



AGENDA
CITY COUNCIL/SUCCESSOR AGENCY/STANTON HOUSING AUTHORITY
JOINT REGULAR MEETING
STANTON CITY HALL, 7800 KATELLA AVENUE, STANTON, CA
TUESDAY, JANUARY 23, 2018 - 6:30 P.M.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (714) 890-4245. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

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- 1. CLOSED SESSION (6:00 PM)**

- 2. ROLL CALL** Council Member Donahue
 Council Member Ethans
 Council Member Warren
 Mayor Pro Tem Ramirez
 Mayor Shawver

- 3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

Closed Session may convene to consider matters of purchase / sale of real property (G.C. §54956.8), pending litigation (G.C. §54956.9(a)), potential litigation (G.C. §54956.9(b)) or personnel items (G.C. §54957.6). Records not available for public inspection.

4. CLOSED SESSION

4A. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9
(d) (2)

Number of Potential Cases: 2

5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING

6. ROLL CALL Agency/Authority Member Donahue
Agency/Authority Member Ethans
Agency/Authority Member Warren
Vice Chairman Ramirez
Chairman Shawver

7. PLEDGE OF ALLEGIANCE

8. SPECIAL PRESENTATIONS AND AWARDS

8A. Announcement of the 2018 Americana Award recipients; and

8B. Monthly Spotlight – Community Enhancement Safety Team; and

8C. Announcement of the Stanton Business Milestone Award recipients.

9. CONSENT CALENDAR

All items on the Consent Calendar may be acted on simultaneously, unless a Council/Board Member requests separate discussion and/or action.

CONSENT CALENDAR

- 9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

RECOMMENDED ACTION:

City Council/Agency Board/Authority Board waive reading of Ordinances and Resolutions.

- 9B. APPROVAL OF WARRANTS**

City Council approve demand warrants dated January 4, 2018 and January 11, 2018, in the amount of \$570,419.81.

- 9C. APPROVAL OF MINUTES**

City Council/Agency/Authority Board approve Minutes of Regular Joint Meeting – January 9, 2018.

- 9D. DECEMBER 2017 INVESTMENT REPORT**

The Investment Report as of December 31, 2017 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTION:

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of December 2017.

9E. DECEMBER 2017 INVESTMENT REPORT (SUCCESSOR AGENCY)

The Investment Report as of December 31, 2017 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTION:

1. Successor Agency find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of December 2017.

9F. DECEMBER 2017 INVESTMENT REPORT (HOUSING AUTHORITY)

The Investment Report as of December 31, 2017 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTION:

1. Stanton Housing Authority find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of December 2017.

9G. PURCHASE OF VEHICLE FOR CITY FLEET

Staff is requesting to purchase one (1) 2018 Chevy Tahoe LT as an addition to the City's vehicle fleet.

RECOMMENDED ACTION:

1. Council declare that this project is exempt from the California Environmental Quality Act ("CEQA") under Section 15378(b)(2) – continuing administrative or maintenance activities, such as purchases for supplies, personnel-related actions, general policy and procedure making; and
2. Approve Budget Adjustment No. 2018-16 to appropriate \$50,000 from Fleet Maintenance Fund Balance to the Vehicle account 605-3800-703100.

9H. APPROVING AND ADOPTING THE RECOGNIZED OBLIGATIONS PAYMENT SCHEDULE (ROPS) 18-19 AND THE ADMINISTRATIVE BUDGET PURSUANT TO SECTIONS 34177 OF CALIFORNIA HEALTH & SAFETY CODE FOR THE PERIOD OF JULY 2018 THROUGH JUNE 2019 (SUCCESSOR AGENCY)

This report summarizes the obligations of the Successor Agency under AB X1 26, AB 1484 and SB 107 to draft Recognized Obligation Payment Schedules (ROPS) and corresponding administrative budgets. Staff recommends the Successor Agency adopt the attached resolution approving ROPS 18-19 and the Successor Agency's administrative budget for the period July 2018 through June 2019.

RECOMMENDED ACTION:

1. Successor Agency declare that the project is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Adopt Resolution No. SA 2018-01 to approve the Recognized Obligation Payment Schedule (ROPS) No. 18-19 and the administrative budget for the period July 1, 2018 through June 30, 2019, entitled:

"A RESOLUTION OF THE BOARD OF THE SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY, APPROVING AND ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE ("ROPS") 18-19 FOR THE PERIOD JULY 1, 2018 THROUGH JUNE 30, 2019 PURSUANT TO HEALTH AND SAFETY CODE, SECTIONS 34177(l) and 34177(o) AND THE ADMINISTRATIVE BUDGET, PURSUANT TO HEALTH AND SAFETY CODE, SECTION 34177(j)."

9I. REQUEST FROM AMERICAN LIFE SECURITY TO OPERATE AS PRIVATE PATROL OPERATOR LOCATED AT 886 W KEMP COURT, COMPTON, CA 90220-4569

American Life Security has submitted an application for Private Patrol Operator status. Chapter 5 of the Stanton Municipal Code requires that Detective agencies and merchant police activities require City Council approval.

RECOMMENDED ACTION:

1. City Council declare that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Approve the application of American Life Security for Private Patrol Operator status and authorize the issuance of a business license permit.

9J. REQUEST FROM BLACKHAWK PRIVATE SECURITY TO OPERATE AS PRIVATE PATROL OPERATOR LOCATED AT 1110 S RITA WAY, SANTA ANA, CA 92704

Blackhawk Private Security has submitted an application for Private Patrol Operator status. Chapter 5 of the Stanton Municipal Code requires that Detective agencies and merchant police activities require City Council approval.

RECOMMENDED ACTION:

1. City Council declare that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Approve the application of Blackhawk Private Security for Private Patrol Operator status and authorize the issuance of a business license permit.

9K. REQUEST FROM ALLIED UNIVERSAL SECURITY SERVICES TO OPERATE AS PRIVATE PATROL OPERATOR LOCATED AT 1815 E WILSHIRE AVENUE, #910, SANTA ANA, CA 92705-4646

Allied Universal Security Services has submitted an application for Private Patrol Operator status. Chapter 5 of the Stanton Municipal Code requires that Detective agencies and merchant police activities require City Council approval.

RECOMMENDED ACTION:

1. City Council declare that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Approve the application of Allied Universal Security Services for Private Patrol Operator status and authorize the issuance of a business license permit.

9L. REQUEST FROM GUARDPOWER SECURITY SERVICES TO OPERATE AS PRIVATE PATROL OPERATOR LOCATED AT 15707 ROCKFIELD BOULEVARD, SUITE 131, IRVINE, CA 92618

GuardPower Security Services has submitted an application for Private Patrol Operator status. Chapter 5 of the Stanton Municipal Code requires that Detective agencies and merchant police activities require City Council approval.

RECOMMENDED ACTION:

1. City Council declare that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Approve the application of GuardPower Security Services for Private Patrol Operator status and authorize the issuance of a business license permit.

9M. BUDGET ADJUSTMENT FOR PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES FOR THE INSTALLATION OF THE THUNDERBIRD LANE SEWER BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA

A contract was previously awarded to AKM Consulting Engineers for construction engineering services for the installation of the Thunderbird Sewer. The construction of the project is now complete. Due to certain circumstances additional budget is needed for their services.

RECOMMENDED ACTION:

1. City Council declare this project to be categorically exempt under the California Environmental Quality Act, Class 1, Section 15301 (c); and
2. Amend the contract for professional construction engineering services with AKM Consulting Engineers to provide additional budget in the amount of \$34,200; and
3. Approve Budget Adjustment No. 2018-15 to appropriate \$100,000 to the Sewer Improvements account in the Sewer Maintenance Fund for this project.

END OF CONSENT CALENDAR

10. PUBLIC HEARINGS **None.**

11. UNFINISHED BUSINESS **None.**

12. NEW BUSINESS

12A. AN ORDINANCE AMENDING THE LOCAL VENDOR PREFERENCE SECTION OF THE STANTON MUNICIPAL CODE AND REVISING ADMINISTRATIVE POLICY IV-4-12

City Council recently held discussions relating to the local vendor preference listed in Stanton's Municipal Code. As a result of those discussions, adjustments are being made to double the local vendor preference and to clarify the situations in which the preference can apply through the adoption of Ordinance No. 1076. In addition, a corresponding revision is being made to Administrative Policy IV-4-12, "Purchasing Policy and Procedures".

RECOMMENDED ACTION:

1. City Council declare that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Introduce Ordinance No. 1076, entitled:

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, AMENDING SECTION 2.56.075 OF THE MUNICIPAL CODE PERTAINING TO LOCAL VENDOR PREFERENCES"; and
3. Set said ordinance for adoption at the February 13, 2018 regular City Council meeting; and
4. Approve Administrative Policy IV-4-12, "Purchasing Policy and Procedures," as revised, effective the later of March 15, 2018 or 30 days after adoption of Ordinance No. 1076.

13. ORAL COMMUNICATIONS - PUBLIC

At this time members of the public may address the City Council/Successor Agency/Stanton Housing Authority regarding any items within the subject matter jurisdiction of the City Council/Successor Agency/Stanton Housing Authority, provided that NO action may be taken on non-agenda items.

- Members of the public wishing to address the Council/Agency/Authority during Oral Communications-Public or on a particular item are requested to fill out a REQUEST TO SPEAK form and submit it to the City Clerk. Request to speak forms must be turned in prior to Oral Communications-Public.
- When the Mayor/Chairman calls you to the microphone, please state your Name, slowly and clearly, for the record. A speaker's comments shall be limited to a three (3) minute aggregate time period on Oral Communications and Agenda Items. Speakers are then to return to their seats and no further comments will be permitted.
- Remarks from those seated or standing in the back of chambers will not be permitted. All those wishing to speak including Council/Agency/Authority and Staff need to be recognized by the Mayor/Chairman before speaking.

14. WRITTEN COMMUNICATIONS None.

15. MAYOR/CHAIRMAN COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS

15A. COMMITTEE REPORTS/ COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS

At this time Council/Agency/Authority Members may report on items not specifically described on the agenda which are of interest to the community provided no discussion or action may be taken except to provide staff direction to report back or to place the item on a future agenda.

15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE MEETING

At this time Council/Agency/Authority Members may place an item on a future agenda.

15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION

At this time Council/Agency/Authority Members may place an item on a future study session agenda.

Currently Scheduled:

- February 20, 2018 (5:00 p.m.)
Marijuana Cultivation.
- February 27, 2018 (5:00 p.m.)
Mid-Year Budget Review.

16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL

17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR

17A. ORANGE COUNTY SHERIFF'S DEPARTMENT

At this time the Orange County Sheriff's Department will provide the City Council with an update on their current operations.

18. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, the foregoing agenda was posted at the Post Office, Stanton Community Services Center and City Hall, not less than 72 hours prior to the meeting. Dated this 18th day of January, 2018.

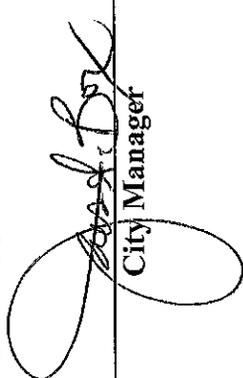
s/ Patricia A. Vazquez, City Clerk/Secretary

**CITY OF STANTON
ACCOUNTS PAYABLE REGISTER**

January 4, 2018	\$471,378.04
January 11, 2018	\$99,041.77

\$570,419.81

Demands listed on the attached registers conform to the City of Stanton Annual Budget as approved by the City Council.



City Manager

Demands listed on the attached registers are accurate and funds are available for payment thereof.



Administrative Services Director

DRAFT

MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY
OF THE CITY OF STANTON
JOINT REGULAR MEETING JANUARY 9, 2018

1. CALL TO ORDER / CLOSED SESSION

The City Council meeting was called to order at 6:00 p.m. by Mayor Shawver.

2. ROLL CALL

Present: Council Member Donahue, Council Member Ethans, Council Member Warren, Mayor Pro Tem Ramirez, and Mayor Shawver.

Absent: None.

Excused: None.

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS None.

4. CLOSED SESSION

The members of the Stanton City Council of the City of Stanton proceeded to closed session at 6:00 p.m. for discussion regarding:

4A. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9 (d)
(2)

Number of Potential Cases: 3

5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING

The meetings were called to order at 6:30 p.m. by Chairman Shawver.

The City Attorney reported that the Stanton City Council met in closed session from 6:00 to 6:30 p.m.

The City Attorney reported that there was no reportable action.

DRAFT

6. ROLL CALL

Present: Agency/Authority Member Donahue, Agency/Authority Member Ethans, Agency/Authority Member Warren, Vice Chairman Ramirez, and Chairman Shawver.

Absent: None.

Excused: None.

7. PLEDGE OF ALLEGIANCE

Led by Council Member Warren.

8. SPECIAL PRESENTATIONS AND AWARDS None.

9. CONSENT CALENDAR

Council Member Ethans abstained from Consent Calendar Item 9C.

Motion/Second: Ramirez/Ethans
Motion unanimously carried by the following vote:

AYES: 5 (Donahue, Ethans, Ramirez, Shawver, and Warren)
NOES: None
ABSTAIN: None
ABSENT: None

The City Council/Agency Board/Authority Board approved the following Consent Calendar items:

CONSENT CALENDAR

9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

DRAFT

9B. APPROVAL OF WARRANTS

The City Council approved demand warrants dated December 6, 2017, December 14, 2017, and December 20, 2017, in the amount of \$3,159,264.87.

9C. APPROVAL OF MINUTES

The City Council/Agency/Authority Board approved Minutes of Regular Joint Meeting – December 12, 2017.

9D. MAYOR'S APPOINTMENTS OF COUNCIL MEMBERS AS REPRESENTATIVES TO VARIOUS BOARDS, COMMISSIONS, COMMITTEES AND AGENCIES

Traditionally, Council Members have been appointed by the Mayor to serve on numerous outside committees, boards, commissions and agencies. Each appointee is responsible for representing the City and voting on behalf of the City Council. The Mayor has conducted a review and has selected appointees, as detailed in Attachment 1. With the exception of the Orange County Fire Authority ("OCFA") appointment, which is required to be made by Resolution, the Mayor may otherwise make appointments to each committee, board, commission or agency by nomination and Minute Order confirmation. In addition, the Fair Political Practices Commission ("FPPC") regulations require the adoption and posting of Form 806, Agency Report of Public Official Appointments, in order for individual Council Members to participate in a City Council vote that would result in him or her serving in a position that provides compensation of \$250 or more in any 12-month period.

1. The City Council confirmed the Mayor's appointments; and
2. Approved Fair Political Practices Commission Form 806 and authorized the City Clerk to post the form on the City's website.

9E. NOVEMBER 2017 INVESTMENT REPORT

The Investment Report as of November 30, 2017 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of November 2017.

DRAFT

9F. NOVEMBER 2017 INVESTMENT REPORT (SUCCESSOR AGENCY)

The Investment Report as of November 30, 2017 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The Successor Agency finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of November 2017.

9G. NOVEMBER 2017 INVESTMENT REPORT (HOUSING AUTHORITY)

The Investment Report as of November 30, 2017 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The Stanton Housing Authority finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of November 2017.

9H. EXTENSION OF LEASE AGREEMENT WITH FERNWOOD MOBILE HOME PARK, LP FOR ADDITIONAL PARKING FOR STANTON CENTRAL PARK

Stanton Central Park was designed to have 125 parking stalls. On weekdays this amount of stalls is generally adequate, but on weekends and during special events all available spots are often filled and additional parking is needed. In order to provide additional parking the City previously entered into an agreement with Fernwood Mobile Home Park, LP (Fernwood) to come to an agreement to lease approximately one acre of adjacent land to provide an additional 85 parking stalls.

1. The City Council declared that in accordance with the requirements of the CEQA, this project has been determined to be exempt under Section 15061(b)(3); and
2. Authorized the City Manager to execute the attached agreement for the leasing of property owned by the Fernwood Mobile Home Park, LP for parking for Stanton Central Park.

DRAFT

91. PROCLAMATION DECLARING JANUARY 2018 AS BUSINESS APPRECIATION MONTH

As part of an effort to recognize and celebrate the contributions local businesses make in the City, the proposed proclamation would declare the month of January 2018 as Business Appreciation Month.

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Approved the Proclamation declaring January 2018 as Business Appreciation Month.

END OF CONSENT CALENDAR

10. PUBLIC HEARINGS None.

11. UNFINISHED BUSINESS None.

12. NEW BUSINESS None.

13. ORAL COMMUNICATIONS – PUBLIC

- Mr. Robert Lewis, Resident, expressed his desire to have an extended period of time to discuss the issue of fireworks, to prepare for the 2018, 4th of July holiday season. Mr. Lewis stated that Fireworks is an important issue and major subject of conversation.
- Mr. Robert Lewis, Resident, expressed his concerns with distracted driving within the City of Stanton and asked that the City actively look into addressing and informing the public regarding this issue.
- Mr. James J. Wren, Public Safety Services Director, provided a brief report on the City's 2017, 4th of July efforts and findings.

DRAFT

14. WRITTEN COMMUNICATIONS None.

15. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS

15A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS

- Council Member Ethans reported on the Orange County Vector Control District's West Nile Virus alerts and cases within the City and County of Orange.

15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING

- Council Member Ethans, requested to agendize discussion regarding re-opening the Stanton Farmer's Market and also requested that the City select a location along Beach Boulevard, such as the Village Center, once the project is complete.
- Mayor Shawver requested to agendize discussion regarding the feasibility of establishing a Stanton Historical Society though public/private partnership, as well as with the support of the City. Mayor Shawver further reported that Bauman's Market would be an ideal site to house the Society and the City's collected historical artifacts.
- Mayor Pro Tem Ramirez, requested to agendize discussion regarding the creation of a anonymous TIP hotline and the possibility of establishing a reward system in regards to the 4th of July holiday season and the discharge of illegal fireworks.

15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION

None.

16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL

None.

17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR

17A. ORANGE COUNTY FIRE AUTHORITY

At this time the Orange County Fire Authority will provide the City Council with an update on their current operations.

Division Chief Dave Steffen provided the City Council with an update on their current operations.

DRAFT

17B. ORANGE COUNTY SHERIFF'S DEPARTMENT

At this time the Orange County Sheriff's Department will provide the City Council with an update on their current operations.

Lieutenant Sean A. Howell provided the City Council with an update on their current operations.

The City Council questioned staff regarding impacts to the neighborhoods/businesses near the Motel 6, since the installation of the new perimeter fencing and when the signal near Stanton Central Park would go live.

18. **ADJOURNMENT** Motion/Second: Shawver/
Motion carried at 6:56 p.m.

MAYOR/CHAIRMAN

ATTEST:

CITY CLERK/SECRETARY

CITY OF STANTON

REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and City Council

DATE: January 23, 2018

SUBJECT: DECEMBER 2017 INVESTMENT REPORT

REPORT IN BRIEF:

The Investment Report as of December 31, 2017 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTION:

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of December 2017.

BACKGROUND:

The attached reports summarize the City investments and deposit balances as of December 2017. A summary of the City's investments and deposits is included as Attachment A. The details of the City's investments are shown in Attachment B. The City's cash and investment balances by fund type are presented in Attachment C.

ANALYSIS:

The City's investment in the State Treasurer's Local Agency Investment Fund (LAIF) continues to be available on demand. The effective yield on LAIF for the month of December 2017 was 1.24%. All City investments have safekeeping with Bank of the West. The City's investments are shown on Attachment B and have a weighted investment yield of 1.95%. Including LAIF and the City's deposit in the Bank of the West money market account, the weighted investment yield of the portfolio is 1.87%, which exceeds the benchmark LAIF return of 1.24%.

The weighted average maturity of the City's investments on December 2017 is 1,023 days. Including LAIF and a money market account, it is 911 days. LAIF's average maturity on December 31, 2017 was approximately 186 days.

The City has exceeded the LAIF benchmark return by increasing the weighted average maturity. With a weighted average maturity of 2.53 years, the City is well within the investment policy restriction of 3.5 years.

FISCAL IMPACT:

All deposits and investments have been made in accordance with the City's 2017-18 Investment Policy. The portfolio will allow the City to meet its expenditure requirements for the next six months. Staff remains confident that the investment portfolio is currently positioned to remain secure and sufficiently liquid.

The City Treasurer controls a \$27.2 million portfolio with \$24.1 million in investments with safekeeping with Bank of the West.

ENVIRONMENTAL IMPACT:

None.

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION:

Through the agenda posting process.

STRATEGIC PLAN OBJECTIVE ADDRESSED

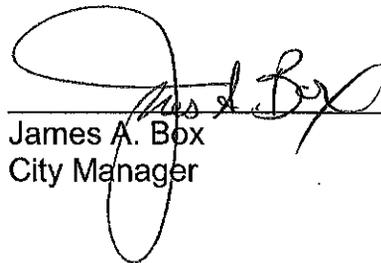
4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:



Stephen M. Parker, CPA
Administrative Services Director/Treasurer

Approved:



James A. Box
City Manager

Attachments:

- A. Investments and Deposits
- B. Investment Detail
- C. Cash and Investment Balances by Fund Type

**CITY OF STANTON, CA
INVESTMENTS AND DEPOSITS
December 31, 2017**

Investment Type	Issuer	Date of Maturity	Interest Rate	Par Value	Cost	% of Total	Market Value	Market Value Source
State Pool (LAIF) - City portion ¹	State of California	On Demand	1.24%	\$ 2,843,439	\$ 2,843,439	10.49%	\$ 2,843,440	LAIF
Investments ²	Various	Various	Various	\$ 24,311,991	24,085,388	88.83%	24,147,255	Bank of the West
Money Market Account	Bank of the West	On Demand	0.29%	\$186,183	186,183	0.69%	186,183	Bank of the West
Subtotal - Investments					\$ 27,115,009	100.00%	\$ 27,176,877	
Demand Deposits/Main Checking - City portion	Bank of the West	On Demand	N/A	N/A	(606,683)		\$ (606,683)	Bank of the West
Imprest Accts & Petty Cash	Bank of the West	On Demand	N/A	N/A	136,549		136,549	Bank of the West
Subtotal - Deposits					\$ (470,135)		\$ (470,135)	

\$ 26,706,743

\$ 26,644,875

911	1.87%
Weighted Average Maturity (days)	Weighted Average Yield

Total Cash Investments and Deposits ³

¹ Par Value amount represents entire LAIF balance, including City and Successor Agency portions

² Cost amount includes \$58,005 adjustment made to City's books at 6/30/17 to adjust portfolio to market value, per GASB 31

³ Weighted average maturity and yield calculations include LAIF, Investments and Money Market Account

NOTES:

The City's portfolio is in compliance with the City's 2017-18 Investment Policy.

The portfolio will allow the City to meet its expenditure requirements for the next six months.

CITY OF STANTON
INVESTMENTS
NOVEMBER 2017

Investment Type/ Broker	Institution	CUSIP Number	Purchase Yield	Coupon Rate	Purchase Price	Settlement/ Date Purchased	Date of Maturity	Next Call Date (NC=noncallable)	Par Value	Purchase Amount	Current Market Value
U.S. Government Agency Securities:											
Chandler Asset Management	FNMA	3135G0E58	1.20%	1.13%	100.42	9/30/2015	10/19/2018	NC	195,000	195,014	194,021
Chandler Asset Management	FNMA	3135G0G72	1.17%	1.13%	99.39	10/30/2015	12/14/2018	NC	195,000	194,709	193,703
Chandler Asset Management	FHLB	3133782M2	1.16%	1.50%	101.23	02/01/16	03/08/19	NC	185,000	186,930	184,240
Chandler Asset Management	FFCB	3133EGCA1	1.06%	1.06%	100.01	10/25/16	06/03/19	NC	200,000	200,010	197,744
Chandler Asset Management	FHLMC	3137EADW8	1.25%	1.25%	99.15	08/31/15	10/02/19	NC	190,000	188,394	187,737
Chandler Asset Management	FHLB	3130AJRF2	1.65%	2.38%	103.07	11/23/15	12/13/19	NC	200,000	205,698	201,616
Chandler Asset Management	FNMA	3135G0D75	1.27%	1.50%	100.90	2/24/2016	6/22/2020	NC	200,000	201,962	197,628
Chandler Asset Management	FNMA	3135G0F73	1.50%	1.50%	100.36	1/20/2016	11/30/2020	NC	190,000	190,035	187,209
Chandler Asset Management	FNMA	3130A3UQ5	1.49%	1.89%	102.18	2/1/2016	12/11/2020	NC	185,000	185,349	184,232
Chandler Asset Management	FNMA	3135G0H55	1.50%	1.89%	102.11	1/20/2016	12/28/2020	NC	190,000	193,388	188,978
Chandler Asset Management	FHLB	3130A7CV5	1.46%	1.38%	99.77	02/17/16	02/18/21	NC	210,000	208,166	205,302
Chandler Asset Management	FNMA	3135G0L20	1.31%	1.38%	100.01	4/12/2016	2/6/2021	NC	200,000	200,630	195,790
Chandler Asset Management	FHLB	313382K69	1.53%	1.76%	101.72	03/23/16	03/12/21	NC	190,000	192,005	188,058
Chandler Asset Management	FHLB	3130A7PV1	1.33%	1.38%	99.80	04/12/16	04/05/21	NC	200,000	200,432	195,462
Chandler Asset Management	FNMA	3135G0K69	1.23%	1.25%	99.75	8/15/2016	5/6/2021	NC	200,000	200,168	194,530
Chandler Asset Management	FHLB	3130A9QS5	1.28%	1.13%	99.05	08/09/16	07/14/21	NC	190,000	188,596	183,688
Chandler Asset Management	FHLB	3137EAC89	1.24%	1.13%	98.96	08/12/16	08/12/21	NC	200,000	198,898	193,058
Chandler Asset Management	FHLB	3130A4B22	1.97%	1.88%	99.36	11/30/16	11/29/21	NC	100,000	99,536	99,165
Chandler Asset Management	FNMA	3135C0T45	1.89%	1.88%	99.76	4/20/2017	4/5/2022	NC	200,000	199,830	197,508
Multi-Bank Securities, Inc.	FNMA	3130AC2X1	1.76%	1.75%	100.00	8/23/2017	8/23/2022	2/23/2018	500,000	500,000	497,445
Multi-Bank Securities, Inc.	FHLB	3130AC7K4	1.75%	1.75%	100.00	8/22/2017	9/15/2022	NC	500,000	500,000	496,925
									4,620,000	4,633,748	4,564,040
Municipal Bonds											
Multi-Bank Securities, Inc.	Brawley CA Pension Obligation Bond	105710AA5	1.52%	1.75%	100.25	7/25/2017	9/1/2018	NC	1,005,000	1,007,462	1,003,975
Multi-Bank Securities, Inc.	California Earthquake Auth Rev	13017HAE6	2.23%	2.81%	100.63	11/14/2017	7/1/2019	NC	212,000	179,207	212,174
Multi-Bank Securities, Inc.	California Earthquake Auth Rev	13034PFZ7	2.04%	2.81%	100.40	11/22/2017	7/1/2019	NC	1,260,000	1,079,501	1,261,050
Multi-Bank Securities, Inc.	CA ST Housing Finance Agency RDA	189848KY7	2.25%	2.89%	100.75	7/24/2017	8/1/2020	NC	250,000	251,676	249,765
First Empire Securities	Coachella Valley CA Unif School District	066616AD5	2.02%	1.90%	99.66	9/28/2017	9/1/2020	NC	440,000	447,260	441,804
Cartella & Co., Inc	Banning CA RDA SA TAB	066616AD5	2.02%	1.90%	99.66	9/28/2017	9/1/2020	NC	250,000	249,150	245,198
Multi-Bank Securities, Inc.	Ponoma CA PFA Lease Bond	73208MXX4	2.95%	2.42%	100.60	6/23/2017	4/1/2021	NC	500,000	503,000	466,095
Multi-Bank Securities, Inc.	CA ST Housing Finance Agency RDA	13034PFZ3	2.22%	2.51%	100.75	7/24/2017	8/1/2021	NC	350,000	362,625	350,032
Multi-Bank Securities, Inc.	CA ST Housing Finance Agency RDA	657371AX6	2.03%	2.51%	101.09	8/16/2017	8/1/2021	NC	255,000	257,777	255,023
Cartella & Co., Inc	Oceanside CA Pension Obligation Bond Taxabi	54465AHP0	2.08%	3.25%	104.65	8/15/2017	8/15/2021	NC	290,000	293,013	287,362
Cartella & Co., Inc	LA County CA RDA TAB Taxable West Covina	886176AQ8	2.00%	2.00%	101.67	6/26/2017	9/1/2021	NC	400,000	406,684	395,884
Cartella & Co., Inc	Yorba Linda RDA SA TAB Taxable Series B	769036BB9	2.25%	2.00%	101.16	8/15/2017	9/1/2021	NC	360,000	360,000	355,637
First Empire Securities	Riverside CA Pension Obligation Bond	769036BB9	2.25%	2.50%	101.16	6/20/2017	6/1/2022	NC	500,000	505,800	494,950
First Empire Securities	Riverside CA Pension Obligation Bond	769036BB9	2.40%	2.50%	100.45	7/24/2017	6/1/2022	NC	240,000	241,080	237,576
									6,572,000	6,383,584	6,551,741

CITY OF STANTON
INVESTMENTS
NOVEMBER 2017

Investment Type/ Broker	Institution	CUSIP Number	Purchase Yield	Coupon Rate	Purchase Price	Settlement/ Date Purchased	Date of Maturity	Next Call Date (NC=noncallable)	Par Value	Purchase Amount	Current Market Value
Negotiable Certificates of Deposit:											
Multi-Bank Securities, Inc.	Israel Discount BK of NY	465078JVO	1.50%	1.50%	100.00	8/15/2017	8/17/2018	NC	247,000	247,000	246,891
Cantella & Co., Inc	Firstbank Puerto Rico (PR)	33767A4E8	1.55%	1.55%	100.00	8/15/2017	11/28/2018	NC	249,000	249,000	248,686
Multi-Bank Securities, Inc.	Generations Community Fed Credit	37148LAB4	1.65%	1.65%	100.00	6/28/2017	6/28/2019	NC	249,000	249,000	248,178
Multi-Bank Securities, Inc.	Direct Federal Credit Union	25460FAO9	1.75%	1.75%	100.00	05/24/17	2/24/2020	NC	247,000	247,000	247,479
First Empire Securities	Mercantile Bank, NA	58733AEJ4	1.90%	1.90%	100.00	08/15/17	3/2/2020	NC	247,000	247,000	246,249
First Empire Securities	Aly Bank	02006LY72	1.75%	1.75%	100.00	03/16/17	3/16/2020	NC	248,000	248,000	246,398
Cantella & Co., Inc	Webbank	947594JN6	1.85%	1.85%	100.00	03/30/17	3/30/2020	3/30/2018	249,000	249,000	247,865
Multi-Bank Securities, Inc.	Live Oak Banking Company	590306CN2	2.00%	2.00%	100.00	04/07/17	4/7/2020	NC	249,000	249,000	247,563
Cantella & Co., Inc	Community Trust Bank Inc..	20416LAC3	1.85%	1.85%	100.00	08/10/17	8/10/2020	NC	247,000	247,000	246,278
Multi-Bank Securities, Inc.	The Park National Bank	700654AY2	1.95%	1.95%	100.00	03/30/17	9/30/2020	NC	249,000	249,000	247,718
First Empire Securities	First Bank Richmond	319267GC8	1.80%	1.80%	100.00	06/23/17	11/23/2020	NC	247,000	247,000	244,446
Multi-Bank Securities, Inc.	Numerica Credit Union	67054NAF0	2.00%	2.00%	100.00	05/30/17	11/30/2020	NC	249,000	249,000	247,792
First Empire Securities	BMW Bank	05580AGQ1	1.95%	1.95%	100.00	03/10/17	3/10/2021	NC	248,000	248,000	246,080
First Empire Securities	Wells Fargo Bank, NA	949763FQ4	2.10%	2.10%	100.00	03/15/17	3/15/2021	NC	249,000	249,000	247,807
First Empire Securities	Landmark Bank	51506VCA9	2.10%	2.10%	100.00	03/29/17	3/29/2021	NC	248,000	248,000	247,187
First Empire Securities	Comerich Capital Bank	20033AUK0	2.00%	2.00%	100.00	6/30/2017	6/30/2021	NC	249,000	249,000	247,969
Cantella & Co., Inc	Discover Bank	06740KCC0	2.00%	2.00%	100.00	7/12/2017	7/12/2021	NC	247,000	247,000	245,926
First Empire Securities	Abacus Federal Savings Bank	02577AYZ2	1.95%	1.95%	100.00	7/21/2017	7/21/2021	NC	249,000	249,000	246,592
Cantella & Co., Inc	MB Financial Bank	55266CVW3	2.15%	2.15%	100.00	7/26/2017	7/26/2021	NC	247,000	247,000	246,501
First Empire Securities	HSEC Bank USA, NA	40434YMK0	2.00%	2.00%	100.00	7/28/2017	7/28/2021	NC	248,000	248,000	246,009
First Empire Securities	Third Federal Savings and Loan	88413QBN7	2.35%	2.35%	100.00	03/14/17	3/14/2022	NC	248,000	248,000	248,293
Multi-Bank Securities, Inc.	State Bank of India	862846V1	2.35%	2.35%	100.00	03/15/17	3/15/2022	NC	249,000	249,000	248,288
Multi-Bank Securities, Inc.	Capital One Bank USA	14020ZS2	2.35%	2.35%	100.00	03/16/17	3/16/2022	NC	249,000	249,000	249,294
Cantella & Co., Inc	JP Morgan Chase Bank NA	48126XD93	2.00%	Variable	100.00	03/29/17	3/29/2022	NC	248,000	248,000	246,978
First Empire Securities	BMO Harris, NA	87165EL98	2.40%	2.40%	100.00	05/19/17	5/19/2022	NC	247,000	247,000	247,368
Cantella & Co., Inc	Synchrony Bank	025545CN9	2.10%	2.10%	100.00	06/09/17	6/9/2022	NC	150,000	150,000	148,331
First Empire Securities	American Eagle Bank	319141GL5	2.10%	2.10%	100.00	6/21/2017	6/21/2022	NC	247,000	247,000	244,014
First Empire Securities	First Bank of Highland Park	38748PCX4	2.35%	2.35%	100.00	6/21/2017	6/21/2022	NC	247,000	247,000	246,825
Cantella & Co., Inc	Goldman Sachs Bank USA	14042RGN5	2.30%	2.30%	100.00	7/19/2017	7/19/2022	NC	247,000	247,000	245,891
Cantella & Co., Inc	Capital One NA	795450B61	2.30%	2.30%	100.00	7/27/2017	8/2/2022	NC	248,000	248,000	246,771
Multi-Bank Securities, Inc.	Sallie Mae Bank	02587DV47	2.35%	2.35%	100.00	8/3/2017	8/3/2022	NC	247,000	247,000	245,224
Cantella & Co., Inc	American Express Centurion Bank	316007CV6	1.90%	1.70%	99.60	8/4/2017	8/9/2022	1/9/2018	249,000	249,000	246,473
First Empire Securities	Fidelity Co-Operative Bank	02597CFU9	2.40%	2.40%	100.00	8/22/2017	8/22/2022	NC	247,000	247,000	245,745
	American Express Bank, FSB								8,831,000	8,830,004	8,785,456
Medium-Term Corporate Notes:											
Chandler Asset Management	Qualcomm Inc	747525AG8	2.260%	1.40%	99.87	05/28/15	11/3/2021	NC	135,000	134,787	134,784
Chandler Asset Management	Praxair Inc	74005PBH6	1.45%	1.25%	100.08	10/03/16	05/18/18	NC	125,000	125,100	124,485
Chandler Asset Management	Apple Inc	0378338Q2	1.71%	1.01%	100.87	02/16/16	1/10/17	NC	115,000	114,980	114,730
Chandler Asset Management	Bank of New York	06406HCU1	1.85%	2.20%	100.56	02/01/16	02/22/19	NC	115,000	116,290	115,153
Chandler Asset Management	Toyota Motor Credit Corp	89236TDE2	1.45%	1.40%	99.88	05/17/16	05/20/19	NC	125,000	124,825	123,871
Chandler Asset Management	Berkshire Hathaway	084664CK5	1.33%	1.30%	99.96	08/08/16	08/15/19	NC	55,000	54,947	54,305
Chandler Asset Management	Oracle Corp	69389KAX3	1.28%	2.25%	103.16	08/11/16	10/08/19	NC	125,000	128,744	125,565
Cantella & Co., Inc	Toronto-Dominion Bank	89114QBU1	2.00%	1.90%	99.82	12/15/17	10/24/19	NC	250,000	249,543	248,573
Cantella & Co., Inc	Barclays Bank PLC	06744GFL0	2.00%	2.00%	100.00	08/11/17	08/25/20	8/25/2018	500,000	500,000	494,886
Chandler Asset Management	American Honda Finance	92826CAB8	1.49%	2.45%	101.22	04/20/17	09/24/20	NC	125,000	126,651	125,048
Chandler Asset Management	Via, Inc	30231GAV4	2.18%	2.20%	101.77	09/01/16	12/14/20	NC	150,000	154,404	149,882
Chandler Asset Management	Eaton Mobil Corp	084970BQ0	1.54%	2.20%	102.76	02/29/16	03/01/21	2/1/2021	125,000	126,465	124,770
Chandler Asset Management	Berkshire Hathaway	58477AV5	1.99%	1.95%	99.49	08/16/16	03/15/21	2/15/2021	100,000	102,896	99,686
Chandler Asset Management	State St Corp	6949189P8	1.55%	1.55%	99.87	06/23/16	07/19/21	NC	125,000	124,784	123,136
Chandler Asset Management	Microsoft Corp	24422ETL3	1.88%	1.55%	99.59	08/08/16	07/08/21	NC	85,000	84,699	82,782
Chandler Asset Management	Paycom Financial Corp	03731RN44	1.68%	1.55%	99.59	08/11/16	07/08/21	NC	125,000	124,810	121,503
Chandler Asset Management	John Deere Capital Corp	01198HP8	2.66%	2.65%	100.26	01/03/17	01/06/22	NC	130,000	129,964	130,757
Chandler Asset Management	US Bancorp	037833AV8	2.66%	2.65%	100.37	01/19/17	01/24/22	NC	125,000	125,657	125,718
First Empire Securities	Apple Inc	14020A2A1	2.10%	2.15%	100.20	10/23/17	02/09/22	NC	500,000	501,000	493,500
Multi-Bank Securities, Inc.	Capital Impact Partners		2.50%	2.50%	100.00	10/23/17	10/15/22	NC	500,000	500,000	492,936
									3,635,000	3,650,744.80	3,606,416

CITY OF STANTON
CASH AND INVESTMENT BALANCES BY FUND TYPE
December 31, 2017

Fund Type	Cash and Investments	Totals
General Fund:		
Pooled	\$ (11,992,061)	
Other Accounts *	24,408,119	\$ 12,416,058
Special Revenue, Capital Projects and Enterprise Funds:		
Gas Tax	1,586,221	
Measure M	1,332,463	
Fire Emergency Services	63,444	
Lighting & Median Maint.	1,759,399	
Sewer Maintenance	3,567,175	
Other	2,061,169	10,369,871
Internal Service Funds		1,201,010
Trust Funds		2,657,936
Total Cash and Investment Balances		\$ 26,644,875

* Money Market, Imprest Accounts, Petty Cash and Investments

CITY OF STANTON

REPORT TO THE SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY

TO: Honorable Chair and Members of the Successor Agency

DATE: January 23, 2018

SUBJECT: DECEMBER 2017 INVESTMENT REPORT (SUCCESSOR AGENCY)

REPORT IN BRIEF:

The Investment Report as of December 31, 2017 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTION:

1. Successor Agency find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of December 2017.

BACKGROUND:

The attached reports summarize the Successor Agency investments and deposit balances as of December 2017. A summary of the Agency's investments and deposits is included as Attachment A. The Agency's cash balances by fund are presented in Attachment B.

ANALYSIS:

The Agency's investment in the State Treasurer's Local Agency Investment Fund (LAIF) continues to be available on demand. The effective yield on LAIF for the month of December 2017 was 1.24%.

The Agency recently refunded the Tax Allocation Bonds for 2011A and B as well as a portion of the 2010 series with series 2016C & D bonds. The Agency's investments are shown on Attachment A and have a weighted investment yield of 0.82%, which is below the benchmark LAIF return of 1.24%, as the portfolio is completely liquid and has significant funds held in custodial accounts accruing very little interest.

With a completely liquid portfolio, the weighted average maturity of the Agency's investments at December 31, 2017 is 1 day. LAIF's average maturity at December 31, 2017 is approximately 186 days.

FISCAL IMPACT:

All deposits and investments have been made in accordance with the City's 2017-18 Investment Policy.

The portfolio will allow the Agency to meet its expenditure requirements for the next six months.

ENVIRONMENTAL IMPACT:

None

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION:

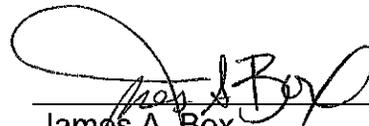
Through the agenda posting process.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:

Approved:



Stephen M. Parker, CPA
Administrative Services Director/Treasurer

James A. Box
Executive Director

Attachments:

- A. Investments and Deposits
- B. Cash Balances by Fund

**SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY
INVESTMENTS AND DEPOSITS
December 31, 2017**

Investment Type	Institution	Issuer/ Broker	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
State Treasurer's Pool - SA portion	Local Agency Investment Fund (LAIF)	State of California	On Demand	1.24%	\$ 3,693,866	\$ 3,693,866	\$ 3,690,328	LAIF
Imprest Account - SA portion	Bank of the West	Bank of the West	On Demand	N/A	(788,132)	(788,132)	(788,132)	Bank of the West
Clawback - Demand Deposits/Money Market Account	Bank of the West	Bank of the West	On Demand	N/A	3,259,523	3,259,523	3,259,523	Bank of the West

Total Cash Investments and Deposits

\$ 6,166,257 \$ 6,161,718

Bond Funds Held by Trustees:

Investment Type	Institution	Issuer/ Broker	CUSIP Number	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
2010 Tax Allocation Bonds (Tax-Exempt)									
Principal:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$9.95	\$9.95	\$9.95	US Bank
Interest:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$5,698.95	\$5,698.95	\$5,698.95	US Bank
Special Fund:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$38.04	\$38.04	\$38.04	US Bank
Reserve Account:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$0.00	\$0.00	\$0.00	US Bank
Cash Equivalent	LAIF	US Bank	99LA009W8	On Demand	1.24%	\$1,135,000.00	\$1,135,000.00	\$1,135,000.00	US Bank

Total 2010 Tax Allocation Bonds (Tax-Exempt)

\$1,140,747 \$1,140,747

Investment Type	Institution	Issuer/ Broker	CUSIP Number	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
2016 Series A and B									
Debt Service Fund									
Cash Equivalents	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$21.41	\$21.41	\$21.41	US Bank
Principle Account									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$545.95	\$545.95	\$545.95	US Bank
Interest Account									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$306.62	\$306.62	\$306.62	US Bank

Total 2016 Series A and B \$ 874 \$873.98

Investment Type	Institution	Issuer/ Broker	CUSIP Number	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
2016 Series C and D									
Debt Service Fund:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$86.73	\$86.73	\$86.73	US Bank
Interest Account:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$11.32	\$11.32	\$11.32	US Bank
Principle Account:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	14.14	\$14.14	\$14.14	US Bank
Cost of Issuance Fund:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$0.00	\$0.00	\$0.00	US Bank

Total 2016 Series C and D \$ 112 \$112.19

Total Bond Fund Investments and Deposits (3)

\$1,141,733 \$1,141,733

Notes:
(1) - There have been no exceptions to the Investment Policy.
(2) - The Successor Agency is able to meet its expenditure requirements for the next six months.
(3) - Restricted Bond Funds are held by the fiscal agent.

SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY

**POOLED CASH BALANCES BY FUND TYPE
December 31, 2017**

Fund	Cash Balance
710 Project 2000 Debt Service Fund	-
711 Redevelopment Debt Service Fund	-
712 Redevelopment Obligation Retirement Fund	2,998,353
720 Low and Moderate Income Housing Fund	-
721 Housing Successor Fund	-
730 Community Redevelopment Administration Fund	-
731 Successor Agency Admin Fund	(98,984)
740 Redevelopment Project Fund	-
741 Successor Agency Project Fund	6,365
741 Cash DDR Clawback	3,259,523

TOTAL CASH BALANCE

\$ 6,165,257

CITY OF STANTON

REPORT TO THE STANTON HOUSING AUTHORITY

TO: Honorable Chair and Members of the Housing Authority

DATE: January 23, 2018

SUBJECT: DECEMBER 2017 INVESTMENT REPORT (HOUSING AUTHORITY)

REPORT IN BRIEF:

The Investment Report as of December 31, 2017 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTION:

1. Stanton Housing Authority find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of December 2017.

BACKGROUND:

The attached reports summarize the Stanton Housing Authority investments and deposit balances as of December 2017. A summary of the Housing Authority's investments and deposits is included as Attachment A. The Housing Authority's cash balances by fund are presented in Attachment B.

ANALYSIS:

The Housing Authority's investment in the State Treasurer's Local Agency Investment Fund (LAIF) continues to be available on demand. The effective yield on LAIF for the month of December 2017 was 1.24%.

The Agency's investments are shown on Attachment A and have a weighted investment yield of 1.24%, as almost the entire portfolio is invested in LAIF.

With investments almost completely in LAIF, the portfolio is completely liquid, and the Housing Authority's investments' weighted average maturity at December 31, 2017 is 1 day. LAIF's average maturity at December 31, 2017 is approximately 186 days.

FISCAL IMPACT:

All deposits and investments have been made in accordance with the City's 2017-18 Investment Policy.

The portfolio will allow the Housing Authority to meet its expenditure requirements for the next six months.

ENVIRONMENTAL IMPACT:

None

LEGAL REVIEW:

None.

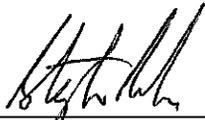
PUBLIC NOTIFICATION:

Through the agenda posting process.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

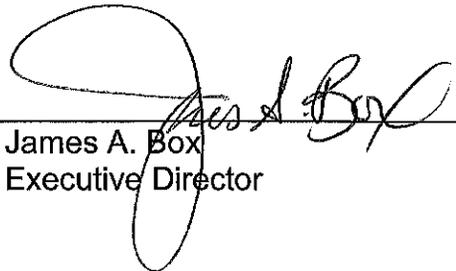
4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:



Stephen M. Parker, CPA
Administrative Services Director

Approved:



James A. Box
Executive Director

Attachments:

- A. Investments and Deposits
- B. Cash Balances by Fund

**STANTON HOUSING AUTHORITY
INVESTMENTS AND DEPOSITS
December 31, 2017**

Investment Type	Institution	Issuer/ Broker	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
State Treasurer's Pool - HA portion	Local Agency Investment Fund (LAIF)	State of California	On Demand	1.24%	\$ 927,232	\$ 927,232	\$ 927,485	LAIF
Imprest Account - SA portion	Bank of the West	Bank of the West	On Demand	N/A	\$ (197,836)	(197,836)	(197,836)	Bank of the West
State Treasurer's Pool - Housing Authority Account	Local Agency Investment Fund (LAIF)	State of California	On Demand	1.24%	\$ 8,820,434	\$ 8,820,434	\$ 8,811,985	LAIF

Total Cash Investments and Deposits

\$ 9,549,830 \$ 9,541,634

Notes:

- (1) - There have been no exceptions to the Investment Policy.
- (2) - The Housing Authority is able to meet its expenditure requirements for the next six months.

STANTON HOUSING AUTHORITY

POOLED CASH BALANCES BY FUND TYPE
December 31, 2017

Fund	Cash Balance
-------------	-------------------------

285 Housing Authority Fund	9,549,830
----------------------------	-----------

TOTAL CASH BALANCE

\$ 9,549,830

CITY OF STANTON

REPORT TO CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: January 23, 2018

SUBJECT: PURCHASE OF VEHICLE FOR CITY FLEET

REPORT IN BRIEF:

Staff is requesting to purchase one (1) 2018 Chevy Tahoe LT as an addition to the City's vehicle fleet.

RECOMMENDED ACTION:

1. That City Council declare that this project is exempt from the California Environmental Quality Act ("CEQA") under Section 15378(b)(2) – continuing administrative or maintenance activities, such as purchases for supplies, personnel-related actions, general policy and procedure making.
2. That City Council approve Budget Adjustment No. 2018-16 to appropriate \$50,000 from Fleet Maintenance Fund Balance to the Vehicle account 605-3800-703100.

BACKGROUND:

In 2013 a 2013 GMC Yukon Hybrid was purchased for the City Manager with Air Quality Improvement funds from South Coast Air Quality Management District (SCAQMD). In a search for a replacement vehicle, no hybrid sports utility vehicle which the City Manager could use to comfortably transport multiple members of City Council when attending City-related events was available.

ANALYSIS/JUSTIFICATION:

As Air Quality Improvement funds are not available to purchase a large sports utility vehicle, the City will be using the Fleet Maintenance Internal Service Fund account for the replacement of the City Manager's vehicle. A budget adjustment appropriating the funds for the purchase of a 2018 Chevy Tahoe LT is included in the recommended action. Three quotes for a 2018 Chevy Tahoe LT were obtained, with the current least expensive one being \$49,394.30 from Penske Chevrolet of Cerritos. Additional quotes

will be obtained prior to purchase, so a budget adjustment of \$50,000 towards the purchase of the vehicle is sufficient.

FISCAL IMPACT:

Budget Adjustment No. 2018-16 will provide \$50,000 to the Vehicle account in the Fleet Maintenance Internal Service Fund (605-3800-703100) to appropriate the costs for the purchase of the 2018 Chevy Tahoe LT. This purchase will not have any impact on the General Fund.

ENVIRONMENTAL IMPACT:

In accordance with the requirements of the CEQA, this project has been determined to be exempt under Section 15378(b)(2).

PUBLIC NOTIFICATION:

Through the regular agenda process.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

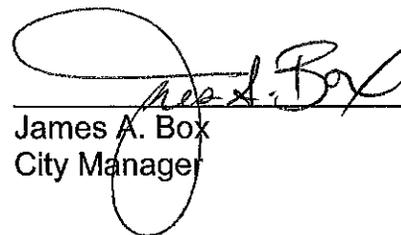
- 6. Maintain and Promote a Responsive, High Quality and Transparent Government

Prepared by:



Stephen M. Parker, CPA
Administrative Services Director

Approved:

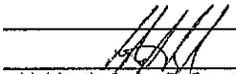


James A. Box
City Manager

Attachments:

- A. Budget Adjustment No. 2018-16

CITY OF STANTON BUDGET ADJUSTMENT AUTHORIZATION

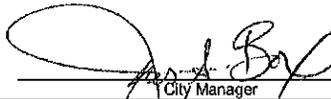
Fiscal Year:	<u>2017-18</u>	BA #	<u>2018-16</u>
Department:	<u>Administration</u>	Date:	<u>January 17, 2018</u>
Requested By:	<u>James A. Box</u>	Title:	<u>City Manager</u>
City Council Approval:		Date:	<u>January 23, 2018</u>
Availability of Funds:	<u>Administrative Services Department</u>	Title:	<u>Administrative Services Director</u>

Transfer		Current Budget	Increase (Decrease)	Amended Amount
Account Description	Account Number			
1 Fleet Maintenance: Sewer Improvements	605-3800-703100	\$ -	\$ 50,000	\$ 50,000
2 Fleet Maintenance: Fund Balance	605-0000-304320	\$ 390,934	\$ (50,000)	\$ 340,934

JUSTIFICATION:

To provide appropriation for purchase of 2018 Chevy Tahoe LT to add to City vehicle fleet.

Budget Adjustment Request Approved:



 City Manager

1/17/18

 Date

Budget Adjustment Processed:

_____ Date posted

_____ Entered by

*** PRINT ON BLUE PAPER ONLY ***

CITY OF STANTON

REPORT TO THE SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY

TO: Honorable Chair and Members of the Successor Agency

DATE: January 23, 2018

**SUBJECT: APPROVING AND ADOPTING THE RECOGNIZED OBLIGATIONS
PAYMENT SCHEDULE (ROPS) 18-19 AND THE ADMINISTRATIVE
BUDGET PURSUANT TO SECTIONS 34177 OF CALIFORNIA HEALTH
& SAFETY CODE FOR THE PERIOD OF JULY 2018 THROUGH JUNE
2019**

REPORT IN BRIEF:

This report summarizes the obligations of the Successor Agency under AB X1 26, AB 1484 and SB 107 to draft Recognized Obligation Payment Schedules (ROPS) and corresponding administrative budgets. Staff recommends the Successor Agency adopt the attached resolution approving ROPS 18-19 and the Successor Agency's administrative budget for the period July 2018 through June 2019.

RECOMMENDED ACTION:

1. Successor Agency declare that the project is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Adopt Resolution No. SA 2018-01 to approve the Recognized Obligation Payment Schedule (ROPS) No. 18-19 and the administrative budget for the period July 1, 2018 through June 30, 2019 entitled:

**"A RESOLUTION OF THE BOARD OF THE SUCCESSOR AGENCY TO THE
STANTON REDEVELOPMENT AGENCY, APPROVING AND ADOPTING THE
RECOGNIZED OBLIGATION PAYMENT SCHEDULE ("ROPS") 18-19 FOR
THE PERIOD JULY 1, 2018 THROUGH JUNE 30, 2019 PURSUANT TO
HEALTH AND SAFETY CODE, SECTIONS 34177(l) and 34177(o) AND THE
ADMINISTRATIVE BUDGET, PURSUANT TO HEALTH AND SAFETY CODE,
SECTION 34177(j)"**

BACKGROUND:

Upon dissolution of the Stanton Redevelopment Agency on February 1, 2012 pursuant to AB X1 26, the City Council took action to have the City of Stanton act as Successor Agency to the Stanton Redevelopment Agency. The Successor Agency is considered a separate legal entity from the City. Pursuant to Health and Safety Code Section 34177, successor agencies are required to prepare Recognized Obligation Payment Schedules (ROPS) that list enforceable obligations prior to each six-month fiscal period. The Successor Agency previously prepared ROPS for the six-month fiscal periods beginning January 1, 2012 through June 30, 2012 ("ROPS I") through to the most recent six month period beginning January 1, 2018 through June 30, 2018 ("ROPS 17-18B").

Under AB X1 26, the Successor Agency may receive an administrative cost allowance of the greater of \$250,000 annually or three percent of the property tax allocated to the Successor Agency, based upon an approved administrative budget that justifies the allocation of the administrative cost allowance. The amounts of property taxes that are allocated to the Successor Agency are based on an approved ROPS during each six-month period. The administrative cost allowance is included as an enforceable obligation on the ROPS.

ANALYSIS/JUSTIFICATION:

Senate Bill 107, signed on September 22, 2015, provides that the ROPS for both six month periods in each fiscal year must be approved by the Oversight Board and submitted to the Department of Finance no later than February 1 each year.

The administrative budget has been prepared so that the Administrative Cost Allowance payments authorized under the ROPS 18-19 will reimburse the City for a portion of its costs associated with carrying out Successor Agency responsibilities, including administration, completion of projects, compliance and financial reporting, to the extent such amounts do not exceed the statutory limit of the greater of \$250,000 or 3% of the Successor Agency enforceable obligations in Fiscal Year 2018-19.

Following Successor Agency approval of ROPS 18-19, staff will forward the ROPS and administrative budget to the County Auditor-Controller, the County Administrative Officer, and the Department of Finance for review, simultaneously with presenting them to the Oversight Board for approval. The Oversight Board will review ROPS 18-19 at their regularly scheduled January 23, 2018 meeting. Copies of ROPS 18-19, following approval by the Oversight Board, will be sent to the County Auditor-Controller, the State Controller's Office and the Department of Finance by the February 1, 2017 deadline and will be posted on the Successor Agency's website.

On June 4, 2018 and January 2, 2019, the County Auditor-Controller is responsible for remitting property taxes to the Successor Agency for payment of the enforceable obligations listed on the approved ROPS 18-19A and 18-19B, respectively.

FISCAL IMPACT:

ROPS 18-19 sets forth the Successor Agency's existing financial obligations and administrative costs for the period July 1, 2018 to June 30, 2019. There are no immediate fiscal impacts associated with the adoption of the resolution approving ROPS 18-19 and the administrative budget for the 2018-19 fiscal year.

ENVIRONMENTAL IMPACT:

Not applicable.

LEGAL REVIEW:

The City Attorney has reviewed this report and the attached resolutions on behalf of the Successor Agency.

PUBLIC NOTIFICATION:

Through the normal agenda process.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:



Stephen M. Parker, CPA
Administrative Services Director

Approved by:



James A. Box
Executive Director

Attachment:

1. Resolution No. SA 2018-01
2. Exhibit A - Recognized Obligation Payment Schedule (ROPS 18-19) (July 2018 – June 2019)

RESOLUTION NO. SA 2018-01

A RESOLUTION OF THE BOARD OF THE SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY, APPROVING AND ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE ("ROPS") 18-19 FOR THE PERIOD JULY 1, 2018 THROUGH JUNE 30, 2019 PURSUANT TO HEALTH AND SAFETY CODE, SECTIONS 34177(l) and 34177(o) AND THE ADMINISTRATIVE BUDGET, PURSUANT TO HEALTH AND SAFETY CODE, SECTION 34177(j)

WHEREAS, pursuant to Health and Safety Code, Section 34173(d), the City of Stanton elected to become the successor agency to the Stanton Redevelopment Agency ("Successor Agency") on January 10, 2012 and the Successor Agency is a separate legal entity from the City of Stanton; and

WHEREAS, Health and Safety Code, Section 34177(o)(1) requires the Successor Agency to prepare an annual recognized obligation payment schedule ("ROPS") covering the period from July 1, 2018 through June 30, 2019 and submit it to the oversight board for approval; and

WHEREAS, Health and Safety Code, Section 34177(l)(2), requires the Successor Agency to submit the ROPS to the Successor Agency's oversight board for its approval, and simultaneously, the Successor Agency is required to submit a copy of the draft ROPS ("Draft ROPS") to the Orange County Auditor-Controller, the Orange County Administrative Officer, and the State of California Department of Finance, and once approved by the oversight board ("Approved ROPS"), to post the Approved ROPS on the Successor Agency's website and submit the Approved ROPS to the State of California Department of Finance, State Controller's Office and the Orange County Auditor-Controller; and

WHEREAS, Health and Safety Code, Section 34177(j), as modified by Section 34177(o) as added by Senate Bill 107, requires the Successor Agency to prepare a proposed administrative budget for each six-month period covering the period from July 1, 2018 through June 30, 2019 and submit it to the oversight board for approval; and

WHEREAS, pursuant to Health and Safety Code, Section 34177(k), upon approval of the administrative budget by the oversight board, the Successor Agency is required to provide administrative cost estimates, from the approved administrative budgets, that are to be paid from property tax revenue deposited in the Redevelopment Property Tax Trust Fund to the Orange County Auditor-Controller for each six-month period covered by the administrative budget; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

NOW THEREFORE, THE SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY, DOES HEREBY RESOLVE, DETERMINE, FIND AND ORDER AS FOLLOWS:

SECTION 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

SECTION 2. Approval of the ROPS. The Successor Agency hereby approves and adopts ROPS 18-19, for the period July 1, 2018 through June 30, 2019, in substantially the form attached to this Resolution as Exhibit A, as required by Health and Safety Code, Section 34177.

SECTION 3. Transmittal of the ROPS. The Administrative Services Director is hereby authorized to take all actions necessary under the Dissolution Act to post ROPS 18-19 on the Successor Agency website, transmit ROPS 18-19 to the Auditor-Controller and the County Administrator of the County of Orange and the State Department of Finance (the "DOF"), submit ROPS 18-19 to the oversight board, and to take any other actions necessary to ensure the approval and validity of ROPS 18-19 and the validity of any enforceable obligation approved by the Successor Agency in this Resolution. In addition, the Successor Agency authorizes and directs the Successor Agency staff to make such non-substantive revisions to the ROPS 18-19 as may be necessary to submit ROPS 18-19 in any modified form required by the Oversight Board or DOF, and ROPS 18-19 as so modified shall thereupon constitute the ROPS 18-19 as approved by the Successor Agency pursuant to this Resolution.

SECTION 4. Approval of Proposed Administrative Budget. The Successor Agency hereby approves and adopts the proposed administrative budget, covering the period from July 1, 2018 through June 30, 2019 as follows, as required by Health and Safety Code, Section 34177.

SUCCESSOR AGENCY PERSONNEL

731-6100-50110	Salaries-Regular	81,108
731-6100-502100	Retirement	10,564
731-6100-502105	Workers Comp Insurance	1,680
731-6100-502110	Health/Life Insurance	9,049
731-6100-502115	Unemployment Insurance	239
731-6100-502120	Medicare/Fica	<u>1,381</u>
	Total Personnel Services	104,021

OTHER ADMINISTRATIVE COSTS

731-6100-612115	Liability Insurance	2,941
731-6100-612125	Employee Benefits	8,944
731-6100-612200	Allocated Costs	71,204
731-6100-608105	Professional Services (Audit Services)	20,000
731-6100-608105	Professional Services (Legal Services - SA Projects)	22,890
731-6100-608105	Professional Services (Code Enforcement Prosecutions)	<u>20,000</u>
	Total Other Administrative Costs	<u>145,979</u>

Total Administrative Budget **250,000**

SECTION 5. Transmittal of Proposed Administrative Budget. The City of Stanton Administrative Services Director is hereby authorized and directed to take any action necessary to carry out the purposes of this Resolution and comply with applicable law regarding the proposed administrative budget, including submitting the proposed administrative budget to the Successor Agency's oversight board; and upon oversight board approval of the administrative budget, the provision of administrative cost estimates, from the approved administrative budget, that are to be paid from property tax revenues deposited in the Redevelopment Property Tax Trust Fund to the Orange County Auditor-Controller, and to make any non-substantive changes to the administrative budget required by the Oversight Board, the County or DOF.

SECTION 6. Certification. The Clerk shall certify to the adoption of this Resolution on behalf of the Successor Agency.

SECTION 7. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the Successor Agency to the Stanton Redevelopment Agency, held on this 23rd day of January, 2018.

DAVID J. SHAWVER, CHAIRMAN

APPROVED AS TO FORM:

MATTHEW E. RICHARDSON, AGENCY COUNSEL

ATTEST:

I, Patricia A. Vazquez, Agency Secretary of the City of Stanton, as Successor to Stanton Redevelopment Agency, Stanton, California, DO HEREBY CERTIFY that the foregoing Resolution, being Resolution No. SA 2018-01 has been duly signed by the Chairperson and attested by the Agency Secretary, all at a regular meeting of the City of Stanton, as Successor to Stanton Redevelopment Agency, held on January 23, 2018, and that the same was adopted, signed, and approved by the following vote to wit:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

PATRICIA A. VAZQUEZ, AGENCY SECRETARY

Recognized Obligation Payment Schedule (ROPS 18-19) - Summary

Filed for the July 1, 2018 through June 30, 2019 Period

Successor Agency:	Stanton
County:	Orange

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	18-19A Total (July - December)	18-19B Total (January - June)	ROPS 18-19 Total
A Enforceable Obligations Funded as Follows (B+C+D):	\$ 2,791,536	\$ 3,259,523	\$ 6,051,059
B Bond Proceeds	-	3,259,523	3,259,523
C Reserve Balance	2,791,536	-	2,791,536
D Other Funds	-	-	-
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G):	\$ 3,121,449	\$ 4,195,852	\$ 7,317,301
F RPTTF	2,996,449	4,070,852	7,067,301
G Administrative RPTTF	125,000	125,000	250,000
H Current Period Enforceable Obligations (A+E):	\$ 5,912,985	\$ 7,455,375	\$ 13,368,360

Certification of Oversight Board Chairman:
Pursuant to Section 34177 (o) of the Health and Safety code, I hereby
certify that the above is a true and accurate Recognized Obligation
Payment Schedule for the above named successor agency.

Name	Title
/s/	Date
Signature	Date

Stanton Recognized Obligation Payment Schedule (ROPS 18-19) - ROPS Detail

July 1, 2018 through June 30, 2019

(Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I	J	K	18-19A (July - December)					Q
											Fund Sources					
											L	M	N	O	P	
Item #	Project Name/Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	ROPS 18-19 Total	Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	18-19A Total
								\$ 111,781,445		\$ 13,368,360	\$ -	\$ 2,791,536	\$ -	\$ 2,996,449	\$ 125,000	\$ 5,912,985
3	Bond Payment: 2010 Tax Allocation	Bonds Issued On or Before	10/28/2010	12/1/2040	US Bank	Debt Service on Bonds issued to fund	Consolidated	16,240,419	N	\$ 903,119		660,659				\$ 660,659
6	Trustee	Fees	7/7/2005	12/1/2040	US Bank	Trustee Fees	Consolidated	211,000	N	\$ 7,000				4,000		\$ 4,000
8	Bond Disclosure	Fees	12/1/2005	12/1/2040	Harrell & Company	Bond Continuing Disclosure/Financial Services	Consolidated	141,000	N	\$ 4,300						\$ -
27	Palazzo @ Renaissance Plaza Properties - Shared Facilities Maintenance	Property Maintenance	3/4/2009	12/1/2040	Palazzo @ Renaissance Plaza Maintenance Assoc	Annual Maintenance	Consolidated		Y	\$ -						\$ -
41	Administrative Cost Allowance	Admin Costs	7/1/2016	12/1/2040	City of Stanton	Administrative Cost Allowance	Consolidated	5,750,000	N	\$ 250,000					125,000	\$ 125,000
60	Replacement Housing Obligation under H&S Code	Miscellaneous	7/1/2013	12/1/2040	To be Determined	96 Required Units	Consolidated		N	\$ -						\$ -
66	Bond Payment: 2010 Tax Allocation Bonds Series A	Reserves	10/28/2010	12/1/2040	US Bank	ROPS B Reserve for following ROPS A December 1 Debt Service	Consolidated	667,459	N	\$ 667,459						\$ -
69	City Loan	City/County Loan (Prior 06/28/11), Other	6/25/2002	12/1/2040	City of Stanton	City Loan for Start up costs for 2000 Project Area	Consolidated		Y	\$ -						\$ -
70	City Loan	City/County Loan (Prior 06/28/11), Cash exchange	2/9/2010	12/1/2040	City of Stanton	City Loan to pay SERAF Payment	Consolidated	1,797,746	N	\$ 1,797,746				1,797,746		\$ 1,797,746
82	Tina - Pacific Neighborhood Rehab	Bond Funded Project - Housing	1/31/2011	12/1/2040	Stanton Housing Authority as Housing Successor	Buy low income housing rentals in Tina Pacific Project	Consolidated		Y	\$ -						\$ -
83	City Loan	City/County Loan (Prior 06/28/11), Other	6/24/2003	12/1/2040	City of Stanton	City Loan for Start up costs for 2000 Project Area	Consolidated	2,080,000	N	\$ 68,883				68,883		\$ 68,883
86	Housing Authority Administration Fee	Admin Costs	7/1/2015	6/30/2016	Stanton Housing Authority	AB 471 Administrative Fee	Consolidated	150,000	N	\$ 150,000				150,000		\$ 150,000
91	LRPMP Properties	Property Dispositions	7/1/2017	6/30/2018	Best Best & Kreiger	Legal costs relating directly to property dispositions	Consolidated	3,000	N	\$ 3,000				1,500		\$ 1,500
92	LRPMP Properties	Property Dispositions	7/1/2017	6/30/2018	City of Stanton	Staff time relating directly to property disposition	Consolidated	2,500	N	\$ -						\$ -
94	LRPMP Properties	Property Maintenance	7/1/2017	6/30/2018	So Cal Sanitation	Fencing for Corporate Yard Property until disposition	Consolidated	1,200	N	\$ 1,200				600		\$ 600
95	Subordinate Tax Allocation Refunding Bonds, 2016 Series A	Refunding Bonds Issued After 6/27/12	2/23/2016	12/1/2035	US Bank	Refinance 2005 Series B Bonds	Consolidated	8,952,375	N	\$ 570,626		165,000		287,788		\$ 452,788
96	Subordinate Taxable Tax Allocation Refunding Bonds, 2016 Series B	Refunding Bonds Issued After 6/27/12	2/23/2016	12/1/2035	US Bank	Refinance 2005 Series A Bonds	Consolidated	17,012,038	N	\$ 1,069,450		320,000		537,525		\$ 857,525
98	Rebate Consultant	Fees	7/1/2015	12/31/2040	BLX Group	Rebate Calculations	Consolidated	47,000	N	\$ -						\$ -
100	Project Costs	Bond Funded Project - 2011	7/1/2016	6/30/2020	To be Determined	Bond Funded Project from 2011 Proceeds	Consolidated	3,259,523	N	\$ 3,259,523						\$ -
101	Tax Allocation Refunding Parity Bonds, 2016 Series C	Refunding Bonds Issued After 6/27/12	12/15/2016	12/1/2040	US Bank	Partial Refinance 2010 Series A Bonds	Consolidated	19,583,931	N	\$ 484,750		93,968		148,407		\$ 242,375
102	Taxable Tax Allocation Refunding Parity Bonds, 2016 Series D	Refunding Bonds Issued After 6/27/12	12/15/2016	12/1/2040	US Bank	Refinance 2011 Series A Bonds and 2011 Series B Bonds	Consolidated	33,730,710	N	\$ 1,979,760		1,551,909				\$ 1,551,909
103	Subordinate Tax Allocation Refunding Bonds, 2016 Series A	Reserves	2/23/2016	12/1/2035	US Bank	Refinance 2005 Series B Bonds	Consolidated	170,000	N	\$ 170,000						\$ -
104	Subordinate Taxable Tax Allocation Refunding Bonds, 2016 Series B	Reserves	2/23/2016	12/1/2035	US Bank	Refinance 2005 Series A Bonds	Consolidated	322,500	N	\$ 322,500						\$ -
105	Tax Allocation Refunding Parity Bonds, 2016 Series C	Reserves	12/15/2016	12/1/2040	US Bank	Partial Refinance 2010 Series A Bonds	Consolidated	96,194	N	\$ 96,194						\$ -
106	Taxable Tax Allocation Refunding Parity Bonds, 2016 Series D	Reserves	12/15/2016	12/1/2040	US Bank	Refinance 2011 Series A Bonds and 2011 Series B Bonds	Consolidated	1,562,850	N	\$ 1,562,850						\$ -

Stanton Recognized Obligation Payment Schedule (ROPS 18-19) - ROPS Detail

July 1, 2018 through June 30, 2019

(Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I	J	K	18-19B (January - June)					W
											Fund Sources					
											R	S	T	U	V	
Item #	Project Name/Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	ROPS 18-19 Total	Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	18-19B Total
								\$ 111,781,445		\$ 13,368,360	\$ 3,259,523	\$ -	\$ -	\$ 4,070,852	\$ 125,000	\$ 7,455,375
3	Bond Payment: 2010 Tax Allocation	Bonds Issued On or Before	10/28/2010	12/1/2040	US Bank	Debt Service on Bonds issued to fund	Consolidated	16,240,419	N	\$ 903,119				242,460		\$ 242,460
6	Trustee	Fees	7/7/2005	12/1/2040	US Bank	Trustee Fees	Consolidated	211,000	N	\$ 7,000				3,000		\$ 3,000
8	Bond Disclosure	Fees	12/1/2005	12/1/2040	Harrell & Company	Bond Continuing Disclosure/Financial Services	Consolidated	141,000	N	\$ 4,300				4,300		\$ 4,300
27	Palazzo @ Renaissance Plaza Properties - Shared Facilities Maintenance	Property Maintenance	3/4/2009	12/1/2040	Palazzo @ Renaissance Plaza Maintenance Assoc	Annual Maintenance	Consolidated		Y	\$ -						\$ -
41	Administrative Cost Allowance	Admin Costs	7/1/2016	12/1/2040	City of Stanton	Administrative Cost Allowance	Consolidated	5,750,000	N	\$ 250,000					125,000	\$ 125,000
60	Replacement Housing Obligation under H&S Code	Miscellaneous	7/1/2013	12/1/2040	To be Determined	96 Required Units	Consolidated		N	\$ -						\$ -
66	Bond Payment: 2010 Tax Allocation Bonds Series A	Reserves	10/28/2010	12/1/2040	US Bank	ROPS B Reserve for following ROPS A December 1 Debt Service	Consolidated	667,459	N	\$ 667,459				667,459		\$ 667,459
69	City Loan	City/County Loan (Prior 06/28/11), Other	6/25/2002	12/1/2040	City of Stanton	City Loan for Start up costs for 2000 Project Area	Consolidated		Y	\$ -						\$ -
70	City Loan	City/County Loan (Prior 06/28/11), Cash exchange	2/9/2010	12/1/2040	City of Stanton	City Loan to pay SERAF Payment	Consolidated	1,797,746	N	\$ 1,797,746						\$ -
82	Tina - Pacific Neighborhood Rehab	Bond Funded Project - Housing	1/31/2011	12/1/2040	Stanton Housing Authority as Housing Successor	Buy low income housing rentals in Tina Pacific Project	Consolidated		Y	\$ -						\$ -
83	City Loan	City/County Loan (Prior 06/28/11), Other	6/24/2003	12/1/2040	City of Stanton	City Loan for Start up costs for 2000 Project Area	Consolidated	2,080,000	N	\$ 68,883						\$ -
86	Housing Authority Administration Fee	Admin Costs	7/1/2015	6/30/2016	Stanton Housing Authority	AB 471 Administrative Fee	Consolidated	150,000	N	\$ 150,000						
91	LRPMP Properties	Property Dispositions	7/1/2017	6/30/2018	Best Best & Kreiger	Legal costs relating directly to property dispositions	Consolidated	3,000	N	\$ 3,000				1,500		\$ 1,500
92	LRPMP Properties	Property Dispositions	7/1/2017	6/30/2018	City of Stanton	Staff time relating directly to property disposition	Consolidated	2,500	N	\$ -						\$ -
94	LRPMP Properties	Property Maintenance	7/1/2017	6/30/2018	So Cal Sanitation	Fencing for Corporate Yard Property until disposition	Consolidated	1,200	N	\$ 1,200				600		\$ 600
95	Subordinate Tax Allocation Refunding Bonds, 2016 Series A	Refunding Bonds Issued After 6/27/12	2/23/2016	12/1/2035	US Bank	Refinance 2005 Series B Bonds	Consolidated	8,952,375	N	\$ 570,626				117,838		\$ 117,838
96	Subordinate Taxable Tax Allocation Refunding Bonds, 2016 Series B	Refunding Bonds Issued After 6/27/12	2/23/2016	12/1/2035	US Bank	Refinance 2005 Series A Bonds	Consolidated	17,012,038	N	\$ 1,069,450				211,925		\$ 211,925
98	Rebate Consultant	Fees	7/1/2015	12/31/2040	BLX Group	Rebate Calculations	Consolidated	47,000	N	\$ -						\$ -
100	Project Costs	Bond Funded Project - 2011	7/1/2016	6/30/2020	To be Determined	Bond Funded Project from 2011 Proceeds	Consolidated	3,259,523	N	\$ 3,259,523	3,259,523					\$ 3,259,523
101	Tax Allocation Refunding Parity Bonds, 2016 Series C	Refunding Bonds Issued After 6/27/12	12/15/2016	12/1/2040	US Bank	Partial Refinance 2010 Series A Bonds	Consolidated	19,583,931	N	\$ 484,750				242,375		\$ 242,375
102	Taxable Tax Allocation Refunding Parity Bonds, 2016 Series D	Refunding Bonds Issued After 6/27/12	12/15/2016	12/1/2040	US Bank	Refinance 2011 Series A Bonds and 2011 Series B Bonds	Consolidated	33,730,710	N	\$ 1,979,760				427,851		\$ 427,851
103	Subordinate Tax Allocation Refunding Bonds, 2016 Series A	Reserves	2/23/2016	12/1/2035	US Bank	Refinance 2005 Series B Bonds	Consolidated	170,000	N	\$ 170,000				170,000		\$ 170,000
104	Subordinate Taxable Tax Allocation Refunding Bonds, 2016 Series B	Reserves	2/23/2016	12/1/2035	US Bank	Refinance 2005 Series A Bonds	Consolidated	322,500	N	\$ 322,500				322,500		\$ 322,500
105	Tax Allocation Refunding Parity Bonds, 2016 Series C	Reserves	12/15/2016	12/1/2040	US Bank	Partial Refinance 2010 Series A Bonds	Consolidated	96,194	N	\$ 96,194				96,194		\$ 96,194
106	Taxable Tax Allocation Refunding Parity Bonds, 2016 Series D	Reserves	12/15/2016	12/1/2040	US Bank	Refinance 2011 Series A Bonds and 2011 Series B Bonds	Consolidated	1,562,850	N	\$ 1,562,850				1,562,850		\$ 1,562,850

CITY OF STANTON

REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: January 23, 2018

SUBJECT: **REQUEST FROM AMERICAN LIFE SECURITY TO OPERATE AS PRIVATE PATROL OPERATOR LOCATED AT 886 W KEMP CT, COMPTON, CA 90220-4569**

REPORT IN BRIEF:

American Life Security has submitted an application for Private Patrol Operator status. Chapter 5 of the Stanton Municipal Code requires that Detective agencies and merchant police activities require City Council approval.

RECOMMENDED ACTION:

City Council approve the application of American Life Security for Private Patrol Operator status and authorize the issuance of a business license permit.

BACKGROUND:

Section 5.04.420 of the Stanton Municipal Code requires certain businesses to obtain approval from the City Council to operate within the City. The proposed Private Patrol Operator service business falls under this requirement. American Life Security reports private vehicle would patrol Edgewood Manor located at 7100 Cerritos Avenue.

ANALYSIS/JUSTIFICATION:

The organization has submitted proper documentation as required in Section 5.04.640 and Chapter 5.04 of the Stanton Municipal Code, including a business license application which has met the conditions of the State of California Department of Consumer Affairs Bureau of Security and Investigative Services.

FISCAL IMPACT:

None.

ENVIRONMENTAL IMPACT:

Not applicable.

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION:

Through the normal agenda process.

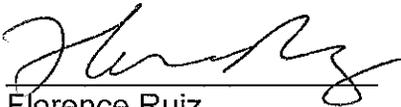
STRATEGIC PLAN OBJECTIVE ADDRESSED:

- 4. Ensure Fiscal Stability and Efficiency in Government

Prepared By:

Reviewed by:

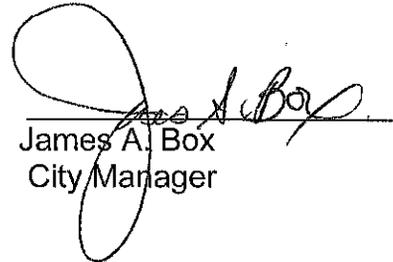
Approved by:



Florence Ruiz
Administrative Services
Supervisor



Stephen Parker
Administrative Services
Director



James A. Box
City Manager

Attachment: Business License Application

DBA

AMERICAN LIFE SECURITY

Account #

31440

DBA AMERICAN LIFE SECURITY

Bus Name

Bus. Status Active

Ownership Sole Proprietorship

Lic. Status Pending

Expiration Date 12/31/2017

Address 886 W KEMP CT

Account # 31440

Rates STD - Private Policing

City COMPTON, CA 90220-4569

License # 31440

Location Outside

Phone (562) 273-1953

Loc. Type

Alt Phone

Geo Areas

Mail Addr PO BOX 819

Fax Num

Mail City PARAMOUNT, CA 90723-0656

Start Date 05/01/2017

Mail (Add'l)

Close Date

Additional Information

E-Mail info@americanlifesecurity.com

Sales Tax

Website

FEIN --ON FILE--

License Desc

SEIN

Business Type 72 - 72-Personal Services

NAIC Code

State License

SIC Code

Type

Exp. Date

Custom Fields

Owner Information

Name MARTIN WALTERS

Status Active

Date of Birth

Title OWNER

Start Date 11/07/2017

Driver's License --ON FILE--

Street 886 W KEMP CT

End Date

SSN --ON FILE--

City COMPTON, CA 90220-4569

Phone (562) 273-1953

Contact Type Business Owner

Phone 2

Email info@americanlifesecurity.com

Emergency Contact(s)

Name MARTIN WALTERS

Phone (562) 273-1953

Title OWNER

Phone2

Street 886 W KEMP CT

Email info@americanlifesecurity.com

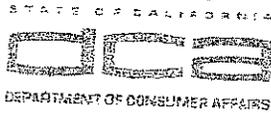
City COMPTON, CA 90220-4569

Attn

Alarm Information

NO ALARM INFORMATION AVAILABLE

Bureau of Security and Investigative Services



Private Patrol Operator

License No. PPO119956

Issue Date: 01/27/2017
Valid Until: 01/31/2019

AMERICAN LIFE SECURITY
886 W KEMP CT
COMPTON, CA 90220-4569

The above is licensed as a Sole Proprietor with the State of California Bureau of Security and Investigative Services.

Qualified Manager - MARTIN WALTERS
Owner - MARTIN WALTERS

PLACE RENEWAL HERE

Valid Until: 01/31/2019

Receipt No. 1531

This Original License must be kept for the life of the license and posted in Public View.

The above named is a licensed Private Patrol Operator in the State of California, subject to the filing for renewal and the payment of the statutory fee by the expiration date.

The license is issued pursuant to, and continues in effect subject to compliance with, the provisions of Chapter 11.5 of Division 3 of the Business and Professions Code of the State of California, and the Rules and Regulations established thereunder, and the above named licensee is duly authorized under said Chapter.

Department of Consumer Affairs
Bureau of Security and Investigative Services
P.O. Box 989002
West Sacramento, CA 95798-9002
(916) 322-4000

--- POST IN PUBLIC VIEW ---

YOUR RETURN MAILING ADDRESS

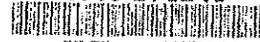
NAME: MARTIN WALTERS

ADDRESS: 886 W. KEMP CT

CITY: COMPTON

STATE: CA ZIP CODE: 90220

2016 276240



FILED Nov 14 2016 EXPIRES Nov 14 2021

Dean C. Logan, Registrar - Register/County Clerk

Electronically signed by ANEP/OC 1/1/16

FICTITIOUS BUSINESS NAME STATEMENT

TYPE OF FILING AND FILING FEE (Check one)

- Original - \$25.00 (FOR ORIGINAL FILING WITH ONE BUSINESS NAME ON STATEMENT)
 - Amended (New) Filing - \$25.00 (CHANGES IN FACTS FROM ORIGINAL FILING - REQUIRES PUBLICATION)
 - Refile - \$25.00 (NO CHANGES IN THE FACTS FROM ORIGINAL FILING)
- \$5.00 - FOR EACH ADDITIONAL BUSINESS NAME FILED ON SAME STATEMENT, DOING BUSINESS AT THE SAME LOCATION \$5.00 - FOR EACH ADDITIONAL OWNER IN EXCESS OF ONE OWNER

The following person(s) is (are) doing business as:

1. AMERICAN LIFE SECURITY 2. _____
Print Fictitious Business Name(s)

886 W. KEMP CT _____
Street address of principal place of business Mailing address if different

COMPTON CA 90220 LA COUNTY _____
City State/Country Zip COUNTY City State/Country Zip

Articles of Incorporation or Organization Number (if applicable): A140N

REGISTERED OWNER(S)

1. MARTIN WALTERS 2. _____
Full Name/Corp/LLC (P.O. Box not accepted)
- 395 W. KEMP CT _____
Residence Address Residence Address
- COMPTON CA 90220 _____
City State/Country Zip City State/Country Zip
- Corporation or LLC - Print State of Incorporation/Organization Corporation or LLC - Print State of Incorporation/Organization
3. _____ 4. _____
Full Name/Corp/LLC (P.O. Box not accepted)
- _____ _____
Residence Address Residence Address
- _____ _____
City State/Country Zip City State/Country Zip
- Corporation or LLC - Print State of Incorporation/Organization Corporation or LLC - Print State of Incorporation/Organization

IF MORE THAN FOUR REGISTRANTS, ATTACH ADDITIONAL SHEET SHOWING OWNER INFORMATION

THIS BUSINESS IS CONDUCTED BY: (Check one)

- an individual
- a General Partnership
- a Limited Partnership
- a Limited Liability Company
- an Unincorporated Association other than a Partnership
- a Corporation
- a Trust
- Copartners
- a Married Couple
- Joint Venture
- State or Local Registered Domestic Partners
- a Limited Liability Partnership

The date registrant started to transact business under the fictitious business name or names listed above: N/A
(Insert N/A above if you haven't started to transact business)

I declare that all information in this statement is true and correct.
(A registrant who declares as true any material matter pursuant to Section 17913 of the Business and Professions Code that the registrant knows to be false is guilty of a misdemeanor punishable by a fine not to exceed one thousand dollars (\$1,000).)

REGISTRANT(S) CORP/LLC NAME (PRINT) MARTIN WALTERS TITLE Owner

REGISTRANT SIGNATURE *Martin Walters* IF CORP OR LLC, PRINT NAME _____

If corporation, also print corporate title of officer. If LLC, also print title of officer or manager.

This statement was filed with the County Clerk of LOS ANGELES on the date indicated by the filed stamp in the upper right corner.
NOTICE - IN ACCORDANCE WITH SUBDIVISION (a) OF SECTION 17920, A FICTITIOUS NAME STATEMENT GENERALLY EXPIRES AT THE END OF FIVE YEARS FROM THE DATE ON WHICH IT WAS FILED IN THE OFFICE OF THE COUNTY CLERK, EXCEPT, AS PROVIDED IN SUBDIVISION (b) OF SECTION 17920, WHERE IT EXPIRES 40 DAYS AFTER ANY CHANGE IN THE FACTS SET FORTH IN THE STATEMENT PURSUANT TO SECTION 17913 OTHER THAN A CHANGE IN THE RESIDENCE ADDRESS OF A REGISTERED OWNER. A NEW FICTITIOUS BUSINESS NAME STATEMENT MUST BE FILED BEFORE THE EXPIRATION. EFFECTIVE JANUARY 1, 2014, THE FICTITIOUS BUSINESS NAME STATEMENT MUST BE ACCOMPANIED BY THE AFFIDAVIT OF IDENTITY FORM.

THE FILING OF THIS STATEMENT DOES NOT OF ITSELF AUTHORIZE THE USE IN THIS STATE OF A FICTITIOUS BUSINESS NAME IN VIOLATION OF THE RIGHTS OF ANOTHER UNDER FEDERAL, STATE, OR COMMON LAW (SEE SECTION 14411 ET SEQ., BUSINESS AND PROFESSIONS CODE).

HEREBY CERTIFY THAT THIS COPY IS A CORRECT COPY OF THE ORIGINAL STATEMENT ON FILE IN MY OFFICE.
DEAN C. LOGAN, LOS ANGELES COUNTY CLERK BY: *[Signature]* Deputy

Rev 01/2014 P.O. BOX 1208, NORWALK, CA 90551-1208 PH: (562) 452-2177 WEB ADDRESS: LAVOTE.NET

Evidence of Insurance
State of California

Named Insured(s): Agustina Alvarez
Tony Barbra
Vehicle: 2004 Ford Crown Victoria Police 4D
VIN: 2FAHP71W54X165257
Registered Owner(s): Agustina Alvarez



Policy Number: 199691042
Effective: 9/27/2017
Expiration: 3/27/2018

KEEP WITH VEHICLE

NAIC Number: 21652
Your Agent: Joseph Haddad
8056 Telegraph Rd Ste a
Downey, CA 90240-2161
Agent Phone: (562) 806-3700

FOLD HERE

Farmers Insurance Exchange, Woodland Hills, California, an authorized California insurer, in compliance with the CA Financial Responsibility Act (Section 16020 of the Vehicle Code), certifies that it has issued a policy in an amount not less than that required by the CA Financial Responsibility Law for the described motor vehicle(s). This act requires every owner or operator of a vehicle to carry evidence of financial responsibility. Under Vehicle Code Section 16025 every driver involved in an accident must provide evidence of financial responsibility at the scene.

KEEP THIS CERTIFICATE IN YOUR VEHICLE AT ALL TIMES.



American Life Security Inc. PPO 119956

P.O. Box 619 Paramount, Ca. 90723 (562)273-1953 Office (562)273-1952 Fax Info@AmericanLifeSecurity.com

November 6, 2017

To whom it may concerned:

American Life Security provides private vehicle patrols, on private property in the city of Stanton.

Sincerely,
Martin Walters
American Life Security
(562) 273-1953

From: Martin Walters [<mailto:info@americanlifesecurity.com>]

Sent: Wednesday, January 17, 2018 10:17 AM

To: Ruiz, Florence

Subject: RE: Business License

Good Morning, Florence

Insurance certificate attached, let me know if you need anything else. Edgewood Manor 7100 Cerritos Ave Stanton, Ca 90680

Carmen

From: Martin Walters [<mailto:info@americanlifesecurity.com>]

Sent: Monday, November 06, 2017 6:04 PM

To: Ruiz, Florence

Subject: Business License

American Life Security patrols one property witch is a HOA

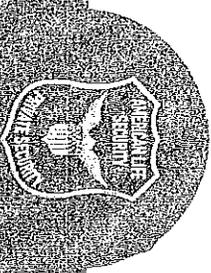
Thank you

VETERAN OWNED COMPANY

We provide a complete range of Security service to help ensure that your business and/or home receives the kind of security you can rely on. We offer only experienced and well trained Security officers. We specialize in residential high rise buildings, commercial and industrial work sites. American Life Security will provide the highest security for your business and property. We offer service that brings you piece of mind. Through these special services we offer you the same technical expertise and are constantly working on new ways to improve the quality of service to better suit your individual needs.



PP0# 119956



AMERICAN LIFE SECURITY

SECURITY VENDOR REPRESENTATIVE

Off: 562 878 1956

Fax 562 279 1952

Call 888 201 6121

Info@amerialifesecurity.com

www.amerialifesecurity.com

P.O. Box 619
Paramount, Ca 90723



BUREAU OF SECURITY AND INVESTIGATIVE SERVICES

Post Office Box 989002
West Sacramento, CA 95798
Phone (800) 952-5210 Fax (916) 575-7290
www.bsis.ca.gov



April 20, 2017

PPO: 119956

Martin Walters
American Life Security
886 W. Kemp Ct.
Compton, CA 90220

RE: Request for Badge and Patch Approval

Dear Mr. Walters:

The Bureau has reviewed the badge and patch designs submitted for your company and has determined that they meet the requirements specified in Business and Professions Code Sections 7582.26, 7582.27 and 7582.28. Accordingly, the Bureau has approved the following:

BADGE: Shield shaped badge design with a black starburst background and cloth in material. Approx. 2.6 inches wide x 3.5 inches tall. 3 white rockers are present on this particular design. 1st rocker "AMERICAN LIFE" (black lettering); 2nd rocker "SECURITY" (black lettering); 3rd rocker "PRIVATE SECURITY" (black lettering). Located at the bottom of the design, the employee identification number. In the center of the design, a logo of an eagle with its wings spread and a US Flag inspired flag sitting just in front of the eagle's chest.

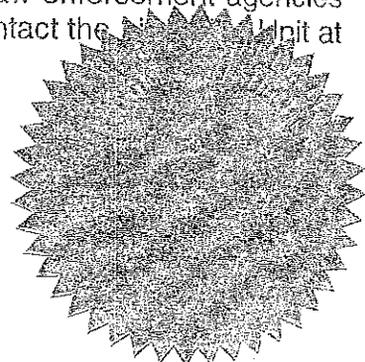
PATCH: Shield shaped patch design with a black background and white trim. Approx. 4 inches wide x 5 inches tall. 1st line "AMERICAN LIFE" (white lettering); 2nd line "SECURITY" (white lettering); 3rd line "PRIVATE SECURITY" (white lettering). In the center of the design, a logo of an eagle with its wings spread and a US Flag inspired flag sitting just in front of the eagle's chest.

Please be advised that ANY change made to the Bureau-approved badge and/or patch nullifies the Bureau's approval. Further, any new badge and/or patch design developed for your company must be approved by the Bureau prior to use. The use of a badge, patch, or cap insignia that has not been approved by the Bureau is a violation of the Private Security Services Act, and can result in disciplinary action being taken against your private patrol operator license.

You should be aware that badge and patch designs, vehicle modifications, and uniform color and designs used by private patrol operators may require approval by local law enforcement agencies pursuant to Section 7583.38. We suggest that you contact your local law enforcement agencies to ascertain their requirements. If you have any questions, you may contact the Bureau at (800) 952-5210.

Sincerely,

Clarisa Serrato-Chavez
Deputy Chief



Remove your new Pocket Registration
from the receipt portion and carry it
with you at all times.

(Please cut along the dotted lines)

Bureau of Security and Investigative Services
P.O. Box 989002
West Sacramento, CA 95798-9002
(916) 322-4000



GUARD REGISTRATION
Additional Permit Required to Carry Firearm

Registration No. G6309351 Expiration 04/30/2019
CARLOS MURILLO
14710 LAKEWOOD BLVD
SP#28
BELLFLOWER, CA 90706

Signature _____ Receipt No. 180515

Remove your new Pocket Card from the receipt portion and carry it with you at all times.

Please cut along the dotted lines.

Bureau of Security and Investigative Services
P.O. Box 889002
West Sacramento, CA 95788-9002
(916) 322-4000

GUARD REGISTRATION
Additional Permit Required to Carry Firearm

Registration No. G1540888 Expiration 02/28/2019

TONY BARBRE
3418 W. 111TH ST.
INGLEWOOD, CA 90303

Signature _____

Receipt No.
134787

- 1.
- 2.
- 3.
- 4.
- 5.
- Reg
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**BUREAU OF SECURITY AND
INVESTIGATIVE SERVICES**

LICENSING DETAILS FOR: 1381052

NAME: WALTERS, MARTIN

LICENSE TYPE: SECURITY GUARD

PRIMARY STATUS: CURRENT

ISSUANCE DATE

FEBRUARY 7, 2003

EXPIRATION DATE

JULY 31, 2018

CURRENT DATE / TIME

DECEMBER 5, 2017
2:57:30 PM

ADDRESS OF RECORD

COMPTON CA 90220
LOS ANGELES COUNTY

MAP

LICENSE RELATIONSHIPS

QUALIFYING FIREARM PERMIT

LICENSE/REGISTRATION ROLE:
BUSINESS OR PROFESSIONAL
LICENSE

RELATED PARTY ROLE: EXPOSED
FIREARM PERMIT

NAME: WALTERS, MARTIN

LICENSE/REGISTRATION TYPE:
EXPOSED FIREARM PERMIT

LICENSE NUMBER: 274206

PRIMARY STATUS: CANCELLED

ADDRESS :

COMPTON CA 90220
LOS ANGELES COUNTY
MAP

QUALIFYING FIREARM PERMIT

LICENSE/REGISTRATION ROLE:
BUSINESS OR PROFESSIONAL
LICENSE

RELATED PARTY ROLE: EXPOSED
FIREARM PERMIT

NAME: WALTERS, MARTIN

LICENSE/REGISTRATION TYPE:
EXPOSED FIREARM PERMIT

LICENSE NUMBER: 2630952

PRIMARY STATUS: CURRENT

ADDRESS :

COMPTON CA 90220-4569
LOS ANGELES COUNTY
MAP

**BUREAU OF SECURITY AND
INVESTIGATIVE SERVICES**

LICENSING DETAILS FOR: 119956

NAME: AMERICAN LIFE SECURITY

LICENSE TYPE: PRIVATE PATROL OPERATOR

PRIMARY STATUS: CURRENT

ISSUANCE DATE

JANUARY 27, 2017

EXPIRATION DATE

JANUARY 31, 2019

CURRENT DATE / TIME

DECEMBER 6, 2017
8:55:02 AM

ADDRESS OF RECORD

886 W KEMP CT
COMPTON CA 90220-4569
LOS ANGELES COUNTY

MAP

LICENSE RELATIONSHIPS

OWNER

LICENSE/REGISTRATION ROLE:
BUSINESS LICENSE

ADDRESS NOT DISCLOSED

RELATED PARTY ROLE: PRINCIPAL

NAME: WALTERS, MARTIN

LICENSE/REGISTRATION TYPE:
PRINCIPAL

PPO TO QUALIFIED MANAGER

LICENSE/REGISTRATION ROLE:
PRIVATE PATROL OPERATOR

ADDRESS NOT DISCLOSED

RELATED PARTY ROLE: QUALIFIED
MANAGER

NAME: WALTERS, MARTIN

LICENSE/REGISTRATION TYPE:
QUALIFIED MANAGER

BUREAU OF SECURITY AND
INVESTIGATIVE SERVICES

LICENSING DETAILS FOR: 1540888

NAME: BARBRE, TONY

LICENSE TYPE: SECURITY GUARD

PRIMARY STATUS: CURRENT

PREVIOUS NAMES: BARBRE, TONY

ISSUANCE DATE

FEBRUARY 7, 2007

EXPIRATION DATE

FEBRUARY 28, 2019

CURRENT DATE / TIME

DECEMBER 6, 2017
8:56:50 AM

ADDRESS OF RECORD

INGLEWOOD CA 90303
LOS ANGELES COUNTY

MAP

LICENSE RELATIONSHIPS

**BUREAU OF SECURITY AND
INVESTIGATIVE SERVICES**

LICENSING DETAILS FOR: 6309351

NAME: MURILLO, CARLOS

LICENSE TYPE: SECURITY GUARD

PRIMARY STATUS: CURRENT

ISSUANCE DATE

APRIL 3, 2017

EXPIRATION DATE

APRIL 30, 2019

CURRENT DATE / TIME

DECEMBER 6, 2017
9:07:06 AM

ADDRESS OF RECORD

BELLFLOWER CA 90706
LOS ANGELES COUNTY

MAP

CITY OF STANTON

REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: January 23, 2018

SUBJECT: **REQUEST FROM BLACKHAWK PRIVATE SECURITY TO OPERATE AS PRIVATE PATROL OPERATOR LOCATED AT 1110 S RITA WAY, SANTA ANA, CA 92704**

REPORT IN BRIEF:

Blackhawk Private Security has submitted an application for Private Patrol Operator status. Chapter 5 of the Stanton Municipal Code requires that Detective agencies and merchant police activities require City Council approval.

RECOMMENDED ACTION:

City Council approve the application of Blackhawk Private Security for Private Patrol Operator status and authorize the issuance of a business license permit.

BACKGROUND:

Section 5.04.420 of the Stanton Municipal Code requires certain businesses to obtain approval from the City Council to operate within the City. The proposed Private Patrol Operator service business falls under this requirement. Blackhawk Private Security reports currently they do not have a client for general unarmed security guard services at this time.

ANALYSIS/JUSTIFICATION:

The organization has submitted proper documentation as required in Section 5.04.640 and Chapter 5.04 of the Stanton Municipal Code, including a business license application which has met the conditions of the State of California Department of Consumer Affairs Bureau of Security and Investigative Services.

FISCAL IMPACT:

None.

ENVIRONMENTAL IMPACT:

Not applicable.

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION:

Through the normal agenda process.

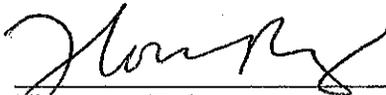
STRATEGIC PLAN OBJECTIVE ADDRESSED:

- 4. Ensure Fiscal Stability and Efficiency in Government

Prepared By:

Reviewed by:

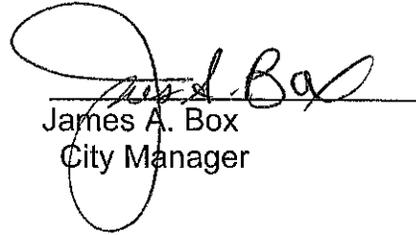
Approved by:



Florence Ruiz
Administrative Services
Supervisor



Stephen Parker
Administrative Services
Director



James A. Box
City Manager

Attachment: Business License Application



CITY OF STANTON
OUT OF CITY PROFESSIONAL CONSULTANT
APPLICATION FOR A BUSINESS CERTIFICATE

CITY OF STANTON

7800 Katella Ave., Stanton, CA 90680

(714) 890-4230 • Fax (714) 890-1443 • Website www.ci.stanton.ca.us

Business Name Blackhawk Private Security
 Business Owner Jason R Locksme
 Business Address (#, Street, City, State, Zip Code) 1110 S Rita Way
 Mailing Address (If different from Business Address) Santa Ana, CA 92704
 Business Phone 714-323-2163 Home Phone _____
 Fax _____ Email _____
 Home Address (#, Street, City, State, Zip Code) Same

Type of Business (Provide a fully detailed description, attach additional sheets if necessary) UNARMED Security Guards

Ownership Type Corporation Partnership Sole Proprietor Other _____

If Corporation, List Officers and Titles _____

Federal/State Employer ID No. _____ State Sales Tax No. _____

State License No. PP017462 Class _____

Owner's Drivers License No. _____ Social Security No. _____

Opening Date at This Location _____ Social Security No. (Partnership) _____

New Business New Owner (List Previous Owner) _____

Business Name Change (List Previous Name) _____

Address Change (List Previous Address) _____

Legal Status Change _____ Other _____

I declare under the penalties of perjury that this application and any attachments thereto, have been examined by me and to the best of my knowledge and belief represent a true, correct and complete statement of facts.

Under penalty of perjury, I declare that this business entity or ownership has not been convicted of any criminal offense which directly relates to the operation of the same type of business as desired in Stanton. I understand any violation in the last three years shall be grounds for denial or revocation.

Applicant's Signature [Signature] Date 11/06/17

FOR OFFICE USE ONLY

Bus. No.	<u>31439</u>	Chair(s)		Employee(s)		B/L Fee	
Lic. Type		Bus. Type		SB-1186	\$1	IFC Fee	
Additional Approval by		Home Occ.		Other		App. Review	
Remarks				Total:			

- Copy of
- Fict. Business Statement (DBA)
 - Sellers Permit
 - Articles of _____
 - Statement of Info
 - Medical License
 - Authorization Letter (Notarized)
 - Other _____

INVESTIGATION FOR COMPLIANCE

CUP? _____ Zoning _____ Comments _____

Planning Approval _____ Date _____ FOG Approval (if applicable) _____ Date _____
 Hold for Tenant Improvements Building Approval (if applicable) _____ Date _____



**STATE OF CALIFORNIA
LABOR AND WORKFORCE DEVELOPMENT AGENCY
WORKERS' COMPENSATION DECLARATION**

The State of California passed AB 3251 in September 1992, with an effective date of January 1, 1993. The bill requires every employer who applies for or RENEWS a business license must provide proof of valid workers' compensation insurance or proof of compliance with self-insurance provisions.

Please complete the form below and return it with your license forms and payment. Your cooperation is appreciated. If you have any questions, please contact the Labor and Workforce Development Agency at (916) 653-9900.

AB 3251 SEC. 2 SECTION 371.1 of the Labor Code is amended to read:

371.1 (a) Every employer who applies for any license or for renewal of any license for a business issued pursuant to Section 37101 of the Government Code or Section 7284 of the Revenue and Taxation Code shall complete and sign a declaration that states the following:

WORKERS' COMPENSATION DECLARATION

I hereby affirm, under penalty of perjury, one of the following declarations:

- I have and will maintain a certificate of consent to self-insure for workers' compensation, as provided by Section 3700, for the duration of any business activities conducted for which the license is issued.
- I have and will maintain workers' compensation insurance, as required by Section 3700 for the duration of any business activities conducted for which this license is issued.

My workers' compensation insurance carrier and policy number are:

Carrier State Fund Compensation Insurance
Policy Number _____ Expiration Date 05/18/18

I certify that in the performance of any business activities for which this license is issued I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that if I should become subject to the workers' provisions of Section 3700 of the Labor Code, I shall forthwith comply with the provisions of Section 3700.

Applicant Signature [Signature] Date 11/06/17

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIC FINES UP TO \$100,000 IN ADDITION TO THE COST OF COMPENSATION, DAMAGES, INTEREST AND ATTORNEY'S FEES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE.

Business Name Blackhows Private Security
Business Owner Jason R Ledesma Phone 714-323-2163
Business Address 110 S Rita Way
Santa Ana, CA 92704

Remove your new Pocket License from the receipt portion and carry it with you at all times.

(Please cut along the dotted lines)

Bureau of Security and Investigative Services
P.O. Box 989002
West Sacramento, CA 95798-9002
(916) 322-4000

I M P O R T A N T

1. Please include your license number on any correspondence to this office.
2. Notify the Bureau of any name or address change in writing.
3. Report any loss immediately in writing to the Bureau.
4. Please sign and carry the pocket license with you.

License No.	Expiration Date	Receipt No.
PPO17762	04/30/2018	146

BLACKHAWKS PRIVATE SECURITY

This is your RECEIPT. Please save for your records.

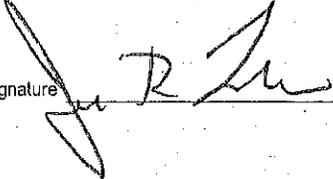
PPIPPA 12/2015

Bureau of Security and Investigative Services
STATE OF CALIFORNIA
dca DEPARTMENT OF CONSUMER AFFAIRS
 P.O. Box 989002
 West Sacramento, CA 95798-9002
 (916) 322-4000

PRIVATE PATROL OPERATOR

License No. PPO17762 Expiration 04/30/2018

QM, OWN OF
 BLACKHAWKS PRIVATE SECURITY
 JASON RAMON LEDESMA
 1110 S RITA WAY
 SANTA ANA CA 92704

Signature  _____

Receipt No. 146

JASON RAMON LEDESMA
 1110 S RITA WAY
 SANTA ANA CA 92704



BUREAU OF SECURITY AND INVESTIGATIVE SERVICES
 PO BOX 989002
 WEST SACRAMENTO CA 95798-9002





HUGH NGUYEN
 CLERK-RECORDER
 12 CIVIC CENTER PLAZA, ROOM 106
 POST OFFICE BOX 238

Recorded in Official Records, Orange County
 Hugh Nguyen, Clerk-Recorder
 20136348499 23.00
 09/06/2013 12:06:00
 214 OR03 F01
 23.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

FICTITIOUS BUSINESS NAME STATEMENT

THE FOLLOWING PERSON(S) IS (ARE) DOING BUSINESS AS:

1.	Fictitious Business Name(s) BLACKHAWKS PRIVATE SECURITY		(optional) Business Phone No.	
1A	<input checked="" type="checkbox"/> New Statement	<input type="checkbox"/> Refile - list previous No.	<input type="checkbox"/> Change	
2.	Street Address, City & State of Principal place of Business (Do not use P.O. box or P.M.B.) 1110 S RITA WAY SANTA ANA, CA 92704 ORANGE		City	State Zip Code County
3.	Full name of Registered Owner (If Corporation, enter corporation name) JASON RAMON LEDESMA		If Corporation / LLC State of Incorporation or organization	
	Res. / Corp. Address (Do NOT use a P.O. Box or P.M.B.) 1110 S RITA WAY		City SANTA ANA	State Zip Code CA 92704
4.	(CHECK ONE ONLY) This business is conducted by:			
	<input checked="" type="checkbox"/> an individual	<input type="checkbox"/> a general partnership	<input type="checkbox"/> a limited partnership	<input type="checkbox"/> an unincorporated association other than a partnership
	<input type="checkbox"/> a corporation	<input type="checkbox"/> a Limited Liability Partnership	<input type="checkbox"/> co-partners	<input type="checkbox"/> a married couple <input type="checkbox"/> a joint venture <input type="checkbox"/> Limited Liability Co.
5.	Have you started doing business yet? <input type="checkbox"/> Yes Insert Date: <input checked="" type="checkbox"/> No	Notice: This Fictitious Business Name Statement expires five years from the date it was filed in the Office of the County Clerk-Recorder. The statement expires 40 days after any change in the facts is made other than a change in the residences address of the registered owner. A new Fictitious Business Name Statement must be filed before either expiration. When ceasing to transact business under an active Fictitious Business Name Statement, Abandonment shall be filed. The filing of this statement does not of itself authorize the use in this state of a Fictitious Business Name in violation of the rights of another under federal, state or common law (see section 14411 et seq., Business and Professions Code).		
6.	If the registered owner is NOT a corporation, sign below: (See Instructions on the reverse side of this form)		If the registered owner is:	
	Signature: <u></u> JASON LEDESMA (Type or Print Name) I declare that all information in this statement is true and correct. (A Registered owner who declares as true information which he or she knows to be false is guilty of a crime.)		a corporation, an officer of the corporation signs below. any type of partnership, the general partner signs below. a limited liability company, a manager or an officer signs below. _____ Limited Liability Company/Corporation/Partnership Name _____ Signature and Title of Officer/Manager or General Partner I declare that all information in this statement is true and correct. (A Registered owner who declares as true information which he or she knows to be false is guilty of a crime.) _____ Print Name of Officer/Manager or General Partner	

These fees apply at time of filing:
 Filing fee \$23.00 for one business name.
 \$7.00 for each additional business name
 \$7.00 for each additional partner after first two



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/05/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Laguna Pacific Insurance Services, Inc. 23537 Moulton Pkwy Laguna Hills CA 92653-1911		CONTACT NAME: Jim Galassi PHONE (A/C, No, Ext): 949-597-0303 FAX (A/C, No): 949-597-0195 E-MAIL ADDRESS: jissy@lagunapacificins.com	
INSURED BLACKHAWKS PRIVATE SECURITY JASON LEDESMA 1110 S RITA WAY SANTA ANA CA 92704-3313		INSURER(S) AFFORDING COVERAGE INSURER A: SCOTTSDALE INSURANCE COMPANY INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

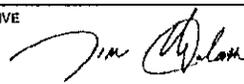
COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL(SUBR INSD) WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X X	CPS2475684	05/16/2017	05/16/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ INCLUDED \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	PROFESSIONAL LIABILITY ASSAULT & BATTERY ERRORS & OMISSIONS		CPS2475684	05/16/2017	05/16/2018	EACH OCCURRENCE \$500,000 AGGREGATE \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER IS NAMED AS ADDITIONAL INSURED

CERTIFICATE HOLDER		CANCELLATION	
CITY OF STANTON 7800 KATELLA AVE STANTON, CA 90680		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 	

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P.O. BOX 8192, PLEASANTON, CA 94588

CERTIFICATE OF WORKERS' COMPENSATION INSURANCE

ISSUE DATE: 11-06-2017

GROUP:
POLICY NUMBER: 9099461-2017
CERTIFICATE ID: 30
CERTIFICATE EXPIRES: 05-13-2018
05-13-2017/05-13-2018

CITY OF STANTON
7800 KATELLA AVE
STANTON CA 90680-3123

SP

This is to certify that we have issued a valid Workers' Compensation insurance policy in a form approved by the California Insurance Commissioner to the employer named below for the policy period indicated.

This policy is not subject to cancellation by the Fund except upon 10 days advance written notice to the employer.

We will also give you 10 days advance notice should this policy be cancelled prior to its normal expiration.

This certificate of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by the policy listed herein. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate of insurance may be issued or to which it may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions, and conditions, of such policy.

Authorized Representative

President and CEO

UNLESS INDICATED OTHERWISE BY ENDORSEMENT, COVERAGE UNDER THIS POLICY EXCLUDES THE FOLLOWING: THOSE NAMED IN THE POLICY DECLARATIONS AS AN INDIVIDUAL EMPLOYER OR A HUSBAND AND WIFE EMPLOYER; EMPLOYEES COVERED ON A COMPREHENSIVE PERSONAL LIABILITY INSURANCE POLICY ALSO AFFORDING CALIFORNIA WORKERS' COMPENSATION BENEFITS; EMPLOYEES EXCLUDED UNDER CALIFORNIA WORKERS' COMPENSATION LAW.

EMPLOYER'S LIABILITY LIMIT INCLUDING DEFENSE COSTS: \$1,000,000 PER OCCURRENCE.

EMPLOYER

LEDESMA, JASON RAMON DBA: BLACKHAWKS PRIVATE SECURITY
1110 S RITA WAY
SANTA ANA CA 92704

[P17,HO]



BUREAU OF SECURITY AND INVESTIGATIVE SERVICES

Post Office Box 980550
West Sacramento, CA 95798-0550
Phone (916) 322-4000 Fax (916) 575-7289
www.bsis.ca.gov



April 30, 2014

Blackhawks Private Security
Jason R. Ledesma
1110 S. Rita Way
Santa Ana, CA 92702

RE: Badge & Patch Approval
Private Patrol Operator License No.: PPO 17762

Dear Mr. Ledesma:

Bureau approval of a badge/patch and/or cap insignia is required pursuant to Section 7582.28 of the Business and Professions Code; approval is required for patches and badges pursuant to Sections 7582.26(f) and 7582.27.

Your badge and patch designs have been reviewed. Your badge and patch designs meets the requirements as specified in the above sections and have been approved (please see enclosed approval document).

Please be strongly advised that ANY variations to the Bureau approved badge and/or patch, OR any newly designed badges and/or patches must FIRST be approved by the Bureau, pursuant to Sections 7582.26(f) and 7582.27.

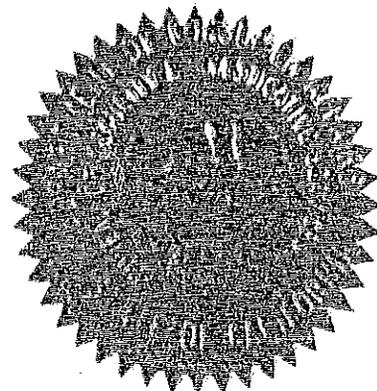
You should be aware that badge and patch designs, vehicle modifications, and uniform color/designs that are to be used by private patrol operators may require approval by local law enforcement agencies pursuant to Section 7583.38. We suggest that you contact them to ascertain their requirements.

If you have questions, you may contact the Bureau at (916) 322-4000.

Sincerely,

Erin Blevins, Associate Analyst
Licensing Unit

Enclosure



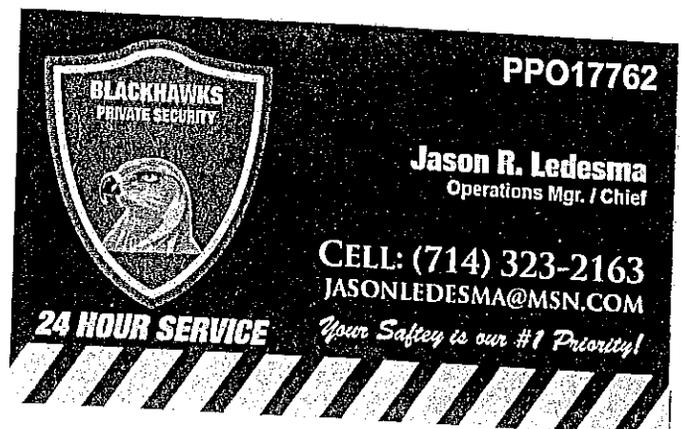
Blackhawks Private Security
PPO: 17762
1110 S Ritz Way
Santa Ana, CA 92704

TO Whom it may concern,

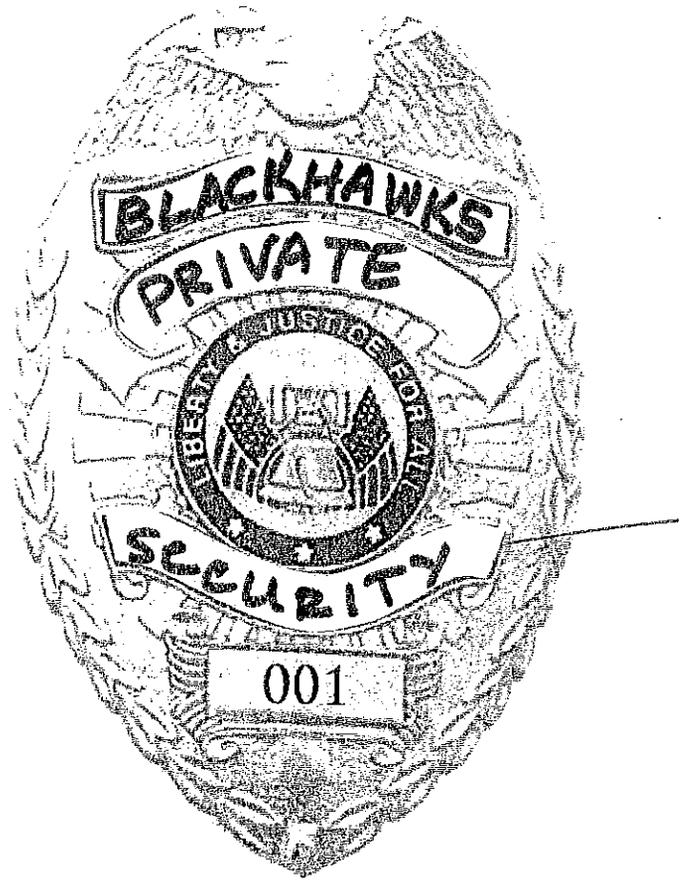
I Jason R Ledesma Owner
of Blackhawks Private Security
Wanted to provide Un-Armed
Security Guard Services


Sincerely,

Jason R Ledesma
Operations Manager
Blackhawk Private Security



COPY



Submit for Approval

COPY



Submit for Approval

State of California
 Department of Consumer Affairs
 Bureau of Security and Investigative Services
 P.O. Box 989002
 West Sacramento, CA 95798-9002
 (916) 322-4000
 West Sacramento, CA 95798-9002

BATON PERMIT

JASON RAMON LEDESMA

HAS SUCCESSFULLY COMPLETED A BUREAU CERTIFIED BATON TRAINING COURSE WHICH MEETS THE REQUIREMENTS OF SECTION 32062(b) OF THE PENAL CODE AND 7866.5 OF THE BUSINESS AND PROFESSIONS CODE

Nº 131216
 (Baton Permit No.)

THIS BATON PERMIT IS VALID ONLY WHEN THE HOLDER IS CARRYING A VALID SECURITY GUARD REGISTRATION CARD

CERTIFIED TO CARRY ALL EXPANDABLE, SIDE-HANDLE, STRAIGHT BATONS.

(916) 322-4000

Bureau of Security and Investigative Services
 P.O. Box 989002
 West Sacramento, CA 95798-9002
 (916) 322-4000

dca
 DEPARTMENT OF CONSUMER AFFAIRS

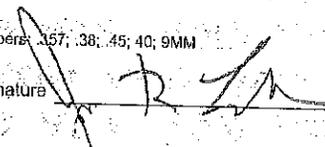
PERMIT FOR EXPOSED FIREARM

Bearer must possess a valid qualifying: ACE, ACO, G, PI, or PPO License

Permit No. FQ268097 Expiration 09/30/2018

JASON RAMON LEDESMA
 1110 S RITA WAY
 SANTA ANA, CA 92704-3313

Calibers: .357, .38, .45; 40; 9MM

Signature 

Receipt No. 16437

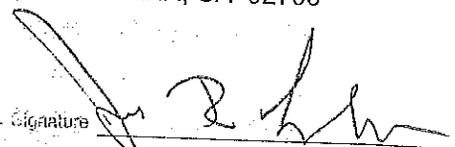
Bureau of Security and Investigative Services
 P.O. Box 989002
 West Sacramento, CA 95798-9002
 (916) 322-4000

dca
 DEPARTMENT OF CONSUMER AFFAIRS

GUARD REGISTRATION
 Additional Permit Required to Carry Firearm

Registration No. G1397069 Expiration 09/30/2018

JASON RAMON LEDESMA
 1110 S RITA WAY
 SANTA ANA, CA 92703

Signature 

Receipt No. 75439

BUREAU OF SECURITY AND INVESTIGATIVE SERVICES

LICENSING DETAILS FOR: 17762

NAME: BLACKHAWKS PRIVATE SECURITY
LICENSE TYPE: PRIVATE PATROL OPERATOR
PRIMARY STATUS: CURRENT
PREVIOUS NAMES: BALCKHAWKS PRIVATE SECURITY

ISSUANCE DATE

APRIL 21, 2014

EXPIRATION DATE

APRIL 30, 2018

CURRENT DATE / TIME

DECEMBER 6, 2017
9:32:54 AM

ADDRESS OF RECORD

1110 S RITA WAY
SANTA ANA CA 92704
ORANGE COUNTY

MAP

LICENSE RELATIONSHIPS

OWNER

LICENSE/REGISTRATION ROLE:
BUSINESS LICENSE
RELATED PARTY ROLE: PRINCIPAL
NAME: LEDESMA, JASON RAMON
LICENSE/REGISTRATION TYPE:
PRINCIPAL

ADDRESS NOT DISCLOSED

PPO TO QUALIFIED MANAGER

LICENSE/REGISTRATION ROLE:
PRIVATE PATROL OPERATOR
RELATED PARTY ROLE: QUALIFIED
MANAGER
NAME: LEDESMA, JASON RAMON
LICENSE/REGISTRATION TYPE:
QUALIFIED MANAGER

ADDRESS NOT DISCLOSED

**BUREAU OF SECURITY AND
INVESTIGATIVE SERVICES**

LICENSING DETAILS FOR: 268097

NAME: LEDESMA, JASON RAMON

LICENSE TYPE: FIREARM PERMIT

PRIMARY STATUS: CURRENT

QUALIFICATION: 38 ♦ 40 ♦ 45 ♦ 357 MAGNUM ♦ 9 MILLIMETER

ISSUANCE DATE

OCTOBER 20, 2003

EXPIRATION DATE

SEPTEMBER 30, 2018

CURRENT DATE / TIME

DECEMBER 6, 2017
9:35:59 AM

ADDRESS OF RECORD

SANTA ANA CA 92704-3313
ORANGE COUNTY

MAP

LICENSE RELATIONSHIPS

QUALIFYING FIREARM PERMIT

LICENSE/REGISTRATION ROLE:

EXPOSED FIREARM PERMIT

RELATED PARTY ROLE: BUSINESS
OR PROFESSIONAL LICENSE

NAME: LEDESMA, JASON RAMON

LICENSE/REGISTRATION TYPE:
SECURITY GUARD

LICENSE NUMBER: 1397069

PRIMARY STATUS: CURRENT

ADDRESS :

SANTA ANA CA 92703
ORANGE COUNTY

MAP

BUREAU OF SECURITY AND
INVESTIGATIVE SERVICES

ISSUANCE DATE

JUNE 2, 2003

EXPIRATION DATE

SEPTEMBER 30, 2018

CURRENT DATE / TIME

DECEMBER 6, 2017
9:35:41 AM

LICENSING DETAILS FOR: 1397069

NAME: LEDESMA, JASON RAMON

LICENSE TYPE: SECURITY GUARD

PRIMARY STATUS: CURRENT

ADDRESS OF RECORD

SANTA ANA CA 92703
ORANGE COUNTY

MAP

LICENSE RELATIONSHIPS

QUALIFYING FIREARM PERMIT

LICENSE/REGISTRATION ROLE:
BUSINESS OR PROFESSIONAL
LICENSE

RELATED PARTY ROLE: EXPOSED
FIREARM PERMIT

NAME: LEDESMA, JASON RAMON

LICENSE/REGISTRATION TYPE:
EXPOSED FIREARM PERMIT

LICENSE NUMBER: 268097

PRIMARY STATUS: CURRENT

ADDRESS :

SANTA ANA CA 92704-3313
ORANGE COUNTY

MAP

Certificate of Training and Identification

This is to certify that

JASON RAMON HEDE SMA
SECURITY GUARD

has successfully completed instruction and use of
firearms pursuant to the Commission on Peace
Officer Standards of Training (20435 P.O.

6/12/03
Date of Training

Sex	Race	Eyes	Ht.	Wt.
M	BLK	BRN	5'6"	122
DOB	CA Driver's License Number			
9/10/83	D1709850			
Identification Number				
P NO 7711				

FIREARMS TRAINING ACADEMY
2919 W. Beverly Blvd.
Montebello, CA 90640
(323) 889-1922 • Fax: (323) 889-1992

Michelle J. [Signature]
Instructor/Military Instructor
Calif. Police Tr. 423724
Calif. State L. 111710

CITY OF STANTON

REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: January 23, 2018

SUBJECT: **REQUEST FROM ALLIED UNIVERSAL SECURITY SERVICES TO OPERATE AS PRIVATE PATROL OPERATOR LOCATED AT 1815 #910 E WILSHIRE AVE., SANTA ANA, CA 92705-4646**

REPORT IN BRIEF:

Allied Universal Security Services has submitted an application for Private Patrol Operator status. Chapter 5 of the Stanton Municipal Code requires that Detective agencies and merchant police activities require City Council approval.

RECOMMENDED ACTION:

City Council approve the application of Allied Universal Security Services for Private Patrol Operator status and authorize the issuance of a business license permit.

BACKGROUND:

Section 5.04.420 of the Stanton Municipal Code requires certain businesses to obtain approval from the City Council to operate within the City. The proposed Private Patrol Operator service business falls under this requirement. Allied Universal Security Services reports services for Metro PCS #8016-Stanton located at 11091 Beach Boulevard, Stanton, CA 90680.

ANALYSIS/JUSTIFICATION:

The organization has submitted proper documentation as required in Section 5.04.640 and Chapter 5.04 of the Stanton Municipal Code, including a business license application which has met the conditions of the State of California Department of Consumer Affairs Bureau of Security and Investigative Services.

FISCAL IMPACT:

None.

ENVIRONMENTAL IMPACT:

Not applicable.

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION:

Through the normal agenda process.

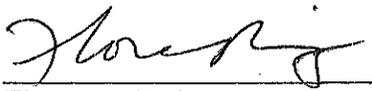
STRATEGIC PLAN OBJECTIVE ADDRESSED:

- 4. Ensure Fiscal Stability and Efficiency in Government

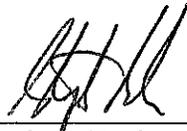
Prepared By:

Reviewed by:

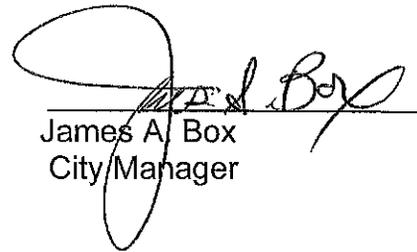
Approved by:



Florence Ruiz
Administrative Services
Supervisor



Stephen Parker
Administrative Services
Director



James A. Box
City Manager

Attachment: Business License Application

Guest

[Home](#) [Report a Problem](#)

[Getting Started](#) → [Registration](#) → [Contacts](#) → [Review / Submit](#)

Business License Online Application

[Print Application](#)

Date 4/6/2017 12:37:19 PM
Confirmation # 001084

Registration Information

Business Name	Allied Universal Security Services
Corporate Name (if applicable)	Universal Protection Service LP
Business Address	1815 E WILSHIRE AVE # 910, SANTA ANA, CA 92705-4646
Mail Address	PO BOX 8000, MONSEY, NY 10952-8505
Business Type	89-Misc. Services
Describe your business	security guard service provider
Ownership Type	Limited Partnership
Employee Count	3
Start Date in City of Stanton	1/26/2017
Phone	(484) 351-1422
Fax	
Website	
Email Address	
Seller's Permit Number	
FEIN (Federal Tax ID)	
SEIN	
Contact Preference	By Mail
State Licensed Contractors	
State License #	5682
State License Type	PPO Branch
State License Expire Date	

Owners and Contacts

Owner	Steve Jones
Owner	William A Torzolini
Owner	David I Buckman
Emergency Contact	Charles Hull

Signature and Declaration

I hereby declare under penalty of perjury that the information to be provided for this application is true and correct.

Digital Signature:

Preparer Name:

Preparer Phone:



HUGH NGUYEN
CLERK-RECORDER
12 CIVIC CENTER PLAZA, ROOM 108
POST OFFICE BOX 238
SANTA ANA, CA 92702-0238

Recorded in Official Records, Orange County
 Hugh Nguyen, Clerk-Recorder
 20176463243 23.00
 01/10/2017 09:52:00
 323 11 F01
 23.00 0.00 0.00 0.00 0.00 0.00 0.00

FICTITIOUS BUSINESS NAME STATEMENT

THE FOLLOWING PERSON(S) IS (ARE) DOING BUSINESS AS:

1.	Fictitious Business Name(s) Allied Universal Security Services	(optional) Business Phone No.
1A	<input checked="" type="checkbox"/> New Statement	<input type="checkbox"/> Refile - Not previous No. <input type="checkbox"/> Change
2.	Street Address, City & State of Principal place of Business (Do not use P.O. box or P.M.B.) 1551 N. Tustin Ave., Suite 650	City Santa Ana State CA Zip Code 92705 County Orange
3.	Full name of Registered Owner (If Corporation, enter corporation name) Universal Protection GP, LLC	If Corporation / LLC State of Incorporation or organization
	Res. / Corp. Address (Do NOT use a P.O. Box or P.M.B.) 1551 N. Tustin Ave., Suite 650 Santa Ana, CA 92705	City Santa Ana State CA Zip Code 92705
4.	(CHECK ONE ONLY) This business is conducted by: <input type="checkbox"/> an individual <input type="checkbox"/> a general partnership <input checked="" type="checkbox"/> a limited partnership <input type="checkbox"/> an unincorporated association other than a partnership <input type="checkbox"/> a corporation <input type="checkbox"/> a Limited Liability Partnership <input type="checkbox"/> co-partners <input type="checkbox"/> a married couple <input type="checkbox"/> a Joint venture <input type="checkbox"/> Limited Liability Co.	
5.	Have you started doing business yet? <input checked="" type="checkbox"/> Yes Insert Date: 12/31/09 <input type="checkbox"/> No	Notice: This Fictitious Business Name Statement expires five years from the date it was filed in the Office of the County Clerk-Recorder. The statement expires 40 days after any change in the facts is made other than a change in the residences address of the registered owner. A new Fictitious Business Name Statement must be filed before either expiration. When ceasing to transact business under an active Fictitious Business Name Statement, Abandonment shall be filed. The filing of this statement does not of itself authorize the use in this state of a Fictitious Business Name in violation of the rights of another under federal, state or common law (see section 14411 et seq., Business and Professions Code).
6.	If the registered owner is NOT a corporation, sign below: (See Instructions on the reverse side of this form) Signature: _____ _____ (Type or Print Name) I declare that all information in this statement is true and correct. (A registrant who declares as true any material matter pursuant to Section 17913 of the Business and Professions Code that the registrant knows to be false is guilty of a misdemeanor punishable by a fine not to exceed one thousand dollars (\$1,000).)	If the registered owner is: a corporation, an officer of the corporation signs below. any type of partnership, the general partner signs below. a limited liability company, a manager or an officer signs below. Universal Protection GP, LLC _____ Limited Liability Company/Corporation/Partnership Name <i>Rick Farmer</i> _____ Signature and Title of Officer/Manager or General Partner I declare that all information in this statement is true and correct. (A registrant who declares as true any material matter pursuant to Section 17913 of the Business and Professions Code that the registrant knows to be false is guilty of a misdemeanor punishable by a fine not to exceed one thousand dollars (\$1,000).) Rick Farmer, VP/General Counsel of general partner Universal Protection GP, LLC of Universal Protection Service, LP _____ Print Name of Officer/Manager or General Partner

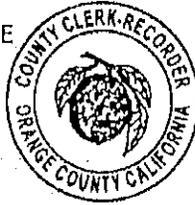
These fees apply at time of filing (Please provide a self-addressed, stamped, return envelope if mailed):

Filing fee \$23.00 for one business name
 \$7.00 for each additional business name
 \$7.00 for each additional partner after first two

016 2964302

THIS IS A TRUE CERTIFIED COPY OF THE
RECORD IF IT BEARS THE SEAL,
IMPRINTED IN PURPLE, OF THE ORANGE
COUNTY CLERK-RECORDER

Hugh Nguyen, Clerk-Recorder



Page 1 of 1 Pages



Bureau of Security and Investigative Services
P.O. Box 989002
West Sacramento, CA 95798-9002
(916) 322-4000

PRIVATE PATROL OPERATOR

License No. PPO14417

Receipt No. 2250

Valid Until: 10/31/2019

ALLIED UNIVERSAL SECURITY SERVICES
1551 N TUSTIN AVE STE 650
SANTA ANA, CA 92705-8664

In accordance with the provisions of
Division 3, Chapter 11.5 of the Business
and Professions Code, the company
named hereon is issued a Private Patrol
Operator License Renewal

----- NON-TRANSFERABLE ----- POST IN PUBLIC VIEW -----

WPIPP0 10/2015

000016 SANTA ANA, CA 92705-8664
1551 N TUSTIN AVE STE 650
ALLIED UNIVERSAL SECURITY SERVICES

BUREAU OF SECURITY AND INVESTIGATIVE SERVICES
PO BOX 989002
WEST SACRAMENTO CA 95798-9002



BUREAU OF SECURITY AND INVESTIGATIVE SERVICES

Post Office Box 989002
West Sacramento, CA 95798
Phone (800) 952-5210 Fax (916) 575-7290
www.bsis.ca.gov



January 23, 2017

PPO: 14417

Steven Jones
Allied Universal Security Services
4540 California Ave. Suite #320
Bakersfield, CA 93309

RE: Request for Badge and Patch Approval

Dear Mr. Jones:

The Bureau has reviewed the badge and patch designs submitted for your company and has determined that they meet the requirements specified in Business and Professions Code Sections 7582.26, 7582.27 and 7582.28. Accordingly, the Bureau has approved the following:

BADGE:

Silver eagle shield badge design (cloth in material) with a starburst background. Approx. 2.5 inches wide x 3.5 inches tall. 4 silver rockers are present on this design. 1st rocker "ALLIED" (black lettering); 2nd rocker "UNIVERSAL" (black lettering); 3rd rocker "SECURITY" (black lettering); 4th rocker "SERVICES" (black lettering). At the bottom of the design you will find an employee identification number. In the center of the badge, an emblem consisting of a globe with black stitching.

Please be advised that ANY change made to the Bureau-approved badge and/or patch nullifies the Bureau's approval. Further, any new badge and/or patch design developed for your company must be approved by the Bureau prior to use. The use of a badge, patch, or cap insignia that has not been approved by the Bureau is a violation of the Private Security Services Act, and can result in disciplinary action being taken against your private patrol operator license.

You should be aware that badge and patch designs, vehicle modifications, and uniform color and designs used by private patrol operators may require approval by local law enforcement agencies pursuant to Section 7583.38. We suggest that you contact your local law enforcement agencies to ascertain their requirements.

If you have any questions, you may contact the Licensing Unit at (800) 952-5210.

Sincerely,

Clarisa Serrato-Chavez
Deputy Chief



3.5 in.

2.5 in.

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

Any person or organization where waiver of our right to recover is required by written contract with such person or organization provided such contract was executed prior to the date of loss.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective 10-28-2016

Policy No. RWD3001203

Endorsement No.

Insured Allied Universal Topco, LLC

Insurance Company
XL Insurance America, Inc.

Countersigned by _____

WC 00 03 13
(Ed. 4-84)



ADDITIONAL REMARKS SCHEDULE

AGENCY MARSH USA INC		NAMED INSURED Allied Universal Topco, LLC (See Attached for Additional Named Insureds) 161 Washington Street, Suite 600 Conshohocken, PA 19428	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

- Additional Named Insureds
- Universal Services of America, LP
- Universal Protection Service, LP
- Universal Protection Service, LLC
- Universal Protection Service of Seattle LLC
- Universal Protection Security Systems, LP
- SFI Electronics, LLC, dba Universal Protection Security Systems
- Universal Thrive Technologies, LLC
- Universal Building Maintenance, LLC
- Peplemark, LLC
- Universal Protection Service of Canada Co., dba Allied Universal Security Services of Canada
- Universal Protection Service of Canada Co., dba Allied Universal Security Services of Canada Co.
- Guardsmark (Puerto Rico), LLC, dba Universal Protection Service, LLC
- Guardsmark (Puerto Rico), LLC, dba Allied Universal Security Services, LLC
- AB Capital Holdings, LLC, dba Allied Universal Security Services
- Allied Security Holdings LLC, dba Allied Universal Security Services
- AlliedBarton Security Services LP, dba Allied Universal Security Services
- AlliedBarton Security Services LLC, dba Allied Universal Security Services
- Spectaguard Acquisition LLC, dba Allied Universal Security Services
- AB Intermediate Holdings, Inc., dba Allied Universal Security Services
- C&D Enterprises, Inc.
- AlliedBarton (NC) LLC, dba Allied Universal Security Services
- Universal Protection Service, LLC, dba Allied Universal Security Services, LLC
- Universal Protection Service, LLC, dba Allied Universal Security Services
- Universal Protection Service, LP, dba Allied Universal Security Services, LP
- Universal Protection Service, LP, dba Allied Universal Security Services
- Variously dba Allied Universal Thrive Technologies and Allied Universal Building Maintenance
- Apollo Security International, Inc.
- Universal Building Maintenance, LLC dba Allied Universal Janitorial Services
- SFI Electronics, LLC DBA Allied Universal Security Systems
- Universal Protection Security Systems, LP DBA Allied Universal Security Systems
- Universal Thrive Technologies, LLC DBA Thrive Intelligence
- Universal Thrive Technologies, LLC DBA Allied Universal Monitoring and Response Center

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED

This endorsement modifies insurance provided under the following:

- BUSINESS AUTO COVERAGE FORM
- MOTOR CARRIER COVERAGE FORM
- AUTO DEALERS COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

Schedule

Additional Insured(s)	Work
Any person or organization you have agreed to	All Operations
include as an additional insured under written contract, provided	
such contract was executed prior to the date of loss.	

COVERED AUTOS LIABILITY COVERAGE, Who Is An Insured, is amended to include as an "insured" the person or organization listed in the Schedule above, but only with respect to liability for "bodily injury" or "property damage" otherwise covered under this policy caused, in whole or in part, by the negligent acts or omissions of:

1. You, while using a covered "auto"; or
2. Any other person, except the additional insured or any employee or agent of the additional insured, operating a covered "auto" with your permission;

in the performance of your work as described in the Schedule above.

In no event shall any person or organization listed in the Schedule become an "insured" pursuant to this Endorsement if such person or organization is solely negligent.

IT IS FURTHER AGREED THAT IN NO EVENT SHALL ANY CONTRACT OR AGREEMENT ALTER THE CONDITIONS, COVERAGES OR EXCLUSIONS SET FORTH IN THIS POLICY.

All other terms and conditions of this policy remain unchanged.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured: Allied Universal Topco, LLC.

Endorsement Effective Date: November 1, 2016

SCHEDULE

Name(s) Of Person(s) Or Organization(s):

Any person or organization where waiver of our right to recover is required by written contract with such person or organization provided such contract was executed prior to the date of loss.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The **Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.

ENDORSEMENT

This endorsement, effective 12:01 AM 11/01/2016

Forms a part of policy no.: 023058098

Issued to: Allied Universal Topco, LLC.

By: LEXINGTON INSURANCE COMPANY

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

SECURITY GUARD GENERAL AND PROFESSIONAL LIABILITY COVERAGE PART

SCHEDULE

Name of person or Organization:

Where required by written contract.

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement)

The TRANSFER OF RECOVERY AGAINST OTHERS TO US Condition (Section IV - CONDITIONS) is amended by the addition of the following:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard." This waiver applies only to the person or organization shown in the Schedule above.

All other terms and conditions remain as written.



Authorized Representative OR
Countersignature (In states where applicable)

ENDORSEMENT

This endorsement, effective 12:01 AM 11/01/2016

Forms a part of policy no.: 23058098

Issued to: Allied Universal Topco, LLC

LEXINGTON INSURANCE COMPANY

ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided by the following:

GUARDSECURE GENERAL AND PROFESSIONAL LIABILITY COVERAGE FORM

A. SECTION II - Who Is An Insured is amended to include as an additional Insured a person(s) or organization(s) who is required to be added by written contract or written agreement which does not require that a specific form number be used.

B. The insurance provided to additional insureds applies only to "bodily injury", "property damage", "professional liability" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured; or

"your work" performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

C. With respect to the insurance afforded to these additional insureds, the following is added to Section III - Limits of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

LX0404

D. The additional insured must see to it that:

1. We are notified as soon as practicable of an "occurrence" or offense that may result in a claim
2. We receive written notice of a claim or "suit" as soon as practicable; and
3. A request for defense and indemnity of the claim or "suit" will promptly be brought against any policy issued by another insurer under which the additional insured also has rights as an insured or additional insured.

E. This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

1. The additional insured is a Named Insured under such other insurance; and
2. You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

NOTICE: THESE POLICY FORMS AND THE APPLICABLE RATES ARE EXEMPT FROM THE FILING REQUIREMENTS OF THE NEW YORK STATE INSURANCE DEPARTMENT. HOWEVER, SUCH FORMS AND RATES MUST MEET THE MINIMUM STANDARDS OF THE NEW YORK INSURANCE LAW AND REGULATIONS.



Authorized Representative OR
Countersignature (In states where applicable)

Universal Protection Service, LP dba Allied Univesal Security Services
Clients in the City of Stanton, CA

Description	Address 1	City	State	Zip Code
Metro PCS - #8016 Stanton	11091 Beach Boulevard	Stanton	CA	90680

The Allied Universal Story



When AlliedBarton was established in 1957, we knew that being a top security company meant providing responsive and customizable security solutions that met our client's goals. Keeping people safe, protecting our clients' brands, and providing peace of mind were all paramount.

Our core purpose was to secure the people, homes and businesses of our communities.

Universal and AlliedBarton have grown to become two of the top private security companies in the country because of our quality-based, results-oriented approach. Both companies succeeded thanks to a focus on customized, innovative solutions and providing services of unparalleled quality and value to meet the needs of today's businesses.



Local Response | National Support

AlliedBarton chose to focus on delivering the best client experience, by understanding our clients' needs and exceeding their expectations.

We provided responsive security services at the local level with the benefit of a national support network.

With an experienced management team and more than 60,000 security officers trained and ready to work, we offered best-in-class services and a nationally proven track record.

With the merging of two great brands, we look forward to servicing our clients with even greater capabilities and being a dynamic company that surpasses all industry benchmarks for service delivery and employee support.



Founded in 1965, Universal Protection Service, provided unmatched service and security solutions by creating and cultivating partnerships with our valued employees and clients.

Our sole mission was to provide our clients with the best possible security solutions, personalized service and unmatched value.



Discover the Difference

Universal not only outpaced the security industry on environmental and technological levels, but also by investing in, valuing and training our over 80,000 employees.

Universal employs hands-on, highly experienced management teams and continuous training to deliver consistent, high quality security solutions and facility services.

Universal was not stifled by corporate bureaucracy; our sole mission was to provide clients with the best possible security solutions, personalized service and unmatched value available in the industry.

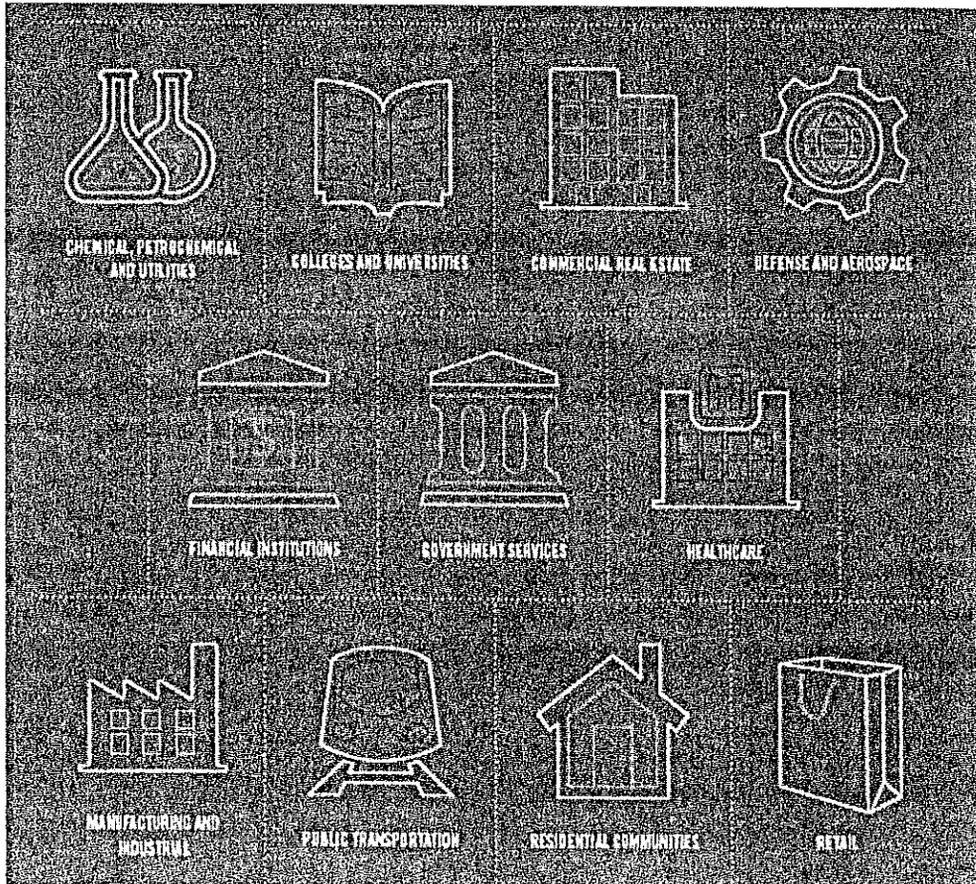
Core Competency

At Allied Universal, we focus on security, so you don't have to. Our security services leverage well-trained security professionals, portfolio managers, accounts teams, local management teams, technicians, human resources personnel and front- and back-end support, all working together to learn and act upon valuable knowledge about your company and facility. Our team's expertise is always specific to your business.

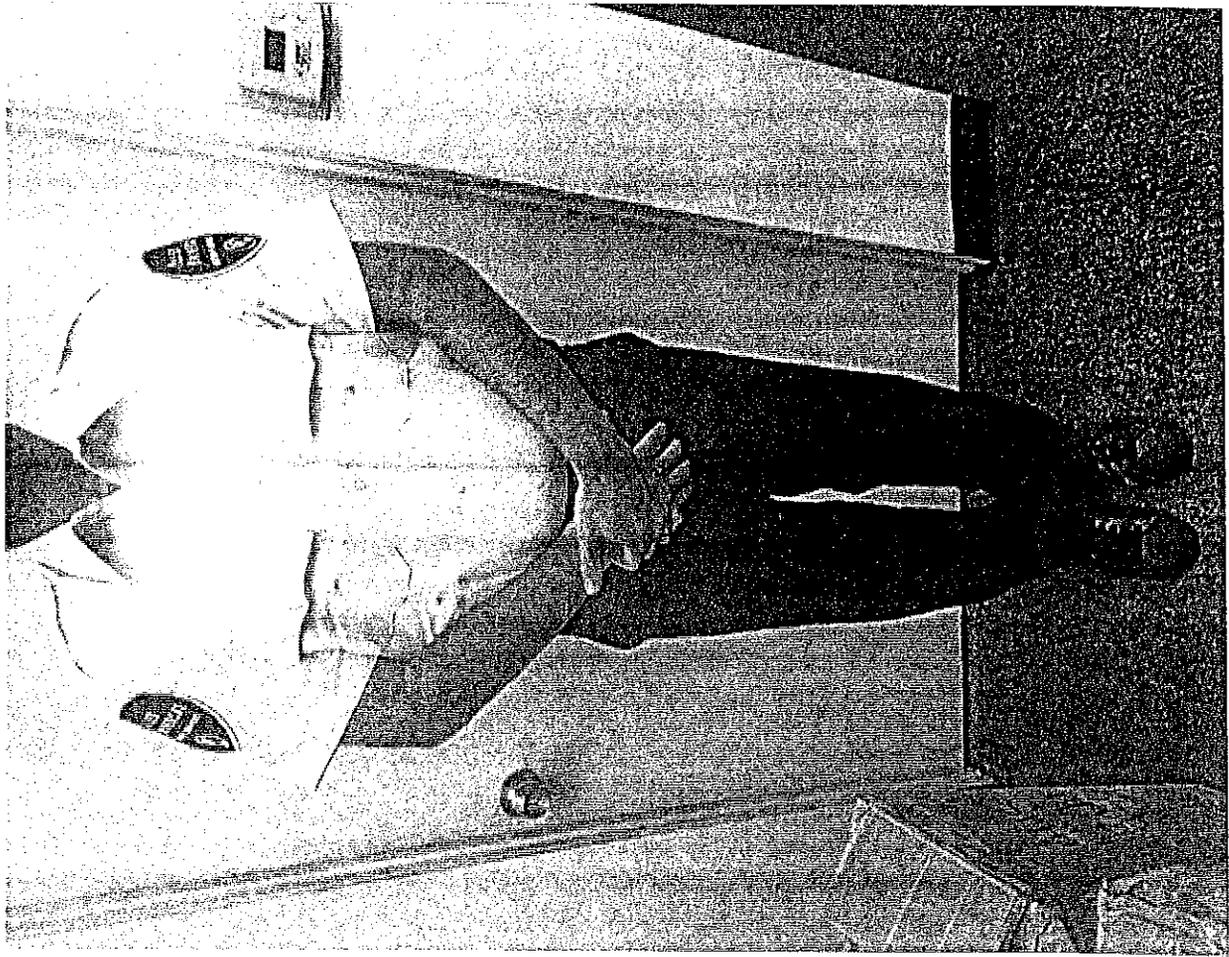
Allied Universal's Mission

Allied Universal provides unparalleled service, systems and solutions to serve, secure and care for the people and businesses of our communities. We put our relationships with our employees and clients at the heart of everything we do each and every day.

Allied Universal Client Industries Served









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If the License Details below include 'Date of Graduation', the month and date of graduation may not be available. In this instance it will be displayed as '01/01/YYYY' where YYYY represents the year of graduation. Please note that not all license types disclose 'Date of Graduation' on the License Details screen.

Press "Previous Record" to display the previous license.

Press "Next Record" to display the next license.

Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 1404184

Current Date: 04/10/2017 10:15 AM

Name:	ONWUFUJU, LAURENCE N
License Type:	Security Guard
License Status:	Current
Expiration Date:	07/31/2017
Original Issuance Date:	07/17/2003

Addresses

Address of Record	Address
	SANTA ANA, CA ORANGE 92704

Disciplinary Actions

There are NO disciplinary actions against the license.

Public Record Actions

Public Documents

None found

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Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 1859103

Current Date: 04/10/2017 10:15 AM

Name:	GOMEZ, JOSEPH ADAM
License Type:	Security Guard
License Status:	Current
Expiration Date:	03/31/2018
Original Issuance Date:	03/12/2014

Addresses

Address of Record	Address
	MURRIETA, CA RIVERSIDE 92563

Disciplinary Actions

There are NO disciplinary actions against the license.

Public Record Actions

Public Documents

None found

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Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 1563334		Current Date: 04/10/2017 10:16 AM
Name:	BURRIS, MARJORIE L	
License Type:	Security Guard	
License Status:	Current	
Expiration Date:	04/30/2018	
Original Issuance Date:	08/27/2007	

Addresses		
Address of Record	Address	
		ORANGE, CA
		ORANGE
		92869

Disciplinary Actions
There are NO disciplinary actions against the license.

Qualifying Firearm Permit		
Licensee's Role:	Business or Professional License	
Related Party Role:	Exposed Firearm Permit	
Related Party Name	License/Registration Type	Address
BURRIS, MARJORIE L	Exposed Firearm Permit	LONO BEACH, CA
		LOS ANGELES
		90802

Public Record Actions

Public Documents None found

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- Press "Previous Record" to display the previous license.
- Press "Next Record" to display the next license.
- Press "Search Results" to return to the Search Results list.
- Press "New Search Criteria" to do another search of this type.
- Press "New Search" to start a new search.

License Number: 1541147 Current Date: 04/10/2017 10:19 AM

Name: TORRES, JOE G
 License Type: Security Guard
 License Status: Current
 Expiration Date: 02/28/2019
 Original Issuance Date: 02/08/2007

Addresses

Address of Record	Address
	CYPRESS, CA ORANGE 90630-3250

Disciplinary Actions

There are NO disciplinary actions against the license.

Guard to Baton Permit

Licensee's Role:	Guard
Related Party Role:	Baton Permit
Related Party Name	License/Registration Type Address
	CYPRESS, CA
TORRES, JOE G	Baton Permit ORANGE 90630-3250

Public Record Actions

Public Documents None found

[Previous Record](#) [Next Record](#) [Search Results](#) [New Search Criteria](#) [New Search](#) [Print](#)

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Bureau of Security and Investigative Services
P.O. Box 989002
West Sacramento, CA 95798-9002
(916) 322-4000

I M P O R T A N T

1. Please include your license number on any correspondence to this office.
2. Notify the Bureau of any name or address change in writing.
3. Report any loss immediately in writing to the Bureau.
4. Please sign and carry the pocket license with you.

Bureau of Security and Investigative Services
STATE OF CALIFORNIA
dca DEPARTMENT OF CONSUMER AFFAIRS
 P.O. Box 989002
 West Sacramento, CA 95798-9002
 (916) 322-4000



PRIVATE PATROL OPERATOR

License No. PPO14417 Expiration 10/31/2019

PRN OF
 ALLIED UNIVERSAL SECURITY SERVICES
 UNIVERSAL PROTECTION GP,LLC
 1551 N TUSTIN AVE STE 650
 SANTA ANA, CA 92705-8664

Signature _____ Receipt No. 2250

License No.	Expiration Date	Receipt No.
PPO14417	10/31/2019	2250
ALLIED UNIVERSAL SECURITY SERVICES		

This is your RECEIPT. Please save for your records.
 1204.CERT04P.011117

UNIVERSAL PROTECTION GP,LLC
 1551 N TUSTIN AVE STE 650
 SANTA ANA, CA 92705-8664
 000004



BUREAU OF SECURITY AND INVESTIGATIVE SERVICES
 PO BOX 989002
 WEST SACRAMENTO CA 95798-9002



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(Please cut along the dotted lines)

Bureau of Security and Investigative Services
P.O. Box 989002
West Sacramento, CA 95798-9002
(916) 322-4000

Bureau of Security and Investigative Services
STATE OF CALIFORNIA
dca DEPARTMENT OF CONSUMER AFFAIRS
 P.O. Box 989002
 West Sacramento, CA 95798-9002
 (916) 322-4000



PRIVATE PATROL OPERATOR

License No. PPO14417 Expiration 10/31/2019

QM OF
 ALLIED UNIVERSAL SECURITY SERVICES
 MICHAEL E SMIDT
 1551 N TUSTIN AVE STE 650
 SANTA ANA, CA 92705-8664

Signature _____ Receipt No. 2250

IMPORTANT

1. Please include your license number on any correspondence to this office.
2. Notify the Bureau of any name or address change in writing.
3. Report any loss immediately in writing to the Bureau.
4. Please sign and carry the pocket license with you.

License No.	Expiration Date	Receipt No.
PPO14417	10/31/2019	2250
ALLIED UNIVERSAL SECURITY SERVICES		

This is your RECEIPT. Please save for your records.
1204.CERT04P.011117

000028 SANTA ANA, CA 92705-8664
 1551 N TUSTIN AVE STE 650
 MICHAEL E SMIDT



BUREAU OF SECURITY AND INVESTIGATIVE SERVICES
 PO BOX 989002
 WEST SACRAMENTO CA 95798-9002



BUREAU OF SECURITY AND
INVESTIGATIVE SERVICES

LICENSING DETAILS FOR: 1404184

NAME: ONWUFUJU, LAURENCE N

LICENSE TYPE: SECURITY GUARD

PRIMARY STATUS: CURRENT

PREVIOUS NAMES: JENEH, BARRY

ADDRESS OF RECORD

COSTA MESA CA 92626-8145
ORANGE COUNTY

MAP

ISSUANCE DATE

JULY 17, 2003

EXPIRATION DATE

JULY 31, 2019

CURRENT DATE / TIME

DECEMBER 5, 2017
2:51:04 PM

BUREAU OF SECURITY AND
INVESTIGATIVE SERVICES

LICENSING DETAILS FOR: 1859103

NAME: GOMEZ, JOSEPH ADAM

LICENSE TYPE: SECURITY GUARD

PRIMARY STATUS: CURRENT

ADDRESS OF RECORD

MURRIETA CA 92563
RIVERSIDE COUNTY

MAP

ISSUANCE DATE

MARCH 12, 2014

EXPIRATION DATE

MARCH 31, 2018

CURRENT DATE / TIME

DECEMBER 5, 2017
2:51:45 PM

BUREAU OF SECURITY AND
INVESTIGATIVE SERVICES

ISSUANCE DATE

AUGUST 27, 2007

EXPIRATION DATE

APRIL 30, 2018

CURRENT DATE / TIME

DECEMBER 5, 2017
2:52:11 PM

LICENSING DETAILS FOR: 1563334

NAME: BURRIS, MARJORIE L

LICENSE TYPE: SECURITY GUARD

PRIMARY STATUS: CURRENT

ADDRESS OF RECORD

ORANGE CA 92868
ORANGE COUNTY

MAP

LICENSE RELATIONSHIPS

QUALIFYING FIREARM PERMIT

LICENSE/REGISTRATION ROLE:
BUSINESS OR PROFESSIONAL
LICENSE

RELATED PARTY ROLE: EXPOSED
FIREARM PERMIT

NAME: BURRIS, MARJORIE L

LICENSE/REGISTRATION TYPE:
EXPOSED FIREARM PERMIT

LICENSE NUMBER: 293635

PRIMARY STATUS: CANCELLED

ADDRESS :

LONG BEACH CA 90802
LOS ANGELES COUNTY

MAP

BUREAU OF SECURITY AND
INVESTIGATIVE SERVICES

LICENSING DETAILS FOR: 1541147

NAME: TORRES, JOE G

LICENSE TYPE: SECURITY GUARD

PRIMARY STATUS: CURRENT

PREVIOUS NAMES: TORRES, JOE G ♦ TORRES, JOE G.

ADDRESS OF RECORD

CYPRESS CA 90630-3258
ORANGE COUNTY

MAP

ISSUANCE DATE

FEBRUARY 8, 2007

EXPIRATION DATE

FEBRUARY 28, 2019

CURRENT DATE / TIME

DECEMBER 5, 2017
2:52:58 PM

LICENSE RELATIONSHIPS

GUARD TO BATON PERMIT

LICENSE/REGISTRATION ROLE:

GUARD

RELATED PARTY ROLE: BATON

PERMIT

NAME: TORRES, JOE G

LICENSE/REGISTRATION TYPE:

BATON PERMIT

LICENSE NUMBER: 13765

PRIMARY STATUS: CURRENT

ADDRESS :

CYPRESS CA 90630-3258

ORANGE COUNTY

MAP

CITY OF STANTON

REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: January 23, 2018

SUBJECT: **REQUEST FROM GUARDPOWER SECURITY SERVICES TO OPERATE AS PRIVATE PATROL OPERATOR LOCATED AT 15707 SUITE 131, ROCKFIELD BOULEVARD, IRVINE, CA 92618**

REPORT IN BRIEF:

GuardPower Security Services has submitted an application for Private Patrol Operator status. Chapter 5 of the Stanton Municipal Code requires that Detective agencies and merchant police activities require City Council approval.

RECOMMENDED ACTION:

City Council approve the application of GuardPower Security Services for Private Patrol Operator status and authorize the issuance of a business license permit.

BACKGROUND:

Section 5.04.420 of the Stanton Municipal Code requires certain businesses to obtain approval from the City Council to operate within the City. The proposed Private Patrol Operator service business falls under this requirement. GuardPower Security Services reports general security guard and patrol services for commercial properties by foot and by vehicle. Current locations reported are the Shapell Properties, located at 12765 – 12919 and 12639 -12697 Beach Boulevard.

ANALYSIS/JUSTIFICATION:

The organization has submitted proper documentation as required in Section 5.04.640 and Chapter 5.04 of the Stanton Municipal Code, including a business license application which has met the conditions of the State of California Department of Consumer Affairs Bureau of Security and Investigative Services.

FISCAL IMPACT:

None.

Council
Agenda Item #

9L

ENVIRONMENTAL IMPACT:

Not applicable.

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION:

Through the normal agenda process.

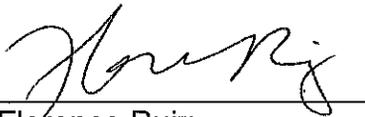
STRATEGIC PLAN OBJECTIVE ADDRESSED:

- 4. Ensure Fiscal Stability and Efficiency in Government

Prepared By:

Reviewed by:

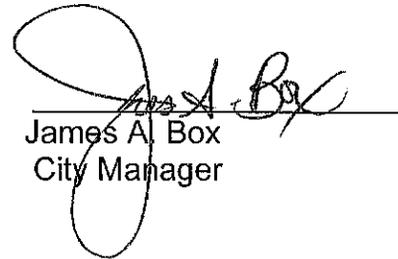
Approved by:



Florence Ruiz
Administrative Services
Supervisor



Stephen Parker
Administrative Services
Director



James A. Box
City Manager

Attachment: Business License Application

DBA GUARDPOWER SECURITY SERVICES, INC.**Account # 31457**

DBA	GUARDPOWER SECURITY SERVIC	Bus. Status	Active	Ownership	Corporation
Bus Name		Lic. Status	Pending	Expiration Date	12/31/2017
Address	15707 ROCKFIELD BLVD STE 131	Account #	31457	Rates	STD - Private Policing
City	IRVINE, CA 92618-2872	License #	31457		
Location	Outside	Phone	(714) 257-0400	Geo Areas	
Loc. Type		Alt Phone			
Mail Addr	PO BOX 957	Fax Num			
Mail City	LAKE FOREST, CA 92609-0958	Start Date	04/20/2017		
Mail (Add'l)		Close Date			

Additional Information

E-Mail	purch@guardpower.com	Sales Tax	
Website		FEIN	--ON FILE--
License Desc		SEIN	
Business Type	73 - 73-Business Services	State License	16236
NAIC Code		Type	Private Patrol
SIC Code		Exp. Date	11/30/2018

Custom Fields**Owner Information**

Name	GUARDPOWER SECURITY SERVICES, INC	Status	Active	Date of Birth	
Title		Start Date	11/13/2017	Driver's License	
Street	PO BOX 957	End Date		SSN	
City	LAKE FOREST, CA 92609-0958	Phone	(714) 257-0400	Contact Type	Business Owner
		Phone 2			
		Email			
Name	AJ AMAN	Status	Active	Date of Birth	
Title		Start Date	11/13/2017	Driver's License	
Street		End Date		SSN	
City		Phone	(714) 257-0400	Contact Type	Officer
		Phone 2			
		Email			

Emergency Contact(s)

Name	AJ AMAN	Phone	
Title		Phone2	
Street		Email	
City			
Attn			

Alarm Information

NO ALARM INFORMATION AVAILABLE



STATE OF CALIFORNIA
LABOR AND WORKFORCE DEVELOPMENT AGENCY
WORKERS' COMPENSATION DECLARATION

The State of California passed AB 3251 in September 1992 with an effective date of January 1, 1993. The bill requires every employer who applies for or renews a business license or other public power of public workers' compensation insurance to be in compliance with self-insurance provisions.

Please complete the form below and return it with your first payment for payment. Your cooperation is appreciated. If you have any questions, please contact the Labor and Workforce Development Agency at (916) 653-9906.

AB 3251 SECTION 371.1 of the Labor Code is amended to read:

371.1 (a) Every employer who applies for any license or for renewal of any license for a business issued pursuant to Section 37101 of the Government Code or Section 7220 of the Revenue and Taxation Code shall complete and sign a declaration that states the following:

WORKERS' COMPENSATION DECLARATION

I hereby affirm, under penalty of perjury, one of the following is true and true:

- I have and will maintain a certificate of consent to self-insure for workers' compensation, as provided by Section 4700, for the duration of any business license or other public power which the license is issued.
- I have and will maintain workers' compensation insurance as required by Section 4700 for the duration of any business activities conducted as a result of a license issued.

My workers' compensation insurance carrier and policy number are:

Carrier: State National Insurance Co.
Policy Number: 1/16/2018

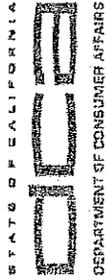
- I certify that the performance of any contract or agreement for which the license is issued I shall not comply any person in any manner with the laws of the State of California workers' compensation laws of California, and agree that if I should become subject to the workers' provisions of Section 3700 of the Labor Code, I shall forthwith comply with the provisions of Section 3700.

Applicant Signature: [Signature] Date: 11/13/2017

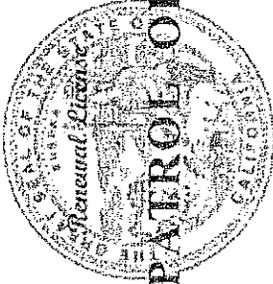
See attached

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE FOR ANY BUSINESS SUBJECT TO EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO \$100,000 PER VIOLATION, AND THE PAYMENT OF DEPRECIATION, DAMAGES, INTEREST AND ATTORNEY'S FEES AS PROVIDED FOR IN SECTION 3700 OF THE LABOR CODE.

Business Name: GuardPower Security Services, Inc.
Business Owner: Aziz Aman (714) 257-0800
Business Address: P.O. Box 957, Lake Forest, CA 92609



Bureau of Security and Investigative Services
P. O. Box 989002
West Sacramento, CA 95798-9002
(916) 322-4000



PRIVATE PATROLOPERATOR

License No. PPO16236

Receipt No. 1064

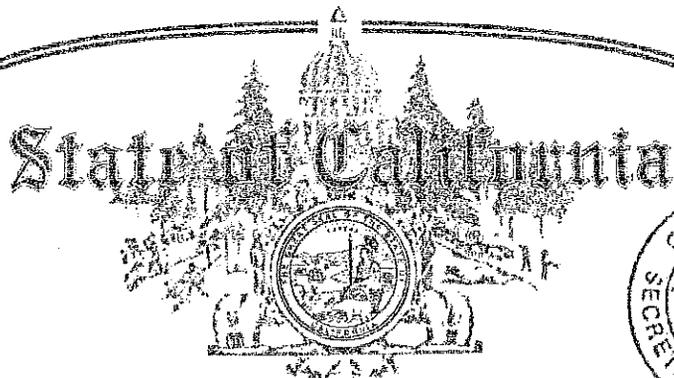
Valid Until: 1/30/2018

GUARDPOWER SECURITY SERVICES, INC.
PO BOX 957
LAKE FOREST, CA 92609

In accordance with the provisions of
Division 3, Chapter 1.1.5 of the Business
and Professions Code, the company
named herein is issued a Private Patrol
Operator License Renewal.

----- NON-TRANSFERABLE ----- POST IN PUBLIC VIEW -----

WP1PPO 10/2015



SECRETARY OF STATE

I, *Kevin Shelley*, Secretary of State of the State of California, hereby certify:

That the attached transcript of 1 page(s) has been compared with the record on file in this office, of which it purports to be a copy, and that it is full, true and correct.

IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of
FEB 15 2005



Kevin Shelley
Secretary of State

2721024

ARTICLES OF INCORPORATION

ENDORSED - FILED
In the office of the Secretary of State
of the State of California

FEB - 4 2005

KEVIN SHELLEY
Secretary of State

Article I

The name of the corporation is: GuardPower Security Services, Inc.

Article II

The purpose of the corporation is to engage in any lawful act or activity for which a corporation may be organized under the General Corporation Law of California other than the banking business, the trust company business or the practice of a profession permitted to be incorporated by the California Corporations Code.

Article III

This corporation is authorized to issue only one class of shares of stock; and the total number of shares which this corporation is authorized to issue is two thousand (2,000), with a one cent (\$0.01) par value per share.

Article IV

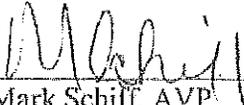
The name and address in the State of California of this corporation's initial agent for service of process is:

Marci Aman, 835 Filbert Place, Brea, California 92821

Article V

The liability of the directors of the corporation for monetary damages shall be eliminated to the fullest extent permissible under California law.

Business Filings Incorporated, Incorporator


BY: Mark Schiff, AVP



gpLogo_3.5x3.5_r4.pdf 6/20/2008 2:08:13 PM



BUREAU OF SECURITY AND INVESTIGATIVE SERVICES

LICENSING DETAILS FOR: 16236

NAME: GUARDPOWER SECURITY SERVICES, INC.

LICENSE TYPE: PRIVATE PATROL OPERATOR

PRIMARY STATUS: CURRENT

ISSUANCE DATE

NOVEMBER 5, 2008

EXPIRATION DATE

NOVEMBER 30, 2018

CURRENT DATE / TIME

DECEMBER 6, 2017
8:12:30 AM

ADDRESS OF RECORD

PO BOX 957
LAKE FOREST CA 92609
ORANGE COUNTY

MAP

LICENSE RELATIONSHIPS

PPO TO QUALIFIED MANAGER

LICENSE/REGISTRATION ROLE:
PRIVATE PATROL OPERATOR

ADDRESS NOT DISCLOSED

RELATED PARTY ROLE: QUALIFIED
MANAGER

NAME: AMAN, MERZIA

LICENSE/REGISTRATION TYPE:
QUALIFIED MANAGER

PRESIDENT

LICENSE/REGISTRATION ROLE:
BUSINESS LICENSE

ADDRESS NOT DISCLOSED

RELATED PARTY ROLE: PRINCIPAL

NAME: AMAN, MERZIA

LICENSE/REGISTRATION TYPE:
PRINCIPAL

BUREAU OF SECURITY AND
INVESTIGATIVE SERVICES

LICENSING DETAILS FOR: 1189840

NAME: MILLER, MICHAEL A

LICENSE TYPE: SECURITY GUARD

PRIMARY STATUS: CURRENT

PREVIOUS NAMES: MILLER, MICHAEL A ♦ MILLER, MICHJAE L A

ISSUANCE DATE

APRIL 14, 1998

EXPIRATION DATE

DECEMBER 31, 2018

CURRENT DATE / TIME

DECEMBER 19, 2017
1:09:58 PM

ADDRESS OF RECORD

GARDEN GROVE CA 92843
ORANGE COUNTY

MAP

BUREAU OF SECURITY AND
INVESTIGATIVE SERVICES

LICENSING DETAILS FOR: 1421819

NAME: NURI, ANGELA L

LICENSE TYPE: SECURITY GUARD

PRIMARY STATUS: CURRENT

PREVIOUS NAMES: MCCOWAN, ANGELA L ✦ MC COWAN, ANGELA L

ISSUANCE DATE

DECEMBER 2, 2003

EXPIRATION DATE

DECEMBER 31, 2017

CURRENT DATE / TIME

DECEMBER 19, 2017
1:10:28 PM

ADDRESS OF RECORD

TUSTIN CA 92781
ORANGE COUNTY

MAP

12/24/13

BUREAU OF SECURITY & INVESTIGATIVE SERVICES
P.O. BOX 989002
WEST SACRAMENTO, CA 95798-9002
(916) 322-4000

Guard Registration

ANGELA L. NURI

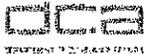
Registration: G 1421819 Expiration: 12/31/17

Additional Permit Required to Carry Firearm

Signature Angela Nuri RECEIPT NO. 13550972

1. Ple
coj
2. No
3. Rej
4. Ple
5. See
ANGELA L.
REGISTRAT
G 14211
T

Bureau of Security and Investigative Services
P.O. Box 989002
West Sacramento CA 95798-9002
(916) 322-4000



GUARD REGISTRATION

Additional Permit Required to Carry Firearm

Registration No G1189840 Expiration 12/31/2018
MICHAEL A MILLER

General Nature of Business:

General security guard and patrol services. Patrolling commercial properties by foot and by vehicle.

Corporate Information:

Company Name: GuardPower Security Services, Inc.
Place of incorporation: Orange County, CA
Date of Incorporation: May 1, 2005
Address of principal office: 15707 Rockfield Blvd., Suite 131, Irvine, CA 92618
Name of principal officers: Aziz Aman
Address of principal officer: 15707 Rockfield Blvd, Suite 131, Irvine, CA 92618

Copy of organization handbook :

Attached.

Name, address and principal office of the person applying for the permit:

Aziz Aman [For GuardPower Security Services, Inc.]
15707 Rockfield Blvd., Suite 131, Irvine, CA 92618

Copy of patch approved from BSIS:

Attached.

Current copy of PPO License:

Attached.

Current Copy of Insurance Certificate:

Attached.

Reviewed Stanton Municipal Code Handouts and application packet.

Business Name and Location:

Shapell Properties

12765-12919 Beach Boulevard, Stanton, CA 90680

12639-12697 Beach Boulevard, Stanton, CA 90680



GuardPower Security Services



A Trusted Name in Private Security Services

OUTSTANDING SERVICE

TRACK RECORD

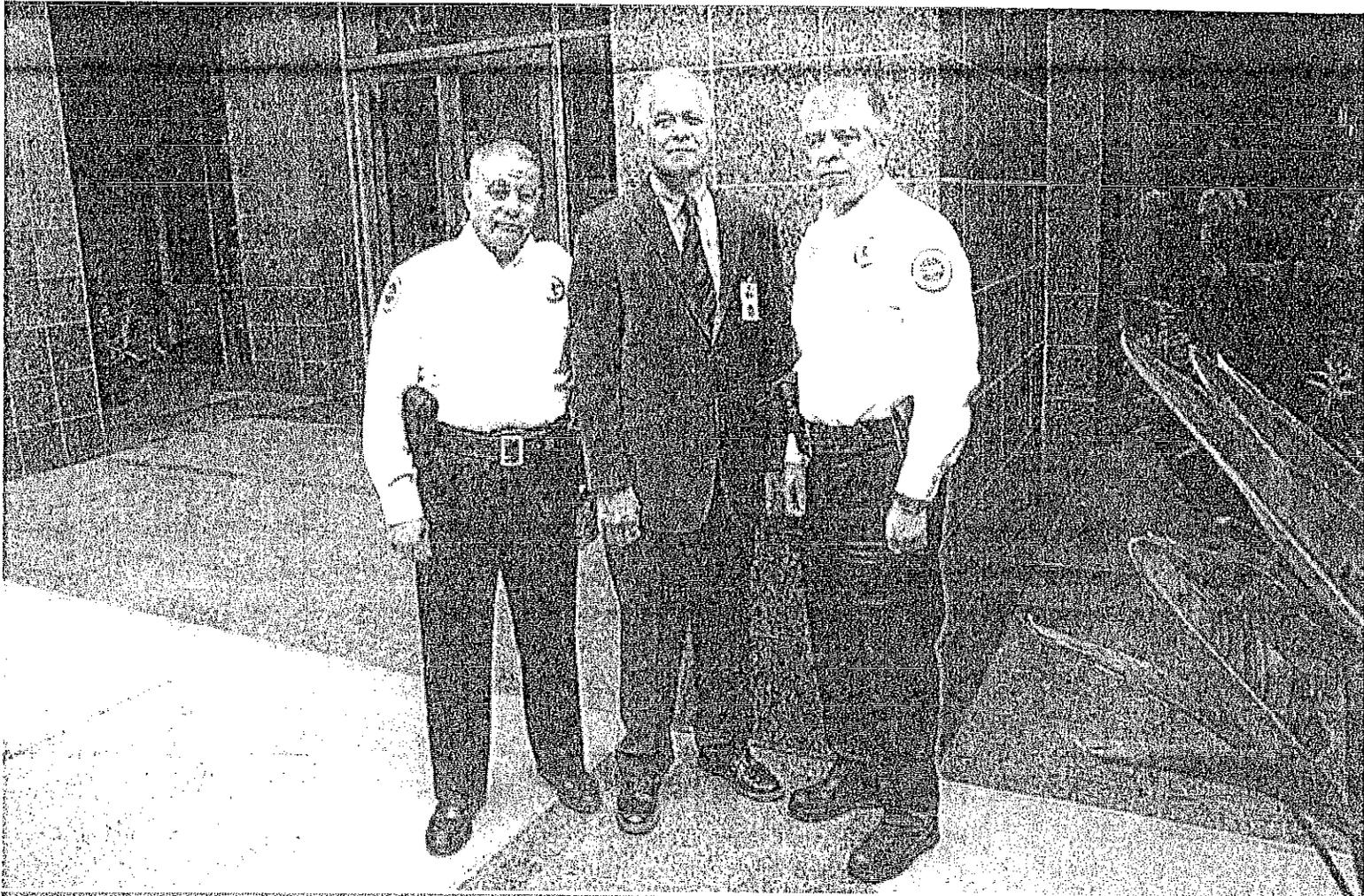
UNMATCHED RESPONSE

Since our founding we have focused exclusively on providing superior security services. This has allowed us to build a long track record of outstanding performance—one that is mirrored in the highest of client retention rate. We build on our decades of experience by combining innovation and creativity with cutting-edge technologies to ensure that our customers receive the highest level of service.

Our security officers are meticulously selected and evaluated on their appearance, clean background, attitude, integrity, literacy, and communication skills. While our security officers are at the forefront of our company, to deliver the response that your company deserves, our security officers are backed by a highly professional and responsive management team. By constant coordination and communication with the security officers and field managers, we strive to continuously deliver and improve quality of service.



Highest customer retention rate



WHAT DOES A SECURITY COMPANY'S HISTORY TELL YOU ABOUT ITS RELIABILITY?

At GuardPower our history reflects our focus

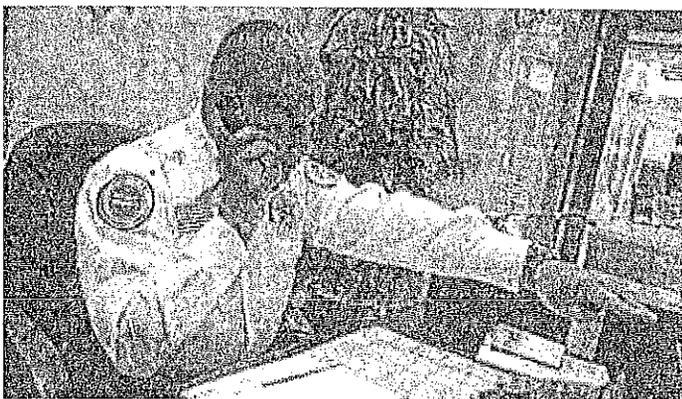
On the surface, choosing a security agency should be a simple task. You will enjoy plenty of competition for your contract—there are many companies hoping for your business. They come and and they go; they merge, reorganize and re-staff—but do they focus on your account? GuardPower is in the security business—not the acquisition business, the diversification business or any other business. From our founding we have focused exclusively on providing superior security services.

Meticulously selected security officers

SECURITY OFFICER SELECTION AND TRAINING

Our security officers are meticulously selected and evaluated on their appearance, clean background, attitude, integrity, literacy, and communication skills. In addition to requiring a valid Guard Card issued by the California Bureau of Security and Investigative Services (BSIS), GuardPower requires that all candidates go through extensive criminal background checks before receiving their job assignments. We also perform pre-employment and random drug tests and check candidates' DMV records and credit history when required.

GuardPower has one of the most extensive training programs available. We hire both outside licensed training firms and provide in-house training on a regular basis to ensure that we are in full compliance with BSIS training requirements.



GUARDTOUR TECHNOLOGIES

Extensive knowledge, background and experience with various GuardTour technologies is one of GuardPower's most prized assets. GuardPower uses multiple technologies, from sophisticated Detex systems to some of the most advanced GuardTour solutions available to monitor security officers in the field.

Detex Pen

A GuardTour pen (Detex) is an essential tool to show where, when and what the security officer inspected at the client's location. Data from the buttons installed throughout the service site are collected by the pen and information can be downloaded to a computer to generate management reports.

GuardTrax

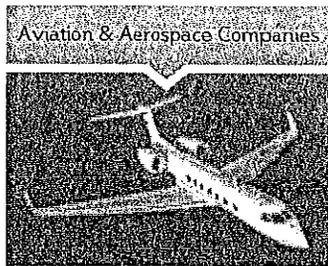
GuardTrax provides real time GPS position monitoring via wireless data connectivity. This allows the user to determine the position of the officer at any given time. GuardTrax has web-based tour and event reporting. GuardTrax is designed to provide simple reporting of daily activities and incidents wirelessly.

GP-Live

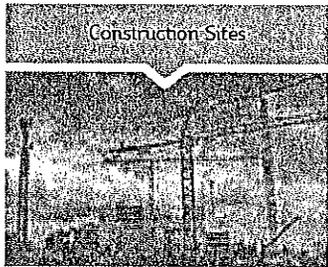
Using GP-Live, security officers' patrol routes, Daily Activity Reports and Incident Reports can be recorded and synchronized wirelessly for real-time online review. Reports and data captured by the security officers are available to customers through GP-Live. Customers can be automatically alerted to major incidents as they occur. Customers can review activity details in real-time and create their own customized, detailed reports. GP-Live combines GPS technologies, Smart Geo Tags and smart phones/tablets (Android, iPhone and Windows Mobile Devices) to put information at your fingertip.

Unwavering commitment to quality customer service

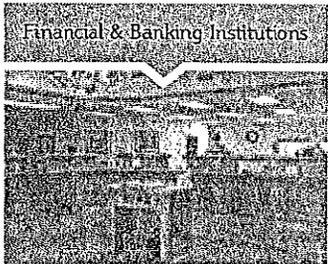
Customers and Industries We Service



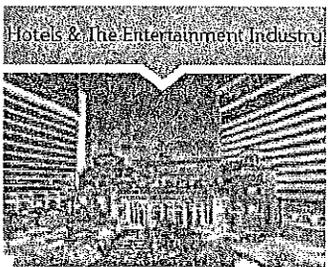
Within the aviation industry, security services and solutions center around airports and their various organizations and affiliates. We can service aviation companies or privately operated airports as well as airlines and freight forwarders and other airport-related businesses.



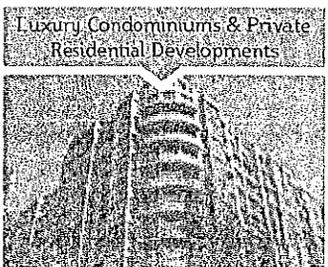
The safety and security of your construction site need not suffer simply because the location is "Under Construction". When it comes to the security of your construction site, it is imperative to have a stable, well-conceived plan. GuardPower will provide this, along with professional, alert and well-trained security officers to maintain a vigilant surveillance at your construction site, day and night. If needed, we can install and operate various electronic monitoring equipment that are specifically designed for managing access control to construction sites.



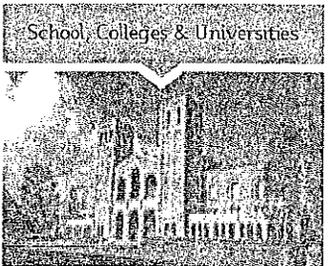
In the Financial and Banking institutions, experience and training really counts. At GuardPower, we understand that financial institutions require highly trained individuals who can make instantaneous decisions when needed. Our security officers are in full compliance with the training requirements set forth by the California Bureau of Security and Investigative Services. We provide armed and unarmed personnel, standing guards or vehicle patrol officers. We handpick our security officers from a pool of hundreds of applicants and go through a meticulous hiring process to ensure consistency of service.



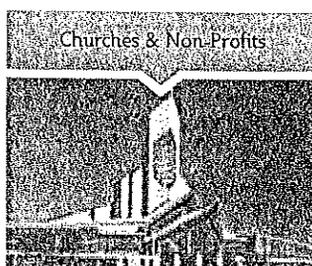
Travelers today demand greater security at hotels and entertainment venues. This is becoming of major importance to the traveling and vacationing public. Our security officers are trained to act as an extension of your service personnel in assisting your guests in a hospitable and professional manner. GuardPower provides the type of trained security personnel you and your guests can have confidence in.



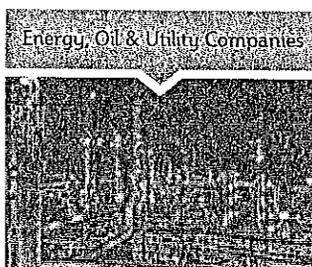
The homeowners' or tenants' privacy and security are usually the number one concern of any good homeowners association. GuardPower Security will provide security personnel especially trained in intrusion detection and visitor/privacy control. We can provide gate concierge and vehicle patrol officers to keep your development safe and secure.



School security requires special training and highly trained security personnel. Keeping this in mind, we have the expertise to ensure that educational institutions are serviced by highly competent and highly trained, licensed security officers. While making sure that your properties are protected and your assets are safeguarded, our number one priority is to create a sense of safety and security for students, faculty members, employees and visitors.



Protecting religious establishments and non-profit organizations require special skills and training. Security officers assigned to such organizations must be fully licensed, highly skilled in dealing with the public and must have respect for all people and be tolerant of other cultures and religions, regardless of their own religious affiliation.



These are the types of facilities that can't be assigned to just any guard service company. These organizations require special training in modern security systems. With GuardPower on the Job, you can rest assured that your organization's security is in good hands. Besides experienced and highly trained security officers, GuardPower can provide constant monitoring of video and alarm systems to provide the highest level of security for your facility.



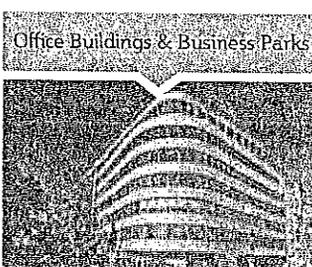
Health care facilities encompass a wide range of organizations, from small and relatively simple medical clinics to large, complex, advanced teaching and research hospitals and universities. Securing these facilities effectively requires a vast array of knowledge of the latest security techniques and systems. GuardPower takes pride in the education, experience and leadership of its management team and its sophisticated, highly-trained and career-minded security personnel. Staying abreast of the latest security challenges and technologies for advanced security services

to healthcare facilities requires an innovative company to fully understand and implement advanced security solutions. GuardPower is at the forefront of the security technologies specifically designed to effectively monitor security officers' activities during all service hours.



This is a highly specialized industry, requiring special skills and, in many cases, government clearance. In addition to their thorough security training, many of our security officers possess computer and record keeping skills necessary to be an effective extension of your business. We can provide security personnel with TWIC clearance issued by the federal government allowing access to seaports and securing transportation hubs.

We also have extensive experience in providing security services to logistic companies and distribution centers, and have the expertise to safeguard your products and assets in an effective and efficient manner.



At GuardPower, we are committed to creating the image that best serves our clients. If in your upscale office building you require security officers to present a highly professional image, then GuardPower is the answer. In addition to standing guards and lobby ambassadors, we use various patrol vehicles for large and complex business parks and office buildings.



When it comes to security service for major shopping centers, GuardPower is the company of choice. With over a decade of experience providing security service for large shopping centers, we have developed specific policies and procedures that are tailored to meet the security needs of upscale shopping centers and malls. In addition to the normal security guard and patrol duties, we provide specific and customized add-on services that keep your tenants and patrons safe and your property protected.

We provide local companies with licensed and trained security officers and private security personnel. Our specialty is placing long-term and permanent security officers at multiple locations. GuardPower's name is synonymous with integrity, vigilance and trusted service, backed by knowledgeable security professionals and a dedicated and experienced management team with over 20 years of experience in the security industry.

- Licensed, Uniformed Security Officers
- Multiple Guards, Multiple locations
- Long-term and Permanent Placement
- Lobby Ambassadors
- Gate Concierges
- Surveillance Team
- Plain-clothes Officers
- Loss Prevention
- Vulnerability Assessment
- Security Policies and Procedures
- Facility Security Plans
- GuardTour Systems



GuardPower
Security Services



THE COLOR OF OUR UNIFORM IS:
BLACK SECURITY JACKET

GRAY SECURITY SHIRTS, BLACK PANTS,

AJ AMAN
GUARDPOWER SECURITY
(714) 257-0400

CITY OF STANTON

REPORT TO CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: January 23, 2018

SUBJECT: BUDGET ADJUSTMENT FOR PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES FOR THE INSTALLATION OF THE THUNDERBIRD LANE SEWER BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA

REPORT IN BRIEF:

A contract was previously awarded to AKM Consulting Engineers for construction engineering services for the installation of the Thunderbird Sewer. The construction of the project is now complete. Due to certain circumstances additional budget is needed for their services.

RECOMMENDED ACTION:

1. Declare this project to be categorically exempt under the California Environmental Quality Act, Class 1, Section 15301 (c); and
2. City Council amend the contract for professional construction engineering services with AKM Consulting Engineers to provide additional budget in the amount of \$34,200; and
3. Approve Budget Adjustment No. 2018-15 to appropriate \$100,000 to the Sewer Improvements account in the Sewer Maintenance Fund for this project.

BACKGROUND:

The construction of the Thunderbird sewer project required professional construction engineering services. The City Council awarded a contract to AKM Consulting Engineers in the amount of \$54,200.

ANALYSIS/JUSTIFICATION:

The Construction took significantly longer than expected due primarily due to soil conditions and construction methods. Also the re-design of a manhole on Western Avenue and Thunderbird Lane intersection caused an increased in the amount of time it would have initially taken to complete the construction of this project. The result of

extended construction time caused the need for additional construction engineering services provided by AKM Consulting Engineers. The additional re-design is also anticipated to increase expenses related to project construction. To have funds budgeted for the additional costs, a budget adjustment is included in the recommended action of this staff report.

FISCAL IMPACT:

With the approval of Budget Adjustment No. 2018-15, funds for the project will be budgeted in account 501-3700-730105.

ENVIRONMENTAL IMPACT:

This project is categorically exempt under the California Environmental Quality Act, Class 1, and Section 15301 (c) as replacement of existing facilities.

LEGAL REVIEW:

None.

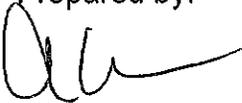
STRATEGIC PLAN OBJECTIVE ADDRESSED:

3 – Provide a quality infrastructure.

PUBLIC NOTIFICATION:

Notifications and advertisement were performed as prescribed by law.

Prepared by:



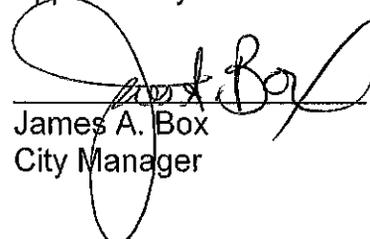
Allan Rigg, P.E., AICP
Director of Public Works/City Engineer

Concur:



Stephen Parker
Administrative Services Director

Approved by:



James A. Box
City Manager

Attachment:

- (1) AKM – Change Order Request Letter
- (2) Budget Adjustment No. 2018-15



*AKM Consulting Engineers
553 Wald
Irvine, CA 92618
Telephone: 949.753.7333 Facsimile: 949.753.7320
www.akmnce.com*

December 20, 2017

City of Stanton
7800 Katella Avenue
Stanton, CA 90680
ATTN: Mr. Allan Rigg, P.E.,
Director of Public Works/City Engineer

Subject: Budget Amendment Request - Thunderbird Lane Sewer and Street Improvements Project

Dear Mr. Rigg:

AKM is respectfully requesting additional budget authority for inspection services, and materials testing services performed by our materials testing sub-consultant Ninyo and Moore. The following factors have contributed to the need for additional budget.

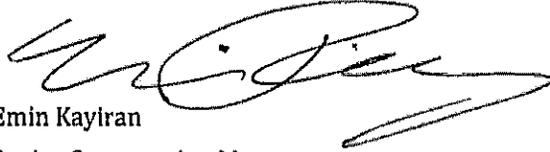
- AKM's original proposal accounted for 320 hours of field inspection services based on a Construction Duration of 50 working days. The Contractor ended up taking 78 days to complete the work, causing more time in the field than anticipated.
- The Contractor continuously experienced trench loss due to their excavation and shoring means and methods. This has led to a higher percentage of time each working day spent on trench backfill and compaction, as well as a larger area required to be backfilled and compacted.
- The Contractor was not able to accurately communicate at what point or points during the day they will begin backfill and compaction efforts. As a result, we were unable to schedule our materials testing sub-consultant for partial, or half days as planned.
- During the first few weeks of backfill and compaction, our Field Engineer and the materials testing technician observed issues with backfill and compaction methods such as the thickness of compacted lifts, which were resulting in failed tests. These issues and resulting failed tests necessitated the materials technician to be onsite for longer periods of time during the day in order to verify that that the backfill was properly compacted.

As a result of the longer construction duration and factors described above, we are requesting additional compensation in the amount of \$88,400.

We thank you in advance for the opportunity to present our request to the City of Stanton. Should you have any questions regarding its contents or require additional information please do not hesitate to contact the undersigned.

Very truly yours,

AKM Consulting Engineers



Emin Kayiran
Senior Construction Manager

CITY OF STANTON

REPORT TO CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: January 23, 2018

SUBJECT: AN ORDINANCE AMENDING THE LOCAL VENDOR PREFERENCE SECTION OF THE STANTON MUNICIPAL CODE AND REVISING ADMINISTRATIVE POLICY IV-4-12

REPORT IN BRIEF:

City Council recently held discussions relating to the local vendor preference listed in Stanton's Municipal Code. As a result of those discussions, adjustments are being made to double the local vendor preference and to clarify the situations in which the preference can apply through the adoption of Ordinance No. 1076. In addition, a corresponding revision is being made to Administrative Policy IV-4-12, "Purchasing Policy and Procedures".

RECOMMENDED ACTION:

1. City Council declare that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Introduce Ordinance No. 1076, entitled:

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, AMENDING SECTION 2.56.075 OF THE MUNICIPAL CODE PERTAINING TO LOCAL VENDOR PREFERENCES"; and
3. Set said ordinance for adoption at the February 13, 2018 regular City Council meeting; and
4. Approve Administrative Policy IV-4-12, "Purchasing Policy and Procedures," as revised, effective the later of March 15, 2018 or 30 days after adoption of Ordinance No. 1076.

BACKGROUND:

Currently, the Local Business Preference section of Administrative Policy IV-4-12 "Purchasing Policy and Procedures," provides that a one percent (1%) preference should be considered in evaluating competitive bids or quotes to any local vendors/bidders having a valid City Business License and a fixed location with the incorporated City Limits.

In 2014, Stanton residents approved the "Stanton 9-1-1 Public Safety and Essential City Services Protection Measure," which established a one-cent transactions and use tax in the City. The measure took effect April 1, 2015.

In the summer of 2017, then-Mayor Pro Tem Shawver requested the establishment of a preference for local vendors when bidding on City projects. City Council provided direction for staff to proceed with further research and report staff's findings at a future City Council meeting.

A report in September 2017 resulted in additional requests for staff research, which findings staff presented to City Council in October 2017. The report highlighted that California law preempts local preference in regard to the procurement of goods and services for public works projects that exceed \$45,000 and requires the City to award those contracts to the lowest responsible bidder. The City Attorney also pointed out that courts have previously stricken higher local vendor preferences several times when the rationale behind the higher preference was, among other things, to support the local economy.

In October 2017, staff recommended adjusting the local vendor preference up to 2% from 1%, but restricting it to expenditures that would have an offset of sales and transactions and use tax revenue (such as supplies and equipment). City Council requested staff bring forward such a change to the Stanton Municipal Code.

ANALYSIS/JUSTIFICATION:

The implementation of the City's transactions tax on April 1, 2015 increased the City's sales tax revenues by one percent (1%). By raising the City's existing local vendor preference to a total of a two percent (2%), the City would be passing along the full benefit that the City would be receiving from sales and transactions and use tax revenue to local businesses.

Ordinance No. 1076 amends section 2.56.075 of the Stanton Municipal Code to reflect the increased preference given to local vendors, while restricting the services by which the preference can be given to strictly those that could have a sales and transactions and use tax offset. A concurrent revision to Administrative Policy IV-4-12 is also being made, as the administrative policy details the existing local vendor preference policy. The revised Administrative Policy IV-4-12 is attached as Attachment A.

Local vendors would benefit by applying an increased two percent (2%) local vendor preference to purchases of supplies and equipment. Meanwhile, the City would not face a net loss, as only purchases that are eligible to collect sales and transactions and use taxes will be applicable to the preference. In addition, the proposed revision specifically provides that publicly bid projects are excluded in conjunction with state law.

Finally, the current Section D. Local Vendor Preference of the "Purchasing Policy and Procedures" Administrative Policy IV-4-12 provides that the local vendor preference shall not be applied to any purchase that is under five thousand dollars (\$5,000) and that the consideration could not exceed a cap of five thousand dollars (\$5,000) granted in a single bid or quote. Under the new revision, those sections have been omitted to not limit the purchase amount and to not have a cap of how much can be granted. This allows the two percent (2%) consideration to be applied to any purchase of supplies and equipment made by the City regardless of the total amount. It also allows the local vendor preference to not be limited to five thousand dollars (\$5,000). This increases the benefit to local businesses in an effort to promote the economic health of the City by keeping dollars, jobs, and sales and transaction and use taxes within Stanton.

FISCAL IMPACT:

The approval of Ordinance No. 1076 and recommended revisions to the Administrative Policy IV-4-12 would have no fiscal impact to the City if a local vendor preference was applied. In the event that a local and a non-local vendor/bidder have a similar or the same quote and the local vendor is selected because of consideration of the local vendor preference, any increased cost to the City as a result of selecting the local vendor would be offset in the form of the two percent (2%) received by sales and/or transactions and use tax revenues.

ENVIRONMENTAL IMPACT:

Not applicable.

LEGAL REVIEW:

The City Attorney has reviewed and approved the attached purchasing policy and Ordinance.

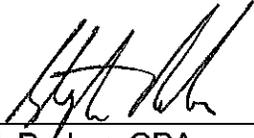
PUBLIC NOTIFICATION:

Through the normal agenda posting process.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

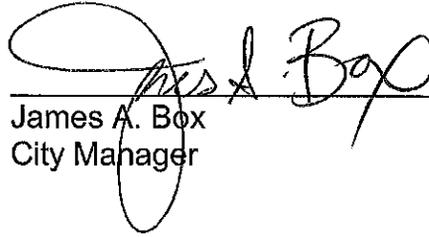
4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:



Stephen M. Parker, CPA
Administrative Services Director

Approved by:



James A. Box
City Manager

Attachments:

- A. Ordinance No. 1076
- B. Administrative Policy IV-4-12
- C. Local Vendor Preference Redline

ORDINANCE NO. 1076

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA AMENDING SECTION 2.56.075 OF THE MUNICIPAL CODE PERTAINING TO LOCAL VENDOR PREFERENCES

WHEREAS, the City's existing municipal code includes a local vendor preference granting "a one percent differential in lieu of sales tax loss for the purchase of materials, supplies, equipment, personal property and services"; and

WHEREAS, in November 2014 residents approved the "Stanton 9-1-1 Public Safety and Essential City Services Protection Measure," which established a one-cent transactions and use tax in the City and which took effect April 1, 2015; and

WHEREAS, a local preference ordinance would encourage businesses to locate to and remain in Stanton; and

WHEREAS, the City desires to benefit local businesses in an effort to promote the economic health of the City by keeping dollars, jobs, and sales and transactions and use taxes within the City; and

WHEREAS, Public Contract Code § 22030 et seq., preempts local preference in regard to the procurement of goods and services for public works projects which requires the City to award to the lowest responsible bidder.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF STANTON DOES ORDAIN AS FOLLOWS:

SECTION 1: CEQA. The City Council finds that this Ordinance is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

SECTION 2: Amending Section 2.56.075 Local Vendor Preference. Section 2.56.075 of Title 2 of the Stanton Municipal Code is hereby amended to read as follows:

"2.56.075 Local Vendor Preference

Local Vendors are granted a two percent (2%) differential in lieu of sales and transactions tax loss for the purchase of materials, supplies, equipment and personal property. Prices, fitness, quality,

delivery and service being equal, preference will be given to the local vendor, in the purchase of supplies and equipment, as provided for in a purchasing policy adopted by the city council by resolution. Local vendor preference shall not be granted for contracts involving public works, personal, professional, and consultant services, or as otherwise prohibited by law. For the purposes of this section, "local vendor" means a business having its principal place of operation within the jurisdictional boundaries of the city and a valid business license. For purposes of this chapter, when the city considers a local vendor's bid in connection with the purchase of supplies and equipment, the local vendor's bid shall be the bid amount after the applicable percent differential is applied."

SECTION 3: Severability. If any section, subsection, sentence, clause, phrase or portion of this Ordinance, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Stanton hereby declares that it would have adopted this Ordinance, and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases may be declared invalid or unconstitutional.

SECTION 4: Effective Date. This Ordinance No. 1076 shall be effective 30 days after its adoption.

SECTION 5: Publication. The City Clerk shall certify as to the adoption of this Ordinance and shall cause a summary thereof to be published within fifteen (15) days of the adoption and shall post a Certified copy of this Ordinance, including the vote for and against the same, in the Office of the City Clerk, in accordance with Government Code Section 36933.

PASSED, APPROVED, and ADOPTED this 13th day of February, 2018.

DAVID J. SHAWVER, MAYOR

ATTEST:

PATRICIA A. VAZQUEZ, CITY CLERK

APPROVED AS TO FORM

MATTHEW E. RICHARDSON, CITY ATTORNEY

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF STANTON)

I, PATRICIA A. VAZQUEZ, City Clerk of the City of Stanton, California, do hereby certify that the foregoing Ordinance No. 1076 was introduced at a regular meeting of the City Council of the City of Stanton, California, held on the 23rd day of January, 2018 and was duly adopted at a regular meeting of the City Council held on the 13th day of February, 2018, by the following roll-call vote, to wit:

AYES: COUNCILMEMBERS: _____

NOES: COUNCILMEMBERS: _____

ABSENT: COUNCILMEMBERS: _____

ABSTAIN: COUNCILMEMBERS: _____

PATRICIA A. VAZQUEZ, CITY CLERK

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CITY OF STANTON ADMINISTRATIVE POLICY	Number IV-4-12
	Date 3/15/18
SUBJECT: PURCHASING POLICY AND PROCEDURES	Authority City Council
	Administrator Administrative Services

Purpose:

This policy strives to define decision making with prudent review and internal control procedures and to maintain departmental responsibility and flexibility in evaluating, selecting, and purchasing supplies, equipment, and services in order to provide a process to procure goods and services efficiently and at the lowest cost commensurate with the quantity and quality needed. It also provides monetary limits and clearly defines authority for all facets of purchasing, including the use of credit cards, by City employees. The policy contained herein was developed under the authority of Chapter 2.56 of the Stanton Municipal Code.

The City Manager is designated as the Purchasing Officer for the City and may delegate the administration of the program. The Purchasing Officer/Designee is charged with the responsibility and authority for coordinating and managing the procurement of the City's supplies, services, and equipment according to this policy.

The policy outlined herein is to be adhered to by the Purchasing Officer/Designee and all City Departments when procuring supplies, services, and equipment.

Duties Assigned:

A. **PURCHASING OFFICER/DESIGNEE:** Pursuant to Stanton Municipal Code 2.56.020, the City of Stanton City Manager shall be responsible to exercise or delegate the responsibilities of Purchasing Officer. The Purchasing Officer or designee shall issue purchase orders, keep record of all purchase orders, disburse or cause to be disbursed payments for such purchase orders, and oversee the operations of the purchasing function in such a manner as to effectively execute procurement and property acquisition. In addition the Purchasing Officer or designee shall comply with all disposition policies as may be established by the City Council or City Manager.

The Purchasing Officer/Designee is responsible for 1) the procurement of general supplies, services, and equipment; 2) the administration of the purchasing policy; and 3) the management of surplus City property.

CITY OF STANTON ADMINISTRATIVE POLICY	Number IV-4-12
	Date 3/15/18
SUBJECT: PURCHASING POLICY AND PROCEDURES	Authority City Council
	Administrator Administrative Services

To perform these functions efficiently, and assist departments, the Purchasing Officer/Designee shall:

1. Be charged with the responsibility and authority for coordinating and managing the procurement of the City's general supplies, services, and equipment from the lowest responsive and responsible bidder when required by law or by this policy.
2. Ensure full and open competition on all purchases as required by this policy.
3. Identify, evaluate, and utilize purchasing methods which best meet the needs of the City (i.e. cooperative purchases, blanket purchase orders, contractual agreements, etc.).
4. Assist all departments with research and recommendations in developing specifications; review specifications for completeness of information to ensure specifications are not unnecessarily restrictive.
5. Coordinate vendor relations, locate sources of supply, and evaluate vendor performance.
6. Certify that all vendors being utilized have a current City business license, and also current W-9 information if applicable, on file with the Administrative Services Department. Exemptions may be granted by the City Manager.
7. Recommend revisions to purchasing procedures when necessary and keep informed of current developments in the field of public purchasing.
8. Prescribe and maintain all forms and records necessary for the efficient operation of the purchasing function.
9. Be charged with the responsibility and authority for coordinating and managing the City's Property and Inventory Control Program.
10. Make purchase award recommendations to the appropriate authority.
11. Act as the City's agent in the transfer and disposal of surplus equipment and materials with approval by the Administrative Services Director and City Manager.
12. Assist all departments in applying the City's Local Business Preference Program.

CITY OF STANTON ADMINISTRATIVE POLICY	Number IV-4-12
	Date 3/15/18
SUBJECT: PURCHASING POLICY AND PROCEDURES	Authority City Council
	Administrator Administrative Services

B. **DUTIES DELEGATED:** The City Manager may delegate purchasing responsibility, when determined appropriate to any Department Head of the City.

Authorization Required:

1. ALL PURCHASES, ALL SERVICES, AND ALL CONTRACTS, WITH THE EXCEPTION OF PUBLIC WORKS PROJECTS, shall require authorization as follows:

\$20,000 or more: Shall be submitted to the City Council for approval. No purchase, service, or contract shall be split into parts by any concerned party so as to produce amounts artificially lower than the total purchase price.

2. PURCHASE ORDERS shall require authorization and signatures as follows:

AMOUNT	AUTHORIZATION / SIGNATURES REQUIRED
All Purchase Orders	Purchasing Officer/Designee, City Administrative Services Director, City Manager or their representative

The Purchasing Officer /Designee signs as the initiator of the purchase order. The City Manager's or his or her representative's signature is required for approval of the purchase. The City Administrative Services Director's, or his or her representative's signature, shall signify that there are sufficient unencumbered funds in the department's appropriated budget for the purchase.

PURCHASE ORDER ROUTING: A copy of all purchase orders issued shall be given to the vendor at the time the purchase is made. No purchase shall be made without providing the vendor a copy of the purchase order. The requesting Department Head shall also retain a copy of the purchase order.

CITY OF STANTON ADMINISTRATIVE POLICY	Number IV-4-12
	Date 3/15/18
SUBJECT: PURCHASING POLICY AND PROCEDURES	Authority City Council
	Administrator Administrative Services

3. PAYABLE VOUCHERS shall require authorization and signatures as follows:

AMOUNT	AUTHORIZATION / SIGNATURES REQUIRED
All Payable Vouchers	Initiating Department Head or his/her representative
\$500 or more	City Manager

No purchase shall be split into parts by any concerned party so as to produce amounts artificially lower than the total purchase price.

4. CREDIT CARD PURCHASES shall require authorization and signatures as follows:

AMOUNT	AUTHORIZATION / SIGNATURES REQUIRED
All Credit Card Purchases	Initiating Department Head or his/her representative, and the City Administrative Services Director
\$500 or more	City Manager

The Initiating Department Head or his/her representative signs as the initiator of the credit card payable voucher. The City Manager's or his or her representative's signature is required for approval of the purchase. The City Administrative Services Director's, or his or her representative's signature, shall signify that there are sufficient unencumbered funds in the department's appropriated budget for the purchase and also verifies that the credit card purchase adheres to the Credit Card Usage Policy. No purchase shall be split into parts by any concerned party so as to produce amounts artificially lower than the total purchase price.

CITY OF STANTON ADMINISTRATIVE POLICY	Number IV-4-12						
	Date 3/15/18						
SUBJECT: PURCHASING POLICY AND PROCEDURES	Authority City Council						
	Administrator Administrative Services						
<p>5. <u>CONTRACTS</u> shall require authorization and/or signatures as follows:</p> <table border="0"> <thead> <tr> <th style="text-align: left;">AMOUNT</th> <th style="text-align: left;">AUTHORIZATION / SIGNATURES REQUIRED</th> </tr> </thead> <tbody> <tr> <td>All Contracts</td> <td>City Manager's, City Attorney, and the City Clerk</td> </tr> <tr> <td>\$20,000 or more</td> <td>Shall be submitted to the City Council for approval.</td> </tr> </tbody> </table> <p>No contract shall be split into parts by any concerned party so as to produce amounts artificially lower than the total purchase price.</p> <p><u>Purchase Orders Required:</u></p> <p>A. A Purchase Order is Required:</p> <ol style="list-style-type: none"> 1. A purchase order shall be used whenever goods and limited services are to be acquired by an outright purchase that is \$3,000 or more. No purchase shall be split into parts by any concerned party so as to produce amounts artificially lower than the total purchase price. 2. A purchase order shall be used for any projects or purchases that are under \$3,000 whenever the provider of goods requests that a purchase order be issued. 3. All services shall require a purchase order or professional services agreement due to insurance requirements. 4. A purchase order(s) shall be issued to encumber all purchases and services associated with a Capital Improvement Project that is approved by City Council. <p>B. The initiating department will be responsible for requesting the purchase order. The purchase order shall specify the nature of the goods or services to be acquired, the purchase price or estimate thereof, freight charges, prompt payment discounts, the delivery date, the vendor from whom acquired, the department and division for whom the acquisition is being made, the budgetary department and general ledger number where the funding for the proposed purchase has been appropriated, and such other provisions or information as may be appropriate or required. The purchase order shall incorporate by reference all the terms, conditions, and specifications if any, contained in the related request for bids.</p>		AMOUNT	AUTHORIZATION / SIGNATURES REQUIRED	All Contracts	City Manager's, City Attorney, and the City Clerk	\$20,000 or more	Shall be submitted to the City Council for approval.
AMOUNT	AUTHORIZATION / SIGNATURES REQUIRED						
All Contracts	City Manager's, City Attorney, and the City Clerk						
\$20,000 or more	Shall be submitted to the City Council for approval.						

CITY OF STANTON ADMINISTRATIVE POLICY	Number IV-4-12
	Date 3/15/18
SUBJECT: PURCHASING POLICY AND PROCEDURES	Authority City Council
	Administrator Administrative Services

It is the policy of the City that payment for goods or services shall not be made until the goods or services have been delivered. The only exceptions to this policy will be where the payment schedule in a duly authorized contract specifies otherwise, or if online purchases are required to be made by credit card according to guidelines included in this policy, or where specifically authorized by the City Council, City Manager or City Administrative Services Director.

C. Notwithstanding the above conditions, a purchase order shall not be required for purchases of less than \$3,000. Such purchases shall be by way of demand for payment voucher as shall be established by the City Administrative Services Director in accordance with accepted accounting standards.

D. Notwithstanding the above conditions, a purchase order shall not be required for the purchase and payment of routine, consistent expenses, such as, but not limited to: payroll taxes and related expenses, payments on previously approved leases, contract services, utility bills, or similar expenses. Such purchases shall be by way of demand for payment voucher as shall be established by the City Administrative Services Director in accordance with accepted accounting standards.

The demand for payment voucher form will be filled out and signed by the employee assigned the responsibility for these routine expenses and shall be countersigned by the responsible Department Head. The completed demand for payment voucher will then be given to the City Accounts Payable Division of the Administrative Services Department for processing and payment.

Competitive Bid:

All purchases and contracts, whether by sealed bid, quotation, or negotiation, shall be made on a competitive basis to the maximum practical extent except as permitted for Public Projects defined below under the California Uniform Public Construction Cost Accounting Act Provisions.

A. AMOUNTS IN EXCESS OR EQUAL TO \$20,000:

1. Except as otherwise provided by ordinance or within this policy and the California Uniform Public Construction Cost Accounting Act Provisions, all purchase orders and other contracts of every kind, involving amounts in excess

CITY OF STANTON ADMINISTRATIVE POLICY	Number IV-4-12
	Date 3/15/18
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<p>of \$20,000 for personal services, or for the purchase, lease, rental, or sale of personal property, materials, equipment, or supplies, shall be let by formal competitive bidding procedure, after public advertising, to the lowest and/or verifiable most qualified bidder. The Purchasing Officer/Designee shall send out all bids and notices of bids requested based on the information provided by the Department Heads and shall keep a list of the date the bids were mailed and a list of the vendors to whom the bids were mailed. The City Clerk shall receive all bids and keep a list of the time they were received. Whenever practical the bid opening shall be made in the presence of the Department Head and the City Clerk.</p> <ol style="list-style-type: none"> 2. The request for bids under the Competitive Bid Procedure shall, at a minimum, be posted at City Hall and shall be posted as required by ordinance or published at least once in a newspaper of general circulation if one exists in the City and if applicable, in appropriate trade publications. The date of posting or publication shall be at least ten (10) days before the date of opening of the bids, or the final date for accepting bids. All formal bids shall be sealed and shall be publicly opened and read at the date, time, and place indicated in the published notice. Specification packages should be made available to interested bidders. The using or requesting Department Head shall determine if a security deposit is necessary. This should be part of the request made to the City Council before initiating the bid process. The requesting Department Head shall also determine if a payment is necessary for a prospective bidder to acquire a specifications package. The use of a bidders' list shall also be determined by the Requesting Department Head. 3. Bids received at the end of the process shall be reviewed for compliance with specifications by the using or requesting City Department. All deviations from the specifications shall be fully documented by the requesting City Department and the impact of the deviations on the performance or suitability of the bid item shall be detailed. Depending on the findings of the requesting City Department with regard to the deviations, the bid may be rejected (must be in writing), or a recommendation may be made to the City Council. Various recommendations may be made depending on the outcome of the bids, including selecting a vendor, rejecting all the bids, or deciding to modify the bids and re-advertise. 4. No purchase shall be split into parts by any concerned party so as to produce amounts artificially lower than the total purchase price. 	

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<p>B. AMOUNTS LESS THAN \$20,000 BUT IN EXCESS OR EQUAL TO \$3,000:</p> <ol style="list-style-type: none"> 1. All purchase orders and contracts in amount less than \$20,000 but in excess or equal to \$3,000 shall be let in the open market by obtaining at least three bids wherever possible. The requesting Department shall obtain three verbal or written competitive quotations whenever possible for purchases and keep a record of who was contacted and the price that was quoted. Getting more quotations is encouraged. In the event that three quotes cannot be obtained documentation of the process should indicate why less than three were obtained and should be placed on file with the quotes that were obtained. The Purchasing Officer/Designee may be requested to assist in this process. 2. Documentation requesting quotes under the Open Market Procedure may be posted at City Hall, placed in trade magazines or the newspaper, posted on the City's official web site, mailed, faxed, or sent by electronic mail (e-mail) to prospective vendors. Adequate time should be allotted to permit a response; typically a minimum of ten calendar days before the due date but less may be acceptable if necessary. In any event the quote deadline should be noted. Quotes may also be solicited over the phone through a verbal quote; provided that they are documented by the requesting department. Quotes under the Open Market Procedure may also be obtained from consulting current catalogues; internet sites, or advertising flyers. 3. The Requesting Department shall submit a memo, which includes the recommended vendor, with all supporting documentation to the City Manager or Designee. Supporting documentation shall include competitive price quotes obtained, names of vendors contacted, description of the items required, and certificates of insurance as applicable. The City Manager or Designee shall review the recommendation and supporting documentation and may contact additional sources for quotations. The City Manager or Designee may award the purchase to the lowest responsive and responsible vendor whose quote fulfills the intended purpose, quality, and delivery needs of the solicitation, provided that an unencumbered appropriation for that item exists. In lieu of awarding the purchase, the City Manager or Designee may reject quotes or may negotiate further to obtain terms more acceptable to the City. The City Manager or Designee may also determine that the interest of the City is best served to require the Formal Contract Procedures for purchases within this range. 	

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<p>4. No purchase shall be split into parts by any concerned party so as to produce artificial amounts lower than the total purchase price.</p> <p>C. PURCHASES LESS THAN \$ 3,000: These purchases may be obtained by using purchase orders issued by the City Administrative Services Director to obtain supplies and services which have been approved by the Department Head.</p> <ol style="list-style-type: none"> 1. The employee making the purchase shall verify that he/she obtained the supplies or services in good condition. 2. Written competitive bids are not required, but the Department Head or her/his designee is encouraged to obtain competitive quotations. For purchases of less than \$3,000, the authority to award a purchase contract is the Department Head's. Prudent judgment shall be used at all times. 3. Although purchases of less than three thousand dollars are exempt from many procedures required for higher cost items, every effort to utilize a local business shall be exercised. <p>D. LOCAL VENDOR PREFERENCE: In evaluating competitive bids or quotes for the purchase of supplies and equipment, any local vendor/bidder, having a valid City Business License and fixed business location within the incorporated City Limits, may receive a two percent (2%) preference off of their bid or quote. This preference shall be applied only when a non-local vendor/bidder has first been determined to be the lowest responsible vendor/bidder but a local vendor/bidder may equal or improve upon the bid if the preference is applied. If upon applying this preference should the local vendor/bidder equal the lowest responsible vendor/bidder, or become the lowest responsible vendor/bidder, the City may select this vendor/bidder even though the actual cost to the City would not be the lowest. In the event that a local and a non local vendor/bidder have the same bid or quote and it is the lowest responsible bid or quote the two percent (2%) preference will be given to the local vendor. In this case the local business shall be selected to receive the purchase award. The local business must still demonstrate that it is a responsible vendor/bidder before being selected for the purchase award. A local vendor preference shall not be granted for contracts involving public works, personal, professional, and consulting services, or as otherwise prohibited by law.</p>	

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The Local Vendor Preference may not apply and may be dispensed with when prohibited by State or Federal Statutes, or regulations requiring that a bid or quote be awarded to the lowest responsible bidder or vendor, or as otherwise exempted from local preferences. The Local Vendor Preference will not apply when bids or quotes are done with other public agencies through cooperative purchases.

E. VENDORS OF GASOLINE AND DIESEL FUEL:

1. The City Council recognizes and finds that wholesale vendors of gasoline and diesel fuel are generally unable to quote prices on fuel that are valid for more than one day.
2. As a result of this finding, and in order to obtain needed supplies at the most competitive daily price, price quotes may be obtained by telephone, and an order may be placed providing the purchase procedure set out in Section 3, paragraph C, above, have been followed.

F. RUNNING/BLANKET PURCHASE ORDERS: Purchase orders which allow spending for multiple purchases of the same type from one or more vendors without obtaining current bids or price quotations shall not be allowed except in the following cases:

1. There is only one qualified supplier;
2. The supplier has received the bid award amount approved for purchase by the City.
3. The purchases are for items that are "consumable" supplies or small repair parts for the Public Works Department, when: 1) the departmental budget has an original appropriation for such items; and, 2) the "running or blanket" purchase order has been approved for purchase by the City Manager who shall certify by that approval that such "running" purchasing procedure is in the best interest of the City. Running purchase orders issued under the authority of this section will be issued in accordance with procedures established by the City Administrative Services Director with the approval of the City Manager.

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G. **CONFLICT OF INTEREST:** Any officer of the City or any department thereof who shall aid or assist a bidder or vendor in securing a contract to furnish supplies, materials, equipment, or contractual services at a higher price than that proposed by any other bidder/vendor, or who shall favor one bidder/vendor over another by giving or withholding information, or who shall willfully mislead any bidder/vendor in regard to the character of the materials or supplies called for, or who shall knowingly accept commodities of a quality inferior to those called for by the contract, or who shall knowingly certify to a greater amount of labor performed than has actually been performed, or to the receipt of a greater amount or different kind of materials or supplies than have actually been received, shall be deemed guilty of malfeasance and the City Manager shall have the authority pursuant to the City of Stanton's Personnel System Rules and Regulations to take appropriate disciplinary action. Such actions may also result in criminal prosecution.

If at any time it shall be found that the person to whom a contract has been awarded has in presenting any bid(s) or quote(s), colluded with any other party or parties for the purpose of preventing any other bid or quote being made, then the contract so awarded shall be null and void.

It is the intent that this purchasing policy, all procedures and processes discussed herein, and each transaction entered into pursuant to Chapter 2.56 of the Stanton Municipal Code shall be made in accordance with the City's Conflict of Interest Code and all other Federal, State, and local laws.

H. UNAUTHORIZED PURCHASES

Except for urgencies or other authorized exemptions stated in these guidelines, no purchase of supplies, services, or equipment shall be made without authorization as described within this policy or in Chapter 2.56 of the Stanton Municipal Code. Under no circumstances shall a purchase be considered approved or final until approved by the City Council or City Manager as required by the appropriate purchasing classification. No representative of the City shall enter into a verbal agreement or make any arrangements until the final approval is granted.

In the event that an unauthorized purchase is made the following may apply:

1. Such purchases are void and not considered an obligation of the City.

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<p>2. Invoices without an authorization may be returned to the vendor unpaid.</p> <p>3. The person ordering the unauthorized purchase may be held personally liable for the costs of the purchase or contract.</p>	
<p><u>Purchase Orders and Contracts Not Requiring Bids:</u></p>	
<p>A. SOLE SOURCE: The restriction contained in this policy requiring bids, shall not apply in cases where purchases or contracts are for items which may only be purchased from a single or sole source manufacturer or distributor and no reasonable similar alternative exists.</p>	
<p>B. CONTRACTS NOT SUITED TO COMPETITIVE BIDDING. Contracts which by their nature are not suited to award by competitive bidding shall not be subject to the competitive bidding requirements of this policy. These contracts include:</p>	
<ol style="list-style-type: none"> 1. Contracts for items that may only be purchased from a single or sole source or provider. 2. Contracts for additions to and repairs and maintenance of equipment owned by the City which may be more efficiently added to, repaired or maintained by a particular person or firm. 3. Contracts for equipment which, by reason of the training of City personnel or the inventory of replacement parts maintained by the City, is more compatible with the existing equipment owned by the City. 	
<p>C. UTILITIES PURCHASE: Utility services such as water, electric power, natural gas, telephone and telegraph, except when alternative supplies or services are available.</p>	
<p>D. COURT FEES: Witness and jury fees and other payments as may be ordered by the court.</p>	
<p>E. MEDICINES OR MEDICAL SUPPLIES OR SERVICES: Medicines or medical supplies or services which are not generic in nature and which would not be available from other sources through competitive bid or negotiation.</p>	

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F. **EMERGENCY CONDITION:** When a public emergency will not tolerate a delay for advertising or the solicitation of bids due to the urgency of the incident, and it is determined by the City Manager or the City Council that the situation meets the definition of an emergency situation which creates a threat to public health, welfare, or safety such as, may arise by reason of flood, epidemics, riots, equipment failures, infrastructure failures, earthquakes, or such other reason as may be declared an emergency by the City Manager or City Council formal bidding may be dispensed with. The existence of such condition must create an immediate need for materials, services, or construction that cannot be met through normal procurement methods, and the lack of which would seriously threaten the function of City Government, the preservation or protection of public or private property, or the health or safety of any person, and the following will apply:

1. Purchases under this paragraph shall be based on a need that is compelling and of unusual urgency, such as when the City would be seriously injured financially or otherwise if the personal property or services were not furnished by a certain time, and when they could not be procured by that time by means of advertising, bidding and or solicitations of quotations as previously provided.
2. Emergency procurement shall be limited to those supplies, services, or construction necessary to meet the emergency whenever practical; approval by the City Council shall be obtained.
3. The department for whom the emergency purchases are made shall, as soon as practical, file a written report with the City Manager, which shall contain the following information:
 - a. The conditions which created the emergency and a description of the threat to the health, welfare or safety of the public pursuant to finding that an emergency exists;
 - b. The basis for the selection of the particular contractor or supplier and a description of what efforts were utilized to identify and contact alternative suppliers or contractors;
 - c. The contractor's or supplier's name and address, along with a list of the supplies, materials, services or construction procured under the contract.

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<p>d. Completed and signed purchase orders with attached invoices requesting payment for the emergency purchases.</p> <p>4. The City Manager shall review the report submitted and, if appropriate, shall declare the condition an emergency and shall approve the report and requisitions and authorize the payment of the emergency purchases.</p> <p>a. The City Manager is empowered to declare a state of emergency when, in her/his opinion, such condition(s), as set out above exist(s), <u>and</u>, when the amount to be expended to meet such emergency does not exceed \$25,000 unless it is in the case of a regional disaster.</p> <p>b. Where the City Manager finds and declares an emergency, under paragraph 4a, above, the City Manager, in conjunction with the department for whom the emergency purchases are made, shall, as soon as practical, file a written report with the Mayor and City Council which shall contain the following information:</p> <p>(1) The conditions which created the emergency and a description of the threat to the health, welfare or safety of the public pursuant to finding that an emergency exists;</p> <p>(2) The basis for the selection of the particular contractor or supplier and a description of what efforts were utilized to identify and contact alternative suppliers or contractors;</p> <p>(3) The contractor's or supplier's name and address, along with a list of the supplies, materials, services or construction procured under the contract.</p> <p>(4) Completed signed purchase orders with attached invoices requesting payment for the emergency purchases.</p> <p>The City Council shall review the report submitted, and if appropriate,</p>	

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<p>shall ratify the City Manager's declaration of the condition an emergency, and shall approve the report and requisitions and authorize the payment of the emergency purchases.</p> <p>G. STATE PROCUREMENT CONTRACTS:</p> <ol style="list-style-type: none"> 1. Purchases, which are made from vendors who are under State of California Procurement contract, and when the price is that price (or a lower price than that) established by the contract awarded by the State after competitive bidding pursuant to the California Procurement Code. 2. Purchases which are made from vendors who, within the past sixty (60) days, have been under State of California procurement contract, and when the price offered is the price established by the former contract awarded by the State after competitive bidding pursuant to the California Procurement Code or less. <p>H. GOVERNMENT GOODS AND SERVICES: For goods and services made available by any federal, state or local unit of government, or association of government, when those goods or services were acquired in compliance with the provisions of this resolution.</p> <p>I. FRINGE BENEFITS: Purchases of services or benefits that are part of any personnel fringe benefit agreements that are authorized by the City Council may be negotiated between the City and the service or benefit vendor.</p> <p>J. CITY OWNED CONCESSION OR RECREATION FACILITY: Notwithstanding the provisions of Section 9, below, purchases or contracts for supplies, materials or inventory to be used for resale at any City-owned and or operated concession or recreation facility.</p> <p>K. PUBLIC AUCTION AND OTHER SIMILAR CIRCUMSTANCES: Supplies, materials or equipment which can be purchased at any public auction, closeout sale, bankruptcy sale or other similar sale, and it is found that a purchase at any such auction or sale may be made at a cost below the market cost in the community.</p> <p>L. EXCHANGE OF SUPPLIES, MATERIAL, OR EQUIPMENT: Exchanges of supplies, material or equipment between the City and any other entity, which are not by sale or auction.</p> <p>M. CALIFORNIA CORRECTIONAL INDUSTRIES DIVISION: Supplies, material or</p>	

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equipment produced by the California Correctional Industries Division.

N. **CERTAIN PURCHASES:** Certain purchases are not readily adaptable to the open market and formal bidding process. These purchases are generally for items where the competitive bid process or obtaining quotes is not applicable or where a check is required to accompany the order. Following is a list of allowable exemptions:

- Advertisements and Notices
- Courier/Delivery/Messenger
- Dept. Purchases under \$3,000
- Emergency Fuel Purchases
- Insurance Claims and Premiums
- Medical Payments (Physicians, lab)
- Membership Dues
- Payments to Other Governmental Units
- Petty Cash Replenishment
- Property Rentals
- Real Property/Easement Acquisition
- Subscriptions
- Trade Circulars or Books
- Travel Expense/Advances

California Public Projects Contracts Code Uniform Cost Accounting Provisions for Advertisement, Rejection and Extension of Bids:

A. **PUBLIC PROJECTS—DEFINITIONS.**

1. General. Contracts for public projects as defined in the California Public Contracts Code shall be in writing and awarded by the City Council to the lowest responsible and responsive bidder, except as otherwise provided herein.
2. "Public project" is generally defined as:
 - Construction, reconstruction, erection, alteration, renovation, improvement, demolition, and repair work involving any publicly owned, leased, or

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<p>operated facility.</p> <ul style="list-style-type: none"> • Painting or repainting of any publicly owned, leased, or operated facility. • In the case of a publicly owned utility system, "public project" shall include only the construction, erection, improvement, or repair of dams, reservoirs, power plants, and electrical transmission lines of 230,000 volts and higher. <p>3. "Public project" does not include maintenance work. For purposes of this section, "maintenance work" is generally defined as:</p> <ul style="list-style-type: none"> • Routine, recurring, and usual work for the preservation or protection of any City owned or publicly operated facility for its intended purposes. • Minor repainting. • Resurfacing of streets and highways at less than one inch. • Landscape maintenance, including mowing, watering, trimming, pruning, planting, replacement of plants, and servicing of irrigation and sprinkler systems. • Work performed to keep, operate, and maintain publicly owned water, power, or waste disposal systems, including, but not limited to, dams, reservoirs, powerplants, and electrical transmission lines of 230,000 volts and higher. <p>4. "Facility" is generally defined as any plant, building, structure, ground facility, utility system, real property, streets and highways, or other public work improvement.</p> <p>B. INFORMAL BID PROCEDURES – PUBLIC PROJECTS SUBJECT TO THE CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT</p> <p>1. A list of contractors shall be developed and maintained in accordance with the provisions of Section 22034 of the Public Contract Code and criteria promulgated from time to time by the California Uniform Construction Cost Accounting Commission.</p> <p>2. A notice inviting informal bids shall be mailed to all contractors for the category of work to be bid, as shown on the list developed in accordance with Public Contracts Code Section 22034, and to all construction trade journals as specified by the California Uniform Construction Cost Accounting Commission in</p>	

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<p>accordance with Section 22036 of the Public Contract Code. Additional contractors and/or construction trade journals may be notified when soliciting bids; provided however:</p> <ol style="list-style-type: none"> 3. If there is no list of qualified contractors maintained by the City for the particular category of work to be performed, the notice inviting bids shall be sent only to the construction trade journals specified by the California Uniform Construction Cost Accounting Commission. 4. If the product or service is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors. <p>C. FORMAL BID PROCEDURES FOR PUBLIC PROJECTS SUBJECT TO THE CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT; NOTICE INVITING BIDS</p> <ol style="list-style-type: none"> 1. The City Council shall authorize issuance of notices inviting formal bids which shall include a general description of the public project to be constructed, shall state where bid forms and specifications may be secured, and the time and place for opening bids. 2. Notices inviting bids published and posted at least fourteen calendar days before the date of opening the bids in a newspaper of general circulation in Orange County as provided for in California Public Contracts Code Section 22037. Also, it shall be posted in at least one location in the City at either City Hall or the Library. 3. The City Council may require a bid to include prices for items that may be added to, or deducted from, the scope of work in the contract for which the bid is being submitted. Whenever additive or deductive items are included in a bid, the bid solicitation shall specify which one of the following methods will be used to determine the lowest bid. In the absence of a specification, only the method provided by subdivision a. will be used. <ol style="list-style-type: none"> a. The lowest bid shall be the lowest bid price on the base contract without consideration of the prices on the additive or deductive items. b. The lowest bid shall be the lowest total of the bid prices on the 	

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<p>base contract and those additive or deductive items that were specifically identified in the bid solicitation as being used for the purpose of determining the lowest bid price.</p> <p>c. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that when taken in order from a specifically identified list of those items in the solicitation, and added to, or subtracted from, the base contract, are less than, or equal to, a funding amount publicly disclosed by the City before the first bid is opened.</p> <p>d. The lowest bid shall be determined in a manner that prevents any information that would identify any of the bidders or proposed subcontractors or suppliers from being revealed to the public entity before the ranking of all bidders from lowest to highest has been determined.</p> <p>4. A responsible bidder who submitted the lowest bid as determined by this section shall be awarded the contract, if it is awarded. This section does not preclude the City from adding to or deducting from the contract any of the additive or deductive items after the lowest responsible bidder has been determined.</p> <p>5. Nothing in this section shall preclude the prequalification of general contractors or subcontractors.</p> <p>6. The City Council shall also solicit sealed bids from all responsible prospective bidders whose names are on the bidders' list or who have made written request that their names be added thereto.</p> <p>7. The City Council shall also advertise bids by a notice posted at a publicly accessible location at City offices. Such posting places can include, but shall not be limited to, electronically accessible locations such as the City's web site or by other means that reasonably allow prospective bidders to be notified of pending purchases.</p> <p>D. BIDDER'S SECURITY – PUBLIC PROJECTS When deemed necessary, bidder's security may be prescribed in the formal or informal notices inviting bids. Bidders shall be entitled to return of bid security; provided, however, that a successful bidder shall forfeit his bid security upon his</p>	

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<p>refusal or failure to execute the contract within ten days after the notice of award of contract. The City Council may, at its option, on refusal or failure of the successful bidder to execute the contract, award it to the next lowest responsible and responsive bidder, and if the City Council awards the contract to the next lowest bidder, the amount of the lowest bidder's security shall be applied by the City to the contract price differential between the lowest bid and the second lowest bid, subtracting actual administrative costs, and any surplus, if any, shall be returned to the defaulted bidder.</p>	
<p>E. BID OPENING PROCEDURE – PUBLIC PROJECTS</p> <p>Sealed bids shall be submitted to the City and shall be identified as "bids" on the envelope. Bids shall be opened in public at the time and place stated in the bid notices by the City Clerk, Purchasing Authority, or their authorized representatives. A tabulation of all bids received shall be open for public inspection during regular business hours for a period of not less than thirty calendar days after the bid opening.</p>	
<p>F. TIE BIDS – PUBLIC PROJECTS</p> <p>If two or more bids received are for the same total amount or unit price, quality and service being equal, and if the public interest will not permit the delay for re-advertising for bids, the City Council may, in its discretion, accept the bid it chooses or accept the lowest bid made by and after negotiations with the tie bidders.</p>	
<p>G. WAIVER OF IRREGULARITY, REJECTION OF BIDS; FAILURE TO RECEIVE BIDS; OPTIONS ON PUBLIC PROJECTS</p> <ol style="list-style-type: none"> 1. At its discretion, the City Council may waive any irregularity in any bid received and award the contract 2. At its discretion, the City Council may reject all bids presented. If the City Council, prior to rejecting all bids, declares that the project can be more economically performed by City employees and furnishes a written notice to an apparent low bidder mailed at least two (2) business days prior to the public 	

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<p>meeting at which the City intends to reject the bid, the City Council may:</p> <ul style="list-style-type: none"> a. Abandon the project or readvertise for bids. b. By a four-fifths vote declare by resolution that the project can be performed more economically by City employees, and order the project done by force account. c. If no bids are received, the project may be performed by the City employees by force account or by negotiated contract entered into without need for further bidding. <p>H. PERFORMANCE BONDS – PUBLIC PROJECTS</p> <p>The City Council shall have authority to require a performance bond before entering a contract in such amount as it finds reasonably necessary to protect the best interests of the City. If the City Council requires a performance bond, the form and amount of the bond shall be described in the notice inviting bids.</p> <p>I. LOWEST RESPONSIBLE BIDDER DETERMINATION – PUBLIC PROJECTS</p> <p>In determining the "lowest responsible bidder," the following factors may be considered in addition to price:</p> <ul style="list-style-type: none"> 1. The ability, capacity and skill of the bidder to perform the contract or provide the service required; 2. The character, integrity, reputation, judgment, experience and efficiency demonstrated in previous contracts or services for the City or other contracting parties; 3. The quality of performance demonstrated in previous contracts or services for the City or other contracting parties; 4. The previous and existing compliance by the bidder with the laws and ordinances relating to a contract or service; 5. The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the services; 	

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6. The ability of the bidder to provide future maintenance and service for the use of the subject of the contract.

J. CHANGE ORDERS TO PUBLIC PROJECTS

The City Manager is delegated authority to approve, without seeking new bids, contract change orders to public projects up to the combined amounts funded for construction or purchase and for contingency as established in the project authorization.

Non Public Projects Contracts Provisions for Advertisement, Rejection and Extension of Bids:

A. ADVERTISEMENT OF BID:

1. The Department Head shall provide the City Clerk with an appropriate advertisement or description of the item to be advertised so that the City Clerk may formulate a bid advertisement. The City Clerk shall then, with the concurrence of the City Manager, place the advertisement in a newspaper of general circulation within Orange County. Also it will be posted in at least one location in the City at either City Hall or the Library.
2. Contracts shall be awarded by competitive sealed bidding, except as otherwise provided herein.
3. An invitation for bids shall be issued when a contract is to be awarded by competitive sealed bidding. The invitation shall include a purchase description and all contractual terms and conditions applicable to the procurement.
4. Public notice of the invitation for bids shall be given a reasonable time prior to the date set forth therein for the opening of bids. The notice may include publication in a newspaper of general circulation within the City or County a reasonable time prior to bid opening.
 "Reasonable Time" for purposes of this part, means that a notice of an invitation for bids shall, prior to the acceptance of a bid, be published at least six days before bid opening in one or more newspapers of general circulation within the City.

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<p>5. Bids shall be opened publicly at City Hall, or other place designated in the invitation for bids if use of the City Hall is not available or impracticable at the time of the bid opening, in the presence of one or more witnesses, including whenever practicable the City Clerk, City Administrative Services Director, and the appropriate Department Head at the time designated in the invitation.</p> <p>6. The amount of each bid and any other relevant information specified in the bid notice, together with the name of each bidder, shall be recorded by the City Clerk at the time the bids are opened. The record and each bid shall be open to public inspection.</p> <p>7. Bids shall be unconditionally accepted without alteration or correction, except as authorized in this Policy.</p> <p>8. Bids shall be evaluated based on the requirements set forth in the invitation for bids, which may include criteria to determine acceptability such as inspection, testing, quality, workmanship, delivery, and suitability for a particular purpose. Those criteria that will affect the bid price and will be considered in evaluation for award shall be objectively measurable. The criteria may include discounts, transportation costs, and total or life cycle cost. No criteria may be used in bid evaluation that is not set forth in the invitation for bids.</p> <p>9. Correction or withdrawal of inadvertently erroneous bids before or after award, or cancellation of awards or contracts based on such bid mistakes, shall be permitted in accordance with rules and regulations set out in the bid notice.</p> <p>10. After bid opening no changes in bid prices or other provisions of bids prejudicial to the interest of the City or fair competition shall be permitted. Except as otherwise provided by this Policy or rules and regulations set out in the bid notice, all decisions to permit the correction or withdrawal of bids or to cancel awards or contracts based on bid mistakes shall be supported by a written determination made by the City Manager or City Council, depending on the value of the bid received, and in accordance with the provisions of Section 3, C, above.</p> <p>11. The contract shall be awarded with reasonable promptness by written notice to the lowest responsive and responsible bidder whose bid meets the requirements and criteria set forth in the invitation for bids. In the event all bids for a project exceed available funds as certified by the City Administrative Services Director or City Manager and the low responsive and responsible bid does not exceed</p>	

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<p>such funds by more than 10%, the City Manager is authorized, in situations where time or economic considerations preclude resolicitation of work of a reduced scope, to negotiate an adjustment of the bid price, including changes in the bid requirements, with the low responsive and responsible bidder, in order to bring the bid within the amount of available funds.</p> <p>12. When it is considered impractical to prepare initially a purchase description to support an award based on price, an invitation for bids may be issued requesting the submission of unpriced offers to be followed by an invitation for bids limited to those bidders whose offers have been qualified under the criteria set forth in the first solicitation.</p> <p>B. REJECTION OF BIDS:</p> <p>1. An invitation for bids, a request for proposals, or other solicitation may be canceled, or any or all bids or proposals may be rejected, in whole or in part, as may be specified in the solicitation, when it is in the best interests of the City in accordance with rules and regulations as set out in the bid notice or invitation. The reasons for such rejections shall be made part of the contract or bid file.</p> <p>2. Bids may be rejected when the City Council, with the advice of the City Manager and such technical department personnel as the City Manager may determine appropriate, determines that bid prices, after advertising once for all competitive bids, are not reasonable (either as to all or as to some part of the requirement), exceed the estimated project cost of a public improvement project by an amount that is unacceptable, or have not been independently arrived at in open competition, provided that no negotiated purchase or contract may be entered into under this paragraph after the rejection of all of the bids received unless the stipulations below are met:</p> <p style="padding-left: 40px;">a. NOTIFICATION TO NEGOTIATE: Notification of the intention to negotiate and reasonable opportunity to negotiate shall have been given to each responsible bidder whose bid conformed to the invitation for bids; and,</p> <p style="padding-left: 40px;">b. NEGOTIATED PRICE: The negotiated price is the lowest negotiated price offered by a reasonable supplier; and provided further, that the City Manager may, at her/his discretion, elect to re-advertise for bids with approval of the City Council.</p> <p>C. EXTENSION OF BIDS: The City Manager may extend the time for opening of</p>	

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bids, if in her/his opinion it is in the public interest to do so. Notice of the extension shall be given to all prospective bidders by the City Clerk in such manner as is most practical under the circumstances. Such extension shall not exceed ten working days. No extension may be granted for the purpose of qualifying a bid that was delivered after the time advertised for the original opening.

D. **LATE BIDS:** No bids shall be received or accepted at any time subsequent to the time indicated in the announcement. Any bids delivered by mail, or any other means, subsequent to the appointed time shall not be opened.

E. **RESPONSIBLE BIDDER:** The City shall award contracts which are required to be let by competitive bidding under this policy to the lowest responsible bidder. The City may reject any low bid and accept the next lowest bid if the City determines that the low bid was made by a bidder who is not responsible.

- The City may consider any or all of the following when determining whether a bidder is responsible:
- Whether the bid fully complies with the invitation for bids;
- The bidder's financial responsibility;
- The bidder's references;
- Whether the bidder has the skill and business judgment to complete the contract;
- The bidder's experience;
- Whether the bidder has the facilities and equipment to complete the contract;
- The bidder's conduct under other contracts, regardless of whether the contracts were with the City or with other parties;
- The quality of the bidder's other work, regardless of whether the work was performed for the City or for other parties; and
- Any other matter that might have bearing on the likelihood that the bidder will promptly and efficiently perform the contract, if it is awarded to the bidder can be considered.

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If the City determines that the low bidder does not meet the criteria of a responsible bidder as defined above, the City shall notify the bidder in writing that it is rejecting the bidder's bid. The notice shall also contain a short description of the reasons for the rejection.

Bonds of Bidders May be Required:

Bidders may be required to supply deposits of good faith, or bonds with sufficient sureties, in such amounts as shall be deemed adequate and approved by the City Manager or City Council, as set out in the bid notice, not only to insure performance of the contract or purchase order in the time and manner prescribed, but also to save, indemnify, and hold the City harmless against losses, damages, claims, liabilities, judgments, costs, and expenses which may accrue in consequences of the granting of the contract or purchase orders.

Before any contract for the construction, alteration or repair of any public building, public work or public improvement of City of Stanton is awarded to any person, that person shall furnish to Stanton such bonds as are required by the California Public Contracts Code or other applicable law.

Professional Services - Consultant Selection:

A. Selection of Consultants or Vendors for Professional Services (General)

1. The appropriate Department Head, with the approval of the City Manager, shall prepare a scope of work or services consistent with budget and project authorization of the City Council. The Request for Proposal (RFP) shall outline the City requirements and project description, services to be performed, specific identification of what is to be accomplished or provided, as well as the due date for submittal. The list of solicited firms will be drawn from firms who, in the opinion of the Department Head, can perform the work. A Request for Qualifications (RFQ) may first be necessary if the required services are particularly specialized or if the qualifications of the available consultants are unknown. The list of solicited firms may be limited to between 3 to 5 due to time constraints or specialties involved.

2. The initial review of proposals shall be conducted by the involved Department

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<p>Head(s) who shall make a recommendation to the City Manager regarding which consultants should be invited to interviews. Interviews (contracts less than \$20,000) will be conducted by the appropriate department staff members.</p> <ol style="list-style-type: none"> 3. Qualifications should be the determining factor in the selection of a professional consultant. Staff shall then negotiate the final fee based upon the agreed scope of work. 4. Prior to approval of a contract, the Department Head of the requesting or using Department shall conduct appropriate background and reference checks and ensure that adequate bonding or security, if required, is posted. 5. Consultants shall comply with all regulations and laws dealing with conflict of interest disclosure and reporting. Consultants shall not be engaged if a conflict of interest exists. <p>B. Selection of Consultants for Professional Services for Continuing Services: The following shall apply to the selection or professional services which are needed on a continuous or project by project basis:</p> <ol style="list-style-type: none"> 1. Professional firms providing engineering, plan checking, land surveying, transit, planning, environmental, economic development, legal, auditing, landscape architecture, or other services may be retained on a continuing basis to provide professional services. The City Department Head, with the approval of the City Manager, may contract on a project-by-project or on a retainer basis for additional work/services without going through the RFP and selection process. At least every three years these arrangements shall be reviewed and every effort shall be made to receive proposals from at least three consultants to perform the same services. This is to ensure the City is receiving the best value and there is no stoppage in the provision of these services. 2. Beginning each fiscal year, the Purchasing Officer/Designee shall make a written request to each City Department Head to submit to the City Manager a list of consultants currently under contract by their department, setting forth name of firms, type of services, cost of contracts, length of contracts and date entered into, and the number of years retained by the City. 	

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3. Exclusions

a. The process of selecting environmental impact report consultants for non City projects shall be conducted by the Director of Community Development and Redevelopment due to time restraints and application processing requirements. The final consultant selection and fee shall be reviewed and approved by the City Manager.

b. City Council shall also review and approve each bond issue in concept with approval for the selection of certain professional consultants, as needed, to be selected by the Administrative Services Director, as approved by the City Manager.

Bilateral Contracts Required:

A. A bilateral contract signed by both parties is required:

1. Whenever personal property is acquired by means of lease, rental, or installment purchase.
2. Whenever personal or professional services are required by the City except where the services are to be performed at the vendor's place of business or where the services are for non-repetitive repairs or maintenance and where a purchase order has been bid or negotiated to cover said services;
3. Whenever consultant services are to be acquired;
4. Whenever real estate or any interest therein is to be acquired except:
 - a. When acquired pursuant to the power of eminent domain and entry of a decree by a court;
 - b. When acquired as a result of the filings and recording of a map or plat as required by California Code;
 - c. When real estate is donated or dedicated to the City
5. Whenever the requesting office, department, agency or City Council shall so

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<p>specify;</p> <ol style="list-style-type: none"> 6. Whenever the vendor requires that a contract other than a purchase order be signed by City of Stanton; and, 7. Whenever intergovernmental, interagency and service provider agreements require participation by the City involving funding, performance, or assumption of liability or risk in any form. <p><u>Credit Card Usage:</u></p> <p>A. Under certain circumstances, the use of a City issued credit card may be the most appropriate method for certain purchases. The use of a City bank credit card should be used as a last resort and not be used to circumvent the Accounts Payable cycle or the Business License Ordinance. The following policies and procedures are established to insure internal control and timely payment of charges.</p> <p>Unless otherwise designated by the City Manager, the Administrative Services Department is the administrator of the Credit Card Program and responsible for evaluating the request for use of the City Credit Card and determining if the request is within the guidelines of this policy.</p> <p>PROCEDURE:</p> <ol style="list-style-type: none"> 1. Bank, office supply store, gasoline, and hardware store credit cards will be signed out on an as-needed basis to staff at the sole discretion of the City Manager or Administrative Services Director, in accordance with internal control procedures. Failure to comply with established procedures may result in discontinuance of use by the employee/department. 2. The Administrative Services Director will determine if the request falls within the guidelines and purpose of this policy. The Department will prepare a blue Credit Card Accounts Payable Voucher and the Department Head will sign prior to issuing of the credit card. This is to ensure that the bank card is used appropriately and that all purchases are within approved dollar limits and in compliance with this policy. 	

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3. All employees using the City credit card will ensure the security of the credit card while in his/her possession. If lost or stolen, the employee shall immediately notify the Administrative Services Department.

ALLOWABLE USES: City credit cards may be available to the City Employees for the conduct of official City business and City purchases, included, but not limited to the following purposes:

- Gasoline purchases for City vehicles.
- Authorized travel expenses, hotel, training, airfare and conference expenses.
- Items that require a credit card to purchase and that are less than \$1,000. No purchase shall be split into parts by any concerned party so as to produce artificial amounts lower than the total purchase price.
- Monthly on-going expenses that do not change in price for which the City has a contract.
- Computer equipment from a current vendor in which government pricing has been established.
- Grant funded items for the Sheriff Department's special requests.
- Online purchases where it is deemed by the Administrative Services Director to be a sole source provider or is the lowest priced supplier. These types of purchases shall not exceed \$5,000.
- Supplies/Equipment for special requests with the Administrative Services Director and the City Manager's approval.
- Vendors that require the service or purchase to be made by credit card. These circumstances will be verified by the Administrative Services Director or his/her appointed designee.
- Other circumstances where the use of a credit card best meets the City's purchasing needs as determined by the City Manager or Administrative

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Services Director or his/her appointed designees.

According to Internal Revenue Service (IRS) tax reporting requirements, except for Urgency Purchases, a City credit card may not be used to purchase services provided by vendors who are doing business as partnerships or sole proprietors. Examples of this include, but are not limited to:

- Labor charges for auto repair
- Plumbers
- Construction contractors

B. City bank, gasoline, and telephone credit cards may be signed out from the Administrative Services Director by an employee authorized to purchase items. Once the purchase is complete, the credit card shall be returned. The following rules shall be adhered to when making a purchase using a City credit card:

1. All purchases and payments made by City credit cards must be properly budgeted or otherwise approved by Council action before the purchase or payment is made.
2. All purchase and payments made by City credit card must result in a receipt or other sales acknowledgement. These must be signed legibly by the purchaser and approved by the appropriate Department Head.
3. Signed receipts and sales acknowledgements must be forwarded to the Administrative Service Department as soon as possible.

No personal items shall be charged on any City credit card. Under no circumstances shall a single personal charge be made on a City credit card.

Purchasing Recycled Materials or “Green” Products:

It is the policy of the City to conserve and protect natural resources. The maintenance of a quality environment for the citizens of the City is an ongoing endeavor. In light of these statements, it is the policy of the City to encourage the use of recycled goods and “green” materials whenever possible, where fitness and quality being equal and cost no more than equal, to that of non-recycled or “non-green” products.

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Disposal of City Property:

A. Department Heads shall petition the City Manager and City Council to declare property surplus, obsolete or unusable.

Any property thus classified with resale value shall be advertised for sale by the City Clerk.

Property not deemed to have any resale value shall be disposed of by the Department Head in the manner deemed to be in the best interest of the public and approved by the City Manager.

Department Head shall provide the City Administrative Services Director with a list of all such property disposed of so that they may be removed from the list of City assets. The City may refuse any or all bids on items offered for sale.

The City may make a finding that a use or disposition of certain City property provides for the safety, health, prosperity, moral well-being, peace, order, comfort, or convenience of the inhabitants of the City, in which case the City Council may authorize purchase, receipt, holding, selling, leasing, conveying, and other disposition of real and personal property for the benefit of the City, whether the property is within or without the City's corporate boundaries, and under the terms of such a finding is not obligated to sell such property at bid but may improve, protect, and do any other thing in relation to this property that an individual could do.

Record of Fixed Assets:

Whenever payment is made for acquisition of a fixed asset and whenever acquisition costs of said asset is \$5,000 or more the City Administrative Services Director or their Designee shall forthwith enter a record of said acquisition upon the inventory records of the City and the Purchasing Officer/Designee shall cause a property sticker to be placed upon said asset.

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Inspection of Merchandise Received:

A. It shall be the responsibility of the Department Head or his designees to immediately inspect all material, supplies, equipment, and personal property of any nature purchased pursuant to this ordinance immediately upon delivery from the vendor and prior to the acceptance of the delivery.

B. The signature of the individual(s) conducting the inspection shall be required on all invoices to designate that they have inspected and received the merchandise listed on said invoice.

Damaged property or items not specified on the purchase order shall not be accepted, and the non-conforming nature of the goods, together with the reason for rejection thereof, shall be noted in writing upon the delivery receipt.

Personal Liability of Officers

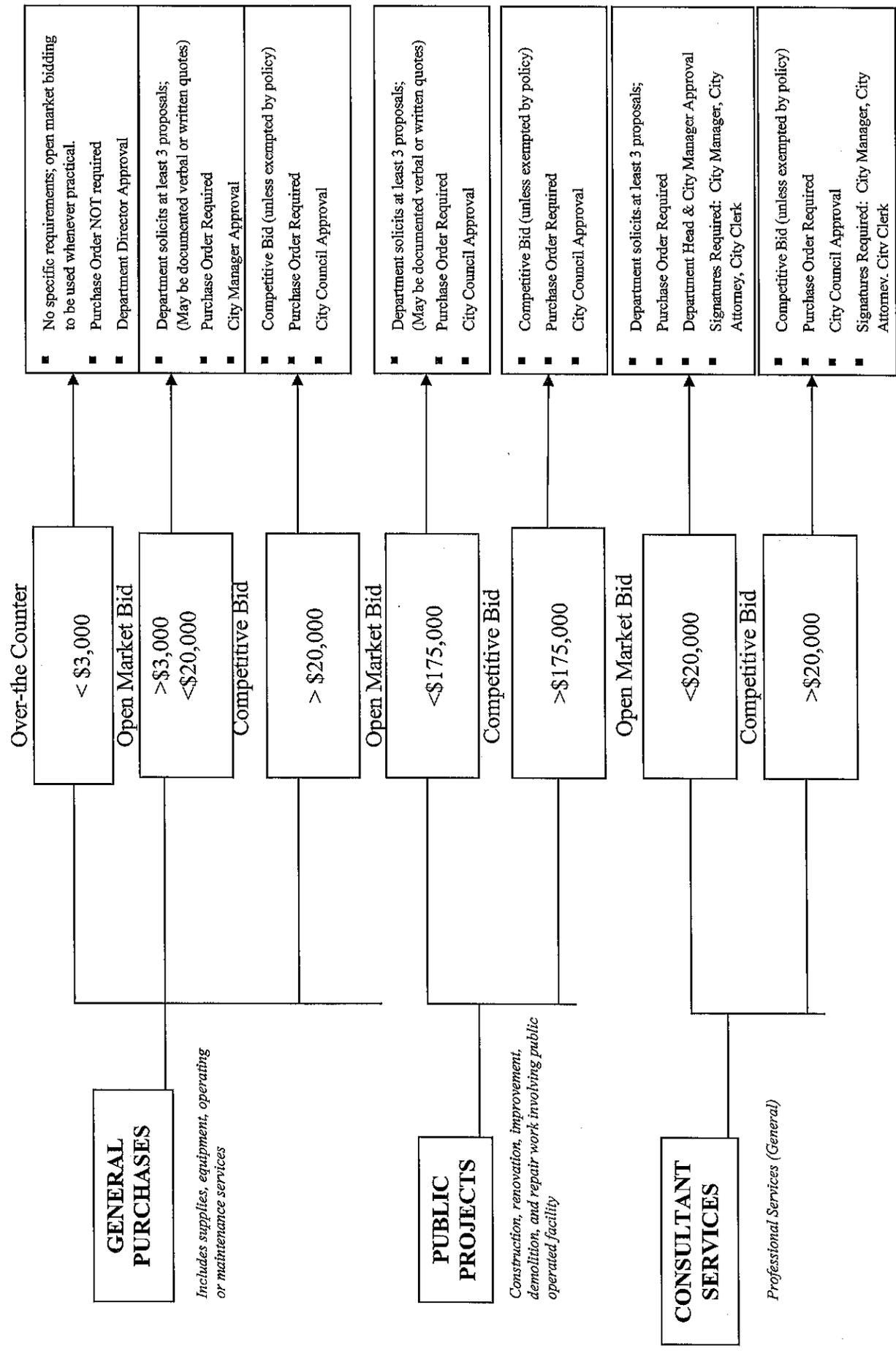
A. No officer or employee of the City shall make any expenditure or encumbrance in excess of the total appropriation remaining (excluding salaries and benefits) for any department.

All purchases or all encumbrances on behalf of the City shall be made or incurred only upon any order or approval of the persons duly authorized to act on behalf of the City in such capacity.

Features

Category

Type



Stanton Municipal Code Section 2.56.075

2.56.075 Local vendor preference.

Local vendors are granted a one percent differential in lieu of sales and transactions tax loss for the purchase of materials, supplies, equipment, and personal property ~~and services~~. Prices, fitness, quality, delivery and service being equal, preference will be given to the local vendor as provided for in a purchasing policy adopted by the city council by resolution. Local vendor preference shall not be granted for contracts involving public works, personal, professional, and consultant services, or as otherwise prohibited by law. For purposes of this section, "local vendors" means a business having its principal place of operation within the jurisdictional boundaries of the city and a valid business license. For purposes of this chapter, when the city considers a local vendor's bid in connection with the purchase of supplies and equipment, the local vendor's bid shall be the bid amount after the applicable percent differential is applied.

City of Stanton Purchasing Policy and Procedures, Competitive Bid, Section (D)

D. LOCAL BUSINESS-VENDOR PREFERENCE: In evaluating competitive bids or quotes for the purchase of supplies and equipment, any local vendor/bidder, having a valid City Business License and fixed business location within the incorporated City Limits, may receive a one-two percent (42%) preference off of their bid or quote. This preference shall be applied only when a non-local vendor/bidder has first been determined to be the lowest responsible vendor/bidder but a local vendor/bidder may equal or improve upon the bid if the preference is applied. If upon applying this preference should the local vendor/bidder equal the lowest responsible vendor/bidder, or become the lowest responsible vendor/bidder, the City may select this vendor/bidder even though the actual cost to the City would not be the lowest. In the event that a local and a non local bidder-/vendor/bidder have the same bid or quote and it is the lowest responsible bid or quote the one-two percent (42%) preference ~~need not be applied~~ will be given to the local vendor. In this case the local business shall be selected to receive the purchase award. The local business must still demonstrate that it is a responsible vendor/bidder before being selected for the purchase award. ~~This shall apply to purchases under the Open Market and Formal Contract as well as professional services or consultant agreements.~~ A local vendor preference shall not be granted for contracts involving public works, personal, professional, and consulting services, or as otherwise prohibited by law.

The Local Business-Vendor Preference may not apply and may be dispensed with when prohibited by State or Federal Statutes, or regulations requiring that a bid or quote be awarded to the lowest responsible bidder or vendor, or as otherwise exempted from local preferences. ~~The local business preference shall not apply to purchases that are less than \$5,000. However, a Department making a purchase under the \$5,000 limit shall make every attempt possible to purchase through local businesses. Under no circumstances shall the Local Business Preference, granted in a single bid or quote, exceed five thousand dollars (\$5,000) cap.~~ The Local Business-Vendor Preference will not apply when bids or quotes are done with other public agencies through cooperative purchases.