
Southwest Regional Water District
946th Meeting Minutes

The 946th meeting of The Board of Trustees of the Southwest Regional Water District was held on December 20, 2022, beginning at 7:00 p.m. and was called to order by Doug Drake, Board President.

Trustees in attendance were, Chad Chenoweth, Miles Cook, Doug Drake, Michael Egbert, Nick Gronas, Clark Kelly, Randy Rolke and Robert Schmidt. Absent was Rob Brehm.

Also in attendance were Phil Sackenheim, General Manager; Kenny Hoffman, Finance and Business Manager; Deana Fackey, HR Coordinator; Dustan Marshall, Operations Manager; Nate Zinsmeister, Infrastructure Manager and Nick Ziepfel, Board Counsel.

The 945th Board Meeting minutes were accepted by consensus.

The December 7, 2022 Policy Committee Meeting minutes were accepted by consensus.

Caretaker for Michael Mishell at 1812 Mosley Dr wanted to make sure we know what an amazing person Kyle Gross is. She said he was very helpful and sweet.

Nate Zinsmeister updated The Board on Cyber/Physical Security – WaterISAC H2OCon Report. No action needed.

Dustan Marshall updated The Board on the Badger AMI pilot program. No action needed.

Randy Rolke motioned to accept the October 2022 Financial Statements as presented. Robert Schmidt seconded. Motion Passed.

Chad Chenoweth motioned to authorize the General Manager to choose the lowest and best bid not to exceed 10% of the current bids and execute a contract for electric generation services. Randy Rolke seconded.

Kenny Hoffman updated The Board on the 2021 Financial Audit. The Board asked Kenny to investigate options to minimize credit risks and present to the Audit Committee. No action needed.

Mike Egbert motioned to approve the 2023 Miscellaneous Fee Schedule. Miles Joe Cook seconded. Motion Passed.

Chad Chenoweth motioned to award 2023 Chemical Contracts as recommended and authorize the General Manager or Operations Manager to sign and award letters and agreements as required. Mike Egbert seconded. Motion Passed.

Clark Kelly motioned to approve a deviation from Regulation 2015-001 to allow the proposed Middletown

Eaton Road Extension for Allen and Jenna Mann to install an 8” water main. Mike Egbert seconded. Motion passed.

Clark Kelly motioned to approve the creation of a Production Supervisor Position. Randy Rolke seconded. Motion passed.

Randy Rolke motioned to approve edits proposed by the Policy Committee. Mike Egbert seconded. Motion Passed.

Mike Egbert motioned to approve the Personnel Policy Manual Chapter 3 update and to make it retroactive to January 1, 2022. Miles Joe Cook seconded. Motion passed.

Kenny updated The Board on the 2022-2023 Budget Comparison. No action needed.

Clark Kelly motioned to adopt Resolution 1554-2002, Amending 2022 Operation Budget Appropriation. Robert Schmidt seconded. Motion passed.

Mike Egbert motioned to adopt Resolution 1555-2022, Revised 2023 Operation Budget. Randy Rolke seconded. Motion passed.

Robert Schmidt motioned to adopt Resolution 1556-2002, Adopting 2023 Appropriation Measure. Nick Gronas seconded. Motion passed.

Mike Egbert motioned to approve the 2023 Non-Bargaining Unit wages scales. Chad Chenoweth seconded. Motion passed.

Mike Egbert motioned to approve the 2023 Board Meeting Schedule. Randy Rolke seconded. Motion passed.

Randy Rolke motioned to adjourn the meeting. Miles Joe Cook seconded. Motion Passed.

Meeting adjourned at 8:22 p.m.

Respectfully submitted,

Chad Chenoweth,
Secretary
Board of Trustees

Documents Included

- 945th Board Meeting Minutes
- Policy Committee Meeting Minutes, December 7, 2022
- Badger AMI Update
- October Financial Statements
- 2021 Financial Audit
- 2023 Miscellaneous Fee Schedule
- 2023 Chemical Bid – Contract Awards
- Request to Approve Deviation for SR-122 Water Main Extension
- Creation of Production Supervisor position
- Policy Committee Recommendations
- Personnel Policy Manual Chapter 3 Update
- Budget Comparison, 2022-2023
- Resolution #1554-2022 Amending 2022 Operating Budget Appropriation
- Resolution #1555-2022 and Resolution #1556-2022 Approving 2023 Revised Operating Budget and Appropriation Measure
- 2023 Non-Bargaining Unit Wage Scales
- 2023 Board Meeting Schedule