

Southwest Regional Water District  
Special Meeting – Policy Committee  
September 5, 2023, 5:30 pm

Agenda

1. By-Laws revision (*Separate By-Laws and Conflict of Interest Statement*)
2. Board Training and Travel Recommendations (*Update with new Board compensation rates*)
3. Re-name Clerical Support Representative and update Org Chart (*Title change only*)
4. Regulation 070-2023, Adjustment Of Water Charges For Customer's Water Loss Due To Documented Leak (*Reworked policy to accommodate upcoming AMI upgrades*)
5. Regulation 120-2023, Records Of The District (*As recommended by the Records Commission*)
6. Position Descriptions (*Every current Position Description, reformatted and updated*)
  - a. BU General Maintenance
  - b. BU Plant Operator
  - c. BU System Maintenance
  - d. BU Temporary Help
  - e. BU Troubleshooter
  - f. NBU Administrative Specialist
  - g. NBU Customer Service Representative I
  - h. NBU Customer Service Representative II
  - i. NBU Design Engineer
  - j. NBU Distribution Supervisor
  - k. NBU Engineering Manager
  - l. NBU Engineering Technician
  - m. NBU Finance and Business Manager
  - n. NBU General Manager
  - o. NBU Human Resources Coordinator
  - p. NBU Infrastructure Manager
  - q. NBU Operations and Maintenance Manager
  - r. NBU Production Supervisor
  - s. NBU Regulatory Compliance and Safety Manager
  - t. NBU Senior Customer Service Specialist
  - u. NBU Temporary Help