



AGENDA
CITY COUNCIL/SUCCESSOR AGENCY/STANTON HOUSING AUTHORITY
JOINT REGULAR MEETING
STANTON CITY HALL, 7800 KATELLA AVENUE, STANTON, CA
TUESDAY, JANUARY 24, 2017 - 6:30 P.M.

As a courtesy to those in attendance, the City of Stanton respectfully requests that all cell phones, pagers and/or electronic devices be turned off or placed on silent mode while the meeting is in session. Thank you for your cooperation.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE CITY CLERK AT (714) 379-9222. NOTIFICATION BY 9:00 A.M. ON MONDAY, JANUARY 23, 2017 WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

Supporting, descriptive documentation for agenda items, including staff reports, is available for review in the City Clerk's Office and on the City web site at www.ci.stanton.ca.us.

1. **CLOSED SESSION** **None.**

2. **CALL TO ORDER REGULAR CITY COUNCIL / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING**

3. **PLEDGE OF ALLEGIANCE**

4. **ROLL CALL** Council/Agency/Authority Member Donahue
Council/Agency/Authority Member Ethans
Council/Agency/Authority Member Ramirez
Mayor Pro Tem/Vice Chairman Shawver
Mayor/Chairperson Warren

5. SPECIAL PRESENTATIONS AND AWARDS **None.**

6. CONSENT CALENDAR

All items on the Consent Calendar may be acted on simultaneously, unless a Council/Board Member requests separate discussion and/or action.

CONSENT CALENDAR

6A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED

RECOMMENDED ACTION:

City Council/Agency Board/Authority Board waive reading of Ordinances and Resolutions.

6B. APPROVAL OF WARRANTS

City Council approve demand warrants dated January 5, 2017 and January 12, 2017 in the amount of \$1,127,178.12.

6C. APPROVAL OF MINUTES

City Council/Agency/Authority Board approve Minutes of Regular Joint Meeting – January 10, 2017.

6D. DECEMBER 2016 INVESTMENT REPORT

The Investment Report as of December 31, 2016 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTION:

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of December 2016.

6E. DECEMBER 2016 INVESTMENT REPORT (SUCCESSOR AGENCY)

The Investment Report as of December 31, 2016 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTION:

1. Successor Agency find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of December 2016.

6F. REQUEST FROM SOUTHWEST PATROL INC., TO OPERATE AS PRIVATE PATROL OPERATOR LOCATED AT 838 N DIAMOND BAR BOULEVARD, DIAMOND BAR, CA 91765

Southwest Patrol Inc., has submitted an application for Private Patrol Operator status. Chapter 5 of the Stanton Municipal Code requires that Detective agencies and merchant police activities require City Council approval.

RECOMMENDED ACTION:

City Council approve the application of Southwest Patrol Inc., for Private Patrol Operator status and authorize the issuance of a business license permit.

END OF CONSENT CALENDAR

CC/SA/SHA AGENDA – Joint Regular Meeting – January 24, 2017 - Page 3

Any writings or documents provided to a majority of the City Council/Successor Agency/Stanton Housing Authority regarding any item on this agenda will be made available for public inspection at the Public Counter at City Hall located at 7800 Katella Avenue, Stanton CA, during normal business hours and online at www.ci.stanton.ca.us.

7. **PUBLIC HEARINGS** **None.**

8. **UNFINISHED BUSINESS** **None.**

9. **NEW BUSINESS**

9A. AWARD OF A PROFESSIONAL SERVICES AGREEMENT TO TANKO STREETLIGHTING INC TO ASSIST IN THE PURCHASE/CONVERSION OF STREETLIGHTS FROM SOUTHERN CALIFORNIA EDISON AND APPROVAL OF BUDGET ADJUSTMENT #2017-12

The City Council has directed staff to purchase the streetlights owned in Stanton by Southern California Edison (SCE) and to convert them to LED. The process is very complicated and a consultant is needed to assist the City. Staff recommends that the firm Tanko Streetlighting Inc be retained to provide these services.

RECOMMENDED ACTION:

1. City Council approve a Professional Services Agreement with Tanko Streetlighting Inc to assist in the process to purchase the streetlights from SCE and to convert them to LED for the maximum contract sum of \$78,653; and
2. Authorize the City Manager to bind the City of Stanton and Tanko Streetlighting Inc in a contract to provide these services; and
3. Declare that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15301(b) – Existing facilities of both investor and publicly-owned utilities to provide electric power, natural gas, sewerage, or other public utility services; and
4. Authorize the approval of Budget Adjustment #2017-12 appropriating \$78,653 from fund balance in the Light/Median Maintenance (1972 Act) Fund.

10. ORAL COMMUNICATIONS - PUBLIC

At this time members of the public may address the City Council/Successor Agency/Stanton Housing Authority regarding any items within the subject matter jurisdiction of the City Council/Successor Agency/Stanton Housing Authority, provided that NO action may be taken on non-agenda items.

- Members of the public wishing to address the Council/Agency/Authority during Oral Communications-Public or on a particular item are requested to fill out a REQUEST TO SPEAK form and submit it to the City Clerk. Request to speak forms must be turned in prior to Oral Communications-Public.
- When the Mayor/Chairman calls you to the microphone, please state your Name, slowly and clearly, for the record. A speaker's comments shall be limited to a three (3) minute aggregate time period on Oral Communications and Agenda Items. Speakers are then to return to their seats and no further comments will be permitted.
- Remarks from those seated or standing in the back of chambers will not be permitted. All those wishing to speak including Council/Agency/Authority and Staff need to be recognized by the Mayor/Chairman before speaking.

11. WRITTEN COMMUNICATIONS None.

12. MAYOR/CHAIRMAN COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS

12A. COMMITTEE REPORTS/ COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS

At this time Council/Agency/Authority Members may report on items not specifically described on the agenda which are of interest to the community provided no discussion or action may be taken except to provide staff direction to report back or to place the item on a future agenda.

12B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE MEETING

At this time Council/Agency/Authority Members may place an item on a future agenda.

12C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION

At this time Council/Agency/Authority Members may place an item on a future study session agenda.

Currently Scheduled:

- **February 14, 2017 (4:00 p.m.)**
Tina / Pacific Development Project Update and Discussion
- **February 28, 2017 (5:00 p.m.)**
Mid Year Budget Review
- **March 14, 2017 (5:00 p.m.)**
Strategic Plan Update and Review
- **April 11, 2017 (5:00 p.m.)**
Discussion Regarding Cyber Security and Fireworks

12D. CITY COUNCIL INITIATED ITEM — DISCUSSION REGARDING THE POSSIBILITY OF PURCHASING BOWMAN'S MARKET (HISTORICAL SITE)

At the January 10, 2017 City Council meeting, Council Member Ethans requested that this item be agendaized for discussion.

RECOMMENDED ACTION:

City Council provide direction to staff.

12E. CITY COUNCIL INITIATED ITEM — DISCUSSION REGARDING FIREWORKS

At the January 10, 2017 City Council meeting, Mayor Warren requested that this item be agendaized for discussion.

RECOMMENDED ACTION:

City Council provide direction to staff.

13. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL

14. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR

14A. ORANGE COUNTY SHERIFF'S DEPARTMENT

At this time the Orange County Sheriff's Department will provide the City Council with an update on their current operations.

15. ADJOURNMENT to February 14, 2017 at 4:00 p.m. for a City Council Study Session.

I hereby certify under penalty of perjury under the laws of the State of California, the foregoing agenda was posted at the Post Office, Stanton Community Services Center and City Hall, not less than 72 hours prior to the meeting. Dated this 19th day of January, 2017.

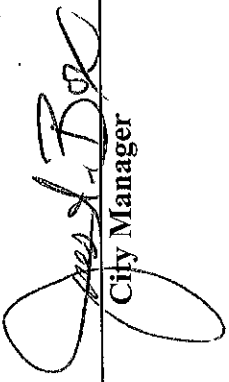
s/ Patricia A. Vazquez, City Clerk/Secretary

**CITY OF STANTON
ACCOUNTS PAYABLE REGISTER**

January 5, 2017	\$136,192.44
January 12, 2017	\$990,985.68

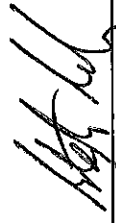
\$1,127,178.12

Demands listed on the attached registers conform to the City of Stanton Annual Budget as approved by the City Council.



City Manager

Demands listed on the attached registers are accurate and funds are available for payment thereof.



Administrative Services Director

DRAFT

MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY OF THE CITY OF STANTON JOINT REGULAR MEETING JANUARY 10, 2017

1. CALL TO ORDER / CLOSED SESSION

The City Council meeting was called to order at 6:00 p.m. by Mayor Warren.

2. ROLL CALL

Present: Council Member Donahue Council Member Ethans, Council Member Ramirez, Mayor Pro Tem Shawver, and Mayor Warren.

Absent: None.

Excused: None.

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS None.

4. CLOSED SESSION

The members of the Stanton City Council of the City of Stanton proceeded to closed session at 6:00 p.m. for discussion regarding:

4A. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Government Code Section 54956.9 (d) (2)

Number of Potential Cases: 1

5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING

The meetings were called to order at 6:34 p.m. by Mayor/Chairperson Warren.

The City Attorney reported that the Stanton City Council met in closed session from 6:00 to 6:30 p.m.

The City Attorney reported that there was no reportable action.

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6. ROLL CALL

Present: Council/Agency/Authority Member Donahue, Council/Agency/Authority Member Ethans, Council/Agency/Authority Member Ramirez, Mayor Pro Tem/Vice Chairman Shawver, and Mayor/Chairperson Warren.

Absent: None.

Excused: None.

7. PLEDGE OF ALLEGIANCE

Led by Ms. Kelly Hart, Community Development Director.

8. SPECIAL PRESENTATIONS AND AWARDS

- 8A.** The City Council presented a Certificate of Recognition honoring the Monthly Spotlight – Business: Smart & Final – Extra! Store #594.
- The City Council expressed their gratitude to the Smart & Final – Extra! Store #594 for their dedicated and outstanding service to the residents of the City of Stanton and for their show of community pride.

At the request of special guest Supervisor Michelle Steel:

- Supervisor Steel congratulated newly re-appointed Council Members Mr. Al Ethans and Ms. Carol Warren.
- Supervisor Steel presented a certificate of recognition to outgoing Mayor Brian Donahue.

9. CONSENT CALENDAR

Motion/Second: Ethans/Ramirez

Motion unanimously carried by the following vote:

AYES: 5 (Donahue, Ethans, Ramirez, Shawver, and Warren)

NOES: None

ABSTAIN: None

ABSENT: None

The City Council/Agency Board/Authority Board approved the following Consent Calendar items:

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CONSENT CALENDAR

9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

9B. APPROVAL OF WARRANTS

The City Council approved demand warrants dated December 8, 2016, December 15, 2016, December 19, 2016 and December 21, 2016, in the amount of \$1,583,469.77.

9C. APPROVAL OF MINUTES

The City Council/Agency/Authority Board approved Minutes of Joint Adjourned Regular Meeting – December 13, 2016.

9D. MAYOR'S APPOINTMENTS OF COUNCIL MEMBERS AS REPRESENTATIVES TO VARIOUS BOARDS, COMMISSIONS, COMMITTEES AND AGENCIES

Traditionally, Council Members have been appointed by the Mayor to serve on numerous outside committees, boards, commissions and agencies. Each appointee is responsible for representing the City and voting on behalf of the City Council. The Mayor has conducted a review and has selected appointees, as detailed in Attachment 1. With the exception of the Orange County Fire Authority ("OCFA") appointment, which is required to be made by Resolution, the Mayor may otherwise make appointments to each committee, board, commission or agency by nomination and Minute Order confirmation. In addition, the Fair Political Practices Commission ("FPPC") regulations require the adoption and posting of Form 806, Agency Report of Public Official Appointments, in order for individual Council Members to participate in a City Council vote that would result in him or her serving in a position that provides compensation of \$250 or more in any 12-month period.

1. The City Council confirmed the Mayor's appointments; and
2. Approved Fair Political Practices Commission Form 806 and authorized the City Clerk to post the form on the City's website.

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9E. PROCLAMATION DECLARING JANUARY 2017 AS BUSINESS APPRECIATION MONTH

As part of an effort to recognize and celebrate the contributions local businesses make in the City, the proposed proclamation would declare the month of January 2017 as Business Appreciation Month.

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Approved the Proclamation declaring January 2017 as Business Appreciation Month.

9F. NOVEMBER 2016 INVESTMENT REPORT

The Investment Report as of November 30, 2016 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of November 2016.

9G. NOVEMBER 2016 INVESTMENT REPORT (SUCCESSOR AGENCY)

The Investment Report as of November 30, 2016 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The Successor Agency finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of November 2016.

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9H. APPROVING AND ADOPTING THE RECOGNIZED OBLIGATIONS PAYMENT SCHEDULE (ROPS) 17-18 AND THE ADMINISTRATIVE BUDGET PURSUANT TO SECTIONS 34177(I) AND 34177(j) OF CALIFORNIA HEALTH & SAFETY CODE FOR THE PERIOD OF JULY 2017 THROUGH JUNE 2018 (SUCCESSOR AGENCY)

This report summarizes the obligations of the Successor Agency under AB X1 26, AB 1484 and SB 107 to draft Recognized Obligation Payment Schedules (ROPS) and corresponding administrative budgets. Staff recommends the Successor Agency adopt the attached resolution approving ROPS 17-18 and the Successor Agency's administrative budget for the period July 2017 through June 2018.

1. The Successor Agency finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a director reasonably foreseeable indirect physical change in the environment) and 15060 (c)(3) (the activity is not a project as defined in Section 15378 of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly; and
2. Adopted Resolution No. SA 2017-01 to approve the Recognized Obligation Payment Schedule (ROPS) No. 17-18 and the administrative budget for the period July 1, 2017 through June 30, 2018 entitled:

"A RESOLUTION OF THE BOARD OF THE SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY, APPROVING AND ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE ("ROPS") 17-18 FOR THE PERIOD JULY 1, 2017 THROUGH JUNE 30, 2018 PURSUANT TO HEALTH AND SAFETY CODE, SECTION 34177(I) AND THE ADMINISTRATIVE BUDGET, PURSUANT TO HEALTH AND SAFETY CODE, SECTION 34177(j)."

DRAFT

9I. APPROVAL OF CORPORATE RESOLUTION WITH FIRST EMPIRE SECURITIES INC.

First Empire Securities Inc. ("First Empire") is an authorized provider of investment services for the City of Stanton. A corporate resolution form is required to be completed before investments may be purchased through First Empire. Resolution 2017-01 authorizes the City Manager or designee to certify the First Empire corporate resolution form.

1. The City Council finds that these items are not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly); and
2. Adopted Resolution No. 2017-01 authorizing the City Manager or designee to sign Section II. Certification of the First Empire Corporate Resolution Form entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, APPROVING A CORPORATE RESOLUTION FORM WITH FIRST EMPIRE SECURITIES INC."

9J. APPROVAL OF CORPORATE RESOLUTION WITH CANTELLA CO. & INC.

Cantella Co., & Inc. ("Cantella") is an authorized provider of investment services for the City of Stanton. A corporate resolution form is required to be completed before investments may be purchased through Cantella. Resolution 2017-02 authorizes the City Manager or designee to certify the Cantella corporate resolution form.

1. The City Council finds that these items are not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly); and
2. Adopted Resolution No. 2017-02 authorizing the City Manager or designee to sign Section II. Certification of the Cantella Corporate Resolution Form entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, APPROVING A CORPORATE RESOLUTION FORM WITH CANTELLA CO. & INC."

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9K. APPROVAL OF CORPORATE RESOLUTION WITH BANK OF THE WEST

Bank of the West is an authorized provider of investment services for the City of Stanton. A corporate resolution form is required to be completed before investments may be purchased through Bank of the West. Resolution 2017-04 authorizes the City Manager or designee to certify the Bank of the West corporate resolution form.

1. The City Council finds that these items are not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly); and
2. Adopted Resolution No. 2017-04 authorizing the City Manager or designee to sign Section II. Certification of the Bank of the West Corporate Resolution Form entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, APPROVING A CORPORATE RESOLUTION FORM WITH BANK OF THE WEST."

END OF CONSENT CALENDAR

10. **PUBLIC HEARINGS** None.
11. **UNFINISHED BUSINESS** None.
12. **NEW BUSINESS**

Mayor Warren excused herself from the appointment process to ensure that there was no bias in the Parks and Recreation Commission appointment process. Mayor Warren left the dais, as well as exited the council chamber.

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12A. COUNCIL APPOINTMENTS TO FILL TWO VACANCIES ON THE PARKS AND RECREATION COMMISSION FOR TERM COINCIDING WITH THE COUNCIL ELECTION

The Council Member holding the seat corresponding to that numbered seat on the Parks and Recreation Commission shall be responsible for appointment of one Commissioner (who shall be a qualified elector of the City), with majority approval of the City Council. The terms of office shall coincide with the term of office of the Council Member or Mayor who made the appointment. Section 2.06.030 of the Stanton Municipal Code requires the submission of applications and interviews prior to appointment to any position. Section 2.06.030 also provides that the City Council, by majority vote, may waive to the requirement interview persons previously appointed by the City Council and who are requesting re-appointment to another term.

Staff report by Ms. Patricia A. Vazquez, City Clerk.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. The City Council conducted interviews with the following Stanton Parks and Recreation Commission applicants:
 - Ms. Ellen Grun
 - Ms. Hong Alyce Van
 - Mr. John Warren
 - Mr. Greg Himes
3. The City Council made the following appointments to fill two (2) seats on the Stanton Parks and Recreation Commission:

Motion/Second: Shawver/Ramirez

Motion unanimously carried by the following vote:

AYES: 4 (Donahue, Ethans, Ramirez, and Shawver)

NOES: None

ABSTAIN: 1 (Warren)

ABSENT: None

Mr. Greg Himes was appointed to fill Seat #6 on the Stanton Parks and Recreation Commission.

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Motion/Second: Ethans/Shawver
Motion unanimously carried by the following vote:

AYES: 4 (Donahue, Ethans, Ramirez, and Shawver)
NOES: None
ABSTAIN: 1 (Warren)
ABSENT: None

Mr. John Warren was appointed to fill Seat #5 on the Stanton Parks and Recreation Commission.

Mayor Warren returned to the council chamber and dais.

12B. APPROVE RESOLUTION 2017-03 ESTABLISHING A PUBLIC AGENCIES POST-EMPLOYMENT BENEFITS TRUST

In an effort to help public agencies address and manage their GASB 68 liability, Public Agency Retirement Services ("PARS"), has developed the PARS Post-Employment Benefits Trust Program. Resolution 2017-03 would permit the City of Stanton ("City"), under federal and state law, to invest in a more diversified array of investments and maximize investment returns long term through the establishment of a trust. It would also establish the City Manager as the City's Plan Administrator for the Program.

Staff report by Mr. Stephen M. Parker, Administrative Services Director.

Motion/Second: Ramirez/Shawver
Motion unanimously carried by the following vote:

AYES: 5 (Donahue, Ethans, Ramirez, Shawver, and Warren)
NOES: None
ABSTAIN: None
ABSENT: None

1. The City Council finds that these items are not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly); and

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2. Adopted Resolution No. 2017-03 adopting the PARS Public Agencies Post-Employment Benefits Trust entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, APPROVING THE ADOPTION OF THE PUBLIC AGENCIES POST-EMPLOYMENT BENEFITS TRUST ADMINISTERED BY PUBLIC AGENCY RETIREMENT SERVICES (“PARS”)”; and

3. Approved the Agreement for Administrative Services; and
4. Appointed the City Manager or his/her successor or designee as the City's Plan Administrator for the Program; and
5. Authorized the City Manager, subject to the review and approval of the City's legal counsel, to execute all necessary legal and administrative documents and take whatever additional actions are necessary to maintain the City's participation in the program.

12C. CITY CLERK'S CERTIFICATION OF SUFFICIENT SIGNATURES ON REFERENDUM PETITION SEEKING TO REPEAL PORTIONS OF ORDINANCE NO. 1060 RESTRICTING MARIJUANA BUSINESSES WITHIN THE CITY; AND REQUESTING FURTHER DIRECTION FROM CITY COUNCIL

In reaction to the potential passage of California Proposition 64 (termed the “Adult Use of Marijuana Act”), the City Council adopted Ordinance No. 1060, which would establish zoning regulations that limit marijuana businesses and activities in the City to the greatest extent under Proposition 64. Ordinance No. 1060 was adopted by the City Council on October 25, 2016. Prior to its effective date, a group of Stanton residents/proponents timely filed a signed petition seeking to repeal portions of Ordinance No. 1060 by referendum.

Pursuant to the California Elections Code, the City Clerk's office verified that the petition contains the minimum number of required signatures to qualify the referendum for the ballot. If the proponents are successful, the referendum would repeal virtually all of the restrictions on marijuana use, possession, cultivation, business, etc. contained in Ordinance No. 1060.

The remainder of this report will provide the City Council with options under the California Elections Code to address this referendum petition.

Staff report by Mr. Matthew E. Richardson, City Attorney.

- Kris Lewandowski, spoke in opposition to Stanton Ordinance No. 1060 (*Regulate the Personal, Medical, and Commercial Use of Marijuana and to Repeal Chapter 9.38, which Prohibits Medical Marijuana Dispensaries*).

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- David James, spoke in opposition to Stanton Ordinance No. 1060 (*Regulate the Personal, Medical, and Commercial Use of Marijuana and to Repeal Chapter 9.38, which Prohibits Medical Marijuana Dispensaries*).

Motion/Second: Ethans/Ramirez

Motion unanimously carried by the following vote:

AYES: 4 (Donahue, Ethans, Ramirez, and Warren)

NOES: 1 (Shawver)

ABSTAIN: None

ABSENT: None

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received, filed, and accepted the Certificate of Sufficient Signatures on Referendum Petition seeking to repeal portions of Ordinance No. 1060 as valid in all respects; and
3. Directed the city attorney's office to review the referendum impact as well as the City Councils options and return to the City Council for consideration and/or action at a later date.

13. ORAL COMMUNICATIONS – PUBLIC

- James Davidson, President, Westminster Chamber of Commerce, spoke regarding occupational fraud and abuse, and the significant underreporting of sales and sales taxes, payroll and payroll taxes, federal income taxes, state income taxes, Medicare, and social security.
- Christopher Aguilera, Field Representative, Office of Sharon Quirk-Silva, introduced himself to the City Council and city residents and provided a brief introduction about Assemblywoman Quirk-Silva.

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14. WRITTEN COMMUNICATIONS None.

15. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS

15A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS

None.

15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING

- Council Member Ethans requested to agendize discussion regarding the possibility of the City purchasing Bowman's Market for its significant historical value.
- Mayor Warren requested to agendize discussion regarding fireworks.

15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION

Council Member Donahue requested to hold a study session to revisit, review, and discuss the City's Strategic Plan / Goals and Objectives.

Currently Scheduled:

- January 24, 2017 (5:00 p.m.)
Public Safety / Marijuana Regulation Update and Education (Orange County Sheriff's Department).
- February 14, 2017 (4:00 p.m.)
Tina / Pacific Development Project Update and Discussion.

16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL

None.

17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR

- City Manager James A. Box informed the Council that Ms. Julie S. Roman would be out of the office until April, 2017 and introduced Ms. Soo Kim who will serve as Interim Community Services Director in Ms. Roman's absence.

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17A. ORANGE COUNTY FIRE AUTHORITY

At this time the Orange County Fire Authority will provide the City Council with an update on their current operations.

- Division Chief Dave Steffen provided the City Council with an update on their current operations.

- 18. ADJOURNMENT** in honor and memory of Mr. Jim Nelson and Ms. Donna McGee and to January 24, 2017 at 5:00 p.m. for a City Council Study Session.
Motion/Second: Warren/Shawver
Motion carried at 7:33 p.m.

MAYOR/CHAIRPERSON

ATTEST:

CITY CLERK/SECRETARY

CITY OF STANTON

REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and City Council

DATE: January 24, 2017

SUBJECT: DECEMBER 2016 INVESTMENT REPORT

REPORT IN BRIEF:

The Investment Report as of December 31, 2016 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTION:

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of December 2016.

BACKGROUND:

The attached reports summarize the City investments and deposit balances as of December 2016. A summary of the City's investments and deposits is included as Attachment A. The details of the City's investments are shown in Attachment B. The City's cash and investment balances by fund type are presented in Attachment C.

ANALYSIS:

The City's investment in the State Treasurer's Local Agency Investment Fund (LAIF) continues to be available on demand. The effective yield on LAIF for the month of December 2016 was 0.72%. The City's other investments are shown on Attachment B and have a weighted investment yield of 1.37%. Including LAIF and the City's deposit in the Bank of the West money market account, the weighted investment yield of the portfolio is 0.76%, which exceeds the benchmark LAIF return of 0.72%.

The weighted average maturity of the City's investments at December 31, 2016 is 986 days. Including LAIF, the Tina Pacific depository account and a money market account, it is 275 days. LAIF's average maturity at December 31, 2016 was approximately 171

days.

The City was able to exceed the LAIF benchmark return, through Chandler Asset Management's diversification of the portfolio and pushing the weighted average maturity to more than quintuple the LAIF average maturity.

FISCAL IMPACT:

All deposits and investments have been made in accordance with the City's 2016-17 Investment Policy. The portfolio will allow the City to meet its expenditure requirements for the next six months. Staff remains confident that the investment portfolio is currently positioned to remain secure and sufficiently liquid.

Chandler Asset Management controls the City's \$9.4 million investment portfolio. City staff continues to have control over investments in LAIF and the Bank of the West Money Market Account.

ENVIRONMENTAL IMPACT:

None

LEGAL REVIEW:

None.

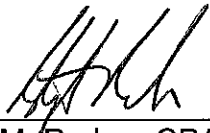
PUBLIC NOTIFICATION:

Through the agenda posting process.

STRATEGIC PLAN OBJECTIVE ADDRESSED

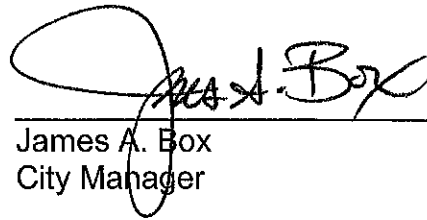
4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:



Stephen M. Parker, CPA
Administrative Services Director/Treasurer

Approved:



James A. Box
City Manager

Attachments:

- A. Investments and Deposits
- B. Investment Detail
- C. Cash and Investment Balances by Fund Type

CITY OF STANTON, CA
INVESTMENTS AND DEPOSITS
December 31, 2016

Investment Type	Issuer	Date of Maturity	Interest Rate	Par Value	Cost	% of Total	Market Value	Market Value Source
State Pool (LAIF) - City portion ¹	State of California	On Demand	0.72%	\$ 16,050,379	\$ 13,486,091	58.64%	\$ 13,490,218	LAIF
Investments ²	Various	Various	Various	\$ 9,408,713	9,510,893	41.36%	9,353,144	US Bank
Subtotal - Investments					\$ 22,996,984	100.00%	\$ 22,843,362	
Demand Deposits/Main Checking - City portion	Bank of the West	On Demand	N/A	N/A	\$ (930,646)		\$ (930,646)	Bank of the West
Money Market Account	Bank of the West	On Demand	0.29%	\$ 11,048,251	11,048,251		11,048,251	Bank of the West
Imprest Accts & Petty Cash	Bank of the West	On Demand	N/A	N/A	82,567		82,567	Bank of the West
Tina Pacific Depository Agreement	US Bank	On Demand	0.02%	\$ -	-		-	
Subtotal - Deposits					\$ 10,200,172		\$ 10,200,172	

Total Cash Investments and Deposits ³

275	0.76%
Weighted Average Maturity (days)	Weighted Average Yield

\$ 33,197,156

\$ 33,043,534

¹ Par Value amount represents entire LAIF balance, including City and Successor Agency portions² Cost amount includes \$68,785 adjustment made to City's books at 6/30/16 to adjust portfolio to market value, per GASB 31³ Weighted average maturity and yield calculations include LAIF, Investments and Money Market Account

NOTES:

The City's portfolio is in compliance with the City's 2016-17 Investment Policy.

The portfolio will allow the City to meet its expenditure requirements for the next six months.

CITY OF STANTON
INVESTMENTS
December 2016

Attachment B

Investment Type/ Broker	Institution	CUSIP Number	Purchase Yield	Coupon Rate	Purchase Price	Date Purchased	Date of Maturity	Next Call Date (NC=noncallable)	Par Value	Purchase Amount	Current Market Value	Percent of Portfolio	Maximum Percent
State Treasurer's Pool	Local Agency Investment Fund (LAIF)		0.72%				1/1/2017	NC	16,050,379	13,486,091	13,480,218	39.69%	100%
Cash Equivalents													
Chandler Asset Management	First American Government Obligation	31846V203							70,665	70,665	70,665	0.21%	100%
Negotiable Certificates of Deposit:													
First Empire Securities	CD - Goldman Sachs Bank	38149ARY3	1.85%	1.850%	100	05/09/12	05/09/17	NC	97,000	97,000	97,396		
First Empire Securities	CD - Discover Bank	254671AT7	1.75%	1.750%	100	05/09/12	05/09/17	NC	100,000	100,000	100,408		
Multi-Bank Securities	CD - Sallie Mae Bank	795450PJ8	1.60%	1.600%	100	10/01/12	09/19/17	NC	100,000	100,000	100,816		
Multi-Bank Securities	CD - American Express	02587DL08	1.55%	1.550%	100	10/04/12	10/04/17	NC	248,000	248,000	249,468		
Time Value Investments	CD - HSBC	40431G3Q0	0.75%	Variable	100	10/26/12	10/26/17	NC	248,000	248,000	245,049		
First Empire Securities	CD - Everbank	29976DPY0	1.10%	1.100%	100	11/30/12	11/30/17	NC	248,000	248,000	248,255		
									1,041,000	1,041,000	1,041,192	3.06%	30%
U.S. Government Agency Securities:													
Chandler Asset Management	FHLB	3130AQJR2	1.65%	2.375%	103,068	11/23/15	12/13/19	NC	200,000	205,698	204,862		
Chandler Asset Management	FHLB	3133782M2	1.18%	1.500%	101,226	02/01/16	03/08/19	NC	185,000	186,930	185,559		
Chandler Asset Management	FFCB	3133EGCA1	1.08%	1.060%	100,01	10/25/16	06/03/19	NC	200,000	200,010	197,936		
Chandler Asset Management	FHLB	3130ATCV5	1.46%	1.375%	99,769	02/17/16	02/18/21	NC	210,000	209,166	206,023		
Chandler Asset Management	FHLB	313392K69	1.53%	1.750%	101,716	03/23/16	03/23/21	NC	190,000	192,005	188,030		
Chandler Asset Management	FHLB	3130A8QS5	1.28%	1.125%	98,048	08/09/16	07/14/21	NC	190,000	188,596	183,399		
Chandler Asset Management	FHLB	3130ATPV1	1.33%	1.375%	98,796	04/12/16	04/05/21	NC	200,000	200,432	194,596		
Chandler Asset Management	FHLB	3130AABG2	1.97%	1.875%	98,356	11/30/16	11/29/21	NC	100,000	99,536	99,356		
Chandler Asset Management	FHLB	3137EADK2	1.57%	1.250%	98,94	08/18/15	08/01/19	NC	180,000	177,745	179,258		
Chandler Asset Management	FHLB	3137EADQ9	1.24%	1.125%	98,96	08/12/16	08/12/21	NC	200,000	198,898	192,552		
Chandler Asset Management	FHLB	3137EADM8	1.25%	1.250%	98,15	08/31/15	10/02/19	NC	190,000	188,394	188,889		
Chandler Asset Management	FNMA	3135G0E58	1.20%	1.125%	100,42	9/30/2015	10/19/2018	NC	195,000	195,014	194,780		
Chandler Asset Management	FNMA	3135G0G72	1.17%	1.125%	99,39	10/30/2015	12/14/2018	NC	200,000	194,709	194,588		
Chandler Asset Management	FNMA	3135G0J20	1.31%	1.375%	100,01	4/12/2016	2/26/2021	NC	200,000	200,630	196,102		
Chandler Asset Management	FNMA	3135G0K69	1.23%	1.250%	99,75	8/15/2016	5/6/2021	NC	200,000	200,168	194,334		
Chandler Asset Management	FNMA	3135G0D75	1.27%	1.500%	100,90	2/24/2016	6/22/2020	NC	200,000	201,962	199,068		
Chandler Asset Management	FNMA	3130A3UQ5	1.49%	1.875%	102,18	2/12/2016	12/11/2020	NC	185,000	188,349	185,588		
Chandler Asset Management	FNMA	3135G0F73	1.50%	1.500%	100,36	1/20/2016	11/30/2020	NC	190,000	190,035	187,617		
Chandler Asset Management	FNMA	3135G0H55	1.50%	1.875%	102,11	1/20/2016	12/28/2020	NC	190,000	193,386	190,502		
									3,600,000	3,611,661	3,563,029	10.63%	100%
US Treasury													
Chandler Asset Management	US Treasury	912828C73	0.71%	0.875%	100,47	05/29/14	04/15/17	NC	190,000	190,885	190,200		
Chandler Asset Management	US Treasury	912828VA5	1.28%	1.125%	99,86	02/01/16	04/30/20	NC	100,000	99,356	98,621		
Chandler Asset Management	US Treasury	912828N89	1.21%	1.375%	100,65	02/24/16	01/31/21	NC	200,000	201,555	196,804		
Chandler Asset Management	US Treasury	912828U0V	1.68%	1.75%	97,75	12/22/15	03/31/20	NC	200,000	195,907	197,414		
Chandler Asset Management	US Treasury	912828V09	1.76%	2.125%	101,61	12/22/15	08/31/20	NC	200,000	203,790	203,234		
Chandler Asset Management	US Treasury	912828W00	1.78%	1.750%	99,84	12/22/15	10/31/20	NC	200,000	200,282	200,398		
Chandler Asset Management	US Treasury	912828TH3	1.19%	0.875%	98,89	09/29/15	07/31/19	NC	190,000	187,789	187,796		
Chandler Asset Management	US Treasury	912828UB4	1.37%	1.000%	98,48	10/29/15	11/30/19	NC	110,000	108,402	108,677		
Chandler Asset Management	US Treasury	912828ST8	1.25%	1.250%	100,16	05/28/15	04/30/19	NC	160,000	160,007	159,906		
Chandler Asset Management	US Treasury	912828L65	1.36%	1.375%	100,84	03/23/16	09/30/20	NC	190,000	190,090	187,847		
Chandler Asset Management	US Treasury	912828G53	1.96%	1.875%	99,73	12/13/2016	11/30/21	NC	175,000	174,303.32	174,529		
									1,915,000	1,912,366	1,905,425	5.63%	100%

CITY OF STANTON
INVESTMENTS
December 2016

Attachment B

Investment Type/ Broker	Institution	CUSIP Number	Purchase Yield	Coupon Rate	Purchase Price	Date Purchased	Date of Maturity	Next Call Date (NC=noncallable)	Par Value	Purchase Amount	Current Market Value	Percent of Portfolio	Maximum Percent
Medium-Term Corporate Notes:													
Chandler Asset Management	John Deere Capital Corp Note	24422ERL5	1.11%	2.000%	102.61	01/15/14	01/13/17	NC	150,000	153,909	150,035		
Chandler Asset Management	Wells Fargo Corp Note	94974BFD7	1.26%	2.100%	102.67	01/24/14	09/08/17	NC	150,000	154,005	150,425		
Chandler Asset Management	Bank of Tokyo-Mitsubishi NY Discount Ct	06538BQ63	1.05%	1.030%	99.63	10/26/2016	3/6/2017	NC	190,000	189,293	189,687		
Chandler Asset Management	US Bancorp MTN	91159HHD5	1.16%	1.650%	101.58	02/03/14	05/15/17	4/15/2017	150,000	152,369	150,215		
Chandler Asset Management	Qualcomm Inc	747525AG8	1.45%	1.400%	99.87	05/28/15	05/18/18	NC	135,000	134,787	134,981		
Chandler Asset Management	Oracle Corp	68389AXX3	1.28%	2.250%	103.16	08/11/16	10/08/19	NC	125,000	128,744	126,516		
Chandler Asset Management	Apple Inc	037833BQ2	1.71%	1.010%	100.87	02/16/16	02/22/19	NC	115,000	114,980	115,217		
Chandler Asset Management	Berkshire Hathaway	084664CK5	1.33%	1.300%	99.96	08/08/16	08/15/19	NC	55,000	54,332	54,947		
Chandler Asset Management	Berkshire Hathaway	084670BQ0	1.54%	2.200%	102.76	08/16/16	03/15/21	2/15/2021	100,000	102,896	99,792		
Chandler Asset Management	Praxair Inc	74003PBH6	1.21%	1.250%	100.08	10/03/16	11/07/18	NC	125,000	125,100	124,430		
Chandler Asset Management	Visa Inc	92826CAB8	1.49%	2.200%	102.56	09/01/16	12/14/20	NC	150,000	154,404	150,467		
Chandler Asset Management	Microsoft Corp	594918BP8	1.58%	1.500%	99.87	08/08/16	07/08/21	7/8/2021	85,000	84,899	82,442		
Chandler Asset Management	Paccar Financial Corp	68371RN44	1.68%	1.650%	99.59	08/11/16	08/11/21	NC	125,000	124,810	120,093		
Chandler Asset Management	Exxon Mobil Corp	30231GAV4	2.18%	2.222%	101.77	02/29/16	03/01/21	2/1/2021	125,000	126,465	125,286		
Chandler Asset Management	J.P. Morgan Note	48128EAA5	1.63%	2.000%	101.28	01/24/14	05/15/17	NC	150,000	151,925	150,587		
Chandler Asset Management	Bank of New York	06406HCU1	1.85%	2.200%	100.56	02/01/16	05/15/19	4/15/2019	115,000	116,250	115,693		
									2,045,000	2,069,822	2,040,167	6.09%	30%
Asset-Backed Securities:													
Chandler Asset Management	Toyota Auto Receivables 2015A	89236WAC2	1.44%	1.12%	99.99	03/04/15	02/15/19	NC	68,172	68,162	68,136		
Chandler Asset Management	Toyota Auto Receivables Owner 2016-D	89231LAE3	1.07%	1.06%	99.99	10/04/16	05/15/19	NC	80,000	79,994	79,994		
Chandler Asset Management	Toyota Motor Credit Corp	89236TDE2	1.45%	1.40%	99.88	05/17/16	05/20/19	NC	125,000	124,825	123,581		
Chandler Asset Management	Nissan Auto Receivables	65478WAB1	1.06%	1.07%	99.99	08/02/16	05/19/21	NC	60,000	59,988	59,897		
Chandler Asset Management	State St Corp	85747TAV5	1.99%	1.95%	99.49	05/23/16	05/19/21	NC	125,000	124,784	122,490		
Chandler Asset Management	Toyota Auto Receivables Owner 2015-C	89231TAB8	0.93%	0.92%	99.99	08/26/15	02/15/18	NC	13,944	13,943	13,940		
Chandler Asset Management	Honda Auto Receivables	43813NAC0	1.05%	1.04%	100.01	05/13/15	02/21/19	NC	93,953	93,938	93,853		
Chandler Asset Management	Honda Auto Receivables	43814NAB1	1.02%	1.01%	99.88	02/16/16	08/18/18	NC	59,069	59,063	59,048		
Chandler Asset Management	Toyota Auto Receivables 2014A	89231MAC9	0.69%	0.67%	99.98	03/11/14	12/15/17	NC	8,608	8,606	8,604		
Chandler Asset Management	John Deere Owner Trust	47787VAC5	0.93%	0.92%	99.98	04/02/14	04/16/18	NC	26,467	26,463	26,458		
Chandler Asset Management	Honda Auto Receivables	43814HAC2	0.89%	0.88%	99.98	08/20/14	05/15/18	NC	29,066	29,060	29,046		
Chandler Asset Management	John Deere Owner Trust	47787TAD6	1.07%	99.98%	99.78	09/03/14	11/15/18	NC	47,770	47,759	47,766		
									737,048	736,595	732,666	2.17%	10%
Subtotal Investments													
Prior Year Adjustment GASB 31													
Investments Held With US Bank													
LAIF													
Total Investments													
Money Market Acct													
Total Money Market, LAIF Depository Account and Investments													
			1.37%				366 days		9,408,713	9,442,108	9,353,144		
							WAM		68,785	68,785	0		
									9,408,713	9,510,893	9,353,144		
									16,050,379	13,486,091	13,490,218		
									25,459,092	22,996,984	22,843,362		
			0.29%				1/1/2017		11,048,251	11,048,251	11,048,251	32.52%	100%
							275 days		36,507,343	33,976,450	33,831,613	100.00%	
							WAM						

Subtotal Investments
Prior Year Adjustment GASB 31
Investments Held With US Bank

LAIF
Total Investments
Money Market Acct

Total Money Market, LAIF Depository Account and Investments

CITY OF STANTON
CASH AND INVESTMENT BALANCES BY FUND TYPE
December 31, 2016

Fund Type	Cash and Investments	Totals
General Fund:		
Pooled	\$ (1,910,022)	
Other Accounts *	20,641,711	\$ 18,731,688
Special Revenue, Capital Projects and Enterprise Funds:		
Gas Tax	1,697,316	
Measure M	1,239,510	
Fire Emergency Services	48,483	
Lighting & Median Maint.	1,855,492	
Sewer Maintenance	3,593,354	
Other	4,133,956	12,568,111
Internal Service Funds		1,200,987
Trust Funds		696,370
Total Cash and Investment Balances		\$ 33,197,156

* Money Market, Imprest Accounts, Petty Cash and Investments

CITY OF STANTON

REPORT TO THE SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY

TO: Honorable Chair and Members of the Successor Agency

DATE: January 24, 2017

SUBJECT: DECEMBER 2016 INVESTMENT REPORT (SUCCESSOR AGENCY)

REPORT IN BRIEF:

The Investment Report as of December 31, 2016 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTION:

1. Successor Agency find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of December 2016.

BACKGROUND:

The attached reports summarize the Successor Agency investments and deposit balances as of December 2016. A summary of the Agency's investments and deposits is included as Attachment A. The Agency's cash balances by fund are presented in Attachment B.

ANALYSIS:

The Agency's investment in the State Treasurer's Local Agency Investment Fund (LAIF) continues to be available on demand. The effective yield on LAIF for the month of December 2016 was 0.72%.

The Agency recently cleared out all investments of reserve funds so that the Tax Allocation Bonds for 2011A and B as well as a portion of the 2010 series could be refunded in December. The Agency's investments are shown on Attachment A and have a weighted investment yield of 0.34%, because so much of the portfolio is liquid, which is well below the benchmark LAIF return of 0.72%.

With a completely liquid portfolio, the weighted average maturity of the Agency's investments at December 31, 2016 is 1 day. LAIF's average maturity at December 31, 2016 is approximately 171 days.

FISCAL IMPACT:

All deposits and investments have been made in accordance with the City's 2016-17 Investment Policy.

The portfolio will allow the Agency to meet its expenditure requirements for the next six months.

ENVIRONMENTAL IMPACT:

None

LEGAL REVIEW:

None.

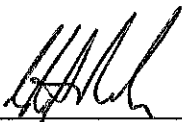
PUBLIC NOTIFICATION:

Through the agenda posting process.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

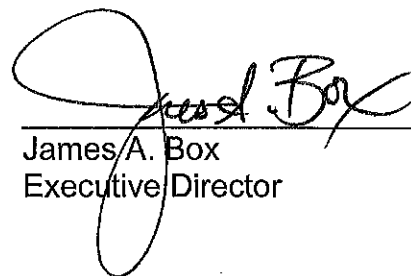
4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:



Stephen M. Parker, CPA
Administrative Services Director/Treasurer

Approved by:



James A. Box
Executive Director

Attachments:

- A. Investments and Deposits
- B. Cash Balances by Fund

**SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY
INVESTMENTS AND DEPOSITS
December 31, 2016**

Investment Type	Institution	Issuer/ Broker	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
State Treasurer's Pool - SA portion	Local Agency Investment Fund (LAIF)	State of California	On Demand	0.72%	\$ 2,564,288	\$ 2,564,288	\$ 2,564,989	LAIF
Imprest Account - SA portion	Bank of the West	Bank of the West	On Demand	N/A	(176,956)	(176,956)	(176,956)	Bank of the West
Clawback - Demand Deposits/Money Market Account	Bank of the West Money Market	Bank of the West	On Demand	0.29%	9,138,692	9,138,692	9,138,692	Bank of the West

\$ 11,526,024 \$ 11,526,725

Total Cash Investments and Deposits

Bond Funds Held by Trustees:

Investment Type	Institution	Issuer/ Broker	CUSIP Number	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
2010 Tax Allocation Bonds (Tax-Exempt)									
Principal									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$8.65	\$8.65	\$8.65	US Bank
Interest									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$15.21	\$15.21	\$15.21	US Bank
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$51.95	\$51.95	\$51.95	US Bank
Reserve Account:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$1,135,009.14	\$1,135,009.14	\$1,135,009.14	US Bank

Total 2010 Tax Allocation Bonds (Tax-Exempt)

\$1,135,085 \$1,135,085

Investment Type	Institution	Issuer/ Broker	CUSIP Number	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
2011 Tax Allocation Bonds - Series A (Taxable)									
Principal:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$2.49	\$2.49	\$2.49	US Bank
Interest Fund:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$644,438.43	\$644,438.43	\$644,438.43	US Bank
Reserve Fund:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$19.33	\$19.33	\$19.33	US Bank
Project Account:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$0.01	\$0.01	\$0.01	US Bank
DS Fund									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$17.53	\$17.53	\$17.53	US Bank

Total 2011 Tax Allocation Bonds - Series A (Taxable)

\$644,478

\$644,478

Investment Type	Institution	Issuer/ Broker	CUSIP Number	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
2011 Tax Allocation Bonds - Series B (Taxable)									
Principal:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$2.79	\$2.79	\$2.79	US Bank
Interest Fund:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$15.06	\$15.06	\$15.06	US Bank
Special Fund:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$11.31	\$11.31	\$11.31	US Bank
Bond Reserve Fund:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$53.42	\$53.42	\$53.42	US Bank
Redevelopment Account:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$58.20	\$58.20	\$58.20	US Bank
Debt Service Fund:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$16.04	\$16.04	\$16.04	US Bank

Total 2011 Tax Allocation Bonds - Series B (Taxable)

\$

157

157

Investment Type	Institution	Issuer/ Broker	CUSIP Number	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
2016 Series A and B									
Debt Service Fund									
Cash Equivalents	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$311.82	\$311.82	\$311.82	US Bank
Interest Fund:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$1.84	\$1.84	\$1.84	US Bank
Principle Account									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	\$11,760.52	\$11,760.52	\$11,760.52	US Bank

Total 2016 Series A and B \$ 12,074 \$ 12,074

Investment Type	Institution	Issuer/ Broker	CUSIP Number	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
2016 Series C and D									
Debt Service Fund:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	-	0.00	0.00	US Bank
Interest Account:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	-	0.00	0.00	US Bank
Principle Account:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	-	0.00	0.00	US Bank
Cost of Issuance Fund:									
Cash Equivalent	US Bank Money Market	US Bank	9AMMF05B2	On Demand	0.02%	33,627.78	33,627.78	33,627.78	US Bank

Total 2016 Series C and D \$ 33,628 \$ 33,628

Total Bond Fund Investments and Deposits (3)

\$1,825,422	\$1,825,422
-------------	-------------

Notes:

- (1) - There have been no exceptions to the Investment Policy.
- (2) - The Successor Agency is able to meet its expenditure requirements for the next six months.
- (3) - Restricted Bond Funds are held by the fiscal agent.

SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY**POOLED CASH BALANCES BY FUND TYPE
December 31, 2016**

Fund	Cash Balance
710 Project 2000 Debt Service Fund	-
711 Redevelopment Debt Service Fund	-
712 Redevelopment Obligation Retirement Fund	2,473,559
720 Low and Moderate Income Housing Fund	-
721 Housing Successor Fund	-
730 Community Redevelopment Administration Fund	-
731 Successor Agency Admin Fund	(86,227)
740 Redevelopment Project Fund	-
741 Successor Agency Project Fund	-
741 Cash DDR Clawback	9,138,692

TOTAL CASH BALANCE**\$ 11,526,024**

CITY OF STANTON

REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: January 24, 2017

SUBJECT: **REQUEST FROM SOUTHWEST PATROL INC., TO OPERATE AS
PRIVATE PATROL OPERATOR LOCATED AT 838 N DIAMOND BAR
BOULEVARD, DIAMOND BAR, CA 91765**

REPORT IN BRIEF:

Southwest Patrol Inc., has submitted an application for Private Patrol Operator status. Chapter 5 of the Stanton Municipal Code requires that Detective agencies and merchant police activities require City Council approval.

RECOMMENDED ACTION:

City Council approve the application of Southwest Patrol Inc., for Private Patrol Operator status and authorize the issuance of a business license permit.

BACKGROUND:

Section 5.04.420 of the Stanton Municipal Code requires certain businesses to obtain approval from the City Council to operate within the City. The proposed Private Patrol Operator service business falls under this requirement.

ANALYSIS/JUSTIFICATION:

The organization has submitted proper documentation as required in Section 5.04.640 and Chapter 5.04 of the Stanton Municipal Code, including a business license application which has met the conditions of the State of California Department of Consumer Affairs Bureau of Security and Investigative Services.

FISCAL IMPACT:

None.

ENVIRONMENTAL IMPACT:

Not applicable.

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION:

Through the normal agenda process.

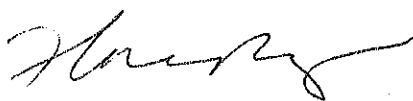
STRATEGIC PLAN OBJECTIVE ADDRESSED:

4. Ensure Fiscal Stability and Efficiency in Government

Prepared By:

Reviewed by:

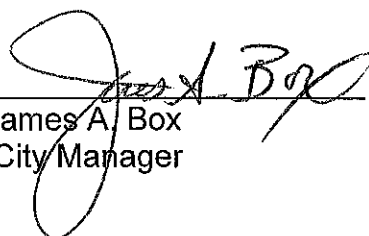
Approved by:



Florence Ruiz
Administrative Services
Coordinator



Stephen Parker
Administrative Services
Director



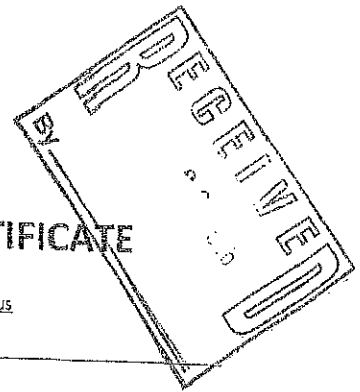
James A. Box
City Manager

Attachment: Business License Application



CITY OF STANTON
APPLICATION FOR A BUSINESS CERTIFICATE

7800 Katella Ave., Stanton, CA 90680
(714) 890-4230 • Fax (714) 890-1443 • Website www.ci.stanton.ca.us



Business Name Southwest Patrol
Business Owner John Stirn
Business Address 838 N. Diamond Bar Blvd Diamond Bar CA 91705
(If, Street, City, State, Zip Code)
Mailing Address Same as above
(If different from Business Address)
Business Phone 800-716-0600 Home Phone _____
Fax _____ Email _____
Home Address _____
(If, Street, City, State, Zip Code)

Type of Business (Provide a fully detailed description, attach additional sheets if necessary)

Security Patrol Company

Ownership Type ☒ Corporation ☐ Partnership ☐ Sole Proprietor ☐ Other

If Corporation, List Officers and Titles John Stirn President

Federal/State Employer ID No. _____

State Sales Tax No. _____

State License No. PPD 15937

Class _____

Owner's Drivers License No. _____

Social Security No. _____

Opening Date at This Location 1996

Social Security No. (Partnership) _____

☐ New Business

☐ New Owner (List Previous Owner) _____

☐ Business Name Change (List Previous Name) _____

☐ Address Change (List Previous Address) _____

☐ Legal Status Change _____

☐ Other _____

I declare under the penalties of perjury that this application and any attachments thereto, have been examined by me and to the best of my knowledge and belief represent a true, correct and complete statement of facts.

Applicant's Signature _____

Date 11/16/10

FOR OFFICE USE ONLY

Bus. No.	<u>3060</u>	Chair(s)		Employee(s)		B/L Fee		COPY of [] Fict. Business Statement (DBA) [] Sellers Permit [] Articles of [] Statement of Info [] Medical License [] Authorization Letter (Notarized) [] Other _____
Lic. Type		Bus. Type		SB-1186	\$1	IFC Fee	\$40	
Additional Approval by				Home Occ.		Other		
Remarks						Total:		

INVESTIGATION FOR COMPLIANCE

CUP? _____ Zoning _____ Comments _____

Planning Approval _____

Date _____

☐ FOG Approval
(If applicable)

Date _____

☐ Hold for Tenant Improvements

☐ Building Approval
(If applicable)

Date _____

PPD 15937
11/16/10



STATE OF CALIFORNIA
LABOR AND WORKFORCE DEVELOPMENT AGENCY
WORKERS' COMPENSATION DECLARATION

The State of California passed AB 3251 in September 1992, with an effective date of January 1, 1993. The bill requires every employer who applies for or RENEWS a business license must provide proof of valid workers' compensation insurance or proof of compliance with self-insurance provisions.

Please complete the form below and return it with your license forms and payment. Your cooperation is appreciated. If you have any questions, please contact the Labor and Workforce Development Agency at (916) 653-9900.

AB 3251 SEC. 2 SECTION 371.1 of the Labor Code is amended to read:
371.1 (a) Every employer who applies for any license or for renewal of any license for a business issued pursuant to Section 37101 of the Government Code or Section 7284 of the Revenue and Taxation Code shall complete and sign a declaration that states the following:

WORKERS' COMPENSATION DECLARATION

I hereby affirm, under penalty of perjury, one of the following declarations:

- ☐ I have and will maintain a certificate of consent to self-insure for workers' compensation, as provided by Section 3700, for the duration of any business activities conducted for which the license is issued.
- ☒ I have and will maintain workers' compensation insurance, as required by Section 3700 for the duration of any business activities conducted for which this license is issued.

My workers' compensation insurance carrier and policy number are:

Carrier Zurich-American Insurance Co.

Policy Number

Expiration Date

11-10-17

☒ I certify that in the performance of any business activities for which this license is issued I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that if I should become subject to the workers' provisions of Section 3700 of the Labor Code, I shall forthwith comply with the provisions of Section 3700.

Applicant Signature

Date

11-10-16

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIC FINES UP TO \$100,000 IN ADDITION TO THE COST OF COMPENSATION, DAMAGES, INTEREST AND ATTORNEY'S FEES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE.

Business Name

Southwest Patrol

Business Owner

John Stirn

Phone

(310) 961-0598

Business Address

838 N. Diamond Bar Blvd Diamond Bar CA

91705

Alex Padilla
California Secretary of State



Business Search - Entity Detail

The California Business Search is updated daily and reflects work processed through Monday, January 16, 2017. Please refer to document [Processing Times](#) for the received dates of filings currently being processed. The data provided is not a complete or certified record of an entity. Not all images are available online.

C2153016 SOUTHWEST PATROL, INC.

Registration Date:	01/01/2000
Jurisdiction:	CALIFORNIA
Entity Type:	DOMESTIC STOCK
Status:	ACTIVE
Agent for Service of Process:	JOHN L STIRN 838 N DIAMOND BAR BLVD DIAMOND BAR CA 91765
Entity Address:	838 N DIAMOND BAR BLVD DIAMOND BAR CA 91765
Entity Mailing Address:	838 N DIAMOND BAR BLVD DIAMOND BAR CA 91765

A Statement of Information is due EVERY year beginning five months before and through the end of January.

Document Type	⇕ File Date	⇓ PDF
SI-NO CHANGE	03/21/2016	
SI-COMPLETE	06/13/2011	

* Indicates the information is not contained in the California Secretary of State's database.

- If the status of the corporation is "Surrender," the agent for service of process is automatically revoked. Please refer to California Corporations Code [section 2114](#) for information relating to service upon corporations that have surrendered.
- For information on checking or reserving a name, refer to [Name Availability](#).
- If the image of a Statement of Information is not available online, for information on ordering a copy of that statement refer to [Information Requests](#).
- For information on ordering certificates, status reports, certified copies of documents and copies of documents not currently available in the Business Search such as a filing that is not a Statement of Information or filings for other types of business entities, or to request a more extensive search for records, refer to [Information Requests](#).
- For help with searching an entity name, refer to [Search Tips](#).
- For descriptions of the various fields and status types, refer to [Frequently Asked Questions](#).



State of California Secretary of State

S

Statement of Information

(Domestic Stock and Agricultural Cooperative Corporations)

FEEs (Filing and Disclosure): \$25.00.

If this is an amendment, see instructions.

IMPORTANT – READ INSTRUCTIONS BEFORE COMPLETING THIS FORM

FC64174**FILED**

In the office of the Secretary of State
of the State of California

MAR-21 2016**1. CORPORATE NAME**

SOUTHWEST PATROL, INC.

2. CALIFORNIA CORPORATE NUMBER

C2153016

This Space for Filing Use Only

No Change Statement (Not applicable if agent address of record is a P.O. Box address. See instructions.)

3. If there have been any changes to the information contained in the last Statement of Information filed with the California Secretary of State, or no statement of information has been previously filed, this form must be completed in its entirety.

☒ If there has been no change in any of the information contained in the last Statement of Information filed with the California Secretary of State, check the box and proceed to Item 17.

Complete Addresses for the Following (Do not abbreviate the name of the city. Items 4 and 5 cannot be P.O. Boxes.)

4. STREET ADDRESS OF PRINCIPAL EXECUTIVE OFFICE CITY STATE ZIP CODE

5. STREET ADDRESS OF PRINCIPAL BUSINESS OFFICE IN CALIFORNIA, IF ANY CITY STATE ZIP CODE

6. MAILING ADDRESS OF CORPORATION, IF DIFFERENT THAN ITEM 4 CITY STATE ZIP CODE

Names and Complete Addresses of the Following Officers (The corporation must list these three officers. A comparable title for the specific officer may be added; however, the preprinted titles on this form must not be altered.)

7. CHIEF EXECUTIVE OFFICER/ ADDRESS CITY STATE ZIP CODE

8. SECRETARY ADDRESS CITY STATE ZIP CODE

9. CHIEF FINANCIAL OFFICER/ ADDRESS CITY STATE ZIP CODE

Names and Complete Addresses of All Directors, Including Directors Who are Also Officers (The corporation must have at least one director. Attach additional pages, if necessary.)

10. NAME ADDRESS CITY STATE ZIP CODE

11. NAME ADDRESS CITY STATE ZIP CODE

12. NAME ADDRESS CITY STATE ZIP CODE

13. NUMBER OF VACANCIES ON THE BOARD OF DIRECTORS, IF ANY:

Agent for Service of Process If the agent is an individual, the agent must reside in California and Item 15 must be completed with a California street address, a P.O. Box address is not acceptable. If the agent is another corporation, the agent must have on file with the California Secretary of State a certificate pursuant to California Corporations Code section 1505 and Item 15 must be left blank.

14. NAME OF AGENT FOR SERVICE OF PROCESS

15. STREET ADDRESS OF AGENT FOR SERVICE OF PROCESS IN CALIFORNIA, IF AN INDIVIDUAL CITY STATE ZIP CODE

Type of Business

16. DESCRIBE THE TYPE OF BUSINESS OF THE CORPORATION

17. BY SUBMITTING THIS STATEMENT OF INFORMATION TO THE CALIFORNIA SECRETARY OF STATE, THE CORPORATION CERTIFIES THE INFORMATION CONTAINED HEREIN, INCLUDING ANY ATTACHMENTS, IS TRUE AND CORRECT.

03/21/2016

HEMANT LAVU

CPA

DATE

TYPE/PRINT NAME OF PERSON COMPLETING FORM

TITLE

SIGNATURE



State of California
Secretary of State

54

S

11-676143

Statement of Information

(Domestic Stock and Agricultural Cooperative Corporations)

FEES (Filing and Disclosure): \$25.00. If amendment, see instructions.
IMPORTANT - READ INSTRUCTIONS BEFORE COMPLETING THIS FORM

1. CORPORATE NAME

Southwest Patrol, Inc.

C2153016

FILED

in the office of the Secretary of State
of the State of California

JUN 18 2011

This Space for Filing Use Only

Due Date:

Complete Addresses for the Following (Do not abbreviate the name of the city. Items 2 and 3 cannot be P.O. Boxes.)

2. STREET ADDRESS OF PRINCIPAL EXECUTIVE OFFICE	CITY	STATE	ZIP CODE
838 N. Diamond Bar Blvd.	Diamond Bar	CA	91765
3. STREET ADDRESS OF PRINCIPAL BUSINESS IN CALIFORNIA, IF ANY	CITY	STATE	ZIP CODE
		CA	
4. MAILING ADDRESS OF THE CORPORATION, IF DIFFERENT THAN ITEM 2	CITY	STATE	ZIP CODE

Names and Complete Addresses of the Following Officers (The corporation must list these three officers. A comparable title for the specific officer may be added; however, the preprinted titles on this form must not be altered.)

5. CHIEF EXECUTIVE OFFICER/	ADDRESS	CITY	STATE	ZIP CODE
John L. Stirn	Jr.	95		
6. SECRETARY	ADDRESS	CITY	STATE	ZIP CODE
John L. Stirn	r.			10
7. CHIEF FINANCIAL OFFICER/	ADDRESS	CITY	STATE	ZIP CODE
John L. Stirn				

Names and Complete Addresses of All Directors, Including Directors Who are Also Officers (The corporation must have at least one director. Attach additional pages, if necessary.)

8. NAME	ADDRESS	CITY	STATE	ZIP CODE
John L. Stirn	r.			
9. NAME	ADDRESS	CITY	STATE	ZIP CODE
10. NAME	ADDRESS	CITY	STATE	ZIP CODE

11. NUMBER OF VACANCIES ON THE BOARD OF DIRECTORS, IF ANY:

Agent for Service of Process (If the agent is an individual, the agent must reside in California and Item 13 must be completed with a California street address (a P.O. Box is not acceptable). If the agent is another corporation, the agent must have on file with the California Secretary of State a certificate pursuant to California Corporations Code section 1505 and Item 13 must be left blank.)

12. NAME OF AGENT FOR SERVICE OF PROCESS

John L. Stirn

13. STREET ADDRESS OF AGENT FOR SERVICE OF PROCESS IN CALIFORNIA, IF AN INDIVIDUAL	CITY	STATE	ZIP CODE
838 N. Diamond Bar Blvd.	Diamond Bar	CA	91765

Type of Business

14. DESCRIBE THE TYPE OF BUSINESS OF THE CORPORATION

Security and Patrol Services

15. BY SUBMITTING THIS STATEMENT OF INFORMATION TO THE CALIFORNIA SECRETARY OF STATE, THE CORPORATION CERTIFIES THE INFORMATION CONTAINED HEREIN, INCLUDING ANY ATTACHMENTS, IS TRUE AND CORRECT.

6/8/2011
DATE

Jennifer Boutros
TYPE/PRINT NAME OF PERSON COMPLETING FORM

Office Manager
TITLE

Jennifer Boutros
SIGNATURE

2153016

ARTICLES OF INCORPORATION

OF

SOUTHWEST PATROL, INC.

ENDORSED-FILED
In the Office of the Secretary of State
of the State of California

JAN 1 - 2000

ONE: The name of this corporation is Southwest Patrol, Inc..

Bill Jones
BILL JONES, Secretary of State

TWO: The purpose of this corporation is to engage in any lawful act or activity for which a corporation may be organized under the General Corporation Law of California other than the banking business, the trust company business, or the practice of a profession permitted to be incorporated by the California Corporations Code.

THREE: The name and address in this state of the corporation's initial agent for service of process is John Stirn, 556 N. Diamond Bar Blvd., Suite 207, Diamond Bar, California 91765.

FOUR: The total number of shares which the corporation is authorized to issue is 100,000.

FIVE: This corporation is a close corporation. All of this corporation's issued shares shall be held of record by not more than thirty-five (35) persons.

Dated: December 30, 1999

Thomas E. Bandy
THOMAS E. BANDY, Incorporator

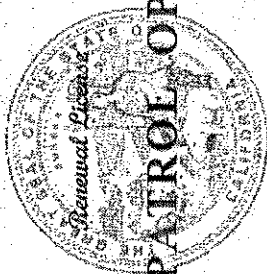
I declare that I am the person who executed the above Articles of Incorporation, and such is my act and deed.

Thomas E. Bandy
THOMAS E. BANDY





Bureau of Security and Investigative Services
P.O. Box 989002
West Sacramento, CA 95798-9002
(916) 322-4000



PRIVATE PATROL OPERATOR

License No. PPO15937

Receipt No. 278

SOUTHWEST PATROL, INC.
838 N DIAMOND BAR BLVD
DIAMOND BAR, CA 91765

Valid Until: 05/31/2018

In accordance with the provisions of
Division 3, Chapter 11.5 of the Business
and Professions Code, the company
named hereon is issued a Private Patrol
Operator License Renewal.

----- NON-TRANSFERABLE ----- POST IN PUBLIC VIEW -----

WPPO 10/2015

Southwest Patrol, Inc.



(<http://www.southwestpatrol.com>)

Call Now: 1-800-716-0600

About



About Southwest Patrol

Serving Southern California since 1994

Southwest Patrol is a fully-licensed and bonded private security company led by a senior management team with more than 45-combined years of experience in law enforcement and private security. Southwest Patrol prides itself by providing its clients with prompt, quality and courteous security officers, 24 hours a day at competitive rates. Southwest Patrol is bonded and insured.

Southwest Patrol employs officers of various experiences, training and certification to meet your company's needs, including bilingual, armed and off duty police officers.

Personnel Selection

Southwest Patrol selection process is an assessment of each applicant's character, ability, reputation, habits, and associates. They are required to take oral and written examinations, as well as complete a thorough background investigation. In addition, a complete criminal history check through the Department of Justice and the Bureau of Security and Investigative Service is conducted. A background check of each security officer is not only conducted

by the State of California, but it is mandated and completed by Southwest Patrol. An assessment of each applicant's profile and training is then made to ascertain if their background and prior employment is adequately suited to your company's specific needs.

Additionally, all Southwest Patrol officers receive extensive training to develop their interpersonal-relation skills so that they will be discreet and non-confrontational in situations requiring their intervention. Although the aforementioned seems more than sufficient, we go even further in ensuring quality service. Each shift has patrol supervisors who are accountable for the activities of officers assigned to his/her area and shift. Southwest Patrol endeavors to have each patrol officer visit every officer on every shift to assure that the post orders are being followed to the letter.

Security Officers Personnel Training

Southwest Patrol's security officers are trained and licensed to meet all requirements of the State of California for Private Security Guards, including age, citizenship/residency, and authorization to work in the United States. Once a contract is awarded, Southwest Patrol's operation's team will make a physical security survey of your property, give you recommendations on how to best protect the property, and once completely approved by you, we create Post Orders. These detailed and comprehensive written instructions are communicated to and explained to the security officers while walking your job site. This on-the-job training is conducted both at the start of the job and reviewed, in part, nightly on an ongoing basis. A copy of these Post Orders is kept both in our corporate office and with all Field Supervisors/ Patrolmen; they can be dispatched to the officer either over the radio and/or in person if more on-the-job training is necessary. Because society is forever changing, Southwest Patrol officers continue training in the latest security and enforcement techniques and are kept up-to-date on the latest laws passed.

Training

Southwest Patrol believes that an effective training program is the best way to distinguish ourselves from our competitors. The better trained our personnel are, the more capable our organization is; in turn, this enables us to better serve our clients. Training is a critically important, on-going process requiring the full-time, concentrated efforts of a dedicated manager. Our Southwest Patrol senior training officer is a hands-on professional who is responsible for the development and implementation of company training programs. Every Southwest Patrol security officer is enrolled in a structured program, from a new-employee orientation to an especially designed, site-specific continuing education program. The senior training officer continually tracks progress, and the training flow is adjusted to allow each security officer the opportunity to achieve the desired results.

Ultimately, Southwest Patrol's security officers who excel are placed into a demanding supervisor-training course. When an officer exhibits the leadership and supervisory skills necessary, he/she will advance within the organization. The Southwest Patrol senior training officer works closely with the operations manager to ensure that training initiatives result in improved operation

performance. In addition to managing our proactive training program, the senior training officer is also responsible for maintaining a liaison with the retail-, industrial-, or institutional-facility's manager. Additionally, the senior training officer provides security awareness and loss-prevention training, thereby developing an efficient security network. Taking a teamwork approach enables Southwest Patrol to address client issues and concerns and work towards resolving problems in a proactive manner.

Supervision

All activities are performed under a very important element, close supervision. Additionally, the operations manager and shift watch commander coordinates the activities of all supervisors and impromptu inspections around the clock at no additional cost to clients. Radio communication is constant throughout the evening, with all supervisors and patrolmen reporting what job site they just left, where they are going, and any anomalies when they get there. This is Southwest Patrol's way of ensuring that nothing gets missed. In the event of a serious incident or emergency, the security officer on duty will contact our dispatch and/or watch commander, and a patrol supervisor will respond immediately to your location. The patrol supervisor will then remain at the location until the incident has been resolved.

Uniforms of Personnel, Security Officers, Executive Protection

Southwest Patrol proposes to maximize dress, appearance, and bearing as a means of conveying professionalism and competency to the public. We place great emphasis on how a security officer looks and how they conduct themselves. Southwest Patrol's security officers present a clean, crisp image and conduct themselves with pride; a military bearing conveys a positive and professional image to the public, and the officers are highly visible. We also believe it to be an outstanding deterrent to those who may pose problems for our clients. Southwest Patrol officers have the highest grooming standards and look very professional. The different uniform styles available have been widely accepted in all types of security environments. Their design is subtle, yet authoritative enough for internal or external security use. Should you desire to create your own uniform, tailored to meet the unique requirements of your particular facility, Southwest Patrol will be pleased to work with you to design, adopt, or alter any uniform you wish so that it will meet your requirements and specifications.

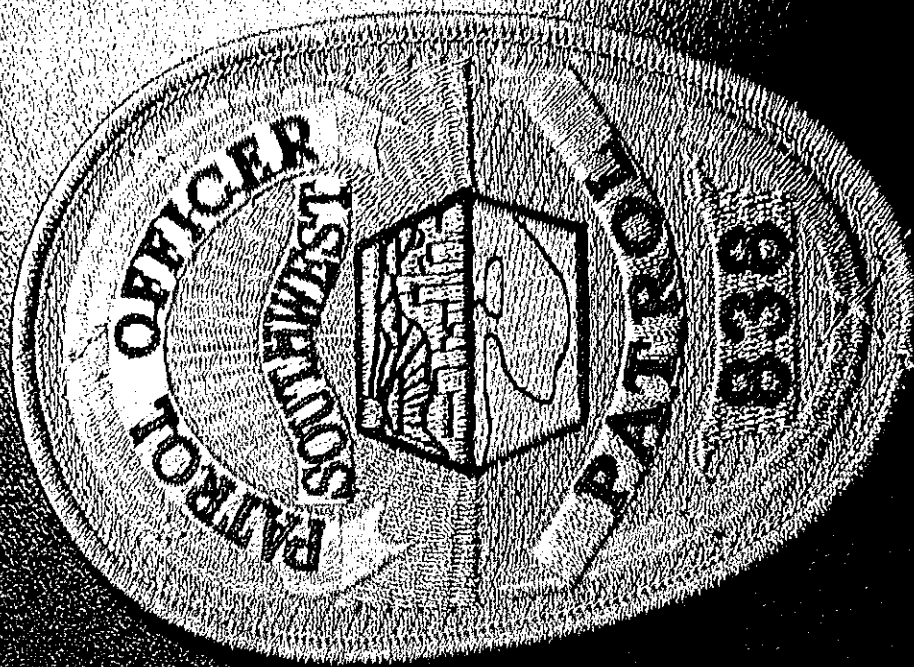
Equipment Used

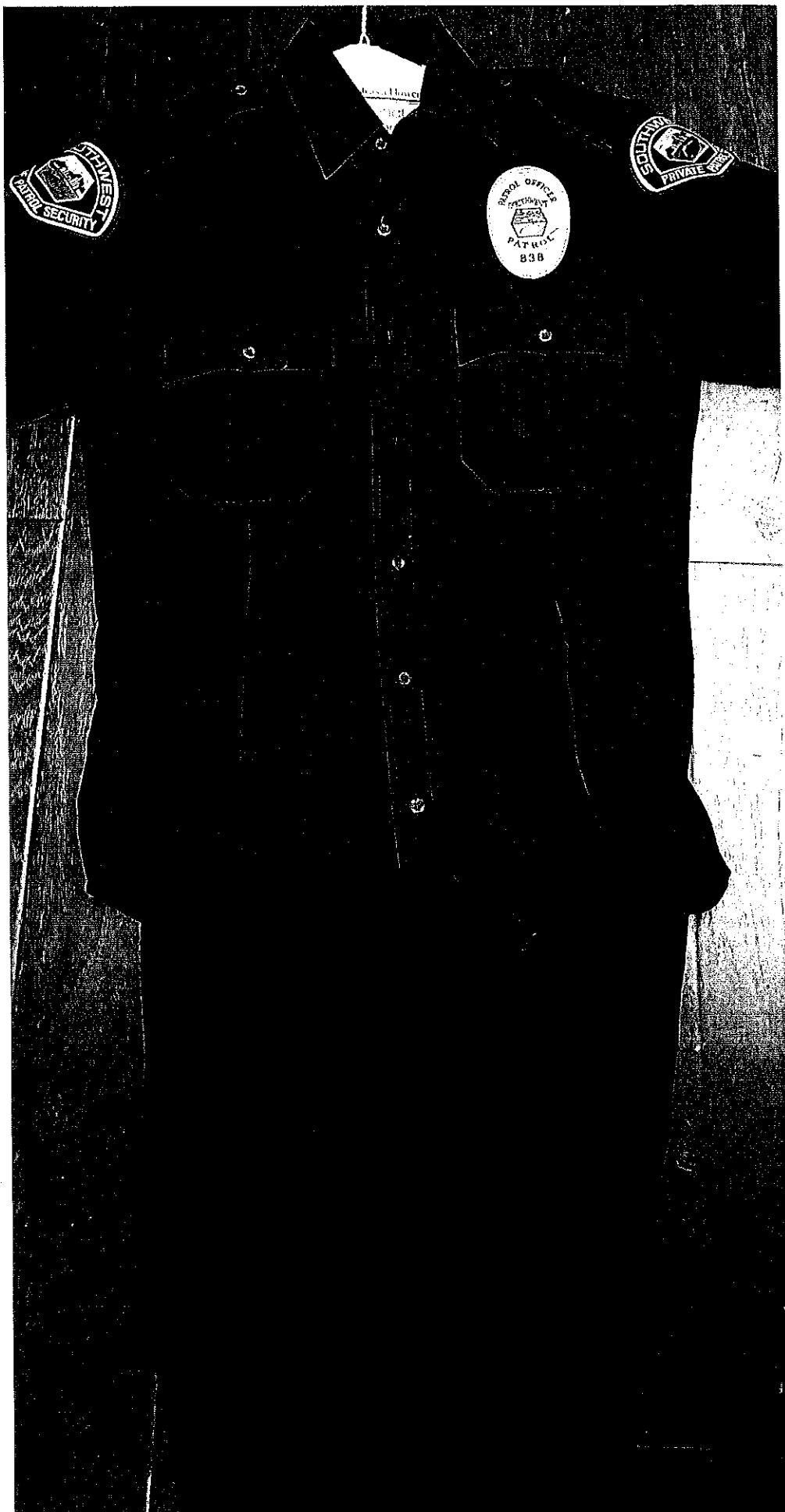
Southwest Patrol's officers are equipped with basic equipment such as flashlights and handcuffs. Other security officers are also equipped with batons, pepper spray, and firearms, depending on the client's specific needs. No officer is permitted to carry any equipment for which he/she has not been properly trained and licensed for. Furthermore, no officer may carry equipment which Southwest Patrol has not previously authorized. Southwest Patrol utilizes the most professional vehicles in the security patrol industry. Southwest Patrol has a fleet of patrol vehicles, all of which are fully equipped

with emergency equipment, such as dispatch radios, cellular phones, traffic cones, first-aid kits, emergency lights and spotlights and so on. Southwest Patrol only buys patrol cars brand new; no vehicle is over 3 years old, and we get rid of all patrol cars after 120,000 miles. Each patrol car has a computer that can send reports and can directly contact the client, or vice versa. Southwest Patrol cars have GPS so dispatch has access to all vehicle locations and speed based on GPS.

Call us today for a free security quote: 1-800-716-0600

Our professional staff is standing by to help you with all your security service needs







Department of Consumer Affairs


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[Skip navigation](#)
[Login](#) | [Contact Us](#)

License Details

The Department of Consumer Affairs encourages you to verify the license statuses of any licensees that may appear in a 'Related License' section below. You can verify these licensees by selecting 'New Search' and conducting a new search using the 'Search by Personal or Business Name' option. Please note that the 'Related License' section will only appear below if this license is related to another license. Not all licensees have a related license.

If the License Details below include 'Date of Graduation', the month and date of graduation may not be available. In this instance it will be displayed as '01/01/YYYY' where YYYY represents the year of graduation. Please note that not all license types disclose 'Date of Graduation' on the License Details screen.

Press "Previous Record" to display the previous license.

Press "Next Record" to display the next license.

Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 1711293

Current Date: 11/29/2016 01:32 PM

Name: CARSWELL, QUINCY A
 License Type: Security Guard
 License Status: Current
 Expiration Date: 07/31/2018
 Original Issuance Date: 01/27/2011

Disciplinary Actions

There are NO disciplinary actions against the license.

Guard to Baton Permit

Licensee's Role:	Guard	
Related Party Role:	Baton Permit	
Related Party Name	License/Registration Type	Address
CARSWELL, QUINCY A	Baton Permit	

Qualifying Firearm Permit

Licensee's Role:	Business or Professional License	
Related Party Role:	Exposed Firearm Permit	
Related Party Name	License/Registration Type	Address
CARSWELL, QUINCY A	Exposed Firearm Permit	

Public Record Actions

Public Documents

None found

[Previous Record](#)
[Next Record](#)
[Search Results](#)
[New Search Criteria](#)
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Department of Consumer Affairs


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Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 364785

Current Date: 11/29/2016 01:33 PM

Name:	CARSWELL, QUINCY A
License Type:	Firearm Permit
License Status:	Current
Qualification:	40
Qualification:	9 millimeter
Expiration Date:	04/30/2017
Original Issuance Date:	04/17/2015

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Exposed Firearm Permit		
Related Party Role:	Business or Professional License		
Related Party Name	License/Registration Type	Address	
CARSWELL, QUINCY A	Security Guard		

Public Record Actions

Public Documents

None found

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Press "Previous Record" to display the previous license.

Press "Next Record" to display the next license.

Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "Now Search" to start a new search.

License Number: 1887499

Current Date: 11/29/2016 01:40 PM

Name:	GOUGH, CLINT MICHAEL
License Type:	Security Guard
License Status:	Current
Expiration Date:	10/31/2018
Original Issuance Date:	10/14/2014

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Business or Professional License	
Related Party Role:	Exposed Firearm Permit	
Related Party Name	License/Registration Type	Address
GOUGH, CLINT MICHAEL	Exposed Firearm Permit	

Public Record Actions

Public Documents

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Press "Next Record" to display the next license.

Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 360696

Current Date: 11/29/2016 01:41 PM

Name:	GOUGH, CLINT MICHAEL
License Type:	Firearm Permit
License Status:	Current
Qualification:	9 millimeter
Qualification:	45
Expiration Date:	10/31/2018
Original Issuance Date:	10/15/2014

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Exposed Firearm Permit	
Related Party Role:	Business or Professional License	
Related Party Name	License/Registration Type	Address
GOUGH, CLINT MICHAEL	Security Guard	

Public Record Actions

Public Documents

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Press "Previous Record" to display the previous license.

Press "Next Record" to display the next license.

Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 1694665

Current Date: 11/29/2016 01:41 PM

Name:	HERNANDEZ, JESUS ENRIQUE
License Type:	Security Guard
License Status:	Current
Expiration Date:	12/31/2018
Original Issuance Date:	08/30/2010

Disciplinary Actions

There are NO disciplinary actions against the license.

Guard to Baton Permit

Licensee's Role:	Guard	
Related Party Role:	Baton Permit	
Related Party Name	License/Registration Type	Address
HERNANDEZ, JESUS ENRIQUE	Baton Permit	

Qualifying Firearm Permit

Licensee's Role:	Business or Professional License	
Related Party Role:	Exposed Firearm Permit	
Related Party Name	License/Registration Type	Address
HERNANDEZ, JESUS ENRIQUE	Exposed Firearm Permit	

Public Record Actions

Public Documents None found

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Press "Previous Record" to display the previous license.

Press "Next Record" to display the next license.

Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 344306

Current Date: 11/29/2016 01:42 PM

Name:	HERNANDEZ, JESUS ENRIQUE
License Type:	Firearm Permit
License Status:	Current
Qualification:	9 millimeter
Expiration Date:	12/31/2018
Original Issuance Date:	12/19/2012

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Exposed Firearm Permit	
Related Party Role:	Business or Professional License	
Related Party Name	License/Registration Type	Address
HERNANDEZ, JESUS ENRIQUE	Security Guard	

Public Record Actions

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Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 1842620

Current Date: 11/29/2016 01:44 PM

Name:	HERNANDEZ, JOAQUIN
License Type:	Security Guard
License Status:	Current
Expiration Date:	10/31/2017
Original Issuance Date:	10/17/2013

Disciplinary Actions

There are NO disciplinary actions against the license.

Guard to Baton Permit

Licensee's Role:	Guard	
Related Party Role:	Baton Permit	
Related Party Name	License/Registration Type	Address
HERNANDEZ, JOAQUIN	Baton Permit	

Qualifying Firearm Permit

Licensee's Role:	Business or Professional License	
Related Party Role:	Exposed Firearm Permit	
Related Party Name	License/Registration Type	Address
HERNANDEZ, JOAQUIN	Exposed Firearm Permit	

Public Record Actions

Public Documents

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Press "Next Record" to display the next license.

Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 352881

Current Date: 11/29/2016 01:45 PM

Name:	HERNANDEZ, JOAQUIN
License Type:	Firearm Permit
License Status:	Current
Qualification:	9 millimeter
Qualification:	45
Qualification:	40
Expiration Date:	10/31/2017
Original Issuance Date:	10/29/2013

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Exposed Firearm Permit	
Related Party Role:	Business or Professional License	
Related Party Name	License/Registration Type	Address
HERNANDEZ, JOAQUIN	Security Guard	

Public Record Actions

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Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 1825336

Current Date: 11/29/2016 01:45 PM

Name:	HICKEY, ALESSANDRO J
License Type:	Security Guard
License Status:	Current
Expiration Date:	10/31/2018
Original Issuance Date:	06/10/2013

Disciplinary Actions

There are NO disciplinary actions against the license.

Guard to Baton Permit

Licensee's Role:	Guard	
Related Party Role:	Baton Permit	
Related Party Name	License/Registration Type	Address
HICKEY, ALESSANDRO J	Baton Permit	

Qualifying Firearm Permit

Licensee's Role:	Business or Professional License	
Related Party Role:	Exposed Firearm Permit	
Related Party Name	License/Registration Type	Address
HICKEY, ALESSANDRO J	Exposed Firearm Permit	

Public Record Actions

Public Documents

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Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 360817

Current Date: 11/29/2016 01:46 PM

Name:	HICKEY, ALESSANDRO J
License Type:	Firearm Permit
License Status:	Current
Qualification:	9 millimeter
Qualification:	40
Expiration Date:	10/31/2018
Original Issuance Date:	10/21/2014

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Exposed Firearm Permit	
Related Party Role:	Business or Professional License	
Related Party Name	License/Registration Type	Address
HICKEY, ALESSANDRO J	Security Guard	

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Press "Previous Record" to display the previous license.

Press "Next Record" to display the next license.

Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 1809181

Current Date: 11/29/2016 01:47 PM

Name:	PERALTA, ANGELICA MARIA
License Type:	Security Guard
License Status:	Current
Expiration Date:	02/28/2018
Original Issuance Date:	02/08/2013

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Business or Professional License	
Related Party Role:	Exposed Firearm Permit	
Related Party Name	License/Registration Type	Address
PERALTA, ANGELICA MARIA	Exposed Firearm Permit	

Public Record Actions

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Press "Previous Record" to display the previous license.

Press "Next Record" to display the next license.

Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 355259

Current Date: 11/29/2016 01:47 PM

Name:	PERALTA, ANGELICA MARIA
License Type:	Firearm Permit
License Status:	Current
Qualification:	45
Qualification:	40
Qualification:	9 millimeter
Qualification:	38
Expiration Date:	02/28/2018
Original Issuance Date:	02/20/2014

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Exposed Firearm Permit	
Related Party Role:	Business or Professional License	
Related Party Name	License/Registration Type	Address
PERALTA, ANGELICA MARIA	Security Guard	

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Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 1862619

Current Date: 11/29/2016 01:48 PM

Name: RUIZ, FRANKY
License Type: Security Guard
License Status: Current
Expiration Date: 10/31/2018
Original Issuance Date: 04/09/2014

Disciplinary Actions

There are NO disciplinary actions against the license.

Guard to Baton Permit

Licensee's Role:	Guard	
Related Party Role:	Baton Permit	
Related Party Name	License/Registration Type	Address
RUIZ, FRANKY	Baton Permit	

Qualifying Firearm Permit

Licensee's Role:	Business or Professional License	
Related Party Role:	Exposed Firearm Permit	
Related Party Name	License/Registration Type	Address
RUIZ, FRANKY	Exposed Firearm Permit	

Public Record Actions

Public Documents

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Press "Next Record" to display the next license.

Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 361147

Current Date: 11/29/2016 01:49 PM

Name:	RUIZ, FRANKY
License Type:	Firearm Permit
License Status:	Current
Qualification:	9 millimeter
Qualification:	357 magnum
Expiration Date:	10/31/2018
Original Issuance Date:	10/29/2014

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Exposed Firearm Permit	
Related Party Role:	Business or Professional License	
Related Party Name	License/Registration Type	Address
RUIZ, FRANKY	Security Guard	

Public Record Actions

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Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 1453761

Current Date: 11/29/2016 01:49 PM

Name:	SAUCEDO, MARTHA O
License Type:	Security Guard
License Status:	Current
Expiration Date:	12/31/2017
Original Issuance Date:	08/27/2004

Disciplinary Actions

There are NO disciplinary actions against the license.

Guard to Baton Permit

Licensee's Role:	Guard	
Related Party Role:	Baton Permit	
Related Party Name	License/Registration Type	Address
SAUCEDO, MARTHA O	Baton Permit	

Qualifying Firearm Permit

Licensee's Role:	Business or Professional License	
Related Party Role:	Exposed Firearm Permit	
Related Party Name	License/Registration Type	Address
SAUCEDO, MARTHA O	Exposed Firearm Permit	

Public Record Actions

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Press "Next Record" to display the next license.

Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 282734

Current Date: 11/29/2016 01:50 PM

Name:	SAUCEDO, MARTHA O
License Type:	Firearm Permit
License Status:	Current
Qualification:	9 millimeter
Qualification:	38
Qualification:	45
Qualification:	357 magnum
Qualification:	40
Expiration Date:	12/31/2017
Original Issuance Date:	12/15/2005

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Exposed Firearm Permit	
Related Party Role:	Business or Professional License	
Related Party Name	License/Registration Type	Address
SAUCEDO, MARTHA O	Security Guard	

Public Record Actions

Public Documents None found

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Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 1916867

Current Date: 11/29/2016 01:51 PM

Name:	TOVAR, BENJAMIN
License Type:	Security Guard
License Status:	Current
Expiration Date:	06/30/2017
Original Issuance Date:	06/15/2015

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Business or Professional License	
Related Party Role:	Exposed Firearm Permit	
Related Party Name	License/Registration Type	Address
TOVAR, BENJAMIN	Exposed Firearm Permit	

Public Record Actions

Public Documents

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Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 368003
Current Date: 11/29/2016 01:52 PM

Name:	TOVAR, BENJAMIN
License Type:	Firearm Permit
License Status:	Current
Qualification:	9 millimeter
Qualification:	40
Expiration Date:	09/30/2017
Original Issuance Date:	09/01/2015

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Exposed Firearm Permit	
Related Party Role:	Business or Professional License	
Related Party Name	License/Registration Type	Address
TOVAR, BENJAMIN	Security Guard	

Public Record Actions

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Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 1810206

Current Date: 11/29/2016 01:53 PM

Name:	TURNER, ROYCE KEENAN
License Type:	Security Guard
License Status:	Current
Expiration Date:	02/28/2017
Original Issuance Date:	02/19/2013

Disciplinary Actions

There are NO disciplinary actions against the license.

Guard to Baton Permit

Licensee's Role:	Guard	
Related Party Role:	Baton Permit	
Related Party Name	License/Registration Type	Address
TURNER, ROYCE KEENAN	Baton Permit	

Qualifying Firearm Permit

Licensee's Role:	Business or Professional License	
Related Party Role:	Exposed Firearm Permit	
Related Party Name	License/Registration Type	Address
TURNER, ROYCE KEENAN	Exposed Firearm Permit	

Public Record Actions

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Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 2614830

Current Date: 11/29/2016 01:54 PM

Name:	TURNER, ROYCE KEENAN
License Type:	Firearm Permit
License Status:	Current
Qualification:	38
Qualification:	357 magnum
Qualification:	9 millimeter
Qualification:	40
Expiration Date:	05/31/2018
Original Issuance Date:	05/21/2016

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Exposed Firearm Permit	
Related Party Role:	Business or Professional License	
Related Party Name	License/Registration Type	Address
TURNER, ROYCE KEENAN	Security Guard	

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Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 1785431

Current Date: 11/29/2016 01:55 PM

Name:	CARITHERS, NATHAN WENDEN
License Type:	Security Guard
License Status:	Current
Expiration Date:	04/30/2018
Original Issuance Date:	08/03/2012

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Business or Professional License	
Related Party Role:	Exposed Firearm Permit	
Related Party Name	License/Registration Type	Address
CARITHERS, NATHAN WENDEN	Exposed Firearm Permit	

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Press "Next Record" to display the next license.

Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 356196

Current Date: 11/29/2016 01:55 PM

Name:	CARITHERS, NATHAN WENDEN
License Type:	Firearm Permit
License Status:	Current
Qualification:	40
Expiration Date:	04/30/2018
Original Issuance Date:	04/14/2014

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Exposed Firearm Permit	
Related Party Role:	Business or Professional License	
Related Party Name	License/Registration Type	Address
CARITHERS, NATHAN WENDEN	Security Guard	

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Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 1883987

Current Date: 11/29/2016 01:56 PM

Name:	EATON, BRANDON THOMAS
License Type:	Security Guard
License Status:	Current
Expiration Date:	11/30/2018
Original Issuance Date:	09/16/2014

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Business or Professional License	
Related Party Role:	Exposed Firearm Permit	
Related Party Name	License/Registration Type	Address
EATON, BRANDON THOMAS	Exposed Firearm Permit	

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Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 361512

Current Date: 11/29/2016 01:58 PM

Name:	EATON, BRANDON THOMAS
License Type:	Firearm Permit
License Status:	Current
Qualification:	9 millimeter
Expiration Date:	11/30/2018
Original Issuance Date:	11/24/2014

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Exposed Firearm Permit	
Related Party Role:	Business or Professional License	
Related Party Name	License/Registration Type	Address
EATON, BRANDON THOMAS	Security Guard	

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Press "Next Record" to display the next license.

Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 1938248

Current Date: 11/29/2016 01:59 PM

Name:	SHORT, SIMON RICHARD
License Type:	Security Guard
License Status:	Current
Expiration Date:	11/30/2017
Original Issuance Date:	11/19/2015

Disciplinary Actions

There are NO disciplinary actions against the license.

Guard to Baton Permit

Licensee's Role:	Guard	
Related Party Role:	Baton Permit	
Related Party Name	License/Registration Type	Address
SHORT, SIMON RICHARD	Baton Permit	

Qualifying Firearm Permit

Licensee's Role:	Business or Professional License	
Related Party Role:	Exposed Firearm Permit	
Related Party Name	License/Registration Type	Address
SHORT, SIMON RICHARD	Exposed Firearm Permit	

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Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 2619910
Current Date: 11/29/2016 01:59 PM

Name:	SHORT, SIMON RICHARD
License Type:	Firearm Permit
License Status:	Current
Qualification:	9 millimeter
Expiration Date:	10/31/2018
Original Issuance Date:	10/20/2016

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Exposed Firearm Permit	
Related Party Role:	Business or Professional License	
Related Party Name	License/Registration Type	Address
SHORT, SIMON RICHARD	Security Guard	

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Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 1525745

Current Date: 11/29/2016 02:00 PM

Name:	HOLLIFIELD, JUSTIN E
License Type:	Security Guard
License Status:	Current
Expiration Date:	06/30/2017
Original Issuance Date:	09/01/2006

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Business or Professional License	
Related Party Role:	Exposed Firearm Permit	
Related Party Name	License/Registration Type	Address
HOLLIFIELD, JUSTIN E	Exposed Firearm Permit	

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Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 290187

Current Date: 11/29/2016 02:00 PM

Name: HOLLIFIELD, JUSTIN E
 License Type: Firearm Permit
 License Status: Current
 Qualification: 9 millimeter
 Qualification: 40
 Expiration Date: 06/30/2017
 Original Issuance Date: 04/09/2007

Disciplinary Actions

Date of Action:	Termination Date	Action(s):
05/22/2007		License Revoked

Qualifying Firearm Permit

Licensee's Role:	Exposed Firearm Permit	
Related Party Role:	Business or Professional License	
Related Party Name	License/Registration Type	Address
HOLLIFIELD, JUSTIN E	Security Guard	

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Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 366753

Current Date: 11/29/2016 01:32 PM

Name:	CAMPOS, CHRISTOPHER ALBERT
License Type:	Firearm Permit
License Status:	Current
Qualification:	38
Qualification:	45
Qualification:	357 magnum
Expiration Date:	07/31/2017
Original Issuance Date:	07/01/2015

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Exposed Firearm Permit	
Related Party Role:	Business or Professional License	
Related Party Name	License/Registration Type	Address
CAMPOS, CHRISTOPHER ALBERT	Security Guard	

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Press "Search Results" to return to the Search Results list.

Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 1889468

Current Date: 11/29/2016 12:14 PM

Name:	CAMPOS, CHRISTOPHER ALBERT
License Type:	Security Guard
License Status:	Current
Expiration Date:	07/31/2017
Original Issuance Date:	10/29/2014

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Business or Professional License	
Related Party Role:	Exposed Firearm Permit	
Related Party Name	License/Registration Type	Address
CAMPOS, CHRISTOPHER ALBERT	Exposed Firearm Permit	

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Press "New Search Criteria" to do another search of this type.

Press "New Search" to start a new search.

License Number: 370469

Current Date: 11/29/2016 02:02 PM

Name:	QUIROZ, JOSE RODOLFO
License Type:	Firearm Permit
License Status:	Current
Qualification:	9 millimeter
Qualification:	40
Expiration Date:	12/31/2017
Original Issuance Date:	12/04/2015

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Exposed Firearm Permit	
Related Party Role:	Business or Professional License	
Related Party Name	License/Registration Type	Address
QUIROZ, JOSE RODOLFO	Security Guard	

Public Record Actions

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License Number: 1808933

Current Date: 11/29/2016 02:01 PM

Name:	QUIROZ, JOSE RODOLFO
License Type:	Security Guard
License Status:	Current
Expiration Date:	02/28/2017
Original Issuance Date:	02/06/2013

Disciplinary Actions

There are NO disciplinary actions against the license.

Qualifying Firearm Permit

Licensee's Role:	Business or Professional License	
Related Party Role:	Exposed Firearm Permit	
Related Party Name	License/Registration Type	Address
QUIROZ, JOSE RODOLFO	Exposed Firearm Permit	

Public Record Actions

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CITY OF STANTON

REPORT TO CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: January 24, 2017

SUBJECT: AWARD OF A PROFESSIONAL SERVICES AGREEMENT TO TANKO STREETLIGHTING INC TO ASSIST IN THE PURCHASE/CONVERSION OF STREETLIGHTS FROM SOUTHERN CALIFORNIA EDISON AND APPROVAL OF BUDGET ADJUSTMENT #2017-12

REPORT IN BRIEF:

The City Council has directed staff to purchase the streetlights owned in Stanton by Southern California Edison (SCE) and to convert them to LED. The process is very complicated and a consultant is needed to assist the City. Staff recommends that the firm Tanko Streetlighting Inc be retained to provide these services.

RECOMMENDED ACTION:

1. City Council approve a Professional Services Agreement with Tanko Streetlighting Inc to assist in the process to purchase the streetlights from SCE and to convert them to LED for the maximum contract sum of \$78,653; and
2. Authorize the City Manager to bind the City of Stanton and Tanko Streetlighting Inc in a contract to provide these services; and
3. Declare that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15301(b) – Existing facilities of both investor and publicly-owned utilities to provide electric power, natural gas, sewerage, or other public utility services; and
4. Authorize the approval of Budget Adjustment #2017-12 appropriating \$78,653 from fund balance in the Light/Median Maintenance (1972 Act) Fund.

BACKGROUND:

The City has been working through the process to obtain the streetlights owned in Stanton by SCE in order to save costs and to convert them to LED fixtures/bulbs. After reviewing the report provided by SCE on the cost of acquisition, the City Council

directed staff to engage a consultant to assist the City through the acquisition and conversion process. After reviewing proposals from three streetlighting consultants, staff recommends the City Council award a contract to Tank Lighting Inc.

ANALYSIS/JUSTIFICATION:

On November 19, 2016 a Request for Proposals was issued to qualified engineering firms to assist in the process to purchase the streetlights from SCE and to convert them to LED. The proposals were due back to the City on January 16, 2017. Three proposals were received and reviewed by a panel of City staff members represented by the Public Works Department, Community Services Department, and City Manager.

All reviewers of the proposals found that Tanko Streetlighting Inc. had the superior scope, experience, and staff. Tanko Streetlighting Inc has extensive experience in providing nearly identical services for other municipalities within Orange County including the cities of Orange, Rancho Cucamonga, and Santa Ana. A reference check was done for each of these cities and the results were extremely positive.

FISCAL IMPACT:

Funds for these professional services are not currently budgeted, but are available in Fund 225 – Light/Median Maintenance (1972 Act). Budget adjustment 2017-12 would authorize the transfer of \$78,653 from fund balance to cover the costs of the consultant. This project will have no impact on the General Fund..

ENVIRONMENTAL IMPACT:

The project is exempt from the California Environmental Quality Act ("CEQA") under Section 15301(b) – Existing facilities of both investor and publicly-owned utilities to provide electric power, natural gas, sewerage, or other public utility services.

LEGAL REVIEW:

The City Attorney has reviewed the contract.

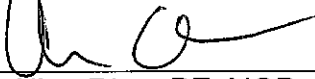
STRATEGIC PLAN OBJECTIVE ADDRESSED:

3 – Provide a quality infrastructure.

PUBLIC NOTIFICATION:

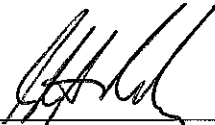
Notifications and advertisement were performed as prescribed by law.

Prepared by:



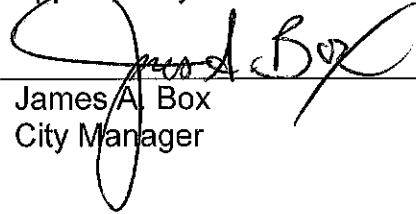
Allan Rigg, PE AICP
Public Works Director

Concur:



Stephen Parker, CPA
Administrative Services Director

Approved by:



James A. Box
City Manager

Attachments:

- (1) Budget Adjustment #2017-12
- (2) Professional Services Agreement

CITY OF STANTON BUDGET ADJUSTMENT AUTHORIZATION

Fiscal Year: 2016-17

Department: Public Works

Requested By: Allan Rigg

City Council Approval: _____

Availability of Funds: _____
Administrative Services Department

BA # 2017-12

Date: January 24, 2017

Title: Public Works Director

Date: January 24, 2017

Title: Administrative Services Director

Transfer	Current Budget	Increase (Decrease)	Amended Amount
----------	----------------	---------------------	----------------

	Account Description	Account Number			
1	Light/Median Maint: Professional Svcs	225-3520-608105	\$ 40,000	\$ 78,653	\$ 118,653
2	Light/Median Maint: Fund Balance	225-0000-304320	\$ 866,723	\$ (78,653)	\$ 788,070
3					
4					
5					

JUSTIFICATION:

To provide appropriations for street lighting acquisition consulting

Budget Adjustment Request Approved:

City Manager

Date

Budget Adjustment Processed:

Date posted

Entered by

*** PRINT ON BLUE PAPER ONLY ***

AGREEMENT FOR CONSULTANT SERVICES

THIS AGREEMENT is made and effective as of January 24, 2017 between the **City of Stanton**, a California Municipal Corporation ("City") and **Tanko Streetlighting Inc.**, ("Consultant"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. TERM

This Agreement shall commence on **January 24, 2017** and shall remain and continue in effect until tasks described herein are completed, but in no event later than **January 24, 2018** unless sooner terminated pursuant to the provisions of this Agreement.

2. SERVICES

Consultant shall perform the tasks described and set forth in Exhibit A, attached hereto and incorporated herein as though set forth in full. Consultant shall complete the tasks according to the schedule of performance which is also set forth in Exhibit A. When available, a more detailed work program shall be attached and incorporated into this agreement as a separate exhibit.

3. PERFORMANCE

Consultant shall at all times faithfully, competently and to the best of his/her ability, experience, and talent, perform all tasks described herein. Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing similar services as are required of Consultant hereunder in meeting its obligations under this Agreement.

4. CITY MANAGEMENT

City's Director of Public Works shall represent City in all matters pertaining to the administration of this Agreement, review and approval of all products submitted by Consultant, but not including the authority to enlarge the Tasks to Be Performed or change the compensation due to Consultant. City's City Manager shall be authorized to act on City's behalf and to execute all necessary documents that enlarge the Tasks to Be Performed or change Consultant's compensation, subject to Section 5 hereof.

5. PAYMENT

(a) The City agrees to pay Consultant monthly, in accordance with the payment rates and terms and the schedule of payment as set forth herein, attached hereto and incorporated herein by this reference as though set forth in full, based upon actual time spent on the above tasks. This

amount shall not exceed **Seventy Eight Thousand Six Hundred Fifty Three Dollars (\$78,653)** for the total term of the Agreement unless additional payment is approved as provided in this Agreement.

(b) Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement that are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by the City Manager. Consultant shall be compensated for any additional services in the amounts and in the manner as agreed to by City Manager and Consultant at the time City's written authorization is given to Consultant for the performance of said services. The City Manager may approve additional work not to exceed ten percent (10%) of the amount of the Agreement, but in no event shall such sum exceed ten thousand dollars (\$10,000.00). Any additional work in excess of this amount shall be approved by the City Council.

(c) Consultant will submit invoices monthly for actual services performed. Invoices shall be submitted on or about the first business day of each month, or as soon thereafter as practical, for services provided in the previous month. Payment shall be made within thirty (30) days of receipt of each invoice as to all non-disputed fees. If the City disputes any of Consultant's fees it shall give written notice to Consultant within thirty (30) days of receipt of an invoice of any disputed fees set forth on the invoice.

6. **SUSPENSION OR TERMINATION OF AGREEMENT WITHOUT CAUSE**

(a) The City may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon the consultant at least ten (10) days prior written notice. Upon receipt of said notice, the Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise. If the City suspends or terminates a portion of this Agreement such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b) In the event this Agreement is terminated pursuant to this Section, the City shall pay to Consultant the actual value of the work performed up to the time of termination, provided that the work performed is of value to the City. Upon termination of the Agreement pursuant to this Section, the Consultant will submit an invoice to the City pursuant to Section 3.

7. **DEFAULT OF CONSULTANT**

(a) The Consultant's failure to comply with the provisions of this Agreement shall constitute a default. In the event that Consultant is in default for cause under the terms of this Agreement, City shall have no obligation or duty to continue compensating Consultant for any work performed after the date of default and can terminate this Agreement immediately by written notice to the Consultant. If such failure by the

Consultant to make progress in the performance of work hereunder arises out of causes beyond the Consultant's control, and without fault or negligence of the Consultant, it shall not be considered a default.

(b) If the City Manager or his/her delegate determines that the Consultant is in default in the performance of any of the terms or conditions of this Agreement, he/she shall cause to be served upon the Consultant a written notice of the default. The Consultant shall have ten (10) days after service of said notice in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

8. **OWNERSHIP OF DOCUMENTS**

(a) Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by City that relate to the performance of services under this Agreement. Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to the representatives of City or its designees at reasonable times to such books and records; shall give City the right to examine and audit said books and records; shall permit City to make transcripts there from as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the City and may be used, reused, or otherwise disposed of by the City without the permission of the Consultant. However, use of data by City for other than the project that is the subject of this agreement shall be at City's sole risk without legal liability or exposure to Consultant. With respect to computer files, Consultant shall make available to the City, at the Consultant's office and upon reasonable written request by the City, the necessary computer software and hardware for purposes of accessing, compiling, transferring, and printing computer files.

9. **INDEMNIFICATION**

(a) Indemnification for Professional Liability. Where the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend and hold harmless City, and any and all of its officials, employees and agents (collectively "Indemnified Parties"), from and against any and all claims, charges, complaints, liabilities, obligations, promises, benefits, agreements, controversies, costs, losses, debts, expenses, damages, actions, causes of action, suits, rights, and demands of any nature whatsoever, including but not limited to the extent same are caused or contributed to in whole or in part which relate to or arise out of any negligent or reckless act or omission, intentional or willful misconduct act of, or omission (collectively "Claims"), by Consultant, its officers, agents, employees or subcontractors (or any entity or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this Agreement without regard to whether such Claims arise under the federal, state, or local constitutions, statutes, rules or regulations, or the common law. With respect to the design of public improvements, the Consultant shall not be liable for any injuries or property damage resulting from the reuse of the design at a location other than that specified in Exhibit A without the written consent of the Consultant.

(b) Indemnification for Other Than Professional Liability. In addition to indemnification related to the performance of professional services and to the full extent permitted by law, Consultant shall further indemnify, protect, defend and hold harmless the City and Indemnified Parties from and against any liability (including Claims) where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the negligent or reckless acts, omissions, or willful misconduct by Consultant or by any individual or entity for which Consultant is legally liable, including but not limited to officers, agents, employees or subcontractors of Consultant.

(c) General Indemnification Provisions. Consultant agrees to obtain executed indemnity agreements which indemnify, protect, defend and hold harmless the City from liability, with provisions identical to those set forth here in this Section 9 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required, this failure shall be a material breach of this Agreement, and Consultant agrees to be fully responsible according to the terms of this entire Section 9. City has no obligation to ensure compliance with this Section by Consultant and failure to do so will in no way act as a waiver. This obligation to indemnify and defend City is binding on the successors, assigns or heirs of Consultant, and shall survive the termination of this Agreement or this section.

(d) Obligation to Defend. It shall be the sole responsibility and duty of Consultant to fully pay for and indemnify the City for the costs of defense, including but not limited to reasonable attorney's fees and costs, for all Claims against the City and the Indemnified Parties, whether covered or uncovered by Consultant's insurance, against the City and the Indemnified Parties which arise out of any type of omission or error, negligent or wrongful act, of Consultant, its officers, agents, employees, or subcontractors. City shall have the right to select defense counsel.

10. **INSURANCE**

Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit B attached to and part of this Agreement.

11. **INDEPENDENT CONSULTANT**

(a) Consultant is and shall at all times remain as to the City a wholly independent Consultant. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither City nor any of its officers, employees, or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the City. Consultant shall not incur or have the power to incur any debt, obligation, or liability whatever against City, or bind City in any manner.

(b) No employee benefits shall be available to Consultant in connection with the performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement, City shall not pay salaries, wages, or other compensation to Consultant for performing services hereunder for City. City shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing services hereunder.

12. **LEGAL RESPONSIBILITIES**

The Consultant shall keep itself informed of State and Federal laws and regulations, which in any manner affect those employed by it or in any way, affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. The City, and its officers and employees, shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

13. **UNDUE INFLUENCE**

Consultant declares and warrants that no undue influence or pressure is used against or in concert with any officer or employee of the City of Stanton in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the City of Stanton will receive compensation, directly or indirectly, from Consultant, or from any officer, employee or agent of Consultant, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling the City to any and all remedies at law or in equity.

14. **NO BENEFIT TO ARISE TO LOCAL EMPLOYEES**

No member, officer, or employee of City, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the Project during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the Project performed under this Agreement.

15. **RELEASE OF INFORMATION/CONFLICTS OF INTEREST**

(a) All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without City's prior written authorization. Consultant, its officers, employees, agents, or sub consultants, shall not without written authorization from the City Manager or unless requested by the City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the City. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

(b) Consultant shall promptly notify City should Consultant, its officers, employees, agents, or sub consultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the work performed there under or with respect to any project or property located within the City. City retains the right, but has no obligation, to represent Consultant and/or be present at any deposition, hearing, or similar proceeding. Consultant agrees to cooperate fully with City and to provide the opportunity to review any response to discovery requests provided by Consultant. However, City's right to review any such

response does not imply or mean the right by City to control, direct, or rewrite said response.

16. **NOTICES**

Any notices which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

To City:	City of Stanton 7800 Katella Ave Stanton, California 90680 Attention: City Clerk
----------	-------------------------------------------------------------------------------------------

To Consultant:	Tanko Streetlighting Inc. 220 Bayshore Avenue San Francisco, CA 94124
----------------	-----------------------------------------------------------------------------

17. **ASSIGNMENT**

The Consultant shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, without prior written consent of the City. Because of the personal nature of the services to be rendered pursuant to this Agreement, only Tanko Streetlighting Inc. shall perform the services described in this Agreement.

18. **LICENSES**

At all times during the term of this Agreement, Consultant shall have in full force and effect, all licenses required of it by law for the performance of the services described in this Agreement.

19. **GOVERNING LAW**

The City and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the municipal, superior, or federal district court with jurisdiction over the City of Stanton.

20. **ENTIRE AGREEMENT**

This Agreement contains the entire understanding that between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

21. **CONTENTS OF PROPOSAL**

Consultant is bound by the contents of the proposal submitted by the Consultant, Exhibit "A" hereto.

22. **AUTHORITY TO EXECUTE THIS AGREEMENT**

The person or persons executing this Agreement on behalf of Consultant warrants and represents that he/she has the authority to execute this Agreement on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

CITY OF STANTON

CONSULTANT

By: _____
James A. Box
City Manager

By: _____
(Signature)

(Typed Name)

Its: _____

Attest:

Patricia A. Vazquez, City Clerk

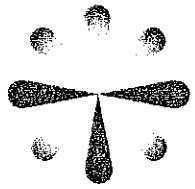
Approved As To Form:

Matthew E. Richardson, City Attorney

EXHIBIT A

TASKS TO BE PERFORMED

Provide professional engineering services for the acquisition and retrofit of streetlights in the City. The scope of work for this project is detailed in the Request for Proposals-November 29, 2016 and the proposal submitted by Tanko Streetlighting Inc. dated January 13, 2017.



Tanko Lighting

Bringing passion to light.

THE PROPOSAL IN RESPONSE TO THE CITY OF STANTON'S REQUEST FOR PROPOSALS FOR PROFESSIONAL STREETLIGHT ACQUISITION AND ANALYSIS SERVICES



Submitted to:

Allan Rigg, City Engineer
City of Stanton
Public Works Department
7800 Katella Avenue
Stanton, CA 90680

Submitted by:

Jason Tanko, President
Tanko Streetlighting, Inc.
220 Bayshore Ave.
San Francisco, CA 94124

January 13, 2017

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1. Fee Proposal3

 Notes3

 Standard Hourly Fee Schedule3

 Project Fee Schedule4



1. FEE PROPOSAL

A fee proposal shall be submitted concurrently with the technical proposal, but in a separately sealed envelope, clearly labeled as "Fee Proposal". This shall include the firm's Standard Hourly Fee Schedule, and/or a Project Fee Schedule where applicable and as outlined in the Scope of Work.

Notes

Tanko Lighting appreciates the opportunity to provide the City of Stanton with the enclosed fee proposal. In previous budgetary discussions, an additional phase of the project was specified, including two tasks: RCNLD and Acquisition Support. The enclosed pricing has been updated to reflect this.

This fee structure is consistent with other publicly bid projects that Tanko Lighting has been awarded in the Southern California area, including the Cities of West Hollywood, Santa Ana, Orange and Signal Hill, as well as sole source awarded projects, including Tustin, Fullerton and La Verne. This consistency establishes market value for the services listed in the proposal, as well as prevents any change orders from occurring during the scope of work.

Standard Hourly Fee Schedule

Position	Hourly Rate
Principal	\$ 250.00
Project Engineer	\$ 220.00
Project Manager	\$ 188.00
Project Associate	\$ 156.00
Data Analyst	\$ 156.00
Auditor	\$ 125.00

Project Fee Schedule

Phase	Task	Position	Hours	Rate	Total	
Phase 1	a. GIS Audit	Auditor	75	\$ 125	\$ 9,375	
		Data Analyst	10	\$ 156	\$ 1,560	
		Project Manager	5	\$ 188	\$ 940	
	b. Data Reconciliation	Data Analyst	90	\$ 156	\$ 14,040	
	c. Pole Sampling for Final RCNLD	Principal	5	\$ 250	\$ 1,250	
		Project Manager	5	\$ 188	\$ 940	
	d. Assess Cut-Over Cost	Project Manager	5	\$ 188	\$ 940	
	e. ID Over-lit/Under-lit Areas	Principal	4	\$ 250	\$ 1,000	
Project Manager		5	\$ 188	\$ 940		
Phase 1 Not To Exceed Total:					\$ 30,985	
Phase 2	a. Determine Current City Cost	Project Manager	1	\$ 188	\$ 188	
		Project Associate	3	\$ 156	\$ 468	
	b. Determine Financing Costs	Principal	2	\$ 250	\$ 500	
		Project Manager	3	\$ 188	\$ 564	
		Project Associate	3	\$ 156	\$ 468	
	c. Cost Comparison	Project Manager	2	\$ 188	\$ 376	
		Project Associate	2	\$ 156	\$ 312	
	d. Identify Alternative Funding Sources	Principal	1	\$ 250	\$ 250	
		Project Manager	1	\$ 188	\$ 188	
	e. Develop Financial Option Plans	Principal	1	\$ 250	\$ 250	
		Project Manager	1	\$ 188	\$ 188	
	Phase 2 Not To Exceed Total:					\$ 3,752
Phase 3	a. Identify New Technology for Retrofit	Principal	4	\$ 250	\$ 1,000	
		Project Manager	5	\$ 188	\$ 940	
		Project Associate	14	\$ 156	\$ 2,184	
	b. Develop Ownership Transfer Strategy	Principal	4	\$ 250	\$ 1,000	
		Project Manager	5	\$ 188	\$ 940	
	c. Acquisition Support	Principal	10	\$ 250	\$ 2,500	
		Project Manager	10	\$ 188	\$ 1,880	
Phase 3 Not to Exceed Total:					\$ 10,444	
Phases 1 - 3 Not to Exceed Total:					\$ 45,181	
Phase 4	a. Technical & Logistical Support for Retrofit	Prindpal	7	\$ 250	\$ 1,750	
		Project Manager	25	\$ 188	\$ 4,700	
	b. Installation Data Reconciliation	Principal	4	\$ 250	\$ 1,000	
		Project Manager	15	\$ 188	\$ 2,820	
	c. Incentive Application & Completion of Corresponding Revenues	Data Analyst	15	\$ 156	\$ 2,340	
		Project Associate	18	\$ 156	\$ 2,808	
	d. Provide Maps of Completed Project	Project Manager	2	\$ 188	\$ 376	
		Project Associate	4	\$ 156	\$ 624	
		Data Analyst	15	\$ 156	\$ 2,340	
	Maintenance Options					
	a. Define Service Levels and Contract Length	Principal	3	\$ 250	\$ 750	
		Project Manager	4	\$ 188	\$ 752	
		Project Associate	4	\$ 156	\$ 624	
	b. Develop Web Based Maintenance Program	Project Manager	4	\$ 188	\$ 752	
		Data Analyst	5	\$ 156	\$ 780	
	c. Fieldwork to Track and Monitor Streetlight System	Auditor	10	\$ 125	\$ 1,250	
	d. Identify Under-lit/Over-lit for Installation/Removal	Principal	2	\$ 250	\$ 500	
		Project Manager	4	\$ 188	\$ 752	
		Data Analyst	4	\$ 156	\$ 624	
		Project Associate	5	\$ 156	\$ 780	
	Phase 4 Not to Exceed Total:					\$ 26,322
	Phase 1-4 Not to Exceed Total:					\$ 71,503
Phases 1-4 Not to Exceed Total with 10% Contingency:					\$ 78,653	





Bringing passion to light.

PROPOSAL IN RESPONSE TO THE CITY OF
STANTON'S REQUEST FOR PROPOSALS
FOR PROFESSIONAL STREETLIGHT
ACQUISITION AND ANALYSIS SERVICES



Submitted to:

Allan Rigg, City Engineer
City of Stanton
Public Works Department
7800 Katella Avenue
Stanton, CA 90680

Submitted by:

Jason Tanko, President
Tanko Streetlighting, Inc.
220 Bayshore Ave.
San Francisco, CA 94124

January 13, 2017

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1. STATEMENT OF QUALIFICATIONS

A. Cover Letter

Proposals shall include a letter signed by a principal or authorized representative who can make legally binding commitments for the entity.

January 13, 2017

Allan Rigg
City Engineer
City of Stanton
Public Works Department
7800 Katella Avenue
Stanton, CA 90680

Dear Mr. Rigg,

Tanko Streetlighting, Inc. ("Tanko Lighting") appreciates the opportunity to submit for review this proposal to the City of Stanton for Professional Streetlight Acquisition and Analysis Services.

Tanko Lighting understands the City's desire to select a partner to assist in the evaluation of potential immediate and long-term savings to the City if it should decide to acquire its lights from SCE. Tanko Lighting has the experience and technical knowledge of municipal streetlighting to properly assist the City with this project.

Tanko Lighting is a national firm focused solely on providing professional services for turn-key municipal energy efficiency streetlight acquisition and conversion projects. The company has previously been or is currently involved with the energy efficiency conversion of more than 250,000 streetlights throughout the nation.

Given Tanko Lighting's extensive involvement with municipal streetlight LED conversion projects nationwide, it can leverage its expertise to provide the necessary context and value to assist the City of Stanton with all analyses, evaluations, and preparations necessary to ensure that it has the most comprehensive information possible as it decides whether to move forward with acquisition and conversion of its streetlight system.

Tanko Lighting's extensive experience with municipal streetlighting projects – including many where it guided municipalities through the conversion of their systems – render it a valuable partner for this project. Please let us know should you have any questions. We look forward to your feedback.

Regards,



Jason Tanko
President
Tanko Lighting
jason@tankolighting.com

Enclosures

B. Agreement Statement

Proposal shall include a statement outlining your concurrence or concerns with any and all provisions as contained in the standard agreement shown in Attachment 2 in the Appendix of this RFP.

Tanko Lighting has reviewed the City's Standard Agreement in Attachment 2 of the RFP and takes only one exception – Section 17 – Assignment, last sentence states: "Because of the personal nature of the services to be rendered pursuant to this Agreement, only AKM Consulting Engineers shall perform the services described in this Agreement." Tanko Lighting requests to either have this sentence stricken in its entirety or to replace "AKM Consulting Engineers" with "Consultant".

C. Understanding of Need

Proposal shall include an outline which demonstrates the firm's understanding of the scope of work. This outline should include anticipated approach, tasks necessary for successful completion, and suggestions or special concerns that the City should be made aware of.

Tanko Lighting recognizes the comprehensive nature of the City of Stanton's Professional Streetlight Acquisition and Analysis Services project and offers an approach that will streamline tasks and provide seamless deliverables.

Statement of Understanding

Tanko Lighting understands that the City of Stanton's goal is to partner with a qualified firm to assist with the fair market valuation of the streetlight fixtures currently owned by SCE, determine the feasibility of a citywide streetlight acquisition, as well as subsequent LED conversion and maintenance options. Additionally, in the event that the City decides to proceed, the City needs the partner to assist with the final acquisition process, as well as the implementation of the LED conversion and maintenance support.

Objectives

Given its understanding of the scope of work, Tanko Lighting's objectives for the project include:

- To leverage previous acquisition efforts by other cities in SCE's territory in order to streamline the process and benefit the City
- To provide accurate data collection and valuation of the City's existing streetlight inventory
- To identify feasible financing options that will allow the City to acquire and convert the fixtures
- To coordinate the successful acquisition of the City's lights via equitable and established fair market value as soon as possible so as to maximize savings
- To provide a thorough design process that provides light level recommendations at a neighborhood level
- To provide technical and logistical support for the retrofit project
- To coordinate the application process for any rebates and incentives for which the City is eligible
- To provide thorough commissioning and reporting to finalize the LED conversion phase
- To develop a feasible and cost-effective long-term streetlight maintenance implementation plan
- To provide turn-key services throughout each phase of the project so as to reduce burden on City staff
- To realize immediate, long-term savings for the City and its residents

Approach

Tanko Lighting has amassed a wealth of experience with the needs and processes by which streetlight systems are typically acquired by municipalities nationwide – and particularly in Southern California. Because there have only been a limited number of cities that have participated in the acquisition process queue with SCE to date, the final acquisition process is still evolving. However, Tanko Lighting has been supporting

several cities in their pursuit of an acquisition, has actively engaged SCE about many of the elements of the acquisition process, and can therefore leverage this experience to benefit the City of Stanton's project. Further, Tanko Lighting's experience with acquisition projects nationwide provides the necessary context for historical precedence.

Tanko Lighting is passionate about streetlighting. This results in a tireless interest in ensuring that streetlighting projects are done well. As a result, Tanko Lighting has an entirely "hands on" approach to managing streetlighting conversions and is intimately involved in all aspects of a project's execution.

Tanko Lighting recognizes the comprehensive nature of the City of Stanton's streetlight acquisition and conversion project and offers an approach that will streamline tasks and provide seamless deliverables. Utilizing highly-qualified professionals, exceptional streetlighting-based project management, and technical expertise, Tanko Lighting integrates an array of high-value services into its project methodology, including the following elements:

- **Project Planning:** Tanko Lighting subscribes to the "measure twice, cut once" philosophy when it comes to project management, in that it is difficult to overstate the importance of proper planning before executing a project – especially one the size of the City of Stanton's project. Leveraging its extensive experience with streetlighting acquisition and conversion projects, Tanko Lighting will ensure that project planning is thorough, accurate, and timely. Drawing on its familiarity with the SCE acquisition process, as well as experience with conducting comprehensive GIS audits and reconciling the data with City and utility data sets, and streamlined neighborhood design recommendations, Tanko Lighting will fail safe the accuracy of the existing system's valuation, replacement fixtures' quantities, wattages, and savings, thereby mitigating the need for costly change orders due to poor data.
- **City Coordination:** Tanko Lighting prides itself on its effective communication and coordination with City staff. In the early stages of the project, Tanko Lighting will develop a strong relationship with City personnel, quickly demonstrating its value as a trusted partner to streamline the project execution for City staff. This close coordination with the City will ensure that the City's interests and needs are captured and integrated into the fabric of the project's implementation. Concerns will be addressed immediately and any problems will be resolved quickly.
- **Project Implementation:** Once the planning stage is complete, Tanko Lighting will be intimately involved in ensuring that the project implementation phase is seamless. By providing proper regular oversight throughout all phases of the project, Tanko Lighting will maintain project schedules and the project's progression.
- **Project Close-Out:** Upon installation completion, Tanko Lighting will provide strong follow through to properly close out the project. This includes proper commissioning techniques to independently verify the quality and accuracy of the installation, as well as ongoing administrative duties to execute rebate and tariff changes and provide final project documentation.

Based on Tanko Lighting's experience and the needs the City identified in its RFP, please find below Tanko Lighting's proposed approach to this project.

Project Approach		
Phase	Task	Description
Phase 1: Final Valuation, Audit, and Lighting Assessment	Task 1. Complete Audit	Perform a comprehensive GIS/GPS audit of all SCE and City owned streetlights; audit shall include pole type, id number, pole age, fixture type and wattage, and damage assessment
	Task 2. Data Reconciliation	Perform data analyses reconciling audit data with SCE LS-1 data to identify LS-1 billing inaccuracies
	Task 3. Pole Sampling	Develop a representative sample of types of poles to form the basis of the final RCNLD study that minimizes redundant effort
	Task 4. Assess Cut-Over Costs	Assess cut-over costs from the SCE system including fees and physical cut-over requirements (i.e.: id tags, lockouts, fuse kits, etc.)
	Task 5. ID Under/Over-Lit Areas	At the City's option, identify under-lit and over-lit areas of the City and recommend streetlight installations/removals meeting minimum safe night-time lighting standards
Phase 2: Streetlight Financial Analysis	Task 1. Determine Current Costs	Determine current City costs for streetlights, including energy, distribution, tariffs, etc.
	Task 2. Determine Financing Cost	Determine financing cost to acquire, energize, maintain, improve, and cover liability (proposed costs)
	Task 3. Comparison Analysis	Identify positive cash flow savings or system efficiency or both
	Task 4. ID Financing/Funding Sources	Identify alternative sources of funding, grants and rebates available to the City
	Task 5. Develop Financial Options	Develop several financial option plans
Phase 3: Streetlight Acquisition	Task 1. Provide Recommendations & Technical Support to ID Relevant Technology	Provide recommendations and technical support to identify appropriate energy efficient technology (LED or approved equal) and relevant control technology to retrofit existing streetlights including detailed cost estimates
	Task 2. Transfer Strategy	Develop a strategy to transfer ownership of the streetlights
	Task 3. Acquisition Support	Provide full support throughout acquisition process including cutover support and documentation



Phase 4: Streetlight Conversion Project Support	Task 1. Conversion Support	Provide technical and logistical support to City staff during the implementation of the retrofit project, including GPS verification of fixture installation
	Task 2. Installation Data Reconciliation	Perform data analyses reconciling GPS installation data with reconciled audit data
	Task 3. Rebate, Rate Change, & Incentive Coordination	Apply for relevant rebates, rate changes, incentives and greenhouse gas credits, and ensure completion of corresponding revenues
	Task 4. Final Deliverables	Provide as-built documentation and maps of completed project
	Task 5. Develop Maintenance Agreement Options	Develop several maintenance agreement options for long or short term maintenance of the newly acquired and existing streetlight systems including provisions for knockdowns and extraordinary maintenance; define service levels and type of service contract for a long and short term streetlight maintenance agreement
	Task 6. Technical Support of Web-Based Maintenance Programs	Provide technical support to City staff to develop web-based maintenance programs
	Task 7. Fieldwork to Collect GPS Data to Track and Maintain System	Perform fieldwork to capture detailed GPS data to track and monitor the street light system
	Task 8. ID Over/Underlit Areas	Using the GPS data and GIS mapping, identify under-lit and over-lit areas of the City and recommend streetlight installations/removals meeting minimum safe night-time lighting standards

Concerns

In developing this approach, Tanko Lighting uncovered a few concerns, detailed below:

- Per the City's RFP, Phases 1 and 4 include an identical task of Identifying Over/Under-Lit Areas. Tanko Lighting took a conservative approach by including them in both Phases, assuming that planning will take place in Phase 1 and implementation will take place in Phase 4. However, if the City later determines that this is redundant, Tanko Lighting can eliminate this Task from one of the Phases (per the City's preference).
- It was not clear from the City's RFP what the purpose was of Phase 4, Task 7. Tanko Lighting included minimal hours to provide basic support but is uncertain whether this is necessary. Should further discussions with the City result in an understanding of this Task as more robust, Tanko Lighting will provide as an added cost.
- As with any major infrastructure improvement project, there are a variety of special issues that may arise throughout the course of this project. Particularly within the context of municipal streetlight acquisition projects, these special issues are often unforeseen because the municipality lacks



historical context for the system for which it is inheriting. In general, most of the special issues typically center on electrical issues, such as blown fuses, no power, missing wires, etc. – most of which are unforeseen until the installation phase. Further, there may be special issues related to unforeseen maintenance needs (such as knock downs, etc.) that may occur between the audit and installation phase, as well as the existence of any undisclosed and/or undiscovered 480 Volt and series circuits. Tanko Lighting has encountered all of these special issues in previous projects and has the technical knowledge to appropriately identify the issue and develop the most effective remedy. As such, Tanko Lighting will identify any special issues in its Weekly Installation Reports, provide recommendations on how to resolve any issues, and request feedback from the City as to its preferred remedy. Any issues identified as emergencies will be given immediate attention and crews will arrive on-site to provide expedited remedies. In the event of an unforeseen 480 Volt circuit, installation crews will be instructed to identify the locations, skip the installations in these locations (as installing LED fixtures on these circuits could severely damage the fixtures), and Tanko Lighting will recommend a remedy for the City, which may include the installation of a hot leg on the 480 Volt circuit or installation of a step down transformer to reduce the circuit to 277 Volts or less. One other special issue of note is the element of high voltage circuits. Tanko Lighting understands that these are not necessarily present in SCE's system within the City of Stanton, but it may be possible that these are discovered in the course of this project. If this were to happen, Tanko Lighting will identify the impacted circuits and further assist the City with its proper evaluation and recommendations.

- It should be noted that the City will likely inherit a streetlight system that may have deferred maintenance issues. To minimize the extent of this potential challenge, Tanko Lighting will ensure that any visible deferred maintenance issues will be identified during the audit phase, so that the City can have the opportunity to request that SCE address any maintenance needs (or discount the purchase price) prior to acquiring the system.

D. Firm and Team Experience

Proposal shall include a profile of the firm's experience. Include resumes of project team/sub-contractors that outline their technical and design experience. At a minimum, this should include the project manager/principal agent, associates in charge when project manager/principal agent is unavailable, key personnel, firm size, and an organization chart identifying only those who will perform work for the proposed project and the percentage of each individual's time devoted to this project. The project manager/principal agent shall be the primary contact person to represent your firm.

Description of the Firm

Since 2003, Tanko Streetlighting, Inc. ("Tanko Lighting") has been assisting municipalities with their streetlighting needs and is a national firm focused solely on providing professional services for turn-key municipal streetlighting conversion projects.

Tanko Lighting is a privately held S Corporation and holds electrical contractor licenses in the States of California and Arizona. Additionally, Tanko Lighting is a Certified Contractor by the Commonwealth of Massachusetts' Division of Capital Management and Maintenance (DCAMM), a Qualified Vendor with the Connecticut Conference of Municipalities, and is a registered Energy Services Company (ESCO) with the United States Department of Energy.

Tanko Lighting is focused exclusively on municipal energy efficiency streetlighting conversion projects. With decades of experience serving this market, Tanko Lighting is the municipal streetlight expert. Because of its technical experience and national context, Tanko Lighting is intimately familiar with industry standards and trends, as well as municipalities' challenges with aging infrastructure.

Tanko Lighting's recent municipal streetlighting projects include the following:

City/Town	Number of Fixtures
Berkeley, CA	8,000
West Hollywood, CA	2,300
Santa Ana, CA	11,500
Vista, CA	2,200
Tustin, CA	3,500
Hayward, CA	7,700
Napa, CA	4,500
Sonoma, CA	1,200
San Bruno, CA	2,000
Pleasanton, CA	5,600
Rancho Cordova, CA	6,500
Goffstown, NH	460
North Stratford, NH	50
Glastonbury, CT	1,000
Groton, CT	3,500
New London, CT	3,500
Berlin, CT	2,500
Rocky Hill, CT	1,600
Vernon, CT	1,700
West Hartford, CT	6,000
Jewett City, CT	300
East Lyme, CT	1,500
Seymour, CT	1,100
Wolcott, CT	980
Andover, MA	1,500
Leominster, MA	3,573
Everett, MA	3,333
Kauai Island Utility Cooperative,	3,500

City/Town	Number of Fixtures
Alameda Municipal Power, Alameda, CA	3,200
Vallejo, CA	9,000
Rancho Cucamonga, CA	15,300
Silicon Valley Power, Santa Clara, CA	5,000
Orange, CA	4,300
Fairfield, CA	8,000
Modesto, CA	9,500
Lodi Electric Utility, Lodi, CA	7,200
Morgan Hill, CA	2,500
Oakland, CA	37,000
Vacaville, CA	5,000
Sudbury, MA	500
Millis, MA	500
Hopkinton, MA	500
Westfield, MA	4,000
Sharon, MA	1,600
Winchester, MA	1,600
Wayland, MA	700
Watertown, MA	800
Warren, MA	430
Somerville, MA	5,000
Malden, MA	3,500
Lowell, MA	8,500
Sudbury, MA	500
Millis, MA	500
Hopkinton, MA	500
Westfield, MA	4,000
Miami Lakes, FL	1,000

Island of Kauai, HI	
Chelan Public Power, WA	7,000
Nebraska Public Power, NE	700

Winchendon, MA	600
Hartford, CT	9,000

Given its extensive project experience, Tanko Lighting is uniquely positioned to assist with this project for the following reasons:

- **Municipal Streetlight Conversion Experience:** Tanko Lighting's extensive knowledge of and experience with streetlighting conversion projects is unsurpassed. The company has previously been or is currently involved with the energy efficiency conversion of more than 250,000 streetlights nationwide.
- **Project Management Experience:** Tanko Lighting utilizes the extensive experience and organizational skills of its in-house project managers to develop project timelines, and manage ordering and installation schedules. This ability to focus managing all aspects of the project contrasts with many of its competitors, which typically operate projects according to crew schedules as the priority and not necessarily prioritizing the City's schedule. Because of its organizational skills, Tanko Lighting's projects are completed within the client's required timeline and the company has never paid any liquidated damages to a client for failing to complete a project.
- **Technical Knowledge:** Tanko Lighting has significant technical expertise centered on municipal streetlighting infrastructure. Led by an electrical engineer and licensed electrical contractor, Jason Tanko (President), Tanko Lighting understands the field conditions and system constraints that are often involved with municipal streetlighting projects. This enables the team to accurately design projects to prevent anticipated challenges, as well as quickly respond with streamlined solutions in the event of technical difficulties during a project.
- **National Context:** Tanko Lighting's broad experience with feasibility, and design and implementation of LED conversion projects provides tremendous national context that will benefit the City by ensuring that the project is consistent with industry standards during each phase of the project.
- **Data Management:** Tanko Lighting contends that utilizing data collection and analysis throughout all stages of a project results in superior project management. Thus, Tanko Lighting has built its own in-house data team with the right blend of both streetlighting technical expertise and data analysis skills to collect and reconcile accurate project data. While competitors often subcontract data collection and management, Tanko Lighting retains these activities in-house to better inform the design and project management processes. Field staff are provided devices that track the Global Position System (GPS) coordinates and other characteristics of the existing fixtures for the audit phase, as well as for the installation phase (installers track this information at the time of the LED installation), which, when compared with City data, streamlines the accuracy of the ordering and installation processes. Additionally, Tanko Lighting utilizes the most state-of-the-art technology, with spatial accuracy within +/- one meter (compared with many competitors whose devices have a margin of error of up to fifteen feet), and utilizes the industry standard software – ESRI's ArcGIS – to process data and provide shape files that are fully compatible with clients' GIS records. Further, Tanko Lighting's field auditors have accurately collected data on thousands of streetlight fixtures – ensuring that the City's audit will be conducted by highly qualified professionals with tremendous field experience. Thus, Tanko Lighting's

projects are well-designed, streamlined, accurate, efficient and cost effective. Additionally, Tanko Lighting's focus on data results in significant transparency throughout all phases of the project.

- **Data Reconciliation:** Reconciling the audit data with existing City records is critical to providing an accurate final existing inventory. In Tanko Lighting's experience, most initial utility inventory records are highly inaccurate, which can lead to overstating or understating the quantity of existing assets. In countless projects, Tanko Lighting has demonstrated its ability to reconcile audit data, as well as provide substantiated evidence to utility companies when field conditions vary from initial utility-provided inventory records.
- **Financial Analysis:** Tanko Lighting has conducted hundreds of financial analyses for municipalities nationwide, representing thousands of fixtures, to ascertain the value of converting to energy efficient streetlight systems. Leveraging its vast industry knowledge to accurately estimate relevant costs and savings and integrating the information into the implementation phase of a project is one of Tanko Lighting's core competencies.
- **LED Conversion Design:** Any consultant can select streetlight fixtures from a catalog, but only an expert can walk the City through its specific nuances and existing field conditions that warrant a customized approach to design. As a streetlight expert, Tanko Lighting is equipped to provide a comprehensive approach to the design process. Because Tanko Lighting is involved with turn-key LED streetlight conversion projects nationwide, it has tremendous context from which to base its LED design recommendations. Tanko Lighting is product neutral and has worked with all the major LED streetlight manufacturers, including cobra head, as well as decorative products. Yet, Tanko Lighting does not merely rely on manufacturers for information related to design, but has the knowledge and critical thinking skills to interpret how manufacturer data impacts a City's needs. Tanko Lighting utilizes industry standards – which typically involves organizing the existing streetlight infrastructure by road classification (e.g. arterial, collector, residential streets) and applying standard LED replacement wattage recommendations based on the location of each existing HPS fixture. Additionally, Tanko Lighting considers areas of concern that are currently over or under-lit and applies customized solutions to these locations so that a city or town's conversion project results in a comprehensive re-design that is updated to the existing field conditions and needs of the City's current system. This is in contrast with Tanko Lighting's competitors, which often merely apply a cookie cutter approach to design that oversimplifies areas that are currently being over or under-lit.
- **Experience with Acquisition Projects:** There is a growing nationwide industry trend in which municipalities are acquiring their streetlight infrastructure from their local private utility companies. This poses tremendous advantages to the municipality, in that not only does it allow the municipality to control the management of the system within its geographic borders, but it also involves tremendous cost savings – particularly related to maintenance and energy (as many utilities charge exorbitant fees for energy and maintenance rates for the systems). Further, once a municipality acquires its system, it can reap additional savings benefits by converting to LED fixtures. Tanko Lighting has been working with several municipalities nationwide to assist in their streetlight acquisition strategies from investor-owned utilities. Tanko Lighting's experience with acquisitions includes providing valuation, field data collection, acquisition feasibility analysis, and acquisition negotiations with the utility on behalf of the client. Recent projects involving acquisition support include the following municipalities:
 - Buffalo, NY (33,000 fixtures)
 - Geneva, NY (1,700 fixtures)
 - West Hollywood, CA (2,300 fixtures)
 - Santa Ana, CA (11,500 fixtures)
 - Tustin, CA (3,500 fixtures)

- Orange, CA (6,000 fixtures)
 - Vernon, CT (1,700 fixtures)
 - Berlin, CT (2,500 fixtures)
 - East Lyme, CT (1,500 fixtures)
 - Rocky Hill, CT (1,600 fixtures)
 - Warren, MA (430 fixtures)
 - Andover, MA (1,500 fixtures)
 - Wolcott, CT (980 fixtures)
 - Glastonbury, CT (1,500 fixtures)
 - Darien, CT (850 fixtures)
- Accessibility: As a mid-sized firm, Tanko Lighting provides its municipal clients with all the necessary resources to successfully accomplish complex streetlighting projects – without the challenges of a large, bureaucratic firm. This enables every client to receive personal attention, with a primary Tanko Lighting point of contact providing superior customer service through responsiveness, accessibility, and the agility to create expedited decisions and solutions leading to effective results. Further, Tanko Lighting's size enables all clients to have direct access to the company's President, Jason Tanko, at any point during the project – which results in clients having an industry expert available at their fingertips.

Key Personnel

Tanko Lighting's staff brings more than thirty years of combined experience in streetlighting, energy efficiency, data and project management. Please find below a table of roles for key personnel assigned to this project. Please find resumes in Appendix A.

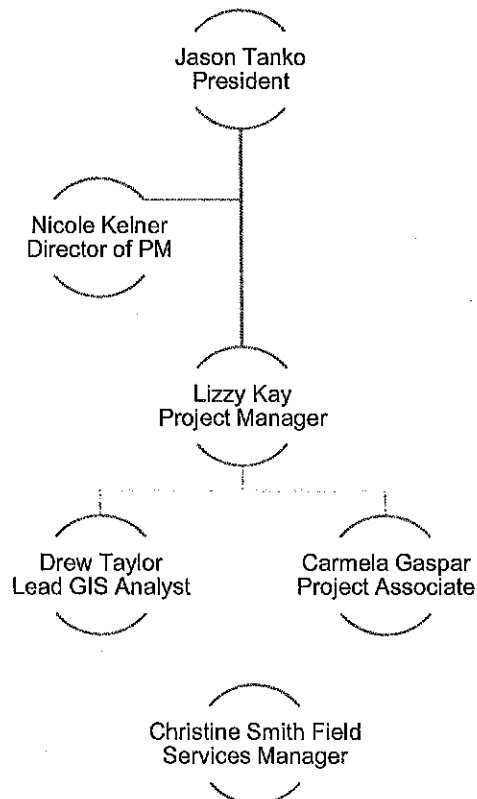
Name	Proposed Position	Project Availability for This Project
Jason Tanko President	Principal-in-Charge, engineer, technical support lead, secondary contact (available when Primary Contact is unavailable)	5% of time
Nicole Kelner Director of Project Management	Project Director, responsible for client deliverables and satisfaction	10% of time
Lizzy Kay, Project Manager	Project management lead, primary contact, facilitation of data collection/management, acquisition management, planning, LED conversion coordination	50% of time
Carmela Gaspar Project Associate	Secondary contact (available when Primary Contact is unavailable), cost/benefit analysis,	40% of time

	savings modeling, acquisition support, rebate/rate change processing, project management support	
Drew Taylor, Lead GIS Data Analyst	Oversight of data collection and management, GIS processing and reporting	50% of time (during audit, data collection and reconciliation phases)
Christine Smith Field Services Manager	Lead on auditing, field commissioning, data collection	50% of time (but 100% of time during audit phase)

Project Organization Chart

Below is a table of the relationships among all project staff.


Tanko Lighting's Project Organizational Chart




E. Relevant Project Experience


Proposal shall include a list of projects which your firm or personnel have completed within the last 5 years, including significant work with public agencies. Project information should include project description, year completed, client name, along with a person to contact and their telephone number.

Please see the Firm and Team Experience section above for a general list of Tanko Lighting's previous relevant projects. Please find below detailed information on a few of Tanko Lighting's recent projects:

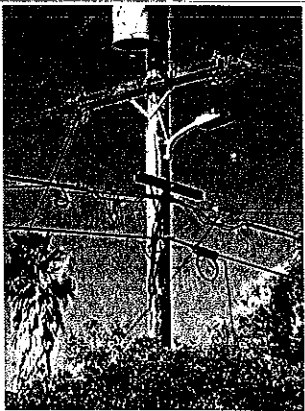
Sample Project – Berkeley, CA	
Turn-Key LED Streetlight Conversion Project for the City of Berkeley, CA	
Project Description:	<p>Tanko Lighting provided the City of Berkeley with turn-key support to implement its comprehensive streetlight conversion project. This complex project included a total of more than 8,000 fixtures, 7,000 of which were cobra head fixtures and approximately 1,000 were more than twenty-one different styles of decorative fixtures. Tanko Lighting provided project management support, engineering services (including a comprehensive neighborhood design/value engineering phase that updated the fixture design to be more consistent with current field conditions, which resulted in an increase of approximately twenty-five percent of energy savings from original project design estimates), cost-benefit analysis of various technologies, field light measurement analyses, GIS field auditing and commissioning, product procurement, pole tagging, environmental disposal/recycling, data reconciliation, installation management, rebate/rate change support, reporting for available State financing, and administrative services.</p> 
Year Completed:	2015
Client Name:	City of Berkeley
Client Contact:	Reeve Battle (510) 981-6336

Sample Project – West Hollywood, CA	
Professional Services for Appraisal and Acquisition of the Citywide Streetlight System for the City of West Hollywood	

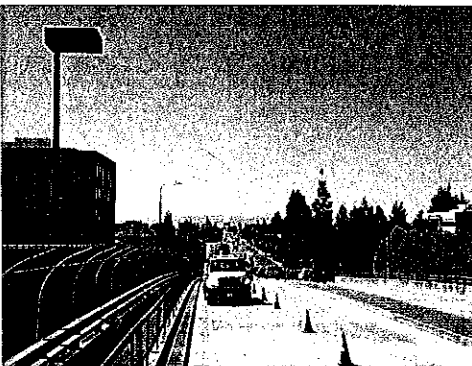
Project Description:	Tanko Lighting provided the City of West Hollywood with professional services to enable the City to acquire ownership of the existing 2,300 fixtures in the streetlight inventory within its boundaries from the local utility company, Southern California Edison. Tanko Lighting provided a RCNLD valuation of existing inventory, as well as validation and optimization of cut-over costs, technical assistance, a comprehensive GIS audit, data reconciliation, and financial analyses to enable the City to cost effectively acquire the inventory.	
Year Completed:	2016	
Client Name:	City of West Hollywood, CA	
Client Contact:	Matthew Magener, Environmental Programs Coordinator 323-848-6894	

Sample Project - Modesto, CA		
Turn-Key LED Streetlight Conversion Project for the City of Modesto, CA		
Project Description:	Tanko Lighting is providing the City of Modesto with turn-key support to implement its comprehensive streetlight conversion project of approximately 9,500 cobra head fixtures. The project is nearly complete and Tanko Lighting provided project management support, engineering services (including a comprehensive neighborhood design/value engineering phase that updated the fixture design to be more consistent with current field conditions, which resulted in an increase of approximately ten percent of energy savings from original project design estimates), implementation of an entirely new numbering/tagging system, cost-benefit analysis of various technologies, field light measurement analyses, GIS field auditing and commissioning, product procurement, environmental disposal/recycling, data reconciliation, installation management, rebate/rate change support, and administrative services.	
Year Completed:	2015	
Client Name:	City of Modesto	
Client Contact:	Mark Averell, Purchasing Manager 209-577-5405	

Sample Project – Vallejo, CA**Turn-Key LED Streetlight Conversion Project for the City of Vallejo, CA**

Project Description:	<p>Tanko Lighting provided the City of Vallejo with turn-key support to implement its comprehensive streetlight conversion project of approximately 9,000 cobra head fixtures. Tanko Lighting provided project management support, engineering services (including a comprehensive neighborhood design/value engineering phase that updated the fixture design to be more consistent with current field conditions, which resulted in an increase of approximately forty percent of energy savings from original project design estimates), pole tagging, cost-benefit analysis of various technologies, field light measurement analyses, GIS field auditing and commissioning, product procurement, environmental disposal/recycling, data reconciliation, installation management, rebate/rate change support, and administrative services.</p>	
Year Completed:	2015	
Client Name:	City of Vallejo	
Client Contact:	Mike Schreiner, Assistant Maintenance Superintendent 707-648-4319	

Sample Project – Hayward, CA**Turn-Key LED Streetlight Conversion Project for the City of Hayward, CA**

Project Description:	<p>Tanko Lighting provided the City of Hayward with turn-key support to implement its comprehensive streetlight conversion project of approximately 7,100 cobra head fixtures. Tanko Lighting provided project management support, engineering services for support in targeted neighborhoods based on municipal guidelines, cost-benefit analysis of various technologies, GIS field auditing and commissioning, product procurement, environmental disposal/recycling, data reconciliation, installation management, rebate/rate change support, reporting for available State financing, and administrative services.</p>	
Year Completed:	2014	
Client Name:	City of Hayward	



Client Contact:	Sammy Lo, Assistant Civil Engineer 510-583-4768
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F. References

Proposal shall include a listing of relevant projects with references for three public entities for which Proposer has performed similar work within the past five (5) years

Customer References - Tanko Lighting			
Name of Government Entity:	City of West Hollywood, CA	City of Modesto, CA	City of Santa Ana, CA
Name of Reference:	Matthew Magener, Environmental Programs Coordinator	Jeff Barnes, Engineer	Tyrone Chesaneck
Address:	8300 Santa Monica Blvd., West Hollywood, CA 90069	1010 Tenth Street, Suite 5300, Modesto, CA 95353	20 Civic Center Plaza, Santa Ana, CA 92701
Telephone Number:	323.848.6894	209.577.5468	714.647.5045
Email Address:	mmagener@weho.org	jbarnes@modestogov.com	TChesaneck@santa-ana.org

2. SCOPE OF SERVICES AND SCHEDULE

Proposal shall include a Scope of Services and Schedule which details the work phases to be completed, the tasks to be accomplished, the deliverables to be provided, and the schedule /timeline to complete the project, based upon the requested Scope of Work, shown in Attachment 2 in the Appendix of this RFP.

Scope of Services

Phase 1: Final Valuation, Audit, and Lighting Assessment

Task 1: Comprehensive Streetlighting Audit

Tanko Lighting will conduct a Geographic Information System (GIS) investment grade audit for this project that will be inclusive of the streetlights within the City's boundaries – including those currently owned and operated by SCE, as well as the remaining streetlights currently owned and operated by the City. In Tanko Lighting's experience, a proper GIS audit is essential to equipping the City with a comprehensive and accurate understanding of its existing infrastructure. The GIS audit is pivotal, as the information it provides enables appropriate design and product procurement. Tanko Lighting's GIS audit also results in streamlined

installation (should the City proceed to that phase), as it identifies potential obstructions and other on-site challenges.

Tanko Lighting has significant expertise in Geographic Information System (GIS) auditing of streetlight systems. Unlike competitors, who might attempt to merely count fixtures in an audit, Tanko Lighting's auditors are highly trained in the technical nuances of streetlighting systems and are experts at identifying existing infrastructure.

Tanko Lighting's auditors will collect data and identify such on-site information as:

- The Global Positioning System (GPS) coordinates (latitude, longitude) of each fixture location
- Lamp type (e.g. high pressure sodium, metal halide, etc.)
- Pole age/installation year (if available)
- Light and pole tag number
- Pole mounting configuration
- Lamp wattage
- Type of service (e.g. overhead, underground)
- Any damage to pole/lamp; improvements to the pole/lamp to mitigate damage and date of improvement (where possible)
- Pole height, mast arm length
- Pole type (e.g. streetlight only, utility distribution, traffic signal, mast arm – including single/double and length, decorative, etc.)
- Pole material (e.g. wood, metal, concrete, fiberglass)
- Street name
- Physical attributes and/or issues – such as electrical hazards, open hand holes, graffiti, tree obstructions, etc.

Unlike other potential providers, Tanko Lighting is an industry expert focused solely on streetlighting. Tanko Lighting has built its own in-house data team with the right blend of both streetlighting technical expertise and data analysis skills to collect and reconcile accurate project data. Further, Tanko Lighting's field auditors have accurately collected data thousands of streetlight fixtures nationwide – ensuring that the City's audit will be conducted by highly qualified professionals with tremendous experience. This renders Tanko Lighting as the most qualified to perform the GIS audit, as its staff is extremely experienced in the nuances and characteristics of all streetlight installations.

Drawing from these expertise, Tanko Lighting's auditors will collect and transmit data points daily, using GPS devices. Tanko Lighting will compile data weekly to provide the City with a Weekly Audit Report (see Appendix B for a sample report), which will enable the City to identify and address (or request SCE to address) any immediate safety concerns, as well as other issues – such as tree trimming – that may need attention prior to any future LED installation or maintenance phase.

Once the on-site data is obtained (and cross-referenced with any other available system data via the Data Reconciliation Task below), Tanko Lighting will compile and provide this complete data to the City in an electronic Geographic Information System (GIS) file in the City's choice of either a shape file format, geodatabase and/or Excel file format with latitude/longitude coordinates at the conclusion of the project.

Task 2: Data Reconciliation

Simultaneously with the GIS audit, Tanko Lighting will conduct a thorough and detailed investigation of any available City and/or SCE records, including billing records and maps. Depending on the available data, Tanko Lighting will reconcile these records with the data from the citywide GIS audit to confirm such aspects

as ownership and LS-1 billing record accuracy. In Tanko Lighting's experience, cross referencing these various data sources results in extremely precise and clean data.

Task 3: Pole Sampling

Tanko Lighting will develop a representative sample of types of poles to form the basis of the final RCNLD study that minimizes redundant effort.

Task 4: Assess Cut-Over Costs

Tanko Lighting will assess cut-over costs from the SCE system, including fees and physical cut-over requirements (i.e. id tags, lockouts, fuse kits, etc.). Tanko Lighting will use its extensive technical knowledge to ensure that any cut-over costs are equitable for the City.

Task 5: Identify Over/Under-Lit Areas

At the City's option, Tanko Lighting will identify any over-lit areas of the City and recommend streetlight installations/removals based on minimum safe night-time lighting standards. In the event of any areas that are over-lit, Tanko Lighting will provide options for relocating fixtures in these areas to potentially under-lit areas (depending on relevant construction characteristics – such as pole type, etc.). Additionally, in areas that are under-lit, Tanko Lighting will present options for what could cost-effectively be achieved to address efficiency and light output needs. This will ensure that the City does not endure unnecessary costs.

Phase 2: Streetlight Financial Analysis

Task 1: Determine Current Costs

Tanko Lighting will determine existing City costs related to streetlighting, including energy, distribution, tariffs, etc.

Task 2: Determine Financing Cost

Tanko Lighting will determine the financing cost to acquire, energize, maintain, and improve the lighting system and cover liability (proposed costs).

Task 3: Comparison Analysis

Tanko Lighting will provide a comparison analysis to identify positive cash flow savings or system efficiency or both.

Task 4: Identify Financing/Funding Sources

Tanko Lighting will identify alternative funding resources, such as grants and rebates, for which the City is eligible.

Task 5: Develop Financial Options

Tanko Lighting has extensive experience in partnering with reputable financing organizations that offer relevant products for streetlight acquisition and energy efficiency conversion projects. As such, Tanko Lighting will develop and provide the City with several financing option plans.

Phase 3: Streetlight Acquisition

Task 1: Provide Recommendations & Technical Support to Identify Relevant Technology

Tanko Lighting will provide recommendations and technical support to identify appropriate energy efficient technology (LED or approved equal) and relevant control technology to retrofit existing streetlights, including detailed cost estimates.

In Tanko Lighting's experience, a comprehensive LED streetlight conversion project is the ideal opportunity for a municipality to reassess its entire streetlighting design and ensure that field conditions are optimized for all applications in the design. To achieve this, Tanko Lighting routinely conducts city-wide design reviews for each of its turn-key streetlighting projects. Tanko Lighting will review the existing conditions, as well as industry standards (such as RP8, Trade Manual 12-12, etc.) and any local standards and needs established by the City. Upon request, Tanko Lighting can also conduct in-field photopic/scotopic light measurements to determine light output needs of any problematic areas (which may incur additional cost). Further, Tanko Lighting will utilize manufacturer photometrics to confirm that the recommended LED fixtures will sufficiently meet the light output needs.

Tanko Lighting will provide a Replacement Plan that will include maps at the neighborhood level, consisting of recommendations on replacement wattages based on actual field conditions. The recommendations will consider the particular nuances of each neighborhood, so as to provide superior light output design for particular lighting challenges posed by areas such as high crime areas, cross walks, parks, schools, pedestrian zones, intersections and speed limits. Utilizing the neighborhood design approval approach will enable the City to be closely involved with the design process, provide necessary input, and be comfortable with the final recommendations.

The overall benefits to Tanko Lighting's Replacement Plan approach include:

- **Standardization** – The City is ensured that there is a consistent design method resulting in wattage continuity on its streets. Standardization also leads to a reduction in the variety of fixtures that the City must keep in its inventory
- **Safety** – Based on the most updated field conditions, the City can be assured that the design matches the system's current needs and results in improved public safety from streets no longer being under or over lit
- **Efficiency** – The process takes a very thorough approach by examining all relevant field factors and thereby maximizes the available savings by utilizing the most efficient design, while meeting light output needs

Task 2: Transfer Strategy

Tanko Lighting will develop a strategy to transfer ownership of the streetlights.

Task 3: Acquisition Support

Tanko Lighting will coordinate as necessary to ensure a successful acquisition of the streetlighting system, including cutover support and documentation.

It is important to note that the City of Stanton is not the first municipality in SCE's territory to commence the acquisition process. As such, the City can benefit from the fact that SCE is becoming more accustomed to this process, which increases the likelihood that the City of Stanton will have a streamlined experience. Further, in Tanko Lighting's experience, most recent acquisitions in California have not necessitated any outside legal resources and merely relied on internal legal staff to complete the acquisition process. Thus, Tanko Lighting does not anticipate the need for any additional subcontractors. However, should the acquisition process for some reason become more complicated and/or contentious, Tanko Lighting will work with qualified legal partners with experience in municipal streetlight acquisitions to bring additional resources to the project (at an added cost).

An additional item of note is that based on its work with other municipal acquisition projects in SCE's territory (including the Cities of West Hollywood, Santa Ana, Tustin, Signal Hill and Orange), Tanko Lighting is familiar with the language in SCE's standard agreement that dictates that a municipality can only transfer ownership of up to 1,000 fixtures per month. However, in these other projects, despite the same standard agreement

language, Tanko Lighting has negotiated an alternative approach with SCE on behalf of its clients in which, as long as Tanko Lighting submits a comprehensive audit on behalf of the client, the client can acquire the entire system from SCE on one single date. Because of Tanko Lighting's comprehensive audit, SCE is willing to accept this data to expedite the process and release the City from a pole-by-pole walk-through requirement. This alternative approach will drastically reduce costs (for both SCE and the City), as well as lengthy delays that would result from the City acquiring the streetlight system in small pieces over a prolonged period of time. This approach also increases savings to the City of Stanton by allowing for a faster conversion to LED and reduced energy costs.

Finally, an additional item that is important to note as part of Tanko Lighting's approach is that Tanko Lighting is currently working with several cities to challenge SCE's current policy of only allowing the acquisition of stand-alone streetlights so that they can purchase all streetlighting assets (including distribution pole-mounted fixtures). Because the distribution pole-mounted fixtures have significantly lower assumed acquisition costs (Tanko Lighting contends these assumptions are accurate based on multiple examples in both California and in the Northeast under multiple utilities), including these fixtures in the City's acquisition will subsidize the entire acquisition cost and provide greater savings to the City over the next twenty years. If the City prefers this option, Tanko Lighting will provide support to pursue SCE on this issue at no additional cost to the City.

Phase 4: Streetlight Conversion Project Support

Task 1: Conversion Support

Tanko Lighting will provide technical and logistical support to City staff during the implementation of the retrofit project, including GPS verification and fixture installation. Specifically, Tanko Lighting's support will include the following elements:

- Stakeholder Outreach

Tanko Lighting believes that proper coordination of information and outreach to stakeholders is an essential part of ensuring a successful streetlight conversion project. To that end, Tanko Lighting will coordinate with the City to develop a communication plan prior to the commencement of any conversion activities. The strategy will:

- Develop appropriate project messaging
- Provide a press release outlining the project's elements and benefits
- Provide language and Frequency Asked Questions about the project for inclusion in the City's relevant website pages
- Utilize the City's existing social media, public relations channels, and electronic media to broadcast the project information. This will ensure speedy message delivery and eliminate need for printed materials, thereby reducing cost and waste

- Logistics Management

Tanko Lighting will ensure that all logistics are carefully coordinated for the LED conversion phase. Tanko Lighting will ensure proper communication and coordination with installation crews and will coordinate pre-construction meetings and regular progress meetings with City staff and the installation contractor.

Additionally, Tanko Lighting will equip installation crews with the similar devices that are used in the initial audit. Installers will utilize these devices to track the specific characteristics of daily installations, including confirmed pre- and post-installation wattage, compliant labeling and badging issues, pole



number, and verified voltage prior to installation. Tanko Lighting will also provide installation maps showing streetlight locations and replacement fixtures to be installed to help direct installation crews and assist City inspectors with accurate project tracking. Tanko Lighting will provide the City with a Weekly Installation Report (see sample report in Appendix C) with the locations and characteristics of the new LED fixtures installed.

Task 2: Installation Data Reconciliation

Tanko Lighting will utilize the data collected during the installation process and compare it with the audit data to verify that all relevant locations were converted. This process will also identify any punch-list items and Tanko Lighting will continue to coordinate with the installation contractor to ensure that the final data set is accurate and complete. Tanko Lighting will provide the City with a complete commissioning report outlining any errors and actions taken to correct errors.

Task 3: Rebate, Rate Change & Incentive Coordination

Tanko Lighting will comply with all requirements to ensure replacement LED luminaires receive any available utility rebates, rate changes and any incentives (including greenhouse gas credits). Tanko Lighting will maintain close and ongoing communication with SCE to obtain status updates on submitted rebate applications and requests. Further, Tanko Lighting will be responsive to any inquiries that the utility may have regarding submitted rebate applications. Providing ongoing communication with the utility will improve the likelihood of a prompt rebate payment.

Tanko Lighting will also coordinate with SCE on changing tariffs to the newly-installed fixture rates. Tanko Lighting will provide the administrative support to not only process the tariff changes, but also to amend billing records with the utility and to monitor future bills to ensure that the changes appropriately took effect. Further, Tanko Lighting will closely coordinate with City staff on the status of rebate and tariff changes on an ongoing basis, to troubleshoot any issues with the City, and to keep City staff informed of the status of the processes.

Task 4: Final Deliverables

A project is never completed until the final documentation and administrative requirements are met. Tanko Lighting understands that proper follow through is essential to considering a project successfully executed. To that end, Tanko Lighting will coordinate all final reporting and data requirements to ensure that the City considers the project is compliant and complete. This includes but is not limited to reporting of the following requirements:

1. As-built documentation and maps of completed project; and
2. Post-construction electronic GIS records for all newly installed streetlights in the City in the form of electronic GIS records.

Task 5: Develop Maintenance Agreement Options

Tanko Lighting will develop several maintenance agreement options for long or short term maintenance of the newly acquired and existing streetlight systems, including provisions for knockdowns and extraordinary maintenance. Additionally, Tanko Lighting will define service levels and the type of service contract for a long and short term streetlight maintenance agreement.

Task 6: Technical Support of Web-Based Maintenance Programs

Tanko Lighting will provide technical support to City staff to develop web-based maintenance programs.

Task 7: Fieldwork to Collect GPS Data to Track and Maintain System

Tanko Lighting will perform fieldwork to capture detailed GPS data to track and monitor the streetlight system.

Task 8: Identify Over/Under-Lit Areas

Tanko Lighting will identify any over-lit areas of the City and recommend streetlight installations/removals based on minimum safe night-time lighting standards.

Deliverables**Phase 1 Deliverables**

- **Weekly Audit Reports:** A detailed listing of the locations completed during the data collection phase, along with a description of any issues that the City would need to devote immediate attention to – including electrical hazards, tree trimming needs, etc.
- **Pole Sampling Report:** A report based on pole characteristics (e.g. wood, metal, concrete, etc.) with associated remaining value and depreciation assigned.
- **Cut-Over Cost Report:** A report validating any SCE cut-over costs with explanations as to how these costs were optimized.
- **Over/Under-Lit Recommendations:** A report of options regarding how to remedy any under or over-lit areas meeting minimum safe night-time lighting standards.

Phase 2 Deliverables

- **Current Costs Analysis:** A report of detailed current City costs for streetlights, including energy, distribution, tariffs, etc.
- **Financing Cost Analysis:** A report of detailed financing costs to acquire, energize, maintain, improve, and cover liability (proposed costs).
- **Comparison Analysis:** Documentation identifying cash flow savings or system efficiency or both.
- **Financing/Funding Overview Report:** A report providing additional sources of funding, including grants and rebates, available to the City.
- **Financing Overview Report:** A report providing several financing options to support the project.

Phase 3 Deliverables

- **Relevant Technology Recommendations:** A report providing recommendations and technical support identifying appropriate energy efficient technology (LED or approved equal) and relevant control technology to retrofit existing streetlights, including detailed cost estimates.
- **Replacement Plan:** A plan providing the recommended replacement fixtures for the existing luminaires.
- **Ownership Transfer Strategy:** Documentation of the recommended strategy to transfer ownership of the streetlights.

Phase 4 Deliverables

- **Stakeholder Outreach Materials:** Relevant messaging and draft materials (such as press release and Frequently Asked Questions) to support the City's outreach efforts.
- **Weekly Installation Report:** A detailed listing of the locations completed during the installation phase, along with maps corresponding to locations.
- **Rebate and Tariff Change Documentation:** A compilation of copies of paperwork submitted and processed with the utility regarding any applicable rebate applications and tariff changes. The information will also include reports on any issues that arose during the process and actions taken to correct the issues.
- **Commissioning Report:** Detailed analysis of final installation verification and testing, including an outline of any errors and actions taken to correct errors.
- **Final Report:** A final project report that will include all documentation requirements, including final utility rebate and rate change requirements, as-built documentation and maps of completed project and pre- and post-construction electronic GIS records.

- Maintenance Agreement Options: A report detailing several maintenance agreement options for long or short term maintenance of the newly acquired and existing streetlight systems.
- Over/Under-Lit Recommendations: A report of options regarding how to remedy any under or over-lit areas meeting minimum safe night-time lighting standards.

Schedule

Because the acquisition process with SCE is continually evolving, it is difficult to provide a precise initial schedule for the entire project with any certainty, as there are many elements outside of Tanko Lighting's control. However, Tanko Lighting will streamline tasks so as to expedite the process and enable the City to commence energy savings as soon as possible. Below is a table with a preliminary schedule of how Tanko Lighting believes the project could progress:



Preliminary Project Schedule

<u>Phase</u>	<u>Task</u>	<u>Expected Completion</u>
Phase 1: Final Valuation, Audit, and Lighting Assessment	Task 1. Complete Audit	3 working weeks from receipt of data
	Task 2. Data Reconciliation	2-3 working weeks from completion of Comprehensive Audit
	Task 3. Pole Sampling	4 working weeks from completion of Data Reconciliation
	Task 4. Assess Cut-Over Costs	4 working weeks from completion of Data Reconciliation
	Task 5. ID Under/Over-Lit Areas	4 working weeks from completion of Data Reconciliation
Phase 2: Streetlight Financial Analysis	Task 1. Determine Current Costs	4 working weeks from completion of Data Reconciliation
	Task 2. Determine Financing Cost	4 working weeks from completion of Data Reconciliation
	Task 3. Comparison Analysis	4 working weeks from completion of Data Reconciliation
	Task 4. ID Financing/Funding Sources	4 working weeks from completion of Data Reconciliation
	Task 5. Develop Financial Options	4 working weeks from completion of Data Reconciliation
Phase 3: Streetlight Acquisition	Task 1. Provide Recommendations & Technical Support to ID Relevant Technology	4 - 6 working weeks from Notice to Proceed
	Task 2. Transfer Strategy	2 working weeks from completion of the Recommendations & Technical Support to ID Relevant Technology
	Task 3. Acquisition Support	Ongoing
Phase 4: Streetlight Conversion Project Support	Task 1. Conversion Support	TBD - Depends on installation schedule
	Task 2. Installation Data Reconciliation	TBD - Depends on installation schedule
	Task 3. Rebate, Rate Change, & Incentive Coordination	TBD - Depends on installation schedule
	Task 4. Final Deliverables	TBD - Depends on installation schedule
	Task 5. Develop Maintenance Agreement Options	6 weeks from Notice to Proceed
	Task 6. Technical Support of Web-Based Maintenance Programs	TBD - Depends on the City's schedule/availability
	Task 7. Fieldwork to Collect GPS Data to Track and Maintain System	TBD
	Task 8. ID Over/Underlit Areas	TBD

3. FEE PROPOSAL

A fee proposal shall be submitted concurrently with the technical proposal, but in a separately sealed envelope, clearly labeled as "Fee Proposal." This shall include the firm's Standard Hourly Fee Schedule, and/or a Project Fee Schedule where applicable and as outlined in the Scope of Work.

Please find Tanko Lighting's Fee Proposal in a separately sealed envelope contained with this proposal submission.

4. APPENDICES

- Appendix A – Resumes
- Appendix B – Sample Weekly Audit Report
- Appendix C – Sample Weekly Installation Report

Appendix A - Resumes



Bringing passion to light.

Jason Tanko

President and Founder, Tanko Lighting

A life-long street light enthusiast, Jason Tanko created Tanko Streetlighting, Inc. (DBA: "Tanko Lighting") more than a decade ago with a focus on manufacturing, engineering and technical support for municipal street light projects. Given the need for street lighting-specific expertise, this quickly expanded into project management services. Today, Tanko Lighting functions as a full-service street lighting company, providing tailored, turnkey solutions for any street lighting project. Mr. Tanko continues to lead the company, serving as President, and provides oversight on engineering, product development, business development, and project management.

Mr. Tanko's success with Tanko Lighting is a result of his extensive educational and professional background. Prior to founding Tanko Lighting, Mr. Tanko enjoyed a long career in energy efficiency and electrical engineering. As a Project Manager for Newcomb Anderson Associates, Mr. Tanko implemented the highly-successful Power Savers program – an energy efficiency program for small businesses in San Francisco. During his tenure as an Electrical Engineer for the Massachusetts Institute of Technology Lincoln Laboratory, Mr. Tanko designed energy efficient low and medium voltage power and lighting systems. As an Electrical Engineer/Project Manager with Wilson Construction Engineering Services, Mr. Tanko engineered and managed new construction and major electrical infrastructure projects. Mr. Tanko served as a District Engineer for Puget Sound Energy, in which he coordinated outage management, operations, budget and maintenance activities and supervised line crews for East King County, WA. As a Senior Engineer with Boeing Commercial Airplane Group, Mr. Tanko designed and drafted electrical systems for airplane equipment. During his tenure as an Electrical Engineer/Designer with Team Engineering, Inc., Mr. Tanko designed and drafted power distribution, lighting, and building control systems for commercial and public buildings.

With a Bachelor of Science in Electrical Engineering (Seattle University), a Master of Business Administration (Seattle University), a C-10 Electrical Contractor's License in the State of California, and an A-17 Contractor's License in the State of Arizona, Mr. Tanko is well-versed in electrical principles and has remarkable acumen for business.

Mr. Tanko has served on every Tanko Lighting project since the company's inception in 2003. The majority of these projects have focused on municipal street lighting. A small sample of successful projects involving Mr. Tanko include LED street light conversion projects for the Towns of Sharon, MA; Winchester, MA; and the Cities of New London, CT; Somerville, MA; Lowell, MA; Berkeley, CA; Santa Ana, CA; West Hollywood, CA; Vacaville, CA; Rancho Cordova, CA; Mountain View, CA; Pleasanton, CA; Napa, CA; Hayward, CA; Vallejo, CA; and Morgan Hill, CA.

Nicole Kelner

Director of Project Management, Tanko Lighting

Ms. Kelner is a seasoned business and project developer, with more than eighteen years of experience in project management, operations and development. Her expertise is centered on compliance, energy, law, planning, cleantech, wireless and sustainability. Ms. Kelner directs all company projects, and is responsible for performance and client satisfaction.

Prior to joining Tanko Lighting, Ms. Kelner served as a Project Manager and Market Lead with Sure Site Consulting, where she led and trained staff, was responsible for profit and loss, budgets, invoices, and managed multiple clients, vendors and consultants. As an Environmental Management Supervisor with Pacific Gas & Electric, Ms. Kelner managed a multi-disciplinary team of thirteen environmental professionals, implemented permitting for gas and electric projects, and strategically facilitated a portfolio of over 3,400 assigned projects with multiple consulting firms. As Director of Compliance with Solar Trust of America, Ms. Kelner managed all regulatory compliance for the development and construction of 2,000 MW of solar power, acquired timely agency approvals for the world's largest solar power project (budgeted at over \$3 billion), and developed highly-detailed compliance trackers for over 800 complicated conditions in 21 fields. Ms. Kelner also held additional positions with Earth Zone Consultants (Principal), Sustainable Spaces (General Manager), WFI Consulting (Senior Planning Project Manager), Young & Associates (Senior Project Manager), and Vetrano & Bravacos (Attorney).

Ms. Kelner holds a Bachelor in Business Marketing from George Washington University, a Juris Doctor from the Delaware Law School Widener, and is currently a candidate for a Master of Business Administration in Sustainability from the San Francisco Institute of Architecture. She also holds a Certificate in Environmental Management & Renewable Technology from Merritt College, and is a Leader in Energy & Environmental Design (LEED) Certified Green Building Professional.

Ms. Kelner is responsible for all current company projects, including projects for the Cities of Leominster, MA, Everett, MA, Somerville, MA, Lowell, MA, Meriden, CT, Oakland, CA, and the Island of Kauai, HI.

Lizzy Kay

Project Manager, Tanko Lighting

Lizzy Kay has extensive experience with project management and field logistics. She currently leads the management, implementation and coordination of projects.

Prior to joining Tanko Lighting, Ms. Kay served in a variety of environmental consultancy roles. As an Environmental Action Advisor for the United States Peace Corps, Ms. Kay was stationed in West Africa, where she managed multiple environmental projects, including securing funding, managing budgets, coordinating participants and partners, and developing and implementing monitoring and evaluation programs. As a Technical Analyst for Salas O'Brian Engineers, Inc., Ms. Kay developed proposals and statements of qualifications, prepared reports, and supported the firm's business development efforts.

Ms. Kay holds a Bachelor of Science degree in Environmental Science from the University of Oregon.

Ms. Kay has served on a variety of Tanko Lighting projects during her tenure with the company. Recent projects include the LED streetlight acquisition and/or conversion projects for the Cities of Oakland, CA, Santa Ana, CA, West Hollywood, CA, and Buffalo, NY.



Bringing passion to light.

Carmela Gaspar

Project Associate, Tanko Lighting

Carmela Gaspar has extensive experience with project management and field logistics. She currently assists with the management, implementation and coordination of projects.

Prior to joining Tanko Lighting, Ms. Gaspar served in a variety of environmental consultancy roles, including a Climate Corps Bay Area Fellow for Strategic Energy Innovations, where she served as a Sustainability Specialist in the San Mateo County Community College District. In this role, she managed water efficiency program projects, facilitated various stakeholders, implemented an irrigation retrofit project, and tracked energy and water savings.

Ms. Gaspar holds a Bachelor of Science degree in Environmental Science and a Bachelor of Science degree in Political Science from Santa Clara University.

Ms. Gaspar has served on a variety of Tanko Lighting projects during her tenure with the company. Recent projects include the LED streetlight acquisition and/or conversion projects for the Cities of Somerville, MA, Lowell, MA, and the Towns of Sudbury, MA and Hopkinton, MA.



Bringing passion to light.

Drew Taylor

Lead Project Data Analyst, Tanko Lighting

Drew Taylor has extensive experience with Geographic Information Systems (GIS) focused on urban street infrastructure. He joined Tanko Lighting in 2014 and leads the company's data management and analysis services.

Prior to joining Tanko Lighting, Mr. Taylor served in a variety of analyst roles, including as Technical Analyst for San Francisco Municipal Transportation Agency's SF *Park* Program, as well as Community Planning Assistant for the San Francisco Bicycle Coalition, Managing GIS Specialist for Insignia Environmental, GIS Planning Specialist for RECON Environmental, Inc., and Cartographic Technician for the City of Santa Monica's Information Systems Division. Further, Mr. Taylor has extensive field experience, including his tenure as Global Positioning System Field Technician for the California Conservation Corps' GPS Data Collection Program.

Mr. Taylor holds a Bachelor of Arts degree in History (with a concentration on Geographic Information Systems) from the California Polytechnic State University.

Christine Smith

Field Services Manager, Tanko Lighting

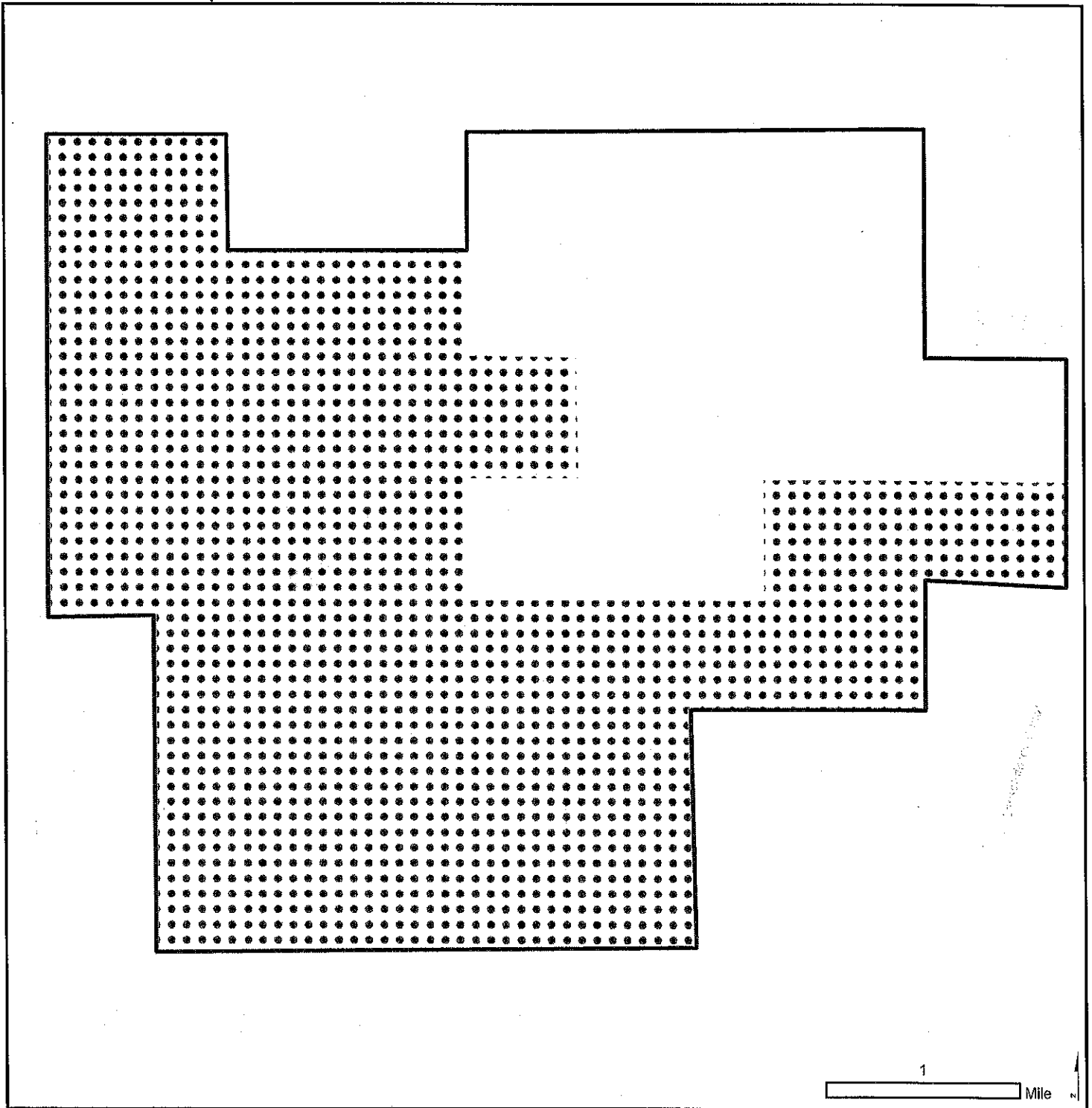
Christine Smith's professional background includes street light manufacturing, field surveying, data management, and customer service. She joined Tanko Lighting in 2012 and manages field Geographic Information Systems auditing, as well as in-field safety, commissioning and pole labeling efforts for Tanko Lighting's turn-key professional services.

Ms. Smith's original role with Tanko Lighting was in its street light manufacturing division, in which she served as a technician, providing disassembly, wiring, and testing duties on the production floor. Due to her technical knowledge and professionalism, she soon transitioned into the company's professional services division.

Prior to joining Tanko Lighting, Ms. Smith worked in the retail, financing, and customer services fields. She served as an Inventory Specialist for RGIS and tracked inventory data, coordinated shipping/receiving records, and updated product information files. As a Loan Intake Specialist for Spherion Staffing, Ms. Smith coordinated customer services and conducted intake surveys to determine prequalification for loan transactions. As a Routing Specialist for Sears, Ms. Smith coordinated service tickets, responded to customer complaints, dispatched crews for service calls, and coordinated routing and mapping plans for dispatch crews.

Ms. Smith is OSHA-30 Certified and holds a High School Diploma from Fremont High School in Oakland, CA.

Appendix B – Sample Weekly Audit Report



Weekly Audit Report

- Audit Complete
- ▣ City Boundary

Street Light Audit Summary for November 3rd - 7th, 2014

Total Fixtures (Approx):	5,033	Remaining Fixtures:	791
Fixtures Audited:	4,242	Percent Complete:	84%

City Audit Report

LED Streetlight Conversion: Audit Phase

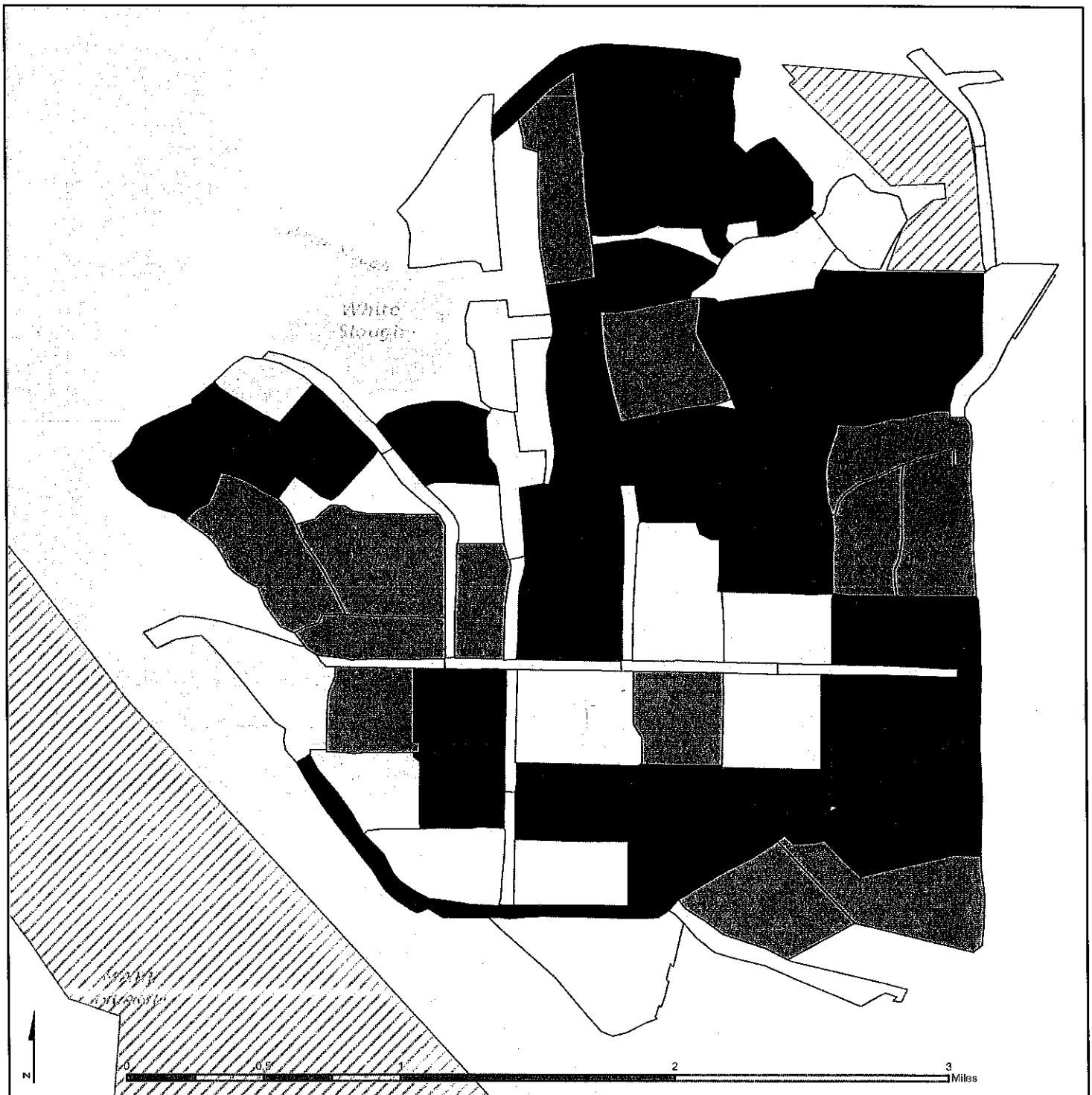
Reported Issues: November 3 - November 7, 2014



POLE NUMBER	ISSUE REPORTED	AUDIT DATE	APPROX. ADDRESS	COORDINATES
8380	Major Tree Obstruction	11/5/2014	38.462089, -122.176626	2392 Lansdowne Blvd
8807	Pole Damaged - Missing Parts	11/6/2014	38.46168, -122.176697	2354 Lansdowne Blvd
8385	Pole Damaged - Missing Parts	11/3/2014	38.259741, -122.177123	2326 Lansdowne Pl
8384	Pole Leaning	11/3/2014	38.564279, -122.182153	2362 Shade Overlook Dr
8380	Pole Damaged - Missing Parts - Pole Leaning	11/5/2014	38.462007, -122.180102	2326 Lansdowne Pl
8807	Pole Leaning	11/5/2014	38.462007, -122.180103	2362 Shade Overlook Dr
8563	Pole Leaning	11/6/2014	38.46168, -122.176697	2563 Shade Cir

Appendix C – Sample Weekly Installation Report

LED STREETLIGHT CONVERSION PROJECT: INSTALL PHASE



INSTALL STATUS:  PENDING  IN PROGRESS  COMPLETE  PRIVATE AREA

INSTALLS COMPLETED NOVEMBER 3rd - 7th, 2014: 544

TOTAL INSTALLS COMPLETED TO DATE: 4,035

TOTAL FIXTURES TO BE INSTALLED: 7,260

PERCENT COMPLETE: 48%

MAP DATE: 11/6/2014



City Install Report

LED Streetlight Conversion: Install Phase

Reported Issues: November 3 - November 7, 2014



POLE NUMBER	INSTALLED	ISSUE REPORTED	INSTALL DATE	COORDINATES	APPROX. ADDRESS
x8385	Yes	No Power - repaired bad fuse	11/3/2014	38.462089, -122.176626	2392 Lansdowne Blvd
x8384	Yes	No Power - repaired bad fuse	11/3/2014	38.46168, -122.176697	2354 Lansdowne Blvd
x8380	Yes	No Power - repaired bad fuse	11/5/2014	38.259741, -122.177123	2326 Lansdowne Pl
x8807	Yes	No Power	11/5/2014	38.564279, -122.182153	2362 Shade Overlook Dr
x8563	Yes	No Power	11/6/2014	38.462007, -122.180102	2563 Shade Cir

EXHIBIT B

INSURANCE REQUIREMENTS

Prior to the beginning of and throughout the duration of the Work, Consultant will maintain insurance in conformance with the requirements set forth below. Consultant will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth here, Consultant agrees to amend, supplement or endorse the existing coverage to do so. Consultant acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to City in excess of the limits and coverage required in this Agreement and which is applicable to a given loss, will be available to City.

Consultant shall provide the following types and amounts of insurance:

1. **Commercial General Liability Insurance** using Insurance Services Office "Commercial General Liability" policy form CG 00 01 or the exact equivalent. Defense costs must be paid in addition to limits. There shall be no cross liability exclusion for claims or suits by one insured against another. Limits are subject to review but in no event less than \$2,000,000 per occurrence.
2. **Business Auto Coverage** on ISO Business Auto Coverage form CA 00 01 including symbol 1 (Any Auto) or the exact equivalent. Limits are subject to review, but in no event to be less than \$1,000,000 per accident. If Consultant owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If Consultant or Consultant's employees will use personal autos in any way on this project, Consultant shall provide evidence of personal auto liability coverage for each such person.
3. **Workers Compensation** on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000 per accident or disease.
4. **Professional Liability or Errors and Omissions Insurance** as appropriate shall be written on a policy form coverage specifically designed to protect against acts, errors or omissions of the consultant and "Covered Professional Services" as designated in the policy must specifically include work performed under this Agreement. The policy limit shall be no less than \$1,000,000 per claim and in the aggregate. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend. The policy retroactive date shall be on or before the effective date of this Agreement.

Insurance procured pursuant to these requirements shall be written by insurers that are admitted carriers in the state of California and with an A.M. Bests rating of A or better and a minimum financial size VII.

General conditions pertaining to provision of insurance coverage by Consultant. Consultant and City agree to the following with respect to insurance provided by Consultant:

1. Consultant agrees to have its insurer endorse the third party general liability coverage required herein to include as additional insureds City, its officials, employees and agents. Consultant also agrees to require all contractors, and subcontractors to do likewise.
2. No liability insurance coverage provided to comply with this Agreement shall prohibit Consultant, or Consultant's employees, or agents, from waiving the right of subrogation prior to a loss. Consultant agrees to waive subrogation rights against City regardless of the applicability of any insurance proceeds, and to require all contractors and subcontractors to do likewise.
3. All insurance coverage and limits provided by Contractor and available or applicable to this Agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement or any other agreement relating to the City or its operations limits the application of such insurance coverage.
4. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.
5. No liability policy shall contain any provision or definition that would serve to eliminate so-called "third party action over" claims, including any exclusion for bodily injury to an employee of the insured or of any contractor or subcontractor.
6. All coverage types and limits required are subject to approval, modification and additional requirements by the City, as the need arises. Consultant shall not make any reductions in scope of coverage (e.g. elimination of contractual liability or reduction of discovery period) that may affect City's protection without City's prior written consent.
7. Proof of compliance with these insurance requirements, consisting of certificates of insurance evidencing all of the coverages required and an additional insured endorsement to Consultant's general liability policy, shall be delivered to City at or prior to the execution of this Agreement. In the event such proof of any insurance is not delivered as required, or in the event such insurance is canceled at any time and no replacement coverage is provided, City has the right, but not the duty, to obtain any insurance it deems necessary to protect its interests under this or any

other agreement and to pay the premium. Any premium so paid by City shall be charged to and promptly paid by Consultant or deducted from sums due Consultant, at City option.

8. Certificate(s) are to reflect that the insurer will provide 30 days notice to City of any cancellation of coverage..
9. It is acknowledged by the parties of this Agreement that all insurance coverage required to be provided by Consultant or any subcontractor, is intended to apply first and on a primary, non-contributing basis in relation to any other insurance or self insurance available to City.
10. Consultant agrees to ensure that subcontractors, and any other party involved with the project that is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with subcontractors and others engaged in the project will be submitted to City for review.
11. Consultant agrees not to self-insure or to use any self-insured retentions or deductibles on any portion of the insurance required herein and further agrees that it will not allow any contractor, subcontractor, Architect, Engineer or other entity or person in any way involved in the performance of work on the project contemplated by this Agreement to self-insure its obligations to City. If Consultant's existing coverage includes a deductible or self-insured retention, the deductible or self-insured retention must be declared to the City. At that time the City shall review options with the Consultant, which may include reduction or elimination of the deductible or self-insured retention, substitution of other coverage, or other solutions.
12. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City will negotiate additional compensation proportional to the increased benefit to City.
13. For purposes of applying insurance coverage only, this Agreement will be deemed to have been executed immediately upon any party hereto taking any steps that can be deemed to be in furtherance of or towards performance of this Agreement.
14. Consultant acknowledges and agrees that any actual or alleged failure on the part of City to inform Consultant of non-compliance with any insurance requirement in no way imposes any additional obligations on City nor does it waive any rights hereunder in this or any other regard.

15. Consultant will renew the required coverage annually as long as City, or its employees or agents face an exposure from operations of any type pursuant to this Agreement. This obligation applies whether or not the Agreement is canceled or terminated for any reason. Termination of this obligation is not effective until City executes a written statement to that effect.
16. Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Proof that such coverage has been ordered shall be submitted prior to expiration. A coverage binder or letter from Consultant's insurance agent to this effect is acceptable. A certificate of insurance and/or additional insured endorsement as required in these specifications applicable to the renewing or new coverage must be provided to City within five days of the expiration of the coverages.
17. The provisions of any workers' compensation or similar act will not limit the obligations of Consultant under this Agreement. Consultant expressly agrees not to use any statutory immunity defenses under such laws with respect to City, its employees, officials and agents.
18. Requirements of specific coverage features or limits contained in this section are not intended as limitations on coverage, limits or other requirements nor as a waiver of any coverage normally provided by any given policy. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue, and is not intended by any party or insured to be limiting or all-inclusive.
19. These insurance requirements are intended to be separate and distinct from any other provision in this Agreement and are intended by the parties here to be interpreted as such.
20. The requirements in this Section supersede all other sections and provisions of this Agreement to the extent that any other section or provision conflicts with or impairs the provisions of this Section.
21. Consultant agrees to be responsible for ensuring that no contract used by any party involved in any way with the project reserves the right to charge City or Consultant for the cost of additional insurance coverage required by this Agreement. Any such provisions are to be deleted with reference to City. It is not the intent of City to reimburse any third party for the cost of complying with these requirements. There shall be no recourse against City for payment of premiums or other amounts with respect thereto.
22. Consultant agrees to provide immediate notice to City of any claim or loss against Consultant arising out of the work performed under this Agreement. City assumes no obligation or liability by such notice, but has

the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve City.

City Council Item 12D

***“CITY COUNCIL INITIATED ITEM –
DISCUSSION REGARDING THE POSSIBILITY
OF PURCHASING BOWMAN’S MARKET
(HISTORICAL SITE)”***

City Council Initiated Item.

(This item does not contain a staff report)

City Council Item 12E

***“CITY COUNCIL INITIATED ITEM –
DISCUSSION REGARDING FIREWORKS”***

City Council Initiated Item.
(This item does not contain a staff report)