

Historic Southington, Connecticut



First Congregational Church
(Third Meeting House of the Town)
c. 1830



Although Southington was formally established as a town, separate from Farmington, in 1779, its roots go back to a much earlier time. Samuel Woodruff, Southington's first white settler, moved south from Farmington to the area then known as "Panthorne". The settlement grew, prospered and came to be known as "South Farmington" and then later, the shortened version, "Southington."

A meeting house, independent of the Farmington parish, was first constructed here in 1726 and was used until 1757. Its location on the site of the present Oak Hill Cemetery, is commemorated by the First Meeting House stone and plaque.

Southington became a thriving community with the construction of dwellings, taverns and stores. industry flourished rapidly. In 1767, Atwater's grist mill was established and by 1790 Southington had a button factory, saw mills, a brass foundry and pot-ash works. In addition, the first machines to make carriage bolts were developed in Southington.

Southington played a part in this country's military heritage. Important town visitors during the Revolutionary War include Washington, Lafayette and Count Rochambeau.

Southington today is a growing community, once described as "A Microcosm of America". The town is located in Hartford County, within 20 miles of Hartford and 9 miles of Waterbury, and includes the sections of Plantsville, Milldale and Marion. The geographic area of the town is 36.8 square miles, ranking it 40th out of 169 Connecticut towns, and its population is approximately 40,000. While today it is a modern residential, commercial and industrial community, Southington is proud of its history.

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Southington Town Hall

Department Heads:

Mark J. Sciota	Town Manager
Teresa Babon	Director of Assessments & Revenue
John Smigel	Building Official
Robert Verderame	Calendar House – Senior Director
Janet Mellon	Community Service Director
Louis Perillo, III	Economic Development Coordinator
Keith Hayden	Director of Public Works
Annette Turnquist	Town Engineer
Richard Butler	Fire Chief
Emilia C. Portelinha	Finance Director
Shane Lockwood	Health Director
Jay Baker	Information Technology Director
Kristi Sadowski	Library Director
Robert A. Phillips	Planning & Community Development Director
John F. Daly	Police Chief
David A. Lapreay	Recreation Director
Tom Janik	Registrar of Voters
Robert L. Sherman	Registrar of Voters
Kathy Larkin	Town Clerk
Kiari Williams	Water Pollution Control Superintendent
Christina Simms	Youth Service Director

TOWN OF SOUTHTON
BOARDS AND COMMISSIONS
June 30, 2020

TOWN COUNCIL

9 members - 2 yr. terms to November 2021

Victoria Triano, Chairwoman
Tom Lombardi, Vice Chairman
Paul Chaplinsky, Jr.
Michael Del Santo
Valerie A. DePaolo
William Dziedzic
Jim Morelli
Christopher J. Palmieri
Christopher J. Poulos

TOWN MANAGER

TOWN ATTORNEY

ASSISTANT TOWN ATTORNEY

Mark J. Sciota
Jeremy Taylor
Alex Ricciardone

BOARD OF EDUCATION

9 members - 2 yr. terms

	<u>Nov.</u>
Joseph Baczewski	2021
Robert S. Brown	2021
Terri C. Carmody	2021
James Chrzanowski	2021
Missy Cipriano	2021
Colleen W. Clark	2021
David J. Derynoski	2021
David Falvo	2021
Zaya G. Oshana	2021

BOARD OF FINANCE

6 members - 2 yr. terms

	<u>Nov.</u>
John J. Leary, Chr	2021
Joseph K. Labieniec, V Chr	2021
Kevin R. Beaudoin	2021
Tony Morrisison	2021
Edward S. Pocock, Jr. Sec	2021
Susan J. Zoni	2021

REGISTRARS OF VOTERS

2 members - 4 yr. terms, elected

previous November	<u>Jan.</u>
Elaine Bedard	2021
Mike Early	2021

TOWN CLERK

6 yr. term, Elected

	<u>Jan.</u>
Kathy Larkin	2020

PLANNING & ZONING COMMISSION

7 members - 4 yr. terms

	<u>Nov.</u>
Robert Hammersley	2021
Susan Locks	2021
Robert Salka	2023
Peter Santago	2023
Christina Volpe	2023
Jeffrey D. Gworek	2021
James Macchio	2021

PZC ALTERNATES

4 members - 4 yr. terms

	<u>Nov.</u>
Joseph F. Coviello	2023
Theresa Albanese	2021
Stuart Savelkoul	2021
Caleb Cowles	2023

BOARD OF WATER COMMISSIONERS

6 members - 4 yr. terms

	<u>Nov.</u>
Robert M. Berkmoes	2023
Rudolph Cabata	2021
Ron Lamoreux, Jr.	2023
Thomas J. Murphy, Pres	2021
Erika Pocock, VP	2023
Ralph Warner	2021

BOARD OF ASSESSMENT APPEALS

3 members - 4 yr. terms

	<u>Oct.</u>
Jerry W. Belanger	2022
James M. Bowes	2020
Barbara P. Roberts	2023

BOARD OF ETHICS

4 members - 3 yr. terms (6 yrs. Consec.)

	<u>Aug.</u>
Nathanial B. Palmer	2022
Patricia Johnson	2020
Andrew J. Meade	2022
Gloria Brown	2020

BOARD OF ETHICS ALTERNATES

2 members - 3 yr. terms

	<u>Aug.</u>
Joseph Pugliese	2021
Robert Cusano	2021

BOARD OF FIRE COMMISSIONERS

5 members - 4 yr. terms

	<u>Nov.</u>
Michael C. Bunko, Chr	2020
Christine Shanley-Buck	2022
Nathan Wilson	2022
David Kanute	2023
John Moise	2021

BOARD OF POLICE COMMISSIONERS

5 members - 4 yr. terms

	<u>Nov.</u>
David DellaVecchia	2022
Stephen Kalkowski	2023
James Sinclair	2021
Stephen C. Pestillo	2020
James Verderame, Chair	2022

**CAPITOL REGION COUNCIL
OF GOVERNMENTS (CRCOG)**

2 members

Victoria Triano, Council Chair
Mark J. Sciota, Town Manager

**CENTRAL REGIONAL TOURISM
DISTRICT BOARD**

1 member - 3 yr. term

	<u>Sept.</u>
Dawn Miceli	2021

PERSONS WITH DISABILITIES COMMISSION

9 members - 2 yr. terms

	<u>April</u>
Laurie J. Novi	2021
Ryan P. Rogers	2021
Diane M. Snow	2021
June C. O'Leary	2021
Karen M. Leary, Chr	2021
Karen E. Cavanaugh	2021
Carol Ladd	2021
Deborah Ruzzi	2021
Melissa Olson	2021

CONSERVATION COMMISSION

7 members - 4 yr. terms

	<u>April</u>
Mathew Bunko	2022
David Byrne	2023
James P. Sullivan	2021
Shari Guarino	2020
Christopher Borowy	2021
Bethany Solury	2023
William Kowalewski	2024

CONSERVATION COMM. ALTERNATES

2 members - 4 yr. terms

	<u>April</u>
Robert P. Ives	2021
Jessica L. Smith	2021

CONSTABLES

7 members - 2 yr. terms

	<u>Nov.</u>
Michael Baker	2021
Michael Gaudio	2021
James Haigh	2021
David Zoni	2021
Nathan Berkmoes	2021
David Riccio	2021
Michael Furgalack	2021

ENTERPRISE AND ECONOMIC
DEVELOPMENT COMMITTEE (SEED)

13 members - 4 yr. staggered terms

	<u>Sept.</u>
James D. Garstang	2022
Juanita Champagne	2020
Mark Sciota, Town Manager	2023
Edward Pocock, III	2023
Louis Perilo	2023
Michael Riccio	2021
David Zoni	2023
Jack Daly	2022
Terri C. Carmody	2022
Stefanie Farkas	2022
Lucille Cusano	2021
Thomas O'Shea	2021
Dana Rickard	2021

HISTORIAN

Phil Wooding

HOUSING AUTHORITY

5 members - 5 yr. terms

	<u>Oct.</u>
Sharon M. O'Brien, Chair	2020
John Walsh	2024
Stuart Savelkoul	2023
Cheryl D. Hilton	2021
Alex J. Ricciardone	2022

LIBRARY DIRECTORS

9 members - 4 yr. terms

	<u>Nov.</u>
Mary Baker, Chair	2023
Terry Lombardi	2023
Walter Grover	2023
Mary Ellen D'Angelo	2021
Frances W. Meade	2021
Joanne Kelleher	2023
Mark Lajoie	2023
Kevin E. Curtiss	2021
Joanne Furgalack	2023

OPEN SPACE

ACQUISITION COMMITTEE

10 members - 2 yr. terms

	<u>Nov.</u>
Paul Chaplinsky, Jr, Chair	2021
James Morelli, V Chair	2021
Robert Berkmoes	2021
Robert Salka	2021
Joseph Baczewski	2021
Edward Pocock, Jr	2021
Michael Riccio	2021
Christopher Palmieri	2021
Chris Borowy	2021
Town Attorney	2021

PARKING AUTHORITY

5 members - 5 yr. terms

	<u>Nov.</u>
Mark J. Meade, Chr	2021
Michael Gaudio	2020
Michael Riccio	2024
Stacey Dolan	2021
Dolores Babkirk	2023

PARKS & RECREATION BOARD

5 members - 4 yr. terms

	<u>Oct.</u>
Michael J. Fasulo, Chair	2021
Julie Portfolio	2022
Michael T. DeFeo, VC	2021
Robert E. Galati	2023
Joseph Miceli	2022

SENIOR CITIZENS COMMISSION

9 members - 3 yr. terms

	<u>March</u>
C. Mark White, Chair	2023
Elliott R. Colasanto, Sec	2023
Kimberly R. Roy	2022
Clifford H. Snow	2023
Autumn E. Scollo	2021
Jessica P. Arsenault	2022
Paul Shupenko	2022
John C. Flynn	2021
Bartolomeo Cammuso	2021

ZONING BOARD OF APPEALS

5 members - 4 yr. terms

	<u>Nov.</u>
Joseph LaPorte, Chair	2020
Alicia Novi, V Chair	2022
Steve Walowski	2023
Theodore Cabata	2022
Erica Byrne	2022

ZBA ALTERNATES

4 members - 4 yr. terms

	<u>Nov.</u>
Anthony Mazzarella	2022
Ryan Rogers	2023
Michael Scavetta	2022
Ronald Bohigian	2023

SELF-INSURANCE COMMITTEE

9 members - 2 yr. terms

	<u>Oct.</u>
Joseph Labieniec, Chr	2021
Christopher Poulos, V Chr	2021
Tom Lombardi	2021
Kevin Beaudoin	2021
Colleen Clark	2021
William Dziedzic	2021
Zaya Oshana	2021
James Chrzanowski	2021
Salvatore J. Dominello	2021

PLAINVILLE-SOUTHINGTON REGIONAL HEALTH DISTRICT (est. 7/1/11)

	<u>July</u>
Charlotte Politis, MPH Chr	2020
Joseph Marino, VC	2022
Kelly Morrissey	2020
John Barry	2022
Stephanie Urillo	2020
Mark Sciota	Indefinite
Robert Lee	Indefinite
Edward Bailey	Indefinite

Town of Southington

Town Council

Victoria Triano, Chairwoman
Tom Lombardi, Vice Chairman
Paul Chaplinsky, Jr.
Michael Del Santo
Valerie A. DePaolo
William Dziedzic
Jim Morelli
Christopher J. Palmieri
Christopher J. Poulos



Town Manager

MARK J. SCIOTA
(860) 276-6200
FAX (860) 628-4727

Honorable Chairman
and Town Council

Ladies and Gentlemen:

It is my distinct pleasure to submit to you the Town's 54th Annual Report under the Council-Manager plan covering the period July 1, 2019 to June 30, 2020.

What you will find in this report is an extraordinary amount of hard work by dedicated professionals in support of our town and our community. Each of the departments describes the work that they have accomplished for our residents over this past year. Our intent is to provide the very best local government possible.

Southington's strong financial management has led the Town to once again be rated AA+ with Standard and Poor's Rating Agency, allowing us to borrow money at very competitive rates. Our financial rating is due to solid management by the department heads and a strong community built on smart economic development.

Our community continues to be an outstanding community and we are making wonderful progress. Our staff is an amazing group of professionals, from the department heads throughout the entire organization. Once again, we are happy to report our accomplishments during this successful year.

Very truly yours,
TOWN OF SOUTHTINGTON

Mark J. Sciota
Town Manager

"City of Progress"

Town of Southington

Department of Assessments



Department of Assessments Annual Report July 2019 thru June 2020

The 2019-2020 fiscal year was a very busy year for the department. The Town's Grand List continued to experience significant growth, especially when compared to surrounding communities. The volume of building permits, real estate transactions and subdivision activity remained strong.

The Assessor's Office staff is comprised of four individuals: Erin O'Connell, Tracey Fernandez, Lisa Bonenfant and Michelle Tarca. Given the level of building activity in Southington, both commercial and residential, the entire staff works tirelessly to ensure all new values are captured on the grand list.

Here are the final 2019 Grand List assessment totals:

Comparison Net Taxable Value

	2018	2019	Change	% Change
Real Estate	3,444,774,690	3,485,214,531	40,439,841	1.17%
Motor Vehicles	369,918,790	382,303,728	12,384,938	3.35%
Personal Property	253,821,033	289,822,950	36,001,917	14.18%
	=====	=====	=====	=====
Grand Total	4,068,514,513	4,157,341,209	59,573,478	2.18%

Real Estate

The net assessment of real estate increased by approximately 40.4 million or 1.17 percent. As can be seen in the data below, commercial properties represented just over 32% of the new construction activity. This is a moderate decrease when compared to the 2018 Grand List. In 2018, the commercial assessment increase represented over 35% of the total real estate assessment increase.

	Assessed Value	
Property	Increase	Percent
Residential	27,404,149	67.77%
Commercial	13,035,692	32.23%
Total	40,439,841	

Some of the more substantial increases in assessed value are as follows:

54 Tridell Dr	Treden Properties	1. 85 million
1588 M&W Rd	CT Self Storage of Southington	1.8 million
37 Hunters Ln	Bayberry Woods	1.53 million
27 Tridell Dr	Treden Properties	810,000

Pro-rated assessments were generated increasing assessments by 2.075 million for completed construction of the Courtyard by Marriot, partial construction of the Beecher Street Condos, the new Wendy's and Dunkin', both on Meriden Waterbury Rd.

Other significant projects remain in the "pipeline." Construction continues within notable residential developments including: Beecher Street Condos, North Ridge Estates on Welch Rd, Hillcrest Village on Meriden Waterbury Rd, Woodland Heights on Loper St, Bayberry Woods Apartments on Hunters Ln, and of course the condominiums on Eden Avenue.

Personal Property

The increase in the assessed value of business personal property at 14.18%, double the increase of the prior year, was truly remarkable. The growth in personal property assessments goes hand-in-hand with new commercial real estate construction. Existing businesses continue to invest in new furniture, fixtures, and equipment.

Assessed values of business personal property are determined from the business personal property declarations that are filed annually by the 2,100 businesses located in Southington. With the 2019 grand list, we recognized an improvement in the number of forms that were filed correctly. This, as a result of the outreach program initiated last year, indicated to us that the business community appreciated our efforts. We offered guidance and suggestions to make the process easier to understand. This outreach will continue with businesses in town as new ones open.

In contrast to real estate, which is reassessed once every five years, business personal property is assessed annually at market value. Market value of business property, which includes computers, furniture, fixtures and equipment, is determined by applying depreciation to the original cost on an annual basis. In other words, as a business item remains in place and ages, its value decreases. In order for the personal property portion of the Grand List to increase year-over-year, the value of new equipment purchased must exceed the depreciated drop in value of existing equipment. As the chart below indicates, the taxable assessed value of business personal property has increased by more than \$125 million over the last 10 years. This occurred in spite of the State of Connecticut's decision to totally exempt all manufacturing equipment in 2010.

Year	Personal Property Net Grand List	Change in Value	Percent Change
2009	163,628,484	2,226,320	1.38%
2010	162,030,003	-1,598,481	-0.98%
2011	171,875,741	9,845,738	6.08%
2012	173,601,414	1,725,673	1.00%
2013	175,888,086	2,286,672	1.32%
2014	192,512,504	16,624,418	9.45%
2015	197,598,481	5,085,977	2.64%
2016	205,783,093	8,184,612	4.14%
2017	235,100,057	29,316,964	14.25%
2018	253,821,033	18,720,976	7.96%
2019	289,822,950	36,001,917	14.18%

There was a \$4.9 million assessment increase associated with six (6) new businesses which included Wal-Mart, Cellco Partnership, Supreme Forest Products, COCC, AAA, and Courtyard by Marriot.

Approximately two (2) percent of all business locations account for over 75% of the assessed value of business personal property. In the table below are the top 30 companies in Southington as of October 1, 2019. They are ranked by the net assessed taxable value of their business property.

1 CONNECTICUT LIGHT & POWER	11 BRUNALLI CONSTRUCTION CO INC	21 BJ'S WHOLESALE CLUB
2 YANKEE GAS SERVICES CO	12 STOP & SHOP SUPERMARKET CO	22 A. DUJE PYLE INC
3 YARDE METALS INC	13 BLACK & DECKER (US) INC	23 MT SOUTHTON SKI AREA INC
4 SUPERIOR INC	14 SUPREME FOREST PRODUCTS INC	24 SHOPRITE OF SOUTHTON
5 WEBSTER FINANCIAL CORP HEADQUARTERS	15 AT & T MOBILITY	25 CELLCO PARTNERSHIP
6 ESPN INC	16 LIBERTY MUTUAL INSURANCE CO	26 LOWES HOME CENTERS INC
7 FESTIVAL FUN PARKS LLC	17 WAL-MART STORES EAST LP	27 TARGET CORPORATION
8. COCC	18 HOME DEPOT USA INC	28 PLANET FITNESS SOUTHTON
9 COURTYARD BY MARRIOT	19 MOHAWK NORTHEAST INC	29 ENVIRONMENTAL DESIGNS INC (WINTERBERRY GARDENS EST ST)
10 MEDEX INC	20 PRICE CHOPPER SUPERMARKET	30 BRIAD LODGING GROUP SOUTHTON

Motor Vehicles

Approximately 78% of the motor vehicle Grand List is made up of vehicles associated with private, personal use such as passenger cars, campers, and motorcycles. However, six (6) companies (A Duie Pyle, F&F Concrete, Mohawk Northeast, Superior Inc., HQ Dumpsters & Recycling, LLC, and SRS National, LLC) account for a total assessed value of nearly \$4.8 million.

Summary

It's important to note that Southington continues to experience a significant expansion in residential, commercial, and industrial development. However, towards the end of the 18/19 fiscal year, we began to feel the impact of the Coronavirus. Unfortunately, we must prepare for longer lasting effects of this world-wide pandemic on our local economy. Our community is strong and resilient, yet we must remain realistic as we consider the toll mandatory restrictions and shutdowns will have taken on our businesses.

Southington Top Ten Taxpayers

RANK	PROPERTY OWNER	LOCATION	REAL ESTATE ASSESSMENT	PERSONAL PROPERTY ASSESSMENT	TOTAL
1	Eversource(Connecticut Light & Power	Various	2,141,130	139,047,530	141,188,660
2	Yankee Gas Services	Various	60,280	23,778,550	23,838,830
3	45 Newell Street Associates (Yarde Metals)	45 Newell Street	13,652,930	6,952,442	20,605,372
4	R K Southington (RK Queen Plaza)	825 Queen Street	11,770,230		11,770,230
5	Southington/Route 10 Associates (Shop Rite Plaza)	750 Queen Street	11,383,400		11,383,400
6	Target Corporation	600 Executive Blvd.	9,933,590	971,480	10,905,070
7	Execsouth KKF LLC (Lowes)	500 Executive Blvd.	9,048,200	987,750	10,035,950
8	Olson Murial et al (Wal-Mart Plaza)	235 Queen Street	9,318,330		9,318,330
9	Briad Lodging Group Southington	1096 West Street	8,300,430	921,310	9,221,741
10	Home Depot	1816 Meriden Waterbury Tpke. & 89 Interstate Park Dr.	7,114,650	1,374,040	8,488,690

Respectfully,


Teresa M. Babon, CCIMC

Director of Assessment & Revenue

Office of Building Department

Town of Southington, Connecticut

John Smigel
Building Official
(860) 276-6242
Fax (860) 276-6295



John Weichsel
Municipal Center
196 North Main Street
Southington, CT 06489

The main mission of the Southington Building Department is to protect the lives, safety and property of the residents, businesses and visitors of the Town of Southington, maintain quality of life and promote safe economic development through administering the State Building code through education, inspections, plan reviews and enforcement of the State Building code.

The department consists of the Building Official, Assistant Building Inspector, Electrical Inspector, Mechanical Inspector, Building Department Secretary and Office Assistant.

REPORT OF THE BUILDING OFFICIAL JULY 1, 2019 TO JUNE 30, 2020

REVENUE RECEIVED BY MONTH:

JULY	\$126,578.77
AUG	\$ 95,428.84
SEPT	\$ 98,703.84
OCT	\$143,015.75
NOV	\$ 73,043.86
DEC	\$ 60,201.11
JAN	\$ 52,433.31
FEB	\$ 82,405.17
MAR	\$ 58,422.82
APR	\$ 46,269.92
MAY	\$ 49,868.10
JUNE	\$ 81,737.12
MINUS STATE & FIRE DEPT FEES:	(\$30,456.49)
TOTAL REVENUE RECEIVED:	\$937,652.12



CALENDAR HOUSE
TOWN OF SOUTHTON
SENIOR CENTER
388 PLEASANT STREET
SOUTHTON, CONNECTICUT 06489
TELEPHONE 621-3014

ANNUAL REPORT FY-2019/2020

Calendar House, the Town of Southington's Senior Center is a multipurpose facility which provides a focal point in the community for residents 55 and older, and residents aged 18 and older, who are disabled, as defined by Social Security standards.

The Center's purpose is to serve as a resource center, providing a broad range of services and activities to meet the diverse social, physical and intellectual needs of older adults and disabled individuals.

This facility is unique in that our members and staff are encouraged to help implement various activities to reinforce positive attitudes and preserve individual dignity.

In pursuing its mission, this Center shall enhance an atmosphere of compassion, equality and mutual concern for all older adults and disabled individuals.

Our diversity is best reflected in the variety of art and craft classes, the always expanding computer classes, energetic exercise classes and numerous informative educational and wellness classes offered.

This report will expand upon the FY 2019/2020, providing insight and information regarding this community asset.

The Center's membership as of June 30, 2020 was **5,642** members with **307** new members added during FY 2019/2020.

Fiscal Year 2019/2020 brought one of the biggest challenges Calendar House has ever faced; the Covid-19 Pandemic. On the bright side, the first eight months of the fiscal year were busy and full of activities! Calendar House was running at high capacity averaging **38** new members per month and an average of over **2,400** monthly check-ins to the Center. Then on March 16, 2020 we were suddenly closed to the public due to the Covid-19 Pandemic. The following report provides insight to the first eight months of the fiscal year and also how the staff adapted to continue to provide excellent customer service to our members while the Center remained closed to the public.

Calendar House offers a wide variety of fine arts and craft classes including, acrylic painting, drawing, water color painting, pastels, adult coloring, poetry, quilting and stained glass. We also have occasional one day art and craft and/or painting classes, all with experienced instructors. On occasion classes will hold special events. In November, members of the Calendar House poetry class and instructor Patricia Mottola honored Veteran's in appreciation of their sacrifice and service with a poetry reading. Refreshments were served and we hope to make this an annual event.

Calendar House offers several fitness classes that are very well attended. Our regular schedule of classes includes a line dance class, a dancercise class, a tap dance class, four physical fitness DVD

Calendar House Annual Report FY-2019/20

classes, four strength training classes, an ACE aerobics class, a gentle aerobics class, two gentle seated yoga classes, and one gentle flow yoga class. Special interest classes for balance were held this year, and we also continued to offer individual training on our cardio and strength equipment. With the Center closed to the public and physical activity so important to seniors, zoom exercise classes are being introduced and members are also encouraged to utilize the walking trail around the building in good weather. In addition to traditional classes, the pickleball court in the building has drawn great interest to the sport and meets three times weekly. Our enthusiastic ping-pong and pool players continue to play daily and participate in tournaments with other senior centers. The senior bowling league hosted at Apple Valley Bowling continues to be popular. A summer golf league at Hawk's Landing Golf Course, complete with a twenty-week schedule, banquet and two picnics is also offered and we are fortunate that it was able to begin in May despite the Covid-19 Pandemic.

A number of active social clubs and groups meet at Calendar House on a regular basis, including: two book discussion groups, and the "Granny Squares", a knitting group that meets weekly to work on lap blankets for the homebound, as well as baby items which are donated to Community Services. In November the "Granny Squares" held their first group sale during the UNICO Big Breakfast held at Calendar House. Proceeds from the sale were donated to the Calendar House Membership Association. In addition, set-back, party bridge and mahjong groups meet on a weekly basis.

Calendar House Social Events were held throughout the year at various venues with great success. An ice cream social was held in July at the Center with entertainment provided by "The Coconuts". Events held at Hawk's Landing continue to be a great "fit" and included: Hawaiian Shirt Night in August and Italian Night in October. Our annual Christmas Party held at the Aqua Turf in December remains very popular. Due to the Covid-19 Pandemic our spring and early summer social events were canceled, including the St. Patrick's Day Luncheon; Polish Night and Country Western Night. The outstanding service and food served at both Hawk's Landing and Aqua Turf continue to draw big crowds to our events and we look forward to resuming them when it is safe to do so.

Here at the Center the Calendar House staff and the Membership Association continue to work with each other to present a variety of social and educational programs. Friday afternoon Bingo is one of our most popular weekly programs. Special "Hot Dog" Bingos are sponsored by The Summit at Plantsville at our Center and are very well attended. Our membership meetings provide an opportunity for members to meet and socialize with one another, including the celebration of birthdays with cake (donated by The Summit at Plantsville). After a brief business meeting, members are encouraged to stay for entertainment, a movie, or educational presentation. Some of the offerings from Fiscal Year 2019/20 included: a presentation by Rita Wagner on the cultures, fashion and dances of Africa, musical entertainment by Jose' Paulo, and "This Business of Fighting" by Historian, Arnie Pritchard.

On October 15th the United Way of Southington and Community Services sponsored the Annual Senior Luncheon here at Calendar House. Sandwiches, salads and desserts were served and entertainment was provided by Marcy Conway – the "girl with the guitar and angelic voice". A wonderful time was had by all.

Calendar House continues efforts to promote intergenerational events and strengthen community ties. In July it was announced that Derynoski Elementary School had won a new playground valued at \$25,000 in a national contest! We are happy to say our seniors actively participated in collecting oral care waste to help the Derynoski students in their endeavor and we hope the children enjoy the new

Calendar House Annual Report FY-2019/20

playground! Calendar House continues to enjoy an on-going relationship with students from the DePaolo Middle School's Community Service Organization and as in past years, students from DePaolo assisted with our meal program five days per week during the school year. The special education program at DePaolo also uses rooms at Calendar House for special programs two times per year. In October, Calendar House was the recipient of a \$1,000 donation from the Joe and Kay Calvanese Foundation in honor of Aqua Turf's 50th anniversary. This donation was put to excellent use, covering the cost of what has become a tradition; a very special intergenerational Valentine's Day program at Kennedy Middle School. The event was held this year on February 12th under the direction of educator Karen Sciota. The students engaged, sang and danced with our seniors, handed out goody bags filled with candy and delicious desserts and provided an all-around great time for our members! Hatton Elementary School third graders once again helped us cheer up our seniors by coloring and drawing place mats for holiday dinners. In February, student leaders from Hatton School's STEPS program visited Calendar House to distribute "warm your neighbor" packets which included hot cocoa, oatmeal and instant soup to our members. Seniors were also invited to attend "School of Rock", a performance by DePaolo and Kennedy drama club students in April, but sadly it was canceled due to the Covid-19 Pandemic.

In the spirit of cooperation, our facility has been made available to various community organizations in order to establish and continue ongoing connections. UNICO, Knights of Columbus, Lions Club, Southington Police Explorers and Fire Engine Company 1 have all sponsored breakfasts at the Calendar House. The Orchard Valley Garden Club also holds their annual plant sale in May. Unfortunately, many events at Calendar House were affected this year due to the Covid-19 Pandemic, but we look forward to continuing to offer these community events in the future.

Our Trips and Tours Committee headed by Lana White, is in its seventh year and continues to be very popular and successful. Just a small sample of the numerous trips offered in fiscal year 2019/20 included Canada's Niagara Falls, "Vine to Wine" in Vermont, the Radio City Christmas Spectacular, Tournament of Roses Parade, and numerous senior events at the Aqua Turf. Unfortunately, due to the Covid-19 Pandemic, trips and tours scheduled after March of 2020 were canceled. The Trip and Tours Committee is anxious to get back to planning trips when it is safe to do so.

Calendar House is the intake site for the State of Connecticut's Renters' Rebate Program for people over age 65 and those who are totally disabled. The program, which runs from May to September, assisted over **278** applicants in fiscal year 2019/20. Calendar House is also the intake site for the Energy Assistance Program which runs from October to March. A total of **218** applications were completed in fiscal year 2019/20. The application process has changed from in person appointments to clients dropping their paperwork off in a secure mail box specifically for the programs due to the Covid-19 Pandemic.

Information, referrals, social services, case management and short-term counseling on a number of issues are all a part of the everyday challenges for our staff here at the Calendar House. The Medicare Part D Prescription Drug Program, now in its 15th year, continues to keep us busy.

A significant number of individuals come into Calendar House requesting information and assistance for enrolling in a prescription drug plan for the first time or to change to another plan that best suits

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their current needs. Those who are new to Medicare may apply with a three-month window period no more than 31 days prior to receiving Medicare benefits or shortly thereafter. Training workshops and webinars (on-line instruction) were offered for staff. In addition to Medicare D, many individuals approaching 65 years of age have made requests for Medicare A & B, Medicare Supplemental Insurance and Medicare Advantage (HMO's) counseling throughout the year. Calendar House provides trained staff and volunteer counselors under the CHOICES Program, mandated by the federal government, in order to assist Medicare eligible individuals with counseling in the above-referenced areas, including Medicaid and the Medicare Savings Program. Pre-retirement health benefits workshops are held periodically throughout the year in order to keep members apprised of the changes occurring at the federal, state and local levels, and to assist them in making changes in their benefits as necessary. With the Covid-19 Pandemic counseling is now being provided by phone. We thank everyone for their patience with getting back to you with answers, as the Department of Social Services has been back logged in getting back to us during this challenging time.

Calendar House continues to be a field placement site for the Central Connecticut State University Bachelors of Social Work Program. We have been fortunate to have hosted several capable interns who assisted us with social service programs. Calendar House provides a rich learning experience for those interested in social work generalist practice within our community.

Calendar House is also an established site for the AARP/TCE (Tax Counseling for the Elderly) in partnership with the IRS. 160 returns were processed in February and March before the Calendar House had to close to the public. The program aids in the preparation and filing of federal and state income tax returns by certified volunteer counselors who also address many questions and concerns regarding filing requirements, capital gains/losses, etc. The majority of those assisted e-filed individual or joint returns. Calendar House staff utilizes a core group of trained and dedicated volunteers to assist with these programs. Without the dedication of our volunteers this service could not be provided.

The Computer Learning Center continues to expand in many ways including plans to offer zoom classes during the Covid-19 Pandemic. A full complement of computer classes is offered, including several new courses in the past fiscal year. Class registrations fill rapidly, and the enthusiastic response is encouraging. Open lab is scheduled on a regular basis with monitors available to assist users. In addition, a computer station with Internet access is available in our library, so that seniors can search the web and access e-mail at their convenience. Our volunteer staff, all of whom are Calendar House members, continue to be the most valuable asset in opening the world of computers to Southington's senior citizens.

Without question, among our most valuable resources are the members. They provide encouragement, inspiration and assistance. Volunteering in countless ways they support and enable activities, programs and projects contributing their time, talents and skills in many areas. Active participation provides meaningful involvement and mutual benefit.

The Calendar House was awarded the Federal Fiscal Year (FFY) 2017 Section 5310 Grant for a new Dial-A-Ride bus. In December, a new 2020 service bus under that grant was delivered. Calendar House was again given permission by the Town Council to apply for the Federal Fiscal Year (FFY) 2019 Section 5310 Grant to acquire an additional bus and that application was submitted in June, 2020.

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The Calendar House Dial-A-Ride program provides a multitude of rides to individuals. The fiscal year 2019/20 found we were still needed during hard times with the Covid-19 Pandemic. Not a day was wasted as we continued to provide necessary medical transportation throughout, and also added a lunch delivery run to help senior citizen shut ins. In addition to necessary medical transportation (including dialysis runs), shopping and employment transportation was reintroduced. During fiscal year 2019/20, July 1st through June 30th, our Dial-A-Ride buses provided Southington residents age 55 and older and disabled individuals with **11,750** one-way rides, averaging **979** one-way rides per month. These figures include **2,977** rides to medical appointments in-town and **638** rides to medical appointments out-of-town. Our Dial-A-Ride Program also provides transportation for senior citizens to shopping destinations throughout town, as well as back and forth to the Calendar House for programs and services. We also provide transportation to places of employment for several disabled individuals.

In January, 2019 The Community Renewal Team (CRT) once again received federal grant funding for The Retired Senior Volunteer Program (RSVP). RSVP has provided supplemental medical transportation for Southington residents in instances the Dial-A-Ride program cannot accommodate. During the fiscal year 2019/20 RSVP provided nearly **98** round trips for medical purposes with destinations as far away as Yale New Haven Hospital. The Calendar House would like to thank Theresa Strong and Yahaira Santiago, as well as their staff and volunteer drivers for their dedication to assisting those in need of medical transportation in our community.

In August, 2017 the New Britain Main Street Foundation contributed funds to Senior Transportation Services Inc. of New Britain. They continue to supplement our Dial-A-Ride program by transporting seniors to out of town destinations that we cannot accommodate. We would like to thank them, the Southington United Way and the Main Street Foundation for helping our Southington Seniors.

Exploring new ways in which to maintain a healthy, balanced lifestyle is very important to our Calendar House members. In response to sustained interest in health and wellness programs, and relevant topics Calendar House provided educational programs, clinics and screenings throughout the year, in conjunction with Hartford Healthcare Senior Services, HOCC, Bristol Hospital Multi-Specialty Group, Southington/Plainville Health Department; VITAS, CRT, The Social Security Administration, Way to Go CT, AARP, AT&T and others. These included: four blood pressure screenings per month, two foot clinics per month, annual flu shot clinics, and monthly AARP Smart Driver Courses, which provide multi-year discounts on auto insurance once passed. Coffee 'n Desserts held on Wednesday afternoons have proven to be so popular the need to repeat programs has occurred. Some topics included were "How to Fall Safely", "Managing Stress", "Coins with Blair Soucy", and "Cancer Awareness". During the Covid-19 Pandemic, with assistance from Hartford Healthcare, Calendar House has been able to continue to offer educational programs to members through webinars and zoom meetings.

T.O.P.S., (Taking off Pounds Sensibly) held weekly meetings at our facility, and A.A.R.P. holds their monthly Board of Directors Meetings at Calendar House as well. Holiday parties were hosted by A.R.C. of Southington and CW Resources. The majority of these events are attended and thoroughly enjoyed by many of the Calendar House members.

Calendar House Annual Report FY-2019/20

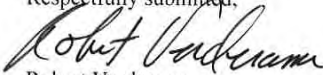
Our senior lunch program, known as the Senior Community Café, provides a well-balanced, nutritious meal to the senior population Monday through Friday. During fiscal year 2019/20 the Center served **7,090** meals over **169** days. This is an average of **42** meals per day served, while at the same time providing a friendly atmosphere where seniors may meet new friends. The monthly “Carving Station” menu offered by CW Resources continues to be a very popular addition. When Calendar House closed to the public on March 16th due to the Covid-19 Pandemic meals could no longer be served on-site. Our Dial-A-Ride service stepped in and our drivers delivered **457** meals to homebound seniors between March and June of 2020.

The Elderly Volunteer Work Program has completed its nineteenth year. The program helps in the form of community service while providing seniors with a monetary stipend. With authorized supervision from their facility, residents from The Summit at Plantsville and Southington Care Center, as well as residents from Mulberry Gardens and The Orchards at Southington, the Town’s assisted living facilities, are all welcome to participate in our social events. In addition, clients of ARC are also welcome, and have used the Center, supervised by ARC staff. Transportation through our Dial-A-Ride may be arranged for these events, thereby extending our outreach programs to ensure a continued feeling of self worth within a friendly environment.

With Calendar House being closed to the public since March 16th, the staff has focused on maintaining communication with its members as much as possible, utilizing the monthly “Active Lifestyles” publication, website updates and frequent mass emails. As you can see, Calendar House has a lot to offer in programs and activities. One item that is often overlooked and cannot be shown statistically is the comradery and socialization a center such as Calendar House provides to the senior community. The fact that our seniors wake up in the morning, touch their feet to the ground and say, “I’m heading to Calendar House today” is so important! Members come in holding their pool stick or paddle for ping-pong or pickleball, carrying cases of art supplies for their enrichment classes, or simply a bottle of water to rehydrate after spending time in the cardio room. It’s all a big part of their day; ours too and we miss them! We hope that Calendar House members are staying safe during the Covid-19 Pandemic and would like to remind all of our members that the staff is here for you, continuing to work to provide a high standard of service by phone and through on-line programming until we can safely re-open the Center.

On behalf of my staff, the Senior Citizen’s Advisory Board, and the Membership Association; we are in this together!

Respectfully submitted,



Robert Verderame
Executive Director

RV/dms



Southington Community Services
91 Norton Street
Plantsville, CT 06479
(860) 628-3761



Annual Report

July 1, 2019 to June 30, 2020

**The mission statement of Southington Community Services (SCS) is:
To assist and empower Southington residents.**

Southington Community Services (SCS) is located in the Old Milldale Firehouse #3 at 91 Norton Street in the Plantsville section of Southington. SCS hours of operation are from 8:30 a.m. to 4:30 p.m., Monday through Friday. Later or earlier appointments can be scheduled upon request. SCS aids those in need 365 days a year. When the office is closed, we are available for emergency services through the Southington Police, Fire, and Building departments.

Full-time employees:

Janet Mellon
Mark Fazzolari
Vincent Tranquilli

mellonj@southington.org
fazzolarim@southington.org
tranquilliv@southington.org

Seasonal employees:

Paul Champagne
Jonathan Moise

George Cole
Frank Salerno

Tess Drezek
Tom Wolf

Southington Community Services relies on volunteers to provide necessary services to residents of Southington. As you can see, starting in March our volunteer hours drastically lessened due to the COVID-19 pandemic.

Month	Volunteer Hours
Jul-19	1,886
Aug-19	2,135
Sep-19	1,591
Oct-19	2,013
Nov-19	2,493
Dec-19	2,263
Jan-20	1,870
Feb-20	1,625
Mar-20	878
Apr-20	808
May-20	569
Jun-20	530
Total	18,661
Average	1,555

Mission Statement: *“To Assist and Empower Southington Residents.”*

To accomplish this mission, we:

- Serve as a link between private providers, human services, and governmental agencies.
- Assist those helping themselves to accomplish their goals.
- Provide financial assistance, which is usually limited to those who have the ability or plan to pay their finances in the future.
- Work with residents to help prevent them from falling into a situation that they may not be able to get out from under.
- Work with residents who are just over the limits for state assistance and have nowhere else to go for assistance.
- Work with different departments throughout town hall to ensure that resident issues don't fall through the cracks.

A few examples of financial and general assistance:

- Provide supplemental food to help residents with their grocery shopping.
- Work with the fire and police departments to assist those residents at their time of need.
- Assist with car repair bills so that the person has transportation for a job or job interview.
- Assist with rent/mortgage payment to prevent a foreclosure or eviction.
- Provide assistance with a utility bill or assist residents with programs to prevent their power/heat from being turned off.
- Provide assistance with a prescription (no narcotics) and trying to obtain insurance for further prescriptions.
- Provide assistance with applying for medical insurance.
- Provide assistance with applying for SNAP (Supplemental Nutrition Assistance Program), formally known as Food Stamps.

The New Normal at SCS:

The coronavirus pandemic has forced everyone to make major changes. As we were deemed essential services, SCS never closed and stayed open to serve Southington residents. Some of the changes made at SCS to protect staff, volunteers, and clients were:

- Storage and workspace shelving were replaced with rolling racks allowing for better access for cleaning and storage.
- Hand sanitizers and wipes have been placed at all work areas. Boxes of gloves, sanitizers, and wipes have been purchased and placed at all desks. Large wipe dispensers have been conveniently located throughout the facility.
- Partitions or curtains have been placed at all staff desk work areas. Each desk has either a plexiglass screen between the employee and client seating or a clear curtain that can be drawn to separate individuals. By changing some practices, we also reduced the number of individuals who have to be counseled face-to-face. We have now provided services remotely.
- Major changes have been made to the lobby area by eliminating the “closet” in order to accommodate up to four clients spaced 6 feet apart.

- The number of people working in the food pantry at any one time has been reduced to a maximum of three. Keeping the number of people working as low as possible is necessary to enable social distancing for the safety of volunteers, staff, and clients.
- The lobby, front room, and office have been cleaned, sanitized, and repainted. Additionally, the flooring, mostly carpeting, has been replaced with new, waterproof, seamless, and easily cleaned and sanitized flooring.
- Hands-free water spouts were installed in both bathrooms. These, along with the automated dryers that we had previously installed, enable touch-free handwashing.
- Installed two new tables to place between the pantry door and the clients. The ones we had previously were bendable in the middle and caused problems when passing heavy items to clients. These non-bendable tables make the area much safer for both clients and staff.
- Installed a no-contact-with-staff lock box outside so that clients can drop off needed documentation without having to come into the building.
- Placed a stand-up Purell hand-sanitizing unit for individuals in the waiting room.

Most of the funding for the above projects was from Friends of Community Services. We will continue to improve our operations and how we keep our office safe for all.

In addition, we understood that the residents were having a hard time dealing with the changes. So, from April through June, we added something special to each food package.

Listed below are some of the items we included in their food packages:

- Gift card to Tops Supermarket (donated by the Osterman Foundation and Tops Supermarket)
- Mother’s Day gift in May
- Four hearts to hang on their windows at home
- Gift cards to local restaurants and grocery stores (donated by the Southington UNICO Club)
- Father’s Day gift in June

Councilman Paul Chaplinsky worked with SCS and the town and made modifications to our website so people can donate funds to SCS online. From April through June, \$6,303 was donated online.

In June, the Southington Town Council recognized and presented several Southington residents with a distinguished service award. The following people were recognized for volunteering in our office during the pandemic:

Paul Champagne
Linda Mendelsohn
Jonathan Moise
Betti Perrotti

Julia Reilly
John Taillie
Robin Taillie

From the beginning of March, 2020, until the end of May, 2020, many residents donated or volunteered. The residents that made it possible for our office to continue normal operations during this time were:

Ann Anop
Mary Barbagallo
Ryan Baustien
Lee Beckwith
Sandra Brino
Paul Champagne
Councilman Paul Chaplinsky
Michael Clavette
Jodi Lynn Derwin
Jenn Dobratz
Molly Dobratz
Emily Dupre
Beth Egliskis
Myra Frost
Laureen Galayda
Colleen Gregson
Sheri Guarino
Jen Jackman
Marcia Kelly
Pat Kemish
Gwen Khan
Heather Kidwell
Riley McNamara
Jenny McPherson
Linda Mendelsohn

Jonathan Moise
Nancy Moise
Kristen Muir
Joe Nagy
Nardelli's
Leah Nichols
Councilman Christopher Palmieri
Betti Perrotti
Danny Raviaaz
Julia Reilly
Matt Reimondo
Kathy Reinhard
Jackie Santos-Villegas
John Taillie
Robin Taillie
Soda Service and Alpine
Refrigeration
Southington Community YMCA
Neil Ukani
United Way of Southington
Debbie Uterstaedt
Alice Valentine
Youth Services
Michelle Ziogas

Donations to SCS:

All monetary donations that our office receives are dedicated for 100% client use. No administrative funds are taken out of any donations. The Town of Southington covers all administrative costs.

Major Financial Donors:

American Legion Auxiliary Kiltonic Unit 72
Archdiocese of Hartford Archbishop's Appeal
Community Foundation of Greater New Britain
First Congregational Church of Southington
Rosemarie Fischer
Gentlemen's Gathering Club
Ann Gilland
Allan & Judith Heinke
Karen & Bob Jankavich
John & Susan Parsons

Plantsville Congregational Church
Sharon Poupart
Paul Raczynski - The Big Fifty
Rotary Club of Southington
Salvation Army
Southington Elks
Southington Lions Foundation for Giving
Stop & Shop
United Way of Southington

Monetary donations were made in celebration of the following places or people:

Wallace & Bette Ann Bailey

Tops Market

Monetary donations were made in memory of the following people:

Paul Barrett
Erminia Cusano
Anne Egri
Sam Manzo

Pat Musshorn
Tessie Naranjo
Mary Okenquist
Robert Parent

A few of the many acts of kindness are listed below:

- Madison Hendricks has been asking for donations of cereal instead of gifts on her birthday for the past several years. Her continual generosity and dedication are amazing.
- Gabrielle used her confirmation hours at St. Dominic's by collecting sports equipment and clothing to donate to SCS.
- AJ Colwick, a student at SHS, held three food drives during the COVID-19 shutdown.
- Kathryn donated her birthday gifts to SCS so they could be given to the children in town.
- Laney Sullivan from Girl Scout Troop 66856 worked on our memory garden to complete her Silver Award project.
- On a hot July day, Kennedy McClellan sold lemonade to purchase food for SCS.
- Jameson and Christian Hewko, along with Braedon and Noah Roderick, also had a lemonade stand, and their donations went to SCS to purchase food for the food pantry.
- Ethan, age 5, and his older brother Gavin, also sold lemonade and donated all the profits to SCS.
- Ellie Siegel, age 7, donated filled backpacks for the Southington students.
- Willa and her brother David went to Aldi's and purchased 68 pounds of groceries for the food pantry.
- Mario, Tessa, and Nicholas collected food items and money for the food pantry.
- The Community Foundation of Greater New Britain donated 900 reusable bags for our food pantry.
- Alana Mendelsohn and the employees of Gems assisted SCS in organizing our office.
- The SHS Key Club helped make the food baskets for the holidays.
- The Faith Baptist Church assisted in the delivery of the Thanksgiving food baskets.
- The SHS football team, the girls' tennis team, and the Polish Falcons, under the direction of Chris Shanley-Buck, organized the Christmas food delivery.
- Raya Clinic held their annual Easter basket candy drive.
- Officer Kristen Muir, her son Ryan Baustien, and Jenn and Molly Dobratz delivered 172 Easter baskets to Southington children.
- Three Brothers Property cleaned out and mulched the SCS property at no cost.
- The Southington Police held their annual toy drive, filling a trailer.
- The kind folks at Rogers Orchards supplied apples and pies to add to the Thanksgiving meals we distributed.

- The Southington Fire Department Company #1 is amazing. They delivered the holiday gifts to our seniors and shut-ins.
- The Southington Knights of Columbus purchased several boxes of new coats for children to make sure no child in Southington was cold this winter.

The following groups held food drives and/or holiday drives:

American Medical Response
 Berkshire Hathaway HomeServices NE
 Properties
 Bloom Yoga Fitness Studios
 Flanders Elementary School
 Fur Babies, Pristine Paws, and Village Pet
 Grooming
 Horatio's Bar in Waterbury
 Ivy Rehab Physical Therapy

Sharon Kavanah Kleinhenn and her family
 Raya Clinic
 The Rotary Club of Southington
 Southington Country Club
 Southington Public Library
 Employees at Southington Town Hall
 Valentine the Clown
 Sarah and Lauren Warych
 Webster Bank

School Programs:

- Staples started their first annual Fill a Car week for school supplies for the Back-to-School Program.
- Wal-Mart held a Stuff the Bus event for school supplies. During this event, a man named Martin went into the store and came back with two full carriages of school supplies to donate.
- In a joint effort with Target, the Southington Police Department and the Southington Cadets delivered backpacks filled with school supplies, as well as clothing, to assist with the Back-to-School programs.

The following churches in Southington assisted with food donations, financial donations, volunteering for programs, and/or holiday assistance:

The Church of Jesus Christ of Latter-day Saints
 Faith Baptist Church
 First Baptist Church
 First Congregational Church
 First Lutheran Church
 Grace United Methodist Church
 Immaculate Conception Church
 Mary Our Queen Church

Plantsville Congregational Church
 Saint Aloysius Church
 Saint Dominic Church
 Saint Paul Episcopal Church
 Saint Thomas Church
 Southington Clergy Association
 The Tabernacle Christian Church

Shelves were sponsored in memory of the following people:

Jim Aparo
 Ray & Cecile Chapman

Ellen Gioia & James Fasulo
 Lester Pierson

Shelf Sponsors:

American Legion Auxiliary (Hartford County)
American Legion Auxiliary (Southington)
Beason Retiree Benefits Group
Catlin Family
Cato/Powell Family
Elks Lodge #1669
First Lutheran Church
Gelada Family
Interact Club
Key Club
Kiwanis Club of Southington
Peter & Paula Leibovitz
Lutkus Family
The Mark & Meidoros Families

Mary Our Queen Youth Ministry
Micacci Fischer Family
Pet Valu
Plantsville Congregational Church
Plantsville Engine Co. 2
Rotary Club of Southington
Sassy Mama's Sweets
Smokin' with Chris
Sorelle d'Italia
Southington Catholic School
Southington Lions Club
Southington Women for Progress
St. Paul's Episcopal Church
Village Pet Grooming
Wednesday Bible Babes
Zion Lutheran Church of Southington

SCS Community Foundation Funds:

- **Their Vision:** This fund was established at the Community Foundation of Greater New Britain (www.cfgnb.org) by Kaye Davis, Teri Javier, and Janet Mellon to honor Kathy Reinhard, Peter Veronneau, and Stuart Estra for all they have done and continue to do for the Southington Community. The fund has been modified to also honor Kaye Davis who passed away last year.

Fund balance as of June 30, 2019: \$34,853

- **Julius D. Bristol Fund:** This fund was established many years ago by Julius D. Bristol to provide school necessities for Southington children. The fund is administered by the Main Street Community Foundation (www.mainstreetfoundation.org)

Fund balance as of June 30, 2020: \$166,065

- **Inside Rebecca's Bag:** This fund was established at the Main Street Community Foundation (www.mainstreetfoundation.org)
- to honor Rebecca Michlin for the way she improved the school programs sponsored by SCS.

Fund balance as of June 30, 2020: \$23,327

- **Kristen's Wishes:** This fund was established at the Main Street Community Foundation (www.mainstreetfoundation.org) in memory of Kristen Warner.

Fund balance as of June 30, 2020: \$27,276

Friends of Southington Community Services:

Friends of Southington Community Services supports Community Services in its mission.

Friends of Southington Community Services received the following grants from July 2019–June 2020:

- Turkey Leg Challenge via Liberty Bank: \$8,125
- Foodshare: \$3,000

We received memorial gifts upon the passing of our treasurer Mrs. Kaye (Kathryn) Davis totaling \$1,780. We receive corporate donations from:

- Jim Earl and Linda Maxwell from Guaranteed Rate: \$10,600
- F and F Materials: \$5,000
- Calvanese Foundation: \$5,000
- Southington Runs on Dunkin' on Meriden Waterbury Turnpike: \$5,000
- Osterman Family Foundation: \$1,000
- During the month of December, William (Bill) Leonard, Hitchcock Printing in New Britain, held their annual Southington Dreams for Friends of SCS.

Some of the items funded by our organization this year were:

- Purchased food for the food pantry.
- Purchased gift cards for senior Christmas gifts.
- Assisted with utility payments for residents.
- Subsidized rent for a storage area for SCS.
- Subsidized a purchase of a pre-owned car for a client.
- Renovated the office and donation areas to comply with recommended guidelines from the CDC regarding the COVID-19 crisis.
- Repaired pantry freezers, refrigerators, and vehicles.

SCS Food Pantry:

“In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability.”

To file a complaint for discrimination, write to:

**USDA, Assistant Secretary for Civil Rights
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, S.W. Stop 9410
Washington, DC 20250-9410**

To file a complaint of discrimination, call toll-free:

**866.632.9992 (English)
800.877.8339 (TDD)
866.377.8642 (English Federal-relay)
800.845.6136 ((Spanish Federal-relay) ***

“USDA is an equal opportunity provider and employer.”

What did the SCS food pantry do to help fight hunger?

- Partnered with United Way of Southington to provide funding for purchasing food from Foodshare for the food pantry.
- Partnered with the Salvation Army and Foodshare.
- SCS provided bread, pastry, fresh produce, and dairy items as often as daily to residents in need. Residents can pick up their full food package, which includes meat and personal hygiene products, weekly. A family of five that comes in twice a week for bread, pastry, and dairy products and once a week for food saves approximately \$10,000 annually.
- On the fourth Tuesday of every month, our office is a satellite location for the WIC (Women, Infants & Children) Program (www.wicprograms.org) for Southington residents. WIC consumers are referred to our office by WIC staff when needed, and we also refer to the WIC Program. WIC provides supplemental foods, healthcare referrals, and nutrition education to income-eligible pregnant, breastfeeding, and postpartum women, and to infants and children up to age five who are found to be at nutritional risk. WIC eligible foods are:
 1. Infant cereal, fruits, vegetables, meat, and formula
 2. Cereal, milk, cheese, tofu, soy-based beverage, legumes, peanut butter, fruits, vegetables, canned fish, whole wheat bread, juice, eggs, and yogurt.
- SCS partnered with Foodshare along with the following stores or organizations for food:

Aldi
Aqua Turf
Back Nine
BJ's Wholesale Club
Bozzuto's, Inc.
Carter Cares
Cheshire Food Pantry
Fancy Bagels
Foodology
Gulf Shrimp
KBF5
Kettle Bagels

Panera
Pepper Pot
Price Chopper
Rogers Orchards
Sassy Mama's Sweets
Shop Rite
Smokin' with Chris
Stop & Shop
T A Travel Center
Target - New Britain
Target - Southington

- Delivered weekly food packages to residents who are unable to get to our office.
- Continued to educate the public on the needs in Southington.

How many residents used the food pantry fiscal year 2019/2020?

Month	Meals Per Month	Unduplicated Number of Families	Unduplicated Household Members	Pounds of Food Purchased or Donated
Jul-19	59,421	540	1,091	20,867
Aug-19	59,190	459	1,050	13,926
Sep-19	54,142	408	654	24,132
Oct-19	58,435	649	1,406	15,936
Nov-19	61,573	473	1,051	20,234
Dec-19	84,207	528	1,121	14,175
Jan-20	96,480	433	972	11,009
Feb-20	71,760	393	821	13,914
Mar-20	80,100	405	839	22,954
Apr-20	34,920	314	693	14,261
May-20	76,140	289	638	12,097
Jun-20	60,060	308	652	8,187
Total	796,428	5,199	10,988	191,692
Average	66,369	433	916	15,974

Using Foodshare's formula, SCS distributed 716,335 meals during the last fiscal year. This averaged out to 59,695 meals per month and includes only the weekly food packages. Foodshare provides the formula to calculate the number of meals per pound of food.

Qualified residents can come to SCS for bread, pastry, and dairy products every day, and these numbers are not included in the meal count. Additionally, SCS distributed 1,319 family holiday meals (2,813 individuals) between Thanksgiving and Christmas that are also not included in the meal count.

Eligibility for the Food Pantry:

Southington residents who receive groceries are required to meet financial guidelines set by Foodshare yearly.

Pantry Hours:

The pantry is open Monday through Friday from 8:30 a.m. to 4:30 p.m. Hours are extended on an individual basis for those who cannot come in during normal business hours, and weekly deliveries are made to those families that cannot get to the pantry.

Foodshare:

Agency: Agency Ref is 20215							
Agency Ref	Agency Name	Period 1 1/1/2019 To 12/31/2019			Period 2 1/1/2020 To 7/30/2020		
		Qty	Pounds	Dollars	Qty	Pounds	Dollars
20215	S/A Southington Community Services						
A TEFP		2,332	57,721	\$ 0.00	884	19,950	\$ 0.00
C Buying Club		401	6,519	\$3,978.88	125	2,705	\$1,705.65
E Purchased		0	0	\$ 0.00	667	10,877	\$ 0.00
F CT-NAP		1,071	19,920	\$1,020.75	731	10,278	\$439.15
H FEMA		553	8,735	\$873.50	12	114	\$11.40
I Salvage		41,666	54,475	\$1,863.37	19,926	25,447	\$983.96
K Donated		97,673	130,001	\$5,599.38	41,979	59,776	\$3,013.59
N Produce		67,512	67,512	\$ 0.00	23,548	23,548	\$ 0.00
N Produce-VAP		0	0	\$ 0.00	10	378	\$ 0.00
P Meat the Need		22,596	84,946	\$10,965.00	11,054	32,050	\$3,692.40
Q Equipment		7	0	\$47.94	0	0	\$ 0.00
S COVID Supplies		0	0	\$ 0.00	56	50	\$ 0.00
U CFAP		0	0	\$ 0.00	38	750	\$ 0.00
V FFCRA		0	0	\$ 0.00	2	48	\$ 0.00
W CARES		0	0	\$ 0.00	35	1,097	\$ 0.00
Totals:		233,811	429,829	\$24,348.82	99,087	187,068	\$9,846.15
Report Totals:		233,811	429,829	\$24,348.82	99,087	187,068	\$9,846.15

FOODSHARE

#20215

AGENCY ID#

S/A Southington Community Services

AGENCY NAME

MONITORING REVIEW

☒ PASS ☐ ACCOUNT ON HOLD

☐ PASS WITH ACTION STEPS REQUIRED

6/6/2019

DATE OF MONITORING

Janet Mellon

AGENCY CONTACT

DRY STORAGE

1. CLEANLINESS:

☐ ACTION NEEDED ☒ OKAY

2. RESTRICTED TO AUTHORIZED INDIVIDUALS:

☐ ACTION NEEDED ☒ OKAY

3. FOOD RAISED AT LEAST 6 INCHES OFF FLOOR:

☐ ACTION NEEDED ☒ OKAY

4. FOOD STORED AWAY FROM HEAT SOURCES:

☐ ACTION NEEDED ☒ OKAY

5. FOOD AND TOXIC ITEMS STORED SEPARATELY:

☐ ACTION NEEDED ☒ OKAY

6. SYSTEM IN PLACE FOR USING OLDER PRODUCT FIRST:

☐ ACTION NEEDED ☒ OKAY

7. EVIDENCE OF EXCESSIVE MOISTURE OR HUMIDITY:

☐ ACTION NEEDED ☒ OKAY

8. EVIDENCE OF INSECTS OR VERMIN AND LACK OF TREATMENT PLAN:

☐ ACTION NEEDED ☒ OKAY

COLD STORAGE

9. CLEANLINESS:

☐ ACTION NEEDED ☒ OKAY

10. RESTRICTED TO AUTHORIZED INDIVIDUALS:

☐ ACTION NEEDED ☒ OKAY

11. ALL TEMPERATURES WITHIN APPROPRIATE RANGES:

☐ ACTION NEEDED ☒ OKAY

12. ALL TEMPERATURES RECORDED AT LEAST ONCE WEEKLY:

☐ ACTION NEEDED ☒ OKAY

RECORD KEEPING & TRAINING

13. CHECKING PRODUCT RECALL SOURCES REGULARLY:

☐ ACTION NEEDED ☒ OKAY

14. TRACKING ATTENDANCE/DISTRIBUTION NUMBERS:

☐ N/A ☐ ACTION NEEDED ☒ OKAY

15. FOOD BANK INVOICES ON FILE FOR AT LEAST ONE YEAR:

☐ N/A ☐ ACTION NEEDED ☒ OKAY

16. FOOD SAFETY COMPLETED:

☐ ACTION NEEDED ☒ OKAY

17. AGENCY ORIENTATION NEEDED FOR APPLICABLE STAFF/VOLUNTEERS

☐ ACTION NEEDED ☒ OKAY

DOCUMENTS NEEDED (ACCOUNT ON HOLD IF NOT RECEIVED WITHIN ONE MONTH)

☐ 501(c)(3) DETERMINATION LETTER

☐ QFO CERTIFICATION

☐ KITCHEN LICENSE

☐ PARTNER AGENCY AGREEMENT

☐ LIABILITY RELEASE

☐ ADDENDUM TO AGREEMENT

COMMENTS:

Janet, thank you for taking the time to meet with me about the program. Everything truly looks amazing! I'm so thrilled to see that the program received new cold storage units. Additionally, I'm always amazed about how much the program does for the community. I will also attached a link to our basic food safety test for pantries just in case you wanted additional staff trained. I also want to take this time to thank you and all the volunteers for their ongoing dedication to the community! Best, Vinh.

Top twenty (20) food donors for the last fiscal year are listed below: 2019-2020

Donor	Pounds
Individuals	35,647.40
BJ's	20,680.00
Target-Southington	19,690.00
Price Chopper	16,727.00
Shop Rite	13,503.00
Target-New Britain	7,839.00
Reverse Solutions	7,501.00
Cheshire Food Pantry	7,241.00
Truck Stop	5,749.00
Salvatore, Dave	5,335.00
Carter Cares	5,324.00
Bozzuto's	4,785.00
Kettle Bagels	4,597.00
Stop & Shop	4,362.00
Aldi	4,090.00
St. Dominic	3,971.00
Bread For Life	3,205.00
Southington Rotary	3,044.00
Panera	3,009.00
Plantsville Engine Company 2	2,313.00

School Programs in 2019:

- **Smart Start:** This program provides Southington students entering grades K–12 with new backpacks filled with needed supplies. This program was once again successfully coordinated by the Giving Back Girls and sponsored by the Arc of Southington. Two hundred and twelve Southington families applied for the Back-to-School Program (302 students) to receive backpacks filled with new school supplies and a \$20 gift card to be used for additional school supplies. The average package costs \$100, bringing the total cost to \$30,200.
- **Summer School Classes for 2019:** SCS paid for 10 Southington students to attend required summer classes at the cost of \$2,950.
- **DePaolo Middle School Community Service Club:** An after-school activity for students to assist SCS in projects.
- **Summer School Club:** Sponsored by SCS, this club promotes students to do service to their community.
- SCS continued to be a site for Southington students to do their community services hours.

Income Tax Assistance:

Human Resources Agency of New Britain, Inc. (HRA) set up a satellite office on Monday mornings to assist residents in filling out their tax forms. This year 34 tax returns were completed before we had to close this service due to COVID-19.

Energy Assistance:

Another important service that SCS handles is the Energy Assistance Program. Because of the high cost of home heating, this program is meeting a critical need for Southington residents. A combination of local, state, and federal dollars comprise the resources used to help families.

- 336 applications were taken at SCS, and the total benefits to our Southington residents was \$207,458.

Housing:

- **Eviction/Foreclosure:** SCS worked in partnership with the Town Manager on local evictions to make sure the Fair Housing policy and procedures are followed. More importantly, SCS continued to work to prevent the eviction or foreclosure of Southington residents.
- The Salvation Army and the United Way of Southington provide funds to assist in our eviction program.
- The Southington Clergy Association, through the Southington Manna Fund, assisted our office in meeting unusual housing needs in town through their donations.
- Partnered with the United Methodist Action Reach-Out Mission for the third year to do light repairs and indoor painting for several homes in Southington at no cost to the resident.

Fair Housing Training and Outreach:

- **July, 2019:** Distributed Farmer Market Vouchers, took applications for the holidays, and provided a brief explanation of Fair Housing and programs available through Southington Community Services to residents of the Southington Housing Authority, Flanders West, Winter Grove, and Wheeler Village.
- **February 23, 2020:** SCS paid for a booth at the Healthy Family Fun Fest, which is sponsored by Hartford HealthCare and The Y. Approximately 3,000 people came to the event. Our booth was on Fair Housing. We had several pamphlets on Fair Housing along with a display showing housing discrimination is illegal in Connecticut. Luz Morales from the Housing Discrimination Unit from The Commission on Human Rights and Opportunities and Shirley from 211 were part of our booth and answered any questions regarding housing or 211 referrals.
- **June, 2019:** I brought information bags to the senior/disabled housing facilities. In each bag was a poster on fair housing, fair housing information, masks and hand sanitizers for their tenants.
- **July 1, 2019–June 30, 2020:** Dues paying member of Fair Housing Association of Connecticut (FHACT).
- **July 1, 2019–June 30, 2020:** Our office received one fair housing complaint. We referred her to the Connecticut Fair Housing office and worked with them for this resident. In the end the resident was able to sign the renewal lease and we paid one month's rent.

Holidays in Southington:

Below is a chart showing how many Southington families and individuals took part in our holiday programs:

Program	Families	Individuals
Back to School	212	302
Thanksgiving Meals	624	1,324
Christmas Meals	662	1,394
Children's Shopping Party*	112	283
Family Holiday Gathering***	110	200
Holiday Presents	684	1,467
Easter	112	242

*Children’s Shopping Party is a party where children are able to pick out gifts for their parents or grandparents while enjoying a meal together, making crafts, and seeing Santa. This event is sponsored by the Rotary Club of Southington, Grace United Methodist Church, Spring Lake Village, and Southington Community Services.

**Shop with a Cop was hosted by the Southington Target store and several local police departments. Around 80 police officers and 80 children participated in this event. SCS was able to bring 11 children (6 boys and 5 girls) to this event. Each officer paired with a child, enjoyed dinner, and then headed off to Target in Southington where the officers took the kids shopping. It was a very heartwarming night, complete with a visit from Mr. and Mrs. Claus.

***Family Holiday Gathering is a holiday party that includes a meal, games, crafts, and a visit from Santa at the Aqua Turf Club. Two hundred children and their families enjoyed this event, which is sponsored annually by the Calvanese Foundation and Realty 3 Carroll & Agostini.

Robin Taillie and the Salvation Army volunteers worked on the Salvation Army bell ringing event this year and raised \$16,042. These funds, along with the money donated through the United Way of Southington, paid for the food in the food pantry, along with assistance in the holiday programs, energy, and emergency needs for Southington residents.

The Army National Guard provided space for the Thanksgiving food basket distribution and the setup and distribution of holiday gifts.

Civic Groups/Clubs/Businesses:

The following organizations help our office make a difference in the lives of our neighbors:

AARP	The Orchards
American Legion Auxiliary Kiltonic Unit 72	Partyka Lawncare & Landscaping
Apple Valley Chiropractic	Polish Falcons Club 307
Board of Education	Putting on the Ritz
Boy Scouts of America	Raya Clinic
Bristol Hospital	Reverse Solutions
Carter Cares	Rogers Orchards
Conveyco	Rotary Club of Southington
Day's Inn	Salvation Army
Giving Back Girls	Saucier Mechanical Services
Hawk's Landing	Southington Elks Lodge #1669
Interact Club	Southington Jaycees
J & J Custom Automotive	Southington Police Department
Jaycees of Southington	Southington Public Library
Jensen Community Group	Southington Soccer League
Joe and Kay Calvanese Foundation	Spring Lake Village Association
Just for You Gifts	UNICO Club of Southington
Key Club	United Way of Southington
Kiwanis Club	Uptown Consignment
Knights of Columbus Isabella Assembly 122	Valentine the Clown
Liberty Bank	Villari's Martial Arts
Lions Club of Southington	Webster Bank
Little Princesses	Westerly Little League
Mohawk	Worldwide Wine & Spirit
Mulberry Gardens	

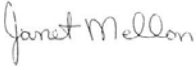
Camp Programs:

The Salvation Army Camp (CONNRI): CONNRI Lodge is located in Ashford, CT. The camp is situated on 272 acres of rolling hills, overlooking a 50-acre lake. Campers enjoy a wide variety of activities including, but not limited to: socialization and interaction, swimming, hiking, fishing, kayaking, baseball, softball, basketball, volleyball, nature studies, arts & crafts, low ropes, paddle boats, and much more. The camp is accredited by the American Camping Association, the State of Connecticut, and The Salvation Army. The cost of both summer camps was \$12,040.

- The American Legion Auxiliary Kiltonic Unit 72 of Southington sponsored children that attended Camp CONNRI (a five-day overnight children's camp) in Ashford, CT.
- Southington Community Services and The Salvation Army sponsored senior citizens for a five-day, four-night trip.

Southington Parks and Recreation Day Camp: Working with Southington Parks and Recreation, Southington Community Services qualified Southington children for a discount at the summer camp.

Respectfully submitted,

A handwritten signature in cursive script that reads "Janet Mellon".

Janet Mellon
Director of Southington Community Services

TOWN OF SOUTHTON
Conservation Commission
Inland Wetland & Watercourses Agency

196 NO. MAIN STREET, SOUTHTON, CT 06489

J. Sullivan, Chairman
C. Borowy (J. Sullivan), Vice Chairman
M. Bunko
S. Guarino (thru 3/20)
J. Crown (thru 5/20)
D. Byrne
B. Solury
R. Ives, Alternate
J. Smith, Alternate

2019-2020 ANNUAL REPORT of the SOUTHTON
CONSERVATION COMMISSION/ INLAND WETLANDS and WATERCOURSES AGENCY

The Southton Conservation Commission/ Inland Wetlands Agency is the primary agency responsible for the regulatory review of development proposals which involve the filling or alteration of wetlands and watercourses. In reviewing these applications, it is the Commission's responsibility to assess the potential environmental impact associated with each development proposal and determine whether such proposal represents the most suitable alternative. The Agency also provides recommendations to the Planning and Zoning Commission on applications involving the filling of floodplain areas.

A total of 8 applications were filed during the Fiscal Year 2019-2020. The applications included 5 new Inland Wetland applications, 1 Inland Wetland application renewal & 2 Floodplain Filling applications.

In addition to performing regulatory functions, the Conservation Commission also serves to educate and enhance public awareness concerning the preservation of Southton's natural resources. Every year the dedicated members of the Commission give out Blue Spruce seedlings to local residents as part of the Arbor Day celebration. The 2020 Arbor Day celebration was cancelled due to Covid-19 precautions.

The officers and membership of the Commission during the 2019-2020 fiscal year are listed above.

Respectfully Submitted,



David Devallee, IWEO/CAWS
Environmental Land Use Planner/ Assistant Town Planner



Town of Southington, Economic Development ANNUAL REPORT, 2019-2020

The Town of Southington's growth remained strong throughout most of the 2019-2020 fiscal year. We are very pleased to report that significant growth emerged within existing companies in addition to the attraction of new businesses prior to the Covid-19 pandemic. The growth was broad based initially. The pandemic has caused contraction in many businesses and had adversely impacted the hospitality, amusement, travel, restaurant and business services sectors. The Town facilitated the closing of a portion of Center Street to accommodate outdoor dining in the street to benefit the restaurants within that area.

The Town's three main retail corridors continue to perform well with limited vacancy. Additionally, Plantsville and Southington downtown areas are experiencing near full occupancy with several new restaurants and service businesses. A new 64-unit apartment complex is under construction on Eden Ave as changes occur within that area. Factory Square continues to attract entertainment venues joining WitchDoctor Brewing. These businesses include Escapism, Rosie's Royal Chocolates, Gamecraft Arcade and Bar, and Perkatory Coffee Roasters.

Juniper Lighting completed a \$2 million investment in its purchase and renovation of a beautiful mill-style building for its manufacturing facility to create and produce high-end lighting fixtures. The company relocated from Brooklyn New York adding 28 new jobs to the downtown area. In Plantsville, renovations and redevelopment of 57 West Main Street created new space attracting the Lion's Den Coffee Shop.

The Economic Development Department continues to pursue the potential remediation of the former Beaton & Corbin Manufacturing Company site located at 318 North Main Street. The Town went out to bid in early summer and anticipates an award in July with demolition to commence in August. Additionally, our office continues to attempt to foster beneficial reuse of the former Lincoln College site and the former Ideal Forging property known as Greenway Commons. Additionally, the Town is embarking on a new marketing initiative to promote local businesses.

A brief summary of activities and projects include:

2019-2020

Tops Market re-opening
Long Horn Steakhouse
Polish Kitchen
Hidden Valley batting cages removed and additional outdoor dining provided
Perkatory Coffee Roasters
Rosie's Royal Chocolates
New Dunkin Donut on Meriden-Waterbury Road
New Wendy's on Meriden-Waterbury Road
Sav-Mor addition on Captain Lewis
Conexc/Carrier Construction on Birch St
AHCO Affordable Conveyor – 2 new buildings
Titanium expanded
Scruples Hair Salon
Cava expanded
Marketing RFP
Established Southington Long-Term Recovery Group
Plan B restaurant on Queen Street
Go Happy Gas Station
Juniper Lighting - 20,000 sf of manufacturing space located at 157 Water Street
AES Remedial Contracting - 4,800 sf addition to its 10,000 sf facility

The Town will continue to be proactive with our approach to attract new business looking to create new opportunities as well as retain and strengthen our existing businesses.

Respectfully Submitted,

Louis Perillo III

Economic Development Director

SOUTHINGTON PUBLIC SCHOOLS



Superintendent's Annual Report 2019 ~ 2020



Superintendent's Annual Report

2019-2020

Southington Board of Education

Terri C. Carmody, Board Chairperson
Joseph M. Baczewski, Vice Chairperson
Colleen W. Clark, Secretary
Robert S. Brown
James Chrzanowski
Missy Cipriano
David J. Derynoski
James Falvo
Zaya G. Oshana

Central Office Staff

Timothy F. Connellan, Superintendent of Schools
Steven G. Madancy, Assistant Superintendent of Curriculum and Instruction
Sherri P. DiNello, Director of Business and Finance
Margaret T. Walsh, Director of Pupil Services
Peter J. Romano, Director of Operations
Jamie Olander, Director of Technology
Michelle Passamano, Human Resource Manager
Jennifer S. Mellitt, Accounting Manager

SOUTHINGTON PUBLIC SCHOOLS

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Southington Public Schools Superintendent's Annual Report 2019-2020

SUPERINTENDENT'S EXECUTIVE SUMMARY

Timothy F. Connellan, Superintendent of Schools

The Southington Public Schools once again enjoyed a rich blend of veteran and early career faculty and staff. This blended talent across the district continued to provide a rich environment for the cultivation of ideas and for creative problem solving. Some very talented and experienced individuals and promising early career professionals joined the staff during the 2019-2020 school year. The Southington Public Schools professional staff became more diverse in terms of training, background and experience. Staff members continued to exemplify the high standards and intense work ethic that is the hallmark of the Southington Public Schools. The year was impacted significantly by the Pandemic, but we refused to let it define the year or the accomplishments of our students and staff.

The work involving Southington's Vision of a Graduate and 21st Century Skills included a continued focus on building capacity through professional learning opportunities. Specifically, members of the Administrative Leadership Team helped staff to develop a deeper understanding of the 21st Century Skills that are the core of Southington's Vision of a Graduate. Administrators continued to engage in observations, dialogue, reflection, and calibration of their own skills and understanding of 21st Century skills in classroom settings and 21st Century leadership practices. Administrators worked with staff in their buildings, providing opportunities for teachers to gain a better understanding of 21st Century skills in practical applications. In addition, administrators helped staff integrate 21st Century skills in staff evaluation and support plans. The integration of 21st Century skills was evident in the work of Instructional Learning Teams. A focus for the 2020-2021 school year will be to build greater capacity across the district while allowing for the continued differentiation, growth and evolution of individual schools and staff.

The District continued to focus on improved student performance at all levels. During the 2019-2020 school year, the Southington Public Schools consolidated and expanded the internal infrastructure necessary to ensure the highest quality of day-to-day teaching and learning. This infrastructure had several key components that are outlined below.

The redesigned Curriculum Development and Renewal Process with the addition of a Curriculum Leadership Team was in the third full year of implementation prior to the closure of schools in March. Curriculum development was focused on Southington's Vision of a Graduate and the inclusion of 21st Century Skills in addition to content. The Southington Public Schools continued the implementation of a curriculum renewal process that was effective and sustainable. The Curriculum Leadership Team continued work on the implementation of a Learning Management System for curriculum development. The Learning Management System became a focus of professional learning as the district moved to leverage the platform for Distance Learning in the spring and of even greater importance, for a more robust Remote Learning experience for grades six through twelve moving into the 2020-2021 school year. The district continued to leverage Google Classroom as the Remote Learning platform for grades Kindergarten through five.

Superintendent's Annual Report 2019-2020 Executive Summary

The Professional Development and Evaluation Committee (PDEC) successfully designed and implemented a thoughtful system of continuous professional learning experiences for all staff across the district. All full day professional learning experiences were completed prior to the March cancellation of in-person classes. PDEC attended to the very different professional learning needs of the diverse population of educators in the Southington Public Schools. In addition, PDEC began to examine alternative methods and structures that might better serve Southington's specific needs for support and evaluation of professional staff members. The work in this area will continue in the 2020-2021 school year and will be connected to Southington's Vision of a Graduate and focus on 21st Century Skills, however, the implementation of the redesigned Professional Evaluation and Support System will be delayed until the 2021-2022 school.

The Southington Public Schools continued the process of utilizing Instructional Learning Teams (ILT) during the 2019-2020 school year. The ILT's promoted collaboration and reflection among team members and facilitated the identification of real and pressing instructional/learning problems in classrooms. The ILT allowed teachers the time to work together in a very focused, specific and intentional manner. A focus for the 2020-2021 school year will be to connect the work of the ILT's with the instructional goals of the Evaluation and Support Plan and Southington's Vision of a Graduate.

The Southington Public School District implemented the fifth full year of the Scientific Researched Based Intervention (SRBI) model. Each school continued to refine its SRBI team and process. Through collaboration between and among general education classroom teachers and literacy and mathematics specialists, school-based teams consolidated their understanding of different tiered levels of targeted academic support for students at all achievement levels. The purpose of the SRBI process was to identify students in need of some level of support, provide that support, monitor student progress and then create pathways for students to succeed and perform academically and behaviorally on at least grade level. Each school achieved the capability to pursue that goal aggressively. These SRBI teams became even more important as staff attempted to implement Distance Learning in the spring and designed methods of assessment and analysis of learning gaps to be applied in the fall of 2020.

Southington Public School students continued to learn in areas not considered "academic" subjects. In each school, students engaged actively in the community in a variety of ways. Students learned the benefits of community service and of the intangible rewards that come with helping those in need. The details of SPS students' efforts in these areas are reflected in the individual school reports. Suffice to say that students in the Southington Public Schools did engage in a broad range of experiences that had a significant and positive impact on their growth and development and had a positive impact on the community. The student efforts persisted even through the school cancellation of classes in the spring. Many students engaged in virtual events as a way to reach out to others in the community or to raise funds to support community needs.

The District engaged in a third year of work with two consultants who worked directly with students in grades three, five, seven and eight on diversity and equity issues. The spring sessions that were scheduled had to be cancelled, but this programming is slated to resume in 2020-2021.

Superintendent's Annual Report 2019-2020 Executive Summary

In addition to the diversity and equity work noted above, the District continued work through the Southington Public Schools Collaboration for Social Justice (CSJ). The CSJ developed an action plan that was presented to the Board of Education and continued some opportunities to sustain the progress through virtual meetings. School based Equity Leadership Teams received training and were scheduling implementation of broad-based school level training. Middle school and high school teams were scheduled for training that was postponed due to the pandemic.

In summary, the Southington Public School District pursued a path of diligence, dedication and hard work. The professional staff worked to build capacity as described above and refined the internal organizational structures and processes that allowed the district to become intentional in its actions. The District focused on incremental and continuous improvement in professional practice in all areas. Southington's Vision of a Graduate had a significant impact on all areas of operation of the district. The Vision will continue to drive curriculum development, evaluation and support and selection and retention of talented professionals. The cancellation of in-person classes due to the pandemic had a significant effect on every member of the educational community. Nonetheless, students, families and educators persevered. End of year celebrations for students were developed by school staff and parents that allowed students to be recognized for achievements and achieve closure on the school year. The district successfully developed and with the help of community partners, implemented two exciting culminating events for high school seniors. The Senior Motorcade was an event that brought joy to many families and attracted hundreds of community members to participate by gathering on the Motorcade route and cheering for graduating seniors. In addition, the district successfully arranged and conducted four formal graduation ceremonies for members of the senior class. Overall, although this was the most unusual year in recent history, it was by all accounts a successful year.

Superintendent's Annual Report 2019-2020

OFFICE OF CURRICULUM & INSTRUCTION

Steven Madancy, Assistant Superintendent of Curriculum, and Instruction

Vision of a Graduate

Despite the many challenges associated with the sudden spring closure due to COVID-19, the Office of Curriculum and Instruction was still able to press forward with many priority initiatives. At the forefront of the district's work was the continued emphasis on building staff capacity and understanding of Southington's Vision of a Graduate. The district's strategy for promoting that vision this academic year focused on aligning our system. More specifically, the administrator evaluation plan was revised to reflect 21st century leadership strategies and behaviors identified within the professional learning organization at EdLeader 21. Additionally, the district Professional Development and Evaluation Committee revised the Teacher Support and Evaluation Plan and conducted an initial review with the state. Because of the timing of the closure and the need to focus on teacher training and support with instructional technology, a conscious and deliberate decision was made to postpone the rollout and implementation of the revised Teacher Evaluation and Support Plan until spring 2021. The district continues to revise curriculum across all content areas to reflect student learning and application of the 21st century skills associated with our Vision of a Graduate.

SPS Coalition for Social Justice

The Southington Public Schools Coalition for Social Justice continues to be a statewide model consisting of stakeholders including students, staff, community agencies and appointed/elected officials. Through a multiyear partnership with SERC (State Educational Resource Center), the Coalition continued to meet monthly throughout the academic year and refine a comprehensive plan to address diversity, equity, and inclusion across the district. Part of the Coalition's work focused on training all administrators district wide in conducting fair and unbiased investigations. The training was provided by the Commission on Human Right and Opportunities (CHRO). In addition, Elementary School Equity Leadership Teams were formed and provided initial training and orientation in storytelling and addressing hurtful and biased comments in the elementary classroom. The plan prior to the closure was to scale that training out to all elementary faculty districtwide. Furthermore, the district had regular representation at the Capital Region Education Council's (CREC) Dine and Discuss sessions held to help Choice partner districts understand the needs and challenges of families from Hartford attending Southington Public Schools. Lastly, the Coalition sponsored and hosted several virtual community conversations throughout the summer with a goal of increasing levels of racial consciousness in the community through dialogue.

Teaching and Learning

In the area of curriculum and instruction, the district entered year three of a phased-in implementation of the Teacher's College Phonics Units of Study and the Ready Classroom Math Program in grades K-2. Grades 3-5 had an emphasis on new units of study aligned to the Next Generation Science Standards with an approach on the 3-dimensional learning model associated with those standards. In addition, a Forensic Science Course was approved and developed with enrollment at the high school exceeding 100 students for the 2020-2021 academic year. Members of the middle school math department piloted Illustrative Math Units of Study which resulted in a

Assistant Superintendent for Curriculum & Instruction 2019-2020

decision at year's end to proceed with a full adoption in grades 6-8 for the 2020-2021 academic year. In the area of Social Studies, the high school finalized its Modern US History Course along with revised US History Units in grades 7 and 8. Finally, the district enjoyed a second year of success with steady enrollment in the newly offered Mandarin Language Program at Southington High School.

Technology

In addition to the approval of a 1:1 device initiative in the spring, the district provided a tremendous amount of synchronous and asynchronous training for all staff in the use of our two primary learning management systems in the district; Google Classroom and Canvas. All sessions were recorded and archived to provide for anytime, anywhere learning for staff. Also, menus of professional learning opportunities using various additional instructional software applications were provided to staff by the district throughout the spring and over the summer to assist with preparedness for the 2020-2021 academic year.

Policy

The district continued to maintain recommended or required policies as approved by the Board of Education that originate from legislative sessions each year. The shift to the Shipman and Goodwin model policy service has provided tremendous benefit to the district in ensuring timely adoption of, and compliance with, prospective policies.

ENGLISH LANGUAGE ARTS CURRICULUM & INSTRUCTION

Stephanie Lawlor, English Language Arts Coordinator

Grades K-5 Reading and Writing Units of Study

Teachers continued to implement the *Teachers College Reading and Writing Units of Study*. Teachers in kindergarten through grade two, received job-embedded professional development through the support of the literacy coaches. The coaches met with teams of teachers to introduce a new strategy, plan lessons, or study student work. The coaches not only modeled lessons, they observed teachers teaching and offered feedback. A cohort of grade four and five teachers had the opportunity to work with a staff developer from Teachers College. They focused on planning for small group instruction in reading, by studying student work, unpacking the reading progressions, and creating tools to differentiate instruction. The English Language Arts Coordinator and a literacy coach supported groups of teachers with this work throughout the year through the Instructional Learning Team (ILT) process.

Grades K-2 Phonics Units of Study

Foundational reading skills that are taught in the primary grades are the building blocks for reading success. The *Teachers College Phonics Units of Study* were adopted by the Board of Education. Teachers received job-embedded coaching on how to implement the lessons at an exemplary level and studied multiple data points to drive instruction. In June, the 2020-2021 cohort of teachers received their materials and engaged in two days of virtual professional learning. Teachers engaged in learning the guiding principles behind this phonics approach and began planning for September.

Grades 6-8 English Language Arts (ELA)

Several units, new or revised, were rolled out to staff, and adopted by the Board of Education as part of district efforts to revise the grades 6-8 ELA curriculum. These units build upon the skills and strategies taught at the elementary level. Teachers collaborated to create and revise performance tasks that align to the 21st century skills. Students created Ted Talk presentations, podcasts, and Public Service Announcements to demonstrate mastery of skills in reading, writing, speaking, and listening. During district department meeting time, teachers spent time studying student work and planning for small group instruction. The two middle schools shared a literacy coach. The coach was able to support teachers with implementing small group instruction.

Grades 9-12 English Language Arts (ELA)

At the high school level, the ELA Coordinator, English Department Chair, and the Assistant Principal for ELA, continued to meet weekly to draft the ELA K-12 Macro-curriculum. The draft was shared with a team of teachers for feedback. The Macro-curriculum is aligned to the Southington Public Schools Vision of the Graduate and will guide the curriculum revisions that will begin at Southington High in the fall.

Superintendent's Annual Report 2019-2020 – ELA Curriculum & Instruction

Scientific Research-Based Interventions (SRBI)

The elementary and middle school literacy team continued to use multiple data points to inform the SRBI process and classroom instruction. They worked diligently to support the needs of students in Tier II and III interventions. The team not only focused on student achievement in literacy, but also on the growth of each individual student.

The Literacy Team at Southington High School met weekly to review data, explore resources, revise curriculum, and create protocols for literacy support at the high school level. This team will continue this work next year.

Distance Learning (ELA)

Across the district, teachers and specialists worked hard to create engaging, meaningful lessons in ELA. Teachers engaged students with content that was accessible to students by providing live instruction, creating video lessons, and holding office hours to support student needs.

Teachers in grades K-5 adjusted their instruction to follow the revised pacing guide and lessons prepared by the district. The Literacy Coaching Team created lessons and videos, shared resources, and held weekly grade level meetings to support classroom teachers. Teachers adjusted the lessons to meet student needs and to add personalized instruction. The middle school and high school ELA teachers collaborated to revise lessons to support distance learning. They tailored their lessons to continue to engage students in the reading and writing process. The literacy specialists and tutors continued to provide intervention and support virtually. They conducted one-to-one (1:1) and small group lessons and supported students with Tier 1 instruction.

MATHEMATICS CURRICULUM & INSTRUCTION

Amy Zappone, Mathematics Coordinator

Grades K-2 Math

Over the course of the year, the first cohort of grade K-2 teachers engaged in year one of the Board of Education approved Ready Classroom math curriculum implementation. Ready Classroom is a comprehensive mathematics curriculum that is built upon student discourse and problem solving as the heart of the instructional model. The elementary mathematics department provided professional development and coaching support to the first cohort of Ready Classroom teachers last spring/summer to prepare the cohort for this past school year of implementation. Throughout this school year, Ready Classroom teachers were provided with ongoing professional learning and increased coaching support from the math specialists. For the 2020-2021 school year, the second cohort of grade K-2 teachers will embark on their implementation of Ready Classroom, resulting in all grade K-2 classrooms implementing a coherent and consistent approach to teaching and learning mathematics.

During distance learning, grade K-2 teachers were provided with daily lessons prepared by the elementary math specialists to support at-home learning. Teachers adjusted the lessons to meet students' needs and added personalized instruction. Teachers and specialists worked to ensure "hands-on" opportunities for math exploration outside of the classroom.

Grades 3-5 Math

This year, teachers in grades 3-5 continued using Ready Common Core to support mathematics instruction. In grades 3-5, teachers across the district used a Math Workshop Model to support teaching and learning. Math Workshop allows teachers to deliver high quality instruction followed by small group differentiation, application, and practice. Teachers also continued using the Board of Education approved Splash Math program in their technology stations within the Math Workshop to build number sense and fluency.

During distance learning, teachers in grades 3-5 adjusted their instruction to follow the revised pacing guides and lessons prepared by the math department. They tailored their lessons to continue engaging students with math content that was accessible to students and parents by providing live instruction, support videos, and help sessions.

Grades 6-8 Math

The middle school mathematics department engaged in ongoing professional learning to prepare for the anticipated adoption of the Illustrative Mathematics Curriculum (IM). Teachers received ongoing coaching support from the math specialists as they piloted tasks and lessons from IM. The mathematics specialists worked with teachers in the department to support the needs of all students through the Scientific Research-Based Instruction (SRBI) process as well as supporting Tier I instruction through coaching. In the Summer of 2020, the Board of Education adopted the Illustrative Mathematics curriculum, and the department will begin implementation this coming fall. The middle school mathematics teachers and specialists look forward to implementing engaging and rigorous lessons through Illustrative Mathematics next year.

Superintendent's Annual Report 2019-2020 - Mathematics

During distance learning, the middle school math department adjusted to a revised scope and sequence that would provide students with adequate time and support to learn new math content. With the support of the math specialists and collaborative efforts among the department, teachers delivered effective lessons that supported Common Core State Standards (CCSS) for mathematics.

Grades 9-12 Math

The high school math department welcomed new leadership, as teacher Mr. David Kowalchuk assumed the role of department chair. During department time, the high school mathematics teachers worked with their colleagues to analyze Preliminary Scholastic Achievement Test (PSAT), Scholastic Achievement Test (SAT) and Advance Placement (AP) data to inform instruction. The department also engaged in ongoing professional development around the District's Vision of the Graduate. The department began looking at how their current curriculum and assessments aligned with the Vision of the Graduate. The department received professional learning from the district math coordinator regarding the curriculum writing/development process, a necessary step towards determining a curriculum revision plan that would best meet the departments' needs. The department will continue exploring curriculum shifts that will be necessary to support the Vision of the Graduate and the 21st century learner.

During Distance Learning, the department leader and teachers worked collaboratively to revise and adjust curricular expectations and pacing to support at-home learning. The department utilized learning management systems to support teaching and learning in the virtual environment.

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SCIENCE CURRICULUM & INSTRUCTION

John Duffy, Science Coordinator

The district continues to the expand implementation of Connecticut's Science standards, the Next Generation Science Standards (NGSS). Recent curriculum units focus on guiding students in developing answers to students' own questions about real world phenomena. Student learning is focused on the practices of science and the big ideas that are threaded throughout all science coursework. The Southington Science Curriculum continues to engage students in building their understanding of science concepts while solving problems and developing explanations for engaging and puzzling science experiences. In the elementary schools, the curriculum is nearly complete for grades three through five with each grade level implementing new units this year. All grade three, four and five teachers received professional development emphasizing the instructional strategies necessary to successfully support students as they engaged with new or revised science units this year. Select grades K-2 teachers continued a collaborative partnership with teachers in the Plainville school district as part of a grant administered by the Connecticut Science Center. This grant-funded partnership is designed to help build district capacity to make the changes in instruction required by the Connecticut Next Generation Science Standards. The K-2 teachers had the opportunity to design, implement and reflect on an NGSS based lesson under the guidance of Connecticut Science Center specialists. New and revised NGSS based curriculum units continue to be implemented at the middle schools and high school. Just prior to the closure in March 2020, grades seven and eight were preparing to implement their final new curriculum units. The middle school curriculum will be completed by the end of the 2020-2021 school year. Professional development for teachers directly connected with new science units continued this past school year. At the high school, the grade nine and ten teachers work this year will result in a fully transformed NGSS curriculum for the next school year.

Southington students demonstrated a great deal of creativity again this year. All grade five students created an invention as part of an invention curriculum unit. While the COVID-19 school closure forced the cancellation of our district-wide Invention Convention, some students participated in a state-wide, virtual Invention Convention. One of those students was selected for the virtual national Invention Convention and another received state recognition. Southington middle school sixth-grade students participated in the national eCybermission competition, a Science, Technology, Engineering and Mathematics (STEM) challenge for middle school students. A team of grade six students from J. A. DePaolo Middle School were awarded first-place in the state of Connecticut for their unique design solution for eliminating sink holes and another group from J. F. Kennedy Middle School were awarded second place for developing a unique recycling plan.

Southington's high school and middle school science teachers, along with elementary teachers, worked hard to provide engaging science lessons for all students during the COVID-19 school closure. Two (2) community partners helped greatly with these efforts.

The district continued a partnership with the Southington YMCA Camp Sloper funded by a generous grant from the Southington Education Foundation (SEF). All grade four students spent a full day in the fall immersed in a standards-based field experience. When the COVID closure

Superintendent's Annual Report 2019-2020 – Science Curriculum

caused the cancellation of the spring trip to Camp Sloper, the Sloper crew stepped in to help. The director, Mr. Jason Hubeny, and the student program director, Mr. Tom Sangeloty, volunteered to film their workshops so that all grade four students could have a virtual spring Sloper experience. Students asked questions through an online form and the Sloper team answered all of them. The feedback from students and families regarding this effort was overwhelmingly positive.

Lewis Educational Agricultural Farm (LEAF) and seventh generation Southington farmer Mr. Mark Ramsay continued supporting gardening in all elementary schools, both middle schools and Alta, the alternative high school. Mr. Ramsay hosted all grade seven students this fall with a farm experience directly tied to the grade seven science curriculum. When the closure occurred, Mr. Ramsay agreed to film five (5) curriculum-based videos for our grade K-2 students. Students were given the opportunity to ask “Farmer Mark” questions and a final video was filmed when “Farmer Mark” responded to student questions. The parent and student feedback indicated that the videos were highly engaging and very well received. Mr. Ramsay plans to plant all school gardens this summer for harvest in the fall, after students return to school.

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BUSINESS DEPARTMENT

Sherri P. DiNello, Director of Business & Finance

The Business Office has accomplished the following items during the 2019-2020 school year.

Budget Development 2020-2021

During the 2019-2020 school year, the Board of Education 2020-2021 Operating Budget was developed and presented. The Southington Board of Finance and Town Council funded the Board of Education 2020-2021 Operating Budget with an increase of \$1.3 million or 1.77%. There was support among many town officials to fund the Board of Education Budget request of 3.12% in full; however, when the COVID-19 pandemic occurred in the spring of 2020, many stakeholders did not want to pass on a tax increase to the community. The approved budget allowed the mill rate to remain flat and savings from the school closure in 2019-2020 assisted the administration in presenting a balanced reallocation plan to the Board of Education for adoption.

Negotiations – Southington Administrator's Association (SAA)

The Director of Business & Finance worked with the Superintendent on behalf of the Southington Board of Education to coordinate negotiations with the SAA. A new three-year contract was accomplished without opening the contract for full negotiations and saved the district legal funds because an attorney was not used for the negotiation process.

Negotiations – Southington Board of Education Physical Therapists & Occupational Therapists, Local 424-Unit 113 UPSEU

The Director of Business & Finance negotiated a three-year contract extension with the UPSEU (United Public Service Employees Union) bargaining group. The extension was accomplished without opening the contract for full negotiations and saved the district legal funds because an attorney was not used for the negotiation process. The new three-year contract is for the period of July 1, 2020-June 30, 2023.

Transportation Contract July 1, 2020-June 30, 2023

The Board of Education waived the bidding process and requested that the Director of Business & Finance negotiate a contract extension with the New Britain Transportation Company. The Board of Education approved a new three-year agreement with the New Britain Transportation Company at their meeting on February 27, 2020.

Organic Recycling Program

The district is preparing to expand the Organic Recycling program to all Southington Public Schools. A contract extension for rubbish and recycling services was negotiated with HQ Dumpsters and Recycling, which includes recycling food waste in the cafeterias. The program is set to start in the fall of 2020.

Superintendent's Annual Report 2019-2020 – Business Department

COVID19 Pandemic and School Closure

Schools were closed on March 13, 2020 due to the COVID-19 pandemic. The closure required the Business Office staff to negotiate many vendor contracts and work with union leadership to develop Memorandums of Understanding (MOU) that addressed a variety of challenges in implementing the Governor's Executive Orders.

The Director of Business & Finance worked closely with the Food Service Director to set up a process to provide meals to families during the school closure. The Grab and Go Meal program started immediately upon the closure of schools and ten sites were involved in serving over 71,000 meals to families through the end of the school year. Free breakfast and lunch were made available to all children.

In addition, the Business Office was instrumental in securing Personal Protective Equipment (PPE) that the safe return to school and work for students and staff.

Employee Wellness

The Healthy & Wise Committee continued to create and implement successful employee wellness programs throughout the year. Walking and weight loss challenges continue to be the most popular. Wellness funds have increased allowing the committee to work with Anthem and the health insurance consultant on future programming.

Unexpended Funds Account

A non-lapsing account was established in the summer of 2019 through the cooperation of the Board of Education, Board of Finance and Town Council. Connecticut General Statute 10-248a permits this account to be created by the Board of Finance. Unexpended funds from the prior fiscal year Board of Education Operating budget were deposited up to the statutory limit. The funds can be used for educational purposes only and the expenditures shall be authorized by the local Board of Education. The Accounting Manager bid, or secured pricing, through procurement practices for numerous major projects during the 2019-2020 school year.

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OPERATIONS DEPARTMENT

Peter J. Romano, Director of Operations

OPERATIONS OFFICE

The Operations Office has accomplished the following items during the 2019-2020 school year:

Construction and Building System Improvements

- Many construction and improvement projects were performed by in-house staff. These items included but were not limited to:
 - Completed the installation of the state-of-the-art security camera system at Southington High School.
 - Replacement of traditional florescent light bulbs with LED (Light Emitting Diode) lamps in schools continued throughout the district. The LED lamps were purchased at a discounted price through an Eversource rebate program.
 - Continued improvement on strategies to ensure the reliable, long-term performance and extending the life cycle of roofs district wide.
 - Collaborated with the Technology Department, adding and relocating 18-plus Aerohives throughout Southington High School for a more uniform Wi-Fi netting.
 - Pulled CAT 6 cabling and upgraded the power for 30 new workstations in the Technology Room W260 at Southington High School.
 - Installed new LED light fixtures in the main cafeteria and in several of the building entries at Southington High School.
 - Painted the main cafeteria at Southington High School including, but not limited to, all the columns and the dated tile wall into the server room. The freshman cafeteria also received a fresh coat of paint.
 - Removed and replaced the existing spline ceiling at Southington High School located in the lobby to the main gym with an acoustical ceiling system.
- As of June 16, 2020, the Maintenance staff completed 2,657 work orders that were submitted this year by the administration and staff at the schools.
- The phone systems at Alta, Derynoski Elementary, Flanders Elementary, Kelley Elementary, and the Municipal Center were replaced with a VOIP (Voice Over Internet Protocol) phone system. These systems are an expansion on the main server VOIP phone system serving Southington High School.
- Completed the replacement of ±70,000 square feet of TPO (Thermoplastic Polyolefin) roofing at Southington High School prior to the start of school in August of 2019.

Superintendent's Annual Report 2019-2020 – Operations Department

- Replaced the original water main at Derynoski Elementary School from when the school was built.
- Solicited and awarded the replacement of the boiler located in the Southington High School freshman wing. The boiler is being replaced with two (2) high efficiency gas boilers for redundancy.
- Fresh paint and new flooring are being installed in select areas of Southington High School including some faculty rooms and classrooms, guidance offices, chorus and band rooms and the library/media center.
- The +30-year-old stage curtain at the Southington High School auditorium was replaced.
- Funds were dedicated to the removal of underground oil storage tanks at Derynoski Elementary School and Alta. The work has been bid and anticipated to be completed prior to the start of the 2020-2021 school year.
- The outside contracted custodial services at Southington High School were replaced with Southington Public School part-time staff. The change has resulted in a better work environment and a noticeably better product.
- With the early release from schools due to COVID-19, we did not retain the contracted outside custodian companies for Southington High School, Derynoski Elementary and the middle schools for summer cleaning. Instead, the work was handled in-house resulting in a more thorough cleaning with a substantial savings for the district.
- We have continued working toward completion of the required improvements outlined in the Civil Rights Compliance review at Southington High School.
- Completed the replacement of a failed cylinder casing for the main elevator at Southington High School. The modernization of this elevator was bid out with the support of the town's Capital Improvement Plan. Electrical, fire alarm, and HVAC (Heating, Ventilation, & Air Conditioning) work was performed in-house by the maintenance staff.
- The construction of an additional net 79 parking spaces began at Southington High School. Work will be completed the summer of 2020. The majority of this project is being completed by the Southington Highway Department. The Southington Public Schools Maintenance Department is completing the site lighting.

Energy Conservation

- Energy Management System: With 10 of the district's schools on the web-based Dashboard, the district continues to monitor systems and programmed them for optimum efficiency and health of the buildings.
- Eversource revamped their Energy Conservation Rebate program. We committed to participate. Electricity usage monitoring equipment has been installed at Southington High School. The program starts June 1, 2020.

Superintendent's Annual Report 2019-2020 – Operations Department

Reporting

- Joseph A. DePaolo and John F. Kennedy Middle Schools construction close-out: Operations completed the necessary closeout documentation with the State Department of Education and Town of Southington. The state submitted the projects for the final audit.
- Southington High School partial roof replacement construction close-out: Operations completed the necessary closeout documentation with the State Department of Education and Town of Southington. The state submitted the project for the final audit.

Health and Safety

- Operations, in conjunction with the Southington Police and Fire Departments, coordinated and participated in unannounced emergency drills and fire drills at all schools, district-wide.
- Additional two-way radios were received, programmed, and deployed to schools. Eight of the radios were purchased via a Schaller grant from the Community Foundation of Greater New Britain.
- Polychlorinated biphenyl (PCB) testing was conducted at the John Weichsel Municipal Center, J.A. DePaolo Middle School and J.F. Kennedy Middle Schools. The test results have been substantially lower than EPA (Environmental Protection Agency) guidelines for action, with many areas registering a non-detected result. The Operations Department is working with the district's environmental attorney to seek relief from this testing.

Administrative Enhancements

- Maintenance of an online process created for reporting of district-wide fire and safety drills. Drills are reported annually to the Connecticut State Division of Energy Management and Homeland Security.
- The Operations Department continues to build on its electronic infrastructure. Operations works closely with all the schools in the district. The transition to electronic documentation for the department has allowed for greater efficiencies and information sharing throughout the district. A considerable amount of work has been moved to the Google Doc format including sheets and forms for transportation tracking logs, transportation requests and complaints, snow removal vendors and events, lawn maintenance vendors, and custodian scheduling.

District-wide and Town Collaboration

- Shared Resources: The Operations Department continued ongoing collaboration with the town to complete repairs, service calls and projects at town buildings, as needed.

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HUMAN RESOURCE DEPARTMENT

Michelle Passamano, Human Resource Manager

The Human Resource Department continues to make progress in many areas throughout the 2019-2020 fiscal year that include efficiencies and consistency between the Town of Southington and the Southington Public School District.

Alio, Munis, and Excel Database

The Human Resource Department (HR) worked together with the Accounting Manager of the school district to identify the fields in the Alio software that require data entry for new hires. This update ensures accuracy when inputting employee information. An Excel database continues to be a preferred resource to extract reports. During the 2019-2020 school year, this resource was updated to include all employees within the school district and is considered a "live" document that reflects real-time employee accounting.

Through assistance from the Town of Southington Technology Department, the Human Resource Department participated in Munis software training. Munis is predominately used by the Town of Southington Finance Department; however, it also serves as a human resource information system to easily manage personnel data and performance management. Utilizing Munis within the Human Resource Department is the next step for the upcoming fiscal year.

Hiring Process

Year one (1) of the electronic onboarding process proved to be successful. The Town of Southington Departments and Southington Public School district were at a strong advantage in March 2020 when faced with the COVID-19 pandemic. By already having an online onboarding system developed and in place, the Human Resource Department continued the smooth and uninterrupted implementation of the hiring process for new employees who will start their careers in 2020-2021.

A Google form was developed to track movement of personnel in the school district. Building administrators are required to update the form when there are location and assignment changes, recommendations for hire, and requests for new personnel. Once entered, a notification is sent to the Human Resource Department via email.

School administrators received additional training that included: requisition entry, use of digital pipelines, coordination of interviews (questions, evaluations of applicants), and proper notification to the Human Resource Department. This process is completed directly within the Frontline Application System resulting in a much more efficient process that eliminates the use of paper forms. Application pages were revised to ensure all town and school district departments can use the online application system. This ensures that best hiring practices are consistent in all departments throughout the town and the school district.

Social Justice Coalition and Diversity Committee Work

The department was actively involved in the Social Justice Coalition (school district) and the Diversity Committee (town). A review of best hiring practices was a large part of the work for the

Superintendent's Annual Report 2019-2020 – Human Resource Department

Human Resource Department. The town and school district are consistent in utilizations of the hiring process and the Human Resource Department is actively involved in the review of all new hires.

Training and Networking

Sexual Harassment Training: Current employees must be complete a sexual harassment training course by October 1, 2020. New employees hired after October 1, 2019, must be trained within six months of hire. The Human Resource Department provided the link to the online training to all town and school district employees who were required to complete by June 1, 2020. All new hires are required to complete the training, which is part of the onboarding packet.

Customer Service Training: Town employees participated in one of three sessions offered on December 4, 2019. Highlights of that training included: professionalism, courtesy, dealing with an angry customer, how to answer the phone with a smile, and the meaning of good service. Customer services guidelines and employee expectations were distributed on January 22, 2020.

Implicit Bias Training: Town Department Leaders participated in Implicit Bias training on January 22, 2020. The workshop goal was to raise awareness of bias through experiences, videos, and discussions and to then identify the ways in which diversity can enhance the lives of the participants.

Yale Center for Emotional Intelligence Conference with Mark Brackett: A representative from the Human Resource Department attended this annual conference in New Haven on March 2 and 3, 2020.

Town Employee Handbook

A draft of this handbook is being reviewed by legal counsel and will be available for distribution on September 1, 2020. The handbook was completely revised to reflect current town practices that align with state guidelines.

Town Job Descriptions

A full review of all Town of Southington job descriptions was completed in November 2019. Input from department heads was gathered and the Human Resource Department will continue to update the job descriptions to accurately reflect all positions within the town departments.

COVID-19 and the Human Resource Department

The most unanticipated work that came from the department involved developing creative ways to stay connected with our team of employees throughout the weeks and months that the municipality was no longer operating as a “normal” working environment. The focus of the department during that time was to provide as much communication as possible to keep employees feeling connected. Employees received email updates regularly that were encouraging, lighthearted, informational, and engaging.

When presented with a return to work date for employees (May 26 for the town employees and June 8 for school district employees) the Human Resource Department developed a “Return to Work Policies and Procedures” document based on information gathered from the ADA (Americans with

Superintendent's Annual Report 2019-2020 – Human Resource Department

Disabilities Act, CDC (Centers for Disease Control and Prevention), Department of Health, Governor Lamont's Guidelines, OSHA (Occupational Safety & Health Administration), and attorneys from Shipman & Goodwin LLP. Upon return, the Human Resource Department met with every department/employee to review the document to ensure the safety protocols introduced were understood. This also provided employees the opportunity to ask questions and share concerns.

The Human Resource Department worked directly with employees who were not able to return to work based on childcare and medical needs. The town and school district evaluated and made adjustments, as needed and available, when accommodations were requested.

Ongoing Work

The Human Resource Manager recognizes that all work is ongoing and professional development is essential to continue moving the town and school district forward. The department will continue to work closely with all department leaders, administrators, and staff to establish and build working relationships and effective communication.

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PUPIL PERSONNEL SERVICES

Margaret T. Walsh, Director of Pupil Personnel Services

The leadership team continues to be a collaborative “think tank”, looking at all facets of the school district with a focus on maximizing the efficiency and effectiveness of staffing and services for students and their families.

Areas of focus for the Special Education Department for the 2019-2020 school year were:

Program Development for Inclusive Settings: The Pupil Personnel Services leadership team created and implemented staff presentations focusing on best practices for an inclusion setting, including increasing the capacity of building level teams to meet the differentiated needs of identified students. Coordinators worked with elementary principals to present best practices for inclusion services at faculty meetings for the entire building staff. Middle school and high school staff re-evaluated the co-teaching model and level of effectiveness.

Assistive Technology: The department created an inventory database to track and monitor student devices provided by the district.

Consistent Process: The Pupil Personnel Services leadership team focused on developing uniform practices throughout the district regarding Extended School Year (ESY) programming. In addition, the team created a set of procedures to be used by Planning and Placement Teams to request paraeducator support for identified students and to determine appropriate hours of support for student services.

State and Federal Compliance: The Special Education Department maintained compliance with the federal Individuals with Disabilities Education Improvement Act (IDEIA) and its implementing regulations and the Connecticut State Statutes and Regulations for Special Education. The Connecticut State Department of Education reports annually on state and district progress on 14 performance indicators in special education. Southington's most recent District Annual Performance Report indicated that Southington was a district classified as “Meets Requirements”. This rating, based upon the indicators, was determined by ongoing data collection, Special Education Data Application Collection (SEDAC) reports and numerous other state monitoring reports.

Community and Parent Partnerships: Continuing collaboration with parents, community stakeholders and local/state agencies is essential to ensure that students with disabilities have choices and opportunities in the community and the Southington school district. Those partnerships included the Next Steps Parent Group, Lewis Educational Agricultural Farm (LEAF), Southington Parks and Recreation programs, Emotional Intelligence (EI) presentations for several groups, Community Mental Health Stakeholders Committee, Student Attendance and Truancy Committee, Southington's Town-wide Effort to Promote Success (STEPS), the Southington YMCA, Southington Early Childhood Collaborative, and Southington Youth Services.

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Special Education Advisory Council: The Director of Pupil Personnel Services served on the Executive Committee for the Special Education Advisory Council for the State of Connecticut, representing the Connecticut Council of Administrators of Special Education (CONNCASE) and the public-school sector. The position allowed for direct participation in advising the Governor, General Assembly, State Board of Education, Bureau of Special Education, and other elected and appointed officials who provided guidance and oversight of special education services in the state.

School Readiness and Prevention: The Preschool Program continued to grow this past year. Southington's Preschool Program opened a fifth classroom at Strong Elementary Schools mid-year to meet the needs of the expanding preschool population for three-year-old children. The Family Resource Center (FRC) and the partnership with Birth-to-Three agencies continued to provide support and resources for the youngest students and their families.

Elementary School Level: The four in-district classrooms for students with significant emotional/behavioral issues and significant developmental/cognitive concerns continued to be a great asset providing a continuum of services for elementary students. Based on an analysis of the projections for the number of preschool children with Autism Spectrum Disorder entering kindergarten during the next few years, the elementary special education coordinators researched and developed a proposal to have an in-district primary classroom for students diagnosed with autism spectrum disorder. The Board of Education fully supported this proposal. As a result, the school district will be able to offer an in-district program for students on the autism spectrum and provide those students with programming in the Least Restrictive Environment (LRE).

Middle School Level: The Reading Academy at J. F. Kennedy Middle School has been very successful this year, meeting the needs of middle school students with Dyslexia. This intense literacy program (scientifically research-based) meets the needs of students who have significant reading disabilities including Dyslexia. The Educational Adaptive Social Experience (EASE) program at J. F. Kennedy Middle School and the Therapeutic Educational Alternative Model (TEAM) program at J. A. DePaolo Middle School provided structure and resources for students with significant developmental delays and students with significant social/emotional challenges.

High School Level: The Special Education Department engaged in ongoing staff development regarding the PPT (Planning and Placement Team) process, best practices in creating IEP's (Individual Education Plan), and maximizing resources based upon student's needs. The Strive Curriculum (formerly known as Academic Support Class) was introduced in the 2019-2020 year and is now a credit bearing class. The Collaborative Learning Program (CLP) began in August 2019 and continues to be developed with on-going staff training on restorative practices and clinical supports for students with significant social/emotional challenges. The students in this program also began to experience community-based opportunities such as job-shadowing. The vocational aspect of the program will be expanded as an integral part of the educational experience for these students.

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TECHNOLOGY DEPARTMENT

Jamie T. Olander, Director of Technology

The 2019-2020 school year was full of district-wide projects, new equipment, and ongoing long-term planning. The following were the major technology initiatives accomplished this past year.

Infrastructure Improvements

Technology staff completed the installation of additional Access Points at Southington High School to further improve the Wi-Fi access throughout the building. The technology team will continue to focus on infrastructure improvements at Southington High School and across the district for the 2020-2021 school year.

Reconfiguration of the Southington Public Schools Wi-Fi Access

The Technology Department continued to work to ensure the security and reliability of the Wi-Fi network and leveraged a new authentication method. The result separated staff, students, and guests for security and allowed more control over bandwidth usage.

Implemented a District Firewall and Endpoint Security System

The district continued to work to ensure the functionality of the Firewall and Endpoint Security System. The robust security checkpoint system was deployed to protect all Southington Public School computers and other network devices from attacks. This system helped enforce rules regarding network use and monitoring of the activity on the district's network. A new robust antivirus was deployed to all district devices.

Affordable Care Act

Since 2016 (for the 2015 tax year), Southington Public Schools has been required annually to issue a new tax form, Form 1095-C under the ACA (Affordable Care Act). It contains detailed information about the cost of medical coverage offered to staff and their dependents. The technology team completed the printing of these forms and has processed these electronically to the Internal Revenue Service adhering to strict deadlines.

Website - Americans with Disabilities Act (ADA) Compliance

It is required that all federally funded educational institutions adhere to the Americans with Disabilities Act (ADA) requirements. These requirements address two main attributes of the website: content and design. All website content must follow ADA requirements for the following: photos, text, forms, Portable Document Format (PDF) and video. The Technology Department updated the Southington Public Schools website to follow these mandates.

File Storage

The Technology Department introduced the district to OneDrive for enhanced file accessibility and increased storage. This initiative created two (2) options for cloud-based file storage: OneDrive and Google Drive. These file migration options helped the district in the following ways:

- Lowered server costs: There are no longer extra costs associated with increasing memory, hard drive space and processing power.

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- Allowed data centralization: Information for projects and different schools are stored in one location that can be accessed on-site or remotely.
- Data recovery: Cloud computing enabled automatic data backup on the cloud system.
- Increased sharing capabilities: All documents and files can be emailed and shared whenever required.

Data Compliance – Public Act 16-189

The 2016 Connecticut legislative session brought a variety of changes to education laws. The most significant piece of education legislation effecting technology was Public Act 16-189, an Act Concerning Student Data Privacy. Public Act 16-189 addressed privacy issues related to the provision of personally identifiable student information to individuals or entities outside of the public-school domain, otherwise known as third parties. The Technology Department has reviewed all educational software and requested that vendors sign the required Student Data Privacy Pledge. A process and set of procedures were developed to address compliance with this statute and to process software requests without deployment delays. Implementation of Public Act 16-189 was delayed until the 2018-2019 school year.

Implementation of LearnPlatform

The Technology Department assisted in the implementation of LearnPlatform, a new district technology management platform that centrally assists finding, buying, organizing, implementing, evaluating, and measuring instructional technology.

Agricultural Science and Technology (Ag-Sci) Security Cameras

The Technology Department purchased and set up the dedicated switches to accommodate the existing and additional security cameras added to Southington High School Agricultural Science and Technology Department. The team worked with the Southington Public Schools Maintenance Department on camera locations and data runs.

Voice Over Internet Protocol (VoIP)

The Technology Department worked with the vendor, the Operations Department and Maintenance Department to determine the current infrastructure requirements to deploy the new VoIP system at ALTA, Flanders Elementary School, Kelley Elementary School, Derynoski Elementary School, and the Municipal Center. The team ran audits on all the current data ports, purchased new switches, and addressed all initial and existing phone problems.

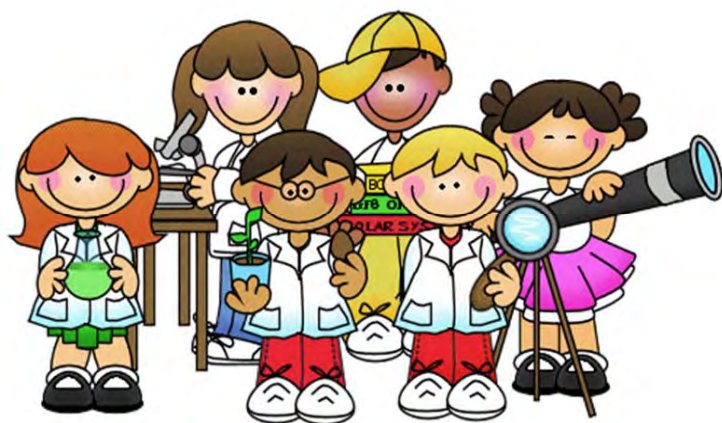
Tech Camp Training

The Technology Department worked in collaboration with the Curriculum and Instruction team to offer training sessions for Canvas, Google, One Drive, and Power Teacher Pro.

SOUTHINGTON PUBLIC SCHOOLS

SUPERINTENDENT'S ANNUAL REPORT

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School-Based Activities

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SOUTHINGTON HIGH SCHOOL

Frank M. Pepe, Principal

Broad Based Enhancements

Southington High School's "face lift" began in June of 2019 and continued through the summer of 2020. Examples of these physical improvements are included, but not limited to, the following list:

- The carpeting in the library, Student Support Center, multiple classrooms, and faculty rooms has been removed, the walls painted, and new flooring installed. The ceiling outside of the auditorium as well as leading to the cafeteria has been replaced. The cafeteria space was transformed via paint and new light fixtures to brighten the area. The auditorium received a new curtain, new lighting, new electrical and new assistive sound technology; all of which were desperately needed.
- The main office was re-organized to house all Student Support Services in one main location. To facilitate this change, the assistant principals and principal, established satellite offices throughout the building. One advantage of this change was greater accessibility to the students. The new Student Support Center merged the Counseling Department and Social Services in what was formerly the main office area. This change also created a space to receive guests visiting the high school.
- The new Southington High School YouTube channel was activated, which allows families to access school functions that they may be unable to attend in person. This year, for the first time ever, graduation will be live streamed through this channel.
- Increased technology and created easier access building wide. Distance learning created a scenario in which staff members established and/or refined a strong presence using either Google Classroom or Canvas.
- Continued investment in newer and safer equipment for the high school Technology and Engineering Department, which heightened the student experience. This created a demand for more classes involving transportation and metals. Family and Consumer Sciences combined a UConn Medical Terminology course with the YMCA Child Development Lab with the hope that it would be offered in the subsequent fall of 2021. Lab experience was added to the Food for Fitness and Health classes and the addition of International Clothing Design equipment improved the experience for students involved in the high school textile classes.

Celebrations

Social studies teacher Ms. Heather Allenback was recognized as the Southington Teacher of the Year. Ms. Allenback has been the social studies department leader over the last six (6) years. Ms. Stacy Ferrett, another social studies teacher, and Ms. Patty Pettit, English teacher, have both been

Superintendent's Annual Report 2019-2020 – Southington High School

nominated for the Southington High School Teacher of the Year for competition in 2020-2021. Not only does the high school celebrate the success of its teachers but the main thrust this past year has been to formalize and memorialize the positive feedback that the students so deserve.

The NEASC (New England Association of Schools and Colleges) visitation yielded some complimentary and affirming positive practices within the school. The written results received, based on the visitation, also provide Southington High School with a clear blueprint that coordinates the future work together. Nothing on the feedback list that requires attention came as a surprise. This reinforces that administration knows the actions in the re-organization that needs to occur to bring the high school from a good school to great school.

Ongoing Work

Every content area dedicated professional development time this school year to analyze the Vision of the Graduate (VOG) and the integration of the 4-Cs with an emphasis on Critical thinking, Collaboration, Creativity, and Communication. There was much conversation on how the VOG, and the 4-Cs were integrated into coursework and ways to incorporate these 21st century skills into lessons and assignments more often. This work will continue though the 2020-2021 school year and the next stage of conversation will revolve around how to measure these critical skills.

The ELA (English Language Arts) department investigated a new vocabulary book that is more student-centered and more aligned to the SAT (Scholastic Aptitude Test) and Common Core State Standards. Currently, the department is collecting reading materials that will incorporate more contemporary and diverse subjects. The department is in the investigation stage in preparation for purchase of books and have established a book vetting process. Two (2) teachers will be writing curriculum to revamp senior English to better align with grades 9-11 and after high school studies. Teachers for grades 10-11 worked on vertical alignment regarding expectations and assessment. The English department dedicated three (3) sessions for calibration exercises for exam essays and benchmark assessments.

The social studies department will unveil the new Citizenship in Action course (formerly Civics). It will be taught in grade 11 and will contain a brand-new community service component as an integral part of the curriculum.

The math department examined the overlap of existing curricula between courses and where topics and concepts should be primarily taught and reinforced. A new curriculum, Illustrative Mathematics, was piloted by two teachers in six courses this school year. Next school year the Mathematics Department will continue to examine Illustrative Mathematics and other new curricula and will make a recommendation on which curriculum to adopt.

The science department unveiled the new Forensic Science course. This course is based and developed on student interest. This course is only available to junior and senior class students for the 2020-2021 school year.

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ALTA **ALTERNATIVE EDUCATION PROGRAM**

Jess W. Levin, Director

Enhancements

Certified staff continued collaborative work to align instruction to the four C's within the Vision of the Graduate (collaboration, communication, critical thinking, and creativity). Alta staff continued to emphasize these skills across all the major content areas.

The school instituted ninth grade Spanish to support the credit increase from 22 to 25 per year. Mr. David Smith, a teacher at Southington High School, taught period seven Spanish at Alta. The first year was successful and Mr. Smith taught creatively and developed a solid rapport with students and staff. Alta will continue to offer Spanish to incoming Freshman and any other student who wishes to take Spanish I.

Alta continued the expansion of the Book Club as a tool for credit recovery. This was year three and was the creation of Mrs. Karen L. Smith, retired Assistant Superintendent and Alta volunteer. Students read several titles throughout the course of the school year. Alta will continue to offer a Book Club each academic quarter and there are several people interested in volunteering their services to continue this fantastic venture in Karen Smith's name. (*Mrs. Smith passed away May 21, 2020*).

The 2019-2020 school year marked the second year that Alta had a working, functioning PTO. Alta had several successful fundraisers and school functions to reward students for academic achievement. Alta continued the partnership with the Southington Elks Lodge and the Southington YMCA. Monthly student awards and memberships for students in good standing were provided respectively by both organizations.

The Alta Science Department successfully completed year three of the school Trout Farm as part of the Environmental Science curriculum. Students were actively involved in all facets of raising the fish. This culminated with a celebratory release of the trout into Camp Sloper Pond. This event is highlighted on the Alta website.

Celebrations

The Alta PTO (Parent-Teacher Organization) continues to do tremendous work to support the students in the Alternative program. The PTO's year was highlighted by the "Designer Bag Bingo" fundraiser on a February evening with \$4,500 raised for the Alta Activity Fund due to the generosity of the Southington community. The PTO also helped support team building trips to the Southington YMCA, quarterly staff appreciation days, and a field trip to Hartford Stage to see "A Christmas Carol". For the 2020-2021 school year, Alta will be utilizing the Transition Planning Grant funds awarded to Alta by the Southington Elks Lodge.

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Ongoing work

Southington Youth Services continues to be an integral part of overall student support at Alta through individual counseling and group work. Counseling support continued during the COVID-19 crisis and will continue throughout the summer, as needed. Alta continues to explore new transition opportunities for students moving on after high school. A “trade component” is also being explored as becoming a part of the curriculum. Alta is striving to build new partnerships with businesses in the community that could provide students with internships and apprenticeships. Alta is adding an opportunity for students to gain experience in agriculture in the fall and will be planting a large garden that will be supported through secured grant funds. Students will be able to earn community service hours and recover elective credit through this initiative. Alta’s focus will remain on educating the whole child and helping students in crisis and in need socially, emotionally, and academically.

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JOSEPH A. DEPAOLO MIDDLE SCHOOL

Christopher J. Palmieri, Principal

Broad Based Enhancements

DePaolo Middle School continued to further technology integration into the curriculum across all subjects. Each academic team has two mobile laptop carts and the need has continued to grow. As a result, eight (8) additional classroom computer carts were ordered in the fall for each academic team. The carts arrived and were utilized district-wide for students that required a device at home while schools were closed. All staff worked quickly to adjust from maintenance of learning to distance learning during the third trimester.

"Patriot Pride in Practice" was established as a new way to recognize students for their positive behavior. Teachers were asked to recognize students for exceeding expectations set in the classroom, cafeteria, and hallway. Also, "Staff Shining Stars" was added to recognize staff that go above and beyond to assist their professional colleagues.

A Recycling Club was added to the school leadership program. Students participated by encouraging their peers to properly recycle while raising funds for the school.

Social Justice work continued at the school level. Two (2) students were selected to serve on the district Social Justice Committee. A Multicultural Diversity Club was formed and over 100 students participated. Meetings were held at least once a month and various activities were planned throughout the year to educate and celebrate different cultures. Three (3) staff members participated in a Diversity Workshop sponsored by CREC (Capitol Region Education Council). Two (2) diversity presenters continued their conversations with all students' multiple times throughout the year and two (2) former Southington students led conversations on race in January with all seventh-grade students. The PTO (Parent-Teacher Organization) sponsored a cultural assembly in the fall. DePaolo Middle School successfully celebrated the annual Taste of Culture event in February with over 250 people in attendance.

In honor of a high school student that was killed in a car crash in September, DePaolo Middle School initiated the "Julia's Challenge" this school year. All students were encouraged to give back to their community by volunteering their time to assist others in need. Volunteer efforts included simple tasks such as helping neighbors with projects at their homes, to volunteering at community organizations such as Bread for Life. As a result, students accounted for over 1,500 hours of volunteer time.

Celebrations

In September 2019, DePaolo Middle School was recognized by the Connecticut State Department of Education and the Office of Veteran's Affairs for the school's achievements recognizing veterans. Commissioner Thomas J. Saadi from the Connecticut Department of Veterans Affairs and Mr. Steve Armstrong from the State Board of Education Social Studies Department acknowledged DePaolo Middle School at the October 10, 2019 Board of Education meeting.

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DePaolo Middle School held the annual Pajama Day fundraiser to raise money for Connecticut Children's Medical Center cancer unit in December. The school donated over \$1,000 for this event. The girls' basketball team ran a "Hoops for Hope" event in January to raise funds for a DePaolo family in need.

DePaolo Middle School continued to be represented at the Apple Harvest Festival with an Alex's Lemonade Stand booth. Over 300 students participated over the two-weekend event and raised approximately \$8,000 for pediatric cancer research. As a result, the school was recognized as one of the Alex's Lemonade Stand Foundation's (ALSF) top fundraisers for 2019.

A group of three (3) sixth grade students were recognized by the United States Army Educational Outreach Program this spring. The students eCybermission team "Eco Saviors" placed first in the state of Connecticut and finished as a top three team in the Northeast region, consisting of 14 states from Maine to Virginia. The competition, known as the eCybermission STEM (Science, Technology, Engineering and Mathematics) Challenge is a web-based competition for students in grades six through nine. The competition is designed to enable students to recognize the real-life applications of STEM by defining problems and designing solutions within their community. The "Eco Saviors" project involved designing solutions to mediate sinkhole issues at Camp Sloper in Southington. Each student received a certificate of recognition and a \$2000 savings bond.

DePaolo Middle School recognized 83 eighth-grade grade students virtually for the annual Awards Night in June.

Eighth-grade students worked together for their Journalism Unit to create Quarantined, the life of eighth graders during this time of social-distancing. This helped the students to reflect and give their firsthand account of life in quarantine. The assignment was a real-life application of the school curriculum, and the intent was that this would be a historical and primary source document that students can keep and share for years to come. Several members of the media joined the students for a culminating activity on June 9, 2020.

Ongoing Work

DePaolo Middle School continued to establish bonds between the students and the community. This year, 56 students volunteered their time to walk across the street to the Calendar House to assist during their lunch time. Two (2) students assisted each day starting at the end of October. Another 61 students in our Leadership Program walked to Zion Nursery School to assist with the preschool children three (3) days per week starting in early November. Another 27 students volunteered to assist the town Community Services Department (including bell ringing for the Salvation Army in December) while 28 students assisted at the annual Bread for Life Soup Night held at Southington High School. DePaolo also expanded the Animal Helpers Club in the Leadership Program to include a partnership with Lewis Educational Agriculture Farm (LEAF).

As part of a LEGO Robotics Competition, the "DePaolo Factor" Robotics Team partnered with students in Ghana, Africa. Together, the students of Atebubu in Ghana and the DePaolo Robotics Team identified a problem with water sanitation and transportation in the African village of

Superintendent's Annual Report 2019-2020 – J. A. DePaolo Middle School

Atebubu. DePaolo Middle School students designed a bicycle/wagon device that would help to solve this problem. They also created a three-dimensional LEGO model of the device and shared it with students in Ghana via video meetings. Based on information shared by the Ghana students, DePaolo modified and redesigned the model. This was truly a collaborative effort between students across oceans and continents. The new design allows better travel on the African village's roads and allows the wagon to remain stationary in the smaller villages to increase water availability.

DePaolo's annual Career Day was held on March 6, 2020. This year, 22 guest speakers came to share information with students about their potential future career paths.

Staff furthered the school's work with shifting to more exposure to 21st century skills for the students. These include the 4-Cs Communication, Critical Thinking, Collaboration, and Creativity. Learning walks were conducted monthly in each content area. The focus was to prepare students for the future whether they pursue education beyond high school or enter the workforce directly after graduation.

Emotional Intelligence implementation continued this year. For staff, two (2) meetings were designated to focus on self-care for teachers to strengthen their own emotional well-being. Research has shown that healthy emotional regulation results in less stress, better health, and positive relationships. Another staff meeting was dedicated to increasing staff knowledge of the five (5) core routines (Charter Check-in, Mood Meter Check-in, Best self-reflection, community circles, and focused breathing). Students had five (5) lessons during Advisory that furthered their understanding of the four (4) anchor tools including the Charter, Mood Meter, Meta-Moment, and Blueprint. In addition, two (2) staff members attended Yale's Emotional Intelligence National Conference in March.

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JOHN F. KENNEDY MIDDLE SCHOOL

Richard Terino, Principal

Enhancements

A cadre of middle school, unified arts teachers received training in Project-based Learning. They, in turn, became the trainers for their department colleagues. Once professional development sessions were conducted on the Essential Project Design Elements (e.g., authenticity) and Project Design Rubric, the following departments began curriculum unit review and revision to ensure alignment: art, computer science, family consumer science, and technology education.

Kennedy Middle School's library/media center initiated a first-time activity, a Scavenger Hunt, which ran from September 19 to September 30. In 15-minute timed hunts, students scavenged before school, during Silent Sustained Reading, or during lunch. The competition's directions opened with this statement: *"This scavenger hunt is intended as a basic, yet fun, introduction to the library's resources materials that you will be involved with over the next few years,"* It was a hunt appealing to students of all abilities, for participation automatically entered the student into a prize drawing. Other enjoyable initiatives were also undertaken among which was the year-long collaboration between the school's student library leaders and the town library. After receiving initial training at the town library, student-leaders received subsequent training at the school; this collaboration yielded five arts and crafts sessions, Makerspace sessions, offered to any interested peers during lunch waves.

The school joined Thalberg Elementary School to become the second Green Leaf school in the district. Students and staff at J. F. Kennedy Middle School now focus on school lunch waste. Waste is sorted into categories: recyclables, compostable food waste, and trash. This distinction means that the school has been recognized by the State of Connecticut for its efforts to reduce waste and humanity's negative impact on the environment.

Continued efforts to enhance cultural awareness among the student body were undertaken. Mr. Paul Vivian and Rev. Dr. Audley Donaldson returned to the school for a third consecutive year to conduct two, three-day workshops on diversity, one at the beginning and another in the middle of the school year; school closure due to COVID cancelled their scheduled conclusion session in May. Their presentation, a mix of video and audience question/answer, was just one in a series of steps taken to address student stereotyping and mean behaviors.

The school also invited JS Consulting, an agency founded by two former students of color, to present diversity awareness training to grade eight. For the first time, the school showcased a Day of the Dead display in its lobby. Students and teachers contributed to this exhibit of factual text and cultural items. Of note, every teacher in his/her individual, professional evaluation plan identified and enacted supportive action steps to assist cultural awareness as well.

Local community support for enrichment activities remained a constant this year. The school's Annual Career Day in November offered grade seven students a rotation among three sessions of

Superintendent's Annual Report 2019-2020 – J. F. Kennedy Middle School

individual career choice of interest. Among 21 presenters were Peter Farr (State Detective/CSI), Terri Parks (Zumba Fitness), Dr. Megan McNicholas-Leggett (McNicholas Family Chiropractic), Bonnie Plourde (Barnes Museum curator), and Board of Education members: Colleen Clark (Zion Nursery School Director) and David Derynoski (Reno Machine Company). The school continued to offer over 30 clubs and activities including its latest additions: the American Sign Language Club and the Green Team.

Celebrations

In honor of Veterans Day, the school held its annual veterans' celebration which included recognition of past and current service men and women of any family member among the student body in an assembly followed by a continental breakfast. The school also held informational assemblies presented by local veterans who shared their military experiences with students, inspiring the next generation to become guardians of freedom.

Teachers Mrs. Fontaine and Mrs. Sciota in conjunction with the Calendar House's John Adams, Dawn Sargis, and Bob Verderame organized a Valentine's Day dinner/dance for seniors at the school on February 12. Over 50 students hosted 87 seniors to a fine repast provided by Deli 66 followed by DJ Bryan Daily's music and dancing.

Band director, Tim Johnson, and the school jazz band heralded Fat Tuesday/Mardi Gras at The Orchards of Southington Assisted Living facility entertaining seniors with the flavor of Dixieland.

J. F. Kennedy Middle School students exhibited other notable, humanitarian distinctions. The First Baptist Church's Dr. Martin Luther King, Jr. Award was bestowed upon William Cumberlidge for the hours that he had dedicated to veteran service men and women at The Summit at Plantsville, a senior living care center. He was recognized there in a special ceremony attended by local and state legislators. Jon Anderson turned his artistic talents to card-making and sold his wares, not for profit, but for donation to Bread for Life. Once a patient at CCMC (Connecticut Children's Medical Center), grade eight student, Victoria Martins, now gives back annually. She calls her drive "Victoria's Holiday Cheer for Children." Knowing what brought a smile to her during hospitalization, she now collects those things that gave her comfort in her dark days: blankets, pillowcases, and stuffed animals. In this second year, she spread compassionate cheer to all those children in the care of CCMC. Students Sean Buck and Margaret Wernicki each received the President's Volunteer Spirit of Community Award for their numerous acts of kindness.

J. F. Kennedy Middle School students continue to distinguish themselves academically among their peers locally and state-wide. For the third consecutive year, a member of the JFK Stock Market Club, Zishan Ahmed, placed at the top in the Investwrite competition held throughout Connecticut across grades 6-8. This eighth grader demonstrated knowledge of investing that surpassed thousands of other competitors. Ms. Elizabeth Reidel, representative of the Securities Industry and Financial Markets Association, announced and presented his award in a grade level assembly dedicated to this student. The school also placed seven teams in the top ten during the statewide Stock Market Game this past spring, capturing 2nd, 3rd, and 4th place. The JFK Chemistry Challenge team of Aiden Connor, Connor Keegan, Ishani Patel, Anaya Rajeev, and Sachit Sahoo,

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coached by JFK Science teacher Susan Lamontagne, finished in third place at the 10th Annual Chemistry Challenge at Naugatuck Valley Community College. The team performed very well as only a few points separated them from first place. Victoria Cascio, Ananya Rajeev, and Bella Rees placed second in state eCybermission competition for their recycling bin design to be used by fast food chains that wish to recycle on site.

Ongoing Work

The Habits of Work relative to student performance were introduced to staff this year. This manner of recognizing student work as discrete from student report card grade seeks to improve the fidelity with which grades solely reflect achievement of academic standards. School closure due to COVID postponed this initiative which shall now resume in 2020-2021.

The work of the Instructional Learning Teams (ILTs) focused on aligning instruction to the 4Cs within the Vision of the Graduate (collaboration, communication, critical thinking, and creativity). This review and revision of curriculum, where needed, shall continue into its third year. Curriculum review and revision per Project-based Learning in art, computers, family consumer science, and technology education shall also extend into its second year.

While a Smarter Balanced Assessment achievement gap between high needs students and the general population in literacy was eliminated, the gap in math, though narrowed in 2018-2019, continues. The gap in math predicates that a sufficient allotment of professional development time for collaboration between math and special education teachers is imperative. The instructional delivery model of the co-taught classroom needs to be adaptable to the needs of students; planning time between co-teachers is essential to effect daily differentiated instruction.

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WALTER A. DERYNOSKI ELEMENTARY SCHOOL

Jan Verderame, Principal

School Accomplishments

The 2019-2020 school year at Walter A. Derynoski Elementary School focused on learner centered pedagogy that provided opportunities to integrate critical thinking, collaboration, communication, and creativity skills (4 C's). The integration of these skills into instructional practice began with the teachers dissecting the rubrics to build their capacity. Teachers identified areas in their practice and curriculum that aligned with the 4 C's. The next step in this process was to look closely at the workshop and inquiry-based models and identify instruction and assessment areas where these skills could be put in place to enhance learning.

Through empirical data collected during observations, administration and teachers had reflective conversations on the utilization of the 4 C's in their practice. Teachers shared specific examples of how they integrated this work into their lessons during building level professional development. Expectations for the purposeful integration of the 4 C's was the plan for the second part of the school year. This will be a continued focus area for the next school year.

Derynoski Elementary School actively continued work in Emotional Intelligence (EI) using the RULER approach (Recognizing, Understanding, Labeling, Expressing and Regulating emotions) from the Yale Center for Emotional Intelligence. This year, the program was rolled out to the students and families. At Open House parents were provided an outline of the program and training began with students. A school charter was developed through the collaborative input of all grade K-5 students. This process carried over into individual classrooms, with students developing classroom charters that set the tone for positive classroom communities. These charters were the foundation for the Derynoski Elementary School learning community. Students were given the initial training on the mood meter. This training provided students with skill building activities on how to recognize, understand, label, express and regulate their emotions. The Emotional Intelligence Team began the initial training of teaching students the strategies needed to regulate their emotions. This process was continued during distance learning with the establishment of a school Google site dedicated to Emotional Intelligence that was shared with students and families. The expectation for next year is to continue the Emotional Intelligence practice and application of learned strategies for all members of the learning community to promote social and emotional health and wellbeing.

Distance learning presented a challenge as the traditional model of teaching and learning shifted to a balance of synchronous and asynchronous delivery of curriculum using a variety of online platforms. The level of staff capacity to utilize technology was varied, therefore training was developed and implemented to meet individual needs. As training occurred, teachers and children became more adept at using the technology and the learning became more consistent. Continued support was provided by both central office staff and building level colleagues. The teamwork observed during distance learning was noteworthy.

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Safety continued to be addressed this year at Derynoski School. Through a strong partnership with the Southington Police Department, training was completed to ensure that all staff and students understood the revised elements of the emergency plan. The School Safety Committee met twice with first responders to review the current plan and address next steps for September 2020. First responders were present at both fire and lockdown drills to provide feedback. The police and fire department also provided unannounced drills throughout the year.

The PTO (Parent/Teacher Organization) partnership was instrumental in building a community and securing materials to support learning. Prior to distance learning, the school's PTO supplemented school field trips, cultural arts activities, technology, and books for classroom libraries. To continue to enhance the Derynoski School Community, the PTO sponsored monthly events including family bingo and movie nights, the book fair, pasta supper, and the ice cream social.

Celebrations

Derynoski Elementary School valued all members of the school community. As part of the whole school positive support plan, students celebrated their good character with whole school monthly bonding activities. These included whole school bingo, a scavenger hunt, picnic in the hallway, and crafts. Town meetings provided another opportunity to celebrate student accomplishments. These meetings were led by STEPS (Southington Town-wide Effort to Promote Success) student leaders and included all students and staff. Visitors were welcomed into the school to lead crafts in the classrooms, share their occupations with students, and participate as guest and mystery readers. March's Diversity Week at Derynoski continued this year with families invited into the building to share their culture. Students were excited to learn about new cultures. Veterans continued to play an important role with the fifth-grade students at Derynoski. Veterans worked with the students at various times during the year explaining the role of the military and the sacrifices that veterans have made to keep Americans free. The fifth- graders honored the military with a special program in the Derynoski School auditorium followed by a "White Table" ceremony in each fifth-grade classroom. A yellow ribbon was placed on the Derynoski Elementary School Veteran's Wall for Derynoski family members who served in the armed services.

Kindergarten

The kindergarten team successfully carried out and implemented the new Ready Mathematics program. The Ready Mathematics Program created a rich classroom environment in which students at all levels became active and real-world problem solvers. Through teacher facilitated instruction, students developed mathematical reasoning, engaged in discourse, and built strong mathematical habits. Through differentiated math centers, teachers were able to provide more tailored small group instruction to meet each child's academic needs. The teachers were able to strengthen their instructional practices and facilitate meaningful discourse that encouraged all learners. Implementation of whole school celebrations, which highlighted good character and positive behavior, celebrated each individual student monthly for positive decision making and excellent problem-solving abilities. This program provided a consistent message of expectations for students. Teachers emphasized being respectful, using manners, and always choosing kindness. The kindergarten team also focused on social skills through a variety of lessons

Superintendent's Annual Report 2019-2020 – Derynoski Elementary School

that enabled students to grow and develop by listening and acting out social stories. With the move to distance learning, all kindergarten teachers developed Google Classrooms as a new medium for delivering instruction to students. The team adapted the curriculum, strategies, and instruction using the new technology to meet the diverse needs of the student population.

Grade 1

The Reading and Writing Workshop Model was followed with fidelity this year. Writing instruction included the genres of narrative, poetry, and informational writing, as well as opinion. This was the second year of implementation of the phonics program. This program was taught daily to bridge reading and writing. Every day the students were involved in activities that allowed them to take risks, explore, pretend, play, question, invent, sing, and laugh around the topic of how language works. The students worked with partners and small groups, as well as teacher guided small group instruction to reinforce the skills taught. Explicit daily grammar instruction was an expectation throughout the year. This work had a positive impact on student writing. Standardized and non-standardized assessments provided data that allowed the team to perfect and differentiate instruction. Math Workshop was implemented using the Ready Math resource. The team is looking forward to enhancing Math Workshop next year using the new Ready Math program. Challenges this year included the transition to distance learning and the use of many new technology platforms. The team collaborated daily to push out modified and appropriate lessons to fit the students' needs at all levels. They created videos, gave feedback and support, and designed lesson recordings for each subject daily. They also met live with students and families as needed, in addition to their office hours and weekly group meetings. The overall response from students and families was very positive and well received. Through this novel and challenging process, the team collaborated to best support students academically and emotionally.

Grade 2

The new Lucy Calkins' Phonics program was a welcome, user-friendly tool integrated into the language arts curriculum. This new program was supported throughout the year by the district literacy coaches. Students embraced the daily lessons that afforded positive partnerships and collaboration. A continued focus on the Math Workshop model led to a refinement of the mini-lesson and differentiated stations. Teachers collaborated on the modification and differentiation of Ready Math and supplemental materials to meet each student's individual needs. The goal was to teach logic and problem-solving skills that were applicable to real world situations. Training for students in the Emotional Intelligence RULER (Recognizing, Understanding, Labeling, Expressing and Regulating emotions) Program began this year. Students and teachers developed a charter together to build their classroom community. The expectations of the charter were integrated in morning meetings. The Mood Meter was introduced to students so that they could start to recognize, understand, label, and express their emotions. The regulation of student emotions with the use of a strategy wall in each classroom was in the early phase prior to distance learning. While the transition to distance learning with the new technology platforms presented a challenge to the grade two team, they worked together with the support of special education teachers and paraeducators to meet the individual needs of their students. This led to a shift from asynchronous to synchronous learning as the year ended.

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Grade 3

The third-grade team was proud of their accomplishments this school year. The focus for the first two-thirds of the school year targeted best practices and facilitating and modeling the 4 C's (Critical Thinking, Collaboration, Communication and Creativity) needed for 21st century learners. The team also implemented distance learning 1.0 and 2.0 with understanding, perseverance, and determination, keeping student's' and families' best interests at heart. Prior to distance learning, the whole school initiative of Emotional Intelligence, using the RULER (Recognizing, Understanding, Labeling, Expressing and Regulating emotions) program, was implemented in grade three. Each classroom began this process with putting together a collaborative class charter. In January, the Mood Meter was presented to the students as a resource to help them identify their feelings and emotions throughout the day. Three (3) levels of differentiated stations were implemented in Math Workshop. STEM (Science, Technology, Engineering and Mathematics) investigations were planned more frequently to support three (3) new NGSS (Next Generation Science Standards) units in science. Students had the opportunity to create, communicate, collaborate, and think critically about matter, invisible forces, and heredity. In the language arts area, the reading and writing learning progressions drove instruction and provided a framework to support students in achieving their individual goals. Explicit, daily instruction was provided in grammatical concepts using the *Patterns of Power* text. The February training in Interactive Read Aloud's inspired new ways of sharing and thinking about texts. Distance learning provided new challenges for the third-grade team of staff and students. Adjustments to district provided lessons were differentiated to meet the diverse needs of learners. As a team, learning new technology platforms was challenging but necessary to ensure engagement in this new learning. Loom, Google Classroom, Google Meets, Flipgrid, Padlet, YouTube and KAMI were platforms that the team used to engage students. The synchronous learning increased as the team became more proficient in the use of the different technology platforms. This increase in synchronous learning supported students' academic and emotional needs. Staff communication with family, both during and beyond school hours, was key to keeping the home-school connection strong.

Grade 4

The fourth-grade team continued to work to further their skills in the language arts area using the Reader's and Writer's Workshop Model. The Instructional Learning Team (ILT) plan focused on developing tool kits for reading. Through the support of the literacy specialists, teachers were given strategies on how to incorporate the bands of text complexity to improve reading comprehension. Learning progressions, and self-assessment rubrics were used by students to develop individualized reading and writing goals and track progress. In writing, the team focused on narrative, opinion, and informative genres. In addition, explicit instruction in grammar and spelling using the *Patterns of Power* text helped students learn how to edit and revise their own work. The iBlock period was utilized with students receiving differentiated instruction in a variety of areas (fluency, decoding, comprehension, and math). In mathematics, teachers fully implemented Math Workshop with a mini-lesson and differentiated stations (teacher support, technology, fact development, math communication, number sense, and problem-solving). Students benefited from the continued support of the math specialists and tutors. Teachers

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supported student behavior using the STEPS / Second Step programs, and further enhanced student behavior through the school improvement team's plan for monthly celebrations.

To support students' emotional health, training on the RULER (Recognizing, Understanding, Labeling, Expressing and Regulating emotions) Program was provided to students. Mood Meters were introduced in each classroom and utilized throughout the day.

Grade 5

This was the first year that the fifth-grade team did not departmentalize. Fifth-grade teachers taught all subject areas. In the language arts area, there was a focus on non-fiction reading and research-based writing. Teachers received support from the literary specialists and had additional training in Math Workshop and NGSS (Next Generation Science Standards). The Instructional Learning Team (ILT) focused on math based multi-step problems. The fifth-grade team continued to enhance the Math Workshop model with Ready Math as the primary resource and the incorporation of differentiated learning centers. Additional resources supplied by the math department were integrated to challenge the higher-level learners. The fifth grade continued a daily comprehensive iBlock time that was differentiated in reading and math and aligned with students' SRBI (Standard Research Based Instruction) goals. Some students received intensive tiered instruction while others received enrichment. Students enjoyed inquiry-based science lessons aligned with the NGSS model. All students developed an invention for the Invention Convention. With distance learning, students regularly developed written responses across all curriculum areas and were provided with individualized feedback for improving their responses. Advanced training in the areas of Google Classroom, Kami, Flipgrid, Loom, Padlet, and Edpuzzle provided teachers with the skillset needed for future classroom and distance learning. The STEPS (Southington Town-wide Effort to Promote Success) Developmental Asset Building Blocks were visible in all classrooms. Students participated in numerous fundraising activities to support various charities and organizations throughout the community.

Ongoing Work & School Improvement

Derynoski Elementary School's work next year will include continuing the purposeful integration of 21st Century Skills across all content areas. Teachers will identify areas in their practice that align with the 4 C's (Critical Thinking, Collaboration, Communication and Creativity) and purposefully plan lessons to target these skills. Grade level teams will collaborate in designing lessons to meet this goal. The School Improvement Team will continue their focus on best practices in reading. An emphasis will be placed on interactive read-aloud to expand student vocabulary and higher-level thinking skills. Tool kits will continue to be developed to improve small group reading and writing instruction. In planning for the return to school in the fall of 2020, a priority will be to continue implementation of the RULER (Recognizing, Understanding, Labeling, Expressing and Regulating emotions) Program to promote social and emotional health and wellbeing for all members of the learning community.

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FLANDERS ELEMENTARY SCHOOL

Katie T. Guerrette, Principal

School Accomplishments

Flanders Elementary School is part of a diverse neighborhood with a strong connection to its families and the greater Southington community. Flanders continued to connect with the greater community by supporting a variety of organizations including Bread for Life, Connecticut Children's Foundation, and YMCA Camp Sloper. Flanders also held the school's 15th Annual Veterans Day Ceremony celebrating all who served. This year, Flanders students were introduced to Emotional Intelligence (EI) using the RULER approach (Recognizing, Understanding, Labeling, Expressing, and Regulating emotions), practiced using the Mood Meter regularly, and created classroom Charters. Emotional Intelligence work in conjunction with a continued school-wide focus on utilizing components of Responsive Classroom provided the school with a greater sense of community, collaboration, emotional recognition, and empathy. The greatest accomplishment of the year was staying connected through distance learning. Flanders takes great pride in the strong sense of community, fostering academic and social-emotional excellence and achievement.

Celebrations

Flanders School held The Third Annual *One School, One Book*, with the entire community reading Mr. Popper's Penguins by Richard and Florence Atwater. This shared literacy experience was a wonderful way to build the home-school connection and promote family literacy. Throughout the event, families were assigned chapters to read and trivia questions were posed at school. Students were entered into weekly raffles to win penguin related prizes, with the grand prize of tickets to Mystic Aquarium. At the end of the literacy event, a school-wide celebration ensued with an interactive and informative program from Mystic Aquarium including a live African penguin visiting Flanders.

As an extension of the work with Emotional Intelligence, Flanders observed International Dot Day which celebrated creativity, courage, and collaboration. Teachers read aloud the book The Dot by Peter H. Reynolds, and classes had discussions around feelings and how each person has an opportunity to make their mark on the world. As a reminder of what was learned, students and staff created dots that were incorporated into a hallway mural along with the quote, "Make your mark, and see where it takes you."

The Flanders PTO continued to support the school and make Flanders a wonderful place for students and staff. This year, the PTO "flipped" (remodeled) a first-grade classroom. The classroom received a beautiful facelift with new decorations, curtains, and supplies. The PTO generously sponsored multiple cultural arts programs including, Speed Painter, Rob Surette, and purchased his Martin Luther King, Jr. painting, a local author, Jenna Grodzicki, and Rachna Agrawal introduced students to the culture of India with Kathak dance. The PTO Drama Club staged another fantastic production. This year, the very talented group of student actors and actresses brought to life the musical *Frozen, Jr.*

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Kindergarten

It was a fabulous year in kindergarten. Students became super readers and celebrated with superhero capes. Students learned about letters and words through the new phonics units guided by the mascot Mabel the elephant. Students learned to navigate relationships and solve conflicts with their peers throughout the day and learned to use the Mood Meter to plot their feelings daily.

Grade 1

First grade students had a great year. First graders became word detectives in Reading and Phonics. Students built an understanding of place value and learned various addition and subtraction strategies with the new math curriculum. Students had many discussions about emotions and feelings through read-alouds and the Mood Meter.

Grade 2

Second grade had an exciting year. Writing brought many new opportunities for second graders to write for a variety of purposes and audiences. Students became experts on reading fluency and comprehension strategies. Math focused on adding and subtracting three-digit numbers and measurements. Second graders enjoyed many Science, Technology, Engineering, and Math activities, from building roller coasters to creating catapults. Second graders even became proficient at using the Mood Meter daily.

Grade 3

Third Graders enjoyed working collaboratively in student-focused math centers, as well as becoming fluent with math facts in all four operations. The new, exploration-based science units allowed students to become research scientists. The biography reading unit was a big hit. Emotional Intelligence was evident in the classroom as students sparked many discussions about feelings through read-alouds and the Mood Meter.

Grade 4

Fourth grade students had a wonderful time working collaboratively this year. Students had the opportunity to work together across the grade on a regular basis. Fourth-grade teachers created a community that focused on academics, kindness, and Emotional Intelligence. Fourth graders participated in leadership clubs, Next Generation Science Standards (NGSS) explorations, and interactive math games.

Grade 5

Fifth grade students participated in European Explorer Boat Races, hands-on activities based on the NGSS principles, daily math centers, Readers' and Writers' Workshops, and leadership clubs which include: Southington Town-wide Effort to Promote Success (STEPS), Safety Patrol, Youth Empowering Service, Peer Role Models, Physical Education Training, Peer Tutoring, News Crew, and I've Been Framed Art Committee. Fifth graders enjoyed many leadership opportunities throughout the year.

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Ongoing Work and School Improvement

Flanders will continue to use data-driven decision making when planning for the instructional needs of all learners, especially after the distance learning model utilized in the Spring of 2020. School teams will continue to refine the Scientific Research-Based Intervention (SRBI) process and student interventions, ensuring all students' needs are met. Flanders will utilize a continuous growth model throughout the ongoing work with Emotional Intelligence to foster a positive school climate for all. Flanders continues to focus on fostering a safe and respectful community for learning, valuing kindness, and hard work.

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WILLIAM H. HATTON ELEMENTARY SCHOOL

Robert Garry, Principal

Accomplishments

William H. Hatton Elementary School continued a strong commitment to excellence in teaching and learning this year. The distance learning efforts proved a challenge that the Hatton School learning community embraced, and the partnership between teachers and families insured that students remained engaged in learning opportunities. One of the core strengths of Hatton is this partnership with families.

The PTO (Parent/Teacher Organization) remains dedicated to supporting the entire school community through enrichment activities, cultural arts programs, and a variety of family night events, including: book fairs, supported arts enrichment programs, a pasta supper, bingo night, family movie nights, and an ice cream social. The PTO sponsors the drama club at Hatton. With the assistance of several talented high school student directors and dedicated parents, Hatton students worked on a production of *Frozen Junior*.

The Hatton staff maintains a focus on total involvement and continuous improvement. Teachers are members of one or more teams that focus on school improvement, data analysis, SRBI (Science Research Based Instruction), STEM (Science, Technology, Engineering & Mathematics), Emotional Intelligence and Diversity and Equity. Staff efforts continue to have a positive impact on school culture and pro-active decision making. In addition to teacher leadership, Hatton students are engaged in leadership development opportunities through our STEPS (Southington Town-wide Efforts to Promote Success) team and school assemblies, and Connecticut Association of Schools Leadership Conferences.

Celebrations

A highlight of this school year was the opening of the new STEM Lab. This space, made possible due to a generous grant from the Southington Education Foundation, provides all students from Pre-K through grade five with high-tech and hands-on learning opportunities and will support development of 21st Century Learning Skills (critical thinking, communication, collaboration, and creativity).

The Hatton Friday Phone Call was a highlight for students and families. This weekly phone call to families by the school principal occurs right in the classroom and celebrates the success of an individual student. It serves as a great motivator for the students and is a meaningful way to recognize and reinforce positive contributions to the school community. Over 700 calls were made this year, to the delight of Hatton families. The Friday Phone Call was highlighted in a news story by Channel NBC30 in February.

Preschool

In preschool this year, the afternoon class was introduced to the new Bridges Math curriculum. This was the first year using the program that provided instruction in the many areas of math. The Bridges Math program provided many new activities and approaches and dovetailed nicely with

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the Touch Math program that had already been in use. The Wrinn Preschool Program at Hatton School supported a student with cancer with numerous activities this year including a District Dress Down Day, a Pajama Day for CCMC (Connecticut Children's Medical Center) and collected numerous donations for a town-wide fundraiser for the family. To celebrate the graduates during distance learning, the staff of the Preschool Program delivered diplomas, balloons, and medals to the students. Hatton Elementary School is proud of these young students who worked so diligently during distance learning and the pre-K team efforts to support them.

Kindergarten

The kindergarten classes took one exciting and informative field trip this past Fall. Students learned about the orchard at Indian Rock Nature Preserve in Bristol. They learned how apples grow and how to make apple cider. The hayride was a highlight of this trip. This year grandparents/special persons were invited to join their child during Special Person's Day. Students had an opportunity to share stories that they had written and illustrated. The kindergarten and STEPS (Southington Town-wide Effort to Promote Success) headed a school wide "Warm Your Neighbor" project by collecting soup, oatmeal, and hot cocoa for community organizations, including the Southington Food Pantry. Cards with greetings from Hatton School were also distributed with these items. The year concluded with students learning how to work with different technology as they completed lessons, activities, and attended Google Meetings. The Hatton Kindergarten Team celebrated the students' accomplishments with a "no-contact" graduation drive-thru celebration in June.

Grade 1

The first-grade team was in the cohort that began using a new math resource, Ready Classroom. The first-grade team worked with the math specialists to implement this new resource and develop centers to support the skills. With distance learning the teachers used Google Classroom and Google Meets to connect with students, share videos, and conduct lessons. In science, all three (3) classes were able to incubate eggs and hatch chickens in the spring. It was highly engaging for the classes to see the photos, videos, and live streams even though they could not be present for the actual events in the classroom.

Grade 2

The second-grade team, like all grade level classes, rose to the challenge of creating a virtual classroom. Each teacher developed expertise with new technologies to create engaging online lessons in support of student learning. The team provided opportunities for students to meet with their teacher both one-on-one and in small groups, as well as visits with their classmates for social interaction. Teachers also set up reading groups and other support groups to assist students. Second graders went on a "virtual field trip" to the New Britain Museum of Art. Students were able to study a variety of famous landscapes. Following the museum trip, students met with the Hatton art teacher for a project focused on creating landscapes. This virtual event also fit in well with the social studies curriculum and provided an engaging way for teachers to connect with students across multiple disciplines.

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Grade 3

Third grade students created maps of Connecticut to show what they learned in the map skills unit. Students also learned about Connecticut's government and economy. In science, students worked on inquiry-based units covering the topics of matter, forces, and heredity. The students also worked to improve informational writing skills and learned how to craft an effective opinion piece. Throughout distance learning the students worked on an in-depth research unit. In this unit, the students used multiple sources to collect information about animals. This information was organized and crafted into a detailed informational writing piece. In math, the students increased their understanding of basic computation and tackled new concepts like multiplication, division, basic algebra, area, perimeter, and measurement. In reading, the students worked to improve their responses to text in all areas and teachers worked to incorporate close reads to boost comprehension skills.

Grade 4

Students visited YMCA Camp Sloper for hands-on science lessons both live and virtually. These lessons aligned with the animal adaptations and erosion units. Students read and researched multiple texts comparing genre and published their own nonfiction books. The books included text features and highlighted informational essay writing. Fourth-grade classes focused on lessons in emotional intelligence trying to match words to feelings. In math, centers were used to enhance student engagement. Students also focused on setting goals related to growth mindset and maintaining positive thinking through various books and activities throughout the year. Students and teachers learned to use of a variety of technology platforms to enhance distance learning.

Grade 5

Students developed, revised, and presented a series of projects throughout the year, such as Early Explorers, "Passion Projects," and slide presentations for the Westward Movement writing unit. Students were introduced to an NGSS (Next Generation Science Standards) unit "Roadkill" while distance learning. During whole class Google Meets, teachers and students discussed the essential question for the unit: Why do dead things disappear? Students developed expertise responding to open-ended science questions that were scored using a teacher-made rubric. Fifth graders continued to work in cooperative groups for STEM (Science, Technology, Engineering and Mathematics) activities which involved planning, decision making, and collaboration. Teachers also continued to emphasize the importance of Emotional Intelligence by allowing students to place their "feeling" sticky note on the Mood Meter at the beginning and end of each day. Emotional Intelligence skills became a key part of morning meetings and were revisited throughout the week. This had a positive impact on classroom culture and will be a useful skill as students transition to the middle school.

Ongoing Work & School Improvement

The Hatton Staff remains committed to improving student and teacher learning in the coming school year. Central to this work will be the collaborative efforts of School Leadership Teams and Instructional Data Teams as staff members from all departments identify areas for growth and take action that leads to improvements. The teams continue to invite representation from certified and classified staff as well as parents. The SRBI Team (Scientific Researched Based Interventions)

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will be a valuable resource as Hatton School returns from distance learning by assessing students' learning and aligning instructional resources and interventions. Hatton will continue efforts to support Emotional Intelligence learning for all members of the school community. Most importantly, Hatton School remains committed to establishing and maintaining strong relationships with families to insure a positive learning experience for all students.

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URBIN T. KELLEY ELEMENTARY SCHOOL

Marilyn Kahl, Principal

Accomplishments

Although the 2019-2020 school year ending with distance learning due to the pandemic, Urbin T. Kelley Elementary School students continued their academic and social-emotional development. Students were held to high academic standards and made significant growth in literacy and mathematics as shown by mid-year district benchmark assessment data. Kelley School staff continued the integration of Emotional Intelligence (EI) within classrooms and the school community through the creation of school and class charters and daily check-ins on the Mood Meter. Increasing students' ability to recognize, understand, label, express, and regulate their emotions are the foundation of Emotional Intelligence and will continue to be a focused objective at Kelley School.

Celebrations

Providing enrichment opportunities beyond the school day continued to be a focus this year. The PTO (Parent/Teacher Organization) remained committed to supporting programs and organizing events to foster a positive school community. This included the annual Welcome Back Picnic, a Scholastic Book Fair, and several outstanding fundraisers, the profits from which will be used to purchase an iPad cart for the school. In January, the Kelley School Drama Club performed *Frozen Jr.* The club was made up of 35 fourth and fifth graders who invested countless hours of rehearsals to prepare for the show. Under the direction of a college and a high school student, the talents of these Kelley students were spotlighted on stage. In March, members of the Cyber Shamrocks Robotics Team won the Connecticut State VEX IQ Robotics Championship. This was the second time in three (3) years that Kelley School won this state competition. The win qualified the team to compete at the VEX IQ World Championship in Louisville, Kentucky, an event that was ultimately canceled due to the pandemic. The Math Olympiad Team, Chamber Singers, Art Club, Running Club, and Safety Patrol, allowed many students to show their strengths outside of the classroom this year. The fifth-grade STEPS (Southington Town-wide Effort to Promote Success) Ambassadors served as leaders and role models in the school. They hosted monthly town meetings to educate the student body on the asset of the month and introduced community service activities, including a Holiday Toy Drive and the "Souper" Bowl Can Drive, from which Kelley School donated over 1,300 canned foods to Bread for Life. A highlight of the year for the ambassadors was attending the Connecticut Association of Schools Student Leadership Conference in January.

March 2020 brought distance learning to Kelley School students and staff. Teachers worked swiftly and effectively to increase their technological know-how, and Google Classrooms were created for every class in less than two (2) weeks. Google Meets provided synchronous learning opportunities for all grade levels. Kelley School staff members held a car parade in late March, traveling to every student's house to show them they were missed. "Kelley School Strong" signs were provided and delivered by the PTO to all Kelley School families. Lawn signs were also delivered to fifth-grade students in recognition of the end of their elementary school careers. Theme weeks were popular on the PTO Facebook page, with students dressing up as their favorite

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teacher, historical figure, book character, and sports star. A virtual Family Game Night was held with remote bingo and trivia contests. In June, fifth-grade teachers and the principal hand-delivered certificates of recognition, yearbooks, and gifts to each fifth grader. A car parade was held at Recreation Park, allowing each student to be cheered on as they transition to middle school. All these efforts helped teachers, staff members, students, and parents stay connected during this unprecedented time.

Kindergarten

A strong focus on academics paired with opportunities for creative play and social skill development provided the foundation for kindergarten instruction and learning. The youngest students at Kelley School demonstrated excellent growth in all academic areas throughout the school year, including distance learning. Many students were instructed at grade level texts or above. Using the new phonics program, teachers observed continuous progress in students' reading and writing skills. Centers provided individual and small group differentiation to meet all students' needs. Additionally, successful collaboration occurred with the LIDS (Learn, Improve, Develop Skills) primary program, as several kindergarten students spent most of their day in the classroom. A field trip in the fall to Indian Rock Nature Museum supplemented the social studies and science curriculum. A virtual kindergarten graduation provided the students and families a wonderful way to celebrate each student's growth and achievements.

Grade 1

Readers' and Writers' Workshop instruction was successfully driven by the Lucy Calkins Units of Study and resources. First grade students continued to grasp concepts and skills at their "just right" reading level. The implementation of Ready Classroom provided further differentiation of instruction and student work in mathematics. Support from the math specialist throughout the year enhanced teachers' understanding of this new resource maximizing student growth. Synchronous learning opportunities during distance learning included reading and writing celebrations, whole and small group instruction via Google Meets, and shared read-alouds using Padlet.

Grade 2

Literacy instruction in second grade was successfully driven by the implementation of units of study in Readers' and Writers' Workshop. Ready Classroom was implemented this school year to enhance mathematics instruction and learning. The math specialist assisted with the planning and delivery of lessons through modeling and co-teaching. Math centers provided differentiated and engaging activities for students, with lessons aligned to the grade level curriculum and Common Core State Standards. Science continued to provide many opportunities for problem solving and hands-on learning.

Grade 3

Continued understanding of the reading progressions and character traits helped drive third grade instruction in Readers' Workshop this year. Students made notable progress on the STAR™ Reading and Math Assessments based on the mid-year data analysis. New Next Generation

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Science Standards (NGSS) Units of Study were introduced again this year following teacher professional development with the district Science Coordinator, Mr. John Duffy. Students were provided opportunities to create, communicate, collaborate, and think critically through experimenting with magnets as they learned about their properties, forces, and interactions. A social studies celebration provided students the opportunity to share their Connecticut map projects with their families.

Grade 4

Continued use of book clubs in Readers' Workshop helped develop deeper communication among students to identify themes and the author's purpose in the texts they read. Fourth graders went to YMCA Camp Sloper as an enrichment study of habitats, ecosystems, erosion, and weathering. The Camp Sloper staff provided science lessons during distance learning to continue that study. Following professional development, new NGSS Units of Study titled "Circuits" and "Land and Water" were introduced this year. These units provided enhanced hands-on exploration, critical thinking, and problem solving. Continued use of Ready Math along with other supplemental resources provided math instruction and learning directly aligned to the Common Core State Standards in mathematics.

Grade 5

While certainly an interesting end to their elementary school education, Kelley School fifth graders demonstrated academic growth and perseverance all year long. Departmentalization of writing, mathematics, science, and social studies instruction helped prepare students for the middle school model of instruction. All three teachers knew every student, which allowed for strong collaboration and communication related to the students' academic growth and social-emotional well-being. New NGSS units were successfully implemented this year. These units foster students' self-discovery through open-ended questioning. Students spend time wondering and noticing as they get to know and process information. There is a clear link to the writing units of study, as students must state a claim and find evidence to support it as a result of their inquiry and logical reasoning. Math Workshop was implemented with fidelity this year, allowing students to work independently or in small groups to strengthen their knowledge and understanding of key math concepts.

Ongoing Growth and School Improvement

Continuing to foster and support the Emotional Intelligence (EI) of students will be an important goal for the 2020-2021 school year. The Kelley School Lead Team will provide ongoing support and professional development to all staff to further integrate the components of EI into the school day. Enhancing the Emotional Intelligence home-school connection will be part of this work. Members of the District Equity Leadership Team will continue their work, sharing what they learn with staff throughout the school year. Further professional development in technology will be crucial as the district's plan for 1:1 (one-to-one) devices begins in the fall and technology is used to deliver and/or enhance student learning. Data-driven decision making to determine individual learning plans for students will be critical as teachers and staff work to ensure continued academic growth for every child.

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ZAYA A. OSHANA ELEMENTARY SCHOOL

Josephine Rogala, Principal

Zaya A. Oshana Elementary School, formerly Plantsville Elementary School, began the 2019-2020 school year officially changing over the school name during a dedication ceremony held in September. Monthly Scientific Research-Based Intervention meetings were established and used to review data that led to appropriate tiered interventions for students in the area of reading and math. Led by the Emotional Intelligence (EI) Team, staff deepened their understanding of what it means to be an “emotion scientist” and explored ways to strengthen the implementation of RULER (Recognizing, Understanding, Labeling, Expressing, and Regulating emotions) strategies schoolwide. Lead EI members attended the inaugural National RULER Implementation Conference at Yale. Teachers engaged in work connected to the Vision of a Graduate, exploring four of the six competencies: Communication, Collaboration, Critical Thinking, and Creativity, as it applied to student learning and instructional practices. An Equity Leadership School Team was established, and members attended a workshop addressing hurtful or biased comments and actions in schools.

Google Classroom was implemented schoolwide and staff used Google Meets to engage students virtually during distance learning. Technology professional development assisted teachers in providing synchronous learning opportunities such as small reading groups, book clubs, live writing and math lessons, whole class celebrations, and one-to-one support for students. The Oshana School website was instituted and produced monthly newsletters for families. Using technology applications such as Padlet enabled teachers to showcase student work and offer a platform for school events including Spirit Week, Oshana's Got Talent, Virtual Field Day, and student drama club performances of *Wizard of Oz, Jr.*

Celebrations

Oshana School held a Veterans Day program celebrating family members and staff, present and past, who served in the armed forces. This event was well attended and included contributions from all students and staff. A joint chorus and instrumental winter concert highlighted the talents of the fourth-grade chorus, beginner and advanced band and orchestra, as well as the chamber singing group. ABC/STEPS student ambassadors attended a Leadership Conference in January and led monthly assemblies focused on the asset of the month and recognition of STAR students.

Kindergarten

Teachers collaborated weekly with the reading coach to create lessons and strengthen the implementation of Columbia University's Teachers College Phonics curriculum. Students participated in a Fire Safety program and went on a field trip to Indian Rock Nature Preserve. They made blankets with Grade 5 buddies for Southington Community Services and invited families to participate in Apple Day, Gingerbread Day, and a Mystery Reader program every Friday. A virtual kindergarten promotion ceremony was conducted at the end of the school year.

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Grade 1

First grade students advanced numeracy concepts using the new Ready Classroom Math program, while teachers participated in ongoing professional development and collaboration with the math coach. Students explored different ways to solve a problem, explain their thinking to others, and show their understanding using a variety of strategies in their “tool kit”. During their life cycle unit in science, students observed chickens hatch from eggs with the assistance from an OES family who set up a virtual camera and shared their published poems using Padlet.

Grade 2

Teachers engaged in ongoing professional development from the reading coach focusing on the implementation of the Teachers College Phonics Units of Study. Second grade students composed a poetry journal to culminate the reading unit “Poetry: Big Thoughts in Small Packages”. Applications such as Padlet allowed students to share their work virtually with classmates throughout distance learning.

Grade 3

Third grade students became “experts” on an animal of their choice by reading a variety of non-fiction books, and wrote an essay teaching their classmates about what they learned. Students used Padlet to showcase their animal research projects. In the fall, parent volunteers facilitated an art activity and read a book about Diwali, also known as the Festival of Lights. Third graders engaged in diversity lessons led by consultants Mr. Paul Vivian and Rev. Dr. Audley Donaldson on how each family is different and special.

Grade 4

Together with the district reading coach, fourth-grade teachers worked with a staff developer from Teachers College focusing on the transference of unit skills through read-aloud, using small group instruction and partner coaching to strengthen student independence and engagement, and ways to move readers up bands of text. Students explored themes in their historical fiction books, discovering how multiple themes can emerge across historical fiction texts and used Padlet to share their learning with classmates.

Grade 5

Grade five teachers engaged in professional development with a staff developer from Teachers College and the district reading coach focused on lifting the level of engagement and investment in Readers’ Workshop. Fifth graders partnered with UCONN students and led the school community in the Tenth Annual Fox-A-Thon, raising money for cancer patients at CCMC. Participation in Connecticut’s Kid Governor program led to Oshana fifth-grader Derek Gaszek being selected as a member of the 2020 Kid Governor Cabinet. Mr. Paul Vivian and Rev. Dr. Audley Donaldson facilitated diversity lessons focused on implicit bias.

Ongoing Work/School Improvement

Oshana staff will have a continued focus on the social, emotional, and academic needs of students during the 2020-2021 school year. Providing 1:1 device access will assist in engaging students virtually and allow a seamless transition to a distance learning model if needed. RULER strategies

Superintendent's Annual Report 2019-2020 – Oshana Elementary School

for students, staff, and families will be embedded in school expectations and be visible throughout the school community. Launching the Oshana Ambassador program will provide an avenue to grow student leaders in three areas: ABC/STEPS, Safety Patrol, and Peer Mentors. Staff will continue to build capacity around the Vision of a Graduate and provide opportunities for students to demonstrate the six competencies. The Equity Leadership Team will resume the important work of raising the racial consciousness of all school stakeholders.

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SOUTH END ELEMENTARY SCHOOL

Erin Nattress, Principal

School Accomplishments

South End Elementary School had a successful 2019-2020 school year. Students were held to high academic standards. Teachers encouraged students to persevere through challenges. Building-based professional learning centered on the Vision of a Graduate and unpacking the rubrics to incorporate more collaboration, communication, critical thinking, and creativity in the classroom.

Guided by the Emotional Intelligence Lead Team, the RULER (Recognizing, Understanding, Labeling, Expressing, and Regulating emotions) approach was implemented school wide. Each class created a charter and time was spent teaching strategies to identify and regulate emotions. Throughout distance learning, Emotional Intelligence (EI) was a daily focus. Students were reminded of their best selves and were provided strategies to regulate during a time many struggled with recognizing and understanding emotions.

South End's Lead Team was a part of the District Equity Leadership Team and participated in training this year. This training was vital to empower the Lead Team to support the building-based efforts regarding equity and inclusion.

The PTO (Parent/Teacher Organization) remained dedicated to supporting the school community through after-school activities, cultural arts, and family events, including a family picnic, an ice cream social, a holiday craft, and Halloween Trunk or Treat. They also purchased the books for our ***One School, One Book*** program. South End's Drama Club production of *Annie Jr.* was in the works with parent volunteers prior to the school closure.

The school closure in March prompted an about-face to distance learning and teachers embraced the challenge. All classroom teachers facilitated instruction through Google Classroom. Lessons were enhanced using programs such as Screencastify for teacher voice-overs on instructional slides and Padlet for student work. Teachers engaged students in synchronous learning using Google Meets for a variety of lessons.

Celebrations

South End remained committed to the school motto of being a "Small School with a Big Heart". Our school community has come together in a variety of ways. The Fourth Annual ***One School, One Book*** kicked off Read Across America week with the title Charlie and the Chocolate Factory. Guest readers from throughout the community joined the celebration and included Dr. Miguel Cardona, Connecticut's Commissioner of Education. Fourth and fifth-grade instrumental students, along with the fifth-grade chorus, demonstrated their talents at a Winter Concert. The students participated in community outreach by facilitating a toy drive and a pasta supper fundraiser.

South End continued to prioritize a collaborative, community-based approach to learning. Families received weekly communication through a virtual Week in a Peek, with photos of events happening within the school day. This continued through distance learning in addition to daily

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video morning announcements. Classroom Charter Champions were celebrated each month at a school assembly and through video celebrations during the closure.

Kindergarten

Students had explicit instruction taught through whole group lessons, small strategy groups, and individual intervention. Teachers collaborated with the math specialist and implemented Ready Classroom Math, which provided an increased focus on problem-solving and math discourse. Staff from Indian Rock came to teach students about Native Americans and how they lived off the land. They also brought live turkeys to enhance the students' learning experience.

Grade 1

Teachers collaborated with the math specialist and implemented Ready Classroom Math, which provided an increased focus on problem-solving and math discourse. With the support of the literacy specialist, teachers refined their conferring practice for Reader's Workshop. To continue student engagement during distance learning, teachers used a "Flat Teacher" activity to enhance writing lessons at the end of the year and into the summer.

Grade 2

Teachers participated in district-level professional development as they implemented the Teachers College Phonics Units of Study. Teachers collaborated with the building literacy specialist and focused on differentiated questioning during reading strategy groups, both in-person and through distance learning lessons.

Grade 3

Teachers refined Next Generation Science Standards (NGSS) lessons and served as a district resource during implementation from experience piloting last year. Teachers worked with the building literacy specialist to create questioning toolkits to strengthen the rigor of conferring in Reader's Workshop. Students participated in lessons about diversity facilitated by consultants Mr. Paul Vivian and Rev. Dr. Audley Donaldson, two diversity consultants. Students were provided daily synchronous learning opportunities for math, literacy, and tiered intervention.

Grade 4

In collaboration with the literacy specialist, teachers focused on student feedback by creating questioning toolkits to use when conferring. Teachers implemented NGSS lessons promoting hands-on and inquiry-based experiences. Teachers excelled in synchronous learning by delivering live reading, writing, and math lessons, as well as tiered intervention virtually.

Grade 5

The fifth-grade math teacher and the building math specialist worked together to implement Ready Classroom units, which increased student discourse and critical thinking. Students engaged in hands-on, inquiry based NGSS lessons, and all students participated in the Invention Convention. Students participated in lessons about diversity facilitated by consultants Mr. Paul Vivian and Rev. Dr. Audley Donaldson. The year culminated with a Grade 5 Reverse Car Parade to celebrate students moving on to middle school.

Superintendent's Annual Report 2019-2020 – South End Elementary School

Ongoing Work & School Improvement

It has become apparent that technology access will be imperative. South End Elementary School looks forward to embracing the district initiative of one-to-one devices to support both in-person and distance learning. Academic standards will continue to be high. Fall data will be essential to plan for instruction, in addition to curriculum spiraling to fill any gaps created by distance learning. The Lead Team, as part of the District Equity Leadership Team, will be a vital support to the school as South End School continues to focus on diversity, equity, and inclusion next year. Continued work around emotional intelligence will be imperative as students transition back to in-person learning. The result of the school closure will bring a range of new emotions that the team will need to be prepared to support. The school community looks forward to embracing the new challenges of the 2020-2021 school year.

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WILLIAM M. STRONG ELEMENTARY SCHOOL

Melissa Barbuto, Principal

Enhancements

The 2019-2020 school year was another year full of amazing accomplishments at William M. Strong Elementary School. Strong Elementary School continued to focus on cultivating a positive school climate that promoted the learning and well-being of the school community. The entire school implemented components of the Responsive Classroom Approach, expanded the implementation of Emotional Intelligence for all students and parents, and encouraged a growth mindset for all students and staff through monthly whole school activities and presentations. Through the Instructional Learning Team (ILT) process, staff developed a strong professional culture that focused on collaborative professional learning to improve instructional practices and student learning.

Celebrations

Kindergarten

Kindergarten teachers continued to incorporate key components of the Responsive Classroom Approach into their classrooms to help build a positive community. In addition to "Morning Meeting", central elements of Emotional Intelligence were applied by creating classroom Charters and checking in on the Mood Meter, which had a positive impact on students' social and emotional growth. Kindergarten teachers implemented a new math program, collaborating with their colleagues through the ILT (Instructional Learning Team) process to research best practices in mathematics, particularly in math discourse.

Grade 1

First grade teachers continued to incorporate key components of the Responsive Classroom Approach into their classrooms to help build a positive community. In addition to "Morning Meeting", central elements of Emotional Intelligence were applied by creating classroom Charters and strategy walls, checking in on the Mood Meter, and implementing conflict resolution lessons, all of which had a positive impact on students' social and emotional growth. First grade teachers implemented a new phonics program, collaborating with their colleagues through the ILT (Instructional Learning Team) process to research best practices in phonics.

Grade 2

Second grade teachers continued to incorporate key components of the Responsive Classroom Approach into their classrooms to help build a positive community. In addition to "Morning Meeting", central elements of Emotional Intelligence were applied by creating classroom Charters and strategy walls, checking in on the Mood Meter, and implementing conflict resolution lessons, all of which had a positive impact on students' social and emotional growth. Also, students were encouraged to have a growth mindset. Flexible seating was incorporated into the classrooms. Second grade teachers implemented a new math program, collaborating with their colleagues through the ILT (Instructional Learning Team) process to research best practices in mathematics, particularly in math discourse.

Superintendent's Annual Report 2019-2020 – Strong Elementary School

Grade 3

Third grade teachers continued to incorporate key components of the Responsive Classroom Approach into their classrooms to help build a positive community. In addition to “Morning Meeting”, central elements of Emotional Intelligence were applied by creating classroom Charters, checking in on the Mood Meter, creating strategy walls and implementing conflict resolution lessons, all of which had a positive impact on students’ social and emotional growth. Third grade teachers collaborated with their colleagues through the ILT (Instructional Learning Team) process to research best practices around student engagement. They also continued to implement Math Workshop with fidelity.

Grade 4

Fourth grade teachers continued to incorporate key components of the Responsive Classroom Approach into their classrooms to help build a positive community. In addition to “Morning Meeting”, central elements of Emotional Intelligence were applied by creating classroom Charters, checking in on the Mood Meter, creating strategy walls and implementing conflict resolution lessons, all of which had a positive impact on students’ social and emotional growth. Fourth grade teachers collaborated with their colleagues through the ILT (Instructional Learning Team) process to research best practices in reading. They created and implemented the use of reading toolkits to better conduct one-on-one conferencing and small strategy groups. Fourth grade teachers also participated in professional development with Teachers College and were used as a lab site for this district work.

Grade 5

Fifth grade teachers continued to incorporate key components of the Responsive Classroom Approach into their classrooms to help build a positive community. In addition to “Morning Meeting”, central elements of Emotional Intelligence were applied by creating classroom Charters, checking in on the Mood Meter, creating strategy walls and implementing conflict resolution lessons, all of which had a positive impact on students’ social and emotional growth. Fifth grade teachers collaborated with their colleagues through the ILT (Instructional Learning Team) process to research best practices in reading. They created and implemented the use of reading toolkits to better conduct one-on-one conferencing and small strategy groups. Fifth grade teachers also participated in professional development with Teachers College and were used as a lab site for this district work.

Ongoing Work

As Strong Elementary School continues to work on creating a positive school climate, staff will continue to deepen their understanding of Emotional Intelligence. Work in this area will continue to expand by embedding the anchor tools of Emotional Intelligence into classrooms and school environments. Student and parent leadership teams will be created to embed this approach into the community as well. Teachers will continue to use the Responsive Classroom component “Morning Meeting” as a structure to implement Emotional Intelligence and build a positive school community. The School Equity Leadership Team will continue its work around raising racial consciousness and leading these conversations with staff.

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Strong Elementary School looks forward to continuing the work with Instructional Learning Teams next year, focusing on deepening teachers' understanding of exemplary practice within mathematics and language arts. Teachers in first and third grade will implement the new math program, while teachers in grade two will implement the Lucy Calkins Phonics Program. With this, all teachers in Kindergarten through Grade 2 will be implementing the Ready Classroom Math Program and the Lucy Calkins Phonics Program. Staff will also continue to deepen their knowledge of technology and how to create synchronous engagement opportunities for students.

Superintendent's Annual Report 2019-2020

REUBEN E. THALBERG ELEMENTARY SCHOOL

Katie Reeves, Principal

Introduction

Reuben E. Thalberg Elementary School remained focused on teaching and learning during the 2019-2020 school year. The staff worked hard to foster a love for education, both in the building and through distance learning. Students were challenged academically, socially, and behaviorally. Each day, students and staff recited a common pledge, "Today I will try my best to be safe, respectful, and responsible." This pledge helped create a common agreement and positive climate among all stakeholders.

Thalberg students were involved in clubs and activities beyond the traditional classroom setting. The ABC/STEPS Club volunteered in primary grade levels to serve as role models and mentors for the youngest learners. They also ran pep rallies and started the "Look for the Good" campaign. The Orchard Valley Garden Club partnered with Thalberg students to beautify the gardens and create flower arrangements to hand out in the community. The Tech-Sports assisted in media classes within primary classrooms.

Emotional Intelligence (EI) was rolled out to the students this year. In all classrooms, a charter was formed that allowed students to describe how they wanted to feel each day while at school. Each room also learned about the Mood Meter and the feelings associated with it. These tools helped students talk about what they were feeling, regulate their behavior, and monitor their emotions and actions.

The PTO (Parent/Teacher Organization) continued to enrich the lives of Thalberg students. They arranged a school-wide Wacky Science assembly and sponsored a successful book fair in which proceeds went to provide teachers with new books and supplies for their classrooms. Thalberg Elementary School families participated in special events such as Special Person's Night, Haunted Hallways, and the Special Person's Dance. The PTO also purchased lawn signs for all the outgoing fifth graders to celebrate their accomplishments during their years at Thalberg.

Celebrations

A new tradition began at Thalberg this year. Every Friday, the principal recognized a student from every class by calling their parents right from the classroom. The Friday Phone Calls began in January and continued through June. Almost 400 phone calls were made to recognize both the hard work of the students and the dedication of the teachers and families.

Thalberg Elementary School began a lunch waste composting program with all lunch waves this year. Thanks to the help of several fifth-grade students and a dedicated fourth-grade teacher, all three lunch waves were successful in composting their waste. The older students taught the younger students the appropriate steps to separate food from garbage to reduce their carbon footprint.

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Kindergarten

The kindergarten day was structured to allow for a large academic block in the morning and social play along with hands-on activities in the afternoon. Students experienced hands-on learning centers throughout the year to support language arts and math. Parents were invited to volunteer regularly in centers. The kindergarten team implemented the new Phonics Units of Study program with all students, which carried through distance learning.

Grade 1

First grade students increased their literacy skills through instruction using the Lucy Calkins Units of Study in Readers' and Writers' Workshop. They read at their "just right" reading level as they learned key skills for becoming more seasoned readers. The first-grade teachers implemented the new Ready Classroom in Mathematics this year. The program followed the Common Core State Standards and provided differentiation for all students.

Grade 2

The second-grade team also implemented the new Ready Classroom in Mathematics. The program allowed students to work at their own level and receive enrichment or reinforcement, if needed. Teachers continued to implement math centers approximately twice a week to allow for hands-on learning. Also, the students used what they learned about Emotional Intelligence (EI) and feelings to create their own poems during Writers' Workshop, choosing a quadrant from the Mood Meter to help describe their feelings. This was just one example of how the work concerning EI was incorporated into the curriculum and everyday teaching.

Grade 3

Students in third grade learned about the different physical features of Connecticut. Third graders created, presented, and displayed their own Connecticut maps in the school library. Students were focused on reading chapter books throughout the year. Once again, the students loved book clubs and the collaboration that comes along with them. Even through distance learning, students were able to meet virtually with their book club groups and discuss their reading.

Grade 4

Fourth grade students visited Southington YMCA Camp Sloper for a Science Day in the fall where they focused their learning on erosion and weathering. This was an introduction to their unit on land and water. The students also continued their work in Readers' and Writers' Workshop. The historical fiction unit allowed students to meet in book clubs. The book clubs fostered conversations around what the students were reading as it related to themes and the author's message.

Grade 5

The fifth graders at Thalberg were leaders in many ways this year. They created and produced *Thalberg News*, handled daily morning announcements, and served as bus monitors during daily dismissal. They also participated in two seminars on diversity and inclusion presented by consultants Mr. Paul Vivian and Rev. Dr. Audley Donaldson. Students were able to create a project for the school-wide Invention Convention just before distance learning began. Although

Superintendent's Annual Report 2019-2020 – Reuben E. Thalberg School

their celebrations were cut short, Thalberg came together with a Reverse Car Parade for the outgoing Grade 5 students.

Ongoing Work & School Improvement

Thalberg School continues to grow and learn. Teachers will continue to strengthen Tier 1 instruction as well as interventions provided for students through SRBI (Scientific Research-Based Intervention). Through distance learning, the entire school community has become more technologically literate and will continue to learn. New platforms, programs, and tools that will enhance student education will be shared and explored. The work around Emotional Intelligence and RULER (Recognizing, Understanding, Labeling, Expressing, and Regulating emotions) will continue and strengthen the school climate. Staff will continue to deepen their understanding of Emotional Intelligence through the training institute at Yale University.

ELECTION DEPARTMENT 2019-2020

The Election Department is responsible, under the Office of the Secretary of the State, to register voters, maintain all voter records, and conduct all elections, primaries and referenda under federal, state and local regulations. It is also mandated that our office yearly hold a canvass of voters to make certain our voting list is up to date and accurate. We annually do this in conjunction with the US Postal Service National Change of Address service, which notifies us of those voters who have filed address changes with the Post Office since the past year. The motor vehicles department also keeps us advised of changes of address during the year. This service is most helpful in keeping our records current.

The addition of online voter registration is very successful. Voters may now register to vote on line as well as change parties, names and addresses. The registration goes through Motor Vehicle records and the signature on the application form is added from the driver's license. Since it started in October 2014 hundreds of citizens have used the system to register to vote and/or make changes to their existing registration. Recently Connecticut joined ERIC, which is a group of states who have agreed to monitor each other's voting lists and report changes of address or status to these states for their action.

Additionally, when citizens have a transaction at the DMV, i.e. driver's license renewal, change of address etc. they are given the opportunity to register to vote if they are not already a voter. This has produced good results in new voters registered.

The 2019 Municipal Election will again feature our new voting technology. We will be using scanner type voting tabulators and still only require one per polling place. Voters take a paper ballot into a privacy booth or table and vote for their candidates by filling in the oval in the square having the candidate's name. This is much the same as an SAT test or a lottery ticket. The voter will then put the ballot into the scanning tabulator and they will be finished voting. It is an exciting technology mandated by the Federal Government under the Help America Vote Act of 2002. We believe voters will continue to find it easier and quicker than the previous lever machines. It will allow us more flexibility to bring the machines to senior centers, schools and the library for demonstrations.

We introduced a new handicap voting system for the presidential election in November of 2016. We are dedicated to the premise that every voter deserves the right to vote privately and independently and work hard to make it possible. The new system will make it easier for handicap voters to vote independently. It also will eliminate the telephones (11) that the former system needed to operate. This results in a savings to the town in telephone expense plus the extra work the phone lines involved when the system is use.

We held our mandated voter registration session at Southington High School where students who will have reached their 18th birthday by Election Day can register to vote. Starting in 2012 youngsters were also allowed to vote in primaries even if they would not be voting age until November. It will be pretty exciting for new young voters to vote in a Primary their first time voting. The legislature felt that if they were voting in November they should also have a hand in the candidate selection at the primary before the election. The idea behind allowing them to register at 17 was that getting them on the registered rolls before they go away to college will encourage them to continue vote at election time and it does work as we see a goodly number of college students requesting absentee ballots in each election

We continued our town participation in the state Converse system which posts all Southington voters on the state computer. All towns in Connecticut now participate in the system. It assures that people will be registered in only one town in the state and makes it easier to transfer the registration of new voters from their old town to Southington. All of our computers are tied into the state system.

From the 2013 election forward voters are allowed to register to vote on election day because of legislation passed that year. Because local (2017) elections are lightly attended it was felt that that election WAS a good election to introduce a new feature and determine any changes or additions needed to the existing legislation. The 2019 election ballot will include a referenda item which involve money appropriations so taxpayers are able to vote even if they are not registered voters. Taxpayer voting always takes place at Derynoski Elementary School only.

We regularly maintain a very elaborate web page on the internet with answers to the most frequently asked questions, of general interest, on registering and voting. Around election time we post the names of candidates and some information about the nature of the election, primary or referendum. After each election the results of the election are also posted on our internet access. We urge all voters to bring up our web pages as they contain vital information about voting and a link to where a voter can check his/her own polling location. This is particularly useful to avoid any delays at the very busy polling places.

Our web address is [/www.southington.org](http://www.southington.org). E-mail us with question, complaints and suggestions. As a result of our e-mail correspondence new “how to” information is periodically added about the mechanics of voting. You can also find the names and addresses of your elected state and federal officials as well as a link to allow you to register to vote or make selected changes to your voting record.

The following is the number of voters who voted during the past four elections:

2016 Presidential Election 23,318 voted or 84% of those eligible to vote at that time.

2017 Local Election 9814 voters voted or 35.2% of those eligible to vote at that time

2018 State Election (Governor)18,366 voters or 63.3% of those eligible to vote at that time

2019 Local Election 10,351 voters or 35.3% of those eligible to vote at that time

We hope that participation in future local elections will increase as voters realize that all our elections are very important to our everyday lives

ELAINE D. BEDARD
REGISTRAR OF VOTERS

MICHAEL K. EARLY
REGISTRAR OF VOTERS

Town of Southington

Engineering & Sewer Administration Departments

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ANNUAL REPORT

Every year, the Engineering Department provides broad technical assistance and expertise to other Town Departments and to Town Boards and Commissions. We serve as ex-officio members of the Planning & Zoning Commission, the Public Works Committee, and the Sewer Committee. Our engineers provide oversight and inspection of all construction projects within the Town. Details of the duties and projects undertaken by the Engineering and Sewer Administration Departments throughout the 2019/20 fiscal year are as follows.

1. SEWER ADMINISTRATION

The Sewer Administration Department is responsible for billing and collection of sewer usage fees. In fiscal year 2019/20 \$5,602,662.70 was billed to approximately 11,200 residential, commercial, and industrial customers. The Sewer Administration Department is also responsible for irrigation meters, inspection/approval of grease trap installations, sewer assessments, real estate closing final billing, printing and mailing approximately 42,000 quarterly bills, and groundwater discharge permits. Since the Sewer Department began offering customers the option of receiving their bills by email, approximately 450 customers have signed up, saving the Department almost \$900 in postage annually. Sewer customers are reminded that the proper way to dispose of Fats, Oils, and Grease is in the trash and not by pouring them down the drain.

2. SEWER LINING

We continue to prioritize sewer lining work throughout Town. We have committed an annual budget of \$500,000 to the on-going sewer lining project. Sewer lining is used to reduce the amount of rain water and ground water entering our sewer system that then has to be treated. Lining can also reinforce cracked or damaged pipes and seal out root intrusion preventing backups. In fiscal year 2019/20, approximately 10,380 L.F. of 8" sewer, 568 L.F. of 10" sewer, and 1,712 L.F. of 12" sewer were lined.

3. MAJOR PROJECTS COMPLETED

Some of the major projects completed by the Engineering Department during the fiscal year from July 1, 2019 to June 30, 2020, are as follows.

- Jude Lane/West Street intersection improvements
- Blatchley pump station demolition & gravity sanitary sewer installation
- Police Department generator replacement
- High School parking lot design
- Reconstruction of downtown crosswalks

4. PROJECTS IN-PROGRESS

BL Companies is in the final design phase of the project to extend the Farmington Canal Heritage Trail from Lazy Lane to the Southington-Plainville Town line. The project includes a connecting sidewalk on Newell Street designed in-house. It is anticipated that the final design submission will be in November 2020 and the project will go out to bid late 2021. The \$3.28 million construction cost is funded with 80% Federal and 20% State funds.

The Spring Street Bridge over the Quinnipiac River is anticipated to go out to bid in November 2020 with construction beginning in spring of 2021. The project was designed by AECOM and will replace the bridge over the Quinnipiac River which has a bridge deck in poor condition and is scour susceptible. As part of the project, gas and sewer service will be extended to the west across the bridge. The Town is receiving a grant for 80% of the estimated \$2.4 million construction cost.

Milone and MacBroom is designing the bridge replacement on Marion Avenue over Hummiston Brook. It is anticipated that the final design submission will be made by the end of 2020. The Town was awarded a \$1.2 million LOTCIP grant to cover 100% of the construction and construction inspection costs.

Weston and Sampson is expected to receive 100% design plan and rights-of-way approval for the Plantsville Center Safety Improvements by the end of 2020. The project will likely be put out to bid in spring 2021. The Town received a \$2.5 million LOTCIP grant for the construction of the project.

Carlin Contracting Co., Inc. has made great progress with the Wastewater Treatment Plant Upgrade project. The improvements are being implemented to address new DEEP phosphorus regulations and upgrade outdated equipment including replacing pumps with new energy efficient motors and installing domes to cover the aerated grit chamber, the primary settling tanks, and the trickling filters to reduce odors. Final completion of the project is on schedule for October 2021.

5. REVIEW

The Engineering Department reviews residential and commercial/industrial subdivision and site plans and provides comments to the Planning and Zoning Commission on all improvements to the Town's infrastructure. During construction, our Inspector inspects all public improvements to ensure they are constructed in accordance with the plans and specifications. We also review zoning permits, zoning text amendments, floodplain filling applications, and special permit applications. The Engineering and Sewer Administrative Departments review and approve excavation permits for work within the Town's right-of-way and sewer permits for new connections to the Town's sanitary sewer system.

6. STREET ACCEPTANCE

As part of the street acceptance process, the Engineering Department inspects the public improvements to ensure all proposed features have been installed and constructed to

Town standards. For developer-installed sanitary sewers, we review sewer videos to ensure that the sewer piping and connections are installed properly. The following streets were accepted in fiscal year 2019/20 for a total of 6,615 feet (1.25 miles).

Street Name	Length of Street (feet)	Acceptance Date
Glenwood Park Road (extension)	285	07/16/19
Mariani Drive	700	09/03/19
North Ridge Court	3,080	09/17/19
Oakmont Way	1,400	09/17/19
Pinehurst Crossing	770	09/17/19
Golden Russet Way	380	09/17/19

7. OTHER

Some of the other duties performed by the Engineering Department are as follows.

- The Engineering Department administrates the utility trench repair program. We continued the contract with Laydon Construction, LLC, to remove temporary utility patches and install permanent patches.
- The Engineering Department administrates the sidewalk replacement program. We inspect the construction of the new walks and handle the 40% reimbursement to the residents.
- In support of the annual road projects, the Engineering Department provides design and survey as needed. Engineers also view both storm and sanitary sewer videos prior to construction to identify all necessary underground repairs.
- The Engineering Department catalogues and follows up on tree, drainage, and sightline complaints.
- Engineering is responsible for the MS4 (Municipal Separate Storm Sewer Systems) program of sampling, testing, and reporting of pollutants in the stormwater runoff to the DEEP.
- The Department updates sanitary and storm layers on the Town geographic information system (GIS) and performs other similar tasks.

As outlined above, the Engineering and Sewer Administration Departments have numerous responsibilities. Our duties were further complicated with the onset of COVID-19 in March 2020. Some of the staff worked from home, and others reported to the office to accomplish tasks that could not be done remotely. But everyone pulled together to ensure the essential functions continued for the good of the Southington residents. I am proud of the staff's willingness and ability to adapt during this difficult time and their creativity in finding ways to continue serving the Town of Southington.

Respectfully submitted,



Annette S. Turnquist, P.E., M.P.A.

Director of Public Works / Town Engineer

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Annual Report 2019-2020



Save Lives • Stop Fires

INTRODUCTION

The Southington Fire Department is an innovative and diverse department of 104 members that represent the community we serve. The Southington Fire Department is fortunate to have some of the most talented individuals in the fire service. Our members value the history and tradition of the Southington Fire Department, an organization built upon the strong shoulders of past leadership, without whom we could not tackle the challenges of the future. We are a vibrant department that values our past, sees present possibilities, and embraces the future. Our dedicated, hardworking members are trained to provide the following services: Structural Firefighting, Vehicle Rescue, Emergency Medical Service, Water Rescue, Hazardous Materials Response, Community Risk Reduction Program, Strategic Planning, and Command and Control. We are committed to providing the citizens and visitors of Southington with the best service and protection possible.

The department is comprised of a combination of career and volunteer firefighters, operating out of four stations located strategically throughout the town. Staffing of on-duty, career personnel is presently one battalion chief/shift commander, one captain, one lieutenant and four firefighters. They are on-duty 24 hours, 7 days a week. The shifts are divided between Fire Headquarters, 310 North Main St., and Station 5, 72 River St. as of January 1, 2019. There are seven staff positions working Monday through Friday consisting of Chief, Assistant Chief/Fire Marshal, Deputy Chief of Safety and Training, Deputy Fire Marshal, one Firefighter/Inspector, one Inspector, an Executive Assistant, and a Clerk/Typist. Company 1, located at Fire Headquarters, 310 North Main St., has twenty-two volunteer firefighters, six probationary volunteer firefighters, and one fire police. Company 2, located at 128 West Main St., has seventeen volunteer firefighters, four probationary volunteer firefighters and three fire police. Company 3, located at 35 Clark St., has twelve volunteer firefighters, one probationary volunteer firefighter, and one fire police.

ISO RATING

The Insurance Services Office, Inc. (ISO) surveyed the Southington Fire Department in its review of the Town of Southington's Public Protection Classification (PPC). ISO is an independent company that serves insurance companies, communities, fire departments and others, by providing information regarding risks. Virtually all U.S. insurers of home and business properties use ISO's Public Protection Classifications in calculating premiums. The department is proud to report that the town's PPC grade improved from a 4/9 to a 3/3Y.

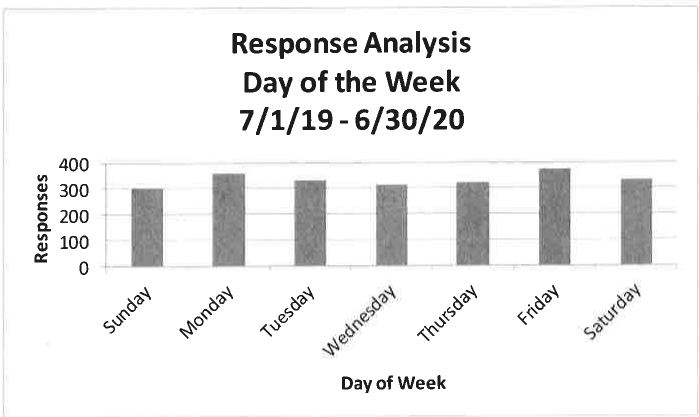
EMERGENCY ACTIVITY

The department responded to 2,334 calls for service. As in previous years there were many times when the department's manpower was stretched extremely thin; however, our firefighters did an outstanding job with the limited resources they had at their disposal. The department would also like to thank the surrounding towns that assisted by sending personnel and apparatus to our aid.

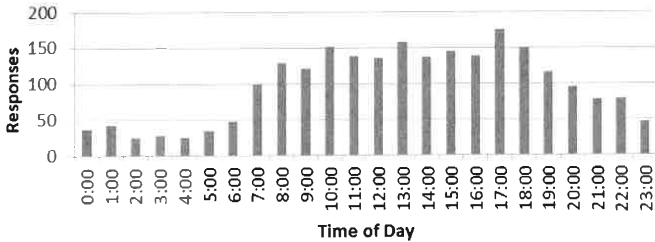
The department's emergency activity comprised of the following:

- 126 Fire Incidents
- 2 Overpressure Rupture, Explosion, Overheat Incidents
- 710 Rescue and Emergency Medical Service Incidents
- 238 Hazardous Condition Incidents
- 507 Service Calls
- 293 Good Intent Calls
- 445 False Alarm and False Calls
- 7 Severe Weather and Natural Disaster Incidents
- 9 Special Incident Types
- There was a total estimated dollar loss of \$1,255,785
- The total estimated dollar amount saved is \$15,824,170

The following graphs depict the breakdown of incidents by alarm day of the week and time of day:



Response Analysis Time of Day 7/1/19 -6/30/20



COMPANIES ARE EQUIPPED AS FOLLOWS:

Headquarters and Company #1

Squad #1	2017 Sutphen Pumper
Engine #12	2012 Sutphen Pumper
Ladder #1	2007 Pierce Tower
Car #1	2017 Ford Explorer
Car #2	2019 Chevrolet Tahoe
Car #3	2020 Chevrolet Tahoe
Car #4	2015 Ford Explorer
Car #5	2010 Ford Explorer
Car #6	2012 Ford Expedition
Car #7	2015 Ford Explorer
Car #8	2016 Ford Expedition
Utility	1999 Dodge Pickup
Engine #61	1999 Pierce Pumper
Spare	2007 Ford Expedition
Marine #1	2010 Achilles Inflatable Crafts
Trailer #1	2001 Karavan Trailers

Engine Company #2, Plantsville

Engine #21	2015 Sutphen Pumper
Engine #22	1990 Pierce Tanker
Brush #2	1990 Ford Pickup

Engine Company #3, Milldale

Engine #31	1999 Pierce Pumper
Ladder #3	1993 Pierce Tower
Rescue #3	2005 Pierce Heavy Rescue

Engine Company #5, North End

Squad #5	2019 Sutphen Pumper
Engine #51	1999 Pierce Pumper

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SIGNIFICANT EVENTS

- | | |
|--|---------------|
| • July 17, 2019 – 354 Clark St. | Building Fire |
| • October 27, 2019 – 105 October La. | Building Fire |
| • November 23, 2019 – 184 Westbound | Vehicle Fire |
| • January 2, 2020 – 160 Wonx Spring R. | Building Fire |
| • February 9, 2020 – 960 East Johnson Ave. | Building Fire |
| • March 3, 2020 – 191 Queen St. | Building Fire |
| • March 4, 2020 – 210 Sun Valley Dr. | Building Fire |

FIRE PREVENTION

The Fire Marshals Bureau submitted 2,334 NFIR reports to the Office of the State Fire Marshal and conducted 822 inspections. The Community Risk Reduction program continues to be a success. There were 63 safety inspections this year.

The local winners of the 2019 “State of Connecticut Fire Prevention Poster Contest” were:

- 1st place – Emma Hallett from Kelly Elementary School, grade 4
- 1st place – Max Korp from Hatton Elementary School, grade 5

SAFETY AND TRAINING DIVISION

MISSION

The mission of the Southington Fire Department Training Division is to provide the highest quality and comprehensive training and education programs to ensure our members can obtain the knowledge, skills and abilities to safely and effectively deliver exceptional service in all related disciplines to the community we serve.

PURPOSE

In order for the department to support its core mission, the Operations Section must have the ability to maintain a high level of proficiency to satisfy standard criteria that has been established at federal, state and local levels.

RESPONSIBILITY

It will be the responsibility of the Training Division to continually monitor the changing requirements and implement training programs to ensure the department is prepared to provide effective service. The training division along with company officers will work to identify operational needs, research and develop programs that include the latest techniques to fill those needs and continually evaluate the department training curriculum.

It is the goal of the Southington Fire Department Training Division to identify areas of need and develop training programs to assist our members to become more proficient in emergency service delivery, customer service, emergency incident management, safety, fire prevention, public safety education, personnel management, and supervisory leadership.

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In October of 2019 the Training Division instituted a new annual training plan. The goal of this training plan and its associated efforts is to ensure all department members receive adequate training to acquire the knowledge, skills, and abilities to provide safe, efficient, and effective delivery of all-hazards emergency response. This will ensure fulfillment of our organizational mission statement as we strive to ensure the residents and those who pass through Southington receive quality fire/rescue responses and community risk-reduction services. Furthermore, the safety and effectiveness of our members and emergency scene operations will be enhanced through the provision of these training opportunities developed in accordance with established federal mandates, Required Minimum Training for Connecticut Fire Services to Meet State Regulations, local requirements as well as the ISO Fire Suppression Rating Schedule.

Safety is our top priority. The best way to create a safe environment, especially in dangerous and high stress incidents, is through comprehensive training programs. The Southington Fire Department works hard in improving our delivery of service to our citizens, and our annual training is a big part of that. Training consists of ongoing educational programs for firefighters in firefighting, hazardous materials and infectious disease control that meet required minimum training for Connecticut Fire Services and state regulations set by the Occupational Safety and Health Administration (OSHA). These programs satisfy our many licensure requirements, as well as providing new training for firefighters and fire officers. These programs enhance the knowledge and skills required to protect our members and effectively provide a wide range of emergency services to our citizens. These creative training programs serve as a great retention method for volunteer firefighters.

While members of our own department conduct the vast majority of our training, members are able to receive and continue to take advantage of programs provided by outside agencies, such as Connecticut Fire Academy, Wolcott State Fire Training Center, Hartford County Fire School, FEMA, and the National Fire Academy. These agencies provide training in certain specialty areas, including all EMS training, state, and national certification courses.

In response to a Homeland Security Presidential Directive/HSPD-5 and HSPD -8, all Southington Fire Department members continue to receive their certification in FEMA's Emergency Management Institute National Incident Management System Training. Fire officers are also receiving advanced training in incident management.

On August 28, 2019, the department was awarded a grant of \$185,000 for technical rope rescue training through an Assistant to Fire Fighters. The project includes all training required to safely perform technical rope rescues, from both high and low angle incidents, to the more unique incidents involving industrial access problems. The expenses related to the training program that will be funded by grant include tuition, required overtime costs and additional equipment. Rope rescuing is a highly-technical discipline that can only be

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performed safely with advanced training. Members constantly hone their core rescue skills and rope rescue would be the next specialty for our firefighters to be trained and certified in performing.

The department participated in, or conducted nearly 1,200 classes totaling over 3,500 hours. The department will continue to develop new programs that fit the needs of our membership and continue our mission to provide specialized and technical rescue training which prepares us to handle the increased ever-changing demand for service in our community.

The department is now offering Emergency Medical Responder training to increase our EMS service delivery. The State of Connecticut has recently changed its emergency medical services license renewal process and the training division has developed a training plan to meet the needs through a mix of on-line and in-house medical training courses.

The Insurance Services Office, Inc. (ISO) reviewed the department in early 2016, as part of the rating process recently for the Town of Southington. Part of the review includes an evaluation of fire training. The training components include: company level training, officer training, new and existing driver training, hazardous material training, and new recruit training. The training division is proud to report that the earned credit points have doubled from a previous ISO review. The training division will continue to work on prescribed areas and use this report as a performance benchmark to increase the overall credits in this area of the review.

Firefighting is always listed among the most dangerous occupations every year. Obviously, the level of danger and risk changes with the complexity of the incident. Factors that contribute to the complexity of an incident include the weather, time of day, type of construction, number of people involved, level of experience and knowledge of the crews on the scene, and the resources available, just to name a few. The Southington Fire Department's commitment is to provide the best service possible to everyone who lives, works, or visits Southington. Whether it is a medical emergency, a fire emergency, or an emergency of another nature, we are committed to mitigating it as quickly and efficiently as possible with the resources at our disposal. We will continue to challenge ourselves through our training and education to ensure that we are prepared to fulfill that commitment.

Deputy Chief Scott DiBattista

ANNUAL SERVICE AWARDS

The department held its second annual awards ceremony on October 8, 2019. The following members were honored:

Citizen Awards:
Ed Morelli

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Unit Citations:

July 17, 2019 – Incident #19-01202 – 354 Clark Street

James Paul	Eric Heath	Glenn Dube
Keith Glabau	Bob Moquin	Tom Golec
Doug Badgley	James Boisvert	Christian Mastrianni
Luke Martin	Anthony Esteves	Vincenzo Infante
Justin Trzaski	Tyler Cutler	Sean Kearney

July 17 2019 – Incident #19-01205 - 495 Shuttle Meadow Road

Keith Glabau	Bob Moquin	Christian Mastrianni
Luke Martin	James Boisvert	

September 1, 2019 – Incident #19-01502 - 33 Minthal Drive

Andy Polzella	Derek Dion	Luke Martin
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Meritorious Conduct:

May 16, 2019 – Incident #19-0826 - Fairbanks Street, Plainville – Scott Lee

Commendations:

Edward Ozga

Chief of Department Exceptional Service – Kevin Salmeri

Firefighter of the Year Career – Dan Comen

Firefighter of the Year Volunteer – August Riedinger

The ceremony included seven members who received their firefighter badges. Promotional pinning was completed for two members of who were promoted to captain.

Service awards were given to one member for five-years of service, five members for ten-years of service, one member for fifteen-years of service, four members for twenty-years of service, one member for twenty-five years of service, one member for thirty-five years of service and one member for forty years of service.

BC Thomas Donnelly received the Exceeding Expectations Award for the department this year. He was recognized at the Town Council's January 13, 2020.

RECOGNITION

Jeremy Hiriak was hired on August 11, 2019, as a Firefighter/EMT. Christopher Martin, a member of Company 3, was hired on August 18, 2019.

DFM John Solury retired on June 27, 2020, after serving over twenty-seven years. The position is currently in the process of being filled.

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BOARD OF FIRE COMMISSIONERS

David Kanute was reappointed to the Board in November 2019, following the end of Christopher Robertson's term. The election of officers resulted in the election of Nathan Wilson as Chairperson, and Christine Shanley-Buck as Vice Chairperson. Michael Bunko was elected Secretary.

The Board thanks all members of the Southington Fire Department for their dedicated service.

BOARD OF FIRE COMMISSIONERS

Nathan Wilson, Chairperson
Christine Shanley-Buck, Vice Chairperson
Michael Bunko, Secretary
John Moise
David Kanute

Visit us on the web at www.southington.org under Departments, Fire Department.

Town of Southington

Highway/Parks Department

ANNETTE S. TURNQUIST, P.E., M.P.A.
DIRECTOR OF PUBLIC WORKS
TOWN ENGINEER



DELLA BITTA DRIVE
PLANTSVILLE 06479

GABE CALANDRA
ASSISTANT SUPERINTENDENT

TEL (860) 276.9430
FAX (860) 276.9101

ANNUAL REPORT

The 2019/2020 year was challenging for the Highway/Parks Department. The need for maintenance and improvement expands every year due to a combination of public demand and the aging of Town roadway and recreational infrastructure. The effort to improve the condition of the roadways was at the forefront with the implementation of the StreetScan evaluation and StreetLogix software. Great progress toward park improvements has also been made with the renovation of the Memorial Park concession/restroom building, the construction of the Memorial Park playscape, and the restoration of the tennis and basketball courts at all three of the major parks. Details of the construction and maintenance projects undertaken by the Highway/Parks Department throughout the 2019/2020 year are as follows.

1. DRAINAGE MAINTENANCE AND CONSTRUCTION

During the 2019/2020 season, ninety-one outfalls and ten detention/retention ponds were inspected and maintained. One hundred sixty-three catch basins were cleaned. Thirty-one catch basins were repaired on an emergency basis. As was the case in previous years, the use of road salt for winter maintenance has decreased the need for cleaning, but it continues to accelerate the deterioration of the concrete structures themselves.

2. ROAD RECONSTRUCTION AND PAVING

Roadwork for the 2019/2020 year consisted of crack sealing, overlaying only, milling and overlaying, and reclaiming. The crack sealed roads were numerous. 1.27 miles were overlaid including Dunham Street (River Street to Dunham Place), Flanders Road (409' north of Laning Street to 500' south of Pattonwood Drive), and Lazy Lane (#318 to #412). 2.76 miles were milled and overlaid including Annelise Avenue, Shweky Lane (#136 to Savage Street), Curtiss Street (North Main Street to Hart Street), Spring Lake Road (643' east of Pleasant Street to Kuhr Drive), Flanders Street (40' east of Lincoln Drive to Applegate), Laning Street (#320 to 80' east of Doral Lane), Hart Street (150' west of Juniper Road to the bridge & the bridge to the stop sign), and Flanders Road (500' south of Pattonwood Drive to Shuttle Meadow Road). 0.55 mile was reclaimed including Woodruff Street (Flanders Road to East Street) which was also widened for safety purposes, Long Lane, Shweky Lane (Scarano Drive to #136), and Dunham Street (Dunham Place to dead end).

3. LEAF COLLECTION

The annual leaf collection operation began on November 4, 2019, and was interrupted by a snow storm on December 1, 2019. Prior to the storm, three Town-staffed units and eleven vendor units were used for this program. After the storm, leaf collection was resumed using only Town resources, no contractors. Leaves were collected until

December 27, 2019, which is two to three weeks longer than usual. During this period, 31,968 cubic yards of leaves were collected and delivered to the holding sites. All leaves were either deposited directly at or eventually hauled off-site to Supreme Forest Products per the DePaolo Drive lease agreement.

The tonnage is down 5% from the last leaf season. Overtime remained about the same, but contractor expenses decreased by 27% because of the storm interrupting the program.

4. SNOW AND ICE OPERATIONS

The 2019/2020 winter season was mild. It brought 6 events, 3 requiring plowing and salting and 3 requiring salting only. Salting operations required the purchase of 5,741 tons of road salt, 4,999 tons of treated and 742 tons of non-treated.

5. STREET SWEEPING

The sweeping program began on April 14, 2020, and was completed on June 19, 2020. Similar to the last five years, the entire program was accomplished without the hiring of contractors. In addition to the streets, the Highway/Parks Department again swept many of the lots associated with Town facilities.

6. BULKY WASTE TRANSFER STATION

The Bulky Waste Transfer Station saw 23,004 vehicles passing through the facility during the 2019/2020 year. This is a 7% increase from last year. The amount of material collected was 1,370 tons of burnable material (13% decrease from last year), 493.64 tons of demolition material (5% decrease from last year), 450.62 tons of metal (1% increase from last year), and 57 tons of electronics (27% decrease from last year). The metal brought in \$34,957.66. The electronics brought in \$2,955.78. Also in the 2019/2020 year, the Transfer Station took in 2,104 mattresses/box springs, and 391 pounds of Freon were recovered.

7. TOWN GREEN AREAS AND DOWNTOWN

The greens in both Southington and Plantsville along with the downtown area continue to be instrumental for events such as Music on the Green, the Farmers Market, the Apple Harvest Festival, White Christmas in the Community, and numerous other activities. These locations and the events held there provide an abundance of recreational and social opportunities for Southington residents of all ages and are advantageous to the businesses in the area. The Highway/Parks Department takes great pride in maintaining and enhancing the aesthetics of the greens and downtown along with providing support for the aforementioned events.

8. LINEAR TRAIL

The linear trail continues to be a major asset for recreation in Town. It is enjoyed by numerous Southington residents and draws countless visitors as well. It appeals to a wide variety of users, from families with small children to avid cyclists. The Highway/Parks Department is responsible for the maintenance of the entire length, from the Cheshire line to Lazy Lane. Expansion of the trail to the Plainville line is expected to start in 2021.

9. MEMORIAL, RECREATION, AND PANTHORN PARKS

All maintenance operations were performed as needed. At Memorial Park, the renovation of the concession and restroom building began in the spring; and a new, ship-themed playscape was constructed. Progress on the Parks Master Plan is expected to continue throughout the 2020/2021 year, beginning with the restoration of the tennis and basketball courts at all three parks. Providing and maintaining these recreational spaces has always been important, but their significance has increased dramatically due to COVID-19. With travel restrictions, limited inside gatherings, and the cancellation of so many activities; the parks provide recreation and entertainment close to home, an open space to have lunch with friends, and a bit of normalcy among all the changes we have experienced lately.

10. CRESCENT LAKE AND OTHER OPEN SPACE

The number of open space areas continues to grow each year, which in turn increases maintenance requirements. However, recognizing the value and importance of these properties for passive recreation, the Highway/Parks Department always strives to accomplish the additional responsibilities. Similar to the parks, the open space properties also saw an increase in usage as people were urged to stay close to home and looked to find allowable activities.

11. GENERAL MAINTENANCE

In addition to the specific programs outlined above, the Highway/Parks Department is responsible for a multitude of everyday tasks. Crews were busy with pothole patching, roadside mowing, roadside litter removal, parks mowing, trash removal, restroom maintenance, pool maintenance, athletic field marking, playground repair, drive-in maintenance, assessing resident tree complaints, fleet maintenance, providing assistance to other departments, among many other duties.

The responsibilities of the Highway/Parks Department are numerous, and many of the tasks are difficult and sometimes unpleasant. The Department works very hard, often in extreme conditions such as in the heat of summer and throughout the ice and snow of winter. The crew faced an additional challenge beginning in March 2020 with COVID-19. Initially, there were only six employees reporting to work each day. But that quickly expanded due to the essential nature of the tasks for which the Highway/Parks Department is responsible. By May 11, 2020, the entire Department was back to reporting to work every day. As spring began, it was necessary to sweep the streets. As grass started to grow, it was necessary to mow and trim. These are just two examples from a long list of vital duties the Department carries out for the safety and well-being of the residents. I am proud of the staff for pulling together during this difficult time and finding ways to safely provide the critical services to the Town of Southington.

Respectfully submitted,



Annette S. Turnquist, P.E., M.P.A.
Director of Public Works / Town Engineer



Southington Housing Authority

43 Academy Street, Southington, Connecticut 06489

Commissioners
Sharon O'Brien, Chairwoman
Alex J. Ricciardone
Cheryl Hilton
Stuart Savelkoul
John F. Walsh

Julie A. Cossette, Executive Director
Telephone (860) 628-5200
Fax (860) 628-4790
Email JCossette@southingtonha.com

ANNUAL REPORT 2020

This is the 53rd Annual Report for the Housing Authority of the Town of Southington.

The primary mission of the Southington Housing Authority is to create and preserve affordable housing for low income elderly and disabled persons. The Southington Housing Authority continues to provide safe, decent, and affordable housing and will continue seeking and providing programs and services for its residents to assist them in maintaining independent living styles.

The Housing Authority strives to maintain full occupancy of one hundred eighty (180) units of elderly/disabled public housing. These units are located within the four (4) properties as follows:

1. Lincoln Lewis Terrace at 43 Academy Street, Southington, CT 06489
32 efficiency units, 4 one-bedroom units, 4 handicap one-bedroom units
2. DiCaprio Forgione Terrace at 408 Main Street, Southington, CT 06489
24 efficiency units, 16 one-bedroom units
3. Joseph A. Zdunczyk Terrace at 500 Pleasant Street, Southington, CT 06489
40 efficiency units, 14 one-bedroom units, 3 handicap efficiencies and
3 handicap one-bedroom units
4. General Pulaski Terrace at 6 Carter Lane, Plantsville, CT 06479
24 efficiency units and 16 one-bedroom units

The Southington Housing Authority utilizes HUD's 2020 annual income limits for qualifying elderly/disabled applicants. The maximum annual income limit for one person households is \$54,950.00 and \$62,800.00 for two person households. The waitlist is open bi-annually from January 1st to January 31st and July 1st to July 31st. The Southington Housing Authority adopted the "Rent Stratification" strategy in 2019 put forth by Connecticut Housing Finance Authority (CHFA) to preserve the long-term financial and physical stability of the properties. Under the Rent Stratification strategy, Southington Housing Authority agreed to rent fifty (50) apartments at a minimum \$675 base rent, one hundred (100) apartments at a minimum \$575 base rent, and thirty (30) apartments at a minimum \$450 base rent. This rent strategy requires vacant units to be rented at the \$675 base rent level until the fifty (50) apartments threshold is met. The Executive Director opened the waitlist on October 26, 2020 until further notice for 50% and 80% area median income (AMI) households to fill vacant units at the \$675 base rent level or 30% of their income, whichever is greater. The waitlist was purged in June and July 2020. There are currently one hundred forty-three (143) applicants on the waitlist.

The Southington Housing Authority operates under the General Statutes of the State of Connecticut and in compliance with the regulations of the Department of Housing. CHFA oversees the operation of the Housing Authority. Appointment of four (4) out of the five (5) Board of Commissioners members is made by the Town Manager. The fifth (5th) board member is the Tenant Commissioner, and he/she is elected by the tenants of Southington Housing Authority. The Board of Commissioners meet on the fourth (4th) Tuesday of every month. Due to the COVID-19 pandemic, the board meetings have occurred via Zoom in place of rotating the meetings at the properties' community rooms.

Julie A. Cossette was hired as Executive Director on February 28, 2020. She has eight (8) years of experience in the affordable housing industry and a bachelor's degree of science from Central Connecticut State University's School of Business. Ms. Cossette holds six (6) licenses/certifications from the National Center for Housing Management, Spectrum Enterprises, and Nan-McKay. These licenses/certifications include the following: C3P, Certified Occupancy Specialist (COS), Tax Credit Specialist (TCS), Rental Assistance Demonstration/Project-based Voucher (RAD/PBV), Fair Housing Specialist, and Blended Occupancy Specialist. Julie A. Cossette has experience working with Low Income Housing Tax Credit (LIHTC), HOME, Housing Choice Vouchers (HCV), Veterans Affairs Supportive Housing (VASH), Project-based Section 8, Section 236, Low Income Public Housing (LIPH), and RAD conversions. Ms. Cossette's strategy to successfully manage properties has always been to collaborate with the agencies and public services in the surrounding areas. This includes instituting policies needed, initiating, improving, and keeping communication between residents, property management, and agencies/public services on a regular basis.

Julie A. Cossette manages a team of four (4) staff, an Administrative Assistant, Resident Services Coordinator, Maintenance Foreman, and Maintainer.

The Southington Housing Authority received approval from Eversource on October 15, 2020 for the application submitted for the Multi-family Initiative grant project. The total cost of this project is \$97,916.08 and the Southington Housing Authority's portion to pay is \$10,313.35. The Eversource grant is covering \$87,602.73. Work is scheduled to begin in November and end in December 2020. The work/items included in this project are new GE refrigerators (total of 89), weatherization, insulation in the attics of Carter Lane apartments, air sealing all windows and trim, exterior lighting at Carter Lane, new aerators for all kitchen and bathroom faucets, new hand-held showerheads, replacing light bulbs in all apartments and hallways that are not LED, and the labor to complete this.

The maintenance staff did not complete their regular preventative maintenance inspections due to the COVID-19 pandemic. Southington Housing Authority decided it was unsafe due to the elderly/disabled population it serves.

In place of the annual Rotary Club of Southington's Holiday Party held at a local church, The Rotary will be making food boxes which will be delivered to residents who request them on December 2, 2020. Each food box includes a turkey dinner, mashed potatoes, gravy, corn, cranberry sauce, a slice of pumpkin pie, and a small gift bag of functional items. In order for the Rotary Club to deliver a food box all residents of the properties, the Board of Commissioners unanimously approved a small monetary donation to offset food costs.

I wish to thank the Housing Authority Board of Commissioners for their dedication and commitment in making the Authority a strong asset to our residents and the Town of Southington. The Authority is thankful for the continued generosity and support of the Southington Town Manager, Mark Sciota, his executive assistant, Lara Nichols, The Southington Police Department, The Southington Fire

Department, The Southington Public Works Department, Calendar House, Southington Community Services, as well as our civic leaders and local organizations.

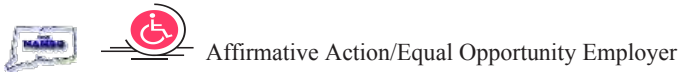
Respectfully Submitted,

SOUTHINGTON HOUSING AUTHORITY

Julie A. Cossette, Executive Director

Board of Commissioners:

Sharon M. O'Brien, Chairperson
Alex J. Ricciardone, Vice-Chairman
Stuart Savelkoul, Secretary
Cheryl Hilton, Treasurer
John F. Walsh, Tenant Commissioner



Affirmative Action/Equal Opportunity Employer

Town Manager's Annual Report 2019-2020

HUMAN RESOURCE DEPARTMENT

Michelle Passamano, Human Resource Manager

The Human Resource Department continues to make great progress in many areas throughout the 2019-2020 fiscal year that include efficiencies and consistency between the Town of Southington and the Southington Public Schools.

Alio, Munis, and Excel Database

In Alio, the department worked together with the purchasing manager of the School District to identify the fields that require data entry for new hires. This update ensures accuracy when inputting employee information. An excel database continues to be a preferred resource to pull reports. During the 2019-2020 school year, this resource was updated to include all employees within the Southington Public School District and is considered a “live” document that reflects real-time employee accounting.

Through the assistance from the Technology Department of the Town, the department participated in Munis training. Munis is predominately used by the Finance Department; however, it also serves as a human resource information system to easily manage personnel data and performance management. Utilizing Munis within the department is the next step for the upcoming fiscal year.

Hiring Process:

Year one of the electronic onboarding process proved to be successful. The Town and School District were at a strong advantage in March 2020 when faced with the COVID-19 pandemic. By already having an online onboarding system developed and in place, the department continued the hiring process for new employees that will start their careers in 2020-2021.

A Google form was developed to track movement of personnel in the School District. Building administrators are required to update the form when there are location and assignment changes, recommendations for hire, and requests for new personnel. Once entered, a notification is sent to the human resource department via email.

School Administrators received additional training that included: *requisition entry, use of pipelines, coordination of interviews* (questions, evaluations of applicants), and *proper notification* to HR department. This process is completed directly within the Frontline Application System making this a much more efficient process that eliminates the use of paper forms.

Application pages were revised to ensure all Town and School District departments can utilize the online application system. This ensures that best hiring practices are consistent in all departments throughout the Town and the School District.

Social Justice Coalition and Diversity Committee Work:

The department was actively involved in the Social Justice Coalition (School District) and the Diversity Committee (Town). A review of best hiring practices was a large part of the work for this department. The Town and School District are consistent with the hiring process and the HR department is actively involved in the review of all new hires.

Training and Networking:

Sexual Harassment Training ~ Current employees must be complete a sexual harassment by October 1, 2020. New employees hired after October 1, 2019, must be trained within six months of hire. The human resource department provided the link to the online training to all Town and School District employees who were required to complete by June 1, 2020. All new hires are required to complete the training, which is part of the onboarding packet.

Customer Service Training ~ Town employees participated in one-of-three sessions offered on December 4, 2019. Highlights of that training included: *professionalism, courtesy, dealing with an angry customer, how to answer the phone with a smile, and the meaning of good service*. Customer services guidelines and employee expectations were distributed on January 22, 2020.

Implicit Bias Training ~ Town Department Leaders participated in an Implicit Bias training on January 22, 2020. The workshop goal was to raise awareness of bias through experiences, videos, and discussions; then, identify the ways in which diversity can enhance the lives of the participants.

Yale Center for Emotional Intelligence Conference with Mark Brackett ~ the HR department had a representative at this annual conference in New Haven on March 2 and 3, 2020.

Town Employee Handbook:

A draft of this handbook is being reviewed by legal counsel and will be available for distribution on September 1, 2020. The handbook was completely revised to reflect current Town practices that align with State guidelines.

Town Job Descriptions:

A full review of all Town of Southington Job Descriptions was completed in November 2019. Input from department heads was gathered and the HR department will continue to update the job descriptions to accurately reflect all positions within the Town.

COVID-19 and the Human Resource Department:

The most unanticipated work that came from the department involved developing creative ways to stay connected with our team of employees throughout the weeks and months that we were no longer dealing with a “normal” working environment. The focus of the department during that time was to provide as much communication as possible to keep employees feeling connected. Regularly, employees received email updates that were encouraging, lighthearted, informational, and engaging.

When presented with a return-to-work date for employees (May 26 for the Town employees and June 8 for School District employees) the HR department developed a Return to Work Policies and Procedures document based on information gathered from the ADA, CDC, Department of Health, Governor Lamont’s Guidelines, OSHA, and Shipman & Goodwin LLP. Upon return, the department met with every department/employee to review the document to ensure the safety protocols introduced were understood. This also provided employees the opportunity to ask questions and share concerns.

The department worked directly with employees who were not able to return to work based on childcare needs and medical needs. Where accommodations were requested the Town and School District evaluated and made adjustments, as needed and available.

Ongoing Work:

The Human Resource Manager recognizes that all work is ongoing and professional development is essential to continue moving the Town and School District forward. The department will continue to work closely with all department leaders, administrators, and staff to establish and build working relationships and effective communication.



Michelle Passamano, Human Resource Manager

July 19, 2020

Date



Town of Southington

Information Technology Department

75 Main St.

Southington, CT 06489

Jay Baker

Director of Information Technology

Phone: (860)-276-6234

ANNUAL REPORT

Southington Information Technology Department

2019-2020

FY20 Operating budget \$993,563

The Information department strives to deliver the highest level of service by utilizing and implementing the most current technology available while operating within our budget. The technology department supports over 250 end users. Our department is responsible for maintaining 284 computers, and 26 servers. We manage all software installs and updates for a variety of hardware configurations. This was a challenging year for sure with having to deal with COVID 19 and ensuring users had the ability to work remotely and hold virtual meetings.

2019-2020 Highlights

Town Hall and Municipal Center

We replaced several end of life servers. The online permitting system allowed contractors and residents to apply for permits without the need to come to the John Weichsel Municipal Center. Inspectors continue to use tablets to perform inspections in the field.

Police Department

The Southington Police department's network and hardware was a major focus again this year. The IT department upgraded/replaced several end of life servers.

The technology department implemented a cloud-based email security and archiving suite.

The technology department will be continuing their replacement plan to upgrade the laptops in the cruisers to replace end of life systems. This will be a multi-year project.

Fire Department

Company 5 had a major technology upgrade to the building in preparation of being manned full time

Security

Through the use of spam filtering and anti-virus software, we were able to stop (91.7%) of unsolicited messages from reaching users inboxes. We also prevented Trojan type viruses from infecting our network which could have caused many hours of downtime. E-mail continues to be the most widely used network resource.

World Wide Web URL: <http://www.southington.org>

GIS

The IT department works with Tighe & Bond to ensure we have the most up to date maps available. The GIS system benefits public works and elections departments, 911, law enforcement, assessor's offices, and many more departments. GIS consistently delivers a return on investment including cost avoidance; time savings; increased accuracy, productivity, and revenue; and better decision making.

Up Time

Critical servers requiring 24X7 up time 99.9%. The only downtime was for the scheduled installation of software and patches. Ensuring critical devices are always up guarantees resources needed by our first responders are available when needed. Other critical devices such as e-mail servers are an important asset used to communicate during emergencies.

Respectfully submitted



Director of Technology

annual report

Southington Public Library



SOUTHTON PUBLIC
LIBRARY AND MUSEUM

255 Main Street, Southington
southingtonlibrary.org
860-628-0947



our mission

The Southington Public Library provides resources and services for lifelong learning and enrichment to serve all of our community.

board of directors

Mary Baker, *Chair*
Walter Grover, *Vice-Chair*
Mark Lajoie, *Secretary*
Terry Gomez-Lombardi, *Treasurer*

Johanna Furgalack
Joanne Kelleher
Fran Meade
Patricia Queen
Tina Riccio

library staff

Kristi Sadowski, *Executive Director*
Sandy DiCicco, *Assistant Director*
Billie Gaber, *Head of Cataloging*
Shelley Holley, *Head of Circulation*
Molly Virello, *Head of Children's Services*

Tiffany Atkins, *Secretary/Bookkeeper*
Michelle Baker, *Reference Librarian*
Victoria Barrette, *Children's Librarian*
Jasmine Cedeno, *Library Assistant*
Stanley Chmielewski, *Custodian*
Elizabeth Chubet, *Programs/Publicity*
Joanne Cyr, *Technical Assistant*
Shane Dipietro-Bean, *Page*
Lynn Gardner, *Reference Librarian*
Coby Goyen, *Page*
Nicole Kent, *Reference/Teen Librarian*
Katee Mello, *Library Assistant*
Susan Meneo, *Library Assistant*
Lynn Pawloski, *Children's Librarian*
Deb Salerno, *Library Assistant*
Jessica St. Pierre, *Library Assistant*
Madison Whillock, *Page*
Michael Zienka, *Page*

SPL ANNUAL REPORT, 2019-2020



Author Visit

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Cover Photo: Returned Items in Isolation

at a glance

Circulation

Adult Collection	173,153
YA Collection	9,481
J Collection	102,628
Miscellaneous	2,146
Print Collection	186,424
Audio*	26,101
Video*	71,125
ILL** Borrowed	16,740
ILL** Lent	17,850
Total Physical	247,430
Total Digital	39,978
Total Circulation	287,408

Programs and Attendance

	In-Person	Virtual
Adult Programs	152	17
YA Programs	44	13
J Programs	291	92
Adult Attendance	5,291	86
YA Attendance	206	27
J Attendance	9,352	896
		Total
Total In-Person Programs		487
Total Virtual Programs		122
Total Attendance		16,662
Recorded Program Views***		14,987

Collection Size

Adult Print	39,412
YA Print	4,299
J Print	29,703
Audio*	6,431
Video*	15,065
Miscellaneous	760
Total Print	73,344
Total Non-Print	22,256
Total Collection	95,600

Usage

Registered Borrowers	17,133
New Borrowers	1,409
Renewals	2,782
Annual Visits	137,737
Days Open	209
Reference Questions Answered	29,475
Computer Use Sessions	11,051
Kids Educational Game Computers	4,372
Notarizations	102
Book Clubs Provided For	104
Website Visits	82,881

*Adult, Young Adult, and Teen

**InterLibrary Loan

***During the months of March-June

executive summary



2019-2020 was a year of learning, change, and innovation. Six of the nine members of the Board of Directors were newly appointed in November 2019 and spring 2020. There were changes in Department Heads and, of course, the COVID-19 pandemic substantially altered how services were delivered and what those services were.

The Library building proper was closed for three months, however the virtual library, or SPL @ Home, never closed. It is always extremely important to the staff, but especially during the pandemic isolation period, to ensure the community had access to important resources. During this time we saw a huge jump in digital circulation and social media engagement. New patrons discovered the Library as well—finding virtual methods of access far more accessible and learning about programs through our increased social media presence. We acknowledge only reaching the

portion of the community privileged enough to have internet access and devices—and the library exists to serve all people.

It remains difficult not to see our patrons and offer them services in the way they are accustomed. We miss them and the interactions that drew many of us to this profession.

However, the new systems established to ensure social distancing and other safety measures are all quite labor intensive—keeping staff busier than ever.

Staff also used this opportunity to evaluate services and revitalize departments with new or altered services to best meet needs during the pandemic and for future evolution as services stabilize. There is nothing in recent history to use as a basis for establishing library services during a pandemic; we relied on each other and colleagues at other libraries to create a system to offer digital resources,

virtual programs, and access in an entirely new way.

Usage statistics are generally down from previous years, which is an expected effect of the pandemic. However, the Children’s Department still managed to offer more programs than the previous year, and the attendance for adult programs grew by over 25%.

COVID-19 so drastically changed how the Library operates it is hard to remember its impact was only on the last quarter of the year. Prior to March, Library operations continued as in past years. An emphasis was placed on outreach and partnering with other local organizations. The library was present at all Southington Public School open houses, at various preschools monthly, and at Bread for Life weekly. Programming expanded to reach underserved populations such as the intellectually disabled and to better fit into the lives of working families by offering more activities on Saturdays.

The Director and Board of Directors diligently worked on a new building plan and raising awareness of building needs within the community.

Respectfully,

Kristi Sadowski
Executive Director

The Southington Public Library staff is professional and very talented. Many participate in library associations and volunteer in our local community.

Staff has worked extremely hard during COVID to introduce new services to Southington residents. I believe I speak for the entire board to say that we are proud to serve on this very active board, leading the movement to obtain funding for a new library facility.

Mary Baker, Chair
Southington Library and Museum
Board of Directors



highlights

I SOLVE MYSTERIES.

I listen carefully to ensure you always leave with answers to your questions.



purpose posters

During the Annual Staff Day, posters were made explaining what each staff member contributes. These were hung in the program room for all visitors to see.

WHAT DO YOU DO AT THE SOUTHWINGTON LIBRARY?

I LIKE TO DIG.

I like to help you dig deeper in order to find out more about your family history.



SOUTHWINGTON PUBLIC LIBRARY
How can we help you?

WHAT DO YOU DO AT THE SOUTHWINGTON LIBRARY?

I'LL BRIGHTEN YOUR DAY.

I share a laugh and lend a smile, or an ear, to any patron who needs it.



SOUTHWINGTON PUBLIC LIBRARY
How can we help you?

WHAT DO YOU DO AT THE SOUTHWINGTON LIBRARY?

I MAKE YOU FALL IN LOVE.

I help kids find books they enjoy and discover a love of reading.



SOUTHWINGTON PUBLIC LIBRARY
How can we help you?

WHAT DO YOU DO AT THE SOUTHWINGTON LIBRARY?

YOU MATTER TO ME.

I create lasting relationships with patrons while always smiling and staying positive.



SOUTHWINGTON PUBLIC LIBRARY
How can we help you?

WHAT DO YOU DO AT THE SOUTHWINGTON LIBRARY?

I PRIORITIZE.

I choose items to catalog in order of demand and importance to patrons.



SOUTHWINGTON PUBLIC LIBRARY
How can we help you?

Magical Treats Club



magical treats club

This monthly program for ages 7-12 debuted in October and celebrated a variety of children's books and encouraged imagination and cooking. It was incredibly popular and consistently had wait-lists as soon as registration opened.

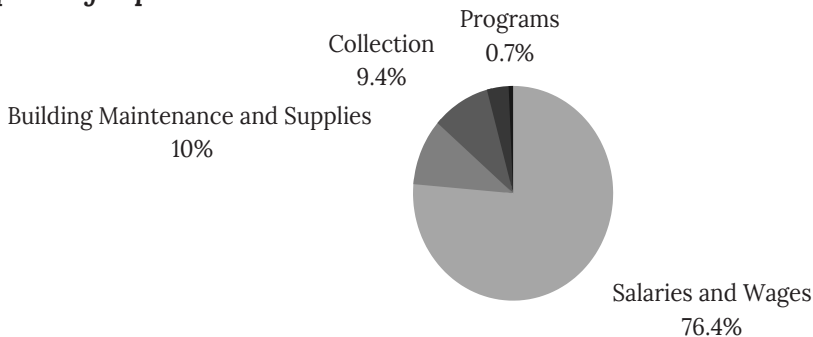


circulating instruments

Families are always looking for something to do and we help by encouraging experiences without a large investment. The musical instruments collection reaches a new audience through more focused/screen free play and enrichment. Popular choices are the ukuleles, guitars, and keyboards.

finances

Operating Expenditure Breakdown



The Southington Public Library is a department of and funded in full by the Town of Southington. Funds are spent judiciously and the Library benefits from several group purchasing contracts. Certain projects and services are funded by other sources including an endowment at the Community Foundation of Greater New Britain. The Library accepts donations to the endowment and Capital Needs Fund, through the foundation and through the Library for memorials donated for specific areas of the collection.

Funding Sources

Operating Budget	\$1,458,899.58
Connecticard State Grant	\$3,729.00
Endowment - CFGNB	\$4,591.82
Donations	\$5,716.50

friends of the library

The Friends of Southington Library Used Book Store, located on the lower level of the Library, is the place to go when you need to purchase high-quality used books. Through this store, and an Annual Membership Drive, the Friends of the Southington Library raise funds to support Library programs, services, and initiatives not covered by the operating budget. In Fiscal Year 2019-2020, the Friends of the Library spent \$11,017.21 on services for the community. The Library Board and Staff are grateful for their dedication and substantial contribution to services.

circulation

The Southington Library had the 5th highest circulation out of 30 libraries in the Library Connection, Inc. consortium. However, circulation was down this year, most likely due to the COVID-19 pandemic and 2.5 month closure. During that time, emphasis was placed on digital borrowers rather than physical materials.

Digital circulation increased 18.6% and accounted for 13.9% of all circulation, which is an increase from 8.9% last year.

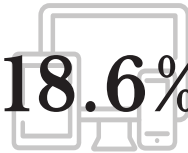
e-Resource cards were provided to all Southington Public Schools for classroom access to digital resources.

Dementia Friendly Library Cards, offering a longer loan period, were created allowing patrons experiencing cognitive change an appropriate amount of time to enjoy materials.

Total FY 2019-2020 Circulation: 287,408



51% *Increase in new
Library Card
registrations.*



18.6% *Increase in
Digital
Circulation.*

user experience

We strive to constantly improve access and user experience. This year residents were able to register for a library card online and have instant access to our digital resources. There was an increase of 51% in new patron registrations from last year.

The Homebound Delivery Program was announced in June. Four patrons have registered thus far for contactless pickup and delivery from their front step.

Staff worked to create bibliographies on popular topics to help patrons access the resources they were interested in faster.

The Children's Department started an online programming calendar on the Facebook page showcasing upcoming digital programming.

collections & cataloging



Items waiting to be cataloged.

New Item Types Added

- Musical Instruments
- Games
- Vinyl Records
- Record Players
- Playaway Launchpads
- Rubber Stamp Kits
- Cricut
- Jigsaw Puzzles
- Nintendo Switch
- Children's Board Games

New Museum Passes

- Mystic Seaport
- Pez Museum
- Old Sturbridge Village

Collection Growth

August 2019 - 413 Juvenile Fiction Cataloged
November 2019 - 124 Adult Fiction Cataloged
January 2020 - 127 Adult Fiction Cataloged
June 2020 - 167 Adult Fiction and 122 Juvenile Fiction Cataloged

Cognitive Change Collection

The Cognitive Change Collection, including Memory Kits, books, magazines and tactile items, was created to make resources for people living with dementia and their caregivers easier access. The selection of materials was carefully selected to enhance the at home experience with caregivers and loved ones.

Top Circulating Items



264

Fiction Book



258

Misc Items



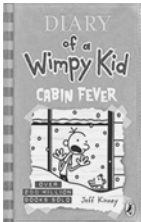
242

Non-Fiction



227

Magazine



105

Children's Item



92

Movie

reference

Reference Department Services

- Research Assistance
- Business Center Access
 - Computers, Printing, Scanning, Faxing, WiFi, WiFi Printing
- Computer Assistance
- InterLibrary Loan
- Notary Services
- Local History Room
- Genealogy
- Proctoring

Selected Databases

- ResearchIT CT
- EBSCO
- Ancestry.com
- Reference USA
- JobNow
- LawDepot
- Creativebug
- Universal Class
- Mango Lanugages
- DMV Practice Tests

The Reference Department provides access to multiple services and databases in addition to instruction on how to use and access. They also work in conjunction with the Adult Programmer and present many educational and interesting programs annually.

Staff attended a number of census roundtables and genealogy roundtables and conferences, and created from scratch a program featuring the history of the census and covered the basic format of the census.

The Local History room has been reorganized, many photographs and articles have now been digitized, and collections not necessarily pertinent to the Town of Southington will be gifted to their rightful homes.

United States®
**Census
2020**



Cemetery Walking Tour.



adult programs

169 Program for Adults 5,377 Attendees

Intergenerational crafts have been increasingly popular and rewarding. Teens, adults, and senior citizens join craft meetups and create something together including Galaxy Glasses and Celestial Scarves.

We partnered with the Barnes Museum to present a walking graveyard tour hosted by Bonnie Plourde. Her knowledge of St. Thomas cemetery was amazing and everyone learned a great deal. This event was well attended and attracted new library users.

Poets on Poetry, co-sponsored by the Connecticut Poetry Society, was a new initiative that sparked a following of its own and was presented to the community completely free of charge.

Lunch and Laughs is a group created specifically for seniors. The fundamental basis of the group was to get active seniors together for lunch and activities such as community outreach projects, crafts, and speakers.

Movie Night for Adults with Special Needs allow participants to enjoy a movie with friends and caregivers in a safe and welcoming environment.

The participants in the Veterans Coffee Hour held a donation drive for our troops. This effort led to the collaboration with a middle school student Arjun Durani who ran a drive at DePaolo Middle School and his neighborhood.

Well Attended Programs

- Self Defense Classes
- Bingo for Books
- Crafts
- Movie Matinees
- Movie Nights for Adults with Special Needs
- Essential Oils
- Musical Events
- Medium Tracy Timbro

*Photos from top to bottom:
ARC Concert, Book Scents, Adult Craft Night*

teen services



Teen Advisory Group, Friendship Bench

New Initiatives

The Teen Advisory Board was a joint effort between the Southington Public Library and both Middle Schools. Librarians visited each school monthly for projects and program planning. A field trip to the Library was held in December 2019.

Intergenerational craft programs for teens and adults allowed teens and their parents to bond over a shared experience.

Space Upgrades

Local teens Kayleigh McHale and Alexa Simoniello donated a friendship bench as part of their Girl Scout Silver Award. The bench advocates for unity and equality.

A Maker Cart was added to the space providing access to self driven projects.

New seating was provided for the Playstation gaming area.

57 Teen Programs

233 Attendees

Exciting Programs

- Tween Coding Camp with Spencer Li
- Drawing Classes with Brenna-Lea Whary
- Teens participated in the annual Kid's Craft Sell-aboration for the first time.
- A DIY Spa was held as a way for teens to create unique gifts and products by mixing and matching scents.
- Tween's planned, constructed, and reworked moon rovers from cardboard, rubber bands and pencils.

children's services



Exciting Programs

- We partnered with a local author who wrote a children's book, Bobby B. Button, about her child with a disability. She held a popup and book signing.
- A Baby Bounce program which included simple songs and movements and broadened our audience base to include more programming for the 0-2 group.
- New programs were offered for older kids, 7-12 year olds, as well. These included Coding and Magical Treats and provided older kids with something fun to do that also involved them being social.
- Pre-School Pop-Ups were another new addition and featured a preschool age appropriate learning-based craft.
- Sticky Sticky Bubblegum, a program to thank our community in partnership with the Margaret Griffin Childcare Center, was piloted as a way to introduce kids to those whose jobs make Southington great. The Highway department talked about their work and the kids sent thank you cards to all of the workers.

*383 Kid's Programs
10,248 Attendees*



New Initiatives

- Efforts were made to reach an audience through more focused, screen free play, and enrichment. Circulating boardgames, toys, and musical instruments were added to the collection.

*Photos at top: Sticky Sticky Bubblegum, An Animal Visitor, Comic Con
Photos on Side: IG Baby*

summer reading 2019



2,775 adults and 623 children (3,398 total) entries were submitted at the Circulation Desk for summer reading participation. This required borrowing an item (using your library card or attendance at certain programs). Prizes were provided by local establishments and our thanks go out to them.

82 Teens read a total of 38,141 minutes this summer. The grade with the most registered was 6th and the largest number of minutes read was by 7th grade.

Kid's Summer Reading registration increased by 6.9%. Kid's Summer Reading participation increased by 19.4%. Summer Reading program attendance increased by 28.47%.

social media & communications

The digital newsletter was revamped and our presence on social media was increased. The DinoVember Instagram campaign was once again very popular, as were all the IGBaby posts. The Children's overall Social Media presence has also grown this year – most significantly through Instagram; we gained 300 followers on our Instagram Page from July 2019 to June 2020. (133 Facebook Followers over that time)



community engagement and outreach

Public Schools

- All 12 Southington Public School Open Houses were visited by Library staff. 95 individual cards, including renewals, were issued.
- The Library participated in the Hatton Elementary School Read-a-Thon.
- Summer Reading Flyers were sent through the schools to families, posted on the Public Schools Website and sent home through the school lunch program.
- The Teen Advisory Board was created in partnership with the two middle schools and Media Specialist.
- The Teen Services department partnered with the Southington High School World Language Department to promote the Foreign Films and Food teen program.

Welcome to the Library

- The Annual Food for Fines Program donated 135 bins of food and 200 knitted items to Community Services and the Southington Animal Shelter.
- The Library coordinated with a local ESL teacher to bring groups of students to the Library and get them library cards.
- The Pre-School showcase was moved to a Saturday to allow more parents to attend.
- Hartford Healthcare offers health and wellness webinars through the Library.
- The Library continues to partner with LiveWell for Memory Cafes.



Students at an Open House Getting Library Cards, Library Booth at the Healthy Family Fun Fest

Around Town

- Patrons at Mulberry Gardens received monthly material delivery.
- Outreach activities at the Orchards were planned.
- Visits to preschools increased with librarians visiting monthly the YMCA, Margaret Griffin Childcare Center, Sothington Catholic, and Village Green, bringing storytimes and activities.
- 180 Literacy Kits were distributed through Bread of Life during the summer.
- Librarians were at the Healthy Family Fun Festival passing out information and 6 boxes of children's books donated by the Friends of the Library.
- Staff visited Bread for Life weekly to host a coloring club. A graphic novel book group was also offered.

professional development

The Staff of the Southington Public Library are committed to providing the best service to our community and are constantly learning new skills and continuing their education to create new and better options for Southington.

New Department Head

After 28 years at the Southington Public Library, Cindy Wall, Head of Children's Services, retired in March 2020. Her dedication and innovation have left a lasting mark on the Library.

Molly Virello subsequently accepted the position of Head of Children's Service and is bringing new energy and excitement to the department.



Staff Involvement in Professional and Community Organizations

Victoria Barrette - Spoke at the CLC Virtual Programming Showcase.

Elizabeth Chubet - Serves as a Dementia Friendly Southington Stakeholder and Southington Community Stakeholder.

Sandy DiCicco - Is a member of the Library Connection Inc. Museum Pass Taskforce.

Shelley Holley - Is a Connecticut Library Association Board Member, CLA Customer Service Committee Chair, and spearheaded Customer Service mini-Conference.

Lynn Pawloski - Serves on Margaret C. Griffen Child Development Center Board of Directors and Presented *Comfort the Child* for Hartford Healthcare.

Kristi Sadowski - Serves on the American Library Association Rainbow Book Selection Committee.

Molly Virello - Serves on the ECCS Board, and the Elementary Nutmeg Selection Committee. Is a Graphic Novel Reviewer for Diamond Bookshelf, and presented at the New England Library Association and the CLC Virtual Programming Showcase.

Conferences, Training and Webinars Attended by Staff

Fine Free Libraries, OCLC Dewey Update, LCI Sierra Systems Training, LCI Circ Supervisors, Group, CLA Technical Services Meeting, Virtual Public Library Association Annual Conference, Social Media as a Tool to Advocate Diversity and Inclusion, Civil Legal Justice: The Crucial Role of Libraries, Community Health Challenges: Training, Language, and Programming for Libraries, Managing Anxiety and Stress in Times of Uncertainty, Public Libraries and the Opioid Crisis, The Science of Social Distancing, Fake News vs. Credible News Sources, How to Add Movement to Library Programming, Mental Health and Public Libraries: How to Create a Positive Impact in Your Community, ReferenceUSA Training, Libraries and the LGBT+ Experience, RAILS Be a Talking Book Ambassador, Learn How Talking Books Can Benefit Your Community, Welcoming Generation Z to Our Libraries, The Healing Library: Responding to Trauma in Your Community through Non-Traditional Lending, Feel Good, Do Good: How Offering Physical Literacy Programs at Your Library Can Change Your Community, Great Reads for Not So Good Times, Virtual CLC Meetup, Virtual Programming Best Practices, Teen Services with Impact, eGo Setup and Training, How to Avoid Burnout, Teen Growth and Development, Dog Friendly Libraries, Genealogy Roundtables, Polish Genealogical Society of Connecticut, Northeast Bi-Annual Symposium, ILL Roundtables, Reference Service Roundtables, Virtual Summer Library UnConference, Leadership Conference, New England Library Association Annual Conference, New York ComicCon, YA Roundtables, The Future is Now: Virtual, Augmented, and Mixed Reality in Public Libraries, Children's Librarian Roundtables, STRETCH Your Storytime! Supporting Early Learning with Yoga and Movement, Avoiding New Manager Mistakes, All Aboard Kindergarten, Count Your Impact: Getting Starting with Outcome-Based Evaluation, Basic Graphic Design for Library Staff, Stop Stress and Keep Moving Forward, Rules for Rising Leaders, How to Keep Library Projects on Track, Creating a Tween Collection, Stepping Gently Outside Your Comfort Zone, Imagine Your Story: Ideas & Tips, Public Libraries and Schools: Creative Ways to Building Successful Partnerships, Readerzone Training, Multiple COVID-19 Webinars on topics relating to Library Services, and publisher Book Buzzes.

infrastructure and building project

Maintaining the Current Facility

The Building at 255 Main Street was built in 1974 and its infrastructure is well beyond the useful lifetime intended and has begun to fail, causing costly repairs.

Substantial repairs to the HVAC system were needed early in the fiscal year. Funds were transferred from other areas, and an additional appropriation was provided by the Town.

There were additional repairs needed when an outside transformer tripped and caused malfunction in the electrical and HVAC systems.

The Library was able to give the Cafe a refresh by acquiring gently used lounge seating and stacking chairs from other libraries.

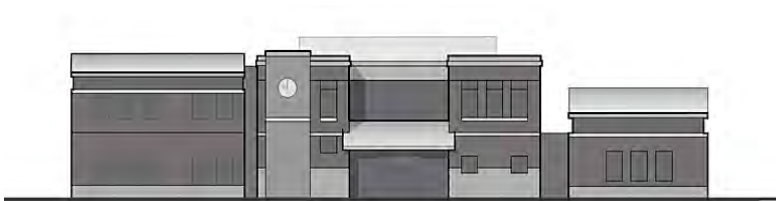
Many of the walls in the basement and in the stacks below the mezzanine were painted, brightening the area.

Building Project

The Board of Trustees formed a planning committee in July and recommended an architect to the Town Council for a future building project.

Jeff Hoover of Tappe Architects was hired and a building program and concept design were created incorporating Board, staff, and public input. A survey of the community received 1,311 responses.

A recommendation for a facility no smaller than 25,500sqft was brought to the Town Council for review.



covid-19

In early 2020 a novel coronavirus caused a world-wide pandemic. The Library building closed to the public at 5:30pm on Monday, March 16, 2020. All staff were instructed to work from home beginning on March 23, 2020, with the exception of the custodian. Virtual programs, information dissemination, and digital resources were the primary services offered during this time. Staff returned to the Library on May 26, 2020-services have been increasing since.



March, April and May

During the remainder of the week that staff were in the building, but the public was not, curbside material pickup was offered. 426 items were borrowed using this service during that time.

After that week, focus shifted to digital resources. An online card application for residents to request limited e-resource library cards was created. Additional funds were reallocated for digital media through hoopla and OverDrive. This included a large addition of children's materials. Staff were available by email to answer questions and provide book recommendations.

Staff met virtually on a weekly basis as a whole and within their departments. They quickly acclimated to virtual services and began a daily e-mail update of the programs happening each day. Patron favorites were weekly trivia quizzes, escape rooms, and cooking and craft tutorials. Theme weeks such as superheroes, Star Wars, and Harry Potter were used. Primary platforms were Zoom, Facebook, and YouTube.

This is awesome, what you're doing—I love it! Thanks for caring about all of us in the community and providing these services to help things seem more “normal” during such a bizarre time.

- Amy & bored, lonely, angry-at-Mom-for-not-letting-them-have-friends-over kids

June and July

Once back, safety of staff and patrons remained paramount. The building remained closed to the public, but staff continued to provide the best possible service under these conditions. They also took advantage of the time to do some deep cleaning and reorganization.

On June 8th, On-Demand Material Pick-Up resumed. Patrons were able to access library materials by calling to request or placing holds online and retrieve them using this contactless service.

Understanding that not everyone would be able to access the library during limited hours, a set of lockers for after-hours pickups were installed. A Homebound delivery program was also established allowing for contactless door stop delivery for those unable to leave their homes.

The Summer Reading Program, Imagine Your Story, began on June 22. In addition to programs being held via Zoom, Take and Make crafts for adults and teens and Children's Programming Kits were available weekly. Each kit contained everything needed to participate in the project from home. Videos were made, but not required and the kits could be done screen-free if so desired. The videos received more views than kits provided leading to the theory that families were taking advantage of the projects without the kits--using easy to find materials was a necessity in their creation.



Re-Organizing the Local History Room

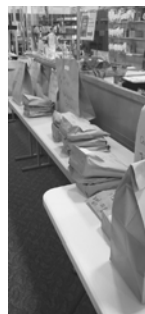
1,386 Pickups

4,211 Items

*189 Online Card
Registrations*

*30 After-Hours
Locker Pickups*

Other virtual programming options including weekly Book Bites book group with texts available through the digital resources, video tutorials on how to access and use digital resources, Button Mashing (virtual teen gaming), Book Talks with Librarians, Zoom Memory Cafe, Storytime, Baby Bounces, and much more.



*From Left to Right: "Take and Make Kits,
Creating Virtual Programs, Material Pickup Staging*

annual report

The Barnes Museum



A HISTORY OF TIME

85 N. Main Street, Southton
thebarnesmuseum.org
860-628-5426



our mission

The Mission of the Barnes Museum is to preserve Southington's history for future generations through careful preservation of the Bradley Barnes Homestead and its contents.

our vision

The Barnes Museum will educate, entertain and inspire a diverse audience by maintaining and providing access to the Bradley Barnes Homestead and its contents in keeping with the explicit wishes of benefactor Bradley Barnes. The Museum will encourage people to explore Southington's history through its collection of artifacts and documents.

board of directors

Mary Baker, *Chair*
Walter Grover, *Vice-Chair*
Mark Lajoie, *Secretary*
Terry Gomez-Lombardi, *Treasurer*

Johanna Furgalack
Joanne Kelleher
Fran Meade
Patricia Queen
Tina Riccio

museum staff

Kristi Sadowski, *Executive Director*
Bonnie Plourde, *Outreach & Preservation*



Museum Grounds

contents

Executive Summary

Finances

Events

COVID-19

Visits

Tours Given	206
Tour Attendees	669
Researchers	21
Events	25
Event Participants	2,648

Cover Photo: The Victorian Lady at Good Ole Summertime

executive summary



*Former Curator, Marie Secondo
Presenting at the Historical Society*

The Barnes Museum took off with new energy in July 2019. A focus was placed on raising awareness and bringing more individuals to the Museum. New and exciting events joined the Museum's traditional offerings.

Fall and Winter were busy seasons for the Museum. The two person staff relied heavily on the Friends of the Barnes Museum and a core group of

volunteers to assist in providing tours, and setting up the elaborate holiday decorations-setting the stage for a robust docent program to come.

For the first time ever, the Bradley and Barnes family diaries were placed on exhibit in September and were featured throughout the holiday season. This written documentation, which brings the homestead and artifacts to life, are key pieces of the Museum's collection.

In January, Marie Secondo, curator of the Barnes Museum for the past 16 years, announced her retirement in late February. Coupled with the beginnings of the COVID-19 pandemic and a hiring freeze, efforts to fill this position were placed on hold.

The COVID-19 pandemic provided an opportunity for the Museum to focus on social media outreach and grow its online following by continuing the trend of offering new and exciting virtual programs.

finances

Funding Sources

Operating Budget	\$ 93,569.33
Barnes Museum Trust	\$ 6,577.27

Revenue

Events	\$ 2,738.60
Donations	\$ 247.00
Library Passes	\$ 75.00
Tours	\$ 2,377.39
Gift Shop	\$ 189.00
Property Rental	\$ 100.00

events



The 18th Annual **Taste of Southington** was held in August. Unlike recent years, the weather was perfect for most of the event, and it was extremely well attended. The first floor of the Museum was showcased, Dave Zoni provided entertainment and 9 restaurants participated.



Marie Secondo presented **The Barnes Museum...A Unique Historical Treasure** to the Historical Society in September. This presentation featured oddities from the collection and focused on how the diaries, letters, receipts and other documents bring history to life.

In September, the Barnes Museum truly brought history to life with a **Living Museum** featuring 5 members of the Bradley and Barnes Families.



The **The Apple Harvest Festival** once again brought crowds to the Museum grounds. The Carousel was a popular attraction as was Pumpkin Decorating for little ones.

The **Antiques Appraisal Night** was once again held in October. 40 attendees brought 72 items.

31 families attended **Meet Santa and Mrs. Claus** in December. There were holiday raffle baskets and family portrait photo sessions with John Atashian.



White Christmas in the Community was once again a popular town wide event, with hundreds touring the Museum and the immaculate holiday decorations.

Tea Parties were held to celebrate the Harvest, Holidays, and Valentine's Day.

*Photos from top to bottom:
Taste of Southington, Living Museum, Pumpkin Decoration at the
Apple Harvest Festival, Meet Santa and Mrs. Claus.*

covid-19

The Barnes Museum shut its doors in March 2020 due to the COVID-19 pandemic. Intent on bringing culture, entertainment, and normalcy to the community, a vibrant schedule of virtual programs was created.

Featuring the 1914 Steinway Player Piano, **Songs of the Steinway** was born. Each day, Monday through Friday, a new song was shared on Facebook, YouTube, and Instagram.

Wednesdays featured the popular **What is it Wednesday** program where interim curator, Bonnie Plourde, would go live on Facebook to talk about an element of Southington's history connected to the Bradley and Barnes families. Viewers had the opportunity to ask questions in real time. This program featured several town locations including Oak Hill Cemetery, Bradley Mountain Farm, the Historical Society, and Lake Compounce.

Partnerships were very important and a series of videos on how to create your own board games were made in between the Museum and Southington Public Library and shared with the Southington Y. These complimented an online Board Game Exhibit featuring games from the family.

Daily social media updates and new programming increased awareness of the Museum.



What is it Wednesday

In June the Museum opened to tours by appointment. A new online booking software was implemented. It allows for reminders to visitors and encourages reviews.

Programming adjusted to a new schedule of Songs on the Steinway on Monday and Friday, Trivia Tuesday relating to an object that is part of What is it Wednesday, and finally, reminders of the past with Throwback Thursday commemorating moments in the Museum's history.

Great virtual tours, information, and music. I am so enjoying this new discovery so close by - can't wait to actually visit. Thank you for all that you are doing and sharing with everyone.

Paula of Wallingford

Thank you for being a shining beacon during this time of challenge! Thank you Barnes Museum!

Bettina Stopford



PLANNING AND ZONING DEPARTMENT

MUNICIPAL CENTER – 196 NORTH MAIN STREET
SOUTHINGTON, CONNECTICUT 06489 (860) 276-6248

2019 – 2020 ANNUAL REPORT SOUTHINGTON PLANNING AND ZONING COMMISSION

The Planning and Zoning Department staff provides support services and technical assistance to the Planning and Zoning Commission (PZC), the Conservation Commission and Inland Wetlands Agency (CC/IW), the Zoning Board of Appeals (ZBA) and the Open Space Committee. The staff also answers public inquiries regarding community planning, development, preservation and land use regulations. The staff of the department interacts with local residents, developers, attorneys, engineers, architects, surveyors and other allied professions and reviews permit applications which are submitted to the local land use boards and commissions for review, as well as zoning permits for new and revised structures and related land use activities. Staff is also responsible for inspecting all construction and site development activities and issuing compliance authorizations on projects upon completion. Staff also provides support for various subcommittees created for regulation revision and policy reform on an as needed basis.

The Chairman of the Planning and Zoning Commission is Robert Hammersley. Robert Salka is the Vice-Chair and Peter Santago is the Secretary. The other Commission members are Jeffrey Gworek, Susan Locks, James Macchio, and Christina Volpe. The alternates are Theresa Albanese, Joe Coviello, Caleb Cowles and Stuart Savelkoul.

In addition, the PZC reviewed 49 applications during this FY which is a decrease from 73 during FY 18-19. The applications included 3 zoning text amendments, 3 zone boundary change, 2 subdivisions or re-subdivision reviews, 2 floodplain filling applications, 1 home occupation application, 18 special permit applications and 20 site plans for commercial and industrial projects. During the same period, the Planning and Zoning Department issued 420 zoning permits for new construction and renovations to existing structures and other land use related activities. This permit activity is a slight decrease from 435 in FY 18-19.

The Planning and Zoning Commission meets in the Municipal Center Assembly Room, 196 North Main Street, on the first and third Tuesdays of the month at 7:00 p.m., except when a holiday interrupts the normal schedule. The meetings are open to the public.

Due to the COVID-19 Pandemic during the latter half of the FY, staff and the commissions successfully conducted meetings remotely via web-conference means to ensure adequate and efficient processing of applications and continued support of economic development initiatives.

Respectfully submitted,
The Planning and Zoning Commission



BY: Robert A. Phillips, AICP
Director of Planning and Community Development

Department of Police

JAMES VERDERAME, Sr., CHAIRMAN
JAMES SINCLAIR, VICE CHAIRMAN
DAVID DELLAVECCHIA, SECRETARY
STEPHEN PESTILLO
STEPHEN KALKOWSKI



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JOHN F. DALY, CHIEF

Southington Police Department Annual Report Fiscal Year 2019-2020

Mission Statement

The Mission of the Southington Police Department is to protect and serve the community, in addition, enforce laws and ordinances, provide information and/or direction to people in need and to promote a feeling of safety and security for all members of the community. The Southington Police Department will work in cooperation with the community to preserve and improve the quality of life, making the Town a safer, more pleasant place to live, work and visit.

The Board of Police Commissioners, through this annual/fiscal report, would like to reflect, with the citizens of Southington, upon the accomplishments and activities of the Police Department during the past fiscal year. The Southington Police Department members are committed to continuing their efforts to control criminal activity, traffic violators, improving public service and a renewed effort to expand the department's crime prevention activities in our ongoing effort to keep our community a safe place to live.

John F. Daly is the Police Chief for the Town of Southington. Chief Daly is in charge of the overall operation, development, and growth of the Southington Police Department. His primary focus is to make sure the Southington Police Department operates properly and carries out its mission. Under Chief Daly's command, the Southington Police Department continues to improve police services to the Southington Community while maintaining the police department as a primary stakeholder in the Town of Southington.

Chief Daly is a member of the Police Officers Standards and Training Council (POST), which has three main functions for Connecticut Municipal Law Enforcement. These functions are shown below:

The Police Officer Standards and Training Council provides innovative, credible, and responsive high quality basic, advanced and specialized training to Connecticut police officers in a fiscally responsible manner and in amounts sufficient to enable them to acquire the knowledge and skills necessary to serve the public with commitment, empathy, and competence.

The Council develops, adopts and enforces professional standards for certification and decertification of Connecticut's police officers, in a manner consistent with the law, considerate of the regulated community and uncompromising as to basic values and ethics.

The Council is charged with developing, adopting and revising a comprehensive standards program for local law enforcement units, to grant accreditation to those units that demonstrate their compliance with such standards, and to conduct assessments to determine such unit's compliance with such standards.

The Board of Police Commissioners is a five member appointed board consisting of a Chairman, Vice-Chairman, and Secretary and two board members. The Board of Police Commissioners elected Commissioner James Verderame to Chairman, Commissioner James Sinclair to Vice Chairman and Commissioner David DellaVecchia to Secretary. Police Commissioner Steve Pestillo and Police Commissioner Stephen Kalkowski complete the five member commission.

During the fiscal year the Southington Police Department had two (2) retirements that accounted for over 43 years of Public Service. We would like to thank;

- Officer Jeremy Busa.
- Officer Thomas Gorr.

For their outstanding service to the Southington Police Department and the Southington Community. These family members will be missed along with their experience and dedication.

During the fiscal year we worked to fill our vacancies and those processes led to the hiring of the following:

- New Recruit Officer Deemi Beljean.
- New Recruit Officer Steven Schlitten.
- New Recruit Officer Derek Madird.
- Officer Joseph Richard came to us as a certified police officer from the University of Connecticut Police Department with a diverse set of police skills.
- Officer Hannah Turci came to us as a certified police officer from the Naugatuck Police Department with a diverse set of police skills.
- Samantha Ruffino was hired as a Public Safety Dispatcher during the fiscal year. Samantha is well versed in Public Safety Dispatch having previously worked for the Plainville Police Department. Samantha is hardworking and community centered.

Sergeant Steven Cifone was promoted to the rank of Master Sergeant during the Fiscal Year.

Wendi Roy moved from the Communication Center into the Records Division during the Fiscal Year. Wendi was a hardworking outstanding dispatcher and brings that skill set to the Records Division.

During the fiscal year the Information Technology position was civilianized, and Anthony DeFelice was hired. Anthony was previously in charge of Information Technology for the Connecticut Humane Society. Anthony is well versed in information technology and is doing an outstanding job.

There were no additional personnel added to the Southington Police Department in Fiscal Year 2019-2020. The budget staff for the Southington Police department is outlined below:

- | | |
|----------------|---|
| • Police Chief | 1 |
| • Deputy Chief | 1 |
| • Lieutenants | 3 |

• Master Sergeants	5
• Sergeants	9
• Detectives	7
• Patrol Officers	42
• Civilian Public Safety Dispatchers	12
• Animal Control Officers	2
• Civilian Records Clerk	4
• Civilian Administrative Assistant	1
• Civilian Information Technology	1
• Civilian Maintenance Person	1

The department also utilizes substitute or temporary seasonal employees who are outlined below:

• Supernumerary Police Officers	7
• Substitute Civilian Public Safety Dispatchers	1
• Civilian evidence and property Technician	1

Organizational Accomplishments:

- Officers Verab, Muir and Valentine took part in a mentoring program with the Southington School System during the fiscal year.
- Officers Chad Michaud, and Justin Simard were again honored as the Southington Police Department Mothers Against Drunk Driving, Officers of the Year.
- Officer Chad Butler and Detective Apicella coordinated the Southington Police Department assistance with the Christmas time Shop-with-a-Cop program. Their dedicated service to this worthwhile cause and with the help of employee volunteers is another example of the Southington Police Department being part of the Southington Community.
- Officers Chad Butler, Thomas Atterrato and Detective Apicella coordinated two (2) community events to assist people in need. The first event was a toy drive at Walmart during the Christmas season. The second was a back to school drive in August of 2019 to assist children with back to school items. These events had several officers donating their time to address a community need.
- The Prescription Drug Drop Box program continues to be successful in keeping medications out of our water system. During the calendar year of 2019 1,426 pounds were collected. The program started in June of 2013 and end of year 2019 shows a total of **8,158 pounds** of medication collected and disposed of properly and not flushed into our water supply.
- Lieutenant Keith Egan and Sergeant Brian Leppard continued to work with the Board of Education and Southington Schools on School Safety. Their program included review and updating of school safety plans, along with individual meetings with faculty and staff from all the schools. During this fiscal year they exposed school staff to the ALICE model of responding to an active aggressor.
- Lieutenant Keith Egan graduated from the Southern Police Institute's Administrative Officers Course, University of Louisville, Kentucky.

- Detective John Lopa became a certified in Fire Investigation. This certification will allow Detective Lopa to assist the Fire Department in the investigation of fires within the Southington Community.
- Lieutenant Keith Egan and Sergeant Jeffrey Ward started the conversion from the traditional San Jose model of field training (FTO) to the newer, more modern Reno model Police Training Officer program (PTO). The Southington Police Department became the first in the State of Connecticut to start the conversion process. Chief Daly sent Sergeant Jeffrey Ward and Officer Thomas Atterrato to the Southern Police Institute, Louisville, KY for in-depth training on the PTO program. The training fosters a more progressive philosophy, and aligns with current academic learning models familiar to younger generations. More importantly, PTO encourages critical thinking, vital in today's policing environment. The Southington Police Department's training model is the first in the state to incorporate a hybrid that has already shown success internally and has attracted attention by other Police Departments and POST Council.
- Lieutenant John Suski and Lieutenant Keith Egan worked on the transition to a new department Class A and Class B uniform. The project required extensive research, many of hours of consulting with vendors, representative and manufacturers as concluded with a uniform wear test. The new Class A uniform selected selection was a 100% change from the original SPD uniform.

The above organizational accomplishments are just a few examples of the partnership the Southington Police Department has with the Southington Community.

Southington Police Department Organization:

The Southington Police Department is made up of three sections, Operations, Investigations and Administration. The breakdown of these sections is listed below:

Operations Section:

This section is managed by the Lieutenant assigned to Operations and reports directly to the Deputy Chief. The Operations Section contains the following divisions and specialized units:

- Communication Division.
- Patrol Division.
- Emergency Response Unit.
- Accident Investigation Team.
- K9 Units.
- Special Response Vehicles

Investigations Section:

This section is managed by the Lieutenant assigned to Investigations who reports directly to the Deputy Chief. The Investigations Section contains the following divisions and specialized units:

- Detective Bureau.
- Special Investigation Unit.

Administrative Section:

This section is managed overall by the Deputy Chief who reports directly to the Chief of Police. There is a Lieutenant, Master Sergeant and two Sergeants assigned to the Administrative Section who manages specific areas within this section and they report directly to the Deputy Chief. There is a patrol officer assigned to traffic and a civilian assigned to information technology who report to their respective supervisors. The Administrative Section contains the following areas:

Supervising Sergeant:

- Information Technology.
- Crime Prevention.
- Animal Control.

Administrative Lieutenant:

- Training.
- Records.
- Evidence and Liaison.
- Maintenance.
- Traffic.

Deputy Chief:

- Professional Standards, Compliances and Control.
- Budgetary, Long Range Planning, and staffing reviews.
- Community Outreach.

Operations Section Summary

The Communication Division; primary function is the intake of all public safety calls for service and the dispatching of the appropriate combination of resources for police, fire, and emergency medical services. The Communication Division also provides Emergency Medical Dispatching, which consists of the gathering of information related to medical emergencies, and providing assistance and instructions by voice, before the arrival of emergency medical services. During this Fiscal Year Communications personnel were trained in the use of Text to 911 which allows Emergency Calls to be transmitted via text messaging.

The Patrol Division; is the primary first responding operational component of the Southington Police Department. The Patrol Division's primary duties are as follows: routine patrol to encompass the prevention of crime and disorder; handling calls for service; the enforcement of laws; community-oriented/problem-solving activities; routine traffic accident investigation; and assistance to the public in emergency situations.

During the fiscal year, the Patrol division has experienced and persevered through challenges that have never been seen in the past. Our fiscal year began with a continued focus on preventing

vehicle thefts and burglaries through vigilance and active patrolling of businesses and neighborhoods throughout town.

An example of this occurred on August 29, 2019 at 0126 hours officers responded to 21 Germania on a report of someone attempting to break into vehicles. Officers located a suspect walking on a nearby Trail. The complainant positively identified the person who entered his property walked up to the complainant's bedroom window and peered inside. This same suspect then pulled on his car door as well as the door to the adjacent commercial building. The investigation resulted in an arrest for Simple Trespass, Disorderly Conduct, and Criminal Attempt to Commit Larceny 6th.

On February 20, 2020 officers worked together to apprehend several shoplifting suspects who fled from Walmart. Upon hearing the radio dispatch of the call for an active shoplifting and suspects fled, officers quickly located and stopped the vehicle on Queen Street. Shortly after stopping, one of the 3 male suspects fled the scene on foot. Arriving supervisors quickly instructed officers to set up a perimeter. Officers were able to quickly and safely apprehend the suspect out the Quinnipiac River. The team effort between officers and supervisors working together resulted in a quick resolution and a good arrest.

On March 4, 2020 officers responded to an active structure fire at 210 Sun Valley Drive to provide assistance in safely evacuation an adult male, female, 2 minor children and two pet dogs from the home. The fire resulted in the adult male sustaining burns to his face and upper torso, along with one of the dogs sustaining significant burns. No officers were injured in this incident, and it was clear, their efforts contributed the safe evacuation of the home

On April 21, 2020 officers received a tip from an off-duty Cheshire officer that had observed a vehicle wanted in a rash of vehicle thefts and car burglaries. Officers were able to track the vehicle and observed it pull behind a residence on Main Street. The investigation ultimately lead to two suspects being identified and arrested.

On May 1, 2020 officers responded to a suicide attempt after receiving a call requesting a welfare check on a male with a history of suicidal thoughts and a prior suicide attempt. The suicidal male's mother reported he was going to hang himself in the basement of his residence. After being unable to make contact at the residence, officers found an unlocked door and began checking the basement. There they observed the male standing on a small ledge about 3' off the ground with an electrical wire noose wrapped around his neck and tied onto the pipe above him. Officer's quickly grabbed a hold of the male to prevent him from moving off the ledge and hanging himself, while simultaneously unwrapping the electrical wire from around the pipe in the ceiling. The male was coaxed down from the ledge and safely transported to the Hospital for evaluation.

Again, on May 18, 2020 while conducting an extra check of the Apple Valley Bowl Officers interrupted an attempted burglary. The investigation discovered a husband and wife from Cheshire attempting to pry open a door of the business with a pry bar. As officers approached, the two suspects ran into the wooded area, but were ultimately found after a search of the area. The investigation resulted in the arrest and charges of Criminal Attempt/Burglary 1st Degree, Possession of Burglar Tools, and Criminal Mischief 2nd Degree.

In total, officers responded to 84 burglaries, many of which included Copper thefts, ultimately solved through a department wide collaboration at all levels. Officer responded to 225 reported vehicle burglaries and the town experienced 53 motor vehicle thefts.

Beginning in March of 2020, the state of Connecticut, and the U.S., experienced the beginning of the COVID-19 pandemic. This situation required the department to modify all means of doing business. Despite the great risks created by exposure, and regardless of safety measure put into place, operating in this pandemic placed officers on patrol at great risk. Officers of the patrol division defied expectations and adapted to nearly daily changes in procedures while remaining positive in attitude, flexible and adaptable to change in dangerous circumstances. Officers did not respond by running away from the problem; instead, the number of absences decreased during this time and the overall attitude among officers remained positive.

Adding to the challenges of the COVID pandemic, the U.S. experienced unrest as a result of a police involved death in Minneapolis, MN. The situation created a nationwide movement that not only found its way to Connecticut, but to Southington. On June 1, 2020 the patrol division was charged with responsibility for creating an operational plan in response to the planned "Peaceful Protest" being coordinated. Working with the organizers, this protest was permitted to happen, provided a location and many members of the police department volunteered to work assignments at the protest to provide security. This collaborative effort resulted in no violence, no arrests and provided members of our community and supporters of the movement, an opportunity to have their voices heard.

The Accident Investigation team investigated three fatal crashes in the fiscal year. The Emergency response team experienced fewer call outs, responding to four emergency events. During this fiscal year, aided by a loaner program, the division's ATV unit had an increase in the use of the departments two officers patrol units. In total, officers conducted 48 documented ATV patrol, many on the towns water department property and open space. These ATV patrols have provided confidence that previous and potentially hazardous damage that had been occurring in degrading of dams was reduced significantly. These ATV patrols were vital in protecting resources that supply water to the town of Southington.

Within the Operations Section there are several specialty units which involve a wide range of officers. These units are in addition to the officer's primary function and are listed below:

Emergency Response Team:

Eight members of the Southington Police Department serve on the Central Region Emergency Response Team. This is a regional team, which includes officers from Bristol, Plainville, and Plymouth. This team responds to critical incidents that occur in the member towns. The Southington Police Department members are listed below:

- | | |
|-------------------------------|---|
| • Sergeant Donald Mackenzie | Officer David Carbone |
| • Sergeant Nathan Boislard | Officer Michael Fisher |
| • Officer Ryan Post | Officer Justin Burke |
| • Officer Mathew Hammell | Sergeant Timothy Wilk (Crisis Negotiator) |
| • Officer Christopher LaMarre | |

Officer Ryan Post was the new addition to the team during this Fiscal Year.

Accident Investigation Team:

The Southington Police Department Accident Investigation Team (AIT) is comprised of three Sergeants and seven Patrol Officers and one Detective. In addition to their patrol duties the officers assigned to this unit respond to serious injury and fatal motor vehicle collisions. These officers have specialized training that is utilized in these investigations. The members of the Accident Unit are listed below:

- | | |
|--------------------------|-----------------------------|
| • Sergeant Brian Leppard | Sergeant Tim Wilk |
| • Sergeant Jeffrey Ward | Officer Matthew Vose |
| • Officer Justin Burke | Officer Tom Atterato |
| • Officer Ryan Lair | Officer Christopher LaMarre |
| • Officer Neal Ayotte | Officer Chad Michaud |
| • Detective James Armack | |

K9 Unit:

The Southington Police Department has three K9 units which support the Southington Community. The K-9 Officers work in patrol and additionally provide other duties to the department, including tracking, missing person recovery and drug detection. The members of the K9 Unit are listed below:

- Sergeant Stephen Salerno and K9 Lou
- Officer Melvin Emond and K9 Kira
- Officer Neal Ayotte and K9 Tank

Special Response Vehicles:

The Southington Police Department has the availability of the following special response vehicles:

- Motorcycle Patrol
- Bicycle Patrol

- ATV Patrol
- T-3 Patrol (Segway type vehicle)

The department has trained personnel to operate these specialty vehicles. These vehicles are used to assist in response to critical incidents, as well as to enhance our community policing efforts throughout the Town of Southington.

Investigation Section Summary

The Detective Bureau; The Detective Bureau is responsible for the thorough investigation of all major crimes that occur within the Town of Southington. Major crimes include homicides, suicides and other death investigations, felony assaults, sexual assaults, robberies, burglaries, felony larcenies and frauds; and illegal drug possession/sale cases. Detective Bureau members work closely with other local, state and federal law enforcement agencies; the State's Attorney's Office; and the Forensic Science Laboratory for the Department of Emergency Services and Public Protection. The bureau is also responsible for the timely processing of hundreds of pistol permit applications that are submitted annually and the monitoring of all registered sex offenders residing in town. All members of the Detective Bureau have received specialized training in the various disciplines in conducting criminal investigations and are strongly committed to their profession.

All members of the Detective Bureau have received specialized training in the various disciplines in conducting criminal investigations and are strongly committed to their profession.

The police department continues to respond to a significant amount of vehicle thefts and vehicle burglaries. Officers have been trained to collect DNA evidence through which numerous cases have been solved and perpetrators arrested. Residents are reminded to lock their cars, take their keys and secure their belongings.

The Southington Police Department again used Social Media and the Press during the fiscal year to educate Southington Residents in securing their vehicles and belongings when parked and unoccupied. A sampling of this information was:

- Park your vehicle in a well-lit area.
- Lock your vehicle.
- Keep property in your vehicle out of plain sight.
- Leave nothing of real value in your vehicle when it is parked and unoccupied.

Southington residents continue to fall victim to identity theft and fraud related crimes. Many of these crimes involve the use of the internet. Southington citizens should continue to use caution online and take the necessary steps to protect their personal identifying information; Such as social security numbers, dates of birth, etc. While investigators have methods in identifying perpetrators in these types of crimes, there have been a number of occasions where perpetrators are found to be committing these crimes while in other countries.

There was a substantial increase in opioid-related overdose deaths during the fiscal year. There were 14 total deaths during Fiscal Year 2019-2020 compared to six (6) in Fiscal Year 2018-2019. The Special Investigations Unit is responsible for these investigations in an effort to identify the location and person(s) who provide these types of drugs.

A snapshot of the Detective Bureau Activity for this fiscal year is shown below:

- Assigned Investigations/Incidents: 401
- Total Number of Arrests: 36
- Pistol Permits Processed: 255

The Detective Bureau was responsible for the following investigations during the 2019-2020 fiscal year:

- Zero (0) homicides
- Fourteen (14) opioid-related deaths
- Three (3) suicides
- Zero (0) bank robberies
- Three (5) commercial robberies
- Zero (0) person robberies
- Three (3) child pornography investigations
- Five (5) adult sexual assaults
- Seventeen (17) juvenile sexual assaults
- Monitoring of thirty-two (32) registered sex offenders
- Monitoring of seven (7) registered deadly weapon offenders
- Numerous commercial and vehicle burglary arrests made through DNA evidence
- Forty-seven (47) Town of Southington pre-employment background investigations
- There were several investigations worth noting:
 - Arrest made of drug dealer in a fatal opioid overdose investigation
 - Arrest made of serial commercial burglary suspect
 - Arrests made in child pornography cases

Video Evidence Processing has also increased. Detective Armack completed 33 video evidence processing request during the fiscal year. These requests varied from converting video files to different formats to generating entire video evidence reports for submission. All evidence was processed using the Input-Ace Software.

The Detective Bureau participates in the following programs:

- *Fire & Arson Investigations* – Investigator completed a State of Connecticut Fire Investigator training program. Collaboration between Police and Fire Departments to investigate arson and suspicious fires.
- *Internet Crimes Against Children (ICAC)* – A program to investigate child pornography and child exploitation crimes.

- *National Missing and Unidentified Persons System (NamUS)* – Investigator assigned as a liaison for the investigations of missing and unidentified persons.
- *Connecticut Sex Offender Registry* – Investigator assigned to monitor all sex offenders in Southington and investigate any violations of sex offender regulations.
- *Connecticut Intelligence Center (CTIC)* – Investigator assigned as the Intelligence Liaison Officer (ILO) responsible for reviewing and disseminating criminal and terrorism information.
- *Connecticut Deadly Weapon Offender Registry (DWOR)* – Investigator assigned to monitor all Southington residents convicted of crimes involving the use of deadly weapons.
- *Central Connecticut Multidisciplinary Team* – Investigator assigned to collaborate with State's Attorney's Office, Department of Children and Families, mental health agencies and child advocacy centers on investigations involving child sexual abuse, child abuse and severe neglect.
- *Mobile Device & Video Forensics* – Investigator received specialized training in video and mobile device forensics to support ongoing criminal investigations.

The Detective Bureau will continue with efforts to conduct thorough, timely and lawful investigations of all major crimes that occur within our community.

Administrative Section Summary

Administrative Services Section; is tasked with handling all administrative tasks within the Southington Police Department. These tasks include, but are not limited to, budget preparation, presentation, and monitoring, State and Federal mandated reporting such as the use of force and pursuits. The Administrative Services section provides global support to all sections/areas of the Southington Police Department. Professional Standards and quality control also fall under the Administrative Services Section.

The fundamental goal of the Administrative Services Section is that of continuous improvement and how it relates to the overall performance, quality of services delivered and the quality control of a given service or operation of the Southington Police Department.

The Southington Police Department is currently involved in the State Accreditation program process. This program is designed to enhance Police Services through the use of general orders and directives. These general orders and directives create a series of best practices for the organization, ensuring consistency and a more efficient means of providing services to the Southington Community. The goal for Fiscal Year 2019-2020 will be to request Tier 2 Accreditation. Tier 1 Accreditation was achieved in Fiscal Year 2016-2017.

The Administrative Section managed and completed several projects during the 2019-2020 fiscal year. These projects along with the daily support functions carried out by the division's members allow the department to continue to provide the patrol division and the detective bureau the tools necessary to provide our citizens with the best possible police services.

Crime Prevention:

Continues to offer the business owners, residents and visitors of Southington various programs to improve the quality of life within the Town of Southington. Officer Chad Butler is currently assigned to crime prevention.

The Southington Police Department continues the Drug Abuse Resistance Education (DARE) program teaching the ten-week class in the town's eight public elementary schools and the private school. The DARE program goes beyond traditional drug abuse and violence prevention programs. It gives children the skills needed to recognize and resist the subtle and overt pressures that cause them to experiment with drugs or become involved in gangs or violent activities. The program was taught to approximately 500 students during the past school year.

The Southington Police Department has worked in conjunction with the school district to develop and implement safety protocols and procedures as required by state statutes. We have participated, helped plan, and overseen lockdown drills in all schools and at all levels. The department has provided training for all school staff in security procedures. Officer Butler and Sergeant Leppard have done active shooter training and presentations, as well as Internet safety presentations for staff, students and their parents.

The Southington Police Department continues to run the Child Safety Seat check program by doing both appointments and large scale events. In the last fiscal year, the Southington Police Department checked approximately 107 child safety seats prior to the pandemic.

The Southington Police Cadet Program had a very successful year. The Cadet Program is a worksite-based program for young residents who have completed the eighth grade and are 14 years of age but have not yet reached their 21st birthday. The Cadets also participated in several statewide and local competitions prior to the pandemic. During the last fiscal year we designed a new uniform and patch for the Southington Police Cadets. The Cadets continued to volunteer their time to community outreach and support programs, such as: Touch a Truck, Shop with a Cop, Back to School Drives, Stuff a Cruiser, the Apple Harvest Festival, the Italian Festival, and Music on the Green. The Southington Police Department has seen an increase in the amount of Officers interested in participating in the Police Cadet program as advisors.

The Crime Prevention Division offers a wide variety of crime prevention and quality of life programs. These programs are listed below:

School Visitations
SRO for the Middle and Elementary Schools
Tours of Headquarters (by appointment)
Rollover Simulator (Statewide coordinator)
Internet Safety
Child ID Kits
File of Life

Senior Citizen Crime Prevention Programs
Security Surveys and CPED
Bicycle Safety
Citizen ride-Along
Active Shooter Training
Child Bullying
K-9 Visitations/Demonstrations

Texting/Driving program	Bicycle/T3 Patrols
Block-Watch Programs	Child Safe Gunlocks
Community Room Availability/scheduling	Fatal Vision Goggles
College Internships	Business Crime Prevention
CERT- Community Emergency Response Team	Women's Self Defense/Crime Prevention
Homeland Security/Emergency Preparedness	Stuff a Cruiser
Shop with a Cop	Seatbelt Convincer (statewide coordinator)
Active Shooter Training	

We have continued to work with the Central Business Alliance, Town Council, Chamber of Commerce and local Businesses on The ACT on It campaign. This is a campaign designed to curb vandalism. The program gives business owners and residents an anonymous number to call or email if they wish to report suspected criminal activity. We have also assisted many private businesses and places of worship with safety plans and active shooter training.

The Southington Police Department continues its partnerships with the STEPS Coalition in growing great kids and reducing youth substance abuse. During this fiscal year the Southington Police Department worked with the STEPS Coalition in teaching a program identifying the danger of Vaping to middle and high school children. They also worked together to develop a court diversionary program for these students who committed vaping violation. Officer Butler and STEPS also developed a vaping program that was integrated with DARE during the last fiscal year, as well as a program for middle school aged students. Officer Butler and STEPS provided merchant education as well as literature when the age of Tobacco purchases was raised to 21.

The department works with our local boards to help make Southington a strong community. The Unit has membership on the following boards: Youth Advisory Board, Juvenile Review Board, Southington Hunger Committee, Youth Committee of the United Way, Central Business Alliance, Teen Life Committee at Southington High School, Special Needs Committee, Drug Task Force, Southington SOS, STEPS, Senior Committee of the United Way, Lincoln College Criminal Justice Committee, Truancy Committee, Stake Holders, YMCA and Liaison with several group homes in town.

School Resource Officer:

School Resource Officer James Valentine had a successful year working with the Southington High School Staff and the students. The School Resource Officer program continues to be an effective program. The ability to have a police officer available to assist with teaching, providing guidance and enforcement action strengthens the fact a police officer can do more than just make arrests. This program continues to be strongly supported by the School Administration and the Board of Education. Additionally, when schooling was changed to distance learning due to the COVID-19 pandemic, the Police Academy also went to distance learning for much of the training. Officer Valentine, who is also a Field Training Officer assisted the three officers from our department that were in the academy with completing their training.

Information Technology:

The Southington Police Department Information Technology area continues to maintain the latest in mobile technology. The Information Technology Administrator, Anthony DeFelice, is tasked with the managing and maintaining all of the technology equipment, processes, and programs for

the Southington Police Department. This covers both internal and external systems within the department.

During the fiscal year, the information technology area conducted several projects which were managed by Sergeant Brian Leppard. A few of these projects are listed below:

- Brought SPD building computers to Windows 10.
 - Decommissioned Windows 7 standalone machines in the server room
 - NCIC Green
 - IAR Fire
 - Old Camera Software
 - Migrated Old ViVue body camera software and video to retention storage
 - Cruisers to be moved over to windows 10 completely by August 30
 - Installed a briefing “Roll-Call Training” setup.
- Completed all Single Sign-On project to include:
 - Guardian Tracking
 - Axon (Taser and Body Cameras)
 - Power DMS
 - NICE Audio Recording
- Firmware updates to Security Cameras
- Full Patrol Deployment of Axon Body Cameras
 - Installed Docking Stations
 - Set Retention Periods
 - Integrated with NEXGEN SQL for automatic integration
- Deployed Rapid SOS in Dispatch (911 capturing software)
- PowerPhone EMD Upgrade and Training to new format
- Upgraded Telestaff Scheduling System to Version 6.8.10
 - Expanded Rules and continued maintenance
 - Deployed a Test Environment (server)
- Migrated the following servers to a virtual environment (Completed by CT Comp):
 - Telestaff
 - Domain Controllers
 - Netmotion VPN
 - Email
 - NICE Voice Recording
 - File Server
- Installed new switches, cabling and firewall (Completed by CT Comp)
- Launched a new Website and Updated Social Media Platforms
 - Instagram, Facebook, Twitter
 - Launched a scheduling program for Fingerprinting

The Training; The 2019-2020 fiscal year was Officer Kizilski’s first full year assigned as Training Officer. This area is tasked with assigning, researching and maintaining all departmental training and record keeping for the department. When looking at overall accountability and liability for the police department, it is critical to have the proper training. However the need to maintain accurate records outlining the training is just as critical as the initial program.

During this fiscal year officers were provided over 300 training opportunities for members of the Southington Police Department. This number was limited this fiscal year by the COVID-19 Pandemic, which shut down training statewide and beyond from March until the end of the fiscal year. This pandemic resulted in the police academy closing and going to an online distance learning platform for classroom topics. Other subject matter that required hands on and practical skills were taught in house by the Training Division and department instructors. These programs covered a wide range of current and relative topics such as; liability, crime scene investigation, social media, community policing, juvenile law and crisis intervention to name a few.

This enables officers to receive required training within the confines of the Southington Police Department. This allows some training to be done as part of the officer's shift and allows for budgeted training monies to go further. The learning center allows for the Southington Police Department to grow with the on-line education process and extend training resources to more people within the organization.

A snapshot of the training for the fiscal year is listed below:

- **Human Trafficking:** Conducted in house training on Human Trafficking for the whole department as mandated by the State of Connecticut.
- **State Recertification:** Coordinated the scheduling for recertification classes for the 25 officers that will expire in the upcoming fiscal year.
- **COLLECT:** Coordinated the recertification training for 17 officers that were to expire.
- **Use of Force/Firearms:** coordinated firearms training and use of force for all officers and animal control officers.
- **Instructor Development:** Sent one officer to instructor development to increase our staffing of defensive tactics instructors.
- **Patrol Rifle:** 12 officers recertified with patrol rifle.
- **ARIDE:** Sent 1 officer to ARIDE training and added a certified ARIDE Instructor to our department.
- **LEOSA:** Conducted firearms qualifications for retirees.
- **Arson Investigation:** sent one detective to Arson Investigation Training. This training is a highly sought after school.
- **School Resource Officer:** With a new SRO at SHS. Officer attended SRO training.
- **PEER Team:** Added 2 members for our PEER Team.
- **Crisis Intervention Training (CIT):** added CIT Training to increase members on team. Also increased the number of instructors for our department...
- **Dementia Training:** Conducted training to provide officers with increased knowledge and understanding of how to interact with people with dementia.
- **EMR Recertification:** 15 officers attended EMR recertification and had to be tested this year and 3 officers were recertified in EMT.
- **Video Evidence Examination for Law Enforcement:** Sent two detectives to training to increase knowledge and use of video evidence.
- **Dragger Recertification:** All Officers were recertified on the Dragger machine.
- **Dragger Instructor Recertification:** Instructors were recertified to train officers on the Dragger.

- **John Baily Legal Update:** 6 members of the command staff attended this training.
- **Crime Scene Investigation and Documentation:** Detective attended training in this area.
- **Accident Investigation Schools:** sent two officers to accident reconstruction training.
- **School Security:** Hosted A.L.I.C.E. Training for the state and trained 3 of our own officers.
- **State Certified Domestic Violence Instructor:** Officer attended two State Instructor trainings for DV.
- **Emergency Response Team:** added 2 members to the Central Region Emergency Response Team. One sergeant attended team leader training.
- **Practical Skills Days:** Provided 9 instructors to the Academy for assistance in basic recruit training.
- **Records Division:**
 - Two members attended NIBRS Training in West Virginia.
- **Dispatchers Training:**
 - Active Shooter
 - 911 systems
 - Firearms and Weapons Permits.

1033 Military Equipment Program

- Point of Contact for the 1033 program.
- Maintain records for property that are secured through the 1033 Program.

Public Information

- Media Releases disseminated approximately 91 media releases/mugshots regarding different cases and events during the year.
- Maintain the database for media releases and mug shots for arrests during the year.
- Processed 34 Freedom of Information Requests from the general public.
- Setup an online format for requesting reports in March 2020. Received 150 requests from the public using this forum.

Field Training Program

- Reexamined the FTO Program to create a hybrid FTO/PTO program for new recruits.
- Coordinated and scheduled the Field Training program for Recruits.
- Coordinated Comparative Certification training for the Lateral Transfer Officer.
- Maintained all of the Field Training records for each of the officers in a hard copy format and also digitally.
- Submitted to POST all of the necessary paperwork for the initial certifications of the new Officers listed above and also for the Lateral Transfer Officer.

Traffic Area; this area, staffed by Officer David Schneider, who is responsible for all traffic related issues within the Town of Southington. He also has the responsibility for managing and maintaining the following:

- Traffic Signs and Markings (to meet all federal standards).
- Southington Police Department Vehicle Fleet Management.
- Manage and coordinate the changeover to the new style 2020 Ford Police Vehicles.
- Tow Truck Service Registration, Inspection, and Compliance.
- Site Plan Reviews and Suggestions.
- Traffic Studies and Reviews.
- School Crossing Guard Training.
- Special Traffic Events (example: motorcycle runs).

During the fiscal year Officer Schneider conducted five (5) Traffic Studies and two (2) Site-Line Reviews within the Town of Southington.

Court Liaison; this area maintains all evidence and property for the Southington Police Department. This area is the main conduit between the Police Department and the Judicial System. The Court Liaison also has the responsibility of quality control as they review all paperwork that is being submitted to the court. This year due to the COVID-19 pandemic Sergeant Jeff Dobratz had the additional duty of keeping the members of the Southington Police Department up to date on the constantly changing procedures involving court procedures and changes in the submittal of paperwork and evidence.

Records; this area is staffed by four (4) civilians and maintains files and retains all police department reports, documents, and investigations. The Records Division is the main point of contact for the people or companies looking for copies of police documents. Alarm, Raffle, and Vending permits are also processed by the Records Division.

The information above is designed to provide a snapshot of what the Administrative Services Section carries out every year.

Fiscal Year 2019-2020 Overall Activity Snapshot

The resources listed above provide the Southington Police Department with the ability to respond to calls for service and to deliver Law Enforcement services to the community. The Southington Police Department is responsible for approximately 36.9 square miles and 238.55 miles of roadway (Town roadway 207 and State 31.55). The department is responsible for keeping our roadways and community safe to enhance the quality of life for our residents and businesses.

Traditional police services displayed a number of improvements. The Southington Police Department participates in the National Incident Based Reporting System (NIBRS), which provides consistent offense reporting nationwide. Our initial NIBRS reportable offenses appear to show an increase. This increase can initially be attributed to new NIBRS reporting methods. This report does not contain the finalized State of Connecticut NIBRS fiscal year information as it has not been released.

During the fiscal year Robberies showed a decrease of 33%, Motor vehicle thefts decreased by 9% and Burglaries showed a 36% increase from Fiscal Year 2018-2019. Simple Assaults also decreased by 18% during the fiscal year.

Member of the Operations and Investigation Sections worked together on the enforcement of Drug/Narcotic violations during the fiscal year. Their focused showed an overall decrease of 57% in the Drug/Narcotic investigation/enforcement activity.

Drug arrests totaled 79 for the fiscal year, which showed a 60% decrease from the 2018/2019 fiscal year total (199). The decrease can potentially be attributed to the proactive investigation of drug related incidents, ongoing Town wide prevention efforts and the current COVID-19 pandemic.

Traffic Accidents showed a decrease of 8% overall, or by 113 reportable incidents, however, traffic accidents that occurred on the roadway (excluding parking lot accidents) saw a decrease of 9% or by 91 reportable incidents.

Criminal Arrests (adults and juveniles) showed a decrease of 13% or by 94 arrests. Juvenile arrests during this fiscal year were 25 less than the fiscal year 2018-2019. Adult arrests during this fiscal year were 69 less than Fiscal Year 2018-2019.

Identity theft and other fraud related crimes are quickly becoming consistent calls for service which have required the Southington Police Department to increase department training in these areas. During the fiscal year identity theft investigations increased 2% or 1 more investigations than Fiscal Year 2018-2019

Click It or Ticket Seatbelt Safety State Grant Programs; the Patrol Division continued its efforts to promote safe driving through the Click it or Ticket Seatbelt Safety Program. A fiscal year enforcement comparison is shown below:

Seatbelt Safety Enforcement Information

2018-2019	2019-2020	%+/-
127	60	-52%

Distracted Driving State Grant Programs; this program also promoted roadway safety. A fiscal year enforcement comparisons is shown below:

Distracted Driving Enforcement Information

2018-2019	2019-2020	%+/-
487	237	-51%

Operating Under the Influence Enforcement was completed during the fiscal year. These enforcement operations were used to identify motorists that were operating a motor vehicle under the influence and in violation of Connecticut Motor Vehicle Law. A fiscal year enforcement comparison is shown below:

Operating Under Influence Enforcement Information

2018-2019	2019-2020	%+/-
106	71	-28

Underage Drinking Patrols and Alcohol possession programs were sponsored by Southington STEPS and also police department budgetary funds.

Underage Drinking and Alcohol Possession Enforcement Information

2018-2019	2019-2020	%+/-
4	0	-100%

The Southington Police Department will continue to make the education and enforcement of substance abuse related incidents a community priority by using both proactive and reactive prevention enforcement techniques.

The Patrol Division will continue to be a full-service division with its primary mission of First Responders to both emergency and non-emergency calls for service within the Town of Southington.

Southington Police Department Annual Report Conclusion

The Southington Police Department has a primary responsibility to respond to calls for service within the Town of Southington. The coverage area is approximately 36.9 square miles and has 238 miles of paved roadway, which encompasses public, private and state roadways. The Southington Police Department is tasked with keeping our roadways safe and maintaining a secure community environment which enhances the quality of life for our Southington residents. The Southington Police Department prides itself on being a full-service police department that understands the need to balance both proactive and reactive police services to the Southington Community at large.

This report provides just a snapshot of outstanding work being done by the men and women of the Southington Police Department. It is through the collective hard work of everyone in the organization that we continue to deliver a full service approach to the residents of Southington and the Southington Community.

The Southington Police Department Goals for Fiscal Year 2020-2021:

- Continue to manage and adjust to the changes in the Law Enforcement profession.
- Navigate the current COVID-19 Pandemic as it relates to delivering Police Services to the Southington Community.
- Conduct a Staffing Study and Resource Allocation for the Southington Police Department.
- Review operations within the department with the goal to increase operational services from both a delivery and an efficiency perspective.

- Continue to improve Communications within the whole organization.
- Maintain focus on Employee Development.
- Reduce the frequency and opportunities for motor vehicle thefts and vehicle burglaries.
- Improve our use of technology to become more efficient in our delivery of services and organizational performance.

The basic foundation of the Southington Police Department is a continuous improvement while learning from both our successes and our failures.

As in the past, many letters received from merchants and citizens from Southington and other towns expressing their appreciation for services rendered, whether routine or above and beyond the call of duty, have been very gratifying. The Southington Police Department appreciates any feedback from the public in our continued effort to better serve the community. The Southington Police Department is continually involved in a pattern of improving and otherwise doing its best to achieve peak performance and service.

It is an exciting and challenging time, and we wish to invite the people of Southington to share in our enthusiasm. The Board of Police Commissioners also wishes to thank the people of Southington for their continued cooperation with the Board of Police Commissioners and the members of the Southington Police Department. Our police force is second to none in the State of Connecticut and appreciates the continued support for the cost efficient, the effective smooth operation of the Department. Only by cooperation and open communication can we provide the best possible law enforcement to keep Southington a safe and peaceful community.

**** See General Activity Report attached****

**** See Receipts for Fiscal Year attached****

Yours very truly



Chairman James Verderame
Board of Police Commissioners

NIBRS OFFENSE REPORTING PART A*	2018-2019	2019-2020	INCIDENT SUMMARY	2018-2019	2019-2020
09A Murder and Non-Negligent Manslaughter	0	0	Operational Service Events	34,705	36,731
09B Negligent Manslaughter	0	0	Investigative CAD Reports	10,214	9,431
09C Justifiable Homicide	0	0	Investigative Reports	6,964	7,117
100 Kidnapping/Abduction	3	0	911 Phone System Calls	14,098	13,476
11A Forcible Sexual Assault	5	3			
11B Forcible Sodomy	0	0	TRAFFIC INVESTIGATIONS	2018-2019	2019-2020
11C Sexual Assault With an Object	0	0	Motor Vehicle Accidents	959	868
11D Forcible Fondling	7	4	Pedestrian Accidents	5	5
120 Robbery	9	6	Motorcycle Accidents	14	8
13A Aggravated Assault	14	8	Fatal Accidents	1	3
13B Simple Assault	169	138	Parking Lot Accidents	431	404
13C Intimidation*	110	99	Driver Reported Accidents	20	25
200 Arson	1	1	Total Motor Vehicle Accidents	1,410	1,297
210 Extortion/Blackmail	4	2			
220 Burglary/Breaking And Entering	85	116	ENFORCEMENT ACTIONS	2018-2019	2019-2020
23A Pocket Picket	0	1	DUI Violations	106	71
23B Purse Snatching	3	1	Operator Violations	6,090	3,003
23C Shoplifting	173	159	Parking Violations	368	242
23D Theft From Building	94	79	Total Enforcement Actions	6,564	3,316
23E Theft From Coin Operated Machine or Device	1	0			
23F Theft From Motor Vehicle	185	176			
23G Theft of Motor Vehicle Parts Or Accessories	23	4	CRIMINAL ARRESTS	2018-2019	2019-2020
23H All Other Larceny	77	106	Adults	669	600
240 Motor Vehicle Theft	66	60	Juveniles	55	30
250 Counterfeit/Forgery	37	22	Total Enforcement Action	724	630
26A False Pretenses/Swindle/Confidence Game	81	52			
26B Credit Card/Automatic Teller Machine Fraud	32	31	GENERAL INVESTIGATIONS	2018-2019	2019-2020
26C Impersonation	26	7	Alarms	1,944	1,928
26D Welfare Fraud	0	0	Animal Control	1,191	1,201
26E Wire Fraud	13	10	Vehicle Burglaries	175	225
26F Identity Theft * 2nd year of separate reporting*	61	62	Computer Crime	85	61
26G Computer Hacking *2nd year reporting separate*	1	2	EDP Responses	306	257
270 Embezzlement	10	8	Protective/Restraining Order Viol	45	54
280 Stolen Property Offense	0	2	Domestic Violence Arrests	173	196
290 Destruction/Damage/Vandalism of Property	209	179	Drug and Alcohol Related	287	98
35A Drug/Narcotic Violations	163	75	Vandalism	120	225
35B Drug Equipment Violations	76	27	Juvenile Incidents	139	136
36A Incest	0	0	Public Hazards	845	854
36B Statutory Sexual Assault	3	0	Medical	4,380	3,531
370 Pornography/Obscene Material	2	1	Missing Person/Located Person	57	45
39A Betting/Wagering	0	0	Registered Sex Offender	8	4
39B Operating/Promoting/Assisting Gambling	0	0	Overdose	41	48
39C Gambling Equipment Violations	0	0	Overdose-Death	7	14
39D Sports Tampering	0	0	Suicide Attempts	29	12
40A Prostitution	1	0	Suicides	7	3
40B Assisting of Promoting Prostitution	0	0	Trespass	45	84
510 Bribery	0	0	Untimely Deaths	48	56
520 Weapon Law Violation	6	3			
720 Animal Cruelty	2	3	COMMUNITY SERVICES	2018-2019	2019-2020
64A Human Trafficking, Commercial Sex Acts	2	0	Civil Matter No Crime	178	216
Source CT NIBRS Data Year Totals	1,754	1,447	Unlock Car Doors	383	262
			Park Walk and Talk	21	1
CT NIBRS PART A BREAKDOWN			DARE Class	123	58
Crimes Against Property	1191	1086	Car Seats Installed	193	107
Crimes Against Society	250	109	Person Fingerprinted	646	413
Crimes Against Person	313	252	Pistol Permit Applications	224	254
Source CT NIBRS Data Year Totals	1,754	1,447	Community Relations	358	440
			Community Service Totals	2,126	1,751

**SOUTHINGTON POLICE DEPARTMENT
RECEIPTS FOR FISCAL YEAR 2019 – 2020**

	Totals	Amounts
Burglar Alarm Permits....	82	\$ 605.00
Pistol Permits (Incl. To Sell)....	253	17,710.00
Pinball or Pool Table Permits....	3	430.00
Raffles or Bazaars....	10	495.00
Vendors Permits....	38	2,970.00
Vendor & Precious Metal App. Fee....		740.00
Fees for Accident Reports (Copies & Photos)....		7,290.50
Burglar Alarm Tag Fees....		.00
Record Checks....		50.00
Parking Tag Fees....		3,593.00
Precious Metal Permits....		30.00
Pawn Broker AND 2 nd Hand Dealer....		<u>100.00</u>
		\$ 34,013.50

MISCELLANEOUS REVENUE..... \$96,510.74

Amount received by Town of Southington

From CIRMA for Workers Compensation

For Police Department

TOTAL \$130,524.24

Chief Daly currently is the Treasurer and two term past President of the Connecticut Police Chiefs Association (CPCA) and a Board Member of the CPCA Officer Wellness Committee.

The Board of Police Commissioner and I would first like to thank all the members of the Southington Police Department for their hard work and efforts which made the fiscal year 2019-2020 a great year for our organization.

During the fiscal year 2019-2020 the Southington Police Department continued to work on improving our three primary goals that had been based on feedback from members of the Southington Police Department and approved by Chief Daly and the Board of Police Commissioners at the end of the fiscal year 2018-2019. These primary goals are:

1. Improve overall communication within the Southington Police Department.
2. Improve departmental consistency for operational and informational activities.
3. Continue and improve upon the relationship between the Southington Community and Southington Police Department.

When the COVID-19 Pandemic hit it required a shift from our three (3) primary goals. Organizationally, we were forced to look at how to deliver Police Services to the Community while managing the current pandemic.

When looking at the upcoming Fiscal Year 2020-2021, the Southington Police Department will maintain focus on and further improve the areas of:

1. Communications both internal and external.
2. Operational and Organizational Consistency and efficiencies.
 - a. Adapting to new changes in laws, procedures and reporting
3. Relationship building both within the Community and Department-wide.
4. Employee Development and Performance.

The areas of communications, consistency, employee development, and relationship building will be further improved upon by using the Continuous Improvement Model which includes, Planning, Doing (implementing on a small scale), Check (review data or information), Act (make changes as needed or remove if no value has been added).

The Southington Police Department will continue to use an inclusive approach to evaluating and improving the overall organization and for the employees and the citizens of the Town of Southington.

The Southington Police Department will continue to be a major stakeholder within the Southington Community. It is our strong community relationship that will assist us navigating these challenging times together and build a stronger community.

Yours very truly,

Jack Daly

Police Chief Jack Daly

COMMISSIONERS:
MICHAEL J. FASULO
Chairman

MICHAEL T. DEFEO
Vice Chairman

ROBERT E. GALATI
JOSEPH MICELI
JULIE PORTFOLIO



DAVID A. LAPREAY
Director of Recreation

ANNETTE S. TURNQUIST
Town Engineer

PATRICIA BERARDINELLI
Recording Secretary

Town of Southington Parks & Recreation Board

Annual Report of the Recreation Department Fiscal Year 2019-2020

Fiscal year 2019-20 was somewhat of a rollercoaster of year due to COVID-19 but overall, we had another successful year for those programs and events we were able to offer to the community. From Sports, the Arts, Passive Recreation, Special Events and Educational Classes, there was a little bit of everything to meet the recreational needs of the community. With two full-time employees, 80+ part-time/seasonal staff and hundreds of volunteers all working together, we strive to offer the best recreational experience possible.

The Recreation Department sponsors all of the youth leagues in Southington. These include Baseball, Youth Wrestling, Girls Softball, Football (along with Cheerleading and Flag Divisions), Boys and Girls Basketball, Lacrosse and Soccer. The hundreds of volunteers in each league provide an excellent learning experience in sportsmanship and teamwork to all those that partake.

Once again registration turnouts continued to be steady for the following programs offered this fiscal year: Fall Softball for men and women, Adult Basketball, Yoga, Zumba, Swim Lessons, Adult Fitness, Water Yoga, Arts and Crafts and Fitness programs for individuals with Special Needs, Dog Obedience, Martial Arts, Spring/Fall Tennis programs, Track & Field Camp, Field Hockey, Safe Boating Course, L.L Bean Outdoor Discover School programs, and several Educational programs that included STEAM Camp, Jr. Physics, Chemistry and Engineering. Several programs had to be altered or canceled due to the COVID-19 pandemic that affected our community beginning in early March. One of our biggest programs, Playground Summer Camp was cancelled this summer as was our special needs summer camp, Camp RISE. Unfortunately, our Music on the Program that runs for 15 weeks during the summer on the town green each Wednesday night was cancelled as well. The extremely popular Summer Youth Theater program was altered to take on a 3 week, scaled down program but it turned out to be an extremely successful program and well attended. Our Girls and Boys Volleyball programs were cut short when the pandemic hit as was our Adult Basketball League. Our Adult Men's and Women's Softball League and Summer Youth Tennis program had a delayed start but we were able to get both programs running in a safe manner and they both were successful.

Another challenge this year due to the pandemic was opening our two community pools at Recreation and Memorial Parks which we were able to due but with safety protocols in place that included limiting the amount of people allowed in the pool facility at one time to 50 and having designated, marked out locations on the pool decks for patrons to sit in a social distancing fashion. All in all, the pool season went well and we were pleased to have both pools open during one of our hottest summers in many years.

COMMISSIONERS:
MICHAEL J. FASULO
Chairman

MICHAEL T. DEFEO
Vice Chairman

ROBERT E. GALATI
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Town of Southington Parks & Recreation Board

The Community Pavilion at Recreation Park continues to be a popular rental facility with many private parties and functions taking place there, as were the other smaller pavilions and picnic areas within our parks. All events can be booked, and permits obtained, through the Recreation Department.

The department also offers special programs and events to the community. This year we offered 20+ day and overnight bus trips and a free Kids Series program (entertainment acts) that ran for 3 weeks this summer (normally an 8-week program but due to COVID was cut back) at Recreation Park on Tuesday evening. Unfortunately, what would have been the 18th annual Touch a Truck event, which is co-sponsored with American Legion Auxiliary Unit 72 group, had to be cancelled due to the pandemic. The Recreation Department continued its co-sponsorship of two holiday community events, Halloween in the Village (organized by the Village of Plantsville Association) and the annual White Christmas in the Community (organized by the Downtown Merchants of Southington and the Village of Plantsville Association) that takes place in the downtown areas of Southington and Plantsville on the first Friday in December each year.

Passive Recreation enthusiasts can frequent one of our beautiful parks, walk/bike/jog the miles of the linear trail, take a walk at one of Southington's many open space areas or enjoy a day at Crescent Lake which is a beautiful and serene area in the northeast area of town that offers hiking trails, fishing, boating or plain passive enjoyment.

The Board of Park Commissioners consists of five members: Michael J. Fasulo, Chairman, Michael T. DeFeo, Vice Chairman, Robert E. Galati, Joseph Miceli and Julie Portfolio. The Recreation Department consists of David A. Lapreay, Director of Recreation and Julia Berardinelli, Secretary.

We thank the Town Council and Board of Finance for providing the funds to operate the department. We also thank Mr. Mark Sciota, Town Manager, for his guidance and support throughout the year on many town matters.

Respectfully Submitted,

David A. Lapreay
Director of Recreation



Town of Southington

Tax Collector's Office

75 Main Street – P.O. Box 579
Southington, CT 06489
Telephone: (860)-276-6259
Facsimile: (860)-276-6265

Teresa M. Babon
Director of Assessment & Revenue

Jill Fragola
Deputy Tax Collector

Annual Report of the Southington Tax Collector

July 2019 – June 2020

The Tax Office staff is comprised of four team members: Jill Fragola, Debra Maffioli, Roxanne Avitabile and Mandy Taylor, all hard working, dedicated individuals, responsible for collecting approximately 84% of the amount necessary to keep the town funded on an annual basis.

The three types of property tax revenues that this office collects are Real Estate, Motor Vehicle and Personal Property. In summary, the Fiscal Year 2020-2021 (October 1, 2019 Grand List), Southington property tax billings were as follows:

Category	# of Accounts	Billed Revenue
Real Estate	17,679	\$103,583,450
Motor Vehicle	42,968	\$ 10,982,931
Personal Property	<u>2,014</u>	<u>\$ 7,166,734</u>
	62,661	\$121,733,115

The taxes are based on the assessed property values (defined as 70% of market value) multiplied by the annual budgeted "mill rate" expressed in thousandths of a dollar. The current mill rate is 30.63 which indicates \$30.63 of tax due for every \$1,000 of assessed value.

The Tax Collector's office is responsible for collecting all monies due the town on the current and delinquent Grand Lists in the form of taxes, interest and fees. Once the money has been balanced and deposited, it is reconciled with the Finance Department by the 10th of every month as specified in Sec. 12-147 of the Connecticut State Statutes. All collections require daily, monthly, quarterly and annual reconciliation and reporting.

Attached is the report of property tax collection for the fiscal year ending June 30, 2020.

Respectfully submitted,

Teresa M. Babon, CCMC
Director of Assessment & Revenue

**Tax Collector's 15 Year
Report to the Treasurer
7/1/2019 - 6/30/2020**

Grand List	Taxes Collectible	Transfer Suspense	Legal Additions	Legal Reductions	Adjusted Tax Collectible	Taxes Collected	Interest	Warrants Liens/Fees	Amt Paid to Treasurer	Bal Per monies	Credit Balance	Taxes Uncollected
2018	126,021,602.11	(14,669.30)	208,885.05	(586,334.27)	125,629,483.59	124,644,747.60	296,012.68	14,553.07	124,955,313.33	984,735.99	315,155.04	1,299,891.03
2017	1,219,888.60	(12,363.27)	7,383.06	(63,951.87)	1,145,956.42	685,284.17	150,650.53	5,520.00	851,454.70	450,672.25	60,084.93	510,757.18
2016	505,813.97	(98,336.01)	766.97	(10,199.64)	398,045.29	246,116.63	96,677.06	1,861.41	344,655.30	151,928.48	8,221.76	160,150.22
2015	241,162.65	(79,809.93)	108.69	(7,271.12)	154,190.29	106,687.25	51,350.96	1,026.00	159,064.21	47,503.04	7,013.54	54,516.58
2014	120,858.47	(67,396.59)		(122.40)	53,339.48	32,673.08	18,331.45	425.19	51,429.72	20,666.40		20,666.40
2013	10,760.24			(119.12)	10,641.12	651.62	279.80	96.00	1,027.42	9,989.50		9,989.50
2012	7,480.47			(115.34)	7,365.13	92.26	106.56	48.00	246.82	7,272.87		7,272.87
2011	7,145.77				7,145.77	92.34	123.27	48.00	263.61	7,053.43		7,053.43
2010	6,467.92				6,467.92	95.16	144.17	46.00	287.33	6,276.56		6,276.56
2009	6,307.06				6,307.06	36.60	30.50	24.00	91.10	6,276.56		6,276.56
2008	5,958.57				5,958.57	802.85	162.23		965.08	5,155.72		5,155.72
2007	3,079.38				3,079.38	-	-	-	-	3,079.38		3,079.38
2006	2,926.89				2,926.89	39.93	485.07		525.00	2,886.96		2,886.96
2005	2,339.93				2,339.93	-	-	-	-	2,339.93		2,339.93
2004	826.10				826.10	-	-	-	-	826.10		826.10
	128,164,618.13	(272,575.10)	217,143.77	(673,113.86)	127,436,072.94	125,727,313.59	614,360.36	23,649.67	126,365,323.62	1,708,759.35	390,475.27	2,099,234.52
Suspense												
2018								-	-			
2017								-	-			
2016								-	-			
2015								-	-			
2014								-	-			
2013								-	-			
2012								-	-			
2011								-	-			
2010								-	-			
2009								-	-			
2008						212.34	384.90	-	-	597.24		
2007						-	-	-	-			
2006						35.42	27.08	-	-	62.50		
2005						20.97	50.01	-	-	70.98		
2004						29.72	76.23	-	-	105.95		
						298.45	538.22	-	-	836.67		
7/20/2017	128,164,618.13	(272,575.10)	217,143.77	(673,113.86)	127,436,072.94	125,727,612.04	614,888.58	23,649.67	126,366,160.29	1,708,759.35	390,475.27	2,099,234.52



Town of SOUTHTINGTON, Connecticut

Kathy Larkin Town Clerk and Registrar of Vital Statistics

Annual Report of the Town Clerk 2019 - 2020

This year the Town Clerks office experienced a 4.30% increase in the number of land record documents recorded generating a 21% increase in recording fees collected.

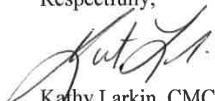
- ❖ Total of all fees collected for this fiscal year - \$1,982,161.12
- ❖ Net Bottom Line Contribution after disbursement of local and state fees - \$1,403,042.62

A Document Preservation grant was received in the amount of \$7500. This was used to do a back-file conversion of forty-seven land record books. The pages will be scanned and the images attached to our indexing system. The land record index is available online making it easier and more efficient for title searches. This has been an ongoing project expanding the online access for viewing and the ability to make copies.

Southington is a thriving community, busy with real estate transactions of new and existing homes and businesses. This means the volume of records storage is increasing. As a result, old cabinets were replaced with revolving shelving units to better utilize space available in the Town Clerk vault as well as an additional land record book shelving unit giving us more space to grow.

We ended our fiscal year with some trying times due to COVID-19. As always, the Town Clerk staff pulled through during the Town Hall closure to the public. The office was staffed the entire time. Although all staff could not be in the office at the same time, they rotated turns in office or worked from home. The work poured in by mail, drop box, email and phone; it was an unbelievably busy time but everything was accomplished. This could not have been possible without the work ethic and dedication of the Town Clerk staff; Sandra Brunoli, Deputy Town Clerk, Lisa Secondo, Assistant to the Town Clerk, Kim Brayall, Assistant Clerk and Rachel Post as the newest member of our team.

Respectfully,



Kathy Larkin, CMC
Town Clerk

75 Main Street · P.O. Box 152 · Southington, Connecticut 06489
(860) 276--6211 · Fax (860) 276-6229 · Email: larkink@southington.org



Town of SOUTHINGTON, Connecticut

Kathy Larkin Town Clerk and Registrar of Vital Statistics

ANNUAL REPORT OF THE TOWN CLERK

JULY 1, 2019 -JUNE 30, 2020

LAND RECORD DOCUMENTS (32,512 PGS. 32 VOLS)	7,394	<u>VITAL STATISTICS</u>	
TOWN COUNCIL MINUTES - PAGES RECORDED	983		
LIQUOR PERMITS FILED	68	BIRTHS-SOUTHINGTON RESIDENTS	378
VETERANS DISCHARGES RECORDED	39	MARRIAGES IN TOWN	267
TRADE NAMES FILED	104	MARRIAGE LICENSES ISSUED	175
MAPS FILED	57	DEATHS IN TOWN	362
SPORTS LICENSES & TAGS	1,019	BURIALS IN TOWN	226
DOG LICENSES ISSUED	2,677	VITAL STATISTIC COPIES ISSUED	3,019
DOG-KENNEL LICENSES ISSUED	1		
TRANSFER STATION PERMITS	6,871		

RECEIPTS-FEES OF TOWN CLERKS OFFICE

RECORDING DOCUMENTS-LAND RECORDS	\$174,430.00
CONVEYANCE TAX	\$1,109,146.22
HISTORIC PRESERVATION FEES	\$47,570.00
FARMLAND PRESERVATION FEE	\$190,280.00
MISCELLANEOUS FILING, COPIES ETC.	\$48,233.40
VITAL STATISTIC COPIES	\$60,375.00
MARRIAGE LICENSE FEES	\$8,750.00
SPORT LICENSES & TAGS	\$6,564.00
DOG LICENSES	\$20,863.50
PASSPORT APPLICATION FEES	\$5,425.00
NOMINEE (MERS) FEES	\$310,524.00

GRAND TOTAL-FEES COLLECTED

\$1,982,161.12

PAID TO STATE FOR MARRIAGE LICENSE SURCHARGE	\$5,950.00
PAID TO STATE FOR SPORT LICENSES & TAGS	\$6,288.00
PAID TO TOWN FOR DOG ACCOUNT	\$18,506.50
PAID TO STATE FOR HISTORIC PRESERVATION FEE	\$38,056.00
PAID TO TOWN FOR HISTORIC PRESERVATION FEE	\$9,514.00
PAID TO STATE FOR FARMLAND PRES FEE	\$171,252.00
PAID TO TOWN FOR FARMLAND PRES FEE	\$19,028.00
PAID TO STATE FOR NOMINEE (MERS) FEES	\$232,081.00
PAID TO TOWN FOR NOMINEE (MERS) FEES	\$78,443.00

TOTAL FEES DEDUCTED

\$579,118.50

NET TOTAL

\$1,403,042.62


KATHY LARKIN, CMC

75 Main Street · P.O. Box 152 · Southington, Connecticut 06489
(860) 276-6211 · Fax (860) 276-6229 · Email: larkink@southington.org

BOARD OF WATER COMMISSIONERS
Erika Pocock, PRESIDENT
Robert M. Berkmoes, VICE PRESIDENT
Ralph Warner, SECRETARY & TREASURER
Thomas J. Murphy
Rudy Cabata
Ron Lamoreux



William M. Casarella, SUPERINTENDENT
Albert T. Fiorillo, ASSISTANT SUPERINTENDENT
Maria Nason, OFFICE SUPERVISOR
605 West Queen Street
PO Box 111
Southington, CT 06489-0111
(860) 628-5593 • Fax (860) 621-0491

August 13, 2020

Mr. Mark Sciota
Town Manager
Town Hall
75 Main Street
Southington Ct. 06489

Dear Mr. Sciota,

Attached is the Annual Report of the Board of Water Commissioners for the year ending June 30, 2020.

Sincerely,

William M. Casarella
Superintendent

**ONE HUNDRED 9th ANNUAL REPORT
OF THE
BOARD OF WATER COMMISSIONERS
FOR THE YEAR ENDING JUNE 30, 2020**

BOARD OF WATER COMMISSIONERS

The Board is organized as follows:

Erika Pocock, President	Term expires November 2023
Robert Berkmoes, Vice President	Term expires November 2023
Ralph Warner, Secretary & Treasurer	Term expires November 2021
Thomas J. Murphy	Term expires November 2021
Rudy Cabata	Term expires November 2021
Ron Lamoreux	Term expires November 2023

Respectfully Submitted,

SOUTHINGTON WATER DEPARTMENT



William M. Casarella
Superintendent

PLANT ADDITIONS

2019-2020

The following additions to the plant were made during the year:

Miscellaneous Tangible Plant	\$	
Land & Land Rights	\$	
Structures & Improvements	\$	57,029.89
Collect & Impound Reservoirs	\$	
Wells & Springs	\$	
Distribution Mains and Accessories	\$	455,356.24
Standpipes/Storage Tanks	\$	
Meters & Installations	\$	125,399.68
Hydrants	\$	47,003.96
Pumping Equipment	\$	108,629.45
Treatment Equipment	\$	
Office Furniture & Equipment	\$	22,480.52
Computer	\$	27,671.41
Communications Equipment	\$	18,169.78
Tools & Work Equipment	\$	47,326.45
Laboratory Equipment	\$	
Transportation Equipment	\$	25,315.00
Power Equipment	\$	97,180.75
Miscellaneous Equipment	\$	
	\$	<u>1,031,563.13</u>

WATER SUPPLIES

The Southington Board of Water Commissioners continues to reference an extensive Capital Improvement Plan (CIP) for its water system. The purpose of this plan is to identify and prioritize infrastructure improvements focusing on buried infrastructure, storage tanks, pumping stations, additional water supply sources and treatment facilities.

Major capital improvements and planning that occurred during this year include:

The completion of Well 2A, a new water supply and remediation and upgrades to Well 2

The construction of a new 65' concrete water storage tank and a 120' tall communications tower, including the demolition of the existing water storage tanks. Construction started in the spring of 2019 with a completion in the fall of 2020.

Installation of 1,649 feet of 12" public water main through Plantsville Center from the intersection of Summer Street and West Main Street to the intersection of West Main and Rt. 10 and then South on South Main Street for approximately 900 feet.

Installation of 137 feet of water main connecting Hillcrest to Rahlene Drive.

Started preliminary discussions with a Consulting Firm for a backup Well (Well 10) for the current Well 9.

Budgeted for a Consulting Firm to study the latest technology and cost associated with the installation of a Manganese removal treatment system for Wells 2A, 7A and 8.

WATER SUPPLIES

The Southington Board of Water Commissioners continues to reference its extensive Capital Improvement Plan (CIP) for its water system. The purpose of this plan is to identify and prioritize infrastructure improvements focusing on buried infrastructure, storage tanks, pumping stations, treatment facilities and additional water supply sources.

Major capital improvements and planning that occurred during this year include the completion of one new water well (Well 2A) and remediation of Well 2. Construction began to install a new 65' concrete water storage tank, a 120' tall communications tower and the demolition of exiting water storage tanks off Mill Street. Installation of 1,649 feet of 12" public water main through Plantsville Center from the intersection of Summer Street and West Main Street to the intersection of West Main and Rt. 10 and then South on South Main Street for approximately 900 feet. Installation of 137 feet of water main connecting Hillcrest to Rahlene Drive. Started preliminary discussions with a Consulting Firm for a backup Well (Well 10) for the current Well 9. Budgeted for a Consulting Firm to study the latest technology and associated with the installation of a Manganese removal treatment system for Wells 2A, 7A and 8.

ADDITIONS AND IMPROVEMENTS

A total of 0.8 miles of new mains were installed. Six (6) new hydrants were installed during the year. One hundred and fifty-eight (158) new services were added during the year and seven (7) services were retired. Four hundred and fifty-five (455) services remain inactive in the system for future use.

	<u>Statistical</u>	
	<u>July 1911</u>	<u>June 30, 2020</u>
Miles of Main in use, 1" to 4"	10.885	15.09
Miles of Main in use, 6" to 16"	<u>10.542</u>	<u>240.65</u>
	21.427	255.74
Estimated Population served-within Town	4,620	40,686
Estimated Population served-outside Town	-0-	417
Total Valves in use	189	2,589
Fire Hydrants, Public	90	1,492
Fire Lines, Private	-0-	236
Meters in Service	22	13,388
Active Services	986	13,701

WATER CONSUMPTION

Rainfall for the period July 1, 2019, through June 30, 2020, totaled 50.0 inches.

The highest demand occurred June 23, 2020, when consumption reached 8.375 million gallons.

Water consumption for the year:

From Reservoir	101,470,200 Gallons
From Well # 1A	235,673,300 Gallons
From Well # 2A	99,767,700 Gallons
From Well # 3	236,728,600 Gallons
From Well # 4	-0- Gallons
From Well # 5	-0- Gallons
From Well # 6	-0- Gallons
From Well # 7A	172,772,400 Gallons
From Well # 8	102,324,300 Gallons
From Well # 9	614,285,300 Gallons
Total Pumped from Wells	1,461,551,600 Gallons
Total Consumption	1,699,204,300 Gallons
Average Daily Consumption	4,655,400 Gallons



SOUTHTON WATER POLLUTION CONTROL

999 Meriden-Waterbury Turnpike

Plantsville, CT 06479

Ph. 860-628-8530

Kiari Williams – Superintendent

williamsk@southington.org

ANNUAL REPORT FISCAL YEAR 2019-2020

WASTEWATER TREATMENT FACILITY

The Town of Southington operates and maintains the Southington Water Pollution Control Facility. This is an advanced wastewater treatment facility designed to treat an average wastewater flow of 7.4 million gallons per day with discharge limits for BOD, TSS, Nitrogen, and Phosphorus. Wastewater is conveyed to the treatment facility through approximately 140 miles of sewer pipe including 9 pump stations. Once treated, all flow is discharged into the Quinnipiac River. The Water Pollution Control Division has 9 full time employees responsible for the operations and maintenance of this system. Critical components are monitored and alarmed on a 24 hour/day 7 days/week basis.

Our mission is to maintain the highest quality of service to both the community and environment while providing continuous treatment of wastewater that meets or exceeds all regulatory requirements.

CAPITAL PROJECTS

Construction on the water pollution control facility phosphorus removal upgrade began on February 1, 2019. As of July 2020 the project reached approximately 57.3% completion. Key activities include the construction of the new Phosphorus Removal Building, demolition of existing equipment, and the installation of new equipment as it

arrives on-site. All six clarifiers have new operational equipment installed. The plant’s headworks and primary clarifiers were covered for odor control purposes. The intermediate and final clarifiers have launder covers for odor control and algae prevention purposes.

The gravity sewer line, to replace the Blatchley Pump Station, was put online March 4th 2020.

The demolition of the Blatchley Pump Station was completed on July 16th 2020.

FEATURED ACCOMPLISHMENTS

- Treated over 1.825 billion gallons of wastewater.
- Cleaned over 50,000 feet of the wastewater collection system.
- Installed new preventative maintenance program.
- Purchased Godwin bypass pump to help with emergency collection system failures.

ON-SITE MANAGEMENT

The Water Pollution Control Division is responsible for maintaining operations of the plant, collection system, and responding to constituent issues on a 24 hour basis. This year we responded to:

- 18 reports of possible sewer blockages (3 sewer main blockages)
- 16 plant alarms
- 18 pump stations alarms
- 2 odor complaints
- 3 loose manhole cover

The facility treated an average daily flow of 4.99 million gallons per day.

The treated wastewater met all of the following discharge parameters:

DAILY LIMIT	DAILY AVERAGE
• BOD = 30 mg/L	4.39 mg/L
• TSS = 30 mg/L	3.90 mg/L
• TOTAL PHOSPHORUS = 0.7 mg/L	0.67

NUTRIENT CREDIT EXCHANGE INVOICE

- ANNUAL PERMIT LIMIT = 204 LBS/DAY 121 LBS = \$65,622

WATER POLLUTION CONTROL STAFF

SUPERINTENDENT – Kiari Williams

FOREMAN – Steve Gregory

CHEMIST – Jane Bond


ELECTRICIAN – Dave Baillargeon

OPERATOR III – James Careddu, Michael Garrity

OPERATOR II – Dave Milano, Robert Benigni, Walter Tumel

Respectfully Submitted

X


Kiari Williams

Southington Youth Services

196 North Main Street

Christina Simms
Director

John Sperduti
Counselor

Susan Williams
Counselor

Kelly Leppard
Youth Prevention Coordinator



ANNUAL REPORT **FY 2020**

The Youth Services Department has just completed its 45th year of operation. Responding to the needs of the community, we offer an ever-changing variety of services to youth and their families. Most of our programs fill up shortly after being announced and we often have waiting lists. This is a testament to the quality of our staff and programming, our ability to meet the needs of the public and our visibility within the community. This year our department was able to add additional programs and services in a response to community needs. At the end of this year our department's ability to quickly adopt to the changing needs of the youth and families we serve was best illustrated by our response to the COVID-19 pandemic. Our services went to a "virtual" model almost immediately and seemingly we are also able to provide valuable parent and youth education on a variety of topics through podcasts and webinars produced in house.

Southington Youth Services is located at the Municipal Center, 196 North Main Street. This office space not only houses Youth Services, but also Southington's Town-wide Effort to Promote Success (STEPS), which is our community prevention coalition. The department is in the same building as the Southington Board of Education and this has proved to be very advantageous to us.

This year our state funding was administered and dispersed by the State Department of Children and Families as opposed to previous year when our funding came from the State Department of Education. This is from a line item in the state budget. This year's funding totaled \$23,645. In addition, we receive yearly Enhancement Grant Program funding this year that amount was increased to \$12,848, intended for Youth Service Bureau direct service projects and Juvenile Review Board and Truancy. Our staffing includes a Director, two Counselors and a Youth Prevention Coordinator. This year, we had to restructure the department and eliminated the secretary position. With this elimination, we were able to fully fund the Prevention Coordinator that was previously funded at 50% with grant funding. Thanks to a partnership with the Board of Education, we were able to find funding to retain our full-time Prevention Outreach Coordinator. This position is fully funded by the BOE. Together their jobs are to lead the Southington Town-wide Effort to Promote Success Coalition.

Youth Services Programs

Therapeutic

Individual Counseling, Crisis Intervention, Group Counseling.

Diversion

Juvenile Review Board, Truancy

Education

Parent Information Series, Anti-racism in-service training, Substance abuse prevention in service training for teachers

Community Programs

Youth Employment Training and Volunteer Service,
STEPS Advisory Board, Hope and Support Group, Summer Art Program, 1-2-3
Intervention, Prevention and Recovery group

Positive Youth Development

When I'm in Charge, Babysitting, CPR, Peer Advocates, and STEPS Youth Council

THERAPEUTIC PROGRAMS

Referrals to our **individual counseling and family intervention programs** came from the school system, the police department, parents and youth themselves. As a matter of convenience and for community outreach reasons, we held many of our counseling sessions at the schools. The remainder of our clients met with us in our Municipal Center offices. At times our after-school hours were totally booked, so we are grateful for our close relationship with the Southington school system that we were allowed a space at all of the schools to meet some of our students. The pandemic forced us to move to a virtual presence for the remainder of the fiscal year.

Some of the problems we helped youth and families with were: family dysfunction, self-esteem, child abuse and neglect, truancy, drug and alcohol abuse, grief, depression, educational issues, sexual identity issues, self-harming behaviors, and stress/ anxiety. This year, we met with 71 youth in individual counseling and served over 15 families. Many times, we met with parents regarding students who needed more intensive services than we could provide. In those cases, we were able to share a list of local resources that would better fit their child's need. This is a crucial service too, because many times, parents don't know where to go for help when experiencing a problem with their child. Our staff members stayed up-to-date on these services to best serve the community. Our staff continually participate in workshops and educational opportunities to stay current on issues affecting youth so that we can better serve the kids and families. In conjunction with regular trainings, our staff meets with a licensed clinical psychologist on a monthly basis for clinical supervision. At that time, counseling staff presents the most difficult cases and our clinical supervisor helps us develop a plan to appropriately develop a course of action for the student and family.

Our group counseling program has given us the opportunity to contact many more students than we could meet with individually. Working with the social work staff and guidance staff at Southington High School, we provided in school group counseling services to 54 students on topics including high school adjustment, young women's issues, grief, anger management, racism, stress and anxiety, substance abuse, gender identity, sexual orientation, and relationships.

Our counselors have been formally working with the students and faculty at ALTA for four fiscal years in row. Through collaborative efforts with Community Services and Bread for Life we were able to assist the high-risk population with the support needed to have a successful school year. In addition, our staff was able to provide educational opportunities with the help of school faculty and YMCA Camp Sloper to a group of students that thrive in a non-traditional education setting.

DIVERSIONARY PROGRAMS

The **Juvenile Review Board** confidentially reviews all cases of juvenile arrests and after weighing all available information, makes appropriate recommendations to the families and the youth as part of a restorative process. This year, 9 cases were reviewed and the students were diverted from the Juvenile Court or the Southington Police to the Juvenile Review Board. The juveniles' accountability consisted of community service, letters of apology, a Shoplifting prevention on-line education program, substance abuse evaluation and prevention programs, positive youth development activities, Start Making a Right Turn program, and research essays. The Board knows what is available in our community to assist the young offender. The Juvenile Review Board model proves a decrease in recidivism when juveniles are handled in their own communities. This program of diverting youth from the court system is valuable because it benefits both the youth and our community. The Southington Juvenile Review Board was awarded a \$5,000 grant from the Department of Children and Families to be used to offer other services in the past however now does not received funds directly.

EDUCATIONAL PROGRAMS

Our **Anti Vaping Education** group works with high school student caught vaping in school or in possession of vaping paraphernalia. The program is offered as an alternative to in school suspensions and meets for four consecutive days at the High School after hours. The curriculum is constantly updated as new research on the dangers of vaping becomes available. This year, 33 students completed the Anti-Vaping Education group. The groups are facilitated by John Sperduti, Counselor and Megan Albanese, STEPS Community Outreach Coordinator.

Our **Parent Information Series** consisted of three parenting programs this year. Sessions that were offered “Hidden in Plain Sight,” “How to Overcome Anger” and “Helping Children Overcome Anxiety”. Approximately 50 parents attended these workshops. We also held a Parent University in the fall at one of the middle schools to educate parents on the power of prevention. Classes that were offered were Internet Safety, Talk Saves Lives, Vaping 101, Developmental Assets, Talking with your Teen etc.. It was a success this year and we look forward to offering more sessions next year on important topics such as Sexual Safety for Teens and prevention workshops for parents.

This year, we also presented a Substance Abuse Prevention in-service for teachers. This in-service was targeted at the health and P.E. teachers specifically with approximately 25 teachers in attendance. The goal is to do a train the trainer for teachers so that they can teach the information they learn to students in their classes.

COMMUNITY PROGRAMS

The Youth Services Department entered its third year running the **Youth Volunteer Service Program** this summer. This program matches able and willing youth aged 14-16 with town agencies and non-profits in need of volunteers. This program acts as a community service program but also as an indirect way to prepare youth for the work force. This summer, 7 youth applied and were accepted into the program. These youth have been placed at Bread for Life Summer Lunch program, LEAF's Farmers Market, and the YMCA Race for Chase Triathlon Training program. The program has been a great experience and will continue to grow in summers to come.

This was the fourth year of our **Hope and Support Group** for families that have loved ones going through a substance abuse addiction. The program expanded its services and meets twice a month on the second and last Thursday and is open to anyone needing support. The group has had an amazing turnout and we are happy to continue to provide it for families. Families have appreciated the resource and access to support as they go through an extremely challenging time in their lives.

This year marked the end of the **Kristen's Kiosket Prom Project**. The program was ended based on the dwindling community need. We will continue to use the donations raised to support any further prom needs however we will no longer offer the gowns for prom. All gowns that have been donated were given to a school based program that was in need of additional dresses for their students.

The **Truancy Committee** was formed as a result of a shift in how chronic absenteeism is handled in the State. Previously this issue was addressed by the school system, DCF and at times, the Juvenile Court. Currently it is handled by a collaboration between Youth Service Bureau and school personnel. Eight cases of truancy were handled by our committee this fiscal year.

Youth Services is a founding member of the prevention coalition entitled “Southington's Town-wide Effort to Promote Success” or **STEPS**. This is the 10th year of STEPS and the conclusion of our DFC grant. The Prevention Coordinator position has been absorbed as part of the Youth Service budget. The collaboration with the Board of Education continues as they fund a second full-time person the Outreach Coordinator. STEPS continue to gain tremendous support throughout the community from each of the 13 community sectors and continues to reduce youth substance use through projects, campaigns and other environmental strategies.

Some of the accomplishments of STEPS this year included members from the Youth Council attending the Youth to Youth Regional Conference in June, a parent education night at DePaolo on substance abuse prevention, a video education series of the dangers of substance abuse. Many of the programs and campaigns that were planned for this academic year were cancelled due to the pandemic.

Kelly Leppard, the STEPS Prevention Coordinator, is a leader in the Prevention field in the State of Connecticut and is the past president of the Connecticut Association of Prevention Professionals. Kelly is asked to present at state and regional conferences and trainings using the STEPS coalition as a model for other communities to follow. The success of our coalition comes from Kelly's and our advisory board's dedication and commitment to making prevention a priority.

As you can see, STEPS continues to be a strong prevention organization in the community with great community and volunteer commitment. The focus will continue to make prevention a priority for Southington.

POSITIVE YOUTH DEVELOPMENT

"When I'm in Charge", a Red Cross certified program geared towards children aged 10-13, is a two-hour training that teaches youth how to stay safe if they are left home alone. This popular program has been filled every time we have offered it; 47 students participated this year in 5 sessions.

We also offer the Certified **Babysitting** Course because it is in such demand. We were able to hold four sessions this year and 81 girls and boys became certified by taking the class and passing their tests. We will continue to hold this class as long as the demand is there. We held three **CPR** and **First Aid Certification** classes this year, certifying 24 students. Summer is a good time for students to take advantage of these classes, which are offered at a reasonable fee.

This has been another busy, exciting year full of great energy at Southington Youth Services. We have consistently reached all segments of the community with our counseling services, programs, new initiatives and classes. We have developed new relationships with town groups and organizations as well as different departments within the Board of Education. We will continue to work with fellow collaborators in an effort to meet the needs of all youth in our community, especially the youth and families that are most at risk. Although we have had successes this year, we still have incredible challenges facing the youth in our community. It will take a community effort and collaborating with parents to help students navigate their challenges successfully. The growing concerns with substance abuse, suicide, anxiety and depression make it critical that we work together and support the youth of our community.

Respectfully submitted,



Christina Simms M.S.W.
Director

Zoning Board of Appeals

Town of Southington

Alicia Novi, Chair
Theodore Cabata, Vice-Chair
Erica Byrne, Secretary
Joseph LaPorte
Steven Walowski
Ronald Bohigian, Alternate
Ryan Rogers, Alternate
Michael Scavetta, Alternate
Anthony J. Mazzarella, III, Alternate

ANNUAL REPORT JULY 1, 2019 THROUGH JUNE 30, 2020

The Connecticut General Statutes require that in each municipality having a zoning commission, there be an appeals board. The appeals board has three specific duties: first, to hear and decide appeals where it is alleged that there is an error in any order, requirement, or decision of the Zoning Enforcement Officer, second, to hear and decide on applications for special exception, and third, to determine and vary the application of the Zoning Regulations.

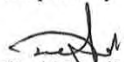
This past year, 54 applications were received. Of the 54 applications, 20 were to vary the building setback requirements for new construction as well as additions to existing structures and requests to vary the size of accessory buildings; 4 applications were to allow the placement of pools in the side yard; 1 application was to vary the area & size of signs; and 3 applications were to change nonconforming uses. There were 25 applications received for special exception. These included the sale and dispensing of alcoholic beverages; automotive sales and repair; chickens; and one day events. There was also 1 application to appeal the ruling of the Zoning Enforcement Officer.

The ZBA meets in the Municipal Center Assembly room, 196 North Main Street, every second and fourth Tuesday of the month at 7:00 p.m., except when a holiday interrupts the normal schedule. The meetings are open to the public.

MEMBERSHIP

The Chairman of the Zoning Board of Appeals is Alicia Novi. The Vice-Chair is Theodore Cabata and Erica Byrne is Secretary. Other members include Joseph LaPorte, Steven Walowski and Alternates Ronald Bohigian, Ryan Rogers, Michael Scavetta and Anthony J. Mazzarella, III.

Respectfully submitted,



David Lavallee, IWEO/CAWS
Assistant Town Planner

**TOWN OF SOUTHLINGTON,
CONNECTICUT**



**COMPREHENSIVE
ANNUAL FINANCIAL REPORT**

FISCAL YEAR ENDED JUNE 30, 2020

Comprehensive Annual Financial Report

of the

Town of Southington Connecticut

Fiscal Year Ended June 30, 2020

Prepared by:
Department of Finance
Emilia C. Portelinha
Director of Finance

TOWN OF SOUTHTON, CONNECTICUT
COMPREHENSIVE ANNUAL FINANCIAL REPORT
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Introductory Section

TOWN OF SOUTHTON, CONNECTICUT

PRINCIPAL OFFICIALS

JUNE 30, 2020

Town Council

Victoria Triano, Chairwoman
Tom Lombardi, Vice Chairman
Paul Chaplinsky, Jr
Michael DelSanto
Valerie A. DePaolo

William Dziedzic
Jim Morelli
Christopher J. Palmieri
Christopher J. Poulos

Town Manager

Mark J. Sciota

Administration

Director of Assessments & Revenue
Building Inspector
Economic Development Coordinator
Director of Public Works
Town Engineer
Director of Finance
Fire Chief
Librarian
Director of Planning & Community Development
Police Chief
Director of Recreation
Town Clerk
Town Treasurer
Water Pollution Plant Superintendent
Director of Youth Services
Director of Calendar House Senior Center

Teresa Babon
John Smigel
Louis Perillo
Keith Hayden
Annette Turnquist
Emilia Portelinha
Richard Butler
Kristi Sadowski
Robert Phillips
John Daly
David Lapreay
Kathy Larkin
Joyce Williams
Peter Stallings
Christina Simms
Robert Verderame

Board of Finance

John J. Leary, Chairperson
Joseph K. Labieniec, Vice Chairperson
Edward S. Pocock Jr., Secretary

Kevin R. Beaudoin
Tony Morrison
Susan Zoni

Board of Education

Terri C. Carmody, Chairperson
Joseph Baczewski, Vice Chairperson
Colleen W. Clark, Secretary
Robert S. Brown
James J. Chrzanowski

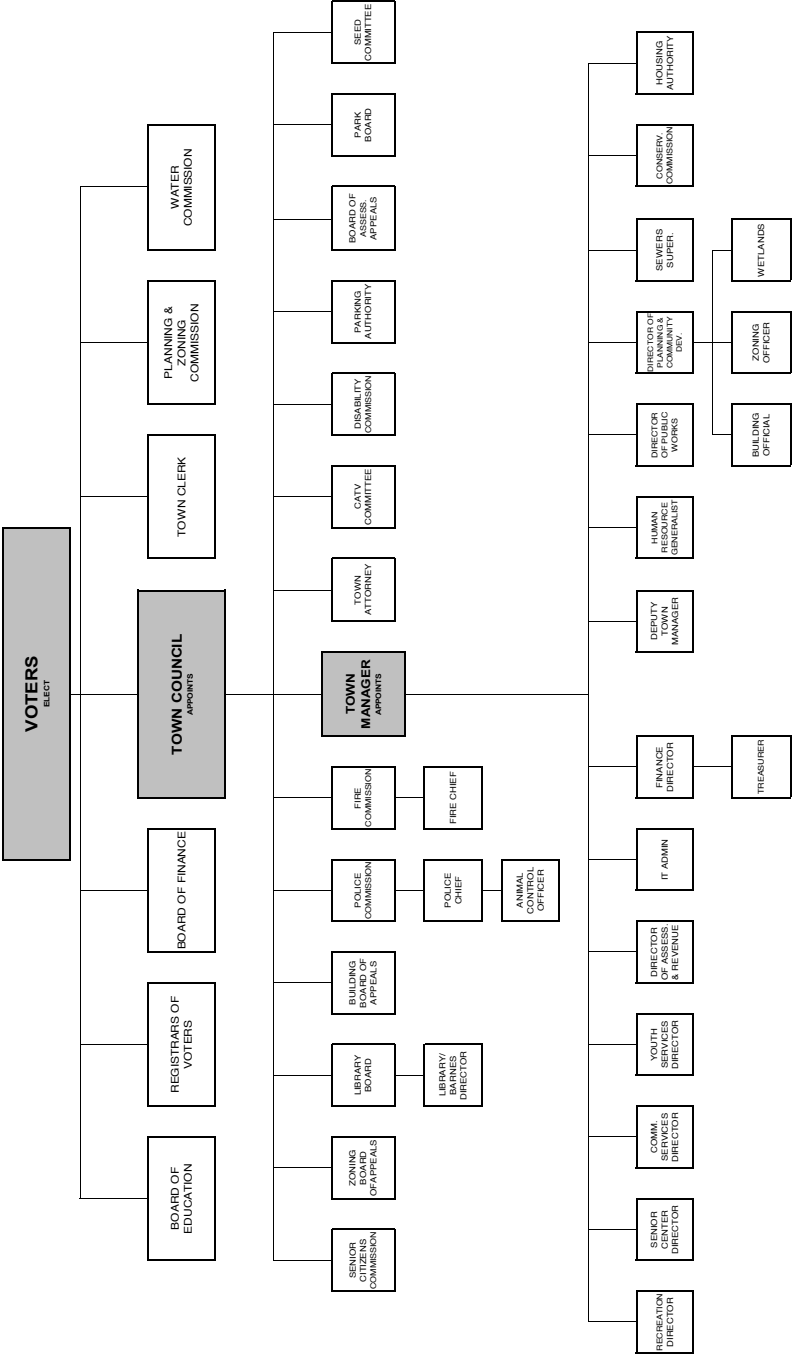
Missy Cipriano
David J. Derynoski
David M. Falvo
Zaya G. Oshana, Jr.

Superintendent of Schools

Timothy F. Connellan

TOWN OF SOUTHLINGTON

GENERAL GOVERNMENT ORGANIZATIONAL CHART





Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**Town of Southington
Connecticut**

For its Comprehensive Annual
Financial Report
For the Fiscal Year Ended

June 30, 2019

Christopher P. Morill

Executive Director/CEO



Town of Southington

Finance Department

75 Main Street, Southington, Connecticut 06489

Emilia C. Portelinho, Director of Finance
Christina Swigny-Smith, Assistant Director of Finance
Joyce Williams, Town Treasurer

Telephone (860) 276-6222
Facsimile (860) 276-6252

December 28, 2020

To the Honorable Members of the Town Council, Members of the Board of Finance and Citizens of the Town of Southington:

State law requires that all general-purpose local governments publish within six months of the close of each fiscal year a complete set of financial statements presented in conformity with accounting principles generally accepted in the United States of America (GAAP) and audited in accordance with auditing standards generally accepted in the United States of America by a firm of licensed certified public accountants. Pursuant to the requirement, issued herein is the comprehensive annual financial report of the Town of Southington for the fiscal year ended June 30, 2020.

This report consists of management's representation concerning the financial statements of the Town of Southington. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in this report. To provide a reasonable basis for making these representations, management of the Town of Southington has established a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft or misuse and to compile sufficient reliable information for the preparation of the Town of Southington's financial statements in conformity with GAAP. Given that the cost of internal controls should not outweigh their benefits, the Town of Southington's comprehensive framework of internal controls has been designed to provide reasonable, rather than absolute, assurance that the financial statements will be free from material misstatement. Management asserts that, to the best of its knowledge and belief, this financial report is complete and reliable in all material respects.

The Town of Southington's financial statements have been audited by Blum, Shapiro & Company, P.C., a firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the Town of Southington for the fiscal year ended June 30, 2020 are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unmodified opinion that the Town of Southington's financial statements for the fiscal year ended June 30, 2020 are fairly presented in conformity with GAAP. The independent auditors' report is presented as the first component of the financial section of this report.

The independent audit of the financial statements of the Town of Southington was part of a broader federal and state mandated "Single Audit" designed to meet the special needs of federal and state grantor agencies. The standards governing Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the Town's internal controls and compliance with legal requirements for the federal and state grant awards. These reports are available in the Town of Southington's separately issued Federal Single Audit and State Single Audit report.

GAAP requires that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The Town of Southington's MD&A can be found immediately following the report of the independent auditors.

PROFILE OF THE GOVERNMENT

Description of the Municipality

The Town of Southington was originally settled in 1698 and incorporated in 1779. It has a land area of approximately 36.9 square miles and a population of 43,834 located in Hartford County. Found in the geographical center of the State, Southington lies approximately 20 miles west of Hartford, the state capital, and 9 miles east of Waterbury. Other bordering cities include Meriden, New Britain and Bristol. Some of Connecticut's major highways provide access to the Town. Interstate 84 bisects Southington and Route 691 leads directly to Interstate 91. Route 10 also runs through it.

Form of Government

The Town of Southington is governed under the provisions of a charter and the Connecticut General Statutes. Southington has had a Council-Manager form of government since 1966. The Town Council, which is comprised of nine members who are elected for two-year terms, appoints the Town Manager. The Town Manager is responsible for the supervision and administration of all commissions, boards, departments, offices and agencies of the Town, except those elected by the people, appointed by the Council, or appointed by a regional, State or Federal authority.

The Town of Southington provides a full range of services, as described below:

Municipal Services

Police: The Southington Police Department has a sworn staff of 69 including a Chief, Deputy Chief, three Lieutenants, five Master Sergeants, nine Sergeants, seven Detectives, and forty-three Patrol Officers. The department provides 24 hour service to the community, consisting of Patrol, Detective and Crime Prevention Services. Other specialized divisions include: Traffic Division, K-9 officer, Emergency Response Team, Motorcycle Patrol, Support Services Division, Training Division, and the Bicycle Patrol.

Fire: Fire protection is provided by Southington's 34 career and 55 volunteer firefighters. The department, headed by the chief, consists of a central headquarters and 3 additional companies. The department's responsibilities, other than firefighting, include fire marshal inspections and responding to various emergencies.

Health: The Southington Health Department and Plainville Health Department combined to form the Plainville-Southington Health District. The District services Plainville, Southington and Middlefield is staffed with a full-time Director of Health, an emergency response coordinator, four professional sanitarians and an Administrative Assistant. The mission of the Health District is to protect and preserve the health of the communities through a number of programs of health promotion and disease prevention. The Director and staff are spending a significant amount of time training for and coordinating the response to the COVID 19 pandemic.

Senior Services: Calendar House is the Town of Southington's Senior Center and is staffed by an Executive Director, Program Coordinator, secretary, clerk typist and eleven bus drivers (2 full-time and 9 part-time). The Center's purpose is to serve as a resource center, providing a broad range of services and activities which meet the diverse social, physical, and intellectual needs of older adults. The Calendar House offers recreational and social services to seniors and disabled individuals. The Town completed a new \$9.4 million-dollar Senior Center Facility Building in 2018.

Youth Services: The Youth Services Department is staffed by a Director, two counselors, and a Youth Prevention Coordinator. The Department offers a variety of services to youth and families including confidential counseling, education, diversion and positive youth development programs.

Building: The Building Department issues all types of building permits and is responsible for the inspection and approval of all construction in the Town in accordance with state and local building codes. The Department is staffed by a Building Inspector, Assistant Building Inspector, Electrical Inspector, Plumbing Inspector, one secretary and one office assistant.

Planning & Zoning: The Planning and Zoning Department provides technical assistance to the Planning and Zoning Commission, Conservation Commission and Zoning Board of Appeals. The Department is staffed by a Director of Planning and Community Development, Assistant Town Planner, Zoning Enforcement Officer, and two secretaries.

Economic Development: The Economic Development Coordinator works closely with Planning & Zoning, other Town departments and the Chamber of Commerce in promoting the Town and providing information and services to prospective businesses as well as existing established businesses.

Engineering: The Engineering Department designs or reviews all projects requiring engineering services. The Department is headed by the Director of Public Works/Town Engineer and staffed by 2 Assistant Town Engineers, an Engineer Inspector, two Engineering Aides, a Survey Crew Chief and an Administrative Assistant.

Recreation: The Southington Recreation Department provides recreational, educational and entertaining programs and services for residents of all ages. Southington's Park facilities encompass over 500 acres of recreational area: Recreation Park (37.6 acres), Western Park (21.2 acres), Central Park (19 acres), Panthorn Park (139.1 acres), Jaycee Park (4.2 acres), Centennial Park (1.5 acres), Veterans Memorial Park (20.5 acres), Crescent Lake (223 acres), a hiking and biking trail (11.6 acres) and the old Southington Drive-In Theatre (40 acres).

Library & Museum: The Southington Public Library and Museum provides the following: Children's Services including over 142 pre-school story times, Summer reading, after-school programs; community services including afternoon movies, free lectures on topics from health to finance, adult services, large print materials; computer service, DVD and VHS film collections. Information services include computer classes on e-mail and applications, afternoon and evening book discussion groups. The Museum program provides tours of the museum, group visits, and special events such as a Taste of Southington.

Highway and Parks: The Highway and Parks Departments are supervised by the Director of Public Works, and is staffed by an Assistant Highway Superintendent, one General Foreman, one Park Foreman, two Crew Leaders, twenty-eight Crewmembers and a Secretary. The department is responsible for the maintenance and repair of 199 miles of roads and all the Town Recreational Facilities. Other duties include snow plowing, street sweeping, sightline improvements and operation of the Bulky Waste Transfer Station.

Water: The Southington Water Works Department has functioned as a semi-autonomous entity for over 50 years. The plant was built in 1993 and an additional reservoir was purchased in 1995, ensuring a comfortable water supply for the Town's future demand. In January of 2005 the Water Department completed and moved into their new headquarters. In 2011 the Town bonded two capital projects for the Water Department: (1) construction of a water main on West Center Street, West Street, and Welch Road; and (2) demolition of the water storage tank at the Mariondale Water Filtration Plant and its replacement. In 2014, the Town bonded three capital projects for the Water Department: (1) design, construction and installation of water mains; (2) design and construction of the East Side Pressure Zone, and (3) design and construction of a replacement well.

Sewer: The Water Pollution Control Department is staffed by a Superintendent, two foremen, one lab chemist and seven operators. A \$14.5 million Denitrification Plant was completed in 2011. The Town hired Tighe & Bond Inc. to put together a Facilities Plan to review the current systems in an effort to gain better efficiencies in the Sewer's Operations. This project also includes a WPC Facilities Upgrade, as well as process improvements such as phosphorus removal and sludge digestion. A \$5.2 million Water Pollution Control Facility Sludge Thickening Project was completed in 2016. We are mid-way through the building of a Water Pollution Control Facility which passed at Referendum November 2016 for \$57.1 million.

Solid Waste and Recycling: Homeowners hire private contractors, who are licensed by the Town Engineer, to collect residential waste and recycling materials. The Town is participating with thirteen other cities and towns in a contract with Covanta Bristol, Inc. which was signed on December 21, 2012 and is for a period of twenty years. The Town pays a fee of \$67.01 per ton for fiscal year 2021 for the acceptable solid waste which is sent to the Covanta plant in Bristol, Connecticut.

Educational Services: The Southington school system services grades kindergarten through 12 and is governed by the local Board of Education. The nine members of the Southington Board of Education are elected for two-year terms. The primary function of the Board is to establish policy. Some of the areas for which such policies are set include curriculum, budget requests submission, ensuring funds for education as appropriated by the Town are properly expended, implementation of both State and Federal laws, and planning for facilities needed by the system, including construction and renovation.

The Town has eleven schools for grades kindergarten through 12 comprising of: one senior high school, two middle schools, and eight elementary schools. Enrollment in grades pre-kindergarten through 12 as of October 1, 2020 was 6,298. The rated capacity of the system facilities is 8,070.

COVID-19

The outbreak of COVID-19, a respiratory disease caused by a new strain of coronavirus, has quickly spread worldwide causing a major pandemic. On March 10, 2020 Governor Lamont declared a state of emergency through the State of Connecticut as a result of the COVID-19 outbreak. The Town of Southington followed the State's lead, and closed all Town Departments with only Public Safety and limited staff performing essential services reporting to work. From mid-March through the end of May, only essential meetings were held. These meetings were noticed on the website and newspapers, held remotely via webex or telephone, and the public was provided with access to listen to or view the meeting, and participate during public comment sessions. Most of the Town offices opened to the public on June 1st with protective measures in place such as requiring social distancing (6 feet) and masks be worn by all. The Library and Senior Center are opened later with limited capacities.

During this public health emergency, the Governor has issued several Executive Orders which supersede existing statutes, municipal charters, ordinances and other laws. Executive Order 7S established a tax deferment program and a low interest rate program collectively known as Tax Assistance Programs to support eligible taxpayers who have been affected by the COVID-19 pandemic. The Town Council voted to elect to implement the Deferment Program, which provide a 90-day deferment to pay taxes and municipal assessments and utilities.

Fortunately, the pandemic did not have a material adverse financial impact on the Town for fiscal year 2020. By March 2020 we had already received 90% of our revenue.

For fiscal year 2021, the Town budgeted receiving 14% of our revenue from the State per available information at the time of our budget adoption. Participation in the Tax Deferment Program resulted in extending the due date for property taxes to October 1st, resulting in a slower collection of tax revenue. At this time, we are uncertain whether there will be material changes to this year's State grants and Tax Revenue.

ECONOMY AND FACTORS AFFECTING FINANCIAL CONDITION

The information presented in the financial statements is perhaps best understood when it is considered from the perspective of the specific environment within which the Town of Southington operates.

Local Economy: Despite the State of Connecticut's lag in economic growth, the Town of Southington has enjoyed a stable economic environment with moderate growth. The Town of Southington's October 1, 2018 Net Taxable Grand list of \$4.069 billion is an increase of \$59.574 million or 1.49% over the previous year.

The Town's growth remained strong throughout most of the 2019-2020 fiscal year. We are very pleased to report that significant growth emerged within existing companies in addition to the attraction of new businesses prior to the Covid-19 pandemic. The growth was broad based initially. The pandemic has caused contraction in many businesses and had adversely impacted the hospitality, amusement, travel, restaurant and business services sectors. The Town facilitated the closing of a portion of Center Street to accommodate outdoor dining in the street to benefit the restaurants within that area.

The Town's three main retail corridors continue to perform well with limited vacancy. Additionally, Plantsville and Southington downtown areas are experiencing near full occupancy with several new restaurants and service businesses. A new 64-unit apartment complex is under construction on Eden Ave as changes occur within that area. Factory Square continues to attract entertainment venues joining WitchDoctor Brewing. These businesses include Escapism, Rosie's Royal Chocolates, Gamecraft Arcade and Bar, and Perkatory Coffee Roasters.

Juniper Lighting completed a \$2 million investment in its purchase and renovation of a beautiful mill-style building for its manufacturing facility to create and produce high-end lighting fixtures. The company relocated from Brooklyn New York adding 28 new jobs to the downtown area. In Plantsville, renovations and redevelopment of 57 West Main Street created new space attracting the Lion's Den Coffee Shop.

The Town continues to pursue the potential remediation of the former Beaton & Corbin Manufacturing Company site located at 318 North Main Street. The Town went out to bid in early summer and anticipates an award in July with demolition to commence in August. Additionally, the Economic Development Department continues to attempt to foster beneficial reuse of the former Lincoln College site and the former Ideal Forging property known as Greenway Commons. Additionally, the Town is embarking on a new marketing initiative to promote local businesses.

A brief summary of activities and projects include:

Fiscal Year 2019-2020

- Tops Market re-opening
- Long Horn Steakhouse
- Polish Kitchen
- Hidden Valley batting cages removed and additional outdoor dining provided
- Perkatory Coffee Roasters
- Rosie's Royal Chocolates
- New Dunkin Donut on Meriden-Waterbury Road
- New Wendy's on Meriden-Waterbury Road
- Sav-Mor addition on Captain Lewis
- Conexc/Carrier Construction on Birch St
- AHCO Affordable Conveyor – 2 new buildings
- Titanium expanded
- Scruples Hair Salon
- Cava expanded
- Marketing RFP
- Established Southington Long-Term Recovery Group
- Plan B restaurant on Queen Street
- Go Happy Gas Station
- Juniper Lighting - 20,000 sf of manufacturing space located at 157 Water Street
- AES Remedial Contracting - 4,800 sf addition to its 10,000 sf facility

The Town will continue to be proactive with our approach to attract new business looking to create new opportunities as well as retain and strengthen our existing businesses

Relevant Financial Policies

The Town has adopted the following key financial policies:

Budgetary Control. Expenditures may not legally exceed budgeted appropriations at the object level. Management cannot amend the budget. Supplemental appropriations and transfers within the same department must be approved by the Board of Finance and, if \$500 or over, the Town Council. Transfers between departments may be made only in the last three months of the fiscal year. Monthly revenue and expenditure actual vs. budget reports are reviewed with the Board of Finance.

Fund Balance Policy. The Town shall strive to maintain during the year, and specifically at fiscal year-end, a level of general fund unassigned fund balance, also known as accumulated surplus or the "rainy day" fund of 10% of actual year-end general fund revenues. The 10% shall be known as the Town's "floor." As of June 30, 2020, the Town has a 14.1% Unassigned Fund Balance a decrease of 2.0% from last year's 16.1%. This is due to the assignment of \$4.5 million in excess reserve to cash fund one-time capital projects.

Utilization of Fund Balance Policy. The Town had set a goal to reduce and eventually eliminate any use of general fund balance to balance the budget, therefore eliminating "Designated for Subsequent Year's Expenditures" within the Fund Balance section on the audited general fund balance sheet. This goal was accomplished for the first time in at least ten years when the Board of Finance and Town Council decided not to utilize any fund balance to balance the fiscal year 2012-2013 budget. They have continued this practice through the current fiscal year 2020-2021 budget. The Board of Finance and Town Council, however, did decide to use Fund Balance for one-time use.

In the fiscal year 2020-2021 budget, the Board of Finance and the Town Council decided to use \$4.49 million dollars of Unassigned Fund Balance to cash fund five Capital Projects in year 1 of the Town's CIP, including \$2.9 million to cash fund the purchase of the John Weichsel Municipal Center.

Debt Management Policy. The Town shall utilize the following limits to guide issuance of debt:

- a. Total Direct Indebtedness shall not exceed 3% of full market valuation (equalized grand list). As of June 30, 2020, total direct indebtedness is 1.49%.
- b. Total Direct Service shall be below 9.5% of general fund expenditures. As of June 30, 2020, total debt service as a percentage of general fund expenditures is 7.14%.
- c. All general obligation debt shall be structured to retire at least 25% in five years and 70% within 10 years. With the general obligation new bond issue of April 2018, the Town structured the debt so that 41.72% of total debt would be retired in 5 years and 72.52% would be retired in 10 years.

Contingency Planning Policy. The Town shall require sufficient contingency fund levels to avoid the use of undesignated fund balance. Contingency shall not exceed 1.125% of previous fiscal year budgeted expenditures. The Town approved the contingency account for fiscal year 2020-2021 Budget at \$1.1 million for salary increases, and other contingency appropriations.

Investment Policy. The Town invests its idle cash and seeks to maintain safety, liquidity, and optimum yields on its investments. Under existing State statutes, allowable investments include certificates of deposit, money market and other short term liquid accounts, repurchase agreements, U.S. Government securities, and investment pools which possess the aforementioned investment instruments. The Town's funds were primarily invested in municipal money market accounts, certificates of deposit and investment pools containing U.S. Government securities during the fiscal year ended June 30, 2020. The low and high earnings rate on investments was 0.20% and 3.37%, respectively. Investment income for the General Fund generated \$1.87 million which represents approximately .46 mills.

The Board of Finance will review the Town's fiscal policies on an annual basis and make recommendations to the Town Council.

Long-Term Financial Planning

The Town views infrastructure maintenance and improvements as vital to future economic growth and financial planning. By assessing needs and developing a capital improvement plan to spread the improvements over a period of years, the tax mill rate effect can be lessened.

The Town Manager annually prepares a Five Year Capital Improvement Plan (CIP), which is reviewed by the Planning and Zoning Commission, the Board of Finance and the Town Council in conjunction with the operational budget. The approved fiscal year 2020-21 Five Year CIP includes various road, bridge, and sewer projects as well as major equipment purchases totaling \$62.0 million for the five-year period beginning with fiscal year 2020-21 and ending with fiscal year 2024-25.

Included in the Five Year CIP is a recommended Annual Capital Expenditure Budget for the current fiscal year. The 2020-2021 Annual Capital Expenditure Budget approved by the Town Council, and citizen referendum when required, totaled \$17.9 million and included twenty-two projects.

AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Town of Southington for its comprehensive annual financial report (CAFR) for the fiscal year ended June 30, 2019. This was the twenty-ninth consecutive year that the Town has received this prestigious award. In order to be awarded a Certificate of Achievement, the Town published an easily readable and efficiently organized CAFR. This report satisfied both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement for Excellence is valid for a period of one year only. We believe that our current CAFR continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

ACKNOWLEDGEMENTS

The preparation of this report could not have been accomplished without the daily efforts of the entire staff of the Department of Finance. The preparation of the CAFR requires a major effort, and I would like to express my appreciation to Christina Sivigny-Smith and Joyce Williams who assisted and contributed to the preparation of this report. I would also like to thank the Town Council, the Board of Finance, and the Town Manager for their interest and support in planning and conducting the financial operations of the Town in a responsible and progressive manner. Finally, the professional assistance and guidance provided by our independent auditors, Blum, Shapiro & Company, P.C., was most appreciated.

Respectfully submitted,



Emilia C. Portelinha
Director of Finance



Financial Section

Independent Auditors' Report

blumshapiro.com

To the Board of Finance
Town of Southington, Connecticut

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Southington, Connecticut, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Town of Southington, Connecticut's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Southington, Connecticut, as of June 30, 2020 and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the budgetary comparison information and the pension and OPEB schedules, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Southington, Connecticut's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements and schedules, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 28, 2020 on our consideration of the Town of Southington, Connecticut's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Southington, Connecticut's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Southington, Connecticut's internal control over financial reporting and compliance.

Blum, Shapiro & Company, P.C.

West Hartford, Connecticut
December 28, 2020

**TOWN OF SOUTHTON, CONNECTICUT
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2020**

As management of the Town of Southington, Connecticut (the Town) we offer readers of the financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2020. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, as well as the Town's basic financial statements that follow this section.

Financial Highlights

- On a government-wide basis, the assets of the Town exceeded its liabilities resulting in total net position at the close of the fiscal year of \$212.1 million. Total net position for governmental activities at fiscal year-end were \$124.3 million and total net position for business-type activities were \$87.8 million.
- On a government-wide basis, during the year, the Town's net position increased by \$6.7 million or 3.3% from \$205.4 million to \$212.1 million. Net position for the governmental activities decreased by \$19.4 million for governmental activities and increased by \$26.1 million for business-type activities, mostly due to the transfer of the Water Pollution Control Facility capital costs from the Capital Fund to the Sewer Fund.
- Another factor in the governmental activities net position decrease, was the increase in deferred inflows/outflows of resources, related to the increase in the Town's proportionate share of the MERS Pension liabilities.
- During the year, Governmental activities expenses were \$195.4 million and transfers out were \$28.0 million, while revenues were \$204.0 million.
- At the close of the year, the Town's governmental funds reported, on a current financial resource basis, combined ending fund balances of \$15.3 million, a decrease of \$19.5 million from the prior fiscal year (Exhibit IV). This change is due to the deficit balance in the Capital Fund of (\$24.0) million, as a result of funding the Water Pollution Control Facility Construction costs with Clean Water Interim Loan Obligations of \$26.0 million through the end of the fiscal year.
- At the end of the current fiscal year, the total fund balance for the General Fund alone was \$32.2 million, an increase of \$3.7 million from the prior fiscal year. Of the total fund balance, \$23.9 million represents unassigned fund balance. The unassigned General Fund balance at year-end represents 14.1% of total General Fund revenues (\$168.8 million), a decrease of 2.0% from last year. This is due to the \$4.5 million fund balance assigned to fund one time capital expenditures for fiscal year 2021.
- The tax collection rate was 98.97% of the current levy, slightly lower than last year's rate of 99.01%.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains supplementary information and a statistical section.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to private-sector business. All of the resources the Town has at its disposal are shown, including major assets such as buildings and infrastructure. A thorough accounting of the cost of government is rendered because the statements present all costs, not just how much was collected and disbursed. They provide both long-term and short-term information about the Town's overall financial status.

The statement of net position presents information on all of Southington's assets and liabilities, with the difference reported as net position. One can think of the Town's net position - the difference between assets and liabilities - as one way to measure the Town's financial health or financial position. Over time, increases or decreases in net position may serve as an indicator of whether the financial position of the Town is improving or deteriorating. It speaks to the question of whether or not the Town, as a whole, is better or worse off as a result of this year's activities. Other nonfinancial factors will need to be considered, however, such as changes in the Town's property tax base and the condition of the Town's roads, to assess the overall health of the Town.

The statement of activities presents information showing how the Town's net position changed during the most recent fiscal year. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flow in some future fiscal period, for example uncollected taxes and earned but unused vacation leave.

Both of the government-wide financial statements distinguish functions of the Town that are principally supported by property taxes, charges for services and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Town encompass the Town's basic services and include governmental and community services, administration, public safety, health and welfare, and education. The business-type activities of the Town include the Sewer Operating Fund.

The government-wide financial statements (statement of net position and statement of activities) can be found on Exhibits I and II of this report.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control and accountability over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Town has three kinds of funds:

Governmental Funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of expendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, the readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains 28 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the General Fund and the Capital Projects Fund which are considered to be major funds. Data from the other 26 governmental funds are combined into a single, aggregated presentation as other non-major governmental funds.

Individual fund data for each of these nonmajor governmental funds is provided in the combining balance sheet and in the combining statement of revenues, expenditures and changes in fund balances on Exhibit B-1 and B-2.

The basic governmental fund financial statements (balance sheet and statement of revenues, expenditures and changes in fund balances) can be found on Exhibits III and IV of this report.

Proprietary Funds. The Town maintains two different types of proprietary funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town of Southington uses an enterprise fund to account for its Sewer Fund. Internal service funds are an accounting device used to accumulate and allocate certain costs internally among the Town of Southington's various functions. The Town uses an internal service fund to account for its Employee Health Self-Insurance Fund.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Sewer Enterprise Fund and the Health Insurance Internal Service Fund.

The proprietary fund financial statements can be found on Exhibits V-VII of this report.

Fiduciary Funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to provide services to the Town's constituency. The Town has three agency funds: the Student Activity Fund, the Escrow Deposit Fund and the C-Pace Program Fund. The accounting used for fiduciary funds is much like that used for proprietary funds. The basic fiduciary fund financial statements can be found on Exhibit VIII.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 27 through 63 of this report.

Certain required supplementary information is reported concerning the Town's progress in funding its obligations to provide pension benefits and other post-employment benefits to its employees. This information can be found on pages 77 through 82 of this report.

Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position and an important determinant of its ability to finance services in the future. The Town's total assets exceeded liabilities by \$212.1 million on June 30, 2020. Governmental activities assets exceeded liabilities by \$124.3 million.

Business-type activities assets exceeded liabilities by \$87.8 million.

TABLE 1
NET POSITION
In Thousands

	Governmental Activities		Business-Type Activities		Total	
	2020	2019	2020	2019	2020	2019
Current and other assets	\$ 73,386	\$ 69,113	\$ 10,444	\$ 10,149	\$ 83,830	\$ 79,262
Capital assets, net of accumulated depreciation	285,259	284,194	78,374	52,711	363,633	336,905
Total assets	<u>358,645</u>	<u>353,307</u>	<u>88,818</u>	<u>62,860</u>	<u>447,463</u>	<u>416,167</u>
Deferred outflows of resources	39,914	36,991	683	843	40,597	37,834
Long-term debt outstanding	221,234	222,144	1,236	1,272	222,470	223,416
Other liabilities	42,607	20,924	297	666	42,904	21,590
Total liabilities	<u>263,841</u>	<u>243,068</u>	<u>1,533</u>	<u>1,938</u>	<u>265,374</u>	<u>245,006</u>
Deferred inflows of resources	10,437	3,521	137	44	10,574	3,565
Net Position:						
Net Investment in capital assets	159,281	168,142	78,374	52,711	237,655	220,853
Restricted	662	625			662	625
Unrestricted	<u>(35,662)</u>	<u>(25,058)</u>	<u>9,457</u>	<u>9,010</u>	<u>(26,205)</u>	<u>(16,048)</u>
Total Net Position	<u>\$ 124,281</u>	<u>\$ 143,709</u>	<u>\$ 87,831</u>	<u>\$ 61,721</u>	<u>\$ 212,112</u>	<u>\$ 205,430</u>

By far the largest portion of the Town's net position reflects its investment in capital assets (e.g., land, buildings, machinery and equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

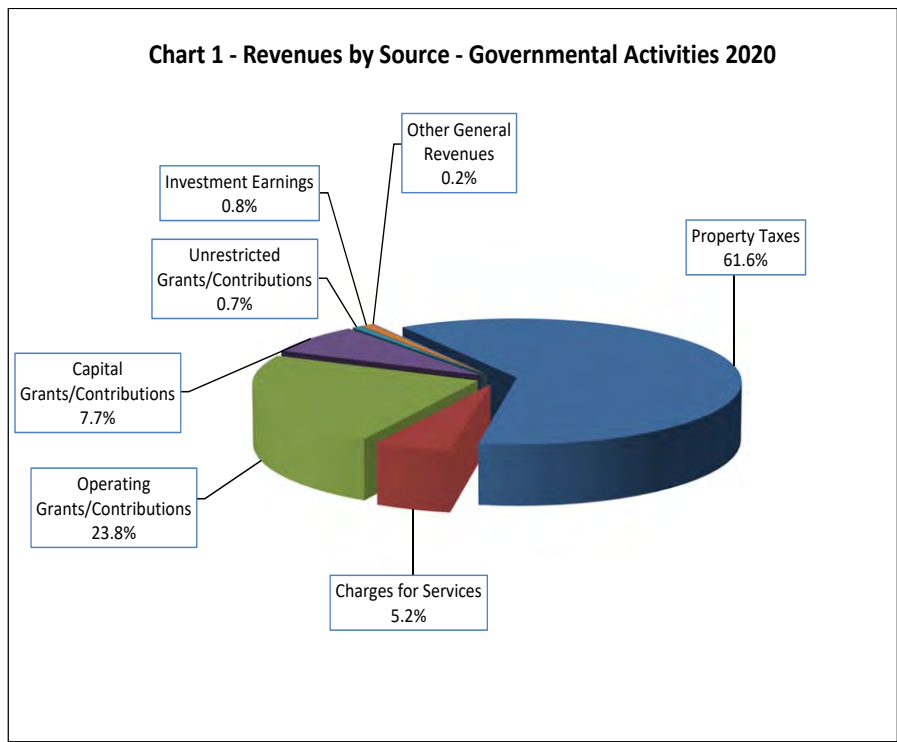
TABLE 2
CHANGES IN NET POSITION
In Thousands

	Governmental Activities		Business-Type Activities		Totals	
	2020	2019	2020	2019	2020	2019
Revenues:						
Program revenues:						
Charges for services	\$ 10,607	\$ 10,272	\$ 5,950	\$ 5,706	\$ 16,557	\$ 15,978
Operating grants and contributions	48,489	33,663			48,489	33,663
Capital grants and contributions	15,725	3,210			15,725	3,210
General revenues:						
Property taxes	125,542	123,664			125,542	123,664
Grants and contributions not restricted to specific purposes	1,388	1,074			1,388	1,074
Unrestricted investment earnings	1,890	1,903			1,890	1,903
Other general revenue	316				316	-
Total revenues	<u>203,957</u>	<u>173,786</u>	<u>5,950</u>	<u>5,706</u>	<u>209,907</u>	<u>179,492</u>
Program expenses:						
General government	8,608	5,324			8,608	5,324
Public safety	29,175	35,113			29,175	35,113
Public works	14,265	10,912			14,265	10,912
Health and welfare	807	782			807	782
Human services	2,411	1,738			2,411	1,738
Parks and recreation	1,134	1,110			1,134	1,110
Public library	2,080	495			2,080	495
Planning and development	1,492	2,949			1,492	2,949
Education	133,098	116,831			133,098	116,831
Interest on long-term debt	2,361	3,144			2,361	3,144
Sewer			7,794	6,187	7,794	6,187
Total program expenses	<u>195,431</u>	<u>178,398</u>	<u>7,794</u>	<u>6,187</u>	<u>203,225</u>	<u>184,585</u>
Excess before transfers	8,526	(4,612)	(1,844)	(481)	6,682	(5,093)
Transfers	<u>(27,954)</u>	<u>(5,738)</u>	<u>27,954</u>	<u>5,738</u>	<u>-</u>	<u>-</u>
Increase in Net Position	(19,428)	(10,350)	26,110	5,257	6,682	(5,093)
Net Position - Beginning of Year	143,709	154,059	61,721	55,575	205,430	209,634
Restatement				889		889
Net Position - End of Year	<u>\$ 124,281</u>	<u>\$ 143,709</u>	<u>\$ 87,831</u>	<u>\$ 61,721</u>	<u>\$ 212,112</u>	<u>\$ 205,430</u>

The Town's net position increased by \$6.7 million during the fiscal year, with net position of governmental activities decreasing \$19.4 million and business-type activities increasing by \$26.1 million. The total cost of all programs and services was \$203.2 million. Our analysis below separately considers the operations of governmental and business-type activities.

Governmental Activities

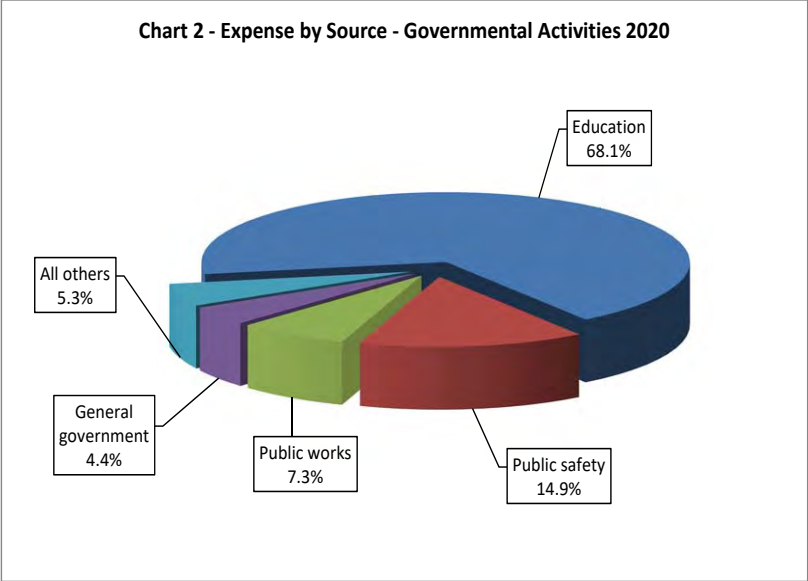
Approximately 61.6% of the revenues were derived from property taxes, followed by 23.8% from operating grants and contributions, 7.7% from capital grants and contributions, 5.2% from charges for services, 0.8% from investment earnings, 0.7% from unrestricted grants and contributions, and 0.2% from miscellaneous revenue.



Major revenue factors include:

- Property tax revenue increased by \$1.9 million or 1.5% over last year. The increase is attributable to a 1.49% increase in the grand list (\$59.6 million), and an increase in tax collections.
- Operating Grants and contributions increased by \$14.8 million or 44.0% from \$33.7 million to \$48.5 million. A major factor is the \$7.8 million increase in the State of Connecticut's on behalf payments to the Connecticut State Teacher's Pension and OPEB Retirement System.
- Capital Grants and Contributions increased by \$12.5 million or 389.9% from \$3.2 million in fiscal year 2019 to \$15.7 million in fiscal year 2020. Most of the increase is due to the receipt of \$8.1 million in State of Connecticut Clean Water Fund Grant for the Water Pollution Control Facility.

For governmental activities, 68.1% of the Town's expenses related to education. Public safety accounted for 14.9%, public works accounted for 7.3% and general government accounted for 4.4% of expenses. The remaining 5.3% related to health and welfare, human services, parks and recreation, public library, planning and development and interest on long-term debt.

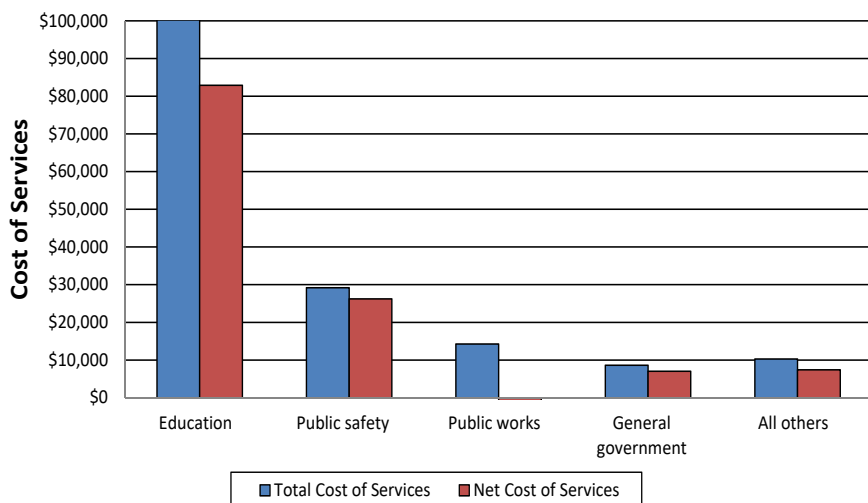


Major expense factors include:

- The cost of education services increased \$16.3 million or 13.9% due to higher operating costs, benefit costs, special education and State of Connecticut Teacher Retirement & OPEB contributions. The State of Connecticut's on-behalf payments are reflected in the total cost of service, but also reduce the net cost of service.
- Public Safety costs decreased by \$5.9 million or 16.9% mostly because of the recognition of \$18.9 million in increased MERS net pension liability in the prior fiscal year.
- Public Works increased \$3.4 million or 30.7%, mostly due to functionalizing capital outlay, and reclassification of un-depreciable assets.

	Total Cost of Services		Net Cost of Services	
	2020	2019	2020	2019
Education	\$ 133,098	\$ 116,831	\$ (82,899)	\$ (81,570)
Public safety	29,175	35,113	(26,217)	(32,697)
Public works	14,265	10,912	2,929	(5,201)
General government	8,608	5,324	(7,009)	(3,731)
All others	10,285	10,218	(7,414)	(8,054)
Totals	<u>\$ 195,431</u>	<u>\$ 178,398</u>	<u>\$ (120,610)</u>	<u>\$ (131,253)</u>

Chart 3 - Governmental Activities - Cost of Services 2020



Business-Type Activities

Business-type activities (see Table 2) increased the Town's net position by \$26.1 million primarily due to the \$28.0 million in capital assets paid for and transferred from the Governmental Activities in fiscal year 2020, which is reflected on Table 2 as a Capital transfer to the Business - Type Activities.

Financial Analysis of the Town's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

Governmental Funds

The focus of the Town's governmental funds is to provide information on the near-term inflows, outflows and balances of expendable resources. Such information is useful in assessing the Town's financing requirements.

As of June 30, 2020, the Town's governmental funds reported combined ending fund balances of \$15.3 million, a decrease of \$19.5 million from last year's fund balance of \$34.7 million. This is due to the \$24.0 million deficit in the Capital Fund.

General Fund

The General Fund is the primary operating fund of the Town. As of June 30, 2020, unassigned fund balance decreased by \$1.5 million to \$23.9 million in the General Fund, while total fund balance increased \$3.7 million to \$32.2 million.

Key factors that contributed to the financial outcome are as follows:

- Property tax revenues exceeded budget estimates by approximately \$751 thousand. The surplus is as a result of increased collection rate due to successful efforts of the Town to collect on delinquent taxes.
- Town departments and the Board of Education had aggregate cost savings creating the \$5.8 million expenditure under budget. Of this amount, \$2.0 million was appropriated to a 2020 BOE non-lapsing account and \$1.8 was assigned to fiscal year 2021 for purchases on order.

Capital Projects

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital projects. The major sources of revenues for this fund are capital grants and the proceeds from the issuance of general obligation bonds. As of June 30, 2020, the fund balance in the Capital Projects Fund decreased by \$23.0 million to a deficit of (\$24.0) million. During the fiscal year \$37.2 million was expended for asset acquisition and improvements, mostly for Water Pollution Control Facility Improvements, bridge and road improvements, and various other projects. The Town received intergovernmental grants of \$11.2 million and transferred \$3.8 million in from the General Fund to fund these projects. On September 2020, the Town converted \$22.0 million in interim loan obligations under the State of Connecticut's Clean Water program to permanent loan obligations for the WPCF Improvements. Additionally, the Town will be issuing GO Bonds in January 2021.

Proprietary Funds

The Town's proprietary fund provides the same type of information found in the government-wide financial statements, but in more detail.

Net position of the Sewer Fund at year-end totaled \$87.8 million. Unrestricted net position was \$9.5 million, an increase of \$ 0.5 million. The Sewer Fund experienced a gain of \$26.1 million mostly due to the \$28.0 million of capital assets contributed from the Capital Fund.

Net position of the Health Insurance Fund was \$8.4 million. The Internal Service Fund's unrestricted net position increased by \$2.7 million, from \$5.7 million. The Town's total claims and fees came in substantially under budget for the months of April, May and June with a total \$2.4 million under budget through the end of the fiscal year. The increase in fund balance for fiscal year 2020 should be viewed as a delay of expenditures due to the COVID-19 pandemic, rather an actual reduction in expenditures.

General Fund Budgetary Highlights

The Town's adopted General Fund budget for 2019 - 2020 was \$153.0 million (\$151.9 million for expenditures plus \$1.1 million for contingency). In addition to the \$219 thousand which was appropriated from the Contingency Accounts, the Town appropriated \$2.14 million to the expenditure budget with corresponding revenue budget increases, and appropriated \$1.25 million of fiscal year 2019 purchases on order, for a total amended budget of \$156.4 million.

The following lists the key changes to the budget during the year:

- \$1.25 million was appropriated for the amount of Fund Balance Assigned for Purchases on order at the end of fiscal year 2019.
- \$884 thousand was appropriated to the Board of Education Operations for preschool and special education outside tuitions and rent revenues received.
- \$150 thousand was appropriated for PPE, plexiglass, and other costs due to the COVID-19 pandemic.
- Savings from various departments were combined to cash fund \$943 thousand of future capital costs on the FY 2020-2021 CIP Plan:
 - \$275 thousand to add a turning lane on Spring Street.
 - \$250 thousand to repair and replace sidewalks
 - \$308 thousand for the Board of Education to replace the SHS auditorium sound system, remove fuel tanks at the Pyne Center & Derynoski Elementary, and for paving at SHS.
 - \$110 thousand for the deposit on a Public Safety radio system, and a Town Hall renovation.

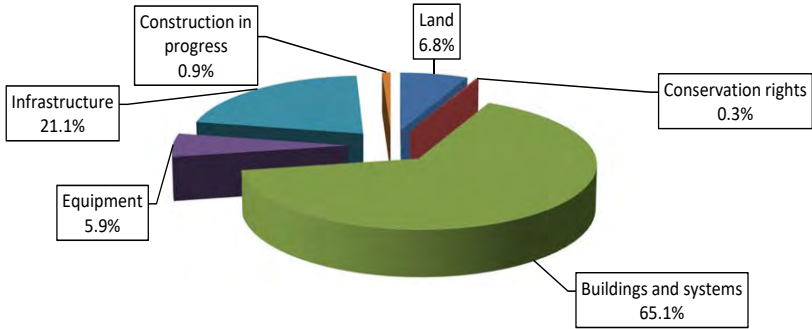
Capital Assets and Debt Administration

Capital Assets. The Town's investment in capital assets for its governmental and business-type activities as of June 30, 2020 totaled to \$363.6 million, net of accumulated depreciation. This investment in capital assets includes land, conservation rights, buildings and systems, equipment, infrastructure and Construction in progress. This amount represents a net increase (including additions and deductions) of \$26.7 million or a 7.9% increase from last year.

TABLE 3
CAPITAL ASSETS AT YEAR-END (Net of Depreciation)
In Millions

	Governmental		Business-Type		Totals	
	Activities		Activities			
	2020	2019	2020	2019	2020	2019
Land	\$ 24.8	\$ 24.5	\$ 0.0	\$	\$ 24.8	\$ 24.5
Conservation rights	1.0	1.0			1.0	1.0
Buildings and systems	159.1	163.0	77.6	51.9	236.7	214.9
Equipment	20.6	18.5	0.7	0.7	21.3	19.2
Infrastructure	76.7	74.0			76.7	74.0
Construction in progress	3.1	3.3			3.1	3.3
Totals	\$ 285.3	\$ 284.3	\$ 78.3	\$ 52.6	\$ 363.6	\$ 336.9

Chart 4 - Capital Assets - June 30, 2020



Major capital asset events during the current fiscal year included the following:

Governmental Activities:

- Infrastructure Improvements of various Road Rehabilitation and Reconstruction Projects of \$4.3 million.
- Completion of a portion of the Southington High School Roof Replacement for \$1.8 million
- Construction in progress of a Sutphen Custom Fire Truck for \$695,000 and a Spartan ER Tanker for \$457,000.

Business-Type Activities:

- Water Pollution Control Facility Improvements of \$28.0 million

The Town's fiscal year 2020 - 2021 Capital Budget includes \$17.9 million for the following capital projects: Town wide Road & Bridge Improvements (\$10.0 million), Purchase of the JW Municipal Center (\$2.9 million), Town wide Roof Replacement, Park Improvements, Plantsville Pump Station, Highway/Parks Heavy Trucks and Equipment, Vehicle Replacements and Road and Sidewalk Projects.

Additional information on the Town's capital assets can be found in Note 5 of this report.

Long-Term Debt. At the end of the current fiscal year, the Town had total outstanding long-term debt of \$88.2 million, of which total Town bonded debt outstanding was \$77.8 million. All the bonded debt is backed by the full faith and credit of the Town government.

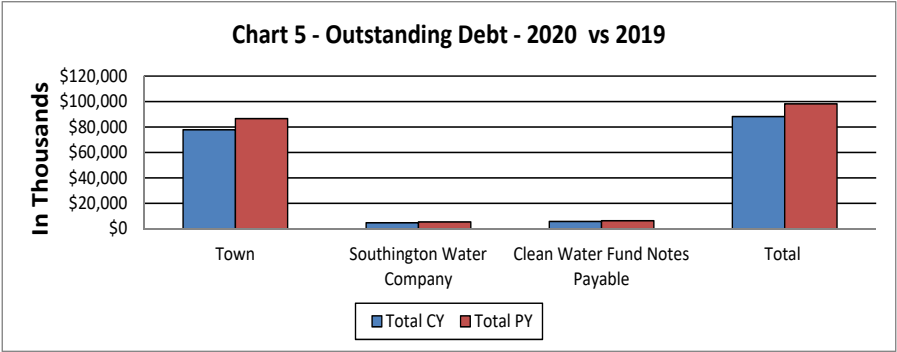


TABLE 4
OUTSTANDING DEBT, AT YEAR-END
In Thousands

	Governmental Activities		Business-Type Activities		Totals	
	2020	2019	2020	2019	2020	2019
General obligation bonds:						
Town	\$ 77,770	\$ 86,565	\$	\$	\$ 77,770	\$ 86,565
Southington Water Company	4,705	5,335			4,705	5,335
Clean Water Fund Notes Payable	5,684	6,252			5,684	6,252
Total	\$ 88,159	\$ 98,152	\$ -	\$ -	\$ 88,159	\$ 98,152

The Town of Southington's total debt outstanding decreased by \$10.0 million or 10.2% during the 2019-2020 fiscal year due to scheduled paydowns. The Town did not issue new debt this fiscal year, but did roll-over \$3.975 million in Bond Anticipation Notes.

In April 2019, Standard and Poor's Rating Agency reaffirmed Southington's rating at AA+/Stable Outlook. Within the report, S&P referenced the Towns "Strong management...with good financial policies and practices", "Strong budgetary flexibility", "Very strong economy" and "Very strong liquidity" among the factors influencing the Town's high credit rating. The "AA+" rating is only one notch away from the highest bond rating (AAA) awarded by S&P.

As a result of the Moody's rating recalibration to a "Global Scale" in May of 2010, the Town's underlying rating has been officially changed to Aa2 from A1. (The recalibration is not a change in credit rating, but rather a change from a municipal scale to a global scale).

The overall statutory limit for the Town is equal to 7 times annual receipts from taxation, or \$865.9 million. As of June 30, 2020, the Town recorded long-term debt of \$149.4 million, well below the statutory debt limits.

Additional information on the Town's long-term debt can be found in Note 7 of this report.

Other obligations include vacation pay and sick leave. More detailed information about the Town's long-term liabilities is presented in Note 7 to the financial statements.

Economic Factors and Next Year's Budgets and Rates

The Town's unemployment rate at June 30, 2020 jumped to 8.4%, due to the COVID-19 pandemic shutdowns in March thru June. Despite this drastic increase, the Town's unemployment rate still compares favorably to 10.1% for the State of Connecticut and the 11.1% national rate. Gradually over the Summer and Fall, the Town's unemployment rate decreased to 5.8% for November 2020. As the cases of COVID-19 increase in the winter, the unemployment rate is anticipated to increase as well.

As previously stated, the General Fund total fund balance increased from \$28.5 million at June 30, 2019 to \$32.2 million at June 30, 2020. Of this \$32.2 million General Fund balance, \$34 thousand was non-spendable due to form (inventory accounts), \$3.8 million was assigned for purchases on order, and \$4.5 million was assigned for subsequent year's appropriations, leaving an unassigned fund balance of \$23.9 million in the General Fund at June 30, 2020. The Town feels that the \$23.9 million in the unassigned fund balance places the Town in a strong position to withstand unexpected events. Although all the Municipalities in the State, including the Town of Southington, are facing major uncertainties due the COVID-19 pandemic and the State's massive deficit projections, the Town's Finances and financial plans remain stable.

Elected and appointed officials considered these factors, among others, when setting the fiscal year 2020-2021 General Fund budget and tax rates.

The Town adopted a General Fund budget of \$158.2 million for fiscal year 2020-2021 compared to an adopted budget of \$153.0 million for fiscal year 2019-2020. This budget is \$5.3 million or 3.44% higher than the 2019-2020 budget. The Town is using \$4.5 million of excess fund balance to cash fund the purchase of the JW Municipal Center and \$1.6 million for parks improvements, vehicles and equipment and Town wide roof replacements. After backing out these onetime capital purchases, the Town budget is increasing \$883 thousand or 1.68% and the Education Budget is increasing \$1.7 million or 1.77%. Since the 2019 grand list increased by \$88.8 million or 2.18%, the Town was able to slightly decrease the mill rate to 30.63 mills.

Costs of the Town's business-type activities, accounted for in the Sewer Operating Fund, are expected to remain at \$5.6 million for fiscal year 2020-2021. After the sewer rate changes of July 2014, the fund is generating sufficient revenue to cover the expenditures of the fund, so the sewer fixed rates remained unchanged.

The Town hired Tighe & Bond Inc. to put together a Facilities Plan to review the current systems in an effort to gain better efficiencies in the Sewer's Operations. This project includes upgrade possibilities at the plant, as well as process improvements such as phosphorus removal and sludge digestion, as well as a sewer rate plan.

Town residents approved the \$57.1 million Bond Ordinance for Water Pollution Control Facility Upgrade at referendum on November 2016. The construction is well underway, and is projected to be completed for the middle of 2021.

Requests for Information

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Emilia C. Portelinha, Finance Director, Town of Southington, 75 Main Street, Southington, Connecticut 06489 or visit Southington's website at www.Southington.org.



Basic Financial Statements

TOWN OF SOUTHTON, CONNECTICUT
STATEMENT OF NET POSITION
JUNE 30, 2020
(In Thousands)

	Governmental Activities	Business-Type Activities	Total
Assets:			
Cash and cash equivalents	\$ 40,882	\$ 7,814	\$ 48,696
Investments	14,294		14,294
Receivables, net	13,423	2,630	16,053
Inventory	77		77
Other assets	4,710		4,710
Capital assets:			
Assets not being depreciated	28,839	39	28,878
Assets being depreciated, net	256,420	78,335	334,755
Total assets	<u>358,645</u>	<u>88,818</u>	<u>447,463</u>
Deferred Outflows of Resources:			
Deferred charge on refunding	1,161		1,161
Deferred outflows related to pension	26,268	683	26,951
Deferred outflows related to OPEB	12,485		12,485
Total deferred outflows of resources	<u>39,914</u>	<u>683</u>	<u>40,597</u>
Liabilities:			
Accounts and other payables	9,933	175	10,108
Other current liabilities	1,399	122	1,521
Bond anticipation notes	3,975		3,975
Loan payable	26,022		26,022
Unearned revenue	1,278		1,278
Noncurrent liabilities:			
Due within one year	12,767		12,767
Due in more than one year	208,467	1,236	209,703
Total liabilities	<u>263,841</u>	<u>1,533</u>	<u>265,374</u>
Deferred Inflows of Resources:			
Advance tax collections	1		1
Deferred inflows related to pension	4,564	137	4,701
Deferred inflows related to OPEB	5,872		5,872
Total deferred inflows of resources	<u>10,437</u>	<u>137</u>	<u>10,574</u>
Net Position:			
Net investment in capital assets	159,281	78,374	237,655
Restricted for:			
Scholarships	514		514
Trust purposes:			
Expendable	139		139
Nonexpendable	9		9
Unrestricted	(35,662)	9,457	(26,205)
Total Net Position	<u>\$ 124,281</u>	<u>\$ 87,831</u>	<u>\$ 212,112</u>

The accompanying notes are an integral part of the financial statements

TOWN OF SOUTHTON, CONNECTICUT
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2020
(In Thousands)

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Governmental activities:							
General government	\$ 8,608	\$ 1,552	\$ 44	\$ 3	(7,009)	\$	(7,009)
Public safety	29,175	2,747	211		(26,217)		(26,217)
Public works	14,265	2,556		14,638	2,929		2,929
Health and welfare	807		496		(311)		(311)
Human services	2,411	11	996		(1,404)		(1,404)
Parks and recreation	1,134	284	41		(809)		(809)
Public library	2,080	11	10		(2,059)		(2,059)
Planning and development	1,492	1,022			(470)		(470)
Education	133,098	2,424	46,691	1,084	(82,899)		(82,899)
Interest on long-term debt	2,361				(2,361)		(2,361)
Total governmental activities	195,431	10,607	48,489	15,725	(120,610)	-	(120,610)
Business-type activities:							
Sewer	7,794	5,950		-		(1,844)	(1,844)
Total	\$ 203,225	\$ 16,557	\$ 48,489	\$ 15,725	(120,610)	(1,844)	(122,454)
General revenues:							
Property taxes					125,542		125,542
Grants and contributions not restricted to specific programs					1,388		1,388
Unrestricted investment earnings					1,890		1,890
Miscellaneous revenue					316		316
Transfers					(27,954)	27,954	-
Total general revenues and transfers					101,182	27,954	129,136
Change in net position					(19,428)	26,110	6,682
Net Position at Beginning of Year					143,709	61,721	205,430
Net Position at End of Year					\$ 124,281	\$ 87,831	\$ 212,112

The accompanying notes are an integral part of the financial statements

TOWN OF SOUTHLINGTON, CONNECTICUT
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2020
(In Thousands)

	General	Capital Projects	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 22,358	\$ 1,096	\$ 7,785	\$ 31,239
Investments	14,286		8	14,294
Receivables, net	2,140	8,528	2,189	12,857
Inventories	34		43	77
Total Assets	<u>\$ 38,818</u>	<u>\$ 9,624</u>	<u>\$ 10,025</u>	<u>\$ 58,467</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES				
Liabilities:				
Accounts and other payables	\$ 4,752	\$ 3,405	\$ 913	\$ 9,070
Bond anticipation notes payable		3,975		3,975
Loans payable		26,022		26,022
Unearned revenue	174	195	909	1,278
Total liabilities	<u>4,926</u>	<u>33,597</u>	<u>1,822</u>	<u>40,345</u>
Deferred Inflows of Resources:				
Advance property tax collections	1			1
Unavailable revenue - property taxes	1,722			1,722
Unavailable revenue - special assessments			1,066	1,066
Unavailable revenue - grants			66	66
Total deferred inflows of resources	<u>1,723</u>	<u>-</u>	<u>1,132</u>	<u>2,855</u>
Fund Balances:				
Nonspendable	34		52	86
Restricted			726	726
Committed			6,293	6,293
Assigned	8,279			8,279
Unassigned	<u>23,856</u>	<u>(23,973)</u>		<u>(117)</u>
Total fund balances	<u>32,169</u>	<u>(23,973)</u>	<u>7,071</u>	<u>15,267</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 38,818</u>	<u>\$ 9,624</u>	<u>\$ 10,025</u>	<u>\$ 58,467</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
BALANCE SHEET - GOVERNMENTAL FUNDS (CONTINUED)
JUNE 30, 2020
(In Thousands)

Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position:

Amounts reported for governmental activities in the statement of net position (Exhibit I) are different because of the following:

Fund balances - total governmental funds	\$ 15,267
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Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds:

Governmental capital assets	\$ 445,091	
Less accumulated depreciation	<u>(159,832)</u>	
Net capital assets		285,259

Other long-term assets and deferred outflows are not available to pay for current-period expenditures and, therefore, are not recorded in the funds:

Property tax receivables greater than 60 days	1,722
Interest receivable on property taxes	520
Assessments receivable greater than 60 days	1,066
Interest receivable on assessments	49
Deferred amount in refunding	1,161
Long term receivable	4,705
Other receivables	66
Deferred outflows related to pension	26,268
Deferred outflows related to OPEB	12,485

Internal service funds are used by management to charge the costs of risk management to individual funds. The assets and liabilities of the internal service funds are reported with governmental activities in the statement of net position.

8,436

Long-term liabilities and deferred inflows, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the funds:

Deferred inflows related to pension	(4,564)
Deferred inflows related to OPEB	(5,872)
Bonds and notes payable	(88,159)
MERS prior service costs	(8)
Premium on issuance	(3,401)
Interest payable on bonds and notes	(1,053)
Compensated absences	(7,523)
Capital lease	(10,287)
Total OPEB liability	(48,873)
Heart and hypertension	(8,577)
Net pension liability	(54,153)
Landfill closure	<u>(253)</u>

Net Position of Governmental Activities (Exhibit I)	<u>\$ 124,281</u>
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The accompanying notes are an integral part of the financial statements

**TOWN OF SOUTHTON, CONNECTICUT
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2020
(In Thousands)**

	General	Capital Projects	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:				
Property taxes	\$ 125,707	\$	23	\$ 125,730
Intergovernmental	36,874	11,235	7,089	55,198
Charges for services	4,110		6,560	10,670
Income on investments	1,869		22	1,891
Other revenues	227		89	316
Total revenues	<u>168,787</u>	<u>11,235</u>	<u>13,783</u>	<u>193,805</u>
Expenditures:				
Current:				
General government	4,225		43	4,268
Public safety	13,699		2,839	16,538
Public works	5,845		2,610	8,455
Health and welfare	684		11	695
Human services	869		1,028	1,897
Parks and recreation	369		413	782
Public library	1,555		25	1,580
Planning and development	1,070			1,070
Miscellaneous	65			65
Employee fringe benefits	9,922			9,922
Education	111,564		7,035	118,599
Debt and sundry	11,181		1,047	12,228
Capital outlay		37,173		37,173
Total expenditures	<u>161,048</u>	<u>37,173</u>	<u>15,051</u>	<u>213,272</u>
Excess (Deficiency) of Revenues over Expenditures	<u>7,739</u>	<u>(25,938)</u>	<u>(1,268)</u>	<u>(19,467)</u>
Other Financing Sources (Uses):				
Transfers in		3,800	1,068	4,868
Transfers out	(4,028)	(840)		(4,868)
Total other financing sources (uses)	<u>(4,028)</u>	<u>2,960</u>	<u>1,068</u>	<u>-</u>
Net Change in Fund Balances	3,711	(22,978)	(200)	(19,467)
Fund Balances at Beginning of Year	<u>28,458</u>	<u>(995)</u>	<u>7,271</u>	<u>34,734</u>
Fund Balances at End of Year	<u>\$ 32,169</u>	<u>\$ (23,973)</u>	<u>\$ 7,071</u>	<u>\$ 15,267</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES - GOVERNMENTAL FUNDS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2020
(In Thousands)

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities:

Amounts reported for governmental activities in the statement of activities (Exhibit II) are different because:

Net change in fund balances - total governmental funds (Exhibit IV)	\$ (19,467)
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Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:

Capital outlay	12,068
Depreciation expense	(10,989)

The statement of activities reports losses arising from the trade-in of existing capital assets to acquire new capital assets. Conversely governmental funds do not report any gain or loss on a trade-in of capital assets.	(14)
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Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds, and revenues recognized in the funds are not reported in the statement of activities:

Long term receivable receipts	(630)
Property tax receivable - accrual basis change	(75)
Property tax interest and lien revenue - accrual basis change	(90)
Sewer assessment receivable-accrual basis change	(68)
Sewer assessment interest and lien revenue - accrual basis change	6
Other receivables - accrual basis change	(7)
Changes in deferred outflows related to pension	(7,601)
Changes in deferred outflows related to OPEB	10,568

The issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction has any effect on net position. Also, governmental funds report the effect of premiums, discounts and similar items when debt is first issued, whereas these amounts are amortized and deferred in the statement of activities. The details of these differences in the treatment of long-term debt and related items are as follows:

Bond principal payments	9,425
Note principal payments	568
Issuance of capital leases	(103)
Capital lease principal payments	1,191
Accrued interest	195
Amortization of prior service costs	3
Amortization of deferred charge on refunding	(43)
Amortization of bond premiums	353

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

Compensated absences	(530)
Net pension liability	(2,478)
Total OPEB liability	(7,723)
Heart and hypertension	195
Landfill post closure care and settlement	9
Changes in deferred inflows related to pension	(2,871)
Changes to deferred inflows related to OPEB	(4,045)

Internal service funds are used by management to charge costs to individual funds. The net revenue of certain activities of internal services funds is reported with governmental activities.

2,725

Change in Net Position of Governmental Activities (Exhibit II)	<u>\$ (19,428)</u>
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The accompanying notes are an integral part of the financial statements

TOWN OF SOUTHLINGTON, CONNECTICUT
STATEMENT OF NET POSITION - PROPRIETARY FUNDS
JUNE 30, 2020
(In Thousands)

	Business-Type Activities	Governmental Activities
	Sewer	Internal
	Enterprise Fund	Service Fund
Assets:		
Current:		
Cash and cash equivalents	\$ 7,814	\$ 9,643
Accounts and other receivables	2,630	
Total current assets	<u>10,444</u>	<u>9,643</u>
Capital assets, net	78,374	
Total assets	<u>88,818</u>	<u>9,643</u>
Deferred Outflows of Resources:		
Deferred outflows related to pensions	<u>683</u>	
Liabilities:		
Current:		
Accounts and other payables	175	1,207
Other accrued liabilities	122	
Current liabilities	<u>297</u>	<u>1,207</u>
Noncurrent liabilities:		
Net pension liability	1,236	
Total liabilities	<u>1,533</u>	<u>1,207</u>
Deferred Inflows of Resources:		
Deferred inflows related to pension	<u>137</u>	
Net Position:		
Investment in capital assets	78,374	
Unrestricted	<u>9,457</u>	<u>8,436</u>
Total Net Position	<u><u>\$ 87,831</u></u>	<u><u>\$ 8,436</u></u>

The accompanying notes are an integral part of the financial statements

TOWN OF SOUTHTON, CONNECTICUT
STATEMENT OF REVENUES, EXPENSES AND CHANGES
IN NET POSITION - PROPRIETARY FUND
FOR THE YEAR ENDED JUNE 30, 2020
(In Thousands)

	Business-Type Activities Sewer Enterprise Fund	Governmental Activities Internal Service Fund
Operating Revenues:		
Fund premiums	\$	\$ 23,802
Charges for services	5,950	
Total operating revenues	<u>5,950</u>	<u>23,802</u>
Operating Expenses:		
Plant	3,868	
Benefits	625	20,637
Depreciation	3,050	
Administration and other	251	440
Total operating expenses	<u>7,794</u>	<u>21,077</u>
Loss before Capital Grants and Contributions	(1,844)	2,725
Capital Grants and Contributions	<u>27,954</u>	
Change in Net Position	26,110	2,725
Net Position at Beginning of Year	<u>61,721</u>	<u>5,711</u>
Net Position at End of Year	<u>\$ 87,831</u>	<u>\$ 8,436</u>

The accompanying notes are an integral part of the financial statements

TOWN OF SOUTHTON, CONNECTICUT
STATEMENT OF CASH FLOWS - PROPRIETARY FUND
FOR THE YEAR ENDED JUNE 30, 2020
(In Thousands)

	Business-Type Activities Sewer Enterprise Fund	Governmental Activities Internal Service Fund
Cash Flows from Operating Activities:		
Cash received from customers and granting agencies	\$ 5,811	\$ 23,802
Cash received for premiums - Town departments and agencies		
Cash payments to suppliers for goods and services	(4,296)	
Cash payments to providers of benefits	(625)	(20,951)
Cash payments for service fees		(440)
Net cash provided by (used in) operating activities	<u>890</u>	<u>2,411</u>
Cash Flows from Capital Financing Activities:		
Capital contributions	25	
Acquisition of capital assets	(759)	
Net cash provided by (used in) capital financing activities	<u>(734)</u>	<u>-</u>
Net Increase (Decrease) in Cash and Cash Equivalents	156	2,411
Cash and Cash Equivalents at Beginning of Year	<u>7,658</u>	<u>7,232</u>
Cash and Cash Equivalents at End of Year	<u>\$ 7,814</u>	<u>\$ 9,643</u>
Reconciliation of Operating Income (Loss) to Net Cash		
Provided by (Used in) Operating Activities:		
Operating income (loss)	\$ (1,844)	\$ 2,725
Depreciation	3,050	
Adjustments to reconcile operating income (loss) to net cash		
provided by (used in) operating activities:		
(Increase) decrease in accounts receivable	(139)	
Increase (decrease) in accounts payable and accrued liabilities	(394)	(314)
Change in net pension liability and related deferrals	<u>217</u>	<u>-</u>
Net Cash Provided by (Used in) Operating Activities	<u>\$ 890</u>	<u>\$ 2,411</u>
Noncash Capital Financing Activities:		
Capital assets transferred from governmental funds	<u>\$ 27,954</u>	<u>\$ -</u>

The accompanying notes are an integral part of the financial statements

TOWN OF SOUTHLINGTON, CONNECTICUT
STATEMENT OF FIDUCIARY NET POSITION - FIDUCIARY FUNDS
JUNE 30, 2020
(In Thousands)

	<u>Agency Funds</u>
Assets:	
Cash and cash equivalents	\$ 1,649
Investments	<u>132</u>
Total Assets	\$ <u><u>1,781</u></u>
Liabilities:	
Fiduciary deposits	\$ <u><u>1,781</u></u>

The accompanying notes are an integral part of the financial statements

TOWN OF SOUTHLINGTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020

(In Thousands)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Town of Southington, Connecticut (the Town) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant policies of the Town are described below.

A. Reporting Entity

Accounting principles generally accepted in the United States of America require that the reporting entity include the primary government and its component units, entities for which the government is considered to be financially accountable, all organizations for which the primary government is financially accountable and other organizations that by the nature and significance of their relationship with the primary government would cause the financial statements to be incomplete or misleading if excluded.

Related Organizations

The Town of Southington Water Company (the Water Company) operates the only water system in the Town. The operations of the Water Company benefit primarily Town residents. The Water Company is an agency that is independent from the Town in all administrative, operational and financial matters. The Board of Water Commissioners is elected by the voters of the Town independently from the Town Council and they do not report nor answer to the Town Council. The Water Company may independently issue its own debt. In prior years, the Town included the Water Company in their general obligation debt only for the purposes of obtaining a lower interest rate for the Water Company. In 2001, legal counsel determined that the Water Company is legally capable of issuing its own debt and it is the Town's option to include them in their debt issuance at their discretion.

The Southington Housing Authority, Inc., a body corporate and politic, provides services primarily to Town residents. Although the Town appoints the governing body, the Town does not have the ability to significantly influence the programs, projects, activities or level of services performed or provided by the Housing Authority. The Southington Housing Authority, Inc., is not fiscally dependent on the Town.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Town. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020

(In Thousands)

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary funds financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, charges for services, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received.

The Town reports the following major governmental funds:

The General Fund is the Town's primary operating fund. It accounts for all financial resources of the Town, except those required to be accounted for in another fund.

The Capital Projects Fund accounts for the financial resources to be used for the acquisition or construction of major capital facilities.

The Town reports the following as a major proprietary fund:

The Sewer Fund accounts for the activities of the government's sewer operations.

Additionally, the Town reports the following fund types:

The Internal Service Fund accounts for health benefits program for Town employees.

The Agency Funds include the student activities, the escrow deposits and C-Pace program. They are custodial in nature and do not involve measurement of results of operation.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020

(In Thousands)

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments in lieu of taxes and other charges between certain Town's functions because the elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include property taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Sewer Fund and of the Town's Internal Service Fund are charges to customers for sales and services. Operating expenses for the enterprise fund and the internal service fund include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as they are needed. Unrestricted funds are used in the following order: committed, assigned then unassigned.

D. Deposits and Investments

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the Town to invest in obligations of the U.S. Treasury, commercial paper, corporate bonds, repurchase agreements and certain other investments.

Investments for the Town are reported at fair value.

E. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances." All trade and property tax receivables are shown net of an allowance for uncollectibles.

The Town's property tax is levied each July 1 on the assessed value as of the prior October 1 for all real property, motor vehicles and commercial personal property located in the Town. Assessed values are established by the Town Assessment Board at 70% of estimated market value. A revaluation of all real property is required to be completed no less than every ten years. The Town performed a revaluation with full inspections as of October 1, 2015. The Town's next statistical revaluation will be on October 1, 2020. The assessed value for the Grand List of October 1, 2018, upon which the fiscal 2020 levy was based, was \$4.1 billion. A 30.64 mill rate was applied to the Grand List.

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Taxes are due in two equal installments on the July 1 and January 1 following the levy date, although a 30-day grace period is provided. Current tax collections for the years ended June 30, 2020 and 2019, were 98.97% and 99.01%, respectively, of the adjusted tax levy. Uncollected property taxes are recorded as receivables, net of an allowance for estimated uncollectible accounts. Unpaid taxes are liened on or before June 30 following the due date. The revenue relating to property taxes not collected during the fiscal year and within 60 days after the close of the fiscal year is deferred.

F. Inventories and Prepaid Items

All inventories are valued at cost using the first-in/first-out (FIFO) method. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

G. Capital Assets

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$10,000 (amount not rounded) and an estimated useful life in excess of 5 years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets, donated works of art and similar items, and capital assets received in a service concession arrangement are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the primary government is depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Buildings	50
Building improvements	25
Public domain infrastructure	35-70
System infrastructure	15
Vehicles	7
Office equipment	7
Computer equipment	7

H. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position or fund balance that applies to a future period or periods and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Town

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reports a deferred charge on refunding and deferred outflows related to pension and OPEB in the government-wide statement of net position. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. A deferred outflow of resources related to pension and OPEB results from differences between expected and actual experience, changes in assumptions or other inputs. These amounts are deferred and included in pension and OPEB expense in a systematic and rational manner over a period equal to the average of the expected remaining service lives of all employees that are provided with benefits through the pension plan (active employees and inactive employees).

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position or fund balance that applies to a future period or periods and so will not be recognized as an inflow of resources (revenue) until that time. The Town reports a deferred inflow of resources for advance property tax collections in the government-wide statement of net position. A deferred inflow of resources related to pension and OPEB results from differences between expected and actual experience, changes in assumptions or other inputs. These amounts are deferred and included in pension and OPEB expense in a systematic and rational manner over a period equal to the average of the expected remaining service lives of all employees that are provided with benefits through the pension plan (active employees and inactive employees). For governmental funds, the advance property tax collections which represent taxes inherently associated with a future period. This amount is recognized during the period in which the revenue is associated. For governmental funds, the Town reports unavailable revenue, which arises only under the modified accrual basis of accounting. The governmental funds report unavailable revenues from property taxes, special assessments and grants. These amounts are deferred and recognized as an inflow of resources (revenue) in the period in which the amounts become available.

I. Compensated Absences

A limited amount of vacation earned may be accumulated by certain employees until termination of their employment, at which time they are paid for accumulated vacation. Sick leave may be accumulated by Fire Department and AFSCME employees in accordance with union contracts until retirement, termination or death, at which time they are paid for a percentage of their accumulated sick leave.

The Town's accounting and financial reporting policy for compensated absences is based on GASB Statement No. 16. Compensated absences are accrued at current salary rates and paid by the General Fund.

J. Net Pension Liability

The net pension liability is measured as the portion of the actuarial present value of projected benefits that is attributed to past periods of employee service (total pension liability), net of the pension plan's fiduciary net position. The pension plan's fiduciary net position is determined using the same valuation methods that are used by the pension plan for purposes of preparing its statement of fiduciary net position. The net pension liability is measured as of a date (measurement date) no earlier than the end of the employer's prior fiscal year, consistently applied from period to period.

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K. Total Other Postemployment Benefits Other than Pensions (OPEB) Liability

The total OPEB liability is measured as the portion of the actuarial present value of projected benefits that is attributed to past periods of employee service. The total OPEB liability is measured as of a date (measurement date) no earlier than the end of the employer's prior fiscal year and no later than the end of the current fiscal year, consistently applied from period to period.

L. Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or proprietary fund type statement of net position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of any significant applicable bond premium or discount. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenses.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

M. Fund Equity and Net Position

In the government-wide financial statements and in proprietary fund types, net position is classified in the following categories:

Net Investment in Capital Assets

This category groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets reduces this category.

Restricted Net Position

This category represents the net position of the Town which is restricted by externally imposed constraints placed on net position by grantors, contributors or laws and regulations of other governments.

Unrestricted Net Position

This category represents the net position of the Town which is not restricted for any project or other purpose.

In the fund financial statements, fund balances of governmental funds are classified in five separate categories. The five categories, and their general meanings, are as follows:

Nonspendable Fund Balance

This represents amounts that cannot be spent due to form (e.g., inventories and prepaid amounts).

Restricted Fund Balance

This represents amounts constrained for a specific purpose by external parties, such as grantors, creditors, contributors or laws and regulations of their governments.

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Committed Fund Balance

This represents amounts constrained for a specific purpose by a government using its highest level of decision-making authority (Town Council). A resolution approved by the Board of Finance is required to modify or rescind a fund balance commitment.

Assigned Fund Balance

This represents amounts constrained for the intent to be used for a specific purpose by a governing board or a body or official that has been delegated authority to assign amounts by the Town Charter. The Finance Director is authorized to assign fund balances through the carry forward of appropriations to a subsequent year pending approval from the Board of Finance.

Unassigned Fund Balance

This represents fund balance in the General Fund in excess of nonspendable, restricted, committed and assigned fund balance. If another governmental fund has a fund balance deficit, it is reported as a negative amount in unassigned fund balance.

The Town has adopted a written fund balance policy which states that the Town shall strive to maintain during the year and specifically at fiscal year end a level of general fund unassigned fund balance, also known as accumulated surplus or the rainy day fund at 10% of actual year end general fund revenues. The 10% shall be known as the Town's "floor".

N. Accounting Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, including disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses/expenditures during the reporting period. Actual results could differ from those estimates.

O. Subsequent Events

In preparing these financial statements, management has evaluated subsequent events through December 28, 2020, which represents the date the financial statements were available to be issued.

2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

Chapter VII of the Town Charter governs the financial provisions of the Town. The Town Manager presents the budget to the Board of Finance. After required hearings, the Board of Finance recommends its budget to the Town Council. At the annual budget meeting held in May, the Council may adopt the recommended budget or may reduce or increase the proposed estimated expenditures, by the required number of votes. After completing such action, the Town Council shall adopt the budget by resolution and notify the Board of Finance, the Board of Education and the Town Manager.

The Board of Finance shall, upon adoption of the budget by the Town Council, fix a rate of taxation on the last Grand List, sufficient to produce the required revenue to preserve a balanced relation between estimated receipts and expenditures, net of provision for other estimated revenue and cash surplus or deficit.

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Additional Appropriations and Transfers:

The control level on which expenditures may not legally exceed appropriations is the object level. Each department must seek approval from the Board of Finance and/or the Town Council for any appropriations or transfers. The Town Council, on the recommendation of the Board of Finance, may appropriate at any time, subject to the other provisions of Chapter VII, any unappropriated and unencumbered cash balance in the Town treasury. The Board of Finance may at any time transfer any unencumbered appropriation balance, or portion thereof, between general classifications of expenditures within an office, department or agency, not to exceed \$500 (amount not rounded). Transfers in excess of \$500 (amount not rounded) within departments, and all transfers between departments must be approved by the Town Council. Through a charter revision question passed on November 5, 2013, the Town Manager has authorization to transfer within a department, not to exceed \$1,000. During the last three months of the fiscal year, the Town Council may, upon the recommendation of the Board of Finance, by resolution transfer any unencumbered appropriation balance, or portion thereof, from one office, department or agency to another to meet a pressing need for public expenditure. No money shall be expended, or obligation for such expenditure incurred, by any department, office, board, commission or agency of the Town, except in accordance with an appropriation by the Town Council.

The budget is prepared on a modified accrual basis of accounting except for the accrual of payroll. All appropriations lapse at the end of the budget year to the extent that they have not been expended or lawfully encumbered. Encumbrances outstanding at the end of the year are reappropriated as continued appropriations. Encumbrances are established by adoption of the Town Council (continuing appropriations). Authorized continuing appropriations are presented as assignments of fund balance since the commitments will be honored in subsequent years. Encumbrances do not constitute expenditures or liabilities for accounting principles generally accepted in the United States of America or budgetary purposes. Only the General Fund has a legally adopted annual budget.

Budgeted amounts are as originally adopted or as amended by the Town Council. During the year, \$3,399 of supplemental budgetary appropriations from the General Fund were made, \$2,144 from revised revenue estimates, and \$1,255 from continued appropriations from the prior year.

3. CASH, CASH EQUIVALENTS AND INVESTMENTS

The deposit of public funds is controlled by the Connecticut General Statutes (Section 7-402). Deposits may be made in a "qualified public depository" as defined by Statute, or, in amounts not exceeding the Federal Deposit Insurance Corporation insurance limit in an "out of state bank," as defined by the Statutes, which is not a "qualified public depository."

The Connecticut General Statutes (Section 7-400) permit municipalities to invest in: 1) obligations of the United States and its agencies; 2) highly rated obligations of any state of the United States or of any political subdivision, authority or agency thereof; and 3) shares or other interests in custodial arrangements or pools maintaining constant net asset values and in highly rated no-load open end money market and mutual funds (with constant or fluctuating net asset values) whose portfolios are limited to obligations of the United States and its agencies, and repurchase agreements fully collateralized by such obligations. Other provisions of the Statutes cover specific municipal funds with particular investment authority. The provisions of the Statutes regarding the investment of municipal pension funds do not specify permitted investments. Therefore, investment of such funds is generally controlled by the laws applicable to fiduciaries and the provisions of the applicable plan.

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The Statutes (Sections 3-24f and 3-27f) also provide for investment in shares of the State Short-Term Investment Fund (STIF) and the State Tax Exempt Proceeds Fund (TEPF). These investment pools are under the control of the State Treasurer, with oversight provided by the Treasurer's Cash Management Advisory Board and are regulated under the State Statutes and subject to annual audit by the Auditors of Public Accounts. Investment yields are accounted for on an amortized-cost basis with an investment portfolio that is designed to attain a market-average rate of return throughout budgetary and economic cycles. Investors accrue interest daily based on actual earnings, less expenses and transfers to the designated surplus reserve, and the fair value of the position in the pool is the same as the value of the pool shares.

Deposits

Deposit Custodial Credit Risk

Custodial credit risk is the risk that, in the event of a bank failure, the Town's deposit will not be returned. The Town does not have a deposit policy for custodial credit risk. The deposit of public funds is controlled by the Connecticut General Statutes. Deposits may be placed with any qualified public depository that has its main place of business in the State of Connecticut. Connecticut General Statutes require that each depository maintain segregated collateral (not required to be based on a security agreement between the depository and the municipality and, therefore, not perfected in accordance with federal law) in an amount equal to a defined percentage of its public deposits based upon the depository's risk-based capital ratio.

Based on the criteria described in GASB Statement No. 40, *Deposits and Investment Risk Disclosures*, \$43,898 of the Town's bank balance of \$59,367 was exposed to custodial credit risk as follows:

Uninsured and uncollateralized	\$ 39,408
Uninsured and collateral held by the pledging trust department, not in the Town's name	<u>4,490</u>
Total Amount Subject to Custodial Credit Risk	<u>\$ 43,898</u>

Cash Equivalents

At June 30, 2020, the Town's cash equivalents amounted to \$5,859. The following table provides a summary of the Town's cash equivalents excluding U.S. government guaranteed obligations) as rated by nationally recognized statistical rating organizations. The pools all have maturities of less than one year.

**Standard
& Poor's**

State Short-Term Investment Fund (STIF)	AAAm
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Investments

As of June 30, 2020, the Town had the following investments:

Investment Type	Credit Rating	Fair Value	Investment Maturities (Years)		
			Less Than 1	1 - 10	More Than 10
Interest-bearing investments:					
Certificates of deposit	*	\$ 14,419	\$ 4,492	\$ 9,927	\$
Other investments:					
Common stock	N/A	7			
Total Investments		\$ 14,426			

*Subject to coverage by Federal Depository Insurance and collateralization.

Interest Rate Risk

The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk - Investments

As indicated above, State Statutes limit the investment options of cities and towns. The Town has no investment policy that would further limit its investment choices.

Concentration of Credit Risk

The Town's investment policy does not allow for an investment in any one issuer that is in excess of 5% of the Town's total investments.

Custodial Credit Risk

Custodial credit risk for an investment is the risk that, in the event of the failure of the counterparty (the institution that pledges collateral or repurchase agreement securities to the Town or that sells investments to or buys them for the Town), the Town will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Town does not have a policy for custodial credit risk.

The Town categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements); followed by quoted prices in inactive markets or for similar assets or with observable inputs (Level 2 measurements); and the lowest priority to unobservable inputs (Level 3 measurements). The Town has the following recurring fair value measurements as of June 30, 2020:

	June 30, 2020	Fair Value Measurements Using		
		Level 1	Level 2	Level 3
Investments by fair value level:				
Common stock	\$ 7	\$ 7		\$

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Debt and equity securities classified in Level 1 of the fair value hierarchy are valued using prices quoted in active markets for those securities. Debt securities classified in Level 2 of the fair value hierarchy are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices. Venture capital investments classified in Level 3 are valued using either a discounted cash flow or market comparable companies technique.

4. RECEIVABLES

Receivables as of year end for the Town's individual major funds and nonmajor, internal service and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	<u>General</u>	<u>Capital Projects</u>	<u>Sewer Enterprise</u>	<u>Nonmajor and Other Funds</u>	<u>Total</u>
Receivables:					
Taxes **	\$ 2,099	\$	\$	\$	\$ 2,099
Accounts *	90			1,107	1,197
Special assessments			2,630	1,073	3,703
Intergovernmental	174	8,528		9	8,711
Gross receivables	<u>2,363</u>	<u>8,528</u>	<u>2,630</u>	<u>2,189</u>	<u>15,710</u>
Less allowance for uncollectibles	<u>223</u>				<u>223</u>
Net Total Receivables	<u>\$ 2,140</u>	<u>\$ 8,528</u>	<u>\$ 2,630</u>	<u>\$ 2,189</u>	<u>\$ 15,487</u>

* Does not include amount due from Southington Water Company for bonds \$4,705

** Does not include accrued interest on property taxes and assessments receivable of \$520 and \$49, respectively.

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5. CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2020 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 24,539	\$ 219	\$	\$ 24,758
Conservation restrictions and development rights	975			975
Construction in progress	3,266	2,358	2,518	3,106
Total capital assets not being depreciated	<u>28,780</u>	<u>2,577</u>	<u>2,518</u>	<u>28,839</u>
Capital assets being depreciated:				
Buildings	249,061	2,112		251,173
Machinery and equipment	37,433	5,131	333	42,231
Infrastructure	118,082	4,766		122,848
Total capital assets being depreciated	<u>404,576</u>	<u>12,009</u>	<u>333</u>	<u>416,252</u>
Less accumulated depreciation for:				
Buildings	86,102	5,998		92,100
Machinery and equipment	18,983	2,965	319	21,629
Infrastructure	44,077	2,026		46,103
Total accumulated depreciation	<u>149,162</u>	<u>10,989</u>	<u>319</u>	<u>159,832</u>
Total capital assets being depreciated, net	<u>255,414</u>	<u>1,020</u>	<u>14</u>	<u>256,420</u>
Governmental Activities Capital Assets, Net	<u>\$ 284,194</u>	<u>\$ 3,597</u>	<u>\$ 2,532</u>	<u>\$ 285,259</u>
Business-type activities:				
Capital assets not being depreciated:				
Land	\$ 39	\$	\$	\$ 39
Capital assets being depreciated:				
Buildings and system	91,437	28,612	9,710	110,339
Machinery and equipment	2,374	101	919	1,556
Total capital assets being depreciated	<u>93,811</u>	<u>28,713</u>	<u>10,629</u>	<u>111,895</u>
Less accumulated depreciation for:				
Buildings and system	39,497	2,943	9,710	32,730
Machinery and equipment	1,642	107	919	830
Total accumulated depreciation	<u>41,139</u>	<u>3,050</u>	<u>10,629</u>	<u>33,560</u>
Total capital assets being depreciated, net	<u>52,672</u>	<u>25,663</u>	<u>-</u>	<u>78,335</u>
Business-Type Activities Capital Assets, Net	<u>\$ 52,711</u>	<u>\$ 25,663</u>	<u>\$ -</u>	<u>\$ 78,374</u>

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Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities:	
General government	\$ 334
Public safety	1677
Public works	2,219
Human services	245
Planning and development	21
Parks and recreation	205
Library	23
Education	<u>6,265</u>
Total Depreciation Expense - Governmental Activities	\$ <u>10,989</u>
Business-type activities:	
Sewer Enterprise Fund	\$ <u>3,050</u>

Construction Commitments

The Town has active construction projects as of June 30, 2020. The projects include roads, bridges, water and sewer lines, and school building improvements. At year end, the Town's commitments with contractors are as follows:

<u>Project</u>	<u>Spent-to-Date</u>	<u>Commitment</u>
Rails to Trails Phase IV	\$ 274	\$ 22
WPCF Improvements	33,042	10,824
West Street & Jude Intersections	407	163
Farmington Heritage Canal Trail	290	361
West Queen Street Bridge	<u>156</u>	<u>61</u>
Total	\$ <u>34,169</u>	\$ <u>11,431</u>

The commitments are being financed primarily funded by Town general obligation bonds.

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6. TRANSFERS

The transfers that occurred during the year are as follows:

	Transfers In		
	Capital Projects Fund	Nonmajor Governmental	Total Transfers Out
Transfers out:			
General Fund	\$ 3,800	\$ 228	\$ 4,028
Capital Projects		840	840
Total Transfers In	<u>\$ 3,800</u>	<u>\$ 1,068</u>	<u>\$ 4,868</u>

The interfund transfers were used to fund various capital improvement projects.

7. LONG-TERM DEBT

Changes in Long-Term Liabilities

Long-term liability activity for the year ended June 30, 2020 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Governmental Activities:					
Bonds payable:					
General obligation bonds:					
Town	\$ 86,565	\$	\$ 8,795	\$ 77,770	\$ 7,954
Southington Water Company	5,335		630	4,705	611
Premium on bonds	3,754		353	3,401	
State of Connecticut - serial note	6,252		568	5,684	568
Total bonds and notes payable	<u>101,906</u>	<u>-</u>	<u>10,346</u>	<u>91,560</u>	<u>9,133</u>
Compensated absences	6,993	2,281	1,751	7,523	2,112
Capital leases	11,375	103	1,191	10,287	954
Total OPEB liability	41,150	7,723		48,873	
Net pension liability	51,675	2,478		54,153	
Prior service costs	11		3	8	
Heart and hypertension	8,772		195	8,577	559
Landfill closure and postclosure	262		9	253	9
Total Governmental Activities Long-Term Liabilities	<u>\$ 222,144</u>	<u>\$ 12,585</u>	<u>\$ 13,495</u>	<u>\$ 221,234</u>	<u>\$ 12,767</u>
Business-Type Activities:					
Net Pension Liability	<u>\$ 1,272</u>	<u>\$</u>	<u>\$ 36</u>	<u>\$ 1,236</u>	<u>\$</u>

In prior years, the General Fund has typically been used to liquidate the net pension liability and the total OPEB liability.

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Bonds payable at June 30, 2020 are comprised of the following issues:

	Date of Issue	Original Issue	Interest Rate (%)	Date of Maturity	Principal Outstanding June 30, 2020
General Purpose Bonds:					
Refunding (General Purpose)	2011	\$ 6,042	2.00-5.00	02/01/24	\$ 1,904
Refunding (General Purpose)	2012	3,106	2.00-4.00	11/01/25	1,270
General Purpose	2014	7,705	3.00-4.00	01/15/34	4,270
General Purpose	2015	6,720	2.00-4.00	01/15/35	4,760
Refunding (General Purpose)	2015	2,408	1.00-5.00	09/01/28	1,372
General Purpose	2016	5,200	2.00-4.00	01/15/36	4,080
General Purpose	2018	8,515	2.25-5.00	04/15/38	7,960
Refunding (General Purpose)	2019	348	2.25-5.00	08/01/30	172
					<u>25,788</u>
School Bonds:					
Refunding (Schools)	2011	745	2.00-5.00	02/01/24	237
Refunding (Schools)	2012	1,958	2.00-4.00	11/01/25	951
Schools	2014	15,000	3.00-4.00	01/15/34	11,050
Schools	2015	15,000	2.00-4.00	01/15/35	11,840
Refunding (Schools)	2015	8,036	1.00-5.00	09/01/28	5,796
Schools	2016	12,000	2.00-4.00	01/15/36	10,110
Schools	2018	300	2.25-5.00	04/15/24	240
Refunding (Schools)	2019	4,414	2.25-5.00	08/01/30	3,719
					<u>43,943</u>
Sewer Bonds:					
Refunding (Sewers)	2011	1,958	2.00-5.00	02/01/24	619
Refunding (Sewers)	2012	1,851	2.00-4.00	11/01/25	824
Sewers	2015	5,200	2.00-4.00	01/15/35	4,100
Refunding (Sewers)	2015	1,841	1.00-5.00	09/01/28	1,077
Refunding (Sewers)	2019	1,458	2.25-5.00	08/01/30	1,419
State of Connecticut serial notes payable:					
Clean Water Fund Loan 590-C	2011	11,068	2.00	06/30/30	5,684
					<u>13,723</u>
Water Bonds:					
Water	2014	5,870	3.00-4.00	01/15/34	4,100
Water	2019	605	2.25-5.00	08/01/30	605
					<u>4,705</u>
Total					\$ <u>88,159</u>

TOWN OF SOUTHTON, CONNECTICUT
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The annual requirements to amortize bond and notes principal and interest are as follows:

Due During Fiscal Year Ending June 30,	Principal	Interest
2021	\$ 9,133	\$ 2,844
2022	8,123	2,478
2023	7,623	2,140
2024	7,738	1,831
2025	6,948	1,579
2026-2030	29,507	5,395
2031-2035	17,187	1,852
2036-2038	1,900	93
Total	<u>\$ 88,159</u>	<u>\$ 18,212</u>

All bonds are general obligation bonds secured by the general revenue raising powers of the Town. Payment will be provided by General Fund revenues for general purpose bonds and user fees charged by the Southington Water Company, an independent entity, for water bonds. The Town issued debt on behalf of the Southington Water Company. At June 30, 2020, \$4,705 is recorded as amounts to be provided by other entities in the government-wide financial statements. The Town does not have any overlapping debt.

The Town is subject to the General Statutes of the State of Connecticut, which limit the amount of debt outstanding at June 30, 2020. In no case shall total indebtedness exceed seven times annual receipts from taxation. The maximum debt amount permitted under this formula would be approximately \$86.4 million. Bonds authorized but unissued as of June 30, 2020 are \$65,932, which are net of all expected grant revenue.

Compensated Absences

Employees can accumulate additional amounts of unused vacation and sick leave time (as determined by individual union contracts) until termination of their employment. At termination, pay-out provisions as determined by individual union contract provides for payments to vested employees.

The following is a summary of management's estimate of the vested liability for lump-sum payments to employees as of June 30, 2020:

Town	\$ 1,315
Board of Education	<u>6,208</u>
Total	<u>\$ 7,523</u>

TOWN OF SOUTHTON, CONNECTICUT
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Capital Leases

The Board of Education has entered into a several lease agreements as lessee for financing the acquisition of computer equipment and the Town has entered into an equipment lease purchase agreement for energy improvements made to Town and Board of Education buildings. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception date. The net undepreciated value of assets purchased by capital lease approximates the principal balance payable of \$10,287 at June 30, 2020. The following is a summary of capital lease commitments as of June 30, 2020:

<u>Year Ending June 30,</u>	<u>Amount</u>
2021	\$ 1,222
2022	1,071
2023	1,074
2024	1,098
2025	1,122
Thereafter	<u>6,193</u>
Subtotal	11,780
Less interest	<u>(1,493)</u>
Principal Balance	<u>\$ 10,287</u>

Bond Anticipation Notes

The Town uses bond anticipation notes during the construction period of various public projects prior to the issuance of bonds at the completion of the project. The Town has issued the following bond anticipation notes during the year ended June 30, 2020:

Outstanding July 1, 2019	\$ 3,975
Repayments	(3,975)
New borrowings	<u>3,975</u>
Outstanding June 30, 2020	<u>\$ 3,975</u>

The bond anticipation notes outstanding on June 30, 2020 mature on January 27, 2021 and bear interest at 2.50%.

Clean Water Fund Loans

The Town is participating in the State of Connecticut's Clean Water program, which provides low-interest loans bearing a 2% interest for eligible wastewater projects. Projects are financed by interim loan obligations until completion, at which time internal loan obligations are replaced by permanent loan obligations. As of June 30, 2020, the Town has received \$26,022 of clean water loans to fund the water pollution control facility project currently underway. The loan is considered short term until the project is completed and a permanent loan is put in place.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
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(In Thousands)

8. RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks did not exceed commercial insurance coverage during the years ended June 30, 2020, 2019 or 2018. Town insurance can be described as follows:

Employee Health Insurance

The Medical Claims Fund (the Fund), which has been recorded as an Internal Service Fund, was established to account for the medical claims activity of the Town's employees as well as the related funding. Anthem Blue Cross/Blue Shield of Connecticut administers the plan for which the Fund pays a fee.

The Fund establishes claims liabilities based on estimates of claims that have been incurred but not reported; accordingly, the Fund recorded an additional liability at June 30, 2020 of \$1,207.

Premium payments are reported as interfund services provided and used for Town entities, and accordingly, they are treated as operating revenues of the Self-Insurance Fund and operating expenditures of the participating funds.

A schedule of changes in the claims liability for the years ended June 30, 2020 and 2019 is presented below:

Fiscal Year	Accrued Liability Beginning of Fiscal Year	Current Year Claims and Changes in Estimates	Accrued Liability Claim Payments	Accrued Liability End of Fiscal Year
2019-20	\$ 1,513	\$ 20,331	\$ 20,637	\$ 1,207
2018-19	1,596	21,519	21,602	1,513

Interlocal Risk Pool

The Town is a member of the Connecticut Interlocal Risk Management Agency (CIRMA), an unincorporated association of Connecticut local public agencies that was formed in 1980 by the Connecticut Conference of Municipalities for the purpose of establishing and administering an interlocal risk management program pursuant to the provisions of Section 7479a et. seq. of the Connecticut General Statutes.

The Town participates in CIRMA's Workers' Compensation Pool, a risk sharing pool, which was begun on July 1, 1980. The Workers' Compensation Pool provides statutory benefits pursuant to the provisions of the Connecticut Workers' Compensation Act. CIRMA currently has 220 members in the Workers' Compensation Pool. The coverage is subject to an incurred loss retrospective rating plan and losses incurred in coverage period 2019-20 will be evaluated at 18, 30 and 42 months after the effective date of coverage. The deposit contribution (premium) paid during fiscal year ended June 30, 2020 for the Town and Board of Education was \$1,432. The contribution (premium) is subject to payroll audit at the close of the coverage period. CIRMA's Workers' Compensation Pool retains up to \$1 million per occurrence. Claims over \$1 million are reinsured.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
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(In Thousands)

9. FUND EQUITY

The components of fund balance at June 30, 2020 are as follows:

	General Fund	Capital Projects	Nonmajor Governmental Funds	Total
Fund balances:				
Nonspendable:				
Inventory	\$ 34	\$	43	\$ 77
Trust			9	9
Restricted for:				
Grants			125	125
Trust			87	87
Scholarships			514	514
Committed to:				
Debt service			2,698	2,698
Cafeteria operations			359	359
Animal control			41	41
Police services			1,275	1,275
Town services			664	664
Apple Harvest Festival			87	87
Community services			261	261
Drive in Theater			33	33
Turf field			226	226
Museum restoration			103	103
Recreation			139	139
Sewer Assessments			394	394
Barnes Museum			13	13
Capital Projects				-
Assigned to:				
Purchases on order:				
General Government	118			118
Public Safety	75			75
Public Works	37			37
Human Services	3			3
Library	19			19
Planning and Development	178			178
Education	3,130			3,130
Miscellaneous	229			229
Subsequent year's appropriations	4,490			4,490
Unassigned	23,856	(23,973)		(117)
Total Fund Balances	\$ 32,169	\$ (23,973)	\$ 7,071	\$ 15,267

Subsequent year's appropriations are being reported as assigned fund balance in the general fund at \$4,490 and encumbrances for general government, public safety, public works, human services, library, planning and development, education and miscellaneous are being reported as assigned fund balance in the general fund at \$3,789.

**TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
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(In Thousands)

10. EMPLOYEE RETIREMENT SYSTEMS

Municipal Employees' Retirement System

A. Plan Description

All full-time employees participate in the Municipal Employees' Retirement System (MERS). MERS is a cost-sharing multiple-employer public employee retirement system established by the State of Connecticut and administered by the State Retirement Commission to provide pension benefits to employees of participating municipalities. Chapters 7-425 to 7-451 of the State of Connecticut General Statutes, which can be amended by legislative action, establishes MERS benefits, member contribution rates and other plan provisions. MERS is considered to be part of the State of Connecticut's financial reporting entity and is included in the State's financial reports as a pension trust fund. Those reports can be obtained at www.ct.gov.

B. Benefit Provisions

The plan provides retirement, disability and death benefits and annual cost-of-living adjustments to plan members and their beneficiaries. Employees are eligible to retire at age 55 with 5 years of continuous service, or 15 years of active aggregate service or 25 years of aggregate service. In addition, compulsory retirement is at age 65 for police and fire members. Employees under the age of 55 are eligible to retire with 25 years of service.

Normal Retirement (Not in Thousands)

For members not covered by social security, retirement benefits are calculated as 2% of the average of the three highest paid years of service times the years of service. For members covered by social security, retirement benefits are calculated as 1½% of the average of the three highest paid years of service not in excess of the year's breakpoint plus 2% of average of the three highest paid years of service in excess of the year's breakpoint, times years of service. The year's breakpoint is defined as \$10,700 increased by 6.0% each year after 1982, rounded to the nearest multiple of \$100. Maximum benefit is 100% of average final compensation and the minimum benefit is \$1,000 annually.

Early Retirement

Members must have 5 years of continuous or 15 years of active aggregate service. Benefits are calculated as a service retirement allowance on the basis of the average of the three highest paid years of service to the date of termination. Benefits are deferred to normal retirement age, or an actuarially reduced allowance may begin at the time of separation.

Disability Retirement - Service Connected

This applies to employees who are totally and permanently disabled and such disability has arisen out of and in the course of employment with the municipality. Disability due to heart and hypertension in the case of fire and police, who began employment prior to July 1, 1996, is presumed to have been suffered in the line of duty. Benefits are calculated as a service retirement allowance based on compensation and service to the date of the disability with a minimum benefit (including worker's compensation benefits) of 50% of compensation at the time of disability.

Disability Retirement - Non-Service Connected

This applies to employees who have 10 years of service and are totally and permanently disabled. Benefits are calculated as a service retirement allowance based on compensation and service to the date of the disability.

TOWN OF SOUTHTON, CONNECTICUT
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Pre-Retirement Death Benefit

The plan offers a lump-sum return of contributions with interest or if vested and married, the surviving spouse will receive a lifetime benefit.

C. Contributions

Member

Contributions for members not covered by social security are 5% of compensation; for members covered by social security, 2¼% of compensation up to the social security taxable wage base plus 5%, if any, in excess of such base.

Employer

Participating employers make annual contributions consisting of a normal cost contribution, a contribution for the amortization of the net unfunded accrued liability and a prior service amortization payment, which covers the liabilities of MERS not met by member contributions. In addition, there is also an annual administrative fee per active and retired member. For the year ended June 30, 2020, the Town made contributions of \$4,888.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2020, the Town reports a liability of \$55,389 (\$54,153 for governmental activities in Exhibit I and \$1,236 for the Sewer Fund in Exhibit V) for its proportionate share of the net pension liability. The net pension liability was measured at June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation at June 30, 2019. The actuarial assumptions used in the June 30, 2019 valuation were based on results of an actuarial experience study for the period July 1, 2012 through June 30, 2017. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participants, actuarially determined. At June 30, 2020, the Town's proportion was 5.36%. The decrease in proportion from the prior year was .17%.

TOWN OF SOUTHTON, CONNECTICUT
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(In Thousands)

For the year ended June 30, 2020, the Town recognized pension expense of \$15,663 in Exhibit II and \$345 in Exhibit VI. At June 30, 2020, the Town reported deferred outflows of resources related to pension from the following sources:

Governmental Activities

	Deferred Outflows of Resources	Deferred Inflows of Resources
Town contributions after the measurement date	\$ 3,732	\$
Net difference between projected and actual earning on pension plan investments	5,381	3,911
Differences between expected and actual experience	2,093	
Change in assumptions	13,696	
Change in proportionate share	<u>1,366</u>	<u>653</u>
	\$ <u>26,268</u>	\$ <u>4,564</u>

Business-Type Activities

	Deferred Outflows of Resources	Deferred Inflows of Resources
Town contributions after the measurement date	\$ 150	\$
Net difference between projected and actual earning on pension plan investments	135	111
Differences between expected and actual experience	50	
Change in assumptions	326	
Change in proportionate share	<u>22</u>	<u>26</u>
	\$ <u>683</u>	\$ <u>137</u>

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
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(In Thousands)

Amounts reported as deferred outflows of resources related to Town contributions after the measurement date will be recognized as a reduction of the net pension liability in the subsequent year. Amounts reported as deferred inflows of resources related to pension will be recognized in pension expense as follows:

Governmental Activities

2021	\$	7,172
2022		4,984
2023		5,849
2024		(33)
	\$	<u><u>17,972</u></u>

Business-Type Activities

2021	\$	301
2022		119
2023		139
2024		(13)
	\$	<u><u>546</u></u>

D. Actuarial Assumptions

The total pension liability was determined by an actuarial valuation as of June 30, 2019, using the following actuarial assumptions, applied to all periods included in the measurement period:

Inflation	2.50%
Salary increase	3.50-10.00%, including inflation
Investment rate of return	7.00%, net of pension plan investment expense, including inflation

Mortality rates were based on:

RP-2014 Combined Mortality Table adjusted to 2006 and projected to 2015 with Scale MP-2017 and projected to 2022 with Scale BB for General Employees.

RP-2014 Blue Collar Mortality Table adjusted to 2006 and projected to 2015 with Scale MP-2017 and projected to 2022 with Scale BB for Police and Fire.

For disabled retirees, the RP-2014 Disabled Mortality Table projected with Scale BB to 2020 was used.

Future cost-of-living adjustments for members who retire on or after January 1, 2002 are 60% of the annual increase in the CPI up to 6%. The minimum annual COLA is 2.5%; the maximum is 6%.

TOWN OF SOUTHTON, CONNECTICUT
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(In Thousands)

The long-term expected rate of return on pension plan investments was determined using a statistical analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic equity	20.0%	5.3%
Developed market international	11.0%	5.1%
Emerging market international	9.0%	7.4%
Core fixed income	16.0%	1.6%
Inflation linked bond fund	5.0%	1.3%
Emerging market debt	5.0%	2.9%
High yield bond	6.0%	3.4%
Real estate	10.0%	4.7%
Private equity	10.0%	7.3%
Alternative investments	7.0%	3.2%
Liquidity fund	1.0%	0.9%
Total	100.0%	

E. Discount Rate

The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at the actuarially determined contribution rates in the future years. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

TOWN OF SOUTHTON, CONNECTICUT
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(In Thousands)

F. Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the Town's proportionate share of the net pension liability, calculated using the current discount rate, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1% Decrease (6.00%)	Current Discount Rate (7.00%)	1% Increase (8.00%)
Governmental Activities:			
Town's Proportionate Share of the Net Pension Liability	\$ 33,601	\$ 54,153	\$ 78,704
Sewer Fund:			
Town's Proportionate Share of the Net Pension Liability	\$ 767	\$ 1,236	\$ 1,796

G. Payable to MERS

In addition, the Town has also recorded \$8 as a long-term payable to MERS at June 30, 2020. This amount represents prior service costs calculated when the Town entered the plan.

Connecticut Teachers Retirement System - Pension

A. Plan Description

Teachers, principals, superintendents or supervisors engaged in service of public schools are provided with pensions through the Connecticut State Teachers' Retirement System, a cost sharing multiple-employer defined benefit pension plan administered by the Teachers Retirement Board. Chapter 167a of the State Statutes grants authority to establish and amend the benefit terms to the Teachers Retirement Board. The Teachers Retirement Board issues a publicly available financial report that can be obtained at www.ct.gov.

B. Benefit Provisions

The plan provides retirement, disability and death benefits. Employees are eligible to retire at age 60 with 20 years of credited service in Connecticut, or 35 years of credited service including at least 25 years of service in Connecticut.

Normal Retirement

Retirement benefits for employees are calculated as 2% of the average annual salary times the years of credited service (maximum benefit is 75% of average annual salary during the 3 years of highest salary).

Early Retirement

Employees are eligible after 25 years of credited service including 20 years of Connecticut service, or age 55 with 20 years of credited service including 15 years of Connecticut service with reduced benefit amounts.

TOWN OF SOUTHTON, CONNECTICUT
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(In Thousands)

Disability Retirement

Employees are eligible for service-related disability benefits regardless of length of service. Five years of credited service is required for nonservice-related disability eligibility. Disability benefits are calculated as 2% of average annual salary times credited service to date of disability, but not less than 15% of average annual salary, nor more than 50% of average annual salary.

C. Contributions

Per Connecticut General Statutes Section 10-183z (which reflects Public Act 79-436 as amended), contribution requirements of active employees and the State of Connecticut are approved, amended and certified by the State Teachers Retirement Board and appropriated by the General Assembly.

Employer (School Districts)

School District employers are not required to make contributions to the plan.

The statutes require the State of Connecticut to contribute 100% of each school districts' required contributions, which are actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of the benefits earned by employees during the year, with any additional amount to finance any unfunded accrued liability.

For the year ended June 30, 2020, the amount of "on-behalf" contributions made by the State was \$13,919 and is recognized in the General Fund as intergovernmental revenues and education expenditures.

Employees

Effective July 1, 1992, each teacher is required to contribute 6% of salary for the pension benefit.

Effective January 1, 2018, the required contribution increased to 7% of pensionable salary.

D. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2020, the Town reports no amounts for its proportionate share of the net pension liability, and related deferred outflows and inflows, due to the statutory requirement that the State pay 100% of the required contribution. The amount recognized by the Town as its proportionate share of the net pension liability, the related state support, and the total portion of the net pension liability that was associated with the Town were as follows:

Town's proportionate share of the net pension liability	\$	-
State's proportionate share of the net pension liability associated with the Town		<u>183,876</u>
Total	\$	<u><u>183,876</u></u>

The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as June 30, 2018. At June 30, 2020, the Town has no proportionate share of the net pension liability.

TOWN OF SOUTHTON, CONNECTICUT
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(In Thousands)

For the year ended June 30, 2020, the Town recognized pension expense and revenue of \$22,583 in Exhibit II.

E. Actuarial Assumptions

The total pension liability was determined by an actuarial valuation as of June 30, 2018, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%
Salary increase	3.25-6.50%, including inflation
Investment rate of return	6.90%, net of pension plan investment expense, including inflation

Mortality rates were based on the RPH-2014 White Collar table with employee and annuitant rates blended from ages 50 to 80, projected to the year 2020 using the BB improvement scale.

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2010 - June 30, 2015.

For teachers who retired prior to September 1, 1992, pension benefit adjustments are made in accordance with increases in the Consumer Price Index, with a minimum of 3% and a maximum of 5% per annum.

For teachers who were members of the Teachers' Retirement System before July 1, 2007 and retire on or after September 1, 1992, pension benefit adjustments are made that are consistent with those provided for Social Security benefits on January 1 of the year granted, with a maximum of 6% per annum. If the return on assets in the previous year was less than 8.5%, the maximum increase is 1.5%.

For teachers who were members of the Teachers' Retirement System after July 1, 2007, pension benefit adjustments are made that are consistent with those provided for Social Security benefits on January 1 of the year granted, with a maximum of 5% per annum. If the return on assets in the previous year was less than 11.5%, the maximum increase is 3%, and if the return on the assets in the previous year was less than 8.5%, the maximum increase is 1.0%.

TOWN OF SOUTHTON, CONNECTICUT
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The long-term expected rate of return on pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The current capital market assumptions and the target asset allocation as provided by the State of Connecticut Treasurer's Office are summarized in the following table:

<u>Asset Class</u>	<u>Expected Return</u>		<u>Target Allocation</u>		<u>Standard Deviation</u>	
Public Equity - US Equity	8.10	%	20.00	%	17.00	%
Public Equity - International Developed Equity	8.50		11.00		19.00	
Public Equity - Emerging Markets Equity	10.40		9.00		24.00	
Fixed Income - Core Fixed Income	4.60		16.00		7.00	
Fixed Income - Inflation Linked Bonds	3.60		5.00		7.00	
Fixed Income - High Yield	6.50		6.00		11.00	
Fixed Income - Emerging Market Debt	5.20		5.00		11.00	
Private Equity	9.80		10.00		23.00	
Real Estate	7.00		10.00		15.00	
Alternative Investments - Real Assets	8.20		4.00		17.00	
Alternative Investments - Hedge Funds	5.40		3.00		7.00	
Liquidity Fund	2.90		<u>1.00</u>		1.00	
Total			<u>100.00</u>	%		

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
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(In Thousands)

F. Discount Rate

The discount rate used to measure the total pension liability was 6.90%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that State contributions will be made at the actuarially determined contribution rates in the future years. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

G. Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The Town's proportionate share of the net pension liability is \$-0- and, therefore, the change in the discount rate would only impact the amount recorded by the State of Connecticut.

H. Other Information

Additional information is included in the required supplementary information section of the financial statements. A schedule of contributions is not presented as the Town has no obligation to contribute to the plan.

11. OTHER POST-EMPLOYMENT BENEFITS

Town Plan

A. Overview

The Town and Board of Education do not offer retirees any post-employment benefits. They do, however, allow retirees to remain on the Health Self-Insurance plan as long as they pay the full COBRA rates, as a single-employer plan. The only exception to the no post-employment benefits would be for those employees who have retired under Heart and Hypertension and have negotiated these benefits. There are no stand-alone financial statements available for the plan.

Employees Covered by Benefit Terms

Membership in the plan consisted of the following at July 1, 2019, the date of the last actuarial valuation.

Inactive employees currently receiving benefit payments	103
Active employees	<u>1,193</u>
Total	<u><u>1,296</u></u>

TOWN OF SOUTHTON, CONNECTICUT
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(In Thousands)

B. Total OPEB Liability

The Town's total OPEB liability of \$48,873 was measured as of June 30, 2020 and was determined by an actuarial valuation as of July 1, 2019.

Actuarial Assumptions and Other Inputs

The total OPEB liability in the July 1, 2019 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement unless otherwise specified:

Inflation	2.40% (Prior: 3.51%)
Rate of compensation increase (including inflation)	2.40% (Prior: 2.75%)
Interest	2.21% (Prior: 3.51%)
Healthcare cost trend rates	6.50% for 2019, decreasing 0.25% per year to an ultimate rate of 4.40% for 2028 and later years Prior: 7.50% for 2017, decreasing 0.50% per year to an ultimate rate of 4.75% for 2023 and later years
Retirees' share of benefit-related costs	100% of projected health insurance premiums for retirees

The discount rate was based on the published Bond Buyer GO 20-Bond Municipal Index.

Mortality rates were based on Pub-2010 Public Retirement Plans Amount-Weighted Mortality Tables (with separate tables for General Employees, Public Safety and Teachers), projected to the valuation date with Scale MP-2019.

The actuarial assumptions used in the July 1, 2019 valuation were based on standard tables modified for certain plan features such as eligibility for full and early retirement where applicable and input from the plan sponsor.

Changes in the Total OPEB Liability

	Total OPEB Liability
Balances as of July 1, 2019	\$ 41,150
Changes for the year:	
Service cost	608
Interest on total OPEB liability	1,442
Difference between expected and actual experience	(4,535)
Changes in assumptions or other inputs	11,567
Benefit payments	(1,359)
Net changes	7,723
Balances as of June 30, 2020	\$ 48,873

TOWN OF SOUTHLINGTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020

(In Thousands)

C. Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current discount rate:

	1% Decrease (1.21%)	Current Discount Rate (2.21%)	1% Increase (3.21%)
Total OPEB Liability	\$ 57,928	\$ 48,873	\$ 41,782

D. Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower or 1 percentage point higher than the current healthcare cost trend rates:

	1% Decrease (5.50%) Decreasing to 3.40%)	Healthcare Cost Trend Rates (6.50%) Decreasing to 4.40%)	1% Increase (7.50%) Decreasing to 5.40%)
Total OPEB Liability	\$ 41,018	\$ 48,873	\$ 58,859

E. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2020, the Town recognized OPEB expense of \$2,479. At June 30, 2020, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$	\$ 4,577
Changes of assumptions or other inputs	12,485	1,295
Total	\$ 12,485	\$ 5,872

TOWN OF SOUTHLINGTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020

(In Thousands)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ending June 30

2021	\$	509
2022		509
2023		509
2024		509
2025		509
Thereafter		4,068

Other Post Employment Benefit - Connecticut State Teachers Retirement Plan

A. Plan Description

Teachers, principals, superintendents or supervisors engaged in service of public schools plus professional employees at State Schools of higher education are eligible to participate in the Connecticut State Teachers' Retirement System Retiree Health Insurance Plan (TRS-RHIP), a cost-sharing multiple-employer defined benefit other post employment benefit plan administered by the Teachers' Retirement Board (TRB), if they choose to be covered.

Chapter 167a of the State Statutes grants authority to establish and amend the benefit terms to the TRB. TRS-RHIP issues a publicly available financial report that can be obtained at www.ct.gov/trb.

B. Benefit Provisions (Not in Thousands)

There are two types of the health care benefits offered through the system. Subsidized Local School District Coverage provides a subsidy paid to members still receiving coverage through their former employer and the CTRB Sponsored Medicare Supplemental Plans provide coverage for those participating in Medicare but not receiving Subsidized Local School District Coverage.

Any member who is not currently participating in Medicare Parts A & B is eligible to continue health care coverage with their former employer. A subsidy of up to \$110 per month for a retired member plus an additional \$110 per month for a spouse enrolled in a local school district plan is provided to the school district to first offset the retiree's share of the cost of coverage, and any remaining portion is used to offset the district's cost. The subsidy amount is set by statute and has not increased since July 1996. A subsidy amount of \$220 per month may be paid for a retired member, spouse or the surviving spouse of a member who has attained the normal retirement age to participate in Medicare, is not eligible for Part A of Medicare without cost, and contributes at least \$220 per month towards coverage under a local school district plan.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020

(In Thousands)

Any member who is currently participating in Medicare Parts A & B is eligible to either continue health care coverage with their former employer, if offered, or enroll in the plan sponsored by the System. If they elect to remain in the plan with their former employer, the same subsidies as above will be paid to offset the cost of coverage.

If a member participating in Medicare Parts A & B so elects, they may enroll in one of the CTRB Sponsored Medicare Supplemental Plans. Effective July 1, 2018, the System added a Medicare Advantage Plan option. Active members, retirees and the State pay equally toward the cost of the basic coverage (medical and prescription drug benefits) under the Medicare Advantage Plan. Retired members who choose to enroll in the Medicare Supplement Plan are responsible for the full difference in the premium cost between the two plans. Additionally, effective July 1, 2018, retired members who cancel their health care coverage or elect to not enroll in a CTRB sponsored health care coverage option, must wait two years to re-enroll.

Survivor Health Care Coverage

Survivors of former employees or retirees remain eligible to participate in the plan and continue to be eligible to receive either the \$110 monthly subsidy or participate in the TRB-Sponsored Medicare Supplement or Medicare Advantage Plan options, as long as they do not remarry.

C. Eligibility

Any member who is currently receiving a retirement or disability benefit is eligible to participate in the plan.

Credited Service

One month for each month of service as a teacher in Connecticut public schools, maximum 10 months for each school year. Ten months of credited service constitutes one year of Credited Service. Certain other types of teaching services, State employment, or wartime military service may be purchased prior to retirement if the member pays one-half the cost.

Normal Retirement

Age 60 with 20 years of Credited Service in Connecticut, or 35 years of Credited Service including at least 25 years of service in Connecticut.

Early Retirement

Age 55 with 20 years of Credited Service including 15 years of Connecticut service, or 25 years of Credited Service including 20 years of Connecticut service.

Proratable Retirement

Age 60 with 10 years of credited service.

Disability Retirement

No service requirement if incurred in the performance of duty, and 5 years of Credited Service in Connecticut if not incurred in the performance of duty.

Termination of Employment

Ten or more years of Credited Service.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020

(In Thousands)

D. Contributions

State of Connecticut

Per Connecticut General Statutes Section 10-183z, contribution requirements of active employees and the State of Connecticut are approved, amended and certified by the State Teachers' Retirement Board and appropriated by the General Assembly. The State appropriates from the General Fund one third of the annual costs of the Plan. Administrative costs of the Plan are financed by the State. Based upon Chapter 167a, Subsection D of Section 10-183t of the Connecticut statutes, it is assumed the State will pay for any long-term shortfall arising from insufficient active member contributions.

Employer (School Districts)

School District employers are not required to make contributions to the plan.

For the year ended June 30, 2020, the amount of "on-behalf" contributions made by the State was \$380 and is recognized in the General Fund as intergovernmental revenues and education expenditures.

Employees/Retirees

The cost of providing plan benefits is financed on a pay-as-you-go basis as follows: active teachers pay for one-third of the Plan costs through a contribution of 1.25% of their pensionable salaries, and retired teachers pay for one-third of the Plan costs through monthly premiums, which helps reduce the cost of health insurance for eligible retired members and dependents.

E. OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At June 30, 2020, the Town reports no amounts for its proportionate share of the net OPEB liability, and related deferred outflows and inflows, due to the statutory requirement that the State pay 100% of the required contribution. The amount recognized by the Town as its proportionate share of the net OPEB liability, the related State support and the total portion of the net OPEB liability that was associated with the Town was as follows:

Town's proportionate share of the net OPEB liability	\$	-
State's proportionate share of the net OPEB liability associated with the Town		<u>28,676</u>
Total	\$	<u><u>28,676</u></u>

The net OPEB liability was measured as of June 30, 2019, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as June 30, 2018. At June 30, 2020, the Town has no proportionate share of the net OPEB liability.

For the year ended June 30, 2020, the Town recognized OPEB expense and revenue of (\$2,098) in Exhibit II.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020

(In Thousands)

F. Actuarial Assumptions

The total OPEB liability was determined by an actuarial valuation as of June 30, 2018, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%
Health care costs trend rate	
Pre-Medicare	5.95% decreasing to 4.75% by 2025
Medicare	5.00% decreasing to 4.75% by 2028
Salary increases	3.25-6.50%, including inflation
Investment rate of return	3.00%, net of OPEB plan investment expense, including inflation
Year fund net position will be depleted	2019

Mortality rates were based on the RPH-2014 White Collar table with employee and annuitant rates blended from ages 50 to 80, projected to the year 2020 using the BB improvement scale-

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2010 - June 30, 2015.

The long-term expected rate of return on plan assets is reviewed as part of the GASB 75 valuation process. Several factors are considered in evaluating the long-term rate of return assumption, including the plan's current asset allocations and a log-normal distribution analysis using the best-estimate ranges of expected future real rates of return (expected return, net investment expense and inflation) for each major asset class. The long-term expected rate of return was determined by weighting the expected future real rates of return by the target asset allocation percentage and then adding expected inflation. The assumption is not expected to change absent a significant change in the asset allocation, a change in the inflation assumption, or a fundamental change in the market that alters expected returns in future years. The plan is 100% invested in U.S. Treasuries (Cash Equivalents) for which the expected 10-Year Geometric Real Rate of Return is (0.41%).

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020

(In Thousands)

G. Discount Rate

The discount rate used to measure the total OPEB liability was 3.50%. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current member contribution rate and that contributions for future plan members were used to reduce the estimated amount of total service costs for future plan members. No future State contributions were assumed to be made. Based on those assumptions, the OPEB plan's fiduciary net position was projected to be depleted in 2019 and, as a result, the Municipal Bond Index Rate was used in the determination.

H. Sensitivity of the Net OPEB Liability to Changes in the Health Care Cost Trend Rate and the Discount Rate

The Town's proportionate share of the net OPEB liability is \$-0- and, therefore, the change in the health care cost trend rate or the discount rate would only impact the amount recorded by the State of Connecticut.

I. Other Information

Additional information is included in the required supplementary information section of the financial statements. A schedule of contributions is not presented as the Town has no obligation to contribute to the plan. Detailed information about the Connecticut State Teachers OPEB Plan fiduciary net position is available in the separately issued State of Connecticut Comprehensive Annual Financial Report at www.ct.gov.

12. SUMMARY DISCLOSURE OF SIGNIFICANT CONTINGENCIES

The Town's Old Turnpike Road (Old Southington) Landfill, which was closed in 1967, was placed on the United States Environmental Protection Agency (EPA) Superfund List for cleanup in the early 1990s. Three hundred and twenty-five parties, including the Town, were identified by the EPA as potentially responsible parties (PRPs) for the cleanup costs. The Town, per agreement with the EPA, is responsible for \$4.4 million of the costs for constructing a cap at the site. However, the EPA granted the Town credit of \$3.2 million for landfill costs paid by the Town since 1989, leaving the Town with a net liability of approximately \$1.2 million. This amount was authorized for bonding at referendum in May 1998. Construction of the cap was completed during fiscal year 2000-01. The Town paid approximately \$840 thousand of its \$1.2 million net share for the cap during 2000-01, which was bonded on May 15, 2001.

In December 2006, EPA issued a final Record of Decision. As a result of that, a passive groundwater remedy has been selected rather than an active remedy. The remedy will consist of institutional controls and fairly extensive groundwater monitoring. The effect of these items on future budgets will be very small. In 2019, the Town hired an engineer to estimate the post-closure groundwater monitoring, which amounted to \$262. A long-term liability of \$253 for landfill closure and post-closure costs are reflected in Exhibit I and in Note 7, Long-Term Debt. The costs are to be paid out at \$9 annually over the next 28 years. The funds will pay for the monitoring, inspection and reporting costs for the DePaolo Drive Landfill Site.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020

(In Thousands)

The Town and its employees are defendants in numerous claims and legal actions. It is the opinion of Town officials that such pending litigation will not be finally determined so as to result individually, or in the aggregate, in a final judgment against the Town that would materially adversely affect its financial position.

The Town participates in a number of federal and state assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The audits of certain of these programs for or including the year ended June 30, 2018 have not yet been conducted. Accordingly, the Town's compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures that may be disallowed by the granting agencies cannot be determined at this time although the Town expects such amounts, if any, to be immaterial.

13. CORONAVIRUS (COVID-19)

On January 30, 2020, the World Health Organization declared the coronavirus to be a public health emergency. On March 10, 2020, the Governor of the State of Connecticut declared a public health emergency and a civil preparedness emergency due to COVID-19.

The Town derives a significant portion of its revenues from property taxes. While the Town has not experienced any significant increase in the amount of delinquency from its taxpayers, the situation creates uncertainty about the impact of future revenues that might be generated. In addition, at this time, it is uncertain what the effects of the pandemic will be on the Town's health care costs, changes in interest rates, investment valuation and the future federal or state fiscal relief.

14. SUBSEQUENT EVENTS

On September 18, 2020, the Town converted \$22,000 in interim loan obligations under the State of Connecticut's Clean Water program to permanent loan obligations for project 651-DC. These Clean Water Fund loans have principal and interest payable monthly starting in October 2020 through maturity on September 30, 2040 with an interest rate of 2.00%.

On October 29, 2020, the Town issued \$4,960 in General Obligation Refunding Bonds, Issue of 2020, Series A. These bonds have principal and interest payable semi-annually starting in May 2021 through maturity on November 1, 2025 with a coupon rate of 4.00% and a net interest cost of 0.5235%. The bonds have a AA+ rating from S&P. The bond proceeds will be used to refinance a State of Connecticut Clean Water Fund loan originally issued to fund a sewer project and to pay costs of issuance. The settlement date was November 12, 2020.

TOWN OF SOUTHTON, CONNECTICUT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020

(In Thousands)

On October 29, 2020, the Town issued \$17,335 in General Obligation Refunding Bonds (Federally Taxable), Issue of 2020, Series B. These bonds have principal and interest payable semi-annually starting in January 2021 through maturity on January 15, 2034 with a coupon rate of 0.37%-2.41% and a net interest cost of 1.8891%. The bonds have an AA+ rating from S&P. The bond proceeds will be used to refinance a State of Connecticut Clean Water Fund loan originally issued to fund a sewer project and to pay costs of issuance. The settlement date was November 12, 2020.

On December 7, 2020, the Town issued \$6,190 in General Obligation Refunding Bonds, Issue of 2020, Series C. These bonds have principal and interest payable semi-annually starting in June 2021 through maturity on December 1, 2030 with a coupon rate of 4.00%-5.00% and a net interest cost of 0.6511%. The bonds have an AA+ rating from S&P. The bond proceeds will be used to refinance a State of Connecticut Clean Water Fund and Drinking Water loans originally issued to fund a sewer project and to pay costs of issuance. The settlement date was December 18, 2020.



Required Supplementary Information

TOWN OF SOUTHTON, CONNECTICUT
GENERAL FUND
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)
FOR THE YEAR ENDED JUNE 30, 2020
(In Thousands)

	Budgeted Amounts		Actual	Variance
	Original	Final		
Property taxes, interest and lien fees:				
Taxes	\$ 124,293	\$ 124,293	\$ 125,044	\$ 751
Suspense taxes	30	30	17	(13)
Interest and lien fees	633	633	646	13
Total property taxes, interest and lien fees	<u>124,956</u>	<u>124,956</u>	<u>125,707</u>	<u>751</u>
Licenses, fees and permits:				
Building	800	900	938	38
Police	35	35	29	(6)
Library	18	18	11	(7)
Parking	7	7	4	(3)
Miscellaneous	17	31	32	1
Total licenses, fees and permits	<u>877</u>	<u>991</u>	<u>1,014</u>	<u>23</u>
Intergovernmental revenues:				
Educational cost sharing	20,414	20,414	20,409	(5)
Vocational agriculture	373	373	373	-
Children/youth services	23	23	24	1
Youth service/drug free	14	17	20	3
Town aid road transportation grant				-
Non-public health services	23	23	24	1
Calendar Bus				-
Telephone access lines	50	50	69	19
Pequot/Mohegan grant	7	7	7	-
Telecommunications fund grant	73	73	73	-
Local capital improvement grant		255	259	4
FEMA reimbursement		150		(150)
In lieu of taxes:				
Hospital	90	90	94	4
Veterans' exemption	55	55	52	(3)
State properties	7	7	7	-
Disability exemption	4	4	5	1
Miscellaneous	30	32	21	(11)
Traffic enforcement grant			4	4
Municipal revenue sharing	821	1,134	1,134	-
Total intergovernmental revenues	<u>21,984</u>	<u>22,707</u>	<u>22,575</u>	<u>(132)</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
GENERAL FUND
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2020
(In Thousands)

	Budgeted Amounts		Actual	Variance
	Original	Final		
Investment Income	\$ 1,198	\$ 1,447	\$ 1,869	\$ 422
Charges for services:				
Town Clerk	1,250	1,400	1,474	74
Labels/diskettes/copies				-
Police services	50	50		(50)
Recreation	35	35	9	(26)
Planning and zoning	55	55	50	(5)
Fire Department services	25	25	25	-
Engineering services	6	6	2	(4)
Assessors returns	1	1	1	-
School tuition and fees	574	574	635	61
School building rentals	14	898	898	-
Miscellaneous	10	11	2	(9)
Total charges for services	<u>2,020</u>	<u>3,055</u>	<u>3,096</u>	<u>41</u>
Other revenues:				
Sale/lease of town property	2	2	10	8
Prior year appropriated funds returned	2	2	104	102
Recycling rebates	30	50	52	2
Miscellaneous	30	33	41	8
Leases/Easements	24	24	20	(4)
Fund balance utilized	1,864	1,864		(1,864)
Total other revenues	<u>1,952</u>	<u>1,975</u>	<u>227</u>	<u>(1,748)</u>
Transfers In				-
Total Revenues and Other Financing Sources	<u>\$ 152,987</u>	<u>\$ 155,131</u>	154,488	<u>\$ (643)</u>

Budgetary revenues are different than GAAP revenues because:

State of Connecticut on-behalf contributions to the Connecticut State Teachers' Pension Retirement System for Town teachers are not budgeted	13,919
State of Connecticut on-behalf contributions to the Connecticut State Teachers' OPEB Retirement System for Town teachers are not budgeted	<u>380</u>

Total Revenues and Other Financing Sources as Reported on the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds Exhibit IV

\$ 168,787

TOWN OF SOUTHTON, CONNECTICUT
GENERAL FUND
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)
FOR THE YEAR ENDED JUNE 30, 2020
(In Thousands)

	Budgeted Amounts			
	Original	Final	Actual	Variance
General Government				
Town Council:				
Personnel service	\$ 10	\$ 10	\$ 9	\$ 1
Contractual services	19	19	13	6
Program supplies	7	7	6	1
Professional charges	27	27	27	-
Total	63	63	55	8
Town Manager:				
Personnel service	242	242	239	3
Contractual services	23	17	6	11
Materials and supplies	8	9	6	3
Fixed charges	5	5	4	1
Total	278	273	255	18
Board of Finance:				
Personnel service	5	4	4	-
Contractual services	2	2	2	-
Materials and supplies				-
Fixed charges	1	1	1	-
Total	8	7	7	-
Finance Department:				
Personnel service	540	540	539	1
Contractual services				-
Materials and supplies	12	11	9	2
Fixed charges	1	2	1	1
Total	553	553	549	4
Town Clerk:				
Personnel service	309	308	295	13
Contractual services	19	19	17	2
Materials and supplies	11	10	9	1
Fixed charges	3	2	2	-
Total	342	339	323	16
Human Resources Department:				
Personnel service	89	89	79	10
Contractual services	36	33	28	5
Materials and supplies				-
Fixed charges	2	1		1
Continued appropriations				-
Total	127	123	107	16

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
GENERAL FUND
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2020
(In Thousands)

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		
Tax Department:				
Personnel service	\$ 223	\$ 220	\$ 217	\$ 3
Contractual services	6	6	3	3
Materials and supplies	42	41	37	4
Fixed charges	2	2		2
Total	<u>273</u>	<u>269</u>	<u>257</u>	<u>12</u>
Assessor:				
Personnel service	343	341	341	-
Contractual services	106	251	135	116
Materials and supplies	13	13	9	4
Fixed charges	7	4	1	3
Total	<u>469</u>	<u>609</u>	<u>486</u>	<u>123</u>
Board of Assessment Appeals:				
Personnel service	2	2	2	-
Contractual services	1	1	1	-
Total	<u>3</u>	<u>3</u>	<u>3</u>	<u>-</u>
Information Technology:				
Personnel service	185	185	185	-
Contractual services	695	674	634	40
Materials and supplies	42	41	40	1
Fixed charges	2			-
Capital outlay	69	69	67	2
Total	<u>993</u>	<u>969</u>	<u>926</u>	<u>43</u>
Probate Court:				
Fixed charges	11	11	11	-
Total	<u>11</u>	<u>11</u>	<u>11</u>	<u>-</u>
Town Attorney/Legal:				
Contractual services	145	141	44	97
Total	<u>145</u>	<u>141</u>	<u>44</u>	<u>97</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES

BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2020

	Budgeted Amounts		Actual	Variance
	Original	Final		
Elections Department:				
Personnel service	\$ 132	\$ 102	\$ 94	\$ 8
Contractual services	14	13	8	5
Materials and supplies	21	16	15	1
Fixed charges	2	2	1	1
Total	169	133	118	15
Insurance:				
Fixed charges	1,150	1,030	1,030	-
Annual Audit:				
Fixed charges	38	36	36	-
Total general government	4,622	4,559	4,207	352
Public Safety:				
Police Department:				
Personnel service	7,163	7,070	7,004	66
Contractual services	189	200	186	14
Materials and supplies	332	350	331	19
Fixed charges	179	182	180	2
Equipment	182	182	180	2
Total	8,045	7,984	7,881	103
Emergency Management:				
Contractual services	1	1		1
Materials and supplies	8	141	139	2
Capital outlay	8			-
Total	17	142	139	3
Central Dispatch:				
Personnel service	814	841	822	19
Contractual services	12	4	3	1
Total	826	845	825	20
Fire Department:				
Personnel service	3,732	3,764	3,709	55
Contractual services	401	497	385	112
Materials and supplies	313	363	330	33
Fixed charges	34	27	25	2
Equipment	44	51	50	1
Total	4,524	4,702	4,499	203

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
GENERAL FUND
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2020

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		
Fire Hydrant rentals:				
Fixed charges	\$ 230	\$ 230	\$ 228	\$ 2
Safety Program:				
Contractual services	12	4		4
Materials and supplies	56	53	53	-
Fixed charges				-
Total	<u>68</u>	<u>57</u>	<u>53</u>	<u>4</u>
Parking Authority:				
Personnel service	1	1		1
Contractual services	5	5	4	1
Materials and supplies	1	1		1
Total	<u>7</u>	<u>7</u>	<u>4</u>	<u>3</u>
Total public safety	<u>13,717</u>	<u>13,967</u>	<u>13,629</u>	<u>338</u>
Public Works:				
Town Hall:				
Contractual services	44	44	35	9
Materials and supplies	58	58	52	6
Fixed charges	7	7	7	-
Total	<u>109</u>	<u>109</u>	<u>94</u>	<u>15</u>
Town Owned Property:				
Contractual services	<u>20</u>	<u>15</u>	<u>12</u>	<u>3</u>
Total	<u>20</u>	<u>15</u>	<u>12</u>	<u>3</u>
Sylvia Bradley Historical Society:				
Contractual services	17	22	18	4
Fixed charges	<u>3</u>	<u>3</u>	<u>3</u>	<u>-</u>
Total	<u>20</u>	<u>25</u>	<u>21</u>	<u>4</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
GENERAL FUND
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2020

	Budgeted Amounts			
	Original	Final	Actual	Variance
Engineering Department:				
Personnel service	\$ 645	\$ 645	\$ 643	\$ 2
Contractual services	7	7	3	4
Materials and supplies	14	11	5	6
Fixed charges	2	2	1	1
Total	<u>668</u>	<u>665</u>	<u>652</u>	<u>13</u>
Highway Department:				
Personnel service	2,472	2,456	2,446	10
Contractual services	609	587	533	54
Materials and supplies	435	429	375	54
Fixed charges	29	29	29	-
Capital outlay	6	6	1	5
Continued appropriations		1	1	-
Total	<u>3,551</u>	<u>3,508</u>	<u>3,385</u>	<u>123</u>
Snow and Ice Removal:				
Personnel service	204	124	121	3
Contractual services	162	89	83	6
Materials and supplies	444	436	427	9
Total	<u>810</u>	<u>649</u>	<u>631</u>	<u>18</u>
Street Lighting:				
Contractual services	190	196	196	-
Fixed charges	202	202	202	-
Total	<u>392</u>	<u>398</u>	<u>398</u>	<u>-</u>
Tree Maintenance:				
Contractual services	<u>38</u>	<u>39</u>	<u>36</u>	<u>3</u>
Bulky Waste Transfer Station:				
Personnel service	84	84	79	5
Contractual services	160	178	176	2
Materials & Supplies	5	5	5	-
Total	<u>249</u>	<u>267</u>	<u>260</u>	<u>7</u>
Environmental Problems:				
Contractual services	225	215	73	142
Continued appropriations		6	2	4
Total	<u>225</u>	<u>221</u>	<u>75</u>	<u>146</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES

BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2020

	Budgeted Amounts		Actual	Variance
	Original	Final		
John Weichsel Municipal Center:				
Contractual services	\$ 235	\$ 234	\$ 229	\$ 5
Materials and supplies	31	28	24	4
Fixed charges	4	4	4	-
Total	<u>270</u>	<u>266</u>	<u>257</u>	<u>9</u>
Total Public Works	<u>6,352</u>	<u>6,162</u>	<u>5,821</u>	<u>341</u>
Health and Welfare:				
Community Services:				
Personnel service	248	247	247	-
Contractual services	29	28	27	1
Materials and supplies	20	22	22	-
Fixed charges	2	2	2	-
Total	<u>299</u>	<u>299</u>	<u>298</u>	<u>1</u>
Health Department:				
Fixed charges	335	335	335	-
Total	<u>335</u>	<u>335</u>	<u>335</u>	<u>-</u>
Mental Health:				
Fixed charges	3	3	3	-
Nonpublic School Nurses:				
Contractual services	67	48	47	1
Total Health and Welfare	<u>704</u>	<u>685</u>	<u>683</u>	<u>2</u>
Human Services:				
Youth Counseling:				
Personnel service	280	282	270	12
Contractual services	2	2	1	1
Materials and supplies	3	2	2	-
Fixed charges	4	3	2	1
Equipment	1			-
Total	<u>290</u>	<u>289</u>	<u>275</u>	<u>14</u>

(Continued on next page)

**TOWN OF SOUTHLINGTON, CONNECTICUT
GENERAL FUND
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2020**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		
Commission on the Handicapped:				
Contractual services	\$ 8	\$ 8	\$ 1	\$ 7
Materials and supplies	1	1	-	1
Total	<u>9</u>	<u>9</u>	<u>1</u>	<u>8</u>
Community Assistance:				
Contractual services	58	58	58	-
Total	<u>58</u>	<u>58</u>	<u>58</u>	
Calendar House-Senior Citizens:				
Personnel service	418	395	391	4
Contractual services	86	86	79	7
Materials and supplies	59	65	58	7
Fixed charges	14	6	2	4
Total	<u>577</u>	<u>552</u>	<u>530</u>	<u>22</u>
Southington Housing Authority:				
Fixed charges	21			-
Total	<u>21</u>			<u>-</u>
Total Human Services	<u>955</u>	<u>908</u>	<u>864</u>	<u>44</u>
Recreation Department:				
Personnel service	257	250	247	3
Contractual services	56	50	44	6
Materials and supplies	14	8	4	4
Fixed charges	22	2	1	1
Total	<u>349</u>	<u>310</u>	<u>296</u>	<u>14</u>
Community Celebrations:				
Fixed charges	<u>4</u>	<u>4</u>	<u>4</u>	<u>-</u>
Organized Recreation:				
Fixed charges	<u>86</u>	<u>86</u>	<u>86</u>	<u>-</u>
Total Parks and Recreation	<u>439</u>	<u>400</u>	<u>386</u>	<u>14</u>

(Continued on next page)

**TOWN OF SOUTHLINGTON, CONNECTICUT
GENERAL FUND
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2020**

	Budgeted Amounts			
	Original	Final	Actual	Variance
Library:				
Public Library:				
Personnel service	\$ 1,129	\$ 1,114	\$ 1,100	\$ 14
Contractual services	68	109	90	19
Materials and supplies	220	215	204	11
Fixed charges	10	10	10	-
Capital outlay	52	52	52	-
Continued appropriations		2	2	-
Total	1,479	1,502	1,458	44
Barnes Museum:				
Personnel service	88	79	72	7
Contractual services	11	11	8	3
Materials and supplies	12	13	12	1
Fixed charges	1	2	1	1
Total	112	105	93	12
Total Library	1,591	1,607	1,551	56
Planning and Development:				
Economic Development Commission:				
Personnel service	159	243	168	75
Contractual services	110	105	2	103
Materials and supplies	2	1	1	-
Fixed charges	5	2		2
Total	276	351	171	180
Building Department:				
Personnel service	431	429	425	4
Contractual services	5	2	1	1
Materials and supplies	9	8	7	1
Fixed charges	5	5	4	1
Capital outlay				-
Total	450	444	437	7
Planning and Zoning:				
Personnel service	402	397	395	2
Contractual services	11	10	6	4
Materials and supplies	6	5	4	1
Fixed charges	35	36	35	1
Total	454	448	440	8

(Continued on next page)

**TOWN OF SOUTHLINGTON, CONNECTICUT
GENERAL FUND
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2020**

	<u>Budgeted Amounts</u>			
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	<u>Variance</u>
Zoning Board of Appeals:				
Personnel service	\$ 5	\$ 4	\$ 4	\$ -
Contractual services	8	7	6	1
Materials and supplies	1	1	1	-
Total	<u>14</u>	<u>12</u>	<u>11</u>	<u>1</u>
Conservation Commission:				
Personnel service	4	3	3	-
Contractual services	5	4	3	1
Materials and supplies	2	1		1
Fixed charges		1		1
Total	<u>11</u>	<u>9</u>	<u>6</u>	<u>3</u>
Total Planning and Development	<u>1,205</u>	<u>1,264</u>	<u>1,065</u>	<u>199</u>
Miscellaneous:				
Land Lease:				
Fixed charges	1	1	1	-
Miscellaneous:				
Personnel service			2	(2)
Nonlegal professional services:				
Professional services				-
Nonlegal professional services	45	78	62	16
Continued appropriations				-
Total Miscellaneous	<u>46</u>	<u>79</u>	<u>65</u>	<u>14</u>
Employee Benefits:				
Medical and group insurance:				
Fixed charges	<u>3,633</u>	<u>3,633</u>	<u>3,633</u>	<u>-</u>
Heart and Hypertension:				
Personnel service	987	910	906	4
Contractual services	325	340	327	13
Total Heart and Hypertension	<u>1,312</u>	<u>1,250</u>	<u>1,233</u>	<u>17</u>
Employee Retirement:				
Municipal:				
Fixed charges	4,759	4,715	4,714	1
Police:				
Fixed charges	247	235	232	3
Unemployment Compensation:				
Fixed charges	<u>20</u>	<u>20</u>	<u>13</u>	<u>7</u>
Total	<u>5,026</u>	<u>4,970</u>	<u>4,959</u>	<u>11</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
GENERAL FUND
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2020

	Budgeted Amounts		Actual	Variance
	Original	Final		
Accumulated Payout:				
Fixed charges	\$ 214	\$ 174	\$ 97	\$ 77
Total	<u>214</u>	<u>174</u>	<u>97</u>	<u>77</u>
 Total Employee Benefits	 10,185	 10,027	 9,922	 105
Debt Service				
Debt service - principal:				
Town and Sewer	8,497	8,562	8,562	-
Total	<u>8,497</u>	<u>8,562</u>	<u>8,562</u>	<u>-</u>
Debt service - interest:				
Town and Sewer	2,675	2,619	2,619	-
Total	<u>2,675</u>	<u>2,619</u>	<u>2,619</u>	<u>-</u>
Total Debt Service	<u>11,172</u>	<u>11,181</u>	<u>11,181</u>	<u>-</u>
Board of Education:				
School operations	98,824	99,438	96,790	2,648
Capital outlay		241		241
Continued appropriations		970	432	538
Total Board of Education	<u>98,824</u>	<u>100,649</u>	<u>97,222</u>	<u>3,427</u>
Contingency	<u>1,106</u>	<u>887</u>		<u>887</u>
Total expenditures	<u>150,918</u>	<u>152,375</u>	<u>146,596</u>	<u>5,779</u>

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES

BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2020

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		
Other Financing Uses:				
Transfers out	\$ 2,069	\$ 4,011	\$ 4,028	\$ (17)
Total	\$ 152,987	\$ 156,386	150,624	\$ 5,762

Budgetary expenditures are different than GAAP expenditures because:

State of Connecticut on-behalf payments to the Connecticut State Teachers'

Pension Retirement System for Town teachers are not budgeted 13,919

State of Connecticut on-behalf payments to the Connecticut State Teachers'

OPEB Retirement System for Town teachers are not budgeted 380

Accrued payroll is reported as expenditure for GAAP purposes 153

Total Expenditures and Other Financing Uses as Reported on the
Statement of Revenues, Expenditures and Changes in Fund Balances -

Governmental Funds - Exhibit IV \$ 165,076

TOWN OF SOUTHTON, CONNECTICUT
SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
MUNICIPAL EMPLOYEES RETIREMENT SYSTEM
LAST SIX FISCAL YEARS*
(In Thousands)

	2015	2016	2017	2018	2019	2020
Town's proportion of the net pension liability	5.97%	5.62%	5.30%	5.67%	5.54%	5.36%
Town's proportionate share of the net pension liability	\$ 5,892	\$ 10,825	\$ 18,318	\$ 14,070	\$ 52,946	\$ 55,389
Town's covered payroll	\$ 31,051	\$ 31,789	\$ 34,340	\$ 34,952	\$ 37,853	\$ 35,501
Town's proportionate share of the net pension liability as a percentage of its covered payroll	18.98%	34.05%	53.34%	40.26%	139.87%	156.02%
Plan fiduciary net position as a percentage of the total pension liability	90.48%	92.72%	88.29%	91.68%	73.60%	72.69%

*Note: This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available

**TOWN OF SOUTHTON, CONNECTICUT
SCHEDULE OF EMPLOYER CONTRIBUTIONS - MUNICIPAL EMPLOYEES RETIREMENT SYSTEM - GOVERNMENTAL ACTIVITIES
LAST TEN FISCAL YEARS
(In Thousands)**

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Actuarially determined contribution	\$ 3,488	\$ 4,096	\$ 4,194	\$ 4,400	\$ 4,592	\$ 4,680	\$ 4,262	\$ 4,576	\$ 4,527	\$ 4,783
Contributions in relation to the actuarially determined contribution	3,488	4,096	4,194	4,400	4,592	4,680	4,262	4,576	4,527	4,783
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$ 27,006	\$ 27,081	\$ 27,618	\$ 28,694	\$ 30,111	\$ 30,944	\$ 33,454	\$ 34,017	\$ 36,917	\$ 34,640
Contributions as a percentage of covered payroll	12.92%	15.12%	15.19%	15.33%	15.25%	15.12%	12.74%	13.45%	12.26%	13.81%

Notes to Schedule

Valuation date:

June 30, 2019

Measurement date:

June 30, 2019

Actuarially determined contribution rates are calculated as of June 30, each biennium for the fiscal years ending two and three years after the valuation date

Methods and assumptions used to determine contribution rates:

Actuarial cost method

Entry Age

Amortization method

Level dollar, closed

Single equivalent amortization period

21 years

Asset valuation method

5 years smoothed market (20% write up)

Inflation

3.25%

Salary increases

4.25% - 11% including inflation

Investment rate of return

8%, net of investment related expense

Changes in assumptions:

In 2019, the latest experience study for the System updated most of the actuarial assumptions utilized in the June 30, 2019 valuation to include: rates of inflation, real investment return mortality, withdrawal, disability, retirement and salary increase were adjusted to more closely reflect actual and anticipated experience. These assumptions were recommended as part of the Experience Study for the System for the five year period ended June 30, 2017.

**TOWN OF SOUTHTON, CONNECTICUT
SCHEDULE OF EMPLOYER CONTRIBUTIONS - MUNICIPAL EMPLOYEES RETIREMENT SYSTEM - BUSINESS-TYPE ACTIVITIES
LAST TEN FISCAL YEARS
(In Thousands)**

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Actuarially determined contribution	\$ 88	\$ 109	\$ 104	\$ 108	\$ 113	\$ 96	\$ 103	\$ 110	\$ 100	\$ 105
Contributions in relation to the actuarially determined contribution	88	109	104	108	113	96	103	110	100	105
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$ 930	\$ 940	\$ 884	\$ 901	\$ 940	\$ 845	\$ 886	\$ 935	\$ 936	\$ 861
Contributions as a percentage of covered payroll	9.46%	11.60%	11.76%	11.99%	12.02%	11.36%	11.63%	11.76%	10.68%	12.20%

Notes to Schedule

Valuation date: June 30, 2019
Measurement date: June 30, 2019
Actuarially determined contribution rates are calculated as of June 30, each biennium for the fiscal years ending two and three years after the valuation date.

Methods and assumptions used to determine contribution rates:

Actuarial cost method
Amortization method
Single equivalent amortization period
Asset valuation method
Inflation
Salary increases
Investment rate of return
Changes in assumptions:

Entry Age
Level dollar, closed
21 years
5 years smoothed market (20% write up)
3.25%
4.25% - 11%, including inflation
8%, net of investment related expense
In 2019, the latest experience study for the System updated most of the actuarial assumptions utilized in the June 30, 2019 valuation to include: rates of inflation, real investment return mortality, withdrawal, disability, retirement and salary increase were adjusted to more closely reflect actual and anticipated experience. These assumptions were recommended as part of the Experience Study for the System for the five year period ended June 30, 2017.

TOWN OF SOUTHLINGTON, CONNECTICUT
SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
TEACHERS RETIREMENT PLAN
LAST SIX FISCAL YEARS*
(In Thousands)

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Town's proportion of the net pension liability	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Town's proportionate share of the net pension liability \$	- \$	- \$	- \$	- \$	- \$	- \$
State's proportionate share of the net pension liability associated with the Town	<u>107,078</u>	<u>115,998</u>	<u>151,537</u>	<u>143,636</u>	<u>141,779</u>	<u>183,876</u>
Total	<u>\$ 107,078</u>	<u>\$ 115,998</u>	<u>\$ 151,537</u>	<u>\$ 143,636</u>	<u>\$ 141,779</u>	<u>\$ 183,876</u>
Town's covered payroll	\$ 33,621	\$ 34,262	\$ 34,721	\$ 37,408	\$ 46,544	\$ 36,925
Town's proportionate share of the net pension liability as a percentage of its covered payroll	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Plan fiduciary net position as a percentage of the total per	61.51%	59.50%	52.26%	55.93%	57.69%	52.00%

Notes to Schedule

Changes in benefit terms	HB 7424 made the following provision changes: - Beginning July 1, 2019, annual interest credited on mandatory contributions set at 4.0%. - For members retiring on or after July 1, 2019 with a partial refund option election (Plan N), if 50% of the benefits paid prior to death do not exceed the Member's mandatory contributions plus interest frozen at the date of benefit commencement, the difference is paid to the Member's beneficiary.
Changes of assumptions	HB 7424 made the following assumption changes: - Reduce the inflation assumption from 2.75% to 2.50%. - Reduce the real rate of return assumption from 5.25% to 4.40% which, when combined with the inflation assumption change, results in a decrease in the investment rate of return assumption from 8.00% to 6.90%. - Increase the annual rate of wage increase assumption from 0.50% to 0.75%. - Phase in to a level dollar amortization method for the June 30, 2024 valuation.
Actuarial cost method	Entry age
Amortization method	Level percent of pay, closed
Single equivalent amortization period	17.6 years
Asset valuation method	4-year smoothed market
Inflation	2.75%
Salary increase	3.25%-6.50%, including inflation
Investment rate of return	8.00%, net of investment related expense

*Note: This schedule is intended to show information for ten years. Additional information will be added as it becomes available.

TOWN OF SOUTHTON, CONNECTICUT**SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY AND RELATED RATIOS
LAST THREE FISCAL YEARS*****(In Thousands)**

	<u>2018</u>	<u>2019</u>	<u>2020</u>
Total OPEB liability:			
Service cost	\$ 549	\$ 538	\$ 608
Interest	1,416	1,486	1,442
Differences between expected and actual experience	(250)	(210)	(4,535)
Changes of assumptions and other inputs	(1,669)	2,072	11,567
Benefit payments	<u>(1,113)</u>	<u>(1,211)</u>	<u>(1,359)</u>
Net change in total OPEB liability	(1,067)	2,675	7,723
Total OPEB liability - beginning	<u>39,542</u>	<u>38,475</u>	<u>41,150</u>
Total OPEB Liability - Ending	<u>\$ 38,475</u>	<u>\$ 41,150</u>	<u>\$ 48,873</u>
Covered payroll	\$ 73,422	\$ 75,441	\$ 77,942
Total OPEB liability as a percentage of covered payroll	52.40%	54.55%	62.70%

* This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.

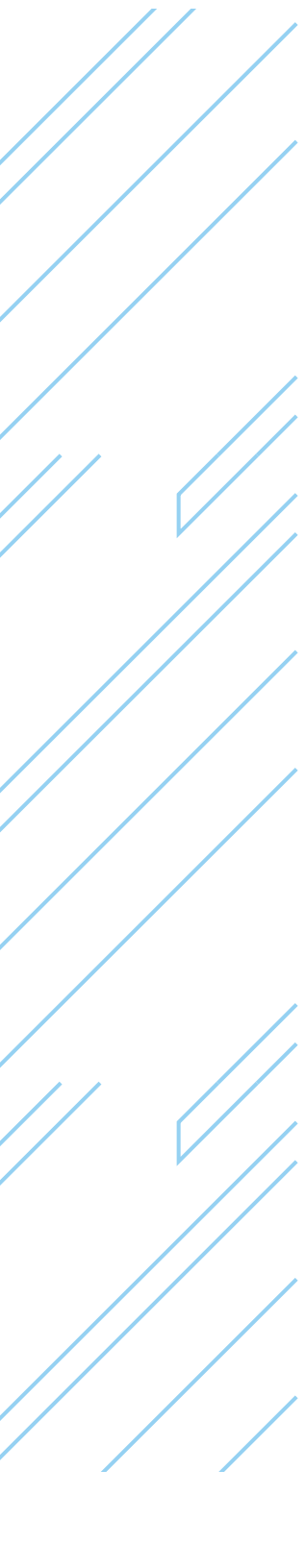
TOWN OF SOUTHTON, CONNECTICUT
SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE NET OPEB LIABILITY
TEACHERS RETIREMENT PLAN
LAST THREE FISCAL YEARS*
(In Thousands)

	2018	2019	2020
Town's proportion of the net OPEB liability	0.00%	0.00%	0.00%
Town's proportionate share of the net OPEB liability	\$ -	\$ -	\$ -
State's proportionate share of the net OPEB liability associated with the Town	36,970	28,343	28,676
Total	\$ 36,970	\$ 28,343	\$ 28,676
Town's covered payroll	\$ 37,408	\$ 43,899	\$ 36,925
Town's proportionate share of the net OPEB liability as a percentage of its covered payroll	0.00%	0.00%	0.00%
Plan fiduciary net position as a percentage of the total OPEB I	1.79%	1.49%	2.08%

Notes to Schedule

Changes in benefit terms	The Plan was amended by the Board, effective January 1, 2019, during the September 12, 2018 meeting. The Board elected a new prescription drug plan, which is expected to reduce overall costs and allow for the Board to receive a government subsidy for members whose claims reach a catastrophic level. These changes were communicated to retired members during the months leading up to the open enrollment period that preceded the January 1, 2019 implementation date.
Changes of assumptions	Based on the procedure described in GASB 74, the discount rate used to measure Plan obligations for financial accounting purposes as of June 30, 2019 was updated to equal the Municipal Bond Index Rate of 3.50% as of June 30, 2019. Expected annual per capita claims costs were updated to better reflect anticipated medical and prescription drug claim experience both before and after the plan change that became effective on July 1, 2019. The expected rate of inflation was decreased, and the real wage growth assumption was increased.
Actuarial cost method	Entry age
Amortization method	Level percent of payroll over an open period
Remaining amortization period	30 years
Asset valuation method	Market value of assets
Investment rate of return	3.00%, net of investment related expense including price inflation
Price inflation	2.75%

* This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.



Combining and Individual Fund Statements and Schedules



General Fund

GENERAL FUND

The general fund is the principal fund of the Town and is used to account for all activities of the Town, except those required to be accounted for in another fund. The general fund accounts for the normal recurring activities of the Town (i.e., general government, public safety, public works, health and welfare, human services, parks and recreation, library, education, etc.). These activities are funded principally by property taxes, user fees and grants from other governmental units

TOWN OF SOUTHTON, CONNECTICUT
GENERAL FUND
REPORT OF TAX COLLECTOR
FOR THE YEAR ENDED JUNE 30, 2020
(In Thousands)

Grand List	Uncollected Taxes July 1, 2019	Lawful Corrections		Transfers To Suspense	Adjusted Taxes Collectible	Collections		Amount Paid to Treasurer	Credit Balances	Uncollected Taxes June 30, 2020
		Additions	Deductions			Taxes	Interest			
2018	\$ 126,022	\$ 209	\$ 586	\$ 15	\$ 125,630	\$ 124,645	\$ 296	\$ 15	\$ 124,956	\$ 315
2017	1,220	7	69	12	1,146	695	151	6	852	60
2016	506	1	10	98	399	247	97	2	346	8
2015	241		7	80	154	107	51	1	159	7
2014	121			67	54	33	18		51	21
2013	11				11	1			1	10
2012	7				7				-	7
2011	7				7				-	7
2010	8				8				-	8
2009	6				6				-	6
2008	6				6	1			1	5
2007	3				3				-	3
2006	3				3				-	3
2005	3				3				-	3
2004	1				1				-	1
	<u>\$ 128,165</u>	<u>\$ 217</u>	<u>\$ 672</u>	<u>\$ 272</u>	<u>\$ 127,438</u>	<u>\$ 125,729</u>	<u>\$ 613</u>	<u>\$ 24</u>	<u>\$ 126,366</u>	<u>\$ 390</u>
										<u>\$ 2,099</u>



Nonmajor Governmental Funds

NONMAJOR GOVERNMENTAL FUNDS

Special Revenue Funds

Special revenue funds are used to account for and report specific revenue sources that are restricted or committed to expenditure for specific purposes.

Cafeteria

To account for the operation of the public school lunch program. Funding is provided from the sale of food, federal and state grants, and USDA food donations.

Animal Control Fund

To account for the operation of animal control. Financing is provided by license fees, fines and a subsidy from the General Fund.

Federal and State Education Grants

To account for state and federal educational grants received through the State Department of Education.

Police Auction

To account for payment of health insurance premiums for retired officers funded by sale of goods.

Refuse

To account for refuse removal funded by charges for services.

Police Special Duty

To account for public safety services to Town and outside entities funded by charges for the services.

Apple Harvest Festival

To account for the Apple Harvest Festival funded by charges for services and donations.

Police Forfeiture

To account for the proceeds of property confiscated by the Town's Police Department

Town Special Revenue

To account for gifts, small grants and insurance proceeds designated for specific purposes.

Child Development Center

To account for grant received through the Town to maintain the Margaret C. Griffin Child Development Center of Southington, CT.

Library Trust

To account for monies received from private donors for the acquisition of books, materials and other related library services.

Excavation Permit

To account for fees received for excavation permits for trench restoration.

Community Services

To account for contributions to Community Services for needy families.

Drive In Theatre

To account for operations of the Drive-in Theatre through charges for services.

Barnes Museum Restoration

To account for the restoration of the Barnes Museum funded through contributions and sale of goods.

Recreation Programs

To account for recreation programs which are self-sustaining through user fees.

Turf Field

To account for the collection of fees and donations to fund the replacement of the Turf Field.

CDBG SC1513101- Housing Rehabilitation Fund

To account for the Southington Rehabilitation Projects benefiting low and moderate income residents with home improvements funded by the CDBG Grant.

Brownfield Fund

To account for the demolition and remediation of the former Beaton and Corbin site at 318 North Main Street for redevelopment as commercial office space. This project is funded through a DECD grant, a Town subsidy and a contribution from the private developer.

Board of Education Scholarships

To account for income and scholarship expenditures.

Sewer Assessment Fund

To account for proceeds of sewer line assessments used to fund debt service costs related to sewer line extension projects within the Town. The major source of revenue is sewer assessments. The Town issues general obligation debt to fund capital improvements to sewer lines.

Barnes Museum

To account for donations and monies collected through the sale of goods for the benefit of the Barnes Museum.

Debt Service

To account for the financial resources to be used to pay the interest and principal of long-term debt.

Permanent Funds

Permanent funds are used to account for and report resources that are restricted to the extent that only earnings, not principal, may be used for purposes that support the reporting government's programs.

Edna Woodruff

To account for income and education expenditures.

Addin Lewis

To account for income and education expenditures.

Julia Bradley Library

To account for proceeds of trust fund established for the benefit of the Town's library.

TOWN OF SOUTHTON, CONNECTICUT
 COMBINING BALANCE SHEET
 NONMAJOR GOVERNMENTAL FUNDS
 JUNE 30, 20120
 (In Thousands)

EXHIBIT B-1

	Special Revenue							
	Cafeteria	Animal Control	Federal and State Education Grants	Police Auction	Refuse	Police Special Duty	Apple Harvest Festival	Police Forfeiture
ASSETS								
Cash and cash equivalents	\$ 361	\$ 54	\$ 890	\$ 7	\$	\$ 735	\$ 88	\$ 26
Investments								
Accounts receivable	109		61		418	519		
Due from other funds						169		
Inventories	43							
Total Assets	\$ 513	\$ 54	\$ 951	\$ 7	\$ 418	\$ 1,423	\$ 88	\$ 26
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES								
Liabilities:								
Accounts payable and accrued liabilities	\$	\$ 13	\$ 225	\$	\$ 248	\$ 115	\$ 1	\$
Due to other funds					169			
Unearned revenue	111		692					
Total liabilities	111	13	917	-	417	115	1	-
Deferred Inflows of Resources:								
Unavailable revenue - special assessments								
Unavailable revenue - receivables						66		
Total deferred inflows of resources	-	-	-	-	-	66	-	-
Fund Balances:								
Nonspendable	43							
Restricted			34					
Committed	359	41		7	1	1,242	87	26
Total fund balances	402	41	34	7	1	1,242	87	26
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 513	\$ 54	\$ 951	\$ 7	\$ 418	\$ 1,423	\$ 88	\$ 26

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
COMBINING BALANCE SHEET (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2020
(In Thousands)

	Special Revenue						
	Town Special Revenue	Child Development Center	Library Trust	Excavation Permit	Community Services	Drive-In Theatre	Barnes Museum Restoration Recreation Programs
ASSETS							
Cash and cash equivalents	\$ 590	\$	\$ 88	\$ 467	\$ 266	\$ 33	\$ 103 142
Investments							
Accounts receivable							
Due from other funds							
Inventories							
Total Assets	\$ 590	\$ -	\$ 88	\$ 467	\$ 266	\$ 33	\$ 103 142
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES							
Liabilities:							
Accounts payable and accrued liabilities	\$ 13	\$	\$ 1	\$ 275	\$ 5	\$	\$ 3
Due to other funds				106			
Unearned revenue	13	-	1	381	5	-	- 3
Total liabilities							
Deferred Inflows of Resources:							
Unavailable revenue - special assessments							
Unavailable revenue - receivables							
Total deferred inflows of resources	-	-	-	-	-	-	-
Fund Balances:							
Nonspendable							
Restricted			87				
Committed	577			86	261	33	103 139
Total fund balances	577	-	87	86	261	33	103 139
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 590	\$ -	\$ 88	\$ 467	\$ 266	\$ 33	\$ 103 142

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
COMBINING BALANCE SHEET (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2020
(In Thousands)

Special Revenue								
	Turf Field	CDBG	Brownfield	Board of Education Scholarship	Sewer Assessments	Barnes Museum	Debt Service	Total
ASSETS								
Cash and cash equivalents	\$ 226	\$ 6	\$ 77	\$ 514	\$ 400	\$ 13	\$ 2,698	\$ 7,784
Investments								-
Accounts receivable			9		1,073			2,189
Due from other funds								169
Inventories								43
Total Assets	\$ 226	\$ 6	\$ 86	\$ 514	\$ 1,473	\$ 13	\$ 2,698	\$ 10,185
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES								
Liabilities:								
Accounts payable and accrued liabilities	\$	\$	1	\$	13	\$	\$	913
Due to other funds								169
Unearned revenue			1		13			909
Total liabilities	-	-	1	-	13	-	-	1,991
Deferred Inflows of Resources:								
Unavailable revenue - special assessments					1,066			1,066
Unavailable revenue - receivables								66
Total deferred inflows of resources	-	-	-	-	1,066	-	-	1,132
Fund Balances:								
Nonspendable								43
Restricted		6	85	514				726
Committed	226				394	13	2,698	6,293
Total fund balances	226	6	85	514	394	13	2,698	7,062
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 226	\$ 6	\$ 86	\$ 514	\$ 1,473	\$ 13	\$ 2,698	\$ 10,185

(Continued on next page)

TOWN OF SOUTHLINGTON, CONNECTICUT
 COMBINING BALANCE SHEET (CONTINUED)
 NONMAJOR GOVERNMENTAL FUNDS
 JUNE 30, 2020
 (In Thousands)

	Permanent Fund				Interfund Elimination	Total	Total Nonmajor Governmental Funds
	Edna Woodruff	Addin Lewis	Julia Bradley Library				
ASSETS							
Cash and cash equivalents							
Investments							
Accounts receivable	2	6	1	1		8	7,785
Due from other funds						-	8
Inventories						-	2,189
						-	-
						-	43
Total Assets	2	6	1	9	(169)	10,025	
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES							
Liabilities:							
Accounts payable and accrued liabilities							
Due to other funds							913
Unearned revenue							-
Total liabilities	-	-	-	-	(169)	1,822	909
Deferred Inflows of Resources:							
Unavailable revenue - special assessments							1,066
Unavailable revenue - receivables							86
Total deferred inflows of resources							1,132
Fund Balances:							
Nonspendable	2	6	1	9			52
Restricted							726
Committed							6,293
Total fund balances	2	6	1	9	-		7,071
Total Liabilities, Deferred Inflows of Resources and Fund Balances	2	6	1	9	(169)	10,025	

**TOWN OF SOUTHTON, CONNECTICUT
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2020
(In Thousands)**

	Special Revenue						
	Cafeteria	Animal Control	Federal and State Education Grants	Police Auction	Refuse	Police Special Duty	Apple Harvest Festival Police Forfeiture
Revenues:							
Contributions	\$ 841		\$ 4,567	\$	\$	\$	\$ 36
Intergovernmental	891	8			2,485	2,688	139
Charges for services							
Income on investments							
Other revenue							
Total revenues	1,732	8	4,567	-	2,485	2,688	175
Expenditures:							
Current:							
General government		208			2,485	2,393	56
Public safety							5
Public works							
Health and welfare							
Human services							198
Parks and recreation							
Public library	2,068		4,577				
Education	2,068	208	4,577	-	2,485	2,393	259
Debt service	(336)	(200)	(10)	-	-	295	(84)
Total expenditures		211					(8)
Excess (Deficiency) of Revenues over Expenditures							
Other Financing Sources:							
Transfers in							
Net Change in Fund Balances	(336)	11	(10)	-	-	295	(84)
Fund Balances at Beginning of Year	738	30	44	7	1	947	171
Fund Balances at End of Year	\$ 402	\$ 41	\$ 34	\$ 7	\$ 1	\$ 1,242	\$ 87

(Continued on next page)

**TOWN OF SOUTHTON, CONNECTICUT
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2020
(In Thousands)**

	Special Revenue							
	Town Special Revenue	Child Development Center	Library Trust	Excavation Permit	Community Services	Drive-In Theatre	Barnes Museum Restoration	Recreation Programs
Revenues:								
Contributions	\$ 18	\$	\$	\$	\$	\$	\$	\$ 5
Intergovernmental	262	360	3					
Charges for services	70		14	47	100	71	2	44
Income on investments								
Other revenue	89							
Total revenues	439	360	17	47	100	71	2	49
Expenditures:								
Current:								
General government	42							
Public safety	174							
Public works	52			40				
Health and welfare	11							
Human services	75				84	91		114
Parks and recreation	6							
Public library			18					
Education		360						
Debt service								
Total expenditures	360	360	18	40	84	91	-	114
Excess (Deficiency) of Revenues over Expenditures	79	-	(1)	7	16	(20)	2	(65)
Other Financing Sources:								
Transfers in	17							
Net Change in Fund Balances	96	-	(1)	7	16	(20)	2	(65)
Fund Balances at Beginning of Year	481	-	88	79	245	53	101	204
Fund Balances at End of Year	577	-	87	86	261	33	103	139

(Continued on next page)

**TOWN OF SOUTHTON, CONNECTICUT
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2020
(In Thousands)**

	Turf Field	Special Revenue						Total
		CDBG	Brownfield	Board of Education Scholarship	Sewer Assessment	Barnes Museum	Debt Service	
Revenues:								
Contributions		\$ 25	\$ 3	\$ 16	\$ 88	7	\$	23
Intergovernmental		9	6		19			7,089
Charges for services				1				6,560
Income on investments					\$			22
Other revenue								89
Total revenues	34	875	3	17	107	7	-	13,783
Expenditures:								
Current:								
General government								42
Public safety								2,839
Public works			28					2,610
Health and welfare								11
Human services	4	869						1,028
Parks and recreation						7		413
Public library								25
Education				30	147			7,035
Debt service	4	869	28	30	147	7	900	1,047
Total expenditures								15,050
Excess (Deficiency) of Revenues over Expenditures	30	6	(25)	(13)	(40)	-	(900)	(1,267)
Other Financing Sources:								
Transfers in								
							840	1,068
Net Change in Fund Balances	30	6	(25)	(13)	(40)	-	(60)	(199)
Fund Balances at Beginning of Year	196	-	110	527	434	13	2,758	7,261
Fund Balances at End of Year	226	6	85	514	394	13	2,698	7,062

(Continued on next page)

TOWN OF SOUTHTON, CONNECTICUT
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (CONTINUED)
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2020
(In Thousands)

	Permanent Funds			Total Nonmajor Governmental Funds
	Edna Woodruff	Addin Lewis	Julia Bradley Library	Total
Revenues:				
Contributions	\$	\$	\$	\$
Intergovernmental				23
Charges for services				7,089
Income on investments				6,560
Other revenue				22
Total revenues				89
				13,783
Expenditures:				
Current:				
General government		1		1
Public safety				43
Public works				2,839
Health and welfare				2,610
Human services				11
Parks and recreation				1,028
Public library				413
Education				25
Debt service				7,035
Total expenditures		1	-	1,047
				15,051
Excess (Deficiency) of Revenues over Expenditures		(1)	-	(1,268)
Other Financing Sources:				
Transfers in				-
Net Change in Fund Balances		(1)	-	(1)
Fund Balances at Beginning of Year	2	7	1	10
Fund Balances at End of Year	2	6	1	9
	\$	\$	\$	\$
				7,071



Fiduciary Funds

Fiduciary Funds

Fiduciary Funds are used to account for assets held by the Town in a trustee capacity for individuals, private organizations, other governments, and/or other funds. These include agency funds.

Agency Funds

Student Activity

To account for the monies generated by student activities in the Southington school system.

Escrow Deposit

To account for cash bonds and other cash and investments held by the Town to ensure compliance with specifications and regulations with respect to various building projects and improvements.

C-PACE Program

To account for the lease payments through the Connecticut Property Assessed Clean Energy program, giving access to affordable, long-term financing to local businesses for qualifying clean energy upgrades.

TOWN OF SOUTHLINGTON, CONNECTICUT
AGENCY FUNDS
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2020
(In Thousands)

	<u>Balance July 1, 2019</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance June 30, 2020</u>
Student Activity Fund				
Assets:				
Cash and cash equivalents	\$ 611	\$ 1,093	\$ 1,145	\$ 559
Investments	<u>127</u>	<u>5</u>	<u></u>	<u>132</u>
Total Assets	<u>\$ 738</u>	<u>\$ 1,098</u>	<u>\$ 1,145</u>	<u>\$ 691</u>
Liabilities:				
Fiduciary deposits	<u>\$ 738</u>	<u>\$ 1,098</u>	<u>\$ 1,145</u>	<u>\$ 691</u>
Escrow Deposit				
Assets:				
Cash and cash equivalents	<u>\$ 1,496</u>	<u>\$ 62</u>	<u>\$ 468</u>	<u>\$ 1,090</u>
Liabilities:				
Fiduciary deposits	<u>\$ 1,496</u>	<u>\$ 62</u>	<u>\$ 468</u>	<u>\$ 1,090</u>
C-Pace Program				
Assets:				
Cash and cash equivalents	<u>\$</u>	<u>\$ 123</u>	<u>\$ 123</u>	<u>\$</u>
Liabilities:				
Fiduciary deposits	<u>\$</u>	<u>\$ 123</u>	<u>\$ 123</u>	<u>\$</u>
Total All Agency Funds				
Assets:				
Cash and cash equivalents	\$ 2,107	\$ 1,278	\$ 1,736	\$ 1,649
Investments	<u>127</u>	<u>5</u>	<u></u>	<u>132</u>
Total Assets	<u>\$ 2,234</u>	<u>\$ 1,283</u>	<u>\$ 1,736</u>	<u>\$ 1,781</u>
Liabilities:				
Fiduciary deposits	<u>\$ 2,234</u>	<u>\$ 1,283</u>	<u>\$ 1,736</u>	<u>\$ 1,781</u>



Statistical Section

Statistical Section Information

This part of the Town of Southington, Connecticut's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the government's overall financial health.

Contents

Financial Trends

These schedules contain trend information to help the reader understand how the government's financial performance and well-being have changed over time.

Revenue Capacity

These schedules contain information to help the reader assess the government's most significant local revenue source, the property tax.

Debt Capacity

These schedules present information to help the reader assess the affordability of the government's current levels of outstanding debt and the government's ability to issue additional debt in the future.

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the government's financial activities take place.

Operating Information

These schedules contain service and infrastructure data to help the reader understand how the information in the government's financial report relates to the services the government provides and the activities it performs.

The accompanying tables are presented in the above order. Refer to the Table of Contents for applicable page number locations.

Sources: Unless otherwise noted, the information in the tables is derived from the comprehensive annual financial reports for the relevant year.

TOWN OF SOUTHTON, CONNECTICUT
NET POSITION BY COMPONENT
LAST TEN FISCAL YEARS
(In Thousands)

	FISCAL YEAR									
	2020	2019	2018	2017 (3)	2016	2015	2014 (2)	2013	2012	2011
Governmental Activities:										
Net investment in capital assets	\$ 159,281	\$ 168,142	\$ 172,521	\$ 161,862	\$ 155,774	\$ 143,966	\$ 145,586	\$ 120,862	\$ 110,992	\$ 104,035
Restricted	662	625	726	758	758	705	712	704	631	1,032
Unrestricted	(35,662)	(25,058)	(19,189)	(11,226)	17,095	11,035	(7,624)	7,352	5,917	6,786
Total governmental activities net position	124,281	143,709	154,059	151,394	173,627	155,706	138,674	128,918	117,540	111,853
Business-type Activities:										
Net investment in capital assets	78,374	52,711	48,315	48,572	48,515	45,324	44,622	45,381	46,739	47,450
Unrestricted	9,457	9,010	7,260	5,835	4,333	2,193	1,242	1,740	1,903	1,585
Total business-type activities net position	87,831	61,721	55,575	54,407	52,848	47,517	45,864	47,121	48,642	49,035
Primary Government:										
Net investment in capital assets	237,655	220,853	220,836	210,434	204,269	189,290	190,208	166,243	157,731	151,485
Restricted	662	625	726	758	758	705	712	704	631	1,032
Unrestricted	(26,205)	(16,048)	(11,928)	(5,391)	21,428	13,228	(6,382)	9,092	7,820	8,371
Total Primary Government Net Position	\$ 212,112	\$ 205,430	\$ 209,634	\$ 205,801	\$ 226,475	\$ 203,223	\$ 184,538	\$ 176,039	\$ 166,182	\$ 160,888

Notes:

- (1) Schedule prepared on the accrual basis of accounting.
(2) Restated for GASB 68
(3) Restated for GASB 75

TOWN OF SOUTHTON, CONNECTICUT
CHANGES IN NET POSITION
LAST TEN YEARS
(In Thousands)

	FISCAL YEAR									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Expenses:										
Governmental activities:										
General government	\$ 8,608	\$ 5,324	\$ 6,054	\$ 6,157	\$ 3,236	\$ 4,911	\$ 4,166	\$ 4,804	\$ 4,942	\$ 4,176
Public safety	29,175	35,113	23,502	20,877	20,184	20,590	19,229	19,122	20,436	18,711
Public works	14,265	10,912	11,659	10,155	15,777	12,828	13,553	10,614	11,082	9,402
Health and welfare	807	782	790	775	749	804	812	782	777	1,047
Human services	2,411	1,738	1,592	1,575	1,388	1,699	1,688	1,699	1,667	1,671
Parks and recreation	1,134	1,110	3,506	2,540	2,073	2,468	2,230	2,121	1,808	1,903
Public library	2,080	495	2,007	2,033	2,105	2,012	1,983	2,026	2,262	1,844
Planning and development	1,492	2,949	1,460	1,425	1,454	1,399	1,252	1,144	1,210	1,245
Education	133,098	116,831	125,783	123,630	108,892	109,074	106,788	99,453	99,324	94,128
Interest on long-term debt	2,361	3,144	2,887	3,026	2,830	2,954	2,474	1,958	2,370	1,621
Total governmental activities expenses	195,431	178,398	179,240	172,193	158,688	158,739	154,175	143,723	145,878	135,748
Business-type activities:										
Sewer	7,794	6,187	5,804	6,091	5,162	5,500	5,441	6,099	5,347	4,999
Total primary government expenses	203,225	184,585	185,044	178,284	163,850	164,239	159,616	149,822	151,225	140,747
Program revenues:										
Governmental activities:										
Charges for services:										
General government	1,552	1,579	1,707	1,712	2,269	2,394	1,926	2,133	1,220	1,085
Public safety	2,747	2,316	2,004	1,721	1,887	1,234	1,463	1,297	977	1,250
Public works	2,556	2,527	2,228	2,085	2,197	2,046	2,099	3,009	3,137	2,442
Education	2,424	2,474	2,358	2,304	2,281	2,139	2,358	2,266	2,060	1,973
Other	1,328	1,376	1,390	1,241	1,362	1,140	1,298	1,193	1,026	968
Operating grants and contributions	48,489	33,663	42,675	43,732	38,290	37,636	38,052	36,136	36,117	33,906
Capital grants and contributions	15,725	3,210	6,270	3,733	5,439	18,417	25,292	4,898	6,031	6,920
Total governmental activities program revenues	74,821	47,145	58,632	56,528	53,725	65,006	72,488	50,932	50,568	48,544
Business-type activities:										
Charges for services	5,950	5,706	5,501	5,913	5,708	5,710	4,359	4,480	4,355	4,297
Capital grants and contributions			1,471	1,737	4,761					
Total business activities program revenues	5,950	5,706	6,972	7,650	10,469	5,710	4,359	4,480	4,355	4,297
Total primary government program revenues	80,771	52,851	65,604	64,178	64,194	70,716	76,847	55,412	54,923	52,841
Net expense:										
Governmental activities	(120,610)	(131,253)	(120,608)	(115,665)	(104,963)	(93,733)	(81,687)	(92,791)	(95,310)	(87,204)
Business-type activities	(1,844)	(481)	1,168	1,559	5,307	210	(1,082)	(1,619)	(992)	(702)
Total primary government net expense	(122,454)	(131,734)	(119,440)	(114,106)	(99,656)	(93,523)	(82,769)	(94,410)	(96,302)	(87,906)
General revenues and other changes in net position:										
Governmental activities:										
Property taxes	125,542	123,664	121,341	116,889	112,320	107,729	103,575	102,244	99,471	97,004
Grants and contributions not restricted to specific purposes	1,388	1,074	1,318	2,353	1,509	1,626	1,621	1,766	1,930	1,755
Unrestricted investment earnings	1,890	1,903	1,049	592	521	351	337	257	195	219
Miscellaneous	316			236	1,525					
Transfers	(27,954)	(5,738)		(27,954)	27,954	(1,250)	(301)	(98)	(599)	(1,845)
Total governmental activities	101,182	120,903	123,708	92,116	143,829	108,456	105,232	104,169	100,997	97,133
Business-Type Activities:										
Grants and contributions						193				
Transfers	27,954	5,738	(27,954)	27,954		1,250	301	98	599	1,845
Total business-type activities	27,954	5,738	(27,954)	27,954	-	1,443	301	98	599	1,845
Total primary government	129,136	126,641	95,754	120,070	143,829	109,899	105,533	104,267	101,596	98,978
Changes in net position:										
Governmental activities	(19,428)	(10,350)	3,100	(23,549)	38,866	14,723	23,545	11,378	5,687	9,929
Business-type activities	26,110	5,257	(26,786)	29,513	5,307	1,653	(781)	(1,521)	(393)	1,143
Total Primary Government	\$ 6,682	\$ (5,093)	\$ (23,686)	\$ 5,964	\$ 44,173	\$ 16,376	\$ 22,764	\$ 9,857	\$ 5,294	\$ 11,072

Notes:

(1) Schedule prepared on the accrual basis of accounting

TOWN OF SOUTHTON, CONNECTICUT
FUND BALANCES, GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(In Thousands)

	FISCAL YEAR									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
General Fund:										
Nonspendable	\$ 34	\$ 27	\$ 25	\$ 36	\$ 33	\$ 56	\$ 64	\$ 71	\$ 84	\$ 231
Committed				67	146					
Assigned	8,279	3,113	2,222	2,764	598	1,250	5,252	1,328	496	1,347
Unassigned	23,856	25,318	22,706	20,140	19,738	17,801	16,215	18,487	16,084	13,486
Total General Fund	\$ 32,169	\$ 28,458	\$ 24,953	\$ 23,007	\$ 20,515	\$ 19,107	\$ 21,531	\$ 19,886	\$ 16,664	\$ 15,064
All other governmental funds:										
Nonspendable	\$ 52	\$ 46	\$ 33	\$ 57	\$ 84	\$ 662	\$ 661	\$ 642	\$ 589	\$ 988
Restricted	726	659	732	779	783	150	193	165	1,558	1,562
Committed	6,293	6,566	10,307	7,595	14,339	9,313	2,985	2,676	2,194	1,909
Unassigned	(23,973)	(995)		(904)			(8,884)			
Total All Other Governmental Funds	\$ (16,902)	\$ 6,276	\$ 11,072	\$ 7,527	\$ 15,206	\$ 10,125	\$ (5,025)	\$ 3,483	\$ 4,341	\$ 4,459

Note 1: Schedule prepared on the modified accrual basis of accounting

**TOWN OF SOUTHTON, CONNECTICUT
CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(In Thousands)**

	2020	2019	2018	2017	FISCAL YEAR					2012	2011
					2016	2015	2014	2013			
Revenues:											
Property taxes	\$ 125,730	\$ 123,664	\$ 121,792	\$ 117,575	\$ 111,979	\$ 108,052	\$ 103,597	\$ 102,129	\$ 99,615	\$ 97,026	\$ 97,026
Intergovernmental	55,198	45,291	42,408	49,460	44,087	55,298	62,599	40,626	43,377	39,277	39,277
Charges for services	10,670	10,195	9,836	9,078	9,320	8,306	8,900	8,618	7,807	7,592	7,592
Income on investments	1,891	1,837	1,047	593	520	350	336	296	195	218	218
Other revenues	316	341	249	430	3,147	2,104	730	1,141	503	504	504
Total revenues	193,805	181,328	175,332	177,136	169,055	174,110	176,162	152,770	151,497	144,617	144,617
Expenditures:											
General government	4,268	4,146	4,208	4,350	4,553	4,125	3,838	3,672	3,610	3,265	3,265
Public safety	16,538	15,461	15,187	14,741	14,210	13,799	13,385	13,303	12,958	12,687	12,687
Public works	8,455	8,423	7,260	7,335	7,144	8,880	7,585	7,204	7,552	7,188	7,188
Health and welfare	695	694	688	681	652	706	729	702	713	680	680
Human resources	1,897	1,255	1,224	1,235	1,026	1,371	1,357	1,373	1,338	1,387	1,387
Parks and recreation	782	873	1,919	1,945	2,289	1,900	1,554	1,611	1,505	1,423	1,423
Public library	1,580	1,500	1,507	1,507	1,556	1,502	1,488	1,524	1,800	1,472	1,472
Planning and development	1,070	1,000	1,036	1,032	1,037	1,009	916	799	857	877	877
Miscellaneous	65			65			1	14	284	29	29
Employee fringe benefits	9,922	9,042	9,007	9,645	9,519	9,345	8,829	8,497	7,931	8,115	8,115
Education	118,599	117,390	110,618	116,927	106,503	102,858	102,618	98,040	95,922	93,163	93,163
Debt service:											
Principal	12,228	12,282	12,375	11,668	6,188	5,618	4,110	5,507	6,018	4,649	4,649
Interest					3,240	2,740	2,740	2,244	2,352	2,444	2,444
Capital outlay	37,173	11,239	13,876	11,319	23,050	50,291	55,092	7,980	7,996	7,041	7,041
Total expenditures	213,272	183,382	178,905	182,493	180,967	204,144	204,242	152,966	150,728	144,528	144,528
Excess (deficiency) of revenue over (under) expenditures	(19,467)	(2,054)	(3,573)	(5,357)	(11,912)	(30,034)	(28,080)	(196)	769	89	89
Other financing sources (uses):											
Refunding bonds issued	6,925				12,285		22,705	6,915	8,745	8,745	8,745
Premium on refunding bonds	473				977		468		887	887	887
Premium to refunded bond escrow agent	(7,203)				(13,125)		1,514	(7,277)	(9,515)	(9,515)	(9,515)
Premium on general obligation bonds			249		708				329	329	329
Premium on BANS											
Issuance of notes payable				106	493		720	246	713	11,068	11,068
Issuance of capital leases										614	614
Bond proceeds	4,868	3,634	8,815	17,200	17,200	26,920	26,920	246	713	11,945	11,945
Transfers in			5,974	3,029	3,934	6,520	3,579	2,069	3,471	2,895	2,895
Transfers out	(4,868)	(3,634)	(5,974)	(3,030)	(3,934)	(6,520)	(3,579)	(2,069)	(3,471)	(2,895)	(2,895)
Total other financing sources	-	763	9,064	105	18,401	42,760	23,425	352	713	24,073	24,073
Net Change in Fund Balances	(19,467)	(1,291)	5,491	(5,252)	6,489	\$ 12,726	\$ (4,855)	\$ 156	\$ 1,482	\$ 24,162	\$ 24,162
Debt Service as a Percentage of Noncapital Expenditures	8.08%	7.23%	7.07%	6.82%	6.09%	5.21%	4.51%	5.66%	5.69%	5.01%	5.01%

Notes:

(1) Schedule prepared on the modified accrual basis of accounting

TOWN OF SOUTHTON, CONNECTICUT
ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS
(In Thousands)

Fiscal Year	Grand List October 1,	Real Property			Personal Property	Motor Vehicle	Less Tax Exempt Property	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value As a Percentage of Actual Taxable Value
		Residential	Commercial	Industrial							
2020	2018	\$ 2,906,352	\$ 491,236	\$ 76,328	\$ 336,395	\$ 374,861	\$ 116,658	\$ 4,088,514	30.64	\$ 5,812,163	70%
2019	2017	2,881,765	481,520	77,872	322,621	368,701	123,538	4,008,941	30.48	5,727,059	70%
2018	2016	2,858,882	471,482	75,008	274,374	382,027	115,956	3,945,817	30.48	5,636,881	70%
2017	2015	2,831,638	471,552	74,021	261,499	378,093	114,693	3,902,110	29.64	5,574,443	70%
2016	2014	2,796,733	435,085	75,121	251,893	371,506	101,621	3,828,717	29.14	5,469,596	70%
2015	2013	2,759,577	442,336	75,308	232,433	362,332	98,209	3,773,777	28.36	5,391,110	70%
2014	2012	2,734,920	431,662	75,335	225,953	349,378	85,603	3,731,645	27.46	5,330,921	70%
2013	2011	2,721,148	432,388	75,052	217,863	347,989	79,573	3,714,867	27.48	5,306,953	70%
2012	2010	3,027,300	473,444	110,686	204,328	325,954	78,495	4,063,217	24.28	5,804,596	70%
2011	2009	3,001,720	468,372	109,734	200,816	312,881	77,368	4,016,155	24.02	5,737,364	70%

Source: Town of Southington Office of Tax Assessor

Notes:

- (1) There is no overlapping taxable property.
- (2) Does not include supplemental motor vehicle taxes.

**TOWN OF SOUTHTON, CONNECTICUT
PRINCIPAL PROPERTY TAXPAYERS
2020 AND 2011
(In Thousands)**

Taxpayer	2020			2011		
	Taxable Assessed Value	Rank	Percentage of Total Town Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Town Taxable Assessed Value
Eversource (Connecticut Light & Power Co.)	\$ 117,234	1	2.88%	\$ 25,570	1	0.64%
45 Newell Street (Yarde Metals)	22,694	2	0.56%			
Yankee Gas	22,478	3	0.55%	6,934	8	0.17%
Home Depot	15,730	4	0.39%			
RK Southington LLC (Galileo Queens Plaza LLC)	11,744	5	0.29%			
Southington Route 10 Associates	11,383	6	0.28%			
Target Corporation	10,853	7	0.27%			
Excelsouth LLC (Lowes Home Improvement)	9,980	8	0.25%			
Olson Murial et al (Wal-Mart Plaza)	9,318	9	0.23%			
Briad Lodging Group	8,503	10	0.21%			
Lexington Southington LP (formerly Lepercq Corp.)				8,833	5	0.22%
Medex Inc (formerly Johnson & Johnson)				15,408	3	0.38%
Chancellor Gardens				7,853	6	0.20%
United Technologies Corporation				9,459	4	0.24%
Hartford Fire Insurance				25,008	2	0.62%
Lake Compounce/Kennywood Entertainment				6,726	9	0.17%
Aravana Mills (P & W Aircraft Rd)				5,845	10	0.15%
Hartconn Corporation				7,334	7	0.18%
Total	\$ 239,917		5.90%	\$ 118,970		2.96%

Net Taxable Grand List 10/01/2018 of \$4,068,515

Net Taxable Grand List 10/01/2009 of \$4,016,159

(in thousands)

Source: Town of Southington, Office of Tax Assessor

TABLE 7

**TOWN OF SOUTHTON, CONNECTICUT
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS
(In Thousands)**

Fiscal Year Ended June 30,	Grand List October 1,	Tax Rate In Mills	Taxes Levied For The Fiscal Year	Adjustments	Total Adjusted Levy	Collected Within the Fiscal Year of Levy		Collections In Subsequent Years	Total Collections to Date	
						Amount	Percentage of Levy		Amount	Percentage of Adjusted Levy
2020	2018	30.64	\$ 125,629	\$	\$ 125,629	\$ 124,330	98.97 %	\$	\$ 124,330	98.97 %
2019	2017	30.48	123,101	74	123,027	121,881	99.01	635	122,516	99.58
2018	2016	30.48	120,887	137	120,750	119,709	99.03	881	120,590	99.87
2017	2015	29.64	116,198	128	116,070	114,908	98.89	1,107	116,015	99.95
2016	2014	29.14	111,851	131	111,720	110,580	98.86	1,119	111,699	99.98
2015	2013	28.36	107,104	152	106,952	105,860	98.84	1,082	106,942	99.99
2014	2012	27.46	102,717	153	102,564	101,433	98.75	1,124	102,557	99.99
2013	2011	27.48	101,940	125	101,815	100,471	98.56	1,337	101,808	99.99
2012	2010	24.28	98,794	128	98,666	97,457	98.65	1,201	98,658	99.99
2011	2009	24.02	96,374	84	96,290	95,119	98.70	1,165	96,284	99.99

Source: Tax Collector's Report; Comprehensive Annual Financial Report

TOWN OF SOUTHTINGTON, CONNECTICUT
RATIOS OF OUTSTANDING DEBT BY TYPE
LAST TEN FISCAL YEARS
(In Thousands, except per capita)

Fiscal Year	Governmental Activities							Bonded Debt Percentage of Actual Taxable Value	Total Debt Percentage of Actual Taxable Value	Total Debt Percentage of Personal Income	Bonded Debt Per Capita	Total Debt Per Capita
	General Obligation Bonds	Unamortized Bond Premium	Southington Water Co. Bonds	Clean Water Fund Loan		Capital Leases	Total Primary Government					
2020	\$ 77,770	\$ 3,401	\$ 4,705	\$ 5,684	\$ 10,287	\$ 101,847	1.48 %	1.75 %	5.12 %	\$ 1,959	\$ 2,323	
2019	86,565	3,754	5,335	6,252	11,375	113,281	1.67	1.98	5.87	2,184	2,586	
2018	95,040	3,819	6,030	6,822	11,525	123,236	1.86	2.19	6.68	2,391	2,810	
2017	94,775	3,935	6,670	7,390	12,338	125,108	1.89	2.24	6.97	2,412	2,864	
2016	102,355	4,300	7,310	7,957	13,258	135,180	2.08	2.47	7.82	2,601	3,085	
2015	90,860	4,404	7,950	8,526	13,597	125,337	1.91	2.32	7.27	2,356	2,861	
2014	69,295	1,594	8,725	9,094	1,120	89,828	1.49	1.69	5.43	1,823	2,057	
2013	51,054	1,758	3,341	9,662	869	66,684	1.06	1.26	4.31	1,293	1,535	
2012	56,410	1,439	3,900	10,231	1,094	73,074	1.06	1.26	4.76	1,433	1,695	
2011	61,665	1,566	4,360	11,068	614	79,273	1.18	1.38	5.11	1,567	1,838	

Note: Details regarding the Town's outstanding debt can be found in the notes to the financial statements.

TOWN OF SOUTHTON, CONNECTICUT
SCHEDULE OF DEBT LIMITATION
JUNE 30, 2020
(In Thousands)

Total tax collections (including interest and lien fees) received by Treasurer for prior fiscal year	\$	123,703
Reimbursement for loss of revenue:		
Tax relief for elderly - freeze		

Base	\$	<u>123,703</u>
------	----	----------------

	General Purpose	Schools	Sewers	Urban Renewal	Pension Deficit
Debt limitation:					
2-1/4 times base	\$ 278,332	\$	\$	\$	\$
4-1/2 times base		556,664			
3-3/4 times base			463,886		
3-1/4 times base				402,035	
3 times base					371,109
Total debt limitation	<u>278,332</u>	<u>556,664</u>	<u>463,886</u>	<u>402,035</u>	<u>371,109</u>
Indebtedness:					
Bonds payable	25,788	43,943	8,039		
Bonds authorized - unissued	7,228	10,904	47,800		
Clean Water Fund Loan			5,684		
Total indebtedness	<u>33,016</u>	<u>54,847</u>	<u>61,523</u>	<u>-</u>	<u>-</u>
Debt limitation in excess of outstanding and authorized debt	\$ <u>245,316</u>	\$ <u>501,817</u>	\$ <u>402,363</u>	\$ <u>402,035</u>	\$ <u>371,109</u>

Note 1: In no case shall total indebtedness exceed seven times annual receipts from taxation of \$865.9 million.

Note 2: In accordance with Connecticut General Statutes, the above indebtedness does not include water bonds.

Note 3: Bonds authorized - unissued includes bond authorizations that have bond anticipation notes outstanding or have previously issued partial permanent financing.

TOWN OF SOUTHTON, CONNECTICUT
LEGAL DEBT MARGIN INFORMATION
LAST TEN FISCAL YEARS
(In Thousands)

	FISCAL YEAR									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Debt limitation	\$ 865,921	\$ 851,704	\$ 821,905	\$ 821,905	\$ 784,448	\$ 756,147	\$ 724,535	\$ 715,554	\$ 696,332	\$ 678,741
Total net debt applicable to limit	149,386	146,317	151,247	158,990	141,415	137,996	140,068	162,542	156,679	77,495
Legal Debt Margin	\$ 716,535	\$ 705,387	\$ 670,658	\$ 662,915	\$ 643,033	\$ 618,151	\$ 584,467	\$ 553,012	\$ 539,653	\$ 601,246
Total Net Debt Applicable to the Limit as a Percentage of Debt Limit	17.25%	17.18%	18.40%	19.34%	18.03%	18.25%	19.33%	22.72%	22.50%	11.42%

Source: Comprehensive Annual Financial Report - Schedule of Debt Limitation

Note: See Table 9 for calculation of current year debt limitation

**TOWN OF SOUTHLINGTON, CONNECTICUT
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS**

Calendar Year	Population (1)	Per Capita Income (2)	Personal Income (3)	Median Age (4)	Public School Enrollment (5)	Unemployment Rate (6)
2020	43,834	\$ 45,359	\$ 1,988,266,406	45.0	6,298	8.40 %
2019	43,807	44,026	1,928,646,982	45.0	6,352	3.10
2018	43,863	42,029	1,843,518,027	45.0	6,461	3.50
2017	43,685	41,087	1,794,885,595	45.0	6,540	4.00
2016	43,817	39,430	1,727,704,310	45.0	6,544	4.20
2015	43,815	39,373	1,725,127,995	44.0	6,589	4.60
2014	43,661	37,876	1,653,704,036	44.0	6,666	5.50
2013	43,434	35,628	1,547,466,552	44.0	6,693	6.40
2012	43,103	35,628	1,535,673,684	40.0	6,779	7.10
2011	43,130	35,956	1,550,782,280	42.0	6,828	7.40

Source:

- (1) State of Connecticut Department of Public Health as of July 1st of Prior Year.
- (2) U.S. Census Bureau, 2019 American Community Survey 1-Year Estimates.
- (3) Personal Income = Population times Per Capita Personal Income.
- (4) Connecticut Economic Resource Center (CERC), Town Profiles
- (5) Town of Southington, Board of Education.
- (6) State of Connecticut Department of Labor website Annual Averages. For 2020, June 2020 is utilized as an estimate. Next year it will be replaced with the Annual Average.

TABLE 12

**TOWN OF SOUTHTON, CONNECTICUT
PRINCIPAL EMPLOYERS
2020 AND 2011**

Employer	Nature of Business	2020			2011		
		Employees	Rank	Percentage of Total Town Employment	Employees	Rank	Percentage of Total Town Employment
Town of Southington	Municipality	1,317	1	5.32%	1,186	1	4.81%
Hartford Health Care	Health Care	1,020	2	4.12%			
Webster Bank	Financial Services	653	3	2.64%			
Economy Spring	Manufacturing	384	4	1.55%			
Connecticut On-Line Computer Company	IT	380	5	1.54%			
Southington YMCA	Health Care	362	6	1.46%			
Yarde Metals	Manufacturing	336	7	1.36%	388	4	1.57%
Smith's Medical (Medex)	Manufacturing	250	8	1.01%	278	6	1.13%
The Home Depot	Retail Chain	243	9	0.98%	215	7	0.87%
Lowe	Retail Chain	170	10	0.69%			
Southington Care Center	Health Care Practice				315	5	1.28%
Price Chopper	Retail Chain				170	10	0.69%
Stop & Shop	Retail Chain				179	9	0.73%
Hospital of Central CT - Bradley Hospital	Hospital				402	3	1.63%
Wal-Mart	Retail Chain				198	8	0.80%
Hartford Insurance Group	Insurance				640	2	2.60%
Total		5,115		20.67%	3,971		16.11%

FY 2011 Labor Force 24,651

FY 2020 Labor Force 24,748

Source: Town of Southington, Economic Development Office
Connecticut Department of Labor

**TOWN OF SOUTHTON, CONNECTICUT
FULL-TIME-EQUIVALENT TOWN GOVERNMENT EMPLOYEES BY FUNCTION/PROGRAM
LAST TEN FISCAL YEARS**

Function/Program	Fiscal Year Ended									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
General government	62	62	65	65	65	65	64	60	53	58
Police	87	87	87	87	85	85	82	85	84	85
Fire	36	36	34	34	34	34	34	33	33	33
Public works ⁽¹⁾	34	34	25	25	25	26	26	26	34	35
Parks and recreation ⁽¹⁾	2	2	11	12	12	12	12	12	12	11
Library and Barnes	20	20	20	20	20	20	20	20	20	20
Education	1,080	1,074	1,070	1,056	1,040	1,033	995	942	955	939
Animal Control	2	2	2	2	2	2	2	2	2	2
Sewer plant and office	13	13	13	13	13	9	12	12	12	13
Total	<u>1,336</u>	<u>1,330</u>	<u>1,327</u>	<u>1,314</u>	<u>1,296</u>	<u>1,285</u>	<u>1,246</u>	<u>1,192</u>	<u>1,205</u>	<u>1,196</u>

Notes:

(1) Beginning FY 2019, Public Works includes Highway and Parks. Recreation is now a standalone function/program.

Source: Town of Southington Finance Department and Board of Education records.
Town utilized Department of Labor reports as of June 30th.

**TOWN OF SOUTHTON, CONNECTICUT
OPERATING INDICATORS BY FUNCTION/PROGRAM
LAST TEN FISCAL YEARS**

Function/Program	FISCAL YEAR									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
General government: Building permits issued	1,300	1,496	1,327	1,016	1,392	1,301	1,162	1,340	1,424	1,284
Police:										
Physical arrests	630	675	843	779	857	1,082	932	1,012	903	993
Parking violations	242	368	558	477	209	246	172	376	342	409
Traffic violations	3,316	6,564	8,024	5,859	4,680	5,611	6,963	6,491	8,264	9,972
Fire:										
Emergency responses/Fire calls	2,334	2,292	2,311	2,207	1,996	2,154	1,942	1,929	2,213	2,284
Inspections	823	908	526	509	552	593	502	528		2,684
Refuse collection:										
Average refuse collected (tons per day)	158	153	139	130	132	124	128	118	115	121
Average recyclables collected (tons per day)		9	15	16	14	13	12	13	13	14
Other public works:										
Street resurfacing (miles)	5	6	16	7	18	14	8	2	3	4
Library:										
Total volumes loaned/Combined lending	287,408	380,288	336,427	323,093	389,811	421,881	482,528	756,993	753,021	701,854
Water:										
New connections	158	59	107	84	69	102	83	85	116	74
Average daily consumption (thousands of gallons)	4,655	3,569	3,500	3,837	4,053	3,775	3,752	3,802	3,829	3,853
Wastewater:										
Average daily sewage treatment (thousands of gallons)	4,990	4,790	4,790	4,800	4,790	4,725	4,670	4,530	5,080	4,070

Beginning in FY 2012 Fire Department tracks inspections of property rather than inspector duties

Source: Town of Southington CAFRs, Annual Reports, and department records.

**TOWN OF SOUTHTON, CONNECTICUT
CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM
LAST TEN FISCAL YEARS**

Function/Program	FISCAL YEAR									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Police:										
Stations	1	1	1	1	1	1	1	1	1	1
Patrol units	24	24	24	23	22	22	22	22	22	22
Fire stations	4	4	4	4	4	4	4	4	4	4
Other public works:										
Streets (miles)	205	204	204	203	203	202	201	199	199	198
Streetlights	3907	3897	3875	3870	3,866	3,865	3,796	3,711	4,228	4,201
Traffic signals	10	10	10	10	10	10	9	9	6	6
Parks and recreation:										
Acreage	351	351	351	351	351	351	351	351	351	351
Parks	10	10	10	10	10	10	10	10	10	10
Swimming Pools	2	2	2	2	2	2	2	2	2	2
Tennis Courts	10	10	10	10	10	10	10	10	10	10
Water:										
Water mains (miles)	256	255	202	201	200	200	200	199	199	196
Fire hydrants	1,492	1,486	1,481	1,451	1,426	1,425	1,416	1,420	1,405	1,384
Storage capacity (thousands of gallons)	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Wastewater:										
Storm sewers (miles)	144	143	143	142	142	141	141	140	139	139
Treatment capacity (thousands of gallons)	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500

Source: Town of Southington CAFRs, Annual Reports, and department records.