



AGENDA
CITY COUNCIL/SUCCESSOR AGENCY/STANTON HOUSING AUTHORITY
JOINT REGULAR MEETING
STANTON CITY HALL, 7800 KATELLA AVENUE, STANTON, CA
TUESDAY, JUNE 23, 2015 - 6:30 P.M.

As a courtesy to those in attendance, the City of Stanton respectfully requests that all cell phones, pagers and/or electronic devices be turned off or placed on silent mode while the meeting is in session. Thank you for your cooperation.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE CITY CLERK AT (714) 379-9222. NOTIFICATION BY 9:00 A.M. ON MONDAY, JUNE 22, 2015 WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

Supporting, descriptive documentation for agenda items, including staff reports, is available for review in the City Clerk's Office and on the City web site at www.ci.stanton.ca.us.

1. **CLOSED SESSION (6:00 PM)**
2. **ROLL CALL** Council Member Ramirez
Council Member Shawver
Council Member Warren
Mayor Pro Tem Donahue
Mayor Ethans
3. **PUBLIC COMMENT ON CLOSED SESSION ITEMS**

Closed Session may convene to consider matters of purchase / sale of real property (G.C. §54956.8), pending litigation (G.C. §54956.9(a)), potential litigation (G.C. §54956.9(b)) or personnel items (G.C. §54957.6). Records not available for public inspection.

4. CLOSED SESSION

**4A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Pursuant to Government Code Section 54956.9(a))**

Planet Aid vs. City of Stanton Civil Action Number: 8:15-cv-00634-CJC-AS

**4B. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9
(d) (2)**

Number of Potential Cases: 1

**5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY
MEETING**

6. ROLL CALL Agency/Authority Member Ramirez
Agency/Authority Member Shawver
Agency/Authority Member Warren
Vice Chairman Donahue
Chairman Ethans

7. PLEDGE OF ALLEGIANCE

8. SPECIAL PRESENTATIONS AND AWARDS

1. Green Planning Academy: Summary of program; graduation of participants; and
2. Presentation of Proclamation for Parks and Recreation Month; and
3. Presentation by the Parks and Recreation Department; sharing their mission with the City Council and providing information on current summer programming.

CC/SA/SHA AGENDA – Joint Regular Meeting – June 23, 2015 - Page 2

Any writings or documents provided to a majority of the City Council/Successor Agency/Stanton Housing Authority regarding any item on this agenda will be made available for public inspection at the Public Counter at City Hall located at 7800 Katella Avenue, Stanton CA, during normal business hours.

9. CONSENT CALENDAR

All items on the Consent Calendar may be acted on simultaneously, unless a Council/Board Member requests separate discussion and/or action.

CONSENT CALENDAR

9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED

RECOMMENDED ACTION:

City Council/Agency Board waive reading of Ordinances and Resolutions.

9B. APPROVAL OF WARRANTS

City Council approve demand warrants dated June 4, June 11, and June 23, 2015, in the amount of \$1,054,452.84.

9C. APPROVAL OF MINUTES

1. City Council approve Minutes of Special Meeting – June 9, 2015; and
2. City Council/Agency/Authority Board approve Minutes of Regular Joint Meeting – June 9, 2015; and
3. City Council approve Minutes of Special Meeting – June 16, 2015.

9D. MAY 2015 INVESTMENT REPORT

The Investment Report as of May 31, 2015 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTION:

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of May 2015.

CC/SA/SHA AGENDA – Joint Regular Meeting – June 23, 2015 - Page 3

Any writings or documents provided to a majority of the City Council/Successor Agency/Stanton Housing Authority regarding any item on this agenda will be made available for public inspection at the Public Counter at City Hall located at 7800 Katella Avenue, Stanton CA, during normal business hours.

9E. MAY 2015 INVESTMENT REPORT (SUCCESSOR AGENCY)

The Investment Report as of May 31, 2015 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTION:

1. Successor Agency Board find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of May 2015.

9F. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON APPROVING FINAL TRACT MAP NO. 17764 AND SUBDIVISION AGREEMENT

The final tract map for the development located at 7172, 7192, and 7232 Kermore Lane has been completed and reviewed by all required departments and agencies. This final tract map is in compliance with the City's General Plan and zoning land use designations.

RECOMMENDED ACTION:

1. City Council declare that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15268(b)(3) Ministerial Projects; and
2. Adopt Resolution No. 2015-21, approving Final Tract Map No. 17764; and
3. Find that the recordation of Tract Map No. 17764 will not be in violation of any of the provisions of Section 66474, 66474.1, and 66474.2 of the Subdivision Map Act; and
4. Find that the proposed subdivision, together with the provisions for its design and improvement, is consistent with the general plan required by Article 5 (commencing with Section 65300) of Chapter 3 of Division 1 of the Government Code, and any specific plan adopted pursuant to Article 8 (commencing with Section 65450) of Chapter 3 of Division 1 of the Government Code; and
5. Direct the City Clerk to endorse on the face of the map of Tract Map No. 17764, the certificate which embodies the approval of said map, and submit the map to the County Recorder of Orange County for recording; and
6. Authorize the Mayor to execute the attached Subdivision Improvement Agreement for Tract No. 17764.

9G. STANTON CENTRAL PARK – APPROVAL OF SCOPE INCREASE TO DAVID VOLZ DESIGN FOR CONSTRUCTION PERIOD SERVICES

Staff recommends a scope increase to David Volz Design for construction period services during the bidding and construction of Stanton Central Park.

RECOMMENDED ACTION:

1. City Council declare that the award of contract is consistent with the Initial Study/Mitigated Negative Declaration, previously reviewed and adopted for the project on June 23, 2013; and
2. Approve a Second Amendment to the Agreement for design consultant services between the City and David Volz Design to extend the term, expand the scope of work, and increase the fee to David Volz Design for construction period services for the Stanton Central Park Project in the amount of \$154,753; and
3. Authorize the City Manager to execute the Second Amendment to Agreement for Design Consultant Services Pertaining to the Design and Construction of Stanton Central Park.

9H. RENEWAL OF CONTRACT TO JOHN L. HUNTER AND ASSOCIATES, INC. TO PROVIDE PROFESSIONAL CONSULTING SERVICES RELATED TO NPDES AND FOG PROGRAMS

The City maintains several environmental programs including the National Pollutant Discharge Elimination System (NPDES) and Fats, Oils, & Grease (FOG). These programs are effective in controlling pollution, but are also mandated by the state environmental agency and the Santa Ana Regional Water Quality Control Board (SARWQCB). In an attempt to keep staffing at a minimum, the City of Stanton has brought onboard assistance from a highly specialized consultant familiar with these programs. A contract was awarded to John L. Hunter and Associates, Inc. at the October 23, 2007 Council meeting to provide these services. The firm was chosen through a Qualifications Based Selection process in which they were found to be the best-qualified firm to provide these services. A renewal to the contract was approved on June 24, 2012 for three years. It is recommended that the contract be renewed for three additional years.

RECOMMENDED ACTION:

1. City Council declare that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15378(b)(5) – Organizational or administrative activities of governments that will not result in direct or indirect physical change in the environment; and

2. Approve a contract renewal to the firm of John L. Hunter and Associates, Inc. for NPDES & FOG services for a 3 year period for the maximum contract sum of \$114,565 annually.

9I. FY 2015-16 INVESTMENT POLICY

The Investment Policy for the City of Stanton provides guidelines for the prudent investment of City funds and outlines the procedures for efficient cash management. This policy is updated annually to incorporate any needed provisions or amendments necessitated by changes in state law or City investment philosophy, after which it is reviewed by the City Council. The current policy is identical to the revised FY 2014-15 policy adopted in November 2014.

RECOMMENDED ACTION:

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Approve the FY 2015-16 Investment Policy as presented.

END OF CONSENT CALENDAR

10. PUBLIC HEARINGS

10A. PERMIT PARKING CONSIDERATION FOR A PORTION OF YANA DRIVE FROM CHANTICLEER DRIVE TO THE ALLEYWAY JUST SOUTH OF 10451 YANA DRIVE AND THE HARRIET LANE AND LULLABY LANES CUL-DE-SACS EAST OF YANA DRIVE

The City has received a petition to establish permit parking area for a portion of Yana Drive from Chanticleer Drive to the north to the alleyway just south of 10451 Yana Drive. The proposed permit parking area also includes the Harriet and Lullaby Lane cul-de-sacs east of Yana Drive. The petition is submitted for City Council consideration.

RECOMMENDED ACTION:

1. City Council conduct a public hearing; and
2. Declare that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
3. Adopt Resolution No. 2015-22 establishing 24-hour permit parking area for a portion of Yana Drive from Chanticleer Drive to the alleyway just south of 10451 Yana Drive and the Harriet and Lullaby Lane cul-de-sacs east of Yana Drive.

10B. PUBLIC HEARING -- INTRODUCTION OF ORDINANCE ESTABLISHING A SEWER USER FEE UNIT RATE FOR SEWER SERVICES

On March 1, 1988, the City of Stanton assumed operation and maintenance of sanitary sewer system improvements within its jurisdictional boundary under Orange County Reorganization No. 88. In order to provide sufficient revenue for the operation of the Stanton Sewer Department the City Council must annually adopt an ordinance to establish a user fee rate for sewer services for each fiscal year.

RECOMMENDED ACTION:

1. City Council declare that the proposed ordinance is exempt from the California Environmental Quality Act ("CEQA") review under Public Resources Code section 21080(b)(8) and State CEQA Guidelines section 15273; and
2. Open the public hearing to receive public comment regarding the two percent reduction of the fiscal year 2014-2015 Sewer User Fee unit rate until such time as the sewer rates are otherwise revised by a subsequent ordinance of the City Council; and
3. Approve the fiscal year 2015-2016 parcel list for levying of the annual Sewer User Fee unit rate (on file in the City Clerk's office); and
4. Introduce Ordinance No. 1035 and set said ordinance for adoption at the regular City Council meeting of July 14, 2015.

10C. A PUBLIC HEARING TO CONSIDER TWO ALTERNATIVE INTERIM URGENCY ORDINANCES WHICH WOULD EITHER PROHIBIT THE ESTABLISHMENT OF ADULT-ORIENTED FOOD AND BEVERAGE ESTABLISHMENTS PENDING STUDY AND ADOPTION OF REGULATORY AND ZONING STANDARDS OR TEMPORARILY REQUIRE A CONDITIONAL USE PERMIT FOR THE ESTABLISHMENT OF COFFEE SHOPS, TEA HOUSES, JUICE BARS, AND OTHER BEVERAGE ESTABLISHMENTS IN THE CITY

Due to numerous issues reported by local jurisdictions regarding adult-oriented food and beverage establishments, the City Council is asked to consider interim urgency ordinances to either prohibit the establishment of such businesses in the City to provide the City sufficient time to study the potential impacts and adopt appropriate regulatory and zoning standards or to require such business to obtain a Conditional Use Permit prior to operation.

RECOMMENDED ACTION:

1. City Council conduct a public hearing; and
2. Declare that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and Section 15262 (Feasibility and Planning Studies); and
3. Adopt Ordinance No. 1036, entitled:

"AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, IN ACCORDANCE WITH GOVERNMENT CODE SECTION 65858 TEMPORARILY PROHIBITING THE ESTABLISHMENT OF ADULT-ORIENTED FOOD AND BEVERAGE ESTABLISHMENTS PENDING STUDY AND ADOPTION OF REGULATORY AND ZONING STANDARDS"

Or that the City Council adopt Ordinance No. 1037, entitled:

"AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, IN ACCORDANCE WITH GOVERNMENT CODE SECTION 65858 TEMPORARILY REQUIRING A CONDITIONAL USE PERMIT FOR THE ESTABLISHMENT OF COFFEE SHOPS, TEA HOUSES, JUICE BARS, AND OTHER BEVERAGE ESTABLISHMENTS IN THE CITY PENDING STUDY AND ADOPTION OF REGULATORY AND ZONING STANDARDS"

11. UNFINISHED BUSINESS None.

12. NEW BUSINESS

12A. FY 2015-2017 BUDGET ADOPTION FOR THE CITY OF STANTON AND STANTON HOUSING AUTHORITY

On June 9, 2015 City Council was presented the City Manager's Proposed Fiscal Year 2015-2017 Two-Year Budget. The balanced budget includes \$28.2 million in revenues, \$22.7 million in appropriations, a capital budget of \$14.5 million and transfers in of \$6.5 million for FY 2015-16, with \$18.6 million in revenues, \$18.6 million in appropriations and \$0.5 million in net transfers in for the General Fund in FY 15/16.

RECOMMENDED ACTION:

1. City Council/Housing Authority Board find that these items are not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly); and
2. Adopt Resolution No. 2015-23 authorizing the City Treasurer safekeeping and investment authority; and
3. Adopt Resolution No. 2015-24 establishing the Appropriations Limit for Fiscal Year 2015-16; and
4. Adopt Resolution No. SHA 2015-01 adopting the Fiscal Year 2015-2017 Housing Authority Budget; and
5. Adopt Resolution No. 2015-25 adopting the Fiscal Year 2015-2017 Operating and Capital Budget.

13. ORAL COMMUNICATIONS - PUBLIC

At this time members of the public may address the City Council/Successor Agency/Stanton Housing Authority regarding any items within the subject matter jurisdiction of the City Council/Successor Agency/Stanton Housing Authority, provided that NO action may be taken on non-agenda items.

- Members of the public wishing to address the Council/Agency/Authority during Oral Communications-Public or on a particular item are requested to fill out a REQUEST TO SPEAK form and submit it to the City Clerk. Request to speak forms must be turned in prior to Oral Communications-Public.
- When the Mayor/Chairman calls you to the microphone, please state your Name, slowly and clearly, for the record. A speaker's comments shall be limited to a three (3) minute aggregate time period on Oral Communications and Agenda Items. Speakers are then to return to their seats and no further comments will be permitted.
- Remarks from those seated or standing in the back of chambers will not be permitted. All those wishing to speak including Council/Agency/Authority and Staff need to be recognized by the Mayor/Chairman before speaking.

14. WRITTEN COMMUNICATIONS None.

15. MAYOR/CHAIRMAN COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS

15A. COMMITTEE REPORTS/ COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS

At this time Council/Agency/Authority Members may report on items not specifically described on the agenda which are of interest to the community provided no discussion or action may be taken except to provide staff direction to report back or to place the item on a future agenda.

15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE MEETING

At this time Council/Agency/Authority Members may place an item on a future agenda.

15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION

At this time Council/Agency/Authority Members may place an item on a future study session agenda.

Currently Scheduled: None.

16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL

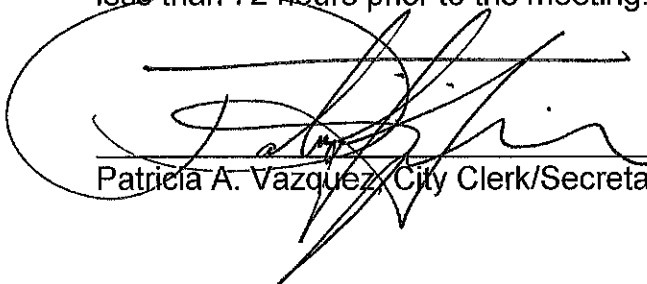
17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR

17A. ORANGE COUNTY SHERIFF'S DEPARTMENT

At this time the Orange County Sheriff's Department will provide the City Council with an update on their current operations.

18. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, the foregoing agenda was posted at the Post Office, Stanton Community Services Center and City Hall, not less than 72 hours prior to the meeting. Dated this 18th day of June, 2015.



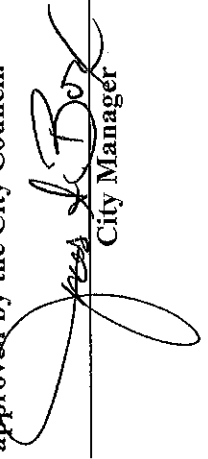
Patricia A. Vazquez, City Clerk/Secretary

**CITY OF STANTON
ACCOUNTS PAYABLE REGISTER**


June 4, 2015	\$65,284.93
June 11, 2015	\$43,592.59
June 23, 2015	\$945,575.32

\$1,054,452.84

Demands listed on the attached registers conform to the City of Stanton Annual Budget as approved by the City Council.


City Manager

Demands listed on the attached registers are accurate and funds are available for payment thereof.


Administrative Services Director

DRAFT

MINUTES OF THE CITY COUNCIL OF THE CITY OF STANTON SPECIAL MEETING JUNE 9, 2015

1. **CLOSED SESSION** None.

2. **CALL TO ORDER**

The meeting was called to order at 5:02 p.m. by Mayor Ethans.

3. **PLEDGE OF ALLEGIANCE**

Led by Mayor Alexander A. Ethans.

4. **ROLL CALL**

Present: Council Member Ramirez, Mayor Pro Tem Donahue, and Mayor Ethans.

Absent: Council Member Warren.

Excused: Council Member Shawver.

5. **NEW BUSINESS**

5A. **2015-17 BUDGET STUDY SESSION**

This report is to provide the City Council with an opportunity to review the Proposed Two-Year Budget for the City for 2015-17.

Council Member Warren arrived at 5:04 p.m.

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15378(b)(4) – The creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment; and
2. Received and filed the report on the 2015-17 Proposed Two-Year Budget for the City.

DRAFT

6. **ADJOURNMENT** Motion/Second: Ethans/
Motion carried at 5:42 p.m.

MAYOR

ATTEST:

CITY CLERK

DRAFT

MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY OF THE CITY OF STANTON REGULAR JOINT MEETING JUNE 9, 2015

1. CALL TO ORDER / CLOSED SESSION

The City Council meeting was called to order at 6:02 p.m. by Mayor Ethans.

2. ROLL CALL

Present: Council Member Ramirez, Council Member Warren, Mayor Pro Tem Donahue, and Mayor Ethans

Absent: None.

Excused: Council Member Shawver.

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS None.

4. CLOSED SESSION

The members of the Stanton City Council of the City of Stanton proceeded to closed session at 6:02 p.m. for discussion regarding:

4A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Pursuant to Government Code Section 54956.9(a))

Planet Aid vs. City of Stanton Civil Action Number: 8:15-cv-00634-CJC-AS

5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING

The meetings were called to order at 6:34 p.m. by Mayor/Chairman Ethans.

6. ROLL CALL

Present: Agency/Authority Member Ramirez, Agency/Authority Member Warren, Vice Chairman Donahue, and Chairman Ethans.

Absent: None.

Excused: Agency/Authority Member Shawver.

DRAFT

The City Attorney reported that the Stanton City Council met in closed session from 6:02 to 6:34 p.m.

The City Attorney reported that there was no reportable action.

7. PLEDGE OF ALLEGIANCE

Led by Mayor Alexander A. Ethans.

8. SPECIAL PRESENTATIONS AND AWARDS

- Presentation of Certificate of Recognition honoring Mr. Frank Portillo as Veteran of the Month for the month of June 2015 in the City Of Stanton.

9. CONSENT CALENDAR

Motion/Second: Ramirez/Warren
Motion unanimously carried by the following vote:

AYES: 4 (Donahue, Ethans, Ramirez, and Warren)
NOES: None
ABSTAIN: None
ABSENT: 1 (Shawver)

The City Council/Agency Board/Authority Board approved the following Consent Calendar items:

CONSENT CALENDAR

9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED

The City Council/Agency Board waived reading of Ordinances and Resolutions.

9B. APPROVAL OF WARRANTS

The City Council approved demand warrants dated May 21, May 28, and June 9, 2015, in the amount of \$1,280,987.79.

DRAFT

9C. APPROVAL OF MINUTES

1. The City Council/Agency/Authority Board approved Minutes of Regular Joint Meeting – May 12, 2015; and
2. The City Council/Agency Board approved Minutes of Regular Joint Meeting – May 26, 2015.

9D. PROPOSED CHANGES TO PERSONNEL RULES AND REGULATIONS

The City Council has established Personnel Rules and Regulations as set forth in Title II, Chapter 2.44 of the Stanton Municipal Code. From time to time the provisions of the Personnel Rules are changed based on changes in federal or state law or the needs of the organization have changed.

1. The City Council declared that this project is exempt from the California Environmental Quality Act ("CEQA") under Section 15378 (b)(2) – continuing administrative or maintenance activities, such as purchases for supplies, personnel-related actions, general policy and procedure making; and
2. Approved Resolution No. 2015-20 amending the City of Stanton Personnel Rules and Regulations.

END OF CONSENT CALENDAR

10. PUBLIC HEARINGS None.

11. UNFINISHED BUSINESS None.

DRAFT

12. NEW BUSINESS

12A. APPROVAL OF SECOND AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF STANTON AND THE COUNTY OF ORANGE FOR LAW ENFORCEMENT SERVICES

The City of Stanton has contracted for police services with the Orange County Sheriff since 1988.

The City Council approves a five-year agreement with the County of Orange for law enforcement services. Then each fiscal year, an amendment to the Agreement is prepared which adjusts the cost for services, and any changes to the level of services directed by the City.

The current five-year agreement provides for services for the period from July 1, 2013 to June 30, 2018. The second amendment proposes the cost for services for FY 2015-2016 at \$9,030,583.

Motion approving the revised recommended action (adding line item number three)/Second: Warren/Ramirez

Motion unanimously carried by the following vote:

AYES: 4 (Donahue, Ethans, Ramirez, and Warren)

NOES: None

ABSTAIN: None

ABSENT: 1 (Shawver)

1. The City Council declared that the project is exempt from California Environmental Quality Act ("CEQA") under Section 15378(b)(4) – The creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment; and
2. Approved the Second Amendment to the Five-Year Agreement for Law Enforcement Services between the City of Stanton and the County of Orange; and
3. Authorized the City Manager to bind the City of Stanton and Sheriff-Coroner in an Operations Agreement.

DRAFT

12B. ISSUANCE OF REFUNDING TAX ALLOCATION BONDS (SUCCESSOR AGENCY)

When the Stanton Redevelopment Agency was dissolved there were 5 series of tax allocation bonds previously issued and outstanding. The Dissolution Act permits successor agencies to refinance outstanding bonds or other obligations of a former redevelopment agency under certain circumstances.

If approved, the resolution would authorize the refunding of 2 series of outstanding bonds issued by the former agency, with an expected total savings of \$4.5 million over 20 years.

Motion/Second: Donahue/Ramirez

Motion unanimously carried by the following vote:

AYES: 4 (Donahue, Ethans, Ramirez, and Warren)

NOES: None

ABSTAIN: None

ABSENT: 1 (Shawver)

1. The Successor Agency of the former Stanton Redevelopment Agency declared that the project is exempt from CEQA under Section 15378(b)(4) – The creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment; and
2. The Successor Agency Board approved Resolution No. SA 2015-04 entitled:

“A RESOLUTION OF THE SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY APPROVING THE ISSUANCE OF REFUNDING BONDS IN ORDER TO REFUND CERTAIN OUTSTANDING BONDS OF THE DISSOLVED STANTON REDEVELOPMENT AGENCY, APPROVING THE EXECUTION AND DELIVERY OF AN INDENTURE OF TRUST RELATING THERETO, REQUESTING OVERSIGHT BOARD APPROVAL OF THE ISSUANCE OF THE REFUNDING BONDS, REQUESTING CERTAIN DETERMINATIONS BY THE OVERSIGHT BOARD, AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO”.

13. ORAL COMMUNICATIONS – PUBLIC

Edith Keller, Resident, spoke regarding safety issues and concerns with the railroad adjacent to her property.

14. WRITTEN COMMUNICATIONS None.

DRAFT

15. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS

15A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS

Council Member Warren, reported on her attendance at the Adventure City ribbon cutting and grand opening ceremony of their new Rewind Racers Roller Coaster, which was held on June 5, 2015.

15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING

None.

15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION

None.

15D. MISS STANTON PAGEANT

At the request of Mayor Ethans, staff researched the possibility of holding a Miss Stanton Pageant in the City of Stanton.

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and

2. Received and filed the report.

16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL

None.

DRAFT

17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR

- City Manager Box expressed his gratitude to Administrative Services Director Stephen M. Parker and all of senior staff on the creation and presentation of the 2015-2017 budget.
- City Manager Box reported on the Ground Breaking Ceremony for Stanton Central Park, which will be held on July 7, 2015.
- City Manager Box congratulated Community Services Director Julie S. Roman and her staff on the publication of the Summer Recreation Guide and reported to the Council that the first seventeen pages consists of City information and includes letters from both the City Manager's office and Police Chief's office.

17A. ORANGE COUNTY FIRE AUTHORITY

Chief David Steffen provided the City Council with an update on their current operations.

- 18. ADJOURNMENT** Motion/Second: Ethans/
Motion carried at 7:22 p.m.

MAYOR/CHAIRMAN

ATTEST:

CITY CLERK/SECRETARY

DRAFT

**MINUTES OF THE CITY COUNCIL OF THE CITY OF STANTON
SPECIAL MEETING JUNE 16, 2015
(7700 LAMPSON AVENUE, STANTON, CA 90680)**

1. CLOSED SESSION None.

2. CALL TO ORDER

The meeting was called to order at 5:02 p.m. by Mayor Ethans.

3. PLEDGE OF ALLEGIANCE

Led by Mayor Alexander A. Ethans.

4. ROLL CALL

Present: Council Member Shawver, Council Member Ramirez, Council Member Warren, and Mayor Ethans.

Absent: None.

Excused: Mayor Pro Tem Donahue.

SPECIAL ORDERS OF THE DAY

5. NEW BUSINESS

5A. DISCUSSION REGARDING COMMUNITY AND RESIDENT COMMENTS

Presentations and discussions by City Council, staff and residents.

6. ADJOURNMENT Motion/Second: Ethans/
Motion carried at 6:15 p.m.

MAYOR

ATTEST:

CITY CLERK

CITY OF STANTON

REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and City Council

DATE: June 23, 2015

SUBJECT: MAY 2015 INVESTMENT REPORT

REPORT IN BRIEF:

The Investment Report as of May 31, 2015 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTION:

That the City Council:

- 1) Find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment), and
- 2) Receive and file the Investment Report for the month of May 2015.

BACKGROUND:

The attached reports summarize the City investments and deposit balances as of May 2015. A summary of the City's investments and deposits is included as Attachment A. The details of the City's investments are shown in Attachment B. The City's cash and investment balances by fund type are presented in Attachment C.

ANALYSIS:

The City's investment in the State Treasurer's Local Agency Investment Fund (LAIF) continues to be available on demand. The effective yield on LAIF for the month of May 2015 was 0.29%. The City's other investments are shown on Attachment B and have a weighted investment yield of 1.04%. Including LAIF and the City's deposit in the Bank of the West money market account, the weighted investment yield of the portfolio is 0.56%, which exceeds the benchmark LAIF return of 0.29%.

The weighted average maturity of the City's investments at May 31, 2015 is 1,197 days. Including LAIF and the money market deposit, it is 764 days. LAIF's average maturity at May 31, 2015 was approximately 232 days.

The City was able to exceed the LAIF benchmark return, though in diversifying the portfolio, Chandler Asset Management has extended the weighted average maturity to more than quintuple the LAIF average maturity.

FISCAL IMPACT:

All deposits and investments have been made in accordance with the City's 2014-15 Investment Policy. The portfolio will allow the City to meet its expenditure requirements for the next six months. Staff remains confident that the investment portfolio is currently positioned to remain secure and sufficiently liquid.

Chandler Asset Management controls the City's \$9.3 million investment portfolio. City staff continues to have control over investments in LAIF and the Bank of the West Money Market Account.

ENVIRONMENTAL IMPACT:

None

LEGAL REVIEW:

None.

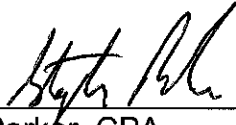
PUBLIC NOTIFICATION:

Through the agenda posting process.

STRATEGIC PLAN OBJECTIVE ADDRESSED

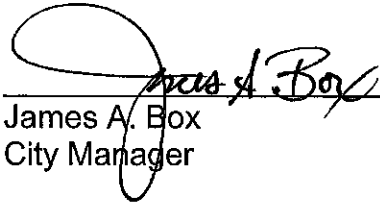
4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:



Stephen M. Parker, CPA
Administrative Services Director/Treasurer

Approved:



James A. Box
City Manager

Attachments:

- A. Investments and Deposits
- B. Investment Detail
- C. Cash and Investment Balances by Fund Type

CITY OF STANTON, CA
INVESTMENTS AND DEPOSITS
May 31, 2015

Investment Type	Issuer	Date of Maturity	Interest Rate	Par Value	Cost	% of Total	Market Value	Market Value Source
State Pool (LAIF) - City portion ¹	State of California	On Demand	0.29%	\$ 9,444,295	\$ 7,331,755	44.10%	\$ 7,334,568	LAIF
Investments ²	Various	Various	Various	\$ 9,483,638	9,295,090	55.90%	9,291,870	US Bank
Subtotal - Investments					\$ 16,626,845	100.00%	\$ 16,626,438	
Demand Deposits/Main Checking - City portion	Bank of the West	On Demand	N/A	N/A	\$ 4,088,198		\$ 4,088,198	Bank of the West
Money Market Account	Bank of the West	On Demand	0.29%	\$ 8,940,558	8,940,558		8,940,558	Bank of the West
Imprest Accts & Petty Cash	Bank of the West	On Demand	N/A	N/A	66,487		66,487	Bank of the West
Subtotal - Deposits					\$ 13,095,243		\$ 13,095,243	

Total Cash Investments and Deposits ³

764	0.56%
Weighted Average Maturity (days)	Weighted Average Yield

\$ 29,722,087

\$ 29,721,681

¹ Par Value amount represents entire LAIF balance, including City and Successor Agency portions

² Cost amount includes \$45,278 adjustment made to City's books at 6/30/14 to adjust portfolio to market value, per GASB 31

³ Weighted average maturity and yield calculations include LAIF, Investments and Money Market Account

NOTES:

The City's portfolio is in compliance with the City's 2014-15 Investment Policy.

The portfolio will allow the City to meet its expenditure requirements for the next six months.

**CITY OF STANTON
INVESTMENTS
March 2015**

Attachment B

Investment Type/ Broker	Institution	CUSIP Number	Purchase Yield	Coupon Rate	Purchase Price	Date Purchased	Date of Maturity	Next Call Date (NC=noncallable)	Par Value	Purchase Amount	Current Market Value	Percent of Portfolio	Maximum Percent
State Treasurer's Pool	Local Agency Investment Fund (LAIF)		0.29%				6/1/2015	NC	9,444,295	7,331,755	7,334,568	28.73%	40%
Cash Equivalents													
Chandler Asset Management	First American Government Obligation	31846V203							137,505	10,393	10,393	0.04%	
Negotiable Certificates of Deposit:													
Multi-Bank Services	CD - GE Money Bank	36159UTE6	2.20%	2.200%	100	08/20/10	08/20/15	NC	200,000	200,000	200,838		
Multi-Bank Securities	CD - CIT Bank	17284AVP0	1.85%	1.850%	100	08/10/11	08/10/16	NC	148,000	148,000	150,998		
Multi-Bank Securities	CD - EerBank USA	29266NRX7	1.75%	1.750%	100	08/15/11	08/15/16	NC	248,000	248,000	253,468		
First Empire Securities	CD - Camden National Bk	133033DL1	1.75%	1.750%	100	08/17/11	08/17/16	NC	248,000	248,000	253,126		
First Empire Securities	CD - Discover Bank	254670Q54	1.75%	1.750%	100	08/17/11	08/17/16	NC	140,000	140,000	142,877		
Time Value Investments	CD - GE Capital Bank	38180VSC0	1.35%	1.350%	100	10/19/12	10/19/16	NC	248,000	248,000	250,450		
First Empire Securities	CD - Goldman Sachs Bank	38143ARY3	1.85%	1.850%	100	05/09/12	05/09/17	NC	97,000	97,000	98,814		
First Empire Securities	CD - Discover Bank	264671A17	1.75%	1.750%	100	05/09/12	05/09/17	NC	100,000	100,000	101,873		
Multi-Bank Securities	CD - Sallie Mae Bank	795450PJ8	1.60%	1.600%	100	10/01/12	09/19/17	NC	100,000	100,000	101,574		
Multi-Bank Securities	CD - American Express	02587DL8	1.55%	1.550%	100	10/04/12	10/04/17	NC	248,000	248,000	251,512		
Time Value Investments	CD - HSBC	40431G3Q0	0.75%	Variable	100	10/26/12	10/26/17	NC	248,000	248,000	243,759		
First Empire Securities	CD - Everbank	29976DPY0	1.10%	1.100%	100	11/30/12	11/30/17	NC	248,000	248,000	251,425		
									2,273,000	2,273,000	2,300,715	8.91%	30%
U.S. Government Agency Securities:													
Multi-Bank Securities	FHLMC	3137EACM9	2.17%	1.750%	24.55	2/9/2011	9/10/2015	NC	300,000	73,642	75,347		
Chandler Asset Management	FHLB	3130A0SD3	0.32%	0.375%	100.04	09/29/14	02/19/16	NC	125,000	125,095	125,103		
Chandler Asset Management	FHLMC Deb	3137EADQ9	0.50%	0.500%	99.99	01/30/14	05/13/16	NC	200,000	199,985	200,210		
Chandler Asset Management	Federal Farm Credit Bks	3133EEQM5	1.11%	1.110%	100.175	03/24/15	02/20/18	NC	185,000	185,697	185,723		
Chandler Asset Management	FHLB	3130A4GJ5	0.97%	1.125%	100.485	05/28/15	04/25/18	NC	185,000	185,318	185,897		
Chandler Asset Management	FHLB	3130A2T97	0.66%	0.500%	99.71	09/29/14	09/28/16	NC	125,000	189,537	190,006		
Time Value Investments	FNMA - Zero Coupon	31359MEL3	1.02%	0.000%	95.25	8/20/2012	6/1/2017	NC	250,000	238,132	246,383		
Chandler Asset Management	FHLMC	3137EADJ5	1.03%	1.000%	99.93	09/25/14	07/28/17	NC	190,000	189,866	190,998		
Chandler Asset Management	FNMA	3135G0ZL0	1.12%	1.000%	99.70	08/25/14	09/27/17	NC	90,000	89,679	90,416		
Chandler Asset Management	FNMA	3135G0TG8	0.88%	0.875%	99.17	12/05/14	02/03/18	NC	160,000	158,678	159,851		
Chandler Asset Management	FNMA	3135G0WJ8	0.88%	0.920%	99.62	04/30/15	04/18/18	NC	80,000	169,233	169,170		
									1,890,000	1,805,361	1,819,103	7.07%	100%
US Treasury													
Chandler Asset Management	US Treasury	912828US7	0.40%	0.375%	99.95	01/30/14	03/15/16	NC	210,000	209,894	210,263		
Chandler Asset Management	US Treasury	912828VG2	0.45%	0.500%	100.10	06/13/14	06/15/16	NC	150,000	150,147	150,270		
Chandler Asset Management	US Treasury	912828A59	0.58%	0.625%	100.12	05/29/14	12/15/16	NC	165,000	165,200	165,348		
Chandler Asset Management	US Treasury	912828B74	0.69%	0.625%	99.81	02/28/14	02/15/17	NC	200,000	199,618	200,282		
Chandler Asset Management	US Treasury	912828C32	0.79%	0.750%	99.81	09/25/14	03/15/17	NC	190,000	189,800	190,713		
Chandler Asset Management	US Treasury	912828C73	0.71%	0.875%	115.69	05/29/14	04/15/17	NC	165,000	190,885	191,070		
Chandler Asset Management	US Treasury	912828TS9	1.16%	0.625%	98.34	07/31/14	09/30/17	NC	185,000	181,922	184,538		
Chandler Asset Management	US Treasury	912828ST8	1.25%	1.250%	100.16	05/28/15	04/30/19	NC	160,000	160,007	160,262		
Chandler Asset Management	US Treasury	912828SX9	1.33%	1.125%	99.52	05/27/15	05/31/19	NC	185,000	183,541	184,118		
Chandler Asset Management	US Treasury	912828U02	1.13%	0.750%	99.07	02/23/15	03/31/18	NC	190,000	187,833	189,213		
									1,800,000	1,818,848	1,826,076	7.13%	100%

Attachment B

Investment Type/ Broker	Institution	CUSIP Number	Purchase Yield	Coupon Rate	Purchase Price	Date Purchased	Date of Maturity	Next Call Date (NC=noncallable)	Current Market Value	Percent of Portfolio	Maximum Percent
Medium-Term Corporate Notes:											
Chandler Asset Management	Pacorr Financial Corp Note	69371RK62	0.43%	1.050%	100.86	01/10/14	06/05/15	NC	106,000	106,915	106,004
Chandler Asset Management	PNC Bank	69349KT59	0.28%	0.280%	99.77	09/10/14	06/05/15	NC	180,000	179,825	179,996
Chandler Asset Management	General Electric Capital Corp Note	36962G478	0.54%	2.250%	103.10	01/10/14	11/09/15	NC	150,000	154,644	151,227
Chandler Asset Management	Charles Schwab Corp Callable Note	808513AK1	1.49%	1.500%	100.49	03/10/15	02/20/18	NC	100,000	99,874	100,480
Chandler Asset Management	Wal-mart Stores Note	931142DE0	0.53%	0.800%	100.16	01/15/14	04/11/16	NC	150,000	150,242	150,155
Chandler Asset Management	Berkshire Hathaway Note	484664BX8	0.70%	0.950%	100.65	01/14/14	08/15/16	NC	150,000	150,972	150,540
Chandler Asset Management	Coca Cola Company Note	191216AU4	0.69%	1.800%	102.87	01/14/14	09/01/16	NC	150,000	154,311	152,259
Chandler Asset Management	Intel Corp Note	486140AH3	0.85%	1.950%	102.93	01/14/14	10/01/16	NC	150,000	154,388	152,517
Chandler Asset Management	John Deere Capital Corp Note	24422ERL5	1.11%	2.000%	102.61	01/15/14	01/13/17	NC	150,000	153,909	152,928
Chandler Asset Management	Occidental Petroleum Note	674699CB9	1.05%	1.750%	102.10	01/24/14	02/15/17	NC	150,000	153,147	151,988
Chandler Asset Management	Wells Fargo Corp Note	94974BFD7	1.26%	2.100%	102.67	01/24/14	05/08/17	NC	150,000	154,005	153,065
Chandler Asset Management	US Bancorp MTN	911591HD5	1.16%	1.650%	101.58	02/03/14	02/15/17	4/15/2017	150,000	152,369	151,860
Chandler Asset Management	Pfizer Inc	717081DJ9	1.10%	1.100%	99.91	05/12/14	05/15/17	NC	35,000	34,969	35,170
Chandler Asset Management	Qualcomm Inc	747525AG8	1.45%	1.400%	99.87	05/28/15	05/18/15	NC	135,000	134,787	134,953
Chandler Asset Management	JP Morgan Note	48126EAA5	1.63%	2.000%	101.28	01/24/14	08/15/17	NC	150,000	151,925	151,883
Chandler Asset Management	Oracle Corp Note	68399XAN5	1.40%	1.200%	99.27	01/13/14	10/15/17	NC	150,000	148,898	150,481
Chandler Asset Management	Chevron Corp Callable Note Cont	16676AA8	1.41%	1.104%	98.83	01/10/14	12/05/17	11/5/2017	150,000	149,837	149,241
Chandler Asset Management	IBM Corp	459200HZ7	1.23%	1.125%	99.70	02/06/15	02/06/18	NC	115,000	114,649	114,752
									2,471,000	2,497,867	2,490,083
										9.79%	30%
Asset-Backed Securities:											
Chandler Asset Management	Toyota Auto Receivables 2012B	89231NAC7	0.39%	0.48%	46.56	01/16/14	07/15/16	NC	57,267	26,893	26,879
Chandler Asset Management	Toyota Auto Receivables 2019A	89236WAC2	1.44%	1.12%	99.99	03/04/15	02/15/19	NC	85,000	84,987	85,173
Chandler Asset Management	Honda Auto Receivables	43814CAC3	0.42%	0.48%	60.70	02/12/14	11/21/16	NC	94,466	57,342	57,301
Chandler Asset Management	Honda Auto Receivables	43813NAC0	1.05%	1.04%	100.01	05/13/15	02/21/19	NC	105,000	104,984	105,009
Chandler Asset Management	Chase Issuance Trust	161571FL3	0.49%	0.59%	100.18	02/12/14	08/15/17	NC	150,000	150,275	150,027
Chandler Asset Management	American Honda Finance	02865WAC4	1.54%	1.55%	100.43	12/11/14	12/11/17	NC	80,000	79,926	80,777
Chandler Asset Management	Toyota Auto Receivables 2014A	89231MAC9	0.69%	0.67%	99.98	03/11/14	12/15/17	NC	75,000	74,986	74,985
Chandler Asset Management	John Deere Owner Trust	47787VAC5	0.93%	0.92%	99.98	04/02/14	04/16/18	NC	105,000	104,983	105,145
Chandler Asset Management	Honda Auto Receivables	43814HAC2	0.89%	0.88%	99.98	08/20/14	08/15/18	NC	75,000	74,986	75,055
Chandler Asset Management	John Deere Owner Trust	47787AD6	1.07%	99.98%	99.78	09/03/14	11/15/18	NC	85,000	84,981	85,150
									911,793	844,343	845,501
										3.31%	10%
Subtotal Investments											
Prior Year Adjustment GASB 31											
Investments											

CITY OF STANTON
CASH AND INVESTMENT BALANCES BY FUND TYPE
May 31, 2015

Fund Type	Cash and Investments	Totals
General Fund:		
Pooled	\$ (3,204,311)	
Restricted *	18,302,135	\$ 15,097,823
Special Revenue, Capital Projects and Enterprise Funds:		
Gas Tax	1,276,760	
Proposition 1B	9,349	
Measure M	1,328,255	
Fire Emergency Services	12,084	
Lighting & Median Maint.	2,776,862	
Sewer Maintenance	2,901,269	
Other	4,333,041	12,637,620
Internal Service Funds		1,794,951
Trust Funds		191,692
Total Cash and Investment Balances		\$ 29,722,087

* Money Market, Imprest Accounts, Petty Cash and Investments

CITY OF STANTON

REPORT TO THE SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY

TO: Honorable Chair and Members of the Successor Agency

DATE: June 23, 2015

SUBJECT: MAY 2015 INVESTMENT REPORT

REPORT IN BRIEF:

The Investment Report as of May 31, 2015 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

RECOMMENDED ACTION:

That the Successor Agency:

- 1) Find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment), and
- 2) Receive and file the Investment Report for the month of May 2015.

BACKGROUND:

The attached reports summarize the Successor Agency investments and deposit balances as of May 2015. A summary of the Agency's investments and deposits is included as Attachment A. The Agency's cash balances by fund are presented in Attachment B.

ANALYSIS:

The Agency's investment in the State Treasurer's Local Agency Investment Fund (LAIF) continues to be available on demand. The effective yield on LAIF for the month of May 2015 was 0.29%. The Agency had no other investments, other than those managed by bond trustees. The money market mutual fund investments by the bond trustees generated minimal interest income.

FISCAL IMPACT:

All deposits and investments have been made in accordance with the City's 2014-15 Investment Policy.

The portfolio will allow the Agency to meet its expenditure requirements for the next six months.

ENVIRONMENTAL IMPACT:

None

LEGAL REVIEW:

None.

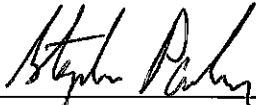
PUBLIC NOTIFICATION:

Through the agenda posting process.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

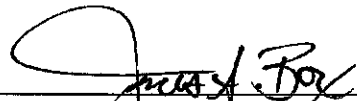
4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:



Stephen M. Parker, CPA
Administrative Services Director/Treasurer

Approved by:



James A. Box
Executive Director

Attachments:

- A. Investments and Deposits
- B. Cash Balances by Fund

**SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY
INVESTMENTS AND DEPOSITS
May 31, 2015**

Investment Type	Issuer	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
State Pool (LAIF) - SA portion	State of California	On Demand	0.29%	\$ 2,112,541	\$ 2,112,541	\$ 2,113,118	LAIF
Demand Deposits/Main Checking - SA portion	Bank of the West	On Demand	N/A	1,177,956	1,177,956	1,177,956	Bank of the West

Total Cash Investments and Deposits

\$ 3,290,497 \$ 3,291,074

Bond Funds Managed by Trustees:

Investment Type	Issuer	CUSIP Number	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
2005 Tax Allocation Bonds - Series A (Taxable)								
Principal:								
US Bank Money Market Fund	US Bank	9AMMF05B2	On Demand	0.03%	\$1	1.11	1.11	US Bank
Interest:								
US Bank Money Market Fund	US Bank	9AMMF05B2	On Demand	0.03%	\$ 369,262	\$ 369,262	\$ 369,262	US Bank
Reserve Account:								
US Bank Money Market Fund	US Bank	9AMMF05B2	On Demand	0.03%	1,264,007	1,264,007	1,264,007	US Bank
Redevelopment Fund:								
US Bank Money Market Fund	US Bank	9AMMF05B2	On Demand	0.03%	811	811	811	US Bank

Total 2005 Tax Allocation Bonds - Series A (Taxable)

\$ 1,634,081 \$ 1,634,080

Investment Type	Issuer	CUSIP Number	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
2005 Tax Allocation Bonds - Series B (Tax-Exempt)								
Principal								
US Bank Money Market Fund	US Bank	9AMMF05B2	On Demand	0.03%	\$ 1	\$ 1	\$ 1	US Bank
Interest								
US Bank Money Market Fund	US Bank	9AMMF05B2	On Demand	0.03%	\$ 180,905	\$ 180,905	\$ 180,905	US Bank
Reserve Account:								
US Bank Money Market Fund	US Bank	9AMMF05B2	On Demand	0.03%	701,890	701,890	701,890	US Bank
Redevelopment Fund:								
US Bank Money Market Fund	US Bank	9AMMF05B2	On Demand	0.03%	3,503	3,503	3,503	US Bank

Total 2005 Tax Allocation Bonds - Series B (Tax-Exempt)

\$ 886,298 \$ 886,298

Investment Type	Issuer	CUSIP Number	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
2010 Tax Allocation Bonds (Tax-Exempt)								
Principal								
Interest								
US Bank Money Market Fund	US Bank	9AMMF05B2	On Demand	0.03%	\$1	1.29	1.29	US Bank
Reserve Account:								
US Bank Money Market Fund	US Bank	9AMMF05B2	On Demand	0.03%	533,292	533,292	533,292	US Bank
Redevelopment Fund:								
US Bank Money Market Fund	US Bank	9AMMF05B2	On Demand	0.03%	1,561,888	1,561,888	1,561,888	US Bank
US Bank Money Market Fund	US Bank	9AMMF05B2	On Demand	0.03%	6,496,786	6,496,786	6,496,786	US Bank

Total 2010 Tax Allocation Bonds (Tax-Exempt)

\$ 8,591,967 \$ 8,591,967

Investment Type	Issuer	CUSIP Number	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
2011 Tax Allocation Bonds - Series A (Taxable)								
Principal:								
US Bank Money Market Fund	US Bank				1	1	1	US Bank
Reserve Fund:								
US Bank Money Market Fund	US Bank	9AMMF05B2	On Demand	0.03%	1,474,560	1,474,560	1,474,560	US Bank
Project Account:								
US Bank Money Market Fund	US Bank	9AMMF05B2	On Demand	0.03%	4,726,802	4,726,802	4,726,802	US Bank
Interest Fund:								
US Bank Money Market Fund	US Bank	9AMMF05B2	On Demand	0.03%	651,166	651,166	651,166	US Bank

Total 2011 Tax Allocation Bonds - Series A (Taxable) \$ 6,852,528 \$ 6,852,528

Investment Type	Issuer	CUSIP Number	Date of Maturity	Interest Rate	Par Value	Cost	Market Value	MV Source
2011 Tax Allocation Bonds - Series B (Taxable)								
Bond Reserve Fund:								
US Bank Money Market Fund	US Bank	9AMMF05B2	On Demand	0.03%	1,349,108	1,349,108	1,349,108	US Bank
Redevelopment Account:								
US Bank Money Market Fund	US Bank	9AMMF05B2	On Demand	0.03%	1,582,321	1,582,321	1,582,321	US Bank
Interest Fund:								
US Bank Money Market Fund	US Bank	9AMMF05B2	On Demand	0.03%	524,396	524,396	524,396	US Bank

Total 2011 Tax Allocation Bonds - Series B (Taxable) \$ 3,455,825 \$ 3,455,825

Total Bond Fund Investments and Deposits (3)

\$ 21,420,699 \$ 21,420,698

Notes:

- (1) - There have been no exceptions to the Investment Policy.
- (2) - The Successor Agency is able to meet its expenditure requirements for the next six months.
- (3) - Restricted Bond Funds are held by the fiscal agent.

SUCCESSOR AGENCY TO THE STANTON REDEVELOPMENT AGENCY**POOLED CASH BALANCES BY FUND TYPE
May 31, 2015**

Fund	Cash Balance
710 Project 2000 Debt Service Fund	-
711 Redevelopment Debt Service Fund	-
712 Redevelopment Obligation Retirement Fund	3,388,575
720 Low and Moderate Income Housing Fund	-
721 Housing Successor Fund	-
730 Community Redevelopment Administration Fund	-
731 Successor Agency Admin Fund	(98,078)
740 Redevelopment Project Fund	-
741 Successor Agency Project Fund	-

TOTAL CASH BALANCE**\$ 3,290,497**

CITY OF STANTON

REPORT TO CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: June 23, 2015

**SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON
APPROVING FINAL TRACT MAP NO. 17764 AND SUBDIVISION
AGREEMENT**

REPORT IN BRIEF:

The final tract map for the development located at 7172, 7192, and 7232 Kermore Lane has been completed and reviewed by all required departments and agencies. This final tract map is in compliance with the City's General Plan and zoning land use designations.

RECOMMENDED ACTION:

1. City Council declare that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15268(b)(3) Ministerial Projects; and
2. Adopt Resolution No. 2015-21, approving Final Tract Map No. 17764; and
3. Find that the recordation of Tract Map No. 17764 will not be in violation of any of the provisions of Section 66474, 66474.1, and 66474.2 of the Subdivision Map Act; and
4. Find that the proposed subdivision, together with the provisions for its design and improvement, is consistent with the general plan required by Article 5 (commencing with Section 65300) of Chapter 3 of Division 1 of the Government Code, and any specific plan adopted pursuant to Article 8 (commencing with Section 65450) of Chapter 3 of Division 1 of the Government Code; and
5. Direct the City Clerk to endorse on the face of the map of Tract Map No. 17764, the certificate which embodies the approval of said map, and submit the map to the County Recorder of Orange County for recording; and
6. Authorize the Mayor to execute the attached Subdivision Improvement Agreement for Tract No. 17764.

BACKGROUND:

On August 26, 2014, the City Council of the City of Stanton approved Tentative Tract Map TM14-02, a subdivision of three legal parcels (2.36 acres) located at 7172, 7192 and 7232 Kermore Lane for the development of twenty one (21) single-family detached residential dwelling units in the RM (Medium Density Residential) Zone.

As a condition of approval of the project, a final tract map must be completed, reviewed, and approved by the City Council. The final map (attached) has been reviewed, and found to be in compliance with the City's general plan and zoning land use designations.

ANALYSIS/JUSTIFICATION:

Recording of a final tract map is required per Section 66426 of the Subdivision Map Act. The City Engineer has reviewed the Final Tract Map No. 1774 and all associated documentation, and is satisfied that the final tract map substantially complies with the City's general plan and zoning land use designations.

Orange County Resources and Development Management Department (RDMD), has also reviewed and approved the said Final Tract Map No. 17764, and has certified to the technical correctness and its compliance with the provisions of the Subdivision Map Act.

FISCAL IMPACT:

None.

ENVIRONMENTAL IMPACT:

In accordance with the requirements of the CEQA, this project has been determined to be exempt under Section 15268(b)(3).

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION:

Notifications and advertisement were performed as prescribed by law.

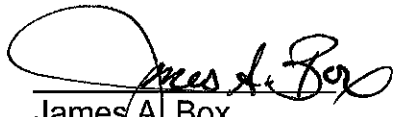
STRATEGIC PLAN OBJECTIVE ADDRESSED:

5 - Provide a high quality of life.

Prepared by:


for Allan Rigg, P.E., AICP
Director of Public Works/City Engineer

Approved by:


James A. Box
City Manager

Attachments:

- (1) Resolution No. 2015-21
- (2) Final Tract Map No. 17764
- (3) Subdivision Improvement Agreement for Tract No. 17764

RESOLUTION NO. 2015-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, APPROVING FINAL TRACT MAP NO. 17764 FOR THE PROPERTY LOCATED AT 7172, 7192, AND 7232 KERMORE LANE.

WHEREAS, on August 26, 2014 Resolution No. 2014-39 of the City Council of the City of Stanton was adopted, which conditionally approved Tentative Tract Map No. 17764 (TM14-02) to subdivide a 2.36 acre site for the development of a housing subdivision consisting of twenty (21) single family detached dwelling units, a private street, and a common open space for the properties located at 7172, 7192, and 7232 Kermore Lane in the RM (Medium Density Residential) Zone; and

WHEREAS, all necessary documentation associated with this Tract have been reviewed by the City Engineer and the Orange County Surveyor's Office; and

WHEREAS, the final tract map is substantially in compliance with the previously approved Tentative Tract Map TM14-02; and

WHEREAS, the City Council has made the finding that none of the conditions for mandatory denial exist relative to the proposed subdivision, in accordance with Section 66474, 66474.1 and 66474.2 of the Subdivision Map Act; and

WHEREAS, the City Council finds that the proposed subdivision, together with the provisions for its design and improvement, is consistent with the general plan required by Article 5 (commencing with Section 65300) of Chapter 3 of Division 1 of the Government Code, or any specific plan adopted pursuant to Article 8 (commencing with Section) 65450) of Chapter 3 of Division 1 of the Government Code; and

WHEREAS, the approval of a Final Map is statutorily exempt from the California Environmental Quality Act pursuant to Guidelines Sections 15268(b)(3); and

WHEREAS, the City Council finds that Final Tract Map No. 17764 satisfies the provisions of the Subdivision Map Act, Stanton Municipal Code and the Conditions of Approval,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANTON, DOES HEREBY RESOLVE, AS FOLLOWS:

Section 1. The City Council does hereby approve Final Tract Map No. 17764 pursuant to Government Code Section 66457 and 66458 (Subdivision Map Act) and Section 19.26.040 of the Stanton Municipal Code.

Section 2. The City Clerk shall certify to the adoption of this Resolution and so note on the Final Tract Map.

ADOPTED, SIGNED AND APPROVED this 23rd day of June, 2015.

ALEXANDER A. ETHANS, MAYOR

APPROVED AS TO FORM:

MATTHEW E. RICHARDSON, CITY ATTORNEY

ATTEST:

I, Patricia A. Vazquez, City Clerk of the City of Stanton, California DO HEREBY CERTIFY that the foregoing Resolution, being Resolution No. 2015-21 has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the Stanton City Council, held on June 23, 2015, and that the same was adopted, signed and approved by the following vote to wit:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

PATRICIA A. VAZQUEZ, CITY CLERK

**CITY OF STANTON
AND
STANTON OXBOW 1, LLC,
SUBDIVISION IMPROVEMENT AGREEMENT
TRACT NO. 17764**

THIS SUBDIVISION AGREEMENT is made and effective as of May 21, 2015 by and between the **CITY OF STANTON**, a municipal corporation of the State of California, hereinafter referred to as "CITY", and **STANTON OXBOW 1, LLC**, a California Limited Liability Company, hereinafter referred to as "DEVELOPER". In consideration of the approval by CITY of the final map of the SUBDIVISION described below and the mutual covenants and agreements contained herein, CITY and DEVELOPER agree as follows:

RECITALS

This Agreement is made with respect to the following facts which each party acknowledges as true and correct:

Final Map No.

Tract No. 17764, a Single Family Residential Subdivision, hereinafter referred to as "SUBDIVISION".

Planning Commission

Resolution No. 2354 Recommending City Council Approval of Tentative Tract Map No. 17764 (TM 14-02), dated August 6, 2014.

City Council

Resolution No. 2014-39 Approving Tentative Tract Map No. 17764 (TM 14-02), dated August 26, 2014.

Site Documents and Improvement Plans:

The following site documents and improvement plans approved by the City Engineer and which are required to be prepared by a California Registered Civil Engineer, California Registered Geologist, or California Registered Landscape Architect, and other documents required to be prepared by a Certified Professional in Storm Water Quality (CPSWQ) registered through EnviroCert International Inc., are herein made a part of this Agreement relative to construction work required on the SUBDIVISION.

- County of Orange/Santa Ana Region Priority Project Water Quality Management Plan (WQMP), Project Name: Kermore Lane II Residential Project

7172, 7192 and 7232 Kermore Lane, Stanton, California 90680, Prepared for Stanton Oxbow 1, LLC, 8951 Research Drive, Suite 100, Irvine, CA 92618, 949-759-4367, Prepared by CA Engineering, Inc., Fred Cornwell, P.E, 3002 Dow Avenue, Suite 122 Tustin, CA 92780, 949724-9840, Date Prepared: September 17, 2014.

- Storm Water Pollution Prevention Plan (SWPPP) – Project Name: Kermore Lane II Residential Project 7172, 7192 and 7232 Kermore Lane, Stanton, California, prepared by CA Engineering, Inc., Fred Cornwell, P.E, 3002 Dow Avenue, Suite 122 Tustin, CA 92780, 949724-9840, a Certified Professional in Storm Water Quality (CPSWQ) registered through Enviro Cert International Inc., prepared: September 21, 2014.
- Geotechnical Evaluation and Infiltration Study for 7172, 7192, and 7232 Kermore Lane, Proposed Single-Family Residential Development, City of Stanton, Orange County, California, Prepared for Melia Homes, 8951 Research Drive, Suite 100, Irvine, CA 92618, Prepared by, GeoTek, Inc., 710 E. Parkridge Avenue, Suite 105, Corona, California 92879, Project No. 1097-CR3, dated November 18, 2013 Submitted by Jeffrey M. Pflueger, CEG 2499, and Ronald A. Reed, GE 2524.
- Rough Grading Plan for: Tract 17764 Improvement Plans Stanton Oxbow 1, LLC City of Stanton, prepared by CA Engineering, Inc., Fred Cornwell, P.E, C 45591, 3002 Dow Avenue, Suite 122 Tustin, CA 92780, 949-724-9840, dated December 12, 2014, and signed by City Building Official dated January 8, 2015. (Rough Grading Plan includes rough grading, drainage and bio filtration/infiltration system).
- Precise Grading Plan for: TR 17764 Stanton Oxbow 1, LLC Kermore Lane- City of Stanton, prepared by CA Engineering, Inc., Fred Cornwell, P.E, 3002 Dow Avenue, Suite 122 Tustin, CA 92780, 949-724-9840, to be submitted for approval by City of Stanton in future prior to building permit issuance.
- Improvement Plans for: Tract 17764 City of Stanton, prepared by CA Engineering, Inc., Fred Cornwell, P.E, C 45591, 3002 Dow Avenue, Suite 122 Tustin, CA 92780, 949-724-9840, dated January 9, 2015 and signed by City Engineer dated January 15, 2015. (Improvement Plans include street improvements, street lighting, and sewer).

- Water improvement plan Golden State Water Company A Subsidiary of American States Water Company Tract 17764 7172, 7192, and 7232 Kermore Ln. City of Stanton, California prepared by Golden State Water Company A Subsidiary of American States Water Company, 1920 West Corporate Way, Anaheim, California, CA, 92801 Phone: (714) 835-7711, signed approved by Robert McVicker dated December 10, 2014 and signed approved by Fred Cornwell, P.E, C 45591, and reviewed and found to be acceptable by the City of Stanton.
- Street Light Improvement Plan – Included in above noted Improvement Plans for: Tract 17764 City of Stanton.
- Sewer Improvement Plan – Included in above noted Improvement Plans for: Tract 17764 City of Stanton.
- Landscape and Irrigation Improvement Plan – Moore Meadow - 7172, 7192, and 7232 Kermore Ln. City of Stanton, California prepared by Rainville and Bye Landscape Architects.
- Fire Master Plan No. SR192430 Fire Master Plan Title- Moore Meadow - TR 17764 prepared by Firesafe Planning Solutions, approved by the Orange County Fire Authority dated February 4, 2015.

NOTE ABOUT ABOVE PLANS:

- Sewer and Street lighting are shown on the above noted Improvement plans for: Tract 17764 City of Stanton.

Final Record Drawings

DEVELOPER shall provide CITY, prior to the acceptance of improvements and release of bonds or other security by CITY, with one (1) set of mylar copies and one (1) set of electronic files in AutoCAD format, as specified by CITY'S City Engineer (hereinafter referred to as "the City Engineer"), of the final Record Drawings of all plans developed for the SUBDIVISION showing all changes and as built conditions.

Surety Company

Name: Philadelphia Indemnity
 Address: 251 S. Lake Street, Ste 360, Pasadena CA 91101
 Contact Person: Victoria M. Campbell Phone: _____

Estimated Cost of Improvements (Public & Private):

Water Quality Management Plan (WQMP) -----	\$ 3,000
Storm Water Pollution Prevention Plan (SWPPP) -----	\$ 5,000
Road Improvements: -----	\$323,200
Drainage Improvements: -----	\$ 38,150
Sewer Improvements: -----	\$ 84,471
Grading Improvements: -----	\$139,556
Water Improvements *-----	\$104,000
Landscaping and Irrigation Improvements: -----	\$ 25,000
Set Survey Monuments: -----	\$ 5,000
Total Estimated Cost of Improvements: -----	<u>\$ 599,177</u>

Faithful Performance (100%) Bond No.: -----	Amount: \$ 594,177
Labor & Materials (100%) Bond No.: -----	Amount: \$ 594,177
Warranty (50%) Bond No.: -----	Amount: \$ 297,088
Monumentation Bond No.: -----	Amount: \$ 5,000

A. DEVELOPER has presented to CITY the final subdivision map of Tract No. 17764 for the proposed SUBDIVISION for approval and recordation pursuant to provisions for the Subdivision Map Act of the State of California and CITY ordinances and regulations relating to the filing, approval and recordation of subdivision maps. The Subdivision Map Act and CITY ordinances and regulations relating to the filing, approval and recordation of subdivision maps are collectively referred to in this Agreement as the "Subdivision Laws."

B. A Tentative Map of the SUBDIVISION has been approved subject to the Subdivision Laws and to the requirements and conditions of the Resolution of Approval. The Resolution of Approval is on file in the office of CITY'S City Clerk (hereinafter referred to as "the City Clerk") and is incorporated into this Agreement by reference.

C. In consideration of approval of a final map for the SUBDIVISION by CITY, DEVELOPER desires to enter into this Agreement, whereby DEVELOPER promises to install and complete, at DEVELOPER'S own expense, all the public and private improvement work required by CITY in connection with the proposed SUBDIVISION. DEVELOPER has secured this Agreement by improvement security required by the Subdivision Laws and approved by CITY'S City Attorney (hereinafter referred to as "the City Attorney").

D. Final site and improvement plans for the construction of the SUBDIVISION improvements approved and accepted by the City Engineer will be on file in the office of the City Engineer and are incorporated into this Agreement by this reference. All references in this Agreement to the improvement plans shall include reference to any specifications for the improvements as approved by the City Engineer.

E. Within thirty (30) days after completion of the required improvements and their acceptance by CITY, it is necessary that certain monuments and stakes as specified on the final map for the SUBDIVISION shall be installed.

AGREEMENT

NOW, THEREFORE, in consideration of the approval by CITY of the final map of the SUBDIVISION, DEVELOPER and CITY agree as follows:

1. DEVELOPER'S Obligations to Construct Improvements.

DEVELOPER shall:

- a. Comply with all the requirements of the conditions of the tentative map.
- b. Construct and install at DEVELOPER'S own expense all of the following public and private improvement work in conformance with the improvement plans identified in the above noted section titled "Site and Improvement Plans" and CITY standards;
 - (1) Implement Water Quality Management Plan (WQMP).
 - (2) Implement and update Storm Water Pollution Prevention Plan (SWPPP).
 - (3) Implement Soils/Geotechnical Report Recommendations.
 - (4) Construct off-site and on-site grading improvements.
 - (5) Construct on-site drainage system.
 - (6) Construct off-site and on-site underground utilities (Electric, Gas, Phone, Cable, etc.). All on-site utilities and utility service to the SUBDIVISION shall be underground.
 - (7) Construct off-site and on-site sewer system.
 - (8) Construct off-site and on-site water system.
 - (9) Construct site improvements.
 - (10) Construct off-site and on-site low-water use landscape and irrigation improvements.
 - (11) Construct on-site reasonable low level of intensity energy efficient lighting system.

(12) Construct off-site street frontage improvements for the Subdivision. Any street repair is subject to the City of Stanton Street Moratorium Policy.

(13) Install survey monuments.

(14) Commence construction and installation of improvements within 180 days from the approval of the final map by CITY and complete the work within two (2) years from the date of final map approval.

(15). Acquire and dedicate, or pay the cost of acquisition by CITY, of all rights-of-way, easements and other interests in real property for construction or installation of the public improvements, free and clear of all liens and encumbrances. DEVELOPER shall be obligated to provide executed documents for the acquisition by CITY of off-site rights-of-way, easements and other interests in real property. DEVELOPER shall also be responsible for obtaining any public or private easements, land dedications, abandonments, or authorizations to accommodate the SUBDIVISION.

2. Acquisition, Dedication, and Abandonment of Easements or Rights-of-Way.

If any of the public improvement and land development work contemplated by this Agreement is to be constructed or installed on land not owned by DEVELOPER, no such construction or installation shall be commenced before:

a. The offer of dedication to CITY of appropriate rights-of-way, easements or other interest in real property, and appropriate authorization from the property owner to allow construction or installation of the improvements or work, or

b. The dedication to, and acceptance by, CITY of appropriate rights-of-way, easements or other interests in real property, as determined by the City Engineer, or

c. The issuance by a court of competent jurisdiction pursuant to the State Eminent Domain Law of an order of possession. DEVELOPER shall comply in all respects with the order of possession. Nothing in this Section shall be construed as authorizing or granting an extension of time to DEVELOPER.

d. Abandonment of utility easement crossing the SUBDIVISION.

3. Security. DEVELOPER shall at all times guarantee DEVELOPER'S performance of this Agreement by furnishing to CITY, and maintaining, good and sufficient security as required by the Subdivision Laws on forms approved by CITY for the purposes and in the amounts as follows:

a. to assure faithful performance of this Agreement in regard to said improvements in an amount of 100% of the estimated cost of the improvements; and

b. to secure payment to any contractor, subcontractor, persons renting

equipment, or furnishing labor and materials for the improvements required to be constructed or installed pursuant to this Agreement in the additional amount of 100% of the estimated cost of the improvements; and

c. to guarantee or warranty the work done pursuant to this Agreement for a period of one (1) year following acceptance thereof by CITY against any defective work or labor done or defective materials furnished in the additional amount of 50% of the estimated cost of the improvements; and

d. DEVELOPER shall also furnish to CITY good and sufficient security in the amount of 100% of the estimated cost of setting SUBDIVISION monuments as stated previously in this Agreement; and

e. The securities required by this Agreement shall be kept on file with the City Clerk. The terms of the security documents referenced above are incorporated into this Agreement by this reference. If any security is replaced by another approved security, the replacement shall be filed with the City Clerk and, upon filing, shall be deemed to have been made a part of and incorporated into this Agreement. Upon filing of a replacement security with the City Clerk, the former security may be released. Security, including replacement security, may be in the form of bonds, assessment district proceeds, or other types of security all subject to the approval of the City Engineer.

4. Inspection, Plan Check, Administration, and Certification. DEVELOPER shall at all times maintain proper facilities and safe access for inspection of the public and private improvements by CITY and to the shops wherein any work is in preparation. Upon completion of the work, DEVELOPER may request a final inspection by the City Engineer or the City Engineer's authorized representative. If the City Engineer or the designated representative determines that the work has been completed in accordance with this Agreement, then the CITY Engineer shall certify the completion of the public and private improvements to CITY'S City Council (hereinafter referred to as "the City Council"). No public improvements shall be finally accepted by CITY unless all aspects of all of the work have been inspected and determined to have been completed in accordance with the Improvement Plans and CITY standards. DEVELOPER shall bear all costs of plan check, inspection, administration, and certification. DEVELOPER shall post an initial cash deposit in the amount of \$10,000 with CITY to establish the Inspection and City Services Fee Cash Deposit Account to cover CITY'S costs of inspection, administration (including attorneys' fees) and certification, which deposit shall be drawn against for actual cost incurred by CITY. When CITY costs amount to 80% of the deposit amount CITY will notify

DEVELOPER that an additional cash deposit in the amount to be determined by CITY is needed. DEVELOPER agrees to provide additional cash deposits within 10 days of notice. Failure to provide the cash deposits shall result in suspension of construction work. The City will provide accounting of the Inspection and City Services Fee Cash Deposit Account charges as reasonably requested. Upon completion and acceptance of the SUBDIVISION improvements and release of bonds any funds remaining in the Inspection and City Services Fee Cash Deposit Account will be refunded to DEVELOPER.

5. Release of Securities. Subject to approval by the City Council, the securities required by this Agreement shall be released as follows:

a. Security given for faithful performance of any act, obligation, work or agreement shall be released upon the final completion and acceptance of the act or work, subject to the provisions of the following subsection.

b. The City Engineer may release up to 75% of the security given for faithful performance of improvement work, in portions, as the improvement progresses upon application therefore by the DEVELOPER; provided; however, that no such release shall be for an amount less than 25% of the total improvement security given for faithful performance of the improvement work. In no event shall the City Engineer authorize a release of the improvement security, which would reduce such security to an amount below that required to guarantee the completion of the improvement work and any other obligation imposed by this Agreement.

c. Security given to secure payment to the contractor, his or her subcontractors and to persons furnishing labor, materials or equipment shall, six (6) months after the completion and acceptance of the work, be reduced to an amount equal to the total claimed by all claimants for whom liens have been filed and of which notice has been given to the City Council, plus an amount reasonably determined by the City Engineer to be required to assure the performance of any other obligations secured by the security. The balance of the security shall be released upon the settlement of all claims and obligations for which the security was given.

d. No security given for the guarantee or warranty of work shall be released until the expiration of the warranty period and until any claims filed during the warranty period have been settled. The warranty period shall not commence until certification of completion of all the work and improvements to the City Council and until all of the public improvements have been accepted by the City Council.

e. CITY may retain from any security released an amount sufficient to cover costs and reasonable expenses and fees, including reasonable attorneys' fees.

6. Injury to Public And Private Improvements, Public And Private Property or Public And Private Utilities Facilities. DEVELOPER shall, at DEVELOPER'S expense, replace or have replaced, or repair or have repaired, as the case may be, all public and private improvements, public and private property, public and private utilities facilities, surveying, or SUBDIVISION monuments which are destroyed or damaged as a result of any work under this Agreement. DEVELOPER shall bear the entire cost of replacement or repairs of any and all public and private property or public and private utility property damaged or destroyed by reason of any work done under this Agreement, whether such property is owned by the United States or any agency thereof, or the State of California, or any agency or political subdivision thereof, or by CITY or any public or private utility corporation or by any combination of such owners. Any repair or replacement shall be to the satisfaction, and subject to the approval, of the City Engineer.

7. Permits. DEVELOPER shall, at DEVELOPER'S expense, obtain all necessary permits and licenses for the construction and installation of the improvements, give all necessary notices and pay all fees and taxes required by law.

8. Payment of Fees. DEVELOPER shall pay all CITY fees stipulated in the latest fee resolution as adopted by the City Council as required for the development of the SUBDIVISION including but not limited to the following:

a. Building Permit Fee - to be paid at the time of Building Permit application. All required School Impact Fees shall be paid to school district prior to issuance of building permits.

b. School Impact Fee - to be paid prior to issuance of building permits.

c. Park In-lieu Fee - to be paid prior to issuance of building permits.

d. Sewer connection Fee - to be paid prior to the issuance of building permits.

~~Water~~ e. Water Connection Fee - to be paid to GOLDEN STATE WATER COMPANY prior to the issuance of building permits.

f. Final Map Plan Check Fee - to be paid at time of Final Map submittal.

g. Site and Improvement Plan Check and Review Fee - to be paid at time of plan submittal.

h. Encroachment Permit Fee – to be paid at time of Encroachment Permit application prior to any construction work.

i. Inspection and City Services Fee – cash deposit to be posted with City prior to any construction work to establish an Inspection and City Services Fee Cash Deposit Account.

j. Grading Permit Fee – to be paid prior to any construction work.

9. Default of DEVELOPER.

a. Default of DEVELOPER shall include, but not be limited to, DEVELOPER'S failure to timely commence construction of the improvements; DEVELOPER'S failure to timely complete construction of the improvements; DEVELOPER'S failure to timely cure any defect in the improvements; DEVELOPER'S failure to perform substantial construction work for a period of twenty (20) days after commencement of the work; DEVELOPER'S insolvency, appointment of a receiver, or the filing of any petition in bankruptcy, either voluntary or involuntary, which DEVELOPER fails to discharge within thirty (30) days; the commencement of a foreclosure action against the SUBDIVISION or a portion thereof, or any conveyance in lieu or in avoidance of foreclosure; or DEVELOPER'S failure to perform any other obligation under this Agreement.

b. CITY reserves to itself all remedies available to it at law or in equity for breach of DEVELOPER'S obligations under this Agreement. CITY shall have the right, subject to this section, to draw upon or utilize the appropriate security to mitigate CITY damages in event of default by DEVELOPER. The right of CITY to draw upon or utilize the security is additional to and not in lieu of any other remedy available to CITY. It is specifically recognized that the estimated costs and security amounts may not reflect the actual cost of construction or installation of the improvements and, therefore, CITY'S damages for DEVELOPER'S default shall be measured by the cost of completing the required improvements. The sums provided by the improvement security may be used by CITY for the completion of the work and improvements in accordance with the improvement plans and specifications contained herein.

c. In the event of DEVELOPER'S default under this Agreement, DEVELOPER authorizes CITY to perform such obligation twenty (20) days after mailing written notice of default to DEVELOPER and to DEVELOPER'S Surety, and agrees to pay the entire cost of such performance by CITY.

d. CITY may take over the work and prosecute the same to completion, by contract or by any other method CITY may deem advisable, for the account and at the expense of DEVELOPER, and DEVELOPER'S Surety shall be liable to CITY for any excess cost or damages occasioned CITY thereby; and, in such event, CITY, without liability for so doing, may take possession of, and utilize in completing the work, such materials, appliances, plant and other property belonging to DEVELOPER as may be on the site of the work and necessary for performance of the work.

e. Failure of DEVELOPER to comply with the terms of this Agreement shall constitute consent to the filing by CITY of a notice of violation against all the lots in the SUBDIVISION or to rescind the approval or otherwise revert the SUBDIVISION to acreage. The remedy provided by this Subsection is in addition to and not in lieu of other remedies available to CITY. DEVELOPER agrees that the choice of remedy or remedies for DEVELOPER'S breach shall be within the sole discretion of CITY.

f. In the event that DEVELOPER fails to perform any obligation hereunder, DEVELOPER agrees to pay all costs and expenses incurred by CITY in securing performance of such obligations, including costs of suit and reasonable attorneys' fees.

g. The failure of CITY to take an enforcement action with respect to a default, or to declare a breach, shall not be construed as a waiver of that default or breach or subsequent default or breach of DEVELOPER.

h. DEVELOPER recognizes that by approval of the final map for SUBDIVISION, CITY has conferred substantial rights upon DEVELOPER, including the right to sell, lease, or finance lots within the SUBDIVISION, and has taken the final act necessary to subdivide the property within the SUBDIVISION. As a result, CITY will be damaged to the extent of the cost of installation of the improvements by DEVELOPER'S failure to perform its obligations under this Agreement, including, but not limited to, DEVELOPER'S obligation to complete construction of the improvements by the time established in this Agreement. CITY shall be entitled to all remedies available to it pursuant to this Agreement and the Subdivision Laws in the event of a default by DEVELOPER. It is specifically recognized that the determination of whether a reversion to acreage or rescission of the SUBDIVISION constitutes an adequate remedy for default by the DEVELOPER shall be within the sole discretion of CITY.

10. Warranty. DEVELOPER shall guarantee or warranty the work done pursuant to this Agreement for a period of one (1) year after certification of completion of all work and improvements and final acceptance by the City Council of the public improvements against

any defective work or labor done or defective materials furnished. If within the warranty period any work or improvement or part of any work or improvement done, furnished, installed, constructed or caused to be done, furnished, installed or constructed by DEVELOPER fails to fulfill any of the requirements of this Agreement or the improvement plans and specifications referred to herein, DEVELOPER shall without delay and without any cost to CITY, repair or replace or reconstruct any defective or otherwise unsatisfactory part or parts of the work or structure. Should DEVELOPER fail to act promptly or in accordance with this requirement, DEVELOPER hereby authorizes CITY, at CITY'S option, to perform the work twenty (20) days after mailing written notice of default to DEVELOPER and to DEVELOPER'S Surety, and agrees to pay the cost of such work by CITY. Should CITY determine that an urgency requires repairs or replacements to be made before DEVELOPER can be notified, CITY may, in its sole discretion, make the necessary repairs or replacement or perform the necessary work and DEVELOPER shall pay to CITY the cost of such repairs.

11. DEVELOPER Not Agent of CITY. Neither DEVELOPER nor any of DEVELOPER'S agents or contractors are or shall be considered to be agents of CITY in connection with the performance of DEVELOPER'S obligations under this Agreement.

12. Injury to Work. Until such time as the certification of all work and improvements and final acceptance of the public improvements by the City Council, DEVELOPER shall be responsible for and bear the risk of loss to any of the improvements constructed or installed. Until such time as all improvements required by this Agreement are fully completed and accepted by CITY, DEVELOPER will be responsible for the care, maintenance of, and any damage to such improvements. CITY shall not, nor shall any officer or employee thereof, be liable or responsible for any accident, loss or damage, regardless of cause, happening or occurring to the work or improvements specified in this Agreement prior to the completion and acceptance of the work or improvements. All such risks shall be the responsibility of and are hereby assumed by DEVELOPER.

13. Other Agreements. Nothing contained in this Agreement shall preclude CITY from expending monies pursuant to agreements concurrently or previously executed between the parties, or from entering into agreements with other developers for the apportionment of costs of water and sewer mains, or other improvements, pursuant to the provisions of CITY ordinances providing therefor, nor shall anything in this Agreement commit CITY to any such apportionment.

14. DEVELOPER'S Obligation to Warn Public During Construction. Until final acceptance of the improvements, DEVELOPER shall give good and adequate warning to the public of each dangerous condition existent in the improvements, and will take all reasonable actions to protect the public from such dangerous conditions.

15. Vesting of Ownership. Upon acceptance of the work on behalf of CITY and recordation of the Notice of Completion, ownership of the public improvements constructed pursuant to this Agreement shall vest in CITY.

16. Indemnity/Hold Harmless.

a. CITY or any officer, agent, or employee thereof shall not be liable for any injury to persons or property occasioned by reason of the acts or omissions of DEVELOPER, its agents or employees in the performance of this Agreement. DEVELOPER further agrees to protect and hold harmless CITY, its officials and employees from any and all claims, demands, causes of action, liability or loss of any sort, including, but not limited to, attorney fees and litigation expenses, because of, or arising out of, acts or omissions of DEVELOPER, its agents or employees in the performance of this Agreement, including all claims, demands, causes of action, liability, or loss because of, or arising out of, in whole or in part, the design or construction of the improvements. This indemnification and agreement to hold harmless shall extend to injuries to persons and damages or taking of property resulting from the design or construction of the SUBDIVISION, and the public and private improvements as provided herein, and in addition, to adjacent property owners as a consequence of the diversion of waters from the design or construction of public and private drainage systems, streets and other public and private improvements.

b. Acceptance by CITY of the public improvements shall not constitute an assumption by CITY of any responsibility for any damage or taking covered by this paragraph. CITY shall not be responsible for the design or construction of the SUBDIVISION or the improvements pursuant to the approved Improvement Plans or map, regardless of any negligent action or inaction taken by CITY in approving the plans or map, unless the particular improvement design was specifically required by CITY over written objection by DEVELOPER submitted to the City Engineer before approval of the particular improvement design, which objection indicated that the particular improvement design was dangerous or defective and which included a suggested safe and feasible alternative design. Except as may be provided above, CITY shall not be liable for any negligence, nonfeasance, misfeasance or malfeasance in approving, reviewing, checking, or correcting

any plans or specifications or in approving, reviewing or inspecting any work or construction. Nothing contained in this paragraph is intended to or shall be deemed to limit or waive any protections or immunities afforded by law to CITY, its officials, agents and employees, by virtue of CITY'S approval of the plan or design of the improvements, including without limitation the protections and immunities afforded by Government Code Section 830.6. After certification of completion of all of the improvements and acceptance of the public improvements, DEVELOPER shall remain obligated to eliminate any defect in design or dangerous condition caused by the design or construction defect; however, DEVELOPER shall not be responsible for routine maintenance. Provisions of this paragraph shall remain in full force and effect for ten (10) years following the certification of all work and improvements and acceptance by CITY of the public improvements. It is the intent of this paragraph that DEVELOPER shall be responsible for all liability for design and construction of the improvements installed or work done pursuant to this Agreement and that CITY shall not be liable for any negligence, nonfeasance, misfeasance or malfeasance in approving, reviewing, checking, or correcting any plans or specifications or in approving, reviewing or inspecting any work or construction. The improvement security shall not be required to cover the provisions of this paragraph.

17. DEVELOPER'S Insurance. DEVELOPER shall not commence work under this agreement until DEVELOPER shall have obtained all insurance required under this paragraph, nor shall DEVELOPER allow any contractor or subcontractor to commence work on his contract or subcontract until all similar insurance required of the contractor or subcontractor shall have been so obtained and approved. All requirements herein provided shall appear either in the body of the insurance policies or as endorsements and shall specifically bind the insurance carrier.

a. Compensation Insurance.

DEVELOPER shall maintain, during the life of this agreement, Worker's Compensation Insurance for all DEVELOPER'S employees employed at the site of improvement, and in case any work is sublet, DEVELOPER shall require any contractor or subcontractor similarly to provide Worker's Compensation Insurance for all contractor's or subcontractor's employees, unless such employees are covered by the protection afforded by DEVELOPER. In case any class of employees engaged in work under this agreement at the site of the project is not protected under any Worker's Compensation law, DEVELOPER shall provide, and shall cause each contractor and subcontractor to provide, adequate insurance for the protection of employees not otherwise protected.

DEVELOPER hereby indemnifies CITY for any damage resulting to it from failure of either DEVELOPER or any contractor or subcontractor to take out or maintain such insurance.

b. Public Liability and Property Damage Insurance.

DEVELOPER shall take out and maintain during the life of this agreement such public liability and property damage insurance as shall insure CITY, its elective and appointive boards, commissions, officers, agents, and employees, DEVELOPER and any contractor or subcontractor performing work covered by this Agreement from claims for damages for personal injury, including death, as well as from claims for property damage which may arise from DEVELOPER'S or any contractor's or subcontractor's operations hereunder, whether such operations be by DEVELOPER or any contractor or subcontractor, or by anyone directly or indirectly employed by either DEVELOPER or any contractor or subcontractor, and the amounts of such insurance shall be as follows:

(1). Public Liability Insurance.

In an amount not less than **\$1,000,000.00** for injuries, including, but not limited to, death, to any one person and, subject to the same limit for each person, in an amount not less than **\$2,000,000.00** aggregate coverage:

(2). Property Damage Insurance.

In an amount not less than **\$1,000,000.00** for damage to property of each person on account of any one occurrence.

c. Cross-liability Endorsement.

In the event that any of the aforesaid insurance policies provided for in this section "DEVELOPER'S Insurance" insures any entity, person, board or commission other than those mentioned in the above noted section, such policy shall contain a standard form of cross-liability endorsement, insuring on such policy CITY, its elective and appointive boards, commissions, officers, agents and employees, DEVELOPER and any contractor or subcontractor performing work covered by this agreement.

d. Evidence of Insurance.

DEVELOPER shall furnish CITY concurrently with the execution hereof, with satisfactory evidence of the insurance required, and evidence that each carrier is required to give CITY at least fifteen day's prior notice of the cancellation or reduction in coverage of any policy during the effective period of this agreement.

18. **Time of the Essence.** Time is of the essence of this Agreement.

19. **Time for Commencement of Work/Time Extensions.** DEVELOPER shall commence substantial construction of the improvements and shall complete the

improvements as required by this Agreement. In the event good cause exists as determined by CITY'S City Manager (hereinafter referred to as "the City Manager"), the time for commencement of construction or completion of the improvements hereunder may be extended. The request for extension shall be made in writing to the City Manager. The approval of the extension shall be executed by the City Manager. Any such extension may be granted without notice to DEVELOPER'S Surety and shall not affect the validity of this Agreement or release the Surety or Sureties on any security given for this Agreement. The City Manager shall be the sole and final judge as to whether or not good cause has been shown to entitle DEVELOPER to an extension. Delay, other than delay in the commencement of work, or by strikes, boycotts, similar actions by employees or labor organizations, which prevent the conducting of work, and which were not caused by or contributed to by DEVELOPER, shall constitute good cause for an extension of the time for completion. As a condition of such extension, the City Manager may require DEVELOPER to furnish new security guaranteeing performance of this Agreement as extended in an increased amount as necessary to compensate for any increase in construction costs as determined by the City Engineer.

20. No Vesting of Rights. Performance by DEVELOPER of this Agreement shall not be construed to vest DEVELOPER'S rights with respect to any change in any zoning or building law or ordinance.

21. Maintenance of Private Facilities. DEVELOPER shall create a Homeowners Association which shall be responsible for maintaining all on-site and off-site site private common area facilities associated with the SUBDIVISION which are required in order that the SUBDIVISION drainage facilities, grading, water facilities, sewer facilities, retaining walls, fencing, landscaping, irrigation, lighting, sidewalks, streets, recreation facilities, and other necessary facilities will function properly. Moore Lane within the Subdivision boundary is a private street and as such is to be maintained by the Homeowners Association. DEVELOPER shall provide a copy of the final SUBDIVISION Covenants, Codes, and Restrictions ("CC&R's") to CITY for review and approval prior to recording of the final map or recording of the CC&R's.

22. Maintenance of Sewer System. CITY will maintain the off-site mainline sewer system including mainline pipe, mainline manholes, and mainline cleanouts. No additional costs to the SUBDIVISION or Homeowner's Association for maintenance of the off-site mainline sewer system other than the normal utility user service fees, charges, and property taxes will be made. It is the responsibility of the private homeowner's association

to maintain and pay for all costs for all off-site sewer laterals connecting from the mainline sewer to buildings, on-site sewer system including sewer mainlines, sewer manholes, sewer cleanouts, and sewer laterals.

23. **Ownership and Maintenance of Water System.** The on-site and off-site water system including water valves, fire hydrants, and water meters shall be privately owned and maintained by the (GOLDEN STATE WATER COMPANY). Maintenance of these systems will be paid for by (GOLDEN STATE WATER COMPANY) and will be budgeted as part of (GOLDEN STATE WATER COMPANY) normal utility budget operations. No additional costs to the SUBDIVISION or Homeowner's Association for maintenance of these systems other than the normal utility user service fees and other required charges.

24. **Park Improvements.** In-lieu of DEVELOPER providing and constructing a park area Developer shall pay the City's Park In-Lieu fee.

25. **Improvements to Kermore Lane.** DEVELOPER shall pay all costs for the improvements required to Kermore Lane frontage on the SUBDIVISION including, connecting to the existing frontage street improvements on each side of the SUBDIVISION, curb, gutter, sidewalk, landscaping, and irrigation. Maintenance of landscaping and irrigation on Kermore Lane frontage on the SUBDIVISION shall be maintained by the private homeowner's association.

26. **Notices.** All notices required or provided for under this Agreement shall be in writing and delivered in person or sent by mail, postage prepared, and addressed as provided in this section. Notice shall be effective on the date it is delivered in person or, if mailed, on the date of deposit in the United States Mail. Notices shall be addressed as follows, unless a written change of address is filed with CITY.

CITY: City Engineer
 City of Stanton
 7800 Katella Avenue
 Stanton, California 90680

DEVELOPER: Chad Brown
 Stanton Oxbow 1, LLC – C/O: MELIA HOMES
 8951 Research Drive, Suite 100
 Irvine, CA 92618

27. **Litigation or Arbitration.** In the event that suit or arbitration is brought to enforce the terms of this contract, the prevailing party shall be entitled to litigation costs and reasonable attorneys' fees.

28. **Incorporation of Recitals.** The Recitals to this Agreement are hereby incorporated into the terms of this Agreement.

29. **Entire Agreement.** This Agreement constitutes the entire agreement of the parties with respect to the subject matter. All modifications, amendments, or waivers of the terms of this Agreement must be in writing and signed by the appropriate representatives of the parties. In the case of CITY, the appropriate party shall be the City Manager.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the effective date first written above.

DEVELOPER:

STANTON OXBOW 1, LLC

CITY:

CITY OF STANTON

By: _____

Name: _____

Title: _____

By: _____

Name: _____

Title: _____

(Proper Notarization of DEVELOPER'S signature is required and shall be attached)

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of

Orange

)
) ss
)

On 5/21/15, before me, Lauren Michelle Delzer,
Notary Public, personally appeared Ed Delzer

_____, who
proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same
in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument
the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the
foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Lauren Michelle Delzer
Signature

(Affix Seal)



CITY OF STANTON

REPORT TO CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: June 23, 2015

SUBJECT: STANTON CENTRAL PARK – APPROVAL OF SCOPE INCREASE TO DAVID VOLZ DESIGN FOR CONSTRUCTION PERIOD SERVICES

REPORT IN BRIEF:

Staff recommends a scope increase to David Volz Design for construction period services during the bidding and construction of Stanton Central Park.

RECOMMENDED ACTION:

1. Declare that the award of contract is consistent with the Initial Study/Mitigated Negative Declaration, previously reviewed and adopted for the project on June 23, 2013; and
2. Approves a Second Amendment to the Agreement for design consultant services between the City and David Volz Design to extend the term, expand the scope of work, and increase the fee to David Volz Design for construction period services for the Stanton Central Park Project in the amount of \$154,753; and
3. Authorizes the City Manager to execute the Second Amendment to Agreement for Design Consultant Services Pertaining to the Design and Construction of Stanton Central Park; and

BACKGROUND:

On November 2010, the City of Stanton purchased a property at 10660 Western Avenue which was the former Mary Perez School Site. On March 8, 2011, the City Council awarded a design contract to David Volz Design for the design of the Stanton Central Park. The scope of services was first increased in November 2011 to pay for City-initiated changes to the park master plan and design work for a traffic signal at Western Avenue and Thunderbird Lane.

The scope was again increased on September 24, 2013 to implement additional design elements due to the City receiving a Proposition 84 grant. A First Amendment to the original contract was used to contractually bind the City and David Volz Design to the

modifications and scope. The scope of work for this contract indicated that the fee for "Construction Period Services" was "Yet to be determined".

ANALYSIS/JUSTIFICATION:

It is typical that the design architect remains as part of the team during the bidding of a construction project and during construction to provide a variety of services. These services and associated fees are detailed by David Volz Design in the attachments to this report. Staff believes these fees are reasonable and appropriate. When Griffin Structures was working on the project they had earmarked \$150,000 for these services within their calculations.

These services are very important especially for the submittals the contractor will make for the various elements of the park, each of which will need the review and approval of the designer.

FISCAL IMPACT:

Construction period services from David Volz Design were preliminarily budgeted for \$155,000 within the budget scenarios presented to City Council. Of this amount, \$45,000 was allocated in the Design Services line item and \$110,000 in the Architectural Construction Assistance line item. As such the money was budgeted and is available.

ENVIRONMENTAL IMPACT:

As required by the California Environmental Quality Act (CEQA), in June 2013 Resolution Nos. 2013-19 and SA 2013-05 were adopted, approving the Initial Study and Mitigated Negative Declaration in preparation for the construction of this project.

LEGAL REVIEW:

The City Attorney has reviewed the contract amendment.

PUBLIC NOTIFICATION:

Notifications and advertisement were performed as prescribed by law.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

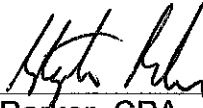
3.4 – Complete the design and construct the new 12 acre Stanton Central Park.

Prepared by:



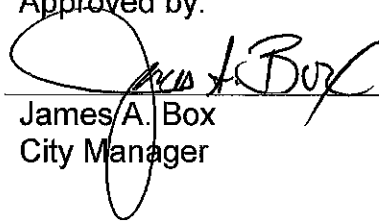
Allan Rigg, P.E.
Director of Public Works

Concur:



Stephen Parker, CPA
Administrative Services Director

Approved by:



James A. Box
City Manager

ATTACHMENT:

(1) Second Amendment to David Volz Design Contract

CITY OF STANTON

SECOND AMENDMENT TO AGREEMENT FOR DESIGN CONSULTANT SERVICES PERTAINING TO THE DESIGN/CONSTRUCTION OF STANTON CENTRAL PARK

1. PARTIES AND DATE.

This Second Amendment to the Agreement for design consultant services ("Second Amendment") is entered into on the 23rd day of June 2015, by and between the City of Stanton (hereinafter referred to as the "City") and David Volz Design, a California corporation (hereinafter referred to as the "Consultant"). City and Consultant are sometimes collectively referred to herein as the "Parties."

2. RECITALS.

2.1 Agreement. The Parties entered into that certain Agreement for design consultant services pertaining to the design of Stanton Central Park, dated March 8, 2011 ("Agreement").

2.2 Change Order. The Parties entered into that certain Change Order to the Agreement, dated November 28, 2011, to increase the scope of services to include additional design services for a new traffic signal at Western Avenue and Thunderbird Lane, and additional design services to the park master plan ("Change Order"). The Change Order increased the Consultant's compensation by \$49,895.65.

2.3 First Amendment. On September 24, 2013 the Parties agreed to a First Amendment to the contract to extend the term, expand the scope of services, and increase the amount of compensation by \$328,705 to pay for an additional, expanded scope of services.

2.4 Second Amendment. The Parties now desire to amend the Agreement to extend the term, expand the scope of services, and increase the amount of compensation by \$154,753 to pay for an additional, expanded scope of services.

3. TERMS.

3.1 Term. The term set forth in Section 1 of the Agreement shall be extended to September 30, 2016, unless earlier terminated as provided in the Agreement.

3.2 Services. The services set forth in Exhibit "A" of the Agreement are hereby amended to include the additional services as set forth in Exhibit "A", attached to this Second Amendment and incorporated herein by reference.

3.3 Payment. The total compensation amount set forth in Exhibit "B" of the Agreement is hereby amended to an amount not to exceed One million One Hundred Thousand Three Hundred Fifty Three Dollars and Sixty-Five Cents (\$1,108,353.65) for work authorized by the City of Stanton, as set forth in this First Amendment.

3.4 Remaining Provisions of Agreement. Except as otherwise specifically set forth in this Second Amendment, the remaining provisions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this First Amendment to Agreement for design consultant services on this 23rd day of June 2015.

CITY OF STANTON

DAVID VOLZ DESIGN

By: _____
James A. Box
City Manager

By: _____
David Volz
President

By: _____
David Volz
Secretary

Attest:

By: _____
Patricia A. Vazquez
City Clerk

Approved As To Form:

Matthew E. Richardson, City Attorney

Exhibit "A"

May 19, 2015

www.dvolzdesign.com

Mr. Allan Rigg
Director of Public Works
City of Stanton
7800 Katella Avenue
Stanton, CA 90690

Home Office
151 Kalmus Drive, Suite. M8
Costa Mesa, CA 92626
phone 714.641.1300
fax 714.641.1323

Coachella Valley Office
78060 Calle Estado
La Quinta, CA 92253
phone 760.580.5165
fax 760.564.0369

RE: STANTON CENTRAL PARK BIDDING ASSISTANCE AND CONSTRUCTION PERIOD SERVICES

Dear Mr. Rigg,

With this great project out to bid your design team is ready to focus on assisting with the project's construction. Our design contract has been fulfilled and a new contract is needed to address the services anticipated for the next 10 to 12 months. The Construction Period Services tasks that will be provided by the design team were identified in the original project scope of work; however they were not a part of the contract amount in the project design contract. The services we will provide under this scope are as follows:

Task 1 - Bidding Services

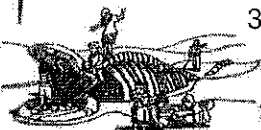
- A. Bidding assistance
 - 1. Preparation of addenda
 - 2. Response to requests for information/clarification
 - 3. Bid review
 - 4. City staff and construction management support

Task 2 - Project Initialization

- A. Design Team Coordination and Management
- B. Project Initialization

Task 3 - Construction Period Services

- A. Design Team Construction Period Services
 - 1. Prepare responses to request for information
 - 2. Review and reply to submittals
 - 3. Attend preconstruction meeting



4. Attend weekly construction meetings and prepare summaries
5. Review change order requests and provide opinion
6. Provide consultant services for civil, electrical, architectural, structural elements
7. Final walk through and punch list preparation
8. Final review
9. City staff and construction management support

Invoices will be prepaid in accordance with the above schedule. Payment will be net 15 days. Any printing or reimbursables will be billed at cost plus 15% in addition to these noted fees.

The proposed fee for this scope of services including subconsultant services anticipated for the project is \$154,753. A preliminary schedule by task and fee is attached.

We are looking forward to working with Civil Source and your staff to deliver this exciting new community park to the citizens of Stanton. Should you have any questions please do not hesitate to call.

Very truly yours,

DAVID VOLZ DESIGN



David J. Volz, RLA #2375

LEED Accredited Professional, QSD/P

ATTACHED: Fee Schedule (May 19, 2015)



David Volz Design

FEE SCHEDULE

WITH HOURLY ESTIMATES FOR DVD STAFF

STANTON CENTRAL PARK

LANDSCAPE IMPROVEMENTS

CONSTRUCTION PERIOD SERVICES

City of Stanton

April 25, 2015

Task 1 - Bidding Assistance

David Volz Design

Penco Engineering

Design West Engineering

Poindexter Consulting

Structural Engineering

PM	PP	AD	Total	Fee
\$193	\$155	\$121	Hrs	
32	76	11	119	\$ 19,287
				\$ 3,421
				\$ 575
				\$ 5,175
				\$ 3,030
Bidding and Assistance Subtotal				\$ 31,488

Task 2 - Project Initialization

A. Design Team Coordination and Project Management

B. Project Initialization

16	22	2	40	\$ 6,740
				\$ 12,650
Project Initialization Subtotal				\$ 19,390

Task 3 - Construction Period Services

A. Month 1 - Construction Start-up

B. Month 2 - Construction Initialization

C. Month 3 - Demolition / Grading Start-up

D. Month 4 - Construction Support Services

E. Month 5 - Construction Support Services

F. Month 6 - Construction Support Services

G. Month 7 - Construction Support Services

H. Month 8 - Construction Support Services

I. Month 9 - Construction Support Services

8	72	8	88	\$ 13,672
8	72	8	88	\$ 13,672
8	72	8	88	\$ 13,672
4	24	4	32	\$ 4,976
4	24	4	32	\$ 4,976
4	24	4	32	\$ 4,976
4	24	4	32	\$ 4,976
4	24	4	32	\$ 4,976
4	24	4	32	\$ 4,976
30	140	42	212	\$ 70,872
				\$ 12,978
				\$ 5,175
				\$ 10,350
				\$ 4,500
Construction Period Services Subtotal				\$ 103,875

TOTAL PROPOSED FEE \$ 154,753

ASSUMPTIONS:

1. Sub-consultant fees include 15% mark-up.
2. Only services specifically noted in the scope of services are included in the fee schedule. Services such as construction survey, utility potholing, etc. are not included.



CITY OF STANTON

REPORT TO CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: June 23, 2015

SUBJECT: RENEWAL OF CONTRACT TO JOHN L. HUNTER AND ASSOCIATES, INC. TO PROVIDE PROFESSIONAL CONSULTING SERVICES RELATED TO NPDES AND FOG PROGRAMS

REPORT IN BRIEF:

The City maintains several environmental programs including the National Pollutant Discharge Elimination System (NPDES) and Fats, Oils, & Grease (FOG). These programs are effective in controlling pollution, but are also mandated by the state environmental agency and the Santa Ana Regional Water Quality Control Board (SARWQCB). In an attempt to keep staffing at a minimum, the City of Stanton has brought onboard assistance from a highly specialized consultant familiar with these programs. A contract was awarded to John L. Hunter and Associates, Inc. at the October 23, 2007 Council meeting to provide these services. The firm was chosen through a Qualifications Based Selection process in which they were found to be the best-qualified firm to provide these services. A renewal to the contract was approved on June 24, 2012 for three years. It is recommended that the contract be renewed for three additional years.

RECOMMENDED ACTION:

1. Declare that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15378(b)(5) – Organizational or administrative activities of governments that will not result in direct or indirect physical change in the environment.; and
2. City Council approve a contract renewal to the firm of John L. Hunter and Associates, Inc. for NPDES & FOG services for a 3 year period for the maximum contract sum of \$114,565 annually.

BACKGROUND:

The City of Stanton requires the services of a qualified professional to manage the NPDES and FOG programs. Management of these programs is a specialized field and therefore numerous small to medium sized cities contract out these services. A

qualified consultant is crucial to the successful implementation of these programs as the requirements placed by the regulatory agencies are continuously being revised (increased). New NPDES and WDR (Waste Discharge Requirements) permits were recently adopted by the Regional Water Quality Control Board resulting in more stringent requirements to remain compliant for each program.

ANALYSIS/JUSTIFICATION:

At the October 23, 2007 Council Meeting a contract was awarded to John L. Hunter and Associates, Inc. to provide NPDES and FOG services. Staff feels that John L. Hunter and Associates has done an excellent job managing both programs and recommends a contract extension. Due to the complexity of these services, it is important that this program remain an on-going contract so that the same consultant is retained. Changing consultants would severely impact the City's ability to remain compliant and would result in a considerable amount of staff time to get the new consultant up to speed.

On June 24, 2012 a three-year extension was given to John L. Hunter and Associates at the same maximum contract price. During these three years their staff have performed very well and staff is continually impressed with their depth of knowledge and reasonable charges. John L. Hunter and Associates have proposed another three-year extension at the same maximum contract cost, but with updated hourly rates, which seems appropriate.

The City does receive cost recovery for some types of services via fees charged to applicants for review of water quality management plans and FOG fees charged at the time of business license renewal.

FISCAL IMPACT:

Funds for the NPDES program in the amount of \$70,430 are available from 101-3600-608155, and funds for the FOG program in the amount of \$44,135 are available from account number 501-3700-608110.

ENVIRONMENTAL IMPACT:

In accordance with the requirements of the CEQA, this project has been determined to be exempt under Section 15378(b)(5).

LEGAL REVIEW:

None.

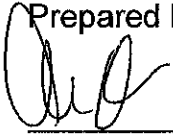
PUBLIC NOTIFICATION:

Notifications through normal agenda process.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

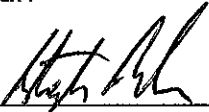
3 - Provide a quality infrastructure.

Prepared by:



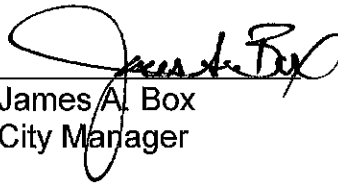
Allan Rigg, P.E., AICP
Director of Public Works/City Engineer

Concur:



Stephen Parker, CPA
Administrative Services Director

Approved by:



James A. Box
City Manager

Attachments:

A. Contract with John L. Hunter and Associates

AGREEMENT FOR CONSULTANT SERVICES

THIS AGREEMENT, is made and effective as of June 23, 2015, between the **City of Stanton**, a California Municipal Corporation ("City") and **John L. Hunter and Associates, Inc.**, ("Consultant"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. **TERM**

2. This Agreement shall commence on **July 1, 2015** and shall remain and continue in effect until tasks described herein are completed, but in no event later than **June 30, 2018** unless sooner terminated pursuant to the provisions of this Agreement.

2. **SERVICES**

Consultant shall perform the tasks described and set forth in Exhibit A, attached hereto and incorporated herein as though set forth in full.

3. **PERFORMANCE**

Consultant shall at all times faithfully, competently and to the best of his/her ability, experience, and talent, perform all tasks described herein. Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing similar services as are required of Consultant hereunder in meeting its obligations under this Agreement.

4. **CITY MANAGEMENT**

City's Director of Public Works shall represent City in all matters pertaining to the administration of this Agreement, review and approval of all products submitted by Consultant, but not including the authority to enlarge the Tasks to Be Performed or change the compensation due to Consultant. City's City Manager shall be authorized to act on City's behalf and to execute all necessary documents that enlarge the Tasks to Be Performed or change Consultant's compensation, subject to Section 5 hereof.

5. **RENEWAL**

This agreement may be renewed for subsequent three (3) year terms pursuant to approval by the City Council.

6. **PAYMENT**

(a) The City agrees to pay Consultant monthly, in accordance with the payment rates and terms and the schedule of payment as set forth herein, attached hereto and incorporated herein by this reference as though set forth in full, based upon actual time spent on the above tasks. This amount shall not exceed **one hundred fourteen thousand five hundred sixty five dollars (\$114,565)** annually for the total term of the Agreement unless additional payment is approved as provided in this Agreement and shall be billed in accordance with Exhibit B, Fee Proposal.

(b) Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement that are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by the City Manager. Consultant shall be compensated for any additional services in the amounts and in the manner as agreed to by City Manager and Consultant at the time City's written authorization is given to Consultant for the performance of said services. The City Manager may approve additional work not to exceed ten percent (10%) of the amount of the Agreement, but in no event shall such sum exceed ten thousand dollars (\$10,000.00). Any additional work in excess of this amount shall be approved by the City Council.

(c) Consultant will submit invoices monthly for actual services performed. Invoices shall be submitted on or about the first business day of each month, or as soon thereafter as practical, for services provided in the previous month. Payment shall be made within thirty (30) days of receipt of each invoice as to all non-disputed fees. If the City disputes any of Consultant's fees it shall give written notice to Consultant within thirty (30) days of receipt of an invoice of any disputed fees set forth on the invoice.

7. **SUSPENSION OR TERMINATION OF AGREEMENT WITHOUT CAUSE**

(a) The City may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon the consultant at least ten (10) days prior written notice. Upon receipt of said notice, the Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise. If the City suspends or terminates a portion of this Agreement such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b) In the event this Agreement is terminated pursuant to this Section, the City shall pay to Consultant the actual value of the work performed up to the time of termination, provided that the work performed is of value to the City. Upon termination of the Agreement pursuant to this Section, the Consultant will submit an invoice to the City pursuant to Section 3.

8. **DEFAULT OF CONSULTANT**

(a) The Consultant's failure to comply with the provisions of this Agreement shall constitute a default. In the event that Consultant is in default for cause under the terms of this Agreement, City shall have no obligation or duty to continue compensating Consultant for any work performed after the date of default and can terminate this Agreement immediately by written notice to the Consultant. If such failure by the Consultant to make progress in the performance of work hereunder arises out of causes beyond the Consultant's control, and without fault or negligence of the Consultant, it shall not be considered a default.

(b) If the City Manager or his/her delegate determines that the Consultant is in default in the performance of any of the terms or conditions of this Agreement, he/she shall cause to be served upon the Consultant a written notice of the default. The Consultant shall have ten (10) days after service of said notice in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

9. **OWNERSHIP OF DOCUMENTS**

(a) Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by City that relate to the performance of services under this Agreement. Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to the representatives of City or its designees at reasonable times to such books and records; shall give City the right to examine and audit said books and records; shall permit City to make transcripts there from as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the City and may be used, reused, or otherwise disposed of by the City without the permission of the Consultant. However, use of data by City for other than the project that is the subject of this agreement shall be at City's sole risk without legal liability or exposure to Consultant. With respect to computer files,

Consultant shall make available to the City, at the Consultant's office and upon reasonable written request by the City, the necessary computer software and hardware for purposes of accessing, compiling, transferring, and printing computer files.

10. **INDEMNIFICATION**

(a) Indemnification for Professional Liability. Where the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend and hold harmless City, and any and all of its officials, employees and agents (collectively "Indemnified Parties"), from and against any and all claims, charges, complaints, liabilities, obligations, promises, benefits, agreements, controversies, costs, losses, debts, expenses, damages, actions, causes of action, suits, rights, and demands of any nature whatsoever, including but not limited to the extent same are caused or contributed to in whole or in part which relate to or arise out of any negligent, intentional or willful act, omission, occurrence, condition, event, transaction, or thing which was done, occurred, or omitted to be done (collectively "Claims"), by Consultant, its officers, agents, employees or subcontractors (or any entity or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this Agreement without regard to whether such Claims arise under the federal, state, or local constitutions, statutes, rules or regulations, or the common law. With respect to the design of public improvements, the Consultant shall not be liable for any injuries or property damage resulting from the reuse of the design at a location other than that specified in Exhibit A without the written consent of the Consultant.

(b) Indemnification for Other Than Professional Liability. In addition to indemnification related to the performance of professional services and to the full extent permitted by law, Consultant shall further indemnify, protect, defend and hold harmless the City and Indemnified Parties from and against any liability (including Claims) where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or entity for which Consultant is legally liable, including but not limited to officers, agents, employees or subcontractors of Consultant.

(c) General Indemnification Provisions. Consultant agrees to obtain executed indemnity agreements which indemnify, protect, defend and hold harmless the City from liability, with provisions identical to those set forth here in this Section 9 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required, this failure shall be a material breach of this Agreement, and Consultant agrees to be fully responsible according to the terms of this entire Section 9. City has no obligation to ensure compliance with this Section by Consultant and failure

to do so will in no way act as a waiver. This obligation to indemnify and defend City is binding on the successors, assigns or heirs of Consultant, and shall survive the termination of this Agreement or this section.

(d) Obligation to Defend. It shall be the sole responsibility and duty of Consultant to fully pay for and indemnify the City for the costs of defense, including but not limited to reasonable attorney's fees and costs, for all Claims against the City and the Indemnified Parties, whether covered or uncovered by Consultant's insurance, against the City and the Indemnified Parties which arise out of any type of omission or error, negligent or wrongful act, of Consultant, its officers, agents, employees, or subcontractors. City shall have the right to select defense counsel.

11. **INSURANCE**

Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit C attached to and part of this Agreement.

12. **INDEPENDENT CONSULTANT**

(a) Consultant is and shall at all times remain as to the City a wholly independent Consultant. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither City nor any of its officers, employees, or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the City. Consultant shall not incur or have the power to incur any debt, obligation, or liability whatever against City, or bind City in any manner.

(b) No employee benefits shall be available to Consultant in connection with the performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement, City shall not pay salaries, wages, or other compensation to Consultant for performing services hereunder for City. City shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing services hereunder.

13. **LEGAL RESPONSIBILITIES**

The Consultant shall keep itself informed of State and Federal laws and regulations, which in any manner affect those employed by it or in any way, affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. The City, and its officers and employees, shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

14. **UNDUE INFLUENCE**

Consultant declares and warrants that no undue influence or pressure is used against or in concert with any officer or employee of the City of Stanton in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the City of Stanton will receive compensation, directly or indirectly, from Consultant, or from any officer, employee or agent of Consultant, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling the City to any and all remedies at law or in equity.

15. **NO BENEFIT TO ARISE TO LOCAL EMPLOYEES**

No member, officer, or employee of City, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the Project during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the Project performed under this Agreement.

16. **RELEASE OF INFORMATION/CONFLICTS OF INTEREST**

(a) All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without City's prior written authorization. Consultant, its officers, employees, agents, or sub consultants, shall not without written authorization from the City Manager or unless requested by the City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the City. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

(b) Consultant shall promptly notify City should Consultant, its officers, employees, agents, or sub consultants be served with any summons,

complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the work performed there under or with respect to any project or property located within the City. City retains the right, but has no obligation, to represent Consultant and/or be present at any deposition, hearing, or similar proceeding. Consultant agrees to cooperate fully with City and to provide the opportunity to review any response to discovery requests provided by Consultant. However, City's right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

17. **NOTICES**

Any notices which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

To City:	City of Stanton 7800 Katella Ave Stanton, California 90680 Attention: City Clerk
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To Consultant:	John L. Hunter and Associates Inc. 6131 Orangethorpe Ave. Suite 300 Buena Park, California 90620
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18. **ASSIGNMENT**

The Consultant shall not assign the performance of this Agreement, aside from material testing as stated in the proposal, nor any monies due hereunder, without prior written consent of the City. Because of the personal nature of the services to be rendered pursuant to this Agreement, only **Consultant** shall perform the services described in this Agreement.

19. **LICENSES**

At all times during the term of this Agreement, Consultant shall have in full force and effect, all licenses required of it by law for the performance of the services described in this Agreement.

20. **GOVERNING LAW**

The City and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the municipal, superior, or federal district court with jurisdiction over the City of Stanton.

21. **ENTIRE AGREEMENT**

This Agreement contains the entire understanding that between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

22. **CONTENTS OF PROPOSAL**

Consultant is bound by the contents of the Proposal, Exhibit "A" hereto.

23. **AUTHORITY TO EXECUTE THIS AGREEMENT**

The person or persons executing this Agreement on behalf of Consultant warrants and represents that he/she has the authority to execute this Agreement on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

CITY OF STANTON

CONSULTANT

By: _____
James A. Box
City Manager

By: _____
(Signature)

(Typed Name)

Its: _____

Attest:

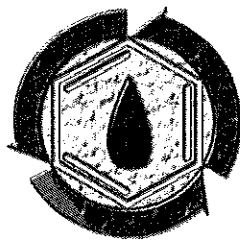
Patricia Vazquez, City Clerk

Approved As To Form:

Matthew E. Richardson, City Attorney

EXHIBIT A

TASKS TO BE PERFORMED



John L. Hunter
AND ASSOCIATES, INC.

Proposal to Provide Professional Services for:

Stormwater Pollution Prevention

(Compliance with NPDES MS4 Stormwater Permit Requirements as Noted)

and

Fats, Oils and Grease (FOG) Source Control

(Compliance with the SSS WDR Order Provisions as Noted)

July 1, 2015 through June 30, 2018

PREPARED FOR:

Allan Rigg, P.E.

Director of Public Works/City Engineer

City of Stanton
7800 Katella Ave
Stanton, Ca 90680

June 1, 2015


John L. Hunter, P.E.
California Registered Environmental Assessor

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I. Executive Summary

John L. Hunter & Associates (JLHA) appreciates the opportunity to submit our proposal to assist the City with specific tasks of the *North Orange County Region Municipal NPDES Stormwater Permit* (No. CAS618030) and the FOG Source Control element of the *Sanitary Sewer System Waste Discharge Requirements Order* (No. 2006-003-DWQ).

Qualifications:

John L. Hunter and Associates (JLHA) has considerable experience in NPDES stormwater and FOG control programs for municipal agencies and has had continuing contracts with clients for the administration of environmental programs since 1985. JLHA is currently implementing elements of the NPDES MS4 program for over 30 cities in the Southland. Land uses in these areas vary from highly industrialized to commercial, residential and semi-rural. JLHA has regularly interfaced the California Regional Water Quality Control Boards. This experience includes successful participation in several program compliance audits.



JLHA provides professional NPDES services to multiple cities in the following watersheds:

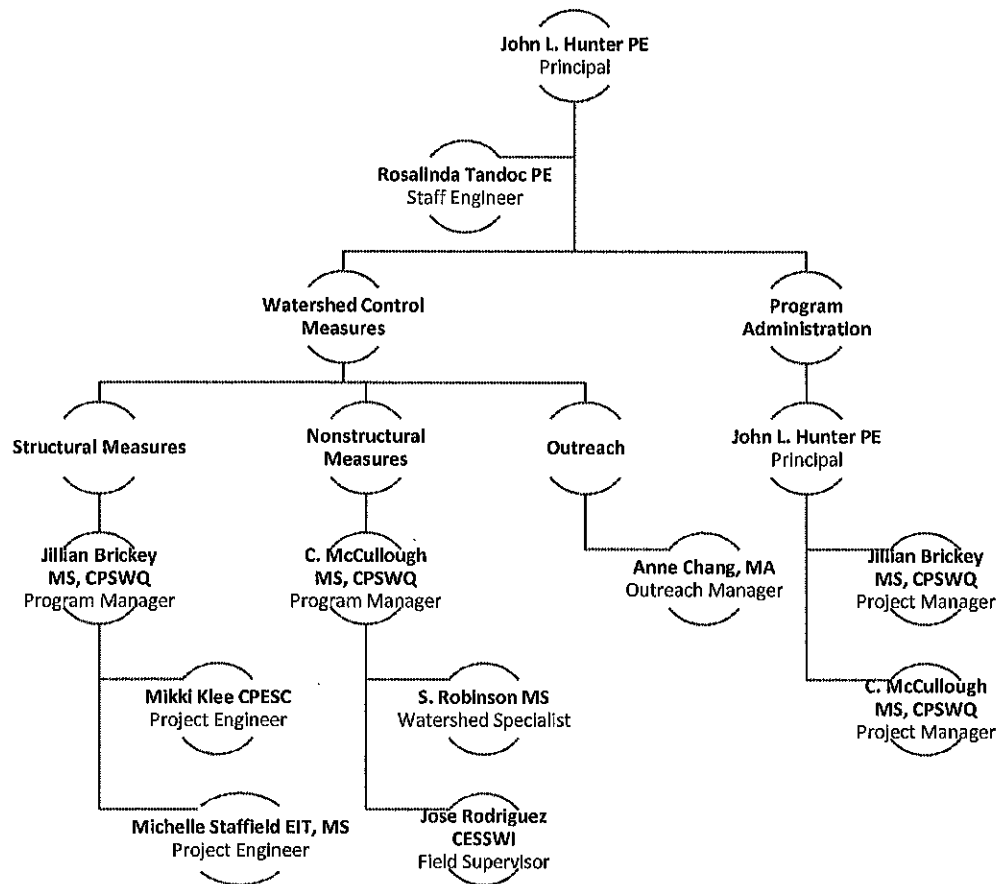
- Los Angeles River
- Ballona Creek
- Dominguez Channel
- Santa Ana River
- Anaheim Bay/Huntington Harbor
- San Gabriel River, including Coyote Creek

These services include the following:

- Prepare and implement LIPs (Local Implementation Plans).
- Prepare Program Effective Assessments (Annual Reports).
- Represent clients in program audits conducted by the Regional Board.
- Prepare and review Stormwater Pollution Prevention Plans (SWPPPs).
- Prepare and review Water Quality Management Plans (WQMPs), including the design of treatment controls.
- Inspect construction and post-construction sites, as well as commercial, industrial and municipal facilities for Best Management Practice (BMP) compliance.
- Investigate and eliminate illicit connections and illegal discharges.
- Design and distribute public outreach materials and participate in public events.
- Train City staff in stormwater compliance provisions.
- Prepare TMDL Implementation Plans. JLHA has submitted Implementation Plans to the Regional Board on behalf of:
 - Santa Monica Bay Beaches for the Bacterial TMDL (Jurisdiction 7)
 - Seven individual cities for Trash TMDLs
 - REACH 1 of the Los Angeles River for the Metals TMDL

Key Staff Structure:

The following flowchart summarizes JLHA's structure and tenure for the key staff dedicated to this project:



II. General Scope of Services

NPDES Program

The general scope of work provided under this proposal will consist of professional services conforming to the Santa Ana Region Permit:

California Regional Water Quality Control Board NPDES No. CAS618030

This proposal is for NPDES services for the City of Stanton for 2015-2018; however, the cost analysis is for the first year only (2015-2016). The NPDES Permit requires implementation of the following activities:

- Program Management and Development
- Municipal Activities
- Public Education

- New Development/Redevelopment
- Construction
- Existing Development
- Illegal Discharges/Illicit Connections

Program Management and Development

The Drainage Area Management Plan (DAMP) requires that all Municipal Permittees develop and implement a "Local Implementation Plan" (LIP) which is essentially the City's stormwater program. JLHA will collaborate with the City in the continuing development and implementation of the LIP. Typical Program Management and oversight activities will include, but are not limited to, the following:

- A. NPDES manager will attend and report on the actions of the General Permittee, Committee, and Regional NPDES meetings. At the request of the City, JLHA will designate a NPDES manager to be at City Hall weekly to provide in-house services.
- B. Keep the City informed of the development of NPDES permit issues. Review proposed changes and modifications to the program which would affect future implementation plans.
- C. The Program Effectiveness Assessment (PEA) is an annual progress report summarizing the City's compliance with the permit and accomplishments of the previous year which the City must submit. The Permit requires that all reports be completed and submitted in a timely manner. JLHA will prepare the PEA report based upon information collected by JLHA and supplied by the City. JLHA will complete the PEA in a timely manner such that the City will have ample time for review and comment prior to the submittal deadline.

The City's LIP will be developed and revised accordingly as changes within the City's stormwater program arises.

Municipal Activities

The Municipal Activities Program provides the framework and a process for conducting NPDES permit compliance activities at municipal fixed facilities, field programs and drainage facilities. JLHA will conduct inspections for the municipal fixed facilities and field programs as required by the permit. Inspections will consist of the same procedures as with Commercial/Industrial inspections. JLHA will complete the inspection reports and upload it to a database that the City has access to. Action plans will be written by JLHA if facilities require further corrections. JLHA will follow-up as needed until such corrections have been implemented.

Public Education

Educating the public about stormwater pollution and prevention methods is vital and cost effective to the success of the overall program and to the reduction of pollution in general. JLHA has experience in

designing and organizing Public Outreach programs for a number of cities. These programs have included the development of public service announcements, creation of outreach campaigns to local businesses, performing presentations at local schools and public events, design and production of promotional items, etc.

The NPDES manager will work with the County staff to implement their outreach program and personalize it for the City of Stanton. Should any outreach concern other City departments, the NPDES manager will schedule a meeting before any work is published.

New Development/Redevelopment

JLHA proposes to conduct plan reviews of WQMP and SWPPP submittal for new development sites to determine if proposed locations and size of treatment systems (berms, sandbags, sediment traps, filters, vegetative swales, etc.) are adequate to meet permit requirements and the goals of the City stormwater quality program. As part of the plan review process, these plans must be approved prior to permit issuance. Included in plan checks are size comparisons of the proposed treatment systems to the land surface and potential rainfall, to ensure that the systems would have sufficient capacity to adequately remove pollutants from stormwater runoff.

- A. NPDES manager will review Stormwater Pollution Prevention Plans and Water Quality Management Plans.

Review of these plans will be consistent with JLHA's current interpretation of:

- 1) The SWPPP and WQMP programs within the NPDES Permit
- 2) The countywide WQMP guidelines
- 3) Conversations with Regional Board staff on pertinent specific or general issues
- 4) Conditions specifically required by the City and the City Municipal Code.

This does not include a review of what are commonly referred to as grading or erosion control plans, as these are not within the scope of the NPDES Permit.

- B. NPDES manager will provide a quarterly list of on-going and approved projects accompanied by a listing of treatment BMPs that were approved during the reporting period.

- C. NPDES manager will:

- Maintain organized records,
- Review Operations and Maintenance Plans (O&M)
- Conduct verification inspections of WQMP and SWPPP sites for BMP implementation,
- Provide information appropriate to the annual reporting requirements,
- Provide quarterly reports,
- Provide City staff with electronic records.

Construction

The City must continue to incorporate the model construction program as described in the DAMP. The construction program consists of requirements and guidelines for pollution prevention methods that must be used by construction site owners, developers, contractors, municipalities, and other responsible parties, in order to protect water quality from discharges due to construction site activities. Therefore, all construction projects, regardless of size, must implement BMPs to reduce discharge of pollutants into the storm drain systems.

JLHA will be available to assist the City in any construction and follow-up inspections that must be conducted, and will also conduct annual construction program training.

Existing Development

The Municipal Permit requires that existing and new businesses in specific industrial and commercial categories be inspected according to their classification as High/Medium/Low priority which is based upon criteria set forth in the DAMP. Inspections educate the owners and employees about stormwater concerns and assess the site for potential stormwater problems.

- A. JLHA will perform stormwater inspections at all designated industrial High/Medium/Low priority sites. JLHA will review and update the list based upon actual field conditions.
- B. JLHA will perform stormwater inspections and complete the associated report for commercial High/Medium/Low sites.
- C. The DAMP requires the inspection program to be incorporated into a database. JLHA will maintain the program on our in-house database with data available to the City at any time.
- D. JLHA will conduct follow-up inspections of sites found, during routine inspections, to be in violation of the NPDES permit.

Inspection services will include:

- Inspection and assessment of facilities listed as critical sources in the municipal permit.
- Completion of an inspection report as required, including photographs & maps when considered relevant.
- Prepare Notices of Violations for facilities found to be in violation of the municipal permit.
- Progressive enforcement action as required.
- Maintain and provide organized records for annual reporting purposes.
- Provide City staff with access to electronic records.

Inspection Summary

NPDES stormwater inspections are conducted unannounced, except at facilities where security is an issue. All inspectors wear a photo ID badge (approved by the City) identifying them as an inspector contracted by the City. The inspector meets with the facility owner/manager or responsible employee, conducts a walk-through of the facility, and identifies practices as listed in the permit that may result in an illicit discharge to the storm drain system. The inspector offers alternatives and options in a friendly, non-threatening manner to help the business with facilitating compliance.

Schedule

The frequency and format of inspections follows the most current version of the NPDES Permit or the DAMP.

Educational Materials

Business specific educational materials are hand delivered to each business as a part of the site inspection. These materials are intended for posting at the site as a reinforcement of good BMPs.

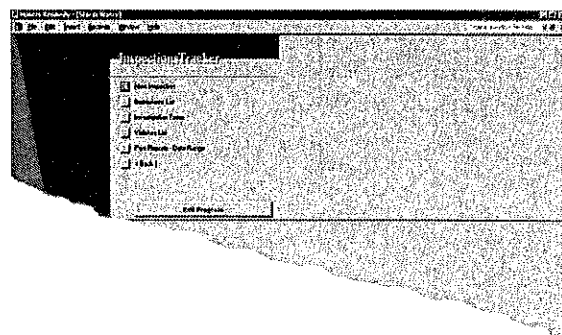
Enforcement Action Summary

During the inspection program, facilities will be rated as: "No enforcement required", "Follow-up required", and/or "Noncompliance notice issued". Sites with corrections required will receive follow-up inspections. If non-compliance continues, JLHA will inform Code Enforcement.

JLHA will be available to assist with additional enforcement options. Assistance can include: a facility that is found to have minor corrections required (e.g. trash bin lids open) can be sent a friendly follow-up letter which includes additional educational materials. Facilities where major violations were observed can be sent a site-specific Notice of Violation letter.

Database Management

A database is used to track inspections of all critical sources as listed in the permit. The database includes the following information: A listing of the critical sources facilities (an electronic list to be provided by the City as an excel or access file); name of facility, name of Owner/Operator, name of contact if different, address, latitude/longitude, coverage under GIASP or other NPDES permits, prioritization, SIC code and narrative description that reflects site activities, and date inspected. Electronic copies of completed inspection report forms will be provided to the City.



Fee Recovery

JLHA has assisted municipalities in establishing fees to help recover the cost of the inspection program. If specifically requested by the City, JLHA can assist the City with adopting and implementing this aspect of

the overall inspection program. JLHA has worked with fee recovery systems as varied as: Estimated annual costs on trash/water bills; per inspection billing immediately after the inspection was completed; quarterly billing based upon inspections completed that quarter; and inspection fees collected on the annual business license renewal. JLHA is experienced in writing the staff report and preparing verbiage for municipal codes and resolutions as well as preparing the invoicing system.

Illegal Discharges/Illicit Connections

The ID/IC program is an essential part of the overall stormwater program. An ID/IC program takes information collected from many sources, and uses that information to investigate potential illicit connections and illicit discharges throughout the City. The proposed ID/IC program will consist of the following:

- A. JLHA personnel will be available to perform ID/IC investigations and required follow-up inspections in response to citizen or City complaints, or observations of violations of the City Stormwater Ordinance and Municipal Permit. Since each investigation varies based on the complexity of the situation encountered, this service will be provided on a time and materials basis per the attached rate schedule.
- B. JLHA staff will be available to assist the City in preparation of formal enforcement action, if needed, for discharges failing to correct significant violations. This service will be provided on a time and materials basis per the attached rate schedule.

FOG Program

The general scope of services provided under this proposal will consist of FOG Source Control services conforming to:

State Water Resources Control Board
General Waste Discharge Requirements for Sanitary Sewer Systems
Order No. 2006-003-DWQ

Program Management

The FOG Program Manager will work with the City to integrate the FOG and NPDES programs. Using the City's FOG Control Program Manual and the Sewer System Management Plan (SSMP), the manager can schedule proper inspections and implement the program adequately and effectively. The FOG manager will also attend required meetings to implement the latest changes or find improvements within the existing program.

Outreach

Outreach materials will be provided to all new FSEs. The outreach materials consist of a training DVD, BMP (Best Management Practice) poster to be posted at all times in the kitchen area of the FSE, and a general information flyer. These materials are part of the FOG Program Packet for new FSEs, which also includes

blank log sheets (to log training, grease removal and pretreatment system maintenance), a folder to store the log sheets and a copy of the FOG permit conditions and ordinance. Outreach to the general public is handled by the City.

Inspections

All FSEs permitted under the FOG program will be inspected on an annual basis.

Standard inspection protocol

The inspections focus on:

1. Educating staff in FOG program background and compliance measures.
2. Ensuring appropriate Best Management Practices are implemented in the kitchen.
3. Ensuring management retains logs of employee training, yellow grease removal, and pretreatment system maintenance.
4. Ensuring the proper operation of any existing pretreatment system (commonly referred to as grease traps or clarifiers). This includes determining its clean-out frequency, the level of FOG and sludge in the system and any need for repairs.

Additional protocol:

1. Inspectors have received 40-hour OSHA hazardous waste training.
2. Identification cards are worn at all times.
3. If the FSE owner or manager is not available, a return inspection will be made.
4. Restaurant inspections are not scheduled between 11:30 and 1:30.
5. It is the owner's responsibility to open the pretreatment system for inspection.
6. If there has been a history of improper waste handling including spillage, a brief walk through of the facility is made.

Initial Inspections:

During initial inspections, the FOG Packet described previously will be provided and explained to FSE staff. JLHA will also determine the presence of pretreatment systems and the need for the Grease Mitigation Fee. This information will be provided to the City.

Enforcement:

The results of the inspection are discussed with business personnel. If deficiencies are noted, a "corrective action notice" is issued on-site to the FSE as part of the inspection report. In the majority of instances, the corrective action notice is sufficient to correct the deficiency.

When deficiencies are not corrected by the deadline given by the FOG inspector, continued enforcement measures are necessary. This begins with a Notice of Violation, which is reviewed by the Director of Public Works prior to issuance. Depending on the severity of the violation, two additional letters may be sent to the FSE before the case is forwarded to the City's Code Enforcement Division or City Attorney and handled

in a manner similar with standard code enforcement procedures (violations may be prosecuted as misdemeanors through the City's existing code correction procedures).

Enforcement and FOG Logs:

From JLHA's experience, a significant percentage of FSEs have incomplete FOG logs (for training, grease removal and pretreatment system maintenance). This will trigger follow-up inspections and/or phone/email communications with the FSE. Typically, most all of the FSEs achieve compliance with this deficiency after one follow-up.

List of Permitted FSEs:

The City will inform JLHA of all new FSEs that have been permitted. In addition, during inspection activities in the City, JLHA will log and inform the City of any existing or new FSE that requires a FOG permit but has not yet been identified by the City. JLHA will add these FSEs to the inspection list.

Investigations

JLHA is available to respond to complaints from citizens, City personnel or other sources regarding improper waste disposal practices. Incidents such as sewer blockages, or areas observed by City personnel to require increased sewer maintenance will also be investigated. A report of each incident will be sent to the Director of Public Works.

The primary goals of the investigations are to:

1. Ensure adequate clean-up of the spill or discharge, and
2. To work together with business to avoid a reoccurrence of the incident.

The investigation will, where possible:

- Identify the responsible party,
- The location of the spill or blockage,
- The types of materials involved, and
- The cause of the incident

Names and addresses of witnesses are also recorded in the event that the City undertakes legal or cost recovery measures. Due to the nature of these incidents, the Director of Public Works typically sends a Notice of Violation to the responsible party within one week. Additional enforcement is handled following the methods described in the previous section.

Samples will be collected as appropriate following EPA SW-846 collection protocol. Laboratories certified by the State of California will perform all analyses.

Identification of Priority Sewer Locations

The task of identifying Priority Sewer Locations will be handled by the City. Currently the program response is to log FSEs in these locations as "High Priority" and inspect them at an increased frequency. Additional responses, such as requiring the installation of pretreatment systems, will be considered on a case-by-case basis.

Permitting and Plan Review of Pretreatment Systems

Permits are issued by the City, with involvement by JLHA consisting of an initial inspection to determine permit approval.

JLHA will check plans for the installation of any grease control device at food service establishments.

A fee recovery schedule for plan review and permitting is currently in place. JLHA will keep the City informed of any potential FOG dischargers that are not permitted under the FOG program.

III. Supporting Information

California Corporation

John L. Hunter & Associates, Inc. is a California registered corporation established in 1985. John Hunter is the Owner and President who oversees the firm.

Address

John L. Hunter
President
John L. Hunter & Associates, Inc.
6131 Orangethorpe Avenue, suite 300
Buena Park, California 90620
(562) 802-7880 Ext 25.

Staff Levels

JLHA Staffing levels are currently at twenty (4 engineering, 5 watershed management, 8 field, 1 outreach, 2 administration).

IV. Insurance

- Automobile Liability, including owned, non-owned, and hired vehicles, with at least \$1,000,000 per occurrence.
- General Liability including coverage for premises, products and completed operations, independent contractors/vendors, personal injury and contractual obligations with combined single limits of coverage of at least \$2,000,000 per occurrence.
- Errors and Omissions coverage with limits of \$1,000,000 per occurrence.
- Workers' Compensation insurance as required by the Labor Code of the State of California.

V. Government Agencies and Equivalent Work Experience

Listed are just a few examples of the projects developed for other municipal clients:

City of Arcadia (population 53,054)

The City of Arcadia has been a continuous client of JLHA since 1995. Since that time, JLHA has administered both the NPDES Stormwater and the Industrial Waste – Fat, Oil, and Grease (FOG) programs.

Under the NPDES Stormwater program, JLHA personnel conduct approximately 225 inspections per year. JLHA personnel also review approximately 50 SUSMP per year covering a wide variety of proposed BMPs. These BMPs are inspected throughout the construction process to ensure proper installation, and on a regular basis post construction to verify proper maintenance and operation procedures are being utilized.

JLHA implemented a pilot program, reviewing various styles of catch basin inserts; the inserts were installed at selected locations throughout the City with varied land uses, and conducted a study to determine the types and amounts of trash and debris being captured by these inserts.

City of Signal Hill (population 9,333)

The City of Signal Hill has been a continuous client of JLHA since 1985. Since that time, JLHA has administered a variety of environmental programs, including, NPDES Stormwater, Industrial Waste (FOG) and Used Oil recycling.

Under the NPDES Stormwater program, JLHA personnel conduct approximately 130 inspections per year. JLHA personnel also review approximately 15 Stormwater Quality Management Plans per year covering a wide variety of proposed BMPs. These BMPs are inspected throughout the construction process and on a regular basis to verify proper operation.

The City of Signal Hill, in order to implement a stormwater fee recovery program, had JLHA conduct a cost analysis of the stormwater program to properly document the proposed fees.

The City of Signal Hill, in a joint venture with the City of Long Beach and County of Los Angeles, is in the process of installing an assortment of end-of-pipe treatment BMPs (nets, radial screens, centrifugal style units and settling style systems), under a \$0.78 million grant awarded by the Los Angeles Regional Water Quality Control Board (LARWQCB), to conduct a study of the efficiency and efficacy of alternate trash capture BMPs. JLHA obtained this grant as project manager.

JLHA obtained Full-Capture and functional equivalency certification from the LARWQCB for a specific End-of-Pipe Trash Capture System, located in the City of Long Beach, but owned and operated by Los Angeles County and collecting stormwater runoff from Signal Hill. This tri-agency effort resulted in Signal Hill meeting its 13 year requirement under the Trash TMDL for that specific area.

City of Rancho Palos Verdes (population 41,145)

The City of Rancho Palos Verdes has been a continuous client of JLHA since 1994. Since that time JLHA has administered the entire NPDES Stormwater program.

Under the NPDES Stormwater program, JLHA personnel conduct approximately 50 inspections per year and also reviews approximately 15 Standard Urban Stormwater Mitigation Plans (SUSMP) covering a wide variety of proposed BMPs. These BMPs are inspected not only throughout the construction process to ensure proper installation, but on a regular basis post construction to verify proper maintenance and operation procedures are being utilized.

As a coastal, residential community, Rancho Palos Verdes is very protective of its pristine shoreline. To continue to achieve the water quality goals set by the City of Rancho Palos Verdes, JLHA:

- Conducted studies of residential septic systems to determine the source of offensive odors and elevated levels of surfactants and bacteria in the storm drain system. This included monitoring outfalls located in an environmentally sensitive canyon that contains hillside residences; collecting and analyzing the data from the monitoring reports, predicting the possible source, and terminating the discharges.
- Conducted a study of trash accumulation at transit stops to determine if current/alternative BMPs being employed met or exceeded permit requirements. This study ultimately resulted in alternate BMPs being approved by the Regional Board.
- Chairs the sub-watershed Jurisdiction 7 of the Santa Monica Bay Beaches Bacterial TMDL Committee; authored the sub-watershed's Bacterial TMDL Implementation Plan and worked as a member of the Watershed's Technical Steering Committee, assisting in the development of the monitoring plan for the Santa Monica Bay Beaches (weekly sampling of 70+ monitoring stations).

City of West Hollywood (population 35,716)

The City of West Hollywood has been a client since 1994. JLHA provides NPDES inspection services, SUSMP/SWPPP plan review services and conducts water quality investigations as requested.

Under the NPDES Stormwater program, JLHA personnel annually conducts approximately 150 inspections per year and also reviews approximately 25 plans requiring SUSMPs, SWPPPs, or both. Upon approval of any SUSMP, JLHA prepares a SUSMP site plan showing the locations of the post construction BMPs for the use of the building department. JLHA also conducts a stormwater inspection prior to the issuance of the certificate of occupancy to ensure the post-construction BMPs were properly installed.

VI. References

Municipal Client	Years of Service	Contact	Position
Rancho Palos Verdes	Continuous since 1997	Andy Winje 310-544-5249	Senior Engineer
South Gate	Continuous since 1992	Arturo Cervantes 323-563-9512	Public Works Director/ City Engineer
Arcadia	Continuous since 1995	Vanessa Hevener 626-256-6551	Environmental Services Officer
Signal Hill	Continuous since 1985	Steve Myrter 562-989-7356	Director of Public Works

Other Current Municipal clients include:

- | | | |
|--------------------|------------------|------------------|
| ▪ Big Bear Lake | ▪ Baldwin Park | ▪ Seal Beach |
| ▪ Covina | ▪ Diamond Bar | ▪ South Pasadena |
| ▪ Hawthorne | ▪ Monrovia | ▪ Temple City |
| ▪ Hawaiian Gardens | ▪ Monterey Park | ▪ Buena Park |
| ▪ West Hollywood | ▪ Norwalk | ▪ La Habra |
| | ▪ South El Monte | ▪ Downey |

VII. Standard Terms and Conditions

1. STANDARD OF CARE. Services listed in Scope of Work- shall be carried out by JOHN L. HUNTER AND ASSOCIATES, INC. in a manner consistent with that level of care and skill ordinarily exercised by other environmental consultants currently practicing under similar circumstances at the time the Services are performed. NO OTHER WARRANTY, EXPRESS OR IMPLIED, IS MADE BY JOHN L. HUNTER AND ASSOCIATES, INC. WITH RESPECT TO THE QUALITY OF SERVICES PERFORMED.

It is understood and agreed that JOHN L. HUNTER AND ASSOCIATES, INC. has not created or contributed to the presence of any hazardous waste, pollutants, chemicals, or other hazardous materials at the site described in Scope of Work.

CLIENT understands and agrees that the discovery of certain conditions by JOHN L. HUNTER AND ASSOCIATES, INC. may result in economic loss to CLIENT and/or regulatory oversight. CLIENT also agrees that JOHN L. HUNTER AND ASSOCIATES, INC. is not responsible for disclosures, notifications, or reports that may be required to be made to third parties (including government authorities).

JOHN L. HUNTER AND ASSOCIATES, INC. is responsible for the data, interpretations and recommendations developed by JOHN L. HUNTER AND ASSOCIATES, INC. JOHN L. HUNTER AND ASSOCIATES, INC. is not responsible for the interpretation of this information by others.

CLIENT agrees that JOHN L. HUNTER AND ASSOCIATES, INC. is not a generator, store, transporter, arranger for transportation, or disposer of hazardous materials, pollutants, of contaminants found or identified. JOHN L. HUNTER AND ASSOCIATES, INC. is not responsible, and has no liability for, transportation, storage, treatment, disposal or disposition of hazardous substances,

pollutants or contaminated material of any kind, whether or not generated from JOHN L. HUNTER AND ASSOCIATES, INC. work in Scope of Work.

The discovery of any condition of the property, including but not limited to the discovery of hazardous materials, that may be reasonably expected to have a significant impact on JOHN L. HUNTER AND ASSOCIATES, INC.'s ability to perform the SERVICES listed in Scope of Work to a changed position requiring renegotiation and an equitable adjustment, in good faith, to Scope of Work.

2. **LIMITATION OF LIABILITY.** CLIENT agrees that JOHN L. HUNTER AND ASSOCIATES, INC.'s liability and that of its contractors and subcontractors arising from any Services rendered as a part of this Agreement, whether arising from acts, omissions, or errors, shall not exceed JOHN L. HUNTER AND ASSOCIATES, INC.'s total fee for the services listed in total Scope of Work.

JOHN L. HUNTER AND ASSOCIATES, INC. is not responsible for the quality of accuracy of data or information or from the sampling programs or methods from which the data was developed, where such information or data is provided by or through CLIENT or others with whom JOHN L. HUNTER AND ASSOCIATES, INC. has no contract. JOHN L. HUNTER AND ASSOCIATES, INC. is not liable for any obligations, claims, losses, damages, penalties, actions judgments, suits, costs or expenses related to or in connection with JOHN L. HUNTER AND ASSOCIATES, INC.'s reliance on or use of any data or information furnished by CLIENT or others.

3. **FORCE MAJEURE.** JOHN L. HUNTER AND ASSOCIATES, INC. is not liable for any failure to perform, or delay in performance, due to circumstances beyond any reasonable control, including but not limited to strikes, riots, wars, fires, floods, explosions, acts of nature, acts of government and labor disputes. If performance is delayed due to any such circumstance, CLIENT is not relieved of any obligations under this Agreement.

If JOHN L. HUNTER AND ASSOCIATES, INC.'s services are interrupted due to any cause beyond its control, CLIENT and JOHN L. HUNTER AND ASSOCIATES, INC. shall renegotiate a reasonable rate of compensation for any additional labor, equipment, or other costs associated with maintaining its work force and equipment at the Site during the interruption or for the costs incurred by JOHN L. HUNTER AND ASSOCIATES, INC. for demobilization and subsequent re-mobilization at the Site.

4. JOHN L. HUNTER AND ASSOCIATES, INC., will not generate or handle any hazardous or deleterious materials within the scope of this proposal. JOHN L. HUNTER AND ASSOCIATES, INC., its officers, agents, employees and subcontractors, are not responsible for any claims, losses, damages, lawsuits, or costs of defenses or settlement (including attorney's fees) as a result of death or bodily injury or threat thereof to any person, destruction or damage to any property, contamination of or adverse effects on natural resources or the environment, any violation of local, state or federal law, ordinances, regulation or orders or any other damages claimed by others due to the release or discharge of hazardous or deleterious materials unless solely due to negligence or willful misconduct of JOHN L. HUNTER AND ASSOCIATES, INC.
5. **INDEPENDENT CONTRACTOR.** JOHN L. HUNTER AND ASSOCIATES, INC. is at all times during the term of the Agreement an independent contractor. JOHN L. HUNTER AND ASSOCIATES, INC. shall not, for any purposes, be deemed an agent, employee or legal representative of the CLIENT.

6. **CONFIDENTIALITY.** JOHN L. HUNTER AND ASSOCIATES, INC. and CLIENT shall retain as confidential all information and data furnished by the other party in connection with this Agreement which is designated in writing. Neither JOHN L. HUNTER AND ASSOCIATES, INC. nor CLIENT shall disclose such confidential information except after advance notice to the other party, if possible, as required by statute, regulation, ordinance, judicial order or other governmental request or is necessary for a vendor, supplier or subcontractor in order to make a bid or supply materials, equipment or services.
7. **TAXES.** CLIENT shall pay any applicable sales or use tax in the amount required by law.
8. **TERM AND TERMINATION.** The term of this Agreement shall begin on the day it is signed by both parties. The Agreement will continue in force until all of the parties' obligations are fully performed or the Agreement is otherwise terminated. Notwithstanding this provision, the provisions of Section 2, **LIMITATION OF LIABILITY** of this Agreement survive termination of the Agreement and shall continue in full force and effect.

Either party may terminate this Agreement in the event of a material breach of the Agreement by the other party which is not cured within thirty (30) days after notice thereof. Otherwise this Agreement shall terminate upon completion and acceptance of Services listed in Scope of Work or by mutual written agreement of the parties

9. **WAIVER.** No waiver by either party of any default by the other party in the performance of this Agreement shall operate as a waiver of any future default.
10. **ASSIGNMENT.** This Agreement may not be assigned by either party without the written consent of the other party.
11. **NOTICES.** All notices, reports and invoices shall be in writing and may be transmitted by mail, telex or telefax to the other party at the address listed in this Agreement or such other address designated in writing. Notices are deemed to be given on the date transmitted.
12. **SEVERABILITY.** If any word, phrase, clause, sentence, or other provision of this Agreement is determined to violate any applicable statute, regulation or ordinance, such provision is ineffective to the extent of violation. The remainder of this Agreement remains valid and enforceable to the fullest extent of the law.
13. **ENTIRE AGREEMENT.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and supersedes all prior negotiations, representations, warranties, commitments, contracts and writings, whether oral or written, between the parties with respect to the subject matter of this Agreement. No amendment or modification may be made to this Agreement except by mutual agreement of the parties made in writing and signed by both parties.
14. **GOVERNING LAW.** This Agreement shall be construed and enforced in accordance with the laws of the State of California.

Compliance with the NPDES Program requires active City participation and thorough implementation of Best Management Practices. JLHA does not accept responsibility of work or actions performed by others or contrary to the recommendations of JLHA.

VIII. Appendices

EXHIBIT B
FEE PROPOSAL

Appendix A – Cost Estimate and Fee Schedule

Estimated Annual Costs

The required activities listed in the table below are charged at an hourly rate (as shown on the company fee schedule).

Task	Estimated hours	Hourly Rate	Total
<u>Municipal NPDES Program:</u>			
Activities as described in Section II within the following program elements:	32	\$165	\$70,430
	96	\$135	
• Program Management and Development, Municipal Activities, Public Education, New Development/ Redevelopment, Construction, Existing Development and Illegal Discharges/Illicit Connections	150	\$125	
	96	\$115	
	192	\$95	
	64	\$65	
<u>FOG Source Control Program:</u>			
Activities as described in Section II within the following program elements:	18	\$165	\$44,135
	54	\$135	
• Program Management and Development, Outreach, Inspections, Investigations, Permitting and Plan Checks	120	\$125	
	54	\$115	
	108	\$95	
	37	\$65	
Annual Estimated Cost NOT TO EXCEED (unless prior approval by City)			\$114,565

The estimated cost for three fiscal years (2015-2018) is \$343,695. This estimate is based on provisions required by existing NPDES and FOG Control regulations and does not account for regulations adopted after the date of this proposal.

The NPDES and FOG programs are evolving programs, and due to the uncertainties inherent with a program of this nature, such as the number of plans that will be submitted for review, and the number of sites requiring enforcement that will be found, this program will be on a time and materials basis, with the cost not to exceed the above amount without prior City authorization.

Compliance with the programs requires active City participation and thorough implementation of Best Management Practices. This proposal is subject to the attached terms and conditions.

Any additional services requested by the City will be on a time and materials basis, based on the written scope of work, with the total cost not to exceed the estimated amount without prior City approval.

Standard Rate Schedule

Principal/Director/Staff Engineer	\$165/hr
Compliance Manager/Field Operations Manager/Project Engineer	\$135/hr
Field Operation Supervisor	\$115/hr
Compliance Specialist/Public Outreach Specialist	\$95/hr
Laborer (OSHA 40hr certified)/ Public Outreach Assistant	\$65/hr
State Certified Laboratory Analysis	Cost + 5%
Legal Consultation, Court Appearances/Document review, etc.	\$250/hr
Inspection – Industrial/commercial facilities and FOG Permitted facilities	\$125/inspection
Inspection – State Industrial General Permit Facilities	\$250/inspection
Subcontracted services	Cost + 5%

Prices effective as of January 1, 2015

JLHA does not add charges for overhead items such as administrative copying or mileage in and around the city.

EXHIBIT C

INSURANCE REQUIREMENTS

Prior to the beginning of and throughout the duration of the Work, Consultant will maintain insurance in conformance with the requirements set forth below. Consultant will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth here, Consultant agrees to amend, supplement or endorse the existing coverage to do so. Consultant acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to City in excess of the limits and coverage required in this Agreement and which is applicable to a given loss, will be available to City.

Consultant shall provide the following types and amounts of insurance:

1. **Commercial General Liability Insurance** using Insurance Services Office "Commercial General Liability" policy form CG 00 01 or the exact equivalent. Defense costs must be paid in addition to limits. There shall be no cross liability exclusion for claims or suits by one insured against another. Limits are subject to review but in no event less than \$2,000,000 per occurrence.
2. **Business Auto Coverage** on ISO Business Auto Coverage form CA 00 01 including symbol 1 (Any Auto) or the exact equivalent. Limits are subject to review, but in no event to be less than \$1,000,000 per accident. If Consultant owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If Consultant or Consultant's employees will use personal autos in any way on this project, Consultant shall provide evidence of personal auto liability coverage for each such person.
3. **Workers Compensation** on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000 per accident or disease.
4. **Professional Liability or Errors and Omissions Insurance** as appropriate shall be written on a policy form coverage specifically designed to protect against acts, errors or omissions of the consultant and "Covered Professional Services" as designated in the policy must specifically include work performed under this Agreement. The policy limit shall be no less than \$1,000,000 per claim and in the aggregate. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend. The policy retroactive date shall be on or before the effective date of this Agreement.

Insurance procured pursuant to these requirements shall be written by insurers that are admitted carriers in the state of California and with an A.M. Bests rating of A or better and a minimum financial size VII.

General conditions pertaining to provision of insurance coverage by Consultant. Consultant and City agree to the following with respect to insurance provided by Consultant:

1. Consultant agrees to have its insurer endorse the third party general liability coverage required herein to include as additional insureds City, its officials, employees and agents, using standard ISO endorsement No. CG 2010 with an edition prior to 1992. Consultant also agrees to require all contractors, and subcontractors to do likewise.
2. No liability insurance coverage provided to comply with this Agreement shall prohibit Consultant, or Consultant's employees, or agents, from waiving the right of subrogation prior to a loss. Consultant agrees to waive subrogation rights against City regardless of the applicability of any insurance proceeds, and to require all contractors and subcontractors to do likewise.
3. All insurance coverage and limits provided by Contractor and available or applicable to this Agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement or any other agreement relating to the City or its operations limits the application of such insurance coverage.
4. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.
5. No liability policy shall contain any provision or definition that would serve to eliminate so-called "third party action over" claims, including any exclusion for bodily injury to an employee of the insured or of any contractor or subcontractor.
6. All coverage types and limits required are subject to approval, modification and additional requirements by the City, as the need arises. Consultant shall not make any reductions in scope of coverage (e.g. elimination of contractual liability or reduction of discovery period) that may affect City's protection without City's prior written consent.
7. Proof of compliance with these insurance requirements, consisting of certificates of insurance evidencing all of the coverages required and an additional insured endorsement to Consultant's general liability policy, shall be delivered to City at or prior to the execution of this Agreement. In the event such proof of any insurance is not delivered as required, or in the event such insurance is canceled at any time and no replacement coverage is provided, City has the right, but not the duty, to obtain any

insurance it deems necessary to protect its interests under this or any other agreement and to pay the premium. Any premium so paid by City shall be charged to and promptly paid by Consultant or deducted from sums due Consultant, at City option.

8. Certificate(s) are to reflect that the insurer will provide 30 days notice to City of any cancellation of coverage. Consultant agrees to require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, or that any party will "endeavor" (as opposed to being required) to comply with the requirements of the certificate.
9. It is acknowledged by the parties of this Agreement that all insurance coverage required to be provided by Consultant or any subcontractor, is intended to apply first and on a primary, non-contributing basis in relation to any other insurance or self insurance available to City.
10. Consultant agrees to ensure that subcontractors, and any other party involved with the project that is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with subcontractors and others engaged in the project will be submitted to City for review.
11. Consultant agrees not to self-insure or to use any self-insured retentions or deductibles on any portion of the insurance required herein and further agrees that it will not allow any contractor, subcontractor, Architect, Engineer or other entity or person in any way involved in the performance of work on the project contemplated by this Agreement to self-insure its obligations to City. If Consultant's existing coverage includes a deductible or self-insured retention, the deductible or self-insured retention must be declared to the City. At that time the City shall review options with the Consultant, which may include reduction or elimination of the deductible or self-insured retention, substitution of other coverage, or other solutions.
12. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City will negotiate additional compensation proportional to the increased benefit to City.
13. For purposes of applying insurance coverage only, this Agreement will be deemed to have been executed immediately upon any party hereto taking any steps that can be deemed to be in furtherance of or towards performance of this Agreement.

14. Consultant acknowledges and agrees that any actual or alleged failure on the part of City to inform Consultant of non-compliance with any insurance requirement in no way imposes any additional obligations on City nor does it waive any rights hereunder in this or any other regard.
15. Consultant will renew the required coverage annually as long as City, or its employees or agents face an exposure from operations of any type pursuant to this Agreement. This obligation applies whether or not the Agreement is canceled or terminated for any reason. Termination of this obligation is not effective until City executes a written statement to that effect.
16. Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Proof that such coverage has been ordered shall be submitted prior to expiration. A coverage binder or letter from Consultant's insurance agent to this effect is acceptable. A certificate of insurance and/or additional insured endorsement as required in these specifications applicable to the renewing or new coverage must be provided to City within five days of the expiration of the coverages.
17. The provisions of any workers' compensation or similar act will not limit the obligations of Consultant under this Agreement. Consultant expressly agrees not to use any statutory immunity defenses under such laws with respect to City, its employees, officials and agents.
18. Requirements of specific coverage features or limits contained in this section are not intended as limitations on coverage, limits or other requirements nor as a waiver of any coverage normally provided by any given policy. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue, and is not intended by any party or insured to be limiting or all-inclusive.
19. These insurance requirements are intended to be separate and distinct from any other provision in this Agreement and are intended by the parties here to be interpreted as such.
20. The requirements in this Section supersede all other sections and provisions of this Agreement to the extent that any other section or provision conflicts with or impairs the provisions of this Section.
21. Consultant agrees to be responsible for ensuring that no contract used by any party involved in any way with the project reserves the right to charge City or Consultant for the cost of additional insurance coverage required by this Agreement. Any such provisions are to be deleted with reference to City. It is not the intent of City to reimburse any third party for the cost of complying with these requirements. There shall be no recourse against City for payment of premiums or other amounts with respect thereto.

22. Consultant agrees to provide immediate notice to City of any claim or loss against Consultant arising out of the work performed under this Agreement. City assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve City.

CITY OF STANTON

REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and City Council

DATE: June 23, 2015

SUBJECT: FY 2015-16 INVESTMENT POLICY

REPORT IN BRIEF:

The Investment Policy for the City of Stanton provides guidelines for the prudent investment of City funds and outlines the procedures for efficient cash management. This policy is updated annually to incorporate any needed provisions or amendments necessitated by changes in state law or City investment philosophy, after which it is reviewed by the City Council. The current policy is identical to the revised FY 2014-15 policy adopted in November 2014.

RECOMMENDED ACTION:

That City Council

- 1) Find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment), and
- 2) Approve the FY 2015-16 Investment Policy as presented.

BACKGROUND:

In 1985, the City Council adopted a Statement of Investment Policy to comply with California Government Code Section 53646. This code section also requires that annually thereafter, the City's Chief Financial Officer must resubmit a Statement of Investment Policy to the City Council, which the Council must review at a public meeting. Accordingly, the City's Investment Policy has been revised as necessary, submitted to the Council, and reviewed by the Council during each fiscal year.

The Government Code provides that the City Council must annually consider whether to delegate to the City Treasurer its authority to invest or reinvest funds of the City, or to sell or exchange securities thus purchased. If this authority is delegated, the City Treasurer assumes the responsibility for making such transactions, and must make a monthly report of such transactions to the City Council. This delegation of authority may be revoked at any time by the City Council.

ANALYSIS/JUSTIFICATION:

The FY 2015-16 Investment Policy remains the same as the most recently updated policy approved in November 2014. The most recent changes to the policy included a revision to the glossary definition that appeared to have an investment restriction that was in conflict with the guidance listed in the permitted investments section.

FISCAL IMPACT:

The proposed policy is consistent with the City's past conservative approach to investing its funds and the requested action should result in no fiscal impact.

ENVIRONMENTAL IMPACT:

None.

LEGAL REVIEW:

The City Attorney has reviewed and approved the Investment Policy.

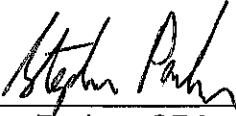
PUBLIC NOTIFICATION:

Through the agenda posting process.

STRATEGIC PLAN OBJECTIVE ADDRESSED

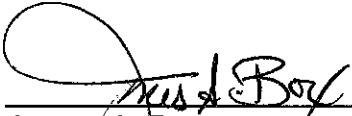
4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:



Stephen Parker, CPA
Administrative Services Director

Approved by:



James A. Box
City Manager

Attachment:

A. FY 2015-16 Investment Policy

**CITY OF STANTON
INVESTMENT POLICY
FISCAL YEAR 2015-16**

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CITY OF STANTON

FY 2013-14 INVESTMENT POLICY

I. POLICY

This statement is intended to provide guidelines for the prudent investment of the City's temporary idle cash, and to outline the procedures for maximizing the efficiency of the City's cash management system. This statement will also be utilized by the Successor Agency to the Stanton Redevelopment Agency. The ultimate goal is to enhance the economic status of the City while safeguarding its assets.

II. SCOPE

This policy applies to activities of the City with regard to investing the financial assets of all funds. The covered funds are defined in the City's Comprehensive Annual Financial Report, and include:

1. General Fund
2. Special Revenue Funds
3. Capital Projects Funds
4. Enterprise Funds
5. Internal Service Funds
6. Trust and Agency Funds

Proceeds of bonds or other indebtedness and any moneys set aside and pledged to secure payment of the bonds are excluded from this policy and may be invested in accordance with the resolution, indenture, or any other statutory provisions governing the issuance of those bonds or indebtedness, in accordance with California Government Code Sections 53601 (m) and 5922 (d).

All funds are subject to the laws and regulations established by the State of California.

III. GENERAL OBJECTIVE

The objective of the investment portfolio is to meet the short and long-term cash flow demands of the City. This is achieved by safekeeping the corpus of cash assets under control and by earning income on cash assets not in immediate use. The City of Stanton strives to maintain the level of investment of all idle funds as near 100% as possible, through daily and projected cash flow determinations. Accordingly, the City's cash management system is designed to accurately monitor and forecast revenues and expenditures, thus enabling the City to invest funds to the fullest extent possible.

Idle cash management and investment transactions are the responsibility of the City Treasurer.

In conformance with California Government Code Sec. 53600.5, the City attempts to obtain the highest return possible while ensuring that safety and liquidity needs have been met.

The City's principal investment objectives, in priority order, are:

3.1: SAFETY

The safety and risk associated with an investment refers to the potential loss of principal, interest or a combination of these amounts. The City should select only those investments that are considered very safe. The City shall not engage in speculation and will focus on the preservation of capital and protection of investment principal. Diversification guidelines will be established to avoid incurring unreasonable risks regarding specific security types or individual financial institutions.

3.2: LIQUIDITY

This refers to the ability to "cash in" at any moment in time with a minimal chance of losing some portion of principal or interest. Liquidity is an important investment quality especially when the need for unexpected funds occurs. The investment program will provide for the maintenance of sufficient liquidity to meet operating requirements that are reasonably anticipated.

3.3: YIELD

Yield is the potential dollar earnings an investment can provide, and sometimes is referred to as the rate of return. The investment program will strive to attain a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints of safety and liquidity needs.

IV. STANDARDS OF CARE

4.1: DELEGATION OF AUTHORITY

The ultimate responsibility and authority for the investment of City funds resides with the City Council. The City Council will receive monthly reports, designate investment officers and annually review the investment policy making any changes necessary by adoption. The City Council hereby designates the City Treasurer as the Investment Officer for the City's funds. The Investment Officer shall invest City funds in accordance with California Government Code Sec. 53600.5 and with this Investment Policy. This Policy shall constitute a "written order" from City Council. The City Treasurer is the Investment Officer, with the consent of the City Manager or designee, and may further delegate the authority to invest City funds to additional City Finance personnel with the consent of the City Manager.

Subject to required procurement procedures, the City may engage the support services of outside professionals in regard to its financial program, so long as it can be demonstrated or anticipated that these services produce a net financial advantage or necessary financial protection of the City's resources. The City Council may engage the services of one or more external investment managers to assist in the management of the City's investment portfolio in a manner consistent with the City's objectives. Such external managers may be granted discretion to purchase and sell investment securities in accordance with this Statement of Investment Policy. Such managers must be registered under the Investment Advisors Act of 1940, or be exempt from such registration. Such external managers shall be prohibited from executing safekeeping arrangements and wire transfers.

4.2: PRUDENCE

As a local agency defined by California Government Code Sec. 53600, the City of Stanton operates its pooled idle cash investments under California Government Code Sec. 53600.3, known as the "Prudent Investor Standard," which states, in part:

"When investing... or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including...the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section...investments may be acquired as authorized by law".

Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

4.3: ETHICS AND CONFLICT OF INTEREST

The City Treasurer, officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution and management of the investment program, or that could impair their ability to make impartial decisions. The City Treasurer, officers and employees shall, at all times, comply with the Conflict-of-Interest Code described in Title 2 of the California Code of Regulations, section 18351, and the City's adopted Conflict of Interest Code. Employees and officers shall refrain from undertaking any personal investment transactions with the same individual with whom business is conducted on behalf of the City.

V. SAFEKEEPING AND CUSTODY

5.1: SAFEKEEPING OF SECURITIES AND FUNDS:

Securities purchased by the City shall be held in a segregated account for the City's benefit at a third party trust department. The broker/dealer or bank from which the security is purchased shall issue a confirmation ticket to the City listing the specific instrument, issuer, coupon, maturity, CUSIP number, purchase or sale price, transaction date, and other pertinent information. The broker/dealer or bank that executes the transaction on the City's behalf shall deliver all securities on a delivery versus payment method to the designated third party trustee at the direction of the City Treasurer. All securities will be evidenced by safekeeping receipts in the City's name.

Certificates of Deposit shall be excluded from delivery versus payment as long as certificates are issued in the City's name.

5.2: QUALIFIED INSTITUTIONS

The City of Stanton shall purchase authorized investments directly from the issuer, from an institution licensed by the State of California as a broker dealer, as defined in Section 25004 of the Corporations Code, or from a member of a federally regulated securities exchange, from a national or state chartered bank, from a savings association or federal association (as defined by Section 5102 of the Financial Code) or from a brokerage firm designated as a primary government dealer by the Federal Reserve bank. {Cal. Gov. Code Sec. 53601.5}.

The City Treasurer will maintain a list of financial institutions formally authorized to provide investment services. The City shall formally authorize investment brokers to provide investment services to the City by conducting a process of due diligence. Investment Brokers may be Primary Dealers or Regional Brokers and licensed to do business in the State of California. Brokers must complete a broker questionnaire, which includes: proof of National Association of Securities Dealers (NASD) certification, Proof of State registration and execute a certification that the Broker's employees and supervisory personnel have read and understand the City's Investment Policy. Additional information from the broker/dealers Form BD and/or the broker/dealers disclosure statements on www.FINRA.org, will be included in the review. The City Treasurer shall conduct periodic reviews of the approved list of investment brokers and may remove a firm from the approved list at any time due to: any failure to comply with any of the above criteria, failure to execute a transaction; any change in broker/dealer staff; or any action, event or failure to act which, in the sole discretion of the City Treasurer, is materially adverse to the best interest of the City.

Selection of broker/dealers used by an external investment adviser retained by the City will be at the sole discretion of the adviser. Where possible, transactions

with broker/dealers shall be selected on a competitive basis and their bid or offering prices shall be recorded. If there is no other readily available competitive offering, the investment adviser shall make their best efforts to document quotations for comparable or alternative securities. If qualitative characteristics of a transaction, including, but not limited to, complexity of the transaction, or sector expertise of the broker, prevent a competitive selection process, investment advisers shall use brokerage selection practices as described above

5.3: ACCOUNTING METHOD

The City shall comply with all required legal provisions and Generally Accepted Accounting Principles (GAAP). The accounting principles are those contained in the pronouncements of authoritative bodies including but not necessarily limited to, the Governmental Accounting Standards Board (GASB); the American Institute of Certified Public Accountants (AICPA); and the Financial Accounting Standards Board (FASB).

Pooling of Funds: Except for cash in certain restricted and special funds, the City will consolidate balances from all City and Successor Agency funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

5.4: INTERNAL CONTROLS

The City Treasurer shall maintain a system of internal controls which shall be reviewed and tested by the independent auditor at least annually or upon any extraordinary event, i.e., turnover of key personnel, the discovery of any inappropriate activity, etc.

Investment officials shall be bonded or covered by blanket crime insurance to protect the public against possible embezzlement or malice.

VI. AUTHORIZED AND SUITABLE INVESTMENTS

6.1 AUTHORIZED INVESTMENTS:

All investments of the City shall be made in accordance with the investments authorized for local agencies by the California Government Code, Sections 53601 and 53635.

6.2 SUITABLE INVESTMENTS:

The City's investments are governed by California Government Code, Sections 53600 *et seq.* Within the investments permitted by the Code, the City seeks to further restrict eligible investments to the guidelines listed below. In the event a discrepancy is found between this policy and the Code, the more restrictive parameters will take precedence. Percentage holding limits listed in this section apply at the time the security is purchased.

Any investment currently held at the time the policy is adopted which does not meet the new policy guidelines can be held until maturity, and shall be exempt from the current policy. At the time of the investment's maturity or liquidation, such funds shall be reinvested only as provided in the current policy.

An appropriate risk level shall be maintained by primarily purchasing securities that are of high quality, liquid, and marketable. The portfolio shall be diversified by security type and institution to avoid incurring unreasonable and avoidable risks regarding specific security types or individual financial institutions.

6.211 MUNICIPAL SECURITIES include obligations of the City the State of California, any of the other 49 states, and any local agency within the State of California, provided that:

- The securities are rated "A" or higher by at least one nationally recognized statistical rating organization.
- No more than 5% of the portfolio may be invested in any issuer.
- The maximum maturity does not exceed five years.

6.212 U.S. TREASURIES and other government obligations for which the full faith and credit of the United States are pledged for the payment of principal and interest. There are no limits on the dollar amount or percentage that the Agency may invest in U.S. Treasuries, provided that:

- The maximum maturity is five years.

6.212 FEDERAL AGENCIES or United States Government-Sponsored Enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. There are no limits on the dollar amount or percentage that the Agency may invest in Federal Agency or Government-Sponsored Enterprises (GSEs), provided that:

- No more than 25% of the portfolio may be invested in any Agency/GSE issuer.
- No more than 20% of the portfolio may be invested in callable securities.
- The maximum maturity does not exceed five years.

6.213 BANKER'S ACCEPTANCES, provided that:

- They are issued by institutions which have short-term debt obligations rated "A-1" or higher by at least one nationally recognized statistical-rating organization; or long-term debt obligations which are rated "A" or higher by at least one nationally recognized statistical rating organization.
- No more than 40% of the portfolio may be invested in Banker's Acceptances.
- No more than 5% of the portfolio may be invested in any issuer.
- The maximum maturity does not exceed 180 days.

6.214 FEDERALLY INSURED TIME DEPOSITS (Non-Negotiable Certificates of Deposit) in state or federally chartered banks, savings and loans, or credit unions, provided that:

- The amount per institution is limited to the maximum covered under federal insurance.
- No more than 20% of the portfolio will be invested in a combination of federally insured and collateralized time deposits.
- The maximum maturity does not exceed five years.

6.215 COLLATERALIZED TIME DEPOSITS (Non-Negotiable Certificates of Deposit) in state or federally chartered banks, savings and loans, or credit unions in excess of insured amounts which are fully collateralized with securities in accordance with California law, provided that:

- No more than 20% of the portfolio will be invested in a combination of federally insured and collateralized time deposits.
- The maximum maturity does not exceed five years.

6.216 CERTIFICATE OF DEPOSIT PLACEMENT SERVICE (CDARS)

- No more than 30% of the total portfolio may be invested in a combination of Certificates of Deposit, including CDARS.
- The maximum maturity does not exceed five years.

6.217 NEGOTIABLE CERTIFICATES OF DEPOSIT (NCDs), provided that:

- The amount of the NCD insured up to the FDIC limit does not require any credit ratings.
- For any amount above the FDIC insured limit they must be issued by institutions which have short-term debt obligations are rated "A-1" or higher by at least one nationally recognized statistical rating organization; or long-term obligations are rated "A" or higher by at least one nationally recognized statistical rating organization.
- No more than 30% of the total portfolio may be invested in NCDs.
- No more than 5% of the portfolio may be invested in any issuer.
- The maximum maturity does not exceed five years.

6.218 COMMERCIAL PAPER, provided that:

- The issuer is a corporation organized and operating in the United States with assets in excess of \$500 million.
- The securities are rated "A-1" or higher by at least one nationally recognized statistical rating organization.
- They are issued by corporations which have long-term obligations are rated "A" or higher by at least one nationally recognized statistical rating organization.
- No more than 25% of the portfolio may be invested in Commercial Paper.
- No more than 5% of the portfolio may be invested in any issuer.
- The maximum maturity does not exceed 270 days.

6.219 STATE OF CALIFORNIA LOCAL AGENCY INVESTMENT FUND (LAIF), provided that:

- The Agency may invest up to the maximum permitted amount in LAIF.
- LAIF's investments in instruments prohibited by or not specified in the Agency's policy do not exclude it from the Agency's list of allowable investments, provided that the fund's reports allow the Treasurer to adequately judge the risk inherent in LAIF's portfolio.

6.220 LOCAL GOVERNMENT INVESTMENT POOLS

- Other LGIPs permitted by client.

6.221 CORPORATE MEDIUM TERM NOTES (MTNs), provided that:

- The issuer is a corporation organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States.
- The securities are rated "A" or higher by at least one nationally recognized statistical rating organization.
- No more than 30% of the total portfolio may be invested in MTNs.
- No more than 5% of the portfolio may be invested in any issuer.
- The maximum maturity does not exceed five years.

6.222 ASSET-BACKED, MORTGAGE-BACKED, MORTGAGE PASS-THROUGH SECURITIES, AND COLLATERALIZED MORTGAGE OBLIGATIONS, provided that:

- The securities are rated "AA" or higher by a nationally recognized statistical rating organization.
- They are issued by corporations which have long-term obligations are rated "A" or higher by at least one nationally recognized statistical rating organization.
- No more than 20% of the total portfolio may be invested in these securities.
- No more than 5% of the portfolio may be invested in any Asset-Backed or Commercial Mortgage security issuer. There is no issuer limitation on any Mortgage security where the issuer is the US Treasury or a Federal Agency/GSE.

- The maximum maturity does not exceed 5 years.

6.223 MONEY MARKET MUTUAL FUNDS that are registered with the Securities and Exchange Commission under the Investment Company Act of 1940, provided that:

- Such Funds meet either of the following criteria:
 1. Have attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations; or
 2. Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience investing in the securities and obligations authorized by California Government Code, Section 53601 and with assets under management in excess of \$500 million.
- No more than 20% of the total portfolio may be invested in Money Market Mutual Funds.
- No more than 10% of the portfolio may be invested in any Fund.

Professional investment managers that may be retained by the City may request more latitude in their choice of investment vehicles and practices than is allowed under this policy. As an integral part of their service to the City, such advisors shall recommend additional investment vehicles and practices, with limitations and restrictions on their use. The City Council must approve the investment vehicles and practices, and adopt an appropriate amendment to this policy prior to their implementation.

6.3 COLLATERALIZATION AND OTHER SAFETY CONSTRAINTS:

All bank deposits must be either federally insured or collateralized pursuant to requirements of State law. The City Treasurer may waive collateral for that portion of a deposit which is insured pursuant to Federal law.

6.4 PROHIBITED INVESTMENTS:

Certain securities will be prohibited as investments in the City's portfolio. The City has prohibited certain securities that are allowable under the California Government Code, based on its own assessment of risk and for the protection of City funds. Prohibited investments are:

1. Pursuant to California Government Code Section 53601.6, local agencies are prohibited from making investments in the following vehicles:
 - Inverse floaters, range notes, or mortgage-derived interest-only strips.
 - Zero-interest coupon securities

2. City policy prohibition: The City further limits investments by expressly prohibiting investments in the following:
 - Stocks
 - Futures and options
 - Repurchase agreements
 - Reverse repurchase agreements
 - Leveraged investments of any kind

VII. INVESTMENT PARAMETERS:

7.1 DIVERSIFICATION:

The City will diversify the investment portfolio to avoid incurring unreasonable risks, both credit and interest rate risk, inherent in over-investing in specific instruments, individual financial institutions or maturities. The City constrains the portfolio further than the California Government Code to reduce credit risk in the marketplace. Due to fluctuations in the aggregate portfolio balance, maximum percentages for a particular investment type, issuer or security structure may be exceeded at a point in time subsequent to the purchase of a particular security. Securities do not need to be liquidated to realign the portfolio; however, consideration should be given to the matter when future purchases are made.

7.2 INVESTMENT MATURITY:

- The City will not directly invest in securities maturing more than five (5) years from the date of purchase.
- The maximum weighted maturity of the total portfolio shall not exceed 3.5 years. This maximum is established to limit the portfolio to excessive price change exposure.
- Liquidity funds, defined as active bank deposits, LAIF and CAMP balances and money market securities with a maturity of less than six months, will comprise at least 20% of the total portfolio.
- Longer term/Core funds will be defined as the funds in excess of liquidity requirements. The investments in this portion of the portfolio will have maturities between one (1) day and five (5) years.

Exception to 5 year maturity maximum: Reserve or Capital Improvement Project monies may be invested in securities exceeding five (5) years if the maturities of such investments are made to coincide as nearly as practicable with the expected use of the funds.

7.3 COMPETITIVE TRANSACTIONS

The City Treasurer shall obtain competitive bid information on all purchases of investment instruments purchased on the secondary market. Bid information

can be obtained via telephone, faxed or emailed quotes. If the City is offered a security for which there is no readily available competitive offering on the same specific issue, the City Treasurer shall document quotations for comparable or alternative securities. The Treasurer will select the quote which best satisfies the investment objectives of the investment portfolio within the parameters of this policy. The City Treasurer will maintain a written record of each bidding process including the name and prices offered by each participating financial institution.

7.4 INVESTMENT GUIDELINES AND STRATEGIES

The investment portfolio will be managed passively. The City Treasurer and staff will develop and maintain procedures, guidelines and strategies to provide for investment decisions that meet the established goals of this policy. These strategies will incorporate cash flow considerations, liquidity and surplus balances.

For the most part, securities will be held to maturity except when:

1. Interest rates move substantially and the average maturity of the portfolio should be changed based on the overall portfolio strategy.
2. Downgrade of a corporate security substantially increases the default exposure of the issuer.
3. There are unforeseen liquidity requirements.

7.5 MITIGATING CREDIT RISK IN THE PORTFOLIO

Credit risk is the risk that a security or a portfolio will lose some or all of its value due to a real or perceived change in the ability of the issuer to repay its debt. The City will mitigate credit risk by adopting the following strategies:

- The diversification requirements included in the "Authorized Investments" section of this policy are designed to mitigate credit risk in the portfolio.
- No more than 5% of the total portfolio may be invested in securities of any single issuer per each category in Section VI of this policy, except where the issuer is the US Government, its Agencies and GSEs or where the security is Money Market Mutual Funds or Local Government Investment Pools.
- The City may elect to sell a security prior to its maturity and record a capital gain or loss in order to improve the quality, liquidity or yield of the portfolio in response to market conditions or City's risk preferences.
- If securities owned by the City are downgraded to a level below the quality required by this investment policy, it will be the City's policy to review the credit situation and make a determination as to whether to sell or retain such securities in the portfolio.

VIII. REPORTING

8.1 SPECIFIC REPORTING REQUIREMENTS:

The City Treasurer shall render a monthly investment report to the City Council and the City Manager. The report shall include the type of investment, institution, date of maturity, par value and amount of investment, rate of interest, current market value, source of the market value, and such other data as may be required by the City Council. The report shall also include a schedule of investment transactions for the month, a statement denoting the ability of the City to meet its expenditure requirements for the ensuing six (6) months or an explanation as to why sufficient funds may not be available, and a statement that the City's investment portfolio is in compliance with the City's Investment Policy or the manner in which it may not be in compliance. *{Gov. Code Sections 53607 and 53646}*

8.2: PERFORMANCE STANDARDS:

The City's investment portfolio will be designed to obtain a market average rate of return during budgetary and economic cycles, taking into account the City's investment risk constraints and cash flow needs. The basis used by the Treasurer to determine whether market yields are being achieved shall be to identify a benchmark comparable to the portfolio's average weighted maturity and credit profile. Separate benchmarks may be established for liquidity funds and longer term/core funds. Benchmarks will be established through the City Treasurer's procedures manual.

8.3: MONITORING, ADJUSTING AND EVALUATING THE PORTFOLIO:

The City Treasurer will routinely monitor the portfolio holdings and evaluate overall market conditions. The portfolio may be adjusted as market conditions change to comply with the City's objectives of safety, liquidity and achievement of market rates of return.

IX. POLICY REVIEW AND ADOPTION

The Statement of Investment Policy shall be adopted by the City Council. The policy shall be reviewed at least annually to ensure its consistency with the overall objectives of preservation of principal, liquidity and yield, and its relevance to current law, financial and economic trends.

X. GLOSSARY OF TERMS

Agencies. Shorthand market terminology for any obligation issued by a *government-sponsored entity (GSE)*, or a *federally related institution*. Most

obligations of GSEs are not guaranteed by the full faith and credit of the US government. Examples are:

FFCB. The Federal Farm Credit Bank System provides credit and liquidity in the agricultural industry. FFCB issues discount notes and bonds.

FHLB. The Federal Home Loan Bank provides credit and liquidity in the housing market. FHLB issues discount notes and bonds.

FHLMC. Like FHLB, the Federal Home Loan Mortgage Corporation provides credit and liquidity in the housing market. FHLMC, also called "FreddieMac" issues discount notes, bonds and mortgage pass-through securities.

FNMA. Like FHLB and FreddieMac, the Federal National Mortgage Association was established to provide credit and liquidity in the housing market. FNMA, also known as "FannieMae," issues discount notes, bonds and mortgage pass-through securities.

GNMA. The Government National Mortgage Association, known as "GinnieMae," issues mortgage pass-through securities, which are guaranteed by the full faith and credit of the US Government.

PEFCO. The Private Export Funding Corporation assists exporters. Obligations of PEFCO are not guaranteed by the full faith and credit of the US government.

TVA. The Tennessee Valley Authority provides flood control and power and promotes development in portions of the Tennessee, Ohio, and Mississippi River valleys. TVA currently issues discount notes and bonds.

Asked. The price at which a seller offers to sell a security.

Asset Backed Securities. Securities supported by pools of installment loans or leases or by pools of revolving lines of credit.

Average Life. In mortgage-related investments, including CMOs, the average time to expected receipt of principal payments, weighted by the amount of principal expected.

Banker's Acceptance. A money market instrument created to facilitate international trade transactions. It is highly liquid and safe because the risk of the trade transaction is transferred to the bank which "accepts" the obligation to pay the investor.

Benchmark. A comparison security or portfolio. A performance benchmark is a partial market index, which reflects the mix of securities allowed under a specific investment policy.

Broker. A broker brings buyers and sellers together for a transaction for which the broker receives a commission. A broker does not sell securities from his own position.

Callable. A callable security gives the issuer the option to call it from the investor prior to its maturity. The main cause of a call is a decline in interest rates. If interest rates decline since an issuer issues securities, it will likely call its current securities and reissue them at a lower rate of interest. Callable securities have reinvestment risk as the investor may receive its principal back when interest rates are lower than when the investment was initially made.

CDARS (Certificate of Deposit Account Registry System). A private CD placement service that allows local agencies to purchase more than \$250,000 in CDs from a single financial institution (must be a participating institution of CDARS) while still maintaining FDIC insurance coverage. CDARS is currently the only entity providing this service. CDARS facilitates the trading of deposits between the California institution and other participating institutions in amounts that are less than \$250,000 each, so that FDIC coverage is maintained.

Certificate of Deposit (CD). A time deposit with a specific maturity evidenced by a certificate. Large denomination CDs may be marketable.

Collateral. Securities or cash pledged by a borrower to secure repayment of a loan or repurchase agreement. Also, securities pledged by a financial institution to secure deposits of public monies.

Collateralized Mortgage Obligations (CMO). Classes of bonds that redistribute the cash flows of mortgage securities (and whole loans) to create securities that have different levels of prepayment risk, as compared to the underlying mortgage securities.

Commercial Paper. The short-term unsecured debt of corporations.

Cost Yield. The annual income from an investment divided by the purchase cost. Because it does not give effect to premiums and discounts which may have been included in the purchase cost, it is an incomplete measure of return.

Coupon. The rate of return at which interest is paid on a bond.

Credit Risk. The risk that principal and/or interest on an investment will not be paid in a timely manner due to changes in the condition of the issuer.

Current Yield. The annual income from an investment divided by the current market value. Since the mathematical calculation relies on the current market value rather than the investor's cost, current yield is unrelated to the actual return the investor will earn if the security is held to maturity.

Dealer. A dealer acts as a principal in security transactions, selling securities from and buying securities for his own position.

Debenture. A bond secured only by the general credit of the issuer.

Delivery vs. Payment (DVP). A securities industry procedure whereby payment for a security must be made at the time the security is delivered to the purchaser's agent.

Derivative. Any security that has principal and/or interest payments which are subject to uncertainty (but not for reasons of default or credit risk) as to timing and/or amount, or any security which represents a component of another security which has been separated from other components ("Stripped" coupons and principal). A derivative is also defined as a financial instrument the value of which is totally or partially derived from the value of another instrument, interest rate, or index.

Discount. The difference between the par value of a bond and the cost of the bond, when the cost is below par. Some short-term securities, such as T-bills and banker's acceptances, are known as discount securities. They sell at a discount from par, and return the par value to the investor at maturity without additional interest. Other securities, which have fixed coupons, trade at a discount when the coupon rate is lower than the current market rate for securities of that maturity and/or quality.

Diversification. Dividing investment funds among a variety of investments to avoid excessive exposure to any one source of risk.

Duration. The weighted average time to maturity of a bond where the weights are the present values of the future cash flows. Duration measures the price sensitivity of a bond to changes in interest rates. (See modified duration).

Federal Funds Rate. The rate of interest charged by banks for short-term loans to other banks. The Federal Reserve Bank through open-market operations establishes it.

Leverage. Borrowing funds in order to invest in securities that have the potential to pay earnings at a rate higher than the cost of borrowing.

Liquidity: The speed and ease with which an asset can be converted to cash.

Make Whole Call. A type of call provision on a bond that allows the issuer to pay off the remaining debt early. Unlike a call option, with a make whole call provision, the issuer makes a lump sum payment that equals the net present value (NPV) of future coupon payments that will not be paid because of the call. With this type of call, an investor is compensated, or "made whole."

Margin: The difference between the market value of a security and the loan a broker makes using that security as collateral.

Market Risk. The risk that the value of securities will fluctuate with changes in overall market conditions or interest rates.

Market Value. The price at which a security can be traded.

Marking to Market. The process of posting current market values for securities in a portfolio.

Maturity. The final date upon which the principal of a security becomes due and payable.

Medium Term Notes. Unsecured, investment-grade senior debt securities of major corporations which are sold in relatively small amounts on either a continuous or an intermittent basis. MTNs are highly flexible debt instruments that can be structured to respond to market opportunities or to investor preferences.

Modified Duration. The percent change in price for a 100 basis point change in yields. Modified duration is the best single measure of a portfolio's or security's exposure to market risk.

Money Market. The market in which short-term debt instruments (Tbills, discount notes, commercial paper, and banker's acceptances) are issued and traded.

Mortgage Pass-Through Securities. A securitized participation in the interest and principal cash flows from a specified pool of mortgages. Principal and interest payments made on the mortgages are passed through to the holder of the security.

Municipal Securities. Securities issued by state and local agencies to finance capital and operating expenses.

Mutual Fund. An entity which pools the funds of investors and invests those funds in a set of securities which is specifically defined in the fund's prospectus. Mutual funds can be invested in various types of domestic and/or international stocks, bonds, and money market instruments, as set forth in the individual fund's prospectus. For most large, institutional investors, the costs associated with investing in mutual funds are higher than the investor can obtain through an individually managed portfolio.

Premium. The difference between the par value of a bond and the cost of the bond, when the cost is above par.

Prepayment Speed. A measure of how quickly principal is repaid to investors in mortgage securities.

Prepayment Window. The time period over which principal repayments will be received on mortgage securities at a specified prepayment speed.

Primary Dealer. A financial institution (1) that is a trading counterparty with the Federal Reserve in its execution of market operations to carry out U.S. monetary policy, and (2) that participates for statistical reporting purposes in compiling data on activity in the U.S. Government securities market.

Prudent Person (Prudent Investor) Rule. A standard of responsibility which applies to fiduciaries. In California, the rule is stated as "Investments shall be managed with the care, skill, prudence and diligence, under the circumstances then prevailing, that a prudent person, acting in a like capacity and familiar with such matters, would use in the conduct of an enterprise of like character and with like aims to accomplish similar purposes."

Realized Yield. The change in value of the portfolio due to interest received and interest earned and realized gains and losses. It does not give effect to changes in market value on securities, which have not been sold from the portfolio.

Regional Dealer. A financial intermediary that buys and sells securities for the benefit of its customers without maintaining substantial inventories of securities and that is not a primary dealer.

Repurchase Agreement (RP, Repo). Short-term purchases of securities with a simultaneous agreement to sell the securities back at a higher price. From the seller's point of view, the same transaction is a reverse repurchase agreement.

Safekeeping. A service to bank customers whereby securities are held by the bank in the customer's name.

Structured Note. A complex, fixed income instrument, which pays interest, based on a formula tied to other interest rates, commodities or indices. Examples include inverse floating rate notes which have coupons that increase when other interest rates are falling, and which fall when other interest rates are rising, and "dual index floaters," which pay interest based on the relationship between two other interest rates - for example, the yield on the ten-year Treasury note minus the Libor rate. Issuers of such notes lock in a reduced cost of borrowing by purchasing interest rate swap agreements.

Total Rate of Return. A measure of a portfolio's performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending value; it includes interest earnings, realized and unrealized gains, and losses in the portfolio.

U.S. Treasury Obligations. Securities issued by the U.S. Treasury and backed by the full faith and credit of the United States. Treasuries are considered to have no credit risk, and are the benchmark for interest rates on all other

securities in the US and overseas. The Treasury issues both discounted securities and fixed coupon notes and bonds.

Treasury Bills. All securities issued with initial maturities of one year or less are issued as discounted instruments, and are called Treasury bills. The Treasury currently issues three- and six-month Tbills at regular weekly auctions. It also issues "cash management" bills as needed to smooth out cash flows.

Treasury Notes. All securities issued with initial maturities of two to ten years are called Treasury notes, and pay interest semi-annually.

Treasury Bonds. All securities issued with initial maturities greater than ten years are called Treasury bonds. Like Treasury notes, they pay interest semi-annually.

Volatility. The rate at which security prices change with changes in general economic conditions or the general level of interest rates.

Yield to Maturity. The annualized internal rate of return on an investment which equates the expected cash flows from the investment to its cost.

CITY OF STANTON

REPORT TO CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: June 23, 2015

SUBJECT: PERMIT PARKING CONSIDERATION FOR A PORTION OF YANA DRIVE FROM CHANTICLEER DRIVE TO THE ALLEYWAY JUST SOUTH OF 10451 YANA DRIVE AND THE HARRIET LANE AND LULLABY LANES CUL-DE-SACS EAST OF YANA DRIVE

REPORT IN BRIEF:

The City has received a petition to establish permit parking area for a portion of Yana Drive from Chanticleer Drive to the north to the alleyway just south of 10451 Yana Drive. The proposed permit parking area also includes the Harriet and Lullaby Lane cul-de-sacs east of Yana Drive. The petition is submitted for City Council consideration.

RECOMMENDED ACTION:

That the City Council:

1. Conduct a public hearing; and
2. Declare that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.
3. Adopt Resolution No. 2015-22 establishing 24-hour permit parking area for a portion of Yana Drive from Chanticleer Drive to the alleyway just south of 10451 Yana Drive and the Harriet and Lullaby Lane cul-de-sacs east of Yana Drive.

BACKGROUND:

In June of 2015, the City of Stanton reviewed a completed petition to implement a 24-hour permit parking program for a portion of Yana Drive extending from Chanticleer Road to the north to 10461 Yana Drive to the south and the Harriet Lane and Lullaby Lane cul-de-sacs east of Yana Drive.

During the voting process the petitioner revised their request and asked that 10461 Yana Drive be removed from consideration as it is zoned for high density residential whereas the remaining area is in a single family residential zone. As no ballot was received from the address in question, Staff has removed it from consideration. The amended proposed permit parking area now ends at the alleyway to the south of 10451 Yana Drive and does not include 10461 Yana Drive.

In regards to the remaining proposed permit parking area, there are a total of 45 homes. As part of the Permit Parking Guidelines, two-thirds of residents or homeowners in the area must vote to approve the new permit parking area prior to consideration by the City Council.

ANALYSIS/JUSTIFICATION:

In total, 38 homeowners and/or tenants voted in favor of establishing permit parking, which surpasses the minimum required vote of 30. Moreover, 4 homeowners voted no and 3 didn't submit their ballot. The following table summarizes the total vote count.

Proposed Streets	Yes	No	Blank/Missing/ Not Submitted	Total Homes	% Voting Yes
Yana Drive	11	0	1	12	
Harriet Lane	12	3	1	16	
Lullaby Lane	15	1	1	17	
Total	38	4	3	45	84%

If the City Council establishes the requested permit parking area, residents who desire permit parking passes must obtain them from City Hall every two years (*only those residents, who live on the designated permit parking area are eligible to receive them*). All residents are not required to obtain permit parking passes; only those that would like to park on the street. Moreover, each residence is a single family detached home with a two car garage and a driveway. Each residence can accommodate a total of four vehicles parked on their private property. However, if residents' desire parking passes, the first two can be obtained for free while the third and fourth cost \$25 each and guest parking passes are \$5 for the first and \$25 for the second.

As required by the permit parking guidelines (Attachment C), if the City Council adopts Resolution No. 2015-22, within 60 days, 50% of households within the permit parking area shall register for parking permits. If the 50% requirement is not met, the City Council approval shall automatically, without further notice, additional public hearing or City Council action be deemed rescinded. In the event of such rescission, no new area resident petition for the same, or substantially the same area shall be accepted by the City until the expiration of a minimum six 6 months following the effective date of such rescission.

FISCAL IMPACT:

City costs will be offset by issuance fees charged to residents obtaining permit parking passes.

ENVIRONMENTAL IMPACT:

In accordance with the requirements of the CEQA, this project has been determined to be exempt under Section 15061(b)(3).

LEGAL REVIEW:

The City Attorney has reviewed staff's report.

PUBLIC NOTIFICATION:

Through normal agenda process and a public notice was mailed to all affected addresses.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

This item is generally attributable to in Strategic Plan Goal #5 to Provide a High Quality of Life.

Prepared By:

Approved by:

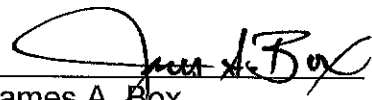
Concur:



Keith Gifford
Code Enforcement
Supervisor



Omar M. Dadabhoy
Community Development
Director



James A. Box
City Manager

Attachments:

- A. Resolution No. 2015-22
- B. Permit Parking Guidelines

RESOLUTION NO. 2015-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, TO ESTABLISH 24-HOUR PERMIT PARKING FOR A PORTION OF YANA DRIVE FROM CHANTICLEER DRIVE TO THE NORTH TO THE ALLEYWAY SOUTH OF 10451 YANA DRIVE AND THE HARRIET AND LULLABY LANE CUL-DE-SACS EAST OF YANA DRIVE

WHEREAS, Section 10.08.060 of the Stanton Municipal Code provides that the City Council may, by resolution, designate that certain streets be restricted to permit parking only under a preferential parking system for the residents adjacent to such streets, pursuant to the requirements of Vehicle Code Section 22507; and

WHEREAS, residents who live along portions of Yana Drive between Chanticleer Drive and the alleyway south of 10451 Yana Drive, including the Harriet Lane cul-de-sac east of Yana Drive and Lullaby Lane cul-de-sac east of Yana Drive, submitted for City Council consideration, a petition to the City, which was signed by not less the two-thirds (2/3) of the households within the proposed permit parking area; and

WHEREAS, the requirements to establish a permit parking in the aforementioned area, as set forth in the City's adopted Permit Parking Guidelines, have been met; and

WHEREAS, attached hereto, marked as Exhibit "A," and incorporated herein by this reference, is a vicinity map of the permit parking area to be established and to be restricted pursuant to the terms of this Resolution; and

WHEREAS, all legal prerequisites prior to the adoption of this Resolution have occurred; and

WHEREAS, The City Council finds that this project is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, AS FOLLOWS:

SECTION 1: The City Council finds that the facts, findings and conclusions set forth above are true and correct.

SECTION 2: That a 24 hour permit parking program be established for a portion of Yana Drive between Chanticleer Drive and the alleyway south of 10451 Yana Drive including the Harriet Lane cul-de-sac east of Yana Drive and Lullaby Lane cul-de-sac east of Yana Drive as detailed in Exhibit A

SECTION 3: The City Engineer is authorized to place signs restricting parking for permit parking.

SECTION 4: The City Clerk shall certify as to the adoption of this Resolution.

ADOPTED, SIGNED AND APPROVED this 23rd day of June, 2015.

ALEXANDER A. ETHANS, MAYOR

APPROVED AS TO FORM:

MATTHEW E. RICHARDSON, CITY ATTORNEY

ATTEST:

I, Patricia A. Vazquez, City Clerk, City Clerk of the City of Stanton, California DO HEREBY CERTIFY that the foregoing Resolution, being Resolution No. 2015-22 has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the Stanton City Council, held on June 23, 2015, and that the same was adopted, signed and approved by the following vote to wit:

AYES: _____

NOES: _____

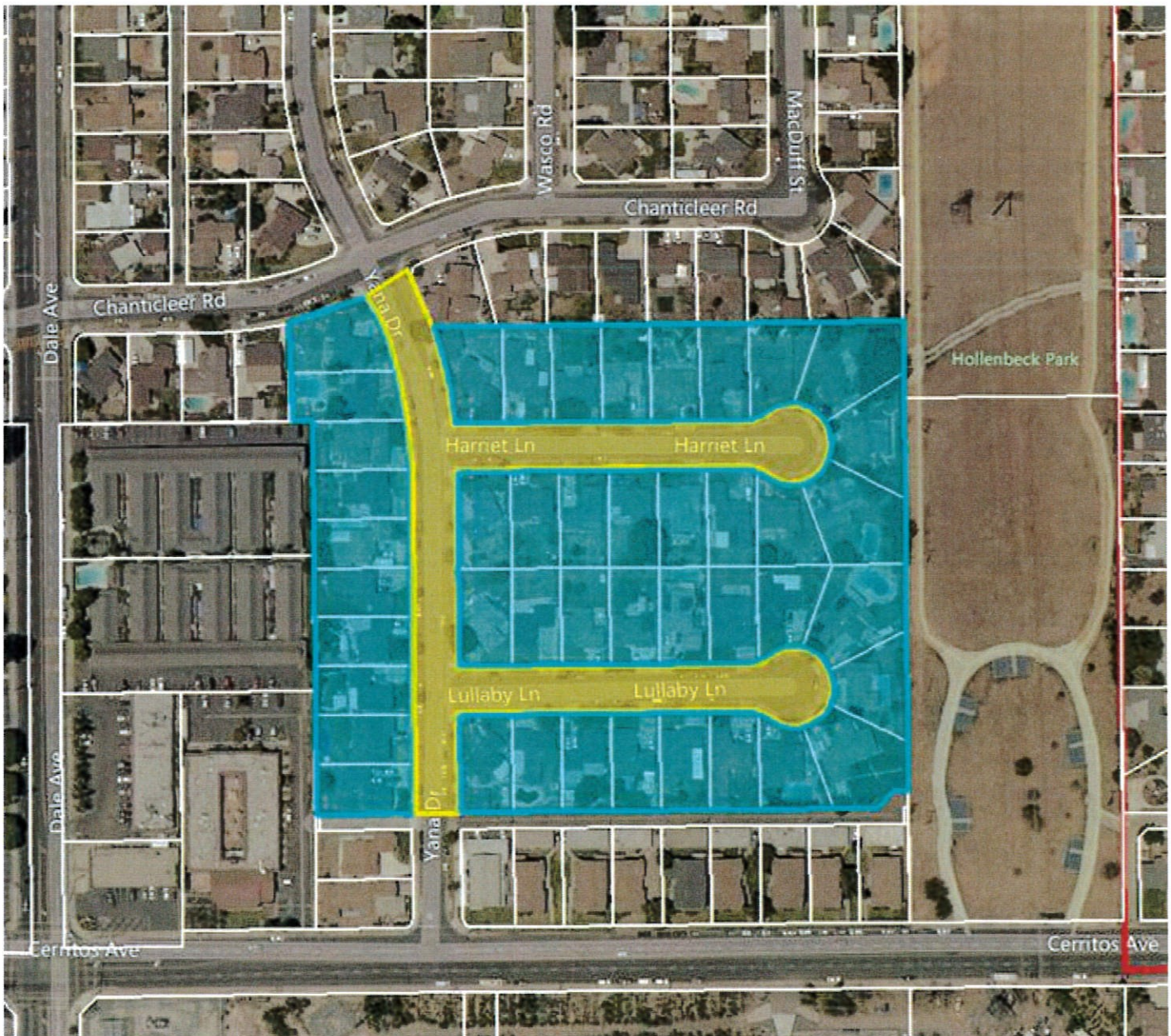
ABSENT: _____

ABSTAIN: _____

Patricia A. Vazquez, City Clerk

Exhibit A

Permit Parking Area Map



PERMIT PARKING PROGRAM GUIDELINES

Section I – Introduction

1. The permit parking program is intended to preserve and protect the integrity of residential neighborhoods from excess intrusion of parked vehicles belonging to persons residing outside the neighborhood.
2. Objectives
 - a. The permit parking program seeks to minimize the impact to residential neighborhoods caused by parked vehicles belonging to persons outside the neighborhood.
 - b. The permit parking program seeks to effectively meet the needs of the individual neighborhoods participating in the permit parking program.

Section II – Procedures to Establish a Permit Parking Area

1. Area Resident Petition
 - a. Residents requesting a neighborhood area be added to the program must submit a petition, supplied by the City, signed by not less than two-thirds (2/3) of the households within the proposed permit area. (Only one vote can be cast per household from either the property owner or tenant.) If the submitted petition does not include the signatures of at least two-thirds (2/3) of the subject households, the petition fails to qualify. The residents then must observe a minimum six (6) month waiting period to reapply.
 - b. Permit areas may be established by residents that can include select street blocks or street segments, sides of streets or whole blocks.
2. City Council Initiation
 - a. The City Council may request the matter of establishing a permit parking area be scheduled for a public hearing before the City Council
3. City Manager Initiation
 - a. The City Manager may place a request on the City Council agenda for City Council consideration of the initiation of a permit parking area.

Section III – Permit Parking Program Alternatives

1. 24-hour Parking Permit
 - a. On-street parking permits would be required 24 hours per day within the permit parking area.
2. Overnight Parking Permit

- a. On-street parking permits would be required only for overnight parking within the permit parking area.
- 3. Modified Hours Parking Permits
 - a. On-street parking permits would be required only during specified hours within the permit parking area, as incorporated into petition.

Section IV – Parking Permits; Types, Number per Household and Fees

1. Resident Permit

- a. Renewed bi-annually every two years during months of November and December.
- b. Permits will be color-coded specific to each permit parking area and year of issue.
- c. Each household eligible for two (2) residents permits issued at no cost.
- d. Two (2) additional resident permits may be issued to each household for a fee of \$25 per permit.
- e. Maximum number of four (4) resident permits may be issued to each eligible household within the permit parking area.
- f. Each household may be eligible for up to four free parking permits, if the resident is living below the federal poverty line as confirmed by the latest year's tax returns.
- g. Proof of vehicle registration address required for issuance of resident permit.
- h. Permit must be permanently affixed to registered vehicle

2. Guest Permit

- a. No renewal required.
- b. Maximum number of two (2) guest permits may be issued to each eligible household within the permit parking area.
- c. An issuance fee of \$5 will be required for the first guest permit.
- d. An issuance fee of \$25 will be required for the second guest permit.
- e. Permit will be the hanging reflective-type and must be readily visible when in use.

3. Temporary Permit

- a. Valid for a ninety-day (90) period only.
- b. Temporary permits are intended to be used when a household has purchased a new vehicle, long-term household guests or other similar situations. It is not a substitute for a resident permit or guest permit.
- c. Temporary permits will be vehicle specific.
- d. Maximum number of two (2) temporary permits may be issued to each eligible household within the permit parking area at any given time.
- e. An issuance fee of \$35 per permit shall required for the first temporary permit, \$10 of which is a refundable deposit when the permit has been returned to the City.

- f. An issuance fee of \$35 per permit shall be required for the two (2) temporary permit(s)
- 4. Special Event Permit
 - a. Valid for a specific twenty-four (24) hour period, as indicated on the permit.
 - b. No maximum number of special event permit that may be issued to an eligible household in the permit parking area.
 - c. One week notice to City required for issuance of special event permit, with the exception of an immediate family emergency.
 - d. Special event permits will be color-coded specific to each particular permit parking area.

Section V – City Council Action

- 1. Upon receipt and verification of signatures of residents' petition a noticed public hearing will be scheduled for City Council consideration of request.
- 2. Public hearing will be noticed subject to provisions of Section 10.08.060 of the Stanton Municipal Code.
- 3. Upon closure of the public hearing, the City Council may adopt a resolution establishing the permit parking area.
- 4. Within sixty (60) days of City Council adoption of the resolution, fifty percent (50%) of households within the permit parking area shall register for parking permits. If the fifty percent (50%) requirement is not met, the City Council approval shall automatically, without further notice, additional public hearing or City Council action, be deemed rescinded.
- 5. In the event of such a rescission, no new Area Resident Petition for the same, or substantially the same, area shall be accepted by the City until the expiration of a minimum six (6) months following the effective date of such rescission.

Section VI – Procedures to Dissolve an Adopted Permit Parking Area

- 1. A permit parking area may be dissolved upon
 - a. Submission of residents petition, or
 - b. City Council initiation
- 2. Said process shall follow the procedures as provided in Sections II and IV, establishing a permit parking area and City Council action.

CITY OF STANTON

REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: June 23, 2015

**SUBJECT: PUBLIC HEARING -- INTRODUCTION OF ORDINANCE
ESTABLISHING A SEWER USER FEE UNIT RATE FOR SEWER
SERVICES**

REPORT IN BRIEF:

On March 1, 1988, the City of Stanton assumed operation and maintenance of sanitary sewer system improvements within its jurisdictional boundary under Orange County Reorganization No. 88. In order to provide sufficient revenue for the operation of the Stanton Sewer Department the City Council must annually adopt an ordinance to establish a user fee rate for sewer services for each fiscal year.

RECOMMENDED ACTION:

That City Council:

1. Declare that the proposed ordinance is exempt from the California Environmental Quality Act ("CEQA") review under Public Resources Code section 21080(b)(8) and State CEQA Guidelines section 15273; and
2. Open the public hearing to receive public comment regarding the two percent reduction of the fiscal year 2014-2015 Sewer User Fee unit rate until such time as the sewer rates are otherwise revised by a subsequent ordinance of the City Council; and
3. Approve the fiscal year 2015-2016 parcel list for levying of the annual Sewer User Fee unit rate (on file in the City Clerk's office); and
4. Introduce Ordinance No. 1035 and set said ordinance for adoption at the regular City Council meeting of June 23, 2015.

BACKGROUND:

The City of Stanton currently operates and maintains a sewer collection system that serves the City. This network of sanitary sewers serves approximately 40,000 residents and is comprised of 55.4 miles of mains with approximately 550 Manholes and 5,000 sewer laterals.

The City charges fees to operate the citywide sewer collection system. The sewer system is managed with an enterprise account. The rates customers pay can only be spent on the sewer system, and no other city funds can be used to fund the sewer system.

On June 23, 2009, the City Council adopted the City Sanitary Sewer Master Plan. This plan inventoried, mapped the system and identified necessary improvements to the system in three areas. These areas are: structural deficiencies, current capacity deficiencies, and capacity deficiencies if and when the City is developed to match the housing density approved within the City's General Plan. The adopted sewer rates enable the City to proceed with the recommendations outlined in the City Sanitary Sewer Master Plan.

In 2010, the City consulted with Harris & Associates and completed a sewer rate study that has developed a rate structure for the proper operation and maintenance of the City's Sewer System. The sewer rate study determined that rate increases are necessary for the proper operation and maintenance of the City's Sewer System and City Council adopted the following rates:

Land Use Category	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Single Family Residential	\$37.25	\$46.25	\$55.25	\$64.25	\$73.25
Multiple Family Residential	\$29.80	\$37.00	\$44.20	\$51.40	\$58.60
Mobile Home Parks	\$29.80	\$37.00	\$44.20	\$51.40	\$58.60
Condominium	\$18.63	\$23.13	\$27.63	\$32.13	\$36.63
Commercial	\$447.01	\$555.00	\$663.01	\$771.01	\$879.03
Industrial	\$558.76	\$693.75	\$828.76	\$963.76	\$1,098.78

For the 2014-2015 fiscal year, City Council elected to maintain the 2013-2014 rates.

ANALYSIS/JUSTIFICATION:

In the recent two-year budget process, staff allocated fewer salaries to the Sewer Fund than in previous years. As a result, it is anticipated that a two percent reduction of sewer fees can be passed along to the City's sewer customers. The City therefore desires to reduce the 2014-2015 fiscal year sewer user rates (which were maintained at the 2013-2014 fiscal year sewer user rate level) by two percent until such time as the rates are otherwise revised by a subsequent ordinance of the City Council. With the adjustments to the rates that City Council approved for 2014-2015 and the rate recommended for City Council to approve for 2015-2016, the chart on the following page shows the actual rates over a 4-year period.

Land Use Category	2012-2013	2013-2014	2014-2015	2015-2016
Single Family Residential	\$55.25	\$64.25	\$64.25	\$62.97
Multiple Family Residential	\$44.20	\$51.40	\$51.40	\$50.37
Mobile Home Parks	\$44.20	\$51.40	\$51.40	\$51.40
Condominium	\$27.63	\$32.13	\$32.13	\$32.13
Commercial	\$663.01	\$771.01	\$771.01	\$755.59
Industrial	\$828.76	\$963.76	\$963.76	\$944.48

The proposed fee with a two percent reduction from the 2013-2014 fiscal year sewer rates is summarized as follows:

Land Use Category	Designation	Sewer Factor	Sewer Unit Rate
Single Family Residential	SF	1	\$62.97 Per SU/DU
Multiple Family Residential	MF	0.8	\$50.37 Per SU/DU
Mobile Home Parks	TP	0.5	\$31.49 Per SU/Space
Condominium	CN	0.8	\$50.37 Per SU/DU
Commercial	CM	12	\$755.59 Per SU/Acre
Industrial	IN	15	\$944.48 Per SU/Acre

SU = Sewer Unit

DU = Dwelling Unit

FISCAL IMPACT:

For fiscal year 2015-2016, the sewer user fees will generate approximately \$900,034.27

ENVIRONMENTAL IMPACT:

None with this action. The proposed Ordinance is exempt from California Environmental Quality Act (CEQA) review under Public Resources Code section 21080(b)(8) and State CEQA Guidelines section 15273. All individual sewer projects will comply with CEQA and the City's NPDES program.

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION:


Public notification provided through the normal agenda process and per Health and Safety Code Section 5473.1.

STRATEGIC PLAN OBJECTIVE ADDRESSED:


4. Ensure Fiscal Stability and Efficiency in Governance

Prepared by:

Approved by:



Stephen M. Parker, CPA
Director of Administrative Services



James A. Box
City Manager

Attachment:

Ordinance No. 1035

ORDINANCE NO. 1035

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, ESTABLISHING A USER FEE UNIT RATE FOR SEWER SERVICES

WHEREAS, the City of Stanton ("City") is successor agency of the Stanton County Water District under Reorganization No. 88; and

WHEREAS, the City currently operates and maintains a sewer collection system that serves the City. The network of sanitary sewers serves approximately 40,000 residents and is comprised of 55.4 miles of mains with approximately 550 manholes and 5,000 sewer laterals; and

WHEREAS, the City charges fees to operate the citywide sewer collection system, and the sewer system is managed with an enterprise account. The rates customers pay may only be spent on the sewer system; and

WHEREAS, in 2010, in consultation with Harris & Associates, the City completed a sewer rate study in which a rate structure was created to address the proper operation and maintenance of the City's sewer system. A copy of the sewer rate study is on file with the City Clerk; and

WHEREAS, on July 8, 2014, the City adopted Ordinance No. 1029, which set the sewer rates for the 2014-2015 fiscal year; and

WHEREAS, in 2015, the City is conducting a financial plan in consultation with NBS to determine the appropriate financial cost of operation and maintenance of the City's sewer system; and

WHEREAS, the City and City Council of the City of Stanton have determined that a 2% reduction from the 2014-2015 sewer rates would be adequate to fund the proper operation and maintenance of the City's sewer system. Therefore, the City Council desires to reduce the 2014-2015 sewer rates by 2% until such time as the sewer rates are otherwise revised by a subsequent ordinance of the City Council; and

WHEREAS, pursuant to the authority of Section 5473 of the Health and Safety Code, the City Council of the City of Stanton elects to have such sewer charges for the forthcoming years collected on the tax roll in the same manner, by the same persons, and at the same time as, together with and not separately from, its general taxes; and

WHEREAS, the City Engineer has, in accordance with Section 5473 of the Health and Safety Code, prepared and filed with the City Clerk the Sewer User Fee Assessment Roll report containing a description of each parcel of real property receiving such services and facilities and the amount of charge for each parcel; and

WHEREAS, in accordance with Section 5473.1 of the Health and Safety Code, the City has published notice of the filing of the Sewer User Fee Assessment Roll report and of the time and place of the public hearing on the report; and

WHEREAS, in accordance with Section 5473.2 of the Health and Safety Code, the City Council has heard and considered all objections or protests, if any, to the Sewer User Fee Assessment Roll report; and

WHEREAS, the City is the lead agency under the California Environmental Quality Act (CEQA). The City has determined that this Ordinance is exempt from CEQA review under Public Resources Code section 21080(b)(8) and State CEQA Guidelines section 15273 because the sewer service fees are necessary and reasonable to fund the administration, operation, maintenance, and improvements of the water and sewer systems and will not result in the expansion of the sewer system; and

WHEREAS, this Ordinance shall supersede all other previous resolutions and ordinances that may conflict with, or be contrary to, this Ordinance with respect to the rates for sewer service fees described more particularly herein.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANTON DOES ORDAIN AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and the City Council so finds and determines. All protests and objections are hereby overruled by the affirmative vote of the members of the City Council voting in favor of the adoption of this Ordinance.

SECTION 2. The sewer service fees established by this Ordinance are exempt from CEQA review under Public Resources Code section 21080(b)(8) and State CEQA Guidelines section 15273 because the sewer service fees are necessary and reasonable to fund the administration, operation, maintenance, and improvements of sewer system and will not result in the expansion of the sewer system. The documents and materials that constitute the record of proceedings on which these findings have been based are located at 7800 Katella Ave., Stanton, California 90680. The custodian for these records is the City Clerk.

SECTION 3. RATES FOR SEWER SERVICE FEES

3.1 The City Council has been presented with data showing the estimated reasonable costs of providing sewer service and data showing the revenue sources available to recover the costs of providing sewer service.

3.2 At the June 23, 2015 City Council meeting, the Council reviewed the proposed rates for sewer service fees.

3.3 That the City of Stanton hereby imposes and levies a sewer user fee for each sanitation unit within the City of Stanton by reducing the 2014-2015 fiscal year sewer user fee rates by 2% until such time as the sewer user fee rates are otherwise revised by a subsequent ordinance of the City Council.

SECTION 4. The Sewer User Fee Assessment Roll report, copies of which are on file in the office of the City Clerk, is hereby confirmed.

SECTION 5. Passage of this ordinance shall constitute a levy of a sewer user fee assessment until such time as the sewer user fee rates are otherwise revised by a subsequent ordinance of the City Council.

SECTION 6. Pursuant to the authority of Section 5473 of the Health and Safety Code, the City Clerk shall file the Sewer User Fee Assessment Roll with the County Auditor of the County of Orange.

SECTION 7. The City Clerk shall certify as to the adoption of this Ordinance.

PASSED, APPROVED, AND ADOPTED this 14th day of July, 2015.

A.A. ETHANS, MAYOR

ATTEST:

PATRICIA A. VAZQUEZ, CITY CLERK

APPROVED AS TO FORM

MATTHEW E. RICHARDSON, CITY ATTORNEY

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF STANTON)

I, PATRICIA A. VAZQUEZ, City Clerk of the City of Stanton, California, do hereby certify that the foregoing Ordinance No. 1035 was introduced at a regular meeting of the City Council of the City of Stanton, California, held on the 23th day of June, 2015, and was duly adopted at a regular meeting of the City Council held on the 14th day of July, 2015, by the following roll-call vote, to wit:

AYES: COUNCILMEMBERS: _____

NOES: COUNCILMEMBERS: _____

ABSENT: COUNCILMEMBERS: _____

ABSTAIN: COUNCILMEMBERS: _____

PATRICIA A. VAZQUEZ, CITY CLERK

CITY OF STANTON

REPORT TO CITY COUNCIL

TO: Honorable Mayor and Members of the City Council

DATE: June 23, 2015

SUBJECT: A PUBLIC HEARING TO CONSIDER TWO ALTERNATIVE INTERIM URGENCY ORDINANCE WHICH WOULD EITHER PROHIBIT THE ESTABLISHMENT OF ADULT-ORIENTED FOOD AND BEVERAGE ESTABLISHMENTS PENDING STUDY AND ADOPTION OF REGULATORY AND ZONING STANDARDS OR TEMPORARILY REQUIRE A CONDITIONAL USE PERMIT FOR THE ESTABLISHMENT OF COFFEE SHOPS, TEA HOUSES, JUICE BARS, AND OTHER BEVERAGE ESTABLISHMENTS IN THE CITY

REPORT IN BRIEF:

Due to numerous issues reported by local jurisdictions regarding adult-oriented food and beverage establishments, the City Council is asked to consider interim urgency ordinances to either prohibit the establishment of such businesses in the City to provide the City sufficient time to study the potential impacts and adopt appropriate regulatory and zoning standards or to require such business to obtain a Conditional Use Permit prior to operation.

RECOMMENDED ACTION:

1. Conduct a public hearing;
2. Declare that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and Section 15262 (Feasibility and Planning Studies); and
3. That the City Council adopt Ordinance No. 1036, entitled:

**AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF STANTON, CALIFORNIA, IN ACCORDANCE
WITH GOVERNMENT CODE SECTION 65858 TEMPORARILY
PROHIBITING THE ESTABLISHMENT OF ADULT-ORIENTED**

FOOD AND BEVERAGE ESTABLISHMENTS PENDING STUDY AND ADOPTION OF REGULATORY AND ZONING STANDARDS

Or that the City Council adopt Ordinance No. 1037, entitled:

**AN INTERIM URGENCY ORDINANCE OF THE CITY
COUNCIL OF THE CITY OF STANTON, CALIFORNIA, IN
ACCORDANCE WITH GOVERNMENT CODE SECTION
65858 TEMPORARILY REQUIRING A CONDITIONAL USE
PERMIT FOR THE ESTABLISHMENT OF COFFEE
SHOPS, TEA HOUSES, JUICE BARS, AND OTHER
BEVERAGE ESTABLISHMENTS IN THE CITY PENDING
STUDY AND ADOPTION OF REGULATORY AND ZONING
STANDARDS**

BACKGROUND:

Surrounding cities have reported several issues related to food and beverage establishments in which the waiters and waitresses serve customers in various states of undress. Press reports regarding these same businesses indicate that they have been associated with lewd behavior, indecent exposure, stripping, prostitution, and money laundering in other locales.

For example, according to press reports, the baristas at one "bikini coffee shop" in Washington State were also selling sex acts. Snohomish County prosecutors charged the owner with promoting prostitution and money laundering.

ANALYSIS/JUSTIFICATION:

In order to address the issues posed by these new types of food and beverage establishments, Staff is proposing that the City Council adopt either one of two proposed ordinances.

Ordinance No. 1036 -- In order to analyze the potential impacts of these establishments and provide the City time to consider adoption of specific development standards, Interim Urgency Ordinance No. 1036 would place a temporary moratorium on adult-oriented food and beverage establishments. These businesses are defined in the proposed Ordinance as establishments that permit employees to expose prohibited body parts, including:

- Any part of the male or female genitals, anal region, pubic hair, buttocks, natal cleft, perineum, or pubic hair region; or
- More than one-half of the female breast by area; or

- Any portion of female breast at or below the areola thereof.

Ordinance No. 1037 – Instead of placing an out-right ban on these adult-oriented food and beverage establishments, Interim Urgency Ordinance No. 1037 would require all coffee shops, tea houses, juice bars and beverage establishments to obtain a Conditional Use Permit prior to operation. The requirement for a CUP would not only be placed on adult-oriented businesses, but on all businesses in which beverage service is the primary activity. Through the CUP process, the City would be able to identify any particular issues that may arise from the proposed business operation and place conditions on the use. A CUP is also a discretionary permit and would allow the Planning Commission (and City Council on appeal) to deny a permit based on the particular impacts of the proposed business. If made permanent, all existing coffee shops, tea houses, juice bars and beverage establishments could continue operating and would be classified as Legal, Non-Conforming.

Urgency Ordinance – Government Code Section 36937 authorizes public agencies like the City to adopt ordinances that are immediately effective if they are to preserve the public peace, health or safety. As described in this report, the City is considered with the potential impacts of adult-oriented food and beverage establishments, due to the issues faced in several local jurisdictions. In order for the urgency ordinance to be effective, four-fifths of the City Council are required to approve the ordinance.

FISCAL IMPACT:

None.

ENVIRONMENTAL IMPACT:

In accordance with the requirements of the CEQA, this project has been determined to be exempt under Section 15061(b)(3), and Section 15262.

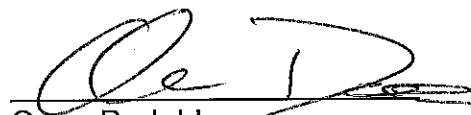
PUBLIC NOTIFICATION:


Public notice for this item was made through the regular agenda process.

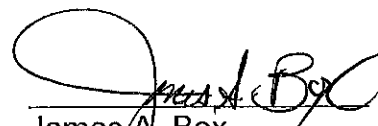
Prepared By:

Concurred By:

Approved By:


Omar Dadabhoy
Community and Economic
Development Director


Matthew E. Richardson
City Attorney


James A. Box
City Manager

Attachments:

URGENCY ORDINANCE NO. 1036

AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, IN ACCORDANCE WITH GOVERNMENT CODE SECTION 65858 TEMPORARILY PROHIBITING THE ESTABLISHMENT OF ADULT-ORIENTED FOOD AND BEVERAGE ESTABLISHMENTS PENDING STUDY AND ADOPTION OF REGULATORY AND ZONING STANDARDS

WHEREAS, Article 11, Section 7 of the California Constitution authorizes the City of Stanton ("City") to make and enforce within its limits all ordinances and regulations not in conflict with general laws; and

WHEREAS, the City has adopted a zoning code regulating the uses of land within the City, as codified in Chapter 20 of the Stanton Municipal Code ("SMC"); and

WHEREAS, the SMC includes regulations on adult-oriented businesses and certain prohibitions against indecent exposure by waiters and waitresses (see SMC, §§ 9.20.010 et seq.; 5.65.010 et seq.; 20.46.010 et seq.), but lacks specific regulatory and zoning standards to assure that Adult-Oriented Food and Beverage Establishments, either directly or through their secondary effects, do not adversely affect the health, welfare and safety of the public; and

WHEREAS, to protect the health, safety and welfare of the public, California Government Code Section 65858 authorizes the City to adopt an interim urgency ordinance temporarily prohibiting land uses, which, if approved, may be in conflict with contemplated land use policies and regulations which the City is studying or intends to study within a reasonable period of time; and

WHEREAS, the issuance of permits for Adult-Oriented Food and Beverage Establishments without having zoning and regulatory standards in place, threatens the public, health, safety and welfare of the public for the following reasons:

1. Adult-Oriented Food and Beverage Establishments have been associated with the violation of laws in a variety of locations. For example, press reports indicate that these establishments have been associated with lewd behavior, indecent exposure, stripping, prostitution, and money laundering in other locales. For example, according to press reports, the baristas at one 'bikini coffee shop' in Washington State were also selling sex acts. Snohomish County prosecutors charged the owner with promoting prostitution and money laundering.
2. Adult-Oriented Food and Beverage Establishments may be a form of adult-oriented business. Numerous studies, reports and letters prepared by other jurisdictions detail the detrimental social, health and economic effects on persons and properties surrounding adult-oriented businesses.

These studies include Upland, California (1992); Garden Grove, California (1991); Tucson, Arizona (1990); Seattle, Washington (1989); Austin, Texas (1986); Oklahoma City, Oklahoma (1986); Indianapolis, Indiana (1984); Houston, Texas (1983); Beaumont, Texas (1982); Minneapolis, Minnesota (1980); Phoenix, Arizona (1979); Whittier, California (1978); Amarillo, Texas (1977); Cleveland, Ohio (1977); Los Angeles, California (1977); State of Minnesota, Attorney General Report (1989); Newport News, Virginia (1996); St. Paul, Minnesota (1987); Corpus Christi, Texas (1995); and National Law Center (1995); (collectively "Studies"). The Studies substantiate the adverse, secondary effects of adult-oriented businesses.

3. Based on the foregoing Studies, the City Council has serious concerns about the secondary effects of an Adult-Oriented Food and Beverage Establishment, which may have impacts similar to other Adult-oriented businesses such as increases in the crime rates of those areas in which they are located and that surround them.
4. Likewise, the City Council is concerned about the proximity of Adult-Oriented Food and Beverage Establishment to sensitive land uses and the impact of over-concentration of adult-oriented businesses, which can result in the blighting and downgrading of the areas in which they are located.

WHEREAS, the City desires to adopt an interim urgency moratorium ordinance prohibiting the establishment of Adult-Oriented Food and Beverage Establishments pending study and adoption of zoning and regulatory standards to protect the public health, safety, and welfare; and

WHEREAS, California Government Code Section 65858 requires that such measures be adopted by a four-fifths vote of the Council; and

WHEREAS, all legal prerequisites prior to the adoption of this Interim Urgency Ordinance have occurred.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF STANTON DOES ORDAIN AS FOLLOWS:

SECTION 1: Urgency Findings. The City Council hereby incorporates by reference the recitals of this urgency ordinance and the accompanying staff report. The City Council finds that this urgency ordinance is necessary to promote the immediate preservation of the public health, safety, and welfare. This is a matter of importance to the entire City of Stanton, and is not directed at any particular property.

SECTION 2: Definitions.

(a) **Adult-Oriented Food and Beverage Establishment.** Adult-Oriented Food and Beverage Establishment includes any establishment which serves food, beverages, or food and beverages where employees are permitted to expose a prohibited body part without a full and opaque covering.

(b) **Prohibited body parts.** For purposes of this moratorium, prohibited body parts means: (1) Any part of the male or female genitals, anal region, pubic hair, buttocks, natal cleft, perineum, or pubic hair region; (2) More than one-half of the female breast by area; or (3) Any portion of female breast at or below the areola thereof.

(c) **Employee.** A person shall be deemed to be an employee for purposes of this moratorium if such person acts in that capacity without regard to whether or not such person is paid any compensation by the management of the establishment in which the activity is performed, is an employee or independent contractor of the establishment, or serves or has served in any other capacity at a business establishment at some other time, including as an entertainer.

(d) **Expose.** To reveal or otherwise render open to view in a public place.

(e) **Full and Opaque Covering.** Material which is securely attached over or around the shoulders, neck or back, and which is not transparent or translucent. Body paint, body dye, tattoos, liquid latex whether wet or dried, or any similar substance applied to the skin surface shall not be considered opaque covering. Any substance which can be washed off the skin is not full and opaque covering as required by this moratorium.

SECTION 2: Moratorium. Pursuant to the authority granted to the City Council by California Government Code Section 65858, the City Council hereby adopts, as an interim urgency ordinance, a moratorium on the establishment of Adult-Oriented Food and Beverage Establishments throughout the City.

(a) The City shall not issue or approve any general plan amendment, zone change, building permit, conditional use permit, variance, architectural and site plan review, business occupancy permit, tenant improvement permit, subdivision map or other land use entitlement or permit required to comply with the provisions of the SMC for establishment of any Adult-Oriented Food and Beverage Establishments during the time that this Interim Urgency Ordinance is in effect, and continuing for the time set forth in subdivision (b) below. The prohibitions contained in this Ordinance shall not apply to any existing lawful uses and buildings that have already received all discretionary and vested land use entitlements from the City prior to the date of this Ordinance, and which do not seek to expand or intensify said existing use or building beyond what was already approved.

(b) This Interim Urgency Ordinance shall take effect immediately and shall remain in effect for a period of 45 days after the date of adoption, unless repealed earlier or extended in accordance with California Government Code Section 65858.

(c) At least 10 days before this Interim Urgency Ordinance or any extension expires, the City Council shall issue a written report describing the measures taken to alleviate the condition which led to the adoption of this Interim Urgency Ordinance.

SECTION 3. Exceptions. The moratorium shall not apply to the following situations and circumstances:

(a) Where exposure is related to breastfeeding or expressing milk, regardless of where it occur;

(b) Where exposure is related to the use of public places where privacy is customary, including but not limited to bathrooms, saunas, and changing rooms associated with licensed businesses;

(c) For the purposes of a play, television broadcast, or other dramatic work.

SECTION 4. CEQA. The City Council finds that this Ordinance is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15061(b)(2) (the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA).

SECTION 5: Location and Custodian of Records. The documents and materials associated with this Resolution that constitute the record of proceedings on which these findings are based are located at Stanton City Hall, 7800 Katella Ave., Stanton, California 90680. The Community Development Director is the custodian of the record of proceedings.

SECTION 6: Severability. If any section, subsection, sentence, clause, phrase or portion of this Ordinance, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Stanton hereby declares that it would have adopted this Ordinance, and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases may be declared invalid or unconstitutional.

SECTION 7: Effective Date. This Interim Urgency Ordinance shall be effective immediately. This Interim Urgency Ordinance was adopted by the necessary four-fifths vote of the members of the City Council pursuant to the authority granted to it by Article XI, Section 7 of the California Constitution and California Government Code Section 65858, which allows the City to adopt an interim urgency ordinance prohibiting land uses which may be in conflict with a zoning proposal that the City Council, Planning Commission or the Planning Department is considering or studying or intends to study within a reasonable time. The City Council hereby directs the Planning Department to consider and study possible means of regulating Adult-Oriented Food and Beverage Establishments, including zoning and other regulations permissible under State law.

SECTION 8: Publication. The City Clerk shall certify to the passage of the Interim Urgency Ordinance and cause the same or a summary thereof to be published within fifteen (15) days after adoption in a newspaper of general circulation published and circulated in the City.

PASSED, APPROVED, and ADOPTED this 23rd day of June, 2015.

ALEXANDER A. ETHANS, MAYOR

ATTEST:

PATRICIA A. VAZQUEZ, CITY CLERK

APPROVED AS TO FORM

MATTHEW E. RICHARDSON, CITY ATTORNEY

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF STANTON)

I, PATRICIA A. VAZQUEZ, City Clerk of the City of Stanton, California, do hereby certify that the foregoing Urgency Ordinance No. 1036 was introduced and adopted at a regular meeting of the City Council of the City of Stanton, California, held on the 23rd day of June, 2015 by the following roll-call vote, to wit:

AYES: COUNCILMEMBERS: _____

NOES: COUNCILMEMBERS: _____

ABSENT: COUNCILMEMBERS: _____

ABSTAIN: COUNCILMEMBERS: _____

CITY CLERK, CITY OF STANTON

URGENCY ORDINANCE NO. 1037

AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, IN ACCORDANCE WITH GOVERNMENT CODE SECTION 65858 TEMPORARILY REQUIRING A CONDITIONAL USE PERMIT FOR THE ESTABLISHMENT OF COFFEE SHOPS, TEA HOUSES, JUICE BARS, AND OTHER BEVERAGE ESTABLISHMENTS IN THE CITY PENDING STUDY AND ADOPTION OF REGULATORY AND ZONING STANDARDS

WHEREAS, Article 11, Section 7 of the California Constitution authorizes the City of Stanton ("City") to make and enforce within its limits all ordinances and regulations not in conflict with general laws; and

WHEREAS, the City has adopted a zoning code regulating the uses of land within the City, as codified in Chapter 20 of the Stanton Municipal Code ("SMC"); and

WHEREAS, the SMC includes regulations on food and beverage business establishments and certain prohibitions against indecent exposure by waiters and waitresses (see SMC, §§ 9.20.010 et seq.; 5.65.010 et seq.; 20.460.010 et seq.), but lacks specific regulatory and zoning standards to assure that Coffee Shops, Tea Houses, Juice Bars, and Beverage Establishments, either directly or through their secondary effects, do not adversely affect the health, welfare and safety of the public; and

WHEREAS, to protect the health, safety and welfare of the public, California Government Code Section 65858 authorizes the City to adopt an interim urgency ordinance temporarily prohibiting land uses, which, if approved, may be in conflict with contemplated land use policies and regulations which the City is studying or intends to study within a reasonable period of time; and

WHEREAS, the issuance of permits for Coffee Shops, Tea Houses, Juice Bars, and Beverage Establishments, without having specific regulatory and zoning standards in place, threatens the public, health, safety and welfare of the public for the following reasons:

1. Certain Coffee Shops, Tea Houses, Juice Bars, and Beverage Establishments have been associated with the violation of laws in a variety of locations. For example, press reports indicate that some of these establishments have been associated with lewd behavior, indecent exposure, stripping, prostitution, and money laundering in other locales. For example, according to press reports, the baristas at one 'bikini coffee shop' in Washington State were also selling sex acts. Snohomish County prosecutors charged the owner with promoting prostitution and money laundering.

2. Certain Coffee Shops, Tea Houses, Juice Bars, and Beverage Establishments may be a form of adult-oriented business. Numerous studies, reports and letters prepared by other jurisdictions detail the detrimental social, health and economic effects on persons and properties surrounding adult-oriented businesses. These studies include Upland, California (1992); Garden Grove, California (1991); Tucson, Arizona (1990); Seattle, Washington (1989); Austin, Texas (1986); Oklahoma City, Oklahoma (1986); Indianapolis, Indiana (1984); Houston, Texas (1983); Beaumont, Texas (1982); Minneapolis, Minnesota (1980); Phoenix, Arizona (1979); Whittier, California (1978); Amarillo, Texas (1977); Cleveland, Ohio (1977); Los Angeles, California (1977); State of Minnesota, Attorney General Report (1989); Newport News, Virginia (1996); St. Paul, Minnesota (1987); Corpus Christi, Texas (1995); and National Law Center (1995); (collectively "Studies"). The Studies substantiate the adverse, secondary effects of adult-oriented businesses.
3. Based on the foregoing Studies, the City Council has serious concerns about the secondary effects of certain Coffee Shops, Tea Houses, Juice Bars, and Beverage Establishments, which may have impacts similar to other adult-oriented businesses such as increases in the crime rates of those areas in which they are located and the areas that surround them.
4. Likewise, the City Council is concerned about the proximity of Coffee Shops, Tea Houses, Juice Bars, and Beverage Establishments to sensitive land uses and the impact of over-concentration of potential adult-oriented businesses, which can result in the blighting and downgrading of the areas in which they are located.

WHEREAS, the City finds that a total prohibition of Coffee Shops, Tea Houses, Juice Bars, and Beverage Establishments, as permitted pursuant to Government Code Section 65858, may be unduly burdensome to certain of such businesses in the City, but still desires to protect the health, safety and welfare of the public by additionally regulating such business enterprises; and

WHEREAS, the City desires to adopt an interim urgency ordinance requiring a conditional use permit ("CUP") approved and issued by the City for the establishment of Coffee Shops, Tea Houses, Juice Bars, and Beverage Establishments throughout the City, pending study and adoption of zoning and regulatory standards to protect the public health, safety, and welfare; and

WHEREAS, California Government Code Section 65858 requires that such measures be adopted by a four-fifths vote of the City Council; and

WHEREAS, all legal prerequisites prior to the adoption of this Interim Urgency Ordinance have occurred.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF STANTON DOES ORDAIN AS FOLLOWS:

SECTION 1. Urgency Findings. The City Council hereby incorporates herein by reference the recitals of this Interim Urgency Ordinance and the accompanying staff report. The City Council finds that there is a current and immediate threat to the public health, safety, or welfare, and that the approval of additional applicable entitlements for establishment and use, without the requirement of a conditional use permit ("CUP") in order to comply with a zoning ordinance, would result in that threat to public health, safety, or welfare. The City Council further finds that this Interim Urgency Ordinance is necessary to promote the immediate preservation of the public health, safety, and welfare. This is a matter of importance to the entire City of Stanton, and is not directed at any particular property.

SECTION 2. Definition of Coffee Shops, Tea Houses, Juice Bars, and Beverage Establishments. For the purposes of this Interim Urgency Ordinance, Coffee Shops, Tea Houses, Juice Bars, and Beverage Establishments include any retail establishment whose principle operation includes the preparation of hot or cold beverages for on- or off-premises consumption. Hot or cold food may be provided, but does not generally include a full service kitchen and full service food menu. However, establishments may include the use of microwaves or other reheating devices to provide hot food.

SECTION 3. Conditional Use Permit Required. Pursuant to the authority granted to the City Council by California Government Code Section 65858, the City Council hereby adopts, as an interim urgency ordinance, the requirement of a CUP approved and issued by the City for the establishment of Coffee Shops, Tea Houses, Juice Bars, and Beverage Establishments throughout the City. This Interim Urgency Ordinance shall take effect immediately and shall remain in effect for a period of 45 days after the date of adoption, unless repealed earlier or extended in accordance with California Government Code Section 65858. At least 10 days before this Interim Urgency Ordinance or any extension expires, the City Council shall issue a written report describing the measures taken to alleviate the condition which led to the adoption of this Interim Urgency Ordinance.

SECTION 4. CEQA. The City Council finds that this Interim Urgency Ordinance is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and is statutorily exempt under Section 15262 (feasibility and planning studies).

SECTION 5. Location and Custodian of Records. The documents and materials associated with this Interim Urgency Ordinance that constitute the record of proceedings on which these findings are based are located at Stanton City Hall, 7800 Katella Ave., Stanton, California 90680. The Community Development Director is the

custodian of the record of proceedings.

SECTION 6. Severability. If any section, subsection, sentence, clause, phrase or portion of this Interim Urgency Ordinance, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Interim Urgency Ordinance. The City Council of the City of Stanton hereby declares that it would have adopted this Interim Urgency Ordinance, and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases may be declared invalid or unconstitutional.

SECTION 7. Effective Date. This Interim Urgency Ordinance shall be effective immediately. This Interim Urgency Ordinance was adopted by the necessary four-fifths vote of the members of the City Council pursuant to the authority granted to it by Article XI, Section 7 of the California Constitution and California Government Code Section 65858, which allows the City to adopt an interim urgency ordinance regulating land uses which may be in conflict with a zoning proposal that the City Council, Planning Commission or the Planning Department is considering or studying or intends to study within a reasonable time. The City Council hereby directs the Planning Department to consider and study possible means of regulating Coffee Shops, Tea Houses, Juice Bars, and Beverage Establishments, including zoning and other regulations permissible under State law.

SECTION 8. Publication. The City Clerk shall certify to the passage of this Interim Urgency Ordinance and cause the same or a summary thereof to be published within fifteen (15) days after adoption in a newspaper of general circulation published and circulated in the City.

PASSED, APPROVED, and ADOPTED this 23rd day of June, 2015.

Alexander A. Ethans, Mayor

ATTEST:

Patricia A. Vazquez, City Clerk

APPROVED AS TO FORM:

Matthew E. Richardson, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF STANTON)

I, PATRICIA A. VAZQUEZ, City Clerk of the City of Stanton, California, do hereby certify that the foregoing Urgency Ordinance No. 1037 was introduced and adopted at a regular meeting of the City Council of the City of Stanton, California, held on the 23rd day of June, 2015 by the following roll-call vote, to wit:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

CITY CLERK, CITY OF STANTON

CITY OF STANTON

REPORT TO THE CITY COUNCIL, AND THE STANTON HOUSING AUTHORITY

TO: Honorable Mayor and Members of the City Council

DATE: June 23, 2015

**SUBJECT: FY 2015-2017 BUDGET ADOPTION FOR THE CITY OF STANTON AND
STANTON HOUSING AUTHORITY**

REPORT IN BRIEF:

On June 9, 2015 City Council was presented the City Manager's Proposed Fiscal Year 2015-2017 Two-Year Budget. The balanced budget includes \$28.2 million in revenues, \$22.7 million in appropriations, a capital budget of \$14.5 million and transfers in of \$6.5 million for FY 2015-16, with \$18.6 million in revenues, \$18.6 million in appropriations and \$0.5 million in net transfers in for the General Fund in FY 15/16.

RECOMMENDED ACTION:

That City Council/Housing Authority Board:

1. Find that these items are not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly).
2. Adopt Resolution No. 2015-23 authorizing the City Treasurer safekeeping and investment authority; and
3. Adopt Resolution No. 2015-24 establishing the Appropriations Limit for Fiscal Year 2015-16; and
4. Adopt Resolution No. SHA 2015-01 adopting the Fiscal Year 2015-2017 Housing Authority Budget; and
5. Adopt Resolution No. 2015-25 adopting the Fiscal Year 2015-2017 Operating and Capital Budget.

BACKGROUND:

On June 9, 2015, the City Council conducted a study session to review and provide input to the City Manager's Proposed Fiscal Year 2015-17 Two-Year Budget. The presentation included discussion about the economy, revenue projections including new voter-approved funding, operating and capital improvement program appropriation requests, overview of staffing, list of accomplishments and the City's Strategic Plan. The proposed budget was presented as follows:

General Fund	FY 2015-16	FY 2016-17
Revenues & Transfers In	19,107,532	19,331,688
Expenditures & Transfers Out	18,602,276	19,199,282

All Funds	FY 2015-16	FY 2016-17
Revenues & Transfers In	35,660,455	25,731,473
Expenditures & Transfers Out	38,325,293	25,388,737

Staff also presented information pertaining to the Housing Authority budget, including revenue projections from rental income, operating expenses for operations of the Housing Authority, and fund balance levels, which includes 20% of the proceeds from repayments received from the City loan to the former RDA. The proposed FY 15/17 Housing Authority budget is presented as follows:

Housing Authority	FY 2015-16	FY 2016-17
Beginning Fund Balance	9,346,339	9,693,952
Revenues & Transfers In	538,000	528,000
Expenditures & Transfers Out	(359,950)	(363,589)
Repayment of GF/RDA Loan	169,564	215,035
Ending Fund Balance	9,693,952	10,073,398

ANALYSIS/JUSTIFICATION:

City Treasurer Safekeeping and Investment Authority

Each year the City Council is required to reconfirm the City Treasurer to invest funds held by the City. Resolution No. 2015-23 (Attachment A) authorizes the City's Administrative Services Director to deposit funds for safekeeping and investment and authorizing withdrawal of funds from depositories.

FY 2015-16 Appropriations (Gann) Limit

California law requires that cities annually calculate and establish an appropriations limit on spending pursuant to Article XIIIB of the State Constitution and as amended by Proposition 111 – the Traffic Congestion Relief and Spending Act of 1990. The Appropriations Limit, also known as the Gann Limit, restricts the proceeds of taxes that

State and local governments in California can receive and appropriate each fiscal year.

Proposition 111 allows cities to take 1) the greater increase in California Per Capita Income or, 2) non-residential assessed valuations due to new construction within the City, and factor with the greater of a) the increase in City population or, b) the increase in County population. The resulting factor is applied to the prior year's limit to determine the amount to be established as the Appropriations Limit for Fiscal Year 2014-15. The CPI and City/County population figures are provided by the California Department of Finance.

The Gann Limit for FY 2014-15 has been calculated at \$36,932,488 as indicated in Attachment B. The City tax proceeds are substantially below the established Gann Limit.

FY 2015-17 Two-Year Budget

Since the 2009-11 Budget, the City's two-year budget has required the use of reserves or one-time money to achieve a budget balance. Thanks to Stanton voters approving Measure GG, a one-cent transactions and use tax in the November 2014 election, the City has a guaranteed local funding source to maintain essential City services and avoid millions in service cuts. For the first time in seven years, utilizing one-time revenues and/or the City's limited reserves will not be required to balance the 2015-17 Proposed Budget.

Voter-approved funding allows the City to increase budget levels to respond to the areas of need that Stanton residents have shared with City Council over the last few years including community priorities for improving public safety and increasing economic development programs. This budget increases our number of sheriff's deputies; improves street safety patrols; bolsters gang and youth violence prevention programs; addresses prostitution and transient/homeless issues; and improves economic development programs to fix blight, attract new businesses, and create local jobs.

The General Fund is budgeted to contribute \$0.5 million to reserves in FY 2015-16. For FY 2015-16, estimated General Fund revenues including transfers from other funds are increasing \$3.2 million, or 20%, over FY 2014-15 budgeted levels. The reason for this is primarily due to Stanton voters approving Measure GG and adding transactions and use tax revenues. This invaluable funding is allowing the City to have a balanced budget for the first time in 7 years and pay for a 10% increase in the number of deputies on the street.

General Fund proposed expenditures, including transfers to other funds, for FY 2015-16 are up \$1.1 million compared to the FY 2014-15 budget. This is due to primarily to public safety costs (+\$0.9 million) as a result of increasing Orange County Sheriff's Department and Orange County Fire Authority contracts and the addition of two new deputies.

Personnel

The one change in staffing for FY 15/16 is the increase in a Code Enforcement Officer to improve cleanup of gang tagging and graffiti, address transient issues, and respond to quality-of-life complaints, giving OCSD deputies more time to focus on neighborhood patrols and responding to emergencies. No change to employee classifications are proposed for the next two fiscal years. The budget includes salary step adjustments, but does not include cost-of-living adjustments in either fiscal year for the seventh and eighth consecutive year.

Capital Improvements

The Capital Improvement Budget for the next year includes a total of 14 projects at a total cost of \$14,022,707. The largest single project is the design and construction of Stanton Central Park, slated for FY 2015-16, in the amount of \$10,791,931. There are three sources of funding for this project, with a transfer from the Successor Agency's 2010 Tax Allocation Bonds providing approximately \$6,500,000, a Prop 84 Grant providing \$2,516,931 (\$2.94 million originally awarded, but some has been spent to date), and the remainder coming from the Parks and Recreation Facilities Capital Project Funds (park-in-lieu fees). Most of the other projects are street-related, although the next year's budget includes \$700,000 in sewer improvements as well as \$280,000 of improvements to City Hall and the Sheriff's Station.

Successor Agency

As was the case with the 2013-2015 budget, the Successor Agency funds are not included in the totals. This is due to the official budget of the Successor Agency being approved in the ROPS process. The six-month budget of July 1, 2015 - December 31, 2015 for the Successor Agency was approved on February 10, 2015. The next six-month budget will be considered by the Stanton Oversight Board and the Successor Agency in September.

FISCAL IMPACT:

General Fund revenues for FY 2015/16 are budgeted at \$18,567,532 with appropriations of \$18,571,076. Net transfers in of \$508,800 result in a net change of \$505,256, and a loan repayment to the General Fund of \$678,254 is expected. After an assumed contribution of \$210,465 to the General Fund Committed Fund Balance, the City's Uncommitted Fund Balance is expected to grow by \$1.0 million.

Revenues for all funds are estimated to be \$28,204,255 and appropriations are \$22,718,698, with a capital budget of \$14,516,126 and a net transfer in from the Successor Agency of \$6,500,000. A budget summary is found on in the attached budget, which is attached as Attachment E.

ENVIRONMENTAL IMPACT:

No items included in this report have an environmental impact as Find that these items are not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly).

LEGAL REVIEW:

None.

PUBLIC NOTIFICATION:

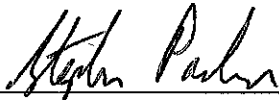
Through the normal agenda process.

STRATEGIC PLAN OBJECTIVE ADDRESSED:

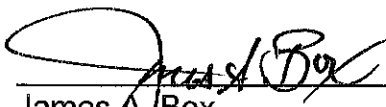
- 1.1. Add 2 Deputies – Traffic & Community Enhancement
- 1.5 Add one additional code enforcement officer to assist with transient issues, massage parlor inspections, and general City code enforcement issues on weekends
- 2.3 Enhance and continue Economic Development Program
- 6.6 Create a multi-year projection of expenditures and revenues

Prepared by:

Approved by:



Stephen Parker, CPA
Administrative Services Director



James A. Box
City Manager

Attachments:

- A. Resolution No. 2015-23 authorizing the City Treasurer safekeeping and investment authority
- B. Resolution No. 2015-24 establishing the Appropriations Limit for Fiscal Year 2015-16.
- C. Housing Agency Resolution No. SHA 2015-01 adopting the Fiscal Year 2015-2017 Housing Authority Budget
- D. Resolution No. 2015-25 adopting the Fiscal Year 2015-2017 Two-Year Budget
- E. FY 2015-2017 Two-Year Operating and Capital Budget

RESOLUTION NO. 2015-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, AUTHORIZING THE CITY TREASURER TO DEPOSIT FUNDS FOR SAFEKEEPING AND INVESTMENT AND AUTHORIZING WITHDRAWAL OF FUNDS FROM DEPOSITORIES

WHEREAS, Sections 53638 *et. seq.* of the California Government Code of the State of California (the "Deposit and Investment Law") provides the regulations pertaining to the deposit and investment of funds of local agencies; and

WHEREAS, pursuant to the Deposit and Investment Law the City Treasurer may deposit money necessary to pay the principal and interest on bonds in a bank within or without the State at any place where they are payable. The City Treasurer further is required to deposit the funds of the City in active and inactive deposits in State or national banks, with the objective of realizing maximum return, consistent with prudent financial management; and

WHEREAS, Pursuant to Stanton Municipal Code Section 2.20.020, the City Council has named the Stanton Administrative Services Director to serve as City Treasurer and has authorized the City Treasurer to invest said funds in certain banks; and

WHEREAS, the City Treasurer would have more flexibility and be better able to carry out the mandate of the law if the City Treasurer, from time to time, may make the determination as to those depositories or investments in which the City's funds are to be placed, all subject to the terms and provisions of the Deposit and Investment Law; and

WHEREAS, all legal prerequisites have occurred prior to the adoption of this Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANTON DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City Council finds that the above recitations are true and correct and, accordingly, are incorporated as a material part of this Resolution.

SECTION 2. The City Council finds that this item is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly).

SECTION 3. Pursuant to the Deposit and Investment Law, the City Treasurer is hereby authorized and directed to deposit all funds of the City of Stanton as therein specified in

active or inactive accounts bearing the highest rate of interest as specified in said Government Code, all subject to terms and provisions of Chapter 4 Title 5 of the Government Code of the State of California.

SECTION 4. The City Treasurer is authorized and directed to execute all necessary documents, authorization and depository agreements to carry out the foregoing. Any State or national bank depository is hereby requested, authorized and directed to honor all checks, drafts or other orders for payment drawn in the City's name on said accounts so made and entered into by the City Treasurer under the signature of one of the four authorized signors specified in Section 4 below, and countersigned by one other authorized signor. Said depository shall be entitled to honor and to charge to the City of Stanton for all such checks for the payment of money regardless of, by whom, or by what means the actual or purported facsimile signature or signatures resemble the facsimile specimen from time to time filed with the depository by the City Treasurer.

SECTION 5. The authorized signors on said accounts shall be: the Mayor; the City Manager; the City Treasurer; and the City Clerk.

SECTION 6. The City Clerk is directed to certify to the adoption of this resolution and to procure from each depository selected by the City Treasurer the necessary signature clauses, cards, or authorizations. The City Treasurer is directed to keep on file with each depository selected by him the facsimile signatures of the authorized signors and from time to time file with the depository any changes in said facsimile specimen.

ADOPTED, SIGNED AND APPROVED this 23rd day of June, 2015.

A. A. ETHANS, MAYOR

APPROVED AS TO FORM:

MATTHEW E. RICHARDSON, CITY ATTORNEY

ATTEST:

I, PATRICIA A. VAZQUEZ, City Clerk of the City of Stanton, California DO HEREBY CERTIFY that the foregoing Resolution, being Resolution No. 2015-23 has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the Stanton City Council, held on June 23, 2015, and that the same was adopted, signed and approved by the following vote to wit:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

PATRICIA A. VAZQUEZ, CITY CLERK

RESOLUTION NO 2015-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, ESTABLISHING THE APPROPRIATION LIMIT FOR FISCAL YEAR 2015-16

WHEREAS, Article XIII B is an amendment to the California Constitution placing a restriction on the amount of proceeds of tax revenue which can be appropriated by state and local governments during a fiscal year; and

WHEREAS, the total appropriation subject to limitation shall not exceed the appropriation limit of the City of Stanton for the prior fiscal year adjusted for inflationary and population changes; and

WHEREAS, the City Council may choose to use as adjustment factors (1) the annual growth in California Per Capita Personal Income or the growth in non residential assessed valuation due to new construction within the City and (2) population growth in the City of Stanton or population growth in the County of Orange as provided by the State Department of Finance; and

WHEREAS, the selection of adjustment factors and calculation of the limitation are attached to this Resolution; and

WHEREAS, all legal prerequisites have occurred prior to the adoption of this Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANTON DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City Council finds that the above recitations are true and correct and, accordingly, are incorporated as a material part of this Resolution.

SECTION 2. The City Council finds that this item is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly).

SECTION 3. The appropriations limitation in the fiscal year 2015-16 shall be \$49,788,737 for the City of Stanton pursuant to Article XIII B of the California Constitution.

SECTION 4. The City Clerk shall certify to the adoption of this Resolution.

ADOPTED SIGNED AND APPROVED this 23rd day of June, 2015.

A. A. ETHANS, MAYOR

APPROVED AS TO FORM:

MATTHEW E. RICHARDSON, CITY ATTORNEY

ATTEST:

I, Patricia A. Vazquez, City Clerk of the City of Stanton, California DO HEREBY CERTIFY that the foregoing Resolution, being Resolution No. 2015-24 has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the Stanton City Council, held on June 23, 2015, and that the same was adopted, signed and approved by the following vote to wit:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

PATRICIA A. VAZQUEZ, CITY CLERK

CITY OF STANTON

APPROPRIATIONS LIMIT FISCAL YEAR 2015-16

ANNUAL ADJUSTMENT FACTORS

Per Capita Personal Income Change	3.82%
County of Orange Population Growth	1.08%

CALCULATION OF LIMITATION

2014-15 Appropriations Limit* (Calculated 2014-15 Appropriations Limit) multiplied by percentage change in Per Capital Personal Income (inflation factor) multiplied by percentage change in County of Orange population (population change factor) equals City of Stanton Appropriations Limit for Fiscal Year 2015-16.

$$\$47,444,389 \quad \times \quad 1.0382 \quad \times \quad 1.0108 \quad = \quad \$49,788,737$$

RESOLUTION NO. SHA 2015-01

A RESOLUTION OF THE STANTON HOUSING AUTHORITY OF THE CITY OF STANTON, CALIFORNIA, ADOPTING THE OPERATING AND CAPITAL BUDGET FOR THE FISCAL YEAR 2015-2016

WHEREAS, the Administrative Service Director has submitted a proposed OPERATING AND CAPITAL BUDGET for the Fiscal Year 2015-2016; and

WHEREAS, the Housing Authority Board has reviewed the proposed OPERATING AND CAPITAL BUDGET; and

WHEREAS, Fiscal Year 2015-16 revenues for the Stanton Housing Authority Fund are estimated to be \$538,000 and appropriations of \$359,950; and

WHEREAS, unforeseen adjustments are needed during the fiscal year to allow for the orderly conduct of Authority business, the Executive Director is given authority to adjust monies within a fund to accommodate these needs as long as the goals, total dollars, or intent of the Proposed 2015-2016 Budget Document is not altered.

NOW, THEREFORE, THE STANTON HOUSING AUTHORITY OF THE CITY OF STANTON DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The Housing Authority Board finds that the above recitations are true and correct and, accordingly, are incorporated as a material part of this Resolution.

SECTION 2. The Housing Authority Board finds that this item is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly).

SECTION 3. The Stanton Housing Authority Fiscal Year 2015-2016 Budget is hereby approved and adopted.

SECTION 4. The Authority Secretary shall certify to the adoption of this Resolution.

ADOPTED, SIGNED AND APPROVED this 23rd day of June, 2015.

A. A. ETHANS, CHAIRMAN

APPROVED AS TO FORM:

MATTHEW E. RICHARDSON, AUTHORITY COUNSEL

ATTEST:

I, PATRICIA A. VAZQUEZ, Authority Secretary of the Stanton Housing Authority, City of Stanton, California DO HEREBY CERTIFY that the foregoing Resolution, being Resolution No. SHA 2015-01 has been duly signed by the Chairman and attested by the Authority Secretary, all at a regular meeting of the Housing Authority held on June 23, 2015, and that the same was adopted, signed and approved by the following vote to wit:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

PATRICIA A. VAZQUEZ, AUTHORITY SECRETARY

RESOLUTION NO. 2015-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, ADOPTING THE OPERATING AND CAPITAL BUDGET FOR THE FISCAL YEAR 2015-16

WHEREAS, the Administrative Service Director has submitted a proposed OPERATING AND CAPITAL BUDGET for the Fiscal Year 2015-16; and

WHEREAS, the City Council has reviewed the proposed OPERATING AND CAPITAL BUDGET; and

WHEREAS, revenues for all funds are estimated to be \$28,204,255, appropriations to be \$22,718,698 and the capital budget to be \$14,516,126; and

WHEREAS, unforeseen adjustments are needed during the fiscal year to allow for the orderly conduct of City business, the City Manager is given authority to adjust monies within a fund to accommodate these needs as long as the goals, total dollars, or intent of the Proposed 2015-16 Budget Document.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STANTON, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City Council finds that the above recitations are true and correct and, accordingly, are incorporated as a material part of this Resolution.

SECTION 2. The City Council finds that this item is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly).

SECTION 2. The OPERATING AND CAPITAL BUDGET for the 2015-16 fiscal year is hereby approved and adopted.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution.

ADOPTED, SIGNED AND APPROVED this 23rd day of June, 2015.

A. A. ETHANS, MAYOR

APPROVED AS TO FORM:

MATTHEW E. RICHARDSON, CITY ATTORNEY

ATTEST:

I, Patricia A. Vazquez, City Clerk of the City of Stanton, California DO HEREBY CERTIFY that the foregoing Resolution, being Resolution No. 2015-25 has been duly signed by the Mayor and attested by the Deputy City Clerk, all at a regular meeting of the Stanton City Council, held on June 23, 2015, and that the same was adopted, signed and approved by the following vote to wit:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

PATRICIA A. VAZQUEZ, CITY CLERK



FY 2015-2017 TWO-YEAR BUDGET



7800 Katella Avenue
Stanton, CA 90680

www.ci.stanton.ca.us

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June 23, 2015

Alexander A. Ethans
Mayor

Brian Donahue
Mayor Pro Tem

Rigoberto A. Ramirez
Council Member

David J. Shawver
Council Member

Carol Warren
Council Member

James A. Box
City Manager

Honorable Mayor and Members of the City Council:

Pursuant to the Stanton Municipal Code, I am pleased to present for your consideration the 2015-17 Two-Year Budget for the City of Stanton. The Budget document represents staff's best efforts in identifying and calculating estimated financial resources available to the community. It also attempts to allocate resources in a way that focuses on the most critical needs and priorities of the community as determined by the City Council.

Economic Outlook

While the "Great Recession" technically lasted from December 2007 to June 2009, six years later the recovery from the recession has still not taken off. The national economy continues to improve and many analysts believe it is poised for greater expansion. The stock market is seeing new record highs, the unemployment rate has dipped below 5.5% and the housing market has been improving. Nevertheless, wage growth has been slow, many people have given up looking for jobs, the strong dollar puts US businesses at a disadvantage, and the Federal Reserve's looming Federal Funds Rate increase has many wondering if markets can handle it. The United States' economic outlook is generally positive, but understated.

California's economy continues its steady improvement. When Governor Brown submitted his May revision to his proposed FY 2015-16 State Budget, it included a projection of a \$2.8 billion "Rainy Day Fund" thanks to the requirements of Proposition 2. The temporary tax revenues on the highest 1% of Californians known as Proposition 30 along with constrained budget increases are keeping the budget balanced. The Governor's Office has indicated a priority on paying off the State's debts, including those incurred to close previous budget deficits and moneys owed to schools, local governments and various State programs.

For Stanton, there are signs of economic improvement, with slow revenue growth. Property and sales tax revenues combined account for almost half of all General Fund revenues. Housing values are rebounding and retail sales are increasing. These factors will positively impact local revenues in the next two years. Property tax revenue is forecasted by our

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consultant, HdL Companies to have a 7% increase due to 4% growth on tax increment and a 10% projected increase in Property Tax-In-Lieu revenue, with 2% growth expected in 2016-17. Sales tax revenue is projected to increase by 8% compared to the FY 2014-15 budget. HdL Companies' projection includes a spike of approximately \$245,000 relating to the Triple Flip close-out. HdL is projecting a 4.5% increase for FY 2016-17 based on the assumption that the county and local economies will continue to strengthen however due to the Triple Flip close-out, net sales tax will actually decrease in FY 2016-17. The economy has had mixed impacts on our other revenues as well. Transient occupancy tax and franchise fee revenues have been trending upward, but utility user's tax revenue has been trending downward. Rental income will decrease as the golf course lease will end in June 2015, in conjunction with the beginning of Stanton Central Park construction. Investment earnings for the City have also continued to drop as a result of the Fed's continuation of record-low interest rates, the maturity of our higher-yielding investments, the depletion of City reserves and CR&R paying off the remainder of a loan from the City.

Budget Document

The 2015-17 Budget document follows a format similar to prior year budget documents. The budget is organized primarily by fund, with the major focus on the General Fund and its departments/programs. Fund balance, revenue and expenditure information is included for each fund and separate expenditure information is included for each department/program within the General Fund. For fund balances, revenues and expenditures, two years of historical financial information is included, as well as the budget and projections for the current fiscal year and the estimates and requests for the coming two years. To provide context for evaluating expenditure appropriation requests, narratives are included that highlight the mission, primary activities, service level trends, major accomplishments, department initiatives, and performance measures for each General Fund department/program, as well as for certain other funds. The capital improvement projects for FY 2015-16 and FY 2016-17 are listed and described individually at the end of the document.

The budget document includes all City funds but does not include any information for the Successor Agency to the Stanton Redevelopment Agency. The FY 2015-16 budget for the Successor Agency will be based on the enforceable obligations recently approved by the State on ROPS 15-16A (July – December 2015) and the obligations to be approved by the State on ROPS 15-16B (January – June 2016).

The City's 2015-17 Budget document has been organized into four major sections:

Executive Summary – this section provides the budget message, the City's organization chart and staffing information, as well as all of the summary budget information, charts and graphs. Included in this section is a Budget Summary schedule, which depicts, on one four-page schedule, the fund balance, revenue, expenditure and interfund transfer information for each of the City's funds for both of the upcoming budget years. Other

schedules and charts in this section display in tabular and graphic form the estimated revenues and expenditures for the City as a whole. Included in this section for the first time is a schedule identifying the names and dates of the CalPERS Annual Valuation Reports which call out Annual Required Contributions (ARCs) for those plans. In addition, the schedule breaks out pension expenses between employees and employers as requested by the Orange County Grand Jury.

General Fund – this section provides fund balance, revenue and expenditure information for the General Fund and all of its included departments/programs. The General Fund is the general operating fund of the City. All general tax revenues and other receipts that not allocated by law or contractual agreement to some other fund are accounted for in this fund. Expenditures of this fund include the City's general operating expenses that are not paid through other funds. Included in this section for the first time are two new sets of schedules. The first one is a 5-Year Financial Projection schedule. This schedule projects revenues and expenditures and shows the resulting fund balance based on growth assumptions for the five years after the two-year budget as requested by the Orange County Grand Jury. The second set of schedules shows the cuts that the City would need to make should a ballot measure revoking the recently-voter-approved transactions and use tax funding be successful.

Other Funds – this section provides fund balance, revenue and expenditure information for each of the City's funds other than the General Fund. The other City funds are categorized as Special Revenue funds, Capital Projects funds, Enterprise fund or Internal Service funds.

Most of the City's other funds are *Special Revenue funds*, which account for revenues derived from specific revenue sources that are usually required by law or administrative regulation to be accounted for in separate funds. The City maintains 22 Special Revenue funds.

The City maintains two *Capital Projects funds*. This type of fund is used to account for financial resources segregated for the development, construction and improvement of City facilities.

The City's sole *Enterprise Fund* is the Sewer Maintenance Fund. Enterprise funds are used to account for activities the costs of which are to be financed or recovered on a continuing basis primarily through user charges.

The City operates four separate *Internal Service funds*. Internal Service Funds are used to account for the financing of services provided by one department to other departments of the government, on a cost reimbursement basis.

Capital Improvement Program – this section includes a list and description of the individual capital improvement projects included in the Capital Improvement Budget for the coming two-year period, as well as a summary schedule of the seven-year capital improvement program through FY 2021-22.

Overview of the 2015-17 Budget

Since the 2009-11 Budget, the City's two-year budget has required the use of reserves to achieve a budget balance. Thanks to Stanton voters approving Measure GG, a one-cent transactions and use tax in the November 2014 election, the City has a guaranteed local funding source to maintain essential City services and avoid millions in service cuts. For the first time in seven years, utilizing the City's limited reserves will not be required to balance the 2015-17 Budget. The City has defined a "balanced budget" to include both revenues and the amount of reserves necessary to fund expenditures. The 2015-17 Budget is "balanced," but it is also "structurally balanced," where ongoing revenues are available to pay ongoing expenditures. In addition, over \$500,000 will be deposited into reserves in the first year of the 2015-17 Budget, so the City can begin to replenish the reserves that have been dipped into for a number of years.

Local government has an obligation to deliver the highest quality of services possible given available resources, and to deliver those services in the most effective, efficient, and productive way. The City has been committed to this goal through the financially difficult years of the recent past. Now with the help of voter-approved funding, we are able to maintain critical City services including existing levels of fire protection services and firefighters, neighborhood sheriff patrols and sheriff's deputies, 9-1-1 response times, gang and youth violence prevention programs, senior programs and economic development programs.

Voter-approved funding also allows us to increase budget levels to respond to the areas of need that Stanton residents have shared with City Council over the last few years including community priorities for improving public safety and increasing economic development programs. This budget increases our number of sheriff's deputies; improves street safety patrols; bolsters gang and youth violence prevention programs; addresses prostitution and transient/homeless issues; and improves economic development programs to fix blight, attract new businesses, and create local jobs.

The additional staffing included in this budget includes adding two new deputies as a component of the Orange County Sheriff's Department's contract with the City. One of the deputies will be a motorcycle deputy to increase traffic safety and street patrols. The second will be a Community Enhancement Deputy to improve community policing, address prostitution and illegal massage parlors, and improve gang/youth violence prevention programs.

Also, a Code Enforcement Officer is included in this budget. The Code Enforcement Officer would help improve cleanup of gang tagging and graffiti; address transient issues; and respond to quality-of-life complaints, providing sheriff deputies more time to focus on neighborhood patrols and responding to emergencies.

Another increase in the current years' budget includes funds to pay for school crossing guards. In 2011 one result of a number of cuts the City made was that the City had to notify local school districts that it would no longer be able to pay for school crossing

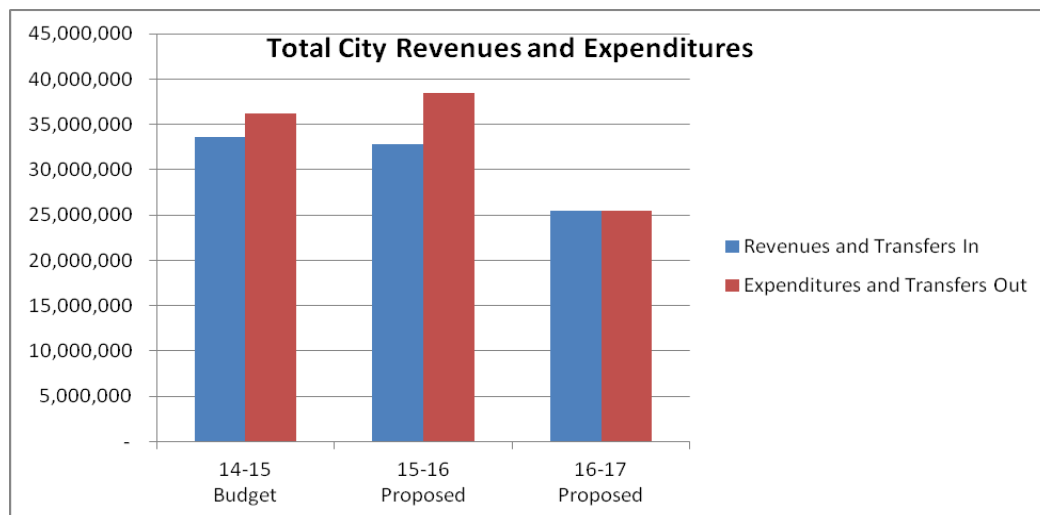
guards. I am pleased to report that due to the passage of Measure GG, the City will be able to pay for this essential service to help ensure the safety of Stanton children.

The final major increase identified in this budget as a result of the passage of Measure GG is additional funding to economic development programs to attract new businesses and create jobs. The new resources will help fix blighted areas and fill vacant storefronts. As a result of the increased funding in this area, a new division has been created – Business Relations will be identified by the code 4400 in the attached budget.

Following are revenue and expenditure highlights for the next two fiscal years.

Financial Overview – All Funds

Fiscal year 2015-16 combined revenues and transfers from other funds is \$32,773,142. The combined operating and capital improvement budgets, including transfers to other funds, for FY 2015-16 is \$38,445,293. For FY 2016-17, combined revenues and incoming transfers for all funds is \$25,481,473. The combined operating and capital improvement budgets and transfers out for all funds is \$25,488,737. This data, along with the same data for the current budget year is shown in the following chart. The significant drop in both FY 2016-17 revenues and expenditures compared to FY 2015-16 levels is due primarily to the planned \$10.8 million Stanton Central Park project scheduled for completion in FY 2015-16.



The composition of revenues and expenditures for the upcoming two-year budget period is depicted in charts later in the Executive Summary section of this budget.

Fund Balances

The resources to fund annual expenditures in each fund includes annual revenues, transfers in from other funds and fund balances. The use of certain fund balances is

required to balance the FY 2015-16 and FY 2016-17 budgets. The following table indicates the fund and the amount of fund balance needed to balance the budgets for the coming two years.

Fund Name	FY 2015-16	FY 2016-17	Total
General	\$-	\$-	\$-
Measure M	587,300	-	587,300
Lighting Maintenance 1919 Act	21,987	15,509	37,496
Lighting/Median Maintenance 1972 Act	635,230	135,230	770,460
Senior Transportation	5,628	6,469	12,097
Capital Projects	279,056	-	279,056
Parks and Recreation Facilities	1,503,000	-	1,503,000
Sewer Maintenance	236,126	65,785	301,911
Workers' Compensation	3,728	6,428	10,156
Liability Risk Management	16,800	15,000	31,800
Fleet Maintenance	5,194	5,015	10,209
Total	\$ 3,294,049	\$ 249,436	\$ 3,543,485

The City's General Fund budget for FY 2015-16 does not require any fund balance to achieve balance. In fact, over \$500,000 is budgeted to be deposited into reserves as a result of this budget. This is only possible due to Stanton voters approving Measure GG in November 2014. The funds that do need fund balance to achieve balance already have those funds in reserves, will be reimbursed those amounts as a part of a grant, or will have funds advanced to them.

The uncommitted fund balance level of the General Fund is expected to start the FY 2015-16 fiscal year at a level of \$6.7 million and end FY 2015-16 at \$7.7 million. The fund balance of the General Fund is expected to grow during FY 2015-16 by \$1.1 million as a result of the expected \$0.5 million in revenues and transfers in exceeding expenditures and transfers out, and another \$0.7 million due to a partial repayment of an \$8.6 million loan the General Fund made to the Redevelopment Agency before redevelopment dissolution occurred. Those increases are slightly offset by a contribution to committed fund balances of \$0.2 million. For FY 2016-17, the fund balance of the General Fund is expected to increase by \$1.0 million, due to a \$0.1 million excess of revenues and transfers in over expenditures and transfers out as well as the expected additional \$0.9 million partial repayment of the redevelopment agency loan.

Most of the Special Revenue Funds are balanced without the use of fund balance. Measure M needs to use a significant portion of its fund balance as staff intentionally

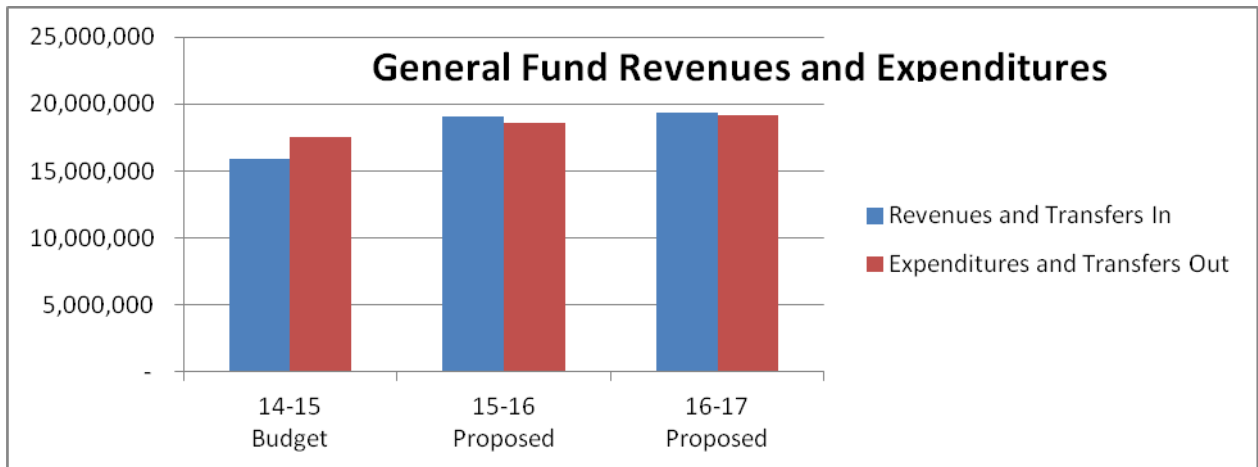
spends down years of buildup of those funds. They must be spent within three years or the City risks forfeiture of the funds. The Lighting Maintenance and Lighting/Median Maintenance funds are assessments and the annual rate does not change. The latter fund will utilize a portion of its fund balance in FY 2015-16 to fund the City Monument Signage and Beach Blvd. Landscape Improvements capital project. The Senior Transportation Fund has a small build-up of fund balance that will be utilized for additional services in this 2-Year Budget.

The Capital Project Fund is funded through the General Fund or grants. The fund balance of this fund is expected to start the FY 2015-16 at \$0.8 million. The Budget calls for \$848,000 of projects over the two-year period, with additional funding of \$568,000 expected for the Kermore Lane project. As a result, the fund balance in this fund is expected to decline to about \$497,000 by the end of the two-year budget period.

General Fund

As noted above, the General Fund is budgeted to contribute over \$500,000 to reserves in FY 2015-16. For FY 2015-16, estimated General Fund revenues including transfers from other funds are increasing \$3.2 million, or 20%, over FY 2014-15 budgeted levels. The reason for this is primarily due to Stanton voters approving Measure GG and adding transactions and use tax revenues. This invaluable funding is allowing the City to have a balanced budget for the first time in 7 years and increase the number of deputies on the street to increase traffic safety and street patrols, improve community policing, address prostitution and illegal massage parlors and improve gang/youth violence prevention programs.

General Fund expenditures, including transfers to other funds, for FY 2015-16 are up \$1.1 million compared to the FY 2014-15 budget. This is due to primarily to public safety costs (+\$1.1 million) as a result of increasing Orange County Sheriff's Department and Orange County Fire Authority contracts and the addition of two new deputies, as well as four other factors: (1) the transfer of costs to internal service funds in the prior year were not needed; (2) parks and recreation costs are increasing primarily due to increased costs to staff the new Stanton Central Park and one-time furniture replacement costs; (3) an increase in Code Enforcement due to hiring a new Code Enforcement Officer who will improve cleanup of gang tagging and graffiti, address transient issues and respond to quality-of-life complaints, giving deputies more time to focus on neighborhood patrols and responding to emergencies; and (4) an increase in Business Relations as a result of funding economic development programs to attract new businesses and create jobs.



For FY 2016-17, total estimated revenues, including transfers from other funds, are expected to increase by \$0.2 million, or only 1.2%, the result of slow growth. Excluding transfers from other funds, total estimated revenues in the General Fund are expected to grow by \$0.2 million, or just 1.2%, compared to FY 2015-16 levels. The growth area is the Taxes category, in particular property tax and transactions and use tax.

General Fund expenditures in FY 2016-17, including transfers to other funds, are growing \$0.6 million, or 3.2%, over FY 2014-15 levels. Public safety costs are forecast to rise \$0.5 million, or 4%. Public safety increases account for over 80% of the budgeted increases in FY 2016-17.

The projected uncommitted fund balance of the General Fund at the beginning of FY 2015-16 is \$6.7 million, which represents 35% of FY 2015-16 General Fund expenditures. At the beginning of FY 2016-17, the expected level of uncommitted fund balance, \$7.7 million, will be 39% of FY 2016-17 expenditures, and at the conclusion of the two-year budget period at June 30, 2017, the anticipated uncommitted fund balance level of \$8.7 million will be 44% of FY 2016-17 General Fund expenditures.

A General Fund balance in the range of 35%-44% of annual expenditures is typically quite adequate for an organization and is able to provide a high degree of financial stability. However, Stanton has recently closed half of its internal service funds and has no ongoing source of funding for its Capital Projects Fund. As a result, City Council has put in its 2015 Strategic Plan an initiative called "Implement City Council Policy on Reserve Levels." One of the major initiatives of the Administrative Services department in this upcoming fiscal year will be to establish and implement a reserves policy that can be used as a guide to future decisions about City reserves.

Revenues

General Fund Revenues for 2015-16 and 2016-17, including transfer from other funds, are estimated at **\$19,107,532** and **\$19,331,688**. Excluding transfers from other funds the amounts are **\$18,567,532** and **\$18,791,688**, respectively.

Revenue highlights include:

Property Tax revenue for the General Fund is expected to be \$4,716,090 for FY 2015-16, an increase of \$313,190 from the FY 2014-15 budgeted level. This 7% increase is due to 4% growth on tax increment and a 10% projected increase in Property Tax-In-Lieu revenue.

The property tax estimate for FY 2015-16 is based on information from our property tax consultant, HdL Companies, who forecast a 4% increase in property tax revenues for the coming year. For FY 2016-17, the estimate of \$4,802,574 represents an expected overall growth of 1.2%. Secured taxes and property tax in lieu are expected to rise by 2% based on the improving housing market, with other, lesser property tax revenues budgeted at zero growth.

Sales Tax revenue is projected to increase to \$4,258,000 for 2015-16, an increase of 8% compared to the FY 2014-15 budget. HdL Companies also serves as our sales tax consultant, and this amount is their specific forecast for Stanton for FY 2015-16. The spike is due to a projection of approximately \$245,000 relating to the Triple Flip close-out. HdL is projecting a 4.5% increase for FY 2016-17 based on the assumption that the county and local economies will continue to strengthen and that the stronger economy and our own economic development activities will bring new retailers to the City. However, because of the spike in FY 2014-15 relating to the Triple Flip close-out, net sales tax will actually decrease in FY 2016-17.

Transactions and Use Tax revenue is projected to increase to be \$500,000 in FY 2014-15 as the one-cent sales tax measure was only implemented on April 1, 2015. The projection for the new revenue stream for FY 2015-16 is \$3,125,000, with an increase of 5% expected for FY 2016-17 because of a combination of improving economy and the removal of some start-up costs that slow down initial revenue for the transactions and use tax.

Utility Users Tax receipts are expected to decline by 5% in FY 2015-16, compared to the FY 2015-15 budgeted level, and then have the slightest of increases in FY 2016-17. There are four components to utility user's tax revenues – electricity, telephone, gas and water. UUT revenues have been trending downward for telephone for the past several years, and water conservation efforts in the current drought are anticipated to further reduce water UUT revenues. Gas is projected to hold steady, and electricity is budgeted to increase at a 5% rate. The budget estimates for FY 2015-16 and FY 2016-17 are staff's best estimates based on an improving economy as well as historical receipts for all four components.

Investment Earnings are projected to continue their decline of the past few years. The estimates for FY 2015-16 and FY 2016-17 are \$89,000 and \$62,000, respectively, compared to the current budget amount of \$114,100. The

continued low interest rate environment, a reduction of City reserves and the maturity of the City's higher yielding 5-year maturity investments have driven down revenues. While interest rates should begin to increase during the upcoming budget, it is anticipated that overall investment income revenues will bottom during this 2-year budget.

Rental Income will decrease immediately in FY 2015-16 as the golf course lease will end before the fiscal year begins, in correspondence with the beginning of construction of Stanton Central Park.

Expenditures

Fiscal Years 2014-15 and 2015-16 General Fund operating expenditures, including transfers out to other funds, are budgeted at **\$18,602,276** and **\$19,199,282**, respectively. Excluding the transfers to other funds, the amounts are **\$18,571,076** and **\$19,168,082**, respectively.

Key expenditure highlights are:

The largest increase will be to the **Law Enforcement** budget, which will increase by \$859,369 in FY 2015-16. The Sheriff's contract is the major component in the Law Enforcement budget. That contract will increase by almost 5% due to OCSD costs, and another 5% due to the addition of two deputies. The additional deputies would not be possible without Stanton residents approving Measure GG. These deputies will enable the City to have increased traffic safety and street patrols as well as adding a Community Enhancement Deputy to improve community policing, address prostitution and illegal massage parlors, and improve gang and youth violence prevention programs.

For FY 2016-17, the estimated increase in the Sheriff's contract is assumed at +4.5%, which is in line with recent cost increases, translating to approximately \$359,000.

Fire Services contract costs are currently estimated to increase by \$232,713 in FY 2015-16, to \$4,025,713, representing a 4.7% increase. For FY 2014-15, the budgeted increase in the OCFA contract cost is \$186,532, a 4.7% increase. This estimate has been provided by OCFA.

The Fire Services budget, like the Law Enforcement budget, contains more than just the contract costs with the OCFA and the Sheriff. The Fire Services budget includes a small amount for ambulance service and the ongoing retirement costs for the City's former fire employees, the latter being the cause for the remaining increase in the Fire Services budget for FY 2015-16 beyond the amount of the OCFA contract increase.

Community Development department budgets are increasing by \$158,246, or 21% in FY 2015-16. The increase primarily relates to additional funding established as a result of Stanton voters approving Measure GG. A new division, Business Relations, was created, with additional funding of \$0.1 million provided to economic development programs to attract new businesses and create jobs. These new resources will help fix blighted areas and fill vacant storefronts.

Parks and Recreation department budgets are increasing by \$202,810, or 43% in FY 2015-16. The increase primarily relate to salaries for the new Stanton Central Park, the allocation of a percentage of the Community Services Director out of City Manager's office and to the Parks and Recreation division, and the one-time purchase of chairs and tables to replace aging furniture.

Redevelopment Programs represent the cost of Code Enforcement and Graffiti Abatement activities shifted to the General Fund upon the dissolution of the Stanton Redevelopment Agency. While costs for these activities are expected to decrease by \$10,372 in FY 2015-16 over FY 2014-15 budgeted amounts, all Graffiti Abatement expenses have been moved to Gas Tax in the current two-year budget. As a result, the only remaining division is Code Enforcement, which has an expected increase of \$87,218 (+25%) due to the additional Code Enforcement Officer added in FY 2014-15 thanks to funds received as a result of residents approving Measure GG. The Code Enforcement Officer will improve cleanup of gang tagging and graffiti, address transient issues and respond to quality-of-life complaints, giving deputies more time to focus on neighborhood patrols and responding to emergencies.

Uncertainty Regarding Measure GG Funding

Stanton voters approved Measure GG in November 2014 to provide funding to maintain vital City services negatively affected by State budget cuts. This funding may be in jeopardy as it has recently come to the City's attention that opponents of Measure GG want to overturn the election results and are circulating petitions to end Measure GG funding.

Without Measure GG funds, the City would need to make significant cuts in response to the loss of this essential revenue stream. The City would no longer be able to maintain local services including fire protection, neighborhood sheriff patrols, 9-1-1 response times, gang and youth violence prevention, senior programs and programs to stimulate local growth. Three pages have been included in this budget to detail the alternative budget that would need to be implemented, with adjusted revenues, expenditures and changes in fund balance as well as a list of assumptions if this scenario were to occur.

Initial cuts would need to eliminate the new increases to public safety services and economic development/job-creation programs. Specifically the following services that were added as a result of Measure GG would be cut including:

- Elimination of 2 OC Sheriff's Department Deputies and 1 Code Enforcement Officer added in FY 15/16
- Elimination of funding for school crossing guards
- Removal of additional Business Relations funding established in FY 15/16

Even with the above public safety and economic development cuts, without Measure GG funding the City would still need to make an additional \$2.5 million in cuts to balance the budget. These cuts would result in substantial reductions to nearly every City service including neighborhood sheriff patrols, fire protection and others.

Each department would face cuts relative to its share of the City budget. Because public safety services represent over 71% of the City's budget (after previous Measure GG cuts), public safety would need to have over 71% of the cuts. These additional cuts equates to \$1.22 million in cuts to the Orange County Sheriff's Department (OCSD), \$560,000 in cuts to the Orange County Fire Authority (OCFA) and over \$710,000 in cuts to other essential City services. As both County Fire and Sheriffs believe their front-line public safety employees are at the minimum level of staffing to adequately perform their jobs, the cuts will have a significant negative impact on safety services and will result in:

- Fewer sheriff patrols
- Increased 9-1-1 response times
- A lowered level of fire protection services and firefighters/paramedics

Impacts on the City of Stanton would include:

- Elimination of all non-grant funded positions in the Parks and Recreation Department, reducing staff that facilitate senior programs and afterschool programs to keep kids off the streets and out of gangs
- Slashing economic development funds, eliminating the Stanton Business Alliance and removing resources that help attract new businesses and create jobs
- Removing employees in the Administrative Services, Public Works, Community Development and Administration departments, which would result in a dramatic slowdown in essentially all City services

For more information on the budget the City would need to implement if Measure GG is revoked and this funding for local services ends, see pages 37-39.

Capital Improvements

The Capital Improvement Budget for the next two years includes 14 projects at a total cost of \$15,279,931. The largest single project is the design and construction of Stanton Central Park, slated for FY 2015-16, in the amount of \$10,791,931. There will be three sources of funding for this project, with a transfer from the Successor Agency's 2010 Tax Allocation Bonds providing approximately \$6,500,000, a Prop 84 Grant providing \$2,516,931 (\$2.94 million originally awarded, but some has been spent to

date), and the remainder coming from the Parks and Recreation Facilities Capital Project Funds (park-in-lieu fees). Most of the other projects are street-related, although the budget includes \$1,200,000 in sewer improvements as well as \$280,000 of improvements to City Hall and the City building occupied by the Orange County Sheriff's Department.

The seven-year capital improvement program is included in the Capital Improvement section of this document and highlights the City's needs over the next seven years. This project list is reviewed annually and projects are prioritized as funding becomes available.

Personnel

The one change in staffing for FY 2015/16 is the increase in a Code Enforcement Officer to improve cleanup of gang tagging and graffiti, address transient issues, and respond to quality-of-life complaints, giving OCSD deputies more time to focus on neighborhood patrols and responding to emergencies. No change to employee classifications are budgeted for the next two fiscal years. The budget includes salary step adjustments for eligible employees, but does not include cost-of-living adjustments in either fiscal year for the seventh and eighth consecutive year.

Strategic Plan Initiatives

On March 10, 2015, the City Council adopted the 2015 Strategic Plan. The Plan includes six components and 34 separate staff initiatives to implement those six components. The initial costs of the 34 initiatives have been incorporated into this Budget.

The six components to the Strategic Plan are:

- Provide a Safe Community
- Promote a Strong Local Economy
- Promote a Quality Infrastructure
- Ensure Fiscal Stability and Efficiency in Governance
- Provide a High Quality of Life
- Maintain and Promote a Responsive, High Quality and Transparent Government

Some of the key staff initiatives to implement these components include:

- Adding 2 Deputies (accomplished with this budget)
- Adding one additional Code Enforcement Officer (accomplished with this budget)
- Add Public Safety Cameras (funds available in this budget)
- Enhance and continue Economic Development Program (additional funding to the Business Relations account included in this budget)
- Create a multi-year projection of expenditures and revenues (5 year projections beyond the 2-year budget can be found on pages 40-42 of this budget)
- Modify and enhance the City's website to include additional transparency and easier navigation (funds included in this budget)

Acknowledgements

I would like to take this opportunity to thank the entire City staff for their help in developing this 2-Year Budget. Preparation of the budget involves many hours of work over several months by every City department, on top of all of the other responsibilities and work assignments that everyone has. I also want to express my appreciation to the City staff for their continued dedication and commitment to delivering the highest quality of services to the Stanton community.

And to the members of the City Council, I want to say again that I am honored to serve as your City Manager and to have the opportunity to work with you to continue to make Stanton a great place to live and work.

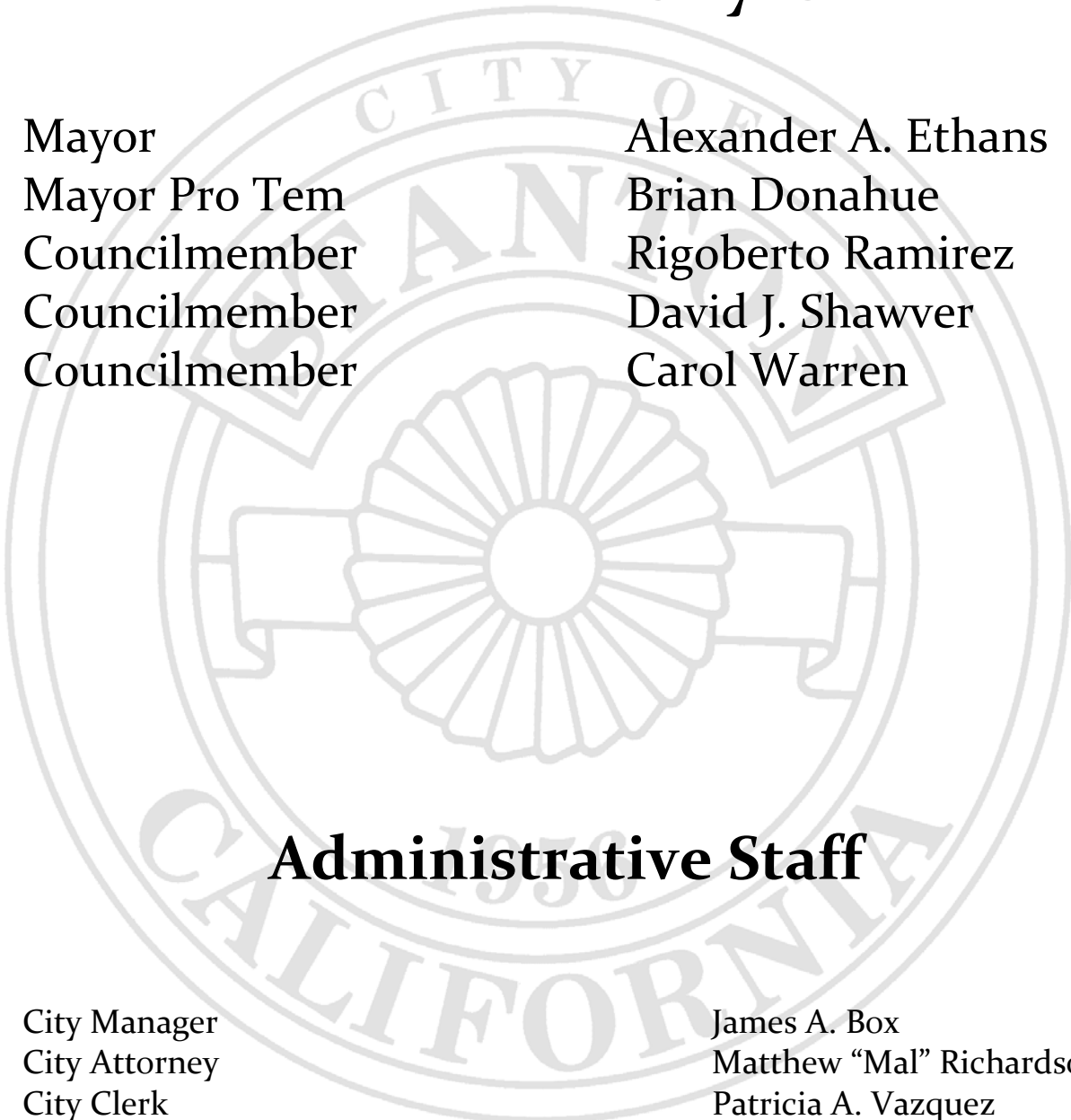
Respectfully submitted,



James A. Box
City Manager

City of Stanton

Members of the City Council



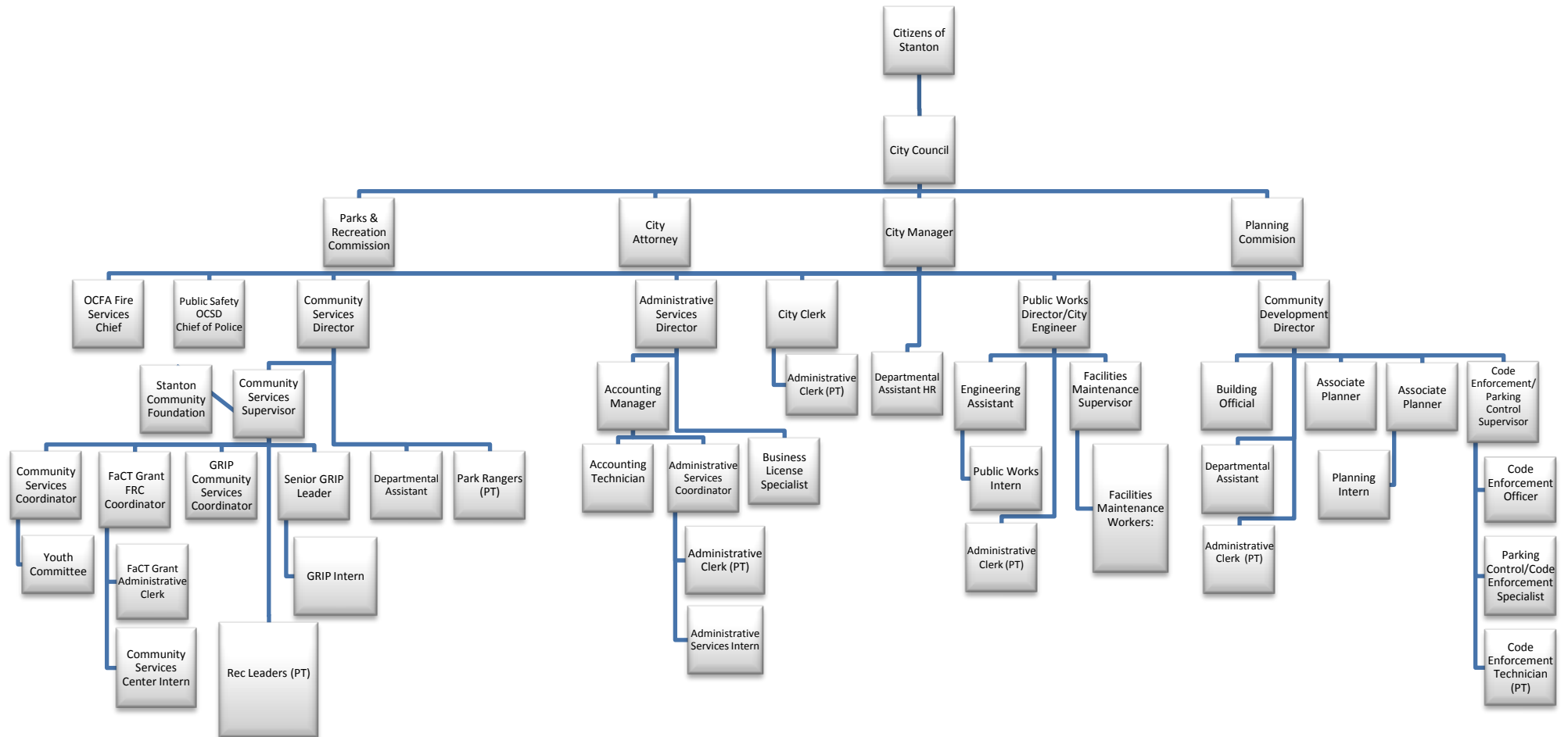
Mayor	Alexander A. Ethans
Mayor Pro Tem	Brian Donahue
Councilmember	Rigoberto Ramirez
Councilmember	David J. Shawver
Councilmember	Carol Warren

Administrative Staff

City Manager	James A. Box
City Attorney	Matthew “Mal” Richardson
City Clerk	Patricia A. Vazquez
Administrative Services Director	Stephen M. Parker, CPA
Community Development Director	Omar Dadabhoy
Community Services Director	Julie Roman
Public Works Director/City Engineer	Alan Rigg
Fire Services Chief	David Steffen
Police Services Chief	Lt. Jim England



ORGANIZATION CHART



City of Stanton
Full-Time Employees
ALL FUNDS

	Actual FY 13-14	Actual FY 14-15	Adopted FY 15-16	Adopted FY 16-17
City Manager's Office				
Administrative Clerk	0.50	0.50	0.50	0.50
Assistant to the City Manager	0.50	-	-	-
City Clerk	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00
Departmental Assistant	1.00	1.00	1.00	1.00
City Manager's Office Total	4.00	3.50	3.50	3.50
Parks & Recreation				
Administrative Clerk	1.00	1.00	1.00	1.00
Assistant to the City Manager	0.50	-	-	-
Community Services Director	-	1.00	1.00	1.00
Departmental Assistant	1.00	1.00	1.00	1.00
Community Services Supervisor	1.00	1.00	1.00	1.00
Recreation Coordinator	1.00	2.00	2.00	2.00
Parks & Recreation Total	4.50	6.00	6.00	6.00
Administrative Services				
Accounting Manager	1.00	1.00	1.00	1.00
Accounting Technician	1.00	1.00	1.00	1.00
Admin Services Coordinator	1.00	1.00	1.00	1.00
Admin Services Director	1.00	1.00	1.00	1.00
Business License Specialist	-	1.00	1.00	1.00
Administrative Services Total	4.00	5.00	5.00	5.00
Community Development				
Administrative Clerk	0.50	0.50	0.50	0.50
Associate Planner	2.00	2.00	2.00	2.00
Code Enf/Parking Control Supervisor	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	2.00	2.00
Community Development Director	1.00	1.00	1.00	1.00
Departmental Assistant	1.00	1.00	1.00	1.00
Parking Control Specialist	1.00	1.00	1.00	1.00
Community Development Total	7.50	7.50	8.50	8.50
Public Works				
Engineering Assistant	1.00	1.00	1.00	1.00
Facilities Main Worker	3.00	3.00	3.00	3.00
Facilities Maint Supervisor	1.00	1.00	1.00	1.00
Public Works Director	1.00	1.00	1.00	1.00
Public Works Total	6.00	6.00	6.00	6.00
Grand Total	26.00	28.00	29.00	29.00

Grey = position eliminated

**CITY OF STANTON
BUDGET SUMMARY**

2015-16 Adopted Budget

	7/1/2015 Opening								6/30/2016 Ending		
		Available			Capital				Repayment of	Available	
Fund	Fund #	Fund Balance/ Working Capital	Estimated Revenues	Operating Budget	Improvement Budget	Revenues less Appropriations	Transfers In/(Out)	Net Change	Gen Fund/RDA Loan	Fund Balance/ Working Capital	
CITY:											
General Fund:											
Uncommitted Fund Balance (Assigned and Unassigned)*											
	101	\$ 6,701,305	\$18,567,532	\$ 18,571,076	\$ -	\$ (3,544)	\$ 508,800	\$ 505,256	\$ 678,254	\$ 7,674,350	
Special Revenue Funds:											
Gas Tax	211	1,268,689	849,554	464,806	131,650	253,098	(180,000)	73,098	-	1,341,787	
Measure M	220	592,186	502,700	-	1,090,000	(587,300)	-	(587,300)	-	4,886	
CDBG	222	397,629	400	-	-	400	-	400	-	398,029	
Fire Emergency Services	223	17,790	380,000	3,750	-	376,250	(360,000)	16,250	-	34,040	
Lighting Maintenance (1919 Act)	224	829,393	363,013	-	-	363,013	(385,000)	(21,987)	-	807,406	
Lighting/Median Maint. (1972 Act)	225	1,473,505	202,000	672,230	550,000	(1,020,230)	385,000	(635,230)	-	838,275	
Air Quality Improvement	226	137,276	48,000	4,300	40,000	3,700	-	3,700	-	140,976	
State COPS Grant 2012-13	236	-	75,000	75,000	-	-	-	-	-	-	
State COPS Grant 2013-14	237	-	110,500	110,500	-	-	-	-	-	-	
State COPS Grant 2014-15	238	-	100,000	100,000	-	-	-	-	-	-	
State COPS Grant 2015-16	239	-	100,000	100,000	-	-	-	-	-	-	
JAG Grant	245	-	19,945	19,945	-	-	-	-	-	-	
FaCT Parks and Recreation Grant	250	(6,530)	300,000	328,181	-	(28,181)	31,200	3,019	-	(3,511)	
Senior Transportation	251	34,422	32,875	38,503	-	(5,628)	-	(5,628)	-	28,794	
Stanton Central Park	253	-	2,963,700	-	2,963,700	-	-	-	-	-	
CalGRIP Grant 13-14	254	-	125,000	125,000	-	-	-	-	-	-	
CalGRIP Grant 15-16	255	-	500,000	500,000	-	-	-	-	-	-	
Street Fee	261	26,591	3,980	-	-	3,980	-	3,980	-	30,571	
Traffic Signal Fee	262	5,947	890	-	-	890	-	890	-	6,837	
Community Center Fee	263	18,893	2,950	-	-	2,950	-	2,950	-	21,843	
Police Services Fee	264	17,099	2,670	-	-	2,670	-	2,670	-	19,769	
Housing Authority	285	9,346,339	538,000	359,950	-	178,050	-	178,050	169,564	9,693,952	
Capital Projects Funds:											
Capital Projects	305	773,309	486,720	-	765,776	(279,056)	-	(279,056)	-	494,253	
Parks and Recreation Facilities	310	1,169,129	272,000	-	8,275,000	(8,003,000)	6,500,000	(1,503,000)	-	(333,871)	
Enterprise Fund:											
Sewer Maintenance Fund	501	2,226,885	1,026,924	590,050	700,000	(263,126)	-	(263,126)	-	1,963,759	
Internal Service Funds:											
Workers' Compensation	602	618,892	114,903	118,631	-	(3,728)	-	(3,728)	-	615,164	
Liability Risk Management	603	186,105	92,200	109,000	-	(16,800)	-	(16,800)	-	169,305	
Employee Benefits	604	353,347	331,336	331,119	-	217	-	217	-	353,564	
Fleet Maintenance	605	398,761	91,463	96,657	-	(5,194)	-	(5,194)	-	393,567	
TOTAL CITY		\$ 26,586,960	\$28,204,255	\$ 22,718,698	\$ 14,516,126	\$ (9,030,569)	\$ 6,500,000	\$ (2,530,569)	\$ 847,818	\$ 24,693,744	

* Excludes General Fund Committed Fund Balance of \$4,650,569

^ Includes a reduction to increase the General Fund Committed Fund Balance by \$210,465

**CITY OF STANTON
BUDGET SUMMARY**

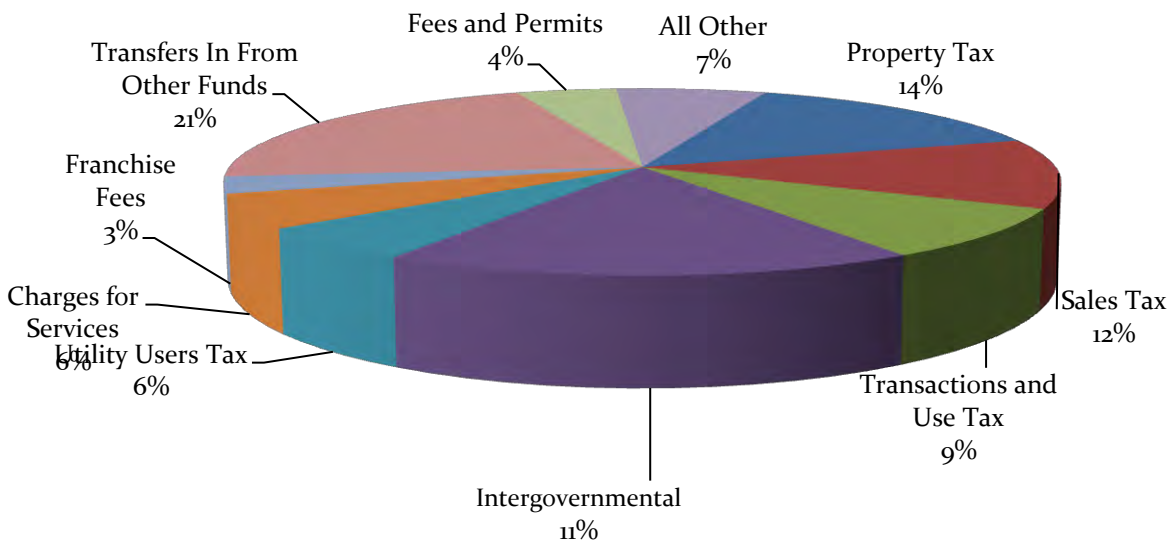
2016-17 Adopted Budget											
	7/1/2016 Opening Available				Capital					6/30/2017 Ending	
Fund	Fund #	Fund Balance/ Working Capital	Estimated Revenues	Operating Budget	Improvement Budget	Revenues less Appropriations	Transfers In/(Out)	Net Change	Repayment of Gen Fund/RDA Loan	Available Fund Balance/ Working Capital	
CITY:											
General Fund:											
Uncommitted Fund Balance (Assigned and Unassigned)*	101	\$ 7,674,350	\$18,791,688	\$ 19,168,082	\$ -	\$ (376,394)	\$ 508,800	\$ 132,406	\$ 860,140	\$ 8,666,896	
Special Revenue Funds:											
Gas Tax	211	1,341,787	849,554	386,617	125,000	337,937	(180,000)	157,937	-	1,499,724	
Measure M	220	4,886	542,700	-	500,000	42,700	-	42,700	-	47,586	
CDBG	222	398,029	260,400	-	260,000	400	-	400	-	398,429	
Fire Emergency Services	223	34,040	380,000	3,750	-	376,250	(360,000)	16,250	-	50,290	
Lighting Maintenance (1919 Act)	224	807,406	369,491	-	-	369,491	(385,000)	(15,509)	-	791,897	
Lighting/Median Maint. (1972 Act)	225	838,275	202,000	672,230	50,000	(520,230)	385,000	(135,230)	-	703,045	
Air Quality Improvement	226	140,976	48,000	4,300	-	43,700	-	43,700	-	184,676	
State COPS Grant 2014-15	238	-	10,000	10,000	-	-	-	-	-	-	
State COPS Grant 2015-16	239	-	10,000	10,000	-	-	-	-	-	-	
State COPS Grant 2016-17	240	-	100,000	100,000	-	-	-	-	-	-	
FaCT Parks and Recreation Grant	250	(3,511)	300,000	328,269	-	(28,269)	31,200	2,931	-	(580)	
Senior Transportation	251	28,794	32,875	39,344	-	(6,469)	-	(6,469)	-	22,324	
CalGRIP Grant 15-16	255	-	500,000	500,000	-	-	-	-	-	-	
Street Fee	261	30,571	3,980	-	-	3,980	-	3,980	-	34,551	
Traffic Signal Fee	262	6,837	890	-	-	890	-	890	-	7,727	
Community Center Fee	263	21,843	2,950	-	-	2,950	-	2,950	-	24,793	
Police Services Fee	264	19,769	2,670	-	-	2,670	-	2,670	-	22,439	
Housing Authority	285	9,693,952	528,000	363,589	-	164,411	-	164,411	215,035	10,073,398	
Capital Projects Funds:											
Capital Projects	305	494,253	3,000	-	-	3,000	-	3,000	-	497,253	
Parks and Recreation Facilities	310	(333,871)	152,000	-	-	152,000	-	152,000	-	(181,871)	
Enterprise Fund:											
Sewer Maintenance Fund	501	1,963,759	1,024,688	590,473	500,000	(65,785)	-	(65,785)	-	1,897,974	
Internal Service Funds:											
Workers' Compensation	602	615,164	118,134	124,562	-	(6,428)	-	(6,428)	-	608,736	
Liability Risk Management	603	169,305	95,000	110,000	-	(15,000)	-	(15,000)	-	154,305	
Employee Benefits	604	353,564	355,641	355,423	-	218	-	218	-	353,782	
Fleet Maintenance	605	393,567	91,612	96,627	-	(5,015)	-	(5,015)	-	388,552	
TOTAL CITY		\$ 24,693,744	\$24,775,273	\$ 22,863,267	\$ 1,435,000	\$ 477,006	\$ -	\$ 477,006	\$ 1,075,175	\$ 26,245,926	

* Excludes General Fund Committed Fund Balance of \$4,799,821

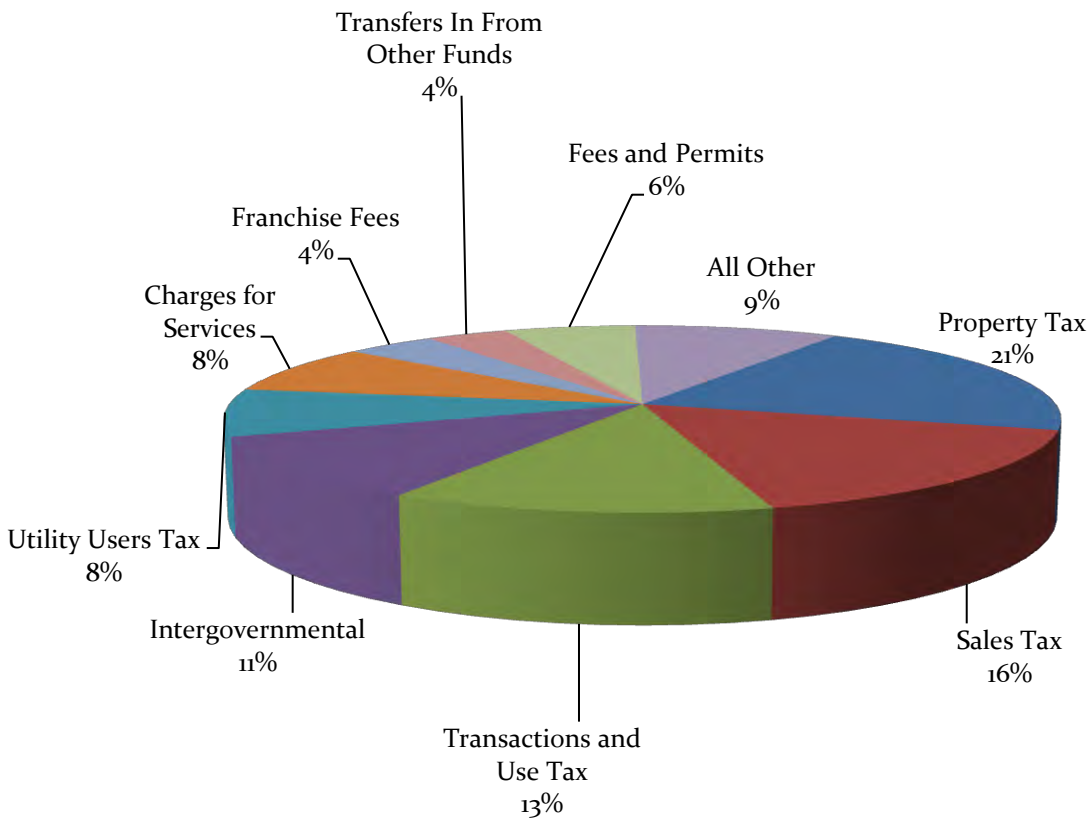
City of Stanton
Revenue Summary by Line Item
ALL FUNDS COMBINED

	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Estimated	2015-16 Budget	2016-17 Budget
Property Tax	\$ 5,557,793	\$ 5,376,138	\$ 4,736,000	\$ 4,562,724	\$ 5,094,527	\$ 5,185,753
Property Transfer Tax	88,742	95,183	83,400	81,492	85,000	90,000
Sales and Use Tax	3,683,199	3,925,838	3,944,000	3,944,000	4,258,000	4,195,000
Transactions and Use Tax	-	-	500,000	500,000	3,125,000	3,290,000
Transient Occupancy Tax	341,838	323,938	330,000	373,288	360,000	375,000
Franchise Fees	996,947	1,031,034	973,000	1,028,058	1,041,000	1,057,000
Business License	262,089	291,659	376,500	385,312	301,500	301,500
Utility Users Tax	2,110,373	2,189,067	2,155,000	2,213,383	2,096,000	2,097,000
Fees and Permits	942,329	1,189,757	1,115,715	1,234,884	1,181,129	1,195,435
Intergovernmental	2,516,117	3,453,785	7,233,688	3,392,047	6,390,294	2,832,429
Charges for Services	1,703,937	2,188,656	2,284,916	2,158,327	2,110,902	2,141,387
Development Fees	150,734	514,305	514,100	469,973	375,695	268,640
Parks and Recreation Fees	51,021	55,216	48,000	43,000	46,100	48,000
Fines & Forfeitures	320,222	279,541	266,800	292,743	287,000	282,000
Investment Earnings	288,358	216,156	167,700	155,521	118,100	91,100
Rental Income	700,877	700,811	589,315	699,035	598,440	588,640
Miscellaneous Revenue	111,244	515,194	433,669	440,467	467,068	460,389
Pass -thru Payment	224,192	247,695	261,600	272,082	268,500	276,000
Transfers In	<u>2,699,016</u>	<u>2,219,569</u>	<u>7,634,742</u>	<u>1,139,742</u>	<u>7,456,200</u>	<u>956,200</u>
Total Revenues and Transfers In	22,749,027	24,813,542	33,648,145	23,386,078	35,660,455	25,731,473
Less: Transfers In	<u>\$ (2,699,016)</u>	<u>\$ (2,219,569)</u>	<u>\$ (7,634,742)</u>	<u>\$ (1,139,742)</u>	<u>\$ (7,456,200)</u>	<u>\$ (956,200)</u>
Total Revenues	<u>\$ 20,050,012</u>	<u>\$ 22,593,973</u>	<u>\$ 26,013,403</u>	<u>\$ 22,246,336</u>	<u>\$ 28,204,255</u>	<u>\$ 24,775,273</u>

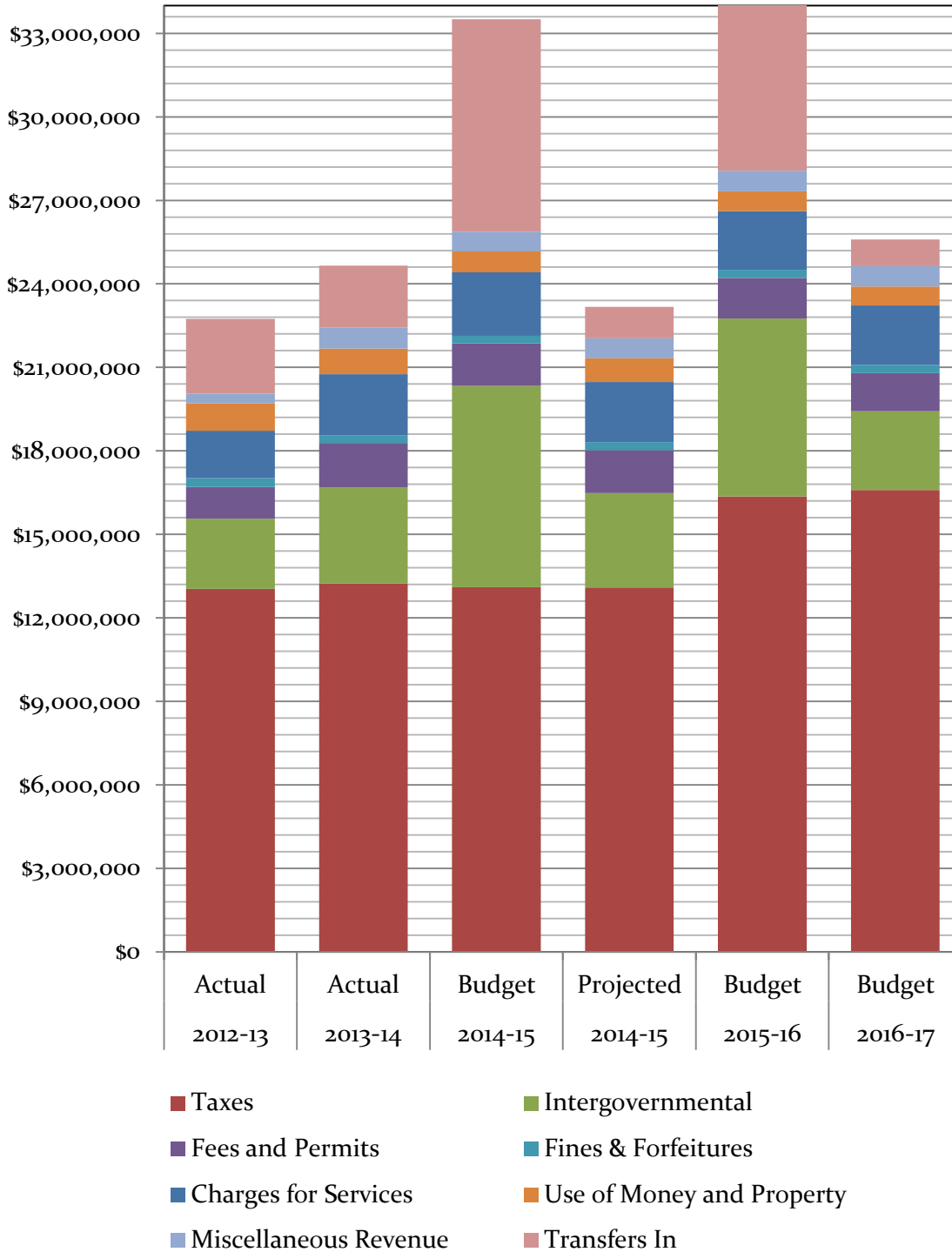
Fiscal Year 2015-16
Summary of Revenues and Transfers In
ALL FUNDS
\$32,733,142



Fiscal Year 2016-17
Summary of Revenues and Transfers In
ALL FUNDS
\$25,481,473



***Revenues by Major Category
FY 2012-13 to FY 2016-17
ALL FUNDS COMBINED***



City of Stanton
Expenditure Summary by Line Item
ALL FUNDS COMBINED

	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Estimated	2015-16 Budget	2016-17 Budget
Salaries & Wages	\$ 2,103,542	\$ 2,231,076	\$ 2,476,832	\$ 2,470,826	\$ 2,595,148	\$ 2,677,152
Benefits	\$ 1,038,873	\$ 1,203,218	\$ 1,118,569	\$ 1,161,312	\$ 1,327,904	\$ 1,412,936
Equipment & Supplies	\$ 2,887,343	\$ 363,629	\$ 626,260	\$ 297,696	\$ 696,098	\$ 370,858
Repairs and Maintenance	\$ 93,489	\$ 206,717	\$ 286,940	\$ 226,931	\$ 265,540	\$ 266,040
Utilities	\$ 649,527	\$ 678,163	\$ 822,491	\$ 698,420	\$ 835,400	\$ 914,900
Rental Expense	\$ 5,782	\$ 3,420	\$ 2,362	\$ 2,362	\$ 3,520	\$ 3,520
Insurance	\$ 26,262	\$ 137,749	\$ 315,000	\$ 186,249	\$ 215,831	\$ 227,562
Professional Development	\$ 45,312	\$ 57,069	\$ 75,405	\$ 68,017	\$ 85,328	\$ 88,293
Contract Services	\$ 12,717,918	\$ 12,956,831	\$ 14,570,351	\$ 13,943,468	\$ 15,590,783	\$ 15,846,569
Recreation Events	\$ 2,013	\$ 6,373	\$ 14,000	\$ 13,976	\$ 45,645	\$ 26,645
Recreation Programs	\$ 18,200	\$ 18,616	\$ 24,297	\$ 19,316	\$ 500	\$ 500
Redevelopment Programs	\$ 89,596	\$ 54,083	\$ 104,000	\$ 72,533	\$ 130,000	\$ 140,000
Payment to Other Agencies	\$ 44,506	\$ 35,113	\$ 45,500	\$ 45,711	\$ 46,093	\$ 46,486
Interdepartmental Charge	\$ 125,425	\$ 740,719	\$ 711,711	\$ 711,711	\$ 805,908	\$ 826,807
Fixed Assets	\$ 660,711	\$ 9,766	\$ 30,620	\$ 30,000	\$ 115,000	\$ 15,000
Transfers Out	\$ 979,526	\$ 927,691	\$ 1,139,742	\$ 1,139,742	\$ 956,200	\$ 956,200
Debt Service Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pass-thru to Other Agencies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Depreciation	\$ 145,718	\$ 136,220	\$ 152,769	\$ 152,769	\$ 134,269	\$ 134,269
Capital Projects	\$ 1,197,032	\$ 1,799,380	\$ 13,739,201	\$ 13,580,166	\$ 14,476,126	\$ 1,435,000
Total Expenditures & Transfers Out	\$ 22,830,773	\$ 21,565,831	\$ 36,256,049	\$ 34,821,205	\$ 38,325,293	\$ 25,388,737
Less: Non-Cash Items (Depreciation)	(145,718)	(136,220)	(152,769)	(152,769)	(134,269)	(134,269)
Less: Transfers Out	(979,526)	(927,691)	(1,139,742)	(1,139,742)	(956,200)	(956,200)
Total Expenditures	\$ 21,705,529	\$ 20,501,921	\$ 34,963,538	\$ 33,528,694	\$ 37,234,824	\$ 24,298,268

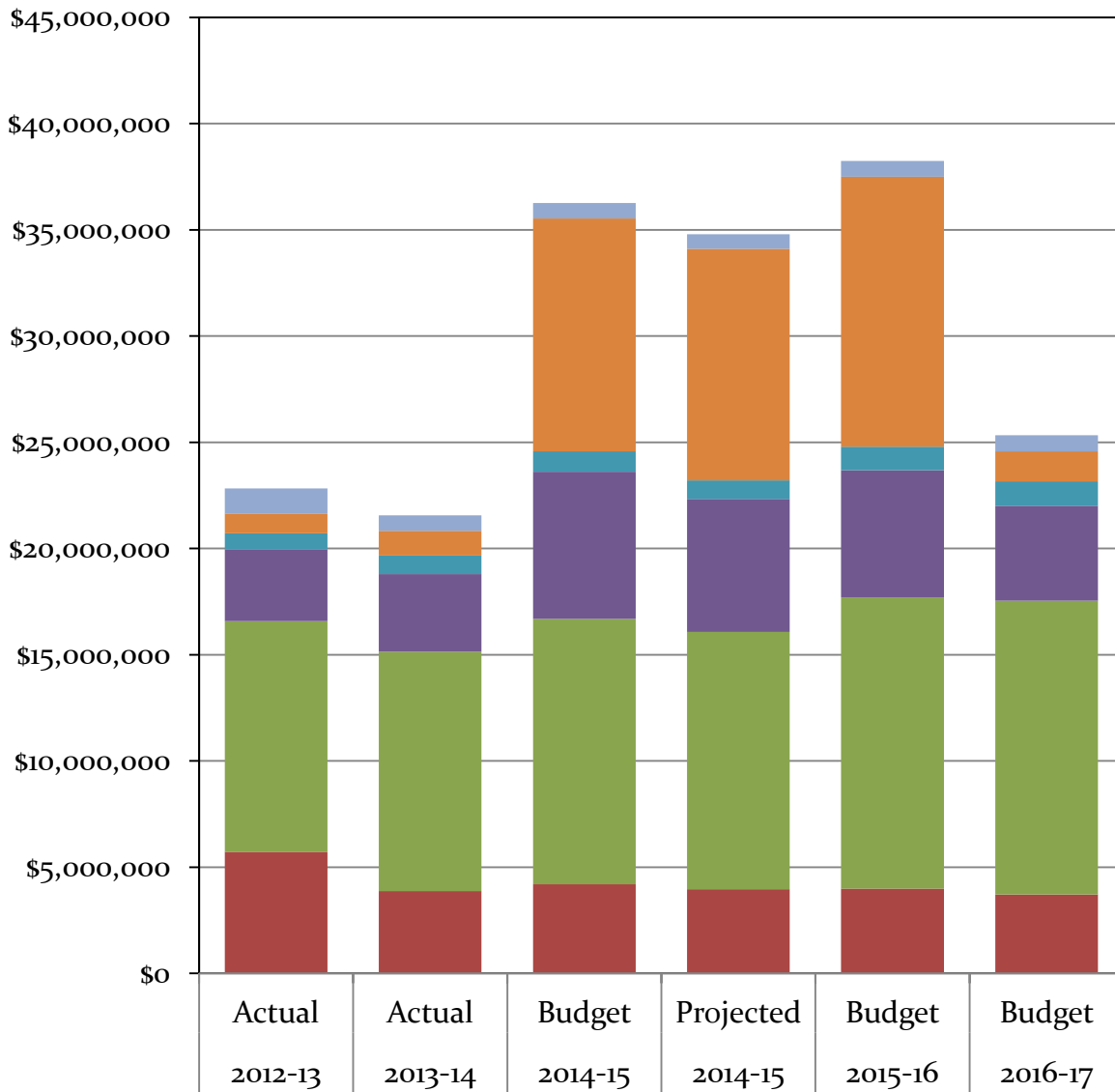
City of Stanton
Expenditure Summary by Department
ALL FUNDS COMBINED

		2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Estimated	2015-16 Budget	2016-17 Budget
1100	City Council	\$ 99,109	\$ 102,860	\$ 107,824	\$ 108,574	\$ 118,503	\$ 121,649
1200	City Attorney	234,399	172,871	200,200	161,186	180,200	180,200
1300	City Manager	308,752	381,091	417,219	416,739	302,841	309,083
1400	City Clerk	81,858	121,375	161,415	143,033	144,744	140,986
1410	Personnel/Risk Management	63,121	95,056	126,074	86,231	86,871	88,436
1420	Workers' Compensation	(90,597)	(29,076)	107,300	101,176	118,631	124,562
1430	Liability/Risk Management	123,821	166,825	224,200	151,569	201,200	205,000
1440	Employee Benefits	396,278	333,785	207,900	191,273	331,119	355,423
1500	Administrative Services	600,533	658,636	790,989	773,715	707,413	711,082
1510	Information Technology	-	67,854	111,120	110,396	173,000	129,500
1520	Emergency Preparedness	-	1,047	5,000	4,998	9,300	11,200
1600	Non-Departmental (includes Transfers)	3,803,612	1,808,767	1,733,418	1,711,512	1,577,001	1,340,448
1610	Non-Departmental-Capital Assets	96,485	-	-	-	40,000	-
	Total Administration	5,717,372	3,881,090	4,192,658	3,960,402	3,990,824	3,717,570
2100	Law Enforcement	7,350,617	7,699,012	8,693,161	8,311,900	9,670,318	9,663,925
2200	Fire Protection	3,508,004	3,552,883	3,793,000	3,795,062	4,025,713	4,152,522
2210	Fire Emergency Services	2,250	3,625	3,625	3,750	3,750	3,750
	Total Public Safety	10,860,871	11,255,520	12,489,786	12,110,712	13,699,781	13,820,197
3100	Engineering	119,485	152,467	174,886	151,789	136,509	139,408
3200	Public Facilities	231,367	358,438	378,315	350,310	359,629	362,552
3400	Parks Maintenance	147,366	187,957	214,412	200,978	302,696	395,469
3500	Street Maintenance	716,230	816,609	2,095,157	2,005,380	1,576,926	934,298
3510	Street Improvement	547,230	740,566	1,130,658	971,623	635,776	380,000
3520	Street Lighting	428,956	291,840	425,813	331,118	385,000	385,000

City of Stanton
Expenditure Summary by Department
ALL FUNDS COMBINED (continued)

		2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Estimated	2015-16 Budget	2016-17 Budget
3530	Median Maintenance	72,197	216,213	691,684	679,245	837,230	337,230
3600	Storm Drains	189,383	112,302	229,628	213,418	116,689	116,694
3700	Sewer Maintenance	849,925	709,878	1,485,344	1,264,983	1,424,319	1,224,741
3800	Fleet Maintenance	82,187	77,696	105,395	91,681	94,490	94,833
	Total Public Works	3,384,327	3,663,966	6,931,292	6,260,525	5,869,265	4,370,225
4100	Planning	401,141	412,136	502,594	402,451	534,752	541,500
4200	Building Regulation	229,270	322,747	326,058	316,481	274,250	286,869
4300	Parking Control	122,320	130,379	135,569	132,313	147,360	145,753
4400	Business Relations	-	-	-	25,816	162,105	172,720
	Total Community Development	752,731	865,262	964,221	877,061	1,118,467	1,146,842
5100	Parks and Recreation	511,639	716,098	10,164,730	10,156,428	11,856,196	594,552
5200	Community Center	420,288	443,674	793,413	770,687	974,765	850,255
5300	Stanton Central Park	-	-	-	-	72,096	138,648
	Total Parks and Recreation	931,926	1,159,772	10,958,143	10,927,115	12,903,056	1,583,455
6200	Community Improvement	261,570	352,572	348,409	316,305	435,627	438,759
6300	Graffiti Abatement	71,195	102,548	97,590	95,135	142,323	145,100
6400	Housing	850,781	285,099	273,950	273,950	165,950	166,590
	Total Redevelopment Programs	1,183,546	740,220	719,949	685,390	743,899	750,449
	Total Expenditures and Transfers Out	22,830,773	21,565,831	36,256,049	34,821,205	38,325,293	25,388,737
	Less: NonCash Items (Depreciation)	(145,718)	(136,220)	(152,769)	(152,769)	(134,269)	(134,269)
	Less: Transfers Out	(979,526)	(927,691)	(1,139,742)	(1,139,742)	(956,200)	(956,200)
	TOTAL EXPENDITURES	\$ 21,705,529	\$ 20,501,921	\$ 34,963,538	\$ 33,528,694	\$ 37,234,824	\$ 24,298,268

City of Stanton
Expenditure Summary by Department
FY 2012-13 to FY 2016-17
ALL FUNDS COMBINED



City of Stanton

Interfund Transfers

City of Stanton
Schedule of Interfund Transfers
Fiscal Year 2015-16
Annually

		Transfers From:					
		General Fund 101	Gas Tax 211	Fire Emerg Services 223	Lighting Maintenance 224	City	Successor Agency
Transfers To:							
101 General Fund			180,000 1	360,000 2		540,000	540,000
225 Light/Median Maint SR					385,000 2	385,000	385,000
250 Fact Grant		31,200 3				31,200	31,200
310 Parks and Recreation CP							6,500,000 4
TOTAL		31,200	180,000	360,000	385,000	956,200	7,456,200

- 1 Transfer to the General Fund to the extent of General Fund street related expenditures.
- 2 Transfer to the fund in which related expenditures will be incurred.
- 3 Transfer to fund the difference between current year revenues and current year expenditures.
- 4 Transfer of bond proceeds from the Successor Agency to partially fund Stanton Central Park construction

City of Stanton

Interfund Transfers

City of Stanton
 Schedule of Interfund Transfers
Fiscal Year 2016-17
Annually

Transfers From:					
	General Fund 101	Gas Tax 211	Fire Emerg Services 223	Lighting Maintenance 224	TOTAL
Transfers To:					
101 General Fund		180,000 1	360,000 2		540,000
225 Light/Median Maint SR				385,000 2	385,000
250 Fact Grant	31,200 3				31,200
TOTAL	31,200	180,000	360,000	385,000	956,200

- 1 Transfer to the General Fund to the extent of General Fund street related expenditures.
 2 Transfer to the fund in which related expenditures will be incurred.
 3 Transfer to fund the difference between current year revenues and current year expenditures.

City of Stanton

Pension Disclosures

ALL FUNDS

In 2014, the Orange County Grand Jury made recommendations regarding the budgets of cities in the County of Orange. The recommendations called for showing separate line items for predicted employee and employer contributions to the city pension system and identifying the names and dates of the CalPERS Annual Valuation Reports which call out Annual Required Contributions (ARCs) for those plans. As the pension expense line item is shown at a lower level of detail than the budget, imbedding that information in the expenditure detail sheets would not make sense. As a result, a separate schedule has been created to show this information.

	FY 15/16 City Pension Expenses	FY 15/16 Employee Pension Expenses	FY 16/17 City Pension Expenses	FY 16/17 Employee Pension Expenses
City of Stanton Miscellaneous Plan				
Annual Valuation Report as of June 30, 2013:				
General Fund	167,506	-	172,696	-
Other Funds	39,222	-	40,106	-
Unfunded Liability*	131,815	-	155,958	-
Total	<u>\$ 338,543</u>	<u>\$ -</u>	<u>\$ 368,760</u>	<u>\$ -</u>
City of Stanton Miscellaneous Second Tier Plan				
Annual Valuation Report as of June 30, 2013:				
General Fund	14,829	15,345	16,130	15,783
Other Funds	3,558	3,628	3,805	3,671
Total	<u>\$ 18,387</u>	<u>\$ 18,973</u>	<u>\$ 19,935</u>	<u>\$ 19,454</u>
City of Stanton PEPRA Tier				
No Annual Valuation to Date:				
General Fund	21,699	21,699	21,856	21,856
Other Funds	11,788	11,788	11,962	11,962
Total	<u>\$ 33,487</u>	<u>\$ 33,487</u>	<u>\$ 33,818</u>	<u>\$ 33,818</u>
City of Stanton Safety Plan				
Annual Valuation Report as of June 30, 2013:				
Unfunded Liability ^	195,479	-	234,086	-
Total	<u>\$ 195,479</u>	<u>\$ -</u>	<u>\$ 234,086</u>	<u>\$ -</u>
All Plans Combined				
Annual Valuation Report as of June 30, 2013:				
General Fund	204,034	37,044	210,682	37,639
Other Funds	42,780	3,628	43,911	3,671
Unfunded Liability*	327,294	-	390,044	-
Total	<u>\$ 574,108</u>	<u>\$ 40,672</u>	<u>\$ 644,637</u>	<u>\$ 41,310</u>

* The miscellaneous Unfunded Liability payment is budgeted & paid from Employee Benefit Internal Service Fund

^ Stanton has not had Safety employees since 1984, and always paid the ARC, but Unfunded Liability payments remain

General Fund



City of Stanton

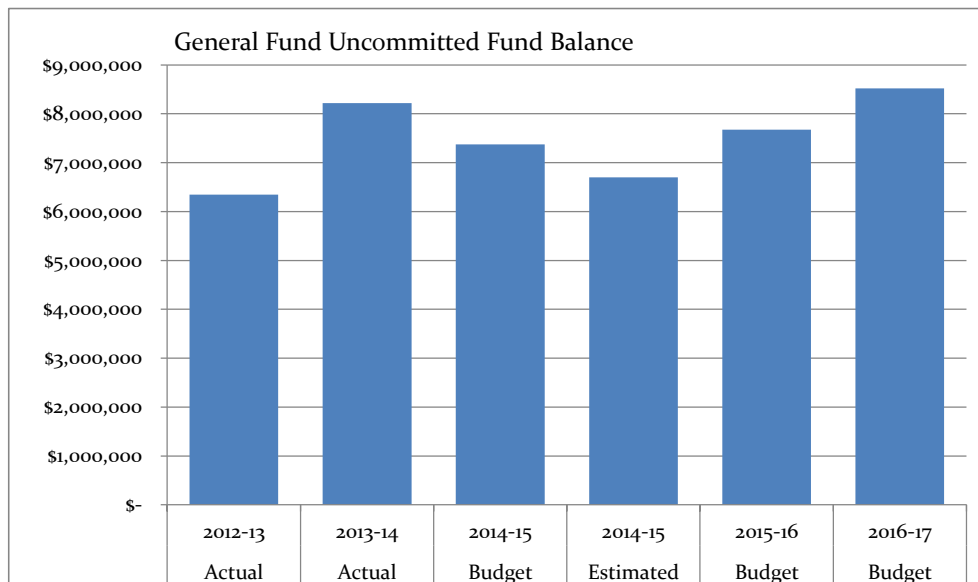
Fund Balance Summary

GENERAL FUND

The General Fund is the general operating fund of the City. All General Fund tax revenues and other receipts not allocated by law or contractual agreement to some other fund are accounted for in this fund. Expenditures of this fund include general operating expenses and capital expenditures that are not paid by other funds.

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Uncommitted Balance	\$ 16,710,720	\$ 6,344,979	\$ 8,220,474	\$ 8,220,474	\$ 6,701,305	\$ 7,674,350
Revenues	14,750,870	15,582,533	15,342,699	15,493,793	18,567,532	18,791,688
Transfers In	708,290	1,858,445	580,500	580,500	540,000	540,000
Transfers Out	(1,740)	(45,424)	(244,442)	(244,442)	(31,200)	(31,200)
Expenditures	(17,046,047)	(15,868,028)	(17,271,530)	(16,874,125)	(18,571,076)	(19,168,082)
Less: Change in Committed FB	191,016	244,744	423,531	474,895	210,465	149,252
Less: Change in Nonspendable FB	8,586,097	(592,713)	(1,168,273)	-	(678,254)	(860,140)
Uncommitted Fund Balance *	<u>\$ 6,344,979</u>	<u>\$ 8,220,474</u>	<u>\$ 7,372,443</u>	<u>\$ 6,701,305</u>	<u>\$ 7,674,350</u>	<u>\$ 8,517,644</u>

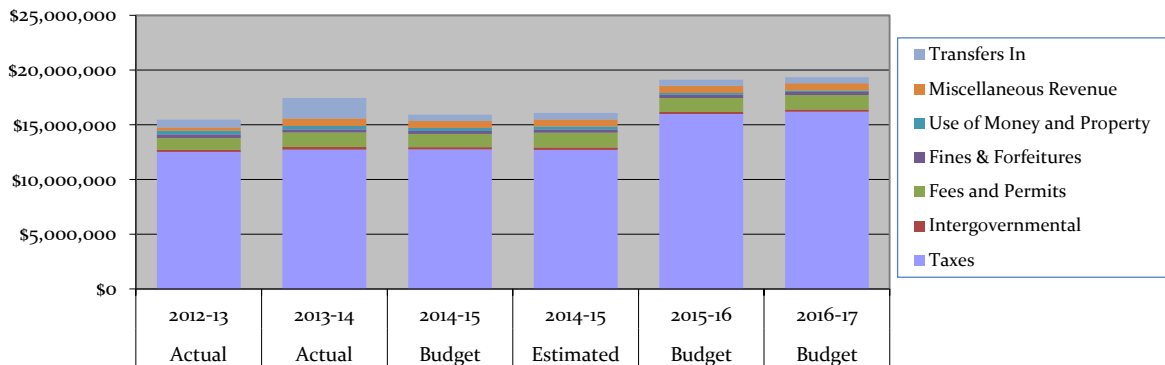
* Excludes Committed and Nonspendable Fund Balance



City of Stanton Revenue Summary General Fund

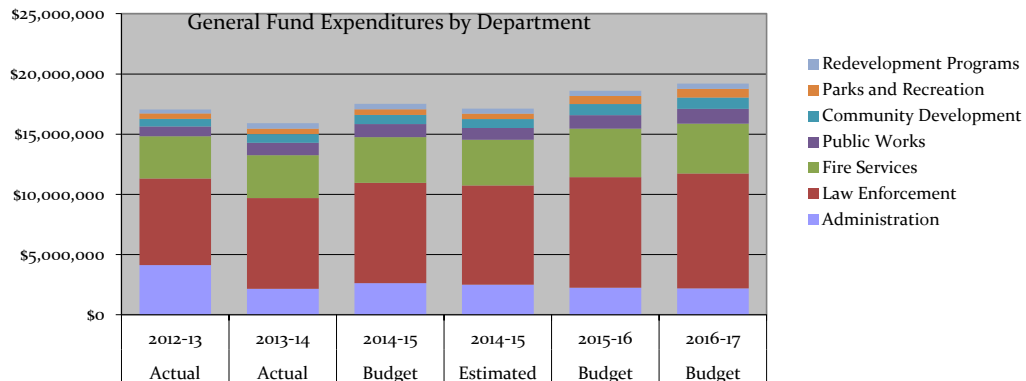
	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Taxes						
Property Tax	\$ 5,047,658	\$ 4,882,405	\$ 4,402,900	\$ 4,192,479	\$ 4,716,090	\$ 4,802,574
Property Transfer Tax	88,742	95,183	83,400	81,492	85,000	90,000
Sales and Use Tax	3,683,199	3,925,838	3,944,000	3,944,000	4,258,000	4,195,000
Transaction and Use Tax	-	-	500,000	500,000	3,125,000	3,290,000
Transient Occupancy Tax	341,838	323,938	330,000	373,288	360,000	375,000
Franchise Fees	996,947	1,031,034	973,000	1,028,058	1,041,000	1,057,000
Business Licenses	262,089	291,659	376,500	385,312	301,500	301,500
Utility Users Tax	<u>2,110,373</u>	<u>2,189,067</u>	<u>2,155,000</u>	<u>2,213,383</u>	<u>2,096,000</u>	<u>2,097,000</u>
Total Taxes	12,530,846	12,739,124	12,764,800	12,718,012	15,982,590	16,208,074
Intergovernmental						
Intergovernmental	\$ 201,385	\$ 249,756	\$ 195,000	\$ 215,483	\$ 185,000	\$ 185,000
Total Intergovernmental	201,385	249,756	195,000	215,483	185,000	185,000
Fees and Permits						
Fees and Permits	917,433	1,121,116	1,050,915	1,165,704	1,140,639	1,157,945
Development Fees	92,299	131,613	114,100	132,008	105,695	118,640
Parks and Recreation Fees	<u>51,021</u>	<u>55,216</u>	<u>48,000</u>	<u>43,000</u>	<u>46,100</u>	<u>48,000</u>
Total Fees and Permits	1,060,753	1,307,945	1,213,015	1,340,712	1,292,434	1,324,585
Fines & Forfeitures						
Fines & Forfeitures	<u>320,222</u>	<u>279,541</u>	<u>266,800</u>	<u>292,743</u>	<u>287,000</u>	<u>282,000</u>
Total Fines and Forfeitures	320,222	279,541	266,800	292,743	287,000	282,000
Use of Money and Property						
Investment Earnings	221,664	163,201	114,100	126,421	89,000	62,000
Rental Income	<u>139,528</u>	<u>146,796</u>	<u>159,315</u>	<u>158,680</u>	<u>68,440</u>	<u>68,640</u>
Total Use of Money and Property	361,192	309,996	273,415	285,101	157,440	130,640
Miscellaneous Revenue						
Miscellaneous Revenue	102,244	506,251	433,669	435,744	463,068	456,389
Pass-thru Payment	<u>174,228</u>	<u>189,920</u>	<u>196,000</u>	<u>205,998</u>	<u>200,000</u>	<u>205,000</u>
Total Miscellaneous Revenue	276,472	696,171	629,669	641,742	663,068	661,389
Transfers In						
Transfers In	<u>708,290</u>	<u>1,858,445</u>	<u>580,500</u>	<u>580,500</u>	<u>540,000</u>	<u>540,000</u>
Total Transfers In	708,290	1,858,445	580,500	580,500	540,000	540,000
Total Revenues and Transfers In	15,459,159	17,440,978	15,923,199	16,074,293	19,107,532	19,331,688
Less: Transfers in	<u>(708,290)</u>	<u>(1,858,445)</u>	<u>(580,500)</u>	<u>(580,500)</u>	<u>(540,000)</u>	<u>(540,000)</u>
Total Revenues	\$ 14,750,870	\$ 15,582,533	\$ 15,342,699	\$ 15,493,793	\$ 18,567,532	\$ 18,791,688

Total General Fund Revenues



City of Stanton
Expenditure Summary by Department
GENERAL FUND

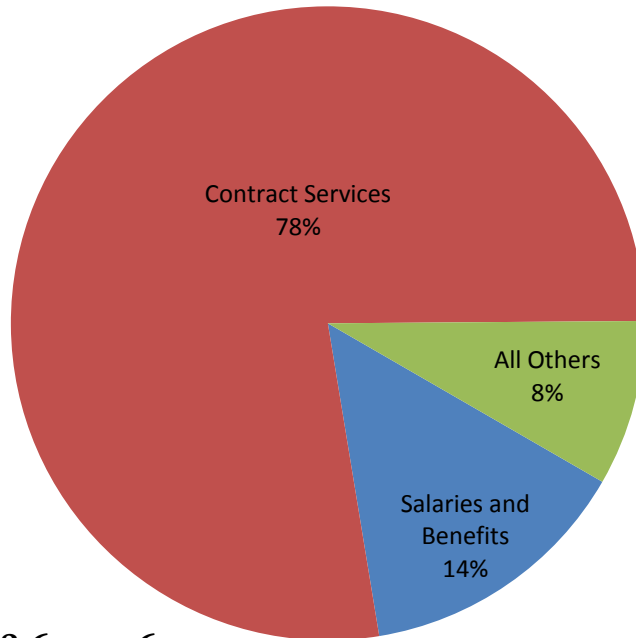
	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
1100 City Council	\$ 99,109	\$ 102,860	\$ 107,824	\$ 108,574	\$ 118,503	\$ 121,649
1200 City Attorney	234,399	172,871	200,200	161,186	180,200	180,200
1300 City Manager	308,752	381,091	417,219	416,739	302,841	309,083
1400 City Clerk	81,858	121,375	161,415	143,033	144,744	140,986
1410 Personnel/Risk Management	63,121	95,056	126,074	86,231	86,871	88,436
1430 Liability/Risk Management	-	106,416	92,200	91,573	92,200	95,000
1500 Administrative Services	600,533	658,636	790,989	773,715	707,413	711,082
1510 Information Technology	-	67,854	111,120	110,396	173,000	129,500
1520 Emergency Preparedness	-	1,047	5,000	4,998	9,300	11,200
1600 Non-Dept (includes Transfers)	2,736,471	441,446	621,042	599,536	428,200	395,000
Administration	4,124,243	2,148,652	2,633,082	2,495,981	2,243,273	2,182,136
2100 Law Enforcement	7,184,982	7,550,149	8,325,504	8,237,269	9,184,873	9,543,925
2200 Fire Protection	3,508,004	3,552,883	3,793,000	3,795,062	4,025,713	4,152,522
Public Safety	10,692,985	11,103,032	12,118,504	12,032,331	13,210,586	13,696,447
3100 Engineering	119,485	152,467	174,886	151,789	136,509	139,408
3200 Public Facilities	231,367	358,438	378,315	350,310	359,629	362,552
3400 Parks Maintenance	147,366	187,957	214,412	200,978	302,696	395,469
3500 Street Maintenance	213,877	209,508	205,062	180,430	200,127	202,135
3600 Storm Drains	103,207	112,302	109,628	93,418	116,689	116,694
Public Works	815,302	1,020,672	1,082,303	976,925	1,115,650	1,216,258
4100 Planning	280,568	282,528	304,594	268,753	340,752	344,500
4200 Building Regulation	229,270	322,747	326,058	316,481	274,250	286,869
4300 Parking Control	122,320	130,379	135,569	132,313	147,360	145,753
4400 Business Relations	-	-	-	25,816	162,105	172,720
Community Development	632,158	735,654	766,221	743,363	924,467	949,842
5100 Parks and Recreation	410,240	415,264	413,248	409,927	578,993	555,208
5200 Community Center	40,093	35,057	56,615	48,600	21,584	21,985
5300 Stanton Central Park	-	-	-	-	72,096	138,648
Parks and Recreation	450,334	450,321	469,863	458,527	672,673	715,841
6200 Code Enforcement	261,570	352,572	348,409	316,305	435,627	438,759
6300 Graffiti Abatement	71,195	102,548	97,590	95,135	-	-
Redevelopment Programs	332,765	455,120	445,999	411,440	435,627	438,759
Expenditures and Transfers Out	17,047,787	15,913,452	17,515,972	17,118,567	18,602,276	19,199,282
Less: Transfers Out	(1,740)	(45,424)	(244,442)	(244,442)	(31,200)	(31,200)
TOTAL EXPENDITURES	\$ 17,046,047	\$ 15,868,028	\$ 17,271,530	\$ 16,874,125	\$ 18,571,076	\$ 19,168,082



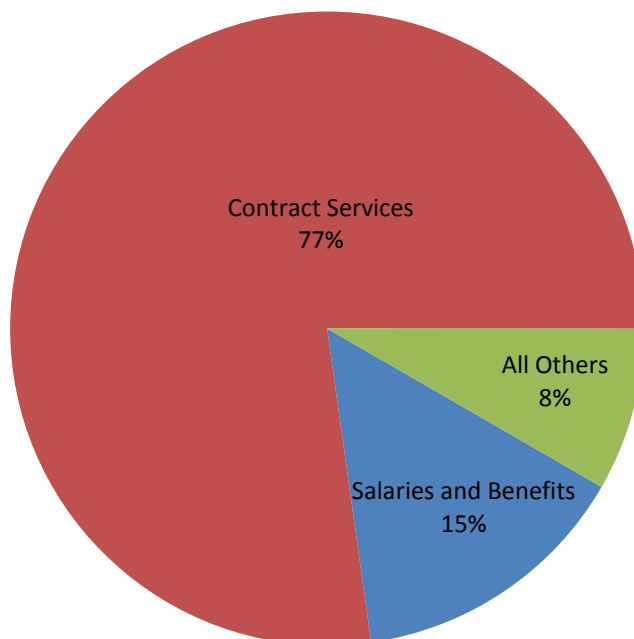
City of Stanton
Expenditure Summary by Line Item
GENERAL FUND

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ 1,608,597	\$ 1,686,928	\$ 1,770,685	\$ 1,764,679	\$ 1,909,840	\$ 2,005,079
Benefits	\$ 468,073	\$ 666,080	\$ 700,221	\$ 700,091	\$ 708,208	\$ 768,309
Equipment & Supplies	\$ 2,673,242	\$ 161,783	\$ 196,161	\$ 164,072	\$ 197,796	\$ 182,496
Repairs & Maintenance	\$ 73,408	\$ 129,989	\$ 145,940	\$ 126,248	\$ 144,540	\$ 145,040
Utilities	\$ 298,576	\$ 333,320	\$ 370,600	\$ 341,507	\$ 397,400	\$ 473,900
Rental Expense	\$ 5,782	\$ 3,420	\$ 2,362	\$ 2,362	\$ 3,520	\$ 3,520
Insurance	\$ -	\$ 106,416	\$ 92,200	\$ 91,573	\$ 97,200	\$ 103,000
Professional Development	\$ 45,312	\$ 57,069	\$ 75,405	\$ 68,017	\$ 85,328	\$ 88,293
Contract Services	\$ 11,778,367	\$ 12,185,386	\$ 13,360,665	\$ 13,057,187	\$ 14,412,068	\$ 14,828,101
Recreation Events	\$ 2,013	\$ 6,373	\$ 14,000	\$ 13,976	\$ 45,645	\$ 26,645
Recreation Programs	\$ 6,240	\$ 6,796	\$ 7,316	\$ 7,316	\$ 500	\$ 500
Redevelopment Programs	\$ 8,560	\$ 37,041	\$ 54,000	\$ 55,531	\$ 80,000	\$ 90,000
Payment to Other Agencies	\$ 44,506	\$ 35,113	\$ 45,500	\$ 45,711	\$ 46,093	\$ 46,486
Interdepartmental Charge	\$ 33,371	\$ 442,935	\$ 405,855	\$ 405,855	\$ 367,938	\$ 391,714
Capital Assets	\$ -	\$ 9,380	\$ 30,620	\$ 30,000	\$ 75,000	\$ 15,000
Transfers Out	\$ 1,740	\$ 45,424	\$ 244,442	\$ 244,442	\$ 31,200	\$ 31,200
<u>Total Expenditures & Transfer</u>	<u>\$ 17,047,787</u>	<u>\$ 15,913,452</u>	<u>\$ 17,515,972</u>	<u>\$ 17,118,567</u>	<u>\$ 18,602,276</u>	<u>\$ 19,199,282</u>
Less: Transfer Out	\$ (1,740)	\$ (45,424)	\$ (244,442)	\$ (244,442)	\$ (31,200)	\$ (31,200)
Total Expenditures	<u>\$ 17,046,047</u>	<u>\$ 15,868,028</u>	<u>\$ 17,271,530</u>	<u>\$ 16,874,125</u>	<u>\$ 18,571,076</u>	<u>\$ 19,168,082</u>

City of Stanton
Summary of Expenditures and Transfers Out
GENERAL FUND



FY 2015-16 – \$18,602,276



FY 2016-17 – \$19,199,283

City of Stanton

Five-Year Financial Projections (FY 17/18 - FY 2021/22)

GENERAL FUND

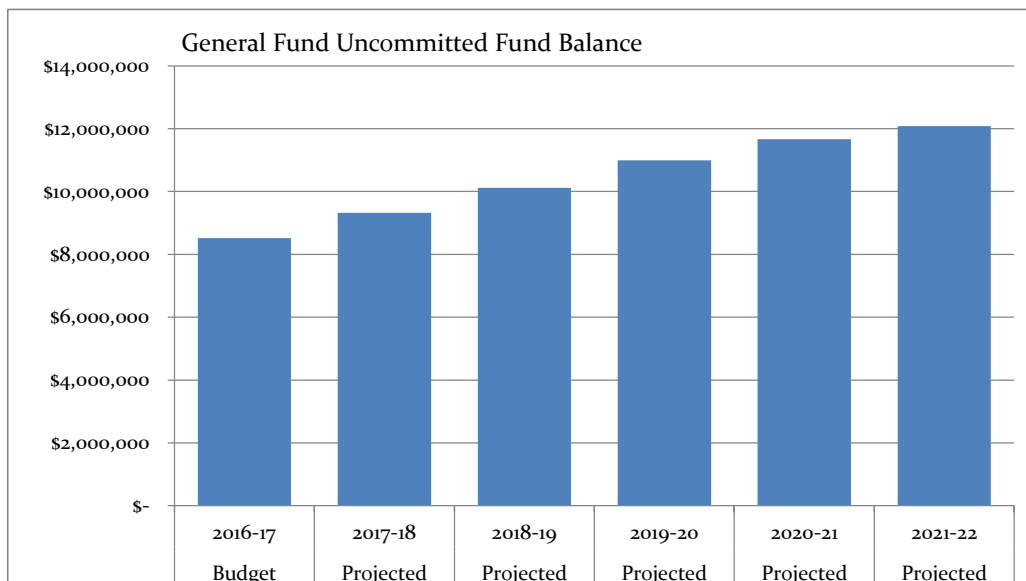
The financial projection on this and the following two pages is designed to provide a general understanding of how revenues and expenditures are expected to influence the City over the five years beyond the 2-year budget. Revenue and expenditure projections are reviewed in relation to their effect on Uncommitted Fund Balances. The City will update its projections during the 2-year Budget process in order to plan for the future. The projection factors in projected revenue and cost increases as well as the change in Committed Fund Balance and Change in Nonspendable Fund Balance.

The assumptions in the following projections include:

- * Assumed growth between 1-3% annually for most revenue line items
- * No revenue growth for Fines & Forfeitures, Intergovernmental, Miscellaneous Revenue and Transfers
- * Expenditure growth of 0-2% for most expenditure line items the City can control costs
- * A \$20,000 increase in costs every two years in City Clerk for election expenses.
- * An assumed 4.5% annual Orange County Sheriff's Department increase for Law Enforcement costs
- * An assumed 3.5% annual Orange County Fire Authority increase for Fire Protection costs
- * An annual increase in Committed Fund Balance to maintain an emergency reserve of 25% of General Fund expenditures
- * An annual change in Nonspendable Fund Balance by the projected repayment of the City's advance to the Successor Agency through the Recognized Obligation Payment Schedule process (Note - these repayments will total \$6.9 million over an expected 7-year period materially ending in FY 2021-22 and are thus considered one-time revenue)

	Budget 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22
Beginning Uncommitted Balance	\$ 7,674,350	\$ 8,517,644	\$ 9,325,473	\$ 10,120,231	\$ 10,986,636	\$ 11,663,464
Revenues	18,791,688	19,411,652	19,906,884	20,690,725	21,181,122	21,686,736
Transfers In	540,000	540,000	540,000	540,000	540,000	540,000
Transfers Out	(31,200)	(31,200)	(31,200)	(31,200)	(31,200)	(31,200)
Expenditures	(19,168,082)	(19,812,652)	(20,442,467)	(21,138,185)	(21,821,308)	(22,572,586)
Change in Committed Fund Balance	149,252	161,142	157,454	173,930	170,781	187,820
Change in Nonspendable Fund Balance	(860,140)	(861,171)	(978,994)	(978,994)	(978,994)	(978,994)
Uncommitted Fund Balance *	<u>\$ 8,517,644</u>	<u>\$ 9,325,473</u>	<u>\$ 10,120,231</u>	<u>\$ 10,986,636</u>	<u>\$ 11,663,464</u>	<u>\$ 12,077,590</u>

* Excludes Committed Fund Balance ranging from \$4,799,821 in FY 16-17 to \$5,652,665 in FY 21-22



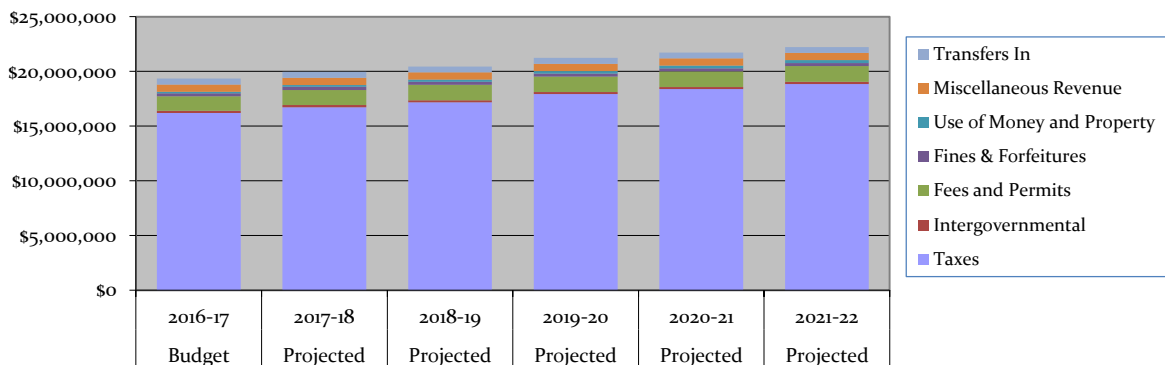
City of Stanton

Five-Year Financial Projections (FY 17/18 - FY 2021/22)

General Fund Revenue Summary

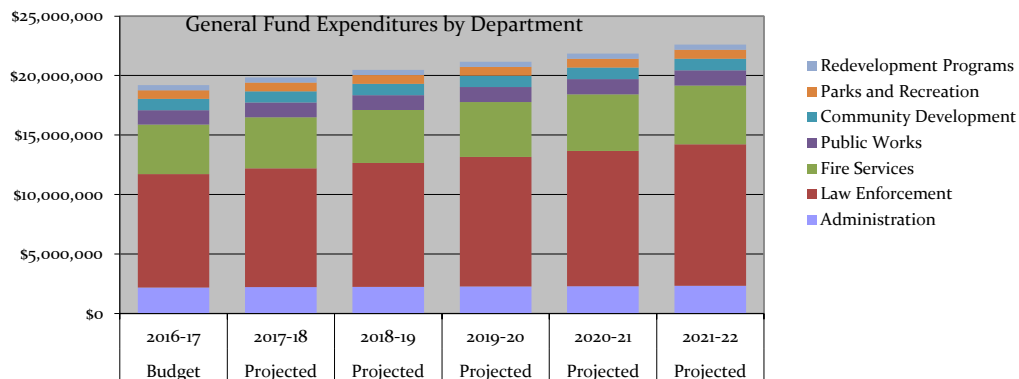
	Budget 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22
Taxes						
Property Tax	\$ 4,802,574	\$ 4,946,651	\$ 5,095,051	\$ 5,247,902	\$ 5,405,339	\$ 5,567,500
Property Transfer Tax	90,000	92,700	95,481	98,345	101,296	104,335
Sales and Use Tax	4,195,000	4,435,850	4,593,926	5,031,743	5,182,696	5,338,176
Transaction and Use Tax	3,290,000	3,388,700	3,490,361	3,595,072	3,702,924	3,814,012
Transient Occupancy Tax	375,000	382,500	390,150	397,953	405,912	414,030
Franchise Fees	1,057,000	1,078,140	1,099,703	1,121,697	1,144,131	1,167,013
Business Licenses	301,500	310,545	319,861	329,457	339,341	349,521
Utility Users Tax	2,097,000	2,097,000	2,097,000	2,097,000	2,097,000	2,097,000
Total Taxes	16,208,074	16,732,086	17,181,532	17,919,170	18,378,638	18,851,587
Intergovernmental						
Intergovernmental	185,000	185,000	185,000	185,000	185,000	185,000
Total Intergovernmental	185,000	185,000	185,000	185,000	185,000	185,000
Fees and Permits						
Fees and Permits	1,157,945	1,169,524	1,181,220	1,193,032	1,204,962	1,217,012
Development Fees	118,640	118,640	118,640	118,640	118,640	118,640
Parks and Recreation Fees	48,000	100,000	102,000	104,040	106,121	108,243
Total Fees and Permits	1,324,585	1,388,164	1,401,860	1,415,712	1,429,723	1,443,895
Fines & Forfeitures						
Fines & Forfeitures	282,000	282,000	282,000	282,000	282,000	282,000
Total Fines and Forfeitures	282,000	282,000	282,000	282,000	282,000	282,000
Use of Money and Property						
Investment Earnings	62,000	93,000	123,690	154,613	170,074	187,081
Rental Income	68,640	70,013	71,413	72,841	74,298	75,784
Total Use of Money and Property	130,640	163,013	195,103	227,454	244,372	262,865
Miscellaneous Revenue						
Miscellaneous Revenue	456,389	456,389	456,389	456,389	456,389	456,389
Pass-thru Payment	205,000	205,000	205,000	205,000	205,000	205,000
Total Miscellaneous Revenue	661,389	661,389	661,389	661,389	661,389	661,389
Transfers In						
Transfers In	540,000	540,000	540,000	540,000	540,000	540,000
Total Transfers In	540,000	540,000	540,000	540,000	540,000	540,000
Total Revenues and Transfers In	19,331,688	19,951,652	20,446,884	21,230,725	21,721,122	22,226,736
Less: Transfers in	(540,000)	(540,000)	(540,000)	(540,000)	(540,000)	(540,000)
Total Revenues	\$ 18,791,688	\$ 19,411,652	\$ 19,906,884	\$ 20,690,725	\$ 21,181,122	\$ 21,686,736

Total General Fund Revenues



City of Stanton
Five-Year Financial Projections (FY 17/18 - FY 2021/22)
General Fund Expenditure Summary by Department

	Budget 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22
1100 City Council	\$ 121,649	\$ 122,865	\$ 124,094	\$ 125,335	\$ 126,588	\$ 127,854
1200 City Attorney	180,200	183,804	187,480	191,230	195,054	198,955
1300 City Manager	309,083	312,174	315,295	318,448	321,633	324,849
1400 City Clerk	140,986	162,396	144,020	165,460	147,115	168,586
1410 Personnel/Risk Management	88,436	89,321	90,214	91,116	92,027	92,947
1430 Liability/Risk Management	95,000	96,900	98,838	100,815	102,831	104,888
1500 Administrative Services	711,082	718,193	725,375	732,628	739,955	747,354
1510 Information Technology	129,500	130,795	132,103	133,424	134,758	136,106
1520 Emergency Preparedness	11,200	11,200	11,200	11,200	11,200	11,200
1600 Non-Dept (includes Transfers)	395,000	398,950	402,940	406,969	411,039	415,149
Administration	2,182,136	2,226,597	2,231,558	2,276,625	2,282,200	2,327,888
2100 Law Enforcement	9,543,925	9,973,402	10,422,205	10,891,204	11,381,308	11,893,467
2200 Fire Protection	4,152,522	4,297,860	4,448,285	4,603,975	4,765,115	4,931,894
Public Safety	13,696,447	14,271,262	14,870,490	15,495,179	16,146,423	16,825,360
3100 Engineering	139,408	140,802	142,210	143,632	145,068	146,519
3200 Public Facilities	362,552	366,178	369,839	373,538	377,273	381,046
3400 Parks Maintenance	395,469	403,378	411,446	419,675	428,068	436,630
3500 Street Maintenance	202,135	204,156	206,198	208,260	210,342	212,446
3600 Storm Drains	116,694	116,694	116,694	116,694	116,694	116,694
Public Works	1,216,258	1,231,208	1,246,387	1,261,799	1,277,446	1,293,335
4100 Planning	344,500	344,500	344,500	344,500	344,500	344,500
4200 Building Regulation	286,869	286,869	286,869	286,869	286,869	286,869
4300 Parking Control	145,753	147,211	148,683	150,169	151,671	153,188
4400 Business Relations	172,720	174,447	176,192	177,954	179,733	181,530
Community Development	949,842	953,027	956,243	959,492	962,773	966,087
5100 Parks and Recreation	555,208	560,760	566,368	572,031	577,752	583,529
5200 Community Center	21,985	22,205	22,427	22,651	22,878	23,106
5300 Stanton Central Park	138,648	140,034	141,435	142,849	144,277	145,720
Parks and Recreation	715,841	722,999	730,229	737,531	744,907	752,356
6200 Community Improvement	438,759	438,759	438,759	438,759	438,759	438,759
Redevelopment Programs	438,759	438,759	438,759	438,759	438,759	438,759
Expenditures and Transfers Out	19,199,282	19,843,852	20,473,667	21,169,385	21,852,508	22,603,786
Less: Transfers Out	(31,200)	(31,200)	(31,200)	(31,200)	(31,200)	(31,200)
TOTAL EXPENDITURES	\$ 19,168,082	\$ 19,812,652	\$ 20,442,467	\$ 21,138,185	\$ 21,821,308	\$ 22,572,586



City of Stanton

Alternative Budget Without Benefit of Transactions and Use Tax

Fund Balance Summary: General Fund

Measure GG was approved by Stanton voters in November 2014, establishing a 1 cent transactions and use tax within the City of Stanton effective April 1, 2015. However, this funding may be in jeopardy. As this budget was being prepared, the City was notified that opponents of Measure GG want to overturn the election results and are circulating petitions to end Measure GG funding. Without Measure GG funds, the City would need to make significant cuts in response to the loss of this essential revenue stream. The City would no longer be able to maintain local services including fire protection, neighborhood sheriff patrols, 9-1-1 response times, gang and youth violence prevention, senior programs and programs to stimulate local economic growth. This page and the following two pages reflect the revised budget the City would need to implement should Measure GG be revoked. Should this occur, it will not affect FY 15/16, but would require significant cuts to the FY 16/17 budget. These cuts would begin with eliminating the new increases to public safety services and economic development/job-creation programs that were added because of Measure GG including:

- * Loss of funding of an estimated \$3,290,000 from the transactions and use tax in FY 16/17
- * Elimination of 2 OC Sheriff's Department Deputies and 1 Code Enforcement Officer added in FY 15/16
- * Elimination of additional Business Relation funding established in FY 15/16
- * Elimination of funding for school crossing guards

Even with the above public safety and economic development cuts, without Measure GG funding the City would still need to make an additional \$2.5 million in cuts to balance the budget. These cuts would result in substantial reductions to nearly every City service including neighborhood sheriff patrols, fire protection and others.

Each department would face cuts relative to its share of the City budget. Because public safety services represents over 71% of the City's budget (after previous Measure GG cuts), they would need to have over 71% of the cuts. These additional cuts equate to \$1.22 million in cuts to the Orange County Sheriff's Department, \$560,000 in cuts to the Orange County Fire Authority and over \$710,000 in cuts to other essential City services. As both County Fire and Sheriff's believe their front-line public safety employees are at the minimum level of staffing to adequately perform their jobs, the cuts will have a significant negative impact on safety services and will result in:

- * Fewer police patrols
- * Increased 9-1-1 response times
- * A lowered level of fire protection services and firefighters/paramedics

Impacts on the City of Stanton would include:

- * Elimination of all non-grant-funded positions in the Community Services Department, reducing staff that facilitate City events, senior programs and afterschool programs to keep kids off the streets and out of gangs
- * Slashing economic development funds, eliminating the Stanton Business Alliance and removing resources that help attract new businesses and create jobs
- * Removing employees in the Administrative Services, Public Works, Community Development and Administration departments, which would result in a dramatic slowdown in essentially all City services

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Uncommitted Balance	\$ 16,710,720	\$ 6,344,979	\$ 8,220,474	\$ 8,220,474	\$ 6,701,305	\$ 7,674,350
Revenues	14,750,870	15,582,533	15,342,699	15,493,793	18,567,532	15,501,688
Transfers In	708,290	1,858,445	580,500	580,500	540,000	540,000
Transfers Out	(1,740)	(45,424)	(244,442)	(244,442)	(31,200)	(31,200)
Expenditures	(17,046,047)	(15,868,028)	(17,271,530)	(16,874,125)	(18,571,076)	(15,996,222)
Less: Change in Committed FB	191,016	244,744	423,531	474,895	210,466	(643,713)
Less: Change in Nonspendable FB	8,586,097	(592,713)	(1,168,273)	-	(678,254)	(860,140)
Uncommitted Fund Balance *	<u>\$ 6,344,979</u>	<u>\$ 8,220,474</u>	<u>\$ 7,372,443</u>	<u>\$ 6,701,305</u>	<u>\$ 7,674,350</u>	<u>\$ 9,192,469</u>

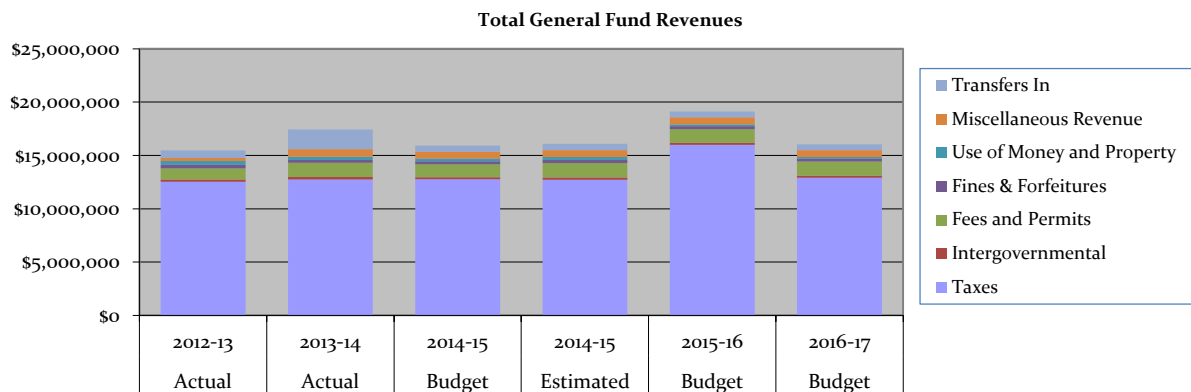
* Excludes Committed and Uncommitted Fund Balance

City of Stanton

Alternative Budget Without Benefit of Transactions and Use Tax

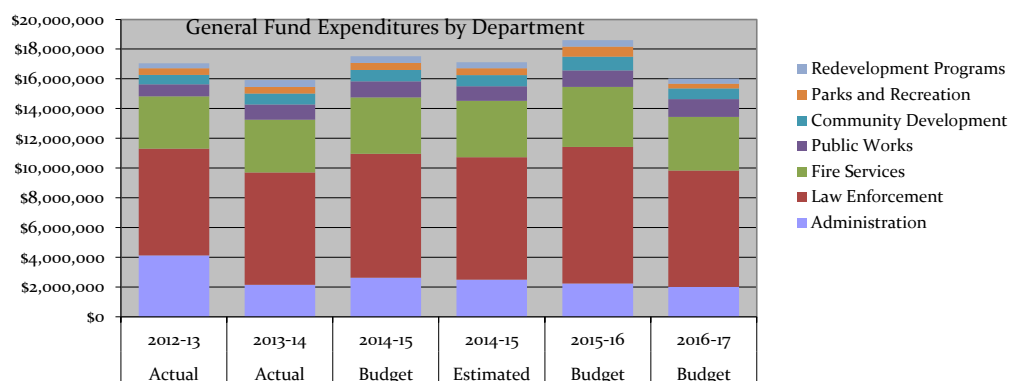
Revenue Summary: General Fund

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Taxes						
Property Tax	\$ 5,047,658	\$ 4,882,405	\$ 4,402,900	\$ 4,192,479	\$ 4,716,090	\$ 4,802,574
Property Transfer Tax	88,742	95,183	83,400	81,492	85,000	90,000
Sales and Use Tax	3,683,199	3,925,838	3,944,000	3,944,000	4,258,000	4,195,000
Transaction and Use Tax	-	-	500,000	500,000	3,125,000	-
Transient Occupancy Tax	341,838	323,938	330,000	373,288	360,000	375,000
Franchise Fees	996,947	1,031,034	973,000	1,028,058	1,041,000	1,057,000
Business Licenses	262,089	291,659	376,500	385,312	301,500	301,500
Utility Users Tax	2,110,373	2,189,067	2,155,000	2,213,383	2,096,000	2,097,000
Total Taxes	12,530,846	12,739,124	12,764,800	12,718,012	15,982,590	12,918,074
Intergovernmental						
Intergovernmental	\$ 201,385	\$ 249,756	\$ 195,000	\$ 215,483	\$ 185,000	\$ 185,000
Total Intergovernmental	201,385	249,756	195,000	215,483	185,000	185,000
Fees and Permits						
Fees and Permits	917,433	1,121,116	1,050,915	1,165,704	1,140,639	1,157,945
Development Fees	92,299	131,613	114,100	132,008	105,695	118,640
Parks and Recreation Fees	51,021	55,216	48,000	43,000	46,100	48,000
Total Fees and Permits	1,060,753	1,307,945	1,213,015	1,340,712	1,292,434	1,324,585
Fines & Forfeitures						
Fines & Forfeitures	320,222	279,541	266,800	292,743	287,000	282,000
Total Fines and Forfeitures	320,222	279,541	266,800	292,743	287,000	282,000
Use of Money and Property						
Investment Earnings	221,664	163,201	114,100	126,421	89,000	62,000
Rental Income	139,528	146,796	159,315	158,680	68,440	68,640
Total Use of Money and Property	361,192	309,996	273,415	285,101	157,440	130,640
Miscellaneous Revenue						
Miscellaneous Revenue	102,244	506,251	433,669	435,744	463,068	456,389
Pass-thru Payment	174,228	189,920	196,000	205,998	200,000	205,000
Total Miscellaneous Revenue	276,472	696,171	629,669	641,742	663,068	661,389
Transfers In						
Transfers In	708,290	1,858,445	580,500	580,500	540,000	540,000
Total Transfers In	708,290	1,858,445	580,500	580,500	540,000	540,000
Total Revenues and Transfers In	15,459,159	17,440,978	15,923,199	16,074,293	19,107,532	16,041,688
Less: Transfers in	(708,290)	(1,858,445)	(580,500)	(580,500)	(540,000)	(540,000)
Total Revenues	\$ 14,750,870	\$ 15,582,533	\$ 15,342,699	\$ 15,493,793	\$ 18,567,532	\$ 15,501,688



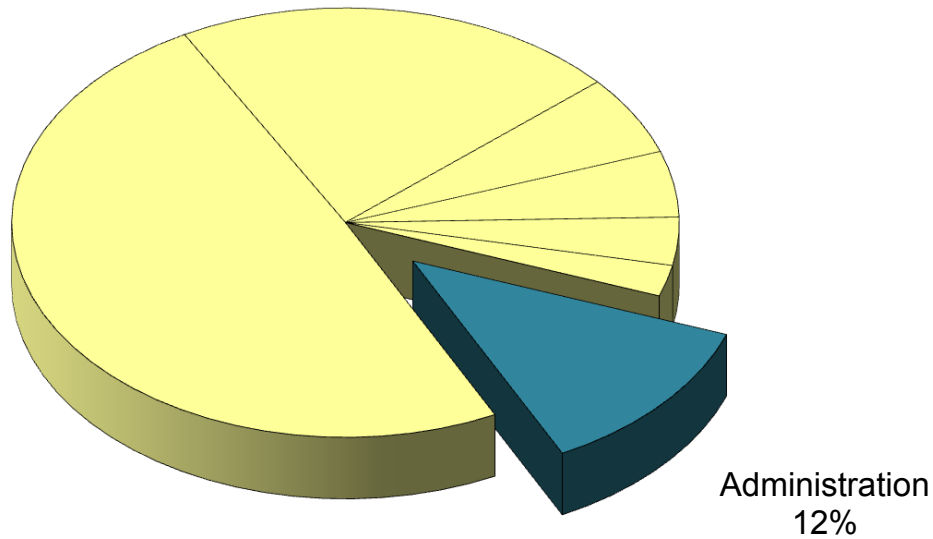
City of Stanton
Alternative Budget Without Benefit of Transactions and Use Tax
Expenditure Summary by Department: General Fund

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
1100 City Council	\$ 99,109	\$ 102,860	\$ 107,824	\$ 108,574	\$ 118,503	\$ 121,649
1200 City Attorney	234,399	172,871	200,200	161,186	180,200	123,484
1300 City Manager	308,752	381,091	417,219	416,739	302,841	309,083
1400 City Clerk	81,858	121,375	161,415	143,033	144,744	122,609
1410 Personnel/Risk Management	63,121	95,056	126,074	86,231	86,871	88,436
1430 Liability/Risk Management	-	106,416	92,200	91,573	92,200	95,000
1500 Administrative Services	600,533	658,636	790,989	773,715	707,413	643,670
1510 Information Technology	-	67,854	111,120	110,396	173,000	129,500
1520 Emergency Preparedness	-	1,047	5,000	4,998	9,300	11,200
1600 Non-Dept (includes Transfers)	<u>2,736,471</u>	<u>441,446</u>	<u>621,042</u>	<u>599,536</u>	<u>428,200</u>	<u>368,000</u>
Administration	4,124,243	2,148,652	2,633,082	2,495,981	2,243,273	2,012,631
2100 Law Enforcement	7,184,982	7,550,149	8,325,504	8,237,269	9,184,873	7,826,442
2200 Fire Protection	<u>3,508,004</u>	<u>3,552,883</u>	<u>3,793,000</u>	<u>3,795,062</u>	<u>4,025,713</u>	<u>3,593,514</u>
Public Safety	10,692,985	11,103,032	12,118,504	12,032,331	13,210,586	11,419,956
3100 Engineering	119,485	152,467	174,886	151,789	136,509	132,339
3200 Public Facilities	231,367	358,438	378,315	350,310	359,629	360,532
3400 Parks Maintenance	147,366	187,957	214,412	200,978	302,696	395,469
3500 Street Maintenance	213,877	209,508	205,062	180,430	200,127	202,135
3600 Storm Drains	<u>103,207</u>	<u>112,302</u>	<u>109,628</u>	<u>93,418</u>	<u>116,689</u>	<u>116,694</u>
Public Works	815,302	1,020,672	1,082,303	976,925	1,115,650	1,207,169
4100 Planning	280,568	282,528	304,594	268,753	340,752	215,860
4200 Building Regulation	229,270	322,747	326,058	316,481	274,250	286,869
4300 Parking Control	122,320	130,379	135,569	132,313	147,360	145,753
4400 Business Relations	-	-	-	25,816	162,105	64,720
Community Development	632,158	735,654	766,221	743,363	924,467	713,202
5100 Parks and Recreation	410,240	415,264	413,248	409,927	578,993	262,416
5200 Community Center	40,093	35,057	56,615	48,600	21,584	21,985
5300 Stanton Central Park	-	-	-	-	72,096	31,305
Parks and Recreation	450,334	450,321	469,863	458,527	672,673	315,706
6200 Community Improvement	261,570	352,572	348,409	316,305	435,627	358,759
6300 Graffiti Removal	<u>71,195</u>	<u>102,548</u>	<u>97,590</u>	<u>95,135</u>	-	-
Redevelopment Programs	332,765	455,120	445,999	411,440	435,627	358,759
Expenditures and Transfers Out	17,047,787	15,913,452	17,515,972	17,118,567	18,602,276	16,027,422
Less: As Yet Undetermined Cuts	-	-	-	-	-	-
Less: Transfers Out	<u>(1,740)</u>	<u>(45,424)</u>	<u>(244,442)</u>	<u>(244,442)</u>	<u>(31,200)</u>	<u>(31,200)</u>
TOTAL EXPENDITURES	\$ 17,046,047	\$ 15,868,028	\$ 17,271,530	\$ 16,874,125	\$ 18,571,076	\$ 15,996,222



General Administration

City Council * City Attorney * City Clerk
City Manager * Personnel/Risk Management
Insurances * Administrative Services
Information Technology * Emergency Preparedness * Non-Departmental





CITY COUNCIL

MISSION:

The City Council addresses the current and future needs of the City through the adoption of policies that promote the best interests of the community and the City's relationships with citizens, business, community organizations and other governmental agencies.

PRIMARY ACTIVITIES:

The City Council reviews and decides issues affecting the City; enacts laws and directs actions as required to provide for the general welfare of the community through programs, services and activities; provides policy guidance to City staff; adopts the City's annual operating budget; makes appointments to vacancies on various commissions and committees; provides City policy and input on local, state, and federal matters affecting the City of Stanton. The City Council also serves as the Board of Directors of the Stanton Successor Agency, the Stanton Housing Authority, the Stanton Public Financing Authority and the Stanton Parking Authority.



SERVICE LEVEL TRENDS:

The City Council will continue to be faced with many important issues. Citizen's demand for services will continue to exceed the available funding to provide it, and, as a result, the Council will be required to allocate resources in a manner that is deemed to be of most importance to the community. Of particular significance will be the large increases in the cost of law enforcement and fire services and the challenge of maximizing the available financial resources in a way that will allow the existing levels of service to be maintained. Gaining citizen understanding of the function and purpose of their local government and the way in which it is financed will be critical to the future ability of the Community to remain viable.



PERFORMANCE MEASURES:

	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated</u> <u>FY 14-15</u>
• Public meetings held	27	31	39
• Ordinances processed	16	10	10
• Resolutions processed	33	51	37

**CITY OF STANTON
EXPENDITURE SUMMARY
CITY COUNCIL**

General Fund - 101 City Council - 1100	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ 52,199	\$ 52,450	\$ 52,199	\$ 52,199	\$ 52,199	\$ 52,199
Benefits	757	1,340	2,392	2,392	1,949	1,975
Equipment & Supplies	6,130	6,926	9,750	10,500	11,500	11,500
Repairs and Maintenance						
Utilities						
Rental Expense						
Insurance						
Professional Development	25,690	39,098	40,450	40,450	41,390	44,510
Contract Services						
Recreation Events				-	10,000	10,000
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	14,333	3,046	3,033	3,033	1,465	1,465
Capital Assets	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ 99,109	\$ 102,860	\$ 107,824	\$ 108,574	\$ 118,503	\$ 121,649

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						
City Council Members	2.50	2.50	2.50	2.50	2.50	2.50
Total Personnel	2.50	2.50	2.50	2.50	2.50	2.50

There are 5 City Council Members who are part-time employees



CITY ATTORNEY

MISSION:

The City Attorney provides effective legal counsel and services to the City Council, advisory boards, commissions and staff, with the goal of assuring legal compliance with applicable laws and protecting the City's interest on all legal matters.

PRIMARY ACTIVITIES:

The City Attorney defends or prosecutes legal actions in which the City is involved; prepares and reviews ordinances, resolutions, contracts, opinions, litigation and other related documents; appraises City officials of changes in statute or case law for the purpose of providing legal advice and ensures that City activities comply with all pertinent laws. The City Attorney attends all City Council, Successor Agency and Planning Commission meetings.

SERVICE LEVEL TRENDS:

The City Council retained the law firm of Best Best & Krieger for City Attorney services. From time to time, at the recommendation of the City Attorney, other firms or Attorneys may be used for special legal review and/or litigation. The majority of City Attorney hours are spent on preparing for and staffing City Council and Planning Commission meetings. Additionally, developing recommendations and documents for addressing redevelopment and housing issues has received significant attention and is expected to continue for this budget period. The level of service for FY 2013-2015 is essentially the same as the previous fiscal years.

MAJOR ACCOMPLISHMENTS:

- Accomplished successful transition of all legal matters, including ongoing litigation from previous City Attorney.
- Worked with City Manager to determine case strategy in ongoing Madain case, leading to resolution in favor of the City at the trial court level.
- Wrapped up a number of outstanding legal issues for the City, bringing the City up to date on its legal projects.
- Advised the Council on strategy related to donation bins and drafted ordinance banning certain donation bins throughout the City.



DEPARTMENT INITIATIVES:

- Provide successful defense of City in ongoing litigation.
- Assist staff in ensuring compliance with Adult Use Ordinance by all adult businesses.
- Assist staff in moving new City Park forward by negotiating with relevant property owners and providing land use advice and support.

PERFORMANCE MEASURES:	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>
• Ordinances prepared	16	10	10
• Resolutions prepared	33	51	37
• Contracts prepared	n/a	n/a	n/a

**CITY OF STANTON
EXPENDITURE SUMMARY
CITY ATTORNEY**

General Fund - 101 City Attorney - 1200	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	-	-	-	-	-	-
Equipment & Supplies	133	13	200	25	200	200
Repairs and Maintenance						
Utilities						
Rental Expense						
Insurance						
Professional Development						
Contract Services	239,907	172,857	200,000	161,161	180,000	180,000
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	(5,642)	-	-			
Capital Assets						
Transfers						
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ 234,399	\$ 172,871	\$ 200,200	\$ 161,186	\$ 180,200	\$ 180,200

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						

Total Personnel - - - - - -

**City Attorney services are provided under contract



CITY MANAGER

MISSION:

The City Manager is appointed by the City Council to serve as the City's chief administrative officer. The City Manager is responsible for providing effective municipal services through administrative direction of City departments in accordance with policies established by the City Council.

PRIMARY ACTIVITIES:

The City Manager provides municipal services by effectively directing all City activities, finances and personnel. The City Manager serves as Executive Director of the Redevelopment Agency and the Housing Authority; prepares accurate information and appropriate recommendations on policy matters to aid the City Council in decision making; carries out policies established by the City Council; prepares the annual budget; coordinates the City's working relationships with local, regional, state and federal public agencies on issues and problems affecting the City; coordinates departmental activities to assure City Council Strategic Goals are met; meet established milestones, quality requirements and budgets; coordinates and reviews all City Council agenda items to provide the City Council with timely, adequate information for each meeting; and serves as liaison between City administration and community organizations and citizens. The City Manager is responsible for the direction of law enforcement, fire protection, animal control, and crossing guard services. The City Manager also coordinates with Southern California Edison Company for parkland use of their easements and negotiates and monitors cell tower usage in the City.

Under the City Manager's office, staff manages public information dissemination for the City through the Public Information Office (PIO) Committee, press releases and social media. The City Manager's Office also manages Emergency Management aspects of the City; and is the City Liaison to the Stanton Community Foundation and Neighborhood Enhancement Task Force.



SERVICE LEVEL TRENDS:

Community and City Council requests for service and information through the City Manager's office continue at a high level on an annual basis, and continue to stretch available human and financial resources. The economic crisis has continued to place a high priority on allocation of resources based upon the most critical services and issues. Over the next two to five years, fiscal crisis and the State of California will shape the services delivered to the community. The City Manager continues to work with the business community and residents to develop a positive and trusting relationship.



The City Manager will continue to focus his efforts in the following areas:

Six Core Elements of the Strategic Plan:

- Provide a Safe Community.
- Promote a Strong Local Economy.
- Provide a Quality Infrastructure.
- Ensure Fiscal Stability and Efficiency in Governance.
- Provide a High Quality of Life.
- Maintain and Promote a Responsive, High Quality and Transparent Government.



MAJOR ACCOMPLISHMENTS:

- Secured a New Revenue Stream, Which Will Eliminate the Structural Deficit and Balance the City's Budget to Maintain:
 - Existing Levels of Fire Protection Services and Firefighters
 - Neighborhood Police Patrols and Sheriff's Deputies
 - 9-1-1 Response Times
 - Economic Development Programs that Attract New Businesses to Stanton
- Developed the 2015 City Strategic Plan.
- Implemented City Council Comprehensive Award Winning Economic Development Plan.
- Secured Properties from the Former Redevelopment Agency to the City and Stanton Housing Authority.
- Secured Bond Financing and Land Acquisition for Construction of Stanton Central Park.
- Created and Implemented a Neighborhood Meeting Program "Talk on the Block".
- Successfully Negotiated a Water Franchise Agreement with the Golden State Water Company.
- Developed the Neighborhood Enhancement Task Force with the goal of addressing issues of community safety that are essential to neighborhood vitalization and will boost the quality of life for every Stanton resident, business and visitor.

CITY STRATEGIC PLAN STRATEGIES:

- Coordinated with all City departments to implement the City Council's Strategic Plan.

PERFORMANCE MEASURES:

	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>
• Staff reports written	17	10	10
• Letters written	63	31	35
• Memos written	34	30	26
• City Council meetings	27	31	39

CITY OF STANTON
EXPENDITURE SUMMARY
CITY MANAGER

General Fund - 101 City Manager - 1300	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ 226,277	\$ 244,316	\$ 249,746	\$ 249,746	\$ 190,683	\$ 192,276
Benefits	60,817	72,667	97,723	97,723	62,053	64,016
Equipment & Supplies	993	1,060	3,500	3,200	1,500	1,500
Repairs and Maintenance						
Utilities						
Rental Expense						
Insurance						
Professional Development	4,002	3,360	6,160	5,980	7,160	7,660
Contract Services	10,350	-	-			
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	6,312	59,688	60,090	60,090	41,445	43,631
Capital Assets						
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	<u>\$ 308,752</u>	<u>\$ 381,091</u>	<u>\$ 417,219</u>	<u>\$ 416,739</u>	<u>\$ 302,841</u>	<u>\$ 309,083</u>

PERSONNEL	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Assistant to City Manager	0.50	0.50				
Community Services Director			0.50	0.50	0.25	0.25
Administrative Clerk	0.20	0.20	0.20	0.20	0.20	0.20
Deputy City Clerk	0.25	0.25	0.25	0.25	0.15	0.15
City Manager	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.85</u>	<u>0.85</u>
Total Personnel	<u>1.45</u>	<u>1.45</u>	<u>1.95</u>	<u>1.95</u>	<u>1.45</u>	<u>1.45</u>



CITY CLERK

MISSION:

The mission of the Stanton City Clerk is to provide the City and its citizens professional and courteous service; easy access to information; and guidance through the process to facilitate open participation in the decision and policy making of Stanton's government.

PRIMARY ACTIVITIES:

The City Clerk administers the City's legislative processes. This entails conducting the City's elections and serving as filing officer for the Political Reform Act; preparing agendas for City meetings, keeping accurate records of the meetings and complying with the open meeting law (Ralph M. Brown Act, California Government Code §54950 et seq.). The City Clerk maintains the City's historical records as well as the Stanton Municipal Code and administers a City-wide Records Management program. The City Clerk serves as Clerk of the City Council, Secretary of the Stanton Successor Agency, Secretary of the Stanton Parking Authority, Secretary of the Stanton Public Financing Authority, Secretary of the Stanton Housing Authority and Secretary of the Stanton Oversight Board.

SERVICE LEVEL TRENDS:

Provide support for City Council legislative operations, including attendance at public meetings, public noticing, agenda production and distribution, minute preparation and legislative follow up services. Coordinate appointments of commissioners. The document imaging system is utilized for efficient retrieval and storage of City records. The City Clerk's office maintains and coordinates contracts and insurance requirements for contracts.

MAJOR ACCOMPLISHMENTS:

- Administered City-wide Records Management Program in accordance with approved Records Retention Schedule utilizing approved procedures for destruction of inactive records. Trained all employees on Document Imaging System.
- Successfully hosted the June 3, 2014 Statewide Primary Election activities in accordance with all legal requirements.
- Successfully administered the November 4, 2014 General Municipal Election



activities in accordance with all legal deadlines and requirements.

- Managed all Political Reform Act requirements as required by State law including Campaign Statement filings and Conflict of Interest filings.
- Received and processed all claims and subpoenas filed against the City.
- Managed the Municipal Code updates.
- Attended bid openings for capital improvement projects.
- Provided Notary Public services.
- Successfully processed the Lighting and Landscaping District No. 1 in accordance with all legal deadlines and requirements.
- Received and processed all public records requests of City records.
- Processed City contracts including verifying required bonds and insurance.

PERFORMANCE MEASURES:	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>
• Public Meetings held	27	31	39
• Ordinances passed	16	10	10
• Resolutions processed	33	51	37
• Public Records requests	189	217	315
• Contracts processed	204	50	75

CITY OF STANTON
EXPENDITURE SUMMARY
CITY CLERK

General Fund - 101 City Clerk - 1400	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ 59,240	\$ 62,561	\$ 62,656	\$ 62,656	\$ 59,370	\$ 59,370
Benefits	24,387	29,476	30,169	30,169	24,731	25,386
Equipment & Supplies	1,919	2,450	2,700	2,554	2,700	2,700
Repairs and Maintenance	4,044	4,044	4,500	4,044	4,500	4,500
Utilities						
Rental Expense						
Insurance						
Professional Development	565	350	1,300	1,050	1,700	1,700
Contract Services	42,117	8,232	45,700	28,170	40,200	35,200
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	(50,414)	14,262	14,390	14,390	11,543	12,130
Capital Assets	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ 81,858	\$ 121,375	\$ 161,415	\$ 143,033	\$ 144,744	\$ 140,986

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						
Administrative Clerk	0.30	0.30	0.30	0.30	0.30	0.30
Deputy City Clerk	0.75	0.75	0.75	0.75	0.70	0.70
Total Personnel	1.05	1.05	1.05	1.05	1.00	1.00



PERSONNEL AND RISK MANAGEMENT

MISSION:

The Personnel and Risk Management program contributes to the City's organizational vision by providing a personnel system which ensures the selection of qualified individuals for City employment; equal opportunity for candidates for positions in the City's service, and legal adherence to federal, state and local employment laws and guidelines. This department administers the employee compensation, benefits, and training programs that serve to attract and keep high caliber employees in the City service. Additionally, this program manages the City's General Liability, Workers Compensation and other risk programs.

PRIMARY ACTIVITIES:

Personnel staff conducts recruitment and selection of candidates for positions in the City service; administers the City's Personnel Rules and Regulations, and related policies; administers the City's employee benefits program including health, dental, vision, retirement and life insurance; and coordinates various employee training and recognition programs. This program also provides administrative oversight of the City's General Liability, Workers Compensation, Property and other insurance programs.

SERVICE LEVEL TRENDS:

Trend of General Liability claims increased during fiscal year 2013-2014 and Workers Compensation claims continue to be at a low level with a decrease to zero for fiscal year 2013-2014. Also, the City was able to collect over \$16,000 in subrogation claims for damages to City property.

MAJOR ACCOMPLISHMENTS:

- Completed the hiring of 23 new employees and interns, 6 VIPs for OCSD and 12 senior/youth volunteer workers.
- Coordinated the revision/update of the Personnel Handbook.
- Enhanced the City's training program and conducted (or coordinated) the following trainings:
 - Active Shooter Training
 - Accident Reporting
 - Back Injury Prevention



- Bloodborne Pathogens
 - CPR and First Aid
 - Emergency Management EOC
 - Ergonomics
 - Ethics for Public Officials
 - Ethics in the Workplace
 - Flagger Safety and Control
 - Hazard Communication
 - Heat Illness Prevention
 - Office Safety
 - Reporting Abuse, Neglect and Exploitation of Children
 - Saving Lives with Lockout, Tagout and Blockout
 - Sexual Harassment
 - Sensitivity Basics: Creating Positive Working Relationships
 - Traffic Control and Flagging
 - Workplace Stress
- Managed the Employee Safety Committee.
 - Conducted site inspections of City facilities and parks.
 - Updated Bloodborne Pathogens safety program required by CalOSHA.
 - Updated legal postings as a result of revisions in state and federal laws.
 - Participated in the earthquake/fire drills.
 - Conducted the Employee Recognition Program and annual awards.
 - Amended contract with Alliant to include VSP vision insurance as an option for employees effective July 1, 2014.



PERFORMANCE MEASURES:

	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>
• Liability claims processed	2	9	6
• Injuries/Workers' compensation	3	0	0
• New hires	19	31	20
• Separations from employment	4	12	5
• Employee development and training	13	16	15
• Safety Committee meetings held	6	5	6
• Site inspections of City facilities/parks conducted	13	11	13

CITY OF STANTON
EXPENDITURE SUMMARY
PERSONNEL/RISK MANAGEMENT

General Fund - 101 Personnel/Risk Management - 1410	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ 52,712	\$ 53,827	\$ 48,985	\$ 48,985	\$ 51,249	\$ 53,632
Benefits	12,944	11,643	5,277	5,277	5,549	5,789
Equipment & Supplies	1,015	2,905	1,300	1,173	1,300	1,300
Repairs and Maintenance						
Utilities						
Rental Expense						
Insurance						
Professional Development	590	650	1,150	975	1,200	1,200
Contract Services	11,669	11,284	52,625	13,108	14,000	12,000
Recreation Events	1,883	2,121	4,000	3,976	4,000	4,000
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	(17,692)	12,626	12,737	12,737	9,574	10,515
Capital Assets	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ 63,121	\$ 95,056	\$ 126,074	\$ 86,231	\$ 86,871	\$ 88,436

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						
Departmental Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Total Personnel	1.00	1.00	1.00	1.00	1.00	1.00



INSURANCES

MISSION:

The Insurances Program provides the appropriate property and crime insurance coverage for the City.

PRIMARY ACTIVITIES:

The primary activity of the Insurances Program is to procure the necessary types and amounts of property insurance and crime insurance that will adequately protect the City from unexpected losses.

SERVICE LEVEL TRENDS:

In FY 2012-13 and prior, this activity was included in the Liability/Risk Management internal service fund.

CITY OF STANTON
EXPENDITURE SUMMARY
INSURANCES

General Fund - 101 Insurances-1430	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
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Salaries & Wages						
Benefits						
Equipment & Supplies						
Repairs and Maintenance						
Utilities						
Rental Expense						
Insurance	-	106,416	92,200	91,573	92,200	95,000
Professional Development						
Contract Services						
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge						
Capital Assets	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ -	\$ 106,416	\$ 92,200	\$ 91,573	\$ 92,200	\$ 95,000

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
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Total Personnel	-	-	-	-	-	-
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ADMINISTRATIVE SERVICES

MISSION:

The Administrative Services Department is charged with providing financial management, budgeting, accounting, cash management, business licensing, revenue collection, payroll, purchasing, information technology and general administrative support services for the City and Successor Agency to the Stanton Redevelopment Agency.

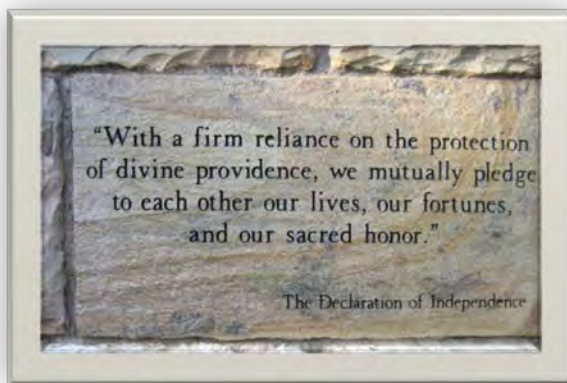
PRIMARY ACTIVITIES:

Services provided through the finance and accounting functions include the maintenance of reliable accounting records, payment of approved demands against the City treasury, financial statement reporting, preparation of the bi-annual budget with the City Manager, prudent fiscal planning, payroll processing and reporting, and debt administration. The Administrative Services Department also administers the City's Internal Service Funds, as well as Federal and State grants and Special Revenue Funds, which includes the monitoring of the financial position of these programs.

Internal controls are established and maintained to ensure that the assets of the City are protected from loss, theft or misuse and to ensure that adequate accounting data allows for the preparation of financial statements in conformity with generally accepted accounting principles. Internal controls are evaluated to determine that the cost does not exceed the benefits likely to be derived. Financial reports are used as a tool to measure the results of operations for a variety of purposes, both internal (periodic financial performance reports to the City Council, Successor Agency, City Manager, and operating departments) and external (reports to other governmental agencies for informational and legal compliance purposes).

The cash management function is responsible for the prudent investment of surplus funds. The City's Investment Policy directs the investment of City and Successor Agency monies with the following priorities established: preservation and safety of principal, liquidity necessary to meet daily cash flow requirements and maximized yield after the first two priorities are met.

The Investment Policy is reviewed annually and is submitted to the City Council for approval. A centralized cashier safeguards and records all cash receipts and deposits received by the City.





The Administrative Services Department administers the business license, transient occupancy tax and utility users tax programs.

The financial statements of the City and the Successor Agency are examined annually by an independent, certified public accounting firm, which renders an opinion that the financial statements fairly represent the financial position of the City and the results of its operations in all material respects.

Operations of the City and Successor Agency are also reviewed for compliance with various laws and regulations.

The Administrative Services Department manages the Information Technology needs of the City, including computer equipment and software, data storage and management, website, and the telephone system.

The administrative support function covers a range of activities that include receptionist, telephone switchboard services and office supplies procurement.

SERVICE LEVEL TRENDS:

Investing the City's funds wisely and gaining additional yield will increase the City's revenue stream. Updating the fee study and cost allocation plan internally will eliminate outside consultant costs.

MAJOR ACCOMPLISHMENTS:

- Submitted the City's FY 2013-14 Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association (GFOA). For the fourteenth year the City received the GFOA Certificate of Achievement for Excellence in Financial Reporting. This is the highest award category available, and this achievement reflects the preparation of an outstanding CAFR as well as excellence in the underlying accounting system from which the reports were prepared.
- Completed the City's two-year budget for FY 13-15 on time. Submitted and approved by the City Council on time.
- Successfully passed audits for the Families and Communities Together (FaCT) and Gang Reduction Intervention Program (GRIP) grants as well as the Measure M Grant administered by Orange County Transportation Authority.



DEPARTMENT INITIATIVES:

- Create a long-term (5 year) stability plan to eliminate structural deficit over time.
- Pursue grant funding and other financing opportunities to offset costs to the City and when establishing programs.
- Develop and pursue a naming rights program for facilities and funding for special programs.

PERFORMANCE MEASURES:

	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>
• Cash receipts processed	6,356	7,001	7,416
• Warrants processed	2,171	2,219	2,259
• Payroll checks processed	1,106	1,365	1,293
• Journal entries processed	255	252	295
• Audit adjustments	0	0	0
• Business Licenses processed	1,497	1,788	1,898
• Parking citation refunds	23	22	19

CITY OF STANTON
EXPENDITURE SUMMARY
ADMINISTRATIVE SERVICES

General Fund - 101 Administrative Services - 1500	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ 329,457	\$ 355,602	\$ 424,852	\$ 419,774	\$ 430,596	\$ 431,634
Benefits	99,294	99,293	99,821	99,821	88,778	90,771
Equipment & Supplies	16,631	13,672	14,400	14,300	20,585	21,585
Repairs and Maintenance	3,750	18,949	-			
Utilities						
Rental Expense						
Insurance						
Professional Development	3,003	3,888	3,965	3,356	5,035	4,080
Contract Services	127,124	83,813	163,187	151,700	88,539	85,518
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	21,273	83,418	84,764	84,764	73,880	77,495
Capital Assets	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ 600,533	\$ 658,636	\$ 790,989	\$ 773,715	\$ 707,413	\$ 711,083

PERSONNEL	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Administrative Clerk PT	0.50	0.50	0.50	0.50	0.48	0.48
Administrative Clerk PT			0.50	0.50	0.48	0.48
Administrative Clerk PT					0.25	0.25
Accounting Technician	1.00	1.00	1.00	1.00	0.95	0.95
Adm Services Coordinator	1.00	1.00	1.00	1.00	0.95	0.95
Accounting Manager	1.00	1.00	1.00	1.00	0.90	0.90
Adm Services Director	1.00	1.00	1.00	1.00	0.85	0.85
Business License Specialist	-	-	-	-	1.00	1.00
Total Personnel	4.50	4.50	5.00	5.00	5.85	5.85



INFORMATION TECHNOLOGY

MISSION:

The Information Technology Program provides the consistent, timely and reliable technology tools to support the City's staff, Council members and members of the community.

PRIMARY ACTIVITIES:

The primary activities of the Information Technology Program include management of the City's computers and network infrastructure, data storage and management, website and the telephone system.

SERVICE LEVEL TRENDS:

In FY 2012-13 and prior, this activity was included in the Information Technology Internal Service Fund.

CITY OF STANTON
EXPENDITURE SUMMARY
INFORMATION TECHNOLOGY

General Fund - 101 Information Technology - 1510	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages						
Benefits						
Equipment & Supplies	-	466	1,500	1,500	13,000	13,000
Repairs and Maintenance	-	-	20,000	19,896	42,500	44,500
Utilities						
Rental Expense						
Insurance						
Professional Development						
Contract Services	-	58,008	59,000	59,000	86,500	57,000
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge						
Capital Assets	-	9,380	30,620	30,000	31,000	15,000
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ -	\$ 67,854	\$ 111,120	\$ 110,396	\$ 173,000	\$ 129,500

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						

Total Personnel	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
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EMERGENCY PREPAREDNESS

MISSION:

The Emergency Preparedness Program prepares the City organization and the Stanton community for responding to emergencies and disasters.

PRIMARY ACTIVITIES:

The primary activities of the Emergency Preparedness Program include emergency planning and training exercises, as well as the expenditure of resources for goods and services necessary to prepare the City for emergencies and disasters.

SERVICE LEVEL TRENDS:

In FY 2012-13 and prior, this activity was included in the Emergency Preparedness Internal Service Fund.

CITY OF STANTON
EXPENDITURE SUMMARY
EMERGENCY PREPAREDNESS

General Fund - 101 Emergency Preparedness _ 1520	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages						
Benefits						
Equipment & Supplies	-	1,047	5,000	4,998	1,800	2,500
Repairs and Maintenance						
Utilities						
Rental Expense						
Insurance						
Professional Development						
Contract Services				-	7,500	8,700
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge						
Capital Assets	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ -	\$ 1,047	\$ 5,000	\$ 4,998	\$ 9,300	\$ 11,200

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						

Total Personnel	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
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NON-DEPARTMENTAL

MISSION:

The Non-Departmental Program provides for certain services and activities that benefit the entire organization.

PRIMARY ACTIVITIES:

The primary activity of the Non-Departmental Program is to financially support citywide services and activities through direct expenditures and transfers to other funds.

SERVICE LEVEL TRENDS:

The Non-Departmental program will continue to include only those items not directly attributable or chargeable to other programs. This budget includes citywide training and staff development. In FY 2015-17 the Business Relations program, formerly in the Redevelopment Agency and moved to this budget in FY 2012-13, was transferred to its own division under Community Development. In 2013-15, copier lease and maintenance costs and city cell phone costs have been transferred to this budget. The Animal Control and School Crossing Guard contracts are also included here.

CITY OF STANTON
EXPENDITURE SUMMARY
NON-DEPARTMENTAL

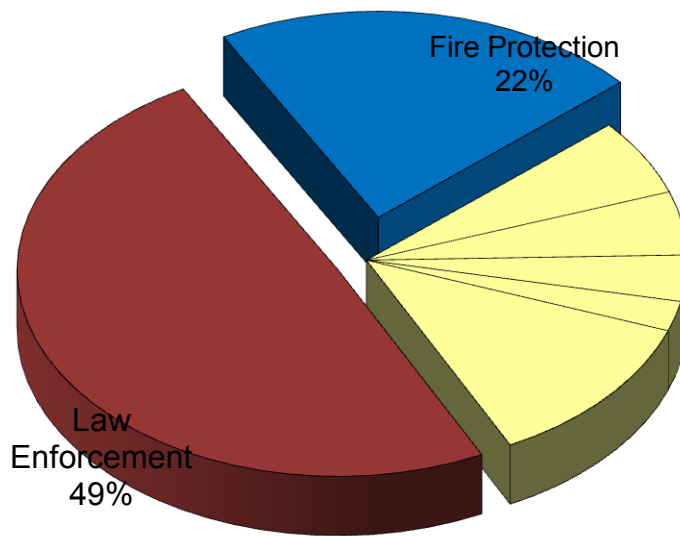
General Fund - 101 & 102 Non-Departmental - 1600	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages						
Benefits	8,267	29,244	-			
Equipment & Supplies	2,532,782	15,134	25,500	18,200	7,000	7,000
Repairs and Maintenance	-	18,950	14,000	14,000	14,500	13,000
Utilities	-	10,122	12,600	10,250	7,200	7,200
Rental Expense						
Insurance						
Professional Development	2,216	800	2,300	1,600	1,300	1,600
Contract Services	161,597	226,322	235,200	224,044	334,000	302,000
Recreation Events						
Recreation Programs						
Redevelopment Programs	8,560	37,041	54,000	54,000	-	-
Payment to Other Agencies	32,386	22,723	33,000	33,000	33,000	33,000
Interdepartmental Charge	(11,076)	35,686	-			
Capital Assets						
Transfers	1,740	45,424	244,442	244,442	31,200	31,200
Debt Service Expense						
Pass-thru to Other Agencies						
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures/Transfers Out	<u>\$ 2,736,471</u>	<u>\$ 441,446</u>	<u>\$ 621,042</u>	<u>\$ 599,536</u>	<u>\$ 428,200</u>	<u>\$ 395,000</u>

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						

Total Personnel	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
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Safety Services

Law Enforcement * Fire Protection





LAW ENFORCEMENT

MISSION:

The Orange County Sheriff Department provides law enforcement services within the jurisdictional boundaries of the City of Stanton. The department is responsible for: prevention of crime, repression of crime, apprehension of criminal offenders, recovery of property, regulation of non-criminal conduct, and education of citizenry to prevent criminal opportunity.



PRIMARY ACTIVITIES:

- Answer calls for service, conduct preventive patrols, and provide directed foot and vehicular patrols.
- Provide traffic enforcement in areas where traffic accidents are occurring more frequently.
- Follow-up on patrol arrests and cases with workable leads and file criminal cases with the District Attorney.
- Provide specialized services in the areas of vice, narcotics, gang, homicide, sex crimes and fraud cases.

SERVICE LEVEL TRENDS:

The level of law enforcement services and personnel has generally remained the same over the past 25 years while the population has increased by 40%. Over the past 19 years, the Part I crime rate (major and violent crimes) has been reduced by 83%. The last few years' state grants added office computer and support equipment, and additional staff hours for specialized traffic enforcement. With a combination of those grants and contributions by the city, Stanton Police Services will receive the benefit of a Traffic Motor Officer to help enforce traffic laws, provide a police presence at special events and assist in the attempt to reduce injuries from traffic related collisions.

Personnel deployment varies upon need as determined by the City Manager in conjunction with the Sheriff. Subject to City Council approval, the minimum scheduled 2015-16 deployment of City law enforcement services are recommended as follows:



Patrol

Minimum deployment per calendar year:

Days (12 hour shifts): 1 Sergeant, 4 Deputies

Cover shift (12 hours) 2 Deputies

Nights (12 hour shifts): 1 Sergeant, 4 Deputies

General Crimes Investigations:

1 Sergeant

2 Investigators

2 Investigative assistants

1 Community Enforcement
Deputy

Support Services:

2 Office specialists

1 Utility Driver

Management:

1 Lieutenant

Specialized Services:

- Asset procurement detail.
- Auto theft task force.
- Bank robbery apprehension team.
- Central records / DOJ statistics services.
- Community programs unit.
- Countywide law enforcement unsolved element (CLUE).
- Economic crimes detail.
- Forensic science services.
- Fugitive warrant detail.
- Gang enforcement team.
- Information systems.
- K-9 unit.
- Mounted enforcement unit.
- Narcotics investigation detail.
- Orange County intelligence assessment center (OCIAC).
- Professional standards services.
- Property and evidence control.
- Regional narcotics suppression program.
- Reserve deputy program.
- Special victims unit.



- Hazardous devices squad (Bomb Squad).
- Homicide investigation detail.
- Hostage negotiation team.
- Identification bureau.
- Sexual offender notification and registration (SONAR).
- Special weapons and tactics unit (SWAT).
- Terrorism investigations.
- Vice detail.
- Human Trafficking Task Force (OCHTTF)
- Gang Reduction Intervention Partnership (GRIP)

MAJOR ACCOMPLISHMENTS:

- The overall crime rate dropped 9%.
- Response times are at an all time low, from time of dispatch to on scene: Priority 1 (emergency response) lights and sirens 4:02 minutes (the quickest response time for all the Sheriff's contract cities).
- Strong efforts continue to address issues related to solicitation for prostitution. Major Sting operations conducted several times a year by the Vice detail, result in dozens of arrests and a reduction in future activity.
- Investigators were deployed with a concentration on major and violent crimes.
- Stanton Police Services handled 16,486 calls for service in the last twelve months and documented nearly 2900 crime reports. Participated in Gang Reduction Intervention Partnership (GRIP) program delivering gang education to parents and students.
- Volunteers In Policing "VIP" program is going strong with more volunteers enrolling in the program.
- The Stanton Police Station now houses the West Orange County Unincorporated patrol deputies; there are six more patrol cars and 18 more deputies periodically available at no cost to the City.
- Explorer Program strongly supports City events.
- The Sheriff's Reserve Deputy Program volunteer's valuable hour's during the year to supplement the police services.



DEPARTMENT INITIATIVES:

Increase Sheriff involvement in the Stanton community and community events and activities.

- Implement Neighborhood Watch, Business Watch and Community Enforcement Deputy. Reduce gang initiation of youth through increased awareness of teachers, parents and students.
- Continue to be active in the Gang Reduction Intervention Partnership (GRIP) through utilizing grant funds to backfill a vacant patrol position for 1 deputy to be available for school programs.
- Continue to address issues related to solicitation for prostitution, homelessness and public nuisances.

**CITY OF STANTON
EXPENDITURE SUMMARY
LAW ENFORCEMENT**

General Fund -101 & 102 Law Enforcement - 2100	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages						
Benefits	-	64,658	88,281	88,229	90,898	108,850
Equipment & Supplies	10,551	6,767	5,500	4,785	5,000	5,000
Repairs and Maintenance	2,155	(227)	-	-	10,000	10,000
Utilities	60,974	60,060	80,000	78,180	100,000	127,000
Rental Expense						
Insurance						
Professional Development	4,678	4,678	4,700	4,678	4,678	4,678
Contract Services	7,106,234	7,414,213	8,147,023	8,061,397	8,974,297	9,288,397
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	390	-	-			
Capital Assets						
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	<u>\$ 7,184,982</u>	<u>\$ 7,550,149</u>	<u>\$ 8,325,504</u>	<u>\$ 8,237,269</u>	<u>\$ 9,184,873</u>	<u>\$ 9,543,925</u>

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						

Total Personnel	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
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Note: Personnel are supplied through a contract with the Orange County Sheriff.



FIRE PROTECTION

MISSION:

The Orange County Fire Authority (OCFA) provides the City's fire protection program which contributes to the safety and well being of the community through prevention, education, and emergency response.



PRIMARY ACTIVITIES:

Fire Protection staff provide emergency response to fires, earthquake, floods, and other emergencies. Non-emergency activities include plan check and inspections of development projects and high-risk occupancies, hazardous material monitoring, and public education activities.

SERVICE LEVEL TRENDS:

The Orange County Fire Authority, a joint powers agency was formed in March 1995 and became the successor agency to the Orange County Fire Department. The City of Stanton became a member of the Authority in 1987. One member of the City Council serves as a member of the Board of Directors, and currently sits as a member of the Executive Board. The City of Stanton receives services on a cash-contract basis from the Authority. The OCFA is working with all partner agencies to contain costs. Some of the more significant cost containment measures that have been implemented recently include freezing over 100 positions, capping overtime, aggressively paying down OCERS unfunded pension liability and negotiating sustainable contracts with the various labor groups. Service levels are regional in nature and are therefore constant.

MAJOR ACCOMPLISHMENTS:

- Conducted fire safety inspections for all businesses and multi-family residential units in accordance with provisions of the Fire Code.
- Conducted monthly neighborhood meetings with the City Staff and Council to solicit community feedback on neighborhood issues.
- Participated in City Strategic Planning sessions with Senior City Staff.
- Conducted fire safety education programs throughout the community in coordination with established community activities and service organizations.
- Conducted Team Fire Force Safety Program in coordination with School District and private schools for all 4th grade students.



- Continued coordination with West County Regional Community Emergency Response Team (CERT).
- Emergency Operations Center (EOC) activation on 10/16/14 during “California shakeout.”

DEPARTMENT INITIATIVES:

- Conduct emergency preparedness training programs.
- Assist in emergency preparedness training for citizens and employees.
- Conduct Team Fire Force Program in elementary schools.
- Respond to all emergency incidents within the response standards established by the Orange County Fire Authority.
- Provide on a monthly basis to the City Manager a written report on the previous month’s fire department activities that occurred within the city limits.
- Present to the City Manager and City Council a Monthly Report containing statistical response information and narrative comments on significant events occurring within the City.
- Conduct Customer Satisfaction Survey via U.S. mail. Responses are tabulated and published on a monthly basis; appropriate follow-ups are made to complaints.

**CITY OF STANTON
EXPENDITURE SUMMARY
FIRE PROTECTION**

General Fund - 101 & 102 Fire Protection - 2200	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	-	50,803	69,400	69,322	104,581	125,236
Equipment & Supplies						
Repairs and Maintenance						
Utilities						
Rental Expense						
Insurance						
Professional Development						
Contract Services	3,507,918	3,502,080	3,723,600	3,725,740	3,921,132	4,027,286
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	86	-	-			
Capital Assets						
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	<u>\$ 3,508,004</u>	<u>\$ 3,552,883</u>	<u>\$ 3,793,000</u>	<u>\$ 3,795,062</u>	<u>\$ 4,025,713</u>	<u>\$ 4,152,522</u>

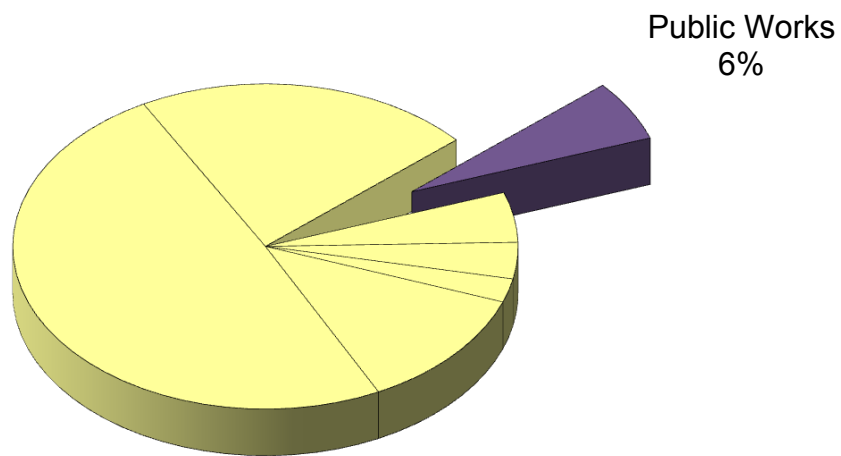
	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						

Total Personnel	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
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Note: Personnel are supplied through a contract with the Orange County Fire Authority

Public Works

Engineering * Public Facilities * Storm Drains
Parks Maintenance * Street Maintenance





ENGINEERING

MISSION:

To manage the City's infrastructure by administering planning, programming, budgeting, construction, and maintenance in the most cost effective method to meet the needs of the community.



PRIMARY ACTIVITIES:

The Engineering Division is responsible for the design and construction of the City's Capital Improvement Program (CIP). This includes improvements to the streets, traffic signals, storm drains and sewer systems along with public facilities and parks. Effective management of the City CIP starts from project conception, obtaining financing (grant funding as much as possible), design, construction, and future maintenance. The Engineering Division also reviews proposed private developments and recommends conditions of approval, provides plan check services, issues permits for construction in the City right-of-way, and manages the City's solid waste program. Engineering staff



enforces compliance with Federal, State, and City requirements and inspects all improvements within the public right-of-way, including improvements constructed by private developments and utility companies. Staff provides information, assistance, and technical reports/studies as needed. Additionally, the Engineering Division represents the City on OCTA, Caltrans, Orange County grant programs and regional engineering projects.

SERVICE LEVEL TRENDS:

Currently, City Engineering services are provided by a full-time Civil Engineer. The Civil Engineer provides support on engineering functions such as design, plan check, inspection, and contract administration. This arrangement has enabled in-house plan checking and inspection of capital improvement projects. In-house plan checking and inspection of capital projects allows greater flexibility and more precise project control with respect to adherence to construction schedules and controlling cost overruns at a significantly reduced cost.

The level of reporting for the Solid Waste and other environmental programs for the City has increased and will continue to do so.

MAJOR ACCOMPLISHMENTS:

In conjunction with engineering services from consultants, the Engineering Division Staff has made the following achievements that have contributed to better public service, increased efficiency, and cost savings in accomplishing City improvement projects:

- Provided inspections on all permitted work.
- Provided complete contract administration, field inspection, and construction survey of all City capital projects.
- Produced complete engineering plans and specifications for all City capital projects.
- Provided plan check turn around on all submitted private projects.
- Met all recycling requirements and submitted all reports related to the City's solid waste program.



DEPARTMENT INITIATIVES:

- Recover General Fund project costs from other sources of funds.
- Provide comprehensive staff training in improvement plan check standards and subdivision processes.
- Provide comprehensive staff training in land development regulations and inspection standards.
- Develop and maintain City Public Works Improvement Standards Manual.
- Complete City Capital Improvement Projects.
- Update Public Works User Fees.

PERFORMANCE MEASURES:	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>
• Value of capital projects completed	1,720,000	1,223,000	1,500,000
• Engineering plan checks	10	9	10
• Permits issued	105	109	144
• Value of competitive grants obtained	0	325,000	0
• Capital contracts completed	8	10	8

CITY OF STANTON
EXPENDITURE SUMMARY
ENGINEERING

General Fund - 101 Engineering - 3100	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ 66,282	\$ 62,567	\$ 71,926	\$ 71,926	\$ 60,200	\$ 60,510
Benefits	18,662	20,200	18,043	18,043	11,228	11,408
Equipment & Supplies	5,968	3,546	3,400	2,901	4,200	4,200
Repairs and Maintenance						
Utilities	258	-	-			
Rental Expense						
Insurance						
Professional Development	865	834	2,990	1,252	3,000	3,000
Contract Services	12,726	45,974	58,980	38,120	45,000	47,000
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	14,724	19,347	19,547	19,547	12,882	13,290
Capital Assets	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ 119,485	\$ 152,467	\$ 174,886	\$ 151,789	\$ 136,509	\$ 139,408

PERSONNEL	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Administrative Clerk	0.2	0.2				
Administrative Clerk PT	0.25	0.25	0.25	0.25	0.325	0.325
Administrative Clerk PT				0	0.175	0.175
Department Assistant			0.2	0.2		
Public Works Director	0.25	0.25	0.25	0.25	0.10	0.10
Engineering Assistant	0.25	0.25	0.25	0.25	0.40	0.40
Total Personnel	0.95	0.95	0.95	0.95	1.00	1.00



PUBLIC FACILITIES

MISSION:

To maintain clean, safe, and attractive government facilities in a cost effective manner for Stanton's citizens, visitors, and the City Staff.

PRIMARY ACTIVITIES:

The Public Facilities Division provides support services to the City's maintenance functions for City facilities including administrative and clerical services and a safe, functional facility from which to operate. Many of the maintenance activities include janitorial, landscape maintenance (at the City buildings), heating ventilation and air conditioning (HVAC) maintenance, lighting fixtures, pest control, plumbing, electrical, the maintenance of the electronic message sign in front of City Hall, and maintenance of the security and fire alarms.

SERVICE LEVEL TRENDS:

The Public Facilities program is mainly an internal service function for the City's other maintenance activities. A percentage of the Public Works Director and the Departmental Assistant are charged to the Public Facilities program to reflect the cost of the administrative and clerical support to all of the maintenance programs. The remainder of the expenditures is from the Public Facilities Division fund operation of the City Yard facility and the primary activities listed above. The proposed budget provides for the same level of service as past budgets in order to administer and operate all other maintenance functions.



MAJOR ACCOMPLISHMENTS:

- Submitted annual reports to Southern California Air Quality Management District on emissions.
- Installed new Movable Wall in Community Center of City Hall.
- Replaced roof on City Hall.
- Conducted monthly safety meetings and monitor accident and injury reports.



DIVISION INITIATIVES:

- Improve maintenance of City-owned properties (e.g., facility improvements)
- Establish and monitor citywide infrastructure inventory.
- Perform Maintenance of all city facilities as needed.
- Improve the frontage of City Hall.
- Investigate new ways reduce energy and water consumption at City Facilities

PERFORMANCE MEASURES:	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>
• Service requests	68	199	72
• Unscheduled repairs	100	83	110

CITY OF STANTON
EXPENDITURE SUMMARY
PUBLIC FACILITIES

General Fund - 101 Public Facilities - 3200	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ 45,012	\$ 51,157	\$ 53,525	\$ 53,525	\$ 52,726	\$ 53,895
Benefits	15,656	23,882	23,995	23,995	20,836	21,504
Equipment & Supplies	6,888	5,351	7,200	6,706	6,700	6,700
Repairs and Maintenance	57,399	83,711	85,000	74,009	50,000	50,000
Utilities	145,883	139,188	153,000	140,193	154,000	154,000
Rental Expense						
Insurance						
Professional Development						
Contract Services	32,153	21,691	22,000	18,076	45,000	45,000
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies	12,121	12,390	12,500	12,711	13,093	13,486
Interdepartmental Charge	(83,743)	21,068	21,095	21,095	17,274	17,967
Capital Assets	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ 231,367	\$ 358,438	\$ 378,315	\$ 350,310	\$ 359,629	\$ 362,552

PERSONNEL	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Engineering Assistant	0.05	0.05	0.05	0.05	0.05	0.05
Facilities Maintenance Worker	0.35	0.35	0.35	0.35	0.5	0.5
Facilities Maintenance Worker P	0.1	0.1	0.1	0.1		
Facilities Maintenance Worker P	0.1	0.1	0.1	0.1		
Public Works Director	0.05	0.05	0.05	0.05	0.05	0.05
Facilities Maintenance Worker	0.05	0.05	0.05	0.05		
Facilities Maintenance Superviso	0.2	0.2	0.2	0.2	0.20	0.20
Administrative Clerk PT					0.05	0.05
Administrative Clerk PT	-	-	-	-	0.075	0.075
Total Personnel	0.90	0.90	0.90	0.90	0.93	0.93



PARKS MAINTENANCE

MISSION:

The Parks Maintenance Division maintains the City's parks in a clean, safe and cost effective manner.

PRIMARY ACTIVITIES:

Parks Maintenance maintains the neighborhood parks, which are Victor Zuniga Park, Premier Park, Stanton Park, Veterans Memorial, Norm Ross Sports Facilities, Hollenbeck Park, Orangewood Park, Date Street Pocket Park, and Harry M. Dotson Park. Activities include maintenance of the irrigation and electrical systems, landscape maintenance of ground cover, trees and shrubs, repair of play ground equipment, pest control, repair of lighting and signage, maintenance of restrooms, utility billing (water and electricity), and disposal of refuse.



SERVICE LEVEL TRENDS:

Maintenance of City parks is performed by in-house staff and by a private contractor. A private contractor performs landscape maintenance and irrigation repairs while in-house staff cleans parks and makes equipment repairs.

MAJOR ACCOMPLISHMENTS:

- Completed annual testing of all backflow preventers owned by the City.
- Performed routine safety inspections in all City parks.
- Monitor tree trimming by consultant of all trees in City parks.
- Monitored maintenance contractors' performance on a weekly basis, hold monthly meetings to review their work.
- Complete Premier Park Wall Extension Project.



DIVISION INITIATIVES:

- Investigate grant-funding opportunities for park improvements.
- Provide refuse pick up on a weekly basis.
- Survey playground equipment weekly and make required repairs within the same week.
- Comply with new water restrictions.
- Complete construction of new Stanton Central Park

PERFORMANCE MEASURES:

	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>
• Service requests	24	65	34
• Unscheduled repairs	70	58	55

CITY OF STANTON
EXPENDITURE SUMMARY
PARKS MAINTENANCE

General Fund - 101 Parks Maintenance - 3400	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ 5,512	\$ 9,469	\$ 9,756	\$ 9,756	\$ 61,421	\$ 62,160
Benefits	1,449	3,504	3,620	3,620	24,039	24,585
Equipment & Supplies	3,412	3,817	4,000	3,815	4,000	4,000
Repairs and Maintenance	1,089	1,037	2,700	864	4,000	4,000
Utilities	81,362	113,943	115,300	104,043	117,000	166,000
Rental Expense						
Insurance						
Professional Development						
Contract Services	47,144	51,382	74,300	74,144	78,000	120,000
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	7,398	4,804	4,736	4,736	14,236	14,724
Capital Assets	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ 147,366	\$ 187,957	\$ 214,412	\$ 200,978	\$ 302,696	\$ 395,469

PERSONNEL	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Facilities Maintenance Worker PT	0.10		0.10	0.10	0.20	0.20
Facilities Maintenance Worker PT	0.10		0.10	0.10	0.20	0.20
Facilities Maintenance Worker					0.25	0.25
Facilities Maintenance Worker	0.05		0.05	0.05	0.15	0.15
Facilities Maintenance Supervisor					0.10	0.10
Public Works Director					0.10	0.10
Engineering Assistant	-	-	-	-	0.05	0.05



STREET MAINTENANCE

MISSION:

The Street Maintenance program maintains the City's roads, sidewalks, and public rights-of-ways to provide for safe travel and aesthetic enhancement of the City's roadways.

PRIMARY ACTIVITIES:

The Street Maintenance Division, using both in-house personnel and contractual services, maintains the City's public rights-of-way. Activities include minor maintenance of the roadways, sidewalks, curbs and gutters, pavement markings/delineation, landscaped medians and parkways, street trees, street striping and signage, and traffic signals.

SERVICE LEVEL TRENDS:

Street Maintenance service levels have been held at a high level over the past few years. This is due to a heavy investment in the City's infrastructure. The City has implemented an annual citywide sidewalk and concrete repair program, a preventative maintenance program (slurry sealing), local paving program, arterial paving program, red curb program, and street sign replacement program.

The heavy investment in the capital improvements has improved the City's ability to maintain its network of roadways. The current condition of the City's roadway network is one of the best in Orange County with a Pavement Condition Rating in the very good range which is the highest category.

MAJOR ACCOMPLISHMENTS:

- Cleared City owned property of weeds on an as needed bases, at least three times a year.
- Responded to over 100 calls and requests related to traffic issues.
- Maintenance on over 50 properties owned by the City. Maintenance includes graffiti abatement, trash removal, weed abatement, bulk debris pickup, fencing, etc.



DIVISION INITIATIVES:

- Maintenance of annual programs for maintenance of street trees, red curbs, sidewalks, curb access ramps, slurry sealing, etc.
- Improvement of landscaping within medians on Beach Boulevard.
- Improve maintenance of City-owned properties by utilizing in-house staff.
- Produce and maintain more consistent and integrated work schedule that will increase efficiency and provide for better crew utilization.
- Respond to all street service requests within 48 hours.
- Provide annual painting of faded curb markings, cross walks and traffic control legends.
- Provide for tree trimming for all street trees and areas which have street trees species of fast growth to be trimmed annually or as needed.
- Provide within 24 hour response to requests for patching potholes (with cold mix at times when regular asphalt work is not scheduled). In emergencies, requests will be responded to immediately.
- Respond to all service requests, schedule and prioritize.

PERFORMANCE MEASURES:

	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>
• Pot holes repaired	30	22	20
• Service requests	109	799	477
• Total tonnage of asphalt placed (pothole repair by city crews)	8	2	2

CITY OF STANTON
EXPENDITURE SUMMARY
STREET MAINTENANCE

General Fund - 101 Street Maintenance - 3500	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ 67,672	\$ 71,857	\$ 78,218	\$ 78,218	\$ 81,477	\$ 82,047
Benefits	21,873	29,428	26,790	26,790	32,548	33,245
Equipment & Supplies	33,067	24,235	33,500	17,926	20,000	20,000
Repairs and Maintenance	2,077	1,170	2,000	1,483	2,000	2,000
Utilities						
Rental Expense						
Insurance						
Professional Development						
Contract Services	70,582	62,004	43,451	34,910	45,000	45,000
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	18,606	20,815	21,103	21,103	19,102	19,843
Capital Assets	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total	\$ 213,877	\$ 209,508	\$ 205,062	\$ 180,430	\$ 200,127	\$ 202,135

PERSONNEL	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Facilities Maint Supervisor	0.20	0.20	0.20	0.20	0.30	0.30
Engineering Assistant	0.20	0.20	0.20	0.20	0.10	0.10
Facilities Maint Worker	0.20	0.20	0.20	0.20	0.05	0.05
Public Works Director	0.20	0.20	0.20	0.20	0.130	0.125
Facilities Maint Worker	0.05	0.05	0.05	0.05	0.150	0.150
Facilities Maint Worker					0.25	0.25
Facilities Maint Worker PT	0.13	0.13	0.13	0.13	0.13	0.13
Facilities Maint Worker PT	0.13	0.13	0.13	0.13	0.13	0.13
Administrative Clerk PT	-	-	-	-	0.025	0.025
Total Personnel	1.11	1.11	1.11	1.11	1.27	1.25



STORM DRAIN MAINTENANCE

MISSION:

The Storm Drain Maintenance program maintains the City's drainage facilities.

PRIMARY ACTIVITIES:

The Street Maintenance Division, using both in-house personnel and contractual services, maintains the City's storm drain facilities. Activities include minor maintenance of the storm drains, curbs and gutters, catch basins, and other drainage structures.

SERVICE LEVEL TRENDS:

Storm Drain Maintenance service levels have dramatically improved over the past few years as several major drainage improvement projects have been recently completed.

MAJOR ACCOMPLISHMENTS:

- Completed annual storm drain inlet cleaning and rebid contract to achieve cost savings.
- Rebid annual Catch Basin cleaning for a reduced cost.

DIVISION INITIATIVES:

- Produce and maintain more consistent and integrated work schedule that will increase efficiency and provide for better crew utilization.
- Respond to all storm drain service requests as appropriate. 48 hours for non emergency calls.
- Provide annual cleaning of all storm drain catch basins and open channels.
- Research and apply for grants that will fund future drainage improvement projects.
- Complete Catch Basin screening project

PERFORMANCE MEASURES:	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>
• Service calls for drainage issues	2	6	2
• Storm drain inlets cleaned	149	149	149

CITY OF STANTON
EXPENDITURE SUMMARY
STORM DRAINS

General Fund - 101	Actual	Actual	Budget	Estimated	Budget	Budget
Storm Drains - 3600	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17

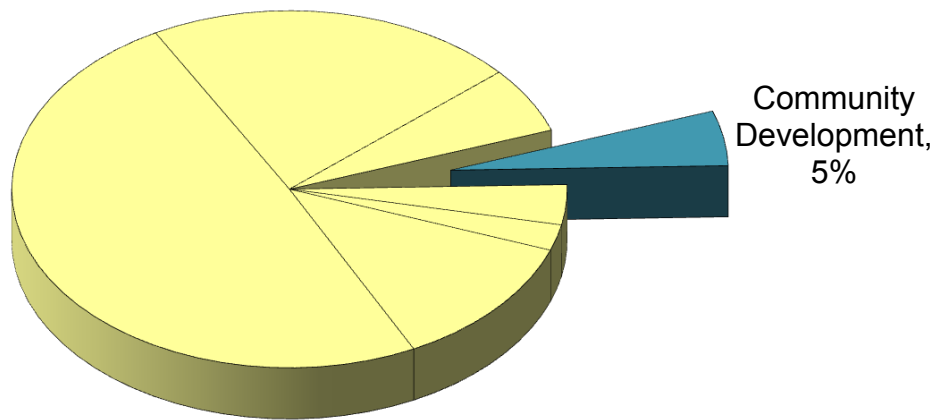
Salaries & Wages						
Benefits						
Equipment & Supplies	35	-	-			
Repairs and Maintenance	1,091	44	5,000	240	5,000	5,000
Utilities						
Rental Expense						
Insurance						
Professional Development						
Contract Services	99,796	108,538	101,000	89,550	108,500	108,500
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	2,286	3,719	3,628	3,628	3,189	3,194
Capital Assets	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	<u>\$ 103,207</u>	<u>\$ 112,302</u>	<u>\$ 109,628</u>	<u>\$ 93,418</u>	<u>\$ 116,689</u>	<u>\$ 116,694</u>

	Actual	Actual	Budget	Estimated	Budget	Budget
PERSONNEL	2012-13	2013-14	2014-15	2014-15	2015-16	2016-17

Total Personnel	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
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Community Development

Planning * Building Regulation * Parking Control *





COMMUNITY DEVELOPMENT DEPARTMENT

MISSION:

The mission of the Community Development Department is to provide quality services that protect the integrity and character of the City through the application of adopted building and safety regulations, land use/zoning principles, mandated environmental policies, economic development programs, established development standards and parking regulations. These services, along with economic development, housing, Air Quality, Community Development Block Grant, and former redevelopment activities, are instituted through the Department's Planning, Building, Neighborhood Services, Parking Control and Housing Divisions. These Divisions ensure that uses and developments are planned, constructed and maintained in such a manner so as to be safe and compatible with surrounding uses and structures, and to ensure that mandated and optional programs yield the highest and best return as a result of the time and effort devoted to each program.

PRIMARY ACTIVITIES:

The Community Development Department is responsible for administering the activities of the City's Planning, Building, Neighborhood Services and Housing Divisions, and acts as staff to the redevelopment Successor Agency and Oversight Board. The many faceted services include serving as liaison to the Planning Commission and support staff to the City Council. Staff provides data and options to decision makers relating to land use, housing, code enforcement, building and safety, and block grant activities. Community Development is responsible for the health, safety and welfare of the public as it relates to uses, buildings, neighborhoods and all development within the City.



The Community Development Department is also responsible for administering the City's Air Quality Improvement Program, Housing and Community Development Block Grant funds (CDBG), Economic Development, and Low and Moderate Income Housing.



SERVICE LEVEL TRENDS:

The level of activities in the Community Development Department is expected to see continued but slowing growth. This is due both to the continued economic which is an economic catalyst and the expected rise in interest rates which will inhibit investment. With this slower growth, demands for entitlements and building permits are expected to continue and place increased demands on the Planning and Building Divisions. Increased regulations from all levels of government, including the state required Sustainable Communities Strategy, are also expected to increase demands on the Department.

The City Council has engaged in pro-active economic development activities and housing rehabilitation. In regards to economic development, the City established the Stanton Business Alliance to outreach to the business community and to create a platform whereby businesses can provide valuable insight and ideas to the City. The Business Alliance has been holding regularly scheduled quarterly networking luncheons since 2013 and continues to host an annual Business Appreciation Luncheon each January/February to honor the business community.

Regarding housing rehabilitation, over the past several years the Department's efforts have focused on the Tina/Pacific neighborhood. Through efforts of the former Redevelopment Agency, 25 of the 40 properties in the neighborhood have been purchased. Many of the tenants have been relocated and the existing four-plexes demolished. While the State's elimination of redevelopment has made the project more difficult to complete, the Department will continue to work with the development community to complete the project and achieve the original vision of revitalization for the neighborhood.

In response to varying service demands and development activity, the Department utilizes contractual staff for building plan review and inspections, which allows for a cost-effective and responsive adjustment to changes in service demands. The constant demand to provide the highest level of service and to provide hands-on assistance in all aspects of processing development projects has led to exploring and applying methods of operating more efficiently and effectively. These efforts have resulted in enhanced service and more effective use of staff time and resources.



PLANNING

MISSION:

The Planning Division initiates and leads efforts related to land use planning and all aspects of the development process, while working with neighborhoods to enhance the vitality and livability of the community for Stanton residents and businesses. The Planning Division ensures that projects are compatible with surrounding land uses and are consistent with City's adopted development goals and policies. Entitlement applications (e.g. conditional use permits and development plans) are processed through the Current Planning Section. This Section ensures that all development proposals are planned, designed and developed in such a manner as to compliment the overall quality of the community. The Advanced Planning Section implements and maintains the City's General Plan and other development policy documents. The General Plan establishes and outlines the goals and policies that govern the present and future development of the community. The Advanced Planning Section formulates the City's long-range policies and programs related to land use, housing, transportation, urban design, recreation, and open space.

PRIMARY ACTIVITIES:

The Planning Division reviews and processes development and use proposals to determine compliance with the goals set forth in the City's General Plan and development standards in the Zoning Ordinance. The Division also processes all entitlement applications; including General Plan Amendments, Tentative Maps, Zoning Code Amendments, Conditional Use Permits, Site Plan Reviews, Variances, Sign Applications, Home Occupation Permits, Time Extensions, Zone Changes, and Environmental Assessments. The Division is also responsible for implementing local, county, and regional projects that directly impact the community. The Planning Division has streamlined the review and permitting process in order to reduce approval time to expedite quality developments.

Planning Division staff is responsible for conducting in-house plan checks and field inspections on new developments, building improvements and landscaped areas to ensure compliance with development standards and Conditions of Approval imposed with entitlements. In addition, the Division provides public counter and telephone assistance to the community, municipalities, and developers relating to planning, mapping, zoning and other information.

SERVICE LEVEL TRENDS:





The Planning Division staff consists of a Community Development Director, two Associate Planners and an Administrative Clerk. Contract planning services are also available for long-term and special projects and studies (e.g. Housing Element/Zoning Code update/Economic Development Plan).



The Director and Associates accomplish the primary duties and responsibilities of Current and Advanced Planning activities. These responsibilities continue to demand a majority of staff's time and energy. The Planning Division has instituted a "customer friendly" approach to permit processing and customer assistance. This approach has resulted in the development of a series of informational brochures and manuals to assist the development community, including a redesign and simplification of information packets for property entitlements; creation of development

review process charts to provide a step-by-step description of the planning application process with an emphasis on reducing the amount of time necessary to process entitlement and over-the-counter applications; redesign and simplification of the business license application process; and elimination of business license fees for all of 2013. The service trends and levels of responsibilities in the Planning Divisions are expected to increase slightly in fiscal year 2015- 2016 as growth is tempered with increased interest rates. During this time, Current and Advance Planning activities are expected to continue at their current rate until interest rates rise which will slow investment in the community. Additionally, the level of service demanded by recent state legislation requires that the Planning Division participate and monitor the following programs:

- Growth Management Plan (GMP).
- Air Quality Management Plan (AQMP).
- Regional Mobility Plan (RMP).
- Regional Comprehensive Plan (RCP).
- California Environmental Quality Act (CEQA).
- California Senate Bill 375 (Sustainable Communities Strategies).

MAJOR ACCOMPLISHMENTS:

- Completion of the Housing Element Update.





- Continued implementation of the Livable Beach Boulevard Mobility Study.
- Continued the process and inspection of the 37 residential unit development on Starr Street.
- Completion of the General Plan Annual Progress Report.
- Approval of 41 residential units on Kermore Lane.
- Lobbied for and saw passage of AB 1147, re-establishing local land use controls over massage establishments.
- Adopted new ordinance for regulating massage establishments based on AB 1147 and conduct regular inspections of said businesses in the City.

DIVISION INITIATIVES:

- Update Zoning Code with minor amendments necessary after comprehensive Zoning Code Update completed in June of 2013.
- Assist with development of vacant lands in the City.
- Promote redevelopment of Beach Boulevard through the newly established mixed-use zones.
- Enhance the City's website with additional information, applications and handout to assist residents and the development community.
- Implement programs included in updated the General Plan, Housing Element and Livable Beach Boulevard Mobility Study.
- Participate in regional efforts to complete the Sustainable Communities Strategy as required by SB 375.
- Continue to emphasize customer friendly initiatives and reduce processing times for applications.
- Simplify the entitlement application process where applicable.
- Revitalize the Tina/Pacific neighborhood.
- Work with developers to complete the commercial element of the Stanton Plaza Specific Plan.
- Strategic Planning Items
 - Develop a set of developmental standards for infill housing projects to ensure compatibility with existing neighborhoods – Beach Blvd. livability.



- Analyze Railroad Right of Ways for “Rails to Trails” program.

PERFORMANCE MEASURES:

	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>	<u>Estimated FY 15-16</u>
• Administrative Permits (PUP, MPPD, SPA)	5	6	6
• Entitlements (PPD, CUP, Variance, AZC, ZC)	11	11	12
• Environmental (CEQA)	13	12	13
• Home Occupation Permits	27	15	20
• Land Divisions (TM, LLA)	3	1	2
• Sign Permits	42	48	45
• Plan Checks (Over-the-Counter)	82	70	70

CITY OF STANTON
EXPENDITURE SUMMARY
PLANNING

General Fund - 101 Planning - 4100	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ 168,359	\$ 173,534	\$ 171,419	\$ 171,339	\$ 217,058	\$ 217,667
Benefits	44,934	50,365	52,179	52,179	51,360	52,585
Equipment & Supplies	2,729	1,611	2,400	2,149	2,400	2,400
Repairs and Maintenance	-	-	100	100	-	-
Utilities						
Rental Expense						
Insurance						
Professional Development	3,302	2,936	5,700	2,626	7,000	7,000
Contract Services	40,786	17,438	35,800	3,364	25,600	25,600
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	20,458	36,643	36,996	36,996	37,334	39,248
Capital Assets	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	<u>\$ 280,568</u>	<u>\$ 282,528</u>	<u>\$ 304,594</u>	<u>\$ 268,753</u>	<u>\$ 340,752</u>	<u>\$ 344,500</u>

PERSONNEL	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Administrative Clerk	0.50	0.50	0.50	0.50	0.50	0.50
Community Dev Director	0.40	0.40	0.40	0.40	0.35	0.35
Associate Planner	1.00	1.00	1.00	1.00	1.00	1.00
Associate Planner					0.50	0.50
Planning Commissioner					0.50	0.50
Planning Commissioner					0.50	0.50
Planning Commissioner					0.50	0.50
Planning Commissioner					0.50	0.50
Planning Intern	-	-	-	-	0.50	0.50
Total Personnel	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3.50</u>	<u>3.50</u>



BUILDING REGULATION

MISSION:

The purpose of the Building Division is to enforce the local, state, and federal laws enacted to provide minimum requirements that safeguard public safety, health, and general welfare through structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment.

PRIMARY ACTIVITIES:

The Building Division receives applications, reviews construction documents, issues permits for the erection and alteration of buildings and structures, performs inspections for such permits and enforces compliance with the provisions of the Stanton Municipal Code and the California Building Codes. The Division also compiles monthly permit data reports; maintains project coordination with internal divisions, as well as state and local agencies; reviews, amends and adopts required codes and policies.

SERVICE LEVEL TRENDS:

Between 2013-2015 fiscal years, the Building Division experienced moderate growth in service levels as the recent recession faded and residential and commercial development resumed. Residential developments have included two projects on Kermore Lane totaling 21 units, development on four properties on Kermore Lane totaling 36 units and two smaller projects on Bell Street (9 units) and on Catherine Avenue (6 units).

Commercial developments have included the new Walmart Neighborhood Market, façade improvements to the Pet City Shopping Center which also included development of a new Daiso discount store, the opening of Kim's Piano, a new roller coaster at Adventure City, tenant improvements for the new Department of Motor Vehicles and several restaurant establishments including Jimmy John's, Waba Grill and Little Caesars.

Sustained development is expected to occur during the next two year budgeting cycle as the economy continues its slow growth.

MAJOR ACCOMPLISHMENTS:

- Finaled 17 units on Kermore Lane as part of Melia Homes project.
- Finaled 25 units on Starr Street as part of MBK Homes project.





- Finaled 9 units on Bell Street as part of MBK Homes project
- Plan Checked and finaled the tenant improvements for Daiso Discount Store and façade improvements for the entire shopping center.
- Finaled the interior remodel for the new Walmart Neighborhood Market.
- Implemented Title 24 Energy requirements and related paperwork.
- Implemented Construction and Debris deposit program to encourage recycling.
- Adopted 2013 Building Codes.
- Maintained a reduced plan check turnaround time of 5 days for most projects.
- Provided a staff member that is a Certified Access Specialist (CASP) in order to meet State of California requirements.
- Updated permit issuing software to improve functionality.

MAJOR INITIATIVES – FY 2011-2013

- Simplify structure of building fees.
- Assess feasibility of digital plan check submittal.
- Develop methods of encouraging compliance with recycling requirements.
- Establish increased training programs for Green Building initiatives.
- Continue digitizing of plans and permits.
- Provide handouts for the new California Green Building Code.
- Continue to examine procedures to ensure streamlined permit processes and excellent customer service.
- Continue code enforcement practices toward residential and commercial property maintenance in conjunction with the Neighborhood Services and Planning Divisions.

PERFORMANCE MEASURES:		<u>Estimated</u>	<u>Estimated</u>
	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>
• Building plan review	103	375	100
• Building permits	283	306	275
• Electrical permits	197	227	190
• Mechanical permits	119	139	120
• Plumbing permits	139	136	130

CITY OF STANTON
EXPENDITURE SUMMARY
BUILDING REGULATION

General Fund - 101 Building Regulation - 4200	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ 42,869	\$ 43,977	\$ 43,474	\$ 43,474	\$ 7,306	\$ 7,306
Benefits	12,880	14,315	14,505	14,505	1,936	1,984
Equipment & Supplies	481	960	2,200	817	2,000	2,000
Repairs and Maintenance						
Utilities						
Rental Expense						
Insurance						
Professional Development	-	-	1,050	283	1,250	1,250
Contract Services	165,584	254,169	255,400	247,973	260,400	272,900
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	7,456	9,326	9,429	9,429	1,358	1,429
Capital Assets	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ 229,270	\$ 322,747	\$ 326,058	\$ 316,481	\$ 274,250	\$ 286,869

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						
Community Dev Director	<u>0.30</u>	<u>0.30</u>	<u>0.30</u>	<u>0.30</u>	<u>0.05</u>	<u>0.05</u>
Total Personnel	<u>0.30</u>	<u>0.30</u>	<u>0.30</u>	<u>0.30</u>	<u>0.05</u>	<u>0.05</u>



PARKING CONTROL

MISSION:

Parking Control contributes to the safety and aesthetics of the community by assuring compliance with the Municipal Code as it relates to parking enforcement. This program is carried out through citations and education.

PRIMARY ACTIVITIES:

The primary activity of the Parking Control Program is the enforcement of City Codes and Ordinances as they relate to parking. Enforcement activities involve enforcing parking laws both in the Municipal Code and the California Vehicle Code, conducting the review and hearing process for those who contest parking citations, collecting all parking fines, and preparing monthly reports of all activities. Parking Control also administers the permit-parking program and educates the public via handouts, personal contact and the City web site.

SERVICE LEVEL TRENDS:

As a result of public awareness and education of Parking Control functions, the Division's calls for service have generally begun to level-off. However, as more permit parking areas are adopted by the City through requests from residents, there is generally a higher demand for parking control services.

Tows have also begun to level off over the last two years as Parking Control has been assisting code enforcement staff with various violations occurring at night. Moreover, public education initiatives have resulted in citizens understanding what constitutes a towing and parking violation and has resulted in less vehicles observed as being in violation.

MAJOR ACCOMPLISHMENTS:

- Established a new permit parking area, located within the neighborhoods of Syracuse, Garrett, Mitchell, Ramblewood, Courson, Asbury, Hamden, Middlesex, Bock, Lowden, Idylwild, Vantage, Lola, Sonnet, Winston, Ashdale, Banff and extending Starr Street.
- Parking Control Staff assisted the Neighborhood Services Division with the enforcement of City ordinances regarding the homelessness problem in City Parks and throughout the community.
- Created a franchise fee to be collected for every vehicle towed in the City to recover costs.



- Created a contract agreement with 4 Stanton tow companies to provide towing services on a rotating basis.
- Increased use of the Sheriff's radio system by Parking Control for the handling and monitoring of service calls. After-hours Parking Control staff has been logged into the Sheriff's radio/computer system allowing dispatchers to distribute calls directly to them.
- Continued to contract with Innovative Collection Services (ICS) for collection of past due parking citations.
- Assisted the Neighborhood Services Division with the enforcement of City ordinances regarding the homelessness problem in City Parks and throughout the community.
- Distributed permit parking passes for each of the designated permit parking neighborhoods.

DIVISION INITIATIVES:

- Canvas entire City for deteriorated "no parking" signs and other street signs in need of replacement or repair.
- Report the findings for all street sign replacement or repair to the Public Works Department in the form of a work order.
- Update parking regulation information on the City web site.
- Increase targeted vehicle code enforcement efforts in selected neighborhoods for abandoned vehicles and parking violations.
- Continue contract with ICS for notification and collection of past due parking citations.
- Prepare press releases informing public of changes in parking laws.
- Prepare press releases informing public of changes in parking laws.
- Continue to educate residents and the business community of City parking regulations through use of the media.

PERFORMANCE MEASURES:	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>	<u>Estimated FY 15-16</u>
• Citations	6,335	6,524	6650
• Vehicles Towed	242	203	220

CITY OF STANTON
EXPENDITURE SUMMARY
PARKING CONTROL

General Fund - 101 Parking Regulation - 4300	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ 76,349	\$ 77,398	\$ 79,405	\$ 79,405	\$ 86,710	\$ 86,710
Benefits	11,473	15,250	15,138	15,138	16,383	16,634
Equipment & Supplies	2,497	3,589	3,100	1,782	6,400	3,900
Repairs and Maintenance	-	-	100	100	-	-
Utilities	627	627	700	631	700	700
Rental Expense						
Insurance						
Professional Development						
Contract Services	14,103	14,390	18,000	16,131	20,000	20,000
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	17,270	19,125	19,126	19,126	17,167	17,809
Capital Assets	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	<u>\$ 122,320</u>	<u>\$ 130,379</u>	<u>\$ 135,569</u>	<u>\$ 132,313</u>	<u>\$ 147,360</u>	<u>\$ 145,753</u>

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						
Code Enf/Prkg Cntrl Supv	0.25	0.25	0.25	0.25	0.25	0.25
Enforcement Specialist	0.70	0.70	0.70	0.70	0.70	0.70
Community Dev Director					0.05	0.05
Code Enforcement Tech PT	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
Total Personnel	<u>1.20</u>	<u>1.20</u>	<u>1.20</u>	<u>1.20</u>	<u>1.25</u>	<u>1.25</u>



ECONOMIC DEVELOPMENT

MISSION:

The Economic Development Division seeks to promote investment in the City of Stanton through a systematic and pro-active approach. This includes a focus on attracting new businesses, promoting existing businesses, job creation and developing interconnections between the public and private sectors. The Division acts as a business liaison and promotes City initiatives (e.g. creation of Stanton Business Alliance) and develops economic tools (e.g. Economic Development Plan for Business Retention and Attraction and Shop Stanton local discount program) for the business community. The Division created the Stanton Business Alliance as an umbrella for the City's economic development efforts and works as a partner with the business community.

PRIMARY ACTIVITIES:

The Economic Development Division is a one-stop shop that helps businesses and developers by creating and promoting incentives and assistance programs and offering technical assistance and support to start-ups, expansions, and relocations. The Division seeks to improve economic prosperity by ensuring that the economy grows in ways that strengthen Stanton's industries, retain and create jobs, and stimulate economic investment.

Economic Development staff is responsible for marketing the City as an attractive business location and providing information and assistance to companies looking to start, expand, and relocate to the City of Stanton. Staff is also responsible for organizing business luncheons and mixers throughout the year, scheduling real estate broker meetings, and fostering a business-friendly environment through outreach and business retention and attraction efforts.

SERVICE LEVEL TRENDS:

The Economic Development Division staff consists of an Economic Development Director, Associate Planner/Economic Development Coordinator, Associate Planner and an Administrative Clerk.



The Director, Associates and City Manager accomplish the primary duties and responsibilities of Economic Development activities. As the City has continued to grow the number of programs and its outreach efforts to the business and development communities, a



larger and more significant amount of Staff's time is being dedicated to these efforts.

Measure GG, the City's one cent transaction and use tax has also enabled the City to contemplate and budget for additional business attraction and job creation programs. As such, the service trends and levels of responsibilities in the Economic Development Division is expected to continue increasing in fiscal year 2015- 2016.

The loss of redevelopment at the hands of the State Legislature and Governor was devastating in terms of its impact to the former Redevelopment Agency and City budgets as well as the ability to provide programs to attract businesses and jobs into the community. As mentioned above, with the passage of Measure GG by Stanton voters, programs can once again be offered to: attract businesses into the community to fill vacancies; removing blighting conditions; assist with property improvements; and incentivize hiring of local Stanton residents. Due to staffing efficiencies, this additional workload will be carried by existing staff, which is also shared by the Planning Division (which itself is experiencing additional demands for service).

MAJOR ACCOMPLISHMENTS:

- Continued implementation of the City's adopted Economic Development Plan for Business Retention and Attraction which has received local and statewide recognition and awards.
- Created and distributed marketing materials for vacant retail sites in the City.
- Have created interest within the development community regarding several key vacant/underutilized parcels in the City.
- The Stanton Business Alliance held its 5th Annual Business Appreciation Luncheon in February of 2015 and continues to hold quarterly mixers.
- Co-hosted one of Stanton Business Alliance's quarterly mixers at a Stanton business.
- Attraction of new businesses, including: Walmart Neighborhood Market, Waba Grill, Little Caesars, Jimmy John's Gourmet Sandwiches, Kim's Piano and Daiso Japan.
- Assisted new businesses with organizing grand opening events.
- Secured a preferred developer to purchase and revitalize the commercial property at the Stanton Plaza site at Beach Boulevard and Orangewood Avenue.



DIVISION INITIATIVES:

- Develop vacant lands in the City.
- Promote redevelopment of Beach Boulevard through the newly established mixed-use zones.
- Enhance the City's website with additional information, applications and handout to assist residents and the development community.
- Work with the Planning Division to simplify the entitlement application process where applicable.
- Work with developers to complete the commercial element of the Stanton Plaza Specific Plan.
- Strategic Planning Items
 - Pursue redevelopment/revitalization opportunities identified in Focused Areas throughout the City – Beach Blvd.
 - Continue to develop relationships with real estate brokers and retail industry representatives to bring new businesses into Stanton.
 - Enhance and continue Economic Development Program.

PERFORMANCE MEASURES:

	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>	<u>Estimated FY 15-16</u>
• New Businesses	161	110	110
• Grand Opening Ceremonies	0	3	3
• Networking Luncheons	3	4	4
• Participants in Incentive Programs	2	3	6
• Site Visitations	15	65	80

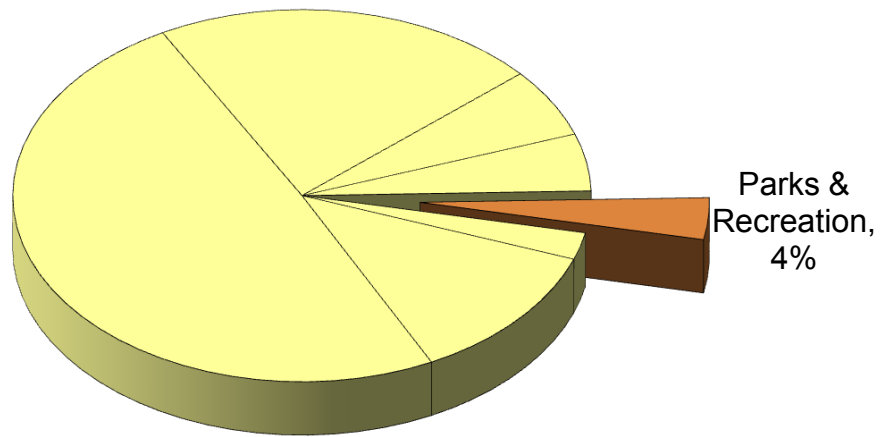
CITY OF STANTON
EXPENDITURE SUMMARY
BUSINESS RELATIONS

General Fund -101 & 102 Business Relations - 4400	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages				\$ -	\$ 37,044	\$ 37,044
Benefits				-	10,145	10,398
Equipment & Supplies				835	3,500	3,500
Repairs and Maintenance						
Utilities						
Rental Expense						
Insurance						
Professional Development				4,369	5,500	5,500
Contract Services				19,081	19,000	19,000
Recreation Events						
Recreation Programs						
Redevelopment Programs				1,531	80,000	90,000
Payment to Other Agencies						
Interdepartmental Charge				-	6,916	7,278
Capital Assets	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ 25,816	\$ 162,105	\$ 172,720

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						
Associate Planner					0.10	0.10
Community Dev Director	-	-	-	-	0.20	0.20
Total Personnel	-	-	-	-	0.30	0.30

Parks and Recreation

Parks and Recreation * Community Services Center





PARKS AND RECREATION SERVICES

MISSION:

To enhance the quality of life by providing diverse opportunities in a healthy community through an integrated system of Parks, Recreation, Cultural and Human Service programs for people of all ages.

PRIMARY ACTIVITIES:

The department has displayed an ongoing effort to consistently meet challenges, with a forward thinking philosophy and a unique approach to meeting budget shortfalls. Staff has been assertive in pursuing alternative funding sources and has successfully secured three grants to fund a majority of the department's objectives and operations. This funding has enabled the department to begin to restore staffing and services to levels that were available before the recession to effectively promote a strong service oriented Community Services Department with a mission of enhancing the quality of life for the Stanton community.

The Department consists of three subdivisions: Recreation Services, Community Services and Senior Services. The Department provides the residents of Stanton an opportunity to Create, Play and Educate themselves through a variety of programs, services, classes, activities and events. The Department is responsible for the creation, coordination and implementation of recreational, educational, social and human services that serve a population ranging from toddlers to the very active retired community. In addition, this Department oversees the use of the City's parks and community facilities and vast array of community information and resource assistance through two recreation centers, six parks, one sports facility and six out-of-school-time (OST & TRS) program and school sites.

The backbone of the Department's success is the part-time staff, out in the field serving the community as well as the multiple volunteers who join us on a daily basis to fulfill our mission. Their assistance to staff creates a solid foundation of talented, skilled and service oriented volunteers, at no cost to the general fund.

While the Department programs feature many direct one-on-one services, technology continues to play an increasing role in our ability to provide a wider range of classes, programs and services. The City website, Twitter and Facebook provides the community additional access to departmental class information. With online registrations on the rise, the community continues to utilize the Department's Web-Trac registration program.



The Community News Parks and Recreation Activities Guide, is the city-wide informative newsletter, the newsletter is mailed to every resident and business three times a year, advertising City services and contains a listing of special events, programs and available fee-based classes.

One major component of the Department is the facilitation of the Stanton Collaborative, a group of 55 local agencies and non-profits that service the Stanton community. The Collaborative meets once a month to discuss various community topics, issues, opportunities and services that are available to the youth and families in the City of Stanton. The vision for the collaborative is to strengthen and celebrate a diverse community where people have a safe and positive place to grow, build families and enjoy life.

RECREATION SERVICES:



The Recreation Services offers a wide range of programs and events for toddlers, youth and adults. These programs consist of youth sports, excursions and many lifelong learning classes including: early childhood classes, special interest, health and wellness, dance, tennis and fitness. Over 70 contractors provide class instruction while professionally trained staff works the management of the facility. A highlight of this division is the

operation of a Gang Reduction Intervention Partnership (GRIP) Out of School Time (OST) and Truancy Reduction Services (TRS) which provides recreational programming at six sites and works with two school districts.

The Division has implemented seven special events with the assistance of non-profit organizations. The annual events include the Easter Egg Hunt and Pancake Breakfast, Volunteer Recognition, Mayor's Prayer Breakfast, Spring Car Show, Halloween Fun with Family and Friends, Veterans Day Celebration and Christmas Tree Lighting. Picnic areas, fields, hall rentals and meeting rooms are available for reservation and staff processes over 250 requests each year.



COMMUNITY SERVICES DIVISION:

The Community Services Division includes the operation of the Stanton Community Services Center as well as numerous activities and center special events that reach out to our youth and families. This subdivision offers a wide variety of social and human services programs through the Families and Communities Together (FaCT) Grant. This \$1.5 million dollar grant assists the department in providing a case management team, parenting education classes, counseling services, family support services, domestic violence prevention and treatment (Personal Empowerment Program), homework assistance, adoption and foster services, early childhood education, commodity and food distribution and after-school/summer programs.

Additionally the Division continues to offer social opportunities for children and families by hosting Kids Night Out and Community Family events. Throughout the year four seasonally themed Kids Night Out's are offered to 200 families, as well as Family events.

A major component of the Division is the development and implementation of the Community Engagement Advisory Committee (CEAC). CEAC is comprised of resident volunteers, parents, youth, teachers, school community liaisons, business professionals, religious leaders, law enforcement, human and health professionals and City representatives who assist the Division in seeking funding alternatives and marketing avenues for the Stanton Community Services Center.

This is the second round of the City offering program and services through the Gang Reduction and Intervention Partnership (GRIP) grant through the State of California's Board of State Community Corrections. These grants are designed specifically to prevent further gang membership by working with elementary level schools by providing parents, school staff, and the students with gang prevention information and more importantly community resources such as counseling, basic needs, mentoring services and Out of School Time (OST) and Truancy Reduction Services (TRS). In addition, the school year is used to implement a curriculum for the entire school including staff and parents on gang prevention facilitated by law enforcement officers, deputy district attorneys and community based leaders. The success of GRIP is the multidisciplinary team partners from the community which includes the local law enforcement agencies, school districts, district attorney's office, community and faith based organizations with each agency allotted specific segments to meeting the needs of the students. At the very heart of the GRIP program is the successful investment by families and students and their school academic pursuits are key to gang prevention activities.



SENIOR SERVICES DIVISION:

The Senior Services Division is responsible for programming and outreach to Stanton's senior population. The division offers a wide variety of activities; events and programs, which include a daily congregate meal program, home delivered meals, special event luncheons, exercise classes, educational classes, health workshops, counseling, referrals and daily transportation. The goal of this division is to provide older adults with activities, programs and services that enrich their lives as well as providing them the ability to live independently while creating a positive and successful aging experience.

SERVICE LEVEL TRENDS:

The level of activities in the Parks and Recreation Services Department continues to grow due to the continued development of programs and services as a result of the renewal of the Families and Communities Together (FaCT) Grant funding for the next five years, and the addition of the OST & TRS Gang Intervention and Prevention Program (GRIP) grants and Orange County Transportation Authority (OCTA) and Community SeniorServ, Senior Transportation funding. With the continued distribution of the "City of Stanton Community News Parks and Recreation Activities Guide", the Department anticipates a steady rise in class registration and fee based programs.

CITY STRATEGIC PLAN STRATEGIES:

Strategy 5: Provide a High Quality of Life

5.1 Initiate and coordinate the City of Stanton 60th Anniversary Year Long Celebration for 2016.

- Work with City Council and City Manager to form a 60th Anniversary Committee.
- Coordinate and implement the approved events associated with the 60th Anniversary.

5.2 Research revenue opportunities at Stanton Central Park.

- Conduct extensive research and present revenue options to City Council for approval.

5.3 Coordinate the development and implementation of a Community Garden.

- Find a suitable piece of land to house the community garden.
- Work with the Community Action Partnership of Orange County to create and operate the garden.

5.4 Development of a new Parks and Recreation Master Plan.

- Hire a consultant to prepare the plan.



Strategy 6: Maintain and Promote a Responsive, High Quality and Transparent Government.

6.2 1) Modify and enhance the City's website to include additional transparency and easier navigation and 2) Include additional transparency.

- 1) Evaluate the City's website as a whole and work with staff to reorganize the various pages and departmental organization for easier navigation. This process will be lengthy as each page on the website will be evaluated and reorganized for consistency and ease of use.
- 2) This section will be added immediately and will be incorporated into overall reorganization.

6.3 Create a webpage displaying "How Local Tax Dollars are Being Used".

- This page will be added immediately and will be incorporated into overall reorganization.

MAJOR ACCOMPLISHMENTS:

Recreation Services

Coordinated and conducted City-Wide Special Events including:

- Spring Egg Hunt/Community Pancake Breakfast.
- Spring Community Car Show.
- Volunteer Recognition.
- Mayor's Prayer Breakfast.
- Halloween Fun with Family and Friends.
- State of the City/co-hosted with the West Orange County Regional Chamber of Commerce.
- Veterans Day Celebration
- Christmas Tree Lighting.
- Four Seasonal Kids Night Out.
- Veteran of the Month Program.
- Provided sponsorships for special events such as: Easter Egg Hunt, Annual Car Show, Christmas Tree Lighting, Mayor's Prayer Breakfast and Halloween Fun with Family and Friends.



- Facilitated the Stanton Collaborative, which is a group of 55 local Stanton Agencies that meet once a month to discuss various community topics, issues, challenges and services available to the youth and families in the City of Stanton. These groups include governmental, educational, non-profit, medical and local businesses of the area. Our vision for this collaborative is to strengthen and celebrate a diverse community where people have a safe and positive place to grow build families and enjoy life.
- Negotiated contractual agreements with the Orange County Transportation Authority and Community SeniorServ for Para transit services for the senior nutrition program, the Garden Grove Unified School District for the use of the Norm Ross Sports Facility, and Robert M. Pyles and Esther L. Walter Elementary Schools/Magnolia School District and Savanna School District for after-school and summer programming.
- Compiled, developed and circulated (3) issues of the 54 page Stanton Community News and Recreation Brochure which is mailed to 21,000 Stanton residents and businesses.
- Provided recreational opportunities through classes and workshops for over 5,500 residents of the community including: Dance/Fitness/Early Childhood Programs/Youth Sports/Tennis/ Teen Activities/Special Interest.
- Successfully recruited, trained, supervised and honored over 100 volunteers who assist with various city wide special events, programs and services.
- Implemented the GRIP Out of School (OST) Recreation Program at the Stanton Community Services Center, Robert M. Pyles and Esther L. Walter Elementary schools and the new GRIP Truancy Reduction Services (TRS) program at multiple schools in the Savanna School District.
- Developed and implemented new classes/workshops: Ice Skating Excursions, Teen Scene Program, Youth Institute, and Zumba Kids.
- Developed and implemented new youth engagement program, the Stanton Youth Committee, facilitating monthly meetings and special programs with an 8 member body of Stanton high school students.
- Successfully restarted the Parks & Recreation Commission with 7 members to provide advisory support to City Council on matters relating to Public Works and Community Services.



Grant Funding

- Families and Communities Together (FaCT) Grant (5 year, \$1.5 million in funding) through the County of Orange Social Services Agency. The procurement of these funds enables the department to offer social services programming, counseling and referral programs at the Stanton Community Services Center.
- Gang Reduction and Intervention Partnership (GRIP) grant through the State of California's Board of State Community Corrections. This \$500,000 grant is designed specifically to prevent further gang membership by working with elementary level schools by providing parents, school staff, and the students with gang prevention information and more importantly community resources such as counseling, basic needs, mentoring services and Out of School Time (OST) services. In addition, the school year is used to implement a curriculum for the entire school including staff and parents on gang prevention facilitated by law enforcement officers, deputy district attorneys and community based leaders. The success to GRIP is the multidisciplinary team partners from the community, which includes the local law enforcement agencies, school districts, district attorney's office, community and faith based organizations with each agency allotted specific segments to meeting the needs of the students. At the very heart of the GRIP program is the successful investment by families and students that school and their academic pursuits are key to gang prevention activities.
- Strengthening the GRIP grant funded programs was achieved through the successful assessment of services rendered in the GRIP Out of School Time (OST) services. Specifically, an additional \$1.5 million dollars over the next three calendar year cycles from January 1, 2015 through December 31, 2018 will fund GRIP Truancy Reduction Services (TRS). Designed to curb truancy, chronic absenteeism and associated risk factors aimed at elementary level schools, the goal is to keep kids in school and prevent gang membership. The TRS services utilize tailored made plans to assist parents, students, teachers and schools in keeping engaged academically and socially. Community based organizations such as Big Brothers Big Sisters of OC, Boys & Girls Club of Stanton, Illumination Foundation, counseling and an evaluation team assists in these TRS endeavors.

Youth Outreach / Community Services

- Promoted parent support programs in 4 elementary GRIP OST schools and engaged over 1,300 parents to access GRIP and academic resources and services.
- Launched 12 Family Night sessions (6 week program) to offer multi-family communication skills and family time to 180 families.



- Mentor matches were made to 75 students with mentors through the Big Brothers Big Sisters of OC mentoring services.
- Optimized OST services by providing summer, spring and winter breaks through the network of GRIP partners to serve 400 students all year round.
- Provided Citizenship preparation classes to over 80 people.
- Provide Health & Nutrition classes to over 150 children throughout the year.
- Provide self defense, violence and abduction prevention classes for over 200 children ages 6-12.
- Coordinated a Mental Health Forum for over 80 professionals in the field of Social Services.
- Coordinated quarterly seminars for residents with the OC Fair Housing Council.
- Implemented 18 City wide Neighborhood Watch programs for residents and residential business owners in collaboration with the OCSD.
- Completed four successful Kids Night Out programs serving over 200 children from ages 6 to 14.
- Coordinated the Drop-In Recreation programming that serves over 180 children per week.
- Implemented a new Spanish parenting class series that serves over 200 people.
- Coordinated and implemented the Youth in Government Day in cooperation with area high schools.
- Established and implemented a cooperative working relationship with OC One Stop to offer a year round vocational placement and training programs for adults, assisting with health insurance referrals and program opportunities.
- Coordinated, contacted and scheduled over 500 local high school students who provided volunteer assistance at city-wide special events.

Senior Services

- Coordinated 300 Home Delivered Meals each week.
- Coordinated and implemented 6 special senior holiday luncheons attracting over 75 older adults per lunch.
- Facilitated the free Tax Assistance program for over 400 older adults.
- Coordinated and implemented the daily healthy hot meal Congregate Meal Program for over 135 older adults each week.



- Procured, coordinated, publicized and implemented three free weekly exercise classes for over 100 older adults each week.
- Coordinated and implemented the Orange County Transportation Authority and Community SeniorServ contracts that provide trips for over 1,400 older adults each year.
- Coordinated and implemented the Senior Health Fair and Flu Shot Clinic for over 200 older adults.
- Coordinated and implemented free blood pressure and health screenings to over 1,000 older adults each year.
- Secured and supervised over 3,600 hours of older adult workers for City programs.

Stanton Community Services Center

Coordinated three Center Events including:

- Family Fridays.
- 4 Kids Night Outs.
- Preschool, Youth and Adult Program Graduation Events.
- Celebrating Families events and programs.
- Successfully implemented the \$880,000 dollar FaCT grant enhancing the current program curriculum of providing recreational, educational, social and human services to over 120 participants per day through case management, parenting and education classes, counseling services, family support services, domestic violence prevention and treatment (Personal Empowerment Program), homework assistance, adoption and foster services, early childhood education, information and referral services, commodity and food distribution and out-of-school time youth programs.

Facility Rentals

- Increased rentals of the Community/Civic Center by 14% from last year, due to outreach and marketing efforts. The Community/Civic Center facility is currently reserved one year in advanced.
- Facilitated the use of the Norm Ross Sports Complex for approximately 1,500 local children prior to its renovation closure in September 2014, participating in Pop Warner Football, Soccer, Baseball and other youth serving organizations. The Complex will re-open in September 2015.



DEPARTMENT INITIATIVES:

- Provide high quality recreation and leisure opportunities that meet the needs of citizens to create a strong sense of community and promote participation in activities.
- Coordinate and implement the programmatic aspect of the day long summer program at three school sites by partnering with the Magnolia and Savanna School districts and various non-profit organizations.
- Implement the new cycle FaCT FY 15/20 Grant with the County of Orange Social Services Agency.
- Apply for a new cycle of the GRIP Grant with the State of California's Board of State Community Corrections.
- Continue to work with the Magnolia, Savanna and Garden Grove School Districts and increase joint use agreements between the districts and City.
- Continue to enhance and develop the Stanton Collaborative, to increase membership by 10%.
- Increase class revenues for the department by 5% through fee based programs while expanding the current class offerings in the parks and recreation brochure by 10%.
- Increase the number of the Families and Communities Together (FaCT) Grant's unfunded partner participants 25%.
- Assist the City Manager's Office with the implementation of the year long 60th Anniversary program and events.
- Successfully implement the recreation programming for all ages at the new Stanton Central Park.
- Successfully procure sponsors and additional revenue programs for the new Stanton Central Park.

PERFORMANCE MEASUREMENTS:

<u>Administration</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>
• Commission meetings	9	0	11
• Attendees at commission meetings	50	0	12
• Stanton collaborative	500	525	525
• Attendees at foundation meetings	12	15	15





<u>Recreation Services</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>
• Youth/multi-generation participation	5,000	5,100	5,100
• Special interest class participation	5,000	5,100	5,200
• Pre-school program	700	725	725
• Youth outreach svcs. participation	2,200	2,200	2,300
• After school program participation	1,500	2,000	2,100
• Day camp	0	100	125
• Quarterly community brochure	15,000	15,000	15,000
• Youth sports	100	115	125
• City-wide special events	12,000	12,000	12,500

(Halloween Fun, with Family and Friends, Senior Health and Wellness Fair, Christmas Tree Lighting, Easter Egg Hunt and Community Pancake Breakfast, Spring Car Show, Veterans Day Celebration, Cinco de Mayo, Community Flu Shot Clinic, Kids Night Out)

<u>Community Services Center</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>
• Info & referral inquiries answered	22,000	22,000	22,100
• Volunteers assisting department	400	400	450
• Tutoring participation	600	600	600
• Teen programs	0	0	100



<u>Senior Services</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>
• Individual senior clients served (non duplicated)	2,400	2,400	2,425
• Congregate	165	165	168
• Stantonites	60	60	60
• Blood pressure	250	255	255
• Exercise	800	810	850
• Taxes/renters asst	500	500	525
• Speakers	150	155	165
• Flu clinic	150	155	155
• 55 alive	100	100	105
• Transportation	65	70	70
• Bingo/cards/games	150	155	155
• Senior trips	75	0	30
• Commodities	1,200	1,200	1,500
• Home delivered meals	250	255	255
• Other	150	200	200

<u>Facility Rentals: Civic/ Community Services Center</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>
• Facility uses during year-rental	27	28	32
• Facility uses during year-non rental	500	500	500
• Inquiries regarding facility use	900	900	900
• Info inquiries received-Norm Ross sports facility	25	25	20



- Norm Ross sports facility users 8,000 8,000 1,500
- *Field Closed for renovation Sept. 2014-Sept. 2015

<u>FaCT Grant</u> <u>Stanton Community Services Center</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated</u> <u>FY 14-15</u>
• Homework help	210	225	225
• Info & referral	4,300	4,300	4,300
• Domestic violence counseling	100	100	100
• Individual counseling	125	125	130
• Family counseling	40	40	50
• Parenting classes	175	175	175
• Parent education	200	200	250
• Case management	220	220	220
• Family advocacy	350	350	350
• Anger management	75	75	75

<u>GRIP Grant-OST</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated</u> <u>FY 14-15</u>
• Mentoring Services	N/A	N/A	75
• Info & referral	N/A	N/A	1,300
• Counseling	N/A	N/A	125
• Parent Education	N/A	N/A	100
• OST recreational services	N/A	N/A	350
• OST sports services	N/A	N/A	3,200
• Family advocacy	N/A	N/A	125

*Note: GRIP Grant OST Funding
January 1, 2014-December 31, 2015



<u>GRIP Grant-TRS</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>
• Mentoring Services	N/A	N/A	25
• Info & referral	N/A	N/A	200
• Counseling	N/A	N/A	15
• Case Management	N/A	N/A	200
• Parent Education	N/A	N/A	25
• OST recreational services	N/A	N/A	48
• OST sports services	N/A	N/A	96
• Family advocacy	N/A	N/A	200

*Note: GRIP Grant TRS Funding
January 1, 2015-December 31, 2017

CITY OF STANTON
EXPENDITURE SUMMARY
PARKS AND RECREATION

General Fund - 101 and 102 Parks and Recreation - 5100	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ 217,093	\$ 208,670	\$ 190,447	\$ 190,447	\$ 257,391	\$ 278,488
Benefits	59,690	55,115	55,010	55,010	78,839	86,196
Equipment & Supplies	40,378	54,777	52,911	54,283	54,911	54,911
Repairs and Maintenance	409	252	9,940	9,940	9,940	9,940
Utilities	2,304	1,687	-	-	2,500	3,000
Rental Expense	5,782	3,420	2,362	2,362	3,520	3,520
Insurance				-	4,000	4,000
Professional Development	400	476	3,140	1,173	3,140	3,140
Contract Services	34,695	32,162	38,000	35,274	38,400	43,000
Recreation Events	130	4,252	10,000	10,000	28,645	8,645
Recreation Programs	6,240	6,796	7,316	7,316	500	500
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	43,120	47,657	44,122	44,122	53,207	59,868
Capital Assets	-	-	-	-	44,000	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ 410,240	\$ 415,264	\$ 413,248	\$ 409,927	\$ 578,993	\$ 555,208

PERSONNEL	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Recreation Leader PT	0.50	0.50	0.50	0.50	0.13	
Department Assistant	1.00	1.00	0.50	0.50	1.00	1.00
Parks & Recs Director			0.50	0.50	0.75	0.75
Recreation Leader PT	0.50	0.50				
Parks & Rec. Supervisor					0.20	0.40
Assistant to City Manager	0.50	0.50				
Park Ranger 1	0.50	0.50	0.50	0.50	0.50	0.50
Park Ranger 2	0.50	0.50	0.50	0.50	0.50	0.50
Recreation Leader PT	0.50	0.50				
Recreation Leader PT	0.50	0.50				
Community Services Coordin	-	-	1.00	1.00	1.00	1.00
Total Personnel	4.50	4.50	3.50	3.50	4.08	4.15

CITY OF STANTON
EXPENDITURE SUMMARY
COMMUNITY CENTER

General Fund - 101 Community Services Center - 5200	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ -	\$ 15,790	\$ 32,693	\$ 32,693	\$ 7,239	\$ 7,602
Benefits	-	1,642	3,522	3,522	833	860
Equipment & Supplies	4,133	3,023	5,000	2,340	5,000	5,000
Repairs and Maintenance	1,041	447	1,000	72	1,000	1,000
Utilities	5,270	6,057	7,000	6,619	7,000	7,000
Rental Expense						
Insurance						
Professional Development						
Contract Services	7,009	6,563	7,400	3,354	-	-
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	22,640	1,535	-	-	512	523
Capital Assets	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ 40,093	\$ 35,057	\$ 56,615	\$ 48,600	\$ 21,584	\$ 21,985

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						
Recreation Leader PT	-	-	-	-	0.325	0.325
Total Personnel	-	-	-	-	0.33	0.33



STANTON CENTRAL PARK

MISSION:

Open and operate facility usage and community programming and for all ages at the new Stanton Central Park by June 2016.

PRIMARY ACTIVITIES:

Ground breaking will be held in July 2015, the anticipated date of Park Opening is June 2016. The new Stanton Central Park site is approximately 11.5 acres in size and is located at 10660 Western Avenue.

Park elements will include:

A-Community & Park Staff Building	I-Splash Pad
B- Restroom & Storage Building	J.1- Playground (5-12 yr olds)
C-Bandstand & Plaza/Community Events	J.2 -Playground (2-5 yr olds)
D-Group Picnic Pavilions	K- Tennis Courts
E-Sport Fields	L-Parking Lot
F- Skate Plaza	M-Entry and Western Ave. Frontage
G-Perimeter Landscape	N-Two Basketball “Half-courts” w/Lights
H-Exercise Loop Trail	O-Picnic Area w/Shade Shelter



The project’s design, construction and construction management are funded from RDA Bonds, a Prop 84 Grant and Park-In-Lieu fees and the General Fund will not be impacted.

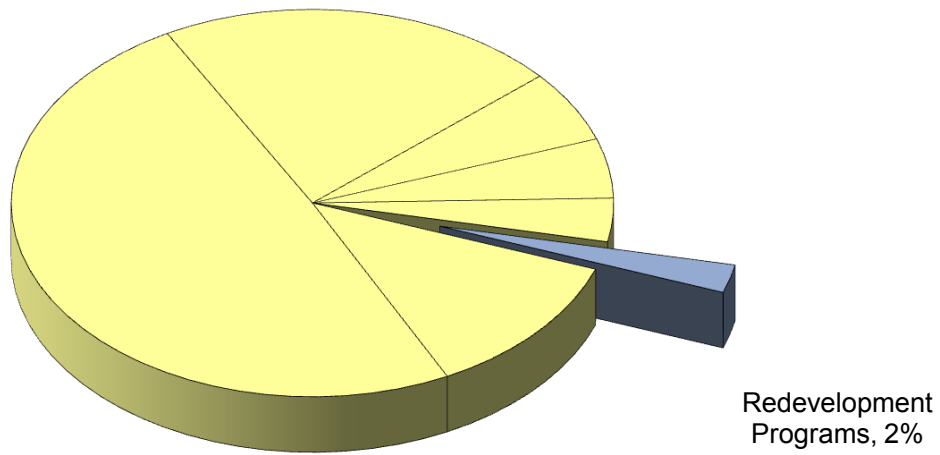
CITY OF STANTON
EXPENDITURE SUMMARY
STANTON CENTRAL PARK

General Fund - 101 Stanton Central Park - 5300	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages				\$ -	\$ 36,796	\$ 99,463
Benefits				-	4,773	7,880
Equipment & Supplies				-	16,000	6,000
Repairs and Maintenance				-	1,000	1,000
Utilities				-	7,000	7,000
Rental Expense						
Insurance				-	1,000	4,000
Professional Development						
Contract Services				-	1,000	6,000
Recreation Events				-	3,000	4,000
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge				-	1,527	3,305
Capital Assets	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 72,096	\$ 138,648

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						
Recreation Leader PT					0.25	0.25
Recreation Leader PT					0.25	0.25
Recreation Leader PT					0.25	0.25
Recreation Leader PT					0.25	0.25
Coordinator PT					0.50	0.50
Coordinator PT	-	-	-	-	0.50	0.50
Total Personnel	-	-	-	-	2.00	2.00

Redevelopment Programs

Community Improvement * Graffiti Abatement





COMMUNITY IMPROVEMENT

MISSION:

The Community Improvement Program contributes to the safety and aesthetic maintenance of public and private properties by requiring compliance with City Codes regarding illegal signs; land use/zoning; inoperable vehicles; graffiti; public nuisances; and other hazards/violations that if left unchecked, would harm citizens' health, welfare and safety. This program is carried out through field investigation, notification, citation issuance, public education and coordination with other agencies.

PRIMARY ACTIVITIES:

The primary activity of the Community Improvement Program is enforcement of City Codes and Ordinances in response to public requests, field observations and as directed by City officials. The enforcement activity involves field inspections; responding to public inquiries in person, by telephone or writing; documentation of facts; review and research of City files and archives; record keeping; issuance of citations; and preparation of written communication to City Council, City Attorney and other City officials. The Community Improvement Program is responsible for enforcement of the City's Zoning Ordinance, Business License inspections, Home Occupation inspections and various other codes or sections thereof.

Another area of involvement for the Community Improvement Program is condition compliance monitoring and verification of specific conditions imposed on projects by the City; such as conditional use permits, variances and signage.

SERVICE LEVEL TRENDS:

Over the past two years, Community Improvement has been inundated with calls for service related to the transient population. The City has taken a proactive approach to addressing the issue, partnering with the Illumination Foundation and creating the Neighborhood Improvement Task Force to provide resources to this population. The Housing Authority has also worked with the Illumination Foundation to providing housing units to shelter transients. However, while Stanton has addressed it's native population, transients from other cities are migrating into the area as surrounding cities require that they move from their locations.

Due to this increase level of service, Community Improvement has had less opportunity to address property maintenance and related issues. In addition, the Division has received numerous complaints of a lack of weekend code enforcement. As such, the City Council, in their recently adopted strategic plan, identified the need to hire one





additional code enforcement officer in the City to work weekends. This budget document also recognizes and funds that need.

MAJOR ACCOMPLISHMENTS:

- Established a new Administrative citation program to allow staff to gain compliance by issuing citations with progressive fines and avoiding costly court costs for civil or criminal action.
- Established a formal Administrative hearing process for administrative citations that are being appealed.
- Established a new permit parking area, located within the neighborhoods of Syracuse, Garrett, Mitchell, Ramblewood, Courson, Asbury, Hamden, Middlesex, Bock, Lowden, Idylwild, Vantage, Lola, Sonnet, Winston, Ashdale, Banff and extending Starr Street.
- Initiated routine inspections of massage establishments in the City with the Planning Division.
- Increased the use of office conferences through the City Attorney's Office to meet with violators one last time and gain compliance instead of automatically filing a criminal complaint in court.
- Established a joint effort with the Orange County Sheriff's Department and various commercial property owners with targeting problems associated with homelessness in City Parks and commercial properties.
- Modified Fourth of July firework regulations based on the direction of the City Council and lowered application fees.
- Participated in the Neighborhood Enhancement Task Force made up of City, County and private partnerships' to assist in the reduction of homelessness and other quality of life issues within the City of Stanton.
- Established a work agreement with County of Orange Public Works Staff, in coordinating efforts in cleaning and responding to complaints of trespassers living and residing in flood control channels and tunnels.
- City Staff worked with Orange County Fire Authority on various critical hoarding complaints and resolving such without costly court action.
- Established a working agreement with Union Pacific Rail road in cleaning our right of ways in a timely matter. .
- Established a working agreement with Union Pacific Rail Road Police and OCTA



Police Services in patrolling City rail road rights of ways for trespassers and homeless encampments.

- Established procedures for daily inspections of certain areas that attract trespassers.
- Successfully coordinated with the City Attorney's Office and OCSD to provide a template to property owners to request removal of trespassers from the property.
- Assisted with the adoption of new regulations for hotels/motels in the City and inspected said businesses for compliance.
- Worked with the City's Public Works Department in monitoring City owned vacant properties/parcels for trespassers and deterring of vandalism.
- In conjunction with the Building Division, assisted with enforcement efforts of illegal construction.
- Coordinated with the Sheriff's Department regarding various properties with law enforcement issues that have either blighted conditions or non-permitted uses or structures, for Code Enforcement follow-up.

DIVISION INITIATIVES:

- Identify and canvass residential neighborhoods in the City for code enforcement violations.
- Work with other public agencies and private partnerships to reduce homelessness and other quality of life issues regarding human trafficking.
- Inspect all motels in the City on a yearly basis.
- Inspect massage businesses on a routine basis.
- Work with other public agencies and private partnerships to reduce homelessness and other quality of life issues regarding human trafficking.
- Improve staff's knowledge of current code enforcement practices, laws and procedures by attending seminars and certification classes.
- Continue public relations outreach through educational handouts.
- Distribute Code Enforcement informational flyers that identify the most commonly observed property maintenance violations. Flyers to be distributed at the front counter for the public or public events.
- Strategic Planning Items
- Add one additional code enforcement officer to assist with transient issues,



massage parlor inspections, and general City code enforcement issues on weekends.

PERFORMANCE MEASURES:

	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>	<u>Estimated FY 15-16</u>
• Cases opened	650	775	850
• Cases closed	585	734	800
• Special events	16	7	10
• Garage sales	119	135	130

CITY OF STANTON
EXPENDITURE SUMMARY
COMMUNITY IMPROVEMENT

General Fund - 101 & 102						
Community Improvement - 6200	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ 152,739	\$ 154,399	\$ 157,798	\$ 156,950	\$ 220,376	\$ 223,076
Benefits	55,214	62,015	62,997	62,997	76,749	79,008
Equipment & Supplies	906	1,648	3,600	2,238	8,100	3,600
Repairs and Maintenance	-	-	100	-	100	100
Utilities	1,899	1,635	2,000	1,591	2,000	2,000
Rental Expense						
Insurance						
Professional Development	-	-	2,500	225	2,975	2,975
Contract Services	46,874	94,264	80,000	52,890	80,000	80,000
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	3,938	38,611	39,414	39,414	45,327	48,000
Capital Assets	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ 261,570	\$ 352,572	\$ 348,409	\$ 316,305	\$ 435,627	\$ 438,759

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						
Code Enforcement Officer	1.0	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer					1.00	1.00
Code Enf/Prkg Cntrl Supv	0.25	0.25	0.25	0.25	0.25	0.25
Parking Control Specialist	0.30	0.30	0.30	0.30	0.30	0.30
Departmental Assistant	1.0	1.00	1.00	1.00	1.00	1.00
Administrative Clerk						
Community Development						
Director	-	-	-	-	0.05	0.05
Total Personnel	2.55	2.55	2.55	2.55	3.60	3.60



GRAFFITI ABATEMENT

MISSION:

The Graffiti Abatement Division contributes to a positive City image and promotes community safety, pride and aesthetics by eliminating graffiti throughout the City.

PRIMARY ACTIVITIES:

Graffiti Abatement is responsible for the elimination of graffiti from public walls and buildings within the City. The graffiti removal is accomplished by painting over the graffiti, using a power washer or other graffiti removal techniques.



SERVICE LEVEL TRENDS:

The Graffiti Division is staffed by one 40-hour per week employee; however, on occasion additional public works field staff will assist. The service level provided in the proposed budget provides for removal of all graffiti on public property within 48 hours. The City operates a "GRAFFITI HOTLINE" that takes messages from the public 24 hours a day to report graffiti. The public can identify areas of existing graffiti to be abated at no cost to the caller. Graffiti is scheduled for abatement with priority to areas visible from the arterial highway system and graffiti of a vulgar nature. The City's employee that abates graffiti catches much of the graffiti prior to the City receiving a report on the Graffiti Hotline.

In the past several years the Department has worked with the Orange County Sheriff's Department and implemented the Tracking Automated Graffiti Reporting System (TAGRS) system.

MAJOR ACCOMPLISHMENTS:

- Install anti-graffiti coating along certain sections within the City that are prone to vandalism.



DEPARTMENTAL INITIATIVES:

- Abate all reported graffiti visible within 24 hours.
- Bring to public awareness, the positive aspects of eliminating graffiti.

PERFORMANCE MEASURES:

	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>
• Requests for Abatement	450	750	384
• Gallons of paint	275	450	580

CITY OF STANTON
EXPENDITURE SUMMARY
GRAFFITI ABATEMENT

Graffiti Abatement - 6300	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ 46,824	\$ 49,353	\$ 43,586	\$ 43,586	\$ -	\$ -
Benefits	19,777	31,238	31,359	31,359	-	-
Equipment & Supplies	2,595	8,786	9,500	7,045	-	-
Repairs and Maintenance	353	1,611	1,500	1,500	-	-
Utilities						
Rental Expense						
Insurance						
Professional Development						
Contract Services						
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	1,646	11,560	11,645	11,645	-	-
Capital Assets						
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ 71,195	\$ 102,548	\$ 97,590	\$ 95,135	\$ -	\$ -

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						
Facilities Maintenance Worker	0.10	0.10	0.10	0.10	0.55	0.55
Facilities Maintenance Worker	0.75	0.75	0.75	0.75	0.35	0.35
Facilities Maintenance Supervisor					0.05	0.05
Public Works Director					0.15	0.15
Administrative Clerk PT					0.05	0.05
Administrative Clerk PT					0.250	0.250
Facilities Maintenance Worker PT					0.05	0.05
Facilities Maintenance Worker PT					0.05	0.05
Engineering Assistant	-	-	-	-	0.05	0.05
Total Personnel	0.85	0.85	0.85	0.85	1.55	1.55

**CITY OF STANTON
EXPENDITURE SUMMARY
TRANSACTIONS AND
USE TAX**

General Fund - 102 Transactions and Use Tax	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages				\$ -	\$ 82,880	\$ 86,900
Benefits				-	23,962	24,932
Equipment & Supplies				835	8,000	3,500
Repairs and Maintenance						
Utilities				-	16,000	42,000
Rental Expense						
Insurance						
Professional Development				4,369	5,500	5,500
Contract Services				19,081	1,059,806	1,480,060
Recreation Events						
Recreation Programs						
Redevelopment Programs				1,531	80,000	90,000
Payment to Other Agencies						
Interdepartmental Charge				-	11,124	12,217
Capital Assets						
Transfers	-	-	-			
Debt Service Expense						
Pass-thru to Other Agencies						
Depreciation						
Capital Projects						
Total Expenditures/Transfers Out	\$ -	\$ -	\$ -	\$ 25,816	\$ 1,287,272	\$ 1,745,109

* All expenditures are also recorded in another division, but listed here to identify spending of Measure GG funds

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						
Park Ranger 1					0.50	0.50
Park Ranger 2					0.50	0.50
Code Enforcement Officer					1.00	1.00
Associate Planner					0.10	0.10
Community Dev Director	-	-	-	-	0.20	0.20
Total Personnel	-	-	-	-	2.30	2.30

Other Funds





GAS TAX FUND

MISSION:

The Gas Tax Fund contributes to a positive City image and promotes community safety, pride and aesthetics by providing funds for street maintenance and repair.

PRIMARY ACTIVITIES:

The Gas Tax Fund accounts for State collected, locally shared gas tax monies. Expenditures are limited to street purposes. Expenditures may include construction, reconstruction, maintenance, and right-of-way acquisition relating to streets and highways.

Gas Tax revenues are received from the City's share of the net collections from the Motor Vehicle Fuel License Tax law. These are segregated according to the State of California Streets and Highways Code. Code Sections 2103, 2105, 2106, and 2107 provide monthly allocations based upon population. Section 2107.5 provides an additional \$6,000 annually that must be expended for engineering and administrative costs for City streets. Other fund proceeds include interest earned on investment of cash and contributions from developers and other agencies for street projects financed by the fund (Stanton Municipal Code Section 3.20.010 et seq.).

An annual report of the transactions and balances of this fund is made to the Office of the State Controller. Additionally, the transaction records of this fund are audited annually by the Controller.

SERVICE LEVEL TRENDS:

Since FY 2009-2010, Gas Tax revenues have been used to provide street sweeping service. For FY 2015-17, available Gas Tax funds are proposed to be appropriated for the City's annual street sweeping contract and contingency for minor pavement repairs, as well as capital improvement projects.



MAJOR ACCOMPLISHMENTS:

- Sweeping of all City streets once a week.

DEPARTMENTAL INITIATIVES:

- Maintain and repair residential and arterial streets.
- Perform street sweeping on all City streets once a week.

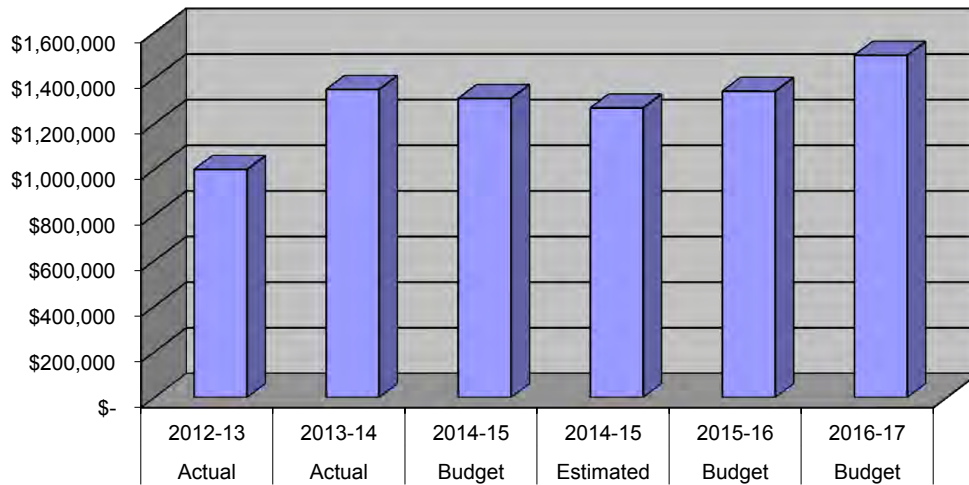
PERFORMANCE MEASURES:	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>
• Number of projects	1	1	1
• Curb miles of roads swept	5,700	5,700	5,700

**CITY OF STANTON
FUND BALANCE SUMMARY
GAS TAX FUND**

GAS TAX FUND

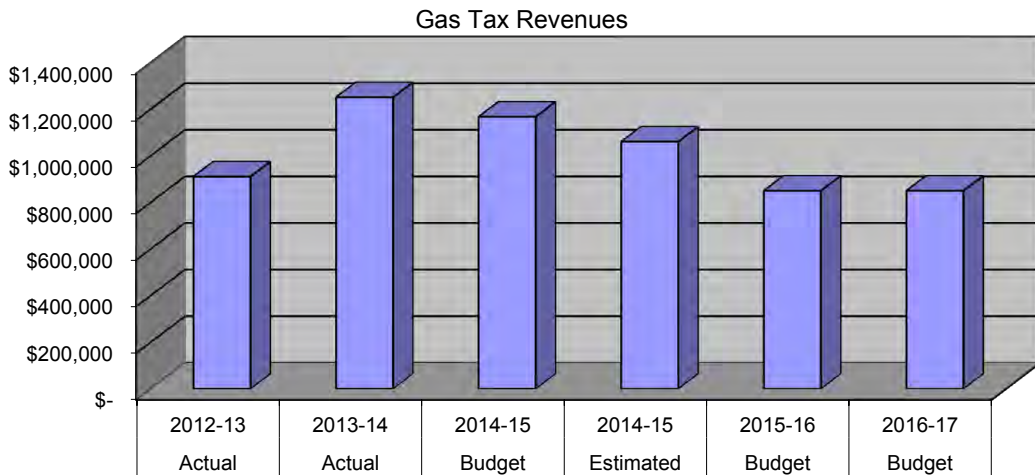
	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Balance	\$ 844,216	\$ 998,885	\$ 1,349,824	\$ 1,349,824	\$ 1,268,689	\$ 1,341,787
Revenues	910,306	1,250,553	1,167,100	1,060,264	849,554	849,554
Transfers In	-	-	-	-	-	-
Transfers Out	(333,362)	(191,000)	(205,000)	(205,000)	(180,000)	(180,000)
Expenditures	<u>(422,276)</u>	<u>(708,614)</u>	<u>(1,001,544)</u>	<u>(936,399)</u>	<u>(596,456)</u>	<u>(511,617)</u>
Fund Balance	<u>\$ 998,885</u>	<u>\$ 1,349,824</u>	<u>\$ 1,310,380</u>	<u>\$ 1,268,689</u>	<u>\$ 1,341,787</u>	<u>\$ 1,499,724</u>

Gas Tax Fund Balance



**CITY OF STANTON
REVENUE SUMMARY
GAS TAX FUND**

Gas Tax - 211	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Property Tax						
Property Tax Transfer						
Sales and Use Tax						
Transactions and Use Tax						
Transient Occupancy						
Franchise Fees						
Business License						
Utility Users Tax						
Fees and Permits						
Intergovernmental	906,020	1,247,046	1,160,100	1,057,264	846,554	846,554
Charges for Services						
Developmental Fees						
Parks and Recreation Fees						
Fines and Forfeitures						
Investment Earnings	4,286	3,507	7,000	3,000	3,000	3,000
Rental Income						
Miscellaneous Revenue						
Pass-thru Payment						
Transfers						
Total Revenues	\$ 910,306	\$ 1,250,553	\$ 1,167,100	\$ 1,060,264	\$ 849,554	\$ 849,554



CITY OF STANTON
EXPENDITURE SUMMARY
GAS TAX FUND

Gas Tax - 211	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ 86,392	\$ 98,420	\$ 102,345	\$ 102,345	\$ 159,913	\$ 161,468
Benefits	32,923	49,569	50,425	50,425	68,237	69,854
Equipment & Supplies				-	29,500	9,500
Repairs and Maintenance				-	2,000	2,000
Utilities						
Rental Expense						
Insurance						
Professional Development						
Contract Services	157,280	183,810	210,000	144,855	150,000	90,000
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	8,082	38,401	38,774	38,774	55,156	53,795
Capital Assets						
Transfers	333,362	191,000	205,000	205,000	180,000	180,000
Debt Service Expense						
Pass-thru to Other Agencies						
Depreciation						
Capital Projects	137,599	338,413	600,000	600,000	131,650	125,000
Total Expenditures	\$ 755,638	\$ 899,614	\$ 1,206,544	\$ 1,141,399	\$ 776,456	\$ 691,617

PERSONNEL	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Public Works Director	0.10	0.10	0.10	0.10	0.13	0.13
Engineering Assistant	0.10	0.10	0.10	0.10	0.10	0.10
Departmental Assistant			0.10	0.10		
Administrative Clerk PT	0.13	0.13	0.13	0.13		
Administrative Clerk	0.10	0.10				
Facilities Maint Supervisor	0.10	0.10	0.10	0.10	0.30	0.30
Facilities Maint Worker PT	0.10	0.10	0.10	0.10	0.125	0.125
Facilities Maint Worker PT	0.10	0.10	0.10	0.10	0.125	0.125
Facilities Maint Worker					0.05	0.05
Facilities Maint Worker	0.10	0.10	0.10	0.10	0.15	0.15
Facilities Maint Worker	1.00	1.00	1.00	1.00	0.25	0.25
Total Personnel	1.83	1.83	1.83	1.83	1.23	1.23



MEASURE M FUND

MISSION:

The Measure M Fund contributes to a positive City image and promotes community safety, pride and aesthetics with street and highway improvements.

PRIMARY ACTIVITIES:

The Measure “M” Program Fund accounts for "Local Turnback" funds established as part of the one-half cent sales tax increase approved November 6, 1990 by voter passage of the Revised Traffic Improvement and Growth Management Ordinance, popularly known as Measure "M". Measure M authorized the imposition of an additional half-cent retail transaction and use tax for a period of twenty years. In November of 2006, Measure M was renewed by the voters of Orange County for an additional thirty years.

Expenditures are limited to street and highway improvements. Expenditures may include construction, reconstruction, maintenance, and rights-of-way acquisition.

SERVICE LEVEL TRENDS:

Available turnback funds are held in reserve to provide match requirements for the competitive grant programs such as Combined Transportation Funding Program (CTFP) and Arterial Highway Rehabilitation Program (AHRP), and to fund ongoing City's Local Area Street Rehabilitation Program (LASRP) targeting residential area street maintenance. Measure M funds are used each year for street improvement projects to maintain local streets and arterials according to the City's Pavement Management Plan.

MAJOR ACCOMPLISHMENTS:

- Completion of the FY 13-14 Citywide Concrete Rehabilitation Projects.
- Completion of the FY 13-14 Citywide Street Reconstruction Project.
- Completion of the Village Center Drive Traffic Signal Upgrade Project
- Completion of the FY 14-15 Citywide Concrete Rehabilitation Projects.
- Completion of the FY 14-15 Citywide Street Reconstruction Project.
- Completion of the FY 14-15 Citywide Slurry Seal Project.



DEPARTMENTAL INITIATIVES:

- Maintain and repair streets and highways.

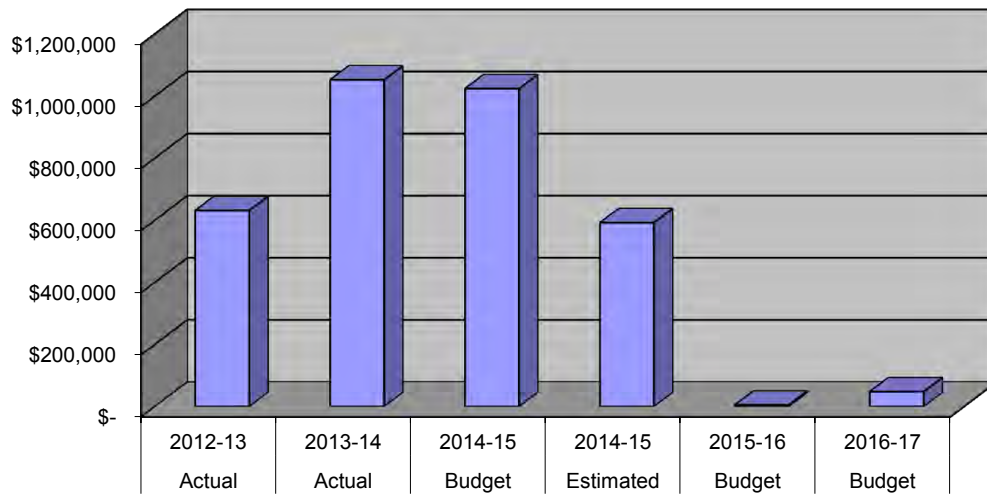
PERFORMANCE MEASURES:	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>
• Number of Projects	5	2	4
• Square Footage of Roadway Rehabilitation	46,600	580,000	1,275,00
• Square Footage of Sidewalk Rehabilitation	6500	6800	1,800
• Handicap Ramps Installed/Upgraded	57	57	56
• Traffic Signal Upgrades completed	3	0	0

**CITY OF STANTON
FUND BALANCE SUMMARY
MEASURE M FUND**

MEASURE M FUND

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Balance	\$ 1,060,234	\$ 631,246	\$ 1,051,980	\$ 1,051,980	\$ 592,186	\$ 4,886
Revenues	425,341	466,390	1,026,000	594,477	502,700	542,700
Transfers In	-	-	-	-	-	-
Transfers Out	(1,932)	-	-	-	-	-
Expenditures	<u>(852,397)</u>	<u>(45,656)</u>	<u>(1,054,271)</u>	<u>(1,054,271)</u>	<u>(1,090,000)</u>	<u>(500,000)</u>
Fund Balance	<u>\$ 631,246</u>	<u>\$ 1,051,980</u>	<u>\$ 1,023,709</u>	<u>\$ 592,186</u>	<u>\$ 4,886</u>	<u>\$ 47,586</u>

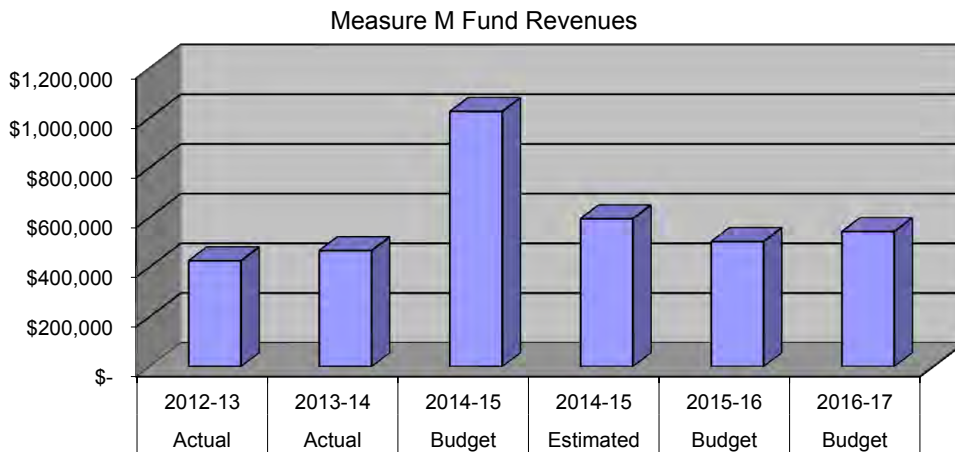
Measure M Fund Balance



**CITY OF STANTON
REVENUE SUMMARY
MEASURE M FUND**

Measure M - 220	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
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Property Tax						
Property Tax Transfer						
Sales and Use Tax						
Transactions and Use Tax						
Transient Occupancy						
Franchise Fees						
Business License						
Utility Users Tax						
Fees and Permits						
Intergovernmental	420,406	463,286	1,020,000	591,777	500,000	540,000
Charges for Services						
Developmental Fees						
Parks and Recreation Fees						
Fines and Forfeitures						
Investment Earnings	4,935	3,104	6,000	2,700	2,700	2,700
Rental Income						
Miscellaneous Revenue						
Pass-thru Payment						
Transfers						
Total Revenues	\$ 425,341	\$ 466,390	\$ 1,026,000	\$ 594,477	\$ 502,700	\$ 542,700



CITY OF STANTON
EXPENDITURE SUMMARY
MEASURE M FUND

Measure M - 220 Non-Departmental - 1600	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	-	-	-	-	-	-
Equipment & Supplies	-	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Rental Expense	-	-	-	-	-	-
Insurance	-	-	-	-	-	-
Professional Development	-	-	-	-	-	-
Contract Services	622,886	-	-	-	-	-
Recreation Events	-	-	-	-	-	-
Recreation Programs	-	-	-	-	-	-
Redevelopment Programs	-	-	-	-	-	-
Payment to Other Agencies	-	-	-	-	-	-
Interdepartmental Charge						
Capital Assets						
Transfers	1,932	-	-			
Debt Service Expense						
Pass-thru to Other Agencies						
Depreciation						
Capital Projects	<u>229,511</u>	<u>45,656</u>	<u>1,054,271</u>	<u>1,054,271</u>	<u>1,090,000</u>	<u>500,000</u>
Total Expenditures	<u>\$ 854,329</u>	<u>\$ 45,656</u>	<u>\$ 1,054,271</u>	<u>\$ 1,054,271</u>	<u>\$ 1,090,000</u>	<u>\$ 500,000</u>

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						
None	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Personnel	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

CITY OF STANTON
FUND BALANCE SUMMARY
COMMUNITY DEVELOPMENT BLOCK GRANT FUND

COMMUNITY DEVELOPMENT BLOCK GRANT

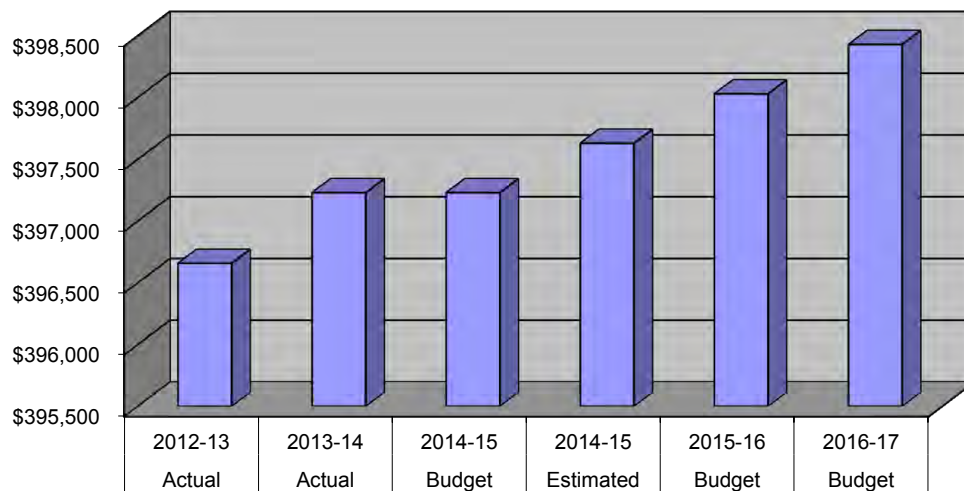
The Community Development Block Grant Fund accounts for revenues and expenditures for the Housing and Community Development Block Grant Program (CDBG). This program allocates funding (through the County of Orange) for improvement projects as recommended by the City Council and submitted to the County (Application Review Committee) by staff.

Accounting for expenditures is on an individual project basis. A request for reimbursement of eligible expenditures is then made to the County. The CDBG program is subject to Single Audit guidelines and periodic audits by the County.

There is no funding for Fiscal Year 2015-16. Funding for Fiscal Year 2016-17 is subject to change at such time as the City is notified by the County of Orange of an award of funds.

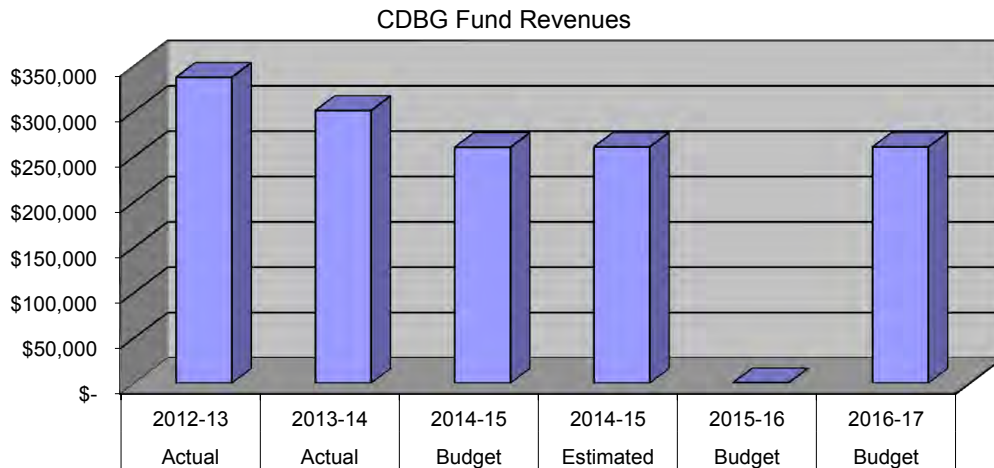
	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Balance	\$ 239,416	\$ 396,658	\$ 397,229	\$ 397,229	\$ 397,629	\$ 398,029
Revenues	337,242	300,572	260,000	260,400	400	260,400
Transfers In	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Expenditures	<u>(180,000)</u>	<u>(300,000)</u>	<u>(260,000)</u>	<u>(260,000)</u>	<u>-</u>	<u>(260,000)</u>
Fund Balance	<u>\$ 396,658</u>	<u>\$ 397,229</u>	<u>\$ 397,229</u>	<u>\$ 397,629</u>	<u>\$ 398,029</u>	<u>\$ 398,429</u>

CDBG Fund Balance



**CITY OF STANTON
REVENUE SUMMARY
COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

Community Dev. Block Grant - 222	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Property Tax						
Property Tax Transfer						
Sales and Use Tax						
Transactions and Use Tax						
Transient Occupancy						
Franchise Fees						
Business License						
Utility Users Tax						
Fees and Permits						
Intergovernmental	336,405	300,000	260,000	260,000	-	260,000
Charges for Services						
Developmental Fees						
Parks and Recreation Fees						
Fines and Forfeitures						
Investment Earnings	837	572	-	400	400	400
Rental Income						
Miscellaneous Revenue						
Pass-thru Payment						
Transfers						
Total Revenues	\$ 337,242	\$ 300,572	\$ 260,000	\$ 260,400	\$ 400	\$ 260,400



CITY OF STANTON
EXPENDITURE SUMMARY
COMMUNITY DEVELOPMENT BLOCK GRANT FUND

Community Dev. Block Grant - 222 Non-Departmental - 1600	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	-	-	-	-	-	-
Equipment & Supplies	-	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Rental Expense	-	-	-	-	-	-
Insurance	-	-	-	-	-	-
Professional Development	-	-	-	-	-	-
Contract Services	-	-	-	-	-	-
Recreation Events	-	-	-	-	-	-
Recreation Programs	-	-	-	-	-	-
Redevelopment Programs	-	-	-	-	-	-
Payment to Other Agencies	-	-	-	-	-	-
Interdepartmental Charge	-	-	-	-	-	-
Capital Assets	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	<u>180,000</u>	<u>300,000</u>	<u>260,000</u>	<u>260,000</u>	<u>-</u>	<u>260,000</u>
Total	<u>\$ 180,000</u>	<u>\$ 300,000</u>	<u>\$ 260,000</u>	<u>\$ 260,000</u>	<u>\$ -</u>	<u>\$ 260,000</u>

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						
None	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Personnel	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

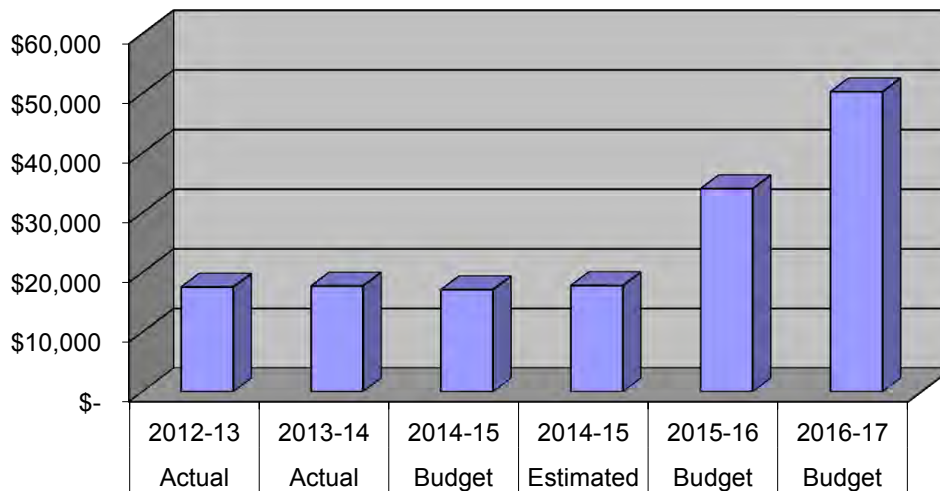
**CITY OF STANTON
FUND BALANCE SUMMARY
PROTECTIVE SERVICES FUND**

PROTECTIVE SERVICES FUND

The Protective Services Tax is a special continuing tax approved by the electorate in August, 1985. The proceeds of the tax are used for fire protection and suppression services (including ambulance services). Tax proceeds are transferred to the General Fund to offset a portion of the fire and police services contracts with the Orange County Fire Authority and Orange County Sheriff Department.

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Balance	\$ 15,852	\$ 17,543	\$ 17,729	\$ 17,729	\$ 17,790	\$ 34,040
Revenues	376,937	379,311	378,500	379,311	380,000	380,000
Transfers In	-	-	-	-	-	-
Transfers Out	(372,996)	(375,500)	(375,500)	(375,500)	(360,000)	(360,000)
Expenditures	(2,250)	(3,625)	(3,625)	(3,750)	(3,750)	(3,750)
Fund Balance	\$ 17,543	\$ 17,729	\$ 17,104	\$ 17,790	\$ 34,040	\$ 50,290

Protective Services Fund Balance



**CITY OF STANTON
REVENUE SUMMARY
PROTECTIVE SERVICES FUND**

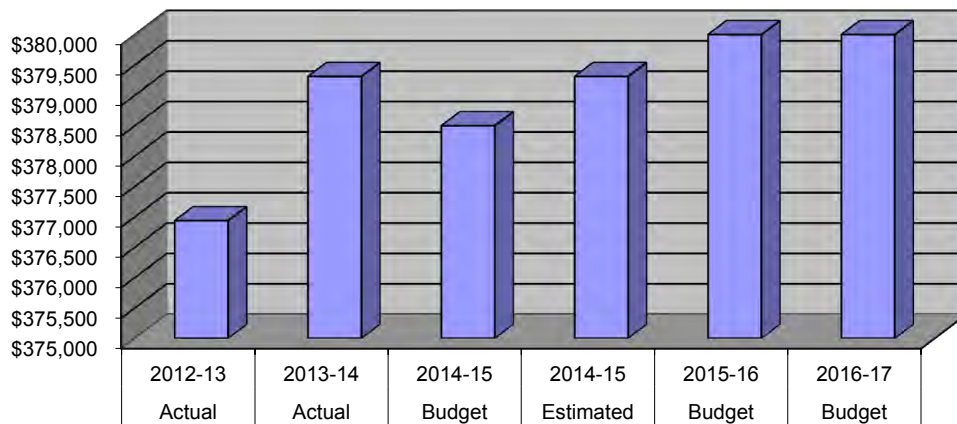
Fire Emergency Services - 223	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
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Property Tax
Property Tax Transfer
Sales and Use Tax
Transactions and Use Tax
Transient Occupancy
Franchise Fees
Business License
Utility Users Tax
Fees and Permits
Intergovernmental
Charges for Services
Developmental Fees
Parks and Recreation Fees
Fines and Forfeitures
Investment Earnings
Rental Income
Miscellaneous Revenue
Pass-thru Payment
Transfers

376,937 379,311 378,500 379,311 380,000 380,000

Total Revenues **\$ 376,937** **\$ 379,311** **\$ 378,500** **\$ 379,311** **\$ 380,000** **\$ 380,000**

Protective Services Fund Revenues



CITY OF STANTON
EXPENDITURE SUMMARY
PROTECTIVE SERVICES FUND

Fire Emergency Services - 223 Fire Emergency Services - 2210	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	-	-	-	-	-	-
Equipment & Supplies	-	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Rental Expense	-	-	-	-	-	-
Insurance	-	-	-	-	-	-
Professional Development	-	-	-	-	-	-
Contract Services	2,250	3,625	3,625	3,750	3,750	3,750
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge						
Capital Assets						
Transfers	372,996	375,500	375,500	375,500	360,000	360,000
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ 375,246	\$ 379,125	\$ 379,125	\$ 379,250	\$ 363,750	\$ 363,750

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						
None	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Personnel	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

CITY OF STANTON
FUND BALANCE SUMMARY
LIGHTING MAINTENANCE 1919 ACT FUND

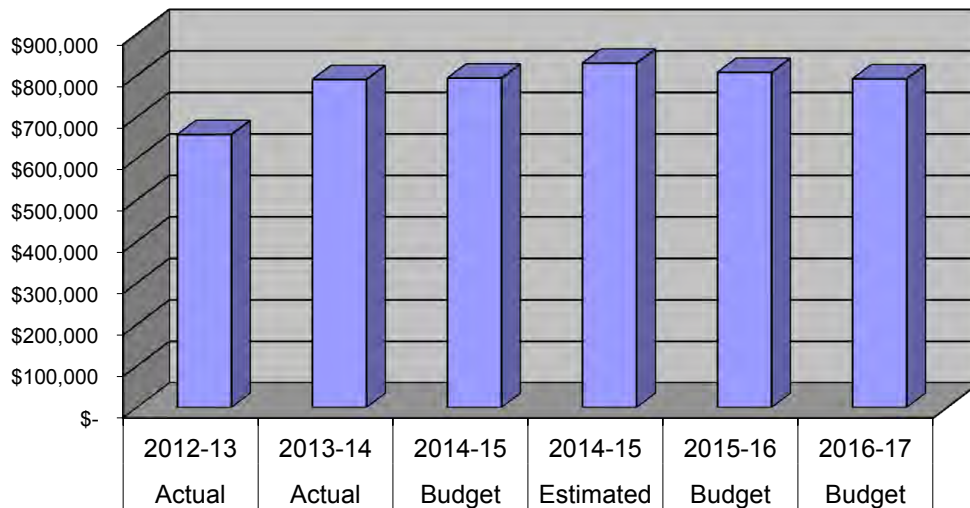
LIGHTING MAINTENANCE 1919 ACT FUND

Transactions of the Stanton Municipal Lighting District are recorded in the Lighting Maintenance Fund.

The district was formed September 26, 1966, under the Street Lighting Act of 1919 to finance the energizing and maintenance of streetlights by special assessments. Revenue is derived from the District's share of the basic property tax levy, investment earnings and passthrough payments from the. Successor Agency to the Stanton Redevelopment Agency. Revenues are transferred each year into Fund 225 (Lighting/Median Maintenance 1972 Act Fund) to cover the operating costs of street lighting and traffic signals.

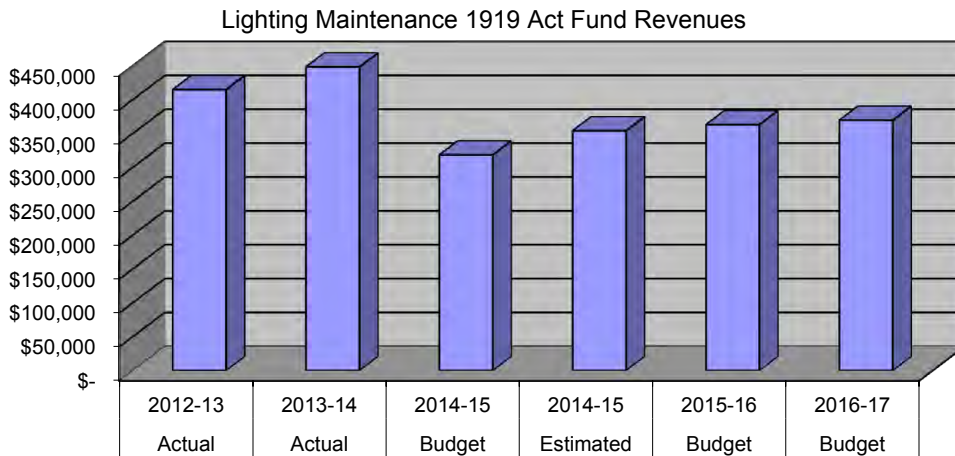
	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Balance	\$ 512,417	\$ 657,598	\$ 790,142	\$ 790,142	\$ 829,393	\$ 807,406
Revenues	414,678	448,244	318,300	354,051	363,013	369,491
Transfers In	-	-	-	-	-	-
Transfers Out	(269,496)	(315,700)	(314,800)	(314,800)	(385,000)	(385,000)
Expenditures	-	-	-	-	-	-
Fund Balance	<u>\$ 657,598</u>	<u>\$ 790,142</u>	<u>\$ 793,642</u>	<u>\$ 829,393</u>	<u>\$ 807,406</u>	<u>\$ 791,897</u>

Lighting Maintenance 1919 Act Fund Balance



CITY OF STANTON
REVENUE SUMMARY
LIGHTING MAINTENANCE 1919 ACT FUND

Lighting Maintenance 1919 Act -224	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Property Tax	371,717	399,367	269,400	\$ 299,304	\$ 306,013	\$ 310,491
Property Tax Transfer						
Sales and Use Tax						
Transactions and Use Tax						
Transient Occupancy						
Franchise Fees						
Business License						
Utility Users Tax						
Fees and Permits						
Intergovernmental						
Charges for Services						
Developmental Fees						
Parks and Recreation Fees						
Fines and Forfeitures						
Investment Earnings	2,687	2,485	3,500	2,000	2,000	2,000
Rental Income						
Miscellaneous Revenue						
Pass-thru Payment	40,274	46,393	45,400	52,747	55,000	57,000
Transfers						
Total Revenues	\$ 414,678	\$ 448,244	\$ 318,300	\$ 354,051	\$ 363,013	\$ 369,491



CITY OF STANTON
EXPENDITURE SUMMARY
LIGHTING MAINTENANCE 1919 ACT FUND

Lighting Maintenance 1919 Act -224 Non-Departmental - 1600	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	-	-	-	-	-	-
Equipment & Supplies	-	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Rental Expense	-	-	-	-	-	-
Insurance	-	-	-	-	-	-
Professional Development	-	-	-	-	-	-
Contract Services	-	-	-	-	-	-
Recreation Events	-	-	-	-	-	-
Recreation Programs	-	-	-	-	-	-
Redevelopment Programs	-	-	-	-	-	-
Payment to Other Agencies	-	-	-	-	-	-
Interdepartmental Charge	-	-	-	-	-	-
Capital Assets	-	-	-	-	-	-
Transfers	269,496	315,700	314,800	314,800	385,000	385,000
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures/Transfers Out	\$ 269,496	\$ 315,700	\$ 314,800	\$ 314,800	\$ 385,000	\$ 385,000

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						
None	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Personnel	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

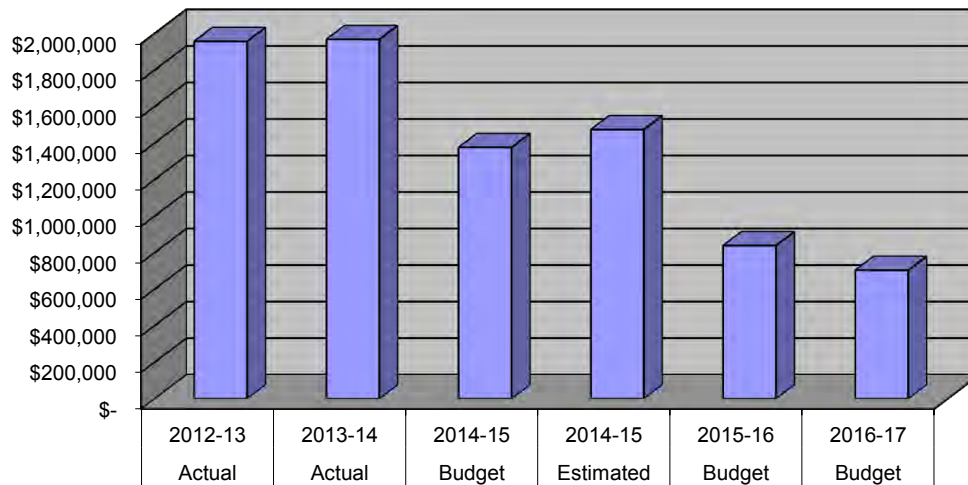
CITY OF STANTON
FUND BALANCE SUMMARY
LIGHTING/MEDIAN MAINTENANCE 1972 ACT FUND

LIGHTING/MEDIAN MAINTENANCE 1972 ACT FUND

Stanton Lighting and Median District No. 1 was formed pursuant to the Landscaping and Lighting Act of 1972 (Part 2 of Division 15 of the Streets and Highways Code) upon adoption of Resolution No. 81 - 20 by the City Council on March 10, 1981. The District was formed for the purpose of maintaining, servicing and operating public lighting facilities to the extent those costs are not paid by the 1919 Act proceeds and to improve and maintain the street medians in the City. 1919 Act proceeds are transferred into and expended from this fund.

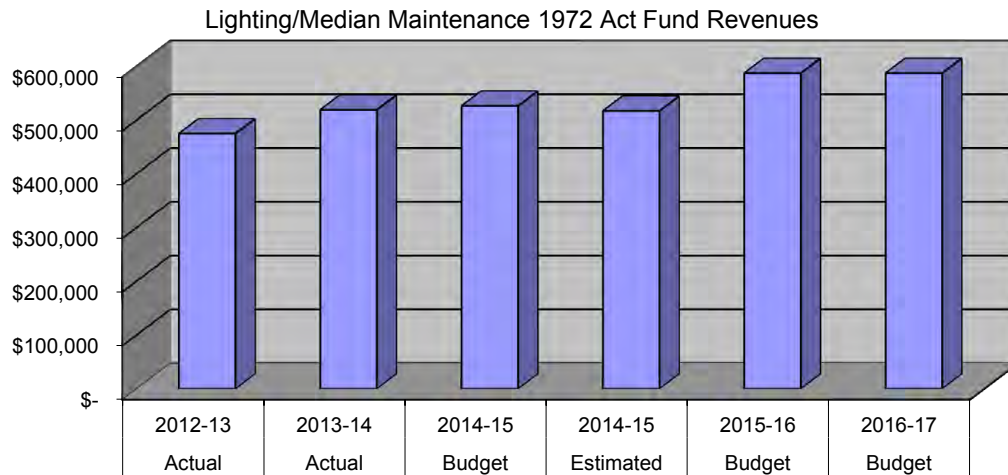
	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Balance	\$ 1,983,067	\$ 1,956,444	\$ 1,967,168	\$ 1,967,168	\$ 1,473,505	\$ 838,275
Revenues	205,034	203,077	211,300	201,900	202,000	202,000
Transfers In	269,496	315,700	314,800	314,800	385,000	385,000
Transfers Out	-	-	-	-	-	-
Expenditures	(501,153)	(508,053)	(1,117,497)	(1,010,363)	(1,222,230)	(722,230)
Fund Balance	<u>\$ 1,956,444</u>	<u>\$ 1,967,168</u>	<u>\$ 1,375,771</u>	<u>\$ 1,473,505</u>	<u>\$ 838,275</u>	<u>\$ 703,045</u>

Lighting/Median Maintenance 1972 Act Fund Balance



CITY OF STANTON
REVENUE SUMMARY
LIGHTING/MEDIAN MAINTENANCE 1972 ACT FUND

Lighting/Median Maint. Fund 225	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Property Tax						
Property Tax Transfer						
Sales and Use Tax						
Transactions and Use Tax						
Transient Occupancy						
Franchise Fees						
Business License						
Utility Users Tax						
Fees and Permits						
Intergovernmental						
Charges for Services	194,719	195,222	195,900	195,900	196,000	196,000
Developmental Fees						
Parks and Recreation Fees						
Fines and Forfeitures						
Investment Earnings	10,316	7,855	15,400	6,000	6,000	6,000
Rental Income						
Miscellaneous Revenue						
Pass-thru Payment						
Transfers	269,496	315,700	314,800	314,800	385,000	385,000
Total Revenues	\$ 474,530	\$ 518,777	\$ 526,100	\$ 516,700	\$ 587,000	\$ 587,000



CITY OF STANTON
EXPENDITURE SUMMARY
LIGHTING/MEDIAN MAINTENANCE 1972 ACT FUND
STREET LIGHTING

Lighting/Median Maint. Fund 225 Street Lighting - 3520	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	-	-	-	-	-	-
Equipment & Supplies	-	-	-	-	-	-
Repairs and Maintenance	-	-	20,000	20,000	-	-
Utilities	295,807	252,668	361,891	282,685	345,000	345,000
Rental Expense						
Insurance						
Professional Development						
Contract Services	133,150	39,172	43,922	28,433	40,000	40,000
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge						
Capital Assets						
Transfers		-	-			
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures/Transfers Out	\$ 428,956	\$ 291,840	\$ 425,813	\$ 331,118	\$ 385,000	\$ 385,000

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						
None	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Personnel	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

CITY OF STANTON
EXPENDITURE SUMMARY
LIGHTING/MEDIAN MAINTENANCE 1972 ACT FUND
MEDIAN MAINTENANCE

Lighting/Median Maint. Fund 225 Median Maintenance - 3530	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	-	-	-	-	-	-
Equipment & Supplies	-	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-	-
Utilities	43,372	47,890	45,000	38,849	46,000	46,000
Rental Expense						
Insurance						
Professional Development						
Contract Services	25,538	82,980	154,160	147,872	140,000	140,000
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	3,288	37,033	37,033	37,033	101,230	101,230
Capital Assets						
Transfers						
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	48,309	455,491	455,491	550,000	50,000
Total Expenditures/Transfers Out	\$ 72,197	\$ 216,213	\$ 691,684	\$ 679,245	\$ 837,230	\$ 337,230

PERSONNEL	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
None	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Personnel	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>



AIR QUALITY IMPROVEMENT PROGRAM FUND

MISSION:

The Air Quality Improvement Program Fund contributes to a positive City image and promotes community safety, pride and aesthetics by funding programs which will diminish air pollution by reducing, directly or indirectly, mobile source emission pollutants.

PRIMARY ACTIVITIES:

The Air Quality Improvement Program Fund accounts for supplemental vehicle license fee revenue distributed to Cities by the South Coast Air Quality Management District pursuant to Assembly Bill 2766. Expenditures are limited to programs which will diminish air pollution by reducing, directly or indirectly, mobile source emission pollutants (i.e. trip reduction, transit and traffic flow improvements, bikeways, etc.).



SERVICE LEVEL TRENDS:

The City has purchased hybrid fuel vehicles to reduce air pollution from City vehicles. The new vehicles have replaced existing Public Works and City Hall vehicles.

Through the use of Program funds, the City is replacing aging vehicles with hybrid fuel vehicles that comply with the most restrictive Environmental Protection Agency fuel standards. All expenditures associated with this program have a direct benefit to the City's General Fund by offsetting the cost associated with fleet replacement, maintenance, fuel and mass transportation programs. For example, new accounts have been created to specifically address the amount of money allocated for vehicle fuel supply and the purchase of equipment such as fuel dispensers.

DEPARTMENTAL INITIATIVES:

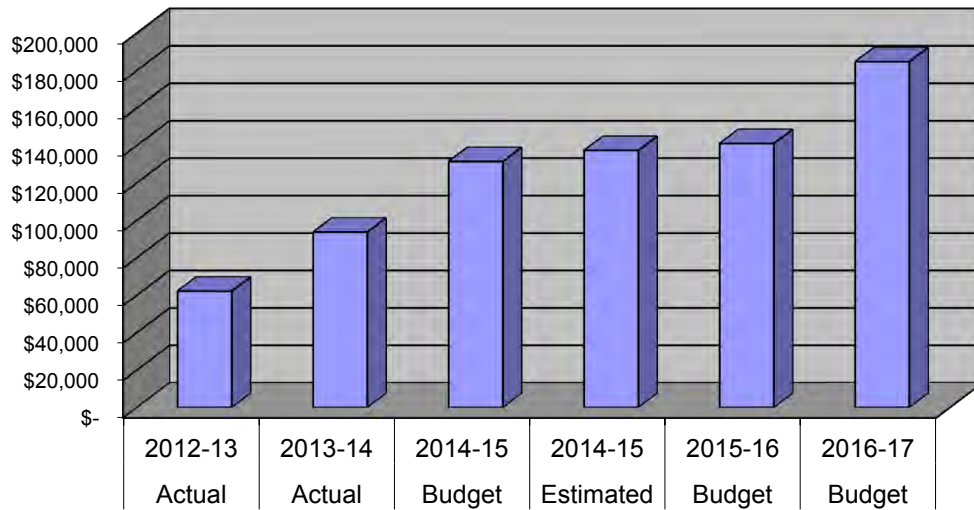
- Create programs that will promote the reduction of air pollution.
- Ensure the City is using vehicles that comply with all state emission regulations.

**CITY OF STANTON
FUND BALANCE SUMMARY
AIR QUALITY FUND**

AIR QUALITY IMPROVEMENT FUND

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Balance	\$ 108,160	\$ 62,137	\$ 93,665	\$ 93,665	\$ 137,276	\$ 140,976
Revenues	53,288	35,793	42,000	47,511	48,000	48,000
Transfers In	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Expenditures	(99,311)	(4,265)	(4,300)	(3,900)	(44,300)	(4,300)
Fund Balance	<u>\$ 62,137</u>	<u>\$ 93,665</u>	<u>\$ 131,365</u>	<u>\$ 137,276</u>	<u>\$ 140,976</u>	<u>\$ 184,676</u>

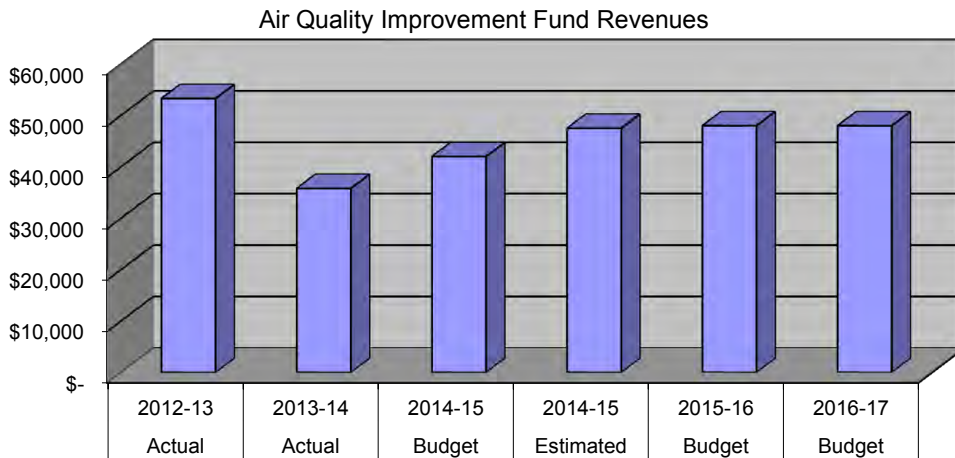
Air Quality Improvement Fund Balance



**CITY OF STANTON
REVENUE SUMMARY
AIR QUALITY IMPROVEMENT FUND**

Air Quality - 226	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
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Property Tax						
Property Tax Transfer						
Sales and Use Tax						
Transactions and Use Tax						
Transient Occupancy						
Franchise Fees						
Business License						
Utility Users Tax						
Fees and Permits						
Intergovernmental	43,777	35,528	42,000	47,511	48,000	48,000
Charges for Services						
Developmental Fees						
Parks and Recreation Fees						
Fines and Forfeitures						
Investment Earnings	511	265	-			
Rental Income						
Miscellaneous Revenue	9,000	-	-			
Pass-thru Payment						
Transfers						
Total Revenues	\$ 53,288	\$ 35,793	\$ 42,000	\$ 47,511	\$ 48,000	\$ 48,000



CITY OF STANTON
EXPENDITURE SUMMARY
AIR QUALITY IMPROVEMENT FUND

Air Quality - 226	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages						
Benefits	1,830	2,165	2,200	1,800	2,200	2,200
Equipment & Supplies		-	-			
Repairs and Maintenance						
Utilities						
Rental Expense						
Insurance						
Professional Development						
Contract Services						
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	996	2,100	2,100	2,100	2,100	2,100
Capital Assets	96,485	-	-	-	40,000	-
Transfers						
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ 99,311	\$ 4,265	\$ 4,300	\$ 3,900	\$ 44,300	\$ 4,300

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						
None	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Personnel	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

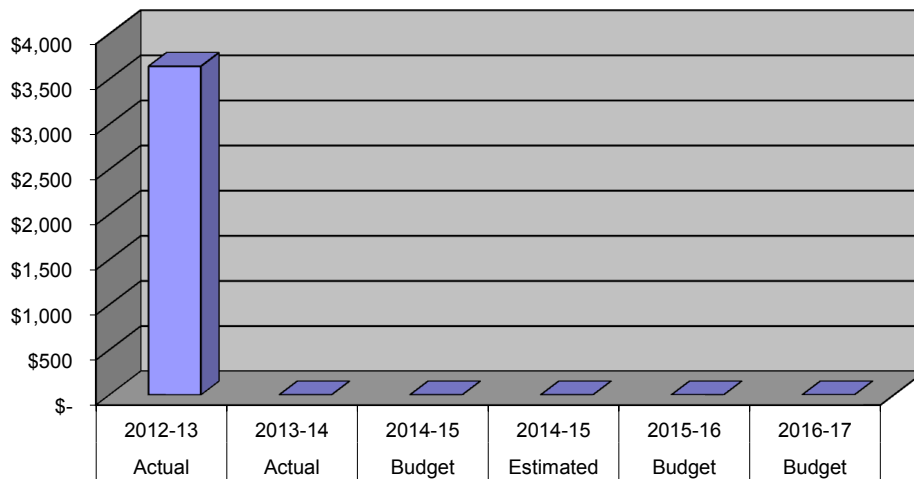
**CITY OF STANTON
FUND BALANCE SUMMARY
STATE COPS GRANTS**

STATE COPS GRANTS

The State COPS Grant Funds are established to receive funding under the State Citizens Option for Public Safety Program, popularly known as the COPS program. Certain procedures are required to be implemented prior to the use of the funds, and the funds cannot be used to supplant existing funding for law enforcement. Each year the City receives approximately \$100,000 for public safety programs. Each year the City establishes a separate fund to account for the grant. The schedule below is a summary of State COPS Funds from fiscal year 2012-13 through 2016-17. Funds budgeted in FY 2015-16 represents all unspent funds from FY 2014-15 and prior as well as the anticipated FY 2015-16 grant.

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Balance	\$ 3,641	\$ 3,641	\$ -	\$ -	\$ -	\$ -
Revenues	97,240	128,716	358,782	73,360	385,500	120,000
Transfers In	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Expenditures	(97,240)	(132,357)	(358,782)	(73,360)	(385,500)	(120,000)
Fund Balance	\$ 3,641	\$ -	\$ -	\$ -	\$ -	\$ -

State COPS Funds - Fund Balance



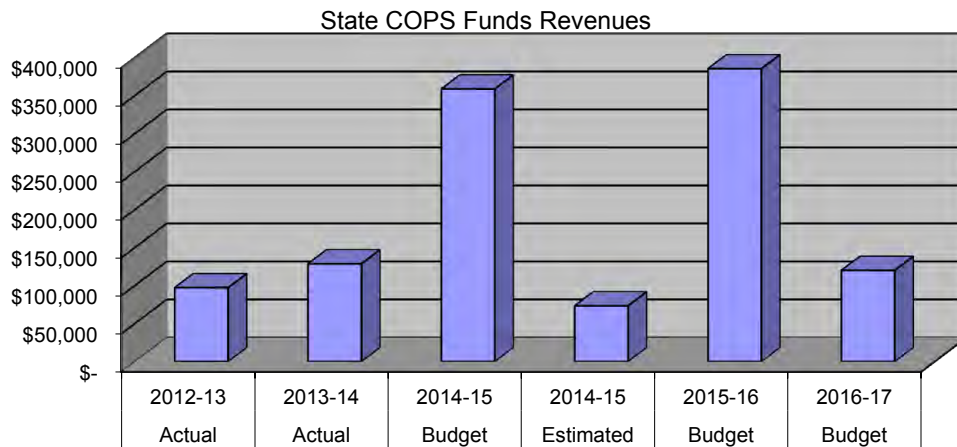
**CITY OF STANTON
REVENUE SUMMARY
COPS GRANT FUNDS**

State COPS Grants	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
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Property Tax
Property Tax Transfer
Sales and Use Tax
Transactions and Use Tax
Transient Occupancy
Franchise Fees
Business License
Utility Users Tax
Fees and Permits
Intergovernmental
Charges for Services
Developmental Fees
Parks and Recreation Fees
Fines and Forfeitures
Investment Earnings
Rental Income
Miscellaneous Revenue
Pass-thru Payment
Transfers

97,240 128,716 358,782 73,360 385,500 120,000

Total Revenues **\$ 97,240** **\$ 128,716** **\$ 358,782** **\$ 73,360** **\$ 385,500** **\$ 120,000**



CITY OF STANTON
EXPENDITURE SUMMARY
STATE COPS GRANT FUNDS

State COPS Grants	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	-	-	-	-	-	-
Equipment & Supplies	97,154	132,357	358,782	73,360	385,500	120,000
Repairs and Maintenance			-	-	-	-
Utilities			-	-	-	-
Rental Expense			-	-	-	-
Insurance			-	-	-	-
Professional Development			-	-	-	-
Contract Services			-	-	-	-
Recreation Events			-	-	-	-
Recreation Programs			-	-	-	-
Redevelopment Programs			-	-	-	-
Payment to Other Agencies			-	-	-	-
Interdepartmental Charge	86	-	-	-	-	-
Capital Assets	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ 97,240	\$ 132,357	\$ 358,782	\$ 73,360	\$ 385,500	\$ 120,000

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						
None	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Personnel	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

CITY OF STANTON
FUND BALANCE SUMMARY
JAG GRANT

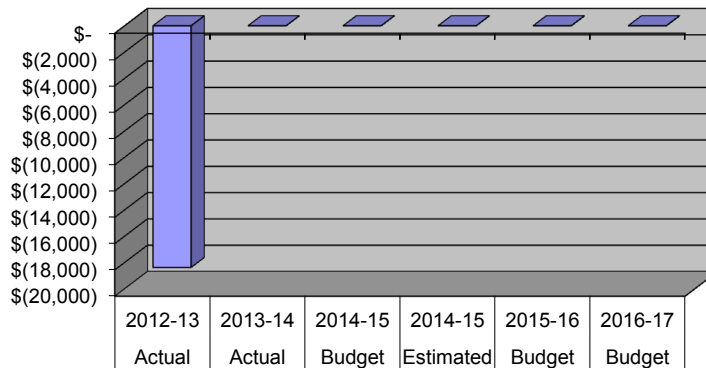
JAG GRANT FUND

The JAG (Justice Assistance Grant) Program, administered by the Bureau of Justice Assistance and authorized under Public Law 109-162, is the leading source of federal justice funding to state and local jurisdictions. The City's JAG Grant Fund accounts for the resources received under this program. The JAG Program provides states, tribes and local governments with funding to support a range of program areas, such as law enforcement, crime prevention and education and technology improvements.

Funds budgeted in FY 2015-16 represent the remaining balances on 2012, 2013 and 2014 grants awarded to the City.

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Balance	\$ (14,953)	\$ (18,373)	\$ -	\$ -	\$ -	\$ -
Revenues	64,974	34,879	8,875	1,271	19,945	-
Transfers In	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Expenditures	(68,395)	(16,506)	(8,875)	(1,271)	(19,945)	-
Fund Balance	\$ (18,373)	\$ -	\$ -	\$ -	\$ -	\$ -

JAG Grant Fund Balance



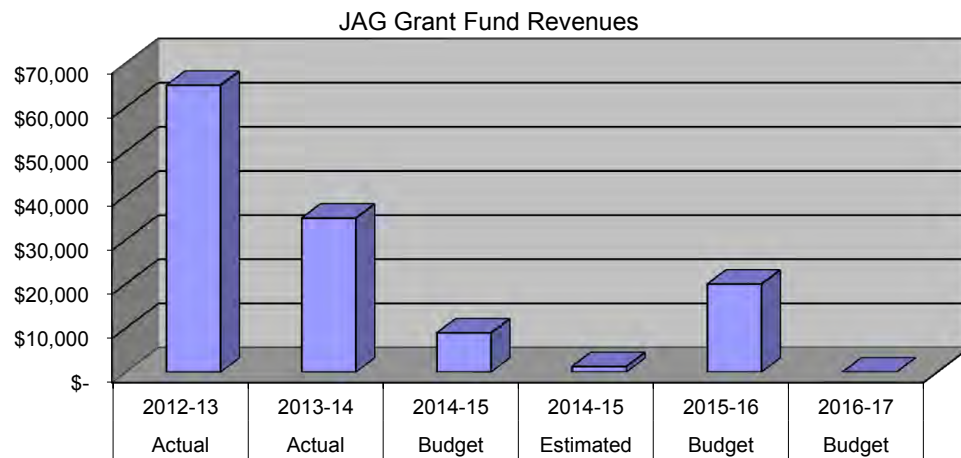
**CITY OF STANTON
REVENUE SUMMARY
JAG GRANT FUND**

JAG Grant	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
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Property Tax
Property Tax Transfer
Sales and Use Tax
Transactions and Use Tax
Transient Occupancy
Franchise Fees
Business License
Utility Users Tax
Fees and Permits
Intergovernmental
Charges for Services
Developmental Fees
Parks and Recreation Fees
Fines and Forfeitures
Investment Earnings
Rental Income
Miscellaneous Revenue
Pass-thru Payment
Transfers

64,974 34,879 8,875 1,271 19,945

Total Revenues **\$ 64,974 \$ 34,879 \$ 8,875 \$ 1,271 \$ 19,945 \$ -**



CITY OF STANTON
EXPENDITURE SUMMARY
JAG GRANT FUND

JAG Grant	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	-	-	-	-	-	-
Equipment & Supplies	68,395	16,506	8,875	1,271	19,945	-
Repairs and Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Rental Expense	-	-	-	-	-	-
Insurance	-	-	-	-	-	-
Professional Development	-	-	-	-	-	-
Contract Services	-	-	-	-	-	-
Recreation Events	-	-	-	-	-	-
Recreation Programs	-	-	-	-	-	-
Redevelopment Programs	-	-	-	-	-	-
Payment to Other Agencies	-	-	-	-	-	-
Interdepartmental Charge	-	-	-	-	-	-
Capital Assets	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total	\$ 68,395	\$ 16,506	\$ 8,875	\$ 1,271	\$ 19,945	\$ -

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						
None	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Personnel	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

CITY OF STANTON
FUND BALANCE SUMMARY
FAMILIES AND COMMUNITIES TOGETHER (FaCT) GRANT

FAMILIES AND COMMUNITIES TOGETHER (FaCT) GRANT

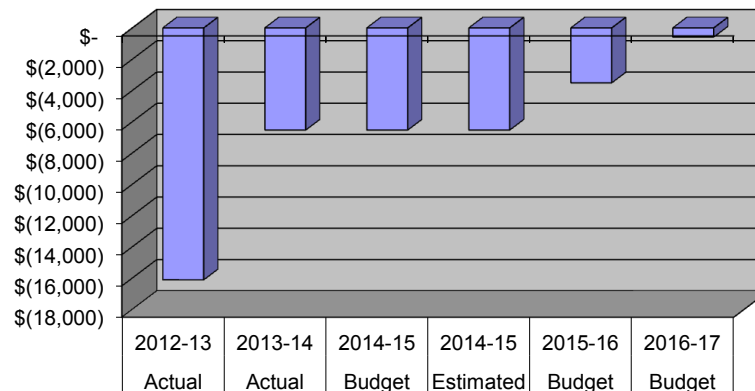
In July of 2006, the City of Stanton applied and was awarded a Families and Communities Together (FaCT) Grant. The City has continued to receive the grant when renewal timeframes have occurred. The City contracts directly with the County of Orange Social Services Agency, which administers this federally, and state funded grant program. Through this funding opportunity the City has been able to augment the existing program curriculum at the Stanton Community Services Center, now also serving as a FaCT Family Resource Center.

The Stanton Community Services Center is a community-based site that offers a comprehensive array of recreational, educational, social and health services to families. The Stanton Family Resource Center is considered a "One Stop Shop," which provides services and support systems that build on family strengths. The services provided are offered in partnership with private and public agencies working together to enhance each family's capacity to become self-sufficient. The Family Resource Center also serves as a vehicle for engaging local community organizations and local government in the identification and resolution of community concerns.

Center programs offered through this grant include: Counseling / Mental Health Services, Advocacy Services, Domestic Violence Programs, Parent Involvement and Education, Case Management Services, Information and Referral Services, Health Access Programs, Crisis Intervention, Food and Clothing Assistance, Home Visitation Programs, After School Programs and ESL Classes.

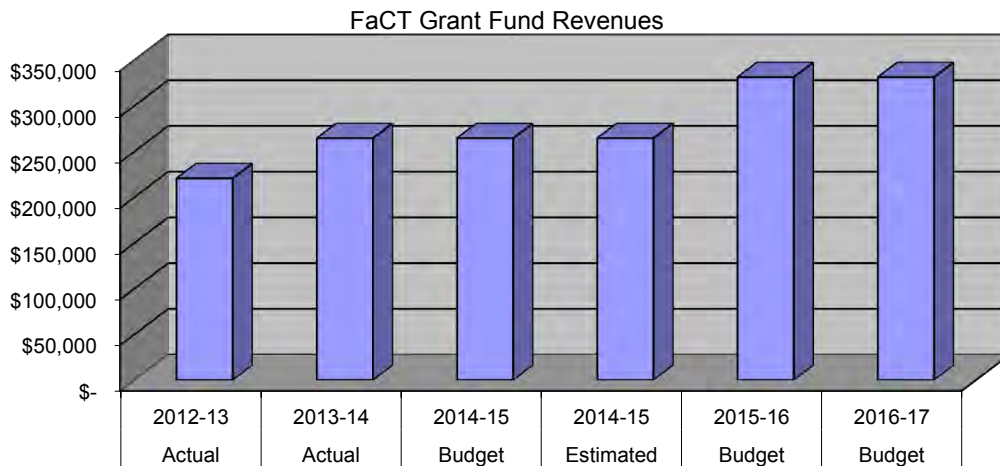
	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Balance	\$ (443)	\$ (16,115)	\$ (6,530)	\$ (6,530)	\$ (6,530)	\$ (3,511)
Revenues	218,779	218,934	220,000	220,000	300,000	300,000
Transfers In	1,740	45,424	44,442	44,442	31,200	31,200
Transfers Out	-	-	-	-	-	-
Expenditures	(236,190)	(254,773)	(264,442)	(264,442)	(328,181)	(328,269)
Fund Balance	<u>\$ (16,115)</u>	<u>\$ (6,530)</u>	<u>\$ (6,530)</u>	<u>\$ (6,530)</u>	<u>\$ (3,511)</u>	<u>\$ (580)</u>

FaCT Grant Fund Balance



CITY OF STANTON
REVENUE SUMMARY
FAMILIES AND COMMUNITIES TOGETHER (FaCT) GRANT

FACT Grant - 250	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Property Tax						
Property Tax Transfer						
Sales and Use Tax						
Transactions and Use Tax						
Transient Occupancy						
Franchise Fees						
Business License						
Utility Users Tax						
Fees and Permits						
Intergovernmental	218,779	218,934	220,000	220,000	300,000	300,000
Charges for Services						
Developmental Fees						
Parks and Recreation Fees						
Fines and Forfeitures						
Investment Earnings						
Rental Income						
Miscellaneous Revenue						
Pass-thru Payment						
Transfers	1,740	45,424	44,442	44,442	31,200	31,200
Total Revenues	\$ 220,519	\$ 264,358	\$ 264,442	\$ 264,442	\$ 331,200	\$ 331,200



CITY OF STANTON
EXPENDITURE SUMMARY
FAMILIES AND COMMUNITITES TOGETHER (FaCT) FUND

FACT Grant - 250	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ 93,288	\$ 91,192	\$ 106,810	\$ 106,810	\$ 121,025	\$ 119,270
Benefits	39,269	32,850	33,945	33,945	31,622	32,154
Equipment & Supplies	50	4,869	-	-	1,417	1,417
Repairs and Maintenance						
Utilities						
Rental Expense						
Insurance						
Professional Development						
Contract Services	101,159	103,940	101,911	101,911	155,704	155,704
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	2,424	21,537	21,776	21,776	18,413	19,724
Capital Assets	-	386	-			
Transfers						
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ 236,190	\$ 254,773	\$ 264,442	\$ 264,442	\$ 328,181	\$ 328,269

PERSONNEL	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Parks & Rec. Supervisor	1.00	1.00				
Administrative Clerk	0.50	0.50	1.00	1.00	1.00	1.00
Recreation Leader PT			0.50	0.50	0.50	0.50
Recreation Leader PT					0.37	0.20
Community Services Coordinator	-	1.00	1.00	1.00	1.00	1.00
Total Personnel	1.50	1.50	1.50	1.50	1.87	1.70

CITY OF STANTON
FUND BALANCE SUMMARY
SENIOR TRANSPORTATION FUND

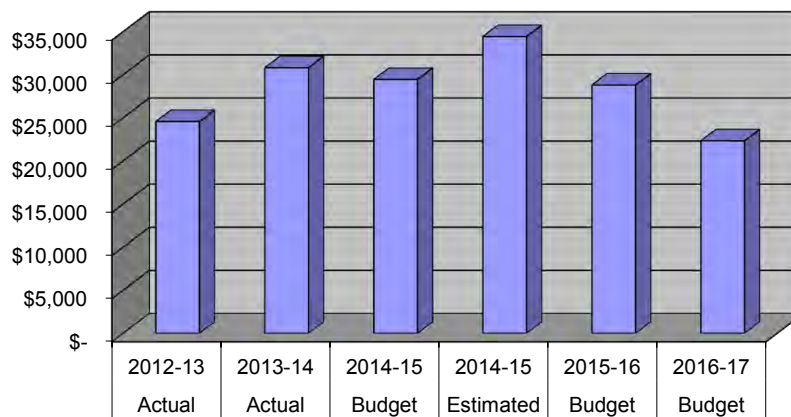
SENIOR TRANSPORTATION FUND

The Senior Transportation Fund accounts for resources received from the Orange County Transportation Authority as part of the Senior Mobility Program (SMP). The program is designed to fill the gap between local fixed-route buses and disabled paratransit service, by providing local transportation services to seniors in participating cities in Orange County. Under the program, participating cities are eligible to receive funds and vehicles from OCTA to help design and operate a transit program that best fits the needs of older adults in their communities.

Funding for the program comes from the Renewed Measure M half-cent county sales tax that is restricted for transportation purposes. One percent of total Measure M net revenue is allocated to the SMP program, and participating agencies receive a proportionate share based on their population of seniors age 60 years and older.

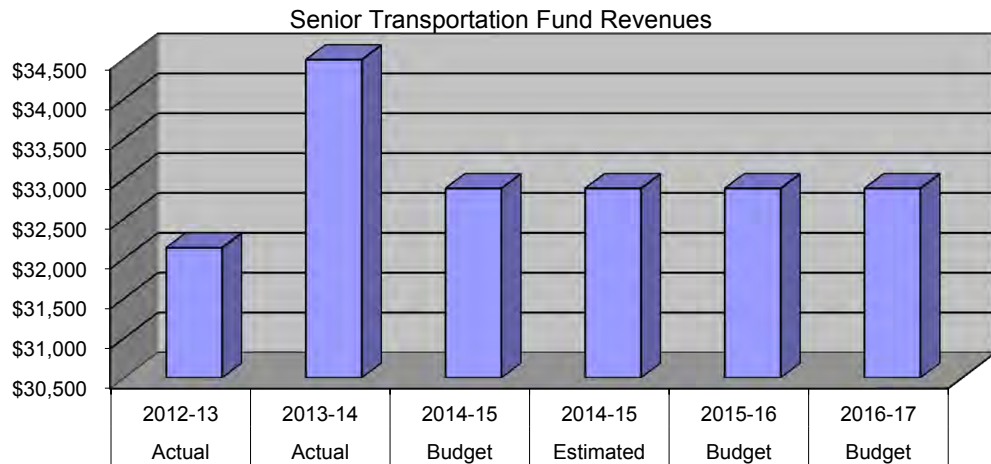
	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Balance	\$ 19,261	\$ 24,564	\$ 30,805	\$ 30,805	\$ 34,422	\$ 28,794
Revenues	32,132	34,490	32,875	32,875	32,875	32,875
Transfers In	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Expenditures	(26,829)	(28,250)	(34,239)	(29,258)	(38,503)	(39,344)
Fund Balance	<u>\$ 24,564</u>	<u>\$ 30,805</u>	<u>\$ 29,441</u>	<u>\$ 34,422</u>	<u>\$ 28,794</u>	<u>\$ 22,324</u>

Senior Transportation Fund Balance



CITY OF STANTON
REVENUE SUMMARY
SENIOR TRANSPORTATION FUND

Senior Transportation - 251	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Property Tax						
Property Tax Transfer						
Sales and Use Tax						
Transactions and Use Tax						
Transient Occupancy						
Franchise Fees						
Business License						
Utility Users Tax						
Fees and Permits						
Intergovernmental	32,040	34,397	32,875	32,875	32,875	32,875
Charges for Services						
Developmental Fees						
Parks and Recreation Fees						
Fines and Forfeitures						
Investment Earnings	91	93	-			
Rental Income						
Miscellaneous Revenue						
Pass-thru Payment						
Transfers						
Total Revenues	\$ 32,132	\$ 34,490	\$ 32,875	\$ 32,875	\$ 32,875	\$ 32,875



CITY OF STANTON
EXPENDITURE SUMMARY
SENIOR TRANSPORTATION FUND

Senior Transportation	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ 14,160	\$ 14,325	\$ 14,908	\$ 14,908	\$ 33,477	\$ 34,231
Benefits	709	1,233	1,483	1,483	4,012	4,078
Equipment & Supplies						
Repairs and Maintenance						
Utilities						
Rental Expense						
Insurance						
Professional Development						
Contract Services						
Recreation Events						
Recreation Programs	11,960	11,820	16,981	12,000	-	-
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	-	871	867	867	1,014	1,036
Capital Assets						
Transfers						
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ 26,829	\$ 28,250	\$ 34,239	\$ 29,258	\$ 38,503	\$ 39,344

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						
Recreation Leader PT	0.50	0.50	0.50	0.50	0.30	0.30
Recreation Leader PT					0.50	0.50
Recreation Leader PT					0.175	0.175
Sr. Rec Leader	-	-	-	-	0.50	0.50
Total Personnel	-	-	-	-	0.68	0.68

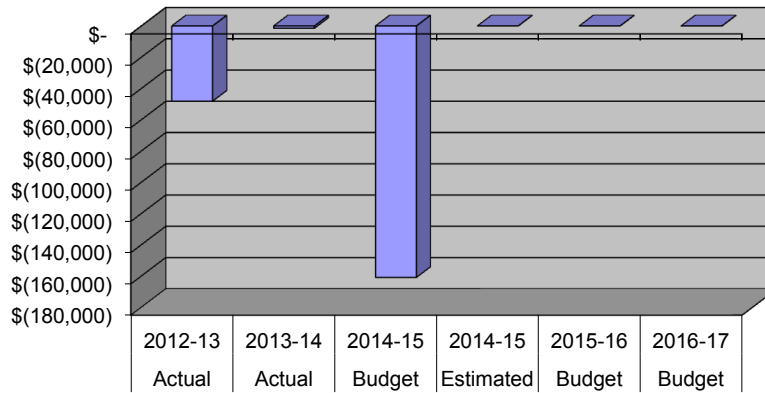
CITY OF STANTON
FUND BALANCE SUMMARY
STANTON CENTRAL PARK GRANT FUND

STANTON CENTRAL PARK GRANT FUND

The Stanton Central Park Grant Fund will account for a portion of the resources to be used to design and construct the new Stanton Central Park. The remainder will be in the Parks and Recreation Facilities Capital Project Fund. The portion of the park paid by the Proposition 84 State Grant is recorded in this fund.

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Balance	\$ 545	\$ (48,079)	\$ (1,410)	\$ (1,410)	\$ -	\$ -
Revenues	-	316,226	2,963,700	130,297	2,963,700	-
Transfers In			6,495,000			
Transfers Out	-	-	-	-	-	-
Expenditures	<u>(48,624)</u>	<u>(269,557)</u>	<u>(9,618,190)</u>	<u>(128,887)</u>	<u>(2,963,700)</u>	<u>-</u>
Fund Balance	<u><u>\$ (48,079)</u></u>	<u><u>\$ (1,410)</u></u>	<u><u>\$ (160,901)</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

Stanton Central Park Fund Balance

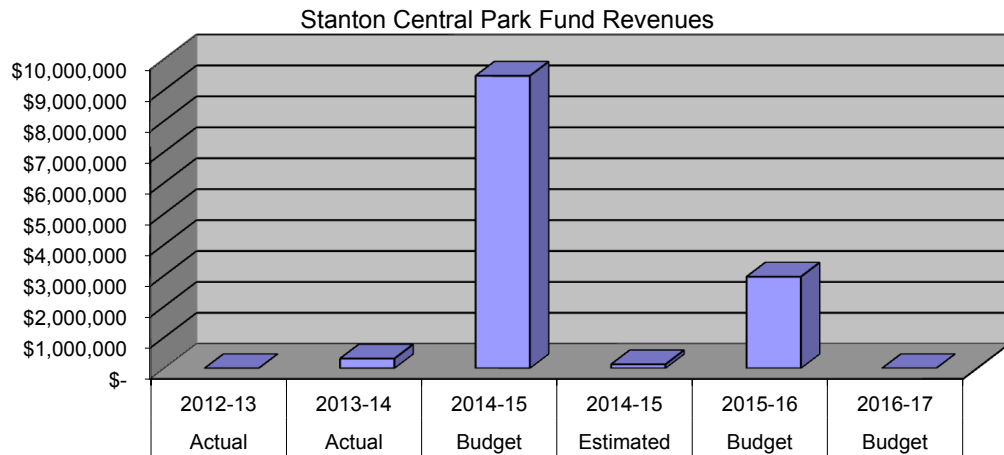


CITY OF STANTON
REVENUE SUMMARY
STANTON CENTRAL PARK GRANT FUND

Stanton Central Park Grant - 253	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
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Property Tax						
Property Tax Transfer						
Sales and Use Tax						
Transactions and Use Tax						
Transient Occupancy						
Franchise Fees						
Business License						
Utility Users Tax						
Fees and Permits						
Intergovernmental	-	316,226	2,963,700	128,887	2,963,700	
Charges for Services						
Developmental Fees						
Parks and Recreation Fees						
Fines and Forfeitures						
Investment Earnings						
Rental Income						
Miscellaneous Revenue						
Pass-thru Payment						
Transfers			6,495,000			

Total Revenues	\$ -	\$ 316,226	\$ 9,458,700	\$ 128,887	\$ 2,963,700	\$ -
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CITY OF STANTON
EXPENDITURE SUMMARY
STANTON CENTRAL PARK GRANT FUND

Stanton Central Park Grant	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ -	-				
Benefits	-	-				
Equipment & Supplies	-		-			
Repairs and Maintenance						
Utilities						
Rental Expense						
Insurance						
Professional Development						
Contract Services	-					
Recreation Events						
Recreation Programs	-					
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge						
Capital Assets						
Transfers						
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	<u>48,624</u>	<u>269,557</u>	<u>9,618,190</u>	<u>128,887</u>	<u>2,963,700</u>	<u>-</u>
Total Expenditures	<u>\$ 48,624</u>	<u>\$ 269,557</u>	<u>\$ 9,618,190</u>	<u>\$ 128,887</u>	<u>\$ 2,963,700</u>	<u>\$ -</u>

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						

Total Personnel	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
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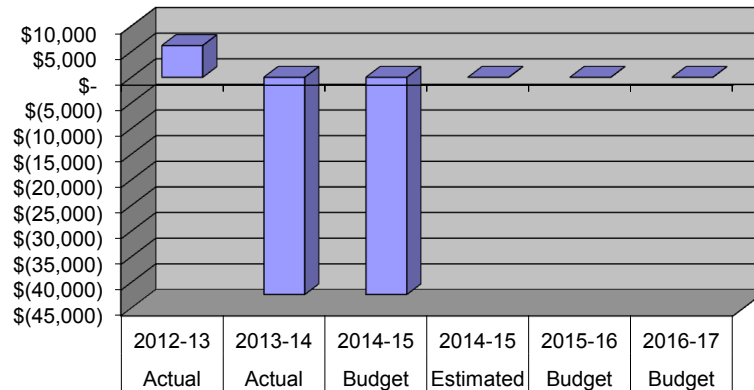
**CITY OF STANTON
FUND BALANCE SUMMAY
CalGRIP GRANT**

CalGRIP GRANT FUND

The CalGRIP Grant Fund is used to account for the revenues and expenditures related to funding received by the Board of State and Community Corrections (BSCC) for the California Gang Reduction, Intervention and Prevention (CalGRIP) Program. The current grant commenced January 1, 2015 and runs through December 31, 2017. This is an expenditure-reimbursement grant and the award amount is \$500,000 per calendar year. The FY 2015-16 Budget includes the remaining portion of the the award for the two calendar years, 2015 and 2016.

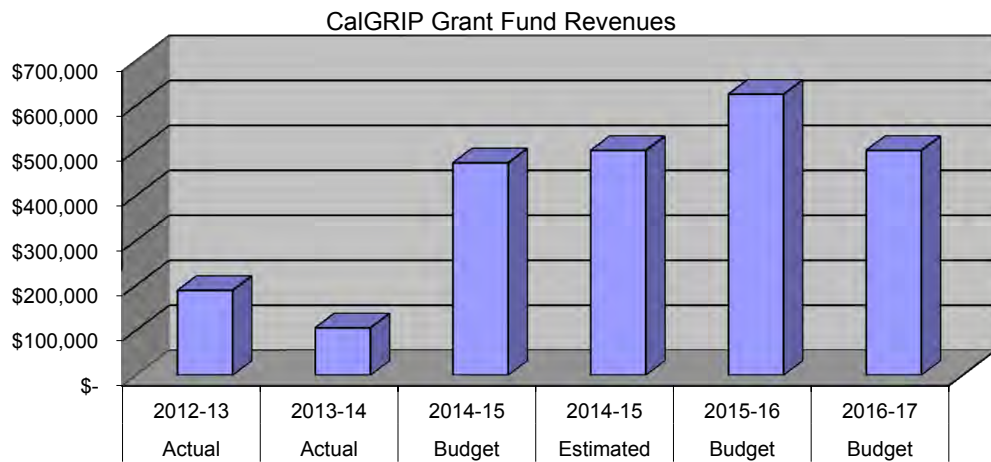
	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Balance	\$ (38,343)	\$ 6,200	\$ (42,355)	\$ (42,355)	\$ -	\$ -
Revenues	188,547	105,289	472,356	500,000	625,000	500,000
Transfers In	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Expenditures	(144,004)	(153,843)	(472,356)	(457,645)	(625,000)	(500,000)
Fund Balance	<u>\$ 6,200</u>	<u>\$ (42,355)</u>	<u>\$ (42,355)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CalGRIP Grant Fund Balance



**CITY OF STANTON
REVENUE SUMMARY
CalGRIP GRANT FUND**

CalGRIP Grant	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Property Tax						
Property Transfer Tax						
Sales and Use Tax						
Transactions and Use Tax						
Transient Occupancy						
Franchise Fees						
Business License						
Utility Users Tax						
Fees and Permits						
Intergovernmental	188,547	105,289	472,356	500,000	625,000	500,000
Charges for Services						
Developmental Fees						
Parks and Recreation Fees						
Fines and Forfeitures						
Investment Earnings						
Rental Income						
Miscellaneous Revenue						
Pass-thru Payment						
Transfers						
Total Revenues	\$ 188,547	\$ 105,289	\$ 472,356	\$ 500,000	\$ 625,000	\$ 500,000



CITY OF STANTON
EXPENDITURE SUMMARY
CalGRIP GRANT FUND

CalGRIP Grant	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ -	\$ 36,528	\$ 161,618	\$ 161,618	\$ 179,430	\$ 165,446
Benefits	-	3,208	10,657	10,657	29,896	26,112
Equipment & Supplies	2,387	2,054	16,792	22,450	19,796	15,200
Repairs and Maintenance						
Utilities						
Rental Expense						
Insurance						
Professional Development						
Contract Services	141,617	109,751	275,140	254,771	380,761	280,514
Recreation Events						
Recreation Programs	-					
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	-	2,303	8,149	8,149	15,117	12,728
Capital Assets						
Transfers						
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ 144,004	\$ 153,843	\$ 472,356	\$ 457,645	\$ 625,000	\$ 500,000

PERSONNEL	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Parks & Recs Supervisor	0.60	0.60	0.60	0.60		
GRIP Senior Recreation Leader		0.50	0.50	0.50	0.25	
GRIP Senior Recreation Leader					0.50	0.50
Recreation Leader PT			0.20	0.20	0.30	0.30
Recreation Leader PT			0.50	0.50	0.30	0.30
Recreation Leader PT			0.50	0.50	0.30	0.30
Recreation Leader PT			0.50	0.50	0.30	0.30
Recreation Leader PT					0.50	0.30
Recreation Leader PT					0.50	0.50
Recreation Leader PT					0.50	0.50
Recreation Leader PT					0.50	0.50
Recreation Leader PT						0.50
Community Services Coordinator	-	-	-	-	0.80	0.60
Total Personnel	-	-	0.50	0.50	0.80	0.60

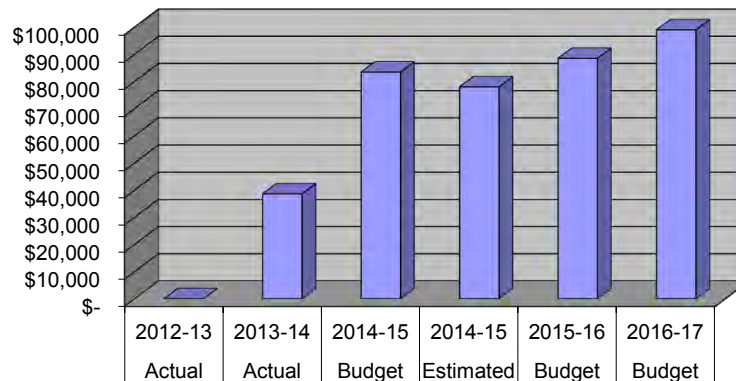
**CITY OF STANTON
FUND BALANCE SUMMARY
IMPACT FEE FUNDS**

IMPACT FEE FUNDS

Impact fees are assessed by cities so that new residents pay their fair share of having to expand the City's infrastructure to accommodate the new residents into the already existing system. These impact fees are only to be applied to new residences and are not applied to commercial development. The revenues raised by payment through this fee program are placed in these funds, and such revenues, along with any interest earnings, shall be used solely to pay for the City's future construction of facilities permitted under California Government Code Section 66002 or to reimburse the City for those facilities constructed by the City with funds advanced by the City from other sources, or to reimburse developers who have been required or permitted to install such listed facilities, to the extent the actual cost of the facilities installed by the developer exceeds the impact fee obligation of the development project.

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Balance	\$ -	\$ -	\$ 38,590	\$ 38,590	\$ 77,943	\$ 88,433
Revenues	-	38,590	44,800	39,353	10,490	10,490
Transfers In	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Expenditures	-	-	-	-	-	-
Fund Balance	<u>\$ -</u>	<u>\$ 38,590</u>	<u>\$ 83,390</u>	<u>\$ 77,943</u>	<u>\$ 88,433</u>	<u>\$ 98,923</u>

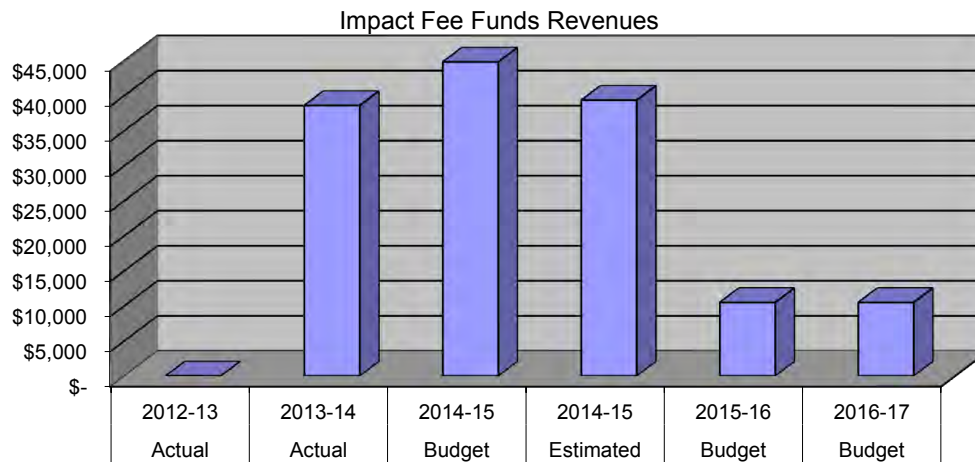
Impact Fee Funds Fund Balance



**CITY OF STANTON
REVENUE SUMMARY
IMPACT FEE FUNDS**

Impact Fees - 261-264	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
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Property Tax						
Property Tax Transfer						
Sales and Use Tax						
Transactions and Use Tax						
Transient Occupancy						
Franchise Fees						
Business License						
Utility Users Tax						
Fees and Permits	-	38,545	44,800	39,353	10,490	10,490
Intergovernmental						
Charges for Services						
Developmental Fees						
Parks and Recreation Fees						
Fines and Forfeitures						
Investment Earnings	-	45	-			
Rental Income						
Miscellaneous Revenue						
Pass-thru Payment						
Transfers						
Total Revenues	\$ -	\$ 38,590	\$ 44,800	\$ 39,353	\$ 10,490	\$ 10,490

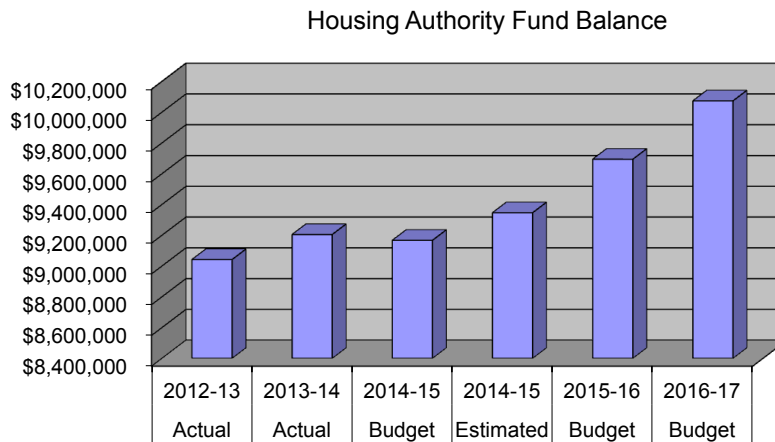


CITY OF STANTON
FUND BALANCE SUMMARY
HOUSING AUTHORITY FUND

HOUSING AUTHORITY FUND

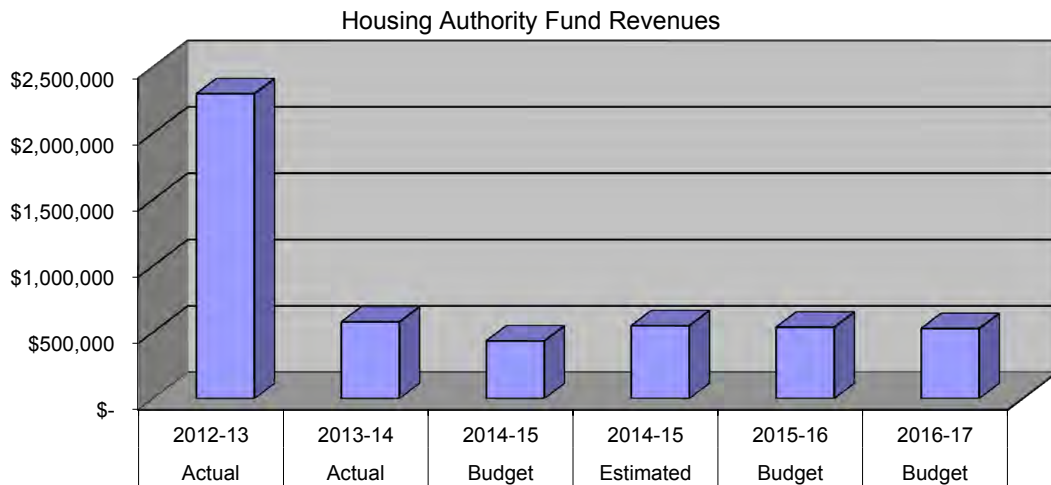
The Housing Authority Fund is used to account for the accumulated resources received from the Low and Moderate Income Housing Fund of the former Stanton Redevelopment Agency and for expenses related to low and moderate income housing. Revenues represent rental income from properties owned by the Authority.

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Balance	\$ 7,720,406	\$ 9,041,887	\$ 9,204,909	\$ 9,204,909	\$ 9,346,339	\$ 9,693,952
Revenues	580,394	577,729	434,000	549,078	538,000	528,000
Transfers In	1,717,205	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Expenditures	(976,117)	(414,708)	(471,950)	(407,648)	(359,950)	(363,589)
Repayment of Gen Fund/RDA Loan	-	-	-	-	169,564	215,035
Fund Balance	<u>\$ 9,041,887</u>	<u>\$ 9,204,909</u>	<u>\$ 9,166,959</u>	<u>\$ 9,346,339</u>	<u>\$ 9,693,952</u>	<u>\$ 10,073,398</u>



**CITY OF STANTON
REVENUE SUMMARY
HOUSING AUTHORITY FUND**

Housing Authority - 285	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Property Tax						
Property Transfer Tax						
Sales and Use Tax						
Transactions and Use Tax						
Transient Occupancy						
Franchise Fees						
Business License						
Utility Users Tax						
Fees and Permits						
Intergovernmental						
Charges for Services						
Developmental Fees						
Parks and Recreation Fees						
Fines and Forfeitures						
Investment Earnings	16,760	14,771	4,000	4,000	4,000	4,000
Rental Income	561,349	554,015	430,000	540,355	530,000	520,000
Miscellaneous Revenue	2,285	8,942	-	4,723	4,000	4,000
Pass-thru Payment						
Transfers	1,717,205	-	-			
Total Revenues	\$ 2,297,599	\$ 577,729	\$ 434,000	\$ 549,078	\$ 538,000	\$ 528,000



CITY OF STANTON
EXPENDITURE SUMMARY
HOUSING AUTHORITY FUND

Housing Authority	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ 158,560	\$ 158,721	\$ 160,758	\$ 160,758	\$ 104,201	\$ 104,289
Benefits	53,305	60,441	61,877	61,877	33,213	34,053
Equipment & Supplies	16,515	12,569	7,000	6,048	2,000	2,000
Repairs and Maintenance	4,763	48,710	66,000	61,484	65,000	65,000
Utilities	11,772	44,285	45,000	35,379	47,000	50,000
Rental Expense						
Insurance						
Professional Development						
Contract Services	48,082	25,338	32,500	16,285	30,000	30,000
Recreation Events						
Recreation Programs	-					
Redevelopment Programs	81,036	17,042	50,000	17,002	50,000	50,000
Payment to Other Agencies						
Interdepartmental Charge	37,858	47,535	48,815	48,815	28,536	28,247
Capital Assets	564,226	-	-			
Transfers		67				
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ 976,117	\$ 414,708	\$ 471,950	\$ 407,648	\$ 359,950	\$ 363,589

PERSONNEL	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Community Dev Director					0.15	0.15
Administrative Clerk PT					0.025	0.025
Administrative Clerk PT					0.025	0.025
Accounting Technician					0.5	0.5
Adm Services Coordinator					0.5	0.5
Code Enf/Prkg Cntrl Supv	-	-	-	-	0.50	0.50
Associate Planner					0.40	0.40
Total Personnel	-	-	-	-	1.55	1.55



CAPITAL PROJECT FUND

MISSION:

The Capital Project Fund contributes to a positive City image and promotes community safety, pride and aesthetics by funding improvements to the City's infrastructure.

PRIMARY ACTIVITIES:

The Capital Projects Fund accounts for major capital projects not recorded in other funds. The projects are financed through outside sources, such as grants or matching fund programs. Project financing is recorded directly in the fund or transferred from various funds as authorized by the City Council.

These capital improvements constitute over \$1 million dollars of improvements mostly funded through special funds.

SERVICE LEVEL TRENDS:

Over the last ten years, the City of Stanton has focused on developing its infrastructure and public facilities in order to facilitate the needs of the City's residents. The City has engaged in a program of development designed to improve the aesthetic appearance of the City and maintain the safety and wellness of its residents. The City has constructed several new parks, rehabilitated numerous failing roadways, and improved the drainage system throughout the City with the Capital Project Fund.

MAJOR ACCOMPLISHMENTS:

- Completed the City Hall Center Movable Wall Project
- Completed the City Hall Roof Replacement Project

DEPARTMENTAL INITIATIVES:

- Improve the City's infrastructure.
- Complete all allocated capital improvement projects within fiscal year.
- Maintain and repair streets.
- Improve the City's drainage system.



PERFORMANCE MEASURES:

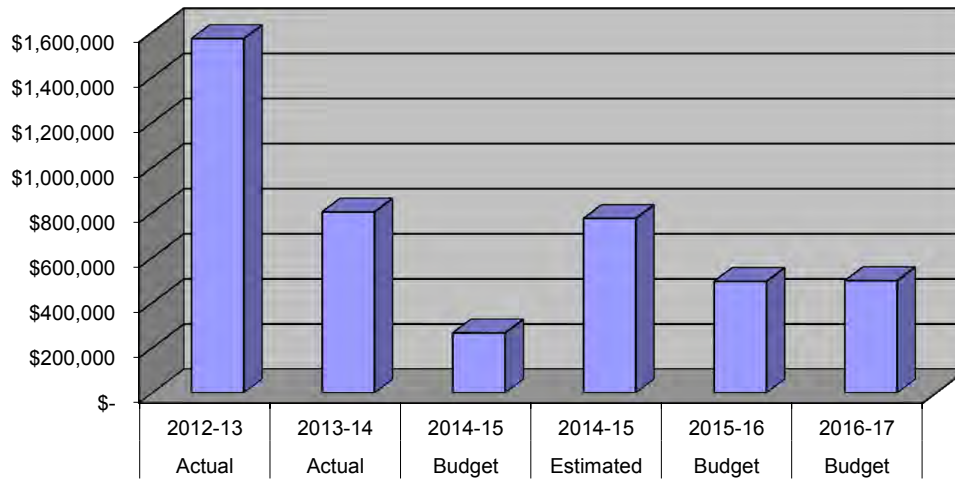
	<u>FY12-13</u>	<u>FY13-14</u>	<u>FY14-15</u>
• Number of Projects	1	2	0
• Square Footage of Roadway Rehabilitation	78,000	0	0
• Linear Feet of Storm Drain Pipe Installed	0	0	0
• Square Feet of PCC Rehabilitated	1,700	0	0
• Parks Built (SF)	0	0	0
• Signal Improvements	0	0	0

CITY OF STANTON
FUND BALANCE SUMMARY
CAPITAL PROJECT FUND

CAPITAL PROJECT FUND

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Balance	1,616,911	1,570,645	802,046	802,046	773,309	494,253
Revenues	126,439	4,351	500,000	8,944	486,720	3,000
Transfers In	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Expenditures	(172,705)	(772,950)	(1,036,387)	(37,681)	(765,776)	-
Fund Balance	<u>\$ 1,570,645</u>	<u>\$ 802,046</u>	<u>\$ 265,658</u>	<u>\$ 773,309</u>	<u>\$ 494,253</u>	<u>\$ 497,253</u>

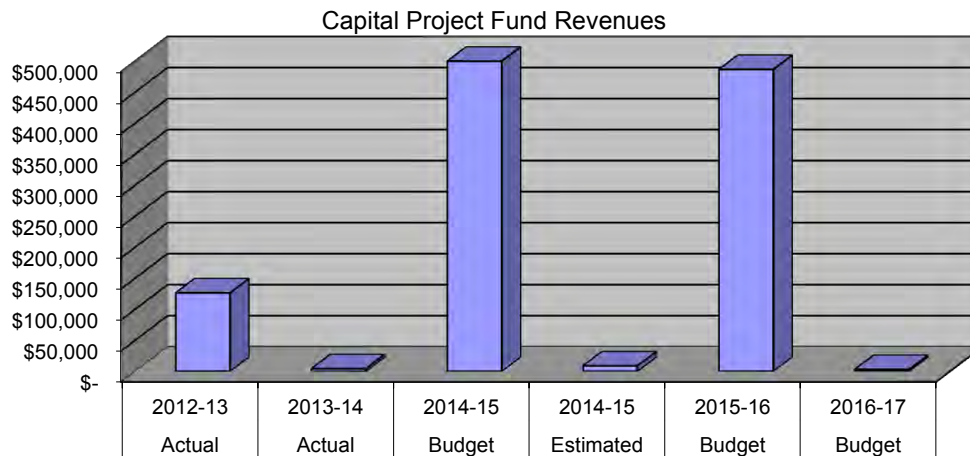
Capital Project Fund Balance



**CITY OF STANTON
REVENUE SUMMARY
CAPITAL PROJECT FUND**

Capital Project - 305	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
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Property Tax						
Property Transfer Tax						
Sales and Use Tax						
Transactions and Use Tax						
Transient Occupancy						
Franchise Fees						
Business License						
Utility Users Tax						
Fees and Permits						
Intergovernmental	118,770	-	500,000	5,944	483,720	-
Charges for Services						
Developmental Fees						
Parks and Recreation Fees						
Fines and Forfeitures						
Investment Earnings	7,669	4,351	-	3,000	3,000	3,000
Rental Income						
Miscellaneous Revenue						
Pass-thru Payment						
Transfers						
Total Revenues	\$ 126,439	\$ 4,351	\$ 500,000	\$ 8,944	\$ 486,720	\$ 3,000



CITY OF STANTON
EXPENDITURE SUMMARY
CAPITAL PROJECT FUND

Capital Project - 305	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	-	-	-	-	-	-
Equipment & Supplies	-	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Rental Expense	-	-	-	-	-	-
Insurance	-	-	-	-	-	-
Professional Development	-	-	-	-	-	-
Contract Services	-	-	-	-	-	-
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	15,022	-	-			
Capital Assets						
Transfers						
Debt Service Expense						
Pass-thru to Other Agencies						
Depreciation						
Capital Projects	<u>157,683</u>	<u>772,950</u>	<u>1,036,387</u>	<u>37,681</u>	<u>765,776</u>	<u>-</u>
Total	<u>\$ 172,705</u>	<u>\$ 772,950</u>	<u>\$ 1,036,387</u>	<u>\$ 37,681</u>	<u>\$ 765,776</u>	<u>\$ -</u>

PERSONNEL	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
None	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Personnel	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

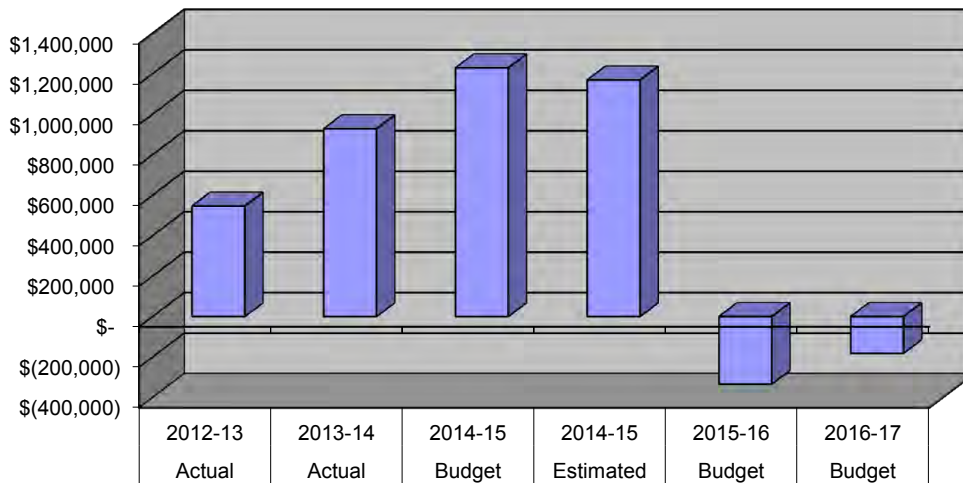
CITY OF STANTON
FUND BALANCE SUMMARY
PARK AND RECREATION FACILITIES FUND

PARKS & RECREATION FACILITIES FUND

Revenue collected from developers for subdivision fees according to Section 19.04.130 of the Stanton Municipal Code is deposited in this fund. The use of the money is limited to "providing park or recreational facilities reasonably related to serving the subdivision by way of the purchase of the necessary land, or if the City Council deems that there is sufficient land available for the subdivision, for improving of such land for park and recreation purposes" (City Code Section 19.04.130, California Government Code Section 66477). In FY 15/16, the Capital Project Fund will be used to record all the transactions relating to Stanton Central Park with the exception of funds that are covered by the Proposition 84 Grant. City Council has approved an advance from the General Fund to ensure this fund does not go negative. The General Fund will be repaid with future Quimby Fees received.

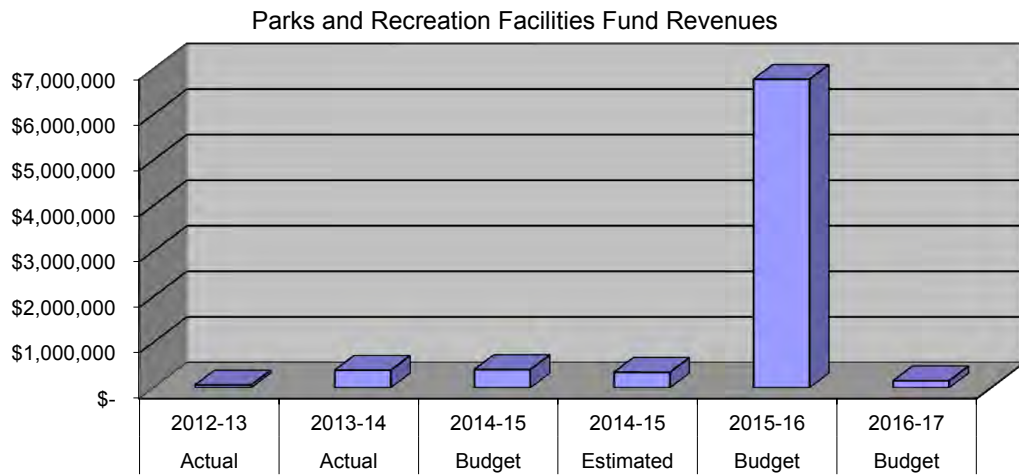
	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Balance	\$ 510,721	\$ 545,950	\$ 928,217	\$ 928,217	\$ 1,169,129	\$ (333,871)
Revenues	61,175	385,294	400,000	339,965	272,000	152,000
Transfers In	-	-	-	-	6,500,000	-
Transfers Out	-	-	-	-	-	-
Expenditures	(25,946)	(3,027)	(99,053)	(99,053)	(8,275,000)	-
Fund Balance	\$ 545,950	\$ 928,217	\$ 1,229,164	\$ 1,169,129	\$ (333,871)	\$ (181,871)

Parks and Recreation Facilities Fund Balance



**CITY OF STANTON
REVENUE SUMMARY
PARKS AND RECREATION FACILITIES FUND**

Parks and Recreation Facilities - 310	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Property Tax						
Property Transfer Tax						
Sales and Use Tax						
Transactions and Use Tax						
Transient Occupancy						
Franchise Fees						
Business License						
Utility Users Tax						
Fees and Permits						
Intergovernmental						
Charges for Services						
Developmental Fees	58,435	382,692	400,000	337,965	270,000	150,000
Parks and Recreation Fees						
Fines and Forfeitures						
Investment Earnings	2,741	2,602	-	2,000	2,000	2,000
Rental Income						
Miscellaneous Revenue						
Pass-thru Payment						
Transfers				-	6,500,000	-
Total Revenues	\$ 61,175	\$ 385,294	\$ 400,000	\$ 339,965	\$ 6,772,000	\$ 152,000



CITY OF STANTON
EXPENDITURE SUMMARY
PARKS AND RECREATION FACILITIES FUND

Parks and Recreation Facilities - 310	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	-	-	-	-	-	-
Equipment & Supplies	-	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Rental Expense	-	-	-	-	-	-
Insurance	-	-	-	-	-	-
Professional Development	-	-	-	-	-	-
Contract Services		-	-			-
Recreation Events						-
Recreation Programs						-
Redevelopment Programs						-
Payment to Other Agencies						-
Interdepartmental Charge						-
Capital Assets						-
Transfers						-
Debt Service Expense						-
Pass-thru to Other Agencies						-
Depreciation						-
Capital Projects	<u>25,946</u>	<u>3,027</u>	<u>99,053</u>	<u>99,053</u>	<u>8,275,000</u>	<u>-</u>
Total Expenditures	<u>\$ 25,946</u>	<u>\$ 3,027</u>	<u>\$ 99,053</u>	<u>\$ 99,053</u>	<u>\$ 8,275,000</u>	<u>\$ -</u>

PERSONNEL	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
None	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Personnel	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>



SEWER MAINTENANCE FUND

MISSION:

The Sewer Maintenance Fund records the provisions of sewer services and maintenance by the City of Stanton.

PRIMARY ACTIVITIES:

The Sewer Maintenance Fund is an enterprise fund, which is used to account for operations that are financed and managed in a manner similar to private business enterprises where the cost of providing goods and services is financed primarily through user charges. The City of Stanton acquired the assets, liabilities, and operations of the former Stanton County Water District on March 1, 1988.

The majority of the revenues are derived from a special assessment (user charge) set annually by the City Council and placed on the property tax roll. Other revenues are received from property taxes, plan check and permit fees and special district taxes. Sewer user charges are assessed based on anticipated flow to the sewer system. Sewer user fees were increased in 2010 to fund future expenses of the system.

SERVICE LEVEL TRENDS:

The City of Stanton operates a collection system of sanitary sewers that transmits sewage flow originating from its residents that heads to the sanitation plant operated by the Orange County Sanitation District. The City's network of sanitary sewers includes approximately 56 miles of sewer mains with 5,000 collection laterals and 550 sanitary sewer manholes. Staff monitors sewer activity regularly to ensure that all sewer mains are operating and to determine where expansion is necessary. The City Council has passed an ordinance that places the responsibility of maintaining the sewer lateral on the property owner. The City has worked diligently to replace failing sections of the system and to expand the current system through several capital improvement projects.



The City of Stanton established the Fats Oils and Grease Control Program to regulate the disposal of Fat, Oils and



Grease (“FOG”) and other insoluble waste discharges from food service establishments within the City of Stanton.

The purpose of this program is to facilitate the maximum beneficial public use of the sanitary sewer systems while attempting to prevent blockages of those sanitary sewer systems as a result of the discharge of FOG, and to specify appropriate FOG disposal requirements for food service establishments to protect the public health and safety.

MAJOR ACCOMPLISHMENTS:

- Completed a Sanitary Sewer Master Plan Update.
- Completed Lexington Lift Station Removal Project

DEPARTMENTAL INITIATIVES:

- Maintain all City operated sewer lines.
- Bring to public awareness the need to maintain sewer lines and private sewer laterals.
- Complete capital improvement projects identified in the Sewer Master Plan that address condition and capacity deficiencies.

PERFORMANCE MEASURES:	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>
• Number of Projects	0	0	1
• Number of Spot Repairs/Sewer Linings Done	0	0	0
• Total Length of Sewers Cleaned (Feet)	290,000	290,000	290,000
• Catch Basin Cleanouts	147	147	147

<u>FOG Inspections</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>
• Initial Inspections	123	110	112
• Follow-Up Inspections	8	9	10

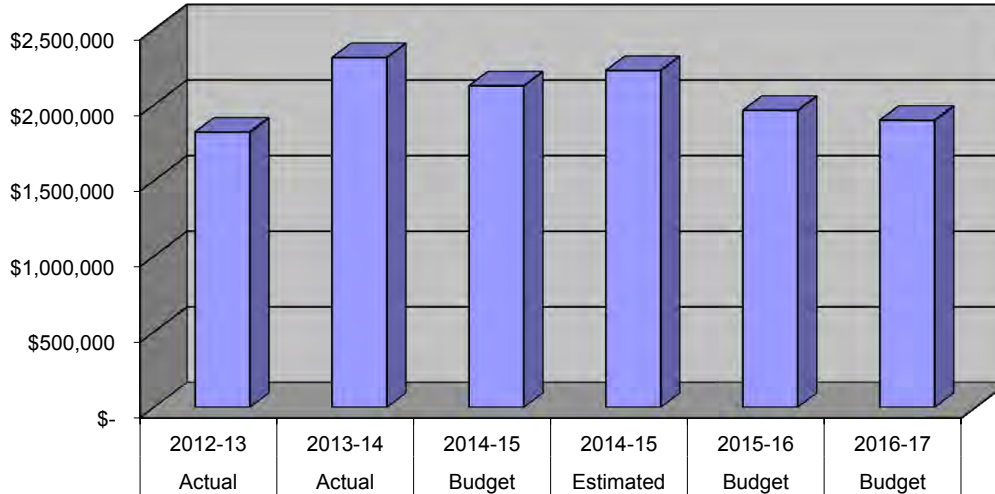
**CITY OF STANTON
FUND BALANCE SUMMARY
SEWER MAINTENANCE FUND**

SEWER MAINTENANCE FUND

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Balance	\$ 1,560,732	\$ 1,819,966	\$ 2,312,494	\$ 2,312,494	\$ 2,226,885	\$ 1,963,759
Revenues	975,806	1,068,879	1,164,300	1,045,105	1,026,924	1,024,688
Transfers In	3,789	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Expenditures *	<u>(720,361)</u>	<u>(576,351)</u>	<u>(1,351,075)</u>	<u>(1,130,714)</u>	<u>(1,290,050)</u>	<u>(1,090,473)</u>
Fund Balance/Working Capital	<u>\$ 1,819,966</u>	<u>\$ 2,312,494</u>	<u>\$ 2,125,718</u>	<u>\$ 2,226,885</u>	<u>\$ 1,963,759</u>	<u>\$ 1,897,974</u>

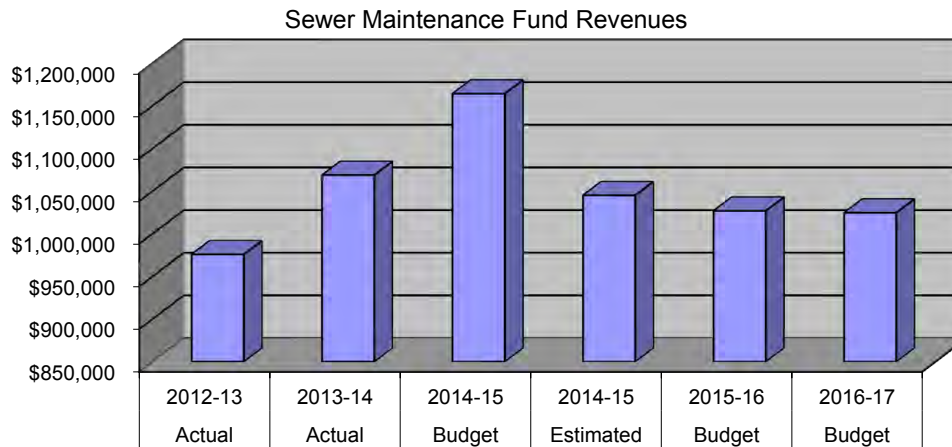
* Expenditures exclude depreciation, a non-cash item.

Sewer Maintenance Fund Balance/Working Capital



**CITY OF STANTON
REVENUE SUMMARY
SEWER MAINTENANCE FUND**

Sewer Maintenance - 501	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Property Tax	\$ 138,418	\$ 94,366	\$ 63,700	\$ 70,941	\$ 72,424	\$ 72,688
Property Transfer Tax						
Sales and Use Tax						
Transactions and Use Tax						
Transient Occupancy						
Franchise Fees						
Business License						
Utility Users Tax						
Fees and Permits	24,896	30,096	20,000	29,827	30,000	27,000
Intergovernmental						
Charges for Services	794,378	925,276	1,052,400	925,000	905,000	905,000
Developmental Fees						
Parks and Recreation Fees						
Fines and Forfeitures						
Investment Earnings	8,424	7,760	8,000	6,000	6,000	6,000
Rental Income						
Miscellaneous Revenue						
Pass-thru Payment	9,690	11,382	20,200	13,337	13,500	14,000
Transfers						
Total Revenues	\$ 975,806	\$ 1,068,879	\$ 1,164,300	\$ 1,045,105	\$ 1,026,924	\$ 1,024,688



CITY OF STANTON
EXPENDITURE SUMMARY
SEWER MAINTENANCE FUND

Sewer Maintenance - 501	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ 123,110	\$ 127,247	\$ 139,317	\$ 139,317	\$ 65,936	\$ 66,044
Benefits	40,762	54,074	50,540	50,540	17,215	17,525
Equipment & Supplies	4,847	-	-	-	-	-
Repairs and Maintenance	4,623	11,611	31,000	662	28,000	28,000
Utilities						
Rental Expense						
Insurance						
Professional Development						
Contract Services	323,513	219,654	371,928	181,904	268,500	268,500
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	23,634	142,298	142,482	142,482	210,399	210,404
Capital Assets						
Transfers						
Debt Service Expense						
Pass-thru to Other Agencies						
Depreciation	134,269	133,527	134,269	134,269	134,269	134,269
Capital Projects	199,873	21,468	615,809	615,809	700,000	500,000
Total Expenditures	\$ 854,630	\$ 709,878	\$ 1,485,344	\$ 1,264,983	\$ 1,424,319	\$ 1,224,742

PERSONNEL	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Administrative Clerk PT	0.13	0.13	0.13	0.13		
Facilities Maint Supervisor	0.50	0.50	0.50	0.50	0.05	0.05
Administrative Clerk	0.20	0.20				
Engineering Assistant	0.30	0.30	0.30	0.30	0.25	0.25
Facilities Main Worker	0.25	0.25	0.25	0.25	0.05	0.05
Departmental Assistant			0.20	0.20		
Public Works Director	0.30	0.30	0.30	0.30	0.30	0.30
Facilities Main Worker PT	0.08	0.08	0.08	0.08		
Facilities Main Worker PT	0.08	0.08	0.08	0.08		
Facilities Main Worker	0.10	0.10	0.10	0.10	-	-
Total Personnel	1.94	1.94	1.94	1.94	0.65	0.65



WORKER'S COMPENSATION

MISSION:

The goal of the worker's compensation program is to effectively administer the self-insured program. This is achieved through knowledge of the worker's compensation system, education of employees and injury prevention.

PRIMARY ACTIVITIES:

The City of Stanton is a member of the Public Entity Risk Management Authority (PERMA) for worker's compensation and services. Stanton purchases excess insurance to cover any significant losses up to a maximum of \$200,000,000. Normal costs are paid with City funds up to the City's Self Insurance Retention (SIR) of \$50,000. The City contracts with CorVel Enterprise Comp., Inc. for claims administration. Staff manages the program, working directly with the claims administrator and legal counsel, as necessary, to resolve any claims. Staff will continue to stay aware of new and changing legislation regarding workers compensation in California.

SERVICE LEVEL TRENDS:

The number of claims for the City has continued to remain relatively low. It is anticipated that the number of employee claims will remain the same for FY 2014-15, but due to the nature of the program, a definite increase/decrease cannot be determined. Many uncertainties remain in the insurance marketplace. The City's SIR is \$50,000 per claim. Therefore, it is important to maintain a substantial reserve to provide for the possibility of any substantial claims.

DEPARTMENT INITIATIVES:

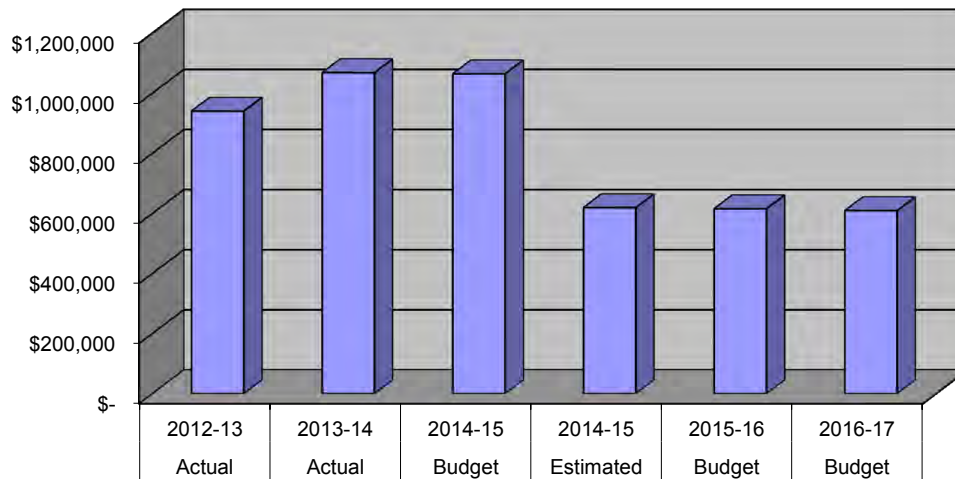
Continue promoting safety in the workplace through employee education, training and employee newsletters.

CITY OF STANTON
FUND BALANCE SUMMARY
WORKERS' COMPENSATION FUND

WORKERS' COMPENSATION FUND

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Balance	\$ 832,536	\$ 940,135	\$ 1,068,063	\$ 1,068,063	\$ 618,892	\$ 615,164
Revenues	17,002	98,851	103,443	157,095	114,903	118,134
Transfers In	-	-	-	-	-	-
Transfers Out	-	-	-	(511,590)	-	-
Expenditures	<u>90,597</u>	<u>29,076</u>	<u>(107,300)</u>	<u>(94,676)</u>	<u>(118,631)</u>	<u>(124,562)</u>
Fund Balance	<u>\$ 940,135</u>	<u>\$ 1,068,063</u>	<u>\$ 1,064,206</u>	<u>\$ 618,892</u>	<u>\$ 615,164</u>	<u>\$ 608,736</u>

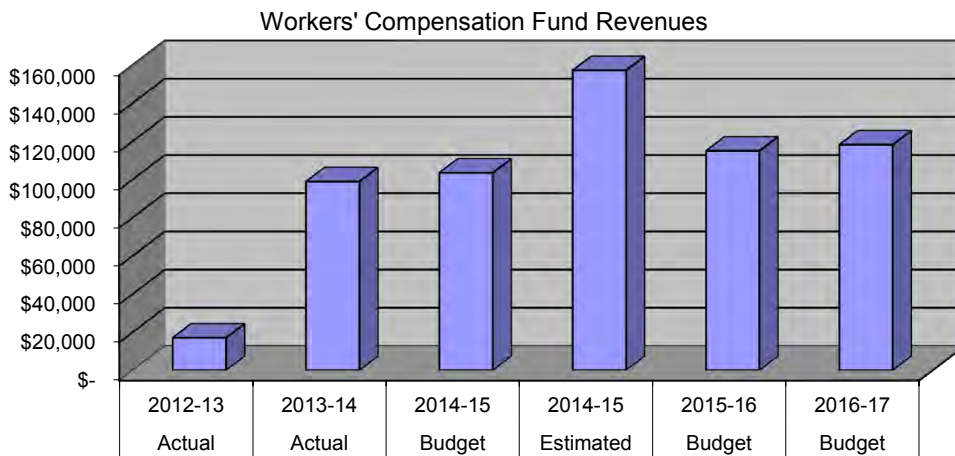
Workers' Compensation Fund Balance



**CITY OF STANTON
REVENUE SUMMARY
WORKERS' COMPENSATION FUND**

Workers' Compensation - 602	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
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Property Tax						
Property Tax Transfer						
Sales and Use Tax						
Transactions and Use Tax						
Transient Occupancy						
Franchise Fees						
Business License						
Utility Users Tax						
Fees and Permits						
Intergovernmental						
Charges for Services	12,175	95,294	96,643	154,095	114,903	118,134
Developmental Fees						
Parks and Recreation Fees						
Fines and Forfeitures						
Investment Earnings	4,828	3,557	6,800	3,000		
Rental Income						
Miscellaneous Revenue						
Pass-thru Payment						
Transfers						
Total Revenues	\$ 17,002	\$ 98,851	\$ 103,443	\$ 157,095	\$ 114,903	\$ 118,134



CITY OF STANTON
EXPENDITURE SUMMARY
WORKERS' COMPENSATION

Workers' Compensation - 602	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits						
Equipment & Supplies						
Repairs and Maintenance						
Utilities						
Rental Expense						
Insurance	(96,689)	(29,076)	100,800	94,676	118,631	124,562
Professional Development						
Contract Services	6,093	-	6,500	-		
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge						
Capital Assets						
Transfers						
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total Expenditures	\$ (90,597)	\$ (29,076)	\$ 107,300	\$ 94,676	\$ 118,631	\$ 124,562

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						
None	0.00	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00	0.00



LIABILITY/RISK MANAGEMENT

MISSION:

The goal of the liability program is to effectively administer the self-insured program which includes investigation, defense and settlements of tort claims filed against the City.

PRIMARY ACTIVITIES:

The City of Stanton is a member of the Public Entity Risk Management Authority (PERMA) and the Employment Risk Management Authority (ERMA) for its liability programs. The City purchases excess insurance to cover significant losses; normal costs are paid with City funds. The program is managed by the City Manager's Office who provides assistance as needed to both legal counsel and PERMA. The City Manager has claim settlement authority up to \$10,000 per claim.

SERVICE LEVEL TRENDS:

The City of Stanton experienced a low amount of claims filed and these claims were small and resolved expediently and at minimal expense to the City. Future dividends or assessment always depends upon the City's future claims experience. The Self-Insured Retention (SIR) is \$25,000 per occurrence and the SIR on employment liability is \$25,000 per occurrence. While the SIR's are relatively low, it is still important to maintain substantial funds in reserve for the potential of serious claims.

DEPARTMENT INITIATIVES:

- Provide training to employees to reduce liability exposure to the City.
- Receive, investigate, and take action on all tort claims within the guidelines and timeframes prescribed by law.
- Act as a liaison with the City's insurance broker and insurance pool in the procurement of all property and liability insurance policies.
- Review proposed contractual agreements for appropriate levels of insurance coverage maintained by the other party, prior to the City entering into the agreement.
- Identify potential liability issues and address them in a proactive, not reactive manner.

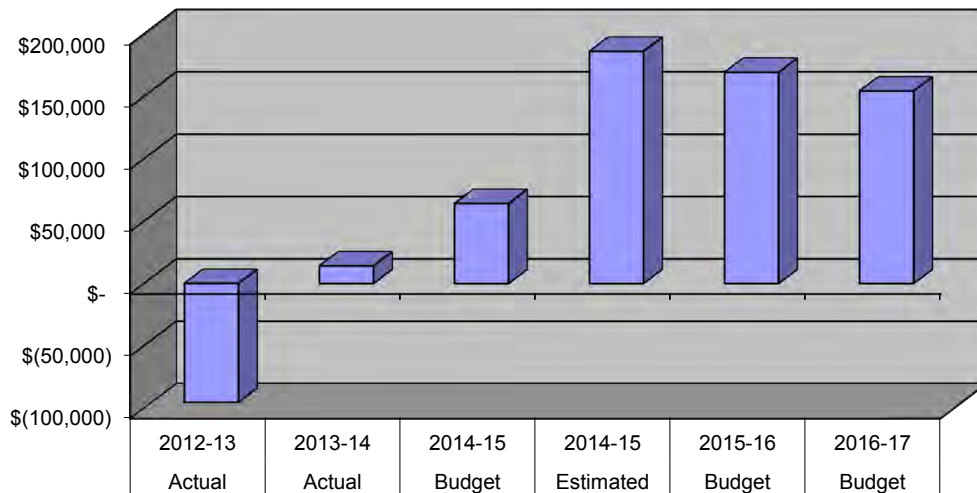
CITY OF STANTON
FUND BALANCE SUMMARY
LIABILITY/RISK MANAGEMENT FUND

LIABILITY/RISK MANAGEMENT FUND

This fund includes just general liability, and all other insurance costs are recorded in the General Fund (see Department #1430).

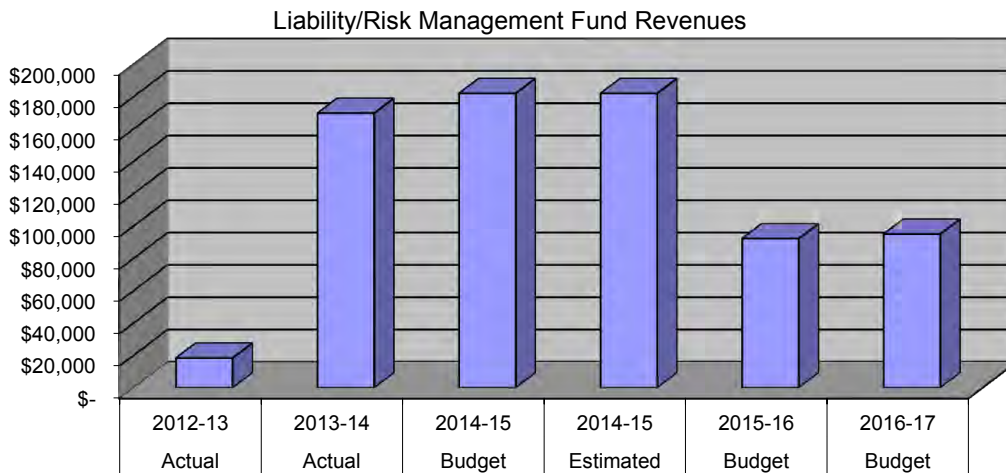
	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Balance	\$ 10,205	\$ (95,248)	\$ 14,101	\$ 64,101	\$ 186,105	\$ 169,305
Revenues	18,368	169,759	132,000	132,000	92,200	95,000
Transfers In	-	-	50,000	50,000	-	-
Transfers Out	-	-	-	-	-	-
Expenditures	(123,821)	(60,410)	(132,000)	(59,996)	(109,000)	(110,000)
Fund Balance	\$ (95,248)	\$ 14,101	\$ 64,101	\$ 186,105	\$ 169,305	\$ 154,305

Liability/Risk Management Fund Balance



CITY OF STANTON
REVENUE SUMMARY
LIABILITY RISK MANAGEMENT FUND

Liability/Risk Management - 603	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Property Tax						
Property Tax Transfer						
Sales and Use Tax						
Transactions and Use Tax						
Transient Occupancy						
Franchise Fees						
Business License						
Utility Users Tax						
Fees and Permits						
Intergovernmental						
Charges for Services	18,368	169,479	132,000	132,000	92,200	95,000
Developmental Fees						
Parks and Recreation Fees						
Fines and Forfeitures						
Investment Earnings	-	280	-			
Rental Income						
Miscellaneous Revenue						
Pass-thru Payment						
Transfers			50,000	50,000		
Total Revenues	\$ 18,368	\$ 169,759	\$ 182,000	\$ 182,000	\$ 92,200	\$ 95,000



CITY OF STANTON
EXPENDITURE SUMMARY
LIABILITY RISK MANAGEMENT FUND

Liability/Risk Management - 603	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits				59,996	99,000	100,000
Equipment & Supplies	-	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Rental Expense	-	-	-	-	-	-
Insurance	122,951	60,410	122,000			
Professional Development						
Contract Services	870	-	10,000	-	10,000	10,000
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge						
Capital Assets						
Transfers						
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total	\$ 123,821	\$ 60,410	\$ 132,000	\$ 59,996	\$ 109,000	\$ 110,000

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
PERSONNEL						
None	0.00	0.00	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00	0.00	0.00

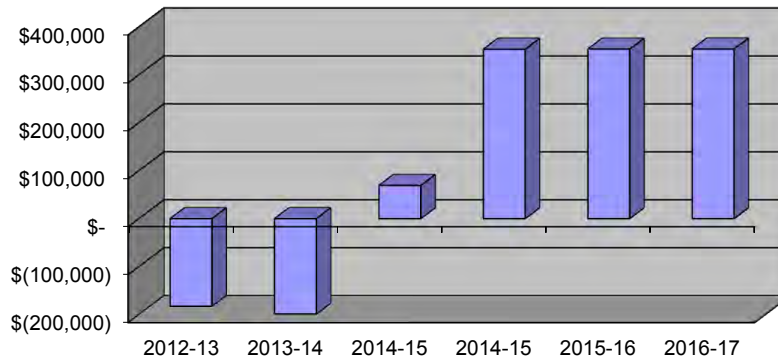
CITY OF STANTON
FUND BALANCE SUMMARY
EMPLOYEE BENEFITS FUND

EMPLOYEE BENEFITS FUND

The Employee Benefits Fund provides funding for current and future benefit liabilities of the City. The benefits charged to this Fund include funding for retiree health insurance and current year leave payoffs for employees who leave the City service. Additionally, the Fund maintains a fund balance as a dedicated reserve against the future costs of credited but unused leave liabilities.

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Balance	\$ (74,896)	\$ (182,730)	\$ (198,780)	\$ 69,220	\$ 353,347	\$ 353,564
Revenues	288,444	317,735	325,900	325,400	331,336	355,641
Transfers In	-	-	150,000	150,000	-	-
Transfers Out	-	-	-	-	-	-
Expenditures	(396,278)	(333,785)	(207,900)	(191,273)	(331,119)	(355,423)
Fund Balance	\$ (182,730)	\$ (198,780)	\$ 69,220	\$ 353,347	\$ 353,564	\$ 353,782

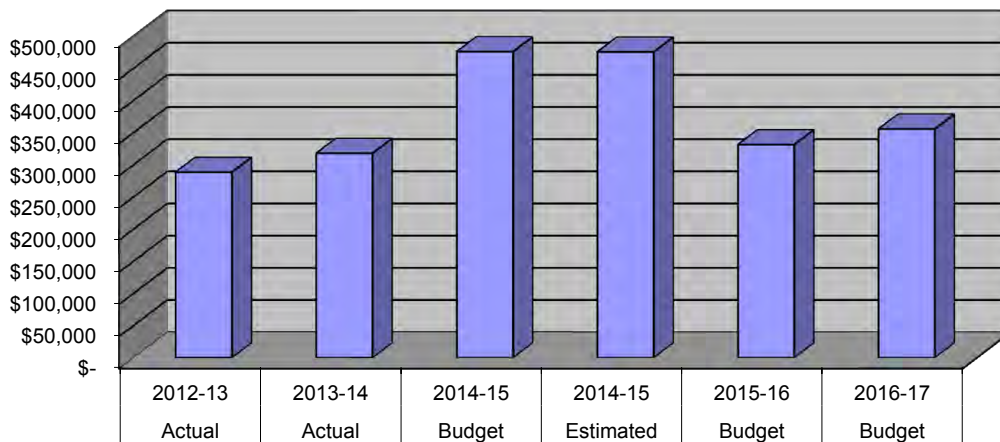
Employee Benefits Fund Balance



**CITY OF STANTON
REVENUE SUMMARY
EMPLOYEE BENEFITS FUND**

Employee Benefits - 604	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Property Tax						
Property Tax Transfer						
Sales and Use Tax						
Transactions and Use Tax						
Transient Occupancy						
Franchise Fees						
Business License						
Utility Users Tax						
Fees and Permits						
Intergovernmental						
Charges for Services	287,660	317,400	325,400	325,400	331,336	355,641
Developmental Fees						
Parks and Recreation Fees						
Fines and Forfeitures						
Investment Earnings	784	335	500			
Rental Income						
Miscellaneous Revenue						
Pass-thru Payment						
Transfers			150,000	150,000		
Total Revenues	\$ 288,444	\$ 317,735	\$ 475,900	\$ 475,400	\$ 331,336	\$ 355,641

Employee Benefits Fund Revenues



CITY OF STANTON
EXPENDITURE SUMMARY
EMPLOYEE BENEFITS FUND

Employee Benefits - 604	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages						
Benefits	395,678	327,714	202,500	185,777	325,475	349,678
Equipment & Supplies	600	6,071	5,400	5,496	5,644	5,745
Repairs and Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Rental Expense	-	-	-	-	-	-
Insurance	-	-	-	-	-	-
Professional Development	-	-	-	-	-	-
Contract Services	-	-	-	-	-	-
Recreation Events	-	-	-	-	-	-
Recreation Programs	-	-	-	-	-	-
Redevelopment Programs	-	-	-	-	-	-
Payment to Other Agencies	-	-	-	-	-	-
Interdepartmental Charge	-	-	-	-	-	-
Capital Assets	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service Expense	-	-	-	-	-	-
Pass-thru to Other Agencies	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Total	<u>\$ 396,278</u>	<u>\$ 333,785</u>	<u>\$ 207,900</u>	<u>\$ 191,273</u>	<u>\$ 331,119</u>	<u>\$ 355,423</u>

PERSONNEL	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
None	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Personnel	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>



FLEET MAINTENANCE FUND

MISSION:

The Fleet Maintenance Fund contributes to City operations by providing for maintenance and replacement of City vehicles and other rolling stock.

PRIMARY ACTIVITIES:

The Fleet Maintenance Fund receives revenue in the form of fund transfers from operating programs to pay for maintenance and replacement of City vehicles and other rolling stock. Charges are made to the operating programs based on the numbers of pieces of equipment assigned to the program and include charges for fuel, routine maintenance, damage repairs and depreciation. As vehicles reach the end of their useful life, they are replaced using Fund reserves.

SERVICE LEVEL TRENDS:

Fleet maintenance is currently performed by outside contractors due to not having an in-house mechanic on staff. This includes both routine maintenance and critical repairs.



DEPARTMENTAL INITIATIVES:

- To ensure that all City owned vehicles are operating at peak performance levels.
- To ensure that City vehicles are available and ready to perform necessary City services.



PERFORMANCE MEASURES:

	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>Estimated FY 14-15</u>
• Oil Changes	12	18	16
• Tire Changes	9	14	10
• Smog Checks	0	3	0
• Other Repairs	13	10	6

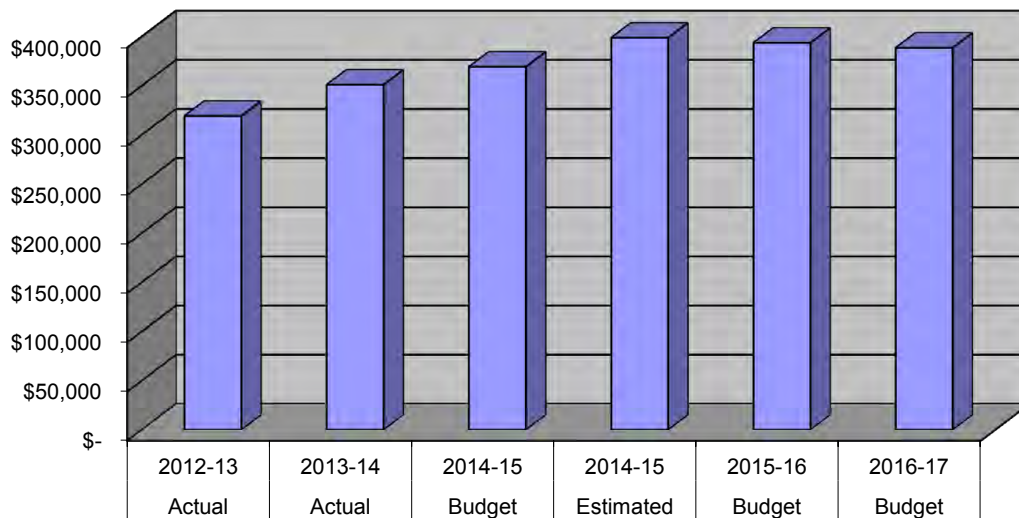
**CITY OF STANTON
FUND BALANCE SUMMARY
FLEET MAINTENANCE FUND**

FLEET MAINTENANCE FUND

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Beginning Balance	\$ 368,639	\$ 319,206	\$ 350,945	\$ 369,196	\$ 398,761	\$ 393,567
Revenues	21,519	108,045	106,473	104,073	91,463	91,612
Transfers In	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Expenditures *	<u>(70,952)</u>	<u>(76,307)</u>	<u>(88,222)</u>	<u>(74,508)</u>	<u>(96,657)</u>	<u>(96,627)</u>
Fund Balance/Working Capital	<u>\$ 319,206</u>	<u>\$ 350,945</u>	<u>\$ 369,196</u>	<u>\$ 398,761</u>	<u>\$ 393,567</u>	<u>\$ 388,552</u>

* Expenditures exclude depreciation, a non-cash item, and include vehicle purchases/disposals, which require/generate working capital

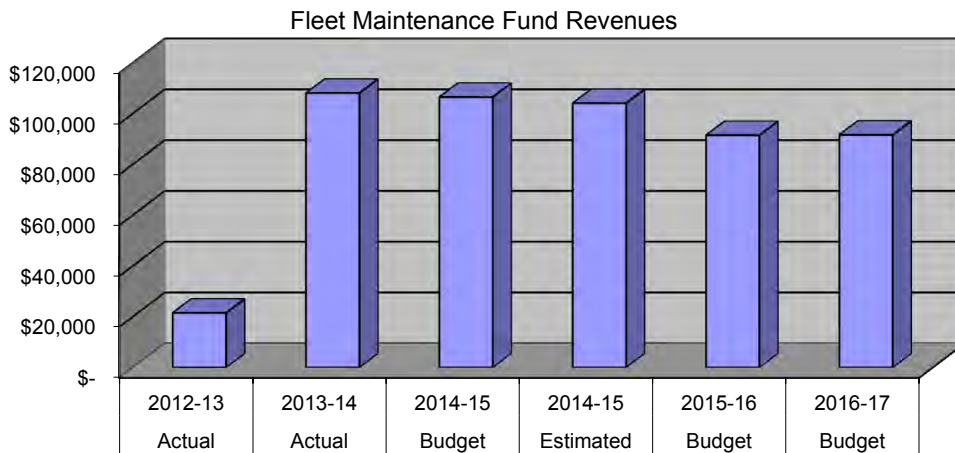
Fleet Maintenance Fund Balance/Working Capital



**CITY OF STANTON
REVENUE SUMMARY
FLEET MAINTENANCE FUND**

Fleet Maintenance - 605	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
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Property Tax						
Property Tax Transfer						
Sales and Use Tax						
Transactions and Use Tax						
Transient Occupancy						
Franchise Fees						
Business License						
Utility Users Tax						
Fees and Permits						
Intergovernmental						
Charges for Services	19,700	106,674	104,073	104,073	91,463	91,612
Developmental Fees						
Parks and Recreation Fees						
Fines and Forfeitures						
Investment Earnings	1,819	1,371	2,400			
Rental Income						
Miscellaneous Revenue						
Pass-thru Payment						
Transfers						
Total Revenues	\$ 21,519	\$ 108,045	\$ 106,473	\$ 104,073	\$ 91,463	\$ 91,612



CITY OF STANTON
EXPENDITURE SUMMARY
FLEET MAINTENANCE FUND

Fleet Maintenance - 605	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Salaries & Wages	\$ 19,434	\$ 17,715	\$ 20,391	\$ 20,391	\$ 21,325	\$ 21,325
Benefits	6,325	5,883	4,721	4,721	8,827	8,973
Equipment & Supplies	28,858	27,419	33,250	24,999	34,500	34,500
Repairs and Maintenance	15,457	16,409	24,000	18,537	26,000	26,000
Utilities						
Rental Expense						
Insurance						
Professional Development						
Contract Services	214	3,175	-			
Recreation Events						
Recreation Programs						
Redevelopment Programs						
Payment to Other Agencies						
Interdepartmental Charge	664	5,706	5,860	5,860	6,005	5,829
Capital Assets						
Transfers						
Debt Service Expense						
Pass-thru to Other Agencies						
Depreciation	11,449	2,693	18,500	18,500		
Capital Projects	-	-	-	-	-	-
Total	\$ 82,401	\$ 78,999	\$ 106,722	\$ 93,008	\$ 96,657	\$ 96,627

PERSONNEL	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16	Budget 2016-17
Engineering Assistant	0.10	0.10	0.10	0.10		
Public Work Director	0.10	0.10	0.10	0.10	0.05	0.05
Administrative Clerk PT					0.025	0.025
Facilities Maintenance Worker	-	-	-	-	0.25	0.25
Total Personnel	0.20	0.20	0.20	0.20	0.08	0.08

Capital Improvement Program



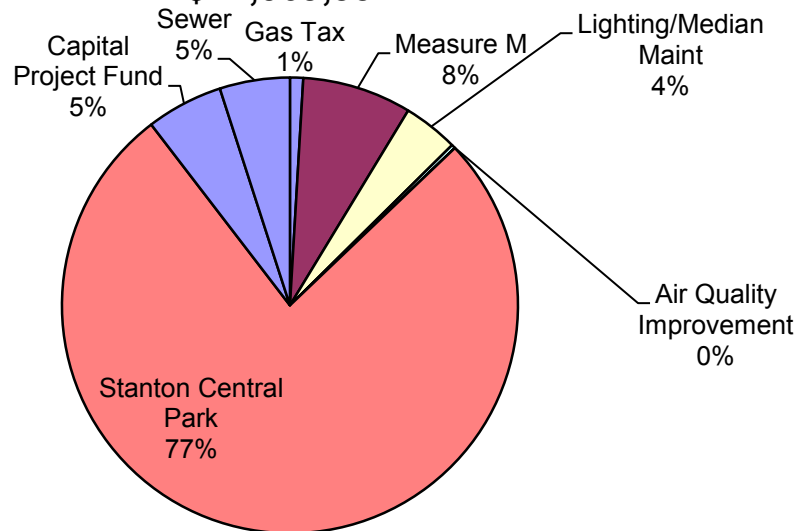
CITY OF STANTON
SUMMARY OF CAPITAL IMPROVEMENT PROJECTS
ALL FUNDS

Project Name	Account	Budget 2015-16	Budget 2016-17
Gas Tax Fund			
Citywide Sign Upgrades	211-3500-710190	\$ 50,000	\$ 20,000
Citywide Striping	211-3510-710190	75,000	105,000
Hydraulic Trailer	211-3500-701105	6,650	-
Total Gas Tax		\$ 131,650	\$ 125,000
Measure M Fund			
Western/Thunderbird Signal	220-3500-710190	\$ 400,000	
Citywide Concrete Repair	220-3510-710190	100,000	100,000
Citywide Street Rehabilitation	220-3510-710190	590,000	400,000
Total Measure M		\$ 1,090,000	\$ 500,000
Community Development Block Grant Fund			
Project to be Determined		\$ -	\$ 260,000
Total Community Development Block Grant Fund		\$ -	\$ 260,000
Lighting/Median Maintenance Fund			
City Monument Signage and Beach Blvd Landscape Improvements	225-3530-608100	\$ 500,000	
Tree Planting	225-3530-608100	50,000	\$ 50,000
Total Lighting/Median Maintenance Fund		\$ 550,000	\$ 50,000
Air Quality Improvement Fund			
Code Enforcement Vehicle		\$ 40,000	\$ -
Total Air Quality Improvement Fund		\$ 40,000	\$ -
Capital Project Fund			
City Hall Plaza Improvements	305-2100-710145	\$ 200,000	
Sheriff's Roof	305-2100-710145	80,000	
Kermore Lane Improvements	305-3510-710176	485,776	
Total Capital Project Fund		\$ 765,776	
Sewer Maintenance Fund			
Sewer Improvements	501-3700-730105	\$ 700,000	\$ 500,000
Total Sewer Maintenance Fund		\$ 700,000	\$ 500,000
Stanton Central Park Grant			
Stanton Central Park	253-5100-750101	\$ 2,516,931	
Total Stanton Central Park Grant		\$ 2,516,931	
Parks and Recreation Facilities Capital Project Fund			
Stanton Central Park	310-5100-750200	\$ 8,275,000	
Total Parks and Recreation Facilities Capital Project Fund		\$ 8,275,000	
Total Capital Improvements		\$ 14,069,357	\$ 1,435,000

**CITY OF STANTON
CAPITAL IMPROVEMENT EXPENDITURES
BY FUND**

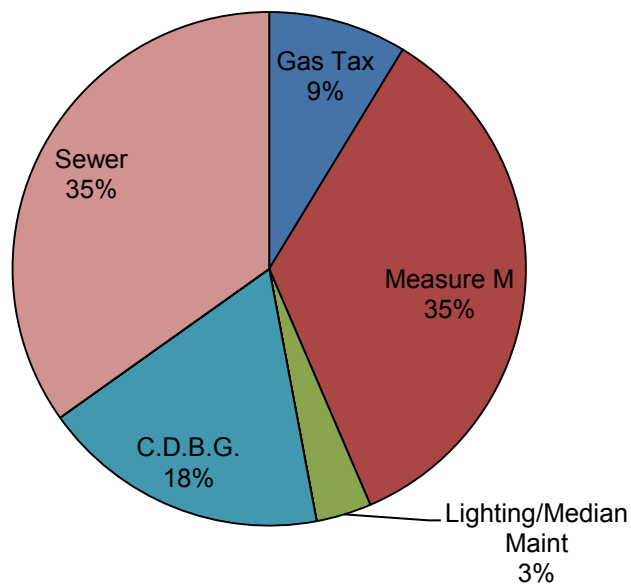
Capital Improvements 2015-17

\$14,069,357



Capital Improvements 2016-17

\$1,435,000



CITY OF STANTON CAPITAL IMPROVEMENT PROJECT JUSTIFICATION 2015 - 2017							
PROJECT TITLE Citywide Sign Upgrades	DEPARTMENT Public Works					PROJECT NO.	
Priority Classifications <div style="display: flex; justify-content: space-between;"> <div style="width: 15%;"> <input checked="" type="checkbox"/> CLASS I <input type="checkbox"/> CLASS II <input type="checkbox"/> CLASS III <input type="checkbox"/> CLASS IV </div> <div style="width: 85%;"> <p>Required by legislation, action of another governmental agency or City Council</p> <p>Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains and better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating cost and/or better service.</p> <p>Prevents a substantial reduction in an existing standard of City service. Eliminates a potential hazard to health or safety, or eliminates nuisance conditions.</p> <p>Provides a new facility or asset or improves an existing standard of service. Provides programs or projects having primary social, cultural, historic or aesthetic value. Provides programs to increase public convenience or comfort.</p> </div> </div>							
Description of Expenditures	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Architect Fees	\$0	\$0					
Engineering Fees	\$0	\$0					
Land Aquisition	\$0	\$0					
Construction	\$50,000	\$20,000					
Equipment	\$0	\$0					
Inspection	\$0	\$0					
Other Costs:	\$0	\$0					
TOTAL	\$50,000	\$20,000	\$0	\$0	\$0	\$0	\$0
Description of Resources							
1							
2							
3							
4							
PROJECT JUSTIFICATION This project will consist of the replacement of signs throughout the City to meet new retro-reflectivity standards.							
REVENUE JUSTIFICATION Describe the revenue sources and attach documentation to support grant funding. Provide a copy of the application and approval letter. Gas Tax Fund: 211-3510-710195							
CITY MANAGER ACTION <input type="checkbox"/> Revise Priority <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove							

CITY OF STANTON CAPITAL IMPROVEMENT PROJECT JUSTIFICATION 2015 - 2017							
PROJECT TITLE Citywide Striping	DEPARTMENT Public Works					PROJECT NO.	
Priority Classifications <div style="display: flex; justify-content: space-between;"> <div style="width: 10%;"> <input checked="" type="checkbox"/> CLASS I <input type="checkbox"/> CLASS II <input type="checkbox"/> CLASS III <input type="checkbox"/> CLASS IV </div> <div style="width: 90%;"> Required by legislation, action of another governmental agency or City Council Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains and better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating cost and/or better service. Prevents a substantial reduction in an existing standard of City service. Eliminates a potential hazard to health or safety, or eliminates nuisance conditions. Provides a new facility or asset or improves an existing standard of service. Provides programs or projects having primary social, cultural, historic or aesthetic value. Provides programs to increase public convenience or comfort. </div> </div>							
Description of Expenditures	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Architect Fees	\$0	\$0					
Engineering Fees	\$0	\$40,000					
Land Aquisition	\$0	\$0					
Construction	\$75,000	\$25,000					
Equipment	\$0	\$0					
Inspection	\$0	\$40,000					
Other Costs:	\$0	\$0					
TOTAL	\$75,000	\$105,000	\$0	\$0	\$0	\$0	\$0
Description of Resources							
1							
2							
3							
4							
PROJECT JUSTIFICATION This project will consist of restriping roadways where the striping is missing or faded.							
<div style="text-align: center;">REVENUE JUSTIFICATION</div> Describe the revenue sources and attach documentation to support grant funding. Provide a copy of the application and approval letter. Gas Tax Fund: 211-3500-710190							
<div style="text-align: right;"> CITY MANAGER ACTION <input type="checkbox"/> Revise Priority <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove </div>							

CITY OF STANTON
CAPITAL IMPROVEMENT PROJECT JUSTIFICATION
2015 - 2017

PROJECT TITLE Hydraulic Trailer	DEPARTMENT Public Works	PROJECT NO.					
Priority Classifications <div style="display: flex; justify-content: space-between;"> <div style="width: 15%;"> <input type="checkbox"/> CLASS I <input checked="" type="checkbox"/> CLASS II <input type="checkbox"/> CLASS III <input type="checkbox"/> CLASS IV </div> <div style="width: 85%;"> <p>Required by legislation, action of another governmental agency or City Council</p> <p>Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains and better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating cost and/or better service.</p> <p>Prevents a substantial reduction in an existing standard of City service. Eliminates a potential hazard to health or safety, or eliminates nuisance conditions.</p> <p>Provides a new facility or asset or improves an existing standard of service. Provides programs or projects having primary social, cultural, historic or aesthetic value. Provides programs to increase public convenience or comfort.</p> </div> </div>							
Description of Expenditures	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Architect Fees	\$0	\$0					
Engineering Fees	\$0	\$0					
Land Acquisition	\$0	\$0					
Construction	\$0	\$0					
Equipment	\$6,650	\$0					
Inspection	\$0	\$0					
Other Costs:	\$0	\$0					
TOTAL	\$6,650	\$0	\$0	\$0	\$0	\$0	\$0
Description of Resources							
1							
2							
3							
4							
PROJECT JUSTIFICATION This project will consist of purchasing a hydraulic trailer for trash hauling and disposal. This project will reduce labor cost and reduce safety risk.							
REVENUE JUSTIFICATION Describe the revenue sources and attach documentation to support grant funding. Provide a copy of the application and approval letter. Gas Tax Fund: 211-3500-701105							
CITY MANAGER ACTION <div style="display: flex; justify-content: space-around;"> <input type="checkbox"/> Revise Priori <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove </div>							

CITY OF STANTON CAPITAL IMPROVEMENT PROJECT JUSTIFICATION 2015 - 2017							
PROJECT TITLE Citywide Concrete Repair	DEPARTMENT Public Works					PROJECT NO.	
Priority Classifications <div style="display: flex; justify-content: space-between;"> <div style="width: 15%;"> <input checked="" type="checkbox"/> CLASS I <input type="checkbox"/> CLASS II <input type="checkbox"/> CLASS III <input type="checkbox"/> CLASS IV </div> <div style="width: 85%;"> <p>Required by legislation, action of another governmental agency or City Council</p> <p>Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains and better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating cost and/or better service.</p> <p>Prevents a substantial reduction in an existing standard of City service. Eliminates a potential hazard to health or safety, or eliminates nuisance conditions.</p> <p>Provides a new facility or asset or improves an existing standard of service. Provides programs or projects having primary social, cultural, historic or aesthetic value. Provides programs to increase public convenience or comfort.</p> </div> </div>							
Description of Expenditures	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Architect Fees	\$0	\$0					
Engineering Fees	\$0	\$0					
Land Aquisition	\$0	\$0					
Construction	\$100,000	\$100,000					
Equipment	\$0	\$0					
Inspection	\$0	\$0					
Other Costs:	\$0	\$0					
TOTAL	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0
Description of Resources							
1							
2							
3							
4							
PROJECT JUSTIFICATION This project will consist of various concrete improvements to repair damaged sidewalk, curb and gutter, and to construct new pedestrian accessibility ramps.							
REVENUE JUSTIFICATION Describe the revenue sources and attach documentation to support grant funding. Provide a copy of the application and approval letter. Measure M Fund: 220-3510-710195							
CITY MANAGER ACTION <input type="checkbox"/> Revise Priority <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove							

CITY OF STANTON
CAPITAL IMPROVEMENT PROJECT JUSTIFICATION
2015 - 2017

PROJECT TITLE Western/Thunderbird Traffic Signal Improvements	DEPARTMENT Public Works	PROJECT NO.					
Priority Classifications <div style="display: flex; align-items: flex-start;"> <div style="margin-right: 20px;"> <input checked="" type="checkbox"/> CLASS I <input type="checkbox"/> CLASS II <input type="checkbox"/> CLASS III <input type="checkbox"/> CLASS IV </div> <div> <p>Required by legislation, action of another governmental agency or City Council</p> <p>Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains and better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating cost and/or better service.</p> <p>Prevents a substantial reduction in an existing standard of City service. Eliminates a potential hazard to health or safety, or eliminates nuisance conditions.</p> <p>Provides a new facility or asset or improves an existing standard of service. Provides programs or projects having primary social, cultural, historic or aesthetic value. Provides programs to increase public convenience or comfort.</p> </div> </div>							
Description of Expenditures	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Architect Fees	\$0						
Engineering Fees	\$0						
Land Acquisition	\$0						
Construction	\$400,000						
Equipment	\$0						
Inspection	\$0						
Other Costs:	\$0						
TOTAL	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0
Description of Resources							
1							
2							
3							
4							
PROJECT JUSTIFICATION This project will convert the existing intersection at Western and Thunderbird to a standard four-way intersection.							
REVENUE JUSTIFICATION Describe the revenue sources and attach documentation to support grant funding. Provide a copy of the application and approval letter. Measure M Fund: 220-3500-710190							
CITY MANAGER ACTION <input type="checkbox"/> Revise Priority <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove							

CITY OF STANTON CAPITAL IMPROVEMENT PROJECT JUSTIFICATION 2015 - 2017							
PROJECT TITLE Citywide Street Reconstruction Project			DEPARTMENT Public Works			PROJECT NO.	
Priority Classifications <div style="display: flex; justify-content: space-between;"> <div style="width: 10%;"> <input checked="" type="checkbox"/> CLASS I <input type="checkbox"/> CLASS II <input type="checkbox"/> CLASS III <input type="checkbox"/> CLASS IV </div> <div style="width: 90%;"> <p>Required by legislation, action of another governmental agency or City Council</p> <p>Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains and better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating cost and/or better service.</p> <p>Prevents a substantial reduction in an existing standard of City service. Eliminates a potential hazard to health or safety, or eliminates nuisance conditions.</p> <p>Provides a new facility or asset or improves an existing standard of service. Provides programs or projects having primary social, cultural, historic or aesthetic value. Provides programs to increase public convenience or comfort.</p> </div> </div>							
Description of Expenditures	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Architect Fees	\$0	\$0					
Engineering Fees	\$30,000	\$25,000					
Land Aquisition	\$0	\$0					
Construction	\$520,000	\$340,000					
Equipment	\$0	\$0					
Inspection	\$40,000	\$35,000					
Other Costs:	\$0	\$0					
TOTAL	\$590,000	\$400,000	\$0	\$0	\$0	\$0	\$0
Description of Resources							
1							
2							
3							
4							
PROJECT JUSTIFICATION This project will consist of the pavement rehabilitation of various roads within the City.							
REVENUE JUSTIFICATION Describe the revenue sources and attach documentation to support grant funding. Provide a copy of the application and approval letter. Measure M Fund: 220-3500-710190							
CITY MANAGER ACTION <div style="display: flex; justify-content: space-around;"> <input type="checkbox"/> Revise Priority <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove </div>							

CITY OF STANTON CAPITAL IMPROVEMENT PROJECT JUSTIFICATION 2015 - 2017							
PROJECT TITLE City Monument Signage and Beach Boulevard Landscape Improvements			DEPARTMENT Public Works			PROJECT NO.	
Priority Classifications <div style="display: flex; justify-content: space-between;"> <div style="width: 10%;"> <input checked="" type="checkbox"/> CLASS I <input type="checkbox"/> CLASS II <input type="checkbox"/> CLASS III <input type="checkbox"/> CLASS IV </div> <div style="width: 90%;"> Required by legislation, action of another governmental agency or City Council Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains and better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating cost and/or better service. Prevents a substantial reduction in an existing standard of City service. Eliminates a potential hazard to health or safety, or eliminates nuisance conditions. Provides a new facility or asset or improves an existing standard of service. Provides programs or projects having primary social, cultural, historic or aesthetic value. Provides programs to increase public convenience or comfort. </div> </div>							
Description of Expenditures	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Architect Fees	\$0	\$0					
Engineering Fees	\$50,000	\$0					
Land Aquisition	\$0	\$0					
Construction	\$400,000	\$0					
Equipment	\$0	\$0					
Inspection	\$50,000	\$0					
Other Costs:	\$0	\$0					
TOTAL	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0
Description of Resources							
1							
2							
3							
4							
PROJECT JUSTIFICATION This project will install new City monument signage throughout the City as well as improve the existing landscaping in the median in Beach Boulevard.							
<div style="text-align: center;">REVENUE JUSTIFICATION</div> Describe the revenue sources and attach documentation to support grant funding. Provide a copy of the application and approval letter. Lighting/Median Maintenance Fund: 225-3530-710130							
<div style="text-align: right;"> CITY MANAGER ACTION <input type="checkbox"/> Revise Priority <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove </div>							

CITY OF STANTON CAPITAL IMPROVEMENT PROJECT JUSTIFICATION 2015 - 2017							
PROJECT TITLE	DEPARTMENT					PROJECT NO.	
Tree Planting	Public Works						
Priority Classifications <div style="display: flex; justify-content: space-between;"> <div style="width: 10%;"> <input checked="" type="checkbox"/> CLASS I <input type="checkbox"/> CLASS II <input type="checkbox"/> CLASS III <input type="checkbox"/> CLASS IV </div> <div style="width: 90%;"> <p>Required by legislation, action of another governmental agency or City Council</p> <p>Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains and better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating cost and/or better service.</p> <p>Prevents a substantial reduction in an existing standard of City service. Eliminates a potential hazard to health or safety, or eliminates nuisance conditions.</p> <p>Provides a new facility or asset or improves an existing standard of service. Provides programs or projects having primary social, cultural, historic or aesthetic value. Provides programs to increase public convenience or comfort.</p> </div> </div>							
Description of Expenditures	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Architect Fees	\$0	\$0					
Engineering Fees	\$0	\$0					
Land Aquisition	\$0	\$0					
Construction	\$50,000	\$50,000					
Equipment	\$0	\$0					
Inspection	\$0	\$0					
Other Costs:	\$0	\$0					
TOTAL	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0
Description of Resources							
1							
2							
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PROJECT JUSTIFICATION This project will install trees throughout the City.							
REVENUE JUSTIFICATION Describe the revenue sources and attach documentation to support grant funding. Provide a copy of the application and approval letter. Lighting/Median Maintenance Fund: 225-3530-710210							
CITY MANAGER ACTION <input type="checkbox"/> Revise Priority <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove							

CITY OF STANTON CAPITAL IMPROVEMENT PROJECT JUSTIFICATION 2015 - 2017							
PROJECT TITLE City Hall Plaza Improvements	DEPARTMENT Public Works					PROJECT NO.	
Priority Classifications <div style="display: flex; justify-content: space-between;"> <div style="width: 10%;"> <input checked="" type="checkbox"/> CLASS I <input type="checkbox"/> CLASS II <input type="checkbox"/> CLASS III <input type="checkbox"/> CLASS IV </div> <div style="width: 90%;"> Required by legislation, action of another governmental agency or City Council Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains and better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating cost and/or better service. Prevents a substantial reduction in an existing standard of City service. Eliminates a potential hazard to health or safety, or eliminates nuisance conditions. Provides a new facility or asset or improves an existing standard of service. Provides programs or projects having primary social, cultural, historic or aesthetic value. Provides programs to increase public convenience or comfort. </div> </div>							
Description of Expenditures	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Architect Fees	\$0	\$0					
Engineering Fees	\$20,000	\$0					
Land Aquisition	\$0	\$0					
Construction	\$160,000	\$0					
Equipment	\$0	\$0					
Inspection	\$20,000	\$0					
Other Costs:	\$0	\$0					
TOTAL	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0
Description of Resources							
1							
2							
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PROJECT JUSTIFICATION This project will consist of various concrete and landscaping improvements in the area fronting City Hall.							
<div style="text-align: center;">REVENUE JUSTIFICATION</div> Describe the revenue sources and attach documentation to support grant funding. Provide a copy of the application and approval letter. Capital Project Fund: 305-1600-710145							
<div style="text-align: right;"> CITY MANAGER ACTION <input type="checkbox"/> Revise Priority <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove </div>							

CITY OF STANTON CAPITAL IMPROVEMENT PROJECT JUSTIFICATION 2015 - 2017							
PROJECT TITLE Kermore Lane Improvements	DEPARTMENT Public Works					PROJECT NO.	
Priority Classifications <div style="display: flex; justify-content: space-between;"> <div style="width: 15%;"> <input checked="" type="checkbox"/> CLASS I <input type="checkbox"/> CLASS II <input type="checkbox"/> CLASS III <input type="checkbox"/> CLASS IV </div> <div style="width: 85%;"> Required by legislation, action of another governmental agency or City Council Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains and better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating cost and/or better service. Prevents a substantial reduction in an existing standard of City service. Eliminates a potential hazard to health or safety, or eliminates nuisance conditions. Provides a new facility or asset or improves an existing standard of service. Provides programs or projects having primary social, cultural, historic or aesthetic value. Provides programs to increase public convenience or comfort. </div> </div>							
Description of Expenditures	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Architect Fees	\$0	\$0					
Engineering Fees	\$60,000	\$0					
Land Acquisition	\$0	\$0					
Construction	\$365,776	\$0					
Equipment	\$0	\$0					
Inspection	\$60,000	\$0					
Other Costs:	\$0	\$0					
TOTAL	\$485,776	\$0	\$0	\$0	\$0	\$0	\$0
Description of Resources							
1							
2							
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4							
PROJECT JUSTIFICATION This project will consist of the rehabilitation of Kermore Lane.							
<div style="text-align: center;">REVENUE JUSTIFICATION</div> Describe the revenue sources and attach documentation to support grant funding. Provide a copy of the application and approval letter. County of Orange - Kermore Lane Improvement Fund 305-3510-710176							
<div style="text-align: right;"> CITY MANAGER ACTION <input type="checkbox"/> Revise Priority <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove </div>							

CITY OF STANTON
CAPITAL IMPROVEMENT PROJECT JUSTIFICATION
2015 - 2017

PROJECT TITLE Sheriff's Roof	DEPARTMENT Public Works	PROJECT NO.					
Priority Classifications <div style="display: flex; justify-content: space-between;"> <div style="width: 15%;"> <input checked="" type="checkbox"/> CLASS I <input type="checkbox"/> CLASS II <input type="checkbox"/> CLASS III <input type="checkbox"/> CLASS IV </div> <div style="width: 85%;"> <p>Required by legislation, action of another governmental agency or City Council</p> <p>Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains and better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating cost and/or better service.</p> <p>Prevents a substantial reduction in an existing standard of City service. Eliminates a potential hazard to health or safety, or eliminates nuisance conditions.</p> <p>Provides a new facility or asset or improves an existing standard of service. Provides programs or projects having primary social, cultural, historic or aesthetic value. Provides programs to increase public convenience or comfort.</p> </div> </div>							
Description of Expenditures	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Architect Fees	\$0	\$0					
Engineering Fees	\$0	\$0					
Land Aquisition	\$0	\$0					
Construction	\$80,000	\$0					
Equipment	\$0	\$0					
Inspection	\$0	\$0					
Other Costs:	\$0	\$0					
TOTAL	\$80,000	\$0	\$0	\$0	\$0	\$0	\$0
Description of Resources							
1							
2							
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4							
PROJECT JUSTIFICATION This project will consist of the renovation of the roof at the Sheriff's Department.							
REVENUE JUSTIFICATION Describe the revenue sources and attach documentation to support grant funding. Provide a copy of the application and approval letter. Capital Project Fund: 305-2100-710145							
CITY MANAGER ACTION <div style="display: flex; justify-content: space-around;"> <input type="checkbox"/> Revise Priority <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove </div>							

CITY OF STANTON CAPITAL IMPROVEMENT PROJECT JUSTIFICATION 2015 - 2017							
PROJECT TITLE Sewer Improvements	DEPARTMENT Public Works					PROJECT NO.	
Priority Classifications <div style="display: flex; justify-content: space-between;"> <div style="width: 15%;"> <input checked="" type="checkbox"/> CLASS I <input type="checkbox"/> CLASS II <input type="checkbox"/> CLASS III <input type="checkbox"/> CLASS IV </div> <div style="width: 85%;"> <p>Required by legislation, action of another governmental agency or City Council</p> <p>Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains and better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating cost and/or better service.</p> <p>Prevents a substantial reduction in an existing standard of City service. Eliminates a potential hazard to health or safety, or eliminates nuisance conditions.</p> <p>Provides a new facility or asset or improves an existing standard of service. Provides programs or projects having primary social, cultural, historic or aesthetic value. Provides programs to increase public convenience or comfort.</p> </div> </div>							
Description of Expenditures	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Architect Fees	\$0	\$0					
Engineering Fees	\$50,000	\$50,000					
Land Aquisition	\$0	\$0					
Construction	\$625,000	\$400,000					
Equipment	\$0	\$0					
Inspection	\$25,000	\$50,000					
Other Costs:	\$0	\$0					
TOTAL	\$700,000	\$500,000	\$0	\$0	\$0	\$0	\$0
Description of Resources							
1							
2							
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PROJECT JUSTIFICATION This project will consist of sewer improvements for various locations throughout the City, as recommended in the City's Sewer Master Plan.							
REVENUE JUSTIFICATION Describe the revenue sources and attach documentation to support grant funding. Provide a copy of the application and approval letter. Sewer Maintenance Fund: 501-3700-730105							
CITY MANAGER ACTION <div style="display: flex; justify-content: space-around;"> <input type="checkbox"/> Revise Priority <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove </div>							

CITY OF STANTON CAPITAL IMPROVEMENT PROJECT JUSTIFICATION 2015 - 2017							
PROJECT TITLE Stanton Central Park			DEPARTMENT Public Works			PROJECT NO.	
Priority Classifications <div style="display: flex; justify-content: space-between;"> <div style="width: 15%;"> <input checked="" type="checkbox"/> CLASS I <input type="checkbox"/> CLASS II <input type="checkbox"/> CLASS III <input type="checkbox"/> CLASS IV </div> <div style="width: 85%;"> <p>Required by legislation, action of another governmental agency or City Council</p> <p>Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains and better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating cost and/or better service.</p> <p>Prevents a substantial reduction in an existing standard of City service. Eliminates a potential hazard to health or safety, or eliminates nuisance conditions.</p> <p>Provides a new facility or asset or improves an existing standard of service. Provides programs or projects having primary social, cultural, historic or aesthetic value. Provides programs to increase public convenience or comfort.</p> </div> </div>							
Description of Expenditures	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Architect Fees	\$0	\$0					
Engineering Fees	\$0	\$0					
Land Acquisition	\$0	\$0					
Construction	\$7,675,000	\$0					
Equipment	\$0	\$0					
Inspection	\$600,000	\$0					
Other Costs:	\$0	\$0					
TOTAL	\$8,275,000	\$0	\$0	\$0	\$0	\$0	\$0
Description of Resources							
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PROJECT JUSTIFICATION This project will consist of the construction of the Stanton Central Park.							
<div style="text-align: center;">REVENUE JUSTIFICATION</div> <p>Describe the revenue sources and attach documentation to support grant funding. Provide a copy of the application and approval letter.</p> <p>Parks and Recreation Facilities Fund: 310-5100-750101 \$8,275,000</p> <p>\$6,500,000 transferred from 2010 and 2005 Tax Allocation Bonds</p> <p>Reserves in Parks and Recreation Facilities Fund are approximately \$1,170,000.</p> <p>Remainder advanced from General Fund and repaid with future Quimby Fees coming into Parks and Recreation Facilities Fund</p>							
<div style="text-align: right;"> CITY MANAGER ACTION <input type="checkbox"/> Revise Priority <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove </div>							

CITY OF STANTON
CAPITAL IMPROVEMENT PROJECT JUSTIFICATION
2015 - 2017

PROJECT TITLE Stanton Central Park	DEPARTMENT Public Works	PROJECT NO.					
Priority Classifications <div style="display: flex; justify-content: space-between;"> <div style="width: 15%;"> <input checked="" type="checkbox"/> CLASS I <input type="checkbox"/> CLASS II <input type="checkbox"/> CLASS III <input type="checkbox"/> CLASS IV </div> <div style="width: 85%;"> <p>Required by legislation, action of another governmental agency or City Council</p> <p>Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains and better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating cost and/or better service.</p> <p>Prevents a substantial reduction in an existing standard of City service. Eliminates a potential hazard to health or safety, or eliminates nuisance conditions.</p> <p>Provides a new facility or asset or improves an existing standard of service. Provides programs or projects having primary social, cultural, historic or aesthetic value. Provides programs to increase public convenience or comfort.</p> </div> </div>							
Description of Expenditures	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Architect Fees	\$0	\$0					
Engineering Fees	\$0	\$0					
Land Aquisition	\$0	\$0					
Construction	\$2,516,931	\$0					
Equipment	\$0	\$0					
Inspection	\$0	\$0					
Other Costs:	\$0	\$0					
TOTAL	\$2,516,931	\$0	\$0	\$0	\$0	\$0	\$0
Description of Resources							
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PROJECT JUSTIFICATION <p>This project will consist of the portion of construction of the Stanton Central Park covered by the Proposition 84 Grant.</p>							
REVENUE JUSTIFICATION <p>Describe the revenue sources and attach documentation to support grant funding. Provide a copy of the application and approval letter. Prop 84 Grant: 253-5100-750101</p>							
CITY MANAGER ACTION <div style="display: flex; justify-content: space-around;"> <input type="checkbox"/> Revise Priority <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove </div>							

CITY OF STANTON
SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT DESCRIPTION	2015-16	2016-17	2017-18	2018-19	2019-20	2018-19	2021-22	TOTALS
Gas Tax Fund								
Citywide Sign Upgrades	\$ 50,000	20,000						\$ 70,000
Citywide Striping	75,000	105,000						180,000
Hydraulic Trailer	6,650							
Citywide Slurry Seal	-	-	200,000	200,000	200,000	200,000	200,000	1,000,000
Total Gas Tax	\$ 131,650	\$ 125,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,256,650
Measure M Fund								
Western/Thunderbird Signal	\$ 400,000							\$ 400,000
Citywide Concrete Repair	100,000	100,000	50,000	50,000	50,000	50,000	50,000	450,000
Citywide Street Rehabilitation	590,000	400,000	300,000	300,000	300,000	300,000	300,000	2,490,000
Total Measure M	\$ 1,090,000	\$ 500,000	350,000	350,000	350,000	350,000	350,000	\$ 3,340,000
Community Development Block Grant Fund								
Project to be Determined	\$ -	\$ 260,000	\$ 260,000	\$ 260,000	\$ 260,000	\$ 260,000	\$ 260,000	\$ 1,560,000
Total Community Development Block Grant Fund	\$ -	\$ 260,000	\$ 260,000	\$ 260,000	\$ 260,000	\$ 260,000	\$ 260,000	\$ 1,560,000
Lighting/Median Maintenance Fund								
City Monument Signage and Beach Blvd Landscape Improvements	\$ 500,000							\$ 500,000
Tree Planting	50,000	50,000	50,000	50,000	50,000	50,000	50,000	350,000
Total Lighting/Median Maintenance Fund	\$ 550,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 850,000
Air Quality Improvement Fund								
Code Enforcement Vehicle	\$ 40,000							\$ 40,000
Total Air Quality Improvement Fund	\$ 40,000							\$ 40,000
Capital Project Fund								
City Hall Plaza Improvements	\$ 200,000							\$ 200,000
Sheriff's Roof	80,000							80,000
Kermore Lane Improvements	485,776							485,776
Total Capital Project Fund	\$ 765,776							\$ 765,776
Sewer Maintenance Fund								
Sewer Improvements	\$ 700,000	\$ 500,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 2,450,000
Total Sewer Maintenance Fund	\$ 700,000	\$ 500,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 2,450,000
Stanton Central Park Grant								
Stanton Central Park	\$ 2,516,931							\$ 2,516,931
Total Stanton Central Park Grant	\$ 2,516,931							\$ 2,516,931
Parks and Recreation Facilities Capital Projects Fund								
Stanton Central Park	\$ 8,275,000							\$ 8,275,000
Total Parks and Recreation Facilities Capital Projects Fund	\$ 8,275,000							\$ 8,275,000
Total Capital Improvements	\$ 14,069,357	\$ 1,435,000	\$ 1,110,000	\$ 1,110,000	\$ 1,110,000	\$ 1,110,000	\$ 1,110,000	\$ 21,054,357