
Southwest Regional Water District
957th Meeting Minutes

The 957th meeting of The Board of Trustees of the Southwest Regional Water District was held on November 28, 2023, beginning at 6:00 p.m. and was called to order by Doug Drake, Board President.

Trustees in attendance were; Rob Brehm, Chad Chenoweth, Doug Drake, Michael Egbert, Nick Gronas, Clark Kelly, Randy Rolke and Robert Schmidt. Absent was Miles Cook.

Also in attendance were Phil Sackenheim, General Manager; Kenny Hoffman, Finance and Business Manager; Deana Fackey, HR Coordinator; Dustan Marshall, Operations and Maintenance Manager; and Nick Ziepfel, Board Counsel.

The 956th Board Meeting minutes were accepted by consensus.

June & Larry Bronnert at 3753 Windy Knoll Dr, addressed the Board regarding a leak she reported and an increase in her water bill. No action taken.

Mrs. Hahn at address 821 Hogue Road, called was very complimentary about Josh Niehoff & Devon Geisz said that they worked so very hard, and it was raining, cold and muddy. She just wanted to let us know that she appreciated their hard work so very much and that they were very polite. No action needed.

Phil Sackenheim informed the Board that our 2023 OPWC Application was not funded and the 2024 five-year CIP would be presented to the Board at the December 19 meeting. No action needed.

Randy Rolke moved to authorize a one-year National Rural Water Association Individual Membership for Phil Sackenheim in the amount of \$49.00. Mike Egbert seconded. Motion passed.

Chad Chenoweth moved to accept the October 2023 Financial Statements as presented. Nick Gronas seconded. Motion passed.

Clark Kelly moved to authorize the HR Coordinator to proceed with securing a venue, catering, entertainment, and door prizes for the Annual Meeting of Customers to be held on March 13, 2024, with a budget of \$5,393.78 plus a 10% contingency for other possible expenses. Rob Brehm seconded. Motion passed.

Deana Fackey reminded the Board that their Christmas Party is scheduled for December 1, 6:00 pm at Hueston Woods Lodge. No action needed.

Nick Gronas moved to adopt Resolution # 1564-2023, Reversal of Cancellation. Randy Rolke seconded. Motion passed.

Rob Brehm moved to adopt Resolution #1566-2023, Cancellation of Service. Mike Egbert seconded. Motion passed.

Chad Chenoweth moved to authorize District staff to advertise for construction bids for “North Plant Rehabilitation Projects # 23501-A, 23501-B, and 23501-C”. Randy Rolke seconded. Motion passed.

Clark Kelly moved to authorize District staff to advertise for construction bids for “7918 & 8112 Greenbush Road Creek Crossing Rehabilitation Job # 22303”. Mike Egbert seconded. Motion passed.

Mike Egbert moved to approve a deviation from Regulation 2022-011, ¶3.b.i, to allow the proposed water main extension along Smith Road to serve the newly-formed Holbrock parcel, to be 4-inch diameter. Nick Gronas seconded. Motion passed.

Clark Kelly moved to approve a credit limit of \$16,000 on the Voyager Fuel Card Account # 869483115. Rob Brehm seconded. Motion passed.

Randy Rolke moved to appoint the Nominating Committee consisting of Robyn Huston, Jerry Cope and Board Member Miles Joe Cook. Nick Gronas seconded. Motion Passed.

Chad Chenoweth moved to award chemical contracts as recommended and authorize the General Manager and/or Operations and Maintenance Manager to sign award letters and agreements as required. Clark Kelly seconded. Motion Passed.

Randy Rolke moved to approve the revised pay scales resulting from the Clemans Nelson market survey completed in October 2023, effective January 1, 2024. Nick Gronas seconded. Motion Passed.

Chad Chenoweth moved to approve an across-the-board pay increase of 3.25% for the 2024 calendar year for non-bargaining unit employees. Robert Schmidt seconded. Motion Passed.

Randy Rolke moved to allow the General Manager to fill the Production Supervisor position at a rate of pay within the 2024 Non-Bargaining Unit Wage Schedule. Clark Kelly seconded. Motion Passed.

Chad Chenoweth moved to adopt Resolution #1565-2023, Adopting 2024 Water Rate Schedule, effective January 1, 2024. Mike Egbert seconded. Motion passed.

Chad Chenoweth moved to adopt Resolution #1567-2023, Purchase of Three Heavy Duty Trucks Determining that a Real and Present Emergency Exists for such Purchase. Rob Brehm seconded. Motion passed.

Clark Kelly moved to Adjourn to Executive Session to confer with the District’s attorney concerning disputes involving the public body that are the subject of pending or imminent court action. Randy Rolke seconded. Roll call: Rob Brehm, yea; Chad Chenoweth, yea; Doug Drake, yea; Miles Joe Cook, absent; Michael Egbert, yea; Nick Gronas, yea; Clark Kelly, yea; Randy Rolke, yea; Robert Schmidt, yea.

Chad Chenoweth moved to return to Regular Session Roll call: Rob Brehm, yea; Chad Chenoweth, yea; Doug Drake, yea; Miles Joe Cook, absent; Michael Egbert, yea; Nick Gronas, yea; Clark Kelly, yea; Randy Rolke, yea; Robert Schmidt, yea. Rob Brehm seconded. Motion passed.

Robert Schmidt announced to the Board that he will be resigning on March 14, 2024. No action needed.

Rob Brehm moved to adjourn the meeting. Randy Rolke seconded. Motion Passed.
Meeting adjourned at 7:43 p.m.

Respectfully submitted,



Phil Sackenheim
Secretary Pro-Tem
Board of Trustees

Documents Included

- 956th Regular Board Meeting Minutes
- Audit Committee Meeting Minutes, October 24, 2023
- Mrs. Hahn, 821 Hogue Rd
- October 2023 Financial Statements
- Annual Meeting of Customers
- Resolution #1564-2023 / Reversal of Cancellation
- Resolution #1566-2023 / Cancellation of 5026 Alert-New London Rd.
- North Plant Rehabilitation Projects / Solicitation of Bids
- Greenbush Road Creek Crossings / Solicitation of Bids
- Smith Road Water Main Extension Variance
- Fuel Card Credit Limit Increase
- Treatment Plant Chemicals / Award of Bids
- 2023 Wage Survey Results
- 2024 Across the Board Non-Bargaining Unit Pay Increase
- Production Supervisor
- Resolution# 1565-2023 / 2024 Water Rate Increase
- Resolution# 1567-2023 / Purchase Vehicles