



**AGENDA**  
**CITY COUNCIL/SUCCESSOR AGENCY/STANTON HOUSING AUTHORITY**  
**JOINT REGULAR MEETING**  
**STANTON CITY HALL, 7800 KATELLA AVENUE, STANTON, CA**  
**TUESDAY, JANUARY 8, 2019 - 6:30 P.M.**

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (714) 890-4245. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.*

*The City Council agenda and supporting documentation is made available for public review and inspection during normal business hours in the Office of the City Clerk, 7800 Katella Avenue, Stanton California 90680 immediately following distribution of the agenda packet to a majority of the City Council. Packet delivery typically takes place on Thursday afternoons prior to the regularly scheduled meeting on Tuesday. The agenda packet is also available for review and inspection on the city's website at [www.ci.stanton.ca.us](http://www.ci.stanton.ca.us), at the public counter at City Hall in the public access binder, and at the Stanton Library (information desk) 7850 Katella Avenue, Stanton, California 90680.*

- 1. CLOSED SESSION (6:00 PM)**
- 2. ROLL CALL**
  - Council Member Ramirez
  - Council Member Taylor
  - Council Member Warren
  - Mayor Pro Tem Ethans
  - Mayor Shawver
- 3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

*Closed Session may convene to consider matters of purchase / sale of real property (G.C. §54956.8), pending litigation (G.C. §54956.9(a)), potential litigation (G.C. §54956.9(b)) or personnel items (G.C. §54957.6). Records not available for public inspection.*

**4. CLOSED SESSION**

**4A. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**  
**Significant exposure to litigation pursuant to Government Code Section 54956.9**  
**(d) (2)**

Number of Potential Cases: 1

**4B. PUBLIC EMPLOYEE APPOINTMENT**  
(Pursuant to Government Code Section 54957)

Title: City Manager

**5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING**

**6. ROLL CALL** Agency/Authority Member Ramirez  
Agency/Authority Member Taylor  
Agency/Authority Member Warren  
Vice Chairman Ethans  
Chairman Shawver

**7. PLEDGE OF ALLEGIANCE**

**8. SPECIAL PRESENTATIONS AND AWARDS**

- Presentation of Certificate of Recognition to the Western High School football team as CIF Southern Section champions.

**9. CONSENT CALENDAR**

All items on the Consent Calendar may be acted on simultaneously, unless a Council/Board Member requests separate discussion and/or action.

*Council Member Taylor to abstain from Consent Calendar Item 9C, line items 1-17.*

*Council Member Ramirez to abstain from Consent Calendar Item 9C, line items 2 and 7.*

## CONSENT CALENDAR

**9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

**RECOMMENDED ACTION:**

City Council/Agency Board/Authority Board waive reading of Ordinances and Resolutions.

**9B. APPROVAL OF WARRANTS**

City Council approve demand warrants dated December 5, 2018, December 13, 2018, December 19, 2018, and January 2, 2019, in the amount of \$3,705,191.53.

**9C. APPROVAL OF MINUTES**

1. City Council/Agency/Authority Board approve Minutes of Regular Joint Meeting – February 13, 2018.
2. City Council/Agency/Authority Board approve Minutes of Regular Joint Meeting – June 12, 2018.
3. City Council/Agency/Authority Board approve Minutes of Regular Joint Meeting – July 10, 2018.
4. City Council approve Minutes of Special Meeting – July 24, 2018.
5. City Council/Agency/Authority Board approve Minutes of Regular Joint Meeting – July 24, 2018.
6. City Council approve Minutes of Special Meeting – August 14, 2018.
7. City Council/Agency/Authority Board approve Minutes of Regular Joint Meeting – August 14, 2018.
8. City Council approve Minutes of Special Meeting – September 5, 2018.
9. City Council/Agency/Authority Board approve Minutes of Regular Joint Meeting – September 11, 2018.
10. City Council/Agency/Authority Board approve Minutes of Regular Joint Meeting – September 25, 2018.

11. City Council/Authority Board approve Minutes of Special Joint Meeting – October 23, 2018.
12. City Council/Agency/Authority Board approve Minutes of Regular Joint Meeting – October 23, 2018.
13. City Council approve Minutes of Special Meeting – November 13, 2018.
14. City Council/Authority Board approve Minutes of Special Joint Meeting – November 13, 2018.
15. City Council/Agency/Authority Board approve Minutes of Regular Joint Meeting – November 13, 2018.
16. City Council approve Minutes of Special Meeting – November 27, 2018.
17. City Council/Agency/Authority Board approve Minutes of Regular Joint Meeting – November 27, 2018.
18. City Council/Agency/Authority Board approve Minutes of Regular Joint Meeting – December 11, 2018.

**9D. NOVEMBER 2018 INVESTMENT REPORT**

The Investment Report as of November 30, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

**RECOMMENDED ACTION:**

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of November 2018.



#### **9E. NOVEMBER 2018 INVESTMENT REPORT (SUCCESSOR AGENCY)**

The Investment Report as of November 30, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

##### **RECOMMENDED ACTION:**

1. Successor Agency find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of November 2018.

#### **9F. NOVEMBER 2018 INVESTMENT REPORT (HOUSING AUTHORITY)**

The Investment Report as of November 30, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

##### **RECOMMENDED ACTION:**

1. Stanton Housing Authority find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of November 2018.

#### **9G. APPROVING AND ADOPTING THE RECOGNIZED OBLIGATIONS PAYMENT SCHEDULE (ROPS) 19-20 AND THE ADMINISTRATIVE BUDGET PURSUANT TO SECTIONS 34177 OF CALIFORNIA HEALTH & SAFETY CODE FOR THE PERIOD OF JULY 2019 THROUGH JUNE 2020 (SUCCESSOR AGENCY)**

This report summarizes the obligations of the Successor Agency under AB X1 26, AB 1484 and SB 107 to draft Recognized Obligation Payment Schedules (ROPS) and corresponding administrative budgets. Staff recommends the Successor Agency adopt the attached resolution approving ROPS 19-20 and the Successor Agency's administrative budget for the period July 2019 through June 2020.

##### **RECOMMENDED ACTION:**

1. Successor Agency declare that the project is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and

2. Adopt Resolution No. SA 2019-01 to approve the Recognized Obligation Payment Schedule (ROPS) No. 19-20 and the administrative budget for the period July 1, 2019 through June 30, 2020 entitled:

**“A RESOLUTION OF THE BOARD OF THE SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY, APPROVING AND ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (“ROPS”) 19-20 FOR THE PERIOD JULY 1, 2019 THROUGH JUNE 30, 2020 PURSUANT TO HEALTH AND SAFETY CODE, SECTIONS 34177(l) and 34177(o) AND THE ADMINISTRATIVE BUDGET, PURSUANT TO HEALTH AND SAFETY CODE, SECTION 34177(j)”.**

#### **9H. APPROVAL OF STRATEGIC PLAN**

On November 27, 2018 the City Council was presented with an update and overview of the Strategic Plan. Senior staff provided the City Council with an updated six-month Strategic Plan Objectives / Components discussing, identifying, strengthening and prioritizing goals and strategies for the City. The City Council directed staff to refine objectives and return with a prioritized version of the Strategic Plan for further City Council consideration. This report provides an update of the City’s goals and strategies as of January, 2019.

#### **RECOMMENDED ACTION:**

1. City Council find that this item is not subject to California Environmental Quality Act (“CEQA”) pursuant to Section 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Approve the Six-Month Strategic Plan Objectives / Components.

**9I. CITY COUNCIL APPOINTMENT TO FILL ONE VACANCY ON THE STANTON PLANNING COMMISSION FOR TERM COINCIDING WITH THE COUNCIL ELECTION**

As part of an effort to recognize and celebrate the contributions local businesses make in the City, the proposed proclamation would declare the month of January 2018 as Business Appreciation Month.

**RECOMMENDED ACTION:**

1. City Council declare that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Approve the Proclamation declaring January 2018 as Business Appreciation Month.

**9J. MAYOR'S APPOINTMENTS OF COUNCIL MEMBERS AS REPRESENTATIVES TO VARIOUS BOARDS, COMMISSIONS, COMMITTEES AND AGENCIES**

Traditionally, Council Members have been appointed by the Mayor to serve on numerous outside committees, boards, commissions and agencies. Each appointee is responsible for representing the City and voting on behalf of the City Council. The Mayor has conducted a review and has selected appointees, as detailed in Attachment 1. With the exception of the Orange County Fire Authority ("OCFA") appointment, which is required to be made by Resolution, the Mayor may otherwise make appointments to each committee, board, commission or agency by nomination and Minute Order confirmation. In addition, the Fair Political Practices Commission ("FPPC") regulations require the adoption and posting of Form 806, Agency Report of Public Official Appointments, in order for individual Council Members to participate in a City Council vote that would result in him or her serving in a position that provides compensation of \$250 or more in any 12-month period.

**RECOMMENDED ACTION:**

1. City Council confirm the Mayor's appointments; and
2. Approve Fair Political Practices Commission Form 806 and authorize the City Clerk to post the form on the City's website.

**END OF CONSENT CALENDAR**

10. PUBLIC HEARINGS       None.

11. UNFINISHED BUSINESS       None.

12. NEW BUSINESS

12A. **AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, IN ACCORDANCE WITH GOVERNMENT CODE SECTIONS 36937 AND 65858 ESTABLISHING A TEMPORARY MORATORIUM ON THE ESTABLISHMENT OF MASSAGE BUSINESSES PENDING A STUDY AND THE PREPARATION OF AN UPDATE TO THE CITY’S MUNICIPAL AND ZONING CODE**

Due to the continuing enforcement issues related to massage establishments, the City Council is asked to consider an interim urgency ordinance to temporarily prohibit the establishment of such businesses. The interim urgency ordinance would provide the City sufficient time to study the continuing impacts of these establishments and to develop new municipal and zoning code regulations.

**RECOMMENDED ACTION:**

1. City Council declare that the project is exempt from the California Environmental Quality Act (“CEQA”) pursuant to Section 15378 of the State of California Environmental Quality Act (“CEQA”) Guidelines, because it has no potential for resulting in physical change in the environment, directly or indirectly. The City Council further finds, under Title 14 of the California Code of Regulations, section 15061(b)(3) that this interim urgency ordinance is nonetheless exempt from the requirements of CEQA. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Adopt Urgency Ordinance No. 1083, entitled:

**“AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, ENACTED PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTIONS 36937 AND 65858; A TEMPORARY MORATORIUM ON THE ESTABLISHMENT OF MASSAGE BUSINESSES PENDING STUDY AND THE PREPARATION OF AN UPDATE TO THE CITY’S MUNICIPAL AND ZONING CODE”.**

**ROLL CALL VOTE:** Council Member Ramirez  
Council Member Taylor  
Council Member Warren  
Mayor Pro Tem Ethans  
Mayor Shawver

### **13. ORAL COMMUNICATIONS - PUBLIC**

At this time members of the public may address the City Council/Successor Agency/Stanton Housing Authority regarding any items within the subject matter jurisdiction of the City Council/Successor Agency/Stanton Housing Authority, provided that NO action may be taken on non-agenda items.

- Members of the public wishing to address the Council/Agency/Authority during Oral Communications-Public or on a particular item are requested to fill out a REQUEST TO SPEAK form and submit it to the City Clerk. Request to speak forms must be turned in prior to Oral Communications-Public.
- When the Mayor/Chairman calls you to the microphone, please state your Name, slowly and clearly, for the record. A speaker's comments shall be limited to a three (3) minute aggregate time period on Oral Communications and Agenda Items. Speakers are then to return to their seats and no further comments will be permitted.
- Remarks from those seated or standing in the back of chambers will not be permitted. All those wishing to speak including Council/Agency/Authority and Staff need to be recognized by the Mayor/Chairman before speaking.

### **14. WRITTEN COMMUNICATIONS                      None.**

### **15. MAYOR/CHAIRMAN COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS**

#### **15A. COMMITTEE REPORTS/ COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS**

At this time Council/Agency/Authority Members may report on items not specifically described on the agenda which are of interest to the community provided no discussion or action may be taken except to provide staff direction to report back or to place the item on a future agenda.

#### **15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE MEETING**

At this time Council/Agency/Authority Members may place an item on a future agenda.

**15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION**

At this time Council/Agency/Authority Members may place an item on a future study session agenda.

Currently Scheduled:

- None.

**16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL**

**17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR**

**17A. ORANGE COUNTY FIRE AUTHORITY**

At this time the Orange County Fire Authority will provide the City Council with an update on their current operations.

**18. ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California, the foregoing agenda was posted at the Post Office, Stanton Community Services Center and City Hall, not less than 72 hours prior to the meeting. Dated this 3<sup>rd</sup> day of January, 2019.

s/ Patricia A. Vazquez, City Clerk/Secretary


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**CITY OF STANTON  
ACCOUNTS PAYABLE REGISTER**

December 5, 2018	\$72,662.03
December 13, 2018	\$1,122,462.02
December 19, 2018	\$2,437,573.27
January 2, 2019	\$72,494.21

\$3,705,191.53
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Demands listed on the attached registers conform to the City of Stanton Annual Budget as approved by the City Council.

  
Interim City Manager

Demands listed on the attached registers are accurate and funds are available for payment thereof.

  
Assistant City Manager

# DRAFT

## MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY OF THE CITY OF STANTON JOINT REGULAR MEETING FEBRUARY 13, 2018

### 1. CALL TO ORDER / CLOSED SESSION

The City Council meeting was called to order at 6:00 p.m. by Mayor Shawver.

### 2. ROLL CALL

Present: Council Member Donahue, Council Member Ethans, Council Member Warren, Mayor Pro Tem Ramirez, and Mayor Shawver.

Absent: None.

Excused: None.

### 3. PUBLIC COMMENT ON CLOSED SESSION ITEMS None.

### 4. CLOSED SESSION

The members of the Stanton City Council of the City of Stanton proceeded to closed session at 6:00 p.m. for discussion regarding:

#### 4A. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

**Significant exposure to litigation pursuant to Government Code Section 54956.9 (d) (2)**

Number of Potential Cases: 4

#### 4B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

**Existing litigation pursuant to Government Code section 54956.9(d)(1)**

**Number of cases: 1**

City of Stanton vs. Green Tree Remedy et al, Orange County Superior Court Case  
Number: 30-2015-00813225-CU-JR-CJC



## **DRAFT**

### **5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING**

The meetings were called to order at 6:30 p.m. by Chairman Shawver.

The City Attorney reported that the Stanton City Council met in closed session from 6:00 to 6:30 p.m.

The City Attorney reported that there was no reportable action.

### **6. ROLL CALL**

Present: Agency/Authority Member Donahue, Agency/Authority Member Ethans, Agency/Authority Member Warren, Vice Chairman Ramirez, and Chairman Shawver.

Absent: None.

Excused: None.

### **7. PLEDGE OF ALLEGIANCE**

Led by Fire Division Chief Dave Steffen, Orange County Fire Authority.

### **8. SPECIAL PRESENTATIONS AND AWARDS**

Recognition of the City of Stanton's dedicated volunteers.

- Introduction by Ms. Julie S. Roman, Community Services Director.

Presentation by:

- Dr. Sue Johnson, Superintendent, Savannah School District
- Tracy Good Speed, Principal, Hanson Elementary School
- Principal Twila Reed Elementary School
- Brianna Schnitzer, Principal, Cerritos Elementary School
- Hip Murillo, Director of Student Services, Savannah School District
- Jerry Freedman, Principal, Holder Elementary School

Recognizing and honoring the selfless devotion, outstanding, and dedicated services that Ms. Ann Nguyen has given to the Savannah School District students each and every day.

- Mayor Shawver expressed his gratitude to Ms. Ann Nguyen and all Stanton employees.

## **DRAFT**

- Mayor Shawver expressed his gratitude to Dr. Sue Johnson for her contributions and dedication to the Stanton community and congratulated Dr. Johnson on being selected as Citizen of the Year for the City of Buena Park.
- The Mayor and City Council recognized the City of Stanton's 2017 dedicated volunteers.

Volunteers were recognized via the following categories:

- Parks Recreation and Community Services Commission
  - Mr. Victor Barrios
  - Ms. Nancy Heitman
  - Ms. Jenny Lacayo
  - Ms. Beverly Henry
  - Mr. Greg Himes
  - Mr. Adam Ontiveros
  - Mr. John Warren
- Stanton Youth Committee
  - Jorge Amaro
  - Jessica Cedillo
  - Neida Gomez
  - Bryan Lara
  - Kimberly Rodriguez
  - Isaac Mendez Ruiz
  - Laisha Valle
- Senior Nutrition Program Volunteers
  - Ms. Sandra Stubban
  - Mr. Richard Molthen
  - Mr. Dave Hennek
  - Ms. Anne Wade
  - Ms. Virginia Schrader
  - Mr. Max Cadabona
  - Mr. Jay De La Cruz
- Stanton Community Services Center Volunteers
  - Ms. Malinda Todora
  - Mr. Andy Narang
  - Mr. Jerry Steddum
  - Ms. Daniella Fanco
  - Ms. Darlene Steddum
  - Mr. David Pasel

## **DRAFT**

- Stanton Collaborative
  - Mr. Joe Carmona, Principal, Western High School
  - Ms. Michelle Rushall, Principal, Wakeham Elementary School
  - Mr. Roger Nguyen, Principal, Walter Elementary School
  - Ms. Daphne Hammer, Principal, Magnolia High School
  - Ms. Lorena Moreno, Principal, Dale Junior High School
  - Ms. Tracy Godspeed, Hansen Elementary School
- AARP Tax Assistance Volunteers
  - Mr. Ben Chapman
  - Mr. Bob Holman
  - Mr. John Jaecker
  - Mr. Stewart Yeomans
  - Mr. George Pardon
  - Ms. Lynn Pardon
  - Ms. Jyoti Joshi
- Special Event Volunteers
  - Mr. Danilo Seranillo - Stanton Librarian, Christmas Tree Lighting
  - Ms. Bonnie McLaren – Stanton Library, Christmas
  - Ms. Hilda Laufer – Easter Bunny
  - Mr. Mike Flack – Christmas
  - Mr. John H. – Christmas
  - Mr. Dave Morse – Christmas Tree Lighting
  - Mr. Johnny Grubbs – Car Show
  - Mr. Jason Lyon – Car Show
- GRIP, NOCC, and NET Programs,
  - Ms. Diana Verdin, GRIP Intern
  - Mr. Raul Barragan, GRIP Intern
  - Ms. Jessica Zavalza, GRIP Intern
  - Ms. Yvonne Vo, GRIP Intern
  - Ms. Martha Beatty, GRIP Intern
  - Ms. Monica Nguyen, GRIP Volunteer
  - Dr. Sue Johnson, SSD Director – GRIP
  - Mr. Hip Murillo, Savanna School District – GRIP
  - Dr. Friedman, Holder Elementary – GRIP
  - Ms. Erin Helinihi, Twila Reid Elementary – GRIP
  - Ms. Maria Manzano, Savanna School District – GRIP
  - Ms. Briana Schnitzer, Cerritos Elementary – GRIP
  - Ms. Pam Sepulveda, Casa Youth Shelter, Director of Operations
  - Ms. Becky Stone, Comprehensive Health Assessment Team-Homeless Public Health Nurse
  - Mr. Ray Huab, Cottonwood Church Pastor

## **DRAFT**

- Community Engagement Advisory Committee (CEAC)
  - Mr. Van Vo
  - Ms. Connie Cardoza
  - Ms. Stephanie Grice
  - Ms. Rosa Leon
  - Ms. Arcelia Gutierrez
  - Ms. Martina Banelous
  - Ms. Paula Soto
  - Ms. Maria Reyes
  - Ms. Eugenia Amaro
  - Ms. Laura Lonzo
  - Mr. Salvador Barajas
  - Ms. Gabriela Garcia
  - Ms. Teresa Vera
  - Ms. Natalie Nguyen
  - Mr. Arturo Valtierra
  - Ms. Maria Salgado
  - Mr. Froylan Ramirez
  - Ms. Martha Moreno
  - Ms. Roselia Arriage
  - Mr. Rudy Bran
  - Ms. Fatima Khier

### **9. CONSENT CALENDAR**

Motion/Second: Warren/Ramirez

Motion unanimously carried by the following vote:

AYES: 5 (Donahue, Ethans, Ramirez, Shawver, and Warren)

NOES: None

ABSTAIN: None

ABSENT: None

The City Council/Agency Board/Authority Board approved the following Consent Calendar items:

# **DRAFT**

## **CONSENT CALENDAR**

**9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

**9B. APPROVAL OF WARRANTS**

The City Council approved demand warrants dated January 18, 2018, January 24, 2018, and January 25, 2018, in the amount of \$543,923.22.

**9C. APPROVAL OF MINUTES**

The City Council/Agency/Authority Board approved Minutes of Regular Joint Meeting – January 23, 2018.

**9D. APPROVAL FOR THE PURCHASE OF TRAFFIC SIGNAL CABINET AND EQUIPMENT FOR THE DALE AVENUE AND CHANTICLEER ROAD TRAFFIC SIGNAL PROJECT**

The Dale Avenue and Chanticleer Road Traffic Signal Project requires a traffic signal cabinet and internal equipment. This project is currently in the bidding process. Staff is planning to cut several months of delay time by procuring the necessary materials while the awarding process of the project is taking place.

1. The City Council declared that the project is exempt from California Environmental Quality Act ("CEQA") under Section 15378(b) (2) – continuing administrative or maintenance activities, such as purchases for supplies, personnel-related actions, general policy and procedure making; and
2. Authorized the City Manager to execute a purchase with Econolite Group, Inc. to furnish a new TS2 cabinet and equipment for the Dale Avenue and Chanticleer Road Traffic Signal Project in the amount of \$35,478.74.

## **DRAFT**

### **9E. ACCEPTANCE OF THE WESTERN AVENUE AND THUNDERBIRD LANE TRAFFIC SIGNAL PROJECT BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA**

The Western Avenue and Thunderbird Lane Traffic Signal Project has been completed in accordance with the plans and specifications. The final construction cost for the project was \$220,155.68. The City Engineer, in his judgment, certifies that the work was satisfactorily completed as of February 1, 2018 and recommends that the City Council accept the completed work performed on this project.

The construction contract for the Western Avenue and Thunderbird Lane Traffic Signal Project is for \$287,115.41. The remaining balance of \$66,959.73 is based on the contractor not being allowed to build the center median island. The center median island will be a separate project in the future once Union Pacific gives the City of Stanton a Right-Of-Entry agreement. Other than the design changes created by Union Pacific, this project had no change orders created by field conditions, contractor or staff.

1. The City Council declared this project categorically exempt under the California Environmental Quality Act, Class 1, and Section 15301c; and
2. Accepted the completion of improvements for the Western Avenue and Thunderbird Lane Traffic Signal Project, as certified by the City Engineer, and affixed the date of February 1, 2018 as the date of completion of all work on this project; and
3. Approved the final construction contract amount of \$287,115.41 with DBX, Inc.; and
4. Directed the City Clerk within ten (10) days from the date of acceptance to file the Notice of Completion with the County Recorder of the County of Orange; and
5. Directed City staff, upon expiration of the thirty-five (35) days from the filing of the "Notice of Completion," to make the retention payment to DBX, Inc. in the amount of \$11,007.78.

## **DRAFT**

### **9F. ACCEPTANCE OF THE RUTLEDGE AVENUE AND PALAIS ROAD ALLEY IMPROVEMENT PROJECT BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA**

The Rutledge Avenue and Palais Road Alley Improvement Project have been completed in accordance with the plans and specifications. The final construction cost for the project was \$900,172.92. The City Engineer, in his judgment, certifies that the work was satisfactorily completed as of February 1, 2018 and recommends that the City Council accept the completed work performed on this project.

The construction contract for the Rutledge Avenue and Palais Road Alley Improvement Project is for \$941,000.00. Staff was able to save \$40,827.08 during the construction phase and come in below the initial estimated cost due to field conditions. The existing base material of several streets throughout the Bradford Place was found to be in good condition even though the asphalt had failed. This allowed staff to modify the initial street section design. Staff was able to reduce the thickness of the base material required and in the end saving the City of Stanton construction cost.

1. The City Council declared this project categorically exempt under the California Environmental Quality Act, Class 1, and Section 15301c; and
2. Accepted the completion of improvements for the Rutledge Avenue and Palais Road Alley Improvement Project, as certified by the City Engineer, and affixed the date of February 1, 2018 as the date of completion of all work on this project; and
3. Approved the final construction contract amount of \$900,172.92 with Hardy and Harper, Inc.; and
4. Directed the City Clerk within ten (10) days from the date of acceptance to file the Notice of Completion with the County Recorder of the County of Orange; and
5. Directed City staff, upon expiration of the thirty-five (35) days from the filing of the "Notice of Completion," to make the retention payment to Hardy and Harper, Inc. in the amount of \$45,008.65.

## **DRAFT**

### **9G. PROPOSED CHANGES TO PERSONNEL RULES AND REGULATIONS**

The City Council has established Personnel Rules and Regulations as set forth in Title II, Chapter 2.44 of the Stanton Municipal Code. From time to time the provisions of the Personnel Rules are changed based on changes in federal or state law or the needs of the organization have changed.

1. The City Council declared that this project is exempt from the California Environmental Quality Act ("CEQA") under Section 15378 (b)(2) – continuing administrative or maintenance activities, such as purchases for supplies, personnel-related actions, general policy and procedure making; and
2. Approved Resolution No. 2018-03 amending the City of Stanton Personnel Rules and Regulations, entitled:

**"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, AMENDING AND ADOPTING PERSONNEL RULES FOR THE ADMINISTRATION OF THE CITY'S PERSONNEL SYSTEM AND REPEALING ALL OTHER RESOLUTIONS AND MOTIONS INCONSISTENT HEREWITH."**

### **END OF CONSENT CALENDAR**

### **10. PUBLIC HEARINGS**

#### **10A. AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, IN ACCORDANCE WITH GOVERNMENT CODE SECTION 36937, IMPOSING A MORATORIUM TO TEMPORARILY PROHIBIT THE ESTABLISHMENT OF ANY AREA OF PERMIT PARKING PENDING STUDY AND ADOPTION OF REGULATORY STANDARDS**

This ordinance proposes a new moratorium for the establishment of new permit parking areas so that staff may analyze alternative options to relieve parking issues in the City and to study and propose new regulatory standards. The City needs to evaluate permit parking due to immediate health, safety, and welfare issues. Requests for permit parking are often prompted by residents' complaints of overflow parking, which allegedly results in excessive litter, vehicle break-ins, thefts, and other crime. However, the City must balance those requests against a California Attorney General opinion related to permit parking.

Recently, the City has become aware of alternative options that could help relieve the City's parking issues, including opening certain public properties for overflow parking. These options could have a direct effect on the City's permit parking program, and therefore, staff recommends a one-year moratorium to analyze these new alternatives and to study and propose new regulatory standards.



## DRAFT

Staff report by Mr. James J. Wren, Public Safety Services Director.

The public hearing was opened.

- Mr. Greg Witz, property owner, spoke in opposition to the permit parking moratorium and stated that the City Council is not addressing the most noticeable solutions nor addressing the problems which are causing the parking issues.

No one else appearing to speak, the public hearing was closed.

Motion/Second: Ethans/Warren

Motion unanimously carried by the following vote:

AYES: 5 (Donahue, Ethans, Ramirez, Shawver, and Warren)

NOES: None

ABSTAIN: None

ABSENT: None

1. The City Council conducted a public hearing; and
2. Declared that the project is not subject to the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Moreover, this Ordinance is statutorily exempt from further CEQA review under Section 15262 (feasibility and planning studies); and
3. Adopted Interim Urgency Ordinance No.1078, entitled:

**"AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, IN ACCORDANCE WITH GOVERNMENT CODE SECTION 36937, ENACTING A TEMPORARY MORATORIUM PROHIBITING THE ESTABLISHMENT OF ANY AREA OF PERMIT PARKING PENDING STUDY AND THE ADOPTION OF REGULATORY STANDARDS."**

## DRAFT

**10B. PUBLIC HEARING TO CONSIDER PRECISE PLAN DEVELOPMENT PPD-788, TENTATIVE TRACT MAP TM17-02, PLANNED DEVELOPMENT PERMIT PDP17-02 AND A DEVELOPMENT AGREEMENT TO SUBDIVIDE A 4.95 ACRE SITE FOR THE DEVELOPMENT OF A HOUSING SUBDIVISION CONSISTING OF THE CONSTRUCTION OF 35 SINGLE FAMILY DETACHED DWELLING UNITS, A PRIVATE STREET, AND PRIVATE PARK AREA FOR THE PROPERTY LOCATED AT 8232 LAMPSON AVENUE IN THE RH (HIGH DENSITY RESIDENTIAL) ZONE**

A public hearing to consider subdivision of a 4.95 acre site for planned development purposes and to construct 35 single family detached dwelling units, community and private open space; a private street and associated improvements. Under consideration are Precise Plan of Development PPD-788, Tentative Tract Map TM17-02, Planned Development Permit PDP17-02 and a Development Agreement.

Staff report by Ms. Rose Rivera, Associate Planner.

Ms. Rose Rivera, Associate Planner noted for the record that a letter was received from Mr. Frank Hathcock, resident, citing concerns with the proposed development.

The public hearing was opened.

- Mr. Chad Brown, applicant, spoke regarding the proposed project and expressed his gratitude to the City staff and City Council.

No one else appearing to speak, the public hearing was closed.

Motion/Second: Ramirez/Warren

ROLL CALL VOTE:	Council Member Donahue	AYE
	Council Member Ethans	AYE
	Council Member Warren	AYE
	Mayor Pro Tem Ramirez	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

1. The City Council conducted a public hearing; and
2. Declared that the project is categorically exempt per the California Environmental Quality Act (CEQA), under Section 15332, Class 32 (In-Fill Development Projects); and
3. Adopted Resolution No. 2018-04 approving Precise Plan of Development PPD-788, entitled:

## **DRAFT**

**"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA FINDING THAT THE DEVELOPMENT AT 8232 LAMPSON AVENUE IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT AND APPROVING PRECISE PLAN OF DEVELOPMENT PPD-788, A REQUEST TO SUBDIVIDE A 4.95 ACRE SITE AND CONTRUCT 35 SINGLE-FAMILY DETACHED HOMES, INCLUDING A PRIVATE STREET, AND PRIVATE AND COMMON OPEN SPACE FOR THE PROPERTY LOCATED AT 8232 LAMPSON AVENUE IN THE RH (HIGH DENSITY RESIDENTIAL) ZONE AND THE SOUTH GATEWAY MIXED USE OVERLAY"; and**

4. Adopted Resolution No. 2018-05 approving Tentative Tract Map TM17-02, entitled:

**"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA FINDING THAT THE DEVELOPMENT AT 8232 LAMPSON AVENUE IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT AND APPROVING TENTATIVE TRACT MAP 18122 (TM 17-02) TO SUBDIVIDE A LEGAL PARCEL (4.95 ACRES) FOR PLANNED DEVELOPMENT PURPOSES FOR THE DEVELOPMENT OF 35 SINGLE-FAMILY DETACHED HOMES, INCLUDING A PRIVATE STREET, AND PRIVATE AND COMMON OPEN SPACE FOR THE PROPERTY LOCATED AT 8232 LAMPSON AVENUE IN THE RH (HIGH DENSITY RESIDENTIAL) ZONE AND THE SOUTH GATEWAY MIXED USE OVERLAY"; and**

5. Adopted Resolution No. 2018-06 approving Planned Development Permit PDP17-02, entitled:

**"A RESOLUTION OF THE city council of CITY OF STANTON, CALIFORNIA FINDING THAT THE DEVELOPMENT AT 8232 LAMPSON AVENUE IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT AND APPROVING PLANNED DEVELOPMENT PERMIT PDP17-02 TO ALLOW CUSTOMIZED DEVELOPMENT STANDARDS FOR A 35-UNIT INCLUDING A PRIVATE STREET, AND PRIVATE AND COMMON OPEN SPACE FOR THE PROPERTY LOCATED AT 8232 LAMPSON AVENUE IN THE RH (HIGH DENSITY RESIDENTIAL) ZONE AND THE SOUTH GATEWAY MIXED USE OVERLAY"; and**

6. Introduced Ordinance No. 1077, entitled:

**"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, MAKING FINDINGS THAT THE DEVELOPMENT AT 8232 LAMPSON AVENUE IS CATEGORICALLY EXEMPT FROM THE**

## **DRAFT**

**CALIFORNIA ENVIRONMENTAL QUALITY ACT AND APPROVING A DEVELOPMENT AGREEMENT BETWEEN THE CITY OF STANTON AND STANTONLAMPSON 2017, LLC FOR CERTAIN REAL PROPERTY LOCATED AT 8232 LAMPSON AVENUE, WITHIN THE CITY OF STANTON PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 65864 ET SEQ"; and**

7. Set said ordinance for adoption at the regular City Council meeting on February 27, 2018.

11. **UNFINISHED BUSINESS**                      None.

12. **NEW BUSINESS**

12A. **APPEAL OF CITY MANAGER'S DENIAL OF MESSAGE ESTABLISHMENT LICENSE MEL17-01 TO ALLOW FOR CONTINUED OPERATION OF A MESSAGE ESTABLISHMENT FOR THE PROPERTY LOCATED AT 10356 BEACH BLVD. IN THE CG (COMMERCIAL GENERAL) ZONE; SUBMITTED BY TRINITY NGUYEN**

This is an appeal of the City Manager's decision to deny Massage Establishment License MEL17-01 for the operation of a massage establishment by Trinity Nguyen.

Mr. Matthew E. Richardson, City Attorney stepped down from the dais and Mr. Colin Robert Burns, Attorney At Law / Special Counsel stepped in to advise the City Council during this public hearing.

Staff report by Ms. Kelly Hart, Community and Economic Development Director.

Ms. Kelly Hart, Community and Economic Development Director noted for the record that Mr. Philip Trad provided the City Clerk with documents pertaining to the appeal.

Mr. Philip Trad, applicant representative, stated that they were not here because of a criminal conviction, arrest, or any kind of prosecution, that they are here due to notices that were provided to cover what happened in the City of Anaheim. Mr. Trad requested to present arguments for both New Business items 12A and 12B.

The City Council approved Mr. Trad's request to present arguments for both New Business items 12A and 12B.

## DRAFT

- Mr. Trad stated that the Anaheim matter was divided primarily into three sections. The City of Anaheim gave a notice of intent to revoke a license on May 4, 2017 and an appeal was filed due to that notice and that license revocation process was stopped. However, Mr. Trad states that Ms. Nguyen had already actively been involved with the City of Stanton in renewing her license and that before Ms. Nguyen could renew her license she would need to go through and obtain a conditional use permit (CUP) with the City of Stanton. Mr. Trad re-stated that Ms. Nguyen was already actively involved with the CUP process before any activity was taken by the City of Anaheim.
- Mr. Trad further states that a hearing was not heard on the City of Anaheim matter until July 25, 2017 and that there were two major issues raised by the City of Anaheim, illegal advertising and an unsupported police narrative alleging one violation. Moreover, Mr. Trad reported that the hearing was conducted on those two primary points. Additionally, Mr. Trad noted that prior to meeting and having the hearing with Anaheim, Mr. Trad met with the City of Anaheim's code enforcement division and the planning department and that information given to him confirmed that during the hearing that the City of Anaheim held they had expressly stated that Anaheim wants all 69 massage businesses out of the City. Furthermore, Mr. Trad noted that a June 9, 2017 letter addressed to the City of Anaheim police department asked for any support, evidence, background information, or documentation that would support the alleged narrative that was being used by the City of Anaheim to attack Ms. Nguyen's license. Mr. Trad stated that the City of Anaheim's police department refused to provide any compliance with the discovery requests for over four months. Mr. Trad questioned why none of this information was provided to the City Council.
- Mr. Trad reported that under the allegations, it claims that on July 25, 2017 there was an individual employed without a business license and clothing garments that were in house. Mr. Trad further reported that he has not been provided with any documentation of the July 25, 2017 violation and that he has been provided with the July 24, 2017 violation, which references the citation number and the name of the employee and that a letter from the City of Stanton dated December 5, 2017 to Ms. Tran that states that the violation was being dismissed, the fines were being refunded, and the matter was concluded.
- Mr. Trad again states that he is unaware as to why this information was not being provided. Mr. Trad proceeded to discuss the issues of the window coverings. Mr. Trad stated that whether or not that there was a curtain covering a window, this was a curtain in a lobby and that it is not a curtain covering a therapeutic room, it's merely an entry lobby when entering through the front door.
- Mr. Trad stated that he is asking that Ms. Nguyen get due process in the City of Stanton and that the City not condemn a business by failing to note that the City dismissed charges and refunded fines, do not suspend a business because they have a drape in a non-accessible area except an entry lobby and that the City should not be dismissing a business on an alleged narrative one page, non-described, unsupported no evidence claim.

## DRAFT

Mr. Colin Robert Burns, Attorney At Law / Special Counsel wanted to note for the record that before the hearings this evening for items 12A and 12B he did discuss the matter with Ms. Hart and with Mr. Trad it was agreed by all that this would be a de novo hearing there would be no oath, witnesses would not be crosses examined if either party wanted to do any closing, Mr. Burns wanted to make sure that everybody agreed that they had those procedural issues correct.

Mr. Colin Robert Burns, Attorney At Law / Special Counsel recommended that the City Council hear both items 12A and 12B separately.

- Ms. Kelly Hart, Community and Economic Development Director response to Mr. Trad's comments in regards to the timing of the City of Anaheim's revocation, the Stanton Municipal Code specifically states that it is disqualifying conduct and that the City is unable to wave the findings if that within five years and during any time of the processing of the application that an application for a massage permit in another city had been revoked. Ms. Hart reported that the City of Anaheim initially denied the permit on May 4<sup>th</sup> and that the appeal process did occur during that time. Ms. Hart stated that previously in staffs report on August 9, 2017 a final determination from the City of Anaheim was made and the application was filed as being revoked. Ms. Hart further stated that the City of Stanton did not take a final action with the processing of the massage establishment license until December 4<sup>th</sup> or thereabouts and that at no time during the denial of the or the revocation of the Anaheim permit and the ultimate denial of the Stanton massage permit did the applicant come forth with the information that the Anaheim permit for Fantasy Massage had been revoked, until such time as staff asked the final question before the final processing of the application. Ms. Hart reported that on September, 2017 the applicant updated their information with the City of Stanton application and updated their license information to say that the business had been sold, not revoked and so that is a willful misrepresentation of the facts of what had occurred with the business and as such it is an omission of information.
- Ms. Kelly Hart, Community and Economic Development Director response to Mr. Trad's comments in regards to the reasons for Anaheim's revocation are not the issue of this hearing that the basis for the denial of the Stanton license is simply that the permit was revoked which was the basis for the finding that revocation is final and cannot be reopened or re-litigated here.
- Ms. Kelly Hart, Community and Economic Development Director response to Mr. Trad's comments in regards to the Silky Spa questions, regarding the July 24<sup>th</sup>, July 25<sup>th</sup> items and stated that was a little disingenuous where Mr. Trad has had the discussion of what actually occurred in the staff report and that it's clear that there was a simple typo in the staff report of the actual date of the citation and the inspection dates and that the facts were identified in the staff report, which corresponded with the documentation that the applicant and appellant had regarding the citation at hand and they corresponded directly.

## DRAFT

- Ms. Kelly Hart, Community and Economic Development Director response to Mr. Trad's comments in regards to the curtains being in a lobby and that lobby area is not visible from any of the massage rooms. Ms. Harts states that the municipal code does not identify whether it's a lobby area or a massage room or restroom of any sort it simply says that all windows must be clear of any obstruction in any types of room, so regardless of where it is it's still a violation of the Stanton Municipal Code.
- Ms. Kelly Hart, Community and Economic Development Director response to Mr. Trad's comments in regards to the dismissal of a citation and fees. Ms. Hart reported that the City of Stanton did not dismiss any administrative citation associated with the inspections nor any fines that were paid and that there was no refund of any of any monies.
- Mr. Trad stated that if the City of Anaheim issue is not considered in the decision to deny, why does it take up two thirds of staffs December 7, 2017 report and that the decision was made in Anaheim on August 9, 2017. Mr. Trad stated that they have been in communication with Stanton and that if Stanton felt that we needed or wanted Ms. Nguyen to provide an amended application, it would have been a very simple matter to state and that there has been confusion on both sides. Ms. Nguyen was actively involved before Anaheim revoked the license and that there were potential sales for the business and because of the City of Anaheim's decision the sales were lost and not completed. Mr. Trad further stated that the problem was the tactics that the City of Anaheim took and the City of Stanton's reliance upon Anaheim's representations. Lastly, Mr. Trad reported that he is unaware about the typo, and that all he knows is that the citation issued to the female who is named in the complaint brought before the City Council is the same female and citation in exhibit I that says that the charges were dismissed and that the fines were being refunded, therefore there is no violation. Again, all Ms. Nguyen is asking for is due process that she didn't get in Anaheim and should get in Stanton and if there is some issue or something that she can do that will make the City Council confident in the activities that Ms. Nguyen would undertake in her businesses, she's happy to comply, she's always complied.

Mayor Shawver stated that the City Council is mandated to enforce its laws and the municipal code and that the City Council would be in remise of the oath that they took to protect the health and safety of its community if they were not to enforce such ordinances and laws as they are written. Mayor Shawver further stated that if there has been a violation of the City's regulations, laws, or ordinances, especially those dealing with public health and safety that they have to look at it as a very serious concern in the City Council's decision. Additionally, the City Council treats no business any different and that city businesses have CUP's with restrictions and guidelines that protect the public and if the City does not enforce those guidelines, not only is there chaos but the City is not doing justice as legislators and people that govern the community and the City Council is not protecting the public interest and that one of the most important items is the City's responsibility to equally and fairly enforce the statutes and ordinances that the City has.

## DRAFT

Council Member Warren questioned if the City of Stanton is stating that the citation for the undergarments that were found in the massage parlor stands as a valid citation for the City of Stanton and has not been cancelled or rescinded.

- Ms. Hart stated that in regards to the letter dated December 5, 2018 in exhibit I, the administrative citation was heard before an independent hearing officer and that the massage technician was found liable for that decision. Ms. Hart further stated that there was an administrative citation decision and that an administrative hearing had occurred and that the administrative hearing officer found the individual liable for the procedures. Ms. Hart reported that after the administrative hearing was held to appeal the decision of the administrative hearing, Ms. Kieu Kim Tran appealed the decision of the administrative hearing officer to the Superior Court and that in the filing of the appeal Ms. Kieu Kim Tran entered into an agreement with the City of Stanton whereby as part of the agreement the citation and the fine associated with the citation would be removed in exchange for Ms. Kieu Kim Tran not operating within the City of Stanton and so as part of the settlement agreement of further appeal to the Superior Court that further agreement with the City was made, but the fact of the matter remained that the decision of the hearing officer was that Ms. Kieu Kim Tran was found liable for the violation and only through the processing of the further agreement with the City after the appeal to the Superior Court was the fine associated with the fine dismissed.

Ms. Hart reported that inspections that were conducted in July, an individual was found within an employee only area without any proper business license within the City, which is a violation and that during that same inspection is the item that we have been discussing in length regarding Ms. Kieu Kim Tran taking off her underwear inside a massage room. Additionally, there is the secondary inspection in September or thereabouts with the fact that the windows were covered by a semi sheer window covering, which is also a violation of the City's municipal code. Ms. Hart further reported that each of those are identified violations and therefore the City cannot make the findings of the application that state that the business is in compliance with the specific requirements of our municipal code. Moreover, the concern with the City of Anaheim's revocation of a permit, regardless of any case of the City of Anaheim, the purpose of the revocation of the City's permit is that our municipal code simply states that a disqualifying conduct is that a permit has been revoked by any other city, agency, or state within 5 years of the date of the application or at the time of the processing of the application.

Ms. Hart further reported that as part of the processing of a massage establishment license, per chapter 5.16 of the City's code which regulates massage establishment licensing, there are specific findings that must be made for the City Manager who is the authority for the application and it very clearly states that every single finding identified for the processing of a massage establishment license must be made and due to the facts that were presented there are four findings that the City staff and city manager cannot make and that is the denial of a massage establishment license.



## DRAFT

Mayor Pro Tem Ramirez requested clarification on the information timeline.

- Ms. Hart reported that the initial revocation of the permit was May 4<sup>th</sup> and that the initial application to the City of Stanton was on May 9<sup>th</sup>. Additionally, the final determination for the appeal procedures in the City of Anaheim ended with a final decision and notice of order on August 9, 2017 and that on September of 2017 the applicant came in and modified and updated their massage establishment application to identify the business as being sold, not as being revoked and not until during the final phases of the processing of the massage establishment application when staff directly asked the massage establishment owner or representative of the owner, her sister about if any licenses had been revoked. Ms. Hart further reported that it was only then that the applicant informed staff that their license had been revoked.

Mr. Trad stated that it doesn't detract from the fact that the City, despite their representation did not rely on the City of Anaheim and that the City of Stanton's notice was based on Anaheim's revocation. Mr. Trad further stated that he has given the City Council evidence that was not given to them before which was voluntarily given to City staff showing why that was inappropriate and that there was no claim in the notice of December 7, 2017 regarding the sale or non-sale after the hearing was conducted in Anaheim and that there was an attempt to amend, once that decision came down and he had indicated to Council that he didn't think that, that was going to be an issue tonight. Conversely, the sale fell through, because the license fell through and in Anaheim and in Stanton the City has provision that if you lose your license in Anaheim can't relicense in Stanton. However, the issue of sale or non-sale is not part of the December 7, 2017 notice of terms and conditions that are established here and again it might be a typo, but on the July 24, 2017 violation, Mr. Trad states that they have no evidence and none has been provided except what is being reported and that he has no ability to counteract that because he has just heard it for the first time this evening. Again, when the City says that they are dismissing and issuing a refund, there is no other statement in there about them practicing in Stanton, not conducting business, all these other terms and conditions that the Council is hearing are not contained in the letter and the City of Stanton knows very well how to document terms and conditions of restrictive informing conditions when you deny or revoke a license, and not of that is contained in that December 5, 2017 notice.

Motion/Second: Donahue/Ethans

ROLL CALL VOTE:	Council Member Donahue	AYE
	Council Member Ethans	AYE
	Council Member Warren	AYE
	Mayor Pro Tem Ramirez	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

## **DRAFT**

1. The City Council declared the project exempt from CEQA under Section 15321 (Enforcement Actions by Regulatory Agencies); and
2. Adopted Resolution No. 2018-01 upholding the City Manager's denial of Massage Establishment License MEL17-01 and deny the appeal, entitled:

**"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA UPHOLDING THE CITY MANAGER'S DENIAL OF MESSAGE ESTABLISHMENT LICENSE MEL17-01 FOR THE OPERATION OF A MESSAGE ESTABLISHMENT LICENSE AT 10356 BEACH BLVD. BY TRINITY NGUYEN AND DENYING APPLICANT'S APPEAL"; and**

3. The City Council upheld the City Managers denial of massage establishment license MEL17-01 and designated the business closure date to be thirty (30) days from the date the City notifies the appellant of the City Council's decision.

### **12B. APPEAL OF CITY MANAGER'S DENIAL OF MESSAGE ESTABLISHMENT LICENSE MEL17-03 FOR THE OPERATION OF A MESSAGE ESTABLISHMENT LICENSE AT 12505 BEACH BLVD. #B3 BY TRINITY NGUYEN**

This is an appeal of the City Manager's decision to deny Massage Establishment License MEL17-03 for the operation of a massage establishment by Trinity Nguyen.

Staff report by Ms. Kelly Hart, Community and Economic Development Director.

Mr. Trad reported on an inspection which occurred on August, 2017 in which a smell that staff could not locate and how this information was not identified to him yet is being presented this evening. However, Mr. Trad stated that the City was notified of the plumbing problem and that the landlord was contacted and arrangements were being made to correct the problem. Additionally, Mr. Trad further stated that there was also a contract for laundry service. Furthermore, Mr. Trad addressed issue number 2 and stated that on September 27, 2017 there was nobody with a Camtec certificate onsite and that the person that was there was operating on a suspended license and that the therapist was found to be working on a suspended license. Mr. Trad invited the City Council to look at exhibit H, which he states are two e-mails from the California Massage Therapy Council, one dated January 17, 2018 and the other dated January 23, 2018. Mr. Trad reported that no notices were given to the business owner, that there were no notices provided instantly to the business owner in fact the business owner is mailed a letter from Sacramento. Mr. Trad reported that assuming that Camtec made its decision on the 27<sup>th</sup> on September, 2017 to suspend a license that there is no way that Ms. Nguyen could have known since there was no way an employee or a technician could have known that their license was suspended because Camtec does not immediately notify the technician. send notice out to the cities. I mean it's a little egregious here. Mr. Trad further states that it's clear that from the first e-mail dated the 17<sup>th</sup> that yes her license was suspended on September 27, 2017 in Sacramento, not in Stanton. However, the technician's certificate is not expired and that the bottom line is that until notice has been given, until his client has a chance to give

## DRAFT

notice of an act taken by a government agency, his client cannot be charged with responsibility that she is actively employing somebody who is unlicensed.

Mr. Trad reported on the January 23, 2018 letter to make it clear that Camtec e-mails notifications to cities and local enforcement and that Camtec does not e-mail certificate holders and employers a hard copy it is mailed. So to charge his client with a violation on September 27, 2017 that she has no knowledge of and it's impossible for her to have knowledge of until she gets the letter in the mail his client cannot be in violation of this section. Mr. Trad further reported that he reads that the City of Stanton reports that the City received noticed on the 25<sup>th</sup> or thereabouts. He has no way to verify that because Camtec won't respond to that, all Camtec states is that the notice that the license was suspended, not their certificate.

Mayor Pro Tem Ramirez questioned Mr. Trad on the headers and body of e-mails dated Wednesday, January 17<sup>th</sup> at 7:26 am within the packet of documents provided to the City Council from Mr. Trad.

Mayor Shawver questioned Mr. Trad as to what the Anaheim Department issue was.

- Mr. Trad responded that the e-mails were forwarded to him from his client and that he was referencing that the Anaheim Police department had not provided information/documents to him nor his client.

Mr. Colin Robert Burns, Attorney At Law / Special Counsel, reported that procedures that were decided on were based on a stipulation, and that it wasn't a set of procedures that he himself had laid down and forced upon them, that everybody was ok the procedures before the hearing was started. Additionally, the speeding ticket analogy, in this case in which we discussed before, we are dealing with something a little bit different, there is a due process issue, so he wouldn't rely on the argument that they do not have to have notice as far as a Camtec license revocation, we already are dealing with a planning and zoning due process case, with that being said he would require some notice there. Moreover, the two questions that were proposed that he did not hear any response to is there being no onsite manager and Mr. Burns asked that Mr. Trad agree that the Fantasy Massage case is final and non-appealable at this point.

- Mr. Trad stated that the hearing that was conducted is non-appealable at this point.

Mr. Colin Robert Burns, Attorney At Law / Special Counsel asked if there is any way that the Council can make the finding yes that the applicant has not had a massage establishment license revoked in the last five years.

- Mr. Trad stated that he believed that the issue was that they failed to notify Stanton that the license had been revoked.

## DRAFT

Mr. Colin Robert Burns, Attorney At Law / Special Counsel asked if there is any way that the Council can make the finding yes that the applicant has not had a massage establishment license revoked in the last five years.

- Mr. Trad responded no, I would have to agree that the license.

Ms. Hart responded that there was no register list of employees, there was a suspended camtec license, there was no valid Camtec licensed person onsite, and that both of these items had a citation associated with them, the citation was appealed by the person who was issued the citation, and that those citations make you liable for any fines associated with those citations and upon payment of those fines you are accepting and admitting liability of it and none of those citations were through the Superior Court. Moreover, in regards to the Anaheim revocation the City simply cannot make the finding that it is required as part of the application that no license for massage establishment had been revoked within the last five years associated with the business owner.

Motion/Second: Donahue/Ethans

ROLL CALL VOTE:	Council Member Donahue	AYE
	Council Member Ethans	AYE
	Council Member Warren	AYE
	Mayor Pro Tem Ramirez	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

1. The City Council declared the project exempt from CEQA under Section 15321 (Enforcement Actions by Regulatory Agencies); and
2. Adopted Resolution No. 2018-02 upholding the City Manager's denial of Massage Establishment License MEL17-03 and deny the appeal, entitled:

**"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA UPHOLDING THE CITY MANAGER'S DENIAL OF MASSAGE ESTABLISHMENT LICENSE MEL17-03 FOR THE OPERATION OF A MASSAGE ESTABLISHMENT LICENSE AT 12505 BEACH BLVD. #B3 BY TRINITY NGUYEN AND DENYING APPLICANT'S APPEAL"; and**

3. The City Council upheld the City Managers denial of massage establishment license MEL17-03 and designated the business closure date to be thirty (30) days from the date the City notifies the appellant of the City Council's decision.

## DRAFT

### 12C. AN ORDINANCE AMENDING THE LOCAL VENDOR PREFERENCE SECTION OF THE STANTON MUNICIPAL CODE AND REVISING ADMINISTRATIVE POLICY IV-4-12

City Council recently held discussions relating to the local vendor preference listed in Stanton's Municipal Code. As a result of those discussions, adjustments are being made to double the local vendor preference and to clarify the situations in which the preference can apply through the adoption of Ordinance No. 1076. In addition, a corresponding revision is being made to Administrative Policy IV-4-12, "Purchasing Policy and Procedures".

Staff report by Mr. Stephen M. Parker, Administrative Services Director.

Motion/Second: Ramirez/Ethans

ROLL CALL VOTE:	Council Member Donahue	AYE
	Council Member Ethans	AYE
	Council Member Warren	AYE
	Mayor Pro Tem Ramirez	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Introduced Ordinance No. 1076, entitled:  
  
**"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, AMENDING SECTION 2.56.075 OF THE MUNICIPAL CODE PERTAINING TO LOCAL VENDOR PREFERENCES"; and**
3. Set said ordinance for adoption at the February 27, 2018 regular City Council meeting; and
4. Approved Administrative Policy IV-4-12, "Purchasing Policy and Procedures," as revised, effective the later of March 29, 2018 or 30 days after adoption of Ordinance No. 1076.

### 13. ORAL COMMUNICATIONS – PUBLIC

Mr. Robert Lewis, resident, complemented Ms. Rose Rivera, Associate Planner on a well written staff report and presentation for Public Hearing item 10B.

## **DRAFT**

**14. WRITTEN COMMUNICATIONS** None.

**15. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS**

**15A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS**

- Mayor Pro Tem Ramirez expressed his gratitude to Mr. Allan Rigg, Public Works Director / City Engineer for the installation of the traffic signal light at Stanton Central Park.
- Mayor Pro Tem Ramirez reported on his attendance at the Cypress College Foundation Americana Awards event, which was held on February 10, 2018.
- Mayor Shawver reported on the Cypress College Foundation Americana Awards recipients Ms. Fran Daigle and Mr. Cliff Ronnenberg and expressed his gratitude to the committee and donors for a successful event.
- Mayor Pro Tem Ramirez expressed his gratitude to Mr. James J. Wren, Public Safety Services Director and Ms. Kelly Hart, Community and Economic Development Director for successful Wake Up Stanton event, which was held on February 13, 2018.

**15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING**

None.

**15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION**

Currently Scheduled:

- February 20, 2018 (4:00 p.m.)  
Marijuana Cultivation.
- February 27, 2018 (5:00 p.m.)  
Mid-Year Budget Review.

**16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL**

None.

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### **17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR**

#### **17A. ORANGE COUNTY FIRE AUTHORITY**

At this time the Orange County Fire Authority will provide the City Council with an update on their current operations.

Fire Division Chief Dave Steffen provided the City Council with an update on their current operations.

- 18. ADJOURNMENT**in honor and memory of Ms. Marilyn St. Paul  
Motion/Second: Shawver/  
Motion carried at 9:05 p.m.

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MAYOR/CHAIRMAN

ATTEST:

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CITY CLERK/SECRETARY

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## **MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY OF THE CITY OF STANTON JOINT REGULAR MEETING JUNE 12, 2018**

### **1. CALL TO ORDER / CLOSED SESSION**

The City Council meeting was called to order at 6:00 p.m. by Mayor Shawver.

### **2. ROLL CALL**

Present: Council Member Donahue, Council Member Ethans, Council Member Warren, and Mayor Shawver.

Absent: None.

Excused: Mayor Pro Tem Ramirez.

### **3. PUBLIC COMMENT ON CLOSED SESSION ITEMS** None.

### **4. CLOSED SESSION**

The members of the Stanton City Council of the City of Stanton proceeded to closed session at 6:00 p.m. for discussion regarding:

#### **4A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** **Existing litigation pursuant to Government Code section 54956.9(d)(1)** **Number of cases: 1**

Orange County Catholic Worker et al v. Orange County et al, United States District Court, Central District of California Case Number: 8:18-cv-00155-DOC-JDE

### **5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING**

The meetings were called to order at 6:32 p.m. by Chairman Shawver.

The City Attorney reported that the Stanton City Council met in closed session from 6:00 to 6:30 p.m.

The City Attorney reported that there was no reportable action.



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### **6. ROLL CALL**

Present: Agency/Authority Member Donahue, Agency/Authority Member Ethans, Agency/Authority Member Warren, and Chairman Shawver.

Absent: None.

Excused: Vice Chairman Ramirez.

### **7. PLEDGE OF ALLEGIANCE**

Led by Fire Division Chief Bill Lockhart.

### **8. SPECIAL PRESENTATIONS AND AWARDS**                      None.

### **9. CONSENT CALENDAR**

Ms. Patricia A. Vazquez, City Clerk reported that there were revisions made to the following consent calendar items and that updated documents have been placed on the dais for the City Council review and made available to the public for public review.

- Item 9D: Revisions were made to Resolution No. 2018-28 and Resolution No. 2018-30 removing unnecessary wording involving the type of election and candidate statement formatting regulations which have been approved by the Orange County Registrar of Voters.
- Item 9K: Revisions were made to section 2.11 of the agreement and to the boundary map.

Council Member Donahue abstained from Consent Calendar Item 9C, line item 1.

Mayor Shawver pulled item 9E from the consent calendar for separate discussion.

Council Member Warren pulled item 9N from the consent calendar for separate discussion.

Motion/Second: Warren/Ethans

Motion unanimously carried by the following vote:

AYES: 4 (Donahue, Ethans, Shawver, and Warren)

NOES: None

ABSTAIN: None

ABSENT: 1 (Ramirez)

The City Council/Agency Board/Authority Board approved the following Consent Calendar items:

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## **CONSENT CALENDAR**

### **9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

### **9B. APPROVAL OF WARRANTS**

The City Council approved demand warrants dated May 17, 2018, May 24, 2018 and May 31, 2018, in the amount of \$1,561,709.83.

### **9C. APPROVAL OF MINUTES**

1. The City Council/Agency/Authority Board approved Minutes of Regular Joint Meeting – March 27, 2018; and
2. The City Council/Agency/Authority Board approved Minutes of Joint Regular Meeting – April 10, 2018; and
3. The City Council/Agency/Authority Board approved Minutes of Joint Regular Meeting – April 24, 2018; and
4. The City Council approved Minutes of Regular Meeting – May 8, 2018.

### **9D. RESOLUTIONS OF THE CITY COUNCIL OF THE CITY OF STANTON, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION, REQUESTING THE BOARD OF SUPERVISORS TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION WITH THE STATEWIDE GENERAL ELECTION AND ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS**

The General Election, including Stanton's Municipal Election, will be held on Tuesday, November 6, 2018. It is City policy to consolidate the local election with that of the County of Orange. In order to enable such consolidation, it is necessary to adopt Resolutions calling for the holding of a general municipal election and requesting consolidation. Additionally, it is necessary to adopt a Resolution pertaining to materials prepared by any candidate for a municipal election, including costs of candidate statements.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and

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2. The City Council adopted Resolution No. 2018-28, Calling for the Holding of a General Municipal Election to be held on November 6, 2018; and
3. The City Council adopted Resolution No. 2018-29, Requesting the Board of Supervisors to Consolidate with the Statewide General Election to be held on November 6, 2018; and
4. The City Council adopted Resolution No. 2018-30, Adopting Regulations for Candidates for Elective Office Pertaining to Candidate Statements Submitted to the Voters.

### **9F. SELECTION OF FIREWORKS LICENSEES FOR 2018**

Staff is requesting that the City Council select the licensees for 2018 fireworks sales.

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Approved fireworks licenses for the following groups: Knights of Columbus #6095, Stanton Lighthouse Church, Boys & Girls Club of Stanton, Youth Assistance Foundation of Stanton, XClaimed Ministries and Iglesia De Cristo Ministerios Manantial De Vida.

### **9G. AWARD OF A MAINTENANCE CONTRACT FOR TRAFFIC SIGNAL & STREET LIGHT MAINTENANCE SERVICES BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA**

The existing traffic signal maintenance contract will expire June 30, 2018. Staff solicited proposals to provide both routine and extraordinary maintenance for the City's Traffic Signal System. Due to the fact that the City of Stanton soon will own a great portion of the street lights, maintenance services for street lights are included as part of the services.

1. The City Council awarded a maintenance contract with Bear Electrical Solutions to provide traffic signal & street light maintenance services for a three (3) year period for a maximum contract amount of \$80,000 each year; and
2. Authorized the City Manager to bind the City of Stanton and Bear Electrical Solutions in a contract to provide traffic signal & street light maintenance services.

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### **9H. AWARD OF CONTRACT FOR SUPPLY AND INSTALLATION OF HARDWARE AND SOFTWARE TO CONTROL THE HVAC SYSTEM AT CITY HALL**

The control software and hardware for the City's heating, ventilation, and air conditioning system (HVAC) is antiquated and has been experiencing severe performance issues. Staff asked for a proposal to upgrade the system from the current vendor Siemens and from three other vendors for a similar system. After review by several staff members, the system from Climatec, LLC (Climatec) was found to be the best system.

A budget adjustment is needed to allocate funds for the upgrades. This project will provide more comfortable temperatures for the staff and guests of the Civic Center, and will reduce electricity costs with better scheduling.

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15301(c) – Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities; and
2. Awarded a contract to Climatec, LLC for the supply and installation of hardware and software for the control of the City's HVAC system; and
3. Authorized the City Manager to bind the City of Stanton and Climatec, LLC in a contract for the project; and
4. Authorized the City Manager to approve contract changes, not to exceed 10-percent; and
5. Approved Budget Adjustment No. 2018-28 to appropriate \$23,450 to the City Hall account of the Capital Projects Fund for this project.

### **9I. AWARD OF CONTRACT FOR THE CIVIC CENTER AND LIBRARY PAINTING PROJECT BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA**

The Civic Center and Library buildings need a repaint due to their aged appearances. This is recommended to be done following the Community Center and Civic Center Accessibility Improvement Project in order to assure the paint colors match the new work. Staff recommends the City Council award the contract for the proposed services to Dulux Painting Inc.

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15301(c) – Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities; and
2. Awarded a contract for the Civic Center and Library Painting Project to Dulux Painting Inc. for the amount of \$38,000.00; and

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3. Authorized the City Manager to bind the City of Stanton and Dulux Painting Inc. in a contract for the Civic Center and Library Painting Project; and
4. Authorized the City Manager to approve contract changes, not to exceed 10-percent; and
5. Appropriated \$41,800.00 for the Civic Center and Library Painting Project by transferring budgeted funds from the Capital Project Fund; and
6. Authorized Budget Adjustment No. 2018-27 to appropriate \$41,800.00 to account 305-1600-710145, the City Hall Plaza Improvement account in the Capital Project Fund for this project.

**9J. APPROVE SUBMITTAL OF THE RENEWED MEASURE M ELIGIBILITY PACKAGE AND ITS COMPONENTS BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA**

The Orange County Transportation Authority (OCTA) requires that local jurisdictions comply with a variety of requirements to remain eligible to receive renewed Measure M2 funding. The proposed action will approve the submittal of items to keep the City eligible to receive annual fair share and competitive grant funds. The Public Works Department has prepared all the requested documents and is prepared to submit them to OCTA upon approval by the City Council.

1. The City Council finds the submittal, adoption, and resolution exempt from CEQA per Section 15378(b)(5) [Project does not include]: organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment; and
2. Adopted the Measure M Seven Year Capital Improvement Program (CIP) for fiscal years 2018-19 through 2024-25; and
3. Submitted the Maintenance of Effort Reporting Form and supporting documentation for the City of Stanton to OCTA, and directed the Director of Administrative Services to certify this form; and
4. Directed the City Engineer to file the adopted CIP and the Measure M eligibility documents with OCTA in compliance with the requirements of OCTA Ordinance No. 3. The eligibility submittal consists of:
  - a. Measure M Seven-Year Capital Improvement Program.
  - b. The Maintenance of Effort Reporting Form.
  - c. The Land Use Element of the City's General Plan.
  - d. Measure M Eligibility Checklist.

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### **9K. LANDSCAPE MAINTENANCE AGREEMENT WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR IMPROVEMENTS ADJACENT TO 12775-12975 BEACH BOULEVARD**

The development of the Village Center Drive commercial area will include landscaping along Beach Boulevard. The California Department of Transportation owns the right of way where the landscaping will be placed. They are requiring that the City enter into an agreement to maintain this landscaping in the event it is not properly maintained by the adjacent property owner.

1. The City Council declared that the project is categorically exempt under the California Environmental Quality Act, Class 1, Section 15301(h) as maintenance of existing landscaping; and
2. Approved an agreement with the California Department of Transportation to maintain the landscape improvements in the public right of way on Beach Boulevard; and
3. Authorized the Mayor and City Manager to bind the City of Stanton and the California Department of Transportation in said agreement.

### **9L. AGREEMENT WITH CHARLES ABBOTT ASSOCIATES, INC. FOR CODE ENFORCEMENT SOFTWARE**

The implementation of a Code Enforcement software program will allow the City to collect, store and report all code enforcement activity in the City, 24-hours per day and 7-days per week. This valuable tool will assist Code Enforcement Officers by providing case history at specific addresses throughout the city and will facilitate expedited case resolution, communication with other City departments, eliminate duplicative efforts and improve data collection and retention.

1. The City Council declared that the project is exempt from California Environmental Quality Act ("CEQA") under Section 15378(b)(4) – The creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment; and
2. Authorized the City Manager to bind the City of Stanton and Charles Abbott Associates, Inc. in a three-year contract with a two-year renewal option, not to exceed \$36,050 for code enforcement software and related services.

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### **9M. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, AUTHORIZING CITY STAFF TO PARTICIPATE IN THE PLANNING EFFORTS TO ADDRESS COUNTY-WIDE PERMANENT SUPPORTIVE HOUSING**

This resolution would authorize City Staff to participate in the planning efforts to address County-Wide Permanent Supportive Housing.

1. The City Council finds that this item is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly); and
2. Approved Resolution No. 2018-18, entitled:

**"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, AUTHORIZING CITY STAFF TO PARTICIPATE IN THE PLANNING EFFORTS TO ADDRESS COUNTY-WIDE PERMANENT SUPPORTIVE HOUSING".**

### **9O. BIENNIAL REVIEW THE CITY'S CONFLICT OF INTEREST CODE**

The proposed action is pursuant to the requirements set forth in section 87306.5 of the Political Reform Act and placed upon the City Council as the City's code-reviewing body.

The City Council directed the review of the City's Conflict of Interest Code and the filing of a Biennial Notice with the City Clerk regarding such review, as required by the Political Reform Act.

### **9P. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, PRELIMINARILY APPROVING THE ENGINEER'S REPORT FOR THE ANNUAL LEVY OF ASSESSMENTS FOR STANTON LIGHTING AND LANDSCAPING DISTRICT NO. 1 FOR FISCAL YEAR 2018-2019**

On May 8, 2018, the City Council adopted Resolution No. 2018-15, initiating proceedings for the annual levy of assessments and ordered the Engineer to prepare a report in accordance with Section 22565 et seq. of the State of California Streets and Highways Code. The Engineer has filed a report with the City Clerk in compliance with Council direction. The proposed resolution would preliminarily approve the report.

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1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly); and
2. Adopted Resolution No. 2018-16, preliminarily approving the Engineer's Report for the annual levy of assessments for Stanton Lighting and Landscaping District No. 1 for fiscal year 2018-2019, entitled:

**"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, PRELIMINARILY APPROVING THE ENGINEER'S REPORT FOR THE ANNUAL LEVY OF ASSESSMENTS FOR STANTON LIGHTING AND LANDSCAPING DISTRICT NO. 1 FOR FISCAL YEAR 2018-2019".**

- 9Q. **RESOLUTION OF THE CITY COUNCIL DECLARING ITS INTENTION TO LEVY AND COLLECT THE ANNUAL ASSESSMENTS FOR IMPROVEMENT, MAINTENANCE AND SERVICING OF LIGHTING AND LANDSCAPING WITHIN THE BOUNDARIES OF THE TERRITORY INCLUDED IN THE STANTON LIGHTING AND LANDSCAPING DISTRICT NO. 1 FOR FISCAL YEAR 2018-2019 PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 AND APPOINTING A TIME AND PLACE FOR HEARING OBJECTIONS THERETO**

On May 8, 2018, the City Council adopted Resolution No. 2018-15, initiating proceedings for the annual levy of assessments and ordered the Engineer to prepare a report in accordance with Section 22565 et seq. of the State of California Streets and Highways Code. The Engineer has filed a report with the City Clerk in compliance with Council direction. The proposed resolution would declare the Council's intention to levy and collect the assessments and set the required public hearing for Tuesday, June 26, 2018.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly); and
2. Adopted Resolution No. 2018-17, declaring its intention to levy and collect the annual assessments pursuant to the Landscaping and Lighting Act of 1972; entitled:

**"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS FOR IMPROVEMENT, MAINTENANCE AND SERVICING OF LIGHTING AND LANDSCAPING WITHIN THE BOUNDARIES OF THE TERRITORY INCLUDED IN THE STANTON LIGHTING AND**



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### **LANDSCAPING DISTRICT NO. 1 FOR FISCAL YEAR 2018-2019 PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 AND APPOINTING A TIME AND PLACE FOR HEARING OBJECTIONS THERETO"; and**

3. Scheduled the public hearing for June 26, 2018, to consider the annual assessments.

### **END OF CONSENT CALENDAR**

**9E. APPROVAL OF CONTRACT AMENDMENT NO. 6 OF AGREEMENT WITH THE GARDEN GROVE UNIFIED SCHOOL DISTRICT FOR JOINT USE OF SPORTS FIELD AND TRIANGULAR PARCEL OF LAND AT CARVER ELEMENTARY SCHOOL FOR A FIVE (5) YEAR PERIOD**

In order to continue use of the Norm Ross Sports Field at the Carver Elementary School site it is necessary to approve Contract Amendment No. 6 of the agreement between the City of Stanton and the Garden Grove Unified School District, which will provide joint use of the Norm Ross Sports Field. Agreement will also include usage of a triangular parcel of land for a community garden. The agreement shall be and has been in effect from July 12, 1993 through June 30, 2023.

Staff report by Ms. Erin Burke, Community Services Manager.

Motion/Second: Donahue/Ethans

Motion unanimously carried by the following vote:

AYES: 4 (Donahue, Ethans, Shawver, and Warren)

NOES: None

ABSTAIN: None

ABSENT: 1 (Ramirez)

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Approved the Contract Amendment No. 6 of the agreement between the Garden Grove Unified School District and the City of Stanton, for joint use of the Norm Ross Sports Field and community garden site at Carver Elementary School; and
3. Authorized the Mayor to execute the Agreement on the City's behalf.

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### **9N. APPROVAL OF AGREEMENT BETWEEN THE CITY OF STANTON AND TRAUMA INTERVENTION PROGRAMS, INC. (TIP)**

The group Trauma Intervention Programs, Inc. (TIP) provides counseling and support services to victims of traumatic incidents, such as a death in the family, witnessed violence or catastrophe, and family violence. TIP has a guaranteed 20-minute response time, 24 hours a day, every day of the year. Due to the varying types of situations in which their services are needed, they maintain a staff of volunteer counselors of all ages from teens to seniors, as well as bilingual personnel.

Presentation by Lieutenant Nate L. Wilson, Orange County Sheriff's Department.

Motion/Second: Warren/Ethans

Motion unanimously carried by the following vote:

AYES: 4 (Donahue, Ethans, Shawver, and Warren)

NOES: None

ABSTAIN: None

ABSENT: 1 (Ramirez)

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Approved the one year agreement with Trauma Intervention Programs, Inc.; and
3. Authorized the Mayor to execute the Agreement on the City's behalf.

# DRAFT

## 10. PUBLIC HEARINGS

### 10A. PUBLIC HEARING TO CONSIDER A DEVELOPMENT PROPOSAL FOR THE RESIDENTIAL COMPONENT OF A MIXED-USE REDEVELOPMENT PROJECT FOR THE VILLAGE CENTER LOCATED ON THE WEST SIDE OF THE INTERSECTION OF BEACH BOULEVARD AND VILLAGE CENTER DRIVE (12631 – 12811 BEACH BLVD.) IN THE CG (COMMERCIAL GENERAL) ZONE WITH A SOUTH GATEWAY MIXED USE (SGMX) OVERLAY

Consideration of a development proposal for the residential phase of the Village Center mixed-use project.

Staff report by Ms. Kelly Hart, Community and Economic Development Director.

Sherrill Casanova, Brookfield Homes, provided the City Council with additional details pertaining to the proposed project and expressed her gratitude to City staff.

The City Council questioned staff regarding security, turn pockets on Beach Boulevard, phasing, timeframes, fire department access, parking, landscaping, signal lights, and traffic flow.

The public hearing was opened.

- Mr. Robert Lewis, resident, requested clarification on the type of shingles that would be utilized on the proposed homes.

No one else appearing to speak, the public hearing was closed.

Motion/Second: Ethans/Warren

ROLL CALL VOTE:	Council Member Donahue	AYE
	Council Member Ethans	AYE
	Council Member Warren	AYE
	Mayor Pro Tem Ramirez	ABSENT
	Mayor Shawver	AYE

Motion unanimously carried:

1. The City Council conducted a public hearing; and
2. Declared the project is consistent with the adopted Mitigated Negative Declaration (SCH#2017101007) and a Mitigation Monitoring and Reporting Program for the entire Village Center development; and
3. Adopted Resolution No. 2018-26 approving Planned Development Permit PDP18-01, entitled:

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**“A RESOLUTION OF THE city council of CITY OF STANTON, CALIFORNIA APPROVING PLANNED DEVELOPMENT PERMIT PDP18-01 TO ALLOW CUSTOMIZED DEVELOPMENT STANDARDS FOR THE DEVELOPMENT OF THE 11.64 ACRE RESIDENTIAL COMPONENT OF THE VILLAGE CENTER MIXED USE PROJECT FOR THE PROPERTIES LOCATED AT 12631-12811 BEACH BLVD. IN THE CG (COMMERCIAL GENERAL) ZONE WITH A SOUTH GATEWAY MIXED USE (SGMX) OVERLAY AND MAKING CEQA FINDINGS IN CONNECTION THEREWITH”; and**

4. Adopted Resolution No. 2018-25 approving Precise Plan of Development PPD-790, entitled:

**“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, APPROVING PRECISE PLAN OF DEVELOPMENT PPD-790 FOR THE DEVELOPMENT OF THE 11.64 ACRE RESIDENTIAL PHASE OF THE VILLAGE CENTER MIXED USE PROJECT, WHICH CONSISTS OF THE DEMOLITION OF ALL COMMERCIAL BUILDINGS WITHIN THE RESIDENTIAL PHASE, AND CONSTRUCTION OF 208 CONDOMINIUM UNITS, COMMON OPEN SPACE AREAS WITH PERMANENT IMPROVEMENTS INCLUDING A SWIMMING POOL, TOT LOT, AND LOUNGE AREAS, WITH PRIVATE STREETS FOR THE PROPERTIES LOCATED AT 12631-12811 BEACH BLVD. IN THE CG (COMMERCIAL GENERAL) ZONE WITH A SOUTH GATEWAY MIXED USE (SGMX) OVERLAY”; and**

5. Adopted Resolution No. 2018-27 approving Tentative Parcel Map TM18-01, entitled:

**“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA APPROVING TENTATIVE PARCEL MAP TM18-01 TO ALLOW FOR THE SUBDIVISION OF TWO PARCELS FOR CONDOMINIUM PURPOSES TO ALLOW FOR THE DEVELOPMENT OF 208 CONDOMINIUM UNITS, WITH COMMON OPEN SPACE AND PRIVATE STREETS FOR THE PROPERTIES LOCATED AT 12631-12811 BEACH BLVD. IN THE CG (COMMERCIAL GENERAL) ZONE WITH A SOUTH GATEWAY MIXED USE (SGMX) OVERLAY AND MAKING CEQA FINDING IN CONNECTION THEREWITH”; and**

6. Introduced Ordinance No. 1078 entitled:

**“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, APPROVING A DEVELOPMENT AGREEMENT BETWEEN THE CITY OF STANTON AND BROOKFIELD HOMES SOUTHERN CALIFORNIA, LLC FOR CERTAIN REAL PROPERTY LOCATED AT 12631-12811 BEACH BLVD. FOR THE RESIDENTIAL COMPONENT OF**

## **DRAFT**

### **THE VILLAGE CENTER PROJECT, WITHIN THE CITY OF STANTON PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 65864 ET SEQ. AND MAKING CEQA FINDINGS IN CONNECTION THEREWITH.”; and**

7. Set Ordinance for adoption at the June 26, 2018 City Council meeting.

#### **10B. CITYWIDE USER FEES AND CHARGES STUDY**

The Administrative Services Department has prepared a citywide user fee study to update all city fees to provide cost recovery.

Staff report by Mr. Stephen M. Parker, Assistant City Manager.

Mr. Stephen M. Parker, Assistant City Manager noted for the record that a letter was received from the Building Association of Southern California (BIA) citing concerns with the proposed fee update. The BIA requested to delay the implementation of the Community Development fees for a period of three months to allow appropriate notification and preparation within the building community.

The public hearing was opened.

No one appearing to speak, the public hearing was closed.

Motion/Second: Warren/Ethans

Motion unanimously carried by the following vote:

AYES: 4 (Donahue, Ethans, Shawver, and Warren)

NOES: None

ABSTAIN: None

ABSENT: 1 (Ramirez)

1. The City Council finds that these items are not subject to the California Environmental Quality Act (“CEQA”) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly); and
2. Conducted a public hearing for comment and discussion regarding the adoption of the revision to the fees and charges for City services; and
3. Adopted Resolution No. 2018-19 approving the Revision to the Fees and Charges for City Services, entitled:

## **DRAFT**

### **"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, REVISING THE SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES".**

**11. UNFINISHED BUSINESS**           None.

**12. NEW BUSINESS**

**12A. APPROVAL OF THE AGREEMENT BETWEEN THE CITY OF STANTON AND THE COUNTY OF ORANGE FOR LAW ENFORCEMENT SERVICES**

This item is for approval of a new Five Year Agreement with the County of Orange for law enforcement services for the period from July 1, 2018 to June 30, 2023. This agreement proposes the cost for services for FY 2018-2019 at \$10,955,068.

Staff report by Mr. Stephen M. Parker, Assistant City Manager.

The City Council inquired about escalating costs, ensuring the best interest of the City and looking into alternative police services, conducting a cost comparison study, results of the last cost comparison study, and the lack of cost savings being reported by other cities in obtaining or merging police services.

Motion/Second:     Warren/Ethans  
Motion unanimously carried by the following vote:

AYES: 4 (Donahue, Ethans, Shawver, and Warren)

NOES: None

ABSTAIN: None

ABSENT: 1 (Ramirez)

1. The City Council declared that the project is exempt from California Environmental Quality Act ("CEQA") under Section 15378(b)(4) – The creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment; and
2. Approved the Five-Year Agreement for Law Enforcement Services between the City of Stanton and the County of Orange; and
3. Authorized the City Manager to execute the Operations Agreement.

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### **12B. APPROVAL OF THE REVISED STANTON RESERVE POLICY**

The General Fund Reserve Policy calls for City Council to review and approve the policy and reserve levels during the budget process. In conjunction with the submission of the FY 2018-19 Annual Budget, staff is presenting a revised General Fund Reserve Policy as an exhibit to Resolution No. 2018-20 and a revision to Administrative Policy IV-4-9 for City Council's review and approval.

Staff report by Mr. Stephen M. Parker, Assistant City Manager.

Motion/Second: Donahue/Ethans

Motion unanimously carried by the following vote:

AYES: 4 (Donahue, Ethans, Shawver, and Warren)

NOES: None

ABSTAIN: None

ABSENT: 1 (Ramirez)

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3); and
2. Approved Administrative Policy IV-4-9 "Fund Balance Policy and Classification of Fund Balance" as presented; and
3. Adopted Resolution 2018-20, entitled:

**"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, APPROVING THE CITY OF STANTON GENERAL FUND RESERVE POLICY ESTABLISHING COMMITMENTS OF FUND BALANCE".**

## **DRAFT**

### **12C. FY 2018-2019 BUDGET ADOPTION FOR THE CITY OF STANTON AND STANTON HOUSING AUTHORITY**

On June 5, 2018 City Council was presented the City Manager's Proposed Fiscal Year 2018-2019 Budget. For all funds, the budget includes \$30.9 million in revenues, \$27.1 million in appropriations, and a capital budget of \$8.7 million for FY 2018-19, with a balanced budget of \$21.6 million in revenues, \$22.2 million in appropriations and \$615,000 in net transfers in for the General Fund in FY 2018-19.

Staff report by Mr. Stephen M. Parker, Assistant City Manager.

Motion/Second: Donahue/Warren

Motion unanimously carried by the following vote:

AYES: 4 (Donahue, Ethans, Shawver, and Warren)

NOES: None

ABSTAIN: None

ABSENT: 1 (Ramirez)

1. The City Council/Housing Authority Board finds that these items are not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly); and
2. The City Council adopted Resolution No. 2018-21 authorizing the City Treasurer safekeeping and investment authority, entitled:

**"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, AUTHORIZING THE CITY TREASURER TO DEPOSIT FUNDS FOR SAFEKEEPING AND INVESTMENT AND AUTHORIZING WITHDRAWAL OF FUNDS FROM DEPOSITORIES"; and**

3. The Council adopted Resolution No. 2018-22 establishing the Appropriations Limit for Fiscal Year 2018-19, entitled:

**"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, ESTABLISHING THE APPROPRIATION LIMIT FOR FISCAL YEAR 2018-19"; and**

4. The Housing Authority Board adopted Resolution No. SHA 2018-02 adopting the Fiscal Year 2018-2019 Housing Authority Budget, entitled:



## **DRAFT**

**“A RESOLUTION OF THE STANTON HOUSING AUTHORITY OF THE CITY OF STANTON, CALIFORNIA, ADOPTING THE OPERATING AND CAPITAL BUDGET FOR THE FISCAL YEAR 2018-2019”; and**

5. The City Council adopted Resolution No. 2018-23 adopting the Fiscal Year 2018-2019 Operating and Capital Budget, entitled:

**“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, ADOPTING THE OPERATING AND CAPITAL BUDGET FOR THE FISCAL YEAR 2018-19”; and**

6. The City Council adopted Resolution No. 2018-24 amending the Position Classification Manual, entitled:

**“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, AMENDING THE POSITION CLASSIFICATION MANUAL”.**

13. **ORAL COMMUNICATIONS – PUBLIC** None.

14. **WRITTEN COMMUNICATIONS** None.

15. **MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS**

15A. **COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS**

- Mayor Shawver reported that he has been re-elected as vice chairman for the Orange County Sanitation District (OCSD) board of directors and expressed his gratitude to the City Council for selecting him to serve on the OCSD board.
- Ms. Erin Burke, Community Services Manager, reported on the seasonal opening of the splash pad at Stanton Central Park.

15B. **COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING**

Council Member Carol Warren requested to agendaize discussion regarding the purchase of the vacant property near Dale and Cerritos and adjacent to the Wpower property to utilize as a City park or sports field.

15C. **COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION**

None.

## **DRAFT**

### **15D. WOMEN OF DISTINCTION AWARDS PROGRAM**

At the request of Council Member Warren, staff researched the possibility of implementing a Women of Distinction Awards program.

Staff report by Ms. Cynthia Guzman, Human Resources Specialist.

1. The City Council declared that this project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. The City Council received the staff report and directed staff to create a listing of current recognition programs and bring back this item to the City Council for presentation at a future City Council meeting.

### **16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL**

None.

### **17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR**

- Mr. Allan Rigg, Public Works Director / City Engineer, provided the City Council with an update regarding the Community Center and Civic Center Accessibility Improvement Project.
- Council Member Ethans requested an update on his request for the establishment of a Pickle Ball program.
- Ms. Erin Burke, Community Services Manager, provided the City Council with a status update on the City's establishment of a Pickle Ball program.

### **17A. ORANGE COUNTY FIRE AUTHORITY**

At this time the Orange County Fire Authority will provide the City Council with an update on their current operations.

Fire Division Chief Bill Lockhart provided the City Council with an update on their current operations.

## DRAFT

18. **ADJOURNMENT** Motion/Second: Shawver/  
Motion carried at 8:09 p.m.

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MAYOR/CHAIRMAN

ATTEST:

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CITY CLERK/SECRETARY

# **DRAFT**

## **MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY OF THE CITY OF STANTON JOINT REGULAR MEETING JULY 10, 2018**

### **1. CALL TO ORDER / CLOSED SESSION**

The City Council meeting was called to order at 6:00 p.m. by Mayor Shawver.

### **2. ROLL CALL**

Present: Council Member Donahue, Council Member Ethans, Council Member Warren, Mayor Pro Tem Ramirez, and Mayor Shawver.

Absent: None.

Excused: None.

### **3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**                      None.

### **4. CLOSED SESSION**

The members of the Stanton City Council of the City of Stanton proceeded to closed session at 6:00 p.m. for discussion regarding:

#### **4A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** **Existing litigation pursuant to Government Code section 54956.9(d)(1)** **Number of cases: 1**

Orange County Catholic Worker et al v. Orange County et al, United States District Court, Central District of California Case Number: 8:18-cv-00155-DOC-JDE

#### **4B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION** **(Pursuant to Government Code Section 54957.6)**

Title: City Manager

#### **4C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** **Existing litigation pursuant to Government Code section 54956.9(d)(1)** **Number of cases: 1**

City of Stanton vs. Green Tree Remedy et al, Orange County Superior Court Case Number: 30-2015-00813225-CU-JR-CJC

## **DRAFT**

### **5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING**

The meetings were called to order at 6:37 p.m. by Chairman Shawver.

The City Attorney reported that the Stanton City Council met in closed session from 6:00 to 6:30 p.m.

The City Attorney reported that there was no reportable action.

### **6. ROLL CALL**

Present: Agency/Authority Member Donahue, Agency/Authority Member Ethans, Agency/Authority Member Warren, Vice Chairman Ramirez, and Chairman Shawver.

Absent: None.

Excused: None.

### **7. PLEDGE OF ALLEGIANCE**

Led by Council Member Carol Warren.

### **8. SPECIAL PRESENTATIONS AND AWARDS**

Ms. Patricia A. Vazquez, City Clerk reported that the presenter has requested that this item be pulled from the agenda for presentation at a future City Council meeting.

• ~~Presentation of the 2018 Homeless Census Report.~~

### **9. CONSENT CALENDAR**

Motion/Second: Ethans/Ramirez

Motion unanimously carried by the following vote:

AYES: 5 (Donahue, Ethans, Ramirez, Shawver, and Warren)

NOES: None

ABSTAIN: None

ABSENT: None

The City Council/Agency Board/Authority Board approved the following Consent Calendar items:

# **DRAFT**

## **CONSENT CALENDAR**

**9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

**9B. APPROVAL OF WARRANTS**

The City Council approved demand warrants dated June 21, 2018 and June 27, 2018, in the amount of \$1,837,310.09.

**9C. APPROVAL OF MINUTES**

1. The City Council approved Minutes of Special Meeting – February 27, 2018; and
2. The City Council/Agency/Authority Board approved Minutes of Joint Regular Meeting – February 27, 2018; and
3. The City Council approved Minutes of Special Meeting – June 29, 2018.

**9D. AUTHORIZATION FOR MAYOR DAVID J. SHAWVER AND COUNCIL MEMBER CAROL WARREN TO ATTEND THE LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE**

The League of California Cities Annual Conference is scheduled for September 12-14, 2018 in Long Beach. In order to vote at the Annual Conference / Annual Business Meeting, City Council must designate a voting delegate and/or voting delegate alternate. Additionally, pursuant to the City of Stanton Travel and Reimbursement policy, a Council Member must receive City Council approval prior to a trip, if the trip will exceed \$500.00.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Approves Mayor David J. Shawver and Council Member Carol Warren to attend the League of California Cities Annual Conference, scheduled for September 12-14, 2018 in Long Beach; and
3. Designates Mayor David J. Shawver as the voting delegate and Council Member Carol Warren as the voting delegate - alternate.

## **DRAFT**

### **9E. AUTHORIZATION FOR THE CITY MANAGER TO EXECUTE A GRANT OF EASEMENT AT 10502 ROSE STREET TO SOUTHERN CALIFORNIA EDISON FOR ELECTRICAL SYSTEMS**

The city-initiated widening of Cerritos Avenue from Rose Street to Flower Avenue will require several Southern California Edison (SCE) poles to be relocated. One of the relocated poles will need a new overhead easement for the supporting guy wire. A Grant of Easement to SCE for the Redevelopment Agency-owned property at 10502 Rose Street has been prepared by SCE for the Agency to approve.

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15301(c) – Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities; and
2. Authorized the City Manager to execute a Grant of Easement to SCE for the maintenance of electrical facilities above 10502 Rose Street.

### **END OF CONSENT CALENDAR**

**10. PUBLIC HEARINGS**       None.

**11. UNFINISHED BUSINESS**       None.

**12. NEW BUSINESS**

### **12A. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, AMENDING CHAPTER 14 OF THE STANTON MUNICIPAL CODE BY ADDING SECTION 14.04.075 RELATING TO PROHIBITING SMOKING IN CITY PARKS**

The Community Services Department's mission is to enhance the quality of life of residents. In that effort and in joining with hundreds of other California cities and counties, this ordinance will implement reasonable restrictions regarding the location and manner of smoking in recreational areas.

Staff report by Ms. Ashley Cain, Community Services Supervisor.

Presentation by Ms. Laisha Valle and Ms. Neida Gomez, Stanton Youth Committee.

- Ms. Jessica Cedillo, Resident, spoke in favor of Ordinance No. 1081 and expressed her wishes for the City's youth to be free of bad influences and addictions.
- Mr. Bryan Lara Mendoza, Resident, spoke in favor of Ordinance No. 1081.

## DRAFT

- Mr. John Warren, Parks, Recreation and Community Services Commissioner, spoke in favor of Ordinance No. 1081 and expressed his gratitude to the Stanton Youth Committee for their leadership and time and efforts with this initiative.
- Mr. Steve Sarkis, Resident, spoke in favor of Ordinance No. 1081.

Motion/Second: Ramirez/Ethans

ROLL CALL VOTE:	Council Member Donahue	AYE
	Council Member Ethans	AYE
	Council Member Warren	AYE
	Mayor Pro Tem Ramirez	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Introduced Ordinance No. 1081, entitled:  
  
**"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, AMENDING CHAPTER 14 OF THE STANTON MUNICIPAL CODE BY ADDING SECTION 14.04.075 RELATING TO PROHIBITING SMOKING IN CITY PARKS;"** and
3. Set said ordinance for second reading and adoption at the July 24, 2018 regular City Council meeting.



## DRAFT

13. ORAL COMMUNICATIONS – PUBLIC None.
14. WRITTEN COMMUNICATIONS None.
15. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS
- 15A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS
- Council Member Ethans reported on the Orange County Vector Control District's West Nile Virus alerts and cases within the City and County of Orange.
  - Ms. Ashley Cain, Community Services Supervisor, reported on the Movie Night Under the Stars event, which was held on July 6, 2018.
  - Mayor Shawver reported on the rescheduling of the Mayor's Fitness Challenge event to July 20, 2018 due to extreme heat conditions.
- 15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING
- None.
- 15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION
- None.

Mayor Shawver requested that this item be tabled for discussion at a future City Council meeting.

~~15D. CITY COUNCIL INITIATED ITEM — DISCUSSION REGARDING THE CREATION OF AN ORDINANCE PERTAINING TO THE PARKING OF RECREATIONAL AND OVERSIZED VEHICLES~~

~~At the June 26, 2018 City Council meeting, Mayor Shawver requested that this item be agendaized for discussion.~~

~~RECOMMENDED ACTION:~~

~~City Council provide direction to staff.~~

## **DRAFT**

### **15E. STANTON HISTORICAL SOCIETY**

At the request of Mayor Shawver, this report provides information on the process of establishing a Stanton Historical Society.

Staff report by Mr. Stephen M. Parker, Assistant City Manager.

The City Council questioned if it was possible to save the façade of Bauman's Market, if the Historical Society meetings could be held at Stanton Central Park, if Stanton Central Park could be the Historical Society's home base, if the Historical Society could create a table display in the services center at Stanton Central Park, and if said table display would impede rentals at Stanton Central Park.

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Received and filed report.

### **16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL**

None.

### **17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR**

- Lieutenant Nate L. Wilson, Orange County Sheriff's Department provided the City Council with a report on calls for service generated by the 4<sup>th</sup> of July holiday.

### **17A. ORANGE COUNTY FIRE AUTHORITY**

At this time the Orange County Fire Authority will provide the City Council with an update on their current operations.

Fire Division Chief Bill Lockhart provided the City Council with an update on their current operations.

## **DRAFT**

The City Council recessed back into closed session at 7:26 p.m.

The City Council reconvened in open session at 8:00 p.m.

The City Attorney reported that the Stanton City Council met in closed session from 7:26 to 8:00 p.m.

The City Attorney reported that there was no reportable action.

18. **ADJOURNMENT** Motion/Second: Shawver/  
Motion carried at 8:00 p.m.

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MAYOR/CHAIRMAN

ATTEST:

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CITY CLERK/SECRETARY

# **DRAFT**

## **MINUTES OF THE CITY COUNCIL OF THE CITY OF STANTON SPECIAL MEETING JULY 24, 2018**

### **1. CALL TO ORDER**

The meeting was called to order at 5:00 p.m. by Mayor Shawver.

### **2. PLEDGE OF ALLEGIANCE**

Led by Mayor David J. Shawver.

### **3. ROLL CALL**

Present: Council Member Donahue, Council Member Ethans, Council Member Warren, Mayor Pro Tem Ramirez, and Mayor Shawver.

Absent: None.

Excused: None.

### **4. CLOSED SESSION**

### **5. PUBLIC COMMENT ON CLOSED SESSION ITEMS**                      None.

### **6. CLOSED SESSION**

The members of the Stanton City Council of the City of Stanton proceeded to closed session at 5:00 p.m. for discussion regarding:

#### **6A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** **Existing litigation pursuant to Government Code section 54956.9(d)(1)** **Number of cases: 1**

Orange County Catholic Worker et al v. Orange County et al, United States District Court, Central District of California Case Number: 8:18-cv-00155-DOC-JDE

#### **6B. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION** **Significant exposure to litigation pursuant to Government Code Section 54956.9 (d)** **(2)**

Number of Potential Cases: 1

#### **6C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION** **(Pursuant to Government Code Section 54957.6)**

Title: City Manager

## **DRAFT**

**6D. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
**Existing litigation pursuant to Government Code section 54956.9(d)(1)**  
**Number of cases: 1**

City of Stanton vs. Green Tree Remedy et al, Orange County Superior Court Case  
Number: 30-2015-00813225-CU-JR-CJC

The City Council reconvened in open session at 6:00 p.m.

The City Attorney reported that the Stanton City Council met in closed session from 5:00 to 6:00 p.m.

The City Attorney reported that there was no reportable action.

**6. ADJOURNMENT** Motion/Second: Shawver/  
Motion carried at 6:00 p.m.

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MAYOR

ATTEST:

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CITY CLERK

# **DRAFT**

## **MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY OF THE CITY OF STANTON JOINT REGULAR MEETING JULY 24, 2018**

### **1. CALL TO ORDER / CLOSED SESSION**

The City Council meeting was called to order at 6:00 p.m. by Mayor Shawver.

### **2. ROLL CALL**

Present: Council Member Donahue, Council Member Ethans, Council Member Warren, Mayor Pro Tem Ramirez, and Mayor Shawver.

Absent: None.

Excused: None.

### **3. PUBLIC COMMENT ON CLOSED SESSION ITEMS** None.

### **4. CLOSED SESSION**

The members of the Stanton City Council of the City of Stanton proceeded to closed session at 6:00 p.m. for discussion regarding:

#### **4A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Existing litigation pursuant to Government Code section 54956.9(d)(1) Number of cases: 1**

Orange County Catholic Worker et al v. Orange County et al, United States District Court, Central District of California Case Number: 8:18-cv-00155-DOC-JDE

#### **4B. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Government Code Section 54956.9 (d) (2)**

Number of Potential Cases: 1

#### **4C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Pursuant to Government Code Section 54957.6) Title: City Manager**

## **DRAFT**

### **4D. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Existing litigation pursuant to Government Code section 54956.9(d)(1)

Number of cases: 1

City of Stanton vs. Green Tree Remedy et al, Orange County Superior Court Case Number: 30-2015-00813225-CU-JR-CJC

### **5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING**

The meetings were called to order at 6:33 p.m. by Chairman Shawver.

The City Attorney reported that the Stanton City Council met in closed session from 6:00 to 6:30 p.m.

The City Attorney reported that there was no reportable action.

### **6. ROLL CALL**

Present: Agency/Authority Member Donahue, Agency/Authority Member Ethans, Agency/Authority Member Warren, Vice Chairman Ramirez, and Chairman Shawver.

Absent: None.

Excused: None.

### **7. PLEDGE OF ALLEGIANCE**

Led by Ms. Ashley Cain, Community Services Supervisor.

### **8. SPECIAL PRESENTATIONS AND AWARDS**

The City Council announced that the Shop Stanton Program quarterly raffle winner was Mr. Michael Mansur and presented Mr. Mansur with a \$100 gift card to Food -4- Less.

## **DRAFT**

### **9. CONSENT CALENDAR**

Motion/Second: Ramirez/Ethans  
Motion unanimously carried by the following vote:

AYES: 5 (Donahue, Ethans, Ramirez, Shawver, and Warren)  
NOES: None  
ABSTAIN: None  
ABSENT: None

The City Council/Agency Board/Authority Board approved the following Consent Calendar items:

### **CONSENT CALENDAR**

#### **9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

##### **RECOMMENDED ACTION:**

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

#### **9B. APPROVAL OF WARRANTS**

The City Council approved demand warrants dated July 5, 2018 and July 12, 2018, in the amount of \$732,193.58.

#### **9C. JUNE 2018 INVESTMENT REPORT**

The Investment Report as of June 30, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of June 2018.



## **DRAFT**

### **9D. JUNE 2018 INVESTMENT REPORT (SUCCESSOR AGENCY)**

The Investment Report as of June 30, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The Successor Agency finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of June 2018.

### **9E. JUNE 2018 INVESTMENT REPORT (HOUSING AUTHORITY)**

The Investment Report as of June 30, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The Stanton Housing Authority finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of June 2018.

### **9F. PROFESSIONAL SERVICES AGREEMENT CONTRACT EXTENSION WITH TOWNSEND PUBLIC AFFAIRS TO PROVIDE ADVOCACY AND GRANT FUNDING SERVICES**

Requested is the authorization to allow the City Manager to enter into a Professional Services Agreement with Townsend Public Affairs to provide advocacy and grant funding services in an amount not to exceed \$48,000 for FY2018-19.

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Approved the contract extension for Townsend Public Affairs; and
3. Authorized the City Manager to bind the City of Stanton and Townsend Public Affairs in a contract extension to provide advocacy and grant funding services to the City of Stanton.

## **END OF CONSENT CALENDAR**

## **DRAFT**

### **10. PUBLIC HEARINGS**

#### **10A. PUBLIC HEARING TO CONSIDER AN AMENDMENT TO A PREVIOUSLY APPROVED PROJECT FOR THE PROPERTY LOCATED AT 8232 LAMPSON AVENUE IN THE RH (HIGH DENSITY RESIDENTIAL) ZONE**

A public hearing to consider an amendment to the previously approved project which included the subdivision of a 4.95 acre parcel for the development of 35 single family detached units, inclusive of common open space, and a private street. The proposed amendment includes increasing the square footage of Plans 1 and 2, modification of labeling of the plan types, and replotting of Lots 2 & 3.

Staff report by Ms. Kelly Hart, Community and Economic Development Director.

The public hearing was opened.

No one appearing to speak, the public hearing was closed.

Motion/Second: Warren/Ethans

Motion unanimously carried by the following vote:

AYES: 5 (Donahue, Ethans, Ramirez, Shawver, and Warren)

NOES: None

ABSTAIN: None

ABSENT: None

1. The City Council conducted a public hearing; and
2. Declared that the project is categorically exempt per the California Environmental Quality Act (CEQA), under Section 15332, Class 32 (In-Fill Development Projects); and
3. Adopted Resolution No. 2018-34 approving an amendment to Precise Plan of Development PPD-788, entitled:

**“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA FINDING THAT THE DEVELOPMENT AT 8232 LAMPSON AVENUE IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT AND APPROVING AMENDMENT TO PRECISE PLAN OF DEVELOPMENT PPD-788 TO ALLOW FOR AN INCREASE IN SQUARE FOOTAGE FOR TWO UNIT TYPES, AND A REORGANIZATION OF THE UNIT TYPES WITHIN THE SITE PLAN FOR THE PROPERTY LOCATED AT 8232 LAMPSON AVENUE IN THE RH (HIGH DENSITY RESIDENTIAL) ZONE AND THE SOUTH GATEWAY MIXED USE OVERLAY”.**

## **DRAFT**

### **11. UNFINISHED BUSINESS**

#### **11A. APPROVAL OF ORDINANCE NO. 1081**

This Ordinance was introduced at the regular City Council meeting of July 10, 2018.

Staff report by Ms. Patricia A. Vazquez, City Clerk.

Motion/Second: Donahue/Ethans

ROLL CALL VOTE:	Council Member Donahue	AYE
	Council Member Ethans	AYE
	Council Member Warren	AYE
	Mayor Pro Tem Ramirez	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

1. The City Clerk read the title of Ordinance No. 1081, entitled:

**“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, AMENDING CHAPTER 14 OF THE STANTON MUNICIPAL CODE BY ADDING SECTION 14.04.075 RELATING TO PROHIBITING SMOKING IN CITY PARKS”;** and

2. The City Council declared that the project is exempt from the California Environmental Quality Act (“CEQA”) under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and

3. Adopted Ordinance No. 1081.

**12. NEW BUSINESS** None.

**13. ORAL COMMUNICATIONS – PUBLIC** None.

**14. WRITTEN COMMUNICATIONS** None.

## **DRAFT**

### **15. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS**

#### **15A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS**

- Council Member Ethans reported on the Orange County Vector Control District's West Nile Virus alerts and cases within the City and County of Orange.
- Ms. Ashley Cain, Community Services Supervisor, reported on the Mayor's Fitness Challenge event, which was held on July 20, 2018.
- Ms. Ashley Cain, Community Services Supervisor, reported on the Movie Night Under the Stars event, which was held on July 20, 2018.

#### **15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING**

None.

#### **15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION**

None.

#### **16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL**

None.

#### **17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR**

None

#### **17A. ORANGE COUNTY SHERIFF'S DEPARTMENT**

At this time the Orange County Sheriff's Department will provide the City Council with an update on their current operations.

Lieutenant Nate L. Wilson provided the City Council with an update on their current operations.

## **DRAFT**

18. **ADJOURNMENT** in honor and memory of Mr. George Psaras.  
Motion/Second: Shawver/  
Motion carried at 6:58 p.m.

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MAYOR/CHAIRMAN

ATTEST:

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CITY CLERK/SECRETARY

# **DRAFT**

## **MINUTES OF THE CITY COUNCIL OF THE CITY OF STANTON SPECIAL MEETING AUGUST 14, 2018**

**Pursuant to Government Code Section 54953, Subdivision (b), this meeting included teleconference participation by Mayor Pro Tem Rigoberto A. Ramirez from 1500 Orange Avenue, Main Lobby, Coronado, CA 92118.**

### **1. CALL TO ORDER**

The meeting was called to order at 5:00 p.m. by Mayor Shawver.

### **2. PLEDGE OF ALLEGIANCE**

Led by Mayor David J. Shawver.

### **3. ROLL CALL**

Present: Council Member Donahue, Council Member Ethans, Council Member Warren, Mayor Pro Tem Ramirez, and Mayor Shawver.

Absent: None.

Excused: None.

### **4. CLOSED SESSION**

### **5. PUBLIC COMMENT ON CLOSED SESSION ITEMS**                      None.

### **6. CLOSED SESSION**

The members of the Stanton City Council of the City of Stanton proceeded to closed session at 5:00 p.m. for discussion regarding:

#### **6A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** **Existing litigation pursuant to Government Code section 54956.9(d)(1)** **Number of cases: 1**

Orange County Catholic Worker et al v. Orange County et al, United States District Court, Central District of California Case Number: 8:18-cv-00155-DOC-JDE

#### **6B. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION** **Significant exposure to litigation pursuant to Government Code Section 54956.9 (d)** **(2)**

Number of Potential Cases: 1

## **DRAFT**

**6C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
(Pursuant to Government Code Section 54957.6)

Title: City Manager

**6D. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
**Existing litigation pursuant to Government Code section 54956.9(d)(1)**  
**Number of cases: 1**

City of Stanton vs. Green Tree Remedy et al, Orange County Superior Court Case  
Number: 30-2015-00813225-CU-JR-CJC

The City Council reconvened in open session at 6:00 p.m.

The City Attorney reported that the Stanton City Council met in closed session from 5:00 to 6:00 p.m.

The City Attorney reported that there was no reportable action.

**6. ADJOURNMENT** Motion/Second: Shawver/  
Motion carried at 6:00 p.m.

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MAYOR

ATTEST:

---

CITY CLERK

# DRAFT

## MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY OF THE CITY OF STANTON JOINT REGULAR MEETING AUGUST 14, 2018

Pursuant to Government Code Section 54953, Subdivision (b), this meeting included teleconference participation by Mayor Pro Tem Rigoberto A. Ramirez from 1500 Orange Avenue, Main Lobby, Coronado, CA 92118.

### 1. CALL TO ORDER / CLOSED SESSION

The City Council meeting was called to order at 6:00 p.m. by Mayor Shawver.

### 2. ROLL CALL

Present: Council Member Donahue, Council Member Ethans, Council Member Warren, Mayor Pro Tem Ramirez, and Mayor Shawver.

Absent: None.

Excused: None.

### 3. PUBLIC COMMENT ON CLOSED SESSION ITEMS                      None.

### 4. CLOSED SESSION

The members of the Stanton City Council of the City of Stanton proceeded to closed session at 6:00 p.m. for discussion regarding:

#### 4A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Existing litigation pursuant to Government Code section 54956.9(d)(1)

Number of cases: 1

Orange County Catholic Worker et al v. Orange County et al, United States District Court, Central District of California Case Number: 8:18-cv-00155-DOC-JDE

#### 4B. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9 (d)  
(2)

Number of Potential Cases: 1



## **DRAFT**

### **4C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

(Pursuant to Government Code Section 54957.6)

Title: City Manager

### **4D. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Existing litigation pursuant to Government Code section 54956.9(d)(1)

Number of cases: 1

City of Stanton vs. Green Tree Remedy et al, Orange County Superior Court Case Number: 30-2015-00813225-CU-JR-CJC

### **5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING**

The meetings were called to order at 6:34 p.m. by Chairman Shawver.

The City Attorney reported that the Stanton City Council met in closed session from 6:00 to 6:30 p.m.

The City Attorney reported that there was no reportable action.

### **6. ROLL CALL**

Present: Agency/Authority Member Donahue, Agency/Authority Member Ethans, Agency/Authority Member Warren, and Chairman Shawver.

Absent: None.

Excused: Vice Chairman Ramirez.

### **7. PLEDGE OF ALLEGIANCE**

Led by Ms. Sara Neal.

## **DRAFT**

### **8. SPECIAL PRESENTATIONS AND AWARDS**

- Presentation of Certificate of Recognition honoring outgoing Planning Commissioner/Chairman Mr. Joel Greer for his ten years of service to the City of Stanton.
  - The City Council expressed their gratitude to outgoing Planning Commissioner/Chairman Mr. Joel Greer for his outstanding and dedicated service to the Stanton Community throughout the years.
  - Planning Commissioner/Chairman Mr. Joel Greer expressed his gratitude to the City and City Council Members.
- Presentation of City Tile of Recognition honoring Mr. Milt Blumenthal.
  - The City Council expressed their gratitude to Mr. Milt Blumenthal for his outstanding and dedicated service to the Stanton Community throughout the years.
  - The Blumenthal family expressed their gratitude to the City and City Council Members.

### **9. CONSENT CALENDAR**

Motion/Second: Donahue/Ethans  
Motion unanimously carried by the following vote:

AYES: 4 (Donahue, Ethans, Shawver, and Warren)  
NOES: None  
ABSTAIN: None  
ABSENT: 1 (Ramirez)

The City Council/Agency Board/Authority Board approved the following Consent Calendar items:

#### **CONSENT CALENDAR**

#### **9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

#### **9B. APPROVAL OF WARRANTS**

The City Council approved demand warrants dated July 19, 2018, July 25, 2018, and August 1, 2018, in the amount of \$774,720.62.

## **DRAFT**

### **9C. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA APPROVING FINAL TRACT MAP NO. 18122**

The final tract map for the development of thirty-five (35) single family detached dwelling units, a private street, and private park area for the property located at 8232 Lampson Avenue has been submitted for final certification and recordation.

1. The City Council complied with the requirements of the California Environmental Quality Act (CEQA) under Section 15332, Class 32 (In-Fill Development); and
2. Adopted Resolution No. 2018-35 approving final Tract Map No. 18122, entitled:

**“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, APPROVING FINAL TRACT MAP NO. 18122 FOR THE PROPERTY LOCATED AT 8232 LAMPSON AVENUE”; and**

3. Finds that the recordation of Tract Map No. 18122 will not be in violation of any of the provisions of Section 66474, 66474.1, and 66474.2 of the Subdivision Map Act; and
4. Finds that the proposed subdivision, together with the provisions for its design and improvement, is consistent with the general plan required by Article 5 (commencing with Section 65300) of Chapter 3 of Division 1 of the Government Code, or any specific plan adopted pursuant to Article 8 (commencing with Section 65450) of Chapter 3 of Division 1 of the Government Code; and
5. Directed the City Clerk to endorse on the face of the map of Tract Map No. 18122, the certificate which embodies the approval of said map, and submit the map to the County Recorder of Orange County for recording.

### **END OF CONSENT CALENDAR**

**10. PUBLIC HEARINGS**           None.

**11. UNFINISHED BUSINESS**       None.

## **DRAFT**

### **12. NEW BUSINESS**

#### **12A. 2018 ANNUAL LEAGUE OF CALIFORNIA CITIES CONFERENCE RESOLUTIONS**

The League of California Cities Annual Conference is scheduled for September 12-14, 2018 in Long Beach. The League's Annual Business Meeting will be held on September 14, 2018. At this meeting, the League membership considers and takes action on resolutions that establish League policy. In order to vote at the Annual Business Meeting, the City Council must designate a voting delegate and review the League of California Cities resolution packet to determine the City's position on each resolution so that the voting delegate can represent the City's position.

##### **Resolution No. 1:**

Local Municipal Authority, Control and Revenue (Information Resolution Packet attached).

##### **Resolution No. 2:**

Repeal Preemption of Regulating Pesticides (Information Resolution Packet attached).

Staff report by Ms. Patricia A. Vazquez, City Clerk.

Motion/Second: Ethans/Donahue

Motion unanimously carried by the following vote:

AYES: 4 (Donahue, Ethans, Shawver, and Warren)

NOES: None

ABSTAIN: None

ABSENT: 1 (Ramirez)

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Designated Mayor David J. Shawver as the City's voting delegate and Council Member Carol Warren as the City's alternate voting delegate at the 2018 League of California Cities Annual Conference; and
3. Directed Mayor David J. Shawver and Council Member Carol Warren to vote as they see fit for the betterment of the City at the 2018 Annual League of California Cities Conference on both Resolution No. 1 and Resolution No. 2.

## **DRAFT**

### **12B. RESOLUTION NO. 2018-36 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON DECLARING ITS INTENTION TO VACATE THE ALLEY BETWEEN 8031/8051 MAIN STREET AND 10581 CHESTNUT AVENUE AND SETTING A PUBLIC HEARING ON THE PROPOSED VACATION**

Mr. Allen Othman of USS Cal Builders has requested that the City vacate the alley between 8031/8051 Main Street and 10581 Chestnut Avenue. As required by the California Streets and Highways Code, the Planning Commission has found that the proposed vacation is consistent with the General Plan. The next step would be for the City Council to adopt a resolution of intention to vacate the alley and to set a date for a public hearing to publicly consider the alley vacation and directing City staff to post and publish the statutorily required notices.

Staff report by Mr. Allan Rigg, Public Works Director/City Engineer.

Motion/Second: Warren/Ethans

Motion unanimously carried by the following vote:

AYES: 4 (Donahue, Ethans, Shawver, and Warren)

NOES: None

ABSTAIN: None

ABSENT: 1 (Ramirez)

1. The City Council declared that the project is categorically exempt per California Environmental Quality Act, Public Resource Code Section 15301 (Existing Facilities) and Section 15305 (Minor Alterations in Land Use Limitations); and
2. Set a date of a public hearing for September 11, 2018 for the City Council to publicly consider the alley vacation and directed City staff to post and publish the required notices.

### **13. ORAL COMMUNICATIONS – PUBLIC**

- Mr. Steve Freedman, spoke regarding numerous violations by Stanton based business K&G Ready Mix, Inc. and requested the City's assistance in addressing reported violations.

### **14. WRITTEN COMMUNICATIONS                      None.**

## **DRAFT**

### **15. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS**

#### **15A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS**

- Council Member Donahue reported on the Stanton Community Foundation's (SCF) new Summer Math Academy Resource Transition (SMART) math program, which is being implemented at Magnolia High School. The SMART program is designed to bridge the gap for struggling math students transitioning from middle school to high school.
- Council Member Ethans reported on the Orange County Vector Control District's West Nile Virus alerts and cases within the City and County of Orange.
- Council Member Warren reported on her attendance to the Orange County Fair Community Flag Raising Ceremony, which was held on August 9, 2018.
- Ms. Ashley Cain, Community Services Supervisor reported on the National Night Out and Movie Night Under the Stars event, which was held on August 7, 2018.

#### **15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING**

- Council Member Warren requested to agendize discussion regarding establishing a parking time limit at city parks and other public areas.
- Council Member Warren requested to agendize discussion regarding researching and/or updating the City's various structures: human resource policies, city council policies, internal and external policies.

#### **15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION**

None.

### **16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL**

None.

## **DRAFT**

### **17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR**

- Mr. Allan Rigg, Public Works Director / City Engineer provided the City Council with an update on the Community Center and Civic Center Accessibility Improvement Project.
- Mr. Allan Rigg, Public Works Director / City Engineer provided the City Council with an update on the painting of city hall and sought input from the City Council regarding the preferred color pallet to utilize.
- Lieutenant Nate L. Wilson, Orange County Sheriff's Department, provided the City Council with an update on their current operations (John Program / parking of motor homes within the City / SWAT & Bomb Team breaching exercises at the Village Center).

### **17A. ORANGE COUNTY FIRE AUTHORITY**

At this time the Orange County Fire Authority will provide the City Council with an update on their current operations.

Fire Division Chief Bill Lockhart provided the City Council with an update on their current operations.

- 18. ADJOURNMENT** in honor and memory of Mr. Milt Blumenthal.  
Motion/Second: Shawver/  
Motion carried at 7:59 p.m.

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MAYOR/CHAIRMAN

ATTEST:

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CITY CLERK/SECRETARY

# **DRAFT**

## **MINUTES OF THE CITY COUNCIL OF THE CITY OF STANTON SPECIAL MEETING SEPTEMBER 5, 2018**

### **1. CALL TO ORDER**

The meeting was called to order at 10:00 a.m. by Mayor Shawver.

### **2. PLEDGE OF ALLEGIANCE**

Led by Mayor David J. Shawver.

### **3. ROLL CALL**

Present: Council Member Donahue, Council Member Ethans, Council Member Warren, Mayor Pro Tem Ramirez, and Mayor Shawver.

Absent: None.

Excused: None.

### **4. CLOSED SESSION**

### **5. PUBLIC COMMENT ON CLOSED SESSION ITEMS** None.

### **6. CLOSED SESSION**

The members of the Stanton City Council of the City of Stanton proceeded to closed session at 10:00 a.m. for discussion regarding:

#### **6A. PUBLIC EMPLOYEE APPOINTMENT** (Pursuant to Government Code Section 54957)

Title: City Manager

The City Council reconvened in open session at 12:45 p.m.

The City Attorney reported that the Stanton City Council met in closed session from 10:00 to 12:45 p.m.

The City Attorney reported that there was no reportable action.



## DRAFT

6. **ADJOURNMENT** Motion/Second: Shawver/  
Motion carried at 12:45 p.m.

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MAYOR

ATTEST:

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CITY CLERK

# DRAFT

## MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY OF THE CITY OF STANTON JOINT REGULAR MEETING SEPTEMBER 11, 2018

### 1. CALL TO ORDER / CLOSED SESSION

The City Council meeting was called to order at 6:02 p.m. by Mayor Shawver.

### 2. ROLL CALL

Present: Council Member Donahue, Council Member Ethans, Council Member Warren, Mayor Pro Tem Ramirez, and Mayor Shawver.

Absent: None.

Excused: None.

### 3. PUBLIC COMMENT ON CLOSED SESSION ITEMS                      None.

### 4. CLOSED SESSION

Mr. Matthew E. Richardson, City Attorney reported that there was a late breaking addition that needed to be added to the agenda as a closed session item:

- **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
**Existing litigation pursuant to Government Code section 54956.9(d)(1)**  
**Number of cases: 1**

Orange County Catholic Worker et al v. Orange County et al, United States District Court, Central District of California Case Number: 8:18-cv-00155-DOC-JDE

Motion/Second: Warren/Ethans  
Motion unanimously carried by the following vote:

AYES: 5 (Donahue, Ethans, Ramirez, Shawver, and Warren)  
NOES: None  
ABSTAIN: None  
ABSENT: None

The City Council added the listed item as a closed session item to the agenda.

The members of the Stanton City Council of the City of Stanton proceeded to closed session at 6:02 p.m. for discussion regarding:

## **DRAFT**

### **4A. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

**Significant exposure to litigation pursuant to Government Code Section 54956.9 (d) (2)**

Number of Potential Cases: 1

### **4B. PUBLIC EMPLOYEE APPOINTMENT**

**(Pursuant to Government Code Section 54957)**

Title: City Manager

### **4C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

**(Pursuant to Government Code Section 54957.6)**

Title: City Manager

### **4D. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

**Existing litigation pursuant to Government Code section 54956.9(d)(1)**

**Number of cases: 1**

Orange County Catholic Worker et al v. Orange County et al, United States District Court, Central District of California Case Number: 8:18-cv-00155-DOC-JDE

### **5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING**

The meetings were called to order at 6:35 p.m. by Chairman Shawver.

The City Attorney reported that the Stanton City Council met in closed session from 6:02 to 6:30 p.m.

The City Attorney reported that there was no reportable action.

### **6. ROLL CALL**

Present: Agency/Authority Member Donahue, Agency/Authority Member Ethans, Agency/Authority Member Warren, Vice Chairman Ramirez, and Chairman Shawver.

Absent: None.

Excused: None.

## **DRAFT**

### **7. PLEDGE OF ALLEGIANCE**

Led by Veterans Mr. Bud Heitman, Fire Division Chief Bill Lockhart, Council Member Brian Donahue, and Lt. Nate Wilson.

### **8. SPECIAL PRESENTATIONS AND AWARDS**

At the request of Mayor Shawver, this agenda item was heard out of order.

- ~~Presentation by Assemblywoman Sharon Quirk-Silva regarding a report on the State of the 65<sup>th</sup> Assembly District.~~

### **9. CONSENT CALENDAR**

Motion/Second: Ethans/Ramirez

Motion unanimously carried by the following vote:

AYES: 5 (Donahue, Ethans, Ramirez, Shawver, and Warren)

NOES: None

ABSTAIN: None

ABSENT: None

The City Council/Agency Board/Authority Board approved the following Consent Calendar items:

#### **CONSENT CALENDAR**

#### **9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

#### **9B. APPROVAL OF WARRANTS**

The City Council approved demand warrants dated August 9, 2018, August 15, 2018, August 23, 2018, August 28, 2018, and September 6, 2018, in the amount of \$4,780,681.19.

## **DRAFT**

### **9C. JULY 2018 INVESTMENT REPORT**

The Investment Report as of July 31, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of July 2018.

### **9D. JULY 2018 INVESTMENT REPORT (SUCCESSOR AGENCY)**

The Investment Report as of July 31, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The Successor Agency finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of July 2018.

### **9E. JULY 2018 INVESTMENT REPORT (HOUSING AUTHORITY)**

The Investment Report as of July 31, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The Stanton Housing Authority finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of July 2018.

## **DRAFT**

### **9F. RESOLUTION AMENDING THE POSITION CLASSIFICATION MANUAL**

The attached Resolution makes changes to the Position Classification Manual by adding the job classifications of Permit Technician, Economic Development Specialist and deleting the job classification of Economic Development Coordinator.

1. The City Council declared that this project is exempt from the California Environmental Quality Act ("CEQA") under Section 15378(b)(2) – continuing administrative or maintenance activities, such as purchases for supplies, personnel-related actions, general policy or procedure making; and
2. Adopted Resolution No. 2018-38 amending the Position Classification Manual, entitled:

**"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON,  
CALIFORNIA, AMENDING THE POSITION CLASSIFICATION MANUAL".**

### **9G. AWARD OF CONTRACT FOR PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES FOR THE FY 18/19 RESIDENTIAL AND ARTERIAL STREETS REHABILITATION PROJECT BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA**

For the previous street rehabilitation project in FY 17/18, NV5 was found to be the most qualified inspection firm. During this project they performed at a very high level and exceeded staff's expectations. Based on this previous selection process which was based on their qualifications and their outstanding performance, staff recommends awarding the inspection services for the FY 18/19 Residential and Arterial Streets Rehabilitation Project to NV5. The cost for completing these services is a maximum of \$31,360.

1. The City Council declared this project to be categorically exempt under the California Environmental Quality Act, Class 1, Section 15301 (c); and
2. Awarded a contract for professional construction engineering services to NV5 to provide construction engineering services for a maximum contract amount of \$31,360; and
3. Authorized the City Manager to bind the City of Stanton and NV5 in a contract to provide professional construction engineering services.

## **DRAFT**

### **9H. AWARD OF CONSTRUCTION CONTRACT FOR THE FY 18/19 RESIDENTIAL AND ARTERIAL STREETS REHABILITATION PROJECT BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA**

The seven bids for the FY 18/19 Residential and Arterial Streets Rehabilitation Project were opened on August 8, 2018. Based on the post-bid analysis of the bids received, staff recommends the bid submitted by The R.J. Noble Company to be the lowest responsible and responsive bid.

The construction cost for the FY 18/19 Residential and Arterial Streets Rehabilitation Project is estimated at \$1,230,020.00, which includes a contingency.

1. The City Council declared this project to be categorically exempt under the California Environmental Quality Act, Class 1, Section 15301c; and
2. Approved the plans and specifications for the FY 18/19 Residential and Arterial Streets Rehabilitation Project; and
3. Awarded a construction contract for FY 18/19 Residential and Arterial Streets Rehabilitation Project to the lowest responsible and responsive bidder, The R.J. Noble Company, for the amount of \$1,088,600.00; and
4. Authorized the City Manager to bind the City of Stanton and The R.J. Noble Company in a contract for the construction of the FY 18/19 Residential and Arterial Streets Rehabilitation Project; and
5. Authorized the City Manager to approve contract changes, not to exceed 10-percent.

## **DRAFT**

### **9I. CARRYOVER PURCHASE ORDERS FROM FY 2017-18 TO FY 2018-19**

At each fiscal year end, City staff reviews remaining unspent budget appropriations at the end of the year to determine if any encumbered purchase orders should be carried forward from one fiscal year to the next. This report requests the carryover of 15 open purchase orders from FY 2017/18 to FY 2018/19, totaling \$711,749.01.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a director reasonably foreseeable indirect physical change in the environment) and 15060 (c)(3) (the activity is not a project as defined in Section 15378 of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly; and
2. Adopted Resolution No. 2018-39 approving the carryover of certain purchase orders from fiscal year 2017/18 to fiscal year 2018/19; entitled:

**"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, APPROVING THE CARRYOVER OF CERTAIN APPROPRIATIONS FROM FY 2017/18 TO FY 2018/19".**

**END OF CONSENT CALENDAR**



## **DRAFT**

### **10. PUBLIC HEARINGS**

#### **10A. RESOLUTION 2018-37 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON VACATING THE ALLEY BETWEEN 8031/8051 MAIN STREET AND 10581 CHESTNUT AVENUE**

Mr. Allen Othman of USS Cal Builders has requested that the City vacate the alley between 8031/8051 Main Street and 10581 Chestnut Avenue. As required by the California Streets and Highways Code, the Planning Commission has found that the proposed vacation is consistent with the General Plan. Also as required by the Code, on August 14, 2018 the City Council to adopted Resolution 2018-36 indicating their intention to vacate the alley and setting September 11, 2018 as the date for a public hearing to publicly consider the alley vacation and directing City staff to post and publish the statutorily required notices.

Staff Report by Ms. Kelly Hart, Community and Economic Development Director

The public hearing was opened.

No one appearing to speak, the public hearing was closed.

Motion/Second: Warren/Ethans

ROLL CALL VOTE:	Council Member Donahue	AYE
	Council Member Ethans	AYE
	Council Member Warren	AYE
	Mayor Pro Tem Ramirez	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

1. The City Council conducted a public hearing; and
2. Declared that the project is categorically exempt per California Environmental Quality Act, Public Resource Code Section 15301 (Existing Facilities) and Section 15305 (Minor Alterations in Land Use Limitations); and
3. Received testimony from the public and adopted Resolution No. 2018-37 vacating the alley between 8031/8051 Main Street and 10581 Chestnut Avenue, entitled:

**"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, VACATING A PORTION OF A PUBLIC ALLEY LOCATED BETWEEN 8031/8051 MAIN STREET AND 10581 CHESTNUT AVENUE, PURSUANT TO STREETS AND HIGHWAYS CODE SECTIONS 8300 ET SEQ., AND DETERMINING THAT SUCH VACATION IS CONSISTENT WITH THE CITY'S GENERAL PLAN".**

## **DRAFT**

### **11. UNFINISHED BUSINESS**      None.

At the request of Mayor Shawver, agenda item 8 was heard out of order.

### **8. SPECIAL PRESENTATIONS AND AWARDS**

- Assemblywoman Sharon Quirk-Silva provided the City Council with a report on the State of the 65<sup>th</sup> Assembly District.
  - Mayor Shawver expressed his gratitude to Assemblywoman Quirk-Silva for her continued support to the Stanton Community.

### **12. NEW BUSINESS**

#### **12A. AGREEMENT RETAINING ROBERT W. HALL AS INTERIM CITY MANAGER**

Pursuant to City Council direction given at the special City Council meeting on September 5, 2018, the City Attorney's office has prepared a professional services agreement retaining Robert W. Hall as Interim City Manager.

Staff report by Ms. Patricia A. Vazquez, City Clerk.

Motion/Second:      Ramirez/Warren

Motion unanimously carried by the following vote:

AYES: 5 (Donahue, Ethans, Ramirez, Shawver, and Warren)

NOES: None

ABSTAIN: None

ABSENT: None

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Approved Budget Adjustment No. 2019-01 to appropriate \$90,960 to the City Manager Professional Services account in the General Fund for this contract; and
3. Authorized the Mayor to sign a Professional Services Agreement for Management Consulting with Robert W. Hall as Interim City Manager.

## **DRAFT**

### **12B. COUNCIL APPOINTMENT TO FILL ONE VACANCY ON THE STANTON PLANNING COMMISSION FOR TERM COINCIDING WITH THE COUNCIL ELECTION**

The Council Member holding the seat corresponding to that numbered seat on the Stanton Planning Commission shall be responsible for appointment of one Commissioner (who shall be a qualified elector of the City), with majority approval of the City Council. The terms of office shall coincide with the term of office of the Council Member or Mayor who made the appointment. Section 2.06.030 of the Stanton Municipal Code requires the submission of applications and interviews prior to appointment to any position. Section 2.06.030 also provides that the City Council, by majority vote, may waive to the requirement interview persons previously appointed by the City Council and who are requesting re-appointment to another term.

Staff report by Ms. Patricia A. Vazquez, City Clerk.

The City Council conducted interviews with the following Stanton Planning Commission applicants:

- Mr. Thomas Frazier
- Ms. Alyce Van

Motion/Second: Ethans/Ramirez

Motion unanimously carried by the following vote:

AYES: 4 (Donahue, Ethans, Ramirez, and Shawver)

NOES: 1 (Warren)

ABSTAIN: None

ABSENT: None

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Conducted interviews with each applicant; and
3. Appointed Mr. Thomas Frazier to fill Seat #5 (Council Member Ethans) on the Stanton Planning Commission.

### **13. ORAL COMMUNICATIONS – PUBLIC**

- Mr. Steve Freedman, Stanton Business Owner, spoke regarding numerous violations by Stanton based business K&G Ready Mix, Inc. and requested an update from the City Council in response to his request for the City's assistance in addressing reported violations at the August 14, 2018 City Council meeting.

## **DRAFT**

**14. WRITTEN COMMUNICATIONS** None.

**15. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS**

**15A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS**

- Mayor Pro Tem Ramirez reported on an e-mail that he received from a student named William Luu, which detailed and promoted school safety. Mayor Pro Tem Ramirez acknowledged Mr. Luu's efforts in promoting school safety and stated that Mr. Luu's report was very detailed and well drafted.

**15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING**

None.

**15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION**

None.

**16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL**

None.

**17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR**

**17A. ORANGE COUNTY SHERIFF'S DEPARTMENT**

At this time the Orange County Sheriff's Department will provide the City Council with an update on their current operations.

Lieutenant Nate L. Wilson provided the City Council with an update on their current operations.

The City Council recessed back into closed session at 7:29 p.m.

The City Council reconvened in open session at 8:21 p.m.

The City Attorney reported that the Stanton City Council met in closed session from 7:29 to 8:21 p.m.

The City Attorney reported that there was no reportable action.

## **DRAFT**

18. **ADJOURNMENT** in memory and honor of the victims of 9/11 and also to the brave people who gave their lives trying to save those in danger.  
Motion/Second: Shawver/  
Motion carried at 8:21 p.m.

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MAYOR/CHAIRMAN

ATTEST:

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CITY CLERK/SECRETARY

# **DRAFT**

## **MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY OF THE CITY OF STANTON JOINT REGULAR MEETING SEPTEMBER 25, 2018**

### **1. CALL TO ORDER / CLOSED SESSION**

The City Council meeting was called to order at 6:00 p.m. by Mayor Shawver.

### **2. ROLL CALL**

Present: Council Member Donahue, Council Member Ethans, Council Member Warren, Mayor Pro Tem Ramirez, and Mayor Shawver.

Absent: None.

Excused: None.

### **3. PUBLIC COMMENT ON CLOSED SESSION ITEMS** None.

### **4. CLOSED SESSION**

The members of the Stanton City Council of the City of Stanton proceeded to closed session at 6:00 p.m. for discussion regarding:

#### **4A. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION** **Significant exposure to litigation pursuant to Government Code Section 54956.9 (d)** **(2)**

Number of Potential Cases: 2

#### **4B. PUBLIC EMPLOYEE APPOINTMENT** (Pursuant to Government Code Section 54957)

Title: City Manager

#### **4C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION** (Pursuant to Government Code Section 54957.6)

Title: City Manager

## **DRAFT**

### **5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING**

The meetings were called to order at 6:37 p.m. by Chairman Shawver.

The City Attorney reported that the Stanton City Council met in closed session from 6:00 to 6:30 p.m.

The City Attorney reported that there was no reportable action.

### **6. ROLL CALL**

Present: Agency/Authority Member Donahue, Agency/Authority Member Ethans, Agency/Authority Member Warren, Vice Chairman Ramirez, and Chairman Shawver.

Absent: None.

Excused: None.

### **7. PLEDGE OF ALLEGIANCE**

Led by Mr. James J. Wren, Public Safety Services Director.

### **8. SPECIAL PRESENTATIONS AND AWARDS**                      None.

### **9. CONSENT CALENDAR**

Motion/Second: Ethans/Ramirez

Motion unanimously carried by the following vote:

AYES: 5 (Donahue, Ethans, Ramirez, Shawver, and Warren)

NOES: None

ABSTAIN: None

ABSENT: None

The City Council/Agency Board/Authority Board approved the following Consent Calendar items:

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## **CONSENT CALENDAR**

**9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

**9B. APPROVAL OF WARRANTS**

The City Council approved demand warrant dated September 12, 2018, in the amount of \$50,100.10.

**9C. AUGUST 2018 INVESTMENT REPORT**

The Investment Report as of August 31, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of August 2018.

**9D. AUGUST 2018 INVESTMENT REPORT (SUCCESSOR AGENCY)**

The Investment Report as of August 31, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The Successor Agency finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of August 2018.



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### **9E. AUGUST 2018 INVESTMENT REPORT (HOUSING AUTHORITY)**

The Investment Report as of August 31, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The Stanton Housing Authority finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of August 2018.

### **9F. REVIEW AND INTENTION TO AMEND THE CITY'S CONFLICT OF INTEREST CODE**

The City Council adopted an amended Conflict of Interest Code by Resolution dated September 25, 2018. Subsequent changed circumstances within the City have made it advisable and necessary pursuant to Sections 87306 and 87307 of the Political Reform Act to amend and update the Code.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Section 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Adopted Resolution No. 2018-42 amending the Position Classification Manual, entitled:

**"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON  
AMENDING A CONFLICT OF INTEREST CODE PURSUANT TO THE  
POLITICAL REFORM ACT OF 1974".**

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### **9G. AWARD OF A PROFESSIONAL SERVICES AGREEMENT FOR THE DESIGN OF THE SEWER CONDITION IMPROVEMENT PROJECT TO LOCKWOOD, ANDREWS & NEWNAM, INC.**

The Sewer Condition Improvement Project will correct existing system deficiencies identified in the City's Sanitary Sewer Master Plan. Staff recommends that the firm Lockwood, Andrews & Newnam, Inc. be retained for the design services of this project.

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15301(c) – Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities; and
2. Approved a Professional Services Agreement with Lockwood, Andrews & Newnam, Inc. for design support and development of plans for the Sewer Condition Improvement Project the maximum contract sum of \$202,640; and
3. Authorized the City Manager to bind the City of Stanton and Lockwood, Andrews & Newnam, Inc. in a contract to provide these services.

### **9H. CONSIDERATION OF RESOLUTION 2018-40 PURSUANT TO CALIFORNIA DEPARTMENT OF TRANSPORTATION JOINT POLICY GUIDELINES FOR SPECIAL EVENTS ON STATE RIGHTS OF WAYS IN ORDER TO OBTAIN AN ANNUAL SPECIAL EVENTS ENCROACHMENT PERMIT FOR THE VETERANS DAY CEREMONY AND KATELLA AVENUE CLOSURE**

The California Department of Transportation (Caltrans) requires a resolution in which the City Council authorizes city staff the ability to obtain a special events encroachment permit for the annual "Veterans Day Celebration" event. The closure of Katella Avenue includes traffic control on Beach Boulevard, which is within the purview of Caltrans, to direct traffic away from the area of the closure.

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15378(b)(5) – Organizational or administrative activities of governments that will not result in direct or indirect physical change in the environment; and
2. Approved Resolution No. 2018-40 pursuant to California Department of Transportation joint policy guidelines for special events on state rights of ways in order to obtain an annual special events encroachment permit, entitled:

**"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CA REQUESTING THE DEPARTMENT OF TRANSPORTATION ISSUE AN ENCROACHMENT PERMIT FOR A PARTIAL ROAD CLOSURE OF KATELLA AVENUE FOR THE VETERANS DAY CEREMONY SPECIAL EVENT".**

**END OF CONSENT CALENDAR**

## **DRAFT**

### **10. PUBLIC HEARINGS**

#### **10A. JOINT PUBLIC HEARING – MAKING CERTAIN FINDINGS PURSUANT TO HEALTH AND SAFETY CODE SECTION 33433, ADOPTING THE RELATED SUMMARY REPORT AND APPROVING THE DISPOSITION AND DEVELOPMENT AGREEMENT WITH TINA PACIFIC I HOUSING PARTNERS, L.P.**

The Housing Authority owns certain parcels in the Tina Pacific neighborhood and is in the process of acquiring additional parcels. If approved, this Disposition and Development Agreement will provide for the potential acquisition of the additional parcels and the sale of all the parcels owned by the Housing Authority to Tina Pacific I Housing Partners, LP, for the design and construction of an eighty-three (83) unit affordable housing development.

Staff report by Ms. Kelly Hart, Community and Economic Development Director

The City Council questioned staff regarding if the units would be attached or detached, the possibility of purchasing all units in the project area, and relocation costs.

The public hearing was opened.

- Mr. Randy Mai, Developer, spoke regarding the proposed project.

No one else appearing to speak, the public hearing was closed.

Motion/Second: Donahue/Ramirez

Motion unanimously carried by the following vote:

AYES: 5 (Donahue, Ethans, Ramirez, Shawver, and Warren)

NOES: None

ABSTAIN: None

ABSENT: None

1. The City Council conducted a public hearing; and
2. Declared that the action is not a project is exempt from the California Environmental Quality Act ("CEQA") under Section 15060(c)(3) and 15378(b); and

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3. Approved Resolution Number 2018-41, making certain findings pursuant to Health and Safety Code 33433, adopting the Summary Report prepared pursuant to Health and Safety Section 33433, approving the sale of certain real property located at 8911, 8931, 8941, 8951, 8910, 8920, 8930, 8940, 8950, and 8970 Pacific Ave. (APN's: 126-481-22, 20, 19, 18, and 126-482-09, 10, 11, 12, 13, and 15) and 8930, 8940, 8950, 8960, 8970 Tina Way (APN 126-481-11, 12, 13, 14, 15) and, if acquired by the Housing Authority, the sale of 8910, 8920 Tina Way (APN: 126-481-09, 10); 8921, 8961, 8971 Pacific Ave. (APN: 126-481-21, 17, 16) and 8960 Pacific Ave. (APN: 126-482-14) to Tina Pacific I Housing Partners, LP, by the Stanton Housing Authority through the Disposition and Development Agreement, entitled:

**"A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON AND THE STANTON HOUSING AUTHORITY APPROVING A DISPOSITION AND DEVELOPMENT AGREEMENT WITH TINA PACIFIC 1 HOUSING PARTNERS, A LIMITED PARTNERSHIP, FOR PROPERTIES LOCATED AT 8911, 8931, 8941, 8951, 8910, 8920, 8930, 8940, 8950, AND 8970 PACIFIC AVE. (APN's: 126-481-22, 20, 19, 18, AND 126-482-09, 10, 11, 12, 13, AND 15) AND 8930, 8940, 8950, 8960, 8970 TINA WAY (APN 126-481-11, 12, 13, 14, 15) AND, if acquired by the Housing Authority, the sale of 8910, 8920 TINA WAY (APN: 126-481-09, 10); 8921, 8961, 8971 PACIFIC AVE. (APN: 126-481-21, 17, 16) AND 8960 PACIFIC AVE. (APN: 126-482-14) AND MAKING CERTAIN FINDINGS PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 33433 IN CONNECTION WITH THE SALE OF PROPERTY FORMERLY OWNED BY THE STANTON REDEVELOPMENT AGENCY"; and**

4. Authorized the Executive Director to execute any necessary documents to facilitate the sale of the property.

**11. UNFINISHED BUSINESS**                      None.

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### **12. NEW BUSINESS**

#### **12A. AMENDED AND RESTATED AGREEMENT RELATING TO INTERIM CITY MANAGER**

The proposed action is to make revisions to Interim City Manager Robert W. Hall's agreement with the City in order to satisfy certain CalPERS requirements.

Staff report by Ms. Patricia A. Vazquez, City Clerk.

Motion/Second: Ramirez/Ethans

Motion unanimously carried by the following vote:

AYES: 5 (Donahue, Ethans, Ramirez, Shawver, and Warren)

NOES: None

ABSTAIN: None

ABSENT: None

1. TCity Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Authorized the Mayor to sign the Amended and Restated Agreement for Interim City Manager Services with Robert W. Hall.

#### **13. ORAL COMMUNICATIONS – PUBLIC**                      None.

#### **14. WRITTEN COMMUNICATIONS**                      None.

#### **15. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS**

#### **15A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS**

- Council Member Donahue reported on the Boys and Girls Club of Greater Stanton "Donna McGee Annual Casino Night", which will be held at Glenn's Private "Man Cave" on September 29, 2018.
- Mayor Shawver reported on Village Center Redevelopment Project Groundbreaking Ceremony in collaboration with Brookfield Residential & Frontier Real Estate Investments, which was held on September 20, 2018.

## **DRAFT**

### **15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING**

None.

### **15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION**

Mayor Pro Tem Ramirez requested to agendize discussion regarding revisiting the City's five year strategic plan.

### **15D. CITY COUNCIL INITIATED ITEM — DISCUSSION REGARDING REVIEW OF THE CITY'S STRUCTURE, HUMAN RESOURCE POLICIES, CITY COUNCIL POLICIES, AND INTERNAL AND EXTERNAL POLICIES**

At the August 14, 2018 City Council meeting, Council Member Warren requested that this item be agendized for discussion.

Presentation by Council Member Warren.

The City Council directed staff to proceed with development and research regarding the City's structure, human resource policies, city council policies, and internal and external policies.

### **16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL**

None.

### **17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR**

- Mr. Allan Rigg, Public Works Director / City Engineer, provided the City Council with an update regarding the Community Center and Civic Center Accessibility Improvement Project.

### **17A. SPECIAL PRESENTATION OF PROCLAMATION TO THE ORANGE COUNTY FIRE AUTHORITY**

Mayor Shawver proclaimed the week of October 7-13, 2018 to be Fire Prevention Week in the City of Stanton and presented a proclamation to Fire Division Chief Bill Lockhart.

## **DRAFT**

18. **ADJOURNMENT** in memory and honor of Ms. Jennie Nelson.  
Motion/Second: Shawver/  
Motion carried at 7:10 p.m.

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MAYOR/CHAIRMAN

ATTEST:

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CITY CLERK/SECRETARY

# **DRAFT**

## **MINUTES OF THE CITY COUNCIL / STANTON HOUSING AUTHORITY OF THE CITY OF STANTON JOINT SPECIAL MEETING OCTOBER 23, 2018**

### **1. CALL TO ORDER**

The meetings were called to order at 5:30 p.m. by Mayor / Chairman Shawver.

### **2. PLEDGE OF ALLEGIANCE**

Led by Mayor / Chairman David J. Shawver.

### **3. ROLL CALL**

Present: Council / Agency Member Donahue, Council / Agency Member Ethans, Council / Agency Member Warren, Pro Tem / Vice Chairman Ramirez, and Mayor / Chairman Shawver.

Absent: None.

Excused: None.

### **4. CLOSED SESSION**

### **5. PUBLIC COMMENT ON CLOSED SESSION ITEMS**                      None.

### **6. CLOSED SESSION**

The members of the Stanton City Council / Stanton Housing Authority of the City of Stanton proceeded to closed session at 5:30 p.m. for discussion regarding:

#### **6A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

**Existing litigation pursuant to Government Code section 54956.9(d)(1)**

**Number of cases: 1**

City of Stanton vs. Green Tree Remedy et al, Orange County Superior Court Case Number: 30-2015-00813225-CU-JR-CJC

#### **6B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

**Existing litigation pursuant to Government Code section 54956.9(d)(1)**

**Number of cases: 1**

Orange County Catholic Worker et al v. Orange County et al, United States District Court, Central District of California Case Number: 8:18-cv-00155-DOC-JDE



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### **6C. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Pursuant to Government Code Section 54956.8)**

Property: 10511 Flower Avenue, Stanton, CA (APN 079-334-25)  
7922 Cerritos Avenue, Stanton, CA (APN 079-331-13)

**Negotiating Parties:**

Robert W. Hall, Interim Executive Director, Stanton Housing Authority  
Stanton Housing Authority, Owner  
Habitat for Humanity, Negotiating Party

Under Negotiation: Instruction to negotiator will concern price and terms of payment.

### **6D. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Government Code Section 54956.9 (d) (2)**

Number of Potential Cases: 2

The City Council / Stanton Housing Authority reconvened in open session at 6:00 p.m.

The City Attorney / Authority Counsel reported that the Stanton City Council / Stanton Housing Authority met in closed session from 5:30 to 6:00 p.m.

The City Attorney / Authority Counsel reported that there was no reportable action.

### **6. ADJOURNMENT** Motion/Second: Shawver/ Motion carried at 6:00 p.m.

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MAYOR

ATTEST:

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CITY CLERK

# **DRAFT**

## **MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY OF THE CITY OF STANTON JOINT REGULAR MEETING OCTOBER 23, 2018**

### **1. CALL TO ORDER / CLOSED SESSION**

The City Council meeting was called to order at 6:00 p.m. by Mayor Shawver.

### **2. ROLL CALL**

Present: Council Member Donahue, Council Member Ethans, Council Member Warren, Mayor Pro Tem Ramirez, and Mayor Shawver.

Absent: None.

Excused: None.

### **3. PUBLIC COMMENT ON CLOSED SESSION ITEMS** None.

### **4. CLOSED SESSION**

The members of the Stanton City Council of the City of Stanton proceeded to closed session at 6:00 p.m. for discussion regarding:

#### **4A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Existing litigation pursuant to Government Code section 54956.9(d)(1)

Number of cases: 1

City of Stanton vs. Green Tree Remedy et al, Orange County Superior Court Case Number: 30-2015-00813225-CU-JR-CJC

#### **4B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Existing litigation pursuant to Government Code section 54956.9(d)(1)

Number of cases: 1

Orange County Catholic Worker et al v. Orange County et al, United States District Court, Central District of California Case Number: 8:18-cv-00155-DOC-JDE

## **DRAFT**

### **4C. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Pursuant to Government Code Section 54956.8)**

Property: 10511 Flower Avenue, Stanton, CA (APN 079-334-25)  
7922 Cerritos Avenue, Stanton, CA (APN 079-331-13)

Negotiating Parties:

Robert W. Hall, Interim Executive Director, Stanton Housing Authority  
Stanton Housing Authority, Owner  
Habitat for Humanity, Negotiating Party

Under Negotiation: Instruction to negotiator will concern price and terms of payment.

### **4D. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Government Code Section 54956.9 (d) (2)**

Number of Potential Cases: 2

### **5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING**

The meetings were called to order at 6:30 p.m. by Chairman Shawver.

The City Attorney reported that the Stanton City Council met in closed session from 6:00 to 6:30 p.m.

The City Attorney reported that there was no reportable action.

### **6. ROLL CALL**

Present: Agency/Authority Member Donahue, Agency/Authority Member Ethans,  
Agency/Authority Member Warren, Vice Chairman Ramirez, and Chairman  
Shawver.

Absent: None.

Excused: None.

### **7. PLEDGE OF ALLEGIANCE**

Led by Ms. Zenia Bobadilla, Community Services Manager.

### **8. SPECIAL PRESENTATIONS AND AWARDS**                      None.

## **DRAFT**

### **9. CONSENT CALENDAR**

Motion/Second: Ramirez/Ethans  
Motion unanimously carried by the following vote:

AYES: 5 (Donahue, Ethans, Ramirez, Shawver, and Warren)  
NOES: None  
ABSTAIN: None  
ABSENT: None

The City Council/Agency Board/Authority Board approved the following Consent Calendar items:

#### **CONSENT CALENDAR**

##### **9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

##### **9B. APPROVAL OF WARRANTS**

- The City Council approved demand warrant dated September 20, 2018 and September 27, 2018 in the amount of \$1,743,772.12.
- The City Council approved demand warrant dated October 4, 2018 and October 11, 2018 in the amount of \$425,548.53.

##### **9C. SEPTEMBER 2018 INVESTMENT REPORT**

The Investment Report as of September 30, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of September 2018.

## **DRAFT**

### **9D. SEPTEMBER 2018 INVESTMENT REPORT (SUCCESSOR AGENCY)**

The Investment Report as of September 30, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The Successor Agency finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of September 2018.

### **9E. SEPTEMBER 2018 INVESTMENT REPORT (HOUSING AUTHORITY)**

The Investment Report as of September 30, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The Stanton Housing Authority finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of September 2018.

### **9F. PROFESSIONAL SERVICES AGREEMENT WITH OVERLAND, PACIFIC & CUTLER, LLC FOR ACQUISITION AND RELOCATION SERVICES FOR THE TINA/PACIFIC NEIGHBORHOOD**

Requested is the authorization to allow the City Manager to enter into a Professional Services Agreement with Overland, Pacific & Cutler, LLC to provide acquisition and relocation services for the Tina/Pacific neighborhood in an amount not to exceed \$123,300 for appraisal and acquisition related services, and \$280,200 for relocation related services.

1. The City Council declared that the action is not a project and is exempt from the California Environmental Quality Act ("CEQA") under Section 15060(c)(3) and 15378(b); and
2. Approved the contract for Overland, Pacific & Cutler, LLC; and
3. Authorized the City Manager to bind the City of Stanton and Overland, Pacific & Cutler, LLC in a contract to provide acquisition and relocation services for the Tina/Pacific neighborhood.

## **DRAFT**

### **9G. ACCEPTANCE OF THE COMMUNITY CENTER FENCING PROJECT BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA**

The Community Center Fencing Project has been completed in accordance with the plans and specifications. The final construction cost for the project was \$64,900.00. The City Engineer, in his judgment, certifies that the work was satisfactorily completed as of September 1, 2018 and recommends that the City Council accept the completed work performed on this project.

The original construction contract cost for the Community Center Fencing Project was for \$59,000.00. Change orders approved at staff level did not exceed the 10% maximum authorized at the time of award; at 10%. The changes orders were due to two additional doorway entries requested by city staff.

1. The City Council declared this project categorically exempt under the California Environmental Quality Act, Class 1, and Section 15301c; and
2. Accepted the completion of improvements for the Community Center Fencing Project, as certified by the City Engineer, and affixed the date of September 1, 2018 as the date of completion of all work on this project; and
3. Approved the final construction contract amount of \$64,900.00 with Quality Fence Company, Inc.; and
4. Directed the City Clerk within ten (10) days from the date of acceptance to file the Notice of Completion (Attachment) with the County Recorder of the County of Orange.

### **9H. LICENSE AGREEMENT WITH COMMUNITY ACTION PARTNERSHIP OF ORANGE COUNTY FOR PROPERTY LOCATED AT CARVER ELEMENTARY SCHOOL AT 11150 SANTA ROSALIA STREET FOR THE DEVELOPMENT OF A COMMUNITY GARDEN**

The City previously entered into an agreement with the Community Action Partnership of Orange County (CAPOC) for a site located at 7455 Katella Avenue for the development of a community garden. This property will be sold soon, and the garden needs to be relocated. The City identified a new location for the garden on property owned by the Garden Grove Unified School District (District) and leased by the City. A license agreement between the City and CAPOC is needed for CAPOC to operate the garden.

1. The City Council declared that the project is exempt per the California Environmental Quality Act (CEQA) under Sections 15305 (Minor Alterations to Land) and 15268 (Ministerial Projects); and
2. Approved the license agreement with CAPOC for the purposes of improving for the purposes of developing a community garden on the land located at 11150 Santa Rosalia Street, Stanton, CA 90680.

## **DRAFT**

### **9I. APPROVAL OF COOPERATIVE AGREEMENT NO. C-8-1798 WITH THE ORANGE COUNTY TRANSPORTATION AUTHORITY FOR THE KATELLA AVENUE REGIONAL TRAFFIC SIGNAL SYNCHRONIZATION PROJECT**

On November 14, 2017, the City Council authorized the City to be included in a proposed project to synchronize the traffic signals on Katella Avenue. The proposal was recently selected by the Orange County Transportation Authority (OCTA) for funding. In order to proceed with the project, the City needs to sign an agreement with OCTA, which includes a matching contribution from the City in the amount of \$11,400.

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15378(b)(5) – Organizational or administrative activities of governments that will not result in direct or indirect physical change in the environment; and
2. Approved OCTA Cooperative Agreement No. C-8-1798 to participate in the Katella Avenue Regional Traffic Signal Synchronization Project.

### **9J. APPROVE AND ADOPT AN ANNUAL EXPENDITURE REPORT TO ORANGE COUNTY TRANSPORTATION AUTHORITY (OCTA) TO ACCOUNT FOR M2 FUNDS, DEVELOPER/TRAFFIC IMPACT FEES, AND FUNDS EXPENDED BY THE CITY TO SATISFY MAINTENANCE OF EFFORT REQUIREMENTS**

The Measure M2 ordinance requires local agencies to adopt and submit an expenditure report to the Orange County Transportation Authority each year. The expenditure report has been prepared and is being presented to Council for adoption and submission to the OCTA.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060 (c)(3) (the activity is not a project as defined in Section 15378 of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly; and
2. Adopted Resolution No. 2018-43 approving the 2017-18 Measure M2 expenditure report and direct staff to submit the report to the OCTA, entitled:

**"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR THE CITY OF STANTON".**

**END OF CONSENT CALENDAR**

## **DRAFT**

10. **PUBLIC HEARINGS** None.

11. **UNFINISHED BUSINESS** None.

12. **NEW BUSINESS**

12A. **SIX-MONTH REVIEW OF TRAFFIC CALMING MEASURES ON LOLA AVENUE BETWEEN DALE AVENUE AND MAGNOLIA AVENUE**

Traffic calming measures (measures) were installed on Lola Avenue between Dale Avenue and Magnolia Avenue in January of 2018. After six months new speed surveys were conducted to evaluate the effectiveness of the measures. These results are being presented to the Council to determine if the measures should be left in place, removed, or if additional measures should be explored.

Staff report by Mr. Allan Rigg, Public Works Director/City Engineer.

They City Council questioned staff regarding the report pertaining to the stop sign on Dale and Macduff, parking locations of "snack trucks", and electronic light boards.

- Ms. Maria Reynoso, Resident, spoke regarding concerns with accidents/hit and runs incidents and also requested that speed cushions be placed in her neighborhood similar to the Lola neighborhood and that light poles be installed as well.
  - Ms. Lorenda Peterson, Resident, spoke regarding the speed reducing measures that have been put in place not being effective in her neighborhood, that there are visibility issues, she is not opposed to a speed cushion being installed in front of her home and requests that an additional motor officer be placed in her neighborhood.
1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15301(c) - consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination; and
  2. Received and filed the staff report and Traffic Calming Analysis Report; and
  3. Directed staff to draft a letter detailing the City Council's decision, provide the public with a copy of the traffic calming measure report, conduct an additional speed survey after an additional year has passed, and provide the results to the City Council if speed levels continue for further review.

13. **ORAL COMMUNICATIONS – PUBLIC** None.

14. **WRITTEN COMMUNICATIONS** None.



## **DRAFT**

### **15. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS**

#### **15A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS**

- Mayor Pro Tem Ramirez reported on his family's crop of pumpkins this season and announced that he will have around 100 pumpkins to donate to the City's 2018 Halloween Fun with Family and Friends event.
- Mayor Shawver reported on the kick off of the Red Ribbon Campaign, which begins on October 23-31, 2018.
- Ms. Zenia Bobadilla, reported on the upcoming Halloween Fun with Family and Friends event, which is scheduled to be held on October 27, 2018.

#### **15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING**

Council Member Carol Warren requested to agendaize discussion regarding inviting different community entities such as the Boys and Girls Club of Greater Stanton and City Net to report to the City Council every quarter.

#### **15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION**

None.

### **16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL**

None.

### **17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR**

- Mr. Bob Hall, Interim City Manager questioned if the City Council would like to schedule a study session on a City Council meeting day or if they would prefer a non City Council meeting day.
  - The City Council requested that staff schedule study sessions on City Council meeting days.

#### **17A. ORANGE COUNTY SHERIFF'S DEPARTMENT**

At this time the Orange County Sheriff's Department will provide the City Council with an update on their current operations.

Lieutenant Nate L. Wilson provided the City Council with an update on their current operations.

## **DRAFT**

18. **ADJOURNMENT** Motion/Second: Shawver/  
Motion carried at 7:06 p.m.

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MAYOR/CHAIRMAN

ATTEST:

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CITY CLERK/SECRETARY

# **DRAFT**

## **MINUTES OF THE CITY COUNCIL OF THE CITY OF STANTON SPECIAL MEETING NOVEMBER 13, 2018**

**1. CLOSED SESSION**        None.

**2. CALL TO ORDER**

The meeting was called to order at 5:03 p.m. by Mayor Shawver.

**3. PLEDGE OF ALLEGIANCE**

Led by Mr. Gary Taylor.

**4. ROLL CALL**

Present:        Council Member Ethans, Council Member Warren, Mayor Pro Tem Ramirez,  
and Mayor Shawver.

Absent:        None.

Excused:       Council Member Donahue.

### **SPECIAL ORDERS OF THE DAY**

**5. NEW BUSINESS**

**5A. STRATEGIC PLAN UPDATE AND REVIEW**

This workshop provides an update and information on the City's current Strategic Plan.

Introduction by Mr. Bob Hall, City Manager.

Strategic Plan presentations by senior staff:

- Mr. James J. Wren, Public Safety Services Director
- Ms. Kelly Hart, Community and Economic Development Director
- Mr. Allan Rigg, Public Works Director / City Engineer
- Ms. Patricia A. Vazquez, City Clerk
- Ms. Kelly Hart, Community and Economic Development Director
- Ms. Zenia Bobadilla, Community Services Manager
- Ms. Patricia A. Vazquez, City Clerk

Senior staff reviewed the status of each refined component of the City of Stanton Strategic Plan and identified refined goals and strategies which will enable staff to effectively carry out the City Council's direction.

## DRAFT

### Strategic Plan Components:

- Provide a Safe Community
- Promote a Strong Local Economy
- Promote a Quality Infrastructure
- Ensure a Fiscal Stability and Efficiency in Governance
- Provide a High Quality of Life
- Maintain and Promote a Responsive, High Quality, and Transparent Government

The City Council questioned staff regarding inclusion of the City Council in the Emergency Management planning process, Emergency Management dark pages, ensuring that the Emergency Management plan is provided to the public/community, the City's emergency response plan, what is being done to entice businesses to come to Stanton, establishing a Sales Tax Assessment Program, requesting a Transient Occupancy Tax study on motels, enticing developers to sponsor city events, purchasing of street lights, installation of a citywide camera system, and if that is being done in conjunction with the purchasing of the light poles.

6. **ADJOURNMENT** Motion/Second: Shawver/  
Motion carried at 5:40 p.m.

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MAYOR

ATTEST:

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CITY CLERK

# **DRAFT**

## **MINUTES OF THE CITY COUNCIL / STANTON HOUSING AUTHORITY OF THE CITY OF STANTON JOINT SPECIAL MEETING NOVEMBER 13, 2018**

### **1. CALL TO ORDER**

The meetings were called to order at 5:40 p.m. by Mayor/Chairman Shawver.

### **2. PLEDGE OF ALLEGIANCE**

Led by Mayor/Chairman David J. Shawver.

### **3. ROLL CALL**

Present: Council / Agency Member Ethans, Council / Agency Member Warren, Mayor Pro Tem / Vice Chairman Ramirez, and Mayor / Chairman Shawver.

Absent: None.

Excused: Council / Agency Member Donahue.

### **4. CLOSED SESSION**

### **5. PUBLIC COMMENT ON CLOSED SESSION ITEMS**                      None.

### **6. CLOSED SESSION**

The members of the Stanton City Council / Stanton Housing Authority of the City of Stanton proceeded to closed session at 5:40 p.m. for discussion regarding:

#### **6A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

**Existing litigation pursuant to Government Code section 54956.9(d)(1)**

**Number of cases: 1**

City of Stanton vs. Green Tree Remedy et al, Orange County Superior Court Case Number: 30-2015-00813225-CU-JR-CJC

#### **6B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

**Existing litigation pursuant to Government Code section 54956.9(d)(1)**

**Number of cases: 1**

Orange County Catholic Worker et al v. Orange County et al, United States District Court, Central District of California Case Number: 8:18-cv-00155-DOC-JDE

## **DRAFT**

### **6C. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Pursuant to Government Code Section 54956.8)**

Property: 10511 Flower Avenue, Stanton, CA (APN 079-334-25)  
7922 Cerritos Avenue, Stanton, CA (APN 079-331-13)

Negotiating Parties:

Robert W. Hall, Interim Executive Director, Stanton Housing Authority  
Stanton Housing Authority, Owner  
Habitat for Humanity, Negotiating Party

Under Negotiation: Instruction to negotiator will concern price and terms of payment.

### **6D. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Government Code Section 54956.9 (d) (2)**

Number of Potential Cases: 1

### **6E. PUBLIC EMPLOYEE APPOINTMENT (Pursuant to Government Code Section 54957)**

Title: City Manager

The City Council / Stanton Housing Authority reconvened in open session at 6:00 p.m.

The City Attorney / Authority Counsel reported that the Stanton City Council / Stanton Housing Authority met in closed session from 5:40 to 6:00 p.m.

The City Attorney / Authority Counsel reported that there was no reportable action.

### **6. ADJOURNMENT** Motion/Second: Shawver/ Motion carried at 6:00 p.m.

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MAYOR/CHAIRMAN

ATTEST:

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CITY CLERK/SECRETARY

## **DRAFT**

### **MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY OF THE CITY OF STANTON JOINT REGULAR MEETING NOVEMBER 13, 2018**

#### **1. CALL TO ORDER / CLOSED SESSION**

The City Council meeting was called to order at 6:00 p.m. by Mayor Shawver.

#### **2. ROLL CALL**

Present: Council Member Ethans, Council Member Warren, Mayor Pro Tem Ramirez, and Mayor Shawver.

Absent: None.

Excused: Council Member Donahue.

#### **3. PUBLIC COMMENT ON CLOSED SESSION ITEMS                      None.**

#### **4. CLOSED SESSION**

The members of the Stanton City Council of the City of Stanton proceeded to closed session at 6:00 p.m. for discussion regarding:

##### **4A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

**Existing litigation pursuant to Government Code section 54956.9(d)(1)**

**Number of cases: 1**

City of Stanton vs. Green Tree Remedy et al, Orange County Superior Court Case Number: 30-2015-00813225-CU-JR-CJC

##### **4B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

**Existing litigation pursuant to Government Code section 54956.9(d)(1)**

**Number of cases: 1**

Orange County Catholic Worker et al v. Orange County et al, United States District Court, Central District of California Case Number: 8:18-cv-00155-DOC-JDE

## **DRAFT**

### **4C. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Pursuant to Government Code Section 54956.8)**

Property: 10511 Flower Avenue, Stanton, CA (APN 079-334-25)  
7922 Cerritos Avenue, Stanton, CA (APN 079-331-13)

Negotiating Parties:

Robert W. Hall, Interim Executive Director, Stanton Housing Authority  
Stanton Housing Authority, Owner  
Habitat for Humanity, Negotiating Party

Under Negotiation: Instruction to negotiator will concern price and terms of payment.

### **4D. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Government Code Section 54956.9 (d) (2)**

Number of Potential Cases: 1

### **4E. PUBLIC EMPLOYEE APPOINTMENT (Pursuant to Government Code Section 54957)**

Title: City Manager

### **5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING**

The meetings were called to order at 6:33 p.m. by Chairman Shawver.

The City Attorney reported that the Stanton City Council met in closed session from 6:00 to 6:30 p.m.

The City Attorney reported that there was no reportable action.

### **6. ROLL CALL**

Present: Agency/Authority Member Ethans, Agency/Authority Member Warren, Vice  
Chairman Ramirez, and Chairman Shawver.

Absent: None.

Excused: Agency/Authority Member Donahue.



## **DRAFT**

### **7. PLEDGE OF ALLEGIANCE**

Led by Fire Division Chief Shane Sherwood.

### **8. SPECIAL PRESENTATIONS AND AWARDS**

- Mayor Shawver introduced newly appointed Orange County Fire Authority Fire Division Chief Shane Sherwood to the City Council.
  - Fire Division Chief Shane Sherwood made a brief introduction about himself to the City Council.

### **9. CONSENT CALENDAR**

Motion/Second: Warren/Ramirez  
Motion unanimously carried by the following vote:

AYES: 4 (Ethans, Ramirez, Shawver, and Warren)  
NOES: None  
ABSTAIN: None  
ABSENT: 1 (Donahue)

The City Council/Agency Board/Authority Board approved the following Consent Calendar items:

### **CONSENT CALENDAR**

#### **9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

#### **9B. APPROVAL OF WARRANTS**

The City Council approved demand warrant dated October 17, 2018, October 25, 2018, and November 1, 2018 in the amount of \$3,725,177.01.

## **DRAFT**

### **9C. PROFESSIONAL SERVICES AGREEMENT WITH CHARLES ABBOTT ASSOCIATES, INC. FOR BUILDING AND SAFETY SERVICES**

Requested is the authorization to allow the Interim City Manager to enter into a Professional Services Agreement with Charles Abbott Associates, Inc. to provide Building and Safety Services for the City of Stanton for a term of three years with two one year options.

1. The City Council declared that the action is not a project and is exempt from the California Environmental Quality Act ("CEQA") under Section 15378(b)(5) as the contract falls under organizational or administrative activities of governments that will not result in direct or indirect physical change in the environment; and
2. Approved the contract for Charles Abbott Associates, Inc.; and
3. Authorized the Interim City Manager to bind the City of Stanton and Charles Abbott Associates, Inc. in a contract to provide Building and Safety Services.

### **9D. DECLARATION OF SURPLUS PROPERTY**

From time to time equipment purchased by the City has outlived its useful life and needs to be sold or otherwise disposed of. In compliance with the purchasing policy, staff is required to petition the Council to declare the property surplus, obsolete, or unusable.

1. The City Council declared that this action is not a project per the California Environmental Quality Act; and
2. Declared the equipment listed on Attachment 1 as surplus; and
3. Directed staff to sell or salvage equipment according to the Administrative Policy IV-4-12: Purchasing Policy and Procedures.

## **DRAFT**

### **9E. PROFESSIONAL SERVICES AGREEMENT WITH MICHAEL BAKER INTERNATIONAL, INC. FOR ENVIRONMENTAL SERVICES FOR THE TINA/PACIFIC PROJECT**

Requested is the authorization to allow the Interim City Manager to enter into a Professional Services Agreement with Michael Baker International, Inc. to provide environmental services for the Tina/Pacific project in an amount of \$146,493.

1. The City Council declared that the action is not a project and is exempt from the California Environmental Quality Act ("CEQA") under Section 15378(b)(5) as the contract falls under organizational or administrative activities of governments that will not result in direct or indirect physical change in the environment; and
2. Approved the contract for Michael Baker International, Inc.; and
3. Authorized the Interim City Manager to bind the City of Stanton and Michael Baker International, Inc. in a contract to provide environmental services for the Tina/Pacific neighborhood.

## **END OF CONSENT CALENDAR**

### **10. PUBLIC HEARINGS**

#### **10A. APPEAL OF PLANNING COMMISSION'S DECISION TO DENY CONDITIONAL USE PERMIT C17-11 FOR THE OPERATION OF A NEW MASSAGE ESTABLISHMENT FOR THE PROPERTY LOCATED AT 10450 BEACH BOULEVARD, #105 IN THE CG (COMMERCIAL GENERAL) ZONE; SUBMITTED BY DIEN CHU PHAN**

This is an appeal of the Planning Commission's decision to deny the application for Conditional Use Permit C17-11 for a new massage establishment from the property located at 10450 Beach Blvd. #105.

Mr. Matthew E. Richardson, City Attorney stepped down from the dais and Ms. Cristina Talley, Harper & Burns, LLP stepped in to advise the City Council during this public hearing.

Staff report by Ms. Kelly Hart, Community and Economic Development Director.

## DRAFT

New information was provided to the City by the Orange County Sheriff's Department (OCSD) regarding the applicant, after the posting of the City Council agenda. The OCSD provided the City with a memorandum, which was in turn provided to the appellant's representative this afternoon. Lieutenant Nate L. Wilson, reported that investigators with the human trafficking taskforce have been conducting a long term prostitution and human trafficking investigation related to Julia Pham and Garrett Biggs who own and operate several massage businesses. Based on evidence obtained throughout the investigation a search warrant was obtained and executed. Evidence of prostitution was discovered and several subjects were taken into custody for the pimping and pandering of adults. As a result of the investigation several individuals have been associated with illicit massage businesses and based on the recommendation of the OCSD, should not be allowed to open or continue to operate any type of massage business within the City of Stanton.

The public hearing was opened.

- Mr. Terrance Shannon, applicant representative, reported that he had just been made aware of the reported memorandum this afternoon and has yet to see a copy and read its content. Mr. Shannon is concerned with the mention that his client is somehow associated with cited individuals. Mr. Shannon further reported that his client is not a named defendant and requests that this matter be continued for thirty days, so that they have time to investigate exactly what association the applicant has to this prostitution and human trafficking investigation.

Mayor Shawver motioned to continue this item to the November 27, 2018 City Council Meeting.

Ms. Cristina Talley, Special Counsel, recommends that if this item is to be continued, that the City Council will need to keep the public hearing opened.

Motion/Second: Shawver/Warren  
Motion failed.

AYES: 2 (Shawver and Warren)  
NOES: 2 (Ethans and Ramirez)  
ABSTAIN: None  
ABSENT: 1 (Donahue)

Mayor Shawver motioned to continue this item to the November 27, 2018 City Council Meeting.

## **DRAFT**

Motion/Second: Shawver/Warren

ROLL CALL VOTE:	Council Member Donahue	ABSENT
	Council Member Ethans	NO
	Council Member Warren	AYE
	Mayor Pro Tem Ramirez	NO
	Mayor Shawver	AYE

Motion failed.

Mayor Shawver motioned to continue this item to the December 11, 2018 City Council Meeting.

Motion/Second: Shawver/Ethans

ROLL CALL VOTE:	Council Member Donahue	ABSENT
	Council Member Ethans	AYE
	Council Member Warren	AYE
	Mayor Pro Tem Ramirez	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

1. The City Council conducted a public hearing; and
2. Continued the item to the December 11, 2018 City Council meeting.

The public hearing will remain open until the item is heard on December 11, 2018 at the regularly scheduled City Council meeting.

## **DRAFT**

### **10B. INITIAL REVIEW OF A DISPOSITION AND DEVELOPMENT AGREEMENT WITH HABITAT FOR HUMANITY OF ORANGE COUNTY FOR THE PURCHASE AND DEVELOPMENT OF 7922 CERRITOS AVENUE AND 10522 FLOWER AVENUE (HOUSING AUTHORITY)**

Conduct an initial review of proposed Disposition and Development Agreement negotiations between Habitat for Humanity of Orange County and the Stanton Housing Authority.

Staff report by Ms. Kelly Hart, Community and Economic Development Director.

The public hearing was opened.

- Mr. Troy Hendrickson, Vice President, Habitat for Humanity, spoke in favor of the project and provided the City Council with additional details on the project.

No one else appearing to speak, the public hearing was closed.

Motion/Second: Ramirez/Ethans

Motion unanimously carried by the following vote:

AYES: 4 (Ethans, Ramirez, Shawver, and Warren)

NOES: None

ABSTAIN: None

ABSENT: 1 (Donahue)

1. The Housing Authority conducted a public hearing; and
2. Declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
3. Authorized Authority staff to negotiate the terms of a Disposition and Development Agreement with Habitat for Humanity of Orange County for the purchase and development of the properties located at 7922 Cerritos Avenue and 10522 Flower Avenue.

## **DRAFT**

11. **UNFINISHED BUSINESS** None.

12. **NEW BUSINESS**

12A. **PROPOSED AMENDMENT TO THE STANTON MUNICIPAL CODE REGARDING CONSTRUCTION AND DEMOLITION DEBRIS**

The California Building Standards Commission recently added provisions to the California Green Building Standards (CALGreen) Code regulating C&D Debris. The City's Municipal Code needs to be amended to comply with these new provisions.

Staff report by Mr. Allan Rigg, Public Works Director / City Engineer.

Motion/Second: Ethans/Warren

ROLL CALL VOTE:	Council Member Donahue	ABSENT
	Council Member Ethans	AYE
	Council Member Warren	AYE
	Mayor Pro Tem Ramirez	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

1. The City Council finds that this Ordinance is not subject to the California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3); and

2. Introduced Ordinance No 1082, entitled:

**"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA AMENDING SECTIONS 6.04.090 AND 6.04.100 OF THE STANTON MUNICIPAL CODE REGARDING CONSTRUCTION AND DEMOLITION DEBRIS"; and**

3. Set said Ordinance for second reading and adoption at the November 27, 2018 regular City Council meeting.

13. **ORAL COMMUNICATIONS – PUBLIC** None.

14. **WRITTEN COMMUNICATIONS** None.

## **DRAFT**

### **15. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS**

#### **15A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS**

- Council Member Warren reported on her attendance at the Public Cable Television Authority (PCTA) meeting and announced that the City of Huntington Beach is considering leaving the PCTA and will continue to report on the potential impacts that this decision may bring to Stanton.
- Council Member Ethans complemented the Community Services Department on a successful Veterans Day event, which was held on November 11, 2018.
- Mayor Shawver reported on the upcoming Annual Harvest Celebration to benefit the Boys & Girls Club of Greater Stanton event, which is scheduled to be held on December 9, 2018.

#### **15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING**

None.

#### **15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION**

None.

### **16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL**

None.

### **17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR**

Mr. Allan Rigg, Public Works Director / City Engineer reported that the Pyles Elementary School traffic signal on Chanticleer and Dale has been completed and is now operational.

Due to the Paradise, California wildfires this item was pulled from the agenda for presentation at a future City Council meeting.

#### **~~17A. ORANGE COUNTY FIRE AUTHORITY~~**

~~At this time the Orange County Fire Authority will provide the City Council with an update on their current operations.~~



## DRAFT

18. **ADJOURNMENT** Motion/Second: Shawver/  
Motion carried at 7:33 p.m.

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MAYOR/CHAIRMAN

ATTEST:

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CITY CLERK/SECRETARY

# **DRAFT**

## **MINUTES OF THE CITY COUNCIL OF THE CITY OF STANTON SPECIAL MEETING NOVEMBER 27, 2018**

**1. CLOSED SESSION**        None.

**2. CALL TO ORDER**

The meeting was called to order at 5:03 p.m. by Mayor Shawver.

**3. PLEDGE OF ALLEGIANCE**

Led by Mr. James J. Wren, Public Safety Services Director.

**4. ROLL CALL**

Present:        Council Member Ethans, Council Member Warren, Mayor Pro Tem Ramirez,  
and Mayor Shawver.

Absent:        None.

Excused:       Council Member Donahue.

### **SPECIAL ORDERS OF THE DAY**

**5. NEW BUSINESS**

**5A. 10 YEAR FINANCIAL PROJECTION**

Staff Report by Mr. Stephen M. Parker, Assistant City Manager.

The City Council questioned if there were any ideas to bring down the Utility Users Tax percentage to 4% and what those numbers would look like, if the Orange County Sheriff's Department (OCSD) cost increases were factored into the reported numbers, OCSD pension costs, income from current developments, reserves, 2019 projections, income from future Wpower payments, and modernizing the City's Utility Users Tax.

The City Council received and filed the report.

**5B. ECONOMIC DEVELOPMENT DISCUSSION**

Staff Report by Ms. Kelly Hart, Community and Economic Development Director

Presentation by Mr. Ken Hira, Executive Vice President & Mr. Fernando Sanchez, Vice President, Kosmont Companies.

## **DRAFT**

The City Council questioned the staff regarding the business located at 12210 Beach Boulevard, the status of the Tina/Pacific development, cannabis cultivation (sales tax / economic impact), and updating the City's zoning.

6. **ADJOURNMENT** Motion/Second: Shawver/  
Motion carried at 6:07 p.m.

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MAYOR

ATTEST:

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CITY CLERK

# **DRAFT**

## **MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY OF THE CITY OF STANTON JOINT REGULAR MEETING NOVEMBER 27, 2018**

### **1. CALL TO ORDER / CLOSED SESSION**

The City Council meeting was called to order at 6:04 p.m. by Mayor Shawver.

### **2. ROLL CALL**

Present: Council Member Ethans, Council Member Warren, Mayor Pro Tem Ramirez, and Mayor Shawver.

Absent: None.

Excused: Council Member Donahue.

### **3. PUBLIC COMMENT ON CLOSED SESSION ITEMS** None.

### **4. CLOSED SESSION**

The members of the Stanton City Council of the City of Stanton proceeded to closed session at 6:04 p.m. for discussion regarding:

#### **4A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** **Existing litigation pursuant to Government Code section 54956.9(d)(1)** **Number of cases: 1**

Orange County Catholic Worker et al v. Orange County et al, United States District Court, Central District of California Case Number: 8:18-cv-00155-DOC-JDE

#### **4B. PUBLIC EMPLOYEE APPOINTMENT** **(Pursuant to Government Code Section 54957)**

Title: City Manager

### **5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING**

The meetings were called to order at 6:40 p.m. by Chairman Shawver.

The City Attorney reported that the Stanton City Council met in closed session from 6:04 to 6:30 p.m.

The City Attorney reported that there was no reportable action.

## **DRAFT**

### **6. ROLL CALL**

Present: Agency/Authority Member Ethans, Agency/Authority Member Warren, Vice Chairman Ramirez, and Chairman Shawver.

Absent: None.

Excused: Agency/Authority Member Donahue.

### **7. PLEDGE OF ALLEGIANCE**

Led by Fire Division Chief Kelly Zimmerman.

### **8. SPECIAL PRESENTATIONS AND AWARDS**                      None.

### **9. CONSENT CALENDAR**

Motion/Second: Ramirez/Warren

Motion unanimously carried by the following vote:

AYES: 4 (Ethans, Ramirez, Shawver, and Warren)

NOES: None

ABSTAIN: None

ABSENT: 1 (Donahue)

The City Council/Agency Board/Authority Board approved the following Consent Calendar items:

## **CONSENT CALENDAR**

### **9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

### **9B. APPROVAL OF WARRANTS**

The City Council approved demand warrant dated November 7, 2018 and November 15, 2018 in the amount of \$396,499.12.

## **DRAFT**

### **9C. OCTOBER 2018 INVESTMENT REPORT**

The Investment Report as of October 31, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of October 2018.

### **9D. OCTOBER 2018 INVESTMENT REPORT (SUCCESSOR AGENCY)**

The Investment Report as of October 31, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The Successor Agency finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of October 2018.

### **9E. OCTOBER 2018 INVESTMENT REPORT (HOUSING AUTHORITY)**

The Investment Report as of October 31, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The Stanton Housing Authority finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of October 2018.

## **DRAFT**

### **9F. AWARD OF A MAINTENANCE CONTRACT FOR SPLASH PADS MAINTENANCE SERVICES BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA**

The City currently operates and maintains two splash pads located in Stanton Central Park and Harry M Dotson Park. The splash pads generally operate daily from 12:00 pm to 5:00 pm during the summer months. Staff recommends the City Council award the contract for Splash Pads maintenance to Service First Commercial Pools.

1. The City Council declared this project categorically exempt under the California Environmental Quality Act, Class 1, and Section 15301h; and
2. Awarded an annual contract for splash pad maintenance services to the lowest responsible and responsive bidder; and
3. Authorized the Interim City Manager to bind the City of Stanton and Service First Commercial Pools in an annual contract for splash pad maintenance.

### **9G. APPROVAL OF STRATEGIC PLAN**

In April of 2013 the City Council and management staff conducted a workshop to discuss, identify, strengthen and prioritize goals and strategies for the City. The City Council identified goals and strategies to be implemented by City staff and adopted a 5-year Strategic Plan. Subsequently on November 13, 2018 the City Council was presented with an update and overview of the Strategic Plan. The City Council directed staff to refine objectives and return with a prioritized version of the Strategic Plan for further City Council consideration. This report provides an update of the City's goals and strategies as of November, 2018.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Section 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Approved the Six-Month Strategic Plan Objectives / Components.

### **9H. ACCEPTANCE OF THE DALE AVENUE AND CHANTICLEER ROAD TRAFFIC SIGNAL PROJECT BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA**

The Dale Avenue and Chanticleer Road Traffic Signal Project has been completed in accordance with the plans and specifications. The final construction cost for the project was \$151,216.89. The City Engineer, in his judgment, certifies that the work was satisfactorily completed as of November 27, 2018 and recommends that the City Council accept the completed work performed on this project.

The original construction contract cost for the Dale Avenue and Chanticleer Road Traffic Signal Project was for \$144,144.00. Change orders approved at staff level did not exceed

## **DRAFT**

the 10% maximum authorized at the time of award. The changes orders were due to additional concrete work requested by city staff and removal of buried foundations. The change order cost was \$7,072.89.

1. The City Council declared this project categorically exempt under the California Environmental Quality Act, Class 1, and Section 15301c; and
2. Accepted the completion of improvements for the Dale Avenue and Chanticleer Road Traffic Signal Project, as certified by the City Engineer, and affixed the date of November 27, 2018 as the date of completion of all work on this project; and
3. Approved the final construction contract amount of \$151,216.89 with PTM General Engineering Services, Inc.; and
4. Directed the City Clerk within ten (10) days from the date of acceptance to file the Notice of Completion with the County Recorder of the County of Orange.

### **9I. ANNUAL AUDIT REPORTS FOR FISCAL YEAR 2017-18**

Attached is the Comprehensive Annual Financial Report (CAFR) for the City of Stanton for the fiscal year ended June 30, 2018. This report includes all funds and entities that are within the control of the City. The independent firm of White Nelson Diehl Evans LLP, Certified Public Accountants and Consultants (WNDE), has conducted an independent audit of the financial statements of the City included in the CAFR and has issued an "unqualified" opinion thereon.

Three additional reports and letters required by governmental auditing standards were issued by the auditors and are submitted herewith. All three cite no significant instances of noncompliance or other exceptions.

1. The City Council finds that these items are not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly); and
2. Received and filed the Comprehensive Annual Financial Report for fiscal year ended June 30, 2018, the Report on Internal Controls Over Financial Reporting and On Compliance and Other Matters, the Auditor's Communication With Those Charged With Governance, and the Report on Agreed-Upon Procedures Applied to Appropriation Limit Worksheet for the Year Ended June 30, 2018.



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### **9J. COOPERATIVE AGREEMENT FOR THE ADMINISTRATION OF THE ORANGE COUNTY TAXI ADMINISTRATION PROGRAM**

Since the Spring of 2016, the Orange County Transportation Authority has collaborated with the Orange County City Managers Association and Orange County taxi industry stakeholders to identify a financially sustainable future for the Orange County Taxi Administration Program. City Council/Board of Supervisors approval is requested to execute a cooperative agreement with the Orange County Transportation Authority for the administration of the Orange County Taxi Administration Program from January 1, 2019 through December 31, 2020.

1. The City Council declared that the project is exempt from California Environmental Quality Act ("CEQA") under Section 15378(b)(4) – The creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment; and
2. Authorized the City Manager to execute Cooperative Agreement No. C-8-2015 with Orange County Transportation Authority for the administration of the Orange County Taxi Administration Program, effective January 1, 2019 through December 31, 2020.

### **9K. FOURTH AMENDMENT TO ORANGE COUNTY FIRE AUTHORITY (OCFA) JOINT POWERS AUTHORITY AGREEMENT**

This agenda item is submitted to request approval of the Orange County Fire Authority's Fourth Amendment to the Amended Joint Powers Authority (JPA) Agreement to formalize the OCFA's commitment to its "snowball" accelerated pension liability paydown plan.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Authorized the Mayor to execute the Fourth Amendment to the Amended Orange County Fire Authority Joint Powers Authority Agreement on the City's behalf.

**END OF CONSENT CALENDAR**

# DRAFT

## 10. PUBLIC HEARINGS

### 10A. APPEAL OF PLANNING COMMISSION'S DECISION TO ALLOW FOR THE OPERATION OF A CREMATION FACILITY IN CONJUNCTION WITH AN EXISTING MORTUARY AT 8351 KATELLA AVENUE IN THE IG (INDUSTRIAL GENERAL) ZONE

This is an appeal of the Planning Commission's decision to approve the application for Conditional Use Permit C18-04 to allow for the operation of a cremation facility in conjunction with an existing mortuary at 8351 Katella Avenue, Stanton, CA 90680.

Staff report by Ms. Kelly Hart, Community and Economic Development Director

The City Council inquired if there is an existing smoke stack or if one would be added, if there is an Air Quality Management District (AQMD) approval process for the permitted use of a smoke stack, method/management of storing bodies, valet system (parking), parking requirements, state regulations, AQMD inspections, and businesses compatibility.

The public hearing was opened.

The following speakers **spoke in opposition** to the application for Conditional Use Permit C18-04 to allow for the operation of a cremation facility in conjunction with an existing mortuary at 8351 Katella Avenue, Stanton, CA 90680:

- Ms. Janet Slinkard spoke in opposition to the application and expressed her concerns with the inspection process, potential explosions, and air quality.
- Ms. Linda Smith, spoke in opposition to the application and expressed her concerns with parking, homeless, and health issues.
- Ms. Kathy Hamilton, spoke in opposition to the application and stated that she was neither proud nor happy with the type of businesses that are being approved by the City Council to operate within the City.
- Mr. Jake DeRuyter, spoke in opposition to the application and expressed his concerns with parking and environmental effects of operating this type of business.
- Mr. Matt DeRuyter, spoke in opposition to the application and expressed his concerns with property values, employee standpoints, and perception.
- Mr. Allan Havens, spoke in opposition to the application and expressed his concerns with the upkeep, maintenance and inspections of the smokestacks and health issues.
- Mr. Bryan Wilson, spoke in opposition to the application and expressed his concerns with parking issues, explosions, fires, release of mercury, regular inspections, property values, and business proximity.

## DRAFT

- Ms. Barbara Aguilera, spoke in opposition to the application and expressed her employees concerns with religious and superstitious beliefs.

The following speakers **spoke in favor** of the application for Conditional Use Permit C18-04 to allow for the operation of a cremation facility in conjunction with an existing mortuary at 8351 Katella Avenue, Stanton, CA 90680:

- Mr. Doug Browne, applicant, spoke in favor of the application and spoke regarding administrative record and introduced his experts to speak in favor of the application.
- Mr. Max Ahmadi, spoke in favor of the application and stated that this is an ancient historic process, same respect and equality as all other religious and superstitions, parking requirements, possibility / opportunity to revoke the CUP if the conditions are not being followed.
- Mr. John Raggett, spoke in favor of the application and stated that this is an approved AQMD process, reported on inspection timelines, surprises inspections, reduced PPM, and malfunction alerts.
- Mr. Steve Abraham, spoke in favor of the application and spoke regarding the strict conditions placed on the applicants conditional use permit (CUP), compared various types of other businesses, contamination, and stated that the applicant has met all the required steps to operate their business.
- Mr. Doug Browne, applicant, spoke in favor of the application and addressed parking concerns, spoke regarding the conditional use permit conditions that the operator is willing to comply with, and requested that the City Council uphold the Planning Commission decision and approve the CUP.
- Mr. Robert Lewis, spoke regarding parking issues and stated that from what he has heard from staffs report, that the parking requirements seem fair.

No one else appearing to speak, the public hearing was closed.

The opposing party submitted to the City Clerk letters, petitions, e-mails, articles, and subject related documents from the City of Garden Grove for the record.

The approving (in favor) party submitted to the City Clerk petitions and photos of the subject site for the record.

## DRAFT

Ms. Kelly Hart responded to the applicant and public hearing speakers regarding air emissions / air quality which is fully regulated by the AQMD and not by the City, the property meets the City's code requirements, with the approval of the CUP there are conditions in place to require a parking program (valet services), if the CUP is not approved then the parking conditions (valet services) are not required, that there is no documented findings that cite that property values/commercial property values diminish due to the proximity of a crematorium, that the municipal code does not provide a minimum separation requirement for sensitive uses which have been identified, that the findings are based on the compatibility of the land uses and its cohesiveness not the basis of superstition or religion, and that the crematorium is a permitted use, however, the permitted use is subject to approval of a CUP.

Motion/Second: Shawver/Warren

Motion unanimously carried by the following vote:

AYES: 3 (Ramirez, Shawver, and Warren)

NOES: 1 (Ethans)

ABSTAIN: None

ABSENT: 1 (Donahue)

1. The City Council conducted a public hearing; and
2. Denied Resolution No. 2018-45 upholding the Planning Commission's approval of Conditional Use Permit C18-04.

Mr. Matthew E. Richardson reported that with the City Council having voted to uphold the appeal and deny the CUP there isn't a resolution currently drafted that supports that action, staff will return at a subsequent meeting with a Resolution reflecting the City Councils direction and specifically the findings of health, safety, welfare, and compatibility on which that decision has been based. The City Council will have the opportunity to review that resolution and vote on that resolution at that subsequent meeting, which will be held on December 11, 2018.

## **DRAFT**

### **11. UNFINISHED BUSINESS**

#### **11A. APPROVAL OF ORDINANCE NO. 1082**

This Ordinance was introduced at the regular City Council meeting of November 13, 2018.

Staff report by Ms. Patricia A. Vazquez, City Clerk.

Motion/Second: Warren/Ramirez

ROLL CALL VOTE:	Council Member Donahue	ABSENT
	Council Member Ethans	AYE
	Council Member Warren	AYE
	Mayor Pro Tem Ramirez	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

1. The City Clerk read the title of Ordinance No. 1082, entitled:

**“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA AMENDING SECTIONS 6.04.090 AND 6.04.100 OF THE STANTON MUNICIPAL CODE REGARDING CONSTRUCTION AND DEMOLITION DEBRIS”;** and

2. The City Council finds that this Ordinance is not subject to the California Environmental Quality Act (“CEQA”) pursuant to Section 15061(b)(3); and
3. Adopted Ordinance No. 1082.

## **DRAFT**

### **12. NEW BUSINESS**

#### **12A. CITY COUNCIL POLICY**

In August of 2018 the City Council provided staff with direction to agendaize an item regarding City Council Policies.

Staff report by Ms. Patricia A. Vazquez, City Clerk.

Mayor Pro Tem Ramirez nominated Council Member Warren to serve on the ad-hoc committee.

Motion/Second: Ramirez/Shawver  
Motion unanimously carried by the following vote:

AYES: 4 (Ethans, Ramirez, Shawver, and Warren)  
NOES: None  
ABSTAIN: None  
ABSENT: 1 (Donahue)

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Section 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Appointed Council Member Warren to serve on the ad-hoc committee to establish and review a City Council Policy.

Council Member Warren nominated Mayor Pro Tem Ramirez to serve on the ad-hoc committee.

Motion/Second: Warren/Shawver  
Motion unanimously carried by the following vote:

AYES: 4 (Ethans, Ramirez, Shawver, and Warren)  
NOES: None  
ABSTAIN: None  
ABSENT: 1 (Donahue)

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Section 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Appointed Mayor Pro Tem Ramirez to serve on the ad-hoc committee to establish and review a City Council Policy.

## **DRAFT**

### **13. ORAL COMMUNICATIONS – PUBLIC**

Ms. Paulette Holm, CityNet, provided the City Council with the 2019 Point In Time Count / Everyone Counts Orange County report.

### **14. WRITTEN COMMUNICATIONS                      None.**

### **15. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS**

#### **15A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS**

Council Member Warren reported that the Public Cable Television Authority's (PCTA) manager has offered the City their services as a Public Information Officer (PIO) which can be included into the City's PEG fees (no cost to the City).

#### **15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING**

None.

#### **15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION**

None.

### **16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL**

None.

### **17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR**

- Ms. Zenia Bobadilla, Community Services Manager, reported on the upcoming Christmas Tree Lighting Ceremony, which is scheduled to be held on December 6, 2018.
- Ms. Patricia A. Vazquez, City Clerk read a letter submitted by a resident expressing their gratitude to the Public Safety Services Department and Mr. James J. Wren for their outstanding and dedicated service to the Stanton residents.
- Mr. Robert Lewis, resident, spoke regarding his disappointment in the City Council's decision to approve the appeal for Public Hearing item number 10A after all the facts and statistics were provided to the City Council.

## **DRAFT**

### **17A. ORANGE COUNTY SHERIFF'S DEPARTMENT**

At this time the Orange County Sheriff's Department will provide the City Council with an update on their current operations.

Lieutenant Nate L. Wilson provided the City Council with an update on their current operations.

### **18. ADJOURNMENT** Motion/Second: Shawver/ Motion carried at 8:31 p.m.

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MAYOR/CHAIRMAN

ATTEST:

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CITY CLERK/SECRETARY



# **DRAFT**

## **MINUTES OF THE CITY COUNCIL OF THE CITY OF STANTON REGULAR MEETING DECEMBER 11, 2018**

### **1. CALL TO ORDER / CLOSED SESSION**

The City Council meeting was called to order at 6:00 p.m. by Mayor Shawver.

### **2. ROLL CALL**

Present: Council Member Donahue, Council Member Ethans, Council Member Warren, Mayor Pro Tem Ramirez, and Mayor Shawver.

Absent: None.

Excused: None.

### **3. PUBLIC COMMENT ON CLOSED SESSION ITEMS** None.

### **4. CLOSED SESSION**

The members of the Stanton City Council of the City of Stanton proceeded to closed session at 6:00 p.m. for discussion regarding:

#### **4A. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Government Code Section 54956.9 (d) (2)**

Number of Potential Cases: 2

### **5. CALL TO ORDER / REGULAR CITY COUNCIL MEETING**

The meeting was called to order at 6:33 p.m. by Mayor Shawver.

The City Attorney reported that the Stanton City Council met in closed session from 6:00 to 6:30 p.m.

The City Attorney reported that there was no reportable action.

### **6. PLEDGE OF ALLEGIANCE**

Led by Council Member Brian Donahue.

### **7. SPECIAL PRESENTATIONS AND AWARDS** None.

## **DRAFT**

### **8. CONSENT CALENDAR**

Motion/Second: Ethans/Ramirez

Motion unanimously carried by the following vote:

AYES: 5 (Donahue, Ethans, Ramirez, Shawver, and Warren)

NOES: None

ABSTAIN: None

ABSENT: None

The City Council/Agency Board/Authority Board approved the following Consent Calendar items:

#### **CONSENT CALENDAR**

##### **8A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

##### **8B. APPROVAL OF WARRANTS**

The City Council approved demand warrants dated November 21, 2018 and November 29, 2018, in the amount of \$278,076.54.

##### **8C. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 6, 2018 DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW**

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and

2. Approved Resolution No. 2018-47, entitled:

**"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 6, 2018 DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW."**

#### **END OF CONSENT CALENDAR**

## **DRAFT**

9. **PUBLIC HEARINGS** None.

10. **UNFINISHED BUSINESS**

10A. **CONSIDERATION OF RESOLUTION OF DENIAL OF CONDITIONAL USE PERMIT C18-04 FOR THE OPERATION OF A CREMATORY AT THE PROPERTY LOCATED AT 8351 KATELLA AVENUE**

At the direction of the City Council, staff has drafted a resolution of denial of Conditional Use Permit C18-04 for the operation of a crematory at the property located at 8351 Katella Ave. in the IG (Industrial General) zone.

Staff report by Ms. Kelly Hart, Community and Economic Development Director

Mr. Scott Wellman, applicant's attorney, requested that this resolution be tabled and not approved.

Motion/Second: Ramirez/Shawver

Motion unanimously carried by the following vote:

AYES: 4 (Ethans, Ramirez, Shawver, and Warren)

NOES: None

ABSTAIN: 1 (Donahue)

ABSENT: None

1. The City Council declared this action not subject to CEQA per Section 15061(b)(4) and 15270, as CEQA does not apply to projects which a public agency rejects or disapproves; and
2. Approved Resolution No. 2018-48 denying Conditional Use Permit C18-04, entitled:

**"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA OVERTURNING THE APPROVAL OF CONDITIONAL USE PERMIT C18-04 TO ALLOW THE OPERATION OF A CREMATION FACILITY IN CONJUNCTION WITH A MORTUARY FOR THE PROPERTY LOCATED AT 8351 KATELLA AVENUE IN THE IG (INDUSTRIAL GENERAL) ZONE."**

## **DRAFT**

**11. NEW BUSINESS** None.

**12. ORAL COMMUNICATIONS – PUBLIC**

- Mr. Allan Havens, resident, spoke in favor of denying Conditional Use Permit C18-04 (Item 10A).
- Ms. Dawn Wojtowicz, resident, spoke in favor of denying Conditional Use Permit C18-04 (Item 10A).

**13. WRITTEN COMMUNICATIONS**

Number of written communication received: 1

The City Council received and filed the information.

**14. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS**

**14A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS**

None.

**14B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING**

None.

**14C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION**

None.

**14D. SWEARING IN/SEATING NEW COUNCIL MEMBERS**

Orange County District Attorney-elect Todd Spitzer administered the Oath of Office to Mayor David J. Shawver.

Ms. Patricia A. Vazquez, City Clerk administered the Oath of Office to Council Member Rigoberto A. Ramirez, and Council Member Gary Taylor.

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### **14E. RECOGNITION OF OUTGOING COUNCIL MEMBER BRIAN DONAHUE**

- Members of the City Council expressed their gratitude to outgoing Council Member Brian Donahue for his 24 years of outstanding and dedicated service and commitment to the City of Stanton and its community.
- Council Member Donahue expressed his gratitude to the City Staff who make the City function and make things happen, stated that he will continue to be an active participant and resident and thanked the City Council and Stanton community for kindness and support.
- Mayor Shawver and the City Council presented Council Member Donahue with a recognition gift of appreciation from the City of Stanton.
- Representatives from the offices of Senator Ling Ling Chang, Assemblywoman Sharon Quirk-Silva, Supervisor Michelle Steel, and Congressman Alan Lowenthal presented Council Member Donahue with certificates of recognition.
- On behalf of Supervisor Michelle Steel, Orange County District Attorney-elect Todd Spitzer expressed his congratulations to Mayor Shawver and presented Mayor Shawver with a certificate of recognition.
- Mayor Tri Ta, City of Westminster, expressed his congratulations to Mayor Shawver and presented Mayor Shawver with a certificate of recognition.
- Council Member Gary Taylor expressed his gratitude to the voters in District 3 for their confidence and ensured that he will do what's best for the City.
- Mayor Pro Tem Ramirez expressed his gratitude to the voters in District 1, expressed his gratitude to every person who supports him and that first and foremost the members of the City Council are public servants and they will never sway from that. Additionally, Mayor Pro Tem Ramirez encouraged residents to speak with the City Council with any concerns, comments, or ideas that they may have and further stated that the City Council always has the City's best interest at hand.
- Mayor Shawver expressed his gratitude to the voters for supporting him in his re-election as Mayor of Stanton, the City's teamwork that the City Council has always put first, the needs of the City's community, expressed his gratitude to the City Council, Stanton community, and recognized and thanked each member of the City's senior staff.

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### **14F. REORGANIZATION OF CITY COUNCIL**

Annually, the City Council elects a Mayor Pro Tem.

The City Clerk opened nominations for Mayor Pro Tem.

Mayor Shawver nominated Council Member Alexander A. Ethans for the office of Mayor Pro Tem.

The City Clerk closed nominations for Mayor Pro Tem.

Motion/Second: Shawver/Taylor

Motion unanimously carried by the following vote:

AYES: 5 (Ethans, Ramirez, Shawver, Taylor, and Warren)

NOES: None

ABSTAIN: None

ABSENT: None

Council Member Alexander A. Ethans was unanimously elected Mayor Pro Tem.

### **15. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL**

None.

### **16. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR**

Ms. Kelly Hart, Community and Economic Development Director reported that the City has been selected to receive funding from the Southern California Association of Governments (SCAG) Active Transportation Plan program.

### **17. ADJOURNMENT** in memory and honor of Mr. Justin Jiggs Harold.

Motion/Second: Shawver/

Motion carried at 7:27 p.m.

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MAYOR/CHAIRMAN

ATTEST:

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CITY CLERK/SECRETARY

# **CITY OF STANTON**

## **REPORT TO THE CITY COUNCIL**

**TO:** Honorable Mayor and City Council

**DATE:** January 8, 2018

**SUBJECT: November 2018 INVESTMENT REPORT**

### **REPORT IN BRIEF:**

The Investment Report as of November 30, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

### **RECOMMENDED ACTION:**

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of November 2018.

### **BACKGROUND:**

The attached reports summarize the City investments and deposit balances as of November 2018. A summary of the City's investments and deposits is included as Attachment A. The details of the City's investments are shown in Attachment B. The City's cash and investment balances by fund type are presented in Attachment C.

### **ANALYSIS:**

The City's investment in the State Treasurer's Local Agency Investment Fund (LAIF) continues to be available on demand. The effective yield on LAIF for the month of November 2018 was 2.21%. All City investments have safekeeping with Bank of the West. The City's investments are shown on Attachment B and have a weighted investment yield of 2.20%. Including LAIF and the City's deposit in the Bank of the West money market account, the weighted investment yield of the portfolio is 2.19%, which is below the benchmark LAIF return of 2.21% due to a 228% increase in the LAIF rate over the past two years.

The weighted average maturity of the City's investments on November 2018 is 916 days. Including LAIF and a money market account, it is 687 days. LAIF's average

maturity on November 30, 2018 was approximately 201 days.

With a weighted average maturity of 2.54 years, the City is well within the investment policy restriction of 3.5 years.

**FISCAL IMPACT:**

All deposits and investments have been made in accordance with the City's 2018-19 Investment Policy. The portfolio will allow the City to meet its expenditure requirements for the next six months. Staff remains confident that the investment portfolio is currently positioned to remain secure and sufficiently liquid.

The City Treasurer controls a \$31.3 million portfolio with \$22.9 million in investments with safekeeping with Bank of the West.

**ENVIRONMENTAL IMPACT:**

None.

**LEGAL REVIEW:**

None.

**PUBLIC NOTIFICATION:**

Through the agenda posting process.

**STRATEGIC PLAN OBJECTIVE ADDRESSED**

4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:

Approved:

  
\_\_\_\_\_  
Stephen M. Parker, CPA  
Assistant City Manager/Treasurer

 *for Bob Hall*  
\_\_\_\_\_  
Robert W. Hall  
Interim City Manager

**Attachments:**

- A. Investments and Deposits
- B. Investment Detail
- C. Cash and Investment Balances by Fund Type



**CITY OF STANTON, CA**  
**INVESTMENTS AND DEPOSITS**  
**November 30, 2018**

Investment Type	Issuer	Date of Maturity	Interest Rate	Par Value	Cost	% of Total	Market Value	Market Value Source
State Pool (LAIF) - City portion <sup>1</sup>	State of California	On Demand	2.21%	\$ 6,000,880	\$ 8,233,911	26.26%	\$ 8,233,912	LAIF
Investments <sup>2</sup>	Various	Various	Various	\$ 23,455,879	22,940,673	73.15%	22,901,709	Bank of the West
Money Market Account	Bank of the West	On Demand	0.29%	\$186,404	186,404	0.59%	186,404	Bank of the West
Subtotal - Investments					\$ 31,360,988	100.00%	\$ 31,322,025	
Demand Deposits/Main Checking - City portion	Bank of the West	On Demand	N/A	N/A	\$ (3,071,939)		\$ (3,071,939)	Bank of the West
Imprest Accts & Petty Cash	Bank of the West	On Demand	N/A	N/A	134,268		134,268	Bank of the West
Subtotal - Deposits					\$ (2,937,671)		\$ (2,937,671)	

Total Cash Investments and Deposits <sup>3</sup>

687	2.19%
Weighted Average Maturity (days)	Weighted Average Yield

\$ 28,423,316

\$ 28,384,353

<sup>1</sup> Par Value amount represents entire LAIF and CAMP balances, including City, Successor Agency and Housing Authority portions

<sup>2</sup> Cost amount includes \$58,005 adjustment made to City's books at 6/30/17 to adjust portfolio to market value, per GASB 31

<sup>3</sup> Weighted average maturity and yield calculations include LAIF, CAMP, Investments and Money Market Account

**NOTES:**

The City's portfolio is in compliance with the City's 2018-19 Investment Policy.

The portfolio will allow the City to meet its expenditure requirements for the next six months.

CITY OF STANTON  
INVESTMENTS  
NOVEMBER 2018

Investment Type/ Broker	Institution	CUSIP Number	Purchase Yield	Coupon Rate	Purchase Price	Settlement/ Date Purchased	Date of Maturity	Next Call Date (NC=noncallable)	Par Value	Purchase Amount	Current Market Value
<b>U.S. Government Agency Securities:</b>											
Chandler Asset Management	FNMA	313500G72	1.17%	1.13%	99.39	10/30/2015	12/14/2018	NC	195,000	194,709	194,932
Chandler Asset Management	FHFB	3130A0JR2	1.65%	2.38%	103.07	11/23/15	12/13/19	NC	200,000	205,698	199,100
Chandler Asset Management	FNMA	313500D75	1.27%	1.50%	100.90	2/24/2016	6/22/2020	NC	200,000	201,962	196,070
Chandler Asset Management	FNMA	313500F73	1.50%	1.50%	100.36	1/20/2016	1/20/2020	NC	190,000	190,035	185,014
Chandler Asset Management	FNMA	3130A3UQ5	1.49%	1.88%	102.18	2/1/2016	12/11/2020	NC	185,000	188,349	181,237
Chandler Asset Management	FNMA	313500H55	1.50%	1.88%	102.11	1/20/2016	12/28/2020	NC	190,000	193,339	188,339
Chandler Asset Management	FHFB	3130A7CV5	1.46%	1.38%	99.77	02/17/16	02/18/21	NC	210,000	209,166	203,442
Chandler Asset Management	FHFB	313500J20	1.31%	1.38%	100.01	4/12/2016	2/26/2021	NC	200,000	200,630	193,532
Chandler Asset Management	FHFB	313382K89	1.53%	1.75%	101.72	03/23/16	03/12/21	NC	190,000	192,005	185,438
Chandler Asset Management	FHFB	3130A7PV1	1.33%	1.38%	99.80	04/12/16	04/05/21	NC	200,000	200,432	193,380
Chandler Asset Management	FNMA	313500K69	1.23%	1.25%	99.75	8/15/2016	5/6/2021	NC	200,000	200,188	192,666
Chandler Asset Management	FHFB	3130A8QS5	1.28%	1.13%	99.05	08/09/16	07/14/21	NC	190,000	188,598	181,936
Chandler Asset Management	FHFB	3137EAE03	1.24%	1.13%	98.96	08/12/16	08/12/21	NC	200,000	198,898	191,076
Chandler Asset Management	FNMA	3130AABG2	1.97%	1.88%	99.36	11/30/16	11/29/21	NC	100,000	99,536	97,131
Chandler Asset Management	FNMA	313500T45	1.89%	1.88%	99.78	4/20/2017	4/5/2022	NC	200,000	199,830	193,482
Multi-Bank Securities, Inc.	FHFB	3130AC2X1	2.00%	2.00%	100.00	8/23/2017	8/23/2022	11/23/2018	500,000	500,000	492,750
Multi-Bank Securities, Inc.	FHFB	3130AC7K4	1.75%	2.00%	100.00	8/22/2017	9/15/2022	12/15/2018	500,000	500,000	491,980
Multi-Bank Securities, Inc.	FHFB	3130ADKP6	2.10%	2.10%	100.00	2/28/2018	2/28/2023	2/28/2019	500,000	500,000	498,640
First Empire Securities	FHFB	3130ADLH3	3.00%	3.00%	100.00	2/28/2018	2/28/2023	11/28/2018	500,000	500,000	500,610
									4,850,000	4,983,399	4,758,765
<b>Municipal Bonds</b>											
Multi-Bank Securities, Inc.	California Earthquake Auth Rev	13017HAE5	2.23%	2.81%	100.63	11/14/2017	7/1/2019	NC	89,040	89,604	88,882
Multi-Bank Securities, Inc.	California Earthquake Auth Rev	13017HAE6	2.43%	2.81%	100.40	11/22/2017	7/1/2019	NC	537,600	539,750	536,643
Multi-Bank Securities, Inc.	CA ST Housing Finance Agency RDA	13034PZF7	2.04%	2.30%	100.75	7/24/2017	8/1/2020	NC	250,000	251,875	246,455
First Empire Securities	Coachella Valley CA Unit School District	18984KY7	2.25%	2.89%	101.65	11/17/2017	8/1/2020	NC	440,000	447,260	435,282
Cartella & Co., Inc	Banning CA RDA SA TAB	066816AD5	2.02%	1.90%	99.66	9/28/2017	9/1/2020	NC	250,000	249,150	244,425
Multi-Bank Securities, Inc.	Banning CA RDA SA TAB	066816AD6	2.02%	1.90%	99.66	9/28/2017	9/1/2020	NC	250,000	249,150	244,425
Multi-Bank Securities, Inc.	Pomona CA PFA Lease Bond	73208MCX4	2.25%	2.42%	100.60	6/23/2017	8/1/2021	NC	503,000	503,000	489,275
Multi-Bank Securities, Inc.	CA ST Housing Finance Agency RDA	13034PZH3	2.32%	2.51%	100.75	7/24/2017	8/1/2021	NC	350,000	352,625	343,378
Multi-Bank Securities, Inc.	CA ST Housing Finance Agency RDA	13034PZH3	2.22%	2.51%	101.09	8/18/2017	8/1/2021	NC	255,000	257,777	250,175
Multi-Bank Securities, Inc.	Guadalupe Community Redevelopment	400559AD2	2.55%	2.25%	99.00	1/6/2018	8/1/2021	NC	225,000	222,750	218,248
Cartella & Co., Inc	Oceanside CA Pension Obligation Bond Taxable	675371AX6	2.03%	3.28%	104.65	8/15/2021	8/15/2021	NC	280,000	283,013	280,641
Cartella & Co., Inc	LA County CA RDA TAB Taxable West Covina S	54465AHQ0	2.08%	2.50%	101.67	6/26/2017	9/1/2021	NC	400,000	406,684	393,428
First Empire Securities	Yorba Linda RDA SA TAB Taxable Series B	988178AQ8	2.00%	2.00%	100.00	8/15/2017	9/1/2021	NC	360,000	360,000	348,840
First Empire Securities	Riverside CA Pension Obligation Bond	769036BB9	2.25%	2.50%	101.16	6/20/2017	8/1/2022	NC	500,000	505,800	486,860
First Empire Securities	Riverside CA Pension Obligation Bond	769036BB9	2.40%	2.50%	100.45	7/24/2017	6/1/2022	NC	240,000	241,080	233,693
									4,926,640	4,969,518	4,840,660
<b>Negotiable Certificates of Deposit:</b>											
Multi-Bank Securities, Inc.	Generations Community Fed Credit	37148LAB4	1.65%	1.65%	100.00	6/28/2017	6/28/2019	NC	249,000	249,000	247,847
Multi-Bank Securities, Inc.	Direct Federal Credit Union	25460FAQ9	1.75%	1.75%	100.00	05/24/17	2/24/2020	NC	249,000	249,000	245,708
First Empire Securities	Ally Bank	02006LY72	1.75%	1.75%	100.00	03/16/17	3/16/2020	NC	249,000	249,000	244,516
Multi-Bank Securities, Inc.	Live Oak Banking Company	539036CN2	2.00%	2.00%	100.00	04/07/17	4/7/2020	NC	249,000	249,000	245,424
Cartella & Co., Inc	Community Trust Bank Inc.	20416LAC3	1.85%	1.85%	100.00	08/10/17	8/10/2020	NC	247,000	247,000	242,211
Multi-Bank Securities, Inc.	The Park National Bank	700654AY2	1.95%	1.95%	100.00	03/30/17	9/30/2020	NC	249,000	249,000	244,102
First Empire Securities	First Bank Richmond	319267GC8	1.80%	1.80%	100.00	06/23/17	11/23/2020	NC	247,000	247,000	240,827
Multi-Bank Securities, Inc.	Numerica Credit Union	67054NAF0	2.00%	2.00%	100.00	05/30/17	11/30/2020	NC	249,000	249,000	243,632
First Empire Securities	BMW Bank	05580AGQ1	1.95%	1.95%	100.00	03/10/17	3/10/2021	NC	249,000	249,000	241,488
First Empire Securities	Wells Fargo Bank, NA	949763FQ4	2.10%	2.10%	100.00	03/15/17	3/15/2021	NC	249,000	249,000	243,198
First Empire Securities	Landmark Bank	51506VCA9	2.10%	2.10%	100.00	03/29/17	3/29/2021	12/29/2018	249,000	249,000	242,112
First Empire Securities	Medallion Bank	5940366F8	1.80%	1.80%	100.00	04/06/17	4/6/2021	NC	249,000	249,000	242,439
First Empire Securities	Comenity Capital Bank	20033AJU0	2.00%	2.00%	100.00	6/30/2017	6/30/2021	NC	249,000	249,000	241,607
First Empire Securities	Discover Bank	2546725D6	2.10%	2.10%	100.00	7/6/2017	7/6/2021	NC	247,000	247,000	240,254
First Empire Securities	Barclays Bank	06740KKC0	2.00%	2.00%	100.00	7/12/2017	7/12/2021	NC	247,000	247,000	239,580
First Empire Securities	Abacus Federal Savings Bank	00257TAY2	1.95%	1.95%	100.00	7/21/2017	7/21/2021	NC	241,077	249,000	241,077
Cartella & Co., Inc	MB Financial Bank	55266CWW3	1.90%	1.90%	100.00	7/21/2017	7/21/2021	NC	249,000	249,000	240,761
First Empire Securities	HSBC Bank USA, NA	40434YMK0	2.15%	2.15%	100.00	7/26/2017	7/26/2021	1/26/2019	247,000	247,000	240,380
First Empire Securities	Third Federal Savings and Loan	88413QBN7	2.00%	2.00%	100.00	7/26/2017	7/26/2021	NC	248,000	248,000	240,389

**CITY OF STANTON  
INVESTMENTS  
NOVEMBER 2018**

Attachment B

Investment Type/ Broker	Institution	CUSIP Number	Purchase Yield	Coupon Rate	Purchase Price	Settlement/ Date Purchased	Date of Maturity	Next Call Date (NC=noncallable)	Par Value	Purchase Amount	Current Market Value
Multi-Bank Securities, Inc.	State Bank of India	8562846V1	2.35%	2.35%	100.00	03/14/17	3/14/2022	NC	248,000	248,000	240,590
Multi-Bank Securities, Inc.	Capital One Bank USA	140420Z52	2.35%	2.35%	100.00	03/15/17	3/15/2022	NC	248,000	248,000	240,580
Cantella & Co., Inc	JP Morgan Chase Bank NA	48126XD93	2.35%	2.35%	100.00	03/16/17	3/16/2022	12/16/2018	248,000	248,000	241,503
First Empire Securities	BMO Harris, NA	05581VWIK7	2.00%	Variable	100.00	03/29/17	3/29/2022	12/29/2018	248,000	248,000	242,321
Cantella & Co., Inc	Synchrony Bank	87165EL96	2.40%	2.40%	100.00	05/19/17	5/19/2022	NC	247,000	247,000	239,370
First Empire Securities	American Eagle Bank	02554BCN9	2.10%	2.10%	100.00	06/09/17	6/21/2022	NC	150,000	150,000	143,841
First Empire Securities	First Bank of Highland Park	319141GL5	2.10%	2.10%	100.00	6/21/2017	6/21/2022	NC	247,000	247,000	236,589
Cantella & Co., Inc	Goldman Sachs Bank USA	38148PKX4	2.35%	2.35%	100.00	7/19/2017	7/19/2022	NC	247,000	247,000	238,644
Cantella & Co., Inc	Capital One NA	14042RGN5	2.30%	2.30%	100.00	7/19/2017	8/2/2022	NC	247,000	247,000	237,925
Multi-Bank Securities, Inc.	785450JB61	795450JB61	2.30%	2.30%	100.00	7/27/2017	8/2/2022	NC	248,000	248,000	238,735
First Empire Securities	American Express Centurion Bank	02587DV47	2.35%	2.35%	100.00	8/3/2017	8/3/2022	NC	247,000	247,000	236,320
First Empire Securities	Fidelity Co-Operative Bank	318077CV6	1.90%	1.70%	99.60	8/4/2017	8/5/2022	8/9/2019	248,000	248,000	239,668
First Empire Securities	American Express Bank, FSB	02587CFU9	2.40%	2.40%	100.00	8/22/2017	8/29/2022	NC	247,000	247,000	236,446
First Empire Securities	First Technology Federal Credit Union	33715LCJ7	3.35%	3.35%	100.00	9/21/2018	9/27/2023	NC	240,000	240,000	237,842
									8,079,000	8,078,004	7,857,915
<b>Medium-Term Corporate Notes:</b>											
Chandler Asset Management	Oracle Corp	68399XAX3	1.28%	2.25%	103.16	08/11/16	10/08/18	NC	125,000	128,744	124,348
Cantella & Co., Inc	Toronto-Dominion Bank	89114QBU1	2.00%	1.90%	99.82	12/15/17	10/24/19	NC	250,000	249,543	247,410
Cantella & Co., Inc	Barclay's Bank PLC	08744GFU0	2.00%	2.00%	100.00	08/11/17	08/25/20	8/25/2019	500,000	500,000	480,230
Chandler Asset Management	American Honda Finance	02665WAZ4	2.05%	2.45%	101.22	04/20/17	09/24/20	NC	125,000	126,651	133,200
Cantella & Co., Inc	Credit Agricole	22533AA31	3.00%	3.00%	100.00	09/28/18	09/28/20	12/28/2018	400,000	400,000	397,124
Multi-Bank Securities, Inc.	Credit Agricole	22533AA31	3.00%	3.00%	100.00	09/28/18	09/28/20	12/28/18	500,000	500,000	486,405
Chandler Asset Management	Visa Inc	92826CAB8	1.49%	2.20%	102.56	09/01/16	12/14/20	NC	150,000	154,404	147,276
Chandler Asset Management	Exxon Mobil Corp	30231GAV4	2.18%	2.22%	101.77	02/29/16	03/01/21	2/1/2021	125,000	126,485	122,158
Chandler Asset Management	Berkshire Hathaway	084670BQ0	1.54%	2.20%	102.76	08/16/16	03/15/21	2/15/2021	100,000	102,896	98,005
Chandler Asset Management	State St Corp	857477AV5	1.99%	1.95%	98.49	05/23/16	05/19/21	NC	125,000	124,784	120,676
Chandler Asset Management	Microsoft Corp	594918BP8	1.58%	1.55%	99.87	08/08/16	08/06/21	7/8/2021	85,000	84,899	81,704
Chandler Asset Management	Paccar Financial Corp	69371RN44	1.66%	1.65%	99.59	08/11/16	08/11/21	NC	125,000	124,810	119,546
Chandler Asset Management	John Deere Capital Corp	24422ETL3	2.66%	2.65%	100.26	01/03/17	01/06/22	NC	130,000	129,964	126,663
Chandler Asset Management	US Bancorp	91159HHP8	2.69%	2.63%	100.37	01/19/17	01/24/22	NC	125,000	125,657	121,959
First Empire Securities	Apple Inc	037833AY6	2.10%	2.15%	100.20	10/23/17	02/09/22	NC	500,000	501,000	482,125
Multi-Bank Securities, Inc.	Capital Impact Partners	14020A2A1	2.50%	2.50%	100.00	10/23/17	10/15/22	NC	500,000	500,000	486,935
Cantella & Co., Inc	General Electric Co.	3692G6S8	3.11%	3.10%	99.95	01/25/18	01/09/23	NC	250,000	249,875	227,203
First Empire Securities	Toyota Motor Credit Corp	89236TEL5	2.76%	2.70%	99.63	01/25/18	02/09/22	NC	250,000	249,075	241,450
First Empire Securities	Barclay's Bank PLC	06744CRP8	3.00%	3.00%	100.00	01/26/18	01/26/23	1/26/2020	250,000	250,000	233,980
First Empire Securities	Wells Fargo Bank	94088J5R4	3.61%	3.55%	99.74	09/21/18	08/14/23	NC	500,000	488,720	491,225
									5,115,000	5,127,486	4,979,620
<b>Mortgage-Backed Security:</b>											
First Empire Securities	FNMA DUS Balloon	3138LF4Y1	2.03%	1.62%	98.40	8/18/2017	11/1/2021		480,465	472,777	459,978
									480,485	472,777	459,978
<b>Asset-Backed Securities:</b>											
Chandler Asset Management	John Deere Owner Trust	47787XAB3	1.51%	1.50%	99.98	02/22/17	10/15/19	NC	4,775	4,775	4,771
Chandler Asset Management	Nissan Auto Receivables	654747AB0	1.48%	1.47%	100.00	03/21/17	01/15/20	NC			
									4,775	4,775	4,771
<b>Subtotal Investments</b>											
Prior Year Adjustment GASB 31								916 days	23,455,879	23,515,958	22,901,709
Investments Held With Bank of the West			2.20% Weighted Average Yield					WAM	(575,285)		
									23,456,879	22,940,673	22,901,709
<b>State Treasurer's Pool</b>											
Money Market Acct	Local Agency Investment Fund (LAIF)		0.28%					916 days	6,000,880	8,233,911	8,233,912
	Bank of the West							WAM	186,404	186,404	186,404
<b>Total Investments</b>											
									29,843,164	31,360,868	31,322,025
<b>Total Money Market, LAIF and Investments</b>											
									687 days		
									WAM		

**CITY OF STANTON**  
**CASH AND INVESTMENT BALANCES BY FUND TYPE**  
**November 30, 2018**

Fund Type	Cash and Investments	Totals
<b>General Fund:</b>		
Pooled	\$ (7,965,166)	
Other Accounts *	23,261,345	\$ 15,296,179
<b>Special Revenue, Capital Projects and Enterprise Funds:</b>		
Gas Tax	249,041	
Measure M	850,991	
Fire Emergency Services	(82,788)	
Lighting & Median Maint.	1,679,468	
Sewer Maintenance	3,716,575	
Other	2,583,994	9,413,606
<b>Internal Service Funds</b>		<b>1,108,441</b>
<b>Trust Funds</b>		<b>2,605,090</b>
<b>Total Cash and Investment Balances</b>		<b>\$ 28,423,316</b>

\* Money Market, Imprest Accounts, Petty Cash and Investments

# **CITY OF STANTON**

## **REPORT TO THE SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY**

**TO:** Honorable Chair and Members of the Successor Agency

**DATE:** January 8, 2018

**SUBJECT: NOVEMBER 2018 INVESTMENT REPORT (SUCCESSOR AGENCY)**

### **REPORT IN BRIEF:**

The Investment Report as of November 30, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

### **RECOMMENDED ACTION:**

1. Successor Agency find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of November 2018.

### **BACKGROUND:**

The attached reports summarize the Successor Agency investments and deposit balances as of November 2018. A summary of the Agency's investments and deposits is included as Attachment A. The Agency's cash balances by fund are presented in Attachment B.

### **ANALYSIS:**

The Agency's investment in the State Treasurer's Local Agency Investment Fund (LAIF) and California Asset Management Plan (CAMP) continues to be available on demand. The effective yield on LAIF for the month of November 2018 was 2.21%, while the effective yield on CAMP was 2.36%.

The Agency's investments are shown on Attachment A and have a weighted investment yield of 1.06%, which is below the benchmark LAIF return of 2.21%, as the portfolio is almost completely liquid and has significant funds held in custodial accounts accruing very little interest.

With a completely liquid portfolio, the weighted average maturity of the Agency's investments at November 30, 2018 is 1 day. LAIF's average maturity at November 30, 2018 is approximately 207 days.

**FISCAL IMPACT:**

All deposits and investments have been made in accordance with the City's 2018-19 Investment Policy.

The portfolio will allow the Agency to meet its expenditure requirements for the next six months.

**ENVIRONMENTAL IMPACT:**

None

**LEGAL REVIEW:**

None.

**PUBLIC NOTIFICATION:**

Through the agenda posting process.

**STRATEGIC PLAN OBJECTIVE ADDRESSED:**

4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:

Approved:



Stephen M. Parker, CPA  
Assistant City Manager/Treasurer



Robert W. Hall  
Interim City Manager

**Attachments:**

- A. Investments and Deposits
- B. Cash Balances by Fund

**SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY  
INVESTMENTS AND DEPOSITS  
November 30, 2018**

Investment Type	Institution	Issuer/ Broker	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
State Treasurer's Pool - SA portion	Local Agency Investment Fund (LAIF)	State of California	On Demand	2.21%	\$ (3,605,086)	\$ (3,605,086)	\$ (3,601,633)	LAIF
California Asset Management Plan	PFM Asset Management	PFM	On Demand	2.36%	\$ 7,052,131	\$ 7,052,131	\$ 7,052,131	PFM
Imprest Account - SA portion	Bank of the West	Bank of the West	On Demand	N/A	1,345,000	1,345,000	1,345,000	Bank of the West
Clawback - Demand Deposits/Money Market Account	Bank of the West	Bank of the West	On Demand	N/A	3,311,064	3,311,064	3,311,064	Bank of the West

Total Cash Investments and Deposits

**\$ 8,103,108    \$ 8,106,562**

Bond Funds Held by Trustees:

Investment Type	Institution	Issuer/ Broker	CUSIP Number	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
<b>2010 Tax Allocation Bonds (Tax-Exempt)</b>									
Principal:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$410,000.00	\$410,000.00	\$410,000.00	US Bank
Interest:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$262,265.33	\$262,265.33	\$262,265.33	US Bank
Special Fund:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$1.96	\$1.96	\$1.96	US Bank
Reserve Account:									
Cash Equivalent	LAIF	US Bank	99LA009W8	On Demand	2.21%	\$1,135,000.00	\$1,135,000.00	\$1,135,000.00	US Bank

Total 2010 Tax Allocation Bonds (Tax-Exempt)

**\$1,807,267    \$1,807,267**

Investment Type	Institution	Issuer/ Broker	CUSIP Number	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
<b>2016 Series A and B</b>									
Debt Service Fund									
Cash Equivalents	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$1,290.56	\$1,290.56	\$1,290.56	US Bank
Principle Account					0.83				
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$970,000.00	\$970,000.00	\$970,000.00	US Bank
Interest Account									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$340,312.50	\$340,312.50	\$340,312.50	US Bank

Total 2016 Series A and B

\$ 1,311,603 \$1,311,603.06

Investment Type	Institution	Issuer/ Broker	CUSIP Number	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
<b>2016 Series C and D</b>									
Debt Service Fund:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$0.01	\$0.01	\$0.01	US Bank
Interest Account:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$679,284.38	\$679,284.38	\$679,284.38	US Bank
Principle Account:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	1,115,014.14	\$1,115,014.14	\$1,115,014.14	US Bank

Total 2016 Series C and D

\$ 1,794,299 \$1,794,298.53

### Total Bond Fund Investments and Deposits (3)

\$4,913,169 \$4,913,169

Notes:

- (1) - There have been no exceptions to the Investment Policy.
- (2) - The Successor Agency is able to meet its expenditure requirements for the next six months.
- (3) - Restricted Bond Funds are held by the fiscal agent.



# SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY

## POOLED CASH BALANCES BY FUND TYPE November 30, 2018

Fund	Cash Balance
710 Project 2000 Debt Service Fund	-
711 Redevelopment Debt Service Fund	-
712 Redevelopment Obligation Retirement Fund	5,080,520
720 Low and Moderate Income Housing Fund	-
721 Housing Successor Fund	-
730 Community Redevelopment Administration Fund	-
731 Successor Agency Admin Fund	(288,476)
740 Redevelopment Project Fund	-
741 Successor Agency Project Fund	-
741 Cash DDR Clawback	3,311,064

TOTAL CASH BALANCE

\$ 8,103,108
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# CITY OF STANTON

## REPORT TO THE STANTON HOUSING AUTHORITY

**TO:** Honorable Chair and Members of the Housing Authority

**DATE:** January 8, 2018

**SUBJECT: NOVEMBER 2018 INVESTMENT REPORT (HOUSING AUTHORITY)**

### REPORT IN BRIEF:

The Investment Report as of November 30, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

### RECOMMENDED ACTION:

1. Stanton Housing Authority find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of November 2018.

### BACKGROUND:

The attached reports summarize the Stanton Housing Authority investments and deposit balances as of November 2018. A summary of the Housing Authority's investments and deposits is included as Attachment A. The Housing Authority's cash balances by fund are presented in Attachment B.

### ANALYSIS:

The Housing Authority's investment in the State Treasurer's Local Agency Investment Fund (LAIF) continues to be available on demand. The effective yield on LAIF for the month of October 2018 was 2.21%

The Agency's investments are shown on Attachment A and have a weighted investment yield of 2.27%, as almost the entire portfolio is invested in LAIF.

With investments almost completely in LAIF, the portfolio is completely liquid, and the weighted average maturity of the Housing Authority's investments at November 30, 2018 is 1 day. LAIF's average maturity at November 30, 2018 is approximately 207

days.

**FISCAL IMPACT:**

All deposits and investments have been made in accordance with the City's 2018-19 Investment Policy.

The portfolio will allow the Housing Authority to meet its expenditure requirements for the next six months.

**ENVIRONMENTAL IMPACT:**

None

**LEGAL REVIEW:**

None.

**PUBLIC NOTIFICATION:**

Through the agenda posting process.

**STRATEGIC PLAN OBJECTIVE ADDRESSED:**

4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:

Approved:



Stephen M. Parker, CPA  
Assistant City Manager/Treasurer



Robert W. Hall  
Interim City Manager

**Attachments:**

- A. Investments and Deposits
- B. Cash Balances by Fund

**STANTON HOUSING AUTHORITY  
INVESTMENTS AND DEPOSITS  
November 30, 2018**

Investment Type	Institution	Issuer/ Broker	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
State Treasurer's Pool - HA portion	Local Agency Investment Fund (LAIF)	State of California	On Demand	2.21%	\$ 1,372,055	\$ 1,372,055	\$ 1,372,430	LAIF
Imprest Account - SA portion	Bank of the West	Bank of the West	On Demand	N/A	\$ (511,892)	(511,892)	(511,892)	Bank of the West
State Treasurer's Pool - Housing Authority Account	Local Agency Investment Fund (LAIF)	State of California	On Demand	2.21%	\$ 17,471,153	\$ 17,471,153	\$ 17,454,417	LAIF

**Total Cash Investments and Deposits**

\$ 18,331,317	\$ 18,314,955
---------------	---------------

**Notes:**

- (1) - There have been no exceptions to the Investment Policy.  
(2) - The Housing Authority is able to meet its expenditure requirements for the next six months.

**STANTON HOUSING AUTHORITY**

**POOLED CASH BALANCES BY FUND TYPE**  
**November 30, 2018**

<b>Fund</b>	<b>Cash Balance</b>
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285 Housing Authority Fund	18,331,317
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**TOTAL CASH BALANCE**

**\$ 18,331,317**

# **CITY OF STANTON**

## **REPORT TO THE SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY**

**TO:** Honorable Chair and Members of the Successor Agency

**DATE:** January 8, 2019

**SUBJECT: APPROVING AND ADOPTING THE RECOGNIZED OBLIGATIONS  
PAYMENT SCHEDULE (ROPS) 19-20 AND THE ADMINISTRATIVE  
BUDGET PURSUANT TO SECTIONS 34177 OF CALIFORNIA HEALTH  
& SAFETY CODE FOR THE PERIOD OF JULY 2019 THROUGH JUNE  
2020**

### **REPORT IN BRIEF:**

This report summarizes the obligations of the Successor Agency under AB X1 26, AB 1484 and SB 107 to draft Recognized Obligation Payment Schedules (ROPS) and corresponding administrative budgets. Staff recommends the Successor Agency adopt the attached resolution approving ROPS 19-20 and the Successor Agency's administrative budget for the period July 2019 through June 2020.

### **RECOMMENDED ACTION:**

1. Successor Agency declare that the project is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Adopt Resolution No. SA 2019-01 to approve the Recognized Obligation Payment Schedule (ROPS) No. 19-20 and the administrative budget for the period July 1, 2019 through June 30, 2020 entitled:

**"A RESOLUTION OF THE BOARD OF THE SUCCESSOR AGENCY TO THE  
STANTON REDEVELOPMENT AGENCY, APPROVING AND ADOPTING THE  
RECOGNIZED OBLIGATION PAYMENT SCHEDULE ("ROPS") 19-20 FOR  
THE PERIOD JULY 1, 2019 THROUGH JUNE 30, 2020 PURSUANT TO  
HEALTH AND SAFETY CODE, SECTIONS 34177(l) and 34177(o) AND THE  
ADMINISTRATIVE BUDGET, PURSUANT TO HEALTH AND SAFETY CODE,  
SECTION 34177(j)"**

## **BACKGROUND:**

Upon dissolution of the Stanton Redevelopment Agency on February 1, 2012 pursuant to AB X1 26, the City Council took action to have the City of Stanton act as Successor Agency to the Stanton Redevelopment Agency. The Successor Agency is considered a separate legal entity from the City. Pursuant to Health and Safety Code Section 34177, successor agencies are required to prepare Recognized Obligation Payment Schedules (ROPS) that list enforceable obligations prior to each six-month fiscal period. The Successor Agency previously prepared ROPS for the six-month fiscal periods beginning January 1, 2012 through June 30, 2012 ("ROPS I") through to the most recent six month period beginning January 1, 2019 through June 30, 2019 ("ROPS 18-19B").

Under AB X1 26, the Successor Agency may receive an administrative cost allowance of the greater of \$250,000 annually or three percent of the property tax allocated to the Successor Agency, based upon an approved administrative budget that justifies the allocation of the administrative cost allowance. The amounts of property taxes that are allocated to the Successor Agency are based on an approved ROPS during each six-month period. The administrative cost allowance is included as an enforceable obligation on the ROPS.

## **ANALYSIS/JUSTIFICATION:**

Senate Bill 107, signed on September 22, 2015, provided that the ROPS for both six month periods in each fiscal year must be approved by the Oversight Board and submitted to the Department of Finance no later than February 1 each year. The legislation also established Health & Safety Code, Section 34179(j), which established the Orange Countywide Oversight Board by requiring only one oversight board in each county where more than one was created commencing after July 1, 2018.

The administrative budget has been prepared so that the Administrative Cost Allowance payments authorized under the ROPS 19-20 will reimburse the City for a portion of its costs associated with carrying out Successor Agency responsibilities, including administration, completion of projects, compliance and financial reporting, to the extent such amounts do not exceed the statutory limit of the greater of \$250,000 or 3% of the Successor Agency enforceable obligations in Fiscal Year 2019-20.

Following Successor Agency approval of ROPS 19-20, staff will forward the ROPS and administrative budget to the County Auditor-Controller, the County Administrative Officer, and the Department of Finance for review, simultaneously with presenting them to the Orange County Oversight Board for approval. The Orange County Oversight Board will review ROPS 19-20 at their regularly scheduled January 22, 2019 meeting. Copies of ROPS 19-20, following approval by the Orange Countywide Oversight Board, will be sent to the County Auditor-Controller, the State Controller's Office and the Department of Finance by the February 1, 2019 deadline and will be posted on the Successor Agency's website.

On June 4, 2019 and January 2, 2020, the County Auditor-Controller is responsible for remitting property taxes to the Successor Agency for payment of the enforceable obligations listed on the approved ROPS 19-20A and 19-20B, respectively.

**FISCAL IMPACT:**

ROPS 19-20 sets forth the Successor Agency's existing financial obligations and administrative costs for the period July 1, 2019 to June 30, 2020. There are no immediate fiscal impacts associated with the adoption of the resolution approving ROPS 19-20 and the administrative budget for the 2019-20 fiscal year.

**ENVIRONMENTAL IMPACT:**

Not applicable.

**LEGAL REVIEW:**

The City Attorney has reviewed this report and the attached resolutions on behalf of the Successor Agency.

**PUBLIC NOTIFICATION:**

Through the normal agenda process.

**STRATEGIC PLAN OBJECTIVE ADDRESSED:**

4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:



Stephen M. Parker, CPA  
Assistant City Manager

Approved by:



Robert W. Hall  
Interim Executive Director

**Attachment:**

1. Resolution No. SA 2019-01
2. Exhibit A - Recognized Obligation Payment Schedule (ROPS 19-20) (July 2019 – June 2020)



**RESOLUTION NO. SA 2019-01**

**A RESOLUTION OF THE BOARD OF THE SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY, APPROVING AND ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE ("ROPS") 19-20 FOR THE PERIOD JULY 1, 2019 THROUGH JUNE 30, 2020 PURSUANT TO HEALTH AND SAFETY CODE, SECTIONS 34177(l) and 34177(o) AND THE ADMINISTRATIVE BUDGET, PURSUANT TO HEALTH AND SAFETY CODE, SECTION 34177(j)**

**WHEREAS**, pursuant to Health and Safety Code, Section 34173(d), the City of Stanton elected to become the successor agency to the Stanton Redevelopment Agency ("Successor Agency") on January 10, 2012 and the Successor Agency is a separate legal entity from the City of Stanton; and

**WHEREAS**, Health and Safety Code, Section 34177(o)(1) requires the Successor Agency to prepare an annual recognized obligation payment schedule ("ROPS") covering the period from July 1, 2019 through June 30, 2020 and submit it to the oversight board for approval; and

**WHEREAS**, Health and Safety Code, Section 34177(l)(2), requires the Successor Agency to submit the ROPS to the Successor Agency's oversight board for its approval, and simultaneously, the Successor Agency is required to submit a copy of the draft ROPS ("Draft ROPS") to the Orange County Auditor-Controller, the Orange County Administrative Officer, and the State of California Department of Finance, and once approved by the oversight board ("Approved ROPS"), to post the Approved ROPS on the Successor Agency's website and submit the Approved ROPS to the State of California Department of Finance, State Controller's Office and the Orange County Auditor-Controller; and

**WHEREAS**, Health and Safety Code, Section 34179(j) established the Orange Countywide Oversight Board by requiring that commencing after July 1, 2018, in each county where more than one oversight board was created, there shall be only one oversight board; and

**WHEREAS**, Health and Safety Code, Section 34177(j), as modified by Section 34177(o) as added by Senate Bill 107, requires the Successor Agency to prepare a proposed administrative budget for each six-month period covering the period from July 1, 2018 through June 30, 2019 and submit it to the oversight board for approval; and

**WHEREAS**, pursuant to Health and Safety Code, Section 34177(k), upon approval of the administrative budget by the oversight board, the Successor Agency is required to provide administrative cost estimates, from the approved administrative budgets, that are to be paid from property tax revenue deposited in the Redevelopment Property Tax Trust Fund to the Orange County Auditor-Controller for each six-month period covered by the administrative budget; and

**WHEREAS**, all other legal prerequisites to the adoption of this Resolution have occurred.

**NOW THEREFORE, THE SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY, DOES HEREBY RESOLVE, DETERMINE, FIND AND ORDER AS FOLLOWS:**

**SECTION 1. Recitals.** The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

**SECTION 2. Approval of the ROPS.** The Successor Agency hereby approves and adopts ROPS 18-19, for the period July 1, 2018 through June 30, 2019, in substantially the form attached to this Resolution as Exhibit A, as required by Health and Safety Code, Section 34177.

**SECTION 3. Transmittal of the ROPS.** The Assistant City Manager is hereby authorized to take all actions necessary under the Dissolution Act to post ROPS 19-20 on the Successor Agency website, transmit ROPS 19-20 to the Auditor-Controller and the County Administrator of the County of Orange and the State Department of Finance (the "DOF"), submit ROPS 19-20 to the oversight board, and to take any other actions necessary to ensure the approval and validity of ROPS 19-20 and the validity of any enforceable obligation approved by the Successor Agency in this Resolution. In addition, the Successor Agency authorizes and directs the Successor Agency staff to make such non-substantive revisions to the ROPS 19-20 as may be necessary to submit ROPS 19-20 in any modified form required by the Orange Countywide Oversight Board or DOF, and ROPS 19-20 as so modified shall thereupon constitute the ROPS 19-20 as approved by the Successor Agency pursuant to this Resolution.

**SECTION 4. Approval of Proposed Administrative Budget.** The Successor Agency hereby approves and adopts the proposed administrative budget, covering the period from July 1, 2019 through June 30, 2020 as follows, as required by Health and Safety Code, Section 34177.

**SUCCESSOR AGENCY PERSONNEL**

731-6100-501110	Salaries-Regular	72,607
731-6100-502100	Retirement	8,153
731-6100-502105	Workers Comp Insurance	1,184
731-6100-502110	Health/Life Insurance	7,184
731-6100-502115	Unemployment Insurance	217
731-6100-502120	Medicare/Fica	1,218
	<b>Total Personnel Services</b>	<b>90,563</b>

**OTHER ADMINISTRATIVE COSTS**

731-6100-612115	Liability Insurance	3,076
731-6100-612125	Employee Benefits	10,850
731-6100-612200	Allocated Costs	93,511
731-6100-608105	Professional Services (Audit Services)	20,000
731-6100-608105	Professional Services (Legal Services - SA)	20,000
731-6100-608105	Professional Services (ROPS Prep/Cont Disclosure)	12,000
<b>Total Other Administrative Costs</b>		<b><u>159,437</u></b>

**Total Administrative Budget** **250,000**

**SECTION 5. Transmittal of Proposed Administrative Budget.** The City of Stanton Administrative Services Director is hereby authorized and directed to take any action necessary to carry out the purposes of this Resolution and comply with applicable law regarding the proposed administrative budget, including submitting the proposed administrative budget to the Successor Agency's oversight board; and upon oversight board approval of the administrative budget, the provision of administrative cost estimates, from the approved administrative budget, that are to be paid from property tax revenues deposited in the Redevelopment Property Tax Trust Fund to the Orange County Auditor-Controller, and to make any non-substantive changes to the administrative budget required by the Oversight Board, the County or DOF.

**SECTION 6. Certification.** The Clerk shall certify to the adoption of this Resolution on behalf of the Successor Agency.

**SECTION 7. Effective Date.** This Resolution shall become effective immediately upon its adoption.

**PASSED, APPROVED, AND ADOPTED** at a regular meeting of the Successor Agency to the Stanton Redevelopment Agency, held on this 8<sup>th</sup> day of January, 2019.

---

DAVID J. SHAWVER, CHAIRMAN

APPROVED AS TO FORM:

---

MATTHEW E. RICHARDSON, AGENCY COUNSEL

ATTEST:

I, Patricia A. Vazquez, Agency Secretary of the City of Stanton, as Successor to Stanton Redevelopment Agency, Stanton, California, DO HEREBY CERTIFY that the foregoing Resolution, being Resolution No. SA 2019-01 has been duly signed by the Chairperson and attested by the Agency Secretary, all at a regular meeting of the City of Stanton, as Successor to Stanton Redevelopment Agency, held on January 8, 2019, and that the same was adopted, signed, and approved by the following vote to wit:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
PATRICIA A. VAZQUEZ, AGENCY SECRETARY

Recognized Obligation Payment Schedule (ROPS 19-20) - Summary  
Filed for the July 1, 2019 through June 30, 2020 Period

Successor Agency:

County:

Stanton

Orange

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)		19-20A Total (July - December)	19-20B Total (January - June)	ROPS 19-20 Total
A	Enforceable Obligations Funded as Follows (B+C+D):	\$ 2,858,141	\$ -	\$ 2,858,141
B	Bond Proceeds	46	-	46
C	Reserve Balance	2,819,003	-	2,819,003
D	Other Funds	39,092	-	39,092
E	Redevelopment Property Tax Trust Fund (RPTTF) (F+G):	\$ 3,194,362	\$ 4,193,032	\$ 7,387,394
F	RPTTF	3,069,362	4,068,032	7,137,394
G	Administrative RPTTF	125,000	125,000	250,000
H	Current Period Enforceable Obligations (A+E):	\$ 6,052,503	\$ 4,193,032	\$ 10,245,535

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby  
certify that the above is a true and accurate Recognized Obligation  
Payment Schedule for the above named successor agency.

/s/

Name

Title

Signature

Date

Stanton Recognized Obligation Payment Schedule (ROPS 19-20) - ROPS Detail

July 1, 2019 through June 30, 2020

(Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	
Item #	Project Name/Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	ROPS 19-20 Total	19-20A (July - December)						19-20A Total
											Fund Sources						
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		
								\$ 104,619,851		\$ 10,245,535	\$ 46	\$ 2,819,003	\$ 39,092	\$ 3,069,362	\$ 125,000	\$ 6,052,503	
3	Bond Payment: 2010 Tax Allocation	Bonds Issued On or Before	10/28/2010	12/1/2040	US Bank	Debt Service on Bonds issued to fund	Consolidated	15,330,800	N	\$ 901,419						\$ 667,459	
6	Trustee Fees	Fees	7/1/2005	12/1/2040	US Bank	Trustee Fees	Consolidated	207,000	N	\$ 6,800				3,500		\$ 3,500	
8	Bond Disclosure	Fees	12/1/2005	12/1/2040	Harrell & Company	Bond Continuing Disclosure/Financial Services	Consolidated	139,000	N	\$ 4,300						\$ -	
41	Administrative Cost Allowance	Admin Costs	7/1/2016	12/1/2040	City of Stanton	Administrative Cost Allowance	Consolidated	5,500,000	N	\$ 250,000					125,000	\$ 125,000	
60	Replacement Housing Obligation under H&S Code	Miscellaneous	7/1/2013	12/1/2040	To be Determined	96 Required Units	Consolidated		N	\$ -						\$ -	
66	Bond Payment: 2010 Tax Allocation	Reserves	10/28/2010	12/1/2040	US Bank	ROPS B Reserve for following ROPS	Consolidated	673,959	N	\$ 673,959						\$ -	
70	Bonds Series A		2/9/2010	12/1/2040	City of Stanton	A December 1 Debt Service City Loan to pay SERAF Payment	Consolidated	4,203	N	\$ 4,203				4,203		\$ 4,203	
83	City Loan	City/County Loan (Prior 06/28/11), Other	6/24/2003	12/1/2040	City of Stanton	City Loan for Start up costs for 2000 Project Area	Consolidated	2,131,850	N	\$ 2,131,850				2,131,850		\$ 2,131,850	
86	Housing Authority Administration Fee	Admin Costs	7/1/2015	6/30/2016	Stanton Housing Authority	AB 471 Administrative Fee	Consolidated		Y	\$ -						\$ -	
91	LRPMP Properties	Property Dispositions	7/1/2017	6/30/2018	Best Best & Kreiger	Legal costs relating directly to property dispositions	Consolidated		Y	\$ -						\$ -	
92	LRPMP Properties	Property Dispositions	7/1/2017	6/30/2018	City of Stanton	Staff time relating directly to property disposition	Consolidated		Y	\$ -						\$ -	
94	LRPMP Properties	Property Maintenance	7/1/2017	6/30/2018	So Cal Sanitation	Fencing for Corporate Yard Property until disposition	Consolidated		Y	\$ -						\$ -	
95	Subordinate Tax Allocation Refunding Bonds, 2016 Series A	Refunding Bonds Issued After 6/27/12	2/23/2016	12/1/2035	US Bank	Refinance 2005 Series B Bonds	Consolidated	8,374,250	N	\$ 568,876		170,000		287,838		\$ 457,838	
96	Subordinate Taxable Tax Allocation Refunding Bonds, 2016 Series B	Refunding Bonds Issued After 6/27/12	2/23/2016	12/1/2035	US Bank	Refinance 2005 Series A Bonds	Consolidated	15,935,088	N	\$ 1,062,400		322,500		534,425		\$ 856,925	
98	Rebate Consultant	Fees	7/1/2015	12/31/2040	BLX Group	Rebate Calculations	Consolidated	47,000	N	\$ 2,500						\$ -	
100	Project Costs	Bond Funded Project – 2011	7/1/2016	6/30/2020	To be Determined	Bond Funded Project from 2011 Proceeds	Consolidated	3,259,523	N	\$ -						\$ -	
101	Tax Allocation Refunding Parity Bonds, 2016 Series C	Refunding Bonds Issued After 6/27/12	12/15/2016	12/1/2040	US Bank	Partial Refinance 2010 Series A Bonds	Consolidated	19,099,750	N	\$ 484,750	46	96,194	39,092	107,043		\$ 242,375	
102	Taxable Tax Allocation Refunding Parity Bonds, 2016 Series D	Refunding Bonds Issued After 6/27/12	12/15/2016	12/1/2040	US Bank	Refinance 2011 Series A Bonds and 2011 Series B Bonds	Consolidated	31,742,300	N	\$ 1,979,350		1,562,850				\$ 1,562,850	
103	Subordinate Tax Allocation Refunding Bonds, 2016 Series A	Reserves	2/23/2016	12/1/2035	US Bank	Refinance 2005 Series B Bonds	Consolidated	177,500	N	\$ 177,500						\$ -	
104	Subordinate Taxable Tax Allocation Refunding Bonds, 2016 Series B	Reserves	2/23/2016	12/1/2035	US Bank	Refinance 2005 Series A Bonds	Consolidated	330,000	N	\$ 330,000						\$ -	
105	Tax Allocation Refunding Parity Bonds, 2016 Series C	Reserves	12/15/2016	12/1/2040	US Bank	Partial Refinance 2010 Series A Bonds	Consolidated	95,625	N	\$ 95,625						\$ -	
106	Taxable Tax Allocation Refunding Parity Bonds, 2016 Series D	Reserves	12/15/2016	12/1/2040	US Bank	Refinance 2011 Series A Bonds and 2011 Series B Bonds	Consolidated	1,571,500	N	\$ 1,571,500						\$ -	
107	Advance Prior Year Debt Service Payment	Bonds Issued After 12/31/10	6/1/2016	6/30/2020	Recovery of Debt Service Paid by SA	2010A, 2011 A and 2011 B Bonds RPTTF Shortfall for Payment Due to Trustee Error	Consolidated	503	N	\$ 503				503		\$ 503	

Stanton Recognized Obligation Payment Schedule (ROPS 19-20) - ROPS Detail

July 1, 2019 through June 30, 2020

(Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I	J	K	R	S	T	U	V	W	
Item #	Project Name/Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	ROPS 19-20 Total	19-20B (January - June)						19-20B Total
											Fund Sources						
											Bond Proceeds	Reserve Balance	Other Funds	RPTIF	Admin RPTIF		
								\$ 104,619,851		\$ 10,245,535	\$ 0	\$ 0	\$ 0	\$ 4,068,032	125,000	\$ 4,193,032	
3	Bond Payment: 2010 Tax Allocation	Bonds Issued On or Before 06/28/11), Cash exchange	10/28/2010	12/1/2040	US Bank	Debt Service on Bonds issued to fund	Consolidated	15,330,800	N	\$ 901,419				233,960		\$ 233,960	
6	Trustee Fees	Fees	7/1/2005	12/1/2040	US Bank	Trustee Fees	Consolidated	207,000	N	\$ 6,800				3,300		\$ 3,300	
8	Bond Disclosure	Fees	12/1/2005	12/1/2040	Harrell & Company	Bond Continuing Disclosure/Financial Services	Consolidated	139,000	N	\$ 4,300				4,300		\$ 4,300	
41	Administrative Cost Allowance	Admin Costs	7/1/2016	12/1/2040	City of Stanton	Administrative Cost Allowance	Consolidated	5,500,000	N	\$ 250,000					125,000	\$ 125,000	
60	Replacement Housing Obligation under H&S Code	Miscellaneous	7/1/2013	12/1/2040	To be Determined	96 Required Units	Consolidated		N	\$ -						\$ -	
66	Bond Payment: 2010 Tax Allocation Bonds Series A	Reserves	10/28/2010	12/1/2040	US Bank	ROPS B Reserve for following ROPS A December 1 Debt Service	Consolidated	673,959	N	\$ 673,959				673,959		\$ 673,959	
70	City Loan	City/County Loan (Prior 06/28/11), Cash exchange	2/9/2010	12/1/2040	City of Stanton	City Loan to pay SERAF Payment	Consolidated	4,203	N	\$ 4,203						\$ -	
83	City Loan	City/County Loan (Prior 06/28/11), Other	6/24/2003	12/1/2040	City of Stanton	City Loan for Start up costs for 2000 Project Area	Consolidated	2,131,850	N	\$ 2,131,850						\$ -	
86	Housing Authority Administration Fee	Admin Costs	7/1/2015	6/30/2016	Stanton Housing Authority	AB 471 Administrative Fee	Consolidated		Y	\$ -						\$ -	
91	LRPMP Properties	Property Dispositions	7/1/2017	6/30/2018	Best Best & Kreiger	Legal costs relating directly to property dispositions	Consolidated		Y	\$ -						\$ -	
92	LRPMP Properties	Property Dispositions	7/1/2017	6/30/2018	City of Stanton	Staff time relating directly to property disposition	Consolidated		Y	\$ -						\$ -	
94	LRPMP Properties	Property Maintenance	7/1/2017	6/30/2018	So Cal Sanitation	Fencing for Corporate Yard Property until disposition	Consolidated		Y	\$ -						\$ -	
95	Subordinate Tax Allocation Refunding Bonds, 2016 Series A	Refunding Bonds Issued After 6/27/12	2/23/2016	12/1/2035	US Bank	Refinance 2005 Series B Bonds	Consolidated	8,374,250	N	\$ 568,876				111,038		\$ 111,038	
96	Subordinate Taxable Tax Allocation Refunding Bonds, 2016 Series B	Refunding Bonds Issued After 6/27/12	2/23/2016	12/1/2035	US Bank	Refinance 2005 Series A Bonds	Consolidated	15,935,088	N	\$ 1,062,400				205,475		\$ 205,475	
98	Rebate Consultant	Fees	7/1/2015	12/31/2040	BLX Group	Rebate Calculations	Consolidated	47,000	N	\$ 2,500				2,500		\$ 2,500	
100	Project Costs	Bond Funded Project – 2011	7/1/2016	6/30/2020	To be Determined	Bond Funded Project from 2011 Proceeds	Consolidated	3,259,523	N	\$ -						\$ -	
101	Tax Allocation Refunding Parity Bonds, 2016 Series C	Refunding Bonds Issued After 6/27/12	12/15/2016	12/1/2040	US Bank	Partial Refinance 2010 Series A Bonds	Consolidated	19,099,750	N	\$ 484,750				242,375		\$ 242,375	
102	Taxable Tax Allocation Refunding Parity Bonds, 2016 Series D	Refunding Bonds Issued After 6/27/12	12/15/2016	12/1/2040	US Bank	Refinance 2011 Series A Bonds and 2011 Series B Bonds	Consolidated	31,742,300	N	\$ 1,979,350				416,500		\$ 416,500	
103	Subordinate Tax Allocation Refunding Bonds, 2016 Series A	Reserves	2/23/2016	12/1/2035	US Bank	Refinance 2005 Series B Bonds	Consolidated	177,500	N	\$ 177,500				177,500		\$ 177,500	
104	Subordinate Taxable Tax Allocation Refunding Bonds, 2016 Series B	Reserves	2/23/2016	12/1/2035	US Bank	Refinance 2005 Series A Bonds	Consolidated	330,000	N	\$ 330,000				330,000		\$ 330,000	
105	Tax Allocation Refunding Parity Bonds, 2016 Series C	Reserves	12/15/2016	12/1/2040	US Bank	Partial Refinance 2010 Series A Bonds	Consolidated	95,625	N	\$ 95,625				95,625		\$ 95,625	
106	Taxable Tax Allocation Refunding Parity Bonds, 2016 Series D	Reserves	12/15/2016	12/1/2040	US Bank	Refinance 2011 Series A Bonds and 2011 Series B Bonds	Consolidated	1,571,500	N	\$ 1,571,500				1,571,500		\$ 1,571,500	
107	Advance Prior Year Debt Service Payment	Bonds Issued After 12/31/10	6/1/2016	6/30/2020	Recovery of Debt Service Paid by SA	2010A, 2011 A and 2011 B Bonds RPTIF Shortfall for Payment Due to Trustee Error	Consolidated	503	N	\$ 503						\$ -	



Stanton Recognized Obligation Payment Schedule (ROPS 19-20) - Report of Cash Balances  
July 1, 2016 through June 30, 2017  
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see <a href="#">Cash Balance Tips Sheet</a> .									
A	B	C	D	E	F	G	H		
		Fund Sources							
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF			
		Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, Grants, Interest, etc.	Non-Admin and Admin			
	ROPS 16-17 Cash Balances (07/01/16 - 06/30/17)								
1	Beginning Available Cash Balance (Actual 07/01/16) RPTTF amount should exclude "A" period distribution amount								
2	Revenue/Income (Actual 06/30/17) RPTTF amount should tie to the ROPS 16-17 total distribution from the County Auditor-Controller	1,589,471	18,312,834	3,170,683	28,777	70,136			
3	Expenditures for ROPS 16-17 Enforceable Obligations (Actual 06/30/17)	(16,862)	35,392		31,765	8,700,390			Col C Includes \$435,967 transfer to Refunding Escrow; Col D Includes \$9,808,818 Transfer to Refunding Escrow and \$5,263,554 per Bond Expenditure Agreements
4	Retention of Available Cash Balance (Actual 06/30/17) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)	438,782	15,088,657	3,170,683	710	4,742,334			Col F = \$20,740 for 17-18 Col N Item 70; Col G = \$70,136 15-16 Funds for 18-19A Item 95 + \$2,265,637 Reserves 16-17 Lines 66, 67, 68
5	ROPS 16-17 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 16-17 PPA form submitted to the CAC	1,133,827	3,259,569		20,740	2,335,773			
		No entry required					1,692,419		
6	Ending Actual Available Cash Balance (06/30/17) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$	0 \$	0 \$	0 \$	39,092 \$	0		Col F Apply to 19-20 Item 101



## Stanton Recognized Obligation Payment Schedule (ROPS 19-20) - Notes July 1, 2019 through June 30, 2020

[illegible]

# **CITY OF STANTON**

## **REPORT TO THE CITY COUNCIL**

**TO:** Honorable Mayor and Members of the City Council

**DATE:** January 8, 2019

**SUBJECT: APPROVAL OF STRATEGIC PLAN**

### **REPORT IN BRIEF:**

On November 27, 2018 the City Council was presented with an update and overview of the Strategic Plan. Senior staff provided the City Council with an updated six-month Strategic Plan Objectives / Components discussing, identifying, strengthening and prioritizing goals and strategies for the City. The City Council directed staff to refine objectives and return with a prioritized version of the Strategic Plan for further City Council consideration. This report provides an update of the City's goals and strategies as of January, 2019.

### **RECOMMENDED ACTION:**

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Section 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Approve the Six-Month Strategic Plan Objectives / Components.

### **BACKGROUND:**

The City's two-year strategic plan provided for a three-prong approach to providing services to the community. The three areas in which the City chose to develop are: (1) On-going Operations (2) Develop a Thriving Business Community and (3) Improve the Quality of Neighborhoods.

Senior staff reviewed the status of each component of the Strategic Plan and identified goals and strategies which will enable staff to effectively carry out the City Council's direction.

**ANALYSIS/JUSTIFICATION:**

The following highlights the progress on the Strategic Plan. The three plan areas originally had a list of forty-two tasks which were to be completed. A total of twenty three tasks have been completed. All remaining tasks continue to see progress. Those items that have been completed or have become a part of on-going operations have been removed from the Strategic Plan.

**ENVIRONMENTAL IMPACT:**

This item is not subject to California Environmental Quality Act ("CEQA") pursuant to Section 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment).

**LEGAL REVIEW**

None.

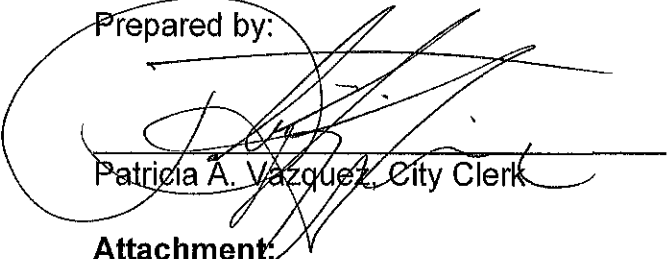
**PUBLIC NOTIFICATION:**

Through the normal agenda process.

**STRATEGIC PLAN COMPONENT ADDRESSED:**


Objective 6: Maintain and Promote a Responsive, High Quality and Transparent Government.

Prepared by:

  
Patricia A. Vazquez, City Clerk

**Attachment:**

Approved by:

  
Robert W. Hall, Interim City Manager

A. Six-Month Strategic Plan Objectives / Components

# City of Stanton

Six-Month Strategic Objectives / Components  
January 1, 2019 - June 30, 2019

1. Provide a Safe Community				How To Implement	Status			Comments
No.	Assigned	Timeline	Plan Description		Done	On Target	Revised	
1.1	Public Safety Services Director	April 1, 2019	Strategy to Address Homelessness	Work with various external partners to provide links to available services as well as address the impacts of homelessness on the community.		x		
1.2	Public Safety Services Director	April 1, 2019	Conduct a Police Services/Comparison Study	Work with consultant to complete comparison study. / Research options and provide recommendations to City Council.		x		
1.3	Public Safety Services Director	April 1, 2019	Enhance Training of Field Personnel	Develop a training program for field personnel to enhance the level of safety while in contact with the public. / Research available training opportunities.		x		
1.4	Public Safety Services Director	January 31, 2019	Emergency Preparedness	Complete quarterly Emergency Management training with existing staff and ensure that new employees are provided opportunity to obtain previously delivered training.		x		
1.5	Public Works Director	July 1, 2019	Cameras throughout the City	Install cameras on streetlights once acquired from SCE and retrofitted. Next step is to present final bill of sale from SCE once received.		x		
1.6	Public Works Director	February 1, 2019	Procure Mutual Aid Agreements	Create and procure Mutual Aid Agreements with various jurisdictions and specialized vendors.		x		
2. Promote a Strong Local Economy				How To Implement	Status			Comments
No.	Assigned	Timeline	Plan Description		Done	On Target	Revised	
2.1	Facilitate Development of Village Center							
2.1	Community Development Director	February 26, 2019	Facilitate Development of Village Center	Process the necessary permits to allow for an LED changeable copy sign as part of the development.		x		
2.1.2	Community Development Director	April 3, 2019	Facilitate Development of Village Center	Process the necessary entitlements for the use changes proposed by the developer.		x		Though currently on target, this may be delayed based on the submittal timeline of the developer
2.2	Support Opportunities for Affordable Housing Development in the City							

2.2.1	Community Development Director	February 26, 2019	Support opportunities for affordable housing development in the City	Enter into a Purchase and Sales Agreement with Habitat for Humanity for the HA owned properties at 10511 Flower Ave. and 7922 Cerritos Avenue.		x		The City Attorney is currently drafting the DDA template. Research is being conducted regarding whether the sale as currently proposed would trigger prevailing wages.
2.2.2	Community Development Director	May 15, 2019	Support opportunities for affordable housing development in the City	Process application for the development of Habitat for Humanity Project.		x		Though entitlement package has not yet been submitted, the project may still be processed within the anticipated timeframe.
2.2.3	Community Development Director	June 25, 2019	Support opportunities for affordable housing development in the City	Assist Jamboree Housing with the development of a Permanent Supportive Housing project at 11850 Beach Blvd. by processing entitlement applications and assisting in the application for funding of the project through the county.		x		Staff is working with Jamboree Housing to put together supporting documents. Staff will also be utilizing Townsend PA to set up a meeting with the County to discuss Phase II of the project.
<b>2.3 Development of Economic Development Strategy</b>								
2.3.1	Community Development Director	November 27, 2019	Development of Economic Development Strategy	Conduct City Council Study Session on Economic Development.	x			
2.3.2	Community Development Director	April 30, 2019	Development of Economic Development Strategy	Amend the zoning code for code fixes, and to implement economic development strategies.		x		Staff is currently working with the Attorneys on the first round of code amendments and anticipate the review in January/February 2019.
2.3.3	Community Development Director	March 26, 2019	Development of Economic Development Strategy	Establish a Sales Tax Assessment Revenue Program.		x		Staff is working with Kosmont to identify how to establish this program.
2.3.4	Community Development Director	April 30, 2019	Development of Economic Development Strategy	Hire a consultant to review and modify Development Impact Fees and Planning Fees.		x		
2.3.5	Community Development Director	April 30, 2019	Development of Economic Development Strategy	Create a Development Agreement Procedure.		x		
2.3.6	Community Development Director	February 12, 2019	Development of Economic Development Strategy	Conduct a survey to the business community regarding "networking events" and how to best communicate.		x		Staff anticipates introducing this survey at the Business Awards Luncheon in January.
2.3.7	Community Development Director	January 31, 2019	Development of Economic Development Strategy	Identify clear roles for the Business Alliance and Chamber of Commerce.		x		Staff will be setting up a meeting with the Chamber in January to discuss opportunities.
<b>3. Promote a Quality Infrastructure</b>								
		Timeline	Plan Description	How To Implement	Status			Comments
					Done	On Target	Revised	
3.1	Public Works Director	March, 2019	Streetlight Acquisition	Staff will present final purchase price to the City Council for action.			x	
3.2	Public Works Director	June 1, 2019	Streetlight Conversion	Staff will obtain bids to retrofit all streetlights to LED once lights are owned by the City.			x	
<b>4. Ensure Fiscal Stability and Efficiency in Governance</b>								



No.	Assigned	Timeline	Plan Description	How To Implement	Status			Comments
					Done	On Target	Revised	
4.1	Assistant City Manager	November 27, 2018	Complete a 10-year forecast of City finances	Provide forecast to City Manager and City Council.	x			Presented to City Council during November 27, 2018 study session
4.2	Assistant City Manager	January 22, 2019	Streetlight Acquisition Financing	Present financing options and a recommendation for financing options for Streetlight Acquisition to Council.			x	Delays from SCE have this targeted for the beginning of March
4.3	Assistant City Manager	February 26, 2019	2019-20 Mid-Year Budget	Present the 2019-20 Mid-Year Budget and corresponding budget adjustments to City Council for review and approval.		x		
4.4	Assistant City Manager	February 26, 2019	User Fee Update - Community Services	Provide updated Community Services user fee schedule with recommended fees for residents, nonprofits, nonresidents, Council and staff.		x		
<b>5. Provide a High Quality of Life</b>								
No.	Assigned	Timeline	Plan Description	How To Implement	Done	On Target	Revised	Comments
5.1	<b>Permit Parking</b>							
5.1.1	Community Development Director	October 23, 2018	Permit Parking	Meeting to obtain guidance from Council on which permit parking option should be implemented.	x			
5.1.2	Community Development Director	December 20, 2018	Permit Parking	Conduct meetings with permit parking stakeholders to educate on the path forward.		x		
5.1.3	Community Development Director	January 22, 2019	Permit Parking	Draft an Ordinance and Guidelines for new permit parking program.		x		
5.1.4	Community Development Director	March 1, 2019	Permit Parking	Develop an RFP process for identifying appropriate online permit issuance program.	x		x	Upon further evaluation of resources and needs, the online program is no longer proposed to be implemented at this time.
5.1.5	Community Development Director	May 1, 2019	Permit Parking	Purchase electronic ticket writing machines.				
5.2	Community Services Manager	May 30, 2019	Pursue competitive grants to fund park improvements.	Apply for at least two grants.				
5.3	Community Services Manager	May 1, 2019	Sports Field Use Policy	Review and update policy regarding sport field usage and corresponding fees to address wear and maintenance on fields as well as revenue opportunities.		x		
5.4	Community Services Manager	January 31, 2019	Develop comprehensive sponsorship package to support City programs and facilities.	Outline all opportunities for support in the City, including special events, programs and facilities to create defined levels of support and return on investment.		x		
5.5	Community Services Manager	June 30, 2019	Enhance community outreach and engagement in priority neighborhoods.	Target three neighborhoods to address youth development to align with violence prevention efforts.		x		

5.6	Community Services Manager	April 1, 2019	Update Facility Use Policy	Develop a Community Group tier regarding facility usage to correspond with updated fee schedule.		x	
5.7	<b>Plan for Tina/Pacific Affordable Housing Project</b>						
5.8.1	Community Development Director	October 23, 2018	Plan for Tina/ Pacific affordable housing project	Enter into Contract with Acquisition and Relocation firm.	X		
5.8.2	Community Development Director	November 27, 2018	Plan for Tina/ Pacific affordable housing project	Enter into Contract for Environmental Consultant for drafting of Project EIR.	X		
5.8.3	Community Development Director	February 12, 2018	Plan for Tina/ Pacific affordable housing project	Finalize DDA for Phase II of the development project.		X	Phase II DDA document is currently in the hands of the Developer for consideration of City comments and revisions.
<b>6. Maintain and Promote a Responsive, High Quality and Transparent Government</b>							
No.	Assigned	Timeline	Plan Description	How To Implement	Done	Status On Target	Comments
6.1	Assistant City Manager	April 23, 2019	Establish a policy on permissions for email on personal devices	Present to Council a proposed policy on who is authorized to have e-mail on their personal devices.		x	
6.2	Assistant City Manager	April 23, 2019	Establish a Bring Your Own Device Policy	Present to Council a proposed Bring Your Own Device policy.		x	
6.3	Assistant City Manager	April 23, 2019	Update Administrative Rules & Regulations	Provide 10 Updated Administrative Rules & Regulations to the City Manager for review and approval.		x	
6.4	City Manager	April 1, 2019	Develop framework for consistent messaging on all media platforms	Update the Style Guide for the City and include all electronic communication mediums.			
6.4.1	City Manager	December 31, 2018	Develop framework for consistent messaging on all media platforms	Update the City's website for more accurate and concise content.			
6.4.2	City Manager	April 30, 2019	Develop framework for consistent messaging on all media platforms	Update the City's policies for social media, display of content, comments, and set a policy on responses to comments.			
6.5	City Manager	November 27, 2018	Establish a City Council Rules and Regulations / Ethics Policy	Present to the City Council a City Council Rules and Regulations / Ethics Policy produced by an Ad Hoc Committee to the City Council for review and approval.		x	
6.6	City Manager	February 1, 2019	Fill City Manager Position	Present to Council a list of qualified candidates to consider.		x	
6.7	Community Development Director	January 16, 2019	Update Sign Code	Revise sign code to address temporary signs during an election period.			

# **CITY OF STANTON**

## **REPORT TO THE CITY COUNCIL**

**TO:** Honorable Mayor and City Council Members

**DATE:** January 8, 2019

**SUBJECT: CITY COUNCIL APPOINTMENT TO FILL ONE VACANCY ON THE STANTON PLANNING COMMISSION FOR TERM COINCIDING WITH THE COUNCIL ELECTION**

### **REPORT IN BRIEF:**

The Council Member holding the seat corresponding to the numbered seat on the Planning Commission shall be responsible for appointment of one Commissioner (who shall be a qualified elector of the City), with majority approval of the City Council. The terms of office shall coincide with the term of office of the Council Member or Mayor who made the appointment. Section 2.06.030 of the Stanton Municipal Code requires the submission of applications and interviews prior to appointment to any position. Ms. Alyce Van submitted an application and interviewed for the position of Planning Commissioner on September 11, 2018.

### **RECOMMENDED ACTION:**

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Appoint Ms. Alyce Van to fill seat #4 (Council Member Warren) on the Stanton Planning Commission.

### **BACKGROUND AND ANALYSIS:**

The Planning Commission consists of five members who meet twice a month. The functions of the Planning Commission are to prepare, review and revise the general plan; implement the general plan through actions including administration of specific plans and zoning and subdivision ordinances; promote the coordination of local plans and programs; perform other functions as the legislative body provides, including conducting studies and preparing plans other than those required or authorized by this title.



**FISCAL IMPACT:**

The Planning Commission shall consist of five members each receiving \$171.31 per month. The total cost to the City for the year is \$10,278.28.

**ENVIRONMENTAL IMPACT:**

Not applicable.

**LEGAL REVIEW:**

None.

**PUBLIC NOTIFICATION:**

Notification through the normal agenda process.

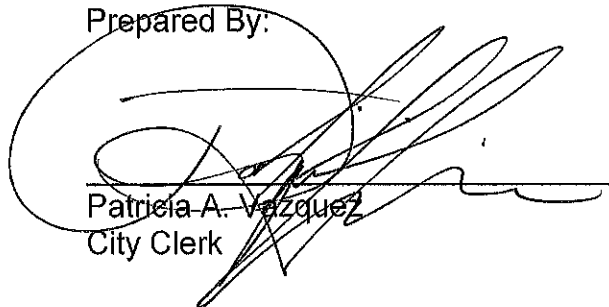
**STRATEGIC PLAN OBJECTIVE ADDRESSED:**

Objective 1: Provide a safe community.

Objective 5: Provide a high quality of life.

Objective 6: Maintain and promote a responsive, high quality and transparent government.

Prepared By:



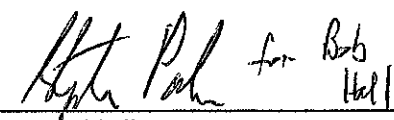
Patricia A. Vazquez  
City Clerk

Concurred by:



Stephen M. Parker  
Assistant City Manager

Approved by:



Robert W. Hall  
Interim City Manager

Attachment:

A. Ms. Alyce Van Planning Commission Application

CITY OF STANTON

SEP - 6 2018



7800 Katella Avenue  
Stanton, California 90680-(714) 379-9222

CITY CLERK'S OFFICE

@ 10:15am [Signature]

COMMISSION APPLICATION

Application to be considered for the following Commission(s):  
☐ Parks and Recreation Commission ☒ Planning Commission

The City of Stanton requests information from community members who are interested in serving on a City Commission. This request does not constitute an appointment as such appointments are made by the City Council.

Please Note:

1. Information provided on this form is public information and is subject to disclosure and/or distribution; and
2. To qualify for an appointment, you must be a registered voter in the City of Stanton and you must reside within the City limits.

Name: Hong Alyce Van

Residence Address: [REDACTED]

Resident of Stanton Since: 1986

Home Phone: N/A

Cell Phone: [REDACTED]

E-Mail: [REDACTED]

Registered Voter in the City of Stanton: ☒ YES ☐ NO

Previous Service on any Commission/Board: ☐ YES ☒ NO

If Yes, Which Commission: N/A When: N/A

Are you available to attend evening meeting: ☒ YES ☐ NO

Do you presently contract any services or are you otherwise employed by the City:  
☐ YES ☒ NO

If so, what is the nature of the contract or employment: N/A

Please give a brief statement as to why you are interested in serving on the commission chosen and describe how your qualifications and skills would benefit the Commission:

I have been a resident of Stanton for over 30 years and have witnessed dramatic change and positive development in our city throughout different periods of my life: as a child, a young adult, and now as a parent. In 2015, I completed the Stanton Green Planning Academy; and in 2016, I completed the city's Citizen's Academy. I have always had a passion to serve others, but these experiences gave me a deeper appreciation and understanding on how I can be a more active member in our local community and help shape the future of Stanton.

Have you participated in any community service projects or civic activities? If yes, please list:

I am a board member of the Stanton Community Foundation, for which I serve as the chair of the following committees: New Programs & Services, Supply Our Schools, and Trends for Kids. I am also an active member of the University of California Cooperative Extension Master Food Preservers of Orange County; my leadership roles for this organization include being the lead for the Speakers Bureau and Marketing on Social Media. Lastly, I am the secretary of the Stanton Community Garden and a member of the Yale Club of Orange County.

Commission Application

Please describe your educational background and list any professional or vocational licenses/certificates.

Yale University -- Bachelor of Arts, Anthropology

Johns Hopkins University -- Master of Arts, International Studies

Proficient in Microsoft Word, Excel, PowerPoint, and OneNote.

Adult and Pediatric First Aid, CPR, and AED certified.

Fluent in Vietnamese and Mandarin Chinese. Conversational in German and French.

Certification:

I certify that the above information is true and correct, and I authorize the verification of the information in the application in the event I am a finalist for the appointment.



Signature

9/6/2018

Date

INDIVIDUALS WITH DISABILITIES REQUIRING ANY ACCOMMODATION TO PARTICIPATE IN THE APPLICATION AND SELECTION PROCESS MUST INFORM THE CITY OF STANTON AT THE TIME THIS APPLICATION IS SUBMITTED. INDIVIDUALS NEEDING SUCH ACCOMMODATIONS MUST DOCUMENT THE NEED FOR SUCH ACCOMMODATION INCLUDING THE TYPE AND EXTENT OF ACCOMMODATIONS NEEDED TO COMPLETE THE APPLICATION FORM, PARTICIPATE IN THE SELECTION PROCESS OR PERFORM THE VOLUNTEER DUTIES/JOB FOR WHICH THEY ARE APPLYING.

# **CITY OF STANTON**

## **REPORT TO CITY COUNCIL**

**TO:** Honorable Mayor and Members of the City Council

**DATE:** January 8, 2019

**SUBJECT: MAYOR'S APPOINTMENTS OF COUNCIL MEMBERS AS REPRESENTATIVES TO VARIOUS BOARDS, COMMISSIONS, COMMITTEES AND AGENCIES**

### **REPORT IN BRIEF:**

Traditionally, Council Members have been appointed by the Mayor to serve on numerous outside committees, boards, commissions and agencies. Each appointee is responsible for representing the City and voting on behalf of the City Council. The Mayor has conducted a review and has selected appointees, as detailed in Attachment 1. With the exception of the Orange County Fire Authority ("OCFA") appointment, which is required to be made by Resolution, the Mayor may otherwise make appointments to each committee, board, commission or agency by nomination and Minute Order confirmation. In addition, the Fair Political Practices Commission ("FPPC") regulations require the adoption and posting of Form 806, Agency Report of Public Official Appointments, in order for individual Council Members to participate in a City Council vote that would result in him or her serving in a position that provides compensation of \$250 or more in any 12-month period.

### **RECOMMENDED ACTION:**

1. City Council confirm the Mayor's appointments; and
2. Approve Fair Political Practices Commission Form 806 and authorize the City Clerk to post the form on the City's website.

### **BACKGROUND:**

At the first meeting of the year, the Mayor traditionally reviews the list of Council Members designated on the submitted Mayor's Appointments list. Historically, at the first meeting of the year, the City Council has confirmed the existing memberships through reappointments or made new appointments, and has also added or deleted board, commission, committee, and agency memberships, as appropriate. Based on changes to the FPPC Regulation 18705.5 (Materiality Standard: Economic Interest in Personal Finances) a public official may participate in a Council vote that would result in him or her serving in a position that provides compensation in the form of stipends, reimbursement or direct payment of \$250 or more in any 12-month period. The revised

regulation specifies, however, that the body making such an appointment(s) must adopt and post a list of the appointments on its website. In May 2012, the FPPC adopted Form 806 to accomplish the required positing.

**ANALYSIS/JUSTIFICATION:**

The "Mayor's Appointments of Council Members as Representatives to Various Agencies List" (Attachment A) documents the various committees and boards to which the Mayor proposes to appoint Council Members. In previous years, the Mayor has reviewed the list prior to the first meeting of the new year, and any changes, additions, or deletions to any of the appointments are made by Minute Order.

**FISCAL IMPACT:**

There is minimal fiscal impact associated with the recommended action.

**ENVIRONMENTAL IMPACT:**

None.

**LEGAL REVIEW:**

None.

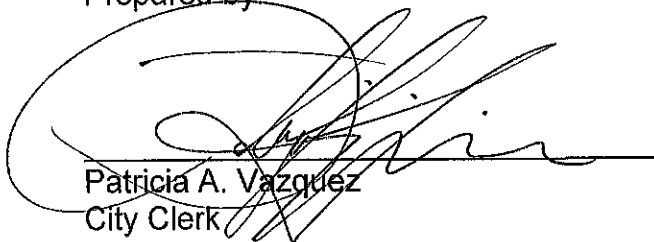
**PUBLIC NOTIFICATION:**

Through the regular agenda process.

**STRATEGIC PLAN OBJECTIVE ADDRESSED:**


6. Maintain and Promote a Responsive, High Quality and Transparent Government

Prepared by:



Patricia A. Vazquez  
City Clerk

Approved by:



Robert W. Hall  
Interim City Manager

**Attachments:**

- A. Mayor's Appointments of Council Members as Representatives to Various Agencies List
- B. Draft FPPC Form 806

## **CITY OF STANTON**

### **MAYOR'S APPOINTMENTS OF COUNCIL MEMBERS AS REPRESENTATIVES TO VARIOUS AGENCIES**

**1. Transportation Growth Management Area Group No. 2**

Delegate: Rigoberto A. Ramirez  
Alternate: Al Ethans

**2. Stanton Business Alliance**

Delegate: Rigoberto A. Ramirez  
Alternate: Al Ethans

**3. Santa Ana River Flood Protection Agency**

Delegate: Al Ethans  
Alternate: Rigoberto A. Ramirez

**4. West Orange County Cities Association (formerly Mayors Group)**

Delegate: Rigoberto A. Ramirez  
Alternate: Gary Taylor

**5. City of Stanton Contractual Services Committee**

Representative: Carol Warren  
Representative: Gary Taylor

**6. City of Stanton Development Committee**

Representative: Rigoberto A. Ramirez  
Representative: David Shawver

**7. Orange County Emergency Management Organization (OCEMO) Executive Committee**

Delegate: Al Ethans  
Alternate: Carol Warren

**8. Orange County Library Advisory Board**

Delegate: Rigoberto A. Ramirez  
Alternate: Gary Taylor

**9. TIP – Trauma Intervention Program**

Delegate: Carol Warren

**10. Stanton Community Foundation**

Delegate: Gary Taylor  
Alternate: Rigoberto A. Ramirez

**11. Stanton Collaborative**

Delegate: Al Ethans  
Alternate: Rigoberto A. Ramirez

**12. Legislative Affairs Committee of West Orange County (LACWOC)**

Delegate 1: David J. Shawver  
Delegate 2: Al Ethans

**13. Orange County Vector Control District**

Delegate: Al Ethans  
Alternate: None (OCVCD does not recognize alternates)

**14. Orange County Sanitation District No. 3**

Delegate: David J. Shawver  
Alternate: Carol Warren

**15. Public Cable Television Authority**

Delegate 1: David J. Shawver  
Delegate 2: Carol Warren

*Note:*

*The Mayor of each incorporated city within the county is the member of the League of California Cities and the Association of California Cities Orange County, City Selection Committee; and*

*Per City Council Resolution No. 2012-02 the representatives for the Orange County Fire Authority are as follows:*

- Delegate: David J. Shawver*
- Alternate: Carol Warren*



# Agency Report of: Public Official Appointments

A Public Document

1. Agency Name City of Stanton			<b>California Form 806</b> For Official Use Only
Division, Department, or Region (If Applicable) City Council			
Designated Agency Contact (Name, Title) Patricia A. Vazquez, City Clerk			
Area Code/Phone Number 714-379-9222 ext. 245	E-mail pvazquez@ci.stanton.ca.us	Page 1 of 1	Date Posted:  (Month, Day, Year)

## 2. Appointments

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
Orange County Fire Authority	▶ Name <u>Shawver, David J.</u> <small>(Last, First)</small> Alternate, if any <u>Warren, Carol</u> <small>(Last, First)</small>	▶ <u>01 / 08 / 19</u> <small>Appt Date</small> ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>100.00</u> ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input checked="" type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
Orange County Vector Control District	▶ Name <u>Ethans, Al</u> <small>(Last, First)</small> Alternate, if any <u>None</u> <small>(Last, First)</small>	▶ <u>01 / 08 / 19</u> <small>Appt Date</small> ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>100.00</u> ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input checked="" type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
Orange County Sanitation District No. 3	▶ Name <u>Shawver, David J.</u> <small>(Last, First)</small> Alternate, if any <u>Warren, Carol</u> <small>(Last, First)</small>	▶ <u>01 / 08 / 19</u> <small>Appt Date</small> ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>212.50</u> ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input checked="" type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
Public Cable Television Authority	▶ Name <u>Shawver, David J.</u> <small>(Last, First)</small> Alternate, if any <u>Warren, Carol</u> <small>(Last, First)</small>	▶ <u>01 / 08 / 19</u> <small>Appt Date</small> ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>100.00</u> ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input checked="" type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other

## 3. Verification

I have read and understand FPPC Regulation 18702.5. I have verified that the appointment and information identified above is true to the best of my information and belief.

Signature of Agency Head or Designee _____	Patricia A. Vazquez Print Name	City Clerk Title	_____ (Month, Day, Year)
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Comment: \_\_\_\_\_

# **CITY OF STANTON**

## **REPORT TO CITY COUNCIL**

**TO:** Honorable Mayor and Members of the City Council

**DATE:** January 8, 2019

**SUBJECT: AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, IN ACCORDANCE WITH GOVERNMENT CODE SECTIONS 36937 AND 65858 ESTABLISHING A TEMPORARY MORATORIUM ON THE ESTABLISHMENT OF MASSAGE BUSINESSES PENDING A STUDY AND THE PREPARATION OF AN UPDATE TO THE CITY'S MUNICIPAL AND ZONING CODE**

### **REPORT IN BRIEF:**

Due to the continuing enforcement issues related to massage establishments, the City Council is asked to consider an interim urgency ordinance to temporarily prohibit the establishment of such businesses. The interim urgency ordinance would provide the City sufficient time to study the continuing impacts of these establishments and to develop new municipal and zoning code regulations.

### **RECOMMENDED ACTION:**

1. Declare that the project is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15378 of the State of California Environmental Quality Act ("CEQA") Guidelines, because it has no potential for resulting in physical change in the environment, directly or indirectly. The City Council further finds, under Title 14 of the California Code of Regulations, section 15061(b)(3) that this interim urgency ordinance is nonetheless exempt from the requirements of CEQA. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. That the City Council adopt Urgency Ordinance No. 1083, entitled:

**AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, ENACTED PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTIONS 36937 AND 65858; A TEMPORARY MORATORIUM ON THE ESTABLISHMENT OF MASSAGE BUSINESSES PENDING STUDY AND THE PREPARATION OF AN UPDATE TO THE CITY'S MUNICIPAL AND ZONING CODE**

## **BACKGROUND:**

In 2014, Governor Jerry Brown signed Assembly Bill 1147 (AB 1147), which restored local agencies' ability to impose reasonable zoning, business licensing, and health and safety requirements on massage establishments. Among other things, AB 1147 set forth the Legislature's intent that "broad control over land use in regulation of massage establishments be vested in local governments so that they may manage those establishments in the best interests of the individual community."

In response to AB 1147, the City enacted a comprehensive and reasonable permitting system to regulate massage establishments in the City, as codified in Stanton Municipal Code Chapter 5.16 and Section 20.400.190. The City's regulatory scheme requires a massage establishment to obtain a Conditional Use Permit in order to locate a massage establishment in the City's Commercial General Zone and requires an operator to obtain a massage establishment permit in order to operate a massage establishment. Additionally, the City's regulatory system allows the City to impose conditions of approval upon a massage establishment to protect residents' health, safety, and welfare.

Despite the City's regulatory system, the City inspectors and sheriff's department continue to find violations of its massage business regulations including unauthorized massage technicians and personnel, unsanitary facility conditions, including evidence of used contraceptive devices, and the exposure of specified anatomical areas. As recently as November 2018, the Orange County Sheriff's Department advised the City against issuing a permit to a particular massage establishment within the City because the applicant had alleged connections to the operation of other massage establishments in the City that have alleged to engage in human trafficking.

In spite of the passage of AB 1147, cities throughout California have discovered that massage establishments in their communities are being used as fronts for illicit activity, including human trafficking and prostitution ("Over 3,300 California massage parlors are fronts for sex trafficking, report says," *SF Gate*, Feb. 3, 2018; "Massage businesses engaged in prostitution, human trafficking face possible crackdown," *The San Diego Tribune*, Sept. 17, 2018; "Fronts for human trafficking? Pico Rivera extends its ban on massage businesses," *The Whittier Daily News*, Sept. 26, 2018; "San Jose cracks down on prostitution at illicit massage parlors," *Mercury News*, Oct. 17, 2018; "San Gabriel Valley massage parlor owner accused of sex trafficking," *Los Angeles Times*, Oct. 25, 2018; "Sex Trafficking Victims Caught in Illegal Massage Parlor Industry," *7 San Diego*, Nov. 8, 2018).

## **ANALYSIS/JUSTIFICATION:**

Per Government Code Sections 36937 and 65858, the City Council may adopt an interim urgency ordinance to protect the public safety, health, and welfare from an event, occurrence, or set of circumstances. City staff requires time to gather data about the adverse impacts of massage establishments, including illicit sexual activity, prostitution, and human trafficking, and to research, study, and consider ways to possibly amend the City's regulatory process and the Stanton Municipal and Zoning

Codes to reduce potential illegalities occurring at massage establishments. City staff, the Sheriff's Department, and the City Attorney's office are also conducting research into the possible and likely impacts of further regulating massage establishments in the City in order to mitigate adverse public safety, health, and welfare impacts.

In order to study the operation concerns of massage businesses in the city and draft new municipal and zoning code regulations, Interim Urgency Ordinance No. 1083 would place a 45-day moratorium on the establishment of massage businesses in the City.

Government Code Section 36937 authorizes public agencies like the City to adopt ordinances that are immediately effective if they are to preserve the public peace, health or safety. Government Code Section 65858 also authorizes public agencies to adopt an interim urgency ordinance temporarily prohibiting land uses, which, if approved, may be in conflict with contemplated land use policies and regulations which the City is studying or intends to study. As described in this report, the City is considering the potential impacts of massage establishments and how to address the issues previously discussed through an amendment to the City municipal and zoning code. In order for the urgency ordinance to be effective, four-fifths (4/5) of the City Council must approve the ordinance.

**FISCAL IMPACT:**

None.

**ENVIRONMENTAL IMPACT:**

In accordance with the requirements of CEQA, the project is exempt pursuant to Section 15378 and Section 15061(b)(3) of the California Environmental Quality Act.

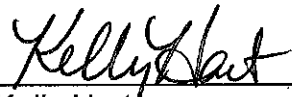
**PUBLIC NOTIFICATION:**

Public notice for this item was made through the regular agenda process.

**STRATEGIC PLAN:**

1 – Provide a Safe Community

Prepared By:

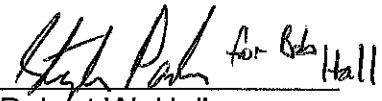


Kelly Hart  
Community and Economic  
Development Director

Concurred By:

Matthew E. Richardson  
City Attorney

Approved By:



Robert W. Hall  
Interim City Manager

**Attachments:**

A. Ordinance No. 1083

## **ORDINANCE NO. 1083**

### **AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, ENACTED PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTIONS 36937 AND 65858; A TEMPORARY MORATORIUM ON THE ESTABLISHMENT OF MASSAGE BUSINESSES PENDING STUDY AND THE PREPARATION OF AN UPDATE TO THE CITY'S MUNICIPAL AND ZONING CODE**

**WHEREAS**, pursuant to Cal. Const. Art. XI, Sec. 7 and under the City's general police powers, the City of Stanton ("City") is empowered and charged with responsibility for the health, safety, and welfare of its citizens; and

**WHEREAS**, the City is authorized by State law, including, without limitation, Government Code Section 51030 et seq. and Business & Professions Code Section 16000 et seq. to regulate massage establishments; and

**WHEREAS**, in 2014, Governor Jerry Brown signed Assembly Bill 1147 (AB 1147), which restored local agencies' ability to impose reasonable zoning, business licensing, and health and safety requirements on massage establishments; and

**WHEREAS**, among other things, AB 1147 set forth the Legislature's intent that "broad control over land use in regulation of massage establishments be vested in local governments so that they may manage those establishments in the best interests of the individual community"; and

**WHEREAS**, in response to AB 1147, the City enacted a comprehensive and reasonable permitting scheme to regulate massage establishments in the City, as codified in Stanton Municipal Code Chapter 5.16 and Section 20.400.190. The City's regulatory scheme requires a massage establishment to obtain a Conditional Use Permit in order to locate a massage establishment in the City's Commercial General Zone and requires an operator to obtain a massage establishment permit in order to operate a massage establishment. Additionally, the City's regulatory scheme allows the City to impose conditions of approval upon a massage establishment to protect residents' health, safety, and welfare; and

**WHEREAS**, despite the City's regulatory scheme, the City inspectors continue to find violations of its massage establishment regulations including unauthorized massage technicians and personnel, unsanitary facility conditions, including evidence of used contraceptive devices, and the exposure of specified anatomical areas; and

**WHEREAS**, as recently as November 2018, the Orange County Sheriff's Department advised the City against issuing a permit to a particular massage establishment within the City because the applicant was alleged to have engaged in human trafficking; and

**WHEREAS**, despite the passage of AB 1147, cities throughout California have discovered that massage establishments in their communities are being used as fronts for illicit activity, including human trafficking and prostitution ("Over 3,300 California massage parlors are fronts for sex trafficking, report says," *SF Gate*, Feb. 3, 2018; "Massage businesses engaged in prostitution, human trafficking face possible crackdown," *The San Diego Tribune*, Sept. 17, 2018; "Fronts for human trafficking? Pico Rivera extends its ban on massage businesses," *The Whittier Daily News*, Sept. 26, 2018; "San Jose cracks down on prostitution at illicit massage parlors," *Mercury News*, Oct. 17, 2018; "San Gabriel Valley massage parlor owner accused of sex trafficking," *Los Angeles Times*, Oct. 25, 2018; "Sex Trafficking Victims Caught in Illegal Massage Parlor Industry," *7 San Diego*, Nov. 8, 2018); and

**WHEREAS**, the City Council is concerned about the public health and safety issues associated with massage establishments, including the illicit activity that continues to occur at massage establishments in the City and throughout the State, and the City desires to revise its ordinances to better combat those health and safety risks; and

**WHEREAS**, per Government Code Sections 36937 and 65858, the City Council may adopt an interim urgency ordinance to protect the public safety, health, and welfare from an event, occurrence, or set of circumstances; and

**WHEREAS**, City staff requires time to gather data about the adverse impacts of massage establishments and to research, study, and consider ways to possibly amend the City's regulatory process and the Stanton Municipal and Zoning Codes to reduce potential illegalities occurring at massage establishments; and

**WHEREAS**, City staff, the Sheriff's Department, and the City Attorney's office are also conducting research into the possible and likely impacts of further regulating massage establishments in the City in order to mitigate adverse impacts; and

**WHEREAS**, as a result, the City Council desires to institute a forty-five (45) day moratorium to allow staff and the City Council the opportunity to research and select the best course of action for the City's citizens and the community at large.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:**

**SECTION 1.** The above recitals are true and correct and are incorporated herein by reference.

**SECTION 2.** The City Council finds that this Ordinance is not a project within the meaning of Section 15378 of the State of California Environmental Quality Act ("CEQA") Guidelines, because it has no potential for resulting in physical change in the environment, directly or indirectly. The City Council further finds, under Title 14 of the California Code of Regulations, section 15061(b)(3) that this interim urgency ordinance is nonetheless exempt from the requirements of CEQA. Where it can be seen with

certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

**SECTION 3.** The City Council hereby enacts this interim urgency ordinance under section 65858, subdivision (a), of the California Government Code, which allows the City to adopt an interim urgency ordinance by not less than a four-fifths vote, to protect the public safety, health, and welfare by prohibiting any use that may be in conflict with a zoning proposal that the city council, planning commission, or department of the city is considering or studying or intends to study within a reasonable time. The purpose of this ordinance is to maintain the status quo while the City evaluates whether and how to regulate the subject uses.

**SECTION 4.** During the time that this urgency ordinance is in effect, (1) no new massage establishment shall be established within the City, and (2) the City shall not approve or issue any use permit, license, variance, building permit, business license, or other applicable entitlement for the establishment of any new massage establishment or the enlargement of any existing massage establishment within the City.

**SECTION 5.** The City may continue to accept and process applications for uses prohibited by this moratorium if so required by State law. Any application received and processed during the moratorium shall be processed at the applicant's sole cost and risk with the understanding that no permit, license, approval or other entitlement for a massage establishment use may issue while this moratorium or any extension of it is in effect.

**SECTION 6.** This Ordinance is adopted under the provisions of Government Code Sections 36937 and 65858, and shall take effect immediately upon its passage by a four-fifths vote of the City Council. This Ordinance shall remain in effect for forty-five (45) days from its adoption, unless earlier repealed, terminated, or extended.

**SECTION 7.** No less than ten (10) days prior to the scheduled expiration of this Ordinance, staff shall issue a report to the City Council on the progress of its study and on determinations for how the City should proceed, insofar as conclusions have been drawn.

**SECTION 8.** If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such invalidity or unconstitutionality shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are severable. The City Council hereby declares that it would have adopted this Ordinance irrespective of the invalidity of any particular portion thereof.

*[Signatures on following page]*

**SIGNATURE PAGE TO URGENCY ORDINANCE NO. 1083**

**PASSED, APPROVED, AND ADOPTED** this 8th day of January, 2019.

\_\_\_\_\_  
DAVID J. SHAWVER, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA A. VAZQUEZ, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
MATTHEW E. RICHARDSON, CITY ATTORNEY



STATE OF CALIFORNIA                    )  
COUNTY OF ORANGE                    ) SS.  
CITY OF STANTON                        )

I, Patricia A. Vazquez, City Clerk of the City of Stanton, do hereby certify that the foregoing Ordinance No. 1083 was duly introduced and adopted at a regular meeting of the City Council on the 8th day of January 2019, by the following vote, to wit:

AYES:           COUNCILMEMBERS: \_\_\_\_\_

\_\_\_\_\_

NOES:           COUNCILMEMBERS: \_\_\_\_\_

ABSENT:        COUNCILMEMBERS: \_\_\_\_\_

ABSTAIN:       COUNCILMEMBERS: \_\_\_\_\_

\_\_\_\_\_  
CITY CLERK, CITY OF STANTON