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Southwest Regional Water District  
950<sup>th</sup> Meeting Minutes

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The 950<sup>th</sup> meeting of The Board of Trustees of the Southwest Regional Water District was held on April 25, 2023, beginning at 6:00 p.m. and was called to order by Doug Drake, Board President.

Trustees in attendance were; Rob Brehm, Miles Cook, Chad Chenoweth, Doug Drake, Michael Egbert, Clark Kelly, Randy Rolke, and Robert Schmidt. Absent was Nick Gronas.

Also in attendance were Phil Sackenheim, General Manager; Kenny Hoffman, Finance and Business Manager; Deana Fackey, HR Coordinator; Dustan Marshall, Operations Manager and Nick Ziepfel, Board Counsel.

The 949<sup>th</sup> Board Meeting minutes were accepted by consensus.

The April 18, 2023, Officer Nominating Committee Meeting minutes were accepted by consensus.

Customer Paschal Mullins at address 1848 Amarillo Drive called to say he wanted us to know how impressed he was with the quick response time it took for us to shut his water off and turn back on after he had fixed his leak. He had nothing but high remarks about Mike Diefenbacher, said he was very nice and professional. No action needed.

Glenn Marzluf from Del-Co Water sent an email thanking Sarah Affrunti for being a Superstar for leading and creating a very professional Ohio Section AWWA Water Utility Council. Mr. Marzluf also thanked Phil and the Board for allowing Sarah to serve as chair. She quickly stepped in and provided direction and leadership to the WUC that has been lacking. No action needed.

Customer Jeffery McCurdy at address 3984 Mike Hill Drive sent an email to say it was a real pleasure to deal with our office since his move. He really appreciated calling and getting a real person who can respond to his needs. He said that Tracy had been friendly and helpful answering his concerns positively every time he called. No action needed.

Customer Joe Morrison at address 4520 Eck Road called to say what a great job, Drew Wagster, Josh Niehoff, and Kyle Gross did restoring his yard. He said they were very professional, and he was very satisfied with their work. No action needed.

Randy Rolke moved to approve the Butler County Township Association membership for Phil Sackenheim in the amount of \$30.00. Chad Chenoweth seconded. Motion passed.

Robert Schmidt moved to approve Morman Rd / Stahlheber Rd Water Main Relocation Change Order #1 in the amount of \$4,441.20. Seconded by Clark Kelly. Motion passed.

Robert Schmidt moved to accept the March 2023 Financial Statements as presented. Rob Brehm seconded.

Motion Passed.

Mike Egbert moved to adopt Resolution # 1557-2023, Cancellation of Services. Miles Joe Cook seconded. Motion passed.

Clark Kelly moved to authorize the General Manager to execute a bill credit to customers who participated in the customer side water service line inventory required by the LCRR totaling \$3,750.00. Randy Rolke seconded. Motion passed.

Chad Chenoweth moved to authorize the disposal, destruction, and recycling of the electronic equipment by Cohen Electronics DBA Cobalt. Randy Rolke seconded. Motion passed.

Chad Chenoweth moved to approve the Plant Operator position description as presented to the Board and to post a Plant Operator 3 position for employment. Seconded by Miles Joe Cook. Motion passed.

Miles Joe Cook moved to adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a District employee and confer with legal counsel. Roll call: Rob Brehm, yea; Chad Chenoweth, yea; Miles Joe Cook, yea; Doug Drake, yea; Michael Egbert, yea; Nick Gronas, absent; Clark Kelly, yea; Randy Rolke, yea; and Robert Schmidt, yea. Mike Egbert seconded. Motion passed.

Robert Schmidt moved to return to Regular Session. Roll call: Rob Brehm, yea; Chad Chenoweth, yea; Miles Joe Cook, yea; Doug Drake, yea; Michael Egbert, yea; Nick Gronas, absent; Clark Kelly, yea; Randy Rolke, yea; and Robert Schmidt, yea. Rob Brehm seconded. Motion passed.

Clark Kelly moved for the Board to sanction a monthly meeting between the General Manager and Board President roughly two weeks prior to monthly Board Meetings. Rob Brehm seconded. Motion passed.

Randy Rolke moved to Approve a compensation increase of 8.25% cost of living plus 2% merit for General Manager, Phil Sackenheim, effective May 2, 2023. Miles Joe Cook seconded. Motion passed.

Chad Chenoweth moved to adjourn the meeting. Rob Brehm seconded. Motion Passed.

Meeting adjourned at 7:21 p.m.

Respectfully submitted,



Chad Chenoweth  
Secretary  
Board of Trustees

## Documents Included

- 949th Board Meeting Minutes
- Officer Nominating Committee Meeting Minutes, April 18, 2023
- Call from Paschal Mullins from 1848 Amarillo Dr.
- E-mail from Glenn Marzluf, Del-Co Water
- E-mail from Jeffery McCurdy from 3984 Mikehill Dr.
- Call from Joe Morrison from 4520 Eck Rd
- March 2023 Financial Statements
- Resolution #1557-2023 / Cancellation of Services
- Bill Credits for LCRR participation
- Disposition of Obsolete Property
- Plant Operator Position Description