan Act (ARPA) Fund in Fiscal Year 2022/23. The City spent \$763,772 of these special project costs through January 31, 2024. Other significant fluctuations include:

- \$163,090 in contracted building inspection and building plan check services due to timing of when vendor invoices were processed during the previous fiscal year;
- \$117,430 in contracted fire protection services costs due to 4.5% increase in Orange County Fire Authority contract costs from the prior fiscal year; and,
- \$110,450 in contracted animal control services due to a 5% increase in contracted services as a timing difference of when the City paid the City of Westminster during the current fiscal year.

Per Attachment C, the City's General Fund reserves and available fund balance ("discretionary fund balance") is estimated to be \$35.8 million by June 30, 2024, as shown in the table below.

	Estimated Balance at 6/30/24
Set aside per Reserve Policy	\$ 14,400,000
Committed Developer Contributions	2,192,446
Assigned Fund Balance	2,762,092
Unassigned Fund Balance	16,448,159
Total Discretionary Fund Balance	\$ 35,802,697

Housing Authority Revenue and Expenditure Reports

Attachment D summarizes the Housing Authority Fund's revenue and expenditure activity through January 31, 2024. The report includes information on the activity during the month of January, information on a year-to-date basis through January, the current fiscal year's budgeted balance and the year-to-date as a percentage of the budget. In addition, for comparison purposes, the year-to-date amount, final amount, and a percentage of final for the previous fiscal year (through January) is included as well.

As of January 31, total Housing Authority Fund revenues received to date were \$706,666, which is 76% of the Fiscal Year 2023/24 budgeted amount and is \$135,487 (24%) more than the revenue collected through the same period last year due to the additional investment income earned from higher interest rates. Rental income from the Tina Pacific properties is down \$22,616 (6%) from the previous fiscal year because the previous fiscal year's revenue included additional revenue collected for delinquent balances from the COVID-19 period.

Total Housing Authority Fund expenditures were \$653,049 through January 31, which is 12% of the Fiscal Year 2023/24 budget and \$2.5 million (84%) lower than the expenditures incurred for the same period last year, primarily due to the \$2.5 million payment for the Riveria Motel Project Homekey project that was made last year. Per Attachment E, the City's Housing Authority Fund's available fund balance is expected to be \$5.3 million by June 30, 2024.

Status of Capital Improvement Projects (CIP) (Attachment F)

The Fiscal Year 2023/24 CIP budget includes \$7.0 million from the Fiscal Year 2023/24 Adopted Budget and \$12.7 million in carryover funding from Fiscal Year 2022/23, and \$37,000 in additional appropriations approved by City Council since July 1, 2023, for a total amended budget of \$19.7 million as of January 31, 2024. As of January 31, capital project expenditures totaled \$534,294 (3% of the amended budget) with an additional \$2.7 million (13% of the amended budget) under contract (encumbered) for work currently underway, for a total amount spent or encumbered to date of \$3.2 million (16% of the amended budget) as of January 31, 2024.

Ratification of Payment to City of La Habra (Attachment G)

As one of 13 member cities of the North SPA, the City is responsible to share in the operating costs of two navigation centers in the cities of Placentia and Buena Park. The City of La Habra, the fiscal agent for the North SPA, issued an invoice to the City in the amount of \$134,216 for the City's share of the North SPA's Fiscal Year 2022/23 operating costs (Attachment G). The Finance Department, upon City Manager approval, issued payment to the City of La Habra on March 7, 2024. Staff is seeking City Council action to ratify their approval of this payment. There is sufficient funding for this payment in the City's General Fund (#101) and Housing Authority Fund (#285).

FISCAL IMPACT:

None.

ENVIRONMENTAL IMPACT:

None.

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION:

Through the normal agenda posting process.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

Obj. No. 4: Ensure fiscal stability and efficiency in governance.

Prepared by: Michelle Bannigan, Finance Director

Approved by: Hannah Shin-Heydorn, City Manager

Attachments:

- A. January 2024 General Fund Revenues
- B. January 2024 General Fund Expenditures
- C. General Fund Reserve Balances
- D. January 2024 Housing Authority Revenue and Expenditures
- E. Housing Authority Reserve Balance
- F. Status of Capital Improvement Projects as of January 31, 2024
- G. North SPA Invoice for Fiscal Year 2022/23 Operating Costs

[Click here to return to the agenda.](#)

CITY OF STANTON
January 2024 General Fund Revenues (58% of year)

	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		Percent of Budget	FY 2022/23 Actual*	% Change From Prior Year
			Activity During January	Year To Date Actual *			
TAXES							
Property Tax	\$ 8,585,900	\$ 8,695,550	\$ 3,896,078	\$ 4,546,938	52.29%	\$ 4,210,883	7.98%
Sales and Use Tax	5,471,900	5,376,730	334,941	2,115,782	39.35%	2,197,563	-3.72%
Transactions and Use Tax	6,154,000	6,129,470	399,326	2,445,432	39.90%	2,461,279	-0.64%
Transient Occupancy Tax	673,600	625,000	92,023	328,891	52.62%	358,330	-8.22%
Franchise Fees	1,157,000	1,341,470	148,162	366,810	27.34%	392,789	-6.61%
Business Licenses	158,000	158,000	36,695	124,039	78.51%	124,818	-0.62%
Utility Users Tax	2,176,400	2,519,725	250,644	1,207,458	47.92%	1,233,698	-2.13%
Cannabis Tax	620,000	620,000	169,677	402,397	64.90%	-	100.00%
Tax Increment Pass-thru Payment	577,200	717,000	346,229	346,229	48.29%	307,496	12.60%
TAXES-TOTAL	25,574,000	26,182,945	5,673,775	11,883,976	45.39%	11,286,856	5.29%
INTERGOVERNMENTAL							
County WDA Shared Revenue	100,000	50,000	-	-	0.00%	-	0.00%
Mandated Cost Reimbursement	30,000	30,000	73	73	0.24%	-	100.00%
Motor Vehicle In Lieu	31,100	31,100	-	-	0.00%	-	0.00%
Public Safety Augmentation Tax	205,690	200,950	31,484	107,277	53.38%	92,409	16.09%
Planning Grants	-	150,000	-	-	0.00%	-	0.00%
Federal Grants	-	-	-	-	0.00%	8,708	-100.00%
Other Grants	4,200	4,200	375	4,000	95.24%	3,111	28.58%
INTERGOVERNMENTAL-TOTAL	370,990	466,250	31,932	111,350	23.88%	104,228	6.83%
CHARGES FOR SERVICES							
Charges for Services	108,230	108,230	6,089	73,073	67.52%	100,706	-27.44%
Information Technology Charges	36,490	36,490	3,041	21,286	58.33%	21,936	-2.96%
CHARGES FOR SERVICES-TOTAL	144,720	144,720	9,130	94,359	65.20%	122,642	-23.06%
FEES AND PERMITS							
Solid Waste Impact Fees	1,150,000	1,150,000	188,694	593,660	51.62%	565,421	4.99%
Building Permits and Fees	1,015,000	1,015,000	44,019	622,833	61.36%	336,117	85.30%
Planning Permits and Fees	70,150	72,650	8,663	58,698	80.80%	41,377	41.86%
Engineering Permits and Fees	119,000	119,000	12,580	55,382	46.54%	69,208	-19.98%
Developer Fees	-	386,650	-	386,650	100.00%	-	100.00%
Recycling Fees	87,700	109,840	-	41,980	38.22%	20,205	107.77%

CITY OF STANTON
January 2024 General Fund Revenues (58% of year)

			FY 2023/24				%
	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	Activity During January	Year To Date Actual *	Percent of Budget	FY 2022/23 Actual*	Change From Prior Year
Other Permits and Fees	276,025	386,025	60,058	279,970	72.53%	158,807	76.30%
Community Services Fees	74,000	74,000	5,511	50,493	68.23%	43,095	17.17%
FEES AND PERMITS -TOTAL	2,791,875	3,313,165	319,525	2,089,666	63.07%	1,234,230	69.31%
FINES AND FORFEITURES							
General Fines	6,700	6,710	772	712	10.61%	369	92.95%
Motor Vehicle Fines	85,000	87,745	9,669	25,651	29.23%	19,764	29.79%
Parking Citations	270,000	300,000	31,446	164,537	54.85%	100,937	63.01%
DMV Parking Collections	71,000	71,000	-	23,058	32.48%	36,228	-36.35%
Administrative Citation	10,000	10,000	800	3,049	30.49%	4,589	-33.56%
FINES AND FORFEITURES-TOTAL	442,700	475,455	42,687	217,007	45.64%	161,887	34.05%
USE OF MONEY AND PROPERTY							
Investment Earnings	190,000	650,000	-	583,919	89.83%	295,448	97.64%
Unrealized Gains (Losses)	-	-	-	525,995	0.00%	93,881	460.28%
Loan Interest	9,000	9,000	-	5,490	61.00%	5,760	-4.69%
Rental Income	221,085	228,485	21,270	93,679	41.00%	119,569	-21.65%
USE OF MONEY AND PROPERTY-TOTAL	420,085	887,485	21,270	1,209,083	136.24%	514,658	134.93%
MISCELLANEOUS REVENUE							
Miscellaneous Revenue	180,955	765,379	32,511	75,919	9.92%	13,175	476.24%
MISCELLANEOUS REVENUE-TOTAL	180,955	765,379	32,511	75,919	9.92%	13,175	476.24%
TRANSFERS IN							
From Gas Tax Fund	140,000	140,000	11,667	81,667	58.33%	119,583	-31.71%
From Protective Services Fund	382,000	386,000	5,938	223,819	57.98%	227,177	-1.48%
From Supplemental Law Enforcement Grants Fund	160,000	160,000	13,333	93,333	58.33%	87,500	6.67%
From JAG Grant Fund	-	-	442	1,635	0.00%	-	100.00%
TRANSFERS IN-TOTAL	682,000	686,000	31,380	400,454	58.38%	434,260	-7.78%
TOTAL REVENUES AND TRANSFERS IN	\$ 30,607,325	\$ 32,921,399	\$ 6,162,210	\$ 16,081,814	48.85%	\$ 13,871,936	15.93%

* = Actual data is reported through January.

TAXES
January 2024 General Fund Revenues (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		Percent of Budget	FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year To Date Actual *			
101	General Fund							
430100	Current Year-Secured	\$ 1,096,100	\$ 1,114,000	\$ 41,662	\$ 630,148	56.57%	\$ 631,710	-0.25%
430105	Current Year-Unsecured	32,600	32,600	14,206	28,608	87.75%	26,734	7.01%
430115	Property Tax-Supplemental	24,400	24,400	6,007	14,069	57.66%	22,820	-38.35%
430120	Residual Redevelopment Property Tax	1,777,300	1,735,000	981,267	981,267	56.56%	823,340	-19.18%
430121	In-Lieu Vehicle License Fee	5,511,700	5,694,750	2,847,376	2,847,376	50.00%	2,649,865	-7.45%
430135	Homeowners Tax Relief	4,800	4,800	1,552	2,218	46.21%	2,400	7.58%
430140	Property Transfer Tax	139,000	90,000	4,008	43,252	48.06%	53,449	-19.08%
430145	Property Tax-Penalties/Int	-	-	-	-	0.00%	565	-100.00%
430200	Sales And Use Tax	5,471,900	5,376,730	334,941	2,115,782	39.35%	2,197,563	-3.72%
430300	Transient Occupancy Tax	673,600	625,000	92,023	328,891	52.62%	358,330	-8.22%
430405	Franchise Tax/Cable TV	200,000	255,470	42,972	42,972	16.82%	90,430	52.48%
430410	Franchise Tax/Electric	244,000	285,000	-	-	0.00%	-	0.00%
430415	Franchise Tax/Gas	75,000	98,000	-	-	0.00%	-	0.00%
430420	Franchise Tax/Refuse	550,000	615,000	105,190	323,838	52.66%	302,359	7.10%
430425	Franchise Tax/Water	88,000	88,000	-	-	0.00%	-	0.00%
430500	Business License Tax	158,000	158,000	36,695	124,039	78.51%	124,818	-0.62%
430600	Util User Tax/Electricity	1,218,400	1,407,000	112,627	737,786	52.44%	775,887	-4.91%
430605	Util User Tax/Telephone	196,300	228,725	27,102	108,148	47.28%	102,678	5.33%
430610	Util User Tax/Gas	336,700	470,000	25,809	121,235	25.79%	133,842	-9.42%
430615	Util User Tax/Water	425,000	414,000	85,106	240,289	58.04%	221,291	8.59%
430700	Cannabis Tax	620,000	620,000	169,677	402,397	64.90%	-	100.00%
440100	AB 1389 Pass Through from RDA	577,200	717,000	346,229	346,229	48.29%	307,496	-12.60%
101	General Fund	19,420,000	20,053,475	5,274,449	9,438,544	47.07%	8,825,577	6.95%
102	General Fund (Transactions & Use Tax)							
430250	Transactions & Use Tax	6,154,000	6,129,470	399,326	2,445,432	39.90%	2,461,279	-0.64%
102	General Fund (Transactions & Use Tax)	6,154,000	6,129,470	399,326	2,445,432	39.90%	2,461,279	-0.64%
TAXES - TOTAL		\$ 25,574,000	\$ 26,182,945	\$ 5,673,775	\$ 11,883,976	45.39%	\$ 11,286,856	5.29%

* = Actual data is reported through January.

INTERGOVERNMENTAL
January 2024 General Fund Revenues (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		Percent of Budget	FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year To Date Actual *			
101	General Fund							
432121	County WDA Shared Revenue	\$ 100,000	\$ 50,000	\$ -	\$ -	0.00%	\$ -	0.00%
432135	Mandated Cost Reimbursement	30,000	30,000	73	73	0.24%	-	100.00%
432150	Motor Vehicle In Lieu	31,100	31,100	-	-	0.00%	-	0.00%
432180	Public Safety Augmentation Tax	205,690	200,950	31,484	107,277	53.38%	92,409	16.09%
432245	Planning Grants	-	150,000	-	-	0.00%	-	0.00%
432256	Other Grants	4,200	4,200	375	4,000	95.24%	3,111	28.58%
432270	Federal Grants	-	-	-	-	0.00%	8,708	-100.00%
INTERGOVERNMENTAL - TOTAL		\$ 370,990	\$ 466,250	\$ 31,932	\$ 111,350	23.88%	\$ 104,228	6.83%

* = Actual data is reported through January.

CHARGES FOR SERVICES
January 2024 General Fund Revenues (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		Percent of Budget	FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year To Date Actual *			
101	General Fund							
433100	Charges For Services	\$ 108,230	\$ 108,230	\$ 6,089	\$ 73,073	67.52%	\$ 100,706	-27.44%
433136	Information Technology Charges	36,490	36,490	3,041	21,286	58.33%	21,936	-2.96%
CHARGES FOR SERVICES - TOTAL		\$ 144,720	\$ 144,720	\$ 9,130	\$ 94,359	65.20%	\$ 122,642	-23.06%

* = Actual data is reported through January.

FEES AND PERMITS
January 2024 General Fund Revenues (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		Percent of Budget	FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year To Date Actual *			
101	General Fund							
431100	Building Plan Check Fees	\$ 135,000	\$ 135,000	\$ 18,615	\$ 129,626	96.02%	\$ 68,318	89.74%
431105	Mechanical Permits	100,000	100,000	1,355	52,380	52.38%	27,633	89.56%
431110	Building Permits	600,000	600,000	14,611	348,802	58.13%	148,425	135.00%
431115	Plumbing Permits	80,000	80,000	1,535	29,000	36.25%	25,545	13.53%
431120	Electrical Permits	100,000	100,000	7,903	63,025	63.03%	66,196	-4.79%
431130	Engineering Plan Check Fees	35,000	35,000	5,610	12,117	34.62%	13,185	-8.10%
431135	Public Works Permits	84,000	84,000	6,970	43,265	51.51%	56,023	-22.77%
431140	S M I P - Commercial Fees	400	400	-	45	11.25%	9	400.00%
431145	S M I P-Residential Permits	250	250	-	45	18.00%	48	-6.25%
431146	SB 1473 Fee	2,500	2,500	54	1,066	42.64%	387	175.45%
431160	Solid Waste Impact Fees	1,150,000	1,150,000	188,694	593,660	51.62%	565,421	4.99%
431180	P/W Inspections	15,000	15,000	2,667	8,457	56.38%	16,575	-48.98%
431185	Parking Permits	45,000	45,000	19,000	34,215	76.03%	5,566	514.71%
431190	Towing Franchise Fee	25,000	25,000	990	5,580	22.32%	12,780	-56.34%
431192	Beautification/Enhancement Fee	-	50,000	-	50,000	100.00%	-	100.00%
431193	Neighborhood Preservation Fees	-	6,000	-	6,000	100.00%	-	100.00%
431194	Public Benefit Fee	-	330,650	-	330,650	100.00%	-	100.00%
431195	Other Fees & Permits	15,000	60,000	4,345	45,129	75.22%	13,751	228.19%
431196	Forfeited Deposits	-	75,000	-	75,339	100.45%	-	100.00%
431201	Cannabis Business Renewal Permit Fee	10,000	-	-	-	0.00%	-	0.00%
433200	Conditional Use Permit	7,000	7,000	-	4,970	71.00%	4,645	7.00%
433205	Precise Plan Of Design	15,000	15,000	-	3,070	20.47%	16,380	-81.26%
433220	Preliminary Plan Review	3,750	3,750	-	3,750	100.00%	-	100.00%
433225	Environmental Services	4,400	4,400	-	225	5.11%	675	-66.67%
433227	Foreclosure Registration	10,000	10,000	1,648	1,648	16.48%	4,897	-66.35%
433235	Land Divisions	2,500	2,500	-	-	0.00%	1,535	-100.00%
433240	Special Event Permits	500	500	360	900	180.00%	1,080	-16.67%
433245	Sign/Ban'R/Gar Sa/Temp Use Per	4,000	4,000	520	4,450	111.25%	1,805	146.54%
433250	Ministerial Services	12,000	12,000	320	9,390	78.25%	5,930	58.35%

FEES AND PERMITS
January 2024 General Fund Revenues (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		Percent of Budget	FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year To Date Actual *			
101	General Fund							
433260	Landscape Plan Check	1,500	1,500	-	975	65.00%	1,625	-40.00%
433270	General Plan Maint Surcharge	10,000	10,000	3,990	28,035	280.35%	3,885	621.62%
433285	Other Developmental Fees	-	2,500	2,185	2,185	87.40%	-	100.00%
433305	General Recreation Programs	52,000	52,000	3,151	34,943	67.20%	28,872	21.03%
433315	Sports Fields	22,000	22,000	2,180	15,370	69.86%	14,223	8.06%
433320	Special Event Participant Fee	-	-	180	180	0.00%	-	100.00%
437115	Recycling Fees	87,700	109,840	-	41,980	38.22%	20,205	107.77%
430505	New/Moved Bus Lic Appl Rev	34,700	34,700	1,650	16,406	47.28%	17,370	-5.55%
430510	Business Tax Renewal Process	125,500	125,500	28,851	89,887	71.62%	88,470	1.60%
430515	SB 1186	2,175	2,175	2,141	2,901	133.38%	2,771	4.69%
FEES AND PERMITS - TOTAL		\$ 2,791,875	\$ 3,313,165	\$ 319,525	\$ 2,089,666	63.07%	\$ 1,234,230	69.31%

* = Actual data is reported through January.

FINES AND FORFEITURES
January 2024 General Fund Revenues (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		Percent of Budget	FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year To Date Actual *			
101	General Fund							
434100	General Fines	\$ 6,700	\$ 6,710	\$ 772	\$ 712	10.61%	\$ 369	92.95%
434105	Motor Vehicle Fines	85,000	87,745	9,669	25,651	29.23%	19,764	29.79%
434110	Parking Citations	270,000	300,000	31,446	164,537	54.85%	100,937	63.01%
434115	DMV Parking Collections	71,000	71,000	-	23,058	32.48%	36,228	-36.35%
434120	Administrative Citations	10,000	10,000	800	3,049	30.49%	4,589	-33.56%
FINES AND FORFEITURES - TOTAL		\$ 442,700	\$ 475,455	\$ 42,687	\$ 217,007	45.64%	\$ 161,887	34.05%

* = Actual data is reported through January.

USE OF MONEY AND PROPERTY
January 2024 General Fund Revenues (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		Percent of Budget	FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year To Date Actual *			
101	General Fund							
435100	Interest Earned	\$ 190,000	\$ 650,000	\$ -	\$ 583,919	89.83%	\$ 295,448	97.64%
435110	Unrealized Gains (Losses)	-	-	-	525,995	0.00%	93,881	460.28%
435200	Loan Interest	9,000	9,000	-	5,490	61.00%	5,760	-4.69%
436115	Property Rental	7,200	14,600	1,234	8,434	57.77%	1,200	602.83%
436125	Indoor Facility Rental	164,000	164,000	13,125	56,108	34.21%	87,467	-35.85%
436127	Picnic Shelters	28,000	28,000	3,015	13,750	49.11%	16,128	-14.74%
436135	Pac Bell Mobile Svcs-Rent	21,885	21,885	3,896	15,387	70.31%	14,774	4.15%
USE OF MONEY AND PROPERTY - TOTAL		\$ 420,085	\$ 887,485	\$ 21,270	\$ 1,209,083	136.24%	\$ 514,658	134.93%

* = Actual data is reported through January.

MISCELLANEOUS REVENUE
January 2024 General Fund Revenues (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		Percent of Budget	FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year To Date Actual *			
101	General Fund							
437100	Sale Of Publications	\$ -	\$ -	\$ (517)	\$ 170	0.00%	\$ 23	-639.13%
437105	Firework Services	475	475	-	-	0.00%	-	0.00%
437110	Candidate Statements	-	-	-	-	0.00%	1,508	-100.00%
437125	Donations	-	32,250	30,000	31,759	98.48%	3,000	958.63%
437130	Insurance Reimbursement	-	6,141	175	6,939	112.99%	-	100.00%
437135	Expense Reimbursement	15,000	34,560	1,647	31,970	92.51%	3,954	708.55%
437137	Loan Repayment from Landscape Maintenance District	135,480	661,953	-	-	0.00%	-	0.00%
437195	Other Revenue	30,000	30,000	1,206	5,081	16.94%	4,690	8.34%
	MISCELLANEOUS REVENUE - TOTAL	\$ 180,955	\$ 765,379	\$ 32,511	\$ 75,919	9.92%	\$ 13,175	476.24%

* = Actual data is reported through January.

TRANSFERS IN
January 2024 General Fund Revenues (58% of year)

Acct. No.	Description	FY 2023/24		FY 2023/24		FY 2023/24		Percent of	FY 2022/23	% Change
		Adopted	Budget	Amended	Budget	Activity	Year To Date			
						During	Actual *	Budget	Actual*	From
						January				Prior Year
101	General Fund									
439211	Transfer From Gas Tax Fund	\$	140,000	\$	140,000	\$	11,667	\$	81,667	58.33%
439223	Transfer From Protective Services Fund		382,000		386,000		5,938		223,819	57.98%
439242	Transfer From Supp Law Enf Grant		160,000		160,000		13,333		93,333	58.33%
439245	Transfer From JAG Grant Fund		-		-		442		1,635	0.00%
	TRANSFERS IN - TOTAL	\$	682,000	\$	686,000	\$	31,380	\$	400,454	58.38%
									\$	434,260
										-7.78%

* = Actual data is reported through January.

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City of Stanton
January 2024 General Fund Expenditures (58% of year)

Division No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24 Activity		Percent of Budget	FY 2022/23 Actual*	% Change from Prior Year
				During January	Year to Date Actual *			
1100	City Council	\$ 129,105	\$ 144,645	\$ 9,689	\$ 73,490	50.81%	\$ 69,098	6.36%
1200	City Attorney	300,000	630,000	52,832	272,342	43.23%	207,338	31.35%
1300	City Manager	588,165	598,160	44,323	302,026	50.49%	230,627	30.96%
1400	City Clerk	206,565	218,770	16,198	117,245	53.59%	98,693	18.80%
1410	Personnel/Risk Management	280,410	296,085	18,516	147,144	49.70%	110,036	33.72%
1510	Information Technology	1,039,515	863,659	43,170	460,730	53.35%	369,267	24.77%
	Administration	2,543,760	2,751,319	184,728	1,372,977	49.90%	1,085,059	26.53%
1500	Finance	1,080,775	1,093,880	77,482	521,213	47.65%	490,857	6.18%
1600	Non-Dept (excludes Transfers)	390,000	395,000	-	99,484	25.19%	69,285	-43.59%
	Finance	1,470,775	1,488,880	77,482	620,697	41.69%	560,142	10.81%
1520	Emergency Preparedness	5,000	5,000	146	2,898	57.96%	1,480	-95.81%
2100	Law Enforcement	14,655,075	13,777,981	1,150,913	7,781,140	56.48%	7,609,582	2.25%
2200	Fire Protection	5,549,765	5,551,815	1,397,654	2,771,431	49.92%	2,654,101	4.42%
2230	Contractual Ambulance Svcs	2,500	2,500	200	1,124	44.96%	630	-78.41%
2300	Homeless Prevention	422,385	406,785	15,442	111,543	27.42%	-	100.00%
2400	Animal Control Services	211,015	211,015	53,604	175,276	83.06%	64,827	170.37%
2500	Public Safety-Other	213,125	223,305	24,425	145,017	64.94%	69,346	109.12%
4300	Parking Control	258,050	276,605	19,201	141,038	50.99%	128,383	9.86%
6200	Code Enforcement	622,955	637,650	47,321	334,463	52.45%	333,215	0.37%
	Public Safety	21,939,870	21,092,656	2,708,906	11,463,930	54.35%	10,861,564	5.55%
3000	Public Works Administration	607,060	615,025	50,205	340,414	55.35%	310,680	9.57%
3100	Engineering	491,025	487,025	18,761	202,091	41.49%	140,407	43.93%
3200	Public Facilities	649,865	669,695	54,441	351,339	52.46%	496,379	-29.22%
3300	Crossing Guard	46,000	46,000	4,886	22,483	48.88%	21,744	3.40%
3400	Parks Maintenance	503,140	503,851	33,779	266,363	52.87%	212,416	25.40%
3500	Street Maintenance	477,045	493,599	26,177	197,607	40.03%	219,629	-10.03%
3600	Storm Drains	170,800	204,365	6,399	124,060	60.71%	75,382	64.58%
6300	Graffiti Abatement	129,800	128,600	7,271	44,240	34.40%	45,528	-2.83%
	Public Works	3,074,735	3,148,160	201,919	1,548,597	49.19%	1,522,165	1.74%

* = Actual data is reported through January.

City of Stanton
January 2024 General Fund Expenditures (58% of year)

Division No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		Percent of Budget	FY 2022/23 Actual*	% Change from Prior Year
				Activity During January	Year to Date Actual *			
4000	Community Development Administration	389,890	392,300	28,733	182,212	46.45%	170,024	7.17%
4100	Planning	515,740	719,345	24,647	165,813	23.05%	170,108	-2.52%
4200	Building Regulation	602,190	598,190	61,556	206,712	34.56%	25,315	716.56%
4400	Economic Development	12,500	12,500	-	319	2.55%	707	-54.88%
	Community Development	1,520,320	1,722,335	114,936	555,056	32.23%	366,154	51.59%
5000	Public Information Office	116,640	196,840	8,925	95,939	48.74%	60,097	59.64%
5100	Community Services Administration	660,400	683,035	54,340	343,630	50.31%	332,695	3.29%
5200	Community Center Operations	134,605	306,820	20,757	80,408	26.21%	56,507	42.30%
5300	Park Operations	360,365	360,365	26,733	185,634	51.51%	143,650	29.23%
5400	Senior Citizen Programs	77,535	56,440	3,895	28,477	50.46%	36,482	-21.94%
5500	Recreation Programs	105,230	105,230	496	71,388	67.84%	43,345	64.70%
	Community Services	1,454,775	1,708,730	115,146	805,476	47.14%	672,776	19.72%
	Transfer to FACT Grant	46,865	75,020	979	12,701	16.93%	31,825	-60.09%
	Transfer to Senior Transportation Fund	9,420	1,420	-	69	4.86%	4,596	-98.50%
	Transfer to SCP Maintenance	64,775	64,775	5,398	37,785	58.33%	34,533	9.42%
	Transfer to Capital Projects Fund	660,000	1,484,916	6,110	88,601	5.97%	-	100.00%
	Transfers to Other Funds	781,060	1,626,131	12,487	139,156	8.56%	70,954	96.12%
	TOTAL EXPENDITURES	\$ 32,785,295	\$ 33,538,211	\$ 3,415,604	\$ 16,505,889	49.22%	\$ 15,138,814	9.03%

* = Actual data is reported through January.

Administration - Shin-Heydorn
January 2024 General Fund Expenditures (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24			FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year to Date Actual *	% of Budget		
101	General Fund							
1100	City Council							
501105	Salaries-Elected	\$ 52,200	\$ 52,200	\$ 4,023	\$ 28,111	53.85%	\$ 30,586	-8.09%
502115	Unemployment Insurance	1,120	1,120	-	-	0.00%	-	0.00%
502120	Medicare/Fica	755	755	58	407	53.91%	442	-7.92%
502130	Other Benefit Charges	750	750	4	25	3.33%	371	-93.26%
602100	Special Dept Expense	10,100	10,100	339	4,652	46.06%	4,377	6.28%
602110	Office Expense	2,000	2,000	93	471	23.55%	631	-25.36%
602115	Postage	-	-	-	4	0.00%	-	100.00%
607100	Membership/Dues	43,950	43,950	4,668	32,541	74.04%	27,017	20.45%
607110	Travel/Conference/Meetings	15,000	15,000	-	4,049	26.99%	3,285	23.26%
608105	Professional Services	-	15,000	-	-	0.00%	-	0.00%
612115	Liability Insurance Charge	3,230	3,770	504	3,230	85.68%	2,389	35.20%
1100	City Council Total	129,105	144,645	9,689	73,490	50.81%	69,098	6.36%
1200	City Attorney							
608105	Professional Services	300,000	630,000	52,832	272,342	43.23%	207,338	31.35%
1200	City Attorney Total	300,000	630,000	52,832	272,342	43.23%	207,338	31.35%
1300	City Manager							
501110	Salaries-Regular	353,525	358,525	25,203	177,181	49.42%	126,127	40.48%
501115	Salaries-Overtime	500	500	-	-	0.00%	9	-100.00%
502100	Retirement	66,695	66,695	5,484	38,470	57.68%	34,162	12.61%
502105	Workers Comp Insurance	5,275	5,275	421	2,959	56.09%	2,321	27.49%
502110	Health/Life Insurance	26,625	26,625	2,453	14,471	54.35%	12,147	19.13%
502111	Medical In-Lieu Pay	4,200	4,200	382	2,362	56.24%	157	1404.46%
502115	Unemployment Insurance	505	505	262	262	51.88%	324	19.14%
502120	Medicare/Fica	4,775	4,875	365	2,550	52.31%	1,764	44.56%
502130	Other Benefit Charges	35	35	23	159	454.29%	1,110	-85.68%

* = Actual data is reported through January.

Administration - Shin-Heydorn
January 2024 General Fund Expenditures (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		% of Budget	FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year to Date Actual *			
1300	City Manager, Continued							
602110	Office Expense	10,600	10,600	984	4,100	38.68%	1,898	116.02%
602115	Postage	200	200	6	103	51.50%	55	87.27%
602120	Books/Periodicals	100	100	-	-	0.00%	-	0.00%
607100	Membership/Dues	1,000	1,000	-	495	49.50%	432	14.58%
607110	Travel/Conference/Meetings	4,800	4,800	-	-	0.00%	1,361	-100.00%
608105	Professional Services	78,000	78,000	4,000	28,444	36.47%	28,000	-1.59%
612105	Vehicle Replacement Charge	2,065	2,065	172	1,205	58.35%	1,202	0.25%
612115	Liability Insurance Charge	29,265	34,160	4,568	29,265	85.67%	19,558	49.63%
1300	City Manager Total	588,165	598,160	44,323	302,026	50.49%	230,627	30.96%
1400	City Clerk							
501110	Salaries-Regular	124,505	124,505	9,517	70,583	56.69%	65,256	8.16%
501115	Salaries-Overtime	500	500	-	556	111.20%	45	1135.56%
502100	Retirement	35,275	35,275	2,925	20,920	59.31%	22,366	-6.47%
502105	Workers Comp Insurance	1,965	1,965	159	1,179	60.00%	1,201	-1.83%
502110	Health/Life Insurance	20,535	20,535	1,918	11,513	56.07%	10,422	10.47%
502111	Medical In-Lieu Pay	-	-	45	113	0.00%	11	927.27%
502115	Unemployment Insurance	245	245	130	130	53.06%	150	-13.33%
502120	Medicare/Fica	1,790	1,790	134	1,004	56.09%	915	9.73%
502130	Other Benefit Charges	15	15	9	64	426.67%	574	-88.85%
602110	Office Expense	2,250	2,250	34	412	18.31%	1,052	-60.84%
602115	Postage	500	500	130	481	96.20%	249	93.17%
602120	Books/Periodicals	100	100	76	76	76.00%	72	5.56%
607100	Membership/Dues	415	415	-	250	60.24%	415	-39.76%
607110	Travel/Conference/Meetings	1,200	1,200	-	-	0.00%	-	0.00%
608105	Professional Services	6,000	6,000	-	1,209	20.15%	(9,788)	0.00%
608135	Microfilming	-	11,000	-	-	0.00%	-	0.00%

* = Actual data is reported through January.

Administration - Shin-Heydorn
January 2024 General Fund Expenditures (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		% of Budget	FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year to Date Actual *			
1400	City Clerk, Continued							
607115	Training	2,500	2,500	(50)	1,225	49.00%	16	7556.25%
608140	Elections	1,000	1,000	-	-	0.00%	-	0.00%
612105	Vehicle Replacement Charge	575	575	48	335	58.26%	309	8.41%
612115	Liability Insurance Charge	7,195	8,400	1,123	7,195	85.65%	5,428	32.55%
1400	City Clerk Total	206,565	218,770	16,198	117,245	53.59%	98,693	18.80%
1410	Personnel/Risk Management							
501110	Salaries-Regular	123,500	123,500	8,859	60,177	48.73%	59,788	0.65%
501120	Salaries-Part-Time	47,795	60,595	2,435	28,832	47.58%	-	100.00%
502100	Retirement	29,720	31,165	1,865	15,430	49.51%	14,483	6.54%
502105	Workers Comp Insurance	2,575	2,575	189	1,486	57.71%	1,100	35.09%
502110	Health/Life Insurance	17,845	17,845	2,036	11,859	66.46%	8,846	34.06%
502115	Unemployment Insurance	450	450	170	170	37.78%	146	16.44%
502120	Medicare/FICA	2,400	2,610	157	1,249	47.85%	839	48.87%
502130	Other Benefit Charges	30	30	10	80	266.67%	526	-84.79%
602110	Office Expense	1,400	1,400	40	547	39.07%	768	-28.78%
602115	Postage	200	200	12	117	58.50%	90	30.00%
607100	Membership/Dues	725	725	-	525	72.41%	400	31.25%
607110	Travel/Conference/Meetings	2,000	2,000	-	-	0.00%	-	0.00%
607115	Training	6,000	6,000	(207)	5,148	0.00%	308	1571.43%
607120	Education Reimbursement Program	10,000	10,000	-	1,250	12.50%	3,125	-60.00%
608105	Professional Services	13,750	13,750	104	4,819	35.05%	7,077	-31.91%
608125	Advertising/ Business Dev't	2,200	2,200	550	550	25.00%	725	24.14%
609125	Employee/Volunteer Recognition	12,000	12,000	1,114	7,308	60.90%	6,456	13.20%
612105	Vehicle Replacement Charge	535	535	45	312	58.32%	289	7.96%
612115	Liability Insurance Charge	7,285	8,505	1,137	7,285	85.66%	5,070	43.69%
1410	Personnel/Risk Management	280,410	296,085	18,516	147,144	49.70%	110,036	33.72%

* = Actual data is reported through January.

Administration - Shin-Heydorn
January 2024 General Fund Expenditures (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		% of Budget	FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year to Date Actual *			
1510	Information Technology							
501110	Salaries-Regular	101,935	101,935	7,550	52,853	51.85%	49,264	7.29%
501115	Salaries-Overtime	6,000	6,000	-	3,067	51.12%	10,056	-69.50%
502100	Retirement Charges	28,070	28,070	2,320	16,243	57.87%	16,951	-4.18%
502105	Workers Comp Insurance	1,560	1,560	126	883	56.60%	931	-5.16%
502110	Health/Life Insurance	17,335	17,335	1,669	9,748	56.23%	8,804	10.72%
502115	Unemployment Insurance	225	225	126	126	56.00%	150	-16.00%
502120	Medicare/Fica	1,425	1,425	98	738	51.79%	800	-7.75%
502130	Other Benefit Charges	15	15	7	48	320.00%	445	-89.21%
602140	Materials & Supplies	15,000	15,000	154	803	5.35%	4,198	80.87%
603105	Equipment Maintenance	50,000	50,000	6,140	33,267	66.53%	39,897	16.62%
604100	Communications	112,500	127,500	8,308	53,931	42.30%	55,012	-1.97%
607100	Membership/Dues	35,410	35,410	1,604	5,297	14.96%	-	100.00%
608100	Contractual Services	358,575	466,809	13,716	274,769	58.86%	158,330	73.54%
612105	Vehicle Replacement Charge	6,020	6,020	502	3,512	58.34%	3,240	8.40%
612115	Liability Insurance Charge	5,445	6,355	850	5,445	85.68%	3,976	36.95%
701050	Computer Software	300,000	-	-	-	0.00%	17,213	-100.00%
1510	Information Technology Total	1,039,515	863,659	43,170	460,730	53.35%	369,267	24.77%
TOTAL ADMINISTRATION-SHIN-HEYDORN		\$ 2,543,760	\$ 2,751,319	\$ 184,728	\$ 1,372,977	49.90%	\$ 1,085,059	26.53%

* = Actual data is reported through January.

Finance-Bannigan
January 2024 General Fund Expenditures (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		% of Budget	FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year to Date Actual *			
101	General Fund							
1500	Finance							
501110	Salaries-Regular	\$ 616,015	\$ 589,475	\$ 32,506	\$ 256,359	43.49%	\$ 252,809	1.40%
501115	Salaries-Overtime	1,000	1,000	-	458	45.80%	385	18.96%
501120	Salaries-Part Time	64,810	64,810	4,798	30,749	47.44%	26,002	18.26%
502100	Retirement	117,395	114,555	7,344	56,835	49.61%	68,197	-16.66%
502105	Workers Comp Insurance	10,255	10,255	623	4,795	46.76%	5,131	-6.55%
502110	Health/Life Insurance	78,245	72,065	6,108	39,821	55.26%	27,194	46.43%
502111	Medical In-Lieu Pay	5,285	5,285	223	1,017	19.24%	2,183	-53.41%
502115	Unemployment Insurance	1,895	1,895	518	770	40.63%	959	-19.71%
502120	Medicare/FICA	9,520	9,220	439	3,467	37.60%	3,438	0.84%
502130	Other Benefit Charges	520	520	112	351	67.50%	2,238	-84.32%
602110	Office Expense	6,000	4,890	5,056	1,064	21.76%	906	17.44%
602115	Postage	3,500	3,500	231	935	26.71%	1,379	-32.20%
602120	Books/Periodicals	100	100	-	-	0.00%	65	-100.00%
607100	Membership/Dues	1,100	1,100	250	705	64.09%	845	-16.57%
607105	Mileage Reimbursement	100	100	-	-	0.00%	-	0.00%
607110	Travel/Conference/Meetings	5,845	5,845	-	3,213	54.97%	1,245	158.07%
607115	Training	1,400	1,400	-	846	60.43%	1,824	-53.62%
608105	Professional Services	86,180	128,430	9,027	63,347	49.32%	43,277	46.38%
608107	Financial Services	20,600	20,600	3,399	13,653	66.28%	10,103	35.14%
608130	Temporary Help	-	-	-	-	0.00%	10,547	-100.00%
611116	Payment to Other Agencies	1,000	1,000	-	52	5.20%	537	-90.32%
612105	Vehicle Replacement Charge	3,345	3,345	279	1,951	58.33%	1,811	7.73%
612115	Liability Insurance Charge	40,165	46,880	6,269	40,165	85.68%	29,482	36.24%

* = Actual data is reported through January.

Finance-Bannigan
January 2024 General Fund Expenditures (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		% of Budget	FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year to Date Actual *			
1500	Finance, Continued							
701100	Equipment-Office	-	1,110	-	-	0.00%	-	0.00%
1500	Finance Total	1,074,275	1,087,380	77,182	520,553	47.87%	490,557	6.11%
1600	Non-Departmental							
602100	Special Dept Expense	-	-	-	-	0.00%	1,105	-100.00%
610235	Economic Development Loan Repayment	350,000	350,000	-	99,484	28.42%	68,180	45.91%
611105	Revenue Sharing-City of Anaheim	40,000	45,000	-	-	0.00%	-	0.00%
1600	Non-Departmental Total	390,000	395,000	-	99,484	25.19%	69,285	43.59%
101	GENERAL FUND TOTAL	\$ 1,464,275	\$ 1,482,380	\$ 77,182	\$ 620,037	41.83%	\$ 559,842	10.75%
102	General Fund (Transactions & Use Tax)							
1500	Finance							
608105	Professional Services	6,500	6,500	300	660	10.15%	300	120.00%
1500	Finance Total	6,500	6,500	300	660	10.15%	300	120.00%
102	TRANSACTIONS AND USE TAX TOTAL	\$ 6,500	\$ 6,500	\$ 300	\$ 660	10.15%	\$ 300	120.00%
	TOTAL FINANCE	\$ 1,470,775	\$ 1,488,880	\$ 77,482	\$ 620,697	41.69%	\$ 560,142	10.81%

* = Actual data is reported through January.

Public Safety-Wren
January 2024 General Fund Expenditures (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		% of Budget	FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year to Date Actual *			
101	General Fund							
1520	Emergency Services							
602140	Materials & Supplies	\$ 5,000	\$ 5,000	\$ 146	\$ 2,898	57.96%	\$ -	100.00%
608105	Professional Services	-	-	-	-	0.00%	1,480	-100.00%
1520	Emergency Services	5,000	5,000	146	2,898	57.96%	1,480	95.81%
2100	Law Enforcement							
602100	Special Dept Expense	1,500	2,500	566	2,581	103.24%	2,875	-10.23%
602110	Office Expense	4,000	3,000	(2)	1,436	47.87%	1,993	-27.95%
602145	Gas/Oil/Lube	3,000	3,000	129	1,245	41.50%	591	110.66%
604100	Communications	44,000	59,000	10,321	31,242	52.95%	17,908	74.46%
608100	Contractual Services	18,700	18,700	1,425	9,975	53.34%	10,591	-5.82%
608160	O.C.S.D. Contract	10,130,355	8,394,535	1,137,972	5,182,521	61.74%	5,327,309	-2.72%
612105	Vehicle Replacement Charge	6,020	6,020	502	3,512	58.34%	3,240	8.40%
2100	Law Enforcement Total	10,207,575	8,486,755	1,150,913	5,232,512	61.66%	5,364,507	-2.46%
2200	Fire Protection							
602100	Special Department Expense	45,950	48,000	23,878	23,878	49.75%	22,523	6.02%
608185	O.C.F.A. Contract	4,003,815	4,003,815	995,558	1,991,116	49.73%	1,725,141	15.42%
2200	Fire Protection Total	4,049,765	4,051,815	1,019,436	2,014,994	49.73%	1,747,664	15.30%
2230	Ambulance Services							
608190	Contractual Ambulance Svcs	2,500	2,500	200	1,124	44.96%	630	78.41%
2230	Ambulance Services Total	2,500	2,500	200	1,124	44.96%	630	78.41%
2300	Homeless Prevention							
501110	Salaries-Regular	307,350	280,195	11,204	83,145	29.67%	-	100.00%
502100	Retirement	55,635	55,635	2,122	15,683	28.19%	-	100.00%
502105	Workers Comp Insurance	4,665	4,245	187	1,389	32.72%	-	100.00%
502110	Health/Life Insurance	45,215	44,815	1,195	7,440	16.60%	-	100.00%
502111	Medical In-Lieu Pay	4,200	4,200	350	2,275	54.17%	-	100.00%
502115	Unemployment Insurance	895	670	208	293	43.73%	-	100.00%

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Public Safety-Wren
January 2024 General Fund Expenditures (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		% of Budget	FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year to Date Actual *			
2300	Homeless Prevention, Continued							
502120	Medicare/Fica	4,365	3,965	166	1,243	31.35%	-	100.00%
502130	Other Benefits	60	60	10	75	125.00%	-	100.00%
610230	North SPA Navig Ctr Cost Share	-	13,000	-	-	0.00%	-	100.00%
2300	Homeless Prevention Total	422,385	406,785	15,442	111,543	27.42%	-	100.00%
2400	Animal Control Services							
608170	Animal Control Services	211,015	211,015	53,604	175,276	83.06%	64,827	170.37%
2400	Animal Control Services Total	211,015	211,015	53,604	175,276	83.06%	64,827	170.37%
2500	Public Safety-Other							
501110	Salaries-Regular	106,670	106,670	7,692	53,775	50.41%	32,017	67.96%
502100	Retirement Charges	22,200	22,200	1,878	13,135	59.17%	8,208	60.03%
502105	Workers Comp Insurance	1,550	1,550	128	898	57.94%	589	52.46%
502110	Health/Life Insurance	5,840	5,840	470	2,982	51.06%	229	1202.18%
502111	Medical In-Lieu Pay	2,100	2,100	249	1,326	63.14%	1,138	16.52%
502115	Unemployment Insurance	190	190	93	93	48.95%	56	66.07%
502120	Medicare/FICA	1,445	1,445	115	799	55.29%	481	66.11%
502130	Other Benefit Charges	15	15	7	48	320.00%	282	-82.98%
602100	Special Department Expense	-	-	-	-	0.00%	37	-100.00%
602110	Office Expense	1,200	845	58	754	89.23%	629	19.87%
602115	Postage	250	100	-	-	0.00%	-	0.00%
602130	Clothing	4,500	4,500	-	297	6.60%	2,117	-85.97%
607100	Membership/Dues	-	-	490	490	0.00%	-	100.00%
607115	Training	700	700	-	-	0.00%	-	0.00%
608100	Contractual Services	4,680	4,680	-	4,678	99.96%	4,678	0.00%
612115	Liability Insurance Charge	61,785	72,115	9,644	61,785	85.68%	18,885	227.16%
701105	Equipment-General	-	-	3,601	3,601	0.00%	-	100.00%
702100	Office Furniture	-	355	-	356	100.28%	-	100.00%
2500	Public Safety-Other Total	213,125	223,305	24,425	145,017	64.94%	69,346	109.12%

* = Actual data is reported through January.

Public Safety-Wren
January 2024 General Fund Expenditures (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		% of Budget	FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year to Date Actual *			
4300	Parking Control							
501110	Salaries-Regular	141,145	141,145	10,257	71,768	50.85%	73,004	-1.69%
502115	Salaries-Overtime	100	100	-	80	80.00%	50	-60.00%
501120	Salaries-Part Time	15,715	29,295	996	12,573	42.92%	7,747	62.30%
502100	Retirement	30,545	30,545	2,506	17,538	57.42%	23,003	-23.76%
502105	Workers Comp Insurance	2,340	2,550	188	1,409	55.25%	1,509	-6.63%
502110	Health/Life Insurance	16,605	16,730	1,566	9,172	54.82%	4,527	102.61%
502111	Medical In-Lieu Pay	1,200	1,200	75	557	46.42%	2,241	-75.15%
502115	Unemployment Insurance	415	530	167	230	43.40%	218	5.50%
502120	Medicare/FICA	2,175	2,375	162	1,220	51.37%	1,192	2.35%
502130	Other Benefit Charges	95	170	10	76	44.71%	647	-88.25%
602110	Office Expense	3,500	3,500	-	2,974	84.97%	7	42385.71%
602115	Postage	500	250	17	107	42.80%	100	7.00%
602130	Clothing	-	-	-	-	0.00%	-	0.00%
604100	Communications	680	680	51	259	38.09%	256	1.17%
608105	Professional Services	31,000	35,500	2,203	16,055	45.23%	9,994	60.65%
612105	Vehicle Replacement Charge	12,035	12,035	1,003	7,020	58.33%	3,888	80.56%
4300	Parking Control Total	258,050	276,605	19,201	141,038	50.99%	128,383	9.86%
6200	Code Enforcement							
501110	Salaries-Regular	422,690	422,690	30,850	221,917	52.50%	211,436	4.96%
502115	Salaries-Overtime	100	100	-	-	0.00%	478	-100.00%
501120	Salaries-Part Time	15,715	29,290	996	12,573	42.93%	7,747	62.30%
502100	Retirement	88,765	88,765	7,293	51,723	58.27%	60,060	-13.88%
502105	Workers Comp Insurance	6,540	6,750	532	3,916	58.01%	4,033	-2.90%
502110	Health/Life Insurance	45,470	45,595	4,190	24,835	54.47%	22,841	8.73%
502111	Medical In-Lieu Pay	3,300	3,300	329	1,867	56.58%	2,474	-24.54%
502115	Unemployment Insurance	1,075	1,185	492	555	46.84%	553.000	0.36%
502120	Medicare/FICA	6,125	6,325	464	3,410	53.91%	3,183	7.13%

* = Actual data is reported through January.

Public Safety-Wren
January 2024 General Fund Expenditures (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		% of Budget	FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year to Date Actual *			
6200	Code Enforcement, Continued							
502130	Other Benefit Charges	140	215	29	211	98.14%	1,865	-88.69%
602110	Office Expense	2,000	1,354	183	554	40.92%	1,761	-68.54%
602115	Postage	500	900	88	1,010	112.22%	313	222.68%
602160	Code Enforcement Equipment	6,000	6,000	-	464	7.73%	-	100.00%
603105	Equipment Maintenance	1,000	1,000	-	450	45.00%	-	100.00%
607100	Membership/Dues	600	600	-	-	0.00%	500	-100.00%
607115	Training	900	900	538	538	59.78%	425	-26.59%
608100	Contractual Services	4,000	4,000	-	1,575	39.38%	1,890	-16.67%
608105	Professional Services	6,000	6,000	334	1,199	19.98%	1,342	-10.66%
612105	Vehicle Replacement Charge	12,035	12,035	1,003	7,020	58.33%	12,314	-42.99%
702100	Office Furniture	-	646	-	646	100.00%	-	100.00%
6200	Code Enforcement Total	622,955	637,650	47,321	334,463	52.45%	333,215	0.37%
101	GENERAL FUND TOTAL	\$ 15,992,370	\$ 14,301,430	\$ 2,330,688	\$ 8,158,865	57.05%	\$ 7,710,052	5.82%
102	General Fund (Transactions & Use Tax)							
2100	Law Enforcement							
608160	O.C.S.D. Contract	4,447,500	5,291,226	-	2,548,628	48.17%	2,245,075	13.52%
2100	Law Enforcement Total	4,447,500	5,291,226	-	2,548,628	48.17%	2,245,075	13.52%
2200	Fire Protection							
608185	O.C.F.A. Contract	1,500,000	1,500,000	378,218	756,437	50.43%	906,437	-16.55%
2200	Fire Protection Total	1,500,000	1,500,000	378,218	756,437	50.43%	906,437	-16.55%
102	TRANSACTIONS AND USE TAX TOTAL	\$ 5,947,500	\$ 6,791,226	\$ 378,218	\$ 3,305,065	48.67%	\$ 3,151,512	4.87%
	TOTAL PUBLIC SAFETY	\$ 21,939,870	\$ 21,092,656	\$ 2,708,906	\$ 11,463,930	54.35%	\$ 10,861,564	5.55%

* = Actual data is reported through January.

Public Works-Rangel
January 2024 General Fund Expenditures (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24			FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year to Date Actual *	% of Budget		
101	General Fund							
3000	Public Works Administration							
501110	Salaries-Regular	\$ 391,825	\$ 391,825	\$ 28,734	\$ 201,758	51.49%	\$ 186,926	7.93%
501120	Salaries-Part Time	18,615	18,615	1,174	8,159	43.83%	8,198	-0.48%
502100	Retirement Charges	68,640	68,640	5,970	41,500	60.46%	46,317	-10.40%
502105	Workers Comp Insurance	5,920	5,920	499	3,506	59.22%	3,536	-0.85%
502110	Health/Life Insurance	54,220	54,220	5,078	29,585	54.56%	24,288	21.81%
502111	Medical In-Lieu Pay	600	600	-	162	27.00%	875	-81.49%
502115	Unemployment Insurance	895	895	363	389	43.46%	744	-47.72%
502120	Medicare/FICA	5,540	5,540	422	2,975	53.70%	2,781	6.98%
502130	Other Benefit Charges	195	195	27	189	96.92%	1,648	-88.53%
602110	Office Expense	2,000	2,000	-	659	32.95%	472	39.62%
602115	Postage	200	200	-	30	15.00%	131	-77.10%
602120	Books/Periodicals	200	200	-	-	0.00%	-	0.00%
607100	Membership/Dues	1,750	1,750	-	-	0.00%	50	-100.00%
607110	Travel/Conference/Meetings	1,800	1,800	-	250	13.89%	656	-61.89%
607115	Training	1,000	1,000	-	100	10.00%	-	100.00%
612105	Vehicle Replacement Charge	6,020	6,020	502	3,512	58.34%	3,240	8.40%
612115	Liability Insurance Charge	47,640	55,605	7,436	47,640	85.68%	30,818	54.58%
3000	Public Works Administration Total	607,060	615,025	50,205	340,414	55.35%	310,680	9.57%
3100	Engineering							
501110	Salaries-Regular	80,040	80,040	7,912	55,136	68.89%	34,517	59.74%
501115	Salaries-Overtime	1,500	500	-	-	0.00%	10,253	-100.00%
501120	Salaries-Part Time	-	98,630	5,678	47,209	47.86%	-	100.00%
502100	Retirement	14,515	31,590	2,009	14,620	46.28%	8,777	66.57%
502105	Workers Comp Insurance	1,240	2,810	227	1,709	60.82%	651	162.52%

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Public Works-Rangel
January 2024 General Fund Expenditures (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24			FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year to Date Actual *	% of Budget		
3100	Engineering, Continued							
502110	Health/Life Insurance	8,855	9,775	988	5,820	59.54%	4,367	33.27%
502111	Medical In-Lieu Pay	-	-	88	279	0.00%	113	146.90%
502115	Unemployment Insurance	180	405	233	359	88.64%	112	220.54%
502120	Medicare/FICA	1,145	2,575	198	1,486	57.71%	649	128.97%
502130	Other Benefit Charges	10	160	12	92	57.50%	311	-70.42%
602120	Books/Periodicals	-	-	-	-	0.00%	159	-100.00%
602130	Clothing	-	915	-	655	71.58%	54	1112.96%
602140	Materials & Supplies	2,000	1,085	-	-	0.00%	-	0.00%
608105	Professional Services	120,000	-	-	-	0.00%	-	0.00%
608110	Engineering Services	206,320	206,320	-	58,371	28.29%	76,556	-23.75%
608115	Inspection Services	15,000	15,000	-	4,200	28.00%	-	100.00%
608120	Plan Checking Services	30,000	30,000	814	7,943	26.48%	-	100.00%
608135	Microfilming	3,000	-	-	-	0.00%	-	0.00%
612105	Vehicle Replacement Charge	7,220	7,220	602	4,212	58.34%	3,888	8.33%
3100	Engineering Total	491,025	487,025	18,761	202,091	41.49%	140,407	43.93%
3200	Public Facilities							
501110	Salaries-Regular	61,760	56,192	5,096	40,503	72.08%	39,361	2.90%
501115	Salaries-Overtime	2,000	5,000	689	3,399	67.98%	947	258.92%
502100	Retirement	10,665	10,317	962	7,644	74.09%	9,751	-21.61%
502105	Workers Comp Insurance	925	925	85	676	73.08%	727	-7.02%
502110	Health/Life Insurance	10,235	9,261	863	5,189	56.03%	5,015	3.47%
502111	Medical In-Lieu Pay	420	420	196	1,181	281.19%	-	100.00%
502115	Unemployment Insurance	235	235	108	153	65.11%	70	118.57%
502120	Medicare/FICA	860	790	86	653	82.66%	584	11.82%
502130	Other Benefit Charges	15	15	5	36	240.00%	348	-89.66%

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Public Works-Rangel
January 2024 General Fund Expenditures (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24			FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year to Date Actual *	% of Budget		
3200	Public Facilities, Continued							
602100	Special Dept Expense	-	-	-	-	0.00%	1,113	-100.00%
602110	Office Expense	9,000	9,000	341	2,724	30.27%	138	1873.91%
602130	Clothing	7,100	7,100	120	4,894	68.93%	2,430	101.40%
602135	Safety Equipment	500	500	-	168	33.60%	129	30.23%
602140	Materials & Supplies	10,500	10,500	910	2,949	28.09%	3,996	-26.20%
603105	Equipment Maintenance	-	25,000	3,746	14,879	59.52%	18,868	21.14%
603110	Building Maintenance	127,240	127,240	7,397	58,885	46.28%	55,984	5.18%
604100	Communications	9,000	9,000	80	3,147	34.97%	3,460	-9.05%
604105	Utilities	175,000	175,000	12,595	94,925	54.24%	102,354	-7.26%
608100	Contractual Services	170,820	169,610	17,921	82,742	48.78%	82,323	0.51%
611110	O.C. Sanitation District User Fee	14,700	14,700	-	3,906	26.57%	13,801	-71.70%
612105	Vehicle Replacement Charge	38,890	38,890	3,241	22,686	58.33%	21,061	7.72%
701105	Equipment-General	-	-	-	-	0.00%	119,057	-100.00%
704100	Facility Improvements	-	-	-	-	0.00%	14,862	-100.00%
3200	Public Facilities Total	649,865	669,695	54,441	351,339	52.46%	496,379	-29.22%
3300	Crossing Guard							
608175	Crossing Guard Services	46,000	46,000	4,886	22,483	48.88%	21,744	3.40%
3300	Crossing Guard Total	46,000	46,000	4,886	22,483	48.88%	21,744	3.40%
3400	Parks Maintenance							
501110	Salaries-Regular	72,420	69,330	5,794	47,609	68.67%	41,505	14.71%
501115	Salaries-Overtime	3,000	2,000	73,000	1,369	68.45%	1,265	8.22%
502100	Retirement	12,655	12,460	1,092	8,981	72.08%	10,269	-12.54%
502105	Workers Comp Insurance	1,100	1,100	97	795	72.27%	769	3.38%
502110	Health/Life Insurance	12,975	12,435	932	6,372	51.24%	6,251	1.94%
502111	Medical In-Lieu Pay	210	210	107	643	306.19%	455	41.32%
502115	Unemployment Insurance	280	280	108	187	66.79%	112	66.96%

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Public Works-Rangel
January 2024 General Fund Expenditures (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24			FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year to Date Actual *	% of Budget		
3400	Parks Maintenance, Continued							
502120	Medicare/Fica	1,020	980	86	719	73.37%	627	14.67%
502130	Other Benefit Charges	20	20	5	43	215.00%	368	-88.32%
602100	Special Dept Expense	13,000	13,000	769	4,044	31.11%	2,687	50.50%
603105	Equipment Maintenance	17,000	17,000	8	1,503	8.84%	5,981	-74.87%
604105	Utilities	185,000	185,000	14,668	107,571	58.15%	96,273	11.74%
605100	Land Lease	7,000	7,000	-	4,026	57.51%	2,661	51.30%
608100	Contractual Services	167,830	173,406	9,237	76,883	44.34%	38,007	102.29%
612105	Vehicle Replacement Charge	9,630	9,630	803	5,618	58.34%	5,186	8.33%
3400	Parks Maintenance Total	503,140	503,851	33,779	266,363	52.87%	212,416	25.40%
3500	Street Maintenance							
501110	Salaries-Regular	94,260	90,975	6,007	37,781	41.53%	40,098	-5.78%
501115	Salaries-Overtime	5,000	4,000	13	2,203	55.08%	1,963	12.23%
502100	Retirement	16,400	16,195	1,131	7,101	43.85%	9,938	-28.55%
502105	Workers Comp Insurance	1,420	1,420	100	631	44.44%	746	-15.42%
502110	Health/Life Insurance	13,515	12,940	815	4,908	37.93%	5,907	-16.91%
502111	Medical In-Lieu Pay	1,260	1,260	204	1,233	97.86%	1,251	-1.44%
502115	Unemployment Insurance	350	350	112	164	46.86%	137	19.71%
502120	Medicare/FICA	1,330	1,290	90	597	46.28%	628	-4.94%
502130	Other Benefit Charges	25	25	5	34	136.00%	357	-90.48%
602125	Small Tools	6,000	6,000	-	-	0.00%	60	-100.00%
602140	Materials & Supplies	65,000	65,000	3,263	22,510	34.63%	20,522	9.69%
603105	Equipment Maintenance	-	-	-	-	0.00%	137	-100.00%
608100	Contractual Services	210,750	232,409	13,459	101,998	43.89%	100,397	1.59%
612105	Vehicle Replacement Charge	11,735	11,735	978	6,845	58.33%	6,318	8.34%
710190	Pavement Maintenance	50,000	50,000	-	11,602	23.20%	31,170	-62.78%
3500	Street Maintenance Total	477,045	493,599	26,177	197,607	40.03%	219,629	-10.03%

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Public Works-Rangel
January 2024 General Fund Expenditures (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24			FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year to Date Actual *	% of Budget		
3600	Storm Drain Maintenance							
603100	Emergency Maintenance Services	10,000	10,000	-	-	0.00%	491	-100.00%
608155	Storm Water Monitor Program	160,800	194,365	6,399	124,060	63.83%	74,891	65.65%
3600	Storm Drain Maintenance Total	170,800	204,365	6,399	124,060	60.71%	75,382	64.58%
6300	Graffiti Abatement							
501110	Salaries-Regular	61,650	60,690	2,957	16,860	27.78%	15,896	6.06%
501115	Salaries-Overtime	6,000	6,000	480	4,099	68.32%	4,853	-15.54%
502100	Retirement Charges	10,640	10,580	555	3,168	29.94%	4,038	-21.55%
502105	Workers Comp Insurance	915	915	49	282	30.82%	305	-7.54%
502110	Health/Life Insurance	6,450	6,282	265	1,366	21.74%	3,005	-54.54%
502111	Medical In-Lieu Pay	1,890	1,890	175	1,063	56.24%	-	100.00%
502115	Unemployment Insurance	235	235	65	74	31.49%	66	12.12%
502120	Medicare/FICA	870	858	52	319	37.18%	301	5.98%
502130	Other Benefit Charges	15	15	3	15	100.00%	146	-89.73%
602140	Materials & Supplies	25,000	25,000	1,742	10,407	41.63%	10,924	-4.73%
603105	Equipment Maintenance	5,000	5,000	-	92	1.84%	-	100.00%
612105	Vehicle Replacement Charge	11,135	11,135	928	6,495	58.33%	5,994	8.36%
6300	Graffiti Abatement Total	129,800	128,600	7,271	44,240	34.40%	45,528	-2.83%
TOTAL PUBLIC WORKS		\$ 3,074,735	\$ 3,148,160	\$ 201,919	\$ 1,548,597	49.19%	\$ 1,522,165	1.74%

* = Actual data is reported through January.

Community Development-Landavazo
January 2024 General Fund Expenditures (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		% of Budget	FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year to Date Actual *			
101	General Fund							
4000	Community Development Administration							
501110	Salaries-Regular	\$ 242,125	\$ 236,115	\$ 12,358	\$ 86,329	36.56%	\$ 89,728	-3.79%
502100	Retirement Charges	42,145	41,685	2,604	18,205	43.67%	22,144	-17.79%
502105	Workers Comp Insurance	3,460	3,460	206	1,442	41.68%	1,651	-12.66%
502110	Health/Life Insurance	20,225	19,945	893	5,393	27.04%	4,685	15.11%
502111	Medical In-Lieu Pay	4,200	2,315	57	189	8.16%	9	2000.00%
502115	Unemployment Insurance	425	425	113	113	26.59%	26	334.62%
502120	Medicare/FICA	3,290	3,225	180	1,255	38.91%	1,273	-1.41%
502130	Other Benefit Charges	30	30	11	78	260.00%	790	-90.13%
602110	Office Expense	2,500	2,500	1,853	2,028	81.12%	566	-258.30%
602120	Books/Periodicals	1,200	1,200	-	-	0.00%	14	-100.00%
607100	Membership/Dues	1,600	1,600	-	125	7.81%	-	100.00%
607115	Training	1,200	1,200	-	-	0.00%	-	0.00%
612105	Vehicle Replacement Charge	1,045	1,045	87	610	58.37%	563	8.35%
612115	Liability Insurance Charge	66,445	77,555	10,371	66,445	85.67%	48,358	37.40%
702100	Office Furniture	-	-	-	-	0.00%	217	-100.00%
4000	Community Development Administration Total	389,890	392,300	28,733	182,212	46.45%	170,024	7.17%
4100	Planning							
501110	Salaries-Regular	358,595	358,595	16,705	116,420	32.47%	100,097	16.31%
501115	Salaries-Overtime	1,200	1,200	-	150	12.50%	160	-6.25%
501125	Salaries-Appointed	9,000	9,000	692	4,846	53.84%	4,638	4.48%
502100	Retirement	65,970	65,970	3,164	22,052	33.43%	24,756	-10.92%
502105	Workers Comp Insurance	5,635	5,635	279	1,944	34.50%	1,843	5.48%
502110	Health/Life Insurance	51,160	51,160	2,659	15,932	31.14%	13,545	17.62%
502115	Unemployment Insurance	1,120	1,120	287.000	287.000	25.63%	455	36.92%

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**Community Development-Landavazo
January 2024 General Fund Expenditures (58% of year)**

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		% of Budget	FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year to Date Actual *			
4100	Planning, Continued							
502120	Medicare/FICA	5,280	5,280	254	1,760	33.33%	1,516	16.09%
502111	Medical In-Lieu Pay	-	-	121	311	0.00%	450	-30.89%
502130	Other Benefit Charges	805	805	15	105	13.04%	881	-88.08%
602110	Office Expense	-	-	-	-	0.00%	31	-100.00%
602115	Postage	500	500	302	210	42.00%	(151)	239.07%
602140	Materials & Supplies	-	-	-	-	0.00%	115	-100.00%
607100	Membership/Dues	1,200	1,200	-	120	10.00%	-	100.00%
607110	Travel/Conference/Meetings	8,200	8,200	-	-	0.00%	1,028	-100.00%
607115	Training	1,050	1,050	-	495	47.14%	-	100.00%
608105	Professional Services	-	207,605	-	-	0.00%	19,653	-100.00%
608135	Microfilming	4,000	-	-	-	0.00%	-	0.00%
612105	Vehicle Replacement Charge	2,025	2,025	169	1,181	58.32%	1,091	8.25%
4100	Planning Total	515,740	719,345	24,647	165,813	23.05%	170,108	-2.52%
4200	Building Regulation							
501110	Salaries-Regular	138,300	54,520	4,289	29,717	54.51%	12,958	129.33%
501115	Salaries-Overtime	-	-	-	42	0.00%	12	250.00%
502100	Retirement	25,975	18,845	812	5,629	29.87%	3,008	87.13%
502105	Workers Comp Insurance	2,160	2,160	72	496	22.96%	238	108.40%
502110	Health/Life Insurance	22,625	1,255	105	680	54.18%	1,852	-63.28%
502111	Medical In-Lieu Pay	4,200	4,200	350	2,275	54.17%	66	3346.97%
502115	Unemployment Insurance	450	450	84	84	18.67%	-	100.00%
502120	Medicare/FICA	2,030	835	67	464	55.57%	189	145.50%
502130	Other Benefit Charges	30	30	4	27	90.00%	114	-76.32%
602110	Office Expense	-	-	-	-	0.00%	8	-100.00%
602115	Postage	200	200	16	124	62.00%	72	72.22%
602120	Books/Periodicals	1,000	1,000	-	-	0.00%	-	0.00%

* = Actual data is reported through January.

**Community Development-Landavazo
January 2024 General Fund Expenditures (58% of year)**

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		% of Budget	FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year to Date Actual *			
4200	Building Regulation, Continued							
607100	Membership/Dues	1,200	1,200	-	-	0.00%	-	0.00%
607110	Travel/Conference/Meetings	500	500	-	-	0.00%	-	0.00%
607115	Training	1,000	1,000	-	35	3.50%	-	100.00%
608115	Inspection Services	280,250	393,725	44,505	109,669	27.85%	-	100.00%
608120	Plan Checking Services	110,000	110,000	10,750	53,421	48.56%	-	100.00%
608135	Microfilming	4,000	-	-	-	0.00%	-	0.00%
611116	Payment to Other Agencies	2,250	2,250	-	537	23.87%	317	69.40%
612105	Vehicle Replacement Charge	6,020	6,020	502	3,512	58.34%	6,481	-45.81%
4200	Building Regulation Total	602,190	598,190	61,556	206,712	34.56%	25,315	716.56%
4400	Economic Development							
607100	Membership/Dues	2,000	2,000	-	319	15.95%	570	-44.04%
607110	Travel/Conference/Meetings	-	-	-	-	0.00%	137	-100.00%
607115	Training	2,500	2,500	-	-	0.00%	-	0.00%
608100	Contractual Services	3,000	3,000	-	-	0.00%	-	0.00%
609100	Special Events	5,000	5,000	-	-	0.00%	-	0.00%
4400	Economic Development Total	12,500	12,500	-	319	2.55%	707	-54.88%
101	GENERAL FUND TOTAL	\$ 1,520,320	\$ 1,722,335	\$ 114,936	\$ 555,056	32.23%	\$ 366,154	51.59%
	TOTAL COMMUNITY DEVELOPMENT	\$ 1,520,320	\$ 1,722,335	\$ 114,936	\$ 555,056	32.23%	\$ 366,154	51.59%

* = Actual data is reported through January.

Community Service - Bobadilla
January 2024 General Fund Expenditures (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24			FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year to Date Actual *	% of Budget		
101	General Fund							
5000	Public Information Office							
501110	Salaries-Regular	\$ 87,480	\$ 87,480	\$ 6,668	\$ 45,552	52.07%	\$ 41,333	10.21%
502100	Retirement Charges	15,800	15,800	1,263	8,629	54.61%	10,218	-15.55%
502105	Workers Comp Insurance	1,340	1,340	111	761	56.79%	761	0.00%
502110	Health/Life Insurance	3,455	3,455	320	1,892	54.76%	1,729	9.43%
502111	Medical In-Lieu Pay	4,200	4,200	350	2,275	54.17%	2,275	0.00%
502115	Unemployment Insurance	280	280	118	118	42.14%	243	-51.44%
502120	Medicare/FICA	1,315	1,315	102	693	52.70%	632	9.65%
502130	Other Benefit Charges	20	20	(72)	(52)	-260.00%	364	-114.29%
602113	Social Media	2,500	2,500	65	796	31.84%	2,542	-68.69%
607100	Membership/Dues	250	250	-	275	110.00%	-	100.00%
608105	Professional Services	-	80,200	-	35,000	43.64%	-	100.00%
5000	Public Information Office	116,640	196,840	8,925	95,939	48.74%	60,097	59.64%
5100	Community Services Administration							
501110	Salaries-Regular	352,685	352,685	25,612	175,751	49.83%	154,906	13.46%
501120	Salaries-Part Time	23,185	23,185	1,140	7,840	33.81%	2,180	259.63%
502100	Retirement	68,035	68,035	5,760	39,587	58.19%	42,376	-6.58%
502105	Workers Comp Insurance	5,405	5,405	447	3,066	56.73%	2,922	4.93%
502110	Health/Life Insurance	31,020	31,020	2,926	17,152	55.29%	14,797	15.92%
502111	Medical In-Lieu Pay	6,600	6,600	546	3,573	54.14%	3,063	16.65%
502115	Unemployment Insurance	840	840	336	336	40.00%	377	-10.88%
502120	Medicare/FICA	5,135	5,135	388	2,641	51.43%	2,228	18.54%
502130	Other Benefit Charges	190	190	24	165	86.84%	1,365	-87.91%
602100	Special Dept Expense	15,600	19,600	528	4,908	25.04%	6,125	-19.87%
602110	Office Expense	3,185	3,185	185	2,005	62.95%	2,386	-15.97%
602115	Postage	600	600	-	241	40.17%	489	-50.72%
607100	Membership/Dues	550	550	145	315	57.27%	55	472.73%
607115	Training	6,135	6,135	783	1,133	18.47%	4,409	74.30%

* = Actual data is reported January.

Community Service - Bobadilla
January 2024 General Fund Expenditures (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24			FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year to Date Actual *	% of Budget		
5100	Community Services Administration, Continued							
603110	Building Maintenance	11,450	11,450	450	2,700	23.58%	5,500	-50.91%
609100	Special Events	71,600	82,850	7,008	29,876	36.06%	14,534	105.56%
612105	Vehicle Replacement Charge	14,025	14,025	1,169	8,181	58.33%	7,551	8.34%
612115	Liability Insurance Charge	44,160	51,545	6,893	44,160	85.67%	67,432	-34.51%
5100	Community Services Administration Total	660,400	683,035	54,340	343,630	50.31%	332,695	3.29%
5200	Community Center Operations							
501110	Salaries-Regular	39,300	69,610	4,974	24,139	34.68%	14,506	66.41%
501120	Salaries-Part Time	61,140	40,000	2,234	13,955	34.89%	25,664	-45.62%
502100	Retirement	15,240	14,960	1,251	5,382	35.98%	5,431	-0.90%
502105	Workers Comp Insurance	1,555	1,725	120	636	36.87%	739	-13.94%
502110	Health/Life Insurance	6,010	11,225	1,017	5,458	48.62%	2,418	125.72%
502111	Medical In-Lieu Pay	930	600	92	600	100.00%	1,474	-59.29%
502115	Unemployment Insurance	460	450	131	257	57.11%	147	74.83%
502120	Medicare/FICA	1,430	1,580	103	560	35.44%	603	-7.13%
502130	Other Benefit Charges	140	90	6	34	37.78%	140	-75.71%
602100	Special Dept Expense	4,000	4,000	379	2,126	53.15%	2,642	-19.53%
602110	Office Expense	1,000	1,000	125	343	34.30%	634	-45.90%
603110	Building Maintenance	3,400	3,400	150	961	28.26%	1,879	-48.86%
608105	Professional Services	-	158,180	10,175	25,845	16.34%	-	100.00%
612105	Vehicle Replacement Charge	-	-	-	-	0.00%	230	-100.00%
5200	Community Center Operations	134,605	306,820	20,757	80,408	26.21%	56,507	42.30%
5300	Park Operations							
501110	Salaries-Regular	81,625	81,625	6,046	42,320	51.85%	40,230	5.20%
501115	Salaries-Overtime	-	-	287	1,355	0.00%	1,142	18.65%
501120	Salaries-Part Time	225,650	225,650	16,711	117,894	52.25%	80,016	47.34%
502100	Retirement	14,300	14,300	1,145	8,016	56.06%	9,953	-19.46%
502105	Workers Comp Insurance	4,685	4,685	380	2,676	57.12%	2,213	20.92%

* = Actual data is reported January.

Community Service - Bobadilla
January 2024 General Fund Expenditures (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24			FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year to Date Actual *	% of Budget		
5300	Park Operations , Continued							
502110	Health/Life Insurance	13,010	13,010	988	5,929	45.57%	5,479	8.21%
502111	Medical In-Lieu Pay	5,300	5,300	363	2,810	53.02%	1,384	103.03%
502115	Unemployment Insurance	2,685	2,685	421	547	20.37%	558	-1.97%
502120	Medicare/FICA	4,445	4,445	339	2,383	53.61%	1,779	33.95%
502130	Other Benefit Charges	1,665	1,665	20	144	8.65%	394	-63.45%
602100	Special Dept Expense	4,000	4,000	12	1,275	31.88%	188	578.19%
602110	Office Expense	3,000	3,000	21	285	9.50%	314	-9.24%
5300	Park Operations	360,365	360,365	26,733	185,634	51.51%	143,650	29.23%
5400	Senior Citizens Programs							
501110	Salaries-Regular	19,650	-	-	-	0.00%	8,418	-100.00%
501120	Salaries-Part Time	46,455	46,455	3,575	26,734	57.55%	22,186	20.50%
502100	Retirement	3,575	2,130	-	-	0.00%	2,081	-100.00%
502105	Workers Comp Insurance	985	985	60	446	45.28%	563	-20.78%
502110	Health/Life Insurance	3,130	3,130	-	-	0.00%	1,363	-100.00%
502111	Medical In-Lieu Pay	960	960	92	646	67.29%	754	-14.32%
502115	Unemployment Insurance	415	415	66	66	15.90%	126	-47.62%
502120	Medicare/FICA	920	920	53	397	43.15%	455	-12.75%
502130	Other Benefit Charges	245	245	3	24	9.80%	85	-71.76%
609200	Senior Citizen Program	1,200	1,200	46	164	13.67%	451	-63.64%
5400	Senior Citizens Programs	77,535	56,440	3,895	28,477	50.46%	36,482	-21.94%
5500	Recreation Programs							
602110	Office Expense	1,200	1,200	-	291	24.25%	-	100.00%
602115	Postage	10,030	10,030	-	7,785	77.62%	6,758	15.20%
602150	Recreation Brochure Mailing	30,600	30,600	-	20,407	66.69%	19,629	3.96%
608150	Contractual Recreation Program	63,400	63,400	496	42,905	67.67%	16,958	153.01%
5500	Recreation Programs	105,230	105,230	496	71,388	67.84%	43,345	64.70%
TOTAL COMMUNITY SERVICES		\$ 1,454,775	\$ 1,708,730	\$ 115,146	\$ 805,476	47.14%	\$ 672,776	19.72%

* = Actual data is reported January.

Transfers to Other Funds-Bannigan
January 2024 General Fund Expenditures (58% of year)

Acct. No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24		% of Budget	FY 2022/23 Actual*	% Change From Prior Year
				Activity During January	Year to Date Actual *			
101	General Fund							
1600	Non-Departmental							
800250	Transfer to FACT Grant	\$ 46,865	\$ 75,020	\$ 979	\$ 12,701	16.93%	\$ 31,825	-60.09%
800251	Transfer to Senior Transportation Fund	9,420	1,420	-	69	4.86%	4,596	-98.50%
800280	Transfer to SCP Maintenance Fund	64,775	64,775	5,398	37,785	58.33%	34,533	9.42%
800305	Transfer to Capital Projects Fund	660,000	1,484,916	6,110	88,601	5.97%	-	100.00%
101	GENERAL FUND TOTAL	\$ 781,060	\$ 1,626,131	\$ 12,487	\$ 139,156	8.56%	\$ 70,954	96.12%
	TOTAL TRANSFERS OUT	\$ 781,060	\$ 1,626,131	\$ 12,487	\$ 139,156	8.56%	\$ 70,954	96.12%

* = Actual data is reported through January.

ATTACHMENT C

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City of Stanton GENERAL FUND DISCRETIONARY FUND BALANCE

	Balance 7/1/2023 (A)	Fiscal Year 2023/24 Increase (Decrease)	Adjustments	Projected Ending Balance 6/30/2024
GENERAL FUNDS				
<u>General Fund (#101)</u>				
Unassigned	\$ 12,890,227	\$ 3,557,932	\$ -	\$ 16,448,159
Reserve - Continuing Appropriations (Carryovers)	1,328,850	(1,328,850)	-	-
Reserve - Prepaid Items	150,708	(150,708)	-	-
Reserve - Economic Uncertainty ⁽¹⁾	6,100,000	-	-	6,100,000
Reserve - Emergency Disaster Continuity ⁽¹⁾	3,000,000	-	-	3,000,000
Reserve - Capital Improvement ⁽¹⁾	5,000,000	-	-	5,000,000
Reserve -Equipment and Maintenance ⁽¹⁾	150,000	-	-	150,000
Reserve -Technology Equipment ⁽¹⁾	150,000	-	-	150,000
Committed by Developer Agreements for Public Benefit/Public Facilities ⁽²⁾	1,507,796	330,650	-	1,838,446
Committed by Developer Agreements for Beautification Projects ⁽²⁾	190,000	50,000	-	240,000
Committed by Developer Agreements for Neighborhood Preservation ⁽²⁾	108,000	6,000	-	114,000
Assigned for Special Projects ⁽³⁾	4,975,672	(2,213,580)	-	2,762,092
Total General Fund	35,551,253	251,444	-	35,802,697
<u>Transaction & Use Tax Fund (#102)</u>				
Unassigned	868,256	(868,256)	-	-
Total Transaction & Use Tax Fund	868,256	(868,256)	-	-
TOTAL	\$ 36,419,509	\$ (616,812)	\$ -	\$ 35,802,697

Notes:

(A) - Per City's audited financial statements as of June 30, 2023.

(1) - Per City Council Reserve Policy adopted annually.

(2) - Pursuant to approved developer agreements, this amount represents public benefit fees the City received that should be used for the following projects relating to: public facilities, neighborhood preservation, and city beautification/enhancement.

(3) - Assigned by City Council on June 13, 2023.

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HOUSING AUTHORITY FUND (#285)
January 2024 Revenues and Expenditures (58% of year)

Account No.	Description	FY 2023/24		FY 2023/24		FY 2023/24		FY 2022/23	% Change From Prior Year
		Adopted Budget		Amended Budget		Activity During January	Year to Date Actual *	Actual *	
							% of Budget		
REVENUES									
435100	Interest	\$ 25,000		\$ 275,000		\$ -	\$ 188,732	68.63%	\$ 106,944 76.48%
435110	Unrealized Gains/Losses	-		-		16,363	145,038	0.00%	68,723 111.05%
436140	Tina Way/Pacific Ave. Property Rent	620,000		650,000		52,951	372,896	57.37%	395,512 -5.72%
TOTAL REVENUES		\$ 645,000		\$ 925,000		\$ 69,314	\$ 706,666	76.40%	\$ 571,179 23.72%
EXPENDITURES AND OTHER USES									
Salaries and Benefits									
501110	Salaries-Regular	142,795		143,680		9,495	69,656	48.48%	74,110 -6.01%
501115	Salaries-Overtime	-		-		-	-	0.00%	28 -100.00%
501120	Salaries-Part-Time	2,435		2,435		189	1,192	48.95%	972 22.63%
502100	Retirement	25,990		25,990		2,009	14,672	56.45%	19,903 -26.28%
502105	Workers' Compensation	2,160		2,160		162	1,183	54.77%	1,382 -14.40%
502110	Health/Life Insurance	14,425		14,425		1,274	8,008	55.51%	7,619 5.11%
502111	Medical in Lieu	470		470		38	120	25.53%	235 -48.94%
502115	Unemployment Insurance	250		250		112	124	49.60%	208 -40.38%
502120	Medicare/FICA	1,965		1,980		129	944	47.68%	1,005 -6.07%
502130	Other Benefits	30		30		9	64	213.33%	653 -90.20%
Total-Salaries and Benefits		190,520		191,420		13,417	95,963	50.13%	106,115 -9.57%
Maintenance and Operations									
602100	Special Dept Expense	500		500		74	74	14.80%	- 100.00%
602115	Postage	500		500		-	28	5.60%	51 -45.10%
602130	Clothing	2,500		2,500		-	945	37.80%	2,937 -67.82%
602140	Materials and Supplies	2,500		2,500		64	1,897	75.88%	909 108.69%
604105	Utilities	60,000		60,000		4,370	30,902	51.50%	25,996 18.87%
607100	Membership Dues	4,800		4,800		-	-	0.00%	- 0.00%
607110	Travel/Conference/Meetings	1,000		1,000		-	-	0.00%	- 0.00%
607115	Training	2,500		2,500		-	-	0.00%	- 0.00%
608100	Contractual Services	23,000		23,000		1,795	10,319	44.87%	12,097 -14.70%
608105	Professional Services	328,875		368,875		13,627	170,671	46.27%	165,988 2.82%
610130	Tina Pacific Operating Expense (QMG)	243,825		243,825		22,184	123,877	50.81%	119,129 3.99%

HOUSING AUTHORITY FUND (#285)
January 2024 Revenues and Expenditures (58% of year)

Account No.	Description	FY 2023/24 Adopted Budget	FY 2023/24 Amended Budget	FY 2023/24			FY 2022/23 Actual *	% Change From Prior Year
				Activity During January	Year to Date Actual *	% of Budget		
Maintenance and Operations , Continued								
610131	Bad Debt Expense (QMG)	40,000	40,000	5,470	41,798	104.50%	37,645	11.03%
610135	Relocation Assistance	40,000	4,283,000	97,538	112,674	2.63%	16,079	600.75%
610230	Navigation Center (North SPA)	95,000	95,000	-	-	0.00%	-	0.00%
611110	O.C. Sanitation User Fee	24,000	24,000	-	24,292	101.22%	19,484	24.68%
Total-Maintenance and Operations		869,000	5,152,000	145,122	517,477	10.04%	400,315	29.27%
Allocated Charges								
612105	Vehicle Replacement Charge	12,305	12,305	1,025	7,178	58.33%	3,386	111.99%
612115	Liability Insurance Charge	8,690	10,145	1,356	8,690	85.66%	6,540	32.87%
612140	Information Technology Charge	19,215	19,215	1,601	11,209	58.33%	10,625	5.50%
614205	Admin Overhead	20,980	20,980	1,881	12,532	59.73%	14,579	-14.04%
Total-Allocated Charges		61,190	62,645	5,863	39,609	63.23%	35,130	12.75%
Capital Outlay								
760100	Demolition/Condemnation	100,000	100,000	-	-	0.00%	93,800	-100.00%
790100	Land Acquisition	-	-	-	-	0.00%	2,500,000	-100.00%
Total-Capital Outlay		100,000	100,000	-	-	0.00%	2,593,800	-100.00%
TOTAL EXPENDITURES		\$ 1,220,710	\$ 5,506,065	\$ 164,402	\$ 653,049	11.86%	\$ 3,135,360	-79.17%
REVENUES OVER (UNDER) EXPENDITURES		\$ (575,710)	\$ (4,581,065)	\$ (95,088)	\$ 53,617		\$ (2,564,181)	

* = Actual data is reported through January.

ATTACHMENT E

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Housing Authority Fund (Fund 285) - Fund Balance Status

Available Fund Balance as of June 30, 2023	\$ 9,838,500
Estimated increase (decrease) of fund balance during Fiscal Year 2023-24	<u>(4,541,065)</u>
Projected Available Fund Balance as of June 30, 2024	<u><u>\$ 5,297,435</u></u>

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CITY OF STANTON
FY 2023/24
STATUS OF CAPITAL IMPROVEMENT PROJECTS (CIP)
JULY 1, 2023 THROUGH JANUARY 31, 2024

Task Code	Description	Adopted Budget 2023/24	FY 2022/23 Budget Carryover	Other Budget Adjustments	Amended Budget 2023/24	YTD Actual 2023/24	Encumbrances	% Spent (Includes Encumbrances)	Remaining Budget
Street Projects									
2022-102	Citywide Street Sign Replacement	\$ -	\$ 149,490	\$ -	\$ 149,490	\$ -	\$ 15,300	10.2%	\$ 134,190
2023-101	Citywide Street Rehabilitation (FY 2022/23) Catch Basin Connector Pipe Screen	-	2,013,050	-	2,013,050	2,624	36,004	1.9%	1,974,422
2023-103	Installations (FY 2022/23)	-	69,935	7,000	76,935	20,560	54,147	97.1%	2,229
2024-101	Citywide Street Rehabilitation (FY 2023/24)	1,690,000	-	-	1,690,000	33,729	100,806	8.0%	1,555,465
2024-102	Cerritos Avenue Resurfacing	930,000	-	30,000	960,000	2,526	946,832	98.9%	10,642
Total Street Projects		\$ 2,620,000	\$ 2,232,475	\$ 37,000	\$ 4,889,475	\$ 59,439	\$ 1,153,089	24.8%	\$ 3,676,948
Parks Projects									
2021-201	Park Master Plan	\$ -	\$ 8,306	\$ -	\$ 8,306	\$ (1,954)	\$ -	0.0%	\$ 10,260
2022-201	Family Resource Center Improvements (Phase 1)	-	196,639	-	196,639	127,362	72,281	101.5%	(3,004)
2022-204	Norm Ross Sports Park	2,000,000	7,566,660	-	9,566,660	83,640	503,200	6.1%	8,979,820
2022-205	Replace Shade Structure at Stanton Central Park	-	58,360	-	58,360	585	47,245	82.0%	10,530
2022-206	Premier Park Renovation	840,000	764,875	-	1,604,875	8,662	20,979	1.8%	1,575,234
2022-820	Stanton Park Adult Fitness Equipment	90,000	84,090	-	174,090	4,743	10,258	8.6%	159,090
2022-833	Stanton Park Refresh	-	410,000	-	410,000	-	-	0.0%	410,000
2023-201	Family Resource Center Improvements (Phase 2)	150,000	203,055	-	353,055	97,150	-	27.5%	255,905
2024-601	Stanton Central Park Lighting Project	76,000	-	-	76,000	-	-	0.0%	76,000
Total Parks Projects		\$ 3,156,000	\$ 9,291,985	\$ -	\$ 12,447,985	\$ 320,188	\$ 653,963	7.8%	\$ 11,473,835
Sewer									
2022-301	Sewer Master Plan Update	\$ -	\$ 488,200	\$ -	\$ 488,200	\$ 66,065	\$ 418,660	99.3%	\$ 3,475
2024-301	Annual Sewer Rehabilitation (FY 2023/24)	550,000	-	-	550,000	-	-	0.0%	550,000
Total Sewer		\$ 550,000	\$ 488,200	\$ -	\$ 1,038,200	\$ 66,065	\$ 418,660	46.7%	\$ 553,475
Facilities									
2022-834	City Fire Alarm Upgrade Project	\$ -	\$ 173,015	\$ -	\$ 173,015	\$ 69,957	\$ 102,932	99.9%	\$ 126
2022-839	ADA Transition Plan	-	33,595	-	33,595	18,570	14,325	97.9%	700
2023-603	Stanton Community Center Improvements	-	500,000	-	500,000	-	261,994	52.4%	238,006
Total Facilities		\$ -	\$ 706,610	\$ -	\$ 706,610	\$ 88,527	\$ 379,251	66.2%	\$ 238,832
Storm Drain									
2024-801	Storm Drain Master Plan	\$ 600,000	\$ -	\$ -	\$ 600,000	\$ -	\$ -	0.0%	\$ 600,000
2024-802	Stanford Avenue Storm Drain Repair	60,000	-	-	60,000	75	52,654	0.0%	7,272
Total Storm Drain		\$ 660,000	\$ -	\$ -	\$ 660,000	\$ 75	\$ 52,654	8.0%	\$ 607,272
GRAND TOTAL		\$ 6,986,000	\$ 12,719,270	\$ 37,000	\$ 19,742,270	\$ 534,294	\$ 2,657,616	16.2%	\$ 16,550,361

CITY OF STANTON
FY 2023/24
STATUS OF CAPITAL IMPROVEMENT PROJECTS (CIP)
JULY 1, 2023 THROUGH JANUARY 31, 2024

Task Code	Description	Adopted Budget 2023/24	FY 2022/23 Budget Carryover	Other Budget Adjustments	Amended Budget 2023/24	YTD Actual 2023/24	Encumbrances	% Spent (Includes Encumbrances)	Remaining Budget
Funding Source									
101	General Fund Assigned Fund Balance	\$ 660,000	\$ 824,916	\$ -	\$ 1,484,916	\$ 86,647	\$ 169,911	17.3%	\$ 1,228,359
211	Gas Tax Fund	638,710	286,240	207,000	1,131,950	5,140	897,046	79.7%	229,764
215	RMRA Fund	956,695	983,465	30,000	1,970,160	1,549	-	0.1%	1,968,611
220	Measure M Turnback Fund	824,595	906,770	-	1,731,365	37,330	214,933	14.6%	1,479,102
221	CDBG-CV Grant Fund	-	500,000	-	500,000	-	261,994	52.4%	238,006
227	Other Grants Fund	276,000	8,027,691	(200,000)	8,103,691	195,915	544,310	9.1%	7,363,466
305	Capital Projects Fund (Reserves)	-	89,360	-	89,360	5,328	57,503	70.3%	26,530
310	Park In-Lieu Fund	3,080,000	612,628	-	3,692,628	136,320	93,260	6.2%	3,463,048
501	Sewer Maintenance Fund	440,155	488,200	-	928,355	66,065	418,660	52.2%	443,630
502	Sewer Capital Improvement Fund	109,845	-	-	109,845	-	-	0.0%	109,845
GRAND TOTAL		\$ 6,986,000	\$ 12,719,270	\$ 37,000	\$ 19,742,270	\$ 534,294	\$ 2,657,616	16.2%	\$ 16,550,360

North SPA Navigation Centers

Bill To:

Attention: City Manager

City of La Habra-North SPA
Attn: Finance Dept
P.O. Box 785
La Habra, CA 90633-0785

February 15, 2024

LH-NSPA-022410

Make all checks payable to: City of La Habra - North SPA
If you have any questions concerning this invoice, contact Mel Shannon or Jack Ponvanit at 562-383-4050.

Make all checks payable to: City of La Habra - North SPA

If you have any questions concerning this invoice, contact Mel Shannon or Jack Ponvanit at 562-383-4050.

CITY OF STANTON

REPORT TO CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: March 12, 2024

SUBJECT: ACCEPTANCE OF THE STANFORD AVENUE STORM DRAIN REPAIR PROJECT BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA

REPORT IN BRIEF:

The Stanford Avenue Storm Drain Repair Project consisting of cleaning the storm drain lines, traffic control, installing Cured-in-Place Pipe (CIPP) Liner, post-closed-circuit television (CCTV) inspection and all appurtenant work for the storm drains located at Beach Boulevard and Stanford Avenue is now complete. The final construction cost for the project was \$47,867.50, which is below the project budget amount. The City Engineer, in his judgment, certifies that the work was satisfactorily completed as of February 22, 2024 and recommends that the City Council accept the completed work performed on this project.

RECOMMENDED ACTION:

1. City Council declare this project categorically exempt under the California Environmental Quality Act, Class 1, and 15301(c) as repair, maintenance, and minor alteration of existing public structures; and
2. Accept the completion of improvements for the Stanford Avenue Storm Drain Repair Project, as certified by the City Engineer, and affix the date of February 22, 2024 as the date of completion of all work on this project; and
3. Approve the final construction contract amount of \$47,867.50 with Tunnelworks Services, Inc.; and
4. Direct the City Clerk within ten (10) days from the date of acceptance to file the Notice of Completion (Attachment) with the County Clerk-Recorder of the County of Orange; and
5. Direct City staff, after thirty-five (35) days has elapsed from the filing of the "Notice of Completion" with the County Clerk-Recorder, to make the retention payment to Tunnelworks Services, Inc. in the amount of \$2,393.38.

BACKGROUND:

In 2022, Public Works staff observed a depression in the asphalt on Stanford Avenue east of Beach Boulevard. Upon review of records and CCTV inspection, an immediate storm drain spot repair was required and later two (2) storm drain lines would be CIPP-lined with a capital improvement project. The spot repair was completed in April 2023.

The scope of work for the Stanford Storm Drain Repair Project consisted of cleaning the storm drain lines, traffic control, installing CIPP Liner, post-CCTV inspection and all appurtenant work. CIPP Liner is a trenchless method of pipe construction that requires little or no digging to restore a pipe's structural integrity.

On November 28, 2023, the City Council awarded a contract to Tunnelworks Services, Inc. in the amount \$47,867.50 for the Stanford Avenue Storm Drain Repair Project and authorized the City Manager to approve contract change orders up to \$4,786 (10% of the original contract amount).

ANALYSIS/JUSTIFICATION:

The Stanford Avenue Storm Drain Repair Project has been completed in conformance with the Project scope of work and contract and has been accepted by the City Engineer. The filing of a Notice of Completion is required by the Agreement for this project and under the California Public Contract Code.

FISCAL IMPACT:

The total amount paid to Tunnelworks Services, Inc. for construction is \$47,867.50. This project was budgeted in the FY 2023/2024 Capital Improvement Program (Task Code No. 2023-103) for \$60,000.

ENVIRONMENTAL IMPACT:

This project is exempt under the California Environmental Quality Act ("CEQA"), Class 1, Section 15301(c) as repair, maintenance, and minor alteration of existing streets, sidewalks, gutters, and similar facilities.

LEGAL REVIEW:

None.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

Obj. No. 3: Provide a quality infrastructure.

PUBLIC NOTIFICATION:

Through the normal agenda process.

Prepared by: Han Sol Yoo, Associate Engineer

Reviewed by: Cesar Rangel, P.E., Director of Public Works/City Engineer

Fiscal Impact Reviewed by: Michelle Bannigan, Finance Director

Approved by: Hannah Shin-Heydorn, City Manager

ATTACHMENT:

A. Notice of Completion

Recording requested by and
when recorded mail to:

Attachment: A

Click here to return to the agenda.

CITY OF STANTON
7800 KATELLA AVE.
STANTON, CA 90680

EXEMPT FROM RECORDING FEES PER
GOVERNMENT CODE SECTION 2738

(Space above this line for Recorder's use)

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion.

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is the City of Stanton.
3. The full address of owner is 7800 Katella Avenue, Stanton, CA 90680.
4. The nature of the interest or estate of the owner is: Public Right of Way.
5. A work of improvement on the property hereinafter described was completed on February 22, 2024. The work was the Stanford Avenue Storm Drain Repair Project.
6. The name of the contractor for such work of improvement was: Tunnelworks Services, Inc.
7. The property on which said work of improvement was completed is in the City of: Stanton, County of Orange, and State of California.

Dated: _____
Verification for Individual Owner

_____, City of Stanton
Cesar Rangel, City Engineer

VERIFICATION

I, the undersigned, say: I am the City Engineer of the City of Stanton, the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 2024, at Stanton, California.

_____, City of Stanton
Cesar Rangel, City Engineer

CITY OF STANTON

REPORT TO CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: March 12, 2024

SUBJECT: PROPOSED CHANGES TO PERSONNEL RULES AND REGULATIONS

REPORT IN BRIEF:

The City Council has established Personnel Rules and Regulations as set forth in Title II, Chapter 2.44 of the Stanton Municipal Code. From time to time the provisions of the Personnel Rules are edited or updated to reflect changes in federal or state law or organizational processes and procedures.

RECOMMENDED ACTION:

1. City Council declare that this project is exempt from the California Environmental Quality Act ("CEQA") under Section 15378 (b)(2) – continuing administrative or maintenance activities, such as purchases for supplies, personnel-related actions, general policy and procedure making; and
2. Approve Resolution No. 2024-05 amending the City of Stanton Personnel Rules and Regulations, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, AMENDING AND ADOPTING PERSONNEL RULES FOR THE ADMINISTRATION OF THE CITY’S PERSONNEL SYSTEM AND REPEALING ALL OTHER RESOLUTIONS AND MOTIONS INCONSISTENT HERewith”.

BACKGROUND:

The general purpose of the Personnel Rules and Regulations is to establish a system of personnel administration that meets the administrative and programmatic needs of City staff. This system shall provide the means to recruit, select, develop and maintain an effective and responsive work force, and shall include policies and procedures for employee hiring and advancement, training and career development, job classification, pay administration, fringe benefits, discipline, discharge and other related activities.

The Personnel Rules and Regulations were last amended in June of 2023.

ANALYSIS/JUSTIFICATION:

In order to keep the Personnel Rules and Regulations up-to-date and to meet the changing needs of the organization, updates are required on a periodic basis. The objective is to revise policies and/or establish others to assure compliance with current Federal, State and local laws and regulations; and revise policies to reflect the City's current practices where appropriate. The City proposes to amend the Personnel Rules and Regulations as set forth below.

- Revise Article XIII. Performance Evaluations to provide employees with up to 10 business days to file a written response to a performance evaluation.
- Revise Article XXI. Leaves of Absence. Signed into law in 2023, SB 848 requires employers with 5 or more employees to provide reproductive-related loss leave of absence. This leave allows employees to take up to 5 days of leave following a reproductive loss event. This law went into effect on January 1, 2024.
- Revise Article XXI. Leaves of Absence to add the titles of Human Resources Manager and Code Enforcement/Parking Control Manager as eligible positions for Administrative Service Leave as approved by Resolution 2022-12.
- Revise Article XXVII. Uniforms to list the positions that are eligible for safety shoe reimbursement in an amount determined by City Council.
- Revise Article XXXIII. Drug Free Workplace. Signed into law in 2023, SB 700 adds new prohibitions to the Fair Housing and Employment Act ("FEHA") related to employment discrimination based on past cannabis use by an employee or applicant. SB 700 still allows preemployment testing, but the testing must use valid tests that look only for the psychoactive compounds in cannabis. This law went into effect on January 1, 2024.
- Revise Article XL. Employee Protection Line to reflect the new anonymous reporting tool procedures. In 2023 the City launched StopIT, a website or mobile application for employees to report potential workplace misconduct. StopIT is a service provided by the California Joint Powers Insurance Authority (CJPIA) at no cost to the City. StopIT replaced the hotline the City paid for previously through in2vate, LLC.

The proposed changes will bring the City into compliance with new laws and establish equitable payroll practices. The proposed changes will be distributed to all City employees and each employee will have the opportunity to discuss the changes and ask questions of the Personnel Officer.

FISCAL IMPACT:

None.

ENVIRONMENTAL IMPACT:

Not applicable.

PUBLIC NOTIFICATION:

Through the normal agenda process.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

Obj. No. 6: Maintain and promote a responsive, high-quality and transparent government.

Prepared by: Cynthia Guzman, Human Resources Manager

Approved by: Hannah Shin-Heydorn, City Manager

Attachments:

- A. Resolution No. 2024-05
- B. Exhibit A – Personnel Rules Amendments

RESOLUTION NO. 2024-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, AMENDING AND ADOPTING PERSONNEL RULES FOR THE ADMINISTRATION OF THE CITY'S PERSONNEL SYSTEM AND REPEALING ALL OTHER RESOLUTIONS AND MOTIONS INCONSISTENT HEREWITH

WHEREAS, the City Council is authorized and directed under the provisions of Ordinance No. 523 to adopt rules and regulations of the personnel system created in said ordinance; and

WHEREAS, the current Personnel Rules were adopted by the City on October 14, 2003 by Resolution No. 2003-38 and last amended in June of 2023 by Resolution 2023-21; and

WHEREAS, changes in the needs of the City and in applicable laws have occurred which necessitate changes in certain of the existing Personnel Rules; and

WHEREAS, the City desires to make the changes to the Personnel Rules adopted herein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, AS FOLLOWS:

1. The City Council finds that this project is exempt from the California Environmental Quality Act ("CEQA") under Section 15378(b)(2) – continuing administrative or maintenance activities, such as purchase for supplies, personnel-related actions, general policy and procedure making.
2. The Amended Personnel Rules and Regulations attached hereto as Exhibit A and incorporated herein by this reference are hereby adopted in accordance with the City's Ordinance No. 523.
3. The City Manager is directed to implement this policy.

ADOPTED, SIGNED AND APPROVED this 12th day of March, 2024.

DAVID J. SHAWVER, MAYOR

APPROVED AS TO FORM:

HONGDAO NGUYEN, CITY ATTORNEY

ATTEST:

I, Patricia A. Vazquez, City Clerk of the City of Stanton, California DO HEREBY CERTIFY that the foregoing Resolution, being Resolution No. 2024-05 has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the Stanton City Council, held on March 12, 2024, and that the same was adopted, signed and approved by the following vote to wit:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

PATRICIA A. VAZQUEZ, CITY CLERK

EXHIBIT "A"**ARTICLE XIII. PERFORMANCE EVALUATIONS**

Section 1. In General. The City shall maintain a system of employee performance ratings designed to give a fair evaluation of the quantity and quality of work performed by an employee. Such ratings shall be prepared and recorded in the employee's personnel file for all regular and part-time employees at least once each year. The purpose of a performance evaluation is to evaluate an employee's ability to perform the requirements of his/her job and his or her actual job performance in the preceding employment term. The performance evaluation may be used to promote or train an employee or as a basis for disciplinary action. However, a performance evaluation is not disciplinary in nature. The Supervisor shall use only job-related factors to evaluate an employee's work performance.

Section 2. Probationary Employees. Employees on probationary status performance shall be evaluated at least on a semi-annual basis during their probation period. Prior to the completion of the employee's probationary period, the probationary employee's Supervisor shall make one (1) of the following recommendations to the Department Head based on the employee's performance:

- A. Retention of the employee is not desired, and the employee shall be dismissed from his/her probationary period;
- B. Retention of the employee is desired, and the employee shall become a regular employee; or
- C. The employee's probationary period shall be extended.
- D. Whenever a Supervisor recommends that an employee's probationary period be extended, the Personnel Officer shall review that recommendation and make a determination in accordance with Article IX of these Rules.

Section 3. Regular Employees. Every employee shall be evaluated every twelve (12) months. An employee may be evaluated more frequently at the discretion of the Supervisor.

Section 4. Part-Time Employees. Part-time employees shall be evaluated every twelve (12) months. A part-time employee may be evaluated more frequently at the discretion of the Supervisor.

Section 5. Extension of Evaluation Period. The use of any leave of absence in excess of fifteen (15) days, either in one leave of absence or in a combination of leaves of absence, shall cause the employee's probationary period to be extended by the length of the leave(s) of absence. An employee who is suspended shall have his/her probation extended by the length of the suspension.

Section 6. Employee Response. The Supervisor shall discuss with the employee the specific ratings prior to such ratings being made part of the employee's personnel file. The employee shall have the right to file a written response within ten (10) business days from receipt of performance evaluation, which shall become part of the evaluation and shall be placed in the employee's personnel file. The employee is not permitted to file an appeal or a grievance because of a performance evaluation.

Section 7. Maintenance of Performance Evaluation. When a performance evaluation is recorded in the personnel file of an employee, a copy of such evaluation, together with any attachment relating thereto, shall be given to the employee.

ARTICLE XXI. LEAVES OF ABSENCE

Section 1. Paid Sick Leave.

A. Accumulation of Sick Leave. Regular full-time employees shall accrue paid sick leave at a rate of eight (8) hours for each month of service. All other employees shall accrue paid sick leave at a rate of (4) hours for each month of service. These rates of accrual may be prorated for any partial month worked. No employee may accumulate more than two hundred fifty (250) hours of sick leave. Once the employee's accrual reaches two hundred and fifty (250) hours, the employee will be ineligible to accrue additional leave until the accrual amount drops below two hundred and fifty (250) hours. Upon hire, the City Manager may, in their discretion, provide a bank of sick leave of up to two (2) weeks, to a new employee in recognition of prior public agency service.

B. Permitted Uses of Sick Leave. Sick leave may be applied to the following:

- (1) An absence necessitated by an employee's own or a family member's illness or injury, defined to include diagnosis, care, or treatment of an existing health condition, among other things.
- (2) An absence necessitated by the employee's own or a family member's need for preventative care, defined to include medical, dental, or vision appointments.
- (3) An absence due to an employee's exposure to a contagious disease when quarantine is imposed by health authorities or the advice of a physician when the presence of the employee at work would endanger the health of others.
- (4) An absence required by an employee who is the victim of domestic violence, sexual assault, or stalking, to: (1) attempt to obtain any relief, including, but not limited to, a temporary restraining order, restraining order, or other injunctive relief, to help ensure the health, safety, or welfare of the victim or his or her child; (2) seek medical attention for injuries caused by domestic violence, sexual assault, or stalking; (3) obtain services from a domestic violence shelter, program, or rape crisis center as a result of domestic violence, sexual assault, or stalking; (4) obtain psychological counseling related to an experience of domestic violence, sexual assault, or stalking; or (5) participate in safety planning and take other actions to increase safety from future domestic violence, sexual assault, or stalking, including temporary or permanent relocation.

For purposes of this Section, "family member" is defined as consistent with Labor Code section 245.5 (c), which generally includes child (including foster, legal ward, and those similarly situated), parent (including spouse's parent, guardian, and those similarly situated), spouse, registered domestic partner, grandparent, grandchild, sibling, and designated person. Employer may require such paid leaves to be used, when available, in conjunction with any medical leave.

C. Request for Sick Leave. An employee shall contact his/her immediate Supervisor prior to or within one (1) hour of the commencement of their work shift to report illness and absence from work. Such contact shall be verbal and not by e-mail or SMS/text Message. Consideration shall be given to emergency situations that restrict the employee from contacting his or her immediate supervisor within the first hour of work including, but not limited to: accident, injury or hospitalization. Typically, unless there is good cause, three consecutive no call absences will be viewed as job abandonment.

D. An employee shall also notify his/her immediate supervisor before the employee leaves the work site prior to completion of the work shift due to illness.

E. When an employee has advance notice of the need for sick leave, such as when scheduling non-emergency medical, dental or vision appointments, the employee is required to notify his/her supervisor at least one (1) working day in advance of his/her need for Sick Leave.

F. Illness While on Paid Vacation. Illness while on paid vacation may be charged to sick leave rather than vacation only under the following conditions:

- (1) The employee's illness or injury was of a nature that would preclude the effective use of vacation and would prevent the employee from performing his/her normal duties.
- (2) Within two (2) days of returning to work, the employee must provide his/her Supervisor with satisfactory medical evidence (i.e., a certificate from a physician who treated the employee) of the illness or injury. The medical evidence presented must state that the employee's illness or injury occurred while the employee was on vacation and that the illness or injury precluded the employee from using his/her vacation, and that the illness or injury would have prevented the employee from performing his/her normal duties. However, the employee is not required to disclose the nature of the illness or injury.

The department shall be under no obligation to extend the vacation beyond the original scheduled vacation ending date.

G. Prohibited Uses of Sick Leave. Sick Leave shall not be applied to any of the following:

- (1) Absences which occur on a holiday.
- (2) Absences that are not within the permitted uses for sick leave.

H. Minimum Increments of Sick Leave. The minimum charge to an employee's sick leave account shall be one half (1/2) hours. Partial use of a minimum increment will be rounded up to the next half hour. For example, an employee who is gone from work for two (2) hours and ten (10) minutes will be charged two and one-half (2 ½) hours of sick leave. Employees with a ten (10) hour workday may take up to ten (10) hours of sick leave per day. In no case may an employee take more sick leave hours than he or she was scheduled to work.

I. Medical Certification. An employee may be required to furnish a certificate issued by a licensed physician or registered nurse or other satisfactory evidence of illness, injury, medical condition or medical or dental office calls when the employee has been under the care of a physician. An employee may be required to furnish evidence of attendance at scheduled medical, dental or vision appointments. In addition, such evidence may be requested when an employee is absent for personal illness or injury for four (4) or more consecutive workdays. Said certification may also be required if there is reason to believe an employee is or will be abusing sick leave.

J. Unused Sick Leave. No employee shall be compensated for, or allowed to exhaust any accrued sick leave upon resignation, termination, dismissal, lay-off or death.

K. Sick Leave Incentive for the Prudent Use of Sick Leave.

(1) Full Time Employees.

- a) Regular full-time employees, who have used thirty (30) hours or less of sick leave during the prior fiscal year, shall be credited with twenty (20) vacation hours at the start of the new fiscal year, except when doing so exceeds the maximum accrual limits set forth in Section 1.A of this Article.
- b) Regular full-time employees, who have used more than thirty (30) hours but not more than sixty (60) hours of sick leave during the prior fiscal year, shall be credited with ten (10) vacation hours at the start of the new fiscal year, except when doing so exceeds the maximum accrual limits set forth in Section 1.A of this Article.

(2) Part Time Employees.

- a) Part time employees, who have used fifteen (15) hours or less of sick leave during the prior fiscal year, shall be credited with ten (10) vacation hours at the start of the new fiscal year, except when doing so exceeds the maximum accrual limits set forth in Section 1.A of this Article.
- b) Part time employees, who have used more than fifteen (15) hours but not more than thirty (30) hours of sick leave during the prior fiscal year, shall be credited with five (5) vacation hours at the start of the new fiscal year, except when doing so exceeds the maximum accrual limits set forth in Section 1.A of this Article.

L. Disability Retirement. Although sick leave can normally be used for non-industrial related injuries or illness, an employee who has requested a disability retirement, whether industrial or non-industrial, shall not be reimbursed for, or be allowed to exhaust, any unused sick leave. See California Government Code section 21163.

Section 2. Bereavement Leave. Upon request to his/her Supervisor, an employee shall be eligible to receive necessary paid time off, not to exceed one (1) day in any one (1) instance, to arrange for or attend a funeral of a member of his/her immediate family. The first day of bereavement leave, in any one instance, shall be with pay and shall not be chargeable to any other leave balance. Upon request to and written approval by the City Manager, an employee may in certain circumstances be eligible to receive additional necessary time off, not to exceed a maximum of five (5) days in any one (1) instance. These four (4) additional days of bereavement leave, if approved, shall be with pay and chargeable to the employee's sick leave balance. The City Manager shall not approve this form of additional bereavement leave in an amount that exceeds the employee's available sick leave balance. For purposes of this Section, immediate family shall mean father, father-in-law, mother, mother-in-law, stepparent, brother, brother-in-law, sister, sister-in-law, spouse, domestic partner, child, grandparent, grandchild, legal guardian or legal ward.

Section 3. Leave of Absence Without Pay. When an employee has exhausted all of his/her paid leaves, he/she may request a leave of absence without pay in accordance with this Section. The employee must submit a written request to the Personnel Officer for a leave of absence without pay, along with any supporting documentation. The Personnel Officer may, in his/her discretion, grant an employee a leave of absence without pay for a period not to exceed six (6) months. After the initial six (6) months of leave of absence without pay, the Personnel Officer may, in his/her discretion, extend the leave for up to an additional (3) months. In extraordinary circumstances, the Personnel Officer, in his/her discretion, may extend an employee's leave for up to three (3) additional months. However, unless otherwise required by law, in no circumstances shall the unpaid leave last longer than one (1) year. Upon expiration of an approved leave of absence, the employee shall be reinstated in the position held at the time the leave of absence was granted. Unless otherwise provided, an employee on a leave of absence without pay shall not receive or accrue any employee benefits during the period of their leave of absence.

Section 4. Voting Leave. In accordance with the California Election Code, Sections 14000 and 14001, if a registered voter employee does not have sufficient time outside regular working hours within which to vote at statewide elections, he/she may take off such working time as will enable him/her to vote. A maximum of two (2) hours may be taken with pay. To receive time off for voting, the employee must notify his/her Department Head in advance. Employees who need Voting Leave, must take such leave at the beginning or end of the employee's work shift, based on the needs of the Department and the employee's schedule. The exact amount of time off work and the scheduling of time off shall be decided between the employee and his/her Department Head. Employees are required to present a voter's receipt to their Department Head.

Section 5. Jury Duty Leave. An employee who is called or required to serve as a trial juror or witness will be excused from work during the period of such service or while

present in court as a result of such call. Any employee on such a call will continue to receive normal salary for a total of up to eight (8) days in any one calendar year provided any and all consideration, except travel reimbursement, received for such services is relinquished to the City. Fees for Jury duty performed during hours other than regularly scheduled working hours may be retained by the employee. Under special circumstances the City Manager, or designated representative(s), may authorize additional time if said time will not interfere or become a burden to City activities. Upon return from court duty, the employee shall present a certificate of service to his or her supervisor.

Section 6. Witness Leave. An employee who is called to answer a subpoena as a witness in any matter relating to City business during the employee's work hours shall be compensated at his/her regular rate of pay for all hours of absence from work due to answering the subpoena, provided the employee shows proof of such subpoena and deposits witness fees received for such hours, exclusive of mileage, with the City. Fees for answering a subpoena as a witness during hours other than regularly scheduled working hours may be retained by the employee.

Section 7. Absence Without Authorization.

A. When an employee has been absent without authorization from work for more than three (3) workdays, and in the opinion of the Department Head the employee has abandoned his/her position, the Department Head shall notify the Personnel Officer or a designee. The Personnel Officer, or a designee, shall notify the employee that the City has determined he/she has abandoned his/her position and that the employee has seven (7) days upon receipt of the notice to contact the City regarding his/her intent to return to work. Such notice shall be in writing and sent by certified mail or personal service to the last address listed in the employee's personnel records.

B. Abandonment of position may include, but is not limited to:

(1) Where an employee fails to return to his/her employment upon conclusion of any authorized leave of absence;

(2) Where an employee fails to properly notify by telephone or in writing his/her immediate Supervisor of absence due to sickness or injury, except as provided in Article XXII regarding family care or medical leave;

(3) Where an employee fails to appear for work without notification or express agreement between the Supervisor and the employee as to the use of any leave time set forth under the City's personnel policies;

(4) Where an employee fails to keep his/her immediate Supervisor apprised of disability status on a daily basis unless otherwise directed by his/her Supervisor.

C. Where an employee fails to respond within seven (7) days to the notice of abandonment of position, the employee may be considered to have abandoned his/her

position of employment with the City. Abandonment of position shall constitute an automatic resignation from the City service.

Section 8. Workers' Compensation Leave.

- A. Except as provided in Section 8.B, a temporarily disabled employee on leave for a work related injury shall receive his/her full salary for a period of temporary disability not exceeding six (6) months from and including the first day of temporary disability.
- B. Should the employee be ruled eligible for retirement on a permanent disability pension before the expiration of the maximum time period in Section 8.A, such receipt of full salary will terminate upon the date of such retirement eligibility.
- C. If the term of temporary disability of an employee exceeds six (6) months, all salary provided by the City shall cease except that the employee may request payment of his/her accumulated sick leave, vacation, or any combination of these leaves in order to supplement temporary disability payments. Such supplement may not result in payment of a salary in excess of what the employee would receive were he/she not disabled. The use of accumulated leaves shall cease as they are exhausted or upon termination of temporary disability payments, whichever occurs first.

Section 9. Military Leave. Military Leave shall be provided as set forth in the applicable California and federal law. An employee entitled to military leave shall give his/her Department Head an opportunity within the limits of military regulations to determine when such leave shall be taken. Prior to taking military leave, an employee, when possible, shall present a copy of his/her military orders to his/her Department Head. The Department Head shall advise the Personnel Officer of such military orders immediately.

Section 10. Reproductive Loss Leave. Reproductive Loss Leave shall be provided as set forth in the applicable California and federal law. Employees are eligible for reproductive loss leave if they have been employees for at least thirty (30) days prior to the leave's start date and suffer a qualifying event. Eligible employees may take up to five (5) days when they suffer a reproductive loss event, which is the day, or the final day for a multiple day event, of one of the following:

- A. Failed Adoption. The dissolution or breach of an adoption agreement with the birth mother or legal guardian, or an adoption that is not finalized because it is contested by another party.
- B. Failed Surrogacy. The dissolution or breach of a surrogacy agreement, or a failed embryo transfer to the surrogate.
- C. Miscarriage. May be a miscarriage by the employee, by the employee's current spouse or domestic partner, or by another individual, if the employee would have been a parent as a result of a pregnancy.
- D. Stillbirth. May be a stillbirth resulting from an employee's pregnancy, the pregnancy of an employee's current spouse or domestic partner, or another individual if the employee would have been a parent as a result of the pregnancy.

- E. Unsuccessful Assisted Reproduction. An unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure. This event applies to the employee, the employee's current spouse or domestic partner, or another individual, if the employee would have been a parent as a result of the pregnancy.

Reproductive Loss Leave is unpaid, but employees can use existing sick leave, vacation, floating holiday or compensatory time off that is otherwise available to the employee.

Section 11. Time Off for Selection Procedures. A regular, part-time, or probationary employee shall be entitled to necessary time off with pay to participate in fitness tests, examinations and interviews required by the Personnel Officer during working hours for the purpose of determining eligibility for movement to another class or transfer from one position to another.

Section 12. Administrative Service Leave.

- A. The Administrative Service Leave program is designed for employees whose positions are characterized by:

- (1) A work time requirement which exceeds a normal workweek.
- (2) Mental application to work related matters during off duty hours.
- (3) A continuing on-call status to address critical problems or issues.
- (4) An inability of the incumbent to delegate all his/her work during vacations or other time off.

- B. Incumbents of the following positions are eligible for the following amounts of Administrative Service Leave:

- (1) City Clerk (64 hours)
- (2) Code Enforcement/Parking Control Supervisor (40 hours)
- (3) Planning Manager (40 hours)
- (4) Community Services Manager (40 hours)
- (5) Administrative Services Manager (40 hours)
- (6) Accounting Manager (40 hours)
- (7) Human Resources Manager (40 hours)
- (8) Code Enforcement/Parking Control Manager (40 hours)
- (9) Public Works Manager (40 hours)
- (10) Building Official (40 hours)
- (11) Community Services Supervisor (40 hours)

- (12) Facilities Maintenance Supervisor (40 hours)
- (13) Assistant City Engineer (40 hours)
- (14) Assistant to the City Manager (40 hours)
- (15) Administrative Services Supervisor (40 hours)

C. The crediting and use of administrative leave shall be in accordance with the following terms and conditions:

- (1) Administrative Service Leave shall be credited to the incumbents at the beginning of the fiscal year. The City Manager shall have the discretion to increase the maximum amount of Administrative Service Leave, up to a maximum amount of sixty-four (64) hours, to the employees listed in Section 11.B, as he/she deems necessary.
- (2) All Administrative Service Leave should be used within the fiscal year in which it is granted. Any Administrative Service Leave remaining at the end of the fiscal year will carry over to the following year, but will decrease the amount of Administrative Service Leave that is credited for the following fiscal year.
- (3) No employee may have more than his/her respective maximum credit limit accumulated in his/her Administrative Service Leave account at any time.
- (4) Employees eligible for overtime pay may not participate in the Administrative Service Leave program.
- (5) The taking of leave is subject to approval of the City Manager and/or Department Head.
- (6) Leave will be granted only when such absence will not result in additional salary costs to the City or disruption of City services.
- (7) The minimum charge to an employee's Administrative Service Leave account shall be one-half (1/2) hour.

Section 13. Fitness for Duty Leave. Employees are expected to report to work fit for duty, which means able to perform their job duties in a safe, appropriate, and effective manner, free from adverse effects of physical, mental, emotional, and/or personal problems. Fitness for Duty Leave is intended to provide a safe environment, protect the health and welfare of employees and the public. If an employee feels that he/she is not fit to perform his/her duties, he/she must notify his/her Supervisor immediately.

A. Reasons for Fitness for Duty Leave. A paid Fitness for Duty Leave may be ordered in any of the following situations:

- (1) An employee returns from a medical leave of absence of more than five (5) working days.

(2) An employee is involved in the interactive process with the City under Article IV, Section 2.

(3) Supervisor observes or receives a reliable report of an employee's possible lack of fitness for duty. Observations and reports may be based on, but are not limited to, employee's own self-report of potential unfitness, dexterity, coordination, alertness, speech, vision acuity, concentration, response to criticism, and interactions with the public, co-workers, and Supervisors.

(4) Fitness for duty examinations based on a reasonable suspicion that an employee is under the influence of illegal or prescription drugs or alcohol shall be conducted in accordance with the City's Drug-Free Workplace Policy.

B. Procedures for Ordering a Fitness for Duty Examination. When a Supervisor becomes aware of or observes behavior that makes him/her reasonably suspect that the employee may not be fit for duty, the Supervisor, shall refer the employee to the Personnel Officer who will schedule the employee for a fitness for duty examination. If the circumstances warrant it, the Personnel Officer, after conferring with the employee's Department Head, may place the employee on paid leave pending the results of the employee's fitness for duty examination. The examination shall be paid for by the City.

C. Procedure Following Receipt of Examination Results. The doctor examining the employee shall be limited to finding the employee "fit for duty" or "fit for duty with restrictions" or "unfit for duty". In the case of finding an employee fit for duty, the doctor may issue work restrictions. In no case shall the doctor reveal the underlying cause of the determination that the employee is fit or unfit for duty without the employee's permission.

(1) Fit for Duty. If the doctor finds the employee is fit for duty, the employee shall return to work immediately and perform all duties of his/her position.

(2) Fit for Duty with Restrictions. If the doctor finds the employee is fit for duty with restrictions, the doctor shall specifically enumerate what restrictions are necessary and for how long those restrictions are necessary. The City shall then evaluate those restrictions, and determine if the City can reasonably accommodate those restrictions. If the employee's restrictions are based on a disability as defined by the ADA and/or FEHA, the City shall engage in the interactive process as set forth in Article IV, Section 2.

(3) Unfit for Duty. If the employee is found to be unfit for duty, he/she shall not be permitted to work. He/She may request a leave of absence in accordance with the appropriate provision(s) of these Personnel Rules. If the employee can provide certification of fitness for duty prior to the exhaustion of all paid and unpaid leave that he/she is entitled to under these Personnel Rules, the employee shall be returned to work. However, if such certification is from the employee's own health care provider, the City may request a second opinion from a doctor of its choosing and at its cost to

evaluate the employee under the requirements of this Section. If the two certifications conflict, a third opinion will be sought from a doctor chosen by the City and the employee, at the expense of the City. The opinion of fit or unfit rendered by the third doctor shall be binding. If the employee's restrictions are based on a disability as defined by the ADA and/or FEHA, the City shall engage in the interactive process as set forth in Article IV, Section

ARTICLE XXVII. UNIFORMS

Section 1. Uniforms. The City will provide uniforms (pants and work shirts) for any employee who is required to wear a uniform as a condition of his/her employment.

Section 2. Safety Shoe Reimbursement. The City shall provide reimbursement of safety shoes for eligible employees in an amount determined by City Council. The style and type of shoe purchased by the employee shall be subject to approval of the City. Incumbents of the following positions are eligible for safety shoe reimbursement:

- (1) Building Inspector
- (2) Building Official
- (3) Code Enforcement Technician
- (4) Facilities Maintenance Worker I
- (5) Facilities Maintenance Worker II
- (6) Facilities Maintenance Supervisor
- (7) Outreach Coordinator
- (8) Parking Control/Code Enforcement Specialist
- (9) Parking Control/Code Enforcement Supervisor
- (10) Parking Control/Code Enforcement Manager
- (11) Public Works Inspector
- (12) Senior Facilities Maintenance Worker
- (13) Senior Public Works Inspector

ARTICLE XXXIII. DRUG FREE WORKPLACE

Section 1. Purpose. The City is committed to providing its employees and the public with a safe, healthful, and productive work environment. In recognition of the fact that drugs and alcohol hinder a person's ability to perform duties safely and effectively, and in compliance with state and federal laws, the City has established this Article regarding drug and alcohol use.

Section 2. Applicability. This Article applies to all employees of the City of Stanton. In addition, certain City employees are subject to the Omnibus Transportation Employee Testing Act of 1991 and the implementing regulations, which requires alcohol and drug testing of safety-sensitive transportation employees who are required to have a commercial driver's license (49 CFR Parts 40, 382, 391, 392, and 395, as amended). In order to comply with the Department of Transportation regulations, the City of Stanton has developed specific guidelines regarding when and how drug-alcohol testing will

occur, as well as provisions on rehabilitative services available to all covered employees. The requirements for employees who are required to have a commercial driver's license for City employment are set forth in a separate Administrative Policy.

While state laws have legalized marijuana use under certain conditions, marijuana and its derivatives are still regulated as Schedule I drugs under federal law and City policy still has zero tolerance for possession or use at the workplace, while subject to duty or while performing City business or off-duty use which results in an employee being impaired in the workplace, while subject to duty or while performing City business. Possession, use, or a positive test for the psychoactive compounds of marijuana (THC) is grounds for discipline, up to and including termination. In compliance with California law, the City will only test for the psychoactive compounds of marijuana in any required drug test.

Section 3. Definitions. The following definitions will be applicable for purposes of this Article only:

- A. Alcohol. Any liquid containing ethyl alcohol (ethanol).
- B. Applicant. Any person applying for employment with the City who has been extended a conditional offer of employment.
- C. Controlled Substance. Any drug that is classified by the Drug Enforcement Administration into the five schedules or classes on the basis of their potential for abuse, accepted use, and accepted safety under medical supervision. This includes marijuana.
- D. Drugs. Legal and/or illegal drugs, as defined herein.
- E. Employee. Any person hired into a regular, probationary, or other at-will position to perform a service for the City.
- F. Illegal Drug(s). Any controlled substance; a legal drug which has not been legally obtained; or a legal drug which was legally obtained, but that is being sold or distributed unlawfully. Despite legalization of usage pursuant to state law, marijuana, marijuana derivatives, and THC are still Schedule I regulated substances under federal law and shall be considered "illegal drugs" under the policy.
- G. Legal Drug(s). Any drug, including any prescription drug or over the counter drug, that has legally obtained and not unlawfully sold or distributed, and is used for the specific purpose and in the manner for which it was prescribed. Marijuana, marijuana derivatives and THC shall not be considered "legal drugs" under this policy, regardless of the method obtained.
- H. Reasonable Suspicion. A belief, based on objective and articulable facts, sufficient to lead a reasonable and prudent person to suspect that an employee is under the influence of drugs and/or alcohol so that the employee's ability to perform the functions of his/her job is impaired or so that the employee's ability to perform his/her job safely is reduced. For example, any of the following, alone or in combination, may constitute reasonable suspicion:

- (1) Slurred speech
- (2) Alcohol odor on breath
- (3) Unsteady walking or movement
- (4) Physical impairment (e.g., eye dilation, shaking or erratic movement)
- (5) An accident involving City property
- (6) Physical altercation
- (7) Verbal altercation
- (8) Possession of a controlled substance and/or alcohol
- (9) Information from a reliable person with personal knowledge of an employee's recent controlled substance and/or alcohol use
- (10) Excitement or confusion
- (11) Mood swings
- (12) Disorientation or job impairment (inability to perform the job in a routine manner)
- (13) Glassy eyes
- (14) Drowsiness
- (15) Euphoria
- (16) Irritability
- (17) Aggressiveness

I. Under the Influence of Drugs or Alcohol. The use of (1) any alcoholic beverage; (2) any illegal drug or substance; or (3) the misuse of any prescribed drug, in a manner and to a degree that impairs the employee's work performance or ability to use City property or equipment safely.

Section 4. Management Responsibilities.

A. The Personnel Officer, Department Heads, and Supervisors will fairly and equitably administer and enforce this Article without unlawful prejudice or discrimination, in an effort to maintain a workplace free from the effects of substance abuse.

B. The Personnel Officer, Department Heads, and Supervisors will receive at least sixty (60) minutes of training on alcohol misuse and receive at least an additional sixty (60) minutes of training on controlled substances use. The training will be used by the Personnel Officer, Department Heads, and Supervisors to determine whether reasonable suspicion exists to request a drug and/or alcohol test. The training shall include the

physical, behavioral, speech, and performance indicators of probable alcohol misuse and use of controlled substances.

C. The Personnel Officer, Department Heads, or Supervisors shall not physically search an employee nor shall they search the personal possessions of an employee without the freely given consent of the employee in the presence of the Personnel Officer and another employee.

D. The Personnel Officer, a Department Head, or a Supervisor may request that an employee submit to a drug and/or alcohol test in accordance with the guidelines set forth herein.

E. Whenever an employee refuses to complete and sign either a medical consent form or an authorization to release results form or refuses to immediately submit to a drug and/or alcohol test upon request to do so, the employee shall be reminded of the requirements of this Article and the disciplinary consequences for his/her refusal. Such refusal may be considered insubordination and grounds for disciplinary action, up to and including termination.

F. Where there is a reasonable suspicion that there is a prohibited presence of a controlled substance and/or alcohol in the employee's system, the Department Head or Supervisor shall, after the employee's submission to a drug and/or alcohol test, arrange to have the employee safely transported home.

G. Department Heads and Supervisors shall immediately notify the Personnel Officer when they have reasonable suspicion to believe that an employee may have illegal drugs in his/her possession or in an area jointly or fully controlled by the City. If the Personnel Officer concurs that there is reasonable suspicion of illegal drug possession, the appropriate law enforcement agency may be contacted.

Section 5. Employee Responsibilities.

A. It is the responsibility of all employees to cooperate in efforts to protect the life, personal safety, and property of co-workers and the public. Employees shall, therefore, take all reasonable steps to abide by and cooperate in the implementation, administration, and enforcement of this Article.

B. No employee shall possess, consume or ingest alcohol or illegal drugs during work hours or while subject to duty, on breaks or at any time while on or in City property or in a personal vehicle being used for City business.

C. No employee shall report for duty or be subject to duty under the influence of illegal drugs or alcohol at any level. Notably, a positive test for the psychoactive compounds in marijuana shall be ground for discipline, most likely termination of employment.

D. No employee shall report for duty or be subject to duty under the influence of a legal drug if the use of the legal drug might:

- (1) Endanger the safety of the employee or other person;
- (2) Pose a risk of significant damage to City property or equipment; and/or
- (3) Substantially interfere with the employee's job performance and/or the safe or efficient operation of the City's business or equipment.

E. Prior to beginning work, an employee is responsible for notifying his/her Supervisor if the employee has ingested any alcohol or is taking any medication or drug, legal or illegal, prescription or nonprescription, which may interfere with the safe and effective performance of the employee's duties or operation of City equipment. In the event there is a question regarding an employee's ability to safely perform assigned duties while using such items, a signed statement from a physician may be required.

F. An employee must not manufacture, possess, use trade, offer to sell, sell, or buy illegal drugs, including marijuana or alcohol during working hours or while subject to duty, on breaks, during meal periods, or anytime while on City property (including in a City vehicle).

G. An employee will immediately complete and sign both (a) a medical consent form consenting to the drug and/or alcohol test and (b) an authorization to release results form which provides for the release of the test results to the City and will submit to an alcohol and/or drug test when the employee is requested to do so by the Personnel Officer, a Department Head, or a Supervisor. Refusal to submit immediately to such a test and/or sign such a medical consent form and an authorization to release results form, when requested to do so, may be considered insubordination and grounds for disciplinary action, up to and including termination. Failure to submit an adequate sample as part of a drug and/or alcohol test shall be considered a refusal to submit to a drug and/or alcohol test.

H. No employee shall store in a locker, desk, automobile, or other repository on City property, any illegal drug, including but not limited to marijuana, or alcohol. This Article is not intended to prevent an employee from possessing alcoholic beverages in sealed containers in his/her personal vehicle. Further, this Article is not intended to preclude the presentation of alcohol as a gift.

I. An employee must notify the Personnel Officer within five (5) days of any conviction (including pleas of "no contest" or "nolo contendere") for violation of any state or federal criminal drug law that occurs in the workplace.

Employees should be aware that the City must comply with state and federal Drug Free Workplace requirements as a condition of receiving any state or federal grant funds. Under the Drug Free Workplace requirements, the City must notify the appropriate agency providing grant funds of any employee's conviction of violating a criminal drug statute in the workplace, within ten (10) days after receiving notice of conviction from the employee. This notification must include the employee's name and job title. In compliance with the Drug Free Workplace requirements, the City must, within thirty (30)

days of receiving notice from the employee, take appropriate personnel action, up to and including termination, consistent with the Rehabilitation Act of 1973, and/or refer the employee for participation in a substance abuse treatment or rehabilitation program.

J. An employee shall provide, within forty-eight (48) hours of a request, a bona fide verification of a current, valid prescription for any controlled substance, or potentially impairing drug or medication identified in a drug test. The prescription must be in the employee's name.

K. An employee must not directly or through a third party sell or provide drugs or alcohol to any person, including any employee, while either employee is on duty, subject to duty, on or in City property, or in a City uniform. This Article is not intended to prevent an employee from possessing alcoholic beverages in sealed containers in his/her personal vehicle. Further, this Article is not intended to preclude the presentation of alcohol as a gift.

L. An employee shall comply with all provisions of this Article.

M. An employee shall comply with all city, county, state, and federal laws regarding controlled substances and/or alcohol while on duty, subject to duty, on or in City property, or in a City uniform.

Section 6. Possession of Illegal Drugs or Alcohol On or In City Property. If the Personnel Officer, a Department Head, or a Supervisor has a reasonable suspicion that an employee may have an illegal drug and/or alcohol in his/her possession, or in an area jointly or fully controlled by the City, the Department Head or Supervisor shall notify the Personnel Officer. If the Personnel Officer concurs that this is a reasonable suspicion of illegal possession, the Personnel Officer shall request the employee's consent for a search of the employee, the employee's possessions, any property jointly controlled by the City and the employee (i.e., desks and lockers), and any property fully controlled by the City; and in appropriate circumstances shall notify the applicable law enforcement agency. If an employee fails to consent to a search of the employee's person or possessions, the City shall not search those areas. However, the applicable law enforcement agency may have probable cause to search those subject areas. All areas jointly controlled by the City and the employee or fully controlled by the City will be subject to a search by the City and/or the applicable law enforcement agency, despite the failure of an employee to consent.

Section 7. Types of Testing.

A. Drug Testing. Employees subjected to a drug test shall be tested by submitting to a urinalysis test. Testing for the psychoactive compounds of marijuana may be tested by other means, including but not limited to, saliva or breathalyzer. The following classifications of drugs will be tested for:

(1) Amphetamine/Methamphetamine

- (2) Barbiturates
- (3) Benzodiazepines
- (4) Cocaine
- (5) Methadone
- (6) Methaqualone
- (7) Opiates
- (8) Phencyclidine (PCP)
- (9) Propoxyphene
- (10) Marijuana (psychoactive compounds only / THC)
- (11) LSD

B. Alcohol Testing. Employees subjected to an alcohol test shall be tested by submitting to a breathalyzer test.

C. Testing Location. Drug and alcohol tests will be conducted by Xpress Urgent Care ,12860 Beach Blvd. E, Stanton, CA 90680. If for any reason testing is not available at that facility, another appropriate testing site will be determined by the City.

Section 8. Reasons for Drug Testing.

A. Pre-Employment Drug Testing.

(1) Required. After a conditional offer of employment has been made, safety sensitive applicants may be required to submit to drug and alcohol testing before beginning employment.

(2) Results. A positive result from the drug and/or alcohol test will most likely result in withdrawal of the conditional offer of employment. If the drug and/or alcohol test is positive, the applicant may be requested to provide, within forty-eight (48) hours of the request, a valid, current prescription for any drug identified in the drug test or any other relevant medical factors necessary to determine whether there is a legitimate medical explanation. If the prescription is not in the applicant's name or the applicant does not provide acceptable verification, or if the drug is one that is likely to impair the applicant's ability to perform the job duties, the conditional offer may be withdrawn. The test for marijuana will only test for the psychoactive compounds, in accordance with California law. Note that a positive test for the psychoactive compounds of marijuana will not be excused even with medical explanation, prescription, or advisement.

B. Reasonable Suspicion Drug Testing.

(1) Basis for Reasonable Suspicion. Employees shall be required to submit to drug and/or alcohol testing in the following circumstances:

- (a) When the Personnel Officer, a Department Head, and/or a Supervisor has reasonable suspicion that the employee is under the influence of drugs or alcohol while on the job or subject to being called to the job.
 - (b) When the Personnel Officer, a Department Head, and/or a Supervisor has a reasonable suspicion that the employee is in possession of drugs and/or alcohol in a manner which is in violation of this Article.
- (2) Corroboration of Employee's Behavior. The Personnel Officer, a Department Head, and/or a Supervisor should, if possible, ask another Department Head or Personnel Department employee to corroborate the employee's behavior before the employee is escorted to the designated medical facility for testing.
- (3) Concurrence to Drug and/or Alcohol Test. The concurrence of the Personnel Officer or appropriate Department Head must be obtained prior to testing being conducted.
- (4) Medical Consent Form. Prior to the administration of any drug and/or alcohol test, the employee to be tested shall complete and sign a medical consent form. Said medical consent form shall provide the employee's consent in writing to a physical examination and testing. Refusal to provide consent and/or to sign the medical consent form, when requested to do so, may be considered insubordination that may result in disciplinary action up to and including termination.
- (5) Authorization to Release Results Form. Prior to the administration of any drug and/or alcohol test, the employee to be tested shall complete and sign an authorization to release results. Said authorization shall provide the employee's consent in writing that the testing facility shall release the results of the employee's drug and/or alcohol test to the Personnel Officer. Refusal to provide consent and/or to sign the authorization may be considered insubordination that may result in disciplinary action up to and including termination.
- (6) Transportation. Upon determination that drug and/or alcohol testing is necessary, the employee will be escorted to the designated medical facility as promptly as possible for testing.
- (7) Presence of Co-Worker. An employee may request that another employee accompany him/her through the testing process. An employee must be able to secure a co-worker within thirty (30) minutes of the request to submit to a drug and/or alcohol test. The presence of a co-worker may be requested only in instances of reasonable suspicion testing.
- (8) Documentation. When the Personnel Officer, Department Head, or Supervisor requests an employee to submit to a drug and/or alcohol test, he/she shall document, in writing, the facts constituting reasonable suspicion that the employee has a prohibited presence of a controlled substance and/or alcohol in his/her system. This information will

be kept in the employee's confidential medical file, but may also be used in conjunction with, and as part of, disciplinary action.

C. Return-To-Duty Testing. Employees who are permitted to take leave for the purpose of rehabilitation and/or treatment, shall not return to work without first submitting to a drug and/or alcohol test. The employee shall only be permitted to return to duty if the tests are negative. In some circumstances, the employee may be required to submit to a fitness for duty evaluation.

D. Follow-Up Testing. An employee entering a rehabilitation or treatment program may be required to submit to random drug and/or alcohol testing for up to one (1) year after completion of the program. If the employee fails to comply or if further drug and/or alcohol use is detected, the employee may be subject to disciplinary action, up to and including termination.

Section 9. Rehabilitation.

A. Generally. The City encourages those employees who think they may have a problem with drugs and/or alcohol to seek assistance and rehabilitation at an early date prior to notification of alcohol or drug testing and/or prior to discovery by the City of the employee's drug or alcohol problem. However, the City shall discipline, most likely including termination of employment, employees who are discovered to have a problem with drugs and/or alcohol, and do not come forward for help prior to the City's discovery or the City's demand that an employee submit to a drug and/or alcohol test.

B. Employee Assistance. The Employee Assistance Program ("EAP") is available to assist employees in their efforts to overcome problems with drugs and/or alcohol. Information pertaining to such programs may be obtained by direct contact with the EAP or by contacting the Personnel Officer. Information about the City's EAP, including direct contact information for the EAP, is posted on each of the City's employee bulletin boards.

C. Voluntary Referral. A decision by an employee to voluntarily seek treatment or rehabilitation for the first time will not be used as the basis for disciplinary action, provided that the employee seeks help prior to the City's discovery of the employee's drug and/or alcohol problem and/or prior to the City's demand that the employee submit to a drug and/or alcohol test. However, when an employee is qualified under this Section, the City will require the employee to comply with the provisions set forth herein pertaining to a Last Chance Agreement, Return to Duty Testing, and Follow-up Testing.

D. An employee who tests positive for drugs and/or alcohol under the provisions of this Article and then desires to enroll in a treatment or rehabilitation program does not qualify under this Section. Likewise, an employee is not qualified under this Section if the City discovers his/her alcohol and/or drug problem prior to the employee's admission and request for treatment or rehabilitation.

E. Leave. If necessary, and at the Personnel Officer's discretion, an employee may be granted a leave of absence without pay in order to accommodate treatment and/or

rehabilitation. The City reserves the right to deny such leave if granting the leave would impose an undue hardship on the City.

F. Return to Duty and Follow-Up Testing. An employee entering a treatment and/or rehabilitation program may be required to comply with the Sections of this Article pertaining to Return to Duty and Follow Up Testing.

Section 10. Confidentiality. Laboratory reports, test results, and rehabilitation reports shall not appear in an employee's general personnel folder. Information of this nature will be contained in a separate, confidential medical folder that will be kept under the control of the Personnel Officer. The reports or test results may be disclosed to Department Heads and Supervisors on a strict need-to-know basis, and such Department Heads and Supervisors shall be advised of the confidentiality of these records. The results or reports are also available to the tested employee upon his/her request.

A. Disclosures, without the tested employee's consent, may also occur when:

- (1) The information is compelled by law, or by judicial or administrative process.
- (2) The information has been placed at issue in a formal dispute between the City and the employee.
- (3) The information is needed for the purpose of administering and/or maintaining employee benefit plans.
- (4) The information is needed by medical personnel for the diagnosis or treatment of the employee who is unable to authorize disclosure.

Section 11. Disciplinary Action. The City maintains a zero tolerance for violation of its Drug Free Workplace policy. Disciplinary action, most likely termination of employment, may be taken against an employee for any violation of this Article, including, but not limited to the following reasons:

- A. Failure to comply with any of the employee responsibilities set forth in this Article;
- B. Positive result(s) from a drug and/or alcohol test; and
- C. Refusal to be tested in accordance with this Article.

Section 12. Amendment. The City reserves the right to amend this Article at any time to conform with any City, county, state, or federal requirements.

ARTICLE XL. ANONYMOUS REPORTING PORTAL

Section 1. Purpose of STOPit, the City's designated employee anonymous reporting portal. The City has established STOPit, a website portal/mobile application for employees to report potential workplace misconduct. Examples of workplace misconduct that is appropriate for reporting on STOPit, includes, but is not limited to:

- A. Criminal acts;

- B. Violations of the City's Equal Employment Opportunity obligations and commitment;
- C. Failure to comply with government regulations;
- D. Improper or illegal management practices;
- E. Harassment, discrimination, or retaliation;
- F. Unsafe acts or workplace hazards;
- G. Potential or actual violence or threats of violence in the workplace; and
- H. Violation of any Personnel Rule, Ordinance, Resolution, or other City Policy.

The STOPit portal is not to be used for pranks, jokes, or knowingly false claims.

Section 2. Procedures for Using STOPit.

A. Preliminary Information.

(1) Using the STOPit portal, employees will be able to report incidents in real-time anonymously, submit photo and video evidence anonymously, access two-way anonymous communication to follow up on reports, and connect with compliance, legal, HR, and other resources.

(2) The team of neutral employees will undertake an investigation of the allegations set forth in the report. Please note that while you may make an anonymous report, doing so may potentially lessen the effectiveness of the City's ability to fully investigate your allegations.

B. Instructions for Use. The following procedures should be followed by employees wishing to utilize the STOPit portal: (1) Prepare what you want to report.

(2) Access StopIt by downloading the STOPit app from the Apple App Store or Google Play store on your mobile device by visiting the website link: <https://appweb.stopitsolutions.com/login> on a desktop.

(3) You will be required to click on the option to "Search for Your School/Organization", enter "City of Stanton", and click "Select". Once you accept the terms and conditions, you will be prompted to "Submit a Tip".

(4) Proceed to type a message, attach a file, or send a photo with your submission.

CITY OF STANTON

REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: March 12, 2024

SUBJECT: APPROVING AND ACCEPTING A GRANT DEED FROM BONANNI DEVELOPMENT (LIFE ILLUMINATED, LLC) CONVEYING TO THE CITY OF STANTON A RIGHT-OF-WAY EASEMENT AND GRANT DEED FOR CERTAIN REAL PROPERTY LOCATED AT 12736 BEACH BOULEVARD (VRV) (APN: 131-501-04)

REPORT IN BRIEF:

The City Engineer recommends that the City Council accept a grant deed of 920 sq. ft. public right-of-way for public street and municipal purposes along Beach Boulevard and an easement deed of 176 sq. ft. public right-of-way for street purposes on the northeast corner of Beach Boulevard and Stanford Avenue at 12736 Beach Boulevard from Bonanni Development (Life Illuminated, LLC) in connection with the VRV project.

RECOMMENDED ACTION:

1. City Council declare this action categorically exempt under the California Environmental Quality Act ("CEQA") under Section 15378(b)(5) – Organizational or administrative activities of governments that will not result in direct or indirect changes in the environment; and
2. Accept a grant deed for public street and municipal purposes from Life Illuminated, LLC; and
3. Accept an easement deed of public right-of-way for street purposes from Life Illuminated, LLC; and
4. Authorize the Mayor and City Clerk to sign the Certificate of Acceptance for the grant deed and the easement grant deed; and
5. Authorize the City Clerk to submit the grant deed and the easement grant deed to the Orange County Clerk-Recorder for recordation.

BACKGROUND:

The City has a Livable Beach Boulevard Mobility Plan, adopted in November 2010, which provides guidance for improvements within the public rights-of-way or publicly accessible areas on Beach Boulevard. The Livable Beach Boulevard Mobility Plan recommends widening sidewalks along Beach Boulevard and improving existing facilities to become ADA compliant to create streetscape beautification and enhanced pedestrian circulation. Development of the VRV apartment complex initiated improvements to the public right-of-way that included a widening of the sidewalk. Life Illuminated, LLC is now offering to convey the expanded area to the City.

On February 21, 2024, the Planning Commission found that the acceptance of the easement deed was consistent with the General Plan and adopted Resolution No. 2564 finding the acceptance of the grant deed to be consistent with the General Plan.

ANALYSIS AND JUSTIFICATION:

The Livable Beach Boulevard Mobility Plan recommends a wider sidewalk on Beach Boulevard between Lampson Avenue and Garden Grove Boulevard. The existing sidewalk was 9 feet wide and as part of the development it was widened an additional 1.5 feet to achieve the total width of 10.5 feet. This resulted in an easement area of 920 sq. ft. for the right-of-way in front of the VRV development.

Additionally, the curb ramp located on the northeast corner of Beach Boulevard and Stanford Avenue did not meet Caltrans ADA standards. The ramp was removed and replaced during construction of the VRV project, as part of the Conditions of Approval. As a result of this work, an additional 176 sq. ft. of right-of-way was needed.

To make the two improvements, Bonanni Development will provide the City with a grant deed for a fee interest in 920 sq. ft. of property for public street and municipal purposes along Beach Boulevard (Attachment A) and will grant the City an easement of 176 sq. ft. of public right-of-way for street purposes on the northeast corner of Beach Boulevard and Stanford Avenue at 12736 Beach Boulevard (Attachment B). The attachments include Certificates of Acceptance (Attachments C and D) for the grant deed and easement deed.

FISCAL IMPACT:

None.

ENVIRONMENTAL IMPACT:

This action is categorically exempt under the California Environmental Quality Act ("CEQA") under Section 15378(b)(5) – Organizational or administrative activities of governments that will not result in direct or indirect changes in the environment.

PUBLIC NOTIFICATION:

Public notification provided through the regular agenda process.

LEGAL REVIEW:

The staff report, grant deed easement, and certificate of acceptance have been reviewed by the City Attorney.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

Obj. No. 5: Provide a high quality of life.

Prepared by: Han Sol Yoo, Associate Engineer

Reviewed by: Cesar Rangel, P.E., Director of Public Works/City Engineer

Approved by: Hannah Shin-Heydorn, City Manager

Attachments:

- A. Grant Deed for Public Right-of-Way Purposes
- B. Easement Grant Deed for Public Right-of-Way Purposes
- C. Certificate of Acceptance – Grant Deed
- D. Certificate of Acceptance – Easement Deed

RECORDING REQUESTED BY
and
WHEN RECORDED MAIL TO:
City of Stanton
7800 Katella Ave.
Stanton, CA 90680
Attn: City Clerk

MAIL TAX STATEMENTS TO.
Exempt under Government Code section 27383.

SPACE ABOVE THIS LINE FOR RECORDER'S USE

GRANT DEED

APN: 131-501-04

DOCUMENT TRANSFER TAX IS NONE-NOT REQUIRED SEC. 11922 REVENUE TAXATION CODE.

FOR A VALUABLE CONSIDERATION, RECEIPT OF WHICH IS HEREBY ACKNOWLEDGED,

LIFE ILLUMINATED LLC, A DELAWARE LIMITED LIABILITY COMPANY (the "Grantor")

HEREBY GRANT(S)

CITY OF STANTON, A MUNICIPAL CORPORATION (the "Grantee")

Fee interests in portions of real property together with all improvements thereon, for public street, public utility, and municipal purposes, over, under, above, upon, and along the real property (the "Conveyed Property") as described on Exhibit "A" attached hereto and incorporated herein by this reference, and as more particularly described and depicted on the map attached hereto as Exhibit "B" and the incorporated herein by this reference, subject to Grantor retaining street access (Ingress and egress per City of Stanton Codes) over and across the Conveyed Property. The Conveyed Property is a portion of the property owned by the Grantor. The property is located in the City of Stanton, County of Orange, State of California.

Date: _____

LIFE ILLUMINATED LLC, A DELAWARE LIMITED LIABILITY COMPANY

By: _____
Name, Title

Signature

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which the certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

)

COUNTY OF _____

)

)

ON _____ BEFORE ME, _____
_____, PERSONALLY APPEARED _____

WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S) OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL.

SIGNATURE _____

EXHIBIT "A"
LEGAL DESCRIPTION

BEING THE WESTERLY 1.50 FEET OF PARCEL 1, OF PARCEL MAP NO. 84-1202, IN THE CITY OF STANTON, COUNTY OF ORANGE, STATE OF CALIFORNIA, AS SHOWN ON THE MAP FILED IN BOOK 207, PAGES 37 AND 38 OF PARCEL MAPS, RECORDS OF THE COUNTY RECORDER OF SAID COUNTY.

EXCEPTING THEREFROM THAT PORTION LYING WITHIN THE RIGHT-OF-WAY AS DEDICATED TO THE CITY OF STANTON PER GRANT DEED RECORDED MARCH 28, 1961 IN BOOK 5670, PAGE 516 AND GRANT DEED RECORDED _____, AS INSTRUMENT NO. _____, BOTH OF OFFICIAL RECORDS OF SAID COUNTY.

CONTAINS: 920 SQ. FT.

AS SHOWN ON EXHIBIT "B" ATTACHED HERETO AND MADE A PART HEREOF.

PREPARED BY ME OR UNDER MY DIRECTION.


JEFFREY A. WALDEN, P.L.S. 7914

01-11-2024
DATE



CIVIL ENGINEERS - LAND SURVEYORS - PLANNERS
2552 WHITE ROAD, SUITE B • IRVINE, CA 92614-6236
(949) 660-0110 FAX: 660-0418

EXHIBIT "A"

LEGAL DESCRIPTION FOR A
PORTION OF PARCEL 1, PARCEL MAP NO. 84-1202
CITY OF STANTON, STATE OF CALIFORNIA
A.P.N. 131-501-04

W.O. No. 1995-948-001
Engr. B.J.W. Chk'd. J.A.W.

Date 01/11/2024
Sheet 1 of 1

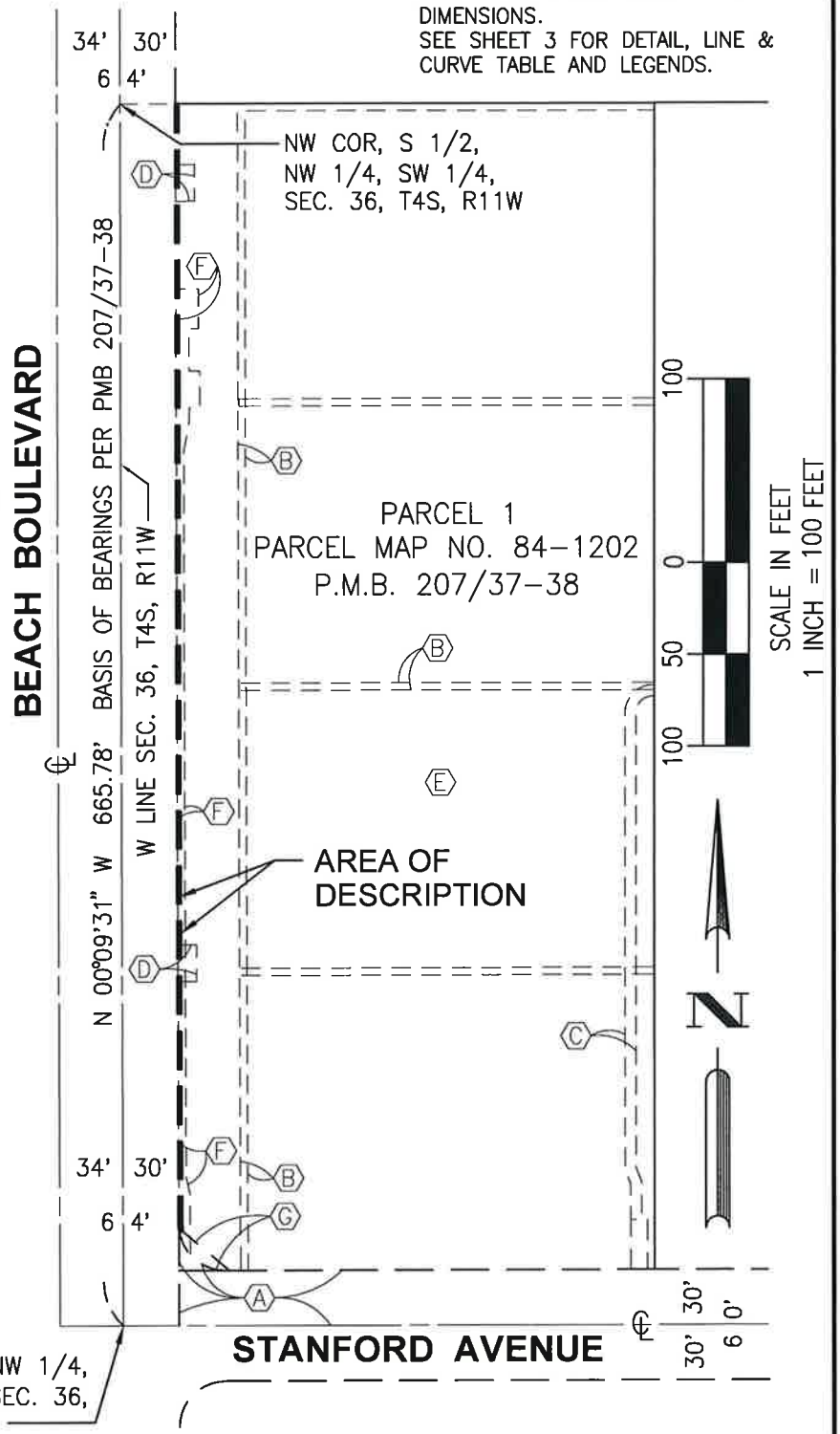
EXHIBIT "B"

SITE PLAN OF THE LEGAL DESCRIPTION

EXISTING EASEMENTS

- (A) INDICATES AN EASEMENT IN FAVOR OF THE CITY OF STANTON, A MUNICIPAL CORP., FOR ROAD AND UTILITY PURPOSES, RECORDED 03/28/1961 IN BOOK 5670, PAGE 516 O.R.
- (B) INDICATES AN EASEMENT IN FAVOR OF GENERAL TELEPHONE CO. OF CALIFORNIA, A CORP., FOR TRANSMISSION OF ELECTRICAL ENERGY FOR COMMUNICATION AND INCIDENTAL PURPOSES, RECORDED 09/07/1960 IN BOOK 5406, PAGE 355 O.R.
- (C) INDICATES AN EASEMENT IN FAVOR OF SOUTHERN CALIFORNIA EDISON CO., A CORP., FOR UNDERGROUND ELECTRICAL SUPPLY SYSTEMS AND COMMUNICATION SYSTEMS AND INCIDENTAL PURPOSES, RECORDED 01/06/2021 AS INST. NO. 2021000007435, O.R.
- (D) INDICATES AN EASEMENT IN FAVOR OF GOLDEN STATE WATER CO., A CALIFORNIA CORP., FOR WATER PIPELINES AND APPURTENANCES, RECORDED 03/31/2021 AS INST. NO. 2021000220805, O.R.
- (E) INDICATES A BLANKET EASEMENT IN FAVOR OF SPECTRUM PACIFIC WEST, LLC, FOR NONEXCLUSIVE RIGHTS TO ACCESS USE AND MAINTAIN INSTALLED SYSTEMS, RECORDED 12/02/2021 AS INST. NO. 2021000730775, O.R.
- (F) INDICATES AN EASEMENT IN FAVOR OF SOUTHERN CALIFORNIA EDISON CO., A CORP., FOR UNDERGROUND ELECTRICAL SUPPLY SYSTEMS AND COMMUNICATION SYSTEMS AND INCIDENTAL PURPOSES, RECORDED 08/16/2022 AS INST. NO. 2022000279051, O.R.
- (G) AREA OF DESCRIPTION PER DEED RECORDED NO. _____ AS INST. _____ O.R. _____

NOTE:
SEE SHEET 2 FOR DESCRIPTION
DIMENSIONS.
SEE SHEET 3 FOR DETAIL, LINE &
CURVE TABLE AND LEGENDS.



CIVIL ENGINEERS - LAND SURVEYORS - PLANNERS
2552 WHITE ROAD, SUITE B • IRVINE, CA 92614-6236
(949) 660-0110 FAX: 660-0418

EXHIBIT "B"

SKETCH TO ACCOMPANY A LEGAL DESCRIPTION FOR A
PORTION OF PARCEL 1, PARCEL MAP NO. 84-1202
CITY OF STANTON, STATE OF CALIFORNIA
A.P.N. 131-501-04

W.O. No. 1995-948-001
Engr. B.J.W. Chk'd. J.A.W.

Date 01/11/2024
Sheet 1 of 3

EXHIBIT "B"

SITE PLAN OF THE LEGAL DESCRIPTION

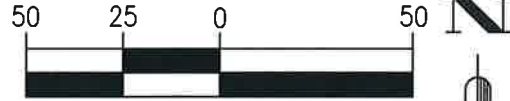
PARCEL MAP NO. 86-429

P.M.B. 222/3-4

N 89°57'54" E 258.48'
256.98'

NW COR, S 1/2,
NW 1/4, SW 1/4,
SEC. 36, T4S, R11W

NOTE:
SEE SHEET 1 FOR EXISTING
EASEMENTS.
SEE SHEET 3 FOR DETAIL, LINE &
CURVE TABLE AND LEGENDS.



SCALE IN FEET
1 INCH = 50 FEET

AREA OF DESCRIPTION
920 SQ. FT.

PARCEL 1
PARCEL MAP NO. 84-1202
P.M.B. 207/37-38

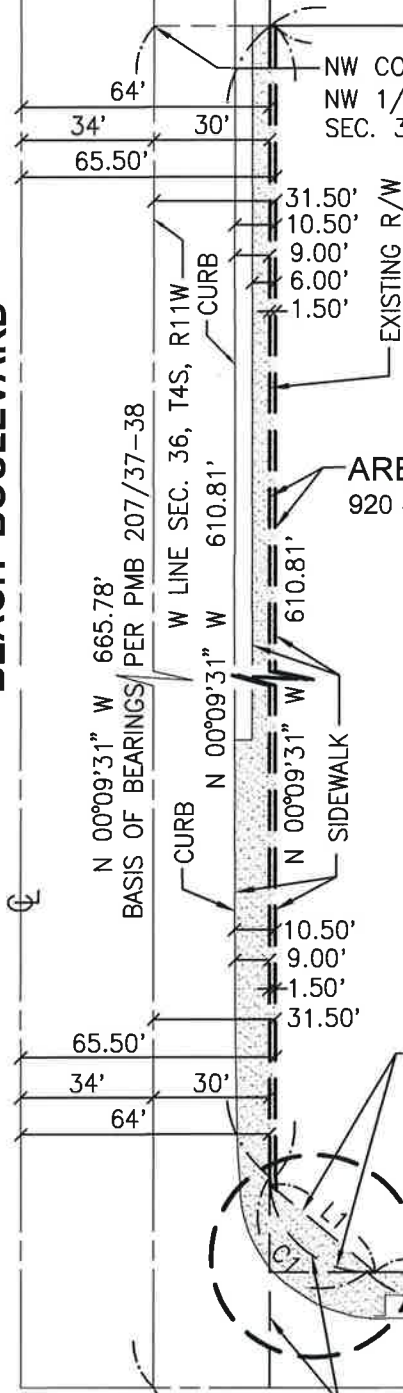
N 00°00'10" E 635.64'

PARCEL MAP NO. 84-1202

PARCEL 2

BEACH BOULEVARD

N 00°09'31" W 665.78'
BASIS OF BEARINGS PER PMB 207/37-38



AREA OF DESCRIPTION PER DEED
RECORDED _____ AS
INST. NO. _____ O.R.

SEE DETAIL
SHEET 3

229.73'
SIDEWALK
N 89°56'13" E 231.73'

STANFORD AVENUE

SW COR, NW 1/4,
SW 1/4, SEC. 36,
T4S, R11W

EASEMENT FOR ROAD AND UTILITY
PURPOSES IN FAVOR OF THE CITY OF
STANTON PER DEED RECORDED 03/28/1961
IN BOOK 5670, PAGE 516, O.R.



CIVIL ENGINEERS - LAND SURVEYORS - PLANNERS
2552 WHITE ROAD, SUITE B • IRVINE, CA 92614-6236
(949) 660-0110 FAX: 660-0418

EXHIBIT "B"

SKETCH TO ACCOMPANY A LEGAL DESCRIPTION FOR A
PORTION OF PARCEL 1, PARCEL MAP NO. 84-1202
CITY OF STANTON, STATE OF CALIFORNIA
A.P.N. 131-501-04

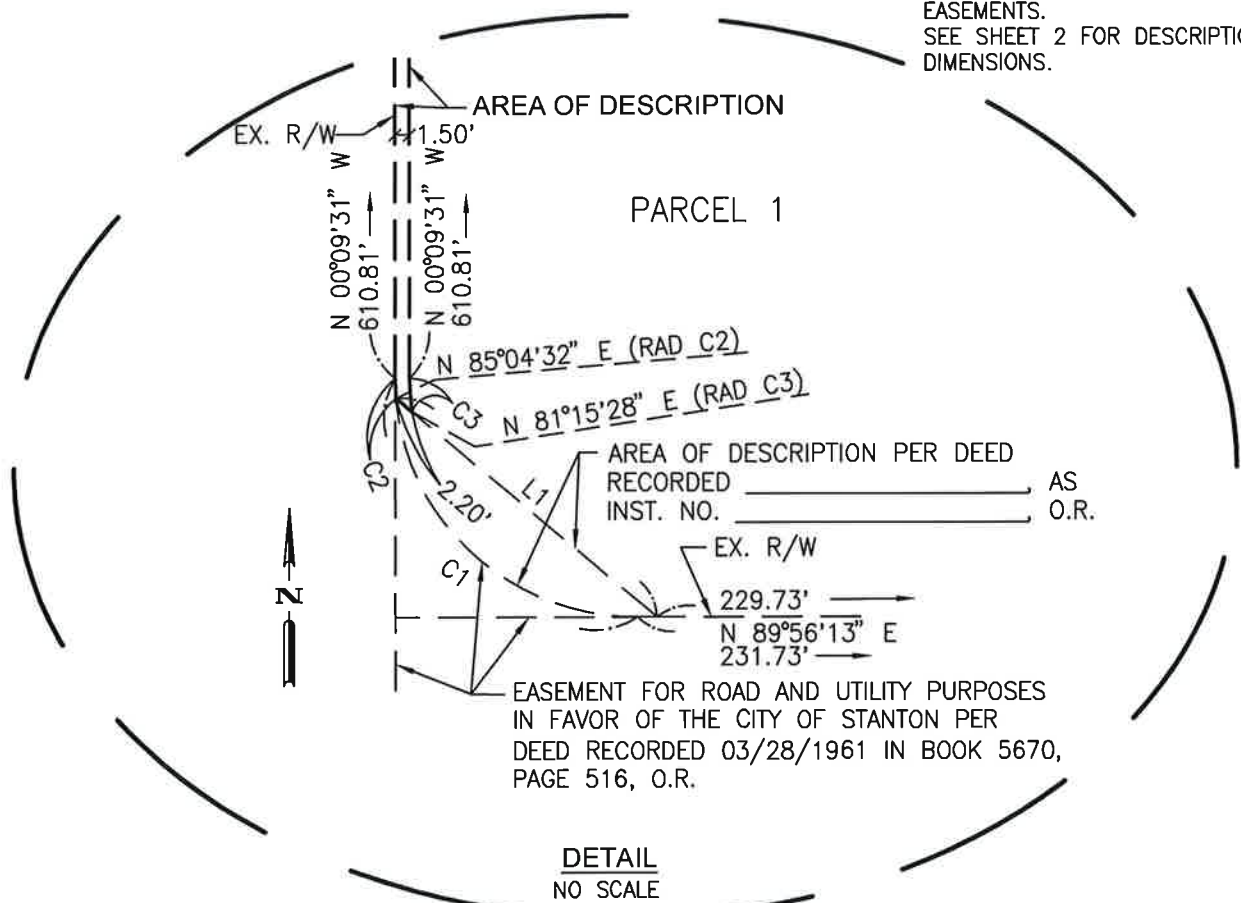
W.O. No. 1995-948-001
Engr. B.J.W. Chk'd. J.A.W.

Date 01/11/2024
Sheet 2 of 3

EXHIBIT "B"

SITE PLAN OF THE LEGAL DESCRIPTION

NOTE:
SEE SHEET 1 FOR EXISTING
EASEMENTS.
SEE SHEET 2 FOR DESCRIPTION
DIMENSIONS.



ABBREVIATIONS

N NORTH
S SOUTH
E EAST
W WEST
NW NORTHWEST
SW SOUTHWEST
SEC. SECTION
T4S TOWNSHIP 4 SOUTH
R11W RANGE 11 WEST
COR. CORNER
RAD RADIAL
R/W RIGHT OF WAY
EX. EXISTING
P.L.S. PROFESSIONAL LAND SURVEYOR
P.M.B. PARCEL MAP BOOK
NO. NUMBER
O.R. OFFICIAL RECORD
INST. INSTRUMENT
SQ. FT. SQUARE FEET

LINE & CURVE TABLE

L1	N 49°41'32" W	35.32'		
C1	Δ=89°54'16"	R=25.00'	L=39.23'	
C2	Δ=04°45'57"	R=25.00'	L=2.08'	
C3	Δ=08°35'01"	R=23.50'	L=3.52'	

LINE TYPE LEGEND

--- AREA OF DESCRIPTION
--- PARCEL LINE
--- RIGHT-OF-WAY
--- CENTERLINE
--- EXISTING EASEMENT



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(949) 660-0110 FAX: 660-0418

EXHIBIT "B"

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PORTION OF PARCEL 1, PARCEL MAP NO. 84-1202
CITY OF STANTON, STATE OF CALIFORNIA
A.P.N. 131-501-04

W.O. No. 1995-948-001
Engr. B.J.W. Chk'd. J.A.W.

Date 01/11/2024
Sheet 3 of 3

RECORDING REQUESTED BY
and
WHEN RECORDED MAIL TO:
City of Stanton
7800 Katella Ave.
Stanton, CA 90680
Attn: City Clerk

MAIL TAX STATEMENTS TO:
Exempt under Government Code section 27383.

SPACE ABOVE THIS LINE FOR RECORDER'S USE

EASEMENT DEED

APN: 131-501-04

DOCUMENT TRANSFER TAX IS NONE-NOT REQUIRED SEC. 11922 REVENUE TAXATION CODE.

FOR A VALUABLE CONSIDERATION, RECEIPT OF WHICH IS HEREBY ACKNOWLEDGED,

LIFE ILLUMINATED LLC, A DELAWARE LIMITED LIABILITY COMPANY (the "Grantor")

HEREBY GRANT(S)

CITY OF STANTON, A MUNICIPAL CORPORATION (the "Grantee")

An easement and right-of-way for street, public utility and municipal purposes, over, under, above, upon, and along the real property (the "Conveyed Property") as described on Exhibit "A" attached hereto and incorporated herein by this reference, and as more particularly described and depicted on the map attached hereto as Exhibit "B" and incorporated herein by this reference, subject to Grantor retaining street access (Ingress and egress per City of Stanton Codes) over and across the Conveyed Property. The Conveyed Property is a portion of the property owned by the Grantor. The property is located in the City of Stanton, County of Orange, State of California.

Date _____

LIFE ILLUMINATED LLC, A DELAWARE LIMITED LIABILITY COMPANY

By: _____
Name, Title

Signature

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which the certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
)
COUNTY OF _____)
ON _____ BEFORE ME, _____
_____, PERSONALLY APPEARED _____

WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S) OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL.

SIGNATURE _____

EXHIBIT "A"
LEGAL DESCRIPTION

BEING A PORTION OF PARCEL 1, OF PARCEL MAP NO. 84-1202, IN THE CITY OF STANTON, COUNTY OF ORANGE, STATE OF CALIFORNIA, AS SHOWN ON THE MAP FILED IN BOOK 207, PAGES 37 AND 38 OF PARCEL MAPS, RECORDS OF THE COUNTY RECORDER OF SAID COUNTY, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF PARCEL B OF GRANT DEED RECORDED MARCH 28, 1961, IN BOOK 5670, PAGE 516 OF OFFICIAL RECORDS, SAID POINT ALSO BEING THE BEGINNING OF A TANGENT CURVE CONCAVE NORTHEASTERLY HAVING A RADIUS OF 25.00 FEET; THENCE NORTHERLY ALONG SAID CURVE AN ARC DISTANCE OF 37.15 FEET THROUGH A CENTRAL ANGLE OF 85°08'19", A RADIAL LINE TO SAID POINT BEARS SOUTH 85°04'32" WEST; THENCE SOUTH 49°41'32" EAST 35.32 FEET TO A POINT ON THE NORTHERLY LINE OF PARCEL A OF SAID GRANT DEED; THENCE ALONG SAID NORTHERLY LINE, SOUTH 89°56'13" WEST 2.00 FEET TO THE POINT OF BEGINNING.

CONTAINS: 176 SQ. FT.

AS SHOWN ON EXHIBIT "B" ATTACHED HERETO AND MADE A PART HEREOF.

PREPARED BY ME OR UNDER MY DIRECTION.


JEFFREY A. WALDEN, P.L.S. 7914

01-11-2024
DATE



CIVIL ENGINEERS - LAND SURVEYORS - PLANNERS
2552 WHITE ROAD, SUITE B • IRVINE, CA 92614-6236
(949) 660-0110 FAX: 660-0418

EXHIBIT "A"

LEGAL DESCRIPTION FOR A
PORTION OF PARCEL 1, PARCEL MAP NO. 84-1202
CITY OF STANTON, STATE OF CALIFORNIA
A.P.N. 131-501-04

W.O. No. 1995-948-001
Engr. B.J.W. Chk'd. J.A.W.

Date 01/11/2024
Sheet 1 of 1

EXHIBIT "B"

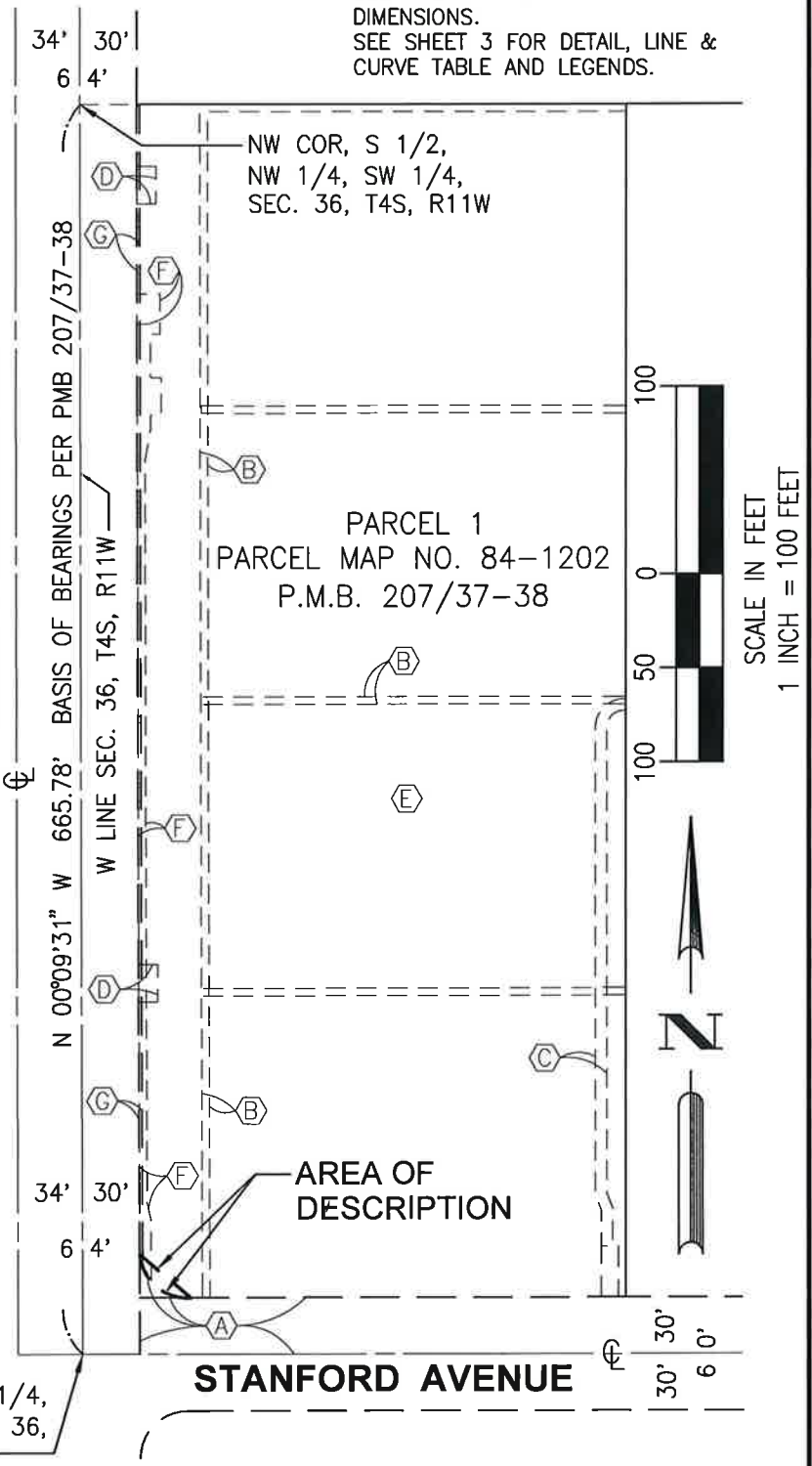
SITE PLAN OF LEGAL DESCRIPTION

EXISTING EASEMENTS

- (A) INDICATES AN EASEMENT IN FAVOR OF THE CITY OF STANTON, A MUNICIPAL CORP., FOR ROAD AND UTILITY PURPOSES, RECORDED 03/28/1961 IN BOOK 5670, PAGE 516 O.R.
- (B) INDICATES AN EASEMENT IN FAVOR OF GENERAL TELEPHONE CO. OF CALIFORNIA, A CORP., FOR TRANSMISSION OF ELECTRICAL ENERGY FOR COMMUNICATION AND INCIDENTAL PURPOSES, RECORDED 09/07/1960 IN BOOK 5406, PAGE 355 O.R.
- (C) INDICATES AN EASEMENT IN FAVOR OF SOUTHERN CALIFORNIA EDISON CO., A CORP., FOR UNDERGROUND ELECTRICAL SUPPLY SYSTEMS AND COMMUNICATION SYSTEMS AND INCIDENTAL PURPOSES, RECORDED 01/06/2021 AS INST. NO. 2021000007435, O.R.
- (D) INDICATES AN EASEMENT IN FAVOR OF GOLDEN STATE WATER CO., A CALIFORNIA CORP., FOR WATER PIPELINES AND APPURTENANCES, RECORDED 03/31/2021 AS INST. NO. 2021000220805, O.R.
- (E) INDICATES A BLANKET EASEMENT IN FAVOR OF SPECTRUM PACIFIC WEST, LLC, FOR NONEXCLUSIVE RIGHTS TO ACCESS USE AND MAINTAIN INSTALLED SYSTEMS, RECORDED 12/02/2021 AS INST. NO. 2021000730775, O.R.
- (F) INDICATES AN EASEMENT IN FAVOR OF SOUTHERN CALIFORNIA EDISON CO., A CORP., FOR UNDERGROUND ELECTRICAL SUPPLY SYSTEMS AND COMMUNICATION SYSTEMS AND INCIDENTAL PURPOSES, RECORDED 08/16/2022 AS INST. NO. 2022000279051, O.R.
- (G) AREA OF DESCRIPTION TO BE DEDICATED TO CITY OF STANTON FOR RIGHT-OF-WAY PURPOSES PER SEPARATE DOCUMENT.

NOTE:
SEE SHEET 2 FOR DESCRIPTION
DIMENSIONS.
SEE SHEET 3 FOR DETAIL, LINE &
CURVE TABLE AND LEGENDS.

BEACH BOULEVARD



**WALDEN &
ASSOCIATES**

CIVIL ENGINEERS - LAND SURVEYORS - PLANNERS
2552 WHITE ROAD, SUITE B • IRVINE, CA 92614-6236
(949) 660-0110 FAX: 660-0418

EXHIBIT "B"

SKETCH TO ACCOMPANY A LEGAL DESCRIPTION FOR A
PORTION OF PARCEL 1, PARCEL MAP NO. 84-1202
CITY OF STANTON, STATE OF CALIFORNIA
A.P.N. 131-501-04

W.O. No. 1995-948-001
Engr. B.J.W. Chk'd. J.A.W.

Date 01/11/2024
Sheet 1 of 3

EXHIBIT "B"

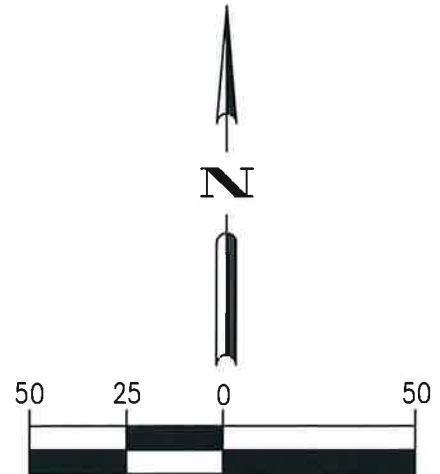
SITE PLAN OF LEGAL DESCRIPTION

LINE & CURVE TABLE

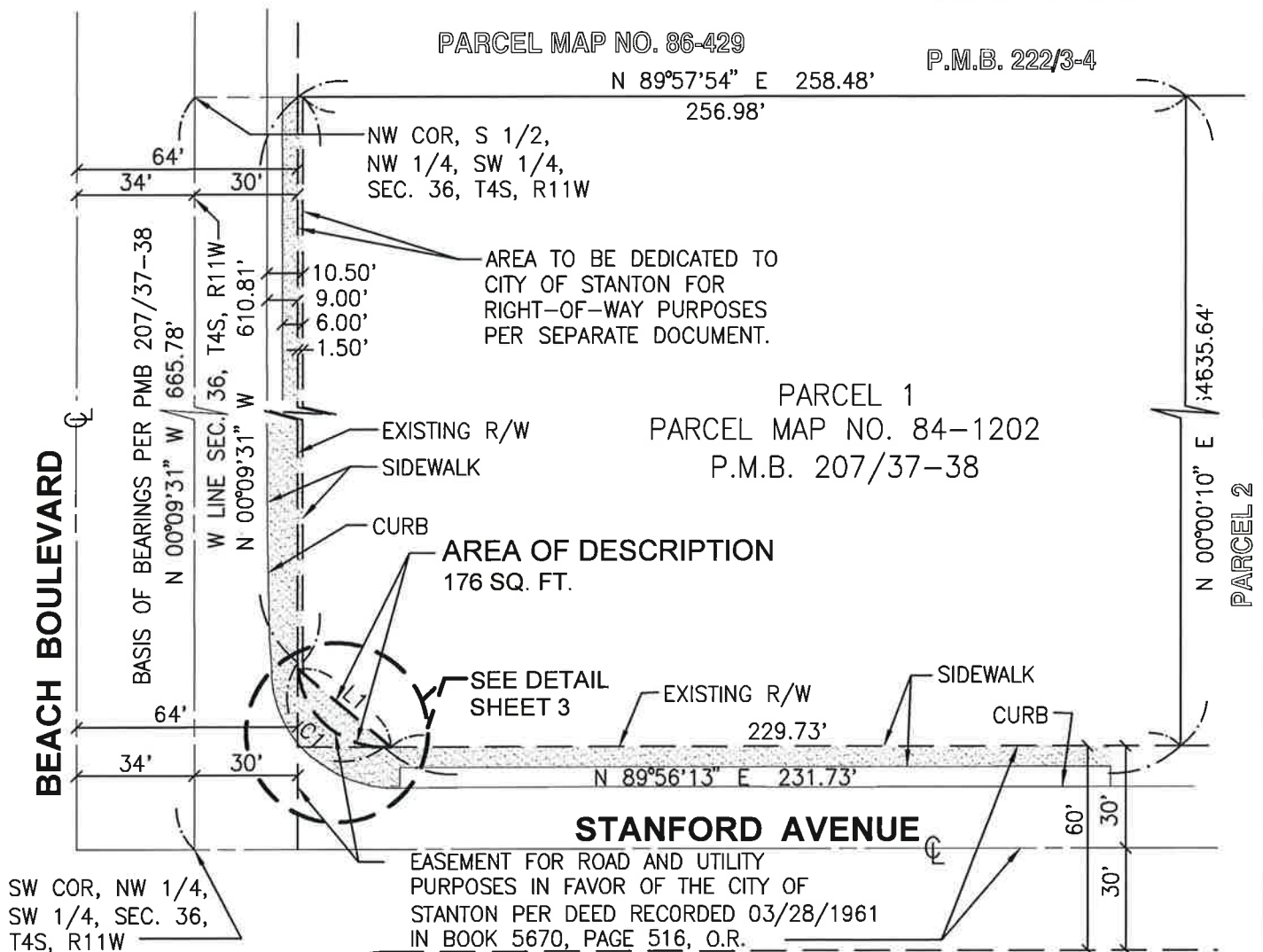
L1	N 49°41'32" W	35.32'	
C1	Δ=89°54'16"	R=25.00'	L=39.23'
C2	Δ=04°45'57"	R=25.00'	L=2.08'
C3	Δ=08°35'01"	R=23.50'	L=3.52'
C4	Δ=85°08'19"	R=25.00'	L=37.15'

NOTE:

SEE SHEET 1 FOR EXISTING EASEMENTS.
SEE SHEET 3 FOR DETAIL AND LEGENDS.



SCALE IN FEET
1 INCH = 50 FEET



ALDEN &
SSOCIATES

CIVIL ENGINEERS - LAND SURVEYORS - PLANNERS
2552 WHITE ROAD, SUITE B • IRVINE, CA 92614-6236
(949) 660-0110 FAX: 660-0418

EXHIBIT "B"

SKETCH TO ACCOMPANY A LEGAL DESCRIPTION FOR A
PORTION OF PARCEL 1, PARCEL MAP NO. 84-1202
CITY OF STANTON, STATE OF CALIFORNIA
A.P.N. 131-501-04

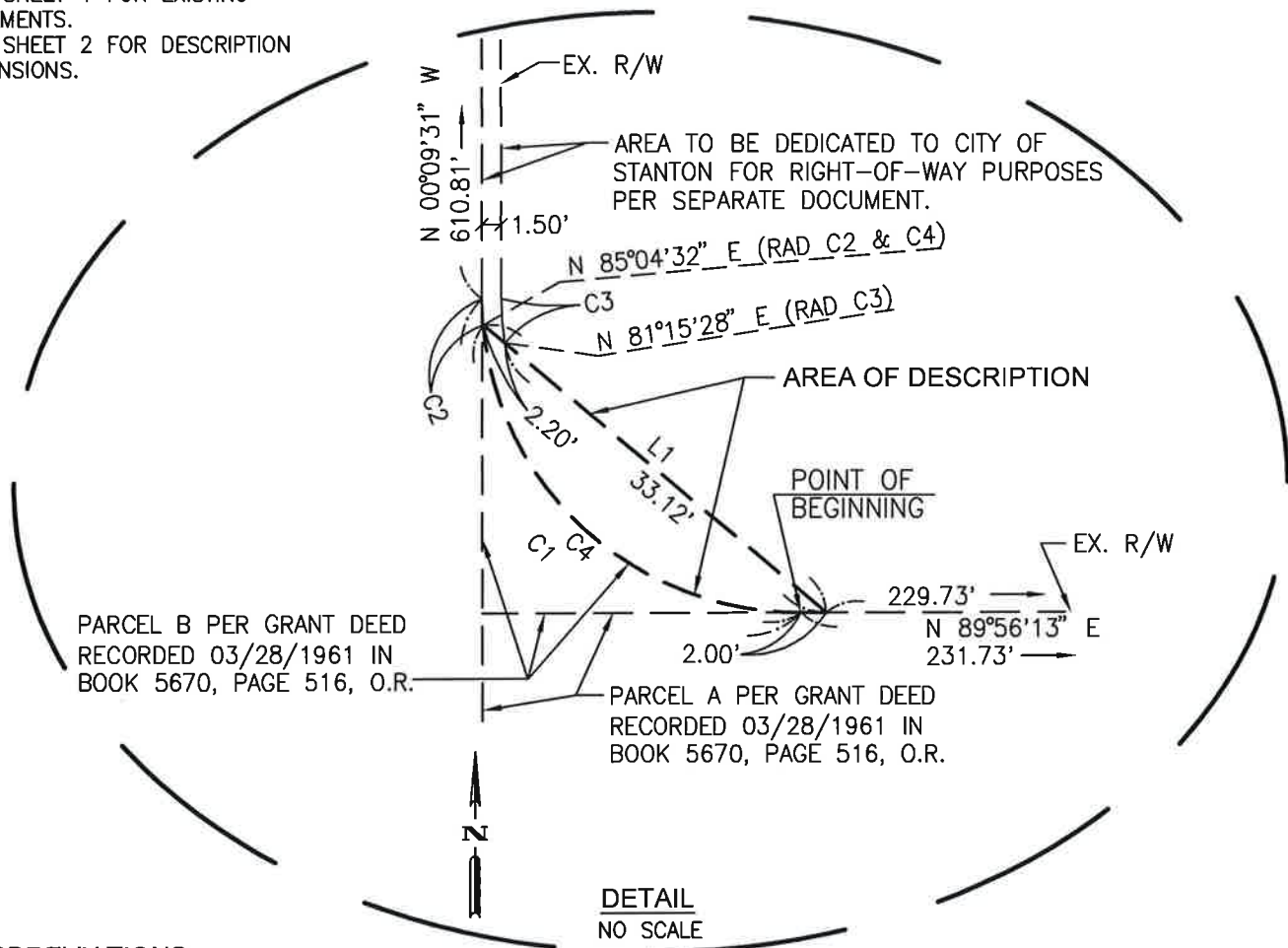
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Sheet 2 of 3

EXHIBIT "B"

SITE PLAN OF LEGAL DESCRIPTION

NOTE:
SEE SHEET 1 FOR EXISTING
EASEMENTS.
SEE SHEET 2 FOR DESCRIPTION
DIMENSIONS.



ABBREVIATIONS

N NORTH
S SOUTH
E EAST
W WEST
NW NORTHWEST
SW SOUTHWEST
SEC. SECTION
T4S TOWNSHIP 4 SOUTH
R11W RANGE 11 WEST
COR. CORNER
RAD RADIAL
R/W RIGHT OF WAY
EX. EXISTING
P.L.S. PROFESSIONAL LAND SURVEYOR
P.M.B. PARCEL MAP BOOK
NO. NUMBER
O.R. OFFICIAL RECORD
INST. INSTRUMENT
SQ. FT. SQUARE FEET

LINE & CURVE TABLE

L1	N 49°41'32" W	35.32'	
C1	Δ=89°54'16"	R=25.00'	L=39.23'
C2	Δ=04°45'57"	R=25.00'	L=2.08'
C3	Δ=08°35'01"	R=23.50'	L=3.52'
C4	Δ=85°08'19"	R=25.00'	L=37.15'

LINE TYPE LEGEND

--- AREA OF DESCRIPTION
--- PARCEL LINE
--- RIGHT-OF-WAY
--- CENTERLINE
--- EXISTING EASEMENT



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Date 01/11/2024
Sheet 3 of 3

CERTIFICATE OF ACCEPTANCE

This is to certify that the interest in the real property conveyed by the Grant Deed dated _____, 202__ from _____ to the City of Stanton, a municipal corporation, is hereby accepted by order of the City Council of the City of Stanton on _____, 202__, and the grantee consents to the recordation thereof by its duly authorized officer.

Date: _____, 202__

By: _____
City Clerk of the City of Stanton

CERTIFICATE OF ACCEPTANCE

This is to certify that the interest in the real property conveyed by the Easement Deed dated _____, 202__ from _____ to the City of Stanton, a municipal corporation, is hereby accepted by order of the City Council of the City of Stanton on _____, 202__, and the grantee consents to the recordation thereof by its duly authorized officer.

Date: _____, 202__

By: _____
City Clerk of the City of Stanton