

# Historic Southington, Connecticut



First Congregational Church  
(Third Meeting House of the Town)  
c. 1830



Although Southington was formally established as a town, separate from Farmington, in 1779, its roots go back to a much earlier time. Samuel Woodruff, Southington's first white settler, moved south from Farmington to the area then known as "Panthorne". The settlement grew, prospered and came to be known as "South Farmington" and then later, the shortened version, "Southington."

A meeting house, independent of the Farmington parish, was first constructed here in 1726 and was used until 1757. Its location on the site of the present Oak Hill Cemetery, is commemorated by the First Meeting House stone and plaque.

Southington became a thriving community with the construction of dwellings, taverns and stores. Industry flourished rapidly. In 1767, Atwater's grist mill was established and by 1790 Southington had a button factory, saw mills, a brass foundry and pot-ash works. In addition, the first machines to make carriage bolts were developed in Southington.

Southington played a part in this country's military heritage. Important town visitors during the Revolutionary War include Washington, Lafayette and Count Rochambeau.

Southington today is a growing community, once described as "A Microcosm of America". The town is located in Hartford County, within 20 miles of Hartford and 9 miles of Waterbury, and includes the sections of Plantsville, Milldale and Marion. The geographic area of the town is 36.8 square miles, ranking it 40th out of 169 Connecticut towns, and its population is approximately 40,000. While today it is a modern residential, commercial and industrial community, Southington is proud of its history.

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**Southington Town Hall**



**Department Heads:**

Garry Brumback	Town Manager
Mark J. Sciota	Deputy Town Manager/Town Attorney
Brian Lastra	Director of Assessments & Revenue
John Smigel	Building Official
Robert Verderame	Calendar House – Senior Director
Janet Mellon	Community Service Director
Louis Perillo, III	Economic Development Coordinator
Keith Hayden	Director of Public Works
Annette Turnquist	Town Engineer
Harold Clark	Fire Chief
Emilia C. Portelinha	Finance Director
Shane Lockwood	Health Director
Jay Baker	Information Technology Director
Susan Smayda	Library Director
Robert A. Phillips	Planning & Community Development Director
John F. Daly	Police Chief
David A. Lapreay	Recreation Director
Edward M. Malczyk	Registrar of Voters
Robert L. Sherman	Registrar of Voters
Kathy Larkin	Town Clerk
Michael C. Finoia, Sr.	Water Pollution Control Superintendent
Susan Saucier	Youth Service Director

**TOWN OF SOUTHTON  
BOARDS AND COMMISSIONS  
June 30, 2016**

**TOWN COUNCIL**

9 members - 2 yr. terms to November 2017

Michael A. Riccio Chairman  
Cheryl Lounsbury, Vice Chairman  
John N. Barry  
Paul W. Champagne  
Tom Lombardi  
Dawn A. Miceli  
Christopher J. Palmieri  
Victoria Triano  
Edward S. Pocock, III

**TOWN MANAGER**

Garry Brumback

**DEPUTY TOWN MANAGER/TOWN ATTORNEY**

Mark J. Sciota

**ASSISTANT TOWN ATTORNEY**

Jeremy Taylor

**BOARD OF EDUCATION**

9 members - 2 yr. terms

	<u>Nov.</u>
Brian S. Goralski, Chair	2017
Terri C. Carmody	2017
Colleen W. Clark	2017
David J. Derynoski	2017
Juanita Champagne	2017
Terry G. Lombardi	2017
Robert Brown	2017
Zaya G. Oshana, Jr.	2017
Patricia A. Queen	2017

**BOARD OF FINANCE**

6 members - 2 yr. terms

	<u>Nov.</u>
John J. Leary, Chair	2017
Joseph K. Labieniec, VC	2017
Kevin R. Beaudoin	2017
James W. Coleman, Sr.	2017
John P. Moise	2017
Edward S. Pocock, Jr.	2017

**REGISTRARS OF VOTERS**

2 members - 4 yr. terms, elected

previous November	<u>Jan.</u>
Edward M. Malczyk	2017
Robert L. Sherman	2017

**TOWN CLERK**

6 yr. term, elected previous Nov.

	<u>Jan.</u>
Kathy Larkin	2020

**PLANNING & ZONING COMMISSION**

7 members - 4 yr. terms

	<u>Nov.</u>
Michael DelSanto, Chair	2017
Paul Chaplinsky, Jr., VC	2017
Jennifer Clock	2019
James Sinclair	2019
James E. Morelli	2019
Susan Locks	2017
James Macchio	2019

**PZC ALTERNATES**

4 members - 4 yr. terms

	<u>Nov.</u>
Theodore Cabata	2019
Joseph F. Coviello	2017
Ross Hart	2019
Robert Hammersley	2017

**BOARD OF WATER COMMISSIONERS**

6 members - 4 yr. terms

	<u>Nov.</u>
Thomas J. Murphy, Pres.	2017
Erika Pocock	2019
Robert M. Berkmoes	2019
Michael S. Domian	2019
Gregory A. Klimaszewski	2017
Joseph DelDebbio	2017

BOARD OF ASSESSMENT APPEALS

3 members - 4 yr. terms

	<u>Oct.</u>
Michael C. Bunko	2018
James M. Bowes	2016
Barbara P. Roberts	2019

BOARD OF ETHICS

4 members - 3 yr. terms (6 yrs. Consec.)

	<u>Aug.</u>
Atty. William Weber	2016
Philip Pomposi	2017
Andrew J. Meade	2016
Gloria Brown	2017

BOARD OF ETHICS ALTERNATES

2 members - 3 yr. terms

	<u>Aug.</u>
David W. Kimmel	2018
Christine Shanley - Buck	2018

BOARD OF FIRE COMMISSIONERS

5 members - 4 yr. terms

	<u>Nov.</u>
Michael C. Bunko, Chr	2016
David F. Kanute	2018
Mary E. Baker, VC	2018
Christopher Robertson	2019
Wayne W. Stanforth	2017

BOARD OF POLICE COMMISSIONERS

5 members - 4 yr. terms

	<u>Nov.</u>
Richard Montague, Chair	2018
Stephen Kalkowski	2019
Philip G. Landino	2017
Stephen C. Pestillo	2016
James Verderame	2018

CAPITOL REGION COUNCIL  
OF GOVERNMENTS (CRCOG)

2 members

Michael A. Riccio, Council Chair
Garry Brumback, Town Manager

CENTRAL REGIONAL TOURISMDISTRICT BOARD

1 member - 3 yr. term

	<u>Sept.</u>
Michael Baker	2018

COMMISSION ON DisABILITIES

9 members - 2 yr. terms

	<u>April</u>
Karen M. Leary	2017
Mary F. Etter	2017
George J. Pohorilak, Chair	2017
Susan Spatafore	2017
Lisa A. Jansson	2017
Lori K. Holm	2017
Carmillia G. Kimmel	2017
Marlene Carbone	2017
Debra Ruzzi	2017

CONSERVATION COMMISSION

7 members - 4 yr. terms

	<u>April</u>
Theresa A. Albanese, Chair	2019
Christopher Borowy	2017
Jeffrey L. Crown	2020
Walter Grover II	2020
William O'Camp	2019
Gregory Ali	2018
James P. Sullivan	2017

CONSERVATION COMM. ALTERNATES

2 members - 4 yr. terms

	<u>April</u>
Vacancy	2017
John P. Fusco	2017

CONSTABLES

7 members - 2 yr. terms

	<u>Nov.</u>
James A. Micca	2017
Gerald D. Dandrow	2017
Christopher M. Fields	2017
Michael Gaudio	2017
Dennis P. Conroy	2017
Thomas DelSanto, Sr.	2017
David Zoni	2017

ENTERPRISE AND ECONOMIC  
DEVELOPMENT COMMITTEE (SEED)

13 members - 4 yr. staggered terms

	<u>Sept.</u>
Terri C. Carmody, Chair	2018
David M. Pestillo, VC	2019
Garry Brumback	2019
Juanita Champagne	2016
Lucille Cusano	2017
Jack Daly	2018
Jeffrey A. Gagnon	2016
Stephen L. Palmieri	2018
Louis Perillo	2019
Dana G. Rickard	2017
Gary P. Saucier	2016
Edward Pocock III	2019
Erik E. Semmel	2017

HISTORIAN

Phil Wooding

HOUSING AUTHORITY

5 members - 5 yr. terms

	<u>Oct.</u>
Jeffrey A. Wight, Chair	2017
Agnes Bart	2019
David A. DellaVecchia	2018
Sharon M. O'Brien	2020
John J. Vey, Jr.	2016
Angela Monica (tenant member)	2019

LIBRARY DIRECTORS

9 members - 4 yr. terms

	<u>Nov.</u>
Mary Ellen D'Angelo, Chair	2017
Heidi K. Bittner, Sec.	2019
Patricia Kraut	2019
Marion M. Manware	2019
Frances W. Meade	2017
Robert W. Cusano	2019
Bethany Pestillo	2019
Kevin E. Curtiss	2017
Kelly A. Nichols	2019

OPEN SPACE

ACQUISITION COMMITTEE

8 members - 2 yr. terms

	<u>Nov.</u>
Stephanie A. Urillo	2017
Robert Berkmoes	2017
Christopher Borowy	2017
Jennifer Clock	2017
Dawn A. Miceli	2017
Victoria Triano, Chr	2017
Edward S. Pocock, Jr.	2017
Garry Brumback	2017
Mark J. Sciota, ex ofc	2017
David Lavallee, ex ofc	2017

PARKING AUTHORITY

5 members - 5 yr. terms

	<u>Nov.</u>
Dolores Babbirk-Rodrigues, Chair	2018
Mark J. Meade, VC	2016
Mathew W. Florian	2019
Michael Gaudio	2020
John J. Solury	2017

PARKS & RECREATION BOARD

5 members - 4 yr. terms

	<u>Oct.</u>
Michael J. Fasulo, Chair	2017
Albert A. Natelli, Jr.	2018
Michael T. DeFeo, VC	2017
Robert E. Galati	2019
Peter J. Romano, Jr.	2018

SENIOR CITIZENS COMMISSION

9 members - 3 yr. terms

	<u>March</u>
C. Mark White, Chair	2017
Peter Freeman, VC	2019
Bartolomeo Cammuso	2018
Elliott R. Colasanto	2017
Constance Proll	2018
Rudolph L. Cabata	2019
Ann Dandrow	2018
Kimberly R. Roy	2019
Clifford H. Snow, Jr.	2017

ZONING BOARD OF APPEALS

5 members - 4 yr. terms

	<u>Nov.</u>
Robert Salka, Chair	2019
Jeffrey D. Gworek, VC	2018
Joseph LaPorte	2019
Matthew J. O'Keefe	2018
Joseph Pugliese	2018

ZBA ALTERNATES

4 members - 4 yr. terms

	<u>Nov.</u>
Ronald Bohigian	2019
Paul R. Bedard	2018
Ryan Rogers	2019
William McDougall, IV	2019

SELF-INSURANCE COMMITTEE

9 members - 2 yr. terms

	<u>Oct.</u>
Joseph Labieniec, Chair	2017
Zaya Oshana	2017
Colleen Clark	2017
Cheryl Lounsbury	2017
Patricia Queen	2017
John N. Barry	2017
Tom Lombardi	2017
John Moise	2017
Salvatore J. Dominello	2017

PLAINVILLE-SOUTHINGTON REGIONALHEALTH DISTRICT (est. 7/1/11)

7 members

	<u>July</u>
Joseph Marino, VC	2016
Judith Miceli	2016
John N. Barry	2017
Stephanie A. Urillo	2017
Garry Brumback	2018
Robert E. Lee	2017
Charlotte Politis, Chair	2017

# Town of Southington



## Town Council

Michael A. Riccio Chairman  
Cheryl Lounsbury Vice Chairman  
John N. Barry  
Paul W. Champagne  
Tom Lombardi  
Dawn A. Miceli  
Christopher J. Palmieri  
Edward S. Pocock, III  
Victoria Triano

## Town Manager

GARRY BRUMBACK  
(860) 276-6200  
FAX (860) 628-4727

Honorable Chairman  
and Town Council:

It is with great pride that I present to you and our residents the 50<sup>th</sup> Annual report under the Council-Manager form of government covering the period July 1<sup>st</sup> 2015 to June 30<sup>th</sup> 2016. I am very proud of the accomplishments that our team has succeeded in doing and with the leadership and support of both the council and our residents, we continue to make great progress towards making Southington the "City of Progress".

I will break this report down into five categories and will explain each one as we go through.

### Infrastructure

The two referenda of \$11 million each for road improvements allowed us to make tremendous strides in improving the main arterials, collector roads as well as our residential sub division roads with the use of chip seal and crack seal. We continue to make progress all over town and still have two years remaining to continue to make more improvements.

I am thrilled that the residents supported our need for rehabilitating our waste water treatment plant. The plant is over 35 years old, and in desperate need of both modernization and rehabilitation. The primary areas are going to be energy efficiency along with environmental improvements but most importantly for the adjacent neighbors, we are going to greatly improve odor control. This project should be completed and designed in early 2018 and constructed by 2020.

We are grateful to the state and our legislative delegation for the \$5 million in grants to help support building the \$9.4 million Calendar House; this too is progressing nicely, it goes to bid early in 2017 and hopefully it will be completed mid-2018.

We have now had one entire school year with the new middle schools and are very happy with the way they turned out as well.

"City of Progress"

75 Main Street

P.O. Box 610

Southington, CT 06489

### **Innovation and Sustainment**

We continue to make great strides in both renewable energy and taking advantage of our efficiency projects. We have already met our goal of reducing both our carbon footprint as well as saving tax payers dollars on the purchase of energy. We now have five solar projects up and running and they are having an effect on reducing the amount we have to pay for our energy.

I am proud to say we have our first electric vehicle in the engineering department. We also have two electric vehicle charging stations for both public and governmental use. One is located at the library and the other is located at the John Weichsel Municipal Center.

Lastly, we are completing our first food to energy plant with Quantum Bio Fuels, which will take food waste and turn it into energy. This has just finished the permitting process and should come online in the next fiscal year. We are continuing to set an example for the State of Connecticut and all of our residents should be very proud of that.

### **Fiscal Responsibility**

We continue to operate a great partnership with the town staff, Board of Finance, and the Town Council in requesting only the amount of resources necessary to preserve those programs and services most important to our residents, with the understanding that if we have any resources that we do not absolutely need, we will return them back to the fund balance or spend them on one time projects that we were unable to budget for in the first place. This responsible spending by all of our departments has developed a reputation of quality and a reputation of trust throughout the entire community.

Lastly, I am happy to report we have had our most recent audit completed it came back with no significant issues noted which is a clean audit for the last 6 years. Kudos to the Finance Department for continuing this wonderful trend.

### **Community Support**

We have enjoyed a tremendous success from the economic development perspective. We have now completely filled the vacancies from when The Hartford Insurance Company left with all sorts of companies that provide for diversity, to include Stanley, Black and Decker, Webster Bank and COCC all of which are wonderful assets to our entire community.

I am pleased to announce the sports complex continues to make progress. We have a vendor who is prepared to go forward with that project and we hope to continue making progress.

Lastly, we have been able to create a process by which the Beaton and Corbin property, which has been contaminated for well over 20 years, can be cleaned up and put back into use and back on the tax rolls. Another innovative way that our economic development team has creatively turned what used to be an expense into revenue.

**Public Safety**

Our First Responders continue to set the standard for all of the neighboring communities. Our traffic safety program has made a significant impact on the safety of our residents both as they travel as well as when they walk around town.

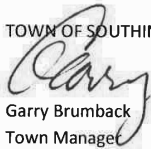
Our Police Department truly recognizes both sides of the “protect and serve” motto. While they protect our residents we also see a great amount of service from the Police Department with everything that they do from filing a cruiser at Christmas to help those children who are not as fortunate as others. Our Police Department is also completely trained with Narcan to help abate the opium epidemic that has ravaged all of New England.

Our career and volunteer Fire Fighters continue to work together to make our community safe. They are both First Responders from a medical perspective as well as a structure fire perspective.

This community continues to be an outstanding community and we are making wonderful progress. This staff is an amazing group of professionals, from the department heads throughout the entire organization. Once again we are happy to report a successful year and the wonderful accomplishments throughout the entire community.

Very truly yours,

TOWN OF SOUTHTON

A handwritten signature in black ink, appearing to read 'Garry', is written over a faint, circular official seal of the Town of Southington.

Garry Brumback  
Town Manager





# Town of Southington

## Department of Assessments

75 Main Street

P.O. Box 84

Telephone: (860)-276-6205

Southington, CT 06489

Facsimile: (860)-628-4727

Brian M. Lastra, Assessor

Thomas DiStasio, Deputy Assessor

### Department of Assessments Annual Report July 2015 thru June 2016

The 2015-2016 fiscal year was once again a very busy year for the department with the completion of the state-mandated revaluation of all real estate with respect to the October 1, 2015 Grand List. In addition, the volume of building permits, real estate transactions and subdivision activity remained strong, especially when compared to surrounding communities.

From a staffing perspective, long-time town employee Sheryl Festa retired on April 30, 2016. We wish her well in retirement. At the same time the department was very fortunate to have Erin O'Connell, the former Suffield Deputy Assessor, apply for the open position and fill our vacancy. Erin is also an experienced real estate appraiser which brings additional "added value" to the department.

As the Director of Assessment & Revenue, I completed my third year managing both the Department of Assessments and the Tax Collector's Office. I want to thank my hard working staff of Sandy Berkmoes, Erin O'Connell, Tracey Fernandez, and Thomas DiStasio for their continued support.

Here are the final 2015 Grand List assessment totals:

#### Comparison Net Taxable Value

	2014	2015	Change	% Change
Real Estate	3,275,859,074	3,342,089,371	66,230,297	2.02%
Motor Vehicles	360,345,385	362,422,202	2,076,817	0.58%
Personal Property	192,512,504	197,598,481	5,085,977	2.64%
	=====	=====	=====	=====
Grand Total	3,828,716,963	3,902,110,054	73,393,091	1.92%

#### Real Estate

In general, the increase in the net real estate assessment was due to a combination of the revaluation of existing properties as well as the continued and robust new construction and subdivision activity. There has been very little market value appreciation or inflation since the last revaluation in 2011, especially with respect to the residential class. An exception to this trend would be retail property, especially on Queen Street. Also, over the past four years there has been strong demand for apartment (i.e. large apartment complexes) property. The chart on the following page illustrates this trend:

World Wide Web URL: <http://www.southington.org>

**2014/2015  
ASSESSED VALUE  
COMPARISONS  
Includes New  
Construction**

<b>Southington</b>	<b>Number of Parcels</b>	<b>Assessed Value 10/1/2014</b>	<b>Number of Parcels</b>	<b>Assessed Value 10/1/2015</b>	<b>Percent Change</b>
Residential	15748	2,717,983,864	15782	2,752,194,371	1.26%
Commercial	610	394,473,343	611	414,729,159	5.13%
Industrial	118	67,795,476	118	67,109,008	-1.01%
Public Utility	10	3,722,140	11	3,668,320	-1.45%
Vacant Land	1096	62,150,751	1059	63,419,613	2.04%
Use Assessment	102	1,472,960	107	1,504,000	2.11%
Apartments	26	28,260,540	26	39,464,900	39.65%
<b>Total Taxable Value</b>	<b>17710</b>	<b>3,275,859,074</b>	<b>17714</b>	<b>3,342,089,371</b>	<b>2.02%</b>

Access to real estate assessment data is available at the Town of Southington's web site; [www.southington.org](http://www.southington.org). At the Town's home page, there is a link to "GIS Maps and Reports" which provides access to the town's Geographic Information System. Visitors to this site can access property data and mapping products for individual properties. There are also a number of predefined maps available such as zoning maps, street index maps, and zip code maps. Finally, through the use of state-of-the-art mapping software, users have direct access to the town's GIS layers to create custom maps for inquiry and printing.

From the Assessor's web page, you can access the assessment data that is part of the department's working property database. Called "Vision," this software provides a view of all property assessment data for any parcel in town plus a building photograph and drawing where applicable.

### **Personal Property**

With respect to business personal property, the increase in 2015 can be attributed to the continued infrastructure upgrades and build-out by Eversource and Yankee Gas Services. Other notable additions include the tenant fit-outs associated with the new Noodles & Company, IHOP, and Geno's restaurants. Finally, I continue to observe existing businesses investing in new furniture, fixtures, and equipment.

### **Motor Vehicles**

Compiling the 2015 Motor Vehicle Grand List was extremely challenging this year as the DMV experienced serious data processing issues with its software conversion/upgrade. One byproduct of the conversion was the assignment of many cars and trucks to the wrong towns. In fact, I noticed an abnormal drop in the number of school buses, service buses, and large heavy duty trucks assigned to Southington as the total number of vehicles dropped from 44,125 in 2014 to 43,707 in 2015. Nevertheless, the increase in the Grand List can be partially explained by steeply falling gasoline prices as late model trucks and other large vehicles (e.g. Sport Utility Vehicles) retained their retail value over the past year. New vehicle purchases also drove the total assessed value higher this year.

## Southington Top Ten Taxpayers

RANK	PROPERTY OWNER	LOCATION	REAL ESTATE	PERSONAL PROPERTY	TOTAL
1	Connecticut Light & Power	Various	2,170,060	76,727,062	78,897,122
2	Yankee Gas	Various	63,500	18,584,149	18,647,649
3	45 Newell Street Associates LLC (Yarde Metals Inc)	45 Newell Street	10,053,500	6,042,849	16,096,349
	<del>Home Depot</del> Widewaters WC5	1816 Meriden Waterbury Tpke	7,401,210	900,469	
4	Home Depot USA	89 Interstate Pkw	5,946,240	607,872	14,855,791
5	RK Southington (RK Queen Plaza)	825 Queen Street	10,846,300		10,846,300
6	Target Corporation	600 Executive Blvd	9,170,000	1,105,706	10,275,706
7	ExecSouth LLC (Lowe's Home Improvement)	500 Executive Blvd	8,473,630	1,463,851	9,937,481
	Southington/Route 10 Associates (Shop Rite Plaza)	750 Queen Street	9,360,730		9,360,730
8					
9	Twinco Corp (BJs)	75 Spring Street	7,221,740	2,116,886	9,338,626
10	Olson Murial et al (Wal-Mart Plaza)	235 Queen St	8,252,890		8,252,890

Respectfully submitted,

Brian Lastra, CCMA II  
Director of Assessment & Revenue

## Office of Building Department

Town of Southington, Connecticut

**John Smigel**  
Building Official  
(860) 276-6242  
Fax (860) 276-6295



196 North Main Street  
Southington, CT 06489

The main mission of the Southington Building Department is to protect the lives and safety of the residents and visitors of the Town of Southington, maintain quality of life and promote safe economic development through administering the State Building code through education and enforcement of the State Building code.

The department consists of the Building Official, Assistant Building Inspector, Electrical Inspector, Mechanical Inspector, Building Department Secretary and Office Assistant.

The following is the permit activity for the Fiscal Year July 1, 2015 thru June 30, 2016:

REPORT OF THE BUILDING INSPECTOR  
JULY 1, 2015 THRU JUNE 30, 2016

	CONSTRUCTION					REVENUE	BUILDING	ELECTRICAL	HEATING	PLUMBING
	COST									
JULY	\$ 2,091,745.04	\$ 67,273.51	\$ 36,949.82	\$ 17,095.80	\$ 9,766.86	\$ 3,461.03				
AUGUST	\$ 1,130,856.19	\$ 38,232.41	\$ 20,799.03	\$ 9,847.42	\$ 3,111.17	\$ 4,474.79				
SEPTEMBER	\$ 1,954,009.98	\$ 62,728.73	\$ 33,673.00	\$ 15,256.49	\$ 5,690.14	\$ 8,109.10				
OCTOBER	\$ 2,295,813.84	\$ 64,795.55	\$ 40,478.87	\$ 12,902.76	\$ 7,468.13	\$ 3,945.79				
NOVEMBER	\$ 2,838,360.65	\$ 68,477.62	\$ 48,437.94	\$ 9,432.25	\$ 7,157.80	\$ 3,449.63				
DECEMBER	\$ 1,319,984.63	\$ 46,171.27	\$ 18,812.36	\$ 13,910.66	\$ 10,019.45	\$ 3,428.80				
JANUARY	\$ 1,819,019.39	\$ 41,470.14	\$ 25,934.95	\$ 7,826.39	\$ 4,407.59	\$ 3,301.21				
FEBRUARY	\$ 1,859,114.46	\$ 36,455.97	\$ 18,343.37	\$ 11,719.17	\$ 3,957.80	\$ 2,435.63				
MARCH	\$ 7,927,378.52	\$ 122,623.59	\$ 99,715.06	\$ 12,071.09	\$ 6,192.12	\$ 4,645.32				
APRIL	\$ 6,276,105.00	\$ 120,080.23	\$ 101,964.94	\$ 7,048.57	\$ 5,707.25	\$ 5,359.47				
MAY	\$ 2,304,220.16	\$ 65,391.85	\$ 39,189.56	\$ 9,826.65	\$ 10,080.65	\$ 6,294.99				
JUNE	\$ 4,221,900.00	\$ 101,491.26	\$ 61,893.04	\$ 16,803.59	\$ 13,718.97	\$ 9,075.66				
<b>REVENUE RECEIVED:</b>	<b>\$ 36,038,507.86</b>	<b>\$ 835,192.13</b>	<b>\$ 546,191.94</b>	<b>\$ 143,740.84</b>	<b>\$ 87,277.93</b>	<b>\$ 57,981.42</b>				
<b>MINUS STATE FEES &amp; REFUNDS:</b>		<b>(\$16,794.92)</b>								
<b>TOTAL REVENUE RECEIVED:</b>		<b>\$ 818,397.21</b>								



**CALENDAR HOUSE**  
TOWN OF SOUTHTON  
SENIOR CENTER  
388 PLEASANT STREET  
SOUTHTON, CONNECTICUT 06489  
TELEPHONE 621-3014

**ANNUAL REPORT FY-2015/2016**

As the Town of Southington's Senior Center, the Calendar House serves as both an agency and a multipurpose municipal facility, providing a valuable community resource in facilitating the dissemination of information, offering referrals and providing quality programs and social services in response to the diverse social, physical and intellectual issues confronting older adults.

With an important mission of reinforcing positive attitudes and preserving individual dignity, the Senior Center staff strives to enhance an atmosphere of compassion and concern for town residents age 55 and older by implementing vital and beneficial programs, services and activities.

Committed to maintaining a high standard of service while responding to the challenges, interests and concerns of expanding and changing demographics, the Executive Director, Program Coordinator, Senior Center Secretary, Clerk Typist, Bus Drivers, volunteers, the Membership Association and the Senior Citizen Advisory Board continually work together to explore and develop new and relevant programs.

Our diversity is best reflected in the variety of areas addressed at the center, which run the gamut of expanding computer class and club offerings; extensive social service counseling; art and craft enrichment classes; energetic exercise and informative wellness programs; the town's only transportation service; and serving as a community emergency refuge site.

This report will expand upon the FY 2015-2016, providing insight and information regarding this community asset.

The Center's membership continues to grow, with **7,643** members registered as of June 30, 2016.

We started the new fiscal year by celebrating our Country's "Colors" with a presentation of a new flag, and were honored with a performance of the 94<sup>th</sup> Infantry Wind Band, continued the summer with a Pig Roast at Hawk's Landing and an Ice Cream Social to keep us cool during the hot summer.

All of these stress free programs and activities were significant for the Calendar House Director and his staff as they braced themselves for the challenge of the November Election. **REFERENDUM** was the challenge word. Behind the scenes of well-run activities and classes became the long term planning to assure a vote of "yes" for the much needed \$9.4 million new senior center. Assistance provided by town officials and a well-organized Membership Association provided the stage for that November 3<sup>rd</sup> celebration as the town voted in favor of a new senior center.

The Town Council put together a Building Committee to oversee the design and development of our new facility and the first meeting was held in December, 2015.

We here at Calendar House appreciate the effort of our Town Council, Finance Board, Planning and Zoning, Town Manager, Deputy Town Manager/Town Attorney, our Civic Organizations, the Calendar House Membership Association, State Representative David Zoni, and State Senator's Joe Markley and Joe Aresimowicz for their efforts in making this dream come true.

Our Town Council once again helped us out with the purchase of a new 2015, 14 passenger, handicap lift equipped bus and the Federal Transit System, called Section 5310, also accepted our grant proposal for a new 2016, 16 passenger handicap lift equipped bus as well.

During fiscal year 2015/16, July 1<sup>st</sup> through June 30<sup>th</sup>, our Dial-A-Ride buses provided Southington residents age 55 and older and disabled individuals with **17,165** one way rides, averaging **1,430** one way rides per month. In two of the twelve months, the number of one way rides exceeded **1,700**. These figures include **4,546** rides to medical appointments in-town and **1,366** rides to medical appointments out-of-town, along with numerous other rides as our Dial-A-Ride Program provides transportation for senior citizens to shopping destinations throughout town, as well as back and forth to the Calendar House for programs and services. We also provide transportation to places of employment for several disabled individuals.

As evidenced by the numbers, the multitude of rides provided takes a toll on the vehicles. With vehicles registering mileage at the end of fiscal year 2015/2016 at 81,735 (2012) 140,912 (2009) 158,360 (2006), respectively and potential maintenance issues, the Calendar House was thankful for the additions of the new 2015 and 2016 buses. A very special thank you to Mark Aszklar and his staff at Aszklar Automotive for always helping to maintain our fleet of buses.

In January, 2016 The Community Renewal Team (CRT) received federal grant funding for The Retired Senior Volunteer Program (RSVP). RSVP has provided supplemental medical transportation for Southington residents in instances the Dial-A-Ride program cannot accommodate. From January to June 2016 RSVP provided nearly 100 round trips for medical purposes with destinations as far away as Yale New Haven Hospital. The Calendar House would like to thank Theresa Strong and Delores Wisdom, as well as their staff and volunteer drivers for their dedication to assisting those in need of medical transportation in our community.

Our monthly newsletter, the primary source of communication called "Active Lifestyles" since June 2014, is inserted into a local newspaper and delivered to 18,000 homes. The four page bulletin addresses the many programs, activities and classes that Calendar House has to offer. We appreciate and thank the various businesses that help us print and publish this worthwhile communication bulletin.

Our classes have experienced continued growth, offering activities of interest for almost everyone. We offer a wide variety of fine arts and craft classes including: folk art, beginner, intermediate and advanced drawing, basic acrylic painting, stained glass, watercolor painting, poetry, two quilting classes, and introduction to beading. We also hold occasional one-day art/craft workshops that offer our members an opportunity to become familiar with other aspects of the creative arts.

Our annual Fine Arts and Crafts Exhibit, showcasing the artistic and creative endeavors of class participants, was held on Sunday, May 22. Everyone involved was very pleased that we were once again able to hold the event on a Sunday. It provides a wonderful opportunity for family members and friends, unable to come during the work week, to enjoy the exhibit, mingling with the artists and relaxing with light refreshments. This very affirming, positive experience generates enthusiastic participation, with approximately four hundred attendees this year. The efforts of the students and dedication of our instructors uncover and develop amazing talents evidenced in the paintings, quilts, drawings, stained glass pieces and decorative arts that are displayed.

In response to increased requests and in keeping with a societal trend of maintaining optimum physical and emotional health and well-being in older adults, Calendar House offers several fitness

classes that are very well attended. We currently sponsor one line dance class, two dancercise classes, three physical fitness classes, two strength training classes, two ACE Aerobic classes and two gentle seated yoga classes. We also have an informal badminton group, enthusiastic ping pong players who have participated in tournaments with other senior centers, and dedicated pool players. Horseshoe pits and a bocce court are also available.

A number of active social clubs and groups meet at Calendar House on a regular basis, including: a book discussion group, and financial, digital photography and computer clubs that meet each month. The "Granny Squares", a quilting group, meets weekly to work on lap quilts for the homebound, as well as baby items which are donated to Community Services. In addition, set-back, scrabble and mahjong groups meet on a weekly basis.

In our continued efforts to promote intergenerational events and strengthen community ties, we continue to enjoy an on-going relationship with students from the DePaolo Middle School's Community Service Organization. As in past years, students from DePaolo assisted with our meal program five days per week. DePaolo Middle School also invited our seniors to participate in "Seniors Got Talent." Seniors were invited to attend "Into the Woods", a performance by DePaolo and Kennedy drama club students. Derynoski Elementary School 5<sup>th</sup> graders once again helped us cheer up our seniors by coloring and drawing place mats for holiday dinners. They also wrote cards on Valentine's Day and gave candy to the seniors on Halloween. United Way of Southington, Community Services and Bread for Life sponsored the Annual Senior Luncheon in June at Calendar House with entertainment by Michael Ciullo.

Exploring new ways in which to maintain a healthy, balanced lifestyle is very important to our Calendar House members. In response to sustained interest in health and wellness programs, and relevant topics Calendar House provided educational programs, clinics and screenings throughout the year, in conjunction with Hartford Healthcare Senior Services, HOCC, Southington/Plainville Health Department; VITAS, CRT, The Social Security Administration, Way to Go CT, AARP, AT&T and others. These included: Senior Health Fair; Cholesterol Screening; Blood Pressure Clinics (2 x monthly); Foot Clinics (2 x monthly); and Flu Immunization Clinic. Topics covered were: "Memory Screening"; "Social Security Consultations"; "Keeping Connected in the Unconnected World of Alzheimer's"; "Healthy Habits"; "Safe Steps"; "5 Wishes"; "Home Energy Solutions"; "Navigating Your Transportation Options"; "Car Fit"; "The Path to Wellness"; "Public Utilities Regulations"; "Brain Fitness"; "All Ears Hearing and Wax Screening"; "Alzheimer's and Dementia"; "Caring Transitions"; "Supplemental Insurance"; "Innovative Hospice Care"; "Preventing Falls and Balance"; "Connecting with your Cell Phone"; "The Aging Eye"; "Seasonal Affective Disease"; "Ice Cream – Your Way"; and "Long Term Care and Medicaid". Monthly AARP "55 Alive" Safe Driving Classes were also held.

Calendar House Social Events were held at various venues with great success. Our annual Christmas Party at the Aqua Turf remains very popular. Events held at Hawk's Landing continue to be a great "fit" and included: a Pig Roast; Hawaiian Shirt Night; Italian Night; St. Patrick's Day Luncheon; Polish Night and Country Western Night. Outstanding service and food served at both banquet facilities has increased our numbers. Several "Make-your-own Ice Cream Socials" and "Hot Dog Specials" sponsored by The Summit at Plantsville were enjoyed by enthusiastic members! These were followed by Bingo with prizes! Especially enjoyed were the Valentine's Day and St. Patrick's Day Bingos.

Members also enjoyed a number of special programs including: A Veteran's Day Poetry Reading, "Sal the Rocker"; "Elvis in the Building"; and "Simply Swing" with Joe LaRosa.



The Membership Association Board of Directors and Trustees continue to work with the staff at Calendar House to present a variety of social and educational programs, familiarize members with the function of our membership committee, and provide a forum for our seniors to express their needs and give valuable input/feedback on Calendar House policies and programs. Our membership meetings also provide an opportunity for members to meet and socialize with one another, including the celebration of birthdays with cake (donated by The Summit at Plantsville), coffee and tea. Entertainment was provided by Comedian, Linda Belt; "Graham's Cocktail Jazz Trio"; "The Laughing Ladies"; and "East Chicago Joe". A pizza party was held at December's meeting and the movie "Temple Grandin" was shown in January.

In the spirit of cooperation, our facility has been made available to various community organizations in order to establish and continue ongoing connections. UNICO, Knights of Columbus, Lions Club, and Fire Engine Company 1 have all sponsored breakfasts at the Calendar House. Zion Lutheran Church held their Annual Dinner at Calendar House. The Orchard Valley Garden Club held their annual plant sale in May at Calendar House and also very generously donated and planted a number of plants to help beautify our grounds. Under the supervision of Officer Tom Gallo, the Police Explorers Club held a ziti supper.

Our Trips and Tours Committee headed by Lana White, is in its third year and continues to be successful. Some of the trips offered included: Rhode Island Lobster Dinner & Newport Harbor Cruise; Boston Duck Tour/Outlets; New York & 9/11 Museum; Green Mountain Flyer Railroad; Mohegan Sun Trip; St. Clements Castle, Boston Flower Show; Brighton Beach; Tanglewood; Atlantic Canada Cruise and All You Can Eat Lobster. Theatre offerings included "Backwards in High Heels", "Showboat", & "Always Patsy Cline" at Westchester Broadway Theatre; "Some Enchanted Evening" and "Say Goodnight Gracie" at Nelson Hall; "One Slight Hitch" at Newport Playhouse; and "Samson" at Sight and Sound, Lancaster, PA. Members also attended events at the Aqua Turf including: Bobby Rydell; Dancing in the Street; In the Christmas Mood; St. Patrick's Day Celebration; and Will & Anthony; Local shopping trips included Westfield Mall/Meriden Square and Christmas Tree Shops, Manchester, CT. The Trips and Tours Committee is planning several extended trips for the upcoming year including a trip to Italy, The Canadian Rockies and a Cuban Cruise!

Calendar House is the intake site for the State of Connecticut's Renters' Rebate Program for people over age 65 and those who are totally disabled. The program, which ran from May 15, 2015 to October 1, 2016, assisted over 450 applicants this year. Calendar House is also the intake site for the Energy Assistance Program. A total of 302 applications were completed this year.

Information, referrals, social services, case management and short-term counseling on a number of issues are all a part of the everyday challenges for our staff here at the Calendar House. The Medicare Part D Prescription Drug Program, now in its 11th year, continues to keep us busy. A significant number of individuals come into Calendar House requesting information and assistance for enrolling in a prescription drug plan for the first time or to change to another plan that best suits their current needs. Those who are new to Medicare may apply with a three month window period no more than 31 days prior to receiving Medicare benefits or shortly thereafter. Training workshops and webinars (on-line instruction) were offered for staff. In addition to Medicare D, many individuals approaching 65 years of age have made requests for Medicare A & B, Medicare Supplemental Insurance and Medicare Advantage (HMO's) counseling throughout the year. Calendar House

provides trained staff and volunteer counselors under the CHOICES Program, mandated by the federal government, in order to assist Medicare eligible individuals with counseling in the above-referenced areas, including Medicaid and the Medicare Savings Program. Pre-retirement health benefits workshops are held periodically throughout the year in order to keep members apprised of the changes occurring at the federal, state and local levels, and to assist them in making changes in their benefits as necessary. These workshops are facilitated by our Executive Director, Program Coordinator and CHOICES volunteers.

Over this past year, Calendar House continued to be a field placement site for the Central Connecticut State University Bachelors of Social Work Program. We have been fortunate to have hosted several capable interns who assisted us with social service programs. Calendar House provides a rich learning experience for those interested in social work generalist practice within our community.

We are also an established site for the AARP/TCE (Tax Counseling for the Elderly) in partnership with the IRS. Close to **350** individuals were provided assistance in the preparation and filing of federal and state income tax returns by certified volunteer counselors who also addressed many questions and concerns regarding filing requirements, capital gains/losses, etc. The majority of those assisted e-filed individual or joint returns. With assistance from the IRS, an incident of fraud was resolved. During the season, an inspection by an IRS official produced an A+ rating of our site, including compliance, accuracy and service. Without the dedication of our volunteers this service could not be provided. It was a very successful season for the entire program statewide, with our district commended again this year on the high percentage of returns filed electronically. Calendar House was specifically commended for excellence in service, minimal errors (primarily software issues), and timely reporting. District, state and regional coordinators, as well as IRS representatives expressed appreciation for the efforts and results produced. Calendar House staff utilizes a core group of trained and dedicated volunteers to assist with these programs.

The Computer Learning Center continues to expand in many ways. A full complement of computer classes is offered, including several new courses in the past year. Class registrations fill rapidly, and the enthusiastic response is encouraging. Open lab is scheduled on a regular basis with monitors available to assist users. In addition, two computer stations with Internet access are available outside the lab itself, so that seniors can search the web and access e-mail at their convenience. Our volunteer staff, all of whom are Calendar House members, continue to be the most valuable asset in opening the world of computers to Southington's senior citizens.

Hartford Healthcare Senior Services and its facilities provide a plethora of resources and support to the Calendar House. Twice each month blood pressure screenings are provided by the CT Center for Healthy Aging, an extensive Resource and Assessment Center located at The Hospital of Central Connecticut's Bradley and New Britain facilities. The CT Center's "mobile kiosk" staffed by Senior Resource Case Manager Marc Levesque, has "visited" Calendar House on several occasions, with favorable participation. Hartford Healthcare Senior Services has also sponsored the majority of our "Coffee 'n Desserts," providing speakers and various screenings. In addition, they provide subscriptions to various periodicals for the Calendar House lounge. They also sponsor and coordinate a very popular Mini-Health Fair offering information and screenings to over **325** walk-in participants.

Foot clinics on two days each month are provided by a qualified registered nurse certified in foot care. In addition, a Flu Shot Clinic was offered in November, coordinated with the Health Department and assisted by CVS. Several other health screenings were held, including hearing,

memory and cholesterol screenings. Handicap accessibility, more than adequate room space, volunteer assistants and plenty of parking assured a safe and well run venue for these health services.

Special Group sports activities included: a men's golf league at Hawk's Landing Golf Course, complete with a twenty week schedule, banquet and two picnics; badminton group that meets two days a week and billiards. Our billiard players have participated in tournaments with other senior centers. The addition of a new ping-pong table has proved to be popular with Ping-Pong sessions held three times weekly.

Without question, among our most valuable resources are the members. They provide encouragement, inspiration and assistance. Volunteering in countless ways they support and enable activities, programs and projects contributing their time, talents and skills in many areas. Active participation provides meaningful involvement and mutual benefit. As a way to recognize everyone contributing daily to the betterment of Calendar House a "Volunteer Recognition Picnic" was held in July with over 100 people in attendance.

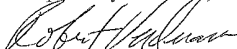
T.O.P.S., (Taking off Pounds Sensibly) holds weekly meetings at our facility, and A.A.R.P. continues to hold their monthly Board of Directors Meetings at Calendar House as well. Holiday parties were hosted by A.R.C. of Southington, Flanders West Apartments, Community Services and CW Resources. The majority of these events are attended and thoroughly enjoyed by many of the Calendar House members.

Our senior lunch program, known as the Senior Community Café, provides a well-balanced, nutritious meal to the senior population Monday through Friday. During fiscal year 2015/16 the Center served **8,376** meals over **242** days. This is an average of **34** meals per day served, while at the same time providing a friendly atmosphere where seniors may meet new friends. During parking lot reconstruction of the Plainville Senior Center, our lunch program expanded to include seniors from our neighboring town. We also welcomed the Plainville Senior Center band to play in our Main Hall after lunch on several occasions.

The Elderly Volunteer Work Program has completed its fifteenth year. The program offers assistance in the form of community service while providing seniors with a monetary stipend. With authorized supervision from their facility, residents from The Summit at Plantsville and Southington Care Center, as well as residents from Mulberry Gardens and The Orchards at Southington, the Town's assisted living facilities, are all welcome to participate in our social events. In addition, clients of ARC are also welcome, and have used the Center, supervised by ARC staff. Transportation through our Dial-A-Ride may be arranged for these events, thereby extending our outreach programs to ensure a continued feeling of self worth within a friendly environment.

As our membership increases, Calendar House becomes more active and exciting. The combination of recreational and social services offered, provides a plenitude of possibilities for our town's senior population.

Respectfully submitted,



Robert Verderame  
Executive Director



**Southington Community Services  
91 Norton Street**

**Plantsville, CT 06479  
(860)-628-3761**



**Annual Report**

**July 1, 2015 to June 30, 2016**

**The mission statement of Southington Community Services (SCS) is:  
To assist and empower Southington residents.**

Southington Community Services (SCS) is located in the Old Milldale Firehouse #3 at 91 Norton Street, in the Plantsville section of Southington. SCS hours of operation are from 8:30 a.m. to 4:30 p.m., Monday through Friday. SCS provides assistance to those in need 365 days a year. If the office is closed, we are available for emergency services through the Southington Police and Fire Departments.

Full time employees:

Janet Mellon  
Mark Fazzolari  
John Adams

[mellonj@southington.org](mailto:mellonj@southington.org)  
[fazzolarim@southington.org](mailto:fazzolarim@southington.org)  
[adamsj@southington.org](mailto:adamsj@southington.org)

Seasonal employees:

Ed Belanger  
George Cole

Tess Drezek  
Don DiPinto

Jack Eisenmann  
Vincent Tranquilli

Southington Community Services relies on volunteers to provide necessary services to residents of Southington. Volunteer recorded hours at SCS are estimated to be worth \$547,092 to the Town of Southington. This astonishing figure was obtained from the National Value of Volunteer Time (<https://www.independentsector.org/volunteer-time>).

Month	Volunteer Hours
Jul-15	2,012
Aug-15	1,468
Sep-15	1,964
Oct-15	1,422
Nov-15	1,973
Dec-15	2,851
Jan-16	1,364
Feb-16	1,415
Mar-16	1,670
Apr-16	1,622
May-16	1,821
Jun-16	1,462
<b>Total</b>	<b>21,042</b>
<b>Average</b>	<b>1,754</b>

Monetary donations were sent in memory of the following people:

- Patrick Baker
- Pamela Bertola
- Karen Emmendorfer
- Stephen Fabian
- Maria Grazioso Grahn
- Eleanor Johnson
- Joseph LaBrie
- Richard Meccariello
- Mary Pat Pelletier
- Frank Sequenzia

Monetary donations were sent to celebrate a joyous event:

- Eugene and Marion Manware's wedding anniversary

Shelf sponsors for this past year were:

- American Legion Auxiliary (Hartford Unit)
- American Legion Auxiliary(Southington Unit)
- Amy Lamson
- Angelo Family
- Bedard Family
- Cato/Powell Family
- DePaolo Family Foundation
- Doran Family
- Elks Lodge
- First Lutheran Church
- 4H Friends Forever
- Grounds Guys
- Howard/Rotondo Family
- In memory of Jim Aparo
- In memory of Lester Pierson
- Jones Engineering
- Kelley School PTO
- Kevin Pisko/Meg Carlson /Ryan Carlson
- Key Club/Kiwanis Club of Southington
- Mary Our Queen Youth Ministry
- Massucci Family (Ginny and Pat)
- Mohawk
- Plantsville Congregational Church
- Rotary Club of Southington
- Smokin' With Chris
- St. Paul's Episcopal Church
- Sorelle d'Italia
- Southington Catholic
- Southington Lions Club
- Tanksley Family
- Wednesday Bible Babes
- Zion Lutheran Church of Southington
- One anonymous donor donates \$1,000 each month to Tops Supermarket for SCS to purchase food.
- One anonymous donor "adopted a shelf" in the SCS food pantry.

### **SCS Community Foundation Funds:**

- **Their Vision:** This fund was established at the Community Foundation of Greater New Britain ([www.cfgnb.org](http://www.cfgnb.org)) by Janet Mellon, Kaye Davis and Teri Javier to honor Kathy Reinhard, Peter Veronneau and Stuart Estra for all they have done and continue to do for the Southington Community.  
Fund balance as of June, 2016: \$22,394
- **Julius D. Bristol Fund:** This fund was established many years ago by Julius D. Bristol to provide school necessities for Southington children. The fund is administered by the Main Street Community Foundation ([www.mainstreetfoundation.org](http://www.mainstreetfoundation.org))  
Fund balance as of June, 2016: \$129,577
- **Inside Rebecca's Bag:** This fund was established at the Main Street Community Foundation ([www.mainstreetfoundation.org](http://www.mainstreetfoundation.org)) to honor Rebecca Michlin for the way she improved the school programs sponsored by SCS.  
Fund balance as of June, 2016: \$18,516
- **Kristen's Wishes:** This fund was established at the Main Street Community Foundation ([www.mainstreetfoundation.org](http://www.mainstreetfoundation.org)) in memory of Kristen Warner.  
Fund balance as of June, 2016: \$21,801

### **SCS Food Pantry:**

#### **What does the SCS food pantry do to help fight hunger?**

- SCS provided bread, pastry and fresh produce daily to residents and a food package including meat weekly. Residents can pick up their food package and then do their regular grocery shopping and purchase other items they need. A family of four that comes in twice a week for bread, pastry and produce and once a week for a food package saves approximately \$9,000 annually.
- On the fourth Tuesday of every month, our office is a satellite location for the WIC (Women, Infants & Children) Program ([www.wicprograms.org](http://www.wicprograms.org)) for Southington residents. WIC consumers are referred to our office by WIC staff when needed and we refer to the WIC Program.
- Partners with Foodshare and local grocery stores to provide a variety of food for our consumers.
- Delivered weekly food packages to residents who are unable to get to our office.
- Provided 200 qualified seniors with \$18 in Farmer's Market coupons.
- Continued to educate the public on the needs in Southington.

**How many residents use the food pantry?**

Month	Meals Per Month	Total Visits to Food Pantry Per Month	Unduplicated Number of Families	Unduplicated Household Members	Pounds of Food Purchased or Donated
Jul-15	40,064	1,310	466	1,128	45,911
Aug-15	38,422	1,255	480	1,159	36,691
Sep-15	33,452	1,136	468	1,043	42,858
Oct-15	41,502	1,262	490	1,143	37,479
Nov-15	36,993	1,134	458	1,043	103,883
Dec-15	40,686	1,248	464	1,055	40,826
Jan-16	35,073	1,071	439	1,023	39,532
Feb-16	34,038	1,051	439	935	25,956
Mar-16	38,040	1,173	430	955	37,643
Apr-16	34,809	1,068	420	949	46,238
May-16	33,525	1,030	398	867	42,667
Jun-16	35,949	1,105	426	946	39,798
<b>Total</b>	<b>442,553</b>	<b>13,843</b>	<b>5,378</b>	<b>12,246</b>	<b>539,481</b>
<b>Average</b>	<b>36,879</b>	<b>1,154</b>	<b>448</b>	<b>1,021</b>	<b>44,957</b>

Using Foodshare's formula, SCS distributed 442,553 meals during the last fiscal year. This averaged out to 35,949 meals per month. Foodshare provides the formula to calculate the number of meals per pounds of food.

Consumers can come in to SCS for bread, pastry and produce daily and these numbers are not included in the meal count. Additionally, SCS distributed 1,094 family holiday meals between Thanksgiving and Christmas, that are also not included in the meal count.

**Eligibility for the Food Pantry:** Southington residents who receive groceries must meet financial guidelines set by Foodshare and bring in proof that they live in Southington.

**Pantry Hours:** The pantry is open Monday through Friday from 8:30am to 4:30pm. Hours are extended on an individual basis for those who cannot come in during normal business hours.

**Top twenty (20) food donors for the last fiscal year are listed below:**

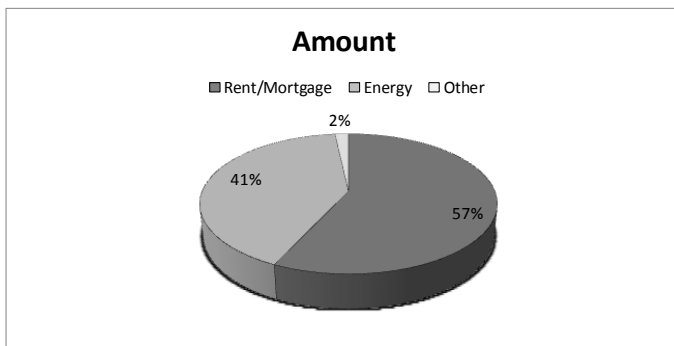
<b>Group</b>	<b>Pounds</b>
Shop Rite	50,207
BJ's	26,881
Individuals	25,072
Stop & Shop	23,616
Walmart	20,025
Target	16,296
Price Chopper	9,937
St. Dominic	8,678
Dave Salvatore	8,301
First Lutheran Church	7,884
Panera Bread	5,308
Southington Library	4,896
Truck Stop	4,524
All Pets Club	3,936
St. Thomas Church	3,522
Smokin' With Chris	2,925
Kelly School	2,174
St. Paul's Church	2,123
Guaranteed Rate	1,943

**School Programs in 2015**

- Smart Start: This program provides Southington students entering grades K-12 with new backpacks filled with needed supplies. It was again successfully coordinated by the Giving Back Girls, sponsored by the Arc of Southington. One hundred and fifty-two families (310 students) received backpacks filled with new school supplies and a gift card to be used for additional school supplies. The average package costs \$65, bringing the total cost to \$20,150.
- Summer School Classes for 2015: SCS paid for 13 Southington students to attend required summer classes at the cost of \$3,110.
- DePaolo Middle School Community Service Club – after school club sponsored by SCS promoting students to do service.
- SCS continued to be a site for Southington students to do their community services hours.



## Assistance for 2016



Reason	Amount	Families	Individuals
Rent/Mortgage	\$29,057	75	157
Energy	\$21,061	79	196
Other	\$892	13	17

**Energy Assistance:** Another important service that SCS handles is the Energy Assistance Program. Because of the high cost of home heating, these programs are meeting a critical need for Southington residents. A combination of local, state and federal dollars comprise the resources used to help families. The chart above shows the amount of families and resources provided by our department.

We assisted in applications for the Federal/State Energy Assistance Program, along with the Calendar House and New Opportunities of Meriden. Between the three agencies 780 applications were taken on Southington residents. Total funds received were \$357,357. Out of the 780 applications, 413 done at Southington Community Services.

### **Housing:**

- Eviction/Foreclosure: SCS worked in partnership with the Town Manager, the Town Attorney and the Highway Department on local evictions to make sure the Fair Housing policy and procedures are followed. More importantly, SCS continued to work to prevent the eviction or foreclosure of Southington residents.
- The Southington Clergy Association assisted our office in meeting unusual housing needs in town through their donations.
- SCS is a dues-paying member of FHACT (Fair Housing Association of Connecticut) and two staff members attended their annual Fair Housing Conference on April 20, 2015.

## **Holidays in Southington**

Below is a chart showing how many Southington families and individuals took part in our holiday programs:

Program	Families	Individuals	0-3		4-18		19-24		25-40		41-59		60+	
			F	M	F	M	F	M	F	M	F	M	F	M
Thanksgiving meals	517	1,174	39	44	195	179	33	25	130	60	135	67	180	87
Christmas meals	577	1,308	45	48	207	203	37	27	149	73	157	80	194	88
Children's Shopping Party*	178	487	9	11	97	74	26	18	57	45	78	48	15	9
Shop With a Cop**	18	18			9	9								
Family Holiday Gathering***	175	598	17	21	89	70	78	66	83	65	51	42	9	7
Holiday Presents	583	1,281	45	47	203	200	37	27	147	72	153	79	186	85
Easter	99	230	14	27	107	82								

\*Children's Shopping Party is a party where children are able to pick out gifts for their parents or grandparents, while enjoying a meal together, making crafts and seeing Santa. This event is sponsored by the Rotary Club of Southington, United Methodist Church, Spring Lake Village and Southington Community Services.

\*\*\*Shop with a Cop was hosted by "the Reach Foundation" at Target in Southington. Eighty+ (80) plus police officers and 80 children had dinner together provided by Outback Steakhouse. SCS was able to bring 18 children to this event. Each officer paired with a child, enjoyed dinner and then headed off to Target in Southington where the officers took the kids shopping. It was a very heartwarming night complete with a visit from Mr. and Mrs. Claus. Thank you to all that participated and a huge thank you to "The Reach Foundation" - your efforts made a special holiday for everyone involved. Check out <http://www.thereachfoundation.org> to see the great things this group is doing.

\*\*Family Holiday Gathering is a holiday party, which includes a meal, games, crafts and a visit from Santa at the Aqua Turf Club. This event is sponsored annually by the Calvanese Foundation and Realty 3 Carroll & Agostini.

During the month of December, William (Bill) Leonard, Hitchcock Printing in New Britain and local Southington restaurants took part in the annual "Southington Dreams". The event enabled SCS to make sure residents received something during the holiday season.

The Army National Guard provided space in their facility for SCS to work with and distribute the holiday gifts.

**Civic Groups/Clubs/Businesses:** In Southington the following clubs help our office make a difference in the lives of our neighbors:

- American Legion
- American Legion Auxiliary Kiltonic Unit 72
- Boys Scouts of America
- Can-Can Girls
- Clergy Association
- Southington Elks Lodge #1669
- Girl Scouts of CT
- Interact Club
- Jaycees of Southington
- Jensen Community Group
- Key Club
- Kiwanis Club/Key Club
- Knights of Columbus Isabella Assembly 122
- Lions Club of Southington
- Polish Falcons Club
- Rotary Club of Southington
- Son's of Italy
- Southington Education Foundation
- Spring Lake Village Association
- UNICO Club of Southington

Joe and Kay Calvanese Foundation  
Southington Speaks for Animals  
All Pets Club  
Target  
WalMart  
Stop & Shop  
Price Chopper  
Shop Rite  
Tops Supermarket  
Dollar Store  
Saucier Mechanical Services  
Southington Churches  
Southington Schools  
United Way of Southington

### **Camp Programs**

**The Salvation Army Camp** CONNRI/CONNRI Lodge is located in Ashford, CT. The camp is situated on 272 acres of rolling hills, overlooking a 50 acre lake. Campers enjoy a wide variety of activities including, but not limited to: swimming, hiking, fishing, kayaking, baseball, softball, basketball, volleyball, nature studies, arts & crafts, low ropes, paddle boats and much more. The

Camp is accredited by the American Camping Association, the State of Connecticut and The Salvation Army.

- The American Legion Auxiliary Kiltonic Unit 72 of Southington sponsored children that attended Camp CONNRI (a five day overnight children's camp) in Ashford, CT.
- 
- The Salvation Army sponsored senior citizens for a five day, four night trip.

**The Southington Parks & Recreation Department** holds (3) two-week and (1) 1-week summer camp sessions for children that will be entering grades 1-6 in the fall.

- Southington Parks and Recreation Day Camp: SCS qualified Southington children for a discount at the summer camp.

***"In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability."***

**To file a complaint for discrimination, write to**

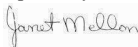
**USDA, Assistant Secretary for Civil Rights  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, S.W. Stop 9410  
Washington, DC 20250-9410**

**To file a complaint of discrimination, call toll-free:**

**866.632.9992 (English)  
800.877.8339 (TDD)  
866.377.8642 (English Federal-relay)  
800.845.6136 ((Spanish Federal-relay)\***

**\*" USDA is an equal opportunity provider and employer."**

Respectfully submitted,



Janet Mellon  
Director of Southington Community Services

**TOWN OF SOUTHTON**  
**Conservation Commission**  
**Inland Wetland & Watercourses Agency**

196 NO. MAIN STREET, SOUTHTON, CT 06489

T. Albanese, Chairman  
J. Sullivan, Vice Chairman  
C. Borowy, Secretary  
W. Camp  
G. Ali  
M. Etter  
J. Crown  
\*(W. Grover)  
G. Bernier, Alternate  
G. Brown, Alternate  
\*(J. Fusco, Alternate)  
\* New member

2015-2016 ANNUAL REPORT of the SOUTHTON  
CONSERVATION COMMISSION/ INLAND WETLANDS and WATERCOURSES AGENCY

The Southton Conservation Commission/ Inland Wetlands Agency is the primary agency responsible for the regulatory review of development proposals which involve the filling or alteration of wetlands and watercourses. In reviewing these applications, it is the Commission's responsibility to assess the potential environmental impact associated with each development proposal and determine whether such proposal represents the most suitable alternative. The Conservation Commission also provides recommendations to the Planning and Zoning Commission on applications involving the filling of floodplain areas.

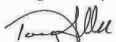
With the approval of the new Plan of Conservation and Development as well as the Open Space Plan, Southton's land use boards have updated documents with pertinent and vetted information that will help guide our community's growth and the future sustainability of developed and undeveloped parcels.

A total of 8 wetland applications were filed during the Fiscal Year 2015-2016. During this period, a favorable recommendation was given to 2 floodplain filling applications. This past year also saw the Crescent Lake Forest Management Plan brought to fruition. This forest management activity will enhance, protect, and preserve forest health and habitat on the south side of Crescent Lake.

In addition to performing regulatory functions, the Conservation Commission also serves to educate and enhance public awareness concerning the preservation of Southton's natural resources. Every year the dedicated members of the Commission give out Blue Spruce seedlings to local residents as part of the Arbor Day celebration.

The officers and membership of the Commission during the 2015-2016 fiscal year is listed above.

Respectfully Submitted,



David Cavallee

Environmental Land Use Planner/ Inland Wetland Administrator



## Town of Southington, Economic Development ANNUAL REPORT, 2015-2016

The Economic Development Office is pleased to announce the Town of Southington has continued expanding commercial and industrial development during the fiscal year of 2015-2016. The effects of this growth will be experienced within the next several years. This bold statement is testament to the collaborative efforts of all the elected officials and Town staff in the cooperative effort to improve on the quality of life for all residents.

Exceptional activity gains were seen within the professional and medical office sectors. Significant gains were also accounted for in the commercial retail, restaurant, industrial, and residential sectors. Our attraction efforts were rewarded with the announcement that Webster Bank will be transferring 550 employees into its new professional office space located at 200 Executive Boulevard by the end of 2016. The 153,000 sf office building will be ninety percent occupied upon Webster Bank's relocation to Town. Additionally, Stanley Black and Decker announced that the company will be taking three floors of 400 Executive Drive bringing an anticipated 200 employees to Town.

The professional office buildings on Executive Boulevard should bring more employees to this corridor than was previously experienced prior to The Hartford vacating, further enhancing development opportunities. It is important to note the strength with the diversity of more than nine new companies occupying this space and the opportunity for further growth opportunities each company represents.

Adding to Southington's recreation destination attractions include the new Phobia Phear coaster ride at Lake Compounce and Crystal Bee's new 33,000 sf Bistro, Bocce, Bowling and Big Games recreation restaurant venue. Two new breweries were approved this year including Witch Doctor Brewing located in Factory Square and The Kilted Kinsmen located at 409 Canal Street. A new 125 room Courtyard Marriott was approved on West Street with development commencing in the fall.

Meridian Development Partners, the developers for the Greenway Commons project, has completed its demolition of the 14 acre site anchoring the downtown area. Residential housing is expected to commence upon completion of the remediation. This project will add to the Liberty Commons 34 unit condominium project currently under construction and the approved 64 unit rental housing approved for Forgione Drive. The increasing number of residential units in this area is certain to draw further development to downtown.

The Economic Development Office is pleased to announce that the former Beaton & Corbin site located at 318 North Main Street is on a path to remediation and redevelopment with the award of a \$400,000 grant from the Connecticut Department of Economic and Community Development (DECD). This award in conjunction with Town and private funds is a new creative initiative with the utilization of a not-for-profit Land Bank. This abandoned contaminated site poses quite a challenge due to the complexity and cost of the cleanup and Southington is close to having another environmentally impacted site on its way to productive reuse.

A summary of activities and projects initiated or completed as follows:

- Crystal Bee Bowling – a 33,000 sf recreation and restaurant facility
- 59 acre Supreme Forest Products expansion and the \$10 Million Quantum BioPower anaerobic digestion power facility under construction
- Turning Earth \$20 million anaerobic digestion facility on 27 acres – has received its approval from the State of Connecticut DEEP
- 2 breweries – Witch Doctor Brewing and The Kilted Kinsmen Brewery
- 1 distillery on West Street
- Lake Compounce has opened a new roller coaster ride – Phobia Phear
- Cumberland Farms opened a new center on West Street
- HQ Dumpsters opened new 17,000 sf facility on Triano Drive
- Smashburger Restaurant – Queen Street
- Noodles Restaurant – Queen Street
- Northstar Properties 70,000 sf new retail – Home Goods, Michaels, Chip's Restaurant on Executive Blvd.
- New 125 room Courtyard Marriott approval for West Street
- New O'Reilly's Auto Parts store under construction – Queen Street
- New 40,000 sf Hartford Healthcare medical center – Queen Street
- Ideal Tavern - Center Street
- Greer's and Beers Chicken Restaurant– Eden Avenue
- Napoli's new 12,000 sf retail buildings on Knotter Drive
- Ductworks, 16,200 sf addition on Spring Street
- Bracone Metal Spinning, 4,000 sf warehouse on DePaolo Drive
- FK Bearing's 3,000 sf addition on West Queen Street
- CV Tool's 15,000 sf addition on Robert Porter Road
- ProCaire's 6,000 sf approval for new building on Triano Drive

Breakfast Forums with the Southington Chamber of Commerce:

Dwayne Cashin – Building a Pipeline of Sales Opportunity  
Tariq Farid – Edible Arrangements  
Kurt Czarnowski – Social Security  
Kevin Hamel – Cyberspace: A Clear and Present Danger

The Economic Development Office continuously strives to proactively create awareness and opportunities for employment and tax revenue growth to improve Southington's commercial and industrial tax base.

Respectfully submitted,



Louis Perillo III  
Economic Development Director

# **SOUTHINGTON PUBLIC SCHOOLS**

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## **Superintendent's Annual Report 2015 ~ 2016**





<p><b>Superintendent's Annual Report 2015-2016</b></p>
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**Southington Board of Education**

Brian S. Goralski, Board Chairperson

Terri C. Carmody, Vice Chairperson

Colleen W. Clark, Secretary

Robert S. Brown

Juanita Champagne

David J. Derynoski

Terry G. Lombardi

Zaya G. Oshana

Patricia A. Queen

**Central Office Staff**

Timothy F. Connellan, Superintendent of Schools

Steven G. Madancy, Assistant Superintendent of Curriculum and Instruction

Sherri P. DiNello, Director of Business and Finance

Margaret T. Walsh, Director of Pupil Services

Peter J. Romano, Director of Operations

Jamie Olander, Director of Technology

Kimberly Hunt, Personnel Manager

Jennifer S. Mellitt, Accounting Manager

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**SOUTHINGTON PUBLIC SCHOOLS**

**SUPERINTENDENT'S ANNUAL REPORT**

**2015 ~ 2016**



**Superintendent's Executive Summary**

## **SUPERINTENDENT'S EXECUTIVE SUMMARY**

The Southington Public Schools started the 2015-2016 school year with new administrative leadership in a key central office role and new administrative leadership in a number of schools. The appointment of the new Assistant Superintendent was a major accomplishment for the Board of Education given the significant role in shaping instruction, supporting and improving professional practice and promoting policy development inherent in the position. At the same time, Southington High School, John F. Kennedy Middle School, Hatton Elementary School, Strong Elementary School and South End Elementary School all welcomed new Principals. At the high school and middle school, experienced administrators from within the district stepped up into these key roles. The new additions to the Administrative Leadership Team at the elementary level added a fresh perspective and fresh ideas to the mix. The Pupil Personnel Services Department also experienced an influx of new leadership with two new Coordinators of Special Education joining an already talented team of professionals. In addition, two long time members of the Southington Public School family moved from their classroom roles into Assistant Principal positions at Southington High School. Also, the district experienced an influx of new ideas, energy and enthusiasm through the appointment of a new Athletic Director. The blend of veteran district administrators and administrators new to the district provided a rich environment for the cultivation of ideas and for creative problem solving. The capacity of the district to promote and sustain growth and change increased significantly as a result. The same statement can be applied across the district. Although some very talented professionals retired or moved on to other phases of their career, the district has been very fortunate to be able to recruit and employ both experienced and early career professionals. The Southington Public Schools professional staff are becoming somewhat more diverse in terms of their training, their background and their experience. All of these changes, when taken together, add up to an enormous benefit for the students and families of our community.

The work involving Personalized Learning for students that began in 2014-2015 was continued and extended in the past school year. As the Administrative Leadership Team became more engaged in didactic and reflective professional development regarding personalized student learning, actionable items and ideas began to emerge. The Leadership Team allowed the process to shape an emerging design rather than establishing a design a priori. This approach allowed each member of the Administrative Leadership Team to literally learn at their own pace and in their own way. It was and continues to be extremely important to view this initial work as building capacity within the district at a variety of levels. At the same time, some work around Mastery Based Learning, in particular, was implemented via pilot activities. This work proved to be very successful and expansion of those pilot activities is planned for the 2016-2017 school year. It is clear that the work in this area is a multi-year effort, one that must be built over time during successive school years. The district has formed collaborative partnerships focusing on this work with other school districts, both locally and in other areas of the country, and with professional organizations such as EdLeader 21. These collaborations will help to continue and expand our capacity building efforts.

The district continued to focus on improved student performance. Research shows that the single most important factor in how students perform academically is the quality of the day to day instruction. During the 2015-2016 school year, the Southington Public Schools began building the

internal infrastructure necessary to insure the highest quality of day to day teaching and learning. This infrastructure has several key components that are outlined below.

The curriculum development and renewal process was revamped and realigned to reflect realistic timelines and to account for all of the work that has been initiated or completed already in accordance with the efforts to implement Connecticut's Common Core Standards. The committee that has been focusing on Educator Evaluation was redesigned and renamed as the Professional Development and Evaluation Committee to reflect the emphasis on professional development that, research confirms, leads to continuous improvement of professional practice. All of these areas are interrelated and interdependent; however, there are three additional areas that are specifically connected in explicit and complex ways.

The Southington Public School District has always embraced Early Intervention and was an early adopter of the principles and practices embedded in the Early Intervention Program (EIP) model. During the past school year, the district began to make the transition from EIP strategies to the Scientific Research Based Intervention (SRBI) model. Each school developed an SRBI team through an internal process that involved a self-study, internal dialogue and assistance via central office support. The school based SRBI teams will be involved in ongoing professional development to continue to build understanding and capacity. The work of the teams will be enhanced as the district moves into year two of training and implementation of Schoolnet, a sophisticated, web-based platform and data warehouse program. Schoolnet is a tool for consolidating and analyzing student performance data and for creating authentic student assessments. Schoolnet houses straightforward, yet complex, sets of data and information. Staff from across the district were very involved in professional development during the past year that was designed to increase understanding and build capacity with regard to use of this tool at the district and school level. The third area, the creation and development of a District Data Team was designed to support the work of the SRBI teams and to draw information used in the decision making process from Schoolnet and other sources. As Schoolnet tools are employed to a greater degree system-wide, additional data will become available. The data reflecting student performance will be used by the District Data Team to evaluate the effectiveness of instructional programs district wide and to make decisions based on that data. As the District Data Team evolves, a natural extension will be the creation of school-based data teams and department or grade level data teams. The work will become inextricably linked with that of the SRBI teams in every school.

In summary, the Southington Public School District continued on the path to excellence through diligence, dedication and hard work. The professional staff worked to build capacity as described above and to establish the internal organizational infrastructure that will allow the district to become more intentional in its actions, with instructional decisions guided by the data on student performance in many areas both academic and non-academic. The focus continues to be on incremental and continuous improvement in professional practice in all areas. Although the improvements in programs and services are incremental in nature, they are significant in terms of the overall impact on students and families and significant with regard to the positive impact on the community at large.

**SOUTHINGTON PUBLIC SCHOOLS**

**SUPERINTENDENT'S ANNUAL REPORT**

**2015~ 2016**



**Assistant Superintendent for  
Instruction and Learning**

### **ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION**

The 2015-2016 school year proved to be another successful year. The district worked hard to strike a balance of building on, or maintaining, all that impacts the current daily education of our students, while beginning to build shared capacity and understanding of all that will be essential in transforming our system into one that is forward looking to the future and the 21<sup>st</sup> century skills that our students will need to be successful upon graduating from the Southington Public Schools.

With regard to the above-mentioned, much effort and attention was put towards the following:

- Reviewing all district policies and regulations with the intention of updating or adopting policies to comply with legislative mandates or adopting policies that developed out of local interest reflecting the beliefs and philosophies of the Board.
- Developing a Curriculum Network that assures a guaranteed and viable curriculum and provides staff with support and oversight throughout the development and revision process. Within this Network, there is now an integration of technology to ensure digital access and consistent formatting for all staff, a revision to the renewal and adoption process, and an authentic vetting process throughout to ensure only the highest quality curriculum is provided to our staff.
- Shifting away from a Teacher Evaluation Committee towards a Professional Development and Evaluation Committee. With the previous focus on teacher observation and other evaluation requirements behind us, the committee enjoyed a shift to the support component of the Teacher Evaluation and Support Plan. Various systems and mechanisms were employed to provide all staff, district-wide, with opportunities for input as to the needs and desires for their own professional growth and development.

In addition to the efforts and attention placed on the above-mentioned priorities, Southington has also held true to fostering its own institutional growth and improvement by embracing the following initiatives, which include but are not limited to:

- Review and action around our district early intervention system (SRBI-Scientifically Research Based Instruction) including consideration of staffing, scheduling, resources, criteria and best practices across the district in the area of literacy, with an eye towards numeracy for the 2016-17 school year.
- Investigation of possible expansion of World Language across our elementary schools and into grade 6, as well as review of languages offered and opportunities for change.
- Implementation of the learning management software SchoolNet, utilized to assist teachers in the assessment and analysis of student learning.
- Building capacity and initial understanding around the ideas of our district's "Vision of a Graduate" and the 21<sup>st</sup> century skills our students will need to be successful for life beyond the Southington Public Schools. These conversations and presentations included challenging the notion and origin of the Carnegie Unit, the current practice of grading as a way of measuring what our students know and are able to do, and how many of the jobs we may be preparing our students for don't currently exist in today's society.
- Establishing a District Data Team to identify and define the Performance Indicators we will use to measure the progress of our students with the indicators serving as levers to maintain a focus on district priorities and inform future budgeting and staffing processes.

Going forward, there will be a continued focus and effort on the above-mentioned initiatives with the goal being further development and refinement of all, while limiting the introduction of new initiatives and protecting the district from competing interests. It is a shared belief amongst the district's leadership that in

order to be successful in our efforts to change and grow as a district, it is prudent to move slowly and react deliberately to the readiness of our staff and community.

Policy work will need to continue at an improved pace to keep up with the ever increasing amount of mandates originating from each legislative session. Additionally, curriculum work will always be ongoing due to the cyclical nature of our renewal cycle and the reality that within stages two and three of our instructional units there is always an opportunity for refinement or improvement based on results, input, and the evolving use of technology as a tool for teaching and learning.

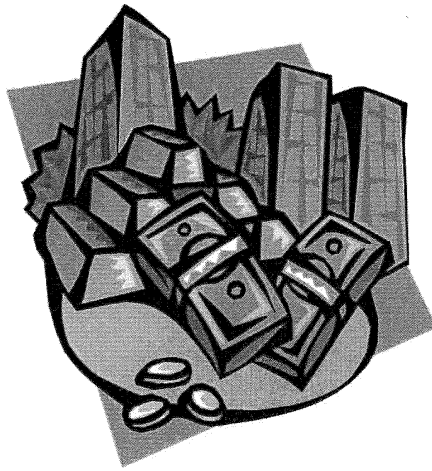
Lastly, all initiatives in the latter portion of this summary relate to our adopted Performance Indicators that will be used to measure our progress around district priorities and it is our responsibility to react accordingly to the data that we receive from this process including areas of growth and areas in need of improvement. Many of these initiatives are systems, tools, or changes that will need to operate at their highest efficiency in order to realize the truest potential of our district and the brightest of outcomes for all students in the Southington Public Schools.



**SOUTHINGTON PUBLIC SCHOOLS**

**SUPERINTENDENT'S ANNUAL REPORT**

**2015 ~ 2016**



**Director of Business & Finance**

### **BUSINESS OFFICE**

The Business Office has accomplished the following items during the 2015-2016 school year.

#### **Contract Negotiations ~ Southington Education Association (SEA)**

The Director of Business and Finance, Sherri DiNello, worked with the Southington Board of Education and the teachers union on a new three-year contract for the period of July 1, 2016 through June 30, 2019. The new contract includes language changes as well as the High Deductible Health Plan (HDHP).

#### **Contract Negotiations ~ United Public Service Employees Union (UPSEU) Local #424 – Unit 50**

The Director of Business and Finance, Sherri DiNello, worked with the Southington Board of Education and the para-educators / ABA therapists union on a new three-year contract for the period of July 1, 2016 through June 30, 2019. The new contract will implement language changes as well as a High Deductible Health Plan and the opportunity to increase hours for current part-time staff to allow more continuity of services for the Board of Education.

#### **Wellness Program**

Wellness Information Workshops were held for all certified teachers, nurses and nonunion staff. The wellness screening requirements were explained for 2016 compliance. Online posting of requirements were shared in addition to email reminders.

#### **High Deductible Healthcare Plan (HDHP) and opening of Health Savings Accounts (HSA)**

Information sessions were held in regard to educating staff on the High Deductible Healthcare Plan (HDHP) along with coordinating the set-up of their Health Savings Accounts (HSA), coordinating on-site meetings with bank representatives, and sending paperwork electronically to make the transition for teachers easier.

#### **Budget Development**

The Board of Education 2016-2017 operating budget was funded by the Board of Finance and Town Council with an increase of 2.36%. Due to the delay of the Governor's budget, a reduction was taken by the Town Council for the anticipated loss of ECS (Excess Costs) funds. An appropriation is anticipated to restore \$625,917 (at minimum) to the operating budget for an increase of 3.06%.

#### **Food Service Program**

The Food Service Program had an Administrative Review by the State Department of Education Nutrition Program this year, which is usually conducted every three years. One of the recommendations was for all the school Determining Officials (DO), which is the school secretary and principal, attend a training workshop on "Processing Free and Reduced Price Meal Applications" for consistency across the district. The overall feedback from the review process was extremely positive.

#### **ACA 1095 Reporting**

The Director of Business and Finance gathered data needed to file the appropriate forms with the IRS working with the payroll and technology staff to utilize our financial software system to produce the forms. This was a very large project that took weeks to complete due to the data collection required.

**Payroll and Activity Accounts**

The payroll, activity and school lunch checking accounts were all opened at Farmington Bank this year. Farmington Bank was the successful vendor of a Request for Proposals (RFP).

**Employee Time and Attendance System**

The payroll staff worked throughout the year on setting up and interfacing TimeClock Plus with our Alio software. Secretaries, maintenance and custodial staff are all successful users of the system and para-educators will utilize the system in 2016-2017.

**SOUTHINGTON PUBLIC SCHOOLS**

**SUPERINTENDENT'S ANNUAL REPORT**

**2015 ~ 2016**



**Director of Operations**

### **OPERATIONS OFFICE**

The Operations Office has accomplished the following items during the 2015-2016 school year:

#### **Construction**

- The middle school construction projects were completed at both middle schools. Major items in the last phases of construction included the building standby generators, courtyard, and completion of the exterior grounds.
- Derynoski Elementary School received a new fire alarm system. The existing system continually malfunctioned and parts were no longer available. The new system is an addressable system similar to the middle schools. It was sized appropriately to be reused should Derynoski ever be remodeled.
- Derynoski Elementary School had nine (9) electrical panels that were still of the old fuse type panels. Those panels were converted from fuses to circuit breakers bringing all panels up to current electrical code.
- Southington High School Atrium roof replacement is under way with an anticipated completion in early August. The project includes the removal of the existing dome shape roof which has been prone to leaks. The Atrium area will be replaced with a structural glass hip roof.

#### **Energy Conservation**

- NORESKO – The town initiated energy performance contract with NORESKO was completed. Work included replacement of roof top heat/air conditioning units, water source pumps, hot water heaters, energy management system upgrades, new energy efficient electrical transformers, and upgraded lights. Total value of the work is approximately \$10,000,000.00
- Solar Initiative – Plantsville Elementary School and South End Elementary School photovoltaic systems comprised of solar panels were completed and brought on-line at both schools. Plans are underway for the installation of similar systems at Hatton Elementary School and both middle schools.
- Clean Energy Grant – Working with a town grant, we are replacing the existing site lights with energy efficient LED lights at South End Elementary School, Plantsville Elementary School, and the Municipal Center. We also replaced some outdated heating components at Derynoski Elementary School with state of the art, efficient equipment.

#### **Transportation**

- Video Recorders on Buses – Video recorders were installed on the buses in an effort to further promote safety for all students. A system was developed and implemented for the appropriate parties to review the videos on an as needed basis.
- School Access Walk – A school access walk was constructed through Memorial Park along with some crosswalks added in the area of J.A. DePaolo Middle School. This was completed through the Safe Routes to School program. It promotes safety, a greener environment, and health for the students.

**Buildings and Grounds Maintenance – Health and Safety**

- Energy Management Systems – We have continued to expand our ability to improve the energy management systems district-wide. Seven (7) schools are now on-line with the ability to remotely schedule energy usage. There is even the ability to control the site lighting as some of the schools.
- Generator Testing – A generator testing and maintenance program was officially implemented for the generators district-wide. Generators are put under a full load test on a monthly basis to confirm functionality should the buildings lose power.
- Playgrounds – New playground features were installed at Thalberg Elementary School and Flanders Elementary School.
- Asbestos and Radon Testing Programs – Ongoing management of the state mandated asbestos removal and reporting continued. Air quality testing for Radon was performed as per EPA and state guidelines for ongoing testing in the schools.

**Administrative Enhancements**

- The Operations Department continues to build its electronic infrastructure. Operations works closely with all of the schools in the district. The transition to electronic documentation for the department has allowed for greater efficiencies and information sharing throughout the district. A considerable amount of work has been moved to the Google Doc format including sheets and forms for transportation tracking logs, transportation requests and complaints, snow removal vendors and events, lawn maintenance vendors, and custodian scheduling.
- We have initiated the development of a Building Asset Identification database. The database will be primarily for long-term asset monitoring and capital planning.

**District-wide and Town Collaboration**

- Safety and Security Plan – The Operations Department continues to participate in a collaborative partnership with school and town officials to improve the school security and safety plans for each school.
- Shared Resources – Collaborating with the town, we have (1) had maintenance staff trained on all NORESKO installed mechanical equipment installed at town buildings, (2) completed repairs and service calls at town buildings, (3) reduced dumpster and labor cost with waste being handled directly at Bulky Waste, and (4) joined the town with shredding services.

**SOUTHINGTON PUBLIC SCHOOLS**

**SUPERINTENDENT'S ANNUAL REPORT**

**2015~ 2016**



**Personnel Manager**

## **PERSONNEL OFFICE**

The Personnel Office continues to provide the necessary services to obtain the most “highly qualified” staff in order to support our student population, as well as support current staff in all aspects of their employment. During the 2015-2016 school year, the Personnel Office completed the hiring and processing for a record 53 new teachers and eight new administrators.

Some specific work that was accomplished within the Personnel Office includes:

### **Substitute Scheduling**

The 2015-2016 school year is the first full year that we have been using AESOP for our substitute placements. The program was fully instituted by December 2014 and is working well. However, we still have an issue with obtaining available substitutes. One of the major reasons is that this year we had to limit substitutes working to four-days per week because of health care laws (“Obamacare”) that reduced our available number of weekly work hours to a maximum of thirty (30) per week, per substitute.

### **Substitute Training**

Every August, we hold our substitute teacher training. During this three-hour session, current and new substitutes were walked through Title IX training, mandated reporting criteria, dress code, and procedural expectations. In addition to this in-person training, substitutes also now view the mandated “Blood-borne Pathogens” and “Food Allergy” videos online.

### **New Teacher Orientation**

Each year, the Personnel Office works with the assistant superintendent's office in coordinating the New Teacher Orientation. These meetings run for two, half days immediately prior to the return of teaching staff. Similar, in some aspects, to the substitute training, it includes Title IX training and mandated reporting. It also includes technology training on PowerSchool, production of a web page, and GradeBook.

### **Driver Verification Log**

This year, the Special Education Department at Southington High School added van transportation to assist with those students who go out into the community to work during the school day. A Department of Motor Vehicles (DMV) requirement when a vehicle to transport children is used is a “Driver Verification Log” that contains license information on all drivers, an annual driving record report, annual training, and random drug testing. The Personnel Office was charged with setting up and maintaining the information and training required. In preparation to do so, two members of the Personnel Office staff completed a course on “Drug and Alcohol Awareness” and on behalf of the district entered into an agreement with Concentra to be a member of a consortium that handles the “random” piece of the drug testing requirement.

### **Review of Hiring Practices and Procedures**

During the 2015-2016 school year, a committee was formed comprised of an administrator from each level, personnel manager, and the executive assistant to the assistant superintendent for the purpose of reviewing current hiring practices and procedures. This committee has made



recommendations to the superintendent to change some of our longstanding practices and to update our interview grid and forms. The new information will be compiled into a "Hiring Handbook" so that all new administrators will have the most up-to-date information available to them.

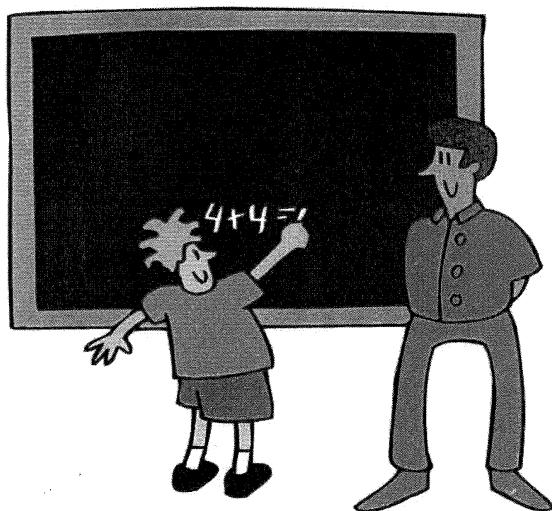
Work to be accomplished in the 2016-2017 school year includes:

- Updating certified staff job descriptions and having all job descriptions in electronic format and available online.
- Working with the TEAM Facilitator to engage/train an in-house TEAM Mentor/Cooperating Teacher trainer.
- Update the Personnel Procedures Manual.
- Find a resolution to the substitute shortage issue.

**SOUTHINGTON PUBLIC SCHOOLS**

**SUPERINTENDENT'S ANNUAL REPORT**

**2015 ~ 2016**



**Director of Pupil Services**

### **SPECIAL EDUCATION DEPARTMENT**

The Special Education Department welcomed new leadership this year as we were able to add an additional coordinator position to the department. The restructuring of the special education department will allow additional and equitable support to all of the schools. Areas of focus this year included refinement of the work throughout the district, including, but not limited to:

- Creating a continuum of services for students in all of the schools.
- Policy and Procedures Manual for Special Education uploaded to website.
- Program development for the transitional students (18-21 year olds).
- Expansion of existing in-district programs to meet the needs of our students.

Additional components were identified as areas of need. Included in this list were:

- Maximizing resources (including staff, time and materials).
- Developing legally defensible IEP's.
- Guidelines for 504 Plans using 504 Direct.
- Evaluating contracted services between Southington Public Schools and various agencies/companies.
- Partnering with the Parks and Recreation Department and families to create a summer recreational program, which is self-sufficient in terms of funding, for students with significant disabilities.
- Establishing a process for Homebound Tutoring Instruction.

### **State and Federal Compliance**

The Special Education Department must maintain compliance with the federal regulations of the Individuals with Disabilities Education Improvement Act (IDEIA) and Connecticut State Regulations/Statutes for Special Education. The Connecticut State Department of Education reports annually on state and district progress on 20 performance indicators in special education. Southington's most recent District Annual Performance Report indicated that we are a district that "Meets Requirements." This rating (based upon the 20 indicators) is determined by ongoing data collection, SEDAC reports and numerous other state monitoring reports.

### **Community and Parent Partnerships**

In order to maximize services for students we must work together to best meet their needs. Collaborating with our parents, community stakeholders and state agencies is imperative in order to ensure that students with disabilities have an opportunity to have the quality of life to which they are entitled. Our department has worked closely with our families, community agencies and state programs this year to continue to bring these resources into students' lives. We have facilitated parent workshops that were made available to our families this year as well as participating in community-based programs to promote partnerships. Including but not limited to: Camp RISE Parks and Recreation Program, STELLAR Program at Lincoln College for transition students, Participating in Second Steps meetings, MORE Commission appointment as Committee Member at the State Department of Education; attending community functions to support students/families and the ASSET program for students and families of high school students who are on the spectrum.

### **Student Achievement**

It is imperative that student's IEPs (Individualized Education Program) are aligned with the Common Core State Standards and that we continue to strive for best instructional practices in our classrooms. Whether it is team teaching, direct explicit instruction, special education inclusion support, or pull out sessions, we must engage our students in rigorous meaningful instruction. In order for our students to be successful, we must work together with curriculum content teachers as well as other specialists in our schools.

### **School Readiness and Prevention**

The Preschool Program continues to grow in numbers every month. The work of the Early Childhood Collaborative and the Three-to-Three partnerships (Age 3 to Grade 3) has heightened the community's awareness of the importance of early intervention and prevention. Southington's preschool classrooms (three at Hatton and one now at Strong Elementary), our Family Resource Center (FRC) and our partnering with Birth-to-Three agencies have provided support and guidance to our families who have young children who are developmentally delayed. The Applied Behavior Analysis Program (ABA) data at the preschool level demonstrates that these young children are benefitting from this scientifically researched-based methodology.

### **Elementary Level**

Continue to create a continuum of services at the eight elementary schools ranging from inclusion services to a self-contained model. The majority of student's academic instruction will be in the resource room and they will join their typical peers for lunch, recess, specials and other times during the day that are deemed appropriate per student's IEP. The Board Certified Behavior Analyst (BCBA) providing direct support to teams, as well as students, has increased the school's capacity to have challenging students remaining in their neighborhood schools.

### **Middle School Level**

A Special Education Coordinator was assigned to both middle schools as part of the reorganization of the Special Education Department. This allowed for a laser-like focus for the two district-wide middle school programs. The EASE program at Kennedy Middle School and the TEAM program at DePaolo Middle School have both provided structures and resources so that these identified students can remain in-district for their education program. We have been able to increase numbers of students that can remain in-district at both programs. Each year, we continue to strengthen the programmatic structures as well as fine tune services so that these children are able to access all aspects of their education.

### **High School Level**

The Transitional/Vocational Program continues to expand with more students obtaining a place in the workforce. The partnership with Lincoln College for the 2016-2017 school year will only enhance the current structure of the transitional programs. The coordinator assigned to the high school is now housed at SHS and has strengthened her role as an integral part of the high school leadership team. We continue to expand the two district programs at the high school; one for students with emotional challenges and the other for students with significant disabilities. Unified sports, unified theater and the Best Buddies program continue to have a positive, life-long relationship between the identified students and their typical-aged peers. We are also working on the re-design of several of our special education course offerings including possibly awarding credit for students participating in Academic Support as well as defining the various levels and content of specific classes.

**Next Steps**

For the 2016-2017 school year, we will continue on sharpening our practices and procedures. We need to overhaul the filing process in terms of how we file information, best practices for the keeping of records, who is responsible for upkeep of files and how we organize these records. The Special Education Department will continue to maximize resources for students. There are many excellent supports available to students from ages three to 21; however, we need to pull them together and develop systematic practices across the district. The restructuring of the department has allowed the coordinators to be highly visible and involved in the day to day operations of their schools. They also serve on district-wide committees to reinforce collaboration efforts among regular education and special education staff. Supporting new staff is one of our focus areas this year as well by providing the time and resources so that we have the best teachers with our students. The department has determined that, as a district, we need to create guidelines and templates for any and all IEE (Independent Educational Evaluators) as currently there are no industry standards.

**SOUTHINGTON PUBLIC SCHOOLS**

**SUPERINTENDENT'S ANNUAL REPORT**

**2015 ~ 2016**



**Director of Technology**

## **TECHNOLOGY OFFICE**

The 2015-2016 school year was full of district-wide projects, new equipment, and ongoing long term planning.

The following were the major technology initiatives accomplished this past year.

### **Middle School Projects**

The Technology Department continued to work in conjunction with the Building Committee to finalize the completion of the new Middle Schools. All network electronics, telephone systems, furniture, fixtures and equipment (FF&E) have been approved and ordered. Meetings with the middle school administration have continued throughout the school year and will be ongoing in order to account for all technology needs until the completion of the project.

### **Schoolnet Project**

The Technology Department developed a Schoolnet leadership team to begin the district-wide implementation of Schoolnet, a leading online assessment and reporting system where learners can see their progress in real time and know where they need to improve while teachers and administrators can create online tests, analyze data, and better plan instruction. Implementation began in February 2015 and will continue with district professional development in the upcoming school year.

### **Infrastructure Upgrade**

The entire district's network infrastructure has been updated. Southington High School will be the main focus for the 2016-2017 school year. We replaced all main core switches in all schools including secondary data closets (IDF - Intermediate Distribution Frame). We completed the Installation of CISCO POE switches, which allowed us to give Wi-Fi access to all schools and better administer CSDE SBAC/AP testing with all our Chromebooks and MacBooks. We will continue to expand Enterprise Wi-Fi access across the district. We will also continue to budget for Infrastructure upgrades, which include funding for equitable access to technology and in preparation for online testing.

### **Website**

A website upgrade is slated for completion in the 2016-2017 school year. This new design will make our web design and software fully responsive, meaning whether someone visits a site from their smartphone, tablet or desktop, they get the same seamless and interactive experience. This new design will be easier to navigate and find information. The technology team will be migrating over 4,000 pages to the new site.

### **Office 2016**

We are in the process of upgrading all the office and classroom computers to the new version of Microsoft Office.

**Affordable Care Act**

Starting in 2016 (for the 2015 tax year), Southington Public Schools was required to issue a new tax form, Form 1095-C under the Affordable Care Act (ACA). It contains detailed information about the medical coverage offered to staff and their dependents. The technology team completed the printing of these forms and will process these electronically to the IRS adhering to strict deadlines.

**Practice Revisions/Development**

The Technology Department implemented two district-wide practices. All service requests must be entered into our Solarwinds Web Help Desk ticket system. This practice allows the department to have complete control over help desk ticketing by automatically converting emails to tickets, routing and assigning tickets to groups. It also allows us to save time, money and overhead by enabling end users to resolve recurring and known problems, while building a Knowledge Base. We, also, began collecting devices over the summer. This new practice allows the technology team to take inventory of our equipment, check the condition of the hardware and software, and save money by proactively fixing devices that are still warrantied.



**SOUTHINGTON PUBLIC SCHOOLS**

**SUPERINTENDENT'S ANNUAL REPORT**

**2015 ~ 2016**



**School-Based Activities**



# Southington High School

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16.

**Principal**  
Brian Stranieri

**Assistant Principals**  
Rich Aroian  
Michael P. Halloran  
Dianne Holst-Grubbe  
Jeff Shaw

## Annual Report 2015-2016

### Enhancements

Southington High School (SHS) continued to focus its efforts on teaching and learning this past year. The College Board continues to recognize Southington High School for maintaining the number of students that participated in AP courses this past school year. Two more AP classes have been added to our curriculum. They are Macro-Economics in Business and Computer Principles in Math. Our UCONN Early College Experience (ECE) program continues to grow also. We have added Spanish IV and Economic Principles. The number of students who are signing up for classes that would lead to college credit for all students also increased for the third year in a row. Additionally, U.S. News and World Report identified Southington High School as the 38<sup>th</sup> best high school in the state and "One of America's Best High Schools" for 2015-16. The AP classes held their Fifth Annual AP Expo in the SHS cafeteria on Tuesday, May 31<sup>st</sup>. The annual College Fair provided SHS students and parents an opportunity to connect with over 90 colleges and universities. Over 1000 people attended this event.

SHS spent a significant amount of time administering the SAT School Day test on March 2, 2016. The whole day went well. Science students continued to take the CAPT test. The teacher evaluation system continues to improve now that we have completed our third year. Many parents have commented that they are very happy with the parent communication goals and that they have seen a dramatic increase of communication between the school and the home. The School Improvement Team (SIT) continues to focus their work on the improvement of teaching and learning. Department chairpersons then work directly with members of their departments to look at data, common formative assessments, and work together in collaborative groups to make informed decisions about how to improve instruction. Teaming in Grade 9 continued for a third year and continues to be a very successful program. These teams provide the level of communication necessary between the teachers, students, and families so that the transition to high school is as smooth as possible. Student voice and empowerment continues to be a focus at SHS. Students in our ABC team (think tank) are valuable contributors to school-based decision making. The athletics programs, under the direction of our new Athletic Director, Mr. Greg Ferry, continued to listen to the voices of student-athletes as the Knights of the Roundtable continued through this year.

### Celebrations

Southington High School had much to celebrate during this school year. Mr. Brian Durbin was honored by the Board of Education as our "Profiles in Professionalism" awards recipient. The Order of the Blue Knight was given to Erik Semmell and John Shea for all of the numerous hours that they have volunteered over the years. The work with the Chamber of Commerce continued to expand as Nancy Chiero, program coordinator for our Training for Tomorrow program, provided 75 students an opportunity to apply for internships. Thirty-five of these students were placed in internships. Twenty-five students wanted medical careers, forensics, forestry, police, criminal justice, psychiatry, scientist, or a career that we were unable to find a

match so they were part of the career speaker's day. The remaining 15 students never completed the program due to commitments to sports or extra-curricular activities. More than 150 students listened to guest speakers on careers. We continue to celebrate the great success of our co-curricular activities. The SHS Band continued to dominate other state Bands by winning another State Championship. Our Robotics team won numerous awards including the state and New England District event. They also attended the World Championship in St. Louis, Missouri for the second straight year finishing fourth in the World. The FFA, DECA and FBLA Clubs continued their state dominance being named as one of the best vocational programs in the state of Connecticut. Unified Theatre, Unified Sports and Best Buddies programs continued to shine. The Key Club continued to be instrumental in the success of our school-based events through their significant contribution of time and community service. Relay for Life continues to be held at SHS and receives numerous support from many students, faculty and clubs from SHS. Project Lead the Way (PLTW) continues to grow and excel as our seniors presented their projects and inventions on May 25<sup>th</sup> during senior night. The Physical Education Department continues to do well on our State Physical Fitness test. This year, 67% of our sophomores reached goal. The Music Department held many successful events including "Music of the Knight", Veterans Day concert, Chorus and Jazz Holiday Concert in December, followed by a very successful Spring Jazz concert in May. The Art Department presented its annual Art Show to the community in the SHS Auditorium lobby in May. The Drama Club held successful fall and spring drama programs and had numerous students nominated for the HALO awards. The Math Team competed for the first time in school history at the State Math Competition. The Language Arts Department had four students compete in state-wide oratorical contest. The World Language Department was honored by the Southington UNICO Club at a banquet in May that recognized members to the World Language National Honor Society. Numerous students were recognized by every department in our school as top students in each department at our annual Awards Night back in May. On Thursday, May 19, 2016, 114 students received 252 scholarships from local families, clubs and organizations during Scholarship Night. Additionally, with the help of our two literacy teachers, and a number of their colleagues, multiple successful student book clubs were held this year. These book clubs spread the love for reading and the opportunity for leadership to a significant number of our students. A partnership was developed with our local elementary schools as students from all schools visited each other and talked about reading throughout the year. The Southington Athletic Department had another strong year both on and off the playing the fields. The Athletic Department was given the Winter Sportsmanship Award and managed to have nine of our teams win the Central Connecticut Conference Championship. The Athletic Program had 16 teams qualify for State Competition. The Gymnastics Team finished as the State-Runner-up while Football, Girls Volleyball, and Softball all made it to the State Semi-Finals. The Boys Volleyball, Boys Ice Hockey and Baseball Teams made it to the quarterfinals. We had numerous state qualifiers in Girls and Boys Swimming as well as in Girls and Boys Track and Field. Each year, numerous Southington High School athletes make their way into the college athletic ranks. There were five student athletes who signed national letters of intent while 15 more athletes will be continuing their careers on Division III or Prep School Level.

### **Ongoing Work**

Our goal for next year will be to continue our focus on improving teaching and learning, civic consciousness, and character development at SHS. We are looking forward to developing an SHS Foundation that will work directly with members of the Wall of Honor that Mr. Brown has championed for years. Mr. Brown and I, along with Michelle Zommer (SHS class of 1979), are excited to begin working on this project during the 2016-17 school year.



## ALTA

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18.

*Jess W. Levin*  
**Director**

[jlevin@southingtonschools.org](mailto:jlevin@southingtonschools.org)

### Annual Report 2015-2016

#### Enhancements

This is the end of my seventh year as the Director of the Alternative program (Alta). In my tenure, one of my priorities was to build and preserve a strong connection and relationship with Southington High School. For the second year, Alta students are eligible to take classes at SHS as part of their academic program. This year, we had five students taking classes at Southington High School. Alta students also went to the Junior and Senior Proms and participated in Class Day.

We continue to update our building technology and integrate it into our teaching and learning. As of this summer, every classroom will be more interactive. These upgrades will assist teachers in being even more interdisciplinary in their instructional approach, and will also help personalize learning for all students.

#### Celebrations

Six students made second honors and eight made first honors during the 2015-2016 school year. Alta has 13 seniors graduating this school year. One graduating senior has committed to the United States Navy. Others are working or have plans for post-secondary education. Alta students attended different educational field trips with students from Southington High School including the Aerospace Manufacturing trip and the Construction and Manufacturing trip. We continue our partnership with the YMCA and thank them for their support of the Alternative program. Students in good academic standing can obtain monthly YMCA memberships. Alta students continue their partnership and collaboration with the fifth year seniors from Southington High School. Their participation in events during the school year continues to be a highlight.

#### Ongoing work

We continue to work on expanding and diversifying our curriculum to serve the different academic needs of the alternative student population. A strong focus on transition planning for graduating seniors will continue as they make the jump from high school to the "real world." I will be pursuing new opportunities for students to obtain internships and work experience for the upcoming school year. Alta students have begun volunteer work in some of our elementary schools and I hope to expand this mission in the coming year with the help of Karen Smith, retired Assistant Superintendent, who has been volunteering at Alta.

**Frank Pepe**  
Principal

## ***Joseph A. DePaolo Middle School***

**Christopher J. Palmieri**  
Assistant Principal

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### **Annual Report 2015-2016**

#### **Enhancements**

The Joseph A. DePaolo Middle School (JAD) community just completed another banner year. The building's grand opening celebrated the successful completion of the renovate-to-new project and was well attended by community members. As the year progressed, the community involvement expanded during the Second Annual Taste of Culture Night. Hundreds of participants came together to celebrate the wide range of cultures and sample delicious dishes representative of each.

Once again, JAD was the top earner of Stop and Shop's A+ Rewards Program. Moving past last year's mark of \$5,425.94, we ended the year presented with a check worth \$7,350.41. Joseph A. DePaolo Middle School truly appreciates the support from our families as well as our local Stop and Shop. The funds are slated for future cultural and academic experiences for all of our students.

#### **Celebrations**

School to home communication continued to be a focus for JAD teachers this year. More importantly each teacher designated a target number of positive contacts to make throughout the year. Hundreds of Good News Cards, emails and phone calls were sent or placed to celebrate the academic and social progress of our children. Students of the month were recognized every four weeks and were nominated by the teaching staff. These students serve as role models for all others through their achievement and character. There were 320 students recognized by being placed on the Principal's List. These students were invited to one of three Bagel Breakfasts held over the course of the year. The focus of JAD is to celebrate our students publicly for their academic achievement and or good deeds. Drawing student attention to the positives makes similar actions contagious.

#### **Ongoing Work**

The dedicated staff of JAD continued to unpack new standards in certain subject areas to discover the degree of impact in classes throughout the school. This information compacted with a very conscious mission to move away from teacher directed lessons towards more student involved learning dominated the professional development for the year. Supporting teachers through this transition is critical to improving student achievement.

The Principal's Advisory Group, made up of students will continue next year. The focus of the group is to analyze discipline data. Last year, students calculated 93% of eighth graders, 97% of seventh graders and 96% of sixth graders never received a suspension or even an office detention. Students created posters hung around the school with the percentages advertising the vast majority of students do exactly what they need to do on a day to day basis. Next year, this same type of analysis will occur and students will brainstorm activities to "get the positive word out."



## *John F. Kennedy Middle School*

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20.



Richard Terino  
Principal

Susanne Vitcavage  
Assistant Principal

### **Annual Report 2015-2016**

#### **Enhancements**

This year, the newly renovated John F. Kennedy Middle School opened its doors and began to actualize the possibilities this facility could provide. The restructured Unified Arts program offered a new course in technological education: Design in Technology (CAD). Architectural units, along with video production, highlighted this computer-based course. Another new computer-based course in Unified Arts, Digital Music, offered students work in the world of music production. Students in Grade 6 art classes began e-portfolios to house their work as they progress through their middle school years; literacy integration was in evidence as each piece of work contained a written self-reflection on why certain design elements or colors were used as well as a summary of its creation. The proliferation of computers within the building allowed for the expansion of Google classroom usage to the degree that it has become pervasive in our pedagogy. Teachers and students work within this site inside and outside of the school day. This capability has witnessed the iMovie becoming a consistent unit product in our social studies classes, an engaging and creative measure of learning.

Literacy monitoring/assessment began usage of the Scholastic Reading Inventory. Language Arts instruction saw continuous infusion of The Teachers College Reading and Writing Workshop model. Social studies and science curriculums continued writing and unit revision to ensure alignment to the new framework and standards. Mathematics began a pilot exploration in the use of Schoolnet interim assessments to track student progress. All teachers were introduced to the capabilities of Schoolnet in terms of generating data and assessment instruments. Lastly, in moving learning outside of the school walls, the district subscribed to *Britannica School* this year. This online program provides anytime access to encyclopedia articles, thousands of videos, images, learning materials, and educational games that deliver additional activities on subjects studied during the school day.

Our school's goal of student involvement has expanded. Something to appeal to all interests to entice after school participation continues to be our goal. Added to our 32 existing extra-curricular clubs and activities were the following: iMovie Club, Cupcake Wars, and Team Awareness. Of particular note, Team Awareness sponsored World Down Syndrome Awareness Day. In honor of this special day, March 21, all during the week of March 15-19, students participated in a fundraiser called "Dimes for Downs" and raised close to \$1,000!

An expansion in school-wide assemblies was possible given a finished auditorium. Jerry Ackerman, who has spoken to nearly one million students all around the world from New York City to Seoul, South Korea, presented his anti-bullying message: "I WILL DEFEND" to students in November. This highly regarded national speaker has authored six books, appeared on XM/Sirius radio and has become a leading voice for students across the nation. On November 10, for every grade level, local Veterans (Wayne White, Dave Brennan, and Lou Urso) presented the following message:

*"... to raise awareness that there is a cost to freedom, that there have been and are those who have paid, are paying, and will pay that cost while wearing the uniform of our armed services in war and in peace, in visibility and anonymity. These men and women deserve America's recognition, gratitude, and honor."*

Our own science teacher, Glen Dunham, former Merchant Marine Naval Reserve Officer, was recognized by the school as these veterans called him forward and "coined" him (given a coin for service "above and beyond").

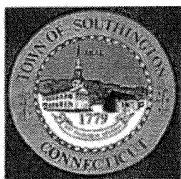
Freestyle Theater, courtesy of our PTO, entertained and educated our students as they combined a piece of history with a vocabulary word like *metaphor* from language arts and then framed an improvisation around them in an interactive show. For the first time in school-wide assembly, our Unified Theater performed its "Learning through the Decades," a tribute to American music and dance from 1960-1990.

### **Celebrations**

Fifty years old and now reborn! On Sunday, September 13, at 1:00, Kennedy Middle School held its Grand Opening. We welcomed the public through our doors for tours of our renovate-to-new building. Just prior to the tours, two of our Grade 8 students unveiled the building's commemorative plaque which honors those who invested time and effort to make this happen. At the start of the school year, our *Eagle Excellence* program was rolled out to celebrate the positives in the school day lives of our students. The program celebrates student demonstration of high behavioral expectations in the hallway, the classroom, the lavatory, and the cafeteria. Expectations focus on three core areas: being safe, being responsible, and being respectful. The program is laden with possible incentives for those who go above and beyond. Kennedy Middle School students continued to garner individual and team recognitions and awards for an array of achievements. One notable was an Apple Harvest highlight in Booth 11-Elks. Here one Grade 6 student and her brother showcased their original organic and recycled product line (organic bug spray, lotion, salt and sugar scrubs, body creams, and organic air fresheners). Another notable distinction was in eCybermission Competition where three Grade 6 girls achieved first place in state competition. They created a water filtration system that could be used in the drainage pipes around town to decrease the amount of pollution that enters the Quinipiac River. In celebration of the myriad cultures that comprise our Kennedy family, our second annual *Taste of Kennedy* night was held. Lastly, our Kennedy family saw the passing of our long-time science teacher, Joseph Cipollini. Generations of Southington students learned from this man that schoolwork and fun can, actually, become a compound as Webster's Dictionary states. "The constituents of the compound lose their individual characteristics and the compound has new characteristics." This was his teaching style. Cip, who nicknamed so many students (Nicky Noodles, Vicky Seuss, The Terpatator, etc.), not only looked outside of the box but *stood* outside of the box. His favorite sayings such as, "You're smarter than I look" shall not be forgotten. He shall be missed.

### **On-going Work**

The greatest impact to programming instruction will be the expansion of Schoolnet use as our data management system. Creation of the School Data Team, to complement the district team, will find the perfect vessel to house the Schoolnet information. Programming enhancements begun in 2015-2016 will continue expansion. Integration of library/media instruction on valid research and avoidance of plagiarism will continue to witness library/media specialist co-teaching in social studies and language arts. Exploration of scheduling changes to accommodate SRBI intervention or world language expansion into Grade 6, both currently constrained or precluded by the eight period day, are planned next year. Construction and implementation of an SRBI program *NEST (Never Ever Stop Trying)* is set for 2016-2017 roll out. After CREC training in 2016-2017, revamped delivery of co-teaching instruction in Grade 6 language arts and math will be staged to occur with Grades 7 and 8 to follow in the future.



## WALTER A. DERYNOSKI ELEMENTARY SCHOOL

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Jan Verderame

Principal

Kelly Nichols

Assistant Principal

### Annual Report 2015-2016

#### School Accomplishments

The 2015-2016 year at Derynoski School was filled with new learning and excitement. We started the year with a new math resource, Ready Math, which teachers worked with their grade-level teams to roll out. With this new resource, teachers began their work of unpacking the new lessons during their common planning time with their grade-level teams. Teachers collaborated with the Math Specialists and the Math Coordinator, Dale Riedinger, to determine how to present each concept and what supplemental materials would be needed to ensure mastery. Practices in reading were enhanced with the new Lucy Calkin's materials which were full of wonderful lessons and performance assessments. Teachers were excited to dive into these new units of study and integration of these lessons clearly increased the rigor of instruction.

The units of study for writing aligned, in many cases, with the reading units which supported continuity of instruction. A new practice in both reading and writing included the integration of individual learning goals. Students were challenged to take more ownership of their learning through understanding expectations and identifying their own strengths and areas for growth. This occurred through the integration of formative classroom assessments and rubrics. Teacher facilitated goal setting was completed during conferencing and strategy groups and adjusted throughout the year.

#### Celebration

Our STEPS Program was enhanced this year with the integration of some components of the "Responsive Classroom" Model. Three teachers went to training in "Responsive Classroom" over the summer and worked with teachers to integrate components such as a morning meeting into their classrooms. Students initiated fundraisers raising over \$6,000 throughout the year facilitating leadership and community awareness. The veterans in our community were honored in different ways throughout the year starting in November with a celebration that included a "white table" ceremony. Students raised money to give iPods to veterans in the Rocky Hill Veteran's Home to support their rehabilitation. We are proud to say that when students leave our school they have an appreciation for what our veterans have done for our country.

Safety was addressed this year by reviewing our practices with our school based committee and staff. With the support of the Southington Fire Department a Tornado Plan was implemented and practiced this year with students and staff. Fire and Code Lock Drills were also practiced throughout the year.

The Derynoski PTO was very active this year integrating monthly family nights to encourage parental involvement in the school. Revenue from fundraising this year was focused on the building of a pavilion on the school grounds. This is in the beginning stages with the high school students in Project Lead the Way drawing up the blue prints. The PTO also sponsored an author visit, Steven Kellogg this year. This was a huge success and enjoyed by both students and staff.



**Kindergarten**

The Kindergarten team integrated the new Lucy Calkins Reading Lessons and new math resource, Ready Math, this year. As part of the Ready Math plan, the team designed, prepared and implemented math stations. The team worked hard to implement them with rigor and fidelity. In addition, we presented six parenting workshops for incoming Kindergarten parents and conducted a visit for the students. We also held a structured orientation program for new incoming Kindergarten families that included a workshop for parents to preview our curriculum. The team also conducted a Writer's Workshop presentation in May for the families. The team also hosted the Columbia lab sites four times, along with the Plymouth Public Schools. The team fostered a relationship with the Southington Care Center as part of our STEPS initiative in helping to build our connection with the community.

**Grade 1**

This year, the first grade team worked closely with the new Lucy Calkins Reading Units. The team planned weekly, based on the "Big Ideas" in each unit, and used each session to drive our instruction. We also continued to be a model lab site for Columbia in Reader's and Writer's Workshop. This year we received a new math resource, Ready Math. The team worked together to learn, implement and supplement our daily instruction. In writing, we were excited to start the year with a strong sense of the units and felt more confident in our instruction based on the fact that it was our second year with these units. We continue to get stronger at integrating science and social studies into our English Language Arts. Our word work was done with fidelity daily.

**Grade 2**

New reader's and writer's lessons by Lucy Calkins were followed closely. Students were instructed in narrative, informational and opinion writing. It was necessary for the team and Literacy Specialist to develop a few units since they were not included in the Lucy Calkins' kit. The non-standardized writing assessment tool that was developed by the team last year was continued with a better focus on author's message. A new and quite rigorous math resource, Ready Math, was implemented, which helped students develop higher level thinking and open ended problem solving strategies.

**Grade 3**

We have been a busy, hardworking team this year. We have recommitted to the Responsive Classroom Model. Productive Morning Meetings promoted the Developmental Assets and the STEPS program, as well as our Character Education. "Unpacking" the new Lucy Calkins units was a focus in the area of English Language Arts all year. Book Clubs were successful and encouraged stronger comprehension through conversation. Grade 3 continued to be a Columbia lab site with an emphasis on information and opinion writing. Google Docs was the platform used to publish many different genres of writing. The Grade 3 Team spent much time and effort organizing and planning Ready Math lessons. This resource embedded Common Core concepts and key language into our daily math instruction and elevated student discourse throughout. Grade 3 students created another beautiful mural with an Artist in Residence.

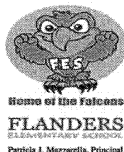
**Grade 4**

The Fourth Grade Team continued to align Reader's and Writer's Workshop to the Common Core. Close Reading strategies were emphasized with text dependent questions throughout the curriculum. Students also used the rubric to set personal goals for improving their reading comprehension and writing performance. In writing, we focused on narrative, opinion, and

informative writing. In addition, explicit instruction in grammar and spelling was implemented to help students learn how to edit and revise their own work. In mathematics, the new Ready Math resource was integrated across the grade level to more closely align with the Common Core. Students enjoyed a hands-on approach to science inquiry.

**Grade 5**

This year, we implemented a departmentalized structure. This structure gave us the opportunity to become expert in our content area. In math, we implemented the new Ready Math Resource. Additional resources supplied by the math department were used to challenge our higher-level learners. Integration of more collaborative reading and writing units were targeted this year with an emphasis on non-fiction. In science, students were given a choice between the Science Fair and Invention Convention. The developmental asset building blocks of the STEPS program could be seen throughout our classrooms, specifically through our Veterans' Program, Town Meetings, and Safety Patrol.



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### **Annual Report 2015-2016**

#### **School Accomplishments**

Flanders Elementary School is part of a diverse neighborhood school community with strong connections to its parents and the general community. Our school mascot is the Flanders Falcon and our school slogan is "Flanders Falcons are trustworthy friends." We continue to connect with the greater community by supporting Relay for Life, Community Soup Kitchens, YMCA Camp Sloper, Park/Recreation Programs and many requests for support from the community such as "Dress Down" days for charity. Our PTO supports our staff through fund raising to enhance our instructional and cultural initiatives. This year, the PTO's hard work led to the purchase of addition iPad technology, an amazing national win that earned us a \$40,000 playscape, field trips, and family fun nights. The PTO also promotes positive family activities such as Family Picnic, Family Bingo, and Read Aloud Day, a winter "Read across America" Reading Program, Ski Club, Drama Club, Scouts and Flanders Cares programs. Last year, we added our Running Club and Art Club. This year, teachers and parents added Lego Club, Junior Art Club and Engineering Club. Our PTO continues their work of providing free family fun nights so that every family could attend and not worry about cost.

This academic school year our Continuous School Improvement Plan involved our continued work in the areas of student achievement and teacher accountability in four areas: CCSS Standards in Numeracy and Literacy, School Safety/Climate and School/Family Partnerships (focusing in on communication with parents regarding SRBI student progress). Key items and events that we are most proud of are:

- School and Home Connections via a Principal's Coffee, Kindergarten Special Day Celebrations, Grade One First Fridays for Families, Grade 2 Readers Theater, Grade 3 Mystery Readers Program, and Character Museum, Grade 4 Writing Celebrations, and Travel Road Show, and Grade 5 Science Fair/ Invention Expo, and Living Museum, and grade level information in monthly newsletters.
- Instructional focuses for 2015-2016 included, but are not limited to: The Southington Public Schools Mission Statement, ABC School Asset Building Strategies, Writers' Workshop, Readers Workshop, SRBI interventions, exploring resources and instructional strategies to help the struggling learner in reading, writing and social/emotional areas and progress monitoring and increased parent participation in academic celebrations and meetings.

We provided parents with Math Nights at PTO meetings. Teachers from each grade level shared important CCSS math information and instructional strategies for parents throughout the school year. Our work in student achievement will continue to focus on CCSS standards regarding reading comprehension and math literacy. We plan to continue to enhance our strong school/family connections with a variety of initiatives such as Literacy Nights, Numeracy Nights, and Instructional Celebrations, and Community Service Projects, parent involvement in our A.L.O.T./STEPS program. We have seen increased participation in PTO meetings and will be working with PTO leadership to have attendance increase in numbers.

### **Kindergarten**

Kindergarten goals focused on early literacy skills to build a strong foundation for our beginning readers. Our SRBI work focused on assessing data gathered early in the year and providing interventions in phonics and phonemic awareness. We provided reading tutor and math (intervention) support earlier in the year for all students to achieve greater end of year reading and math levels.

### **Grade 1**

We continued to work to increase student achievement in reading through vocabulary development and fluency work. We added accuracy in reading to our plan. The first grade team dedicated themselves to increasing student achievement in math using resources provided by the district and by meeting with parents to share math practices. "First Fridays for Families" continues to be a parent favorite with significant parent participation.

### **Grade 2**

Grade 2 at Flanders School uses interactive technology lessons in reading and math on a daily basis. This school year, they have focused on CCSS math instruction, reading comprehension and SRBI early intervention. Areas of focus in reading comprehension included strategies of retelling, fluency and author's message. Instructional celebrations continue on a regular basis in this grade level.

### **Grade 3**

This year, the third grade focus on literacy instruction in the area of non-fiction reading/responding continued. Math instruction was a key area of focus using new resources. SRBI interventions were researched and implemented. During the mystery story unit of instruction, parent "mystery readers" continues to be a big hit with the students.

### **Grade 4**

Grade 4 continued to focus on the English Language Arts CCSS standards for non-fiction reading/writing and research. Interactive and instructional technology is used on a daily basis. This team focused on SRBI interventions in all academic areas and in social/emotional areas. Math and Science were areas of high focus as well. Students participated in Science Field trips to Camp Sloper, which supported their learning. The team incorporated hands-on and project based learning strategies with their students.

### **Grade 5**

Our fifth grade students have grown in all content areas. SRBI work focused on building new intervention strategies to help students. Instructional focus points included: Fractions in Math, Opinion and Information in Writing, and Authors' Craft for Reading. Instructional celebrations had brought the Grade 5 curriculum alive for parents.



# Hatton Elementary School

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## Annual Report 2015-2016

### School Accomplishments

Hatton Elementary School has continued our tradition of excellence this year. We are fortunate to have the support of a dedicated PTO. Our parent volunteers work tirelessly to support school activities and raise funds to provide enhancements to our school that benefit all children. This year, our PTO ran two very successful book fairs, supported arts enrichment programs, a pasta supper, bingo night, family movie nights, the talent show, an ice cream social, a family picnic, and partnered with our physical education teacher to run an amazing field day for all classes.

Our school houses the district's Integrated Preschool (Wrinn Preschool Center) with an enrollment of 90 students. Having three preschool classrooms in our building provided volunteer opportunities for our fifth grade students. Many students gave up recess to volunteer in these classes and work with our youngest children. Our Grade 5 students also volunteer as Physical Education Student Leaders and assist as role models for kindergarten classes. Hatton's total enrollment for the 2015-2016 school year was 463 students.

Hatton continued its commitment to the Kind Kids Program and this was our theme as students, parents, and teachers marched in the Apple Harvest parade for the first time. The Hatton ABC Committee continued to plan monthly activities to promote the 40 Developmental Assets. We also rolled out a school-wide PBIS (Positive Behavioral Interventions and Supports) Program with clear expectations and common language across all classes and locations in our school.

### Celebrations

One of our ongoing highlights and important focus areas for the year was establishing and maintaining strong home-school connections and recognizing the amazing contributions of our students and staff. Our grand opening on the first day of school was a "Red Carpet Gala" right down to the staff in tuxedos and formal gowns, and classes walking the red carpet as a DJ played music.

We visited classrooms every Friday for the *Friday Phone Call* to recognize a student from each class by calling their parents (*right from the classroom*) to celebrate their success. This aligned with our school-wide PBIS initiative, which was a great motivator for our students and a useful way to recognize and reinforce positive contributions to our school. School and town officials joined us for some calls and we even called our teachers' families during Teacher Appreciation Week. Over 600 calls were made this year.

One of our Grade 5 students (Kent Carnright) won the town-wide spelling bee this year. Our entire school supported the Jump Rope for Heart effort and raised over \$10,000 for the American Heart Association. Staff and students also collected items and funds throughout the year in support of the Southington Community Organization as a way to give back to members of our own community.

### **Preschool**

The Preschool staff worked with the new ABA-BCBA staff to build a more classroom-based service delivery system for our students in the ABA Program. The Preschool was highly successful with fifth grade helpers becoming role models for our four-year old students.

### **Kindergarten**

A visit to the Hungerford Nature Center animal program provided a “hands-on” opportunity for the students to learn about various animals. This year, grandparents were invited to class for “Snack & Story Time.” A mother’s Day/Special Person Tea was another highlight as students, once again, shared their writing pieces with guests. The Kindergarten classes headed a school wide “Warm Your Neighbor” project, collecting soup, oatmeal & hot cocoa for community organizations, including our town food pantry.

### **Grade 1**

This year, with the new math resources, the first grade team worked with the math specialists to develop centers to support the skills. The first grade team also used new resources from the math specialists, such as scoots daily number talks to support rigorous math instruction. The first grade classes performed a play “School Day: A Fish Tale” for the school and held an evening performance for parents and relatives. Each first grade class held a “Meet the Authors” celebration to highlight all the writing that the students have completed this year and to celebrate with their families.

### **Grade 2**

The second grade enhanced their science curriculum by having the classes attend a Soil and Plant Workshop at Camp Sloper. To enhance the second grade Character Unit, students presented oral reports while dressed as their favorite character. Through STEPS, the Grade 2 team spearheaded the “Rock Your Socks” campaign to raise awareness for Downs Syndrome. The funds that were collected were donated to a local charity that supports Downs Syndrome research.

### **Grade 3**

The third grade classes attended a field trip to the Old State House in Hartford to complement the social studies unit on government. Students were able to participate in an election and a court trial. Grade 3 classes visited the New Britain Museum of American Art and had an Artist in Residence from the museum help them create a mural of the Town of Southington. The teachers also worked to integrate a new math program, new reading assessments, and PBIS.

### **Grade 4**

Students continued to grow in their writing with a focus on narrative stories, informational essays, and persuasive essays. Each class held a writing celebration at the end of the year to showcase their work. For our nonfiction reading unit in social studies, students researched a famous person in history using multiple sources. As a culminating activity students shared their work through a visual presentation to classmates and parents. In conjunction with our science unit on force and motion, students visited the DaVinci: Machines in Motion exhibit at the Connecticut Science Center.

### **Grade 5**

Grade 5 teachers continued to departmentalize for math, writing, science/social studies. This helped students with organization and transitioning to middle school. Students participated in Asset Day at YMCA Camp Sloper. Grade 5 students connected writing, speaking, and listening to multi-media through Vimeo and Google Docs. Students were introduced to higher level questioning and new vocabulary using the new resource, Ready Math, and centers were used for many new concepts.

### **Ongoing Work and School Improvement**

Our staff worked to refine Scientific Research Based Interventions (SRBI) practices this year. An SRBI leadership team made up of administration, regular and special education teachers, and literacy specialists met weekly to review grade level cases, to make recommendations, and to consult with teachers about interventions. A monitoring system was made more uniform using google docs and allowed for increased collaboration among staff. We also utilized the data team model as classroom teachers worked to self-assess instructional practices in reading. Teachers used a look-for guide and completed monthly self-surveys about elements of exemplary reading instructional practices they identified in their work. We targeted support to weaker areas and saw improvement and increased collaboration among staff as they worked to improve instruction as a team. We will continue our work in these areas in the coming year.



## Urbain T. Kelley School

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### Annual Report 2015-2016

#### School Accomplishments

At Kelley Elementary School, 2015-2016 was a wonderful school year filled with new learning and exciting opportunities for our 325 students. Teachers demonstrated a continued commitment to their own professional growth by attending workshops focused on Columbia Teacher's College reading units of study and the new Ready Math resource materials throughout the school year. Teachers also broadened their understanding and implementation of Tier I SRBI Interventions in literacy through continued collaboration with the Literacy Specialist, grade level teams, members of the SRBI Team, and our teacher leader. The addition of primary and intermediate math specialists also provided needed support to address intervention needs for students in mathematics. Departmentalization in fifth grade was again successful. A highlight this year was student led parent conferences in fifth grade in November and March.

Parents and guardians are an integral part of the Kelley School Community. Our PTO coordinates a variety of activities and events throughout the school year including two highly successful Book Fairs, a Back-to-School picnic, a Vendor Fair, a Holiday Fair, and a variety of wonderful events as part of our Fifth Grade Recognition. Our PTO also provides funds to each grade level to supplement transportation costs for field trips and has started a fund to purchase a new sound system for our cafetorium. Parent volunteers also play an important role in our school day, assisting teachers in a variety of ways. Some help with copying and chaperoning trips, many others work in classroom centers or as part of our HOWL (Helping Out with Literacy) program in the primary grades.

Our fifth grade STEPS Ambassadors serve as role models in our building. They ran our monthly Town Meetings educating all other students on each Asset of the Month and how it could be integrated into their daily lives. Members coordinated our Good Deeds Week, daily Words of Wisdom, and our Munching in May program that ended with almost 1,000 food items being donated to Southington Community Services. Almost 150 students participated, once again, in our Math-A-Thon, a program sponsored by St. Jude Children's Research Hospital. We had our most successful participation ever raising over \$13,000 for St. Jude. To celebrate this success, students got to "Tape Mrs. Kahl to the Wall" in April!

Afterschool programs continue to be highly successful at Kelley School. They include Art for a Cause Art Club, Running Club, Unified Sports Team, Math Olympiad Team, CyberShamrocks Robotics Team, Ski Club, Safety Patrol, YES (Youth Embracing Service) Club, and Drama Club.

#### Kindergarten

This year, we are very proud of our DRA scores. Out of 37 students, we only had two below grade level at a level 3, 9 at grade level, and 26 above grade level. These scores are a reflection of our hard work in Readers and Writers workshop specifically. Implementing the new Columbia Units of Study, presented in the Columbia resource books, we created lessons and resources to



support the CCSS. In math, most students achieved mastery in all areas. We utilized the new Ready Math Resource. We challenged and supported each student throughout the year with materials that we created. We are also proud of the multiple celebrations that we had this year. Students participated in an October Songfest during which they sang songs and read poems. We also had a Reader's Theater and writing celebration. Students read from a script and used character's voices. They also shared their writing with their families. Our final celebration was a graduation to celebrate the accomplishments of all students.

### **Grade 1**

In first grade, we utilized a new Lucy Calkins resource for Readers' Workshop. The students grasped concepts and skills in a new and exciting way. We also used a new resource for math. The children have demonstrated a stronger number sense than in previous years. We attended many professional developments to strengthen our understanding of the Ready math resource. Families were invited to our Readers' and Writers' celebration. The children enjoyed sharing all their accomplishments. In June, a trip to the Beardsley Zoo was the culminating activity to our science unit on animals. First graders presented their annual Mother's Day program. Kelley School participated in Read Across America Day and ACES. First grade students loved having a room full of life. We housed mealworms, tadpoles, butterflies, and chicks.

### **Grade 2**

This year, we used a new math program, Ready Math, to help implement the Common Core Standards. Several days of Professional Development were designated to help further enhance our knowledge of the new program. For the first time this year, we received Lucy Calkin's manuals in reading to help with our daily mini lessons. This helped to roll out the new units and objectives in Reader's Workshop. In addition, we were given Professional Development with Jill Chapman and Carrie Ann McDougall to provide an overview of upcoming units of study.

### **Grade 3**

We studied Connecticut, as well as the Northeast, in third grade social studies. We had celebrations pertaining to famous Connecticut people showcasing students' Bio Bottles and Connecticut map projects. Students created Connecticut brochures that connected with our persuasive writing unit. We also attended a field trip to the Eli Whitney Museum. On that field trip, students participated in two activities: 1) Connecticut Clipper Ships and 2) creating a rock box that correlated with our Earth Material science unit. In the areas of reading and writing, students focused on both non-fiction and fiction. Students worked on reading response questions to help prepare them for fourth grade. Third grade students also participated in a grant funded art enrichment program. This program included a visiting artist, a visit to the New Britain Museum of Art and concluded with a mural created by all third grade students, which is proudly displayed in Plantsville, on Dean's Stove and Spa.

### **Grade 4**

The fourth grade integrated new units of study in reading and writing. Frequent collaboration as a grade level and with the Literacy Specialist proved vital in the success of this new learning. Book clubs were popular in reading. Science was enhanced by hands-on experiments and two trips to Camp Sloper during the year. In addition, several students participated in the Connecticut Invention Convention, with one of our fourth grade students winning recognition at the state level for her invention. Social studies focused on the regions of the country and culminated in a "Tour of the States" Celebration with parents and community members in attendance. A field trip to Mystic Seaport enhanced the students' learning about the Northeast

region. In mathematics, a new resource was used. Ready Math was readily aligned with the Common Core State Standards (CCSS).

**Grade 5**

This year in fifth grade, we have focused on the implementation of the CCSS across all curriculum areas. We have departmentalized subjects for the students to switch to. Each teacher is the expert in her specified subject. In writing, we participated in Writing Workshop for narrative, informational, and opinion writing. Also, the students and teacher used the continuum to score various genres of writing. We also participated in an end of the year Writing Author Share, where each student prepared a presentation of their favorite writing. In math, we worked through a new resource "Ready Math", which was aligned with the CCSS. Students also created their own personal "toolbox" that we referred to as an "Interactive Notebook". This was the second year that students participated in the Math Fair, where they presented their poster boards to family, as well as other teachers within the district. In science, we participated in experiments and activities individually or in small groups. Every individual completed an invention/experiment project. A Science Project Fair was held in order to share with students and parents. In social studies, we learned about American History through hands-on activities such as creating posters, acting, and debating certain events and time periods. This year, we attended the play "Into the Woods" at Kennedy Middle School, several cultural arts programs at Kelley School, and visited Old Sturbridge Village to support social studies content learning. We also attended the STEPS Asset Building Day at Sloper's for middle school, and had academic celebrations throughout the school year. Students participated in the DARE program in the fall and chorus in the spring.



## PLANTSVILLE ELEMENTARY SCHOOL

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STEPHEN F. BERGIN  
PRINCIPAL

### Annual Report 2015-2016

#### School Accomplishments

Plantsville School continues to grow as a school community with children coming from various parts of the country and with our participation in the Open Choice Program. The staff continues to work with our mutually revised Continuous Improvement Plans. Literacy and numeracy goals are directly related to Common Core State Standards (CCSS) as well as district benchmarks. Data meetings are held to review and monitor ongoing student progress. These meetings assist teachers as they align their instructional goals based on the results of individual student data and action plans. The teachers use differentiated instruction based on student need as they see it developing in their instructional setting. Both Writers' and Readers' Workshop are fully implemented in all classrooms, as all teachers are fully trained in both models. Writing skills are emphasized across subject areas, as children write in all classes every day. Small flexible groups within the math classrooms are based on student need as identified by individual and benchmark assessments. Identified areas of weakness are addressed by our literacy specialist, special educators, as well as intervention tutors. As our facility is full of diverse technology; teachers and students use our technology on a daily basis to further their instruction and learning. Teachers and paraprofessionals and, especially, students, have used our interactive Smart Boards, document cameras, and computer technology in all teaching areas, including our library/media center. In addition, the computer carts are continuously used throughout the classrooms.

The Plantsville faculty demonstrated a strong commitment to our academic programs. Teachers continued to attend professional development on the Columbia's Reading. Math workshops are also attended as we go forward with the common core in these areas. Several teachers continue their education with college courses, and many have requested to attend professional development opportunities outside of those offered by the district. They share important information as lead trainers with our staff upon their return. Our staff also gives back professionally, serving as cooperating teachers for young student teachers and as TEAM mentors for new teachers.

We are proud of our music, art, and physical education programs; we had two instrumental and two vocal concerts. Physical education class has integrated literacy and numeracy goals. In addition, science and social studies objectives are integrated with a variety of unique learning centers. Teachers integrate their teaching of nonfiction with social studies and science. Children have learned to delve deeper into various areas of print and media, integrate information, and make argument through debate.

Plantsville School is fortunate to have a strong and supportive PTO. Along with our cultural programs, the PTO is active in many areas, sponsoring two book fairs, an ice cream social, and funding our Field Day and class field trips where real life experiences are provided outside of the classroom. With our partnership with Calendar House and The Summit, Plantsville students have continued their outreach to older adults in the community. We, again, were part of the district Relay for Life team as well as many other charitable contributions for community needs.

**Student Achievement****Kindergarten**

Our Kindergarten students experience a balanced program of literacy and numeracy. The highlight of their social studies curriculum was a visit from our local fire department as the students were given the opportunity to explore a fire engine while learning what these community members do for them. Science and literacy were supported by a trip to Indian Rock. Academic growth was significant as 92% of our students met end of year expectations in their reading goals. In addition, writing has shown growth throughout the year, as each student progressed in the elaboration of their writing.

**Grade 1**

The first grade literacy program is highlighted in the spring by their participation in our school-wide Young Authors' Celebration. Family members are invited and each child has an opportunity to read one of his or her pieces of writing. Theme days focusing on winter holidays, Apple Day, and Thanksgiving integrate social studies, math, language arts, and science through various center activities. There is an international flair in first grade with a variety of cultural events. The science curriculum was also enhanced by a visit to the Beardsley Zoo and talks by parents with a variety of ethnic backgrounds.

**Grade 2**

The science curriculum in Grade 2 was supported by a trip to Nature's Art in Montville, Connecticut and by guest speakers. Interactive Smart board work included using live Boston Marathon data throughout the day. The year ended with Beach Day, an integration of all second grade curricular work around a common, festive theme.

**Grade 3**

Individual pieces of literature were published and shared with peers. Students participated in book clubs, created maps of Connecticut, participated in countless hands-on science experiments, created time-lines, kept journals, and worked through many math processes, reaching the abstract stage for many topics. They also participated in a trip to the New Britain Museum of Fine Arts. Our art teacher worked in collaboration with an Artist-in-Residence to create a collaborative district mural which is displayed on the walking trail. Students also visited the New Britain Museum of American Art as part of the grant.

**Grade 4**

There were monthly celebrations in reading and writing through Writers' Workshop, best writing was shared with peers, and conversations about best books were held. The children's radio station integrated social studies regions and literacy as news and sports events were announced, weather reports given, and editorials showed students' skill at inference. A trip to the Eli Whitney Museum highlighted the science curriculum where they created their own simple and compound machines. Science was enhanced by participation in the Connecticut Invention Convention where several of our students achieved state recognition.

**Grade 5**

Readers' Workshop is a way of life in Grade 5. Grand conversations were held about literature, writing was published, and book clubs were held. Every Friday, a mystery reader shared his or her favorite book with the class. The science fair showed students testing a hypothesis through experimentation and coming to valid conclusions. Fifth grade students also participated in the election for Connecticut's First Student Governor. One of our students became a finalist and awarded a class trip to the State Capital.

**School Wide Reading Recognition**

The students participated in the Governor's Summer Reading Challenge. As a result of their reading success, the entire school participated in a field trip to the University of Hartford to watch Seussical.

**Continuous Work and Growth**

Teachers and administration will continue to use data driven decision-making to determine individual learning plans for students. As a faculty, we have studied our Continuous Improvement Plan and revise our objectives to include those areas of need seen in our district assessments and daily student work. The use of SRBI has strengthened our individualized intervention for our students as we continued to meet the needs of all our learners. A focus on character development was a school wide goal as we worked as a staff to integrate the "responsive classroom" approach within each classroom while incorporating morning meetings. School wide behavior expectations were also developed. Smarter Balanced Assessments (SBA) was also taken into consideration as teachers write their goals. We will continue our professional development in the common core, which has deeply driven our instruction. The expansion of leveled classroom libraries will continue, especially in the area of nonfiction. We will continue our work as an inclusive setting, so that every child is in his or her least restrictive environment. We will strive to become even more technologically literate, updating web pages and using technology when appropriate to enhance student learning.



## **SOUTH END ELEMENTARY SCHOOL**

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**Erin Nattrass  
Principal**

### **Annual Report 2015-2016**

#### **School Accomplishments**

The 2015-2016 school year at South End was filled with new learning and excitement for both staff and students. All stakeholders were part of the process to establish school wide behavior expectations and positive rewards called "Soarin' Skyhawks". We had monthly STEPS Town Meetings to support developmental assets. During "Good Deeds Week" we facilitated a Crayon Initiative for children in hospitals nationwide. A School Climate Committee was created to brainstorm ideas to build a positive culture at South End. Teachers collaborated with building and district support staff to enhance their understanding of the SRBI process. They improved their Tier 1 and 2 instruction. We had our second year of the World Language Program. We invited parents to come and see what a typical 30-minute Spanish lesson looked like.

The PTO sponsored many events this year: a traveling planetarium, Schmitt the Weather Dog, and a magician. They also hosted two Family Picnics, Movie Nights, an Ice Cream Social, Breakfast with a Buddy, a Wolfpack Family Night and Field Day. South End also had successful Bowling, Running, and Chess Clubs. Our Drama Club's performance of The Wizard of Oz was incredible and included students in Grades 1-5. There are many parents that volunteer to support student learning. We had a successful Fluency Program facilitated by our literacy specialist using parent volunteers to help our beginning readers. We honored all of these volunteers at a Volunteer Tea.

#### **Celebrations**

##### **Preschool**

This year, we had eight community helpers to teach us about what they do in the community. Our Read across America culminated by having Lt. Governor Nancy Wyman read to our preschool class. Children participated in weekly Signing Time Learning to use sign language. Preschoolers learned about each letter and its sound, numbers, sight words, the farm, nursery rhymes, dinosaurs and the ocean and improved literacy and numeracy skills. We had centers for each topic of Preschooler's Developmental Areas. Math activities focus on positional words, identifying and creating shapes, and measuring.

##### **Kindergarten**

Kindergarten went on a field trip to Indian Rock Nature Preserve in Bristol where we learned all about apples, how they grow, and made fresh apple cider! In November, we learned about colonial times, Pilgrims, Native Americans and the first Thanksgiving. Students worked with their families to create their own Mayflower Ship and then brought them into school to see which ships would sink or float. For our town meeting this year, Kindergarten introduced a new school initiative called "Bucket Fillers." Students and teachers throughout the school are working on filling up each other's "invisible buckets" with kind thoughts, words, and good deeds. We went on a field trip to The Children's Museum in West Hartford where we learned about living and non-living things. We also had a writing celebration where students will share writings from the year. Parents stayed to have a picnic-style, lunch with their child.

**Grade 1**

In the fall, the first graders visited Camp Sloper to enrich our life cycles unit in Science. In the winter, the first graders went for a ride on The Polar Express as they lined the hallway with Mrs. Nattrass. First graders were responsible for the monthly Asset of "Reading for Pleasure." They presented a song to the student body and staff, teaching their peers how to "Be the Boss" of their own reading. We celebrated "Read across America" by attending a production of Seussical. They have become experts on chicks, tadpoles/frogs, and mealworms/beetles as we observed them, supporting our science curriculum. We presented a Patriotic Program for families to celebrate Flag Day followed by a writing celebration.

**Grade 2**

Second grade had a writer's celebration where students read their non-fiction stories and fractured fairy tales to parents. We went to Nature's Art on a field trip where students learned about rocks, minerals and erosion to support our science curriculum. Students also dug for rocks and identified them. The students used the extra math program online where their progress can be monitored. Math centers gave students the opportunity to have more hands-on experiences with the ready math concepts. Second grader's also continued with their World Language experience weekly. They are demonstrating a very good understanding of Spanish vocabulary that has been introduced.

**Grade 3**

Students in third grade hosted two writing celebrations with parents this year: an "Expert Showcase" non-fiction writing celebration in January and Young Author's persuasive writing celebration in June. We hosted the annual Alex's Lemonade Stand in May and raised money to support research for treatments for childhood cancers. Children took a field trip to the Noah Webster House that coincided with our unit on Connecticut. "High Touch, High Tech", a mobile "hands on" science program also visited Grade 3.

**Grade 4**

Children visited Camp Sloper twice and participated in hands-on activities that reinforced our science curriculum. Students also attended a field trip at the Eli Whitney Museum in Hamden and built pinball machines to support our force and motion unit. Students took their pinball machines home, which was very exciting. We had two writing celebrations that showcased their informational books and favorite pieces from the year. We discussed the fantasy genre, social issues, and studied text features and structure. Students gained a deeper understanding of the regions in the United States. Students furthered their understanding of fourth grade math concepts. Students made new discoveries in math with hands-on learning, working collaboratively, technology, and independent practice.

**Grade 5**

Fifth grade students were our STEPS ambassadors this year and participated in the Asset Building Day at Camp Sloper for incoming sixth graders. Grade 5 students participated successfully in the DARE Program. Students visited Sturbridge Village as enrichment for the social studies curriculum. We hosted a writing celebration in June where students shared their favorite writing pieces from the year. Students were challenged in math, learning to apply their mathematical skills with more difficult problem solving. Fifth grade students also created prom/graduation cards to be delivered to Southington High School's graduating seniors.

**Ongoing Work / School Improvement**

As we move into the 2016-17 school year, we look forward to the expansion of World Language to Grade 3. We will continue to refine and develop our SRBI process. Teachers will have continued building based tiered intervention professional development. We also will continue the work of our School Climate Committee, reflecting and adjusting our "Skyhawk" system and developing new systems to promote positive school culture. We will also use data to drive our instruction, focusing on an intervention block for each grade level to target specific learning needs.





Melissa Barbuto  
Principal

## William M. Strong Elementary School

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### Annual Report 2015-2016

#### Introduction

The 2015-2016 school year was full of amazing accomplishments at Strong Elementary School! We collectively committed to focused goals, embraced challenges when they arose and persisted in the face of setbacks in order to achieve these accomplishments. The year began with a needs assessment in order to identify school-wide priority areas. These areas included restructuring the current process for SRBI, creating consistency in school wide expectations, and cultivating a positive school climate by revamping our approach to managing student behavior. These areas became our primary focus as a school.

#### School Accomplishments

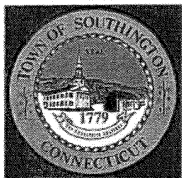
Over the past year, we worked diligently to not only bring consistency to our school, but to create a positive school climate as well. Throughout the year, students collaborated with teachers to develop a set of behavior expectations for all of our common areas within the school called "SPLASH" and each behavior expectation was explicitly taught, modeled, and practiced through our "behavior expectation stations". We then developed and implemented procedures for responding to student misbehavior. Behaviors were broken into two categories: staff-handled behaviors (minor behaviors) and office-managed behaviors (major behaviors). When minor misbehaviors occur, teachers will consistently implement appropriate and more restorative consequences such as a verbal reminder or redirection, taking a break or completing a reflection sheet instead of punitive consequences. Our primary goal in this approach is to have students learn from their misbehaviors. The implementation of the reflection sheet has been instrumental in giving students the opportunity to think about the situation and his/her inappropriate behavior. It also allows the student to think about what he/she could have done when responding to real life situations, and/or conflicts with others. This has proven to be a huge success this year. We look forward to enhancing this next year.

We also worked diligently to restructure the SRBI process that was currently in place. A school wide SRBI team was developed and charged with this task. At the beginning of the year the team met in order to engage in an SRBI Self-Assessment. We used the information from this assessment to create an action plan for the year. Our action plan included restructuring our current meeting structure, developing and implementing new progress monitoring and grade level meeting forms, piloting an intervention block in Kindergarten and Grade 2, and implementing Tier 1, 2, and 3 interventions with fidelity. The Kindergarten and Grade 2 intervention blocks allowed for us to provide all Kindergarten and Grade 2 students with explicit, targeted, and individualized instruction. Through the implementation of the intervention blocks, we were able to meet the varying needs of all of our Kindergarten and Grade 2 students. We are proud to say that 89% of our Kindergarten students ended the year reading at grade level expectations while 37% ended the year exceeding this expectation. For the few students who ended the year slightly below grade level expectations, they showed significant growth from the beginning of the year. We look forward to the same success next year as we expand this

throughout all grade levels. Although we successfully restructured and improved the SRBI process, we still have a lot to work on in this area.

### **Ongoing Work**

Despite all of the success we had this school year, school climate and SRBI will continue to be a focus next year. We will continue to modify the current SRBI process to make it more effective and efficient. We also plan to develop an SRBI tool kit of interventions and progress monitoring tools as a resource for teachers. We will also be expanding intervention blocks to all Grades K-5. As we continue our work on creating a positive school climate, we will develop a school-wide behavior manual that will include our expectations for student behavior as well as the roles and responsibilities of all members our school community, including teachers, administration, resource staff, parents and students. This manual will be distributed at the beginning of next year for parents and staff members to review. We will also implement a school wide behavior incentive for Grades K-5. I am excited to be providing professional development for our staff in this area as well. This summer, three teachers will be attending a four-day Responsive Classroom Workshop. Five teachers will be reading the Responsive Classroom book, *"The First Six Weeks of School"* this summer and will be implementing key components into their classrooms next year. In addition, our school climate team will be reading and discussing the book, *"The Power of Our Words"*. Additionally, Strong School will be one of the pilot schools for implementation of Emotional Intelligence next year. Administration will be attending two-day training sessions on this pilot in July. I look forward to continuing our work in these focus areas as they will set the foundation for further success.



MEGAN BENNETT  
PRINCIPAL

# REUBEN E. THALBERG SCHOOL

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SOUTHINGTON, CT 06489  
TELEPHONE: (860) 628-3305

## Annual Report 2015-2016

### Introduction

Reuben E. Thalberg School is a Kindergarten through Grade 5 school servicing approximately 440 students. The staff is a high achieving group of professionals. The staff continues to take educational risks to improve opportunities for student learning. This year, our fifth grade departmentalized for each of the subject areas. Our fifth grade students were able to rotate through each of the fifth grade teachers allowing for specialization of content areas as well as preparing our students for middle school. Individualization for students continues through our CORE time in which students research topics of their own interest as well as receive support based on individual needs.

Thalberg School has been committed to giving back to the community that supports our children. The students are encouraged to be civic minded and have raised awareness, money and donated time and supplies for various causes. Students have continued to participate in Asset Building Pep Rallies, monthly Character Counts Breakfasts, Smart Kids at Thalberg Elementary (SKATE) enrichment activities, Tech-sports, Spirit Club, weekly Garden Club experiences with Orchard Valley Garden Club (OVGC), monthly banking partnerships, weekly book buddies and a number of other experiences to promote student empowerment and a sense of community.

### Technology

- The students are expected to have screen time every day at Thalberg. Teachers are able to check out iPads through our library to support centers, CORE time, writing and intervention supports.
- Tech-sports program was continued with Mrs. Jenna Grodzicki and Mrs. Debbie Miller. The group was able to provide supports for the primary grade students.
- The Code Club (programmers) continued under the leadership of Mrs. Miller.
- Maker Spaces area of the learning commons (library) continues to grow and expand with new devices and challenges being offered to our students.
- The Lego-Robotics Team continued in its second year and was led by Mrs. Mandy Hubeny and Mr. Tony Arru and founded by the Southington Education Foundation grant.
- Virtual Book Club with Southington High School (SHS) students in our fifth grades. Students utilized Google Docs as well as Skype in order to have conversations about books with social issues. The students worked with the SHS students' to raise awareness of refugees in the Sudan.
- BreakOut EDU connection with Newington Schools in which students used clues to problem solve and also create problems for their Newington Partners to solve. This was presented at the CECA Conference in April.

### Interventions

- The SRBI process had some setbacks, but under Mrs. Betty Lutz's support, we ended stronger than ever with supports and plans in place.

- We continued to provide Blooming Readers for the first grade struggling readers. This intensive five-day a week intervention program supports our first graders development of reading skills (decoding, encoding, and comprehension).

### **Contributing to our Community**

Events were held to connect the school to the community. The following events were attended by the Thalberg community: Grandparents/Special Friends Day, Dr. Seuss Day, Young Author's, Poetry in the Garden, Monthly Movie Nights, 5K Fun Run. The Thalberg Cares Committee donated \$600 to Relay for Life. Donations were made to the following organizations: Bread For Life, Petit Foundation, St. Jude's Mathathon raised \$7,000, Winter Coat Drives, Clothing Drives, Breast Cancer Care Kits (for those going through chemotherapy), and sponsorship of a second student in the Dominican Republic. School/Business Partnerships included: The Southington Education Foundation in which we received one technology grant, Orchard Valley Garden Club, Price Chopper, Stop & Shop, Shop Rite, Target: "Free Money", TD Bank: Monthly Banking, Donor's Choose: Classroom iPads for a second grade. Cultural Arts by the PTO included an Anti-Bullying Show and Flamenco Dancing. School Based Experiences included ABC Pep Rallies, Artist in Residence for the third grade, and Recycling Programs/Environmental Studies.

### **School Wide Accomplishments**

There were a number of staff changes this year due to staff members receiving opportunities (i.e., coaching) outside of Southington. Our goal was to maintain the high standards and assimilate the new staff members to Thalberg expectations. Our goal was for the students to continue their progression regardless of the "newness of staff". We continue to push technology at Thalberg. Students are able to experiment with new ideas, devices and challenges every day because of the technology we have and the materials we pursue to give the students true 21<sup>st</sup> Century educational opportunities. We continue to bring students to the grade level expectation. Again this year, we have over 85% of our students in Grades K-5 reading at or above grade level. Those few students who are not at grade level have a plan in place so we can continue to push for them to meet their personal best.

## ELECTION DEPARTMENT

The Election Department is responsible, under the Office of the Secretary of the State, to register voters, maintain all voter records, and conduct all elections, primaries and referenda under federal, state and local regulations. It is also mandated that our office yearly hold a canvass of voters to make certain our voting list is up to date and accurate. We annually do this in conjunction with the US Postal Service National Change of Address service, which notifies us of those voters who have filed address changes with the Post Office since the past year. The motor vehicles department also keeps us advised of changes of address during the year. This service is most helpful in keeping our records current.

This year we have been again authorized to check the addresses of all voters who have not voted in several years to make certain they are still residents and that we have proper information for them on our records. We got a response of approximately 70% of the letters sent including post office response where the voter was not at the address we used. The addition of online voter registration is very successful. Voters may now register to vote on line as well as change parties, names and addresses. The registration goes through Motor Vehicle records and the signature on the application form is added from the driver's license. Since it started in October 2014 over 500 citizens have used the system to register to vote and/or make changes to their existing registration.

The 2016 presidential election will again feature our new voting technology. We will be using scanner type voting tabulators and still only require one per polling place. Voters take a paper ballot into a privacy booth or table and vote for their candidates by filling in the oval in the square having the candidate's name. This is much the same as an SAT test or a lottery ticket. The voter will then put the ballot into the scanning tabulator and they will be finished voting. It is an exciting technology mandated by the Federal Government under the Help America Vote Act of 2002. We believe voters will continue to find it easier and quicker than the previous lever machines. It will allow us more flexibility to bring the machines to senior centers, schools and the library for demonstrations.

This year will introduce a new handicap voting system for the presidential election in November of 2016. We are dedicated to the premise that every voter deserves the right to vote privately and independently and work hard to make it possible. The new system will make it easier for handicap voters to vote independently. It also will eliminate the telephones (11) that the current system needs to operate. This results in a savings to the town in telephone expense plus the extra work the phone lines involve when the system is used. We held our mandated voter registration session at Southington High School where students who will have reached their 18th birthday by Election Day can register to vote. Starting in 2012 youngsters were also allowed to vote in primaries even if they would not be voting age until November. It will be pretty exciting for new young voters to vote in a Presidential Preference Primary their first time voting. The legislature felt that if they were voting in November they should also have a hand in the candidate selection at the primary before the election. The idea behind allowing them to register at 17 was that getting them on the registered rolls before they go away to college will encourage them to be voters at election time and it does work as we see a goodly number of college students requesting absentee ballots.

We continued our town participation in the state Converse system which posts all Southington voters on the state computer. All towns in Connecticut now participate in the system. It assures that people will be registered in only one town in the state and makes it easier to transfer the registration of new voters from their old town to Southington. All of our computers are now tied into the state system.

From the 2013 election forward voters will be allowed to register to vote on Election Day because of legislation passed that year. Because local elections are lightly attended it was felt that this would be a good starting election to make any changes needed to the legislation. The 2016 election will include a referendum item which involves money appropriation so taxpayers may vote even if they are not registered voters. Taxpayer voting will take place at Derynoski School only.

We regularly maintain a very elaborate web page on the internet with answers to the most frequently asked questions, of general interest, on registering and voting. Around election time we post the names of candidates and some information about the nature of the election, primary or referendum. After each election the results of the election are also posted on our internet access. We urge all voters to bring up our web pages as they contain vital information about voting and a link to where a voter can check his/her own polling location. This is particularly useful to avoid any delays at the very busy polling places.

Our web address is [/www.southington.org](http://www.southington.org). E-mail us with question, complaints and suggestions. As a result of our e-mail correspondence new "how to" information is periodically added about the mechanics of voting. You can also find the names and addresses of your elected state and federal officials.

The following is the number of voters who voted during the past four elections:

2012 Presidential Election (Federal) 21,570 voters or 76% of those eligible to vote at that time.

2013 Local Election (Southington) 8,749 voters or 33.8% of those eligible to vote at that time.

2014 State Election (Governor) 16,514 voters or 63.8% of those eligible to vote at that time

2015 Local Election (Southington) 8,836 voters or 36% of those eligible to vote at that time

We hope that participation in future elections will increase as voters realize that all our elections are very important to our everyday lives.

EDWARD M. MALCZYK  
REGISTRAR OF VOTERS

ROBERT L. SHERMAN  
REGISTRAR OF VOTERS

## ANNUAL REPORT OF THE ENGINEERING AND SEWER ADMINISTRATION DEPARTMENTS

The Engineering Department provides broad technical assistance and expertise to other Town Departments, Town Boards and Commissions (including Planning & Zoning, Zoning Board of Appeals, and Conservation Commission), and citizens at large. Our engineers provide oversight and inspection of all construction projects within the Town, as well as Call Before You Dig (CBYD) mark-outs and inspections. Engineering administers the sidewalk replacement and the utility trench repair programs. Engineering is also responsible for the MS4 (Municipal Separate Storm Sewer Systems) program of sampling, testing and reporting on pollutants in the stormwater runoff to the DEEP.

The Sewer Administration Department is responsible for billing and collection of sewer usage fees. In fiscal year 2015/16 \$5,582,475 was billed to approximately 10,500 residential, commercial, and industrial customers. In April 2016 the Sewer Department began using a lockbox to process bill payments. The lockbox will process approximately 42,000 payments annually.

Some of the major projects completed by the Engineering Department during the fiscal year from July 1, 2015 to June 30, 2016, are listed below.

- Replacement of the roof on the Town Hall
- Safe Routes to School sidewalks constructed along Woodruff Street and through Memorial Park
- Reconstruction of School Street
- Replacement of the Old Mountain Road bridge with a concrete box culvert
- Replacement of the Queen Street Pump Station
- Rotary Drum Thickeners and Odor Control at the Southington Water Pollution Control facility
- Reconstruction of Mount Vernon Road from Crispino Drive to Prospect Street
- Replacement of the West Queen Street bridge
- Emergency Generator at Fire House #1

Several projects received State reimbursement Grants including the installation of sidewalks under the Safe Routes to School program, West Queen Street bridge replacement, and the Old Mountain Road bridge replacement. The reimbursement grants for fiscal year 2015/16 totaled \$1,392,920.

The Engineering Department continued the contracts for Crack Sealing as part of the bonded road improvements and repairs with Connecticut Sealcoating and trench restoration with Laydon Construction LLC to remove temporary utility patches and install permanent patches.

The Engineering Department continued repairing school access walks to be turned over to the abutters. Sidewalks repaired included sections along Frost Street, Curtiss Street, Savage Street, and South End Road.

Work continued on the town-wide Performance Contracting project. Under this project Noresco reviewed the energy usage of all Town and Board of Education facilities and implemented physical upgrades and/or improvements that will result in energy savings to the Town. The projects themselves are paid for by the energy savings, thereby preventing the Town from incurring any out-of-pocket expenses. The projects include: changing all streetlights to LED bulbs, lighting and control upgrades to municipal and Board of Education buildings, weatherization, energy management system upgrades, installation of energy efficient motors and variable frequency drives, boiler controls, converting furnaces to natural gas, HVAC upgrades, computer power management software, installation of energy efficient transformers, and walk-in refrigeration upgrades.

Tighe & Bond completed the design (30%) of the improvements needed to address new phosphorus regulations and upgrade outdated equipment at the Wastewater Treatment Plant including replacing pumps with new energy efficient motors that will reduce operating costs. The cost for all of the recommended work totals \$57,100,000. The town can take advantage of Clean Water Fund grants to offset \$17,168,000 of the project costs. In order to qualify for the \$17,168,000 grant and a 2% loan for the balance of \$39,932,000 the bonding referendum needs to be approved by residents in November 2016.

Tighe and Bond completed the field work for the sanitary sewer evaluation study (SSES) of the sewer pipe infrastructure to determine the amount of rain water and ground water entering the sanitary sewer system. As part of the SSES 117,320 linear feet of sewer lines were video inspected. Tighe & Bond completed smoke testing on 280,389 linear feet of sewer lines and identified problem areas for further follow up such as illegal connections and damaged or broken pipes. Home inspections were conducted on 177 homes identifying 3 confirmed sump pump connections and 31 suspected unauthorized discharges from sump pumps and roof leaders. The results of the SSES will be used to determine the potential benefit of pipe lining projects to reduce



the amount of rain water and ground water entering our sewer system that then has to be treated. The final report is anticipated in late August 2016.

The Town completed fee negotiations with BL Companies for the preliminary design of the trail from Lazy Lane to the Southington-Plainville town line. The project schedule has been pushed out to accommodate delays encountered by funding and right of way issues. It is anticipated that the trail will be constructed in summer 2017.

The Town was awarded a \$35,000 grant that was used to purchase a Chevy Volt for the Engineering Department and two dual head charging stations that were installed at the Municipal Center and the Library. Under the terms of the grant the town will maintain the charging stations for use by the public free of charge for three years.

The Engineering Department advertised RFPs for Specialty Cleanup and Restoration services and Scheduled and Emergency Sanitary Pipe Repairs to have on-call firms that can repair and clean up sewage spills. The Specialty Cleanup and Restoration contract was awarded to American Integrity Restoration and the Emergency Sanitary Pipe Repair contract was awarded to Marek Construction.

The Engineering Department provided engineering and survey as needed in support of the road work associated with the bonded road improvements.

We continue to update our web page and we post current work schedules to keep residents informed of active construction projects in the Town.

As part of the acceptance process, the Engineering Department reviews A&C Connection sewer videos. Engineers review the videos to ensure that the sewer piping and connections were installed properly. Engineers also view videos on both storm and sanitary sewers prior to scheduled road improvements to ensure all necessary repair work is completed before the road repairs take place.

The Engineering Department catalogued and followed up on 63 streetlight complaints, 59 tree complaints, 23 drainage complaints, and 10 sightline complaints.

#### Subdivisions

The Engineering Department reviews subdivision plans and provides comments to the Planning and Zoning commission for all improvements to the Town's infrastructure. During construction our field inspector inspects all public improvements to ensure they are constructed in accordance with the plans and specifications.

#### Accepted New Streets in 2015-2016

<u>Street Name</u>	<u>Length of Street (ft)</u>	<u>Acceptance Date</u>
Blocher Farm Place	593 feet	10/20/15
Madalyn Lane	439 feet	10/20/15
Rochela Drive	1668 feet	10/20/15
Triano Drive	660 feet	10/6/15
Westfield Drive	545 feet	10/6/15
Total Length	3,905 feet = 0.74 miles	

#### Excavation Permits

During the year 364 excavation permits were issued. Excavation permits are required for excavation work within the Town's right of way.

#### Zoning Permits

Zoning permits reviewed by the Engineering Department as part of the Planning and Zoning approval process totaled 452.

#### Sewer Permits

During the year 114 sewer permits were issued for new sewer installations or repairs.

## **Southington Fire Department**

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Fax (860) 628-4049

### **Annual Report 2015-2016**



***Save Lives • Stop Fires***

## **INTRODUCTION**

The Southington Fire Department is an innovative and diverse department of over 120 members that represent the community we serve. The Southington Fire Department is fortunate to have some of the most talented individuals in the fire community. Our members value the history and tradition of the Southington Fire Department, an organization built upon the strong shoulders of past leadership, without whom we could not tackle the challenges of the future. We are a vibrant department that values our past, sees present possibilities, and embraces the future. Our dedicated, hardworking members are trained to provide the following services: Structural Firefighting, Vehicle Rescue, Water Rescue, Hazardous Materials Response, Community Risk Reduction Program, Strategic Planning, and Command and Control. We are committed to providing the citizens and visitors of Southington with the best service and protection possible.

The department is comprised of a combination of career and volunteer firefighters, operating out of four stations located strategically throughout the town. Staffing of on-duty, career personnel is presently one captain/shift commander, one lieutenant, and four firefighters, for a total of six personnel. They are on-duty 24 hours, 7 days a week at Fire Headquarters, 310 North Main St. There are two additional career firefighters assigned Monday through Friday, during the day, 9 a.m. to 5 p.m., at Fire Headquarters. There are seven staff positions working Monday through Friday consisting of Chief, Assistant Chief/Fire Marshal, Deputy Chief of Safety and Training, Deputy Fire Marshal, one firefighter/inspector, one inspector, an executive assistant, and a clerk/typist. Company 1, located at Fire Headquarters, 310 North Main St., has twenty-six volunteer firefighters, two probationary volunteer firefighters, and one fire police. Company 2, located at 130 West Main St., has twenty-four volunteer firefighters, two probationary volunteer firefighters and six fire police. Company 3, located at 35 Clark St., has fifteen volunteer firefighters and one probationary volunteer firefighter. Company 5, located at 75 River St., has seven volunteer firefighters, one probationary volunteer firefighter and three fire police.

The department would like to thank the town residents and a local organization for their generous donations during the year. Town resident Curtis Robinson generously donated funds for the purchase of four gas detectors and in appreciation; the Board of Fire Commissioner presented him with a plaque during their January 21, 2016 meeting. The Community Risk Reduction (CRR) Program received monetary donations from residents Alba West, Doris Larese, Amy Sutherland, and Sean Sutherland and the Kiwanis Club for their donated 18 carbon monoxide detectors. Their support has helped keep the program supplied with smoke and carbon monoxide detectors.

Chief Harold L. Clark

## **ISO RATING**

The Insurance Services Office, Inc. (ISO) recently surveyed the Southington Fire Department in its review of the Town of Southington's Public Protection

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Classification (PPC). ISO is an independent company that serves insurance companies, communities, fire departments and others, by providing information regarding risks. Virtually all U.S. insurers of home and business properties use ISO's Public Protection Classifications in calculating premiums. In general, the price of fire insurance in a community with a good PPC is substantially lower than in a community with a poor PPC, assuming all other factors are equal. Grades are determined by needed fire flows, emergency communications, water supply, and the fire department as a whole, which includes equipment, staffing, training, location of fire stations, operations, and community risk reduction. Communities are rated on a scale of one to ten, one being the highest possible rating.

The department is proud to report that the town's PPC grade improved from a 4/9 to a 3/3Y. The Town of Southington is one of 4,188 fire departments nationwide with a PPC of 3 or less. This improvement is a direct result of great efforts by many individuals both internal and external to improve the overall operations of the fire department. This survey will also help the department focus on improving overall operations for the community.

### **EMERGENCY ACTIVITY**

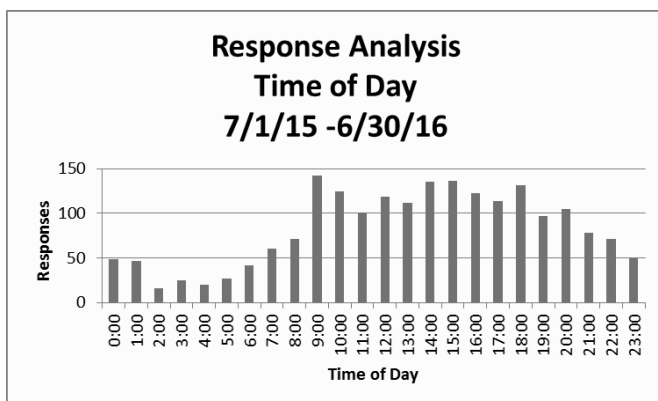
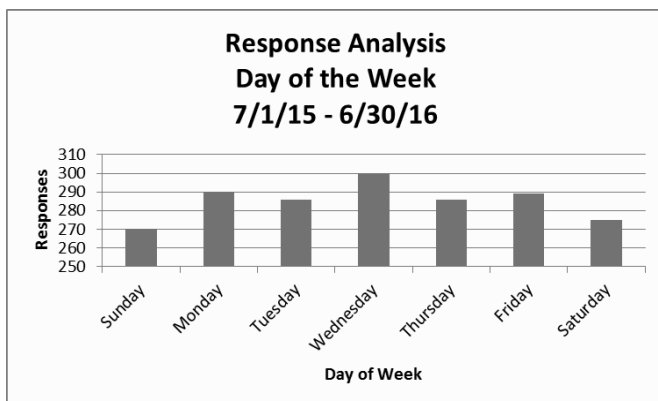
The department responded to 1,996 calls for service. As in previous years there were many times when the department's manpower was stretched extremely thin; however, our firefighters did an outstanding job with the limited resources they had at their disposal. The department would also like to thank the surrounding towns that assisted by sending personnel and apparatus to our aid.

The department's emergency activity comprised of the following:

- 107 Fire Incidents
- 1 Overpressure Rupture, Explosion, Overheat Incidents
- 432 Rescue and Emergency Medical Service Incidents
- 299 Hazardous Condition Incidents
- 524 Service Calls
- 257 Good Intent Calls
- 373 False Alarm and False Calls
- 1 Severe Weather and Natural Disaster incident
- 2 Special Incident Types
- There was a total estimated dollar loss of \$2,316,350
- There was a total of 7,578 unit responses

The following graphs depict the breakdown of incidents by alarm day of the week and time of day:

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**COMPANIES ARE EQUIPPED AS FOLLOWS:**

**Headquarters and Company #1**

Engine #11	2015 Sutphen Pumper
Engine #12	2012 Sutphen Pumper
Ladder #1	2007 Pierce Tower
Rescue #1	2005 Pierce Heavy Rescue
Rescue #2	2005 Freightliner Light Rescue
Car #1	2015 Ford Explorer
Car #2	2015 Ford Explorer
Car #3	2016 Ford Expedition
Car #4	2005 Ford Expedition
Car #5	2010 Ford Explorer

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Car #6	2012 Ford Expedition
Car #7	2007 Ford Expedition
Brush #1	1990 Ford Pickup
Utility	1999 Dodge Pickup

#### Engine Company #2, Plantsville

Engine #21	1999 Pierce Pumper
Engine #22	1990 Pierce Tanker
Brush #2	1976 Dodge Mini Pumper

#### Engine Company #3, Milldale

Engine #31	1999 Pierce Pumper
Engine #32	1988 Pierce Telesquirt
Ladder #2	1993 Pierce Tower

#### Engine Company #5, North End

Engine #51	1999 Pierce Pumper
Engine #52	1998 Pierce Pumper

#### **SIGNIFICANT EVENTS**

- |                                        |               |
|----------------------------------------|---------------|
| • July 8, 2015 – 29 DePaolo Dr.        | Building Fire |
| • February 14, 2016 – 122 River St.    | Building Fire |
| • April 7, 2016 – 376 North Main St.   | Building Fire |
| • April 22, 2016 – 298 Deerbrooke Cir. | Building Fire |
| • May 27, 2016 – 625 Queen St.         | Building Fire |
| • June 15, 2106 – 315 Main St.         | Building Fire |
| • June 26, 2016 – 29 Hull Dr.          | Building Fire |

Chief Harold L. Clark

#### **FIRE PREVENTION**

The Fire Marshals Bureau completed 552 inspections, 115 plan reviews and submitted 1,996 fire marshal reports to the Office of the State Fire Marshal. Revenue generated by the bureau for collection of inspection fees for the fiscal year totaled \$29,539.81. The Community Risk Reduction program continues to be a resounding success. There were 56 safety inspections this year.

Local winners of the 2016 "State of Connecticut Fire Prevention Poster Contest" were:

- 1st place - Ava Egan from Hatton Elementary School, grade 4
- 2nd place - Aniela Carlson from Strong Elementary School, grade 4
- 1st place - Jocelyn Spinelli from Kelley Elementary School, grade 5
- 2nd place – Jessie Paladino from Thalberg Elementary School, grade 5

Assistant Chief/Fire Marshal Thomas R. Wisner

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### **SAFETY AND TRAINING DIVISION**

It is the goal of the Southington Fire Department Training Division to identify areas of need and develop training programs to assist our members to become more proficient in emergency service delivery, customer service, emergency incident management, safety, fire prevention, public safety education, personnel management, and supervisory leadership.

Safety is our top priority. The best way to create a safe environment, especially in dangerous and high stress incidents, is through comprehensive training programs. The Southington Fire Department works hard in improving our delivery of service to our citizens, and our annual training is a big part of that. Training consists of ongoing educational programs for firefighters in firefighting, hazardous materials and infectious disease control that meet required minimum training for Connecticut Fire Services and state regulations set by the Occupational Safety and Health Administration (OSHA). These programs satisfy our many licensure requirements, as well as providing new training for firefighters and fire officers. Live fire training was conducted at the New Haven Regional Fire School. These programs enhance the knowledge and skills required to protect our members and effectively provide a wide range of emergency services to our citizens. These creative training programs serve as a great retention method for volunteer firefighters.

While members of our own department conduct the vast majority of our training, members are able to receive and continue to take advantage of programs provided by outside agencies, such as Connecticut Fire Academy, Wolcott State Fire Training Center, Hartford County Fire School, FEMA, and the National Fire Academy. These agencies provide training in certain specialty areas, including all EMS training, state, and national certification courses.

In response to a Homeland Security Presidential Directive/HSPD-5, all Southington Fire Department members continue to receive their certification in FEMA's Emergency Management Institute National Incident Management System Training. Fire officers are also receiving advanced training in incident management.

The department participated in, or conducted over 675 classes totaling over 7,750 hours. We will continue to develop new programs that fit the needs of our membership and continue our mission to provide specialized and technical rescue training which prepares us to handle the increased ever-changing demand for service in our community.

The Insurance Services Office, Inc. (ISO) reviewed the department, as part of the rating process recently for the Town of Southington. Part of the review includes an evaluation of fire training. The training components include, company level training, officer training, new and existing driver training, hazardous material

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training and new recruit training. The training division is proud to report that the earned credit points have doubled from a previous ISO review. The training division will continue to work on prescribed areas and use this report as a benchmark to increase the overall credits in this area of the review.

In April, the department participated in a water tanker shuttle drill. This training tested our capabilities to deliver water in areas of town that do not have fire hydrants. The drill was completed in 3 phases. The first phase was conducted as a tabletop exercise. The second phase was conducted with only Southington Firefighters and apparatus. The third phase included three additional towns with water tanker capabilities. The training exercise was an amazing success and members gained valuable skills in knowledge in rural water supply operations.

Firefighting is always listed among the most dangerous occupations every year. Obviously, the level of danger and risk changes with the complexity of the incident. Factors that contribute to the complexity of an incident include the weather, time of day, type of construction, number of people involved, level of experience and knowledge of the crews on the scene, and the resources available, just to name a few. The Southington Fire Department's commitment is to provide the best service possible to everyone who lives, works, or visits Southington. Whether it is a medical emergency, a fire emergency, or an emergency of another nature, we are committed to mitigating it as quickly and efficiently as possible with the resources at our disposal. We will continue to challenge ourselves through our training and education to ensure that we are prepared to fulfill that commitment.

Deputy Chief Scott DiBattista



### **CERT**

The Southington Citizen Corps Program or Citizens Emergency Response Team (CERT) is a community based volunteer organization that provides assistance to the Town of Southington or others by request, during times of emergency or other defined needs. Southington CERT is broken up into several sub-specialty teams, which include:

- Mountain Bike Search and Rescue

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- Ground Search and Rescue, Traffic Control
- Medical Support Team
- Sheltering

The Mountain Bike Search and Rescue team was activated for two searches of lost hikers over the past year. Additionally, the team participated in a mock search and rescue exercise of a lost/injured person. This took place at Mount Southington and Bristol CERT assisted the members as well. The team continues to evolve and is forming a training committee to address the needs of the members. Southington CERT continues to be active in assisting with local festivities such as the Apple Harvest Festival and Italian Festival, and is working on a public media campaign to attract more members.

Captain Eric Heath

### **ANNUAL SERVICE AWARDS**

The department held its second annual awards ceremony on October 7, 2015. The following members were honored:

Citizen Awards:

Volpe & Son's Automotive

Chuck & Eddie's Used Auto Parts

Glenn Prushinski – C.E.R.T. Mountain Bike Search & Rescue

Alessandro Rodegher

Unit Citations:

May 4, 2015 – I-691 Exit 4 East Motor Vehicle Extrication

James Paul

Eric Heath

Eric Muroski

John Solury

Jasen Zarcone

Andrew Polzella

Chris Fusco

Michael Casey

Chris Martin

July 27, 2015 – 130 Canal Street

Alan Zygmunt

Richard Kowalec

Brian Badgley

Doug Badgley

Andrew Phillips

Commendations:

Adult Fire Prevention Education - Glenn Dube

Chief of Department Exceptional Service - Scott Lee

Community Service - Al Urso Jr.

Firefighter of the Year Career - Thomas Donnelly

Firefighter of the Year Volunteer – Michael Casey

Life Saving Award - Jasen Zarcone

The ceremony included nine members who received their firefighter badges, one member receiving a fire inspector badge. Commissioner Mary Baker received a five-year service award, along with four members who received ten-year service awards, two members received fifteen-year service awards, four members

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received twenty-year service awards, three members received twenty-five year service awards, three members received thirty year service awards, and one member received a thirty-five year service award and FF John Mayo and Assistant Chief T.R. Wisner received forty year service awards.

### **RECOGNITION**

FF Scott Lee attended the ILead program at the Connecticut Fire Academy, hosted by the Connecticut Career Fire Chiefs Association that prepares new officers for their new positions.

Lt. Eric D'Arcy continues to represent the department in the Special Needs Registry program.

Captain Alan Zygmunt and Deputy Chief Scott DiBattista continue to work on utilizing and adapting Firehouse Software, the department's software for tracking incidents, for accurate record and accountability maintenance.

Lieutenant James Paul, Captain. Eric Heath and FF Richard Molleur continue to maintain the department meter maintenance program. Each month the meters are calibrated and rotated throughout the department's apparatus. These members have done all repairs that can be performed in house for the past several years.

Captain Thomas Donnelly continues to dedicate many hours for the department's IT needs.

Captain Thomas Donnelly and Lieutenant James Paul remain liaisons to Southington's Central Dispatch, which is headquartered at the Police Department.

FF Richard Jones continues to maintain his Peer Fitness certification and helps promote physical fitness within the department.

FF Richard Jones and FF Christian Mastrianni are developing a peer support team.

Captain Mark Saucier along with the members of C Shift: Lieutenant Glenn Dube, FF Thomas Golec, FF John Solury, FF Christian Mastrianni, and FF Eric Chase, continue to maintain all department SCBA equipment.

Lt. Glenn Dube continues to educate town residents on fire prevention through the program he developed for the school PTO's. The program promotes families developing a plan for fire safety, including a designated outside meeting place during a fire. Lt. Dube also writes a monthly column on fire prevention for the Southington Observer.

Captain Eric Heath continues to work on FEMA grants.

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FF Edwin Crandall continues to coordinate all emergency medical supplies.

The current company officers are:

Company 1

Captain – Matthew Wisniewski

1<sup>st</sup> Lt. – Andrew Rennie

2<sup>nd</sup> Lt. – August Riedinger

Company 2

Captain – Richard Kowalec

1<sup>st</sup> Lt. – Brian Badgley

2<sup>nd</sup> Lt. – Douglas Badgley

Company 3

Captain – Joel Munson

2<sup>nd</sup> Lt. – Christopher Martin

Company 5

Captain – Michael Hughes

2<sup>nd</sup> Lt. – Justin Bertellotti

**BOARD OF FIRE COMMISSIONERS**

Election of officers resulted in the election of as Michael Bunko Chairperson, Mary Baker as Vice Chairman and Wayne Stanforth as Secretary.

The Board thanks all members of the Southington Fire Department for their dedicated service.

BOARD OF FIRE COMMISSIONERS

Michael Bunko, Chairperson

Mary Baker, Vice Chairperson

Wayne Stanforth, Secretary

David Kanute

Christopher Robertson

Visit us on the web at [www.southington.org](http://www.southington.org) under Departments, Fire Department.

***Save Lives • Stop Fires***

# Town of Southington

## Highway Department

ANNETTE S. TURNQUIST, P.E.  
TOWN ENGINEER

GABE CALANDRA  
ASSISTANT SUPERINTENDENT



DELLA BITTA DRIVE

TEL (860) 276.9430  
FAX (860) 276.9101

### ANNUAL REPORT

The Highway and Parks Departments once again experienced a significant change during the 2015/2016 year with the retirement of Tony Musto, Assistant Superintendent, at the end of June. Tony was a valuable part of the Highway Department for nineteen years. Gabe Calandra was promoted to fill the Assistant Superintendent position, and he has been enjoying the challenge and doing an excellent job.

The 2015/2016 year was busy for both the Highway and Parks Departments. The need for maintenance and improvement expands every year due to a combination of public demand and the aging of Town roadway and recreational infrastructure. The effort to improve the condition of the roadways has continued with various types of pavement treatments and construction projects made possible by the second referendum passed in 2014. Progress toward major park improvements has also been made with partial completion of the first project identified by the overall Master Plan. The pool house at Memorial Park was expanded and renovated. The project will continue this fall with replacement of the kiddie pool with a splash pad. Details of the construction and maintenance projects undertaken by the Highway and Parks Departments throughout the 2015/2016 year are as follows.

### HIGHWAY DEPARTMENT

#### **1. DRAINAGE MAINTENANCE AND CONSTRUCTION**

During the 2015/2016 season 25% of the catch basins in Town were cleaned using Highway personnel only. The focus was in the southwest corner of Town in addition to the basins located within the scheduled reconstruction and paving projects. As was the case for last year, the use of road salt for winter maintenance has decreased the need for cleaning, but it continues to accelerate the deterioration of the concrete structures themselves. Drainage repairs and improvements essential to the scheduled roadwork were completed. Minimal detention/retention pond maintenance was accomplished due to the late freeze and weather events during the month of February.

In addition to maintenance, the Highway Department took on several construction projects during the 2015/2016 year. Two structures and one hundred eighty linear feet of new drainage pipe were installed in Vermont Avenue. The municipal parking lot on South Center Street was improved. The municipal parking lot on Liberty Street was built. A great deal of work was put into the Memorial Park project including installation of a sanitary sewer, running electrical conduit, and restoration activities.

#### **2. ROAD RECONSTRUCTION AND PAVING**

Roadwork for the 2015/2016 year consisted of crack sealing, cape sealing, overlaying only, milling and overlaying, and reconstruction. The crack sealed roads were numerous. 1.1 miles were cape sealed including Little Fawn Road, Garden Gate Road, and Meander Lane. Smoron Drive and Hunting Hill Drive were overlaid for a total of 0.4 mile. Flanders Road (Spring Lake Road to Glen Eagles Drive) received a temporary overlay, and a permanent solution is planned for the summer of 2017. 6.5 miles were milled and overlaid including Canal Street (465' south of

Westfield Drive to Route 322), Atwater Street (880' south of Marion Avenue to 100' north of Canal Street), Marion Avenue (Pine Street to Old Mill Road), Frost Street (Manor Road to Marion Avenue and Robindale Drive to Mount Vernon Road), Old Mountain Road (bridge to Route 322), West Queen Street (West Street to Redstone Court), Flanders Road (Glen Eagles Drive to Laning Street), Flanders Street (Pleasant Street to Apple Gate) and East Street (Meriden Avenue to Hamilton Avenue and #975 to Kensington Road). 2.5 miles were reconstructed including South End Road (Route 322 to 1,161' south of Route 322), Mount Vernon Road (475' south of Crispino Drive to Robindale Drive), Frost Street (Manor Road to Robindale Drive), Spring Lake Road (#315 to East Street), County Road (Old Mountain Road to Wolcott town line), and School Street.

### **3. LEAF COLLECTION**

The annual leaf collection operation began on November 2, 2015, and was completed on December 9, 2015. During this period, 46,512 cubic yards of leaves were collected and delivered to the holding sites. Four Town-staffed units and ten vendor units were used for this program. All leaves were hauled off-site by Supreme Forest Products per the DePaolo Drive lease agreement.

### **4. SNOW AND ICE OPERATIONS**

The 2015/2016 winter season brought fourteen events, six requiring plowing and salting and eight requiring salting only. Salting operations required the purchase of 4,400 tons of road salt, 2,852 tons of treated and 1,548 tons of non-treated. Although the number of events is far less than those experienced in 2014/2015, the storms during this year tended to linger over long durations of time.

### **5. STREET SWEEPING**

The sweeping program began on April 11, 2016, and was completed on June 17, 2016. The Highway Department took on the added responsibility of sweeping many of the lots associated with Town facilities this year. The Department also accomplished the entire program without the hiring of contractors, saving the Town \$27,000.

### **6. BULKY WASTE TRANSFER STATION**

The Bulky Waste Transfer Station saw 17,574 vehicles passing through the facility during the 2015/2016 year. This is a 5% reduction from last year. The amount of material collected was 1,374.52 tons of burnable material (3.6% increase from last year), 557.24 tons of demolition material (6.7% decrease from last year), 410.2 tons of metal (35.6% increase from last year), and 106.34 tons of electronics. The metal brought in \$18,966.26. Even though the amount of metal is greater than last year, \$1,365.57 less was made due to the price of metal decreasing. The electronics brought in \$5,413.00. Also in the 2015/2016 year, the Transfer Station became a mattress collection facility and took in 1,382 mattresses/box springs.

### **7. GENERAL MAINTENANCE**

In addition to the specific programs outlined above, Highway crews were also busy with everyday maintenance including pothole patching, roadside mowing, litter removal, general repairs, fleet maintenance, and providing assistance to other departments.

## **PARKS DEPARTMENT**

### **1. TOWN GREEN AREAS AND DOWNTOWN**

The greens in both Southington and Plantsville along with the downtown area continue to be instrumental for events such as Music on the Green, the Farmers Market, the Apple Harvest

Festival, and numerous other activities. These locations and the events held there provide an abundance of recreational and social opportunities for Southington residents of all ages and are advantageous to the businesses in the area. The Parks Department takes great pride in maintaining and enhancing the aesthetics of the greens and downtown along with providing support for the aforementioned events.

**2. LINEAR TRAIL**

The linear trail continues to be a major asset for recreation in Town. It is enjoyed by numerous Southington residents and draws countless visitors as well. It appeals to a wide variety of users, from families with small children to avid cyclists. In addition to regular maintenance and addressing vandalism issues, the Parks Department built and installed a new informational kiosk near the trail's intersection with Center Street. Expansion of the trail in a northerly direction is anticipated, and the Parks Department is planning ahead in order to accomplish the additional maintenance to the level of the current high standards.

**3. MEMORIAL, RECREATION, AND PANTHORN PARKS**

All maintenance operations were performed as needed. Vandalism persists, and deterrents continue to be sought out. Memorial Park saw the first phase of major improvements identified by the Master Plan. The pool house was expanded and renovated, and much needed equipment and electrical upgrades were made. The project was completed on time for the pool to open in June. The next phase is scheduled to begin in the fall of 2016 with the kiddie pool at Memorial Park being replaced with a splash pad.

**4. CRESCENT LAKE AND OTHER OPEN SPACE**

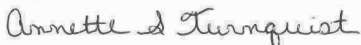
The number of open space areas continues to grow each year, which in turn increases maintenance requirements. However, seeing the value and importance of these properties for passive recreation, the Parks Department always rises to the challenge of the additional responsibilities.

**5. GENERAL MAINTENANCE**

Along with maintaining the major areas outlined above, the Parks Department is responsible for a multitude of everyday tasks. Crews were busy with trash removal, mowing, pool maintenance, restroom maintenance, athletic field marking, playground repair, drive-in maintenance, assessing resident tree complaints, among many other duties.

When I wrote last year's annual report, I had only been with the Highway and Parks Departments for a few months. Now that I have gone through an entire fiscal year schedule with the employees of these Departments, I am immensely impressed with their abilities, knowledge, and the pride they take in their work. Not only do they accomplish an astounding amount of outstanding work, but they maintain positive, can-do attitudes even while working under extreme conditions. Many of the employees worked outside of their comfort zones this year, as there was a push to cross-train between the Departments. They rose to the challenges associated with learning new tasks, and I am proud of the cooperation and teamwork I witnessed. I look forward to furthering the cohesion of the Highway and Parks Departments to operate more efficiently and effectively. I am proud of the achievements made by both Departments this year, and I am excited to see how much they can grow and accomplish together.

Respectfully submitted,



Annette S. Turnquist, P.E.  
Town Engineer



# *Southington Housing Authority*

43 Academy Street, Southington, Connecticut 06489

## Commissioners

Jeffrey A. Wight, Chairman  
John J. Vey, Jr.  
Sharon M. O'Brien  
David A. DellaVecchia  
Angela M. Monica

Stephen L. Palmieri, Executive Director

Telephone (860) 628-5200  
Facsimile (860) 628-4790  
[southingtonha@gmail.com](mailto:southingtonha@gmail.com)

## ANNUAL REPORT 2016

This is the 49<sup>th</sup> Annual Report of the Housing Authority of the Town of Southington.

The Housing Authority continues to maintain full occupancy of one hundred eighty (180) units of elderly housing. Housing is located at the following sites: General Pulaski Terrace, 6 Carter Lane, Plantsville (16 double units and 24 single units); DiCaprio Forgione Terrace, 408 Main Street, Southington (16 double units and 24 single units); Joseph A. Zdunczyk Terrace, 500 Pleasant Street, Southington (14 double units, 40 single units and 6 handicap units); Lincoln Lewis Terrace, 43 Academy Street, Southington (4 double units, 32 single units and 4 handicap units).

The primary mission of the Authority is to create and preserve affordable housing for elderly individuals on a low income. Housing is also provided to disabled individuals who meet the State of Connecticut guidelines. The yearly income limits correspond to the percentage of area median income established by HUD (currently \$45,000 for single occupancy, and \$52,550 for double occupancy).

Applications are accepted during the months of January and July with the applicants added to a waiting list from which new residents are selected, based on needs and date of application. As of June 30, 2016 the single list contains 81 applicants and the double list 9 applicants.

The Housing Authority operates under the General Statutes of the State of Connecticut and in compliance with the regulations of the Connecticut State Department of Housing. The Connecticut Housing Finance Authority (CHFA) oversees the operation of the Housing Authority. Appointment of four of the five members of the Board of Commissioners is made by the Town Manager. The tenant commissioner is elected by tenants. The Commissioners meet on the fourth Tuesday of each month at 7:00 p.m. in the Community Room Lincoln-Lewis Terrace, 43 Academy Street, Southington, CT. Twice a year the monthly meeting is scheduled at each complex (Pulaski, DiCaprio-Forgione and Zdunczyk Terrace) during the months of February, March, April, August, September and October in their community halls.

The Executive Director's support staff consists of Gail Castiola - Resident Services Coordinator, Stefanie Farkas - Administrative Secretary; Maintenance employees, Bob McBride - Foreman, and Ned Denslow-Maintainer I. Due to the economic times, the resident services coordinator position remains at 30 hours per week and the maintenance supervisor position is vacant. This could not be accomplished with out a dedicated and experienced support staff.

The maintenance staff prepared 22 apartments for new residents. At Lincoln-Lewis Terrace, in house work continues on replacing wall hung bathroom sinks with new vanities and installing tub cuts (converting a bathtub to a walk-in shower). The work is accomplished along with the daily maintenance issues in the up keep of our complexes. The authority's original complex is Pulaski Terrace (1968). A plan started in 2009 on replacing bathtubs, plumbing fixtures, and tile surrounds with walk-in showers as needed.



**Capital Improvements include:**

Zdunczyk Terrace Roof Replacement Phase II - \$54,627  
Carpet/Vinyl Floor Replacement - \$13,699  
Utility body/ladder rack/lift gate/trailer hitch \$11,085  
Zdunczyk Exterior Lighting \$11,475  
Pulaski Terrace Bath Tub to Walk-In Shower Replacement \$3,100

All residents were visited and their apartments inspected for preventive maintenance during the year. The maintenance staff performed smoke detectors, emergency lights, exit lighting and call-for-aid equipment testing.

The year ends with a Christmas luncheon hosted by the Rotary Club. Approximately 80 residents attend each event.

The Housing Authority continues its mission in providing safe, decent, and affordable housing while seeking to provide programs and resources to help its residents maintain independent living styles. Staff members attended programs on resident service support and maintenances classes. Bread for Life provides lunch twice a week at Lincoln-Lewis Terrace, once a week at General Pulaski Terrace and Zdunczyk Terrace at no cost to tenants.

I wish to thank the Housing Authority Board of Commissioners for their dedication and commitment in making the authority an asset to our residents and the Town of Southington.

The Authority is thankful for the continued generosity and support of the Town Manager Office, Police Department, Fire Department, Public Works Department, Calendar House, and Community Services, as well as that of our civic leaders and local organizations. All have helped in our providing the highest quality of housing for the residents of the Housing Authority of the Town of Southington.

Respectfully submitted,

SOUTHINGTON HOUSING AUTHORITY

Stephen L. Palmieri, Executive Director  
Jeffrey A. Wight, Chairperson  
John J. Vey, Jr, Vice Chairperson  
Sharon M. O'Brien, Secretary  
David A. DellaVecchia, Treasurer  
Angela Monica, Assistant Treasurer



Affirmative Action/Equal Opportunity Employer

## Annual Report

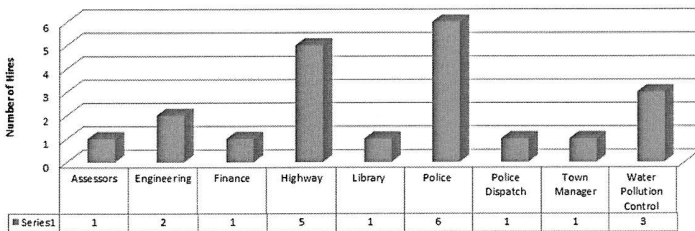
Fiscal Year 2015/2016

### Human Resource Department

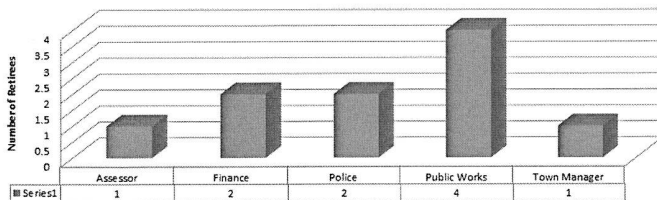
Overall the Human Resource Department strived to stream line recruitment with a transition to online processes. During this fiscal year, there were 10 retirees, 1 termination and 3 resignations. This attrition resulted in promotional upgrades for existing staff and hiring of 21 new employees to serve the Town. Impacted departments to attrition were Public Works, Police, Dispatch, Assessors, Finance, Town Manager and Water Pollution Control.

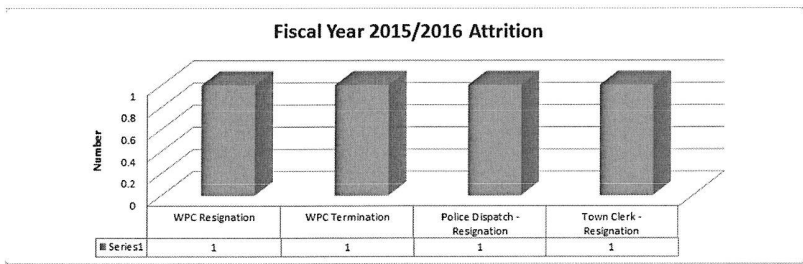
Significant to the hiring process has been the use of the 'Job Opportunities' email subscription list on the Town website, along with FaceBook. Taking advantage of the Town's website capabilities, Human Resources was able to fill 8 positions without having to incur the high cost of advertising positions on Career Builder or local papers. Moving to social media and email notifications is where many applicants channel their job searches.

Fiscal Year 2015/2016 External New Hires



Fiscal Year 2015/2016 Retirees





## Projects

### *Town Intranet Page*

During this fiscal year, Human Resources in conjunction with Information Technologies completed the implementation of the Town's Intranet page. Introduction of the intranet page improved communication and access for Town employees to commonly requested forms, alerts to job opportunities, announcements and resources for employee benefits. The project idea which originated in fiscal year 2014/2015 was completed in the first quarter of this fiscal year.

### *State Human Resource Portal*

The Town of Southington was selected for a pilot project working to develop a Human Resource Portal for the state. The Capital Region Council of Government (CROG) was awarded a grant to develop an on line portal for human resource services. This goal is to provide for Connecticut towns a central location of wage and salary information, access to policies of various municipalities along with an onboarding resource. Along with Southington, eight other municipalities are participating in the construction of this portal.

### *Onboarding*

Continuing collaborative project, the Human Resource Department worked in conjunction with the Board of Education in the use of their application software. During the third quarter of this fiscal year, Human Resources began use of the AppliTrack software in posting all positions seeking external hires. The advantage of moving from a manual, paper application process to an online onboarding system is the retention of data. Applitrack is able to store and provide valuable data to Human Resources in regards to the number of applicants, time to fill positions, record of communication to applicants along with ease of forwarding data to department heads.

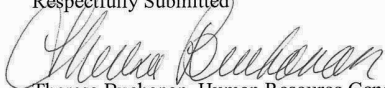
### *OSHA Compliance*

Continuing the focus of employee safety and compliance with OSHA requirements, Human Resources in conjunction with Concentra inoculated Public Works employees for Hepatitis A and B. OSHA standard §1910.1030 mandates that employers institute engineering work controls to prevent exposure to infectious material and provide Hepatitis B vaccinations at no cost. During this fiscal year, 22 Public Works employees received vaccinations for both Hepatitis A and B.

#### *Dependent Care Audit*

Implemented by the Town's Self Insurance Committee, Town employees both government and board of education underwent a dependent care audit. The committee contracted the project to MedBill Management to capture data, communicate with employees and verify eligible dependents covered under the Town's medical plan. The purpose of the project was to ensure that the Town had accurate documentation to dependents and they were eligible for medical benefits under the rules of Southington's medical plan. The first part of the project verifying dependents began in November of 2015 and concluded in March 2016. The project achieved a 100% response rate and resulted in the implementation of best practices. The second part of the audit was to review medical and pharmaceutical claims.

Respectfully Submitted

A handwritten signature in cursive script, reading "Theresa Buchanan".

Theresa Buchanan, Human Resource Generalist



# Town of Southington

## Information Technology Department

75 Main St  
Southington, CT 06489

Jay Baker  
Director of Information Technology

Phone: (860)-276-6234  
bakerj@southington.org

### ANNUAL REPORT Southington Information Technology Department 2015-2016

**FY16 Operating budget      \$978,172**

We continued to deliver the highest level of service by utilizing and implementing the most current technology available while operating within our budget. The technology department supports over 250 end users. Our department is responsible for maintaining 270 computers, and 15 servers. We manage all software installs and updates for a variety of hardware configurations. We handled over 500 helpdesk support calls. The technology department absorbed all technology related expenses from all town wide departments, which now we are responsible for.

#### **2015-2016 Highlights**

##### **Public Library**

A new Wi-Fi system was installed to allow residents access to free internet service.

##### **Police Department**

The Southington Police department's network and hardware was a major focus again this year. The IT department implemented a new backup and disaster and recovery procedure. All data is now backed up and replicated offsite at two locations on an hourly basis. The technology department rolled out NEXGEN a new CAD and RMS program.

The technology department will be continuing their replacement plan to upgrade the laptops in the police cruisers to replace end of life systems. This will be a multi-year project.

##### **Fire Department**

The technology department replaced the Toughbook laptops on the fire vehicles, and replaced them with iPads to use with the new NEXGEN software.

##### **GIS**

The I.T department continues to work with NEGEO to ensure we have the most up to date maps available. The GIS system benefits public works and elections departments, 911, law enforcement, assessor's offices, and many more departments. GIS consistently delivers a return on investment including cost avoidance; time savings; increased accuracy, productivity, and revenue; and better decision making.

## **Security**

Through the use of spam filtering and anti-virus software, we were able to stop 46718 unsolicited messages from reaching users inboxes. We also prevented 62 Trojan type viruses from infecting our network which could have caused many hours of downtime. E-mail continues to be the most widely used network resource.

## **Town Hall and Municipal Center**

The IT department deployed a new wireless network solution. We replaced the SAN at Town Hall. The technology department upgraded the Cisco phone server.

## **Up Time**

Critical servers requiring 24X7 up time 99.9%. The only downtime was for the scheduled installation of software and patches. Ensuring critical devices are always "up" guarantees resources needed by our first responders are available when needed. Other critical devices such as e-mail servers are an important asset used to communicate during emergencies.

Respectfully submitted

A handwritten signature in black ink, appearing to read "Jay Baker".

Director of Information Technology

# The Southington Public Library & The Barnes Museum Annual Report 2015 ~ 2016



**Southington  
Public Library**  
*What can we  
do for YOU?*



*"The library of the 21st century is a community workshop,  
a hub filled with the tools of the knowledge economy." - Brian Resnick*

**Southington Public Library**  
255 Main St., Southington, CT 06489

**Barnes Museum**  
85 North Main St., Southington, CT 06489

Executive Year in Review

We are now well into the second decade of the 21st century and the Southington Public Library is using all of its resources to offer users access to everything they need to compete in today’s fast-paced economy and, at the same time, provide relevant programs and services that offer cultural enrichment and the opportunity to participate in new creative ventures.

Planning for the Future

One of the challenges we took on this year was a plan to discover exactly what Southington citizens want and expect from their public library. With the help of the consulting firm of Maxine Bleiweis & Associates we gathered data from our constituents to help us craft a new Long Range Strategic Plan. Our process was multifaceted and included several data-gathering techniques. We started in February with a “Community Speakout Wall” in the Library. Four questions were posted on our Gallery wall and people were invited to share their answers using post-it notes. Here are the top three answers to each of our questions:

Where do you go when you want to be with people?	The Library Southington Parks Sports events
What words would you use to describe Southington?	Great Town Lots of Restaurants Family Friendly
What do you like to do when you have free time?	Read Hang out with friends and family Play sports
Who do you turn to when you have a question?	Family Friends Google

We also held focus groups with seniors, middle-school students, members of the business community, and parents of young children to ascertain what expectations they have for the services and materials the Library should be providing. We concluded the data-gathering portion of our plan in June with a Community Forum. During the coming year, we will analyze the findings of our consultant and create an implementation plan.

Creative and Innovative Programming

During the past year Southington’s citizens of all ages came to the library to attend programs in record numbers. Our first **Comic-Con** event brought over 850 enthusiastic fans into the Library! The popular **Jazz in the Library** series delighted crowds with music ranging from New Orleans Jazz to Light Opera.

*“The most tremendous service one could ask for!!  
- Ezequiel C.*

**Southington Reads** author Anita Diamant spoke to a crowd of 500 readers. Monthly **Family Maker Nights** and weekly **Adult Coloring** programs inspire creativity and offer users the opportunity to socialize and share ideas.

Our talented and dedicated team of librarians offered new programs for children, teens, adults, and seniors ranging from mindful meditation to computer coding. The Library offered 353 programs for our citizens. Of these, 286 were children’s programs that were planned and implemented by the Children’s librarians.



Facing Challenges

Disruption to Statewide Delivery

In December, the Connecticut State Library’s statewide delivery system failed. This system, which had been delivering library materials throughout the state for 40 years, was overburdened and underfunded. With little time to plan, Library Connection, Inc., the consortium to which Southington Library belongs, activated a temporary plan to keep materials moving from library to library.

Eventually the State’s delivery system returned, but in a much diminished capacity and with a new rule that only allowed library users to place 5 holds. The 5-hold limit caused a serious reduction in our ability to satisfy our patrons’ requests and caused circulation to go down. It also created unacceptable wait-time for materials arriving from other libraries. The new system requires increased labor to prepare materials for delivery. Librarians throughout the state are working to find a better way to ensure that the resource-sharing opportunities this vital service provides remain a reality for years to come.

In order to satisfy some of the demand for library material, we expanded our virtual presence by adding more downloadable eBooks, audiobooks, movies, magazines, and comic books. As a result, circulation of downloadable material increased by 42.5%.

Staffing Shortages

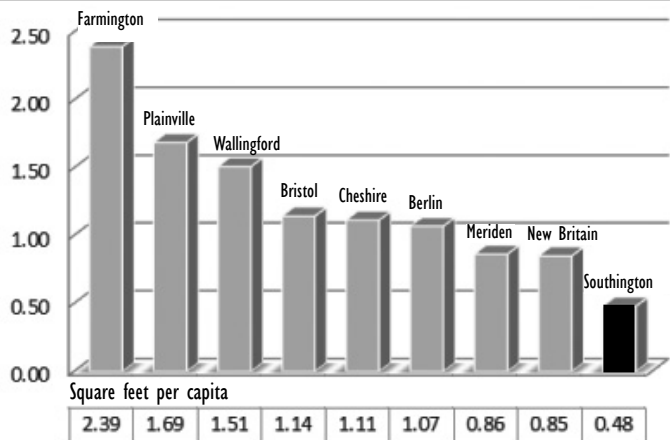
The past fiscal year was also very challenging for the Library staff due to an unprecedented number of long-term, health-related absences. Several employees were absent for significant periods of time resulting in understaffed public service desks, requiring remaining staff members to carry the load of the missing staff members for weeks on end. As the fiscal year ended, the library was short two full-time and one part-time employees.

Running Out of Space

Demand for use of Library space continues to grow. We regularly turn down requests to use our program room due to lack of space. We have also been forced to use areas of the library designated for quiet study as program space to accommodate crowds. We are currently looking for additional space to store library equipment. During the coming year, plans will be refined and studies will be carried out to provide facts and figures needed to prepare for a town-wide referendum for library expansion.

At .48 sq. ft. per capita the Southington Public Library is one of the most undersized libraries in Connecticut. We are less than half the statewide average of 1.09 sq. ft. per capita.

Farmington	2.39
Plainville	1.69
Wallingford	1.51
Bristol	1.14
Cheshire	1.11
Berlin	1.07
Meriden	0.86
New Britain	0.85
Southington	0.48



Source: 2015 Statistical Profile of Connecticut Libraries

## Here's a review of the past year from each Library Department:

### Adult Programming

We are seeing more and more evidence that people come to the Library to meet each other, participate in programs, and share common experiences. In order to provide our users with opportunities to do just this, we offered a wide variety of programs including lots of “drop-in” programs like our extremely popular

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*“Whoever plans your programs does a fabulous job.”*  
- Patron who attended the Coupon program

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**Pages to Color** adult coloring program, Probate Judge Matthew Jalowiec’s monthly information sessions and the **Puzzle Table** was introduced in the Café area.

We invited Justine Micalizzi from the Wheeler Clinic to come to the Library twice a week, as part of the *Southington Community Healthy Living Outreach Initiative*, to interact with the general public and share important information about behavioral health issues.

Our **Jazz in the Café** series, sponsored by the Hospital of Central Connecticut, was a huge success. This popular series featured The Tony Cafiero Jazz Quartet, The Hot Cats Jazz Band, and The Mighty Soul Drivers.

Last summer, we invited readers 18-years and older to **Get in the Game - READ!** Over 450 entries were received and weekly drawings were held for reading rewards donated by local businesses. **Bundle Up and Read** encouraged our users to read throughout the coldest months. We celebrated the **Freedom to Read** with Southington notables, librarians, and educators during Banned Books Week.

With a grant from Connecticut Humanities, we presented **The Path to the Presidency** a scholar-led book discussion series. Dr. Paul Petterson, Chair of the Political Science Department at Central Connecticut State University, led this book discussion series that looked back at four highly-contested Presidential races. Due to national attention, David Pietrusza, the author of *1920: The Year of Six Presidents*, was made aware of the series and came to the Library to share insights about his book and presidential politics.

Healthy living programs continued to bring people to the Library. Topics presented this year included:

- Mindful meditation, yoga, and laughter yoga
- Healthy heart programs, diabetes and breast cancer awareness
- Chair massages provided by Branford Hall students
- Dementia and the caregiver
- Creating healthy one pot meals, soups and snacks

We also offered programs that reached out to virtually every segment of our population - parents, amateur chefs, explorers, artists, writers, and more. Here is a list of some of our most popular programs:

- Positive parenting.
- Memoir and poetry writing workshops
- An evening of light opera with the Simsbury Light Opera company
- How to join the Peace Corps
- Money saving programs: cut the cord to cable, couponing tips
- Tea and chocolate pairing
- Simplifying the financial aid process
- Introduction to the 3D printer
- Photo workshops for teens and adults
- Chinese bamboo brush painting
- A five-week series of chess workshops

- AARP educational workshops - **Life Reimagined, Fraud Watch Network, 50+ Job Seeker Tips & Tools**
- **Brunch and a Movie** - a daytime opportunity to enjoy classic movies.
- **Italycious** - a music and trivia history program, cosponsored by UNICO and the Sons of Italy, in celebration of National Italian Heritage Month.
- **Ugly Sweater Day** - librarians had a friendly competition with our patrons.

**Southington Reads 2016** featured *New York Times* best-selling author Anita Diamant. Nearly 500 enthusiastic readers attended this annual event. Thanks to the Calvanese Foundation, The Aqua Turf Club, Comfort Suites of Southington, and the Friends of the Southington Library - without their support this event would not be possible.

We also offered local authors the opportunity to share their work and present programs:

- Lorraine Mangione, Ph.D. and Donna H. DiCello, Psy.D., authors of *Daughters, Dads, and the Path Through Grief: Tales from Italian America*.
- Linda Campanella author of *When All That's Left of Me Is Love*

**Food for Fines** collected over 4,000 pounds of non-perishable food items for the Southington Community Service Department. Our generous patrons also donated hundreds of home-made and store-bought hats, mittens, and scarves for our mitten tree.

*The Gallery at the Library* offers monthly displays of artwork by local artists and photographers. Patrons and art lovers visit daily to view the exhibits. Along with



our popular **Artist of the Month** series, we hosted two special exhibits:

- *Come Fly with Us* - The Kelley Elementary School after school club, Art for a Cause, presented an elaborate exhibit created to raise money for Heifer International.
- During Youth Art Month we highlighted our own creative children's program **Pixels and Pencils**.

## Reference and Information Services Department

Change was the hallmark of the Reference Department for fiscal year 2015/16. There were changes in resources, physical space, staffing, programming, and a renewed focus on providing customer service that gives our patrons a "Wow" experience each time they visit.

The Reference Department endeavored to provide a dynamic customer service experience: greeting patrons in the stacks, retrieving materials, and actively assisting with technology and resources. Welcoming customers with a smile and a helpful attitude creates an upbeat environment.

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*"Wow! I was sure you were going to send me a link or a list of some kind, but this is JUST what I wanted. This is great customer service! Thank you again." - Katarina C.*

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The central kiosk was replaced with new "New Books" and "Ready 2 Read" book shelving. Patrons have more room to browse or sit and examine new materials. Books-on-CD were relocated adjacent to the public access computers. The non-fiction book collection was weeded and shifted to allow more space for the popular media collection. A local author shelf was created to highlight works donated by aspiring authors who have a connection to the Southington area.

ReQuest, the statewide catalog, ceased operation July 1, 2015. This changed the procedure for requesting Interlibrary Loans from libraries outside of our consortium. ILL requests had to be searched in each consortium's catalog separately, and then a request faxed or emailed to the owning library. Fortunately, the majority of requests for materials Southington Library does not own were filled within the Library Connection Consortium.

The public access computers were upgraded, and software was installed so that each computer was imaged to one standard and any changes made by patrons are cleared upon rebooting. A new printing cost structure was established: 10¢ for black and white and 50¢ for color printouts. The Library also installed WiFi printing software to allow patrons the ability to print from their mobile devices to a printer at the Reference desk.

The staff of the Reference Department worked with Jeanne Chmielewski, the Adult Program Coordinator to present a variety of programs including:

- **Books and Bagels** - a very successful ongoing Reader's Advisory meet-up prepared by Louise Champagne
- Monthly afternoon book discussion group at the Barnes Museum led by Michelle Lord
- **Roaming Readers** - walking the Rails to Trails while discussing your favorite authors
- **New England: Land of Mystery** led by Carole Shmurak was a three-book discussion series
- Louise Champagne led a tour of the library and demonstrated the library resources to an adult education English as a Second Language class
- **Downton Abbey Finale** – a dress-up tea with a viewing of the final episode of a beloved TV series
- **Passport to Connecticut Libraries** grew to include 234 library visitors over the previous 147
- **How to identify and prepare edible plants**
- **Gaming for the non-user or what do I buy my grandkids?**
- Hands-on workshops: 3D printer instruction and snowflake crafts
- Individual computer help by appointment

Though the Reference Department was understaffed throughout most of the past year, the department was able to maintain a high level of customer service and offer a satisfying experience to our users.

## Children's Department

This year we welcomed Miss Lydia Holland, our newest Children's Librarian. With her enthusiasm, skill, and easy rapport with children and colleagues, Miss Lydia has been a wonderful addition to the Children's Department. Also new to the department – our very own 3D printer! Though we are still novice printers, together we managed to assemble the printer ourselves! We have used the printer in many programs since its arrival and have big plans for its future use.

The arrival of the 3D printer is one of the ways that the library is evolving and changing to bring the public more than just books. The Children's Department highlighted this in its **MAKE a (R)evolution** Fall Family Program. A series of special events was created for the program including the first **Family Maker Night** (which was so successful that it turned into a regular program), a **Robot Rodeo**, the creation of a zip line in the **I Believe I Can Fly** program and an exploration of the symmetry of famous faces in the **Science of Symmetry**. Other creative and technological events led to the culmination of the program and one child won an Ollie robot.

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*"This Saturday, we all attended the Comic Con, and I need to let you know what an amazing time my children had. They loved all the singing, dancing, games and balloons. I loved how well planned and organized it was, which I'm sure is no easy feat for a first time event.*

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*Looking forward to interacting more and more with the library as our children grow." - Jillian E.*

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The Children's Department continues to focus on helping children of all ages increase their comfort and skill level with technology through:

- **Create & Code** – Kids aged 8 to 12 use Scratch computer coding to create a video game or musical project.
- **It's Not Just For Kids** – Children aged 4 to 6 and their caregivers explore the amazing world we live in.
- **Kidz Kode** – Kids aged 6 to 8 learn introductory computer coding skills through iPad apps and kinesthetic exercises.
- **Family Maker Night** – The whole family has the opportunity to take command of robots, print with the 3D printer, sew, and tinker with a variety of other hands-on activities.
- **MakerLab** – Children aged 7 to 12 explore the many facets of the Maker Movement (technology, arts and crafts, electronics, etc.) by investigating an iPad app and “making” a project.
- **Mangled Messes with Miss Molly** – Scientists aged 9 to 12 explore the fizzing, bubbly world of science and the ever-changing world of technology.
- **Mindful Kids** – Children aged 5 to 8 develop concentration, focus and mindfulness through activities and meditation.
- **Oh Snap! It's Electric!** – Kids aged 8 to 12 explore building electrical circuits while learning about the properties and uses of electricity.
- **Pixels & Pencils** – Attendees aged 7 to 10 are presented with an artistic inspiration, explore a related iPad art app and create their own unique masterpieces using traditional art supplies.
- **SKILL: Southington Kids Imagine, Learn, Lead** – Children aged 5 to 7 explore the playful side of engineering, art and design through creative projects and the exploration of a new technology.
- **Superhero Storytime** – Our new storytime series featuring a different, live superhero every month was such a hit that the Children's Department presented the first ever Library Comic-Con. This event was attended by 859 people – a new library record!
- **Read, Rock & Rhyme, Two-gether Tales and Budding Bookworms** – These revamped storytimes allow children to read, rhyme, sing, and shine as they work on language, literacy, socialization, and coordination skills with age-appropriate stories, iPad apps, music, movement, and laughter. As a result, storytime attendance increased 38.8%.



The Children's Department was awarded a grant from the Community Foundation of Greater New Britain to purchase five WaterColorBots and ancillary supplies to work with children aged 9 to 12 on a project entitled **Art: Human vs. Machine**. This innovative project was designed to teach young people the technological skills required to create art using WaterColorBots and the Library's 3D printer. The integration of high-tech equipment and creative thinking allowed participants to explore the intersection of art and science through a hands-on, relevant experience. Participants learned the mechanics of the WaterColorBot and 3D printer and discovered the possibilities and limitations of both their traditionally made artistic creations and robotic art.

## Teens

Southington Public Library continues to work to make the most use of our limited space. Though there is no area in the Library that is dedicated to teens, several steps were taken during the past year to make the space that is available more welcoming for Southington's teens.

All teen-related materials were moved to one location on the mezzanine called **The Teen Zone** and more seating was added. Reference/Teen Librarian Julie Rio reached out to the teen community and recruited Jasmyne Engman, a Southington High School student and artist, to design and create a mural that would be integrated into countertop seating. The new space offers plenty of outlets so students can plug-in their devices and work or hang out.

Julie designed a website for teens ([southingtonlibraryteens.weebly.com](http://southingtonlibraryteens.weebly.com)), which highlights new books added to the teen collection, provides links to interesting and informative websites, and announces upcoming events. The Library also continued its partnership with Southington High School Summer Reading program, to order and offer books to students.

The Library's Teen Advisory Group (TAG) for young adults in grades 7 through 12 met quarterly to share their ideas about activities, materials, and improvements to help make the Library an even better place for teens. Ideas gathered at these meetings were incorporated into a wide range of program and events for teens including:

- **Teen Summer Reading Program** - Encouraged teens to read throughout the summer and featured weekly drawings for \$25 gift cards and three grand prizes for \$100, \$75, and \$50 gift cards. Thanks to the Friends of the Library for sponsoring this program.
- **Fact into Fiction** - Two creative writing workshops led by author and poet Steven Parlato.
- **Yoga** - Certified Yoga Teacher Jeanne Ouimet taught this class to introduce teens to the benefits of yoga.
- **A Halloween Party** - We showed *Young Frankenstein* and served lots of spooky treats.
- **Mindful Meditation** - Meditation instructor Bill Lynch gave tips on this effective tool that helps improve concentration and handle stress.
- **Sweet Treats for Valentine's Day** - ShopRite of Southington's registered dietician Kailee Conrad presented this popular program.
- **Introduction to 3D Printing on the MakerBot Replicator 2** - Southington teen Matt Touma shared his expert 3D printing skills with other teens.
- **Ekphrastic Poetry Challenge** - Teens wrote poems describing a photo of a peacock taken by photographer and poet Starr.

## Lending

The Lending staff is often the first contact patrons have when arriving at the library. Creating a welcoming atmosphere is their first priority as they respond to the needs of patrons.

Each year we attempt to make the check-out procedure more efficient. This year we added a second self-checkout station that uses touchscreen technology and allows patrons to both check-out and renew items. Patrons can also look up the status of holds and fines. The new self-check lets patrons borrow their materials quicker. It is especially popular with our youngest patrons. The statistics for use of the self-check systems has doubled from 11% to 22 % in the last fiscal year. Shelley Holley worked with Sam Cook from Library Connections to make hold slips with larger fonts and reworded email reminders for more clarity. In addition to emails and calls regarding holds, patrons can now receive text messages.

The lending work space has been altered to make work efficient and safer. A new work table was installed to sort and pack incoming and outgoing items. New shelves were built to manage patron holds and revolving computer stands were installed to prevent employee eye and neck strain.

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*"Service is always pleasant and helpful. I love the text messaging that books have arrived that I placed on hold."* - Andrea S.

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*"Thank you so much for all you do throughout the year - for your helpfulness and good attitude, for being such faithful and patient friends to the entire community."* - Eileen M.

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These changes have had positive results, giving staff more freedom of movement in the department. It has allowed materials to be covered and cleaned by staff in between helping patrons in the lending department. This has been helpful when limited staffing has not allowed for these tasks to be done in the cataloging department.

During the month of July, the Lending staff checked out an average of 140 items per hour making us one of the busiest public libraries in the state. The statewide average for circulation per hour is 53.

In order to make our DVD/CD collection more user-friendly we moved popular TV shows to the front and expanded our feature film area to accommodate the continuously growing collection.

Shelley Holley continues to do outreach at Mulberry Gardens. She has started a monthly book group that has been well attended. In May, she became the Library Connection coordinator for the circulation supervisors committee of the consortium.

## Collection Management

The Collection Management department is responsible for receiving, cataloging and processing every item that is added to the Library's collection - both items that sit on our shelves and those that are stored in the cloud. They search for an existing bibliographic record for the item or create a new record if needed. Each item is then entered into our online catalog and processed for circulation. The work they do is behind-the-scenes and highly technical. For example, during the past year Billie Gaber and Carla Sheehan worked on a project changing MARC record fields to make items easier for patrons to find.

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*"I love our library! All of the staff are always so helpful.  
Thank you for doing such a fantastic job!" - Catherine O.*

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The Collection Management department is also responsible for making sure our Library is in full compliance with the policies and regulations established by Library Connection, Inc. (LCI), the consortium to which we belong. Throughout the year they work closely with the staff at LCI on various projects in order to update or fix records in the catalog. They also continued work to update old records.

They also work collaboratively with other departments in the Library. When the Children's Department changed the way books are labeled in the call number field, each item had to be updated and revised according to the new system.

Billie Gaber, the head of the department, is in charge of selecting and ordering DVDs and books-on-CD for the adult collection and Carla Sheehan selects and purchases music CDs. They also screen and catalog donated DVDs and CDs.

The Library's homepage, [southingtonlibrary.org](http://southingtonlibrary.org), is administered by Carla. During the past year, Lunarpages, the company that hosts our homepage, migrated to a new server. The new server does not support the software we use. With the help of Jay Baker and Richard Lopatosky from the town's IT Department, we were able to design a work-around and restore functionality. We also experienced technical difficulties with *The Southington Observer* newspaper archive housed on our homepage.

Members of the Collection Management staff assisted at all of the public service desks to help out during staff absences. Faith Andrade, who has volunteered her services in the department for over 30 years, was absent during much of the year due to illness.

In an effort to make the most of our limited shelf space, Collection Management staff weeded the media collection which allowed us to shift the entire DVD collection to create more space.

In order to keep pace with changing trends, both Billie and Carla attended training sessions on new technology.

# By the Numbers



## Items Circulated

Books	182,558
DVDs/Blu-rays	84,532
Periodicals	4,160
Music CDs	8,776
Books on CD	6,875
Museum Passes	826
Consortium Loans *	22,129
Video Games	1,149
Miscellaneous	2,094
<b>Total</b>	<b>313,099</b>

eBooks	10,235
Downloaded Audiobooks	4,002
Downloaded Movies	1,398
Downloaded Music	568
Other Downloaded (magazines, comics, TV shows)	2,580
<b>Total</b>	<b>18,783</b>

**Total (Physical & Downloadable) 332,882**

## Program Attendance

Adult	4,637
Teen	200
Children	12,341
Juvenile Summer Reading	1,321
Tween Summer Reading	646
Adult Summer Reading	461
<b>Total</b>	<b>19,606</b>

## Virtual Library Use

EBSCO (iConn) Searches	3 4,760
ProQuest Searches	621
Reference USA Searches	1020
Author Alert Sign-ups	1,158
JobNow Sessions	219
Transparent Language Sessions	4,114
Universal Class Sessions	1,098
Museum Passes	826
Historic Southington Newspaper Inquiries	2,531
Tumble Books Read	12,067
<b>Total Use</b>	<b>76,712</b>

## Physical Collection

Books	145,745
Periodical/Newspaper Subscriptions	147
Books on CD	2,246
Music CDs	3,576
DVDs/Blu-rays	16,207
Computer Games	444
<b>Total</b>	<b>168,362</b>

## Downloadable Collection

Audiobooks	38,862
Movies/TV Shows	21,918
Magazine Subscriptions	56
Comic Books	6,642
Music Albums	279,955
eBooks	111,246
<b>Total</b>	<b>458,679</b>

\*Consortium Loans include books, DVDs, and Blu-rays. These are items that were sent from Southington Library to other libraries in our consortium. We received 22,386 items from other libraries to fill holds placed by Southington patrons.



## The Barnes Museum

Under the able direction of Curator Marie Secondo, the Barnes Museum continues to be Southington's most valuable historic asset. The Museum, which is listed in the National Register of Historic Places, provides a clear and unusual record of architectural development through three distinct styles: the original 1836 Greek Revival structure, the 1865 Italianate renovation, and the 1910 Neo-Classical Revival alterations.

During the past year, over 6,000 individuals visited the Museum to experience the beautifully furnished rooms and enjoy the unique collections ranging from antique toys to walking canes.



Special events and exhibits held during the year included:

- **The Annual Antiques Appraisal Night**
- The Inaugural **A Night at the Museum** dinner sponsored by the Friends of the Barnes Museum
- **Turn of the Century Postcard Exhibit**
- **The Southington Raspberry Tarts Red Hat Victorian Tea Party**
- **A Holiday Tea Tasting**
- An exhibit of antique Christmas cards received by Bradley and Leila Barnes
- **The 2nd Annual Classic Car Show** sponsored by the Friends of the Barnes Museum
- **Apple Harvest Festival Open House** weekends
- **The 14th Annual Taste of Southington**

Marie also participated in outreach programs at Southington schools and community organizations. She was the featured speaker at the 150th Anniversary celebration of the Plantsville Congregational United Church of Christ and was a guest speaker at the Southington Rotary Club. She provided research assistance to those seeking information from the Museum's archives and represented the Museum at various meetings.

Due to the extended absence of the Museum's part-time custodian/curator, several programs had to be canceled and the Museum was closed several days. Bonnie Plourde, a former student intern at the Museum, was hired to work as a substitute to assist with tours and help out as much as possible.

The Barnes Museum was the beneficiary of two outstanding Eagle Scout projects: Chris Iverson rebuilt the deteriorated rose arbors and Niels Peschel replaced the fountain in the Scout Garden. Each of these projects restored the gardens to their original condition.

The Museum continues to benefit from the hard work of a dedicated group of long-time volunteers who assist with special events and projects including the Friends of the Barnes Museum, Miss Southington Ambassadors, Southington Apple Harvest Hostesses, Southington High School Key Club, the Southington Chamber Singers, the extended Secondo family, Carl and Melita Sokolowski, Phil and Brenda Wooding, Karen Gioia, Lisa Jansonn, Francesca Casale, Becky Nunn, Nacla Balasay, and Margaret Nevelos.



*Twenty years serving the Southington Public Library and the Community!*

The “new” Friends of Southington Library formed 20 years ago to promote Southington Library as a cultural and educational asset to the Town of Southington. To support this mission, the Friends opened a first-rate used book store. Each year they donate proceeds from the Book Store to the Library to fund programs and services above and beyond its operating budget.

Recently the Friends began using BookScouter.com to sell their books. Thanks to Sandy Voorhees this has proved very profitable.

Programs funded by the Friends include:

- Scholar-led book discussions
- Universal Class - free courses offered 24/7 to Library card holders
- Hoopla - downloadable eBooks, Movies, TV shows and Music
- **1,000 Books before Kindergarten**
- **Books for Babies**
- Transparent Language - online courses in over 80 foreign languages and ESL
- Teen and Tween Summer Reading
- Books for **Southington Reads**
- Honorarium for **Southington Reads** author



Doris LaReese, Pat Kucinkas, Sandy Voorhees, Judy Krafcik, Virginia Siton

The Book Store not only provides funding for these valuable services, it also offers the Southington community the opportunity to purchase high-quality books for all ages at excellent prices. None of this would be possible without the dedication of the volunteers who sort donated books, choose and price those appropriate for sale in the store, organize them to be added to the stock and work in the Book Store. Special thanks to the Friends Executive Board: Doris LaReese, Pat Kucinkas, Judy Krafcik, Virginia Siton, and Kaye Davis.

## Friends of the Barnes Museum

The purpose of the Friends of the Barnes Museum is to increase awareness of the importance of the Museum as a cultural and educational asset to the Town of Southington and to increase use of the Museum. The money raised by the Friends is used for improvements to the building and grounds not covered by the operating budget and to create and establish a lasting endowment to fulfill the Museum's mission and purpose now and forever.



During its first full year of operation the Friends of the Barnes Museum held two successful fund-raising events to raise funds to restore the player piano in the Barnes Museum's music room.

- **A Night at the Museum Raffle** - an elegant dinner served in the dining room to the raffle winners. Chef Hector from Anthony Jack's restaurant prepared a gourmet dinner for six.
- **Wheels of the Past: Classic Car Show** - the second annual car show featured *Chasing Classic Cars* TV personality Wayne Carini.

Friends of the Barnes Museum Board of Directors

Brenda Wooding, *President*

Connie Proll, *Vice-President*

Bonnie Plourde, *Secretary*

Midge Farina, *Treasurer*

*Board Members:* Barbara Aszklar, Necla Balasaygun, Mary Ellen D'Angelo, Alison Green, Bonnie Plourde, Sharon Stotz, Phil Wooding



Dinner is served in the dining room of the historic Barnes Museum to the winners of the Friends **A Night at the Museum** raffle.

# Southington Library & Museum Board of Directors

## Fiscal Year 2015-16

Chairman: Mary Ellen D'Angelo

Vice Chairman: Frances Meade

Secretary: Heidi Bittner

Treasurer: Patricia Kraut

Board Members: Robert Cusano, Kevin Curtiss, Marion Manware,

Kelly Nichols, Bethany Pestillo

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## Southington Public Library & The Barnes Museum Staff

### Administration

Executive Director: Susan Smayda

Assistant Director: Michelle Lord

Administrative Assistant/Bookkeeper: Deborah Uterstaedt

### Children's

Department Head: Cindy Wall

Full-time Children's Librarians: Lynn Pawloski, Molly Virello

Part-time Children's Librarian: Lydia Holland

### Collection Management

Department Head/Cataloger: Billie Gaber

Assistant Cataloger: Carla Sheehan

Adult Programming Coordinator/Technical Assistant: Jeanne Chmielewski

### Lending

Department Head: Shelley Holley

Full-time Library Assistant: Susan Meneo

Part-time Interdepartmental Library Assistant: Michael Berube, Joanne Cyr, Colleen Perone,

Deborah Salerno

### Reference

Department Head: Michelle Lord

Full-time Reference Librarians: Louise Champagne, Craig Holmes\*

Part-time Reference/Teen Librarian: Julie Rio

### Custodian

Stanley Chmielewski

### Pages

Corin Coleman, Stephanie DiCesare, Coby Goyen, Gage Marshall, Megan Maruzo, Chandni Patel,

Marcia Piaskowski, Alyxis Rodriguez, Sedona Worth, Michael Zienka

### Barnes Museum Curator

Marie Secondo

### Barnes Museum Part-time Curator/Custodian

Joanne Cyr

*\*retired*

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Respectfully Submitted,



Susan I. Smayda, M.L.S.

Executive Director

Southington Public Library and The Barnes Museum

# PLANNING AND ZONING DEPARTMENT

MUNICIPAL CENTER – 196 NORTH MAIN STREET  
SOUTHINGTON, CONNECTICUT 06489 (860) 276-6248

## 2015 – 2016 ANNUAL REPORT SOUTHINGTON PLANNING AND ZONING COMMISSION

The Planning and Zoning Department staff provides support services and technical assistance to the Planning and Zoning Commission (PZC), the Conservation Commission and Inland Wetlands Agency (CC/IW), the Zoning Board of Appeals (ZBA) and the Open Space Committee. The staff also answers public inquiries regarding community planning, development, preservation and land use regulations. The staff of the department interacts with local residents, developers, attorneys, engineers, architects, surveyors and other allied professions and reviews permit applications which are submitted to the local land use boards and commissions for review, as well as zoning permits for new and revised structures and related land use activities. Staff is also responsible for inspecting all construction and site development activities and issuing compliance authorizations on projects upon completion. Staff also provides support for various subcommittees created for regulation revision and policy reform on an as needed basis.

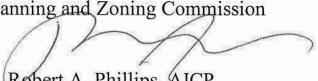
The Chairman of the Planning and Zoning Commission is Michael DelSanto. Paul Chaplinsky is the Vice-Chairman and Jen Clock is the Secretary. The other Commission members are Susan Locks, James Macchio, James Morelli and James Sinclair. The alternates are Theodore Cabata, Joe Coviello, Robert Hammersley and Ross Hart.

During the past fiscal year (FY) the statutorily required update of the town's 10 year Plan of Conservation and Development (POCD) was completed with the assistance of a land use consultant and was made effective as of June 4<sup>th</sup>, 2016. This plan will be thoroughly reviewed again prior to 2026 and modifications to the plan may be made in the interim as needed.

In addition, the PZC reviewed 60 applications during this FY which is a slight decrease from 70 during FY 14-15. The applications included 5 zone boundary changes, 4 zoning text amendments, 5 subdivisions or re-subdivision reviews, 2 floodplain filling applications, 11 special permit applications and 32 site plans for commercial and industrial projects. During the same period, the Planning and Zoning Department issued 452 zoning permits for new construction and renovations to existing structures and other land use related activities. This permit activity is a slight increase from 451 in FY14-15.

The Planning and Zoning Commission meets in the Municipal Center Assembly Room, 196 North Main Street, on the first and third Tuesdays of the month at 7:00 p.m., except when a holiday interrupts the normal schedule. The meetings are open to the public.

Respectfully submitted,  
The Planning and Zoning Commission

  
BY: Robert A. Phillips, AICP  
Director of Planning and Community Development

# Department of Police

RICHARD MONTAGUE, PhD, CHAIRMAN  
STEPHEN PESTILLO, VICE CHAIRMAN  
STEPHEN KALKOWSKI, SECRETARY  
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JOHN F. DALY, CHIEF

## Southington Police Department Annual Report Fiscal Year 2015-2016

### *Mission Statement*

*The Mission of the Southington Police Department is to protect and serve the community, in addition enforce laws and ordinances, provide information and/or direction to people in need and to promote a feeling of safety and security for all members of the community. The Southington Police Department will work in cooperation with the community to preserve and improve the quality of life, making the Town a safer, more pleasant place to live, work and visit.*

The Board of Police Commissioners, through this annual/fiscal report, would like to reflect, with the citizens of Southington, upon the accomplishments and activities of the Police Department during the past fiscal year. The Southington Police Department members are committed to continue their efforts to control criminal activity, traffic violators, public service and a renewed effort to expand the department's crime prevention activities in our ongoing effort to keep our community a safe place to live.

John F. Daly is the Police Chief for the Town of Southington. Chief Daly is in charge of the overall operation, development and growth of the Southington Police Department. His primary focus is to make sure the Southington Police Department operates properly and carries out its mission. Under Chief Daly's command the Southington Police Department achieved State of Connecticut Tier 1 Accreditation.

In December of 2014 Chief Daly introduced offsite management training for his executive level police managers. This training group included the ranks of Police Chief, Captain, Lieutenant and Master Sergeant. The 2 day training program was designed to allow all department managers to meet and discuss topics such as Organizational Mission, overall Department Operations, and Department Communications. During the training each manager was able to discuss what areas they felt were working and what areas needed improvement from an organizational and personal development perspective.

In January of 2016 Chief Daly expanded the executive police manager's inclusion strategy to include the review of current processes within the Southington Police department. This ongoing initiative is designed to review and provide information in the following areas:

- Effectiveness of the current process, what value is being added to the Southington Community or the Southington Police Department.
- The ability of the process to meet the current accepted practices within the Law Enforcement Profession.
- The development of a quality control process to better serve the Town of Southington, the Southington Police Department and all of its employees.
- Employee feedback on organizational development and strategic growth.

The above outline was started in Fiscal Year 2015-2016 and is a major part of the Southington Police Departments organizational goals for Fiscal Year 2016-2017.

## Southington Police Department Annual Report | 2016

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Board of Police Commissioner Nicholas DePaola left the Board of Police Commissioners and Stephen Kalkowski was appointed to the Board of Police Commissioners. Commissioner Richard Montague was reelected as the Board Chairman, Commissioner Stephen Pestillo was elected as the Vice Chairman and Commissioner Stephen Kalkowski was elected as Secretary.

The Southington Police Department hired seven new employees to replace vacancies within the department. We would like to welcome and introduce our new employees:

- Officer Mathew Hammell
- Officer Justin Simard
- Officer Michael Fisher
- Officer Lauren Verab
- Dispatcher David Shaffer
- Dispatcher Gillian Bigby –Substitute Employee

The total number of budgeted sworn personnel, as of July, 2015 is 66, including a Chief, two (2) Captains, three (3) Lieutenants, four (4) Master Sergeants, six (6) Sergeants, seven (7) Detectives, and forty-two (42) Patrol Officers. The Department also employs four (4) Supernumerary Officers, two (2) animal control personnel and a support staff that includes twelve (12) civilian dispatchers, two (2) substitute certified dispatchers, four (4) records clerks, one (1) maintenance person, one (1) court liaison person and one (1) administrative assistant.

There were no additional personnel added to the Southington Police Department in Fiscal Year 2015-2016.

The Board of Police Commissioners during Fiscal Year 2015-2016 continued the process of reviewing all systems and/or areas within the Southington Police Department. The review was to allow for a current status report on all areas and allow for the development of Long Range Plans for the Police Department as a whole.

The planning/review was broken down into four (4) main areas that are shown below:

### **(1) Department and Organizational Growth:**

- Community Service/Relationship.
- Police Services (crimes related and non-crime related).
- Organizational Growth.
- Employee Development.
- Equipment Needs (present and future budget area).

### **(2) Department Technology:**

- Computers (workstations, servers, in-car laptops, lap-top workstations).
- Department Video and Security System (upgrade and maintenance).

- Computer Aided Dispatch System and Records Management System.
- Expansion of the Intranet System (in the areas of task management and data retrieval).
- Support Devices (battery backups, scanners, fax machines, copiers etc...).

### **(3) Department Communications:**

- Radio System (replacement of computer based system, radio tower upgrades).
- Telephones System (IP Based Cisco System).

### **(4) Physical Building:**

- Dispatching Center (upgrade of equipment furniture, desks, lighting etc...).
- Existing roof and incidents of leaking.
- Furniture and workspace reviews (plan to replace or review equipment conditions).

The Board of Police Commissioners review documented completion of the following projects by Southington Police Department:

- Radios System (replacement of computer based system, radio tower upgrades).
- Telephones System (IP Based Cisco System).
- Nexgen Computer Aided Dispatch System and Records Management System.
- Installation of aluminum roofing section to allow for snow to fall naturally from the roof reducing the likelihood of leaks.

### **Organizational Accomplishments:**

- Sergeant Mark Beal received the American Legion Officer of the Year State of Connecticut Award.
- Officers David Carbone, Giuseppe Vernali and Taylor Norton were honored as the Southington Police Department Mothers Against Drunk Driving, Officers of the Year. Officer Carbone has received this award six years in a row.
- Sergeant Jeffrey Ward coordinated the Southington Police Department Special Olympics Torch Run. Sergeant Ward's dedicated service to this worthwhile cause is another example of the Southington Police Department being a foundational part of the Southington Community.
- Officer Thomas Gallo coordinated the Southington Police Department assistance with the Christmas time Shop-with-a-Cop program. Officer Gallo's dedicated service to this worthwhile cause and with the help of employee volunteers is another example of the Southington Police Department being part of the Southington Community.
- The Narcan program started in Fiscal Year 2014-2015 has been very successful and provides our patrol officers with an extra tool to assist people suffering from drug addiction. Several people have been saved by the administering of Narcan by emergency personnel.



- The Southington Police Department received Tier 1 Accreditation during May of 2016. This represents a collaborative and team effort on the part of all employees of the Southington Police Department.
- Chief John Daly coordinated No Shave November which allowed employees of the Southington Police Department to grow a beard during the month of November by donating \$100.00 to the Curtis Robinson Center for Health Equity (cancer research). The department was able to raise in excess of \$5,000.00 for this worthwhile cause.

### **Southington Police Department Operational Section:**

Southington Police Department Operations Section, managed by Captain Lowell DePalma, consists of the Patrol Division, supervised by Lieutenant Stephen Elliott, and the Detective Bureau, supervised by Lieutenant John Suski. Each section of Operations responded admirably to the police challenges faced by the Southington Police Department during Fiscal Year 2015-2016, and continued the focus on being a full service department.

The Patrol Division and the Detective Bureau are the two (2) main divisions that make up the Operations Section of the Southington Police Department. Within these two (2) divisions are a series of subgroups which provide operational support to all areas of the Southington Police Department. These subgroups are:

#### **Patrol Division:**

- Central Dispatch.
- Community Services.
- Animal Control.

#### **Detective Bureau:**

- Investigations (Detectives).
- Special Investigations Unit.

Traditional police services displayed a number of improvements. The Southington Police Department participates in the National Incident Based Reporting System (NIBRS), which provides consistent offense reporting nationwide. Our NIBRS reportable offenses increased by 5.5% or by 104 reportable incidents. Also of note were simple assaults, robberies and domestic violence incidents all of which posted decreases for the fiscal year. Burglaries, thefts from vehicles, larcenies and thefts of motor vehicles all posted an increase for the fiscal year.

Traffic Accidents showed an increase of 4.8% overall or by 66 reportable incidents, however, traffic accidents that occurred on the roadway (excluding parking lot accidents) saw an increase of 10.6 % or by 90 reportable incidents.

Criminal Arrests (adults and juveniles) showed a decrease of 20.7% or by 225 arrests. Juvenile arrests during this fiscal year were 73 less than Fiscal Year 2014-2015. Adult arrests during this fiscal year were 152 less than Fiscal Year 2014-2015.

## Southington Police Department Annual Report | 2016

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Identity theft and other fraud related crimes also showed an increase of 2.0% or by 7 reportable incidents. Credit Card Fraud incidents saw the largest increase, as 43 incidents were reported in Fiscal Year 2014-2015 and 52 were reported this fiscal year.

Counterfeit/Forgery incidents increased by 42.5% or by 17 reportable incidents. There were 40 incidents reported in 2014-2015 and 57 incidents reported in this fiscal year.

Drug arrests totaled 160 for the fiscal year, which showed a 58.4% increase from the 2014/2015 fiscal year total (101).

The Southington Police Department Accident Investigation Team (AIT) is comprised of four Sergeants, and five Patrol Officers. In addition to their patrol duties the officers assigned to this unit respond to serious injury and fatal motor vehicle collisions within the Town of Southington.

Members of the Accident Investigation Team receive specialized training that is utilized in their investigations. Sergeant Jason Plourde, Sergeant Brian Leppard, Sergeant Jeffrey Ward, Sergeant Mark Beal, Officer Tim Wilk, Officer Matt Vose, Officer Jeremy Busa, Officer Ryan Lair, and Officer Tom Atterrato make up the team.

During Fiscal Year 2015-2016 Officers Jeremy Busa, Matthew Vose and Sergeant Brian Leppard all successfully completed Motor Vehicle Accident Reconstruction Training

The Southington Police Department is part of the Central Region Emergency Response Team. This is a regional team which provides Emergency Critical Incident Response Services to the cities of Southington, Bristol, Plainville and Plymouth. Service on this team is in addition to the officer's current assignment and/or responsibilities. The team has a total of 21 sworn officers, in which Southington has 6 representatives who are Detective Adam Tillotson, Officer Donald Mackenzie, Officer Nathan Boislard, Sergeant Jeff Ward, Officer David Carbone and Officer Timothy Wilk who is a Crisis Negotiator.

The Southington Police Department has 3 officers trained to operate the department All-Terrain Vehicle (ATV). The All-Terrain Vehicle is used to patrol open spaces such as the reservoirs.

Eight Officers are trained and certified as bicycle officers. The bicycles are used to patrol parks, the linear trail, downtown, senior housing complexes, and to support other operations such as the Apple Harvest Festival and the Italian Festival.

The department also has a T-3, which is a Segway like vehicle. It is used in the same manner as the bicycles. There are 12 officers trained to operate the T-3. The bicycles and the T-3 provide support to the department's patrol force and enhance our ability to provide community policing.

The Southington Police Department also has a motorcycle used as an alternative patrol vehicle. The department has 5 officers certified to operate the motorcycle unit.

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Officer Kevin Naranjo became the new School Resource Officer (SRO) for Southington High School. The School Resource Officer is assigned to the High School during the school year. Officer Naranjo will be starting this role in August 2016.

### **Patrol Division Highlights for Fiscal Year 2015-2016:**

Click It or Ticket Seatbelt Safety State Grant Programs; the Patrol Division increased its efforts to promote safe driving through the Click it or Ticket Seatbelt Safety Program. A fiscal year enforcement comparison is shown below:

#### **Seatbelt Safety Enforcement Information**

2014-2015	2015-2016	% +/-
329	245	-25.3%

Distracted Driving State Grant Programs; this program also promoted roadway safety. A fiscal year enforcement comparisons is shown below:

#### **Distracted Driving Enforcement Information**

2014-2015	2015-2016	% +/-
656	324	-50.6%

Driving While Under the Influence Sobriety Checkpoints were completed during this fiscal year. There was a combination of both State Grant and Local Funds. These operations were used to identify motorists that were operating a motor vehicle under the influence and in violation of Connecticut Motor Vehicle Law. A fiscal year enforcement comparisons is shown below:

#### **Driving While Under Influence Enforcement Information**

2014-2015	2015-2016	% +/-
104	59	-43.2%

Underage Drinking Patrols and/or Alcohol possession programs were sponsored by Southington STEPS and also police department budgetary funds.

#### **Underage Drinking and Alcohol Possession Enforcement Information**

2014-2015	2015-2016	% +/-
105	26	-75.2%

The Southington Police Department will continue to make the education and enforcement of substance abuse related incidents a community priority by using both proactive and reactive prevention enforcement techniques.

The Patrol Division will continue to be a full-service division with its primary mission of First Responders to both emergency and nonemergency calls for service within the Town of Southington.

The Detective Bureau is staffed with one (1) Lieutenant, seven (7) promoted Detectives and two (2) assigned Criminal Investigators.

The Detective Bureau is responsible for the investigation of all major crimes that occur within the Town of Southington. Major crimes include homicides and other death investigations, felony assaults, sexual assaults, robberies, burglaries, felony larcenies and frauds; and illegal drug possession/sale cases. Detective Bureau members work closely with other local, state and federal law enforcement agencies; the State's Attorney's Office; and the Forensic Science Laboratory for the Department of Emergency Services and Public Protection. The bureau is also responsible for the timely processing of pistol permit applications that are submitted annually. All members of the Detective Bureau have received specialized training in the various disciplines in conducting criminal investigations and are strongly committed to their profession.

There has been a significant spike in vehicle burglaries. In Fiscal Year 2014-2015 there were 146 reported incidents and in Fiscal Year 2015-2016 there was a reported 273 incidents. This would represent an 86.9% increase.

In responding to the increase in thefts from vehicle the Southington Police Department increased Patrol in both marked and unmarked police vehicles, trained all officers to attempt to collect DNA evidence to assist in identifying suspects in these crimes.

Social Media and the Press were used to educate Southington Residents in securing their vehicles and belongings when parked and unoccupied. A sampling of this information was:

- Park your vehicle in a well-lit area.
- Lock your vehicle.
- Keep property inside your vehicle out of plain sight.
- Leave nothing of real value in your vehicle when it is parked and unoccupied.

Crime trends continue to see a rise in identity theft and other fraud related crimes being perpetrated against Southington residents. Many of these crimes involve the use of the internet. Southington citizens should continue to use caution online and take the necessary steps to protect their personal identifying information; such as social security numbers, dates of birth, etc. While investigators have methods in identifying perpetrators in these types of crimes, there have been a number of occasions where perpetrators are found to be committing these crimes while in other countries. There has also been significant increase in car burglaries. Residents are reminded to remove any valuable items and lock their vehicles while parked and unattended.

**A snapshot of the Detective Bureau Activity for this fiscal year is shown below:**

- Assigned Investigation: 220
- Total Number of Arrests: 120
- Pistol Permits Processed: 502

The Detective Bureau investigated several significant cases during the 2015-2016 Fiscal Year. These investigations are shown below:

- The Special Investigations Unit (SIU) conducted 120 drug investigations and made 89 arrests for the sale of illegal drugs in town.
- Commercial robberies at Liberty Bank, CVS and Walmart. Arrests made.
- Numerous commercial and vehicle burglaries; where arrests were made through DNA evidence.

The Detective Bureau will continue with efforts to conduct thorough, timely and lawful investigations of all major crimes that occur within our community.

The Southington Police Department's Community Services Division continues to offer the residents and business owners of Southington various programs to improve the quality of life within the Town of Southington.

The Southington Police Department continues the Drug Abuse Resistance Education (DARE) program teaching the 10 week class in the town's eight public elementary schools and the two private schools. The DARE program goes beyond traditional drug abuse and violence prevention programs. It gives children the skills needed to recognize and resist the subtle and overt pressures that cause them to experiment with drugs or become involved in gangs or violent activities. The program was taught to approximately 600 students during the past school year.

The Southington Police Department continues the Play by the Rules Program. This program was taught in all eighth grade health classes and was taught throughout the school year. The program is aimed at 7<sup>th</sup> and 8th grade students. Approximately 300 students at both Middle schools went through the program. Students receive lessons in such topics as, Juvenile Law, Criminal Law and Miranda Rights, Drug and Alcohol Laws and Recognition, Technology and Social Media, Family Relation Laws, Weapons Guns, and Fireworks, and School Law.

The Southington Police Department has worked in conjunction with the school district to develop and implement safety protocols and procedures as required by state statutes. We have participated, helped plan, and overseen lockdown drills in all schools and at all levels. The department has provided training for school staff in security procedures.

The Community Services Division also put on several presentations regarding social Media for students at several different schools in the district.

The Southington Police Department continues to run the Child Safety Seat check program by doing both appointments and large scale events. In the last fiscal year, the Southington Police Department checked approximately 250 child safety seats. This program was recognized as the Best Overall Child Passenger safety program in the State of Connecticut.

The Southington Police Cadet Program had a very successful year. The Cadet Program is a worksite-based program for young men and women who have completed the eighth grade and are 14 years of age but have not yet reached their 21st birthday. The Cadets also participated in several statewide competitions including a high stress day in Windsor and the annual week long Northeast Regional Law Enforcement Educational Association, Inc. Cadet Academy hosted at the University of Hartford.

The Community Services Division offers a wide variety of crime prevention and quality of life programs. These programs are listed below:

School visitations	Senior Citizen Crime Prevention Programs
Tours of Headquarters (by appointment)	Bicycle Safety
Rollover Simulator (Statewide coordinator)	Citizen ride-Along, Internet Safety
Child ID Kits	Child Bullying
File of Life	K-9 Visitations/Demonstrations
Texting/Driving program	Bicycle/T3 Patrols
Block-Watch Programs	Child Safe Gunlocks
Community Room Availability	Fatal Vision Goggles
College Internships, Fraud/Scam Programs	Business Crime Prevention
CERT- Community Emergency Response Team	Women's Self Defense/Crime Prevention
Homeland Security/Emergency Preparedness	Stuff a Cruiser
Shop with a Cop	Seatbelt Convincer (statewide coordinator)

We have continued to work with the Central Business Alliance, Town Council, Chamber of Commerce and local Businesses on The ACT on It campaign. This is a campaign designed to curb vandalism. The program gives business owners and residents an anonymous number to call if they see acts of vandalism and know who might have done them.

The Southington Police Department partnered with The STEPS coalition to put on the Be In The Know series. Three of these presentations were done, two of which covered the topics of The Social Host Law and one covered Internet Safety.

The Department's Community Services Unit works with our local boards to help make Southington a strong community. The Unit has membership on the following boards: Youth Advisory Board, Juvenile Review Board, Southington Hunger Committee, Youth Committee of the United Way, Central Business Alliance, Teen Life Committee at Southington High School, Special Needs Committee, Drug Task Force, Southington SOS, STEPS, Senior Committee of the United Way, Lincoln College Criminal Justice Committee, and Liaison with several group homes in town.

The Department's Community Services Unit Continued our alliance with the nine different Condominium associations that make up Spring Lake Village, working with them on security issues, lighting, natural barriers, and acting as a liaison to the department.

The Department's Community Services Unit has continued working with Jensen Communities as a liaison to their neighborhood associations.

### **Southington Police Department Administrative Service Section**

Southington Police Department Administrative Services Section, managed by Captain William Palmieri, is tasked with handling all administrative tasks within the Southington Police Department. These tasks include but are not limited to budgetary preparation, presentation and monitoring, State and Federal mandated reporting such as use of force and pursuits. The Administrative Services section provides global support to all sections/areas of the Southington Police Department. Professional Standards and quality control also fall under the Administrative Services Section.

The Support Services Division, supervised by Lieutenant Michael Baribault is the main division within the Administrative Services Section. Support Services is further broken down in a series of subgroups which provide administrative support to all areas of the Southington Police Department. These subgroups are:

- Training/Field Training Program.
- Department Accreditation.
- Professional Standards.
- Employee Growth and Development.
- Public Information Officer.
- Quality Control.
- Strategic Planning.
- Traffic.
- Information Technology.
- Prescription Medical Drop-Box Program.
- Building Maintenance.
- Records.
- Liaison.

The Southington Police Department Prescription Medical Drop-Box is still a successful program taking in 1074 pounds of medical/prescription drugs during fiscal year 2015-2016. This represents a 23.0% increase from Fiscal Year 2014-2015. The Southington Police Department remains committed to this program and the value it adds to the quality of life for the Southington residents.

The Southington Police Department is currently involved in the State Accreditation program process. This program is designed to enhance Police Services through the use of general orders and directives. These general orders and directives create a series of best practices for the organization ensuring consistency and a more efficient means of providing services to the Southington Community. The goal for Fiscal Year 2016-2017 is to start and substantially complete Tier 2 Accreditation. Tier 3 Accreditation will be a goal for Fiscal Year 2017-2018.

The Division managed and/or completed several projects during the 2015-2016 fiscal year. These projects along with the daily support functions carried out by the divisions members allow the department to continue to provide the patrol division and the detective bureau the tools necessary to provide our citizens with the best possible police services.

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Listed below you will find a snap shot of some of the projects and daily duties carried out by division members:

- Fully implemented the Nexgen CAD/RMS system
- Assisted with the State New 911 system installed and implemented May 2016
- Fully revamped the four dispatcher station to include new monitors, computers etc.
- Completed the hiring process for recruit officers, that consisted of two new non-sworn Officers and two sworn officers. This required the management of two employment processes.
- Completed the hiring process for Assistant Animal control officer
- Completed the hiring process for the position of fulltime Public Safety Dispatcher and a Substitute-Public Safety Dispatcher.
- Completed RFP for New Public Safety Radio System
  - Worked with Goostetown Communications to upgrade and install a new radio system
- Managed the recent promotional process where one Master Sergeant and two sergeants were promoted.

The Training area staffed by Sergeant Jeffrey Dobratz is tasked with assigning, researching and maintaining all departmental training and record keeping for the department. When looking at overall accountability and liability for the police department, it is critical to have the proper training, however the need to maintain accurate records outlining the training is just as critical as the initial program. Some of the training done during the fiscal year is listed below:

- **Recertification:** Processed and documented training records for the recertification of 21 Officers that expire on 06/30/15.
- **Recertification:** Coordinated the scheduling for recertification classes for the 24 Officers that will expire during the upcoming fiscal year.
- **COLLECT:** Coordinated the recertification of approx. 40 Officers / Dispatchers in the State of Connecticut Collect System.
- **COLLECT:** Coordinated / Hosted 2 separate COLLECT training classes July 2015 & August 2015.
- **Emergency Medical Responder:** Coordinated the recertification of 30 Officers for EMR Recertification. Also coordinated EMR recertification for an Officer on medical extension and for a lateral transfer Officer.
- **Firearms Training:** coordinated 2 sessions (Fall 2015 and Spring 2016) of Firearms qualifications for all Officers and Animal Control Officers.
- **Firearms / Shooting Scenarios:** coordinated the training at SPD June 2016
- **General Training:** during the year Officers (all ranks) were sent to approximately 50 training classes in different areas of Police work.



- **Dispatcher Training:** coordinate training classes for Dispatchers to attend including both on-line, off – site and in – house training.
- **Patrol Rifle Program:** coordinated training classes.
- **Training Records:** Maintain all of the training records for members of the department, sworn and non- sworn.
- **TASER Downloads:** Coordinate required bi-annual TASER downloads July 2015 and January 2016. Maintain the download records in the computer system.
- **Troubleshoot Tasers:** Point of contact for trouble with Taser CEW
- **POST Academy Assistance:** Provided both the POST Academy with Instructors in the following areas : Firearms (handgun, rifle, shotgun & SIMS) ; MV stops; Traffic Direction; Domestic Violence; Crime Scene Processing; Crimes in Progress; Patrol Skills; Search & Seizure; Cooper Testing and Supervisors to review report writing.
- **Accident Investigation Team:** Coordinated advanced training for members of the AIT. Currently only the two newest team members are not Traffic Crash Reconstructionist certified.
- **K-9 Unit:** maintain the training records for the SPD K-9 unit.
- Attend regional training meetings to network with other Officers assigned to training at their respective agencies.
- Coordinated training in the area of Crime Scene processing which was given to all patrol officers, sergeants and master sergeants.
- Coordinate rental cars, hotel rooms and airplane flights etc., for officers who will be attending training out of state and who are in need of these services.

## **1033 Military Equipment Program**

- Point of Contact for the 1033 program.
- Maintain records for property that is secured through the 1033 Program.

## **Public Information**

- **Media Releases:** disseminated over 120 media releases / mugshots regarding different cases and events during the year.
- Maintain the data base for media releases and mugshots for arrests during the year.
- Respond to requests for information (telephone and email) from media outlets inquiring about different cases and situations.
- **Special Event Telephone Line:** update the SPD special events telephone line with updated information during special events (Apple Harvest Festival, etc.)
- Act as a liaison between the media and Officers for different special interest articles / stories that come up during the year.

## **Field Training Supervision**

- Coordinated and scheduled the Field Training program for Recruit Police Officers and 1 lateral transfer Police Officer.
- Coordinated Comparative Certification training for the Lateral transfer Officer.
- Maintained all of the Field Training records for each of the Officers in a hard copy format and also digitally.
- Submitted to POST all of the necessary paperwork for the initial certifications of the new Officers listed above and also for the lateral transfer Officer.

## **Traffic**

The Traffic area, staffed by Officer Thomas Gorr, is responsible for all traffic related issues within the Town of Southington. He also has the responsibility for managing and maintaining the following:

- Traffic Signs and Markings (to meet all federal standards).
- Site Plan Reviews and Suggestions.
- Traffic Studies and Reviews.
- School Crossing Guard Training.
- Special Traffic Events (example: motorcycle runs).
- Southington Police Department Vehicle Fleet Management.

## **Traffic Studies for Fiscal Year 2015-2016**

- Loper Street.
- South End Road Extension.
- Hobart Street and Old Farms Road.
- Centurion Plaza West Street.
- Queen Street widening in the area of number 70.

## **Special Events:**

- Ride-4-Justin- M/C ride fundraiser involving 150-200 motorcycles. Coordinated traffic control as ride traveled through Southington.
- Dream Ride- M/C ride fundraiser involving 150-200 motorcycles.
- Ride for Justice Petit Ride- M/C ride fundraiser involving 150-200 motorcycle.
- Thalberg PTO 5K/5 Mile- PTO fundraiser involving 80-100 runners. Coordinated traffic control and established road closures for race route.
- Boys/Girls Lacrosse Tournament: established and posted temporary No Parking around Southington High School.
- Southington High School Graduation: established and posted temporary No Parking around Southington High School.
- Traveling Wall-Vietnam Memorial- Coordinated traffic control as Wall passed through Southington.
- Planning stages of 10K run- Fundraiser for Animal Rescue group planned for September.
- Stop and Shop Strike- Coordinated and planned for an employee strike at Stop and Shop- Strike did not take place.

- Daffodil Festival: established and posted temporary No Parking on streets around Meriden town line. Coordinated temporary closure/detour of Meriden Waterbury Rd at I-691 for festival parade.
- Memorial Day Parade- Established and posted temporary No Parking around Southington Center along with temporary road closures along the parade route.
- Yearly Crossing Guard Training: Training and swearing in of Crossing Guards for 2015-2016 school year.

### **Information Technology**

The Southington Police Department Information Technology area continues to maintain the latest in mobile technology. The Information Technology Officer Naranjo is tasked with the managing and maintaining all of the technology equipment, processes and programs for the Southington Police Department. This covers both internal and external systems within the department.

### **Court Liaison**

The Liaison area is staffed by one (1) civilian and a temporary seasonal civilian employee. This area maintains all evidence and property for the Southington Police Department. This area is the main conduit between the Police Department and the Judicial System. The Court Liaison also has the responsibility of quality control as they review all paperwork that is being submitted to court.

### **Records**

The Records area is staffed by four (4) civilians and maintains files and retains all police department reports, documents and investigations. The Records Division is the main point of contact for the people or companies looking for copies of police documents. Alarm, Raffle and Vending permits are also processed by the Records Division.

The information above is designed to provide only a preview of what the Administrative Services Section carries out each and every year.

The fundamental goal for the Administrative Services Section is that of continuous improvement and how it relates to the overall performance, quality of services delivered and the quality control of a given service or operation by the Southington Police Department.

## Southington Police Department Annual Report Conclusion

The Southington Police Department has a primary responsibility to respond to calls for service within the Town of Southington. The coverage area is approximately 36.9 square miles and has 284 miles of paved roadway, which encompasses public, private and state roadways. The Southington Police Department is tasked with keeping our roadways safe and maintaining a secure community environment which enhances the quality of life for our Southington residents. The Southington Police Department prides itself on being a full service police department that understands the need to balance both proactive and reactive police services to the Southington Community at large.

The Southington Police Department Goals for Fiscal Year 2016-2017 are to build upon the successes enjoyed this fiscal year. The focus will remain on methodologies that improve efficiencies while improving upon effectiveness. Efforts to improve our response to complaints that involve technology will also be needed to meet the growing demands in this area of police services. The basic foundation will always be continuous improvement, while learning from both our successes and our failures.

As in the past, many letters received from merchants and citizens from Southington and other towns expressing their appreciation for services rendered, whether routine or above and beyond the call of duty, have been very gratifying. The Southington Police Department appreciates any feedback from the public in our continued effort to better serve the community. The Southington Police Department is continually involved in a pattern of improving and otherwise doing its best to achieve peak performance and service.

It is an exciting time and we wish to invite the people of Southington to share in our enthusiasm. The Board also wishes to thank the people of Southington for their continued cooperation with the Board of Police Commissioners and the members of the Southington Police Department. Our police force is second to none in the State of Connecticut and appreciates the continued support for the cost efficient, effective smooth operation of the Department. Only by cooperation and open communication can we provide the best possible law enforcement to keep Southington a safe and peaceful community.

The Southington Police Department is proud to be part of the many town agencies that add public value to this great community and thank you for your continued support.

**\*\* See General Activity Report Attached\*\***

Yours very truly

*Richard Montague, PhD*

Chairman Richard Montague, PhD  
Board of Police Commissioners

**SOUTHTON POLICE DEPARTMENT  
FISCAL YEAR REPORT FOR GENERAL POLICE ACTIVITY**

<b>INCIDENT SUMMARY</b>			<b>NIBRS OFFENSE REPORTING PART A*</b>		
Operational Service Events	46,151	44,895	09A Murder and Non-Negligent Manslaughter	0	0
<i>Investigative CAD Reports</i>	<i>*</i>	<i>8,361</i>	09B Negligent Manslaughter	0	0
Investigative Reports	15,985	10,782	09C Justifiable Homicide	0	0
911 Phone System Calls	19,272	13,720	100 Kidnapping/Abduction	5	2
			11A Forcible Sexual Assault	8	12
			11B Forcible Sodomy	0	1
			11C Sexual Assault With an Object	2	0
			11D Forcible Fondling	11	12
			120 Robbery	14	10
			13A Aggravated Assault	7	6
			13B Simple Assault	237	143
			13C Intimidation	149	90
			200 Arson	4	1
			210 Extortion/Blackmail	0	3
			220 Burglary/Breaking And Entering	100	137
			23A Pocket Picket	0	1
			23B Purse Snatching	0	0
			23C Shoplifting	188	205
			23D Theft From Building	125	101
			23E Theft From Coin Operated Machine or Device	0	3
			23F Theft From Motor Vehicle	146	273
			23G Theft of Motor Vehicle Parts Or Accessories	18	39
			23H All Other Larceny	88	134
			240 Motor Vehicle Theft	42	38
			250 Counterfeit/Forgery	40	57
			26A False Pretenses/Swindle/Confidence Game	121	96
			26B Credit Card/Automatic Teller Machine Fraud	43	52
			26C Impersonation	116	114
			26D Welfare Fraud	0	0
			26D Wire Fraud	0	9
			270 Embezzlement	16	12
			280 Stolen Property Offense	19	3
			290 Destruction/Damage/Vandalism of Property	266	285
			35A Drug/Narcotic Violations	62	93
			35B Drug Equipment Violations	12	11
			36A Incest	0	0
			36B Statutory Sexual Assault	0	3
			370 Pornography/Obscene Material	7	7
			39A Betting/Wagering	0	0
			39B Operating/Promoting/Assisting Gambling	0	0
			39C Gambling Equipment Violations	0	0
			39D Sports Tampering	0	0
			40A Prostitution	4	2
			40B Assisting of Promoting Prostitution	0	0
			510 Bribery	0	0
			520 Weapon Law Violation	14	13
			<b>*Source CT DESPP/CAU Year Totals</b>	<b>1,864</b>	<b>1,968</b>
			<i>* Investigative CAD Reports not report in 2014-2015</i>		
			<i>* Juvenile Incidents not report in 2014-2015</i>		
			<i>* Vandalism Incidents not report in 2014-2015</i>		
			<i>* Public Hazard Incidents not report in 2014-2015</i>		
			<i>* Park Walk and Talk Incidents not report in 2014-2015</i>		
<b>TRAFFIC INVESTIGATIONS</b>					
Occurred On Roadway	842	932			
Pedestrian Accidents	5	2			
Motorcycle Accidents	14	16			
Fatal Accidents	4	2			
Parking Lot Accidents	475	455			
Driver Reported Accidents	7	6			
<b>Total Motor Vehicle Accidents</b>	<b>1,347</b>	<b>1,413</b>			
<b>ENFORCEMENT ACTIONS</b>					
DUI Violations	104	59			
Vehicle Equipment Violations	259	0			
Operator Violations	5,002	4,412			
Parking Violations	246	209			
<b>Total Enforcement Actions</b>	<b>5,611</b>	<b>4,680</b>			
<b>CRIMINAL ARRESTS</b>					
Adults	924	772			
Juveniles	158	85			
<b>Total Enforcement Action</b>	<b>1,082</b>	<b>857</b>			
<b>GENERAL INVESTIGATIONS</b>					
Alarms	2,027	2,050			
Animal Control	642	961			
Computer Crime	6	30			
Court Orders	357	107			
Domestic Violence Arrests	238	183			
Drug and Alcohol Related	277	93			
Vandalism	*	157			
Juvenile Incidents	*	119			
Public Hazards	*	577			
Medical	3,561	3,569			
Missing Person/Located Person	92	64			
Overdose	34	36			
Registered Sex Offender	5	5			
Suicide Attempts	37	31			
Suicides	8	8			
Trespass	79	53			
Untimely Deaths	48	29			
<b>COMMUNITY SERVICES</b>					
Civil Matter No Crime	590	296			
Unlock Car Doors	493	404			
Park Walk and Talk	*	70			
DARE Class	123	123			
Car Seats Installed	700	250			
Person Fingerprinted	560	569			
Pistol Permit Applications	244	503			
Community Programs	512	602			
<b>Community Service Totals</b>	<b>3,222</b>	<b>2,817</b>			

DAVID A. LAPREAY  
Director of Recreation

MICHAEL S. MANWARE  
Assistant Superintendent of Parks

JULIA BERARDINELLI  
Office Assistant



COMMISSIONERS:  
MICHAEL J. FASULO  
Chairman

MICHAEL T. DEFEO  
Vice Chairman

ROBERT E. GALATI  
ALBERT A. NATELLI, JR.  
PETER J. ROMANO, JR.

## Town of Southington

PARKS & RECREATION DEPARTMENT  
P.O. BOX 571, SOUTHTON, CONNECTICUT 06489  
PHONE: (860) 276-6219 FAX: (860) 276-6204  
WWW.SOUTHTON.ORG

### **Annual Report of the Recreation Department** **2015-2016**

As Fiscal Year 2015-16 came and went so did another busy, exciting and successful year for the Recreation Department. Sports, the Arts, Passive Recreation and Special Events enthusiasts all had the opportunity to partake in a program of their liking. With two full-time employees, 80+ part-time/seasonal staff and hundreds of volunteers all working together, we strive to offer the best recreational experience possible.

The Recreation Department sponsors all of the youth leagues in Southington. These include Youth Wrestling, Girls Softball, Football (along with Cheerleading and Flag Divisions), Boys and Girls Basketball, Lacrosse and Soccer. The hundreds of volunteers in each league provide an excellent learning experience in sportsmanship and teamwork to all those that play.

Registration turnouts continued at a high level for most of our program offerings, which include: Summer and Fall Softball for men and women, Girls Volleyball, Adult Basketball, Yoga, Zumba, Ballroom/Swing Dance, Swim Lessons, Fitness, Arts and Crafts, Music Therapy, Soccer and Dancercise for individuals with Special Needs, Dog Obedience, Nia Fitness, Martial Arts, Fencing and the very popular Fall Tennis program. Summer camps that continue to be very popular are Playground Camp, Youth Theater and Tennis Camp.

New this year was the addition of a very exciting program we were happy to get off the ground, Camp RISE. Camp RISE is a summer camp for middle school and high school individuals with special needs. The camp was a tremendous success and we look forward to continuing and expanding the program for the 2017 summer season. The camp could not have been possible without the generosity of many local organizations, companies and individuals who donated to help keep costs reasonable to those families registering. The collaboration between the Recreation Department and Administrators from the school system, as well as a professional staff of camp counselors, proved to be invaluable in providing a wonderful experience for these individuals.

The Community Pavilion at Recreation Park continues to be a popular rental facility with many private parties and functions taking place there, as were the other smaller pavilions and picnic areas within our parks. All events can be booked, and permits obtained, through the Recreation Department.

The department also offers the town many special events that include the ever popular Music on the Green (23<sup>rd</sup> season) which is 15 consecutive weeks of summer concerts on the Town Green each

DAVID A. LAPREAY  
Director of Recreation

MICHAEL S. MANWARE  
Assistant Superintendent of Parks

JULIA BERARDINELLI  
Office Assistant



## Town of Southington

PARKS & RECREATION DEPARTMENT  
P.O. BOX 571, SOUTHTON, CONNECTICUT 06489  
PHONE: (860) 276-6219 FAX: (860) 276-6204  
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COMMISSIONERS:  
MICHAEL J. FASULO  
Chairman

MICHAEL T. DEFEO  
Vice Chairman

ROBERT E. GALATI  
ALBERT A. NATELLI, JR.  
PETER J. ROMANO, JR.

Wednesday evening, 20+ day and overnight bus trips, Halloween and Christmas programs, Tree Lighting ceremonies and a free Kids Series program that runs for 8 weeks in the summer at Recreation Park on Tuesday evenings.

Passive Recreation enthusiasts can frequent one of our beautiful parks, walk/bike/jog the miles of the linear trail, take a walk at one of Southington's many open space areas or enjoy a day at Crescent Lake which is a beautiful and serene area in the northeast area of town that offers hiking trails, fishing, boating or plain passive enjoyment.

The Board of Park Commissioners consists of five members: Michael J. Fasulo, Chairman, Michael T. DeFeo, Vice Chairman, Peter J. Romano, Jr., Robert E. Galati and Albert A. Natelli, Jr. The Recreation Department consists of David A. Lapreay, Director of Recreation and Julia Berardinelli, Office Assistant.

We thank the Town Council and Board of Finance for providing the funds to operate the department. We also thank Mr. Garry Brumback, Town Manager and Attorney Mark Sciota, Deputy Town Manager/Town Attorney, for their guidance and support throughout the year on many town matters.

Respectfully Submitted,

David A. Lapreay  
Director of Recreation



# Town of Southington

## Tax Collector

75 Main Street, PO Box 579  
Southington, CT. 06489

Telephone Number: (860)-276-6259

Facsimile Number: (860)-276-6265

### Annual Report of the Southington Tax Collector 2015-2016

As the Director of Assessment & Revenue, I completed my third year managing both the Department of Assessments and the Tax Collector's Office. I want to thank the hard working staff in the Tax Collector's Office for their continued support. Jill Fragola, Debra Maffioli, Roxanne Avitabile, and Michelle Tarca are hard-working, dedicated individuals that strive to provide outstanding customer service to our taxpayers. They work hard in an effort to earn the public's trust and project an image of integrity by being honest, respectful, ethical and fair.

Like all town departments, the Tax Collector's Office is committed to the efficient use of the town's resources. In that light, we collaborated with the Sewer Department and issued a Request for Proposal (RFP) for tax bill printing & mailing services. As a result of the competitive bidding process my office saved approximately \$7,500 this year with respect to the processing, printing, and mailing of our tax bills.

The three types of property tax revenues that this office collects are Real Estate, Motor Vehicle, and Personal Property. In summary, the Fiscal Year 2015-2016 (October 1, 2014 Grand List) Southington property tax billings were as follows:

Category of Tax	Number of Accounts	Billed Revenue
Real Estate	17,583	\$95,048,489
Motor Vehicle	43,686	\$10,378,632
Personal Property	1,997	\$5,606,636
	=====	=====
Grand Totals	63,457	\$111,033,757

The taxes are based on the assessed property values (defined as 70% of market value) multiplied by the annual budgeted "mill rate" expressed in thousandths of a dollar. The current mill rate is \$29.14 which represents \$29.14 of tax for each \$1,000 of assessed value.

The Tax Collector's office is responsible for collecting all monies due the town on the current and delinquent Grand Lists in the form of taxes, interest and fees. Once the money has been balanced and deposited, it is transferred to the Treasurer by the 10<sup>th</sup> of every month as specified in Sec. 12-147 of the Connecticut State Statutes. All collections require daily, monthly, quarterly and annual reporting.

World Wide Web Address: <http://www.southington.org>



To assist taxpayers with access to property tax information, tax billing information can be accessed via the town's website at [www.southington.org](http://www.southington.org). With respect to income tax filings, individual tax bills paid can be displayed on a calendar year basis. In addition, current tax bills can be accessed on-line and paid by credit card, debit card or electronic check. We also accept credit card and debit card payments over-the-phone or in the office.

Attached is the report of property tax collection for the fiscal year ending June 30, 2016.

Respectfully submitted,

Brian Lastra, CCMA II  
Director of Assessment & Revenue

Grand List	Taxes Collectible	Transfer Suspense	Legal Additions	Legal Reductions	Adjusted Tax Collectible	Taxes Collected	Interest	Warrants Liens/Fees	Amt Paid to Treasurer	Bal Per monies	Credit Balance	Taxes Uncollected
2014	112,457,088.60	(6,962.15)	60,577.14	(653,520.52)	111,851,283.07	110,824,333.20	265,803.17	13,313.43	111,103,449.80	1,026,949.87	244,188.30	1,271,138.17
2013	1,244,214.14	(37,334.55)	2,629.10	(20,309.59)	1,189,199.10	616,476.60	135,083.44	6,242.46	757,802.50	572,720.50	14,420.42	587,140.92
2012	499,699.33	(35,215.38)	1,803.16	(5,249.47)	461,027.64	145,867.01	60,381.44	1,574.00	208,004.45	315,160.63	3,365.50	318,526.13
2011	275,168.80	(18,188.81)	1,161.24	(1,055.50)	257,085.73	88,291.77	50,972.49	654.00	138,878.26	168,833.96	-	168,833.96
2010	140,862.83	(6,526.60)	495.29	(72.84)	134,778.68	44,454.92	26,411.76	395.00	71,152.68	90,323.76	72.84	90,396.60
2009	67,356.64	(753.96)	-	(72.06)	66,530.72	14,322.37	10,044.57	168.00	24,534.94	52,208.35	72.06	52,280.41
2008	39,099.85	(105.88)	-	-	38,993.97	5,304.25	6,844.14	24.00	12,172.39	33,679.72	-	33,679.72
2007	20,456.41	(104.74)	-	-	20,351.67	2,950.82	2,915.17	48.00	5,913.99	17,400.85	-	17,400.85
2006	13,437.82	(89.55)	-	-	13,338.27	-	-	-	-	13,338.27	-	13,338.27
2005	13,247.95	(97.37)	-	-	13,150.58	-	-	-	-	13,150.58	-	13,150.58
2004	2,701.96	(133.90)	-	-	2,568.06	270.38	253.26	-	523.64	3,287.46	-	3,287.46
2003	1,506.23	(135.83)	-	-	1,370.40	216.15	9.21	-	227.36	1,697.76	-	1,697.76
2002	2,018.73	(131.02)	-	-	1,887.71	-	-	-	-	1,887.71	-	1,887.71
2001	1,262.14	(115.10)	-	-	1,167.04	-	-	-	-	1,167.04	-	1,167.04
2000	1,723.16	(647.36)	-	-	1,075.80	352.37	1,885.21	-	2,237.58	723.43	-	723.43
	114,775,566.41	(106,435.63)	66,665.93	(680,279.98)	114,055,516.73	111,742,803.84	560,831.20	22,237.89	112,325,872.93	2,313,361.43	262,189.86	2,575,551.29
Suspense												
2014						52.01	3.90	2.00	57.91			
2013						816.57	218.69	14.00	1,049.26			
2012						10,762.24	4,884.30	155.85	15,602.39			
2011						11,148.49	6,857.95	48.00	18,155.44			
2010						5,979.23	4,735.78	35.17	10,750.18			
2009						3,955.58	3,651.63	25.93	7,633.14			
2008						2,999.57	1,731.95	16.00	4,747.52			
2007						1,998.06	2,511.55	12.00	4,481.61			
2006						1,223.90	1,814.05	14.00	3,051.95			
2005						664.88	1,100.61	8.00	1,773.49			
2004						137.13	248.90	6.00	392.03			
2003						613.21	1,437.00	2.00	2,052.21			
2002						695.01	1,584.69	6.00	2,285.70			
2001						1,177.42	3,038.09	7.57	4,263.08			
2000						1,325.02	4,047.06	6.00	5,378.10			
						43,709.32	38,366.17	358.52	82,434.01			



# Town of SOUTHTON, Connecticut

Kathy Larkin Town Clerk and Registrar of Vital Statistics

## ANNUAL REPORT OF THE TOWN CLERK

2015 -2016

This year the bottom line net contribution had decreased 2.18%; due in part to a 3.27% decrease in the number of deeds with conveyance filed. Although there was an increase of 4.86% in the overall number of documents recorded.

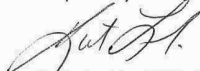
- Bottom Line Contribution in Net total fees -- \$1,273,511.29
- Conveyance Tax Revenue collected -- \$997,457.17 a decrease of 1.55%

New this year, two features were added to our dog licensing system. We now have email reminder notifications, instead of mailing a postcard, to those who provided their email address. Also, there is an option for owners to license their dog(s) online, making it more convenient. Also, images of property and subdivision maps were attached to our map indexing system. This now allows viewing of the map images along with document images making land record searches easier. This will be an ongoing project as more maps are filed.

A Historic Documents Preservation Grant awarded to the Town Clerk will be used to continue the restoration of original land records volumes dated in the 1800's; preserving Southington's history.

The staff of the Town Clerk's office has been through some major changes this year. Deputy Town Clerk, Ericka Butler, left the office to become Town Clerk of Simsbury. During Ericka's time with the Southington, she had done a great job and will be missed. Assistant to the Town Clerk, Sandra Brunoli, has stepped up to fill that position; her years of experience with this office are an asset to taking over in this capacity. Also promoted were; Elizabeth Chubet to Assistant to the Town Clerk and Lisa Secondo to Assistant Clerk. All continue their dedication to providing excellent customer service.

Respectfully submitted,

  
Kathy Larkin, CCTC, CMC  
Town Clerk

75 Main Street · P.O. Box 152 · Southington, Connecticut 06489  
(860) 276-6211 · Fax (860) 276-6229 · Email: [larkink@southington.org](mailto:larkink@southington.org)



# Town of SOUTHTON, Connecticut

Kathy Larkin Town Clerk and Registrar of Vital Statistics

## ANNUAL REPORT OF THE TOWN CLERK JULY 1, 2015 -JUNE 30, 2016

LAND RECORD DOCUMENTS ( 31,183 PGS. 29 VOLS)	8,317	<b><u>VITAL STATISTICS</u></b>	
TOWN COUNCIL MINUTES - PAGES RECORDED	529		
LIQUOR PERMITS FILED	88	BIRTHS-SOUTHTON RESIDENTS	310
VETERANS DISCHARGES RECORDED	55	MARRIAGES IN TOWN	197
TRADE NAMES FILED	116	MARRIAGE LICENSES ISSUED	204
MAPS FILED	54	DEATHS IN TOWN	271
SPORTS LICENSES & TAGS	1,493	BURIALS IN TOWN	194
DOG LICENSES ISSUED	2,619	VITAL STATISTIC COPIES ISSUED	2,922
DOG-KENNEL LICENSES ISSUED	2		
TRANSFER STATION PERMITS	8815		

### **RECEIPTS-FEES OF TOWN CLERKS OFFICE**

RECORDING DOCUMENTS-LAND RECORDS	163,890.00
CONVEYANCE TAX	997,457.17
HISTORIC PRESERVATION FEES	15,993.00
FARMLAND PRESERVATION FEE	213,240.00
MISCELLANEOUS FILING, COPIES ETC.	42,269.12
VITAL STATISTIC COPIES	58,445.00
MARRIAGE LICENSE FEES	6,090.00
SPORT LICENSES & TAGS	13,154.00
DOG LICENSES	23,271.50
PASSPORT APPLICATION FEES	6,250.00
NOMINEE (MERS) FEES	213696
<b><u>GRAND TOTAL-FEES COLLECTED</u></b>	<b>1,753,755.79</b>

PAID TO STATE FOR MARRIAGE LICENSE SURCHARGE	3,857.00
PAID TO STATE FOR SPORT LICENSES & TAGS	12,806.00
PAID TO STATE FOR DOG ACCOUNT	20,652.50
PAID TO STATE FOR HISTORIC PRESERVATION FEE	10,662.00
PAID TO TOWN FOR HISTORIC PRESERVATION FEE	5,331.00
PAID TO STATE FOR FARMLAND PRES FEE	191,916.00
PAID TO TOWN FOR FARMLAND PRES FEE	21,324.00
PAID TO STATE FOR NOMINEE (MERS) FEES	156136
PAID TO TOWN FOR NOMINEE (MERS) FEES	57560
<b><u>TOTAL FEES DEDUCTED</u></b>	<b>480,244.50</b>

**NET TOTAL** 1,273,511.29

  
KATHY LARKIN, CCTC, CMC

ONE HUNDRED 5<sup>th</sup> ANNUAL REPORTS  
OF THE  
BOARD OF WATER COMMISSIONERS  
FOR THE YEAR ENDING JUNE 30, 2016

BOARD OF WATER COMMISSIONERS  
Michael S. Domian, PRESIDENT  
Thomas J. Murphy, VICE PRESIDENT  
Gregory Klimaszewski, SECRETARY & TREASURER  
Robert M. Berkmoes  
Erika Pocock  
Joseph Del Debbio



Frederick W. Rogers, SUPERINTENDENT  
William M. Casarella, ASSISTANT SUPERINTENDENT  
Maria Nason, OFFICE SUPERVISOR  
605 West Queen Street  
P.O. Box 111  
Southington, CT 06489-0111  
(860) 628-5593 • Fax (860) 621-0491

July 31, 2016

Mr. Gary Brumback  
Town Manager  
Town Hall  
75 Main Street  
Southington, CT 06489

Dear Mr. Brumback:

Attached in the Annual Report of the Board of Water Commissioners for the year ending June 30, 2016.

Sincerely,

Frederick W. Rogers  
Superintendent

**PLANT ADDITIONS**  
**2015-2016**

---

The following additions to the plant were made during the year:

Miscellaneous Tangible Plant	\$	
Land & Land Rights	\$	
Structures & Improvements	\$	84,655.02
Collect & Impound Reservoirs	\$	
Wells & Springs	\$	
Distribution Mains and Accessories	\$	682,613.83
Standpipes	\$	
Meters & Installations	\$	
Hydrants	\$	50,902.78
Pumping Equipment	\$	
Treatment Equipment	\$	48,999.79
Office Furniture & Equipment	\$	30,463.25
Computer	\$	
Communications Equipment	\$	
Tools & Work Equipment	\$	
Laboratory Equipment	\$	
Transportation Equipment	\$	109,799.20
Power Equipment	\$	7,018.69
Miscellaneous Equipment	\$	6,887.50
	\$	<hr/> 1,021,340.06

### **BOARD OF WATER COMMISSIONERS**

The Board is organized as follows:

Michael S. Domian, President	Term expires November 2019
Thomas J. Murphy, Vice President	Term expires November 2017
Gregory Klimaszewski, Secretary & Treasurer	Term expires November 2017
Robert M. Berkmoes	Term expires November 2019
Joseph Del Debbio	Term expires November 2017
Erika Pocock	Term expires November 2019

Respectfully Submitted,

SOUTHINGTON WATER DEPARTMENT

Frederick W. Rogers  
Superintendent



### **WATER SUPPLIES**

The Southington Board of Water Commissioners continues to reference a recently completed, extensive Capital Improvement Plan (CIP) for its water system. The purpose of this plan is to identify and prioritize infrastructure improvements focusing on buried infrastructure, storage tanks, pumping stations, additional water supply sources and treatment facilities.

Major capital improvements and planning that occurred during this year include the installation of water main on Fral Court, Fragola Drive, Oakmont Way, Pinehurst Crossing, North Ridge Court, John Weichsel Crossing, Mulberry Street, Beecher Street, Norton Street, School Street and Meriden Waterbury Turnpike. Construction has begun on a replacement water supply well slated to be completed spring 2017. The construction has begun on a concrete water storage tank on the east side of town, as part of the first phase of an East Side Pressure Zone Project (ESPZ). The ESPZ project consists of a one (1) million gallon storage tank and 1000' of water main located on the Smith Street (Town right-of-way) along with a pump station on the Southington High School property.

### ADDITIONS AND IMPROVEMENTS

A total of 2.91 miles of new mains were installed. Twenty (20) new hydrants were installed during the year. Sixty-nine (69) new services were added during the year and ten (10) services were retired. Three hundred and sixty five (365) services remain inactive in the system for future use.

### STATISICAL

	<u>July 1911</u>	<u>June 30, 2016</u>
Miles of Main in use, 1" to 4"	10.885	4.09
Miles of Main in use, 6" to 16"	<u>10.542</u>	<u>195.70</u>
	21.427	199.79
Estimated Population served-within Town	4,620	32,865
Estimated Population served-outside Town	-0-	525
Total Valves in use	189	2,511
Fire Hydrants, Public	90	1,426
Fire Lines, Private	-0-	224
Meters in Service	22	12,860
Active Services	986	13,146

## WATER CONSUMPTION

Rainfall for the period July 1, 2015, through June 30, 2016, totaled 33.75 inches.

The highest demand occurred July 29, 2015, when consumption reached 7.286 million gallons.

Water consumption for the year:

From Reservoir	66,850,100 Gallons
From Well # 1	195,753.118 Gallons
From Well # 2	162,727.200 Gallons
From Well # 3	145,552.500 Gallons
From Well # 4	-0- Gallons
From Well # 5	-0- Gallons
From Well # 6	-0- Gallons
From Well # 7	77,225.600 Gallons
From Well # 8	52,798.000 Gallons
from Well # 9	788,259.000 Gallons
from New Britain Well	-0- Gallons
Total Pumped From Wells	1,412,315.418 Gallons
Total Consumption	1,479,164.518 Gallons
Average Daily Consumption	4,052,508 Gallons



## **Southington Water Pollution Control**

999 Meriden/ Waterbury Turnpike

Plantsville, Connecticut 06479

Phone:860-628-8530

Fax:860-621-7707

Michael C. Finoia-Superintendent

e-mail [finoiam@southington.org](mailto:finoiam@southington.org)

### **ANNUAL REPORT**

### **FISCAL YEAR 2015-2016**

During the Fiscal year 2016 the Southington Water Pollution Control Facility treated 1.748 billion gallons of water, equaling 4.79 million gallons a day. This water must be brought to the standards of the Connecticut DEEP and the United States EPA permit before discharge into the Quinnipiac River. Our effluent averages for the year were as follows with permit parameters in parenthesis: CBOD 2.64 mg/l (25mg/l monthly average, 50mg/l one day)

TSS 2.34 mg/l (30mg/l monthly average, 50mg/l one day)

Ammonia Nitrogen NH3 0.24 mg/l ( Seasonal 2mg/l)

Total Nitrogen TN 84 lbs/day (permit 204 lbs/day) Full year.

Total Phosphorus TP 0.61mg/l (Seasonal .7 mg/l)

Aquatic Toxicity Greater than 96%

Note: The Town earned \$153,239 through the State Nitrogen trading program.

The plant removed 47,788 wet tons of sludge from the system.

The Crew responded to the following:

(4) Broken or noisy manhole covers

(2) Call before you dig

(17) Sewer line problems/ 8 problems were in Town line

(4) Odor complaints about plant.

They also worked on 21,711 linear feet of sewer line (debris removal, root cutting, grease removal, line flushing and camera inspection).

The Town also continued to seek out problems and inspect sewer lines throughout the Town of Southington with its SSES program. 117,320 linear feet of sewer lines were inspected by camera and 280,389 linear feet of line were smoke tested for Inflow and infiltration.

The WPCF was also involved with the completion of two projects.

- 1) Rehabilitation of the Queen Street Pump Station- This work brought the station up to current standards and also removed flooding issues.
- 2) Sludge Thickening and odor control projects- This gives the plant the ability to thicken sludges to reduce contained water and cut hauling costs. It also allows the facility to separate different types of sludges into covered tanks, scrub the air through carbon and reduce odors. This is especially important since the Town had to move away from Anaerobic Digestion.

I would like to thank the Town Council, WPCA Commission, Members of the Town of Southington Government, The People of Southington and the Plant Crew. The accomplishments would not be possible without your support, this past year and as we move into tomorrow and the days ahead.

Sincerely, Michael C. Finoia Sr.

**Plant Crew:**

Jane Bond- Chemist

Keith Langston- Foreman

Steve Gregory- Foreman

Jim Careddu- Operator

Dave Milano- Operator

Bert Galpin- Operator

Mike Garrity- Operator

Bob Benigni- Operator

Dave Baillargeon- Electrician/Operator

# Southington Youth Services

196 North Main Street



Susan Saucier  
Director

John Sperduti  
Counselor

Susan Williams  
Counselor

Kelly Leppard  
Youth Prevention Coordinator

Southington, Connecticut 06489

## **ANNUAL REPORT** **FY 2016**

The Youth Services Department has just completed its 42<sup>nd</sup> year of operation. Responding to the needs of the community, we offer an ever changing variety of services to youth and their families. Most of our programs become filled up shortly after being announced and we often have waiting lists. This is a testament to the quality of our staff and programming, our ability to meet the needs of the public and our visibility within the community.

Southington Youth Services is located at the Municipal Center, 196 North Main Street. This office space is new, bright and houses not only Youth Services, but also Southington's Town wide Effort to Promote Success (STEPS) our community prevention coalition which Youth Services administers. The department is in the same building as the Southington Board of Education and this has proved to be very advantageous to us.

For the 23<sup>rd</sup> consecutive year, Youth Services received state funding through the Department of Education. This is from a line item in the state budget. The funding for this year was the same as the last several years, \$25,550. In addition, we received yearly Enhancement Grant Program funding, \$7,026 beginning 4 years ago, intended for Youth Service Bureau direct service projects. Our staffing includes a Director, 2 Counselors, a Secretary and a Youth Prevention Coordinator. Thanks to a second 5 years of funding through the federal Drug Free Communities Grant of \$625,000 awarded to Southington STEPS in September 2014. Our Youth Prevention Coordinator is partially funded with these funds. Part of her job is to coordinate the Southington Town wide Effort to Promote Success initiative.

### **Youth Services Programs**

**Therapeutic** Individual Counseling, Family Intervention, Group Counseling.

**Diversion** Juvenile Review Board, Alternative to Suspension.

**Education** Parent Information Series.

**Community Programs** Youth Employment Service, Grandparents Raising Grandchildren Support Group, Kristen's Closet, STEPS.

**Positive Youth Development** While I'm in Charge, Babysitting, CPR, Peer Advocates and STEPS Youth Committees.



## **THERAPEUTIC PROGRAMS**

Referrals to our **individual counseling and family intervention programs** came from the school system, the police department, parents and youth themselves. As a matter of convenience and for community outreach reasons, we held many of our counseling sessions at the schools. The remainder of our clients met with us in our Municipal Center offices. At times our after school hours were totally booked so we are grateful for our close relationship with the Southington school system that we were allowed a space at all of the schools to meet some of our students.

Some of the problems we helped youth and families with were: family dysfunction, self-esteem, child abuse and neglect, truancy, drug and alcohol abuse, grief, depression, educational issues, sexual identity issues, self-harming behaviors and stress. This year we met with 80 youth in individual counseling and served over 25 families. Many times we met with parents regarding students who needed more intensive services than we could provide. In those cases we were able to share a list of local resources that would better fit their child's need. This is a crucial service too, because many times, parents don't know where to go for help when experiencing a problem with their child. Our staff members stayed up to date on these services to best serve the community.

Our group counseling program has given us the opportunity to make contact with many more students than we could meet with individually. Working with the social work staff and guidance staff at Southington High School we provided **in school group counseling** services to 76 students on topics including high school adjustment, young women's issues, grief, anger management, stress and anxiety, substance abuse and relationships.

## **DIVERSIONARY PROGRAMS**

The **Juvenile Review Board** confidentially reviews all cases of juvenile arrests and after weighing all available information, makes appropriate recommendations to the Police Chief. This year 20 cases were reviewed and the students were diverted from the Juvenile Court or the Southington Police to the Juvenile Review Board. The juveniles' accountability consisted of letters of apology, a Shoplifting prevention on-line education program, positive youth development activities, Start Making a Right Turn program and research essays. The Board knows what is available in our community to assist the young offender. The Juvenile Review Board model proves a decrease in recidivism when juveniles are handled in their own communities. This program of diverting youth from the court system is valuable because it benefits both the youth and our community. The Southington Juvenile Review Board was awarded a \$4,350 grant from the Department of Children and Families to be used to offer other services to Juvenile Review Board students. This grant was used for items such as tutoring, individual, group or family therapy, drug and alcohol assessments and positive youth development programs.

Youth Services Staff continued working with Southington High School's **Alternative to Suspension Program**. This groundbreaking program allowed our staff to offer prevention and early intervention services to students in after-school groups, instead of these students being suspended from school. This year continued a successful collaboration between us and the school system. Our staff facilitated 7 sessions throughout the school year and reached 35 students in this program.

### **EDUCATIONAL PROGRAMS**

Our **Parent Information Series** consisted of 3 parenting programs this year. Sessions were: "Using Language Our Kids Really Hear", "Helping Children Overcome Anxiety", "The Impact of Stress on our Students". 36 parents attended these workshops.

### **COMMUNITY PROGRAMS**

The Youth Services continues to sponsor the **Youth Employment Service (Y.E.S.)**, which matches able and willing youth aged 14-16 with town residents needing help with odd jobs. 32 new youth were interviewed and were accepted into the program in the spring. So far, 8 jobs were filled and these students will continue to fill jobs that will be called in to us over the 2016 summer and beyond, such as babysitting, yard work, shoveling snow, leaf raking and house cleaning. Evaluation forms filled out by the employers help us to keep tabs on the work our young workers are doing. Good reports entitle these workers to special rewards compliments of the Youth Services staff!

The **Southington Grandparents Raising Grandchildren Support Group** is supported by Southington Youth Services. Southington's group was managed by the members who took leadership positions and planned the monthly programs. They held 6 meetings throughout the year. This year they had 15 grandparents or relative caregivers who attended regularly and 11 children were in attendance, too. A light dinner was offered as was child care and activities for the children. Meetings offered speakers on internet safety, health and wellness, domestic violence and school issues. For the 8<sup>th</sup> time, Southington Youth Services co-sponsored a regional Grandparents Conference entitled "The Not-So Empty Nest: A special conference for grandparents who are raising Grandchildren" with Plainville and Farmington grandparent groups.

This was our 10th year of **Kristen's Klosest Prom Project**. Named after a local teen tragically killed in a car accident, the program has become one of our most successful and community supported projects! It provides prom clothing and accessories to students having financial difficulties. Working with donations from local businesses, agencies and residents, the program assisted 88 Southington students with tickets, gowns, tuxes, shoes, jewelry, and flowers at no cost to them. It also included a shop at 722 West Street, a local business. Open during prom season, girls could obtain prom items for a small donation and 209 others took advantage of this opportunity, generating funds which are turned back into the program to help other Southington students in future years. We received positive feedback again this year from students and parents who were grateful that they could find beautiful, gently used prom attire that was affordable. Also, gowns



that girls brought in to swap for other gowns were extremely high quality and sometimes left the shop as soon as they were brought in! The program was run almost entirely by 31 wonderful, committed volunteers who staffed the shop, did scheduling, record keeping, up keep and even alterations. They put in over 592 hours of service to our students, families and our Town. It was a wonderful prom season!

Youth Services staff was asked to train 26 **Peer Advocates** at Kennedy Middle School. Students were able to spend one school day identifying issues that students deal with, learning listening and helping skills, and setting limits on what they can help others with and when to call in an adult. This program is exceptional and has been a part of Youth Services for over 20 years and is updated yearly.

Youth Services is a founding member of the prevention initiative entitled "Southington's Town wide Effort to Promote Success" or **STEPS**, and the Youth Services staff managed Drug Free Communities Grant that STEP, which is now in its sixth year of \$125,000 of funding. STEPS continues to gain tremendous support throughout the community from each of 13 community sectors and continues to reduce youth substance use through projects, campaigns and other environmental strategies.

Some of the accomplishment of STEPS this year included: an e-cigarette campaign, prescription drug campaign, expanding the Asset Building Classroom initiative and training additional team members from each school, holding Transition Programs for all students going from 5<sup>th</sup> to 6<sup>th</sup> grade and 8<sup>th</sup> going to 9<sup>th</sup> grade, a Safe Prom Campaign, an underage drinking campaign targeting where kids get their alcohol and strengthening our partnership with the Southington Police Department for enforcement of underage drinking and the social host law. Two strong youth groups continue to be a part of STEPS along with the STEPS Advisory Board.

As you can see, STEPS continues to be a strong prevention organization in the community with great community and volunteer commitment.

## **POSITIVE YOUTH DEVELOPMENT**

**"When I'm in Charge"**, a Red Cross certified program was offered 7 times this year. Geared towards children aged 10-13, the 2 hour training teaches how to stay safe if you are left home alone. This popular program has been filled every time we have offered it. 92 students participated this year in 7 sessions.

We also offer the Certified **Babysitting** Course because it is in such demand. We were able to hold 7 sessions this year and 81 girls and boys became certified by taking the class and passing their tests. We will continue to hold this class as long as the demand is there. We held three CPR and First Aid Certification classes this year certifying 24 students. Summer is a good time for students to take advantage of these classes, which are offered at a reasonable fee. Residents now have the ability to pay by credit card for

the classes their children take. They can do this on-line, by phone or in person. This convenience is very much appreciated by our townspeople.

This has been another busy, exciting year full of great energy at Southington Youth Services. We have consistently reached all segments of the community with our counseling services, programs and classes and plan to continue to collaborate with town groups and organizations on other new projects.

In summary, we have been able to live within our budget, increase our services and bring in grants and donations of \$36,355. We feel fortunate to have had such a productive and successful year.

Respectfully submitted,

A handwritten signature in cursive script that reads "Susan M. Saucier".

SUSAN M. SAUCIER  
Director

# Zoning Board of Appeals Town of Southington

Robert Salka, Chairman  
Jeffrey D. Gworek, Vice-Chairman  
Joe Pugliese Secretary  
Joseph LaPorte  
Matthew J. O'Keefe  
Ronald Bohigian, Alternate  
Paul R. Bedard, Alternate  
Patrick Saucier, Alternate  
Jeremy Taylor, Alternate  
\*(Ryan Rogers), Alternate  
\* New member

## ANNUAL REPORT JULY 1, 2015 THROUGH JUNE 30, 2016

The Connecticut General Statutes require that in each municipality having a zoning commission, there be an appeals board. The appeals board has three specific duties: first, to hear and decide appeals where it is alleged that there is an error in any order, requirement, or decision of the Zoning Enforcement Officer, second, to hear and decide on applications for special exception, and third, to determine and vary the application of the zoning bylaws.

This past year, 76 applications were received. Of the 76 applications, 32 were to vary the building setback requirements for new construction as well as additions to existing structures and requests to vary the size of accessory buildings. 10 applications were to vary the height, size, and location of signs, and to change nonconforming uses. 34 applications were received for special exception. These included the sale and dispensing of alcoholic beverages, automotive sales and repair, chickens and temporary events including the Apple Harvest and Italian festivals.

The ZBA meets in the Municipal Center Assembly room, 196 North Main Street, every second and fourth Tuesday of the month at 7:00 p.m., except when a holiday interrupts the normal schedule. The meetings are open to the public.

## MEMBERSHIP

The Chairman of the Zoning Board of Appeals is Robert Salka. The Vice-Chairman is Jeffrey D. Gworek, and Joseph Pugliese is Secretary. Other members include Matthew J. O'Keefe, Joe LaPorte and Alternates Ronald Bohigian, Paul Bedard, Jeremy Taylor, Patrick Saucier and \*Ryan Rogers.

Respectfully submitted,



David Lavalley,  
Assistant Town Planner

**TOWN OF SOUTHTON,  
CONNECTICUT**



**COMPREHENSIVE  
ANNUAL FINANCIAL REPORT**

**FISCAL YEAR ENDED JUNE 30, 2016**

# **Comprehensive Annual Financial Report**

**of the**

## **Town Of Southington Connecticut**

**Fiscal Year Ended June 30, 2016**

Prepared by:  
Department of Finance  
Emilia C. Portelinha  
Director of Finance

**TOWN OF SOUTHTON, CONNECTICUT  
COMPREHENSIVE ANNUAL FINANCIAL REPORT  
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JUNE 30, 2016**

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## **Introductory Section**



**TOWN OF SOUTHTON, CONNECTICUT**

**PRINCIPAL OFFICIALS**

**JUNE 30, 2016**

**Town Council**

Michael Riccio, Chairman  
Cheryl Lounsbury, Vice Chairman  
John N. Barry  
Paul W. Champagne  
Tom Lombardi

Dawn A. Miceli  
Christopher J. Palmieri  
Edward S. Pocock, III  
Victoria Triano

**Town Manager**

Garry Brumback

**Administration**

Director of Assessments & Revenue  
Town Attorney/Assistant Town Manager  
Building Inspector  
Economic Development Coordinator  
Director of Public Works  
Town Engineer  
Director of Finance  
Fire Chief  
Librarian  
Director of Planning & Community Development  
Police Chief  
Director of Recreation  
Town Clerk  
Town Treasurer  
Water Pollution Plant Superintendent  
Director of Youth Services  
Director of Calendar House Senior Center

Brian Lastra  
Mark Sciota  
John Smigel  
Louis Perillo  
Keith Hayden  
Annette Turnquist  
Emilia Portelinha  
Harold Clark  
Susan Smayda  
Robert Phillips  
John Daly  
David Lapreay  
Kathy Larkin  
Joyce Williams  
Michael Finoia  
Susan Saucier  
Robert Verderame

**Board of Finance**

John J. Leary, Chairperson  
Joseph K. Labieniec, Vice Chairperson  
Edward S. Pocock Jr., Secretary

Kevin R. Beaudoin  
James W. Coleman, Sr  
John P. Moise

**Board of Education**

Brian S. Goralski, Chairperson  
Terri Carmody, Vice Chairperson  
Colleen W. Clark, Secretary  
David J. Derynoski  
Robert S. Brown

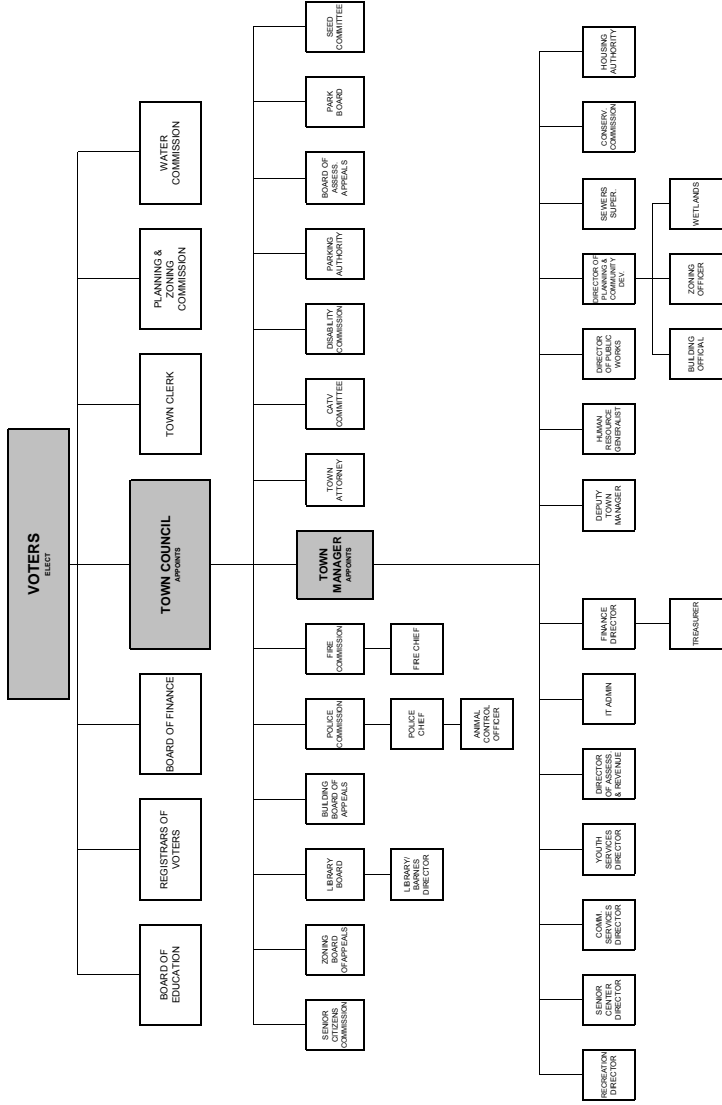
Juanita Champagne  
Terry G. Lombardi  
Zaya G. Oshana, Jr.  
Patricia A. Queen

**Superintendent of Schools**

Timothy F. Connellan

# TOWN OF SOUTHTON

## GENERAL GOVERNMENT ORGANIZATIONAL CHART





Government Finance Officers Association

**Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting**

Presented to

**Town of Southington  
Connecticut**

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

**June 30, 2015**

Executive Director/CEO



# Town of Southington

## Finance Department

75 Main Street, P.O. Box 610, Southington, Connecticut 06489

*Emília C. Portelinha, Director of Finance*  
*Christina Sisigny-Smith, Assistant Director of Finance*  
*Joyce Williams, Town Treasurer*

*Telephone (860) 276-6222*  
*Facsimile (860) 276-6252*

December 23, 2016

To the Honorable Members of the Town Council, Members of the Board of Finance and Citizens of the Town of Southington:

State law requires that all general-purpose local governments publish within six months of the close of each fiscal year a complete set of financial statements presented in conformity with accounting principles generally accepted in the United States of America (GAAP) and audited in accordance with auditing standards generally accepted in the United States of America by a firm of licensed certified public accountants. Pursuant to the requirement, issued herein is the comprehensive annual financial report of the Town of Southington for the fiscal year ended June 30, 2016.

This report consists of management's representation concerning the financial statements of the Town of Southington. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in this report. To provide a reasonable basis for making these representations, management of the Town of Southington has established a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft or misuse and to compile sufficient reliable information for the preparation of the Town of Southington's financial statements in conformity with GAAP. Given that the cost of internal controls should not outweigh their benefits, the Town of Southington's comprehensive framework of internal controls has been designed to provide reasonable, rather than absolute, assurance that the financial statements will be free from material misstatement. Management asserts that, to the best of its knowledge and belief, this financial report is complete and reliable in all material respects.

The Town of Southington's financial statements have been audited by Blum, Shapiro & Company, P.C., a firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the Town of Southington for the fiscal year ended June 30, 2016 are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unmodified opinion that the Town of Southington's financial statements for the fiscal year ended June 30, 2016 are fairly presented in conformity with GAAP. The independent auditors' report is presented as the first component of the financial section of this report.

The independent audit of the financial statements of the Town of Southington was part of a broader federal and state mandated "Single Audit" designed to meet the special needs of federal and state grantor agencies. The standards governing Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the Town's internal controls and compliance with legal requirements for the federal and state grant awards. These reports are available in the Town of Southington's separately issued Federal Single Audit and State Single Audit report.

GAAP requires that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The Town of Southington's MD&A can be found immediately following the report of the independent auditors.

## PROFILE OF THE GOVERNMENT

### *Description of the Municipality*

The Town of Southington was originally settled in 1698 and incorporated in 1779. It has a land area of approximately 36.9 square miles and a population of 43,817 located in Hartford County. Found in the geographical center of the State, Southington lies approximately 20 miles west of Hartford, the state capital, and 9 miles east of Waterbury. Other bordering cities include Meriden, New Britain and Bristol. Some of Connecticut's major highways provide access to the Town. Interstate 84 bisects Southington and Route 691 leads directly to Interstate 91. Route 10 also runs through it.

### *Form of Government*

The Town of Southington is governed under the provisions of a charter and the Connecticut General Statutes. Southington has had a Council-Manager form of government since 1966. The Town Council, which is comprised of nine members who are elected for two-year terms, appoints the Town Manager. The Town Manager is responsible for the supervision and administration of all commissions, boards, departments, offices and agencies of the Town, except those elected by the people, appointed by the Council, or appointed by a regional, State or Federal authority.

The Town of Southington provides a full range of services, as described below:

### **Municipal Services**

**Police:** The Southington Police Department has a sworn staff of 69 including a Chief, two Captains, three Lieutenants, eleven Sergeants, seven Detectives, and forty-five Patrol Officers. The department provides 24 hour service to the community, consisting of Patrol, Detective and Crime Prevention Services. Other specialized divisions include: Traffic Division, K-9 officer, Emergency Response Team, Motorcycle Patrol, Support Services Division, Training Division, and the Bicycle Patrol.

**Fire:** Fire protection is provided by Southington's 31 career, 97 volunteer firefighters and one Civilian Inspector. The department, headed by the chief, consists of a central headquarters and 3 additional companies. The department's responsibilities, other than firefighting, include fire marshal inspections and responding to various emergencies.

**Health:** The Southington Health Department and Plainville Health Department combined to form the Plainville-Southington Health District. The District services both Towns and is staffed with a full-time Director of Health, four professional sanitarians and a secretary. The mission of the Health District is to protect and preserve the health of the communities through a number of programs of health promotion and disease prevention. The Director and staff spent a significant amount of time in bioterrorism planning and training, and maintaining the Public Health Preparedness and Response Plan.

**Senior Services:** Calendar House is the Town of Southington's Senior Center and is staffed by an Executive Director, Program Coordinator, secretary, clerk typist and eleven bus drivers (2 full-time and 9 part-time). The Center's purpose is to serve as a resource center, providing a broad range of services and activities which meet the diverse social, physical, and intellectual needs of older adults. The Calendar House offers recreational and social services to seniors and disabled individuals.

**Youth Services:** The Youth Services Department is staffed by a Director, two counselors, a Youth Prevention Coordinator and a secretary. The Department offers a variety of services to youth and families including confidential counseling, education, diversion and positive youth development programs.

**Building:** The Building Department issues all types of building permits and is responsible for the inspection and approval of all construction in the Town in accordance with state and local building codes. The Department is staffed by a Building Inspector, Assistant Building Inspector, Electrical Inspector, Plumbing Inspector, one secretary and one office assistant.

**Planning & Zoning:** The Planning and Zoning Department provides technical assistance to the Planning and Zoning Commission, Conservation Commission and Zoning Board of Appeals. The Department is staffed by a Director of Planning and Community Development, Assistant Town Planner, Zoning Enforcement Officer, and two secretaries.

**Economic Development:** The Economic Development Coordinator works closely with Planning & Zoning, other Town departments and the Chamber of Commerce in promoting the Town and providing information and services to prospective businesses as well as existing established businesses.

**Engineering:** The Engineering Department designs or reviews all projects requiring engineering services. The Department is headed by the Director of Public Works and staffed by the Town Engineer, an Assistant Town Engineer, an Engineer-In-Training, a secretary, an Engineer Inspector, two Engineering Aides, and a Survey Crew Chief.

**Park & Recreation:** The Southington Parks & Recreation Department provides recreational, educational and entertaining programs and services for residents of all ages. Southington's Park facilities encompass over 500 acres of recreational area: Recreation Park (37.6 acres), Western Park (21.2 acres), Central Park (19 acres), Panthorn Park (139.1 acres), Jaycee Park (4.2 acres), Centennial Park (1.5 acres), Memorial Park (20.5 acres), Crescent Lake (223 acres), a hiking and biking trail (11.6 acres) the old Southington Drive-In Theatre (40 acres).

**Library & Museum:** The Southington Public Library and Museum provides the following: Children's Services including over 142 pre-school story times, Summer reading, after-school programs; community services including afternoon movies, free lectures on topics from health to finance, adult services, large print materials; computer service, DVD and VHS film collections. Information services include computer classes on e-mail and applications, afternoon & evening book discussion groups. The Museum program provides tours of the museum, group visits, and special events such as a Taste of Southington.

**Highway and Parks:** The Highway Department is supervised by the Town Engineer and staffed by the Assistant Highway Superintendent, supervisor, secretary and twenty-four crewmembers. Additionally, the Town Engineer supervises the Parks employees including: Assistant Parks Superintendent, foreman and eight crewmembers. The department is responsible for the maintenance and repair of 199 miles of roads. Other duties include snow plowing, street sweeping, sightline improvements and operation of the Bulky Waste Transfer Station.

**Water:** The Southington Water Works Department has functioned as a semi-autonomous entity for over 50 years. The plant was built in 1993 and an additional reservoir was purchased in 1995, ensuring a comfortable water supply for the Town's future demand. In January of 2005 the Water Department completed and moved into their new headquarters.

**Sewer:** The Water Pollution Control Department is staffed by a Superintendent, two foremen, one lab chemist and seven operators. The \$14.5 million Denitrification Plant was completed. The Town hired Tighe & Bond Inc. to put together a Facilities Plan to review the current systems in an effort to gain better efficiencies in the Sewer's Operations. This project also includes a WPC Facilities Upgrade, as well as process improvements such as phosphorus removal and sludge digestion. The \$5.2 million dollar Water Pollution Control Facility Sludge Thickening Project was completed. Town residents approved a \$57.1 million dollar Bond Ordinance for Water Pollution Control Facility Upgrade at Referendum November 2016.

**Waste and Recycling:** Homeowners hire private contractors, who are licensed by the Town Engineer, to collect residential waste and recycling materials. The town is participating with thirteen other cities and towns in a contract with Covanta Bristol, Inc which was signed on December 21, 2012 and is for a period of twenty years. The town pays a fee of \$62.12 per ton on a minimum required 14,452 tons for fiscal year 2016 for the acceptable solid waste which is sent to the Covanta plant in Bristol, Connecticut.

On July 9, 2014, the Town of Southington entered into an agreement with Murphy Road Recycling, LLC whereby it is required to work with its independent subscription carriers to have all acceptable recycling materials sent to the Murphy Road Recycling plant in Berlin, Connecticut. The agreement expires June 30, 2019.

## **ECONOMY AND FACTORS AFFECTING FINANCIAL CONDITION**

The information presented in the financial statements is perhaps best understood when it is considered from the perspective of the specific environment within which the Town of Southington operates.

**Local Economy:** Despite the recession, the Town of Southington has enjoyed a stable economic environment with moderate growth. The Town of Southington's October 1, 2014 Net Taxable Grand list of \$3.8 billion is an increase of \$54.9 million or 1.46% over the previous year.

The Town's Economic Development Department administers a program that focuses on retention of existing businesses as well as the recruitment of new businesses. Since the departure of the Town's largest taxpayer, the Pratt & Whitney division of United Technologies Inc. in 1995, the Town has made strong efforts to diversify its commercial and industrial tax base to avoid over-reliance on one taxpayer or industry. As a result of these efforts, the Town has become less dependent on one taxpayer or industry as evidenced by the Town's top ten taxpayers representing 4.87% of the October 1, 2014 Net Taxable Grand List vs. 16% in the mid-1990s.

The Town of Southington has continued expanding commercial and industrial development during the fiscal year of 2015-2016. The effects of this growth will be experienced within the next several years.

Exceptional activity gains were seen within the professional and medical office sectors. Significant gains were also accounted for in the commercial retail, restaurant, industrial, and residential sectors. Our attraction efforts were rewarded with the announcement that Webster Bank will be transferring 550 employees into its new professional office space located at 200 Executive Boulevard by the end of 2016. The 153,000 sf office building will be ninety percent occupied upon Webster Bank's relocation to Town. Additionally, Stanley Black and Decker announced that the company will be taking three floors of 400 Executive Drive bringing an anticipated 200 employees to Town.

The professional office buildings on Executive Boulevard should bring more employees to this corridor than was previously experienced prior to The Hartford vacating, further enhancing development opportunities. It is important to note the strength with the diversity of more than nine new companies occupying this space and the opportunity for further growth opportunities each company represents.

Adding to Southington's recreation destination attractions include the new Phobia Phear coaster ride at Lake Compounce and Crystal Bee's new 33,000 sf Bistro, Bocce, Bowling and Big Games recreation restaurant venue. Two new breweries were approved this year including Witch Doctor Brewing located in Factory Square and The Kilted Kinsmen located at 409 Canal Street. A new 125 room Courtyard Marriott was approved on West Street with development commencing in the fall.

Meridian Development Partners, the developers for the Greenway Commons project, has completed its demolition of the 14 acre site anchoring the downtown area. Residential housing is expected to commence upon completion of the remediation. This project will add to the Liberty Commons 34 unit condominium project currently under construction and the approved 64 unit rental housing approved for Forgione Drive. The increasing number of residential units in this area is certain to draw further development to downtown.

The former Beaton & Corbin site located at 318 North Main Street is on a path to remediation and redevelopment with the award of a \$400,000 grant from the Connecticut Department of Economic and Community Development (DECD). This award in conjunction with Town and private funds is a new creative initiative with the utilization of a not-for-profit Land Bank. This abandoned contaminated site poses quite a challenge due to the complexity and cost of the cleanup and Southington is close to having another environmentally impacted site on its way to productive reuse.

A summary of activities and projects initiated or completed as follows:

- -Crystal Bee Bowling – a 33,000 sf recreation and restaurant facility
- -59 acre Supreme Forest Products expansion and the \$10 Million Quantum BioPower anaerobic digestion power facility under construction
- -Turning Earth \$20 million anaerobic digestion facility on 27 acres – has received its approval from the State of Connecticut DEEP
- -2 breweries – Witch Doctor Brewing and The Kilted Kinsmen Brewery
- -1 distillery on West Street
- -Lake Compounce has opened a new roller coaster ride – Phobia Phear
- -Cumberland Farms opened a new center on West Street
- -HQ Dumpsters opened new 17,000 sf facility on Triano Drive
- -Smashburger Restaurant – Queen Street
- -Noodles Restaurant – Queen Street
- -Northstar Properties 70,000 sf new retail – Home Goods, Michaels, Chip's Restaurant on Executive Blvd.
- -New 125 room Courtyard Marriott approval for West Street
- -New O'Reilly's Auto Parts store under construction – Queen Street

- o -New 40,000 sf Hartford Healthcare medical center – Queen Street
- o -Ideal Tavern - Center Street
- o -Greer's and Beers Chicken Restaurant– Eden Avenue
- o -Napoli's new 12,000 sf retail buildings on Knotter Drive
- o -Ductworks, 16,200 sf addition on Spring Street
- o -Bracone Metal Spinning, 4,000 sf warehouse on DePaolo Drive
- o -FK Bearing's 3,000 sf addition on West Queen Street
- o -CV Tool's 15,000 sf addition on Robert Porter Road
- o -ProCaire's 6,000 sf approval for new building on Triano Drive

#### **Relevant Financial Policies**

The Town has adopted the following key financial policies:

**Budgetary Control.** Expenditures may not legally exceed budgeted appropriations at the object level. Management cannot amend the budget. Supplemental appropriations and transfers within the same department must be approved by the Board of Finance and, if \$500 or over, the Town Council. Transfers between departments may be made only in the last three months of the fiscal year. Monthly revenue and expenditure actual vs. budget reports are reviewed with the Board of Finance.

**Fund Balance Policy.** The Town shall strive to maintain during the year, and specifically at fiscal year end, a level of general fund unassigned fund balance, also known as accumulated surplus or the "rainy day" fund of 10% of actual year-end general fund revenues. The 10% shall be known as the Town's "floor." As of June 30, 2016, the Town has a 13.1% Unassigned Fund Balance an increase of 0.7% from from last year's 12.4%.

**Utilization of Fund Balance Policy.** The Town had set a goal to reduce and eventually eliminate any use of general fund balance to balance the budget, therefore eliminating "Designated for Subsequent Year's Expenditures" within the Fund Balance section on the audited general fund balance sheet. This goal was accomplished for the first time in at least ten years when the Board of Finance and Town Council decided not to utilize any fund balance to balance the fiscal year 2012-2013 budget. They have continued this practice through the current fiscal year 2016-2017 budget. The Board of Finance and Town Council, however, did decide to use Fund Balance for one-time use.

In the fiscal year 2013-2014 budget, the Board of Finance and the Town Council decided to use \$400 thousand dollars of Municipal Revenue Sharing Grant funds received from the State of Connecticut for Property Tax Relief at the end of fiscal year 2011-2012 to reduce Property Taxes required to balance the budget.

In the fiscal year 2014-2015 budget, the Board of Finance and the Town Council decided to use \$4.27 million dollars of Unassigned Fund Balance to cash fund five Capital Projects in year 1 of the Town's CIP.

**Debt Management Policy.** The Town shall utilize the following limits to guide issuance of debt:

- a. Total Direct Indebtedness shall not exceed 3% of full market valuation (equalized grand list). As of June 30, 2016, total direct indebtedness is 2.1 %.
- b. Total Direct Service shall be below 9.5% of general fund expenditures. As of June 30, 2016 total debt service as a percentage of general fund expenditures is 5.6%.
- c. All general obligation debt shall be structured to retire at least 25% in five years and 70% within 10 years. With the general obligation new bond issue of January 2016, the Town structured the debt so that 40.3% of total debt would be retired in 5 years and 69.6% would be retired in 10 years.

**Contingency Planning Policy.** The Town shall require sufficient contingency fund levels to avoid the use of undesignated fund balance. Contingency shall not exceed 1.125% of previous fiscal year budgeted expenditures. The Town approved the contingency account for fiscal year 2016-2017 Budget at \$850 thousand, the same funding level as the prior year's budget.



**Investment Policy.** The Town invests its idle cash and seeks to maintain safety, liquidity, and optimum yields on its investments. Under existing State statutes, allowable investments include certificates of deposit, money market and other short term liquid accounts, repurchase agreements, U.S. Government securities, and investment pools which possess the aforementioned investment instruments. The Town's funds were primarily invested in municipal money market accounts, certificates of deposit and investment pools containing U.S. Government securities during the fiscal year ended June 30, 2016. The low and high earnings rate on investments was 0.30% and 2.35%, respectively. Investment income for the General Fund generated \$491 thousand which represents approximately .13 mills.

The Board of Finance will review the Town's fiscal policies on an annual basis and make recommendations to the Town Council.

### **Long-term Financial Planning**

The Town views infrastructure maintenance and improvements as vital to future economic growth and financial planning. By assessing needs and developing a capital improvement plan to spread the improvements over a period of years, the tax mill rate effect can be lessened.

The Town Manager annually prepares a Five Year Capital Improvement Plan (CIP), which is reviewed by the Planning and Zoning Commission, the Board of Finance and the Town Council in conjunction with the operational budget. The approved fiscal year 2016-17 Five Year CIP includes various road, bridge, and sewer projects as well as major equipment purchases totaling \$121.4 million for the five-year period beginning with fiscal year 2016-17 and ending with fiscal year 2020-21. \$45.5 million of this amount is estimated for the Water Pollution Control Facilities upgrade currently slated for construction in year 2017-18 of the CIP.

Included in the Five Year CIP is a recommended Annual Capital Expenditure Budget for the current fiscal year. The 2016-17 Annual Capital Expenditure Budget approved by the Town Council, and citizen referendum when required, totaled \$20.0 million and included twenty-four projects

### **AWARD**

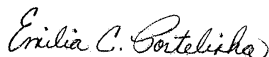
The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Town of Southington for its comprehensive annual financial report (CAFR) for the fiscal year ended June 30, 2015. This was the twenty-fifth consecutive year that the Town has received this prestigious award. In order to be awarded a Certificate of Achievement, the Town published an easily readable and efficiently organized CAFR. This report satisfied both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement for Excellence is valid for a period of one year only. We believe that our current CAFR continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

### **ACKNOWLEDGEMENTS**

The preparation of this report could not have been accomplished without the daily efforts of the entire staff of the Department of Finance. The preparation of the CAFR requires a major effort, and I would like to express my appreciation to Christina Sivigny-Smith, Joyce Williams, and Ann Anop who assisted and contributed to the preparation of this report. I would also like to thank the Town Council, the Board of Finance, and the Town Manager for their interest and support in planning and conducting the financial operations of the Town in a responsible and progressive manner. Finally, the professional assistance and guidance provided by our independent auditors, Blum, Shapiro & Company, P.C., was most appreciated.

Respectfully submitted,



Emilia C. Portelinha  
Director of Finance

## **Financial Section**

# BlumShapiro

Accounting | Tax | Business Consulting

## Independent Auditors' Report

To the Board of Finance  
Town of Southington, Connecticut

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the Town of Southington, Connecticut, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Town of Southington, Connecticut's basic financial statements as listed in the table of contents.

#### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditors' Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Southington, Connecticut, as of June 30, 2016 and the respective changes in financial position and, where applicable, cash flows thereof, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## ***Change in Accounting Principle***

As discussed in Note 3 to the financial statements, during the fiscal year ended June 30, 2016, the Town adopted new accounting guidance, GASB Statement No. 72, *Fair Value Measurement and Application*. Our opinion is not modified with respect to this matter.

## ***Prior Period Adjustment***

As discussed in Note 13 to the financial statements, during the fiscal year ended June 30, 2016, prior period adjustments were made with respect to the Town's participation in the State of Connecticut Municipal Employees' Retirement System. The System changed its method of accounting for receivables and the Town recognized the amount payable to the System for prior service costs. Our opinion is not modified with respect to this matter.

## ***Other Matters***

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 16, the budgetary comparison information on pages 60 through 72 and the pension schedules on pages 73 through 76 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Southington, Connecticut's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements and schedules, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and, accordingly, we do not express an opinion or provide any assurance on them.

We also previously audited, in accordance with auditing standards generally accepted in the United States of America, the basic financial statement of the Town of Southington, Connecticut as of and for the year ended June 30, 2015 (not presented herein), and have issued our report thereon dated December 23, 2015, which contained unmodified opinions on the respective financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information. The accompanying General Fund balance sheet as of June 30, 2015 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and related directly to the underlying accounting and other records used to prepare the 2015 financial statements. The accompanying General Fund balance sheet has been subjected to the auditing procedures applied in the audit of the 2015 basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare those financial statements or to those financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the General Fund balance sheet is fairly stated in all material respects in relation to the basic financial statements as a whole for the year ended June 30, 2015.

#### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 23, 2016 on our consideration of the Town of Southington, Connecticut's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Southington, Connecticut's internal control over financial reporting and compliance.

*Blum, Shapiro & Company, P.C.*

West Hartford, Connecticut  
December 23, 2016

**TOWN OF SOUTHTON, CONNECTICUT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2016**

As management of the Town of Southington, Connecticut (the Town) we offer readers of the financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2016. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, as well as the Town's basic financial statements that follow this section.

**Financial Highlights**

- On a government-wide basis, the assets of the Town exceeded its liabilities resulting in total net position at the close of the fiscal year of \$226.5 million. Total net position for governmental activities at fiscal year-end were \$173.6 million and total net position for business-type activities were \$52.8 million.
- On a government-wide basis, during the year, the Town's net position increased by \$16.2 million or 7.7% from \$210.2 million to \$226.5 million. Net position increased by \$10.9 million for governmental activities and increased by \$5.3 million for business-type activities. Governmental activities expenses and transfers out were \$158.7 million, while revenues were \$169.6 million.
- At the close of the year, the Town's governmental funds reported, on a current financial resource basis, combined ending fund balances of \$35.7 million, an increase of \$6.5 million from the prior fiscal year (Exhibit IV).
- At the end of the current fiscal year, the total fund balance for the General Fund alone was \$20.5 million, an increase of \$1.4 million from the prior fiscal year. Of the total fund balance \$19.7 million represents unassigned fund balance. The unassigned General Fund balance at year-end represents 13.1% of total General Fund revenues (150.1 million), an increase of 0.7% from last year.
- The tax collection rate was 98.86% of the current levy, slightly higher than last year's rate of 98.84%.

**Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains supplementary information and a statistical section.

**Government-Wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to private-sector business. All of the resources the Town has at its disposal are shown, including major assets such as buildings and infrastructure. A thorough accounting of the cost of government is rendered because the statements present all costs, not just how much was collected and disbursed. They provide both long-term and short-term information about the Town's overall financial status.

The statement of net position presents information on all of Southington's assets and liabilities, with the difference reported as net position. One can think of the Town's net position - the difference between assets and liabilities - as one way to measure the Town's financial health or financial position. Over time, increases or decreases in net position may serve as an indicator of whether the financial position of the Town is improving or deteriorating. It speaks to the question of whether or not the Town, as a whole, is better or worse off as a result of this year's activities. Other nonfinancial factors will need to be considered, however, such as changes in the Town's property tax base and the condition of the Town's roads, to assess the overall health of the Town.

The statement of activities presents information showing how the Town's net position changed during the most recent fiscal year. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flow in some future fiscal period, for example uncollected taxes and earned but unused vacation leave.

Both of the government-wide financial statements distinguish functions of the Town that are principally supported by property taxes, charges for services and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Town encompass the Town's basic services and include governmental and community services, administration, public safety, health and welfare, and education. The business-type activities of the Town include the Sewer Operating Fund.

The government-wide financial statements (statement of net position and statement of activities) can be found on Exhibits I and II of this report.

### **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control and accountability over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Town has three kinds of funds:

**Governmental Funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of expendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, the readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains 31 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the General Fund, Capital Projects Fund, Sewer Assessment Fund, and the Debt Service Fund all of which are considered to be major funds. Data from the other 27 governmental funds are combined into a single, aggregated presentation as other non-major governmental funds.

Individual fund data for each of these non-major governmental funds is provided in the combining balance sheet and in the combining statement of revenues, expenditures and changes in fund balances on Exhibit B-1 and B-2.

The basic governmental fund financial statements (balance sheet and statement of revenues, expenditures and changes in fund balances) can be found on Exhibits III and IV of this report.

**Proprietary Funds.** The Town maintains two different types of proprietary funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town of Southington uses an enterprise fund to account for its Sewer Fund. Internal service funds are an accounting device used to accumulate and allocate certain costs internally among the Town of Southington's various functions. The Town uses an internal service fund to account for its Employee Health Self-Insurance Fund.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Sewer Enterprise Fund and the Health Insurance Internal Service Fund.

The proprietary fund financial statements can be found on Exhibits V-VII of this report.

**Fiduciary Funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to provide services to the Town's constituency. The Town has three agency funds: the Student Activity Fund, the Escrow Deposit Fund and the C-Pace Program Fund. The accounting used for fiduciary funds is much like that used for proprietary funds. The basic fiduciary fund financial statements can be found on Exhibit VIII.

### **Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 27 through 59 of this report.

Certain required supplementary information is reported concerning the Town's progress in funding its obligations to provide pension benefits and other post-employment benefits to its employees. This information can be found on pages 73 through 76 of this report.



## Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position and an important determinant of its ability to finance services in the future. The Town's total assets exceeded liabilities by \$226.5 million on June 30, 2016. Governmental activities assets exceeded liabilities by \$173.6 million.

Business-type activities assets exceeded liabilities by \$52.8 million.

**TABLE 1**  
**NET POSITION**  
**In Thousands**

	<b>Governmental Activities</b>		<b>Business-Type Activities</b>		<b>Total</b>	
	<b>2016</b>	<b>2015</b>	<b>2016</b>	<b>2015</b>	<b>2016</b>	<b>2015</b>
Current and other assets	\$ 67,347	\$ 68,446	\$ 5,017	\$ 3,109	\$ 72,364	\$ 71,555
Capital assets, net of accumulated depreciation	<u>288,152</u>	<u>272,871</u>	<u>48,515</u>	<u>45,324</u>	<u>336,667</u>	<u>318,195</u>
Total assets	<u>355,499</u>	<u>341,317</u>	<u>53,532</u>	<u>48,433</u>	<u>409,031</u>	<u>389,750</u>
Deferred outflows of resources	<u>6,733</u>	<u>5,577</u>	<u>139</u>	<u>113</u>	<u>6,872</u>	<u>5,690</u>
Long-term debt outstanding	171,696	162,375	556	394	172,252	162,769
Other liabilities	<u>16,860</u>	<u>17,344</u>	<u>267</u>	<u>477</u>	<u>17,127</u>	<u>17,821</u>
Total liabilities	<u>188,556</u>	<u>179,719</u>	<u>823</u>	<u>871</u>	<u>189,379</u>	<u>180,590</u>
Deferred inflows of resources	<u>49</u>	<u>4,460</u>	<u>-</u>	<u>134</u>	<u>49</u>	<u>4,594</u>
Net Position:						
Net Investment in capital assets	155,774	143,966	48,515	45,324	204,289	189,290
Restricted	114	705			114	705
Unrestricted	<u>17,739</u>	<u>18,044</u>	<u>4,333</u>	<u>2,217</u>	<u>22,072</u>	<u>20,261</u>
Total Net Position	<u>\$ 173,627</u>	<u>\$ 162,715</u>	<u>\$ 52,848</u>	<u>\$ 47,541</u>	<u>\$ 226,475</u>	<u>\$ 210,256</u>

By far the largest portion of the Town's net position reflects its investment in capital assets (e.g., land, buildings, machinery and equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

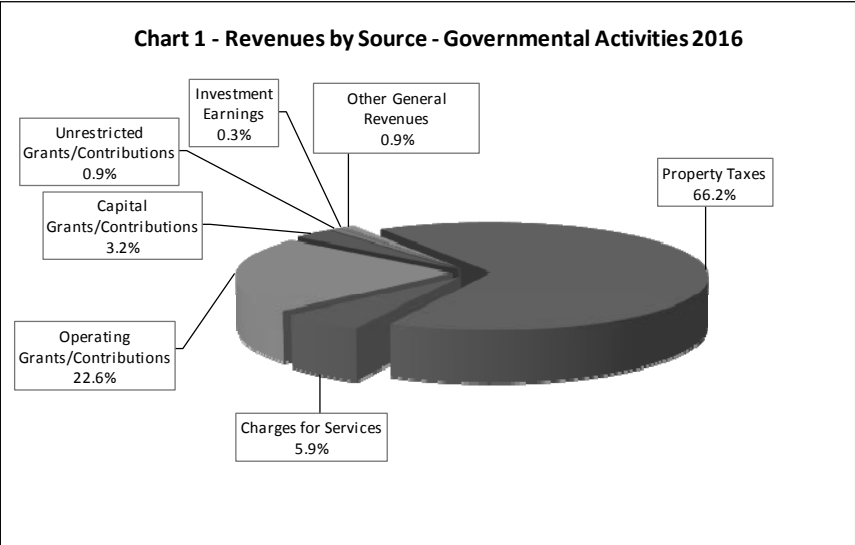
**TABLE 2**  
**CHANGES IN NET POSITION**  
**In Thousands**

	Governmental Activities		Business-Type Activities		Totals	
	2016	2015	2016	2015	2016	2015
Revenues:						
Program revenues:						
Charges for services	\$ 9,996	\$ 8,953	\$ 5,708	\$ 5,710	\$ 15,704	\$ 14,663
Operating grants and contributions	38,290	37,636			38,290	37,636
Capital grants and contributions	5,439	18,417	4,761	193	10,200	18,610
General revenues:						
Property taxes	112,320	107,729			112,320	107,729
Grants and contributions not restricted to specific purposes	1,509	1,626			1,509	1,626
Unrestricted investment earnings	521	351			521	351
Other general revenue	1,525	2,309			1,525	2,309
Total revenues	<u>169,600</u>	<u>177,021</u>	<u>10,469</u>	<u>5,903</u>	<u>180,069</u>	<u>182,924</u>
Program expenses:						
General government	3,236	4,911			3,236	4,911
Public safety	20,184	20,590			20,184	20,590
Public works	15,777	12,828			15,777	12,828
Health and welfare	749	804			749	804
Human services	1,388	1,699			1,388	1,699
Parks and recreation	2,073	2,468			2,073	2,468
Public library	2,105	2,012			2,105	2,012
Planning and development	1,454	1,399			1,454	1,399
Education	108,892	109,074			108,892	109,074
Interest on long-term debt	2,830	2,954			2,830	2,954
Sewer			5,162	5,500	5,162	5,500
Total program expenses	<u>158,688</u>	<u>158,739</u>	<u>5,162</u>	<u>5,500</u>	<u>163,850</u>	<u>164,239</u>
Excess (deficiency) before transfers	10,912	18,282	5,307	403	16,219	18,685
Transfers	-	(1,250)	-	1,250	-	-
Increase (Decrease) in Net Position	<u>\$ 10,912</u>	<u>\$ 17,032</u>	<u>\$ 5,307</u>	<u>\$ 1,653</u>	<u>\$ 16,219</u>	<u>\$ 18,685</u>

The Town's net position increased by \$16.2 million during the fiscal year, with net position of governmental activities increasing \$10.9 million and business-type activities increasing by \$5.3 million. The total cost of all programs and services was \$163.9 million. Our analysis below separately considers the operations of governmental and business-type activities.

**Governmental Activities**

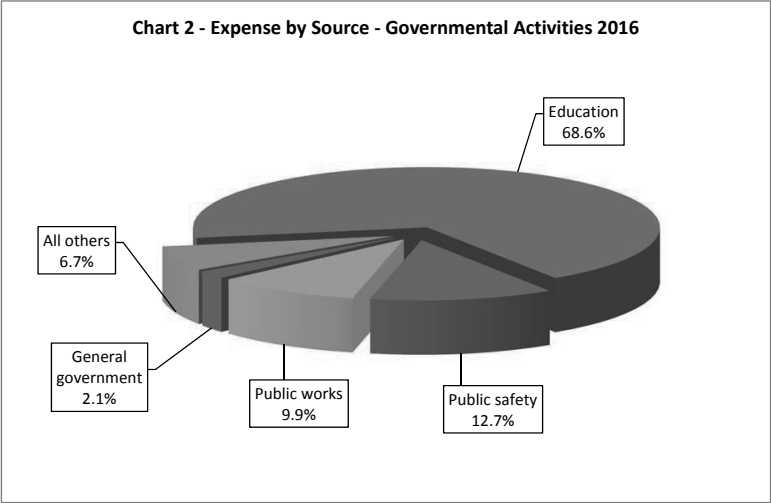
Approximately 66.2% of the revenues were derived from property taxes, followed by 22.6% from operating grants and contributions, 5.9% from charges for services, 3.2% from capital grants and contributions, 0.9% from unrestricted grants and contributions, 0.9% from miscellaneous revenue, and 0.3% from investment earnings.



Major revenue factors include:

- Property tax revenue increased by \$4.6 million or 4.3% over last year. The increase is attributable to a 1.46% increase in the grand list (\$54.9 million), an increase in the mill rate from 28.36 to 29.14 or 0.78, and an increase in prior year's tax collections and interest on taxes.
- Capital Grants and Contributions decreased by \$13 million from \$18.4 million in fiscal year 2015 to \$5.4 million in fiscal year 2016. This decrease is due to less school construction grants received from the State of Connecticut for the Middle Schools Renovation Project in fiscal year 2016 than in fiscal year 2015.
- Charges for Services increased by \$1 million or 11.7% mostly due to an increase of \$660 thousand in Police Extra Duty Services.

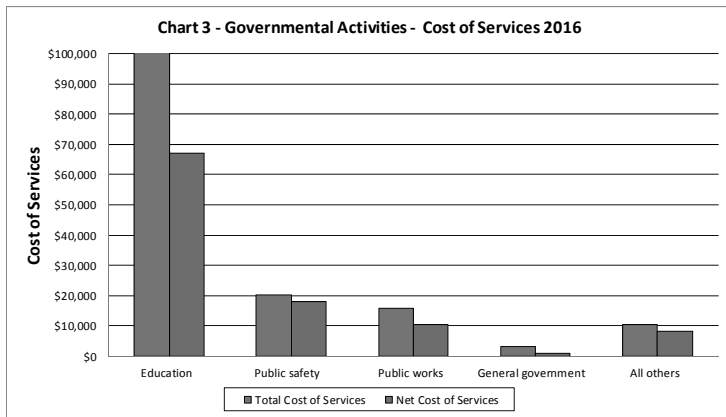
For governmental activities, 68.6% of the Town’s expenses related to education. Public safety accounted for 12.7%, public works accounted for 9.9% and general government accounted for 2.1% of expenses. The remaining 6.7% related to health and welfare, human services, parks and recreation, public library, planning and development and interest on long-term debt.



Major expense factors include:

- Although the cost of Public Works Services increased by \$2.9 million and the General Government Services decreased by \$1.7 million with other Town functions experiencing smaller decreases, this was mostly due to functionalizing capital outlay and the reclassification of un-depreciable assets. Overall the Total Cost of Services remained flat.
- The cost of Education Services increased \$1.1 million due to higher operating costs, benefit costs, and special education, but was offset by the \$1.3 million increase in the State of Connecticut’s TRB Contribution netting a \$182 thousand decrease.

	Total Cost of Services		Net Cost of Services	
	2016	2015	2016	2015
Education	\$ 108,892	\$ 109,074	\$ (67,099)	\$ (56,290)
Public safety	20,184	20,590	(18,157)	(19,253)
Public works	15,777	12,828	(10,382)	(6,494)
General government	3,236	4,911	(941)	(2,414)
All others	10,599	11,336	(8,384)	(9,282)
Totals	<u>\$ 158,688</u>	<u>\$ 158,739</u>	<u>\$ (104,963)</u>	<u>\$ (93,733)</u>



### **Business-Type Activities**

Business-type activities (see Table 2) increased the Town's net position by \$5.3 million primarily due to a \$3.4 million increase in the capital assets paid for and transferred from the Governmental Activities in fiscal year 2016, which is now reflected on Table 2 as a Capital contribution to the Business - Type Activities.

### **Financial Analysis of the Town's Funds**

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

### **Governmental Funds**

The focus of the Town's governmental funds is to provide information on the near-term inflows, outflows and balances of expendable resources. Such information is useful in assessing the Town's financing requirements.

As of June 30, 2016, the Town's governmental funds reported combined ending fund balances of \$35.7 million, an increase of \$6.5 million from last year's fund balance of \$29.2 million.

### **General Fund**

The General Fund is the primary operating fund of the Town. As of June 30, 2016, unassigned fund balance increased by \$1.9 million to \$19.7 million in the General Fund, while total fund balance increased \$1.4 million to \$20.5 million.

Key factors that contributed to the financial outcome are as follows:

- Property tax revenues exceeded budget estimates by approximately \$231 thousand. The surplus is due to the collection rate and the successful efforts of the Town to collect on delinquent taxes.

- Several departments had aggregate cost savings creating the \$1.3 million expenditure under budget. Of this amount, \$598 thousand was assigned to fiscal year 2017 for purchases on order.
- The Town had a balance available in contingency of \$606 thousand at the end of the fiscal year.

### Capital Projects

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital projects. The major sources of revenues for this fund are capital grants and the proceeds from the issuance of general obligation bonds. As of June 30, 2016, the fund balance in the Capital Projects Fund increased by \$2.9 million to \$5.5 million. During the fiscal year \$22.6 million was expended for asset acquisition and improvements, mostly for major renovations to the Town's two middle schools, the WPC Sludge / Odor Control Process, road improvements and various other projects. The Town received intergovernmental grants of \$4.2 million, sold \$17.2 million of General Obligation Bonds and transferred \$3.5 million in from the General Fund to fund these projects.

### Sewer Assessments Fund

The Sewer Assessment Fund accounts for the collection of sewer assessments levied against properties connected to the Town's sewer system. These funds are then utilized to pay the debt service on the capital projects that were assessed. As of June 30, 2016, committed fund balance in the Sewer Assessment Fund decreased by \$23 thousand to \$948 thousand, because the debt service paid was more than the revenue collected in this fiscal year.

### Debt Service Fund

The Debt Reserve Fund is used to account for and report financial resources that are restricted, committed or assigned to pay principal and interest. As of June 30, 2016, committed fund balance increased by \$1.5 million to \$5.4 million because the settlements and rebates of \$1.5 million, and \$708 thousand of bond premium received in the fiscal year was more than the \$750 thousand expended on debt service.

### Proprietary Funds

The Town's proprietary fund provides the same type of information found in the government-wide financial statements, but in more detail.

Net position of the Sewer Fund at year-end totaled \$52.8 million. Unrestricted net position was \$4.3 million, an increase of \$2.1 million. The Sewer Fund experienced a gain of \$5.3 million mostly due to the \$4.7 million of capital assets contributed from the Capital Fund.

Net position of the Health Insurance Fund was \$4.5 million. The Internal Service Fund's unrestricted net position increased by \$728 thousand, from \$3.8 million. The Town's medical claims and fees came in \$983 lower than budgeted, and the IBNR came in \$255 thousand higher than at 2015 fiscal year-end.

### General Fund Budgetary Highlights

The Town's adopted General Fund budget for 2015 - 2016 was \$138.3 million (\$137.4 million for expenditures plus \$868 thousand for contingency appropriations). In addition to the \$262 thousand which was appropriated from the Contingency Account, the Town appropriated \$1.7 million to the expenditure budget with corresponding revenue budget increases, and \$1.2 million was appropriated fiscal year 2015 purchases on order, for a total amended budget of \$141.3 million. The following lists the key changes to the budget during the year:

- \$1.2 million was appropriated for the amount of Fund Balance Assigned for Purchases on order at the end of fiscal year 2015.

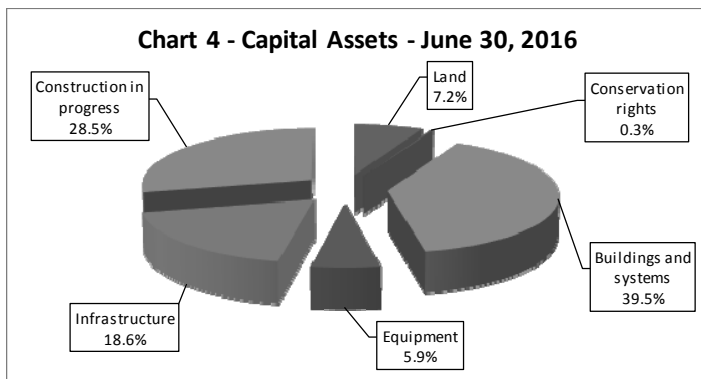
- \$92 thousand additional was appropriated to the Snow & Ice Department for overtime and program supplies due to the frequent icing events this winter season.
- \$410 thousand was appropriated to the Board of Education Operations for preschool and special education outside tuitions and rent revenues received.
- Savings from various departments and excess revenues were combined to cash fund \$1.8 million of future capital costs on the FY 2016-2017 CIP Plan:
  - o \$200 thousand to Repair/Replace Sidewalks
  - o \$200 thousand to enhance the Town GIS and Town-wide IT Infrastructure.
  - o \$500 thousand to purchase Industrial Land
  - o \$251 thousand for the Southington Library Roof and Engineering.
  - o \$200 thousand to for Vehicle Replacements and a Highway Skid Loader.
  - o \$414 thousand to continue the Parks Renovation Project.

#### Capital Assets and Debt Administration

**Capital Assets.** The Town's investment in capital assets for its governmental and business-type activities as of June 30, 2016 totaled to \$336.5 million, net of accumulated depreciation. This investment in capital assets includes land, conservation rights, buildings, vehicles and equipment, roads and sewer lines. This amount represents a net increase (including additions and deductions) of \$18.2 million or a 5.7% increase over last year.

**TABLE 3**  
**CAPITAL ASSETS AT YEAR-END (Net of Depreciation)**  
**In Millions**

	<b>Governmental Activities</b>		<b>Business-Type Activities</b>		<b>Totals</b>	
	<b>2016</b>	<b>2015</b>	<b>2016</b>	<b>2015</b>	<b>2016</b>	<b>2015</b>
Land	\$ 24.1	\$ 23.1	\$	\$	\$ 24.1	\$ 23.1
Conservation rights	1.0				1.0	
Buildings and systems	85.2	61.2	47.8	44.6	133.0	105.8
Equipment	19.4	8.2	0.6	0.7	20.0	8.9
Infrastructure	62.5	54.4			62.5	54.4
Construction in progress	95.9	126.1			95.9	126.1
<b>Totals</b>	<b>\$ 288.1</b>	<b>\$ 273.0</b>	<b>\$ 48.4</b>	<b>\$ 45.3</b>	<b>\$ 336.5</b>	<b>\$ 318.3</b>



Major capital asset events during the current fiscal year included the following:

Governmental Activities:

- Construction in progress for DePaolo and Kennedy Middle Schools of \$7.5 million.
- Purchase of Open Space and Conservation Rights of \$2.0 million.
- Construction in progress for various Road Rehabilitation and Reconstruction Projects of \$5.5 million.

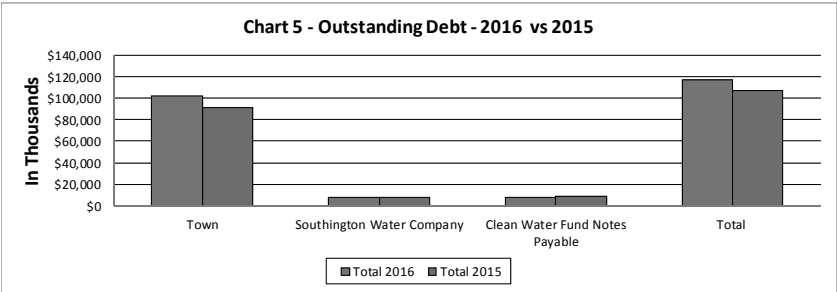
Business-Type Activities:

- Concluding construction of the WPC Sludge / Odor Control System for \$3.0 million.
- Partial design of WPC Upgrade and Renovation for \$911 thousand.

The Town's fiscal year 2016 - 2017 Capital Budget includes another \$1.3 million for the following capital projects: Fire Equipment, Public Safety Radio System, and Road Projects paid through LOCIP and Town Aid Roads.

Additional information on the Town's capital assets can be found in Note 5 of this report.

**Long-Term Debt.** At the end of the current fiscal year, the Town had total outstanding long-term debt of \$117.6, of which total Town bonded debt outstanding was \$102.4 million. All the bonded debt is backed by the full faith and credit of the Town government.



**TABLE 4  
OUTSTANDING DEBT, AT YEAR-END  
In Thousands**

	Governmental Activities		Business-Type Activities		Totals	
	2016	2015	2016	2015	2016	2015
General obligation bonds:						
Town	\$ 102,354	\$ 90,860	\$ -	\$ -	\$ 102,354	\$ 90,860
Southington Water Company	7,310	7,950	-	-	7,310	7,950
Clean Water Fund Notes Payable	7,958	8,526	-	-	7,958	8,526
Total	\$ 117,622	\$ 107,336	\$ -	\$ -	\$ 117,622	\$ 107,336

The Town of Southington's total debt outstanding increased by \$10.3 million or 9.6% during the 2015 - 2016 fiscal year. The increase is due to a bond sale in January 2016 of \$17.2 million of General Obligation Bonds.



The projects bonded for the Town were: \$12 million for the Middle Schools Project, \$4.2 million for Road and Bridge Improvements (2014) and \$1.0 million for Land Acquisition and Development Rights. The Town's bond sale resulted in the Town receiving a bond premium of \$708 thousand that has been set-aside in the Debt Reserve Fund to smooth future debt payments.

In January 2016, Standard and Poor's Rating Agency reaffirmed Southington's rating at AA+/Stable Outlook. Within the report, S&P referenced the Towns "Strong management conditions...with good financial policies and practices", "Strong budget flexibility", "Very strong economy" and "Very strong liquidity" among the factors influencing the Town's high credit rating. The "AA+" rating is only one notch away from the highest bond rating (AAA) awarded by S&P.

As a result of the Moody's rating recalibration to a "Global Scale" in May of 2010, the Town's underlying rating has been officially changed to Aa2 from A1. (The recalibration is not a change in credit rating, but rather a change from a municipal scale to a global scale).

The overall statutory limit for the Town is equal to 7 times annual receipts from taxation, or \$784.0 million. As of June 30, 2016, the Town recorded long-term debt of \$141.0 million, well below the statutory debt limits.

Additional information on the Town's long-term debt can be found in Note 7 of this report.

Other obligations include vacation pay and sick leave. More detailed information about the Town's long-term liabilities is presented in Note 7 to the financial statements.

### **Economic Factors and Next Year's Budgets and Rates**

The Town's unemployment rate at June 30, 2016 was 5.0%, a .7% increase from the same time last year. After six years ranging from 6.4% to 8%, the Town's unemployment rate has finally dropped to closer to the fiscal year 2008 level of 4.7% the Town experienced before the start of this recession.

The Town's unemployment rate compares favorably to the 5.9% for the State of Connecticut and is slightly higher than the 4.9% national rate. The unemployment rates continue to be a major concern nationwide as we draw out of this recessionary environment.

Elected and appointed officials considered these factors, among others, when setting the fiscal year 2016 - 2017 General Fund budget and tax rates.

As previously stated, the General Fund total fund balance increased from \$19.1 million at June 30, 2015 to \$20.5 million at June 30, 2016. Of this \$20.5 million General Fund balance, \$33 thousand was nonspendable due to form (inventory accounts), \$146 thousand was committed for Farm Heritage start-up costs, and \$598 thousand was assigned for purchases on order, leaving an unassigned fund balance of \$19.7 million in the General Fund at June 30, 2016. The Town feels that the \$19.7 million in the unassigned fund balance places the Town in a strong position to withstand unexpected events, and still have flexibility to cash fund additional Capital Projects.

The Town adopted a General Fund budget of \$141.4 million for 2016 - 2017 compared to an adopted budget of \$138.3 million for 2015-2016. This budget is \$3.1 million or 2.3% higher than the fiscal year 2015 - 2016 budget. Of this amount, the Board of Education budget increased \$2.1 million or 2.4%, the Town operating budget increased \$1.0 million or 2.1%.

Costs of the Town's business-type activities, accounted for in the Sewer Operating Fund, are expected to decrease by 4.1% to \$5.5 million by 4.1% for fiscal year 2016 - 2017. After the sewer rate changes of July 2014, the fund is generating sufficient revenue to cover the expenditures of the fund, so the sewer fixed rates were slightly decreased for fiscal year 2016 - 2017.

The Town hired Tighe & Bond Inc. to put together a Facilities Plan to review the current systems in an effort to gain better efficiencies in the Sewer's Operations. This project includes upgrade possibilities at the plant, as well as process improvements such as phosphorus removal and sludge digestion, as well as a sewer rate plan.

Town residents approved the \$57.1 million dollar Bond Ordinance for Water Pollution Control Facility Upgrade at referendum on November 2016.

### **Requests for Information**

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Emilia C. Portelinha, Finance Director, Town of Southington, P.O. Box 610, 75 Main Street, Southington, Connecticut 06489 or visit Southington's website at [www.Southington.org](http://www.Southington.org)

## **Basic Financial Statements**

**TOWN OF SOUTHTON, CONNECTICUT**  
**STATEMENT OF NET POSITION**  
**JUNE 30, 2016**  
**(In Thousands)**

	<b>Governmental Activities</b>	<b>Business-Type Activities</b>	<b>Total</b>
<b>Assets:</b>			
Cash and cash equivalents	\$ 39,462	\$ 3,694	\$ 43,156
Investments	10,858		10,858
Receivables, net	16,933	1,323	18,256
Inventory	94		94
Capital assets:			
Assets not being depreciated	120,966	39	121,005
Assets being depreciated, net	167,186	48,476	215,662
Total assets	<u>355,499</u>	<u>53,532</u>	<u>409,031</u>
<b>Deferred Outflows of Resources:</b>			
Deferred charge on refunding	1,492		1,492
Pension contributions made subsequent to the measurement date	3,953	97	4,050
Changes in projected pension investment earnings	1,288	42	1,330
Total deferred outflows of resources	<u>6,733</u>	<u>139</u>	<u>6,872</u>
<b>Liabilities:</b>			
Accounts and other payables	10,639	230	10,869
Other current liabilities		37	37
Bond anticipation notes	6,000		6,000
Unearned revenue	221		221
Noncurrent liabilities:			
Due within one year	11,903		11,903
Due in more than one year	159,793	556	160,349
Total liabilities	<u>188,556</u>	<u>823</u>	<u>189,379</u>
<b>Deferred Inflows of Resources:</b>			
Advance tax collections	49		49
<b>Net Position:</b>			
Net investment in capital assets	155,774	48,515	204,289
Restricted for:			
Trust purposes:			
Expendable	89		89
Nonexpendable	25		25
Unrestricted	17,739	4,333	22,072
Total Net Position	<u>\$ 173,627</u>	<u>\$ 52,848</u>	<u>\$ 226,475</u>

The accompanying notes are an integral part of the financial statements

TOWN OF SOUTHTON, CONNECTICUT  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2016  
(In Thousands)

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Governmental activities:							
General government	\$ 3,236	\$ 2,269	\$ 26	\$	(941)	\$	(941)
Public safety	20,184	1,887	140		(18,157)		(18,157)
Public works	15,777	2,197	1,037	2,161	(10,382)		(10,382)
Health and welfare	749	4	571		(174)		(174)
Human services	1,388	93	191	41	(1,063)		(1,063)
Parks and recreation	2,073	328	37		(1,708)		(1,708)
Public library	2,105	26	13		(2,066)		(2,066)
Planning and development	1,454	911			(543)		(543)
Education	108,892	2,281	36,275	3,237	(67,099)		(67,099)
Interest on long-term debt	2,830				(2,830)		(2,830)
Total governmental activities	158,688	9,996	38,290	5,439	(104,963)	-	(104,963)
Business-type activities:							
Sewer	5,162	5,708		4,761		5,307	5,307
Total	\$ 163,850	\$ 15,704	\$ 38,290	\$ 10,200	(104,963)	5,307	(99,656)
General revenues:							
Property taxes					112,320		112,320
Grants and contributions not restricted to specific programs					1,509		1,509
Unrestricted investment earnings					521		521
Miscellaneous revenue					1,525		1,525
Total general revenues					115,875	-	115,875
Change in net position					10,912	5,307	16,219
Net Position at Beginning of Year, as Restated					162,715	47,541	210,256
Net Position at End of Year					\$ 173,627	\$ 52,848	\$ 226,475

The accompanying notes are an integral part of the financial statements

**TOWN OF SOUTHTON, CONNECTICUT**  
**BALANCE SHEET - GOVERNMENTAL FUNDS**  
**JUNE 30, 2016**  
**(In Thousands)**

	<u>General</u>	<u>Capital Projects</u>	<u>Sewer Assessments</u>	<u>Debt Service</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>						
Cash and cash equivalents	\$ 12,310	\$ 11,207	\$ 958	\$ 5,369	\$ 3,426	\$ 33,270
Investments	10,534				324	10,858
Receivables, net	3,262	3,424	1,441		617	8,744
Due from other funds					46	46
Inventories	<u>33</u>				<u>59</u>	<u>92</u>
Total Assets	<u>\$ 26,139</u>	<u>\$ 14,631</u>	<u>\$ 2,399</u>	<u>\$ 5,369</u>	<u>\$ 4,472</u>	<u>\$ 53,010</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>						
Liabilities:						
Accounts and other payables	\$ 3,343	\$ 3,137	\$ 14	\$	\$ 856	\$ 7,350
Bond anticipation notes payable		6,000				6,000
Due to other funds	46					46
Unearned revenue					221	221
Total liabilities	<u>3,389</u>	<u>9,137</u>	<u>14</u>	<u>-</u>	<u>1,077</u>	<u>13,617</u>
Deferred Inflows of Resources:						
Advance property tax collections	49					49
Unavailable revenue - property taxes	2,186					2,186
Unavailable revenue - special assessments			1,437			1,437
Total deferred inflows of resources	<u>2,235</u>	<u>-</u>	<u>1,437</u>	<u>-</u>	<u>-</u>	<u>3,672</u>
Fund balances:						
Nonspendable	33				84	117
Restricted					783	783
Committed	146	5,494	948	5,369	2,528	14,485
Assigned	598					598
Unassigned	<u>19,738</u>					<u>19,738</u>
Total fund balances	<u>20,515</u>	<u>5,494</u>	<u>948</u>	<u>5,369</u>	<u>3,395</u>	<u>35,721</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 26,139</u>	<u>\$ 14,631</u>	<u>\$ 2,399</u>	<u>\$ 5,369</u>	<u>\$ 4,472</u>	<u>\$ 53,010</u>

(Continued on next page)

**TOWN OF SOUTHTON, CONNECTICUT**  
**BALANCE SHEET - GOVERNMENTAL FUNDS (CONTINUED)**  
**JUNE 30, 2016**  
**(In Thousands)**

Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position:

Amounts reported for governmental activities in the statement of net position (Exhibit I) are different because of the following:

Fund balances - total governmental funds	\$ 35,721
------------------------------------------	-----------

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds:

Governmental capital assets	\$ 408,220	
Less accumulated depreciation	(120,068)	
Net capital assets		288,152

Other long-term assets and deferred outflows are not available to pay for current-period expenditures and, therefore, are not recorded in the funds:

Property tax receivables greater than 60 days	2,186
Interest receivable on property taxes	834
Assessments receivable greater than 60 days	1,437
Interest receivable on assessments	47
Deferred amount in refunding	1,492
Long term receivable	7,310
Deferred outflows related to projected pension investment earnings	1,288
Deferred outflows related to pension contributions subsequent to the measurement date	3,953

Internal service funds are used by management to charge the costs of risk management to individual funds. The assets and liabilities of the internal service funds are reported with governmental activities in the statement of net position.

4,501

Long-term liabilities and deferred inflows, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the funds:

Bonds and notes payable	(117,622)
MERS prior service costs	(21)
Premium on issuance	(4,300)
Interest payable on bonds and notes	(1,598)
Compensated absences	(7,477)
Capital lease	(13,258)
OPEB liability	(11,314)
Heart and Hypertension	(7,379)
Net pension liability	(10,270)
Landfill closure	(55)

Net Position of Governmental Activities (Exhibit I)	\$ <u>173,627</u>
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The accompanying notes are an integral part of the financial statements

**TOWN OF SOUTHTON, CONNECTICUT  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2016  
(In Thousands)**

	General	Capital Projects	Sewer Assessments	Debt Service	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:						
Property taxes	\$ 111,979	\$	\$	\$	\$	\$ 111,979
Intergovernmental	33,321	4,229			6,537	44,087
Charges for services	3,491		223		5,608	9,322
Income on investments	491		27		2	520
Other revenues	825	550		1,524	248	3,147
Total revenues	<u>150,107</u>	<u>4,779</u>	<u>250</u>	<u>1,524</u>	<u>12,395</u>	<u>169,055</u>
Expenditures:						
Current:						
General government	4,545				8	4,553
Public safety	12,278				1,932	14,210
Public works	4,693				2,451	7,144
Health and welfare	643				9	652
Human services	876				150	1,026
Parks and recreation	1,917				372	2,289
Public library	1,517				39	1,556
Planning and development	1,037					1,037
Employee fringe benefits	9,519					9,519
Education	99,479				7,024	106,503
Debt and sundry	8,405		273	750		9,428
Capital outlay	493	22,557				23,050
Total expenditures	<u>145,402</u>	<u>22,557</u>	<u>273</u>	<u>750</u>	<u>11,985</u>	<u>180,967</u>
Excess (Deficiency) of Revenues over Expenditures	<u>4,705</u>	<u>(17,778)</u>	<u>(23)</u>	<u>774</u>	<u>410</u>	<u>(11,912)</u>
Other Financing Sources (Uses):						
Issuance of general obligation bonds		17,200				17,200
Premium on general obligation bonds				708		708
Issuance of capital leases	493					493
Transfers in	40	3,534		64	296	3,934
Transfers out	(3,830)	(64)			(40)	(3,934)
Total other financing sources (uses)	<u>(3,297)</u>	<u>20,670</u>	<u>-</u>	<u>772</u>	<u>256</u>	<u>18,401</u>
Net Change in Fund Balances	1,408	2,892	(23)	1,546	666	6,489
Fund Balances at Beginning of Year	<u>19,107</u>	<u>2,602</u>	<u>971</u>	<u>3,823</u>	<u>2,729</u>	<u>29,232</u>
Fund Balances at End of Year	<u>\$ 20,515</u>	<u>\$ 5,494</u>	<u>\$ 948</u>	<u>\$ 5,369</u>	<u>\$ 3,395</u>	<u>\$ 35,721</u>

(Continued on next page)



**TOWN OF SOUTHTON, CONNECTICUT**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN**  
**FUND BALANCES - GOVERNMENTAL FUNDS (CONTINUED)**  
**FOR THE YEAR ENDED JUNE 30, 2016**  
**(In Thousands)**

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities:

Amounts reported for governmental activities in the statement of activities (Exhibit II) are different because:

Net change in fund balances - total governmental funds (Exhibit IV)	\$ 6,489
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Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:

Capital outlay	26,060
Depreciation expense	(10,742)

The statement of activities reports losses arising from the trade-in of existing capital assets to acquire new capital assets. Conversely governmental funds do not report any gain or loss on a trade-in of capital assets. (37)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds, and revenues recognized in the funds are not reported in the statement of activities:

Long term receivable receipts	(640)
Property tax receivable - accrual basis change	196
Property tax interest and lien revenue - accrual basis change	144
Sewer assessment receivable-accrual basis change	(104)
Sewer assessment interest and lien revenue - accrual basis change	3
Changes to deferred outflows related to projected investment returns	1,288
Change in deferred outflows related to contributions made subsequent to the measurement date	(89)

The issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction has any effect on net position. Also, governmental funds report the effect of premiums, discounts and similar items when debt is first issued, whereas these amounts are amortized and deferred in the statement of activities. The details of these differences in the treatment of long-term debt and related items are as follows:

Issuance of general obligation bonds	(17,200)
Premiums on long term debt	(708)
Bond principal payments	6,346
Note principal payments	568
Issuance of capital leases	(493)
Capital lease principal payments	832
Accrued interest	(235)
Amortization of prior service costs	3
Amortization of deferred charge on refunding	(43)
Amortization of bond premiums	330

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

Compensated absences	43
Net pension liability	(4,772)
OPEB obligation	(1,617)
Heart and hypertension	313
Landfill post closure care and settlement	25
Changes to deferred inflows related to projected investment returns	4,224

Internal service funds are used by management to charge costs to individual funds. The net revenue of certain activities of internal services funds is reported with governmental activities.

728

Change in Net Position of Governmental Activities (Exhibit II)	<u>\$ 10,912</u>
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The accompanying notes are an integral part of the financial statements

**TOWN OF SOUTHLINGTON, CONNECTICUT**  
**STATEMENT OF NET POSITION - PROPRIETARY FUNDS**  
**JUNE 30, 2016**  
**(In Thousands)**

	<b>Business-Type Activities</b>	<b>Governmental Activities</b>
	<b>Sewer</b>	<b>Internal</b>
	<b>Enterprise Fund</b>	<b>Service Fund</b>
<b>Assets:</b>		
Current:		
Cash and cash equivalents	\$ 3,694	\$ 6,192
Accounts and other receivables	1,323	
Total current assets	<u>5,017</u>	<u>6,192</u>
Capital assets, net	48,515	
Total assets	<u>53,532</u>	<u>6,192</u>
<b>Deferred Outflows of Resources:</b>		
Changes related to projected investment earnings	42	
Pension contributions made subsequent to the measurement date	97	
Total deferred outflows of resources	<u>139</u>	<u>-</u>
<b>Liabilities:</b>		
Current:		
Accounts and other payables	230	1,691
Other accrued liabilities	37	
Noncurrent liabilities:		
Net pension liability	556	
Total liabilities	<u>823</u>	<u>1,691</u>
<b>Net Position:</b>		
Investment in capital assets	48,515	
Unrestricted	<u>4,333</u>	<u>4,501</u>
<b>Total Net Position</b>	<u><u>\$ 52,848</u></u>	<u><u>\$ 4,501</u></u>

The accompanying notes are an integral part of the financial statements

**TOWN OF SOUTHLINGTON, CONNECTICUT  
STATEMENT OF REVENUES, EXPENSES AND CHANGES  
IN NET POSITION - PROPRIETARY FUND  
FOR THE YEAR ENDED JUNE 30, 2016  
(In Thousands)**

	<b>Business-Type Activities Sewer Enterprise Fund</b>	<b>Governmental Activities Internal Service Fund</b>
Operating Revenues:		
Fund premiums	\$	\$ 25,100
Charges for services	5,705	
Fines, penalties and interest	3	
Total operating revenues	<u>5,708</u>	<u>25,100</u>
Operating Expenses:		
Plant	2,967	
Benefits	259	23,199
Depreciation	1,666	
Administration and other	270	1,173
Total operating expenses	<u>5,162</u>	<u>24,372</u>
Income before Capital Grants and Contributions	546	728
Capital Grants and Contributions	<u>4,761</u>	
Change in Net Position	5,307	728
Net Position at Beginning of Year, as restated	<u>47,541</u>	<u>3,773</u>
Net Position at End of Year	<u>\$ 52,848</u>	<u>\$ 4,501</u>

The accompanying notes are an integral part of the financial statements

**TOWN OF SOUTHTON, CONNECTICUT**  
**STATEMENT OF CASH FLOWS - PROPRIETARY FUND**  
**FOR THE YEAR ENDED JUNE 30, 2016**  
**(In Thousands)**

	<b>Business-Type Activities Sewer Enterprise Fund</b>	<b>Governmental Activities Internal Service Fund</b>
Cash Flows from Operating Activities:		
Cash received from customers and granting agencies	\$ 5,859	\$
Cash received for premiums - Town departments and agencies		25,104
Cash payments to suppliers for goods and services	(3,445)	
Cash payments to employees for services		
Cash payments to providers of benefits	(259)	(22,944)
Cash payments for service fees		(1,173)
Net cash provided by (used in) operating activities	<u>2,155</u>	<u>987</u>
Cash Flows from Capital Financing Activities:		
Capital Contributions	4,761	
Acquisition of capital assets	(4,857)	
Net cash provided by (used in) capital financing activities	<u>(96)</u>	<u>-</u>
Net Increase (Decrease) in Cash and Cash Equivalents	2,059	987
Cash and Cash Equivalents at Beginning of Year	<u>1,635</u>	<u>5,205</u>
Cash and Cash Equivalents at End of Year	<u>\$ 3,694</u>	<u>\$ 6,192</u>
Reconciliation of Operating Income (Loss) to Net Cash		
Provided by (Used in) Operating Activities:		
Operating income (loss)	\$ 546	\$ 728
Depreciation	1,666	
Adjustments to reconcile operating income (loss) to net cash		
provided by (used in) operating activities:		
Increase in accounts receivable	151	4
Increase in due to other funds		
Increase (decrease) in accounts payable and accrued liabilities	(210)	255
Change in net pension liability and related deferrals	<u>2</u>	<u></u>
Net Cash Provided by (Used in) Operating Activities	<u>\$ 2,155</u>	<u>\$ 987</u>
Noncash Capital Financing Activities:		
Capital assets transferred from governmental funds	<u>\$ 4,691</u>	<u>\$ -</u>

The accompanying notes are an integral part of the financial statements

**TOWN OF SOUTHLINGTON, CONNECTICUT**  
**STATEMENT OF FIDUCIARY NET POSITION - FIDUCIARY FUNDS**  
**JUNE 30, 2016**  
**(In Thousands)**

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	<b>Agency Funds</b>
Assets:	
Cash and cash equivalents	\$ 1,619
Investments	<u>98</u>
Total assets	<u>\$ 1,717</u>
Liabilities:	
Fiduciary Deposits	<u>\$ 1,717</u>

The accompanying notes are an integral part of the financial statements

**TOWN OF SOUTHTON, CONNECTICUT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2016**

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(In Thousands)

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Town of Southington, Connecticut (the Town) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant policies of the Town are described below.

**A. Reporting Entity**

Accounting principles generally accepted in the United States of America require that the reporting entity include the primary government and its component units, entities for which the government is considered to be financially accountable, all organizations for which the primary government is financially accountable and other organizations that by the nature and significance of their relationship with the primary government would cause the financial statements to be incomplete or misleading if excluded.

**Related Organizations**

The Town of Southington Water Company (the Water Company) operates the only water system in the Town. The operations of the Water Company benefit primarily Town residents. The Water Company is an agency that is independent from the Town in all administrative, operational and financial matters. The Board of Water Commissioners is elected by the voters of the Town independently from the Town Council and they do not report nor answer to the Town Council. The Water Company may independently issue its own debt. In prior years, the Town included the Water Company in their general obligation debt only for the purposes of obtaining a lower interest rate for the Water Company. In 2001 legal counsel determined that the Water Company is legally capable of issuing its own debt and it is the Town's option to include them in their debt issuance at their discretion.

The Southington Housing Authority, Inc., a body corporate and politic, provides services primarily to Town residents. Although the Town appoints the governing body, the Town does not have the ability to significantly influence the programs, projects, activities or level of services performed or provided by the Housing Authority. The Southington Housing Authority, Inc., is not fiscally dependent on the Town.

**B. Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Town. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

**TOWN OF SOUTHTON, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2016**

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(In Thousands)

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

**C. Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary funds financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, charges for services, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received.

The Town reports the following major governmental funds:

The General Fund is the Town's primary operating fund. It accounts for all financial resources of the Town, except those required to be accounted for in another fund.

The Capital Projects Fund accounts for the financial resources to be used for the acquisition or construction of major capital facilities.

The Sewer Assessments Fund accounts for the proceeds of sewer line assessments used to fund debt service costs related to sewer line extension projects within the Town. The major source of revenue is sewer assessments. The Town issues general obligation debt to fund capital improvements to sewer lines.

The Debt Service Fund accounts for the financial resources to be used to pay the interest and principal of long-term debt.

The Town reports the following as a major proprietary fund:

The Sewer Fund accounts for the activities of the government's sewer operations.

**TOWN OF SOUTHTON, CONNECTICUT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2016**

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(In Thousands)

Additionally, the Town reports the following fund types:

The Internal Service Fund accounts for health benefits program for Town employees.

The Agency Funds include the student activities and the escrow deposits and C-Pace program. They are custodial in nature and do not involve measurement of results of operation.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments in lieu of taxes and other charges between certain Town's functions because the elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include property taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Sewer Fund and of the Town's Internal Service Fund are charges to customers for sales and services. Operating expenses for the enterprise fund and the internal service fund include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as they are needed. Unrestricted funds are used in the following order: committed, assigned then unassigned.

**D. Deposits and Investments**

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the Town to invest in obligations of the U.S. Treasury, commercial paper, corporate bonds, repurchase agreements and certain other investments.

Investments for the Town are reported at fair value.

**E. Receivables and Payables**

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances." All trade and property tax receivables are shown net of an allowance for uncollectibles.



**TOWN OF SOUTHTON, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2016**

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(In Thousands)

The Town's property tax is levied each July 1 on the assessed value as of the prior October 1 for all real property, motor vehicles and commercial personal property located in the Town. Assessed values are established by the Town Assessment Board at 70% of estimated market value. A revaluation of all real property is required to be completed no less than every ten years. The Town performed a statistical revaluation as of October 1, 2011. The Town's next revaluation with full inspections will be October 1, 2015. The assessed value for the Grand List of October 1, 2014, upon which the fiscal 2016 levy was based, was \$3.8 billion. A 29.14 mill rate was applied to the Grand List.

Taxes are due in two equal installments on the July 1 and January 1 following the levy date, although a 30-day grace period is provided. Current tax collections for the years ended June 30, 2016 and 2015 were 98.86% and 98.84%, respectively, of the adjusted tax levy. Uncollected property taxes are recorded as receivables, net of an allowance for estimated uncollectible accounts. Unpaid taxes are lien on or before June 30 following the due date. The revenue relating to property taxes not collected during the fiscal year and within 60 days after the close of the fiscal year is deferred.

**F. Inventories and Prepaid Items**

All inventories are valued at cost using the first-in/first-out (FIFO) method. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

**G. Capital Assets**

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$10,000 (amount not rounded) and an estimated useful life in excess of 5 years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the primary government is depreciated using the straight-line method over the following estimated useful lives:

<b>Assets</b>	<b>Years</b>
Buildings	50
Building improvements	25
Public domain infrastructure	35-70
System infrastructure	15
Vehicles	7
Office equipment	7
Computer equipment	7

**TOWN OF SOUTHTON, CONNECTICUT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2016**

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(In Thousands)

**H. Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position or fund balance that applies to a future period or periods and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Town reports a deferred charge on refunding and deferred outflows related to pensions in the government-wide statement of net position. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. A deferred outflow of resources related to pension results from differences between expected and actual experience, changes in assumptions or other inputs. These amounts are deferred and included in pension expense in a systematic and rational manner over a period equal to the average of the expected remaining service lives of all employees that are provided with benefits through the pension plan (active employees and inactive employees).

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position or fund balance that applies to a future period or periods and so will not be recognized as an inflow of resources (revenue) until that time. The Town reports a deferred inflow of resources for advance property tax collections in the government-wide statement of net position and in the governmental funds. The advance property tax collections represent taxes inherently associated with a future period. This amount is recognized during the period in which the revenue is associated. For governmental funds, the Town reports unavailable revenue, which arises only under the modified accrual basis of accounting. The governmental funds report unavailable revenues from property taxes and special assessments. These amounts are deferred and recognized as an inflow of resources (revenue) in the period in which the amounts become available.

**I. Compensated Absences**

A limited amount of vacation earned may be accumulated by certain employees until termination of their employment, at which time they are paid for accumulated vacation. Sick leave may be accumulated by Fire Department and AFSCME employees in accordance with union contracts until retirement, termination or death, at which time they are paid for a percentage of their accumulated sick leave.

The Town's accounting and financial reporting policy for compensated absences is based on GASB Statement 16. Compensated absences are accrued at current salary rates and paid by the General Fund.

**J. Net Pension Liability**

The net pension liability is measured as the portion of the actuarial present value of projected benefits that is attributed to past periods of employee service (total pension liability), net of the pension plan's fiduciary net position. The pension plan's fiduciary net position is determined using the same valuation methods that are used by the pension plan for purposes of preparing its statement of fiduciary net position. The net pension liability is measured as of a date (measurement date) no earlier than the end of the employer's prior fiscal year, consistently applied from period to period.

**TOWN OF SOUTHLINGTON, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2016**

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(In Thousands)

**K. Net OPEB Obligation**

The net OPEB obligation represents the cumulative difference between the annual OPEB cost and the Town's contributions to the plans. These amounts are calculated on an actuarial basis and are recorded as noncurrent assets and/or noncurrent liabilities, accordingly, in the government-wide financial statements.

**L. Long-Term Obligations**

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or proprietary fund type statement of net position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of any significant applicable bond premium or discount. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenses.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

**M. Fund Equity and Net Position**

In the government-wide financial statements and in proprietary fund types, net position is classified in the following categories:

**Net Investment in Capital Assets**

This category groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets reduces this category.

**Restricted Net Position**

This category represents the net position of the Town which is restricted by externally imposed constraints placed on net position by grantors, contributors or laws and regulations of other governments.

**Unrestricted Net Position**

This category represents the net position of the Town which is not restricted for any project or other purpose.

In the fund financial statements, fund balances of governmental funds are classified in five separate categories. The five categories, and their general meanings, are as follows:

**Nonspendable Fund Balance**

This represents amounts that cannot be spent due to form (e.g., inventories and prepaid amounts).

**TOWN OF SOUTHLINGTON, CONNECTICUT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2016**

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(In Thousands)

**Restricted Fund Balance**

This represents amounts constrained for a specific purpose by external parties, such as grantors, creditors, contributors or laws and regulations of their governments.

**Committed Fund Balance**

This represents amounts constrained for a specific purpose by a government using its highest level of decision-making authority (Town Council). A resolution approved by the Board of Finance is required to modify or rescind a fund balance commitment.

**Assigned Fund Balance**

This represents amounts constrained for the intent to be used for a specific purpose by a governing board or a body or official that has been delegated authority to assign amounts by the Town Charter. The Finance Director is authorized to assign fund balances through the carry forward of appropriations to a subsequent year pending approval from the Board of Finance.

**Unassigned Fund Balance**

This represents fund balance in the General Fund in excess of nonspendable, restricted, committed and assigned fund balance. If another governmental fund has a fund balance deficit, it is reported as a negative amount in unassigned fund balance.

The Town has adopted a written fund balance policy which states that the Town shall strive to maintain during the year and specifically at fiscal year end a level of general fund unassigned fund balance, also known as accumulated surplus or the rainy day fund at 10% of actual year end general fund revenues. The 10% shall be known as the Town's "floor".

**N. Accounting Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**A. Budgetary Information**

Chapter VII of the Town Charter governs the financial provisions of the Town. The Town Manager presents the budget to the Board of Finance. After required hearings, the Board of Finance recommends its budget to the Town Council. At the annual budget meeting held in May, the Council may adopt the recommended budget or may reduce or increase the proposed estimated expenditures, by the required number of votes. After completing such action, the Town Council shall adopt the budget by resolution and notify the Board of Finance, the Board of Education and the Town Manager.

The Board of Finance shall, upon adoption of the budget by the Town Council, fix a rate of taxation on the last Grand List, sufficient to produce the required revenue to preserve a balanced relation between estimated receipts and expenditures, net of provision for other estimated revenue and cash surplus or deficit.

**TOWN OF SOUTHLINGTON, CONNECTICUT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2016**

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(In Thousands)

**Additional Appropriations and Transfers:**

The control level on which expenditures may not legally exceed appropriations is the object level. Each department must seek approval from the Board of Finance and/or the Town Council for any appropriations or transfers. The Town Council, on the recommendation of the Board of Finance, may appropriate at any time, subject to the other provisions of Chapter VII, any unappropriated and unencumbered cash balance in the Town treasury. The Board of Finance may at any time transfer any unencumbered appropriation balance, or portion thereof, between general classifications of expenditures within an office, department or agency, not to exceed \$500 (amount not rounded). Transfers in excess of \$500 (amount not rounded) within departments, and all transfers between departments must be approved by the Town Council. Through a charter revision question passed on November 5, 2013, the Town Manager has authorization to transfer within a department, not to exceed \$1,000. During the last three months of the fiscal year, the Town Council may, upon the recommendation of the Board of Finance, by resolution transfer any unencumbered appropriation balance, or portion thereof, from one office, department or agency to another to meet a pressing need for public expenditure. No money shall be expended, or obligation for such expenditure incurred, by any department, office, board, commission or agency of the Town, except in accordance with an appropriation by the Town Council.

The budget is prepared on a modified accrual basis of accounting except for the accrual of payroll. All appropriations lapse at the end of the budget year to the extent that they have not been expended or lawfully encumbered. Encumbrances outstanding at the end of the year are reappropriated as continued appropriations. Encumbrances are established by adoption of the Town Council (continuing appropriations). Authorized continuing appropriations are presented as assignments of fund balance since the commitments will be honored in subsequent years. Encumbrances do not constitute expenditures or liabilities for accounting principles generally accepted in the United States of America or budgetary purposes. Only the General Fund has a legally adopted annual budget.

Budgeted amounts are as originally adopted or as amended by the Town Council. During the year, \$2,990 of supplemental budgetary appropriations from the General Fund were made, \$1,745 from revised revenue estimates, and \$1,245 from continued appropriations from the prior year. Also, at year end \$598 of appropriations were reappropriated.

**3. CASH, CASH EQUIVALENTS AND INVESTMENTS**

The deposit of public funds is controlled by the Connecticut General Statutes (Section 7-402). Deposits may be made in a "qualified public depository" as defined by Statute, or, in amounts not exceeding the Federal Deposit Insurance Corporation insurance limit in an "out of state bank," as defined by the Statutes, which is not a "qualified public depository."

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The Connecticut General Statutes (Section 7-400) permit municipalities to invest in: 1) obligations of the United States and its agencies; 2) highly rated obligations of any state of the United States or of any political subdivision, authority or agency thereof; and 3) shares or other interests in custodial arrangements or pools maintaining constant net asset values and in highly rated no-load open end money market and mutual funds (with constant or fluctuating net asset values) whose portfolios are limited to obligations of the United States and its agencies, and repurchase agreements fully collateralized by such obligations. Other provisions of the Statutes cover specific municipal funds with particular investment authority. The provisions of the Statutes regarding the investment of municipal pension funds do not specify permitted investments. Therefore, investment of such funds is generally controlled by the laws applicable to fiduciaries and the provisions of the applicable plan.

The Statutes (Sections 3-24f and 3-27f) also provide for investment in shares of the State Short-Term Investment Fund (STIF) and the State Tax Exempt Proceeds Fund (TEPF). These investment pools are under the control of the State Treasurer, with oversight provided by the Treasurer's Cash Management Advisory Board and are regulated under the State Statutes and subject to annual audit by the Auditors of Public Accounts. Investment yields are accounted for on an amortized-cost basis with an investment portfolio that is designed to attain a market-average rate of return throughout budgetary and economic cycles. Investors accrue interest daily based on actual earnings, less expenses and transfers to the designated surplus reserve, and the fair value of the position in the pool is the same as the value of the pool shares.

**Deposits**

**Deposit Custodial Credit Risk**

Custodial credit risk is the risk that, in the event of a bank failure, the Town's deposit will not be returned. The Town does not have a deposit policy for custodial credit risk. The deposit of public funds is controlled by the Connecticut General Statutes. Deposits may be placed with any qualified public depository that has its main place of business in the State of Connecticut. Connecticut General Statutes require that each depository maintain segregated collateral (not required to be based on a security agreement between the depository and the municipality and, therefore, not perfected in accordance with federal law) in an amount equal to a defined percentage of its public deposits based upon the depository's risk based capital ratio.

Based on the criteria described in GASB Statement No. 40, *Deposits and Investment Risk Disclosures*, \$44,745 of the Town's bank balance of \$46,088 was exposed to custodial credit risk as follows:

Uninsured and uncollateralized	\$ 40,151
Uninsured and collateral held by the pledging trust department, not in the Town's name	<u>4,594</u>
Total Amount Subject to Custodial Credit Risk	<u>\$ 44,745</u>

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**Cash Equivalents**

At June 30, 2016, the Town's cash equivalents amounted to \$57. The following table provides a summary of the Town's cash equivalents excluding U.S. government guaranteed obligations) as rated by nationally recognized statistical rating organizations. The pools all have maturities of less than one year.

	<b><u>Standard &amp; Poor's</u></b>
National Financial Services*	
State Short-Term Investment Fund (STIF)	AAAm

**Investments**

As of June 30, 2016, the Town had the following investments:

<b>Investment Type</b>	<b>Credit Rating</b>	<b>Fair Value</b>	<b>Investment Maturities (Years)</b>	
			<b>Less Than 1</b>	<b>1 - 10</b>
Interest-bearing investments:				
Certificates of deposit	*	\$ 10,366	\$ 3,429	\$ 6,937
US Government backed securities	Aaa	<u>520</u>	<u>520</u>	<u>520</u>
Total		10,886	<u><u>3,429</u></u>	<u><u>7,457</u></u>
Other investments:	N/A			
Mutual funds	N/A	62		
Common stock	N/A	3		
Alternative Investments		<u>5</u>		
Total Investments		<u><u>\$ 10,956</u></u>		

\*Subject to coverage by Federal Depository Insurance and collateralization.

**Interest Rate Risk**

The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

**Credit Risk - Investments**

As indicated above, State Statutes limit the investment options of cities and towns. The Town has no investment policy that would further limit its investment choices.

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**Concentration of Credit Risk**

The Town's investment policy does not allow for an investment in any one issuer that is in excess of 5% of the Town's total investments.

**Custodial Credit Risk**

Custodial credit risk for an investment is the risk that, in the event of the failure of the counterparty (the institution that pledges collateral or repurchase agreement securities to the Town or that sells investments to or buys them for the Town), the Town will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Town does not have a policy for custodial credit risk. At June 30, 2016, the Town had \$3 of uninsured and unregistered securities held by the counterparty, or by its trust department or agent that were not in the Town's name.

The Town adopted new accounting guidance, GASB Statement No. 72, *Fair Value Measurement and Application*. The new disclosure is presented below:

The Town categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements); followed by quoted prices in inactive markets or for similar assets or with observable inputs (Level 2 measurements); and the lowest priority to unobservable inputs (Level 3 measurements). The Town has the following recurring fair value measurements as of June 30, 2016:

	June 30, 2016	Fair Value Measurements Using		
		Level 1	Level 2	Level 3
Investments by fair value level:				
U.S. Government agencies	\$ 520	\$ 520		\$
Common stock	3	3		
Mutual funds	62	62		
Alternative investments	5			5
Total investments by fair value level	\$ 590	\$ 585	\$ -	\$ 5

Debt and equity securities classified in Level 1 of the fair value hierarchy are valued using prices quoted in active markets for those securities. Debt securities classified in Level 2 of the fair value hierarchy are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices. Venture capital investments classified in Level 3 are valued using either a discounted cash flow or market comparable companies technique.



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**4. RECEIVABLES**

Receivables as of year end for the Town's individual major funds and nonmajor, internal service and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	<u>General</u>	<u>Capital Projects</u>	<u>Sewer Assessment</u>	<u>Debt Service</u>	<u>Sewer Enterprise</u>	<u>Internal Service</u>	<u>Nonmajor and Other Funds</u>	<u>Total</u>
Receivables:								
Taxes *	\$ 2,575	\$	\$	\$	\$	\$	\$	\$ 2,575
Accounts	40				1,316		484	1,840
Special assessments			1,441					1,441
Intergovernmental	760	3,424			7		133	4,324
Interest **								-
Gross receivables	<u>3,375</u>	<u>3,424</u>	<u>1,441</u>	<u>-</u>	<u>1,323</u>	<u>-</u>	<u>617</u>	<u>10,180</u>
Less allowance for uncollectibles	<u>113</u>							<u>113</u>
Net Total Receivables	<u>\$ 3,262</u>	<u>\$ 3,424</u>	<u>\$ 1,441</u>	<u>\$ -</u>	<u>\$ 1,323</u>	<u>\$ -</u>	<u>\$ 617</u>	<u>\$ 10,067</u>

\* Does not include amount due from Southington Water Company for bonds \$7,310

\*\* Does not include accrued interest on property taxes and assessments receivable of \$834 and \$47, respectively.

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**5. CAPITAL ASSETS**

Capital asset activity for the year ended June 30, 2016 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 23,052	\$ 1,070	\$	\$ 24,122
Conservation Restrictions & Development Rights		975		975
Construction in progress	<u>126,083</u>	<u>14,887</u>	<u>45,101</u>	<u>95,869</u>
Total capital assets not being depreciated	<u>149,135</u>	<u>16,932</u>	<u>45,101</u>	<u>120,966</u>
Capital assets being depreciated:				
Buildings	119,459	31,934	136	151,257
Machinery and equipment	23,671	12,361	1,181	34,851
Infrastructure	<u>91,212</u>	<u>9,934</u>		<u>101,146</u>
Total capital assets being depreciated	<u>234,342</u>	<u>54,229</u>	<u>1,317</u>	<u>287,254</u>
Less accumulated depreciation for:				
Buildings	58,287	7,835	105	66,017
Machinery and equipment	15,485	1,131	1,175	15,441
Infrastructure	<u>36,834</u>	<u>1,776</u>		<u>38,610</u>
Total accumulated depreciation	<u>110,606</u>	<u>10,742</u>	<u>1,280</u>	<u>120,068</u>
Total capital assets being depreciated, net	<u>123,736</u>	<u>43,487</u>	<u>37</u>	<u>167,186</u>
Governmental Activities Capital Assets, Net	<u>\$ 272,871</u>	<u>\$ 60,419</u>	<u>\$ 45,138</u>	<u>\$ 288,152</u>
Business-type activities:				
Capital assets not being depreciated:				
Land	\$ 39	\$	\$	\$ 39
Capital assets being depreciated:				
Buildings and system	77,562	4,792		82,354
Machinery and equipment	<u>1,881</u>	<u>65</u>		<u>1,946</u>
Total capital assets being depreciated	<u>79,443</u>	<u>4,857</u>	<u>-</u>	<u>84,300</u>
Less accumulated depreciation for:				
Buildings and system	32,979	1,533		34,512
Machinery and equipment	<u>1,179</u>	<u>133</u>		<u>1,312</u>
Total accumulated depreciation	<u>34,158</u>	<u>1,666</u>	<u>-</u>	<u>35,824</u>
Total capital assets being depreciated, net	<u>45,285</u>	<u>3,191</u>	<u>-</u>	<u>48,476</u>
Business-Type Activities Capital Assets, Net	<u>\$ 45,324</u>	<u>\$ 3,191</u>	<u>\$ -</u>	<u>\$ 48,515</u>

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Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities:	
General government	\$ 346
Public safety	784
Public works	1,803
Human services	60
Planning and development	10
Parks and recreation	224
Library	39
Education	<u>7,476</u>
Total Depreciation Expense - Governmental Activities	\$ <u>10,742</u>
Business-type activities:	
Sewer Enterprise Fund	\$ <u>1,666</u>

**Construction Commitments**

The Town has active construction projects as of June 30, 2016. The projects include roads, bridges, water and sewer lines, and school building improvements. At year end the Town's commitments with contractors are as follows:

Construction Commitments

<u>Project</u>	<u>Spent-to-Date</u>	<u>Commitment</u>
West Queen Street Bridge	\$ 968	\$ 22
Queen Street Pump Station	810	73
TH Improvements - Elevator	93	5
Energy Conservation (Noresco)	12,587	614
Old Mountain Road Culvert	663	35
WPC Sludge Odor	3,714	249
Southington High School Atrium Roof	128	71
DePaolo Middle School	38,846	230
Kennedy Middle School	<u>38,697</u>	<u>149</u>
Total	\$ <u>96,506</u>	\$ <u>1,448</u>

The commitments are being financed as follows:

- School projects are financed by bonds and grants from the State Department of Education.
- Other projects are primarily funded by Town general obligation bonds.

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**6. INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS**

Individual fund interfund receivable and payable balances, which result from short-term cash flows needs, are as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
Nonmajor Governmental Funds	General Fund	\$ <u>46</u>

Interfund transfers are used to supplement revenues to other funds. The transfers that occurred during the year are as follows:

	<u>Transfers In</u>				<u>Total Transfers Out</u>
	<u>General Fund</u>	<u>Capital Projects Fund</u>	<u>Debt Service</u>	<u>Nonmajor Governmental</u>	
Transfers out:					
General Fund	\$	\$ 3,534	\$	\$ 296	\$ 3,830
Capital Projects			64		64
Nonmajor governmental	<u>40</u>				<u>40</u>
Total Transfers In	\$ <u>40</u>	\$ <u>3,534</u>	\$ <u>64</u>	\$ <u>296</u>	\$ <u>3,934</u>

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**7. LONG-TERM DEBT**

**Changes in Long-Term Liabilities**

Long-term liability activity for the year ended June 30, 2016 was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Governmental Activities:					
Bonds payable:					
General obligation					
bonds:					
Town	\$ 90,860	\$ 17,200	\$ 5,706	\$ 102,354	\$ 7,580
Southington Water					
Company	7,950		640	7,310	640
Premium on bonds	3,922	708	330	4,300	
State of Connecticut - serial note	8,526		568	7,958	568
Total bonds and notes payable	<u>111,258</u>	<u>17,908</u>	<u>7,244</u>	<u>121,922</u>	<u>8,788</u>
Compensated absences	7,520	1,689	1,732	7,477	1,734
Capital leases	13,597	493	832	13,258	832
OPEB obligation	9,697	2,748	1,131	11,314	
Net pension liability	5,498	4,772		10,270	
Prior service costs	24		3	21	3
Heart and hypertension	7,692	20	333	7,379	519
Landfill closure and					
postclosure	80		25	55	27
Total Governmental Activities					
Long-Term Liabilities	<u>\$ 155,366</u>	<u>\$ 27,630</u>	<u>\$ 11,300</u>	<u>\$ 171,696</u>	<u>\$ 11,903</u>
Business Type Activities:					
Net pension liability	<u>\$ 394</u>	<u>\$ 162</u>	<u>\$ -</u>	<u>\$ 556</u>	<u>\$ -</u>

In prior years, the General Fund has typically been used to liquidate the net pension liability and the net OPEB obligation.

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Bonds payable at June 30, 2016 are comprised of the following issues:

	<b>Date of Issue</b>	<b>Original Issue</b>	<b>Interest Rate (%)</b>	<b>Date of Maturity</b>	<b>Principal Outstanding June 30, 2016</b>
<b>General Purpose Bonds:</b>					
General Purpose	2009	2,175	3.00-4.00	08/01/27	\$ 260
Refunding (General Purpose)	2010	2,098	2.00-5.00	05/15/21	915
General Purpose	2011	1,713	2.50-4.25	08/01/30	875
Refunding (General Purpose)	2011	6,042	2.00-5.00	02/01/24	3,806
Refunding (General Purpose)	2012	3,106	2.00-4.00	11/01/25	2,286
General Purpose	2014	7,705	3.00-4.00	01/15/34	7,000
General Purpose	2015	6,720	2.00-4.00	01/15/35	6,720
Refunding (General Purpose)	2015	2,408	1.00-5.00	09/01/28	2,208
General Purpose	2016	5,200	2.00-4.00	01/15/36	5,200
					<u>29,270</u>
<b>School Bonds:</b>					
Schools	2009	12,965	3.00-4.00	08/01/27	1,380
Refunding (Schools)	2010	8,008	2.00-5.00	05/15/21	3,606
Schools	2011	6,902	2.50-4.25	08/01/30	5,155
Refunding (Schools)	2011	745	2.00-5.00	02/01/24	472
Refunding (Schools)	2012	1,958	2.00-4.00	11/01/25	1,613
Schools	2014	15,000	3.00-4.00	01/15/34	14,210
Schools	2015	15,000	2.00-4.00	01/15/35	15,000
Refunding (Schools)	2015	8,036	1.00-5.00	09/01/28	7,486
Schools	2016	12,000	2.00-4.00	01/15/36	12,000
					<u>60,922</u>
<b>Sewer Bonds:</b>					
Refunding (Sewers)					
Sewers	2010	959	2.00-5.00	05/15/21	204
Refunding (Sewers)	2011	3,330	2.50-4.25	08/01/30	2,290
Refunding (Sewers)	2011	1,958	2.00-5.00	02/01/24	1,237
Sewers	2012	1,851	2.00-4.00	11/01/25	1,506
Refunding (Sewers)	2015	5,200	2.00-4.00	01/15/35	5,200
	2015	1,841	1.00-5.00	09/01/28	1,726
State of Connecticut serial notes payable:					
Clean Water Fund Loan 590-C	2011	11,068	2.00	06/30/30	7,957
					<u>20,120</u>
<b>Water Bonds:</b>					
Water					
Water	2011	3,410	2.50-4.25	08/01/21	2,030
	2014	5,870	3.00-4.00	01/15/34	5,280
					<u>7,310</u>
Total					<u>\$ 117,622</u>

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The annual requirements to amortize bond and notes principal and interest are as follows:

<b>Due During Fiscal Year Ending June 30,</b>	<b>Principal</b>	<b>Interest</b>
2017	\$ 8,788	\$ 3,905
2018	9,758	3,617
2019	9,478	3,284
2020	9,413	2,936
2021	8,618	2,575
2022-2026	34,507	8,506
2027-2031	24,544	4,108
2032-2036	12,516	1,020
<b>Total</b>	<b>\$ 117,622</b>	<b>\$ 29,951</b>

All bonds are general obligation bonds secured by the general revenue raising powers of the Town. Payment will be provided by General Fund revenues for general purpose bonds and user fees charged by the Southington Water Company, an independent entity, for water bonds. The Town issued debt on behalf of the Southington Water Company. At June 30, 2016, \$7,310 is recorded as amounts to be provided by other entities in the government-wide financial statements. The Town does not have any overlapping debt.

The Town is subject to the General Statutes of the State of Connecticut, which limit the amount of debt outstanding at June 30, 2016. In no case shall total indebtedness exceed seven times annual receipts from taxation. The maximum debt amount permitted under this formula would be approximately \$784.0 million. Bonds authorized but unissued are \$31,103 as of June 30, 2016.

**General Obligation Bonds Issue**

On January 15, 2016, the Town issued \$17,200 of general obligation bonds with interest rates ranging from 2% to 4%.

**Prior Year Defeasance of Debt**

In prior years, the Town had defeased certain general obligation bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the Town's financial statements. As of June 30, 2016, the amount of defeased debt outstanding was \$11,165 and the escrow balance was \$8,272.

**Compensated Absences**

Employees can accumulate additional amounts of unused vacation and sick leave time (as determined by individual union contracts) until termination of their employment. At termination, pay-out provisions as determined by individual union contract provides for payments to vested employees.

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The following is a summary of management's estimate of the vested liability for lump-sum payments to employees as of June 30, 2016:

Town	\$ 1,569
Board of Education	<u>5,908</u>
Total	<u>\$ 7,477</u>

**Capital Leases**

The Board of Education has entered into a several lease agreement as lessee for financing the acquisition of computer equipment and the Town has entered into an equipment lease purchase agreement for energy improvements made to Town and Board of Education buildings. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception date. The net undepreciated value of assets purchased by capital lease approximates the principal balance payable of \$13,258 at June 30, 2016. The following is a summary of capital lease commitments as of June 30, 2016.

<u>Year Ending June 30,</u>	<u>Amount</u>
2017	\$ 1,349
2018	1,125
2019	982
2020	1,004
2021	1,017
Thereafter	<u>10,525</u>
Subtotal	16,002
Less interest	<u>(2,744)</u>
Principal Balance	<u>\$ 13,258</u>

**Bond Anticipation Notes**

The Town uses bond anticipation notes during the construction period of various public projects prior to the issuance of bonds at the completion of the project. The Town has issued the following bond anticipation notes during the year ended June 30, 2016:

Outstanding July 1, 2015	\$ 12,000
Repayments	(12,000)
New Borrowings	<u>6,000</u>
Outstanding June 30, 2016	<u>\$ 6,000</u>

The bond anticipation notes outstanding on June 30, 2016 mature of January, 27, 2017 and bear interest at 2%.



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**8. RISK MANAGEMENT**

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks did not exceed commercial insurance coverage during the years ended June 30, 2016, 2015 or 2014. Town insurance can be described as follows:

**Employee Health Insurance**

The Medical Claims Fund (the Fund), which has been recorded as an Internal Service Fund, was established to account for the medical claims activity of the Town's employees as well as the related funding. Anthem Blue Cross/Blue Shield of Connecticut administers the plan for which the Fund pays a fee.

The Fund establishes claims liabilities based on estimates of claims that have been incurred but not reported; accordingly, the Fund recorded an additional liability at June 30, 2016 of \$1,691.

Premium payments are reported as quasi-external interfund transactions for Town entities, and accordingly, they are treated as operating revenues of the Self-Insurance Fund and operating expenditures of the participating funds.

A schedule of changes in the claims liability for the years ended June 30, 2016 and 2015, is presented below:

<u>Fiscal Year</u>	<u>Accrued Liability Beginning of Fiscal Year</u>	<u>Current Year Claims and Changes in Estimates</u>	<u>Accrued Liability Claim Payments</u>	<u>Accrued Liability End of Fiscal Year</u>
2015-16	\$ 1,436	\$ 23,454	\$ 23,199	\$ 1,691
2014-15	1,361	21,391	21,316	1,436

**Interlocal Risk Pool**

The Town is a member of the Connecticut Interlocal Risk Management Agency (CIRMA), an unincorporated association of Connecticut local public agencies that was formed in 1980 by the Connecticut Conference of Municipalities for the purpose of establishing and administering an interlocal risk management program pursuant to the provisions of Section 7479a et. seq. of the Connecticut General Statutes.

The Town participates in CIRMA's Workers' Compensation Pool, a risk sharing pool, which was begun on July 1, 1980. The Workers' Compensation Pool provides statutory benefits pursuant to the provisions of the Connecticut Workers' Compensation Act. CIRMA currently has 220 members in the Workers' Compensation Pool. The coverage is subject to an incurred loss retrospective rating plan and losses incurred in coverage period 2015-16 will be evaluated at 18, 30 and 42 months after the effective date of coverage. The deposit contribution (premium) paid during fiscal year ended June 30, 2016 for the Town and Board of Education was \$1,337. The contribution (premium) is subject to payroll audit at the close of the coverage period. CIRMA's Workers' Compensation Pool retains up to \$1 million per occurrence. Claims over \$1 million are reinsured.

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**9. FUND EQUITY**

The components of fund balance at June 30, 2016 are as follows:

	General Fund	Capital Projects	Sewer Assessments	Debt Service	Nonmajor Governmental Funds	Total
Fund balances:						
Nonspendable:						
Inventory	\$ 33	\$	\$	\$	59	\$ 92
Trust					25	25
Restricted for:						
Grants					50	50
Trust					89	89
Scholarships					644	644
Committed to:						
Debt service			948	5,369		6,317
Cafeteria operations					664	664
Animal control					53	53
Police services					596	596
Town services					385	385
Apple Harvest Festival					180	180
Community services					149	149
Drive in Theater					84	84
Brownfield Project					63	63
Turf field					88	88
Museum restoration					102	102
Recreation					164	164
Farm Heritage Initiative	146					146
Capital Projects		5,494				5,494
Assigned to:						
Purchases on order	598					598
Unassigned	19,738					19,738
Total Fund Balances	\$ 20,515	\$ 5,494	\$ 948	\$ 5,369	\$ 3,395	\$ 35,721

Encumbrances are being reported as assigned fund balance in the general fund at \$1,265.

**10. OTHER POST-EMPLOYMENT BENEFITS**

**A. Overview**

The Town and Board of Education do not offer retirees any post-employment benefits. They do, however, allow retirees to remain on the Health Self-Insurance plan as long as they pay the full COBRA rates. The only exception to the no post-employment benefits would be for those employees who have retired under Heart and Hypertension and have negotiated these benefits. There are no stand-alone financial statements available for the plan.

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At July 1, 2015, plan participation consisted of the following:

	<b>Participants</b> <i>(not rounded)</i>
Active participants	1,202
Retirees	<u>145</u>
Total Participants	<u><u>1,347</u></u>

**B. Funding Policy**

These other post-employment benefits (OPEB) for former employees are currently funded on a pay-as-you-go basis out of the Self-Insurance Fund and the Heart and Hypertension Department in the General Fund. As of June 30, 2016, the Town has not established a trust fund to segregate assets to fund the liability associated with these benefits.

**C. Annual OPEB Cost and Net OPEB Obligations**

The Town's annual OPEB cost is calculated based on the annual required contribution (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed 30 years. The following table shows the components of the Town's annual OPEB cost for the year ended June 30, 2016, the amount actually contributed to the plan and changes in the Town's net OPEB obligation:

	<b>Other Post Employment Benefits (OPEB)</b>
Annual required contribution (ARC)	\$ 2,864
Interest on net OPEB obligation	485
Adjustment to annual required contribution	<u>(601)</u>
Annual OPEB cost	2,748
Contributions made	<u>1,131</u>
Change in net OPEB obligation	1,617
Net OPEB obligation, beginning of year	<u>9,697</u>
Net OPEB Obligation, End of Year	<u><u>\$ 11,314</u></u>

**TOWN OF SOUTHTON, CONNECTICUT**  
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The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation for the fiscal year ended June 30, 2016, 2015 and 2014 are presented below.

<u>Fiscal Year Ended</u>		<u>Annual OPEB Cost (AOC)</u>	<u>Actual Contribution</u>	<u>Percentage of AOC Contributed</u>		<u>Net OPEB Obligation</u>
6/30/16	\$	2,748	\$ 1,131	41.2%	\$	11,314
6/30/15		2,730	1,444	52.9%		9,697
6/30/14		2,766	1,535	55.5%		8,411

**Schedule of Employer Contributions**

<u>Year Ended</u>		<u>Annual Required Contribution</u>	<u>Actual Contribution</u>	<u>Percentage Contributed</u>
6/30/16	\$	2,864	\$ 1,131	39.5%
6/30/15		2,831	1,444	51.0%
6/30/14		2,852	1,535	53.8%

**D. Schedule of Funding Progress**

<u>Actuarial Valuation Date</u>	<u>Actuarial Value of Assets</u>	<u>Actuarial Accrued Liability (AAL)</u>	<u>Funded Ratio</u>	<u>Covered Payroll</u>	<u>UAAAL as a % of Covered Payroll</u>
7/1/2015	\$ -	\$ 39,963	- %	\$ 64,672	61.79%
7/1/2013	-	34,262	- %	61,069	56.10%
7/1/2011	-	33,693	-	60,233	55.94%

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as accrual results are compared with past expectations and new estimates are made about the future.

Projections for benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. The plan is a single-employer plan.

**TOWN OF SOUTHTON, CONNECTICUT  
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In the July 1, 2015 actuarial valuation, the entry age normal (level of percentage of salary) method was used. The annual required contribution (ARC) reflects a constant 30-year amortization of the unfunded actuarial accrued liability (AAL) over a level dollar basis. The actuarial assumptions include a 4% investment rate of return and an inflation rate of 3%. The annual healthcare cost trend rate is 8% for 2015 decreasing by .5% per year to 5% for 2021 and later.

## **11. EMPLOYEE RETIREMENT SYSTEMS**

### **Municipal Employees' Retirement System**

#### **A. Plan Description**

All full-time employees except teachers who are eligible to participate in the State of Connecticut Teachers' Retirement System, participate in the Municipal Employees' Retirement System (MERS). MERS is a cost-sharing multiple-employer public employee retirement system established by the State of Connecticut and administered by the State Retirement Commission to provide pension benefits to employees of participating municipalities. Chapters 7-425 to 7-451 of the State of Connecticut General Statutes, which can be amended by legislative action, establishes MERS benefits, member contribution rates and other plan provisions. MERS is considered to be part of the State of Connecticut's financial reporting entity and is included in the State's financial reports as a pension trust fund. Those reports can be obtained at [www.ct.gov](http://www.ct.gov).

#### **B. Benefit Provisions**

The plan provides retirement, disability and death benefits and annual cost-of-living adjustments to plan members and their beneficiaries. Employees are eligible to retire at age 55 with 5 years of continuous service, or 15 year of active aggregate service, or 25 years of aggregate service. In addition, compulsory retirement is at age 65 for police and fire members.

##### **Normal Retirement**

For members not covered by social security, retirement benefits are calculated as 2% of the average of the three highest paid years of service times the years of service. For members covered by social security, retirement benefits are calculated as 1 1/2% of the average of the three highest paid years of service not in excess of the year's breakpoint plus 2% of average of the three highest paid years of service in excess of the year's breakpoint, times years of service. The year's breakpoint is defined as \$10,700 increased by 6.0% each year after 1982, rounded to the nearest multiple of \$100. Maximum benefit is 100% of average final compensation and the minimum benefit is \$1,000 annually.

##### **Early Retirement**

Members must have 5 years of continuous or 15 years of active aggregate service. Benefits are calculated as a service retirement allowance on the basis of the average of the three highest paid years of service to the date of termination. Deferred to normal retirement age, or an actuarially reduced allowance may begin at the time of separation.

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(In Thousands)

**Disability Retirement - Service Connected**

Employees who are totally and permanently disabled and such disability has arisen out of an in the course of employment with the municipality. Disability due to heart and hypertension in the case of fire and police, is presumed to have been suffered in the line of duty. Benefits are calculated as a service retirement allowance based on compensation and service to the date of the disability with a minimum benefit (including worker's compensation benefits) of 50% of compensation at the time of disability. Employees are eligible after 25 years of credited service including 20 years of Connecticut service, or age 55 with 20 years of credited service including 15 years of Connecticut service with reduced benefit amounts.

**Disability Retirement - Non-Service Connected**

Employees who have 10 years of service and are totally and permanently disabled. Benefits are calculated as a service retirement allowance based on compensation and service to the date of the disability.

**Death Benefit**

Employees who are eligible for service, disability or early retirement and married for at least 12 months preceding death. Benefits are calculated based on the average of the three highest paid years of service and creditable service at date of death, payable to the spouse. Benefit is equal to 50% of the average of the life annuity allowance and reduced 50% joint and survivor allowance.

**C. Contributions**

Member - Contributions for members not covered by social security are 5% of compensation; for members covered by social security, 2 ¼% of compensation up to the social security taxable wage base plus 5%, if any, in excess of such base.

Employer - Participating employers make annual contributions consisting of a normal cost contribution, a contribution for the amortization of the net unfunded accrued liability and a prior service amortization payment, which covers the liabilities of MERS not met by member contributions.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2016, the Town reports a total liability of \$10,825 (\$10,270 for government wide in Exhibit I and \$556 for the Sewer Fund in Exhibit V) for its proportionate share of the net pension liability. The net pension liability was measured at June 30, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation at that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participants, actuarially determined. At June 30, 2016, the Town's proportion was 5.62 percent. The decrease in proportion from June 30, 2014 is .35%.

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For the year ended June 30, 2016, the Town recognized pension expense of \$653 (\$651 in Exhibit II and \$2 in Exhibit VI). At June 30, 2016, the Town reported deferred inflow of resources and deferred outflows of resources related to pension from the following sources:

<b>Governmental Activities</b>	<b>Deferred Outflows of Resources</b>
Contributions made subsequent to the measurement date	\$ 3,935
Net difference between projected and actual earnings on pension plan investments	<u>1,288</u>
Total	<u>\$ 5,223</u>
<b>Business Type Activities</b>	<b>Deferred Outflows of Resources</b>
Contributions made subsequent to the measurement date	\$ 97
Net difference between projected and actual earnings on pension plan investments	<u>42</u>
Total	<u>\$ 139</u>

Amounts reported as deferred outflows of resources related to Town contributions after the measurement date will be recognized as a reduction of the net pension liability in the subsequent year.

Amounts reported as deferred inflows of resources related to pension will be recognized in pension expense as follows:

<b>Governmental Activities</b>	
2017	\$ 85
2018	85
2019	85
2020	<u>1,033</u>
Total	<u>\$ 1,288</u>
<b>Business Type Activities</b>	
2017	\$ 2
2018	2
2019	2
2020	<u>36</u>
Total	<u>\$ 42</u>

**TOWN OF SOUTHTON, CONNECTICUT**  
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(In Thousands)

**D. Actuarial Assumptions**

The total pension liability was determined by an actuarial valuation as of June 30, 2015, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.25%
Salary increase	4.25-11.00%, including inflation
Investment rate of return	8.00%, net of pension plan investment expense, including inflation

Mortality rates were based on the RP-2000 Mortality Table for annuitants and non-annuitants (set forward one year for males and set back one year for females).

The actuarial assumptions used in the June 30, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2005 - June 30, 2010.

The long-term expected rate of return on pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimates of arithmetic real rates of return for each major class are summarized in the following table:

**E. Discount Rate**

The discount rate used to measure the total pension liability was 8.00%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at the actuarially determined contribution rates in the future years. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Large Cap U.S. equities	16.0%	5.8%
Developed non-U.S. equities	14.0%	6.6%
Emerging markets (Non-U.S.)	7.0%	8.3%
Core fixed income	8.0%	1.3%
Inflation linked bond fund	5.0%	1.0%
Emerging market bond	8.0%	3.7%
High yield bonds	14.0%	3.9%
Real estate	7.0%	5.1%
Private equity	10.0%	7.6%
Alternative investments	8.0%	4.1%
Liquidity fund	3.0%	.4%
Total	100.0%	



**TOWN OF SOUTHLINGTON, CONNECTICUT  
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(In Thousands)

**F. Sensitivity of the Net Pension Liability to Changes in the Discount Rate**

The following presents the Town's proportionate share of the net pension liability, calculated using the discount rate of 8.00%, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (7.00%) or 1 percentage point higher (9.00%) than the current rate:

	<u>1% Decrease (7.00%)</u>		<u>Current Discount Rate (8.00%)</u>		<u>1% Increase (9.00%)</u>
<b>Government Wide:</b>					
Town's proportionate share of the net pension liability	\$ 25,060	\$	10,270	\$	(3,935)
<b>Sewer Fund:</b>					
Town's proportionate share of the net pension liability	\$ 1,001	\$	556	\$	179

**G. Plan Fiduciary Net Position**

For the fiscal year ended June 30, 2015, the fiduciary net position of the MERS plan was restated to change the method of accounting for contributions receivable from a present value method to a gross method. The result of the restatement was to decrease the net pension liability and increase the July 1, 2014 fiduciary net position of the MERS plan by \$139,565,000. The effect on the Town of Southington's financial statements was to decrease the net pension liability and increase the government activities' net position as shown in Note 14.

**H. Payable to MERS**

The Town has also recorded \$21 as a long-term payable to MERS at June 30, 2016. This amount represents prior service costs calculated when the Town entered the plan, as such, the Town has restated beginning net position. The effect of the restatement was to decrease beginning net position and increase accounts payable to MERS as shown in Note 13.

**Teachers Retirement**

**A. Plan Description**

Teachers, principals, superintendents or supervisors engaged in service of public schools are provided with pensions through the Connecticut State Teachers' Retirement System, a cost sharing multiple-employer defined benefit pension plan administered by the Teachers Retirement Board. Chapter 167a of the State Statutes grants authority to establish and amend the benefit terms to the Teachers Retirement Board. The Teachers Retirement Board issues a publicly available financial report that can be obtained at [www.ct.gov](http://www.ct.gov).

**B. Benefit Provisions**

The plan provides retirement, disability and death benefits. Employees are eligible to retire at age 60 with 20 years of credited service in Connecticut, or 35 years of credited service including at least 25 years of service in Connecticut.

**TOWN OF SOUTHTON, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS**  
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(In Thousands)

**Normal Retirement**

Retirement benefits for employees are calculated as 2% of the average annual salary times the years of credited service (maximum benefit is 75% of average annual salary during the 3 years of highest salary).

**Early Retirement**

Employees are eligible after 25 years of credited service including 20 years of Connecticut service, or age 55 with 20 years of credited service including 15 years of Connecticut service with reduced benefit amounts.

**Disability Retirement**

Employees are eligible for service-related disability benefits regardless of length of service. Five years of credited service is required for nonservice-related disability eligibility. Disability benefits are calculated as 2% of average annual salary times credited service to date of disability, but not less than 15% of average annual salary, nor more than 50% of average annual salary.

**C. Contributions**

Per Connecticut General Statutes Section 10-183z (which reflects Public Act 79-436 as amended), contribution requirements of active employees and the State of Connecticut are approved, amended and certified by the State Teachers Retirement Board and appropriated by the General Assembly.

*Employer (School Districts)*

School District employers are not required to make contributions to the plan.

The statutes require the State of Connecticut to contribute 100% of each school districts' required contributions, which are actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of the benefits earned by employees during the year, with any additional amount to finance any unfunded accrued liability.

*Employees*

Effective July 1, 1992, each teacher is required to contribute 6% of salary for the pension benefit.

**TOWN OF SOUTHTON, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS**  
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(In Thousands)

**D. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2016, the Town reports no amounts for its proportionate share of the net pension liability, and related deferred outflows and inflows, due to the statutory requirement that the State pay 100% of the required contribution. The amount recognized by the Town as its proportionate share of the net pension liability, the related state support, and the total portion of the net pension liability that was associated with the Town were as follows:

Town's proportionate share of the net pension liability	\$	-
State's proportionate share of the net pension liability associated with the Town		<u>115,998</u>
Total	\$	<u>115,998</u>

The net pension liability was measured as of June 30, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2014. At June 30, 2016, the Town has no proportionate share of the net pension liability.

For the year ended June 30, 2016, the Town recognized pension expense and revenue of \$9,294 in Exhibit II for on-behalf amounts for the benefits provided by the State.

**E. Actuarial Assumptions**

The total pension liability was determined by an actuarial valuation as of June 30, 2014, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.00%
Salary increase	3.75-7.00%, including inflation
Investment rate of return	8.50%, net of pension plan investment expense, including inflation

Mortality rates were based on the RP-2000 Combined Mortality Table projected 19 years using scale AA, with a two-year setback for males and females for the period after service retirement and for dependent beneficiaries.

The actuarial assumptions used in the June 30, 2014 valuation were based on the results of an actuarial experience study for the period July 1, 2005 - June 30, 2010.

Future cost-of-living increases for members who retire on or after September 1, 1992 are assumed to be an annual cost-of-living adjustment of 2%.

**TOWN OF SOUTHTON, CONNECTICUT**  
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The long-term expected rate of return on pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimates of arithmetic real rates of return for each major class are summarized in the following table:

<b>Asset Class</b>	<b>Target Allocation</b>	<b>Long-Term Expected Real Rate of Return</b>
Large Cap U.S. equities	21.0%	7.3%
Developed non-U.S. equities	18.0%	7.5%
Emerging markets (Non-U.S.)	9.0%	8.6%
Core fixed income	7.0%	1.7%
Inflation linked bond fund	3.0%	1.3%
Emerging market bond	5.0%	4.8%
High yield bonds	5.0%	3.7%
Real estate	7.0%	5.9%
Private equity	11.0%	10.9%
Alternative investments	8.0%	0.7%
Liquidity fund	6.0%	0.4%
<b>Total</b>	<b>100.0%</b>	

**F. Discount Rate**

The discount rate used to measure the total pension liability was 8.50%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that State contributions will be made at the actuarially determined contribution rates in the future years. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**G. Sensitivity of the Net Pension Liability to Changes in the Discount Rate**

The Town's proportionate share of the net pension liability is \$-0- and, therefore, the change in the discount rate would only impact the amount recorded by the State of Connecticut.

**H. Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in the separately issued financial statements available at [www.ct.gov](http://www.ct.gov).

**I. Other Information**

Additional information is included in the required supplementary information section of the financial statements. A schedule of contributions is not presented as the Town has no obligation to contribute to the plan.

**TOWN OF SOUTHTON, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2016**

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(In Thousands)

**12. SUMMARY DISCLOSURE OF SIGNIFICANT CONTINGENCIES**

The Town's Old Turnpike Road (Old Southington) Landfill, which was closed in 1967, was placed on the United States Environmental Protection Agency (EPA) Superfund List for cleanup in the early 1990s. Three hundred and twenty five parties, including the Town, were identified by the EPA as potentially responsible parties (PRPs) for the cleanup costs. The Town, per agreement with the EPA, is responsible for \$4.4 million of the costs for constructing a cap at the site. However, the EPA granted the Town credit of \$3.2 million for landfill costs paid by the Town since 1989, leaving the Town with a net liability of approximately \$1.2 million. This amount was authorized for bonding at referendum in May of 1998. Construction of the cap was completed during fiscal year 2000-01. The Town paid approximately \$840 thousand of its \$1.2 million net share for the cap during 2000-01, which was bonded on May 15, 2001.

In December 2006, EPA issued a final Record of Decision. As a result of that, a passive groundwater remedy has been selected rather than an active remedy. The remedy will consist of institutional controls and fairly extensive groundwater monitoring. The effect of these items on future budgets will be very small.

The Town and its employees are defendants in numerous claims and legal actions. It is the opinion of Town officials that such pending litigation will not be finally determined so as to result individually, or in the aggregate, in a final judgment against the Town that would materially adversely affect its financial position.

The Town participates in a number of federal and state assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The audits of certain of these programs for or including the year ended June 30, 2016 have not yet been conducted. Accordingly, the Town's compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures that may be disallowed by the granting agencies cannot be determined at this time although the Town expects such amounts, if any, to be immaterial.

The Town may be subject to rebate penalties to the federal government relating to various bond and note issues. The Town expects such amounts, if any, to be immaterial.

**TOWN OF SOUTHTON, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2016**

(In Thousands)

**13. PRIOR PERIOD ADJUSTMENT AND RESTATEMENT**

The following restatements were recorded as described in Note 9:

	<u>Net Position</u>	<u>Net Pension Liability</u>	<u>Payable to MERS</u>
Governmental Activities:			
Balance at June 30, 2015, as previously reported	\$ 155,706	\$ 12,531	\$
Adjustments:			
Change in method of accounting for contributions	7,033	(7,033)	
Payable related to prior service costs	<u>(24)</u>	<u></u>	<u>24</u>
Balance at July 1, 2015, as Restated	<u>\$ 162,715</u>	<u>\$ 5,498</u>	<u>\$ 24</u>
Business Type Activities (Sewer Enterprise Fund):			
Balance at June 30, 2015, as previously reported	\$ 47,517	\$ 418	\$
Adjustments:			
Change in method of accounting for contributions	<u>24</u>	<u>(24)</u>	<u></u>
Balance at July 1, 2015, as Restated	<u>\$ 47,541</u>	<u>\$ 394</u>	<u>\$ -</u>

**Required Supplementary  
Information**

**TOWN OF SOUTHTON, CONNECTICUT**  
**GENERAL FUND**  
**SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES**  
**BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)**  
**FOR THE YEAR ENDED JUNE 30, 2016**  
**(In Thousands)**

	Budgeted Amounts		Actual	Variance
	Original	Final		
Property taxes, interest and lien fees:				
Taxes	\$ 111,061	\$ 111,061	\$ 111,334	\$ 273
Suspense taxes	30	30	40	10
Interest and lien fees	657	657	605	(52)
Total property taxes, interest and lien fees	<u>111,748</u>	<u>111,748</u>	<u>111,979</u>	<u>231</u>
Licenses, fees and permits:				
Building	825	825	818	(7)
Police	26	26	52	26
Library	25	25	26	1
Parking	3	3	3	-
Miscellaneous	16	33	35	2
Total licenses, fees and permits	<u>895</u>	<u>912</u>	<u>934</u>	<u>22</u>
Intergovernmental revenues:				
Educational cost sharing	20,347	20,347	20,548	201
Non-public school transportation	38	38	39	1
Public school transportation	164	164	152	(12)
Vocational agriculture	370	370	373	3
Children/youth services	26	26	26	-
Youth service/drug free	44	48	48	-
Town aid road transportation grant	523	523	524	1
Non-public health services	60	60	56	(4)
Calendar Bus	49	49	49	-
Telephone access lines	65	65	68	3
Pequot/Mohegan grant	148	148	137	(11)
Telecommunications fund grant	72	72	73	1
Local capital improvement grant	281	561	621	60
In lieu of taxes:				
Hospital	141	141		(141)
Tax relief for elderly	330	330	341	11
Veterans' exemption	56	56	57	1
State properties	27	27		(27)
Disability exemption	6	6	5	(1)
Distressed municipalities	52	52	53	1
Miscellaneous	2	5	28	23
Traffic enforcement grant		5	8	3
Municipal revenue sharing	772	772	821	49
Total intergovernmental revenues	<u>23,573</u>	<u>23,865</u>	<u>24,027</u>	<u>162</u>

(Continued on next page)



**TOWN OF SOUTHTON, CONNECTICUT**  
**SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES**  
**BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)**  
**FOR THE YEAR ENDED JUNE 30, 2016**  
**(In Thousands)**

	<b>Budgeted Amounts</b>		<b>Actual</b>	<b>Variance</b>
	<b>Original</b>	<b>Final</b>		
Investment Income	\$ 218	\$ 418	\$ 491	\$ 73
Charges for services:				
Town Clerk	1,250	1,250	1,323	73
Recreation	80	80	76	(4)
Planning and zoning	50	50	57	7
Fire Department services	20	20	32	12
Engineering services	4	4	13	9
Assessors returns	1	1	1	-
School tuition and fees	333	483	564	81
School building rentals	14	424	424	-
Miscellaneous	10	14	67	53
Total charges for services	<u>1,762</u>	<u>2,326</u>	<u>2,557</u>	<u>231</u>
Other revenues:				
Sale/lease of town property	2	2	32	30
Loss/damage to town property	1	18	22	4
Prior year appropriated funds returned	2	2	4	2
BRRFOC/TROC rebate		643	643	-
Open space donations		11	15	4
Recycling rebates	12	12	73	61
Miscellaneous	20	21	36	15
Fund balance utilized				-
Total other revenues	<u>37</u>	<u>709</u>	<u>825</u>	<u>116</u>
Transfers In	<u>50</u>	<u>50</u>	<u>40</u>	<u>(10)</u>
Total Revenues and Other Financing Sources	<u>\$ 138,283</u>	<u>\$ 140,028</u>	140,853	<u>\$ 825</u>

Budgetary revenues are different than GAAP revenues because:

State of Connecticut on-behalf contributions to the Connecticut State Teachers' Retirement System for Town teachers are not budgeted 9,294

Proceeds from issuance of capital leases are not budgeted 493

Total Revenues and Other Financing Sources as Reported on the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds Exhibit IV

\$ 150,640

**TOWN OF SOUTHTON, CONNECTICUT**  
**GENERAL FUND**  
**SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES**  
**BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)**  
**FOR THE YEAR ENDED JUNE 30, 2016**  
**(In Thousands)**

	Budgeted Amounts			
	Original	Final	Actual	Variance
General Government				
Town Council:				
Personnel service	\$ 10	\$ 10	\$ 9	\$ 1
Contractual services	20	20	12	8
Program supplies	7	7	5	2
Professional charges	27	27	27	-
Total	64	64	53	11
Town Manager:				
Personnel service	227	233	232	1
Contractual services	24	16	9	7
Materials and supplies	4	3	3	-
Fixed charges	7	6	4	2
Continued appropriations		2	1	1
Total	262	260	249	11
Board of Finance:				
Personnel service	4	4	3	1
Contractual services	2	2	1	1
Fixed charges	1	1	1	-
Total	7	7	5	2
Finance Department:				
Personnel service	491	478	478	-
Materials and supplies	13	13	11	2
Fixed charges	1	1	1	-
Total	505	492	490	2
Town Clerk:				
Personnel service	283	280	279	1
Contractual services	23	20	20	-
Materials and supplies	11	8	8	-
Fixed charges	3	3	3	-
Total	320	311	310	1
Human Resources Department:				
Personnel service	67	67	67	-
Contractual services	50	51	43	8
Materials and supplies	3	3	2	1
Fixed charges	3	3	2	1
Total	123	124	114	10

(Continued on next page)

**TOWN OF SOUTHLINGTON, CONNECTICUT**  
**GENERAL FUND**  
**SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES**  
**BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)**  
**FOR THE YEAR ENDED JUNE 30, 2016**  
**(In Thousands)**

	<b>Budgeted Amounts</b>		<b>Actual</b>	<b>Variance</b>
	<b>Original</b>	<b>Final</b>		
<b>Tax Department:</b>				
Personnel service	\$ 219	\$ 212	\$ 209	\$ 3
Contractual services	16	7	4	3
Materials and supplies	48	48	41	7
Fixed charges	2	1	1	-
Total	<u>285</u>	<u>268</u>	<u>255</u>	<u>13</u>
<b>Assessor:</b>				
Personnel service	311	311	308	3
Contractual services	5	1		1
Materials and supplies	13	13	11	2
Fixed charges	5	5	4	1
Continued appropriations		279	258	21
Total	<u>334</u>	<u>609</u>	<u>581</u>	<u>28</u>
<b>Board of Assessment Appeals:</b>				
Personnel service	15	15	15	-
Contractual services	1	1	1	-
Total	<u>16</u>	<u>16</u>	<u>16</u>	<u>-</u>
<b>Information Technology:</b>				
Personnel service	168	168	168	-
Contractual services	684	667	637	30
Fixed charges	42	41	37	4
Capital outlay	83	98	83	15
Continued Appropriation				-
Total	<u>977</u>	<u>974</u>	<u>925</u>	<u>49</u>
<b>Probate Court:</b>				
Fixed charges	<u>11</u>	<u>11</u>	<u>11</u>	<u>-</u>
<b>Town Attorney/Legal:</b>				
Personnel service	212	212	212	-
Contractual services	82	97	83	14
Materials and supplies	3	2	2	-
Fixed charges	6	6	5	1
Total	<u>303</u>	<u>317</u>	<u>302</u>	<u>15</u>

(Continued on next page)

## TOWN OF SOUTHTON, CONNECTICUT

## GENERAL FUND

## SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES

## BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2016

	Budgeted Amounts		Actual	Variance
	Original	Final		
Elections Department:				
Personnel service	\$ 124	\$ 109	\$ 106	\$ 3
Contractual services	11	9	9	-
Materials and supplies	25	19	18	1
Fixed charges	6	5	5	-
Total	166	142	138	4
Insurance:				
Fixed charges	1,059	1,059	1,041	18
Annual Audit:				
Fixed charges	34	34	34	-
Total general government	4,466	4,688	4,524	164
Public Safety:				
Police Department:				
Personnel service	6,397	6,264	6,258	6
Contractual services	228	210	198	12
Materials and supplies	213	211	179	32
Fixed charges	229	204	173	31
Equipment	209	207	207	-
Total	7,276	7,096	7,015	81
Emergency Management:				
Contractual services	2	1	1	-
Materials and supplies	8	3		3
Capital outlay	15	15	15	-
Total	25	19	16	3
Central Dispatch:				
Personnel service	707	741	739	2
Contractual services	18	8	5	3
Total	725	749	744	5
Fire Department:				
Personnel service	3,543	3,496	3,452	44
Contractual services	302	318	282	36
Materials and supplies	214	214	201	13
Fixed charges	154	154	144	10
Equipment	45	44	44	-
Total	4,258	4,226	4,123	103

(Continued on next page)

**TOWN OF SOUTHTON, CONNECTICUT**  
**GENERAL FUND**  
**SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES**  
**BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)**  
**FOR THE YEAR ENDED JUNE 30, 2016**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		
Fire Hydrant rentals:				
Fixed charges	\$ 236	\$ 236	\$ 236	\$ -
Safety Program:				
Contractual services	12	9	6	3
Materials and supplies	38	38	38	-
Fixed Charges	17	17	13	4
Total	67	64	57	7
Parking Authority:				
Personnel service	1	1		1
Contractual services	18	18	2	16
Materials and supplies	2	4		4
Fixed charges	1	1	1	-
Continued appropriations		7		7
Total	22	31	3	28
Total public safety	12,609	12,421	12,194	227
Public Works:				
Town Hall and Annex:				
Contractual services	46	46	32	14
Materials and supplies	17	17	17	-
Fixed Charges	52	51	43	8
Total	115	114	92	22
Town Owned Property:				
Contractual services	15	15	9	6
Fixed Charges	10	10	7	3
Total	25	25	16	9
Sylvia Bradley Historical Society:				
Contractual services	6	6	4	2
Fixed Charges	10	10	8	2
Continued appropriations		51	4	47
Total	16	67	16	51

(Continued on next page)

**TOWN OF SOUTHLINGTON, CONNECTICUT**  
**GENERAL FUND**  
**SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES**  
**BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)**  
**FOR THE YEAR ENDED JUNE 30, 2016**

	<b>Budgeted Amounts</b>			
	<b>Original</b>	<b>Final</b>	<b>Actual</b>	<b>Variance</b>
Engineering Department:				
Personnel service	\$ 671	\$ 663	\$ 658	\$ 5
Contractual services	10	8	2	6
Materials and supplies	16	13	12	1
Fixed charges	5	3	2	1
Total	<u>702</u>	<u>687</u>	<u>674</u>	<u>13</u>
Highway Department:				
Personnel service	1,583	1,513	1,505	8
Contractual services	499	507	503	4
Materials and supplies	122	94	91	3
Fixed charges	47	37	35	2
Capital outlay	32	32	32	-
Continued appropriations		53	43	10
Total	<u>2,283</u>	<u>2,236</u>	<u>2,209</u>	<u>27</u>
Snow and Ice Removal:				
Personnel service	115	167	167	-
Contractual services	145	145	139	6
Materials and supplies	350	390	379	11
Total	<u>610</u>	<u>702</u>	<u>685</u>	<u>17</u>
Street Lighting:				
Contractual services	94	71	58	13
Fixed Charges	317	314	272	42
Total	<u>411</u>	<u>385</u>	<u>330</u>	<u>55</u>
Tree Maintenance:				
Contractual services	<u>23</u>	<u>24</u>	<u>23</u>	<u>1</u>
Bulky Waste Transfer Station:				
Personnel service	84	84	84	-
Contractual services	164	163	153	10
Materials & Supplies	2	3	2	1
Total	<u>250</u>	<u>250</u>	<u>239</u>	<u>11</u>
Environmental Problems:				
Contractual services	128	98	77	21
Continued appropriations		144	50	94
Total	<u>128</u>	<u>242</u>	<u>127</u>	<u>115</u>

(Continued on next page)

**TOWN OF SOUTHLINGTON, CONNECTICUT**  
**GENERAL FUND**  
**SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES**  
**BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)**  
**FOR THE YEAR ENDED JUNE 30, 2016**

	<b>Budgeted Amounts</b>		<b>Actual</b>	<b>Variance</b>
	<b>Original</b>	<b>Final</b>		
North Center Facility:				
Contractual services	\$ 235	\$ 235	\$ 230	\$ 5
Materials and supplies	12	12	7	5
Fixed charges	25	25	21	4
Total	<u>272</u>	<u>272</u>	<u>258</u>	<u>14</u>
Total Public Works	<u>4,835</u>	<u>5,004</u>	<u>4,669</u>	<u>335</u>
Health and Welfare:				
Community Services:				
Personnel service	217	217	217	-
Contractual services	19	13	13	-
Materials and supplies	5	5	5	-
Fixed charges	16	16	14	2
Total	<u>257</u>	<u>251</u>	<u>249</u>	<u>2</u>
Health Department:				
Fixed charges	<u>329</u>	<u>329</u>	<u>329</u>	<u>-</u>
Mental Health:				
Fixed charges	<u>3</u>	<u>3</u>	<u>3</u>	<u>-</u>
Nonpublic School Nurses:				
Contractual services	<u>62</u>	<u>62</u>	<u>60</u>	<u>2</u>
Total Health and Welfare	<u>651</u>	<u>645</u>	<u>641</u>	<u>4</u>
Human Services:				
Youth Counseling:				
Personnel service	311	314	314	-
Contractual services	5	4	4	-
Materials and supplies	1	1	1	-
Fixed charges	2	2	2	-
Total	<u>319</u>	<u>321</u>	<u>321</u>	<u>-</u>
Commission on the Handicapped:				
Contractual services	7	7	5	2
Materials and supplies	1	1	1	-
Total	<u>8</u>	<u>8</u>	<u>6</u>	<u>2</u>

(Continued on next page)

**TOWN OF SOUTHTON, CONNECTICUT**  
**GENERAL FUND**  
**SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES**  
**BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)**  
**FOR THE YEAR ENDED JUNE 30, 2016**

	Budgeted Amounts		Actual	Variance
	Original	Final		
Community Assistance:				
Contractual services	\$ 53	\$ 53	\$ 53	\$ -
Calendar House-Senior Citizens:				
Personnel service	370	371	366	5
Contractual services	93	81	60	21
Materials and supplies	24	18	15	3
Fixed charges	47	47	28	19
Capital outlay	1	1		1
Total	535	518	469	49
Southington Housing Authority:				
Materials and supplies	24	24	21	3
Total Human Services	939	924	870	54
Parks and Recreation:				
Parks Department:				
Personnel service	661	630	630	-
Contractual services	158	149	145	4
Materials and supplies	54	48	47	1
Fixed Charges	166	195	195	-
Capital outlay	25	25	1	24
Continued appropriations		658	452	206
Total	1,064	1,705	1,470	235
Recreation Department:				
Personnel service	269	268	266	2
Contractual services	59	57	51	6
Materials and supplies	21	19	15	4
Fixed charges	16	14	14	-
Total	365	358	346	12
Community Celebrations:				
Fixed charges	4	4	4	-
Organized Recreation:				
Fixed charges	100	92	92	-
Total Parks and Recreation	1,533	2,159	1,912	247

(Continued on next page)



**TOWN OF SOUTHLINGTON, CONNECTICUT**  
**GENERAL FUND**  
**SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES**  
**BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)**  
**FOR THE YEAR ENDED JUNE 30, 2016**

	Budgeted Amounts				
	Original	Final	Actual	Variance	
Library:					
Public Library:					
Personnel service	\$ 1,045	\$ 1,059	\$ 1,057	\$ 2	
Contractual services	66	69	62	7	
Materials and supplies	157	151	149	2	
Fixed charges	81	68	61	7	
Capital outlay	56	60	60	-	
Continued appropriations		6	6	-	
Total	1,405	1,413	1,395	18	
Barnes Museum:					
Personnel service	81	85	85	-	
Contractual services	11	11	11	-	
Materials and supplies	4	4	4	-	
Fixed Charges	11	11	9	2	
Total	107	111	109	2	
Total Library	1,512	1,524	1,504	20	
Planning and Development:					
Economic Development Commission:					
Personnel service	145	145	145	-	
Contractual services	35	35	10	25	
Materials and supplies	2	2	2	-	
Fixed charges	5	5	1	4	
Continued appropriations		16		16	
Total	187	203	158	45	
Building Department:					
Personnel service	401	398	394	4	
Contractual services	6	6	6	-	
Materials and supplies	10	8	8	-	
Fixed charges	5	5	5	-	
Total	422	417	413	4	
Planning and Zoning:					
Personnel service	372	369	366	3	
Contractual services	40	37	6	31	
Materials and supplies	8	6	4	2	
Fixed charges	36	36	35	1	
Continued appropriations		25	25	-	
Total	456	473	436	37	

(Continued on next page)

**TOWN OF SOUTHLINGTON, CONNECTICUT**  
**GENERAL FUND**  
**SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES**  
**BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)**  
**FOR THE YEAR ENDED JUNE 30, 2016**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		
Zoning Board of Appeals:				
Personnel service	\$ 5	\$ 7	\$ 7	\$ -
Contractual services	8	8	8	-
Materials and supplies	1	1	1	-
Total	<u>14</u>	<u>16</u>	<u>16</u>	<u>-</u>
Conservation Commission:				
Personnel service	4	3	3	-
Contractual services	5	3	2	1
Materials and supplies	2	1	1	-
Total	<u>11</u>	<u>7</u>	<u>6</u>	<u>1</u>
Total Planning and Development	<u>1,090</u>	<u>1,116</u>	<u>1,029</u>	<u>87</u>
Miscellaneous:				
Land Lease:				
Fixed charges	<u>1</u>	<u>1</u>	<u>1</u>	<u>-</u>
Employee Benefits:				
Medical and group insurance:				
Fixed charges	<u>4,055</u>	<u>4,055</u>	<u>4,055</u>	<u>-</u>
Heart and Hypertension:				
Personnel service	1,308	1,125	1,125	-
Contractual services	27	26	25	1
Total Heart and Hypertension	<u>1,335</u>	<u>1,151</u>	<u>1,150</u>	<u>1</u>
Employee Retirement:				
Municipal:				
Fixed charges	4,062	4,052	4,031	21
Police:				
Fixed charges	165	155	155	-
Unemployment Compensation:				
Fixed charges	15	42	42	-
Total	<u>4,242</u>	<u>4,249</u>	<u>4,228</u>	<u>21</u>

(Continued on next page)

**TOWN OF SOUTHLINGTON, CONNECTICUT**  
**GENERAL FUND**  
**SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES**  
**BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)**  
**FOR THE YEAR ENDED JUNE 30, 2016**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		
Accumulated Payout:				
Fixed charges	\$ 150	\$ 80	\$ 78	\$ 2
Tuition Reimbursement:				
Fixed charges	8	8	7	1
Total Employee Benefits	9,790	9,543	9,518	25
Debt Service				
Debt service - principal:				
Town and Sewer	3,228	3,228	3,228	-
Schools	2,772	2,772	2,772	-
Total	6,000	6,000	6,000	-
Debt service - interest:				
Town and Sewer	879	879	879	-
Schools	1,526	1,526	1,526	-
Total	2,405	2,405	2,405	-
Total Debt Service	8,405	8,405	8,405	-
Board of Education:				
School operations	89,667	90,078	90,074	4
Contractual services		18	18	-
Capital outlay	160	160	54	106
Total Board of Education	89,827	90,256	90,146	110
Contingency	868	606		606
Total expenditures	136,526	137,292	135,413	1,879

(Continued on next page)

**TOWN OF SOUTHLINGTON, CONNECTICUT**  
**GENERAL FUND**  
**SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES**  
**BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)**  
**FOR THE YEAR ENDED JUNE 30, 2016**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		
Other Financing Uses:				
Transfers out	\$ <u>1,757</u>	\$ <u>3,980</u>	\$ <u>3,980</u>	\$ <u>-</u>
Total	\$ <u>138,283</u>	\$ <u>141,272</u>	139,393	\$ <u>1,879</u>

Budgetary expenditures are different than GAAP expenditures because:

State of Connecticut on-behalf payments to the Connecticut State Teachers' Retirement System for Town teachers are not budgeted	9,294
Accrued payroll is reported as expenditure for GAAP purposes	198
Farm Heritage transfer netted in General Fund for GAAP purposes, but included for budgetary purposes	(150)
Farm Heritage expenditures included in General Fund for GAAP purposes, but separate for budgetary purposes	4
Issuance of capital leases are not budgeted	<u>493</u>

Total Expenditures and Other Financing Uses as Reported on the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds - Exhibit IV

\$ 149,232

**TOWN OF SOUTHTON, CONNECTICUT**  
**SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY**  
**MUNICIPAL EMPLOYEES RETIREMENT SYSTEM**  
**LAST TWO FISCAL YEARS\***

	2015, as Restated	2016
Town's proportion of the net pension liability	5.97%	5.62%
Town's proportionate share of the net pension liability	\$ 5,892	\$ 10,825
Town's covered-employee payroll	\$ 31,051	\$ 31,789
Town's proportionate share of the net pension liability as a percentage of its covered-employee payroll	18.98%	34.05%
Plan fiduciary net position as a percentage of the total pension liability	90.48%	92.72%

**Notes to Schedule**

Changes in benefit terms	None
Changes of assumptions	During 2013, rates of mortality, withdrawal, retirement and assumed rates of salary increases were adjusted to reflect actual and anticipated experience. These assumptions were recommended as part of the Experience Study for the System for the five-year period ended June 30, 2012.
Actuarial cost method	Entry age
Amortization method	Level dollar, closed
Remaining amortization period	27 years
Asset valuation method	5-year smoothed market

\*Note: This schedule is intended to show information for ten years. Additional information will be added as it becomes available.

**TOWN OF SOUTHTON, CONNECTICUT  
SCHEDULE OF EMPLOYER CONTRIBUTIONS - MUNICIPAL EMPLOYEES RETIREMENT SYSTEM - GOVERNMENTAL ACTIVITIES  
LAST TEN FISCAL YEARS**

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Actuarially determined contribution	\$ 1,431	\$ 2,506	\$ 2,439	\$ 2,704	\$ 3,488	\$ 4,096	\$ 4,194	\$ 4,400	\$ 4,592	\$ 4,680
Contributions in relation to the actuarially determined contribution	1,431	2,506	2,439	2,704	3,488	4,096	4,194	4,400	4,592	4,680
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered employee payroll	\$ 19,342	\$ 25,085	\$ 25,816	\$ 26,169	\$ 27,006	\$ 27,081	\$ 27,618	\$ 28,694	\$ 30,111	\$ 30,944
Contributions as a percentage of covered employee payroll	7.40%	9.99%	9.45%	10.33%	12.92%	15.12%	15.19%	15.33%	15.25%	15.12%

**Notes to Schedule**

Valuation date: June 30, 2014

Measurement date: June 30, 2015

Actuarially determined contribution rates are calculated as of June 30, each biennium for the fiscal years ending two and three years after the valuation date.

Methods and assumptions used to determine contribution rates:

Actuarial cost method: Entry Age  
 Amortization method: Level dollar, closed  
 Single equivalent amortization period: 27 years  
 Asset valuation method: 5 years smoothed market (20% write up)  
 Inflation: 3.25%  
 Salary increases: 4.25% - 11%, including inflation  
 Investment rate of return: 8%, net of investment related expense  
 Changes in assumptions: In 2013, rates of mortality, withdrawal, retirement and assumed rates of salary increases were adjusted to more closely reflect actual and anticipated experience.

**TOWN OF SOUTHTON, CONNECTICUT**  
**SCHEDULE OF EMPLOYER CONTRIBUTIONS - MUNICIPAL EMPLOYEES RETIREMENT SYSTEM - BUSINESS TYPE ACTIVITIES**  
**LAST TEN FISCAL YEARS**

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Actuarially determined contribution	\$ 50	\$ 56	\$ 58	\$ 64	\$ 88	\$ 108	\$ 104	\$ 108	\$ 113	\$ 96
Contributions in relation to the actuarially determined contribution	50	56	58	64	88	108	104	108	113	96
Contribution Deficiency (Excess)	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --
Covered employee payroll	\$ 736	\$ 797	\$ 825	\$ 852	\$ 930	\$ 940	\$ 884	\$ 901	\$ 940	\$ 845
Contributions as a percentage of covered employee payroll	6.79%	7.03%	7.03%	7.51%	9.46%	11.60%	11.76%	11.99%	12.02%	11.36%

**Notes to Schedule**

Valuation date: June 30, 2014

Measurement date: June 30, 2015

Actuarially determined contribution rates are calculated as of June 30, each biennium for the fiscal years ending two and three years after the valuation date.

Methods and assumptions used to determine contribution rates:

Actuarial cost method: Entry Age  
 Amortization method: Level dollar, closed  
 Single equivalent amortization period: 27 years  
 Asset valuation method: 5 years smoothed market (20% write up)  
 Inflation: 3.25%  
 Salary increases: 4.25% - 11%, including inflation  
 Investment rate of return: 8%, net of investment related expense  
 Changes in assumptions: In 2013, rates of mortality, withdrawal, retirement and assumed rates of salary increases were adjusted to more closely reflect actual and anticipated experience.

**TOWN OF SOUTHTON, CONNECTICUT**  
**SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY**  
**TEACHERS RETIREMENT PLAN**  
**LAST TWO FISCAL YEARS\***

	<u>2015</u>	<u>2016</u>
Town's proportion of the net pension liability	0.00%	0.00%
Town's proportionate share of the net pension liability	\$ -	\$ -
State's proportionate share of the net pension liability associated with the Town	<u>107,078</u>	<u>115,998</u>
Total	<u>\$ 107,078</u>	<u>\$ 115,998</u>
Town's covered-employee payroll	\$ 33,621	\$ 34,262
Town's proportionate share of the net pension liability as a percentage of its covered-employee payroll	0.00%	0.00%
Plan fiduciary net position as a percentage of the total pension liability	61.51%	59.50%

**Notes to Schedule**

Changes in benefit terms	None
Changes of assumptions	During 2011, rates of withdrawal, retirement and assumed rates of salary increases were adjusted to reflect actual and anticipated experience. These assumptions were recommended as part of the Experience Study for the System for the five-year period ended June 30, 2010.
Actuarial cost method	Entry age
Amortization method	Level percent of salary, closed
Remaining amortization period	22.4 years
Asset valuation method	4-year smoothed market

\*Note: This schedule is intended to show information for ten years. Additional information will be added as it becomes available.



## **Combining and Individual Fund Statements and Schedules**

**General Fund**

## **GENERAL FUND**

The general fund is the principal fund of the Town and is used to account for all activities of the Town, except those required to be accounted for in another fund. The general fund accounts for the normal recurring activities of the Town (i.e., general government, public safety, public works, health and welfare, human services, parks and recreation, library, education, etc.). These activities are funded principally by property taxes, user fees and grants from other governmental units

**TOWN OF SOUTHTON, CONNECTICUT**  
**GENERAL FUND**  
**COMPARATIVE BALANCE SHEET**  
**JUNE 30, 2016 AND 2015**  
**(In Thousands)**

	<u>2016</u>	<u>2015</u>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 12,310	\$ 11,423
Investments	10,534	9,968
Property taxes receivable, net of allowance for uncollectible accounts of \$113 in 2016 and \$76 in 2015	2,462	2,250
Due from State of Connecticut	760	270
Accounts receivable	40	113
Due from other funds		3
Inventories	<u>33</u>	<u>56</u>
Total Assets	<u>\$ 26,139</u>	<u>\$ 24,083</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE</b>		
Liabilities:		
Accounts payable and accrued liabilities	\$ 3,027	\$ 2,429
Due to other funds	46	15
Due to State of Connecticut	<u>316</u>	<u>306</u>
Total liabilities	<u>3,389</u>	<u>2,750</u>
Deferred Inflows of Resources:		
Unavailable revenue - property taxes	2,186	1,990
Advance tax collections	<u>49</u>	<u>236</u>
Total deferred inflows of resources	<u>2,235</u>	<u>2,226</u>
Fund Balance:		
Nonspendable	33	56
Committed	146	
Assigned	598	1,250
Unassigned	<u>19,738</u>	<u>17,801</u>
Total fund balance	<u>20,515</u>	<u>19,107</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u>\$ 26,139</u>	<u>\$ 24,083</u>

TOWN OF SOUTHTON, CONNECTICUT  
GENERAL FUND  
REPORT OF TAX COLLECTOR  
FOR THE YEAR ENDED JUNE 30, 2016  
(In Thousands)

Grand List	Uncollected Taxes July 1, 2015	Lawful Corrections		Transfers To Suspense	Adjusted Taxes Collectible	Collections		Amount Paid to Treasurer	Credit Balances	Uncollected Taxes June 30, 2016
		Additions	Deductions			Taxes	Interest			
2014	\$ 112,451	\$ 61	\$ 654	7	\$ 111,851	\$ 110,824	\$ 266	\$ 111,103	\$ 244	\$ 1,271
2013	1,244	3	20	37	1,190	616	135	757	14	588
2012	500	1	7	35	459	145	61	208	4	318
2011	275	1	1	18	257	88	51	139		169
2010	141			7	134	44	26	70		90
2009	67			1	66	14	10	24		52
2008	39				39	5	7	12		34
2007	20				20	3	3	6		17
2006	13				13			-		13
2005	13				13			-		13
2004	4				4			-		4
2003	2				2			-		2
2002	2				2			-		2
2001	1				1			-		1
2000	2			1	1			2		1
	\$ 114,774	\$ 66	\$ 682	\$ 106	\$ 114,052	\$ 111,739	\$ 561	\$ 112,321	\$ 262	\$ 2,575

\* Operation of law

**Nonmajor  
Governmental Funds**

## **NONMAJOR GOVERNMENTAL FUNDS**

### **Special Revenue Funds**

Special revenue funds are used to account for and report specific revenue sources that are restricted or committed to expenditure for specific purposes.

#### **Cafeteria**

To account for the operation of the public school lunch program. Funding is provided from the sale of food, federal and state grants, and USDA food donations.

#### **Animal Control Fund**

To account for the operation of animal control. Financing is provided by license fees, fines and a subsidy from the General Fund.

#### **Federal and State Education Grants**

To account for state and federal educational grants received through the State Department of Education.

#### **Police Auction**

To account for payment of health insurance premiums for retired officers funded by sale of goods.

#### **Refuse**

To account for refuse removal funded by charges for services.

#### **Police Special Duty**

To account for public safety services to Town and outside entities funded by charges for the services.

#### **Apple Harvest Festival**

To account for the Apple Harvest Festival funded by charges for services and donations.

#### **Police Forfeiture**

To account for the proceeds of property confiscated by the Town's Police Department

#### **Town Special Revenue**

To account for gifts, small grants and insurance proceeds designated for specific purposes.

#### **Child Development Center**

To account for grant received through the Town to maintain the Margaret C. Griffin Child Development Center of Southington, CT.

#### **Library Trust**

To account for monies received from private donors for the acquisition of books, materials and other related library services.

#### **Excavation Permit**

To account for fees received for excavation permits for trench restoration.

#### **Community Services**

To account for contributions to Community Services for needy families.

**Drive In Theatre**

To account for operations of the Drive-in Theatre through charges for services.

**Barnes Museum Restoration**

To account for the restoration of the Barnes Museum funded through contributions and sale of goods.

**Recreation Programs**

To account for recreation programs which are self-sustaining through user fees.

**Emergency Management**

To account for storm damage repairs and restorations funded through State and Federal Grants

**Greenway Commons**

To account for grant received through the Town to fund demolition and environmental remediation activities at Ideal Forging site.

**Turf Field**

To account for the collection of fees and donations to fund the replacement of the Turf Field.

**Gura Building**

To account for grant received through the Town to fund the building renovation to the former town hall annex, which will be converted into the Southington Arts Center.

**CDBG SC1513101- Housing Rehabilitation Fund**

To account for the Southington Rehabilitation Projects benefiting low and moderate income residents with home improvements funded by the CDBG Grant.

**Board of Education Scholarships**

To account for income and scholarship expenditures.

**Brownfield Fund**

To account for the demolition and remediation of the former Beaton and Corbin site at 318 North Main Street for redevelopment as commercial office space. This project is funded through a DECD grant, a Town subsidy and a contribution from the private developer.



### **Permanent Funds**

Permanent funds are used to account for and report resources that are restricted to the extent that only earnings, not principal, may be used for purposes that support the reporting government's programs.

#### **Edna Woodruff**

To account for income and education expenditures.

#### **Addin Lewis**

To account for income and education expenditures.

#### **Julia Bradley Library**

To account for proceeds of trust fund established for the benefit of the Town's library.

#### **Library Trust**

To account for endowments for the support and benefit of the Town's library.

**TOWN OF SOUTHTON, CONNECTICUT  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2016  
(In Thousands)**

	Special Revenue							
	Cafeteria	Animal Control	Federal and State Education Grants	Police Auction	Refuse	Police Special Duty	Apple Harvest Festival	Police Forfeiture
ASSETS								
Cash and cash equivalents	\$ 536	\$ 74	\$ 397	\$ 6	\$ 141	\$ 260	\$ 180	\$ 31
Investments								
Accounts receivable	82		50		180	303		
Due from other funds	46							
Inventories	59							
Total Assets	\$ 723	\$ 74	\$ 447	\$ 6	\$ 321	\$ 563	\$ 180	\$ 31

## LIABILITIES AND FUND BALANCES

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TOWN OF SOUTHTON, CONNECTICUT  
 COMBINING BALANCE SHEET (CONTINUED)  
 NONMAJOR GOVERNMENTAL FUNDS  
 JUNE 30, 2016  
 (In Thousands)

	Special Revenue							
	Town Special Revenue	Child Development Center	Library Trust	Excavation Permit	Community Services	Drive-In Theatre	Barnes Museum Restoration	Recreation Programs
ASSETS								
Cash and cash equivalents	\$ 324	\$	\$ 96	\$ 364	\$ 149	\$ 89	\$ 102	\$ 167
Investments								
Accounts receivable								
Due from other funds								
Inventories								
Total Assets	<u>\$ 324</u>	<u>\$ -</u>	<u>\$ 96</u>	<u>\$ 364</u>	<u>\$ 149</u>	<u>\$ 89</u>	<u>\$ 102</u>	<u>\$ 167</u>
LIABILITIES AND FUND BALANCES								
Liabilities:								
Accounts payable and accrued liabilities	\$ 19	\$	\$ 7	\$ 47	\$	\$ 5	\$	\$ 3
Unearned revenue				53				
Other liabilities				207				
Total liabilities	<u>19</u>	<u>-</u>	<u>7</u>	<u>307</u>	<u>-</u>	<u>5</u>	<u>-</u>	<u>3</u>
Fund Balances:								
Nonspendable			89					
Restricted	305			57	149	84	102	164
Committed	<u>305</u>	<u>-</u>	<u>89</u>	<u>57</u>	<u>149</u>	<u>84</u>	<u>102</u>	<u>164</u>
Total fund balances								
Total Liabilities and Fund Balances	<u>\$ 324</u>	<u>\$ -</u>	<u>\$ 96</u>	<u>\$ 364</u>	<u>\$ 149</u>	<u>\$ 89</u>	<u>\$ 102</u>	<u>\$ 167</u>

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TOWN OF SOUTHTON, CONNECTICUT  
COMBINING BALANCE SHEET (CONTINUED)  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2016  
(In Thousands)

	Special Revenue						Total
	Emergency Management	Greenway Commons	Turf Field	Gura Building	CDBG	Brownfield	
<b>ASSETS</b>							
Cash and cash equivalents	\$ 14	\$	\$ 88	\$	1	63	\$ 3,405
Investments						319	319
Accounts receivable						2	617
Due from other funds							46
Inventories							59
Total Assets	\$ 14	\$ -	\$ 88	\$ -	1	63	\$ 4,446
<b>LIABILITIES AND FUND BALANCES</b>							
<b>Liabilities:</b>							
Accounts payable and accrued liabilities	\$	\$	\$	\$	1	\$	\$ 632
Unearned revenue							221
Other liabilities							223
Total liabilities	-	-	-	-	1	-	1,076
<b>Fund Balances:</b>							
Nonspendable							59
Restricted	14		88			63	783
Committed	14	-	88	-	-	63	2,528
Total fund balances	14	-	88	-	-	63	3,370
Total Liabilities and Fund Balances	\$ 14	\$ -	\$ 88	\$ -	1	63	\$ 4,446

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TOWN OF SOUTHTON, CONNECTICUT  
 COMBINING BALANCE SHEET (CONTINUED)  
 NONMAJOR GOVERNMENTAL FUNDS  
 JUNE 30, 2016  
 (In Thousands)

EXHIBIT B-1

	Permanent Fund					Total Nonmajor Governmental Funds
	Edna Woodruff	Addin Lewis	Julia Bradley Library	Library Trust	Total	
<b>ASSETS</b>						
Cash and cash equivalents						3,426
Investments	2	3	1	20	21	324
Accounts receivable					5	617
Due from other funds					-	46
Inventories					-	59
Total Assets	<u>2</u>	<u>3</u>	<u>1</u>	<u>20</u>	<u>26</u>	<u>4,472</u>
	\$	\$	\$	\$	\$	
<b>LIABILITIES AND FUND BALANCES</b>						
Liabilities:						
Accounts payable and accrued liabilities				1	1	633
Unearned revenue					-	221
Other liabilities					-	223
Total liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>1</u>	<u>1</u>	<u>1,077</u>
Fund Balances:						
Nonspendable	2	3	1	19	25	84
Restricted					-	783
Committed					-	2,528
Total fund balances	<u>2</u>	<u>3</u>	<u>1</u>	<u>19</u>	<u>25</u>	<u>3,395</u>
Total Liabilities and Fund Balances	<u>2</u>	<u>3</u>	<u>1</u>	<u>20</u>	<u>26</u>	<u>4,472</u>
	\$	\$	\$	\$	\$	

**TOWN OF SOUTHTON, CONNECTICUT  
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2016  
(In Thousands)**

	Special Revenue							
	Cafeteria	Animal Control	Federal and State Education Grants	Police Auction	Refuse	Police Special Duty	Apple Harvest Festival	Police Forfeiture
Revenues:	\$	\$	\$	\$	\$	\$	\$	\$
Contributions	643		5,186				67	
Intergovernmental	1,293	9			1,942	1,791	170	
Charges for services								
Income on investments								
Net increase (decrease) in fair value of investments								
Total revenues	<u>1,936</u>	<u>9</u>	<u>5,186</u>	<u>-</u>	<u>1,942</u>	<u>1,791</u>	<u>237</u>	<u>-</u>
Expenditures:								
Current:								
General government		190			1,937	1,606	49	
Public safety								
Public works								
Health and welfare								
Human services							198	
Parks and recreation								
Public library								
Education	<u>1,838</u>	<u>190</u>	<u>5,186</u>	<u>-</u>	<u>1,937</u>	<u>1,606</u>	<u>247</u>	<u>-</u>
Total expenditures	<u>1,838</u>	<u>190</u>	<u>5,186</u>	<u>-</u>	<u>1,937</u>	<u>1,606</u>	<u>247</u>	<u>-</u>
Excess (Deficiency) of Revenues over Expenditures	<u>98</u>	<u>(181)</u>	<u>-</u>	<u>-</u>	<u>5</u>	<u>185</u>	<u>(10)</u>	<u>-</u>
Other Financing Sources (Uses):								
Transfers in		221						
Transfers out		<u>221</u>		<u>-</u>	<u>-</u>	<u>(36)</u>	<u>-</u>	<u>-</u>
Total other financing sources (uses)						<u>(36)</u>		
Net Change in Fund Balances	<u>98</u>	<u>40</u>	<u>-</u>	<u>-</u>	<u>5</u>	<u>149</u>	<u>(10)</u>	<u>-</u>
Fund Balances at Beginning of Year	<u>625</u>	<u>13</u>	<u>50</u>	<u>6</u>	<u>4</u>	<u>410</u>	<u>190</u>	<u>31</u>
Fund Balances at End of Year	<u>\$ 723</u>	<u>\$ 53</u>	<u>\$ 50</u>	<u>\$ 6</u>	<u>\$ 9</u>	<u>\$ 559</u>	<u>\$ 180</u>	<u>\$ 31</u>

(Continued on next page)

TOWN OF SOUTHLINGTON, CONNECTICUT  
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (CONTINUED)

NONMAJOR GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2016

(In Thousands)

	Special Revenue							
	Town Special Revenue	Child Development Center	Library Trust	Excavation Permit	Community Services	Drive-In Theatre	Barnes Museum Restoration	Recreation Programs
Revenues:								
Contributions	\$ 6	\$ 375	\$ 3	\$	\$ 77	\$	\$	\$
Intergovernmental	235		15	54		80		136
Charges for services	100							
Income on investments								
Net increase (decrease) in fair value of investments								
Total revenues	<u>341</u>	<u></u>	<u>18</u>	<u>54</u>	<u>77</u>	<u>80</u>	<u>-</u>	<u>136</u>
Expenditures:								
Current:								
General government	8							
Public safety	87							
Public works	28			45				
Health and welfare	9							
Human services	77				32	60		103
Parks and recreation	6						3	
Public library			29					
Education		375	29	45	32	60	3	103
Total expenditures	<u>215</u>	<u>375</u>	<u>29</u>	<u>45</u>	<u>32</u>	<u>60</u>	<u>3</u>	<u>103</u>
Excess (Deficiency) of Revenues over Expenditures	<u>126</u>	<u>-</u>	<u>(11)</u>	<u>9</u>	<u>45</u>	<u>20</u>	<u>(3)</u>	<u>33</u>
Other Financing Sources (Uses):								
Transfers in								
Transfers out	-	-	-	-	-	-	-	-
Total other financing sources (uses)								
Net Change in Fund Balances	<u>126</u>	<u>-</u>	<u>(11)</u>	<u>9</u>	<u>45</u>	<u>20</u>	<u>(3)</u>	<u>33</u>
Fund Balances at Beginning of Year	<u>179</u>	<u>-</u>	<u>100</u>	<u>48</u>	<u>104</u>	<u>64</u>	<u>105</u>	<u>131</u>
Fund Balances at End of Year	<u>\$ 305</u>	<u>\$ -</u>	<u>\$ 89</u>	<u>\$ 57</u>	<u>\$ 149</u>	<u>\$ 84</u>	<u>\$ 102</u>	<u>\$ 164</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT  
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (CONTINUED)  
NONMAJOR GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2016  
(In Thousands)

	Special Revenue						
	Emergency Management	Greenway Commons	Turf Field	Gura Building	CDBG	Brownfield	Board of Education Scholarship
Revenues:							
Contributions	\$ -	\$ 400	\$ 25	\$ 29	\$ 41	\$ -	\$ 64
Intergovernmental							
Charges for services			18				
Income on investments							3
Net increase (decrease) in fair value of investments							-
Total revenues	-	400	43	29	41	-	67
							12,387
Expenditures:							
Current:							
General government							8
Public safety							1,932
Public works	400			29		12	2,451
Health and welfare							9
Human services			5		41		150
Parks and recreation							372
Public library							32
Education		400	5	29	41	12	7,024
Total expenditures	-	400	5	29	41	12	11,978
Excess (Deficiency) of Revenues over Expenditures	-	-	38	-	-	(12)	409
Other Financing Sources (Uses):							
Transfers in						75	296
Transfers out	-	-	-	-	-	-	(36)
Total other financing sources (uses)						75	260
Net Change in Fund Balances	-	-	38	-	-	63	669
Fund Balances at Beginning of Year	14	-	50	-	-	-	577
Fund Balances at End of Year	14	-	88	-	-	63	644
	\$	\$	\$	\$	\$	\$	\$
	14	-	88	-	-	63	644
							3,370

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**TOWN OF SOUTHTON, CONNECTICUT**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (CONTINUED)**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2016**  
(In Thousands)

	Permanent Funds					Total Nonmajor Governmental Funds
	Edna Woodruff	Addin Lewis	Julia Bradley Library	Library Trust	Total	
Revenues:						
Contributions	\$	\$	\$	\$	\$	\$
Intergovernmental					9	248
Charges for services					-	6,537
Income on investments					-	5,608
Net increase (decrease) in fair value of investments		(1)			(1)	3
Total revenues	-	(1)	-	9	8	(1)
						12,395
Expenditures:						
Current:						
General government					-	8
Public safety					-	1,932
Public works					-	2,451
Health and welfare					-	9
Human services					-	150
Parks and recreation					-	372
Public library				7	7	39
Education		-	-	7	7	7,024
Total expenditures	-	-	-	7	7	11,985
Excess (Deficiency) of Revenues over Expenditures	-	(1)	-	2	1	410
Other Financing Sources (Uses):						
Transfers in					-	296
Transfers out	-	-		(4)	(4)	(40)
Total other financing sources (uses)				(4)	(4)	256
Net Change in Fund Balances	-	(1)	-	(2)	(3)	666
Fund Balances at Beginning of Year	2	4	1	21	28	2,729
Fund Balances at End of Year	2	3	1	19	25	3,395

**Fiduciary Funds**

## **Fiduciary Funds**

Fiduciary Funds are used to account for assets held by the Town in a trustee capacity for individuals, private organizations, other governments, and/or other funds. These include agency funds.

### **Agency Funds**

#### **Student Activity**

To account for the monies generated by student activities in the Southington school system.

#### **Escrow Deposit**

To account for cash bonds and other cash and investments held by the Town to ensure compliance with specifications and regulations with respect to various building projects and improvements.

#### **C-PACE Program**

To account for the lease payments through the Connecticut Property Assessed Clean Energy program, giving access to affordable, long-term financing to local businesses for qualifying clean energy upgrades.

**TOWN OF SOUTHTON, CONNECTICUT**  
**AGENCY FUNDS**  
**COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED JUNE 30, 2016**  
**(In Thousands)**

	<u>Balance July 1, 2015</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance June 30, 2016</u>
<b>Student Activity Fund</b>				
Assets:				
Cash and cash equivalents	\$ 454	\$ 1,298	\$ 1,267	\$ 485
Investments	<u>168</u>		<u>70</u>	<u>98</u>
Total Assets	<u>\$ 622</u>	<u>\$ 1,298</u>	<u>\$ 1,337</u>	<u>\$ 583</u>
Liabilities:				
Fiduciary deposits	<u>\$ 622</u>	<u>\$ 1,298</u>	<u>\$ 1,337</u>	<u>\$ 583</u>
<b>Escrow Deposit</b>				
Assets:				
Cash and cash equivalents	<u>\$ 1,569</u>	<u>\$ 144</u>	<u>\$ 579</u>	<u>\$ 1,134</u>
Liabilities:				
Fiduciary deposits	<u>\$ 1,569</u>	<u>\$ 144</u>	<u>\$ 579</u>	<u>\$ 1,134</u>
<b>C-Pace Program</b>				
Assets:				
Cash and cash equivalents	<u>\$ -</u>	<u>\$ 39</u>	<u>\$ 39</u>	<u>\$ -</u>
Liabilities:				
Fiduciary deposits	<u>\$ -</u>	<u>\$ 39</u>	<u>\$ 39</u>	<u>\$ -</u>
<b>Total All Agency Funds</b>				
Assets:				
Cash and cash equivalents	\$ 2,023	\$ 1,481	\$ 1,885	\$ 1,619
Investments	<u>168</u>		<u>70</u>	<u>98</u>
Total Assets	<u>\$ 2,191</u>	<u>\$ 1,481</u>	<u>\$ 1,955</u>	<u>\$ 1,717</u>
Liabilities:				
Fiduciary deposits	<u>\$ 2,191</u>	<u>\$ 1,481</u>	<u>\$ 1,955</u>	<u>\$ 1,717</u>

## **Statistical Section**

## Statistical Section Information

This part of the Town of Southington, Connecticut's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the government's overall financial health.

### Contents

#### Financial Trends

These schedules contain trend information to help the reader understand how the government's financial performance and well-being have changed over time.

#### Revenue Capacity

These schedules contain information to help the reader assess the government's most significant local revenue source, the property tax.

#### Debt Capacity

These schedules present information to help the reader assess the affordability of the government's current levels of outstanding debt and the government's ability to issue additional debt in the future.

#### Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the government's financial activities take place.

#### Operating Information

These schedules contain service and infrastructure data to help the reader understand how the information in the government's financial report relates to the services the government provides and the activities it performs.

The accompanying tables are presented in the above order. Refer to the Table of Contents for applicable page number locations.

Sources: Unless otherwise noted, the information in the tables is derived from the comprehensive annual financial reports for the relevant year.

**TOWN OF SOUTHLINGTON, CONNECTICUT**  
**NET POSITION BY COMPONENT**  
**LAST TEN FISCAL YEARS**  
(In Thousands)

	2016	2015	2014	2013	FISCAL YEAR					2009	2008	2007
Governmental Activities:												
Net investment in capital assets	\$ 155,774	\$ 143,966	\$ 145,586	\$ 120,862	\$ 110,992	\$ 104,035	\$ 99,125	\$ 119,767	\$ 112,125	\$ 111,260		
Restricted	114	705	712	704	631	1,032	985	1,023	1,023	980		
Unrestricted	17,739	11,035	(7,624)	7,352	5,917	6,786	1,814	(22,128)	(14,959)	(8,422)		
Total governmental activities net position	173,627	155,706	138,674	128,918	117,540	111,853	101,924	98,662	98,149	103,818		
Business-type Activities:												
Net investment in capital assets	48,515	45,324	44,622	45,381	46,739	47,450	47,103	44,662	33,460	31,564		
Unrestricted	4,333	2,193	1,242	1,740	1,903	1,585	789	483	1,065	1,648		
Total business-type activities net position	52,848	47,517	45,864	47,121	48,642	49,035	47,892	45,145	34,525	33,212		
Primary Government:												
Net investment in capital assets	204,289	189,290	190,208	166,243	157,731	151,485	146,228	164,429	145,585	142,824		
Restricted	114	705	712	704	631	1,032	985	1,023	1,023	980		
Unrestricted	22,072	13,228	(6,382)	9,092	7,820	8,371	2,603	(21,645)	(13,934)	(6,774)		
Total Primary Government Net Position	\$ 226,475	\$ 203,223	\$ 184,538	\$ 176,039	\$ 166,182	\$ 160,888	\$ 149,816	\$ 143,807	\$ 132,674	\$ 137,030		

## Notes:

- (1) Schedule prepared on the accrual basis of accounting.
- (2) The Town first reported infrastructure assets acquired prior to July 1, 2002 in 2007.

**TOWN OF SOUTHTON, CONNECTICUT**  
**CHANGES IN NET POSITION**  
**LAST TEN YEARS**  
**(In Thousands)**

	FISCAL YEAR									
	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
<b>Expenses:</b>										
<b>Governmental activities:</b>										
General government	\$ 3,236	\$ 4,911	\$ 4,166	\$ 4,804	\$ 4,942	\$ 4,176	\$ 4,464	\$ 7,291	\$ 6,627	\$ 5,916
Public safety	20,184	20,590	19,229	19,122	20,436	18,711	17,749	16,047	16,789	12,303
Public works	15,777	12,828	13,553	10,614	11,082	9,402	9,712	9,836	10,165	9,388
Health and welfare	749	804	812	782	777	1,047	940	1,024	766	778
Human services	1,388	1,699	1,688	1,699	1,667	1,671	1,477	1,579	1,272	1,229
Parks and recreation	2,073	2,468	2,230	2,121	1,808	1,903	1,994	2,218	1,992	2,124
Public library	2,105	2,012	1,983	2,026	2,262	1,844	1,830	1,569	1,303	1,254
Planning and development	1,454	1,399	1,252	1,144	1,210	1,245	1,131	785	925	828
Employee fringe benefits										3,217
Education	108,892	109,074	106,788	99,453	99,324	94,128	92,209	89,694	106,877	81,356
Interest on long-term debt	2,830	2,954	2,474	1,958	2,370	1,621	2,060	1,697	1,931	1,697
Miscellaneous										35
Total governmental activities expenses	158,688	158,739	154,175	143,723	145,878	135,748	133,566	131,740	148,647	120,125
<b>Business-type activities:</b>										
Sewer	5,162	5,500	5,441	6,099	5,347	4,999	4,849	4,419	4,284	4,079
Total primary government expenses	163,850	164,239	159,616	149,822	151,225	140,747	138,415	136,159	152,931	124,204
<b>Program revenues:</b>										
<b>Governmental activities:</b>										
<b>Charges for services:</b>										
General government	2,269	2,394	1,926	2,133	1,220	1,085	1,332	1,323	2,136	2,216
Public safety	1,887	1,234	1,463	1,297	977	1,250	954	1,318	1,064	817
Public works	2,197	2,046	2,099	3,009	3,137	2,442	2,746	2,894	2,758	2,745
Education	2,281	2,139	2,358	2,266	2,060	1,973	1,963	1,972	1,962	1,922
Other	1,362	1,140	1,298	1,193	1,026	968	1,061	1,633	738	382
Operating grants and contributions	38,290	37,636	38,052	36,136	36,117	33,906	33,301	31,260	51,074	25,327
Capital grants and contributions	5,439	18,417	25,292	4,898	6,031	6,920	8,329	10,897	2,042	7,818
Total governmental activities program revenues	53,725	65,006	72,488	50,932	50,568	48,544	49,686	51,297	61,774	41,227
<b>Business-type activities:</b>										
Charges for services	5,708	5,710	4,359	4,480	4,355	4,297	3,727	3,058	2,655	2,256
Capital grants and contributions	4,761									
Total business activities program revenues	10,469	5,710	4,359	4,480	4,355	4,297	3,727	3,058	2,655	2,256
Total primary government program revenues	64,194	70,716	76,847	55,412	54,923	52,841	53,413	54,355	64,429	43,483
<b>Net expense:</b>										
Governmental activities	(104,963)	(93,733)	(81,687)	(92,791)	(95,310)	(87,204)	(83,880)	(80,443)	(86,873)	(78,898)
Business-type activities	5,307	210	(1,082)	(1,619)	(992)	(702)	(1,122)	(1,361)	(1,629)	(1,823)
Total primary government net expense	(99,656)	(93,523)	(82,769)	(94,410)	(96,302)	(87,906)	(85,002)	(81,804)	(88,502)	(80,721)
<b>General revenues and other changes in net position:</b>										
<b>Governmental activities:</b>										
Property taxes	112,320	107,729	103,575	102,244	99,471	97,004	92,919	90,440	85,534	81,197
Grants and contributions not restricted to specific purposes	1,509	1,626	1,621	1,766	1,930	1,755	2,201	2,128	1,940	2,077
Unrestricted investment earnings	521	351	337	257	195	219	278	369	1,190	1,446
Miscellaneous	1,525								127	66
Transfers		(1,250)	(301)	(98)	(599)	(1,845)	(3,689)	(11,981)	(2,947)	(1,670)
Total governmental activities	115,875	108,456	105,232	104,169	100,997	97,133	91,709	80,956	85,844	83,116
<b>Business-Type Activities:</b>										
Grants and contributions		193		98	599	1,845	3,689	11,981	2,947	1,670
Transfers		1,250	301	98	599	1,845	3,689	11,981	2,947	1,670
Total business-type activities	-	1,443	301	98	599	1,845	3,689	11,981	2,947	1,670
Total primary government	115,875	109,899	105,533	104,267	101,596	98,978	95,398	92,937	88,791	84,786
<b>Changes in net position:</b>										
Governmental activities	10,912	14,723	23,545	11,378	5,687	9,929	7,829	513	(1,029)	4,218
Business-type activities	5,307	1,653	(781)	(1,521)	(393)	1,143	2,567	10,620	1,318	(153)
Total Primary Government	\$ 16,219	\$ 16,376	\$ 22,764	\$ 9,857	\$ 5,294	\$ 11,072	\$ 10,396	\$ 11,133	\$ 289	\$ 4,065

## Notes:

(1) Schedule prepared on the accrual basis of accounting



**TOWN OF SOUTHTON, CONNECTICUT  
FUND BALANCES, GOVERNMENTAL FUNDS  
LAST TEN FISCAL YEARS  
(In Thousands)**

	2016	2015	2014	2013	FISCAL YEAR				2008	2007
					2012	2011	2010	2009		
General Fund:										
Nonspendable	\$ 33	\$ 56	\$ 64	\$ 71	\$ 84	\$ 231	\$	\$	\$	
Committed	146									
Assigned	598	1,250	5,252	1,328	496	1,347				
Unassigned	19,738	17,801	16,215	18,487	16,084	13,486				
Reserved							54	426	365	255
Unreserved							13,196	12,044	9,936	9,112
Total General Fund	\$ 20,515	\$ 19,107	\$ 21,531	\$ 19,886	\$ 16,664	\$ 15,064	\$ 13,250	\$ 12,470	\$ 10,301	\$ 9,367
All other governmental funds:										
Nonspendable	\$ 84	\$ 662	\$ 661	\$ 642	\$ 589	\$ 988	\$	\$	\$	
Restricted	783	150	193	165	1,558	1,562				
Committed	14,339	9,313	2,985	2,676	2,194	1,909				
Unassigned			(8,864)							
Reserved							52	44	59	54
Unreserved, reported in:										
Special revenue funds							2,299	2,562	2,063	2,199
Capital projects funds							(21,118)	(9,117)	(5,333)	(7,536)
Permanent funds							878	775	872	826
Total All Other Governmental Funds	\$ 15,206	\$ 10,125	\$ (5,025)	\$ 3,483	\$ 4,341	\$ 4,459	\$ (17,889)	\$ (5,736)	\$ (2,339)	\$ (4,457)

Note 1: Schedule prepared on the modified accrual basis of accounting

Note 2: The Town implemented GASB 54 in Fiscal Year 2011 which is the reason for the fund balance categories being different than in previous years.

**TOWN OF SOUTHTINGTON, CONNECTICUT**  
**CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS**  
**LAST TEN FISCAL YEARS**  
**(In Thousands)**

	2016	2015	2014	2013	FISCAL YEAR					2008	2007
					2012	2011	2010	2009			
Revenues:											
Property taxes	\$ 111,979	\$ 108,052	\$ 103,597	\$ 102,129	\$ 99,615	\$ 97,026	\$ 92,650	\$ 90,440	\$ 85,341	\$ 82,036	
Intergovernmental	44,087	55,298	62,599	40,626	43,377	38,277	41,267	43,615	55,366	34,901	
Charges for services	9,322	8,306	8,900	8,618	7,807	7,592	7,724	7,764	5,135	4,914	
Income on investments	520	350	336	256	195	218	305	369	1,173	1,417	
Other revenues	3,147	2,104	730	1,141	503	504	559	1,423	3,568	3,387	
Total revenues	169,055	174,110	176,162	152,770	151,497	144,617	142,505	143,611	150,603	126,655	
Expenditures:											
General government	4,553	4,125	3,838	3,672	3,610	3,265	3,037	3,018	6,030	5,641	
Public safety	14,210	13,799	13,385	13,303	12,958	12,687	12,589	12,398	12,193	12,055	
Public works	7,144	8,880	7,585	7,204	7,552	7,188	7,008	8,341	7,469	6,867	
Health and welfare	652	706	729	702	713	880	769	720	786	766	
Human resources	1,026	1,371	1,357	1,373	1,338	1,387	1,243	1,498	1,280	1,223	
Parks and recreation	2,289	1,900	1,554	1,611	1,505	1,423	1,570	2,071	1,935	1,946	
Public library	1,556	1,502	1,488	1,524	1,800	1,472	1,447	1,594	1,311	1,245	
Planning and development	1,037	1,009	916	789	857	877	835	841	829	816	
Miscellaneous	9,519	9,345	8,829	8,497	7,931	29	77	147	56	35	
Employee fringe benefits	106,503	102,658	102,618	98,040	95,922	93,163	89,674	84,567	103,940	78,249	
Education											
Debt service:											
Principal	6,188	5,618	4,110	5,507	6,018	4,649	4,767	4,955	4,460	4,530	
Interest	3,240	2,740	2,740	2,740	2,244	2,352	1,970	1,126	1,196	1,075	
Capital outlay	23,050	50,291	55,092	7,980	7,986	7,041	21,444	32,083	11,195	13,622	
Total expenditures	180,967	204,144	204,242	152,966	150,728	144,528	154,014	160,279	156,526	131,717	
Excess (deficiency) of revenue over (under) expenditures	(11,912)	(30,034)	(28,080)	(195)	769	89	(11,509)	(16,668)	(5,923)	(5,062)	
Other financing sources (uses):											
Refunding bonds issued	12,285	22,705		6,915		8,745					
Premium on refunded bonds	37	37		1,498		897					
Premium on refunded bond escrow agent	(13,125)			(7,277)		(8,515)					
Premium on general obligation bonds	708	1,514				329					
Premium on BANS		1,459									
Issuance of notes payable	493	12,730	720	246	713	11,068					
Issuance of capital leases						614					
Bond proceeds	17,200	26,920				11,945	136	15,440	8,975		
Transfers in	3,934	6,520	3,579	2,069	3,471	2,895	2,766	2,912	3,527	1,947	
Transfers out	(3,934)	(6,520)	(3,579)	(2,069)	(3,471)	(2,895)	(2,766)	(2,912)	(3,527)	(1,947)	
Total other financing sources	18,401	42,760	23,425	352	713	24,073	136	15,440	8,975	-	
Net Change in Fund Balances	\$ 6,489	\$ 12,726	\$ (4,655)	\$ 156	\$ 1,482	\$ 24,162	\$ (11,373)	\$ (1,228)	\$ 3,052	\$ (5,062)	
Debt Service as a Percentage of Noncapital Expenditures	6.09%	5.21%	4.51%	5.66%	5.69%	5.01%	4.94%	4.78%	3.81%	4.50%	

Notes:

(1) Schedule prepared on the modified accrual basis of accounting

TABLE 5

**TOWN OF SOUTHTON, CONNECTICUT**  
**ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY**  
**LAST TEN FISCAL YEARS**  
(In Thousands)

Fiscal Year	Grand List October 1,	Real Property			Personal Property	Motor Vehicle	Less Tax Exempt Property	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value As a Percentage of Actual Taxable Value
		Residential	Commercial	Industrial							
2016	2014	\$ 2,796,733	\$ 435,085	\$ 75,121	\$ 251,893	\$ 371,506	\$ 101,621	\$ 3,828,717	29.14	\$ 5,469,596	70%
2015	2013	2,759,577	442,336	75,308	232,433	362,332	98,209	3,773,777	28.36	5,391,110	70%
2014	2012	2,794,920	431,662	75,335	225,953	349,378	85,603	3,731,645	27.46	5,330,921	70%
2013	2011	2,721,148	432,388	75,052	217,863	347,989	79,573	3,714,867	27.48	5,306,953	70%
2012	2010	3,027,300	473,444	110,686	204,328	325,954	78,495	4,063,217	24.28	5,804,596	70%
2011	2009	3,001,720	468,372	109,734	200,816	312,881	77,368	4,016,155	24.02	5,737,364	70%
2010	2008	2,979,855	459,561	106,722	195,134	304,191	79,443	3,965,020	23.27	5,664,314	70%
2009	2007	2,955,185	439,931	105,021	186,024	319,488	85,934	3,919,715	23.02	5,599,593	70%
2008	2006	2,926,675	427,816	105,528	178,417	311,761	78,193	3,872,004	21.88	5,531,434	70%
2007	2005	2,904,418	413,986	107,691	178,306	305,784	79,568	3,830,617	21.40	5,472,310	70%

Source: Town of Southington Office of Tax Assessor

## Notes:

- (1) There is no overlapping taxable property.  
(2) Does not include supplemental motor vehicle taxes.

TABLE 6

**TOWN OF SOUTHTON, CONNECTICUT  
PRINCIPAL PROPERTY TAX PAYERS**

**2016 AND 2007**

**(In Thousands)**

<b>Taxpayer</b>	<b>2016</b>			<b>2007</b>		
	<b>Taxable Assessed Value</b>	<b>Rank</b>	<b>Percentage of Total Town Taxable Assessed Value</b>	<b>Taxable Assessed Value</b>	<b>Rank</b>	<b>Percentage of Total Town Taxable Assessed Value</b>
Connecticut Light & Power Co.	\$ 78,897	1	2.06%	\$ 39,389	1	1.03%
Yankee Gas	18,648	2	0.49%	11,004	6	0.29%
45 Newell Street (Yarde Metals)	16,096	3	0.42%	14,929	5	0.39%
Home Depot (2 locations)	14,856	4	0.39%			
RK Southington LLC (Galileo Queens Plaza LLC)	10,846	5	0.28%	15,453	4	0.40%
Target Corporation	10,276	6	0.27%			
Execwest LLC (Lowes Home Improvement)	9,937	7	0.26%			
Southington Route 10 Associates	9,361	8	0.24%			
Twinco Corp (BJs)	9,339	9	0.24%			
Olson Murial et al (Wal-Mart Plaza)	8,253	10	0.22%			
Medex Inc (formerly Johnson & Johnson)				27,281	2	0.71%
Lexington Southington LP				19,490	3	0.51%
Hartconn Corporation				10,545	7	0.28%
Alzheimers Resource Center				9,580	8	0.25%
Olsen Herbert R ET AL				9,493	9	0.25%
Southington Plaza Assoc				9,181	10	0.24%
<b>Total</b>	<b>\$ 186,509</b>		<b>4.87%</b>	<b>\$ 166,345</b>		<b>4.35%</b>

Net Taxable Grand List 10/01/2014 of \$3,828,716

Net Taxable Grand List 10/01/2005 of \$3,830,006

(in thousands)

Source: Town of Southington, Office of Tax Assessor

TABLE 7

**TOWN OF SOUTHTON, CONNECTICUT  
PROPERTY TAX LEVIES AND COLLECTIONS  
LAST TEN FISCAL YEARS  
(In Thousands)**

Fiscal Year Ended June 30,	Grand List October 1,	Tax Rate In Mills	Taxes Levied For The Fiscal Year	Adjustments	Total Adjusted Levy	Collected Within the Fiscal Year of Levy		Collections In Subsequent Years	Total Collections to Date	
						Amount	Percentage of Levy		Amount	Percentage of Adjusted Levy
2016	2014	29.14	\$ 111,851	\$	\$ 111,851	\$ 110,580	98.86 %		\$ 110,580	98.86 %
2015	2013	28.36	107,104	55	107,049	105,860	98.84	602	106,462	99.45
2014	2012	27.46	102,717	106	102,611	101,433	98.75	860	102,293	99.69
2013	2011	27.48	101,940	100	101,840	100,471	98.56	1,200	101,671	99.83
2012	2010	24.28	98,794	112	98,682	97,457	98.65	1,135	98,592	99.91
2011	2009	24.02	96,374	79	96,295	95,119	98.70	1,124	96,243	99.95
2010	2008	23.27	92,337	124	92,213	90,995	98.55	1,184	92,179	99.96
2009	2007	23.02	90,298	115	90,183	88,887	98.44	1,279	90,166	99.98
2008	2006	21.88	84,776	113	84,663	83,662	98.69	988	84,650	99.98
2007	2005	21.40	81,627	140	81,487	80,617	98.76	857	81,474	99.98

Source: Tax Collector's Report; Comprehensive Annual Financial Report

TABLE 8

**TOWN OF SOUTHTON, CONNECTICUT  
RATIOS OF OUTSTANDING DEBT BY TYPE**

**LAST TEN FISCAL YEARS**

(In Thousands, except per capita)

Fiscal Year	Governmental Activities										Total Debt Per Capita
	General Obligation Bonds	Unamortized Bond Premium	Clean Water Fund Loan	Capital Leases	Total Primary Government	Bonded Debt Percentage of Actual Taxable Value	Total Debt Percentage of Actual Taxable Value	Percentage of Personal Income	Bonded Debt Per Capita		
2016	\$ 102,355	\$ 4,300	\$ 7,957	\$ 12,935	\$ 127,547	2.10 %	2.33 %	7.38 %	\$ 2,518	\$ 2,911	
2015	90,860	4,404	8,526	13,597	117,387	1.93	2.18	6.80	2,268	2,679	
2014	69,295	1,594	9,094	1,120	81,103	1.50	1.52	4.90	1,795	1,858	
2013	51,054	1,758	9,662	869	63,343	1.18	1.19	4.09	1,398	1,458	
2012	56,410	1,439	10,231	1,094	69,174	1.17	1.19	4.50	1,605	1,605	
2011	61,665	1,566	11,068	614	74,913	1.30	1.31	4.83	1,737	1,737	
2010	55,166	743			55,909	0.99	0.99	3.65	1,314	1,314	
2009	59,584			137	59,721	1.06	1.07	4.35	1,414	1,414	
2008	48,596			271	48,867	0.88	0.88	3.57	1,160	1,160	
2007	43,466			399	43,865	0.79	0.80	3.19	1,038	1,038	

Note: Details regarding the Town's outstanding debt can be found in the notes to the financial statements.

## TABLE 9

Note 1: In no case shall total indebtedness exceed seven times annual receipts from taxation of \$784.0 million.  
 Note 2: In accordance with Connecticut General Statutes, the above indebtedness does not include water bonds.  
 Note 3: Bonds authorized - unissued includes bond authorizations that have bond anticipation notes outstanding or have previously issued partial permanent financing.

TABLE 10

**TOWN OF SOUTHTON, CONNECTICUT**  
**LEGAL DEBT MARGIN INFORMATION**  
**LAST TEN FISCAL YEARS**  
**(In Thousands)**

	FISCAL YEAR									
	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
Debt limitation	\$ 784,448	\$ 756,147	\$ 724,535	\$ 715,554	\$ 696,332	\$ 678,741	\$ 649,404	\$ 631,918	\$ 596,100	\$ 575,500
Total net debt applicable to limit	141,415	137,996	140,068	162,542	156,679	77,495	83,766	92,150	81,907	42,819
Legal Debt Margin	\$ 643,033	\$ 618,151	\$ 584,467	\$ 553,012	\$ 539,653	\$ 601,246	\$ 565,638	\$ 539,768	\$ 514,193	\$ 532,681
Total Net Debt, Applicable to the Limit as a Percentage of Debt Limit	18.03%	18.25%	19.33%	22.72%	22.50%	11.42%	12.90%	14.58%	13.74%	7.44%

Source: Comprehensive Annual Financial Report - Schedule of Debt Limitation

Note: See Table 9 for calculation of current year debt limitation



TABLE 11

**TOWN OF SOUTHLINGTON, CONNECTICUT  
DEMOGRAPHIC AND ECONOMIC STATISTICS  
LAST TEN FISCAL YEARS**

<b>Calendar Year</b>	<b>Population (1)</b>	<b>Per Capita Income (2)</b>	<b>Personal Income (3)</b>	<b>Median Age (4)</b>	<b>Public School Enrollment (5)</b>	<b>Unemployment Rate (6)</b>
2016	43,817	\$ 39,430	\$ 1,727,704,310	45.0	6,544	5.00 %
2015	43,815	\$ 39,373	\$ 1,725,127,995	44.0	6,589	4.60 %
2014	43,661	\$ 37,876	\$ 1,653,704,036	44.0	6,666	5.50 %
2013	43,434	35,628	1,547,466,552	44.0	6,693	6.40 %
2012	43,103	35,628	1,535,673,684	40.0	6,779	7.10 %
2011	43,130	35,956	1,550,782,280	42.0	6,828	7.40 %
2010	42,534	36,018	1,531,989,612	42.0	6,844	8.00 %
2009	42,250	32,517	1,373,843,250	42.0	6,904	7.10 %
2008	42,142	32,517	1,370,331,414	42.0	6,973	4.70 %
2007	42,249	32,517	1,373,810,733	42.0	6,996	4.00 %

## Source:

- (1) State of Connecticut Department of Public Health as of July 1st of Prior Year.
- (2) U.S. Census Bureau, 2015 American Community Survey 1-Year Estimates.
- (3) Personal Income = Population times Per Capita Personal Income.
- (4) Connecticut Economic Resource Center (CERC), Town Profiles
- (5) Town of Southington, Board of Education.
- (6) State of Connecticut Department of Labor website Annual Averages. For 2016, June 2016 is utilized as an estimate. Next year it will be replaced with the Annual Average.

TABLE 12

**TOWN OF SOUTHTON, CONNECTICUT  
PRINCIPAL EMPLOYERS  
2016 AND 2007**

Employer	Nature of Business	2016			2007		
		Employees	Rank	Percentage of Total Town Employment	Employees	Rank	Percentage of Total Town Employment
Town of Southington	Municipality	1,292	1	5.29%	1,180	2	4.81%
Hartford Health Care Senior Services	Health Care Practice	447	2	1.83%			
Yarde Metals	Manufacturing	388	3	1.59%	600	3	2.45%
Connecticut On-Line Computer Company	IT	350	4	1.43%			
Smith's Medical (Medex)	Manufacturing	300	5	1.23%	302	5	1.23%
The Home Depot	Retail Chain	235	6	0.96%	251	7	1.02%
Wal-Mart	Retail Chain	182	8	0.74%	197	9	0.80%
Hospital of Central CT: Bradley Memorial Hospital	Hospital	178	7	0.73%	500	4	2.04%
Shop Rite	Retail Chain	165	9	0.68%			
Target	Retail Chain	160	10	0.65%			
Hartford Insurance Group	Insurance				2,100	1	8.56%
Southington Care Center	Health Care Practice				265	6	1.08%
Price Chopper	Retail Chain				220	8	0.90%
Stop & Shop	Food Distribution				190	10	0.77%
<b>Total</b>		<b>3,697</b>		<b>15.13%</b>	<b>5,805</b>		<b>23.66%</b>

FY 2007 Labor Force 24,523  
FY 2016 Labor Force 24,432

Source: Town of Southington, Economic Development Office  
Connecticut Department of Labor

TABLE 13

**TOWN OF SOUTHTON, CONNECTICUT  
FULL-TIME-EQUIVALENT TOWN GOVERNMENT EMPLOYEES BY FUNCTION/PROGRAM  
LAST TEN FISCAL YEARS**

Function/Program	Fiscal Year Ended									
	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
General government	65	65	64	60	53	58	58	57	57	55
Police	85	85	82	85	84	85	85	85	85	79
Fire	34	34	34	33	33	33	33	33	32	33
Public works	25	26	26	26	34	35	35	37	37	37
Parks and recreation	12	12	12	12	12	11	11	13	13	13
Library and Barnes	20	20	20	20	20	20	20	19	19	18
Education <sup>(1)</sup>	1,040	1,033	995	942	955	939	931	904	907	890
Animal Control	2	2	2	2	2	2	2	2	2	2
Sewer plant and office	13	9	12	12	12	13	13	12	13	13
Total	<u>1,296</u>	<u>1,285</u>	<u>1,246</u>	<u>1,192</u>	<u>1,205</u>	<u>1,196</u>	<u>1,188</u>	<u>1,162</u>	<u>1,165</u>	<u>1,140</u>

## Notes:

(1) Beginning FY 2010, Education FTEs include food service workers.

Source: Town of Southington Finance Department and Board of Education records.  
Town utilized Department of Labor reports as of June 30th.

**TOWN OF SOUTHLINGTON, CONNECTICUT  
OPERATING INDICATORS BY FUNCTION/PROGRAM  
LAST TEN FISCAL YEARS**

Function\Program	FISCAL YEAR									
	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
General government: Building permits issued	1,392	1,301	1,162	1,340	1,424	1,284	1,210	1,181	1,311	1,464
Police:										
Physical arrests	857	1,082	932	1,012	903	993	1,000	971	1,247	1,265
Parking violations	209	246	172	376	342	409	867	1,123	500	892
Traffic violations	4,680	5,611	6,963	6,491	8,264	9,972	10,791	9,014	8,923	8,009
Fire:										
Emergency responses/Fire calls	1,996	2,154	1,942	1,929	2,213	2,284	1,808	1,911	2,083	2,058
Inspections	552	593	502	528		2,684	2,592	2,805	1,775	2,381
Refuse collection:										
Average refuse collected (tons per day)	132	124	128	118	115	121	121	131	146	153
Average recyclables collected (tons per day)	14	13	12	13	13	14	13	11	10	8
Other public works:										
Street resurfacing (miles)	18	14	8	2	3	4	3	4	5	4
Library:										
Total volumes loaned/Combined lending	389,811	421,881	482,528	756,993	753,021	701,854	708,039	651,120	572,071	439,685
Water:										
New connections	69	102	83	85	116	74	84	112	212	127
Average daily consumption (thousands of gallons)	4,053	3,775	3,752	3,802	3,829	3,853	3,559	3,929	3,887	4,002
Wastewater:										
Average daily sewage treatment (thousands of gallons)	4,790	4,725	4,670	4,530	5,080	4,070	5,000	5,030	4,890	4,900

Beginning in FY 2012 Fire Department tracks inspections of property rather than inspector duties

Source: Town of Southington CAFRs, Annual Reports, and department records.

TABLE 15

**TOWN OF SOUTHTON, CONNECTICUT  
CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM  
LAST TEN FISCAL YEARS**

Function/Program	FISCAL YEAR									
	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
Police:										
Stations	1	1	1	1	1	1	1	1	1	1
Patrol units	22	22	22	22	22	22	22	23	21	21
Fire stations	4	4	4	4	4	4	4	4	4	4
Other public works:										
Streets (miles)	203	202	201	199	199	198	198	197	196	195
Streetlights	3,866	3,865	3,796	3,711	4,228	4,201	4,173	4,011	4,011	3,973
Traffic signals	10	10	9	9	6	6	6	6	5	5
Parks and recreation:										
Acreage	351	351	351	351	351	351	351	351	351	351
Parks	10	10	10	10	10	10	10	10	10	10
Swimming Pools	2	2	2	2	2	2	2	2	2	2
Tennis Courts	10	10	10	10	10	10	10	10	10	10
Water:										
Water mains (miles)	200	200	200	199	199	196	196	195	193	190
Fire hydrants	1,426	1,425	1,416	1,420	1,405	1,384	1,358	1,345	1,301	1,268
Storage capacity (thousands of gallons)	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Wastewater:										
Storm sewers (miles)	142	141	141	140	139	139	138	138	137	137
Treatment capacity (thousands of gallons)	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500

Source: Town of Southington CAFRs, Annual Reports, and department records.