
Southwest Regional Water District
955th Meeting Minutes

The 955th meeting of The Board of Trustees of the Southwest Regional Water District was held on September 19, 2023, beginning at 6:00 p.m. and was called to order by Doug Drake, Board President.

Trustees in attendance were; Rob Brehm, Chad Chenoweth, Miles Cook, Doug Drake, Michael Egbert, Nick Gronas, Clark Kelly, Randy Rolke, and Robert Schmidt.

Also in attendance were Phil Sackenheim, General Manager; Kenny Hoffman, Finance and Business Manager; Deana Fackey, HR Coordinator; and Nick Ziepfel, Board Counsel.

The 954th Board Meeting minutes were accepted by consensus.

The September 5, 2023 Records Commission Meeting minutes were accepted by consensus.

The September 5, 2023 Policy Committee Meeting minutes were accepted by consensus.

Phil Sackenheim gave the Board a verbal update regarding Cybersecurity. A network scan was completed and resulted in no threats being found. No action needed.

Mike Egbert moved to approve the General Manager to execute a contract with Mapsys for the installation of DIF at a total cost of \$46,800. Miles Joe Cook seconded. Motion passed.

Randy Rolke moved to accept the August 2023 Financial Statements as presented. Chad Chenoweth seconded. Motion passed.

Clark Kelly moved to approve that changes to the Bargaining Unit position descriptions resulting from Collective Bargaining be made without requiring Board approval. Miles Joe Cook seconded. Motion passed.

Chad Chenoweth moved to approve updated Board By-laws which removed the Conflict of Interest statement from the document. Nick Gronas seconded. Motion passed.

Rob Brehm moved to approve the Board Travel and Training recommendations. Mike Egbert seconded. Motion passed.

Clark Kelly moved to approve the re-naming of the Customer Service Clerical Support Representative position to Customer Service Representative I. Randy Rolke seconded. Motion passed.

Miles Joe Cook moved to approve Regulation 070-2023, Adjustment of Water Charges for Customer Water Loss due to a documented leak. Randy Rolke seconded. Motion passed.

Chad Chenoweth moved to approve Regulation 120-2023, Records of the District, as recommended by the Records Commission. Mike Egbert seconded. Motion passed.

Rob Brehm moved to approve updated position descriptions as recommended by the Policy Committee. Mike Egbert seconded. Motion passed.

Phil Sackenheim informed the Board of Records Commission recommendations. Information only.

Rob Brehm moved to authorize Deana Fackey to organize the annual Board Christmas Party on December 8, with a spending budget of \$1,700.00. Miles Joe Cook seconded. Motion passed.

Randy Rolke moved to authorize the General Manager to close the office at noon on December 22nd for an Employee Christmas Party with a catering budget of \$1,700.00. Nick Gronas seconded. Motion passed.

Randy Rolke moved to adjourn the meeting. Miles Joe Cook seconded. Motion Passed.
Meeting adjourned at 6:45 p.m.

Respectfully submitted,



Chad Chenoweth
Secretary
Board of Trustees

Documents Included

- 954th Regular Board Meeting Minutes
- Records Commission Meeting Minutes
- Policy Committee Meeting Minutes
- Mapsys, Document Image Foundation document management system
- August 2023 Financial Statements
- Policy Committee Recommendations
- Records Commission Recommendations