

---

Southwest Regional Water District **REVISED**  
927<sup>th</sup> Meeting Minutes

---

The 927<sup>th</sup> meeting of the Board of Trustees of the Southwest Regional Water District was held on May 25, 2021, beginning at 7:00 p.m. and called to order by **Doug Drake, Board President**.

Trustees in attendance were Rob Brehm, Chad Chenoweth, Robert L. Copeland, Jr., Doug Drake, Michael Egbert, Nick Gronas, Clark Kelly, Randy Rolke and Robert Schmidt.

Also, in attendance were Susan E. Vance, General Manager; Phil Sackenheim, Deputy General Manager; Kenny Hoffman, Finance and Business Manager; Sherry Geurin, HR Coordinator; Paige Riestenberg and Justin Kuhbander from Strand Associates. Roger Gates, Board Counsel attended the meeting remotely as well as Brian Hackman from Strand Associates.

Michael Egbert moved to approve the 926<sup>th</sup> Meeting Minutes. Randy Rolke seconded. Motion passed.

Paige Riestenberg and Justin Kuhbander presented the Water System Master Plan status update.

Phil Sackenheim gave an update on the 2021 Ohio EPA Sanitary Survey. A letter from Mariano Hansel, Ohio EPA Sanitarian, indicated we were found to have no violations of the Ohio Safe Drinking Water laws or rules during the virtual inspection and was very complimentary of our staff.

Customer Doug Shepherd, who resides at 7420 Myers Road, wrote to the Board regarding a water break at his home and questioned why he wasn't contacted earlier about this water loss. Kenny talked to Mr. Shepherd and offered an adjustment and informed him that he would have the meter checked. Although not 100% satisfied, Mr. Shepherd went on to say that the District employees in the office and the field were polite and helpful. The Board took no further action.

Moonlite Municipal Construction LLC submitted Change Order #1 in the amount of \$19,459.05 for the Middletown-Eaton Road Water Main Replacement project. Robert L. Copeland, Jr. moved to approve the change order and authorize the General Manager to execute the paperwork. Chad Chenoweth seconded. Motion passed.

Smith-Corp Contractor Services submitted Change Order #1 in the amount of \$8,353.35 for the Jacksonburg Road Water Main Replacement project. Michael Egbert moved to approve the change order and authorize the General Manager to execute the paperwork. Randy Rolke seconded. Motion passed.

Robert L. Copeland, Jr. moved to accept the April financial statements as presented. Rob Brehm seconded. Motion passed.

Phil Sackenheim requested the Board to approve disposition of real property, a 25' x 65' (0.037 ac.) rectangular tract of land at 2264 California Road, south of Dwyer Road, which was purchased by the Water Association in July 1990 and has remained unused since July 2005. The Board asked that Phil

contact the homeowners on either side of this property to see if there is any interest in purchasing, or being deeded, this tract of land.

Dustan Marshall, Operations and Maintenance Manager, procured quotes from multiple vendors to complete the project of adding 6" of new anthracite media to all four filter cells, chlorinating the filters and backwashing at the North Treatment Plant. Michael Egbert moved to proceed with the lowest quote of \$25,075.00 from Bastin Logan to complete the anthracite filter project and authorize the General Manager to administer the contract. Robert L. Copeland, Jr. seconded. Motion passed.

Michael Egbert moved to open eligibility for the 2021 NRW WaterPro Conference to all Board Members who are interested in attending. Clark Kelly seconded. Motion passed.

Robert L. Copeland, Jr. moved to adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a District employee. Randy Rolke seconded. Roll call: Rob Brehm, yea; Chad Chenoweth, yea; Doug Drake, yea; Michael Egbert, yea; Clark Kelly, yea; Randy Rolke, yea; and, Robert Schmidt, yea.

Rob Brehm moved to return to Regular Session. Randy Rolke seconded. Motion passed.

Robert L. Copeland, Jr. moved to approve a pay increase for Susan Vance of 2.4% to meet inflation rates and an additional 2% performance merit increase for a total of 4.4% effective May 3, 2021. Clark Kelly seconded. Motion passed.

Michael Egbert moved to adjourn. Chad Chenoweth seconded. Motion passed.

Meeting adjourned at 9:40 p.m.

Respectfully submitted,

Chad Chenoweth, Secretary  
Board of Trustees