

MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY
OF THE CITY OF STANTON
JOINT ADJOURNED REGULAR MEETING DECEMBER 13, 2016

1. **CLOSED SESSION** None.
2. **CALL TO ORDER CITY COUNCIL / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING**

The meetings were called to order at 5:31 p.m. by Mayor / Chairman Donahue.

3. **PLEDGE OF ALLEGIANCE**

Led by Ms. Bing Courtney, Accounting Manager.

4. **ROLL CALL**

Present: Council/Agency/Authority Member Ethans, Council/Agency/Authority Member Ramirez, Council/Agency/Authority Member Shawver, Mayor Pro Tem/Vice Chairperson Warren, and Mayor/Chairman Donahue.

Absent: None.

Excused: None.

5. **SPECIAL PRESENTATIONS AND AWARDS**

5A. The City Council presented a Certificate of Recognition honoring Ms. Mavis Ethans as the Cypress College Foundation Americana Awards, 2017 Citizen of the Year for the City of Stanton.

Mayor Donahue provided the audience with details regarding the City's inaugural recognition program honoring a Stanton Fire Fighter of the Year and Stanton Deputy of the Year.

5B. The City Council presented a Certificate of Recognition honoring the 2016 Stanton Fire Fighter of the Year, Captain Chuck Fedak, Orange County Fire Authority.

5C. The City Council presented a Certificate of Recognition honoring the 2016 Stanton Deputy of the Year, Deputy Jason Arellano, Orange County Sheriff's Department.

5D. The City Council presented a Certificate of Recognition, honoring Deputy S. Hammel, Orange County Sheriff's Department for his time served with the City of Stanton.

6. CONSENT CALENDAR

Motion/Second: Ethans/Ramirez
Motion unanimously carried by the following vote:

AYES: 5 (Donahue, Ethans, Ramirez, Shawver, and Warren)
NOES: None
ABSTAIN: None
ABSENT: None

The City Council/Agency Board/Authority Board approved the following Consent Calendar items:

CONSENT CALENDAR

6A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

6B. APPROVAL OF WARRANTS

1. The City Council approved demand warrants dated November 17, 2016 and November 22, 2016 in the amount of \$267,572.38; and
2. Approved warrants dated December 1, 2016 in the amount of \$1,356,398.76.

6C. APPROVAL OF MINUTES

The City Council/Agency/Authority Board approved Minutes of Regular Joint Meeting – November 22, 2016.

6D. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 8, 2016 DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW

The Investment Report as of October 31, 2016 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and

2. Approved Resolution No. 2016-47 entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 8, 2016 DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW.”

6E. ANNUAL AUDIT REPORTS FOR FISCAL YEAR 2015-16

Attached is the Comprehensive Annual Financial Report (CAFR) for the City of Stanton for the fiscal year ended June 30, 2016. This report includes all funds and entities that are within the control of the City. The independent firm of White Nelson Diehl Evans LLP, Certified Public Accountants and Consultants (WNDE), has conducted an independent audit of the financial statements of the City included in the CAFR and has issued an “unqualified” opinion thereon.

Also attached is the annual financial statements for the Successor Agency to the Stanton Redevelopment Agency (a private-purpose trust fund of the City of Stanton) as audited by WNDE.

Three additional reports and letters required by governmental auditing standards were issued by the auditors and are submitted herewith. All three cite no significant instances of noncompliance or other exceptions.

1. The City Council finds that these items are not subject to the California Environmental Quality Act (“CEQA”) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly); and
2. Received and filed the Comprehensive Annual Financial Report for fiscal year ended June 30, 2016, the Report on Internal Controls Over Financial Reporting and On Compliance and Other Matters, the Auditor’s Communication With Those Charged With Governance, and the Report on Agreed-Upon Procedures Applied to Appropriation Limit Worksheet for the Year Ended June 30, 2016.
3. The Successor Agency Board received and filed the Financial Statements for the Successor Agency to the Stanton Redevelopment Agency for the fiscal year ended June 30, 2016.

6F. AWARD OF A CONTRACT FOR BEACH BOULEVARD MEDIAN CONCRETE PAINTING BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA

The stamped concrete on the median on Beach Boulevard from City limit to City limit needs a repaint due to its aged appearance. This is recommended to be done now because of the current focus on beautifying Beach Boulevard and would be a quick and clearly-visible update to this road. Staff recommends the City Council award the contract for the proposed services to A.J. Fistes Corporation.

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15301(c) – Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities; and
2. Awarded a contract for the Beach Boulevard Median Concrete Painting to A.J. Fistes Corporation for the amount of \$50,700.00; and
3. Authorized the City Manager to bind the City of Stanton and A.J. Fistes Corporation in a contract for the Beach Boulevard Median Concrete Painting; and
4. Authorized the City Manager to approve contract changes, not to exceed 10-percent; and
5. Authorized to appropriate \$55,770.00 for the Beach Boulevard Median Concrete Painting Project by transferring budgeted funds from the Lighting and Median Maintenance Fund; and
6. Authorized Budget Adjustment #2017-09 to transfer from the fund balance account to the contractual services account 225-3530-608100.

6G. AWARD OF A PROFESSIONAL SERVICES AGREEMENT FOR THE DESIGN OF THE OVERLAY PROJECT, ALLEY RECONSTRUCTION AND CERRITOS AVENUE WIDENING TO TAIT & ASSOCIATES

The Overlay Project, Alley Reconstruction and Cerritos Avenue Widening projects will improve infrastructure throughout the City of Stanton. Staff recommends that the firm TAIT & Associates be retained for the design services of this project.

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15301(c) – Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities; and
2. Approved a Professional Services Agreement with TAIT & Associates for design support and development of plans for the Overlay Project, Alley Reconstruction and Cerritos Avenue Widening Design Project for the maximum contract sum of \$107,680; and
3. Authorized the City Manager to bind the City of Stanton and TAIT & Associates in a contract to provide these services.

END OF CONSENT CALENDAR

7. PUBLIC HEARINGS None.

8. UNFINISHED BUSINESS

8A. APPROVAL OF ORDINANCE NO. 1061

This Ordinance was introduced at the regular City Council meeting of November 22, 2016.

Staff report by Ms. Patricia A. Vazquez, City Clerk.

Motion/Second: Ethans/Shawver

ROLL CALL VOTE:	Council Member Ethans	AYE
	Council Member Ramirez	AYE
	Council Member Shawver	AYE
	Mayor Pro Tem Warren	AYE
	Mayor Donahue	AYE

Motion unanimously carried:

1. The City Clerk read the title of Ordinance No. 1061, entitled:

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA REPEALING ORDINANCE NO. 1022 AND AMENDING DIVISION I OF TITLE 16 AND SECTIONS 17.08.010 AND 17.08.020 OF THE STANTON MUNICIPAL CODE PERTAINING TO THE 2016 EDITIONS OF THE CALIFORNIA BUILDING STANDARDS CODE, WITH AMENDMENTS THERETO, AND MAKING FINDINGS IN SUPPORT THEREOF”; and

2. The City Council finds that the project is not subject to CEQA in accordance with Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and

3. Adopted Ordinance No. 1061.

9. NEW BUSINESS

9A. SWEARING IN/SEATING NEW COUNCIL MEMBERS

Ms. Patricia A. Vazquez, City Clerk administered the Oaths of Office to the newly elected officials Mr. Alexander A. Ethans and Ms. Carol Warren.

10. ORAL COMMUNICATIONS – PUBLIC

None.

11. WRITTEN COMMUNICATIONS

None.

12. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS

12A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS

None.

12B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING

None.

12C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION

Currently Scheduled:

- January 24, 2017 (5:00 p.m.)
Public Safety / Marijuana Regulation Update and Education (Orange County Sheriff's Department).
- February 14, 2017 (4:00 p.m.)
Tina / Pacific Development Project Update and Discussion.

Requested:

- Mayor Warren requested to schedule a study session to discuss the City's cyber security and what methods are currently in place.

12D. REORGANIZATION OF CITY COUNCIL

Annually the City Council elects a Mayor and Mayor Pro Tem.

The City Clerk opened nominations for Mayor.

Council Member Shawver nominated Mayor Pro Tem Carol Warren for the office of Mayor.

The City Clerk closed nominations for Mayor.

Motion/Second: Shawver/Ramirez

Motion unanimously carried by the following vote:

AYES: 5 (Donahue, Ethans, Ramirez, Shawver, Warren)

NOES: None

ABSTAIN: None

ABSENT: None

Mayor Pro Tem Carol Warren was unanimously elected Mayor.

Mayor Pro Tem Nominations:

The City Clerk opened nominations for Mayor Pro Tem.

Mayor Warren nominated Council Member David J. Shawver for the office of Mayor Pro Tem.

The City Clerk closed nominations for Mayor Pro Tem.

Motion/Second: Warren/Ramirez

Motion unanimously carried by the following vote:

AYES: 5 (Donahue, Ethans, Ramirez, Shawver, Warren)

NOES: None

ABSTAIN: None

ABSENT: None

Council Member David J. Shawver was unanimously elected Mayor Pro Tem.

12E. RECOGNITION OF OUTGOING MAYOR

- Mayor Warren presented Council Member Donahue with a mayor's plaque of appreciation from the City of Stanton.
- Members of the City Council expressed their gratitude to outgoing Mayor Brian Donahue for his efforts throughout the year.

13. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL

City Attorney Matthew E. Richardson expressed his gratitude to outgoing Mayor Brian Donahue.

14. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR


- City Manager James A. Box expressed his gratitude to outgoing Mayor Brian Donahue.
- City Manager James A. Box wished the City Council a Happy Holiday Season.

14A. ORANGE COUNTY SHERIFF'S DEPARTMENT

At this time the Orange County Sheriff's Department will provide the City Council with an update on their current operations.

- Lieutenant Sean A. Howell provided the City Council with an update on their current operations.
- Division Chief Dave Steffen announced that the Orange County Fire Authority is currently hosting their Sparks of Love Toy Drive and provided the City Council with further details on the toy drive operations.

15. ADJOURNMENT Motion/Second: Warren
Motion carried at 5:56 p.m.



MAYOR/CHAIRMAN

ATTEST:



CITY CLERK/SECRETARY