

Historic Southington, Connecticut



First Congregational Church
(Third Meeting House of the Town)
c. 1830



Although Southington was formally established as a town, separate from Farmington, in 1779, its roots go back to a much earlier time. Samuel Woodruff, Southington's first white settler, moved south from Farmington to the area then known as "Panthorne". The settlement grew, prospered and came to be known as "South Farmington" and then later, the shortened version, "Southington."

A meeting house, independent of the Farmington parish, was first constructed here in 1726 and was used until 1757. Its location on the site of the present Oak Hill Cemetery, is commemorated by the First Meeting House stone and plaque.

Southington became a thriving community with the construction of dwellings, taverns and stores. industry flourished rapidly. In 1767, Atwater's grist mill was established and by 1790 Southington had a button factory, saw mills, a brass foundry and pot-ash works. In addition, the first machines to make carriage bolts were developed in Southington.

Southington played a part in this country's military heritage. Important town visitors during the Revolutionary War include Washington, Lafayette and Count Rochambeau.

Southington today is a growing community, once described as "A Microcosm of America". The town is located in Hartford County, within 20 miles of Hartford and 9 miles of Waterbury, and includes the sections of Plantsville, Milldale and Marion. The geographic area of the town is 36.8 square miles, ranking it 40th out of 169 Connecticut towns, and its population is approximately 40,000. While today it is a modern residential, commercial and industrial community, Southington is proud of its history.

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Southington Town Hall

Department Heads:

Garry Brumback	Town Manager
Mark J. Sciota	Deputy Town Manager/Town Attorney
Brian Lastra	Director of Assessments & Revenue
John Smigel	Building Official
Robert Verderame	Calendar House – Senior Director
Janet Mellon	Community Service Director
Louis Perillo, III	Economic Development Coordinator
Keith Hayden	Director of Public Works
Annette Turnquist	Town Engineer
Eric Heath	Fire Chief
Emilia C. Portelinha	Finance Director
Theresa Buchanan	Human Resources
Shane Lockwood	Health Director
Jay Baker	Information Technology Director
Susan Smayda	Library Director
Robert A. Phillips	Planning & Community Development Director
John F. Daly	Police Chief
David A. Lapreay	Recreation Director
Tom Janik	Registrar of Voters
Robert L. Sherman	Registrar of Voters
Kathy Larkin	Town Clerk
Peter Stallings	Water Pollution Control Superintendent
Christina Simms	Youth Service Director

TOWN OF SOUTHTON
BOARDS AND COMMISSIONS
June 30, 2017

TOWN COUNCIL

9 members - 2 yr. terms to November 2017

Michael A. Riccio Chairman
Cheryl Lounsbury, Vice Chairman
John N. Barry
Paul W. Champagne
Tom Lombardi
Dawn A. Miceli
Christopher J. Palmieri
Victoria Triano
Edward S. Pocock, III

TOWN MANAGER

DEPUTY TOWN MANAGER/TOWN ATTORNEY

ASSISTANT TOWN ATTORNEY

Garry Brumback

Mark J. Sciota

Jeremy Taylor

BOARD OF EDUCATION

9 members - 2 yr. terms

	<u>Nov.</u>
Brian S. Goralski, Chair	2017
Terri C. Carmody	2017
Colleen W. Clark	2017
David J. Derynoski	2017
Juanita Champagne	2017
Terry G. Lombardi	2017
Robert Brown	2017
Zaya G. Oshana, Jr.	2017
Patricia A. Queen	2017

BOARD OF FINANCE

6 members - 2 yr. terms

	<u>Nov.</u>
John J. Leary, Chair	2017
Joseph K. Labieniec, VC	2017
Kevin R. Beaudoin	2017
James W. Coleman, Sr.	2017
John P. Moise	2017
Edward S. Pocock, Jr.	2017

REGISTRARS OF VOTERS

2 members - 4 yr. terms, elected

	<u>Jan.</u>
previous November	
Edward M. Malczyk	2017
Robert L. Sherman	2017

TOWN CLERK

6 yr. term, elected previous Nov.

	<u>Jan.</u>
Kathy Larkin	2020

PLANNING & ZONING COMMISSION

7 members - 4 yr. terms

	<u>Nov.</u>
Michael DelSanto, Chair	2017
Paul Chaplinsky, Jr., VC	2017
Jennifer Clock	2019
James Sinclair	2019
James E. Morelli	2019
Susan Locks	2017
James Macchio	2019

PZC ALTERNATES

4 members - 4 yr. terms

	<u>Nov.</u>
Theodore Cabata	2019
Joseph F. Coviello	2017
Ross Hart	2019
Robert Hammersley	2017

BOARD OF WATER COMMISSIONERS

6 members - 4 yr. terms

	<u>Nov.</u>
Thomas J. Murphy, Pres.	2017
Erika Pocock	2019
Robert M. Berkmoes	2019
Michael S. Domian	2019
Gregory A. Klimaszewski	2017
Joseph DelDebbio	2017

BOARD OF ASSESSMENT APPEALS

3 members - 4 yr. terms

	<u>Oct.</u>
Michael C. Bunko	2018
James M. Bowes	2020
Barbara P. Roberts	2019

BOARD OF ETHICS

4 members - 3 yr. terms (6 yrs. Consec.)

	<u>Aug.</u>
Atty. William Weber	2019
Philip Pomposi	2017
Andrew J. Meade	2019
Gloria Brown	2017

BOARD OF ETHICS ALTERNATES

2 members - 3 yr. terms

	<u>Aug.</u>
David W. Kimmel	2018
Christine Shanley - Buck	2018

BOARD OF FIRE COMMISSIONERS

5 members - 4 yr. terms

	<u>Nov.</u>
Michael C. Bunko, Chr	2020
David F. Kanute	2018
Mary E. Baker, VC	2018
Christopher Robertson	2019
Wayne W. Stanforth	2017

BOARD OF POLICE COMMISSIONERS

5 members - 4 yr. terms

	<u>Nov.</u>
Richard Montague, Chair	2018
Stephen Kalkowski	2019
Philip G. Landino	2017
Stephen C. Pestillo	2020
James Verderame	2018

**CAPITOL REGION COUNCIL
OF GOVERNMENTS (CRCOG)**

2 members

Michael A. Riccio, Council Chair
Garry Brumback, Town Manager

**CENTRAL REGIONAL TOURISM
DISTRICT BOARD**

1 member - 3 yr. term

	<u>Sept.</u>
Michael Baker	2018

COMMISSION ON DisABILITIES

9 members - 2 yr. terms

	<u>April</u>
Karen M. Leary	2017
Mary F. Etter	2017
George J. Pohorilak, Chair	2017
Susan Spatafore	2017
Lisa A. Jansson	2017
Lori K. Holm	2017
Carmillia G. Kimmel	2017
Marlene Carbone	2017
Debra Ruzzi	2017

CONSERVATION COMMISSION

7 members - 4 yr. terms

	<u>April</u>
Theresa A. Albanese, Chair	2019
Christopher Borowy	2017
Jeffrey L. Crown	2020
Walter Grover II	2020
William O'Camp	2019
Gregory Ali	2018
James P. Sullivan	2017

CONSERVATION COMM. ALTERNATES

2 members - 4 yr. terms

	<u>April</u>
Vacancy	2017
John P. Fusco	2017

CONSTABLES

7 members - 2 yr. terms

	<u>Nov.</u>
James A. Micca	2017
Gerald D. Dandrow	2017
Christopher M. Fields	2017
Michael Gaudio	2017
Dennis P. Conroy	2017
Thomas DelSanto, Sr.	2017
David Zoni	2017

ENTERPRISE AND ECONOMIC
DEVELOPMENT COMMITTEE (SEED)

13 members - 4 yr. staggered terms

	<u>Sept.</u>
Terri C. Carmody, Chair	2018
David M. Pestillo, VC	2019
Garry Brumback	2019
Juanita Champagne	2020
Lucille Cusano	2017
Jack Daly	2018
Jeffrey A. Gagnon	2020
Stephen L. Palmieri	2018
Louis Perillo	2019
Dana G. Rickard	2017
Thomas O'Shea	2021
Edward Pocock III	2019
Erik E. Semmel	2017

HISTORIAN

Phil Wooding

HOUSING AUTHORITY

5 members - 5 yr. terms

	<u>Oct.</u>
Jeffrey A. Wight, Chair	2017
Agnes Bart	2019
David A. DellaVecchia	2018
Sharon M. O'Brien	2020
John J. Vey, Jr.	2021
Angela Monica (tenant member)	2019

LIBRARY DIRECTORS

9 members - 4 yr. terms

	<u>Nov.</u>
Mary Ellen D'Angelo, Chair	2017
Heidi K. Bittner, Sec.	2019
Patricia Kraut	2019
Marion M. Manware	2019
Frances W. Meade	2017
Robert W. Cusano	2019
Bethany Pestillo	2019
Kevin E. Curtiss	2017
Kelly A. Nichols	2019

OPEN SPACE

ACQUISITION COMMITTEE

8 members - 2 yr. terms

	<u>Nov.</u>
Stephanie A. Urillo	2017
Robert Berkmoes	2017
Christopher Borowy	2017
Jennifer Clock	2017
Dawn A. Miceli	2017
Victoria Triano, Chr	2017
Edward S. Pocock, Jr.	2017
Garry Brumback	2017
Mark J. Sciota, ex ofc	2017
David Lavallee, ex ofc	2017

PARKING AUTHORITY

5 members - 5 yr. terms

	<u>Nov.</u>
Dolores Babbirk-Rodrigues, Chair	2018
Mark J. Meade, VC	2021
Mathew W. Florian	2019
Michael Gaudio	2020
John J. Solury	2017

PARKS & RECREATION BOARD

5 members - 4 yr. terms

	<u>Oct.</u>
Michael J. Fasulo, Chair	2017
Albert A. Natelli, Jr.	2018
Michael T. DeFeo, VC	2017
Robert E. Galati	2019
Peter J. Romano, Jr.	2018

SENIOR CITIZENS COMMISSION

9 members - 3 yr. terms

	<u>March</u>
C. Mark White, Chair	2017
Peter Freeman, VC	2019
Bartolomeo Cammuso	2018
Elliott R. Colasanto	2017
Constance Proll	2018
Rudolph L. Cabata	2019
Ann Dandrow	2018
Kimberly R. Roy	2019
Clifford H. Snow, Jr.	2017

ZONING BOARD OF APPEALS

5 members - 4 yr. terms

	<u>Nov.</u>
Robert Salka, Chair	2019
Jeffrey D. Gworek, VC	2018
Joseph LaPorte	2019
Matthew J. O'Keefe	2018
Joseph Pugliese	2018

ZBA ALTERNATES

4 members - 4 yr. terms

	<u>Nov.</u>
Ronald Bohigian	2019
Paul R. Bedard	2018
Ryan Rogers	2019
William McDougall, IV	2019

SELF-INSURANCE COMMITTEE

9 members - 2 yr. terms

	<u>Oct.</u>
Joseph Labieniec, Chair	2017
Zaya Oshana	2017
Colleen Clark	2017
Cheryl Lounsbury	2017
Patricia Queen	2017
John N. Barry	2017
Tom Lombardi	2017
John Moise	2017
Salvatore J. Dominello	2017

PLAINVILLE-SOUTHINGTON REGIONALHEALTH DISTRICT (est. 7/1/11)

7 members

	<u>July</u>
Joseph Marino, VC	2019
Kelly Morrissey	2020
John N. Barry	2017
Stephanie A. Urillo	2017
Garry Brumback	2018
Robert E. Lee	2017
Charlotte Politis, Chair	2017

Town of Southington



Town Council

Michael A. Riccio Chairman
Cheryl Lounsbury Vice Chairman
John N. Barry
Paul W. Champagne
Tom Lombardi
Dawn A. Miceli
Christopher J. Palmieri
Edward S. Pocock, III
Victoria Triano

Town Manager

GARRY BRUMBACK
(860) 276-6200
FAX (860) 628-4727

Honorable Chairman
and Town Council:

It is with mixed emotions that I present to you and our residents the 51st (and my last) Annual report under the Council- Manager form of government covering the period July 1st 2016 to June 30th 2017. This team has been a source of great pride for me and their accomplishments, with the leadership and support of both the council and our residents, were nothing short of amazing. It is due to the extraordinary men and women on the town staff at every level that we continue to make great progress towards making Southington the "City of Progress".

As we have over the past several years I will break this report down into five categories and will explain each one as we go through.

Infrastructure

The two referenda of \$11 million each for road improvements allowed us to make tremendous strides in improving the main arterials, collector roads as well as our residential sub division roads with the use of chip seal and crack seal. We continue to make progress all over town. With the support of the Council we will continue to make great strides in preserving this extremely valuable asset.

We are completing the design of our waste water treatment plant and intend to focus on three major areas of need. These areas are energy efficiency along with environmental improvements but most importantly for the adjacent neighbors, we are going to greatly improve odor control. This project should be completed and designed in early 2018 and constructed by 2020.

Construction is going well in the building of the 20,000 square foot, \$9.4 million Calendar House this state-of-art facility will take the support of our seniors into the 21st century.

The State Office of Policy and Management approved \$350,000 in LoCIP finds to construct the Curtiss/Hart Street trail extension project. Construction is scheduled to begin Spring 2018 and be completed by early Fall.

Innovation and Sustainment

We continue to make great strides in both renewable energy and taking advantage of our efficiency projects. We have already met our goal of reducing our energy consumption by 1/3 and, when the projects are paid off, will save close to \$1 million/ year.

Lastly, we have completed the public-private partnership for our first "food waste" to energy plant with Quantum Bio Fuels, which will take food waste and turn it into energy. This plant has started producing energy and saving our residents money while being good for the environment.

"City of Progress"

75 Main Street

P.O. Box 610

Southington, CT 06489

Fiscal Responsibility

Our team comprised of the town staff, Board of Finance, and the Town Council in requesting only the amount of resources necessary to preserve those programs and services most important to our residents, with the understanding that if we have any resources that we do not absolutely need, we will return them back to the fund balance or spend them on one time projects that we were unable to budget for in the first place. This responsible spending by all of our departments has developed a reputation of quality and a reputation of trust throughout the entire community.

Lastly, I am happy to report we have had our most recent audit completed it came back with no significant issues noted which is a clean audit for the last 7 years. Kudos to the Finance Department for continuing this wonderful trend.

Community Support

Economic Development continues to be active within Southington. Since filling the professional office buildings on Executive Boulevard, building activity within the Interchange corridor has increased with the opening of the new HomeGoods plaza including PetValu, Michael's and Chip's Restaurant and the new Courtyard Marriott under construction as well as the Popeye's chain and several new tenants planning on opening in the next several months.

The sports complex is continuing with their intentions to maintain an option on the property.

The former Beaton & Corbin remediation and redevelopment project located at 318 N. Main Street continues to proceed at a slow but forward moving pace. The Tri-Party agreement between the Town, the Connecticut Brownfield Land Bank and the developer is currently in process and the land bank has attained its tax exempt status.

Even as our neighboring communities struggle to grow at all and in some cases, shrink, Southington stands out as a leader in grand list growth.

Public Safety

Our Police and Fire Departments continue to operate with impeccable performance within their dual roles as Public Safety and Community Ambassador officials.

The Fire Commission is working hard to find the right fit for a new Chief as they manage the growth of our Fire Department. We have witnessed incredible strength and courage from our Firefighters, both volunteer and paid, over the last several months, with three separate house fires at the top of their challenges. The Council's commitment to the capital improvement program is witnessed with some of the most state of the art fire truck purchases in recent years. We will continue to work with all of them to make sure that our force has state-of-the-art equipment and training.

The Southington Police Department is committed to being a "Full-Service Police Department" for the Town of Southington and an active stakeholder within the Southington Community. In 2016 Chief Jack Daly and the Board of Police Commissioners reorganized the department to improve the overall chain of command and communications within the Police Department. This reorganization was completed without any additional personnel to the Police Department. **Last year, we saw a 10.94% reduction in Crime within our community.**

An area of continued concern is with drug overdoses. Our Police Department has taken proactive steps to attempt to understand the opioid problem, along with prescription drug abuse within the Southington Community. Some of these steps are listed below:

- Post Overdose Interviews:
- Interviewing of overdose victims in an attempt to gather information as to how they became drug dependent.
- Patrol Officers are trained in the deployment of Narcan.

We are also very proud of our prescription medication drug drop box program which resulted in the safe collection and destruction of over 864 pounds of prescription drugs in 2015 and 1,369 pounds in 2016.

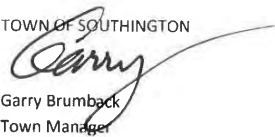
Our Police Department truly recognizes both sides of the "protect and serve" motto. While they protect our residents we also see a great amount of service from the Police Department with everything that they do from filing a cruiser at Christmas to help those children who are not as fortunate as others. Our Police Department is also completely trained with Narcan to help abate the opium epidemic that has ravaged all of New England.

Our career and volunteer Fire Fighters continue to work together to make our community safe. They are both First Responders from a medical perspective as well as a structure fire perspective.

This community continues to be an outstanding community and we are making wonderful progress. This staff is an amazing group of professionals, from the department heads throughout the entire organization. Once again we are happy to report a successful year and the wonderful accomplishments throughout the entire community.

Very truly yours,

TOWN OF SOUTHINGTON

A handwritten signature in black ink, appearing to read "Garry", with a long, sweeping horizontal line extending to the right.

Garry Brumback
Town Manager



Town of Southington

Department of Assessments

75 Main Street

P.O. Box 84

Telephone: (860)-276-6205

Southington, CT 06489

Facsimile: (860)-628-4727

Brian M. Lastra, Assessor

Thomas DiStasio, Deputy Assessor

Department of Assessments Annual Report July 2016 thru June 2017

The 2016-2017 fiscal year was a very busy year for the department. The Town's Grand List continues to experience significant growth, especially when compared to surrounding communities. The volume of building permits, real estate transactions and subdivision activity remained strong.

From a staffing perspective, long-time town employee Sandy Berkmoes retired during December 2016. We wish her well in retirement. The department was very fortunate to hire Lisa Bonenfant to fill this vacancy. Before coming to Southington, Lisa previously worked for the Assessor's office in the City of Bristol, CT.

As the Director of Assessment & Revenue, I completed my fourth year managing both the Department of Assessments and the Tax Collector's Office. I want to thank my hard working staff of Lisa Bonenfant, Erin O'Connell, Tracey Fernandez, and Thomas DiStasio for their continued support.

Here are the final 2016 Grand List assessment totals:

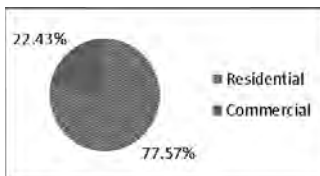
Comparison Net Taxable Value

	2015	2016	Change	% Change
Real Estate	3,342,089,371	3,370,912,429	28,823,058	0.86%
Motor Vehicles	362,422,202	369,121,295	6,699,093	1.85%
Personal Property	197,598,481	205,783,093	8,184,612	4.14%
	=====	=====	=====	=====
Grand Total	3,902,110,054	3,945,816,817	43,706,763	1.12%

Real Estate

The net assessment of real estate increased by approximately \$28.8 million or 0.86 percent. The \$28.8 million increase is broken down as follows:

Property	Change In Value	Percent
Residential	22,358,828	77.57%
Commercial	6,464,230	22.43%
Total	28,823,058	



World Wide Web URL: <http://www.southington.org>

Commercial Activity

While most of the assessment increase can be attributed to residential construction and subdivision activity, there were a number of significant commercial and industrial projects that were under construction in 2016 and not complete as of October 1st:

<i>Project</i>	<i>Assessment Increase</i>	<i>Additional Increase Upon Completion</i>
99 Executive Boulevard (Home Goods & Michaels)	1,179,230	4,200,000
76 Liberty Street (Over 55 Apartment Complex)	1,325,340	1,300,000
462 Queen Street (Hartford Health Care Medical)	731,120	3,500,000
30 Knotter Drive (Napoli retail building)	175,270	250,000
306 Clark Street (Office/Warehouse)	100,000	200,000
49 Depaolo Drive (Quantum Biopwer)	250,000	3,500,000
		<hr/> <hr/>
		12,950,000

In my ten years as assessor, this is the highest level of commercial and industrial activity I've witnessed and obviously does not include projects commenced after October 1, 2016.

In addition to these taxable projects, there were a number of construction projects completed in 2016 that are under abatement, but will eventually become fully taxable:

<i>Property</i>	<i>Assessment Increase Upon Termination of Abatement</i>
400 Executive Blvd (Amtrust Financial, Stanley Black & Decker)	3,648,160
200 Executive Blvd (Webster Bank and other small tenants)	3,840,710
64 Triano Drive (HQ Dumpsters)	184,240
240 Spring St (Crystal Bees)	884,770
	<hr/> <hr/>
	8,557,880

Finally, there were another 11 properties with construction completed in prior years with abatements totaling 7,209,900 in assessed value on the 2016 Grand List.

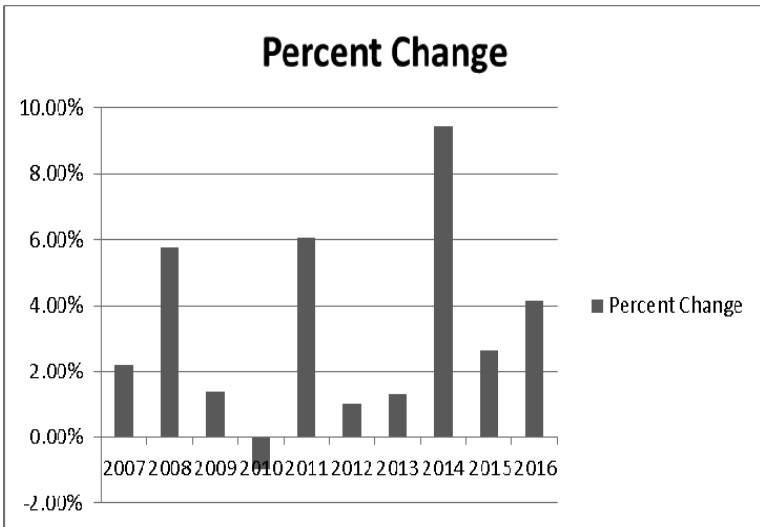
Access to real estate assessment data is available at the Town of Southington's web site; www.southington.org. At the Town's home page, there is a link to "GIS Maps and Reports" which provides access to the town's Geographic Information System. Visitors to this site can access property data and mapping products for individual properties. There are also a number of predefined maps available such as zoning maps, street index maps, and zip code maps. Finally, through the use of state-of-the-art mapping software, users have direct access to the town's GIS layers to create custom maps for inquiry and printing.

From the Assessor's web page, you can access the assessment data that is part of the department's working property database. Called "Vision," this software provides a view of all property assessment data for any parcel in town plus a building photograph and drawing where applicable.

Personal Property

Assessed values of business personal property are determined from the business personal property declarations that are filed annually by the 2,100 businesses located in Southington. In contrast to real estate, which is reassessed once every five years, business personal property is assessed annually at market value. Market value of business property, which includes computers, furniture, fixtures and equipment, is determined by applying depreciation to the original cost on an annual basis. In other words, as a business item remains in place and ages, its value decreases. In order for the personal property portion of the Grand List to increase year-over-year, the value of new equipment purchased must exceed the depreciated drop in value of existing equipment. As the charts below indicate, the taxable assessed value of business personal property has increased by more than \$50 million over the last 10 years. This occurred in spite of state government's action to totally exempt all manufacturing equipment in 2010.

Year	Personal Property Net Grand List	Change in Value	Percent Change
2007	152,607,392	3,270,469	2.19%
2008	161,402,164	8,794,772	5.76%
2009	163,628,484	2,226,320	1.38%
2010	162,030,003	-1,598,481	-0.98%
2011	171,875,741	9,845,738	6.08%
2012	173,601,414	1,725,673	1.00%
2013	175,888,086	2,286,672	1.32%
2014	192,512,504	16,624,418	9.45%
2015	197,598,481	5,085,977	2.64%
2016	205,783,093	8,184,612	4.14%



Personal Property (Continued)

With the 2016 Grand List, there was a \$5.6 million net assessment increase associated with the continued infrastructure buildout by Eversource and Yankee Gas. It's important to note, however, there was a \$5.2 million assessment increase associated with seven (7) new businesses which included Stanley Black & Decker, Webster Financial, Crystal Bees, Smashburger, Cumberland Farms, HQ Dumpsters, and AmTrust Financial. Also, the investments of four (4) business entities (Aquaturf, Mohawk Northeast, Lincoln Institute, and Briad Lodging-Homewood Suites) added nearly \$2 million to the personal property Grand List. Finally, there are a number of businesses that are in operation today that were not conducting business as of October 1, 2016 including Home Goods, Michaels, 3PL Worldwide, Chips Family Restaurant, O'Reilly Auto Parts, Witchdoctor Brewing, Kilted Kinsmen Brewery, and 75 Center Street (bar/restaurant).

Approximately ten (10) percent of all business locations account for over 75% of the assessed value of business personal property. In the table below are the top 30 companies in Southington as of October 1, 2016. They are ranked by the net assessed taxable value of their business property. The highlighted companies indicate businesses not in the rankings 10 years ago.

1 CONNECTICUT LIGHT & POWER	11 BLACK & DECKER (US) INC	21 TARGET CORPORATION
2 YANKEE GAS SERVICES CO	12 BJS WHOLESALE CLUB	22 LINCOLN TECHNICAL INSTITUTE
3 YARDE METALS INC	13 BRIAD LODGING GROUP	23 TRAVEL CENTERS OF AMERICA
4 ESPN INC	14 SHOPRITE OF SOUTHINGTON	24 HHC SOUTHINGTON SURGERY
5 SUPERIOR INC	15 PRICE CHOPPER SUPERMARKET	25 AT&T MOBILITY LLC
6 FESTIVAL FUN PARKS LLC	16 BRUNALLI CONSTRUCTION CO	26 CENTRAL CT SENIOR HEALTH (SOUTHINGTON CARE)
7 MEDEX INC	17 LOWES HOME CENTERS INC	27 HOME DEPOT USA INC #6235
8 MOHAWK NORTHEAST INC	18 MT SOUTHINGTON SKI AREA INC	28 CRYSTAL BEES LLC
9 COCC INC	19 STARPLEX OPERATING LLC	29 AQUA TURF CLUB INC
10 STOP & SHOP SUPERMARKET	20 WEBSTER FINANCIAL CORP	30 JO-ANN STORES LLC

Motor Vehicles

Approximately 78% of the motor vehicle Grand List is made up of vehicles associated with private, personal use such as passenger cars, campers, and motorcycles. However, four (4) companies (A Duie Pyle, F&F Concrete, Mohawk Northeast, and New Penn Trucking) account for a total assessed value of nearly \$13 million

Southington Top Ten Taxpayers

RANK	PROPERTY OWNER	LOCATION	REAL ESTATE	PERSONAL PROPERTY	TOTAL
1	Eversource(Connecticut Light & Power	Various	2,115,980	85,299,372	87,415,352
2	Yankee Gas Services	Various	63,500	21,200,217	21,263,717
3	45 Newell Street Associates (Yarde Metals)	45 Newell Street	11,083,018	5,248,199	16,331,217
4	Home Depot	1816 Meriden Waterbury Tpke. & 89 Interstate Park	14,237,630	1,289,533	15,527,163
5	R K Southington (RK Queen Plaza)	825 Queen Street	11,744,070		11,744,070
6	Southington/Route 10 Associates (Shop Rite Plaza)	750 Queen Street	11,383,400		11,383,400
7	Target Corporation	600 Executive Blvd.	9,877,260	909,271	10,786,531
8	Execsouth KKF LLC (Lowe's)	500 Executive Blvd.	9,048,200	1,016,186	10,064,386
9	Olson Murial et al(Wal-Mart Plaza)	235 Queen Street	9,318,330		9,318,330
10	Twinco Corporation (BJ's)	75 Spring Street	7,212,640	1,573,907	8,786,547

Respectfully submitted,

Brian Lastra, CCMC, CCMA II
Director of Assessment & Revenue

Office of Building Department

Town of Southington, Connecticut

John Smigel
Building Official
(860) 276-6242
Fax (860) 276-6295



John Weichsel
Municipal Center
196 North Main Street
Southington, CT 06489

The main mission of the Southington Building Department is to protect the lives, safety and property of the residents, businesses and visitors of the Town of Southington, maintain quality of life and promote safe economic development through administering the State Building code through education, inspections, plan reviews and enforcement of the State Building code.

The department consists of the Building Official, Assistant Building Inspector, Electrical Inspector, Mechanical Inspector, Building Department Secretary and Office Assistant.

REPORT OF THE BUILDING OFFICIAL JULY 1, 2016 TO JUNE 30, 2017

REVENUE RECEIVED BY MONTH:

JULY	\$ 78,060.85
AUG	\$ 85,458.40
SEPT	\$ 64,971.25
OCT	\$ 61,852.71
NOV	\$ 59,418.62
DEC	\$ 53,048.85
JAN	\$ 50,413.47
FEB	\$ 30,977.76
MAR	\$ 44,287.29
APR	\$ 69,230.75
MAY	\$ 77,037.58
JUNE	\$114,525.78

MINUS STATE FEES & REFUNDS: (\$33,272.44)

TOTAL REVENUE RECEIVED: \$756,010.87



CALENDAR HOUSE
TOWN OF SOUTHTON
SENIOR CENTER
388 PLEASANT STREET
SOUTHTON, CONNECTICUT 06489
TELEPHONE 621-3014

ANNUAL REPORT FY-2016/2017

As the Town of Southington's Senior Center, the Calendar House serves as both an agency and a multipurpose municipal facility, providing a valuable community resource in facilitating the dissemination of information, offering referrals and providing quality programs and social services in response to the diverse social, physical and intellectual issues confronting older adults.

With an important mission of reinforcing positive attitudes and preserving individual dignity, the Senior Center staff strives to enhance an atmosphere of compassion and concern for town residents age 55 and older by implementing vital and beneficial programs, services and activities.

Committed to maintaining a high standard of service while responding to the challenges, interests and concerns of expanding and changing demographics, the Executive Director, Program Coordinator, Senior Center Secretary, Clerk Typist II, Bus Drivers, volunteers, the Membership Association and the Senior Citizen Advisory Board continually work together to explore and develop new and relevant programs.

Our diversity is best reflected in the variety of areas addressed at the center, which run the gamut of expanding computer class and club offerings; extensive social service counseling; art and craft enrichment classes; energetic exercise and informative wellness programs; the town's only transportation service; and serving as a community emergency refuge site.

This report will expand upon the FY 2016-2017, providing insight and information regarding this community asset.

The Center's membership continues to grow, with **5,173** members registered as of June 30, 2017.

July 1st came quickly as construction of the new Calendar House continues. We were very busy dealing with parking constraints, shifting class times and continuing to manage our busy Dial-a-Ride program which has added the task of shuttling our members due to the parking situation. Calendar House is thankful to Grace Methodist Church for allowing our members to use their parking lot during construction. Their close proximity to Calendar House has worked perfectly for shuttling members.

My thanks to Town Councilman, Calendar House Building Committee Chair and Grace Methodist Church Member Paul Champagne for his insight in procuring the parking area at Grace Methodist Church for Calendar House during construction.

Our Town Council once again helped us out with the purchase of a new 2017, 16 passenger, handicap lift equipped bus.

During fiscal year 2016/17, July 1st through June 30th, our Dial-A-Ride buses provided Southington residents age 55 and older and disabled individuals with **17,908** one way rides, averaging **1,492** one way rides per month. August, 2016 saw our highest ever one month total of **1,811** one way rides provided! These figures include **4,605** rides to medical appointments in-town and **1,251** rides to medical appointments out-of-town. Our Dial-A-Ride Program also provides transportation for senior

citizens to shopping destinations throughout town, as well as back and forth to the Calendar House for programs and services. We also provide transportation to places of employment for several disabled individuals.

As evidenced by the numbers, the multitude of rides provided takes a toll on the vehicles. With vehicles registering mileage at the end of fiscal year 2016/2017 at 38,581 (2016); 48,619 (2015); 98,318 (2012); and 145,015 (2009), respectively and potential maintenance issues, the Calendar House was thankful for the addition of the new 2017 bus. A very special thank you to Mark Aszklar and his staff at Aszklar Automotive for always helping to maintain our fleet of buses.

In January, 2017 The Community Renewal Team (CRT) once again received federal grant funding for The Retired Senior Volunteer Program (RSVP). RSVP has provided supplemental medical transportation for Southington residents in instances the Dial-A-Ride program cannot accommodate. During the fiscal year 2016/17 RSVP provided nearly 277 round trips for medical purposes with destinations as far away as Yale New Haven Hospital. The Calendar House would like to thank Theresa Strong and Delores Wisdom, as well as their staff and volunteer drivers for their dedication to assisting those in need of medical transportation in our community.

Our monthly newsletter, the primary source of communication called "Active Lifestyles" since June 2014, is inserted into a local newspaper and delivered to 18,000 homes. The four page bulletin addresses the many programs, activities and classes that Calendar House has to offer. We appreciate and thank the various businesses that help us print and publish this worthwhile communication bulletin.

Calendar House offers a wide variety of fine arts and craft classes including, folk art, acrylic painting, drawing, water color painting, poetry and quilting. We also have occasional one day arts and craft and/or painting classes, all with experienced instructors.

Calendar House offers several fitness classes that are very well attended. We currently sponsor one line dance class, two dancercise classes, three physical fitness classes, two strength training classes, two ACE Aerobic classes and two gentle seated yoga classes. We also have an informal badminton group, enthusiastic ping pong and pool players who have participated in tournaments with other senior centers. Due to construction some fitness classes had to be canceled, but after rescheduling all have been reinstated.

A number of active social clubs and groups meet at Calendar House on a regular basis, including: a book discussion group, and financial, digital photography and computer clubs that meet each month. The "Granny Squares", a quilting group, meets weekly to work on lap quilts for the homebound, as well as baby items which are donated to Community Services. In addition, set-back, scrabble and mahjong groups meet on a weekly basis.

In our continued efforts to promote intergenerational events and strengthen community ties, we continue to enjoy an on-going relationship with students from the DePaolo Middle School's Community Service Organization. As in past years, students from DePaolo assisted with our meal program five days per week. Seniors were invited to attend "Beauty and the Beast", a performance by DePaolo and Kennedy drama club students. Derynoski Elementary School 5th graders once again helped us cheer up our seniors by coloring and drawing place mats for holiday dinners. They also wrote cards on Valentine's Day and gave candy to the seniors on Halloween. United Way of

Southington, Community Services and Bread for Life sponsored the Annual Senior Luncheon in June with entertainment by Jose Paulo.

Exploring new ways in which to maintain a healthy, balanced lifestyle is very important to our Calendar House members. In response to sustained interest in health and wellness programs, and relevant topics Calendar House provided educational programs, clinics and screenings throughout the year, in conjunction with Hartford Healthcare Senior Services, HOCC, Southington/Plainville Health Department; VITAS, CRT, The Social Security Administration, Way to Go CT, AARP, AT&T and others. These included: twice a month blood pressure screening and foot clinics, annual flu shot clinic, monthly AARP Smart Driver Courses which provide multi-year discounts on auto insurance once passed. Our every other Thursday Coffee 'n Desserts have been a big hit with topics ranging from Medicare & Assisted Living to Coins and Currency collecting.

Calendar House Social Events were held at various venues with great success. Our annual Christmas Party at the Aqua Turf remains very popular. Events held at Hawk's Landing continue to be a great "fit" and included: Hawaiian Shirt Night; Italian Night; St. Patrick's Day Luncheon; Polish Night and Country Western Night. Outstanding service and food served at both banquet facilities has increased our numbers. Several "Make-your-own Ice Cream Socials" and "Hot Dog Specials" sponsored by The Summit at Plantsville were enjoyed by enthusiastic members! These were followed by Bingo with prizes! Especially enjoyed were the Valentine's Day and St. Patrick's Day Bingos.

The Membership Association Board of Directors and Trustees continue to work with the staff at Calendar House to present a variety of social and educational programs, familiarize members with the function of our membership committee, and provide a forum for our seniors to express their needs and give valuable input/feedback on Calendar House policies and programs. Our membership meetings also provide an opportunity for members to meet and socialize with one another, including the celebration of birthdays with cake (donated by The Summit at Plantsville).

In the spirit of cooperation, our facility has been made available to various community organizations in order to establish and continue ongoing connections. UNICO, Knights of Columbus, Lions Club, and Fire Engine Company 1 have all sponsored breakfasts at the Calendar House. The Orchard Valley Garden Club held their annual plant sale in May at Calendar House and also very generously donated and planted a number of plants to help beautify our grounds. Under the supervision of Officer Tom Gallo, the Police Explorers Club held a ziti supper.

Our Trips and Tours Committee headed by Lana White, is in its fourth year and continues to be very popular and successful. Some of the trips offered included "Long Island and the Hamptons", "Myrtle Beach and Charleston", "9/11 Museum", "New England Patriots vs the NY Jets" and "Holiday Sparkle in the Big Apple."

Calendar House is the intake site for the State of Connecticut's Renters' Rebate Program for people over age 65 and those who are totally disabled. The program, which runs from May to September, assisted over 477 applicants this year. Calendar House is also the intake site for the Energy Assistance Program which runs from October to March. A total of 235 applications were completed this year.

Information, referrals, social services, case management and short-term counseling on a number of issues are all a part of the everyday challenges for our staff here at the Calendar House. The Medicare Part D Prescription Drug Program, now in its 12th year, continues to keep us busy.

A significant number of individuals come into Calendar House requesting information and assistance for enrolling in a prescription drug plan for the first time or to change to another plan that best suits their current needs. Those who are new to Medicare may apply with a three month window period no more than 31 days prior to receiving Medicare benefits or shortly thereafter. Training workshops and webinars (on-line instruction) were offered for staff. In addition to Medicare D, many individuals approaching 65 years of age have made requests for Medicare A & B, Medicare Supplemental Insurance and Medicare Advantage (HMO's) counseling throughout the year. Calendar House provides trained staff and volunteer counselors under the CHOICES Program, mandated by the federal government, in order to assist Medicare eligible individuals with counseling in the above-referenced areas, including Medicaid and the Medicare Savings Program. Pre-retirement health benefits workshops are held periodically throughout the year in order to keep members apprised of the changes occurring at the federal, state and local levels, and to assist them in making changes in their benefits as necessary. These workshops are facilitated by our Executive Director, Program Coordinator and CHOICES volunteers.

Over this past year, Calendar House continued to be a field placement site for the Central Connecticut State University Bachelors of Social Work Program. We have been fortunate to have hosted several capable interns who assisted us with social service programs. Calendar House provides a rich learning experience for those interested in social work generalist practice within our community.

We are also an established site for the AARP/TCE (Tax Counseling for the Elderly) in partnership with the IRS. Close to 315 individuals were provided assistance in the preparation and filing of federal and state income tax returns by certified volunteer counselors who also addressed many questions and concerns regarding filing requirements, capital gains/losses, etc. The majority of those assisted e-filed individual or joint returns. With assistance from the IRS, an incident of fraud was resolved. During the season, an inspection by an IRS official produced an A+ rating of our site, including compliance, accuracy and service. Without the dedication of our volunteers this service could not be provided. It was a very successful season for the entire program statewide, with our district commended again this year on the high percentage of returns filed electronically. Calendar House was specifically commended for excellence in service, minimal errors (primarily software issues), and timely reporting. District, state and regional coordinators, as well as IRS representatives expressed appreciation for the efforts and results produced. Calendar House staff utilizes a core group of trained and dedicated volunteers to assist with these programs.

The Computer Learning Center continues to expand in many ways. A full complement of computer classes is offered, including several new courses in the past year. Class registrations fill rapidly, and the enthusiastic response is encouraging. Open lab is scheduled on a regular basis with monitors available to assist users. In addition, two computer stations with Internet access are available outside the lab itself, so that seniors can search the web and access e-mail at their convenience. Our volunteer staff, all of whom are Calendar House members, continue to be the most valuable asset in opening the world of computers to Southington's senior citizens.

Special Group sports activities included: a men's golf league at Hawk's Landing Golf Course, complete with a twenty week schedule, banquet and two picnics; badminton group that meets two days a week and billiards. Our billiard players have participated in tournaments with other senior centers. The addition of a new ping-pong table has proved to be popular with Ping-Pong sessions held three times weekly.

Without question, among our most valuable resources are the members. They provide encouragement, inspiration and assistance. Volunteering in countless ways they support and enable activities, programs and projects contributing their time, talents and skills in many areas. Active participation provides meaningful involvement and mutual benefit.

T.O.P.S., (Taking off Pounds Sensibly) holds weekly meetings at our facility, and A.A.R.P. continues to hold their monthly Board of Directors Meetings at Calendar House as well. Holiday parties were hosted by A.R.C. of Southington, Flanders West Apartments, Community Services and CW Resources. The majority of these events are attended and thoroughly enjoyed by many of the Calendar House members.

Our senior lunch program, known as the Senior Community Café, provides a well-balanced, nutritious meal to the senior population Monday through Friday. During fiscal year 2016/17 the Center served **8,313** meals over **238** days. This is an average of **35** meals per day served, while at the same time providing a friendly atmosphere where seniors may meet new friends. During parking lot reconstruction of the Plainville Senior Center, our lunch program expanded to include seniors from our neighboring town. We also welcomed the Plainville Senior Center band to play in our Main Hall after lunch on several occasions.

The Elderly Volunteer Work Program has completed its sixteenth year. The program offers assistance in the form of community service while providing seniors with a monetary stipend. With authorized supervision from their facility, residents from The Summit at Plantsville and Southington Care Center, as well as residents from Mulberry Gardens and The Orchards at Southington, the Town's assisted living facilities, are all welcome to participate in our social events. In addition, clients of ARC are also welcome, and have used the Center, supervised by ARC staff. Transportation through our Dial-A-Ride may be arranged for these events, thereby extending our outreach programs to ensure a continued feeling of self worth within a friendly environment.

With construction continuing and a bigger, better facility on the horizon the challenge my staff and I now face is to provide new and exciting programming and services to our members. As they say, "if you offer it they will come."

Respectfully submitted,



Robert Verderame
Executive Director



Southington Community Services
91 Norton Street
Plantsville, CT 06479
(860)-628-3761



Annual Report
July 1, 2016 to June 30, 2017
The mission statement of Southington Community Services (SCS) is:
To assist and empower Southington residents.

Southington Community Services (SCS) is located in the Old Milldale Firehouse #3 at 91 Norton Street, in the Plantsville section of Southington. SCS hours of operation are from 8:30 a.m. to 4:30 p.m., Monday through Friday. Later or earlier appointments are made as requested. SCS provides assistance to those in need 365 days a year. If the office is closed, we are available for emergency services through the Southington Police and Fire Departments.

Full time employees: Janet Mellon mellonj@southington.org
Mark Fazzolari fazzolarim@southington.org
John Adams adamsj@southington.org

Seasonal employees:

Ed Belanger Tess Drezek Vincent Tranquilli
George Cole Jack Eisenmann Tom Wolf

Southington Community Services relies on volunteers to provide necessary services to residents of Southington. Volunteer recorded hours at SCS are estimated to be worth \$458,848 to the Town of Southington. This astonishing figure was obtained from the National Value of Volunteer Time (<https://www.independentsector.org/resource/the-value-of-volunteer-time>). This figure was reached by using the rate of \$26 which is the value in Connecticut.

Month	Volunteer Hours
Jul-16	1,106
Aug-16	1,784
Sep-16	1,467
Oct-16	1,365
Nov-16	1,835
Dec-16	2,425
Jan-17	1,144
Feb-17	1,026
Mar-17	1,229
Apr-17	1,267
May-17	1,761
Jun-17	1,239
Total	17,648
Average	1,471

Major Donors

- Archbishop's Annual Appeal
- CCOG Women's Health Group
- The Chambrello Family
- The Cocozza Family
- Conveyco
- Tara Drost
- F & F Concrete
- Greers & Beers
- The Heinke Family
- Joe & Kay Calvanese Foundation
- Knights of Columbus
- Jim & Karen Dwyer
- McLean Fund
- Plantsville Congregational Church
- Sharon Poupart
- Southington Italian Festival
- Southington Lions Club
- Southington Rotary Club
- Stop & Shop Friends for Food
- The Anthony Urillo Family
- Rosetta Watson
- United Way of Southington
- Zion Evangelical Lutheran Church

Monetary donations were sent in memory of the following people:

- Stephen Aldieri
- Stephanie Ashwell
- Rita Bartlett
- Mark Ciesielski
- Betsy DuPont
- Maryann Fazzolari
- Donald Graves
- Anthony Pizzitola

Monetary donations were sent to celebrate the birthdays of:

- Linda Linsey
- Frank Wallace

Shelf sponsors for this past year were:

- American Legion Auxiliary (Hartford Unit)
- American Legion Auxiliary(Southington Unit)
- Cato/Powell Family
- In memory of Cecile Chapman
- DePaolo Family Foundation
- Doran Family
- Elks Lodge
- First Lutheran Church
- In memory of Jim Aparo
- In memory of Lester Pierson
- Jones Engineering
- Kelley School PTO
- Kevin Pisko/Meg Carlson /Ryan Carlson
- One anonymous person donates \$1,000 each month to Tops Supermarket for SCS to purchase food.
- Key Club/Kiwanis Club of Southington
- The Lovies
- Mary Our Queen Youth Ministry
- Massucci Family (Ginny and Pat)
- Mohawk
- Plantsville Congregational Church
- Rotary Club of Southington
- St. Paul's Episcopal Church
- Sorelle d'Italia
- Southington Catholic
- Southington Lions Club
- Village Pet Grooming
- Wednesday Bible Babes
- Zion Lutheran Church of Southington

SCS Community Foundation Funds:

- **Their Vision:** This fund was established at the Community Foundation of Greater New Britain (www.cfgnb.org) by Janet Mellon, Kaye Davis and Teri Javier to honor Kathy Reinhard, Peter Veronneau and Stuart Estra for all they have done and continue to do for the Southington Community.
Fund balance as of June, 2017: \$26,827
- **Julius D. Bristol Fund:** This fund was established many years ago by Julius D. Bristol to provide school necessities for Southington children. The fund is administered by the Main Street Community Foundation (www.mainstreetfoundation.org)
Fund balance as of June, 2017: \$141,235
- **Inside Rebecca's Bag:** This fund was established at the Main Street Community Foundation (www.mainstreetfoundation.org) to honor Rebecca Michlin for the way she improved the school programs sponsored by SCS.
Fund balance as of June, 2017: \$19,912
- **Kristen's Wishes:** This fund was established at the Main Street Community Foundation (www.mainstreetfoundation.org) in memory of Kristen Warner.
Fund balance as of June, 2017: \$23,443

Friends of Southington Community Services:

A new organization named "Friends of Southington Community Services" was formed in February 2017. The purpose of this organization is to foster increased awareness and to strive to ensure services are available to qualified residents of Southington. Money raised by the Friends may be earmarked where needed for items not covered in the operating budget. Some of these services are, but not limited to:

- Emergency housing due to fires and disasters
- Provisions for the Food Pantry
- Rental/mortgage/fuel/transportation/holiday services
- Program service storage needs

SCS Food Pantry:

What did the SCS food pantry do to help fight hunger?

- SCS provided bread, pastry and fresh produce as often as daily to residents and a food package, including meat, weekly. Residents can pick up their food package and request other items they need. A family of four that comes in twice a week for bread, pastry and produce and once a week for a food package saves approximately \$9,000 annually.

- On the fourth Tuesday of every month, our office is a satellite location for the WIC (Women, Infants & Children) Program (www.wicprograms.org) for Southington residents. WIC consumers are referred to our office by WIC staff when needed and we refer to the WIC Program.
- Partnered with Foodshare and local grocery stores to provide a variety of food for our consumers.
- Delivered weekly food packages to residents who are unable to get to our office.
- Provided 200 qualified seniors with \$18 in Farmer's Market coupons.
- Continued to educate the public on the needs in Southington.

How many residents use the food pantry?

Month	Meals Per Month	Total Visits to Food Pantry Per Month	Unduplicated Number of Families	Unduplicated Household Members	Pounds of Food Purchased or Donated
Jul-16	35,271	1,497	412	854	32,890
Aug-16	40,269	1,246	440	1,031	47,387
Sep-16	30,699	933	398	957	49,345
Oct-16	34,413	1,049	406	960	29,069
Nov-16	36,012	1,100	426	990	50,173
Dec-16	34,316	1,078	423	976	41,036
Jan-17	54,635	1,091	424	978	36,639
Feb-17	47,510	958	391	883	40,168
Mar-17	55,835	1,129	414	898	37,115
Apr-17	47,575	946	417	962	31,262
May-17	61,420	1,224	438	1,016	32,626
Jun-17	54,140	1,078	434	980	23,875
Total	532,095	13,329	5,023	11,485	451,585
Average	44,341	1,111	419	957	37,632

Using Foodshare's formula, SCS distributed 532,095 meals during the last fiscal year. This averaged out to 44,341 meals per month and includes only the weekly food packages. Foodshare provides the formula to calculate the number of meals per pounds of food.

Using the figure of \$3.00 per pound (from www.answers.com) food donated by the community to SCS totaled \$1,158,407. This figure is donated food only and does not include the money SCS spent purchasing food.

Consumers can come to SCS for bread, pastry and produce as often as daily and these numbers are not included in the meal count. Additionally, SCS distributed 1,083 family holiday meals (2,369 individuals) between Thanksgiving and Christmas that are also not included in the meal count.

Eligibility for the Food Pantry: Southington residents who receive groceries must meet financial guidelines set by Foodshare and bring in proof that they live in Southington. They must sign documents provided by Foodshare annually.

Pantry Hours: The pantry is open Monday through Friday from 8:30am to 4:30pm. Hours are extended on an individual basis for those who cannot come in during normal business hours and weekly deliveries are made to those families that cannot get to our office.

Top twenty (20) food donors for the last fiscal year are listed below:

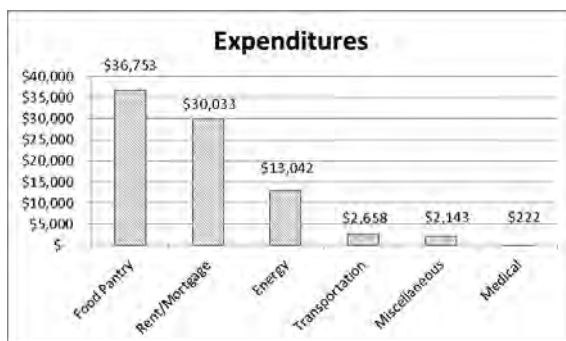
Donor	Pounds
Stop & Shop	43,769
BJ's	38,373
Shop Rite	35,667
Individuals	27,038
Price Chopper	26,547
Carter Cares	23,166
Flanders Elementary School	21,377
Walmart	15,057
Target	10,970
First Lutheran	9,017
Salvatore, Dave	8,237
St. Dominic	8,039
Boys Scouts	8,016
Tops	7,784
Immaculate Conception	5,706
Panera	5,223
Costco	5,087
Cheshire Food Pantry	4,091
Ives Farm	3,779
Schwanns	3,691

School Programs in 2016

- Smart Start: This program provides Southington students entering grades K-12 with new backpacks filled with needed supplies. It was again successfully coordinated by the Giving Back Girls, sponsored by the Arc of Southington. One hundred and thirty-five families (303 students) received backpacks filled with new school supplies and a \$20 gift card to be used for additional school supplies. The average package costs \$71, bringing the total cost to \$21,513.
- Summer School Classes for 2016: SCS paid for 8 Southington students to attend required summer classes at the cost of \$1,890.

- DePaolo Middle School Community Service Club is an after-school activity for students to assist SCS in projects.
- Summer school club sponsored by SCS promoting students to do service.
- SCS continued to be a site for Southington students to do their community services hours.

Expenditures:



Reason	Amount	Families	Individuals
Food Pantry	\$ 36,753	419	957
Rent/Mortgage	\$ 30,033	89	187
Energy	\$ 13,042	40	93
Transportation	\$ 2,658	56	57
Miscellaneous	\$ 2,143	8	17
Medical	\$ 222	5	12

Energy Assistance: Another important service that SCS handles is the Energy Assistance Program. Because of the high cost of home heating, these programs are meeting a critical need for Southington residents. A combination of local, state and federal dollars comprise the resources used to help families. The chart above shows the amount of families and resources provided by our department.

We assisted in applications for the Federal/State Energy Assistance Program, along with the Calendar House and New Opportunities of Meriden. Between the three agencies 730 applications were taken on Southington residents of which 666 were approved. Total funds received were \$385,478. Out of the 730 applications, 343 were done at Southington Community Services, with \$209,651 (funded by Federal and State energy assistance program) in funds for our consumers.

Housing:

- Eviction/Foreclosure: SCS worked in partnership with the Town Manager, the Town Attorney and the Highway Department on local evictions to make sure the Fair Housing policy and procedures are followed. More importantly, SCS continued to work to prevent the eviction or foreclosure of Southington residents.
- The Southington Clergy Association assisted our office in meeting unusual housing needs in town through their donations. SCS is a dues-paying member of FHACT (Fair Housing Association of Connecticut) and two staff members attended their annual Fair Housing Conference on April 26, 2017.

Holidays in Southington:

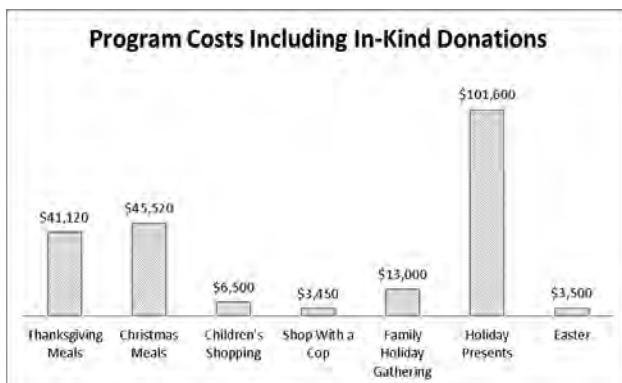
Below is a chart showing how many Southington families and individuals took part in our holiday programs:

			0-3		4-18		19-24		25-40		41-59		60+	
Program	Families	Individuals	F	M	F	M	F	M	F	M	F	M	F	M
Thanksgiving meals	514	1,109	20	38	184	168	26	22	120	58	140	69	188	76
Christmas meals	569	1,260	24	46	216	200	30	22	140	65	156	84	195	82
Children's Shopping Party*	125	305			107	73			57	33	30	5		
Shop With a Cop**	30	30			13	17								
Family Holiday Gathering***	180	602	8	6	75	77			143	89	63	51	72	18
Holiday Presents	596	1,270	24	46	215	199	30	22	143	63	157	87	202	82
Easter	100	213	17	24	96	76								

*Children's Shopping Party is a party where children are able to pick out gifts for their parents or grandparents, while enjoying a meal together, making crafts and seeing Santa. This event is sponsored by the Rotary Club of Southington, United Methodist Church, Spring Lake Village and Southington Community Services.

**Shop with a Cop was hosted by "the Reach Foundation" at Target in Southington, around 80 police officers and 80 children had dinner together provided by Outback Steakhouse. SCS was able to bring 30 children to this event. Each officer paired with a child, enjoyed dinner and then headed off to Target in Southington where the officers took the kids shopping. It was a very heartwarming night complete with a visit from Mr. and Mrs. Claus. Thank you to all that participated and a huge thank you to "The Reach Foundation" - your efforts made a special holiday for everyone involved. Check out <http://www.thereachfoundation.org> to see the great things this group is doing.

***Family Holiday Gathering is a holiday party, which includes a meal, games, crafts and a visit from Santa at the Aqua Turf Club. This event is sponsored annually by the Calvanese Foundation and Realty 3 Carroll & Agostini.



During the month of December, William (Bill) Leonard, Hitchcock Printing in New Britain and local Southington restaurants took part in the annual "Southington Dreams." Envelopes requesting donations are left on tables at various restaurants. Gift cards were purchased by the committee and this event enabled SCS to make sure residents received gifts during the holiday season.

The Army National Guard provided space at their facility for SCS to work with and distribute the holiday gifts.

Civic Groups/Clubs/Businesses: In Southington the following organizations help our office make a difference in the lives of our neighbors:

- All Pets Club
- American Legion
- American Legion Auxiliary Kiltonic Unit 72
- B J Wholesale
- Boys Scouts of America
- Can-Can Girls
- Carter Cares
- Clergy Association
- Conveyco
- Dollar Store
- First Baptist Church
- First Congregational Church
- First Lutheran Church
- Girl Scouts of CT
- Grace United Methodist Church
- Immaculate Conception Church
- Interact Club
- Jaycees of Southington
- Jensen Community Group
- Joe and Kay Calvanese Foundation
- Key Club
- Kiwanis Club/Key Club
- Knights of Columbus Isabella Assembly 122
- Lions Club of Southington
- Mary Our Queen Church
- Panera
- Polish Falcons Club
- Price Chopper
- Rotary Club of Southington
- Saucier Mechanical Services
- Shop Rite
- Sons of Italy

- Southington Education Foundation
- Southington Elks Lodge #1669
- Southington Schools
- Spring Lake Village Association
- St Aloysius Church
- St Dominic's Church
- St Paul's Episcopal Church
- St Thomas Church
- Stop & Shop
- Target
- Top's Supermarket
- UNICO Club of Southington
- United Way of Southington
- WalMart

Camp Programs

The Salvation Army Camp CONNRI/CONNRI Lodge is located in Ashford, CT. The camp is situated on 272 acres of rolling hills, overlooking a 50 acre lake. Campers enjoy a wide variety of activities including, but not limited to: swimming, hiking, fishing, kayaking, baseball, softball, basketball, volleyball, nature studies, arts & crafts, low ropes, paddle boats and much more. The Camp is accredited by the American Camping Association, the State of Connecticut and The Salvation Army. The cost of both summer camps was \$12,350.

- The American Legion Auxiliary Kiltonic Unit 72 of Southington sponsored children that attended Camp CONNRI (a five day overnight children's camp) in Ashford, CT.
- The Salvation Army sponsored senior citizens for a five day, four night trip.

Southington Parks and Recreation Day Camp: SCS qualified Southington children for a discount at the summer camp.

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Office of the Assistant Secretary for Civil Rights
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Washington, DC 20250-9410

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800.877.8339 (TDD)
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800.845.6136 ((Spanish Federal-relay))*

***" USDA is an equal opportunity provider and employer."**

Respectfully submitted,



Janet Mellon
 Director of Southington Community Services



Town of Southington, Economic Development Annual Report 2016-2017

The Economic Development Office is very pleased to state that the Town of Southington continues to gain strength and capitalize on the diversity with various sectors of the local economy. While the residential sector continues to grow, the Town's commercial and industrial sectors continue to balance that growth expanding upon previous years' gains.

The professional office buildings on Executive Boulevard are near full occupancy with Webster Bank's relocation to Southington bringing a workforce of 550 employees to 200 Executive Boulevard. Additionally, Stanley Black and Decker relocated a portion of its workforce bringing 200 employees to Southington at 400 Executive Boulevard. The professional office park now has a workforce of over 1,300 people employed in the three buildings. With nine new companies occupying these buildings, the opportunity for future growth looks promising. Further absorption was achieved with 3PL Worldwide occupying 140,000 square feet of industrial space in the former Pratt & Whitney facility. The distribution company has an expansion plan to occupy up to 300,000 sf of space by the end of 2017.

The Town is embracing a new Land Bank initiative never before seen within Connecticut pertaining to brownfield remediation. Working with the Department of Economic and Community Development (DECD), the Connecticut Land Bank, LLC (a 501 c3 nonprofit) and the Town's Economic Development office, a template is being developed to bring challenging abandoned contaminated sites back to productive use and the tax rolls. The initiative is a strategy to remediate and redevelop the former Beaton and Corbin Manufacturing site located at 318 North Main Street, which was a former plating company that has been a challenge to redevelop for over three decades. The initiative includes a \$400,000 DECD grant, developer money upfront and on the back end, a Naugatuck Valley Council of Governments line of credit, Town funding of up to \$150,000, and a tax abatement, if needed, with the expertise and action of the Connecticut Land Bank, LLC who may take title, foreclose, remediate and transfer the property to the developer to build a \$2 million 13,000 square foot professional office building, which may generate tax revenue of \$40,000 annually.

The Town Council, being proactive with business attraction efforts, was successful with the application of a brewery and distillery tax abatement. This tool attracted three breweries and one distillery to Southington. Witch Doctor Brewing and The Kinsmen Brewing Company opened in the second quarter of 2017 and Skygazer Brewing Company broke ground on its new facility expecting to open in the first quarter of 2018.

A summary of activities and projects initiated or completed as follows:

3PL Worldwide – 120 employees occupying 140,000 sf at former Pratt facility

Stanley Black & Decker – 200 employees to the second and third floors of 400 Executive Blvd

Webster Bank – 550 employees occupying 80,000 sf at 200 Executive Blvd

Quantum Bio Power – a 1.4 megawatt \$14 million anaerobic digestion facility

Kinsmen Brewing Company – 11,000 sf at 409 Canal Street

Witchdoctor Brewing - 5,000 sf at Factory Square

Skygazer Brewing – New construction on Triano Drive

North Star Properties – 70,000 sf retail; Home Goods, Michaels, Chip’s Restaurant, Executive Blvd

125 room Courtyard Marriott on West Street

O’Reilly’s Auto Parts – 7,735 sf Queen Street

Hartford Healthcare - 42,000 sf medical center Queen Street

Ductworks’ completion of 16,200 sf addition on Spring St

FK Bearing’s 8,600 sf addition completed on West Queen

CV Tool’s 15,000 sf addition on Robert Porter Drive

ProCaire’s 9,775 sf new building on Triano Drive

Meade Landscaping’s new 6,325 sf building on Triano Drive under construction

Aldi’s 20,162 sf and Chick-fil-A’s 4,380 sf ground breaking along with other planned retail facilities for Queen Street.

Breakfast/Luncheon Forums with the Southington Chamber of Commerce

Gerry Matalon – Networking or Not Working

Kathleen McAfee – Networking Ahead for Business

Patrick Flaherty- Same Old Story But Everything Seems Different

Commercial and industrial development continues to look promising in the forthcoming year. We look forward to the absorption of more space and generating more commercial and industrial tax revenue for the needs of our community.

Respectfully Submitted,



Louis Perillo III
Economic Development Director

SOUTHINGTON PUBLIC SCHOOLS



Superintendent's Annual Report 2016 ~ 2017



Superintendent's Annual Report 2016-2017

Southington Board of Education

Brian S. Goralski, Board Chairperson

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Steven G. Madancy, Assistant Superintendent of Curriculum and Instruction

Sherri P. DiNello, Director of Business and Finance

Margaret T. Walsh, Director of Pupil Services

Peter J. Romano, Director of Operations

Jamie Olander, Director of Technology

Kimberly Hunt, Personnel Manager

Jennifer S. Mellitt, Accounting Manager

Southington Public Schools Mission Statement

Board of Education Approved: June 12, 2008

**THE MISSION OF THE SOUTHINGTON PUBLIC
SCHOOLS IS TO HAVE:**

**STUDENTS ENGAGE IN A RANGE OF EDUCATIONAL
EXPERIENCES TO BECOME INFORMED, ADAPTIVE
PROBLEM SOLVERS WHO EFFECTIVELY
COMMUNICATE, RISE TO CHALLENGES, AND ARE
COMMITTED TO IMPROVE THEMSELVES AND THEIR
COMMUNITIES.**



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SOUTHINGTON PUBLIC SCHOOLS

SUPERINTENDENT'S ANNUAL REPORT

2016 ~ 2017



Superintendent's Executive Summary

SUPERINTENDENT'S EXECUTIVE SUMMARY

The Southington Public Schools have a rich blend of veteran and newer Board of Education members, Central Office Administrators and Building and District-wide Administrators. This blending of leadership talent in the district provided a rich environment for the cultivation of ideas and for creative problem solving. The capacity of the district to promote and sustain growth and change increased and continued to improve and expand as a result. The same statement can be applied across the district with regard to faculty and staff. Although some very talented professionals retired or moved on to other phases of their careers, the district was very fortunate to be able to recruit and employ both talented and experienced individuals and promising early career professionals. The Southington Public Schools professional staff became more diverse in terms of training, background and experience. All of these factors, when taken together, add up to an enormous benefit for the students and families of this community.

The work involving Personalized Learning for Students and 21st Century Skills continued and expanded in the past school year. As the Administrative Leadership Team became more engaged in didactic and reflective professional development regarding personalized student learning, new actionable items and ideas continued to emerge. The Leadership Team continued the process of following an emerging design rather than establishing a design a priori. This approach allowed each member of the Administrative Leadership Team to personalize his/her own professional learning. It was and continues to be extremely important to view this initial work as building capacity within the district at a variety of levels. Small teams of administrators, teachers and some Board of Education members attended high-level professional development activities focused on 21st Century Skills and Student Centered Learning. The teams brought those experiences back to the district. At the same time, work around Mastery Based Learning, in particular, continued and evolved from "pilot" status to "best practice" at Southington High School. The pedagogy involved in this work required a great deal of planning and collaboration. It is clear that the work in this area continues to be a multi-year effort, one that must be built over time during successive school years. The District has continued to work in collaborative partnerships focusing on this work with other school districts, both locally and in other areas of the country, and with professional organizations such as EdLeader 21. These collaborations will help to expand our capacity building and implementation efforts.

The District continued to focus on improved student performance at all levels. Research shows that the single most important factor in how students perform academically is the quality of the day to day instruction. During the 2016-2017 school year, the Southington Public Schools consolidated and expanded the internal infrastructure necessary to ensure the highest quality of day-to-day teaching and learning. This infrastructure has several key components that are outlined below.

The Curriculum Development and Renewal process redesign was completed with the addition of a Curriculum Leadership Team. The Southington Public Schools now have a curriculum renewal process that is effective, sustainable and that can be used as a model for other districts. Members of the Curriculum Leadership Team, led by Assistant Superintendent Steve Madaney engaged in high-level professional development throughout the year. The net result was a broadening of the District's capacity to support this critical activity and an increased capability to sustain and improve the effort across all content areas and all grade levels. The Southington Public School Curriculum Renewal Process was designed to engage teachers and administrators in designing effective and sustainable curricula in a consistent manner across all content area and grade levels.

The committee that has been focusing on Educator Evaluation was redesigned and renamed as the Professional Development and Evaluation Committee (PDEC) during the previous school year. In addition, these teams of professionals expanded at each building to be representative of the broader membership of classroom teachers and support staff, resulting in building based PDEC teams. The emphasis of the PDEC committees in 2016-2017 was the development of a sustainable model for creating a plan of professional development each year that would be built from the ground up and would encompass all areas of need, e.g. individual, school-based and district level. The result was a sustainable and expanded structure consisting of individuals representative of all professional staff regardless of assignment. A Professional Development Plan for 2017-2018 was constructed by these expanded teams of professionals and will lead to continuous improvement of professional practice.

The Southington Public School District completed and consolidated the transition from Early Intervention Program (EIP) strategies to the Scientific Researched Based Intervention (SRBI) model. Each school worked to refine its SRBI team and its process. Through collaboration between and among general education classroom teachers and literacy and math specialists, school-based teams gained a greater understanding of different tiered levels of targeted academic support for students at all achievement levels. The work of the district level and school-based teams resulted in the finalizing of a district-wide SRBI process and the completion of a comprehensive manual designed to codify and sustain the process moving forward. The goal of the SRBI process is to identify students who need some level of support, provide that support, monitor student progress, and to create pathways for students to succeed and perform academically and behaviorally on at least grade level. Each school has achieved the capability to pursue that goal aggressively.

Southington Public School students continue to learn in areas not considered "academic" subjects. In each school, students actively engaged in the community in a variety of ways. Students learned the benefits of community service and of the intangible rewards that come with helping those in need. The details of Southington Public School students' efforts in these areas are reflected in the individual school reports. Suffice to say that students in the Southington Public Schools did engage in a broad range of experiences that had a significant and positive impact on their growth and development.

In summary, the Southington Public School District continued on the path to excellence through diligence, dedication and hard work. The professional staff worked to build capacity as described above and to refine the internal organizational structures and processes that will allow the district to become intentional in its actions, with instructional decisions guided by the data on student performance in many areas both academic and non-academic. The continued focus of the District will be on incremental and continuous improvement in professional practice in all areas. Although the improvements in programs and services are incremental in nature, they are significant in terms of the overall impact on students and families and significant with regard to the positive impact on the community at large.

SOUTHINGTON PUBLIC SCHOOLS

SUPERINTENDENT'S ANNUAL REPORT

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**Assistant Superintendent for
Curriculum & Instruction**

ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION OFFICE

The 2016-2017 school year proved to be another successful year. The district worked hard to strike a balance of building on, or maintaining, all that impacts the current daily education of our students, while beginning to build shared capacity and understanding of all that will be essential in transforming our system into one that is forward looking to the future and the 21st century skills that our students will need to be successful upon graduating from the Southington Public Schools.

With regard to the above, there was much effort and attention put toward the following:

- Reviewing all district policies and regulations with the intent of updating policies that comply with legislative mandates and adopting policies that developed from local interests that reflect the beliefs and philosophies of the Board of Education.
- Continued work in the area of curriculum. With the Board's approval of revised Policy #6140, Curriculum, along with corresponding regulations, a robust and credible curriculum process is in place. This process includes the use of a Curriculum Leadership Team (CLT), consisting of expert teachers and administrators, who guide curriculum development teams through the creation, renewal, or revision of units of instruction using the Understanding by Design process. This leadership team gains its expertise through continuous work with McTighe & Associates. To assist development teams, the CLT worked to develop a toolkit that includes guidance and resources to assist staff with developing quality units of instruction. In addition, the CLT vets all work in progress and offers advice and feedback to development teams as they progress through the unit development process. This occurs through regular meetings of the CLT, in which the co-chairs of the development team bring the committee work to the Curriculum Leadership Team. During those meetings, the team reviews and compares the work against the district's unit design principles. This work dictates the development team's next steps. Within this Curriculum Network, there is now an integration of technology using a tool called Unit Planner, which ensures digital access, alignment, and formatting of all curriculum documents. The Curriculum Leadership Team is to be commended for its commitment to providing only the highest quality curriculum to our district staff.
- Continued growth and development of a model Professional Development and Evaluation Committee (PDEC). With the previous focus on teacher observation and evaluation requirements behind us, the committee enjoyed a shift to the support component of the Teacher Evaluation and Support Plan. The committee, which utilizes a committee of the whole and subcommittee model, is comprised of teachers and administrators across levels and content areas. This committee uses feedback gathered from staff, as well as input provided by district and building leadership, to create a fair and balanced professional development plan. This plan recognizes the importance of providing time to teachers to identify and develop their own areas of focus for growth and development, provides building administrators with time to focus on building improvement initiatives, and allows the district to promote its priorities.
- Continued improvement of our district early intervention system, Scientifically Research Based Instruction (SRBI). The district had tremendous growth and improvement within efficient use of servicing and grouping students who are in need of additional support,

while providing enrichment opportunities for others. Members of the district SRBI Committee vetted and approved various screening tools to assist with benchmarking and progress monitoring. Their work led to the selection of the STAR assessment system. Multiple training sessions were provided to all district literacy and numeracy specialists, as well as building administrators. These sessions included the opportunity for staff to utilize the system with Tier 2 and Tier 3 students allowing them to be knowledgeable and prepared for full district implementation at the start of the 2017-2018 school year. The district is also working towards a full and comprehensive SRBI manual to foster consistency and a secure, paperless tracking system to capture and archive student goals, meeting notes, and other SRBI related information with our district database, SchoolNet.

- Work towards the implementation of Instructional Learning Teams. This teacher-to-teacher, grade level, or content area team, is the starting point in the through-line between teacher teams and a district data team, with a school data team in the middle. All teams work with a common goal of improving outcomes for students by focusing on various topics, such as areas of curriculum where student gaps exist, pedagogy, and the adopted District Performance Indicators. Results of this work serve as levers to maintain a focus on district priorities and inform future budgeting and staffing processes.

Moving forward, there will be continued focus and effort on the aforementioned initiatives with the goal being further development and refinement of all, while limiting the introduction of new initiatives and protecting the district from competing interests. It is a shared belief amongst district leadership that in order to be successful in our efforts to change and grow as a district, it is prudent to move slowly and react deliberately to the readiness of our staff and community.

Policy work will continue at an improved pace to keep current with the ever increasing amount of mandates originating from each legislative session. Curriculum work will always be ongoing due to the nature of our renewal cycle and the reality that, within stages two and three of our instructional units, there is always an opportunity for refinement or improvement based on results, input, and the evolving use of technology as a tool for teaching and learning.

The work for the 2017-2018 school year will revolve around:

- Developing a shared understanding for our hope and aspiration for graduates of the Southington Public Schools through the adoption of our *Vision of a Graduate*. This will include the identification and incorporation of the 21st century skills that we believe graduates should possess.
- We will be exploring alternative ways to offer teachers feedback and support within the evaluation process.
- Through the work of the Instructional Technology Committee, the district will explore potential learning management systems and an alternative to the current district database.

Much of this work around systems and tools are changes that will need to operate at their highest efficiency in order to realize the truest potential of our district and the brightest of outcomes for all students in the Southington Public Schools.

SOUTHINGTON PUBLIC SCHOOLS

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Director of Business & Finance

BUSINESS OFFICE

The Business Office has accomplished the following items during the 2016-2017 school year.

Contract Negotiations ~ Southington Administrators Association (SAA)

The Director of Business and Finance, Sherri DiNello, worked with the Southington Board of Education and the administrators union on a new three-year contract for the period of July 1, 2017 through June 30, 2020.

High Deductible Healthcare Plan (HDHP) and opening of Health Savings Accounts (HSA)

Information sessions were held for our Paraeducators, ABA Therapists, EL Tutors and nonunion employees to educating staff on the High Deductible Healthcare Plan (HDHP) along with coordinating the set-up of their Health Savings Accounts (HSA), coordinating on-site meetings with bank representatives, and sending paperwork electronically to make the transition for these staff members easier.

Budget Development

The Southington Board of Finance and Town Council funded the Board of Education 2017-2018 Operating Budget with essentially an increase of \$1.9 million, 2.06%. Due to the anticipated change of the funding structure, the approved budget is lower than the current budget because of the proposed change in the State Department of Education revenues. The delay of the Governor's budget caused the Town Council to push the approval process from May to June with the hope of having more information from the Connecticut General Assembly. The approved budget is also based on over \$8 million in grant revenues coming directly to the Southington Board of Education.

ACA 1095 Reporting

The Director of Business and Finance gathered data needed to file the appropriate forms with the IRS working with the payroll and technology staff to utilize our financial software system to produce the forms. This was the second year of the reporting requirement and continues to be a very large project that took weeks to complete due to the data collection required.

Activity & Scholarship Accounts

The Accounting Manager at central office took on the responsibilities for the high school activity and scholarship accounts this year. She set up accounts and clubs on new financial software. She also streamlined the number of accounts to be used. All deposits and disbursements were handled at central office from September-January. In addition, she worked with the middle school secretaries to upgrade their financial software for student activity accounts, expand their use of technology and provided support and oversight.

Employee Time and Attendance System

The transition to this electronic time and attendance system was completed in the 2016-17 school year. The payroll staff worked diligently to accomplish this task. They developed training materials and held training sessions with the users along with those staff members that are part of the approval chain. All hourly employees are paid for hours collected in this electronic system with the exception of substitutes and crossing guards.

Online Payment System for Fees and Activities

The Business Office staff researched online payment systems for collecting student fees and activities. A recommendation was made to the Board of Education members to implement MyPaymentPlus for parents. This is the same system used by our Food Service program so parents would use a single login to gain access to the fees and activities module. The account set-up has been completed and staff training will take place prior to the start of the new school year. We will begin marketing to parents in August and September of 2017. The utilization of this system will reduce the amount of cash collected in the schools.

Employee Wellness

The Self Insurance Committee agreed to create stipend positions from wellness funds available from Anthem in order to begin the process of establishing an active Wellness Committee for both Town and Board of Education employees. The Director of Business and Finance is a member of the newly established Healthy & Wise Committee and she selected two teachers to represent school employees on the committee. In January, surveys were conducted to determine staff interest on topics and programs, which started to be offered in April in response to the survey results. Programs included topics for stress, wellness, retirement plans and exercise classes. A nutrition program will be offered in the fall of 2017 along with a step challenge.

Union Negotiations

A number of union contracts are expiring on June 30, 2017. The Director of Business & Finance has been preparing information and working with legal counsel and Board members to negotiate the following contracts:

- American Federation of State, County, and Municipal Employees (AFSCME) Custodial and Maintenance Employees
- AFSCME Secretaries and Food Service Employees
- AFSCME Nurses
- United Public Service Employees Union (UPSEU) Occupational Therapists / Physical Therapists
- UPSEU English Language Tutors (Memorandum of Agreement of June 2017 to join the Paraeducator /ABA Therapist collective bargaining Agreement)

SOUTHINGTON PUBLIC SCHOOLS

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Director of Operations

OPERATIONS OFFICE

The Operations Office has accomplished the following items during the 2016-2017 school year:

Construction and Building System Improvements

- **Card Key Access System** – In conjunction with a card key access vendor, our Southington Public Schools Maintenance and Operations staff have installed hardware and software necessary to complete a district-wide card key access system. Printing and programming of ID badges was done in-house resulting in a cost savings to the district. All staff will receive updated ID badges that will allow them access to their school at the appropriate times. This will greatly improve the safety and security of all students, staff and visitors.
- **Re-Keying of Schools** – With the implementation of the card key access systems, exterior locks have been re-keyed at schools. The district is now on a grandmaster system that will improve the security at each school.
- **The Southington High School Telephone System** is being replaced with a VoIP (Voice over Internet Protocol) phone system. This system will provide better functionality to the school staff. It will also allow us to reduce the number of phone lines purchased on a monthly basis.
- **District-wide Painting Program** – We have implemented a painting program to improve the appearance of the interiors of the schools. The focus on this first round included the stairwells and limited classrooms at the high school and the main hallway at Hatton Elementary School. It also included the cafetorium and gym ceilings and limited classrooms at Derynoski Elementary School.
- **Southington High School Atrium roof replacement** was completed and closed out. The project includes the removal of the existing dome shape roof that has been prone to leaks. A structural glass hip roof now protects the Atrium. The project was budgeted at \$407,000; but, with the utilization of the in-house maintenance staff performing a sizable portion of the work the project, the cost was \$235,000.
- **Southington Water Department Pump Station Oversight** – The Southington Water Department installed a pump station on the high school property. The design, submittal and construction process were all coordinated with the Operations Office.

Energy Conservation

- **Solar Initiative** – Hatton Elementary School, J. F. Kennedy Middle School and J.A. DePaolo Middle School photovoltaic systems comprised of solar panels were completed and brought on-line. The project included an educational component with a production monitor installed in the entries of each school with a live feed of the energy collection.
- **Energy Management Hardware and Programming** – Hardware was installed at Thalberg, Strong and Hatton Elementary Schools that will allow remote access to the HVAC (Heating, ventilating and air conditioning) equipment. The schools are being added to our web-based dashboard that will allow us to program the systems for optimum efficiency.

Reporting

- **ED050** – Operations completed and submitted the ED050 report to the State required by the Department of Education. This report must be submitted every three years. The reporting is extensive. A sizable portion of the report identifies the building size, improvements, occupancy and conditions of the facility.

Superintendent's Annual Report 2016-2017 – Operations Office

- Plantsville Elementary School Construction Closeout – Operations completed all closeout documentation with the state for the Plantsville Elementary School. The project is being audited with the state and Southington Director of Finance.

Health and Safety

- Operations, in conjunction with the Southington Resource Officer, is participating in a state-wide collaboration group of SROs, police department staff and school administration to share and develop school safety plans, protocols, and new technology in an effort to continually improve students and staff safety.
- Asbestos and Radon Testing Programs – Ongoing management of the state mandated asbestos removal and reporting continued. Air quality testing for Radon was performed as per EPA (Environmental Protection Agency) and state guidelines for ongoing testing in the schools.

Administrative Enhancements

- The Operations Department continues to build its electronic infrastructure. Operations works closely with all of the schools in the district. The transition to electronic documentation for the department has allowed for greater efficiencies and information sharing throughout the district. A considerable amount of work has been moved to the Google Doc format including sheets and forms for transportation tracking logs, transportation requests and complaints, snow removal vendors and events, lawn maintenance vendors, and custodian scheduling.

District-wide and Town Collaboration

- Operations/Maintenance has worked closely with the Technology Department to install and strategically relocate Wi-Fi devices to better blanket the schools with the ability to access information. We also continue the ongoing projector and whiteboards installations throughout the district.
- Safety and Security Plan – The Operations Department continues to participate in a collaborative partnership with school and town officials to improve the school security and safety plans for each school.
- Shared Resources – The Operations Department continues its' ongoing collaboration with the town to complete repairs, service calls and projects at town buildings, as needed.

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Personnel Manager

PERSONNEL OFFICE

The Personnel Office continues to provide the necessary services to obtain the most "highly qualified" staff in order to support our student population, as well as support current staff in all aspects of their employment.

Some specific work that was accomplished within the Personnel Office includes:

Substitute Scheduling

AESOP continues to be our program for the placement of our substitutes. It was instrumental in controlling the number of days our substitutes work per week because of health care laws, i.e. the Affordable Health Care Act, that were in effect prior to the current administration. These laws reduced our available number of weekly work hours for our substitutes to a maximum of thirty (30) per week, per substitute.

Federal Bureau of Investigation (FBI) Audit (Fingerprints)

This year, the FBI conducted an audit of our fingerprinting processes and procedures. The Personnel staff participated in an online training program, our records were reviewed and I am proud to advise that we are following all FBI rules and regulations for maintaining confidentiality of our staff members fingerprints. Unfortunately, one of the items that came from the audit is that the State of Connecticut was not charging us correctly for Volunteer Coaches background checks. Employees pay a \$12.00 fee for both the Federal and State background checks, while the Volunteers would be paying \$60.50 for the same background checks. This amount would be in addition to fees charged by Concentra for our drug and baseline Purified Protein Derivative (PPD) testing required by all who work with our kids, for a total cost to a "volunteer" of \$133.50.

As there is no legal requirement that states that volunteers must be "fingerprinted," the Personnel Office did some research and entered into an agreement with Southeast Security Consultants, Inc. (SSCI) Background Screening Solutions for our volunteers. This company works with Park and Recreation Departments nationwide. There is no cost to the district and a national background check for our volunteers now only costs them \$18.50. The program is online. When a volunteer presents himself/herself to complete the paperwork needed to volunteer for us, they utilize a computer in the Personnel Office to enter their personal information and pay using a credit card. The Personnel Office has online access to the results within a week.

Job Fairs

This year, Southington attended both the Central Connecticut State University (CCSU) and University of Connecticut (UConn) Job Fairs. Our attendance allows us the opportunity to have short interviews with potential teaching staff. During these short interviews, our administrators can make a quick assessment of the potential candidate, so that when the applications are completed the reviewing administrator has a sense of the candidate's personality as opposed to just a blind reading of their resume. This year, we enhanced our presence at the Job Fairs by updating our booth.



Work that continued in the 2016/2017, school year includes:

- Updating Certified Staff Job Descriptions
- Updating of the Personnel Procedures manual
- Outreach to colleges

SOUTHINGTON PUBLIC SCHOOLS

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Director of Pupil Services

PUPIL PERSONNEL SERVICES DEPARTMENT

This year was the first year of Southington's Transitional Education in Life Learning Adult Responsibilities (STELLAR) program that was created to provide vocational/transitional services for our students' ages 18-21 years of age. This allowed us to be able to offer a continuum of services for students within the district and provided opportunities for collaboration/planning between district staff and the town. The Pupil Personnel Services Department continues to expand our partnerships with community stakeholders, revise/edit our procedures manual for special education, and provide professional development regarding best practices for staff and implementation of best practices for an inclusion setting. We continue to identify additional program needs to provide students with educational benefit. Included in this list was the expansion the ACHIEVE Program at Southington High School where six (6) students are transitioning from the middle school to the high school. ACHIEVE stands for "Adult Daily Living Skills, Community Awareness, Health and Safety Training, Instruction in Social Skills, Education in, Vocational, Experiences. Our work throughout the year involved maximizing resources (including staff, time and materials), developing uniform practices throughout the district, vertical alignment Pre-K to Grade 12, fiscal responsibilities of the department, streamlining services to establish a vocational/transitional program for students' ages 18-21 years of age, creating a continuum of services for students within each building and collaboration between and among district staff. Moving forward, we continue to refine the ongoing work throughout the district.

State and Federal Compliance

The Pupil Personnel Services Department must maintain compliance with the federal regulations of the Individuals with Disabilities Education Improvement Act (IDEIA) and Connecticut State Statutes and Regulations for Special Education. The Connecticut State Department of Education reports annually on state and district progress on twenty performance indicators in special education. Southington's most recent District Annual Performance Report indicated a district that "meets requirements". This rating based upon the twenty indicators is determined by ongoing data collection, State mandated Special Education Data Application and Collection (SEDAC) reports, and numerous other state monitoring reports.

Community and Parent Partnerships

Collaborating with parents, community stakeholders, and state agencies is imperative in order to ensure that students with disabilities have an opportunity to have the quality of life that they are entitled to have. Oftentimes providers work in isolation and we may very well be replicating services instead of maximizing our potential to collaboratively support our students. Last year, our department worked closely with several parent leaders and the Southington Parks and Recreation Department to create a summer camp recreational experience for our more involved students. Camp RISE is strictly a town-wide program to offer leisure and recreational activities for students in Grades 6-12. It was so successful last summer that the Parks and Recreation Department expanded the camp to include younger students. This year, there are two sessions servicing students in Grades 2-5 and Grades 6-12. The Director of Pupil Personnel Services also sits on several committees that are community-based agencies, which allows us to bring our resources together in a collaborative fashion so that we are not replicating services for children and families. The Southington Behavioral Health and Social Service Stakeholders meetings come together once a month throughout the year. The Director of Pupil Personnel Services also is a member of the Town-wide Truancy Committee to address students who are chronically absent from school. The

committee is developing strategies and interventions in which we can be proactive to support our families with getting their children to school on time every day.

Student Achievement

We have been focusing on writing Individualized Education Programs (IEP's) that provide a laser-like focus on student's areas of needs while meeting all federal and state requirements. In addition, we want to see what that direct, explicit instruction looks like to address goals and objectives. This year, we randomly selected IEP's from the district database (IEP Direct) and reviewed them at our weekly Special Education Coordinators' meetings. Procedurally, the majority of the documents were in good shape. However, we determined that we need to provide professional development for our special education teachers regarding Transition Planning as well as in the development of Goals and Objectives and Evaluation Procedures along with improved documentation of the provision of specific hours of service. In addition, it is imperative that the student's IEP aligns with the Common Core State Standards and that we continue to strive for best instructional practices in our classrooms. Whether it is team teaching, direct explicit instruction, special education inclusion support or pull out sessions; we must engage our students in rigorous meaningful instruction. Ongoing professional development of teachers in content curriculum is extremely important as well as how to differentiate instruction for students in order to ensure mastery. In order for our students to be successful, we must work together with curriculum content teachers as well as other specialists in our schools.

School Readiness and Prevention

The work of the Early Childhood Collaborative and the Three-to-Three partnerships (Age 3 to Grade 3) has heightened the community's awareness of the importance of early intervention and prevention. Southington's preschool classrooms (three at Hatton School and one at Strong School), our Family Resource Center (FRC) and our collaborating with Birth-to-Three agencies have provided support and guidance to our families who have young children with developmental delays. The research indicates that the sooner we intervene and provide services for young children with disabilities the greater the impact on their overall quality of life for years to come. The Applied Behavior Analysis (ABA) Program data at the preschool level demonstrates that these young children are benefitting from this scientifically researched-based methodology. The Preschool Program continues to grow in numbers every month and by late May of this year all four classrooms were at capacity.

Elementary Level

The District created a very specialized classroom at Kelley Elementary School for primary aged students who have significant behavioral and developmental needs. This is a district wide program for students grades K-2. The majority of the students' academic instruction will be in the LIDS (Learn Improve Develop Skills) classroom, most students will join their typical peers for lunch, recess, special area instruction, and at other times during the day when appropriate. Time spent in the regular education classroom is determined according to the student's IEP. All of the related service providers support the LIDS staff and students. In addition to providing individual sessions with the children, related service providers also "push-in" to the classroom providing whole group instruction and /or activities. Related service providers include: School Psychologists, Speech and Language Pathologist, Occupational Therapists (OT), Physical Therapists (PT) and a Board Certified Behavior Analyst (BCBA).

Middle School Level

The EASE (Educational Adaptive Social Experiences) Program at J. F. Kennedy Middle School and the TEAM (Therapeutic Educational Alternative Model) Program at J. A. DePaolo Middle School have provided structures and resources so that these identified students can remain in-district for their educational program. Each year, we continue to strengthen the programmatic structures as well as fine tune services so that these children are able to access all aspects of their education. We also have provided ongoing professional development regarding effective Team Teaching Methods to strengthen teacher's instruction in our co-taught classrooms. This year, we will not be renewing our contract with Adelbrook, which provides counseling services for students in the TEAM Program. Instead, we will be hiring our own school psychologist who has a strong background in working with behaviorally challenging students.

High School Level

The District provided ongoing supports and programming for students with Autism Spectrum disorder, and assisted families in obtaining an autism waiver for their child from the State. The two district programs at the high school, one for students with emotional challenges and the other for students with significant disabilities, continue to grow and have become more integrated into the high school. Unified Sports, Unified Theater and the Best Buddies program continue to facilitate a positive, life-long relationship between the identified students and their typical peers.

Transition Program

This was the first year of our STELLAR Program for our students aged 18-21. The program is located on the campus of Lincoln College of New England in Southington. The goal of this program is to provide transitional/vocational experiences in the community as well as the college campus. Students have the opportunity to obtain a place in the work force (either paid or voluntary) as well as to experience life on a college campus. These young adults work to develop independent living skills in an apartment provided by the college, work in jobs within the different departments on campus (maintenance, library, food service), participate in a weekly exercise walking program on the "Rails to Trails" path, develop peer relations with college students and engage in age appropriate activities in the community on a weekly basis.

Next Steps

The Pupil Personnel Services Department will continue to maximize resources for students. There are many supports available to students from ages three to twenty-one. However, it is necessary to continue to refine the components based upon student needs. The restructuring of the department will allow the Special Education Coordinators to have a laser-like focus on enhancing the capacity of the teams in each building to meet the diverse needs of all students. The Scientific Research-Based Interventions (SRBI) process looks at best instructional practices in the classrooms and we need to continue to support the "marriage" of the regular education staff with the special education/pupil services staff so that we may offer the best educational experience for all of our children and their families. As our students' needs continue to grow, we will continue to support the administration and teams at the building level.

SOUTHINGTON PUBLIC SCHOOLS

SUPERINTENDENT'S ANNUAL REPORT

2016 ~ 2017



Director of Technology

TECHNOLOGY OFFICE

The 2016-2017 school year was full of district-wide projects, new equipment, and ongoing long term planning.

The following were the major technology initiatives accomplished this past year.

Infrastructure Upgrade

The entire district's network infrastructure has been updated. Southington High School will be the focus for the 2017-2018 school year. We replaced all main core switches in all schools including secondary data closets (IDF - Intermediate Distribution Frame). We completed the Installation of CISCO POE switches, which allowed us to give Wi-Fi access to all schools and better administer CSDE SBAC/AP testing with all our Chromebooks and MacBooks. We purchased a new server that will serve as data center for both Southington High School and the district. New fiber will be installed throughout Southington High School helping with the following:

1. **Speed:** Allow for instant data retrieval and Internet data to transfer at the fastest speed.
2. **Bandwidth:** Equal upload and download speeds that allows for a much longer transmission distances and high signal rate.
3. **Security:** Most secure network available based on the connectivity being made out of glass and the only way to penetrate the connection is by breaking it. With a copper line, there are potential threats that can hack directly into the system.

Website

A website upgrade is slated for completion by the start of the 2017-2018 school year. This new design will make our web design and software fully responsive, meaning that whether someone visits a site from their smartphone, tablet or desktop, they get the same seamless and interactive experience. This new design will be easier to navigate and find information. The technology team will be migrating over 4,000 pages to the new site.

Implement a District Firewall and Endpoint Security System

The district purchased a Firewall and Endpoint Security system. The robust security checkpoint system will be deployed to protect all Southington Public School computers and other network devices from attacks. This system will help enforce rules regarding network use as well as monitor the activity on our network.

Implement a Mobile Device Management (MDM) System

The district purchased a Mobile Device Management (MDM) system. The system will secure, monitor, integrate and manage all Southington Public School mobile devices, such as tablets and laptops, in the district. The intent of MDM is to optimize the functionality and security of mobile devices within the district, while simultaneously protecting the network. It will allow mobile devices onto our infrastructure and all the sending of software wirelessly to devices thereby ensuring everyone has, for example, the latest version of software available. In addition, it will assist the Technology Department to control ad hoc download and inventory of applications on staff and student devices. This level of control will prevent unauthorized software from being downloaded and thus interfering with the functionality of other devices on the network.

Affordable Care Act

Starting in 2016 (for the 2015 tax year), Southington Public Schools was required annually to issue a new tax form, Form 1095-C under the Affordable Care Act (ACA). It contains detailed information about the medical coverage offered to staff and their dependents. The technology team completed printing these forms and processed them electronically to the IRS, adhering to strict deadlines.

Transition Staff Email to Office 365

All district staff have email addresses through which we communicate with each other, parents or others. This system update is exciting for one very important reason...it ensures that all teachers, administrators, and staff have access to their email and files from any Internet compatible machine. This means no matter what Windows-based computer that we log into, at work or from home, we can open and access our email.

The move to Microsoft Office 365 is in line with the district goals for efficiency and cloud-based solutions. By going to the cloud, the district can improve access to the files that staff members use. Additionally, the tools in Microsoft Office 365 increase the security and backup access to important documents and files. This creates a cost savings while increasing security and backup.

Reconfiguration of the Southington Public Schools Wi-Fi Access

Working to ensure that the security and reliability of our Wi-Fi network is leveraged by a new authentication method. The result will keep staff, students, and guests separate for security while allowing more control over bandwidth usage.

SOUTHINGTON PUBLIC SCHOOLS

SUPERINTENDENT'S ANNUAL REPORT

2016 ~ 2017



School-Based Activities



Southington High School

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Principal
Brian Stramieri

Assistant Principals
Dianne Hulst-Grubbe
Michael P. Halloran
Jeff Shaw
Richard Aroian

Annual Report 2016-2017

Enhancements

Southington High School continued to focus its efforts on teaching and learning with the understanding that a high-quality education program leads to improvements in all areas. The College Board recognized Southington High School for significantly increasing the number of students participating in Advanced Placement (AP) courses while at the same time producing, maintaining, or increasing the percentage of students meeting mastery on the AP exams. We have continued to push the vision that all students take at least one course at Southington High School that would lead to college credit for all students. We held our sixth Annual AP Expo in our cafeteria where student teams explored individual learning opportunities within their course work and presented to an audience. Beyond these significant achievements, we have seen a rise in our overall four-year graduation rate that we expect will be the highest in over a decade, if not longer. Our College Fair provided students and parents with the opportunity to connect with over 80 colleges and universities. Over 1,000 people attended this event.

Southington High School spent a significant amount of time preparing for the in-school Preliminary SAT (PSAT) and SAT exams this past year. Both of these days were highly successful. A significant amount of time continues to be invested in the teacher evaluation and support system. Teachers actively engage with administrators, department chairs and colleagues to increase student learning. Our Grade 9 team model continues to excel. These teams provide the level of communication necessary between the teachers, students and families so that the transition to high school is as smooth as possible. In addition, we continued to ensure that our student voices are heard and respected. Our ABC Team (Think Tank) grew as an organization as we participated in leadership training and engaged with student issues. Athletics continued to listen to the voices of student-athletes as the Knights of the Roundtable continued through this year.

Celebrations

Southington High School had much to celebrate during this school year. One member of our staff was honored by the Board of Education as a "Profiles in Professionalism" award recipient. Additionally, the 2018 Southington Teacher of the Year is our very own Candace Patten. Ms. Patten will do a fantastic job representing all of Southington's teachers. We celebrated and honored the hard work of the Southington Education Foundation (SEF) and bestowed the Order of the Blue Knight to three Veterans, Mr. Steve Pintarich, Mr. Steve McCarty and Mr. Wayne White who do so much for our school district. It truly was our honor to recognize these three outstanding men. Our work with the Chamber of Commerce continued to flourish as our Training for Tomorrow program provided close to 80 students with a nine-week internship opportunity in the community.

We continue to celebrate the great success of our extra and co-curricular activities. The Blue Knight Marching Band continues to be recognized as one of the most outstanding bands in New England. Team 195, the Robotics Team was recognized as one of the top ten teams in the world. The Math Club was named district champion for the first time in school history.

The Distributive Education Club of America (DECA), the Future Business Leaders of America (FBLA) and the Future Farmers of America (FFA) respectively, each continue to be one of the top vocational clubs in the state. The Interact and Key clubs perform numerous hours of community service throughout Southington. Southington High School sponsored three highly successful trips to Costa Rica, Chile and France, allowing our students to engage with the culture and community of the languages that they are studying. Additionally, with the help of our two literacy specialists, and a number of their colleagues, we offered many successful student book clubs this year. These book clubs spread the love for reading and the opportunity for leadership to a significant number of our students. Our Unified Theater, Unified Sports and Best Buddies programs continued to shine. The Art Department presented its annual Art Show to the community with high praise and our performing arts department received multiple HALO (Helping and Leading Others) awards this past year. Project Lead the Way continues to produce outstanding future engineers and also had another successful Senior Capstone evening this past June. A new club, the Multi-Cultural Student Union had a very successful first year helping to spread cultural awareness and a sensitivity to the diversity in people.

Our sports teams had a truly spectacular year. Ten different teams won league titles and represented us well in State tournaments.

Ongoing Work

The hard work of our staff and the strong educational foundation that has been developed over the years is leading to significant growth in many areas of our programming. As we look forward to the new school year, we will further develop our Mastery Based Learning (MBL) pedagogy. Next year, we will be expanding MBL best practices into Grade 11 Language Arts. We will engage in the fourth year of the Teacher Evaluation and Support Program and ensure that our best and brightest teachers are all receiving the support they need to be highly successful with our students. We will review the High School Reform Act and begin to develop a plan to address the need for students to acquire 25 credits in order to graduate from Southington High School.

We will continue to embrace the curricular changes to implement the Common Core State Standards with a specific focus on all disciplines. We will also continue to audit courses in all disciplines and determine what courses can be eliminated and what new courses should be added to the curriculum in each discipline.

We will support the significant increase in students taking AP courses in the coming year to ensure their success and continue to engage all of our students in the most challenging and relevant course work that we can offer.

Finally, we will do all that we can to individualize the education of every student at Southington High School.



ALTA

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Jess W. Levin

Director

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2016-2017 Annual Report

I want to commend the Alta staff for another great year. Fifteen of 17 seniors are participating in commencement exercises. Several students who were outplaced also found success and a home at Alta.

Another important highlight of this year has been the increased support we are receiving from the Southington community. Bread for life, Southington YMCA, Southington Youth Services, Southington Social Services, and The Calvanese Foundation have all been incredibly generous to Alta. Each organization has helped shine a positive light on the alternative program and contributed to our image in the public eye.

We have had several volunteers this year; most notably Karen Smith, who worked with several seniors doing "personalized learning units". One senior earned an English credit by completing an extensive program focusing on his passion, Art History. Another senior with Autism completed personalized learning units focusing on essential life skills like cooking, hygiene, and developing social skills. This student also wrote a children's book based on his favorite video game. On June 19, we had a graduation ceremony for this young man at Alta and his entire family was there. It was a special moment.

I want to thank Mr. Timothy Connellan, Superintendent of Schools; Mr. Steven Madancy, Assistant Superintendent; Mr. John Duffy, Science Coordinator and Mr. George Pulley, Alta teacher, for making the Trout Farm at Alta possible. It was a huge success and all students benefited and learned from it. Mr. Duffy is going to do further work with Mr. Pulley this summer to build an even stronger connection between the trout-raising project and our science curriculum.

We also have two students entering the Army. We are proud of these two young men.

Our collaborative work with the Southington High School (SHS) administrative staff, school counseling department, and social workers has ensured another successful year for students who transitioned to Alta from SHS, and returned to SHS from Alta. Thank you to Mr. Brian Stranieri, Southington High School Principal, for his continued support of Alta and guidance and advice, when needed.

I am pleased with the progress we have made in our transition program for seniors. Mr. Mark Hill, Alta Guidance Counselor, has worked hard in this area and we continue to create better opportunities for students for post-secondary schooling, job opportunities, and the military.

Frank Pepe
Principal

Christopher J. Palmieri
Assistant Principal

Joseph A. DePaolo Middle School

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Annual Report 2016-2017

Broad Based Enhancements

The J. A. DePaolo Middle School (JAD) community enjoyed a wonderful academic year. Students quickly settled into routines and expectations and then began to lead in a variety of ways. Independent of prompting, students identified others needing assistance and established fundraising and or awareness activities throughout the year. From *Rare Disease Day*, to the Children's Hospital Cancer Center, students thought beyond themselves and worked to benefit others. These altruistic efforts greatly contributed toward an overall positive school climate and were celebrated over the course of the year. Our Asset Building Classrooms celebrated with multiple afterschool and evening activities. Light a Pumpkin and A Taste of Culture were just two highlights that brought huge numbers of participants to JAD while families enjoyed food, friends and activities.

DePaolo Middle School was the top earner of Stop and Shop's A+ Rewards Program for the fifth year in a row. The administration and staff truly appreciates the support from our families as well as our local Stop and Shop. The funds are intended to expand technology for students.

Celebrations

School to home communication continued to be a focus for JAD this year. Each teacher designated a target number of positive contacts to make each month. Academic teams sent monthly newsletters updating families about curriculum, student accomplishments and upcoming events. Hundreds of Good News Cards, emails and telephone calls were sent or placed to celebrate the academic and social progress of our children. Students of the month were nominated every four weeks by the teaching staff. These students serve as role models for their peers and enjoy a luncheon with the assistant principal. The Principal's List Bagel Breakfasts continued, and twice this year, each grade level enjoyed its own breakfast prior to the official start of the day. Families arrived to hear nominations read specifically about each child highlighting academic achievement and or citizenship. The focus of DePaolo Middle School is to celebrate our students publicly for their achievements. Drawing attention to the positives make similar actions contagious.

Ongoing Work

The dedicated staff of DePaolo Middle School focused on content area assessments using a protocol adopted from the high school. Departments worked throughout the year to insure all assessments are linked to subject area standards. Each content area also engaged in curricular standards mapping. The results will guide professional development and curricular rewrites next year.



John F. Kennedy Middle School

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Richard Terino
Principal

Susanne Vitcavage
Assistant Principal

Annual Report 2016-2017

Enhancements

John F. Kennedy Middle School (JFK) continued its expansion of technology to optimize instruction. Every student has a Google account and teachers from the customary language arts and social studies, as well as computers and health, employ this vehicle to establish cyberspace classrooms that facilitate the work of lesson delivery and cooperative groups. The collaborative iMovie has become a fixed product of certain, social studies performance tasks. Language arts teachers house writing instruction within the Google Classroom, which affords real-time monitoring inside and outside of the instructional day. On-line programs, such as today'smeet.com, Kahoots, and Plickers, serve as entrance tickets and exit slips, immediate measures of student learning and retention. Integration of library/media instruction on conducting valid research and avoiding plagiarism finds our library/media specialist increasing his co-teaching in social studies and language arts. Students in Grade 6 art classes, having had established e-portfolios last year to house their work, added their Grade 7 creations. Our current Grade 6 constructed their e-portfolios. By next year, with the 2017-2018 Grade 6 class doing so, every student will have in his/her possession an e-portfolio to bring to the high school, thus completing a three year phase-in. Technology has even enhanced delivery of school morning announcements that are now televised repeatedly on the front hallway and cafeteria monitors.

Literacy monitoring/assessment utilized the Scholastic Reading Inventory. Language arts instruction was provided its annual infusion of the Teachers College Reading and Writing Workshop model. Social studies embraced writing across the curriculum and, this year, departmentally across grade levels. A Grade 8-6 pilot in which older students mentored their younger counterparts produced improved quality in editing and revising. Social studies and science curriculums experienced continued writing and unit revision to ensure alignment to the new framework and standards. Mathematics continued a pilot exploration in the use of Schoolnet interim assessments to track student progress. After Capitol Region Education Council (CREC) training in 2015-2016 for Grade 6 language arts and math, the revamped delivery of co-teaching instruction was underway this year. CREC training and the revamped delivery progressed to Grades 7 and 8. Implementation of a Scientific Research-based Intervention (SRBI) program *NEST (Never Ever Stop Trying)* was instituted this school year. Protocols and tracking of program usage were laid into place. The SRBI process was scrutinized and reconstituted by the newly created JFK Data Team. Entrance and exit criteria were definitively set at the start of the school year. Progress monitoring was streamlined and made uniform from grade to grade.

Student involvement is key to a sound school community. Something to appeal to all interests to entice after school participation remains our goal. Added to our 32 extra-curricular clubs and activities were the following: Eagles Cycling Club, Italian Club, and the Alzheimer Teen Awareness Club. Our local community unflaggingly offers its support of enrichment activities within our school day. Grade 7 students were presented with a variety of career choices during

our Annual Career Day. Three sessions were held through which they rotated and were introduced to a variety of vocations. Zing Fitness and its two instructors, Terri Parks and Molly Pierce, had our students up and moving first thing in the morning! Dr. Greg Garvey, video game design professor from Quinnipiac University, displayed work from his students. Student gaming portfolios and game samples were shown and discussed. Our own Board of Education member, David Derynoski, spoke of his work with Reno Machine and his travels across the world. Dr. Meghan McNicholas-Leggett from McNicholas Family Chiropractic spoke to students about the central nervous system and the brain's interaction with the body. Other guests addressed veterinary science, dentistry, pediatrics, ESPN, and more. JFK's own James DiNello presented the life of a teacher and coach.

In honor of Veterans Day, Southington veterans (Wayne White and Dave Brennan) presented the following message: "... *raise awareness that there is a cost to freedom, that there have been and are those who have paid, are paying, and will pay that cost while wearing the uniform of our armed services...*" Each shared his military experiences with students, imbuing the next generation with inspiration.

The Southington Drug Task Force sponsored two assemblies, one a visit by Chris Poulos, a youth motivational speaker, who captivated each grade in three assemblies. This speaker/athlete has won 85 worldwide competitions and is best known for winning the 1991 Bicycle Stunt World Championships in Denmark at age 20. He also won the 1990 and 1991 National Bicycle Stunt Championships in the United States. Hooking audience attention with his spectacular bicycle stunts, this showman simultaneously engaged our students on the topics of positive thinking, friendship, perseverance, teamwork, and more.

Celebrations

Our JFK Eagle athletes used their roles in service to others. Our volleyball team, for its donation of \$2,714.50 obtained in its fundraising for breast cancer research, had bestowed upon them the 2016 Philanthropic Award by the Sideout Foundation! Our girls' soccer team received recognition from Susan G. Komen Southern New England for their \$507.25 donation to this same cause. Our Grade 7 students participated in the St. Jude Math-a-thon and raised \$2,230 for the St. Jude's Research Hospital! These are but some of this year's numerous examples of student charity.

In its second year of existence, our *Eagle Excellence* program extols the positives in the school day lives of our students. The program celebrates student demonstration of high behavioral expectations in the hallway, the classroom, the lavatory, and the cafeteria. Expectations focus on three core areas: being safe, being responsible, and being respectful. The administration added an Eagle Excellence Student Committee to assist in this work. The program contains myriad incentives for those who go above and beyond. For example, events such as movie nights were held, one per trimester, as one such incentive with the dual purpose of these being positive, social events for our students.

Our students continue to distinguish themselves among their peers, especially in the sciences. For his "Port-ector" invention, Lucas Prado was selected as a Connecticut State Invention Convention winner which placed him among the top 10% of student inventors in the state. Two students, Caleigh McDougall and Madison Johnson, captured the third place environmental science award at this year's Connecticut State Science Fair (CSF). Classmate Ethan Lebo, a finalist in physical science, received a CSF medallion. In state eCybermission competition, our students flashed their creativity. Grade 6 students: Angelina Micacci, Jenna Plourde, Brianna Solivan, and Molly Whitaker placed first for their invention of a dam to be placed at the end of the Connecticut River

to filter out polluted water flowing into Long Island Sound. Grade 7 students: Brody Goodenough, Ben Nagle, and Colin Wilcox placed first as well for their highly portable water filtration system for outdoor activities. Kennedy Middle School Eagles continue to garner individual and team recognitions and awards for an array of achievements. Sister and brother, Jasmine and Jordan Hallett, did something quite special, participating in the Connecticut Special Olympics Penguin Plunge as members of the Freezing Runners team, scampering into frigid lake waters at Winding Trails. Their five-member team raised over \$600.

On-going Work

The greatest impact to programming instruction will be the expansion of Schoolnet's incipient use as our data management system. As our district implements its compliance with student data privacy laws, this program will become the new vessel to contain SRBI data. The district has introduced STAR, the software program it will be using in 2017-2018 to monitor literacy/numeracy student progress. It is anticipated that teachers will use this program to set Student Learning Objectives per the Southington Evaluation and Support Plan. Exploration of scheduling changes to accommodate SRBI intervention or world language expansion into Grade 6, both currently constrained or precluded by the eight period day, is now under committee review.



WALTER A. DERYNOSKI ELEMENTARY SCHOOL

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Kelly Nichols
Assistant Principal

Annual Report 2016-2017

School Accomplishments

The 2016-2017 school year at Walter A. Derynoski Elementary School (DES) was filled with new learning and excitement. The Derynoski community continued to collaborate with all stakeholders to support a successful and positive learning environment for all. Instructional practices in reading continued to integrate close reading and deeper-level strategies to increase students' comprehension. Teachers in Kindergarten through second grade integrated a new reading assessment, Fountas & Pinnell. This assessment aligned with the Core Standards and curriculum and provided a diagnostic tool to drive instruction. Teachers were amazed at the growth of student's higher-level comprehension skills as they discussed their reading with partners and in small groups. Teachers enhanced their writing units by integrating lessons in conventions and style. Columbia rubrics and checklists were used to support instruction and define expectations. Students took accountability of their learning through peer and self-assessment. Students clearly understood learning expectations and through conferencing and strategy groups, teachers scaffolded content and strategies to meet students' individual needs. Independent writing goals were developed by students in collaboration with their teachers to promote ownership of their learning. Teachers having had a year of instructional experience with The Ready Math Program, felt more comfortable with differentiation and supplementing materials. Through pre-testing, teachers were able to determine groupings to meet individual student needs. Teachers collaborated with the Math Specialists and set up interventions for students when needed to ensure mastery of targeted concepts.

Celebrations

Our STEPS Program (Southington's Town-wide Effort to Promote Success) continued to be an integral part of the Derynoski community. Monthly Building Blocks were targeted through school and classroom activities. Students continued to develop character tips of the week that were read daily over the announcements. Students initiated fundraisers raising over \$5,000 throughout the year facilitating leadership and community awareness. Student leaders held a monthly "Town Meeting" where the entire school gathered together in the auditorium to spotlight students and events that aligned with our Character Counts Program. The veterans in our community were honored in different ways throughout the year, starting in November with a celebration that included a "white table" ceremony. Students raised money to give items to veterans in the Rocky Hill Veteran's Home. Safety was addressed this year by reviewing our procedures with our school-based committee and staff. We continued to practice fire, lockdown and tornado drills throughout the year.

The Derynoski PTO was very active this year integrating monthly family nights and PTO coffee hours to encourage parental involvement in the school. Revenue from fundraising this year was focused on the building of a pavilion on the school grounds. Also, the PTO sponsored another author visit. Jarrett Krosoczka's visit was a huge success and enjoyed by both students and staff.

Kindergarten

This year, the Kindergarten teachers implemented I-Block (Intervention Block), which provided 30 minutes each day for targeted instruction. Support from staff (Literacy Tutors, Literacy Specialists and Paraeducators), supported this process. As a whole team, we were very impressed with the final scores on the new Fountas and Pinnell. We successfully learned this new assessment and felt comfortable with the implementation and analysis of the content. Another instance of new learning this year was the set of requirements for using School Net the District database, which we successfully completed in a timely manner.

Grade 1

This year, the first grade team collaborated with the Special Education Team, Literacy and Math Specialists at Derynoski to successfully implement an I-Block structure. During this daily half-hour block, students were broken up into flexed tiered groups to focus on specific targeted skills. The first grade team collaborated together weekly to increase the rigor and consistency of our instruction by planning and creating lessons through Google Slides. At any given time, you can walk into any first grade classroom and quickly recognize the high standard of learning taking place in each room. In addition, we are very proud of our technological advances, specifically the online learning community "Show Me", to challenge our highest achieving learners in the area of English Language Arts.

Grade 2

The Reading and Writing Workshop model was followed with fidelity by all this year. Language Arts instruction included narrative and informational, as well as, opinion genres in writing. The team integrated both the DIBELS Oral Reading Fluency assessment as well as the Fountas and Pinnell as standard and non-standardized assessments to measure growth. ReadyMath was again implemented as more of a workshop model, as appropriate. This year, both implementation of the program by staff and student response to the rigorous language was more aligned to expectations.

Grade 3

Third grade has had a busy year full of new learning and experiences. We finished unpacking new reading and writing units and designing lessons on fairy tales, research clubs, and biographies. To further support literacy, we piloted various I-Block models to determine effectiveness in meeting student needs. In our second year utilizing Ready Math, we have found opportunities to supplement the resource with mini-lessons, centers, and differentiated groupings. We continued to explore ways to add STEM (Science, Technology, Engineering and Mathematics) activities to our science units, providing opportunities for students to design, test, and discuss solutions to problems, growing as thinkers and learners.

Grade 4

Continuing to align Reader's and Writer's Workshop to the Common Core was a major focus for this year. The Fourth Grade Team introduced three new reading units and one new writing unit. In addition, teachers introduced the Narrative and Informational Reading Learning Progressions and Self-Assessment Rubrics. Students used the progressions to set individualized reading goals and learned how to track their growth with the rubrics. In writing, we focused on narrative, opinion, and informative writing. The I-Block period was introduced and students received differentiated instruction in a variety of areas (fluency, decoding, comprehension, and math). In mathematics, the Ready Math resource was used across the grade level to more closely align our math instruction with

the Common Core. Students enjoyed a hands-on approach to science inquiry. We continued to support student behavior using our Character Counts / STEPS / 2nd Step programs.

Grade 5

This year, the fifth grade team implemented their second year of departmentalization. Fifth grade teachers taught their own reading, Math, writing, science and social studies were departmentalized. This structure continued to give us the opportunity to become more of an expert in our content areas. In reading and writing, we implemented curriculum that coincided with the Core Standards. This included more non-fiction reading and researched-based writing. In math, we continued to implement the Ready Math Resource. This year, the fifth grade started a comprehensive I-Block time. This 30-minute time period was completely differentiated in the areas of reading and math and coincided with students' SRBI goals. In science, students were given a choice between the Science Fair and Invention Convention.



Flanders Elementary School

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Sally Kamerbeek *Charity Baker*
Interim Principal *Teacher Leader*

Annual Report 2016-2017

School Accomplishments

Flanders Elementary School is part of a diverse neighborhood with strong connections to both its families and the greater Southington community. Flanders School continues to connect with the greater community by supporting Relay for Life, Bread for Life, YMCA Camp Sloper, through the Polar Plunge initiative, and the Southington Park and Recreation Programs, to name a few community organizations. The 2016-2017 school year brought many exciting new developments to our school community to highlight student achievements and continue to support their efforts as lifelong learners!

Celebrations

This school year, Flanders strengthened the SRBI (Scientific Research-Based Intervention) process with a school-based SRBI Leadership Team to consult with grade levels relative to student growth, progress, and academic and behavioral needs.

In addition, Flanders began a Data Team with a group of individuals representing various aspects of our school community, including classroom teachers, literacy and math specialists, special education case managers, our school psychologist, and so forth. This team looked at trends and patterns across grade levels and content areas to assist classroom teachers and inform instructional decisions and approaches for continued student success.

Our student "I-Block" (Intervention Block) was another initiative that allowed us to emphasize academics and individualize learning experiences for our children. The I-Block has allowed students to receive support and enrichment with the shared efforts and collaboration of both classroom teachers and content-area specialists. The children have enjoyed engaging in hands-on activities and small group or partnership work during those times.

Flanders School celebrated our 50th Anniversary this school year, welcoming former and current building administration and teachers, families, central office personnel, our Board of Education members, and other special dignitaries. At Flanders' 50th Anniversary Celebration, each grade level represented a different decade from history...from the 1960s to the Millennium! Each grade level presented a song, dance, skit, and/or representation of historical events to engage the crowd, which was brimming with over 200 guests for the springtime event!

This year, we recognized nearly 300 students throughout the year for our new Friday Flanders Falcon Program, which honors students who have demonstrated our PBIS (Positive Behavior and Intervention Supports) tenets of kindness, safety, and responsibility each week. Over the loudspeaker, student names were announced to come to the main office to claim their award certificates. Then, each classroom teacher makes a positive phone call home to each recipient to enforce the home-school connection and celebrate the expected behaviors.

Flanders School continues to have an active and robust PTO that contributes to the school community not only through volunteerism in classrooms and school events, but also through fundraising to enhance our instructional and cultural initiatives. This year, our PTO generously funded a \$10,000 "Makerspace", which provides students with an area and the appropriate tools and resources to grapple with science, engineering, mathematics, technology, and the arts beyond their classroom experiences. Our Makerspace showcases a variety of materials and resources such as a green screen, life-size coloring book, devices and application, and dramatic play areas. In a fully hands-on and technology-integrated approach, the children can explore, discover, design, create, problem-solve, think critically, ask questions and pose solutions to learn through "making." In addition to our newly funded Makerspace, the PTO has continued to support our staff by contributing to field trips and family nights, as well as our Read Across America Day, Ski Club, Drama Club, Flanders Cares, Running Club, Art Club, and Lego Club. Finally, our PTO hosted a Family Literacy Night to welcome dozens of families and provide opportunities for students to engage in literature in a rotation-style approach in various classrooms.

From Science Fair and Invention Convention to the Town-Wide Spelling Bee and the everyday teaching and learning that takes place inside and outside the confines of our classrooms, there are many reasons for Flanders School to be proud this school year!

Each classroom has contributed tremendously to the success of the Flanders School student population. Below, there are some highlights from each grade level.

Kindergarten

Kindergarten students participated in the STEPS Asset of the Month Town Meetings. The students incorporated the Asset in to their Writing Workshop, making posters to encourage other students to read, and they wrote persuasive letters as to why reading is important. The whole school was excited to find out which children's book character would win the March Madness, "Who is your Favorite Character?" bracket. The students nominated all the characters and voted each day. The winner was the beloved children's book character, Pigeon! The students are actively involved in math lessons that incorporate the SMART Board and they quickly learned how to use the technology in the Kindergarten classrooms. Kindergarten went to Connecticut's Beardsley Zoo for a wonderful field trip this year.

Grade 1

The first grade continued to host a monthly First Friday for Families, which welcomed families into classrooms to read with the children and interact with them based on the units of study taking place in their classrooms. Each month had a wonderful turnout of parents, who were eager to curl up on the classroom carpet with a good book and their child to promote literacy and the home-school partnership. The first grade also took a Field Trip to the Norwalk Aquarium this school year in order to allow children to make connections between their science curriculum and the marine life they experienced on the trip. For the 50th Anniversary Celebration, the first grade made their own poems to represent a popular series of literature from the 2000's.

Grade 2

Second grade enhanced their learning about rocks and minerals by visiting the Peabody Museum. Students were hard at work, integrating technology and the Makerspace in their mathematics curriculum. Students researched a variety of topics and presented this information to parents and guests. Students researched a variety of topics and presented this information to parents and guests.

In reading, students rehearsed and performed numerous plays to build on fluency, creativity, and teamwork. Second grade also collected items to donate to a local animal shelter, presented data about diversity in our community, and tirelessly rehearsed and performed a 1990's medley dance to celebrate Flanders' 50th Anniversary.

Grade 3

This year, third grade continued to focus on literacy instruction in the area of comprehension. The Mystery unit continued to be a student favorite. The third grade team unrolled a new writing unit this year, which was Fairy Tales. The students whole-heartedly embraced this genre...and lived happily ever after! Math instruction was another key area of focus with continued implementation of the district math resources and more direct assistance the school math specialists. Third graders attended a field trip to Mystic Aquarium and had the opportunity to work with a Resident Artist to create a mural depicting the Town of Southington. As this work wrapped up, third graders were invited to visit the New Britain Museum of American Art.

Grade 4

The fourth grade team worked in conjunction to provide all students consistency within the grade. Students were given opportunities to differentiate their learning through the introduction of I-Block, which provided many opportunities for all students' academic needs to be met. During this time, Makerspace was another form of collaborative work space for students to explore innovatively. Students explored science through hands-on learning at Camp Sloper, and used project-based learning on the United States as a final project to display for parents.

Grade 5

In fifth grade, students participated in an Explorer Boat Race, creating their own exploration boats. They used their assigned explorers, assigned country, and science skills to create a floatable boat. The science curriculum also came alive through student participation in the annual Science and Invention Fair, and two students were chosen from the district to represent Flanders School at the Connecticut Invention Convention. For social studies, fifth graders had the Colonial Living Museum in which students created backdrops of their colonial occupation for the colony where they lived. Students presented and handed out brochures to invited guests. This year, fifth grade also had a Writing Celebration Night in order for students to share their writing with parents after they enjoyed a presentation from a local author. Extracurricular activities for fifth grade included: DARE lessons, Asset-Building at YMCA Camp Sloper, STEPS training, and parent meetings.

Ongoing Work and School Improvement

Flanders School will continue to build coherence across classrooms and grade levels relative to instruction of the core curricula, as well as best practice for research-based interventions with authenticity and fidelity. The Flanders School community will continue to develop and refine their practices with regard to SRBI, Data Team, and I-Block in a collaborative and team-based approach. Continuing to implement programming to address both children's academic and social-emotional needs will also be critical to the school's success.



Hatton Elementary School

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Annual Report 2016-2017

School Accomplishments

Hatton Elementary School has continued our tradition of excellence this year. Our PTO remains dedicated to supporting our school community through enrichment activities, cultural arts programs, and a variety of family night events, including two very successful book fairs, supported arts enrichment programs, a pasta supper, bingo night, family movie nights, an ice cream social, a family picnic, and partnered with our physical education teacher to run an amazing field day for all classes. This year, we also began a PTO sponsored Drama Club at Hatton through a generous grant from the Southington Education Foundation. With the assistance of several talented high school student directors and dedicated parents, our students gave an amazing performance of *Shrek Junior*. The key ingredient to our success is an amazing group of teachers and parents who willingly give time to assist in classrooms, at our school events, and to raise funds to support enhancements to our school that benefit all children.

Our school houses the district's Integrated Preschool (Wynn Preschool Center) with an enrollment of 98 students. Having three preschool classrooms in our building again provided volunteer opportunities for our fifth grade students. Our Grade 5 students continued to volunteer in our Pre-K classes and as Physical Education Student Leaders to assist as role models for younger classes. Hatton's total enrollment for the 2016-2017 school year was 465 students.

Our school theme this year was "Learning is our Superpower" and connected to teaching and learning goals at every grade level. Classroom superheroes were celebrated for their good citizenship and we had our largest group of parents and students yet marching in the Apple Harvest Parade...all dressed as superheroes. The Hatton ABC (Asset Building Community) Committee continued to plan monthly activities to promote the 40 Developmental Assets. Our PBIS (Positive Behavioral Interventions and Supports) Program continued to reinforce clear expectations and common language across all classes and locations in our school.

Celebrations

One of our important focus areas for the year was establishing and maintaining strong home-school connections and recognizing the amazing contributions of our students and staff. Our opening theme on the first day was a SuperHero Entrance – right down to the staff dressed as SuperHeroes, and all classes getting a hero's welcome on the red carpet as a DJ played music. We visited classrooms each Friday for the *Friday Phone Call* to recognize a student from each class by calling their parents (*right from the classroom*) to celebrate their success. This was a great motivator for our students and a useful way to recognize and reinforce positive contributions to our school. School and town officials joined us for some calls and we even called our teachers' families during Teacher Appreciation Week. Over 700 calls were made this year.

This year, one of our fifth grade students (Carson Landino) was a winner in the town-wide Invention Convention and went on to represent Hatton at the state competition. Our entire school supported the Jump Rope for Heart effort and raised over \$12,000 for the American Heart Association. Staff and

students also collected items and funds throughout the year in support of the Southington Community Services as a way to give back to members of our own community.

Preschool

The Preschool staff worked with the new Applied Behavior Analysis – Board Certified Behavior Analyst (ABA-BCBA) staff to build a more classroom-based service delivery system for our students in the ABA Program and continued enlisting the support of fifth grade helpers becoming role models for our four-year old students.

Kindergarten

The Kindergarten classes took two exciting and informative field trips this year. Dinosaur State Park provided a “hands-on” experience for the students to apply their knowledge of living/non-living things. A visit to the Lincoln Theater at the University of Hartford to see “Pete the Cat” connected to a favorite classroom text and was a great opportunity to see how books can come alive. The students sang patriotic songs to an audience of over 150 proud relatives. We headed a school-wide “Warm Your Neighbor” project, collecting soup, oatmeal & hot cocoa for community organizations, including our town food pantry.

Grade 1

This year, with the math resources, the first grade team worked with the math specialists to develop centers to support skills. In science, all three classes were able to incubate eggs and hatch chickens, and also learned about animal life cycles by observing frogs, mealworms, and caterpillars. The first grade classes performed a play “Ei-Ei-Oops” for the school and held an evening performance for parents and relatives. Each first grade class also held a “Meet the Authors” celebration to highlight all the writing that the students have completed this year and to celebrate with their families.

Grade 2

Parents were invited to view projects and hear excerpts from student writings about family traditions in November. Students also recited some poetry at this event. Parents were also invited to read to their child's classroom to celebrate “Read Across America” week. To enhance our social studies curriculum, the second grade students performed a play about Southington and taking care of our community. This play was called “My Town, My World,” and was co-created by both students and the second grade teachers.

Grade 3

The third grade classes attended a field trip to the Hartford Capitol building to complement the social studies unit on government. The students were able to see where Bills are turned into laws and even met or saw some of our state leaders. The students created maps of Connecticut and also created a Bio-Bottle and report about a famous Connecticut historical figure. Third grade classes visited the New Britain Museum of American Art and learned about how artists create, inspire, and entertain.

Grade 4

Students read and researched multiple texts comparing genres, and published their own nonfiction books. The books included text features and highlighted informational essay writing. Students continued to grow in their writing with a focus on narrative stories, informational essays, and persuasive essays. Journalism was also included this year. Each class held a writing celebration at the end of the year to showcase their work. In conjunction with our science unit on force and motion, students visited the DaVinci: Machines in Motion Exhibit at the Connecticut Science Center and also watched a presentation on weather to complement our erosion unit, “Tornado Alley.” The fourth grade continues to visit Camp Sloper to study science. In the fall they studied animal habitats and in the spring they studied erosion.

Grade 5

The fifth grade teachers continued to departmentalize for math, writing, science/social studies. This helped students with organization and transitioning to middle school. Students had the opportunity to participate in Asset Day at YMCA Camp Sloper. Grade 5 students connected writing, speaking, and listening to multi-media through Vimeo and Google Docs across all content areas. Our students also participated in leadership activities at Hatton by leading STEPS assemblies and volunteering as peer readers/mathematicians in younger grades.

Ongoing Work & School Improvement

Our staff worked to refine Scientific Research Based Interventions (SRBI) practices this year. Our SRBI leadership team made up of administration, regular and special education teachers, and literacy specialists met weekly to review grade level cases, to make recommendations, and to consult with teachers about interventions. We also used the Data Team Model as classroom teachers worked to self-assess instructional practices in reading. We targeted support to identified weaker areas and saw improvement and increased collaboration among staff as they worked to improve instruction as a team. We will continue this valuable work in the coming year.



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Annual Report 2016-2017

School Accomplishments

The 2016-2017 school year was very successful for everyone at Kelley Elementary School. This year brought the district's Primary LIDS (Learn Improve Develop Skills) Program to Kelley School. The students and staff in this program were welcomed by all and quickly became a valued part of our school community. The teachers' commitment to their own continued learning was evidenced by their participation in numerous district provided professional development workshops in reading and math, as well as collaboration during grade level common planning time and school-based meetings. Teachers continued to broaden their understanding and implementation of Tier 1 Scientific Research Based Interventions (SRBI) in literacy through continued collaboration with the Literacy Specialist, grade level teams, members of the SRBI Team, and our Teacher Leader.

Our fifth grade STEPS (Southington's Town-wide Effort to Promote Success) Ambassadors serve as outstanding role models in our building. They ran our monthly Town Meetings educating all other students on each STEPS "Asset of the Month" along with how to integrate the asset into their daily lives. Members coordinated our Good Deeds Week, daily Words of Wisdom, Souper Bowl Can Drive during which 1,300 food items were collected and donated to Southington Community Services. Almost 150 students participated, once again, in our Math-A-Thon, a program to benefit St. Jude Children's Research Hospital. We had our most successful participation ever, raising over \$13,000 for St. Jude. To celebrate this success, Mrs. Kahl and several teachers kissed Daisy the Pig!

We are fortunate to have a very active and generous PTO at Kelley School. This year, they purchased a new state-of-the-art sound system for our stage/cafeatorium. The quality of sound at all of our concerts was outstanding no matter where people sat in the room! Hundreds of dollars in books were provided to classroom teachers during our two Book Fairs each year. The PTO also sponsored a wonderful Back to School Picnic in September, a variety of family events throughout the year, and they spoiled the teachers and staff during Staff Appreciation Week in May! Parent volunteers also played an important role in our school day, assisting teachers in a variety of ways. Some helped with copying and chaperoning trips, many others worked in classroom centers or as part of our HOWL (Helping Out with Literacy) program in the primary grades. We honored our volunteers with a wonderful breakfast in early June, and had almost 40 parents and grandparents in attendance.

Afterschool programs continue to be highly successful at Kelley School. They include "Art for a Cause" Art Club, Running Club, Unified Sports Team, Math Olympiad Team, CyberShamrocks Robotics Team, Ski Club, Safety Patrol, and Drama Club.

We are looking forward to celebrating the 50th Anniversary of West Ridge/Kelley Elementary School in October.

Kindergarten

This year, we are very proud of our Fountas & Pinnell scores. Out of 52 students, we only had 10 below grade level at a level C or lower, 12 at grade level, and 30 above grade level. These scores are specifically a reflection of our hard work in Readers and Writers Workshop. Implementing the Columbia Units of Study, presented in the Columbia Resource Books, we created lessons and resources to support the Common Core State Standards (CCSS). In math, most students achieved mastery in all areas with the exception of addition and subtraction fluency within five. We challenged and supported each student throughout the year with materials we created. We are also proud of the multiple celebrations that we had this year, including our final Graduation celebration to recognize the accomplishments of all students.

Grade 1

In first grade, we utilized two new Lucy Calkins resources for Readers and Writers Workshop (Poetry and Word Detectives). The students grasped concepts and skills in a new and exciting way. We continued to teach math using the Ready resource. First grade also implemented math centers this year. The children looked forward to their daily activity. The children enjoyed sharing all their accomplishments with families during our Readers and Writers celebration. In June, a trip to the Beardsley Zoo was the culminating activity to our science unit on animals. We housed mealworms, tadpoles, and chicks throughout the year!

Grade 2

This was our second year using Ready Math to help implement the Common Core State Standards. Continued days of Professional Development were designated to help further enhance our knowledge of the program. We found the children continue to demonstrate a stronger number sense than in previous years from using this program. It was also our second year using the Lucy Calkin's manuals in reading to help with our daily mini lessons. In addition, we met as a grade level with Jill Chapman to roll out upcoming units of study in both reading, writing, and word work. As a culminating activity for Air & Weather, we visited the Connecticut Science Center and viewed a 3D movie on the Sun. It was a fun-filled and exciting year with lots of learning.

Grade 3

In third grade, we participated in professional development throughout the year from Columbia, which focused on our new reading units, as well as revisions made to the existing units. We also studied the learning progressions, and focused on summarizing for our students this year. We attended two field trips, the Eli Whitney Museum and the New Britain Museum of Art. Third graders created a mural entitled, "Looking out Our Art Room Window," which will be displayed at the Municipal Center. We also had two parent celebrations this year, which included a celebration of students' writing, as well as students' Connecticut map projects.

Grade 4

This year, Grade 4 was introduced to two new language arts units, Journalism in Writers Workshop and Historical Fiction Book Clubs in Readers Workshop. This year, more units involved book clubs that led to the development of deeper communication among students to identify the themes and the author's purpose of the texts that they read. Our goal, this year, of developing an in-depth understanding of the Narrative Reading Progressions has allowed us to better model stronger responses to our students. They not only are giving better written responses, they are having much richer conversations about their reading using their text to support their thoughts and opinions. Fourth graders went to Camp Sloper as an enrichment study of habitats and ecosystems, as well as, erosion and weathering. We had several students participate in the Invention Convention, presenting their inventions at Southington High School for judging.

Grade 5

This year, we have focused on the implementation of the CCSS across all curriculum areas. We have departmentalized subjects for the students. Each teacher is the expert in her specified subject. In writing, we participated in writing workshop for narrative, informational, and opinion writing. We also began a new Fantasy writing unit in the narrative genre. We also participated in an end of the year Writing Author's Picnic, where students prepared a presentation of their favorite writing piece. In Math, we continued to work with the Ready Math resource that is aligned with the CCSS. Students also created their own personal "toolbox," which we referred to as an Interactive Notebook. In science, we participated in experiments and activities individually or in small groups. Every individual completed an invention/experiment project. A Science Project Fair was held in order to share with students and parents. Content-based non-fiction reading and writing provide opportunities for students to demonstrate their learning from Readers and Writers Workshop. We continue to run student-led parent/teacher conferences that allow students to take ownership of their learning and share their progress with their parents.



STEPHEN F. BERGIN
PRINCIPAL

PLANTSVILLE ELEMENTARY SCHOOL

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Annual Report 2016-2017

School Accomplishments

Plantsville School continues to grow as a school community with children coming from various parts of the country and with our participation in the Open Choice Program. The staff continues to work with our mutually revised Continuous Improvement Plans. Literacy and numeracy goals are directly related to Common Core State Standards (CCSS) as well as district benchmarks. Data meetings are held to review and monitor ongoing student progress. These meetings assist teachers as they align their instructional goals based on the results of individual student data and action plans. The teachers use differentiated instruction based on student need as they see it developing in their instructional setting. Both Writers and Readers Workshop are fully implemented in all classrooms, as all teachers are fully trained in both models. Writing skills are emphasized across subject areas, as children write in all classes every day. Small flexible groups within the math classrooms are based on student need as identified by individual and benchmark assessments. Identified areas of weakness are addressed by our literacy specialist, special educators, as well as intervention tutors. As our facility is full of diverse technology; teachers and students use our technology on a daily basis to further their instruction and learning. Teachers and paraprofessionals and, especially, students, have used our interactive SMART Boards, document cameras, and computer technology in all teaching areas, including our library/media center and computer lab. In addition, the computer carts on wheels are continuously used throughout the classrooms.

The Plantsville faculty demonstrated a strong commitment to our academic programs. Teachers continued to attend professional development on the Columbia's Reading Workshop both in district and at Columbia. Math workshops are also attended as we go forward with the Common Core in these areas. Several teachers continue their education with college courses, and many have requested to attend professional development opportunities outside of those offered by the district. They share important information and techniques with staff afterward. Our staff also gives back professionally, serving as cooperating teachers for young student teachers and as Teacher Education And Mentoring (TEAM) program mentors for new teachers.

We are proud of our music, art, and physical education programs; we had two instrumental and two vocal concerts. Physical education class has integrated literacy and numeracy goals. In addition, science and social studies objectives are integrated with a variety of unique learning centers. Teachers integrate their teaching of nonfiction with social studies and science. Children have learned to delve deeper into various areas of print and media, integrate information, and make argument through debate.

Plantsville School is fortunate to have a strong and supportive PTO. Along with our cultural programs, the PTO is active in many areas, sponsoring two book fairs, an ice cream social, and funding our Field Day and class field trips where real life experiences are provided outside of the classroom. With our partnership with *Calendar House* and *The Summit*, Plantsville students have continued their outreach

to older adults in the community. Again, we were part of the district *Relay for Life* team as well as many other charitable contributions for community needs.

Kindergarten

Our full-day Kindergarten students experience a balanced program of literacy and numeracy. The highlight of their social studies curriculum was a visit to the Southington Fire House, where they saw first-hand what these community members do for them. Science and literacy was supported by a trip to Indian Rock. Writing has shown growth throughout the year, as their stories have more detail.

Grade 1

The first grade literacy program is highlighted in the spring by their participation in our school-wide *Young Authors' Celebration*. Family members are invited and each child has an opportunity to read one of his or her pieces of writing. Theme days focusing on winter holidays, Apple Day, and Thanksgiving integrate social studies, math, language arts, and science through various center activities. There is an international flair in first grade with a variety of cultural events. The science curriculum was enhanced by a visit to the Beardsley Zoo and talks by parents with a variety of ethnic backgrounds.

Grade 2

Second grade successfully implemented I-Block, which provided intervention instruction through data analysis and strategy groups based on their academic needs. The students participated in field trips to the Lewis Educational Agriculture Farm (LEAF) and were invited to the Barnes Museum to present the "What It is" Program. Children learned about the Bradley/Barnes families and were shown artifacts from Southington's yesteryear.

Grade 3

Individual pieces of literature were published and shared with peers. Students participated in book clubs, created maps of Connecticut, participated in countless hands-on science experiments, created time-lines, kept journals, and worked through many math processes, reaching the abstract stage for many topics. The students participated in field trips to The New Britain Museum of American Art and to the University of Hartford for the "Percy Jackson and the Lightning Thief" musical.

Grade 4

There were monthly celebrations in reading and writing. Through Writers Workshop, best writing was shared with peers, and conversations about best books were held. Teachers successfully implemented three new reading and writing units. New, this year, was the development of flexible seating that provided opportunities for students to use standing desks and alternate workspace within the classroom.

Grade 5

This year was an exciting year with many wonderful events and accomplishments. The implementation of I-Block provided a systematic intervention period that assisted teachers providing skill/strategy groups that rotated based on assessment data. Specific enrichment included coding as an enrichment option. The fifth graders took part in Connecticut's Kid Governor elections with one of our students becoming a finalist. As in years past, our relationship with the UCONN Huskython was a success as the students raised over \$3,000 during our Foxathon. Our dedication to science instruction was highlighted with seven participants reaching the state level, while one student competed in Washington at the National level.

Ongoing Work

Teachers and administration will continue to use data-driven decision-making when determining the instructional needs for each student. As a faculty, we will begin the use of Instructional Learning Teams to analyze our instructional practices. The use of the Intervention Block (I-Block) system will strengthen our individualized intervention and enrichment instruction for our students as we continue to meet the needs of all our learners. Character development will be a focus moving forward as we work as a staff to integrate the Responsive Classroom approach within each classroom. The continued work with The Yale Center for Emotional Intelligence will continue our work around Emotional Intelligence with the staff by consistently utilizing the mood meter, expanding our practices around regulating our emotions and Mindfulness, and creating a staff charter. Also the annual Smarter Balanced Assessment (SBA) results will be taken into consideration as teachers write their goals. We will continue our professional development in the Common Core State Standards, which has deeply driven our instruction. The expansion of leveled classroom libraries will continue, especially, in the area of nonfiction. We will continue our work as an inclusive setting, so that every child is in his or her least restrictive environment. We will strive to become even more technologically literate, updating webpages and using technology, when appropriate, to enhance student learning.



SOUTH END ELEMENTARY SCHOOL

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Erin Nattrass
Principal

Annual Report 2016-2017

School Accomplishments

The 2016-2017 school year at South End Elementary School was filled with new learning and fulfilling successes for staff and students. This year, we continued to improve and refine our school-wide behavior expectations and adding consistent forms for discipline. We continue to have monthly STEPS town meetings to integrate the developmental assets. We had a "Souper Bowl" food drive to support those in need.

We had our first annual "One School, One Book" event. All of the South End families read the book Charlotte's Web. We integrated the book into classroom activities, art projects, book talks, word studies and trivia. We even collaborated with Alta students who also read the book and came to have a book talk with some of our students. This was a great success and we look forward to our next book.

Teachers worked hard with our literacy specialist to study and find ways to help instruct the reading progressions. Our literacy team also had a successful fluency program to help our primary students. They collaborated with our math specialist to develop new ways to differentiate math instruction and center work. Our math specialist also developed a successful Fact Fluency Club. We also continued the partnership with Southington High School for our World Language program with students receiving 30-minutes of Spanish instruction weekly.

Celebrations

The PTO has sponsored many events this year. We had cultural arts programs such as a Chinese Acrobat, a Martial Arts instructor and a Kalimba band. They hosted a welcome back picnic in September and an ice cream social this spring. The PTO also provided additional activities for students to participate in such as Karate Club, Bowling Club, Running Club, "Breakfast with a Buddy" and a Halloween party. Our PTO-sponsored Drama Club put on a phenomenal performance of "Peter Pan Jr." A strong group of parent volunteers made all of this possible. They were honored at a Volunteer Tea this spring.

Kindergarten

This year, Kindergarten went on a field trip to Indian Rock Nature Preserve in Bristol where students took a hayride through nature and learned about different plants and animals. They also went to the Children's Science Museum to learn about animals and explore the different hands-on exhibits. Students worked with their families to create their own Mayflower Ship and then brought them to school to see which ships would sink or float. Students presented a Patriotic Program for families to celebrate Flag Day followed by a Writing Celebration.

Grade 1

In the fall, the first graders had Fabulous Frogs visit the school from Indian Rock to enrich our life cycles unit in Science. In the winter, the first graders went for a ride on The Polar Express as they lined the hallway with Mrs. Nattrass. First graders were responsible for the Monthly Asset of

"Reading for Pleasure." We celebrated "Read Across America" by attending a production of Miss Nelson is Missing. They have become experts on chicks, tadpoles/frogs, and mealworms/beetles as we observed them, supporting our Science curriculum. We culminated our Writers Workshop with a celebration with parents to show our favorite pieces from the year.

Grade 2

The second grade science curriculum was supported with a field trip to the Connecticut Science Center. Students engaged in many hands-on learning opportunities. We had Mark Zinni as a guest reader for Read Across America. Students helped by planting and taking care of our new garden beds. The second grade students also participated in our World Language show this spring. The students wrapped up the year with a workshop celebration with parents, highlighting all of the great writing that they completed this year.

Grade 3

Students in third grade hosted two writing celebrations with parents this year. Students took a field trip to the New Britain Museum of American Art, sponsored by our district art grant. A curator gave students a tour. They designed a watercolor postcard that featured a landscape where they were able to apply skills that they had learned in art class. At the Connecticut Science Center, we watched a 3D movie about the Conservation of Habitats, specifically, in the ocean. We also participated in a lab activity. Students conducted an experiment and tested which materials were most appropriate for a doghouse based on their abilities to trap heat. Students also had access to all of the exhibits. We hosted the annual Alex's Lemonade Stand in May and raised money to support research for treatments for childhood cancers.

Grade 4

Children visited Camp Sloper twice and participated in hands-on activities that reinforced the science curriculum. Students also went on a field trip to the Eli Whitney Museum in Hamden and built pinball machines to support the "force and motion" unit. We had a writing celebration that highlighted their favorite pieces from the year. Students gained a deeper understanding of the regions in the United States. Students made new discoveries in math with hands-on learning, working collaboratively, technology, and independent practice.

Grade 5

Fifth grade students were our STEPS ambassadors this year and participated in the Asset Building Day at Camp Sloper for incoming sixth graders. The fifth grade students participated successfully in the DARE Program. Students visited Sturbridge Village as enrichment for the social studies curriculum. Students were challenged in math, learning to apply their mathematical skills with more difficult problem solving. Students also participated in the Science Fair and many participated and were successful at Invention Convention.

Ongoing Work/School Improvement

As we move on to the 2017-18 school year, we continue to look for more ways to challenge our students to persevere across subject areas. We will continue to refine our SRBI (Scientific Research-Based Intervention) process and analyze student data at the building level to monitor progress through tiers. We will continue to use the Intervention Block (I-Block) across all grade levels to ensure students are receiving the most targeted interventions. We will continue the work of our School Climate Committee to ensure South End students are working in a well-supported, caring and compassionate environment that helps each student reach their highest potential.



William M. Strong Elementary School

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Melissa Barbuti
Principal

Annual Report 2016-2017

School Accomplishments

The 2016-2017 school year was another year full of amazing accomplishments at William M. Strong Elementary School! We continued to collectively commit to focused goals, embrace challenges when they arose and persist in the face of setbacks in order to achieve those accomplishments. This year, we continued to focus on cultivating a positive school climate. In order to foster a positive school climate, which promotes the learning and well being of the school community, we engaged in the following:

1. Developed a school-wide behavior manual that included expectations for student behavior as well as the roles and responsibilities of all members of our school community, including teachers, administration, resource staff, parents and students.
2. Developed and implemented a school-wide behavior incentive linked to our school-wide behavior expectations. We held monthly school-wide celebrations for students. Some celebrations included a dance party, school-wide movie and pajamas, and a Hawaiian Luau.
3. The teachers who attended the Responsive Classroom (RC) training in the summer of 2016 implemented those practices within their classrooms with fidelity. Some practices have expanded school-wide such as all school quiet signal and morning meeting.
4. Implemented Emotional Intelligence training for staff.

We also expanded our implementation of the ELA Intervention Block (I-Block) in Grades K-5. Through the I-Block, students were provided with explicit, targeted, and individualized instruction. This provided consistent and frequent intervention that has proved to be extremely successful.

Kindergarten

This year, our Kindergarten students were provided with explicit, targeted, and individualized instruction through the implementation of a daily 30-minute Intervention Block. Through the I-Block, Kindergarten teachers were able to meet the varying needs of all of their students. Through their ongoing collaboration with the literacy specialist, literacy tutor, English Language (EL) tutor and special education teachers, along with their dedication to using data to monitor student progress, we saw significant academic, social and emotional growth of our Kindergarten students. We are proud to say that 80% of our Kindergarten students ended the year reading at or above grade level expectations. For the few students who ended the year slightly below grade level expectations, they showed significant growth from the beginning of the year. Additionally, our Kindergarten teachers promoted a home/school reading partnership using monthly reading logs and weekly "Mystery Readers".

Grade 1

Our first grade students were provided with explicit, targeted, and individualized instruction through the implementation of a daily 30-minute Intervention Block. Through the I-Block, our first grade teachers were able to meet the varying needs of all of their students. Through their

ongoing collaboration with the literacy specialist, literacy tutor, and special education teachers along with their dedication to using data to monitor student progress, we saw great academic, social and emotional growth of our first grade students. We are proud to say that 89% of our first grade students ended the year reading at or above grade level expectations. Additionally, our first grade teachers promoted home/school partnership using reading logs, weekly snapshots to share student learning, and meet and greets.

Grade 2

The second grade team held two “fun nights” to raise money for various foundations such as Strong Cares and The Mill Foundation for Kids. They also established the Strong School Garden Club along with a partnership with LEAF. Through their work, they planned for and helped build our school garden. They also led our efforts in planting and taking care of our school garden once it was built.

Grade 3

Our third grade teachers promoted home/school partnership through the use of weekly reading logs and weekly “Classroom News” sent home to share student learning. Third grade students completed their rock unit by bringing in a certified moon rock handler. Students were able to hold and observe actual moon rocks. In addition, students took part in a “mock trial” under the direction of a parent volunteer in order to learn about the Judicial System.

Grade 4

Our fourth grade teachers continue to raise the level of rigor within their classrooms by implementing nonfiction-reading units where students collaboratively research and present information to their class. We are very proud to say that in the area of Language Arts, 80% of our fourth grade students met or exceeded the achievement standard on our Smarter Balanced State Assessment. Our fourth grade students also attended Camp Sloper in the fall and spring to engage in ecosystem and erosion learning activities.

Grade 5

This year, our fifth grade students were provided with explicit, targeted, and individualized instruction through the implementation of an Intervention Block. Through the I-Block, our fifth grade teachers were able to meet the varying needs of all of their students. During the I-Block, enrichment and project based learning opportunities were provided for those students already meeting or exceeding grade level expectations. Many fifth graders researched and presented various projects to a variety of audiences. For example, a student presented a seminar about breast cancer awareness to teachers and moms. Another student wanted to increase the amount of students interested in playing string instruments because there were only six current members in the Grade 5 orchestra. So, he created a highly engaging presentation, which included string instrument performances by fellow students. He presented his passion for string instruments to Grade 3 students.

Ongoing Work

As we continue our work on creating a positive school climate, we will continue our work around Emotional Intelligence with the staff by consistently utilizing the mood meter, expanding our practices around regulating our emotions and mindfulness, and creating a staff charter. We will also be rolling out the Responsive Classroom component “Morning Meeting” school-wide. We look forward to sending four more staff members to Responsive Classroom Training this summer.



MEGAN BENNETT
PRINCIPAL

REUBEN E. THALBERG SCHOOL

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Annual Report 2016-2017

School Accomplishments

R.E. Thalberg School is a Kindergarten through Grade 5 school servicing approximately 450 students. The staff believes in student achievement in academics, social emotional, arts, and physical fitness. The staff takes a 360-degree approach to educate each student through home/school connections as well as seeing the needs of the whole child. This year, our fifth grade continued to departmentalize for each of the subject areas. Our fifth grade students were able to rotate through each of the fifth grade teachers allowing for expert instruction in content areas as well as preparing our students for middle school. This pilot was so successful for students, teachers and parents that we expanded to the fourth grade with a STEM/Humanities switch. Each of the four teachers taught reading to their homerooms but two teachers taught social studies and writing while their partner teachers taught math and science.

Thalberg School continues to provide personalized learning opportunities for students through our CORE time. CORE time is a 30-minute period of time each day that students lead their own learning. It is designed to reinforce the "core content areas". This block of time is used to personalize learning opportunities for each student. Students are able to research topics that interest them. The teachers support the students' research, writing and presentation skills as the students explore their topic of interest. Students needing additional support/intervention are given additional support during this time to reinforce the core curriculum concepts (reading, writing, math).

Thalberg School continues to be civic-minded. The students are encouraged to volunteer, donate, and support various causes. At Thalberg, our saying is, *"If you do good things, you get good things."* All fun events and activities are earned by the positive behaviors and efforts by our students. Students have continued to participate in Asset Building Pep Rallies, Smart Kids at Thalberg Elementary (SKATE) enrichment activities, Tech-Sports, Spirit Club, weekly garden club experiences with the Orchard Valley Garden Club (OVGC), drama clubs, VEX Robotics, First Lego League, Computer Lab Helpers, weekly book buddies and a number of other experiences to promote student empowerment and a sense of community.

Technology

- The students are expected to have screen time every day at Thalberg.
- Tech-Sports program expanded to include the Device Club. Both programs allowed students to support technology school-wide with Mrs. Jenna Grodzicki and Mrs. Debbie Miller.
- MakerSpaces area of the learning commons (library) continues to grow and expand with new devices and challenges offered to our students.
- The Lego-Robotics Team continued in its third year and was led by Mrs. Mandy Hubeny and Mrs. Debbie Miller and founded by the Southington Education Foundation (SEF) grant. Additionally, we added VEX Robotics under Mr. Tony Arru and Mrs. Hubeny.
- Virtual Book Club with Southington High School students in our fifth grades. Students used Google Docs, as well as Skype. This continued project is successful because of the efforts of Mrs. Becky Richards and Mrs. Jennifer Paul.

- Six of our fourth and fifth grade students presented at the Connecticut Educators Computer Association (CECA) Conference to showcase our development of programming from Kindergarten through the fifth grade at Thalberg.

Interventions

- The SRBI (Scientific Research-Based Intervention) process continues to be expanded and refined. We have adjusted our model to meet the district-wide process and paperwork to ensure continuity within the Southington Public Schools.
- We continued to provide Blooming Readers for the first grade struggling readers. The intensive five-day a week intervention program supports our first graders development of reading skills (decoding, encoding, and comprehension).

Celebrations

Events were held to connect the school to the community	Donations	School/Business Partnerships	Cultural Arts by the PTO	School-Based Experiences
Grandparents/Special Friends Day Dr. Seuss Day Young Author's Monthly Movie Nights 5K Fun Run	Bread For Life St. Jude's Mathathon Breast Cancer Care Kits (for those going through chemotherapy) Sponsorship of a student in the Dominican Republic BenWasHere Foundation Relay for Life	-Southington Education Foundation: one technology grant received - Orchard Valley Garden Club - Price Chopper, Stop & Shop, Shop Rite, Target: "Free Money" - TD Bank: Monthly Banking	Author's Visit Dancing Against Bullying	Monthly ABC Pep Rallies Artist in Residence for 3 rd grade Recycling Programs/Environmental Studies

Ongoing Work / School Improvement Plan

The staff continues to push themselves to provide our students with a world-class education. They make sure the students are able to access information beyond our wall through the technology available at Thalberg School. Additionally, we find resources and connections to find people and opportunities to enrich our students' educational experience.

We are proud of the new playground at Thalberg. This project was a true testament of the community coming together. The playground committee raised \$100,000 in two and one-half years and recruited members of the community to come together to build the structure. There is nothing that the Thalberg community will not do to improve the lives of our children!

We continue to bring students to and beyond the grade level expectations. Again, we have over 85% of our students in Grades K-5 reading at or above grade level as measured by the Fountas & Pinnell assessments. The staff at Thalberg School sees the students' abilities and finds opportunities to inspire and enrich the lives of children.

The Election Department is responsible, under the Office of the Secretary of the State, to register voters, maintain all voter records, and conduct all elections, primaries and referenda under federal, state and local regulations. It is also mandated that our office yearly hold a canvass of voters to make certain our voting list is up to date and accurate. We annually do this in conjunction with the US Postal Service National Change of Address service, which notifies us of those voters who have filed address changes with the Post Office since the past year. The motor vehicles department also keeps us advised of changes of address during the year. This service is most helpful in keeping our records current.

This year we have been again authorized to check the addresses of all voters who have not voted in several years to make certain they are still residents and that we have proper information for them on our records. We got a response of approximately 70% of the letters sent including post office response where the voter was not at the address we used. The addition of online voter registration is very successful. Voters may now register to vote on line as well as change parties, names and addresses. The registration goes through Motor Vehicle records and the signature on the application form is added from the driver's license. Since it started in October 2014 over 500 citizens have used the system to register to vote and/or make changes to their existing registration.

The 2017 local election will again feature our new voting technology. We will be using scanner type voting tabulators and still only require one per polling place. Voters take a paper ballot into a privacy booth or table and vote for their candidates by filling in the oval in the square having the candidate's name. This is much the same as an SAT test or a lottery ticket. The voter will then put the ballot into the scanning tabulator and they will be finished voting. It is an exciting technology mandated by the Federal Government under the Help America Vote Act of 2002. We believe voters will continue to find it easier and quicker than the previous lever machines. It will allow us more flexibility to bring the machines to senior centers, schools and the library for demonstrations.

Last year we introduced a new handicap voting system for the presidential election in November of 2016. We are dedicated to the premise that every voter deserves the right to vote privately and independently and work hard to make it possible. The new system will make it easier for handicap voters to vote independently. It also will eliminate the telephones (11) that the former system needed to operate. This results in a savings to the town in telephone expense plus the extra work the phone lines involve when the system is use. We held our mandated voter registration session at Southington High School where students who will have reached their 18th birthday by Election Day can register to vote. Starting in 2012 youngsters was also allowed to vote in primaries even if they would not be voting age until November. It will be pretty exciting for new young voters to vote in a Primary their first time voting. The legislature felt that if they were voting in November they should also have a hand in the candidate selection at the primary before the election. The idea behind allowing them to register at 17 was that getting them on the registered rolls before they go away to college will encourage them to be voters at election time and it does work as we see a goodly number of college students requesting absentee ballots.

We continued our town participation in the state Converse system which posts all Southington voters on the state computer. All towns in Connecticut now participate in the system. It assures that people will be registered in only one town in the state and makes it easier to transfer the registration of new voters from their old town to Southington. All of our computers are tied into the state system.

From the 2013 election forward voters are allowed to register to vote on Election Day because of legislation passed that year. Because local elections are lightly attended it was felt that this would be a good starting election to make any changes needed to the legislation. The 2016 election included a referendum item which involved money appropriation so taxpayers were able to vote even if they are not registered voters. Taxpayer voting always takes place at Derynoski Elementary School only.

We regularly maintain a very elaborate web page on the internet with answers to the most frequently asked questions, of general interest, on registering and voting. Around election time we post the names of candidates and some information about the nature of the election, primary or referendum. After each election the results of the election are also posted on our internet access. We urge all voters to bring up our web pages as they contain vital information about voting and a link to where a voter can check his/her own polling location. This is particularly useful to avoid any delays at the very busy polling places.

Our web address is [/www.southington.org](http://www.southington.org). E-mail us with question, complaints and suggestions. As a result of our e-mail correspondence new "how to" information is periodically added about the mechanics of voting. You can also find the names and addresses of your elected state and federal officials as well as a link to allow you to register to vote or make selected changes to your voting record.

The following is the number of voters who voted during the past four elections:

2013 Local Election (Southington) 8,749 voters or 33.8% of those eligible to vote at that time.

2014 State Election (Governor) 16,514 voters or 63.8% of those eligible to vote at that time

2015 Local Election (Southington) 9131 voters or 37.3% of those eligible to vote at that time

2016 Presidential Election 23,318 voted or 84% of those eligible to vote at that time.

We hope that participation in future elections will increase as voters realize that all our elections are very important to our everyday lives.

THOMAS S. JANIK
REGISTRAR OF VOTERS

ROBERT L. SHERMAN
REGISTRAR OF VOTERS

Town of Southington

Engineering & Sewer Departments

KEITH HAYDEN, P.E.
DIRECTOR OF PUBLIC WORKS

JOHN WEICHSEL MUNICIPAL CENTER
196 NORTH MAIN STREET
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JAMES A. GRAPPONE, P.E.
ASSISTANT TOWN ENGINEER

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ANNUAL REPORT OF THE ENGINEERING AND SEWER ADMINISTRATION DEPARTMENTS

The Engineering Department provides broad technical assistance and expertise to other Town Departments, Town Boards and Commissions (including Planning & Zoning, Zoning Board of Appeals, and Conservation Commission), and citizens at large. Our engineers provide oversight and inspection of all construction projects within the Town. Engineering administers the sidewalk replacement and the utility trench repair programs. Engineering is also responsible for the MS4 (Municipal Separate Storm Sewer Systems) program of sampling, testing and reporting on pollutants in the stormwater runoff to the DEEP.

The Sewer Administration Department is responsible for billing and collection of sewer usage fees. In fiscal year 2016/17 \$5,628,374 was billed to approximately 10,500 residential, commercial, and industrial customers. In April 2017 the Sewer Department began offering customers the option of receiving their bills by email. To date approximately 150 customers have signed up. This not only gets the bills to customers sooner but it saves the Sewer Department on printing and postage costs.

Some of the major projects completed by the Engineering Department during the fiscal year from July 1, 2016 to June 30, 2017, are listed below.

- Replacement of the roof on the Library
- Reconstruction of Prospect Street from Summit Street to Summer Street
- Replacement of the roof on the LEAF farm cold storage building
- Demolition of the house and garage at the Groski Farm open space
- Demolition of the buildings at 427 Pleasant Street open space

Several projects received State reimbursement Grants including the West Center Street Bridge Deck Replacement (\$1,041,385), and the design of the Jude Lane Intersection Improvements (\$50,000).

The Engineering Department continued the contracts for Crack Sealing as part of the bonded road improvements and repairs with Connecticut Sealcoating and trench restoration with Laydon Construction LLC to remove temporary utility patches and install permanent patches.

www.southington.org

The Engineering Department completed the repairs on school access walks to be turned over to the abutters. Sidewalks repaired included sections along Route 10 from Curtiss south to the Municipal Center and Norton Street.

Tighe & Bond is 60% complete with the design of the improvements needed to address new phosphorus regulations and upgrade outdated equipment at the Wastewater Treatment Plant including replacing pumps with new energy efficient motors that will reduce operating costs. The cost for all of the recommended work totals \$57,100,000. The bonding referendum was approved by residents in the November 2016 referendum qualifying the Town for a \$17,168,000 Clean Water Fund Grant and a 2% loan for the balance of \$39,932,000.

The results of the SSES are being used to prioritize sewer lining work throughout town. Sewer lining is used to reduce the amount of rain water and ground water entering our sewer system that then has to be treated. To date, we have completed lining of 9,897 L.F. of 8" sewer; 1,006 L.F. of 15" sewer; 1,778 L.F. of 20" sewer and 145 L.F. of 21" sewer

The Town completed fee negotiations with BL Companies for the revised scope for the preliminary design of the trail from Lazy Lane to the Southington-Plainville town line. The project schedule has been pushed out to accommodate delays encountered by expanding the scope, issues with working within the railroad right-of-way, and the inclusion of alternate analysis at the northern end of the project. It is anticipated that the trail will be constructed in summer 2019.

The Engineering Department advertised a RFQ (Request for Qualifications) for consulting engineering firms for the design of the replacement of the Spring Street bridge over the Quinnipiac River. We received 10 responses, interviews were conducted and AECOM was selected for the project.

The Engineering Department advertised RFPs for Specialty Cleanup and Restoration services and Scheduled and Emergency Sanitary Pipe Repairs to have on-call firms that can repair and clean up sewage spills. The Specialty Cleanup and Restoration contract was awarded to American Integrity Restoration and the Emergency Sanitary Pipe Repair contract was awarded to Marek Construction.

The Engineering Department provided engineering and survey as needed in support of the road work associated with the bonded road improvements.

We continue to update our web page and we post current work schedules to keep residents informed of active construction projects in the Town.

As part of the acceptance process, the Engineering Department reviews A&C Connection sewer videos. Engineers review the videos to ensure that the sewer piping and connections were installed properly. Engineers also view videos on both storm and sanitary sewers prior to scheduled road improvements to ensure all necessary repair work is completed before the road repairs take place.

The Engineering Department catalogued and followed up on 136 streetlight complaints, 31 tree complaints, 15 drainage complaints, and 11 sightline complaints.

Subdivisions

The Engineering Department reviews subdivision plans and provides comments to the Planning and Zoning commission for all improvements to the Town's infrastructure. During construction our field inspector inspects all public improvements to ensure they are constructed in accordance with the plans and specifications.

Accepted New Streets in 2016-2017

<u>Street Name</u>	<u>Length of Street (ft)</u>	<u>Acceptance Date</u>
Wolf Hill Road	370 feet	5/2/17
Oakmont Way	385 feet	9/20/16
Whistling Straits Drive	1650 feet	9/20/16
Total Length	2,405 feet = 0.46 miles	

Excavation Permits

During the year 403 excavation permits were issued. Excavation permits are required for excavation work within the Town's right of way.

Zoning Permits

Zoning permits reviewed by the Engineering Department as part of the Planning and Zoning approval process totaled 434. In addition Engineering reviewed 6 Floodplain Filling permits, 4 subdivisions, 17 Special Permit applications and 33 Site Plans.

Sewer Permits

During the year 91 sewer permits were issued for new sewer installations or repairs.

Southington Fire Department

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Annual Report 2016-2017



Save Lives • Stop Fires

INTRODUCTION

The Southington Fire Department is an innovative and diverse department of 120 members that represent the community we serve. The Southington Fire Department is fortunate to have some of the most talented individuals in the fire community. Our members value the history and tradition of the Southington Fire Department, an organization built upon the strong shoulders of past leadership, without whom we could not tackle the challenges of the future. We are a vibrant department that values our past, sees present possibilities, and embraces the future. Our dedicated, hardworking members are trained to provide the following services: Structural Firefighting, Vehicle Rescue, Water Rescue, Hazardous Materials Response, Community Risk Reduction Program, Strategic Planning, and Command and Control. We are committed to providing the citizens and visitors of Southington with the best service and protection possible.

The department is comprised of a combination of career and volunteer firefighters, operating out of four stations located strategically throughout the town. Staffing of on-duty, career personnel is presently one battalion chief/shift commander, one captain, and four firefighters, for a total of six personnel. They are on-duty 24 hours, 7 days a week at Fire Headquarters, 310 North Main St. There are two additional career firefighters assigned Monday through Friday, during the day, 9 a.m. to 5 p.m., at Fire Headquarters. There are seven staff positions working Monday through Friday consisting of Chief, Assistant Chief/Fire Marshal, Deputy Chief of Safety and Training, Deputy Fire Marshal, one firefighter/inspector, one inspector, an executive assistant, and a clerk/typist. Company 1, located at Fire Headquarters, 310 North Main St., has twenty-two volunteer firefighters, three probationary volunteer firefighters, and one fire police. Company 2, located at 130 West Main St., has twenty-three volunteer firefighters, two probationary volunteer firefighters and six fire police. Company 3, located at 35 Clark St., has fifteen volunteer firefighters, five probationary volunteer firefighters, and one fire police. Company 5, located at 75 River St., has five volunteer firefighters, two probationary volunteer firefighter and two fire police.

The department would like to thank the town residents and a local organization for their generous donations during the year. The Community Risk Reduction (CRR) Program received monetary donations from the Calvanese Foundation, Play It Again Sports, and town resident Dale Yaskoski. The program also received a donation of 25 smoke alarms from Kidde Technology. Their support has helped keep the program supplied with smoke and carbon monoxide detectors.

Interim Chief Eric T. Heath

ISO RATING

The Insurance Services Office, Inc. (ISO) surveyed the Southington Fire Department in its review of the Town of Southington's Public Protection Classification (PPC). ISO is an independent company that serves insurance

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companies, communities, fire departments and others, by providing information regarding risks. Virtually all U.S. insurers of home and business properties use ISO's Public Protection Classifications in calculating premiums. In general, the price of fire insurance in a community with a good PPC is substantially lower than in a community with a poor PPC, assuming all other factors are equal. Grades are determined by needed fire flows, emergency communications, water supply, and the fire department as a whole, which includes equipment, staffing, training, location of fire stations, operations, and community risk reduction. Communities are rated on a scale of one to ten, one being the highest possible rating.

The department is proud to report that the town's PPC grade improved from a 4/9 to a 3/3Y. The Town of Southington is one of 4,188 fire departments nationwide with a PPC of three or less. This improvement is a direct result of great efforts by many individuals both internal and external to improve the overall operations of the fire department. This survey will also help the department focus on improving overall operations for the community.

EMERGENCY ACTIVITY

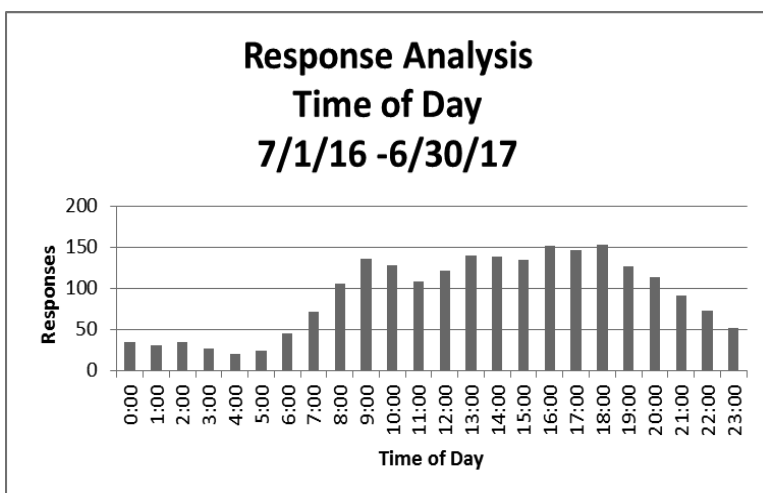
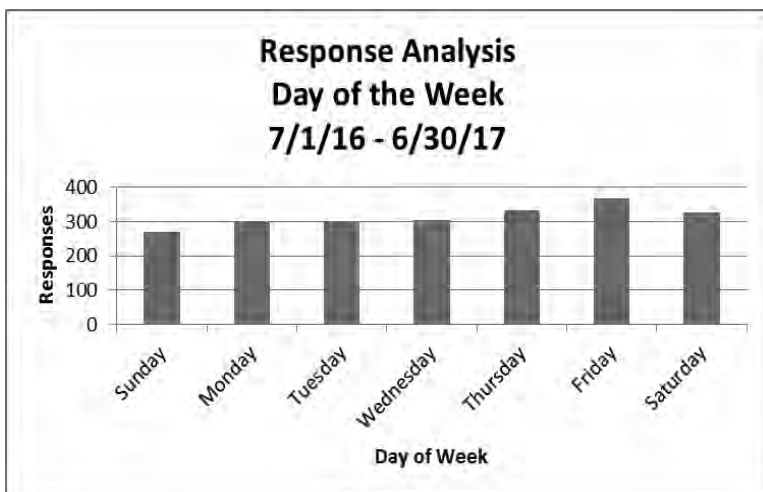
The department responded to 2,207 calls for service. As in previous years there were many times when the department's manpower was stretched extremely thin; however, our firefighters did an outstanding job with the limited resources they had at their disposal. The department would also like to thank the surrounding towns that assisted by sending personnel and apparatus to our aid.

The department's emergency activity comprised of the following:

- 123 Fire Incidents
- 3 Overpressure Rupture, Explosion, Overheat Incidents
- 581 Rescue and Emergency Medical Service Incidents
- 289 Hazardous Condition Incidents
- 508 Service Calls
- 277 Good Intent Calls
- 322 False Alarm and False Calls
- 1 Severe Weather and Natural Disaster incident
- 3 Special Incident Types
- There was a total estimated dollar loss of \$1,215,304
- The total estimated dollar amount saved is \$3,907,871

The following graphs depict the breakdown of incidents by alarm day of the week and time of day:

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COMPANIES ARE EQUIPPED AS FOLLOWS:

Headquarters and Company #1

Engine #11	2015 Sutphen Pumper
Engine #12	2012 Sutphen Pumper
Ladder #1	2007 Pierce Tower
Rescue #1	2005 Pierce Heavy Rescue
Rescue #2	2005 Freightliner Light Rescue
Car #1	2017 Ford Explorer
Car #2	2015 Ford Explorer
Car #3	2016 Ford Expedition
Car #4	2015 Ford Explorer

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Car #5	2010 Ford Explorer
Car #6	2012 Ford Expedition
Car #7	2007 Ford Expedition
Brush #1	1990 Ford Pickup
Utility	1999 Dodge Pickup

Engine Company #2, Plantsville

Engine #21	1999 Pierce Pumper
Engine #22	1990 Pierce Tanker
Brush #2	1976 Dodge Mini Pumper

Engine Company #3, Milldale

Engine #31	1999 Pierce Pumper
Engine #32	1988 Pierce Telesquirt
Ladder #3	1993 Pierce Tower

Engine Company #5, North End

Engine #51	1999 Pierce Pumper
Engine #61	1998 Pierce Pumper

SIGNIFICANT EVENTS

• July 27, 2016 – 24-26 High St.	Building Fire
• September 20, 2016 – 34 Wilbur St.	Building Fire
• February 4, 2017 – 27 Tauton St.	Building Fire
• February 7, 2017 – 321 Berlin St.	Building Fire
• April 11, 2017 – 78 Fleetwood Rd.	Building Fire
• April 15, 2017 – 716 Berry Patch Way	Building Fire
• June 9, 2017 – 11 Todd Rd.	Building Fire

Interim Chief Eric T. Heath

FIRE PREVENTION

The Fire Marshals Bureau completed 509 inspections, 203 plan reviews and submitted 2,207 NFIR reports to the Office of the State Fire Marshal. The Community Risk Reduction program continues to be a success. There were 41 safety inspections this year.

Local winners of the 2016 “State of Connecticut Fire Prevention Poster Contest” were:

1st place – Maya Kasica from Kelly Elementary School, grade 4

1st place – Lillian Rathbun from Plantsville Elementary School, grade 5

Assistant Chief/Fire Marshal Thomas R. Wisner

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SAFETY AND TRAINING DIVISION

It is the goal of the Southington Fire Department Training Division to identify areas of need and develop training programs to assist our members to become more proficient in emergency service delivery, customer service, emergency incident management, safety, fire prevention, public safety education, personnel management, and supervisory leadership.

Safety is our top priority. The best way to create a safe environment, especially in dangerous and high stress incidents, is through comprehensive training programs. The Southington Fire Department works hard in improving our delivery of service to our citizens, and our annual training is a big part of that. Training consists of ongoing educational programs for firefighters in firefighting, hazardous materials and infectious disease control that meet required minimum training for Connecticut Fire Services and state regulations set by the Occupational Safety and Health Administration (OSHA). These programs satisfy our many licensure requirements, as well as providing new training for firefighters and fire officers. Live fire training was conducted at the New Haven Regional Fire School. These programs enhance the knowledge and skills required to protect our members and effectively provide a wide range of emergency services to our citizens. These creative training programs serve as a great retention method for volunteer firefighters.

While members of our own department conduct the vast majority of our training, members are able to receive and continue to take advantage of programs provided by outside agencies, such as Connecticut Fire Academy, Wolcott State Fire Training Center, Hartford County Fire School, FEMA, and the National Fire Academy. These agencies provide training in certain specialty areas, including all EMS training, state, and national certification courses.

In response to a Homeland Security Presidential Directive/HSPD-5 and HSPD -8, all Southington Fire Department members continue to receive their certification in FEMA's Emergency Management Institute National Incident Management System Training. Fire officers are also receiving advanced training in incident management.

The department participated in, or conducted over 809 classes totaling 8,160 hours. We will continue to develop new programs that fit the needs of our membership and continue our mission to provide specialized and technical rescue training which prepares us to handle the increased ever-changing demand for service in our community.

The Insurance Services Office, Inc. (ISO) reviewed the department in early 2016, as part of the rating process recently for the Town of Southington. Part of the review includes an evaluation of fire training. The training components include, company level training, officer training, new and existing driver training, hazardous material training and new recruit training. The training division is proud to report that the earned credit points have doubled from a previous ISO

Save Lives • Stop Fires

review. The training division will continue to work on prescribed areas and use this report as a performance benchmark to increase the overall credits in this area of the review.

Firefighting is always listed among the most dangerous occupations every year. Obviously, the level of danger and risk changes with the complexity of the incident. Factors that contribute to the complexity of an incident include the weather, time of day, type of construction, number of people involved, level of experience and knowledge of the crews on the scene, and the resources available, just to name a few. The Southington Fire Department's commitment is to provide the best service possible to everyone who lives, works, or visits Southington. Whether it is a medical emergency, a fire emergency, or an emergency of another nature, we are committed to mitigating it as quickly and efficiently as possible with the resources at our disposal. We will continue to challenge ourselves through our training and education to ensure that we are prepared to fulfill that commitment.

Deputy Chief Scott DiBattista



CERT

The Southington Citizen Corps Program or Citizens Emergency Response Team (CERT) is a community based volunteer organization that provides assistance to the Town of Southington or others by request, during times of emergency or other defined needs. Southington CERT is broken up into several sub-specialty teams, which include:

- Mountain Bike Search and Rescue
- Ground Search and Rescue
- Traffic Control
- Medical Support Team
- Sheltering

The team continues to evolve and has formed a Training Committee to address the member's needs. Another member of the Team has become a Train-the-Trainer bringing us to three trainers in-house. Southington CERT continues to be active in assisting with local festivities such as the Apple Harvest Festival and

Save Lives • Stop Fires

Italian Festival, and is working on a public media campaign to attract more members. We recently graduated an initial training class of 12 to add to our membership.

Firefighter Scott Lee

ANNUAL SERVICE AWARDS

The department held its second annual awards ceremony on October 4, 2016. The following members were honored:

Citizen Awards:

Marc and Leslie DeLeo

Ann Dyer

Valerie Sprague

Home Depot

Unit Citations:

February 9, 2013 – 58 Pamela Court

Doug Kalwat Michael Johnson

Tyler Lentini Eric D'Arcy

Richard Kowalec John Aldieri

Andrew Phillips

Alan Zygmunt

Keith Glabau

February 10, 2013 – 36 Buckland St., #3

Doug Kalwat Andrew Phillips

Richard Kowalec

January 16, 2016 – Podunk Pond

Brian Mello Dan Comen

Eric D'Arcy Keith Glabau

Harold Ballard Matt Wisniewski

Vincenzo Cirillo Eric Heath

Richard Jones

Thomas Wisner

Andrew Rennie

May 27, 2016 – 625 Queen St.

Glenn Dube Andrew Polzella

John Aldieri James Paul

Ben Kiessling

Chris Fusco

Commendations:

Chief of Department Exceptional Service – Eric Heath

Firefighter of the Year Career – James Paul

Firefighter of the Year Volunteer – James Riedinger

Meritorious Conduct (Podunk Pond – January 16, 2106) – Brian Mello & Dan Comen

Commendation (HeartSafe Community Designation)—Scott DiBattista

The ceremony included six members who received their firefighter badges. Promotional pinning was completed for two members who were promoted to captain and one member who was promoted to lieutenant.

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Service awards were given to six members for five-years of service, five members for ten-years of service, three members for fifteen-years of service, three members for twenty-years of service, one member for twenty-five years of service, one member for thirty-years of service, and two members for thirty-five years of service. Training Officer Kevin Munson received a service award for forty-five years of service.

RECOGNITION

Chief Harold Clark retired on February 11, 2017, after serving over thirty-five years. Battalion Interim Chief Eric Heath was promoted to the position interim fire chief while a search is conducted for a permanent chief.

Battalion Chief Alan Zygmunt retired on February 11, 2017, after serving over twenty-eight years. Captain Glenn Dube was promoted to battalion chief.

Captain Eric D'Arcy continues to represent the department in the Special Needs Registry program.

Captain Eric D'Arcy and FF/Inspector Robert Hunt continue their work coordinating the Community Risk Reduction program, providing home safety surveys and smoke or carbon monoxide alarms as needed.

Battalion Chief Thomas Donnelly and Deputy Chief Scott DiBattista continue to work on utilizing and adapting Firehouse Software, the department's software for tracking incidents, for accurate record and accountability maintenance.

Captain James Paul, Interim Chief Eric Heath, and FF Richard Molleur continue to maintain the department meter maintenance program. Each month the meters are calibrated and rotated throughout the department's apparatus. These members have done all repairs that can be performed in house for the past several years.

Battalion Chief Thomas Donnelly continues to dedicate many hours to the department's IT needs.

Battalion Chief Thomas Donnelly and Captain James Paul remain liaisons to Southington's Central Dispatch, which is headquartered at the Police Department.

Captain Richard Jones continues to maintain his Peer Fitness certification and helps promote physical fitness within the department.

Captain Richard Jones and FF Christian Mastrianni have developed a department wide peer support team.

Save Lives • Stop Fires

Battalion Chief Mark Saucier along with the members of C Shift: Captain Glenn Dube, FF Thomas Golec, FF John Solury, FF Christian Mastrianni, and FF Eric Chase, continue to maintain all department SCBA equipment.

Battalion Chief Glenn Dube continues to educate town residents on fire prevention through the program he developed for the school PTO's. The program promotes families developing a plan for fire safety, including a designated outside meeting place during a fire. Battalion Chief Dube also writes a monthly column on fire prevention for the Southington Observer.

Interim Chief Eric Heath continues to work on FEMA grants.

Captain Edwin Crandall continues to coordinate all emergency medical supplies.

The current company officers are:

Company 1

Captain – Matthew Wisniewski
Lt. – Andrew Rennie
Lt. – August Riedinger

Company 2

Captain – Richard Kowalec
Lt. – Brian Badgley
Lt. – Douglas Badgley

Company 3

Captain – Joel Munson
Lt. – Christopher Martin
Lt. – Anthony Esteves

Company 5

Captain – Michael Hughes
Lt. – Justin Bertellotti

BOARD OF FIRE COMMISSIONERS

Election of officers resulted in the re-election of Michael Bunko as Chairperson, Mary Baker as Vice Chairperson and Wayne Stanforth as Secretary.

The Board thanks all members of the Southington Fire Department for their dedicated service.

BOARD OF FIRE COMMISSIONERS

Michael Bunko, Chairperson
Mary Baker, Vice Chairperson

Save Lives • Stop Fires

Wayne Stanforth, Secretary
David Kanute
Christopher Robertson

Visit us on the web at www.southington.org under Departments, Fire Department.

Town of Southington

Highway/Parks Department

ANNETTE S. TURNQUIST, P.E.
TOWN ENGINEER

GABE CALANDRA
ASSISTANT SUPERINTENDENT



DELLA BITTA DRIVE

TEL (860) 276.9430

FAX (860) 276.9101

ANNUAL REPORT

The 2016/2017 year was busy for the Highway/Parks Department. The need for maintenance and improvement expands every year due to a combination of public demand and the aging of Town roadway and recreational infrastructure. The effort to improve the condition of the roadways has continued with various types of pavement treatments and construction projects made possible by the second referendum passed in 2014. Progress toward major park improvements has also been made with the completion of the splash pad at Memorial Park. Details of the construction and maintenance projects undertaken by the Highway/Parks Department throughout the 2016/2017 year are as follows.

1. DRAINAGE MAINTENANCE AND CONSTRUCTION

During the 2016/2017 season, the northeast quadrant of the Town was the focus for drainage maintenance. One hundred sixteen outfalls and thirty-four culverts were inspected and maintained. A minimal amount of detention/retention ponds were maintained due to weather and the volume of outfalls requiring work. Approximately eighty catch basins were cleaned, mostly within the scheduled road construction projects. As was the case for last year, the use of road salt for winter maintenance has decreased the need for cleaning, but it continues to accelerate the deterioration of the concrete structures themselves.

2. ROAD RECONSTRUCTION AND PAVING

Roadwork for the 2016/2017 year consisted of crack sealing, chip sealing, overlaying only, milling and overlaying, and reconstruction. The crack sealed roads were numerous. 4.8 miles were chip sealed including Walkley Drive, Horne Circle, Hitchcock Road, Burr Court, Lowery Drive, Meeker Road, Merriman Drive, Pine Drive, Desorbo Drive, Beal Drive, Beverly Drive, Emma's Way, Monarch Drive, Gannet Drive, Juniper Road, Muir Terrace, Regency Court, Sabina Drive, and Deacon Circle. River Street, Luciano Drive, Gwen Road, Gwen Place, and Jeffrey Lane were overlaid for a total of 1.5 miles. 4.0 miles were milled and overlaid including Mulberry Street (Greystone Drive to South End Road), Buckland Street (Mulberry Street to Old Turnpike Road), West Main Street (Main Street to Church Street), Plaza Avenue, Beecher Street, Apple Alley, Berlin Avenue (Main Street to Woodruff Street), Vermont Terrace (30' south of Berlin Avenue to Berlin Avenue), Sun Valley, Curtiss Street (Lazy Lane to the trail crossing), and West Queen Street (Redstone Street to Queen Street). 1.7 miles were reconstructed including Mulberry Street (South Main Street to Greystone Drive), Spring Lake Road (Kuhr Drive to #315), Prospect Street (Summer Street to 82' west of Ashwell Drive) and Carrier Court.

3. LEAF COLLECTION

The annual leaf collection operation began on November 7, 2016, and was completed on December 3, 2016. During this period, 35,648 cubic yards of leaves were collected and delivered to the holding sites. Four Town-staffed units and ten vendor units were used for this program. All leaves were either deposited directly at or eventually hauled off-site to Supreme Forest Products per the DePaolo Drive lease agreement.

4. SNOW AND ICE OPERATIONS

The 2016/2017 winter season brought eighteen events, eight requiring plowing and salting and ten requiring salting only. Salting operations required the purchase of 4,241 tons of road salt, 3,236 tons of treated and 1,005 tons of non-treated.

5. STREET SWEEPING

The sweeping program began on April 7, 2017, and was completed on June 30, 2017. Similar to last year, the entire program was accomplished without the hiring of contractors. In addition to the streets, the Highway/Parks Department once again swept many of the lots associated with Town facilities.

6. BULKY WASTE TRANSFER STATION

The Bulky Waste Transfer Station saw 18,450 vehicles passing through the facility during the 2016/2017 year. This is a 5% increase from last year. The amount of material collected was 1,374.99 tons of burnable material (equivalent to last year), 510.89 tons of demolition material (8.3% decrease from last year), 418 tons of metal (1.9% increase from last year), and 96.91 tons of electronics (8.9% decrease from last year). The metal brought in \$19,149.45. The electronics brought in \$3,876.40. Also in the 2016/2017 year, the Transfer Station took in 62.9 tons of mattresses/box springs.

7. TOWN GREEN AREAS AND DOWNTOWN

The greens in both Southington and Plantsville along with the downtown area continue to be instrumental for events such as Music on the Green, the Farmers Market, the Apple Harvest Festival, and numerous other activities. These locations and the events held there provide an abundance of recreational and social opportunities for Southington residents of all ages and are advantageous to the businesses in the area. The Highway/Parks Department takes great pride in maintaining and enhancing the aesthetics of the greens and downtown along with providing support for the aforementioned events.

8. LINEAR TRAIL

The linear trail continues to be a major asset for recreation in Town. It is enjoyed by numerous Southington residents and draws countless visitors as well. It appeals to a wide variety of users, from families with small children to avid cyclists. The expansion of the trail from Curtiss Street to Lazy Lane is soon scheduled for completion, and the Highway/Parks Department is planning ahead in order to accomplish the additional maintenance to the level of the current high standards.

9. MEMORIAL, RECREATION, AND PANTHORN PARKS

All maintenance operations were performed as needed. Vandalism persists, and deterrents continue to be sought out. In keeping with the Master Plan, the kiddie pool at Memorial Park was replaced by a modern splash pad. The project was completed in time for children to enjoy the new feature throughout the 2017 pool season. Also at Memorial Park, improvements were made to the pond in order for it to be used for ice skating during the upcoming winter.

10. CRESCENT LAKE AND OTHER OPEN SPACE

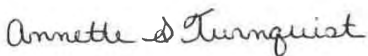
The number of open space areas continues to grow each year, which in turn increases maintenance requirements. However, recognizing the value and importance of these properties for passive recreation, the Highway/Parks Department always rises to the challenge of the additional responsibilities.

11. GENERAL MAINTENANCE

In addition to the specific programs outlined above, the Highway/Parks Department is responsible for a multitude of everyday tasks. Crews were busy with pothole patching, roadside mowing, roadside litter removal, parks mowing, trash removal, restroom maintenance, pool maintenance, athletic field marking, playground repair, drive-in maintenance, assessing resident tree complaints, fleet maintenance, providing assistance to other department, among many other duties.

The Highway/Parks Department experienced significant progress during the 2016-2017 year. The facility was renovated in order to house the combined crew and to provide more adequate conditions. Upon the completion of the renovation, all Highway/Parks employees began to operate out of the updated garage as a combined department. Cross-training efforts continued and are still a work in progress, but the cooperation and cohesion increase every day. I continue to be proud of the teamwork I so often witness. The Highway/Parks Department accomplishes an astounding amount of outstanding work, much of it in extreme conditions. This is made possible by the talent, knowledge, dedication, and positive attitudes of the crew. They truly are great assets to the Town. Faced with the economic uncertainties of next year, I have no doubt that the employees of the Highway/Parks Department will work together to be efficient and effective under the constraints of limited resources.

Respectfully submitted,



Annette S. Turnquist, P.E.
Town Engineer



Southington Housing Authority

43 Academy Street, Southington, Connecticut 06489

Commissioners

Jeffrey A. Wight, Chairman
John J. Vey, Jr.
Sharon M. O'Brien
David A. DellaVecchia
Angela M. Monica

Stephen L. Palmieri, Executive Director

Telephone (860) 628-5200
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southingtonha@gmail.com

ANNUAL REPORT 2017

This is the 50th Annual Report of the Housing Authority of the Town of Southington.

The Housing Authority continues to maintain full occupancy of one hundred eighty (180) units of elderly housing. Housing is located at the following sites: General Pulaski Terrace, 6 Carter Lane, Plantsville (16 double units and 24 single units); DiCaprio Forgione Terrace, 408 Main Street, Southington (16 double units and 24 single units); Joseph A. Zdunczyk Terrace, 500 Pleasant Street, Southington (14 double units, 40 single units and 6 handicap units); Lincoln Lewis Terrace, 43 Academy Street, Southington (4 double units, 32 single units and 4 handicap units).

The primary mission of the Authority is to create and preserve affordable housing for elderly individuals on a low income. Housing is also provided to disabled individuals who meet the State of Connecticut guidelines. The yearly income limits correspond to the percentage of area median income established by HUD (currently \$47,600 for single occupancy, and \$54,000 for double occupancy).

Applications are accepted during the months of January and July with the applicants added to a waiting list from which new residents are selected, based on needs and date of application. As of June 30, 2017 the single list contains 93 applicants and the double list 9 applicants.

The Housing Authority operates under the General Statutes of the State of Connecticut and in compliance with the regulations of the Connecticut State Department of Housing. The Connecticut Housing Finance Authority (CHFA) oversees the operation of the Housing Authority. Appointment of four of the five members of the Board of Commissioners is made by the Town Manager. The tenant commissioner is elected by tenants. The Commissioners meet on the fourth Tuesday of each month at 7:00 p.m. in the Community Room Lincoln-Lewis Terrace, 43 Academy Street, Southington, CT. Twice a year the monthly meeting is scheduled at each complex (Pulaski, DiCaprio-Forgione and Zdunczyk Terrace) during the months of February, March, April, August, September and October in their community halls.

The Executive Director's support staff consists of Gail Castiola - Resident Services Coordinator, Stefanie Farkas - Administrative Secretary; Maintenance employees, Bob McBride - Foreman, and Ned Denslow-Maintainer I. Due to the economic times, the resident services coordinator position remains at 30 hours per week and the maintenance supervisor position is vacant. This could not be accomplished without a dedicated and experienced support staff.

The maintenance staff prepared 33 apartments for new residents. At Lincoln-Lewis Terrace, in house work continues on replacing wall hung bathroom sinks with new vanities and installing tub cuts (converting a bathtub to a walk-in shower). The work is accomplished along with the daily maintenance issues in the up keep of our complexes. The authority's original complex is Pulaski Terrace (1968). A plan started in 2009 on replacing bathtubs, plumbing fixtures, and tile surrounds with walk-in showers as needed.

Capital Improvements include:

Pulaski Terrace Security Cameras - \$7,285

Zdunczyk Terrace Security Cameras - \$6,835

Carpet/Vinyl Floor Replacement - \$12,500

Pulaski Terrace Bath Tub to Walk-In Shower Replacement \$12,400

Skid Steer Snow Plow - \$2,500

All residents were visited and their apartments inspected for preventive maintenance during the year. The maintenance staff performed smoke detectors, emergency lights, exit lighting and call-for-aid equipment testing.

The year ends with a Christmas luncheon hosted by the Rotary Club. Approximately 80 residents attend each event.

The Housing Authority continues its mission in providing safe, decent, and affordable housing while seeking to provide programs and resources to help its residents maintain independent living styles. Staff members attended programs on resident service support and maintenances classes. Bread for Life provides lunch twice a week at Lincoln-Lewis Terrace, once a week at General Pulaski Terrace and Zdunczyk Terrace at no cost to tenants.

I wish to thank the Housing Authority Board of Commissioners for their dedication and commitment in making the authority an asset to our residents and the Town of Southington.

The Authority is thankful for the continued generosity and support of the Town Manager Office, Police Department, Fire Department, Public Works Department, Calendar House, and Community Services, as well as that of our civic leaders and local organizations. All have helped in our providing the highest quality of housing for the residents of the Housing Authority of the Town of Southington.

Respectfully submitted,

SOUTHINGTON HOUSING AUTHORITY

Stephen L. Palmieri, Executive Director

Jeffrey A. Wight, Chairperson

John J. Vey, Jr, Vice Chairperson

Sharon M. O'Brien, Secretary

David A. DellaVecchia, Treasurer

Angela Monica, Assistant Treasurer



Affirmative Action/Equal Opportunity Employer

Human Resource Department

Annual Report

Fiscal Year 2016/2017

This fiscal year focused on collaborative initiatives and employee training. Finishing, the first half of the year, union negotiations were finalized with UPSEU and AFSCME. The development of the human resource department page on the Town website, now lists all current union contracts.

Additionally, human resources focused on employee training, and collaborations with other municipalities and the Southington Board of Education. Southington continued with CRCOG's pilot program for a human resource portal. This project created a knowledge center for Connecticut municipalities. Another significant project for human resources was the development of Anthem Wellness Committee. Town employees partnered with the Board of Education to develop a wellness committee. Committee members referred to as champions partnered with Anthem to create and promote healthy lifestyle activities and education for employees.

Human resources continuously seeks to develop the skill set and talent of the Southington work force. These efforts contribute to employee morale, job satisfaction and efficiencies of job performance. Engaged employees with proficiency in skill will ultimately benefit the Town of Southington in financial savings and higher service to the community.

This past fiscal year, management and safety training were the top priorities. Taking advantage of training opportunities, the human resource department sponsored a professional day for library staff. On August 26, 2016, library service staff benefit from an all day workshop on customer service.

Aligning the Town employees with OSHA standards, public works employees attended both flagger and OSHA 30 Hour certification programs. This training ensured efforts to educate employees in safe practices, along with adherence to state and federal standards. Other sponsored trainings for employees included the topics of software knowledge, communications skills, implementing performance appraisal systems and enrollment into a payroll certification program.

The Town's medical provider, Anthem provides dollars for wellness and initiatives. Working with an Anthem wellness coordinator, a committee was developed comprising both town and Board of Education representatives. The committee of wellness champions began the task of defining a logo and motto to identify the committee. Two high school students designed the logo and motto. High school students, Jason Long created the tag line of 'Live Smart' and Joseph Daviono created the logo design.



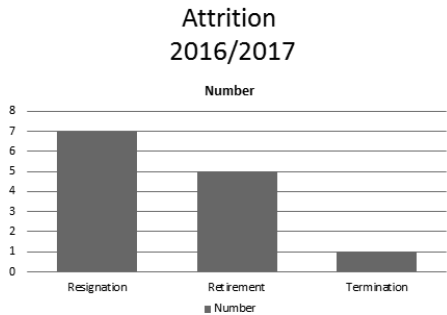
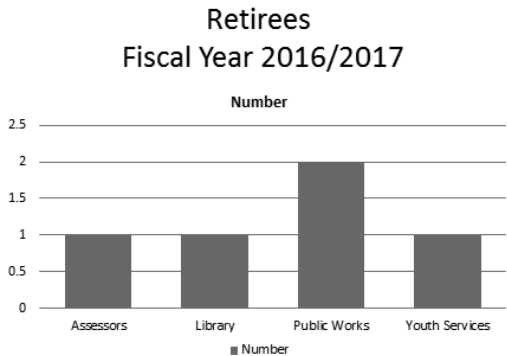
The Anthem Wellness committee began to set an agenda of activities and seminar focusing on the development of healthy life styles. These events were promoted through newsletters and a Facebook page. Seminars on nutrition, stress and Anthem programs welcomed knowledgeable speakers on the topics. Future activities will consist of scheduled hikes and a walking challenge developed comradery while exercising for better fitness.

During this fiscal year, the human resource department introduced a new intern program. The first intern worked in the department afternoons for a period of 8 weeks. The intern was exposed to the educational concepts of labor relations, human resource policies and an overview of basic concepts. Though the internship was unpaid, the intern attended two trade association seminars for network and educational opportunities. Future interns will be sought from other higher educational institutions.

The Town of Southington was selected in the early part of 2016 to participate in a pilot project working to develop a human resource portal for Connecticut municipalities. The Capital Region Council of Government (CRCOG) was awarded a grant to develop an online portal for human resource services and knowledge base. Along with Southington, eight other municipalities participated.

Already serving as a knowledge center for municipalities Connecticut Conference of Municipalities joined the CRCOG team as a collaborator to build the human resource portal. This collaboration allowed municipalities to update salary and demographics to the portal. The project was able to offer reporting tools from the data to which municipalities could download data and construct excel reports for their needs.

During the year, the Town experienced a total of 5 retirees within assessors, library, public works and youth services. This turnover refreshed staffing at both management and entry level positions for all the departments.



Activities of this fiscal year served to meet the goal of Southington’s Human Resource Department which is to ensure a talented workforce that continues to meet the needs of Southington residents.

Respectfully Submitted by:
Theresa Buchanan, HR Generalist



Town of Southington

Information Technology Department

75 Main St
Southington, CT 06489

Jay Baker
Director of Information Technology

Phone: (860)-276-6234
bakerj@southington.org

ANNUAL REPORT Southington Information Technology Department 2016-2017

FY17 Operating budget \$968,137

We continued to deliver the highest level of service by utilizing and implementing the most current technology available while operating within our budget. The technology department supports over 250 end users. Our department is responsible for maintaining 270 computers, and 18 servers. We manage all software installs and updates for a variety of hardware configurations. We handled over 550 helpdesk support calls.

2016-2017 Highlights

Public Library

The public library was merged into the Town's CEN network to provide residents with a more robust network experience.

Police Department

The Southington Police department's network and hardware was a major focus again this year. The IT department upgrade/replaced several end of life servers.

The technology department will be continuing their replacement plan to upgrade the laptops in the police cruisers to replace end of life systems. This will be a multi-year project.

Fire Department

The technology department added monitors to all firehouses to show a status of calls that they are dispatched to and to show the status of the volunteers that are reporting to alarms.

GIS

The I.T department continues to work with NEGeo to ensure we have the most up to date maps available. The GIS system benefits public works and elections departments, 911, law enforcement, assessor's offices, and many more departments. GIS consistently delivers a return on investment including cost avoidance; time savings; increased accuracy, productivity, and revenue; and better decision making.

Security

Through the use of spam filtering and anti-virus software, we were able to stop 58126 unsolicited messages from reaching users inboxes. We also prevented 56 Trojan type viruses from infecting our network which could have caused many hours of downtime. E-mail continues to be the most widely used network resource.

Town Hall and Municipal Center

The IT department deployed a new on-line permitting system to allow contractors and residents to apply for permits without the need to come to the John Weichsel Municipal Center. Several inspectors were given tablets to perform inspections in the field.

Up Time

Critical servers requiring 24X7 up time 99.9%. The only downtime was for the scheduled installation of software and patches. Ensuring critical devices are always "up" guarantees resources needed by our first responders are available when needed. Other critical devices such as e-mail servers are an important asset used to communicate during emergencies.

Respectfully submitted



Director of Information Technology

The Southington Public Library & The Barnes Museum

Annual Report 2016 ~ 2017



**Southington
Public Library**
*What can we
do for YOU?*



“The only thing you absolutely have to know is the location of the Library” - Albert Einstein

Southington Public Library
255 Main St., Southington, CT 06489

Barnes Museum
85 North Main St., Southington, CT 06489

Executive Year in Review

Community Engagement

During the past year the Southington Public Library expanded our role in the community as the premier resource for information, life-long learning, and cultural enrichment by offering an ever-increasing number of programs and services in direct response to the needs of our residents.

When our town’s residents expressed serious concerns about the growing problem of opioid addiction we hosted a community conversation on opiate and heroin use featuring panelist from Wheeler Clinic and Bristol Hospital’s Behavioral Health and Counseling Center, as well as a recovered heroine addict. Attendance was standing-room only.

In our effort to offer more opportunities for community engagement we hosted our first-ever candidate forum. This event was co-sponsored by the Southington Chamber of Commerce and featured a question and answer period with candidates running for the State legislature. Due to the limited space in our meeting room this program was held in the Cafe area of the Library and again the crowd was standing-room only.

Throughout the year we also continued our commitment to offer cultural enrichment programs focused on art, music, and ideas. *The Gallery at the Library* exhibit space offered local artists the opportunity to highlight their work and gave library-users the chance to view these displays. Thanks to the generosity of several donors, we presented a series of music programs featuring some of Connecticut’s most popular bands including The Truckstop Troubadours and The Mighty Soul Drivers.

We continued our tradition of celebrating the Freedom to Read during Banned Books Week and our *Southington Reads* event featuring Gregory Maguire, author of *Wicked*, attracted a crowd of almost 400 and broke all our previous attendance records.

Other community engagement projects included our participation in the *Senior Health Fair* at the Calendar House and our continued presence at the annual *Healthy Family Fun Fest*. We also partnered with the Southington Chamber of Commerce for a *Legislative Update* program and launched a new program called *Libraries Mean Business* that offered discounts at local participating businesses for Southington Public Library card holders.



Library Director Sue Smayda introduces readers at the Library’s Freedom to Read Celebration.

The Library is the life of the town. Margorie L.

Our Children’s Department presented over 325 individual programs during the year. These programs encourage early childhood literacy using creative and innovative techniques. Two of our children’s librarians, Lynn Pawloski and Cindy Wall, published their second book, *Maker Literacy: A New Approach to Literacy Programming for Libraries*, in which they shared the successful program ideas they have been using at our library.

Plans for Expansion

In 2014 the Library received a \$1,000,000 grant from the Connecticut State Library for a major expansion project. According to the grant the Town would hold a referendum to secure the remainder of the funding no later than November 2017. Unfortunately, due to the current economic crisis at the State, the Town chose to delay the referendum. We are currently awaiting confirmation that the State Library will extend our grant funding through November of 2018.

Digital Resources

Though we are confined to one of the smallest library buildings in the state (based on square feet per capita). We are able to offer an excellent collection of digital resources to our cardholders. This year we added Lynda.com, a highly acclaimed library of more than 3,000 technology-focused courses, to our collection. *(This purchase was made possible due to the generosity of the Friends of the Library.)*

We also added more content to our downloadable collections available through *Overdrive* and *Hoopla* to ease some of the demand on best-sellers and other popular material. This resulted in a 24% increase in the number of eBooks and a 60% increase in the number of audio books downloaded.

Challenges to Resource Sharing

Southington Public Library, and all public libraries in Connecticut, faced serious challenges regarding our ability to provide patrons with the high level of service they have come to expect with regard to receipt of library material from other libraries. Due to the deterioration of the State Library's delivery system we were forced to drastically limit the number of holds our patrons could place on items and those waiting for items experienced unacceptable delays. This resulted in a 40% decrease in the number of items we were able to send to other libraries as well as similar decrease in the number of items our patrons received from other libraries.

Plans are underway to create a separate delivery system funded by members of our consortium, Library Connection, Inc.

Uncertain Funding at the end of FY2017

Due to the lack of a State budget and the uncertainty of municipal aid to our town all Southington Town Department Heads were instructed to provide a plan that would cut 5% from our current budgets. This presents a serious challenge to the administration to keep the Library and the Barnes Museum running. A reduction of this magnitude will have a serious and noticeable impact on our ability to maintain our current level of service.

It is unknown at this time whether or not the budget cuts will go into effect.

Throughout all of the many challenges the library staff experienced, every department exceeded expectations for offering the highest quality of customer service to the citizens of our town.

Here's a review of the past year from each Library Department:

Children's Department

In order to meet the needs of our growing patron base, the Children's Department has increased the number of children's programs by 12%. When patrons aren't in the library or the library is closed, they still interact with us via social media. Response to our social media posts topped 500,000, an increase of 36%.

As always, our summer reading program kept the Children's Department busy during the July and August. This year we offered children a free book as an incentive to read during the summer. Books are the best reward!

The Children's Department continued to highlight the changing role of the library and designed a whole slate of programs around the Fall Family Reading Program's theme: *MakerYOUiversity: Make believe. Make history. Make stuff. Make a smarter YOU!* At the conclusion of the program a raffle was held. Our lucky winner chose a VIP pass to the Library's *ComicCon* and was featured in a promotional video on the new *ComicCon* web site.

This is an amazing schedule – so many things to do! You and your staff are doing a great job. Thanks for all that you do. – Kathy R.

In November, the Children's Department held our first ever *Renaissance Faire*. Knights and princesses of all ages came to take part in medieval fighting, interact with a talking dragon, listen to renaissance music, make crafts and participate in *Ye Olde Storytime*.

The creative staff of the Children's Department - Cindy Wall, Lynn Pawloski, Molly Virello and Lydia Holland - worked diligently to design new, crowd-pleasing programs and to inject energy and innovative ideas into old favorites.

In direct response to our patrons' requests, we designed the following new programs:

- ✦ *Books and Games and Robots – Oh My!* – Preschoolers learn the basics of coding through books, activities and robots. Aged 3 1/2—5.
- ✦ *Morning Movies* – Each Saturday, we show popular kid's movies in the Children's Department.
- ✦ *Pop-Up Programs* – These popular programs for kids of all ages offer opportunities for parents and children to come to the library throughout the day at their convenience to participate in a fun craft or activity.
- ✦ *Appmazing Adventure* – Kids explore an iPad app and participate in related activities. Aged 5-7.
- ✦ *KIDstruction Zone* – Building extraordinary projects from ordinary objects! For kids aged 5-7.
- ✦ *Southington CSI* – Do you have what it takes to solve the crime? Take fingerprints, collect evidence, and analyze clues. Aged 8-12.
- ✦ *STEAM Storytime* – Children aged 2-6 gather for stories, songs, art and science.
- ✦ *StoryART* – An artistic exploration of a beloved children's book character that includes stories, songs, a nonfiction look at real themes and an art project is presented monthly for kids aged 2-6.
- ✦ *Write This Down!* – Discover your unique writing personality at this monthly group for writers and artists aged 8-12.



Children enjoy an art project at the Ren Faire.

We also continued to offer some returning favorites.

- ✦ *ComicCon* – Superheroes invaded the library at our second annual ComicCon. Attendees received a free comic book, took part in a MaKey MaKey photo booth, played Live Angry Birds, attended a Harry Potter Wizard Show, cast spells from Harry Potter, went to Superhero Storytime and created superhero crafts.
- ✦ *MakerLab* – Explore the many facets of the Maker Movement (technology, arts and crafts, electronics, etc.) by making something new each month. Aged 7-12.
- ✦ *Oh Snap! It's Electric!* – Children discover the wonders of electricity by building with circuits. Aged 8-12.

Lending

The Lending Department's highest priority is to provide a warm welcome to everyone who comes into the Library and to provide them with all they need to become familiar with our Library. Everyone who registers for a library card receives a welcome packet with information about all the programs and services the Library provides to our patrons of all ages. Last year we registered 1,626 new library users - an increase 6.27 % from the previous year.

During the summer of 2016 the lending staff was extremely busy. Approximately 60,000 items circulated in the months of July and August, or about 1,465 a day. A new self-check system was installed in late August to provide easier access to our newest movies and video games while protecting the popular and valuable items

from theft. Our efforts to improve access to our material continued with a major reorganization of the DVD's and Blu-Rays.

In the fall, Shelley Holley, the Head of the Lending Department, worked with Derynoski elementary school teachers and Southington High School GED teachers to provide E-Resource cards. These special library cards give the students access to Southington Library online services in the class room. Shelley and Assistant Director Michelle Lord continue to work with ESL teacher Peg Donohue to provide library cards and information about library services during the school year.

With the departure of three long standing lending assistants three new employees were added to the Lending staff. The new lending assistants were trained using a newly created training packet and have become valuable additions to the staff.

Cutbacks to the State Library's material delivery system including a 5-hold limit created serious challenges to the way in which the Library operates and limited our ability to provide items from other libraries in a timely fashion. Whenever possible the Library purchased copies of popular items for our users.

In addition to checking material in and out, members of the Lending staff prepare all new print materials for circulation and perform other interdepartmental functions.

Shelley continues to do monthly outreach at Mulberry Gardens and an evening book discussion at the Library. She also serves as coordinator for the bimonthly circulation supervisors committee of the CONNECT consortium and is a reviewer for *AudioFile* magazine.

Our library field trip is one of my favorite activities during the semester; I love seeing how happy it makes my students when they receive their library cards! Tonight was no exception. - Peg D.

Reference and Information Services Department

The goal of the Reference Department is to provide unmatched individualized customer service. To support this goal, the Southington Public Library has instituted new policies and programs to enhance library visits. Every month users are allowed one dollar's worth of free printing from the public access computers, streamlining the printing process for both patrons and staff. Public fax usage has increased 12% over last year with staff members offering to assist patrons. People can now print wirelessly from their mobile devices using our PrinterOn service. Our no fee, no appointment notary services have remained very popular. Patrons can "Book a Librarian" for half hour sessions to get help with their devices, learn to download books and digital media, and be introduced to basic software.

The Southington Commission on Disabilities provided the library with screen magnifiers and large print keyboards to provide visually challenged patrons equal access to our public computers and the online catalog.

The Library continues to support local book groups and makes available multiple copies of book titles. Louise Champagne has processed almost 1,400 books, a 12% increase over last year, to provide this service.

The Library's homepage is the gateway to our digital library collection where patrons can do scholarly research, learn a language, take a course, download e-books, audio books and digital visual media, create a legal document and more. This past year has seen the addition of several useful resources:

Just wanted you to know that I listen to audiobooks on Hoopla EVERY DAY on my commute to Shelton. It makes my ride enjoyable and the fact that it's free is amazing! I have also listened to some great music. Love that the Southington Library does this for their members! - Tara G.

- ✱ **Lynda.com** - 5,998 courses in Business, Technology and Creative Skills taught by industry expert
- ✱ **A to Z World Traveler** - A comprehensive travel guide providing practical information for experiencing the world and all its wonders, for travelers and students alike.
- ✱ **Global Road Warrior** - The world's most extensive country-by-country resource for learning about culture, travel, history, customs, and language.
- ✱ **Lingo Lite** - Helps you learn basic vocabulary in 30 languages.

- ✱ **Biblioboard** - Enjoy digital books, images, videos and more from libraries, artists, authors, and others from your community and around the world.
- ✱ **SELF-e** – Authors can submit their manuscript to Library Journal's SELF-e program! Your e-book can be shared with patrons of participating libraries across your state and if selected across the nation.
- ✱ **PressBooks** – An easy-to-use book writing software that lets you create a book in all the formats you need to publish.
- ✱ In response to popular demand we also increased the number of checkouts allowed per month on **Hoopla** and expanded funding for the purchase of ebooks in **Overdrive**.

Throughout the last year the Reference Department has presented several literature-based programs.

- ✱ Louise Champagne conducts the popular monthly **Books and Fancy Bagels** program, where readers share what they have read, get recommendations for forthcoming books, and discover new authors based on their preferences.
- ✱ **The Afternoon at the Barnes Reading Group** consists of a closed group of dedicated readers. To expand the experience to include all who are interested in attending a literary discussion occasionally or on an ongoing basis, **The Read and Relate Book Group** was established. Michelle Lord facilitates both of these monthly programs.
- ✱ **Cooking the Books** was established by Lynn Gardner, the newest member of the Reference Team. Members select and experiment with recipes gleaned from the extensive collection of cookbooks available at the library. They arrive with their dish, eager to share their story and their culinary treats based upon a monthly theme.
- ✱ Professional mystery book discussion leader, Carole Shmurak returned to the Library to present two mystery series: *Long Ago and Far Away* and *An Inspector Calls*.
- ✱ Once a month on Friday afternoons, the Library meeting room was turned into a cinema for our **Books to Movies** Series.

When I see this I just want to say "I love you"! This is another of your and your teams great library ideas! – Diane S.

In addition to literature-related programming, the Reference Department sponsored or partnered with other staff members to provide enrichment programs:

- ✱ *Blind Date with a Book*
- ✱ *Knitting and Crocheting Clubs*
- ✱ *Coloring Clubs*
- ✱ *Library Bingo*
- ✱ *ESL Tour*
- ✱ *Origami Birds and Butterflies*
- ✱ *Illusions of Knowing*
- ✱ *Roaming Readers*
- ✱ *Introduction to 3D printing*

The staff continued to evaluate the Reference collection and made changes to reflect the availability of online resources. The nonfiction book collection was shifted and additional shelves were made available for the expanding Blu-ray and DVD collection. This formerly browsable collection is now displayed by category in alphabetical order, making it easier for patrons and staff to locate the desired selection.

The Reference Department experienced an extensive amount of staff turnover this past year. Upon the retirement of Craig Holmes, Julie Rio moved from part time Teen Librarian to a full time Reference position. Nicole Kent joined our team in November 2016 as the new Teen Librarian. Julie Rio then procured a position at another library leaving a vacancy that was filled by Lynn Gardner in March 2017. During these transitional periods the Reference Department continued to offer the highest level of customer service possible often with a severely limited staff.

Teens

In September Julie Rio, part-time Teen Librarian, took a full-time Reference Librarian position at the Library and Nicole Kent joined our staff as the new Teen/Reference Librarian. The Teen/Reference Librarian works at the Reference Desk and provides informational services to library users of all ages while planning, publicizing, and implementing programs for Teens. She is also in charge of developing and maintaining the Teen collection.

Here are some of the Teen Department's accomplishments and events over the past fiscal year.

- ✦ The Teen Zone was updated with a Playstation 4 Pro, 55" smart TV, wireless headphones, and bean bag chairs to make it a more welcoming and teen oriented area. Xbox One and Playstation 4 games were added to the teen collection. Teen books were reorganized into genres for easier browsing.
- ✦ Teen Librarian Nicole Kent held quarterly meetings of the Teen Advisory Group (TAG) for young adults in grades 7-12 (ages 13-17). Members of TAG share their ideas about activities, materials, and improvements to help make the Southington Library an even better place for teens.
- ✦ We partnered with Southington High School Summer Reading program, to order and offer books to students.

The schedule of programs was expanded to include

- ✦ *Summer Reading Program* - Sponsored by the Friends of the Library, Teen Summer Reading featured weekly drawings for \$25 gift cards, and three grand prizes for \$100, \$75, and \$50 gift cards.
- ✦ *Drum Circle* - A program that taught teens how to hit the drums, create rhythms, and work as a team.
- ✦ *Henna Designs for Teens* - Teens chose henna designs, watched a Bollywood movie, and enjoyed Middle Eastern snacks.
- ✦ *Liquid Nitrogen Ice Cream* - Teens watched Southington Care Chef Jack Hodes as he created quick-freeze ice cream with liquid nitrogen right before their eyes. They also chose their own ingredients in this kitchen table science experiment. Chef Jack created mini portions to satisfy all participants' unique palates.
- ✦ *Thursday Anime* - A weekly club for teens to meet, socialize, and watch anime.
- ✦ *Teen Movie Matinees* - We show new, retro, or other high-interest teen movies on the last Wednesday of each month.
- ✦ *Teen Tech Week – Altoids Flashlights* - Teens created flashlights out of Altoids tins, learning basic soldering techniques and how simple circuits worked.
- ✦ *Cloud Lights* - Teens created cloud lights out of paper lanterns, string lights, batting, and glue.
- ✦ *Concrete Planters* - In this two part series, teens used concrete to make mini planters and decorated them with paint. They chose from a variety of succulents to complete their planters.



Teens enjoyed getting beautiful Henna designs at a Summer Library Program.

Collection Management

The Collection Management department continued its important work of receiving, cataloging and processing every item that is added to the Library - both the Library's physical and digital collection. Department Head Billie Gaber and Cataloging Assistant Carla Sheehan work behind the scene to ensure that library users can easily locate the items they need. They are also responsible for maintaining the Library's computers, our operating system, and the Library's homepage.

In addition to cataloging and processing every item added to the Library's collection, the department worked on some special projects including:

- ✦ Creating new genre designations for juvenile and young adult books, changing call numbers and adding new icodes to each record.
- ✦ Adding icodes to accommodate some unique items that were added to our collection such as cake pans and fitbits. As a result more categories had to be added to statistical reports to accurately reflect what the Library's collection contains
- ✦ Repairing and replacing call numbers on Reference material and adding correct icodes as needed.
- ✦ Revising labels on foreign films to indicate the country where the film was produced.
- ✦ Replacing faded spine labels on books in the adult non-fiction and fiction collection.
- ✦ Adult audiobooks and adult music CDs were evaluated based on circulation and condition, and many were repackaged into smaller cases in order to accommodate more on the shelves. Space is becoming limited in this popular area.
- ✦ To keep up with popular demand more blu-ray television shows were added to our collection.

The Library's long-time volunteer Faith Andrade retired this past year. The staff of the Collection Management Department misses Faith's weekly visits!

Adult Programming

As we move further into the 21st century the Library has become increasingly proactive in presenting programs that offer our citizens opportunities to become engaged in our community. These programs include candidate debates, forums on serious issues such as the opioid epidemic and teenagers overuse of social media as well as more traditional book discussions and concerts. Attendance at Library programs has gone up by 17% over the last year and has increased over 100% in the past 10 years. Here are some of the programs we offered during the past year to meet the needs and interests of Southington citizens.

Opportunities for Community engagement.

- ✦ *A Candidates' Forum* - Candidates running for the Connecticut Legislature came to the Library for this moderated forum. The moderator was John Goralski, Editor of the Southington Observer. Co-sponsored by the Southington Chamber of Commerce.
- ✦ *Libraries Mean Business - Show Us Your Library Card!* This month-long program was designed to raise awareness of local businesses and emphasize the importance of a library card. Co-sponsored by the Southington Chamber of Commerce.
- ✦ *Legislative Mid-session Update* - State legislative leaders came to the library to answer residents questions. Co-sponsored by the Southington Chamber of Commerce.
- ✦ *Small Business Saturday* - The library partnered with the Southington Chamber of Commerce to promote the day dedicated to helping small businesses and their communities.
- ✦ *Community Conversation on Opiates and Heroin Use and Misuse* - In response to rising concerns about opioid addiction, the Library invited representatives from Behavioral Health Services, Counseling Center, Addiction Recovery, and Wheeler Clinic to provide information to the public.

- ✦ State Rep. Liz Linehan and Rob Sampson invited the public to join them for coffee and conversation in the Café at the Southington Public Library to answer questions and chat about any ideas people may have about moving our community and all of Connecticut forward.

Literature-based programs.

- ✦ *Summer Reading* - We offer the Adult Summer Reading program to encourage adults to be role models to the youth who accompany them to the library.
- ✦ *Southington Reads 2017* - Author Gregory Maguire (*Wicked, After Alice*) spoke to a crowd of almost 400 at the AquaTurf.
- ✦ *Banned Book Week* was celebrated again with local notables reading from books banned or challenged books.
- ✦ Scholar-led Book Discussions
 - ▲ *Reading Between the Line: British Mysteries and Long Ago, Faraway* facilitated by a local author and teacher.



The Mighty Soul Drivers took over the Café area for a free concert.

Healthy Living Programs for Body, Mind and Spirit

- ✦ Healthy Living Outreach table. Local agencies visited the Library on a regular schedule to address our patron's health concerns.
 - ▲ *Behavioral Health Awareness and Referrals*
 - ▲ *Free Blood Pressure Checks*
 - ▲ *Lions Club Children's Vision Check-ups*
- ✦ *Nutritional Meals on a Budget*
- ✦ *Taking Control of Your Retirement*
- ✦ *Mindful Meditation for Adults*

On-going programs that offer fellowship and skill sharing

- ✦ *Pages to Color: A Free Adult Coloring Meet-up* - This creative hobby offers participants the opportunity to socialize while they color.
- ✦ *Southington Sassy Skeins* - This group encompasses mentor volunteers offering guidance to knitters and crocheters with varying skill levels, who meet 3 times a week to work on personal and community projects, improve on skills or learn new ones and enjoy lively conversation.

We also continued to offer programs focused on art, music and information such as:

- ✦ *Book Art* - Creating holiday centerpieces from discarded books
- ✦ *Ask the Judge Probate Forum* a free monthly sit-down with Judge Jalowiec
- ✦ *Free Concerts in the Café* - With support from local sponsors and anonymous donors the Library was able to present several free concerts to standing room only crowds.
- ✦ *A Step-by-Step Guide to Researching Your Family History*
- ✦ *What Do You Do If You See a Bear?*
- ✦ *A Twilight Field Trip to the Farm* at the Lewis Educational Agricultural Farm, (LEAF)
- ✦ *Keeping the Stress Out of Holiday Shopping with Coupons.*
- ✦ *The Ins and Outs of Financial Aid*

By the Numbers



Items Circulated - Physical	
Books	167,619
Consortia Loans*	12,727
DVDs/Blu-rays	82,062
Books on CD	6,749
Music on CD	10,014
Periodicals	3,363
Museum Passes	908
Miscellaneous	1,811
Total	285,253

Items Circulated - Digital	
eBooks	12,656
Music	780
Audiobooks	6,381
Movies	2,107
Other (TV shows, magazines, comics)	1,650
Total	23,574
Total (physical & downloaded)	308,827

Program Attendance	
Adult	5,273
Children	10,986
Teen	256
Fall Family Reading	635
Tween Summer Reading	246
Juvenile Summer Reading	964
Total	18,360

Virtual Library Use	
Ebsco (iConn) Searches**	unavailable
Proquest Searches	395
Reference USA	367
Author Alert Sign-ups	1,260
JobNow Sessions	479
Transparent Language Sessions	269
Universal Class Sessions	1,550
Museum Passes	725
Historic Southington Newspapers	5,154
TumbleBooks Read	3,030
Lynda.com Usage	948
ArtistWorks Usage	56
LawDepot Usage	33
Total Use	14,266

Physical Collection	
Books	153,365
Periodical/Newspaper Subscriptions	137
Books on CD	2,888
DVDs/Blu-rays	18,039
Computer Games	522
Total	174,951

Digital Collection	
eBooks	209,426
Audiobooks	49,470
Movies	13,711
TV Shows	1,592
Comics	10,281
Music Albums	280,096
Total	564,576

*Consortium Loans include books, DVDs, CDs, and Blu-rays. These are items that were sent from the Southington Public Library to other libraries in our consortium. The reduction in this number from the last fiscal year is due to the deterioration of the State Library's delivery system and the restraints this put on library users ability to get books from other libraries and to place holds.

**Ebsco search counts were unavailable when this report was created.

The Barnes Museum

In 1974 the Barnes Museum opened its doors to visitors for the first time. Since that time tourists from all 50 states and several countries have been given the opportunity to discover what life was like for three generations of a wealthy family in a typical New England town.

These visitors are our best ambassadors when it comes to spreading the word about the Museum. A recent visitor from West Hartford commented, "While at the Apple Harvest festival in Southington we decided to visit this historic home. We were pleasantly surprised at all the well preserved, beautiful items in the museum. Our tour guide, Bonnie, was very knowledgeable and knew all the backstories about the displayed items. We really enjoyed our visit and have recommended it to our friends. Well worth it."



Donald D. from Southington shared this review: "Excellent example of an entrepreneurial local family, with many original furnishings and items, from toys to dining ware. Inside and out are very well-preserved, providing a setting that enables a glimpse of life in Southington dating from 1836. Hostess was very knowledgeable and hospitable."

The Barnes Museum was the host to several special events during the past year including the 15th Annual Taste of Southington, the 12th Annual Antiques Appraisal Night, numerous holiday high-teas, a Victorian Valentine exhibit, the 3rd Annual "Wheels of the Past" classic car show, a World War I exhibit, the 2nd Annual "Night at the Museum" fundraiser, and a special exhibit of automotive memorabilia.

Due to the Barnes family's propensity for saving every document, letter, photograph, postcard, calendar, catalog, etc. ever received Curator, Marie Secondo continues to discover undocumented collections. Of special note this past year was the discovery of two Civil War diaries (1864, 1865) written by Sergeant Hail S. Grannis who served under Captain Andrew Upson in the 20th Connecticut Volunteer Infantry. Marie is working on transcribing this valuable resource to make it accessible to researchers.

In order to better serve our mobility-challenged visitors the Museum now offers Facetime tours of the rooms and collections located in the second floor.

The oldest section of the Barnes Museum was built in 1836 and the "newest" portion was completed in 1910. As with any building that is well over 100 years old, the Museum requires continuous maintenance. During the past year nob and tube wiring was replaced in the barn, floor boards were replaced on the porch and serious water damage was discovered on the veranda.

With the resignation of Assistant Curator/Custodian Joanne Cyr the Museum welcomed Bonnie Plourde to the staff. Bonnie and Marie work as a team to ensure that every visitor and researcher is provided with accurate information about Southington's most valuable historic resource and leaves feeling that their visit was "well worth it."

The Museum continues to benefit from the hard work of a dedicated group of long-time volunteers who assist with special events and projects including the Friends of the Barnes Museum, Miss Southington Ambassadors, Southington Apple Harvest Hostesses, the Southington Library and Museum Board of Directors, the Southington Valley Orchard Club, the Southington Chamber Singers, the extended Secondo family, Carl and Melita Sokolowski, the extended Plourde family, Phil and Brenda Wooding, Amy Critchley, Lisa Jansson, Francesca Casale, Becky Nunn, Nacla Balasay, Margaret Nivelos, Elizabeth Correia, and Katelyn Fillion.



The Friends of the Southington Library

The Friends of the Southington Library operates one of the most successful used library book stores in the state. With a roster of over 40 active volunteers they are able to keep the Book Store open six days a week from September to June and five days a week during the summer.

Over the past 21 years the Friends have donated over \$320,000 to the Library to provide funds for items and services above and beyond the Library's operating budget.

During the past year the Friends contributed to the following:

- ✦ **Lynda.com** - free online technology courses.
- ✦ **Universal Class** - free courses offered 24/7 to Library card holders.
- ✦ **Hoopla** - downloadable eBooks, Movies, TV shows and Music.
- ✦ **1,000 Books before Kindergarten.**
- ✦ **Books for Babies.**
- ✦ **Constant Contact** eBlast to keep the community informed about Library programs and services.
- ✦ **Teen and Tween Summer Reading.**
- ✦ Books for **Southington Reads.**



Volunteers: Terry Bernard, Virginia Siton, Judy Krafcik, Pat Kucinkas and Nancy Pasco

In addition to making these valuable library services available to Southington citizens, the Book Store is an outstanding resource for anyone looking for high-quality books at bargain prices. The shelves are always fully stocked with bestsellers, paperback and children's books.

All of the work done in the Book Store, behind the scenes and in the store itself is accomplished due to the dedication of the volunteers. Special thanks to the Friends Executive Board: Doris LaRese, Pat Kucinkas, Judy Krafcik, Virginia Siton, and treasurer Marcia Piaskowski.

Friends of the Barnes Museum



The Friends of the Barnes Museum was established to increase awareness of the importance of the Museum as a cultural and educational asset to the Town of Southington and to increase use of the Museum. The money raised by the Friends is used for improvements to the building and grounds not covered by the operating budget and to create and establish a lasting endowment to fulfill the Museum's mission and purpose now and forever.

Currently the Friends of the Barnes are focused on providing funds to refurbish and restore the Museum's Steinway player piano. During the past year they held two successful fundraisers:

- ✦ **A Night at the Museum Raffle** - an elegant dinner served in the dining room to the raffle winners. Chef Hector from Anthony Jack's restaurant prepared a gourmet dinner for six.
- ✦ **Wheels of the Past: Classic Car Show** - the third annual car show which featured *Chasing Classic Cars* TV personality Wayne Carini.

The Friends are also working to increase their presence on social media and hope to have a homepage up and running in the near future.

Friends of the Barnes Museum Board of Directors

Brenda Wooding, *President*

Connie Proll, *Vice-President*

Midge Farina, *Treasurer*

Barbara Aszklar, *Secretary*

Board Members: Heidi Bittner, Necla Balasaygun, Joanne Cyr, Mary Ellen D'Angelo, Alison Green,

Heide Kapral, Fran Meade, Art Secondo, Ellen Scadden, Sharon Stotz, Phil Wooding

Ex-Officio Members: Bonnie Plourde, Marie Secondo, Susan Smayda



Southington Library & Museum Board of Directors

Fiscal Year 2016-17

Chairman: Mary Ellen D'Angelo

Vice Chairman: Frances Meade

Secretary: Heidi Bittner

Treasurer: Patricia Kraut

Board Members: Robert Cusano, Kevin Curtiss, Marion Manware,

Kelly Nichols, Bethany Pestillo

Southington Public Library & The Barnes Museum Staff

Administration

Executive Director: Susan Smayda

Assistant Director: Michelle Lord

Administrative Assistant/Bookkeeper: Deborah Uterstaedt

Children's

Department Head: Cindy Wall

Full-time Children's Librarians: Lynn Pawloski, Molly Virello

Part-time Children's Librarian: Lydia Holland

Collection Management

Department Head/Cataloger: Billie Gaber

Assistant Cataloger: Carla Sheehan

Adult Programming Coordinator/Technical Assistant: Jeanne Chmielewski

Lending

Department Head: Shelley Holley

Full-time Library Assistant: Susan Meneo

Part-time Interdepartmental Library Assistants: Michael Berube*, Jasmine Cedeno, Joanne Cyr*, Catherine

Dignan, Colleen Perone*, Jessica St. Pierre, Deborah Salerno

Reference

Department Head: Michelle Lord

Full-time Reference Librarians: Louise Champagne, Craig Holmes*, Lynn Gardner, Julie Rio*

Part-time Reference/Teen Librarian: Nicole Kent, Julie Rio*

Custodian

Stanley Chmielewski

Pages

Corin Coleman*, Stephanie DiCesare, Coby Goyen, Jessica Jha*, Gage Marshall*, Alyssa Llabani*, Megan Maruzo, Chandni Patel*, Andre Pellitier*, Marcia Piaskowski*, Alyxis Rodriguez*, Jeremiah Segru*, Sedona Worth*, Michael Zienka

Barnes Museum Curator

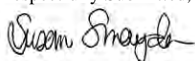
Marie Secondo

Barnes Museum Part-time Curator/Custodian

Joanne Cyr*, Bonnie Plourde

**retired/resigned*

Respectfully Submitted,



Susan I. Smayda, M.L.S.

Executive Director

Southington Public Library and The Barnes Museum

PLANNING AND ZONING DEPARTMENT

MUNICIPAL CENTER – 196 NORTH MAIN STREET
SOUTHINGTON, CONNECTICUT 06489 (860) 276-6248

2016 – 2017 ANNUAL REPORT SOUTHINGTON PLANNING AND ZONING COMMISSION

The Planning and Zoning Department staff provides support services and technical assistance to the Planning and Zoning Commission (PZC), the Conservation Commission and Inland Wetlands Agency (CC/IW), the Zoning Board of Appeals (ZBA) and the Open Space Committee. The staff also answers public inquiries regarding community planning, development, preservation and land use regulations. The staff of the department interacts with local residents, developers, attorneys, engineers, architects, surveyors and other allied professions and reviews permit applications which are submitted to the local land use boards and commissions for review, as well as zoning permits for new and revised structures and related land use activities. Staff is also responsible for inspecting all construction and site development activities and issuing compliance authorizations on projects upon completion. Staff also provides support for various subcommittees created for regulation revision and policy reform on an as needed basis.

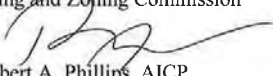
As of the date of this report, the Chairman of the Planning and Zoning Commission is Michael DelSanto. Paul Chaplinsky is the Vice-Chairman and Jen Clock is the Secretary. The other Commission members are Susan Locks, Robert Hammersley, James Morelli and James Sinclair. The alternates are Theodore Cabata, Joe Coviello, Peter Santago and Ross Hart.

During the past fiscal year (FY) the Planning Department administered a grant funded project to identify historic buildings and properties in town that built upon a previous survey completed in the mid-1980s.

In addition, the PZC reviewed 78 applications during this FY; an increase from 60 during FY 15-16. The applications included 3 zone boundary changes, 5 zoning and subdivision text amendments, 4 subdivisions or re-subdivision reviews, 6 floodplain filling applications, 17 special permit applications and 33 site plans for commercial and industrial projects. During the same period, the Planning and Zoning Department issued 434 zoning permits for new construction and renovations to existing structures and other land use related activities. This permit activity is a slight decrease from 452 in FY15-16.

The Planning and Zoning Commission meets in the Municipal Center Assembly Room, 196 North Main Street, on the first and third Tuesdays of the month at 7:00 p.m., except when a holiday interrupts the normal schedule. The meetings are open to the public.

Respectfully submitted,
The Planning and Zoning Commission



BY: Robert A. Phillips, AICP
Director of Planning and Community Development

Zoning Board of Appeals Town of Southington

Robert Salka, Chairman
Jeffrey D. Gworek, Vice-Chairman
Joe Pugliese Secretary
Joseph LaPorte
Matthew J. O'Keefe
Ronald Bohigian, Alternate
Paul R. Bedard, Alternate
Ryan Rogers, Alternate

ANNUAL REPORT JULY 1, 2016 THROUGH JUNE 30, 2017

The Connecticut General Statutes require that in each municipality having a zoning commission, there be an appeals board. The appeals board has three specific duties: first, to hear and decide appeals where it is alleged that there is an error in any order, requirement, or decision of the Zoning Enforcement Officer, second, to hear and decide on applications for special exception, and third, to determine and vary the application of the Zoning Regulations.

This past year, 80 applications were received. Of the 80 applications, 37 were to vary the building setback requirements for new construction as well as additions to existing structures and requests to vary the size of accessory buildings. 10 applications were to vary the height, size, and location of signs, and to change nonconforming uses. 33 applications were received for special exception. These included the sale and dispensing of alcoholic beverages, automotive sales and repair, chickens and food trucks.

The ZBA meets in the Municipal Center Assembly room, 196 North Main Street, every second and fourth Tuesday of the month at 7:00 p.m., except when a holiday interrupts the normal schedule. The meetings are open to the public.

MEMBERSHIP

The Chairman of the Zoning Board of Appeals is Robert Salka. The Vice-Chairman is Jeffrey D. Gworek, and Joseph Pugliese is Secretary. Other members include Matthew J. O'Keefe, Joe LaPorte and Alternates Ronald Bohigian, Paul Bedard and Ryan Rogers.

Respectfully submitted,


David Lavallee,
Assistant Town Planner

TOWN OF SOUTHTON
Conservation Commission
Inland Wetland & Watercourses Agency

196 NO. MAIN STREET, SOUTHTON, CT 06489

T. Albanese, Chairman
J. Sullivan, Vice Chairman
C. Borowy, Secretary
W. Camp
G. Ali
J. Crown
W. Grover
J. Fusco, Alternate (thru 3/17)
*(L. Jansson, Alternate)
*(C. Futtner, Alternate)
* New member

2016-2017 ANNUAL REPORT of the SOUTHTON
CONSERVATION COMMISSION/ INLAND WETLANDS and WATERCOURSES AGENCY

The Southton Conservation Commission/ Inland Wetlands Agency is the primary agency responsible for the regulatory review of development proposals which involve the filling or alteration of wetlands and watercourses. In reviewing these applications, it is the Commission's responsibility to assess the potential environmental impact associated with each development proposal and determine whether such proposal represents the most suitable alternative. The Conservation Commission also provides recommendations to the Planning and Zoning Commission on applications involving the filling of floodplain areas.

A total of 15 applications were filed during the Fiscal Year 2016-2017. The applications included 8 Inland Wetland applications, 6 Floodplain Filling applications & 1 Map Amendment application.

In addition to performing regulatory functions, the Conservation Commission also serves to educate and enhance public awareness concerning the preservation of Southton's natural resources. Every year the dedicated members of the Commission give out Blue Spruce seedlings to local residents as part of the Arbor Day celebration.

The officers and membership of the Commission during the 2016-2017 fiscal year are listed above.

Respectfully Submitted,



David Lavalley

Environmental Land Use Planner/ Inland Wetland Administrator

Department of Police

RICHARD MONTAGUE, PhD, CHAIRMAN
STEPHEN PESTILLO, VICE CHAIRMAN
STEPHEN KALKOWSKI, SECRETARY
JEFFREY WIGHT
JAMES VERDERAME, Sr.



69 LAZY LANE
SOUTHTON, CT 06489
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JOHN F. DALY, CHIEF

Southington Police Department Annual Report Fiscal Year 2016-2017

Mission Statement

The Mission of the Southington Police Department is to protect and serve the community, in addition enforce laws and ordinances, provide information and/or direction to people in need and to promote a feeling of safety and security for all members of the community. The Southington Police Department will work in cooperation with the community to preserve and improve the quality of life, making the Town a safer, more pleasant place to live, work and visit.

The Board of Police Commissioners, through this annual/fiscal report, would like to reflect, with the citizens of Southington, upon the accomplishments and activities of the Police Department during the past fiscal year. The Southington Police Department members are committed to continuing their efforts to control criminal activity, traffic violators, public service and a renewed effort to expand the department's crime prevention activities in our ongoing effort to keep our community a safe place to live.

John F. Daly is the Police Chief for the Town of Southington. Chief Daly is in charge of the overall operation, development, and growth of the Southington Police Department. His primary focus is to make sure the Southington Police Department operates properly and carries out its mission. Under Chief Daly's command, the Southington Police Department continues to improve police services to the Southington Community while maintaining the police department as a primary stakeholder in the Town of Southington.

Chief Daly is a member of the Police Officers Standards and Training Council (POST), which has three main functions for Connecticut Municipal Law Enforcement. These functions are shown below:

The Police Officer Standards and Training Council provides innovative, credible, and responsive high quality basic, advanced and specialized training to Connecticut police officers in an fiscally responsible manner and in amounts sufficient to enable them to acquire the knowledge and skills necessary to serve the public with commitment, empathy and competence.

The Council develops, adopts and enforces professional standards for certification and for decertification of Connecticut's police officers, in a manner consistent with the law, considerate of the regulated community and uncompromising as to basic values and ethics.

Council is charged with developing, adopting and revising a comprehensive standards program for local law enforcement units, to grant accreditation to those units that demonstrate their compliance with such standards, and to conduct assessments to determine such unit's compliance with such standards.

Chief Daly currently is the Treasurer and past President of the Connecticut Police Chiefs Association (CPCA).

In December of 2016 Chief Daly and the Board of Police Commissioners reorganized the Southington Police Department Command Staff to improve overall department function and operations. This reorganization did not increase the budgeted staff for the Southington Police Department or the operating budget. Further information on the reorganization is contained within this report.

In December of 2016 Chief Daly introduced a series of off-site employee meetings. These meetings were designed to evaluate departmental operations from the employee perspective and identify what processes or services we currently do well, along with areas within the department that need improvement.

On June 1, 2017, Chief Daly held two department meetings and discussed the results of the December 2016 offsite meetings. The reoccurring theme from the December 2016 meetings was the need to improve in the areas of department communications and consistency.

With this information, the Organizational Goals for the fiscal year 2017-2018 are to review current processes and operations and improve communications and consistency based on employee feedback and information obtained from organizational reviews.

The primary goals for the fiscal year 2017-2018 are:

- Improve overall communication within the Southington Police Department.
- Improve departmental consistency for operational and informational activities.
- Continue and Improve upon the relationship between the Southington Community and Southington Police Department.

Yours very truly,

Jack Daly

Police Chief Jack Daly

The Board of Police Commissioners is a five member appointed board consisting of a Chairman, Vice-Chairman, and Secretary and board members. The Board of Police Commissioner reelected Commissioner Richard Montague to Chairman, Commissioner Steve Pestillo to Vice Chairman and Commissioner Stephen Kalkowski Secretary. Police Commissioner Jeffrey Wight and Police Commissioner James Verderame complete the five member commission.

On December 2, 2017, Captain Lowell DePalma retired after 36 years of service with the Southington Police Department. A few of his accomplishment are listed below:

- First DARE Officer for the Southington Police Department.
- First formal Public Information Officer for the Southington Police Department.
- Develop the initial Crime Prevention Program for the Southington Police Department.
- Created the department's first Facebook and Twitter accounts to use social media as a means to communicate with the public.

On June 28, 2017, Master Sergeant Frank Bavaro retired after 27 years of service with the Southington Police Department. Master Sergeant Bavaro during his career spent time in the Patrol Division and Detective Bureau, before becoming a supervisor for the department.

During Fiscal Year 2016-2017 Patrol Officer Steven Cifone and Officer Stephen Salerno were promoted to the rank of Sergeant to fill vacancies created by a retirement and the department reorganization.

Officer John Marenholz and Officer John Lopa were promoted to the rank of Detective to fill vacancies created by retirement.

The Southington Police Department hired two new employees to replace vacancies within the department. We would like to welcome and introduce our new employees:

- Officer Neil Ayotte
- Officer Ryan Post

There were no additional personnel added to the Southington Police Department in Fiscal Year 2016-2017. The budget staff for the Southington Police department is outlined below:

• Police Chief	1
• Deputy Chief	1
• Lieutenants	3
• Master Sergeants	4
• Sergeants	10
• Detectives	7
• Patrol Officers	42
• Civilian Public Safety Dispatchers	12
• Animal Control Officers	2
• Civilian Records Clerk	4
• Civilian Administrative Assistant	1

- Civilian Court Liaison Person 1
- Civilian Maintenance Person 1

The department also utilizes substitute or temporary seasonal employees who are outlined below:

- Supernumerary Police Officers 7
- Substitute Civilian Public Safety Dispatchers 2
- Civilian evidence and property person 1

Organizational Accomplishments:

- Officer Mark DiBattista received the American Legion Officer of the Year Award.
- Officers Taylor Norton, Chad Michaud, and Justin Simard were honored as the Southington Police Department Mothers Against Drunk Driving, Officers of the Year.
- Officer Justin Burke coordinated the Southington Police Department Special Olympics Torch Run. Officer Burke's dedicated service to this worthwhile cause is another example of the Southington Police Department being a foundational part of the Southington Community.
- Sergeant Jeffrey Ward started a new employee wellness program called "Start Talking About Rough Stuff" (STARS). This program is designed to allow employees of the Southington Police Department to speak with trained peers about stressful items and how to deal with them.
- Officer Thomas Gallo coordinated the Southington Police Department assistance with the Christmas time Shop-with-a-Cop program. Officer Gallo's dedicated service to this worthwhile cause and with the help of employee volunteers is another example of the Southington Police Department being part of the Southington Community.
- The Narcan program started in the fiscal year 2014-2015 continues to be very successful and provides our patrol officers with an extra tool to assist people suffering from drug addiction. The administering of Narcan has saved several people by emergency personnel and civilians. The breakdown for Narcan use is listed below:
 - Police Applications: 17
 - Ambulance Applications: 14
 - Civilian Applications: 5
 - 36 times Narcan was deployed which resulted in reviving the person in medical distress 26 times.
- Chief Jack Daly, Officer Mark DiBattista, and Southington STEPS started the **Law Enforcement Addiction Program Survey (LEAPS)**: The goal of this program was to interview people with substance abuse and addiction issues, in an attempt to gather information to help formulate a community response to addiction/abuse incidents. Several Local and Federal agencies have since developed similar programs. However, LEAPS was one of the first in the State of Connecticut
- Officer Mark DiBattista and Southington Bread for Life initiated a program that allows police officers access to emergency food kits to provide to people in need. The program allows for a police officer to provide a person in need with the emergency kit and also information as to how they can get further assistance if needed. The program also allows for the Bread for Life to follow-up with the person in need after a kit is provided.

The above organizational accomplishments are just a few examples of the partnership the Southington Police Department has with the Southington Community.

Southington Police Department Reorganization:

During Fiscal Year 2016-2017 the Southington Police Department was reorganized into three main sections, Operations, Investigations, and Administration, created the position of Deputy Police Chief (Deputy Chief) and eliminated the two Captain Positions. This reorganization created a linear Command and Control System which improves the flow of communication, accountability, and responsibility and organization development.

Operations Section:

This section is managed by the Lieutenant assigned to Operations and report directly to the Deputy Chief. The Operations Section contains the following divisions and specialized units:

- Communication Division.
- Patrol Division.
- Emergency Response Unit.
- Accident Investigation Team.
- K9 Units.
- Special Response Vehicles

Investigations Section:

This section is managed by the Lieutenant assigned to Investigations who report directly to the Deputy Chief. The Investigations Section contains the following divisions and specialized units:

- Detective Bureau.
- Special Investigation Unit.

Administrative Section:

This section is managed overall by the Deputy Chief who reports directly to the Chief of Police. There is a Lieutenant, Master Sergeant and two Sergeants assigned to the Administrative Section who manages specific areas within this section and they report directly to the Deputy Chief. There is a patrol officer assigned to traffic and a patrol officer assigned to information technology who report to their respective supervisors. The Administrative Section contains the following areas:

Supervising Sergeant:

- Information Technology.
- Crime Prevention.
- Animal Control.

Administrative Lieutenant:

- Training.
- Records.
- Evidence and Liaison.
- Maintenance.
- Traffic.

Deputy Chief:

- Professional Standards, Compliances and Control.
- Budgetary, Long Range Planning, and staffing reviews.
- Community Outreach.

Operations Section Summary

The Communication Division; primary function is the intake of all public safety calls for service and the dispatching of the appropriate combination of resources from police, fire, and emergency medical services. The Communication Division also provides Emergency Medical Dispatching, which consists of the gathering of information related to medical emergencies, and providing assistance and instructions by voice, before the arrival of emergency medical services.

The Patrol Division; is the primary first responding operational component of the Southington Police Department. The Patrol Division's primary duties are as follows: routine patrol to encompass the prevention of crime and disorder; handling calls for service; the enforcement of laws; community-oriented/problem-solving activities; routine traffic accident investigation; and assistance to the public in emergency situations.

The patrol division had two high profile apprehensions involving bank robberies during the year. The first was on December 12, 2016, when a suspect entered the TD Bank on Main St. and handed the teller a note. The suspect then fled the scene. A vehicle description was provided, and patrol units located that vehicle and initiated a motor vehicle stop. The vehicle then fled from the stop. The vehicle was later pursued by Waterbury Police and the Connecticut State Police, who used stop sticks to disable the vehicle on Route 8, after which the suspect fled through a river into a wooded area. A short time later he was apprehended.

The second occurred on June 18, 2017, in which a suspect entered the People's United Bank in Stop and Shop and handed over a note. He then fled to a getaway vehicle that was waiting outside. Patrol officers located the vehicle and attempted to stop it. The vehicle sustained a flat tire. The suspects abandoned their vehicle by the Shell gas station on Main St. where one fled the area in a vehicle that was occupied by a woman and her two grandchildren. The second suspect was arrested and taken into custody. His apprehension led to identifying the suspect that fled, and a warrant was applied for and granted for his arrest. These two suspects were also suspected in several other bank robberies in the state.

Emergency Response Team:

Eight members of the Southington Police Department serve on the Central Region Emergency Response Team. This is a regional team which includes officers from Bristol, Plainville, and Plymouth. This team responds to critical incidents that occur in the member towns. The Southington Police Department members are listed below:

- | | |
|-----------------------------|---|
| • Sergeant Donald Mackenzie | Officer David Carbone |
| • Sergeant Jeffrey Ward | Officer Giuseppe Vernali |
| • Sergeant Nathan Boislard | Officer Justin Burke |
| • Detective Adam Tillotson | Sergeant Timothy Wilk (Crisis Negotiator) |

Accident Investigation Team:

The Southington Police Department Accident Investigation Team (AIT) is comprised of four Sergeants and six Patrol Officers. In addition to their patrol duties the officers assigned to this unit respond to serious injury and fatal motor vehicle collisions. These officers have specialized training that is utilized in these investigations. The members of the Accident Unit are listed below:

- | | |
|--------------------------|-----------------------------|
| • Sergeant Jason Plourde | Sergeant Brian Leppard |
| • Sergeant Jeffrey Ward | Sergeant Tim Wilk |
| • Officer Matthew Vose | Officer Jeremy Busa |
| • Officer Ryan Lair | Officer Tom Atterato |
| • Officer Taylor Norton | Officer Christopher LaMarre |

K9 Unit:

The Southington Police Department received a donation from the Jay Allen Lamb, Edward S. Pocock Foundation, which allowed for the addition of a third K9 to the department. The K-9 Officers work in patrol and additionally provide other duties to the department including tracking, missing person recovery and drug detection. The members of the K9 Unit are listed below:

- Sergeant Stephen Salerno and K9 Lou
- Officer John Mahon and K9 Arno
- Officer Melvin Emond and K9 Kira

Special Response Vehicles:

The Southington Police Department has the availability of the following special response vehicles:

- Motorcycle Patrol
- Bicycle Patrol
- ATV Patrol
- T-3 Patrol (Segway type vehicle)

The department has trained personnel to operate these specialty vehicles. These vehicles are used to assist in response to critical incidents, as well as to enhance our community policing efforts throughout the Town of Southington.

Investigation Section Summary

The Detective Bureau; is responsible for the thorough investigation of all major crimes that occur within the Town of Southington. Major crimes include homicides, suicides and other death investigations, felony assaults, sexual assaults, robberies, burglaries, felony larcenies and

frauds; and illegal drug possession/sale cases. Detective Bureau members work closely with other local, state and federal law enforcement agencies; the State's Attorney's Office; and the Forensic Science Laboratory for the Department of Emergency Services and Public Protection.

The Bureau is also responsible for the timely processing of hundreds of pistol permit applications that are submitted annually and the monitoring of all registered sex offenders residing in the town. All members of the Detective Bureau have received specialized training in the various disciplines in conducting criminal investigations and are strongly committed to their profession.

The police department continues to respond to a significant amount of vehicle thefts and vehicle burglaries. Officers have been trained to collect DNA evidence through which numerous cases have been solved and perpetrators arrested. Residents are reminded to lock your car, take your keys and secure your belongings.

The Southington Police Department again used Social Media and the Press during the fiscal year to educate Southington Residents in securing their vehicles and belongings when parked and unoccupied. A sampling of this information was:

- Park your vehicle in a well-lit area.
- Lock your vehicle.
- Keep property inside your vehicle out of plain sight.
- Leave nothing of real value in your vehicle when it is parked and unoccupied.

Southington residents continue to fall victim to identity theft and fraud related crimes. Many of these crimes involve the use of the internet. Southington citizens should continue to use caution online and take the necessary steps to protect their personal identifying information; such as social security numbers, dates of birth, etc. While investigators have methods in identifying perpetrators in these types of crimes, there have been some occasions where perpetrators are found to be committing these crimes while in other countries.

A snapshot of the Detective Bureau Activity for this fiscal year is shown below:

- Assigned Investigation: 241
- Total Number of Arrests: 49
- Pistol Permits Processed: 366

The Detective Bureau was responsible for the following during the 2016-2017 Fiscal Year:

- Zero homicides.
- 11 opioid-related deaths.
- 7 suicide deaths.
- Robbery / Carjacking People's Bank.
- 8 Commercial Robberies.
- One person robbery.
- Monitoring of 45 registered sex offenders.

- Embezzlement from Southington Lacrosse Association arrest made.
- Numerous commercial and vehicle burglaries arrests made through DNA evidence.

The Detective Bureau will continue with efforts to conduct thorough, timely and lawful investigations of all major crimes that occur within our community.

Special Investigations Unit (SIU): conducted 86 investigations during the fiscal year and the break down is listed below:

• Drug/Alcohol	44
• Larceny/Burglary\Robbery	3
• Death Investigations	13
• Vehicle Related	11
• Shooting	1
• Sexual Assault	2
• Other (Assists, Background, DWOR)	12

The Special Investigation Unit will continue to focus its efforts on the opioid-related overdose deaths. These incidents have doubled (five in FY 2015-2016 and eleven in FY 2016-2017). The Special Investigations Unit is responsible for these investigations to identify the location and person(s) who provide these types of drugs.

Administrative Section Summary

Administrative Services Section; is tasked with handling all administrative tasks within the Southington Police Department. These tasks include but are not limited to budgetary preparation, presentation, and monitoring, State and Federal mandated reporting such as the use of force and pursuits. The Administrative Services section provides global support to all sections/areas of the Southington Police Department. Professional Standards and quality control also fall under the Administrative Services Section.

The Southington Police Department Prescription Medical Drop-Box is still a successful program taking in 1,491 pounds of medical/prescription drugs during the fiscal year 2016-2017. This represents a 38.82% increase from Fiscal Year 2015-2016. The Southington Police Department remains committed to this program and the value it adds to the quality of life for the Southington residents.

The Southington Police Department is currently involved in the State Accreditation program process. This program is designed to enhance Police Services through the use of general orders and directives. These general orders and directives create a series of best practices for the organization ensuring consistency and a more efficient means of providing services to the Southington Community. The goal for Fiscal Year 2017-2018 is to start and substantially complete Tier 2 Accreditation. Tier 3 Accreditation will be a goal for Fiscal Year 2018-2019.

The Administrative Section managed and completed several projects during the 2016-2017 fiscal year. These projects along with the daily support functions carried out by the division's members allow the department to continue to provide the patrol division and the detective bureau the tools necessary to provide our citizens with the best possible police services.

Crime Prevention; continues to offer the residents and business owners of Southington various programs to improve the quality of life within the Town of Southington.

The Southington Police Department continues the Drug Abuse Resistance Education (DARE) program teaching the ten-week class in the town's eight public elementary schools and the two private schools. The DARE program goes beyond traditional drug abuse and violence prevention programs. It gives children the skills needed to recognize and resist the subtle and overt pressures that cause them to experiment with drugs or become involved in gangs or violent activities. The program was taught to approximately 600 students during the past school year.

The Southington Police Department continues the Play by the Rules Program. This program was taught in all eighth-grade health classes throughout the school year. The program is aimed at 7th and 8th-grade students. Approximately 300 students at both Middle schools went through the program. Students receive lessons on such topics as, Juvenile Law, Criminal Law and Miranda Rights, Drug and Alcohol Laws and Recognition, Technology and Social Media, Family Relation Laws, Weapons Guns, and Fireworks, and School Law.

The Southington Police Department has worked in conjunction with the school district to develop and implement safety protocols and procedures as required by state statutes. We have participated, helped plan, and overseen lockdown drills in all schools and at all levels. The department has provided training for school staff in security procedures.

The Community Services Division also put on several presentations regarding social Media for students at several different schools in the district.

The Southington Police Department continues to run the Child Safety Seat check program by doing both appointments and large scale events. In the last fiscal year, the Southington Police Department checked approximately 86 child safety seats.

The Southington Police Cadet Program had a very successful year. The Cadet Program is a worksite-based program for young men and women who have completed the eighth grade and are 14 years of age but have not yet reached their 21st birthday. The Cadets also participated in several statewide competitions including a high-stress day in Windsor and the annual week long Northeast Regional Law Enforcement Educational Association, Inc. Cadet Academy hosted at the University of Hartford.

The Crime Prevention Division offers a wide variety of crime prevention and quality of life programs. These programs are listed below:

School visitations
Tours of Headquarters (by appointment)

Senior Citizen Crime Prevention Programs
Bicycle Safety

Rollover Simulator (Statewide coordinator)	Citizen ride-Along, Internet Safety
Child ID Kits	Child Bullying
File of Life	K-9 Visitations/Demonstrations
Texting/Driving program	Bicycle/T3 Patrols
Block-Watch Programs	Child Safe Gunlocks
Community Room Availability	Fatal Vision Goggles
College Internships, Fraud/Scam Programs	Business Crime Prevention
CERT- Community Emergency Response Team	Women's Self Defense/Crime Prevention
Homeland Security/Emergency Preparedness	Stuff a Cruiser
Shop with a Cop	Seatbelt Convincer (statewide coordinator)

We have continued to work with the Central Business Alliance, Town Council, Chamber of Commerce and local Businesses on The ACT on It campaign. This is a campaign designed to curb vandalism. The program gives business owners and residents an anonymous number to call if they see acts of vandalism and know who might have done them.

The Southington Police Department continues its partnerships with the STEPS Coalition in growing great kids and reducing youth substance abuse.

The department works with our local boards to help make Southington a strong community. The Unit has membership on the following boards: Youth Advisory Board, Juvenile Review Board, Southington Hunger Committee, Youth Committee of the United Way, Central Business Alliance, Teen Life Committee at Southington High School, Special Needs Committee, Drug Task Force, Southington SOS, STEPS, Senior Committee of the United Way, Lincoln College Criminal Justice Committee, and Liaison with several group homes in town.

The Training; area staffed by Sergeant Jeffrey Dobratz is tasked with assigning, researching and maintaining all departmental training and record keeping for the department. When looking at overall accountability and liability for the police department, it is critical to have the proper training. However the need to maintain accurate records outlining the training is just as critical as the initial program. Some of the training done during the fiscal year is listed below:

- **Recertification:** Processed and documented training records for the recertification of 22 Officers that expire on 06/30/17.
- **Recertification:** Coordinated the scheduling for recertification classes for the 22 Officers that will expire during the upcoming fiscal year.
- **COLLECT:** Coordinated the recertification of approx. 42 Officers / Dispatchers in the State of Connecticut Collect System.
- **COLLECT:** Coordinated / Hosted 2 separate COLLECT training classes July 2016 & August 2016.
- **Emergency Medical Responder:** Coordinated the recertification of 17 Officers for EMR Recertification. Also coordinated EMR recertification for an Officer on medical extension and a lateral transfer Officer.

- **Firearms Training:** coordinated 2 sessions (fall 2016 and spring 2017) of Firearms qualifications for all Officers and Animal Control Officers.
- **Firearms / Shooting Scenarios:** coordinated Patrol Rifle Training for 9 Officers December 2016.
- **General Training:** during the year Officers (all ranks) were sent to approximately 170 training classes in different areas of Police work.
- **Dispatcher Training:** Coordinate training classes for Dispatchers to attend including both online, off – site and in – house training.
- **Dispatcher Training:** Coordinate training classes for Dispatchers to attend including both online, off – site and in – house training. (Suicide Prevention; Stress reduction, Power-Phone Emergency Medical Dispatch Recertification, Electrical Safety)
- **Dispatcher Field Training:** Three Dispatchers and a Supervisor were trained in a new Field Training program for Dispatchers. When a new Dispatcher is hired, we will be able to implement this new program as a training model.
- **New Dispatcher Training:** Coordinated the initial training for two newly hired Dispatchers including NIMS; COLLECT; EMD; Weapons Database; State of CT. Telecommunicator
- **NG911 Training:** Coordinated the training for the NG911 system that was implemented in the Dispatch Center. Training was off –site and all Dispatchers attended as well as Sworn Staff members.
- **Training Records:** Maintain all of the training records for members of the department, sworn and non- sworn.
- **TASER Downloads:** Coordinate required bi-annual TASER downloads July 2016 and January 2017. Maintain the download records in the computer system.
- **Troubleshoot Tasers:** Point of contact for trouble with Taser CEW
- **POST Academy Assistance:** Provided both the POST Academy with Instructors in the following areas: Firearms (handgun, rifle, shotgun & SIMS); MV stops; Traffic Direction; Domestic Violence; Crime Scene Processing; Crimes in Progress; Patrol Skills; Search & Seizure; Cooper Testing and Supervisors to review report writing.
- **Accident Investigation Team:** Added three members to the team and began training process by attending “ At Scene Traffic Crash” in Massachusetts March 2017
- **Accident Investigation Team:** Coordinated advanced training for members of the AIT. All members of the team are at the Traffic Crash Reconstructionist level except the three newest members of the team.
- **K-9 Unit:** maintain the training records for the SPD K-9 unit.
- **Emergency Response Team:** maintain copies of the training records for the unit.
- **Lateral Entry Oral Board:** Assisted in the setting up the oral board process for lateral entry candidate(s) including the questions, score sheets and sitting in on the oral panel
- **Department Conversation:** Assisted in logistical planning for the Southington Police Department Conversation including pre- preparation and securing a location.

- **Regional Training meetings;** attend to network with other Officers assigned to training at their respective agencies.

1033 Military Equipment Program

- Point of Contact for the 1033 program.
- Maintain records for property that is secured through the 1033 Program.

Public Information

- Media Releases disseminated approximately 150 media releases/mugshots regarding different cases and events during the year.
- Maintain the data base for media releases and mug shots for arrests during the year.
- The review of several roadway enhancement plans or proposed new construction within the Town of Southington, that had the potential to impact traffic flow within our community.

Field Training Supervision

- Coordinated and scheduled the Field Training program for Recruit Police Officers and 1 lateral transfer Police Officer.
- Coordinated Comparative Certification training for the Lateral transfer Officer.
- Maintained all of the Field Training records for each of the Officers in a hard copy format and also digitally.
- Submitted to POST all of the necessary paperwork for the initial certifications of the new Officers listed above and also for the lateral transfer Officer.

Traffic

The Traffic area, staffed by Officer Thomas Gorr, is responsible for all traffic related issues within the Town of Southington. He also has the responsibility for managing and maintaining the following:

- Traffic Signs and Markings (to meet all federal standards).
- Site Plan Reviews and Suggestions.
- Traffic Studies and Reviews.
- School Crossing Guard Training.
- Special Traffic Events (example: motorcycle runs).
- Southington Police Department Vehicle Fleet Management.

Information Technology; The Southington Police Department Information Technology area continues to maintain the latest in mobile technology. The Information Technology Officer Ryan Lair is tasked with the managing and maintaining all of the technology equipment, processes, and programs for the Southington Police Department. This covers both internal and external systems within the department.

During the fiscal year, the information technology area conducted several projects which were managed by Sergeant Brian Leppard. A few of these projects are listed below:

- Digitized all Department General Orders, utilizing the Power DMS system, which allows for the access of general orders, directive and department information remotely from the field. This system also retains versions as a general order or document changes, along with electronic signature for accountability.
- Electronic Field Training Officer Form Reporting System.
- Assisted with the State New 911 system installed and implemented May 2017.
- Created a series of tutorials on the department intranet system to allow people a point of reference for job-related tasks.

Court Liaison; the Liaison area is staffed by one (1) civilian and a temporary seasonal civilian employee. This area maintains all evidence and property for the Southington Police Department. This area is the main conduit between the Police Department and the Judicial System. The Court Liaison also has the responsibility of quality control as they review all paperwork that is being submitted to the court.

Records; area is staffed by four (4) civilians and maintains files and retains all police department reports, documents, and investigations. The Records Division is the main point of contact for the people or companies looking for copies of police documents. Alarm, Raffle, and Vending permits are also processed by the Records Division.

The information above is designed to provide a snapshot of what the Administrative Services Section carries out every year.

The fundamental goal for the Administrative Services Section is that of continuous improvement and how it relates to the overall performance, quality of services delivered and the quality control of a given service or operation by the Southington Police Department.

School Resource Officer Kevin Naranjo had a successful year working with the Southington High School Staff and the students. The School Resource Officer program continues to be an effective program. The ability to have a police officer available to assist with teaching, providing guidance and enforcement action strengthens the fact a police officer can do more than just make arrests. This program continues to be strongly supported by the School Administration and the Board of Education.

Fiscal Year 2016-2017 Overall Activity Snap-Shot

The resources listed above provide the Southington Police Department with the ability to respond to calls for service and to deliver Law Enforcement services to the community. The Southington Police Department is responsible for approximately 36.9 square miles and 236 miles of roadway (Town roadway 204.65 and State 31.55). The department is responsible for keeping our roadways and community safe to enhance the quality of life for our residents and businesses.

Traditional police services displayed a number of improvements. The Southington Police Department participates in the National Incident Based Reporting System (NIBRS), which provides consistent offense reporting nationwide. Our NIBRS reportable offenses decreased by 13.87% or by 291 reportable incidents. Also of note were simple assaults, domestic violence, burglaries and theft from motor vehicle incidents all of which posted decreases for the fiscal year. Robberies, credit card/AMT Fraud, wire fraud and thefts of motor vehicles all posted an increase for the fiscal year.

Traffic Accidents showed an increase of 10% overall, or by 142 reportable incidents, however, traffic accidents that occurred on the roadway (excluding parking lot accidents) saw an increase of 7% or by 73 reportable incidents.

Criminal Arrests (adults and juveniles) showed a decrease of 9.10% or by 78 arrests. Juvenile arrests during this fiscal year were 27 more than the fiscal year 2015-2016. Adult arrests during this fiscal year were 105 less than Fiscal Year 2015-2016.

Identity theft and other fraud related crimes also showed an increase of 59.0% or by 36 reportable incidents. Credit Card Fraud incidents saw the largest increase, as 52 incidents were reported in Fiscal Year 2015-2016 and 80 were reported this fiscal year.

Counterfeit/Forgery incidents decreased by 52.63% or by 30 reportable incidents. There were 57 incidents reported in 2015-2016 and 27 incidents reported in this fiscal year.

Drug arrests totaled 87 for the fiscal year, which showed a 40.41% increase from the 2015/2016 fiscal year total (146).

Click It or Ticket Seatbelt Safety State Grant Programs; the Patrol Division increased its efforts to promote safe driving through the Click it or Ticket Seatbelt Safety Program. A fiscal year enforcement comparison is shown below:

Seatbelt Safety Enforcement Information

2015-2016	2016-2017	%+/-
245	119	-51.42%

Distracted Driving State Grant Programs; this program also promoted roadway safety. A fiscal year enforcement comparisons is shown below:

Distracted Driving Enforcement Information

2015-2016	2016-2017	%+/-
324	337	4.01%

Driving While Under the Influence Enforcement was completed during the fiscal year. These enforcement operations were used to identify motorists that were operating a motor vehicle

under the influence and in violation of Connecticut Motor Vehicle Law. A fiscal year enforcement comparison is shown below:

Driving While Under Influence Enforcement Information

2015-2016	2016-2017	%+/-
59	59	0.00%

Underage Drinking Patrols and Alcohol possession programs were sponsored by Southington STEPS and also police department budgetary funds.

Underage Drinking and Alcohol Possession Enforcement Information

2015-2016	2016-2017	%+/-
26	9	-65.38%

The Southington Police Department will continue to make the education and enforcement of substance abuse related incidents a community priority by using both proactive and reactive prevention enforcement techniques.

The Patrol Division will continue to be a full-service division with its primary mission of First Responders to both emergency and nonemergency calls for service within the Town of Southington.

Southington Police Department Annual Report Conclusion

The Southington Police Department has a primary responsibility to respond to calls for service within the Town of Southington. The coverage area is approximately 36.9 square miles and has 236 miles of paved roadway, which encompasses public, private and state roadways. The Southington Police Department is tasked with keeping our roadways safe and maintaining a secure community environment which enhances the quality of life for our Southington residents. The Southington Police Department prides itself on being a full-service police department that understands the need to balance both proactive and reactive police services to the Southington Community at large.

The Southington Police Department Goals for Fiscal Year 2017-2018:

- Improve Communications within the whole organization.
- Improve Consistency and further standardize processes within the Southington Police Department.
- Increase Enforcement and Education in the areas of Driving While Under the Influence, Occupant Safety and Distracted Driving.
- Reduce the frequency and opportunities for motor vehicle thefts and vehicle burglaries.
- Improve our response to complaints that involve technology.

The basic foundation of the Southington Police Department is a continuous improvement while learning from both our successes and our failures.

As in the past, many letters received from merchants and citizens from Southington and other towns expressing their appreciation for services rendered, whether routine or above and beyond the call of duty, have been very gratifying. The Southington Police Department appreciates any feedback from the public in our continued effort to better serve the community. The Southington Police Department is continually involved in a pattern of improving and otherwise doing its best to achieve peak performance and service.

It is an exciting time, and we wish to invite the people of Southington to share in our enthusiasm. The Board of Police Commissioners also wishes to thank the people of Southington for their continued cooperation with the Board of Police Commissioners and the members of the Southington Police Department. Our police force is second to none in the State of Connecticut and appreciates the continued support for the cost efficient, the effective smooth operation of the Department. Only by cooperation and open communication can we provide the best possible law enforcement to keep Southington a safe and peaceful community.

**** See General Activity Report attached****
**** See Receipts for Fiscal Year attached****

Yours very truly

Richard Montague, PhD

Chairman Richard Montague, PhD
Board of Police Commissioners

**SOUTHINGTON POLICE DEPARTMENT
FISCAL YEAR REPORT FOR GENERAL POLICE ACTIVITY**

INCIDENT SUMMARY	2015-2016	2016-2017	NIBRS OFFENSE REPORTING PART A*	2015-2016	2016-2017
Operational Service Events	44,895	55,824	09A Murder and Non-Negligent Manslaughter	0	0
Investigative CAD Reports	8,361	10,083	09B Negligent Manslaughter	0	0
Investigative Reports	10,782	6,976	09C Justifiable Homicide	0	0
911 Phone System Calls	13,720	13,670	100 Kidnapping/Abduction	2	5
			11A Forcible Sexual Assault	12	6
TRAFFIC INVESTIGATIONS	2015-2016	2016-2017	11B Forcible Sodomy	1	2
Motor Vehicle Accidents	932	1005	11C Sexual Assault With an Object	0	0
Pedestrian Accidents	2	5	11D Forcible Fondling	12	7
Motorcycle Accidents	16	9	120 Robbery	10	17
Fatal Accidents	2	6	13A Aggravated Assault	6	5
Parking Lot Accidents	455	500	13B Simple Assault	143	107
Driver Reported Accidents	6	30	13C Intimidation	90	48
Total Motor Vehicle Accidents	1,413	1,555	200 Arson	1	3
			210 Extortion/Blackmail	3	3
ENFORCEMENT ACTIONS	2015-2016	2016-2017	220 Burglary/Breaking And Entering	137	94
DUI Violations	59	58	23A Pocket Picket	1	3
Vehicle Equipment Violations	*	*	23B Purse Snatching	0	0
Operator Violations	4,412	5,324	23C Shoplifting	205	122
Parking Violations	209	477	23D Theft From Building	101	81
Total Enforcement Actions	4,680	5,859	23E Theft From Coin Operated Machine or Device	3	4
			23F Theft From Motor Vehicle	273	244
CRIMINAL ARRESTS	2015-2016	2016-2017	23G Theft of Motor Vehicle Parts Or Accessories	39	29
Adults	772	667	23H All Other Larceny	134	109
Juveniles	85	112	240 Motor Vehicle Theft	38	47
Total Enforcement Action	857	779	250 Counterfeit/Forgery	57	27
			26A False Pretenses/Swindle/Confidence Game	96	69
GENERAL INVESTIGATIONS	2015-2016	2016-2017	26B Credit Card/Automatic Teller Machine Fraud	52	80
Alarms	2,050	2,075	26C Impersonation	114	93
Animal Control	961	1,164	26D Welfare Fraud	0	0
Computer Crime	30	36	26E Wire Fraud	9	17
Court Orders	107	*	270 Embezzlement	12	16
Domestic Violence Arrests	183	160	280 Stolen Property Offense	3	1
Drug and Alcohol Related	93	63	290 Destruction/Damage/Vandalism of Property	285	349
Vandalism	157	248	35A Drug/Narcotic Violations	93	67
Juvenile Incidents	119	152	35B Drug Equipment Violations	11	25
Public Hazards	577	877	36A Incest	0	0
Medical	3,569	4,122	36B Statutory Sexual Assault	3	1
Missing Person/Located Person	64	83	370 Pornography/Obscene Material	7	7
Registered Sex Offender	5	12	39A Betting/Wagering	0	0
Overdose	36	43	39B Operating/Promoting/Assisting Gambling	0	0
Overdose-Death	5	11	39C Gambling Equipment Violations	0	0
Suicide Attempts	31	18	39D Sports Tampering	0	0
Suicides	8	7	40A Prostitution	2	0
Trespass	53	64	40B Assisting of Promoting Prostitution	0	0
Untimely Deaths	29	44	510 Bribery	0	1
			520 Weapon Law Violation	13	4
COMMUNITY SERVICES	2015-2016	2016-2017	720 Animal Cruelty	0	2
Civil Matter No Crime	296	194	*Source CT DESPP/CAU	Year Totals	1,968
Unlock Car Doors	404	439			1,695
Park Walk and Talk	70	24			
DARE Class	123	123			
Car Seats Installed	250	81			
Person Fingerprinted	569	660			
Pistol Permit Applications	503	373			
Community Programs	602	359			
Community Service Totals	2,817	2,253			

** Court Order Managed Electronically now*

**SOUTHINGTON POLICE DEPARTMENT
RECEIPTS FOR FISCAL YEAR 2016 – 2017**

	Totals	Amounts
Burglar Alarm Permits	66	\$ 385.00
Pistol Permits (Incl. To Sell)	349	24,630.00
Pinball or Pool Table Permits	5	790.00
Raffles or Bazaars	19	350.00
Vendors Permits	50	3950.00
Vendor & Precious Metal App. Fee,....		920.00
Fees for Accident Reports (Copies & Photos)....		9,195.50
Burglar Alarm Tag Fees....		180.00
Record Checks....		230.00
Parking Tag Fees....		5718.00
Precious Metal Permits....		60.00
Pawn Broker AND 2 nd Hand Dealer....		<u>550.00</u>
		\$46,958.50

MISCELLANEOUS REVENUE..... \$67,624.82
Amount received by Town of Southington
From CIRMA for Workers Compensation
For Police Department

TOTAL \$114,583.32

DAVID A. LAPREAY
Director of Recreation

JULIA BERARDINELLI
Secretary



COMMISSIONERS:
MICHAEL J. FASULO
Chairman

MICHAEL T. DEFELO
Vice Chairman

ROBERT E. GALATI
ALBERT A. NATELLI, JR.
PETER J. ROMANO, JR.

Town of Southington

RECREATION DEPARTMENT
P.O. BOX 571, SOUTHTON, CONNECTICUT 06489
PHONE: (860) 276-6219 FAX: (860) 276-6204
WWW.SOUTHTON.ORG

Annual Report of the Recreation Department **Fiscal Year 2016-2017**

As Fiscal Year 2016-17 came and went so did another busy, exciting and successful year for the Recreation Department. Sports, the Arts, Passive Recreation and Special Events enthusiasts all had the opportunity to partake in a program of their liking. With two full-time employees, 80+ part-time/seasonal staff and hundreds of volunteers all working together, we strive to offer the best recreational experience possible.

The Recreation Department sponsors all of the youth leagues in Southington. These include Youth Wrestling, Girls Softball, Football (along with Cheerleading and Flag Divisions), Boys and Girls Basketball, Lacrosse and Soccer. The hundreds of volunteers in each league provide an excellent learning experience in sportsmanship and teamwork to all those that play.

Registration turnouts continued at a high level for most of our program offerings, which include: Summer and Fall Softball for men and women, Girls Volleyball, Adult Basketball, Yoga, Zumba, Ballroom/Swing Dance, Swim Lessons, Fitness, Arts and Crafts, Music Therapy, and Fitness programs for individuals with Special Needs, Dog Obedience, Nia Fitness, Martial Arts, and the very popular Spring/Fall Tennis programs. Summer camps that continue to be very popular are Playground Camp, Youth Theater and Summer Tennis Camp.

Camp RISE, our summer camp for individual with special needs completed its second summer season. This past camp season included the addition of another age group, grades 2-5 to accompany the middle school and high school age groups that were part of the inaugural camp season. The camp was a tremendous success and we look forward to continuing and expanding the program for the 2018 summer season. The camp could not have been possible without the generosity of many local organizations, companies and individuals who donated to help keep costs reasonable to those families registering. The collaboration between the Recreation Department and Administrators/Staff from the school system, as well as a professional staff of camp counselors, proved to be invaluable in providing a wonderful experience for these individuals.

The Community Pavilion at Recreation Park continues to be a popular rental facility with many private parties and functions taking place there, as were the other smaller pavilions and picnic areas within our parks. All events can be booked, and permits obtained, through the Recreation Department.

DAVID A. LAPREAY
Director of Recreation

JULIA BERARDINELLI
Secretary



COMMISSIONERS:
MICHAEL J. FASULO
Chairman

MICHAEL T. DEFEIO
Vice Chairman

ROBERT E. GALATI
ALBERT A. NATELLI, JR.
PETER J. ROMANO, JR.

Town of Southington

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The department also offers the town many special events that include the ever popular Music on the Green (24th season) which is 15 consecutive weeks of summer concerts on the Town Green each Wednesday evening, 20+ day and overnight bus trips and a free Kids Series program (entertainment acts) that runs for 8 weeks in the summer at Recreation Park on Tuesday evenings. The Recreation Department continued its co-sponsorship of two holiday community events, Halloween in the Village (organized by the Village of Plantsville Association) and the 1st annual White Christmas in the Community (organized by the Downtown Merchants of Southington and the Village of Plantsville Association) that takes place in the downtown areas of Southington and Plantsville on the first Friday in December each year.

Passive Recreation enthusiasts can frequent one of our beautiful parks, walk/bike/jog the miles of the linear trail, take a walk at one of Southington's many open space areas or enjoy a day at Crescent Lake which is a beautiful and serene area in the northeast area of town that offers hiking trails, fishing, boating or plain passive enjoyment.

The Board of Park Commissioners consists of five members: Michael J. Fasulo, Chairman, Michael T. DeFeo, Vice Chairman, Peter J. Romano, Jr., Robert E. Galati and Albert A. Natelli, Jr. The Recreation Department consists of David A. Lapreay, Director of Recreation and Julia Berardinelli, Secretary.

We thank the Town Council and Board of Finance for providing the funds to operate the department. We also thank Mr. Garry Brumback, Town Manager and Attorney Mark Sciota, Deputy Town Manager/Town Attorney, for their guidance and support throughout the year on many town matters.

Respectfully Submitted,

David A. Lapreay
Director of Recreation



Town of Southington

Tax Collector

75 Main Street, PO Box 579
Southington, CT. 06489

Telephone Number: (860)-276-6259

Facsimile Number: (860)-276-6265

Annual Report of the Southington Tax Collector 2016-2017

As the Director of Assessment & Revenue, I completed my fourth year managing both the Department of Assessments and the Tax Collector's Office. I want to thank the hard working staff in the Tax Collector's Office for their continued support. Jill Fragola, Debra Maffioli, Roxanne Avitabile, and Michelle Tarca are hard-working, dedicated individuals that strive to provide outstanding customer service to our taxpayers. They work hard in an effort to earn the public's trust and project an image of integrity by being honest, respectful, ethical and fair. More importantly they help cultivate an environment that is welcoming and kind to our customers.

Like all town departments, the Tax Collector's Office is committed to the efficient use of the town's resources. In that light, we implemented a lock-box service through People's Bank to more efficiently process tax payments received through the mail. Lockbox accelerates the collection of our tax payments and saves valuable time. During July 2016 and January 2017 we received a total of 24,239 payments representing \$24,248,580 in tax revenue.

The three types of property tax revenues that this office collects are Real Estate, Motor Vehicle, and Personal Property. In summary, the Fiscal Year 2016-2017 (October 1, 2015 Grand List) Southington property tax billings were as follows:

Category of Tax	Number of Accounts	Billed Revenue
Real Estate	17,595	\$98,650,310
Motor Vehicle	43,195	\$10,638,664
Personal Property	1,970	\$5,854,250
	=====	=====
Grand Totals	62,760	\$115,143,224

The taxes are based on the assessed property values (defined as 70% of market value) multiplied by the annual budgeted "mill rate" expressed in thousandths of a dollar. The current mill rate is \$29.64 which represents \$29.64 of tax for each \$1,000 of assessed value.

The Tax Collector's office is responsible for collecting all monies due the town on the current and delinquent Grand Lists in the form of taxes, interest and fees. Once the money has been balanced and deposited, it is transferred to the Treasurer by the 10th of every month as specified in Sec. 12-147 of the Connecticut State Statutes. All collections require daily, monthly, quarterly and annual reporting.

World Wide Web Address: <http://www.southington.org>

Pursuant to Connecticut General Statutes §12-157, the Tax Collector's Office conducted a tax sale on March 28, 2017. A tax sale is a public auction of tax delinquent properties where the proceeds of the sale are applied against the unpaid taxes. Below are the results of the tax sale:

List#	Name	Address	Minimum Bid	Final Bid	Winning Bidder
18852	DEPAOLA NICHOLAS	17 LIBERTY ST	\$48,022.26	No Bids	Sale Adjourned
3547	MAMULA PAUL	OLD TURNPIKE RD REAR	\$20,392.66	No Bids	Sale Adjourned
6720	CIRILLO JODI	777 OLD TURNPIKE RD	\$69,497.69	\$97,000.00	Forgione Management Group
2568	COTE GERALD	28 HILL ST	\$35,763.78	\$35,763.78	Rebuilt Homes
3125	DEFRANCIS JOSEPH	M & W TPKE	\$7,241.06	\$7,241.06	Southington Land Conservation Trust Inc.
3036	DEMARCO PATRICIA	139 AUTUMN LN	\$97,792.79	\$80,000.00	Joseph Mariani
5877	INGRISELLI ENZO	74 AUTRAN AVE	\$54,270.56	\$96,000.00	1740 West Main Street LLC
8505	MIRANDO EMERICK	1909 M & W TPKE	\$57,885.80	\$155,000.00	Andrew Florian
2403	PONDERSOA HOLDINGS LLC	367 SOUTH END RD	\$55,309.35	\$72,000.00	South End Road Trust
3824	PONDERSOA HOLDINGS LLC	60 GERMANIA ST	\$23,101.04	\$44,000.00	Germania Street Trust
6142	RAU JEFFREY	131 CANAL ST	\$50,537.14	\$65,000.00	Forgione Management Group
6141	RAU JEFFREY	CANAL ST			
12390	SZPAK EDWARD & KING KAREN	1636 MOUNT VERNON RD	\$114,692.77	\$290,000.00	Fragola Enterprises LLC

It's important to note that the tax sale process serves as a great motivator for property owners to eliminate tax delinquent balances. During 2016-2017, payments of prior year taxes increased from \$918,471 in 2015-2016 to \$1,542,474.

To assist taxpayers with access to property tax information, tax billing information can be accessed via the town's website at www.southington.org. With respect to income tax filings, individual tax bills paid can be displayed on a calendar year basis. In addition, current tax bills can be accessed on-line and paid by credit card, debit card or electronic check. We also accept credit card and debit card payments over-the-phone or in the office.

Attached is the report of property tax collection for the fiscal year ending June 30, 2017.

Respectfully submitted,

Brian Lastra, CCMC, CCMA II
Director of Assessment & Revenue

Report of Property Tax Collections for Fiscal Year ending June 30, 2017

Grand List	Taxes Collectible	Transfer Suspense	Legal Additions	Legal Reductions	Adjusted Tax Collectible	Taxes Collected	Interest	Warrants Liens/Fees	Amt Paid to Treasurer	Bal Per monies	Credit Balance	Taxes Uncollected
2015	116,678,748.69	(16,827.51)	140,214.23	(603,649.91)	116,198,485.50	115,199,690.23	285,214.16	11,768.02	115,496,672.41	988,795.27	291,498.08	1,290,293.35
2014	1,271,131.67	(15,271.98)	5,476.13	(18,067.72)	1,243,268.10	724,858.59	168,671.82	6,380.04	899,910.45	518,409.51	11,447.57	529,857.08
2013	587,144.19	(10,244.38)	770.25	(1,340.00)	576,330.06	308,150.95	129,004.62	2,673.03	439,828.60	268,179.11	938.93	269,118.04
2012	318,511.57	(3,902.22)	-	(1,297.50)	313,311.85	221,898.71	116,993.91	1,538.00	341,990.62	91,453.14	907.02	92,360.16
2011	168,835.32	(5,131.48)	-	(590.28)	163,113.56	129,603.26	89,352.10	1,032.00	219,987.36	33,510.30	199.50	33,709.80
2010	90,404.98	(3,431.85)	-	(677.64)	86,295.49	63,196.90	57,063.14	528.00	120,788.04	23,098.59	191.56	23,290.15
2009	52,280.41	(651.92)	-	(669.43)	50,959.06	40,748.26	43,628.59	408.00	84,784.85	10,210.80	188.55	10,399.35
2008	33,679.72	-	-	(465.86)	33,213.86	24,596.58	26,614.81	192.00	51,403.39	8,617.28	-	8,617.28
2007	17,400.85	-	-	(239.92)	17,160.93	11,948.06	16,081.48	120.00	28,149.54	5,212.87	0.01	5,212.86
2006	13,338.27	-	-	-	13,338.27	8,246.58	8,153.48	72.00	16,472.06	5,091.69	-	5,091.69
2005	13,150.96	-	-	-	13,150.96	8,005.06	8,195.08	72.00	16,332.74	5,084.92	-	5,084.92
2004	3,297.48	-	-	-	3,297.48	904.28	9.71	48.00	961.99	2,393.20	-	2,393.20
2003	1,860.74	-	-	-	1,860.74	-	-	-	-	1,860.74	-	1,860.74
2002	1,897.71	-	-	-	1,897.71	-	-	-	-	1,897.71	-	1,897.71
2001	1,167.04	-	-	-	1,167.04	296.00	1,177.37	-	1,473.37	871.04	-	871.04
	119,252,849.22	(55,461.34)	146,460.61	(626,998.26)	118,716,850.23	116,742,164.06	951,760.27	24,831.09	117,718,755.42	1,974,686.17	305,371.22	2,280,057.39
Suspense												
2015						-	-	-	-			
2014						1,832.84	317.20	50.00	2,200.04			
2013						3,212.18	1,256.96	60.00				
2012						7,437.07	4,502.04	108.00	12,047.11			
2011						7,410.93	5,554.37	30.00	12,995.30			
2010						21,136.40	2,153.81	28.00	4,318.21			
2009						1,785.73	2,219.78	26.00	4,031.51			
2008						1,906.15	2,570.43	26.00	4,502.58			
2007						702.45	1,352.31	28.00	2,082.76			
2006						982.54	1,642.37	24.00	2,648.91			
2005						279.37	539.23	24.00	842.60			
2004						281.60	687.37	24.00	972.97			
2003						178.54	349.26	24.00	551.80			
2002						154.53	3,777.52	24.00	3,956.05			
2001						441.21	327.73	24.00	792.94			
						28,741.54	27,230.38	500.00	56,471.92			



Town of SOUTHTON, Connecticut

Kathy Larkin Town Clerk and Registrar of Vital Statistics

ANNUAL REPORT OF THE TOWN CLERK

2016 -2017

The Town Clerk's office has experienced an overall increase in revenue this year of 5.09%. This is due in part to an uptick in property sales of 2.01% increasing the land record recording fees by 2.30%.

- ✓ The Net Bottom Line Contribution this year is \$1,366,638 - an increase of 7.31%
- ✓ Conveyance Tax Revenue collected this year is \$1,083,424 - an increase of 8.62%

A \$5000 Preservation Grant was received allowing for a Back File Conversation of land record images to the indexing system and Public Portal. This project consists of 38 land record volumes being scanned to attach the digital images to the land record computer index providing enhanced access to the land records.

This year the Town Clerk partnered with Animal Control in a combined 'Rabies Clinic and Top Dog Drawing' bringing renewed awareness of the importance having dogs licensed and pets vaccinated. New Hope Clinic administered the shots and Town Clerk staff was on hand to license dogs and conduct the Top Dog Drawing. It was a success and plans are in the works for next year's event.

We are pleased to welcome the newest member of our staff, Joanne Cyr. She comes to us from the Southington Library. With Joanne's customer service skills and pleasant personality, she is a perfect addition to our staff.

The population of Southington now tops 43,000; with this are increased duties for the staff. There are more people to assist with whatever their needs may be. I am proud to say the staff, consisting of Sandra Brunoli, Deputy Town Clerk, Elizabeth Chubet, Assistant to the Town Clerk, Lisa Secondo, Assistant and now along with Joanne Cyr, continue providing excellent customer service to our residents.

Respectfully submitted,

Kathy Larkin, CCTC, CMC
Town Clerk

75 Main Street · P.O. Box 152 · Southington, Connecticut 06489
(860) 276-6211 · Fax (860) 276-6229 · Email: larkink@southington.org



Town of SOUTHTON, Connecticut

Kathy Larkin Town Clerk and Registrar of Vital Statistics

ANNUAL REPORT

JULY 1, 2016 -JUNE 30, 2017

LAND RECORD DOCUMENTS (30,883 PGS. 29 VOLS)	8,104
TOWN COUNCIL MINUTES - PAGES RECORDED	570
LIQUOR PERMITS FILED	94
VETERANS DISCHARGES RECORDED	70
TRADE NAMES FILED	131
MAPS FILED	49
SPORTS LICENSES & TAGS	1,376
DOG LICENSES ISSUED	2,737
DOG-KENNEL LICENSES ISSUED	2
TRANSFER STATION PERMITS	8,643

VITAL STATISTICS

BIRTHS-SOUTHTON RESIDENTS	371
MARRIAGES IN TOWN	240
MARRIAGE LICENSES ISSUED	240
DEATHS IN TOWN	308
BURIALS IN TOWN	79
VITAL STATISTIC COPIES ISSUED	2935

RECEIPTS-FEES OF TOWN CLERKS OFFICE

RECORDING DOCUMENTS-LAND RECORDS	167,636.00
CONVEYANCE TAX	1,083,424.01
HISTORIC PRESERVATION FEES	15,825.00
FARMLAND PRESERVATION FEE	211,000.00
MISCELLANEOUS FILING, COPIES ETC.	43,077.25
VITAL STATISTIC COPIES	58,710.00
MARRIAGE LICENSE FEES	7,650.00
SPORT LICENSES & TAGS	12,131.00
DOG LICENSES	24,251.00
PASSPORT APPLICATION FEES	7,950.00
NOMINEE (MERS) FEES	211290

GRAND TOTAL-FEES COLLECTED

1,842,944.26


PAID TO STATE FOR MARRIAGE LICENSE SURCHARGE	4,845.00
PAID TO STATE FOR SPORT LICENSES & TAGS	11,814.00
PAID TO TOWN FOR DOG ACCOUNT	21,531.50
PAID TO STATE FOR HISTORIC PRESERVATION FEE	10,550.00
PAID TO TOWN FOR HISTORIC PRESERVATION FEE	5,275.00
PAID TO STATE FOR FARMLAND PRES FEE	189,900.00
PAID TO TOWN FOR FARMLAND PRES FEE	21,100.00
PAID TO STATE FOR NOMINEE (MERS) FEES	176218
PAID TO TOWN FOR NOMINEE (MERS) FEES	35072

TOTAL FEES DEDUCTED

476,305.50

NET TOTAL

1,366,638.76


Kathy Larkin, CCTC, CMC
Town Clerk

75 Main Street · P.O. Box 152 · Southington, Connecticut 06489
(860) 276-6211 · Fax (860) 276-6229 · Email: larkink@southington.org

BOARD OF WATER COMMISSIONERS
Michael S. Domjan, PRESIDENT
Thomas J. Murphy, VICE PRESIDENT
Gregory Klimaszevski, SECRETARY & TREASURER
Robert M. Berkmoes
Erika Pocock
Joseph Del Debbio



Frederick W. Rogers, SUPERINTENDENT
William M. Casarella, ASSISTANT SUPERINTENDENT
Maria Nason, OFFICE SUPERVISOR
605 West Queen Street
P. O. Box 111
Southington, CT 06489-0111
(860) 628-5593 • Fax (860) 621-0491

July 31, 2017

Mr. Gary Brumback
Town Manager
Town Hall
75 Main Street
Southington, CT 06489

Dear Mr. Brumback:

Attached in the Annual Report of the Board of Water Commissioners for the year ending June 30, 2017.

Sincerely,

Frederick W. Rogers
Superintendent

PLANT ADDITIONS
2016-2017

The following additions to the plant were made during the year:

Miscellaneous Tangible Plant	\$	
Land & Land Rights	\$	100,000.00
Structures & Improvements	\$	435,383.01
Collect & Impound Reservoirs	\$	
Wells & Springs	\$	
Distribution Mains and Accessories	\$	4,639,747.49
Standpipes	\$	
Meters & Installations	\$	52,258.87
Hydrants	\$	33,285.00
Pumping Equipment	\$	
Treatment Equipment	\$	38,688.36
Office Furniture & Equipment	\$	8,125.00
Computer	\$	5,953.94
Communications Equipment	\$	
Tools & Work Equipment	\$	1,640.00
Laboratory Equipment	\$	
Transportation Equipment	\$	60,449.05
Power Equipment	\$	
Miscellaneous Equipment	\$	
	\$	<hr/> 4,840,147.71

BOARD OF WATER COMMISSIONERS

The Board is organized as follows:

Michael S. Domian, President	Term expires November 2019
Thomas J. Murphy, Vice President	Term expires November 2017
Gregory Klimaszewski, Secretary & Treasurer	Term expires November 2017
Robert M. Berkmoes	Term expires November 2019
Joseph Del Debbio	Term expires November 2017
Erika Pocock	Term expires November 2019

Respectfully Submitted,

SOUTHINGTON WATER DEPARTMENT

Frederick W. Rogers
Superintendent

WATER CONSUMPTION

Rainfall for the period July 1, 2016, through June 30, 2017, totaled 33.75 inches.

The highest demand occurred July 29, 2016, when consumption reached 7.286 million gallons.

Water consumption for the year:

From Reservoir	84,479,900 Gallons
From Well # 1	122,027,000 Gallons
From Well # 2	194,001,300 Gallons
From Well # 3	134,090,000 Gallons
From Well # 4	-0- Gallons
From Well # 5	-0- Gallons
From Well # 6	-0- Gallons
From Well # 7	49,128,700 Gallons
From Well # 8	36,870,000 Gallons
from Well # 9	779,925,200 Gallons
from New Britain Well	-0- Gallons
Total Pumped From Wells	1,316,042,200 Gallons
Total Consumption	1,400,522,100 Gallons
Average Daily Consumption	3,837,046 Gallons

WATER SUPPLIES

The Southington Board of Water Commissioners continues to reference an extensive Capital Improvement Plan (CIP) for its water system. The purpose of this plan is to identify and prioritize infrastructure improvements focusing on buried infrastructure, storage tanks, pumping stations, additional water supply sources and treatment facilities.

Major capital improvements and planning that occurred during this year include:

The installation of water main on Aspen Way, Glenwood Park Road and North Ridge Court. The construction was completed on a concrete water storage tank on the east side of town, as part of an East Side Pressure Zone Project (ESPZ). This project consists of a one (1) million-gallon storage tank and 1000' of water main located on the Smith Street (Town right-of-way) along with a pump station on the Southington High School property.

ADDITIONS AND IMPROVEMENTS

A total of 1.05 miles of new mains were installed. Eleven (11) new hydrants were installed during the year. Eighty-four (84) new services were added during the year and ten (10) services were retired. Four hundred and seventeen (417) services remain inactive in the system for future use.

Statistical

	<u>July 1911</u>	<u>June 30, 2017</u>
Miles of Main in use, 1" to 4"	10.885	4.09
Miles of Main in use, 6" to 16"	<u>10.542</u>	<u>197.31</u>
	21.427	201.40
Estimated Population served-within Town	4,620	32,865
Estimated Population served-outside Town	-0-	525
Total Valves in use	189	2,511
Fire Hydrants, Public	90	1,451
Fire Lines, Private	-0-	227
Meters in Service	22	12,860
Active Services	986	13,146



SOUTHTON WATER POLLUTION CONTROL

999 Meriden-Waterbury Turnpike

Plantsville, CT 06479

Ph. 860-628-8530

Peter Stallings- Superintendent

stallingsp@southington.org

ANNUAL REPORT FISCAL YEAR 2016-2017

WASTEWATER TREATMENT FACILITY

The Town of Southington operates and maintains the Southington Water Pollution Control Facility. This is an advanced wastewater treatment facility designed to treat an average wastewater flow of up to 7.4 million gallons per day with discharge limits for CBOD, TSS, Nitrogen and Phosphorus. Wastewater is conveyed to the treatment facility through approximately 140 miles of sewer pipe including 10 pump stations. Once treated, all flow is discharged into the Quinnipiac River. The Water Pollution Control Division has 10 full time employees responsible for the operations and maintenance of this system with a total annual operating budget of 5.07 million dollars. Critical components are monitored and alarmed on a 24 hour 7 day basis.

Our mission is to maintain the highest quality of service to both the community and environment while providing continuous treatment of wastewater that meets or exceeds all regulatory requirements.

CAPITAL PROJECTS

The Town has started a major Water Pollution Control Plant Phosphorus Upgrade Project. The main goals of this project are to reduce the amount of phosphorus discharged into the Quinnipiac River to a level below .1 mg/l and to replace aging process control equipment. The total estimated cost of this project is 57 million dollars.

We are currently in the design phase to rehab the South End Pump Station. Originally built in 1973, the plan is to upgrade the station with new pumps, controls, emergency generator and building improvements. The total estimated construction cost is \$850,000.

In an effort to improve odor control at the plant, the water pollution control staff evaluated a "Radical Odor Control System" manufactured by Vapex Environmental Technologies. Throughout the winter the staff made adjustments to optimize the performance of the unit in a sludge holding tank and determined the system substantially reduced odors from the holding tank. The Water Pollution Control has purchased and installed the unit at an approximate cost of \$150,000. This unit will be incorporated into the facility upgrade.

FEATURED ACCOMPLISHMENTS

- Installed new pump controls at the West Queen and Old Turnpike pump stations.
- Installed new chemical feed system and building to meet phosphorus reduction limits.
- Actively participated with Tighe & Bond Consulting Engineers and the CT DEEP through the entire design process for the facility upgrade project.

ON-SITE MANAGEMENT

The Water Pollution Control Division is responsible for maintaining operations of the plant, collection system and responding to constituent issues on a 24 hour basis. This year we responded to:

- 19 reports of possible sewer blockages
- 27 plant alarms
- 17 pump station alarms
- 5 odor complaints
- 5 loose manhole covers

The facility treated 1.752 billion gallons of wastewater and 8,000 gallons of septage.

The treated wastewater met all of the following discharge parameters:

LIMIT	AVG. DAILY
• CBOD LIMIT=30 MG/L	2.81 MG/L
• TSS=30 MG/L	2.94 MG/L
• TOTAL PHOSPHORUS= 0.7 MG/L	0.67 MG/L
• TOTAL NITROGEN=2 MG/L	0.30 MG/L

NUTRIENT CREDIT EXCHANGE INVOICE

- ANNUAL PERMIT LIMIT = 204 LBS 136 LBS = \$32,435 Sale of Credits

WATER POLLUTION CONTROL STAFF

SUPERINTENDENT - Peter Stallings

CHEMIST – Jane Bond

FOREMAN – Steve Gregory, Keith Langston

OPERATOR III – James Careddu, Robert Galpin, Michael Garrity

OPERATOR II – Dave Milano, Robert Bengini

ELECTRICIAN – Dave Baillargeon

Respectfully Submitted



Peter Stallings

Southington Youth Services

196 North Main Street

Christina Simms
Director

John Sperduti
Counselor

Susan Williams
Counselor

Kelly Leppard
Youth Prevention Coordinator



ANNUAL REPORT **FY 2017**

The Youth Services Department has just completed its 43rd year of operation. Responding to the needs of the community, we offer an ever-changing variety of services to youth and their families. Most of our programs become filled up shortly after being announced and we often have waiting lists. This is a testament to the quality of our staff and programming, our ability to meet the needs of the public and our visibility within the community. This year this department went through a seamless change in leadership with the retirement of Sue Saucier after a 36-year career and the hiring of Christina Simms.

Southington Youth Services is located at the Municipal Center, 196 North Main Street. This office space not only houses Youth Services, but also Southington's Town-wide Effort to Promote Success (STEPS) our community prevention coalition. The department is in the same building as the Southington Board of Education and this has proved to be very advantageous to us.

For the 24th consecutive year, Youth Services received state funding through the Department of Education. This is from a line item in the state budget. The funding for this year was \$3,000 less than previous years. This year's funding totaled \$23,645. In addition, we receive yearly Enhancement Grant Program funding, \$7,550 beginning 5 years ago, intended for Youth Service Bureau direct service projects. Our staffing includes a Director, 2 Counselors, a Secretary and a Youth Prevention Coordinator. Thanks to a second 5 years of funding through the federal Drug Free Communities Grant of \$625,000 awarded to Southington STEPS in September 2014. Our Youth Prevention Coordinator is partially funded with these funds. Her job is to lead the Southington Town-wide Effort to Promote Success Coalition.

Youth Services Programs

Therapeutic

Diversion

Education

Community Programs

Individual Counseling, Crisis Intervention, Group Counseling.

Juvenile Review Board, Alternative to Suspension.

Parent Information Series

Youth Employment Training and Volunteer Service,

Grandparents Raising Grandchildren Support Group, Kristen's Closet, STEPS and Hope and Support Group

Positive Youth Development When I'm in Charge, Babysitting, CPR, Peer Advocates, and STEPS Youth Council and Youth Committee.

THERAPEUTIC PROGRAMS

Referrals to our **individual counseling and family intervention programs** came from the school system, the police department, parents and youth themselves. As a matter of convenience and for community outreach reasons, we held many of our counseling sessions at the schools. The remainder of our clients met with us in our Municipal Center offices. At times our after-school hours were totally booked, so we are grateful for our close relationship with the Southington school system that we were allowed a space at all of the schools to meet some of our students.

Some of the problems we helped youth and families with were: family dysfunction, self-esteem, child abuse and neglect, truancy, drug and alcohol abuse, grief, depression, educational issues, sexual identity issues, self-harming behaviors, and stress/ anxiety. This year we met with 71 youth in individual counseling and served over 15 families. Many times we met with parents regarding students who needed more intensive services than we could provide. In those cases we were able to share a list of local resources that would better fit their child's need. This is a crucial service too, because many times, parents don't know where to go for help when experiencing a problem with their child. Our staff members stayed up-to-date on these services to best serve the community.

Our group counseling program has given us the opportunity to make contact with many more students than we could meet with individually. Working with the social work staff and guidance staff at Southington High School we provided in school group counseling services to 74 students on topics including high school adjustment, young women's issues, grief, anger management, racism, stress and anxiety, substance abuse, gender identity, sexual orientation, and relationships.

This year our counselors worked with the students and faculty at Alta. Through collaborative efforts with Community Services and Bread for Life we were able to assist this high risk population with the support needed to have a successful school year. In addition our staff was able to provide educational opportunities with the help of school faculty and YMCA Camp Sloper to a group of students that thrive in a non-traditional education setting.

DIVERSIONARY PROGRAMS

The **Juvenile Review Board** confidentially reviews all cases of juvenile arrests and after weighing all available information, makes appropriate recommendations to the families and the youth as part of a restorative process. This year 42 cases were reviewed and the students were diverted from the Juvenile Court or the Southington Police to the Juvenile Review Board. The juveniles' accountability consisted of community service, letters of apology, a Shoplifting prevention on-line education program, sexual safety course, substance abuse prevention presentations, positive youth development activities, Start Making a Right Turn program, and research essays. The Board knows what is available in our community to assist the young offender. The Juvenile Review Board model proves a decrease in recidivism when juveniles are handled in their own communities. This program of diverting youth from the court system is valuable because it benefits both the youth and our community. The Southington Juvenile Review Board was awarded a \$4,075 grant from the Department of Children and Families to be used to offer other services to Juvenile Review Board students. This grant was used for items such as tutoring, individual, group or family therapy, drug and alcohol assessments, and positive youth development programs.

Youth Services Staff continued working with Southington High School's **Alternative to Suspension Program**. This groundbreaking program allowed our staff to offer prevention and early intervention services to students in after-school groups, instead of these students being suspended from school. This year continued a successful collaboration between us and the school system. Our staff facilitated 4 sessions throughout the school year and reached 28 students in this program.

EDUCATIONAL PROGRAMS

Our **Parent Information Series** consisted of 3 parenting programs this year. Sessions were: “Screenagers”, “How to Overcome Anger” and “Helping Children Overcome Anxiety”. Approximately 46 parents attended these workshops. We look forward to offering more sessions next year on important topics like Sexual Safety for Teens and Prevention workshops for parents.

COMMUNITY PROGRAMS

The Youth Services Department started a **Youth Volunteer Service Program** this summer. This program matches able and willing youth aged 14-16 with town agencies and non-profits in need of volunteers. This program acts as a community service program but also as an indirect way to prepare youth for the work force. This summer, 14 youth applied and were accepted into the program. These youth have been placed at Bread for Life Summer Lunch program, LEAF’s Farmers Market; other options included the YMCA Race for Chase Triathlon Training program and Community Services. The program has been a great experience and will continue to grow in summers to come.

This was the first year of our **Hope and Support Group** for families that have loved ones going through a substance abuse addiction. The program meets the second Thursday of the month and is open to anyone needing support. The group has had an amazing turnout and we are looking to offer it twice a month in the fall. Families have appreciated the resource and access to support as they go through an extremely challenging time in their lives.

The **Southington Grandparents Raising Grandchildren Support Group** is supported by Southington Youth Services. Southington’s group was managed by the members who took leadership positions and planned the monthly programs. They held 6 meetings throughout the year. This year they had 6 grandparents or relative caregivers who attended regularly and 5 children were in attendance, too. A light dinner was offered as was child care and activities for the children. Meetings offered speakers from the Early Childhood Collaborative, as well as topics on health and wellness, domestic violence and school issues.

This was our 11th year of **Kristen’s Klost Prom Project**. Named after a local teen tragically killed in a car accident, the program has become one of our most successful and community supported projects! It provides prom clothing and accessories to students having financial difficulties. Working with donations from local businesses, agencies and residents, the program assisted 68 Southington students with tickets, gowns, tuxes, shoes, jewelry, and flowers at no cost to them. It also included a shop at 722 West Street, a local business. Open during prom season, girls could obtain prom items for a small donation and 104 others took advantage of this opportunity, generating funds which are turned back into the program to help other Southington students in future years. The program was run almost entirely by 15 wonderful, committed volunteers who staffed the shop, did scheduling, record keeping, up keep and even alterations.

Youth Services staff was asked to train 31 **Peer Advocates** at Kennedy Middle School. Students were able to spend one school day identifying issues that students deal with, learning listening and helping skills, and setting limits on what they can help others with and when to call in an adult. This program is exceptional and has been a part of Youth Services for over 21 years and is updated yearly.

Youth Services is a founding member of the prevention coalition entitled “Southington’s Town-wide Effort to Promote Success” or **STEPS**. Our prevention coordinator managed the Federal Drug Free Communities Grant that STEPS was awarded. This is now the eighth year of funding in the amount of \$125,000. STEPS continues to gain tremendous support throughout the community from each of 13 community sectors and continues to reduce youth substance use through projects, campaigns and other environmental strategies.

Some of the accomplishment of STEPS this year included: members from the Youth Council presenting at the Connecticut Prevention Conference in May, a parent education night at SHS on substance abuse and current trends, a Public Service Announcement on the dangers of e-cigarettes, expanding the Asset Building Classroom initiative and training additional team members from each school, holding Transition Programs for all students going from 5th to 6th grade and 8th going to 9th grade, hosting a substance abuse prevention presentation for incoming freshman put on by the DEA and US States Attorney's Office, TIPS training for safe serving of alcohol, hosted community forums in the fall to discuss strategies on substance abuse prevention, a Safe Prom Campaign, and strengthening our partnership with the Southington Police Department for enforcement of underage drinking, compliance checks of restaurants and liquor stores, and the social host law. Two strong youth groups continue to be a part of STEPS along with the STEPS Advisory Board.

Kelly Leppard, the STEPS Prevention Coordinator, is a leader in the Prevention field in the State of Connecticut and is the current president of the Connecticut Association of Prevention Professionals. Kelly is asked to present at state and regional conferences and trainings using the STEPS coalition as a model for other communities to follow. The success of our coalition comes from Kelly's and our advisory board's dedication and commitment to making prevention a priority.

As you can see, STEPS continues to be a strong prevention organization in the community with great community and volunteer commitment. The focus will continue to make prevention a priority for Southington.

POSITIVE YOUTH DEVELOPMENT

"When I'm in Charge", a Red Cross certified program, was offered 7 times this year. Geared towards children aged 10-13, the 2-hour training teaches how to stay safe if you are left home alone. This popular program has been filled every time we have offered it; 92 students participated this year in 7 sessions.

We also offer the Certified **Babysitting** Course because it is in such demand. We were able to hold 7 sessions this year and 81 girls and boys became certified by taking the class and passing their tests. We will continue to hold this class as long as the demand is there. We held three **CPR** and **First Aid Certification** classes this year certifying 24 students. Summer is a good time for students to take advantage of these classes, which are offered at a reasonable fee.

This has been another busy, exciting year full of great energy at Southington Youth Services. We have consistently reached all segments of the community with our counseling services, programs, new initiatives and classes. We have developed new relationships with town groups and organizations as well as different departments at the Board of Education. We will continue to work with fellow collaborators in an effort to meet the needs of all youth in our community, especially the youth and families that are most at risk. Although we have had successes this year we still have incredible challenges facing the youth in our community. It will take a community effort and collaborating with parents to help students navigate their challenges successfully. The growing concerns with substance abuse, suicide, anxiety and depression make it critical that we work together and support the youth of our community

Respectfully submitted,

Christina Simms
Director

**TOWN OF SOUTHLINGTON,
CONNECTICUT**



**COMPREHENSIVE
ANNUAL FINANCIAL REPORT
FISCAL YEAR ENDED JUNE 30, 2017**

Comprehensive Annual Financial Report

of the

Town Of Southington Connecticut

Fiscal Year Ended June 30, 2017

Prepared by:
Department of Finance
Emilia C. Portelinha
Director of Finance

TOWN OF SOUTHTON, CONNECTICUT
COMPREHENSIVE ANNUAL FINANCIAL REPORT
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Introductory Section

TOWN OF SOUTHTON, CONNECTICUT

PRINCIPAL OFFICIALS

JUNE 30, 2017

Town Council

Michael Riccio, Chairman
Cheryl Lounsbury, Vice Chairman
John N. Barry
Paul W. Champagne
Tom Lombardi

Dawn A. Miceli
Christopher J. Palmieri
Edward S. Pocock, III
Victoria Triano

Town Manager

Garry Brumback

Administration

Director of Assessments & Revenue
Town Attorney/Assistant Town Manager
Building Inspector
Economic Development Coordinator
Director of Public Works
Town Engineer
Director of Finance
Acting Fire Chief
Librarian
Director of Planning & Community Development
Police Chief
Director of Recreation
Town Clerk
Town Treasurer
Water Pollution Plant Superintendent
Director of Youth Services
Director of Calendar House Senior Center

Brian Lastra
Mark Sciota
John Smigel
Louis Perillo
Keith Hayden
Annette Turnquist
Emilia Portelinha
Eric Heath
Susan Smayda
Robert Phillips
John Daly
David Lapreay
Kathy Larkin
Joyce Williams
Peter Stallings
Christina Simms
Robert Verderame

Board of Finance

John J. Leary, Chairperson
Joseph K. Labieniec, Vice Chairperson
Edward S. Pocock Jr., Secretary

Kevin R. Beaudoin
James W. Coleman, Sr
John P. Moise

Board of Education

Brian S. Goralski, Chairperson
Terri Carmody, Vice Chairperson
Colleen W. Clark, Secretary
David J. Derynoski
Robert S. Brown

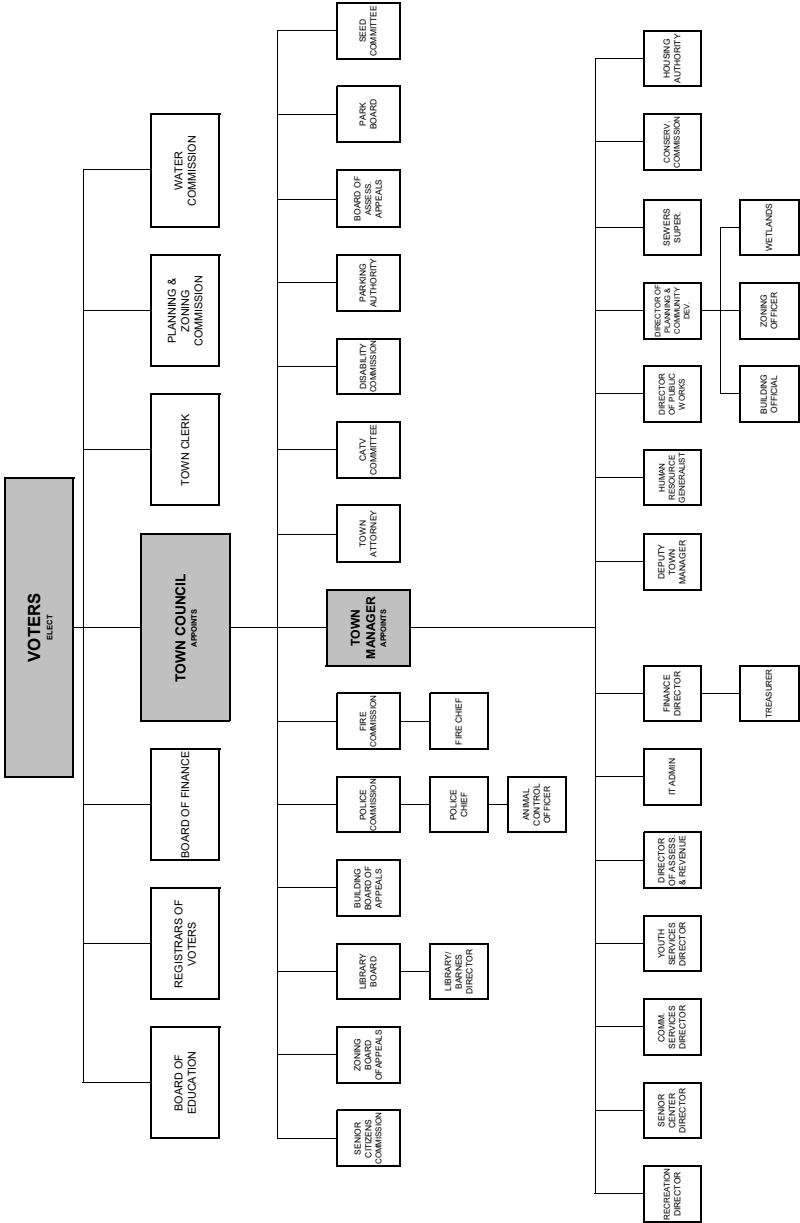
Juanita Champagne
Terry G. Lombardi
Zaya G. Oshana, Jr.
Patricia A. Queen

Superintendent of Schools

Timothy F. Connellan

TOWN OF SOUTHLINGTON

GENERAL GOVERNMENT ORGANIZATIONAL CHART





Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**Town of Southington
Connecticut**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2016

A handwritten signature in black ink, reading "Jeffrey R. Emer". The signature is written in a cursive, flowing style.

Executive Director/CEO



Town of Southington

Finance Department

75 Main Street, P.O. Box 610, Southington, Connecticut 06489

Emilia C. Portelinho, Director of Finance
Christina Sioigny-Smith, Assistant Director of Finance
Joyce Williams, Town Treasurer

Telephone (860) 276-6222
Facsimile (860) 276-6252

December 21, 2017

To the Honorable Members of the Town Council, Members of the Board of Finance and Citizens of the Town of Southington:

State law requires that all general-purpose local governments publish within six months of the close of each fiscal year a complete set of financial statements presented in conformity with accounting principles generally accepted in the United States of America (GAAP) and audited in accordance with auditing standards generally accepted in the United States of America by a firm of licensed certified public accountants. Pursuant to the requirement, issued herein is the comprehensive annual financial report of the Town of Southington for the fiscal year ended June 30, 2017.

This report consists of management's representation concerning the financial statements of the Town of Southington. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in this report. To provide a reasonable basis for making these representations, management of the Town of Southington has established a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft or misuse and to compile sufficient reliable information for the preparation of the Town of Southington's financial statements in conformity with GAAP. Given that the cost of internal controls should not outweigh their benefits, the Town of Southington's comprehensive framework of internal controls has been designed to provide reasonable, rather than absolute, assurance that the financial statements will be free from material misstatement. Management asserts that, to the best of its knowledge and belief, this financial report is complete and reliable in all material respects.

The Town of Southington's financial statements have been audited by Blum, Shapiro & Company, P.C., a firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the Town of Southington for the fiscal year ended June 30, 2017 are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unmodified opinion that the Town of Southington's financial statements for the fiscal year ended June 30, 2017 are fairly presented in conformity with GAAP. The independent auditors' report is presented as the first component of the financial section of this report.

The independent audit of the financial statements of the Town of Southington was part of a broader federal and state mandated "Single Audit" designed to meet the special needs of federal and state grantor agencies. The standards governing Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the Town's internal controls and compliance with legal requirements for the federal and state grant awards. These reports are available in the Town of Southington's separately issued Federal Single Audit and State Single Audit report.

GAAP requires that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The Town of Southington's MD&A can be found immediately following the report of the independent auditors.

PROFILE OF THE GOVERNMENT

Description of the Municipality

The Town of Southington was originally settled in 1698 and incorporated in 1779. It has a land area of approximately 36.9 square miles and a population of 43,685 located in Hartford County. Found in the geographical center of the State, Southington lies approximately 20 miles west of Hartford, the state capital, and 9 miles east of Waterbury. Other bordering cities include Meriden, New Britain and Bristol. Some of Connecticut's major highways provide access to the Town. Interstate 84 bisects Southington and Route 691 leads directly to Interstate 91. Route 10 also runs through it.

Form of Government

The Town of Southington is governed under the provisions of a charter and the Connecticut General Statutes. Southington has had a Council-Manager form of government since 1966. The Town Council, which is comprised of nine members who are elected for two-year terms, appoints the Town Manager. The Town Manager is responsible for the supervision and administration of all commissions, boards, departments, offices and agencies of the Town, except those elected by the people, appointed by the Council, or appointed by a regional, State or Federal authority.

The Town of Southington provides a full range of services, as described below:

Municipal Services

Police: The Southington Police Department has a sworn staff of 68 including a Chief, a Deputy Chief, three Lieutenants, five Master Sergeants, nine Sergeants, seven Detectives, and forty-two Patrol Officers. The department provides 24 hour service to the community, consisting of Patrol, Detective and Crime Prevention Services. Other specialized divisions include: Traffic Division, K-9 officer, Emergency Response Team, Motorcycle Patrol, Support Services Division, Training Division, and the Bicycle Patrol.

Fire: Fire protection is provided by Southington's 31 career, 97 volunteer firefighters and one Civilian Inspector. The department, headed by the chief, consists of a central headquarters and 3 additional companies. The department's responsibilities, other than firefighting, include fire marshal inspections and responding to various emergencies.

Health: The Southington Health Department and Plainville Health Department combined to form the Plainville-Southington Health District. The District services both Towns and is staffed with a full-time Director of Health, four professional sanitarians and a secretary. The mission of the Health District is to protect and preserve the health of the communities through a number of programs of health promotion and disease prevention. The Director and staff spent a significant amount of time in bioterrorism planning and training, and maintaining the Public Health Preparedness and Response Plan.

Senior Services: Calendar House is the Town of Southington's Senior Center and is staffed by an Executive Director, Program Coordinator, secretary, clerk typist and eleven bus drivers (2 full-time and 9 part-time). The Center's purpose is to serve as a resource center, providing a broad range of services and activities which meet the diverse social, physical, and intellectual needs of older adults. The Calendar House offers recreational and social services to seniors and disabled individuals.

Youth Services: The Youth Services Department is staffed by a Director, two counselors, a Youth Prevention Coordinator and a secretary. The Department offers a variety of services to youth and families including confidential counseling, education, diversion and positive youth development programs.

Building: The Building Department issues all types of building permits and is responsible for the inspection and approval of all construction in the Town in accordance with state and local building codes. The Department is staffed by a Building Inspector, Assistant Building Inspector, Electrical Inspector, Plumbing Inspector, one secretary and one office assistant.

Planning & Zoning: The Planning and Zoning Department provides technical assistance to the Planning and Zoning Commission, Conservation Commission and Zoning Board of Appeals. The Department is staffed by a Director of Planning and Community Development, Assistant Town Planner, Zoning Enforcement Officer, and two secretaries.

Economic Development: The Economic Development Coordinator works closely with Planning & Zoning, other Town departments and the Chamber of Commerce in promoting the Town and providing information and services to prospective businesses as well as existing established businesses.

Engineering: The Engineering Department designs or reviews all projects requiring engineering services. The Department is headed by the Director of Public Works and staffed by the Town Engineer, an Assistant Town Engineer, an Engineer-In-Training, a secretary, an Engineer Inspector, two Engineering Aides, and a Survey Crew Chief.

Recreation: The Southington Recreation Department provides recreational, educational and entertaining programs and services for residents of all ages. Southington's Recreational facilities encompass over 500 acres of recreational area: Recreation Park (37.6 acres), Western Park (21.2 acres), Central Park (19 acres), Panthorn Park (139.1 acres), Jaycee Park (4.2 acres), Centennial Park (1.5 acres), Memorial Park (20.5 acres), Crescent Lake (223 acres), a hiking and biking trail (11.6 acres) the old Southington Drive-In Theatre (40 acres).

Library & Museum: The Southington Public Library and Museum provides the following: Children's Services including over 142 pre-school story times, Summer reading, after-school programs; community services including afternoon movies, free lectures on topics from health to finance, adult services, large print materials; computer service, DVD and VHS film collections. Information services include computer classes on e-mail and applications, afternoon & evening book discussion groups. The Museum program provides tours of the museum, group visits, and special events such as a Taste of Southington.

Highway and Parks: The Highway and Parks Departments are supervised by the Town Engineer and staffed by the Assistant Highway Superintendent, one General Foreman, Two Crew Leaders, twenty-nine Crewmembers and a Secretary. The department is responsible for the maintenance and repair of 199 miles of roads and all the Town Recreational facilities. Other duties include snow plowing, street sweeping, sightline improvements and operation of the Bulky Waste Transfer Station.

Water: The Southington Water Works Department has functioned as a semi-autonomous entity for over 50 years. The plant was built in 1993 and an additional reservoir was purchased in 1995, ensuring a comfortable water supply for the Town's future demand. In January of 2005 the Water Department completed and moved into their new headquarters.

Sewer: The Water Pollution Control Department is staffed by a Superintendent, two foremen, one lab chemist and seven operators. The \$14.5 million Denitrification Plant was completed. The Town hired Tighe & Bond Inc. to put together a Facilities Plan to review the current systems in an effort to gain better efficiencies in the Sewer's Operations. This project also includes a WPC Facilities Upgrade, as well as process improvements such as phosphorus removal and sludge digestion. The \$5.2 million dollar Water Pollution Control Facility Sludge Thickening Project was completed. Town residents approved a \$57.1 million dollar Bond Ordinance for Water Pollution Control Facility Upgrade at Referendum November 2016.

Waste and Recycling: Homeowners hire private contractors, who are licensed by the Town Engineer, to collect residential waste and recycling materials. The town is participating with thirteen other cities and towns in a contract with Covanta Bristol, Inc which was signed on December 21, 2012 and is for a period of twenty years. The town pays a fee of \$62.12 per ton on a minimum required 14,452 tons for fiscal year 2017 for the acceptable solid waste which is sent to the Covanta plant in Bristol, Connecticut.

On July 9, 2014, the Town of Southington entered into an agreement with Murphy Road Recycling, LLC whereby it is required to work with its independent subscription carriers to have all acceptable recycling materials sent to the Murphy Road Recycling plant in Berlin, Connecticut. The agreement expires June 30, 2019.

ECONOMY AND FACTORS AFFECTING FINANCIAL CONDITION

The information presented in the financial statements is perhaps best understood when it is considered from the perspective of the specific environment within which the Town of Southington operates.

Local Economy: Despite the State of Connecticut's lag in economic growth, the Town of Southington has enjoyed a stable economic environment with moderate growth. The Town of Southington's October 1, 2015 Net Taxable Grand list of \$3.9 billion is an increase of \$73.4 million or 1.92% over the previous year.

The Town's Economic Development Department administers a program that focuses on retention of existing businesses as well as the recruitment of new businesses. Since the departure of the Town's largest taxpayer, the Pratt & Whitney division of United Technologies Inc. in 1995, the Town has made strong efforts to diversify its commercial and industrial tax base to avoid over-reliance on one taxpayer or industry. As a result of these efforts, the Town has become less dependent on one taxpayer or industry as evidenced by the Town's top ten taxpayers representing 5.10% of the October 1, 2015 Net Taxable Grand List vs. 16% in the mid-1990s.

The Town of Southington has continued expanding commercial and industrial development during the fiscal year of 2016-2017. The effects of this growth will be experienced within the next several years.

The Town of Southington continues to gain strength and capitalize on the diversity with various sectors of the local economy. While the residential sector continues to grow, the Town's commercial and industrial sectors continue to balance that growth expanding upon previous years' gains.

The professional office buildings on Executive Boulevard are near full occupancy with Webster Bank's relocation to Southington bringing a workforce of 550 employees to 200 Executive Boulevard. Additionally, Stanley Black and Decker relocated a portion of its workforce bringing 200 employees to Southington at 400 Executive Boulevard. The professional office park now has a workforce of over 1,300 people employed in the three buildings. With nine new companies occupying these buildings, the opportunity for future growth looks promising. Further absorption was achieved with 3PL Worldwide occupying 140,000 square feet of industrial space in the former Pratt & Whitney facility. The distribution company has an expansion plan to occupy up to 300,000 sf of space by the end of 2017.

The Town is embracing a new Land Bank initiative never before seen within Connecticut pertaining to brownfield remediation. Working with the Department of Economic and Community Development (DECD), the Connecticut Land Bank, LLC (a 501 c3 nonprofit) and the Town's Economic Development office, a template is being developed to bring challenging abandoned contaminated sites back to productive use and the tax rolls. The initiative is a strategy to remediate and redevelop the former Beaton and Corbin Manufacturing site located at 318 North Main Street, which was a former plating company that has been a challenge to redevelop for over three decades. The initiative includes a \$400,000 DECD grant, developer money upfront and on the back end, a Naugatuck Valley Council of Governments line of credit, Town funding of up to \$150,000, and a tax abatement, if needed, with the expertise and action of the Connecticut Land Bank, LLC who may take title, foreclose, remediate and transfer the property to the developer to build a \$2 million 13,000 square foot professional office building, which may generate tax revenue of \$40,000 annually.

The Town Council, being proactive with business attraction efforts, was successful with the application of a brewery and distillery tax abatement. This tool attracted three breweries and one distillery to Southington. Witch Doctor Brewing and The Kinsmen Brewing Company opened in the second quarter of 2017 and Skygazer Brewing Company broke ground on its new facility expecting to open in the first quarter of 2018.

A summary of activities and projects initiated or completed as follows:

- 3PL Worldwide – 120 employees occupying 140,000 sf at former Pratt facility
- Stanley Black & Decker – 200 employees to the second and third floors of 400 Executive Blvd
- Webster Bank – 550 employees occupying 80,000 sf at 200 Executive Blvd
- Quantum Bio Power – a 1.4 megawatt \$14 million anaerobic digestion facility
- Kinsmen Brewing Company – 11,000 sf at 409 Canal Street
- Witchdoctor Brewing - 5,000 sf at Factory Square
- Skygazer Brewing – New construction on Triano Drive
- North Star Properties – 70,000 sf retail; Home Goods, Michaels, Chip's Restaurant, Executive Blvd
- 125 room Courtyard Marriott on West Street
- O'Reilly's Auto Parts – 7,735 sf Queen Street
- Hartford Healthcare - 42,000 sf medical center Queen Street
- Ductworks' completion of 16,200 sf addition on Spring St
- FK Bearing's 8,600 sf addition completed on West Queen
- CV Tool's 15,000 sf addition on Robert Porter Drive

- ProCaire's 9,775 sf new building on Triano Drive
- Meade Landscaping's new 6,325 sf building on Triano Drive under construction
- Aldi's 20,162 sf and Chick-fil-A's 4,380 sf ground breaking along with other planned retail facilities for Queen Street.

Relevant Financial Policies

The Town has adopted the following key financial policies:

Budgetary Control. Expenditures may not legally exceed budgeted appropriations at the object level. Management cannot amend the budget. Supplemental appropriations and transfers within the same department must be approved by the Board of Finance and, if \$500 or over, the Town Council. Transfers between departments may be made only in the last three months of the fiscal year. Monthly revenue and expenditure actual vs. budget reports are reviewed with the Board of Finance.

Fund Balance Policy. The Town shall strive to maintain during the year, and specifically at fiscal year end, a level of general fund unassigned fund balance, also known as accumulated surplus or the "rainy day" fund of 10% of actual year-end general fund revenues. The 10% shall be known as the Town's "floor." As of June 30, 2017, the Town has a 12.4% Unassigned Fund Balance a decrease of 0.7% from last year's 13.1%.

Utilization of Fund Balance Policy. The Town had set a goal to reduce and eventually eliminate any use of general fund balance to balance the budget, therefore eliminating "Designated for Subsequent Year's Expenditures" within the Fund Balance section on the audited general fund balance sheet. This goal was accomplished for the first time in at least ten years when the Board of Finance and Town Council decided not to utilize any fund balance to balance the fiscal year 2012-2013 budget. They have continued this practice through the current fiscal year 2016-2017 budget. The Board of Finance and Town Council, however, did decide to use Fund Balance for one-time use.

In the fiscal year 2013-2014 budget, the Board of Finance and the Town Council decided to use \$400 thousand dollars of Municipal Revenue Sharing Grant funds received from the State of Connecticut for Property Tax Relief at the end of fiscal year 2011-2012 to reduce Property Taxes required to balance the budget.

In the fiscal year 2014-2015 budget, the Board of Finance and the Town Council decided to use \$4.27 million dollars of Unassigned Fund Balance to cash fund five Capital Projects in year 1 of the Town's CIP.

In the fiscal year 2017-2018 budget, the Board of Finance and the Town Council decided to use \$2.19 million dollars of Unassigned Fund Balance to cash fund six Capital Projects in year 1 of the Town's CIP.

Debt Management Policy. The Town shall utilize the following limits to guide issuance of debt:

- a. Total Direct Indebtedness shall not exceed 3% of full market valuation (equalized grand list). As of June 30, 2017, total direct indebtedness is 1.9 %.
- b. Total Direct Service shall be below 9.5% of general fund expenditures. As of June 30, 2017 total debt service as a percentage of general fund expenditures is 5.9%.
- c. All general obligation debt shall be structured to retire at least 25% in five years and 70% within 10 years. With the general obligation new bond issue of January 2016, the Town structured the debt so that 40.3% of total debt would be retired in 5 years and 69.6% would be retired in 10 years.

Contingency Planning Policy. The Town shall require sufficient contingency fund levels to avoid the use of undesignated fund balance. Contingency shall not exceed 1.125% of previous fiscal year budgeted expenditures. The Town approved the contingency account for fiscal year 2017-2018 Budget at \$1.3 million for salary increase contingency and other contingency appropriations.

Investment Policy. The Town invests its idle cash and seeks to maintain safety, liquidity, and optimum yields on its investments. Under existing State statutes, allowable investments include certificates of deposit, money market and other short term liquid accounts, repurchase agreements, U.S. Government securities, and investment pools which possess the aforementioned investment instruments. The Town's funds were primarily invested in municipal money market accounts, certificates of deposit and investment pools containing U.S. Government securities during the fiscal year ended June 30, 2017. The low and high earnings rate on investments was 0.40% and 2.35%, respectively. Investment income for the General Fund generated \$561 thousand which represents approximately .14 mills.

The Board of Finance will review the Town's fiscal policies on an annual basis and make recommendations to the Town Council.

Long-term Financial Planning

The Town views infrastructure maintenance and improvements as vital to future economic growth and financial planning. By assessing needs and developing a capital improvement plan to spread the improvements over a period of years, the tax mill rate effect can be lessened.

The Town Manager annually prepares a Five Year Capital Improvement Plan (CIP), which is reviewed by the Planning and Zoning Commission, the Board of Finance and the Town Council in conjunction with the operational budget. The approved fiscal year 2017-18 Five Year CIP includes various road, bridge, and sewer projects as well as major equipment purchases totaling \$115.3 million for the five-year period beginning with fiscal year 2017-18 and ending with fiscal year 2021-22. \$57.1 million of this amount is estimated for the Water Pollution Control Facilities upgrade currently slated for construction in year 2017-18 of the CIP.

Included in the Five Year CIP is a recommended Annual Capital Expenditure Budget for the current fiscal year. The 2017-18 Annual Capital Expenditure Budget approved by the Town Council, and citizen referendum when required, totaled \$8.8 million and included twenty-one projects

AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Town of Southington for its comprehensive annual financial report (CAFR) for the fiscal year ended June 30, 2016. This was the twenty-sixth consecutive year that the Town has received this prestigious award. In order to be awarded a Certificate of Achievement, the Town published an easily readable and efficiently organized CAFR. This report satisfied both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement for Excellence is valid for a period of one year only. We believe that our current CAFR continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

ACKNOWLEDGEMENTS

The preparation of this report could not have been accomplished without the daily efforts of the entire staff of the Department of Finance. The preparation of the CAFR requires a major effort, and I would like to express my appreciation to Christina Sivigny-Smith, Joyce Williams, and Ann Anop who assisted and contributed to the preparation of this report. I would also like to thank the Town Council, the Board of Finance, and the Town Manager for their interest and support in planning and conducting the financial operations of the Town in a responsible and progressive manner. Finally, the professional assistance and guidance provided by our independent auditors, Blum, Shapiro & Company, P.C., was most appreciated.

Respectfully submitted,



Emilia C. Portelinha
Director of Finance

Financial Section



Independent Auditors' Report

To the Board of Finance
Town of Southington, Connecticut

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the Town of Southington, Connecticut, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Town of Southington, Connecticut's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Southington, Connecticut, as of June 30, 2017 and the respective changes in financial position and, where applicable, cash flows thereof, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 16, the budgetary comparison information on pages 60 through 72 and the pension schedules on pages 73 through 76 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Southington, Connecticut's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements and schedules, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and, accordingly, we do not express an opinion or provide any assurance on them.

We also previously audited, in accordance with auditing standards generally accepted in the United States of America, the basic financial statements of the Town of Southington, Connecticut, as of and for the year ended June 30, 2016 (not presented herein), and have issued our report thereon dated December 23, 2016, which contained unmodified opinions on the respective financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information. The accompanying General Fund balance sheet as of June 30, 2016 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and related directly to the underlying accounting and other records used to prepare the 2016 financial statements. The accompanying General Fund balance sheet has been subjected to the auditing procedures applied in the audit of the 2016 basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare those financial statements or to those financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the General Fund balance sheet is fairly stated in all material respects in relation to the basic financial statements as a whole for the year ended June 30, 2016.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 21, 2017 on our consideration of the Town of Southington, Connecticut's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Southington, Connecticut's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Southington, Connecticut's internal control over financial reporting and compliance.

Blum, Shapiro & Company, P.C.

West Hartford, Connecticut
December 21, 2017

**TOWN OF SOUTHTON, CONNECTICUT
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2017**

As management of the Town of Southington, Connecticut (the Town) we offer readers of the financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2017. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, as well as the Town's basic financial statements that follow this section.

Financial Highlights

- On a government-wide basis, the assets of the Town exceeded its liabilities resulting in total net position at the close of the fiscal year of \$232.4 million. Total net position for governmental activities at fiscal year-end were \$178.0 million and total net position for business-type activities were \$54.4 million.
- On a government-wide basis, during the year, the Town's net position increased by \$6.0 million or 2.6% from \$226.5 million to \$232.4 million. Net position increased by \$4.4 million for governmental activities and increased by \$1.6 million for business-type activities. Governmental activities expenses and transfers out were \$172.2 million, while revenues were \$176.6 million.
- At the close of the year, the Town's governmental funds reported, on a current financial resource basis, combined ending fund balances of \$30.5 million, a decrease of \$5.2 million from the prior fiscal year (Exhibit IV).
- At the end of the current fiscal year, the total fund balance for the General Fund alone was \$23.0 million, an increase of \$2.5 million from the prior fiscal year. Of the total fund balance \$20.1 million represents unassigned fund balance. The unassigned General Fund balance at year-end represents 12.4% of total General Fund revenues (\$161.9 million), a decrease of 0.7% from last year.
- The tax collection rate was 98.89% of the current levy, slightly higher than last year's rate of 98.86%.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains supplementary information and a statistical section.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to private-sector business. All of the resources the Town has at its disposal are shown, including major assets such as buildings and infrastructure. A thorough accounting of the cost of government is rendered because the statements present all costs, not just how much was collected and disbursed. They provide both long-term and short-term information about the Town's overall financial status.

The statement of net position presents information on all of Southington's assets and liabilities, with the difference reported as net position. One can think of the Town's net position - the difference between assets and liabilities - as one way to measure the Town's financial health or financial position. Over time, increases or decreases in net position may serve as an indicator of whether the financial position of the Town is improving or deteriorating. It speaks to the question of whether or not the Town, as a whole, is better or worse off as a result of this year's activities. Other nonfinancial factors will need to be considered, however, such as changes in the Town's property tax base and the condition of the Town's roads, to assess the overall health of the Town.

The statement of activities presents information showing how the Town's net position changed during the most recent fiscal year. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flow in some future fiscal period, for example uncollected taxes and earned but unused vacation leave.

Both of the government-wide financial statements distinguish functions of the Town that are principally supported by property taxes, charges for services and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Town encompass the Town's basic services and include governmental and community services, administration, public safety, health and welfare, and education. The business-type activities of the Town include the Sewer Operating Fund.

The government-wide financial statements (statement of net position and statement of activities) can be found on Exhibits I and II of this report.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control and accountability over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Town has three kinds of funds:

Governmental Funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of expendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, the readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains 31 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the General Fund and the Capital Projects Fund which are considered to be major funds. Data from the other 29 governmental funds are combined into a single, aggregated presentation as other non-major governmental funds.

Individual fund data for each of these non-major governmental funds is provided in the combining balance sheet and in the combining statement of revenues, expenditures and changes in fund balances on Exhibit B-1 and B-2.

The basic governmental fund financial statements (balance sheet and statement of revenues, expenditures and changes in fund balances) can be found on Exhibits III and IV of this report.

Proprietary Funds. The Town maintains two different types of proprietary funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town of Southington uses an enterprise fund to account for its Sewer Fund. Internal service funds are an accounting device used to accumulate and allocate certain costs internally among the Town of Southington's various functions. The Town uses an internal service fund to account for its Employee Health Self-Insurance Fund.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Sewer Enterprise Fund and the Health Insurance Internal Service Fund.

The proprietary fund financial statements can be found on Exhibits V-VII of this report.

Fiduciary Funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to provide services to the Town's constituency. The Town has three agency funds: the Student Activity Fund, the Escrow Deposit Fund and the C-Pace Program Fund. The accounting used for fiduciary funds is much like that used for proprietary funds. The basic fiduciary fund financial statements can be found on Exhibit VIII.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 27 through 59 of this report.

Certain required supplementary information is reported concerning the Town's progress in funding its obligations to provide pension benefits and other post-employment benefits to its employees. This information can be found on pages 73 through 76 of this report.

Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position and an important determinant of its ability to finance services in the future. The Town's total assets exceeded liabilities by \$232.4 million on June 30, 2017. Governmental activities assets exceeded liabilities by \$178.0 million.

Business-type activities assets exceeded liabilities by \$54.4 million.

TABLE 1
NET POSITION
In Thousands

	Governmental Activities		Business-Type Activities		Total	
	2017	2016	2017	2016	2017	2016
Current and other assets	\$ 63,366	\$ 67,347	\$ 6,672	\$ 5,017	\$ 70,038	\$ 72,364
Capital assets, net of accumulated depreciation	286,851	288,152	48,572	48,515	335,423	336,667
Total assets	<u>350,217</u>	<u>355,499</u>	<u>55,244</u>	<u>53,532</u>	<u>405,461</u>	<u>409,031</u>
Deferred outflows of resources	16,089	6,733	320	139	16,409	6,872
Long-term debt outstanding	169,941	171,696	697	556	170,638	172,252
Other liabilities	18,023	16,860	409	267	18,432	17,127
Total liabilities	<u>187,964</u>	<u>188,556</u>	<u>1,106</u>	<u>823</u>	<u>189,070</u>	<u>189,379</u>
Deferred inflows of resources	310	49	51		361	49
Net Position:						
Net Investment in capital assets	161,862	155,774	48,572	48,515	210,434	204,289
Restricted	114	114			114	114
Unrestricted	<u>16,056</u>	<u>17,739</u>	<u>5,835</u>	<u>4,333</u>	<u>21,891</u>	<u>22,072</u>
Total Net Position	<u>\$ 178,032</u>	<u>\$ 173,627</u>	<u>\$ 54,407</u>	<u>\$ 52,848</u>	<u>\$ 232,439</u>	<u>\$ 226,475</u>

By far the largest portion of the Town's net position reflects its investment in capital assets (e.g., land, buildings, machinery and equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

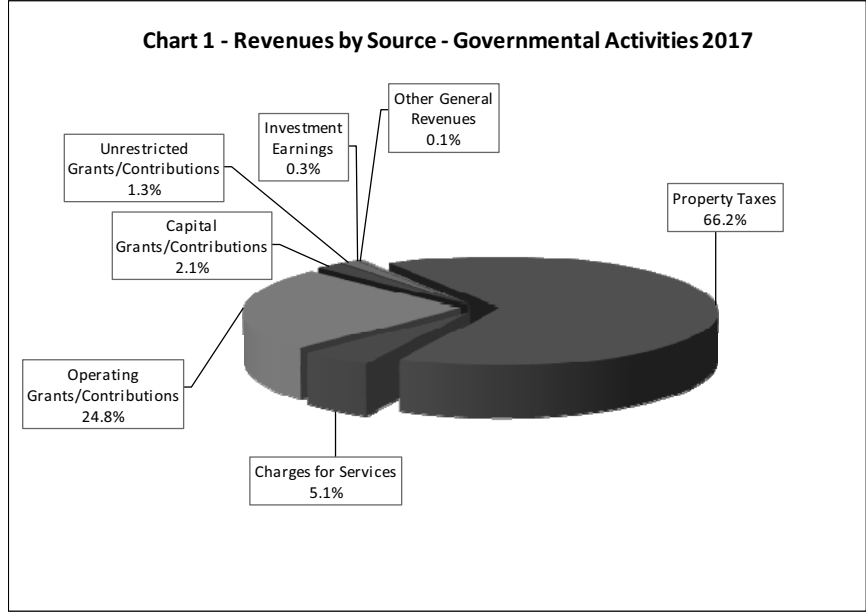
TABLE 2
CHANGES IN NET POSITION
In Thousands

	Governmental Activities		Business-Type Activities		Totals	
	2017	2016	2017	2016	2017	2016
Revenues:						
Program revenues:						
Charges for services	\$ 9,063	\$ 9,996	\$ 5,913	\$ 5,708	\$ 14,976	\$ 15,704
Operating grants and contributions	43,732	38,290			43,732	38,290
Capital grants and contributions	3,733	5,439	1,737	4,761	5,470	10,200
General revenues:						
Property taxes	116,889	112,320			116,889	112,320
Grants and contributions not restricted to specific purposes	2,353	1,509			2,353	1,509
Unrestricted investment earnings	592	521			592	521
Other general revenue	236	1525			236	1,525
Total revenues	<u>176,598</u>	<u>169,600</u>	<u>7,650</u>	<u>10,469</u>	<u>184,248</u>	<u>180,069</u>
Program expenses:						
General government	6,157	3,236			6,157	3,236
Public safety	20,877	20,184			20,877	20,184
Public works	10,155	15,777			10,155	15,777
Health and welfare	775	749			775	749
Human services	1,575	1,388			1,575	1,388
Parks and recreation	2,540	2,073			2,540	2,073
Public library	2,033	2,105			2,033	2,105
Planning and development	1,425	1,454			1,425	1,454
Education	123,630	108,892			123,630	108,892
Interest on long-term debt	3,026	2,830			3,026	2,830
Sewer			6,091	5,162	6,091	5,162
Total program expenses	<u>172,193</u>	<u>158,688</u>	<u>6,091</u>	<u>5,162</u>	<u>178,284</u>	<u>163,850</u>
Increase (Decrease) in Net Position	4,405	10,912	1,559	5,307	5,964	16,219
Net Position - Beginning of Year	<u>173,627</u>	<u>162,715</u>	<u>52,848</u>	<u>47,541</u>	<u>226,475</u>	<u>210,256</u>
Net Position - End of Year	<u>\$ 178,032</u>	<u>\$ 173,627</u>	<u>\$ 54,407</u>	<u>\$ 52,848</u>	<u>\$ 232,439</u>	<u>\$ 226,475</u>

The Town's net position increased by \$6.0 million during the fiscal year, with net position of governmental activities increasing \$4.4 million and business-type activities increasing by \$1.6 million. The total cost of all programs and services was \$178.2 million. Our analysis below separately considers the operations of governmental and business-type activities.

Governmental Activities

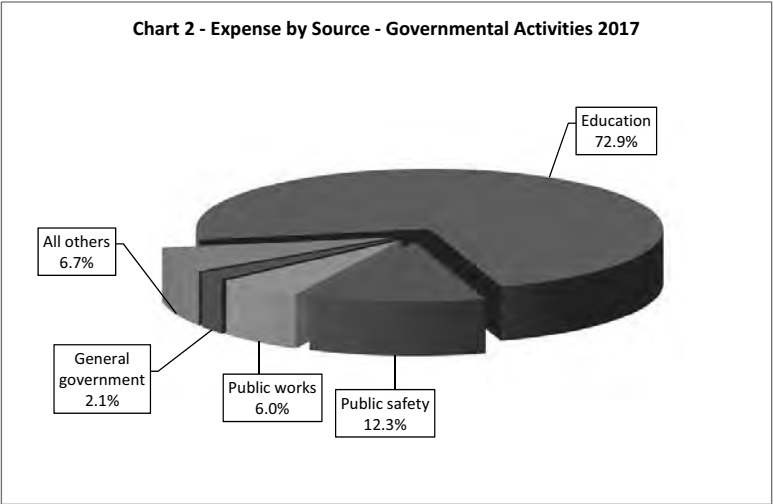
Approximately 66.2% of the revenues were derived from property taxes, followed by 24.8% from operating grants and contributions, 5.1% from charges for services, 2.1% from capital grants and contributions, 1.3% from unrestricted grants and contributions, 0.4% from investment earnings and, 0.1% from miscellaneous revenue.



Major revenue factors include:

- Property tax revenue increased by \$4.6 million or 4.1% over last year. The increase is attributable to a 1.92% increase in the grand list (\$73.4 million), an increase in the mill rate from 29.14 to 29.64 or 0.50, and an increase in prior year's tax collections and interest on taxes.
- Operating Grants and Contributions increased by \$5.4 million or 14.2% from \$38.3 in fiscal year 2016 to \$43.7 million in fiscal year 2017. The major factor is the \$7.2 million increase in the State of Connecticut's on behalf payments to the Connecticut State Teacher's Retirement System for Town Teachers.
- Capital Grants and Contributions decreased by \$1.7 million from \$5.4 million in fiscal year 2016 to \$3.7 million in fiscal year 2017. This decrease is due to less school construction grants received in fiscal year 2017 than in fiscal year 2016.

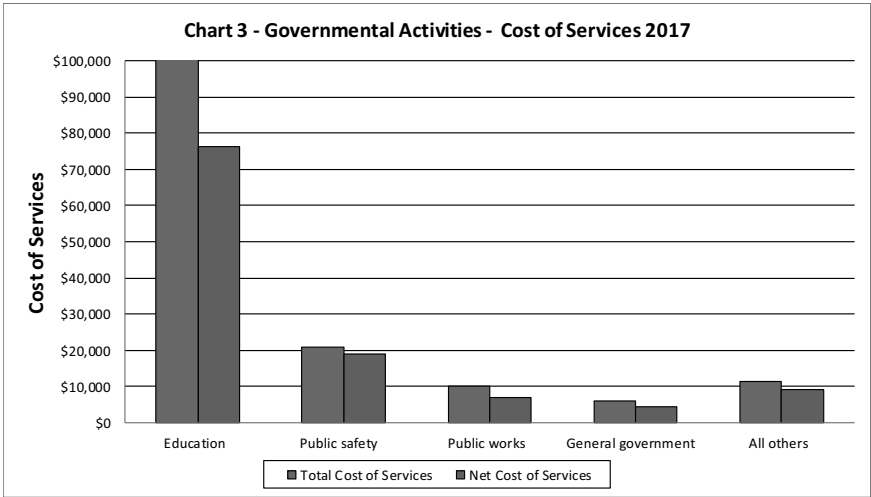
For governmental activities, 71.8% of the Town's expenses related to education. Public safety accounted for 12.1%, public works accounted for 5.9% and general government accounted for 3.6% of expenses. The remaining 6.6% related to health and welfare, human services, parks and recreation, public library, planning and development and interest on long-term debt.



Major expense factors include:

- The cost of education services increased \$14.7 million due to higher operating costs, benefit costs, special education and TRB contributions. The State of Connecticut's TRB Contribution increased from \$9.3 million in 2016 to \$16.5 million in 2017, which is reflected in the total cost of service, but also reduces the net cost of service due to the State making the payment on behalf of the Town.
- Town operating costs decreased by \$1.4 million.

	Total Cost of Services		Net Cost of Services	
	2017	2016	2017	2016
Education	\$ 123,630	\$ 108,892	\$ (76,252)	\$ (67,099)
Public safety	20,877	20,184	(19,017)	(18,157)
Public works	10,155	15,777	(6,806)	(10,382)
General government	6,157	3,236	(4,418)	(941)
All others	11,374	10,599	(9,172)	(8,384)
Totals	<u>\$ 172,193</u>	<u>\$ 158,688</u>	<u>\$ (115,665)</u>	<u>\$ (104,963)</u>



Business-Type Activities

Business-type activities (see Table 2) increased the Town's net position by \$1.6 million primarily due to a \$3.0 million decrease in the capital assets paid for and transferred from the Governmental Activities in fiscal year 2017, which is now reflected on Table 2 as a Capital contribution to the Business - Type Activities.

Financial Analysis of the Town's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

Governmental Funds

The focus of the Town's governmental funds is to provide information on the near-term inflows, outflows and balances of expendable resources. Such information is useful in assessing the Town's financing requirements.

As of June 30, 2017, the Town's governmental funds reported combined ending fund balances of \$30.5 million, a decrease of \$5.2 million from last year's fund balance of \$35.7 million.

General Fund

The General Fund is the primary operating fund of the Town. As of June 30, 2017, unassigned fund balance increased by \$0.4 million to \$20.1 million in the General Fund, while total fund balance increased \$2.5 million to \$23.0 million.

Key factors that contributed to the financial outcome are as follows:

- Property tax revenues exceeded budget estimates by approximately \$1.7 million. This was a Revaluation year when higher tax appeals and a slower collection rate were projected. The surplus is due to an increased collection rate, brought on by a Tax Sale and the successful efforts of the Town to collect on delinquent taxes.
- Several departments had aggregate cost savings creating the \$1.4 million expenditure under budget. Of this amount, \$575 thousand was assigned to fiscal year 2018 for purchases on order.

Capital Projects

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital projects. The major sources of revenues for this fund are capital grants and the proceeds from the issuance of general obligation bonds. As of June 30, 2017, the fund balance in the Capital Projects Fund decreased by \$6.4 million to a deficit of \$900 thousand. During the fiscal year \$11.2 million was expended for asset acquisition and improvements, mostly for the new Senior Center, bridge and road improvements, school renovations and various other projects. The Town received intergovernmental grants of \$2.9 million, and transferred \$2.3 million in from the General Fund to fund these projects.

Proprietary Funds

The Town's proprietary fund provides the same type of information found in the government-wide financial statements, but in more detail.

Net position of the Sewer Fund at year-end totaled \$54.4 million. Unrestricted net position was \$5.8 million, an increase of \$1.5 million. The Sewer Fund experienced a gain of \$1.6 million mostly due to the \$1.7 million of capital assets contributed from the Capital Fund.

Net position of the Health Insurance Fund was \$5.5 million. The Internal Service Fund's unrestricted net position increased by \$1.0 million, from \$4.5 million. The Town's medical claims and fees came in \$972 lower than budgeted.

General Fund Budgetary Highlights

The Town's adopted General Fund budget for 2016 - 2017 was \$141.4 million (\$140.1 million for expenditures plus \$1.3 for salary increase contingency and other contingency appropriations). In addition to the \$704 thousand which was appropriated from the Contingency Account, the Town appropriated \$1.7 million to the expenditure budget with corresponding revenue budget increases, and \$598 thousand was appropriated fiscal year 2016 purchases on order, for a total amended budget of \$141.3 million. The following lists the key changes to the budget during the year:

- \$598 thousand was appropriated for the amount of Fund Balance Assigned for Purchases on order at the end of fiscal year 2016.
- \$365 thousand additional was appropriated to the Snow & Ice Department for overtime, contracted services and program supplies due to the frequent icing events this winter season.
- \$412 thousand was appropriated to the Board of Education Operations for preschool and special education outside tuitions and rent revenues received.
- \$170 thousand to the Fire Department for Volunteer Firefighter stipends, Overtime and a boiler replacement.
- \$142 thousand for Accumulated Payouts for retiring long-term employees.
- Savings from various departments and excess revenues were combined to cash fund \$1.1 million of future capital costs on the FY 2017-2018 CIP Plan:
 - \$300 thousand to enhance the Town GIS and Town-wide IT Infrastructure.
 - \$220 thousand for a Used Roll off Truck.
 - \$189 thousand to for Vehicle Replacements and a Highway Pugmill.
 - \$130 thousand for a Police Community Training Room.
 - \$120 thousand to pave Fire Co 2 Parking Lot
 - \$139 thousand for the SHS Elevator Hydraulic Upgrade.

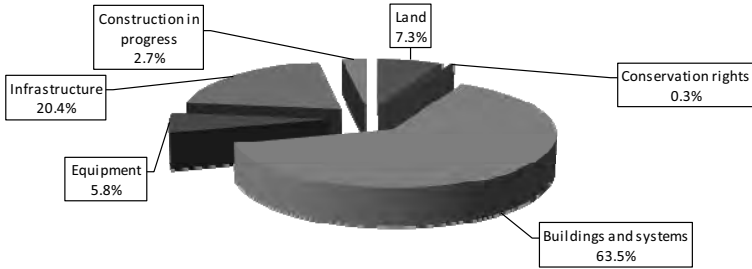
Capital Assets and Debt Administration

Capital Assets. The Town's investment in capital assets for its governmental and business-type activities as of June 30, 2017 totaled to \$335.2 million, net of accumulated depreciation. This investment in capital assets includes land, conservation rights, buildings, vehicles and equipment, roads and sewer lines. This amount represents a net decrease (including additions and deductions) of \$1.3 million or a 0.4% decrease from last year.

TABLE 3
CAPITAL ASSETS AT YEAR-END (Net of Depreciation)
In Millions

	Governmental Activities		Business-Type Activities		Totals	
	2017	2016	2017	2016	2017	2016
Land	\$ 24.5	\$ 24.1	\$	\$	\$ 24.5	\$ 24.1
Conservation rights	1.0	1.0			1.0	1.0
Buildings and systems	164.8	85.2	48.0	47.8	212.8	133.0
Equipment	19.1	19.4	0.5	0.6	19.6	20.0
Infrastructure	68.4	62.5			68.4	62.5
Construction in progress	8.9	95.9			8.9	95.9
Totals	\$ 286.7	\$ 288.1	\$ 48.5	\$ 48.4	\$ 335.2	\$ 336.5

Chart 4 - Capital Assets - June 30, 2017



Major capital asset events during the current fiscal year included the following:

Governmental Activities:

- Infrastructure Improvements of various Road Rehabilitation and Reconstruction Projects of \$4.7 million.
- Construction in progress the Senior Center Facility of \$1.7 million.
- Construction in progress for three bridges of \$564 thousand
- Various Building Improvements of \$856 thousand.

Business-Type Activities:

- WPC Upgrade and Renovation design costs of \$1.3 million
- Concluding construction of the WPC Sludge / Odor Control System for \$333 thousand.

The Town's fiscal year 2017 - 2018 Capital Budget includes another \$2.8 million for the following capital projects: Park Improvements, Highway Dump Truck and Front End Loader, Public Safety Radio System, Balance on Fire Pumper Truck (17) and additional Pumper Truck (18), Underground Tanks Removal and Replacement, and Road and Sidewalk Projects.

Additional information on the Town's capital assets can be found in Note 5 of this report.

Long-Term Debt. At the end of the current fiscal year, the Town had total outstanding long-term debt of \$108.8, of which total Town bonded debt outstanding was \$94.8 million. All the bonded debt is backed by the full faith and credit of the Town government.

Chart 5 - Outstanding Debt - 2017 vs 2016

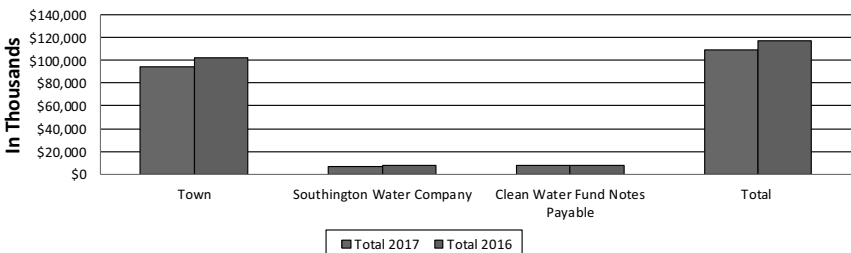


TABLE 4
OUTSTANDING DEBT, AT YEAR-END
In Thousands

	Governmental Activities		Business-Type Activities		Totals	
	2017	2016	2017	2016	2017	2016
General obligation bonds:						
Town	\$ 94,775	\$ 102,354	\$	\$	\$ 94,775	\$ 102,354
Southington Water Company	6,670	7,310			6,670	7,310
Clean Water Fund Notes Payable	7,390	7,958			7,390	7,958
Total	\$ 108,835	\$ 117,622	\$ -	\$ -	\$ 108,835	\$ 117,622

The Town of Southington's total debt outstanding decreased by \$8.8 million or 7.5% during the 2016 - 2017 fiscal year due to scheduled debt payments.

In January 2016, Standard and Poor's Rating Agency reaffirmed Southington's rating at AA+/Stable Outlook. Within the report, S&P referenced the Towns "Strong management conditions...with good financial policies and practices", "Strong budget flexibility", "Very strong economy" and "Very strong liquidity" among the factors influencing the Town's high credit rating. The "AA+" rating is only one notch away from the highest bond rating (AAA) awarded by S&P.

As a result of the Moody's rating recalibration to a "Global Scale" in May of 2010, the Town's underlying rating has been officially changed to Aa2 from A1. (The recalibration is not a change in credit rating, but rather a change from a municipal scale to a global scale).

The overall statutory limit for the Town is equal to 7 times annual receipts from taxation, or \$821.9 million. As of June 30, 2017, the Town recorded long-term debt of \$159.0 million, well below the statutory debt limits.

Additional information on the Town's long-term debt can be found in Note 7 of this report.

Other obligations include vacation pay and sick leave. More detailed information about the Town's long-term liabilities is presented in Note 7 to the financial statements.

Economic Factors and Next Year's Budgets and Rates

The Town's unemployment rate at June 30, 2017 was 4.3%, a .7% decrease from the same time last year. The Town's unemployment rate compares favorably to the 5.0% for the State of Connecticut and the 4.4% national rate.

Elected and appointed officials considered these factors, among others, when setting the fiscal year 2017 - 2018 General Fund budget and tax rates.

As previously stated, the General Fund total fund balance increased from \$20.5 million at June 30, 2016 to \$23.0 million at June 30, 2017. Of this \$23.0 million General Fund balance, \$36 thousand was nonspendable due to form (inventory accounts), \$67 thousand was committed for Farm Heritage start-up costs, \$575 was assigned for purchases on order, and \$2.2 million was assigned for subsequent year's appropriations, leaving an unassigned fund balance of \$20.1 million in the General Fund at June 30, 2017. The Town feels that the \$20.1 million in the unassigned fund balance places the Town in a strong position to withstand unexpected events. Although all the Municipalities in the State, including the Town of Southington, are facing major budgetary challenges due to the State's massive deficit projections and unknown municipal grant cutbacks.

The Town adopted a General Fund budget of \$143.4 million for fiscal year 2017 - 2018 compared to an adopted budget of \$141.4 million for fiscal year 2016-2017. This budget is \$2.0 million or 1.4% higher than the fiscal year 2017-2018 budget in the General Fund. In a budget year when the State of Connecticut did not adopt an operating budget until November 2017, the Town utilized the Governor's budget numbers in our own budget adopted June 2017. At that time, the projection was that the Governor intended to take 25.3% of the ECS grant and the Special Education Excess cost Grant, throw in additional funds and provide the Board of Education with a new Special Education grant of \$8.4 million which would go directly to the Board of Education. To reflect this situation, the Town took \$8.4 million of Board of Education expenditures with the matching grants out of the General Fund, with no effect to the mill rate. The Town also budget an additional \$3.0 million in Contingency to handle this State uncertainty. Combining all the moving parts, the Town Budget increased \$682 thousand or 1.4% and the Board of Education Budget increased \$1.9 million or \$2.0% over fiscal year 2016-2017.

Costs of the Town's business-type activities, accounted for in the Sewer Operating Fund, are expected to remain at \$5.5 million for fiscal year 2017 - 2018. After the sewer rate changes of July 2014, the fund is generating sufficient revenue to cover the expenditures of the fund, so the sewer fixed rates remained unchanged.

The Town hired Tighe & Bond Inc. to put together a Facilities Plan to review the current systems in an effort to gain better efficiencies in the Sewer's Operations. This project includes upgrade possibilities at the plant, as well as process improvements such as phosphorus removal and sludge digestion, as well as a sewer rate plan.

Town residents approved the \$57.1 million dollar Bond Ordinance for Water Pollution Control Facility Upgrade at referendum on November 2016.

Requests for Information

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Emilia C. Portelinha, Finance Director, Town of Southington, P.O. Box 610, 75 Main Street, Southington, Connecticut 06489 or visit Southington's website at www.Southington.org

Basic Financial Statements

TOWN OF SOUTHTON, CONNECTICUT
STATEMENT OF NET POSITION
JUNE 30, 2017
(In Thousands)

	Governmental Activities	Business-Type Activities	Total
Assets:			
Cash and cash equivalents	\$ 33,600	\$ 5,274	\$ 38,874
Investments	14,104		14,104
Receivables, net	15,597	1,398	16,995
Inventory	65		65
Capital assets:			
Assets not being depreciated	34,416	39	34,455
Assets being depreciated, net	<u>252,435</u>	<u>48,533</u>	<u>300,968</u>
Total assets	<u>350,217</u>	<u>55,244</u>	<u>405,461</u>
Deferred Outflows of Resources:			
Deferred charge on refunding	1,449		1,449
Deferred outflows related to pension	<u>14,640</u>	<u>320</u>	<u>14,960</u>
Total deferred outflows of resources	<u>16,089</u>	<u>320</u>	<u>16,409</u>
Liabilities:			
Accounts and other payables	9,127	363	9,490
Other current liabilities		46	46
Bond anticipation notes	8,000		8,000
Unearned revenue	896		896
Noncurrent liabilities:			
Due within one year	12,855		12,855
Due in more than one year	<u>157,086</u>	<u>697</u>	<u>157,783</u>
Total liabilities	<u>187,964</u>	<u>1,106</u>	<u>189,070</u>
Deferred Inflows of Resources:			
Advance tax collections	61		61
Deferred inflows related to pension	<u>249</u>	<u>51</u>	<u>300</u>
Total Deferred Inflows of Resources	<u>310</u>	<u>51</u>	<u>361</u>
Net Position:			
Net investment in capital assets	161,862	48,572	210,434
Restricted for:			
Trust purposes:			
Expendable	86		86
Nonexpendable	28		28
Unrestricted	<u>16,056</u>	<u>5,835</u>	<u>21,891</u>
Total Net Position	<u>\$ 178,032</u>	<u>\$ 54,407</u>	<u>\$ 232,439</u>

The accompanying notes are an integral part of the financial statements

TOWN OF SOUTHTON, CONNECTICUT
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2017
(In Thousands)

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities
Total	Total	Total	Total	Total	Total	Total
Governmental activities:						
General government	\$ 6,157	\$ 1,712	\$ 5	\$ 22	\$ (4,418)	\$ (4,418)
Public safety	20,877	1,721	139		(19,017)	(19,017)
Public works	10,155	2,085	256	1,008	(6,806)	(6,806)
Health and welfare	775		526		(249)	(249)
Human services	1,575	92	118	234	(1,131)	(1,131)
Parks and recreation	2,540	276	72		(2,192)	(2,192)
Public library	2,033	23	11		(1,999)	(1,999)
Planning and development	1,425	850			(575)	(575)
Education	123,630	2,304	42,605	2,469	(76,252)	(76,252)
Interest on long-term debt	3,026				(3,026)	(3,026)
Total governmental activities	172,193	9,063	43,732	3,733	(115,665)	(115,665)
Business-type activities:						
Sewer	6,091	5,913		1,737		1,559
Total	\$ 178,284	\$ 14,976	\$ 43,732	\$ 5,470	(115,665)	(114,106)
General revenues:						
Property taxes					116,889	116,889
Grants and contributions not restricted to specific programs					2,353	2,353
Unrestricted investment earnings					592	592
Miscellaneous revenue					236	236
Total general revenues					120,070	120,070
Change in net position					4,405	1,559
Net Position at Beginning of Year					173,627	52,848
Net Position at End of Year					\$ 178,032	\$ 54,407
					\$	\$ 232,439

The accompanying notes are an integral part of the financial statements

TOWN OF SOUTHTON, CONNECTICUT
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2017
(In Thousands)

	<u>General</u>	<u>Capital Projects</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS				
Cash and cash equivalents	\$ 13,734	\$ 5,113	\$ 8,511	\$ 27,358
Investments	13,884		220	14,104
Receivables, net	2,417	3,776	2,067	8,260
Inventories	<u>36</u>	<u></u>	<u>29</u>	<u>65</u>
Total Assets	<u>\$ 30,071</u>	<u>\$ 8,889</u>	<u>\$ 10,827</u>	<u>\$ 49,787</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES				
Liabilities:				
Accounts and other payables	\$ 4,147	\$ 1,248	\$ 699	\$ 6,094
Bond anticipation notes payable		8,000		8,000
Due to other funds	903			903
Unearned revenue	<u></u>	<u>545</u>	<u>351</u>	<u>896</u>
Total liabilities	<u>5,050</u>	<u>9,793</u>	<u>1,050</u>	<u>15,893</u>
Deferred Inflows of Resources:				
Advance property tax collections	61			61
Unavailable revenue - property taxes	1,953			1,953
Unavailable revenue - special assessments	<u></u>	<u></u>	<u>1,346</u>	<u>1,346</u>
Total deferred inflows of resources	<u>2,014</u>	<u>-</u>	<u>1,346,000</u>	<u>3,360</u>
Fund Balances:				
Nonspendable	36		57	93
Restricted			779	779
Committed	67		7,595	7,662
Assigned	2,764			2,764
Unassigned	<u>20,140</u>	<u>(904)</u>	<u></u>	<u>19,236</u>
Total fund balances	<u>23,007</u>	<u>(904)</u>	<u>8,431</u>	<u>30,534</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 30,071</u>	<u>\$ 8,889</u>	<u>\$ 10,827</u>	<u>\$ 49,787</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
BALANCE SHEET - GOVERNMENTAL FUNDS (CONTINUED)
JUNE 30, 2017
(In Thousands)

Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position:

Amounts reported for governmental activities in the statement of net position (Exhibit I) are different because of the following:

Fund balances - total governmental funds	\$ 30,534
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Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds:

Governmental capital assets	\$ 419,344	
Less accumulated depreciation	<u>(132,493)</u>	
Net capital assets		286,851

Other long-term assets and deferred outflows are not available to pay for current-period expenditures and, therefore, are not recorded in the funds:

Property tax receivables greater than 60 days	1,953
Interest receivable on property taxes	618
Assessments receivable greater than 60 days	1,346
Interest receivable on assessments	49
Deferred amount in refunding	1,449
Long term receivable	6,670
Deferred outflows related to projected pension investment earnings	7,711
Deferred outflows related to pension contributions subsequent to the measurement date	4,262
Deferred outflows related to experience	2,619
Deferred outflows related to proportionate share	48

Internal service funds are used by management to charge the costs of risk management to individual funds. The assets and liabilities of the internal service funds are reported with governmental activities in the statement of net position.	5,540
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Long-term liabilities and deferred inflows, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the funds:

Deferred Inflows related to proportionate share	(249)
Bonds and notes payable	(108,835)
MERS prior service costs	(18)
Premium on issuance	(3,935)
Interest payable on bonds and notes	(1,428)
Compensated absences	(7,497)
Capital lease	(12,338)
OPEB liability	(12,469)
Heart and hypertension	(7,200)
Net pension liability	(17,621)
Landfill closure	<u>(28)</u>

Net Position of Governmental Activities (Exhibit I)	<u>\$ 178,032</u>
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The accompanying notes are an integral part of the financial statements

**TOWN OF SOUTHLINGTON, CONNECTICUT
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2017
(In Thousands)**

	General	Capital Projects	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:				
Property taxes	\$ 117,338	\$	\$ 237	\$ 117,575
Intergovernmental	40,266	2,888	6,306	49,460
Charges for services	3,579		5,499	9,078
Income on investments	561		32	593
Other revenues	194		236	430
Total revenues	<u>161,938</u>	<u>2,888</u>	<u>12,310</u>	<u>177,136</u>
Expenditures:				
Current:				
General government	4,294		56	4,350
Public safety	12,828		1,913	14,741
Public works	5,162		2,173	7,335
Health and welfare	663		18	681
Human services	895		340	1,235
Parks and recreation	1,572		373	1,945
Public library	1,520		30	1,550
Planning and development	1,032			1,032
Employee fringe benefits	9,645			9,645
Education	109,728		7,199	116,927
Debt and sundry	9,480		2,188	11,668
Capital outlay	106	11,213		11,319
Total expenditures	<u>156,925</u>	<u>11,213</u>	<u>14,290</u>	<u>182,428</u>
Excess (Deficiency) of Revenues over Expenditures	<u>5,013</u>	<u>(8,325)</u>	<u>(1,980)</u>	<u>(5,292)</u>
Other Financing Sources (Uses):				
Issuance of capital leases	106			106
Transfers in		2,330	699	3,029
Transfers out	<u>(2,627)</u>	<u>(403)</u>		<u>(3,030)</u>
Total other financing sources (uses)	<u>(2,521)</u>	<u>1,927</u>	<u>699</u>	<u>105</u>
Net Change in Fund Balances	2,492	(6,398)	(1,281)	(5,187)
Fund Balances at Beginning of Year	<u>20,515</u>	<u>5,494</u>	<u>9,712</u>	<u>35,721</u>
Fund Balances at End of Year	<u>\$ 23,007</u>	<u>\$ (904)</u>	<u>\$ 8,431</u>	<u>\$ 30,534</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES - GOVERNMENTAL FUNDS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2017
(In Thousands)

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities:

Amounts reported for governmental activities in the statement of activities (Exhibit II) are different because:

Net change in fund balances - total governmental funds (Exhibit IV) \$ (5,187)

Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:

Capital outlay	11,392
Depreciation expense	(12,680)

The statement of activities reports losses arising from the trade-in of existing capital assets to acquire new capital assets. Conversely governmental funds do not report any gain or loss on a trade-in of capital assets. (13)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds, and revenues recognized in the funds are not reported in the statement of activities:

Long term receivable receipts	(640)
Property tax receivable - accrual basis change	(234)
Property tax interest and lien revenue - accrual basis change	(216)
Sewer assessment receivable-accrual basis change	(93)
Sewer assessment interest and lien revenue - accrual basis change	2
Changes to deferred outflows related to projected investment returns	6,423
Change in deferred outflows related to contributions made subsequent to the measurement date	309
Change in deferred outflows related to experience	2,619
Change in deferred outflows related to proportionate share	48

The issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction has any effect on net position. Also, governmental funds report the effect of premiums, discounts and similar items when debt is first issued, whereas these amounts are amortized and deferred in the statement of activities. The details of these differences in the treatment of long-term debt and related items are as follows:

Bond principal payments	8,219
Note principal payments	568
Issuance of capital leases	(106)
Capital lease principal payments	1,026
Accrued interest	173
Amortization of prior service costs	3
Amortization of deferred charge on refunding	(43)
Amortization of bond premiums	365

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

Compensated absences	(20)
Net pension liability	(7,351)
OPEB obligation	(1,155)
Heart and hypertension	179
Landfill post closure care and settlement	27
Changes to deferred inflows related to proportionate share	(249)

Internal service funds are used by management to charge costs to individual funds. The net revenue of certain activities of internal services funds is reported with governmental activities.

1,039

Change in Net Position of Governmental Activities (Exhibit II) \$ 4,405

The accompanying notes are an integral part of the financial statements

TOWN OF SOUTHLINGTON, CONNECTICUT
STATEMENT OF NET POSITION - PROPRIETARY FUNDS
JUNE 30, 2017
(In Thousands)

	Business-Type Activities Sewer Enterprise Fund	Governmental Activities Internal Service Fund
Assets:		
Current:		
Cash and cash equivalents	\$ 5,274	\$ 6,242
Accounts and other receivables	1,398	
Due from other funds		903
Total current assets	<u>6,672</u>	<u>7,145</u>
Capital assets, net	<u>48,572</u>	
Total assets	<u>55,244</u>	<u>7,145</u>
Deferred Outflows of Resources:		
Changes related to pensions	<u>320</u>	
Liabilities:		
Current:		
Accounts and other payables	363	1,605
Other accrued liabilities	<u>46</u>	
Current liabilities	409	1,605
Noncurrent liabilities:		
Net pension liability	<u>697</u>	
Total liabilities	<u>1,106</u>	<u>1,605</u>
Deferred Inflows of Resources:		
Changes related to pension	<u>51</u>	
Net Position:		
Investment in capital assets	48,572	
Unrestricted	<u>5,835</u>	5,540
Total Net Position	<u>\$ 54,407</u>	<u>\$ 5,540</u>

The accompanying notes are an integral part of the financial statements

TOWN OF SOUTHTON, CONNECTICUT
STATEMENT OF REVENUES, EXPENSES AND CHANGES
IN NET POSITION - PROPRIETARY FUND
FOR THE YEAR ENDED JUNE 30, 2017
(In Thousands)

	Business-Type Activities Sewer Enterprise Fund	Governmental Activities Internal Service Fund
Operating Revenues:		
Fund premiums	\$	\$ 23,201
Charges for services	5,911	
Fines, penalties and interest	<u>2</u>	
Total operating revenues	<u>5,913</u>	<u>23,201</u>
Operating Expenses:		
Plant	3,703	
Benefits	317	20,977
Depreciation	1,755	
Administration and other	<u>316</u>	<u>1,185</u>
Total operating expenses	<u>6,091</u>	<u>22,162</u>
Income (Loss) before Capital Grants and Contributions	(178)	1,039
Capital Grants and Contributions	<u>1,737</u>	
Change in Net Position	1,559	1,039
Net Position at Beginning of Year	<u>52,848</u>	<u>4,501</u>
Net Position at End of Year	\$ <u><u>54,407</u></u>	\$ <u><u>5,540</u></u>

The accompanying notes are an integral part of the financial statements

TOWN OF SOUTHTON, CONNECTICUT
STATEMENT OF CASH FLOWS - PROPRIETARY FUND
FOR THE YEAR ENDED JUNE 30, 2017
(In Thousands)

	Business-Type Activities	Governmental Activities
	Sewer	Internal
	Enterprise Fund	Service Fund
Cash Flows from Operating Activities:		
Cash received from customers and granting agencies	\$ 5,837	\$ 23,201
Cash received for premiums - Town departments and agencies		
Cash payments to suppliers for goods and services	(3,866)	
Cash payments to employees for services		
Cash payments to providers of benefits	(317)	(21,966)
Cash payments for service fees		(1,185)
Net cash provided by (used in) operating activities	<u>1,654</u>	<u>50</u>
Cash Flows from Capital Financing Activities:		
Capital contributions	15	
Acquisition of capital assets	(89)	
Net cash provided by (used in) capital financing activities	<u>(74)</u>	<u>-</u>
Net Increase (Decrease) in Cash and Cash Equivalents	1,580	50
Cash and Cash Equivalents at Beginning of Year	<u>3,694</u>	<u>6,192</u>
Cash and Cash Equivalents at End of Year	<u>\$ 5,274</u>	<u>\$ 6,242</u>
Reconciliation of Operating Income (Loss) to Net Cash		
Provided by (Used in) Operating Activities:		
Operating income (loss)	\$ (178)	\$ 1,039
Depreciation	1,755	
Adjustments to reconcile operating income (loss) to net cash		
provided by (used in) operating activities:		
(Increase) decrease in accounts receivable	(76)	
(Increase) decrease in due from other funds		(903)
Increase (decrease) in accounts payable and accrued liabilities	142	(86)
Change in net pension liability and related deferrals	11	
Net Cash Provided by (Used in) Operating Activities	<u>\$ 1,654</u>	<u>\$ 50</u>
Noncash Capital Financing Activities:		
Capital assets transferred from governmental funds	<u>\$ 1,722</u>	<u>\$ -</u>

The accompanying notes are an integral part of the financial statements

TOWN OF SOUTHTON, CONNECTICUT
STATEMENT OF FIDUCIARY NET POSITION - FIDUCIARY FUNDS
JUNE 30, 2017
(In Thousands)

	Agency Funds
Assets:	
Cash and cash equivalents	\$ 2,395
Investments	<u>87</u>
Total Assets	\$ <u><u>2,482</u></u>
Liabilities:	
Fiduciary Deposits	\$ <u><u>2,482</u></u>

The accompanying notes are an integral part of the financial statements

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

(In Thousands)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Town of Southington, Connecticut (the Town) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant policies of the Town are described below.

A. Reporting Entity

Accounting principles generally accepted in the United States of America require that the reporting entity include the primary government and its component units, entities for which the government is considered to be financially accountable, all organizations for which the primary government is financially accountable and other organizations that by the nature and significance of their relationship with the primary government would cause the financial statements to be incomplete or misleading if excluded.

Related Organizations

The Town of Southington Water Company (the Water Company) operates the only water system in the Town. The operations of the Water Company benefit primarily Town residents. The Water Company is an agency that is independent from the Town in all administrative, operational and financial matters. The Board of Water Commissioners is elected by the voters of the Town independently from the Town Council and they do not report nor answer to the Town Council. The Water Company may independently issue its own debt. In prior years, the Town included the Water Company in their general obligation debt only for the purposes of obtaining a lower interest rate for the Water Company. In 2001 legal counsel determined that the Water Company is legally capable of issuing its own debt and it is the Town's option to include them in their debt issuance at their discretion.

The Southington Housing Authority, Inc., a body corporate and politic, provides services primarily to Town residents. Although the Town appoints the governing body, the Town does not have the ability to significantly influence the programs, projects, activities or level of services performed or provided by the Housing Authority. The Southington Housing Authority, Inc., is not fiscally dependent on the Town.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Town. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

(In Thousands)

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary funds financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, charges for services, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received.

The Town reports the following major governmental funds:

The General Fund is the Town's primary operating fund. It accounts for all financial resources of the Town, except those required to be accounted for in another fund.

The Capital Projects Fund accounts for the financial resources to be used for the acquisition or construction of major capital facilities.

The Town reports the following as a major proprietary fund:

The Sewer Fund accounts for the activities of the government's sewer operations.

Additionally, the Town reports the following fund types:

The Internal Service Fund accounts for health benefits program for Town employees.

The Agency Funds include the student activities, the escrow deposits and C-Pace program. They are custodial in nature and do not involve measurement of results of operation.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

(In Thousands)

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments in lieu of taxes and other charges between certain Town's functions because the elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include property taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Sewer Fund and of the Town's Internal Service Fund are charges to customers for sales and services. Operating expenses for the enterprise fund and the internal service fund include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as they are needed. Unrestricted funds are used in the following order: committed, assigned then unassigned.

D. Deposits and Investments

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the Town to invest in obligations of the U.S. Treasury, commercial paper, corporate bonds, repurchase agreements and certain other investments.

Investments for the Town are reported at fair value.

E. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances." All trade and property tax receivables are shown net of an allowance for uncollectibles.

The Town's property tax is levied each July 1 on the assessed value as of the prior October 1 for all real property, motor vehicles and commercial personal property located in the Town. Assessed values are established by the Town Assessment Board at 70% of estimated market value. A revaluation of all real property is required to be completed no less than every ten years. The Town performed a revaluation with full inspections as of October 1, 2015. The Town's next statistical revaluation will be on October 1, 2020. The assessed value for the Grand List of October 1, 2015, upon which the fiscal 2017 levy was based, was \$3.9 billion. A 29.64 mill rate was applied to the Grand List.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017
(In Thousands)

Taxes are due in two equal installments on the July 1 and January 1 following the levy date, although a 30-day grace period is provided. Current tax collections for the years ended June 30, 2017 and 2016, were 98.89% and 98.86%, respectively, of the adjusted tax levy. Uncollected property taxes are recorded as receivables, net of an allowance for estimated uncollectible accounts. Unpaid taxes are liened on or before June 30 following the due date. The revenue relating to property taxes not collected during the fiscal year and within 60 days after the close of the fiscal year is deferred.

F. Inventories and Prepaid Items

All inventories are valued at cost using the first-in/first-out (FIFO) method. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

G. Capital Assets

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$10,000 (amount not rounded) and an estimated useful life in excess of 5 years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets, donated works of art and similar items, and capital assets received in a service concession arrangement are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the primary government is depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Buildings	50
Building improvements	25
Public domain infrastructure	35-70
System infrastructure	15
Vehicles	7
Office equipment	7
Computer equipment	7

**TOWN OF SOUTHLINGTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017**

(In Thousands)

H. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position or fund balance that applies to a future period or periods and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Town reports a deferred charge on refunding and deferred outflows related to pensions in the government-wide statement of net position. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. A deferred outflow of resources related to pension results from differences between expected and actual experience, changes in assumptions or other inputs. These amounts are deferred and included in pension expense in a systematic and rational manner over a period equal to the average of the expected remaining service lives of all employees that are provided with benefits through the pension plan (active employees and inactive employees).

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position or fund balance that applies to a future period or periods and so will not be recognized as an inflow of resources (revenue) until that time. The Town reports a deferred inflow of resources for advance property tax collections in the government-wide statement of net position. A deferred inflow of resources related to pension relates to pension results from changes in the Town's proportionate share in liability. These amounts are deferred and included in pension expense in a systematic and rational manner over a period equal to the average of the expected remaining service lives of all employees that are provided with benefits through the pension plan (active employees and inactive employees). For governmental funds, the advance property tax collections which represent taxes inherently associated with a future period. This amount is recognized during the period in which the revenue is associated. For governmental funds, the Town reports unavailable revenue, which arises only under the modified accrual basis of accounting. The governmental funds report unavailable revenues from property taxes and special assessments. These amounts are deferred and recognized as an inflow of resources (revenue) in the period in which the amounts become available.

I. Compensated Absences

A limited amount of vacation earned may be accumulated by certain employees until termination of their employment, at which time they are paid for accumulated vacation. Sick leave may be accumulated by Fire Department and AFSCME employees in accordance with union contracts until retirement, termination or death, at which time they are paid for a percentage of their accumulated sick leave.

The Town's accounting and financial reporting policy for compensated absences is based on GASB Statement No. 16. Compensated absences are accrued at current salary rates and paid by the General Fund.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

(In Thousands)

J. Net Pension Liability

The net pension liability is measured as the portion of the actuarial present value of projected benefits that is attributed to past periods of employee service (total pension liability), net of the pension plan's fiduciary net position. The pension plan's fiduciary net position is determined using the same valuation methods that are used by the pension plan for purposes of preparing its statement of fiduciary net position. The net pension liability is measured as of a date (measurement date) no earlier than the end of the employer's prior fiscal year, consistently applied from period to period.

K. Net OPEB Obligation

The net OPEB obligation represents the cumulative difference between the annual OPEB cost and the Town's contributions to the plans. These amounts are calculated on an actuarial basis and are recorded as noncurrent assets and/or noncurrent liabilities, accordingly, in the government-wide financial statements.

L. Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or proprietary fund type statement of net position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of any significant applicable bond premium or discount. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenses.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

M. Fund Equity and Net Position

In the government-wide financial statements and in proprietary fund types, net position is classified in the following categories:

Net Investment in Capital Assets

This category groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets reduces this category.

Restricted Net Position

This category represents the net position of the Town which is restricted by externally imposed constraints placed on net position by grantors, contributors or laws and regulations of other governments.

Unrestricted Net Position

This category represents the net position of the Town which is not restricted for any project or other purpose.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

(In Thousands)

In the fund financial statements, fund balances of governmental funds are classified in five separate categories. The five categories, and their general meanings, are as follows:

Nonspendable Fund Balance

This represents amounts that cannot be spent due to form (e.g., inventories and prepaid amounts).

Restricted Fund Balance

This represents amounts constrained for a specific purpose by external parties, such as grantors, creditors, contributors or laws and regulations of their governments.

Committed Fund Balance

This represents amounts constrained for a specific purpose by a government using its highest level of decision-making authority (Town Council). A resolution approved by the Board of Finance is required to modify or rescind a fund balance commitment.

Assigned Fund Balance

This represents amounts constrained for the intent to be used for a specific purpose by a governing board or a body or official that has been delegated authority to assign amounts by the Town Charter. The Finance Director is authorized to assign fund balances through the carry forward of appropriations to a subsequent year pending approval from the Board of Finance.

Unassigned Fund Balance

This represents fund balance in the General Fund in excess of nonspendable, restricted, committed and assigned fund balance. If another governmental fund has a fund balance deficit, it is reported as a negative amount in unassigned fund balance.

The Town has adopted a written fund balance policy which states that the Town shall strive to maintain during the year and specifically at fiscal year end a level of general fund unassigned fund balance, also known as accumulated surplus or the rainy day fund at 10% of actual year end general fund revenues. The 10% shall be known as the Town's "floor".

N. Accounting Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

(In Thousands)

2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

Chapter VII of the Town Charter governs the financial provisions of the Town. The Town Manager presents the budget to the Board of Finance. After required hearings, the Board of Finance recommends its budget to the Town Council. At the annual budget meeting held in May, the Council may adopt the recommended budget or may reduce or increase the proposed estimated expenditures, by the required number of votes. After completing such action, the Town Council shall adopt the budget by resolution and notify the Board of Finance, the Board of Education and the Town Manager.

The Board of Finance shall, upon adoption of the budget by the Town Council, fix a rate of taxation on the last Grand List, sufficient to produce the required revenue to preserve a balanced relation between estimated receipts and expenditures, net of provision for other estimated revenue and cash surplus or deficit.

Additional Appropriations and Transfers:

The control level on which expenditures may not legally exceed appropriations is the object level. Each department must seek approval from the Board of Finance and/or the Town Council for any appropriations or transfers. The Town Council, on the recommendation of the Board of Finance, may appropriate at any time, subject to the other provisions of Chapter VII, any unappropriated and unencumbered cash balance in the Town treasury. The Board of Finance may at any time transfer any unencumbered appropriation balance, or portion thereof, between general classifications of expenditures within an office, department or agency, not to exceed \$500 (amount not rounded). Transfers in excess of \$500 (amount not rounded) within departments, and all transfers between departments must be approved by the Town Council. Through a charter revision question passed on November 5, 2013, the Town Manager has authorization to transfer within a department, not to exceed \$1,000. During the last three months of the fiscal year, the Town Council may, upon the recommendation of the Board of Finance, by resolution transfer any unencumbered appropriation balance, or portion thereof, from one office, department or agency to another to meet a pressing need for public expenditure. No money shall be expended, or obligation for such expenditure incurred, by any department, office, board, commission or agency of the Town, except in accordance with an appropriation by the Town Council.

The budget is prepared on a modified accrual basis of accounting except for the accrual of payroll. All appropriations lapse at the end of the budget year to the extent that they have not been expended or lawfully encumbered. Encumbrances outstanding at the end of the year are reappropriated as continued appropriations. Encumbrances are established by adoption of the Town Council (continuing appropriations). Authorized continuing appropriations are presented as assignments of fund balance since the commitments will be honored in subsequent years. Encumbrances do not constitute expenditures or liabilities for accounting principles generally accepted in the United States of America or budgetary purposes. Only the General Fund has a legally adopted annual budget.

Budgeted amounts are as originally adopted or as amended by the Town Council. During the year, \$2,300 of supplemental budgetary appropriations from the General Fund were made, \$1,702 from revised revenue estimates, and \$598 from continued appropriations from the prior year.

B. Fund Deficits

The Capital Fund had a deficit balance of \$904 at June 30, 2017 that will be funded by future bonding.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

(In Thousands)

3. CASH, CASH EQUIVALENTS AND INVESTMENTS

The deposit of public funds is controlled by the Connecticut General Statutes (Section 7-402). Deposits may be made in a "qualified public depository" as defined by Statute, or, in amounts not exceeding the Federal Deposit Insurance Corporation insurance limit in an "out of state bank," as defined by the Statutes, which is not a "qualified public depository."

The Connecticut General Statutes (Section 7-400) permit municipalities to invest in: 1) obligations of the United States and its agencies; 2) highly rated obligations of any state of the United States or of any political subdivision, authority or agency thereof; and 3) shares or other interests in custodial arrangements or pools maintaining constant net asset values and in highly rated no-load open end money market and mutual funds (with constant or fluctuating net asset values) whose portfolios are limited to obligations of the United States and its agencies, and repurchase agreements fully collateralized by such obligations. Other provisions of the Statutes cover specific municipal funds with particular investment authority. The provisions of the Statutes regarding the investment of municipal pension funds do not specify permitted investments. Therefore, investment of such funds is generally controlled by the laws applicable to fiduciaries and the provisions of the applicable plan.

The Statutes (Sections 3-24f and 3-27f) also provide for investment in shares of the State Short-Term Investment Fund (STIF) and the State Tax Exempt Proceeds Fund (TEPF). These investment pools are under the control of the State Treasurer, with oversight provided by the Treasurer's Cash Management Advisory Board and are regulated under the State Statutes and subject to annual audit by the Auditors of Public Accounts. Investment yields are accounted for on an amortized-cost basis with an investment portfolio that is designed to attain a market-average rate of return throughout budgetary and economic cycles. Investors accrue interest daily based on actual earnings, less expenses and transfers to the designated surplus reserve, and the fair value of the position in the pool is the same as the value of the pool shares.

Deposits

Deposit Custodial Credit Risk

Custodial credit risk is the risk that, in the event of a bank failure, the Town's deposit will not be returned. The Town does not have a deposit policy for custodial credit risk. The deposit of public funds is controlled by the Connecticut General Statutes. Deposits may be placed with any qualified public depository that has its main place of business in the State of Connecticut. Connecticut General Statutes require that each depository maintain segregated collateral (not required to be based on a security agreement between the depository and the municipality and, therefore, not perfected in accordance with federal law) in an amount equal to a defined percentage of its public deposits based upon the depository's risk based capital ratio.

Based on the criteria described in GASB Statement No. 40, *Deposits and Investment Risk Disclosures*, \$41,361 of the Town's bank balance of \$42,662 was exposed to custodial credit risk as follows:

Uninsured and uncollateralized	\$ 37,104
Uninsured and collateral held by the pledging trust department, not in the Town's name	4,257
Total Amount Subject to Custodial Credit Risk	<u>\$ 41,361</u>

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Cash Equivalents

At June 30, 2017, the Town's cash equivalents amounted to \$57. The following table provides a summary of the Town's cash equivalents excluding U.S. government guaranteed obligations) as rated by nationally recognized statistical rating organizations. The pools all have maturities of less than one year.

	Standard & Poor's
National Financial Services*	
State Short-Term Investment Fund (STIF)	AAAm

* Not rated

Investments

As of June 30, 2017, the Town had the following investments:

Investment Type	Credit Rating	Fair Value	Investment Maturities (Years)	
			Less Than 1	1 - 10
Interest-bearing investments:				
Certificates of deposit	*	\$ 13,607	\$ 4,800	\$ 8,807
U.S. Government backed securities	Aaa	508	508	508
Total		14,115	<u>4,800</u>	<u>9,315</u>
Other investments:	N/A			
Mutual funds	N/A	70		
Common stock	N/A	6		
Total Investments		<u>\$ 14,191</u>		

*Subject to coverage by Federal Depository Insurance and collateralization.

Interest Rate Risk

The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk - Investments

As indicated above, State Statutes limit the investment options of cities and towns. The Town has no investment policy that would further limit its investment choices.

TOWN OF SOUTHTON, CONNECTICUT
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Concentration of Credit Risk

The Town's investment policy does not allow for an investment in any one issuer that is in excess of 5% of the Town's total investments.

Custodial Credit Risk

Custodial credit risk for an investment is the risk that, in the event of the failure of the counterparty (the institution that pledges collateral or repurchase agreement securities to the Town or that sells investments to or buys them for the Town), the Town will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Town does not have a policy for custodial credit risk. At June 30, 2017, the Town had \$6 of uninsured and unregistered securities held by the counterparty, or by its trust department or agent that were not in the Town's name.

The Town categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements); followed by quoted prices in inactive markets or for similar assets or with observable inputs (Level 2 measurements); and the lowest priority to unobservable inputs (Level 3 measurements). The Town has the following recurring fair value measurements as of June 30, 2017:

	June 30, 2017	Fair Value Measurements Using		
		Level 1	Level 2	Level 3
Investments by fair value level:				
U.S. Government agencies	\$ 508	\$ 508		\$
Common stock	6	6		
Mutual funds	70	70		
Total Investments by Fair Value Level	\$ 584	\$ 584	\$ -	\$ -

Debt and equity securities classified in Level 1 of the fair value hierarchy are valued using prices quoted in active markets for those securities. Debt securities classified in Level 2 of the fair value hierarchy are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices. Venture capital investments classified in Level 3 are valued using either a discounted cash flow or market comparable companies technique.

TOWN OF SOUTHTON, CONNECTICUT
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4. RECEIVABLES

Receivables as of year end for the Town's individual major funds and nonmajor, internal service and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	<u>General</u>	<u>Capital Projects</u>	<u>Sewer Enterprise</u>	<u>Nonmajor and Other Funds</u>	<u>Total</u>
Receivables:					
Taxes *	\$ 2,280	\$	\$	\$	\$ 2,280
Accounts	36		1,398	445	1,879
Special assessments				1,346	1,346
Intergovernmental	182	3,776		276	4,234
Interest **					-
Gross receivables	<u>2,498</u>	<u>3,776</u>	<u>1,398</u>	<u>2,067</u>	<u>9,739</u>
Less allowance for uncollectibles	<u>81</u>				<u>81</u>
Net Total Receivables	<u>\$ 2,417</u>	<u>\$ 3,776</u>	<u>\$ 1,398</u>	<u>\$ 2,067</u>	<u>\$ 9,658</u>

* Does not include amount due from Southington Water Company for bonds \$6,670

** Does not include accrued interest on property taxes and assessments receivable of \$618 and \$49, respectively.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
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5. CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2017 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 24,122	\$ 417	\$	\$ 24,539
Conservation restrictions and development rights	975			975
Construction in progress	<u>95,869</u>	<u>3,798</u>	<u>90,765</u>	<u>8,902</u>
Total capital assets not being depreciated	<u>120,966</u>	<u>4,215</u>	<u>90,765</u>	<u>34,416</u>
Capital assets being depreciated:				
Buildings	151,257	88,674		239,931
Machinery and equipment	34,851	1,595	268	36,178
Infrastructure	<u>101,146</u>	<u>7,673</u>		<u>108,819</u>
Total capital assets being depreciated	<u>287,254</u>	<u>97,942</u>	<u>268</u>	<u>384,928</u>
Less accumulated depreciation for:				
Buildings	66,017	9,073		75,090
Machinery and equipment	15,441	1,855	255	17,041
Infrastructure	<u>38,610</u>	<u>1,752</u>		<u>40,362</u>
Total accumulated depreciation	<u>120,068</u>	<u>12,680</u>	<u>255</u>	<u>132,493</u>
Total capital assets being depreciated, net	<u>167,186</u>	<u>85,262</u>	<u>13</u>	<u>252,435</u>
Governmental Activities Capital Assets, Net	<u>\$ 288,152</u>	<u>\$ 89,477</u>	<u>\$ 90,778</u>	<u>\$ 286,851</u>
Business-type activities:				
Capital assets not being depreciated:				
Land	\$ 39	\$	\$	\$ 39
Capital assets being depreciated:				
Buildings and system	82,354	1,812		84,166
Machinery and equipment	<u>1,946</u>			<u>1,946</u>
Total capital assets being depreciated	<u>84,300</u>	<u>1,812</u>	<u>-</u>	<u>86,112</u>
Less accumulated depreciation for:				
Buildings and system	34,512	1,619		36,131
Machinery and equipment	<u>1,312</u>	<u>136</u>		<u>1,448</u>
Total accumulated depreciation	<u>35,824</u>	<u>1,755</u>	<u>-</u>	<u>37,579</u>
Total capital assets being depreciated, net	<u>48,476</u>	<u>57</u>	<u>-</u>	<u>48,533</u>
Business-Type Activities Capital Assets, Net	<u>\$ 48,515</u>	<u>\$ 57</u>	<u>\$ -</u>	<u>\$ 48,572</u>

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Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities:	
General government	\$ 448
Public safety	799
Public works	1,751
Human services	58
Planning and development	10
Parks and recreation	347
Library	27
Education	<u>9,240</u>
Total Depreciation Expense - Governmental Activities	\$ <u>12,680</u>
Business-type activities:	
Sewer Enterprise Fund	\$ <u>1,755</u>

Construction Commitments

The Town has active construction projects as of June 30, 2017. The projects include roads, bridges, water and sewer lines, and school building improvements. At year end the Town's commitments with contractors are as follows:

<u>Project</u>	<u>Spent-to-Date</u>	<u>Commitment</u>
West Queen Street Bridge	\$ 969	\$ 8
Park Improvements	813	46
WPC Sludge Odor	3,892	79
Highway Garage Renovation	359	19
Senior Center Facility	941	6,672
West Center Street Bridge	<u>311</u>	<u>806</u>
Total	\$ <u>7,285</u>	\$ <u>7,630</u>

The commitments are being financed as follows:

- School projects are financed by bonds and grants from the State Department of Education.
- Other projects are primarily funded by Town general obligation bonds.

TOWN OF SOUTHLINGTON, CONNECTICUT
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(In Thousands)

6. INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

Individual fund interfund receivable and payable balances, which result from short-term cash flows needs, are as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
Internal Service Fund	General Fund	\$ <u>903</u>

Interfund balances were used to pay for benefit claims for the Town. The transfers that occurred during the year are as follows:

	<u>Transfers In</u>		
	<u>Capital</u>		<u>Total</u>
	<u>Projects</u>	<u>Nonmajor</u>	<u>Transfers</u>
	<u>Fund</u>	<u>Governmental</u>	<u>Out</u>
Transfers out:			
General Fund	\$ 2,330	\$ 297	\$ 2,627
Capital Projects	<u> </u>	<u>403</u>	<u>403</u>
Total Transfers In	\$ <u>2,330</u>	\$ <u>700</u>	\$ <u>3,030</u>

The interfund transfers were used to fund various capital improvement projects.

TOWN OF SOUTHTON, CONNECTICUT
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(In Thousands)

7. LONG-TERM DEBT

Changes in Long-Term Liabilities

Long-term liability activity for the year ended June 30, 2017 was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Governmental Activities:					
Bonds payable:					
General obligation					
bonds:					
Town	\$ 102,354	\$	\$ 7,579	\$ 94,775	\$ 8,550
Southington Water					
Company	7,310		640	6,670	640
Premium on bonds	4,300		365	3,935	
State of Connecticut - serial note	<u>7,958</u>		<u>568</u>	<u>7,390</u>	<u>568</u>
Total bonds and notes payable	<u>121,922</u>	<u>-</u>	<u>9,152</u>	<u>112,770</u>	<u>9,758</u>
Compensated absences	7,477	1,754	1,734	7,497	1,773
Capital leases	13,258	106	1,026	12,338	813
OPEB obligation	11,314	1,155		12,469	
Net pension liability	10,270	7,351		17,621	
Prior service costs	21		3	18	
Heart and hypertension	7,379		179	7,200	483
Landfill closure and					
postclosure	<u>55</u>	<u></u>	<u>27</u>	<u>28</u>	<u>28</u>
Total Governmental Activities	<u>\$ 171,696</u>	<u>\$ 10,366</u>	<u>\$ 12,121</u>	<u>\$ 169,941</u>	<u>\$ 12,855</u>
Long-Term Liabilities					
Business Type Activities:					
Net Pension Liability	<u>\$ 556</u>	<u>\$ 141</u>	<u>\$ -</u>	<u>\$ 697</u>	<u>\$ -</u>

In prior years, the General Fund has typically been used to liquidate the net pension liability and the net OPEB obligation.

TOWN OF SOUTHTON, CONNECTICUT
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(In Thousands)

Bonds payable at June 30, 2017 are comprised of the following issues:

	Date of Issue	Original Issue	Interest Rate (%)	Date of Maturity	Principal Outstanding June 30, 2017
<u>General Purpose Bonds:</u>					
General Purpose	2009	2,175	3.00-4.00	08/01/27	\$ 130
Refunding (General Purpose)	2010	2,098	2.00-5.00	05/15/21	731
General Purpose	2011	1,713	2.50-4.25	08/01/30	655
Refunding (General Purpose)	2011	6,042	2.00-5.00	02/01/24	3,323
Refunding (General Purpose)	2012	3,106	2.00-4.00	11/01/25	2,030
General Purpose	2014	7,705	3.00-4.00	01/15/34	6,310
General Purpose	2015	6,720	2.00-4.00	01/15/35	6,230
Refunding (General Purpose)	2015	2,408	1.00-5.00	09/01/28	2,014
General Purpose	2016	5,200	2.00-4.00	01/15/36	5,200
					<u>26,623</u>
<u>School Bonds:</u>					
Schools	2009	12,965	3.00-4.00	08/01/27	690
Refunding (Schools)	2010	8,008	2.00-5.00	05/15/21	2,881
Schools	2011	6,902	2.50-4.25	08/01/30	4,685
Refunding (Schools)	2011	745	2.00-5.00	02/01/24	412
Refunding (Schools)	2012	1,958	2.00-4.00	11/01/25	1,446
Schools	2014	15,000	3.00-4.00	01/15/34	13,420
Schools	2015	15,000	2.00-4.00	01/15/35	14,210
Refunding (Schools)	2015	8,036	1.00-5.00	09/01/28	7,339
Schools	2016	12,000	2.00-4.00	01/15/36	12,000
					<u>57,083</u>
<u>Sewer Bonds:</u>					
Refunding (Sewers)	2010	959	2.00-5.00	05/15/21	163
Sewers	2011	3,330	2.50-4.25	08/01/30	2,025
Refunding (Sewers)	2011	1,958	2.00-5.00	02/01/24	1,080
Refunding (Sewers)	2012	1,851	2.00-4.00	11/01/25	1,334
Sewers	2015	5,200	2.00-4.00	01/15/35	4,925
Refunding (Sewers)	2015	1,841	1.00-5.00	09/01/28	1,542
State of Connecticut serial notes payable:					
Clean Water Fund Loan 590-C	2011	11,068	2.00	06/30/30	7,390
					<u>18,459</u>
<u>Water Bonds:</u>					
Water	2011	3,410	2.50-4.25	08/01/21	1,685
Water	2014	5,870	3.00-4.00	01/15/34	4,985
					<u>6,670</u>
Total					\$ <u>108,835</u>

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The annual requirements to amortize bond and notes principal and interest are as follows:

<u>Due During Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>
2018	\$ 9,758	\$ 3,617
2019	9,478	3,284
2020	9,413	2,936
2021	8,618	2,575
2022	7,618	2,231
2023-2027	32,432	7,398
2028-2032	22,215	3,396
2033-2037	<u>9,303</u>	<u>609</u>
Total	<u>\$ 108,835</u>	<u>\$ 26,046</u>

All bonds are general obligation bonds secured by the general revenue raising powers of the Town. Payment will be provided by General Fund revenues for general purpose bonds and user fees charged by the Southington Water Company, an independent entity, for water bonds. The Town issued debt on behalf of the Southington Water Company. At June 30, 2017, \$6,670 is recorded as amounts to be provided by other entities in the government-wide financial statements. The Town does not have any overlapping debt.

The Town is subject to the General Statutes of the State of Connecticut, which limit the amount of debt outstanding at June 30, 2017. In no case shall total indebtedness exceed seven times annual receipts from taxation. The maximum debt amount permitted under this formula would be approximately \$821.9 million. Bonds authorized but unissued as of June 30, 2017 are \$56,825, which are net of all expected grant revenue.

Prior Year Defeasance of Debt

In prior years, the Town had defeased certain general obligation bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the Town's financial statements. As of June 30, 2017, the amount of defeased debt outstanding was \$9,845 and the escrow balance was \$8,051.

Compensated Absences

Employees can accumulate additional amounts of unused vacation and sick leave time (as determined by individual union contracts) until termination of their employment. At termination, pay-out provisions as determined by individual union contract provides for payments to vested employees.

The following is a summary of management's estimate of the vested liability for lump-sum payments to employees as of June 30, 2017:

Town	\$ 1,464
Board of Education	<u>6,033</u>
Total	<u>\$ 7,497</u>

TOWN OF SOUTHTON, CONNECTICUT
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Capital Leases

The Board of Education has entered into a several lease agreement as lessee for financing the acquisition of computer equipment and the Town has entered into an equipment lease purchase agreement for energy improvements made to Town and Board of Education buildings. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception date. The net undepreciated value of assets purchased by capital lease approximates the principal balance payable of \$12,338 at June 30, 2017. The following is a summary of capital lease commitments as of June 30, 2017.

<u>Year Ending June 30,</u>	<u>Amount</u>
2018	\$ 1,144
2019	1,019
2020	1,029
2021	1,017
2022	1,037
Thereafter	<u>9,488</u>
Subtotal	14,734
Less interest	<u>(2,396)</u>
Principal Balance	<u>\$ 12,338</u>

Bond Anticipation Notes

The Town uses bond anticipation notes during the construction period of various public projects prior to the issuance of bonds at the completion of the project. The Town has issued the following bond anticipation notes during the year ended June 30, 2017:

Outstanding July 1, 2016	\$ 6,000
Repayments	(6,000)
New borrowings	<u>8,000</u>
Outstanding June 30, 2017	<u>\$ 8,000</u>

The bond anticipation notes outstanding on June 30, 2017 mature on August 1, 2017 and bear interest at 2%.

TOWN OF SOUTHTON, CONNECTICUT
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(In Thousands)

8. RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks did not exceed commercial insurance coverage during the years ended June 30, 2017, 2016 or 2015. Town insurance can be described as follows:

Employee Health Insurance

The Medical Claims Fund (the Fund), which has been recorded as an Internal Service Fund, was established to account for the medical claims activity of the Town's employees as well as the related funding. Anthem Blue Cross/Blue Shield of Connecticut administers the plan for which the Fund pays a fee.

The Fund establishes claims liabilities based on estimates of claims that have been incurred but not reported; accordingly, the Fund recorded an additional liability at June 30, 2017 of \$1,605.

Premium payments are reported as quasi-external interfund transactions for Town entities, and accordingly, they are treated as operating revenues of the Self-Insurance Fund and operating expenditures of the participating funds.

A schedule of changes in the claims liability for the years ended June 30, 2017 and 2016, is presented below:

<u>Fiscal Year</u>	<u>Accrued Liability Beginning of Fiscal Year</u>	<u>Current Year Claims and Changes in Estimates</u>	<u>Accrued Liability Claim Payments</u>	<u>Accrued Liability End of Fiscal Year</u>
2016-17	\$ 1,691	\$ 20,891	\$ 20,977	\$ 1,605
2015-16	1,436	23,454	23,199	1,691

Interlocal Risk Pool

The Town is a member of the Connecticut Interlocal Risk Management Agency (CIRMA), an unincorporated association of Connecticut local public agencies that was formed in 1980 by the Connecticut Conference of Municipalities for the purpose of establishing and administering an interlocal risk management program pursuant to the provisions of Section 7479a et. seq. of the Connecticut General Statutes.

The Town participates in CIRMA's Workers' Compensation Pool, a risk sharing pool, which was begun on July 1, 1980. The Workers' Compensation Pool provides statutory benefits pursuant to the provisions of the Connecticut Workers' Compensation Act. CIRMA currently has 220 members in the Workers' Compensation Pool. The coverage is subject to an incurred loss retrospective rating plan and losses incurred in coverage period 2016-17 will be evaluated at 18, 30 and 42 months after the effective date of coverage. The deposit contribution (premium) paid during fiscal year ended June 30, 2017 for the Town and Board of Education was \$1,302. The contribution (premium) is subject to payroll audit at the close of the coverage period. CIRMA's Workers' Compensation Pool retains up to \$1 million per occurrence. Claims over \$1 million are reinsured.

TOWN OF SOUTHTON, CONNECTICUT
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(In Thousands)

9. FUND EQUITY

The components of fund balance at June 30, 2017 are as follows:

	General Fund	Capital Projects	Nonmajor Governmental Funds	Total
Fund balances:				
Nonspendable:				
Inventory	\$ 36	\$	29	\$ 65
Trust			28	28
Restricted for:				
Grants			49	49
Trust			86	86
Scholarships			644	644
Committed to:				
Debt service			4,133	4,133
Cafeteria operations			598	598
Animal control			61	61
Police services			633	633
Town services			413	413
Apple Harvest Festival			170	170
Community services			193	193
Drive in Theater			92	92
Brownfield Project			130	130
Turf field			128	128
Museum restoration			102	102
Recreation			179	179
Farm Heritage Initiative	67			67
Sewer Assessments			763	763
Assigned to:				
Purchases on order	575			575
Subsequent year's appropriations	2,189			2,189
Unassigned	20,140	(904)		19,236
Total Fund Balances	\$ 23,007	\$ (904)	\$ 8,431	\$ 30,534

Subsequent year's appropriations are being reported as assigned fund balance in the general fund at \$2,189 and encumbrances are being reported as assigned fund balance in the general fund at \$575.

10. OTHER POST-EMPLOYMENT BENEFITS

A. Overview

The Town and Board of Education do not offer retirees any post-employment benefits. They do, however, allow retirees to remain on the Health Self-Insurance plan as long as they pay the full COBRA rates. The only exception to the no post-employment benefits would be for those employees who have retired under Heart and Hypertension and have negotiated these benefits. There are no stand-alone financial statements available for the plan.

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At July 1, 2015, plan participation consisted of the following:

	Participants <i>(not rounded)</i>
Active participants	1,202
Retirees	<u>145</u>
Total Participants	<u><u>1,347</u></u>

B. Funding Policy

These other post-employment benefits (OPEB) for former employees are currently funded on a pay-as-you-go basis out of the Self-Insurance Fund and the Heart and Hypertension Department in the General Fund. As of June 30, 2017, the Town has not established a trust fund to segregate assets to fund the liability associated with these benefits.

C. Annual OPEB Cost and Net OPEB Obligations

The Town's annual OPEB cost is calculated based on the annual required contribution (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed 30 years. The following table shows the components of the Town's annual OPEB cost for the year ended June 30, 2017, the amount actually contributed to the plan and changes in the Town's net OPEB obligation:

	Other Post Employment Benefits (OPEB)
Annual required contribution (ARC)	\$ 2,944
Interest on net OPEB obligation	452
Adjustment to annual required contribution	<u>(629)</u>
Annual OPEB cost	2,767
Contributions made	<u>1,612</u>
Change in net OPEB obligation	1,155
Net OPEB obligation, beginning of year	<u>11,314</u>
Net OPEB Obligation, End of Year	<u><u>\$ 12,469</u></u>

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

(In Thousands)

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation for the fiscal year ended June 30, 2017, 2016 and 2015 are presented below.

Fiscal Year Ended	Annual OPEB Cost (AOC)	Actual Contribution	Percentage of AOC Contributed	Net OPEB Obligation
6/30/17	\$ 2,767	\$ 1,612	58.3%	\$ 12,469
6/30/16	2,748	1,131	41.2%	11,314
6/30/15	2,730	1,444	52.9%	9,697

Schedule of Employer Contributions

Year Ended	Annual Required Contribution	Actual Contribution	Percentage Contributed
6/30/17	\$ 2,944	\$ 1,612	54.8%
6/30/16	2,864	1,131	39.5%
6/30/15	2,831	1,444	51.0%

D. Schedule of Funding Progress

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Funded Ratio	Covered Payroll	UAAL as a % of Covered Payroll
7/1/2015	\$ -	\$ 39,963	- %	\$ 64,672	61.79%
7/1/2013	-	34,262	- %	61,069	56.10%
7/1/2011	-	33,693	-	60,233	55.94%

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as accrual results are compared with past expectations and new estimates are made about the future.

Projections for benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. The plan is a single-employer plan.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
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(In Thousands)

In the July 1, 2015 actuarial valuation, the entry age normal (level of percentage of salary) method was used. The annual required contribution (ARC) reflects a constant 30-year amortization of the unfunded actuarial accrued liability (AAL) over a level dollar basis. The actuarial assumptions include a 4% investment rate of return and an inflation rate of 3%. The annual healthcare cost trend rate is 8% for 2015 decreasing by .5% per year to 5% for 2021 and later.

11. EMPLOYEE RETIREMENT SYSTEMS

Municipal Employees' Retirement System

A. Plan Description

All full-time employees except teachers who are eligible to participate in the State of Connecticut Teachers' Retirement System, participate in the Municipal Employees' Retirement System (MERS). MERS is a cost-sharing multiple-employer public employee retirement system established by the State of Connecticut and administered by the State Retirement Commission to provide pension benefits to employees of participating municipalities. Chapters 7-425 to 7-451 of the State of Connecticut General Statutes, which can be amended by legislative action, establishes MERS benefits, member contribution rates and other plan provisions. MERS is considered to be part of the State of Connecticut's financial reporting entity and is included in the State's financial reports as a pension trust fund. Those reports can be obtained at www.ct.gov.

B. Benefit Provisions

The plan provides retirement, disability and death benefits and annual cost-of-living adjustments to plan members and their beneficiaries. Employees are eligible to retire at age 55 with 5 years of continuous active service, or 15 year of active non-continuous aggregate service. In addition, compulsory retirement is at age 65 for police and fire members. Employees under the age of 55 are eligible to retire with 25 years of service under certain conditions.

Normal Retirement

For members not covered by social security, retirement benefits are calculated as 2% of the average of the three highest paid years of service times the years of service. For members covered by social security, retirement benefits are calculated as 1 1/2% of the average of the three highest paid years of service not in excess of the year's breakpoint plus 2% of average of the three highest paid years of service in excess of the year's breakpoint, times years of service. The year's breakpoint is defined as \$10,700 increased by 6.0% each year after 1982, rounded to the nearest multiple of \$100. Maximum benefit is 100% of average final compensation and the minimum benefit is \$1,000 annually.

If any member covered by social security retires before age 62, the member's benefit until the member reaches age 62, or a social security disability award is received, is computed as if the member is not under social security.

Early Retirement

Members must have 5 years of continuous or 15 years of active aggregate service. Benefits are calculated as a service retirement allowance on the basis of the average of the three highest paid years of service to the date of termination. Deferred to normal retirement age, or an actuarially reduced allowance may begin at the time of separation.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

(In Thousands)

Disability Retirement - Service Connected

Employees who are totally and permanently disabled and such disability has arisen out of and in the course of employment with the municipality. Disability due to heart and hypertension in the case of fire and police, is presumed to have been suffered in the line of duty. Benefits are calculated as a service retirement allowance based on compensation and service to the date of the disability with a minimum benefit (including worker's compensation benefits) of 50% of compensation at the time of disability. Employees are eligible after 25 years of credited service including 20 years of Connecticut service, or age 55 with 20 years of credited service including 15 years of Connecticut service with reduced benefit amounts.

Disability Retirement - Non-Service Connected

Employees who have 10 years of service and are totally and permanently disabled. Benefits are calculated as a service retirement allowance based on compensation and service to the date of the disability.

Death Benefit

Employees who are eligible for service, disability or early retirement and married for at least 12 months preceding death. Benefits are calculated based on the average of the three highest paid years of service and creditable service at date of death, payable to the spouse. Benefit is equal to 50% of the average of the life annuity allowance and reduced 50% joint and survivor allowance.

C. Contributions

Member - Contributions for members not covered by social security are 5% of compensation; for members covered by social security, 2¼% of compensation up to the social security taxable wage base plus 5%, if any, in excess of such base.

Employer - Participating employers make annual contributions consisting of a normal cost contribution, a contribution for the amortization of the net unfunded accrued liability and a prior service amortization payment, which covers the liabilities of MERS not met by member contributions.

Pension Liabilities, Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2017, the Town reports a total liability of \$18,318 (\$17,621 for government-wide in Exhibit I and \$697 for the Sewer Fund in Exhibit V) for its proportionate share of the net pension liability. The net pension liability was measured at June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation at that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participants, actuarially determined. At June 30, 2017, the Town's proportion was 5.30%. The decrease in proportion from June 30, 2016 is .32%.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

(In Thousands)

For the year ended June 30, 2017, the Town recognized pension expense of \$(1,792) (\$1,803) in Exhibit II and \$2 in Exhibit VI. At June 30, 2017, the Town reported deferred inflow of resources and deferred outflows of resources and deferred inflows of resources related to pension from the following sources:

Governmental Activities

	Deferred Outflows of Resources	Deferred Inflows of Resources
Town contributions after the measurement date	\$ 4,262	\$
Net difference between projected and actual earning on pension plan investments	7,711	
Differences between expected and actual experience	2,619	
Change in proportionate share	<u>48</u>	<u>249</u>
	<u>\$ 14,640</u>	<u>\$ 249</u>

Business-Type Activities

	Deferred Outflows of Resources	Deferred Inflows of Resources
Town contributions after the measurement date	\$ 103	\$
Net difference between projected and actual earning on pension plan investments	202	
Differences between expected and actual experience	15	
Change in proportionate share	<u></u>	<u>51</u>
	<u>\$ 320</u>	<u>\$ 51</u>

Amounts reported as deferred outflows of resources related to Town contributions after the measurement date will be recognized as a reduction of the net pension liability in the subsequent year.

TOWN OF SOUTHLINGTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

(In Thousands)

Amounts reported as deferred inflows of resources related to pension will be recognized in pension expense as follows:

<u>Governmental Activities</u>		
2018	\$	6,579
2019		2,317
2020		3,357
2021		<u>2,138</u>
	\$	<u><u>14,391</u></u>
 <u>Business-Type Activities</u>		
2018	\$	137
2019		34
2020		64
2021		<u>34</u>
	\$	<u><u>269</u></u>

D. Actuarial Assumptions

The total pension liability was determined by an actuarial valuation as of June 30, 2016, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.25%
Salary increase	4.25-11.00%, including inflation
Investment rate of return	8.00%, net of pension plan investment expense, including inflation

Mortality rates were based on the RP-2000 Mortality Table for annuitants and nonannuitants (set forward one year for males and set back one year for females).

The actuarial assumptions used in the June 30, 2016 valuation were based on the results of an actuarial experience study for the period July 1, 2007 - June 30, 2012.

Future cost-of-living adjustments for members who retire on or after January 1, 2002 are 60% of the annual increase in the CPI up to 6%. The minimum annual COLA is 2.5%; the maximum is 6%.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

(In Thousands)

The long-term expected rate of return on pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimates of arithmetic real rates of return for each major class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Large Cap U.S. equities	16.0%	5.8%
Developed non-U.S. equities	14.0%	6.6%
Emerging markets (Non-U.S.)	7.0%	8.3%
Core fixed income	8.0%	1.3%
Inflation linked bond fund	5.0%	1.0%
Emerging market bond	8.0%	3.7%
High yield bonds	14.0%	3.9%
Real estate	7.0%	5.1%
Private equity	10.0%	7.6%
Alternative investments	8.0%	4.1%
Liquidity fund	3.0%	.4%
Total	100.0%	

E. Discount Rate

The discount rate used to measure the total pension liability was 8.00%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at the actuarially determined contribution rates in the future years. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

(In Thousands)

F. Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the Town's proportionate share of the net pension liability, calculated using the discount rate of 8.00%, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (7.00%) or 1 percentage point higher (9.00%) than the current rate:

	1% Decrease (7.00%)	Current Discount Rate (8.00%)	1% Increase (9.00%)
Government Wide:			
Town's proportionate share of the net pension liability	\$ 34,765	\$ 17,621	\$ 3,201
Sewer Fund:			
Town's proportionate share of the net pension liability	\$ 1,099	\$ 697	\$ 355

G. Payable to MERS

The Town has also recorded \$18 as a long-term payable to MERS at June 30, 2017.

Teachers Retirement

A. Plan Description

Teachers, principals, superintendents or supervisors engaged in service of public schools are provided with pensions through the Connecticut State Teachers' Retirement System, a cost sharing multiple-employer defined benefit pension plan administered by the Teachers Retirement Board. Chapter 167a of the State Statutes grants authority to establish and amend the benefit terms to the Teachers Retirement Board. The Teachers Retirement Board issues a publicly available financial report that can be obtained at www.ct.gov.

B. Benefit Provisions

The plan provides retirement, disability and death benefits. Employees are eligible to retire at age 60 with 20 years of credited service in Connecticut, or 35 years of credited service including at least 25 years of service in Connecticut.

Normal Retirement

Retirement benefits for employees are calculated as 2% of the average annual salary times the years of credited service (maximum benefit is 75% of average annual salary during the 3 years of highest salary).

Early Retirement

Employees are eligible after 25 years of credited service including 20 years of Connecticut service, or age 55 with 20 years of credited service including 15 years of Connecticut service with reduced benefit amounts.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

(In Thousands)

Disability Retirement

Employees are eligible for service-related disability benefits regardless of length of service. Five years of credited service is required for nonservice-related disability eligibility. Disability benefits are calculated as 2% of average annual salary times credited service to date of disability, but not less than 15% of average annual salary, nor more than 50% of average annual salary.

C. Contributions

Per Connecticut General Statutes Section 10-183z (which reflects Public Act 79-436 as amended), contribution requirements of active employees and the State of Connecticut are approved, amended and certified by the State Teachers Retirement Board and appropriated by the General Assembly.

Employer (School Districts)

School District employers are not required to make contributions to the plan.

The statutes require the State of Connecticut to contribute 100% of each school districts' required contributions, which are actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of the benefits earned by employees during the year, with any additional amount to finance any unfunded accrued liability.

Employees

Effective July 1, 1992, each teacher is required to contribute 6% of salary for the pension benefit.

D. Pension Liabilities, Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2017, the Town reports no amounts for its proportionate share of the net pension liability, and related deferred outflows and inflows, due to the statutory requirement that the State pay 100% of the required contribution. The amount recognized by the Town as its proportionate share of the net pension liability, the related state support, and the total portion of the net pension liability that was associated with the Town were as follows:

Town's proportionate share of the net pension liability	\$	-
State's proportionate share of the net pension liability associated with the Town		<u>151,537</u>
Total	\$	<u><u>151,537</u></u>

The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2016. At June 30, 2017, the Town has no proportionate share of the net pension liability.

For the year ended June 30, 2017, the Town recognized pension expense and revenue of \$16,526 in Exhibit II for on-behalf amounts for the benefits provided by the State.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

(In Thousands)

E. Actuarial Assumptions

The total pension liability was determined by an actuarial valuation as of June 30, 2016, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75%
Salary increase	3.25-6.50%, including inflation
Investment rate of return	8.00%, net of pension plan investment expense, including inflation

Mortality rates were based on the RPH-2014 White Collar table with employee and annuitant rates blended from ages 50 to 80, projected to the year 2020 using the BB improvement scale, and further adjusted to grade in increased rates (5% for females and 8% for males) over age 80 for the period after service retirement and for dependent beneficiaries as well as for active members. The RPH-2014 Disabled Mortality Table projected to 2017 with Scale BB is used for the period after disability retirement.

The actuarial assumptions used in the June 30, 2016 valuation were based on the results of an actuarial experience study for the period July 1, 2010 - June 30, 2015.

For teachers who retired prior to September 1, 1992, pension benefit adjustments are made in accordance with increases in the Consumer Price Index, with a minimum of 3% and a maximum of 5% per annum.

For teachers who were members of the Teachers' Retirement System before July 1, 2007 and retire on or after September 1, 1992, pension benefit adjustments are made that are consistent with those provided for Social Security benefits on January 1 of the year granted, with a maximum of 6% per annum. If the return on assets in the previous year was less than 8.5%, the maximum increase is 1.5%.

For teachers who were members of the Teachers' Retirement System after July 1, 2007, pension benefit adjustments are made that are consistent with those provided for Social Security benefits on January 1 of the year granted, with a maximum of 5% per annum. If the return on assets in the previous year was less than 11.5%, the maximum increase is 3%, and if the return on the assets in the previous year was less than 8.5%, the maximum increase is 1.0%.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

(In Thousands)

The long-term expected rate of return on pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimates of arithmetic real rates of return for each major class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Large Cap U.S. equities	21.0%	7.3%
Developed non-U.S. equities	18.0%	7.5%
Emerging markets (Non-U.S.)	9.0%	8.6%
Core fixed income	7.0%	1.7%
Inflation linked bond fund	3.0%	1.3%
Emerging market bond	5.0%	4.8%
High yield bonds	5.0%	3.7%
Real estate	7.0%	5.9%
Private equity	11.0%	10.9%
Alternative investments	8.0%	0.7%
Liquidity fund	6.0%	0.4%
Total	<u>100.0%</u>	

F. Discount Rate

The discount rate used to measure the total pension liability was 8.00%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that State contributions will be made at the actuarially determined contribution rates in the future years. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

G. Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The Town's proportionate share of the net pension liability is \$-0- and, therefore, the change in the discount rate would only impact the amount recorded by the State of Connecticut.

H. Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued financial statements available at www.ct.gov.

I. Other Information

Additional information is included in the required supplementary information section of the financial statements. A schedule of contributions is not presented as the Town has no obligation to contribute to the plan.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

(In Thousands)

12. SUMMARY DISCLOSURE OF SIGNIFICANT CONTINGENCIES

The Town's Old Turnpike Road (Old Southington) Landfill, which was closed in 1967, was placed on the United States Environmental Protection Agency (EPA) Superfund List for cleanup in the early 1990s. Three hundred and twenty five parties, including the Town, were identified by the EPA as potentially responsible parties (PRPs) for the cleanup costs. The Town, per agreement with the EPA, is responsible for \$4.4 million of the costs for constructing a cap at the site. However, the EPA granted the Town credit of \$3.2 million for landfill costs paid by the Town since 1989, leaving the Town with a net liability of approximately \$1.2 million. This amount was authorized for bonding at referendum in May of 1998. Construction of the cap was completed during fiscal year 2000-01. The Town paid approximately \$840 thousand of its \$1.2 million net share for the cap during 2000-01, which was bonded on May 15, 2001.

In December 2006, EPA issued a final Record of Decision. As a result of that, a passive groundwater remedy has been selected rather than an active remedy. The remedy will consist of institutional controls and fairly extensive groundwater monitoring. The effect of these items on future budgets will be very small.

The Town and its employees are defendants in numerous claims and legal actions. It is the opinion of Town officials that such pending litigation will not be finally determined so as to result individually, or in the aggregate, in a final judgment against the Town that would materially adversely affect its financial position.

The Town participates in a number of federal and state assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The audits of certain of these programs for or including the year ended June 30, 2017 have not yet been conducted. Accordingly, the Town's compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures that may be disallowed by the granting agencies cannot be determined at this time although the Town expects such amounts, if any, to be immaterial.

The Town may be subject to rebate penalties to the federal government relating to various bond and note issues. The Town expects such amounts, if any, to be immaterial.

Required Supplementary Information

TOWN OF SOUTHTON, CONNECTICUT
GENERAL FUND
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)
FOR THE YEAR ENDED JUNE 30, 2017
(In Thousands)

	Budgeted Amounts		Actual	Variance
	Original	Final		
Property taxes, interest and lien fees:				
Taxes	\$ 114,630	\$ 114,880	\$ 116,324	\$ 1,444
Suspense taxes	35	35	28	(7)
Interest and lien fees	633	763	986	223
Total property taxes, interest and lien fees	<u>115,298</u>	<u>115,678</u>	<u>117,338</u>	<u>1,660</u>
Licenses, fees and permits:				
Building	750	750	759	9
Police	37	37	41	4
Library	24	24	23	(1)
Parking	3	3	6	3
Miscellaneous	11	28	32	4
Total licenses, fees and permits	<u>825</u>	<u>842</u>	<u>861</u>	<u>19</u>
Intergovernmental revenues:				
Educational cost sharing	19,700	20,418	20,243	(175)
Non-public school transportation	38			-
Public school transportation	154			-
Vocational agriculture	373	373	373	-
Children/youth services	25	25	24	(1)
Youth service/drug free	45	46	46	-
Town aid road transportation grant	524	524	525	1
Non-public health services	56	56	24	(32)
Telephone access lines	90	90	72	(18)
Pequot/Mohegan grant	126	126	126	-
Telecommunications fund grant	72	72	73	1
Local capital improvement grant	283		40	40
In lieu of taxes:				
Tax relief for elderly	340	340	318	(22)
Veterans' exemption	56	56	55	(1)
Disability exemption	6	6	5	(1)
Distressed municipalities	52	52	48	(4)
Miscellaneous	2	2	51	49
Traffic enforcement grant			6	6
MRSA Sales Tax Sharing	210	790	890	100
Municipal revenue sharing	821	821	821	-
Total intergovernmental revenues	<u>22,973</u>	<u>23,797</u>	<u>23,740</u>	<u>(57)</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
GENERAL FUND
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2017
(In Thousands)

	Budgeted Amounts		Actual	Variance
	Original	Final		
Investment Income	\$ 344	\$ 374	\$ 561	\$ 187
Charges for services:				
Town Clerk	1,250	1,250	1,420	170
Labels/diskettes/copies				
Police services	50	50		(50)
Recreation	75	75	82	7
Planning and zoning	50	50	58	8
Fire Department services	25	45	60	15
Engineering services	7	7	6	(1)
Assessors returns	1	1	1	-
School tuition and fees	445	445	609	164
School building rentals	14	425	425	-
Miscellaneous	10	23	57	34
Total charges for services	<u>1,927</u>	<u>2,371</u>	<u>2,718</u>	<u>347</u>
Other revenues:				
Sale/lease of town property	2	2	35	33
Prior year appropriated funds returned	2	2	1	(1)
Capital project reimbursements		6	6	-
Open space donations			2	2
Recycling rebates	28	28	86	58
Miscellaneous	20	21	22	1
Leases/Easements			42	42
Total other revenues	<u>52</u>	<u>59</u>	<u>194</u>	<u>135</u>
Total Revenues and Other Financing Sources	\$ <u>141,419</u>	\$ <u>143,121</u>	145,412	\$ <u>2,291</u>
Budgetary revenues are different than GAAP revenues because:				
State of Connecticut on-behalf contributions to the Connecticut State Teachers' Retirement System for Town teachers are not budgeted			16,526	
Proceeds from issuance of capital leases are not budgeted			<u>106</u>	
Total Revenues and Other Financing Sources as Reported on the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds Exhibit IV			\$ <u>162,044</u>	

TOWN OF SOUTHTON, CONNECTICUT
GENERAL FUND
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)
FOR THE YEAR ENDED JUNE 30, 2017
(In Thousands)

	Budgeted Amounts		Actual	Variance
	Original	Final		
General Government				
Town Council:				
Personnel service	\$ 10	\$ 10	\$ 9	\$ 1
Contractual services	20	17	11	6
Program supplies	7	7	7	-
Professional charges	27	27	26	1
Total	<u>64</u>	<u>61</u>	<u>53</u>	<u>8</u>
Town Manager:				
Personnel service	227	233	233	-
Contractual services	23	14	7	7
Materials and supplies	4	3	2	1
Fixed charges	5	5	4	1
Continued appropriations		5	5	-
Total	<u>259</u>	<u>260</u>	<u>251</u>	<u>9</u>
Board of Finance:				
Personnel service	5	4	4	-
Contractual services	2	2	1	1
Fixed charges	1	1	1	-
Total	<u>8</u>	<u>7</u>	<u>6</u>	<u>1</u>
Finance Department:				
Personnel service	494	506	505	1
Materials and supplies	13	12	11	1
Fixed charges	1	1	1	-
Total	<u>508</u>	<u>519</u>	<u>517</u>	<u>2</u>
Town Clerk:				
Personnel service	283	282	281	1
Contractual services	22	16	14	2
Materials and supplies	11	9	9	-
Fixed charges	3	3	2	1
Total	<u>319</u>	<u>310</u>	<u>306</u>	<u>4</u>
Human Resources Department:				
Personnel service	68	70	70	-
Contractual services	47	50	49	1
Materials and supplies	2	1	1	-
Fixed charges	2	3	2	1
Continued appropriations		6	6	-
Total	<u>119</u>	<u>130</u>	<u>128</u>	<u>2</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES

BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2017

(In Thousands)

	Budgeted Amounts		Actual	Variance
	Original	Final		
Tax Department:				
Personnel service	\$ 208	\$ 213	\$ 213	\$ -
Contractual services	6	15	13	2
Materials and supplies	48	40	40	-
Fixed charges	2	2	1	1
Total	<u>264</u>	<u>270</u>	<u>267</u>	<u>3</u>
Assessor:				
Personnel service	311	310	309	1
Contractual services	5	5	4	1
Materials and supplies	13	13	11	2
Fixed charges	6	6	6	-
Continued appropriations		8	8	-
Total	<u>335</u>	<u>342</u>	<u>338</u>	<u>4</u>
Board of Assessment Appeals:				
Personnel service	2	2	2	-
Contractual services	1	1		1
Total	<u>3</u>	<u>3</u>	<u>2</u>	<u>1</u>
Information Technology:				
Personnel service	168	173	173	-
Contractual services	687	668	621	47
Fixed charges	43	42	42	-
Capital outlay	69	84	78	6
Continued appropriation		17	16	1
Total	<u>967</u>	<u>984</u>	<u>930</u>	<u>54</u>
Probate Court:				
Fixed charges	<u>11</u>	<u>11</u>	<u>11</u>	<u>-</u>
Town Attorney/Legal:				
Personnel service	212	219	219	-
Contractual services	58	23	12	11
Materials and supplies	3	3	1	2
Fixed charges	6	6	5	1
Total	<u>279</u>	<u>251</u>	<u>237</u>	<u>14</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES

BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2017

	Budgeted Amounts		Actual	Variance
	Original	Final		
Elections Department:				
Personnel service	\$ 114	\$ 95	\$ 95	\$ -
Contractual services	14	8	7	1
Materials and supplies	25	21	17	4
Fixed charges	6	6	4	2
Total	159	130	123	7
Insurance:				
Fixed charges	1,094	1,029	1,000	29
Annual Audit:				
Fixed charges	37	34	34	-
Total general government	4,426	4,341	4,203	138
Public Safety:				
Police Department:				
Personnel service	6,277	6,520	6,504	16
Contractual services	255	223	203	20
Materials and supplies	213	182	164	18
Fixed charges	217	191	189	2
Equipment	195	181	168	13
Total	7,157	7,297	7,228	69
Emergency Management:				
Contractual services	1	1	1	-
Materials and supplies	8	8	2	6
Capital outlay	12	1	1	-
Total	21	10	4	6
Central Dispatch:				
Personnel service	767	775	767	8
Contractual services	16	2	1	1
Total	783	777	768	9
Fire Department:				
Personnel service	3,512	3,814	3,792	22
Contractual services	335	296	267	29
Materials and supplies	214	201	190	11
Fixed charges	160	149	140	9
Equipment	50	80	79	1
Total	4,271	4,540	4,468	72

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT**GENERAL FUND****SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES****BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)****FOR THE YEAR ENDED JUNE 30, 2017**

	Budgeted Amounts		Actual	Variance
	Original	Final		
Fire Hydrant rentals:				
Fixed charges	\$ 239	\$ 239	\$ 238	\$ 1
Safety Program:				
Contractual services	12	10	7	3
Materials and supplies	38	38	38	-
Fixed charges	17	12	12	-
Total	67	60	57	3
Parking Authority:				
Personnel service	1	1	1	-
Contractual services	7	7	3	4
Materials and supplies	2	4		4
Fixed charges	1	1	1	-
Continued appropriations		21	8	13
Total	11	34	13	21
Total public safety	12,549	12,957	12,776	181
Public Works:				
Town Hall:				
Contractual services	43	45	44	1
Materials and supplies	19	18	16	2
Fixed charges	53	52	41	11
Continued appropriations		6	5	1
Total	115	121	106	15
Town Owned Property:				
Contractual services	54	54	32	22
Fixed charges	10	9	5	4
Total	64	63	37	26
Sylvia Bradley Historical Society:				
Contractual services	6	7	6	1
Fixed Charges	12	13	12	1
Continued appropriations		48	46	2
Total	18	68	64	4

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES

BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2017

	Budgeted Amounts			
	Original	Final	Actual	Variance
Engineering Department:				
Personnel service	\$ 668	\$ 687	\$ 686	\$ 1
Contractual services	9	5	4	1
Materials and supplies	16	14	13	1
Fixed charges	5	2	1	1
Total	<u>698</u>	<u>708</u>	<u>704</u>	<u>4</u>
Highway Department:				
Personnel service	1,541	1,595	1,589	6
Contractual services	469	481	471	10
Materials and supplies	137	104	93	11
Fixed charges	46	41	38	3
Capital outlay	27	48	48	-
Total	<u>2,220</u>	<u>2,269</u>	<u>2,239</u>	<u>30</u>
Snow and Ice Removal:				
Personnel service	115	198	198	-
Contractual services	145	221	220	1
Materials and supplies	350	511	510	1
Total	<u>610</u>	<u>930</u>	<u>928</u>	<u>2</u>
Street Lighting:				
Contractual services	60	106	102	4
Fixed charges	351	336	326	10
Total	<u>411</u>	<u>442</u>	<u>428</u>	<u>14</u>
Tree Maintenance:				
Contractual services	<u>38</u>	<u>38</u>	<u>36</u>	<u>2</u>
Bulky Waste Transfer Station:				
Personnel service	84	84	71	13
Contractual services	149	149	136	13
Materials & Supplies	5	5	4	1
Continued appropriations		1	1	-
Total	<u>238</u>	<u>239</u>	<u>212</u>	<u>27</u>
Environmental Problems:				
Contractual services	103	148	127	21
Continued appropriations		94		94
Total	<u>103</u>	<u>242</u>	<u>127</u>	<u>115</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES

BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2017

	Budgeted Amounts		Actual	Variance
	Original	Final		
John Weichsel Municipal Center:				
Contractual services	\$ 235	\$ 235	\$ 233	\$ 2
Materials and supplies	12	12	6	6
Fixed charges	26	26	24	2
Total	273	273	263	10
Total Public Works	4,788	5,393	5,144	249
Health and Welfare:				
Community Services:				
Personnel service	228	230	230	-
Contractual services	18	18	14	4
Materials and supplies	5	5	5	-
Fixed charges	16	16	16	-
Total	267	269	265	4
Health Department:				
Fixed charges	332	332	332	-
Mental Health:				
Fixed charges	3	3	3	-
Nonpublic School Nurses:				
Contractual services	63	63	62	1
Total Health and Welfare	665	667	662	5
Human Services:				
Youth Counseling:				
Personnel service	312	318	317	1
Contractual services	5	3	3	-
Materials and supplies	1	1	1	-
Fixed charges	3	3	2	1
Total	321	325	323	2
Commission on the Handicapped:				
Contractual services	7	7	5	2
Materials and supplies	1	1	1	-
Total	8	8	6	2

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT**GENERAL FUND****SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES****BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)****FOR THE YEAR ENDED JUNE 30, 2017**

	Budgeted Amounts		Actual	Variance
	Original	Final		
Community Assistance:				
Contractual services	\$ 54	\$ 54	\$ 54	\$ -
Calendar House-Senior Citizens:				
Personnel service	370	383	378	5
Contractual services	93	84	71	13
Materials and supplies	24	11	8	3
Fixed charges	47	47	29	18
Capital outlay	1			-
Total	<u>535</u>	<u>525</u>	<u>486</u>	<u>39</u>
Southington Housing Authority:				
Materials and supplies	<u>24</u>	<u>24</u>	<u>22</u>	<u>2</u>
Total Human Services	<u>942</u>	<u>936</u>	<u>891</u>	<u>45</u>
Parks and Recreation:				
Parks Department:				
Personnel service	661	672	652	20
Contractual services	151	152	150	2
Materials and supplies	60	59	48	11
Fixed charges	181	229	215	14
Capital outlay	25	25	15	10
Continued appropriations		231	33	198
Total	<u>1,078</u>	<u>1,368</u>	<u>1,113</u>	<u>255</u>
Recreation Department:				
Personnel service	273	277	269	8
Contractual services	58	55	47	8
Materials and supplies	22	20	17	3
Fixed charges	13	13	12	1
Total	<u>366</u>	<u>365</u>	<u>345</u>	<u>20</u>
Community Celebrations:				
Fixed charges	<u>4</u>	<u>4</u>	<u>4</u>	<u>-</u>
Organized Recreation:				
Fixed charges	<u>107</u>	<u>107</u>	<u>107</u>	<u>-</u>
Total Parks and Recreation	<u>1,555</u>	<u>1,844</u>	<u>1,569</u>	<u>275</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES

BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2017

	Budgeted Amounts		Actual	Variance
	Original	Final		
Library:				
Public Library:				
Personnel service	\$ 1,050	\$ 1,047	\$ 1,047	\$ -
Contractual services	68	80	80	-
Materials and supplies	158	156	154	2
Fixed charges	72	66	66	-
Capital outlay	56	55	54	1
Continued appropriations		6	6	-
Total	1,404	1,410	1,407	3
Barnes Museum:				
Personnel service	82	85	85	-
Contractual services	11	10	10	-
Materials and supplies	3	3	3	-
Fixed charges	11	11	10	1
Total	107	109	108	1
Total Library	1,511	1,519	1,515	4
Planning and Development:				
Economic Development Commission:				
Personnel service	145	149	148	1
Contractual services	35	23	7	16
Materials and supplies	2	2	2	-
Fixed charges	4	1	1	-
Total	186	175	158	17
Building Department:				
Personnel service	399	410	408	2
Contractual services	7	3	2	1
Materials and supplies	10	9	8	1
Fixed charges	5	5	5	-
Total	421	427	423	4
Planning and Zoning:				
Personnel service	371	377	376	1
Contractual services	15	10	9	1
Materials and supplies	7	4	4	-
Fixed charges	35	36	36	-
Continued appropriations		29		29
Total	428	456	425	31

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES

BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2017

	Budgeted Amounts		Actual	Variance
	Original	Final		
Zoning Board of Appeals:				
Personnel service	\$ 5	\$ 5	\$ 5	\$ -
Contractual services	8	8	8	-
Materials and supplies	1	1	1	-
Total	<u>14</u>	<u>14</u>	<u>14</u>	<u>-</u>
Conservation Commission:				
Personnel service	4	4	3	1
Contractual services	5	4	3	1
Materials and supplies	2	1	1	-
Total	<u>11</u>	<u>9</u>	<u>7</u>	<u>2</u>
Total Planning and Development	<u>1,060</u>	<u>1,081</u>	<u>1,027</u>	<u>54</u>
Miscellaneous:				
Land Lease:				
Fixed charges	<u>1</u>	<u>1</u>	<u>1</u>	<u>-</u>
Employee Benefits:				
Medical and group insurance:				
Fixed charges	<u>3,878</u>	<u>3,878</u>	<u>3,851</u>	<u>27</u>
Heart and Hypertension:				
Personnel service	1,272	1,217	1,124	93
Contractual services	<u>27</u>	<u>27</u>	<u>18</u>	<u>9</u>
Total Heart and Hypertension	<u>1,299</u>	<u>1,244</u>	<u>1,142</u>	<u>102</u>
Employee Retirement:				
Municipal:				
Fixed charges	4,217	4,178	4,169	9
Police:				
Fixed charges	186	188	188	-
Unemployment Compensation:				
Fixed charges	<u>15</u>	<u>42</u>	<u>40</u>	<u>2</u>
Total	<u>4,418</u>	<u>4,408</u>	<u>4,397</u>	<u>11</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES

BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2017

	Budgeted Amounts		Actual	Variance
	Original	Final		
Accumulated Payout:				
Fixed charges	\$ 150	\$ 290	\$ 242	\$ 48
Tuition Reimbursement:				
Fixed charges	10	12	12	-
Total Employee Benefits	9,755	9,832	9,644	188
Debt Service				
Debt service - principal:				
Town and Sewer	3,321	3,321	3,321	-
Schools	3,439	3,439	3,439	-
Total	6,760	6,760	6,760	-
Debt service - interest:				
Town and Sewer	956	956	956	-
Schools	1,764	1,764	1,764	-
Total	2,720	2,720	2,720	-
Total Debt Service	9,480	9,480	9,480	-
Board of Education:				
School operations	91,782	92,721	92,688	33
Capital outlay		140		140
Continued appropriations		100	98	2
Total Board of Education	91,782	92,961	92,786	175
Contingency	1,288	88		88
Total expenditures	139,802	141,100	139,698	1,402

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TOWN OF SOUTHTON, CONNECTICUT
GENERAL FUND
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2017

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		
Other Financing Uses:				
Transfers out	\$ 1,617	\$ 2,627	\$ 2,627	\$ -
Total	\$ 141,419	\$ 143,727	142,325	\$ 1,402

Budgetary expenditures are different than GAAP expenditures because:

State of Connecticut on-behalf payments to the Connecticut State Teachers' Retirement System for Town teachers are not budgeted	16,526
Accrued payroll is reported as expenditure for GAAP purposes	137
Farm Heritage expenditures included in General Fund for GAAP purposes, but separate for budgetary purposes	79
Issuance of capital leases are not budgeted	106
Contributions to Internal Service Fund	379

Total Expenditures and Other Financing Uses as Reported on the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds - Exhibit IV	\$ 159,552
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TOWN OF SOUTHTON, CONNECTICUT
SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
MUNICIPAL EMPLOYEES RETIREMENT SYSTEM
LAST THREE FISCAL YEARS*

	<u>2015</u>	<u>2016</u>	<u>2017</u>
Town's proportion of the net pension liability	5.97%	5.62%	5.30%
Town's proportionate share of the net pension liability	\$ 5,892	\$ 10,825	\$ 18,318
Town's covered-employee payroll	\$ 31,789	\$ 28,792	\$ 27,947
Town's proportionate share of the net pension liability as a percentage of its covered-employee payroll	18.53%	37.60%	65.55%
Plan fiduciary net position as a percentage of the total pension liability	90.48%	92.72%	88.29%

Notes to Schedule

Changes in benefit terms	None
Changes of assumptions	During 2013, rates of mortality, withdrawal, retirement and assumed rates of salary increases were adjusted to reflect actual and anticipated experience. These assumptions were recommended as part of the Experience Study for the System for the five-year period ended June 30, 2012.
Actuarial cost method	Entry age
Amortization method	Level dollar, closed
Remaining amortization period	27 years
Asset valuation method	5-year smoothed market

*Note: This schedule is intended to show information for ten years. Additional information will be added as it becomes available.

**TOWN OF SOUTHTON, CONNECTICUT
SCHEDULE OF EMPLOYER CONTRIBUTIONS - MUNICIPAL EMPLOYEES RETIREMENT SYSTEM - GOVERNMENTAL ACTIVITIES
LAST TEN FISCAL YEARS**

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Actuarially determined contribution	\$ 2,506	\$ 2,439	\$ 2,704	\$ 3,488	\$ 4,096	\$ 4,194	\$ 4,400	\$ 4,592	\$ 4,680	\$ 4,262
Contributions in relation to the actuarially determined contribution	2,506	2,439	2,704	3,488	4,096	4,194	4,400	4,592	4,680	4,262
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered employee payroll	\$ 25,085	\$ 25,816	\$ 26,169	\$ 27,006	\$ 27,081	\$ 27,618	\$ 28,684	\$ 30,111	\$ 30,944	\$ 27,947
Contributions as a percentage of covered employee payroll	9.99%	9.45%	10.33%	12.92%	15.12%	15.19%	15.33%	15.25%	15.12%	15.25%

Notes to Schedule

Valuation date: June 30, 2016
Measurement date: June 30, 2016
Actuarially determined contribution rates are calculated as of June 30, each biennium for the fiscal years ending two and three years after the valuation date.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry Age
Amortization method	Level dollar, closed
Single equivalent amortization period	27 years
Asset valuation method	5 years smoothed market (20% write up)
Inflation	3.25%
Salary increases	4.25% - 11%, including inflation
Investment rate of return	8%, net of investment related expense
Changes in assumptions:	In 2013, rates of mortality, withdrawal, retirement and assumed rates of salary increases were adjusted to more closely reflect actual and anticipated experience.

**TOWN OF SOUTHTON, CONNECTICUT
SCHEDULE OF EMPLOYER CONTRIBUTIONS - MUNICIPAL EMPLOYEES RETIREMENT SYSTEM - BUSINESS-TYPE ACTIVITIES
LAST TEN FISCAL YEARS**

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Actuarially determined contribution	\$ 56	\$ 58	\$ 64	\$ 88	\$ 109	\$ 104	\$ 108	\$ 113	\$ 96	\$ 103
Contributions in relation to the actuarially determined contribution	56	58	64	88	109	104	108	113	96	103
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered employee payroll	\$ 797	\$ 825	\$ 852	\$ 930	\$ 940	\$ 884	\$ 901	\$ 940	\$ 845	\$ 845
Contributions as a percentage of covered employee payroll	7.03%	7.03%	7.51%	9.46%	11.60%	11.76%	11.99%	12.02%	11.36%	12.19%

Notes to Schedule

Valuation date: June 30, 2016

Measurement date: June 30, 2016

Actuarially determined contribution rates are calculated as of June 30, each biennium for the fiscal years ending two and three years after the valuation date.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry Age
Amortization method	Level dollar, closed
Single equivalent amortization period	27 years
Asset valuation method	5 years smoothed market (20% write up)
Inflation	3.25%
Salary increases	4.25% - 11%, including inflation
Investment rate of return	8%, net of investment related expense
Changes in assumptions:	In 2013, rates of mortality, withdrawal, retirement and assumed rates of salary increases were adjusted to more closely reflect actual and anticipated experience.

TOWN OF SOUTHTON, CONNECTICUT
SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
TEACHERS RETIREMENT PLAN
LAST THREE FISCAL YEARS*

	<u>2015</u>	<u>2016</u>	<u>2017</u>
Town's proportion of the net pension liability	0.00%	0.00%	0.00%
Town's proportionate share of the net pension liability	\$ -	\$ -	\$ -
State's proportionate share of the net pension liability associated with the Town	<u>107,078</u>	<u>115,998</u>	<u>151,537</u>
Total	\$ <u>107,078</u>	\$ <u>115,998</u>	\$ <u>151,537</u>
Town's covered-employee payroll	\$ 33,621	\$ 34,262	\$ 34,721
Town's proportionate share of the net pension liability as a percentage of its covered-employee payroll	0.00%	0.00%	0.00%
Plan fiduciary net position as a percentage of the total pension liability	61.51%	59.50%	52.26%

Notes to Schedule

Changes in benefit terms	None
Changes of assumptions	<p>During 2016, rates of withdrawal, disability, retirement, mortality and assumed rates of salary increase were adjusted to more closely reflect actual and anticipated experience. These assumptions were recommended as part of the Experience Study for the System for the five-year period ended June 30, 2015.</p> <p>During 2011, rates of withdrawal, retirement and assumed rates of salary increases were adjusted to reflect actual and anticipated experience. These assumptions were recommended as part of the Experience Study for the System for the five-year period ended June 30, 2010.</p>
Actuarial cost method	Entry age
Amortization method	Level percent of salary, closed
Remaining amortization period	20.4 years
Asset valuation method	4-year smoothed market
Investment rate of return	8.50%, net of investment related expense

*Note: This schedule is intended to show information for ten years. Additional information will be added as it becomes available.

Combining and Individual Fund Statements and Schedules

General Fund

GENERAL FUND

The general fund is the principal fund of the Town and is used to account for all activities of the Town, except those required to be accounted for in another fund. The general fund accounts for the normal recurring activities of the Town (i.e., general government, public safety, public works, health and welfare, human services, parks and recreation, library, education, etc.). These activities are funded principally by property taxes, user fees and grants from other governmental units

TOWN OF SOUTHTON, CONNECTICUT
GENERAL FUND
COMPARATIVE BALANCE SHEET
JUNE 30, 2017 AND 2016
(In Thousands)

	2017	2016
ASSETS		
Cash and cash equivalents	\$ 13,734	\$ 12,310
Investments	13,884	10,534
Property taxes receivable, net of allowance for uncollectible accounts of \$81 in 2017 and \$113 in 2016	2,199	2,462
Due from State of Connecticut	182	760
Accounts receivable	36	40
Inventories	36	33
Total Assets	<u>\$ 30,071</u>	<u>\$ 26,139</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE		
Liabilities:		
Accounts payable and accrued liabilities	\$ 3,833	\$ 3,027
Due to other funds	903	46
Due to State of Connecticut	314	316
Total liabilities	<u>5,050</u>	<u>3,389</u>
Deferred Inflows of Resources:		
Unavailable revenue - property taxes	1,953	2,186
Advance tax collections	61	49
Total deferred inflows of resources	<u>2,014</u>	<u>2,235</u>
Fund Balance:		
Nonspendable	36	33
Committed	67	146
Assigned	2,764	598
Unassigned	20,140	19,738
Total fund balance	<u>23,007</u>	<u>20,515</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u>\$ 30,071</u>	<u>\$ 26,139</u>

TOWN OF SOUTHTON, CONNECTICUT
GENERAL FUND
REPORT OF TAX COLLECTOR
FOR THE YEAR ENDED JUNE 30, 2017
(In Thousands)

Grand List	Uncollected Taxes July 1, 2016	Lawful Corrections		Transfers To Suspense	Adjusted Taxes Collectible	Collections		Warrants Liens/Fees	Amount Paid to Treasurer	Credit Balances	Uncollected Taxes June 30, 2017
		Additions	Deductions			Taxes	Interest				
2015	\$ 116,679	\$ 140	\$ 604	17	\$ 116,198	\$ 115,200	\$ 285	\$ 12	\$ 115,497	\$ 292	\$ 1,290
2014	1,271	6	18	15	1,244	725	169	6	900	11	530
2013	588		1	10	577	308	129	3	440	1	270
2012	318		1	4	313	222	119	2	343	1	92
2011	169		1	5	163	130	89	1	220		33
2010	90		1	3	86	63	57	1	121		23
2009	52			1	51	41	44		85		10
2008	34				34	25	27		52		9
2007	17				17	12	16		28		5
2006	13				13	8	8		16		5
2005	13				13	8	8		16		5
2004	4			4	4	1			1	3	3
2003	2			2	2				-	2	2
2002	2				2				-	2	2
2001	1				1		1		1		1
	<u>\$ 119,253</u>	<u>\$ 146</u>	<u>\$ 626</u>	<u>55</u>	<u>\$ 118,718</u>	<u>\$ 116,743</u>	<u>\$ 952</u>	<u>\$ 25</u>	<u>\$ 117,720</u>	<u>\$ 305</u>	<u>\$ 2,280</u>

* Operation of law

Nonmajor Governmental Funds

NONMAJOR GOVERNMENTAL FUNDS

Special Revenue Funds

Special revenue funds are used to account for and report specific revenue sources that are restricted or committed to expenditure for specific purposes.

Cafeteria

To account for the operation of the public school lunch program. Funding is provided from the sale of food, federal and state grants, and USDA food donations.

Animal Control Fund

To account for the operation of animal control. Financing is provided by license fees, fines and a subsidy from the General Fund.

Federal and State Education Grants

To account for state and federal educational grants received through the State Department of Education.

Police Auction

To account for payment of health insurance premiums for retired officers funded by sale of goods.

Refuse

To account for refuse removal funded by charges for services.

Police Special Duty

To account for public safety services to Town and outside entities funded by charges for the services.

Apple Harvest Festival

To account for the Apple Harvest Festival funded by charges for services and donations.

Police Forfeiture

To account for the proceeds of property confiscated by the Town's Police Department

Town Special Revenue

To account for gifts, small grants and insurance proceeds designated for specific purposes.

Child Development Center

To account for grant received through the Town to maintain the Margaret C. Griffin Child Development Center of Southington, CT.

Library Trust

To account for monies received from private donors for the acquisition of books, materials and other related library services.

Excavation Permit

To account for fees received for excavation permits for trench restoration.

Community Services

To account for contributions to Community Services for needy families.

Drive In Theatre

To account for operations of the Drive-in Theatre through charges for services.

Barnes Museum Restoration

To account for the restoration of the Barnes Museum funded through contributions and sale of goods.

Recreation Programs

To account for recreation programs which are self-sustaining through user fees.

Emergency Management

To account for storm damage repairs and restorations funded through State and Federal Grants

Greenway Commons

To account for grant received through the Town to fund demolition and environmental remediation activities at Ideal Forging site.

Turf Field

To account for the collection of fees and donations to fund the replacement of the Turf Field.

Gura Building

To account for grant received through the Town to fund the building renovation to the former town hall annex, which will be converted into the Southington Arts Center.

CDBG SC1513101- Housing Rehabilitation Fund

To account for the Southington Rehabilitation Projects benefiting low and moderate income residents with home improvements funded by the CDBG Grant.

Board of Education Scholarships

To account for income and scholarship expenditures.

Brownfield Fund

To account for the demolition and remediation of the former Beaton and Corbin site at 318 North Main Street for redevelopment as commercial office space. This project is funded through a DECD grant, a Town subsidy and a contribution from the private developer.

Sewer Assessment Fund

To account for proceeds of sewer line assessments used to fund debt service costs related to sewer line extension projects within the Town. The major source of revenue is sewer assessments. The Town issues general obligation debt to fund capital improvements to sewer lines.

Debt Service

To account for the financial resources to be used to pay the interest and principal of long-term debt.

Permanent Funds

Permanent funds are used to account for and report resources that are restricted to the extent that only earnings, not principal, may be used for purposes that support the reporting government's programs.

Edna Woodruff

To account for income and education expenditures.

Addin Lewis

To account for income and education expenditures.

Julia Bradley Library

To account for proceeds of trust fund established for the benefit of the Town's library.

Library Trust

To account for endowments for the support and benefit of the Town's library.

TOWN OF SOUTHTON, CONNECTICUT
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2017
(In Thousands)

	Special Revenue					
	Federal and State	Animal Control	Education Grants	Police Auction	Refuse	Police Special Duty
ASSETS	Cafeteria					Apple Harvest Festival
Cash and cash equivalents						
Investments	\$ 504	\$ 84	\$ 200	\$ 7	\$ 167	\$ 388
Accounts receivable	149		127		173	216
Inventories	29					
Total Assets	<u>682</u>	<u>84</u>	<u>327</u>	<u>7</u>	<u>340</u>	<u>604</u>
						<u>171</u>
LIABILITIES DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES						
Liabilities:						
Accounts payable and accrued liabilities	\$	23	\$ 58	\$	309	\$ 12
Unearned revenue	55		220			
Other liabilities					23	
Total liabilities	<u>55</u>	<u>23</u>	<u>278</u>	<u>-</u>	<u>332</u>	<u>12</u>
						<u>1</u>
Deferred Inflows of Resources						
Unavailable revenue - special assessments						
Fund Balances:						
Nonspendable	29		49			
Restricted						
Committed	598	61		7	8	592
Total fund balances	<u>627</u>	<u>61</u>	<u>49</u>	<u>7</u>	<u>8</u>	<u>592</u>
						<u>170</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>682</u>	<u>84</u>	<u>327</u>	<u>7</u>	<u>340</u>	<u>604</u>
						<u>171</u>

(Continued on next page)

**TOWN OF SOUTHLINGTON, CONNECTICUT
COMBINING BALANCE SHEET (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2017
(In Thousands)**

	Special Revenue						
	Police Forfeiture	Town Special Revenue	Child Development Center	Library Trust	Excavation Permit	Community Services	Drive-In Theatre
ASSETS							
Cash and cash equivalents	\$ 34	\$ 309	\$	\$ 89	\$ 389	\$ 193	\$ 97
Investments							
Accounts receivable		34					
Inventories							
Total Assets	<u>\$ 34</u>	<u>\$ 343</u>	<u>\$ -</u>	<u>\$ 89</u>	<u>\$ 389</u>	<u>\$ 193</u>	<u>\$ 97</u>
LIABILITIES DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES							
Liabilities:							
Accounts payable and accrued liabilities	\$	4	\$	3	\$ 39	\$	5
Unearned revenue					76		
Other liabilities					208		
Total liabilities	<u>-</u>	<u>4</u>	<u>-</u>	<u>3</u>	<u>323</u>	<u>-</u>	<u>5</u>
Deferred Inflows of Resources							
Unavailable revenue - special assessments							
Fund Balances:							
Nonspendable							
Restricted				86			
Committed	34	339			66	193	92
Total fund balances	<u>34</u>	<u>339</u>	<u>-</u>	<u>86</u>	<u>66</u>	<u>193</u>	<u>92</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 34</u>	<u>\$ 343</u>	<u>\$ -</u>	<u>\$ 89</u>	<u>\$ 389</u>	<u>\$ 193</u>	<u>\$ 97</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
COMBINING BALANCE SHEET (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2017
(In Thousands)

	Special Revenue					
	Barnes Museum Restoration	Recreation Programs	Emergency Management	Greenway Commons	Turf Field	Gura Building
ASSETS						
Cash and cash equivalents	\$ 102	\$ 181	\$	\$	128	\$
Investments						
Accounts receivable						
Inventories						
Total Assets	\$ 102	\$ 181	\$ -	\$ -	\$ 128	\$ -
LIABILITIES DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES						
Liabilities:						
Accounts payable and accrued liabilities	\$	\$ 2	\$	\$	\$	\$
Unearned revenue						
Other liabilities						
Total liabilities	-	2	-	-	-	-
Deferred Inflows of Resources						
Unavailable revenue - special assessments						
Fund Balances:						
Nonspendable						
Restricted					128	
Committed	102	179			128	-
Total fund balances	102	179	-	-	128	-
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 102	\$ 181	\$ -	\$ -	\$ 128	\$ -

(Continued on next page)

TOWN OF SOUTHLINGTON, CONNECTICUT
COMBINING BALANCE SHEET (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2017
(In Thousands)

	Special Revenue					Total
	CDBG	Brownfield	Board of Education Scholarship	Sewer Assessments	Debt Service	
ASSETS						
Cash and cash equivalents	\$	\$	432 \$	775 \$	4,133 \$	8,491
Investments			212			212
Accounts receivable		22		1,346		2,067
Inventories						29
Total Assets	\$ -	130	644	2,121	4,133	10,799
LIABILITIES DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES						
Liabilities:						
Accounts payable and accrued liabilities	\$	\$	\$	12 \$	\$	468
Unearned revenue						351
Other liabilities				12		231
Total liabilities	-	-	-	12	-	1,050
Deferred Inflows of Resources						
Unavailable revenue - special assessments				1,346		1,346
Fund Balances:						
Nonspendable						29
Restricted			644			779
Committed		130		763	4,133	7,595
Total fund balances	-	130	644	763	4,133	8,403
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ -	130	644	2,121	4,133	10,799

(Continued on next page)

TOWN OF SOUTHLINGTON, CONNECTICUT
COMBINING BALANCE SHEET (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2017
(In Thousands)

	Permanent Fund					Total Nonmajor Governmental Funds
	Edna Woodruff	Addin Lewis	Julia Bradley Library	Library Trust	Total	
ASSETS						
Cash and cash equivalents			1	19	20	8,511
Investments	2	6			8	220
Accounts receivable					-	2,067
Inventories					-	29
Total Assets	<u>2</u>	<u>6</u>	<u>1</u>	<u>19</u>	<u>28</u>	<u>10,827</u>
	\$	\$	\$	\$	\$	
LIABILITIES DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES						
Liabilities:						
Accounts payable and accrued liabilities					-	468
Unearned revenue					-	351
Other liabilities					-	231
Total liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,050</u>
	\$	\$	\$	\$	\$	
Deferred Inflows of Resources						
Unavailable revenue - special assessments						1,346
Fund Balances:						
Nonspendable	2	6	1	19	28	57
Restricted					-	779
Committed					-	7,595
Total fund balances	<u>2</u>	<u>6</u>	<u>1</u>	<u>19</u>	<u>28</u>	<u>8,431</u>
	\$	\$	\$	\$	\$	
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>2</u>	<u>6</u>	<u>1</u>	<u>19</u>	<u>28</u>	<u>10,827</u>
	\$	\$	\$	\$	\$	

TOWN OF SOUTHTONING, CONNECTICUT
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS

FOR THE YEAR ENDED JUNE 30, 2017

(In Thousands)

	Special Revenue						
	Cafeteria	Animal Control	Federal and State Education Grants	Police Auction	Refuse	Police Special Duty	Apple Harvest Festival
Revenues:							
Contributions	\$ 626		\$ 4,797		\$ 1,939	\$ 1,610	\$ 70
Intergovernmental	1,269	9		1			174
Charges for services							
Income on investments							
Other revenues							
Net increase in fair value of investments							
Total revenues	1,895	9	4,797	1	1,939	1,610	244
Expenditures:							
Current:							
General government							
Public safety		222			1,940	1,577	51
Public works							
Health and welfare							
Human services							
Parks and recreation							203
Public library	1,991		4,798				
Education	1,991	222	4,798	-	1,940	1,577	254
Debt service	(96)	(213)	(1)	1	(1)	33	(10)
Total expenditures							
Excess (Deficiency) of Revenues over Expenditures		221					
Other Financing Sources:							
Transfers in							
Net Change in Fund Balances	(96)	8	(1)	1	(1)	33	(10)
Fund Balances at Beginning of Year	723	53	50	6	9	559	180
Fund Balances at End of Year	\$ 627	\$ 61	\$ 49	\$ 7	\$ 8	\$ 592	\$ 170

(Continued on next page)

**TOWN OF SOUTHTON, CONNECTICUT
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2017
(In Thousands)**

	Special Revenue						
	Police Forfeiture	Town Special Revenue	Child Development Center	Library Trust	Excavation Permit	Community Services	Drive-In Theatre
Revenues:							
Contributions	\$	17 \$	\$	\$	\$	74 \$	\$
Intergovernmental		132	362	2			
Charges for services		110		16	55		67
Income on investments	3						
Other revenues							
Net increase in fair value of investments							
Total revenues	3	259	362	18	55	74	67
Expenditures:							
Current:							
General government		56					
Public safety		49					
Public works		26			46		
Health and welfare		18				30	
Human services		76					59
Parks and recreation							
Public library				21			
Education			362				
Debt service							
Total expenditures	-	225	362	21	46	30	59
Excess (Deficiency) of Revenues over Expenditures	3	34	-	(3)	9	44	8
Other Financing Sources:							
Transfers in							
Net Change in Fund Balances	3	34	-	(3)	9	44	8
Fund Balances at Beginning of Year	31	305	-	89	57	149	84
Fund Balances at End of Year	34	339	-	86	66	193	92

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2017
(In Thousands)

	Special Revenue					
	Barnes Museum Restoration	Recreation Programs	Emergency Management	Greenway Commons	Turf Field	Gura Building
Revenues:						
Contributions	\$	\$	\$	\$	27	\$
Intergovernmental		121		81	18	50
Charges for services						
Income on investments						
Other revenues						
Net increase in fair value of investments		121	-	81	45	50
Total revenues	-					
Expenditures:						
Current:						
General government			14	81		50
Public safety						
Public works						
Health and welfare						
Human services		106			5	
Parks and recreation						
Public library						
Education		106	14	81	5	50
Debt service	-					
Total expenditures	-					
Excess (Deficiency) of Revenues over Expenditures	-	15	(14)	-	40	-
Other Financing Sources:						
Transfers in						
Net Change in Fund Balances	-	15	(14)	-	40	-
Fund Balances at Beginning of Year	102	164	14	-	88	-
Fund Balances at End of Year	102	179	-	-	128	-

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2017
(In Thousands)

	Special Revenue					Total
	CDBG	Brownfield	Board of Education Scholarship	Sewer Assessment	Debt Service	
Revenues:						
Contributions						228
Intergovernmental	234	22	40		\$	6,306
Charges for services				111		5,499
Income on investments			8	17		29
Other revenues					236	236
Net increase in fair value of investments						-
Total revenues	234	22	48	128	236	12,298
Expenditures:						
Current:						
General government						56
Public safety						1,913
Public works		30				2,173
Health and welfare						18
Human services						340
Parks and recreation	234					373
Public library						21
Education			48			7,199
Debt service				313	1,875	2,188
Total expenditures	234	30	48	313	1,875	14,281
Excess (Deficiency) of Revenues over Expenditures	-	(8)	-	(185)	(1,639)	(1,983)
Other Financing Sources:						
Transfers in		75			403	699
Net Change in Fund Balances	-	67	-	(185)	(1,236)	(1,284)
Fund Balances at Beginning of Year	-	63	644	948	5,369	9,687
Fund Balances at End of Year	\$ -	\$ 130	\$ 644	\$ 763	\$ 4,133	\$ 8,403

(Continued on next page)

**TOWN OF SOUTHTON, CONNECTICUT
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2017
(In Thousands)**

	Permanent Funds					Total Nonmajor Governmental Funds
	Edna Woodruff	Addin Lewis	Julia Bradley Library	Library Trust	Total	
Revenues:						
Contributions	\$	\$	\$	9	9	\$ 237
Intergovernmental					-	6,306
Charges for services					-	5,499
Income on investments					-	29
Other revenues		3			-	236
Net increase in fair value of investments		3			3	3
Total revenues	-	3	-	9	12	12,310
Expenditures:						
Current:						
General government					-	56
Public safety					-	1,913
Public works					-	2,173
Health and welfare					-	18
Human services					-	340
Parks and recreation					-	373
Public library				9	9	30
Education					-	7,199
Debt service					-	2,188
Total expenditures	-	-	-	9	9	14,290
Excess (Deficiency) of Revenues over Expenditures	-	3	-	-	3	(1,980)
Other Financing Sources:						
Transfers in					-	699
Net Change in Fund Balances	-	3	-	-	3	(1,281)
Fund Balances at Beginning of Year	2	3	1	19	25	9,712
Fund Balances at End of Year	2	6	1	19	28	8,431

Fiduciary Funds

Fiduciary Funds are used to account for assets held by the Town in a trustee capacity for individuals, private organizations, other governments, and/or other funds. These include agency funds.

Agency Funds

Student Activity

To account for the monies generated by student activities in the Southington school system.

Escrow Deposit

To account for cash bonds and other cash and investments held by the Town to ensure compliance with specifications and regulations with respect to various building projects and improvements.

C-PACE Program

To account for the lease payments through the Connecticut Property Assessed Clean Energy program, giving access to affordable, long-term financing to local businesses for qualifying clean energy upgrades.

TOWN OF SOUTHLINGTON, CONNECTICUT
AGENCY FUNDS
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2017
(In Thousands)

	<u>Balance</u> <u>July 1, 2016</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>June 30, 2017</u>
Student Activity Fund				
Assets:				
Cash and cash equivalents	\$ 485	\$ 1,409	\$ 1,357	\$ 537
Investments	<u>98</u>	<u></u>	<u>11</u>	<u>87</u>
Total Assets	<u>\$ 583</u>	<u>\$ 1,409</u>	<u>\$ 1,368</u>	<u>\$ 624</u>
Liabilities:				
Fiduciary deposits	<u>\$ 583</u>	<u>\$ 1,409</u>	<u>\$ 1,368</u>	<u>\$ 624</u>
Escrow Deposit				
Assets:				
Cash and cash equivalents	\$ <u>1,134</u>	\$ <u>769</u>	\$ <u>45</u>	\$ <u>1,858</u>
Liabilities:				
Fiduciary deposits	<u>\$ 1,134</u>	<u>\$ 769</u>	<u>\$ 45</u>	<u>\$ 1,858</u>
C-Pace Program				
Assets:				
Cash and cash equivalents	\$ <u>-</u>	\$ <u>39</u>	\$ <u>39</u>	\$ <u>-</u>
Liabilities:				
Fiduciary deposits	<u>\$ -</u>	<u>\$ 39</u>	<u>\$ 39</u>	<u>\$ -</u>
Total All Agency Funds				
Assets:				
Cash and cash equivalents	\$ 1,619	\$ 2,217	\$ 1,441	\$ 2,395
Investments	<u>98</u>	<u></u>	<u>11</u>	<u>87</u>
Total Assets	<u>\$ 1,717</u>	<u>\$ 2,217</u>	<u>\$ 1,452</u>	<u>\$ 2,482</u>
Liabilities:				
Fiduciary deposits	<u>\$ 1,717</u>	<u>\$ 2,217</u>	<u>\$ 1,452</u>	<u>\$ 2,482</u>

Statistical Section

Statistical Section Information

This part of the Town of Southington, Connecticut's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the government's overall financial health.

Contents

Financial Trends

These schedules contain trend information to help the reader understand how the government's financial performance and well-being have changed over time.

Revenue Capacity

These schedules contain information to help the reader assess the government's most significant local revenue source, the property tax.

Debt Capacity

These schedules present information to help the reader assess the affordability of the government's current levels of outstanding debt and the government's ability to issue additional debt in the future.

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the government's financial activities take place.

Operating Information

These schedules contain service and infrastructure data to help the reader understand how the information in the government's financial report relates to the services the government provides and the activities it performs.

The accompanying tables are presented in the above order. Refer to the Table of Contents for applicable page number locations.

Sources: Unless otherwise noted, the information in the tables is derived from the comprehensive annual financial reports for the relevant year.

TABLE 1

TOWN OF SOUTHTON, CONNECTICUT
NET POSITION BY COMPONENT
LAST TEN FISCAL YEARS
(In Thousands)

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Governmental Activities:										
Net investment in capital assets	\$ 161,862	\$ 155,774	\$ 143,966	\$ 145,586	\$ 120,862	\$ 110,992	\$ 104,035	\$ 99,125	\$ 119,767	\$ 112,125
Restricted	114	114	705	712	704	631	1,032	985	1,023	1,023
Unrestricted	16,056	17,739	11,035	(7,624)	7,352	5,917	6,786	1,814	(22,128)	(14,999)
Total governmental activities net position	178,032	173,627	155,706	138,674	128,918	117,540	111,853	101,924	98,662	98,149
Business-type Activities:										
Net investment in capital assets	48,572	48,515	45,324	44,622	45,381	46,739	47,450	47,103	44,862	33,460
Unrestricted	5,835	4,333	2,193	1,242	1,740	1,903	1,585	789	483	1,065
Total business-type activities net position	54,407	52,848	47,517	45,864	47,121	48,642	49,035	47,892	45,145	34,525
Primary Government:										
Net investment in capital assets	210,434	204,289	189,290	190,208	166,243	157,731	151,485	146,228	164,429	145,585
Restricted	114	114	705	712	704	631	1,032	985	1,023	1,023
Unrestricted	21,891	22,072	13,228	(6,382)	9,092	7,820	8,371	2,603	(21,645)	(13,934)
Total Primary Government Net Position	\$ 232,439	\$ 226,475	\$ 203,223	\$ 184,538	\$ 176,039	\$ 166,182	\$ 160,888	\$ 149,816	\$ 143,807	\$ 132,674

Notes:

- (1) Schedule prepared on the accrual basis of accounting.
- (2) The Town first reported infrastructure assets acquired prior to July 1, 2002 in 2007.

TOWN OF SOUTHTON, CONNECTICUT
CHANGES IN NET POSITION
LAST TEN YEARS
(In Thousands)

	FISCAL YEAR									
	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Expenses:										
Governmental activities:										
General government	\$ 6,157	\$ 3,236	\$ 4,911	\$ 4,166	\$ 4,804	\$ 4,942	\$ 4,176	\$ 4,464	\$ 7,291	\$ 6,627
Public safety	20,877	20,184	20,590	19,229	19,122	20,436	18,711	17,749	16,047	16,789
Public works	10,155	15,777	12,828	13,553	10,614	11,082	9,402	9,712	9,836	10,165
Health and welfare	775	749	804	812	782	777	1,047	940	1,024	766
Human services	1,575	1,388	1,699	1,688	1,699	1,667	1,671	1,477	1,579	1,272
Parks and recreation	2,540	2,073	2,468	2,230	2,121	1,808	1,903	1,994	2,218	1,992
Public library	2,033	2,105	2,012	1,983	2,026	2,262	1,844	1,830	1,569	1,303
Planning and development	1,425	1,454	1,399	1,252	1,144	1,210	1,245	1,131	785	925
Education	123,630	108,892	109,074	106,788	99,453	99,324	94,128	92,209	89,694	106,877
Interest on long-term debt	3,026	2,830	2,954	2,474	1,958	2,370	1,621	2,060	1,697	1,931
Total governmental activities expenses	172,193	158,688	158,739	154,175	143,723	145,878	135,748	133,566	131,740	148,847
Business-type activities:										
Sewer	6,091	5,162	5,500	5,441	6,099	5,347	4,999	4,849	4,419	4,284
Total primary government expenses	178,284	163,850	164,239	159,616	149,822	151,225	140,747	138,415	136,159	152,931
Program revenues:										
Governmental activities:										
Charges for services:										
General government	1,712	2,269	2,394	1,926	2,133	1,220	1,085	1,332	1,323	2,136
Public safety	1,721	1,887	1,234	1,463	1,297	977	1,250	954	1,318	1,064
Public works	2,085	2,197	2,046	2,099	3,009	3,137	2,442	2,746	2,894	2,758
Education	2,304	2,281	2,139	2,358	2,266	2,060	1,973	1,963	1,972	1,962
Other	1,241	1,362	1,140	1,298	1,193	1,026	968	1,061	1,633	738
Operating grants and contributions	43,732	38,290	37,636	38,052	36,136	36,117	33,906	33,301	31,260	51,074
Capital grants and contributions	3,733	5,439	16,417	25,292	4,898	6,031	6,920	8,329	10,897	2,042
Total governmental activities program revenues	56,528	53,725	65,006	72,488	50,932	50,568	48,544	49,686	51,297	61,774
Business-type activities:										
Charges for services	5,913	5,708	5,710	4,359	4,480	4,355	4,297	3,727	3,058	2,655
Capital grants and contributions	1,737	4,761								
Total business activities program revenues	7,650	10,469	5,710	4,359	4,480	4,355	4,297	3,727	3,058	2,655
Total primary government program revenues	64,178	64,194	70,716	76,847	55,412	54,923	52,841	53,413	54,355	64,429
Net expense:										
Governmental activities	(115,665)	(104,963)	(93,733)	(81,687)	(92,791)	(95,310)	(87,204)	(83,880)	(80,443)	(86,873)
Business-type activities	1,559	5,307	210	(1,082)	(1,619)	(992)	(702)	(1,122)	(1,361)	(1,629)
Total primary government net expense	(114,106)	(99,656)	(93,523)	(82,769)	(94,410)	(96,302)	(87,906)	(85,002)	(81,804)	(88,502)
General revenues and other changes in net position:										
Governmental activities:										
Property taxes	116,889	112,320	107,729	103,575	102,244	99,471	97,004	92,919	90,440	85,534
Grants and contributions not restricted to specific purposes	2,353	1,509	1,626	1,621	1,766	1,930	1,755	2,201	2,128	1,940
Unrestricted investment earnings	592	521	351	337	257	195	219	278	369	1,190
Miscellaneous	236	1,525								127
Transfers			(1,250)	(301)	(98)	(599)	(1,845)	(3,689)	(11,981)	(2,947)
Total governmental activities	120,070	115,875	108,456	105,232	104,169	100,997	97,133	91,709	80,956	85,844
Business-Type Activities:										
Grants and contributions			193							
Transfers			1,250	301	98	599	1,845	3,689	11,981	2,947
Total business-type activities	-	-	1,443	301	98	599	1,845	3,689	11,981	2,947
Total primary government	120,070	115,875	109,899	105,533	104,267	101,596	98,978	95,398	92,937	88,791
Changes in net position:										
Governmental activities	4,405	10,912	14,723	23,545	11,378	5,687	9,929	7,829	513	(1,029)
Business-type activities	1,559	5,307	1,653	(781)	(1,521)	(393)	1,143	2,567	10,620	1,318
Total Primary Government	\$ 5,964	\$ 16,219	\$ 16,376	\$ 22,764	\$ 9,857	\$ 5,294	\$ 11,072	\$ 10,396	\$ 11,133	\$ 289

Notes:

(1) Schedule prepared on the accrual basis of accounting

TABLE 3

**TOWN OF SOUTHTON, CONNECTICUT
FUND BALANCES, GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(In Thousands)**

	FISCAL YEAR										
	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	
General Fund:											
Nonspendable	\$ 36	\$ 33	\$ 56	\$ 64	\$ 71	\$ 84	\$ 231	\$	\$	\$	
Committed	67	146									
Assigned	2,764	598	1,250	5,252	1,328	496	1,347				
Unassigned	20,140	19,738	17,801	16,215	18,487	16,084	13,486				
Reserved								54	426	365	
Unreserved								13,196	12,044	9,936	
Total General Fund	\$ 23,007	\$ 20,515	\$ 19,107	\$ 21,531	\$ 19,886	\$ 16,664	\$ 15,064	\$ 13,250	\$ 12,470	\$ 10,301	
All other governmental funds:											
Nonspendable	\$ 57	\$ 84	\$ 662	\$ 661	\$ 642	\$ 589	\$ 988	\$	\$	\$	
Restricted	779	783	150	193	165	1,558	1,562				
Committed	7,595	14,339	9,313	2,985	2,676	2,194	1,909				
Unassigned	(904)			(8,864)							
Reserved								52	44	59	
Unreserved, reported in:											
Special revenue funds								2,299	2,562	2,063	
Capital projects funds								(21,118)	(9,117)	(5,333)	
Permanent funds								878	775	872	
Total All Other Governmental Funds	\$ 7,527	\$ 15,206	\$ 10,125	\$ (5,025)	\$ 3,483	\$ 4,341	\$ 4,459	\$ (17,889)	\$ (5,736)	\$ (2,339)	

Note 1: Schedule prepared on the modified accrual basis of accounting

Note 2: The Town implemented GASB 54 in Fiscal Year 2011 which is the reason for the fund balance categories being different than in previous years.

**TOWN OF SOUTHTINGTON, CONNECTICUT
CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(In Thousands)**

	2017	2016	2015	2014	FISCAL YEAR					2009	2008
					2013	2012	2011	2010			
Revenues:											
Property taxes	\$ 117,575	\$ 111,979	\$ 108,052	\$ 103,597	\$ 102,129	\$ 99,615	\$ 97,026	\$ 92,650	\$ 90,440	\$ 85,341	
Intergovernmental	49,460	44,087	55,298	62,599	40,626	43,377	39,277	41,267	43,615	55,366	
Charges for services	9,078	9,322	8,306	8,900	8,618	7,807	7,592	7,724	7,764	5,135	
Income on investments	593	520	336	336	256	195	218	305	369	1,173	
Other revenues	430	3,147	2,104	730	1,141	503	504	559	1,423	3,588	
Total revenues	177,136	169,055	174,110	176,162	152,770	151,497	144,617	142,505	143,611	150,603	
Expenditures:											
General government	4,350	4,553	4,125	3,838	3,672	3,610	3,265	3,037	3,018	6,030	
Public safety	14,741	14,210	13,799	13,385	13,303	12,958	12,687	12,589	12,398	12,193	
Public works	7,335	7,144	8,860	7,585	7,204	7,552	7,188	7,008	8,341	7,469	
Health and welfare	681	652	706	729	702	713	880	769	720	786	
Human resources	1,235	1,026	1,371	1,357	1,373	1,338	1,387	1,243	1,498	1,280	
Parks and recreation	1,945	2,289	1,900	1,554	1,611	1,228	1,423	1,370	2,071	1,935	
Public library	1,550	1,556	1,502	1,468	1,524	1,800	1,472	1,447	1,594	1,311	
Planning and development	1,032	1,037	1,009	916	799	857	877	835	841	829	
Miscellaneous				1	14	284	29	77	147	56	
Employee fringe benefits	9,645	9,519	9,345	8,829	8,497	7,931	8,115	7,584	6,920	4,007	
Education	116,927	106,503	102,858	102,618	98,040	95,922	93,163	89,674	84,567	103,840	
Debt service:											
Principal	11,668	6,188	5,618	4,110	5,507	6,018	4,649	4,767	4,955	4,460	
Interest			2,740	2,740	2,740	2,352	2,352	1,970	1,126	1,135	
Capital outlay	11,319	23,050	50,291	55,092	7,980	7,996	7,041	21,444	32,083	11,195	
Total expenditures	182,428	180,967	204,144	204,242	152,966	150,728	144,528	154,014	160,279	156,526	
Excess (deficiency) of revenue over (under) expenditures	(5,292)	(11,912)	(30,034)	(28,080)	(196)	769	89	(11,509)	(16,668)	(5,923)	
Other financing sources (uses):											
Refunding bonds issued			12,285	22,705	6,915		8,745				
Premium on refunding bonds			977		468		887				
Payment to refunded bond escrow agent			(13,125)		(7,277)		(9,515)				
Premium on general obligation bonds		708	1,514				329				
Premium on BANS			1,459								
Issuance of notes payable							11,068				
Issuance of capital leases	106	493	12,730	720	246	713	614	136	15,440	8,975	
Bond proceeds	3,029	17,200	26,920	3,579	2,069	3,471	2,895	2,766	2,912	3,527	
Transfers in	(3,030)	3,934	6,520	(3,579)	(2,069)	(3,471)	(2,895)	(2,766)	(2,912)	(3,527)	
Transfers out											
Total other financing sources	105	18,401	42,760	23,425	352	713	24,073	136	15,440	8,975	
Net Change in Fund Balances	\$(5,187)	\$ 6,489	\$ 12,726	\$ (4,655)	\$ 156	\$ 1,482	\$ 24,162	\$ (11,373)	\$ (1,228)	\$ 3,052	
Debt Service as a Percentage of Noncapital Expenditures	6.82%	6.09%	5.21%	4.51%	5.66%	5.69%	5.01%	4.94%	4.78%	3.81%	

Notes:

(1) Schedule prepared on the modified accrual basis of accounting

TABLE 5

TOWN OF SOUTHTON, CONNECTICUT
ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS
(In Thousands)

Fiscal Year	Grand List October 1,	Real Property			Personal Property	Motor Vehicle	Less Tax Exempt Property	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value As a Percentage of Actual Taxable Value
		Residential	Commercial	Industrial							
2017	2015	\$ 2,831,638	\$ 471,552	\$ 74,021	\$ 261,499	\$ 378,093	\$ 114,693	\$ 3,902,110	29.64	\$ 5,574,443	70%
2016	2014	2,796,733	435,085	75,121	251,893	371,506	101,621	3,828,717	29.14	5,469,596	70%
2015	2013	2,759,577	442,336	75,308	232,433	362,332	98,209	3,773,777	28.36	5,391,110	70%
2014	2012	2,734,920	431,662	75,335	225,953	349,378	85,603	3,731,645	27.46	5,330,921	70%
2013	2011	2,721,148	432,388	75,052	217,863	347,989	79,573	3,714,867	27.48	5,306,953	70%
2012	2010	3,027,300	473,444	110,686	204,328	325,954	78,495	4,063,217	24.28	5,804,596	70%
2011	2009	3,001,720	488,372	109,734	200,816	312,881	77,368	4,016,155	24.02	5,737,364	70%
2010	2008	2,979,855	458,561	106,722	195,134	304,191	79,443	3,965,020	23.27	5,664,314	70%
2009	2007	2,955,185	439,931	105,021	186,024	319,488	85,934	3,919,715	23.02	5,599,593	70%
2008	2006	2,926,675	427,816	105,528	178,417	311,761	78,193	3,872,004	21.88	5,531,434	70%

Source: Town of Southington Office of Tax Assessor

Notes:

- (1) There is no overlapping taxable property.
- (2) Does not include supplemental motor vehicle taxes.

**TOWN OF SOUTHLINGTON, CONNECTICUT
PRINCIPAL PROPERTY TAX PAYERS
2017 AND 2008
(In Thousands)**

Taxpayer	2017			2008		
	Taxable Assessed Value	Rank	Percentage of Total Town Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Town Taxable Assessed Value
Eversource (Connecticut Light & Power Co.)	\$ 83,241	1	2.13%	\$ 43,937	1	1.13%
Yankee Gas	19,810	2	0.51%	11,179	5	0.29%
45 Newell Street (Yarde Metals)	16,467	3	0.42%	9,913	7	0.26%
Home Depot (2 locations)	15,451	4	0.40%			
RK Southington LLC (Galileo Queens Plaza LLC)	11,744	5	0.30%	15,453	3	0.40%
Execscouth LLC (Lowes Home Improvement)	11,727	6	0.30%			
Southington Route 10 Associates	11,383	7	0.29%			
Target Corporation	10,820	8	0.28%			
Olson Murial et al (Wal-Mart Plaza)	9,318	9	0.24%			
Twinco Corp (BJJs)	9,017	10	0.23%			
Lexington Southington LP (formerly Medex Inc (formerly Johnson & Johnson)				21,249	2	0.55%
Hartconn Corporation				14,905	4	0.38%
Widewaters (Home Depot)				10,545	6	0.27%
Alzheimers Resource Center				9,711	8	0.25%
Olsen Herbert R ET AL				9,594	9	0.25%
				9,493	10	0.25%
Total	\$ 198,978		5.10%	\$ 155,979		4.03%

Net Taxable Grand List 10/01/2015 of \$3,902,110
Net Taxable Grand List 10/01/2006 of \$3,874,151
(in thousands)

Source: Town of Southington, Office of Tax Assessor

TABLE 7

**TOWN OF SOUTHTON, CONNECTICUT
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS
(In Thousands)**

Fiscal Year Ended June 30,	Grand List October 1,	Tax Rate In Mills	Taxes Levied For The Fiscal Year	Adjustments	Total Adjusted Levy	Collected Within the Fiscal Year of Levy			Collections In Subsequent Years	Total Collections to Date	
						Amount	Percentage of Levy	%		Amount	Percentage of Adjusted Levy
2017	2015	29.64	\$ 116,198	\$	\$ 116,198	\$ 114,908	98.89	%	\$	\$ 114,908	98.89
2016	2014	29.14	111,851	28	111,823	110,580	98.86		713	111,293	99.53
2015	2013	28.36	107,104	66	107,038	105,860	98.84		909	106,769	99.75
2014	2012	27.46	102,717	111	102,606	101,433	98.75		1,081	102,514	99.91
2013	2011	27.48	101,940	106	101,834	100,471	98.56		1,329	101,800	99.97
2012	2010	24.28	98,794	116	98,678	97,457	98.65		1,198	98,655	99.98
2011	2009	24.02	96,374	80	96,294	95,119	98.70		1,165	96,284	99.99
2010	2008	23.27	92,337	124	92,213	90,995	98.55		1,209	92,204	99.99
2009	2007	23.02	90,298	115	90,183	88,887	98.44		1,291	90,178	99.99
2008	2006	21.88	84,776	113	84,663	83,662	98.69		996	84,658	99.99

Source: Tax Collector's Report; Comprehensive Annual Financial Report

**TOWN OF SOUTHTON, CONNECTICUT
RATIOS OF OUTSTANDING DEBT BY TYPE
LAST TEN FISCAL YEARS
(In Thousands, except per capita)**

Fiscal Year	Governmental Activities							Total Debt Percentage of Actual Taxable Value	Bonded Debt Percentage of Actual Taxable Value	Total Debt Percentage of Actual Taxable Value	Percentage of Personal Income	Bonded Debt Per Capita	Total Debt Per Capita
	General Obligation Bonds	Unamortized Bond Premium	Clean Water Fund Loan	Capital Leases	Total Primary Government								
2017	\$ 94,775	\$ 3,935	\$ 7,390	\$ 12,338	\$ 118,438			1.90 %	2.12 %	6.60 %		\$ 2,339	\$ 2,711
2016	102,355	4,300	7,957	13,258	127,870			2.10	2.34	7.40		2,518	2,918
2015	90,860	4,404	8,526	13,597	117,387			1.93	2.18	6.80		2,268	2,679
2014	69,295	1,594	9,094	1,120	81,103			1.50	1.52	4.90		1,795	1,858
2013	51,054	1,758	9,662	869	63,343			1.18	1.19	4.09		1,398	1,458
2012	58,410	1,439	10,231	1,094	69,174			1.17	1.19	4.50		1,605	1,605
2011	61,665	1,566	11,068	614	74,913			1.30	1.31	4.83		1,737	1,737
2010	55,166	743			55,909			0.99	0.99	3.65		1,314	1,314
2009	59,584			137	59,721			1.06	1.07	4.35		1,414	1,414
2008	48,596			271	48,867			0.88	0.88	3.57		1,160	1,160

Note: Details regarding the Town's outstanding debt can be found in the notes to the financial statements.

Note 1: In no case shall total indebtedness exceed seven times annual receipts from taxation of \$821.9 million.
 Note 2: In accordance with Connecticut General Statutes, the above indebtedness does not include water bonds.
 Note 3: Bonds authorized - unissued includes bond authorizations that have bond anticipation notes outstanding or have previously issued partial permanent financing.

TOWN OF SOUTHTON, CONNECTICUT
LEGAL DEBT MARGIN INFORMATION
LAST TEN FISCAL YEARS
(In Thousands)

	FISCAL YEAR									
	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Debt limitation	\$ 821,905	\$ 784,448	\$ 756,147	\$ 724,535	\$ 715,554	\$ 696,332	\$ 678,741	\$ 649,404	\$ 631,918	\$ 596,100
Total net debt applicable to limit	158,990	141,415	137,996	140,068	162,542	156,679	77,495	83,766	92,150	81,907
Legal Debt Margin	\$ 662,915	\$ 643,033	\$ 618,151	\$ 584,467	\$ 553,012	\$ 539,653	\$ 601,246	\$ 565,638	\$ 539,768	\$ 514,193
Total Net Debt Applicable to the Limit as a Percentage of Debt Limit	19.34%	18.03%	18.25%	19.33%	22.72%	22.50%	11.42%	12.90%	14.58%	13.74%

Source: Comprehensive Annual Financial Report - Schedule of Debt Limitation

Note: See Table 9 for calculation of current year debt limitation

**TOWN OF SOUTHLINGTON, CONNECTICUT
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS**

Calendar Year	Population (1)	Per Capita Income (2)	Personal Income (3)	Median Age (4)	Public School Enrollment (5)	Unemployment Rate (6)
2017	43,685	\$ 41,087	\$ 1,794,885,595	45.0	6,540	4.30 %
2016	43,817	39,430	\$ 1,727,704,310	45.0	6,544	4.20 %
2015	43,815	39,373	\$ 1,725,127,995	44.0	6,589	4.60 %
2014	43,661	37,876	\$ 1,653,704,036	44.0	6,666	5.50 %
2013	43,434	35,628	1,547,466,552	44.0	6,693	6.40 %
2012	43,103	35,628	1,535,673,684	40.0	6,779	7.10 %
2011	43,130	35,956	1,550,782,280	42.0	6,828	7.40 %
2010	42,534	36,018	1,531,989,612	42.0	6,844	8.00 %
2009	42,250	32,517	1,373,843,250	42.0	6,904	7.10 %
2008	42,142	32,517	1,370,331,414	42.0	6,973	4.70 %

Source:

- (1) State of Connecticut Department of Public Health as of July 1st of Prior Year.
- (2) U.S. Census Bureau, 2016 American Community Survey 1-Year Estimates.
- (3) Personal Income = Population times Per Capita Personal Income.
- (4) Connecticut Economic Resource Center (CERC), Town Profiles
- (5) Town of Southington, Board of Education.
- (6) State of Connecticut Department of Labor website Annual Averages. For 2017, June 2017 is utilized as an estimate. Next year it will be replaced with the Annual Average.

TABLE 12

**TOWN OF SOUTHTON, CONNECTICUT
PRINCIPAL EMPLOYERS
2017 AND 2008**

	Employer	Nature of Business	2017			2008		
			Employees	Rank	Percentage of Total Town Employment	Employees	Rank	Percentage of Total Town Employment
	Town of Southington	Municipality	1,312	1	5.26%	1,181	2	4.76%
	Webster Bank	Financial Services	539	2	2.16%			
	Hartford Health Care Senior Services	Health Care Practice	463	3	1.86%			
	Yarde Metals	Manufacturing	386	4	1.55%	415	3	1.67%
	Connecticut On-Line Computer Company	IT	350	5	1.40%			
	Smith's Medical (Medex)	Manufacturing	241	6	0.97%	315	5	1.27%
	The Home Depot	Retail Chain	235	7	0.94%	242	7	0.98%
	Hospital of Central CT: Bradley Memorial Hospital	Hospital	202	8	0.81%	300	4	1.21%
	Wal-Mart	Retail Chain	182	9	0.73%	207	9	0.83%
	Hartford Healthcare at Home	Health Care	179	10	0.72%			
	Hartford Insurance Group	Insurance				2,100	1	8.46%
	Southington Care Center	Health Care Practice				310	6	1.25%
	Price Chopper	Retail Chain				226	8	0.91%
	Stop & Shop	Retail Chain				177	10	0.71%
	Total		4,089		16.39%	5,473		22.05%

FY 2008 Labor Force 24,818
FY 2017 Labor Force 24,953

Source: Town of Southington, Economic Development Office
Connecticut Department of Labor

**TOWN OF SOUTHTON, CONNECTICUT
FULL-TIME-EQUIVALENT TOWN GOVERNMENT EMPLOYEES BY FUNCTION/PROGRAM
LAST TEN FISCAL YEARS**

Function/Program	Fiscal Year Ended									
	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
General government	65	65	65	64	60	53	58	58	57	57
Police	87	85	85	82	85	84	85	85	85	85
Fire	34	34	34	34	33	33	33	33	33	32
Public works	25	25	26	26	26	34	35	35	37	37
Parks and recreation	12	12	12	12	12	12	11	11	13	13
Library and Barnes	20	20	20	20	20	20	20	20	19	19
Education ⁽¹⁾	1,056	1,040	1,033	995	942	955	939	931	904	907
Animal Control	2	2	2	2	2	2	2	2	2	2
Sewer plant and office	13	13	9	12	12	12	13	13	12	13
Total	1,314	1,296	1,285	1,246	1,192	1,205	1,196	1,188	1,162	1,165

Notes:

(1) Beginning FY 2010, Education FTEs include food service workers.

Source: Town of Southington Finance Department and Board of Education records.
Town utilized Department of Labor reports as of June 30th.

TABLE 14

**TOWN OF SOUTHTON, CONNECTICUT
OPERATING INDICATORS BY FUNCTION/PROGRAM
LAST TEN FISCAL YEARS**

Function/Program	FISCAL YEAR									
	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
General government: Building permits issued	1,016	1,392	1,301	1,162	1,340	1,424	1,284	1,210	1,181	1,311
Police:										
Physical arrests	779	857	1,082	932	1,012	903	993	1,000	971	1,247
Parking violations	477	209	246	172	376	342	409	867	1,123	500
Traffic violations	5,859	4,680	5,611	6,963	6,491	8,264	9,972	10,791	9,014	8,923
Fire:										
Emergency responses/Fire calls	2,207	1,996	2,154	1,942	1,929	2,213	2,284	1,808	1,911	2,083
Inspections	509	552	593	502	528		2,684	2,592	2,805	1,775
Refuse collection:										
Average refuse collected (tons per day)	130	132	124	128	118	115	121	121	131	146
Average recyclables collected (tons per day)	16	14	13	12	13	13	14	13	11	10
Other public works:										
Street resurfacing (miles)	7	18	14	8	2	3	4	3	4	5
Library:										
Total volumes loaned/Combined lending	323,093	369,811	421,881	482,528	756,993	753,021	701,854	708,039	651,120	572,071
Water:										
New connections	84	69	102	83	85	116	74	84	112	212
Average daily consumption (thousands of gallons)	3,837	4,053	3,775	3,752	3,802	3,829	3,853	3,559	3,929	3,887
Wastewater:										
Average daily sewage treatment (thousands of gallons)	4,800	4,790	4,725	4,670	4,530	5,080	4,070	5,000	5,030	4,690

Beginning in FY 2012 Fire Department tracks inspections of property rather than inspector duties

Source: Town of Southington CAFRs, Annual Reports, and department records.

**TOWN OF SOUTHTON, CONNECTICUT
CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM
LAST TEN FISCAL YEARS**

Function/Program	FISCAL YEAR									
	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Police:										
Stations	1	1	1	1	1	1	1	1	1	1
Patrol units	23	22	22	22	22	22	22	22	23	21
Fire stations	4	4	4	4	4	4	4	4	4	4
Other public works:										
Streets (miles)	203	203	202	201	199	199	198	198	197	196
Streetlights	3870	3,866	3,865	3,796	3,711	4,228	4,201	4,173	4,011	4,011
Traffic signals	10	10	10	9	9	6	6	6	6	5
Parks and recreation:										
Acreage	351	351	351	351	351	351	351	351	351	351
Parks	10	10	10	10	10	10	10	10	10	10
Swimming Pools	2	2	2	2	2	2	2	2	2	2
Tennis Courts	10	10	10	10	10	10	10	10	10	10
Water:										
Water mains (miles)	201	200	200	200	199	199	196	196	195	193
Fire hydrants	1,451	1,426	1,425	1,416	1,420	1,405	1,384	1,358	1,345	1,301
Storage capacity (thousands of gallons)	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Wastewater:										
Storm sewers (miles)	142	142	141	141	140	139	139	138	138	137
Treatment capacity (thousands of gallons)	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500

Source: Town of Southington CAFRs, Annual Reports, and department records.