
Southwest Regional Water District
954th Meeting Minutes

The 954th meeting of The Board of Trustees of the Southwest Regional Water District was held on August 22, 2023, beginning at 6:00 p.m. and was called to order by Doug Drake, Board President.

Trustees in attendance were; Rob Brehm, Chad Chenoweth, Miles Cook, Doug Drake, Michael Egbert, Clark, Kelly and Randy Rolke. Clark Kelly arrived at 6:01 pm. Absent were Nick Gronas and Robert Schmidt.

Also in attendance were Phil Sackenheim, General Manager; Kenny Hoffman, Finance and Business Manager; Deana Fackey, HR Coordinator; Dustan Marshall, Operations & Maintenance Manager; and Nick Ziepfel, Board Counsel.

The 953rd Board Meeting minutes were accepted by consensus.

Customer Susan Rench at address 2251 Smith Rd, emailed to compliment Dustin Dittman and Josh Niehoff for thinking of a way to temporarily restore water service on a Saturday until the main could be fixed fully fixed on Monday. No action needed.

Customer Thomas Budd at address 7053 Cincinnati Brookville Rd, called to compliment Mike Diefenbacher for his exceptional service and to let us know he was very nice and professional. No action needed.

Customer Ann Ford at address 3999 Buckridge Lane, called to commend Nate Treadway for such a wonderful job and said he was a nice young man. No action needed.

Customer Loiann Irvin at address 5415 Booth Rd, mailed a card thanking Kenny Hoffman for assisting her with billing and helping her in a unique circumstance. No action needed.

Phil Sackenheim informed the Board of the warnings coming from ORWA and OEPA regarding network reconnaissance activities targeting water and wastewater providers from China state-sponsored threat actors. The District has submitted a ticket to IT Support for a network scan and will update the Board with the results. No action needed.

Randy Rolke moved to approve a reimbursement request for Phil Sackenheim in the amount of \$45.00 to renew his Class II Water Supply License. Chad Chenoweth seconded. Motion passed.

Rob Brehm moved to accept the July 2023 Financial Statements as presented. Mike Egbert seconded. Motion passed.

Phil Sackenheim presented a tentative agenda for Board training in November. No action needed.

Mike Egbert moved to authorize the General Manager and Finance and Business Manager to create a Government Insured Deposit Program account and to invest District funds at a level deemed to be

appropriate by the Audit Committee, currently \$3,250,000, but subject to change at the Committee's discretion. Miles Joe Cook seconded. Motion passed.

Chad Chenoweth moved approve Resolution 1561-2023 – Application for Grants or Loans from the OPWC for Infrastructure Replacement Projects, which authorizes the General Manager to file the application. The General Manager shall be designated as the official to administer and execute all OPWC contracts related to the project. Rob Brehm seconded. Motion passed.

Clark Kelly moved to authorize the General Manager to execute and administer a contract with E&L Contractors Inc., Job #22402 in the amount of \$323,500.00. Randy Rolke seconded. Motion passed.

Randy Rolke moved to authorize the General Manager to execute and administer a contract with Moody's of Dayton Inc., for the North Plant Well #4 Rehabilitation project in the amount of \$47,260.00. The General Manager shall be authorized to approve alternate items as necessary to not hinder progress on the project and compile into a final project change order not to exceed \$79,521.00 through Moody's of Dayton. Miles Joe Cook seconded. Motion passed.

Clark Kelly moved to task Roetzel and Andress to send a legal letter to Brenntag regarding damage to the chlorine bay door at the North Treatment Plant. Mike Egbert seconded. Motion passed.

Chad Chenoweth moved to approve the hiring of up to two full-time Temporary Employees. Miles Joe Cook seconded. Motion passed.

Mike Egbert moved to change the office operating hours from 8:00 AM to 4:30 PM to 7:30 AM to 4:00 PM, effective December 4, 2023. Miles Joe Cook seconded. Motion passed.

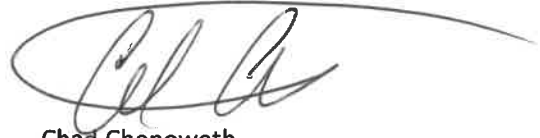
Chad Chenoweth moved to adjourn to Executive Session at 6:49 pm to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a District employee and confer with legal counsel. Randy Rolke seconded. Roll call: Rob Brehm, yea; Chad Chenoweth, yea; Doug Drake, yea; Miles Joe Cook, yea; Michael Egbert, yea; Nick Gronas, absent; Clark Kelly, yea; Randy Rolke, yea; Robert Schmidt, absent.

Rob Brehm moved to return to Regular Session at 6:58 pm. Roll call: Rob Brehm, yea; Chad Chenoweth, yea; Doug Drake, yea; Miles Joe Cook, yea; Michael Egbert, yea; Nick Gronas, absent; Clark Kelly, yea; Randy Rolke, yea; Robert Schmidt, absent. Miles Joe Cook seconded. Motion passed.

Chad Chenoweth moved to adjourn the meeting. Rob Brehm seconded. Motion Passed.

Meeting adjourned at 6:58p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Chad Chenoweth', enclosed within a large, thin, horizontal oval stroke.

Chad Chenoweth
Secretary
Board of Trustees

Documents Included

- 953rd Regular Board Meeting Minutes
- Susan Rench, 2251 Smith Road
- Thomas Budd, 7053 Cincinnati Brookville Road
- Ann Ford, 3999 Buckridge Lane
- Cybersecurity Update
- Phil Sackenheim, Class II Water Supply license reimbursement \$45.00
- July 2023 Financial Statements
- Board Training
- Government Insured Deposit Program
- Resolution 1561-2023 / Application for OPWC Grants or Loans / Hamilton-Richmond Road Water Main Replacement
- Contract Award / Jericho Tank Rehabilitation / \$323,500
- Contract Award / North Plant Well #4 Rehabilitation / \$47,260 / \$79,521
- North Treatment Plant Chlorine Bay Door Damage
- Temporary Employee(s)
- Change in Office Hours