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Southwest Regional Water  
District 940<sup>th</sup> Meeting Minutes

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The 940<sup>th</sup> meeting of the Board of Trustees of the Southwest Regional Water District was held on June 28, 2022, beginning at 7:00 p.m. and was called to order by Doug Drake, Board President.

Trustees in attendance were Rob Brehm, Chad Chenoweth, Miles Cook, Doug Drake, Michael Egbert, Nick Gronas, Clark Kelly, and Randy Rolke. Robert Schmidt was absent.

Also, in attendance were Susan E. Vance, General Manager; Phil Sackenheim, General Manager; Kenny Hoffman, Finance and Business Manager; Sherry Geurin, HR Coordinator; Deana Fackey, HR Coordinator; and Nick Ziepfel, Board Counsel.

Also in attendance was Robert Copeland, Jr., previous Board member and customer of the District.

The 939<sup>th</sup> Board Meeting minutes were accepted by consensus.

The May 24, 2022, Audit Committee Meeting minutes were accepted by consensus.

During Public Input, Doug Drake presented Robert Copeland, Jr. with a Service Award, and gift for 20 years of service on the Board. Also mentioned were three customer comments of appreciation for work well done by various distribution personnel - Drew Wagster, Nate Treadway, Mike Diefenbacher, and Kyle Gross.

Phil Sackenheim updated the Board on the Automated Meter Reading Project and the OPWC Project Costs.

JC Underground Construction LLC submitted Change Order No 1 in a credit amount of \$400, which adjusts the contract amount from \$80,246.00 to \$79,846.00. Randy Rolke moved to authorize the General Manager to execute the Change Order No 1 for the Cedar Glen Way Water Main Replacement project. Michael Egbert seconded. Motion Passed.

Chad Chenoweth moved to accept the May 2022 Financial Statements as presented. Mike Egbert seconded. Motion Passed.

Randy Rolke moved to adopt Resolution #1548-2022, for the 2023 Preliminary Budget and Appropriations. Mike Egbert seconded. Motion Passed.

Phil Sackenheim updated the Board on the Energy re-bid. Still monitoring energy pricing. No action required.

Clark Kelly moved to authorize District staff to advertise for construction bids for "Demolition of Macedonia Tank" and authorize the General Manager to transfer ownership of the property to Mark Sauerland. Rob Brehm seconded. Motion passed.

Chad Chenoweth moved to authorize the District's General Manager to execute and administer the Agreement with the County Commissioners of Hamilton County, Ohio, in the amount of \$41,101.25, for the

water main relocation that will be included with Hamilton County's Howard Road (#502016) project. Miles Joe Cook seconded. Motion passed.

Phil Sackenheim updated the Board on Office and & Plant Physical Security. No action required.

Miles Joe Cook moved to authorize District's staff to hold a photo contest and select up to ten photos from customers. Customers shall receive a \$50 bill credit on their account if their photo is utilized by the District. Clark Kelly seconded. Motion Passed.

A Special Meeting of Customers was discussed among Board members. The Policy Committee will meet, on July 20, 2022, to discuss any changes needed to the By Laws regarding the special meeting.

Deana Fackey is in the process of locating a venue for the 2023 Annual Meeting of Customers. All information received will be presented to the Board for review.

The NRW WaterPro Conference was discussed. Board members interested in attending the event are Doug Drake, Mike Egbert, Clark Kelly, and General Manager Phil Sackenheim.

Phil Sackenheim introduced the new Board Counsel, Nick Ziepfel with Bricker & Eckler. Nick addressed the Board to explain his background and desire to work with them.

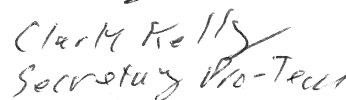
Randy Rolke moved to adjourn the meeting. Miles Joe Cook seconded. Motion Passed.

Meeting adjourned at 7:53 p.m.

Respectfully submitted,



Chad Chenoweth,  
Secretary  
Board of Trustees



Clark Kelly  
Secretary Pro-Temp