

MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY  
OF THE CITY OF STANTON  
JOINT REGULAR MEETING APRIL 26, 2016

1. **CLOSED SESSION**        None.
2. **CALL TO ORDER CITY COUNCIL / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING**

The meetings were called to order at 6:32 p.m. by Mayor/Chairman Donahue.

Closed Session Report:

Pursuant to direction provided in previous closed sessions the City has taken final action to fully and finally resolve thorough agreement and stipulated judgment, two ongoing litigation matters. One is the case Musa Madain vs. City of Stanton and the second is City of Stanton vs. GZ Café et. al.

3. **PLEDGE OF ALLEGIANCE**

Led by Stephen M. Parker, Administrative Services Director.

4. **ROLL CALL**

Present:        Council/Agency/Authority Member Ethans, Council/Agency/Authority Member Shawver, and Mayor/Chairman Donahue.

Absent:        None.

Excused:       Council/Agency/Authority Member Ramirez and Mayor Pro Tem/Vice Chairperson Warren.

5. **SPECIAL PRESENTATIONS AND AWARDS**        None.

6. **CONSENT CALENDAR**

Motion/Second:    Ethans/Shawver

Motion unanimously carried by the following vote:

AYES: 3 (Donahue, Ethans, and Shawver)

NOES: None

ABSTAIN: None

ABSENT: 2 (Ramirez and Warren)

The City Council/Agency Board/Authority Board approved the following Consent Calendar items:

## CONSENT CALENDAR

**6A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

**6B. APPROVAL OF WARRANTS**

The City Council approved demand warrants dated April 6, 2016 and April 14, 2016, in the amount of \$378,533.98.

**6C. APPROVAL OF MINUTES**

The City Council/Agency/Authority Board approved Minutes of Regular Joint Meeting – April 12, 2016.

**6D. MARCH 2016 INVESTMENT REPORT**

The Investment Report as of March 31, 2016 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of March 2016.

**6E. MARCH 2016 INVESTMENT REPORT (SUCCESSOR AGENCY)**

The Investment Report as of March 31, 2016 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The Agency Board finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of March 2016.

**END OF CONSENT CALENDAR**

**7. PUBLIC HEARINGS**

**7A. INITIAL REVIEW OF A DEVELOPMENT AGREEMENT APPLICATION BY USS CAL BUILDERS, INC.**

Conduct an initial review of a proposed application for a Development Agreement between the City and USS Cal Builders, Inc.

Staff report by Ms. Kelly Hart, Community Development Director.

The public hearing was opened.

No one appearing to speak, the public hearing was closed.

Motion/Second: Shawver/Ethans  
Motion unanimously carried by the following vote:

AYES: 3 (Donahue, Ethans, and Shawver)

NOES: None

ABSTAIN: None

ABSENT: 2 (Ramirez and Warren)

1. The City Council conducted a public hearing; and
2. Declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
3. Authorized City staff to negotiate the terms of a Development Agreement with USS Cal Builders, Inc. for a development project at 12282 Beach Boulevard, Stanton, California 90680.

**8. UNFINISHED BUSINESS**           None.

**9. NEW BUSINESS**

**9A. APPROVAL OF THE ATHLETIC FIELD USE AND ALLOCATION POLICY**

The City currently operates one multi-purpose sports field at the Norm Ross Sports Complex. After June 25, 2016, the City will operate an additional sports field at the newly constructed Stanton Central Park. This new sports field will have one softball field with three soccer field overlays. In order to give priority to resident based organizations and City sponsored events/leagues, and maintain order in the field distribution process, it is necessary to create guidelines that outline a fair and equitable policy when disseminating field usage.

Staff report by Ms. Julie S. Roman, Community Services Director.

Motion/Second: Ethans/Shawver

Motion unanimously carried by the following vote:

AYES: 3 (Donahue, Ethans, and Shawver)

NOES: None

ABSTAIN: None

ABSENT: 2 (Ramirez and Warren)

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. The City Council approved the proposed Athletic Field Use and Allocation Policy.

**9B. AGREEMENT WITH HDL SOFTWARE LLC**

In order to allow business license applications and renewals online, to reduce staff time and to fully utilize the new Business License Specialist position, an agreement with HdL Software LLC to provide business license software and credit card processing services is being recommended.

Staff report by Mr. Stephen M. Parker, Administrative Services Director.

Motion/Second: Shawver/Ethans

Motion unanimously carried by the following vote:

AYES: 3 (Donahue, Ethans, and Shawver)

NOES: None

ABSTAIN: None

ABSENT: 2 (Ramirez and Warren)

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060 (c)(3) (the activity is not a project as defined in Section 15378 of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly; and
2. Authorized the City Manager to sign a three-year contract with HdL Software LLC with a not to exceed value of \$53,179 for business license software and credit card processing services.

**9C. PRESENTATION BY COASTLINE ADVERTISING CORPORATION REGARDING NEW BUS SHELTERS**

Coastline Advertising Corporation maintains the City's bus stops and shelters through a franchise agreement. Staff has identified that many of the bus shelters along Beach Boulevard are dilapidated and not lit at night and have asked for a plan to replace these shelters. A conceptual plan has been developed by staff and Coastline Advertising Corporation and is being presented for the Council's consideration. If approved, a formal amendment to the franchise agreement will be brought back to the City Council at a future meeting.

Staff report by Mr. Allan Rigg, Public Works Director/City Engineer.

Motion/Second: Ethans/Shawver

Motion unanimously carried by the following vote:

AYES: 3 (Donahue, Ethans, and Shawver)

NOES: None

ABSTAIN: None

ABSENT: 2 (Ramirez and Warren)

1. The City Council declared that in accordance with the requirements of the CEQA, this project has been determined to be exempt under Section 15301(c); and
2. Directed staff to proceed with a franchise agreement amendment with Coastline Advertising Corporation to provide new bus shelters with a ten year term.

**9D. ANIMAL CARE SERVICES AGREEMENT**

The County of Orange has provided animal care services to the City of Stanton for over two decades, with no issues. When City Council was informed of the County of Orange's intention to build a new shelter in Tustin at a significant capital cost to the City, staff was asked to research alternative options for this service. Staff is presenting the City of Westminster as an additional option for animal care services. Staff recommends that City Council select from the vendor options and approve the corresponding agreement(s).

Staff report by Mr. Stephen M. Parker, Administrative Services Director.

Motion/Second: Ethans/Shawver

Motion unanimously carried by the following vote:

AYES: 3 (Donahue, Ethans, and Shawver)

NOES: None

ABSTAIN: None

ABSENT: 2 (Ramirez and Warren)

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15378(b)(4) – The creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment; and
2. Authorized the City Manager to execute a three year agreement with the City of Westminster for Animal Control and Shelter Services.

Council Member Shawver expressed the City's appreciation and gratitude to the Orange County Animal Control and its staff for their years of service to the City of Stanton.

**10. ORAL COMMUNICATIONS – PUBLIC** None.

**11. WRITTEN COMMUNICATIONS** None.

**12. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS**

**12A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS**

None.

**12B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING**

Council Member Shawver requested to agendaize discussion regarding the possibility of the City making a contribution to the Orange County Fire Authority Drowning Prevention Program.

**12C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION**

None.

**13. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL**

None.

**14. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR**

- City Manager James A. Box requested that Julie S. Roman, Community Services Director report on the upcoming Annual Youth in Government Day event.
  - Julie S. Roman, Community Services Director reported on the Annual Youth in Government Day event, which is scheduled to be held on Thursday, April 28, 2016.
- City Manager James A. Box requested that Julie S. Roman, Community Services Director introduce the City's two new Community Services Coordinators for Stanton Central Park.
  - Julie S. Roman, Community Services Director introduced Community Services Coordinators Dianna Valtierra and Jesse Zavala to the City Council.

**14A. ORANGE COUNTY SHERIFF'S DEPARTMENT**

- Lieutenant Sean Howell provided the City Council with an update on their current operations.

**15. ADJOURNMENT** in memory and honor of Mr. Frank Filipek, long time Stanton resident.

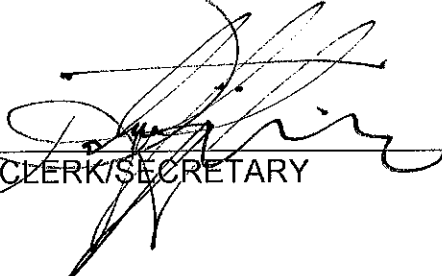
Motion/Second: Donahue/

Motion carried at 7:56 p.m.



\_\_\_\_\_  
MAYOR/CHAIRMAN

ATTEST:



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CITY CLERK/SECRETARY