



**AGENDA**  
**CITY COUNCIL/SUCCESSOR AGENCY/STANTON HOUSING AUTHORITY**  
**JOINT REGULAR MEETING**  
**STANTON CITY HALL, 7800 KATELLA AVENUE, STANTON, CA**  
**TUESDAY, NOVEMBER 26, 2019 - 6:30 P.M.**

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (714) 890-4245. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.*

*The City Council agenda and supporting documentation is made available for public review and inspection during normal business hours in the Office of the City Clerk, 7800 Katella Avenue, Stanton California 90680 immediately following distribution of the agenda packet to a majority of the City Council. Packet delivery typically takes place on Thursday afternoons prior to the regularly scheduled meeting on Tuesday. The agenda packet is also available for review and inspection on the city's website at [www.ci.stanton.ca.us](http://www.ci.stanton.ca.us), at the public counter at City Hall in the public access binder, and at the Stanton Library (information desk) 7850 Katella Avenue, Stanton, California 90680.*

1. **CLOSED SESSION** **None.**
  
2. **CALL TO ORDER REGULAR CITY COUNCIL / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING**
  
3. **PLEDGE OF ALLEGIANCE**
  
4. **ROLL CALL**  
Council/Agency/Authority Member Ramirez  
Council/Agency/Authority Member Taylor  
Council/Agency/Authority Member Van  
Council/Agency/Authority Member Warren  
Mayor/Chairman Shawver

## **5. SPECIAL PRESENTATIONS AND AWARDS**

Presentation of Certificate of Commendation honoring Ms. Marilyn Patricia St. Paul.

## **6. CONSENT CALENDAR**

All items on the Consent Calendar may be acted on simultaneously, unless a Council/Board Member requests separate discussion and/or action.

### **CONSENT CALENDAR**

#### **6A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

##### **RECOMMENDED ACTION:**

City Council/Agency Board/Authority Board waive reading of Ordinances and Resolutions.

#### **6B. APPROVAL OF WARRANTS**

City Council approve demand warrants dated November 14, 2019, in the amount of \$336,606.89.

#### **6C. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, RECITING THE FACT OF THE SPECIAL MUNICIPAL ELECTION HELD ON NOVEMBER 5, 2019 DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW**

A Special Municipal Election was held and conducted in the City of Stanton, California, on Tuesday, November 5, 2019, as required by law. Pursuant to Resolution No. 2019-30 and Resolution No. 2019-31 adopted on July 23, 2019 and Resolution No. 2019-34 adopted on August 5, 2019, the County Election Department canvassed the returns of the election and has certified the results.

##### **RECOMMENDED ACTION:**

1. City Council hereby find and determine that the ballot measure relates to organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment, and therefore is not a project within the meaning of the California Environmental Quality Act ("CEQA") and the State CEQA Guidelines, section 15378(b)(5); and

2. Approve Resolution No. 2019-52; entitled:

**“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, RECITING THE FACT OF THE SPECIAL MUNICIPAL ELECTION HELD ON NOVEMBER 5, 2019 DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW.”**

**6D. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, SETTING THE START DATE THAT THE MEASURE B INCREASED TRANSIENT OCCUPANCY (HOTEL) TAX RATE WILL BE COLLECTED**

On November 5, 2019, the voters approved Measure B, and on November 26, 2019, the City Council adopted a resolution declaring the elections results for Measure B. By strict application of the Elections Code, the TOT rate increase will become effective on transient occupancies starting December 6, 2019. To facilitate a smoother transition for the implementation of Measure B, the City Council desires to set the collection start date for the increased TOT rate as January 1, 2020.

**RECOMMENDED ACTION:**

1. City Council hereby finds and determines that this resolution relates to organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment, and therefore is not a project within the meaning of the California Environmental Quality Act (“CEQA”) and the State CEQA Guidelines, section 15378(b)(5); and
2. Approve Resolution No. 2019-55; entitled:

**“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, SETTING THE START DATE THAT THE MEASURE B INCREASED TRANSIENT OCCUPANCY (HOTEL) TAX RATE WILL BE COLLECTED.”**

**6E. OCTOBER 2019 INVESTMENT REPORT**

The Investment Report as of October 31, 2019 has been prepared in accordance with the City’s Investment Policy and California Government Code Section 53646.

**RECOMMENDED ACTION:**

1. City Council find that this item is not subject to California Environmental Quality Act (“CEQA”) pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of October 2019.

**6F. OCTOBER 2019 INVESTMENT REPORT (SUCCESSOR AGENCY)**

The Investment Report as of October 31, 2019 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

**RECOMMENDED ACTION:**

1. Successor Agency find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of October 2019.

**6G. OCTOBER 2019 GENERAL FUND REVENUE AND EXPENDITURE REPORT**

The monthly General Fund Revenue and Expenditure Report as of October 2019 has been provided to the City Manager in accordance with Stanton Municipal Code Section 2.20.080 (D)1 and is being provided to City Council.

**RECOMMENDED ACTION:**

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the General Fund Revenue and Expenditure Report as of October 2019.

**6H. RESOLUTION CLASSIFYING AND FIXING COMPENSATION RANGES FOR POSITIONS IN THE CITY SERVICE**

The attached Resolution makes changes to the Position Classification Manual by modifying the salary range for the position of Intern, Park Ranger and Recreation Leader.

**RECOMMENDED ACTION:**

1. City Council declare that this project is exempt from the California Environmental Quality Act ("CEQA") under Section 15378(b)(2) – continuing administrative or maintenance activities, such as purchases for supplies, personnel-related actions, general policy or procedure making; and



2. Adopt Resolution No. 2019-53 amending the Monthly Salary Schedule for City employees, entitled:

**“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, CLASSIFYING AND FIXING COMPENSATION RANGES FOR POSITIONS IN THE CITY SERVICE.”**

**6I. APPROVE AND ADOPT AN ANNUAL EXPENDITURE REPORT TO ORANGE COUNTY TRANSPORTATION AUTHORITY (OCTA) TO ACCOUNT FOR M2 FUNDS, DEVELOPER/TRAFFIC IMPACT FEES, AND FUNDS EXPENDED BY THE CITY TO SATISFY MAINTENANCE OF EFFORT REQUIREMENTS**

The Measure M2 ordinance requires local agencies to adopt and submit an expenditure report to the Orange County Transportation Authority each year. The expenditure report has been prepared and is being presented to Council for adoption and submission to the OCTA.

**RECOMMENDED ACTION:**

1. City Council find that this item is not subject to California Environmental Quality Act (“CEQA”) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378 of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly; and
2. Adopt Resolution No. 2019-51 approving the 2018-19 Measure M2 expenditure report and direct staff to submit the report to the OCTA, entitled:

**“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR THE CITY OF STANTON.”**

**6J. AWARD OF A PROFESSIONAL SERVICES AGREEMENT FOR THE DESIGN OF THE FY 20/21 SLURRY AND RECONSTRUCTION PROJECT TO TAIT & ASSOCIATES**

The FY 20/21 Slurry and Reconstruction Project will improve infrastructure throughout the City of Stanton. Staff recommends that the firm TAIT & Associates be retained for the design services of this project.

**RECOMMENDED ACTION:**

1. City Council approve a Professional Services Agreement with TAIT & Associates for design support and development of plans for the FY 20/21 Slurry and Reconstruction Project the maximum contract sum of \$85,240; and
2. Authorize the City Manager to bind the City of Stanton and TAIT & Associates in a contract to provide these services; and
3. Declare that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15301(c) – Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities.

**END OF CONSENT CALENDAR**

**7. PUBLIC HEARINGS**

**7A. RESOLUTION OF NECESSITY OF THE CITY COUNCIL OF THE CITY OF STANTON FOR THE ACQUISITION BY EMINENT DOMAIN, TO ACQUIRE A FEE INTEREST IN CERTAIN REAL PROPERTY LOCATED ON THE SOUTH SIDE OF TINA WAY, EAST OF SHERRILL STREET, IN STANTON, ORANGE COUNTY, CALIFORNIA, MORE PARTICULARLY DESCRIBED AS ASSESSOR PARCEL NO. 126-481-04, FOR THE CONSTRUCTION OF A 161-UNIT MULTI-FAMILY AFFORDABLE HOUSING DEVELOPMENT, AND MAY INCLUDE A PRESCHOOL AND ADDITIONAL RECREATIONAL FACILITIES, IN THE CITY OF STANTON, ORANGE COUNTY, CALIFORNIA**

The City of Stanton is considering a proposed resolution of necessity to initiate condemnation proceedings to acquire a fee interest in certain real property located on the south side of Tina Way, east of Sherrill Street, in Stanton, Orange County, California, more particularly described as Assessor Parcel No. 126-481-04, for the construction of a 161-unit multi-family affordable housing development, and may include a preschool and additional recreational facilities, in Stanton, as further identified in Exhibit A attached to the Resolution of Necessity submitted herewith.

## **RECOMMENDED ACTION:**

1. City Council conduct a public hearing; and
2. Declare that the action is a project exempt from the California Environmental Quality Act ("CEQA") under sections 15060(c)(3) and 15378(b); and
3. Approve Resolution No. 2019-54, making certain findings pursuant section 37350.5 of the California Government Code, adopting the resolution of necessity to initiate condemnation proceedings to acquire a fee interest in certain real property located on the south side of Tina Way, east of Sherrill Street, in Stanton, Orange County, California, more particularly described as assessor parcel no. 126-481-04, for the construction of a 161-unit multi-family affordable housing development, and may also include a preschool and additional recreational facilities, in the City of Stanton, California, entitled:

**"RESOLUTION OF NECESSITY OF THE CITY COUNCIL OF THE CITY OF STANTON FOR THE ACQUISITION BY EMINENT DOMAIN OF A FEE INTEREST IN CERTAIN REAL PROPERTY LOCATED ON THE SOUTH SIDE OF TINA WAY, EAST OF SHERRILL STREET, IN STANTON, ORANGE COUNTY, CALIFORNIA, MORE PARTICULARLY DESCRIBED AS ASSESSOR PARCEL NO. 126-481-04, FOR THE CONSTRUCTION OF A 161-UNIT MULTI-FAMILY AFFORDABLE HOUSING DEVELOPMENT, AND MAY INCLUDE A PRESCHOOL AND ADDITIONAL RECREATIONAL FACILITIES, IN THE CITY OF STANTON, ORANGE COUNTY, CALIFORNIA"; and**

4. Authorize legal counsel to initiate eminent domain proceedings to acquire the property described herein, as necessary for the Project, as detailed in the resolution.

## **8. UNFINISHED BUSINESS**

### **8A. APPROVAL OF ORDINANCE NO. 1095**

This Ordinance was introduced at the regular City Council meeting of November 12, 2019.

#### **RECOMMENDED ACTION:**

1. City Clerk read the title of Ordinance No. 1095, entitled:

**“AN ORDINANCE NO. 1095 AMENDING THE MUNICIPAL CODE SECTION 1.10.020 REGARDING ADVERTISEMENTS OF ILLEGAL ACTIVITY; SECTION 9.16.020 REGARDING PUBLIC NUISANCES; CHAPTER 9.48 REGARDING GRAFFITI; SECTION 9.94.010 REGARDING TRESSPASS; AND SECTION 10.08.010 REGARDING ON-STREET PARKING; AND ADDING CHAPTER 5.67 TO TITLE 5 OF THE STANTON MUNICIPAL CODE RELATING TO TOBACCO RETAILER REGISTRATION”;** and

2. City Council declare that the project is not subject to CEQA in accordance with Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
3. Adopt Ordinance No. 1095.

**ROLL CALL VOTE:** Council Member Taylor  
Council Member Van  
Council Member Warren  
Mayor Pro Tem Ramirez  
Mayor Shawver

## **9. NEW BUSINESS**

### **9A. CITY COUNCIL APPOINTMENT TO FILL ONE VACANCY ON THE STANTON PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION FOR TERM COINCIDING WITH THE CITY COUNCIL ELECTION**

The Council Member holding the seat corresponding to that numbered seat on the Parks, Recreation and Community Services Commission shall be responsible for appointment of one Commissioner (who shall be a qualified elector of the City), with majority approval of the City Council. The terms of office shall coincide with the term of office of the Council Member or Mayor who made the appointment. Section 2.06.030 of the Stanton Municipal Code requires the submission of applications and interviews prior to appointment to any position. Section 2.06.030 also provides that the City Council, by majority vote, may waive to the requirement interview persons previously appointed by the City Council and who are requesting re-appointment to another term.

#### **RECOMMENDED ACTION:**

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Conduct an interview with each applicant; and
3. Make appointment to fill seat #7-Mayor's Appointment on the Stanton Parks, Recreation and Community Services Commission.

### **9B. REVIEW OF POTENTIAL MODIFICATIONS TO STANTON PARK TO DETER ILLEGAL ACTIVITY**

Stanton Park is located south of City Hall and has become heavily utilized by people using drugs, drinking alcohol, urinating, and defecating. These actions are causing the Code Enforcement Department, Sheriff's Department, and Public Works Department to spend an inordinate amount of time at the park. Staff is proposing a variety of physical changes to the park to deter these activities.

#### **RECOMMENDED ACTION:**

1. City Council declare this project to be categorically exempt under the California Environmental Quality Act, Class 1, Section 15301c; and
2. Direct staff whether or not to proceed with any of the proposed improvements to Stanton Park.

## **9C. REVIEW OF PROPOSED ANGLED PARKING ON MAIN STREET FROM BEACH BOULEVARD TO FERN AVENUE**

Parking on city streets continues to be a struggle for many of our residents and businesses. A business owner on Main Street has suggested that additional parking could be gained by implementing angled parking on Main Street between Beach Boulevard and Fern Avenue. The City's Traffic Engineering consultant has reviewed the suggestion and has prepared a report for the Council's review.

### **RECOMMENDED ACTION:**

1. City Council declare this project to be categorically exempt under the California Environmental Quality Act, Class 1, Section 15301c; and
2. Direct staff whether or not to proceed with the implementation of angled parking on Main Street from Beach Boulevard to Fern Avenue.

## **10. ORAL COMMUNICATIONS - PUBLIC**

At this time members of the public may address the City Council/Successor Agency/Stanton Housing Authority regarding any items within the subject matter jurisdiction of the City Council/Successor Agency/Stanton Housing Authority, provided that NO action may be taken on non-agenda items.

- Members of the public wishing to address the Council/Agency/Authority during Oral Communications-Public or on a particular item are requested to fill out a REQUEST TO SPEAK form and submit it to the City Clerk. Request to speak forms must be turned in prior to Oral Communications-Public.
- When the Mayor/Chairman calls you to the microphone, please state your Name, slowly and clearly, for the record. A speaker's comments shall be limited to a three (3) minute aggregate time period on Oral Communications and Agenda Items. Speakers are then to return to their seats and no further comments will be permitted.
- Remarks from those seated or standing in the back of chambers will not be permitted. All those wishing to speak including Council/Agency/Authority and Staff need to be recognized by the Mayor/Chairman before speaking.

## **11. WRITTEN COMMUNICATIONS                      None.**

**12. MAYOR/CHAIRMAN COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS**

**12A. COMMITTEE REPORTS/ COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS**

At this time Council/Agency/Authority Members may report on items not specifically described on the agenda which are of interest to the community provided no discussion or action may be taken except to provide staff direction to report back or to place the item on a future agenda.

**12B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE MEETING**

At this time Council/Agency/Authority Members may place an item on a future agenda.

**12C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION**

At this time Council/Agency/Authority Members may place an item on a future study session agenda.

Currently Scheduled:       None.

**13. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL**

**14. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR**

**14A. ORANGE COUNTY SHERIFF'S DEPARTMENT**

At this time the Orange County Sheriff's Department will provide the City Council with an update on their current operations.

**15. ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California, the foregoing agenda was posted at the Post Office, Stanton Community Services Center and City Hall, not less than 72 hours prior to the meeting. Dated this 21<sup>st</sup> day of November, 2019.

s/ Patricia A. Vazquez, City Clerk/Secretary

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# Item: 6B

## CITY OF STANTON ACCOUNTS PAYABLE REGISTER

November 14, 2019

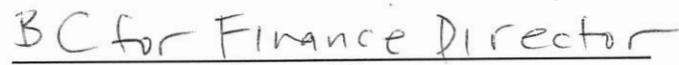
\$336,606.89

\$336,606.89
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**Demands listed on the attached registers  
conform to the City of Stanton Annual  
Budget as approved by the City Council.**

  
\_\_\_\_\_  
City Manager

**Demands listed on the attached  
registers are accurate and funds  
are available for payment thereof.**

  
\_\_\_\_\_  
Finance Director



# Item: 6C

## RESOLUTION NO. 2019-52

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, RECITING THE FACT OF THE SPECIAL MUNICIPAL ELECTION HELD ON NOVEMBER 5, 2019 DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW**

**WHEREAS**, a Special Municipal Election was held and conducted in the City of Stanton, California, on Tuesday, November 5, 2019, as required by law; and

**WHEREAS**, notice of the election was given in time, form and manner as provided by law; that voting precincts were properly established; that election officers were appointed and that in all respects the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in time, form and manner as required by the provisions of the Elections Code of the State of California for the holding of elections in general law cities; and

**WHEREAS**, pursuant to Resolution No. 2019-30 and Resolution No. 2019-31 adopted on July 23, 2019 and Resolution No. 2019-34 adopted on August 5, 2019, the County Election Department canvassed the returns of the election and has certified the results to this City Council, the results are received, attached and made a part hereof as "Exhibit A".

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1:** That the whole number of ballots cast in the precincts except mail voter ballots and provisional ballots was 418.

That the whole number of vote by mail voter ballots cast in the City was 2,603, making a total of 3,021 ballots cast in the City.

**SECTION 2.** That the measures voted upon at the election are as follows:

- **Measure A:**

*"To improve general City services, such as police, fire and emergency response, parks and youth/senior services, and street repair, shall a measure enacting a tax on cannabis or hemp businesses up to \$12.00 per square foot for cultivation, 6% of gross receipts for retail businesses, and 4% for all other cannabis or hemp businesses, generating approximately \$1,000,000 - \$1,400,000 annually, until ended by voters, be adopted?"; and*

- **Measure B:**

*“To improve general City services, such as police, fire and emergency response, parks and youth/senior services, and street repair, shall a measure amending the Stanton Municipal Code to increase the Transient Occupancy Tax rate from 8% to 12%, providing approximately \$250,000 annually, until ended by voters, and applying the tax to all rent charged to hotel guests, including by online travel and short term rental companies, for transient occupancy of any hotel, be adopted?”*

**SECTION 3:** That the number of votes given at each precinct and the number of votes given in the City for and against the measures were as listed in Exhibit “A” attached.

**SECTION 4:** The City Council does declare and determine that as a result of the election:

That as a result of the election, a majority of the voters voting on the measures relating to “Establishing a tax on cannabis businesses operating within the City of Stanton” and “Amending the City's transient occupancy (Hotel) tax by increasing the rate from 8% to 12% and addressing online travel company and other third party bookings” did vote in favor of it, and that the measures were carried, and shall be deemed adopted and ratified.

**SECTION 5:** The City Clerk shall enter on the records of the City Council of the City, a statement of the result of the election showing:

1. The whole number of the ballots cast in the City;
2. The measure(s) voted upon;
3. The number of votes given at each precinct for and against each measure(s); and
4. The total number of votes given for and against each measure.

**SECTION 6:** That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

**ADOPTED, SIGNED AND APPROVED** this 26<sup>th</sup> day of November, 2019.

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DAVID J. SHAWVER, MAYOR

APPROVED AS TO FORM:

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MATTHEW E. RICHARDSON, CITY ATTORNEY

ATTEST:

I, Patricia A. Vazquez, City Clerk of the City of Stanton, California DO HEREBY CERTIFY that the foregoing Resolution, being Resolution No. 2019-52 has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the Stanton City Council, held on November 26, 2019, and that the same was adopted, signed and approved by the following vote to wit:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
PATRICIA A. VAZQUEZ, CITY CLERK

# Item: 6D

## RESOLUTION NO. 2019-55

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, SETTING THE START DATE THAT THE MEASURE B INCREASED TRANSIENT OCCUPANCY (HOTEL) TAX RATE WILL BE COLLECTED**

**WHEREAS**, on July 23, 2019, the City Council adopted Resolution 2019-31, placing a measure on the November 5, 2019 special municipal election ballot proposing an increase in the City's Transient Occupancy Tax (TOT) rate from eight percent (8%) to twelve percent (12%) and to also modernize the Stanton Municipal Code regarding the imposition and collection of the TOT ("Measure B"); and

**WHEREAS**, on November 5, 2019, the voters approved Measure B, and on November 26, 2019, the City Council adopted a resolution declaring the elections results for Measure B; and

**WHEREAS**, pursuant to California Elections Code Section 9217, a local measure is deemed adopted upon the Council's declaration of election results and is deemed effective 10 days after; and

**WHEREAS**, by strict application of the Elections Code, the TOT rate increase will become effective on transient occupancies starting December 6, 2019; and

**WHEREAS**, to facilitate a smoother transition for the implementation of Measure B, the City Council desires to set the collection start date for the increased TOT rate as January 1, 2020.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1. Recitals.** The City Council hereby finds and determines that the foregoing recitals are true and correct, are incorporated herein and by this reference made an operative part hereof.

**SECTION 2. CEQA.** The City Council hereby finds and determines that this resolution relates to organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment, and therefore is not a project within the meaning of the California Environmental Quality Act ("CEQA") and the State CEQA Guidelines, section 15378(b)(5).

**SECTION 3. Effective Date of Transient Occupancy Tax.** The collection start date for the increased transient occupancy tax rate, as set forth in Measure B, shall be January 1, 2020. The increased TOT rate shall be applicable to all transient occupancies subject to the City's TOT ordinance, as amended by Measure B.

**SECTION 4. Severability.** If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The City Council hereby declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

**SECTION 5. Effective Date of Resolution.** This Resolution shall take effect immediately upon its adoption.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Stanton, California, at a regular meeting held on this 26<sup>th</sup> day of November, 2019.

\_\_\_\_\_  
DAVID J. SHAWVER, MAYOR

APPROVED AS TO FORM:

\_\_\_\_\_  
MATTHEW E. RICHARDSON, CITY ATTORNEY

ATTEST:

I, Patricia A. Vazquez, City Clerk of the City of Stanton, California DO HEREBY CERTIFY that the foregoing Resolution, being Resolution No. 2019-55 has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the Stanton City Council, held on November 26, 2019, and that the same was adopted, signed and approved by the following vote to wit:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
PATRICIA A. VAZQUEZ, CITY CLERK

## **CITY OF STANTON**

### **REPORT TO THE CITY COUNCIL**

**TO:** Honorable Mayor and City Council

**DATE:** November 26, 2019

**SUBJECT: OCTOBER 2019 INVESTMENT REPORT**

#### **REPORT IN BRIEF:**

The Investment Report as of October 31, 2019 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

#### **RECOMMENDED ACTION:**

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of October 2019.

#### **BACKGROUND:**

The attached reports summarize the City investments and deposit balances as of October 2019. A summary of the City's investments and deposits is included as Attachment A. The details of the City's investments are shown in Attachment B. The City's cash and investment balances by fund type are presented in Attachment C.

#### **ANALYSIS:**

The City's investments in the State Treasurer's Local Agency Investment Fund (LAIF) and in PFM's California Asset Management Program (CAMP) continue to be available on demand. The effective yield on LAIF for the month of October 2019 was 2.19%. All City investments have safekeeping with Bank of the West. The City's investments are shown on Attachment B and have a weighted investment yield of 2.25%. Including LAIF and the City's deposit in the Bank of the West money market account, the weighted investment yield of the portfolio is 2.22%, which is above the benchmark LAIF return of 2.19%.

The weighted average maturity of the City's investments on October 2019 is 898 days. Including LAIF and a money market account, it is 415 days. LAIF's average maturity on

October 31, 2019 was approximately 203 days.

With a weighted average maturity of 2.5 years, the City is well within the investment policy restriction of 3.5 years.

**FISCAL IMPACT:**

All deposits and investments have been made in accordance with the City's 2019-20 Investment Policy. The portfolio will allow the City to meet its expenditure requirements for the next six months. Staff remains confident that the investment portfolio is currently positioned to remain secure and sufficiently liquid.

The City Treasurer controls a \$49.8 million portfolio with \$23 million in investments with safekeeping with Bank of the West.

**ENVIRONMENTAL IMPACT:**

None.

**LEGAL REVIEW:**

None.

**PUBLIC NOTIFICATION:**

Through the agenda posting process.

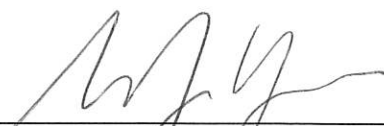
**STRATEGIC PLAN OBJECTIVE ADDRESSED**

4. Ensure Fiscal Stability and Efficiency in Governance


Prepared by:

  
\_\_\_\_\_  
Vladimir Barrientos  
Administrative Services Intern

Reviewed by:

  
\_\_\_\_\_  
Lauren J. Yoon  
Business License Specialist

Approved by:

  
\_\_\_\_\_  
Jared L. Hildenbrand  
City Manager

**Attachments:**

- A. Investments and Deposits
- B. Investment Detail
- C. Cash and Investment Balances by Fund Type



**CITY OF STANTON, CA**  
**INVESTMENTS AND DEPOSITS**  
**October 31, 2019**

Investment Type	Issuer	Date of Maturity	Interest Rate	Cost	% of Total	Market Value	Market Value Source
LAIF and BOW General Acct - City	State of California/ BOW	On Demand	2.19%	\$ 7,651,301	15.36%	\$ 7,659,969	LAIF
State Pool (LAIF) - HA Portion	State of California	On Demand	2.19%	\$ 17,909,647	35.96%	\$ 17,939,925	LAIF
Investments <sup>2</sup>	Various	Various	Various	\$ 23,006,709	46.20%	\$ 23,179,252	Bank of the West
California Asset Management Plan	PFM Asset Management	On Demand	2.05%	\$ 1,233,300	2.48%	\$ 1,233,300	PFM
Subtotal - Investments				\$ 49,800,958	100.00%	\$ 50,012,446	
Imprest Accts & Petty Cash	Bank of the West	On Demand	N/A	\$ 134,163		\$ 134,163	Bank of the West
Subtotal - Deposits				\$ 134,163		\$ 134,163	

Total Cash Investments and Deposits <sup>3</sup>

415	2.22%
Weighted Average Maturity (days)	Weighted Average Yield

\$ 49,935,121

\$ 50,146,609

<sup>1</sup> Par Value amount represents entire LAIF and CAMP balances, including City, Successor Agency and Housing Authority portions

<sup>2</sup> Cost amount includes \$58,005 adjustment made to City's books at 6/30/17 to adjust portfolio to market value, per GASB 31

<sup>3</sup> Weighted average maturity and yield calculations include LAIF, CAMP and Investments

## NOTES:

The City's portfolio is in compliance with the City's 2018-19 Investment Policy.

The portfolio will allow the City to meet its expenditure requirements for the next six months.

**CITY OF STANTON  
INVESTMENTS  
OCTOBER 2019**

Attachment B

Investment Type/ Broker	Institution	CUSIP Number	Purchase Yield	Coupon Rate	Purchase Price	Settlement/ Date Purchased	Date of Maturity	Next Call Date (If Noncallable)	Par Value	Purchase Amount	Current Market Value
<b>U.S. Government Agency Securities:</b>											
Chandler Asset Management	FHLB	3130A0JR2	1.65%	2.38%	103.07	11/23/15	12/13/19	NC	200,000	205,698	200,140
Multi-Bank Securities, Inc.	FICB	3133EGJ22	2.02%	2.00%	99.93	8/9/2019	11/16/2023	11/14/2019	500,000	498,625	500,000
Sifel, Nicolaus & Company, Inc.	FICB	3133EKT73	2.24%	2.00%	99.95	7/19/2019	7/8/2024	NC	1,000,000	999,500	1,001,980
Cantella & Co., Inc.	FAMCA	3142ZBJE1	2.26%	2.26%	100.00	8/21/2019	7/24/2020	7/24/2020	500,000	500,000	497,185
Cantella & Co., Inc.	FAMCA	3142ZBJE1	2.00%	2.26%	100.24	8/21/2019	7/24/2024	7/24/2020	500,000	501,180	497,185
Multi-Bank Securities, Inc.	FHLMC	3134GT2S1	2.01%	2.00%	99.95	8/23/2019	8/19/2024	NC	500,000	493,750	500,000
Sifel, Nicolaus & Company, Inc.	FNMA DUS Balloon	3138LF4Y1	2.03%	1.62%	98.40	8/18/2017	11/1/2021	NC	471,032	463,486	470,076
<b>Municipal Bonds</b>											
Multi-Bank Securities, Inc.	CA ST Housing Finance Agency RDA	13034PZ77	2.04%	2.30%	100.75	7/24/2017	8/1/2020	NC	250,000	251,875	251,035
First Empire Securities	Coachella Valley CA Unif School District	188849KY7	2.25%	2.88%	101.65	11/17/2017	8/1/2020	NC	440,000	441,280	443,643
Cantella & Co., Inc.	Banning CA RDA SA TAB	086616AD5	2.02%	1.90%	99.66	9/28/2017	9/1/2020	NC	250,000	249,150	249,938
Multi-Bank Securities, Inc.	Banning CA RDA SA TAB	086616AD5	2.02%	1.90%	99.66	9/28/2017	9/1/2020	NC	250,000	249,150	249,938
Multi-Bank Securities, Inc.	Pomona CA PEA Lease Bond	73208MCX4	2.25%	2.42%	100.60	6/23/2017	4/1/2021	NC	500,000	503,000	502,585
Multi-Bank Securities, Inc.	CA ST Housing Finance Agency RDA	13034PZH3	2.32%	2.51%	100.75	7/24/2017	8/1/2021	NC	350,000	352,625	354,275
Multi-Bank Securities, Inc.	CA ST Housing Finance Agency RDA	13034PZH3	2.22%	2.51%	101.09	8/18/2017	8/1/2021	NC	295,000	297,777	298,078
Multi-Bank Securities, Inc.	Guadalupe Community Redevelopment	400559AD2	2.55%	2.25%	99.00	1/8/2018	8/1/2021	NC	225,000	222,750	226,132
Cantella & Co., Inc.	Oceanside CA Pension Obligation Bond Taxable	675371AX6	2.03%	3.25%	104.85	8/15/2017	8/15/2021	NC	280,000	293,013	286,602
Cantella & Co., Inc.	Yorba Linda RDA SA TAB Taxable Series B	54465AHF0	2.00%	2.00%	101.67	6/26/2017	9/1/2021	NC	400,000	406,684	404,800
First Empire Securities	Riverside CA Pension Obligation Bond	789036B89	2.25%	2.50%	101.16	6/20/2017	9/1/2022	NC	360,000	360,000	360,331
First Empire Securities	Riverside CA Pension Obligation Bond	789036B89	2.40%	2.50%	100.45	7/24/2017	6/1/2022	NC	500,000	503,800	506,320
Cantella & Co., Inc.	Arvin Community Redevelopment	402388AK5	2.35%	2.60%	100.51	6/8/2018	3/1/2023	NC	275,000	278,600	279,065
Sifel, Nicolaus & Company, Inc.	Stockton CA Redevelopment Agency SA	861403AJ7	2.80%	2.50%	99.59	9/1/2019	9/1/2023	NC	230,000	248,975	251,595
Cantella & Co., Inc.	Riverside CA Pension Obligation Bond	756036BD5	2.03%	2.75%	103.25	8/28/2019	6/1/2024	NC	258,120	258,843	266,147
Cantella & Co., Inc.	Fort Bragg Calif Uni Sch Dist	347028JZ6	2.38%	2.36%	100.56	9/18/2019	8/1/2024	NC	205,000	206,150	204,522
<b>Negotiable Certificates of Deposit:</b>											
Multi-Bank Securities, Inc.	Direct Federal Credit Union	25460FAQ9	1.75%	1.75%	100.00	5/24/2017	2/24/2020	NC	249,000	249,000	249,147
Cantella & Co., Inc.	Community Trust Bank Inc.	204161AC3	1.85%	1.85%	100.00	8/10/2017	8/18/2020	NC	247,000	247,000	247,447
First Empire Securities	First Bank Richmond	319267GC8	1.80%	1.80%	100.00	6/23/2017	11/23/2020	NC	247,000	247,000	247,249
Multi-Bank Securities, Inc.	Numerica Credit Union	67064NAF0	2.00%	2.00%	100.00	5/30/2017	11/30/2020	NC	249,000	249,000	249,787
First Empire Securities	BMW Bank	05580AQJ1	1.95%	1.95%	100.00	3/10/2017	3/10/2021	NC	248,000	248,000	248,746
First Empire Securities	Landmark Bank	51506VCA9	2.10%	2.10%	100.00	3/28/2017	3/29/2021	12/29/2019	248,000	248,000	248,228
First Empire Securities	Medallion Bank	58403B6F8	2.00%	2.00%	100.00	4/6/2017	4/6/2021	NC	249,000	249,000	249,951
Cantella & Co., Inc.	Comerity Capital Bank	20033AUK0	2.00%	2.00%	100.00	6/30/2017	6/30/2021	NC	249,000	249,000	250,036
Cantella & Co., Inc.	Barclays Bank	08740KKC0	2.00%	2.00%	100.00	7/12/2017	7/12/2021	NC	247,000	247,000	248,035
First Empire Securities	Abacus Federal Savings Bank	002577AY2	1.95%	1.95%	100.00	7/21/2017	7/21/2021	NC	249,000	249,000	249,844
Cantella & Co., Inc.	MB Financial Bank	55266CVW3	1.90%	1.90%	100.00	7/21/2017	7/21/2021	NC	249,000	249,000	249,632
First Empire Securities	HSBC Bank USA, NA	40434YMK0	2.15%	2.15%	100.00	7/26/2017	7/26/2021	1/26/2020	247,000	247,000	247,328
Multi-Bank Securities, Inc.	Third Federal Savings and Loan	88413QBN7	2.00%	2.00%	100.00	7/28/2017	7/28/2021	NC	248,000	248,000	249,082
Multi-Bank Securities, Inc.	State Bank of India	8562846V1	2.35%	2.35%	100.00	3/14/2017	3/14/2022	NC	248,000	248,000	251,053
Multi-Bank Securities, Inc.	Capital One Bank USA	140420Z52	2.35%	2.35%	100.00	3/15/2017	3/15/2022	NC	248,000	248,000	251,053
Cantella & Co., Inc.	JP Morgan Chase Bank NA	48120XD53	2.35%	2.35%	100.00	3/16/2017	3/16/2022	12/16/2019	249,000	249,000	249,247
First Empire Securities	BMO Harris, NA	03581WNR7	2.00%	2.00%	100.00	3/29/2017	3/29/2022	12/29/2019	248,000	248,000	248,151
Sifel, Nicolaus & Company, Inc.	Industrial and Commercial Bank of China	45581EAC5	2.10%	2.00%	100.12	8/15/2019	4/12/2022	NC	247,000	247,298	248,904
Cantella & Co., Inc.	Synchrony Bank	87165EL96	2.40%	2.40%	100.00	6/9/2017	5/23/2022	NC	150,000	150,000	150,426
First Empire Securities	American Eagle Bank	02554BCN9	2.10%	2.35%	100.00	6/21/2017	6/21/2022	NC	247,000	247,000	250,966
Cantella & Co., Inc.	Goldman Sachs Bank USA	38148PKX4	2.35%	2.35%	100.00	6/21/2017	6/21/2022	NC	247,000	247,000	250,147
First Empire Securities	Capital One NA	14042RGN5	2.30%	2.30%	100.00	7/19/2017	7/19/2022	NC	247,000	247,000	249,848
Cantella & Co., Inc.	TIAA FSB	87270LCM3	2.10%	2.10%	100.00	7/29/2019	7/29/2022	NC	247,000	247,000	248,536

CITY OF STANTON  
INVESTMENTS  
OCTOBER 2019

Investment Type/ Broker	GLSIP Number	Purchase Yield	Coupon Rate	Purchase Price	Settlement/ Date Purchased	Date of Maturity	Next Call Date (NC=noncallable)	Par Value	Purchase Amount	Current Market Value
Multi-Bank Securities, Inc.	795450B61	2.30%	2.30%	100.00	7/27/2017	8/2/2022	NC	248,000	248,000	250,867
Camella & Co., Inc.	02587DV47	2.35%	2.35%	100.00	8/3/2017	8/8/2022	NC	247,000	247,000	249,186
First Empire Securities	316077CV6	1.70%	2.00%	99.60	8/4/2017	8/9/2022	11/9/2019	249,000	248,004	249,120
Stifel, Nicolaus & Company, Inc.	02587CFU9	2.40%	2.40%	100.00	8/22/2017	8/23/2022	NC	247,000	249,000	249,524
Stifel, Nicolaus & Company, Inc.	01748DB81	2.65%	2.65%	100.00	4/11/2019	2/14/2023	NC	249,000	249,000	254,949
Stifel, Nicolaus & Company, Inc.	39573LAF5	1.95%	1.95%	100.00	8/28/2019	8/28/2023	NC	249,000	249,000	249,401
Stifel, Nicolaus & Company, Inc.	319461B15	2.78%	2.45%	99.60	4/12/2019	3/22/2023	11/22/2019	248,004	248,004	249,157
Stifel, Nicolaus & Company, Inc.	62384RAF3	2.84%	3.00%	100.00	4/9/2019	3/27/2023	NC	248,000	250,494	258,034
Stifel, Nicolaus & Company, Inc.	27002YEL6	2.65%	2.65%	100.00	4/30/2019	4/30/2023	NC	249,000	249,000	255,310
Stifel, Nicolaus & Company, Inc.	91435LAG2	2.92%	3.65%	100.00	4/25/2019	5/15/2023	NC	248,000	249,240	257,761
Stifel, Nicolaus & Company, Inc.	59013J7F8	2.60%	2.60%	100.00	4/23/2019	8/23/2023	NC	249,000	249,000	255,407
Stifel, Nicolaus & Company, Inc.	44042TBO6	2.10%	1.70%	98.43	7/29/2019	8/29/2023	NC	249,000	245,091	251,597
Stifel, Nicolaus & Company, Inc.	33715LCJ7	3.36%	3.36%	100.00	9/21/2019	9/27/2023	NC	240,000	240,000	253,089
Stifel, Nicolaus & Company, Inc.	61690UDW7	3.10%	3.10%	100.00	2/7/2019	2/7/2024	NC	246,000	246,000	257,921
Stifel, Nicolaus & Company, Inc.	61760AVJ5	3.10%	3.10%	100.00	2/7/2019	2/7/2024	NC	246,000	246,000	257,921
Stifel, Nicolaus & Company, Inc.	301485AH1	2.22%	2.15%	99.70	7/24/2019	7/22/2024	NC	216,000	215,352	216,076
Stifel, Nicolaus & Company, Inc.	06251AVW48	2.96%	2.60%	100.00	4/24/2019	3/25/2024	NC	250,000	250,000	260,300
Stifel, Nicolaus & Company, Inc.	42228LAD3	2.65%	2.65%	100.00	4/23/2019	4/26/2024	NC	248,000	248,000	253,648
Stifel, Nicolaus & Company, Inc.	56065GAG3	2.60%	2.60%	100.00	4/26/2019	4/26/2024	NC	248,000	248,000	256,231
Stifel, Nicolaus & Company, Inc.	219240BY3	2.66%	2.66%	100.00	5/17/2019	5/14/2024	NC	249,000	249,000	256,288
Stifel, Nicolaus & Company, Inc.	08426KBE7	2.66%	2.66%	100.00	5/23/2019	5/23/2024	NC	249,000	249,000	256,848
Stifel, Nicolaus & Company, Inc.	32112UDAE	2.20%	2.30%	100.47	7/12/2019	6/28/2024	NC	250,170	250,170	255,987
Stifel, Nicolaus & Company, Inc.	828373GY0	2.30%	2.30%	100.00	7/15/2019	7/15/2024	11/15/2019	249,000	249,000	249,087
Stifel, Nicolaus & Company, Inc.	190437KAB1	2.50%	2.50%	100.00	7/16/2019	7/16/2024	5/16/2022	249,000	249,000	255,325
Stifel, Nicolaus & Company, Inc.	29278TKA7	2.35%	2.35%	100.00	7/22/2019	7/22/2024	NC	247,000	247,000	247,393
Stifel, Nicolaus & Company, Inc.	295547AV1	2.25%	2.25%	100.00	7/22/2019	7/22/2024	NC	249,000	249,000	252,528
Stifel, Nicolaus & Company, Inc.	32110YNY8	2.20%	2.20%	100.00	7/22/2019	7/22/2024	NC	249,000	249,000	250,098
Stifel, Nicolaus & Company, Inc.	86789VZG5	2.30%	2.30%	100.00	7/24/2019	7/24/2024	NC	248,000	248,000	248,414
Stifel, Nicolaus & Company, Inc.	70147ACX0	2.25%	2.25%	100.00	7/29/2019	3/29/2022	NC	249,000	249,000	249,127
Stifel, Nicolaus & Company, Inc.	33786LAI7	1.95%	1.95%	100.00	8/23/2019	8/23/2024	NC	249,000	249,000	249,107
Stifel, Nicolaus & Company, Inc.	75472RAE1	2.00%	2.00%	100.00	8/23/2019	8/23/2024	NC	247,000	247,000	247,669
Stifel, Nicolaus & Company, Inc.	938628BN9	1.95%	1.95%	100.00	8/28/2019	8/28/2024	NC	249,000	249,000	249,100
Stifel, Nicolaus & Company, Inc.	33742CAM9	2.10%	2.10%	100.00	8/30/2019	8/30/2024	2/28/2020	249,000	249,000	249,486
Medium-Term Corporate Notes:										
Camella & Co., Inc.	06048WZB9	3.25%	3.25%	100.00	2/15/2019	2/15/2024	2/15/2020	250,000	250,000	249,065
Bank of America Corp								250,000	250,000	249,065

Subtotal Investments  
Prior Year Adjustment GASB 31  
Investments Held With Bank of the West

898 days	22,961,032	23,006,709	23,179,252
WAM	-	11,398.26	-
	22,961,032	23,018,107	23,179,252

State Treasurer's Pool  
State Treasurer's Pool  
PFM

11/1/2019	11,645,710	7,661,301	7,659,969
11/1/2019	17,909,647	17,909,647	17,939,925
11/1/2019	1,233,300	1,233,300	1,233,300

Total Investments

Total Money Market, LAIF and Investments

2.22%	Incl LAIF, CAMP,
Weighted	Investments, and
Average	money market
Yield	

415 days	53,749,690	49,812,358	50,012,448
WAM			

**CITY OF STANTON**  
**CASH AND INVESTMENT BALANCES BY FUND TYPE**  
**October 31, 2019**

Fund Type	Cash and Investments	Totals
<b>General Fund:</b>		
Pooled and Non-pooled	\$ 15,695,369	
Other Accounts *	1,360,917	\$ 17,056,286
<b>Special Revenue, Capital Projects and Enterprise Funds:</b>		
Gas Tax	187,204	
RMRA	493,678	
Measure M	395,571	
Fire Emergency Services	(149,859)	
Lighting & Median Maint.	1,123,574	
Housing Authority	19,526,026	
Sewer Maintenance	4,198,047	
Other	3,195,741	28,969,982
<b>Internal Service Funds</b>		<b>1,133,911</b>
<b>Trust Funds</b>		<b>2,774,942</b>
<b>Total Cash and Investment Balances</b>	<b>\$</b>	<b>49,935,121</b>

\* Housing Authority Fund, Imprest Accounts, Petty Cash and Investments

## CITY OF STANTON

### REPORT TO THE SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY

**TO:** Honorable Chair and Members of the Successor Agency

**DATE:** November 26, 2019

**SUBJECT: OCTOBER 2019 INVESTMENT REPORT (SUCCESSOR AGENCY)**

#### **REPORT IN BRIEF:**

The Investment Report as of October 31, 2019 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

#### **RECOMMENDED ACTION:**

1. Successor Agency find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of October 2019.

#### **BACKGROUND:**

The attached reports summarize the Successor Agency investments and deposit balances as of October 2019. A summary of the Agency's investments and deposits is included as Attachment A. The Agency's cash balances by fund are presented in Attachment B.

#### **ANALYSIS:**

The Agency's investments in the State Treasurer's Local Agency Investment Fund (LAIF) and California Asset Management Plan (CAMP) continue to be available on demand. The effective yield on LAIF for the month of October 2019 was 2.19%, while the effective yield on CAMP was 2.05%.

The Agency's investments are shown on Attachment A and have a weighted investment yield of 1.19%, which is below the benchmark LAIF return of 2.19%, as the portfolio is almost completely liquid and has significant funds held in custodial accounts accruing very little interest.

With a completely liquid portfolio, the weighted average maturity of the Agency's investments at October 31, 2019 is 1 day. LAIF's average maturity at October 31, 2019 is approximately 203 days.

**FISCAL IMPACT:**

All deposits and investments have been made in accordance with the City's 2019-20 Investment Policy.

The portfolio will allow the Agency to meet its expenditure requirements for the next six months.

**ENVIRONMENTAL IMPACT:**

None

**LEGAL REVIEW:**

None.

**PUBLIC NOTIFICATION:**

Through the agenda posting process.

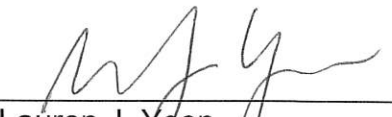
**STRATEGIC PLAN OBJECTIVE ADDRESSED:**

4. Ensure Fiscal Stability and Efficiency in Governance


Prepared by:

  
\_\_\_\_\_  
Vladimir Barrientos  
Administrative Services Intern

Reviewed by:

  
\_\_\_\_\_  
Lauren J. Yoon  
Business License Specialist

Approved by:

  
\_\_\_\_\_  
Jarad L. Hildenbrand  
City Manager

**Attachments:**

- A. Investments and Deposits
- B. Cash Balances by Fund

**SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY  
INVESTMENTS AND DEPOSITS  
October 31, 2019**

Investment Type	Institution	Issuer/ Broker	Date of Maturity	Interest Rate	Gasb 31 Value	Cost	Market Value	MV Source
								LAIF
LAIF and BOW General Acct	State of California/ BOW	State of California	On Demand	2.19% N/A	\$ 11,645,710 \$	\$ 4,090,835 \$	\$ 4,090,836 \$	LAIF
Clawback - Demand Deposits/Money Market Account	Bank of the West	Bank of the West	On Demand	N/A	3,377,369	3,377,369	3,377,369	Bank of the West
								Bank of the West

Total Cash Investments and Deposits

\$ 7,468,204	\$ 7,468,205
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Bond Funds Held by Trustees:

Investment Type	Institution	Issuer/ Broker	CUSIP Number	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
<b>2010 Tax Allocation Bonds (Tax-Exempt)</b>									
Principal:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$16.85	\$16.85	\$16.85	US Bank
Interest:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$14,095.68	\$14,095.68	\$14,095.68	US Bank
Special Fund:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$15.21	\$15.21	\$15.21	US Bank
Reserve Account:									
Cash Equivalent	LAIF	US Bank	99LA009W8	On Demand	2.19%	\$1,149,348.24	\$1,149,348.24	\$1,149,348.24	US Bank

Total 2010 Tax Allocation Bonds (Tax-Exempt)

\$1,163,476      \$1,163,476

Investment Type	Institution	Issuer/ Broker	CUSIP Number	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
<b>2016 Series A and B</b>									
Debt Service Fund									
Cash Equivalents	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$493,552.43	\$493,552.43	\$493,552.43	US Bank
Principle Account					0.83				
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$151.95	\$151.95	\$151.95	US Bank
Interest Account									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$16.27	\$16.27	\$16.27	US Bank

Total 2016 Series A and B

\$ 493,721 \$493,720.65

Investment Type	Institution	Issuer/ Broker	CUSIP Number	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
<b>2016 Series C and D</b>									
Debt Service Fund:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$569,111.50	\$569,111.50	\$569,111.50	US Bank
Interest Account:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$33.08	\$33.08	\$33.08	US Bank
Principle Account:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	60.09	\$60.09	\$60.09	US Bank

Total 2016 Series C and D

\$ 569,205 \$569,204.67

### Total Bond Fund Investments and Deposits (3)

**\$2,226,401 \$2,226,401**

Notes:

- (1) - There have been no exceptions to the Investment Policy.
- (2) - The Successor Agency is able to meet its expenditure requirements for the next six months.
- (3) - Restricted Bond Funds are held by the fiscal agent.



**SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY****POOLED CASH BALANCES BY FUND TYPE  
October 31, 2019**

<b>Fund</b>	<b>Cash Balance</b>
712 Redevelopment Obligation Retirement Fund	4,669,292
731 Successor Agency Admin Fund	(578,457)
741 Successor Agency Project Fund	-
741 Cash DDR Clawback	3,377,369

**TOTAL CASH BALANCE****\$ 7,468,204**

## CITY OF STANTON

### REPORT TO THE CITY COUNCIL

**TO:** Honorable Mayor and City Council

**DATE:** November 26, 2019

**SUBJECT: OCTOBER 2019 GENERAL FUND REVENUE AND EXPENDITURE REPORT**

#### **REPORT IN BRIEF:**

The monthly General Fund Revenue and Expenditure Report as of October 2019 has been provided to the City Manager in accordance with Stanton Municipal Code Section 2.20.080 (D)1 and is being provided to City Council.

#### **RECOMMENDED ACTION:**

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the General Fund Revenue and Expenditure Report as of October 2019.

#### **ANALYSIS:**

The attached reports summarize the City revenue and expenditure balances for the General Fund as of October 2019. The reports include information for the month of October, on a year-to-date basis, the current fiscal year's budgeted balance and the year-to-date as a percentage of the budget. In addition, for comparison purposes, the year-to-date amount, final amount and a percentage of final for the previous fiscal year is included as well.

#### **FISCAL IMPACT:**

The City is on pace to continue the fiscal year materiality within the projections identified as the beginning balance in the 2019-20 Budget.

#### **ENVIRONMENTAL IMPACT:**

None.

**LEGAL REVIEW:**

None.

**PUBLIC NOTIFICATION:**

Through the agenda posting process.


**STRATEGIC PLAN OBJECTIVE ADDRESSED**

4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:

  
\_\_\_\_\_  
Vladimir Barrientos  
Administrative Services Intern

Reviewed by:

  
\_\_\_\_\_  
Lauren J. Yoon  
Business License Specialist

Approved by:

  
\_\_\_\_\_  
Jarad L. Hildenbrand  
City Manager

**Attachments:**

- A. October 2019 General Fund Revenues
- B. October 2019 General Fund Expenses

111 DECEMBER 2019

City of Stanton  
October 2019 General Fund Expenses (33% of year)

	Current Month	FY 19-20 Year to Date	Budget FY 19-20	Percent of Budget	FY 18-19 Year to Date	Actual FY 18-19	Percent of Actual
1100 City Council	\$ 6,532	\$ 35,604	\$ 115,442	30.84%	\$ 36,140	\$ 110,403	32.74%
1200 City Attorney	(7,807)	40,915	266,000	15.74%	33,204	206,897	16.05%
1300 City Manager	30,757	93,205	294,433	31.66%	109,013	268,790	40.56%
1400 City Clerk	14,665	49,864	283,485	17.59%	40,175	213,512	18.82%
1410 Personnel/Risk Management	10,433	46,866	134,619	34.81%	57,899	174,049	33.27%
1430 Liability/Risk Management	(1,548)	8,124	89,000	9.24%	64,975	64,975	100.00%
Administration	53,031	349,572	1,176,981	29.70%	344,407	1,038,625	32.87%
1500 Administrative Services	74,108	236,150	847,673	27.86%	225,388	758,173	29.73%
1510 Information Technology	3,197	50,425	153,555	32.84%	52,839	131,217	40.27%
1600 Non-Dept (includes Transfers)	15,012	57,400	194,746	29.48%	70,172	386,160	18.17%
Administrative Services	92,317	343,984	1,195,973	28.76%	348,399	1,275,550	27.31%
2100 Law Enforcement	33,210	2,892,191	11,718,309	24.68%	3,956,669	13,662,151	28.96%
2200 Fire Protection	1,204	1,182,646	4,731,058	25.00%	1,387,772	7,163,749	19.37%
3520 Emergency Preparedness	-	-	4,500	0.06%	-	-	0.00%
4300 Parking Control	33,353	94,402	300,870	31.38%	51,722	187,999	27.58%
6200 Code Enforcement	47,496	155,974	501,421	31.11%	150,184	493,181	30.45%
Public Safety	115,265	4,325,213	17,256,158	25.06%	5,545,746	21,507,084	25.79%
3100 Engineering	11,142	45,727	137,968	33.14%	45,813	125,379	36.54%
3200 Public Facilities	48,196	127,706	368,904	34.62%	157,725	386,620	40.80%
3400 Parks Maintenance	42,729	126,555	411,955	30.72%	114,260	378,870	30.16%
3500 Street Maintenance	24,686	93,892	309,485	30.34%	78,379	303,195	25.85%
3600 Storm Drains	8,188	8,707	125,000	6.97%	4,753	84,994	5.59%
Public Works	134,942	402,588	1,333,311	29.75%	400,929	1,279,058	31.35%
4100 Planning	23,419	76,322	391,173	19.51%	75,384	281,411	26.79%
4200 Building Regulation	29,096	146,339	435,567	33.60%	166,691	482,578	34.54%
4400 Business Relations	898	6,506	155,469	4.18%	23,639	93,926	25.17%
Community Development	53,413	229,167	982,208	23.33%	265,713	857,915	30.97%
5100 Parks and Recreation	62,399	194,141	585,636	33.15%	144,381	575,872	25.07%
5200 Community Center	2,124	7,839	71,456	10.97%	8,440	35,274	23.08%
5300 Stanton Central Park	8,436	62,286	208,559	20.87%	49,259	179,621	27.43%
Community Services	72,959	264,266	865,651	30.53%	201,780	790,767	25.52%
Expenditures and Transfers Out	521,926	5,914,789	22,830,284	25.91%	7,103,975	26,748,999	26.56%
Less: Transfers Out	(6,333)	(25,333)	(76,000)	33.33%	(8,333)	(32,500)	15.87%
TOTAL EXPENDITURES	\$ 515,593	\$ 5,889,456	\$ 22,754,284	25.88%	\$ 7,095,642	\$ 26,696,499	26.58%

Administration - Guzman  
Ocotber 2019 General Fund Expenses (33% of year)

Account Number	Description	FY 19-20			FY 18-19		
		Budget	End Bal	% of Budget	Actual	YTD Bal	% of Actual
<b>101</b>							
1410	Personnel/Risk Management						
501110	Salaries-Regular	\$ 74,195.00	\$ 23,449.75	31.61%	\$ 69,618.43	\$ 19,664.39	28.25%
501115	Salaries-Overtime	\$ -	\$ -		\$ -	\$ -	
502100	Retirement	\$ 5,098.70	\$ 1,637.99	32.13%	\$ 4,767.84	\$ 1,345.44	28.22%
502105	Workers Comp Insurance	\$ 706.40	\$ 235.47	33.33%	\$ 685.24	\$ 228.41	33.33%
502110	Health/Life Insurance	\$ 14,587.88	\$ 4,453.34	30.53%	\$ 14,531.25	\$ 4,678.27	32.19%
502115	Unemployment Insurance	\$ 434.00	\$ -	0.00%	\$ 287.00	\$ -	0.00%
502120	Medicare/Fica	\$ 1,379.87	\$ 343.66	24.91%	\$ 1,031.88	\$ 270.48	26.21%
602110	Office Expense	\$ 1,300.00	\$ 334.79	25.75%	\$ 1,836.79	\$ 491.08	26.74%
602120	Books/Periodicals	\$ -	\$ -		\$ -	\$ -	
603105	Equipment Maintenance	\$ -	\$ -		\$ -	\$ -	
607100	Membership/Dues	\$ 725.00	\$ 425.00	58.62%	\$ 725.00	\$ 425.00	58.62%
607105	Mileage Reimbursement	\$ -	\$ -		\$ -	\$ -	
607110	Travel/Conference/Meetings	\$ -	\$ -		\$ -	\$ -	
607115	Training	\$ 350.00	\$ -	0.00%	\$ -	\$ -	
608105	Professional Services	\$ 10,000.00	\$ 5,866.12	58.66%	\$ 57,780.70	\$ 23,159.58	40.08%
608125	Advertising/ Business Dev't	\$ 2,400.00	\$ 175.00	7.29%	\$ 3,342.21	\$ 1,592.79	47.66%
609125	Employee/Volunteer Recognitn	\$ 7,500.00	\$ 1,851.16	24.68%	\$ 7,024.49	\$ 1,904.47	27.11%
612105	Vehicle Replacement Charge	\$ 650.00	\$ 216.67	33.33%	\$ 626.00	\$ 208.67	33.33%
612115	Liability Insurance Charge	\$ 3,739.00	\$ 1,246.33	33.33%	\$ 2,515.00	\$ 838.33	33.33%
612120	Workers' Compensation Charge	\$ -	\$ -		\$ -	\$ -	
612125	Employee Benefits	\$ 11,553.00	\$ 3,851.00	33.33%	\$ 9,277.00	\$ 3,092.33	33.33%
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
1410	Personnel/Risk Management Total	\$ 134,618.85	\$ 46,861.01	34.81%	\$ 174,048.83	\$ 57,899.25	33.27%
1430	Liability/Risk Management						
606105	Insurance Premium	\$ 89,000.00	\$ 83,123.60	93.40%	\$ 64,975.00	\$ 64,975.00	100.00%
1430	Liability/Risk Management Total	\$ 89,000.00	\$ 83,123.60	93.40%	\$ 64,975.00	\$ 64,975.00	100.00%

Administration - Vasquez  
Ocotber 2019 General Fund Expenses (33% of year)

Account Number	Description	FY 19-20			FY 18-19		
		Budget	End Bal	% of Budget	Actual	YTD Bal	% of Actual
<b>101</b>							
<b>1100</b>	<b>City Council</b>						
501105	Salaries-Elected	\$ 52,199.00	\$ 17,047.75	32.66%	\$ 51,394.40	\$ 15,086.25	29.35%
501110	Salaries-Regular	\$ -	\$ -		\$ -	\$ -	
502105	Workers Comp Insurance	\$ -	\$ -		\$ -	\$ -	
502115	Unemployment Insurance	\$ -	\$ -		\$ -	\$ -	
502120	Medicare/Fica	\$ 1,472.97	\$ 247.07	16.77%	\$ 744.84	\$ 218.62	29.35%
602100	Special Dept Expense	\$ 9,500.00	\$ 3,357.14	35.34%	\$ 7,053.26	\$ 2,338.91	33.16%
602110	Office Expense	\$ 2,000.00	\$ 35.22	1.76%	\$ 1,060.08	\$ 362.96	34.24%
607100	Membership/Dues	\$ 37,139.00	\$ 13,369.39	36.00%	\$ 36,402.65	\$ 13,189.65	36.23%
607105	Mileage Reimbursement	\$ -	\$ -		\$ -	\$ -	
607110	Travel/Conference/Meetings	\$ 10,500.00	\$ 670.00	6.38%	\$ 8,739.49	\$ 1,194.00	13.66%
607115	Training	\$ -	\$ -		\$ -	\$ -	
608105	Professional Services	\$ -	\$ -		\$ -	\$ -	
609100	Special Events	\$ -	\$ -		\$ -	\$ -	
612105	Vehicle Replacement Charge	\$ -	\$ -		\$ -	\$ -	
612115	Liability Insurance Charge	\$ 2,631.00	\$ 877.00	33.33%	\$ 1,887.00	\$ 629.00	33.33%
612120	Workers' Compensation Charge	\$ -	\$ -		\$ -	\$ -	
612125	Employee Benefits	\$ -	\$ -		\$ -	\$ -	
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
<b>1100</b>	<b>City Council Total</b>	<b>\$ 115,441.97</b>	<b>\$ 35,603.57</b>	<b>30.84%</b>	<b>\$ 107,281.72</b>	<b>\$ 33,019.39</b>	<b>30.78%</b>
<b>1200</b>	<b>City Attorney</b>						
501110	Salaries-Regular	\$ -	\$ -		\$ -	\$ -	
502100	Retirement	\$ -	\$ -		\$ -	\$ -	
502105	Workers Comp Insurance	\$ -	\$ -		\$ -	\$ -	
502110	Health/Life Insurance	\$ -	\$ -		\$ -	\$ -	
502115	Unemployment Insurance	\$ -	\$ -		\$ -	\$ -	
502120	Medicare/Fica	\$ -	\$ -		\$ -	\$ -	
602110	Office Expense	\$ -	\$ -		\$ 0.47	\$ 0.47	
608105	Professional Services	\$ 260,000.00	\$ 40,914.55	15.74%	\$ 206,896.29	\$ 33,203.39	16.05%
608180	Prosecution/Code Enforcement	\$ -	\$ -		\$ -	\$ -	
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
<b>1200</b>	<b>City Attorney Total</b>	<b>\$ 260,000.00</b>	<b>\$ 40,914.55</b>	<b>15.74%</b>	<b>\$ 206,896.76</b>	<b>\$ 33,203.86</b>	<b>16.05%</b>
<b>1300</b>	<b>City Manager</b>						
501110	Salaries-Regular	\$ 194,613.11	\$ 60,292.18	30.98%	\$ 125,367.63	\$ 60,772.61	48.48%
501115	Salaries-Overtime	\$ -	\$ -		\$ -	\$ -	
501120	Salaries-Part Time	\$ -	\$ -		\$ 53,021.03	\$ 9,285.32	
502100	Retirement	\$ 17,558.35	\$ 5,491.71	31.28%	\$ 15,018.36	\$ 8,607.33	57.31%
502105	Workers Comp Insurance	\$ 2,511.38	\$ 952.19	37.91%	\$ 2,995.52	\$ 998.51	33.33%
502110	Health/Life Insurance	\$ 21,767.66	\$ 6,472.26	29.73%	\$ 16,077.25	\$ 8,512.04	52.94%
502115	Unemployment Insurance	\$ 607.60	\$ 71.75	11.81%	\$ 326.45	\$ -	0.00%
502120	Medicare/Fica	\$ 3,071.37	\$ 872.26	28.40%	\$ 4,102.28	\$ 2,431.66	59.28%
602110	Office Expense	\$ 930.00	\$ 777.43	83.59%	\$ 578.60	\$ 176.16	30.45%
602120	Books/Periodicals	\$ -	\$ -		\$ -	\$ -	
603105	Equipment Maintenance	\$ -	\$ -		\$ -	\$ -	
604100	Communications	\$ -	\$ -		\$ -	\$ -	
607100	Membership/Dues	\$ 2,100.00	\$ 400.00	19.05%	\$ 1,800.00	\$ 1,800.00	100.00%
607110	Travel/Conference/Meetings	\$ 3,000.00	\$ 1,782.99	59.43%	\$ 2,173.60	\$ 653.00	30.04%
608105	Professional Services	\$ -	\$ -		\$ -	\$ -	
612105	Vehicle Replacement Charge	\$ 748.00	\$ 249.33	33.33%	\$ 7,646.00	\$ 2,548.67	33.33%
612115	Liability Insurance Charge	\$ 11,621.00	\$ 3,873.67	33.33%	\$ 8,464.00	\$ 2,821.33	33.33%
612120	Workers' Compensation Charge	\$ -	\$ -		\$ -	\$ -	
612125	Employee Benefits	\$ 35,907.00	\$ 11,969.00	33.33%	\$ 31,219.00	\$ 10,406.33	33.33%
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
<b>1300</b>	<b>City Manager Total</b>	<b>\$ 294,435.47</b>	<b>\$ 93,204.77</b>	<b>31.66%</b>	<b>\$ 268,789.72</b>	<b>\$ 109,012.96</b>	<b>40.56%</b>
<b>1400</b>	<b>City Clerk</b>						
501110	Salaries-Regular	\$ 83,642.85	\$ 26,566.27	31.76%	\$ 78,978.50	\$ 22,395.77	28.36%
501115	Salaries-Overtime	\$ -	\$ -		\$ -	\$ -	
501120	Salaries-Part Time	\$ -	\$ -		\$ -	\$ -	
502100	Retirement	\$ 14,322.16	\$ 4,574.93	31.94%	\$ 12,970.84	\$ 3,668.04	28.28%

Account Number	Description	FY 19-20			FY 18-19		
		Budget	End Bal	% of Budget	Actual	YTD Bal	% of Actual
502105	Workers Comp Insurance	\$ 3,693.41	\$ 1,231.14	33.33%	\$ 3,702.44	\$ 1,234.15	33.33%
502110	Health/Life Insurance	\$ 14,623.27	\$ 4,412.19	30.17%	\$ 14,434.14	\$ 4,673.46	32.38%
502115	Unemployment Insurance	\$ 412.30	\$ -	0.00%	\$ 267.19	\$ -	0.00%
502120	Medicare/Fica	\$ 1,258.66	\$ 357.94	28.44%	\$ 1,093.19	\$ 297.19	27.19%
602110	Office Expense	\$ 2,500.00	\$ 275.60	11.02%	\$ 2,224.02	\$ 199.80	8.98%
602120	Books/Periodicals	\$ 100.00	\$ -	0.00%	\$ 57.11	\$ -	0.00%
603105	Equipment Maintenance	\$ 4,044.00	\$ 4,044.00	100.00%	\$ 4,044.00	\$ 4,044.00	100.00%
607100	Membership/Dues	\$ 350.00	\$ 210.00	60.00%	\$ 330.00	\$ 200.00	60.61%
607105	Mileage Reimbursement	\$ -	\$ -		\$ -	\$ -	
607110	Travel/Conference/Meetings	\$ 530.00	\$ 150.00	28.30%	\$ 36.00	\$ -	0.00%
607115	Training	\$ 650.00	\$ -	0.00%	\$ 426.20	\$ 223.00	52.32%
608100	Contractual Services	\$ -	\$ -		\$ -	\$ -	
608105	Professional Services	\$ 6,000.00	\$ 1,280.00	21.33%	\$ 2,481.01	\$ 1,405.76	56.66%
608125	Advertising/ Business Dev't	\$ -	\$ -		\$ -	\$ -	
608130	Temporary Help	\$ -	\$ -		\$ -	\$ -	
608140	Elections	\$ 133,500.00	\$ 603.48	0.45%	\$ 78,470.92	\$ (2,831.13)	-3.61%
612105	Vehicle Replacement Charge	\$ 618.00	\$ 412.00	66.67%	\$ 626.00	\$ 208.67	33.33%
612115	Liability Insurance Charge	\$ 4,215.00	\$ 1,405.00	33.33%	\$ 2,852.00	\$ 950.67	33.33%
612120	Workers' Compensation Charge	\$ -	\$ -		\$ -	\$ -	
612125	Employee Benefits	\$ 13,025.00	\$ 4,341.67		\$ 10,518.00	\$ 3,506.00	33.33%
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
1400	City Clerk Total	\$ 283,484.65	\$ 49,864.22	17.59%	\$ 213,511.56	\$ 40,175.37	18.82%
102							
1100	City Council						
607100	Membership/Dues	\$ -	\$ -	0.00%	\$ 3,121.00	\$ 3,121.00	0.00%
1100	City Council Total	\$ -	\$ -	0.00%	\$ 3,121.00	\$ 3,121.00	0.00%

City of Stanton  
October 2019 General Fund Revenues (33% of year)

	Current Month	FY 19-20 Year to Date	Budget FY 19-20	Percent of Budget
Property Tax	34,501	60,128	6,212,200	0.97%
Sales and Use Tax	350,599	777,040	4,385,000	17.75%
Transaction and Use Tax	360,340	774,022	4,331,000	17.80%
Transient Occupancy Tax	15,779	94,413	520,000	18.16%
Franchise Fees	84,408	175,945	1,044,000	16.90%
Business Licenses	19,650	29,510	430,000	6.86%
Utility Users Tax	337,753	401,479	1,870,000	26.28%
<b>Total Taxes</b>	<b>1,200,029</b>	<b>2,399,536</b>	<b>18,790,200</b>	<b>12.77%</b>
Intergovernmental	66,588	79,419	184,124	43.13%
<b>Total Intergovernmental</b>	<b>(66,588)</b>	<b>(79,419)</b>	<b>(184,124)</b>	<b>43.13%</b>
Charges for Services	(0)	140,000	140,000	100.00%
<b>Total Charges for Services</b>	<b>(0)</b>	<b>140,000</b>	<b>140,000</b>	<b>100.00%</b>
Fees and Permits	697,167	838,703	1,791,550	47.93%
Development Fees	116,331	126,350	151,000	83.68%
Community Services Fees	7,951	14,325	70,000	20.46%
<b>Total Fees and Permits</b>	<b>821,449</b>	<b>999,378</b>	<b>2,012,550</b>	<b>49.66%</b>
Fines and Forfeitures	110,025	142,853	468,900	30.47%
<b>Total Fines and Forfeitures</b>	<b>110,025</b>	<b>142,853</b>	<b>468,900</b>	<b>30.47%</b>
Investment Earnings	-	-	200,000	0.00%
Rental Income	27,138	38,514	77,768	49.52%
<b>Total Use of Money and Property</b>	<b>27,138</b>	<b>38,514</b>	<b>277,768</b>	<b>13.87%</b>
Miscellaneous Revenue	147,356	292,250	387,810	75.30%
Pass-thru Payment	-	-	355,000	0.00%
<b>Total Miscellaneous Revenue</b>	<b>147,356</b>	<b>292,250</b>	<b>742,810</b>	<b>39.34%</b>
<b>Total Transfers In</b>	<b>95,000</b>	<b>126,667</b>	<b>380,000</b>	<b>33.33%</b>
<b>Total Revenues and Transfers In</b>	<b>2,334,410</b>	<b>4,059,779</b>	<b>22,628,104</b>	<b>17.07%</b>
Less: Transfers in	(221,667)	(126,667)	(380,000)	33.33%
<b>Total Revenues</b>	<b>\$ 2,112,744</b>	<b>\$ 3,933,113</b>	<b>\$ 22,248,104</b>	<b>17.68%</b>

	FY 18-19 Year to Date	Total FY 18-19	Percent of Total
Property Tax	92,865	6,104,860	1.52%
Sales and Use Tax	768,345	4,327,842	17.75%
Transaction and Use Tax	701,470	4,057,037	17.29%
Transient Occupancy Tax	114,076	483,233	23.61%
Franchise Fees	121,554	1,026,619	11.84%
Business Licenses	38,821	414,595	9.36%
Utility Users Tax	563,545	1,850,880	30.45%
	<b>2,400,676</b>	<b>18,265,067</b>	<b>13.14%</b>
Intergovernmental	49,852	207,911	23.98%
	<b>(49,852)</b>	<b>(207,911)</b>	<b>23.98%</b>
Charges for Services	-	140,000	0.00%
	-	<b>140,000</b>	<b>0.00%</b>
Fees and Permits	670,843	2,102,176	31.98%
Development Fees	65,414	183,259	35.71%
Community Services Fees	54,949	144,514	38.02%
	<b>791,237</b>	<b>2,429,948</b>	<b>32.56%</b>
Fines and Forfeitures	143,516	410,443	34.97%
	<b>143,516</b>	<b>410,443</b>	<b>34.97%</b>
Investment Earnings	200	1,367,014	0.01%
Rental Income	41,294	146,859	28.12%
	<b>41,494</b>	<b>1,513,873</b>	<b>2.74%</b>
Miscellaneous Revenue	330,186	2,405,468	13.73%
Pass-thru Payment	-	328,673	0.00%
	<b>330,186</b>	<b>2,734,143</b>	<b>12.08%</b>
<b>Total Transfers In</b>	<b>213,333</b>	<b>640,000</b>	<b>33.33%</b>
<b>Total Revenues and Transfers In</b>	<b>3,870,591</b>	<b>25,025,564</b>	<b>14.02%</b>
Less: Transfers in	(213,333)	(640,000)	33.33%
<b>Total Revenues</b>	<b>\$ 3,657,258</b>	<b>\$ 25,285,564</b>	<b>14.46%</b>



Administration  
October 2019 General Fund Revenues (33% of year)

Account Number	Description	Category	FY 19/20			FY 18/19		
			Budget	YTD	% of Budget	Actual	YTD Bal	% of Actual
101	General Fund							
437100	Sale Of Publications	Fees & Permits	\$ (100.00)	\$ (29.40)	29.40%	\$ (95.50)	\$ (34.30)	35.92%
437110	Candidate Statements	Fees & Permits	\$ -	\$ -		\$ -	\$ -	
437130	Insurance Reimbursement	Fees & Permits	\$ -	\$ -		\$ -	\$ -	
437145	Sale Of Assets	Miscellaneous	\$ -	\$ -		\$ -	\$ -	
101	General Fund		\$ (100.00)	\$ (29.40)	29.40%	\$ (95.50)	\$ (34.30)	35.92%

City of Stanton  
October 2019 General Fund Expenses (33% of year)

6-22-2019

	Current Month	FY 19-20 Year to Date	Budget FY 19-20	Percent of Budget	FY 18-19 Year to Date	Actual FY 18-19	Percent of Actual
1100 City Council	\$ 6,533	\$ 35,604	\$ 115,442	30.84%	\$ 35,140	\$ 110,403	32.74%
1200 City Attorney	(7,807)	40,915	266,000	15.74%	33,204	206,897	16.09%
1300 City Manager	30,757	93,205	294,435	31.66%	109,013	268,790	40.56%
1400 City Clerk	14,665	49,864	283,185	17.59%	40,175	213,512	18.81%
1410 Personnel/Risk Management	10,433	46,861	134,619	34.81%	57,899	174,049	33.27%
1430 Liability/Risk Management	(1,548)	8,124	89,000	9.24%	64,975	64,975	100.00%
Administration	53,031	349,572	1,176,981	29.70%	341,407	1,038,625	32.87%
1500 Administrative Services	74,108	236,150	847,673	27.86%	225,388	758,173	29.73%
1510 Information Technology	3,197	50,425	153,555	32.84%	57,839	131,217	40.27%
1600 Non-Dept (Includes Transfers)	15,012	57,109	194,746	29.48%	70,172	386,160	18.17%
Administrative Services	92,317	343,984	1,195,975	28.76%	348,399	1,275,550	27.31%
2100 Law Enforcement	33,210	2,892,191	11,718,309	24.68%	3,956,169	13,662,151	28.96%
2200 Fire Protection	1,204	1,182,646	4,731,058	25.00%	1,387,772	7,163,749	19.37%
3520 Emergency Preparedness	-	-	4,500	0.00%	-	-	0.00%
4300 Parking Control	33,355	94,402	300,870	31.38%	51,722	187,999	27.57%
6200 Code Enforcement	47,496	155,974	501,421	31.17%	150,184	493,184	30.45%
Public Safety	115,265	4,225,213	17,256,158	25.06%	5,545,746	21,507,084	25.79%
3100 Engineering	11,142	45,727	137,968	33.14%	45,813	125,379	36.54%
3200 Public Facilities	48,196	127,706	368,904	34.62%	157,775	386,620	40.80%
3400 Parks Maintenance	42,729	126,555	411,955	30.72%	114,260	378,870	30.16%
3500 Street Maintenance	24,686	93,892	309,485	30.34%	78,379	303,195	25.85%
3600 Storm Drains	8,188	8,707	125,000	6.97%	4,753	84,994	5.50%
Public Works	134,942	402,588	1,353,311	29.75%	400,929	1,279,058	31.35%
4100 Planning	23,419	76,322	391,173	19.31%	75,384	281,411	26.79%
4200 Building Regulation	29,096	146,339	435,567	33.68%	166,691	482,578	34.54%
4400 Business Relations	898	6,506	155,469	4.88%	23,639	93,926	25.17%
Community Development	53,413	229,167	982,208	23.33%	265,713	857,915	30.97%
5100 Parks and Recreation	62,399	194,141	585,636	33.15%	144,381	575,872	25.07%
5200 Community Center	2,124	7,839	71,456	10.97%	8,440	35,274	23.08%
5300 Stanton Central Park	8,436	62,286	208,559	29.87%	49,239	179,621	27.42%
Community Services	72,959	264,266	865,651	30.53%	201,780	790,767	25.52%
Expenditures and Transfers Out	521,926	5,914,789	22,830,284	25.91%	7,103,975	26,748,999	26.56%
Less: Transfers Out	(6,333)	(25,333)	(76,000)	33.33%	(8,333)	(32,500)	15.87%
TOTAL EXPENDITURES	\$ 515,593	\$ 5,889,456	\$ 22,754,284	25.88%	\$ 7,095,641	\$ 26,696,499	26.58%

Administration - Guzman  
October 2019 General Fund Expenses (33% of year)

Account Number	Description	FY 19-20			FY 18-19		
		Budget	End Bal	% of Budget	Actual	YTD Bal	% of Actual
<b>101</b>							
1410	Personnel/Risk Management						
501110	Salaries-Regular	\$ 74,195.00	\$ 23,449.75	31.61%	\$ 69,618.43	\$ 19,664.39	28.25%
501115	Salaries-Overtime	\$ -	\$ -		\$ -	\$ -	
502100	Retirement	\$ 5,098.70	\$ 1,637.99	32.13%	\$ 4,767.84	\$ 1,345.44	28.22%
502105	Workers Comp Insurance	\$ 706.40	\$ 235.47	33.33%	\$ 685.24	\$ 228.41	33.33%
502110	Health/Life Insurance	\$ 14,587.88	\$ 4,453.34	30.53%	\$ 14,531.25	\$ 4,678.27	32.19%
502115	Unemployment Insurance	\$ 434.00	\$ -	0.00%	\$ 287.00	\$ -	0.00%
502120	Medicare/Fica	\$ 1,379.87	\$ 343.66	24.91%	\$ 1,031.88	\$ 270.48	26.21%
602110	Office Expense	\$ 1,300.00	\$ 334.79	25.75%	\$ 1,836.79	\$ 491.08	26.74%
602120	Books/Periodicals	\$ -	\$ -		\$ -	\$ -	
603105	Equipment Maintenance	\$ -	\$ -		\$ -	\$ -	
607100	Membership/Dues	\$ 725.00	\$ 425.00	58.62%	\$ 725.00	\$ 425.00	58.62%
607105	Mileage Reimbursement	\$ -	\$ -		\$ -	\$ -	
607110	Travel/Conference/Meetings	\$ -	\$ -		\$ -	\$ -	
607115	Training	\$ 350.00	\$ -	0.00%	\$ -	\$ -	
608105	Professional Services	\$ 10,000.00	\$ 5,866.12	58.66%	\$ 57,780.70	\$ 23,159.58	40.08%
608125	Advertising/ Business Dev't	\$ 2,400.00	\$ 175.00	7.29%	\$ 3,342.21	\$ 1,592.79	47.66%
609125	Employee/Volunteer Recognitn	\$ 7,500.00	\$ 1,851.16	24.68%	\$ 7,024.49	\$ 1,904.47	27.11%
612105	Vehicle Replacement Charge	\$ 650.00	\$ 216.67	33.33%	\$ 626.00	\$ 208.67	33.33%
612115	Liability Insurance Charge	\$ 3,739.00	\$ 1,246.33	33.33%	\$ 2,515.00	\$ 838.33	33.33%
612120	Workers' Compensation Charge	\$ -	\$ -		\$ -	\$ -	
612125	Employee Benefits	\$ 11,553.00	\$ 3,851.00	33.33%	\$ 9,277.00	\$ 3,092.33	33.33%
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
1410	Personnel/Risk Management Total	\$ 134,618.85	\$ 46,861.01	34.81%	\$ 174,048.83	\$ 57,899.25	33.27%
1430	Liability/Risk Management						
606105	Insurance Premium	\$ 89,000.00	\$ 83,123.60	93.40%	\$ 64,975.00	\$ 64,975.00	100.00%
1430	Liability/Risk Management Total	\$ 89,000.00	\$ 83,123.60	93.40%	\$ 64,975.00	\$ 64,975.00	100.00%

City of Stanton  
October 2019 General Fund Revenues (33% of year)

	Current Month	FY 19-20 Year to Date	Budget FY 19-20	Percent of Budget	FY 18-19 Year to Date	Total FY 18-19	Percent of Total
Property Tax	34,501	60,128	6,213,200	0.97%	92,865	6,104,860	1.52%
Sales and Use Tax	350,599	777,040	4,385,000	17.72%	768,345	4,327,842	17.75%
Transaction and Use Tax	360,340	773,022	4,331,000	17.80%	701,470	4,057,037	17.29%
Transient Occupancy Tax	15,779	94,413	520,000	18.16%	114,076	483,233	23.61%
Franchise Fees	81,408	175,945	1,041,000	16.90%	121,554	1,026,619	11.84%
Business Licenses	19,650	29,510	430,000	6.86%	38,821	414,595	9.36%
Utility Users Tax	337,753	491,479	1,870,000	26.28%	553,545	1,850,880	30.45%
<b>Total Taxes</b>	<b>1,200,029</b>	<b>2,399,536</b>	<b>18,790,200</b>	<b>12.77%</b>	<b>2,400,676</b>	<b>18,265,067</b>	<b>13.14%</b>
Intergovernmental	66,388	79,419	184,124	43.13%	49,852	207,911	23.98%
<b>Total Intergovernmental</b>	<b>(66,388)</b>	<b>(79,419)</b>	<b>(184,124)</b>	<b>43.13%</b>	<b>(49,852)</b>	<b>(207,911)</b>	<b>23.98%</b>
Charges for Services	(0)	140,000	140,000	100.00%	-	140,000	0.00%
<b>Total Charges for Services</b>	<b>(0)</b>	<b>140,000</b>	<b>140,000</b>	<b>100.00%</b>	<b>-</b>	<b>140,000</b>	<b>0.00%</b>
Fees and Permits	697,167	838,703	1,791,550	47.93%	670,843	2,102,176	31.91%
Development Fees	116,331	126,350	151,000	83.68%	65,444	183,259	35.71%
Community Services Fees	7,951	14,325	70,000	20.45%	54,949	144,514	38.02%
<b>Total Fees and Permits</b>	<b>821,449</b>	<b>999,378</b>	<b>2,012,550</b>	<b>49.66%</b>	<b>791,237</b>	<b>2,429,948</b>	<b>32.56%</b>
Fines and Forfeitures	110,025	142,853	468,900	30.47%	143,516	410,443	34.97%
<b>Total Fines and Forfeitures</b>	<b>110,025</b>	<b>142,853</b>	<b>468,900</b>	<b>30.47%</b>	<b>143,516</b>	<b>410,443</b>	<b>34.97%</b>
Investment Earnings	-	-	200,000	0.00%	200	1,367,014	0.01%
Rental Income	27,138	38,514	777,768	49.52%	41,294	146,859	28.12%
<b>Total Use of Money and Property</b>	<b>27,138</b>	<b>38,514</b>	<b>277,768</b>	<b>13.87%</b>	<b>41,494</b>	<b>1,513,873</b>	<b>2.74%</b>
Miscellaneous Revenue	147,356	292,250	387,810	75.36%	330,186	2,405,468	13.73%
Pass-thru Payment	-	-	355,000	0.00%	-	328,675	0.00%
<b>Total Miscellaneous Revenue</b>	<b>147,356</b>	<b>292,250</b>	<b>742,810</b>	<b>39.34%</b>	<b>330,186</b>	<b>2,734,143</b>	<b>12.08%</b>
<b>Total Transfers In</b>	<b>95,000</b>	<b>126,667</b>	<b>380,000</b>	<b>33.32%</b>	<b>213,333</b>	<b>640,000</b>	<b>33.33%</b>
<b>Total Revenues and Transfers In</b>	<b>2,334,410</b>	<b>4,039,779</b>	<b>22,628,104</b>	<b>17.94%</b>	<b>3,870,501</b>	<b>25,925,564</b>	<b>14.03%</b>
Less: Transfers in	(221,667)	(126,667)	(380,000)	33.32%	(213,333)	(640,000)	33.32%
<b>Total Revenues</b>	<b>\$ 2,112,744</b>	<b>\$ 3,913,113</b>	<b>\$ 22,248,104</b>	<b>17.68%</b>	<b>\$ 3,657,258</b>	<b>\$ 25,285,564</b>	<b>14.46%</b>

Administration  
October 2019 General Fund Revenues (33% of year)

Account Number	Description	Category	FY 19/20			FY 18/19		
			Budget	YTD	% of Budget	Actual	YTD Bal	% of Actual
101	General Fund							
437100	Sale Of Publications	Fees & Permits	\$ (100.00)	\$ (29.40)	29.40%	\$ (95.50)	\$ (34.30)	35.92%
437110	Candidate Statements	Fees & Permits	\$ -	\$ -		\$ -	\$ -	
437130	Insurance Reimbursement	Fees & Permits	\$ -	\$ -		\$ -	\$ -	
437145	Sale Of Assets	Miscellaneous	\$ -	\$ -		\$ -	\$ -	
101	General Fund		\$ (100.00)	\$ (29.40)	29.40%	\$ (95.50)	\$ (34.30)	35.92%

City of Stanton  
October 2019 General Fund Expenses (33% of year)

	Current Month	FY 19-20 Year to Date	Budget FY 19-20	Percent of Budget
1100 City Council	\$ 6,532	\$ 35,604	\$ 115,442	30.84%
1200 City Attorney	(7,807)	40,915	266,000	15.74%
1300 City Manager	30,757	93,205	294,433	31.66%
1400 City Clerk	14,665	49,864	284,485	17.59%
1410 Personnel/Risk Management	10,433	46,861	344,610	34.81%
1430 Liability/Risk Management	(1,548)	8,124	89,000	9.14%
1430 Administration	53,031	349,572	1,176,981	29.70%
1500 Administrative Services	74,108	236,150	847,673	27.86%
1510 Information Technology	3,197	50,425	153,555	32.84%
1600 Non-Dept (Includes Transfers)	15,012	57,409	194,746	29.48%
Administrative Services	92,317	343,984	1,195,973	28.76%
2100 Law Enforcement	33,210	2,892,191	11,718,309	24.68%
2200 Fire Protection	1,204	1,183,646	4,731,058	25.00%
3200 Emergency Preparedness	-	-	4,500	0.00%
4300 Parking Control	33,355	94,402	300,870	31.38%
6200 Code Enforcement	47,496	155,974	501,421	31.11%
Public Safety	115,265	4,125,213	17,256,158	25.06%
3100 Engineering	11,142	45,727	137,968	33.14%
3200 Public Facilities	48,196	127,706	368,904	34.62%
3400 Parks Maintenance	42,729	126,555	411,955	30.72%
3500 Street Maintenance	24,686	93,892	309,485	30.34%
3600 Storm Drains	8,188	8,707	125,000	6.97%
Public Works	134,942	402,588	1,353,311	29.75%
4100 Planning	23,419	76,322	391,173	19.51%
4200 Building Regulation	29,096	146,339	435,567	33.60%
4400 Business Relations	898	6,506	155,469	4.18%
Community Development	53,413	229,167	982,208	23.33%
5100 Parks and Recreation	62,399	194,141	585,636	33.15%
5200 Community Center	2,124	7,839	71,456	10.97%
5300 Stanton Central Park	8,436	62,286	208,559	29.87%
Community Services	72,959	264,266	865,651	30.53%
Expenditures and Transfers Out	521,926	5,944,789	22,810,284	25.91%
Less: Transfers Out	(6,333)	(25,333)	(76,000)	33.33%
TOTAL EXPENDITURES	\$ 515,593	\$ 5,889,455	\$ 22,734,284	25.88%

VASQUEZ

FY 18-19 Year to Date	Actual FY 18-19	Percent of Actual
\$ 36,140	110,403	32.74%
33,204	206,897	16.05%
109,013	268,790	40.56%
40,175	213,512	18.85%
57,899	174,049	33.27%
64,972	64,972	100.00%
344,407	1,038,625	32.87%
225,388	758,173	29.73%
52,839	131,217	40.27%
70,172	386,160	18.17%
348,399	1,275,550	27.31%
3,956,069	13,662,351	28.96%
1,387,772	7,163,749	19.37%
51,722	187,999	27.57%
150,184	493,184	30.45%
5,545,746	21,507,084	25.79%
45,813	125,379	36.54%
157,725	386,620	40.80%
114,260	378,870	30.16%
78,379	303,195	25.85%
4,753	84,994	5.59%
400,929	1,279,058	31.35%
75,384	281,411	26.79%
166,691	482,578	34.54%
23,639	93,926	25.17%
265,713	857,915	30.97%
144,381	575,872	25.07%
8,440	35,274	23.08%
49,259	179,621	27.42%
201,780	790,767	25.52%
7,103,975	26,748,999	26.56%
(8,333)	(57,500)	15.87%
\$ 7,095,641	\$ 26,691,499	26.58%

Administration - Vasquez  
Ocotber 2019 General Fund Expenses (33% of year)

Account Number	Description	FY 19-20			FY 18-19		
		Budget	End Bal	% of Budget	Actual	YTD Bal	% of Actual
<b>101</b>							
1100	City Council						
501105	Salaries-Elected	\$ 52,199.00	\$ 17,047.75	32.66%	\$ 51,394.40	\$ 15,086.25	29.35%
501110	Salaries-Regular	\$ -	\$ -		\$ -	\$ -	
502105	Workers Comp Insurance	\$ -	\$ -		\$ -	\$ -	
502115	Unemployment Insurance	\$ -	\$ -		\$ -	\$ -	
502120	Medicare/Fica	\$ 1,472.97	\$ 247.07	16.77%	\$ 744.84	\$ 218.62	29.35%
602100	Special Dept Expense	\$ 9,500.00	\$ 3,357.14	35.34%	\$ 7,053.26	\$ 2,338.91	33.16%
602110	Office Expense	\$ 2,000.00	\$ 35.22	1.76%	\$ 1,060.08	\$ 362.96	34.24%
607100	Membership/Dues	\$ 37,139.00	\$ 13,369.39	36.00%	\$ 36,402.65	\$ 13,189.65	36.23%
607105	Mileage Reimbursement	\$ -	\$ -		\$ -	\$ -	
607110	Travel/Conference/Meetings	\$ 10,500.00	\$ 670.00	6.38%	\$ 8,739.49	\$ 1,194.00	13.66%
607115	Training	\$ -	\$ -		\$ -	\$ -	
608105	Professional Services	\$ -	\$ -		\$ -	\$ -	
609100	Special Events	\$ -	\$ -		\$ -	\$ -	
612105	Vehicle Replacement Charge	\$ -	\$ -		\$ -	\$ -	
612115	Liability Insurance Charge	\$ 2,631.00	\$ 877.00	33.33%	\$ 1,887.00	\$ 629.00	33.33%
612120	Workers' Compensation Charge	\$ -	\$ -		\$ -	\$ -	
612125	Employee Benefits	\$ -	\$ -		\$ -	\$ -	
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
1100	City Council Total	\$ 115,441.97	\$ 35,603.57	30.84%	\$ 107,281.72	\$ 33,019.39	30.78%
<b>1200</b>							
1200	City Attorney						
501110	Salaries-Regular	\$ -	\$ -		\$ -	\$ -	
502100	Retirement	\$ -	\$ -		\$ -	\$ -	
502105	Workers Comp Insurance	\$ -	\$ -		\$ -	\$ -	
502110	Health/Life Insurance	\$ -	\$ -		\$ -	\$ -	
502115	Unemployment Insurance	\$ -	\$ -		\$ -	\$ -	
502120	Medicare/Fica	\$ -	\$ -		\$ -	\$ -	
602110	Office Expense	\$ -	\$ -		\$ 0.47	\$ 0.47	
608105	Professional Services	\$ 260,000.00	\$ 40,914.55	15.74%	\$ 206,896.29	\$ 33,203.39	16.05%
608180	Prosecution/Code Enforcement	\$ -	\$ -		\$ -	\$ -	
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
1200	City Attorney Total	\$ 260,000.00	\$ 40,914.55	15.74%	\$ 206,896.76	\$ 33,203.86	16.05%
<b>1300</b>							
1300	City Manager						
501110	Salaries-Regular	\$ 194,613.11	\$ 60,292.18	30.98%	\$ 125,367.63	\$ 60,772.61	48.48%
501115	Salaries-Overtime	\$ -	\$ -		\$ -	\$ -	
501120	Salaries-Part Time	\$ -	\$ -		\$ 53,021.03	\$ 9,285.32	
502100	Retirement	\$ 17,558.35	\$ 5,491.71	31.28%	\$ 15,018.36	\$ 8,607.33	57.31%
502105	Workers Comp Insurance	\$ 2,511.38	\$ 952.19	37.91%	\$ 2,995.52	\$ 998.51	33.33%
502110	Health/Life Insurance	\$ 21,767.66	\$ 6,472.26	29.73%	\$ 16,077.25	\$ 8,512.04	52.94%
502115	Unemployment Insurance	\$ 607.60	\$ 71.75	11.81%	\$ 326.45	\$ -	0.00%
502120	Medicare/Fica	\$ 3,071.37	\$ 872.26	28.40%	\$ 4,102.28	\$ 2,431.66	59.28%
602110	Office Expense	\$ 930.00	\$ 777.43	83.59%	\$ 578.60	\$ 176.16	30.45%
602120	Books/Periodicals	\$ -	\$ -		\$ -	\$ -	
603105	Equipment Maintenance	\$ -	\$ -		\$ -	\$ -	
604100	Communications	\$ -	\$ -		\$ -	\$ -	
607100	Membership/Dues	\$ 2,100.00	\$ 400.00	19.05%	\$ 1,800.00	\$ 1,800.00	100.00%
607110	Travel/Conference/Meetings	\$ 3,000.00	\$ 1,782.99	59.43%	\$ 2,173.60	\$ 653.00	30.04%
608105	Professional Services	\$ -	\$ -		\$ -	\$ -	
612105	Vehicle Replacement Charge	\$ 748.00	\$ 249.33	33.33%	\$ 7,646.00	\$ 2,548.67	33.33%
612115	Liability Insurance Charge	\$ 11,621.00	\$ 3,873.67	33.33%	\$ 8,464.00	\$ 2,821.33	33.33%
612120	Workers' Compensation Charge	\$ -	\$ -		\$ -	\$ -	
612125	Employee Benefits	\$ 35,907.00	\$ 11,969.00	33.33%	\$ 31,219.00	\$ 10,406.33	33.33%
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
1300	City Manager Total	\$ 294,435.47	\$ 93,204.77	31.66%	\$ 268,789.72	\$ 109,012.96	40.56%
<b>1400</b>							
1400	City Clerk						
501110	Salaries-Regular	\$ 83,642.85	\$ 26,566.27	31.76%	\$ 78,978.50	\$ 22,395.77	28.36%
501115	Salaries-Overtime	\$ -	\$ -		\$ -	\$ -	
501120	Salaries-Part Time	\$ -	\$ -		\$ -	\$ -	
502100	Retirement	\$ 14,322.16	\$ 4,574.93	31.94%	\$ 12,970.84	\$ 3,668.04	28.28%

Account Number	Description	FY 19-20			FY 18-19		
		Budget	End Bal	% of Budget	Actual	YTD Bal	% of Actual
502105	Workers Comp Insurance	\$ 3,693.41	\$ 1,231.14	33.33%	\$ 3,702.44	\$ 1,234.15	33.33%
502110	Health/Life Insurance	\$ 14,623.27	\$ 4,412.19	30.17%	\$ 14,434.14	\$ 4,673.46	32.38%
502115	Unemployment Insurance	\$ 412.30	\$ -	0.00%	\$ 267.19	\$ -	0.00%
502120	Medicare/Fica	\$ 1,258.66	\$ 357.94	28.44%	\$ 1,093.19	\$ 297.19	27.19%
602110	Office Expense	\$ 2,500.00	\$ 275.60	11.02%	\$ 2,224.02	\$ 199.80	8.98%
602120	Books/Periodicals	\$ 100.00	\$ -	0.00%	\$ 57.11	\$ -	0.00%
603105	Equipment Maintenance	\$ 4,044.00	\$ 4,044.00	100.00%	\$ 4,044.00	\$ 4,044.00	100.00%
607100	Membership/Dues	\$ 350.00	\$ 210.00	60.00%	\$ 330.00	\$ 200.00	60.61%
607105	Mileage Reimbursement	\$ -	\$ -		\$ -	\$ -	
607110	Travel/Conference/Meetings	\$ 530.00	\$ 150.00	28.30%	\$ 36.00	\$ -	0.00%
607115	Training	\$ 650.00	\$ -	0.00%	\$ 426.20	\$ 223.00	52.32%
608100	Contractual Services	\$ -	\$ -		\$ -	\$ -	
608105	Professional Services	\$ 6,000.00	\$ 1,280.00	21.33%	\$ 2,481.01	\$ 1,405.76	56.66%
608125	Advertising/ Business Dev't	\$ -	\$ -		\$ -	\$ -	
608130	Temporary Help	\$ -	\$ -		\$ -	\$ -	
608140	Elections	\$ 133,500.00	\$ 603.48	0.45%	\$ 78,470.92	\$ (2,831.13)	-3.61%
612105	Vehicle Replacement Charge	\$ 618.00	\$ 412.00	66.67%	\$ 626.00	\$ 208.67	33.33%
612115	Liability Insurance Charge	\$ 4,215.00	\$ 1,405.00	33.33%	\$ 2,852.00	\$ 950.67	33.33%
612120	Workers' Compensation Charge	\$ -	\$ -		\$ -	\$ -	
612125	Employee Benefits	\$ 13,025.00	\$ 4,341.67		\$ 10,518.00	\$ 3,506.00	33.33%
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
1400	City Clerk Total	\$ 283,484.65	\$ 49,864.22	17.59%	\$ 213,511.56	\$ 40,175.37	18.82%
<b>102</b>							
1100	City Council						
607100	Membership/Dues	\$ -	\$ -	0.00%	\$ 3,121.00	\$ 3,121.00	0.00%
1100	City Council Total	\$ -	\$ -	0.00%	\$ 3,121.00	\$ 3,121.00	0.00%



City of Stanton  
October 2019 General Fund Revenues (33% of year)

	Current Month	FY 19-20 Year to Date	Budget FY 19-20	Percent of Budget	FY 18-19 Year to Date	Total FY 18-19	Percent of Total
Property Tax	34,501	60,128	6,213,200	0.97%	92,865	6,104,860	1.52%
Sales and Use Tax	350,599	777,040	4,385,000	17.7%	768,345	4,327,842	17.75%
Transaction and Use Tax	360,340	771,022	4,331,000	17.8%	701,470	4,057,037	17.29%
Transient Occupancy Tax	15,779	94,413	520,000	18.16%	114,076	483,233	23.61%
Franchise Fees	8,408	175,945	1,041,000	16.9%	121,554	1,026,619	11.84%
Business Licenses	19,650	29,510	430,000	6.86%	38,821	414,595	9.36%
Utility Users Tax	337,753	491,479	1,870,000	26.28%	563,545	1,850,880	30.45%
<b>Total Taxes</b>	<b>1,200,029</b>	<b>2,399,536</b>	<b>18,790,200</b>	<b>12.77%</b>	<b>2,400,676</b>	<b>18,265,067</b>	<b>13.14%</b>
Intergovernmental	66,588	79,419	184,124	43.13%	49,852	207,911	23.98%
<b>Total Intergovernmental</b>	<b>(66,588)</b>	<b>(79,419)</b>	<b>(184,124)</b>	<b>43.13%</b>	<b>(49,852)</b>	<b>(207,911)</b>	<b>23.98%</b>
Charges for Services	(0)	140,000	140,000	100.00%	-	140,000	0.00%
<b>Total Charges for Services</b>	<b>(0)</b>	<b>140,000</b>	<b>140,000</b>	<b>100.00%</b>	<b>-</b>	<b>140,000</b>	<b>0.00%</b>
Fees and Permits	697,167	858,703	1,791,550	47.93%	670,843	2,102,176	31.91%
Development Fees	116,331	126,350	151,000	83.68%	65,444	183,259	35.71%
Community Services Fees	7,951	14,325	70,000	20.46%	54,949	144,514	38.02%
<b>Total Fees and Permits</b>	<b>821,449</b>	<b>999,378</b>	<b>2,012,550</b>	<b>49.66%</b>	<b>791,237</b>	<b>2,429,948</b>	<b>32.56%</b>
Fines and Forfeitures	110,025	142,853	468,900	30.47%	143,516	410,443	34.97%
<b>Total Fines and Forfeitures</b>	<b>110,025</b>	<b>142,853</b>	<b>468,900</b>	<b>30.47%</b>	<b>143,516</b>	<b>410,443</b>	<b>34.97%</b>
Investment Earnings	-	-	200,000	0.00%	200	1,367,014	0.01%
Rental Income	27,138	38,514	771,768	49.52%	41,294	146,859	28.12%
<b>Total Use of Money and Property</b>	<b>27,138</b>	<b>38,514</b>	<b>277,768</b>	<b>13.87%</b>	<b>41,494</b>	<b>1,513,873</b>	<b>2.74%</b>
Miscellaneous Revenue	147,356	292,250	387,810	75.36%	330,186	2,405,468	13.73%
Pass-thru Payment	-	-	355,000	0.00%	-	328,672	0.00%
<b>Total Miscellaneous Revenue</b>	<b>147,356</b>	<b>292,250</b>	<b>742,810</b>	<b>39.34%</b>	<b>330,186</b>	<b>2,734,143</b>	<b>12.08%</b>
<b>Total Transfers In</b>	<b>95,000</b>	<b>126,667</b>	<b>380,000</b>	<b>33.33%</b>	<b>213,333</b>	<b>640,000</b>	<b>33.33%</b>
<b>Total Revenues and Transfers In</b>	<b>2,334,410</b>	<b>4,059,779</b>	<b>22,628,104</b>	<b>17.91%</b>	<b>3,870,591</b>	<b>25,025,564</b>	<b>16.03%</b>
Less: Transfers in	(221,667)	(126,667)	(380,000)	33.33%	(213,333)	(640,000)	33.33%
<b>Total Revenues</b>	<b>\$ 2,112,744</b>	<b>\$ 3,933,113</b>	<b>\$ 22,248,104</b>	<b>17.68%</b>	<b>\$ 3,657,258</b>	<b>\$ 25,285,564</b>	<b>14.46%</b>

Administration  
October 2019 General Fund Revenues (33% of year)

Account Number	Description	Category	FY 19/20			FY 18/19		
			Budget	YTD	% of Budget	Actual	YTD Bal	% of Actual
101	General Fund							
437100	Sale Of Publications	Fees & Permits	\$ (100.00)	\$ (29.40)	29.40%	\$ (95.50)	\$ (34.30)	35.92%
437110	Candidate Statements	Fees & Permits	\$ -	\$ -		\$ -	\$ -	
437130	Insurance Reimbursement	Fees & Permits	\$ -	\$ -		\$ -	\$ -	
437145	Sale Of Assets	Miscellaneous	\$ -	\$ -		\$ -	\$ -	
101	General Fund		\$ (100.00)	\$ (29.40)	29.40%	\$ (95.50)	\$ (34.30)	35.92%

City of Stanton  
October 2019 General Fund Expenses (33% of year)

ADMIN 5/2/19

	Current Month	FY 19-20 Year to Date	Budget FY 19-20	Percent of Budget	FY 18-19 Year to Date	Actual FY 18-19	Percent of Actual
1100 City Council	\$ 6,532	\$ 35,604	\$ 115,442	30.84%	\$ 35,140	\$ 110,403	32.74%
1200 City Attorney	(7,807)	40,915	260,000	15.74%	33,204	266,897	16.05%
1300 City Manager	30,757	93,205	294,435	31.66%	109,013	316,790	40.56%
1400 City Clerk	14,665	49,864	283,485	17.59%	40,175	213,512	18.85%
1410 Personnel/Risk Management	10,433	46,866	134,619	34.81%	57,899	174,049	33.27%
1430 Liability/Risk Management	(1,548)	83,124	89,000	93.40%	64,975	64,975	100.00%
Administration	53,031	349,572	1,176,981	29.70%	341,407	1,038,625	32.87%
1500 Administrative Services	74,108	236,150	847,673	27.86%	223,388	758,173	29.73%
1510 Information Technology	3,197	50,425	153,555	32.84%	53,839	131,217	40.27%
1600 Non-Dept (includes Transfers)	15,012	57,409	194,746	29.48%	70,172	386,160	18.37%
Administrative Services	92,317	343,984	1,195,975	28.76%	348,399	1,275,550	27.31%
2100 Law Enforcement	33,210	2,892,391	11,718,309	24.68%	3,956,069	13,662,151	28.96%
2200 Fire Protection	1,204	1,182,646	4,731,058	25.00%	1,387,772	7,163,749	19.37%
3520 Emergency Preparedness			4,500	0.00%			0.00%
4300 Parking Control	33,355	94,402	300,870	31.38%	51,722	187,999	27.51%
6200 Code Enforcement	47,496	355,974	501,421	31.17%	150,184	493,184	30.45%
Public Safety	115,265	4,325,213	17,256,158	25.06%	5,545,746	21,507,084	25.79%
3100 Engineering	11,142	45,727	137,968	33.14%	45,813	125,379	36.54%
3200 Public Facilities	48,196	127,706	368,904	34.62%	157,725	386,620	40.80%
3400 Parks Maintenance	42,729	126,555	411,955	30.72%	114,260	378,870	30.16%
3500 Street Maintenance	24,686	93,892	309,485	30.34%	78,379	303,195	25.85%
3600 Storm Drains	8,188	8,707	125,000	6.97%	4,753	84,994	5.50%
Public Works	134,942	402,588	1,353,311	29.75%	400,929	1,279,058	31.35%
4100 Planning	23,419	76,322	391,173	19.51%	75,384	281,411	26.79%
4200 Building Regulation	29,096	146,339	435,567	33.60%	166,691	485,578	34.54%
4400 Business Relations	8,98	6,506	155,466	4.18%	23,639	93,926	25.27%
Community Development	53,413	229,167	982,208	23.33%	265,713	857,915	30.87%
5100 Parks and Recreation	62,399	194,141	585,636	33.15%	144,381	575,872	25.07%
5200 Community Center	2,124	7,839	71,456	10.97%	8,140	35,274	23.08%
5300 Stanton Central Park	8,436	62,286	208,559	20.87%	49,259	179,621	27.42%
Community Services	72,959	264,266	865,651	30.53%	201,780	790,767	25.52%
Expenditures and Transfers Out	521,926	5,014,789	22,830,284	25.91%	7,103,975	26,748,999	26.56%
Less: Transfers Out	(6,333)	(25,333)	(76,000)	33.33%	(8,333)	(52,500)	15.87%
TOTAL EXPENDITURES	\$ 515,592	\$ 5,889,455	\$ 22,754,284	25.88%	\$ 7,095,641	\$ 26,696,499	26.58%

Administrative Services  
Ocotber 2019 General Fund Expenses (33% of year)

Account Number	Description	Budget	FY 19-20 End Bal	% of Budget	Actual	FY 18-19 YTD Bal	% of Actual
101							
1500	Administrative Services						
501110	Salaries-Regular	\$ 441,603.81	\$ 126,121.10	28.56%	\$ 429,399.70	\$ 126,409.26	29.44%
501115	Salaries-Overtime	\$ -	\$ -		\$ -	\$ -	
501120	Salaries-Part Time	\$ 55,107.23	\$ 16,804.63	30.49%	\$ 46,825.29	\$ 12,059.26	25.75%
502100	Retirement	\$ 54,700.72	\$ 16,466.84	30.10%	\$ 52,140.69	\$ 14,915.97	28.61%
502105	Workers Comp Insurance	\$ 4,712.52	\$ 1,570.84	33.33%	\$ 4,739.68	\$ 1,579.89	33.33%
502110	Health/Life Insurance	\$ 42,384.53	\$ 11,738.00	27.69%	\$ 39,356.17	\$ 11,066.03	28.12%
502115	Unemployment Insurance	\$ 3,341.80	\$ 44.69	1.34%	\$ 2,266.27	\$ 61.75	2.72%
502120	Medicare/Fica	\$ 7,032.79	\$ 2,612.97	37.15%	\$ 6,155.67	\$ 1,742.11	28.30%
602100	Special Dept Expense	\$ 19,000.00	\$ 6,765.13	35.61%	\$ 15,471.67	\$ 1,961.20	12.68%
602110	Office Expense	\$ 11,000.00	\$ 655.43	5.96%	\$ 9,672.84	\$ 979.87	10.13%
602120	Books/Periodicals	\$ -	\$ -		\$ -	\$ -	
603105	Equipment Maintenance	\$ -	\$ -		\$ -	\$ -	
607100	Membership/Dues	\$ 1,512.00	\$ 250.00	16.53%	\$ 1,262.00	\$ 1,152.00	91.28%
607105	Mileage Reimbursement	\$ 200.00	\$ -	0.00%	\$ 113.85	\$ -	0.00%
607110	Travel/Conference/Meetings	\$ 1,875.00	\$ 578.86	30.87%	\$ 1,950.98	\$ 984.00	50.44%
607115	Training	\$ 645.00	\$ 430.00	66.67%	\$ 470.00	\$ 445.00	94.68%
608100	Contractual Services	\$ -	\$ -		\$ -	\$ -	
608105	Professional Services	\$ 97,880.00	\$ 17,251.85	17.63%	\$ 58,914.29	\$ 22,310.15	37.87%
608130	Temporary Help	\$ -	\$ -		\$ -	\$ -	
608145	Information Technology	\$ -	\$ -		\$ -	\$ -	
612105	Vehicle Replacement Charge	\$ 1,300.00	\$ 433.33	33.33%	\$ 1,252.00	\$ 417.33	33.33%
612115	Liability Insurance Charge	\$ 25,032.00	\$ 8,344.00	33.33%	\$ 17,830.00	\$ 5,943.33	33.33%
612120	Workers' Compensation Charge	\$ -	\$ -		\$ -	\$ -	
612125	Employee Benefits	\$ 77,346.00	\$ 25,782.00	33.33%	\$ 65,762.00	\$ 21,920.67	33.33%
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
1500	Administrative Services Total	\$ 844,673.40	\$ 235,849.67	27.92%	\$ 753,583.10	\$ 223,947.83	29.72%
1510	Information Technology						
602113	Social Media	\$ 2,500.00	\$ 23.33	0.93%	\$ 2,557.10	\$ 193.37	7.56%
602140	Materials & Supplies	\$ 4,000.00	\$ 209.26	5.23%	\$ 5,626.32	\$ 1,961.65	34.87%
603105	Equipment Maintenance	\$ 43,055.13	\$ 32,084.04	74.52%	\$ 36,183.72	\$ 36,183.72	100.00%
608145	Information Technology	\$ 70,000.00	\$ 16,147.90	23.07%	\$ 45,717.81	\$ 14,500.33	31.72%
701105	Equipment-General	\$ 34,000.00	\$ 1,960.24	5.77%	\$ 41,132.04	\$ -	0.00%
1510	Information Technology Total	\$ 153,555.13	\$ 50,424.77	32.84%	\$ 131,216.99	\$ 52,839.07	40.27%
1600	Non-Departmental						
501130	Employee Compensation Adjust	\$ -	\$ -		\$ -	\$ -	
502110	Health/Life Insurance	\$ -	\$ -		\$ 39,795.85	\$ -	
502125	Leave Disbursals	\$ -	\$ -		\$ -	\$ -	
602100	Special Dept Expense	\$ 8,746.36	\$ 5,550.66	63.46%	\$ 6,366.31	\$ 2,763.57	43.41%
602110	Office Expense	\$ -	\$ -		\$ -	\$ -	
602115	Postage Clearing Account	\$ -	\$ 2,732.35		\$ (3,746.95)	\$ 924.12	-24.66%
602155	Community Promotion	\$ -	\$ -		\$ -	\$ -	
602165	Contingency Reserve	\$ -	\$ -		\$ -	\$ -	
603105	Equipment Maintenance	\$ 16,000.00	\$ 9,829.33	61.43%	\$ 14,202.05	\$ 3,903.96	27.49%
603125	Vehicle Maintenance	\$ -	\$ -		\$ -	\$ -	
604100	Communications	\$ 9,000.00	\$ 1,326.83	14.74%	\$ 7,517.78	\$ 2,221.39	29.55%
607115	Training	\$ 4,000.00	\$ (3,363.36)	-84.08%	\$ 10,464.18	\$ -	0.00%
608100	Contractual Services	\$ -	\$ -		\$ -	\$ -	
608105	Professional Services	\$ 48,000.00	\$ 16,000.00	33.33%	\$ 24,000.00	\$ 6,000.00	25.00%
608170	Animal Control Services	\$ -	\$ -		\$ 168,853.14	\$ 40,687.50	24.10%
608175	Crossing Guard Services	\$ -	\$ -		\$ -	\$ -	
610210	Business Relations Programs	\$ -	\$ -		\$ -	\$ -	
611105	Revenue Sharing-Anaheim/City	\$ 33,000.00	\$ -	0.00%	\$ 33,006.50	\$ -	0.00%
612105	Vehicle Replacement Charge	\$ -	\$ -		\$ -	\$ -	
612115	Liability Insurance Charge	\$ -	\$ -		\$ -	\$ -	
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	

Account Number	Description	FY 19-20		% of Budget	FY 18-19		% of Actual
		Budget	End Bal		Actual	YTD Bal	
800222	Transfer to CDBG	\$ -	\$ -		\$ -	\$ -	
800223	Transfer to Fire Emergency Fnd	\$ -	\$ -		\$ -	\$ -	
800250	Transfer to Fact Grant	\$ 76,000.00	\$ 25,333.33	33.33%	\$ 25,000.00	\$ 8,333.33	33.33%
800280	Transfer to SCP Maintenance	\$ -	\$ -		\$ 27,500.00	\$ -	0.00%
800285	Transfer To Housing Authority	\$ -	\$ -		\$ -	\$ -	
800305	Transfer To Capital Proj Fnd	\$ -	\$ -		\$ -	\$ -	
800401	Transfer To Debt Svc Fund	\$ -	\$ -		\$ -	\$ -	
800501	Transfer to Sewer Maintance	\$ -	\$ -		\$ -	\$ -	
800602	Transfer to Workers' Comp Fund	\$ -	\$ -		\$ -	\$ -	
800603	Trnsfr to Liability/Risk Mgmt	\$ -	\$ -		\$ -	\$ -	
800604	Trsfr To Emplée Benefit Resv	\$ -	\$ -		\$ -	\$ -	
800605	Transfer to Fleet Maintenance	\$ -	\$ -		\$ -	\$ -	
1600	Non-Departmental Total	\$ 194,746.36	\$ 57,409.14	29.48%	\$ 352,958.86	\$ 64,833.87	18.37%
<b>102</b>							
1500	Administrative Services						
608105	Professional Services	\$ 3,000.00	\$ 300.00	10.00%	\$ 4,590.29	\$ 1,439.87	31.37%
1500	Administrative Services Total	\$ 3,000.00	\$ 300.00	10.00%	\$ 4,590.29	\$ 1,439.87	31.37%
<b>1600</b>							
602100	Special Dept Expense	\$ -	\$ -		\$ -	\$ -	
608175	Crossing Guard Services	\$ -	\$ -		\$ 33,201.19	\$ 5,338.44	16.08%
800101	Transfer To General Fund	\$ -	\$ -		\$ -	\$ -	0.00%
1600	Non-Departmental Total	\$ -	\$ -		\$ 33,201.19	\$ 5,338.44	16.08%

City of Stanton  
October 2019 General Fund Revenues (33% of year)

	Current Month	FY 19-20 Year to Date	Budget FY 19-20	Percent of Budget	FY 18-19 Year to Date	Total FY 18-19	Percent of Total
Property Tax	34,501	60,128	6,213,200	0.97%	92,865	6,104,860	1.52%
Sales and Use Tax	350,599	777,040	4,385,000	17.73%	768,345	4,327,842	17.75%
Transaction and Use Tax	360,340	771,022	4,331,000	17.80%	701,470	4,057,037	17.29%
Transient Occupancy Tax	15,779	94,413	520,000	18.16%	114,076	483,233	23.61%
Franchise Fees	81,408	175,945	1,041,000	16.90%	121,554	1,026,609	11.84%
Business Licenses	19,650	29,510	430,000	6.86%	38,821	414,595	9.36%
Utility Users Tax	337,253	401,479	1,870,000	26.28%	563,545	1,850,880	30.45%
<b>Total Taxes</b>	<b>1,200,029</b>	<b>2,399,536</b>	<b>18,790,200</b>	<b>12.77%</b>	<b>2,400,676</b>	<b>18,265,067</b>	<b>13.14%</b>
Intergovernmental	66,588	79,419	184,124	43.13%	49,852	207,911	23.98%
<b>Total Intergovernmental</b>	<b>(66,588)</b>	<b>(79,419)</b>	<b>(184,124)</b>	<b>43.13%</b>	<b>(49,852)</b>	<b>(207,911)</b>	<b>23.98%</b>
Charges for Services	(0)	140,000	140,000	100.00%	-	140,000	0.00%
<b>Total Charges for Services</b>	<b>(0)</b>	<b>140,000</b>	<b>140,000</b>	<b>100.00%</b>	<b>-</b>	<b>140,000</b>	<b>0.00%</b>
Fees and Permits	697,167	848,703	1,791,550	47.93%	670,843	2,102,176	31.91%
Development Fees	116,331	126,330	151,000	83.68%	65,444	183,259	35.71%
Community Services Fees	7,951	14,325	70,000	20.46%	54,949	144,514	38.02%
<b>Total Fees and Permits</b>	<b>821,449</b>	<b>999,378</b>	<b>2,012,550</b>	<b>49.66%</b>	<b>791,237</b>	<b>2,429,948</b>	<b>32.56%</b>
Fines and Forfeitures	110,025	142,853	468,900	30.47%	143,516	410,443	34.97%
<b>Total Fines and Forfeitures</b>	<b>110,025</b>	<b>142,853</b>	<b>468,900</b>	<b>30.47%</b>	<b>143,516</b>	<b>410,443</b>	<b>34.97%</b>
Investment Earnings	-	-	200,000	0.00%	200	1,367,014	0.01%
Rental Income	27,138	38,514	771,768	49.52%	41,294	1,461,559	28.12%
<b>Total Use of Money and Property</b>	<b>27,138</b>	<b>38,514</b>	<b>271,768</b>	<b>13.87%</b>	<b>41,494</b>	<b>1,513,873</b>	<b>2.74%</b>
Miscellaneous Revenue	147,356	292,250	387,810	75.36%	330,186	2,405,468	13.73%
Pass-thru Payment	-	-	355,000	0.00%	-	328,675	0.00%
<b>Total Miscellaneous Revenue</b>	<b>147,356</b>	<b>292,250</b>	<b>742,810</b>	<b>39.34%</b>	<b>330,186</b>	<b>2,734,143</b>	<b>12.08%</b>
<b>Total Transfers In</b>	<b>95,000</b>	<b>126,667</b>	<b>380,000</b>	<b>33.33%</b>	<b>213,333</b>	<b>640,000</b>	<b>33.33%</b>
<b>Total Revenues and Transfers In</b>	<b>2,334,410</b>	<b>4,050,779</b>	<b>22,628,104</b>	<b>17.94%</b>	<b>3,870,501</b>	<b>25,925,564</b>	<b>14.93%</b>
Less: Transfers in	(221,667)	(126,667)	(380,000)	33.33%	(213,333)	(640,000)	33.33%
<b>Total Revenues</b>	<b>\$ 2,112,744</b>	<b>\$ 3,933,113</b>	<b>\$ 22,248,104</b>	<b>17.68%</b>	<b>\$ 3,657,168</b>	<b>\$ 25,285,564</b>	<b>14.46%</b>

Administrative Services  
October 2019 General Fund Revenues (33% of year)

Account Number	Description	Category	FY 19/20			FY 18/19		
			Budget	End Bal	% of Budget	Actual	YTD Bal	% of Actual
101	General Fund							
430100	Current Year-Secured/Unsecured	Tax	\$ (1,113,000.00)	\$ (18,859.44)	1.69%	\$ (1,095,861.35)	\$ (20,705.84)	1.89%
430105	Current Year-Unsecured	Tax	\$ -	\$ -		\$ -	\$ -	
430110	Property Tax-Prior Year	Tax	\$ -	\$ -		\$ (368.00)	\$ -	
430115	Property Tax-Supplemental	Tax	\$ (25,000.00)	\$ (2,520.91)	10.08%	\$ (30,694.24)	\$ (3,467.21)	11.30%
430120	Property Tax-Other	Tax	\$ (894,800.00)	\$ -	0.00%	\$ (913,871.87)	\$ -	0.00%
430121	Property Tax-In Lieu	Tax	\$ (4,060,000.00)	\$ -	0.00%	\$ (3,906,863.00)	\$ -	0.00%
430125	Property Tax-Public Utility	Tax	\$ (40,000.00)	\$ -	0.00%	\$ (43,707.09)	\$ -	0.00%
430130	Tax Administration Fees	Tax	\$ 5,000.00	\$ -	0.00%	\$ 4,817.00	\$ -	0.00%
430135	Homeowners Tax Relief	Tax	\$ (5,400.00)	\$ -	0.00%	\$ (5,868.49)	\$ -	0.00%
430140	Property Transfer Tax	Tax	\$ (80,000.00)	\$ (38,747.19)	48.43%	\$ (112,443.30)	\$ (68,691.95)	61.09%
430200	Sales And Use Tax	Tax	\$ (4,385,000.00)	\$ (777,039.53)	17.72%	\$ (4,327,841.80)	\$ (768,345.47)	17.75%
430300	Transient Occupancy Tax	Tax	\$ (520,000.00)	\$ (94,413.14)	18.16%	\$ (483,233.33)	\$ (114,076.25)	23.61%
430400	Pipeline	Tax	\$ -	\$ -		\$ -	\$ -	
430405	Cable Tv	Tax	\$ (225,000.00)	\$ (40,064.29)	17.81%	\$ (184,803.45)	\$ -	0.00%
430410	Electric	Tax	\$ (186,000.00)	\$ -	0.00%	\$ (195,245.43)	\$ -	0.00%
430415	Gas	Tax	\$ (50,000.00)	\$ -	0.00%	\$ (57,114.51)	\$ -	0.00%
430420	Refuse	Tax	\$ (500,000.00)	\$ (135,881.00)	27.18%	\$ (501,778.75)	\$ (121,554.45)	24.22%
430425	Water	Tax	\$ (80,000.00)	\$ -	0.00%	\$ (87,677.03)	\$ -	0.00%
430500	Business License Tax	Tax	\$ (200,000.00)	\$ (7,890.00)	3.95%	\$ (193,737.99)	\$ (11,866.60)	6.13%
430505	New/Moved Bus Lic Appl Rev	Tax	\$ (70,000.00)	\$ (16,956.00)	24.22%	\$ (61,040.50)	\$ (20,854.50)	34.17%
430510	Business Tax Renewal Process	Tax	\$ (160,000.00)	\$ (3,885.00)	2.43%	\$ (159,128.40)	\$ (5,369.00)	3.37%
430515	SB 1186	Tax	\$ -	\$ (778.90)		\$ (688.03)	\$ (730.70)	106.20%
430600	Util User Tax/Electricity	Tax	\$ (960,000.00)	\$ (277,746.96)	28.93%	\$ (945,724.78)	\$ (313,729.06)	33.17%
430605	Util User Tax/Telephone	Tax	\$ (300,000.00)	\$ (63,571.11)	21.19%	\$ (302,871.25)	\$ (88,191.62)	29.12%
430610	Util User Tax/Gas	Tax	\$ (200,000.00)	\$ (31,978.96)	15.99%	\$ (207,662.79)	\$ (30,301.82)	14.59%
430615	Util User Tax/Water	Tax	\$ (410,000.00)	\$ (118,182.08)	28.82%	\$ (394,621.05)	\$ (131,322.12)	33.28%
432135	Mandated Cost Reimbursement	Intergovernmental	\$ (24,000.00)	\$ (53,598.00)	223.33%	\$ (27,574.00)	\$ (24,114.00)	87.45%
432150	Motor Vehicle In Lieu	Intergovernmental	\$ -	\$ -		\$ (18,945.88)	\$ -	0.00%
432180	Public Safety Augment Tax	Intergovernmental	\$ (160,124.00)	\$ (25,821.07)	16.13%	\$ (161,390.67)	\$ (25,737.80)	15.95%
434100	General Fines	Fines & Forfeitures	\$ (500.00)	\$ (107.41)	21.48%	\$ 6,985.42	\$ 729.95	10.45%
434105	Motor Vehicle Fines	Fines & Forfeitures	\$ (140,000.00)	\$ (34,888.75)	24.92%	\$ (138,840.32)	\$ (39,971.38)	28.79%
434120	Administrative Citation	Fines & Forfeitures	\$ (5,000.00)	\$ (3,590.00)	71.80%	\$ (6,320.00)	\$ (2,260.00)	35.76%
435100	Interest Earned	Money & Property	\$ (200,000.00)	\$ -	0.00%	\$ (1,364,979.30)	\$ (200.00)	0.01%
435105	Interest On Tax Monies	Money & Property	\$ -	\$ -		\$ (2,034.48)	\$ -	0.00%
436100	Bus Shelter Site Rental	Money & Property	\$ -	\$ -		\$ -	\$ -	
436135	Pac Bell Mobile Svcs-Rent	Money & Property	\$ (20,268.48)	\$ (4,935.23)	24.35%	\$ (21,154.72)	\$ (6,502.81)	30.74%
437115	Recycling Fees	Fees & Permits	\$ (95,000.00)	\$ -	0.00%	\$ (91,888.50)	\$ (19,120.00)	20.81%
437125	Donations	Miscellaneous	\$ -	\$ -		\$ -	\$ -	#DIV/0!
437135	Expense Reimbursement	Fees & Permits	\$ (20,000.00)	\$ -	0.00%	\$ (29,678.83)	\$ (726.24)	2.45%
437136	Indirect Cost Reimbursement	Fees & Permits	\$ (269,210.00)	\$ (134,604.89)	50.00%	\$ (395,980.77)	\$ (147,515.50)	37.25%
437195	Other Revenue	Miscellaneous	\$ (2,000.00)	\$ (157,615.83)	7880.79%	\$ (1,887,115.93)	\$ (162,789.99)	8.63%
439102	Transfer from 102	Transfer	\$ -	\$ -		\$ -	\$ -	
439201	Transfer From Recycling(210)	Transfer	\$ -	\$ -		\$ -	\$ -	
439211	Transfr From Gas Tx Fnd(211)	Transfer	\$ -	\$ -	#DIV/0!	\$ (260,000.00)	\$ (86,666.67)	33.33%
439220	Transfer from Measure M	Transfer	\$ -	\$ -		\$ -	\$ -	
439223	Transfer From Prot Svcs(505)	Transfer	\$ (380,000.00)	\$ (126,666.67)	33.33%	\$ (380,000.00)	\$ (126,666.67)	33.33%
439224	Transfer-Light Dist Fnd(521)	Transfer	\$ -	\$ -		\$ -	\$ -	
439225	Transfer-Light/Median(522)	Transfer	\$ -	\$ -		\$ -	\$ -	
439226	Transfer from Air Quality(226)	Transfer	\$ -	\$ -		\$ -	\$ -	
439250	Transfer From PaCT Grant	Transfer	\$ -	\$ -		\$ -	\$ -	
439285	Transfer fr Hsg Authority	Transfer	\$ -	\$ -		\$ -	\$ -	
439305	Transfer from Capital Projects	Transfer	\$ -	\$ -		\$ -	\$ -	
439310	Transfer from Park Imp	Transfer	\$ -	\$ -		\$ -	\$ -	
439401	Transfer From Debt Service Fnd	Transfer	\$ -	\$ -		\$ -	\$ -	
439501	Transfer From Sewer Fnd(601)	Transfer	\$ -	\$ -		\$ -	\$ -	
439602	Transfr from Worker's Comp	Transfer	\$ -	\$ -		\$ -	\$ -	
439603	Transfr from Liability Risk Mg	Transfer	\$ -	\$ -		\$ -	\$ -	
439605	Transfr from Fleet Maintenance	Transfer	\$ -	\$ -		\$ -	\$ -	
439606	Transfer fr Capital Asset Repl	Transfer	\$ -	\$ -		\$ -	\$ -	
439607	Trsfr fr Emergency Preparedness	Transfer	\$ -	\$ -		\$ -	\$ -	
439608	Transfer fr Bldg Maint	Transfer	\$ -	\$ -		\$ -	\$ -	
439609	Transfer fr Info Tech	Transfer	\$ -	\$ -		\$ -	\$ -	
439712	Trsfr Fr Redev Obligation Reti	Transfer	\$ -	\$ -		\$ -	\$ -	
440100	Sra Tax Iner Pass Thru Alloc	Transfer	\$ (355,000.00)	\$ -	0.00%	\$ (328,674.88)	\$ -	0.00%
101	General Fund		\$ (16,130,302.48)	\$ (2,170,342.36)	13.46%	\$ (19,315,622.29)	\$ (2,340,747.69)	12.12%
102	Gen Fnd (Transaction & Use Tax							
430250	Transactions & Use Tax	Tax	\$ (4,331,000.00)	\$ (771,021.81)	17.80%	\$ (4,057,037.27)	\$ (701,469.72)	17.29%
102	Gen Fnd (Transaction & Use Tax		\$ (4,331,000.00)	\$ (771,021.81)	17.80%	\$ (4,057,037.27)	\$ (701,469.72)	17.29%

City of Stanton  
October 2019 General Fund Expenses (33% of year)

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	Current Month	FY 19-20 Year to Date	Budget FY 19-20	Percent of Budget	FY 18-19 Year to Date	Actual FY 18-19	Percent of Actual
1100 City Council	\$ 6,532	\$ 35,604	\$ 115,442	30.84%	\$ 36,140	\$ 110,403	32.74%
1200 City Attorney	(7,807)	40,915	260,000	15.74%	33,204	206,897	16.05%
1300 City Manager	30,757	93,205	294,435	31.66%	109,013	268,790	40.56%
1400 City Clerk	14,665	49,864	283,485	17.59%	40,175	213,512	18.85%
1400 Personnel/Risk Management	10,433	46,866	134,619	34.81%	57,899	174,049	33.27%
1430 Liability/Risk Management	(1,548)	83,124	89,000	93.40%	64,975	64,975	100.00%
Administration	53,031	349,572	1,176,981	29.70%	344,407	1,038,625	32.87%
1500 Administrative Services	74,108	236,150	847,673	27.86%	225,388	758,173	29.73%
1510 Information Technology	3,197	50,435	153,555	32.84%	52,839	131,217	40.27%
1600 Non-Dept (includes Transfers)	15,012	57,409	194,746	29.48%	70,172	386,160	18.17%
Administrative Services	92,317	343,984	1,195,973	28.76%	348,399	1,275,550	27.34%
2100 Law Enforcement	33,210	1,892,191	11,718,309	24.68%	3,956,669	13,662,151	28.96%
2200 Fire Protection	1,204	1,182,646	4,734,058	25.00%	1,387,772	7,163,749	19.37%
3200 Emergency Preparedness			4,500	0.00%			0.00%
4300 Parking Control	33,355	94,402	300,870	31.38%	51,722	187,999	27.51%
6200 Code Enforcement	47,496	155,974	501,421	31.11%	150,184	493,184	30.45%
Public Safety	115,265	432,523	1,726,158	25.06%	554,576	21,507,084	25.79%
3100 Engineering	11,142	45,727	137,968	33.14%	45,813	125,379	36.54%
3200 Public Facilities	48,196	127,706	368,904	34.62%	157,725	386,620	40.80%
3400 Parks Maintenance	42,729	126,555	411,955	30.73%	114,260	378,870	30.16%
3500 Street Maintenance	24,686	93,892	309,485	30.34%	78,379	303,195	25.85%
3600 Storm Drains	8,188	8,797	125,000	6.97%	4,753	84,994	5.59%
Public Works	134,942	402,588	1,353,311	29.75%	400,929	1,279,058	31.35%
4100 Planning	23,419	76,322	391,173	19.51%	75,384	281,411	26.79%
4200 Building Regulation	29,096	146,339	435,567	33.66%	166,691	482,578	34.54%
4400 Business Relations	898	6,566	155,469	4.18%	23,639	93,926	25.17%
Community Development	53,413	229,167	982,208	23.33%	265,713	857,915	30.97%
5100 Parks and Recreation	62,399	194,141	585,636	33.15%	144,381	575,872	25.07%
5200 Community Center	2,124	7,839	71,456	10.97%	8,140	35,274	23.08%
5300 Stanton Central Park	8,436	62,286	208,559	29.87%	49,259	179,621	27.42%
Community Services	72,959	264,266	865,651	30.53%	201,780	790,767	25.52%
Expenditures and Transfers Out	521,926	5,914,789	22,830,284	25.91%	7,103,975	26,748,999	26.56%
Less: Transfers Out	(6,333)	(35,333)	(76,000)	33.33%	(8,333)	(52,500)	15.87%
TOTAL EXPENDITURES	\$ 515,592	\$ 5,889,455	\$ 22,754,284	25.88%	\$ 7,095,641	\$ 26,696,499	26.58%



Public Safety - Wren  
October 2019 General Fund Expenses (33% of year)

Account Number	Description	FY 19-20			FY 18-19		
		Budget	End Bal	% of Budget	Actual	YTD Bal	% of Actual
<b>101</b>							
1520	Emergency Services						
501110	Salaries-Regular	\$ -	\$ -		\$ -	\$ -	
501115	Salaries-Overtime	\$ -	\$ -		\$ -	\$ -	
501120	Salaries-Part Time	\$ -	\$ -		\$ -	\$ -	
502100	Retirement	\$ -	\$ -		\$ -	\$ -	
502105	Workers Comp Insurance	\$ -	\$ -		\$ -	\$ -	
502110	Health/Life Insurance	\$ -	\$ -		\$ -	\$ -	
502115	Unemployment Insurance	\$ -	\$ -		\$ -	\$ -	
502120	Medicare/Fica	\$ -	\$ -		\$ -	\$ -	
602100	Special Dept Expense	\$ -	\$ -		\$ -	\$ -	
602140	Materials & Supplies	\$ 2,500.00	\$ -	0.00%	\$ -	\$ -	
608100	Contractual Services	\$ 2,000.00	\$ -	0.00%	\$ -	\$ -	
1520	Emergency Services	\$ 4,500.00	\$ -	0.00%	\$ -	\$ -	
<b>2100</b>	Law Enforcement						
501110	Salaries-Regular	\$ 88,155.12	\$ 28,552.09	32.39%	\$ 87,287.78	\$ 25,193.02	28.86%
501120	Salaries-Part Time	\$ 19,880.66	\$ 6,419.54	32.29%	\$ 18,320.52	\$ 5,518.59	30.12%
502100	Retirement	\$ 6,100.42	\$ 2,159.77	35.40%	\$ 94,206.98	\$ 89,952.72	95.48%
502105	Workers Comp Insurance	\$ 1,037.21	\$ 345.74	33.33%	\$ 1,047.52	\$ 349.17	33.33%
502110	Health/Life Insurance	\$ 18,240.06	\$ 5,566.80	30.52%	\$ 18,177.69	\$ 5,858.85	32.23%
502115	Unemployment Insurance	\$ 868.00	\$ -	0.00%	\$ 573.98	\$ -	0.00%
502120	Medicare/Fica	\$ 1,757.77	\$ 535.71	30.48%	\$ 1,556.88	\$ 420.60	27.02%
602100	Special Dept Expense	\$ 4,500.00	\$ 531.80	11.82%	\$ 2,699.68	\$ 696.53	25.80%
602102	State CLEEP Expense	\$ -	\$ -		\$ -	\$ -	
602110	Office Expense	\$ 1,300.00	\$ 260.40	20.03%	\$ 673.30	\$ 125.03	0.00%
602145	Gas/Oil/Lube	\$ -	\$ -		\$ -	\$ -	
603105	Equipment Maintenance	\$ -	\$ -		\$ -	\$ -	
603110	Building Maintenance	\$ 18,500.00	\$ 5,393.85	29.16%	\$ 16,709.77	\$ 5,785.28	34.62%
604100	Communications	\$ 59,841.00	\$ 11,747.00	19.63%	\$ 52,402.02	\$ 12,158.00	23.20%
604105	Utilities	\$ 28,000.00	\$ 9,165.24	32.73%	\$ 25,598.47	\$ 9,505.98	37.13%
607100	Membership/Dues	\$ 4,772.00	\$ 4,678.00	98.03%	\$ 4,678.00	\$ 4,678.00	100.00%
607105	Mileage Reimbursement	\$ 2,400.00	\$ -	0.00%	\$ 1,310.62	\$ -	0.00%
607110	Travel/Conference/Meetings	\$ 3,400.00	\$ -	0.00%	\$ 3,376.38	\$ -	0.00%
607115	Training	\$ 700.00	\$ -	0.00%	\$ -	\$ -	
608100	Contractual Services	\$ -	\$ -		\$ -	\$ -	
608160	Sheriff Contract Services	\$ 8,057,576.00	\$ 2,014,409.01	25.00%	\$ 8,057,576.00	\$ 2,686,553.52	33.34%
608165	We Tip Reward Program	\$ -	\$ -		\$ -	\$ -	
608170	Animal Control Services	\$ 177,295.79	\$ 42,721.88	24.10%	\$ -	\$ -	
612105	Vehicle Replacement Charge	\$ -	\$ -		\$ -	\$ -	
612115	Liability Insurance Charge	\$ 5,445.00	\$ 1,815.00	33.33%	\$ 3,844.00	\$ 1,281.33	33.33%
612120	Workers' Compensation Charge	\$ -	\$ -		\$ -	\$ -	
612125	Employee Benefits	\$ 16,823.00	\$ 5,607.67	33.33%	\$ 14,177.00	\$ 4,725.67	33.33%
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
701105	Equipment-General	\$ -	\$ -		\$ -	\$ -	
702100	Furniture-Office	\$ -	\$ -		\$ -	\$ -	
703100	Vehicle	\$ -	\$ -		\$ -	\$ -	
704100	Facility Improvements	\$ -	\$ -		\$ -	\$ -	
2100	Law Enforcement Total	\$ 8,516,592.03	\$ 2,139,909.50	25.13%	\$ 8,404,216.59	\$ 2,852,802.29	33.94%
<b>2200</b>	Fire Protection						
502100	Retirement	\$ -	\$ -		\$ 69,322.00	\$ 69,322.00	100.00%
608100	Contractual Services	\$ -	\$ -		\$ -	\$ -	
608185	Oc Fire Dept Contract	\$ 3,763,097.90	\$ 930,561.25	24.73%	\$ 3,759,384.00	\$ 930,561.25	24.75%
608190	Contractual Ambulance Svcs	\$ 5,000.00	\$ 350.00	7.00%	\$ 3,580.24	\$ 340.00	9.50%
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
704100	Facility Improvements	\$ -	\$ -		\$ -	\$ -	
2200	Fire Protection Total	\$ 3,768,097.90	\$ 930,911.25	24.71%	\$ 3,832,286.24	\$ 1,000,223.25	26.10%

Account Number	Description	FY 19-20			FY 18-19		
		Budget	End Bal	% of Budget	Actual	YTD Bal	% of Actual
4300	Parking Control						
501110	Salaries-Regular	\$ 113,928.00	\$ 36,556.80	32.09%	\$ 62,977.21	\$ 18,896.45	30.01%
501115	Salaries-Overtime	\$ -	\$ -		\$ -	\$ -	
501120	Salaries-Part Time	\$ 45,625.15	\$ 14,590.99	31.98%	\$ 25,181.66	\$ 5,694.53	22.61%
502100	Retirement	\$ 14,227.70	\$ 5,276.55	37.09%	\$ 19,052.79	\$ 1,094.06	5.74%
502105	Workers Comp Insurance	\$ 8,381.39	\$ 2,793.80	33.33%	\$ 4,883.84	\$ 2,441.92	50.00%
502110	Health/Life Insurance	\$ 13,111.38	\$ 3,731.39	28.46%	\$ 4,404.55	\$ 1,428.04	32.42%
502115	Unemployment Insurance	\$ 1,714.30	\$ 139.44	8.13%	\$ 796.02	\$ 88.81	11.16%
502120	Medicare/Fica	\$ 2,634.61	\$ 752.68	28.57%	\$ 1,346.07	\$ 365.62	27.16%
602110	Office Expense	\$ 13,500.00	\$ 4,025.40	29.82%	\$ 3,592.46	\$ 125.23	3.49%
602130	Clothing	\$ 1,000.00	\$ 142.17	14.22%	\$ 605.47	\$ 267.21	44.13%
603105	Equipment Maintenance	\$ -	\$ -		\$ -	\$ -	
604100	Communications	\$ 700.00	\$ 163.44	23.35%	\$ 654.06	\$ 163.74	25.03%
607100	Membership/Dues	\$ -	\$ -		\$ -	\$ -	
608105	Professional Services	\$ 20,000.00	\$ 4,774.35	23.87%	\$ 18,292.76	\$ 3,706.29	20.26%
612105	Vehicle Replacement Charge	\$ 4,189.00	\$ 1,396.33	33.33%	\$ 4,119.00	\$ 1,373.00	33.33%
612115	Liability Insurance Charge	\$ 8,041.00	\$ 2,680.33	33.33%	\$ 3,490.00	\$ 1,163.33	33.33%
612120	Workers' Compensation Charge	\$ -	\$ -		\$ -	\$ -	
612125	Employee Benefits	\$ 24,845.00	\$ 8,281.67	33.33%	\$ 12,871.00	\$ 6,435.50	50.00%
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
4300	Parking Control Total	\$ 271,897.53	\$ 85,305.34	31.37%	\$ 162,266.89	\$ 43,243.73	26.65%
6200	Code Enforcement						
501110	Salaries-Regular	\$ 152,366.56	\$ 49,100.80	32.23%	\$ 150,530.42	\$ 45,546.12	30.26%
501115	Salaries-Overtime	\$ -	\$ -		\$ -	\$ -	
501120	Salaries-Part Time	\$ -	\$ -		\$ -	\$ -	
502100	Retirement	\$ 26,111.26	\$ 8,244.52	31.57%	\$ 28,654.74	\$ 6,420.06	22.40%
502105	Workers Comp Insurance	\$ 7,676.78	\$ 2,558.93	33.33%	\$ 8,121.52	\$ 2,707.17	33.33%
502110	Health/Life Insurance	\$ 18,332.86	\$ 5,572.61	30.40%	\$ 18,484.31	\$ 6,102.37	33.01%
502115	Unemployment Insurance	\$ 846.30	\$ -	0.00%	\$ 559.63	\$ -	0.00%
502120	Medicare/Fica	\$ 2,257.50	\$ 718.63	31.83%	\$ 2,234.79	\$ 671.56	30.05%
602100	Special Dept Expense	\$ -	\$ -		\$ -	\$ -	
602110	Office Expense	\$ 2,500.00	\$ 1,151.92	46.08%	\$ 2,856.34	\$ 568.97	19.92%
602120	Books/Periodicals	\$ -	\$ -		\$ -	\$ -	
602160	Code Enforcement Equipment	\$ 1,000.00	\$ 524.83	52.48%	\$ 1,675.21	\$ -	0.00%
603105	Equipment Maintenance	\$ 100.00	\$ -	0.00%	\$ -	\$ -	
604100	Communications	\$ 800.00	\$ 570.23	71.28%	\$ 549.69	\$ 299.99	54.57%
607100	Membership/Dues	\$ 425.00	\$ -	0.00%	\$ 425.00	\$ 86.00	20.24%
607105	Mileage Reimbursement	\$ 100.00	\$ -	0.00%	\$ -	\$ -	
607110	Travel/Conference/Meetings	\$ 1,000.00	\$ (111.19)	-11.12%	\$ 42.00	\$ -	0.00%
607115	Training	\$ 1,000.00	\$ 241.00	24.10%	\$ 1,153.00	\$ 312.00	27.06%
608100	Contractual Services	\$ -	\$ 945.00		\$ -	\$ -	
608180	Prosecution/Code Enforcement	\$ 50,000.00	\$ 10,850.42	21.70%	\$ 65,036.88	\$ 22,200.62	34.14%
612105	Vehicle Replacement Charge	\$ 6,509.00	\$ 2,169.67	33.33%	\$ 6,402.00	\$ 2,134.00	33.33%
612115	Liability Insurance Charge	\$ 7,679.00	\$ 2,559.67	33.33%	\$ 5,724.00	\$ 1,908.00	33.33%
612120	Workers' Compensation Charge	\$ -	\$ -		\$ -	\$ -	
612125	Employee Benefits	\$ 23,726.00	\$ 7,908.67	33.33%	\$ 21,112.00	\$ 7,037.33	33.33%
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
800101	Transfer To General Fund	\$ -	\$ -		\$ -	\$ -	
6200	Code Enforcement Total	\$ 302,430.26	\$ 93,005.70	30.75%	\$ 313,561.53	\$ 95,994.20	30.61%
102							
2100	Law Enforcement						
501110	Salaries-Regular	\$ 36,639.40	\$ 11,374.25	31.04%	\$ 32,007.43	\$ 9,618.22	30.05%
502100	Retirement	\$ 2,779.01	\$ 888.85	31.98%	\$ 2,799,084.26	\$ 202,484.61	7.23%
502105	Workers Comp Insurance	\$ 338.36	\$ 112.79	33.33%	\$ 328.14	\$ 109.38	33.33%
502110	Health/Life Insurance	\$ 295.30	\$ 90.61	30.68%	\$ 1,307.74	\$ 1,109.64	84.85%
502115	Unemployment Insurance	\$ 108.50	\$ -	0.00%	\$ 71.74	\$ -	0.00%
502120	Medicare/Fica	\$ 574.42	\$ 177.30	30.87%	\$ 519.82	\$ 139.53	26.84%
602100	Special Dept Expense	\$ -	\$ -		\$ -	\$ -	
602110	Office Expense	\$ -	\$ -		\$ -	\$ -	
602120	Books/Periodicals	\$ -	\$ -		\$ -	\$ -	
602140	Materials & Supplies	\$ -	\$ -		\$ -	\$ -	

Account Number	Description	FY 19-20			FY 18-19		
		Budget	End Bal	% of Budget	Actual	YTD Bal	% of Actual
603125	Vehicle Maintenance	\$ 5,000.00	\$ 1,363.11	27.26%	\$ 12,385.15	\$ 5,253.39	42.42%
604100	Communications	\$ -	\$ -		\$ -	\$ -	
607100	Membership/Dues	\$ -	\$ -		\$ -	\$ -	
607110	Travel/Conference/Meetings	\$ -	\$ -		\$ -	\$ -	
607115	Training	\$ -	\$ -		\$ -	\$ -	
608100	Contractual Services	\$ -	\$ -		\$ -	\$ -	
608105	Professional Services	\$ -	\$ -		\$ -	\$ -	
608160	Sheriff Contract Services	\$ 3,097,617.00	\$ 725,639.25	23.43%	\$ 2,396,362.85	\$ 879,262.80	36.69%
608175	Crossing Guard Services	\$ 40,530.00	\$ 6,690.30	16.51%	\$ -	\$ -	
612105	Vehicle Replacement Charge	\$ 10,284.00	\$ 3,428.00	33.33%	\$ 10,114.00	\$ 3,371.33	33.33%
612115	Liability Insurance Charge	\$ 1,846.00	\$ 615.33	33.33%	\$ 1,227.00	\$ 409.00	33.33%
612125	Employee Benefits	\$ 5,705.00	\$ 1,901.67	33.33%	\$ 4,526.00	\$ 1,508.67	33.33%
2100	Law Enforcement Total	\$ 3,201,716.99	\$ 752,281.46	23.50%	\$ 5,257,934.13	\$ 1,103,266.57	20.98%
2200	Fire Protection						
501110	Salaries-Regular	\$ 7,327.88	\$ 2,274.88	31.04%	\$ 6,529.71	\$ 2,051.84	31.42%
502100	Retirement	\$ 555.80	\$ 177.72	31.98%	\$ 2,586,760.52	\$ 200,681.55	7.76%
502105	Workers Comp Insurance	\$ 67.67	\$ 33.84	50.01%	\$ 65.64	\$ 21.88	33.33%
502110	Health/Life Insurance	\$ 59.06	\$ 18.12	30.68%	\$ 281.29	\$ 241.65	85.91%
502115	Unemployment Insurance	\$ 21.70	\$ -	0.00%	\$ 14.37	\$ -	0.00%
502120	Medicare/Fica	\$ 114.88	\$ 35.47	30.88%	\$ 105.66	\$ 29.69	28.10%
602110	Office Expense	\$ -	\$ -		\$ -	\$ -	
602120	Books/Periodicals	\$ -	\$ -		\$ -	\$ -	
607100	Membership/Dues	\$ -	\$ -		\$ -	\$ -	
607110	Travel/Conference/Meetings	\$ -	\$ -		\$ -	\$ -	
607115	Training	\$ -	\$ -		\$ -	\$ -	
608105	Professional Services	\$ -	\$ -		\$ -	\$ -	
608185	Oc Fire Dept Contract	\$ 953,303.10	\$ 248,691.00	26.09%	\$ 736,556.00	\$ 184,139.00	25.00%
612105	Vehicle Replacement Charge	\$ -	\$ -		\$ -	\$ -	
612115	Liability Insurance Charge	\$ 369.00	\$ 123.00	33.33%	\$ 245.00	\$ 81.67	33.33%
612125	Employee Benefits	\$ 1,141.00	\$ 380.33	33.33%	\$ 905.00	\$ 301.67	33.33%
2200	Fire Protection Total	\$ 962,960.09	\$ 251,734.36	26.14%	\$ 3,331,463.19	\$ 387,548.94	11.63%
4300	Parking Control						
501110	Salaries-Regular	\$ 21,983.64	\$ 6,824.57	31.04%	\$ 19,460.90	\$ 6,027.36	30.97%
502100	Retirement	\$ 1,667.40	\$ 533.30	31.98%	\$ 1,440.95	\$ 442.18	30.69%
502105	Workers Comp Insurance	\$ 203.02	\$ 67.67	33.33%	\$ 196.88	\$ 65.63	33.33%
502110	Health/Life Insurance	\$ 177.18	\$ 54.36	30.68%	\$ 824.09	\$ 705.19	85.57%
502115	Unemployment Insurance	\$ 65.10	\$ -	0.00%	\$ 43.05	\$ -	0.00%
502120	Medicare/Fica	\$ 344.65	\$ 106.35	30.86%	\$ 315.50	\$ 87.32	27.68%
602110	Office Expense	\$ -	\$ -		\$ -	\$ -	
602120	Books/Periodicals	\$ -	\$ -		\$ -	\$ -	
607100	Membership/Dues	\$ -	\$ -		\$ -	\$ -	
607110	Travel/Conference/Meetings	\$ -	\$ -		\$ -	\$ -	
607115	Training	\$ -	\$ -		\$ -	\$ -	
608105	Professional Services	\$ -	\$ -		\$ -	\$ -	
612105	Vehicle Replacement Charge	\$ -	\$ -		\$ -	\$ -	
612115	Liability Insurance Charge	\$ 1,108.00	\$ 369.33	33.33%	\$ 736.00	\$ 245.33	33.33%
612125	Employee Benefits	\$ 3,423.00	\$ 1,141.00	33.33%	\$ 2,715.00	\$ 905.00	33.33%
4300	Parking Control Total	\$ 28,971.99	\$ 9,096.59	31.40%	\$ 25,732.37	\$ 8,478.01	32.95%
6200	Code Enforcement						
501110	Salaries-Regular	\$ 142,418.81	\$ 44,706.71	31.39%	\$ 129,364.18	\$ 36,996.63	28.60%
501115	Salaries-Overtime	\$ -	\$ -		\$ -	\$ -	
501120	Salaries-Part Time	\$ -	\$ -		\$ -	\$ -	
502100	Retirement	\$ 10,387.44	\$ 3,311.43	31.88%	\$ 9,210.20	\$ 2,623.18	28.48%
502105	Workers Comp Insurance	\$ 4,324.87	\$ 1,441.63	33.33%	\$ 4,311.96	\$ 1,437.32	33.33%
502110	Health/Life Insurance	\$ 9,703.54	\$ 3,051.86	31.45%	\$ 11,611.59	\$ 5,034.52	43.36%
502115	Unemployment Insurance	\$ 651.00	\$ -	0.00%	\$ 430.48	\$ -	0.00%
502120	Medicare/Fica	\$ 2,151.38	\$ 672.35	31.25%	\$ 1,987.58	\$ 537.09	27.02%
602160	Code Enforcement Equipment	\$ -	\$ -		\$ 24.79	\$ -	0.00%
612105	Vehicle Replacement Charge	\$ -	\$ -		\$ -	\$ -	
612115	Liability Insurance Charge	\$ 7,177.00	\$ 2,392.33	33.33%	\$ 4,838.00	\$ 1,612.67	33.33%

Account Number	Description	FY 19-20			FY 18-19		
		Budget	End Bal	% of Budget	Actual	YTD Bal	% of Actual
612125	Employee Benefits	\$ 22,177.00	\$ 7,392.33	33.33%	\$ 17,844.00	\$ 5,948.00	33.33%
6200	Code Enforcement Total	\$ 198,991.04	\$ 62,968.64	31.64%	\$ 179,622.78	\$ 54,189.41	30.17%

City of Stanton  
October 2019 General Fund Revenues (33% of year)

	Current Month	FY 19-20 Year to Date	Budget FY 19-20	Percent of Budget
Property Tax	34,501	60,128	6,313,200	0.97%
Sales and Use Tax	350,599	777,040	4,385,000	17.72%
Transaction and Use Tax	360,340	771,032	4,330,000	17.80%
Transient Occupancy Tax	15,779	94,413	520,000	18.16%
Franchise Fees	81,408	175,945	1,041,000	16.90%
Business Licenses	19,650	29,510	430,000	6.86%
Utility Users Tax	337,753	491,479	1,870,000	26.28%
Total Taxes	1,200,029	2,399,536	18,790,200	12.77%
Intergovernmental	66,588	79,419	184,124	43.13%
Total Intergovernmental	(66,588)	(79,419)	(184,124)	43.13%
Charges for Services	(0)	140,000	140,000	100.00%
Total Charges for Services	(0)	140,000	140,000	100.00%
Fees and Permits	697,167	858,793	1,791,550	47.93%
Development Fees	116,331	126,350	151,000	83.68%
Community Services Fees	7,951	14,325	70,000	20.46%
Total Fees and Permits	821,449	999,378	2,012,550	49.66%
Fines and Forfeitures	110,025	142,853	468,900	30.47%
Total Fines and Forfeitures	110,025	142,853	468,900	30.47%
Investment Earnings	-	-	200,000	0.00%
Rental Income	27,138	38,514	771,768	49.52%
Total Use of Money and Property	27,138	38,514	277,768	13.87%
Miscellaneous Revenue	147,356	292,250	387,810	75.36%
Pass-thru Payment	-	-	355,000	0.00%
Total Miscellaneous Revenue	147,356	292,250	742,810	39.34%
Total Transfers In	95,000	126,667	380,000	33.32%
Total Revenues and Transfers In	2,324,410	4,059,779	21,628,104	17.04%
Less: Transfers in	(221,667)	(126,667)	(380,000)	33.33%
Total Revenues	\$ 2,112,744	\$ 3,933,113	\$ 22,248,104	17.68%

	FY 18-19 Year to Date	Total FY 18-19	Percent of Total
Property Tax	92,865	6,104,860	1.52%
Sales and Use Tax	768,345	4,327,842	17.75%
Transaction and Use Tax	701,470	4,057,037	17.29%
Transient Occupancy Tax	114,076	483,233	23.61%
Franchise Fees	121,554	1,026,619	11.84%
Business Licenses	38,821	414,595	9.36%
Utility Users Tax	563,545	1,850,880	30.45%
	2,400,676	18,265,067	13.14%
Intergovernmental	49,852	207,911	23.98%
Total Intergovernmental	(49,852)	(207,911)	23.98%
Charges for Services	-	140,000	0.00%
Total Charges for Services	-	140,000	0.00%
Fees and Permits	670,843	2,102,176	31.91%
Development Fees	65,444	183,259	35.71%
Community Services Fees	54,949	144,514	38.02%
Total Fees and Permits	791,237	2,429,948	32.56%
Fines and Forfeitures	143,516	410,443	34.97%
Total Fines and Forfeitures	143,516	410,443	34.97%
Investment Earnings	200	1,367,014	0.01%
Rental Income	41,294	146,859	28.12%
Total Use of Money and Property	41,494	1,513,873	2.74%
Miscellaneous Revenue	330,186	2,405,468	13.73%
Pass-thru Payment	-	328,675	0.00%
Total Miscellaneous Revenue	330,186	2,734,143	12.08%
Total Transfers In	213,323	640,000	33.33%
Total Revenues and Transfers In	3,870,591	25,025,564	14.93%
Less: Transfers in	(213,323)	(640,000)	33.33%
Total Revenues	\$ 3,657,268	\$ 25,285,564	14.46%

Public Safety - Wren  
October 2019 General Fund Revenues (33% of year)

Account Number	Description	Category	FY 19/20			FY 18/19		
			Budget	End Bal	% of Budget	Actual	YTD Bal	% of Actual
101	General Fund							
431185	Parking Permits	Fees & Permits	\$ (5,000.00)	\$ (4,610.00)		\$ (4,295.00)	\$ (1,575.00)	36.67%
431190	Towing Franchise Fee	Fees & Permits	\$ (20,000.00)	\$ (6,210.00)	31.05%	\$ (29,970.00)	\$ (6,300.00)	21.02%
432105	Abandoned Vehicles	Intergovernmental	\$ -	\$ -		\$ -	\$ -	
433100	Charges For Services	Intergovernmental	\$ (140,000.00)	\$ (139,999.98)	100.00%	\$ (139,999.98)	\$ -	0.00%
434110	Parking Citations	Fines & Forfeitures	\$ (245,000.00)	\$ (76,690.10)	31.30%	\$ (200,104.40)	\$ (78,344.00)	39.15%
434115	Dmv Parking Collections	Fines & Forfeitures	\$ (78,400.00)	\$ (27,577.00)	35.17%	\$ (72,164.00)	\$ (23,671.00)	32.80%
437105	Firework Services	Fees & Permits	\$ (1,500.00)	\$ -	0.00%	\$ (708.75)	\$ -	0.00%
101	General Fund		\$ (489,900.00)	\$ (255,087.08)	52.07%	\$ (447,242.13)	\$ (109,890.00)	24.57%

City of Stanton  
October 2019 General Fund Expenses (33% of year)

	Current Month	FY 19-20 Year to Date	Budget FY 19-20	Percent of Budget	FY 18-19 Year to Date	Actual FY 18-19	Percent of Actual
1100 City Council	\$ 6,522	\$ 35,604	\$ 115,442	30.84%	\$ 36,140	\$ 110,403	32.74%
1200 City Attorney	(7,807)	40,915	260,000	15.74%	33,204	206,897	16.05%
1300 City Manager	30,757	93,205	294,435	31.66%	109,013	268,790	40.56%
1400 City Clerk	14,665	49,864	284,485	17.59%	40,175	213,512	18.83%
1410 Personnel/Risk Management	10,433	46,866	134,619	34.81%	57,899	174,049	33.27%
1430 Liability/Risk Management	(1,548)	8,124	89,000	9.14%	64,973	64,973	100.00%
Administration	53,091	349,572	1,176,981	29.70%	344,407	1,038,635	32.87%
1500 Administrative Services	74,108	236,150	847,673	27.86%	225,388	758,173	29.73%
1510 Information Technology	3,197	50,425	153,555	32.84%	53,839	131,217	40.27%
1600 Non-Dept (includes Transfers)	35,012	57,409	194,746	29.48%	70,172	386,160	18.17%
Administrative Services	92,317	343,984	1,195,975	28.76%	348,399	1,275,550	27.31%
2100 Law Enforcement	33,210	2,892,191	11,718,309	24.68%	3,956,069	13,662,151	28.96%
2200 Fire Protection	1,204	1,182,646	4,731,058	25.00%	1,387,772	7,163,749	19.37%
3520 Emergency Preparedness	-	-	4,500	0.00%	-	-	0.00%
4300 Parking Control	33,355	94,402	300,870	31.38%	51,722	187,999	27.51%
6200 Code Enforcement	47,496	155,974	504,421	31.11%	150,184	493,184	30.45%
Public Safety	115,265	4,325,213	17,256,148	25.06%	5,545,746	21,507,084	25.79%
2300 Engineering	11,142	45,727	137,968	33.14%	45,813	125,379	36.54%
3200 Public Facilities	48,196	127,706	368,904	34.61%	157,725	385,620	40.80%
3400 Parks/Maintenance	42,729	126,555	411,955	30.72%	114,266	378,870	30.16%
3500 Street Maintenance	24,686	93,892	309,485	30.34%	78,379	303,495	25.85%
3600 Storm Drains	8,188	8,707	125,000	6.97%	4,753	84,994	5.59%
Public Works	134,942	402,588	1,353,311	29.75%	400,929	1,279,058	31.35%
4100 Planning	23,419	76,322	391,172	19.15%	72,384	281,411	26.70%
4200 Building Regulation	29,096	146,339	435,567	33.60%	166,691	482,578	34.54%
4400 Business Relations	898	6,506	155,469	4.18%	23,632	93,926	25.17%
Community Development	53,413	229,167	982,208	23.33%	265,733	857,915	30.97%
5100 Parks and Recreation	62,399	194,141	585,636	33.15%	144,381	575,872	25.07%
5200 Community Center	2,124	7,839	71,456	10.97%	8,140	35,274	23.08%
5300 Stanton Central Park	8,436	62,286	208,559	30.82%	49,259	179,621	27.42%
Community Services	72,959	264,266	865,651	30.53%	201,780	790,767	25.52%
Expenditures and Transfers Out	521,926	5,914,789	22,830,284	25.91%	7,103,975	26,748,999	26.56%
Less: Transfers Out	(6,333)	(25,333)	(76,000)	33.33%	(8,333)	(52,500)	15.87%
TOTAL EXPENDITURES	\$ 515,592	\$ 5,889,455	\$ 22,754,284	25.88%	\$ 7,095,641	\$ 26,696,499	26.58%

21066

Public Works - Rigg  
October 2019 General Fund Expenses (33% of year)

Account Number	Description	FY 19/20			FY 18/19		
		Budget	End Bal	% of Budget	Actual	YTD Balance	% of Actual
<b>101</b>							
<b>3100</b>	<b>Engineering</b>						
501110	Salaries-Regular	\$ 51,917.70	\$ 16,496.00	31.77%	\$ 49,611.62	\$ 14,265.44	28.75%
501115	Salaries-Overtime	\$ -	\$ 112.70		\$ 199.30	\$ -	0.00%
501120	Salaries-Part Time	\$ -	\$ -		\$ -	\$ -	
502100	Retirement	\$ 3,584.54	\$ 1,141.75	31.85%	\$ 3,287.10	\$ 965.81	29.38%
502105	Workers Comp Insurance	\$ 2,220.36	\$ 740.12	33.33%	\$ 2,040.48	\$ 680.16	33.33%
502110	Health/Life Insurance	\$ 9,480.32	\$ 2,906.56	30.66%	\$ 9,453.51	\$ 3,045.57	32.22%
502115	Unemployment Insurance	\$ 282.10	\$ -	0.00%	\$ 186.55	\$ -	0.00%
502120	Medicare/Fica	\$ 778.83	\$ 235.11	30.19%	\$ 728.04	\$ 201.00	27.61%
602110	Office Expense	\$ 1,000.00	\$ 149.81	14.98%	\$ 1,093.35	\$ 267.49	24.47%
602120	Books/Periodicals	\$ -	\$ -		\$ -	\$ -	
602140	Materials & Supplies	\$ 3,000.00	\$ 611.39	20.38%	\$ 2,740.94	\$ 1,047.21	38.21%
603105	Equipment Maintenance	\$ -	\$ -		\$ -	\$ -	
604100	Communications	\$ -	\$ -		\$ -	\$ -	
607100	Membership/Dues	\$ 2,000.00	\$ -	0.00%	\$ 1,288.00	\$ -	0.00%
607110	Travel/Conference/Meetings	\$ 1,200.00	\$ 60.00	5.00%	\$ 990.00	\$ 60.00	6.06%
607115	Training	\$ 500.00	\$ -	0.00%	\$ -	\$ -	
608100	Contractual Services	\$ -	\$ -		\$ -	\$ -	
608105	Professional Services	\$ 6,500.00	\$ -	0.00%	\$ 1,740.00	\$ -	0.00%
608110	Engineering Services	\$ 30,000.00	\$ 17,279.25	57.60%	\$ 29,996.71	\$ 20,461.26	68.21%
608115	Inspection Services	\$ 4,000.00	\$ -	0.00%	\$ -	\$ -	
608120	Plan Checking Services	\$ 10,000.00	\$ 2,160.00	21.60%	\$ 13,327.55	\$ 1,920.10	14.41%
608130	Temporary Help	\$ -	\$ -		\$ -	\$ -	
608155	Storm Water Monitor Program	\$ -	\$ -		\$ -	\$ -	
612105	Vehicle Replacement Charge	\$ 804.00	\$ 268.00	33.33%	\$ 790.00	\$ 263.33	33.33%
612115	Liability Insurance Charge	\$ 2,616.00	\$ 872.00	33.33%	\$ 1,686.00	\$ 562.00	33.33%
612120	Workers' Compensation Charge	\$ -	\$ -		\$ -	\$ -	
612125	Employee Benefits	\$ 8,084.00	\$ 2,694.67	33.33%	\$ 6,220.00	\$ 2,073.33	33.33%
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
701100	Equipment-Office	\$ -	\$ -		\$ -	\$ -	
<b>3100</b>	<b>Engineering Total</b>	<b>\$ 137,967.85</b>	<b>\$ 45,727.36</b>	<b>33.14%</b>	<b>\$ 125,379.15</b>	<b>\$ 45,812.71</b>	<b>36.54%</b>
<b>3200</b>	<b>Public Facilities</b>						
501110	Salaries-Regular	\$ 42,940.80	\$ 13,807.73	32.16%	\$ 41,907.76	\$ 11,960.02	28.54%
501115	Salaries-Overtime	\$ -	\$ 18.77		\$ 199.83	\$ 81.27	40.67%
501120	Salaries-Part Time	\$ -	\$ -		\$ -	\$ -	
502100	Retirement	\$ 3,207.88	\$ 1,035.39	32.28%	\$ 2,992.98	\$ 865.12	28.90%
502105	Workers Comp Insurance	\$ 7,755.71	\$ 2,585.24	33.33%	\$ 6,969.14	\$ 2,323.05	33.33%
502110	Health/Life Insurance	\$ 7,644.56	\$ 2,342.97	30.65%	\$ 7,608.17	\$ 2,454.25	32.26%
502115	Unemployment Insurance	\$ 238.70	\$ -	0.00%	\$ 154.55	\$ -	0.00%
502120	Medicare/Fica	\$ 639.98	\$ 196.02	30.63%	\$ 611.38	\$ 169.51	27.73%
602100	Special Dept Expense	\$ 1,500.00	\$ 271.57	18.10%	\$ 725.64	\$ -	0.00%
602110	Office Expense	\$ 200.00	\$ 18.62	9.31%	\$ 203.20	\$ 45.88	22.58%
602130	Clothing	\$ 3,500.00	\$ 1,838.38	52.53%	\$ 2,667.14	\$ 1,467.34	55.02%
602135	Safety Equipment	\$ 100.00	\$ 69.14	69.14%	\$ 67.45	\$ -	0.00%
602140	Materials & Supplies	\$ 2,500.00	\$ 550.08	22.00%	\$ 2,349.99	\$ 662.54	28.19%
603105	Equipment Maintenance	\$ -	\$ -		\$ -	\$ -	
603110	Building Maintenance	\$ 100,000.00	\$ 31,085.70	31.09%	\$ 125,625.83	\$ 65,672.12	52.28%
603115	Sprinkler System Maintenance	\$ -	\$ -		\$ -	\$ -	
604100	Communications	\$ 23,000.00	\$ 4,471.25	19.44%	\$ 25,372.39	\$ 4,850.52	19.12%
604105	Utilities	\$ 92,500.00	\$ 32,584.53	35.23%	\$ 85,405.53	\$ 30,045.88	35.18%
605105	Perez Site Lease	\$ -	\$ -		\$ -	\$ -	
607100	Membership/Dues	\$ -	\$ -		\$ -	\$ -	
607110	Travel/Conference/Meetings	\$ -	\$ -		\$ -	\$ -	
607115	Training	\$ -	\$ -		\$ -	\$ -	
608100	Contractual Services	\$ 52,000.00	\$ 16,396.85	31.53%	\$ 57,582.01	\$ 15,421.58	26.78%
608105	Professional Services	\$ -	\$ -		\$ -	\$ -	
608130	Temporary Help	\$ -	\$ -		\$ -	\$ -	
611110	Oc Sanitation Dist User Fee	\$ 18,000.00	\$ 16,041.74	89.12%	\$ 14,911.94	\$ 14,911.94	100.00%
612105	Vehicle Replacement Charge	\$ 4,325.00	\$ 1,441.67	33.33%	\$ 4,253.00	\$ 1,417.67	33.33%
612115	Liability Insurance Charge	\$ 2,164.00	\$ 721.33	33.33%	\$ 1,496.00	\$ 498.67	33.33%
612120	Workers' Compensation Charge	\$ -	\$ -		\$ -	\$ -	
612125	Employee Benefits	\$ 6,687.00	\$ 2,229.00	33.33%	\$ 5,516.00	\$ 1,838.67	33.33%



Account Number	Description	FY 19/20			FY 18/19		
		Budget	End Bal	% of Budget	Actual	YTD Balance	% of Actual
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
3200	Public Facilities Total	\$ 368,903.63	\$ 127,705.98	34.62%	\$ 386,619.93	\$ 157,725.04	40.80%
3400	Parks Maintenance						
501110	Salaries-Regular	\$ 44,784.00	\$ 14,063.21	31.40%	\$ 42,972.09	\$ 12,693.25	29.54%
501115	Salaries-Overtime	\$ -	\$ 449.69		\$ 822.57	\$ 290.33	35.30%
501120	Salaries-Part Time	\$ 7,557.58	\$ 3,748.97	49.61%	\$ 8,206.69	\$ 2,572.99	31.35%
502100	Retirement	\$ 3,463.74	\$ 1,101.20	31.79%	\$ 3,699.23	\$ 1,273.54	34.43%
502105	Workers Comp Insurance	\$ 9,462.10	\$ 3,154.03	33.33%	\$ 10,992.62	\$ 3,664.21	33.33%
502110	Health/Life Insurance	\$ 6,401.38	\$ 1,923.36	30.05%	\$ 7,463.89	\$ 2,905.80	38.93%
502115	Unemployment Insurance	\$ 455.70	\$ -	0.00%	\$ 373.34	\$ -	0.00%
502120	Medicare/Fica	\$ 829.34	\$ 264.18	31.85%	\$ 582.62	\$ 227.35	39.02%
602100	Special Dept Expense	\$ 8,000.00	\$ 4,628.53	57.86%	\$ 1,860.10	\$ 4,678.77	251.53%
602125	Small Tools	\$ -	\$ -		\$ -	\$ -	
603105	Equipment Maintenance	\$ 12,000.00	\$ 1,822.70	15.19%	\$ 6,977.96	\$ 229.60	3.29%
603115	Sprinkler System Maintenance	\$ -	\$ -		\$ -	\$ -	
604105	Utilities	\$ 188,000.00	\$ 50,646.61	26.94%	\$ 159,906.42	\$ 50,796.04	31.77%
608100	Contractual Services	\$ 115,000.00	\$ 38,541.18	33.51%	\$ 119,388.11	\$ 29,720.00	24.89%
612105	Vehicle Replacement Charge	\$ 5,265.00	\$ 2,632.50		\$ 5,179.00	\$ 1,726.33	33.33%
612115	Liability Insurance Charge	\$ 2,625.00	\$ 875.00	33.33%	\$ 2,228.00	\$ 742.67	33.33%
612125	Employee Benefits	\$ 8,111.00	\$ 2,703.67	33.33%	\$ 8,217.00	\$ 2,739.00	33.33%
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
3400	Parks Maintenance Total	\$ 411,954.84	\$ 126,554.83	30.72%	\$ 378,869.64	\$ 114,259.88	30.16%
3500	Street Maintenance						
501110	Salaries-Regular	\$ 99,435.00	\$ 31,634.12	31.81%	\$ 94,698.94	\$ 28,051.07	29.62%
501115	Salaries-Overtime	\$ -	\$ 1,177.33		\$ 2,572.44	\$ 1,072.03	41.67%
501120	Salaries-Part Time	\$ 4,723.49	\$ 2,343.11	49.61%	\$ 5,129.21	\$ 1,608.14	31.35%
502100	Retirement	\$ 8,683.10	\$ 2,770.22	31.90%	\$ 8,739.06	\$ 2,814.86	32.21%
502105	Workers Comp Insurance	\$ 19,809.09	\$ 6,603.03	33.33%	\$ 19,462.84	\$ 6,487.61	33.33%
502110	Health/Life Insurance	\$ 17,005.54	\$ 5,096.02	29.97%	\$ 18,402.55	\$ 6,689.19	36.35%
502115	Unemployment Insurance	\$ 748.65	\$ -	0.00%	\$ 571.67	\$ -	0.00%
502120	Medicare/Fica	\$ 1,564.16	\$ 499.26	31.92%	\$ 1,373.41	\$ 431.85	31.44%
602100	Special Dept Expense	\$ 2,787.00	\$ 2,786.56	99.98%	\$ 2,956.13	\$ -	0.00%
602125	Small Tools	\$ 5,000.00	\$ -	0.00%	\$ 6,827.62	\$ 792.59	11.61%
602140	Materials & Supplies	\$ 67,000.00	\$ 15,250.90	22.76%	\$ 48,864.44	\$ 11,557.47	23.65%
603105	Equipment Maintenance	\$ 5,000.00	\$ 475.91	9.52%	\$ 1,187.90	\$ 614.12	51.70%
608100	Contractual Services	\$ 45,000.00	\$ 14,346.30	31.88%	\$ 63,010.01	\$ 8,460.00	13.43%
608105	Professional Services	\$ -	\$ -		\$ -	\$ -	
608130	Temporary Help	\$ -	\$ -		\$ -	\$ -	
612105	Vehicle Replacement Charge	\$ 11,521.00	\$ 3,840.33	33.33%	\$ 11,331.00	\$ 3,777.00	33.33%
612115	Liability Insurance Charge	\$ 5,186.00	\$ 1,728.67	33.33%	\$ 3,854.00	\$ 1,284.67	33.33%
612120	Workers' Compensation Charge	\$ -	\$ -		\$ -	\$ -	
612125	Employee Benefits	\$ 16,022.00	\$ 5,340.67	33.33%	\$ 14,214.00	\$ 4,738.00	33.33%
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
3500	Street Maintenance Total	\$ 309,485.03	\$ 93,892.43	30.34%	\$ 303,195.22	\$ 78,378.60	25.85%
3510	Street Improvement						
501110	Salaries-Regular	\$ -	\$ -		\$ -	\$ -	
501115	Salaries-Overtime	\$ -	\$ -		\$ -	\$ -	
501120	Salaries-Part Time	\$ -	\$ -		\$ -	\$ -	
502100	Retirement	\$ -	\$ -		\$ -	\$ -	
502105	Workers Comp Insurance	\$ -	\$ -		\$ -	\$ -	
502110	Health/Life Insurance	\$ -	\$ -		\$ -	\$ -	
502115	Unemployment Insurance	\$ -	\$ -		\$ -	\$ -	
502120	Medicare/Fica	\$ -	\$ -		\$ -	\$ -	
602100	Special Dept Expense	\$ -	\$ -		\$ -	\$ -	
602125	Small Tools	\$ -	\$ -		\$ -	\$ -	
602140	Materials & Supplies	\$ -	\$ -		\$ -	\$ -	
603105	Equipment Maintenance	\$ -	\$ -		\$ -	\$ -	
608100	Contractual Services	\$ -	\$ -		\$ -	\$ -	
608105	Professional Services	\$ -	\$ -		\$ -	\$ -	
608130	Temporary Help	\$ -	\$ -		\$ -	\$ -	
612105	Vehicle Replacement Charge	\$ -	\$ -		\$ -	\$ -	
612115	Liability Insurance Charge	\$ -	\$ -		\$ -	\$ -	
612120	Workers' Compensation Charge	\$ -	\$ -		\$ -	\$ -	
612125	Employee Benefits	\$ -	\$ -		\$ -	\$ -	
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	

Account Number	Description	FY 19/20			FY 18/19		
		Budget	End Bal	% of Budget	Actual	YTD Balance	% of Actual
3510	Street Improvement Total	\$ -	\$ -		\$ -	\$ -	
3600	Storm Drain Maintenance						
501110	Salaries-Regular	\$ -	\$ -		\$ -	\$ -	
501115	Salaries-Overtime	\$ -	\$ -		\$ -	\$ -	
502100	Retirement	\$ -	\$ -		\$ -	\$ -	
502105	Workers Comp Insurance	\$ -	\$ -		\$ -	\$ -	
502110	Health/Life Insurance	\$ -	\$ -		\$ -	\$ -	
502115	Unemployment Insurance	\$ -	\$ -		\$ -	\$ -	
502120	Medicare/Fica	\$ -	\$ -		\$ -	\$ -	
602100	Special Dept Expense	\$ -	\$ -		\$ -	\$ -	
602125	Small Tools	\$ -	\$ -		\$ -	\$ -	
602130	Clothing	\$ -	\$ -		\$ -	\$ -	
603100	Emergency Maint Services	\$ 5,000.00	\$ -	0.00%	\$ 200.64	\$ -	0.00%
603105	Equipment Maintenance	\$ -	\$ -		\$ -	\$ -	
603120	Minor Repairs	\$ -	\$ -		\$ -	\$ -	
604105	Utilities	\$ -	\$ -		\$ -	\$ -	
608100	Contractual Services	\$ -	\$ -		\$ -	\$ -	
608105	Professional Services	\$ -	\$ -		\$ -	\$ -	
608110	Engineering Services	\$ -	\$ -		\$ -	\$ -	
608115	Inspection Services	\$ -	\$ -		\$ -	\$ -	
608155	Storm Water Monitor Program	\$ 120,000.00	\$ 8,706.94	7.26%	\$ 84,793.37	\$ 4,753.05	5.61%
612105	Vehicle Replacement Charge	\$ -	\$ -		\$ -	\$ -	
612125	Employee Benefits	\$ -	\$ -		\$ -	\$ -	
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
730100	Cctv & Line Cleaning	\$ -	\$ -		\$ -	\$ -	
3600	Storm Drain Maintenance Total	\$ 125,000.00	\$ 8,706.94	6.97%	\$ 84,994.01	\$ 4,753.05	5.59%
6300	Graffiti Abatement						
501110	Salaries-Regular	\$ -	\$ -		\$ -	\$ -	
501115	Salaries-Overtime	\$ -	\$ -		\$ -	\$ -	
501120	Salaries-Part Time	\$ -	\$ -		\$ -	\$ -	
502100	Retirement	\$ -	\$ -		\$ -	\$ -	
502105	Workers Comp Insurance	\$ -	\$ -		\$ -	\$ -	
502110	Health/Life Insurance	\$ -	\$ -		\$ -	\$ -	
502115	Unemployment Insurance	\$ -	\$ -		\$ -	\$ -	
502120	Medicare/Fica	\$ -	\$ -		\$ -	\$ -	
602100	Special Dept Expense	\$ -	\$ -		\$ -	\$ -	
602125	Small Tools	\$ -	\$ -		\$ -	\$ -	
602140	Materials & Supplies	\$ -	\$ -		\$ -	\$ -	
603105	Equipment Maintenance	\$ -	\$ -		\$ -	\$ -	
612105	Vehicle Replacement Charge	\$ -	\$ -		\$ -	\$ -	
612115	Liability Insurance Charge	\$ -	\$ -		\$ -	\$ -	
612120	Workers' Compensation Charge	\$ -	\$ -		\$ -	\$ -	
612125	Employee Benefits	\$ -	\$ -		\$ -	\$ -	
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
701105	Equipment-General	\$ -	\$ -		\$ -	\$ -	
800101	Transfer To General Fund	\$ -	\$ -		\$ -	\$ -	
6300	Graffiti Abatement Total	\$ -	\$ -		\$ -	\$ -	

City of Stanton  
October 2019 General Fund Revenues (33% of year)

	Current Month	FY 19-20 Year to Date	Budget FY 19-20	Percent of Budget	FY 18-19 Year to Date	Total FY 18-19	Percent of Total
Property Tax	34,501	60,128	6,213,200	0.97%	92,865	6,104,860	1.52%
Sales and Use Tax	350,599	777,040	4,385,000	17.72%	768,345	4,327,842	17.75%
Transaction and Use Tax	360,340	773,022	4,331,000	17.80%	791,470	4,957,937	17.30%
Transient Occupancy Tax	15,779	94,413	520,000	18.16%	114,076	483,233	23.61%
Franchise Fees	8,408	175,945	1,041,000	16.90%	121,554	1,026,619	11.84%
Business Licenses	19,650	29,510	430,000	6.86%	38,821	414,595	9.36%
Utility Users Tax	334,753	491,479	1,870,000	26.28%	563,545	1,850,880	30.45%
<b>Total Taxes</b>	<b>1,200,029</b>	<b>2,399,536</b>	<b>18,790,200</b>	<b>12.77%</b>	<b>2,400,676</b>	<b>18,265,067</b>	<b>13.14%</b>
Intergovernmental	66,588	79,419	184,124	43.13%	49,852	207,911	23.98%
<b>Total Intergovernmental</b>	<b>(66,588)</b>	<b>(79,419)</b>	<b>(184,124)</b>	<b>43.13%</b>	<b>(49,852)</b>	<b>(207,911)</b>	<b>23.98%</b>
Charges for Services	(0)	140,000	140,000	100.00%	-	140,000	0.00%
<b>Total Charges for Services</b>	<b>(0)</b>	<b>140,000</b>	<b>140,000</b>	<b>100.00%</b>	<b>-</b>	<b>140,000</b>	<b>0.00%</b>
Fees and Permits	697,167	858,793	1,791,550	47.93%	670,843	2,102,176	31.91%
Development Fees	116,331	126,350	151,000	83.68%	65,444	183,259	35.71%
Community Services Fees	7,951	14,325	70,000	20.46%	54,949	144,514	38.02%
<b>Total Fees and Permits</b>	<b>821,449</b>	<b>999,378</b>	<b>2,012,550</b>	<b>49.66%</b>	<b>791,237</b>	<b>2,429,948</b>	<b>32.56%</b>
Fines and Forfeitures	110,025	142,853	468,000	30.47%	143,516	410,443	34.97%
<b>Total Fines and Forfeitures</b>	<b>110,025</b>	<b>142,853</b>	<b>468,000</b>	<b>30.47%</b>	<b>143,516</b>	<b>410,443</b>	<b>34.97%</b>
Investment Earnings	-	-	200,000	0.00%	200	1,367,014	0.01%
Rental Income	27,138	38,514	77,768	49.52%	41,294	146,859	28.12%
<b>Total Use of Money and Property</b>	<b>27,138</b>	<b>38,514</b>	<b>277,768</b>	<b>13.87%</b>	<b>41,494</b>	<b>1,513,873</b>	<b>2.74%</b>
Miscellaneous Revenue	147,356	292,250	387,810	75.36%	330,186	2,405,468	13.73%
Pass-thru Payment	-	-	355,000	0.00%	-	328,673	0.00%
<b>Total Miscellaneous Revenue</b>	<b>147,356</b>	<b>292,250</b>	<b>742,810</b>	<b>39.34%</b>	<b>330,186</b>	<b>2,734,143</b>	<b>12.08%</b>
<b>Total Transfers In</b>	<b>95,000</b>	<b>126,667</b>	<b>380,000</b>	<b>33.33%</b>	<b>213,333</b>	<b>640,000</b>	<b>33.33%</b>
<b>Total Revenues and Transfers In</b>	<b>2,334,410</b>	<b>4,939,779</b>	<b>22,628,104</b>	<b>17.94%</b>	<b>3,870,591</b>	<b>25,935,564</b>	<b>14.95%</b>
Less: Transfers in	(221,667)	(126,667)	(380,000)	33.33%	(213,333)	(640,000)	33.33%
<b>Total Revenues</b>	<b>\$ 2,112,744</b>	<b>\$ 3,933,113</b>	<b>\$ 22,248,104</b>	<b>17.68%</b>	<b>\$ 3,657,258</b>	<b>\$ 25,285,564</b>	<b>14.46%</b>

Public Works - Rigg  
October 2019 General Fund Revenues (33% of year)

Account Number	Description	Category	FY 19/20			FY 18/19		
			Budget	End Bal	% of Budget	Actual	YTD Bal	% of Actual
101	General Fund							
431125	Engineering Permits	Fees & Permits	\$ -	\$ -		\$ -	\$ -	
431130	Engineering Plan Check Fees	Fees & Permits	\$ (5,000.00)	\$ (6,100.00)	122.00%	\$ (8,085.00)	\$ (4,035.00)	
431135	Public Works Permits	Fees & Permits	\$ (40,000.00)	\$ (18,782.00)	46.96%	\$ (96,840.00)	\$ (27,800.00)	28.71%
431150	Grading Plan Review	Fees & Permits	\$ -	\$ -		\$ -	\$ -	
431155	Grading Permits	Fees & Permits	\$ -	\$ -		\$ -	\$ -	
431160	Solid Waste Impact Fees	Fees & Permits	\$ (1,150,000.00)	\$ (294,073.61)	25.57%	\$ (1,146,832.44)	\$ (290,334.19)	25.32%
431180	P/W Inspections	Fees & Permits	\$ -	\$ -		\$ -	\$ -	
432230	State Recycling Grant	Intergovernmental	\$ -	\$ -		\$ -	\$ -	
101	General Fund		\$ (1,195,000.00)	\$ (318,955.61)	26.69%	\$ (1,251,757.44)	\$ (322,169.19)	25.74%

City of Stanton  
October 2019 General Fund Expenses (33% of year)

	Current Month	FY 19-20 Year to Date	Budget FY 19-20	Percent of Budget	FY 18-19 Year to Date	Actual FY 18-19	Percent of Actual
1100 City Council	\$ 6,532	\$ 35,604	\$ 115,442	30.84%	\$ 36,140	\$ 110,403	32.74%
1200 City Attorney	(7,807)	40,915	260,000	15.74%	33,204	206,897	16.05%
1300 City Manager	30,757	93,205	294,435	31.66%	109,013	268,790	40.56%
1400 City Clerk	14,665	49,864	283,485	17.59%	40,175	213,512	18.83%
1410 Personnel/Risk Management	10,433	46,861	134,619	34.8%	57,899	174,049	33.27%
1430 Liability/Risk Management	(1,548)	83,124	89,000	93.40%	64,975	64,975	100.00%
Administration	53,031	349,572	1,176,981	29.70%	341,407	1,038,625	32.87%
1500 Administrative Services	74,108	236,150	847,673	27.86%	225,388	758,173	29.73%
1510 Information Technology	3,197	50,425	153,555	32.84%	52,839	131,217	40.27%
1600 Non-Dept (includes Transfers)	15,012	57,409	194,746	29.48%	70,172	386,160	18.17%
Administrative Services	92,317	343,984	1,195,975	28.76%	348,399	1,275,550	27.31%
2100 Law Enforcement	33,210	2,892,191	11,718,309	24.68%	3,956,069	13,662,151	28.96%
2200 Fire Protection	1,204	1,182,646	4,731,038	25.00%	1,387,772	7,163,749	19.37%
1520 Emergency Preparedness	-	-	4,500	0.00%	-	-	0.00%
4300 Parking Control	33,355	94,402	300,870	31.38%	51,722	187,999	27.51%
6200 Code Enforcement	47,496	155,974	501,421	31.11%	150,184	493,184	30.45%
Public Safety	115,265	4,325,213	17,256,158	25.06%	5,545,746	21,507,084	25.79%
3100 Engineering	11,142	45,727	137,968	33.14%	45,813	125,379	36.54%
3200 Public Facilities	48,196	127,706	368,904	34.62%	157,725	386,620	40.80%
3400 Parks Maintenance	42,729	126,555	411,955	30.72%	114,260	378,870	30.16%
3500 Street Maintenance	24,686	93,892	309,485	30.34%	78,379	303,195	25.85%
3600 Storm Drains	8,188	8,707	125,000	6.97%	4,753	84,994	5.59%
Public Works	134,942	402,588	1,353,311	29.75%	400,929	1,279,058	31.35%
4100 Planning	23,419	76,322	391,173	19.51%	75,384	281,411	26.79%
4200 Building Regulation	29,096	146,339	435,567	33.60%	166,691	482,578	34.54%
4400 Business Relations	898	6,506	155,469	4.18%	33,639	93,926	25.17%
Community Development	53,413	229,167	982,208	23.32%	265,713	857,915	30.97%
5100 Parks and Recreation	62,399	194,141	585,686	33.15%	144,381	575,872	25.07%
5200 Community Center	2,124	7,839	71,456	10.97%	8,140	35,274	23.08%
5300 Stanton Central Park	8,436	62,286	208,559	29.87%	49,259	179,621	27.42%
Community Services	72,959	264,266	865,651	30.53%	201,780	790,767	25.52%
Expenditures and Transfers Out	521,926	5,914,789	22,830,284	25.91%	7,103,975	26,748,999	26.56%
Less: Transfers Out	(6,333)	(25,333)	(76,000)	33.33%	(8,333)	(52,500)	15.87%
TOTAL EXPENDITURES	\$ 515,592	\$ 5,889,455	\$ 22,754,284	25.88%	\$ 7,095,641	\$ 26,696,499	26.58%

CONFIDENTIAL

Community Development  
Ocotber 2019 General Fund Expenses (33% of year)

Account Number	Description	FY 19/20			FY 18/19		
		Budget	End Bal	% of Budget	Actual	YTD Bal	% of Budget
<b>101</b>							
4100	Planning						
501110	Salaries-Regular	\$ 192,667.00	\$ 42,024.95	21.81%	\$ 148,484.90	\$ 47,204.65	31.79%
501115	Salaries-Overtime	\$ -	\$ -		\$ -	\$ -	
501120	Salaries-Part Time	\$ 13,631.79	\$ 3,741.92	27.45%	\$ 1,453.48	\$ -	0.00%
501125	Salaries-Appointed	\$ 8,999.90	\$ 2,976.89	33.08%	\$ 8,065.29	\$ 2,457.66	30.47%
502100	Retirement	\$ 20,935.05	\$ 4,111.41	19.64%	\$ 16,881.50	\$ 5,096.64	30.19%
502105	Workers Comp Insurance	\$ 2,057.12	\$ 685.71	33.33%	\$ 1,731.62	\$ 577.21	33.33%
502110	Health/Life Insurance	\$ 21,408.47	\$ 6,235.17	29.12%	\$ 21,692.16	\$ 6,864.77	31.65%
502115	Unemployment Insurance	\$ 1,388.80	\$ 296.49	21.35%	\$ 1,161.80	\$ -	0.00%
502120	Medicare/Fica	\$ 4,159.94	\$ 756.56	18.19%	\$ 2,408.87	\$ 768.59	31.91%
602101	Proj Expense	\$ -	\$ -		\$ -	\$ -	
602110	Office Expense	\$ 1,500.00	\$ (94.86)	-6.32%	\$ 1,344.88	\$ 821.66	61.10%
602120	Books/Periodicals	\$ 800.00	\$ -	0.00%	\$ 352.34	\$ -	0.00%
602170	Water Conservation Program	\$ -	\$ -		\$ -	\$ -	
603105	Equipment Maintenance	\$ -	\$ -		\$ -	\$ -	
604100	Communications	\$ -	\$ -		\$ -	\$ -	
607100	Membership/Dues	\$ 1,600.00	\$ 603.00	37.69%	\$ 1,413.00	\$ 413.00	29.23%
607110	Travel/Conference/Meetings	\$ 2,000.00	\$ (24.00)	-1.20%	\$ 174.00	\$ 24.00	13.79%
607115	Training	\$ 1,000.00	\$ -	0.00%	\$ -	\$ -	
608100	Contractual Services	\$ 4,000.00	\$ -	0.00%	\$ 2,625.00	\$ -	0.00%
608105	Professional Services	\$ 70,000.00	\$ -	0.00%	\$ 42,990.00	\$ 945.00	2.20%
608106	ARRA - Professional Services	\$ -	\$ -		\$ -	\$ -	
608125	Advertising/ Business Dev't	\$ -	\$ -		\$ -	\$ -	
608130	Temporary Help	\$ -	\$ -		\$ -	\$ -	
608135	Microfilming	\$ -	\$ -		\$ -	\$ -	
612105	Vehicle Replacement Charge	\$ 650.00	\$ 216.67	33.33%	\$ 626.00	\$ 208.67	33.33%
612115	Liability Insurance Charge	\$ 10,850.00	\$ 3,616.67	33.33%	\$ 6,400.00	\$ 2,133.33	33.33%
612120	Workers' Compensation Charge	\$ -	\$ -		\$ -	\$ -	
612125	Employee Benefits	\$ 33,525.00	\$ 11,175.00	33.33%	\$ 23,606.00	\$ 7,868.67	33.33%
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
4100	Planning Total	\$ 391,173.07	\$ 76,321.57	19.51%	\$ 281,410.84	\$ 75,383.84	26.79%
<b>4200</b>	<b>Building Regulation</b>						
501110	Salaries-Regular	\$ 56,081.78	\$ 16,829.75	30.01%	\$ 39,903.73	\$ 8,735.03	21.89%
501115	Salaries-Overtime	\$ -	\$ -		\$ -	\$ -	
501120	Salaries-Part Time	\$ -	\$ -		\$ -	\$ -	
502100	Retirement	\$ 4,660.34	\$ 1,218.33	26.14%	\$ 4,072.30	\$ 1,384.20	33.99%
502105	Workers Comp Insurance	\$ 546.54	\$ 182.18	33.33%	\$ 537.72	\$ 179.24	33.33%
502110	Health/Life Insurance	\$ 8,507.43	\$ 2,741.98	32.23%	\$ 6,141.96	\$ 1,118.05	18.20%
502115	Unemployment Insurance	\$ 455.70	\$ -	0.00%	\$ 427.26	\$ -	0.00%
502120	Medicare/Fica	\$ 822.84	\$ 249.28	30.30%	\$ 712.34	\$ 235.83	33.11%
602100	Special Dept Expense	\$ -	\$ -		\$ -	\$ -	
602110	Office Expense	\$ 1,500.00	\$ 165.42	11.03%	\$ 1,788.04	\$ 239.09	13.37%
602120	Books/Periodicals	\$ 400.00	\$ 75.58	18.90%	\$ 79.88	\$ -	0.00%
603105	Equipment Maintenance	\$ -	\$ -		\$ -	\$ -	
607100	Membership/Dues	\$ -	\$ -		\$ 135.00	\$ -	0.00%
607105	Mileage Reimbursement	\$ -	\$ -		\$ -	\$ -	
607110	Travel/Conference/Meetings	\$ -	\$ -		\$ -	\$ -	
607115	Training	\$ 1,000.00	\$ 299.00	29.90%	\$ 100.00	\$ -	0.00%
608100	Contractual Services	\$ -	\$ -		\$ -	\$ -	
608115	Inspection Services	\$ 350,000.00	\$ 120,713.56	34.49%	\$ 418,807.41	\$ 151,508.77	36.18%
608120	Plan Checking Services	\$ -	\$ -		\$ -	\$ -	
608125	Advertising/ Business Dev't	\$ -	\$ -		\$ -	\$ -	
608135	Microfilming	\$ -	\$ -		\$ -	\$ -	
612105	Vehicle Replacement Charge	\$ 33.00	\$ 11.00	33.33%	\$ 31.00	\$ 10.33	33.33%
612115	Liability Insurance Charge	\$ 2,826.00	\$ 942.00	33.33%	\$ 2,099.00	\$ 699.67	33.33%
612120	Workers' Compensation Charge	\$ -	\$ -		\$ -	\$ -	

Account Number	Description	FY 19/20			FY 18/19		
		Budget	End Bal	% of Budget	Actual	YTD Bal	% of Budget
612125	Employee Benefits	\$ 8,733.00	\$ 2,911.00	33.33%	\$ 7,742.00	\$ 2,580.67	33.33%
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
4200	Building Regulation Total	\$ 435,566.63	\$ 146,339.08	33.60%	\$ 482,577.64	\$ 166,690.88	34.54%
4400	Business Relations						
501110	Salaries-Regular	\$ -	\$ -		\$ -	\$ -	
501115	Salaries-Overtime	\$ -	\$ -		\$ -	\$ -	
502100	Retirement	\$ -	\$ -		\$ -	\$ -	
502105	Workers Comp Insurance	\$ -	\$ -		\$ -	\$ -	
502110	Health/Life Insurance	\$ -	\$ -		\$ -	\$ -	
502115	Unemployment Insurance	\$ -	\$ -		\$ -	\$ -	
502120	Medicare/Fica	\$ -	\$ -		\$ -	\$ -	
602110	Office Expense	\$ -	\$ -		\$ -	\$ -	
602120	Books/Periodicals	\$ -	\$ -		\$ -	\$ -	
607100	Membership/Dues	\$ -	\$ -		\$ -	\$ -	
607110	Travel/Conference/Meetings	\$ -	\$ -		\$ -	\$ -	
607115	Training	\$ -	\$ -		\$ -	\$ -	
608105	Professional Services	\$ -	\$ -		\$ -	\$ -	
608125	Advertising/ Business Dev't	\$ -	\$ -		\$ -	\$ -	
610210	Business Relations Programs	\$ -	\$ -		\$ -	\$ -	
612105	Vehicle Replacement Charge	\$ -	\$ -		\$ -	\$ -	
612115	Liability Insurance Charge	\$ -	\$ -		\$ -	\$ -	
612125	Employee Benefits	\$ -	\$ -		\$ -	\$ -	
4400	Business Relations	\$ -	\$ -		\$ -	\$ -	
102							
4400	Business Relations						
501110	Salaries-Regular	\$ 41,154.84	\$ 2,215.12	5.38%	\$ 37,842.71	\$ 10,669.98	28.20%
502100	Retirement	\$ 6,589.82	\$ 368.53	5.59%	\$ 6,013.28	\$ 1,676.45	27.88%
502105	Workers Comp Insurance	\$ 378.66	\$ 126.22	33.33%	\$ 811.32	\$ 270.44	33.33%
502110	Health/Life Insurance	\$ 494.76	\$ 29.90	6.04%	\$ 519.46	\$ 186.85	35.97%
502115	Unemployment Insurance	\$ 108.50	\$ -	0.00%	\$ 71.76	\$ -	0.00%
502120	Medicare/Fica	\$ 645.04	\$ 85.51	13.26%	\$ 617.39	\$ 161.05	26.09%
602110	Office Expense	\$ 1,500.00	\$ -	0.00%	\$ 1,115.54	\$ -	0.00%
602120	Books/Periodicals	\$ 400.00	\$ -	0.00%	\$ 99.00	\$ -	0.00%
607100	Membership/Dues	\$ 4,000.00	\$ 275.00	6.88%	\$ 768.00	\$ 570.00	74.22%
607110	Travel/Conference/Meetings	\$ 4,000.00	\$ 190.00	4.75%	\$ 880.00	\$ -	0.00%
607115	Training	\$ 2,000.00	\$ -	0.00%	\$ -	\$ -	
608105	Professional Services	\$ 70,000.00	\$ -	0.00%	\$ 17,118.16	\$ 4,800.00	28.04%
608125	Advertising/ Business Dev't	\$ 15,000.00	\$ 150.00	1.00%	\$ 13,297.81	\$ 380.00	2.86%
610210	Business Relations Programs	\$ -	\$ -		\$ -	\$ -	
612105	Vehicle Replacement Charge	\$ 715.00	\$ 238.33	33.33%	\$ 689.00	\$ 229.67	33.33%
612115	Liability Insurance Charge	\$ 2,074.00	\$ 691.33	33.33%	\$ 3,004.00	\$ 1,001.33	33.33%
612125	Employee Benefits	\$ 6,408.00	\$ 2,136.00	33.33%	\$ 11,079.00	\$ 3,693.00	33.33%
4400	Business Relations	\$ 155,468.62	\$ 6,505.95	4.18%	\$ 93,926.43	\$ 23,638.77	25.17%

City of Stanton  
October 2019 General Fund Revenues (33% of year)

	Current Month	FY 19-20 Year to Date	Budget FY 19-20	Percent of Budget
Property Tax	34,591	60,128	6,312,200	0.97%
Sales and Use Tax	350,599	777,040	4,385,000	17.72%
Transaction and Use Tax	360,340	771,022	4,330,000	17.80%
Transient Occupancy Tax	15,779	94,413	520,000	18.16%
Franchise Fees	84,408	175,945	1,041,000	16.90%
Business Licenses	19,650	29,510	430,000	6.86%
Utility Users Tax	337,753	491,479	1,870,000	26.28%
Total Taxes	1,200,029	2,399,536	18,790,200	12.77%
Intergovernmental	66,588	79,419	184,124	43.13%
Total Intergovernmental	(66,588)	(79,419)	(184,124)	43.13%
Charges for Services	(0)	140,000	140,000	100.00%
Total Charges for Services	(0)	140,000	140,000	100.00%
Fees and Permits	697,167	858,793	1,791,550	47.93%
Development Fees	116,331	126,350	151,000	83.68%
Community Services Fees	7,951	14,325	70,000	20.16%
Total Fees and Permits	821,449	999,378	2,012,550	49.66%
Fines and Forfeitures	110,025	142,853	468,900	30.47%
Total Fines and Forfeitures	110,025	142,853	468,900	30.47%
Investment Earnings	-	-	200,000	0.00%
Rental Income	27,138	38,514	717,668	49.52%
Total Use of Money and Property	27,138	38,514	277,768	13.87%
Miscellaneous Revenue	147,356	292,250	387,810	75.30%
Pass-thru Payment	-	-	355,000	0.00%
Total Miscellaneous Revenue	147,356	292,250	742,810	39.34%
Total Transfers In	95,000	126,667	380,000	33.33%
Total Revenues and Transfers In	2,334,410	4,059,779	22,628,104	17.04%
Less: Transfers in	(221,667)	(126,667)	(380,000)	33.33%
Total Revenues	\$ 2,112,744	\$ 3,933,113	\$ 22,248,104	17.68%

	FY 18-19 Year to Date	Total FY 18-19	Percent of Total
Property Tax	92,865	6,104,860	1.52%
Sales and Use Tax	768,345	4,327,842	17.75%
Transaction and Use Tax	701,470	4,957,937	17.29%
Transient Occupancy Tax	114,076	483,233	23.61%
Franchise Fees	121,554	1,026,619	11.84%
Business Licenses	38,821	444,595	9.36%
Utility Users Tax	563,545	1,850,880	30.45%
	2,400,676	18,265,067	13.11%
Intergovernmental	49,852	207,911	23.98%
Total Intergovernmental	(49,852)	(207,911)	23.98%
Charges for Services	-	140,000	0.00%
Total Charges for Services	-	140,000	0.00%
Fees and Permits	670,843	2,102,176	31.91%
Development Fees	65,444	183,259	35.71%
Community Services Fees	54,949	144,514	28.02%
Total Fees and Permits	791,237	2,429,948	32.56%
Fines and Forfeitures	143,516	410,443	34.97%
Total Fines and Forfeitures	143,516	410,443	34.97%
Investment Earnings	200	1,367,014	0.01%
Rental Income	41,294	146,859	28.12%
Total Use of Money and Property	41,494	1,513,873	2.74%
Miscellaneous Revenue	330,186	2,495,468	13.73%
Pass-thru Payment	-	328,675	0.00%
Total Miscellaneous Revenue	330,186	2,734,143	12.08%
Total Transfers In	213,333	640,000	33.33%
Total Revenues and Transfers In	3,870,591	25,935,564	14.93%
Less: Transfers in	(213,333)	(640,000)	33.33%
Total Revenues	\$ 3,657,258	\$ 25,295,564	14.40%



Community Development  
October 2019 General Fund Revenues (33% of year)

Account Number	Description	Category	FY 19/20			FY 18/19		
			Budget	End Bal	% of Budget	Actual	YTD Bal	% of Actual
101	General Fund							
431100	Building Plan Check Fees	Fees & Permits	\$ (100,000.00)	\$ (38,842.94)	38.84%	\$ (136,964.63)	\$ (33,580.33)	24.52%
431105	Mechanical Permits	Fees & Permits	\$ (100,000.00)	\$ (81,980.00)	81.98%	\$ (118,922.00)	\$ (63,135.00)	53.09%
431110	Building Permits	Fees & Permits	\$ (260,000.00)	\$ (316,467.40)	121.72%	\$ (423,003.13)	\$ (184,501.50)	43.62%
431115	Plumbing Permits	Fees & Permits	\$ (35,000.00)	\$ (29,495.00)	84.27%	\$ (49,303.00)	\$ (23,009.00)	46.67%
431120	Electrical Permits	Fees & Permits	\$ (45,000.00)	\$ (43,061.00)	95.69%	\$ (51,895.00)	\$ (22,268.00)	42.91%
431140	S M I P - Commerical Fees	Fees & Permits	\$ (50.00)	\$ (138.37)	276.74%	\$ (417.71)	\$ (227.27)	54.41%
431145	S M I P-Residential Permits	Fees & Permits	\$ (200.00)	\$ (2,307.39)	1153.70%	\$ (118.00)	\$ (94.61)	80.18%
431146	SB 1473 Fee	Fees & Permits	\$ (300.00)	\$ (887.00)	295.67%	\$ (216.00)	\$ (126.70)	58.66%
431194	Massage Establishment Fee	Fees & Permits	\$ -	\$ -		\$ -	\$ -	
431195	Other Fees & Permits	Fees & Permits	\$ (31,000.00)	\$ (15,748.00)	50.80%	\$ (35,314.00)	\$ (13,856.50)	39.24%
432245	Planning Grants	Intergovernmental	\$ -	\$ -		\$ -	\$ -	
433150	Garbage Franchise Services	Intergovernmental	\$ -	\$ -		\$ -	\$ -	
433200	Conditional Use Permit	Fees & Permits	\$ (5,000.00)	\$ (6,050.00)	121.00%	\$ (19,685.00)	\$ (7,260.00)	36.88%
433205	Precise Plan Of Design	Fees & Permits	\$ (12,000.00)	\$ (15,370.00)	128.08%	\$ (21,719.46)	\$ (3,259.46)	15.01%
433210	Variance	Fees & Permits	\$ (24,000.00)	\$ -	0.00%	\$ (4,900.00)	\$ -	0.00%
433215	Provisional Use Permit	Fees & Permits	\$ -	\$ -		\$ -	\$ -	
433220	Preliminary Plan Review	Fees & Permits	\$ (18,000.00)	\$ (5,625.00)	31.25%	\$ (1,875.00)	\$ (1,875.00)	100.00%
433225	Environmental Services	Fees & Permits	\$ (500.00)	\$ (450.00)	90.00%	\$ (865.00)	\$ (265.00)	30.64%
433227	Foreclosure Registration	Fees & Permits	\$ (12,000.00)	\$ (4,504.00)	37.53%	\$ (11,483.00)	\$ (3,378.00)	29.42%
433230	Zoning Entitlements	Fees & Permits	\$ -	\$ (365.00)		\$ -	\$ -	
433235	Land Divisions	Fees & Permits	\$ (6,000.00)	\$ (2,500.00)	41.67%	\$ (7,765.00)	\$ -	0.00%
433240	Special Event Permits	Fees & Permits	\$ (700.00)	\$ (540.00)	77.14%	\$ (1,140.00)	\$ (465.00)	40.79%
433245	Sign/Ban/R/Gar Sa/Temp Use Per	Fees & Permits	\$ (6,400.00)	\$ (2,525.00)	39.45%	\$ (7,115.00)	\$ (3,425.00)	48.14%
433250	Ministerial Services	Fees & Permits	\$ (7,500.00)	\$ (5,665.00)		\$ (15,375.00)	\$ (5,060.00)	32.91%
433255	Document Reproduction	Fees & Permits	\$ -	\$ -		\$ -	\$ -	
433260	Landscape Plan Check	Fees & Permits	\$ (1,200.00)	\$ (975.00)	81.25%	\$ (1,950.00)	\$ (325.00)	16.67%
433265	Home Occupation/Use Permits	Fees & Permits	\$ -	\$ -		\$ -	\$ -	
433266	Massage Establishment License	Fees & Permits	\$ (2,700.00)	\$ -	0.00%	\$ (3,050.00)	\$ (1,550.00)	50.82%
433267	Donation Bin Permit	Fees & Permits	\$ -	\$ -		\$ -	\$ -	
433270	General Plan Maint Surcharge	Fees & Permits	\$ (5,000.00)	\$ (7,035.00)	140.70%	\$ (6,755.00)	\$ (2,975.00)	44.04%
433285	Other Developmental Fees	Fees & Permits	\$ (50,000.00)	\$ (74,746.15)	149.49%	\$ (79,581.40)	\$ (35,606.90)	44.74%
101	General Fund		\$ (722,550.00)	\$ (655,277.25)	90.69%	\$ (999,412.33)	\$ (406,243.27)	40.65%

City of Stanton  
October 2019 General Fund Expenses (33% of year)

308,912.11

	Current Month	FY 19-20 Year to Date	Budget FY 19-20	Percent of Budget	FY 18-19 Year to Date	Actual FY 18-19	Percent of Actual
1100 City Council	\$ 6,532	\$ 35,604	\$ 115,442	30.84%	\$ 36,140	\$ 110,403	32.74%
1200 City Attorney	(7,807)	40,915	266,000	15.74%	33,204	266,897	16.05%
1300 City Manager	39,757	93,205	294,435	31.66%	109,013	268,790	40.56%
1400 City Clerk	14,665	49,864	283,485	17.59%	40,175	213,512	18.82%
1410 Personnel/Risk Management	30,433	46,861	134,619	34.81%	57,899	174,049	33.27%
1430 Liability/Risk Management	(1,548)	83,124	89,000	93.40%	64,975	64,975	100.00%
Administration	53,031	349,572	1,176,981	29.70%	341,407	1,038,625	32.87%
1500 Administrative Services	74,108	236,150	847,673	27.86%	225,388	758,173	29.73%
1510 Information Technology	3,197	50,425	153,555	32.84%	52,839	131,217	40.27%
1600 Non-Dept (includes Transfers)	15,012	57,499	194,746	29.48%	70,172	386,160	18.17%
Administrative Services	92,317	343,984	1,195,975	28.76%	348,399	1,275,550	27.31%
2100 Law Enforcement	33,210	2,892,191	11,718,309	24.68%	3,956,069	13,662,151	28.96%
2200 Fire Protection	1,204	1,182,646	4,731,058	25.00%	1,387,172	7,163,749	19.37%
1520 Emergency Preparedness	-	-	4,500	0.00%	-	-	0.00%
4300 Parking Control	33,355	94,402	300,870	31.38%	51,722	187,999	27.51%
6200 Code Enforcement	47,496	155,974	501,421	31.11%	150,184	493,184	30.45%
Public Safety	115,265	4,325,213	17,256,158	25.06%	5,545,746	21,507,084	25.79%
3100 Engineering	11,142	45,727	137,968	33.14%	45,813	125,379	36.54%
3200 Public Facilities	48,196	127,706	368,904	34.62%	157,725	386,620	40.80%
3400 Parks Maintenance	42,729	126,555	411,955	30.71%	114,260	378,870	30.16%
3500 Street Maintenance	24,686	93,892	309,485	30.34%	78,379	303,195	25.85%
3600 Storm Drains	8,188	8,707	125,000	6.97%	4,753	84,994	5.59%
Public Works	134,942	402,588	1,353,311	29.75%	400,929	1,279,058	31.35%
4100 Planning	23,419	76,322	391,173	19.51%	75,384	281,411	26.79%
4200 Building Regulation	29,096	146,339	435,567	33.60%	166,691	482,578	34.54%
4400 Business Relations	898	6,506	155,469	4.18%	23,639	93,926	25.17%
Community Development	53,413	229,167	982,208	23.33%	265,713	857,915	30.97%
5100 Parks and Recreation	62,399	194,141	585,636	33.15%	144,381	575,872	25.07%
5200 Community Center	2,124	7,839	71,456	10.97%	8,140	35,274	23.08%
5300 Stanton Central Park	8,436	62,286	208,559	29.87%	49,259	179,631	27.42%
Community Services	72,959	264,266	865,651	30.53%	201,780	790,767	25.52%
Expenditures and Transfers Out	521,926	5,914,789	22,830,284	25.91%	7,103,975	26,748,999	26.56%
Less: Transfers Out	(6,333)	(25,333)	(76,000)	33.33%	(8,333)	(52,500)	15.87%
TOTAL EXPENDITURES	\$ 515,593	\$ 5,889,456	\$ 22,754,284	25.88%	\$ 7,095,641	\$ 26,696,499	26.58%

Community Service - Bobadilla  
October 2019 General Fund Expenses (33% of year)

Account Number	Description	FY 19/20			FY 18/19		
		Budget	End Bal	% of Budget	Actual	YTD Bal	% of Actual
<b>101</b>							
<b>5100</b>	<b>Parks and Recreation</b>						
501110	Salaries-Regular	\$ 318,560.24	\$ 96,755.90	30.37%	\$ 241,548.87	\$ 54,250.67	22.46%
501115	Salaries-Overtime	\$ -	\$ -		\$ -	\$ -	
501120	Salaries-Part Time	\$ 22,208.58	\$ 19,179.45	86.36%	\$ 39,338.98	\$ 13,125.26	33.36%
501125	Salaries-Appointed	\$ -	\$ -		\$ -	\$ -	
502100	Retirement	\$ 28,770.43	\$ 9,232.41	32.09%	\$ 21,839.03	\$ 5,526.89	25.31%
502105	Workers Comp Insurance	\$ 4,247.60	\$ 3,179.77	74.86%	\$ 5,268.06	\$ 1,756.02	33.33%
502110	Health/Life Insurance	\$ 43,530.73	\$ 11,814.46	27.14%	\$ 33,405.89	\$ 10,874.79	32.55%
502115	Unemployment Insurance	\$ 2,712.50	\$ 216.54	7.98%	\$ 2,485.69	\$ 442.96	17.82%
502120	Medicare/Fica	\$ 5,502.63	\$ 1,675.12	30.44%	\$ 4,065.51	\$ 972.75	23.93%
602100	Special Dept Expense	\$ 7,727.00	\$ 1,920.87	24.86%	\$ 9,127.54	\$ 2,291.79	25.11%
602101	Proj Expense	\$ -	\$ -		\$ -	\$ -	
602110	Office Expense	\$ 3,184.00	\$ 835.78	26.25%	\$ 2,981.64	\$ 738.84	24.78%
602150	Recreation Brochure Mailing	\$ 32,000.00	\$ 9,523.99	29.76%	\$ 31,929.43	\$ 6,036.26	18.91%
603105	Equipment Maintenance	\$ 200.00	\$ -	0.00%	\$ 157.05	\$ -	0.00%
603110	Building Maintenance	\$ 10,400.00	\$ 1,350.00	12.98%	\$ 5,175.00	\$ 1,350.00	26.09%
604100	Communications	\$ -	\$ -		\$ -	\$ -	
604105	Utilities	\$ -	\$ -		\$ -	\$ -	
604110	Street Lighting	\$ -	\$ -		\$ -	\$ -	
604115	Ross Field Lighting	\$ -	\$ -		\$ -	\$ -	
605100	Land Lease	\$ 3,520.00	\$ -	0.00%	\$ 9,276.58	\$ 5,785.58	62.37%
606100	Special Event Insurance	\$ -	\$ -		\$ 8,751.00	\$ -	0.00%
607100	Membership/Dues	\$ 850.00	\$ 165.00	19.41%	\$ 360.00	\$ -	0.00%
607105	Mileage Reimbursement	\$ -	\$ -		\$ -	\$ -	
607110	Travel/Conference/Meetings	\$ -	\$ -		\$ -	\$ -	
607115	Training	\$ 1,500.00	\$ 1,525.00	101.67%	\$ 2,179.74	\$ (74.91)	-3.44%
608100	Contractual Services	\$ -	\$ -		\$ 24,553.37	\$ 5,536.35	22.55%
608105	Professional Services	\$ -	\$ -		\$ 5,038.41	\$ 5,038.41	100.00%
608130	Temporary Help	\$ -	\$ -		\$ -	\$ -	
608150	Contractual Recreation Progm	\$ 20,000.00	\$ 6,096.83	30.48%	\$ 19,921.00	\$ 3,897.80	19.57%
609100	Special Events	\$ 6,645.00	\$ 2,833.05	42.63%	\$ 15,510.60	\$ (2,210.01)	-14.25%
609115	Excursions	\$ 900.00	\$ 486.56	54.06%	\$ 962.08	\$ -	0.00%
609125	Employee/Volunteer Recognitn	\$ -	\$ -		\$ -	\$ -	
609200	Sr Citizen Program	\$ 2,500.00	\$ 16.91		\$ 16.00	\$ -	0.00%
609210	Youth Committee	\$ -	\$ -		\$ -	\$ -	
612105	Vehicle Replacement Charge	\$ 7,857.00	\$ 2,619.00	33.33%	\$ 7,721.00	\$ 2,573.67	33.33%
612115	Liability Insurance Charge	\$ 15,360.00	\$ 5,921.00	38.55%	\$ 12,536.00	\$ 4,178.67	33.33%
612120	Workers' Compensation Charge	\$ -	\$ -		\$ -	\$ -	
612125	Employee Benefits	\$ 47,460.00	\$ 18,294.67	38.55%	\$ 46,238.00	\$ 15,412.67	33.33%
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
702105	Furniture- General	\$ -	\$ -		\$ -	\$ -	
<b>5100</b>	<b>Parks and Recreation Total</b>	<b>\$ 585,635.71</b>	<b>\$ 193,642.31</b>	<b>33.07%</b>	<b>\$ 550,386.47</b>	<b>\$ 137,504.45</b>	<b>24.98%</b>
<b>5200</b>	<b>Community Services Ctr (Beach)</b>						
501110	Salaries-Regular	\$ -	\$ -		\$ -	\$ -	
501115	Salaries-Overtime	\$ -	\$ -		\$ -	\$ -	
501120	Salaries-Part Time	\$ 10,405.29	\$ 3,018.34	29.01%	\$ 9,080.91	\$ 2,524.80	27.80%
502100	Retirement	\$ -	\$ -		\$ -	\$ -	
502105	Workers Comp Insurance	\$ 537.79	\$ 179.27	33.33%	\$ 535.58	\$ 178.53	33.33%
502110	Health/Life Insurance	\$ -	\$ -		\$ -	\$ -	
502115	Unemployment Insurance	\$ 282.10	\$ -	0.00%	\$ 186.50	\$ -	0.00%
502120	Medicare/Fica	\$ 243.97	\$ 45.53	18.66%	\$ 137.38	\$ 38.40	27.95%
602100	Special Dept Expense	\$ 2,820.00	\$ 1,298.61	46.05%	\$ 3,858.01	\$ 1,085.93	28.15%
602110	Office Expense	\$ 2,000.00	\$ 210.24	10.51%	\$ 1,924.63	\$ 194.23	10.09%
602150	Recreation Brochure Mailing	\$ -	\$ -		\$ -	\$ -	
603105	Equipment Maintenance	\$ 200.00	\$ 22.63	11.32%	\$ 199.54	\$ -	0.00%

Account Number	Description	FY 19/20			FY 18/19		
		Budget	End Bal	% of Budget	Actual	YTD Bal	% of Actual
603110	Building Maintenance	\$ 42,200.00	\$ 1,416.12	3.36%	\$ 7,192.13	\$ 1,732.76	24.09%
604100	Communications	\$ -	\$ -		\$ -	\$ -	
604105	Utilities	\$ 10,200.00	\$ 792.46	7.77%	\$ 10,078.15	\$ 1,691.49	16.78%
606100	Special Event Insurance	\$ -	\$ -		\$ -	\$ -	
607100	Membership/Dues	\$ -	\$ -		\$ -	\$ -	
607105	Mileage Reimbursement	\$ -	\$ -		\$ -	\$ -	
607110	Travel/Conference/Meetings	\$ -	\$ -		\$ -	\$ -	
608100	Contractual Services	\$ -	\$ -		\$ -	\$ -	
608150	Contractual Recreation Progm	\$ -	\$ -		\$ -	\$ -	
609100	Special Events	\$ -	\$ -		\$ -	\$ -	
609125	Employee/Volunteer Recognitn	\$ -	\$ -		\$ -	\$ -	
609200	Sr Citizen Program	\$ -	\$ -		\$ -	\$ -	
612105	Vehicle Replacement Charge	\$ 423.00	\$ 141.00	33.33%	\$ 407.00	\$ 135.67	33.33%
612115	Liability Insurance Charge	\$ 524.00	\$ 174.67	33.33%	\$ 357.00	\$ 119.00	33.33%
612120	Workers' Compensation Charge	\$ -	\$ -		\$ -	\$ -	
612125	Employee Benefits	\$ 1,620.00	\$ 540.00	33.33%	\$ 1,317.00	\$ 439.00	33.33%
612200	Allocated Costs	\$ -	\$ -		\$ -	\$ -	
5200	Community Services Ctr (Beach)	\$ 71,456.15	\$ 7,838.86	10.97%	\$ 35,273.83	\$ 8,139.80	23.08%
5300	Stanton Central Park						
501110	Salaries-Regular	\$ 41,500.00	\$ 4,762.17	11.48%			
501120	Salaries-Part Time	\$ 113,654.00	\$ 44,237.78	38.92%	\$ 132,187.58	\$ 36,897.06	27.91%
502105	Workers Comp Insurance	\$ 7,106.94	\$ 2,368.98	33.33%	\$ 7,724.32	\$ 2,574.77	33.33%
502115	Unemployment Insurance	\$ 3,038.00	\$ 294.65	9.70%	\$ 2,494.59	\$ 164.58	6.60%
502120	Medicare/Fica	\$ 2,991.24	\$ 768.36	25.69%	\$ 1,975.62	\$ 548.70	27.77%
602100	Special Dept Expense	\$ 4,000.00	\$ 201.97	5.05%	\$ 3,854.95	\$ 153.02	3.97%
602110	Office Expense	\$ 2,000.00	\$ 37.35	1.87%	\$ 2,225.24	\$ 94.35	4.24%
603105	Equipment Maintenance	\$ -	\$ -		\$ -	\$ -	
604105	Utilities	\$ 6,000.00	\$ 191.96	3.20%	\$ 5,361.65	\$ 894.27	16.68%
606100	Special Event Insurance	\$ -	\$ -		\$ -	\$ -	
608150	Contractual Recreation Progm	\$ -	\$ -		\$ -	\$ -	
609100	Special Events	\$ -	\$ -		\$ -	\$ -	
612105	Vehicle Replacement Charge	\$ -	\$ -		\$ -	\$ -	
612115	Liability Insurance Charge	\$ 6,912.00	\$ 2,304.00	33.33%	\$ 5,076.00	\$ 1,692.00	33.33%
612125	Employee Benefits	\$ 21,357.00	\$ 7,119.00	33.33%	\$ 18,721.00	\$ 6,240.33	33.33%
5300	Stanton Central Park	\$ 208,559.18	\$ 62,286.22	29.87%	\$ 179,620.95	\$ 49,259.09	27.42%
102							
5100	Parks and Recreation						
501115	Salaries-Overtime	\$ -	\$ -		\$ -	\$ -	
501120	Salaries-Part Time	\$ -	\$ 491.85		\$ 18,624.55	\$ 4,638.75	24.91%
502105	Workers Comp Insurance	\$ -	\$ -		\$ 1,460.06	\$ 486.69	33.33%
502110	Health/Life Insurance	\$ -	\$ -		\$ -	\$ -	
502115	Unemployment Insurance	\$ -	\$ -		\$ 748.19	\$ 222.67	29.76%
502120	Medicare/Fica	\$ -	\$ 7.13		\$ 269.99	\$ 67.25	24.91%
602140	Materials & Supplies	\$ -	\$ -		\$ -	\$ -	
612115	Liability Insurance Charge	\$ -	\$ -		\$ 935.00	\$ 311.67	33.33%
612125	Employee Benefits	\$ -	\$ -		\$ 3,448.00	\$ 1,149.33	33.33%
5100	Parks and Recreation	\$ -	\$ 498.98		\$ 25,485.79	\$ 6,876.36	26.98%

City of Stanton  
October 2019 General Fund Revenues (33% of year)

	Current Month	FY 19-20 Year to Date	Budget FY 19-20	Percent of Budget	FY 18-19 Year to Date	Total FY 18-19	Percent of Total
Property Tax	34,501	60,128	6,213,200	0.97%	92,865	6,104,860	1.52%
Sales and Use Tax	350,599	771,040	4,385,000	17.72%	768,345	4,327,842	17.75%
Transaction and Use Tax	360,340	771,022	4,331,000	17.80%	701,470	4,057,037	17.29%
Transient Occupancy Tax	15,779	94,413	520,000	18.16%	114,076	483,233	23.61%
Franchise Fees	81,408	175,945	1,041,000	16.90%	121,554	1,026,619	11.84%
Business Licenses	19,650	29,510	430,000	6.86%	38,821	414,595	9.36%
Utility Users Tax	337,753	491,479	1,870,000	26.28%	563,545	1,850,880	30.45%
<b>Total Taxes</b>	<b>1,200,029</b>	<b>2,399,536</b>	<b>18,790,200</b>	<b>12.77%</b>	<b>2,400,676</b>	<b>18,265,067</b>	<b>13.14%</b>
Intergovernmental	66,588	79,419	184,124	43.13%	49,852	207,911	23.98%
<b>Total Intergovernmental</b>	<b>(66,588)</b>	<b>(79,419)</b>	<b>(184,124)</b>	<b>43.13%</b>	<b>(49,852)</b>	<b>(207,911)</b>	<b>23.98%</b>
Charges for Services	(0)	140,000	140,000	100.00%	-	140,000	0.00%
<b>Total Charges for Services</b>	<b>(0)</b>	<b>140,000</b>	<b>140,000</b>	<b>100.00%</b>	<b>-</b>	<b>140,000</b>	<b>0.00%</b>
Fees and Permits	697,167	838,703	1,791,550	47.93%	670,843	2,102,176	31.91%
Development Fees	116,331	126,350	151,000	83.68%	65,444	185,259	35.71%
Community Services Fees	7,951	14,325	70,000	20.46%	54,949	144,514	38.02%
<b>Total Fees and Permits</b>	<b>821,449</b>	<b>999,378</b>	<b>2,012,550</b>	<b>49.66%</b>	<b>791,237</b>	<b>2,429,948</b>	<b>32.56%</b>
Fines and Forfeitures	110,025	142,853	468,900	30.47%	143,516	410,443	34.97%
<b>Total Fines and Forfeitures</b>	<b>110,025</b>	<b>142,853</b>	<b>468,900</b>	<b>30.47%</b>	<b>143,516</b>	<b>410,443</b>	<b>34.97%</b>
Investment Earnings	-	-	200,000	0.00%	200	1,367,014	0.01%
Rental Income	27,138	38,514	771,768	49.52%	41,294	146,859	28.12%
<b>Total Use of Money and Property</b>	<b>27,138</b>	<b>38,514</b>	<b>277,768</b>	<b>13.87%</b>	<b>41,494</b>	<b>1,513,873</b>	<b>2.74%</b>
Miscellaneous Revenue	147,356	292,250	387,810	75.30%	330,186	2,405,468	13.73%
Pass-thru Payment	-	-	355,000	0.00%	-	328,673	0.00%
<b>Total Miscellaneous Revenue</b>	<b>147,356</b>	<b>292,250</b>	<b>742,810</b>	<b>39.34%</b>	<b>330,186</b>	<b>2,734,143</b>	<b>12.08%</b>
<b>Total Transfers In</b>	<b>95,000</b>	<b>126,667</b>	<b>380,000</b>	<b>33.33%</b>	<b>213,333</b>	<b>640,000</b>	<b>33.33%</b>
<b>Total Revenues and Transfers In</b>	<b>2,334,410</b>	<b>4,059,779</b>	<b>22,628,104</b>	<b>17.94%</b>	<b>3,870,591</b>	<b>25,025,564</b>	<b>14.03%</b>
Less: Transfers in	(221,667)	(126,667)	(380,000)	33.33%	(213,333)	(640,000)	33.33%
<b>Total Revenues</b>	<b>\$ 2,112,744</b>	<b>\$ 3,933,113</b>	<b>\$ 22,248,104</b>	<b>17.68%</b>	<b>\$ 3,657,258</b>	<b>\$ 25,285,564</b>	<b>14.46%</b>

Community Services - Bobadilla  
October 2019 General Fund Revenues (33% of year)

Account Number	Description	Category	FY 19/20			FY 18/19		
			Budget	End Bal	% of Budget	Actual	YTD Bal	% of Actual
101	General Fund							
433305	General Recreation Programs	Fees & Permits	\$ (39,000.00)	\$ (9,860.00)	25.28%	\$ (38,266.25)	\$ (12,688.00)	33.16%
433310	Rec Brochure Advertising Fee	Fees & Permits	\$ -	\$ -		\$ -	\$ -	
433315	Field Lighting/Nrsf	Fees & Permits	\$ (31,000.00)	\$ (4,365.00)	14.08%	\$ (19,911.00)	\$ (3,679.25)	18.48%
433320	Spec Event Participant Fee	Fees & Permits	\$ -	\$ (100.00)		\$ -	\$ -	
436115	Property Rental	Money & Property	\$ -	\$ -		\$ (4.00)	\$ -	0.00%
436125	Community Hall Rental	Money & Property	\$ (42,500.00)	\$ (28,139.00)	66.21%	\$ (89,339.00)	\$ (21,688.00)	24.28%
436126	SCP Building Rental	Money & Property	\$ -	\$ -		\$ (6,271.00)	\$ (3,476.00)	55.43%
436127	SCP Shelter Rental	Money & Property	\$ (15,000.00)	\$ (5,440.00)	36.27%	\$ (21,330.00)	\$ (6,590.00)	30.90%
436128	SCP Fields Rental	Money & Property	\$ -	\$ -		\$ (8,760.25)	\$ (3,037.50)	34.67%
436130	Mary Perez Site Lease	Money & Property	\$ -	\$ -		\$ -	\$ -	
101	General Fund		\$ (127,500.00)	\$ (47,904.00)	37.57%	\$ (183,881.50)	\$ (51,158.75)	27.82%

## **CITY OF STANTON**

### **REPORT TO THE CITY COUNCIL**

**TO:** Honorable Mayor and City Council

**DATE:** November 26, 2019

**SUBJECT: RESOLUTION CLASSIFYING AND FIXING COMPENSATION RANGES FOR POSITIONS IN THE CITY SERVICE**

#### **REPORT IN BRIEF:**

The attached Resolution makes changes to the Position Classification Manual by modifying the salary range for the position of Intern, Park Ranger and Recreation Leader.

#### **RECOMMENDED ACTION**

That City Council:

1. Declare that this project is exempt from the California Environmental Quality Act ("CEQA") under Section 15378(b)(2) – continuing administrative or maintenance activities, such as purchases for supplies, personnel-related actions, general policy or procedure making.
2. Adopt Resolution No. 2019-53 amending the Monthly Salary Schedule for City employees.

#### **ANALYSIS AND JUSTIFICATION:**

In April, 2016, California Governor Jerry Brown signed the state's \$15 per hour minimum wage law into effect. Effective January 1, 2017, the minimum wage for all industries began to increase yearly. Every year from January 1, 2017, to January 1, 2022, the minimum wage has and will continue to increase for employers employing 26 or more employees as follows:

<b>Date</b>	<b>Minimum Wage for Employers with 26 Employees or More</b>
January 1, 2017	\$10.50/hour
January 1, 2018	\$11.00/hour
January 1, 2019	\$12.00/hour

January 1, 2020	\$13.00/hour
January 1, 2021	\$14.00/hour
January 1, 2022	\$15.00/hour

To date, our lowest salary range has remained above the minimum wage; however that will no longer be the case in 2020. The minimum wage for employers with 26 employees or more will increase to \$13.00 per hour effective January 1, 2020. The salary range for the positions of Intern, Park Ranger and Recreation Leader currently starts at \$12.37 per hour. Accordingly, staff recommends modifying the steps in Salary Range 1A with Step A starting at \$13.00 per hour to comply with the minimum wage law in 2020. All other salary ranges will remain unchanged.

The resolution fixing the compensation ranges for positions in the city service can be found as Attachment 1. The revised Monthly Employee Salary Schedule can be found as Exhibit A. The salary ranges of the City's Compensation Plan can be found as Exhibit B.

**FISCAL IMPACT:**

None. The costs associated with the modified salary range are included in the approved adopted budget.

**ENVIRONMENTAL IMPACT:**

Not applicable.

**STRATEGIC PLAN OBJECTIVE ADDRESSED:**

6. Maintain and Promote a Responsive, High Quality and Transparent Government.

**PUBLIC NOTIFICATION:**


Through the normal agenda process.

Prepared by:

Approved by:



Cynthia Guzman  
HR/Risk Management Analyst



Jarad L. Hildenbrand  
City Manager

Attachments:

1. Resolution No. 2019-53

Exhibit A: Revised Monthly Salary Schedule

Exhibit B: City Compensation Plan Salary Ranges



**RESOLUTION NO. 2019-53**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, CLASSIFYING AND FIXING COMPENSATION RANGES FOR POSITIONS IN THE CITY SERVICE**

**WHEREAS**, Chapter 2.44.02 of the Stanton Municipal Code requires the establishment of a Position Classification Plan,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, AS FOLLOWS:**

1. The salary range numbers of each of the classes of positions are shown in the Salary Range attached as "Exhibit A".
2. The actual salary ranges of the City's Compensation Plan outlining the actual monthly salary and hourly wage for each step and range are attached as "Exhibit B".
3. The above cited salary ranges are effective January 1, 2020.
4. This Resolution supersedes and revokes all other resolutions in conflict with this resolution.

**ADOPTED, SIGNED AND APPROVED** this 26<sup>th</sup> day of November, 2019.

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DAVID J. SHAWVER, MAYOR

APPROVED AS TO FORM:

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MATTHEW E. RICHARDSON, CITY ATTORNEY

ATTEST:

I, Patricia Vazquez, City Clerk of the City of Stanton, California DO HEREBY CERTIFY that the foregoing Resolution, being Resolution No. 2019-53 has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the Stanton City Council, held on November 26, 2019, and that the same was adopted, signed and approved by the following vote to wit:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
PATRICIA VAZQUEZ, CITY CLERK

# EXHIBIT "A"

## City of Stanton Monthly Salary Schedule Effective 1/1/2020

<u>RANGE NO.</u>	<u>STEP</u>	<u>POSITION/MONTHLY SALARY</u>					
		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>
1A		13.00	13.65	14.33	15.04	15.80	16.59
		<b>2253</b>	<b>2365</b>	<b>2483</b>	<b>2608</b>	<b>2738</b>	<b>2875</b>
		<i>Intern Park Ranger Recreation Leader</i>					
1		17.50	18.38	19.30	20.26	21.27	22.34
		<b>3034</b>	<b>3185</b>	<b>3345</b>	<b>3512</b>	<b>3687</b>	<b>3872</b>
		<i>Administrative Clerk Facilities Maintenance Worker I GRIP Senior Recreation Leader</i>					
2		17.94	18.84	19.78	20.77	21.81	22.90
		<b>3109</b>	<b>3265</b>	<b>3428</b>	<b>3600</b>	<b>3780</b>	<b>3969</b>
		<i>Code Enforcement Technician</i>					
5		19.32	20.28	21.30	22.36	23.48	24.66
		<b>3349</b>	<b>3516</b>	<b>3692</b>	<b>3876</b>	<b>4070</b>	<b>4274</b>
		<i>Senior Administrative Clerk</i>					
8		20.80	21.84	22.94	24.08	25.29	26.55
		<b>3606</b>	<b>3786</b>	<b>3976</b>	<b>4174</b>	<b>4383</b>	<b>4602</b>
		<i>Facilities Maintenance Worker II</i>					
10		21.86	22.95	24.10	25.30	26.57	27.90
		<b>3789</b>	<b>3978</b>	<b>4177</b>	<b>4386</b>	<b>4605</b>	<b>4835</b>
		<i>Departmental Assistant Parking Control/Code Enforcement Specialist Permit Technician</i>					
12		22.96	24.11	25.32	26.58	27.91	29.31
		<b>3980</b>	<b>4179</b>	<b>4388</b>	<b>4608</b>	<b>4838</b>	<b>5080</b>
		<i>Business License Specialist</i>					
16		25.35	26.62	27.95	29.34	30.81	32.35
		<b>4394</b>	<b>4613</b>	<b>4844</b>	<b>5086</b>	<b>5340</b>	<b>5607</b>
		<i>Administrative Services Coordinator Community Services Coordinator Youth Outreach Coordinator</i>					

**RANGE NO.****STEP****POSITION/MONTHLY SALARY****A B C D E F**

18 26.63 27.96 29.36 30.83 32.37 33.99  
**4616 4847 5089 5344 5611 5891**

*Building Inspector*  
*Engineering Assistant*  
*Senior Accounting Technician*  
*Senior Facilities Maintenance Worker*

19 27.30 28.66 30.09 31.60 33.18 34.84  
**4731 4968 5216 5477 5751 6039**

*Administrative Services Supervisor*  
*Code Enforcement Officer*

21 28.68 30.11 31.62 33.20 34.86 36.60  
**4971 5220 5480 5755 6042 6344**

*Economic Development Specialist*  
*Housing Specialist*  
*Planning Specialist*

22 29.40 30.87 32.41 34.03 35.73 37.52  
**5095 5350 5618 5898 6193 6503**

*Accountant*

26 32.45 34.07 35.77 37.56 39.44 41.41  
**5624 5905 6201 6511 6836 7178**

*Associate Engineer*  
*Associate Planner*  
*Code Enforcement/Parking Control Supervisor*  
*Community Services Supervisor*  
*Facilities Maintenance Supervisor*  
*Housing Associate*  
*Human Resources/Risk Management Analyst*  
*Redevelopment Associate*

33 38.57 40.50 42.52 44.65 46.88 49.23  
**6685 7020 7371 7739 8126 8532**

*Civil Engineer*  
*Planner*

**RANGE NO.****STEP****POSITION/MONTHLY SALARY**

A	B	C	D	E	F
---	---	---	---	---	---

40.52	42.55	44.68	46.91	49.26	51.72
<b>7024</b>	<b>7375</b>	<b>7744</b>	<b>8131</b>	<b>8538</b>	<b>8964</b>

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*Accounting Manager**Administrative Services Manager**Assistant to the City Manager**Building Official**City Clerk**Community Services Manager**Planning Manager**Public Works Manager*

49.37	51.84	54.43	57.15	60.01	63.01
<b>8558</b>	<b>8986</b>	<b>9435</b>	<b>9907</b>	<b>10402</b>	<b>10922</b>

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*Assistant City Engineer*

58.69	61.62	64.70	67.94	71.34	74.90
<b>10173</b>	<b>10681</b>	<b>11215</b>	<b>11776</b>	<b>12365</b>	<b>12983</b>

50

*Administrative Services Director**Community & Economic Development Director**Community Services Director**Finance Director**Public Works Director/City Engineer**Public Safety Services Director*

63.20	66.36	69.68	73.16	76.82	80.66
<b>10995</b>	<b>11503</b>	<b>12078</b>	<b>12682</b>	<b>13316</b>	<b>13981</b>

53

*Assistant City Manager*

The annual salary for the City Manager is \$180,360.00 (\$15,030.00/mo.) effective 3/18/2019.

The monthly salary for City Council Members is \$850 effective 3/5/2017.

Revision Dates:

- 11/28/2012
- 03/10/2015
- 05/12/2015
- 03/05/2017
- 04/25/2017
- 06/27/2017
- 09/12/2017
- 02/27/2018
- 04/25/2018
- 06/12/2018
- 09/11/2018
- 03/18/2019
- 09/24/2019
- 11/12/2019

# EXHIBIT "B"

Salary Grade	Monthly Step A	Hourly Step A	Monthly Step B	Hourly Step B	Monthly Step C	Hourly Step C	Monthly Step D	Hourly Step D	Monthly Step E	Hourly Step E	Monthly Step F	Hourly Step F
53	\$10,955	\$63.20	\$11,503	\$66.36	\$12,078	\$69.68	\$12,682	\$73.16	\$13,316	\$76.82	\$13,981	\$80.66
52	\$10,688	\$61.66	\$11,222	\$64.74	\$11,783	\$67.98	\$12,372	\$71.38	\$12,991	\$74.95	\$13,640	\$78.69
51	\$10,427	\$60.16	\$10,948	\$63.16	\$11,496	\$66.32	\$12,071	\$69.64	\$12,674	\$73.12	\$13,308	\$76.78
50	\$10,173	\$58.69	\$10,681	\$61.62	\$11,215	\$64.70	\$11,776	\$67.94	\$12,365	\$71.34	\$12,983	\$74.90
49	\$9,925	\$57.26	\$10,421	\$60.12	\$10,942	\$63.13	\$11,489	\$66.28	\$12,063	\$69.60	\$12,666	\$73.08
48	\$9,682	\$55.86	\$10,167	\$58.65	\$10,675	\$61.59	\$11,209	\$64.67	\$11,769	\$67.90	\$12,358	\$71.29
47	\$9,446	\$54.50	\$9,919	\$57.22	\$10,415	\$60.08	\$10,935	\$63.09	\$11,482	\$66.24	\$12,056	\$69.55
46	\$9,216	\$53.17	\$9,677	\$55.83	\$10,161	\$58.62	\$10,669	\$61.55	\$11,202	\$64.63	\$11,762	\$67.86
45	\$8,991	\$51.87	\$9,441	\$54.47	\$9,913	\$57.19	\$10,408	\$60.05	\$10,929	\$63.05	\$11,475	\$66.20
44	\$8,772	\$50.61	\$9,210	\$53.14	\$9,671	\$55.79	\$10,154	\$58.58	\$10,662	\$61.51	\$11,195	\$64.59
43	\$8,558	\$49.37	\$8,986	\$51.84	\$9,435	\$54.43	\$9,907	\$57.15	\$10,402	\$60.01	\$10,922	\$63.01
42	\$8,349	\$48.17	\$8,767	\$50.58	\$9,205	\$53.11	\$9,665	\$55.76	\$10,148	\$58.55	\$10,656	\$61.48
41	\$8,146	\$46.99	\$8,553	\$49.34	\$8,980	\$51.81	\$9,429	\$54.40	\$9,901	\$57.12	\$10,396	\$59.98
40	\$7,947	\$45.85	\$8,344	\$48.14	\$8,761	\$50.55	\$9,199	\$53.07	\$9,659	\$55.73	\$10,142	\$58.51
39	\$7,753	\$44.73	\$8,141	\$46.97	\$8,548	\$49.31	\$8,975	\$51.78	\$9,424	\$54.37	\$9,895	\$57.09
38	\$7,564	\$43.64	\$7,942	\$45.82	\$8,339	\$48.11	\$8,756	\$50.52	\$9,194	\$53.04	\$9,654	\$55.69
37	\$7,379	\$42.57	\$7,748	\$44.70	\$8,136	\$46.94	\$8,543	\$49.28	\$8,970	\$51.75	\$9,418	\$54.34
36	\$7,199	\$41.54	\$7,559	\$43.61	\$7,937	\$45.79	\$8,334	\$48.08	\$8,751	\$50.49	\$9,189	\$53.01
35	\$7,024	\$40.52	\$7,375	\$42.55	\$7,744	\$44.68	\$8,131	\$46.91	\$8,538	\$49.26	\$8,964	\$51.72
34	\$6,853	\$39.53	\$7,195	\$41.51	\$7,555	\$43.59	\$7,933	\$45.77	\$8,329	\$48.05	\$8,746	\$50.46
33	\$6,685	\$38.57	\$7,020	\$40.50	\$7,371	\$42.52	\$7,739	\$44.65	\$8,126	\$46.88	\$8,532	\$49.23
32	\$6,522	\$37.63	\$6,848	\$39.51	\$7,191	\$41.49	\$7,550	\$43.56	\$7,928	\$45.74	\$8,324	\$48.03
31	\$6,363	\$36.71	\$6,681	\$38.55	\$7,016	\$40.47	\$7,366	\$42.50	\$7,735	\$44.62	\$8,121	\$46.85
30	\$6,208	\$35.82	\$6,518	\$37.61	\$6,844	\$39.49	\$7,187	\$41.46	\$7,546	\$43.53	\$7,923	\$45.71
29	\$6,057	\$34.94	\$6,359	\$36.69	\$6,677	\$38.52	\$7,011	\$40.45	\$7,362	\$42.47	\$7,730	\$44.60
28	\$5,909	\$34.09	\$6,204	\$35.79	\$6,515	\$37.58	\$6,840	\$39.46	\$7,182	\$41.44	\$7,541	\$43.51
27	\$5,765	\$33.26	\$6,053	\$34.92	\$6,356	\$36.67	\$6,673	\$38.50	\$7,007	\$40.43	\$7,358	\$42.45
26	\$5,624	\$32.45	\$5,905	\$34.07	\$6,201	\$35.77	\$6,511	\$37.56	\$6,836	\$39.44	\$7,178	\$41.41

Salary Grade	Monthly Step A	Hourly Step A	Monthly Step B	Hourly Step B	Monthly Step C	Hourly Step C	Monthly Step D	Hourly Step D	Monthly Step E	Hourly Step E	Monthly Step F	Hourly Step F
25	\$5,487	\$31.66	\$5,761	\$33.24	\$6,049	\$34.90	\$6,352	\$36.65	\$6,670	\$38.48	\$7,003	\$40.40
24	\$5,353	\$30.88	\$5,621	\$32.43	\$5,902	\$34.05	\$6,197	\$35.75	\$6,507	\$37.54	\$6,832	\$39.42
23	\$5,223	\$30.13	\$5,484	\$31.64	\$5,758	\$33.22	\$6,046	\$34.88	\$6,348	\$36.62	\$6,666	\$38.46
22	\$5,095	\$29.40	\$5,350	\$30.87	\$5,618	\$32.41	\$5,898	\$34.03	\$6,193	\$35.73	\$6,503	\$37.52
21	\$4,971	\$28.68	\$5,220	\$30.11	\$5,480	\$31.62	\$5,755	\$33.20	\$6,042	\$34.86	\$6,344	\$36.60
20	\$4,850	\$27.98	\$5,092	\$29.38	\$5,347	\$30.85	\$5,614	\$32.39	\$5,895	\$34.01	\$6,190	\$35.71
19	\$4,731	\$27.30	\$4,968	\$28.66	\$5,216	\$30.09	\$5,477	\$31.60	\$5,751	\$33.18	\$6,039	\$34.84
18	\$4,616	\$26.63	\$4,847	\$27.96	\$5,089	\$29.36	\$5,344	\$30.83	\$5,611	\$32.37	\$5,891	\$33.99
17	\$4,503	\$25.98	\$4,729	\$27.28	\$4,965	\$28.64	\$5,213	\$30.08	\$5,474	\$31.58	\$5,748	\$33.16
16	\$4,394	\$25.35	\$4,613	\$26.62	\$4,844	\$27.95	\$5,086	\$29.34	\$5,340	\$30.81	\$5,607	\$32.35
15	\$4,286	\$24.73	\$4,501	\$25.97	\$4,726	\$27.26	\$4,962	\$28.63	\$5,210	\$30.06	\$5,471	\$31.56
14	\$4,182	\$24.13	\$4,391	\$25.33	\$4,611	\$26.60	\$4,841	\$27.93	\$5,083	\$29.33	\$5,337	\$30.79
13	\$4,080	\$23.54	\$4,284	\$24.71	\$4,498	\$25.95	\$4,723	\$27.25	\$4,959	\$28.61	\$5,207	\$30.04
12	\$3,980	\$22.96	\$4,179	\$24.11	\$4,388	\$25.32	\$4,608	\$26.58	\$4,838	\$27.91	\$5,080	\$29.31
11	\$3,883	\$22.40	\$4,077	\$23.52	\$4,281	\$24.70	\$4,495	\$25.94	\$4,720	\$27.23	\$4,956	\$28.59
10	\$3,789	\$21.86	\$3,978	\$22.95	\$4,177	\$24.10	\$4,386	\$25.30	\$4,605	\$26.57	\$4,835	\$27.90
9	\$3,696	\$21.32	\$3,881	\$22.39	\$4,075	\$23.51	\$4,279	\$24.69	\$4,493	\$25.92	\$4,717	\$27.22
8	\$3,606	\$20.80	\$3,786	\$21.84	\$3,976	\$22.94	\$4,174	\$24.08	\$4,383	\$25.29	\$4,602	\$26.55
7	\$3,518	\$20.30	\$3,694	\$21.31	\$3,879	\$22.38	\$4,073	\$23.50	\$4,276	\$24.67	\$4,490	\$25.90
6	\$3,432	\$19.80	\$3,604	\$20.79	\$3,784	\$21.83	\$3,973	\$22.92	\$4,172	\$24.07	\$4,381	\$25.27
5	\$3,349	\$19.32	\$3,516	\$20.28	\$3,692	\$21.30	\$3,876	\$22.36	\$4,070	\$23.48	\$4,274	\$24.66
4	\$3,267	\$18.85	\$3,430	\$19.79	\$3,602	\$20.78	\$3,782	\$21.82	\$3,971	\$22.91	\$4,169	\$24.05
3	\$3,187	\$18.39	\$3,347	\$19.31	\$3,514	\$20.27	\$3,690	\$21.29	\$3,874	\$22.35	\$4,068	\$23.47
2	\$3,109	\$17.94	\$3,265	\$18.84	\$3,428	\$19.78	\$3,600	\$20.77	\$3,780	\$21.81	\$3,969	\$22.90
1	\$3,034	\$17.50	\$3,185	\$18.38	\$3,345	\$19.30	\$3,512	\$20.26	\$3,687	\$21.27	\$3,872	\$22.34
1A	\$2,253	\$13.00	\$2,365	\$13.65	\$2,483	\$14.33	\$2,608	\$15.04	\$2,738	\$15.80	\$2,875	\$16.59



## CITY OF STANTON

### REPORT TO CITY COUNCIL

**TO:** Honorable Mayor and Members of the City Council

**DATE:** November 26, 2019

**SUBJECT: APPROVE AND ADOPT AN ANNUAL EXPENDITURE REPORT TO ORANGE COUNTY TRANSPORTATION AUTHORITY (OCTA) TO ACCOUNT FOR M2 FUNDS, DEVELOPER/TRAFFIC IMPACT FEES, AND FUNDS EXPENDED BY THE CITY TO SATISFY MAINTENANCE OF EFFORT REQUIREMENTS**

#### **REPORT IN BRIEF:**

The Measure M2 ordinance requires local agencies to adopt and submit an expenditure report to the Orange County Transportation Authority each year. The expenditure report has been prepared and is being presented to Council for adoption and submission to the OCTA.

#### **RECOMMENDED ACTION:**

- 1) That City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060 (c)(3) (the activity is not a project as defined in Section 15378 of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.
- 2) That City Council adopt Resolution No. 2019-51 approving the 2018-19 Measure M2 expenditure report and direct staff to submit the report to the OCTA.

#### **BACKGROUND:**

The Measure M (M1) ordinance contains specific language indicating the requirement from local agencies to be eligible to receive funding. Eligibility documentation is submitted by local agencies to the OCTA by June 30 each year. With the passage of Measure M2 (M2), local agencies must continue to demonstrate eligibility.

**ANALYSIS/JUSTIFICATION:**

The eligibility requirements included in the M2 ordinance have been enhanced over the previous requirements for M1. Specifically local jurisdictions must adopt and provide an annual expenditure report to the OCTA to account for M2 funds expended by the jurisdiction to satisfy maintenance of effort requirements. The report is required to be adopted and submitted within six months of each jurisdiction's fiscal year end.

The report includes all M2 net revenue, fund balances and interest earned, and identifies expenditures by activity type and funding source.

**FISCAL IMPACT:**

No fiscal impact as report is regarding past expenditures.

**ENVIRONMENTAL IMPACT:**

Not applicable.

**LEGAL REVIEW:**

None.

**PUBLIC NOTIFICATION:**

Through the normal agenda process.

**STRATEGIC PLAN OBJECTIVES ADDRESSED:**

4. Ensure Fiscal Stability and Efficiency in Government

Prepared by:

Approved:

*BC for Finance Director*

Bing Courtney, Accounting Manager  
for Finance Director



Jarad L. Hildenbrand  
City Manager

**Attachments:**

- A. Resolution No. 2019-51
- B. M2 Expenditure Report Fiscal Year Ending June 30, 2019



**RESOLUTION NO. 2019-51**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR THE CITY OF STANTON**

**WHEREAS**, local jurisdictions are required to meet eligibility requirements and submit eligibility verification packages to Orange County Transportation Authority (OCTA) in order to remain eligible to receive M2 Funds; and

**WHEREAS**, local jurisdictions are required to adopt an annual Expenditure Report as part of one of the eligibility requirements; and

**WHEREAS**, local jurisdictions are required to account for Net Revenues, developer/traffic impact fees, and funds expended by local jurisdiction in the Expenditure Report that satisfy the Maintenance of Effort requirements; and

**WHEREAS**, the Expenditure Report shall include all Net Revenue fund balances, interest earned and expenditures identified by type and program or project; and

**WHEREAS**, the Expenditure Report must be adopted and submitted to the OCTA each year within six months of the end of the local jurisdiction's fiscal year to be eligible to receive Net Revenues as part of M2.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STANTON DOES HEREBY INFORM OCTA THAT:**

**SECTION 1:** The M2 Expenditure Report is in conformance with the template provided in the Measure M2 Eligibility Guidelines and accounts for Net Revenues including interest earned, expenditures during the fiscal year and balances at the end of fiscal year.

**SECTION 2:** The M2 Expenditure Report is hereby adopted by the City of Stanton.

**SECTION 3:** The City of Stanton City Manager is hereby authorized to sign and submit the M2 Expenditure Report to OCTA for the fiscal year ending June 30, 2019.

**SECTION 4:** The City Clerk shall certify as to the adoption of this Resolution.

**ADOPTED, SIGNED AND APPROVED** this 26<sup>th</sup> day of November, 2019.

---

DAVID J. SHAWVER, MAYOR

APPROVED AS TO FORM:

\_\_\_\_\_  
MATTHEW E. RICHARDSON, CITY ATTORNEY

ATTEST:

I, Patricia A. Vazquez, City Clerk of the City of Stanton, California DO HEREBY CERTIFY that the foregoing Resolution, being Resolution No. 2019-51 has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the Stanton City Council, held on November 26, 2019, and that the same was adopted, signed and approved by the following vote to wit:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
PATRICIA A. VAZQUEZ, CITY CLERK

**M2 Expenditure Report**  
**Fiscal Year Ended June 30, 2019**  
**Beginning and Ending Balances**

Description		Line No.	Amount	Interest
<b>Balances at Beginning of Fiscal Year</b>				
<b>A-M</b>	Freeway Environmental Mitigation	1	\$ -	\$ -
<b>O</b>	Regional Capacity Program (RCP)	2	\$ -	\$ -
<b>P</b>	Regional Traffic Signal Synchronization Program (RTSSP)	3	\$ -	\$ -
<b>Q</b>	Local Fair Share	4	\$ 660,465.71	\$ 14,791
<b>R</b>	High Frequency Metrolink Service	5	\$ -	\$ -
<b>S</b>	Transit Extensions to Metrolink	6	\$ -	\$ -
<b>T</b>	Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems	7	\$ -	\$ -
<b>U</b>	Senior Mobility Program or Senior Non-Emergency Medical Program	8	\$ 10,486.97	\$ 287
<b>V</b>	Community Based Transit/Circulators	9	\$ -	\$ -
<b>W</b>	Safe Transit Stops	10	\$ -	\$ -
<b>X</b>	Environmental Cleanup Program (Water Quality)	11	\$ -	\$ -
	Other*	12	\$ -	\$ -
<b>Balances at Beginning of Fiscal Year</b>		13	\$ 670,952.68	\$ 15,078
Monies Made Available During Fiscal Year		14	\$ 386,956.43	\$ 13,531
<b>Total Monies Available (Sum Lines 13 &amp; 14)</b>		15	\$ 1,057,909.11	\$ 28,609
Expenditures During Fiscal Year		16	\$ 673,890.66	\$ 9,651
<b>Balances at End of Fiscal Year</b>				
<b>A-M</b>	Freeway Environmental Mitigation	17	\$ -	\$ -
<b>O</b>	Regional Capacity Program (RCP)	18	\$ -	\$ -
<b>P</b>	Regional Traffic Signal Synchronization Program (RTSSP)	19	\$ -	\$ -
<b>Q</b>	Local Fair Share	20	\$ 378,032.97	\$ 18,877
<b>R</b>	High Frequency Metrolink Service	21	\$ -	\$ -
<b>S</b>	Transit Extensions to Metrolink	22	\$ -	\$ -
<b>T</b>	Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems	23	\$ -	\$ -
<b>U</b>	Senior Mobility Program or Senior Non-Emergency Medical Program	24	\$ 5,985.48	\$ 82
<b>V</b>	Community Based Transit/Circulators	25	\$ -	\$ -
<b>W</b>	Safe Transit Stops	26	\$ -	\$ -
<b>X</b>	Environmental Cleanup Program (Water Quality)	27	\$ -	\$ -
	Other*	28	\$ -	\$ -

\* Please provide a specific description

**M2 Expenditure Report**  
**Fiscal Year Ended June 30, 2019**  
**Sources and Uses**

Description	Line No.	Amount	Interest
<b>Revenues:</b>			
<b>A-M:</b> Freeway Environmental Mitigation	1	\$ -	\$ -
<b>O</b> Regional Capacity Program (RCP)	2	\$ -	\$ -
<b>P</b> Regional Traffic Signal Synchronization Program (RTSSP)	3	\$ -	\$ -
<b>Q</b> Local Fair Share	4	\$ 363,023	\$ 13,450
<b>R</b> High Frequency Metrolink Service	5	\$ -	\$ -
<b>S</b> Transit Extensions to Metrolink	6	\$ -	\$ -
<b>T</b> Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems	7	\$ -	\$ -
<b>U</b> Senior Mobility Program or Senior Non-Emergency Medical Program	8	\$ 23,933	\$ 81
<b>V</b> Community Based Transit/Circulators	9	\$ -	\$ -
<b>W</b> Safe Transit Stops	10	\$ -	\$ -
<b>X</b> Environmental Cleanup Program (Water Quality)	11	\$ -	\$ -
Other*	12	\$ -	\$ -
<b>TOTAL REVENUES (Sum lines 1 to 12)</b>	13	\$ 386,956	\$ 13,531
<b>Expenditures:</b>			
<b>A-M:</b> Freeway Environmental Mitigation	14	\$ -	\$ -
<b>O</b> Regional Capacity Program (RCP)	15	\$ -	\$ -
<b>P</b> Regional Traffic Signal Synchronization Program (RTSSP)	16	\$ -	\$ -
<b>Q</b> Local Fair Share	17	\$ 645,456	\$ 9,364
<b>R</b> High Frequency Metrolink Service	18	\$ -	\$ -
<b>S</b> Transit Extensions to Metrolink	19	\$ -	\$ -
<b>T</b> Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems	20	\$ -	\$ -
<b>U</b> Senior Mobility Program or Senior Non-Emergency Medical Program	21	\$ 28,435	\$ 287
<b>V</b> Community Based Transit/Circulators	22	\$ -	\$ -
<b>W</b> Safe Transit Stops	23	\$ -	\$ -
<b>X</b> Environmental Cleanup Program (Water Quality)	24	\$ -	\$ -
Other*	25	\$ -	\$ -
<b>TOTAL EXPENDITURES (Sum lines 14 to 25)</b>	26	\$ 673,891	\$ 9,651
<b>TOTAL BALANCE (Subtract line 26 from 13)</b>	27	\$ (286,934)	\$ 3,881

\* Please provide a specific description

**M2 Expenditure Report**  
**Fiscal Year Ended June 30, 2019**  
**Streets and Roads Detailed Use of Funds**

Type of Expenditure	Line No.	MOE <sup>2</sup>	+Developer / Impact Fees	O	O Interest	P	P Interest	Q	Q Interest	X	X Interest	Other M2 <sup>3</sup>	Other M2 Interest	Other*	TOTAL
Indirect and/or Overhead Construction & Right-of-Way	1	\$ 180,349	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,435	\$ 287	\$ -	\$ 209,071
New Street Construction	2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Street Reconstruction	3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 642,913.50	\$ 9,364.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 652,278
Signals, Safety Devices, & Street Lights	4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pedestrian Ways & Bikepaths	5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Storm Drains	6	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Storm Damage	7	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Construction <sup>1</sup>	8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 642,913.50	\$ 9,364.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 652,278
Right of Way Acquisition	9	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Construction & Right-of-Way	10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 642,913.50	\$ 9,364.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 652,278
Maintenance															
Paving	11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Overlay & Sealing	12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,542.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,543
Street Lights & Traffic Signals	13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Storm Damage	14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Street Purpose Maintenance	15	\$ 122,846.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 122,846
Total Maintenance <sup>1</sup>	16	\$ 122,846.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,542.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,389
Other	17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTALS (Sum Lines 1, 10, 16, 17)	18	\$ 303,195	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 645,456	\$ 9,364	\$ -	\$ -	\$ 28,435	\$ 287	\$ -	\$ 986,737

<sup>1</sup> Includes direct charges for staff time

<sup>2</sup> Local funds used to satisfy maintenance of effort (MOE) requirements

<sup>3</sup> Other M2 includes A-M, R-S,T,U,V, and W

+ Transportation related only

\* Please provide a specific description

**Legend**

Project	Description
A-M	Freeway Environmental Mitigation
O	Regional Capacity Program (RCP)
P	Regional Traffic Signal Synchronization Program (RTSSP)
Q	Local Fair Share
R	High Frequency Metrolink Service
S	Transit Extensions to Metrolink
T	Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems
U	Senior Mobility Program or Senior Non-Emergency Medical Program
V	Community Based Transit/Circulators
W	Safe Transit Stops
X	Environmental Cleanup Program (Water Quality)

[illegible]

**M2 Expenditure Report**  
**Fiscal Year Ended June 30, 2019**

I certify that the interest earned on Net Revenues allocated pursuant to the Ordinance shall be expended only for those purposes for which the Net Revenues were allocated and all the information attached herein is true and accurate to the best of my knowledge:

Jarad L. Hildenbrand  
\_\_\_\_\_  
City Manager

11.19.19  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Signature

## **CITY OF STANTON**

### **REPORT TO CITY COUNCIL**

**TO:** Honorable Mayor and Members of the City Council

**DATE:** November 26, 2019

**SUBJECT: AWARD OF A PROFESSIONAL SERVICES AGREEMENT FOR THE DESIGN OF THE FY 20/21 SLURRY AND RECONSTRUCTION PROJECT TO TAIT & ASSOCIATES**

#### **REPORT IN BRIEF:**

The FY 20/21 Slurry and Reconstruction Project will improve infrastructure throughout the City of Stanton. Staff recommends that the firm TAIT & Associates be retained for the design services of this project.

#### **RECOMMENDED ACTION:**

1. City Council approve a Professional Services Agreement with TAIT & Associates for design support and development of plans for the FY 20/21 Slurry and Reconstruction Project the maximum contract sum of \$85,240; and
2. Authorize the City Manager to bind the City of Stanton and TAIT & Associates in a contract to provide these services; and
3. Declare that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15301(c) – Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities.

#### **BACKGROUND:**

The FY 20/21 Slurry and Reconstruction Project will improve the roadways throughout the City and will improve many areas of poor asphalt. The selected streets are per the City's Pavement Management Plan.

#### **ANALYSIS/JUSTIFICATION:**

In February of 2019 TAIT and Associates (TAIT) was selected through a competitive process for the design of the Citywide Street Reconstruction Design Project for major arterial streets within our city. Five (5) proposals had been received and reviewed by a



panel of City staff members represented by the Public Works Department. TAIT was found to have extensive experience in designing similar projects and has successfully provided infrastructure design services for other municipalities within Orange County.

TAIT has now completed the design for this project and has done an excellent job. Staff would recommend that TAIT would be the best-qualified firm for the design of the FY 20/21 Slurry and Reconstruction Project. Staff has checked with the City Attorney's office and found that under the City's purchasing ordinance, the City may award TAIT with the design contract without further undergoing a new RFP process.

As part of this Professional Services Agreement, the designer will be required to hold community meetings with the residents/business owners adjacent to the project site to obtain their input on the project and to address their concerns.

**FISCAL IMPACT:**

An estimated \$1,200,000 will be budgeted in fiscal year 2020-2021 from Measure M, Gas Tax and RMRA funds in order to complete this project. Funding for the design services can be found in Measure-M Fund Account 220-3500-710190 and Gas Tax Fund 211-3500-710190.

**ENVIRONMENTAL IMPACT:**

Exempt per Section 15301(c) – Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities.

**LEGAL REVIEW:**

None.

**STRATEGIC PLAN OBJECTIVE ADDRESSED:**

3 – Provide a quality infrastructure.

**PUBLIC NOTIFICATION:**

Notifications and advertisement were performed as prescribed by law.

Prepared by:



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Guillermo Perez  
Assistant Engineer

Reviewed by:



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Allan Rigg, P.E. AICP  
Director of Public Works

Approved by:



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Jarad Hildenbrand  
City Manager

**Attachments:**

(1) Professional Services Agreement

**CITY OF STANTON**  
**PROFESSIONAL SERVICES AGREEMENT**  
**FOR FY 20/21 SLURRY AND RECONSTRUCTION PROJECT DESIGN SERVICES**

**1. PARTIES AND DATE.**

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the City of Stanton, a municipal organization organized under the laws of the State of California with its principal place of business at 7800 Katella Avenue, Stanton, California 90680 ("City") and TAIT & Associates, a California Corporation, with its principal place of business at 701 North Parkcenter Drive, Santa Ana, California 92705 ("Consultant"). City and Consultant are sometimes individually referred to herein as "Party" and collectively as "Parties."

**2. RECITALS.**

**2.1 Consultant.**

Consultant desires to perform and assume responsibility for the provision of professional pavement engineering consultant services required by the City on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing professional pavement engineering consultant services to public clients, is licensed in the State of California, and is familiar with the plans of City.

**2.2 Project.**

City desires to engage Consultant to render such services for the FY 20/21 Slurry and Reconstruction Design Project ("Project") as set forth in this Agreement.

**3. TERMS.**

**3.1 Scope of Services and Term.**

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional pavement engineering consultant services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from November 26, 2019 to December 30, 2020, unless earlier terminated as provided herein. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines.

### **3.2 Responsibilities of Consultant.**

3.2.1 Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Consultant on an independent contractor basis and not as an employee. Consultant shall complete, execute, and submit to City a Request for Taxpayer Identification Number and Certification (IRS Form W-9) prior to commencement of any Services under this Agreement. Consultant retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall also not be employees of City and shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Consultant shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "A" attached hereto and incorporated herein by reference. Consultant represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Consultant's conformance with the Schedule, City shall respond to Consultant's submittals in a timely manner. Upon request of City, Consultant shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the approval of City.

3.2.4 Substitution of Key Personnel. Consultant has represented to City that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. In the event that City and Consultant cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to the City, or who are determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the Consultant at the request of the City. The key personnel for performance of this Agreement are as follows: Allan Rigg.

3.2.5 City's Representative. The City hereby designates the City Manager, or his or her designee, to act as its representative for the performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for all purposes under this Contract. The City Manager hereby designates the Public Works Director, or his or her designee, as the City's contact for the implementation of the Services hereunder.

Consultant shall not accept direction or orders from any person other than the City's Representative or his or her designee.

3.2.6 Consultant's Representative. Consultant hereby designates Jacob Vandervis, or his or her designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.7 Coordination of Services. Consultant agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants and other staff at all reasonable times.

3.2.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Finally, Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Consultant shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its sub-consultants who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.9 Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with Services. If the Consultant performs any work knowing it to be contrary to such laws, rules and regulations and without giving written notice to the City, Consultant shall be solely responsible for all costs arising therefrom. Consultant shall defend, indemnify and hold City, its officials, directors, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.10 Insurance.

3.2.10.1 Time for Compliance. Consultant shall not commence Work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Consultant shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to the City that the subconsultant has secured all insurance required under this section.

3.2.10.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder and without limiting the indemnity provisions of the Agreement, the Consultant in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement, the following policies of insurance. If the existing policies do not meet the Insurance Requirements set forth herein, Consultant agrees to amend, supplement or endorse the policies to do so.

- (a) **Commercial General Liability:** Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 0001, with minimum limits of at least \$1,000,000 per occurrence, and if written with an aggregate, the aggregate shall be double the per occurrence limit. Defense costs shall be paid in addition to the limits.

The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; or (3) contain any other exclusion contrary to the Agreement.

- (b) **Automobile Liability Insurance:** Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1) with minimum limits of \$1,000,000 each accident.
- (c) **Professional Liability:** Professional Liability insurance with minimum limits of \$1,000,000. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusions that may potentially affect the work to be performed (for example, any exclusions relating to lead, asbestos, pollution, testing, underground storage tanks, laboratory analysis, soil work, etc.).

If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least three (3) years from termination or expiration of this Agreement.

- (d) **Workers' Compensation:** Workers' Compensation Insurance, as required by the State of California and Employer's Liability

Insurance with a limit of not less than \$1,000,000 per accident for bodily injury and disease.

3.2.10.3 Endorsements. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval.

(a) The policy or policies of insurance required by Section 3.2.10.2 (a) Commercial General Liability and (c) Contractor's Pollution Liability shall be endorsed to provide the following:

(1) Additional Insured: The City, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement.

Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude "contractual liability"; (3) restrict coverage to "sole" liability of Consultant; or (4) contain any other exclusions contrary to the Agreement.

(2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(b) The policy or policies of insurance required by Section 3.2.10.2 (b) Automobile Liability and (d) Professional Liability shall be endorsed to provide the following:

(1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(c) The policy or policies of insurance required by Section 3.2.10.2 (e) Workers' Compensation shall be endorsed to provide the following:

(1) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the indemnified parties.

(2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City

except ten (10) days shall be allowed for non-payment of premium.

3.2.10.4 Primary and Non-Contributing Insurance. All insurance coverages shall be primary and any other insurance, deductible, or self-insurance maintained by the indemnified parties shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

3.2.10.5 Waiver of Subrogation. Required insurance coverages shall not prohibit Consultant from waiving the right of subrogation prior to a loss. Consultant shall waive all subrogation rights against the indemnified parties. Policies shall contain or be endorsed to contain such provisions.

3.2.10.6 Deductible. Any deductible or self-insured retention must be approved in writing by the City and shall protect the indemnified parties in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

3.2.10.7 Evidence of Insurance. The Consultant, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates and endorsements on forms approved by the City. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15) days prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced, Consultant shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

3.2.10.8 Failure to Maintain Coverage. Consultant agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to the City. The City shall have the right to withhold any payment due Consultant until Consultant has fully complied with the insurance provisions of this Agreement.

In the event that the Consultant's operations are suspended for failure to maintain required insurance coverage, the Consultant shall not be entitled to an extension of time for completion of the Services because of production lost during suspension.

3.2.10.9 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.2.10.10 Insurance for Subconsultants. All Subconsultants shall be included as additional insureds under the Consultant's policies, or the Consultant shall be responsible for causing Subconsultants to purchase the appropriate insurance in compliance with



the terms of these Insurance Requirements, including adding the City as an Additional Insured to the Subconsultant's policies.

3.2.11 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions as applicable shall include, but shall not be limited to: (A) adequate life protection and life saving equipment and procedures; (B) instructions in accident prevention for all employees and subconsultants, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

### **3.3 Fees and Payments.**

3.3.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "A" attached hereto and incorporated herein by reference. The total compensation shall not exceed eighty-five thousand two hundred forty dollars (\$85,240) ("Total Compensation") without written approval of City's City Manager. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

#### **3.3.2 Payment of Compensation.**

Consultant shall submit to City a monthly itemized statement which indicates work completed and hours of Services rendered by Consultant. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. City shall, within 45 days of receiving such statement, review the statement and pay all approved charges thereon.

3.3.3 Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by City.

3.3.4 Extra Work. At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the City.

3.3.5 Prevailing Wages. Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of

prevailing wage rates and the performance of other requirements on “public works” and “maintenance” projects. If the Services are being performed as part of an applicable “public works” or “maintenance” project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. City shall provide Consultant with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Consultant shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Consultant’s principal place of business and at the project site. Consultant shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

### **3.4 Accounting Records.**

3.4.1 Maintenance and Inspection. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

### **3.5 General Provisions.**

#### **3.5.1 Termination of Agreement.**

3.5.1.1 Grounds for Termination. City may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to City, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

3.5.1.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such document and other information within fifteen (15) days of the request.

3.5.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

**Consultant:**

TAIT & Associates, Inc.  
701 N. Parkcenter Dr.  
Santa Ana, California 92705  
Attn: David Sloan

**City:**

City of Stanton  
7800 Katella Avenue  
Stanton, CA 90680  
Attn: Allan Rigg

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

**3.5.3 Ownership of Materials and Confidentiality.**

**3.5.3.1 Documents & Data; Licensing of Intellectual Property.** This Agreement creates a non-exclusive and perpetual license for City to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement ("Documents & Data"). Consultant shall require all subconsultants to agree in writing that City is granted a non-exclusive and perpetual license for any Documents & Data the subconsultant prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Consultant or provided to Consultant by the City. City shall not be limited in any way in its use of the Documents and Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at City's sole risk.

**3.5.3.2 Confidentiality.** All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents and Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of City, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs of the Project, or any publicity pertaining to the Services or

the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

3.5.3.3 Confidential Information. The City shall refrain from releasing Consultant's proprietary information ("Proprietary Information") unless the City's legal counsel determines that the release of the Proprietary Information is required by the California Public Records Act or other applicable state or federal law, or order of a court of competent jurisdiction, in which case the City shall notify Consultant of its intention to release Proprietary Information. Consultant shall have five (5) working days after receipt of the Release Notice to give City written notice of Consultant's objection to the City's release of Proprietary Information. Consultant shall indemnify, defend and hold harmless the City, and its officers, directors, employees, and agents from and against all liability, loss, cost or expense (including attorney's fees) arising out of a legal action brought to compel the release of Proprietary Information. City shall not release the Proprietary Information after receipt of the Objection Notice unless either: (1) Consultant fails to fully indemnify, defend (with City's choice of legal counsel), and hold City harmless from any legal action brought to compel such release; and/or (2) a final and non-appealable order by a court of competent jurisdiction requires that City release such information.

3.5.4 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.5 Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.5.6 Indemnification.

To the fullest extent permitted by law, Consultant shall defend (with counsel of City's choosing), indemnify and hold the City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorneys fees and other related costs and expenses. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the Consultant or the City, its officials, officers, employees, agents or volunteers.

If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance as a "design professional" (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent

jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

3.5.7 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

3.5.8 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Orange County.

3.5.9 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.6 City's Right to Employ Other Consultants. City reserves right to employ other consultants in connection with this Project.

3.7 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.8 Assignment or Transfer. Consultant shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.9 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subconsultants of Consultant, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.10 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.11 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.12 No Third Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

**3.13 Invalidity; Severability.** If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

**3.14 Prohibited Interests.** Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

**3.15 Equal Opportunity Employment.** Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

**3.16 Labor Certification.** By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

**3.17 Authority to Enter Agreement.** Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

**3.18 Counterparts.** This Agreement may be signed in counterparts, each of which shall constitute an original.

**3.19 Declaration of Political Contributions.** Consultant shall, throughout the term of this Agreement, submit to City an annual statement in writing declaring any political contributions of money, in-kind services, or loan made to any member of the City Council within the previous twelve-month period by the Consultant and all of Consultant's employees, including any employee(s) that Consultant intends to assign to perform the Services described in this Agreement.

**3.20 Subcontracting.**

3.20.1 Prior Approval Required. Consultant shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

IN WITNESS WHEREOF, the parties have executed this Professional Services Agreement on this \_\_\_\_ day of \_\_\_\_\_, 201\_\_.

CITY OF STANTON

[INSERT NAME OF CONSULTANT]

By: \_\_\_\_\_  
Jarad Hildenbrand  
City Manager

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

[If Corporation, TWO SIGNATURES,  
President **OR** Vice President **AND** Secretary,  
**AND** CORPORATE SEAL OF  
CONSULTANT REQUIRED]

**ATTEST:**

By: \_\_\_\_\_  
Patricia Vazquez  
City Clerk

By: \_\_\_\_\_

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Best Best & Krieger LLP  
City Attorney

**EXHIBIT "A"**

**SCOPE OF SERVICES/SCHEDULE OF SERVICES/COMPENSATION**



## PROJECT UNDERSTANDING

Per discussion with City staff, it is understood that the scope of work for this project includes the design and preparation of Plans, Specifications, and Estimates (PS&E) for the City FY 2020/21 Street Rehabilitation Project on the roadway segments identified in the City's 2020/21 Pavement Management Program (PMP). The roadway segments included in this proposal are as follows:

### Slurry Seal Street Rehabilitation Segments:

Street Name	From	To
AMY AVE	Santa Rosalia Ave e/s	End
ARROWHEAD ST	Winterwood Ave s/s	City Limit
ASHDALE ST	Cerritos Ave	N CDS
ASHDALE ST	Winston Rd n/s	End
AUBURN WAY	Lambert Way	Grant Way w/s
AUGUSTA WAY	Bradford Pl n/s	End
AUTUMN LN	Briarwood St s/s	End
BELL ST	Cerritos Ave s/s	End
BOCK AVE	Lowden St	Western Ave w/s
CARLA ST	Georgian St e/s	End
CATHERINE AVE	Beach Blvd	Briarwood St w/s
CEDAR ST	Monroe Ave n/s	End
CEDAR ST	Katella Ave n/s	Chester Ave s/s
CEDAR ST	Chester Ave n/s	Central Ave s/s
CEDAR ST	Central Ave n/s	Monroe Ave s/s
COLLEGE DR	College Dr e/s	College Dr s/s
COLLEGE DR	Scripps Way e/s	College Dr
COLLEGE DR	Cerritos Ave n/s	College Dr s/s
COURSON DR	Grandoaks Dr	Cerritos Ave
COURSON DR	Palais	End
COURT AVE/ST	Acacia Ave n/s	Stanford Ave s/s
CUSTER WAY	Bradford Pl w/s	Grant Way e/s
DATE ST	Katella Ave n/s	Summerwood Ln
EILEEN ST	Santa Rosalia e/s	Stanton Ave w/s
FILLMORE ST	City Limit	End
FLOWER ST	Pacific St n/s	Main St s/s
FLOWER ST	Main St n/s	Cerritos Ave s/s
GARRET RD	Syracuse n/s	Mitchell Dr
GEORGIAN ST	Santa Rosalia Ave e/s	End
GRANDOAKS DR	Lexington e/s	Ramblewood Dr w/s
GRANT WAY	Fulton Way n/s	Custer Way s/s
HICKOCK ST	Cody Dr s/s	End

**Slurry Seal Street Rehabilitation, continued...:**

Street Name	From	To
IONA WY	College Dr n/s	End
JOEL AVE	Santa Rosalia e/s	Stanton Ave w/s
LAGUNA CT	Westcliff Dr w/s	End
LAURELTON AVE	Santa Rosalia Ave e/s	City Limit
LEXINGTON DR	Cerritos Ave n/s	Granoaks Dr
LEXINGTON DR	Cerritos Ave s/s	End
LOLA AVE	Dale Ave e/s	MacDuff St w/s
LOLA AVE	Vantage e/s	Sonnet w/s
LOLA AVE	MacDuff St e/s	Magnolia Ave w/s
LULLABY LN	Lexington e/s	End
MACDUFF ST	Chanticleer Rd n/s	Lola Ave s/s
MARSHALL WY	Grant Way	Bradford Pl w/s
NAPA WY	College Dr n/s	End
OAK ST	Central Ave n/s	End
OAKHAVEN ST	Grandoaks Dr	Cerritos Ave
PACIFIC ST/WY	Rose St	Beach Blvd w/s
PALAIS RD	Western Ave	End
PALAIS RD	Fern Ave e/s	Sonnet w/s
ROSE ST	Central Ave n/s	Monroe Ave s/s
ROSE ST	Katella Ave n/s	Chester Ave s/s
ROSE ST	Chester Ave n/s	Central s/s
ROSE ST	Monroe Ave n/s	End
RUTHANN AVE	Santa Rosalia e/s	Stanton Ave
SANTA CRUZ AVE/ST	Santa Gertrudes Ave n/s	Santa Catalina s/s
SANTA MARIA AVE/ST	Santa Gertrudes Ave n/s	Santa Catalina Ave s/s
SANTA PAULA AVE	Santa Rita Ave s/s	Chapman Ave n/s
SANTA RITA AVE	Santa Cruz Ave	Santa Paula Ave
STANDUSTRIAL ST	Dale Ave w/s	End
SYLVAN ST	Stardust Lane s/s	Tina n/s
SYRACUSE AVE	Western Ave e/s	Mitchell Dr
SYRACUSE AVE	Knott Ave e/s	Western Ave w/s
TINA WY	Sherrill e/s	Magnolia w/s
VIA JARDIN	Via Kannela n/s	End
VINEVALE ST	Cris Ave s/s	Pacific Way n/s
WASCO RD	Lola Ave s/s	Chanticleer Rd n/s
WESTCHESTER ST	Grandoaks Dr	End
WINTERWOOD AVE	Briarwood St e/s	Leafwood St



**Mill and Overlay Rehabilitation Segments:**

Street Name	From	To
KATELLA AVE EB	Magnolia CL w/o	Magnolia
KATELLA AVE WB	Magnolia Ave	Magnolia CL w/o
BELGRAVE AVE	Santa Rosalia Ave e/s	City Limit
CEDAR ST	Chester Ave n/s	Central Ave s/s
MARRYAT WAY	Bradford Pl s/s	End
MITCHELL DR	Garret e/s	Syracuse n/s
SECOND ST	Sentry e/s	Beach Blvd w/s

**Full Street Reconstruction Segments:**

Street Name	From	To
KENMORE ST	Kennelly Ln s/s	Winston St n/s
KENNELLY LN	Sherrill St	End
SHERRILL ST	Lola Ave	Winston St

The general design scope for the above noted segments include:

- ✓ Meet with City staff to understand project scope
- ✓ Conduct and distribute utility notices
- ✓ Project research & base mapping
- ✓ Design field walk
- ✓ Preparation of design PS&E
- ✓ Construction coordination/assistance

The work items and project scope for this project are described in further detail below.

## SCOPE OF WORK

### 1 Design Kick-Off Meeting

A design kick-off meeting with TAIT's Project Manager, City staff, and other affected parties, will be held at the start of the project to identify clear lines of communication and review the final scope, schedule, milestones and other project details of concern. At this meeting the project's schedule will be confirmed with the City. It is anticipated that the City will provide all pertinent record information for the existing City streets and utilities including as-built plans, record plans, and CAD files and GIS files (As applies) for the project limits.

Based on our actual NTP date, TAIT will prepare and present an update of our project schedule to be reviewed with the City Project Manager during our Kick-off Meeting. Any revisions or adjustments that need to be made to the project schedule will be thoroughly discussed with the City Project Manager prior to finalization.

TAIT will prepare a meeting agenda for initial circulation. Upon completion of the meetings, TAIT will also prepare meeting minutes for circulation, review and comments. All meeting agendas, minutes and exhibits will be filed in our project folder for final submittal to the City at the completion of the project.

**Deliverables:**

- ✓ Meeting Agenda & Minutes
- ✓ Updated Project Schedule

## **2 Existing Records Research & Field Walk**

Review of record Information provided from the City files will be conducted to verify existing field conditions. TAIT will also research/acquire existing available design records and utility information. It is anticipated that the information collected during the research phase will be used to assist in the development of the project base maps.

The records research will include obtaining records from the City of Stanton, utility providers and all other jurisdictions within the project limits. In addition, TAIT will document, contact, and coordinate with other public and private agencies/entities/jurisdictions involved to inform them about the project and obtain their records, approval, and permit requirements, as applies.

Obtained records will be reviewed and correlated with the Topographic and aerial (Bing/Google Map) data in order to prepare the final project Base map.

**Deliverables:**

- ✓ Digital Copies of Obtained Records

## **3 Utility Notifications, & Coordination**

### **Utility Notifications**

At project inception, TAIT will conduct utility research through Dig-Alert and City records and will prepare and distribute the 1<sup>st</sup> utility notifications which will identify the project intent, limits, and general scope of work and will request that each utility provide our office with the associated As-Built records for the project limits. TAIT will review and compile the received responses in to the project Utility matrix for tracking of existing utilities and conflicting facilities.

Upon completion of the 75% design, TAIT will distribute a 2<sup>nd</sup> notice to all present utilities and will include a current set of plans for the utility's review and comment. All foreseen utility relocations or conflicts will be identified in this notice for the Utility's review and action. TAIT will actively coordinate with all utilities in order to ensure any required relocations are coordinated and completed prior to the start of the City's project.

The final notice will be sent at the design completion stage and will include a signed print of the plans for the utilities records. TAIT will review all obtained record data and will coordinate with utilities that may be affected in order to obtain further design and construction requirements. All utility coordination, records and data will be compiled at the end of the project and will be submitted to the City for future reference.



### Utility Coordination

TAIT will coordinate with all present and affected utilities during the course of the design. All potential conflicts with the improvements will be identified, and contact will be made with the appropriate utility coordinator.

Utility relocations or permits are not anticipated as part of this project.

#### **Deliverables:**

- ✓ Utility Correspondence and Design Records
- ✓ 1<sup>st</sup>, 2<sup>nd</sup> & Final Utility Notices

## **4 Design Field Walk (Prelim. And Final)**

Per discussion with the City, it is not anticipated that a conventional design survey will not be required for this project, and it is anticipated that all base mapping will be provided through review and drafting of existing records. The proposed base map will also include an aerial base prepared from google maps or Bing maps (Based on the base available imagery). As a result, all field data will be obtained through a design field walk.

However, as an alternate work items, TAIT has included an allowance for a two days of topographic pickup survey in order to provide field data and elevations for critical areas requiring localized removal and replacements. It is anticipated that the pickup survey for these areas, if needed, will be on a local control/datum with a temporary horizontal control set in the field in order to maximize the benefit of the survey data. Should survey data be deemed necessary, TAIT will notify the City and obtain approval of proceeding on the alternate work item prior to proceeding on any work.

### Preliminary Design Field Walk

At project inception, and on the same day as the design kickoff meeting, TAIT will conduct a preliminary design field walk to visually confirm the current pavement conditions along each of the noted Mill and Overlay and Reconstruction roadway segments. An initial visual observation will be conducted in order to prepare and submit an initial pavement rehabilitation scenario to the City for review and verification prior to TAIT conducting its detailed field investigation. As the pavement treatment method will affect the work items needing observation in the field, this initial task will ensure that the design team is able to capture the necessary level of detail in the field during the final design field walk.

Upon authorization of the pavement rehabilitation scenario, TAIT will initiate the final design field walk. This task includes all hours necessary for the field review and design required to observe and document the existing site conditions and to identify anticipated work items. Existing condition photos will be along the project limits in order to aid the City in construction coordination. All field notes will be compiled and stored in the design file for reference. Grades at existing ramps will be noted for review and recommendation of removal and replacement.

#### **Deliverables:**

- ✓ Digital Copies of Obtained Records
- ✓ Field Notes, Observations, & Photos

## 5 Project Basemaps

As part of this contract, TAIT will prepare the following basemaps for incorporation in the project design:

- Roadway
- Boundary/Right of way (GIS Based)
- Existing Utility
- Aerial Image (Bing/Google)

It is assumed that the City will provide TAIT with any available GIS and record basemaps for features within the project limits. TAIT will format and update the base with the noted existing records, Bing/Google Maps aerial reference imagery, and all other applicable existing improvements (loops, signal equipment, striping, legends, etc.).

### Deliverables:

- ✓ Project Basemaps (Roadway, Boundary/Right of Way, Existing Utility, & Aerial Image)

## 6 Pavement Rehabilitation Scenario Verification & Preliminary Estimate

Upon completion of the preliminary field walk and base mapping task, TAIT will prepare a pavement rehabilitation scenario and estimate for the City's review and verification. Estimates will be based on the initial field walk notes for pavement condition and recommended method of pavement rehabilitation. All recommendations will be based on field maintenance recommendations and will not be based on geotechnical testing data. Quantities for the estimate will be based on the PMP records and GIS data obtained from the City and TAIT's research and will include pavement rehabilitation costs only. TAIT will submit a preliminary layout of the streets with hatching designating the treatment methods along with a preliminary pavement rehabilitation cost estimate as part of this task.

### Deliverables:

- ✓ Pavement Rehabilitation Exhibit
- ✓ Preliminary Pavement Rehabilitation Estimate

## 7 Design Plans

Upon City approval of the pavement rehabilitation scenario, TAIT will initiate the preparation of the design PS&E. Based on our review of the project limits, the following are the anticipated plan sheets for this project area:

SHEET DESCRIPTION	SCALE	SLURRY STREETS	OVERLAY/RECON STREET
Title Sheet	N/A	1 Sheet	1 Sheet
Notes, Details, & Typical Sections	Varies	1 Sheet	1 Sheet
Street Improvement Plans (Slurry Seal)	1"=100'	8 Sheets	--
Street Improvement Plans (M&O and Reconstruct)	1" = 20'/40'	--	5 Sheets
Signing & Striping Plans	1" = 100'/40'	1 Sheet	1 Sheet
<b>Total Sheet Count</b>		<b>11 Sheets</b>	<b>8 Sheets</b>

### 7.1) Title Sheet:

The title sheet will include all City of Stanton standard notes, project construction notes, bench mark and basis of bearing, vicinity map, list of utility contacts and project abbreviations and legends. The plan set will be prepared on the City of Stanton standard title block on 24"x36" bond paper. It is assumed that the design plans will be prepared in two separate packages 1) slurry seal project area and 2) grind and overlay/reconstruct segments.

### 7.2) Notes, Details, & Typical Sections:

General project notes, a master list of construction notes, typical roadway sections, and typical RAP Slurry Seal details will be included on these sheets that depict the nature of the proposed improvements based on the proposed stationing and intersecting streets.

Construction details will be prepared for all work items that cannot be built by standard plan, or do not have adequate space on the plan sheet for the necessary detailed callouts.

### 7.3) Street Improvement Plans (Slurry Seal):

Slurry Seal Street improvement plan sheets will be prepared for the entire project limits at a 1"=100' horizontal scale. The plans will be presented in a stacked or grid layout of the existing residential or arterial streets in order to depict the location and limits of each work item. Type of slurry seal and the limits of its application will be depicted with different hatch patterns. Existing improvements will be depicted from obtained existing records converted to CAD line work, and an aerial base which will help to communicate the location of each work item.

### 7.4) Street Improvement Plans (M&O and Reconstruct):

Mill and Overlay and Reconstruction Street improvement plan sheets will be prepared for the entire project limits at a 1"=20' horizontal scale. The plans will be presented in a stacked or grid layout of the existing residential or arterial streets in order to depict the location and limits of each work item. Existing improvements will be depicted from obtained existing records converted to CAD line work, and an aerial base which will help to communicate the location of each work item.



#### 7.5) Signing & Striping Plans:

Signing & Striping plans will be prepared for the residential area to depict crosswalks, stop legend/bars, and other legend/area based striping elements which require removal and replacement. Residential signing and Striping plans will be prepared in an area based/large scale format and will identify general location of each pavement legend only.

Arterial roadway segments will have traditional signing and striping plans prepared at 1" = 40' scale and will depict the proposed striping improvements as well as existing improvements to be joined. This plan set assumes that all striping width and configuration will be per existing conditions and that no major modifications will be made. All signing & striping within the residential street limits will be bid as a lump sum remove and replacement item that will require the contractor to prepare an existing condition inventory as a construction submittal for verification and replacement during the construction phase.

#### QA/QC, Compilation, and Submittal of PS&E

The following submittals are anticipated as part of this project:

- 75% PS&E
- 100% PS&E

Prior to each submittal, TAIT will conduct a full QA/QC review per our quality assurance protocols. Additionally, TAIT will plot, compile and deliver the noted number and format of PS&E to the City for each submittal per the RFP requirements.

#### **Deliverables:**

- ✓ 75% Plans (Digital & Hard Copy)
- ✓ 100% Plans (Digital & Hard Copy)

## **8 Project Specifications**

TAIT will prepare technical specifications for the proposed project based on the City boilerplate specifications. Each work item will have a clear measurement and payment clause in order to avoid costly change orders during the construction phase. Specifications will also include clear delineation of the traffic control requirements, water pollution control requirements, survey monument protection and replacement requirements, and construction scheduling parameters as well as coordination requirements with utilities. Utility owners, coordination and contact requirements, and additional permitting requirements will also be included in the specifications. The project specifications will be reviewed by the QA/QC Manager prior to each submittal per the quality assurance program.

#### **Deliverables:**

- ✓ 75% Draft Project Specifications (Digital & Hard Copy)
- ✓ 100% Project Specifications (Digital & Hard Copy)



## 9 Quantity Calculation and Cost Estimate

TAIT will prepare cost estimates at the 75% & 100% PS&E stage for City review and input. Unit prices will be checked against recent City projects. Work items will be prepared to correlate with the specifications and will include all work items including mobilization, storm water compliance, traffic control and striping. The cost estimate will be reviewed by the QA/QC Manager prior to each submittal per the quality assurance program.

### Deliverables:

- ✓ 75% Engineer's Cost Estimate (Digital & Hard Copy)
- ✓ 100% Engineer's Cost Estimate (Digital & Hard Copy)

## 10 Construction Support Services (As Needed)

TAIT will continue to support the City during the Construction phase on an as needed basis. This task includes assumed hours for the design team in order to review and respond to RFI's, prepare any necessary addenda's, and to attend construction meetings (as needed). This task assumes the following items:

- Review and Responding to Bidding RFIs
- Preparation of Addenda (as needed)
- Attendance at the Pre-Construction Meeting
- Review and Responding to Construction RFIs/Submittals
- Attendance at a single construction meeting/site visit at City's option

### Deliverables:

- ✓ Response to RFIs
- ✓ Addenda Documents/Plans
- ✓ Coordination Records

## 11 Allowance for Geotechnical Testing & Report

This work item has been included to provide the City the necessary allowance for authorizing a geotechnical investigation to design the necessary reconstruction pavement sections. This task includes one day of pavement borings, testing of the field data, and design of conventional and full depth asphalt pavement sections based on City provide TI information.



TAIT & Associates, Inc.  
Overlay Project

## FEE PROPOSAL & RATE SCHEDULE

### TAIT & ASSOCIATES PROPOSAL FOR FY2020-21 STREET SLURRY AND RECONSTRUCTION PROJECT FINANCIAL SUMMARY

Total Estimated Fee: \$ 85,240

BILLING RATES		210	200	155	110	180	135	285	TOTAL PROJECT COSTS		
WORK TASK	TASK #	PM	QA/QC	Project Engineer	Designer I	Survey PM	Survey Designer	2-Man Crew	Consultant/Expense	ITEM TOTALS	
										HOURS	BILLABLE
Design Kickoff Meeting	1	2	0	4	0	0	0	0	\$ -	6	\$ 1,040
Existing Records Research	2	0	0	4	16	0	0	0	\$ -	20	\$ 2,380
Utility Notification & Coordination	3	0	0	2	16	0	0	0	\$ -	18	\$ 2,070
Design Field Walk (Prelim & Final)	4	2	0	24	24	0	0	0	\$ -	50	\$ 6,780
Project Basemaps	5	1	0	8	24	0	0	0	\$ -	33	\$ 4,090
Pavement Rehabilitation Scenario Verification & Preliminary Estimate	6	4	0	8	20	0	0	0	\$ -	32	\$ 4,280
Street Improvement Plans (75% & 100%)	7	12	4	68	242	0	0	0	\$ -	326	\$ 40,480
Title Sheet	7.1	0	0	2	4	0	0	0	\$ -	6	\$ 750
Notes, Details, & Typical Sections	7.2	2	1	4	20	0	0	0	\$ -	27	\$ 3,440
Street Improvement Plans	7.3	8	2	56	220	0	0	0	\$ -	296	\$ 37,760
Signing & Striping Plans	7.4	2	1	4	18	0	0	0	\$ -	27	\$ 3,530
Project Specifications	8	1	2	28	0	0	0	0	\$ -	31	\$ 4,950
Quantity Calculation & Cost Estimate	9	1	1	8	20	0	0	0	\$ -	30	\$ 3,850
Construction Support Services	10	4	0	16	0	0	0	0	\$ -	20	\$ 3,320
Allowance for Geotechnical Testing & Report	11								\$ 10,000	0	\$ 10,000
LABOR HOUR TOTALS BY CLASSIFICATION		27	7	170	362	0	0	0		TOTAL LABOR COSTS \$ 83,240	
										REIMBURSABLES \$ 2,000	
										TOTAL PROJECT COSTS \$ 85,240	

BILLING RATES		210	200	155	110	180	135	285	TOTAL PROJECT COSTS		
WORK TASK	TASK #	PM	QA/QC	Project Engineer	Designer I	Survey PM	Survey Designer	2-Man Crew	Consultant/Expense	ITEM TOTALS	
										HOURS	BILLABLE
Optional Items											
		0	0	0	0	0	0	0	\$ -	0	\$ -

CLIENT: City of Stanton  
PROJECT: FY2020/21 Street Slurry and Reconstruction Project  
PREPARED BY:BJM 2019.11.18

TOTAL BASE FEE + OPTIONAL ITEMS: \$ 85,240





## Schedule of Fees

1. Employee Classification	Hourly Rate
06 – Engineering/Architect Assistant.....	70.00
18 – Project Administrator.....	90.00
04 - Designer I.....	110.00
10 - Designer II.....	135.00
03 - Project Engineer / Project Architect / Senior Environmental Scientist.....	155.00
02 – Project Manager / Licensed Surveyor.....	180.00
17 - Senior Project Manager / Senior Surveyor / Senior Architect.....	200.00
01 - Principal.....	210.00
11 - Permit Specialist / Environmental Scientist I / CADD Technician.....	100.00
09 - Research Analyst / Lead-Asbestos Technician / Environmental Scientist II.....	110.00
07 – Field Surveyor.....	90.00
08 – Field Surveyor Party Chief.....	125.00
00 - Two man survey crew.....	310.00**
22 - One Man Survey Crew with Robotics.....	200.00**
00 – Three Man Survey Crew.....	400.00**

The hourly rate for client authorized overtime and for representation at hearings and meetings after 6:00 p.m. will be invoiced at 1.5 times the posted rate.

The above rates are inclusive of phone charges, fax charges, software and licensing fees, and photocopying charges.

\*\* Survey hourly rates based on Prevailing Wage Rates as of 6/15/2017.

### 2. Mileage, Travel and Per Diem

Auto Mileage: IRS Rate plus 15 percent

Air Travel and Auto Rental: Actual cost plus 15 percent

Per Diem: Actual cost of lodging and meals, plus 15 percent

### 3. Materials and Supplies

Office and CADD supplies are included in the hourly rates. Prints, plots and reproductions are charged at cost plus 15 percent from commercial blueprint companies. In-house reproduction charges are as follows:

	<u>Prints</u>	<u>Plots</u>	<u>Color Plots</u>
Bond	\$ .95/s.f.	\$ .95/s.f.	\$6.00/s.f.
Vellum	1.35/s.f.	1.65/s.f.	7.50/s.f.

### 4. Reimbursable Expenses

Will be billed at cost plus 15 percent. Client will pay directly for all permit and agency fees; otherwise cost plus 15%. Subconsultant invoices will be billed at cost plus 15%.

### 5. Insurance Coverage

General Liability: \$5,000,000

Errors/Omissions: \$1,000,000

California Workers' Compensation - Statutory

Certificates of insurance coverage will be provided upon request.

Waivers of Subrogation (if required) will be billed as a 2% surcharge on all invoices.

Special endorsements will be billed to the client at cost plus 15% on the first project.

INTEREST OF 1-1/2 PERCENT PER MONTH WILL BE CHARGED ON ALL PAST DUE ACCOUNTS.

:Fees57

## **CITY OF STANTON**

### **REPORT TO CITY COUNCIL**

**TO:** Honorable Mayor and City Council

**DATE:** November 26, 2019

**SUBJECT:** RESOLUTION OF NECESSITY OF THE CITY COUNCIL OF THE CITY OF STANTON FOR THE ACQUISITION BY EMINENT DOMAIN, TO ACQUIRE A FEE INTEREST IN CERTAIN REAL PROPERTY LOCATED ON THE SOUTH SIDE OF TINA WAY, EAST OF SHERRILL STREET, IN STANTON, ORANGE COUNTY, CALIFORNIA, MORE PARTICULARLY DESCRIBED AS ASSESSOR PARCEL NO. 126-481-04, FOR THE CONSTRUCTION OF A 161-UNIT MULTI-FAMILY AFFORDABLE HOUSING DEVELOPMENT, AND MAY INCLUDE A PRESCHOOL AND ADDITIONAL RECREATIONAL FACILITIES, IN THE CITY OF STANTON, ORANGE COUNTY, CALIFORNIA

#### **REPORT IN BRIEF:**

The City of Stanton is considering a proposed resolution of necessity to initiate condemnation proceedings to acquire a fee interest in certain real property located on the south side of Tina Way, east of Sherrill Street, in Stanton, Orange County, California, more particularly described as Assessor Parcel No. 126-481-04, for the construction of a 161-unit multi-family affordable housing development, and may include a preschool and additional recreational facilities, in Stanton, as further identified in **Exhibit A** attached to the Resolution of Necessity submitted herewith.

#### **RECOMMENDED ACTION:**

1. Conduct a public hearing; and
2. Declare that the action is a project exempt from the California Environmental Quality Act ("CEQA") under sections 15060(c)(3) and 15378(b); and
3. Approve Resolution No. 2019-54, making certain findings pursuant section 37350.5 of the California Government Code, adopting the resolution of necessity to initiate condemnation proceedings to acquire a fee interest in certain real property located on the south side of Tina Way, east of Sherrill Street, in Stanton, Orange County, California, more particularly described as assessor parcel no. 126-481-04, for the construction of a 161-unit multi-family affordable housing development, and may



also include a preschool and additional recreational facilities, in the City of Stanton, California; and

4. Authorize legal counsel to initiate eminent domain proceedings to acquire the property described herein, as necessary for the Project, as detailed in the resolution.

**BACKGROUND/ANALYSIS:** The proposed project involves the acquisition of a 10.27 acre area of property that encompasses 40 parcels as well as portions of two public streets (Tina Way and Pacific Avenue) and two alleyways, for the construction of a 161-unit multi-family affordable housing development.

The City obtained appraisals of the real estate from Kevin J. Donahue, MAI, of Cushman & Wakefield Western, Inc., and made offers of just compensation to the property owners for the acquisition pursuant to California Government Code section 7267.2. The City retained a consulting firm to assist with acquisitions and relocations, because residences will be relocated or otherwise affected. Following standard public records and due diligence searches for ownership information, a notice of this public hearing was mailed to the name and address that appears on the last equalized county assessment roll pursuant to California Civil Code of Procedure section 1245.235. A resolution of necessity was adopted by the City Council at its meeting held on November 12, 2019. One parcel remains to be considered for a resolution of necessity due to a change of ownership of the property that negated service and timing of the notice of hearing mailed on October 25, 2019, to-wit:

<u>Property Owner(s)</u>	<u>Address</u>	<u>Assessor Parcel No.</u>
Nga Summer Thien Trang	8860 Tina Way	126-481-04

**DESCRIPTION OF PROPERTY TO BE ACQUIRED:** The property affected by the proposed acquisitions is an occupied residential unit. The City intends to acquire a full fee acquisition of the this property for the project. The affected parcel is within the city limits.

**HEARINGS AND REQUIRED FINDINGS:** The recommended actions of the City Council pertain to the acquisition of the aforementioned property.

California eminent domain law provides that a public entity may not commence an eminent domain proceeding until its governing body has adopted a Resolution of Necessity, which resolution may only be adopted after the governing body has given each party with an interest in the affected property or their representatives a reasonable opportunity to appear and be heard on the following matters:

1. The public interest and necessity require the a proposed project.
2. The project is planned or located in the manner that will be most compatible with the greatest public good and the least private injury.
3. The real property to be acquired is necessary for the project.
4. The offer of just compensation has been made to the property owner.

An amended notice of hearing was mailed on November 8, 2019, by first class mail to the name and address that appears on the last equalized county assessment roll in accordance with section 1245.235 of the California Code of Civil Procedure.

The above four required findings are addressed as follows:

**1. The Public Interest and Necessity Require the Proposed Project**

The Project will: 1. provide affordable housing within Stanton that would help the City meet Regional Housing Needs Allocation (RHNA) requirements detailed in the City of Stanton 2014-2021 Housing Element; 2. Redevelop the blighted neighborhood as proposed by the Stanton Redevelopment Agency prior to its dissolution; 3. Develop a well-designed residential community with attractive and unifying architecture, recreational facilities, outdoor spaces, and landscaping; and 4. Provide existing residents on-site with tenant relocation assistance as required by State law.

**2. The Project is Planned or Located in a Manner That Will be Most Compatible With the Greatest Public Good and the Least Private Injury**

The EIR considered two alternatives, "No Project" and "61 detached single family residential". The No Project Alternative is the environmentally superior alternative, as it would avoid or lessen the majority of impacts associated with development of the Project. However, it should be noted that no significant and unavoidable impacts have been identified for the Project. Per CEQA Guidelines Section 15126.6(e), "if the environmentally superior alternative is the 'no project' alternative, the EIR shall also identify an environmentally superior alternative among the other alternatives." Accordingly, the Single-Family Residential Alternative is identified as the environmentally superior alternative. However, this alternative did not meet the affordable housing and would not add to the City's RHNA requirement.

**3. The Real Property to be Acquired is Necessary for the Proposed Project**

The real property described in the exhibits attached to the Resolution of Necessity, is located on the south side of Tina Way, east of Sherrill Street, in Stanton, Orange County, California, more particularly described as Assessor Parcel No. 126-481-04, for the construction of a 161-unit multi-family affordable housing development, and may also include a preschool and additional recreational facilities, in the City of Stanton, California and is necessary for the project.

**4. The Offer of Just Compensation Has Been Made**

An appraisal was prepared Kevin J. Donahue, MAI, of Cushman & Wakefield Western, Inc. to establish the fair market value of the fee interest the City is seeking to acquire. An offer of just compensation was made to the record owner to purchase the fee interest as established by the approved appraisals and as required by section 7267.2 of the California Government Code. Although a negotiated settlement may still be possible for the fee interest cited above, it would be appropriate to commence the

procedures to acquire the fee interest through eminent domain, to ensure that the City has possession of the properties, which are necessary in order for the City to begin construction of the project.

**ENVIRONMENTAL ANALYSIS:** Staff has determined that the project is exempt from environmental review pursuant to the CEQA, as amended, and the guidelines promulgated thereunder. Moreover, the future use or development of the property is expressly conditioned on CEQA compliance. The City shall conduct environmental review in accordance with CEQA prior to taking any discretionary action with regard to the proposed properties. (Pub. Resources Code, § 21002.)

**FINANCIAL IMPACT:** The City anticipates expending approximately \$34,440,381 in the Authority loan to the developer. The Loan amount is also inclusive of previously expended funds to acquire the Authority Properties, relocate a portion of the tenants and demolition costs.

Prepared By:



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Amy Stonich, AICP  
City Planner

Approved by:



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Jarad Hildenbrand  
City Manager

## **RESOLUTION NO. 2019-54**

**RESOLUTION OF NECESSITY OF THE CITY COUNCIL OF THE CITY OF STANTON FOR THE ACQUISITION BY EMINENT DOMAIN OF A FEE INTEREST IN CERTAIN REAL PROPERTY LOCATED ON THE SOUTH SIDE OF TINA WAY, EAST OF SHERRILL STREET, IN STANTON, ORANGE COUNTY, CALIFORNIA, MORE PARTICULARLY DESCRIBED AS ASSESSOR PARCEL NO. 126-481-04, FOR THE CONSTRUCTION OF A 161-UNIT MULTI-FAMILY AFFORDABLE HOUSING DEVELOPMENT, AND MAY INCLUDE A PRESCHOOL AND ADDITIONAL RECREATIONAL FACILITIES, IN THE CITY OF STANTON, ORANGE COUNTY, CALIFORNIA**

**WHEREAS**, the City of Stanton (the "City") proposes to acquire a fee interest in certain real property located on the south side of Tina Way, east of Sherrill Street, in Stanton, Orange County, California, more particularly described as assessor parcel no. 126-481-04, for the construction of a 161-unit multi-family affordable housing development, and may include a preschool and additional recreational facilities, in the City of Stanton, California, pursuant to the authority granted to it by section 37350.5 of the California Government Code; and

**WHEREAS**, pursuant to section 1245.235 of the California Code of Civil Procedure, the City scheduled a public hearing for Tuesday, November 26, 2019, at 6:30 p.m. at the Stanton City Hall, Council Chambers, 7800 Katella Avenue, Stanton, California, and gave to each person whose property is to be acquired and whose name and address appeared on the last equalized county assessment roll, notice and a reasonable opportunity to appear at said hearing and be heard on the matters referred to in section 1240.030 of the California Code of Civil Procedure; and

**WHEREAS**, said hearing has been held by the City and each person whose property is to be acquired by eminent domain was afforded an opportunity to be heard on said matters; and

**WHEREAS**, the City may now adopt a Resolution of Necessity pursuant to section 1240.040 of the California Code of Civil Procedure.

**NOW, THEREFORE, THE CITY DOES HEREBY RESOLVE AND DECLARE AS FOLLOWS:**

**SECTION 1.** Compliance with California Code of Civil Procedure and California Environmental Quality Act. There has been compliance by the City with the requirements of section 1245.235 of the California Code of Civil Procedure and the California Environmental Quality Act.

**SECTION 2.** Public Use. The public use for which the real property interest is to be acquired is for public right-of-way purposes and the proposed affordable housing development that may also include a preschool facility and additional recreational facilities, in Stanton, California. Section 37350.5 of the California Government Code



authorizes the City to acquire by eminent domain real property necessary for such purposes.

**SECTION 3.** Description of Property. Attached and marked as Exhibit "A" are the legal descriptions and depictions of the real property to be acquired by the City, which describes the general location and extent of the property to be acquired with sufficient detail for reasonable identification.

**SECTION 4.** Findings. The City hereby finds and determines each of the following:

- (a) The public interest and necessity require the proposed project;
- (b) The proposed project is planned or located in the manner that will be most compatible with the greatest public good and least private injury;
- (c) The fee interest described in Exhibit "A" is necessary for the proposed project;
- (d) The offers required by section 7267.2 of the California Government Code were made.

**SECTION 5.** Use Not Unreasonably Interfering with Existing Public Use: Some or all of the real property to be acquired is subject to easements and rights-of-way appropriated to existing public uses. The legal descriptions of these easements and rights-of-way are on file with the City and describe the general location and extent of the easements and rights-of-way with sufficient detail for reasonable identification. In the event the herein described use or uses will not unreasonably interfere with or impair the continuance of the public use as it now exists or may reasonably be expected to exist in the future, counsel for the City is authorized to acquire the fee interest subject to such existing public uses pursuant to section 1240.510 of the California Code of Civil Procedure.

**SECTION 6.** More Necessary Public Use. Some or all of the real property to be acquired is subject to easements and rights-of-way appropriated to existing public uses. To the extent that the herein described use or uses will unreasonably interfere with or impair the continuance of the public use as it now exists or may reasonably be expected to exist in the future, the City finds and determines that the herein described use or uses are more necessary than said existing public use. Counsel for the City is authorized to acquire the real property appropriated to such existing public uses pursuant to section 1240.610 of the California Code of Civil Procedure. Staff is further authorized to make such improvements to the real property being acquired that it determines is reasonably necessary to mitigate any adverse impact upon the existing public use.

**SECTION 7.** Further Activities. Counsel for the City is hereby authorized to file legal proceedings necessary to acquire the hereinabove described real property in the name of and on behalf of the City by eminent domain, and counsel is authorized to institute and prosecute such legal proceedings as may be required in connection therewith. Legal counsel is further authorized to take such steps as may be authorized and required by law, and to make such security deposits as may be required by order of court, to permit the City to take possession of and use said real property at the earliest possible time. Counsel is further authorized to correct any errors or to make or agree to non-material changes in the legal description of the real property that are deemed necessary for the conduct of the condemnation action or other proceedings or transaction required to acquire the subject real property. Counsel is further authorized to reduce or modify the extent of the interests or property to be acquired so as to reduce the compensation payable in the action where such change would not substantially impair the construction and operation for the project for which the real property is being acquired.

**SECTION 8.** Effective Date. This Resolution shall take effect upon adoption.

The City Clerk of the City of Stanton shall certify as to the adoption of this Resolution.

**PASSED, APPROVED AND ADOPTED** this 26<sup>th</sup> day of November, 2019.

\_\_\_\_\_  
DAVID J. SHAWVER, MAYOR

APPROVED AS TO FORM:

\_\_\_\_\_  
MATTHEW E. RICHARDSON, CITY ATTORNEY

ATTEST:

I, PATRICIA A. VAZQUEZ, City Clerk of the City of Stanton, California DO HEREBY CERTIFY that the foregoing Resolution, being Resolution No. 2019-54 has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the Stanton City Council, held on November 26, 2019, and that the same was adopted, signed and approved by the following vote to wit:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
PATRICIA A. VAZQUEZ, CITY CLERK

# Item: 8A

## ORDINANCE NO. 1095

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, AMENDING SECTION 1.10.020 REGARDING ADVERTISEMENTS OF ILLEGAL ACTIVITY; SECTION 9.16.020 REGARDING PUBLIC NUISANCES; CHAPTER 9.48 REGARDING GRAFFITI; SECTION 9.94.010 REGARDING TRESPASSES; AND SECTION 10.08.010 REGARDING ON-STREET PARKING; AND ADDING CHAPTER 5.67 TO TITLE 5 OF THE STANTON MUNICIPAL CODE RELATING TO TOBACCO RETAILER REGISTRATION**

**WHEREAS**, pursuant to the police powers delegated to it by the California Constitution, the City of Stanton ("City") has the authority to enact laws which promote the public health, safety, and general welfare of its citizens; and

**WHEREAS**, the City Council desires to clarify and refine portions of the Stanton Municipal Code including, without limitation, a property owner's sign posting requirements for trespass enforcement. The City Council also wishes to specify prohibitions related to advertising illegal activity in the City, parking trailers and nonmotorized vehicles on public streets, and placing graffiti on vehicles. These clarifications, refinements, and specifications are to further the public health, welfare, and safety; and

**WHEREAS**, Cigarette and Tobacco Products Licensing Act of 2003 (Business and Professions Code section 22970 *et seq.*) expressly allows the City to enact regulations relating to tobacco and smoke shops in providing for the suspension or revocation of a local license for any violation of a state tobacco control law; and

**WHEREAS**, in recent months, the City has investigated a number of smoke shops in the City for violation of illegal gambling and illegal cannabis sales; and

**WHEREAS**, the City has an interest in protecting the public health, safety, and general welfare of its residents and desires to encourage responsible tobacco retailing by ensuring that tobacco/smoke shops operate lawfully within the City; and

**WHEREAS**, the registration requirements proposed herein are reasonable, related to objective health, safety, and welfare concerns, and are based upon compliance with other generally applicable laws; and

**WHEREAS**, all other legal prerequisites to the adoption of this Ordinance have occurred.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANTON DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** The recitals set forth above are true and correct and are hereby adopted as findings in support of this Ordinance as if fully set forth herein.

**SECTION 2.** This ordinance is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment), and 15060(c)(3) (the activity is not a project as defined in Section 15378), and 15061(b)(3) (common sense exemption) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

**SECTION 3.** Section 1.10.020 of Title 1 of the Stanton Municipal Code is hereby amended in its entirety and restated to read as follows:

**“Section 1.10.020 Prohibited Acts.**

A. Whenever any act or omission is made unlawful by this code, it shall include causing, permitting, aiding, abetting, suffering, or concealing the fact of such act or omission.

B. It is a separate violation of this code for any responsible party to advertise an activity or use that is itself a violation of this code and that is advertised to take place within the city. For purposes of this subsection (B), a “responsible party” includes the property owner, business owner, operator, manager, lessor, lessee, and any other person that conducts or offers to conduct the illegal activity or use, but it does not include a person who publishes the advertisement, such as a newspaper publisher or online booking service.”

**SECTION 4.** Chapter 5.67 of Title 5 of the Stanton Municipal Code is hereby added to read as follows:

**“Chapter 5.67 – TOBACCO RETAILER REGISTRATION**

<b>5.67.010</b>	<b>Title.</b>
<b>5.67.020</b>	<b>Definitions.</b>
<b>5.67.030</b>	<b>Requirements and prohibitions.</b>
<b>5.67.040</b>	<b>Limits on eligibility and location for a tobacco retailer registration.</b>
<b>5.67.050</b>	<b>Application procedure.</b>
<b>5.67.060</b>	<b>Issuance of registration.</b>
<b>5.67.070</b>	<b>Registration renewal and expiration.</b>
<b>5.67.080</b>	<b>Appeals for denial or nonrenewal of tobacco retailer registration</b>
<b>5.67.090</b>	<b>Registrations nontransferable.</b>
<b>5.67.100</b>	<b>Registration conveys a limited, conditional privilege.</b>
<b>5.67.110</b>	<b>Compliance monitoring.</b>
<b>5.67.120</b>	<b>Revocation of registration.</b>
<b>5.67.130</b>	<b>Tobacco retailing without a registration.</b>
<b>5.67.140</b>	<b>Enforcement.</b>
<b>5.67.150</b>	<b>Implementing rules and regulations.</b>

**5.67.010 Title.**

This Chapter shall be known as the "Tobacco Retailer Registration Ordinance" of the City of Stanton.

**5.67.020 Definitions.**

The following words and phrases, whenever used in this chapter, shall have the meanings defined in this section unless the context clearly requires otherwise:

"Arm's length transaction" means a sale in good faith and for valuable consideration that reflects the fair market value in the open market between two (2) informed and willing parties, neither of which is under any compulsion to participate in the transaction. A sale between relatives, related companies or partners, or a sale for which a significant purpose is avoiding the effect of the violations of this chapter is not an arm's length transaction.

"Department" means the Public Safety Services Department, and any other agency or person tasked by the city manager with administration and enforcement of this chapter.

"Director" and "Public Safety Director" mean the Public Safety Director of the City and any other person tasked by the city manager with enforcement of this chapter.

"Electronic smoking device" means an electronic and/or battery-operated device that can be used to deliver an inhaled dose of nicotine, or any other substance, including any component, part, or accessory of such a device, whether or not sold separately. "Electronic smoking device" includes any such device, whether manufactured, distributed, marketed, or sold as an electronic cigarette, an electronic cigar, an electronic cigarillo, an electronic pipe, an electronic hookah, or any other product name or descriptor.

"Electronic cigarette paraphernalia" means cartridges, cartomizers, e-liquid, smoke juice, tips, atomizers, electronic cigarette batteries, electronic cigarette chargers, and any other item designed for the preparation, storing, charging, or use of electronic cigarettes.

"Pharmacy" means any retail establishment in which the profession of pharmacy is practiced by a pharmacist licensed by the State of California in accordance with the Business and Professions Code and where prescription pharmaceuticals are offered for sale, regardless of whether the retail establishment sells other retail goods in addition to prescription pharmaceuticals.

"Proprietor" means a person with an ownership or managerial interest in a business. An ownership interest shall be deemed to exist when a person has a ten (10) percent or greater interest in the stock, assets, or income of a business other than the sole interest of security for debt. A managerial interest shall be deemed to exist when a person can or does have or shares ultimate control over the day-to-day operations of a business.

“School” means any public, private, or charter school providing instruction in pre-school, transitional kindergarten, kindergarten, or grades one through 12, inclusive, but does not include any private school in which education is primarily conducted in private homes.

“Self-service display” means the open display or storage of tobacco products or tobacco paraphernalia in a manner that is physically accessible in any way to the general public without the assistance of the retailer or employee of the retailer and a direct person-to-person transfer between the purchaser and the retailer or employee of the retailer. A vending machine is a form of self-service display.

“Smoking” means the release of gases, particles, or vapors into the air as the result of combustion electrical ignition, or vaporization and/or inhaling, exhaling, burning, or carrying any lighted, heated, or ignited cigar, cigarette, cigarillo, pipe, hookah, electronic smoking device, or any plant product, including, but not limited to, tobacco and marijuana, intended for human inhalation.

“Tobacco paraphernalia” means cigarette papers or wrappers, pipes, holders of smoking materials of all types, cigarette rolling machines, and any other item designed for the smoking, preparation, storing, or consumption of tobacco products.

“Tobacco product” means any substance containing tobacco leaf, including, but not limited to, cigarettes, cigars, pipe tobacco, hookah tobacco, snuff, chewing tobacco, dipping tobacco, snus, bidis, or any other preparation of tobacco; and any product or formulation of matter containing biologically active amounts of nicotine or a synthetic nicotine product that is manufactured, sold, offered for sale, or otherwise distributed with the expectation that the product or matter will be introduced into the human body, but does not include any cessation product specifically approved by the United States Food and Drug Administration for use in treating nicotine or tobacco dependence.

“Tobacco retailer” means any person who sells, offers for sale, or does or offers to exchange for any form of consideration, tobacco, tobacco products or tobacco paraphernalia, and that has at least 50 percent of tobacco, tobacco products, or tobacco paraphernalia as the retailer’s regular stock in trade, as displayed for sale or exchange, in the retail establishment. This definition is without regard to the quantity of tobacco, tobacco products, or tobacco paraphernalia actually sold or exchanged.

#### **5.67.030 Requirements and prohibitions.**

A. Tobacco Retailer Registration Required. It is unlawful for any person to act as a tobacco retailer in the city without first obtaining and maintaining a valid tobacco retailer’s registration pursuant to this chapter for each location at which that activity is to occur. Tobacco retailing without a valid tobacco retailer’s registration is a public nuisance as a matter of law. All permitting requirements and any other regulatory provisions of this chapter relating to tobacco retailing shall apply the same to the retailing of electronic cigarettes and electronic cigarette paraphernalia.

B. Lawful Business Operation. In the course of tobacco retailing or in the operation of the business or maintenance of the location for which a registration issued, it shall be a violation of this chapter for a registered tobacco retailer, or any of the registered tobacco retailer's agents or employees, to violate any local, state, or federal law applicable to tobacco products, tobacco paraphernalia, electronic smoking devices, electronic cigarette paraphernalia or tobacco retailing.

C. Display of Registration. Each tobacco retailer registration shall be prominently displayed in a publicly visible location at the registered location.

D. Positive Identification Required. No person engaged in tobacco retailing shall sell or transfer a tobacco product, tobacco paraphernalia, electronic smoking device, or electronic cigarette paraphernalia to another person who appears to be under the age of twenty-seven (27) years without first examining the identification of the recipient to confirm that the recipient is at least the minimum age under state law to purchase and possess the tobacco product, tobacco paraphernalia, electronic smoking device, or electronic cigarette paraphernalia.

E. Minimum Age for Persons Selling Tobacco. No person who is younger than the minimum age established by state law for the purchase or possession of tobacco products shall engage in tobacco retailing.

F. Self-Service Displays Prohibited. Tobacco retailing by means of a self-service display is prohibited.

G. False and Misleading Advertising Prohibited. A tobacco retailer or proprietor without a valid tobacco retailer registration, including, for example, a person whose registration has been revoked:

1. Shall keep all tobacco products, tobacco paraphernalia, electronic smoking devices, and electronic cigarette paraphernalia out of public view. The public display of tobacco products or tobacco paraphernalia in violation of this provision shall constitute tobacco retailing without a registration under Section 5.67.130; and

2. Shall not display any advertisement relating to tobacco products, tobacco paraphernalia, electronic smoking devices, or electronic cigarette paraphernalia that promotes the sale or distribution of such products from the tobacco retailer's location or that could lead a reasonable consumer to believe that such products can be obtained at that location.

H. Flavored Tobacco Products. Flavored Tobacco Products Prohibited. No tobacco retailer, nor any of the retailer's agents or employees, shall sell or offer for sale, or possess with intent to sell or offer for sale, any flavored tobacco product.

I. Minimum Pack Size for Cigars. Notwithstanding any other provision of this section, it shall be a violation of this chapter for any licensee or any of the licensee's agents or employees to sell, offer for sale, or exchange for any form of consideration:



- a. Any single cigar, whether or not packaged for individual sale;
- b. Any number of cigars fewer than the number contained in the manufacturer's original consumer packaging designed for retail sale to a consumer; or
- c. Any package of cigars containing fewer than five cigars.

J. No tobacco retailer shall sell any tobacco product to any consumer unless such product: (1) is sold in the original manufacturer's packaging intended for sale to consumers; and (2) conforms to all applicable federal labeling requirements.

K. Signage. In the course of tobacco retailing or in the operation of the business or maintenance of the location for which a registration issued, it shall be a violation of this chapter for a registered tobacco retailer, or any of the registered tobacco retailer's agents or employees, to cover more than fifteen (15) percent of the area of each window and clear door of the location with signs of any sort, excluding signage mandated by local, state, or federal law. For the purposes of this subsection, the area covered shall be computed to include (i) all clear areas within signs; and (ii) signs that are not attached to windows or clear doors but are visible from exterior public rights of way in the same manner as if they were attached to windows or clear doors. All signs shall be placed and maintained to ensure law enforcement personnel have a clear and unobstructed view of the interior of the premises, including the area in which the cash registers are maintained, from exterior public rights of way or from the entrance. However, this subsection shall not apply to premises where there are no windows, or where the design or location of windows or landscaping precludes a view of the interior of the premises from exterior public rights of way or from the entrance.

L. Requirements are Conditions of Registration. The operating requirements of this section shall be deemed conditions of any tobacco retailer registration issued pursuant to the provisions of this chapter. Sufficient evidence of failure to comply with any such requirement may be grounds for suspension, revocation, and/or the imposition of administrative fines in accordance with Section 5.67.120 of this chapter. The provisions of this chapter are intended to provide a minimum level of public health, safety and welfare protection at businesses engaging in tobacco retailing. Nothing in this chapter is intended nor shall prevent the city from imposing more stringent, site-specific operating requirements and conditions through other applicable permitting and approval processes, including, without limitation, environmental or land use approvals or permits. In the event of a conflict between an operating regulation set forth in this chapter and a requirement or condition contained in any other applicable permit or approval, the more stringent or restrictive requirement or condition shall apply.

#### **5.67.040 Limits on eligibility and location for a tobacco retailer registration.**

A. No registration may be issued under this chapter to authorize tobacco retailing at other than a fixed location. Tobacco retailing by persons on foot or from vehicles is prohibited.

B. No registration may be issued under this chapter to authorize any portion of a building that includes a tobacco retailer within 500 feet of a building or outdoor play area related to a school or a day care center, as defined in Health and Safety Code section 1596.76 , that is in existence at the time of date of the application for a tobacco retailer's registration. For purposes of this section, all distances shall be measured in a straight line, without regard to intervening structures, from the nearest point of the building or structure in which the tobacco retailer is or will be located to the nearest building or outdoor play area related to a school or day care center.

C. No registration may be issued under this chapter to authorize tobacco retailing at a temporary or recurring temporary event, such as farmers' markets, special events, or mobile carts.

D. No registration may be issued under this chapter to authorize tobacco retailing at any location that violates any provision of the City zoning ordinance.

E. Pharmacies. No license may be issued to authorize tobacco retailing in a Pharmacy.

#### **5.67.050 Application procedure.**

A. Application for a tobacco retailer's registration shall be submitted in the name of each proprietor proposing to conduct retail tobacco sales for each location at which retail tobacco sales are being proposed and shall be signed by each proprietor or an authorized agent thereof.

B. It is the responsibility of each proprietor to be informed regarding all laws applicable to tobacco retailing, including those laws affecting the issuance of a tobacco retailer's registration. No person may rely on the issuance of a registration as a determination by the city that the proprietor has complied with all laws applicable to tobacco retailing. A registration issued contrary to this chapter, contrary to any other law, or on the basis of false or misleading information supplied by a proprietor may be revoked pursuant to Section 5.67.120(D) of this chapter. Nothing in this chapter shall be construed to vest in any person obtaining and maintaining a tobacco retailer's registration any status or right to act as a tobacco retailer in contravention of any provision of law.

C. All applications shall be submitted on a form supplied by the department and shall contain the following information:

1. The name, address, and telephone number of each applicant seeking a registration;

2. The business name, address, and telephone number of the single, fixed location for which a registration is sought;

3. A single name and mailing address authorized by the proprietor to receive all communications and notices (the “authorized address”) required by, authorized by or convenient to the enforcement of this chapter. If an authorized address is not supplied, each proprietor shall be understood to consent to the provision of notice at the business address specified in subparagraph 2 above;

4. Proof that the location for which a tobacco retailer’s registration is sought has been issued a valid state tobacco retailer’s license by the California Board of Equalization;

5. A map showing that any portion of the building that includes the proposed tobacco retailer is located at least 500 feet away from any building or outdoor play area related to a school or a day care center, as defined in Health and Safety Code section 1596.76 , that is in existence at the time of date of the application. For purposes of this section, all distances shall be measured in a straight line, without regard to intervening structures, from the nearest point of the building or structure in which the tobacco retailer is or will be located to the nearest building or outdoor play area related to a school or day care center;

6. Whether or not any proprietor has admitted violating, or has been found to have violated, this chapter and, if so, the dates and locations of all such violations within the previous five (5) years;

7. Whether or not any proprietor has been convicted in a court of competent jurisdiction of any crime or misdemeanor or felony offense which directly relates to the operation or conduct of a tobacco retail business or substantially the same type of business in the five (5) years immediately preceding the date of the application, and whether any proprietor has been convicted in a court of competent jurisdiction of any crime or misdemeanor or felony offense related to the unlawful sale, distribution, possession, or manufacture of a controlled substance within the past five (5) years immediately preceding the date of the application, unless that conviction has been dismissed, withdrawn, expunged, or set aside pursuant to Penal Code section 1203.4, 1000 or 1385;

8. Whether any proprietor has had revoked any business license, permit or similar approval for a tobacco retail business or a business of the same or substantially same type within the past three (3) years preceding the date of the application;

9. That the proprietor has read the requirements of this Chapter 5.67, and if issued a tobacco retailer’s registration, will comply with all of the chapter’s requirements;

10. A signed statement that if a tobacco retailer’s registration is issued to the applicant, then the applicant agrees to indemnify the City for the issuance of the registration and any acts or omissions related to the registration and business operations; and

11. Such other information as the department deems necessary for the administration or enforcement of this chapter as specified on the application form required by this section.

D. A registered tobacco retailer shall inform the department in writing of any change in the information submitted on an application for a tobacco retailer's registration within ten (10) business days of a change.

E. All information specified in an application pursuant to this section shall be subject to disclosure under the California Public Records Act (California Government Code Section 6250 *et seq.*) or any other applicable law, subject to the laws' exemptions.

F. The city council may establish by resolution the amount of an application fee for the tobacco retailer's registration in an amount not to exceed the city's reasonable cost of providing the services required by this chapter, in which case no application shall be accepted by the city unless accompanied by payment of such fee.

#### **5.67.060 Issuance of registration.**

Upon the receipt of a complete application for a tobacco retailer's registration, the department shall issue a registration unless substantial evidence demonstrates that one or more of the following bases for denial exists:

A. The information presented in the application is inaccurate or false or a material fact has been omitted. Supplying inaccurate or false information or omitting a material fact shall be a violation of this chapter.

B. The application seeks authorization for tobacco retailing that is prohibited pursuant to this chapter, that is unlawful pursuant to this code, or that is unlawful pursuant to any other law.

C. The location for which a tobacco retailer's registration is sought lacks a valid State tobacco retailer's license by the California Board of Equalization.

D. Any portion of the building that includes the proposed tobacco retailer is located less than 500 feet away from any building or outdoor play area related to a school or a day care center, as defined in Health and Safety Code section 1596.76 , that is in existence at the time of date of the application.

E. Any proprietor has been convicted in a court of competent jurisdiction of any crime or misdemeanor or felony offense which directly relates to the operation or conduct of a tobacco retail business or substantially the same type of business in the five (5) years immediately preceding the date of the application, or any proprietor has been convicted in a court of competent jurisdiction of any crime or misdemeanor or felony offense related to the unlawful sale, distribution, possession, or manufacture of a controlled substance within the past five (5) years immediately preceding the date of the application, unless that conviction has been dismissed, withdrawn, expunged, or set aside pursuant to Penal Code section 1203.4, 1000 or 1385.

F. Any proprietor has had revoked any business license, permit or similar approval for a tobacco retail business or a business of the same or substantially same type within the past three (3) years preceding the date of the application.

**5.67.070 Registration renewal and expiration.**

A. Renewal of Registration. A tobacco retailer's registration is invalid if its term has expired. The term of a tobacco retailer registration is one year. Each tobacco retailer shall apply for the renewal of his or her tobacco retailer's registration no later than thirty (30) days prior to expiration of the term.

B. Registration renewal applications shall contain all the information required for new applications, and shall be subject to the same approvals required for new applications.

C. Notwithstanding an approval for a tobacco retailer registration the Director may add, delete or modify registration conditions if it is determined to be necessary to ensure compliance with State or local laws and regulations or to preserve the public health, safety or welfare.

**5.67.080 Appeals for denial or non-renewal of tobacco retailer registration.**

A. A proprietor may appeal the denial of a tobacco retailer registration or renewal thereof to a hearing officer by filing with the city clerk a notice of appeal within fifteen days from the date the notice of denial was issued. The appeal shall set forth the reasons why the notice of denial should be overturned and shall also be filed with any applicable appeal fee, as adopted via council resolution. Upon receiving the appeal request, a hearing officer shall be selected using the criteria in Chapter 1.12. The hearing officer shall set a time and place for hearing the appeal and notify each proprietor and the city. At the de novo appeal hearing, the city and each proprietor or agent thereof may each provide testimony and evidence relating to why the appeal should be affirmed or denied. Within seven days of the conclusion of the hearing or any continued hearing, the hearing officer shall render a decision affirming or denying the business license denial, based on whether substantial evidence demonstrates that the grounds set forth in Section 5.67.060 have been met. The proprietor or representative thereof, shall be given written notice of the hearing officer's decision by registered mail, and the notice shall state with specificity the reasons for the hearing officer's decision.

B. The action of the hearing officer shall be final and appealable to the Superior Court of the state of California pursuant to Code of Civil Procedure Section 1094.5.

**5.67.090 Registrations nontransferable.**

A. A tobacco retailer's registration may not be transferred from one person to another or from one location to another. A new tobacco retailer's registration is required to accomplish either change.

B. Notwithstanding any other provision of this chapter, prior violations at a location shall continue to be counted against a location and registration ineligibility periods shall continue to apply to a location unless:

1. The location has been fully transferred to a new proprietor or fully transferred to entirely new proprietors; and

2. The new proprietor(s) provide the city with clear and convincing evidence that the new proprietor(s) have acquired or is acquiring the location in an arm's length transaction.

**5.67.100 Registration conveys a limited, conditional privilege.**

Nothing in this chapter shall be construed to grant any person obtaining and maintaining a tobacco retailer's registration any status or right other than the limited conditional privilege to act as a tobacco retailer at the location in the city identified on the face of the registration. For example, nothing in this chapter shall be construed to render inapplicable, supersede or apply in lieu of, any other provision of applicable law, including, but not limited to, any provision of this code, and any condition or limitation on smoking in an enclosed place of employment pursuant to California Labor Code Section 6404.5 (e.g., obtaining a tobacco retailer registration does not make the retailer a "retail or wholesale tobacco shop" for the purposes of California Labor Code Section 6404.5).

**5.67.110 Compliance monitoring.**

A. Compliance with this chapter shall be monitored by the department. In addition, any peace officer may enforce the penal provisions of this chapter. The city may designate any number of additional persons to monitor compliance with this chapter.

B. Compliance checks shall be conducted so as to allow the department to determine, at a minimum, if a tobacco retailer is complying with laws regulating youth access to tobacco, gambling, and cannabis sales or transactions. When the department deems appropriate, the compliance checks shall determine compliance with other laws applicable to tobacco retailing.

C. The city shall not enforce any law establishing a minimum age for tobacco purchases or possession against a person who otherwise might be in violation of such law because of the person's age (hereinafter "youth decoy") if the potential violation occurs when:

1. The youth decoy is participating in a compliance check supervised by a peace officer or a code enforcement official of the city;

2. The youth decoy is acting as an agent of a person designated by the city to monitor compliance with this chapter; or

3. The youth decoy is participating in a compliance check funded in part, either directly or indirectly through subcontracting, by the city or the California Department of Health Services.

a. During business hours, the department or other person designated to enforce the provisions of this chapter shall have the right to enter any place of business for which a registration is required by this chapter for the purpose of making reasonable inspections to observe and enforce compliance with the provisions of this chapter and any other applicable regulations, laws, and statutes. Inspections may be conducted at any portion of the business premises, including, without limitation, back rooms, storage areas, drawers, cabinets, and storage containers. Failure to grant full and unobstructed access to any portion of the business shall constitute a violation of this chapter subject to the penalties and other remedies set forth in Sections 5.67.120 and 5.67.140.

#### **5.67.120 Revocation of registration.**

A. Revocation or Suspension of Registration for Violation. In addition to any other penalty authorized by law, a tobacco retailer's registration shall be revoked or, where circumstances warrant, suspended if any court of competent jurisdiction determines, or the department finds based on a preponderance of the evidence, after the registered tobacco retailer is afforded notice and an opportunity to be heard, that the registered tobacco retailer, or any of the registered tobacco retailer's agents or employees, has violated any of the requirements, conditions, or prohibitions of this chapter or has pleaded guilty, "no contest" or its equivalent, or admitted to, a violation of any law designated in Section 5.67.030.

B. Administrative Penalties. The remedies provided by these provisions are cumulative and in addition to any other remedies available at law or in equity. Upon a determination by the department that a tobacco retailer has engaged in any conduct that violates the provisions of this chapter, the department may impose the following administrative penalties:

1. Upon a finding by the department of a first registration violation within any thirty-six (36) month period, the department shall impose a fine of five hundred dollars (\$500).

2. Upon a finding by the department of a second violation of this chapter at a location within any sixty (60) month period, the tobacco retailer registration shall be revoked or suspended up to thirty (30) days.

3. Upon a finding by the department of a third violation of this chapter at a location within any sixty (60) month period, the tobacco retailer registration shall be revoked or suspended for up to sixty (60) days.

4. Upon a finding by the department of four or more violations of this chapter at a location within any sixty (60) month period, the tobacco retailer registration shall be revoked or suspended for up to one hundred eighty (180) days.

C. Appeal of Revocation or Suspension. A decision of the department to revoke a registration is appealable pursuant to the procedures provided in section 5.67.080. If such an appeal is made, it shall stay enforcement of the appealed action. An appeal to the director is not available for a revocation made pursuant to subsection D.

D. Revocation of Registration Wrongly Issued. A tobacco retailer's registration shall be revoked if the department finds, after the registered tobacco retailer is afforded notice and an opportunity to be heard, that one or more of the bases for denial of a registration under Section 5.67.060 existed at the time application was made or at any time before the registration issued. The decision by the department shall be the final decision of the city not subject to administrative appeal.

E. If a proprietor has had a tobacco retailer registration revoked, such proprietor shall be prohibited from applying for a new tobacco retailer registration within the city for two years following the revocation.

#### **5.67.130 Tobacco retailing without a registration.**

A. In addition to any other penalty authorized by law, if a court of competent jurisdiction determines, or the department finds based on a preponderance of evidence, after notice and an opportunity to be heard, that any person has engaged in tobacco retailing at a location without a valid tobacco retailer's registration, either directly or through the person's agents or employees, the person shall be ineligible to apply for, or to be issued, a tobacco retailing registration as follows:

1. After a first violation of this section at a location within any sixty (60) month period, no new registration may be issued for the person or the location (unless ownership of the business at the location has been transferred in an arm's length transaction) until thirty (30) days have passed from the date of the violation.

2. After a second violation of this section at a location within any sixty (60) month period, no new registration may be issued for the person or the location (unless ownership of the business at the location has been transferred in an arm's length transaction) until ninety (90) days have passed from the date of the violation.

3. After of a third or subsequent violation of this section at a location within any sixty (60) month period, no new registration may be issued for the person or the location (unless ownership of the business at the location has been transferred in an arm's length transaction) until five years have passed from the date of the violation.

B. Tobacco products, tobacco paraphernalia, electronic smoking devices, or electronic cigarette paraphernalia offered for sale or exchange in violation of this section are subject to seizure by the department or any peace officer and shall be forfeited after the tobacco retailer and any other owner of the tobacco products, tobacco paraphernalia, electronic smoking devices, or electronic cigarette paraphernalia seized is given reasonable notice and an opportunity to demonstrate that the tobacco products, tobacco paraphernalia, electronic smoking devices, or electronic cigarette paraphernalia



were not offered for sale or exchange in violation of this chapter. The decision by the department may be appealed pursuant to the procedures set forth in Section 5.67.080. Forfeited tobacco products and tobacco paraphernalia shall be destroyed after all internal appeals have been exhausted and the time in which to seek judicial review pursuant to California Code of Civil Procedure Section 1094.6 or other applicable law has expired without the filing of a lawsuit or, if such a suit is filed, after judgment in that suit becomes final.

C. For the purposes of the civil remedies provided in this chapter:

1. Each day on which a tobacco product, tobacco paraphernalia, electronic smoking device, or electronic cigarette paraphernalia is offered for sale in violation of this chapter; or

2. Each individual retail tobacco product, tobacco paraphernalia, electronic smoking device, or electronic cigarette paraphernalia that is distributed, sold, or offered for sale in violation of this chapter; shall constitute a separate violation of this chapter.

#### **5.67.140 Enforcement.**

A. The remedies provided by this chapter are cumulative and in addition to any other remedies available by this code or otherwise at law or in equity.

B. Whenever evidence of a violation of this chapter is obtained in any part through the participation of a person under the age of eighteen (18) years old, such a person shall not be required to appear or give testimony in any civil or administrative process brought to enforce this chapter and the alleged violation shall be adjudicated based upon the sufficiency and persuasiveness of the evidence presented.

C. Violations of this chapter are subject to a civil action brought by the District Attorney or the City Attorney, punishable by a civil fine of one thousand dollars (\$1,000.00) per violation.

D. Violations of this chapter may, in the discretion of the City Attorney, be prosecuted as infractions or misdemeanors when the interests of justice so require.

E. Causing, permitting, aiding, abetting, or concealing a violation of any provision of this chapter shall also constitute a violation of this chapter.

F. Violations of this chapter are hereby declared to be public nuisances.

G. Violations of this chapter shall be grounds for denial for renewal of registration as set forth in Section 5.67.070.

H. In addition to other remedies provided by this chapter, by another provision of this code, or by other law, any violation of this chapter may be remedied by a civil action brought by the city attorney, including, for example, administrative or

judicial nuisance abatement proceedings, civil or criminal code enforcement proceedings, and suits for injunctive relief.

#### **5.67.150 Implementing rules and regulations.**

The city manager is hereby authorized to make and promulgate any rules and regulations necessary to implement the requirements of this chapter. The rules and regulations shall be in addition to the requirements set forth in this chapter.”

**SECTION 5.** Subsection (F) of Section 9.16.020 of Title 9 of the Stanton Municipal Code is hereby amended in its entirety and restated to read as follows:

“F. Any building or structure, wall, fence, pavement, walkway or vehicle upon which any graffiti, including paint, ink, chalk, dye, or other similar marking substances, is allowed to remain for more than twenty-four hours;”

**SECTION 6.** Chapter 9.48 of Title 9 of the Stanton Municipal Code is hereby amended in its entirety and restated to read as follow:

#### **“Chapter 9.48 GRAFFITI**

##### **9.48.010 Intent and purpose.**

##### **9.48.020 Graffiti defined.**

##### **9.48.030 Prohibition.**

##### **9.48.040 Removal of graffiti.**

##### **9.48.050 Liability for cost of graffiti abatement.**

##### **9.48.060 Rewards.**

##### **9.48.070 Alternate actions.**

##### **9.48.010 Intent and purpose.**

The city council of the city finds and declares that graffiti on public or private property creates a condition tending to reduce the value of such property, promoting blight and deterioration of surrounding property inviting further vandalism and loss of pride in affected neighborhoods and loss of business to neighboring commercial enterprises.

##### **9.48.020 Graffiti defined.**

For the purposes of this chapter, “graffiti” means any unauthorized etching, spraying of paint, or marking of paint, ink, chalk, dye or other similar substances depicting letters, numbers, words, symbols, figures, designs, or insignia on public or private buildings, structures, vehicles, fences, walls, signs, sidewalks, streets or other places.

##### **9.48.030 Prohibition.**

A. No person shall place graffiti upon any public or private buildings, structures, vehicles, fences, walls, signs, sidewalks, streets or other places within the city.

B. No person owning or otherwise in control of any buildings, structures, vehicles, fences, walls, signs, sidewalks, streets or other places within the city shall permit or allow any graffiti to be placed upon or remain on such property when the graffiti is visible from the street or other public or private property, for a period in excess of that described in this chapter for notice and removal of graffiti.

#### **9.48.040 Removal of graffiti.**

Graffiti may be removed by any of the following methods:

A. Any person who applies graffiti within the city shall have the duty to remove the same within twenty-four hours after notice by the city or the public or private owner of the property involved. The failure of any person to so remove the graffiti shall constitute an additional violation of this chapter. Where graffiti is applied by juveniles, the parent or parents shall be responsible for such removal or for the payment thereof.

B. Whenever the public safety director, public works director, community development director, or code enforcement supervisor, or their designated representative, determines that graffiti is located upon any public or private buildings, structures, vehicles, fences, walls, signs, sidewalks, streets or other places within the city, so as to be capable of being viewed by a person utilizing any public right-of-way in the city, the city is authorized to provide for the removal of the graffiti at the city's sole expense, without reimbursement from the property owner upon whose property the graffiti has been applied, upon the following conditions:

1. In removing the graffiti, the painting or repair of a more extensive area than necessary to remove the graffiti shall not be authorized.

2. When a building, structure, vehicle, fence, wall, sign, sidewalk, or street is owned by a public entity other than the city, the removal of the graffiti may be authorized only after securing the consent of the public entity which owns the building, structure, vehicle, fence, wall, sign, sidewalk, or street.

3. Where a building, structure, vehicle, fence, wall, sign, sidewalk, or street is privately owned, the removal of the graffiti by city forces, or by a private contractor under the direction of the city, may be authorized only after securing the consent of the owner or person having legal control over the property.

4. The city reserves the right to recover city costs and expenses pursuant to Section 9.48.050 of this chapter, Penal Code Section 594, Civil Code Sections 731 and 1714.1, and Government Code Section 38771 et seq., and Welfare and Institutions Code Section 742.10 et seq., from any person who has willfully damaged property in a manner described within Section 9.48.030 of this chapter.

C. Graffiti located on privately owned buildings, structures, vehicles, fences, walls, signs, sidewalks, or streets within the city, so as to be capable of being viewed by a person utilizing any public right-of-way in the city, may be removed by the city as a public nuisance, at the owner's expense, pursuant to the following provisions:

1. Whenever the public safety director or his or her designated representative is apprised of the presence of graffiti located on privately owned buildings, structures, vehicles, fences, walls, signs, sidewalks, or streets on privately owned real property within the city, the director or designated representative may cause a written notice to be served upon the owner of the affected premises as such owner's name and address appear on the last equalized assessment rolls, by depositing a copy of the notice with the U.S. Postal Service enclosed in a sealed envelope and with the postage thereon fully prepaid. The notice shall be registered or certified and addressed to the owner at the last known address of the owner, and if there is no known address, then in care of the property address. The service is complete at the time of such deposit. "Owner," as used in this chapter, means any person in possession as well as any person having or claiming to have any legal or equitable interest in the premises as described by a preliminary title search from any accredited title company. The failure of any person to receive such notice shall not affect the validity of any proceeding hereunder. The property owner shall have seven days after the date appearing on the notice to remove the graffiti or be subject to city removal of the graffiti and assessment of the costs of such removal as a lien on the subject property;

2. The notice shall be substantially in the following form:

#### NOTICE OF INTENT TO REMOVE GRAFFITI

Date:

NOTICE IS HEREBY GIVEN that you are required at your expense to remove or paint over the graffiti located on the property commonly known as \_\_\_\_\_ Stanton, California, within seven days after the date appearing on this notice. Said graffiti is visible to public view and therefore constitutes a public nuisance. If you fail to comply with this order, City employees or private City contractors will enter upon your property and abate the public nuisance by removal or painting over of the graffiti. The cost of the abatement by the City or its private contractors will be assessed against your property and such costs will constitute a lien upon the land until paid. All persons having any objection to, or interest in, said matters are hereby notified to submit any objections or comments to the public safety director for the City of Stanton or his or her designated representative within seven days from the date appearing on this notice. At the conclusion of this seven day period the City may proceed with the abatement of the graffiti inscribed on your property at your expense without further notice.

The service of this notice shall be made on the day the notice is dated and by affidavit filed with the city clerk;

3. If any objections are submitted to the public safety director or his or her designated representative within seven days after the date appearing on the notice of intent to remove graffiti, the director shall schedule and hold a hearing before the city council on the matter. The city council's decision on the appeal shall be deemed a final order and may be judicially reviewed pursuant to Code of Civil Procedure Section 1094.6;

4. Upon failure of persons to comply with the notice by the designated date, or such continued date thereafter as the public safety director or his or her designated representative approves, then the director is authorized and directed to cause the graffiti to be abated by city forces or private contract, and the city or its private contractor is expressly authorized to enter upon the premises for such purposes. All reasonable efforts to minimize damage from such entry shall be taken by the city, and any paint used to obliterate graffiti shall be as close as practicable to background color(s);

5. The cost of abatement by the city shall be recovered pursuant to Sections 9.16.110 and 9.16.120 of this code.

#### **9.48.050 Liability for cost of graffiti abatement.**

A. When the disposition of a criminal case or a proceeding pursuant to Welfare and Institutions Code Section 602 determines that a minor or other person in that case is responsible for creating, causing or committing the graffiti which was abated summarily by the city, that same person shall be liable for all abatement and related costs incurred by the city. These costs shall include, but are not limited to, court costs, attorneys' fees, costs of removal of the graffiti or other inscribed material, costs of repair and replacement of defaced property, and the law enforcement costs incurred by the city in the identification and apprehension of the minor or other person responsible for the graffiti or other inscribed material on publicly or privately owned permanent real or personal property within the city, as prescribed within Government Code Sections 38772 through 38773.6 and 53069.3.

1. The determination of responsibility shall be presumed by any confession, admission, guilty plea, or plea of nolo contendere to any violation of Penal Code Section 594, 594.3, 640.5, 640.6, or 640.7.

2. In the case of a minor, responsibility shall be determined upon a conviction by final judgment or by the minor being made a ward of the Juvenile Court pursuant to Welfare and Institutions Code Section 602 by reason of the commission of any act prohibited under Penal Code Section 594, 594.3, 640.5, 640.6, or 640.7.

B. The city may recover all city funds used to remove graffiti, repair or replace graffiti damaged real or personal property within the city by making the expense of abatement of the nuisance, as defined by Government Code Section 38772, a lien against property of the minor or other person and a personal obligation against the minor or other person pursuant to Government Code Section 38773.2 or 38773.6. The parent(s) or guardian(s) having custody and control of the minor shall be jointly and severally liable with the minor pursuant to Government Code Sections 38772, 38773.2 and 38773.6. The graffiti nuisance abatement lien shall be created as follows:

1. The city shall give notice of intent to record a graffiti nuisance abatement lien to the minor or other person prior to recordation of a lien on the parcel of land owned by the minor or other person responsible for creating the graffiti nuisance. If appropriate, the city shall also give notice of intent to record a graffiti nuisance

abatement lien to the parent or guardian having custody of the minor responsible for creating the graffiti nuisance prior to recordation of a lien on the parcel of land owned by the parent or guardian. Any such notice of intent to record a graffiti nuisance abatement lien shall be served by personal service in the same manner as a civil action in accordance with the Code of Civil Procedure Section 415.10. If the owner of record, after diligent search cannot be found, the notice may be served by posting a copy of the notice in a conspicuous place upon the property for a period of ten days and publication thereof in a newspaper of general circulation published in the county in which the property is located pursuant to Government Code Section 6062.

2. A graffiti nuisance abatement lien shall be recorded in the county recorder's office in the county in which the parcel of land is located and from the date of recording shall have the force, effect, and priority of a judgment lien.

3. A graffiti nuisance abatement lien authorized by this section shall specify the amount of the lien; the name of the agency on whose behalf the lien is imposed; the date of the abatement order; the street address, legal description, and assessor's parcel number of the parcel on which the lien is imposed; and the name and address of the recorded owner of the parcel.

4. If the lien is discharged, released, or satisfied through payment or foreclosure, notice of the discharge containing the information specified in subsection (B)(3) shall be recorded by the governmental agency. A graffiti nuisance abatement lien and the release of the lien shall be indexed in the grantor-grantee index.

5. A graffiti nuisance abatement lien may be satisfied through foreclosure in an action brought by the city.

6. The city may recover from the property owner any costs incurred regarding the processing and recording of the lien and providing notice to the property owner as part of its foreclosure action to enforce the lien.

C. As an alternate to the graffiti nuisance abatement lien, the city may recover its costs, as delineated above, as a special assessment against the parcel of land owned by the minor or other person responsible for creating the graffiti or by the parent or guardian having custody and control of the minor responsible for creating the graffiti. The assessment may be collected at the same time and in the same manner as ordinary municipal taxes are collected and shall be subject to the same penalties and the same procedure and sale in case of delinquency as provided for ordinary municipal taxes pursuant to Government Code Section 38773.6.

D. Second or Subsequent Criminal Judgment. Upon the entry of a second or subsequent civil or criminal judgment within a two-year period finding that a person described in paragraph (3) of subdivision (d) of Section 38772 is responsible for the defacement of property of another by graffiti or other inscribed material, the court may order damages in an amount treble the costs of abatement pursuant to Government Code Section 38773.7.

#### **9.48.060 Rewards.**

The city council may, by resolution, establish a reward for information leading to the identification, apprehension and conviction of any person who places graffiti upon any public or private property in the city. The resolution may require that the convicted offender reimburse the city for any reward paid and place responsibility for reimbursement upon the parent(s) or legal guardian(s) of any minor so convicted.

#### **9.48.070 Alternate actions.**

Nothing in this chapter shall be deemed to prevent the city from commencing a civil or criminal proceeding to abate a public nuisance, or from pursuing any other means available to it under provisions of applicable ordinances or state law to correct hazards or deficiencies in real property, in addition to or as alternatives to the proceedings set forth in this chapter."

**SECTION 7.** Section 9.94.010 of Title 9 of the Stanton Municipal Code is hereby amended and restated to read as follows:

#### **9.94.010 Trespasses upon private property prohibited.**

A. No person shall remain upon any private property or business premises, after being notified by the owner, owner's agent, lessee, or by a peace officer acting at the request of any of the above to remove therefrom. For purposes of this section, a lessee includes a tenant in lawful possession of real property.

B. No person, without permission, express or implied, from the owner, owner's agent, or lessee, shall enter upon the private property or business premises after having been notified by the owner, owner's agent, lessee, or a peace officer acting at the request of any of the above to keep off or keep away therefrom.

C. No person shall enter or remain upon posted private property without the permission, expressed or implied, of the owner, owner's agent, or lessee of such posted property or premises.

D. Exceptions. This section shall not apply in any of the following instances:

1. Where its application results in or is coupled with an act prohibited by the Unruh Civil Rights Act or any other provision of law relating to prohibited discrimination against any person on account of sex, race, color, religion, creed, ancestry, national origin, disability, medical condition, marital status, or sexual orientation;

2. Where its application results in or is coupled with an act prohibited by Section 365 of the California Penal Code or any other provision of law relating to duties of innkeepers and common carriers;

3. Where its application would result in an interference with or inhibition of peaceful labor picketing or other lawful labor activities;

4. Where its application would result in an interference with or inhibition of any other exercise of a constitutionally protected right of freedom of speech such as (but not limited to) peaceful expressions of political or religious opinions, not involving offensive personal conduct; or

5. Where the person who is upon another's private property or business premises is there under claim or color of legal right. This exception is applicable (but not limited to) the following types of situations involving disputes wherein the participants have available to them practical and effective civil remedies: marital and postmarital disputes, child custody or visitation disputes, disputes regarding title to or rights in real property, landlord-tenant disputes, disputes between members of the same family or between persons residing upon the property concerned up until the time of the dispute, employer-employee disputes, business-type disputes such as those between partners, debtor-creditor disputes, and instances wherein the person claims rights to be present pursuant to order, decree or process of a court.

E. As used in this section, "posted property" means any property at each corner of which, at each entrance to which, a sign is posted three feet above the normal ground level, and said sign is composed of wood, metal or other equally substantial material, the face of which is not less than one square foot in area, and upon which, in legible letters not less than two inches, appear the words "NO TRESPASS." In addition, the sign may contain such other words as may be desired, indicating that trespassers are subject to prosecution. Where the area of such property exceeds one acre, the notice shall also be posted at intervals of not more than three hundred feet along or near the boundaries thereof.

F. Any person who violates any provision of this chapter is subject to the penalties provided in Chapters 1.10 and 1.12 of this code."

**SECTION 8.** Section 10.08.010 of Title 10 of the Stanton Municipal Code is hereby amended and restated to read as follows:

**"Section 10.08.010 On-street parking—General requirements.**

A. The city engineer is authorized to locate, install, designate, and maintain parking space markings on the public streets where vehicles are authorized to park.

B. Vehicles shall be parked parallel to and adjacent to the curb. If no curb exists, then vehicles shall be parked parallel to the right-of-way line; provided, however, if parking space markings have been placed on the street in a diagonal or other manner, then vehicles shall park in the manner indicated by the markings.

C. When parking space markings have been placed on the street, no vehicle shall be stopped, parked or left standing in a manner or location other than within the parameters of the space markings; and no vehicle shall occupy more than one space.

D. No person shall park or leave standing a vehicle on any street in the city in excess of a consecutive period of seventy-two hours. If a vehicle is parked or left



standing upon a street in excess of a consecutive period of seventy-two hours, any member of the city enforcement staff may remove the vehicle from the street in the manner and subject to the requirements of Section 22651 of the California Vehicle Code.

E. Trailers and Nonmotorized Vehicles. No person shall at any time park or leave standing a nonmotorized vehicle or trailer, including but not limited to boat trailers and campers, regardless of width or length, when it has been detached from its motor vehicle on any public street or highway in the City of Stanton, except for purposes of loading or unloading and for a period not to exceed two (2) hours. For purposes of this section, the word "trailer" shall have the same meaning as provided in Vehicle Code section 630.

F. No commercial vehicle having a manufacturer's gross vehicle weight rating in excess of ten thousand pounds shall be parked or left standing upon any street in the city between the hours of two a.m. and six a.m.,

G. No vehicle shall be parked in or on any alley in the city."

**SECTION 9.** Severability. If any section, sentence, clause or phrase of this Ordinance or the application thereof to any entity, person or circumstance is held for any reason to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are severable. The City Council of the City of Stanton hereby declares that it would have adopted this Ordinance and each section, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

**SECTION 10.** Effective Date. This Ordinance shall become effective thirty (30) days following its adoption.

**SECTION 11.** Publication. The City Clerk shall certify to the adoption of this Ordinance. Not later than fifteen (15) days following the passage of this Ordinance, the Ordinance, or a summary thereof, along with the names of the City Council members voting for and against the Ordinance, shall be published in a newspaper of general circulation in the City.

[Signatures on following page]

SIGNATURE PAGE TO ORDINANCE NO. 1095

**PASSED, APPROVED, AND ADOPTED** this 26<sup>th</sup> day of November, 2019.

\_\_\_\_\_  
DAVID J. SHAWVER, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA A. VAZQUEZ, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
MATTHEW E. RICHARDSON, CITY ATTORNEY

STATE OF CALIFORNIA    )  
COUNTY OF ORANGE     ) ss.  
CITY OF STANTON         )

I, Patricia A. Vazquez, City Clerk of the City of Stanton, California, do hereby certify that the foregoing Ordinance No. 1095 was introduced at a regular meeting of the City Council of the City of Stanton, California, held on the 12<sup>th</sup> day of November, 2019 and was duly adopted at a regular meeting of the City Council held on the 26<sup>th</sup> day of November, 2019, by the following roll-call vote, to wit:

AYES:           COUNCILMEMBERS: \_\_\_\_\_

NOES:           COUNCILMEMBERS: \_\_\_\_\_

ABSENT:        COUNCILMEMBERS: \_\_\_\_\_

ABSTAIN:       COUNCILMEMBERS: \_\_\_\_\_

\_\_\_\_\_  
CITY CLERK, CITY OF STANTON

## **CITY OF STANTON**

### **REPORT TO THE CITY COUNCIL**

**TO:** Honorable Mayor and Members of the City Council

**DATE:** November 26, 2019

**SUBJECT: CITY COUNCIL APPOINTMENT TO FILL ONE VACANCY ON THE STANTON PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION FOR TERM COINCIDING WITH THE CITY COUNCIL ELECTION**

#### **REPORT IN BRIEF:**

The Council Member holding the seat corresponding to that numbered seat on the Parks, Recreation and Community Services Commission shall be responsible for appointment of one Commissioner (who shall be a qualified elector of the City), with majority approval of the City Council. The terms of office shall coincide with the term of office of the Council Member or Mayor who made the appointment. Section 2.06.030 of the Stanton Municipal Code requires the submission of applications and interviews prior to appointment to any position. Section 2.06.030 also provides that the City Council, by majority vote, may waive to the requirement interview persons previously appointed by the City Council and who are requesting re-appointment to another term.

#### **RECOMMENDED ACTION:**

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Conduct an interview with each applicant; and
3. Make appointment to fill seat #7-Mayor's Appointment on the Stanton Parks, Recreation and Community Services Commission.

**BACKGROUND AND ANALYSIS:**

The Parks, Recreation and Community Services Commission consists of seven members who meet once a month. The Parks, Recreation and Community Services Commission acts in an advisory capacity to the City Council and City staff in matters pertaining to development/rehabilitation of parks and recreation facilities, recreation and youth services, senior citizen and human services, cultural arts services, neighborhood improvement, grants or other funding, and other matters as may be referred to the Commission by City Council from time to time.

**FISCAL IMPACT:**

The Parks, Recreation and Community Services Commission shall consist of seven members serving in a non-paid and voluntary position.

**ENVIRONMENTAL IMPACT:**

Not applicable.

**LEGAL REVIEW:**

None.

**PUBLIC NOTIFICATION:**

Notification through the normal agenda process.

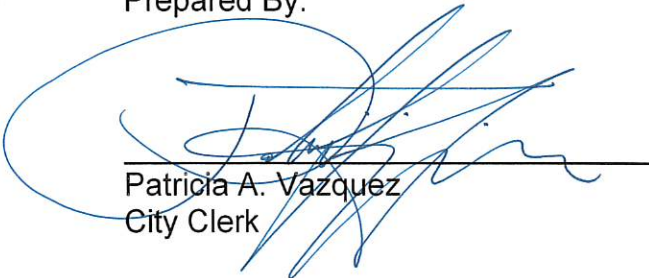
**STRATEGIC PLAN OBJECTIVE ADDRESSED:**

Objective1: Provide a save community.


Objective 5: Provide a high quality of life.

Objective 6: Maintain and promote a responsive, high quality and transparent government.

Prepared By:

  
\_\_\_\_\_  
Patricia A. Vazquez  
City Clerk

Approved by:

  
\_\_\_\_\_  
Jarad L. Hildenbrand  
City Manager

Attachments:

A. Commission Applications - Parks, Recreation and Community Services Commission



NOV 18 2010  
FAR

## COMMISSION APPLICATION

*Application to be considered for the following Commission(s):*

☒ Parks and Recreation Commission ☐ Planning Commission

The City of Stanton requests information from community members who are interested in serving on a City Commission. This request does not constitute an appointment as such appointments are made by the City Council.

*Please Note:*

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- 2. To qualify for an appointment, you must be a registered voter in the City of Stanton and you must reside within the City limits.*

Name: Jeffrey Jones

Residence Address: [REDACTED]

Resident of Stanton Since: 11 years

Home Phone: [REDACTED] Cell Phone: [REDACTED]

E-Mail: [REDACTED]

Registered Voter in the City of Stanton *(will be verified through the OCROV)*: ☒ YES ☐ NO

Previous Service on any Commission/Board: ☐ YES ☒ NO

If Yes, Which Commission: \_\_\_\_\_ When: \_\_\_\_\_

Are you available to attend evening meeting: ☒ YES ☐ NO

Do you presently contract any services or are you otherwise employed by the City:  
☐ YES ☒ NO

If so, what is the nature of the contract or employment:

\_\_\_\_\_

Please give a brief statement as to why you are interested in serving on the commission chosen and describe how your qualifications and skills would benefit the Commission:

I believe parks provide public pride and cohesion to the community. Recreational facilities build healthy minds and bodies and keep our children off the streets and away from drugs. Cultural arts programs challenge critical thinking and stimulate the mind's creativity. Neighborhood improvement improves our quality of life and senior services encourage socialization and independence. All crucial to the wellbeing of the community. I grew up participating in these types of programs and would be a strong and valuable advocate.

Have you participated in any community service projects or civic activities? If yes, please list:

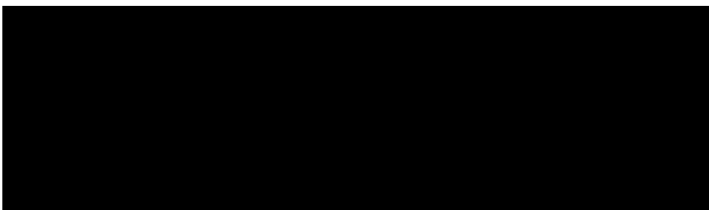
I grew up during tough economic times when gangs and drug use were pervasive. Participating in football, basketball and baseball programs at my local recreation center became an essential part of my life. Such programs lead to me serving honorably in the United States Coast Guard and later becoming an Orange County Deputy Sheriff. My friends also benefited from such programs. One became an Army Ranger and another an Aerospace Engineer. Community programs offer the most bang for our buck. Such investments are what make America great!

Please describe your educational background and list any professional or vocational licenses/certificates.

Served on the Student Council in both Junior High and High School.  
Police Explorer Scout.  
Honorable discharge United States Coast Guard.  
Bachelor's of Arts degree from California State University, Fullerton (CSUF).  
Graduate CSUF voluntary 'Student Leadership Institute,' emphasis in Public Service.  
Advanced Certificate- California Peace Officer Standards and Training (POST).  
ICC (formerly ICBO) Certified Zoning Inspector.  
Certified by National, California and Southern California Code Enforcement Associations.  
Completed "Crime Prevention through Environmental Design" certification program.

Certification:

I certify that the above information is true and correct, and I authorize the verification of the information in the application in the event I am a finalist for the appointment.



11/18/2019  
Date

INDIVIDUALS WITH DISABILITIES REQUIRING ANY ACCOMMODATION TO PARTICIPATE IN THE APPLICATION AND SELECTION PROCESS MUST INFORM THE CITY OF STANTON AT THE TIME THIS APPLICATION IS SUBMITTED. INDIVIDUALS NEEDING SUCH ACCOMMODATIONS MUST DOCUMENT THE NEED FOR SUCH ACCOMMODATION INCLUDING THE TYPE AND EXTENT OF ACCOMMODATIONS NEEDED TO COMPLETE THE APPLICATION FORM, PARTICIPATE IN THE SELECTION PROCESS OR PERFORM THE VOLUNTEER DUTIES/JOB FOR WHICH THEY ARE APPLYING.

NOV 14 2019

CITY CLERK'S OFFICE



7800 Katella Avenue  
Stanton, California 90680

## COMMISSION APPLICATION

*Application to be considered for the following Commission(s):*  
☒ Parks and Recreation Commission ☐ Planning Commission

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Name: JESUS L. PRIETO

Residence Address: [REDACTED]

Resident of Stanton Since: 12/01/2012

Home Phone: [REDACTED]

Cell Phone: [REDACTED]

E-Mail: [REDACTED]

Registered Voter in the City of Stanton (will be verified through the OCROV):

☒ YES

☐ NO



Commission Application

Previous Service on any Commission/Board: ☐ YES ☒ NO

If Yes, Which Commission: \_\_\_\_\_ When: \_\_\_\_\_

Are you available to attend evening meeting: ☒ YES ☐ NO

Do you presently contract any services or are you otherwise employed by the City:  
☐ YES ☒ NO

If so, what is the nature of the contract or employment:

\_\_\_\_\_

Please give a brief statement as to why you are interested in serving on the commission chosen and describe how your qualifications and skills would benefit the Commission:

Growing up in the City of Anaheim and being actively involved with City activities through long time non-profit, Anaheim Cinco de Mayo Fiesta, a passion grew for serving my residing City. In 2012 I was blessed with an opportunity to become a Stanton Resident and 1st time home buyer. In addition to these life changing events I also started my own family in Stanton thus having me stepping down from City activities as I turned to my family cycle. I soon quickly learned how much my City involvement meant to me. As a Stanton resident since 2012, I see this opportunity as a great opportunity for me to take part in my new hometown City.

Have you participated in any community service projects or civic activities? If yes, please list:

~~I have not taken part in community activities for Stanton however I have for the City of Anaheim:~~

Anaheim Cinco de Mayo Fiesta Inc. (now Fiesta's Inc.)  
-Treasurer: 2006-2012  
-President: 2012-2014  
-Board Member 2009-2017

Commission Application

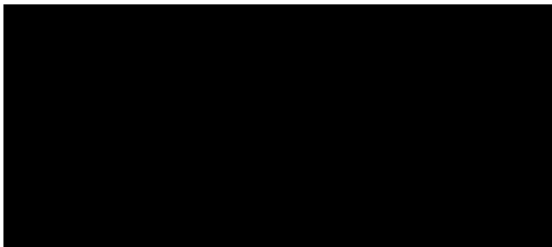
Please describe your educational background and list any professional or vocational licenses/certificates.

\*Associates in Business Administration Cypress/Fullerton Community College (Year 2009)

\*High School Diploma Katella High School (Anaheim, CA Year: 2005)

Certification:

I certify that the above information is true and correct, and I authorize the verification of the information in the application in the event I am a finalist for the appointment.



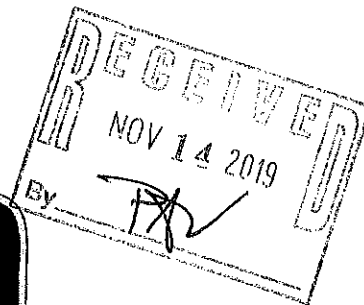
Date

11/14/2019

INDIVIDUALS WITH DISABILITIES REQUIRING ANY ACCOMMODATION TO PARTICIPATE IN THE APPLICATION AND SELECTION PROCESS MUST INFORM THE CITY OF STANTON AT THE TIME THIS APPLICATION IS SUBMITTED. INDIVIDUALS NEEDING SUCH ACCOMMODATIONS MUST DOCUMENT THE NEED FOR SUCH ACCOMMODATION INCLUDING THE TYPE AND EXTENT OF ACCOMMODATIONS NEEDED TO COMPLETE THE APPLICATION FORM, PARTICIPATE IN THE SELECTION PROCESS OR PERFORM THE VOLUNTEER DUTIES/JOB FOR WHICH THEY ARE APPLYING.



7800 Katella Avenue  
Stanton, California 90680



## COMMISSION APPLICATION

*Application to be considered for the following Commission(s):*  
☒ Parks and Recreation Commission ☐ Planning Commission

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Name: Johnny Gutierrez

Residence Address: [REDACTED]

Resident of Stanton Since: 4

Home Phone: [REDACTED]

Cell Phone: [REDACTED]

E-Mail: [REDACTED]

Registered Voter in the City of Stanton (will be verified through the OCROV):

☒ YES

☐ NO

Previous Service on any Commission/Board: ☐ YES ☒ NO

If Yes, Which Commission: \_\_\_\_\_ When: \_\_\_\_\_

Are you available to attend evening meeting: ☒ YES ☐ NO

Do you presently contract any services or are you otherwise employed by the City:  
☐ YES ☒ NO

If so, what is the nature of the contract or employment:

\_\_\_\_\_

Please give a brief statement as to why you are interested in serving on the commission chosen and describe how your qualifications and skills would benefit the Commission:

My foundation as a person reflects on how the simplest action can improve any circumstance. As a first generation Mexican-American i feel that my modern upbringing along side the help of the previous generation can ignite a new era of improvement with a home based structure. My experience in Mechanical Engineering technology will be beneficial as a whole as for my ideas can help improve the smallest defect to ensure a greater a safer outcome. Without a solid foundation you'll have trouble creating anything of value, and "WE" the City of Stanton are that foundation. One change changes everything

Have you participated in any community service projects or civic activities? If yes, please list:

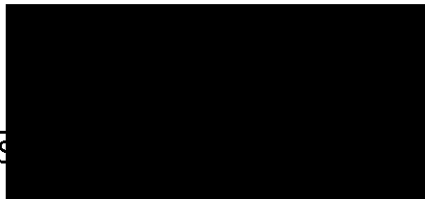
Los Amigos High School Volunteer: 2009-Present  
Citizens Academy: 2019

Please describe your educational background and list any professional or vocational licenses/certificates.

Los Amigos High School: High School Diploma-Fountain Valley, Ca- 2008  
American Career College: Pharmacy technician Diploma- Anaheim, Ca- 2009  
Cal State Long Beach: Human Resources Management Certificate- 2015  
Santa Ana College: Associates of Science in Engineering Technology-Pending

Certification:

I certify that the above information is true and correct, and I authorize the verification of the information in the application in the event I am a finalist for the appointment.



11/14/19  
Date

INDIVIDUALS WITH DISABILITIES REQUIRING ANY ACCOMMODATION TO PARTICIPATE IN THE APPLICATION AND SELECTION PROCESS MUST INFORM THE CITY OF STANTON AT THE TIME THIS APPLICATION IS SUBMITTED. INDIVIDUALS NEEDING SUCH ACCOMMODATIONS MUST DOCUMENT THE NEED FOR SUCH ACCOMMODATION INCLUDING THE TYPE AND EXTENT OF ACCOMMODATIONS NEEDED TO COMPLETE THE APPLICATION FORM, PARTICIPATE IN THE SELECTION PROCESS OR PERFORM THE VOLUNTEER DUTIES/JOB FOR WHICH THEY ARE APPLYING.

NOV 21 2019 @10:44 a.m.



CITY CLERK'S OFFICE

7800 Katella Avenue  
Stanton, California 90680**COMMISSION APPLICATION***Application to be considered for the following Commission(s):*☒ Parks and Recreation Commission ☐ Planning Commission

The City of Stanton requests information from community members who are interested in serving on a City Commission. This request does not constitute an appointment as such appointments are made by the City Council.

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Name: PHAN, HOANG (Hann)Residence Address: [REDACTED]Resident of Stanton Since: 2001Home Phone: [REDACTED] Cell Phone: [REDACTED]E-Mail: [REDACTED]Registered Voter in the City of Stanton (will be verified through the OCROV): ☒ YES ☐ NO

Previous Service on any Commission/Board: ☐ YES ☒ NO

If Yes, Which Commission: \_\_\_\_\_ When: \_\_\_\_\_

Are you available to attend evening meeting: ☒ YES ☐ NO

Do you presently contract any services or are you otherwise employed by the City:  
☐ YES ☒ NO

If so, what is the nature of the contract or employment:

\_\_\_\_\_

Please give a brief statement as to why you are interested in serving on the commission chosen and describe how your qualifications and skills would benefit the Commission:

- First, being a physical active person, I have spent a lot of time at our parks as well as other cities' ones for running and playing tennis. I've had thoughts, ideas and concerns to contribute to our Parks & Recreation section, so it can serve our residents better.  
 - Second, I strongly believe in the cross-cultural understanding that takes place through communitive service work. As a bilingual, I can do the job of a Commissioner better.

Have you participated in any community service projects or civic activities? If yes, please list:

- 1) I've been working with Stanton Public Works Department to improve our tennis courts at Stanton Central Park (on behalf of a tennis club of more than 40 members)
- 2) I'm a member of Vietnamese Parents Association of Magnolia High School.
- 3) I've served my community, Villas of Stanton HOA, as Vice-President since 2016 until present, and as President from 2003-2016.

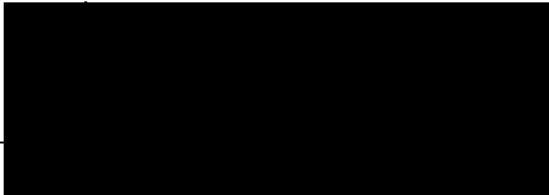
Please describe your educational background and list any professional or vocational licenses/certificates.

- 6/2000: Human Resources Management, Swinburne University of Technology, Australia,
- 1998, B.S., Business Administration, University of Economics, HCM City, Vietnam.
- 1994, B.S., Mathematics & Statistics, University of HCM City, Vietnam.

Certification:

I certify that the above information is true and correct, and I authorize the verification of the information in the application in the event I am a finalist for the appointment.

Signature



Date

11/20/2019

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CITY OF STANTON

NOV 19 2019



CITY CLERK'S OFFICE

7800 Katella Avenue  
Stanton, California 90680

## COMMISSION APPLICATION

*Application to be considered for the following Commission(s):*

☒ Parks and Recreation Commission ☐ Planning Commission

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Name: STEVEN J. SARKIS

Residence Address: [REDACTED]

Resident of Stanton Since: 1987

Home Phone: [REDACTED]

Cell Phone: [REDACTED]

E-Mail: [REDACTED]

Registered Voter in the City of Stanton (will be verified through the OCROV):

☒ YES

☐ NO

Previous Service on any Commission/Board: ☒ YES ☐ NO

If Yes, Which Commission: PARKS/HISTORICAL COMM.  
ORANGE COUNTY When: 2009 - PRESENT

Are you available to attend evening meeting: ☒ YES ☐ NO

Do you presently contract any services or are you otherwise employed by the City:  
☐ YES ☒ NO

If so, what is the nature of the contract or employment:

Please give a brief statement as to why you are interested in serving on the commission chosen and describe how your qualifications and skills would benefit the Commission:

I PRESENTLY SERVE ON THE OC PARKS/HISTORIC COMMISSION WHICH OVERSEES ALL ORANGE COUNTY HISTORIC SITES + PARKS. WE ADVISE THE BOARD OF SUPERVISORS, PLAN EVENTS AT THE SITES AND ENGAGE IN PUBLIC EDUCATION ABOUT THE SITES + AM WELL VERSED ON STATE + FEDERAL LAWS REGARDING THE SITES. I HAVE INTERFACED WITH THE CITY AND PROVIDED THE CITY WITH COUNTY TICKETS BOOKS ETC. FOR THE CITIES USE IN PROGRAMS.

Have you participated in any community service projects or civic activities? If yes, please list:

I HAVE ALSO TAKEN AND PASSED THE STATE MANDATED ETHICS TRAINING THIS YEAR WHICH IS REQUIRED OF COMMISSIONS + BOARDS.



OCparks

**Steve Sarkis**

Orange County Historical Commission  
 First District

OC Parks

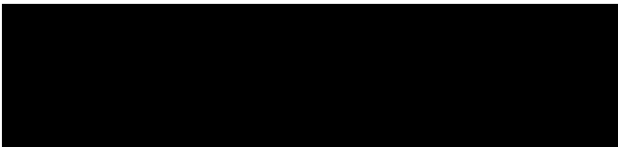
[www.ocparks.com/historicalcommission](http://www.ocparks.com/historicalcommission)

Please describe your educational background and list any professional or vocational licenses/certificates.

I AM A RETIRED DESIGN ENGINEER WITH A MEDICAL  
DEVICE COMPANY,

Certification:

I certify that the above information is true and correct, and I authorize the verification of the information in the application in the event I am a finalist for the appointment.

 \_\_\_\_\_  
Date 11/17/2019

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NOV 13 2019



CITY CLERK'S OFFICE

7800 Katella Avenue  
Stanton, California 90680**COMMISSION APPLICATION***Application to be considered for the following Commission(s):*☒ *Parks and Recreation Commission* ☐ *Planning Commission*

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Name: Tawny TranResidence Address: [REDACTED]Resident of Stanton Since: 2015Home Phone: [REDACTED] Cell Phone: [REDACTED]E-Mail: [REDACTED]Registered Voter in the City of Stanton (will be verified through the OCROV): ☒ YES ☐ NO

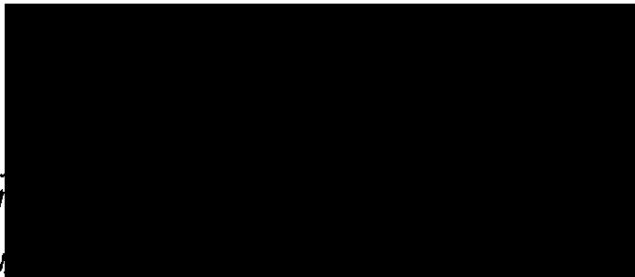
Please describe your educational background and list any professional or vocational licenses/certificates.

I have a Bachelors Degree in Nursing, and an MBA in Health Administration.  
I also have California Life, Disability and Health license and currently own a Medicare Brokerage in Garden Grove.  
I hold this same license for the State of Washington, as well as Florida, and certified with America's Health Insurance Plans (AHIP) Association.  
I am an active member of Toastmasters for over 10years, holding Area and District officer roles. I am currently working on the DTM (Distinguished Toastmaster) which is the highest designation for this organization.

Certification:

I certify that the above information is true and correct, and I authorize the verification of the information in the application in the event I am a finalist for the appointment.

Signature



11.8.2019

Date

INDIVIDUALS NEEDING ACCOMMODATION TO PARTICIPATE IN THE APPLICATION AND SELECTION PROCESS MUST INFORM THE CITY OF STANTON AT THE TIME THIS APPLICATION IS SUBMITTED. INDIVIDUALS NEEDING SUCH ACCOMMODATIONS MUST DOCUMENT THE NEED FOR SUCH ACCOMMODATION INCLUDING THE TYPE AND EXTENT OF ACCOMMODATIONS NEEDED TO COMPLETE THE APPLICATION FORM, PARTICIPATE IN THE SELECTION PROCESS OR PERFORM THE VOLUNTEER DUTIES/JOB FOR WHICH THEY ARE APPLYING.

## CITY OF STANTON

### REPORT TO CITY COUNCIL

**TO:** Honorable Mayor and Members of the City Council

**DATE:** November 26, 2019

**SUBJECT: REVIEW OF POTENTIAL MODIFICATIONS TO STANTON PARK TO  
DETER ILLEGAL ACTIVITY**

#### **REPORT IN BRIEF:**

Stanton Park is located south of City Hall and has become heavily utilized by people using drugs, drinking alcohol, urinating, and defecating. These actions are causing the Code Enforcement Department, Sheriff's Department, and Public Works Department to spend an inordinate amount of time at the park. Staff is proposing a variety of physical changes to the park to deter these activities.

#### **RECOMMENDED ACTION:**

That the City Council:

1. Declare this project to be categorically exempt under the California Environmental Quality Act, Class 1, Section 15301c; and
2. Direct staff whether or not to proceed with any of the proposed improvements to Stanton Park.

#### **BACKGROUND:**

Stanton Park is located on property owned by Southern California Edison and leased by the city. The park has five picnic shelters, four pieces of exercise equipment, a playground, a bathroom, and two large electrical towers. The park is heavily used by walkers, children, and the Boys and Girls Club.

The park is adjacent to a flood control channel, Beach Boulevard, and the Union Pacific railroad tracks. Each of these provides access into the park, although a new fence installed at the west end of the park will reduce access from the railroad.

#### **ANALYSIS/JUSTIFICATION:**

Staff has observed that much of the illegal activities are being conducted in the two picnic shelters nearest to Beach Boulevard. These shelters cannot be used by the

general public as they are often filled with trash, alcohol bottles, and drug debris. Each morning the Public Works crew spends 45 minutes cleaning up these two shelters. The demonstration garden makes it difficult for vehicular access by city personnel so patrolling these two shelters is more difficult than the others. After discussion regarding different alternatives with the Sheriff's and Code Enforcement Departments, it does seem prudent to remove these structures. Staff could do the removals at no cost to the city. This area may be suitable for eventual parking for the Norm Ross Sports Complex project.

Another option would be to install fencing at the park in order to close the park at night. This has been very successful at Harry Dotson and Stanton Central Park. The attached exhibits provide two options for fencing. The first exhibit would install wrought iron fencing across the park in a north-south direction and would meet westerly property line of City Hall. This would preclude access to the west end of the park during the night and would have a gate that would be open during the day. The estimated cost of this fence is \$30,000.

The second option would be fence the park in its entirety as shown in the second exhibit. This is a much more expensive option and we estimate the cost would be close to \$200,000.

Please note that both options do not replace the fencing along the flood control channel. Although this fencing is an enhanced chain link, it can still be cut more easily than the proposed fencing materials. If this fence were to be replaced there would be significant additional costs, roughly an additional \$200,000 for option #1 and \$400,000 for option #2. It is possible that staff could convince the County to replace this fencing if the City were to proceed with either of the fencing options.

Staff has contacted Southern California Edison to confirm that fencing is allowed, and they have confirmed that it is allowed so long as they have access to the gates.

#### **FISCAL IMPACT:**

The removal of the shelters would be at no cost to the City. There is sufficient funding in the Park-In-Lieu account to accommodate any of the fencing options.

#### **ENVIRONMENTAL IMPACT:**

This project to be categorically exempt under the California Environmental Quality Act, Class 1, Section 15301c.

#### **LEGAL REVIEW:**

None.

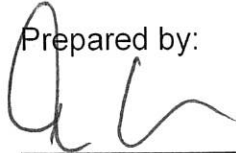
**PUBLIC NOTIFICATION:**

Notifications and advertisement were performed as prescribed by law.

**STRATEGIC PLAN OBJECTIVE ADDRESSED:**


3 – Provide a high quality infrastructure

Prepared by:



Allan Rigg, P.E., AICP  
Director of Public Works/City Engineer

Approved by:



Jarad Hildenbrand  
City Manager

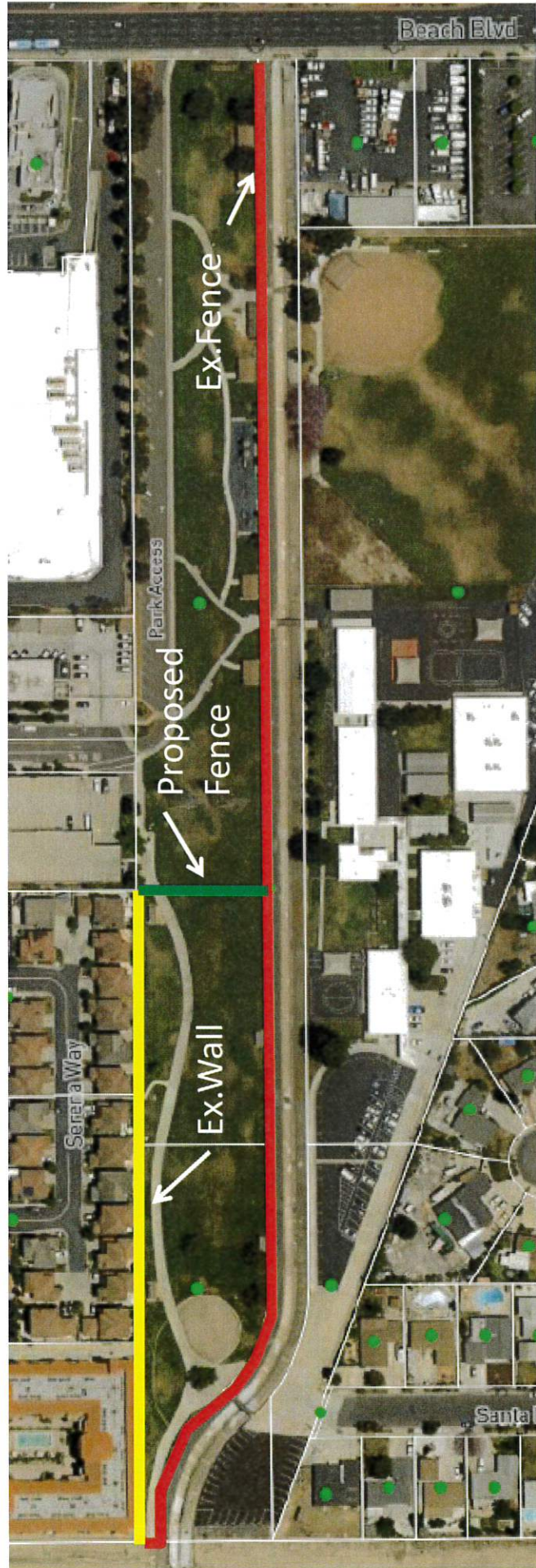
Attachments:

- 1) Fencing Exhibits



# Fencing Exhibit #1

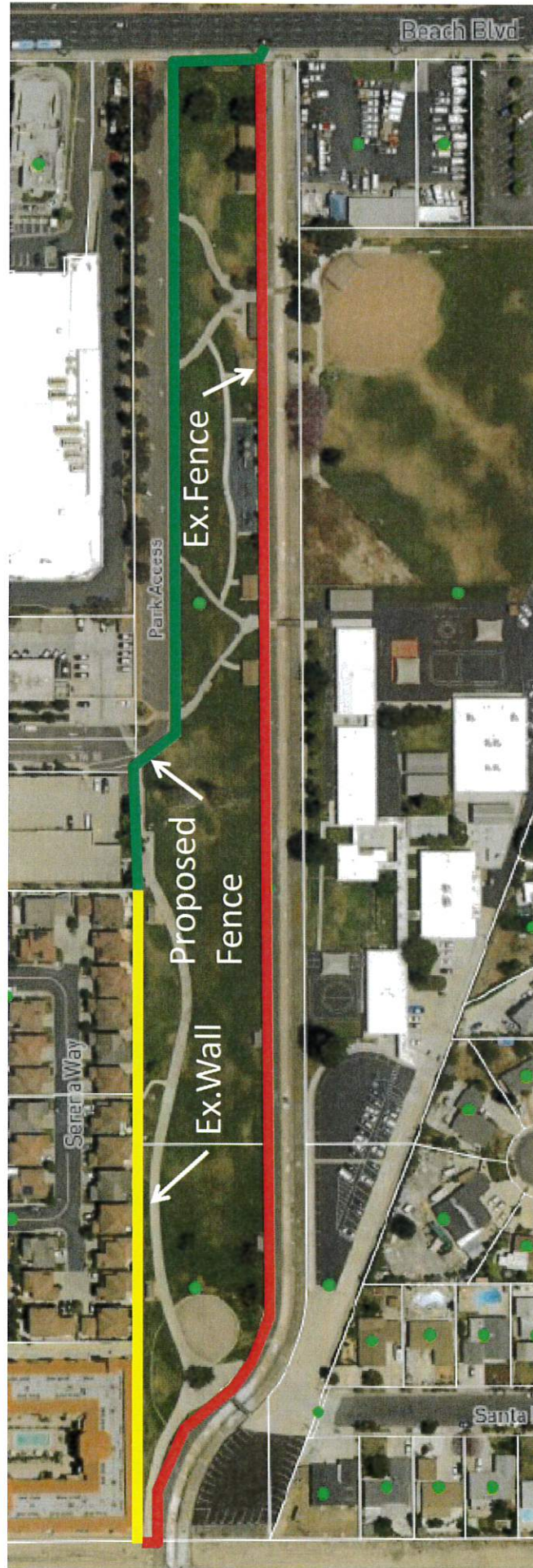
## 150 Feet New Fence





# Fencing Exhibit #2

## 1100 Feet New Fence



## CITY OF STANTON

### REPORT TO CITY COUNCIL

**TO:** Honorable Mayor and Members of the City Council

**DATE:** November 26, 2019

**SUBJECT: REVIEW OF PROPOSED ANGLED PARKING ON MAIN STREET  
FROM BEACH BOULEVARD TO FERN AVENUE**

#### **REPORT IN BRIEF:**

Parking on city streets continues to be a struggle for many of our residents and businesses. A business owner on Main Street has suggested that additional parking could be gained by implementing angled parking on Main Street between Beach Boulevard and Fern Avenue. The City's Traffic Engineering consultant has reviewed the suggestion and has prepared a report for the Council's review.

#### **RECOMMENDED ACTION:**

That the City Council:

1. Declare this project to be categorically exempt under the California Environmental Quality Act, Class 1, Section 15301c; and
2. Direct staff whether or not to proceed with the implementation of angled parking on Main Street from Beach Boulevard to Fern Avenue.

#### **BACKGROUND:**

Main Street is an unusually wide street for the volume of traffic it conveys. The width of asphalt on Main Street is 56 feet, while in comparison the width of asphalt on Cerritos is 60 feet. With only one lane of traffic in each direction, there is the opportunity to install angled parking in the subject area. Angled parking already exists on Main Street west of Beach Boulevard.

#### **ANALYSIS/JUSTIFICATION:**

Staff asked our Traffic Engineering consultant Hartzog & Crabill, Inc. to review the possibility of angled parking and how many additional stalls could be gained. They evaluated options for the parking stalls at 30, 45, and 60 degrees. The result of their study is that 17 spaces could be gained.

**FISCAL IMPACT:**

The cost for the striping is \$6,000 and could be done within the existing budget.

**ENVIRONMENTAL IMPACT:**

This project to be categorically exempt under the California Environmental Quality Act, Class 1, Section 15301c.

**LEGAL REVIEW:**

None.

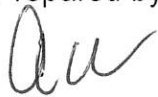
**PUBLIC NOTIFICATION:**

Notifications and advertisement were performed as prescribed by law. Signs were also placed at each end of the subject area alerting the public of the Council meeting. Two of the largest businesses on the street were called alerting them to the meeting.

**STRATEGIC PLAN OBJECTIVE ADDRESSED:**

3 – Provide a high quality infrastructure

Prepared by:



Allan Rigg, P.E., AICP  
Director of Public Works/City Engineer

Approved by:



Jared Hildenbrand  
City Manager

Attachment:

- 1) Angled Parking Evaluation



Trammell Hartzog, President  
Gerald J. Stock, PE, TE,  
Executive Vice-President

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[www.hartzog-crabill.com](http://www.hartzog-crabill.com)

October 23, 2019

Mr. Allan Rigg, PE, AICP  
Director of Public Works / City Engineer  
**City of Stanton**  
7800 Katella Avenue  
Stanton, CA 90680

**Subject: Main Street, from Beach Boulevard to Fern Avenue -  
Angled Parking Evaluation**

Dear Mr. Rigg:

In response to the City's request, Hartzog & Crabill, Inc. (HCI) is pleased to provide this evaluation summary letter in regards to the subject on-street parking evaluation.

## **BACKGROUND**

### Parallel Parking

While parallel parking is generally used and preferred for safety and operational considerations, certain drawbacks include:

- driver and passengers may have to exit vehicle into the traveled way;
- the parking maneuver takes more time than angle;
- some drivers must execute the maneuver multiple times; and,
- interruption of through movement depending upon width of cross-section.

### Angled Parking

Angled parking makes it easier to drive into the parking space when compared with perpendicular parking, since the angle is typically aligned with the direction that vehicles approach the parking space. Angled parking is also desirable because:

- driver and passengers exit vehicle outside of the traveled way;
- less time is required for parking maneuver; and,
- a greater number of stalls may be achieved.

## EVALUATION

As part of our evaluation, HCI prepared the attached scaled on-street parking plan exhibit for Main Street, between Beach Boulevard and Fern Avenue. As you will see, the exhibit shows the existing on-street parking spaces on both sides of this segment of Main Street, as well as the proposed 45-degree angled on-street parking option available for this segment.

The preparation of this plan exhibit allows us to provide responses to the City's questions below:

- **Assess how much additional parking could be gained?**

As shown on the attached plan exhibit, the existing on-street parallel parking on both sides of Main Street, from Beach Boulevard to Fern Avenue, is 59 parking spaces.

In comparison, the 45-degree angled parking option provides for 76 parking spaces.

The net gain is 17 additional parking spaces.

- **If there is sufficient width for angled parking and driving lanes.**

As shown on the attached plan, the existing roadway width on Main Street is 56 feet (curb-to-curb).

It is important to note, a 60-degree angled parking option does not fit within this roadway width, while a 30-degree option actually reduces the amount of existing parking spaces; consequently, these options are not recommended.

However, the 45-degree angled parking option provides for angled parking spaces on both sides of the roadway, as well as two 12-foot wide driving lanes (one lane per direction).

If the City chooses to implement the 45-degree angled parking option, the answer is Yes.

- **If there would be a concern with angled parking on an industrial street such as this?**

This segment of Main Street includes both industrial and residential properties on both sides. There are up to four intersecting roadways within this segment (Chestnut, Court, Sycamore, and Fern Avenues) that may lead larger truck traffic out of this roadway, both to the north and south. If the proposed 45-degree angled parking is properly striped and signed, we do not anticipate any concerns.

Mr. Allan Rigg, PE, AICP  
October 23, 2019  
Page 3

## **RECOMMENDATION**

Therefore, in overall summary, the 45-degree angled parking option on this segment of Main Street is a good alternative for the City's consideration, and is recommended in order to achieve a greater amount of parking spaces (17 additional spaces to the existing parallel parking spaces).

On behalf of HCI, we sincerely hope the attached plan provides the City with all the necessary information for their decision-making process.

Thank you for the opportunity to continue serving the City of Stanton on these traffic engineering services. If you may have any questions or need more information, please feel free to contact me at (714) 731-9455.

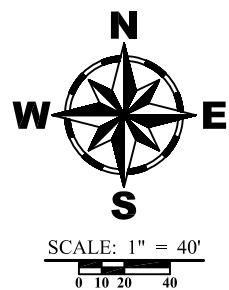
Sincerely,  
**HARTZOG & CRABILL, INC.**



Gerald J. Stock, PE, TE  
Executive Vice President  
City & Traffic Engineering Services

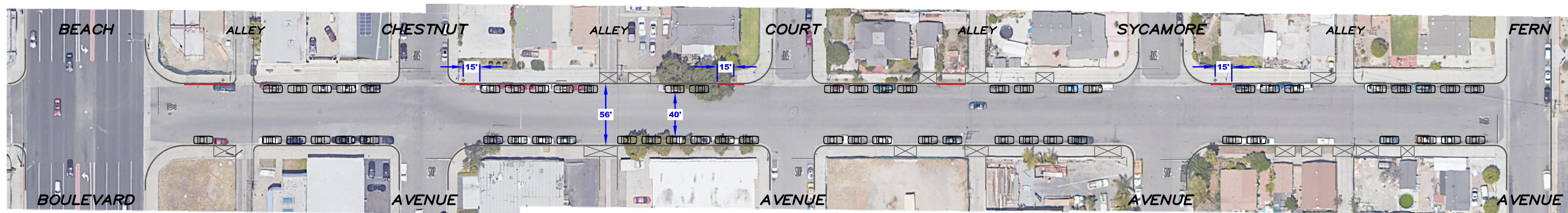
Attach:        Main Street - On-Street Parking Plan





# EXISTING

## 59 SPACES



# 45° ANGLED PARKING (MATCHES w/o BEACH)

## 76 SPACES (17 ADDITIONAL SPACES)

