

MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY  
OF THE CITY OF STANTON  
JOINT REGULAR MEETING APRIL 11, 2017

**1. CALL TO ORDER / CLOSED SESSION**

The City Council meeting was called to order at 6:08 p.m. by Mayor Warren.

**2. ROLL CALL**

Present: Council Member Donahue, Council Member Ethans, Council Member Ramirez, and Mayor Warren.

Absent: None.

Excused: Mayor Pro Tem Shawver.

**3. PUBLIC COMMENT ON CLOSED SESSION ITEMS** None.

**4. CLOSED SESSION**

The members of the Stanton City Council of the City of Stanton proceeded to closed session at 6:08 p.m. for discussion regarding:

**4A. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**  
**Significant exposure to litigation pursuant to Government Code Section 54956.9 (d)**  
**(2)**

Number of Potential Cases: 3

**4B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
(Pursuant to Government Code Section 54957.6)

Title: City Manager

**5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING**

The meetings were called to order at 6:30 p.m. by Chairperson Warren.

The City Attorney reported that the Stanton City Council met in closed session from 6:08 to 6:30 p.m.

The City Attorney reported that there was no reportable action.

**6. ROLL CALL**

Present: Agency/Authority Member Donahue, Agency/Authority Member Ethans, Agency/Authority Member Ramirez, and Chairperson Warren.

Absent: None.

Excused: Vice Chairman Shawver.

**7. PLEDGE OF ALLEGIANCE**

Led by Mr. Christopher Townsend, Townsend Public Affairs.

**8. SPECIAL PRESENTATIONS AND AWARDS**

**8A.** The City Council presented a Certificate of Recognition honoring the Monthly Spotlight – Financial Literacy: Mr. Ben Chapman, AARP Local Coordinator and Bank of the West - Stanton.

- The City Council expressed their gratitude to Mr. Ben Chapman, AARP Local Coordinator and Bank of the West - Stanton for their dedicated and outstanding service to the residents of the City of Stanton and for their show of community pride.

**9. CONSENT CALENDAR**

Motion/Second: Ramirez/Ethans  
Motion unanimously carried by the following vote:

AYES: 4 (Donahue, Ethans, Ramirez, and Warren)

NOES: None

ABSTAIN: None

ABSENT: 1 (Shawver)

The City Council/Agency Board/Authority Board approved the following Consent Calendar items:

**CONSENT CALENDAR**

**9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

## **9B. APPROVAL OF WARRANTS**

The City Council approved demand warrants dated March 21, 2017 and March 30, 2017, in the amount of \$1,147,416.87.

## **9C. APPROVAL OF MINUTES**

- The City Council approved Minutes of Adjourned Meeting – March 14, 2017.
- The City Council/Agency/Authority Board approved Minutes of Regular Joint Meeting – March 14, 2017.
- The City Council/Agency/Authority Board approved Minutes of Regular Joint Meeting – March 28, 2017.

## **9D. AGREEMENT WITH WHITE NELSON DIEHL EVANS, LLP**

The City sent Request for Proposals (RFP) to nine independent certified public accounting firms to audit its financial statements through the fiscal year ending June 30, 2019, with the option of auditing its financial statements for each of the two subsequent fiscal years. Staff reviewed the RFP's submitted and selected White Nelson Diehl Evans LLP (White Nelson Diehl Evans) as the firm that should complete the auditing services.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060 (c)(3) (the activity is not a project as defined in Section 15378 of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly; and
2. Authorizes the City Manager to sign the Agreement for Consultant Services with White Nelson Diehl Evans for professional auditing services through December 31, 2019 and two additional one-year options with a not to exceed amount of \$101,315 for the initial term.

## **9E. PROFESSIONAL SERVICES AGREEMENT WITH TOWNSEND PUBLIC AFFAIRS TO PROVIDE ADVOCACY AND GRANT FUNDING SERVICES**

Requested is the authorization to allow the City Manager to enter into a Professional Services Agreement with Townsend Public Affairs to provide advocacy and grant funding services in an amount not to exceed \$58,000 for the remainder of FY2016-17 and all of FY2017-18.

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and

2. Approved the contract for Townsend Public Affairs; and
3. Authorized the City Manager to bind the City of Stanton and Townsend Public Affairs in a contract to provide advocacy and grant funding services to the City of Stanton and the Stanton Housing Authority.

**9F. APPROVAL FOR THE PURCHASE OF TRAFFIC SIGNAL POLES AND EQUIPMENT FOR THE WESTERN AVENUE AND THUNDERBIRD LANE TRAFFIC SIGNAL PROJECT**

The Western Avenue and Thunderbird Lane Traffic Signal Project requires a traffic signal poles, mast arms and other equipment. This project is currently in the bidding process. Staff is planning to cut several months of delay time by procuring the necessary materials while the awarding process of the project is taking place.

1. The City Council authorized the City Manager to bind the City of Stanton and JTB Supply Co., Inc. in a contract to furnish all the necessary poles and equipment required for the Western Avenue and Thunderbird Lane Traffic Signal Project in the amount of \$20,945.25; and
2. Declared that the project is exempt from California Environmental Quality Act ("CEQA") under Section 15378(b) (2) – continuing administrative or maintenance activities, such as purchases for supplies, personnel-related actions, general policy and procedure making.

**9G. APPROVAL FOR THE PURCHASE OF TRAFFIC SIGNAL CABINET AND EQUIPMENT FOR THE WESTERN AVENUE AND THUNDERBIRD LANE TRAFFIC SIGNAL PROJECT**

The Western Avenue and Thunderbird Lane Traffic Signal Project requires a traffic signal cabinet and internal equipment. This project is currently in the bidding process. Staff is planning to cut several months of delay time by procuring the necessary materials while the awarding process of the project is taking place.

1. The City Council authorized the City Manager to bind the City of Stanton and Econolite Group, Inc. in a contract to furnish a new TS2 cabinet and equipment for the Western Avenue and Thunderbird Lane Traffic Signal Project in the amount of \$30,110.92; and
2. Declared that the project is exempt from California Environmental Quality Act ("CEQA") under Section 15378(b) (2) – continuing administrative or maintenance activities, such as purchases for supplies, personnel-related actions, general policy and procedure making.

**END OF CONSENT CALENDAR**

10. PUBLIC HEARINGS None.

11. UNFINISHED BUSINESS

11A. UPDATE ON PERMIT PARKING MODIFICATION

This report is intended to provide an update on the actions to date to develop a new permit parking program, and to request further direction from Council on next steps.

Staff report by Ms. Kelly Hart, Community and Economic Development Director.

- Mr. Greg Witz, Stanton property owner, spoke regarding City parking issues and his concerns with his neighborhood becoming a low income area and requested that the City Council create temporary permit parking solutions while the City researches more permanent parking solutions.

Motion/Second: Donahue/Ethans

Motion unanimously carried by the following vote:

AYES: 4 (Donahue, Ethans, Ramirez, and Warren)

NOES: None

ABSTAIN: None

ABSENT: 1 (Shawver)

1. The City Council declared that the project is not subject to the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Directed staff to engage with a consulting firm with expertise in traffic and parking management.

**11B. APPROVAL OF AGREEMENT TO ACQUIRE STREETLIGHTING FROM SOUTHERN CALIFORNIA EDISON**

The City Council previously entered into a contract with Tanko Streetlighting Inc (Tanko) to assist the City with the purchase of the streetlights owned in Stanton by Southern California Edison (SCE) and to convert them to LED. Tanko completed their report on the viability of purchasing the streetlights and presented it to the City Council. The City Council reviewed the report and directed staff to prepare an agreement to purchase the streetlights. The final agreement is being presented to the City Council for their approval.

Staff report by Mr. Allan Rigg, Public Works Director / City Engineer.

Motion/Second: Ramirez/Ethans

Motion unanimously carried by the following vote:

AYES: 4 (Donahue, Ethans, Ramirez, and Warren)

NOES: None

ABSTAIN: None

ABSENT: 1 (Shawver)

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15301(b) – Existing facilities of both investor and publicly-owned utilities to provide electric power, natural gas, sewerage, or other public utility services; and
2. The City Council reviewed the agreement with Southern California Edison to purchase all sellable streetlights in Stanton; and
3. Delegated authority to the City Manager or his designee to authorize amendments to the exhibits attached to the agreement which shall be subject to City Attorney approval; and
4. Authorized the Mayor to execute said agreements with amended exhibits.

**11C. APPROVAL OF ORDINANCE NO. 1063**

This Ordinance was introduced at the regular City Council meeting of March 28, 2017.

Staff report by Ms. Patricia A. Vazquez, City Clerk.

Motion/Second: Donahue/Ethans

ROLL CALL VOTE:	Council Member Donahue	AYE
	Council Member Ethans	AYE
	Council Member Ramirez	AYE
	Mayor Pro Tem Shawver	ABSENT
	Mayor Warren	AYE

Motion unanimously carried:

1. The City Clerk read the title of Ordinance No. 1063, entitled:

**“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, ADDING CHAPTER 9.102 TO TITLE 9 OF THE STANTON MUNICIPAL CODE REGULATING MODEL AIRCRAFT AND CIVIL UNMANNED AIRCRAFT SYSTEMS, COMMONLY KNOWN AS DRONES”;**  
and

2. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
3. Adopted Ordinance No. 1063.

**11D. REVIEW OF RESTRIPING PLAN FOR CERRITOS AVENUE FROM KNOTT AVENUE TO WESTERN AVENUE TO INCREASE STREET PARKING**

The City Council has directed staff to procure a redesign of striping on Cerritos Avenue from Knott Avenue to Western Avenue to increase parking on the street. The redesign is complete and being presented to the City Council for their review. The restriping will result in an additional 38 parking spaces and will cost approximately \$19,500 to implement.

Staff report by Mr. Allan Rigg, Public Works Director / City Engineer.

Motion/Second: Ethans/Ramirez

Motion unanimously carried by the following vote:

AYES: 4 (Donahue, Ethans, Ramirez, and Warren)

NOES: None

ABSTAIN: None

ABSENT: 1 (Shawver)

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15301(c) – Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities; and
2. Directed staff to proceed with the implementation of the restriping plan for Cerritos Avenue from Knott Avenue to Western Avenue to increase parking.

**12. NEW BUSINESS**

**12A. AWARD OF CONTRACT TO VIDEO VOICE DATA COMMUNICATIONS AND APPROVAL OF A BUDGET ADJUSTMENT NO. 2017-21 FOR THE CHARGING STATIONS PROJECT BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA**

Video Voice Data Communications was selected through a competitive process to install one dual charging station for the public and three single charging stations for city fleet.

A budget adjustment is needed to allocate funds for the installation of charging stations at the City Hall Parking Structure. This Charging Station project will provide our residents and our fleet with a clean alternate energy resource.

Staff report by Mr. Allan Rigg, Public Works Director / City Engineer.

Motion/Second: Ramirez/Donahue

Motion unanimously carried by the following vote:

AYES: 4 (Donahue, Ethans, Ramirez, and Warren)

NOES: None

ABSTAIN: None

ABSENT: 1 (Shawver)



1. The City Council approved budget adjustment No. 2017-21 to appropriate \$23,925 to the Equipment-General account of the Air Quality Improvement Fund for this project; and
2. Approve a Professional Services Agreement with Video Voice Data Communications for the Changing Stations Project for the maximum contract sum of \$21,761.00; and
3. Authorized the City Manager to bind the City of Stanton and Video Voice Data Communications in a contract to provide these services; and
4. Declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15378(b)(4) – The creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

**13. ORAL COMMUNICATIONS – PUBLIC**                      None.

**14. WRITTEN COMMUNICATIONS**                      None.

**15. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS**

**15A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS**

- Council Member Donahue requested that Interim Community Services Director Soo Kang report on the upcoming Movie Night Under the Stars / Kids to Parks Day event.
- Interim Community Services Director Soo Kang reported on the upcoming Movie Night Under the Stars / Kids to Parks Day event, which is scheduled to be held on May 19, 2017 at Stanton Central Park.
- Council Member Donahue requested that Interim Community Services Director Soo Kang report on the upcoming Easter Egg Hunt, Pancake Breakfast, and Resource Fair event.
- Interim Community Services Director Soo Kang reported on the upcoming Easter Egg Hunt, Pancake Breakfast, and Resource Fair event, which is scheduled to be held on April 15, 2017 at Stanton Central Park.
- James A. Box, City Manager requested that Interim Community Services Director Soo Kang report on what steps were taken in notifying Stanton residents of the cancellation of the previously scheduled Movie Night Under the Stars event due to weather concerns.

- Interim Community Services Director Soo Kang reported that city staff took the following actions in notifying Stanton residents of the cancellation of the previously scheduled Movie Night Under the Stars event, due to weather concerns:
  - Information notices on A-Frames throughout the park.
  - Advertised on the Civic Center Electronic Reader Board
  - Advertised on the City's social media outlets
  - Advertised on the City's website
  - Posted on the City's Facebook events page and several postings were also released on the events page throughout the week.
  - Posted on the City's Twitter feed.
  - Posted on the City's LinkedIn profile
  - Stanton Central Park afterschool family attendees were personally contacted via phone.

Interim Community Services Director Soo Kang also reported that staff prepared and planned alternate activities for any attendees who arrived to the park for the cancelled event. Interim Director Kang further reported that three families arrived at the park fully aware of the cancellation, however, were interested in participating in the planned alternate activities such as creating Easter baskets for the upcoming Easter Egg Hunt event.

- Council Member Ethans requested that Mr. Allan Rigg, Public Works Director / City Engineer report on the upcoming Stanton Farmer's Market event.
- Mr. Allan Rigg, Public Works Director / City Engineer reported on the upcoming grand opening of the Stanton Farmer's Market event, which is scheduled to be held on April 27, 2017 at Stanton Central Park.
- Council Member Donahue reported on the upcoming 16<sup>th</sup> Annual Car Show and Kids Fair event, which is scheduled to be held on May 13, 2017.

**15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING**

None.

**15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION**

None.

City Council items 15D and 15E were tabled to a future meeting due to the absence of the author.

~~15D. CITY COUNCIL INITIATED ITEM — DISCUSSION REGARDING THE POSSIBILITY OF UTILIZING AN APP CALLED SHOTSPOTTER (“MOBILE APP FOR ANYTIME ANYWHERE ACCESS TO GUNFIRE ALERTS”)~~

~~At the March 28, 2017 City Council meeting, Mayor Pro Tem David J. Shawver requested that this item be agendaized for discussion.~~

~~RECOMMENDED ACTION:~~

~~City Council provide direction to staff.~~

~~15E. CITY COUNCIL INITIATED ITEM — DISCUSSION REGARDING THE POSSIBILITY OF UTILIZING A graffiti reporting APP~~

~~At the March 28, 2017 City Council meeting, Mayor Pro Tem David J. Shawver requested that this item be agendaized for discussion.~~

~~RECOMMENDED ACTION:~~

~~City Council provide direction to staff.~~

**16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL**

None.

**17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR**

- Mr. James A. Box, City Manager expressed his gratitude to Ms. Soo Kang, Interim Community Services Director for her time and efforts as acting Interim Director of the Community Services Department in the absence of Ms. Julie S. Roman.
- Mr. James A. Box, City Manager requested that Interim Community Services Director Soo Kang report on the Mayor's Prayer Breakfast event.
- Interim Community Services Director Soo Kang reported on the Mayor's Prayer Breakfast event, which was held on March 30, 2017.

**17A. ORANGE COUNTY FIRE AUTHORITY**

At this time the Orange County Fire Authority will provide the City Council with an update on their current operations.

- Division Chief Dave Steffen provided the City Council with an update on their current operations.

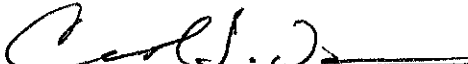
The City Council recessed back into closed session at 7:18 p.m.

The City Council reconvened in open session at 8:14 p.m.

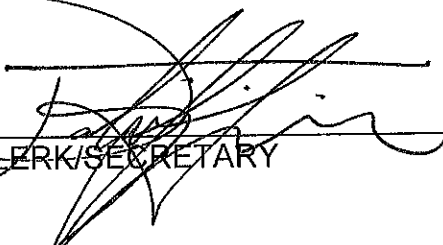
Mr. Matthew E. Richardson, City Attorney reported that the City Council met in closed session from 6:08 to 6:30 p.m. and that once all items on the agenda were heard, the City Attorney reported that the City Council recessed back into closed session from 7:18 to 8:14 p.m.

Mr. Matthew E. Richardson, City Attorney reported that there was no reportable action.

18. **ADJOURNMENT** Motion/Second: Warren/  
Motion carried at 8:15 p.m.

  
\_\_\_\_\_  
MAYOR/CHAIRPERSON

ATTEST:

  
\_\_\_\_\_  
CITY CLERK/SECRETARY