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## Southwest Regional Water District 913<sup>th</sup> Meeting Minutes

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The 913<sup>th</sup> meeting of the Board of Trustees of the Southwest Regional Water District was held on February 25, 2020, beginning at 7:00 p.m. at the administrative building.

Trustees present were Doug Drake, Michael Egbert, Leonard Gaston, Nicholas Gronas, Mary L. Moore, Randy Rolke and Robert Schmidt. Robert L. Copeland, Jr. entered the meeting at 7:03 p.m.

Also present were Sue Vance, General Manager; Phil Sackenheim, Operations Manager; Kenny Hoffman, Finance Manager; Sherry Geurin, HR Coordinator; Roger Gates, Board Counsel; Mike Heinrich, Distribution Supervisor; Tom Puckett, Engineering; and, Deana Fackey, Customer Service.

The 912<sup>th</sup> Board Meeting minutes were approved with amendment to the date, the February 11<sup>th</sup> Audit Committee minutes and the February 19<sup>th</sup> Policy Committee Meeting minutes were approved by unanimous consent.

Sue Vance provided information regarding Ohio Open Meetings Law and that all meetings of the Board and its committees are declared to be public meetings open to the public at all times. This law does not require or prohibit that attendees have the right to be heard at these meetings although historically the Board has allocated time on the agendas for “public input” on matters which relate to the duties and responsibilities of the Board. Mary L. Moore moved to adopt the Southwest Regional Water District Rules Pertaining to the Board approved Public Input Policy with the following modification for number 5; “The President has the authority to shorten or lengthen this time limit for each speaker...”. Doug Drake seconded. All ye.

Under public input, customer Deborah Fitzgerald, expressed her concerns regarding the liquidity of the District. She wanted to know if the District was having financial trouble due to the changes in employee health insurance and that we no longer are maintaining College Corner. Other information she was seeking regarded the Annual Meeting procedure on absentee voting.

Deana Fackey was in attendance because she too wanted to discuss the new health care changes and the elimination of pharmaceuticals that were approved by the Board at the January meeting.

Updates were given on the following projects:

- College Corner – all stealth and AMRs removed; all final readings finished; waiting for signed contract.
- Village of Seven Mile – drafting exit language for new contract.
- Risk Assessment – one item left to be completed.

Mary L. Moore moved to authorize the General Manager to release a Request for Qualifications for a Water System Master Plan, evaluate responses and negotiate a contract subject to Board approval with firm best suited to complete the work. Michael Egbert seconded. All yea.

Randy Rolke moved to approve an option permitting employees to “buy-up” to the Humana OH EHDHP20 NPOS OPT 6 Silver plan as an alternative to enrolling in the Humana OH EHDHP20 Bronze plan that was previously approved. Doug Drake seconded. All yea.

Kenny Hoffman discussed the January Financial Statements and the Star Oho Investment Rating Report with the Board members.

Michael Egbert moved to approve the revised “Credit Card Policy”. Randy Rolke seconded. All yea.

Michael Egbert moved to approve the “Cancellation of Services and Certification of Water Charges” standard operating procedure. Nicholas Gronas seconded. All yea.

Chad Chenoweth moved to appoint Sue Vance, Phil Sackenheim and Kenny Hoffman as Tellers and authorize General Manager to appoint up to three (3) additional people to assist. Leonard Gaston seconded. All yea.

Doug Drake moved to authorize up to \$800.00 for door prizes for the Annual Meeting. Randy Rolke seconded. All yea.

Nicholas Gronas moved to adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion demotion, or compensation of a District employee. Leonard Gaston seconded. Roll call: Robert L. Copeland, Jr. yea; Chad Chenoweth, yea; Doug Drake, yea; Michael Egbert, yea; Leonard Gaston, yea; Nicholas Gronas, yea; Mary L. Moore, yea; Randy Rolke, yea and Robert Schmidt, yea.

Doug Drake moved to return to Regular Session. Nicholas Gronas seconded. Roll call: Robert L. Copeland, Jr. yea; Chad Chenoweth, yea; Doug Drake, yea; Michael Egbert, yea; Leonard Gaston, yea; Nicholas Gronas, yea; Mary L. Moore, yea; Randy Rolke, yea and Robert Schmidt, yea.

Mary L. Moore moved to authorize the President to select ACE and PRO-MO Award winners. Michael Egbert seconded. All yea.

Mary L. Moore moved to authorize \$500.00 donation to the Talawanda High School Band for entertainment at the Annual Meeting. Randy Rolke seconded. All yea.

Randy Rolke moved to adjourn. Nicholas Gronas seconded. All yea.

Meeting adjourned at 9:39 p.m.

Respectfully submitted,

Mary L. Moore, Secretary  
Board of Trustees