

SECTION 01700

PROJECT CLOSEOUT

PART 1 GENERAL

1.01 RELATED REQUIREMENTS SPECIFIED ELSEWHERE

- A. Time of Final Payment: Standard Agreement for Construction Projects.
- B. Completion; Waiver of Claims: General Conditions.

1.02 SUBSTANTIAL COMPLETION

- A. Submit written certification to Engineer that project or designated portion of project is substantially complete.
- B. The Engineer, Contractor, and Owner will make an inspection within seven days after receipt of certification.
- C. Should Engineer consider that work is substantially complete:
  - 1. Contractor shall prepare and submit to Engineer a list of items to be completed or corrected as determined by the inspection.
  - 2. Engineer will prepare and issue a Certificate of Substantial Completion, complete with signatures of Engineer, Owner and Contractor, accompanied by Contractor's list of items to be completed or corrected as verified and amended by the Engineer.
  - 3. Owner occupancy of project or designated portion of project:
    - a. Contractor shall perform final cleaning in accordance with Section 01500.
    - b. Owner will occupy project under provisions stated in Certificate of Substantial Completion.
  - 4. Contractor: Complete work listed for completion or correction within designated time stated on Certificate of Substantial Completion.
- D. Should Engineer consider that work is not substantially complete:
  - 1. He shall immediately notify Contractor, in writing, stating reasons.
  - 2. Contractor: Complete work and send second written notice to Engineer certifying that project or designated portion of project is substantially complete.
  - 3. Engineer will reinspect work.

1.03 FINAL INSPECTION

- A. Prior to final inspection, the Engineer, Contractor, and Owner will make a prefinal inspection to determine a final punch list of items that need corrected. When these items have been corrected, the Contractor shall submit written certification that:
  - 1. Contract Documents have been reviewed.
  - 2. Work has been completed and inspected in accordance with Contract Documents.
  - 3. Equipment and systems have been tested in presence of Owner's representative (Engineer) and are operational.
  - 4. Project is completed and ready for final inspection.
- B. Engineer will make final inspection within seven (7) days after receipt of certification.

SOUTHWEST REGIONAL WATER DISTRICT

- C. Should Engineer consider that work is finally complete in accordance with requirements of Contract Documents, he shall request Contractor to make project closeout submittals.
- D. Should Engineer consider that work is not finally complete:
  - 1. He shall notify contractor, in writing, stating reasons.
  - 2. Contractor shall take immediate steps to remedy the stated deficiencies and send second written notice to Engineer certifying that work is complete.
  - 3. Engineer will reinspect work.

1.04 SUBMITTALS

- A. Record Drawings:
  - 1. Contractor shall: Keep up to date one (1) set of prints on the project at all time with all changes, errors, deviations, omissions and all corrections noted plainly therein.
  - 2. After acceptance of the project by Owner, certify on title sheet that the information contained is true and accurate.
  - 3. Submit "Record Drawings" on one (1) complete set of prints to Engineer prior to certification of final payment.

PART 2 PRODUCTS  
Not Used.

PART 3 EXECUTION  
Not Used.

END OF SECTION