Town of Southington



"City of Progress"

Historic Southington, Connecticut



First Congregational Church (Third Meeting House of the Town) c. 1830



Although Southington was formally established as a town, separate from Farmington, in 1779, its roots go back to a much earlier time. Samuel Woodruff, Southington's first white settler, moved south from Farmington to the area then known as "Panthorne". The settlement grew, prospered and came to be known as "South Farmington" and then later, the shortened version, "Southington."

A meeting house, independent of the Farmington parish, was first constructed here in 1726 and was used until 1757. Its location on the site of the present Oak Hill Cemetery, is commemorated by the First Meeting House stone and plaque.

Southington became a thriving community with the construction of dwellings, taverns and stores. industry flourished rapidly. In 1767, Atwater's grist mill was established and by 1790 Southington had a button factory, saw mills, a brass foundry and potash works. In addition, the first machines to make carriage bolts were developed in Southington.

Southington played a part in this country's military heritage. Important town visitors during the Revolutionary War include Washington, Lafayette and Count Rochambeau.

Southington today is a growing community, once described as "A Microcosm of America". The town is located in Hartford County, within 20 miles of Hartford and 9 miles of Waterbury, and includes the sections of Plantsville, Milldale and Marion. The geographic area of the town is 36.8 square miles, ranking it 40th out of 169 Connecticut towns, and its population is approximately 40,000. While today it is a modern residential, commercial and industrial community, Southington is proud of its history.

TABLE OF CONTENTS

D	<u>Page</u>
Report of:	
Town Manager	10
Department of Assessments	12
Building Department	14
Calendar House Senior Center	17
Community Services	24
Conservation Commission	37
Economic Development	38
Board of Education	40
Election Department	95
Engineering Department	98
Fire Department	102
Highway & Park Departments	113
Historical Society	116
Housing Authority	117
Information Technology	119
Library and Barnes Museum	122
Planning and Zoning Department	132
Police Department	133
Recreation Department	150
Tax Collector	151
Town Clerk	153
Water Department	155
Water Pollution Control	162
Youth Services	163
Zoning Board of Appeals	169
Audited Financial Report	170



Southington Town Hall

Department Heads:

Assessors Brian Lastra Assessor

Building James Butler Building Official

Calendar House Robert Verderame Senior Center Executive Director

Community Services Janet Mellon Director

Economic Development Louis Perillo, III Coordinator

Education Joseph V. Erardi Superintendent of Schools

Elections Edward M. Malczyk Registrar of Voters (D)

Elections Robert L. Sherman Registrar of Voters (R)

Engineering Keith E. Hayden Town Engineer

Fire Department Harold Clark Fire Chief

Finance Emilia C. Portelinha Director of Finance

Health District Shane Lockwood Director of Health

Highway & Parks Steven H. Wlodkowski Highway Superintendent

Housing Authority Stephen L. Palmieri Executive Director

Information Technology Gerald (Jay) Baker IT Director

Library & Museum Susan Smayda Executive Director

Planning & Zoning David Lavallee Acting Town Planner

Police Department John F. Daly Chief of Police

Recreation David A. Lapreay Recreation Director

Tax Collector Marilyn Dorau Tax Collector

Town Clerk Leslie G. Cotton Town Clerk

Water Department Frederick W. Rogers Superintendent

Water Pollution Control John DeGioia Superintendent

Youth Services Susan Saucier Director

TOWN OF SOUTHINGTON BOARDS AND COMMISSIONS June 30, 2013

TOWN COUNCIL

9 members - 2 yr. terms to November 2013

John C. Dobbins, Chairman
Peter J. Romano, Jr., Vice Chairman
John N. Barry
Cheryl Lounsbury
Louis J. Martocchio
Dawn A. Miceli
Albert A. Natelli, Jr.
Christopher J. Palmieri
Stephanie A. Urillo

TOWN MANAGER
DEPUTY TOWN MANAGER/TOWN ATTORNEY
ASSISTANT TOWN ATTORNEY

Garry Brumback Mark J. Sciota Gregory Klimaszewski

BOARD OF EDUCATION		BOARD OF FINANCE	
9 members - 2 yr. terms		6 members - 2 yr. terms	
,	Nov.	•	Nov.
Brian S. Goralski, Chair	2013	John J. Leary, Chair	2013
Terri C. Carmody, VC	2013	Joseph K. Labieniec, VC	2013
Colleen W. Clark	2013	Edward S. Pocock, Jr., Sec.	2013
David J. Derynoski	2013	Anthony F. Casale, Jr.	2013
Patricia P. Johnson	2013	Sandra Feld	2013
Terry G. Lombardi	2013	Wayne W. Stanforth	2013
Jill Notar-Francesco	2013		
Zaya G. Oshana	2013	PLANNING & ZONING COM	MISSION
Patricia A. Queen	2013	7 members - 4 yr. terms	
			Nov.
BOARD OF WATER COMM	<u>IISSIONERS</u>	Michael DelSanto, Chair	2013
6 members - 4 yr. terms		Paul Chaplinsky, Jr., VC	2013
	Nov.	Paul Champagne	2015
Thomas J. Murphy, Pres.	2013	Kevin Conroy	2015
Erik E. Semmel, Vice Pres.	2015	Steven Kalkowski	2013
Robert M. Berkmoes, Secy.	2015	James Macchio	2015
Michael S. Domian	2015	James Sinclair	2013
Gregory A. Klimaszewski	2013		
Angelina M. SantaMaria	2013	PZC ALTERNATES	
		4 members - 4 yr. terms	
REGISTRARS OF VOTERS			Nov.
2 members - 4 yr. terms, ele	cted	Jennifer Clock	2013
previous November	<u>Jan.</u>	Ryan P. Rogers	2015
Edward M. Malczyk	2017	Susan M. Locks	2015
Robert L. Sherman	2017	Randall J. Gage	2013
TOWN CLERK			
6 yr. term, elected previous	Nov.		
	<u>Jan.</u>		
Leslie G. Cotton	2014		

BOARD OF ASSESSMENT	APPEALS	BUILDING BOARD OF APPE	ALS
3 members - 4 yr. terms		5 members - 5 yr. terms	
	Oct.		Nov.
Michael C. Bunko	2014	George Griffin	2009
James M. Bowes	2016	Thomas E. Hirsh	2007
Barbara P. Roberts	2015	Michael R. Longo	2011
		James Shanley	2014
BOARD OF ETHICS		Richard K. White	2008
4 members - 3 yr. terms (6	rs. Consec.)		
	Aug.	CABLE TV ADVISORY COM	MITTEE
Frank Galante, Chair	2014	4 members - 2 yr. terms	
Philip Pomposi	2014	•	July
Philip Wooding	2013	Vacancy	2012
Craig D.Simms	2013	Elizabeth R. Hosmer	2014
3		Dave Voris	2012
BOARD OF ETHICS ALTER	RNATES	Karen G. Kritz	2012
2 members - 3 yr. terms	WWILD	raion o. raiz	2012
2 members - o yr. terms	Aug.	CENTRAL CONNECTICUT	
Vacancy	2015	REGIONAL PLANNING AGE	NCV
Carol Paradis	2012	3 members - 2 yr. terms	INCT
Caluraladis	2012	3 members - 2 yr. terms	Mov
DOADD OF FIDE COMMIS	CIONEDO	Dudalah Cahata	<u>May</u> 2015
BOARD OF FIRE COMMIS	SIUNERS	Rudolph Cabata	
5 members - 4 yr. terms		James (Rusty) Haigh	2015
	Nov.	John N. Barry	2015
Mary E. Baker, Chair	2014		
Ann P. Dandrow, VC	2014	CENTRAL REGIONAL TOUR	<u>RISM</u>
Michael C. Bunko	2016	DISTRICT BOARD	
Dolores Longo	2015	1 member - 3 yr. term	
Robert L. Sherman	2013		<u>Sept.</u>
		Neal W. Witkin	2012
BOARD OF PARK COMMIS	SSIONERS		
5 members - 4 yr. terms		COMMISSION ON DISABILIT	<u>IES</u>
	Oct.	9 members - 2 yr. terms	
John J. Fontana, Chair	2014		<u>April</u>
Michael J. Fasulo, VC	2013	Sharon M. Neupaver, Chair	2015
Joseph LaPorte	2013	Wilton F. Hawes, VC	2015
David F. Kanute	2014	George J. Pohorilak	2015
Joanne D. Palmieri	2015	Judith M. Dandrow	2015
		Karen E. Cavanaugh, Treas.	2015
BOARD OF POLICE COMM	MISSIONERS	Gregg A. Connolly	2015
5 members - 4 yr. terms		Gene R. Meccariello	2015
	Nov.	Marlene Carbone	2015
Richard Montague, Chair	2014	Jennifer Magnanini	2015
Nicholas DePaola, VC	2015	Johnner Wagnamin	2010
Sharon M. O'Brien	2015		
Stephen C. Pestillo	2016		
James Verderame	2016		
James verderame	∠∪14		

CONCEDVATION COMMIC	ZION	LIQUICING AUTHORITY	
CONSERVATION COMMISS	SIUN	HOUSING AUTHORITY	
7 members - 4 yr. terms		5 members - 5 yr. terms	
	April .		Oct.
Theresa A. Albanese, Chair	2015	Dennis P. Conroy, Chair	2013
Christopher Borowy	2017	Agnes Bart	2014
Jeffrey L. Crown	2016	Jeffrey A. Wight	2017
William O. Camp	2015	John J. Vey, Jr.	2016
Mary E. Etter	2016	Sharon M. O'Brien	2015
Gregory Ali	2014		
James P. Sullivan	2017	LIBRARY DIRECTORS	
		9 members - 4 yr. terms	
CONSERVATION COMM. A	<u>LTERNATES</u>		Nov.
2 members - 4 yr. terms		Mary Ellen D'Angelo, Chair	2013
	April	Heidi K. Bittner, Sec.	2015
Robert W. Hammersley	2013	Patricia Kraut	2015
Richard E. Post	2013	Marion M. Manware	2015
		Frances W. Meade	2013
CONSTABLES		Robert W. Cusano	2015
7 members - 2 yr. terms		Ruth Riccio	2015
	Nov.	Diann J. Thomson	2013
Michael C. Bunko	2013	Kelly A. Nichols	2015
Gerald D. Dandrow	2013	reny 7t. Monois	2010
Anthony E. D'Angelo	2013	OPEN SPACE	
Gene R. Meccariello	2013	ACQUISITION COMMITTEE	
Sharon M. O'Brien	2013	8 members - 2 yr. terms	
Constance C. Proll	2013	o members - 2 yr. terms	Nov
David Zoni	2013	Dahart Barlimana Chair	Nov. 2013
David Zoni	2013	Robert Berkmoes, Chair	
ENTERDRICE AND ECONO	1410	Christopher Borowy	2013
ENTERPRISE AND ECONO		Dawn A. Miceli	2013
DEVELOPMENT COMMITT		Stephanie A. Urillo, VC	2013
13 members - 4 yr. staggere		Paul Champagne	2013
	Sept.	Bonnie Sica	2013
Dana G. Rickard, Chair	2013	Edward S. Pocock, Jr.	2013
Stephen L. Palmieri	2014	Garry Brumback	2013
David M. Pestillo	2015	Mark J. Sciota, ex ofc	
Terri C. Carmody	2014	David Lavallee, ex ofc	
Jeffrey A. Gagnon	2016		
Juanita Champagne	2016	PARKING AUTHORITY	
Lucille Cusano	2013	5 members - 5 yr. terms	
John F. Daly	2014		Nov.
Gary P. Saucier	2016	Michael A. Riccio, Chair	2015
Stephanie A. Urillo	2015	John J. Solury	2017
Louis Perillo	2015	Dolores Babkirk-Rodrigues	2013
Erik Semmel	2013	Mark J. Meade	2016
Garry Brumback	2015	Mathew W. Florian	2014
•			
HISTORIAN			
Carl Sakolowski			

Carl Sokolowski

SENIOR CITIZENS COMMISSION SELF-INSURANCE COMMITTEE 9 members - 3 yr. terms 9 members - 2 yr. terms <u>March</u> Oct. Michael J. Sarzen, Chair 2016 Joseph Labieniec, Chair 2013 C. Mark White, VC 2014 Jill Notar-Francesco, VC 2013 Doris Hanser, Secy. 2015 Patricia Johnson 2013 Bartolomeo Cammuso 2015 Terry Lombardi 2013 Elliott R. Colasanto 2014 Cheryl Lounsbury 2013 Guss Nevelos 2016 Al Natelli 2013 Kimberly R. Roy 2016 John N. Barry 2013 Michael Rossi 2015 Sandra Feld 2013 Clifford H. Snow, Jr. 2014 Salvatore J. Dominello 2013 Peter Freeman, Mem. Rep. ZONING BOARD OF APPEALS PLAINVILLE-SOUTHINGTON REGIONAL 5 members - 4 yr. terms HEALTH DISTRICT (est. 7/1/11) Nov. 7 members Robert Salka, Chair 2015 July Joseph LaPorte 2015 Joseph Marino 2013 Bryan M. Wysong 2014 Judith Miceli 2013 Jeffrey D. Gworek 2014 John N. Barry 2014 Matthew J. O'Keefe 2014 Stephanie A. Urillo 2014 Garry Brumback 2013 ZBA ALTERNATES Robert E. Lee 2013 4 members - 4 yr. terms Charlotte Politis 2014 Nov. Ronald Bohigian 2015

2014

2015

2015

Paul R. Bedard

Dee J. Ahern

Thomas Lombardi

Town of Southington



Town Council

John C. Dobbins, Chairman Peter J. Romano, Jr., Vice Chairman John N. Barry Cheryl Lounsbury Louis J. Martocchio Dawn A. Micell Albert A. Natelli, Jr. Christopher J. Palmieri Stephanie A. Liftilio Town Manager

GARRY BRUMBACK (860) 276-6200 FAX (860) 628-4727

Honorable Chairman and Town Council:

It is, once again, my great pleasure to submit to you and our citizens the 47th Annual Report under the Council-Manager form of government covering the period July 1, 2012 to June 30, 2013.

This year's report will show a significant focus on three big things.

First and foremost was to continue our quest toward outstanding customer support in every department for every service that we are responsible to provide. It is our belief that we are all ambassadors for local government and our number one priority is to exceed the expectations of our citizens. We have done this through a combination of both individual employee training and supervisor training on what makes great companies exceptional.

Our second priority was to continue with our technology upgrades and make further progress toward our Virtual Town Hall. We are happy to report we now have an automated permitting system which we are expanding for plan review, we have the ability to accept credit cards in any department for any financial transaction with the town and residents can apply for most of our recreation programs on-line. Our focus in the coming year will be on expanding these services so that ultimately any citizen who would like to take advantage of all of our services over the internet may do so while always being welcome to come to Town Hall.

Thirdly, we have paid particular attention on delivering on the trust and confidence the citizens gave us last year with the road referendum by completing 36 miles of road repair at a cost of approximately \$2.9 million of the \$11 million approved in the referendum. Concurrently, we focused on the subsurface utilities such as waste water, water and gas to make sure that when a project was completed there would be no further need to maintain that road for many years. This approach has been supported by the Town Council and all of the utility companies. This year has been a collaborative one during which we have seen expanded cooperation with the Board of Education on sharing services; we have completed the West Street plan with the support of Planning and Zoning, and done this with the support of all the elected officials.

Finally, the area that has been equally important to us is communicating with our residents. We have expanded the town website to include information available on the website but also a feature to allow residents to sign up for information they particularly are interested in and we

"City of Progress"

Southington, CT 06489

have initiated the Emergency Notification System which hopefully we never have to use, but in the event that we do, will provide us the ability to reach out to all of our residents in advance.

The above accomplishments were not done in a vacuum but represent a coordinated effort across all departments and other agencies such as the State of Connecticut, all Southington elected boards, and several of our public utilities.

Lastly, our economic development team continues to make progress far in excess of that of other communities during this economically difficult time, and we added over \$850,000 of new revenue and \$825,000 in grants due to both industrial and residential development. We are proud of our team which is made up of extraordinary people committed to providing our residents the best of service.

I hope you enjoy reading what all of your departments have accomplished and appreciate your support as we look forward to continuing this excellence in the years ahead.

Very truly yours.

TOWN OF SOUTHINGTON

Garry Brumback Town Manager



Brian M. Lastra, Assessor

Town of Southington

Department of Assessments

75 Main Street -P.O. Box 84

Telephone: (860)-276-6205 Southington, CT 06489

Facsimile: (860)-628-4727
Thomas DiStasio, Deputy Assessor

Department of Assessments Annual Report July 2012 thru June 2013

The 2012-2013 fiscal year was once again a very busy year for the department as the volume of building permits, real estate transactions and subdivision activity remained strong, especially when compared to surrounding communities.

The assessment totals below represent a comparison between the 2011 Grand List and the 2012 Grand List. The Net Taxable Value of the Grand List increased from \$3,714,867,214 to \$3,731,644,512; an increase of \$16,777,298 or approximately 0.45%.

Comparison Net Taxable Value

	2011	2012	Change	% Change
Real Estate	3,205,535,007	3,216,289,982	10,754,975	0.34%
Motor				
Vehicles	337,456,466	341,753,116	4,296,650	1.27%
Personal				
Property	171,875,741	173,601,414	1,725,673	1.00%
Grand Total	3,714,867,214	3,731,644,512	16,777,298	0.45%

Personal Property

With respect to Personal Property, there was a net assessment increase of \$1,725,673 or approximately 1%. While there wasn't significant new investment in furniture, fixtures, and equipment by existing businesses, there were many new tenant "fit ups," primarily in the retail areas, that contributed to the increase. Also contributing to the increase was the new equipment associated with the recently opened 140,000 square foot Yarde Metals "Cut-to-Length Facility" at 189 Newell Street.

Motor Vehicles

The net assessment of Motor Vehicles increased by \$4,268,326 or 1.27%. While there was an increase here, most of it can be attributed to the expiration of the state mandated 5-year exemption on heavy duty trucks and trailers. These vehicles are exempt for the first 5 years of ownership and in the sixth year become taxable. Approximately \$3 million of the \$4.27 million assessment increase was due to the exemption expiration. Finally, we witnessed a return to the "traditional" decline in the value of existing or used vehicles. With respect to passenger cars, SUVs, and light duty trucks, the average assessment decrease was approximately 10 percent.

World Wide Web URL: http://www.southington.org

Real Estate

The net assessment of real estate increased by nearly \$10.7 million or 0.34 percent. A great deal of the increase can be directly attributed to new home construction. Over 70 new homes were constructed during the last year. Planning & Zoning approvals of new commercial development and residential subdivisions also contributed to the increase.

Access to real estate assessment data is available at the Town of Southington's web site; www.southington.org. At the Town's home page, there is a link to "GIS Maps and Reports" which provides access to the town's Geographic Information System. Visitors to this site can access property data and mapping products for individual properties. There are also a number of predefined maps available such as zoning maps, street index maps, and zip code maps. Finally, through the use of state-of-the-art mapping software, users have direct access to the town's GIS layers to create custom maps for inquiry and printing.

From the Assessor's web page, you can access the assessment data that is part of the department's working property database. Called "Vision," this software provides a view of all property assessment data for any parcel in town plus a building photograph and drawing where applicable.

Southington Top Ten Taxpayers

			REAL	PERSONAL	
RANK	PROPERTY OWNER	LOCATION	ESTATE	PROPERTY	TOTAL
1	Connecticut Light & Power	Various	2,170,060	60,085,051	62,255,111
	Yankee Gas Services				
2	Company	Various	63,500	15,091,472	15,154,972
	45 Newell Street Associates				
3	LLC (Yarde Metals Inc)	45 Newell Street	9,620,900	4,799,418	14,420,318
4	Target Corporation	600 Executive Blvd	9,936,340	1,633,936	11,570,276
5	Lexington Southington LP	200 Executive Blvd	10,942,350		10,942,350
6	Execwest LLC (Lowes Home Improvement)	500 Executive Blvd	8,473,630	2,207,512	10,681,142
7	RK Southington	825 Queen Street	10,846,300		10,846,300
8	Twinco Corp (BJs)	75 Spring Street	7,221,740	2,784,617	10,006,357
	Southington/Route 10				
9	Associates	750 Queen Street	9,360,730		9,360,730
10	Hartconn Corporation	400 Executive Blvd	9,081,840		9,081,840

Respectfully submitted, Brian Lastra, CCMA II Town Assessor

REPORT OF THE BUILDING INSPECTOR JULY 1, 2012 THRU JUNE 30, 2013

MONTHLY TOTALS OF ALL FEES

JULY	\$55,069.77
AUGUST	\$64,171.36
SEPTEMBER	\$119,005.00
OCTOBER	\$56,902.58
NOVEMBER	\$73,294.40
DECEMBER	\$48,303.58
JANUARY	\$33,905.43
FEBRUARY	\$43,149.01
MARCH	\$67,087.42
APRIL	\$141,597.37
MAY	83,862.37
JUNE	\$74,215.56
TOTAL	\$860,563.85

Total number of building permits:	3,188 (including mechanicals)
Total number of single family homes:	87
Total number of duplexes:	6
Total number of condos & townhouse	6
Total number of above ground pools:	43
Total number of inground pools:	30

Jim Butler, Building Official

REPORT OF THE BUILDING INSPECTOR JULY 1, 2012 THRU JUNE 30, 2013

	ESTIMATED	BUILDING	ELECTRICAL	PLUMBING	HEATING	CERTIFICATE
JULY	\$2,601,019.00	\$24,995.00	\$3,415.00	\$3,055.00	\$7,825.00	\$2,860.00
AUGUST	\$3,046,410.00	\$30,416.04	\$5,165.00	\$2,335.00	\$7,795.00	\$2,950.00
SETEMBER	\$6,919,012.00	\$96,480.00	\$3,510.00	\$1,895.00	\$3,090.00	\$2,780.00
OCTOBER	\$3,145,335.00	\$25,360.00	\$3,695.00	\$10,100.00	\$4,450.00	\$2,840.00
NOVEMBER	\$4,042,946.00	\$37,815.00	\$16,185.00	\$2,645.00	\$5,190.00	\$2,720.00
DECEMBER	\$2,531,899.75	\$30,215.00	\$3,075.00	\$2,765.00	\$3,690.00	\$1,830.00
JANUARY	\$1,592,925.00	\$14,300.00	\$4,565.00	\$1,655.00	\$5,010.00	\$1,750.00
FEBRUARY	\$2,264,555.00	\$22,725.00	\$3,895.00	\$5,280.00	\$3,470.00	\$1,600.00
MARCH	\$3,626,979.00	\$36,210.00	\$3,500.00	\$2,450.00	\$13,850.00	\$2,707.00
APRIL	\$8,080,554.90	\$95,805.00	\$12,040.00	\$5,570.00	\$8,860.00	\$2,750.00
MAY	\$4,376,454.00	\$43,220.00	\$14,625.00	\$2,245.00	\$4,860.00	\$3,565.00
JUNE	\$70,125,260.36	\$27,120.00	\$6,155.00	\$4,545.00	\$6,375.00	\$2,750.00
	\$112,353,350.01	\$484,661.04	\$79,825.00	\$44,540.00	\$74,465.00	\$31,102.00
	SWIMMING	BOARD OF	ZONING REGS	PLANNING &	SUB	LOT LINE
	POOLS	APPEALS	& MAPS	SONING	DIVISION	ADMINISTRATIVE
JULY	\$955.00	\$780.00	\$0.00	\$3,210.00	\$1,210.00	\$300.00
AUGUST	\$2,560.00	\$520.00	\$0.00	\$3,630.00	\$480.00	\$0.00
SEPTEMBER	\$690.00	\$0.00	\$0.00	\$2,010.00	\$2,027.00	\$0.00
OCTOBER	\$1,790.00	\$1,860.00	\$0.00	\$560.00	\$0.00	\$200.00
NOVEMBER	\$1,060.00	\$260.00	\$0.00	\$3,160.00	\$0.00	\$0.00
DECEMBER	\$0.00	\$540.00	\$0.00	\$1,870.00	\$380.00	\$0.00
JANUARY	\$0.00	\$780.00	\$0.00	\$2,420.00	\$530.00	\$0.00
FEBRUARY	\$0.00	\$260.00	\$0.00	\$1,170.00	\$0.00	\$0.00
MARCH	\$260.00	\$1,300.00	\$0.00	\$1,630.00	\$0.00	\$0.00
APRIL	\$1,640.00	\$260.00	\$0.00	\$4,670.00	\$1,430.00	\$100.00
MAY	\$2,930.00	\$560.00	\$0.00	\$2,200.00	\$0.00	\$0.00
JUNE	\$1,315.00	\$780.00	\$0.00	\$460.00	\$0.00	\$0.00
TOTALS	\$13,200.00	\$7,900.00	\$0.00	\$26,990.00	\$6,057.00	\$600.00

REPORT OF THE BUILDING INSPECTOR JULY 1, 2012 THRU JUNE 30, 2013

	HOME	INLAND	REINSPECTION	ZONING	STATE	MISC.
	OCCUPATION	WETLAND	FEES	PERMITS	FEES	FEES
JULY	\$0.00	\$0.00	\$25.00	\$5,760.00	\$679.77	\$0.00
AUGUST	\$130.00	\$160.00	\$1,000.00	\$6,240.00	\$790.32	\$0.00
SEPTEMBER	\$0.00	\$160.00	\$800.00	\$3,760.00	\$1,803.00	\$0.00
OCTOBER	\$0.00	\$110.00	\$0.00	\$5,120.00	\$817.58	\$0.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$3,200.00	\$1,051.40	\$8.00
DECEMBER	\$0.00	\$160.00	\$240.05	\$2,880.00	\$658.53	\$0.00
JANUARY	\$0.00	\$0.00	\$0.00	\$2,480.00	\$415.43	\$0.00
FEBRUARY	\$0.00	\$160.00	\$0.00	\$4,000.00	\$589.01	\$0.00
MARCH	\$0.00	\$0.00	\$0.00	\$4,240.00	\$940.42	\$0.00
APRIL	\$130.00	\$320.00	\$0.00	\$5,920.00	\$2,102.37	\$0.00
MAY	\$0.00	\$320.00	\$0.00	\$8,160.00	\$1,138.87	\$38.50
JUNE	\$0.00	\$160.00	\$0.00	\$6,320.00	\$18,235.56	\$0.00
TOTALS	\$260.00	\$1,550.00	\$2,065.05	\$58,080.00	\$29,222.26	\$46.50



CALENDAR HOUSE

TOWN OF SOUTHINGTON
SENIOR CENTER
388 PLEASANT STREET
SOUTHINGTON, CONNECTICUT 06489
TELEPHONE 621-3014

ANNUAL REPORT FY-2012/2013

As the Town of Southington's Senior Center, the Calendar House serves as both an agency and a multipurpose municipal facility, providing a valuable community resource in facilitating the dissemination of information, offering referrals and providing quality programs and social services in response to the diverse social, physical and intellectual issues confronting older adults.

With an important mission of reinforcing positive attitudes and preserving individual dignity, the Senior Center staff strives to enhance an atmosphere of compassion and concern for town residents age 55 and older by implementing vital and beneficial programs, services and activities.

Committed to maintaining a high standard of service while responding to the challenges, interests and concerns of expanding and changing demographics, the Executive Director, Program Coordinator, Senior Center Secretary, Clerk Typist, Bus Drivers, volunteers, the Membership Association and the Senior Citizen Commissioners continually work together to explore and develop new and relevant programs.

Our diversity is best reflected in the variety of areas addressed at the center, which run the gamut of expanding computer class and club offerings; extensive social service counseling; art and craft enrichment classes; energetic exercise and informative wellness programs; the town's only transportation service; and serving as a community emergency refuge site.

This report will expand upon the FY 2012-2013, providing insight and information regarding this community asset.

The Center's membership continues to grow, with 7,260 members registered as of June 30, 2013.

In June 2012, the Town Council approved an ordinance that modified the Senior Citizen Commission into an advisory board, restructuring oversight of the Calendar House Senior Center for a probationary period. The change brings authority over the senior center to the Town Manager and the Executive Director. During the transition the Town Manager provided leadership. Subsequently, in May of 2013, the Town Council determined the restructuring had been positive, and made it permanent. The formation of defined sub committees has proven effective in addressing various areas of development, particularly in defining the demographics, short and long term planning, by-laws and standards. An audit committee has provided oversight to the transportation program, initiating procedures to improve efficiency and accountability.

Our monthly newsletter, the primary source of communication, has been significantly upgraded and rebranded as "Active Lifestyles", and inserted into a local newspaper. This new format and method of delivery provides new opportunities to reach out to the community with information and resources. With increased and continued advertising support from area merchants and organizations, we hope to expand the size and content going forward.

Calendar House, designated as an emergency refuge site, has served on several occasions, opening the doors to residents during power outages, extreme weather conditions and other adverse situations. Critical and effective coordination, communication and cooperation provided by Town Officials, Town Departments including Town Hall, Police and Fire Departments, Senior Center, Library, Community Services; as well as organizations such as the American Red Cross, CERT and others, ensure public safety and are prepared to provide assistance to residents without power, heat and/or basic necessities. Southington's "Community Preparedness Plan" has been proven and will continue to develop ensuring the safety of our residents. The foresight and efforts dedicated to this effort is greatly appreciated.

During fiscal year 2012/13, July 1st through June 30th, our Dial-A-Ride buses provided Southington residents age 55 and older and disabled individuals **15,746** one way rides, averaging **1,312** one way rides per month. In six of the twelve months, the number of rides exceeded **1,320**. These figures include **5,902** rides to medical appointments in-town and **1,056** rides to medical appointments out-of-town. Our Dial-A-Ride Program provides transportation for senior citizens to shopping destinations throughout town, as well as back and forth to the Calendar House for programs and services. We also provide transportation to places of employment for several disabled individuals.

The consolidation of the Hospital of Central Connecticut's Bradley Memorial and New Britain General Campuses has resulted in increased requests for medical transportation to New Britain General and a number of specialists located there. With service to Mid-State Medical Center in Meriden, UConn Health Center in Farmington, Apple Rehab in Plainville, Bristol Hospital and destinations in town, Calendar House continues to provide an invaluable service, enabling our senior citizens to have safe, reliable transportation to medical appointments, vital services within the community, shopping destinations and social activities. It literally has become a lifeline for those who no longer drive, whose family and friends are working or out of town, and who do not have other means of transportation. Funding through the State Matching Grant Program and the support of the taxpayers and provision of the Town has enabled the service to continue and expand. The Audit Committee has been exploring options to maximize available resources in response to the increased demand for transportation services, examining scheduling procedures, mileage, gasoline consumption and other complex issues. Currently GPS (Global Positioning Systems) are being tested on the buses.

Our classes have experienced continued growth, offering activities of interest for almost everyone. We offer a wide variety of fine arts and craft classes including: folk art, beginner, intermediate and advanced drawing, basic acrylic painting, stained glass, watercolor painting, poetry, two quilting classes, introduction to beading and woodcarving. We also hold occasional one-day art/craft workshops that offer our members an opportunity to become familiar with other aspects of the creative arts.

Our annual Fine Arts and Crafts Exhibit, showcasing the artistic and creative endeavors of class participants, was held on Sunday, May 5th on a beautiful, sunny afternoon! Everyone involved was very pleased that we were once again able to hold the event on a Sunday. It provides a wonderful opportunity for family members and friends, unable to come during the work week, to enjoy the exhibit, mingling with the artists and relaxing with light refreshments. This very affirming, positive experience generates enthusiastic participation, with approximately four hundred attendees this year. The efforts of the students and dedication of our instructors uncover and develop amazing talents evidenced in the paintings, quilts, drawings, stained glass pieces, woodcarving and decorative arts that are displayed.

In response to increased requests and in keeping with a societal trend of maintaining optimum physical and emotional health and well-being in older adults, Calendar House offers several fitness classes that are very well attended. We currently sponsor two line dance classes, two dancercise classes, one physical fitness class, two strength training classes, two ACE Aerobic classes and two gentle seated yoga classes. We also have an informal badminton group, enthusiastic ping pong players who have participated in tournaments with other senior centers, and dedicated pool players. Horseshoe pits and a bocce court are also available.

A number of active social clubs and groups meet at Calendar House on a regular basis, including: a book discussion group, and financial, digital photography and computer clubs that meet each month. The "Granny Squares", a quilting group, meets weekly to work on lap quilts for the homebound, as well as baby items which are donated to Community Services. In addition, bridge, scrabble and mahjong groups meet on a weekly basis.

In our continued efforts to promote intergenerational events and strengthen community ties, we continue to enjoy an on-going relationship with students from the DePaolo Middle School's Community Service Organization. As in past years, students from DePaolo assisted with our meal program five days per week. Winter and spring performances by the DePaolo Band, Chorus and String Orchestra were also held at Calendar House. Calendar House seniors were also given an invitation to attend a special performance of "Annie", performed by students of both DePaolo and Kennedy Middle School. Transportation was made available.

Calendar House continued with our intergenerational outreach program called "Generations Reaching Out" (GRO). GRO provides outreach opportunities for Calendar House members and Southington school students. Older individuals, who are unable to leave their homes, may feel isolated due to an inability to engage in ongoing social activities. The goal of this program is to enable homebound seniors to remain connected to their senior center family and the community-at-large by providing opportunities for interaction several times a year, thereby promoting relationships and understanding between the generations and providing vital contact with their peers. This program is made possible through the collaborative efforts of Calendar House, Southington Housing Authority and the Southington School administration. This year, under the direction of Marion Stannard, Chairperson, Southington High School Agriculture, Science and Technology Program, students held a Floral Design Class at Calendar House. The class was very well received by both Calendar House members and students. We are planning to continue with similar programs in the future.

United Way of Southington, Community Services and Bread for Life sponsored an Annual Spring Luncheon in June at the Elks Club. Calendar House sold 60 tickets and provided bus transportation to and from the venue.

Exploring new ways in which to maintain a healthy lifestyle is very important to our Calendar House members. In response to sustained interest in health and wellness programs, Calendar House provided educational programs throughout the year. Bagel Breakfasts were offered with topics that included: "Nutritional Workshop", "How to Read Nutrition Labels", "CCCI, (Connecticut Community Care, Inc.), discussion of their home based services and access to the CT Homecare Program for Elders", "The Value of Vaccinations", "Low Vision", "Managing Incontinence", and "Health Matters - Spring Flu Symptoms and Allergies".

Information, referrals, social services, case management and short-term counseling on a number of issues are all a part of the everyday challenges for our staff here at the Calendar House. The Medicare Part D Prescription Drug Program, now in its 8th year, continues to keep us busy. A significant number of individuals come into Calendar House requesting information and assistance for enrolling in a prescription drug plan for the first time or to change to another plan that best suits their current needs. Those who are new to Medicare may apply with a three month window period no more than 31 days prior to receiving Medicare benefits or shortly thereafter. Training workshops and webinars (on-line instruction) were offered for staff. In addition to Medicare D, many individuals approaching 65 years of age have made requests for Medicare A & B, Medicare Supplemental Insurance and Medicare Advantage (HMO's) counseling throughout the year. Calendar House provides trained staff and volunteer counselors under the CHOICES Program, mandated by the federal government, in order to assist Medicare eligible individuals with counseling in the abovereferenced areas, including Medicaid and the Medicare Savings Program. Pre-retirement health benefits workshops are held periodically throughout the year in order to keep members apprised of the changes occurring at the federal, state and local levels, and to assist them in making changes in their benefits as necessary. These workshops are facilitated by our Executive Director, Program Coordinator and CHOICES volunteers. We welcome the addition of Mr. Dave Harrington to our counseling staff. In addition to being employed at Southington Community Services, Mr. Harrington assists Calendar House staff on a part-time basis with CHOICES counseling, energy assistance and the Renters' Rebate Program intake.

Over this past year, Calendar House continued to be a field placement site for the Central Connecticut State University Bachelors of Social Work Program. We have been fortunate to have hosted several capable interns who assisted us with social service programs. Calendar House provides a rich learning experience for those interested in social work generalist practice within our community.

Scams involving seniors continue to be of high concern and are on-going due to the poor economy. Details of current scams are printed in our monthly bulletin in an effort to get the word out to as many seniors as possible.

Central Connecticut Senior Health Services, Inc. and its facilities provide a plethora of resources and support to the Calendar House. Twice each month blood pressure screenings are provided by the CT Center for Healthy Aging, an extensive Resource and Assessment Center located at The Hospital of Central Connecticut's Bradley and New Britain facilities. The CT Center's "mobile kiosk" staffed by Senior Resource Case Manager Marc Levesque, has "visited" Calendar House on several occasions, with favorable participation. Central Connecticut Senior Health Services, Inc. has also sponsored the majority of our bagel breakfasts, providing speakers and various screenings. In addition, they provide subscriptions to various periodicals for the Calendar House lounge.

Foot clinics on two days each month are provided by a qualified registered nurse certified in foot care. In addition, a Flu Shot Clinic was offered in November, coordinated with the Health Department and assisted by CVS. Several other health screenings were held, including hearing, memory and cholesterol screenings. Handicap accessibility, more than adequate room space, volunteer assistants and plenty of parking assured a safe and well run venue for these health services.

In cooperation with the Southington Fire Department, the Southington Police Department and the Commission on DisAbilities, Calendar House provides information and registration forms referring individuals with special needs requiring assistance in the event of an emergency situation to the Southington Fire Department that maintains a "Special Needs Registry".

Calendar House is the intake site for the State of Connecticut's Renters' Rebate Program for people over age 65 and those who are totally disabled. The program, which ran from March 15- September 15, 2012, and from April 1, 2013- October 1, 2013, assisted 444 applicants this year. On June 19, 2013, Governor Malloy signed Public Act 13-234. Section 38 of this act closes the Renters' Rebate program to any new applicants. This applies to only those applications received on and after April 1, 2013. Individuals who received program grants for the calendar year 2011 may continue to apply under a "grandfather" clause. Calendar House is also the intake site for the Energy Assistance Program. A total of 302 applications were completed this year.

We are also an established site for the AARP/TCE (Tax Counseling for the Elderly) in partnership with the IRS. Close to 300 individuals were provided assistance in the preparation and filing of federal and state income tax returns by certified volunteer counselors who also addressed many questions and concerns regarding filing requirements, capital gains/losses, etc. The majority of those assisted e-filed individual or joint returns. With assistance from the IRS, an incident of fraud was resolved. During the season, an inspection by an IRS official produced an A+ rating of our site, including compliance, accuracy and service. Without the dedication of our volunteers this service could not be provided. It was a very successful season for the entire program statewide, with our district commended again this year on the high percentage of returns filed electronically. Calendar House was specifically commended for excellence in service, minimal errors (primarily software issues), and timely reporting. District, state and regional coordinators, as well as IRS representatives expressed appreciation for the efforts and results produced. Calendar House staff utilizes a core group of trained and dedicated volunteers to assist with these programs.

The Computer Learning Center continues to expand in many ways. A full complement of computer classes is offered, including several new courses in the past year. Class registrations fill rapidly, and the enthusiastic response is encouraging. Open lab is scheduled on a regular basis with monitors available to assist users. In addition, two computer stations with Internet access are available outside the lab itself, so that seniors can search the web and access e-mail at their convenience. Our volunteer staff, all of whom are Calendar House members, continue to be the most valuable asset in opening the world of computers to Southington's senior citizens.

The Computer Learning Center has implemented an easy procedure for members to request e-mail delivery of the monthly newsletter. This was helpful in reducing the number of newsletters mailed, and the corresponding mailing cost during the past fiscal year.

Calendar House social events during the year included: Italian Night, the Annual Holiday Party at the Aqua Turf, a Valentine's Day Celebration; St. Patrick's Day Luncheon & Cultural Program; and Country Western Night. Several "Make-your-own Ice Cream Socials were enjoyed by enthusiastic members! "Hot Dog Specials" were held on a quarterly basis, featuring a hot dog, bag of chips and pickle, followed by Bingo with prizes.

Calendar House offered many other special events that included: Indian Cuisine Cooking Demonstrations, Guide to Good Choices Cooking Demonstrations, Coin and Currency Collecting Program, "Beatle-mania", featuring a reception and discussion on the Beatles in the Sixties, utilizing several musical sound bites to illustrate the groups' progression during this period. Calendar House also sponsored a program offered by Jerome Home, "Good Life Fitness & Wellness," a comprehensive group exercise program and series of educational lunches.

Special Group sports activities included: a men's golf league at Hawk's Landing Golf Course, complete with a twenty week schedule, banquet and two picnics; badminton group that meets two days a week and billiards. Our billiard players have participated in tournaments with other senior centers including Wallingford and West Hartford. Calendar House continues to benefit from the generous donation of a new T.V. and additional Wii console. The addition of a new ping-pong table has proved to be popular with ping-pong sessions are held three times weekly.

Without question, among our most valuable resources are the members. They provide encouragement, inspiration and assistance. Volunteering in countless ways they support and enable activities, programs and projects contributing their time, talents and skills in many areas. Active participation provides meaningful involvement and mutual benefit.

The Membership Association Board of Directors and Trustees continue to work with the staff at Calendar House to present a variety of social and educational programs, familiarize members with the function of our membership committee, and provide a forum for our seniors to express their needs and give valuable input/feedback on Calendar House policies and programs. Our membership meetings also provide an opportunity for members to meet and socialize with one another, including the celebration of birthdays with cake, coffee and tea. Entertainment offerings included: "Johnny Cash and June Carter;" Nick DeLuco & the Troubadours; Manny Lopes and John Kuhner of Encore Entertainment; Holiday Show featuring the DePaolo Middle School Band, Chorus and String Orchestra; concert pianist Linda Wentz, "Las Vegas Review"; and Bob Mel.

Calendar House sponsors a variety of day and extended trips throughout the year. Some of these trips included: "Harborfest - Tall Ships", Boston; CT River Dixieland Cruise; The Osmonds at Foxwoods Casino; Tenement Museum, NYC; "Sunset Boulevard" at the Warner Theatre and the Vienna Boys Choir

In the spirit of cooperation, our facility has been made available to various community organizations in order to establish and continue ongoing connections. UNICO, Knights of Columbus, Lions Club, the Southington High School Robotic Team and Fire Engine Company 1 have all sponsored breakfasts at the Calendar House. The American Legion Ladies Auxiliary hosted a statewide seminar at Calendar House. Zion Lutheran Church held their Annual Dinner at Calendar House. The Orchard Valley Garden Club held their annual plant sale in May at Calendar House and also very generously donated and planted a number of plants to help beautify our grounds. Under the supervision of Sgt. Lowell DePalma, the Police Explorers Club held a ziti supper.

T.O.P.S., (Taking off Pounds Sensibly) holds weekly meetings at our facility, and A.A.R.P. continues to hold their monthly Board of Directors Meetings at Calendar House as well. Holiday parties were hosted by A.R.C. of Southington and Flanders West Apartments. The majority of these events are attended and thoroughly enjoyed by many of the Calendar House members.

Our senior lunch program, known as the Senior Community Café, provides a well balanced, nutritious meal to the senior population Monday through Friday. During fiscal year 2012/13 the Center served **7,103** meals over **239** days. This is an average of **30** meals per day served, while at the same time providing a friendly atmosphere where seniors may meet new friends. In July our seniors enjoyed a combined lunch program with the Plainville Senior Center.

The Elderly Volunteer Work Program has completed its twelfth year. The program offers assistance in the form of community service while providing seniors with a monetary stipend. With authorized supervision from their facility, residents from The Summit at Plantsville and Southington Care Center, as well as residents from Mulberry Gardens and The Orchards at Southington, the Town's assisted living facilities, are all welcome to participate in our social events. In addition, clients of ARC are also welcome, and have used the Center, supervised by ARC staff. Transportation through our Dial-A-Ride may be arranged for these events, thereby extending our outreach programs to ensure a continued feeling of self worth within a friendly environment.

As our membership increases, Calendar House becomes more active and exciting. The combination of recreational and social services offered, provides a plenitude of possibilities for our town's senior population.

The Senior Citizens Commission/Advisory Board, Executive Director, Staff and Membership Association continue to pursue our mission statement by implementing new activities. Calendar House will remain a focal point for our seniors and will remain fully committed to providing a variety of high quality programs and services responsive to the needs and concerns of our senior population.

Respectfully submitted,

Robert Verderame Executive Director

/cjg



Southington Community Services 91 Norton Street

Plantsville, CT 06489 (860)-628-3761

Annual Report July 1, 2012 to June 30, 2013

The mission statement of Southington Community Services (SCS) is: To assist and empower Southington residents.

Southington Community Services (SCS) is located in the old Milldale Firehouse #3 at 91 Norton Street in the Plantsville section of Southington. SCS hours of operation are from 8:30 a.m. to 4:30 p.m., Monday through Friday. The office is also available for emergency services after hours and on weekends through the Southington Police and Fire Departments. The office is staffed by three full time employees, four seasonal employees, and over 50 volunteers.

Full time employees: Janet Mellon (mellonj@southington.org)

Mark Fazzolari (fazzolarim@southington.org)
David (Harry) Harrington (harrington@southington.org)

The volunteer hours donated during the past year are estimated to be worth more than \$200,000 of services to the town. Below is a breakdown of the reported volunteer hours:

	Volunteer
Month	Hours
Jul-2012	1077.5
Aug-2012	1345.3
Sep-2012	1176.8
Oct-2012	1299.5
Nov-2012	1346.0
Dec-2012	1998.8
Jan-2013	1229.3
Feb-2013	873.3
Mar-2013	1124.0
Apr-2013	1411.7
May-2013	1968.8
Jun-2013	1065.0
Total	15,915.7
Average	1,326.3

Volunteering at Southington Community Services classes are held twice yearly and manuals are provided to each volunteer. The manual contains information on every function of our department and all the volunteer opportunities and duties. This assures that all volunteers are knowledgeable of our procedures, policies and practices.

SCS Logo

A town-wide logo contest for Southington Community Services was held this year and the winners were Andy Geremia and Susan Larson. Our new logo, shown below, will be painted on our van and will appear on all our outgoing correspondence.



<u>PowerPoint Presentation:</u> STEPS (Southington's town-wide efforts to promote success) volunteer, Dan Connolly, created a 9 ½ minute PowerPoint presentation for our office. When consumers are waiting to be seen, they can watch part of this presentation, which details many services that are available to Southington residents from our office and other Southington organizations.

Three funds were established for SCS:

 Their Vision: This fund was established at the Community Foundation of Greater New Britain (www.cfgnb.org) by Janet Mellon, Kaye Davis and Teri Javier to honor Kathy Reinhard, Peter Veronneau and Stuart Estra for all they have done and continue to do for the Southington Community.

Fund balance as of June 30, 2013: \$17,787

Inside Rebecca's Bag: This fund was established at the Main Street Community
Foundation (www.mainstreetfoundation.org) to honor Rebecca Michlin for the way she
improved the school programs sponsored by SCS.

Fund balance as of June 30, 2013: \$13,185

 <u>Kristen's Wishes:</u> This fund was established at the Main Street Community Foundation (www.mainstreetfoundation.org) in memory of Kristen Warner.

Fund balance as of June 30, 2013: \$12,741

These funds are available for our office to use for scholarships, back-to-school programs, and emergency needs. So far no funds have been expended from these funds as all monies needed were available from other sources. It is our plan for these funds to become self-perpetuating.

SCS Food Pantry: SCS is also in partnership with Foodshare (www.foodshare.org)

Month	Meals Per Month	Total Visits to Food Pantry Per Month	Unduplicated Number of Families	Unduplicated Household Members	Pounds of Food Purchased or Donated*
Jul-2012	24,868	858	350	895	21,325.3
Aug-2012	28,321	976	396	1,023	17,151.1
Sep-2012	27,029	934	377	977	20,817.5
Oct-2012	32,366	1,114	417	1,071	27,414.4
Nov-2012	28,523	989	399	1,018	34,691.8
Dec-2012	27,082	941	418	1,060	6,495.5
Jan-2013	29,320	1,017	412	1,057	13,914.6
Feb-2013	26,168	909	388	972	14,140.0
Mar-2013	30,676	1,062	425	1,120	26,257.6
Apr-2013	30,475	1,067	420	1,063	37,787.9
May-2013	32,686	1,131	429	1,096	32,244.8
Jun-2013	28,939	1,001	414	1,054	32,015.1
Total	346,453	11,999	4,845	12,406	284,255.6
Average	28,871	1,000	404	1,034	23,688.0

^{*}We did not start weighing all the food donated until March of 2013, complying with a recommendation by Foodshare.

The formula from Foodshare to calculate the number of meals is based on 1.3 pounds of food per meal. We weighed the number of bags given to each consumer and developed the following calculation:

families of 1: 20 pounds * 1.3 = 26 meals
 families of 2-3: 24 pounds * 1.3 = 31 meals
 families of 4 or more: 29 pounds * 1.3 = 38 meals

In addition to staple foods, frozen meats, bread, pastry, fresh produce and/or other food items are being provided daily from local supermarkets such as Stop & Shop, Tops, Shop Rite, B J's, Costco, Target, Wal-Mart, Bozzuto's and Carter Cares. In addition, Price Chopper, Shop Rite and Tops provided free grocery bags to the Food Pantry.

There are times when Foodshare does not have some of the items we need. We developed a relationship with Tops Supermarket and Wal-Mart where we can purchase cases of much needed food at a reduced cost.

We received three phone calls from the Truck Stop this year. There are times when new food is on the trucks and the driver needs to empty his/her truck for their next job. They contact our office and we are able to get these items at no cost.

The Community Garden: Sarah Kaufman reserved a garden from the Connecticut Southington Land Conservation Trust (http://www.southingtonlandtrust.org) to plant, grow and donate vegetables to the food pantry

Eligibility: Southington residents who receive groceries must meet guidelines set by Foodshare.

Pantry Hours: Our pantry is open Monday through Friday from 8:30am to 4:30pm. Hours are extended on an individual basis for those who cannot make it during normal business hours. No appointment is necessary for the food pantry. Eligible consumers can come to the pantry once each week and more frequently for bread, pastry and produce.

Food Items Needed: Food items in high demand, that are always needed at our pantry include: tuna fish, canned meats, cereal, peanut butter, jelly, juice, pasta, pasta sauce, macaroni and cheese, soup and children's snacks.

<u>Nonfood Items Needed:</u> Nonfood items that are always needed at our pantry include: shampoo, conditioner, deodorant, soap, toothpaste, tooth brushes, lotions, shaving supplies, laundry detergent and other household cleaning items.

Other Food Related Programs

- Once a month, our office is a satellite location for the WIC (Women, Infants & Children)
 Program (www.wicprograms.org) for Southington residents. WIC provides specific
 nutritious foods and nutritional education to eligible pregnant women, postpartum
 women, infants and children up to age five. When we have appropriate donated items
 such as formula, diapers, baby clothes and maternity clothes, we make them available to
 WIC for distribution to their consumers when necessary. WIC consumers are referred to
 our office by WIC staff and we refer consumers to the WIC Program as needed.
- We started a new program called "adopt a shelf" in the food pantry. The group that
 adopts a shelf becomes responsible for assuring that their shelf is sufficiently stocked.
 The Grace United Methodist Church was the first group to participate in this program.
 They "adopted" several shelves that include all items for personal hygiene. We are

looking to add other businesses, civic groups, churches, etc., to "adopt" other shelves. Anyone interested in adopting a shelf can contact our office.

- In April of 2013, the weekly food drive program officially started. Alexa Maddalenna and Kim Stafko spent the prior year organizing a program to have two food drives every week. They set up an excel spreadsheet and contacted business and civic groups in the hopes of getting them to hold a yearly food drive. Their plan was to ensure that the pantry shelves were well stocked. They also wanted to educate the public on the need for food and to provide a variety of food. They earned their Girl Scout Silver Award for this project. The companies sponsoring the food drives, along with the dates of these drives, can be found on the town's website (www.southington.org) by going to "Community Services," clicking on the "Community Service Web Page" and then clicking on the calendar. Our goal is to have two food drives every week throughout the year. Anyone interested in holding a food drive can contact our office.
- In the summer of 2012, we gave 200 Farmer's Market coupons to qualified Southington seniors. These coupons could be used to purchase fresh produce at the weekly Farmers Market and were made available by the Connecticut Department of Agriculture http://www.ct.gov/doag).

Partnership Agencies

CAHS (Connecticut Association for Human Services) (http://www.cahs.org) CAHS is providing SCS access and support to EarnBenefits, an innovative, combined approach to marketing and education, eligibility screening, facilitated access and benefit management that allows low-wage workers to apply for multiple governmental and non-governmental benefits using an online screening system. Below are last year's statistics:

Assistance with State Programs and Forms

screened	eligible	referred	enrolled
184	179	154	126

SCS enrolled 126 families with the Department of Social Services benefits. This money, which went back to the community, was about \$625,000.

SCS is an Earn Benefits site in coordination with the Connecticut Association of Human Services (CAHS) and the Community Foundation of Greater New Britain. Earn Benefits is an online service that allows the office, with the use of the application, to see if residents are eligible for any of the following programs:

- SNAP (Supplemental Nutrition Assistance Program)
- Care 4 Kids
- EITC (Earned Income Tax Credit)
- Energy Assistance
- Healthy Start (Insurance for low income pregnant women)

- Husky A and Husky B (Insurance for parents, caregivers and children)
- Medicare for Low Income Adults
- Medicaid for Elderly and Disabled
- TANF (Temporary Assistance for Needy Families)
- WIC (Women, Infants and Children)

<u>United Way of Southington</u> (<u>www.unitedwayofsouthington.org</u>) SCS worked with the United Way of Southington in partnership with the Salvation Army. Some of the events we partner with the United Way of Southington are:

- An annual educational senior luncheon, in partnership with the Calvanese Foundation, Stuart Estra and the United Way of Southington. This year, the event was held at the Elk's Lodge #1669 (the Elk's Lodge donated the space) on Wednesday, June 5, 2013. This year's theme was "You are the light of my life." Two-hundred Southington senior citizens attended the event. Each person received a votive candle holder as a remembrance of the event. The United Way of Southington worked with the Summit at Plantsville, Southington Care Center, Alzheimer Resource Center and Mulberry Gardens to donate the food. The cost of this event was only \$5 per person payable to the United Way of Southington. Tickets were available at no cost for those seniors who could not afford to pay.
- The annual U. S. Postal Food Drive, sponsored by the Post Office and the United Way of Southington, was held on Saturday, May 11, 2013. The SCS food pantry received 2,787 pounds of food, which represents 1/3 of the total food collected.
- SCS received funds from the United Way of Southington for assistance with the food pantry and emergency needs for Southington residents.

The Joe and Kay Calvanese Foundation (www.calvanesefoundation.org) SCS received funds from the Calvanese Foundation for the food pantry and emergency needs for town residents.

<u>Heart Strings</u> Heart Strings is a group of individuals (Diana Sheard, Kathy Kukowski, Melissa Slater, Patty Boissonault and Dave Harrington) that put on a yearly "Music & Mayhem" event. They used the proceeds from this event to provide a credit at Foodshare to purchase food for the SCS food pantry. This year's event was held on Saturday, March 2, 2013, at the Aqua Turf Club.

<u>United Way 2-1-1 Info Line</u> (<u>www.infoline.org</u>) United Way 2-1-1 is a one-stop connection to local services from utility assistance, food, housing, child care, after school programs, elder care, crisis intervention and much more. SCS is listed as a referral to Southington residents who call or search 2-1-1.

FHACT (Fair Housing Association of Connecticut) (http://fairhousingassociation-ct.org) SCS is a dues-paying member to FHACT and two staff members attended their annual Fair Housing Conference on April 25, 2013.

<u>Parents 4 Change</u> (http://www.parents4achange.net) SCS networks with Parents 4 Change to educate staff, volunteers, consumers and their family about narcotics.

<u>Southington Housing Authority</u> (<u>www.southington.org</u>) The Housing Authority continues to provide safe, decent, and affordable housing and they also provide programs and resources for its residents to assist them in maintaining independent living styles in affordable housing. SCS works closely with the Housing Authority to ensure that all eligible residents receive the services they need.

<u>Greater Southington Chamber of Commerce (www.southingtoncoc.com)</u> The Chamber of Commerce established a Disaster Relief Fund for families who experience a loss of their home due to fire. The Disaster Relief Program is in partnership with SCS.

The ARC of Southington (http://www.southingtonarc.org) SCS works closely with the ARC of Southington to ensure the quality of life of persons with disabilities. The Giving Back Girls (http://thegivingbackgirls.com), a volunteer girls' youth group within the ARC of Southington, brings in the largest amount of food for our food pantry with their quarterly food drives. The Giving Back Girls also coordinate the Back-To-School Program. At Wal-Mart, they held their first annual "Fill That Bus" with new school supplies event.

<u>DSS (Department of Social Services)</u> (http://www.ct.gov/dss) SCS assists Southington residents in applying for state benefits in Southington instead of the consumer having to go to the New Britain office. SCS works with DSS on a daily basis.

Human Resources Association (HRA) of New Britain, Inc. (http://www.hranbct.org)
SCS is an HRA (Human Resources Association) of New Britain, Inc. Volunteer Income Tax
Assistance (VITA) site. Qualified Southington residents can make an appointment for income
tax assistance for free. The VITA Program offers free tax help for low to moderate income
individuals who cannot prepare their own tax returns. IRS certified volunteers from the
Connecticut Association for Human Services receive training to help prepare basic tax returns.
This year the Southington Community Services Site served 26 Taxpayers.

2012 guidelines were as follows:

- Income threshold: \$50,000 for individuals and joint filers
- Cannot have rental income
- Business Expenses cannot exceed over \$5,000

<u>CLASS</u> (<u>Connecticut Local Administrators of Social Services</u>) (<u>http://class-ct.org</u>) SCS has been an active member of CLASS for over 10 years. CLASS is instrumental in identifying needs, discussing mutual problems and finding solutions. CLASS provides education and support for members enabling residents to achieve their fullest potential.

<u>Connecticut Legal Services</u> (<u>www.connlegalservices.org</u>) Connecticut Legal Services provides access to justice as a means of improving the lives of low-income people. They have been very helpful as a resource for both our consumers and our staff.

RSVP (Retired & Senior Volunteer Program) (www.rsvpcct.org) RSVP volunteers assist SCS both in the food pantry and the office.

Winifred House (www.bridgefamilycenter.org) The Winifred House is a temporary congregate care program for girls ages 11 through 18 which provides short-term care to girls at risk. SCS is an active board member of the Winifred House. We include the Winifred House children in our back-to-school, Easter and Christmas programs. SCS also paid for yearly YMCA memberships for all the girls.

Margaret Griffin Child Development Cares (www.unitedwayofsouthington.org – then click "our work") Margaret Griffin provides daycare to families who need childcare in order to achieve or maintain economic self-sufficiency. Our office refers to the daycare center and they refer their consumers to our office as needed. SCS participates in their bi-yearly audit.

Southington Interfaith Clergy Association: SCS is a member of the Southington Interfaith Clergy Association. One of the many benefits of the Southington Interfaith Clergy Association is their passion to help those in need. The churches in Southington make the SCS holiday programs possible through all their donations. They also set up the Southington Manna Fund which is accessible through SCS to assist those in an emergency. For housing issues - we were able to assist 4 families (6 individuals); for medical - we were able to assist one family (3 individuals); and twice we were able to obtain emergency funds for food.

<u>Calendar House</u> (<u>www.southington.org</u>) This year, SCS acquired a new position (Community Aide). This employee also works per diem at the Calendar House. Having an employee, who is aware of the programs offered in each location, ensures that all the available beneficial programs are provided to our seniors.

<u>Dance City & The Arts</u> (<u>www.southingtondancelessons.com</u>) Dance City & The Arts sponsors a show every holiday season under the direction of Sheila Simone. The proceeds go to the CONNRI Lodge and are used to provide scholarships to senior citizens to go to camp for one week. Last year 55 seniors went to camp from Monday, August 6th to Friday, August 10th, 2012.

American Legion Auxiliary Kiltonic Unit 72: On Saturday, May 18th, 2013 The American Legion Auxiliary and the Southington Parks and Recreation Department held their 11th annual "Touch A Truck" event at Derynoski School. Proceeds from this event sent Southington children (ages 7-12) to Camp CONNRI the second week of August, 2012. Valentine the Clown donated her time to join the bus to Camp.

<u>AARP Apple Valley Chapter #4943</u> (www.aarp.org) AARP works with SCS year round. They collected food at their monthly meetings, adopted 30-50 senior citizens during the holidays and, in June of 2013, donated several blankets to SCS for infants and children.

<u>Saucier Mechanical Services</u> (<u>www.sauciermechanical.com</u>) Gary Saucier, owner of Saucier Mechanical Services and Hayes Equestrian Center, maintains the lawns at SCS at no cost to us or the town. He also provides year round storage for free, giving our office the ability to purchase

out of season items at greatly reduced prices since we are able to store them until the following year. He also provides additional storage space (approximately 2 ½ months) for our holiday programs at no charge.

Southington Fire Department, Police Department, Highway Department, Building Department, Parks and Recreation Department Southington Library and Museum and Youth Services (www.southington.org) These Departments are an important part of our department and this year as always, have assisted SCS in many areas, such as, but not limited to: food drives, toy drives, furniture (moving and donatons), expertise and labor, all working together to assist those in need in Southington.

Grants

1. Home Depot Grant (www.homedepot.com): The backroom at SCS originally was a one-room school house built in the late 1800s and early 1900s. Later, the room became a Community Center, where weddings, showers, and other events were held. In the 1960s, an addition was put on so the building could become a fire station. The back room had previously been used to store the voting machine stands for the voter's registration department. In 2010, we were given half the room for our use and renovated that half of the room at that time. In 2013, the voting machine stands were moved to the old town hall building and we were then able to use the entire room for our projects.

The team members of the Home Depot store, 1816 Meriden Waterbury Turnpike in Marion CT, requested of their management to do a special project for their community. They wrote to corporate headquarters requesting a grant and were approved for \$8,400 in gift cards and two days of time off to volunteer to work on their project. They offered to provide the materials and labor to renovate the remaining portion of the back room at SCS. They volunteered for three days and made it possible to complete the renovations at no cost to us or the town. This additional space, enables us to hold classes for the benefit of our consumers and to have the much needed work space.

Home Depot also donated a refrigerator/freezer which enabled us to take in more fresh produce to be distributed to our consumers.

Special thanks also go to the following businesses/Foundations for their donations to these renovations:

- Cyr-E-Us Improvements,
- The Joe and Kay Calvanese Foundation (www.calvanesefoundation.org)
- The House of Doors (www.houseofdoors.net)

Between grants and volunteer hours, over \$60,000 worth of goods and services were donated to the back room at Community Services with no cost to the town.

- Community Foundation of Greater New Britain (www.cfgnb.org) Donated a total of \$47,000 to all their agencies that had food pantries or soup kitchens and our office received a \$5,000 credit to use at Foodshare.
- 3. <u>United Way of Central and Northeastern Connecticut EFSP (Emergency Food & Shelter Program) (unitedwayinc.org)</u> SCS received \$3,900 this year and we were able to assist 7 families (18 individuals) with housing issues.

Energy Assistance

1. Connecticut Energy Assistance Program

A total of 438 families received Connecticut Energy Assistance through SCS.

Deliverable Fuel September to mid March
Non-Deliverable Fuel November to mid April
Heat Included in the rent January to mid April

Each consumer needed to provide the following items to apply for any of the energy assistance programs:

- Last four (4) week's pay stubs/income of everyone in the household
- Social Security numbers and dates of birth of everyone in the household
- Bank Statements showing balances of all bank accounts
- Heat/utility bill
- Rent receipt (only if heat is included in the rent)

2. Year Round Emergency Energy Assistance

SCS was able to assist 84 families (220 individuals) with local energy assistance funds.

Items needed to apply for assistance:

- · Proof of income
- Utility bill
- · Current bank statement

Housing

Sixty-three families (178 individuals) were assisted with housing issues, not counting the families we assisted with housing issues with EFSP and the Southington Manna Fund (see both EFSP and the Southington Interfaith Clergy Association statics in report).

- Eviction/Foreclosure: Work in partnership with the Town Manager, the Town Attorney
 and the Highway Department on local evictions to make sure the Fair Housing policy and
 procedures are followed. More importantly, SCS works to prevent the eviction or
 foreclosure if at all possible.
- Shelters: Assist residents in finding and getting transportation to a shelter.

School Programs in 2012

- Smart Start: This program provides Southington students entering grades K-12 with new backpacks filled with needed supplies. This program was successfully coordinated by the Giving Back Girls, sponsored by the Southington ARC. 198 families (379 individuals) received backpacks filled with new school supplies and a gift card to be used for additional school supplies. The Giving Back Girls started an annual "Fill that Bus" with a school supply drive at Wal-Mart. Shoppers were given a list of needed items and asked to purchase some to be donated on their way out of the store.
- Summer School Classes for 2012: SCS paid for 29 classes for 16 Southington students to attend required summer classes.
- DePaolo Middle School Community Service Club after school club sponsored by SCS promoting students to do service.
- SCS is a site for Southington students to do their community services hours.

Holidays in Southington

Community Services wishes to thank the many civic groups, private businesses, individuals and hundreds of volunteers who are always available to assist us when needed. These people help us with so many projects and situations that it is impossible to name them all. The effectiveness of our organization is heavily dependent upon the services they provide and the donations they make. Virtually every civic group, religious organization, club, school and store in our town helps us in some manner. Obviously, Southington people take care of their own.

Holiday Programs for 2012

- Thanksgiving Food Baskets: 586 baskets (1,398 individuals) were distributed.
- Christmas Food Baskets: 650 baskets (1,574 individuals) were delivered.
- Family Christmas Party: 196 children and their families (482 individuals) enjoyed a
 holiday party, which included a meal, games, crafts and a visit from Santa at the Aqua
 Turf Club. This event is sponsored annually by the Calvanese Foundation and Realty 3
 Carroll & Agostini.
- Christmas Shopping Party: 455 children and adults enjoyed this party where children were able to pick out gifts for their parents or caregivers while also enjoying a family supper sponsored by the Rotary Club of Southington.
- Christmas Gifts: 658 families (1.604 individuals) were adopted in 2012.

- Southington Dreams: The proceeds from Southington Dreams went to purchase gift cards to use during the holidays. This program is sponsored by Bill and Debbie Leonard, Cheryl Lounsbury, Hitchcock Printing and 35 local restaurants.
- Lights of Lovely: The Burke Family collected 2,361 canned goods in December at their holiday Lights Of Lovely.
- Children's Easter Baskets: 190 families (322 children) received Easter baskets.

Two new holiday programs for 2012

- A Gingerbread House class was held at the Grace United Methodist Church with 14
 families (46 individuals) attending. Everyone designed, built and brought home a
 gingerbread house. The event was paid for and held at the Grace United Methodist
 Church.
- Shop With A Cop: 19 children attended this event which was sponsored by Target and the Southington Police Department. Each child accompanied by a Southington Police Officer, shopped at Target.

Household and Clothing Assistance: SCS was able to assist hundreds of families in town with the donations from local area stores and the public. All donations to SCS are evaluated for their best use. New items are saved for our various projects and useable items are made available to our consumers at no cost to them.

Camp Programs

- Summer Camp: The Salvation Army Camp CONNRI/CONNRI Lodge is located on Happy Hills Lane in Ashford, CT. The camp is situated on 272 acres of rolling hills, overlooking a 50 acre lake. Campers enjoy a wide variety of activities including, but not limited to: swimming, hiking, fishing, kayaking, baseball, softball, basketball, volleyball, nature studies, arts & crafts, low ropes, paddle boats and much more. The Camp is proud to be accredited by the American Camping Association, the State of Connecticut and The Salvation Army. SCS sponsored 55 seniors for one week at CONNRI (Connecticut and Rhode Island) Lodge (a four day over night senior camp) and 15 children at Camp CONNRI (a five day overnight children's camp) in Ashford, CT.
- Southington Parks and Recreation Day Camp: SCS qualified approximately 15 Southington children for a discount at the summer camp.

Classes:

- Budgeting classes were held for our consumers in the evenings. Taking charge of your
 money, your life and your future was the focus. A personal finance program was
 developed by the Center for Financial Social Work and instructed by John Taillie, at no
 charge.
- Spend Less & Eat Better classes were held each Thursday for interested consumers.
 The instructor was Charlotte Shocki, who also donated her time and expertise. The topics covered included:
 - Raise healthy eaters
 - Save big on feeding your family
 - · Deal with feeding different age groups
 - Use flyers and coupons
 - Prepare quality meals on a budget
 - · Negotiate the grocery store
 - · Be a wise consumer

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To file a complaint of discrimination, call toll-free:

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*" USDA is an equal opportunity provider and employer."

Respectfully Submitted,

Janet Mellon

Janet Mellon

Director of Southington Community Services

TOWN OF SOUTHINGTON Conservation Commission Inland Wetland & Watercourses Agency

196 NO. MAIN STREET, SOUTHINGTON, CT 06489

- T. Albanese, Chairman
- J. Sullivan, Vice Chairman
- C. Borowy, Secretary
- W. Camp
- G. Ali M. Etter
- J. Crown
- R. Post, Alternate R. Hammersley, Alternate

2012-2013 ANNUAL REPORT of the SOUTHINGTON CONSERVATION COMMISSION/ INLAND WETLANDS and WATERCOURSES AGENCY

The Southington Conservation Commission/ Inland Wetlands Agency is the primary agency responsible for the regulatory review of development proposals which involve the filling or alteration of wetlands and watercourses. In reviewing these applications, it is the Commission's responsibility to assess the potential environmental impact associated with each development proposal and determine whether such proposal represents the most suitable alternative. The Conservation Commission also provides recommendations to the Planning and Zoning Commission on applications involving the filling of floodplain areas.

A total of 13 wetland applications were filed during the Fiscal Year 2012-2013. During this period, a favorable recommendation was given to 3 floodplain filling applications. The Conservation Commission approved 3 amendments to the Inland Wetland Maps.

In addition to performing regulatory functions, the Conservation Commission also serves to educate and enhance public awareness concerning the preservation of Southington's natural resources. Every year the dedicated members of the Commission give out Blue Spruce seedlings to local residents as part of the Arbor Day celebration.

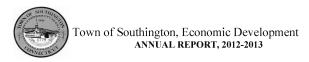
The officers and membership of the Commission during the 2012-2013 fiscal year is listed above.

Respectfully Submitted,

Environmental Planner/ Inland Wetland Administrator

Conservation Commission/ IW Agency

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The Town of Southington and the Economic Development Office continued building upon the previous years' successful momentum during the fiscal year of 2012-2013. Activity gains were seen within the heavy industrial, office, retail, restaurant and hospitality service industries as well as the medical office sector. Our attraction efforts were rewarded with the new arrival of Connecticut Online Computing Center, (COCC) with their acquisition of 100 Executive Blvd, a 75,000 sf office building. COCC is renovating the building and intends to occupy the space in the fall bringing a workforce in excess of 225 positions.

Additional attraction efforts provided for the acquisition of over 26 acres of industrial land by Supreme Forest Products, facilitated by the Economic Development Office. Supreme Forest Products is using the parcel to produce wood products for recycling and reuse. The Planning and Zoning Commission (PZC) changed the zone from residential to industrial in this area allowing for the attraction of Supreme Forest Products and the expansion of Lake Compounce Amusement Park facilitating a planned \$2 million investment in new rides and a campground.

Our retention efforts were successfully implemented utilizing the benefit of the STEAP Grant award for Aircraft Road, Newell and Redstone Streets Improvement Project in the amount of \$250,000 which was quickly put to use by improving the roads and infrastructure in the area, which is home to A.Duie Pyle Trucking, Yarde Metals and a number of other businesses and employers. This project allowed for the expansion of Yarde Metal's 150,000 sf manufacturing facility and reducing the maintenance expense associated with trucking within that area.

The Southington Downtown Renaissance effort continues its progress with the addition of a new 10,500 sf three story building located at 56 Center Street. The first floor will house a new Asian fusion style restaurant with medical office and office space on the second and third floors. New additions include Liberty Bank, Family Dollar, CC Carver's, Frostee's Yogurt shop and an Irish pub with a fall opening scheduled.

Meridian Development Partners, the developers for the Greenway Commons project, have received loan and grant funding for the demolition and remediation to redevelop the 14 acre site anchoring the downtown area. Remediation efforts have commenced and the Town and State have approved of a special taxing district fostering the redevelopment project.

Plantsville's center continues its momentum with Dean Michanczyk improving the Paris in Plantsville Art Studio property and Zingarella's adding additional outdoor seating. Perjoni Family Jewelers new 2,400 sf retail building will provide additional draw to this area, along with parking, Progress continues transpiring within Plantsville's downtown area which is adjacent to the Rails to Trails linear park

A summary of activities and projects initiated or completed as follows:

- -75,000 sf Connecticut Online Computer Center- 225+ jobs
- -\$250,000 STEAP Grant Aircraft Road, Newell and Redstone Streets
- -FIPCO redevelopment of contaminated property-30,000 sf retail redevelopment
- -Briad Development of Hilton Garden Suites Hotel

- -UCONN Medical Office 29,000 sf building on West Street
- -HQ Landscaping redevelopment of the former contaminated site
- -10,500 sf restaurant and office building at 56 Center Street
- -25,500 sf SRS National Trucking facility on Lazy Lane
- -26 acre Supreme Forest Products new expansion
- -2000 sf Liberty Bank branch
- -11,300 sf Panera Bread, Urgent Care Medical and retail space
- -12,000 sf King 33 self-defense training and firing range
- -8,000 sf new light industrial building at 357 Captain Lewis Drive
- -6,000 Guitar Center
- -7,000 Gobi Mongolian Grill
- -5,000 sf Buffalo Wild Wings
- -\$2 million Lake Compounce campground and new ride

The Economic Development Office continuously strives to proactively create awareness and opportunities for employment and tax revenue growth to improve Southington's commercial and industrial tax base.

Respectfully submitted,

Louis Perillo III Economic Development Coordinator



Superintendent's Annual Report 2012~2013



Superintendent's Annual Report 2012 ~ 2013

Southington Board of Education

Brian S. Goralski, Board Chairperson
Terri C. Carmody, Vice Chairperson
Jill Notar-Francesco, Secretary
Colleen W. Clark
David J. Derynoski
Patricia P. Johnson
Terry G. Lombardi
Zaya G. Oshana
Patricia A. Queen

Central Office Staff

Dr. Joseph V. Erardi, Jr., Superintendent of Schools
Karen L. Smith, Assistant Superintendent for Instruction and Learning
Sherri DiNello, Director of Business and Finance
Frederick G. Cox, Director of Operations
Dr. Perri Murdica, Director of Pupil Services
Kimberly Hunt, Personnel Manager
Philip Goodwin, Purchasing Agent
Karen Veilleux, Director of Technology

TABLE OF CONTENTS

SUPERINTENDENT'S EXECUTIVE SUMMARY	
CURRICULUM & INSTRUCTION BUSINESS OPERATIONS PERSONNEL PUPIL SERVICES TECHNOLOGY SCHOOL-BASED ACTIVITIES	6 7 8 10 12



SUPERINTENDENT'S ANNUAL REPORT

2012 ~ 2013



Superintendent's Executive Summary

Southington Public Schools Superintendent's Annual Report – 2012-2013

SUPERINTENDENT'S EXECUTIVE SUMMARY

This district, along with every other school district, completed its most complex school year in the history of public schools in Connecticut.

With legislated widespread school reform, due to the pardon from No Child Left Behind, administration and staff spent an extraordinary amount of time preparing for:

- the impact on teaching and learning as directed by the Common Core State Standards;
- · the legislated Teacher Evaluation Program;
- · the legislated Administration Evaluation Program;
- the legislated Student Assessment Program.

Along with successfully meeting all school reform initiatives, the Southington Public Schools moved forward on a number of local initiatives:

- A successful transition in partnership with the town to relocate central office.
- Completing a comprehensive "2020 Long-term Planning" initiative that will serve as a
 guide for the Board of Education.
- Breaking ground on the Renovate-to-New Middle School Building Project.
- Completing the all-day Kindergarten study resulting in the 2013-2014 All-Day Kindergarten Program for all incoming students.
- Completing a three-year phase-in technology study that will ensure equity with technology for all students across the district.
- Completing a facility upgrade at Southington High School with the installation of artificial turf on Fontana Field.

Under the direction of the Assistant Superintendent, teaching and learning was a powerful year demonstrated by student outcomes at all levels. The district's public report card remained impressive at all levels with student achievement measuring well above state average in nearly all annual tests. The 2012-2013 school year found students in Grades 3-8 being measured with their peers throughout the state by their performance on the Connecticut Mastery Test and students in Grade 10 taking the Connecticut Academic Performance Test. The Southington Public Schools continue to be a Connecticut model for K-12 mathematics and is recognized as an exemplar with Columbia University with both reading and writing.

Southington High School's two-year report (Accreditation 2010) received high marks from the New England Association of Schools and Colleges as nearly all self-study recommendations have been successfully imbedded in the school's daily practice. Significant leveling changes have taken place for all students during this school year. In addition, the Board of Education enthusiastically endorsed an expanded choice of Advanced Placement (AP) courses and continued to support the regionalization of Alta, the district's Alternative High School.

Celebration was continuous throughout the year as students were recognized on the state, regional, and national level. Staff recognition was highlighted by Linda Bass Reilly, an educator at Thalberg Elementary School, chosen as the district's "Teacher of the Year" and the staff member who will represent Southington in Connecticut's state competition. The district also celebrated the performance of 13 employees with its annual Profiles in Professionalism program and ended the year recognizing scholarship and leadership of students, staff, and parents by celebrating the Scholars' Luncheon at Southington High School and hosting the Third Annual

Superintendent's Annual Report - 2012-2013 - Superintendent's Executive Summary

Parent Volunteer Luncheon. In addition, the Board of Education saluted and recognized ten Class of 2013 graduates who entered the military.

Although the year had extraordinary accomplishment, it will forever be earmarked by the tragedy of Sandy Hook Elementary School. This heinous crime sobered the state, country, and world. The Board of Education's response and reaction was to first assure the community that safety will always be set at the highest priority possible by school officials. Thus, the school board worked tirelessly on enhancing school safety within all aspects of the teaching and learning day and extended day. The plan was built in partnership with the town and it was centered on meaningful, sustainable, and practical enhancements to the existing protocol. This, despite extraordinary work by the Board of Education with facility, technology, programming, and instruction, could be the greatest accomplishment of the recently completed 2012-2013 school year. Elected and town officials embraced the Board's proposed Safety Plan and funded the plan in full to make sure that all aspects of the redesign would be ready for the 2013-2014 school year.

Challenges were enormous this school year. Solutions were endorsed by a unified Board of Education that met each challenge and never lost sight of what was "best for children."

The Southington community, once more, distinguished itself as a town that takes great pride in their schools. Unfortunately, it is uncommon for elected and appointed officials, administration, staff, and parents to move in the same direction for students. However, in this hard-working town that finds a way, our schools may have completed one of its finest years ever despite hurdles that were placed in the path of success.

The Southington Board of Education remains on a course to have the finest school district in the country measured by making a difference in the lives of every student...one student at a time.

SUPERINTENDENT'S ANNUAL REPORT

2012 ~ 2013



Assistant Superintendent for Instruction and Learning

Southington Public Schools Superintendent's Annual Report 2012-2013

ASSISTANT SUPERINTENDENT FOR INSTRUCTION AND LEARNING

Administrative Retreat - August 2012

The retreat focused on new learning associated with the Common Core State Standards that are forming the basis of all curricular revisions, especially in the areas of English Language Arts and Mathematics. A two-day summer workshop was held for administrators to learn about the Common Core and how it translates into new learning for adults and students.

Pathways to the Common Core

The Lucy Calkins book, <u>Pathways to the Common Core</u>, served staff well as teachers formed book clubs within the district to share with one another key points within various chapters. School Improvement Plans focused on new learning with the Common Core State Standards and included objectives that were specifically created for teachers' questioning techniques. Throughout the year, higher level comprehension skills defined the new standards and influenced much of the professional development work that occurred in the district.

School and District Improvement Plans

These plans included data from the State Department of Education that reflected the results of the Connecticut State Mastery Test (CMT) and the Connecticut Academic Performance Test (CAPT). This year, the results also included assessment data in the form of each school receiving a School Performance Index Score (SPI) that tracks student and school progress over time. In turn, this translates to a District Performance Index (DPI) score that does the same for the public school system. Schools used this data to highlight specific action planning that was targeted particularly for various subgroup populations. School Improvement Plans also included sections on School Safety, Community Partnerships, and Professional Growth.

Columbia Teachers College and the Connecticut Center for School Change (CCSC)

Our district expanded the partnerships with both organizations. Literacy work surrounding the standards in reading and writing was emphasized within the middle and high schools. English and social studies teachers teamed-up to continue learning how to integrate subjects at both the middle and high school levels. All content area teachers are learning how to integrate literacy skills, including writing, within all subjects. The CCSC experience included projects and information pertaining to the new Teacher Evaluation and Support Plan. This was a valuable experience for our team as we learned how this major shift of practice would match the Common Core initiatives. Southington's participation within the CCSC benefitted the leadership of the district. We teamed with other Connecticut school communities and connected all local work to 21st century learning. We continued working with the State Education Resource Center (SERC) around best practices with the Early Intervention/Scientifically Researched-Based Intervention Model of providing supports to students. Each elementary school completed a self-assessment, met with the SERC visiting team, and examined instructional practices within schools. Future work will continue throughout the 2013-2014 school year.

Transition Teams

The middle and high schools formed mathematic transition teams. Teachers at both levels partnered with one another and made collegial visits to each other's classrooms. Mathematic assessments were reviewed by each team with the goal of providing a more effective academic transition from middle to high school. This initiative began during the 2011-2012 year with the English Language Arts teams. Southington High School developed a Grade 9 team that has the potential to provide common planning time for teachers similar to that of the middle school teams. This is a major step that we will work to improve upon with our transition goals. Rigor is

Superintendent's Annual Report – 2012-2013 – Assistant Superintendent

increasing within all levels of instruction at the high school through the Common Core State Standards. This was the year that we condensed course leveling with the goal of making all students' college and career ready. Southington High School received an outstanding progress report from NEASC as they move to full implementation of the recommendations made during the review.

Full-Day Kindergarten

A proposal was made and approved by the Board of Education for a Full-Day Kindergarten program. This program will begin at the start of the 2013-2014 school year in all eight elementary schools. A committee of over 20 members worked for more than a year to study fullday Kindergarten programs and to create the proposal. After much community input, the team is prepared to move forward with a developmentally appropriate program in place for our youngest learners.

Teacher and Administrator Evaluation Teams

Teams were formed this year to address the new State of Connecticut Department of Education requirements for the development and implementation of a new evaluation and support plan for all educators. These committees met regularly throughout the year and developed a plan that complies with State requirements and, more importantly, meets our desire to create a system that supports adult and student learning. A major reason for the success of the work of the Teacher Evaluation and Support Team is due to the equal representation on the committee of teachers and administrators. The official roll-out of the plan on May 21, 2013 was done by teachers and administrators as partner presenters. Much professional development will be required to successfully implement all aspects of this plan for the upcoming school year. Technology learning is part of the new evaluation system. As part of that new learning, administrators and teachers have participated in a variety of computer offerings provided by our district's technology department.

<u>Committee Work</u>
The Board of Education Curriculum and Instruction and Policy and Personnel Committees have done some outstanding work this year. Relevant topics for discussion with the Curriculum and Instruction Committee have included:

High School Leveling, English-Language Arts Common Core Curriculum (Grades K-8), Mathematics Common Core Curriculum (Grades 6-8), Physical Education and Health Curriculum (Grades K-12), World Language at the Elementary School Level, Student Success Plans (Grades 6-12), Role of Teacher Leaders, Pre-School Program at Hatton Elementary School, S.O.A.R., Full-Day Kindergarten, CMT/CAPT Review of Data, New Accountability System - School Performance Index

The Policy and Personnel Committee continues to revise policies within the Board of Education Policy Manual. We have completed the review of the 1000 series, Community Relations, and the 2000 series, Administration. The committee is currently in the process of completing the review of the 3000 series, Business and Non-Instructional Operations. These series will be presented to the Board of Education for approval in the fall of 2013.

There are many other activities and events that defined the curriculum and instruction work of the 2012-2013 school year that may not be reflected within this highlight overview. However, a summary statement would have to include that this has been an instructional year for everyone. One filled with challenges that have been successfully met, decisions that represent a

Superintendent's Annual Report - 2012-2013 - Assistant Superintendent

collaborative leadership style, and one that continues to target the improvement of student learning as our major focus in all that we do. The challenges that face educators as we look to a new evaluation plan, higher and more rigorous standards for student learning, and increased accountability for everyone, is to never lose sight of the needs of the whole child. Our collective challenge will be to model what "balance" looks like within our classrooms, our schools, and our district and to always do what is best for our students. I look forward to the new school year with enthusiasm.

SUPERINTENDENT'S ANNUAL REPORT

2012 ~ 2013



Director of Business & Finance

Southington Public Schools Superintendent's Annual Report – 2012-2013

BUSINESS OFFICE

The Business Office has accomplished the following items during the 2012-2013 school year.

Contract Negotiations

The Director of Business and Finance, Sherri DiNello, worked closely with the Southington Board of Education negotiating team and the Board Attorney in contract negotiations with the Southington Education Association (SEA). A new three-year contract was settled in mediation. Wellness screening language was added for all teachers and dependents.

Southington Education Association Wellness Screening Rollout

The teachers' contract for 2013-2016 contains an incentive for participation in wellness screenings. The Director of Business and Finance worked with representatives from Anthem Blue Cross/Blue Shield and Ovation Benefits to develop marketing material for distribution. Information meetings were scheduled in January at every school to apprise the teachers of the new language.

School Lunch and Breakfast Program

The School Nutrition Standards for the National School Lunch and Breakfast Program were changed as of July 1, 2012. The Food Service Director, Nya Welinsky, trained staff on the new changes during the fall of 2012. She continues to enhance offerings that meet nutrition guidelines. The Southington school district was awarded the USDA's *Healthier US School Challenge* (HUSSC) Bronze award to all eight of our elementary schools in April 2013. Only 5.5% of eligible schools nationwide earned this distinction.

The program also received over \$30,000 for the in-classroom breakfast funding. The Director of Business and Finance worked with the Food Service Director to determine how to implement changes and use the funds.

alio® Web-based

The Director of Business and Finance assisted in coordinating the transition of alio® to a web-based program. The conversion took place in May 2013 and our Technology Department was instrumental in providing a seamless transition.

Full-Day Kindergarten

In the fall of 2012, the Business Office provided the cost and feasibility of offering a All-Day Kindergarten Program for the 2013-2014 school year. This included determining needs and pricing classroom furniture and curriculum items. Site visits were made to determine what furniture the district owned that could be moved and utilized. Funding for teachers and paraprofessionals as well as transportation savings needed to be factored. A presentation was made to the Board of Education on November 15, 2012 and approved for implementation by the Board of Education on May 23, 2013.

Budget 2013-2014

The 2013-2014 Board of Education Operating Budget was approved in the amount of \$84,233,204. The budget included the implementation of All-Day Kindergarten in the fall of 2013.

SUPERINTENDENT'S ANNUAL REPORT

2012 ~ 2013



Director of Operations

Southington Public Schools Superintendent's Annual Report – 2012-2013

OPERATIONS OFFICE

Facility Advisory Committee:

- The renovation of North Center Elementary School into municipal and school district office space was completed during the summer/fall of 2012. The official opening ceremony took place on December 2, 2012.
- Following the school district's Central Office move into the Municipal Center (formally North Center School) during September 2012, the 49 Beecher Street office complex was turned back to the town.

Middle School Projects:

- Environmental tests at the two middle schools revealed PCB contaminants in each building.
 The substantial projected clean-up costs forced a second referendum on March 19, 2013
 requesting an additional \$4.725 million dollars in funding. This second referendum passed
 with a vote of 1,377 in favor with 354 no votes.
- Construction bids were advertised in April 2013 and awarded in June. Renovations began second shift on the last day of school, which was June 21, 2013.

Southington High School Turf Project:

 A committee was formed including representation from the Town Council, Board of Finance and Board of Education to review the feasibility of installing turf on the varsity football field.

The results were positive for turf and the Town Council procured funding for a summer 2012 installation. Several sporting events took place on the turf field in late October 2012.

Building Maintenance - Health and Safety:

- The Blizzard of 2013 "Nemo" took place on February 7, 2013 and shut down the state of Connecticut while leaving behind approximately 23 inches of snow in Southington. District schools were closed for four days due to difficulty clearing town streets and school sites.
- Following the Newtown tragedy of December 14, 2012, the district reviewed and expanded
 on its current security practices. The following safety measures were put into place or
 enhanced:
 - o Protocol standards for lockdown methods
 - o Posted visitor responsibilities
 - o Required staff identification badges
 - Heightened overall safety awareness
- In April, the Board approved a contract with Redflex Student Guardian for the use of cameras on school buses. The goal was to identify red light violations by motorists. A winter/spring 2013 pilot program identified an average of .6 violations per school day.

SUPERINTENDENT'S ANNUAL REPORT

2012 ~ 2013



Personnel Manager

Southington Public Schools Superintendent's Annual Report – 2012-2013

PERSONNEL OFFICE

The Personnel Office continues to provide the necessary services to obtain the most "highly qualified" staff in order to support our student population, as well as support current staff in all aspects of their employment. The goal of the department is to provide these services in a friendly, professional "customer service" manner. With the move to the Municipal Center, we find ourselves not only providing "customer service" to Board of Education employees, but also to the general public. The Personnel Office has become the "Information Center" for visitors to the Board of Education and town offices alike.

Specific work that was accomplished in 2012-2013 within the Personnel Office includes the following:

Administrative Hiring:

Spring 2013 was a very busy time in the Personnel Office. This year, we had four building level administrators retire. The spring was spent reviewing over 400 applications for the four positions, preparing documentation for and participating in hiring committee interviews. The committees consisted of administrators, teachers and parent representatives from each effected school. With such a large pool to draw from the decisions were difficult; but, I feel that through this lengthy process the best candidates were presented to the Board of Education for their final interview and decision.

Team Program:

This year, the Personnel Office, in conjunction with certified staff, was able to assist with 39 student teachers from area colleges such as Central Connecticut State University, University of St. Joseph, Southern Connecticut State University and University of Hartford. In addition, the TEAM Program was it it's third full year. This program replaced BEST for new teaching staff. With Southington's election to do all module paper reviews in-house, a TEAM Committee was established with Pat Corvello as the district TEAM Facilitator. The TEAM Committee met several times during the year to review and accept or reject new teacher submissions. The State of Connecticut provided a rubric for the "readers" to follow to determine if the submitted module was acceptable. Once the non-tenured teacher completed the necessary modules, they were eligible to apply for their Provisional Educator Certification.

Internships:

As we try to do each year, this year we placed 15 interns from the University of Bridgeport and Quinnipiac University within our schools. As well as assisting as substitute teachers, they also worked closely with principals on special projects. With the changed requirements for certification, these interns are also completing their student teaching requirements with us. The goal of the university in this program is to give the student a broad experience base as they pursue their degree in education.

Substitute Scheduling:

This year was the most difficult year in the past eight years in the area of substitute coverage. Obtaining an adequate level of available substitutes over the past few years has been difficult because many surrounding towns pay a higher per diem rate. Each year the Personnel Office rebuilds our substitute teaching pool because over the summer many of our highly qualified

Superintendent's Annual Report - 2012-2013 - Personnel Office

substitutes are hired as permanent teaching staff. This reflects well on the caliber of substitutes that we are utilizing, but limits our availability of substitute teachers. This year was difficult because during the year we added tutor positions to assist our students in math and language Arts. Many of our newly hired substitutes were offered a commitment for the school year as a tutor. With the tutor rate of pay higher than a substitute teacher, those that were offered the tutor position chose to accept it for the year.

Substitute Training:

In August, the Personnel Office continues to hold an annual substitute teacher training. During this three-hour session, current and new substitutes were walked through Title IX training, State Mandated Reporting criteria, dress code, and procedural expectations. In addition, they view the mandated "Bloodborne Pathogen and Food Allergy" videos.

New Teacher Orientation:

Each year the Personnel Office works with the Assistant Superintendent's Office in coordinating the New Teacher Orientation. These meetings run for two half-days immediately prior to the return of teaching staff. Similar in some aspects to the Substitute Training, it includes Title IX training, Mandated Reporting, Bloodborne Pathogen and Food Allergy training. It also includes technology training on PowerSchool, production of a webpage and GradeBook. During this orientation, we have a seasoned teacher speak to the new teachers, as well as several members of last year's new teacher cohort, to give the new teachers some insight of what their first year will look like.

Worker's Compensation:

The Personnel Office continues to coordinate all Workers' Compensation issues. The office is working with CIRMA to ensure accuracy and timely reporting of all employee accidents in the workplace. In addition, the Safety Committee is working with CIRMA to obtain training for our Administrators to better investigate accident causes and solutions.

Employee Newsletter:

This year, the Personnel Office produced four quarterly newsletters. All cabinet members are contributing to the publication to make it as informative and interesting as possible.

SUPERINTENDENT'S ANNUAL REPORT

2012 ~ 2013



Director of Pupil Services

Southington Public Schools Superintendent's Annual Report 2012-2013

SPECIAL EDUCATION DEPARTMENT

Helen Keller once said, "Alone we can do so little; together we can do so much." During the 2012-2013 school year, the Special Education Department, collectively a team of three Special Education Coordinators, a Director of Pupil Services, and four support staff worked together to address refining and expanding partnerships, practices, procedures, and programs. Our vision for students is to provide an education that results in students becoming successful learners and being prepared to transition to the community, workforce, and/or postsecondary education upon graduation.

Community and Parent Partnerships:

Community partnerships were promoted and expanded upon in the area of our transition programming. Partnerships with local businesses and organizations within the town of Southington have been very successful for both our 18 to 21-year old high school students and the high school students preparing for entry into the community, workforce, and postsecondary education. Parent partnerships have continued with our families who have children and young adults with disabilities. Informational sessions were provided around transitioning to the high school and beyond. The Special Education Department continues to collaborate with a district parent group in town (Next Steps) to provide updates and parent training. This partnership has led to the creation of a middle school student group (Junior Next Steps), which is another extracurricular social opportunity for middle school students.

Student Achievement:

With teachers at the heart of student achievement, building their capacity to support student achievement more intensely was a theme this past school year. A focus on the academic and behavioral systems within a Scientific Research-Based Interventions (SRBI) framework formed the basis for professional development. From regional training in the Common Core State Standards (CCSS), to identifying effective reading interventions and assessments, to collection and analysis of behavioral data, to development of student IEPs that consist of SMART goals for behavior and academics, and incorporating technology in meaningful ways for our students to achieve at higher levels, a continued focus on supporting the continued learning of teachers and related services staff was realized. This was accomplished using the expertise of our own staff, bringing in expertise when needed, sending staff to out of district trainings as appropriate, and a collaborative opportunity with a local university. All in all, the goal was to enable and empower staff to work more succinctly and effectively with those students with academic and behavioral challenges. As our teachers become more expert, our students benefit from increased access to the curriculum and their own learning and progress when critical supports are provided.

State and Federal Compliance:

The Special Education Department must maintain compliance with the federal regulations of the Individuals with Disabilities Education Improvement Act (IDEIA) and Connecticut State Regulations for Special Education. The district recently received some news worthy of celebrating from the Connecticut State Department of Education (CSDE). On the most recent District Annual Performance Report, Southington was named a district that "Meets Requirements." The CSDE reports annually on state and district progress on 20 performance indicators in special education. In the past few years, Southington has not met requirements. Southington met the requirement in all three high school areas, which are transition, graduation rates, and drop-out rates. There were other improvements noted in this report as well.

Superintendent's Annual Report 2012-2013 - Special Education Department

Compliance is also required with Section 504 of the Americans with Disabilities Act, which is overseen by the Special Education Department. Important staff training on the complexities of this legislation has continued and has been refined through work with guidance counselors, nurses, and related services personnel.

School Readiness:

This year, the district, including the Special Education Department, was very busy making improvements in programming for school readiness and early intervention. The Early Childhood Collaborative of Southington will team up with the district's grant funded *Age 3 to Grade 3* team to broaden community awareness of the importance of early childhood education and to improve communication with families of preschoolers to gain access to preschool programs and resources. At the preschool level, the Applied Behavior Analysis (ABA) Early Intervention Program is transitioning from services provided by an outside agency to the staff of the Southington Public School district. The preschool staff members are prepared to create a seamless transition that engages families and produces positive outcomes for our students. At the elementary level, early intervention team's at all eight schools were examined through the work of SERC to ensure that our early intervention practices are functioning in a preventative way.

Middle School Level:

Participation continues for students with special needs in school related activities such as Drama Club, Bowling Club and Environmental Club, as well as continued participation in local and regional Unified Sports events. The alternative district-wide middle school program for students with special needs, housed at Kennedy Middle School, continues to be successful and transition planning is already in place as students get ready to move to Southington High School at the start of the 2014-2015 school year. The district has continued their partnership with Emergency Mobile Psychiatric Services (EMPS). Updates were provided to staff at the middle school on handling emergency mental health situations. Junior Next Steps, the newly formed student group, was highly successful in providing additional social opportunities at the middle school level.

High School Level:

The pilot 5th Year Transition Program has become fully operational and is an incredible success. Use of the van secured with grant funds last year from the New Britain Foundation is an integral part of the program, providing transportation for our students to job sites and community-based activities within the town of Southington. In addition to the current community partnership, a plan is in place to establish a relationship with Lincoln College and their Occupational Therapy Department to provide our students in the fifth year program an opportunity to interact with their same aged peers on a college campus.

Looking Ahead:

The Special Education Department will continue to make the changes necessary for students to be successful and lifelong learners. Finding creative ways to engage students, their families, and community members will continue to be critical in increasing student achievement. A partnership between general education and special education continues to be a vital component in meeting the needs of students early on in their school career, preventing the need for more intensive services later on.

SUPERINTENDENT'S ANNUAL REPORT

2012 ~ 2013



Director of Technology

Southington Public Schools Superintendent's Annual Report 2012-2013

TECHNOLOGY OFFICE

The 2012-2013 school year proved to be a productive year for the Technology Department. Several initiatives were completed including the BYOD (Bring Your Own Device) pilot, computerized Standards-Based Report Cards, and a pilot connecting Southington PowerSchool to the State of Connecticut Department of Education through SIF (Schools Interoperability Framework).

New technologies were purchased and implemented including a refresh of technology for Derynoski Elementary School and Wi-Fi access for Southington High School.

Standards Based Report Cards:

New report cards were designed through PowerSchool to look as closely as possible to our existing report cards. All elementary teachers were trained on entering grades. All elementary teachers were able to successfully print report cards for parents. The feedback was very positive on this objective. This will be ongoing since report cards must be changed to reflect the Common Core State Standards.

Middle School Projects - Plan for new technologies in coordination with Building Committee:

A plan has been developed in order to remove all technology in rooms that will be abated this summer. Although not many rooms are affected, there are many things that need to be coordinated for this move. During meetings, it was determined that the MDF (main wiring closet off the library) for both schools will not be abated this summer and a fiber connection will be installed from the old closet to the closet in the new library. This fiber connection will need to be maintained until all the renovation is done and all classrooms/offices are wired back to the new closets.

Bring Your Own Device (BYOD) Pilot - Develop and evaluate BYOD Pilot with committee:

Although this pilot had some issues, overall it was deemed successful. Obstacles to this pilot were lack of reliable Wi-Fi and varying devices. There was valuable learning that occurred after the school day ended with students using technology from home. Although the pilot is over, the practice of students using devices continues in the classroom. Since technology is everchanging, it is important to constantly test and re-evaluate practices. To this end, we are now testing Google Chromebooks in classrooms at the high school and middle schools.

New Technology - Across the District:

Through leasing, all technology was replaced at Derynoski Elementary School. Teachers were trained and provided with a laptop computer. Over 30 SMARTBoards were purchased and installed at Derynoski Elementary School and the high school.

Wi-Fi at Southington High School:

An enterprise Wi-Fi network was installed using AerohiveTM devices at Southington High School. This allows for different security levels and ties in with Active Directory.

Superintendent's Annual Report 2012-2013 - Technology Department

alio®:

In coordination with the Business and Finance Department, alio® web was installed and has been running successfully. Training was given in June 2013.

Pilot SIF for the State Department of Education:

This pilot connects PowerSchool to the State Department of Education. Since connected to SIF, we have reduced the number of errors throughout the year. This will continue as the state adds additional reports and converts all K-12 schools in Connecticut.

Municipal Center:

Complete Network upgrade for the Municipal Center and install new switch, test and certify wiring. Plan and coordinate technology with the town for the Public Assembly Meeting Room. Servers were moved from the administrative offices at 49 Beecher Street at the end of the work day and our data center was up and running in the new location within a few hours. The town applied for a grant for the Public Assembly Meeting Room, which was delayed until the monies were awarded. The audio and video system was recently installed in the meeting room and is working well.

SUPERINTENDENT'S ANNUAL REPORT

2012 ~ 2013



School-Based Activities



Southington High School

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Principal Martin J. Semmel, Ed.D.

Assistant Principals Andrew S. Bayer Helen A. Crowley Brian R. Stranieri Richard J. Terino

Annual Report 2012-2013

Southington High School continued to make great strides during the 2012-2013 school year. Our focus throughout the school year, as always, was on improving both curriculum and instruction.

Enhancements:

We welcomed our new leveling system which appropriately challenged and supported our students no matter their level of course work. We were excited to provide more technology to our students and teachers for the purpose of increased student engagement and learning. This technology came in the form of new SMARTBoards, document cameras, computers, and graphing calculators. Additionally, we focused on school climate by developing our Southington High School Think Tank and Knights of the Round Table. Both of these groups have student input and student voice as the key component. At the same time we developed our Advisor-Advisee groups which connect 12-15 students with one adult in our building for the purpose of developing strong, positive relationships. To further support our students we continued to develop our Early Intervention Process (EIP). Each grade level had its own EIP team whose major function was to identify struggling students and develop a plan for success. One of those potential supports was our newly developed literacy program, designed to support students in and out of their classrooms. Our process for being present "where the learning occurs" continued throughout the school year where our School Improvement Team completed over 1,400 mini-observations of our classrooms. Finally, we managed to develop a teaming approach for about 20% of our incoming student population. This team approach will improve communication between teachers and between teachers and parents. Many of the accomplishments above were captured in our two-year report to the New England Association of Schools and Colleges (NEASC). NEASC commended our school on reducing the instructional levels, increasing the amount of technology available for teaching and learning, focusing on literacy across the whole school, changing our bell schedule to increase instructional time, developing a successful student advisory program, and providing training for our teachers. These were just some of the 25 commendations that the commission bestowed on Southington High School in its review of our progress.

Celebration:

Southington High School had much to celebrate during this school year. Two members of our staff were honored by the Southington Board of Education as a "Profiles in Professionalism" award recipient. The Superintendent of Schools recognized both Jen Paul (Literacy Teacher) and Marianne Fish (Assistant Department Chair for Special Education) for their professionalism. Additionally, we were notified that the district's Paraprofessional of the Year was our very own Cathy Riccio. Mrs. Riccio has done tremendous work at Southington High School and represents her colleagues well. Furthermore, a representative team of teachers presented at the National Learning Forward Conference in Boston. We successfully presented our collective work for school improvement to a room full of educators. We celebrated the success of our Robotics Team by presenting our coveted Order of the Blue Knight to Dr. and Mrs. Gino Brino

and Mr. Lance Florian. Bryan Davis, a senior, earned a highly competitive National Merit Scholarship. Our work with the Chamber of Commerce continued to flourish as our Training for Tomorrow program provided close to 50 of our students with a nine week internship opportunity in the community. Finally, we celebrated the launch of our new Facebook page and new front page of our school website this school year. Both of these upgrades should increase the level of communication that occurs between school and home.

We continue to celebrate great success with our co-curricular activities. Our music programs had another great year placing in the Berklee Jazz Festival and State Marching Band competitions. Surround Sound was a ghoulish experience as our talented students brought Halloween to Southington High School in March. Our Robotics Team reigned supreme again as their robot "Odd Job" dismantled the competition winning multiple regional championships and the state championship and performed extremely well in the national competition. We are excited that Southington High School will host a district-wide robotics competition in March of 2014. Our newest edition of the Chronicle, our school yearbook, was a huge success this year. The Chronicle set out to tell the story of the year through its publication and the team did not disappoint. Our FBLA and DECA programs continued to represent our school with distinction in both state and national competitions. Our Unified Theatre, Unified Arts, Best Buddies, and Unified Sports programs continued to prove what is right with our schools. Students and adults came together to overcome differences and challenges to produce overwhelming results.

Our sports programs continued to meet with significant success. The new turf field became usable in November and our student-athletes have made great use of the new amenities. Our softball team dominated the competition this year and won the Class LL State Championship. Just as impressive was Erin Malone who became the all-around New England Champion in gymnastics. Our baseball team continued to show their dominance as they excelled in the state tournament and eventually earned the runner-up trophy in the Class LL Division. In addition, our football team ended the regular season with an impressive 10-0 record. Our Unified Sports program continued to set the bar high as they hosted a number of tournaments capped with a track and field tournament.

Ongoing Work:

As we look to the new school year, we are excited about the strong foundation that has been developed over the past years. Our continued focus will be on providing our students and community with the best educational programming possible. We will continue to build school climate with our focus on our Think Tank, Knights of the Round Table and Advisor-Advisee programs. Our work with the Early Intervention Process (EIP) should be in full gear and provide a more comprehensive support structure for our students and teachers, which should, in turn, lead to greater student success. We will continue to take on the challenge of integrating the new Common Core State Standards (CCSS) into our instructional units and curriculum. Coupled with the CCSS, we must prepare for the new assessments that our students will engage. We will continue to challenge all of our students and encourage all students to take at least one Advanced Placement course before graduation. We will continue to focus on communication with our parents by using tools such as Naviance, PowerSchool, Facebook, and SchoolMessenger; but, we will work hard to personalize our communication through open houses, parent-teacher conferences, emails, and phone calls. We will continue to focus on preparing our students for a successful transition to life after high school.

30

ALTA

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Jess W. Levin Director

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Annual Report 2012-2013

Facilities/Equipment

This year, a SMART Board was installed in the math classroom at Alta. Interactive projectors have been installed in the social studies and English classrooms. Alta students will be using Chromebooks as a learning tool next year with technology continuing to be integrated in instruction. A new high-speed copier was installed in September. Alta is also being included in all security measures taking place throughout the district.

Staffing

Ms. Alyssa Fontana successfully completed her first year as the Alta English teacher. Ms. Lisa Olsen was hired as the new secretary and now runs the main office. All other instructional staff will be returning for the 2013-2014 school year.

Instruction

Alta teachers are more involved and connected with Southington High School teaching staff and departments than ever before. This has created opportunities for mutual collaboration and more efficient communication regarding possible student referrals and homebound instruction. Our curriculums are closely aligned and we are also moving in that direction with the development of student assessments. Instructional rigor continues to increase as does student accountability. We will continue to focus on increased literacy and an interdisciplinary focus to teaching and learning. We will move with the district as the "personal learning" piece is developed.

Students

Alta's senior class was smaller this year with nine Alta students earning diplomas. The 2013-2014 projected senior class is almost twice the size. We are continuing to house a variety of students with more complex issues and variables and are working with a host of outside agencies to best serve the students. Teamwork was excellent this year. Through this work, three students, who might not have graduated, earned their diplomas. There are three confirmed tuition students starting in the fall of the 2013-2014 school year and that number is expected to grow. Districts continue to inquire about the alternative program, which is very encouraging.

My Work

I will continue to focus on instructional support through the walkthrough format next year. Walkthrough's were incredibly beneficial this year. I will continue to develop the tuition part of the alternative program. Work is currently being done to develop a student contract that will be approved by Dr. Erardi and Dr. Semmel to further increase student accountability and "buy in" at Alta with the specific goal of improving student attendance. Much of my work will be entrenched in the implementation of the new teacher evaluation policy and I will be helping with the evaluation process at Southington High School, as well. I will be working with Mr. Mark Hill, Alta Guidance Counselor, to further develop and define our transition program for seniors and create more work/internship opportunities for Alta students. Alta continues to be heavily involved with the community regarding community service. We will continue to work with United Way, Southington Social Services, Bread for Life, and the YMCA moving forward.

Frank Pepe Principal

Joseph A. DePaolo Middle School

Christopher J. Palmieri Assistant Principal 385 Pleasant Street Southington, CT 06489 Phone: (860) 628-3261 Fax: (860) 628-3403



Annual Report 2012-2013

Broad Based Enhancements:

Joseph A. DePaolo Middle School enjoyed another successful year. The Town of Southington stood tall for education by passing two referendums to facilitate renovation projects at both middle schools. The year was spent preparing for the summer remediation and construction. Packing and cleaning occurred after school hours so as to not disrupt any teaching and learning time. Plans were reviewed with staff over the course of the school year and weekly school building committee meetings kept all involved updated. The project is slated to be completed within two years.

Celebrations:

DePaolo's motto of "Catch Students Being Good" continued in a variety of forms. Student academic and behavioral achievement was celebrated throughout the school year. The following is a small sample of formal events and the respective number of students recognized.

- Honor Roll: There were 2,047 students recognized over the course of the first three semesters. Students were identified by high honors or honors dependent on the semester grading.
- Students of the Month: There were 120 students nominated over the course of 10 months.

 Students were nominated by teachers based on both academic achievement and citizenship.
- <u>Principal Bagel Breakfast</u>: Nine breakfasts were held over the course of the academic year.
 Students were invited to have bagels and juice while their nomination forms were read to the audience celebrating students for academic achievement, improvement and/or citizenship.
 There were 302 students in all who were honored.
- · Good News Cards: Over 339 students received "Good News" post cards from staff members.
- Gold and Platinum Reward Cards: There were 2,566 cards that were earned granting students special privileges in and out of school.
- <u>Eighth Grade Awards</u>: On June 4, 2013, 110 students were honored during an evening awards assembly.

Ongoing Work:

DePaolo's Continuous School Improvement Plan focused on data-driven differentiation. August workshop days were spent reviewing data from the year past to determine if teacher indicators were accurate. The data days also provided staff time to analyze their incoming classes of students and determine focus areas for goal setting. Staff goal setting revolved around targeted literacy and numeracy goals as well as Depth of Knowledge (DOK) work. The design of using student achievement data to drive instructional interventions was not new although the DOK work was. Staff spent a great deal of time researching the four different DOK levels and tracked their frequency on assessments and assignments. After formal observations, the reflection would focus on the DOK level of questioning within the assignment. As the year progressed, staff learned that their DOK level prompts were important, but not as important as the DOK level of the student answer. This is where the real work began to occur. Developing prompts and rubrics to guide student answers to be thorough and complete ended up being the most critical work of the year. This process has begun to change the manner in which teachers are examining and designing lessons and assessments that will continue next year as well.



John F. Kennedy Middle School

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Steven Madancy Principal Pam Aldî Assistant Principal

Annual Report 2012-2013

Broad Based Enhancements:

This year, John F. Kennedy Middle School students, parents, and staff endured a busy, yet, productive year. Student Advisory was rolled out with all staff members and students meeting three Wednesday's a month to develop relationships and work collaboratively on Student Success Planning (SSP) through the use of the Naviance program. Additionally, afterschool club opportunities were increased in order to maximize opportunities for students to be connected to the school with the addition of the Improv Club, Code Academy (a computer programming club) and a Mindcraft Club to bring the afterschool club total to 25. The administration, in partnership with staff, worked vigorously to increase communication with parents and the community through the use of the "Week in a Peek" tool in which all teams communicated weekly happenings with parents. The administration sent out a brief personalized eBlast every Friday as well to communicate with all families about current issues, topics, and happenings at Kennedy Middle School. Finally, all staff worked together during the latter part of the school year in preparation for the impending renovation.

Celebrations:

Kennedy Middle School continues to enjoy much success with our students academically and socially. In addition to our weekly "Caught Being Good" roll call, we embraced and brought the ABC (Asset Building Classroom) concepts along further with the regularly monthly meetings of our ABC team. This work resulted in the creation of several events that were successful with the highlighted events being the staff basketball game with 450 students in attendance, the "Bonding to School Day" with 120 students staying afterschool and enjoying various activities with staff, and a school-wide Zumba-thon to raise money and awareness of the needs of children admitted to the Hartford Children's Medical Center.

Additionally, the concept of the "Kennedy Cup" was introduced where homerooms, grade levels, and teams competed for the cup with the prize being the intangible reward of school pride. This internalized reward leads to increased student ownership and participation and greatly improved the camaraderie and culture within the building. This concept will be continued and built upon for the 2013-2014 school year.

Other highlights included the following:

- · Kennedy took 1st and 2nd Place, respectively, in the Town-wide Spelling Bee.
- Two Kennedy students won the state award for the Investwrite Stock Market Contest and were recognized for their outstanding work at a luncheon held at The Hartford.
- Three teams placed in the State Science Fair held at Quinnipiac University this year.
- Our Science Bowl team placed 4th respectively out of 27 teams statewide in our first ever attempt at the Science Bowl held at the University of Connecticut.

- Forty students participated in our first ever "STEM Academy" held afterschool over a
 period of three weeks with the end result of students learning about and designing their
 very own prosthetic limb.
- There were 97 students inducted into the National Junior Honor Society.
- There were 216 students recognized during grade level celebrations held monthly in the auditorium for achievements ranging from Academic Growth to Civic Excellence.
- In Grades 6-8, there were 94 students recognized on June 6, 2013 at our Evening Awards Celebration for achievement in all academic areas.
- An additional 60 students were recognized during the Daytime Awards ceremony for further excellence academically within subject areas and the unified arts.
- There were 108 students recognized over 10 months through our monthly Student of the Month celebrations and luncheons.

Ongoing Work:

J. F. Kennedy Middle School's Continuous Improvement Plans focuses on two areas: 1) Student mastery on high stakes state assessments and, 2) Improved alignment of instruction to the Common Core State Standards. In the area of student master, the School Performance Index (SPI) was dissected by staff and various Student Performance Indices were recorded for students considered priority (any student not meeting goal) and high priority (students on the threshold of going up or down a performance level; i.e., goal to proficient). As performance was tracked throughout the year, student needs were differentiated appropriately.

Relative to our work in aligning our instructional practices with the standards put forth in the Common Core, all teacher's in all content areas focused on the concept of Depth of Knowledge (DOK), which is basically the level of rigor required within the instruction and assessment that occurs daily that is necessary in order for students to meet or exceed these national standards. Staff met regularly, by grade level and department, to discuss, analyze, and design the tasks that were put in front of students within the culmination of their work; resulting in evidence and samples of student work shared by teachers at all end of year evaluation meetings.

Additionally, staff was reorganized for the 2013-2014 school year to balance and align the strengths of the teams to promote increased growth for students. Furthermore, there are ongoing conversations and work around our grading and operating practices in order to provide consistency and understanding of both.

School safety remains a top priority for all students and staff going forward in light of all the work that was done this year in order to improve upon school safety.



WALTER A. DERYNOSKI ELEMENTARY SCHOOL

Jan Verderame Principal 240 Main Street Southington, CT 06489 Telephone: 860-628-3290 Fax: 860-628-3381

Marilyn Kahl Assistant Principal

Annual Report 2012-2013

The 2012-2013 school year at Derynoski Elementary School was filled with learning and excitement! The Derynoski community continued our work with educating the "whole child" and put emphasis on teacher and student leadership throughout the year.

As we embraced our new goal to integrate the Common Core State Standards (CCSS) into our practice, staff completed a professional read, Pathways to the Common Core to collectively analyze the standards and practices. Faculty meetings throughout the year addressed this text as staff and administration dissected each chapter and assessed its alignment with our current practices and units of study. Each grade level completed professional development for both Math and Language Arts where the shifts in practice with the integration of the CCSS were addressed and implemented throughout the year. During SIP and grade level meetings, teachers targeted the development of Depth of Knowledge (DOK) questions with a focus on level three and four to promote application and critical thinking skills in their classroom lessons. This will continue to be highlighted next year with further focus on ensuring that our strategies and curriculum include the rigor needed to meet this next level of work.

Following the review of student achievement data, a structured data decision-making process for all grade levels was put in place and teams analyzed data and planned instruction to increase all students' academic performance. Along with this practice, a School Improvement Team met to review school and district data and determined trends and adjustments needed at each grade level to increase performance. This model led to the development of "literacy blocks" that incorporated an additional 30 minutes a day for six to eight week intervals. All students were provided instruction at their level including skill development and enrichment. The Kindergarten team at Derynoski led the district with their mid-year scores in reading this year. This was impressive and as colleagues learned of the Kindergarten team's success with this practice, they began their work to try to replicate it at their level. Although scheduling was a challenge, all teachers saw increased achievement and commented that this practice allowed them to target all students at their level with explicit instruction. This structure will be put in place next year and our learning community is anxious to see the results!

The goal to enhance our STEPS program with afterschool clubs came to fruition this year with a generous grant from the Calvanese Foundation. Through this \$3,300 grant, our school was able to provide 120 students with an afterschool program that offered bus transportation. Teachers, paraprofessionals and parents volunteered their time to this eight week program. The need for further afterschool opportunities was noted following an in-school STEPS survey completed by third, fourth and fifth graders that noted that only 67% of our students attended afterschool activities in the community. Post surveys this year indicated an increase from 67% to 90%. Next year, both fall and spring sessions will be offered. We also had another 60 students participate in a music club after school where they put on a production on "bullying." This production was put on DVD and shared with all elementary schools to support our work on bullying prevention in our district. Coach Nunes and other teachers also volunteered their time after school to offer three sessions of intramural sports that targeted over 120 students. Our goal was to touch as many

Superintendent's Annual Report 2012-2013 - Derynoski Elementary School

students as possible on a more "personal" level by sharing fun, non-academic experiences with them throughout the year. Through the support of the staff, we accomplished this goal.

Student leadership was also a focus this year with students spearheading community fundraisers both in our school and in the community. Students raised over \$5,000 for local charities. Through their work, they earned a star on our "Hero's" board. Student council and Student STEP leaders developed our school spirit days and supported our "building blocks of good character" all year through various activities. Our school newspaper, The Dragon's Tale, was facilitated by a community volunteer and staffed by fifth grade students. The students completed all work during recess and at home. This was a great success with six editions put out this year. Being on the newspaper staff, students learned leadership skills such as time management, organization and community involvement. Students interested in participating on the school newspaper had to fill out an application and essay. These students were then interviewed by the current newspaper staff. We have new staff in place for next year and are seeking a community volunteer.

The PTO continues to be a critical component of the Derynoski School community. This year, they continued their commitment to enhance the technology in each of the grade level classrooms by completing the purchase of SMARTBoards. This has enhanced our student engagement and provided a medium to access websites and information and share it out visually to the class. Next year, our goal is to place SMARTBoards in the special education and literacy rooms. The PTO has also continued their commitment to purchase books to enhance classroom libraries through their Scholastic Book Fairs. The PTO also realized their end of the year goal, which was to purchase a large projector for the auditorium with a cost of over \$6,000. With their consistent support through fundraising and donations, it will be purchased this summer and put up by our maintenance staff. This projector will allow families to have movie nights next year in the auditorium and also support our programs throughout the year.

Kindergarten:

The Kindergarten year seems to have flown by. We began the year assessing all of our students and assigning them to intervention groups. The results were very positive so we reassessed and reformed our groups. By the second round in November there were 38 children in guided reading groups. The January DRA scores were very impressive and slightly above the district. We were also very happy with our May scores. More students received a DRA Level 6 or more than any other year. The children were introduced to the math Common Core State Standards and most of them met the end of the year goal. Our work advanced professionally this year with many new initiatives that our school implemented with positive results.

Grade 1

This year, we implemented intervention groups among all five classrooms. We grouped the students according to their needs and each day the students left their rooms and joined their groups. It was a six week intervention block that was held daily for a half-hour. We tracked student progress and were pleased with the results. We are excited to start earlier next year. In addition, this year we all challenged our first graders to read 100 books from January to May. They had a paper link of 100 slips. The team was pleased that 56 students met the challenge. They were rewarded with a celebration!

We have all enjoyed our SMARTBoards and use them daily to enhance our instruction in all academic areas. Many of us have signed up for the summer training so that we can increase our

Superintendent's Annual Report 2012-2013 - Derynoski Elementary School

skills and become "experts" on the SMARTBoard. We continue to align our practices to the Common Core State Standards and will continue this focus next year.

Grade 2:

After reflecting on the past school year, the second grade team has continued successful implementation of the Readers and Writers Workshop models. There has been a focus on implementing the Common Core Standards into our daily instruction. The use of personal laptops, along with SMARTBoards and document cameras, were instrumental in developing and implementing lessons for instruction, seamless planning, effective and timely communication with peers and families. Technology also aided our data collection and tracking. We used this data weekly in our afterschool team meeting to differentiate and plan weekly class instruction as well as literacy intervention and boost groups.

Grade 3

This year, our team took on many new initiatives. To support student achievement in the area of reading, we became familiar with DOK level of questioning and implemented intervention blocks. In addition to supporting basic skill development, we also provided enrichment experience for highly capable readers that aligned with Common Core expectations. Common Core State Standards were woven into our current math curriculum. Lessons were created to integrate technology into both instruction and student practice. Throughout the year, grade level meeting time was devoted to the data decision process to provide appropriate instructional strategies and support students at all levels. We also designed an interdisciplinary unit based on the social studies curriculum that provided further opportunities to develop DOK level 3 and 4 activities and to promote higher-level thinking skills. Parent communication continued with newsletters, e-mails, and workshops.

Grade 4:

Aligning Readers and Writers Workshop to the Common Core State Standards was a major focus for this year. All levels of DOK questions were emphasized throughout each of the reading units of study. In addition, a yearlong series of reading interventions were developed to enhance our reading instruction. In writing, there was a particular focus on nonfiction and expository writing. Students also had to learn and develop their note taking skills. Throughout Readers and Writers Workshop, Literacy Specialists and tutors provided small group and individual support that enhanced student learning. In addition, explicit instruction in grammar was implemented to help students learn how to edit and revise their own work. In mathematics, the GWM pacing schedule was revised to more closely follow the Common Core as well as specific objectives within our School Improvement Plan. Students benefitted from the support of the math tutors. Students enjoyed a hands-on approach to science inquiry. All subject areas were enhanced with the use of the classroom SMARTBoards. Improved technology access such as Grolier and Brain Pop also improved lessons and student learning. Our existing Character Counts program was improved by incorporating the STEPS district-wide initiative. Our afterschool programs facilitated adult role models for students as they learned cooperative learning skills during fun activities.

Grade 5:

In reading and writing, we continue to implement a new curriculum that coincides with the Common Core State Standards. This included more nonfiction reading and researched-based writing. To support this, we piloted the "Bring Your Own Device" (BYOD) program. Students brought in Smartphones, Kindles, iPods, and tablets. We also used the MacBook Air laptops for research and publishing. We received support from the Literary Specialists and had additional

Superintendent's Annual Report 2012-2013 - Derynoski Elementary School

training from Columbia Teachers' College. We used grade level data to form intervention and enrichment groups that focused on a variety of reading strands and standards. As part of our professional development, we created DOK questions and learned about the new scoring rubrics. In addition, we incorporated the CBAS write Internet site to assist students in composing and editing their writing. In math, we implemented a new curriculum that coincides with the Common Core State Standards. Additional resources supplied by the math department were used to challenge our learners. We modified our science fair to include students and parents in an open house format. This format provided the opportunity for all students to share their projects. The developmental asset building blocks of the STEPS program could be seen throughout our classrooms, specifically through our Veterans' Program. Our Veterans' Program was implemented by our students and involved their family members. We invited local Veterans to discuss Veterans' Day and Memorial Day, and we sponsored clothing and supply drives for the State Veterans Home in Rocky Hill. Our students participated in numerous fundraising activities to support various charities and organizations throughout the community.



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Annual Report 2012-2013

School Accomplishments:

At Flanders Elementary, we are a diverse neighborhood school community with a strong connection to its parents and the general community. Our school mascot is the Flanders Falcon and our school slogan is "Soaring to New Heights." We continue to connect with the greater community by supporting Relay for Life, Community Soup Kitchens, YMCA Camp Sloper and Park and Recreation Programs. Our PTO supports the staff through fundraising to enhance our instructional and cultural initiatives. This year, their hard work supported the development of our dodge ball court, field trips, free family fun nights and our science lab. They also promote positive family activities such as Family Picnic, Family Bingo, Read Aloud Day, Winter Read across America Program, Ski Club, Drama Club, Scouts and Flanders Cares programs. This year, the PTO met their goal of having free family fun nights so that every family could attend and not worry about cost.

This academic school year, our Continuous School Improvement Plan worked on student achievement and teacher accountability in the following areas: Common Core State Standards (CCSS) in Numeracy and Literacy with a focus on reading comprehension for the whole school and one subgroup, School Safety/Climate, and School/Family Partnerships.

Key items and events that we are most proud of are:

- School and Home Connections via a Principal's Monthly Newsletter, Kindergarten Special
 Day Celebrations, Grade 1 First Fridays for Families, Grade 2 Poetry Night, Grade 2 Reader's Theater, Grade 3 Mystery Readers Program, Grade 3 Poetry Day, Grade 4 Reader's Theater Presentations, Grade 4 Writing Celebrations, Grade 5 Writing
 Celebrations, Grade 5 Science Fair Expo, Principal Coffees, and grade level information in
 monthly newsletters.
- Instructional focuses for 2012-2013 included, but are not limited to, the following: The
 Southington Public Schools Mission Statement, ABC School Asset Building strategies,
 exemplary classroom libraries, expanding our non-fiction collections, Writers Workshop,
 Readers Workshop, development of Depth of Knowledge (DOK) levels of questioning
 based on the new Bloom's Taxonomy, and "breaking out" and implementing the new
 Common Care State Standards in English Language Arts (ELA) and math.

Superintendent's Annual Report 2012-2013 - Flanders Elementary School

• Flanders served as a Columbia Readers Workshop lab school (year five) hosting training for teachers across the district in Grades 1-5. The Flanders Elementary School and district staff participated in Columbia workshops in writing and extending our work in non-fiction as required in the CCSS. Our Grade 4 team also served as hosts to Grade 4 teachers from Region 17 demonstrating the workshop model in action and then debriefing to answer questions. This district is just in the beginning implementation stages in the Columbia work. The work of our teachers and performance of our students, once again, brought acclaim to our school from the Columbia staff and staff from the district.

We are very proud of our SIP process at Flanders School. We are ready with our end of year data to begin work on our new SIP based on the new teacher evaluation plan and the state SPI data that will come out in the summer. Our work in student achievement for right now will focus on CCSS and reading comprehension. We plan to continue to enhance our strong school/family connections with a variety of initiatives such as Literacy Nights, Numeracy Nights, Instructional Celebrations, community service projects, parent involvement in our A.L.O.T./STEPS program and increased participation in PTO meetings.

Kindergarten: We met our goal set for this year of sending a greater number of students with exposure to vocabulary beyond the Kindergarten list. Achievement in this year is noted in our end of year data. We also began our retell work earlier. We hope to provide reading tutor (intervention) support earlier in the year for all students to achieve greater end of year reading levels.

<u>Grade 1</u>: We spent the year working to increase student achievement in reading through vocabulary development and fluency work. In writing, the teaching continues to focus on elaboration in writing, which has moved students to higher achievement. "First Fridays for Families" continues to be a parent favorite with significant parent participation.

Grade 2: The second grade at Flanders School has worked as a team to implement the Common Core State Standards (CCSS) in English Language Arts (ELA) and math. They have completed an analysis of levels of questioning to enhance student achievement in ELA and math, which will help them plan for next year. This year, they have focused on reading comprehension strategies of retelling, fluency and author's message. Instructional celebrations continue on a regular basis in this grade level.

<u>Grade 3</u>: We focused on literacy instruction with the support of Literacy Specialists, which also involved the implementation of the CCSS in ELA, a great deal of non-fiction reading and writing, and a focus on fine tuning interventions for struggling students. During the mystery story unit of instruction, parent "mystery readers" was a big hit with the students.

Grade 4: The focus was on the ELA in CCSS, particularly working with non-fiction materials and having students do research. The students participated in the Smarter Balanced Assessments this spring. Our Grade 4 team hosted teachers from Region 17 who were learning about Readers and Writers Workshop instruction. This team is leading the way in using technology to deliver content material and involve students in interactive practice.

Grade 5: The students have participated in a business building enterprise with the support of a Southington Education Foundation grant for the second year in a row. The students have grown in all content areas. Instructional celebrations such as the Social Studies Living Museum, Science Fair, and Young Author's programs drew in a majority of our fifth grade parents who all had very positive feedback about student achievement and success.



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Annual Report 2012-2013

School Accomplishments

Hatton School has a strong home/school partnership with a very active PTO. This year, in addition to fundraising to support cultural arts programs and field trips, the PTO sponsored many activities including two Book Fairs, Pasta Supper, Ice Cream Social, Bingo Night, Grade 5 Carnival, Field Day and the end of year Family Picnic. Parents and Grandparents also became literacy volunteers and worked with our primary students who needed daily fluency practice.

Many Hatton staff members participated in "Active Classroom" training this year. During a daylong workshop, teachers from Kindergarten to Grade 5 learned about activities that connect learning and motion in an effort to get children moving throughout the day.

The Hatton ABC Committee, comprised of teachers, students and parents, planned monthly activities to promote the 40 Developmental Assets. This year, we also held four Town Meetings to celebrate the positive assets.

Celebrations

Preschool:

- This year, the Preschool Program implemented the use of two family handouts, which were developed during professional development. The goals for these tools were multi-fold in order to increase family involvement in the preschool, to establish consistency in behavioral strategies between school and home, and to provide extra support to families involved in the preschool.
- · We instituted the second year of employing fifth grade students as mentors in the Special Olympics Young Athletes Program and invited parents to share in the medal ceremony, showcasing the events.
- We worked on aligning the State of Connecticut Preschool Benchmarks to the Common Core Curriculum and will be revising our report card within the alignment framework.

Kindergarten:

- The Kindergarten students learned many strategies that they were able to apply to the nightly reading assignment of "just right books."
- The Mother's Day Tea celebration this year included songs and student authors sharing their narrative writing pieces with their moms.
- In science, the students compared and contrasted goldfish and guppies as well as living and non-living things. They also watched the life cycle of a butterfly in each of the classrooms.
- The students had their first experience with public speaking as each child had a speaking part in the Flag Day program

Grade 1:

- Through the Readers and Writers Workshop instruction, students have experienced a range
 of strategies and styles. Students showed impressive success with the different topics in their
 language arts work including character study, non-fiction reading and book clubs.
- This year, the math team aligned the math units to the Common Core State Standards. The
 first grade team utilized the resources provided by the math team to best instruct our students
 to the new Common Core State Standards.
- In science, the children learned about animal life cycles by raising frogs, insects, and chickens. All three classes were able to incubate eggs and hatch chickens.

Grade 2:

- This year, we collaborated weekly as a team with the literacy specialist to preview units, incorporate Common Core State Standards, and create a variety of Depth of Knowledge (DOK) questions of various levels.
- Grade 2 attended Eli Whitney Museum in Hamden to complement our science unit on rocks.
 We made rock boxes and sorted various types of rocks that we learned about in the unit.
- To supplement our social studies unit on Southington and communities, we had our second
 production of "My Town, My World," with some changes. This year, rather than just the
 second grade team writing the script, we had students research Southington by talking to
 community members and using digital resources to come up with their own facts about
 Southington. Those facts became the students' lines in the play.

Grade 3:

- The third grade classes learned about the state of Connecticut and its resources. They
 enhanced this unit of study by taking a trip to the Old State House in Hartford.
- The students incorporated technology into all subject areas and made public service announcements, integrating the language arts and science curriculum.
- In writing, the students have worked to become confident writers and created and published both narrative and nonfiction writing pieces.

Grade 4:

- Students researched and composed biographies. They also presented their findings, in character, for their parents and classmates.
- Students attended a force and motion workshop at the Eli Whitney Museum where they each constructed and tested a catapult.
- Students ended the school year with a trip to the Connecticut Science Center where they
 could use hands-on methods to further study the various topics within our science
 curriculum.

Grade 5:

- All students learned how to respond to Depth of Knowledge questions aligned with the Common Core State Standards after listening to a read aloud or reading independently.
- Grade 5 students and parents produced a STEPS / ABC video focusing on youth as resources in the Hatton community.

Superintendent's Annual Report 2012-2013 - Hatton Elementary School

 The fifth grade visited the State Capitol, Legislative Building, and Supreme Court Building/ Museum. They were fortunate to have been given a tour of these buildings by Senator Joseph Markley and Representative Dave Zoni who also gave them so much information and allowed all students to ask questions. At the end of the trip, the students had a surprise visit from Governor Malloy.

Ongoing Work / School Improvement:

Collaboration was an important goal for the Hatton staff this year as we worked in grade level teams and vertical teams at our monthly meetings. We spent time learning more about the Common Core State Standards and its impact on teaching and learning. We addressed the goals and objectives of the School Improvement Plan at monthly meetings and during grade level common planning time. Next year, we will continue to closely monitor student progress, collect and analyze data and make instructional adjustments throughout the year as needed to ensure student success. We will also continue the work of aligning our curriculum with the Common Core State Standards and increasing the rigor in our classrooms. Staff will need ongoing professional development and support in English language acquisition (ELA) and mathematics to make this happen. Time will be allocated at monthly meetings to better understand the new teacher evaluation program as we begin year one of implementation. School safety will continue to be a primary focus.



ELIZABETH V. LUTZ PRINCIPAL

Urbin T. Kelley School

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Annual Report 2012-2013

School Accomplishments:

Kelley School has had a great year! We focused on the implementation of the Common Core State Standards (CCSS) in order to promote student achievement, along with a specific focus on Depth of Knowledge (DOK). These areas were determined as focal points after reviewing our data and looking at what needs to happen in order for our students to achieve. Teachers in all grades and all subject areas actively participated in the implementation of these objectives.

At Kelley, we are proud to say we educate the whole child. Our celebrations are academic, social and personal. We focused on the ABC (Asset Based Classrooms) program where students support the Kelley community and the Southington community. Students, parents and teachers were heavily involved in this initiative in order to improve assets in our children. We had many opportunities for children to help others through food drives, raising money for the Southington Education Foundation, visits to area facilities and participation in the St. Jude's fundraiser.

We have a very active PTO and welcome parents to work in partnership with our school. Some events that we held this year are: Family Picnic, Donuts for Dads, Muffins for Moms, bingo and book fairs. The PTO raised funds for classroom field trips and for cultural events. Our teachers attended PTO meetings monthly.

Celebrations:

Kindergarten:

This year, we are very proud of our DRA scores. Out of 50 students we only had six below grade level, 14 at grade level, and 30 above grade level. These scores are a reflection of our hard work in Readers and Writers Workshop. We created lessons and resources to support the CCSS. In math, most students achieved mastery in all areas. We challenged and supported each student throughout the year with materials that we created. These materials reflected higher level DOK questions. We are also proud of our multiple celebrations that we held this year. Students participated in an October Song Fest where they sang songs and read poems. We also had a Reader's Theater and writing celebration. Students read from a script and used character's voices. They also shared their writing with their families. Our final celebration will be a graduation to celebrate the accomplishments of all students.

Grade 1:

We worked as a team to develop four DOK questions using Kevin Henkes' books. We incorporated DOK questions throughout the curriculum. We attended a full professional development day on Math. A new unit on chick development was added to our science curriculum. We held a Mother's Day program and participated in an all-day Writing Celebration. We also held a celebration to honor our retiring principal, Mrs. Lutz.

Grade 2:

At the beginning of the year, we were given one-day of professional development introducing us to DOK questioning. We modeled these types of questions pertaining to the CCSS during our Read Aloud throughout the year. Children gradually were exposed to the different levels of questioning both orally and through written work. We began with DOK one and two questions and worked up to levels three and four. The students were stronger with answering and understanding levels one and two independently. Levels three and four were scaffolded for them. This allowed them to have a better understanding of how to answer these questions. At the end of April, we were given additional professional development on DOK questions. This furthered our understanding of DOK and CCSS.

Grade 3:

Our celebrations included Bio-Bottles and Young Author's. We have practiced DOK level four questions by having students compare and contrast two articles. Our mystery unit ended with persuasive writing. Students researched the Northeast and they are currently working to complete an iMovie. In math, teaching conceptually was emphasized, as well as math language.

Grade 4:

We integrated DOK questions of various levels into the curriculum. Students participated in several academic celebrations dealing with writing and social studies. Field trips included Mystic Aquarium and two visits to Camp Sloper. A shift was begun in math, writing, and reading towards the CCSS. New concepts were taught. Students were introduced to the CBAS (Connecticut Benchmark Assessment System), which a computer based writing program and had opportunities to draft and revise pieces of writing as well as select activities to individualize instruction.

Grade 5:

We have focused on the implementation of the CCSS, with emphasis on Depth of Knowledge (DOK) across all curriculum areas. We focused on developing students' higher level thinking skills to respond to various levels of questioning. In writing, we began using the continuum to score various genres of writing. In addition, as a grade level, we participated in a professional book club using "Pathways to the Common Core." We also used DOK questioning in math to help students develop reasoning skills. This year, we attended the play "Annie" at J. F. Kennedy Middle School, several cultural arts programs at Kelley School, and visited Old Sturbridge Village to support Social Studies content learning. We also attended the STEPS Asset Building Day at Sloper Pond for middle school, and had academic celebrations throughout the school year.

Ongoing Work/School Improvement Plan:

All students at Kelley School were active participants in lessons to foster their academic, social and personal development. We had a very successful year with the implementation of our School Improvement Plan.

Staff and students at all grade levels focused on student achievement in reading, writing and math. We met throughout the year to analyze data, review student work, and improve instruction. We expected students to respond to higher level questions and to think deeper about the work.

Superintendent's Annual Report - 2012-2013 - U. T. Kelley Elementary School

Next year, we will continue to target areas in reading, writing and math that are weak. We will review all data in August in order to help us target specific areas. We will incorporate the Common Core standards into our work. We will also continue to focus our efforts in making sure that the individual needs of each Kelley student are met.

Our focus on the district mission will continue to guide us in our work at U. T. Kelley Elementary School.

TEAM: "Together Everyone Achieves More"



Plantsville Elementary School

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Annual Report 2012-2013

School Accomplishments:

Plantsville School continues to grow as a school community with children coming from various parts of the country and with our participation in the Open Choice Program.

The staff continued working with our mutually revised Continuous Improvement Plans. Literacy and numeracy goals are directly related to Connecticut Mastery Test objectives as well as district benchmarks. Meetings on student data from the previous years were held and teachers aligned their instructional goals based on the results of that data and our plans. The teachers use differentiated instruction based on student need as they see it developing in their instructional setting. Both Writers and Readers Workshops are fully implemented in all classrooms, as all teachers are now fully trained in both models. Writing skills are emphasized across subject areas, as children write in all classes every day. Small flexible groups within the math classrooms are based on student need within strands. Areas of weakness are addressed by our literacy specialist, special educators, and literacy and math tutors. Teachers and students have become comfortable using our technology on a daily basis as our facility is full of diverse technology. Teachers, paraprofessionals and students have used our interactive SMARTBoards, document cameras, and computer technology in all teaching areas, including our library/media center and adjacent lab. It is also not at all unusual to see children using the computer cart on wheels in the classrooms and in the halls.

The Plantsville faculty demonstrated a strong commitment to our academic programs. Teachers continued to attend professional development on Columbia's Reading Workshop both in-district and at Columbia. Math workshops are also attended as we go forward with the common core in these areas. Several teachers continue their education with college courses; many have requested to attend professional development opportunities outside of those offered by the district. Afterward, they share important information and technique with staff. Our staff also gives back professionally serving as cooperating teachers for young student teachers and as TEAM mentors for new teachers.

We are proud of our music, art, and physical education programs. The school held two instrumental and two vocal concerts. Physical education classes integrated literacy and numeracy goals and science and social studies objectives with a variety of unique centers. Teachers integrate their teaching on nonfiction with social studies and science.

Superintendent's Annual Report - 2012-2013 - Plantsville Elementary School

Plantsville School is fortunate to have a strong and supportive PTO. Along with our cultural programs, the PTO is active in many areas such as sponsoring two book fairs, an ice cream social, and funding our Field Day and class field trips where real life experiences are provided outside of the classroom. PTO members also dedicate their time as volunteers in the classrooms. With our partnership with Calendar House, Plantsville students have continued their outreach to older adults in the community. We were part of the district Relay for Life team again as well as many other charitable contributions for community needs.

Student Achievements:

Kindergarten: Our half-day Kindergarten students experience a balanced program of literacy and numeracy. The highlight of their social studies curriculum was a visit to the local Fire House where they saw firsthand what these community members do for them. Science and literacy were supported by a trip to Indian Rock. Writing has shown growth throughout the year with their stories having more detail.

Grade 1: The first grade literacy program is highlighted in the spring by their participation in our school-wide Young Authors' Celebration. Family members are invited and each student read a sample of their writing. Theme days focusing on winter holidays, Apple Day, and Thanksgiving integrate social studies, math, language arts, and science through various center activities. There is an international flair in Grade 1 with a variety of cultural events. The science curriculum was also enhanced by a visit to the Beardsley Zoo and a presentation by a local dentist.

<u>Grade 2</u>: The science curriculum in Grade 2 was supported by a trip to Nature's Art in Montville, Connecticut and by guest speakers. The children learned firsthand about local history with a visit from the director of the Barnes Museum. The year ended with Beach Day, which was an integration of all second grade curricular work around a common, festive theme.

<u>Grade 3</u>: Individual pieces of literature were published and shared with peers. Students participated in book clubs, created maps of Connecticut, participated in countless hands-on science experiments, created timelines, kept journals, and worked through many math processes, reaching the abstract stage for many topics. They also became active recyclers after the presentation at the Science Center.

Grade 4: There were monthly celebrations in reading and writing through Writers Workshop. Best writing was shared with peers and conversations about best books were held. The children's radio station integrated social studies regions and literacy as news and sports events were announced, weather reports given, and editorials showed students' skill at inference. A trip to the Eli Whitney Museum highlighted the science curriculum where they created their own simple and compound machines. Technology took on new meaning for fourth graders as they created a PowerPoint presentation on different states.

Grade 5: Readers Workshop is a way of life in Grade 5. Grand conversations were held about literature, writing was published, and book clubs were held. Every Friday, a mystery reader shared his or her favorite book with the class. The Science Fair showed students testing a hypothesis through experimentation and coming to valid conclusions. The trip to Sturbridge Village gave the class a real life look at early American life. Visiting The Summit several times created a partnership with our neighbors.

Superintendent's Annual Report - 2012-2013 - Plantsville Elementary School

Ongoing Work:

Teachers and administration will continue to use data-driven decision-making when deciding what the best instruction for each child is. As a faculty, we will study our Continuous Improvement Plan and revise our objectives to not only include those areas of need seen in Connecticut Mastery Testing, but also those of our district assessments and daily student work. Teacher goals will be based on this analysis. We will continue our professional development in the common core that has already begun to drive our instruction. The expansion of leveled classroom libraries will continue, especially in the area of nonfiction. We will continue our work as an inclusive setting so that every child is in his or her least restrictive environment. We will strive to become even more technologically literate, updating web pages and using technology, when appropriate, to enhance student learning.



Jim Quinn Principal

SOUTH END ELEMENTARY SCHOOL

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Annual Report 2012-2013

School Accomplishments:

South End Elementary School nurtures the whole child and engages the support of families and the community as we work with our students. Our first school-wide Young Authors' celebration saw more than 80 family members turn out to celebrate their children's writing. Our Parent Teacher Organization (PTO) remains a vital thread in the fabric of our school community. Parent volunteers enriched our offerings by bringing in afterschool activities such as our Brownie troops, Valentin's Karate, Zumba, ice cream social, spring picnic, and monthly movie nights. They coordinated the musical production "Alice in Wonderland, Jr." The PTO's fundraising efforts allowed all students to enjoy several cultural arts programs and busing for field trips.

Southington's Veterans are also becoming increasingly involved at South End. This year, we had servicemen visit on Veterans' Day to teach the students about their experiences serving our country. On Flag Day, we invited seven members of the American Legion to attend a special observance honoring our nation's star-spangled banner. In a very moving ceremony, the Veterans presented our school with a flag at the end of the assembly.

This year, we continue to be an Open Choice school welcoming 16 children as part of our student body. We further our character-building lessons by participating in school-wide activities connected to the STEPS program, our Asset Building Classrooms and accepting "Rachel's Challenge" to promote kindness in our community. Furthering the promotion of kindness in our community, we had nearly 20 students participate in singing "What a Wonderful World" and planting a butterfly bush as part of the "Because of 26" event.

Celebrations:

Extended Day Kindergarten:

Learning stations were an integral part of the Extended-Day Kindergarten program this year.
 Students spent one hour in each session daily rotating through the stations where they received direct instruction from the teacher, the paraprofessional, the literacy tutor and working on literacy-enhancing software programs.

Kindergarten:

- We started the year off with a very successful "Popsicles in the Park" get-together for students and families to meet prior to the beginning of school.
- Students spent much of their time immersed in science. They experimented with sinking
 and floating objects; they turned liquids into solids and back again; they learned the life
 cycle of butterflies; they compared and contrasted guppies and goldfish; and they
 experimented with popcorn to see which popped best frozen kernels, baked kernels or
 kernels soaked in water.

Superintendent's Annual Report - 2012-2013 - South End Elementary School

Grade 1:

- First graders did author and character studies that culminated in a field trip to see a live theater performance.
- The children's literature classic, <u>The Polar Express</u>, was brought to life for them through special activities in December.
- Students studied animals and their life cycles, which concluded with a trip to the Hungerford Nature Center and a live animal demonstration.

Grade 2:

- The children had their annual trip to Nature's Art where they have the chance to learn about the classification of rocks and minerals as well as the rock cycle.
- Teachers participated in a coaching model with the literacy specialist. They focused on new units of writing and their alignment with the Common Core.

Grade 3:

- Students hosted three writing celebrations this year: An "Expert Showcase" nonfiction
 writing celebration in November; a pizza party to share their persuasive writing in April;
 and their "Poetry Café" in June.
- This year, the students attended two field trips: 1) Harriet Beecher Stowe and Mark Twain Houses and, 2) Trash Museum.
- The annual Alex's Lemonade Stand raised over \$350 to support research for treatments for childhood cancers.

Grade 4:

- Many of our fourth-grade students initiated fundraising projects to benefit a variety of charitable organizations including the Humane Society and Easter Seals.
- Our students participated in a field trip to the Eli Whitney Museum where they spent the day doing hands-on science activities.

Grade 5:

- The students were our STEPS Ambassadors this year and participated in the Asset Building Day at Camp Sloper for incoming sixth graders. They gave back to our school and the community in a variety of ways this year:
- Students earned money and bought Christmas gifts for families in need.
- Our chorus sang at Mulberry Gardens for the residents in December and in May.
- Students partnered with children in Grade 2 to help edit and revise their writing with them.

Ongoing Work/School Improvement:

As we move into next year, our school will continue the important work we began this year to implement the Common Core State Standards. As part of this transition, teachers worked to create questions and tasks that would increase students' depth of knowledge, which will be a continued focus next year. We will also continue our ongoing efforts to maintain the highest level of safety for our students and staff. Perhaps the greatest school improvement efforts we will make next year will be in launching our Full-Day Kindergarten Program. Our school is ready to fully undertake this outstanding opportunity to provide the richest experience possible to our youngest learners.



William M. Strong Elementary School
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Annual Report 2012-2013

School Accomplishments:

The Strong School staff implemented the school's Continuous Improvement Plan by improving student performance in English Language Arts (ELA) and mathematics through the incorporation of the Common Core State Standards (CCSS). The staff worked on the CCSS and Depth of Knowledge (DOK) questions during Staff/SIP/Grade Level Meetings. The staff read the book, Pathways to the Common Core, and viewed the video, Connecticut's Vision of Implementing the CCSS, by Dr. Sandra Alberti. Teachers researched text sets including videos on the same topic and created questions that were DOK Levels 3 and 4 in their lessons and performance tasks. Teachers instructed their students on decoding skills, fluency, building vocabulary and comprehension using more difficult questions. All students were immersed in reading various nonfiction texts using nonfiction text features and were taught note-taking skills to obtain important information. Students were instructed to highlight important information and answer questions using evidence from the text. In writing, the staff focused on having students write more literary, informational, and persuasive essays. Teachers instructed their students on writing a cohesive essay using the pillar outline. Teachers were given the CBAS Writing Assessment to use with their students. Students were directed to write online and this program evaluated their essays in regard to organization, word choice, elaboration, sentence structure, grammar, and mechanics. Students enjoyed this program and desired to improve their scores. They reviewed the online lessons on their weakest area and revised their essay. Students were pleased when their scores increased.

In mathematics, teachers continued to use the Growing With Mathematics Program. The Math/Science Coordinator supplemented this program and held workshops for teachers demonstrating the new way of teaching math. Teachers were eager to learn how to teach base ten notations, partial products and quotients, using fractions and decimals to plot lines, and the understanding and creating of more expansive equations. Teachers changed their morning math work to incorporate the new CCSS and utilized the content areas to teach the writing of informative essays and persuasive essays in social studies. Researching and synthesizing the material read broadened the students' knowledge base. In technology, the SMARTBoard was used continuously to present various lessons. The library media specialist worked with each grade level on learning keyboarding. She provided four lessons in the month of October on setting each student up in the Type To Learn Program and teaching them how to work their way through the program. Afterwards, she worked with them once a month in keyboarding and teachers continued the keyboarding practice in the classrooms. From February to April, Strong School was chosen to test fifth grade with the Scientific Smarter Balanced Assessment and third and fourth grade with the CCSS Aligned Practice Assessment. Grade 4 took the National Assessment of Educational Progress.

For the second year, staff implemented the Asset Building Classrooms Program (ABC). The committee planned the program for each month, explained the "Asset of the Month" and had

Superintendent's Annual Report 2012-2013 - William M. Strong Elementary School

students do an activity focusing on the asset. Students earned "Blue Tickets" for working on the asset and winners had their pictures taken for the newsletter and received a stuffed dolphin, the mascot. The Wee Deliver Program encouraged students to write letters. Strong School would like to thank the Cub Scouts, Brownies, and their leaders for making and painting the new mailboxes and Home Depot for the supplies. As a result, numerous letters were written. Students (Grades 3-5) were given an ABC survey and results were shared with parents and staff. The Asset Building Classrooms Program proved to be a great program for students.

Due to the unfortunate event in Sandy Hook, the staff focused a lot of attention on security. Classroom doors were kept in a locked position and all exterior doors were locked. Staff and students practiced lockdowns in the classrooms, in the cafeteria, and on the playground. This year, the School Climate Committee was created. The members worked on improving student behavior. The committee changed the procedure for dismissal, tackled behavior in the cafeteria and on the playground, and developed a short set of rules.

Strong School had two administrative interns this year. Staff presented a Math and Reading Night for first grade parents and the math coordinator presented a math workshop to all grade level parents. The staff presented a Breakfast Program for our Veterans' near Veterans' Day. Each grade level participated by giving a specific presentation and students were also given lessons on the meaning of Veterans' Day. This year, Strong School collected money and food for various needs. We collected for the Sandy Hook tragedy, the Mill Foundation For Kids, the victims of the Hurricane Sandy, Strong Cares, Bread for Life, and other organizations. In addition to field trips/cultural arts programs, students participated in the Summer Reading Celebration, Career Day, Read Aloud Day, Junior Achievement Program, Grandparents Breakfast, Celebration of Writing, Field Day, Flag Day, Earth Day, Band/ Orchestra/Choral Concerts, Young Authors' Program, Fifth Grade Recognition Day, End of the Year Kindergarten Program, etc. Students received many opportunities to broaden experiences.

Students' Achievements:

Kindergarten:

- The students have been developing strategies to read "just right" books and brought these books home to practice fluency.
- In science, students compared and contrasted goldfish and guppies, and living and non-living
 things. They observed the life cycle of a butterfly by watching the caterpillars grow, molt,
 and change into a pupa, then a butterfly.
- The students have written observations like scientists, "how to" books, and small moment stories.
- Learned about fire safety in the home and community from the local fire department.

Grade 1:

- Viewed the play, Click Clack Moo, at Lyman Auditorium for enrichment.
- Participated in inquiry-based activities involving the life cycle of chickens, frogs, butterflies and mealworms.
- Promoted home/school reading partnership through reading logs and decoding tool box.
- Built bridges between home/school through a Family Literacy Night and Math Night.
- Continued a community partnership in literacy with the Southington Rotary Club.
- · Studied different family traditions and created a Family Traditions Cookbook.
- Compared and contrasted holiday cultures around the world.

Superintendent's Annual Report 2012-2013 - William M. Strong Elementary School

Grade 2:

- The students participated in a presentation on China's traditions/ culture/ celebrations
 presented by a parent and presented what they learned in morning announcements.
- The students explored a variety of nonfiction topics to become experts, wrote books and created posters about their topics to teach others.
- · Complemented the FOSS Plants Unit with a field trip to Roaring Brook Nature Center.
- Students learned the history of the town of Southington from Mrs. Secondo of the Barnes Museum and from a presentation from Mr. Secondo from the Chamber of Commerce.
- · Participated in safety program on "Stranger Danger" and "Bike Safety".
- · The students adopted a troop in Afghanistan and sent care packages and letters.
- The students maintained a partnership with The Mill Foundation For Kids.

Grade 3:

- Created attractive Connecticut brochures after researching the state's history, geography, and economy.
- · Created bio-bottles representing famous citizens from Connecticut Nutmeggers.
- · Explored iMovie to develop presentations after researching states in the northeast region
- · Focused on Brazil to enrich students' understanding of other cultures.
- Southington Mountain Bike Search and Rescue, an associate of CERT, presented to the students and students donated non-perishable food items to Bread for Life.
- Indian Rock taught students how they could help the environment.
- · Learned about conservation and how to reduce, reuse, and recycle.
- Implemented a School Safety Patrol to ensure the safety of all students at Strong School.
- · Wrote persuasive reviews and distributed them to Connecticut businesses.

Grade 4:

- Created PowerPoint presentations to explain regions of the United States.
- · Focused on characters, biographies, and nonfiction themes.
- · Addressed electrical safety through a lecture from CL&P.
- Created a short comic strip based on a life of a famous person.
- Attended Camp Sloper science field trips to learn about habitat/ecosystems.
- Developed a partnership with Southington Community Services to hold a cereal drive.
- Honored Veterans on Veterans' Day by creating poems and posters to depict each war.
- Held a poetry day in which the students read their published poems and a famous poem.

Grade 5:

- Problem-solving is the key to our math program. Students think, speak, and write mathematically as they apply knowledge and skills in meaningful activities.
- Participated in hands-on investigations following the Scientific Method and completed a Science Fair Project applying skills and concepts learned.
- Students were involved in virtual field trips, interactive activities, and historical debates.
- Read <u>A Dog's Life</u>, learned the purpose of the Southington Animal Rescue, made gournet
 dog bones, and sold them to raise money for the Dog Pound and visited the Dog Pound.
- Went on a field trip to Old Sturbridge Village.
- Read Wonder by R.J. Palacio, learned the importance of acceptance and empathy, and wrote
 precepts to inspire each other.
- At the Grade 5 Asset Building Day (STEPS) at Camp Sloper, students met fifth graders from other schools and participated in workshops to prepare them for middle school.



REUBEN E. THALBERG SCHOOL

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MEGAN BENNETT PRINCIPAL

Annual Report 2012-2013

Introduction:

Thalberg School is a Kindergarten through Grade 5 school housing 430 students. The staff is a high achieving group of professionals. The professional development for the staff focused around the Common Core State Standards, Data Driven Decision Making, Intervention Strategies and SRBI. Students have participated in monthly Asset Building Pep Rallies, monthly Character Counts Breakfasts, Smart Kids At Thalberg Elementary (SKATE) enrichment activities, patriotic celebrations with Veterans (Veterans' Day and Flag Day), weekly garden club experiences with Orchard Valley Garden Club, quarterly cooking classes, monthly banking partnerships, weekly Book Buddies and a number of other experiences to promote community connections as well as developing strong character. Students, staff, and community came together to make Thalberg School a safe, healthy and dynamic place to learn.

Technology:

- All of our classrooms utilized the SMART Board technology in their daily lessons.
 Through the efforts of the prior PTO and Beecher LaJoie (retired principal), Thalberg School has a document camera and SMARTBoard in all of the classes. This year, the staff was able to tap into the resources the technology afforded us within the classroom.
- Grades 3-5 will pilot iPad mini technology in order to promote the additional function of the connection between the iPad and the SMARTBoard. The iPad minis will allow remote access to the SMARTBoards.

Interventions:

- Our literacy support was reduced further as the literacy specialist was reduced from 1.3 to
 1.0 in April 2013. Support was provided to increase the tutoring support by 0.4. The
 additional tutoring support did help in continuing services to our students, but did not allow
 for the coaching support for the staff.
- The math tutors started at the end of January. Thalberg School had 7.5 hours of math tutoring support weekly. Additional support would be beneficial in this area.
- Training was provided for the SRBI Tiered Intervention Model of support during SIP after school meetings. The team shifted from the EIP terminology to the SRBI and provided the structure for the support process.
- Connecticut Mastery Test groupings helped teachers target skills during the weeks prior to
 the administration of the Connecticut Mastery Testing. These groups helped the teacher
 target areas not covered as the focus shifted to the Common Core State Standards.
- Grade 5 offered lunch club support. Students were able to come in to receive additional supports prior to testing as well as after difficult concepts were introduced.
- Grade 4 offered after school support and enrichment opportunities in the areas of
 mathematics and literacy. Students were able to explore books and have conversations and
 learning opportunities connected to a specific text.
- Data Driven Decision Making teams were held at the grade levels during the common planning time as well as during the Grade Level Team Meetings held monthly.

Superintendent's Annual Report 2012-2013 - Reuben E. Thalberg School

Contributing to our Community:

- Events were held to connect the school to the community. The following events were attended by the community as well as representatives joining our festivities: Grandparents/ Special Friends Day, Dr. Seuss Day, United Way Readers, Young Author's, and Activate Southington.
- Donations were made to the following: Relay for Life by the Thalberg Cares Committee in the amount of \$900, Martin Richard Library, Bread For Life, Red Cross (Hurricane Sandy Relief), Sandy Hook Bracelets, St. Jude's Mathathon raised \$2,800, Clothing Drives, the Jimmy Fund, and Stop and Shop Gift Cards for Local Needy Families.
- School/Business Partnerships: The school received one grant from the Southington Education Foundation, Orchard Valley Garden Club (Winter Planting Box), "Free Money" from Price Chopper, Stop & Shop, Shop Rite, and Target, TD Bank Monthly Banking, Oak Hill School, and Donor's Choose (Headphone sets & Document scanner).
- Cultural Arts by the PTO: Anti-Bullying Laser Light Show, History of Jazz Music, Rainforest Animals/Conservation
- School Based Experiences: Recycling Program, Conservation, Mount Everest Summit Climber, Author Visit, and ABC Pep Rallies.

These partnerships and community connections allowed the staff and students the opportunity to connect learning in a very meaningful way to bring the classroom teachings to the world around them. Our connection to the community has been mutually beneficial.

School Wide Accomplishments:

This year, the staff focused on learning the components of the Common Core State Standards (CCSS) expectations for learning. The staff was able to participate in the curriculum development under the direction of the literacy and mathematics coordinators for the district. The staff was able to translate their curriculum learning into instructional chances and changes. The staff did a jig-saw learning of the book <u>Pathways to Common Core</u>, which allowed them to connect to their learning as well as stretching their comfort to teach others. During staff meetings, the teachers were able to develop and discuss Depth of Knowledge questions using the book Out of My Mind.

Teachers continued with the Readers Workshop model of instruction for reading. This vehicle of instruction allowed for the CCSS focus during the reading time across the school. The classroom libraries were expanded with Board and PTO dollars. The Writers Workshop also continued to be implemented and refined. Mathematics changed the pacing guide and the delivery of the math lessons from the Growing with Mathematics program. The shift in the district assessments towards the CCSS made historical data trends difficult to respond to as a school.

Staff was able to collaborate around data and determine the next steps for teaching. The data was a little new to the teachers as their objectives and expectations had changed to reflect the new standards for the students. The staff was able to discuss philosophy around the new standards as well as attempt new instructional practices. There were points during the school year in which the CCSS was difficult and felt disjointed, but the teachers were able to stay true to the Depth of Knowledge questioning techniques. When the focus came off of the Connecticut Mastery Testing, the teachers took risks in chance. There was a sense of uncertainty as the time of the CMTs came closer. The reward was teachers noting, even without the focus on the CMTs, the higher-level thinking that resulted in better-prepared students.

Superintendent's Annual Report 2012-2013 - Reuben E. Thalberg School

The Parent Teacher Organization (PTO) was a partner in success this year. There was a strong push to include parents into our school-wide activities. The PTO allowed for clubs such as the Ski Club, Bowling Club and other activities to thrive this year. The PTO funded our field trip opportunities and provided the resources to support the learning experience for students. Through past PTO fundraising, technology was able to be a valuable resource in the classroom. The PTO was able to provide family events that brought families together as well as connecting the Thalberg community. They provided opportunities for students' talents to be showcased and supported. The PTO also garnered donations and support for the nonfiction books to be brought into the grade levels that were not funded by literacy monies due to cutbacks. The Thalberg community joins together to make sure the students have all the tools necessary to be successful students and contributors to their community and society.

Grade levels each created academic opportunities for their students this year.

Kindergarten:

- Students worked to reach the grade level DRA 4. Students were able to use the classroom library books and the conferencing in order to progress into developing readers.
- The mathematics focus shifted from the traditional patterns towards understanding numbers.
 There was significant focus provided on the "teen" numbers.
- Mother's Day tradition was continued to the delight of the parents. Students celebrated their caretakers through song and treats.
- The field trip to Hungerford allowed the students to explore farms and animals from their science learning.
- The Kindergarten team was able to collaborate to deliver the pep rally for the whole school
 on "Parents as Role Models" as the Asset Building Characteristic.

Grade 1:

- A proud moment for the first grade team was their "Souper Bowl" Pep Rally in which they
 collected 400 cans of food to give to the Bread for Life.
- Students were able to produce reflections through their journal writing. This allowed the students to tap into the Depth of Knowledge (DOK) levels of thinking.
- In mathematics, the students focused on understanding the number system and the basic facts. Students demonstrated fluency in their ability to relate numbers.
- A highlight of the year was again the arrival of the chicks. The hatching and the
 development of the chicks brought the science unit on development into view for all
 students to learn and connect.
- The first grade team was a high functioning team who brought fun and joy to learning this
 year.

Grade 2:

- Students progressed through the development of oral retell into written articulation of thoughts. Students were able to meet the challenge of the written response on the DRA measure of learning.
- Lessons were developed on the SMARTBoard and the comfort with the technology increased and became the primary vehicle for delivering instruction.
- Writing emphasized on narrative writing. The students were able to work with rubrics and develop their mechanics through the Writers Workshop model.
- In science, students focused on healthy bodies and ways to promote healthy living.

Superintendent's Annual Report 2012-2013 - Reuben E. Thalberg School

 Grade 2 students were proud to present their "Cultural Competence" asset to the school at the Pep Rally. Teachers shared bilingual abilities of fellow students for children to embrace and celebrate differences.

Grade 3:

- Students shifted into more nonfiction reading and writing this year as the CCSS was the focus for curriculum.
- In writing, there were a variety of writing pieces the students were able to explore. The students attempted argumentative essays as well as the traditional narrative writing pieces of the past.
- The social studies unit allowed the students to focus on Connecticut and learn about the state and the history. This culminated in the field trip to the State Capitol.
- Students were able to produce research projects that reflected the various curricular foci. As students were able to share their learning from their web-based research.
- In mathematics, students were able to challenge themselves with applications rather than
 just skills in isolation. With the help of parent volunteers, students were able to practice
 math facts and gain confidence to attempt more challenging problems.

Grade 4:

- Students were able to participate in afterschool support and enrichment clubs in both mathematics and reading.
- Parents were encouraged to participate in the students Book Club of <u>Lemonade Wars</u> in
 which the parents joined the staff for an evening of book conversation with their children
 and others in the class.
- Poetry Reading in the garden was another tradition that brought parents and students together to celebrate learning.
- Mathematics focused on fractions and partial numbers. Students were challenged with understanding fractional computation and application during lessons.

Grade 5:

- Students were able to channel the writing assignments to explore complex social issues and developing a sense of understanding around social relations.
- Nonfiction reading was the focus for reading. Students were encouraged to explore other genres around their areas of interest.
- In mathematics, students spend a large amount of time with fractions and decimals.
 Students became proficient in their ability to utilize partial numbers and conceptualize number relationships with fractions and decimals.
- Field trips this year brought to life the solar system, history, character building and appreciation of the arts. Students were able to visit the planetarium, Sturbridge Village, drama productions and Slopers.
- The SMARTBoard continued to be an integral part of the daily instruction.

ELECTION DEPARTMENT

The Election Department is responsible, under the Office of the Secretary of the State, to register voters, maintain all voter records, and conduct all elections, primaries and referenda under federal, state and local regulations. It is also mandated that our office yearly hold a canvass of voters to make certain our voting list is up to date and accurate. We annually do this in conjunction with the US Postal Service National Change of Address service, which notifies us of those voters who have filed address changes with the Post Office since the past year. The motor vehicles department also keeps us advised of changes of address during the year. This service is most helpful in keeping our records current.

This year we have been authorized to check the addresses of all voters who have not voted in several years to make certain they are still residents and that we have proper information for them on our records. In addition, to our normal canvass activity we included almost 3,000 registered voters. We got a response of approximately 80% of the letters sent including post office response where the voter was not at the address we used. We added about 2,000 voters to our inactive list as they were not located.

In the past we have held mock elections with such subjects as naming our national bird (Derynoski School) and retaining the middle school honor society (DePaolo Middle School) as well as a mock Presidential Election (Southington High School). This year (2012) we held a mock Presidential Election at Southington High School in conjunction with our mandated voter making session. We look forward to holding more of these mock elections for young people as they are always very excited to get an opportunity to campaign and vote. We hope this establishes a future pattern of voter participation.

The 2012 election again featured our new voting technology. We will be using scanner type voting tabulators and only require one per polling place. Voters take a paper ballot into a privacy booth or table and vote for their candidates by filling in the oval in the square having the candidate's name. This is much the same as an SAT test or a lottery ticket. The voter will then put the ballot into the scanning tabulator and they will be finished voting. It is an exciting technology mandated by the Federal Government under the Help America Vote Act of 2002. We believe voters will continue to find it easier and quicker than the previous lever machines. It will allow us more flexibility to bring the machines to senior centers, schools and the library for demonstrations.

In addition to the 2006 election where 17,100 voters voted on 34,200 ballots (ballot was 2 pages) and the 2007 election where we had 8500 voters using a two sided ballot, we have held various referenda and primaries and the results were very successful. We had over 22 thousand voters vote in the 2008 Presidential Election. Except for minor morning delays because of a large early turnout the day went very smoothly. After a very short learning curve the voters are taking to the

new procedure with enthusiasm. The equipment worked without problems and voters appeared to be pleased with the new process.

One handicap accessible machine per polling place was in place for both the Presidential Preference Primary in February of 2012 and was used in the Presidential Election in November of 2012. We are dedicated to the premise that every voter deserves the right to vote privately and independently and work hard to make it possible.

We held our mandated voter registration session at Southington High School where students who will have reached their 18th birthday by Election Day can register to vote. Starting in 2012 youngsters were also allowed to vote in primaries even if they would not be voting age until November. The legislature felt that if they were voting in November they should also have a hand in the candidate selection at the primary before the election. The idea behind allowing them to register at 17 was that getting them on the registered rolls before they go away to college will encourage them to be voters at election time and it does work as we see a goodly number of college students requesting absentee ballots.

We continued our town participation in the state Converse system which posts all Southington voters on the state computer. All towns in Connecticut now participate in the system. It assures that people will be registered in only one town in the state and makes it easier to transfer the registration of new voters from their old town to Southington. All of our computers are now tied into the state system. We have been converted over to the state's browser based registry system which makes access quicker.

From the 2013 election forward voters will be allowed to register to vote on election day because of legislation passed this year. Because local elections are lightly attended it was felt that this would be a good starting election to make any changes needed to the legislation. The 2013 election will include several charter revision questions on referendum and taxpayers who are not registered voters will be allowed to vote on the money questions on the ballot only.

We regularly maintain a very elaborate web page on the internet with answers to the most frequently asked questions, of general interest, on registering and voting. Around election time we post the names of candidates and some information about the nature of the election, primary or referendum. We urge all voters to bring up our web pages as they contain vital information about voting and where the voter can check his/her own voter record to make certain the information we have is the most timely and accurate. This is particularly useful to avoid any delays at the very busy polling places.

Our web address is /www.southington.org. E-mail us with question, complaints and suggestions. As a result of our e-mail correspondence new "how to" information is periodically added about the mechanics of voting. You can also find the names and addresses of your elected state and federal officials.

The following is the number of voters who voted during the past four elections:

2009 Local Election (Southington) 8058 voters or 28.9% of those eligible to vote at that time 2010 Governor's election (State16,734 voters or 59.99% of those eligible to vote at that time. 2011 Local Election (Southington) 8041 voters or 29.3% of those eligible to vote at that time. 2012 Presidential Election (Federal) 21,570 voters or 76% of those eligible to vote at that time.

The 2012 Presidential election brought out a lower number of voters than the previous Presidential election; the 76% turnout was about 5% less than in the 2008 Presidential Election. We hope that participation in future elections will increase as voters realize that all our elections are very important to our everyday lives.

REGISTRAR OF VOTERS

REGISTRAR OF VOTERS

97

ANNUAL REPORT OF THE ENGINEERING DEPARTMENT

The Engineering Department provides broad technical assistance and expertise to Town Boards (including Planning & Zoning and Zoning Board of Appeals), Town Commissions (including Conservation Commission), and citizens at large. Our engineers provide oversight and inspection of all construction projects within the Town, as well as Call Before You Dig (CBYD) mark-outs and inspections. We supervise Town roads, storm drainage, sanitary sewer systems, and sidewalks.

The Engineering Department is also responsible for billing and collection of sewer usage fees.

Some of the major projects undertaken by the Engineering Department during the fiscal year from July 1, 2012 to June 30, 2013 are listed below.

The Engineering Department partnered with the City of Meriden on a Crack Sealing bid to seal cracks on 36 roads in Town. The bid was awarded to Sealcoating Inc. in the amount of \$55.367.

P & S Paving was awarded the annual trench restoration contract with a value of \$98,452. Each year the Engineering Department compiles a list of all of the pavement utility trenches from the previous year and contracts out to remove the temporary pavement patches and install permanent patches.

Engineering staff surveyed and designed the Water Street Bypass Sewer Interceptor. The project was awarded to VMS Construction for \$371,777. Construction is scheduled to begin in August of 2013.

The Engineering Department assisted in bidding a project to clean the digesters at the Sewer Plant.

A request for proposals (RFP) was advertised to consolidate environmental engineering services for the DePaolo Landfill post-closure monitoring, stormwater testing and reporting, underground tank registration and compliance reporting, and industrial stormwater testing. Anchor Engineering Services Inc. was the low bidder. This contract will save the Town money by consolidating services and ensure compliance with the State of Connecticut Department of Energy and Environmental Protection testing and reporting requirements.

Through a competitive selection process, Engineering staff selected Noresco to undertake a town-wide Performance Contracting project. Under this project Noresco will review the energy usage of all Town and Board of Education facilities and make recommendations for physical upgrades and/or improvements that will result in energy savings to the Town. The projects themselves will be paid for by the energy savings, thereby preventing the Town from incurring any out-of-pocket expenses.

In July of 2012 the Engineering/Sewer, Building, Planning and Zoning, Parks and Recreation and Economic Development Departments along with the Board of Education and the Plainville/Southington Regional Health District relocated to the renovated Municipal Center located at 196-200 North Main Street. The Municipal Center also houses the Municipal Center Assembly Room with a state-of-the-art sound and projection system that can be used during meetings.

The Engineering Department redesigned Belleview Avenue between Meriden Avenue and Hart Acre Road. The project included regrading the road to provide a standard crown and to eliminate ponding, as well as the installation of additional catch basins to provide better drainage of storm water.

Staff from the Engineering Department worked with representatives from Save the Sound on a project to install green infrastructure initiatives at Calendar House and residential properties in Town. These plans include removing portions of the asphalt pavement from the Calendar House parking lot and replacing it with porous concrete pavers to reduce stormwater runoff and increase infiltration. Plans also include promoting residential rain gardens to promote infiltration and groundwater recharge.

The Town has applied for and been approved to receive funding under the Clean Water Program to have a Wastewater Facilities Plan prepared by Tighe & Bond. The funding will reimburse the Town 55% of the \$432,338 cost of the facilities study.

The Engineering Department redesigned Marion Avenue between Pacer Lane and Nutmeg Drive. The project included adjusting the horizontal alignment of a sharp and narrow curve to improve the sight distance and overall safety condition of the road. The vertical alignment was also redesigned and additional catch basins are planned to promote proper drainage of storm water.

The Engineering Department provided inspection services for sewer and stormwater connections to the Town's infrastructure in support of the Middle School Renovations.

Under the Safe Routes to School Program, the Engineering Department has designed a sidewalk connecting Crest Road to Woodruff Street through Memorial Park, a sidewalk along Woodruff Street from #454 to Skyline Drive, a crosswalk across Hobart Street at Mountain View Road, and various locations in close proximity of DePaolo Middle School for speed display and school zone signs.

Survey was completed and a design was done to bring public water from Spring Street 1,000 feet into the Western Little League Complex to replace the existing wells.

We have updated our web page and we post current work schedules to keep residents informed of active construction projects in Town.

Engineering Staff assisted the Parks and Recreation Department by drafting plans for the new reinforced concrete projection booth at the drive-in theater.

Work was completed on the Rails to Trails Phase II and the Mount Vernon /South End Road projects that were funded under the American Recovery and Reinvestment Act of 2009.

The Engineering Department provided survey and design for drainage improvements to Stoughton Road to correct a ponding issue.

As part of the acceptance process, the Engineering Department reviews A&C Connection sewer videos. Engineers review the videos to ensure that the sewer piping and connections were installed properly.

The Engineering Department catalogued and followed up on 780 streetlight complaints, 21 drainage complaints, 65 tree complaints, and 12 walkway/sidewalk complaints.

This year saw some personnel changes in the Engineering Department. Diane Lamb was hired to replace Shirley Mahaffy who transferred to the Building Department. Matthew Vecsey was hired to replace Domenic Lombardo who retired. Keith Hayden was hired to fill the vacancy for the Town Engineer's position.

Accepted New Streets in 2012-2013

Street Name	Length of Street (ft)	Acceptance Date
Industrial Drive	1,650 feet	12/04/12
Rahlene Drive Extension	250 feet	11/07/12
John Street Extension	<u>150 feet</u>	11/20/12
Total Lengt	h 2,050 feet = 0.39 mile	

Subdivisions

The Engineering Department reviews subdivision plans and provides comments to the Planning and Zoning commission for all improvements to the Town's infrastructure. During construction our field inspector inspects all public improvements to ensure they are constructed in accordance with the plans and specifications. The subdivisions under construction during the fiscal year included:

Merry Oaks Estates
Recko Farms – Empress Drive
Laurelwood Estates, Phase 2 & 3
Sorbello Estates – Farmstead Road
Pine Hollow Estates Sections II and III – West Pines Drive Extension
Trotters Crossing – Pacer Lane
Fieldstone Subdivision – Fieldstone Lane
Meadow Wood Estates – Madalyn Lane
Walker's Crossing
Curtiss Farms
Glen Eagles Estates
Blocher Farm Estates – Blocher Farm Place, Rochela Drive

Excavation Permits

During the year 250 excavation permits were issued. Excavation permits are required for excavation work within the Town's right of way.

Zoning Permits

Zoning permits reviewed as part of the Planning and Zoning process totaled 528.

Sewer Permits

During the year 145 sewer permits were issued for new sewer installations or repairs.



Southington Fire Department

310 North Main Street
P.O. Box 289
Southington, Connecticut 06489
Telephone (860) 621-3202
Fax (860) 628-4049

Annual Report 2012-2013



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INTRODUCTION

The Southington Fire Department is an innovative and diverse department of over 120 members that represent the community we serve. The Southington Fire Department is fortunate to have some of the most talented individuals in the fire community. Our members value the history and tradition of the Southington Fire Department, an organization built upon the strong shoulders of past leadership, without them we could not tackle the challenges of the future. We are a vibrant department that values our past, sees present possibilities, and embraces the challenges of the future. Our dedicated, hardworking members are trained in and provide the following services: Structural Firefighting, Vehicle Rescue, Swift Water Rescue, Hazardous Materials Response, Strategic Planning and Command and Control. We are committed to providing the citizens and visitors of Southington with the best service possible.

The Southington Fire Department operates out of four stations located strategically throughout the town. The department is manned by a combination of career and volunteer firefighters. Staffing of on-duty, career personnel is presently one captain/shift commander, one lieutenant and four firefighters, for a total of six personnel. They are on duty 24 hours, 7 days a week at Fire Headquarters, 310 North Main St. There is one additional career firefighter on duty Monday through Friday during the day at Fire Headquarters. There are six staff positions working Monday through Friday consisting of Chief, Assistant Chief/Fire Marshal, Department Training Officer, Deputy Fire Marshal, and two Inspectors. Company 1 is also stationed at Fire Headquarters, 310 North Main St. and has twenty-eight volunteer firefighters, five probationary volunteer firefighters and two fire police. Company 2, located at 130 West Main St., has twenty-eight volunteer firefighters, two probationary volunteer firefighters, and five fire police. Company 3, located at 35 Clark St., has fifteen volunteer firefighters, three probationary volunteer firefighters, two probationary volunteer firefighters, three probationary volunteer firefighters, two probationary volunteer firefighters, and two fire police.

In April 2013 the Town of Southington received the final draft from the International City/County Management Association (ICMA), a national professional organization commissioned to provide a third-party, professional review of our Fire Department. Since the report has been received, there has been an internal steering committee and individual teams formed to review the report. The teams are comprised of representatives from all areas of the Department. All of the recommendations will be studied, and the findings will be presented to the Board of Fire Commissioners. Generally, the report was complimentary to the department; however, there are recommendations to improve some of our current operations. Many of the recommendations had been instituted prior to the report's delivery; in these cases the report is confirming our initiatives.

Chief Harold L. Clark

MILESTONE

In an effort to keep pace in the ever changing and expanding distance learning opportunities available to the fire service the Training Division partnered with Kaplan

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103

University in the spring of 2013 to provide an on-line training program to re-certify department Emergency Medical Technicians. The State approved curriculum developed by leading EMS experts consisted of 24 on-line credit hours and an additional 8 hours of in-house classroom training which included CPR and EMS practical skills training. All courses are approved for credit by the Continuing Education Board for Emergency Medical Services. The online training was available for firefighters 24/7, which provided them the opportunity for flexible and self-paced learning. The Training Division and Firefighters were able to access and track training information and progress anytime. The program was a success as evidenced by higher exam scores over previous years. This online training program will continue to be utilized to re-certify all fire department EMT's annually.

Chief Harold L. Clark

EMERGENCY ACTIVITY

The Department responded to 1,929 calls for service. As in previous years there were many times when the Department's manpower was stretched extremely thin; however, our firefighters did an outstanding job with the limited resources they had at their disposal. The Department would also like to thank the surrounding towns that assisted by sending personnel and apparatus to our aid.

The Town of Southington, along with the rest of the state, endured extreme weather again with Storm Nemo in February.

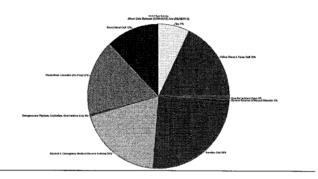
The residents of Southington also experienced a number of tragic fires where homes and businesses were lost and loved ones were injured. Thankfully, no lives were lost due to fire.

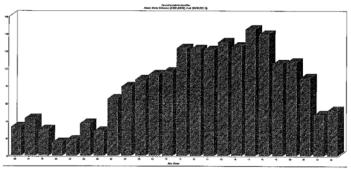
The Department's emergency activity comprised of: 137 Fire Incidents, 5 Overpressure Rupture, Explosion, Overheat Incidents; 372 Rescue and Emergency Medical Service Incidents; 331 Hazardous Condition Incidents: 495 Service Calls; 228 Good Intent Calls; 348 False Alarm and False Calls; 8 Severe Weather and Natural Disaster incidents; and 5 Special Incident Types. There was a total estimated dollar loss of \$6,134,600 and a total of 7,907 unit responses.

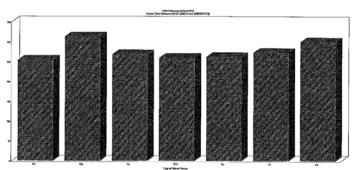
The following graphs depict the breakdown of incidents by type, alarm date, day of the week, and district:

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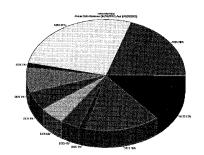
104







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COMPANIES WERE EQUIPPED AS FOLLOWS:

Headquarters and Company #1

Engine #11	2012 Sutphen Pumper
Engine #12	1999 Pierce Pumper
Ladder #1	2007 Pierce Tower
Rescue #1	2005 Pierce Heavy Rescue
Rescue #2	2005 Freightliner
Car #1	2010 Ford Explorer
Car #2	2004 Ford Explorer
Car #3	2012 Ford Expedition
Car #4	2004 Ford Expedition
Car #5	2004 Ford Explorer
Car #6	2005 Ford Expedition
Car #7	2006 Ford Expedition
Brush #1	1990 Ford Pickup
Utility	1999 Dodge Pickup

Engine Company #2, Plantsville

Engine #21	1999 Pierce Pumper
Engine #22	1990 Pierce Tanker
Brush #2	1976 Dodge Mini Pumper

Engine Company #3, Milldale

Engine #31	1998 Pierce Pumper
Engine #32	1988 Pierce Telesquirt
Ladder #2	1993 Pierce Tower

Engine Company #5, North End

Engine #51	1999 Pierce Pumper
Engine #52	1991 Pierce Pumper

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Out of Service (to be sold) 1989 Maxim Pumper

SIGNIFICANT EVENTS

•	July 6, 2012 – 692 West Street	Restaurant Fire
•	July 18, 2012 – 355 Atwater Street	Factory Fire
•	September 26, 2012 – 1273 Queen Street	Restaurant Fire
•	November 2, 2012 – 556 Mulberry Street	Bakery/Reception Hall Fire
•	November 26, 2012 - 112 Foley Drive	Garage Fire
٠	January 22, 2013 – 2279 Mount Vernon Road	Dormitory Fire
•	February 8-10, 2013 – Storm Nemo	-
_	Monch 20, 2012 North Chartle Ct. C. Lang Dattern	O.CC . 137 12 1 TO

March 29, 2013 – North Shuttle St. & Long Bottom
April 21, 2013 – 1554 Mount Vernon Road

May 18, 2013 – 165 Old Farms Road

Off-road Vehicle Fire Residential Fire

Residential Fire - Total Loss

Chief Harold L. Clark

FIRE PREVENTION

This past fiscal year showed a marked increase in plan review. Most notably were five large projects, three of which were on the West Street corridor that included the Homewood Suites, C.O.C.C. and the UCONN Medical Complex. The two largest and most time consuming plan reviews with accompanied inspections were the DePaolo and Kennedy Middle School renovations which will continue through this present fiscal year and continue into the next.

Over 528 inspections and 163 plan reviews were done by members of the Fire Marshal's office. 1,929 reports were submitted to the office of the Office of the State Fire Marshal.

On a daily basis you will find members of the Fire Prevention Bureau out in the community performing fire inspections, code enforcement and educating the public about fire safety. We also assist private businesses and industry in the development and implementation of emergency and evacuation procedures as well as comprehensive fire extinguisher training.

Once again we were proud sponsors and had winning participants in the "State of Connecticut Fire Prevention Poster Contest". Local winners of the 2012 contest were Tyler Spinelli, grade 5 from Kelley School and Greta Panke, grade 4 from Strong School.

Assistant Chief/Fire Marshal Thomas R. Wisner

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TRAINING DIVISION

It is the goal of the Southington Fire Department Training Division to identify areas of need and develop training programs to assist firefighters and fire officers in gaining the knowledge, skills and abilities to become more proficient in safety, emergency service delivery, customer service, emergency incident management, fire prevention, public safety education, personnel management and supervisory leadership.

Safety is our top priority. The best way to create a safe environment, especially in dangerous and high stress incidents, is through training. The Southington Fire Department works hard to improve our delivery of service to our citizens and our annual training is a big part of that. Training consists of ongoing educational programs for firefighters in firefighting, hazardous materials and infectious disease control that meet required minimum training for Connecticut Fire Services and state regulations set by the Occupational Safety and Health Administration (OSHA). These programs satisfy our many licensure requirements, as well as providing new training for firefighters and fire officers. These programs enhance the knowledge and skills required to protect our members and effectively provide a wide range of emergency services to our citizens. These training programs serve as a great retention method for volunteer firefighters.

While the vast majority of our training is conducted by members of our own department, members are able to receive and continue to take advantage of programs provided by outside agencies, such as the Connecticut Fire Academy, Wolcott State Fire Training Center, Hartford County Fire School, FEMA, and the National Fire Academy. These agencies provide training in certain specialty areas, including all EMS training and state and national certification courses.

In response to a Homeland Security Presidential Directive/HSPD-5, all new Southington Fire Department members receive their certification in FEMA's Emergency Management Institute's National Incident Management System Training. Fire officers will also receive advanced training in incident management.

The department participated in, or conducted over 600 different classes totaling over 5,600 hours. We will continue to develop and offer programs that fit the needs of our membership and continue our mission to provide resources for firefighters to obtain specialized and technical rescue training which will prepare us to handle the increased and ever changing demand for service in our community.

Firefighting is always listed among the most dangerous occupations every year. Obviously, the level of danger and risk changes with the complexity of the incident. Factors that contribute to the complexity of an incident include the weather, time of day, type of construction, number of people involved, level of experience and knowledge of the crews on the scene, and the resources available, just to name a few. It is the Southington Fire Department's commitment to provide the best service possible to everyone that lives, works or visits Southington. Whether it is a medical emergency, a fire emergency, or an emergency of another nature, we are committed to mitigating the

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108

incident as quickly and efficiently as possible with the resources at our disposal. We will continue to challenge ourselves through our training and education to ensure that we are prepared to fulfill that commitment.

The probationary firefighter program that was instituted in January of 2011 continues to be a success. The department has graduated four classes since its inception. The training program continues to be updated to meet the needs of incoming members.

Other notes:

7 on-call members completed Firefighter I Certification.

12 on-call members completed Firefighter II Certification.

1 on-call member completed Fire Service Instructor I Certification.

2 career firefighters completed the 644 hour Connecticut Fire Academy recruit training program.







Captain Training Officer Scott DiBattista

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CERT

The Southington Citizens Corp Program (CERT) continues to be a useful resource for our town. Lt. Eric Heath has taken over as the Fire Department liaison to CERT after the retirement of Captain Peter Kurtz on April 6, 2013. Captain Kurtz has continued his involvement in CERT after his retirement.

CERT team accomplishments for 2012-2013:

- The fourth class of CERT members graduated in January and a new class is scheduled to begin in October 2013.
- · Managed and maintained shelter supplies for the Town of Southington.
- Provided traffic and crowd control for the Apple Harvest Festival and Italian Festival.
- CERT was recognized by the Town of Plainville for their assistance in Plainville's Wheels and Wings Event.
- Provided traffic and crowd control for the Southington YMCA "Because of 26" event.

Lt. Eric Heath

RECOGNITION

The October 2012 pinning ceremony for graduating probationary firefighters included: FF Sean Phillips, FP Mark Gardner, FF Ben Hogan, and FF Wesley Cote. The pinning ceremony also recognized officer promotions: Harold Ballard to DFM/Captain Inspector, William Britton to 1st lieutenant, Brian Badgley to 2nd lieutenant, and David Munson to 2nd lieutenant.

The April 2013 pinning ceremony for graduating probationary firefighters included: FF Paul Kowalski, FF Benny Soto Jr., FF Jason Rodriguez, FF Lauren Rudzinski, FF Anthony Bentivengo and FF Matthew O'Connor. The pinning ceremony also recognized officer promotions: Thomas Donnelly to captain, William Higgins to captain, Michael Hughes to captain, Eric Heath to lieutenant, Glenn Dube to lieutenant, Joseph Dolan to 2nd lieutenant. Dan Molayer to training instructor.

Captain Richard Kowalec completed Firefighter I and Firefighter II.

Lieutenant James Paul was honored for his service to the community by receiving the Elks Public Safety Award.

DFM/Captain Inspector Neil Casarella retired on August 11, 2012 after 35 years of service. Inspector Harold Ballard was promoted to the position of DFM/Captain Inspector.

Captain John Folcik retired on January 30, 2013 after 29 years of service. Lt. Thomas Donnelly was promoted to the position of captain and FF Eric Heath was promoted to lieutenant.

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Captain Peter Kurtz retired on April 6, 2013 after 29 years of service. Lt. William Higgins was promoted to the position of captain and FF Glenn Dube was promoted to lieutenant.

Three firefighters were hired during the year to fill the positions vacated from retirements and promotions. They are FF Andrew Polzella, FF Christian Mastrianni, and FF Daniel Comen.

Captain Alan Zygmunt continues to work on utilizing and adapting the Firehouse Software for accurate record and accountability maintenance.

Lieutenant James Paul, Lt. Eric Heath and FF Richard Molleur continue to maintain the Department meter maintenance program. Each month the meters are calibrated and rotated throughout the Department's apparatus. All repairs that can be performed in house have been done by these three fire fighters for the past several years.

Captain Thomas Donnelly continues to dedicate many hours for the Department's IT needs.

Lieutenant Thomas Donnelly, with the help of Lieutenant James Paul, remains liaisons to Central Dispatch.

FF Richard Jones continues to maintain his Peer Fitness certification and helps promote physical fitness within the Department.

Captain Mark Saucier along with the members of C Shift: Lieutenant Douglas Roy, FF Thomas Golec, FF John Solury, FF Scott Lee and FF Eric Chase, continue to maintain all Department SCBA equipment and host Red Cross blood drives semiannually at Fire Headquarters.

Lt. Glenn Dube continues to educate town residents on fire prevention through the program he developed for the school PTO's. The program promotes families developing a plan for fire safety. Lt. Dube also writes a monthly column on fire prevention for the Southington Observer.

Captain William Higgins continues to monitor all of the Department's gear records and maintenance.

Lt. Eric Heath continues to work on FEMA grants for personnel and equipment. His hard work awarded the Department a SAFER Grant of \$50,559, for the purchase of a breathing air compressor.

FF Edwin Crandall continues to coordinate all emergency medical supplies and organization.

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111

The current company officers are as follows:

Company 1

Captain – Matthew Wisniewski 1st Lt. – Vincenzo Cirillo

Company 2

Captain – Richard Kowalec 1st Lt. – Brian Badgley

Company 3

Captain – Michael Casey 1st Lt. – Joel Munson 2nd Lt. – David Munson

Company 5

Captain – Michael Hughes 2nd Lt. – Joe Dolan

BOARD OF FIRE COMMISSIONERS

In November Commissioner Michael Bunko was appointed to the Board, replacing Commissioner Guss Nevelos.

Election of officers resulted in the elections of Mary Baker as Chairman, Ann Dandrow as Vice Chairman and Michael Bunko as Secretary.

The Board thanks all members of the Fire Department for their dedicated service.

BOARD OF FIRE COMMISSIONERS

Mary Baker, Chairman Ann Dandrow, Vice Chairman Michael Bunko, Secretary Robert Sherman Dolores Longo

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Town of Southington

Highway Department

STEVEN WLODKOWSKI HIGHWAY SUPERINTENDENT ANTHONY MUSTO III ASSISTANT SUPERINTENDENT



DELLA BITTA DRIVE TEL. (860) 276-9430 FAX (860) 276-9101

ANNUAL REPORT

Report of the Southington Highway and Park Department's accomplishments for the fiscal year July 1, 2012 through June 30, 2013.

The 2012 / 2013 year was busy for both the Highway and Park Departments. The need for maintenance and improvement continues to increase due to a combination of public demand and the aging of our roadway and recreational infrastructure. Meeting these needs is becoming increasingly challenging due in part to the current size of the departments and the age of the equipment and vehicle fleets. Some fleet improvements have been made through the purchase of used equipment this year as evidenced with the purchase of a used Range Wing mower from the Town of Darien. The highlights of the individual departments will also be looked at.

The Highway Department was busy in several major areas of maintenance and construction as well as in the operation of the Bulky Waste Transfer Station. These individual areas of accomplishment are as follows;

- 1. DRAINAGE MAINTENANCE AND CONSTRUCTION: During the 2012/2013 season 10% of the catch basins were cleaned due to manpower requirements in other areas. On a positive note, the need for cleaning has been greatly reduced due to the use of salt only in the winter allowing us to catch up at a slower rate. The retention ponds in the northerly half of town were inspected and maintained as well as the major drainage outlets in those areas. Drainage improvements and expansion were completed on West Center Street, and improvements were begun on Belleview Avenue. Prior to pavement improvements associated with the road bond, the drainage infrastructure was videoed revealing an unanticipated amount of repair work which needed to be completed. This work was accomplished by the use of two department crews as well as three subcontracted crews.
- 2. ROAD RECONSTRUCTION AND PAVING: The overlay, reconstruction, and widening work on Newell Street, Redstone Street, and Aircraft Road associated with the STEEP grant the Town received was completed this year as well as the reconstruction of West Center Street from Raynor Street to Bristol Street. Also this year, South End Road from Mulberry Street to Meriden Avenue was milled and received a 2" overlay. This section joined the ARRA project limit completing this street to Route 322. Work at the Intersection of Hobart Street and Route 10 was also done as part of the Municipal Center project.
- 3. **LEAF COLLECTION:** The annual leaf collection operation began on November 1, 2012 and was completed on December 6, 2012. During this period 32,188 c.y. of leaves were collected and delivered to our composting facilities. Also, all leaves from the previous year were composted throughout the 2012/2013 period. 4 Town staffed units as well as 10 vendor units were used for this program.

- 4. SNOW / ICE OPERATIONS: The 2012/2013 winter season proved to be a challenging one for the Highway Department. The season brought a total of thirteen events, seven of which required plowing and salting and six that required salting only. Salting operations required the purchase of 3,250 tons of treated road salt this year. Of the seven plowing storms, two were severe. One of those storms was a N'oreaster that brought 16" of snow and the other was Blizzard Nemo that dumped 30"-36" of snow along with extreme drifting due to high winds. Sight line and downtown street snow removal also proved challenging due to these storms. Although much of our equipment is older, all of our units endured the season thanks to the hard work of the departments mechanics.
- 5. **STREET SWEEPING:** The sweeping program began on April 15, 2013 and was completed on May 1, 2013. The Town's 2 sweepers as well as 2 rented vendor units were used for this program.
- 6. BULKY WASTE TRANSFER STATION: The use of the Bulky Waste Transfer Station increased slightly in 2012/2013 with 24,871 vehicles passing through the facility. The increase was slight due to low usage in February and March because of the severe winter weather. The amount of tonnage brought in decreased slightly to 1,309 tons of burnable and 508 tons of C&D material. The severe winter weather may have been a factor in this also. Hauling our own refuse paid a dividend of \$ 125,000 to the town this year after expenses.
- GENERAL MAINTENANCE: Crews were also busy with the everyday maintenance of the town
 that consists of pothole patching, mowing, litter removal, general repairs, fleet maintenance, and
 providing assistance to other departments.

The Park Department was also busy maintaining and improving our many park and open space areas. The continuing increase in recreational programs and interest, as well as an aging recreational infrastructure present a challenging atmosphere for the staff of this department. Some of the highlighted areas are as follows:

- 1. **TOWN GREEN AREAS:** The green areas in both Southington and Plantsville are a source of pride and compliment for both areas. This past year saw continued improvements to the turf and planting bed areas as well as selective tree removal to enhance the aesthetics of the areas. The Southington downtown area also saw the completion of the pruning to the streetscape trees.
- 2. LINEAR TRAIL: On the phase 1 section, improvements were made to various landscaped areas, partnering was done with local arts groups to provide the necessary work for murals to be painted on properties adjacent to the trail, and parking areas were kept manicured. Plantings were moved to more suitable areas on phase 2 to promote growth, and assistance was provided to a local civic group to allow for the commemoration of the Newtown tragedy.
- 3. **RECREATION PARK:** The main area of improvement that was done this past year was the installation of a timber guide rail at the all purpose field, and the installation of new grills in the upper and lower grove areas. Vandalism continues to be a major problem in the park requiring a large investment of man hours to keep under control.

3 of 3

- 4. MEMORIAL PARK: As part of improving this park area, several areas were addressed. The upper grove area continues to be thinned thinned out and dead growth removed from many of the trees, the roof on the pool bath house was repaired, an ADA approved lift chair was provided for the pool area, and a major repair was completed on the tennis courts.
- PANTHORN PARK: The major areas of improvement at this park was the installation of a timber guide rail system and planting bed improvements at the entrance, and continued soil condition improvements to the men's softball field.
- 6. CRESCENT LAKE / OPEN SPACE AREAS: These areas continued to be maintained to allow for enjoyable passive recreation.
- 7. GENERAL MAINTENANCE: Along with the areas of specific improvement is the need for everyday regular maintenance. Park Department crews were also busy with trash removal, mowing, pool maintenance, restroom maintenance, athletic field marking, and playground repairs among other duties.

The professionalism, pride, and caring of the employees of these two departments continues to provide a road and park system that is one of the reasons people choose to live, work, and play in Southington. I am proud to head up these two departments.

Respec	tfully submitted,
Steven	Wlodkowski
	/ D D
Highwa	ay / Parks Department Superintendent

Annual Report of the Southington Historical Society

The Southington Historical Society 2012-2013 fiscal year has been one of change and growth. The Society purchased new computers for the purpose of archiving our entire collection. This will dramatically assist residents to find items at the historical society when needed. This year we assisted numerous residents with research and local reporters with historical articles. We also acquired the coveted Florian photo booth which is a rare exhibit. Thanks to the Florian family for sharing this treasure.

We also have reached out to the community. The Society continues to award an annual Southington High School Scholarship. We assisted the Chamber of Commerce with its informational Milldale Kiosk. Also, members hosted an art show at the South End Schoolhouse and members have assisted Town Attorney Mark Sciota, the Parks and Recreation Department and the Open Space Committee with installation of the train exhibit at the refurbished train station located on the linear trail in Milldale.

Continuing our efforts to remain engaged in the community is our Saturday open hours and our multiple programs. In 2013, we presented five programs. They included: Southington War Years by Liz Kopec, World War II with Ron Turcott, State Senator Joe Markley featuring his family history in Plantsville; History of the arts in Southington with Carole Milano and Rev. Twitchell by Steven Courtney.

Traditionally, the Society displays interesting exhibits but this year we highlighted three special exhibits focused on the history of the Southington Library, businesses of Southington and the former Pexto factory.

This year has brought about procedural changes for the society. Our By-laws were updated and and the Society adopted its first budget. Audits and a new updated checking system are among our changes and are normal procedures.

The Society continues to host monthly member meeting and is increasing its membership and would like to remind residents that anyone interested in joining is welcome and should contact Society President Lisa Jansson, 860-209-2385.

As we look to the future of the Sylvia Bradley building, we are actively working on a grant application to include an architectural plan for window restoration. Windows at the building have many numerous issues and need to be restored.

Thank you for your continued support of the Sylvia Bradley building, and for allowing the Southington Historical Society to use this building as a historical museum and show place for the residents of Southington.

Respectfully Submitted,

Lisa Jansson President, Southington Historical Society



Southington Housing Authority

43 Academy Street, Southington, Connecticut 06489

Commissioners Jeffrey A. Wight, Chairman Dennis P. Conroy Agnes Bart Sharon M. O'Brien John J. Vey, Jr.

Stephen L. Palmieri, Executive Director

Telephone (860) 628-5200 Facsimile (860) 628-4790 southingtonha@gmail.com

ANNUAL REPORT 2013

This is the 46th Annual Report of the Housing Authority of the Town of Southington.

The Housing Authority continues to maintain full occupancy of one hundred eighty (180) units of elderly housing. Housing is located at the following sites: General Pulaski Terrace, 6 Carter Lane, Plantsville (16 double units and 24 single units); DiCaprio Forgione Terrace, 408 Main Street, Southington (16 double units and 24 single units); Joseph A. Zdunczyk Terrace, 500 Pleasant Street, Southington (14 double units, 40 single units and 6 handicap units); Lincoln Lewis Terrace, 43 Academy Street, Southington (4 double units, 32 single units and 4 handicap units).

The primary mission of the Authority is to create and preserve affordable housing for elderly individuals on a low income. Housing is also provided to disabled individuals who meet the State of Connecticut guidelines. The yearly income limits correspond to the percentage of area median income established by HUD (currently \$45,500 for single occupancy, and \$52,000 for double occupancy).

Applications are accepted during the months of January and July with the applicants added to a waiting list from which new residents are selected, based on needs and date of application. As of June 30, 2013 the single list contains 214 applicants and the double list 18 applicants. New applicants applying in July 2013 can expect a wait time of 24 to 30 months for singles and 18 to 24 months for couples.

The Housing Authority operates under the General Statutes of the State of Connecticut and in compliance with the regulations of the State Department of Economic and Community Development (DECD). The Connecticut Housing Finance Authority (CHFA) oversees the operation of the Housing Authority. Appointment of the five members of the Board of Commissioners is made by the Town Manager. The Commissioners meet on the fourth Tuesday of each month at 7:00 p.m. in the Community Room Lincoln-Lewis Terrace, 43 Academy Street, Southington, CT. Once a year the monthly meeting is scheduled at each complex (Pulaski, DiCaprio-Forgione and Zdunczyk Terrace) during the months of April, May or June in their community halls.

The Executive Director's support staff consists of Gail Castiola - Resident Services Coordinator, Stefanie Farkas – Administrative Secretary; Maintenance employees, Bob McBride – Foreman, and Ned Denslow-Maintainer I. Due to the economic times, the resident services coordinator position remains at 30 hours per week and the maintenance supervisor position is vacant. This could not be accomplished with out a dedicated and experienced support staff.

Again this year weather extremes play a roll in the Authority's operation.

Winter Storm Nemo Friday February 8th and Saturday February 9th

The storm produced approximately thirty (plus) inches of snow with six foot drifts. The authority utilized all of its snow removal equipment for an eight day period (271 labor hours) following the storm. The Authority received a FEMA disaster grant in the amount of \$4,122.75 to assist with the clean up costs.

The maintenance staff prepared 18 apartments for new residents. At Lincoln-Lewis Terrace, in house work continues on replacing wall hung bathroom sinks with new vanities and installing tub cuts (converting a bathtub to a walk-in shower). The work is accomplished along with the daily maintenance issues in the up keep of our complexes. The authority's original complex is Pulaski Terrace (1968). A plan started in 2009 on replacing bathtubs, plumbing fixtures, and tile surrounds with walk-in showers as needed or a minimum of two per year continues.

Capital Improvements include:

Pulaski Terrace Walk-In Showers - \$9,300.00 DiCaprio-Forgione Terrace Sidewalk Replacement - \$49,900.00 Office Heat Pump/Air Conditioner - \$4,878.00 Pulaski Terrace Apartment Smoke Detector Replacement - \$1,788.00 Zdunczyk Terrace Apartment Smoke Detector Replacement - \$2,707.00 Lincoln-Lewis Terrace Apartment Smoke Detector Replacement - \$1,861.00

All residents were visited and their apartments inspected for preventive maintenance during the year. The maintenance staff performed smoke detectors, emergency lights, exit lighting and call-for-aid equipment testing.

In July, a tenant picnic is held at each complex. The Authority supplies hamburgers, hot dogs and drinks with tenants providing side dishes and dessert. The year ends with a Christmas luncheon hosted by the Rotary Club. Approximately 80 residents attend each event.

The Housing Authority continues its mission in providing safe, decent, and affordable housing while seeking to provide programs and resources to help its residents maintain independent living styles. Staff members attended programs on resident service support and maintenances classes. Bread for Life provides lunch twice a week at Lincoln-Lewis Terrace, once a week at General Pulaski Terrace and Zdunczyk Terrace at no cost to tenants.

I wish to thank the Housing Authority Board of Commissioners for their dedication and commitment in making the authority an asset to our residents and the Town of Southington.

The Authority is thankful for the continued generosity and support of the Town Manager Office, Police Department, Fire Department, Public Works Department, Calendar House, and Community Services, as well as that of our civic leaders and local organizations. All have helped in our providing the highest quality of housing for the residents of the Housing Authority of the Town of Southington.

Respectfully submitted, SOUTHINGTON HOUSING AUTHORITY

Stephen L. Palmieri, Executive Director Jeffrey A. Wight, Chairperson John J, Vey, Jr., Vice Chairperson Sharon O'Brien, Secretary Agnes Bart, Treasurer Dennis P. Conroy, Assistant Treasurer







Affirmative Action/Equal Opportunity Employer

Information Technology Department

75 Main St Southington, CT 06489

Jay Baker Director of Information Technology Phone: (860)-276-6234 bakerj@southington.org

ANNUAL REPORT Southington Information Technology Department 2012-2013

FY12 Operating budget \$507,734

This year was a year of change. Jay Baker was appointed Director of Information Technology by Town Manager Garry Brumback. We continued to deliver the highest level of service by utilizing and implementing the most current technology available while operating within our budget. The technology department supports over 250 end users. Our department is responsible for maintaining 228 computers, and 15 servers. We manage all software installs and updates for a variety of hardware configurations. We handled over 400 helpdesk requests in the short time since the helpdesk system has been in use.

2012-2013 Highlights

Municipal Center meeting room

Through a grant provided by PEGPETIA an audio/visual recording system was installed at the Municipal Center which allows for all Town and Board of Education meetings to be recorded. These recordings are then made available on our public access channel.

An online helpdesk ticketing system was deployed.

When a client has a technology issue that needs to be addressed, they have a common point-of-call that they can contact - the helpdesk. They know that their issue is being correctly logged, assigned and acted upon within a dedicated tracking system. This eliminates the chance of request being lost in paper-work. Additionally, the client gets the benefit of staying in the communication loop via the power and ease of automated email correspondence that a helpdesk system can provide. Their personal history is recorded for future reference so that trends, and trouble areas can be quickly identified and addressed.

Clients can do this from any location where they have access to an internet browser. This means supporting clients in remote locations just got a whole lot easier.

Summary of benefits

- · The client has a standard way of reporting helpdesk issues
- The client builds a helpdesk history that will help establish and identify problem areas with equipment, training etc.
- The client can have confidence that each issue has been logged and is being dealt with.
- The client will receive better service, and have issues resolved in a timely manner
- The client will receive automatic email notification about status of their helpdesk job

The bottom line for the client is that they get better and timely service. Recurring issues can be prevented and they have confidence that nothing will "fall through the cracks"

Website upgrade

The previous Town of Southington website was designed in July 2006. However, since our site was launched in 2006, there have been many technological changes. Although www.Southington.org continues to offer a huge amount of information, its design and capabilities have become outdated. The upgrade will make our site:

- · Easier to navigate, organizing information in a more modern, visually attractive format
- · More user friendly for our citizens
- · Offer enhanced search capabilities powered by the Google search engine
- · Easier to post emergency bulletins and news flashes
- Allow for scrolling photo galleries highlighting our town
- Ability to add guick links for fast and easy reference
- · Timed content allowing staff to program events upfront for specific date frames
- Ability to offer event registrations
- · Interactive calendars automatically posting items to the home page and social media
- Automatic content archiving
- · Offer conversion to mobile views

Added features offered in this upgrade will far outweigh the minimal cost of the project. Staff users will immediately benefit from the ease of operation. They will be able to post items to multiple pages at one time, thus improving performance while reducing time spent on keeping the site up to date. The new enhanced site will offer our citizens a more convenient, easier to understand way to access information in a cost effective manner.

Consolidation of printing services

The I.T department took on the task of lowering the cost of printing services. We were able to reduce our number of printing/copying/faxing devices from over 70 to 17. By replacing non-economical inkjet and laser printers we will lower our cost on consumables, maintenance, and energy usage of older equipment. Users now have the ability to scan documents to network shares and e-mail.

GIS

The I.T department continues to work with NEGEO to ensure we have the most up to date maps available. The GIS system benefits public works and elections departments, 911, law enforcement, assessor's offices, and many more departments. GIS consistently delivers a return on investment including cost avoidance; time savings; increased accuracy, productivity, and revenue; and better decision making.

Online credit card payments

The Information technology department worked with the Tax office, Parks and Recreation, Town Clerk, Sewer, Building, and Planning and Zoning departments to establish a means to which residents can make payments via credit cards for various items. Residents are now able to pay for programs offered by the Parks department, sewer bills, property taxes, birth certificate, civil union license, dog license, death certificate, and land record copies.

Security

Through the use of spam filtering and anti-virus software, we were able to stop 62664 unsolicited messages from reaching users inboxes. We also prevented 41 Trojan type viruses from infecting our network which could have caused many hours of downtime. E-mail continues to be the most widely used network resource.

Up Time

Critical servers requiring 24X7 up time 99.9%. The only downtime was for the scheduled installation of software and patches. Ensuring critical devices are always "up" guarantees resources needed by our first responders are available when needed. Other critical devices such as e-mail servers are an important asset used to communicate during emergencies.

Inventory/Computer replacement plan

The I.T. department completed an inventory of all computers in the Town. Computers are then categorized by purchase date and operating system. This will assist us with our 5-year computer replacement plan

Respectfully submitted Jay Bake

Director of Information Technology

Southington Library & Museum Annual Report 2012 ~ 2013

Southington Library is Southington's community center and premier resource for information, life-long learning and cultural enrichment.



Southington Library 255 Main Street Southington. Connecticut 06489 (860) 628-0947 www.southingtonlibrary.org

Barnes Museum 85 North Main Street Southington. Connecticut 06489 (860) 628-0947 barnesmuseum.wordpress.com

Executive Year in Review

Southington Library is an important partner with our town government in improving the quality of residents' lives by providing access to state-of-the-art technology, life-long learning opportunities and culturally enriching programs for all ages. Here is a very brief look at some of our new services and initiatives:

The Virtual Library

Southington library card holders were offered a convenient new level of service with the creation of our Virtual Library. The Virtual Library bundles the Library's 24/7 services together in one easily accessible location. Through the Virtual Library, Southington residents can embark on life-long learning journeys by taking advantage of free downloadable books, online courses, business information, and visits to Connecticut museums. Now available:

free eBooks for Kindles and other eReaders
over 500 high-level online courses on topics ranging from accounting to Web design
foreign language instruction for over 80 languages
discount passes to Connecticut's most popular museums
expert advice on creating high-impact resumes
in-depth analysis of over 24 million businesses
historic Southington newspapers
library-approved, trusted databases

Library Expansion

The firm of Tai Soo Kim Partners was hired to create a design for an expanded Library. Lead architect Ryszard Szczypek worked throughout the year with the Library Board and staff to design a 21st century Library that will meet the goals set forth in the Library's Strategic Long Range Plan. As this report is being written we are still working toward a viable plan that will allow the Library to become a spacious "flagship" destination for people of all ages in the community who want a public library that offers excellent service in a well-designed facility.

Early Childhood Literacy Grant

This past year Southington Library, in partnership with the public libraries of New Britain and Plainville, participated in an ambitious program to offer local Family Resource Centers state-of-the-art technology to promote early childhood literary. The program, funded by a \$90,000 grant from the Community Foundation of Greater New Britain, provided eReaders for families served by the Family Resource Centers and made it possible for the libraries in each of the three towns to purchase additional eBooks for the target audience.

Arts and Education Grants from The Community Foundation of Greater New Britain

Our STEAM (Science, Technology, Engineering, Art and Math) grant allowed us to purchase a remarkable Maker-bot Replicator 2 3D printer. Southington teens used 3D design software to create characters and scenery for our children's stop motion film project.

The future starts here! - Jose

Highly acclaimed artist Mary DeCroce was chosen to be our first artist in residence. The Library invited Mary and interested teens to create a mural that will be displayed in the Library. Work has begun on this project and will continue during the Summer of 2013.

Staff Transitions

This was a year of transitions for the Library. Children's Librarian Cynthia Cohen resigned in September following the birth of her third child. Harriet Bitar, the Library's Bookkeeper/Administrative Assistant resigned in November to begin a new life in Maine, and Marion Urban retired from her position as Reference Assistant. Our new staff members: Molly Virello, Children's Librarian; Deborah Uterstaedt, Bookkeeper/Administrative Assistant and Julie Rio, Reference/Teen Librarian have each brought outstanding skills and talent to the Library.

Children's Department

Ou

energetic and a wonderful addition to the department.

Our Children's Department offers some of the most technologically creative programs in the state. Cindy Wall, Head of the Department, presented programs about Southington Library's innovative use of iPads in children's programming at the 2012 Connecticut Library Association's (CLA) Support Staff Conference and at the 2013 CLA Annual Conference to standing-room-only crowds. Librarians from around the state have some to Southington to leave from Me. Well and the rest of the croff of their way to help. - Lucy C.

come to Southington to learn from Ms. Wall and the rest of the staff of the staff about our ground-breaking programs.

The Children's Department welcomed a new part-time librarian, Molly Virello to our staff. Molly created two new, popular programs and made a seamless transition taking over two existing programs. She is creative,

In response to ever-growing demand for more children's programs, the following new programs were added this year:

☐ Ready to Read – This weekly educational class for children ages 4 and 5 is designed around National Core

	Standards to strengthen emerging literacy skills and better prepare the child to thrive in school.
	$Mangled\ Messes\ with\ Miss\ Molly-The\ joys\ of\ science\ are\ explored\ in\ this\ hands-on\ program\ for\ children$
	ages 9 to 12.
	Pixels & Pencils - Children ages 7 to 10 are presented with an artistic inspiration, explore a related iPad
	app and are provided art materials to set off on an individual journey to complete their own unique mas-
	terpiece.
	Wonderful Ones –A program designed to strengthen the development of language and coordination skills
	with music, movement, stories and iPad apps for children 12 to 24 months of age.
П	Once Upon A Storytime – All ages are invited to attend this Saturday, drop-in, family storytime.
	Transmedia – Children explored the Titanic, took a trip to Alcatraz and created a stop motion film on iPads
_	through the use of multiple forms of media in this quarterly series.
	amough the use of manager forms of media in this quarterly series.
r lo	ng standing old-favorites continued to be popular:
	Rookie Readers – A book discussion incorporating movement and art for children ages 5 and 6.
	American Girl Book Club - A reading group for girls ages 7 to 10.
	Children's Theater - This program offers children the opportunity to engage with each other as they ex-
	plore the world of drama culminating in a play performed at the Library.
	1000 Books Before Kindergarten - Our award-winning, reading-readiness program remains one of the
	most popular programs offered by the Children's Department.
	Picture Book Theater - Children ages 5 to 7 explore a picture book, gain reading and acting skills and
	increase their self-confidence through the theater arts.
	Halloween Costume Swap – Residents swapped their old Halloween costumes for new (to them) ones.
	Story Stars & Little Dreamers – These programs reinforce literacy, listening, and socialization skills with
	stories, music, parachute games and iPad apps.
	Nursery School Showcase - Southington's nursery schools gather at the library to offer information about
	their curriculums and facilities.
	Crafty Crew – This drop-in program provides a simple craft for children ages 1 to 6.
	Free Comic Book Day - Superheroes in costume welcomed children of all ages, posed for photos, handed

New to the marketing of the Children's Department are accounts on Facebook and Pinterest. The Children's Department continues to provide patrons with the latest library news in our printed newsletter, blog and on the slide show for the monitor located above the Children's Services Desk.

out free comic books and helped the children create superhero crafts.

Adult Programming

Our fiscal year at the library always begins with an enormous amount of activity. It's summer, school is out, vacations begin and people stream into the Library to find new books and movies and to participate in fun activities. Our first order of business is to offer outstanding summer programs to educate and entertain our citizens.

2012's Adult Summer Reading theme was Everything British, chosen to complement the Queen's Diamond Jubilee, the London Olympics and British authors. All summer long we celebrated British culture through books, movies and programs. Our most popular program featured renowned horticultural artisan Baroness Maureen Haseley-Jones known as The English Lady. The Baroness's program played to a standing-room-only crowd.

This year Southington Reads featured New York Times best-selling author Charlotte Rogan. Charlotte's program at the Aqua Turf was a huge success with 337 enthusiastic readers. Southington Reads is made possible due to the generosity of our cosponsors: the Calvanese Foundation, The Aqua Turf Club and the Friends of the Southington Library.

Authors @ the Library programs included local historian Liz Kopec and Connecticut favorite son Robert H. Steele as well as several Connecticut authors who spoke on gardening, history, mystery, college planning, travel and poetry.

We celebrated the Freedom to Read during Banned Books Week with an evening of public sharing featuring prominent Southingtonians who read from some of their favorite banned or challenged books. Guest readers included Town Manager Garry Brumback, Town Attorney Mark Sciota, Superintendent of Schools Joe Erardi, United Way Director Kaye Davis and Library Board Members.

My husband and I will be retiring in a few years and whenever I express concern about sitting around "idly doing nothing," he always responds with, "But just look at all the neat library programs you could participate in!"- Sue P.

The library continued to be a popular cultural venue for arts presentations. Here are a few of our most successful cultural programs: □ Our 5th Annual Celebrate the Arts event brought art, music and literature together for a very success-

ful evening. The event included a juried exhibit of works from past Artists of the Month judged by Sean Michanczyk, well-known local artist and owner of Paris in Plantsville Gallery. Plantsville musician Kim

Myers provided entertainment; members of the Library memoir group read their works while over 125
attendees enjoyed the evening. Co-sponsors were the Southington Arts Council and Friends of the Library
An Alta student exhibit in The Gallery.
Connecticut author Patricia D'Ascoli's memoir writing course co-sponosered by the Southington Arts
Council. The work of participants was published in Connecticut Muse.
Artist Greg Maichaik's Project "Starry Night," a hands-on workshop for middle school students. Cospon-
sored by Connecticut Humanities, this program was also supported by STEPS coordinator Kelly Lepparc
and DePaolo Middle School vice-principal Chris Palmieri.
To kick off our 2013 Adult Summer Reading program, The ART of Reading, we received a grant from
Connecticut Humanities to invite poet David Garnes to lead a discussion featuring the works of Kay Ryan
and Richard Blanco
The Hidden Treasures of Korean Art presented by the Korean Spirit and Culture Promotion Project.
Reviving 5000 Years of Chinese Civilization presented by The Connecticut Chinese Culture Association.
Poetry with a Touch of Mid-life Insanity with poet/musician Andy Weil.

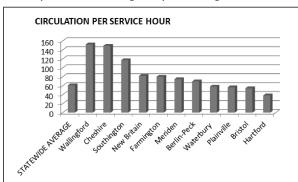
As part of our commitment to life-long learning we presented programs on pertinent financial issues such as estate planning, elder care, debt management, credit repair, and how to avoid foreclosure. We also offered numerous Healthy Living programs featuring lectures by healthcare professionals on topics ranging from autism to weight loss.

Other subjects we offered programs on included: jewelry appraisal, travelogues, photo composition, Native American traditions, musical performances, home organizing, chocolate making, UFO sightings, button collecting and more. Overall the Adult Programming Department had a very successful year providing high quality programs and events to our active adult citizens that resulted in a 10% increase in attendance over last year.

Lending Department

Southington Library is one of the busiest libraries in Connecticut¹. Compared to the state average, Southington patrons check out almost twice as many items per hour. We are also substantially busier than most public libraries in our region.

With limited personnel and space, the Lending staff continues to provide friendly, efficient customer service and promotes a welcoming atmosphere rivaling institutions with more resources at their disposal.



Many of our collections have outgrown our limited space. In order to make the maximum number of popular items available to our patrons audiobooks were relocated to a space near the lending desk. This move highlighted the audio-book collection and doubled the space available for the music collection.

The paperback collection was rejuvenated and moved to the main level of the library for easier access. Following the move, circulation of paperback books increased by 16%.

During National Library

Week, Michelle Lord, Head of Lending Services, hosted a popular new program - *Brown Bags and Books*. Patrons brought their lunch and a list of reading recommendations to share with each other. A selection of teas and bibliographies were provided.

Michelle continues to support the following programs:

- ☐ Monthly visits to Mulberry Gardens Assisted Living and Memory Center.
- ☐ Monthly *Book Discussion and Tea at the Barnes Museum,* where *State of Wonder, The Paris Wife, Silver Sparrow, To Kill a Mockingbird* and *Doc*, and several other books were analyzed and discussed.
- ☐ Monthly updates to the "New and Recommended" feature of the library homepage, posting the latest best-sellers, the new large print books, and new additions to the Friends' Fast Track collection.
- ☐ Maintaining an ongoing "Book Group Selection" collection. Among the new titles added this year:
 - The Art of Hearing Heartbeats by Jan-Philipp Send-
 - The End of Your Life Book Club by Will Schwalbe
 - The Kitchen House by Kathleen Grissom
 - The Language of Flowers by Vanessa Diffenbaugh
 - *The Sandcastle Girls* by Christopher Bohjalian

The people at the Circulation Desk provide outstanding service every time I call or come in. They are so helpful and patient with all patrons. It's great to see this level of service.

Ioanne L.

Collection Management

Collection Management was a busy place during the last year. Along with the major responsibility of cataloging and preparing every item added to our collection, a number of new projects were initiated.

The department added a Colibri machine, a new more efficient method of covering books. Using the new method productivity increased dramatically. The new material used is also more durable, will not fade, melt or warp, and can be easily removed if replacement is necessary. Soft-cover books have much better protection which ensures a longer shelf-life.

1. Source: 2012 Statistical Profile of Connecticut Libraries

This year the Collection Management upgraded the software used to run the Library's hopepage. The new software is more complex and offers more options on the home page.

All 15 of the Library's public computers were reimaged during the past year with a deep freeze system that prevents patrons from making permanent changes to the computers. At night, all computers are automatically reset to their standard settings.

A major change involved migrating Millennium, our Integrated Library System, from an in-house server to a server hosted by our vendor, Innovative Interfaces Incorporated. The move offers a higher level of server maintenance and ensures that we will always have the most up-to-date server available. The Collection Management staff worked with the Town's IT department to make the move as seamless as possible.

We also continued on-going projects during the year. We received a large donation of DVDs when Block-buster closed, and are continuing to add these to the collection, as well as regular DVD, CD and book donations. We continue to buy comedy DVDs and CDs to add to our comedy collection, which patrons have complimented us on. Circulation continues to rise on media, which makes all the hard work worthwhile.

In an effort to improve accessibility Billie Gaber and Carla Sheehan cataloged all new materials and continuosly edited and repaired out-of-date records by adding better subject headings and additional searchable fields to the database.

Reference

This fiscal year was one of transition for the Reference Department with the retirement of long-time part-time staff member, Marion Urban and the hiring of Julie Rio as her replacement. In addition to working as a Refer-

ence Librarian, Julie is our first Teen Librarian. In her short tenure with us she has been extremely productive. She created a new Summer Reading Program for Teens and worked with teens on our STEAM grant (funded by the Community Foundation of Greater New Britain), a joint Teen/Chil-

Whenever my parents visit from overseas (India) they like to come to our library. My mother, a biology professor, and my father, an attorney, find our library very resourceful and they look forward to coming here often during their visits. - Ash

dren's project that involved a 3D printer and iPads. In addition, she initiated a dialog with STEPS, and worked with Mary DeCroce on our Artist in Residence mural project also funded by the Community Foundation of Greater New Britain.

In cooperation with the Southington School System, Reference Librarian Louise Champagne and Library Director Sue Smayda, visited Derynoski Elementary School to give a presentation to students and teachers about our Virtual Library with an emphasis on how to download eBooks from Overdrive. Louise was also invited to give her presentation to the Rotary Club of Southington.

The Reference staff continued to offer one-on-one instruction for our patrons on how to use eReaders. Ebook brochures were updated and a new brochure was developed by Craig Holmes for Nook owners.

To further highlight our Virtual Library Gene Grass and Louise Champagne presented several programs during National Library Week. Patrons were amazed to learn about the many resources available to them online.

The impact of the Virtual Library was clear:

iConn	coorobos	increased	bu	on	omozina	400/-
1COnn	searches	increased	Dy	an	amazıng	49%.

☐ EBSCO searches increased by 14%.

☐ "Print and Go" Museum Passes use increased 7.6%.

Digitized Historical Southington Newspapers were accessed 2498 times during the year.

Librarians at the Reference Desk continued to be busy offering personalized service. We answered 35,610 questions, processed 4,938 interlibrary loan requests from our patrons -10.3% increase over the previous year and notarized documents for 103 individuals - up 25%. One of our most popular services, providing special interlibrary loans for books groups, increased 12.64%. We offered classes throughout the year on Word, Excel and Searching the Internet.

Gene Grass continued as moderator of the Evening Book Discussion group. Titles discussed included; Secret Daughter by Shilpi Somaya Gowda, The Sense of an Ending by Julian Barnes and Moonflower Vine by Jetta Carleton.

As part of our 2013 Southington Reads program, Louise Champagne organized the interlibrary loan borrowing of 50 copies of the *Lifeboat* by Charlotte Rogan, to make additional copies of the book available to our patrons. Reference staff also registered many of the 350 participants.

Craig Holmes acted as the staff liaison to the Library's expansion committee working closely with the architects and Library Director Sue Smayda. Craig shared early design plans and elicited constructive comments from the staff. The architectural firm incorporated several staff initiated ideas in to their design.

Numbers

Lending Statistics

Southington Card Holders	33,635
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Total Circulation Transactions by	y Item Type
Books	387,855
DVDs/Video/Blu-rays	217,259
Audio (music)	31,009
Interlibrary Loans	6,395
Periodicals	11,185
Reserves	20,538
Museum Passes	1,090
Downloadable Media	6,493
Other	6,929

Total Use Program Attendance

Children's	14,714
Adult	3,824
Total	18,638

689,564

Total Items in the Library Collection

Books	121,982
Periodical Subscriptions	117
Newpapers Subscriptions	8
Books on CD	1,513
Downloadable Audiobooks	6,698
Downloadable eBooks	7,474
Music CDs	2,655
DVDs/Video/Blu-rays	11,044
Computer Games	346
Total Collection	151,837

Virtual Library Use

EBSCO Searches	1,057
iConn Searches	13,632
Proquest Searches	2,378
Reference USA Searches	209
JobNow Sessions	379
Transparent Language Sessions	384
Universal Class Enrollment	246
Museum Passes	1,090
Downloadable Audiobooks	1,371
Downloadable eBooks	5,360
Historic Southington Newspaper	
Inquiries	2,498
Tumble Books read	17,606
Blog Views	21,219
Total Use	67,429



Friends of Southington Library

The Friends of Southington Library is one of the town's most successful volunteer programs with over 150 members including 47 active volunteers who contribute their time and talent to ensure that the Friends Book Store is well organized, fully stocked and open to the public 6 days a week.

All the proceeds from Book Store sales are used to fund projects and services beyond the scope of the Library's operating budget. These include:



- Fast Track Best Sellers, multiple copies of best sellers are displayed on the Kiosk. There are always plenty of great books to choose from
- Downloadable Audio Books and eBooks, demand continues to grow for eBooks
- Transparent Language, our online foreign language courses offering classes in over 80 languages.
- Constant Contact, the Library's popular eNewsletter helping us keep the whole town informed about library programs and services.
- Scholar-led Book Discussions, programs including At Bat, a book discussion about baseball with freelance writer David Garnes cosponsored by Calendar House and the Connecticut Humanities Council.
- 1,000 Books before Kindergarten, our award-winning Ready to Read program.
- Books for Babies, every baby born to Southington parents gets a new book.
- What's Happening @ the Library newsletter, quarterly updates of Library events and services.
- ☐ Family-friendly DVDs and CDs.
- Attendance at the Connecticut Library Association Conference by Library Staff.
- Summer Reading Books for Tweens and Teens.
- ☐ Support for Southington Reads by purchasing multiple copies of The Lifeboat by Charlotte Rogan.

This past year, due to popular demand, the Book Store was open on Saturdays. The new Saturday volunteers received training from veteran book store workers and the program has been very successful. Special "Thanks" to all the dedicated volunteers who run the book store on a daily basis:

Joan Bauder	Linda Ericsson	Roseanne Magnoli	Mark Proffitt
Martha Benevelli	Marge Fuhrman	Pat Monahan	Ruth Riccio
Terry Bernard	Janet Galante	Ellen Murphy	Gabriella Roether
Jennifer Booth	Arlene Gerace	Rachel Nardi	Joan Savio
Bonnie Bossi	Marilyn Gordon	Marianne Nessel	Virginia Siton
Lori Bradshaw	Diane Guarino	Paul D. Norton	Lee Salter
Theresa Buchanan	Diane Herman	Barbara Nugent	Susan Sprang
Yvonne Burger	Andy Hubeny	Lita Nyren	Sandra Voorhees
Jane Caddick	Claudia Hudson	Nancy Pasco	Joan Wallace
Debra Casale	Judy Krafick	Marcia Piaskowski	Janice Walsh
Barbara Curran	Pat Kucinkas	Roxanne Piazza	Madeline Zoni
Pat Cutrali	Doris LaRese	Lisa Proffitt	

The success of the Friends Book Store is a direct result of the commitment and hard work of the Book Store Coordinating Committee - Doris LaRese, Virginia Siton, Martha Benevelli, Terry Bernard, and Judy Krafick. Their guidance is the keystone upon which the Book Store rests.

The Barnes Museum

To truly experience Southington's history spend an hour or more touring the Barnes Museum with Curator Marie Secondo. You will learn about the unique family that lived in the homestead for three generations from 1836 to 1974 and will discover how they lived their lives by reading ex-





cerpts from the Museum's extensive collection of family diaries. Visitors from 18 states, Italy, Russia and Puerto Rico were among the 7,344 people who came to the Museum this past year.

One of the major accomplishments was the completion of the Barnes Roof project. In order to preserve the integrity of the Museum and ensure its viability for future generations a new roof was needed. The new 100% slate roof was made possible, in part, due to a grant from the Connecticut $\frac{1}{Preserving\ Southington's\ history}$ Commission on Culture and Tourism, Historic Preservation and Museum for future generations. Division. In conjunction with the recent complete exterior painting and

chimney reconstruction the Museum is now in the best condition it has been for the past 50 years.

Part-time staff member Joanne Cyr has been working to restore the Barnes Gardens to their former glory. Through careful research she discovered which plants were used and is planting these heirloom flowers once again on the grounds. The Scout Garden created by Leon Peschel is another major step toward recreating the stunning gardens that used to grace the Barnes homestead.

46 events were held at the Barnes including:

- ☐ The 11th Annual Taste of Southington
- ☐ The Connecticut Library Association Public Library Section meeting
- ☐ Leon Jeremy Peschel's Eagle Scout Ceremony
- ☐ The Apple Harvest Festival Open House weekend
- Orchard Valley Garden Club Fairy House exhibit
- Annual Downtown Merchants Holiday Hospitality Night
- 8th Annual Antiques Appraisal Show
- ☐ Thomaston (CT) Red Hat Tea

Marie traveled throughout the town giving presentations about the Museum. She gave her "What is it?" program to second graders at Strong and Plantsville schools and to kindergarten classes at St. Thomas. She was also invited to speak to The Ladies Lunch Club, Southington Rotary, the Mary Our Queen Catholic Church Ladies Guild and the Southington Historical Society.

Preservation and cataloging of the Museum's collections continues to be a priority. This past year the antique toy collection was cleaned and refurbished - some of the original containers were discovered and are now used to store the toys. An additional 1,000 photographs were scanned and added to the vast digital collection. A collection of rare automotive memorabilia was discovered in the attic and it was scanned, cataloged and preserved in archival materials. The front porch display area was redesigned and the toy collection was moved to the second floor

Each year brings new discoveries of items that have been tucked away for years and through careful preservation and research each year more and more history becomes accessible to Southington citizens who visit the Barnes Museum.

Southington Library & Museum Board of Directors Fiscal Year 2012 - 2013

Chairman: Mary Ellen D'Angelo Vice Chairman: Frances Meade Secretary: Heidi Bittner Treasurer: Robert Cusano

Board Members: Patricia Kraut, Marion Manware, Kelly Nichols, Ruth Riccio, Diann Thomson

Southington Library Staff

Administration

Executive Director: Susan Smayda

Administrative Assistant/Bookkeeper: Harriet Bitar*/Deborah Uterstaedt

Children's

Department Head: Cindy Wall

Full-time Children's Librarians: Lynn Pawloski, Shelley Holley Part-time Children's Librarian: Cynthia Cohen*/Molly Virello

Collection Management

Department Head/Cataloger: Billie Gaber Assistant Cataloger: Carla Sheehan

Adult Programming Coordinator/Technical Asistant: Jeanne Chmielewski

Lending

Department Head: Michelle Lord

Full-time Library Assistant: Susan Meneo

Part-time Library Assistants: Michael Berube, Joanne Cyr, Colleen Perone, Lisa Secondo

Reference

Department Head: Gene Grass

Full-time Reference Librarians: Louise Champagne, Craig Holmes

Part-time Reference Librarian: Marion Urban* Part-time Reference/Teen Librarian: Julie Rio

Custodian

Kurt Schwanke

Pages

Kaitlin Bellis, Mary DeBeneditto, Lindsay Canton, Andrew Dziubek, Kaileen Pfeiffer, Coby Goyen, Rhianna Jacobs, Joanne Kelsey, Megan Leether, Nicole Lidzbarski, Meaghan McFall-Gorman, Gage Marshall, Valerie Mazrek, Jade VanSchelt, Stephanie Whelan, Anna Wyluda, Michael Zienka, Mary Zygmunt.

Barnes Museum Staff

Curator: Marie Secondo

Part-time Curator/custodian: Joanne Cyr

*indicates resigned/retired

Respectfully Submitted,

Susan I. Smayda, M.L.S. Executive Director

PLANNING AND ZONING DEPARTMENT

MUNICIPAL CENTER - 196 NORTH MAIN STREET SOUTHINGTON, CONNECTICUT 06489 (860) 276-6248

2012 – 2013 ANNUAL REPORT SOUTHINGTON PLANNING AND ZONING COMMISSION

The Planning and Zoning Commission reviewed 90 applications during this fiscal year which is an increase from 65 during last fiscal year. The applications included 2 home occupations, 4 zone boundary changes, 9 zoning text amendments, 7 subdivisions or re-subdivisions, 3 floodplain filling applications, 8 earth excavation applications, 15 special permit applications and 42 site plans for commercial and industrial projects. During the same period, the Planning and Zoning Department issued 495 zoning permits for new construction and renovations to existing structures. This permit activity is an increase from last years' activity.

The Planning and Zoning Department staff provides support services and technical assistance to the Planning and Zoning Commission, the Conservation Commission and the Zoning Board of Appeals. Staff continues to provide support to the subcommittee charged with revisions to process and regulations within the West Street Corridor. The staff also answers public inquiries regarding planning, development and land use regulations. The staff of the department interacts with local residents, engineers and agents and reviews permit applications which are submitted to the local land use boards and commissions for their consideration, as well as zoning permits for new constructions and additions. Staff is also responsible for inspecting all construction in town and signing off on projects upon completion.

The Chairman of the Planning and Zoning Commission is Michael DelSanto. Paul Chaplinsky is the Vice-Chairman and Stephen Kalkowski is the Secretary. The other Commission members are James Sinclair, Kevin Conroy, Paul Champagne, and James Macchio. The alternates are Ryan Rogers, Jennifer Clock, Susan Locks and Randall Gage.

Respectfully submitted,

The Planning and Zoning Commission

BY: Mark DeVoe, AICP

Director of Planning and Community Development

I:\Planning and Zoning\Planning and Zoning misc\Annual Reports\2012-2013.doc

Department of Police

RICHARD MONTAGUE, PhD, CHAIRMAN NICHOLAS DEPAOLA, VICE CHAIRMAN STEPHEN PESTILLO, SECRETARY SHARON O'BRIEN JAMES VERDERAME. Sr.



69 LAZY LANE SOUTHINGTON, CT 06489 PHONE: (860) 378-1600 FAX: (860) 378-1605

JOHN F. DALY, CHIEF

Southington Police Department Annual Report Fiscal Year 2012-2013



Southington Police Department Mission Statement

The Mission of the Southington Police Department is to protect and serve the community, in addition enforce laws and ordinances, provide information and/or direction to people in need and to promote a feeling of safety and security for all members of the community. The Southington Police Department will work in cooperation with the community to preserve and improve the quality of life, making the Town a safer, more pleasant place to live, work and visit.

Southington Police Department Annual Report Fiscal Year 2012-2013

The Board of Police Commissioners, through this annual/fiscal report, would like to reflect, with the citizens of Southington, upon the vast accomplishments and activities of the Police Department during the past fiscal year. The Southington Police Department members are committed to continue their efforts to control criminal activity as well as traffic violators and a renewed effort to expand the department's crime prevention activities in our ongoing effort to keep our community a safe place to live.

The Board of Police Commissioners also had a change during the fiscal year. Police Commissioner Elaine Bedard retired from the board. This led to the appointments of Police Commissioner Sharon O'Brien.

In June of 2012 Southington Police Chief Jack Daly was sworn in as the President of the Connecticut Police Chief's Association. Chief Daly was elected by his peers and will oversee the operations of the Connecticut Police Chief's Association. The Connecticut Police Chiefs Association is an organization dedicated to enhancing the quality of life of the residents of the State of Connecticut; to aiding other government bodies within and external to the State of Connecticut in the administration of justice, ensuring that all are treated equally before the law. To strive always to provide service to the public of the highest attainable quality by constantly searching for those methods that will keep Connecticut law enforcement in the forefront of public safety issues.

Chief Daly also received an appointment by Governor Dannel Malloy to the Police Officers Standards and Training Council. The Police Officer Standards and Training Council mission is three fold. First, it is committed to providing innovative, credible and responsive high quality basic, advanced and specialized training to Connecticut police officers in an economical manner and in amounts sufficient to enable them to acquire the knowledge and skills necessary to serve the public with commitment, empathy and competence.

The Police Officer Standards and Training Council is also committed to adopting and enforcing professional standards for certification and for decertification of Connecticut's police officers, in a manner consistent with the law, considerate of the regulated community and uncompromising as to basic values and ethics

Third, the Police Officer Standards and Training Council is charged with developing, adopting and revising a comprehensive standards program for local law enforcement units, to grant accreditation to those units that demonstrate their compliance with such standards, and to conduct assessments to determine such unit's compliance with such standards.

The purpose of these standards is to enhance the professionalism of Connecticut Law Enforcement agencies through voluntary compliance with contemporary, internationally recognized standards of excellence.

The Police Officer Standards and Training Council conducts its activities, for the most part, at its Meriden, Connecticut facility known as The Connecticut Police Academy.

The Southington Police Department has a primary responsibility to respond to calls for service within the Town of Southington. The coverage area is approximately 36.9 square miles and has 278 miles of paved roadway, which encompasses public, private and state roadways. The Southington Police Department is tasked with keeping our roadways safe and maintaining a secure community environment which enhances the quality of life for our Southington residents. The Southington Police Department prides itself on being a full service police department that understands the need to balance both proactive and reactive police services to the Southington Community at large.

The total number of budgeted sworn personnel, as of July, 2012 is 66, including a Chief, two (2) Captains, three (3) Lieutenants, four (4) Master Sergeants, six (6) Sergeants, seven (7) Detectives, and forty-two (42) Patrol Officers. The Department also employees four (4) Supernumerary Officers, two (2) animal control personnel and a support staff that includes twelve (12) civilian dispatchers, two (2) substitute certified dispatchers, four (4) records clerks, one (1) maintenance person, one (1) court liaison person and one (1) administrative assistant.

During the fiscal year members of the Southington Police Department working with the Board of Police Commissioners, made some significant changes to the overall organization structure of department. The two (2) main changes were splitting the department into two (2) sections, the first being the Operations Section and the second being the Administrative Services Section. Operational service functions were all grouped into the Operations Section, while administrative services and support function were grouped into the Administrative Service Section. This created less overlap, allowing for a more efficient and direct way of providing services to the Town of Southington and the Community at large.

To complement the new organizational structure the rank of Master Sergeant was created. This new position did not increase staffing, however, it did provide for more direct accountability when looking at the ability to and/or the providing of services to the Town of Southington.

Six (6) promotions were made during the fiscal year. Sergeants, Michael Gallo, John Suski, Stephen Elliott and Michael Kahn were all promoted to the rank of Master Sergeant. Sergeant Robert Wilson was promoted to Acting Master Sergeant and Detective Keith Egan was promoted to the rank of Sergeant.

Southington Police Department Operational Section

Southington Police Department Operations Section, commanded by Captain Edward Pocock III, consists of both the Patrol Division, commanded by Lieutenant Lowell DePalma, and the Detective

Division, commanded by Lieutenant Michael Shanley. Each section of Operations responded admirably to the police challenges faced by the Southington Police Department during Fiscal Year 2012-2013, a year that represented an exciting operational year at the police department, involving numerous changes to enhance our community policing goals. This report will highlight many of those changes and provide a snapshot of our activities.

Working in cooperation with our employees, sweeping contractual changes have paved the way for greater efficiencies and effectiveness in our day-to-day operation, including:

- Work Schedule Adjustments. Changes to the work schedule allow for greater scheduling
 efficiencies for both the department and the individual employees. The greatest benefit is that
 officers' assigned active complaints have a longer work period to investigate and coordinate
 police services, which supports our service mission component.
- Assigned Team Beats. The Town of Southington is split amongst five distinct beats (NW, NE, SW, SE & Borough) and traffic assignments. Each beat is assigned a team of four officers, who work to solve concerns arising in their beats, in essence re-establishing the "neighborhood" officer. Traffic teams primarily investigate traffic collisions, allowing this team of officers to enforce motor vehicle violations in problem areas. Communication between team members is enhanced by way of our Southington Police Department Intranet System (SPDIS), allowing for 24/7 continual communication, virtually eliminating traditional single point of contact briefings that occurred only three times daily. By increasing continuity and internal communication capabilities, we believe residents will receive consistent service leading to greater satisfaction and a feeling of overall safety.

Operational policy changes over the last fiscal year have blended greater accountability efforts with efficient processes, allowing us to stretch operational capabilities to meet increasingly specialized requirements. While fiscal year 2012-2013 showed a decline in Operational Service Events, time-consuming administrative demands increased. Pistol permit applications increased 144.5% over last fiscal year, which, in turn, added to a significant increase in persons fingerprinted (61.5%). These seemingly two small areas of work have nearly consumed the time of approximately thirty 40-hour personnel weeks, representing an unprecedented increase in police administrative services.

Countering this increased need for police administrative services, the police department, working in partnership with the Southington Board of Education, developed new procedures for our School Crossing Guard component that allowed for greater accountability and enhanced child safety in school crosswalk zones, yet decreased the administrative demands by reducing unnecessary duplication of effort. This successful collaboration also allowed for improved attendance tracking, absentee replacement and training.

We have also built upon our solid reputation of customer service by improving our first citizen contact and priority dispatching protocols. Technology improvements, to assist our professional staff of dispatchers, include the implementation of emergency medical dispatching (EMD) software provided

by way of Power Phone®. We continue to make strides in this area to satisfy our mission motto of "Protect and Serve".

Traditional police services displayed a number of improvements. The Southington Police Department participates in the National Incident Based Reporting System (NIBRS), which provides consistent offense reporting nationwide. Our NIBRS reportable offenses declined by 22.5% or by 592 reportable incidents. The largest decline was witnessed in thefts (all types), which represented a 24.7% decrease or 209 less theft incidents. Also of note were simple assault and vandalism complaints, which also posted significant decreases. Simple assaults resulted in a 38.8% decrease or 161 less incidents and this reduction is likely due to our increased focus on alcohol violations (all types), since Domestic Violence incidents were only slightly less compared to last year fiscal year. As to vandalism complaints, this area of NIBRS showed a 21.1% decrease or 104 less incidents, which taken with the other statistics noted above, accounts for 474 of the 592 less criminal incidents in the Town of Southington.

We also introduced new community outreach programs, including our Community Stakeholder Information Series (CSIS). The Series objectives are to provide police personnel with an overview of the featured culture/organization; help police personnel understand outside organization expectations of the police department; discuss ways where we can work together to integrate and strengthen the community fabric; and to provide police personnel with information that would be important to improving our service to the featured organization and how they can help us too. Our first CSIS session included religious representatives of the Sikh and Muslim communities, which was an overwhelming success.

Operations performed by the Patrol Division and Detective Bureau involved numerous cases that resulted in a 12% increase in criminal arrests (criminal & juvenile) from FY2011-2012. One highlighted case in July 2012 involved a number of nighttime burglaries and attempted burglaries, all within the area of Juniper Road and Curtis Street, taking place while the residents were asleep within their homes. In total, we had six homes that were entered and several others that were attempted. All took place over a two-night span. During the course of this investigation, countless Patrol Officers were involved as well as all members of our Detective Bureau, which finally developed into a lead supported by latent lifts processed at the scene. The team effort exhibited by the members of this department was in the finest traditions of law enforcement leading to the arrests and eventual conviction of the suspect. He is currently serving a multiyear sentence for his crimes.

Operations Section Other Significant Cases of Note:

- August 2012. Members of the Patrol Division and Detective Bureau participated in an investigation that led to the speedy recovery of a stolen assault rifle and laptop computer.
- December 2012. Members of the Detective Bureau developed and investigated a person of interest who was later found to be part of a string of bank robberies (Southington, Bristol & Berlin) and arrested by members of our department.

- March 2013. An investigation into numerous burglaries in one neighborhood, which involved the theft of a firearm, led to the speedy arrest of a suspect.
- In addition to these notable cases, our department's Narcotics Enforcement Team (NET) also produced an arrest that spanned a year's long investigation involving the illegal local resale of prescription medication being inappropriately acquisitioned in the State of Florida.
- These cases represent a small snapshot of the outstanding work conducted by operational members of the police department.

	2012-2013 49,551 17,047 19,002 12,550	R GENERAL POLICE ACTIVITY 2012-2013 NIBRS OFFENSE REPORTING* 109A Murder and Non-Negligent Manslaughter 109B Negligent Manslaughter 109C Justifiable Homicide	2011-2012 1 0	0
55,633 20,787 23,553 12,809 2011-2012 975	49,551 17,047 19,002 12,550	09A Murder and Non-Negligent Manslaughter 09B Negligent Manslaughter 09C Justifiable Homicide	1	0
20,787 23,553 12,809 2011-2012 975	17,047 19,002 12,550	09B Negligent Manslaughter 09C Justifiable Homicide		
23,553 12,809 2011-2012 975	19,002 12,550	09C Justifiable Homicide	0	
12,809 2011-2012 975	12,550			0
2011-2012 975			0	0
975	2012-2013	100 Kidnapping/Abduction	6	5
975	2012-2013	11A Forcible Sexual Assault	11	9
		11B Forcible Sodomy	2	0
q	954	11C Sexual Assault With an Object	0	0
	7	11D Forcible Fondling	8	11
4	19	120 Robbery	20	14
0	2	13A Aggravated Assault	6	13
417	428	13B Simple Assault	414	253
17	6	13C Intimidation	140	119
1,409	1,388	200 Arson	4	7
		210 Extortion/Blackmail	0	0
2011-2012	2012-2013	220 Burglary/Breaking And Entering	142	128
94	105	23A Pocket Picket	0	0
1,684	533	23B Purse Snatching	0	0
6,238	5,477	23C Shoplifting	178	161
342	376	23D Theft From Building	146	126
8,358	6,491	23E Theft From Coin Operated Machine or Device	2	0
		23F Theft From Motor Vehicle	349	170
2011-2012	2012-2013	23G Theft of Motor Vehicle Parts Or Accessories	37	33
833	863	23H All Other Larceny	134	147
70	149	240 Motor Vehicle Theft	32	36
903	1,012	250 Counterfeit/Forgery	48	30
		26A False Pretenses/Swindle/Confidence Game	123	106
2011-2012	2012-2013	26B Credit Card/Automatic Teller Machine Fraud	19	22
2,064	1,934	26C Impersonation	41	56
1,450	1,293	26D Welfare Fraud	0	0
6	9	26D Wire Fraud	0	0
383	347	270 Embezzlement	15	8
192	183	280 Stolen Property Offense	16	22
138	218	290 Destruction/Damage/Vandalism of Property	492	388
513	333	35A Drug/Narcotic Violations	196	138
811	722	35B Drug Equipment Violations	16	17
494	408	36A Incest	0	0
3,303	3,214	36B Statutory Sexual Assault	6	0
105	108	370 Pornography/Obscene Material	6	8
6	4	39A Betting/Wagering	0	0
10	2	39B Operating/Promoting/Assisting Gambling	0	0
25	47	39C Gambling Equipment Violations	0	0
2	3	39D Sports Tampering	0	0
82	90	40A Prostitution	0	0
18	14	40B Assisting of Promoting Prostitution	0	0
		510 Bribery	0	0
2011-2012	2012-2013	520 Weapon Law Violation	25	16
1,059	1,069	*Source CT DESPP/CAU Year Totals	2,635	2,043
575	541			
66	391			
	,			
		h		
	17 1,409 2011-2012 94 1,684 6,238 342 8,358 2011-2012 2,064 1,450 6 383 192 138 513 811 494 3,303 105 6 10 12 2 82 82 18 2011-2012 1,559	17 6 1,409 1,388 2011-2012 2012-2013 94 105 1,684 533 6,238 5,477 342 376 8,358 6,491 2011-2012 2012-2013 833 863 70 149 903 1,012 2011-2012 2012-2013 2,064 1,934 1,450 1,934 1,450 1,934 1,450 1,293 6 9 383 347 192 183 138 218 513 333 138 218 513 333 138 218 513 333 138 17 22 494 408 3,303 3,214 105 108 6 4 10 2 25 47 2 3 82 90 18 14 2011-2012 2012-2013 18 14 2011-2012 2012-2013 18 14 2011-2012 2012-2013 18 14 2011-2012 2012-2013	1,09	1,09

Southington Police Department Administrative Service Section

Southington Police Department Administrative Services Section, commanded by Captain William Palmieri, is tasked with handling all administrative tasks within the Southington Police Department. These tasks included but are not limited to budgetary preparation, presentation and monitoring, all Human Resource functions for the Police Department. The Administrative Services section provides global support to all sections/areas of the Southington Police Department. Professional Standards also fall under the Administrative Services Section.

The Support Services Division, commanded by Lieutenant Michael Baribault is the main division within the Administrative Services Section. Support Services is further broken down in a series of subgroups which provided administrative support to all areas of the Southington Police Department. These subgroups are:

- Training/Field Training Program
- Traffic
- Information Technology
- · Records
- Liaison

The Training area staffed by Sergeant Jeffrey Dobratz is tasked with assigning, researching and maintaining all departmental training and record keeping for the department. When looking at overall accountability and liability for the police departments it is critical to have the proper training, however the need to maintain accurate records outlining the training is just as critical as the initial program. Sergeant Dobratz implemented a training calendar where all mandatory yearly training is posted in July for the upcoming fiscal year. This allowed officers to check the calendar and plan for the dates and location of their upcoming training. Any conflicts or issues could be addressed in a timely manner and classes could be rescheduled with minimal issues. The training calendar also has reduced the amount of time used to process training requests and has allowed for a more efficient method of processing department training from start to finish.

Another area of focus was to look at internal training within the organization. Officers Boislard and Naranjo were certified as handcuffing and baton instructors. Officer Dibattista completed the Method of Instruction course. He will be utilized as an Emergency Medical Response Technician instructor for the department.

The use of internal instructors will greatly improve the delivery of required training for the employees of the Southington Police Department. These instructors will allow the training to be more efficiently scheduled during the year because we are using department instructors and not sending employees to a training class that has defined dates and times. This training process will also allow for training monies to go farther given the fact the Training Sergeant is setting the dates and time based on department workload and schedule.

Training Programs dealing with rapid response to emergency situations were carried out during this fiscal year:

· Firearms Stress Course

- Active Shooter Response
- Room Clearing Techniques
- Narcotics Detection and Recognition

These training programs were all done by utilizing departmental instructors and the training was scheduled during the employees regular work shift.

These new training practices allowed forty three (43) officers to receive training above the minimum required standard. Some of the schools which officers attended are listed below:

- · At Scene Accident School
- · Advanced Accident School
- Patrol Bicycle
- Intoxylizer Training
- Interview and Interrogation
- Finger Printing
- Fairfield County Detective Investigative Training Program
- Response to Active Shooter
- · Dare Instructor

The Traffic area staffed by Officer Thomas Petro is responsible for all traffic related issues within the Town of Southington. He also has the responsibility for managing and maintaining the following:

- Traffic Signs and Markings (to meet all federal standards)
- Site Plan Reviews and Suggestions
- Traffic Studies and Reviews
- School Crossing Guard Training
- Special Traffic Events (example: motorcycle runs)
- Southington Police Department Vehicle Fleet

During fiscal year 2012-2013 Officer Petro with the assistance of Officer Leppard created computer processes that allowed for the review, management and reporting of vehicle mileage and gasoline usage for the Southington Police Department vehicle fleet. This allows for the improved management and understanding of the total fleet impact from both an operational and administrative (budgetary) perspectives.

Daily vehicle Trip Sheet reporting was also automated. Trips Sheets are used to document the condition of fleet vehicles and employees can also document problems with their assigned vehicle anytime during their shift. The trip sheets allow Officer Petro to act upon mechanical issues reported by the officers who use the vehicles on a daily basis. The automated process allows for a more efficient way of reporting and also saves in the use of paper, ink and toner which was needed to produce the written daily Trip Sheet.

The Southington Police Department Information Technology area continues to maintain the latest in mobile technology. Officer Leppard who is assigned to this area is also tasked with the managing and

maintaining all of the technology equipment, processes and programs for the Southington Police Department. This covers both internal and external system within the department.

During this fiscal year Officer Leppard conducted computer hardware review, documenting all computers within the Southington Police Department. This review included desktop computers, laptop computers, server computers and mobile data terminals (in-car computers). The information from the review was placed into a computer file, allowing for a more efficient way to manage the computer resources of the Southington Police Department. The information obtained from the review will assist in the creation of a long range plan for the replacement and growth of the technology systems (both hardware and software) within the Southington Police Department.

The computer hardware review was used to support the replacement of thirty-three (33) of our 52 desktop computers. These computers were in excess of five (5) years old and still had a Windows XP Operating System. The review will also be the foundational part of our long range computer plan which will be developed during fiscal year 2013-2014.

Officer Leppard worked on the upgrading of some of our department forms. This upgrading covered review and improving them as needed. Officer Leppard as part of the improvement process used an electronic fill able form platform making them more efficient to use. The following forms were upgraded during this fiscal year:

- Missing Person Form (SPD-MP)
- Shop Lifting Statement Form (SPD-100s)
- DUI Revocation Form Form (SPD--DUI-1)
- Rights Waiver Form Form (SPD-RW)
- Voluntary Statement Form (SPD-100)
- Superintendent Notification Form (SPD-SIN)
- Prisoner Medication Form (SPD-PML)
- Prisoner Log Form (SPD-PL)
- Alarm Registration Form (SPD-ARF), Appendix (SPD-ARF-A)
- K9 Training Form (SPD-K9T)
- Evidence and Property Log Form (SPD-14-3)
- Parking Lot Collision Form (SPD-202R)

Southington Police Department employment applications were also reviewed and enhanced. They are shown below:

- Officer (Form SPD-APP v.13)
- Civilian (Form SPD-APPC v.13)
- ACO (Form SPD-APPACO v.13)
- Civilian Dispatcher (Form SPD-APPD v.13)
- Background Packet (Form SPD-PHQ v.13)
- Social Networking Packet (Form SPD-APPPHOSNE v.13)
- Police Officer Standard and Training Council Packet

The Records area is staffed by four (4) civilians and maintains files and retains all police department reports, documents and investigations. The Records Division is the main point of contact for the people or companies looking for copies of police documents. Alarm, Raffle and Vending permits are also processed by the Records Division.

The Liaison area is staffed by one (1) civilian and maintains all evidence and property for the Southington Police Department. This area is the main conduit between the Police Department Judicial System.

The information above is designed to provide only a preview of what the Administrative Services Section carries out each and every year. The foundational goal for the Administrative Services Section is that of continuous improvement and how it relates to the overall performance of the Southington Police Department and the service it provides.

Southington Police Department Substance Abuse Related Information

The Southington Police Department made approximately 105 arrests for Driving While Under the Influence of Alcohol and/or Drugs for this fiscal year which was an 11.7% increase from the 2011/2012 fiscal year total (94). Drug arrests totaled 196 for the fiscal year, which showed a 9.4% increase from the 2011/2012 fiscal year total (179). Alcohol related arrests involving minors increased by 87.7% (107) from the 2011/2012 fiscal year total (53). The Southington Police Department will continue to make substance abuse type incidents a community priority by using both proactive and reactive prevention enforcement techniques.

Prescription Medical Drop-Box Program

The Southington Police Department Prescription Medical Drop-Box program has become a very successful program taking in six hundred and fifty-seven pounds (657) of medical drugs during fiscal year 2012-2013 (October 2012-June 2013). The Southington Police Department remains committed to this program and the value it adds to the quality of life for the Southington residents.

State of Connecticut Police Officer Standards and Training Accreditation Program

The Southington Police Department is currently involved in the State Accreditation program process. This program is designed to enhance Police Services through the use of general orders, and directives. These general orders and directives create a series of best practices for the organization ensuring consistency and a more efficient means of providing services to the Southington Community.

Southington Police Department Annual Report Conclusion

The Southington Police Department goals for fiscal 2013-2014 are to build upon the successes enjoyed this fiscal year. The focus will remain on methodologies that improve efficiencies while improving upon effectiveness. Efforts to improve our response to complaints that involve technology will also be needed to meet the growing demands in this area of police services. The basic foundation will always be continuous improvement, while learning from both our successes and our failures.

As in the past, many letters received from merchants and citizens from Southington and other towns expressing their appreciation for services rendered, whether routine or above and beyond the call of duty, have been very gratifying. The Southington Police Department appreciates any feedback from the

public in our continued effort to better serve the community. The Southington Police Department is continually involved in a pattern of improving and otherwise doing its best to achieve peak performance and service.

It is an exciting time and we wish to invite the people of Southington to share in our enthusiasm. The Board also wishes to thank the people of Southington for their continued cooperation with the Board of Police Commissioners and the members of the Southington Police Department. Our police force is second to none in the State of Connecticut and appreciates the continued support for the cost efficient, effective smooth operation of the Department. Only by cooperation and open communication, can we provide the best possible law enforcement to keep Southington a safe and peaceful community.

The Southington Police Department is proud to be part of the many town agencies that add public value to this great community and thank you for your continued support.

Yours very truly,

Chairman Richard Montague, PhD

Chairman Richard Montague, PhD Board of Police Commissioners

SOUTHINGTON POLICE DEPARTMENT RECEIPTS FOR FISCAL YEAR 2012 - 2013

	Totals	Amounts
Burglar Alarm Permits	60	\$ 415.00
Pistol Permits (Incl. To Sell)	223	15,610.00
Vendor Permits	78	1603.00
Pinball or Pool Table Permits	3	280.00
Raffles or Bazaars	14	270.00
Fees for Accident Reports (Copies & F	Photos)	6376.12
Burglar Alarm Tag Fees		550.00
Record Checks		420.00
Parking Tag Fees		5465.00
Precious Metal Permits		70.00
Precious Metal Ap. Fee		60.00
Pawn Broker AND 2 nd Hand Dealer		480.00
		\$31,599,12

MISCELLANEOUS REVENUE		\$85,001.97
Amount received by Town of Southington		
From CIRMA for Workers Compensation		
For Police Department	TOTAL	\$116,601.09

SOUTHINGTON POLICE DEPT.

JULY 2012 - JUNE 2013

\$6,376.12	\$420.00			\$270.00	-		\$15,610.00	\$5,465.00	
650.75	00.09	00:	45.00	00.09	00:	49.00	1120.00	225.00	6-28-13
527.00	45.00			20.00			3500.00	00.019	5-31-13
568.50	20.00			10.00			1890.00	195.00	4-25-13
493.50	70.00			00.			1540.00	725.00	3-29-13
382.50	25.00			00.09			1330.00	404.00	2-22-13
528.00	30.00			40.00			630.00	370.00	1-25-13
419.75	25.00			00.			280.00	874.00	12-28-12
523.50	2.00			00.			1260.00	519.00	11-30-12
567.50	15.00			35.00			840.00	350.00	10-26-12
446.02	15.00			00.			630.00	215.00	9-28-12
586.10	00.09			10.00			1820.00	629.00	8-03-12
683.00	20.00			35.00			770.00	349.00	7-27-12
REPORTS	CHECKS			PERMITS			PERMITS	TAGS	
ACC. /INCIDENT	RECORD			RAFFLE			PISTOL	PARKING	DATE

TOTAL	SURCHARGE	00.	00.	00.	00.	00.	00.	00.	00.	00.	00.	00.	00:	00.
TOTAL	TAX	00.	00.	00.	00.	00.	00.	00.	00.	00.	00.	00.	00.	00.
TOTAL FOR	MONTH	2155.00	3189.10	2049.92	1967.50	2367.50	2025.75	1633.00	2651.50	3102.02	3021.58	5130.00	2324.98	\$31,617.85
	Ξ												00.	
	TAX	00.	00.	00.	00.	00.	00.	00.	00.	00.	00.	00	00.	00.
SERVICE	MISC.	00.	00.	1.90	00.	00.	2.00	00.	00.	1.52	8.08	00.	5.23	\$18.73
PAWN	BROKER	110.00	00.	00.	00.	00	00.	00.	00.	00.	00.	260.00	110.00	\$480.00
	2												00.	
PRECIOUS	MET/AP FEE	10.00	20.00	00.	00.	00.	00.	00.	00.	00.	20.00	20.00	00.	820.00

JULY 2012 - JUNE 2013 RECEIPT TOTALS FOR YEAR \$31,617.85

SOUTHINGTON POLICE DEPARTMENT

JULY 2012 - JUNE 2013

TOTALS OF MONTHLY RECEIPTS TO FINANCE DIRECTOR

2012

JULY 6	461.50
JULY 13	761.50
JULY 20	371.00
JULY 27	561.00
AUGUST 3	1036.50
AUGUST 10	520.00
AUGUST 17	290.00
AUGUST 24	151.10
AUGUST 31	1191.50
SEPTEMBER 7	310.00
SEPTEMBER 14	266.02
SEPTEMBER 21	425.50
SEPTEMBER 28	1048.40
OCTOBER 5	455.00
OCTOBER 12	385.50
OCTOBER 19	709.00
OCTOBER 26	418.00

PAGE 2

SOUTHINGTON POLICE DEPARTMENT

TOTALS OF MONTHLY RECEIPTS TO FINANCE DIRECTO

	2012	
NOVEMBER 2		291.50
NOVEMBER 9		168.00
NOVEMBER 16		269.00
NOVEMBER 21		577.50
NOVEMBER 30		1061.50
DECEMBER 7		742.50
DECEMBER 14		508.00
DECEMBER 21		377.50
DECEMBER 28		397.75
	2013	
JANUARY 4		223.50
JANUARY 11		475.50
JANUARY 18		277.00
JANUARY 25		657.00
FEBRUARY 1		518.00
FEBRUARY 7		457.50
FEBRUARY 15		522.50
FEBRUARY 22		1153.50
MARCH 1		546.52
MARCH 8		342.50
MARCH 15		738.50
MARCH 22		781.00

PAGE 3

SOUTHINGTON POLICE DEPARTMENT

TOTALS OF MONTHLY RECEIPTS TO FINANCE DIRECTOR

	2010	
MARCH 29		693.50
APRIL 5		843.36
APRIL 12		884.50
APRIL 19		523.00
APRIL 25		770.72
MAY 3		683.00
MAY 10		1721.00
MAY 17		1032.50
MAY 23		888.50
MAY 31		805.00
JUNE 7		779.75
JUNE 14		542.31
JUNE 21		342.42
JUNE 28		660.50

TOTAL \$31,617.85

DAVID A. LAPREAY Director of Recreation

MICHAEL S. MANWARE Assistant Superintendent of Parks

JULIA BERARDINELLI Office Assistant



"City of Progress"
PARKS & RECREATION DEPARTMENT
P.O. BOX 571, SOUTHINGTON, CONNECTICUT 06489
PHONE: (860) 276-6219 FAX: (860) 276-6204

COMMISSIONERS: JOHN FONTANA Chairman

MICHAEL FASULO Vice Chairman

DAVID KANUTE JOSEPH LAPORTE JOANNE PALMIERI

Annual Report of the Recreation Department 2012-2013

Fiscal year 2012-2013 proved once again to be a very successful and outstanding year for our department. Our goal is to provide quality recreational programs for most ages while working off of a budget that is fair and realistic to our citizens. With two full time employees, 80 or so part time/seasonal employees and hundreds of volunteers we strive to attain that goal.

Registration for most of our programs and trips continued to increase this past year. Programs offered include: Summer and Fall Softball for both men and women, Adult Basketball, Girls Volleyball, Swimming Lessons, Zumba, Yoga, Fitness, Ballroom Dancing, Arts and Crafts for special needs, Dog Obedience classes, Nia Fitness and Middle School Dances. Summer camps that were also very popular were Youth Theater, Playground Camp and Tennis Camp. Music on the Green completed its 19th season with concerts on the town green for 14 Wednesday evenings during the summer. The Kids Entertainment Series continued its success at the grove area of Recreation Park for 8 Tuesday evenings in the summer providing fun, free entertainment for our youngsters. With all the wonderful help of all the part-time/seasonal employees, these programs continue to grow year in and year out.

The Recreation Department is also a sponsor of all of the youth leagues in Southington. These include Youth Wrestling, Boys' and Girls' Basketball, Lacrosse, Girls' Softball, Baseball, Football (along with cheerleading) and Soccer. The hundreds of volunteers in each league provide an excellent, top notch learning experience which allows each child to grow and learn in the sport they choose to partake in.

The Board of Park Commissioners consists of five members: John Fontana, Chairman, Michael Fasulo, Vice Chairman, Joseph LaPorte, Joanne Palmieri and David Kanute. The Recreation Department consists of David A. Lapreay, Director of Recreation and Julia Berardinelli, Office Assistant.

We thank the Town Council and Board of Finance for providing the funds to run this department. We also thank Mr. Garry Brumback, Town Manager and Attorney Mark Sciota, Deputy Town Manager/Town Attorney, for their guidance throughout the year on many town matters.

Respectfully Submitted,

David A. Lapreay Director of Recreation



Town of Southington

Tax Collector

75 Main Street, PO Box 579 Southington, CT. 06489

Telephone Number: (860)-276-6259

Facsimile Number: (860)-276-6265

Annual Report of the Southington Tax Collector 2012-2013

The collecting of taxes is both historic and statutory and steeped with legal traditions and precedents. While the office operates under the General Statutes of the State of Connecticut in conjunction with the Office of Policy & Management, it also has a very contemporary business dimension with respect to operational policies and procedures, equipment, personnel, forms, collection techniques and public relations.

The Tax Collector's office is responsible for collecting all monies due the town on the current and delinquent Grand Lists in the form of taxes, interest and fees. Once the money has been balanced and deposited, it is transferred to the Treasurer by the 10th of every month as specified in Sec. 12-147 of the Connecticut State Statures. All collections require daily, monthly, quarterly and annual reporting.

State reports are completed as required such as the request for various types of reimbursements including totally disabled and co-signature of the elderly circuit breaker. Assessors Certificates of Change, Legal Additions and Deductions and Suspense transfers have been placed on file in the office of the Town Clerk in accordance with Sec. 12-167 of the Connecticut General Statutes.

Customer service and accuracy is our goal as we collect taxes and provide information requested daily by Attorneys, Realtors, banks and the public.

This year we have all tax information available on our website. The public can review each bill and are able to pay on-line with a credit card. The taxpayer is able to charge their tax by phone, on-line or in the office. There is no cost to the town; the companies charge a separate convenience fee for each transaction directly to the taxpayer.

Attached is the report of property tax collection for the fiscal year ending June 30, 2013.

Respectfully submitted,

Marilyn Dorau, CCMC Tax Collector

cc:

Emilia Portelinha, Finance Director

9-4-13

World Wide Web Address: http://www.southington.org

Taxes	Uncolledcted	0000	1,469,672.60	524,934.06	279,277.65	152,759.03	77,182.12	51,100.62	41,444.01	13,491.14	5,643.84	4,203.11	1,282.14	1,723.16	2,148.62	2,257.76	2,206.90	2,629,326.76																		2,629,326.76
Credit	Balance	10000	233,034.97	26,606.58	2,558.23	938.21	41.43	43.10										263,222.52																		263,222.52
Bal Per	monies	000	1,230,037.03	498,327.48	276,719.42	151,820.82	77,140.69	51,057.52	41,444.01	13,491.14	5,643.84	4,203.11	1,282.14	1,723.16	2,148.62	2,257.76	2,206.90	2,366,104.24																		2,366,104.24
Amt Paid to	Treasurer	1	07.876,688,001	919,318.63	269,178.42	136,727.60	74,656.66	37,389.14	22,455.80	13,480.09	3,515.98			367.06	2,735.14	2,869.74	6,901.07	102,485,174.03		856.06	12,970.13	15,997.16	9,598.65	6,857.70	4,248.11	3,654.68	4,048.83	1,253.96	1,103.17	1,881.21	1,018.18	468.21	508.57	332.15	64 796 77	102,549,970.80
Warrants	Liens/Fees	000	12,935.13	6,250.41	1,738.00	754.00	480.00	194.00	96.00	72.00	48.00				24.00	24.00	24.00	22,640.54			132.00	198.00	117.45	64.00	48.00	48.00	32.00	26.00	20.00	18.00	8.00	2.00	4.00	4.00	721 45	23,361.99
	Interest	7 007 010	2/9,100./1	163,660.21	77,440.83	50,348.80	23,316.56	19,903.16	9,964.75	8,302.00	1,413.43			367.06	1,844.96	1,986.00	6,036.65	643,685.12		123.99	2,678.94	4,663.67	3,649.00	3,106.63	2,067.43	1,911.89	2,263.52	741.10	99.989	1,222.13	686.81	324.72	355.60	236.55	24 718 64	668,343.76
Taxes	Collected	000	100,703,541.86	749,408.01	189,999.59	85,624.80	50,860.10	17,291.98	12,395.05	5,106.09	2,054.55				866.18	859.74	840.42	101,818,848.37		732.07	10,159.19	11,135.49	5,832.20	3,687.07	2,132.68	1,694.79	1,753.31	486.86	396.51	641.08	323.37	141.49	148.97	91.60	39 356 68	101,858,205.05
Adjusted	Tax Collectible	0	101,940,179.49	1,247,735.49	466,719.01	237,445.62	128,000.79	68,349.50	53,839.06	18,597.23	7,698.39	4,203.11	1,282.14	1,723.16	3,014.80	3,117.50	3,047.32	104,184,952.61																		104,184,952.61
Legal	Recuctions	0000	(703,640.03)	(53,319.28)	(7,629.12)	(4,494.11)	(3,559.11)	(2,908.72)	(2,802.76)	(6,524.34)	(6,786.24)	(5,896.94)	(5,608.76)	(3,876.06)	(2,741.64)	(2,721.26)	(2,660.04)	(815,168.41)																		(815,168.41)
Legal	Additions	, 000	31,220.04	1,476.57	454.09	46.54			149.37	436.74					323.07			34,106.42																		34,106.42
Transfer	Suspense	10000	(32,872.67)	(37,261.20)	(9,713.14)	(319.59)												(80,166.60)																		(80,166.60)
Taxes	Collectible		102,645,472.15	1,336,839.40	483,607.18	242,212.78	131,559.90	71,258.22	56,492.45	24,684.83	14,484.63	10,100.05	06'068'9	5,599.22	5,433.37	5,838.76	5,707.36	105,046,181.20																		105,046,181.20
Grand	List	,,,,	LLOZ	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000	1999	1998	1997		esuedsns	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000	1999	1998	1997		



Town of SOUTHINGTON, Connecticut

Leslie G. Cotton, Town Clerk and Registrar of Vital Statistics

ANNUAL REPORT OF THE TOWN CLERK

2012-2013

For several years the decline in the real estate market has impacted land record volume and subsequently the conveyance tax revenue, two of our largest revenue producers. However, I am pleased to report that the slow recovery started a couple of years ago has continued and we are experiencing positive results again this year.

- The Bottom Line Contribution in Net total fees this year is \$1,195,573.08 an increase of 5.3% over last year.
- The Conveyance tax revenue of \$819,748.38 is an increase of 4.4%.
- . The land record volume is up 10% with an increase in land record revenue of 13%.

A major upgrade of our office operating system was installed in April. The COTT Resolution3 system has modernized our procedures allowing us to process our work in a more cost effective manner. A scanner was installed at the front counter to allow us to scan documents as they are being recorded and return them immediately, saving us both time and money. This state of the art technology also positions us to begin E-recordings in the coming year now that the State of Connecticut has approved the E-recording standards.

The Town Clerk received a Historic Preservation grant again this year. The money was used to do a second back file conversion project for land record documents. With the completion of the 2013 project, the timeframe for documents accessible by computer extends back to May 28, 1998. Computer access to the town land records in the office has improved for both viewing and printing. Additionally, in late 2012 Southington joined the COTT Systems online CT portal. The scanned document images are now also available from the Southington town website at www.southington.org 24 hours a day, seven days a week.

The town's website continues to be a high priority for the town clerk's office. This year we worked closely with the technology department to undertake a complete overall of the town's website. The new site has a more modern appearance and is easier to operate for both town staff and town residents. The upgrade also includes a mobile version of the site which makes it easier to access town information while on the go.

The staff in the office has remained constant this year. Tracy Fernandez has completed her first year. She is a solid contributor to our mission of offering top customer service everyday. Ericka Butler's background in computers has enabled her to help facilitate the new technology changes undertaken this year. Ericka continues to oversee the website, government access TV and processing of land records. Sandra Brunoli handles the vital statistic responsibilities and helps to coordinate the records management program. Deputy Town Clerk Kathy Larkin oversees the day to day operation of the office. I am very proud of the professional manner in which Kathy conducts her duties. The goal of the town clerk's office is to provide outstanding service in an efficient and cost effective manner. I am pleased to say that our staff meets that challenge every day.

Sincerely,

Leslie G. Cotton, MMC

75 Main Street • P.O. Box 152 • Southington, Connecticut 06489 (860) 276-6211 • Fax (860) 276-6229 • Email: cotton@southington.org



Town of SOUTHINGTON, Connecticut

Leslie G. Cotton, Town Clerk and Registrar of Vital Statistics

ANNUAL REPORT OF THE TOWN CLERK JULY 1, 2012 -JUNE 30, 2013

LAND RECORD DOCUMENTS (44,774 PGS. 42 VOLS)	10,664	VITAL STATISTICS	
TOWN COUNCIL MINUTES - PAGES RECORDED	673		
LIQUOR PERMITS FILED	89	BIRTHS-SOUTHINGTON RESIDENTS	342
VETERANS DISCHARGES RECORDED	69	MARRIAGES IN TOWN	202
TRADE NAMES FILED	116	MARRIAGE LICENSES ISSUED	215
MAPS FILED	70	DEATHS IN TOWN	294
SPORTS LICENSES & TAGS	1,493	BURIALS IN TOWN	216
DOG LICENSES ISSUED	2,756	VITAL STATISTIC COPIES ISSUED	2,943
DOG-KENNEL LICENSES ISSUED	1		
TRANSFER STATION PERMITS	8,033		
RECEIPTS-FEES OF TOWN CLERKS OFFICE			
RECORDING DOCUMENTS-LAND RECORDS		264,125.00	
CONVEYANCE TAX		819,748.38	
HISTORIC PRESERVATION FEES		27,630.00	
FARMLAND PRESERVATION FEE		368,396.00	
MISCELLANEOUS FILING, COPIES ETC.		41,670.70	
VITAL STATISTIC COPIES		57,260.00	
MARRIAGE LICENSE FEES		6,390.00	
SPORT LICENSES & TAGS		16,088.00	
DOG LICENSES		24,188.00	
PASSPORT APPLICATION FEES		7,225.00	
GRAND TOTAL-FEES COLLECTED		1,632,721.08	
PAID TO STATE FOR MARRIAGE LICENSE SURCHARGE		4,047.00	
PAID TO STATE FOR SPORT LICENSES & TAGS		15,638.00	
PAID TO TOWN FOR DOG ACCOUNT		21,437.00	
PAID TO STATE FOR HISTORIC PRESERVATION FEE		18,421.00	
PAID TO TOWN FOR HISTORIC PRESERVATION FEE		9,209.00	
PAID TO STATE FOR FARMLAND PRES FEE		331,560.00	
PAID TO TOWN FOR FARMLAND PRES FEE		36,836.00	
TOTAL FEES DEDUCTED		437,148.00	

<u>NET TOTAL</u> 1,195,573.08

TESLIE & COTTON MMC

75 Main Street • P.O. Box 152 • Southington, Connecticut 06489 (860) 276-6211 • Fax (860) 276-6229 • Email: cotton@southington.org

BOARD OF WATER COMMISSIONERS Robert M. Berkmoes, PRESIDENT Michael S. Domian, VICE PRESIDENT Thomas J. Murphy, SECRETARY & TREASURER Gregory Klimaszewski Angelina Santa Maria Erik E. Semmel



Frederick W. Rogers, SUPERINTENDENT
William M. Casarella, ASSISTANT SUPERINTENDENT
Ann Marie Anop, OFFICE SUPERVISOR
605 West Queen Street
P. O. Box 111
Southington, CT 06489-0111
(860) 628-5593 • Fax (860) 621-0491

November 10, 2013

Mr. Gary Brumback Town Manager Town Hall 75 Main Street Southington, CT 06489

Dear Mr. Brumback:

Attached in the Annual Report of the Board of Water Commissioners for the year ending June 30, 2013.

Sincerely,

Frederick W. Rogers Superintendent ONE HUNDRED 2nd ANNUAL REPORT
OF THE
BOARD OF WATER COMMISSIONERS
FOR THE YEAR ENDING JUNE 30, 2013

BOARD OF WATER COMMISSIONERS

The Board is organized as follows:

Erik E. Semmel, President Term expires November 2015

Robert M. Berkmoes, Vice President Term expires November 2015

Michael S. Domian, Secretary & Treasurer Term expires November 2015

Thomas J. Murphy Term expires November 2013

Angelina Santa Maria Term expires November 2013

Gregory Klimaszewski Term expires November 2013

Respectfully Submitted,

SOUTHINGTON WATER DEPARTMENT

Frederick W. Rogers Superintendent

WATER SUPPLIES

On December 7, 2012, the Water Department's updated Water Supply Plan was approved by the State of Connecticut Commissioner of Health. This is the Water Department's fourth approved Water Supply Plan. The information in the updated plan includes recommendation for capital improvements and overall view of our current water supply system and revised population projections based on 2000 census data. The Town of Southington's Plan of Development was also used to more accurately predict water supply needs over the next fifty years. The updated plan shows that based on projected population demands current water supplies are adequate to meet customer demand through the year 2020.

Major capital improvements that occurred during this year included the installation of mains on Columbus Avenue, Greeley Avenue, Meriden Waterbury Turnpike (Marion Avenue to Robin), Belleview Avenue, Curtiss Farms, South End Road (associated with Curtiss Farms), Walker's Crossing, Plaza Avenue, Glen Eagle Drive, Rochella Drive, Blocher Farm Road and the completion of a 2 million gallon water storage tank at the Mariondale Water Treatment facility.

ADDITIONS AND IMPROVEMENTS

A total of 1.25 miles of new mains were installed. Fifteen (15) new hydrants were installed during the year. Eighty-five (85) new services were added during the year and thirteen (13) services were retired. Four hundred and seventy eight (478) services remain inactive in the system for future

STATISICAL

	July 1911	June 30, 2013
Miles of Main in use, 1" to 4"	10.885	4.09
Miles of Main in use, 6" to 16"	$\frac{10.542}{21.427}$	194.62 198.72
Estimated Population served-within Town	4,620	31,662
Estimated Population served-outside Town	-0-	525
Total Valves in use	189	2,445
Fire Hydrants, Public	90	1,420
Fire Lines, Private	-0-	224
Meters in Service	22	12,665
Active Services	986	12,896

WATER CONSUMPTION

Rainfall for the period July 1, 2012, through June 30, 2013, totaled 52.07 inches, 4.15 inches above Southington's median annual precipitation.

The highest demand occurred July 12, 2012, when consumption reached 7.50 million gallons. This is 197.2 % of the average daily consumption.

Water consumption for the year:

From Reservoir	42,651,000 Gallons
From Well # 1	183,202,000 Gallons
From Well # 2	234,962,000 Gallons
From Well # 3	95,411,000 Gallons
From Well # 4	-0- Gallons
From Well # 5	-0- Gallons
From Well # 6	-0- Gallons
From Well # 7	10,714,000 Gallons
From Well # 8	27,997,000 Gallons
from Well #9	792,937,000 Gallons
from New Britain Well	308,000 Gallons
Total Pumped From Wells	1,344,921,000 Gallons
Total Consumption	1,387,880,000 Gallons
Average Daily Consumption	3,802,410 Gallons

PLANT ADDITIONS 2012-2013

The following additions to the plant were made during the year:

Miscellaneous Tangible Plant	\$ -
Land & Land Rights	\$ 264,047.71
Structures & Improvements	\$ 44,186.22
Collect & Impound Reservoirs	\$ -
Wells & Springs	\$ 15,870.00
Distribution Mains & Accessories	\$ 1,120,308.44
Standpipes	\$ 1,985,389.43
Meters & Installations	\$ -
Hydrants	\$ 36,583.11
Pumping Equipment	\$ 5,521.43
Treatment Equipment	\$ 22,218.84
Office Furniture & Equipment	\$ 6,078.90
Computer	\$ 12,689.29
Communications Equipment	\$ -
Tools & Work Equipment	\$ 2,575.00
Laboratory Equipment	\$ -
Transportation Equipment	\$ -
Power Equipment	\$ -
Miscellaneous Equipment	\$ -

\$ 3,515,468.37

Town of Southington Water Pollution Control

999 Meriden Waterbury Turnpike Plantsville, CT 06479

John De Gioia-Superintendent



Phone: 860-628-8530 Fax: 860-621-7707

e-mail degioiaj@southington.org

ANNUAL REPORT FISCAL YEAR 2012-2013

During Fiscal Year 2012-2013, the Town's Water Pollution Control facility treated 1.654 billion gallons of wastewater (average=4.53 million gallons per day) and 164,000 gallons of septage. The yearly average effluent discharge results for this period include 3.6 mg/l CBOD (permit=30mg/l), 6.8 mg/l UOD (permit=27.1mg/l summer, no limit winter), 2.8 mg/l suspended solids (permit=30mg/l), and 0.33 mg/l ammonia (permit=2.0mg/l summer, 20mg/l winter). Our average survival rate for all species for our aquatic toxicity testing was 99.5%. Our new NPDES Permit was issued this spring, and it contained a compromised phosphorous limit of 0.7 mg/l, which we met the first month by installing our own chemical feed system.

This Department responded to 108 trouble calls, including 19 sewer blockages, 5 rattling manhole covers, 35 plant alarms, 14 pump station alarms and 35 calls found not to be our problem. Weather conditions were a problem, from Hurricane Sandy, winter blizzard Charlotte and heavy spring rains.

This fiscal year saw many new projects initiated. All roads scheduled to be paved had their sewers inspected first, and three problems were corrected before the pavement went down. The old tanks in Plantsville Center were bypassed and eliminated. Our digesters were cleaned and inspected for their upgrade. The ongoing inspection of our sanitary sewers continued, with inspections of the Pondview Drive sewer shed and the Misery Brook interceptor. Also, our Facilities Plan, which will outline the forthcoming upgrade, received State DEEP approval.

Once again, our facility has performed to the satisfaction of Federal and State regulatory agencies, thanks to the efforts of a professional crew, two highly qualified and capable Foremen, our Chemist and the support of the Town Manager, Town Council and Sewer Committee.

John De Gioia Superintendent Water Pollution Control

Phone (860) 276-6281 Fax (860) 276-6277

Southington Youth Services

196 North Main Street

Susan Saucier Director

John Sperduti Counselor



Susan Williams Counselor

Kelly Leppard Youth Prevention Coordinator

Southington, Connecticut 06489

ANNUAL REPORT 2013

The Youth Services Department has just completed its 39th year of operation. Responding to the needs of the community, we offer an ever changing variety of services to youth and their families. Most of our programs become filled up shortly after being announced and we often have waiting lists. This is a testament to the quality of our staff and programming, and our visibility within the community.

An exciting change happened in August of 2012. Southington Youth Services moved to its new location, the Municipal Center, 196 North Main Street. This move created a newer, brighter office space for us, the STEPS initiative and the public who use our services. The department is in the same building as the Southington Board of Education and this has proved to be very advantageous to us.

For the 20th consecutive year, the state legislature realized the importance of community based youth service bureaus and fully funded the line item that brings Southington \$26,698 in grant money through the State Department of Education. In addition, the Enhancement Grant funding, \$7,550, intended for Youth Service Bureau direct service projects 3 years ago, was saved too. Our staffing includes a Director, 2 Counselors, a part time Youth Prevention Coordinator and a Secretary. Thanks to Year 4 of the federal Drug Free Communities Grant of \$125,000 awarded to Southington in September 2009, our part time Youth Prevention Coordinator is again funded full time to work on the Southington Town wide Effort to Promote Success or STEPS initiative. For Youth Services, it was another very good year.

Youth Services Programs

Therapeutic Individual Counseling, Family Intervention, Group Counseling.

<u>Diversion</u>
Education
Juvenile Review Board, Alternative to Suspension.
Student Workshops, Parent Information Series.

<u>Community Programs</u> Youth Employment Service, Grandparents
Raising Grandchildren Support Group, Kristen's Kloset, STEPS.

<u>Positive Youth Development</u> Success Café, While I'm in
Charge, Babysitting, CPR and STEPS Youth Committees.

THERAPEUTIC PROGRAMS

Referrals to our <u>individual counseling and family intervention programs</u> come from the school system, the police department, parents and youth themselves. As a matter of convenience and for community outreach reasons, we held many of our counseling sessions at the schools. The remainder of our clients met with us in our Municipal Center offices

Some of the problems we help youth and families with are: family dysfunction, self-esteem, child abuse and neglect, truancy, drug and alcohol abuse, grief, depression, educational issues and stress. This year we met with 65 youth in individual counseling and served over 34 families. After school, our times for meeting with students were full most of this year and we often had to refer residents to other services.

Our group counseling program has given us the opportunity to make contact with many more students than we could meet with individually. Working with the social work staff at Southington High School, we provided <u>in school group counseling</u> services to 94 students on topics including high school adjustment, young women's issues, grief, anger management, stress, and alcohol and drug issues.

DIVERSIONARY PROGRAMS

The <u>Juvenile Review Board</u> confidentially reviews all cases of juvenile arrests and after weighing all available information, makes appropriate recommendations to the Police Chief. This year 37 cases were reviewed and the students were diverted from the Juvenile Court to the Juvenile Review Board. The juveniles' accountability consisted of letters of apology, an on-line education program and research essays. A total of 80 hours of community service was also completed by these students. This year, Southington was one of 5 towns chosen to participate in a pilot program through the Court Support Services Division of the Juvenile Court. The pilot has the Southington Review Board handling cases that may have been sent directly to the Juvenile Court, but the Court deems them appropriate for Review Board action, so they are returned. Previously the Juvenile Review Board could only handle cases of juveniles who were referred directly by the police department. The Board knows what is available in our community to assist the young offender. We feel that this pilot will show a decrease in recidivism when juveniles are handled in their own communities. This program of diverting youth from the court system is valuable because it benefits both the youth and our community.

Youth Services Staff continued working with Southington High School's <u>Alternative to Suspension Program</u>. This groundbreaking program allowed our staff to offer prevention and early intervention services to students in after-school groups, instead of these students being suspended from school. This year continued a successful

collaboration between us and the school system. Our staff facilitated 8 sessions throughout the school year and reached 31 students in this program.

EDUCATIONAL PROGRAMS

The Youth Services offered <u>workshops to students</u> in Health classes on a variety of topics including dating violence, and suicide and depression. We educated 504 8th grade students at both DePaolo and Kennedy Middle Schools.

Our <u>Parent Information Series</u> consisted of 4 parenting programs this year. Sessions discussed: "Keeping Our Kids Safe!", "Current Alcohol and Drug Trends," "Raising Responsible Digital Citizens," and "Staying Close to Your Kids Through Peer Fears and Tears." Thirty-four parents attended these workshops.

COMMUNITY PROGRAMS

The Youth Services continues to sponsor the <u>Youth Employment Service (Y.E.S.)</u>, which matches able and willing youth aged 14-16, with town residents needing help with odd jobs. Last year 11 jobs were filled and this year 24 new youth were interviewed and were accepted into the program. They will be filling jobs that will be called into us over this summer and beyond, such as babysitting, yard work, shoveling snow, leaf raking and house cleaning. Evaluation forms filled out by the employers help us to keep tabs on the work our young workers are doing. Good reports entitle these workers to special rewards compliments of the Youth Services staff!

The <u>Southington Grandparents Raising Grandchildren Support Group</u> is supported by Southington Youth Services. Our group struck out on their own 2 years ago with members taking leadership positions and planning the monthly programs. They held 9 meetings throughout the year and even wrote a grant and received \$500 in funding through the Calvanese Foundation. Throughout the year, they had 11 grandparents attending regularly and 8 grandchildren were in attendance, too. A light dinner was offered as was child care for the grandchildren. Meetings offered speakers on behavioral issues, childhood development, and legal issues for grandparents. The Town Manager and Superintendent of Schools also visited this year. For the 5th time, Southington Youth Services co-sponsored a regional Grandparents Conference again entitled "The Not-So Empty Nest: A special conference for grandparents who are raising grandchildren" with Plainville and Farmington grandparent groups. Six grandparents from Southington were able to attend.

This was our 7th year of **Kristen's Kloset Prom Project**. Named after a local teen tragically killed in a car accident, the program has become one of our most successful and community supported projects! It provides prom clothing and accessories to students having financial difficulties. Working with donations from local businesses, agencies and residents, the program assisted 116 Southington students with tickets, gowns, tuxes, shoes, jewelry, flowers and manicures and pedicures at no cost to them. It also included a shop in the town's Gura Building at 93 Main Street, open during prom season where girls could obtain prom items for a small donation and 166 others took advantage of this opportunity generating funds which are turned back into the program to help other Southington students in future years. We received more positive feedback this year from students and parents who were grateful that they could find beautiful, gently used prom

attire that was affordable. The program was run almost entirely by 33 wonderful, committed volunteers who staffed the shop, did scheduling, record keeping, up keep and even alterations. They put in over 650 hours of service to our students, families and our Town. It was a wonderful prom season!

Youth Services is a founding member of the prevention initiative entitled "Southington's Town wide Effort to Promote Success" or <u>STEPS</u>, and 2 of the Youth Services staff manage the Drug Free Communities Grant that STEPS was awarded in 2009. Kelly Leppard, our Youth Services Prevention Coordinator heads up STEPS and does the day to day work that is required to keep the initiative at the high level of operation it has attained. The STEPS goal is to reduce risk taking behaviors among our children and youth by engaging the entire community in partnerships.

STEPS just completed year 3 of the Drug Free Communities Federal Grant and is currently in year 4. This year, STEPS has gained tremendous support throughout the community from each sector and continues to make strides in building coalition awareness and reducing youth substance use through projects, campaigns and other environmental strategies.

This year, STEPS continued to focus on our four targeted substances which are alcohol, tobacco, marijuana, and prescription drugs. Furthermore, efforts to build developmental assets remained constant in all 13 sectors of Southington. Our efforts are changing the environment in our community and the STEPS website, monthly newsletter and Facebook page provide the community with constant access to our work, information and resources

In order to reduce access to substances, a permanent medication drop box was installed in the lobby of the Southington Police Department and a community-wide media campaign was launched to build awareness. STEPS was even featured on the Department of Consumer Protection website for the drop box efforts and the success it's had thus far. In addition, STEPS partnered with the Southington Police Department and created a town ordinance that bans the sale of synthetic marijuana by merchants. Compliance check operations were also conducted and will be on an on-going basis to ensure our merchants are not selling alcohol or tobacco to minors, or synthetic marijuana to anyone.

STEPS hosted a TIPS Training (Training for Intervention Procedures) for bar and restaurant employees to ensure identification is properly checked when serving alcohol, and a town-wide media campaign regarding the Social Host Law and dangers of underage drinking was done by the STEPS Parent Committee. STEPS also participated on a state-wide committee with the Department of Mental Health and Addictive Services for tobacco merchant education. Through the Community Outreach Initiative, STEPS trained officers from the Southington Police Department on the developmental assets which included education and awareness of the laws and statutes associated with the four target substances mentioned previously. Educational trainings were also held for the education and clergy sectors.

STEPS Advisory Board Members participated in a 6-part Logic Model Workshop to create our strategic plan for 2013-2016 and held an Advisory Board Conference to chart our work plan, which included diversity training. Two additional media campaigns were launched by the coalition: The Southington Safe Schools Tip-line and the "I'm In"

campaign to ask community how and to what extent they were invested in the mission of Growing Great Kids. STEPS also continues to be embedded in the Southington School System through the Asset Building Classrooms initiative, and the 5th Grade Asset Transition Program was held for the second year in a row.

Finally, the STEPS Youth Council created four major projects this year: Southington Serves, which is a youth volunteer website that places all opportunities for kids to get involved in their community in one centralized location; the Conversation Cards, to encourage positive family communication; a safe-prom campaign; and a campaign for students regarding making good decisions and preventing tobacco use.

STEPS had another very successful year and continues to be a locally and nationally recognized coalition.

POSITIVE YOUTH DEVELOPMENT

Thanks to the 5th year of the Youth Service Bureau Enhancement Grant Program (\$7,550), we were able to continue our popular after school program entitled "Success Café". At each middle school, the Success Café was offered for 2 nine week sessions to students throughout the school year. This after-school club focused on building developmental assets, or building blocks to a healthy and successful life. This is the prevention model that is being used by S.T.E.P.S., Southington's Town wide Effort to Promote Success. The 40 students involved in the program worked on internal assets such as integrity, honesty, caring and self-esteem. Parents reported that participation in the club improved student's attitude at home, in school and within themselves. Donations from the DePaolo Family Foundation, and town resident, Carol Besecheck made it possible to offer scholarships to students who could not afford the program.

"When I'm in Charge", a Red Cross certified program was offered 4 times this year. Geared towards children aged 10-13, the 2 hour training teaches how to stay safe if you are left home alone. This popular program has been filled every time we have offered it. 35 students participated this year.

We also offer the Red Cross Certified <u>Babvsitting</u> Course because it is in such demand. We were able to hold 5 sessions this year and 68 girls and boys became certified by taking the class and passing their tests. We will continue to hold this class as long as the demand is there. We also added a CPR and First Aid Certification class this year and offered it 3 times. We were able to certify 30 students. Summer is a good time for students to take advantage of these classes, which are offered at a reasonable fee. Another new addition to Southington Youth Services is the ability for residents to pay by credit card for the classes their children take. They can do this on-line, by phone or in person. This convenience is long overdue and is very much appreciated by our townspeople.

This has been a busy, exciting year full of great changes at Southington Youth Services. We have consistently reached all segments of the community with our programs and services and plan to continue to collaborate with town groups and organizations on other projects.

In summary, we have been able to live within our budget, increase our services and bring in grants and donations of \$40,203. In an economy such as this, we feel fortunate to have had such a productive and successful year.

Respectfully submitted,

SUSAN M. SAUCIER Director

Zoning Board of Appeals Town of Southington

Robert Salka, Chairman Jeffrey D. Gworek, Vice-Chairman Bryan Wysong, Secretary Joseph LaPorte Matthew J. O'Keefe Ronald Bohigian, Alternate Thomas Lombardi, Alternate Dee J. Ahern, Alternate Paul R. Bedard, Alternate

ANNUAL REPORT JULY 1, 2012 THROUGH JUNE 30, 2013

The Connecticut General Statutes require that in each municipality having a zoning commission, there be an appeals board. The appeals board has three specific duties: first, to hear and decide appeals where it is alleged that there is an error in any order, requirement, or decision of the Zoning Enforcement Officer, second, to hear and decide on applications for special exception, and third, to determine and vary the application of the zoning bylaws.

This past year, 53 applications were received. This was down 29 from the previous year. Of the 53 applications, 20 were to vary the building setback requirements for new construction as well as additions to existing structures. Other applications included 10 requests to vary the size of accessory buildings, vary the height, size, and location of signs, and to change nonconforming uses. Twenty applications were received for special exception. These included the sale and dispensing of alcoholic beverages, automotive sales and repair, chickens and temporary events including the Apple Harvest and Italian festivals. Three appeals of the ruling of the Zoning Enforcement Officer were also received.

The ZBA meets in the Municipal Center Assembly room, 196 North Main Street, every second and fourth Tuesday of the month at 7:00 p.m., except when a holiday interrupts the normal schedule. The meetings are open to the public.

MEMBERSHIP

The Chairman of the Zoning Board of Appeals is Robert Salka. The Vice-Chairman is Jeffrey D. Gworek and Bryan Wysong serves as Secretary. Other members include Matthew J. O'Keefe, Joe LaPorte and Alternates Ronald Bohigian, Paul Bedard, Dee Ahern and Thomas Lombardi.

Respectfully submitted,

Mark DeVoe, AICP

Director of Planning and Community Development

I:\Planning and Zoning\zba documents\Annual Reports\Annual report 2013.doc

TOWN OF SOUTHINGTON, CONNECTICUT



COMPREHENSIVE ANNUAL FINANCIAL REPORT

FISCAL YEAR ENDED JUNE 30, 2013

Comprehensive Annual Financial Report

of the

Town of Southington Connecticut

Fiscal Year Ended June 30, 2013

Prepared by:
Department of Finance
Emilia C. Portelinha
Director of Finance

TOWN OF SOUTHINGTON, CONNECTICUT

COMPREHENSIVE ANNUAL FINANCIAL REPORT

TABLE OF CONTENTS

		<u>Page</u>
	INTRODUCTORY SECTION	
	Principal Officials	i
	General Government Organizational Chart	ii
	GFOA Certificate of Achievement for Excellence in Financial Reporting	iii
	Letter of Transmittal	iv-xi
	FINANCIAL SECTION	
	Independent Auditors' Report	1-3
	Management's Discussion and Analysis	4-15
Exhibit		
	Basic Financial Statements:	
	Government-Wide Financial Statements:	
I	Statement of Net Position	16
II	Statement of Activities	17
	Fund Financial Statements:	
	Governmental Funds:	
III	Balance Sheet	18-19
IV	Statement of Revenues, Expenditures and Changes in Fund Balances	20-21
	Proprietary Funds:	
V	Statement of Net Position	22
VI	Statement of Revenues, Expenses and Changes in Net Position	23
VII	Statement of Cash Flows	24
VIII	Fiduciary Funds: Statement of Fiduciary Net Position	25
VIII	Statement of Fiduciary Net 1 osmon	23
	Notes to Financial Statements	26-46
	Required Supplementary Information:	
	General Fund:	
RSI-1	Schedule of Revenues and Other Financing Sources - Budget and Actual	47-49
RSI-2	Schedule of Expenditures and Other Financing Uses - Budget and Actual	50-61
	Combining and Individual Fund Statements and Schedules:	
	General Fund:	62
A-1	Comparative Balance Sheet	62
A-2	Report of Tax Collector	63

<u>Exhibit</u>		<u>Page</u>
	Combining and Individual Fund Statements and Schedules (continued): Nonmajor Governmental Funds:	
B-1	Combining Balance Sheet	64-66
B-2	Combining Statement of Revenues, Expenditures and Changes in Fund Balances Fiduciary Fund:	67-69
C 1	Agency Funds:	70
C-1	Combining Statement of Changes in Assets and Liabilities	70
	STATISTICAL SECTION	
<u>Table</u>		
	Financial Trends:	
1	Net Position by Component	71
2	Changes in Net Position	72
3	Fund Balances, Governmental Funds	73
4	Changes in Fund Balances, Governmental Funds	74
	Revenue Capacity:	
5	Assessed Value and Estimated Actual Value of Taxable Property	75
6	Principal Property Taxpayers	76
7	Property Tax Levies and Collections	77
	Debt Capacity:	
8	Ratios of Outstanding Debt by Type	78
9	Schedule of Debt Limitation	79
10	Legal Debt Margin Information	80
	Demographic and Economic Statistics:	
11	Demographic and Economic Statistics	81
12	Principal Employers	82
	Operating Information:	
13	Full-Time Equivalent Town Government Employees by Function/Program	83
14	Operating Indicators by Function/Program	84
15	Capital Asset Statistics by Function/Program	85

Introductory Section

TOWN OF SOUTHINGTON, CONNECTICUT

PRINCIPAL OFFICIALS

JUNE 30, 2013

Town Council

John Dobbins, Chairman Peter Romano, Jr, Vice Chairman John Barry

Cheryl Lounsbury Louis Martocchio

Dawn Miceli Albert Natelli, Jr Christopher Palmieri. Stephanie Urillo

Brian Lastra

Mark Sciota

James Butler

Louis Perillo

Keith Havden

Harold Clark

John Daly

Susan Smayda

David Lavallee

David Lapreay Steven Wlodkowski

Marilyn Dorau

Christina Sivigny

Robert Verderame

Leslie Cotton

John DeGioia

Susan Saucier

Emilia Portelinha

Town Manager

Garry Brumback

Administration

Assessor Town Attorney/Assistant Town Manager

Building Inspector

Economic Development Coordinator

Town Engineer Director of Finance Fire Chief Librarian Acting Town Planner Police Chief

Director of Recreation

Superintendent of Highways and Parks

Tax Collector Town Clerk Town Treasurer Water Pollution Plant Superintendent

Director of Youth Services

Director of Calendar House Senior Center

Board of Finance

John Leary, Chairperson Joseph Labieniec, Vice Chairperson

Edward Pocock Jr., Secretary

Brian Goralski, Chairperson Terri Carmody, Vice Chairperson Jill Notar-Francesco, Secretary

Colleen Clark David Derynoski Anthony Casale Sandra Feld Wayne Stanforth

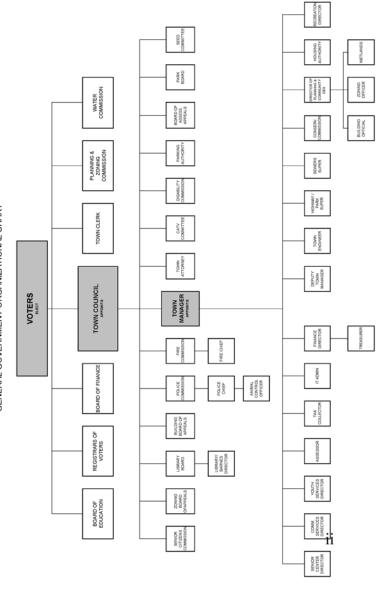
Board of Education

Patricia Johnson Terry Lombardi Zaya Oshana Patricia Queen

Superintendent of Schools

Dr. Joseph Erardi, Jr.

TOWN OF SOUTHINGTON GENERAL GOVERNMENT ORGANIZATIONAL CHART





Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

Presented to

Town of Southington Connecticut

For its Comprehensive Annual Financial Report for the Fiscal Year Ended

June 30, 2012

Executive Director/CEO

75 Main Street, P.O. Box 610, Southington, Connecticut 06489

Emilia C. Fortelinha, Finance Director Christina Sivigny, Assistant Finance Director Felephone (860) 276-6222 Facsimile (860) 276-6252

December 26, 2013

To the Honorable Members of the Town Council, Members of the Board of Finance and Citizens of the Town of Southington:

State law requires that all general-purpose local governments publish within six months of the close of each fiscal year a complete set of financial statements presented in conformity with accounting principles generally accepted in the United States of America (GAAP) and audited in accordance with auditing standards generally accepted in the United States of America by a firm of licensed certified public accountants. Pursuant to the requirement, issued herein is the comprehensive annual financial report of the Town of Southington for the fiscal year ended June 30, 2013.

This report consists of management's representation concerning the financial statements of the Town of Southington. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in this report. To provide a reasonable basis for making these representations, management of the Town of Southington has established a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft or misuse and to compile sufficient reliable information for the preparation of the Town of Southington's financial statements in conformity with GAAP. Given that the cost of internal controls should not outweigh their benefits, the Town of Southington's comprehensive framework of internal controls has been designed to provide reasonable, rather than absolute, assurance that the financial statements will be free from material misstatement. Management asserts that, to the best of its knowledge and belief, this financial report is complete and reliable in all material respects.

The Town of Southington's financial statements have been audited by Blum, Shapiro & Company, P.C., a firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the Town of Southington for the fiscal year ended June 30, 2013 are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unqualified opinion that the Town of Southington's financial statements for the fiscal year ended June 30, 2013 are fairly presented in conformity with GAAP. The independent auditors' report is presented as the first component of the financial section of this report.

The independent audit of the financial statements of the Town of Southington was part of a broader federal and state mandated "Single Audit" designed to meet the special needs of federal and state grantor agencies. The standards governing Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the Town's internal controls and compliance with legal requirements for the federal and state grant awards. These reports are available in the Town of Southington's separately issued Federal Single Audit and State Single Audit reports.

GAAP requires that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The Town of Southington's MD&A can be found immediately following the report of the independent auditors

PROFILE OF THE GOVERNMENT

Description of the Municipality

The Town of Southington was originally settled in 1698 and incorporated in 1779. It has a land area of approximately 36.9 square miles and a population of 43,434 located in Hartford County. Found in the geographical center of the State, Southington lies approximately 20 miles west of Hartford, the state capital, and 9 miles east of Waterbury. Other bordering cities include Meriden, New Britain and Bristol. Some of Connecticut's major highways provide access to the Town. Interstate 84 bisects Southington and Route 691 leads directly to Interstate 91. Route 10 also runs through it.

Form of Government

The Town of Southington is governed under the provisions of a charter and the Connecticut General Statutes. Southington has had a Council-Manager form of government since 1966. The Town Council, which is comprised of nine members who are elected for two-year terms, appoints the Town Manager. The Town Manager is responsible for the supervision and administration of all commissions, boards, departments, offices and agencies of the Town, except those elected by the people, appointed by the Council, or appointed by a regional, State or Federal authority.

The Town of Southington provides a full range of services, as described below:

Police: The Southington Police Department has a sworn staff of 66 including a Chief, two Captains, three Lieutenants, eleven Sergeants, seven Detectives, and forty-two Patrol Officers. The department provides 24 hour service to the community, consisting of Patrol, Detective and Crime Prevention Services. Other specialized divisions include: Traffic Division, K-9 officer, Emergency Response Team, Motorcycle Patrol, Support Services Division, Training Division, and the Bicycle Patrol.

A central Police headquarters was completed in September 2003 and includes a state of the art Centralized Dispatch Center.

Fire: Fire protection is provided by Southington's 31 career and 89 volunteer firefighters. The department, headed by the chief, consists of a central headquarters and 3 additional companies. The fire headquarters addition and renovation project was approved at referendum and completed August 2005. The department's responsibilities, other than firefighting, include fire marshal inspections and responding to various emergencies.

Health: The Southington Health Department and Plainville Health Department combined to form the Plainville-Southington Health District. The District services both Towns and is staffed with a full-time Director of Health, four professional sanitarians and a secretary. The mission of the Health District is to protect and preserve the health of the communities through a number of programs of health promotion

and disease prevention. The Director and staff spent a significant amount of time in bioterrorism planning and training, and maintaining the Public Health Preparedness and Response Plan.

Senior Services: Calendar House is the Town of Southington's Senior Center and is staffed by an Executive Director, Program Coordinator, secretary, clerk typist and five bus drivers (2 full-time and 4 part-time). The Center's purpose is to serve as a resource center, providing a broad range of services and activities which meet the diverse social, physical, and intellectual needs of older adults. The Calendar House offers recreational and social services to seniors and disabled individuals.

Youth Services: The Youth Services Department is staffed by a Director, two counselors, a Youth Prevention Coordinator and a secretary. The Department offers a variety of services to youth and families including confidential counseling, education, diversion and positive youth development programs.

Building: The Building Department issues all types of building permits and is responsible for the inspection and approval of all construction in the Town in accordance with state and local building codes. The Department is staffed by a Building Inspector, Assistant Building Inspector, Electrical Inspector, Plumbing Inspector and two secretaries

Planning & Zoning: The Planning and Zoning Department provides technical assistance to the Planning and Zoning Commission, Conservation Commission and Zoning Board of Appeals. The Department is staffed by a Town Planner, Assistant Town Planner, Zoning Enforcement Officer, and two secretaries.

Economic Development: The Economic Development Coordinator works closely with Planning & Zoning, other Town departments and the Chamber of Commerce in promoting the Town and providing information and services to prospective businesses as well as existing established businesses.

Engineering: The Engineering Department designs or reviews all projects requiring engineering services. The Department is staffed by the Town Engineer, two Assistant Town Engineers, a secretary, a senior draftsman, an Engineer Inspector, two Engineering Aides, and a Survey Crew Chief.

Park & Recreation: The Southington Parks & Recreation Department provides recreational, educational and entertaining programs and services for residents of all ages. Southington's Park facilities encompass over 500 acres of recreational area: Recreation Park (37.6 acres), Western Park (21.2 acres), Central Park (19 acres), Panthorn Park (139.1 acres), Jaycee Park (4.2 acres), Centennial Park (1.5 acres), Memorial Park (20.5 acres), Crescent Lake (223 acres), a hiking and biking trail (11.6 acres) the old Southington Drive-In Theatre (40 acres).

Library & Museum: The Southington Public Library and Museum provides the following: Children's Services including over 142 pre-school story times, Summer reading, after-school programs; community services including afternoon movies, free lectures on topics from health to finance, adult services, large print materials; computer service, DVD and VHS film collections. Information services include computer classes on e-mail and applications, afternoon & evening book discussion groups. The Museum program provides tours of the museum, group visits, and special events such as a Taste of Southington.

Highway: The Highway Department is staffed by a Highway Superintendent, Assistant Highway Superintendent, Supervisor, and twenty-four crew members. Additionally, the Highway Superindent now supervises the Park employees including: Assistant Parks Superintendent, foreman, and seven crew members. The department is responsible for the maintenance and repair of 199 miles of roads. Other duties include snow plowing, street sweeping, sightline improvements and operation of the transfer station. The Highway Department is now utilizing the newly built Highway Operations Complex (Bulky Waste Site).

Water: The Southington Water Works Department has functioned as a semi-autonomous entity for over 50 years. The plant was built in 1993 and an additional reservoir was purchased in 1995, ensuring a comfortable water supply for the Town's future demand. In January of 2005 the Water Department

completed and moved into their new headquarters. Last year the Town bonded two capital projects for the Water Department: (1) Construction of a water main on West Center Street, West Street, and Welch Road; and (2) Demolition of the water storage tank at the Mariondale Water Filtration Plant and its replacement.

Sewer: The Water Pollution Control Department is staffed by a Superintendent, two foremen, one lab chemist and seven operators. Over the last several years, the Town's sewage treatment plant received an ultraviolet system upgrade and three new pump stations were built. Additionally, the Town completed the \$14.5 million Denitrification Plant which now operational.

Solid Waste and Recycling: Homeowners hire private contractors, who are licensed by the Town Engineer, to collect residential waste and recycling. The Town has a contract with the Bristol Resource Recovery Facility under which it pays a tipping fee of \$62.50 per ton on a minimum required 28,000 tons for fiscal year 2014. The Town has a contract with the Tunxis Recycling Operating Committee under which it does not currently pay a tipping fee.

Bristol Resource Recovery Facility Operating Committee

The Town is a participant with 13 other cities and towns in a joint venture, the Bristol Resource Recovery Facility Operating Committee. BRRFOC was created pursuant to an Inter-Community Agreement to exercise certain rights on behalf of Contracting Municipalities in dealing with the trash-toenergy plant built by Ogden Martin Systems of Bristol, Inc. (now Covanta Bristol, Inc.). The governing board consists of town officials appointed by each of the Contracting Municipalities, and assumes all the management decisions. The Town has an obligation to appropriate funds in amounts necessary to fulfill its obligations created pursuant to the Inter-Community Agreement dated as of August 15, 1985. These obligations deal with guarantees to meet certain tonnage requirements. The Town expenditures to BRRFOC amounted to \$1,775,660 this year. The fund balance for fiscal year ended June 30, 2013 as reflected in BRRFOC's financial statements is \$6,382,817 (\$2,564,551 assigned and \$3,818,266 unassigned). A complete set of financial statements for BRRFOC can be obtained from the administrative office at 43 Enterprise Drive, Bristol, Connecticut 06010.

Under the Service Agreement, the service fee is an obligation of the Contracting Municipalities to which each has pledged its full faith and credit. Should any Contracting Municipality default in its obligation to pay the service fee, the other Contracting Municipalities shall have an obligation to continue to pay the aggregate service fee. If BRRFOC does not perform its obligations under the service agreement and Covanta Bristol, Inc. fails to perform such obligations pursuant to its guarantee, the Contracting Municipalities have certain rights to terminate the service agreement and, upon termination, would no longer be obligated to pay the service fee.

On June 25, 2013, the remaining amount of BRRFOC's \$41,920,000 Solid Waste Refunding Bonds for the Covanta Bristol, Inc., Project dated April 28, 2005 was defeased. These 2005 bonds refunded BRRFOC's 1995 refunding bonds, which had refunded the original issue of BRRFOC bonds in 1985. In accordance with the terms of the bond indenture and an Escrow Deposit Agreement, sufficient funds were made available to provide for the payment of all remaining debt service. As a result of the defeasance, \$605,754 was distributed to the member towns. The Town received \$101,183.

During 2013, BRRFOC closed out Capital Non-Recurring funds and approved a total of \$2,100,000 in refunds to the member towns. The Town's share is \$350,775.

Tunxis Recycling Operating Committee

The Town is a participant with 13 other cities and towns in a joint venture, the Tunxis Recycling Operating Committee (TROC). TROC is responsible for the development, operations and management of a solid waste recycling program for all Contracting Municipalities. The governing board consists of town officials appointed by each of the Contracting Municipalities and assumes all the management decisions. The Town has an obligation to appropriate funds in amounts necessary to fulfill its obligations created pursuant to the Inter-Community Agreement dated as of June 21, 1990. Expenditures of \$0 were incurred in 2012-13 related to the Town's participation in TROC. During 2013, TROC's Budget Committee closed out Capital Non-Recurring funds and approved a total of \$250,000 in refunds to the member towns. The Town's share is \$35,000. Fund balance for fiscal year ended June 30, 2013 as reflected in TROC's financial statements is \$1,006,497. A complete set of financial statements for TROC can be obtained from TROC's administrative office at 43 Enterprise Drive. Bristol, Connecticut 06010.

ECONOMY AND FACTORS AFFECTING FINANCIAL CONDITION

The information presented in the financial statements is perhaps best understood when it is considered from the perspective of the specific environment within which the Town of Southington operates.

Local Economy: Despite the recession, the Town of Southington has enjoyed a stable economic environment with moderate growth. However, as a result of the Town of Southington's statistical revaluation, the October 1, 2011 Net Taxable Grand List declined to \$3.7 billion for a reduction of \$348 million or 8.6% from the previous year. This marked the first reduction in the Town's Grand List in at least the last 16 years.

The Town's Economic Development Department administers a program that focuses on retention of existing businesses as well as the recruitment of new businesses. Since the departure of the Town's largest taxpayer, the Pratt & Whitney division of United Technologies Inc. in 1995, the Town has made strong efforts to diversify its commercial and industrial tax base to avoid over-reliance on one taxpayer or industry. As a result of these efforts, the Town has become less dependent on one taxpayer or industry as evidenced by the Town's top ten taxpayers representing 4.01% of the October 1, 2011 Net Taxable Grand List vs. 16% in the mid-1990s.

Strong retail activity along the Town's main corridor has commanded significant increases in rental rates as occupancy levels reach near full capacity. This activity is fostering the redevelopment of several sites allowing for optimum use of retail opportunities spurring growth and attracting national and regional franchises such as Panera Bread, Sprint, Urgent Care Medical Center, Family Dollar, Nardelli's, The Guitar Store, Jo-Ann Fabrics, Buffalo Wild Wings, and Liberty Bank.

Southington's office sector received a significant boost with Connecticut-On-Line Computer Center's acquisition and renovation of 100 Executive Boulevard, a 75,000 square-foot Class A office building. The project will bring 250 jobs into Southington as the company continues its steady growth. This area of town is experiencing new growth opportunities with the newly constructed 110-room Homewood Suites Hotel and adjacent restaurant prompting land values to increase substantially. Further new construction includes the UConn Medical Center and a planned 40,000 square-foot retail center.

Manufacturing activity is expanding in Southington as the Town continues to attract new companies to town. These companies include Sign Pro's 32,000 square-foot approval, Supreme Products acquisition of 30 acres for wood processing operations, Diamond Ice Manufacturing Company, and the recent sale of several industrial lots to manufacturers looking to locate into Southington.

In addition to the aforementioned, the following is a list of companies that have recently built, expanded or moved into empty buildings in Town:

Company	Facility	Origination
Sign-Pro	32,000 sf new construction	relocation/expansion from New Britain, CT
Reverse Solutions, LLC	100,000 sf renovation	relocation/expansion from Meriden, CT
Urgent Care Medical Center	3,000 sf redevelopment	new to Southington
Panera Bread	5,000 sf redevelopment	new to Southington
Family Dollar	9,000 sf redevelopment	new to Southington
Sprint	2,500 sf redevelopment	relocation/expansion
Liberty Bank	2,500 sf redevelopment	new to Southington
Buffalo Wild Wings	5,000 sf renovation	new to Southington
Jo-Ann Fabrics	20,000 sf renovation	new to Southington

Relevant Financial Policies

The Town has adopted the following key financial policies:

<u>Budgetary Control.</u> Expenditures may not legally exceed budgeted appropriations at the object level. Management cannot amend the budget. Supplemental appropriations and transfers within the same department must be approved by the Board of Finance and, if \$500 or over, the Town Council. Transfers between departments may be made only in the last three months of the fiscal year. Monthly revenue and expenditure actual vs. budget reports are reviewed with the Board of Finance.

Fund Balance Policy. The Town shall strive to maintain during the year, and specifically at fiscal year end, a level of general fund unassigned fund balance, also known as accumulated surplus or the "rainy day" fund of 10% of actual year end general fund revenues. The 10% shall be known as the Town's "floor." As of June 30, 2013, the Town has well above the floor at a 13.4% Unassigned Fund Balance. (The Board of Finance and Town Council increased the Fund Balance Policy "floor" from 9% to 10%.)

<u>Utilization of Fund Balance Policy</u>. The Town has set a goal to reduce and eventually eliminate any use of general fund balance to balance the budget, therefore eliminating "Designated for Subsequent Year's Expenditures" within the Fund Balance section on the audited general fund balance sheet. This goal shall be accomplished by the reduction of \$100,000 - \$125,000 per year of such a budget balancing revenue source until the source/use is completely eliminated.

For the first time in at least ten years, the Board of Finance and Town Council decided not to utilize any fund balance to balance the fiscal year 2013-2013 budget. A truly balanced budget was adopted.

In the fiscal year 2013-2014 budget, the Board of Finance and the Town Council decided to use \$400 thousand dollars of Municipal Revenue Sharing Grant funds received from the State of Connecticut for Property Tax Relief at the end of fiscal year 2011-2012 to reduce Property Taxes required to balance the budget.

<u>Debt Management Policy.</u> The Town shall utilize the following limits to guide issuance of debt:

- Total Direct Indebtedness shall not exceed 3% of full market valuation (equalized grand list). As
 of June 30, 2013, total direct indebtedness is 1.15 %.
- b. Total Direct Service shall be below 8% of general fund expenditures. As of June 30, 2013 total debt service as a percentage of general fund expenditures is 5.90%.

c. All general obligation debt shall be structured to retire at least 25% in five years and 70% within 10 years. With the general obligation new bond issue of March 2011, the Town structured the debt so that 42.1% of total debt would be retired in 5 years and 75.3% would be retired in 10 years.

Contingency Planning Policy. The Town shall require sufficient contingency fund levels to avoid the use of undesignated fund balance. Contingency shall not exceed 1.125% of previous fiscal year budgeted expenditures. The Town approved the contingency account for fiscal year 2013-2014 budget at \$850 thousand, the same funding level as the prior year's budget.

Investment Policy. The Town invests its idle cash and seeks to maintain safety, liquidity, and optimum yields on its investments. Under existing State statutes, allowable investments include certificates of deposit, money market and other short term liquid accounts, repurchase agreements, U.S. Government securities, and investment pools which possess the aforementioned investment instruments. The Town's funds were primarily invested in municipal money market accounts, certificates of deposit and investment pools containing U.S. Government securities during the fiscal year ended June 30, 2013. The low and high earnings rate on money market and CDs was 0.20% and 1.75%, respectively. Investment income for the General Fund generated \$218 thousand which represents approximately .06 mills.

The Board of Finance will review the Town's fiscal policies on an annual basis and make recommendations to the Town Council.

Long-term financial planning

The Town views infrastructure maintenance and improvements as vital to future economic growth and financial planning. By assessing needs and developing a capital improvement plan to spread the improvements over a period of years, the tax mill rate effect can be lessened.

The Town Manager annually prepares a Five Year Capital Improvement Plan (CIP), which is reviewed by the Planning and Zoning Commission, the Board of Finance and the Town Council in conjunction with the operational budget. The approved fiscal year 2013-14 Five Year CIP includes various road, bridge, and sewer projects as well as major equipment purchases totaling \$49.9 million for the five-year period beginning with fiscal year 2013-14 and ending with fiscal year 2017-18.

Included in the Five Year CIP is a recommended Annual Capital Expenditure Budget for the current fiscal year. The 2013-14 Annual Capital Expenditure Budget approved by the Town Council, and citizen referendum when required, totaled \$9.1 million and included eleven projects.

AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Town of Southington for its comprehensive annual financial report (CAFR) for the fiscal year ended June 30, 2012. This was the twenty-second consecutive year that the Town has received this prestigious award. In order to be awarded a Certificate of Achievement, the Town published an easily readable and efficiently organized CAFR. This report satisfied both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement for Excellence is valid for a period of one year only. We believe that our current CAFR continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

ACKNOWLEDGEMENTS

The preparation of this report could not have been accomplished without the daily efforts of the entire staff of the Department of Finance. The preparation of the CAFR requires a major effort, and I would like to express my appreciation to Christina Sivigny, Joyce Williams, and Debbie Landry who assisted and contributed to the preparation of this report. I would also like to thank the Town Council, the Board of Finance, and the Town Manager for their interest and support in planning and conducting the financial operations of the Town in a responsible and progressive manner. Finally, the professional assistance and guidance provided by our independent auditors, Blum, Shapiro & Company, P.C., was most appreciated.

Respectfully submitted,

Erilia C. Cortelisho

Emilia C. Portelinha Director of Finance **Financial Section**

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BlumShapıro

Accounting Tax Business Consulting

Independent Auditors' Report

To the Board of Finance Town of Southington, Connecticut

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Southington, Connecticut, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Town of Southington, Connecticut's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Blum, Shapiro & Company, P.C.

An Independent Member of Baker Tilly International

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Southington, Connecticut, as of June 30, 2013 and the respective changes in financial position and, where applicable, cash flows thereof, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 15 and the budgetary comparison information on pages 47 through 61 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Southington, Connecticut's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements and schedules, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 26, 2013 on our consideration of the Town of Southington, Connecticut's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Southington, Connecticut's internal control over financial reporting and compliance.

West Hartford, Connecticut December 26, 2013

Blum, Shapino + Company, P.C.

TOWN OF SOUTHINGTON, CONNECTICUT MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2013

As management of the Town of Southington, Connecticut (the Town) we offer readers of the financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2013. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, as well as the Town's basic financial statements that follow this section.

Financial Highlights

- On a government-wide basis, the assets of the Town exceeded its liabilities resulting in total net position at the close of the fiscal year of \$176.0 million. Total net position for governmental activities at fiscal year-end were \$128.9 million and total net position for business-type activities were \$47.1 million.
- On a government-wide basis, during the year, the Town's net position increased by \$9.9 million or 5.9% from \$166.2 million to \$176.0 million. Net position increased by \$11.4 million for governmental activities and decreased by \$1.5 million for business-type activities. Governmental activities expenses and transfers out were \$143.8 million, while revenues were \$155.2 million.
- At the close of the year, the Town's governmental funds reported, on a current financial resource basis, combined ending fund balances of \$21.2 million, an increase of \$200 thousand from the prior fiscal year (Exhibit IV).
- At the end of the current fiscal year, the total fund balance for the General Fund alone was \$19.9 million, an
 increase of \$3.2 million from the prior fiscal year. Of the total fund balance \$18.5 million represents
 unassigned fund balance. The unassigned General Fund balance at year-end represents 13.4% of total
 General Fund revenues (\$138.3 million), an increase of 1.4% from last year.
- The tax collection rate was 98.56% of the current levy, slightly lower than last year's rate of 98.65%.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains supplementary information and a statistical section.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to private-sector business. All of the resources the Town has at its disposal are shown, including major assets such as buildings and infrastructure. A thorough accounting of the cost of government is rendered because the statements present all costs, not just how much was collected and disbursed. They provide both long-term and short-term information about the Town's overall financial status.

The statement of net position presents information on all of Southington's assets and liabilities, with the difference reported as net position. One can think of the Town's net position - the difference between assets and liabilities - as one way to measure the Town's financial health or financial position. Over time, increases or decreases in net position may serve as an indicator of whether the financial position of the Town is improving or deteriorating. It speaks to the question of whether or not the Town, as a whole, is better or worse off as a result of this year's activities. Other nonfinancial factors will need to be considered, however, such as changes in the Town's property tax base and the condition of the Town's roads, to assess the overall health of the Town.

The statement of activities presents information showing how the Town's net position changed during the most recent fiscal year. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flow in some future fiscal period, for example uncollected taxes and earned but unused vacation leave.

Both of the government-wide financial statements distinguish functions of the Town that are principally supported by property taxes, charges for services and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Town encompass the Town's basic services and include governmental and community services, administration, public safety, health and welfare, and education. The business-type activities of the Town include the Sewer Operating Fund.

The government-wide financial statements (statement of net position and statement of activities) can be found on Exhibits I and II of this report.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control and accountability over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Town has three kinds of funds:

Governmental Funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of expendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, the readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains 27 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the General Fund, Capital Projects Fund and the Sewer Assessment Fund, all of which are considered to be major funds. Data from the other 24 governmental funds are combined into a single, aggregated presentation as other non-major governmental funds.

Individual fund data for each of these non-major governmental funds is provided in the combining balance sheet and in the combining statement of revenues, expenditures and changes in fund balances on Exhibit B-1 and B-2.

The basic governmental fund financial statements (balance sheet and statement of revenues, expenditures and changes in fund balances) can be found on Exhibits III and IV of this report.

<u>Proprietary Funds</u>. The Town maintains two different types of proprietary funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town of Southington uses an enterprise fund to account for its Sewer Fund. Internal service funds are an accounting device used to accumulate and allocate certain costs internally among the Town of Southington's various functions. The Town uses an internal service fund to account for its Employee Health Self-Insurance Fund.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Sewer Enterprise Fund and the Health Insurance Internal Service Fund.

The proprietary fund financial statements can be found on Exhibits V-VII of this report.

Fiduciary Funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to provide services to the Town's constituency. The Town has two agency funds: the Student Activity Fund and the Escrow Deposit Fund. The accounting used for fiduciary funds is much like that used for proprietary funds. The basic fiduciary fund financial statements can be found on Exhibit VIII.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 26 through 46 of this report.

Certain required supplementary information is reported concerning the Town's progress in funding its obligations to provide pension benefits and other post employment benefits to its employees. This information can be found on pages 47 through 61 of this report.

Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position and an important determinant of its ability to finance services in the future. The Town's total assets exceeded liabilities by \$176.0 million on June 30, 2013. Governmental activities assets exceeded liabilities by \$128.9 million. Business-type activities assets exceeded liabilities by \$47.1 million.

TABLE 1 NET POSITION In Thousands

		Governmental Activities				Busin	ess-T			Total				
	20)13		2012	-	2013		2012	_	2013	2012			
Current and other assets Capital assets, net of	\$ 4	12,164	\$	37,600	\$	2,285	\$	2,420	\$	44,449 \$	40,020			
accumulated depreciation	18	33,089		179,225		45,381		46,739		228,470	225,964			
Total assets	22	25,253	_	216,825	_	47,666	_	49,159	_	272,919	265,984			
Long-term debt outstanding	8	37,013		93,798						87,013	93,798			
Other liabilities		9,322		5,487		545		517		9,867	6,004			
Total liabilities	9	96,335	=	99,285		545	: =	517	_	96,880	99,802			
Net Position:														
Net Investment in capital as	sse 12	20,862		110,992		45,381		46,739		166,243	157,731			
Restricted		704		631						704	631			
Unrestricted		7,352		5,917	_	1,740		1,903	_	9,092	7,820			
Total Net Position	\$12	28,918	. \$_	117,540	\$_	47,121	. \$_	48,642	s _	176,039 \$	166,182			

By far the largest portion of the Town's net position reflects its investment in capital assets (e.g., land, buildings, machinery and equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

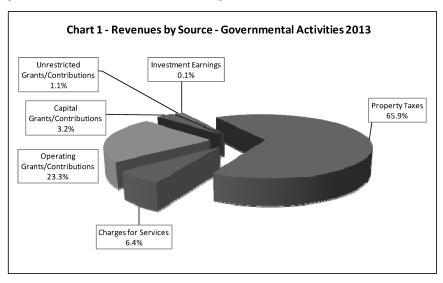
TABLE 2
CHANGES IN NET POSITION
In Thousands

	Gover Act	nmen ivities			Business- Activit			Te	otals	
	2013		2012	_	2013	2012	_	2013		2012
Revenues:				_					_	
Program revenues:										
Charges for services	\$ 9,898	\$	8,420	\$	4,480 \$	4,355	\$	14,378	\$	12,775
Operating grants and										
contributions	36,136		36,117					36,136		36,117
Capital grants and										
contributions	4,898		6,031					4,898		6,031
General revenues:										
Property taxes	102,244		99,471					102,244		99,471
Grants and contributions not										
restricted to specific										
purposes	1,766		1,930					1,766		1,930
Unrestricted investment										
earnings	257		195					257	_	195
Total revenues	155,199	_	152,164	_	4,480	4,355	_	159,679	_	156,519
Program expenses:										
General government	4,804		4,942					4,804		4,942
Public safety	19,122		20,436					19,122		20,436
Public works	10,614		10,839					10,614		10,839
Health and welfare	782		777					782		777
Human services	1,699		1,667					1,699		1,667
Parks and recreation	2,121		2,051					2,121		2,051
Public library	2,026		2,262					2,026		2,262
Planning and development	1,144		1,210					1,144		1,210
Education	99,453		99,324					99,453		99,324
Interest on long-term debt	1,958		2,370					1,958		2,370
Sewer					6,099	5,347		6,099		5,347
Total program expenses	143,723	_	145,878	=	6,099	5,347	_	149,822	_	151,225
Excess (deficiency) before transfers	11,476		6,286		(1,619)	(992)		9,857		5,294
Transfers	(98)	_	(599)	_	98	599	_	-		-
Increase (Decrease) in Net Position	\$ 11,378	\$	5,687	\$_	(1,521) \$	(393)	\$_	9,857	\$_	5,294

The Town's net position increased by \$9.9 million during the fiscal year, with net position of governmental activities increasing \$11.4 million and business-type activities decreasing by \$1.5 million. The total cost of all programs and services was \$149.8 million. Our analysis below separately considers the operations of governmental and business-type activities.

Governmental Activities

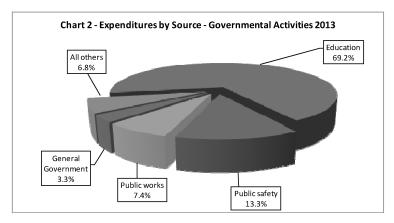
Approximately 65.9% of the revenues were derived from property taxes, followed by 23.3% from operating grants and contributions, 6.4% from charges for services, 3.2% from capital grants and contributions, 1.1% from unrestricted grants and contributions and 0.1% from investment earnings.



Major revenue factors include:

- Property tax revenue increased by \$2.8 million or 2.8% over last year. The increased tax revenue supported budgeted revenue decreases in investment income, permits and fees, service charges and the removal of the "use of Fund Balance" to balance the budget to allow the Town to provide services consistent with previous years' levels. It also supported an increase in the Board of Education's General Fund budget increase of \$2.8 million or 3.5%.
- Actual Charges for Services increased by \$1.5 million from \$8.4 million in fiscal year 2012 to \$9.9 million in fiscal year 2013. One major factor in this increase was unanticipated rebounds in charges for services including Town Clerk Fees and Building Permits. Additionally the Town received BRRFOC/TROC Rebates totaling \$386 thousand, State DOT Refunds of \$232 thousand and Capital Project Reimbursements of \$168 thousand.

For governmental activities, 69.2% of the Town's expenses related to education. Public safety accounted for 13.3%, public works accounted for 7.4% and general government accounted for 3.3% of expenses. The remaining 6.8% related to health and welfare, human services, parks and recreation, public library, planning and development and interest on long-term debt.

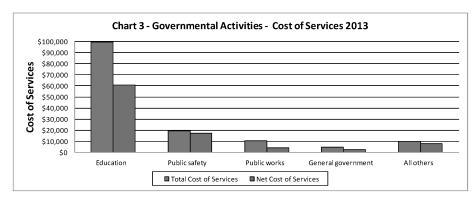


Major expense factors include:

- Town operating costs decreased by \$1.9 million mostly due to the recognition of \$1.2 million of expenses
 in fiscal year 2012 for Hurricane Alfred. Additionally, there was a lesser increase in benefits, such as
 compensated absences and Heart & Hypertension Obligations.
- Interest on long-term debt decreased by \$412 thousand due to the pay down of current debt and the bond refunding of November 2012.

		Total Cos	st of	Services	_	Net Cost of	Services			
	_	2013	-	2012	_	2013	2012			
Education	\$	99,453	\$	99,324	\$	(60,547) \$	(61,639)			
Public safety		19,122		20,436		(17,506)	(19,088)			
Public works		10,614		10,839		(4,346)	(2,988)			
General government		4,804		4,942		(2,660)	(3,716)			
All others		9,730	-	10,337	_	(7,732)	(7,879)			
Totals	\$	143,723	\$_	145,878	\$_	(92,791) \$	(95,310)			

195



Business-Type Activities

Business-type activities (see Table 2) decreased the Town's net position by \$1.5 million primarily due to the reduction in the capital assets paid for and transferred from the Governmental Activities in fiscal year 2013.

Financial Analysis of the Town's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

Governmental Funds

The focus of the Town's governmental funds is to provide information on the near-term inflows, outflows and balances of expendable resources. Such information is useful in assessing the Town's financing requirements.

As of June 30, 2013, the Town's governmental funds reported combined ending fund balances of \$21.2 million, an increase of \$200 thousand from last year's fund balance of \$21.0 million.

General Fund

The General Fund is the primary operating fund of the Town. As of June 30, 2013, unassigned fund balance increased by \$2.4 million to \$18.5 million in the General Fund, while total fund balance increased \$3.2 million to \$19.9 million.

Key factors that contributed to the financial outcome are as follows:

- Intergovernmental revenues came in over budget by \$368 thousand, mostly due to an additional \$272 thousand in the Municipal Revenue Sharing Grant.
- Charges for Services were \$281 thousand over budget due to an increase in activity in the Town Clerk's office
 resulting in an additional \$196 thousand of revenue.
- Licenses, Fees and Permits came in at \$176 higher because of the increased activity in the Building Department in residential and commercial permits resulting in an additional \$154 thousand.
- The Town received several large unanticipated revenues in Other Revenues totaling \$441 including: State DOT Refunds totaling \$232 for several old State Projects which were partially funded by the Town through Demand Deposits and recently closed out by the State; and During 2013 the Bristol Resource Recovery Facility Operating Committee (BRRFOC) and the Tunxis Recycling Operating Committee (TROC) closed out Capital Nonrecurring funds and approved a total of \$2.35 million in refunds to the member Towns of which the Town received \$386 thousand.
- Several departments had aggregate cost savings creating the \$1.7 million expenditure under budget. Of this
 amount, \$928 thousand was assigned to fiscal year 2014 for purchases on order.

- Debt Service costs were \$297 thousand less than original budget due to the Refunding of \$6,915,000 of General Obligation Bonds issued in November 2012.
- The Town returned \$484 thousand in the budgeted Contingency account.

Capital Projects

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital projects. The major sources of revenues for this fund are capital grants and the proceeds from the issuance of general obligation bonds. As of June 30, 2013, fund balance in the Capital Projects Fund decreased by \$3.6 million to a deficit of \$2.2 million. During the fiscal year \$8.0 million was expended for asset acquisition and improvements, most notably for major renovations to the Town's two middle schools, road improvements and various other projects.

Sewer Assessments Fund

The Sewer Assessment Fund accounts for the collection of sewer assessments levied against properties connected to the Town's sewer system. These funds are then utilized to pay the debt service on the capital projects that were assessed. As of June 30, 2013, committed fund balance in the Sewer Assessment Fund increased by \$185 thousand to \$1.2 million, partially due to the addition of Assessment 35 in this fiscal year. Proprietary Funds

The Town's proprietary fund provides the same type of information found in the government-wide financial statements, but in more detail.

Net position of the Sewer Fund at year-end totaled \$47.1 million. Unrestricted net position was \$1.7 million, a decrease of \$163 thousand. The Sewer Fund experienced an operating loss of \$1.6 million, mostly due to the recognition of the depreciation of assets, and \$98 thousand of capital assets were contributed from the Capital Fund.

Net position of the Health Insurance Fund was \$3.4 million. The Internal Service Fund's unrestricted net position increased by \$557 thousand, from \$2.9 million. The Town's medical claims and fees came in \$505 lower than budgeted, and the IBNR came in \$52 thousand lower than at 2012 fiscal year-end.

General Fund Budgetary Highlights

The Town's adopted General Fund budget for 2012-2013 was \$127.7 million (\$126.9 million for expenditures plus \$850 thousand for contingency appropriations). In addition to the \$366 thousand which was appropriated from the Contingency Fund, the Town appropriated \$942 thousand to the expenditure budget with corresponding revenue budget increases, and \$496 thousand was appropriated per fiscal year 2012 designation, for a total amended budget of \$129.2 million. The following lists the key changes to the budget during the year:

- \$496 thousand was appropriated for the amount of Fund Balance Assigned for Continued Appropriations at the end of fiscal year 2012.
- \$463 thousand was appropriated to the Board of Education Operations for preschool and special education outside tuitions; rent revenues received; and excess Vocational Agriculture Grant.
- \$141 thousand additional was appropriated to the Accumulated Payout Account due to the retirement of ten long-term employees and the departure of an additional four employees.
- \$202 thousand was appropriated to the Fire Department for the following: \$162 thousand for Overtime Pay; and \$40 thousand for Vehicle Maintenance.
- Savings from various departments were combined to buy down future costs:
 - \$147 thousand to Capital Budget Fire Department Company #3 Roof to cash fund FY 2014 roof replacement at Company #3.
 - \$210 thousand to Capital Budget Highway Heavy Equipment to fund the FY 2014 44,000 lb. GVW Dump Truck.

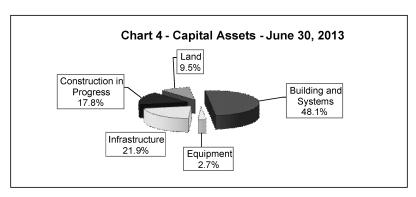
 \$227 thousand additional was appropriated for Building Security Measures, of which \$159 thousand was for the Board of Education Buildings and \$68 thousand was for Town Buildings. The Town received \$386 thousand in unbudgeted BRRFOC/TROC Distribution Rebates of which \$227 was utilized toward these appropriations.

Capital Assets and Debt Administration

Capital Assets. The Town's investment in capital assets for its governmental and business-type activities as of June 30, 2013 totaled to \$228.5 million, net of accumulated depreciation. This investment in capital assets includes land, buildings, vehicles and equipment, roads and sewer lines. This amount represents a net increase (including additions and deductions) of \$2.6 million or a 1.2% increase over last year.

TABLE 3
CAPITAL ASSETS AT YEAR-END (Net of Depreciation)
In Millions

		Governn Activi				Busin Act	ess-' tiviti			T	otal	s
		2013	_	2012	_	2013		2012	_	2013	_	2012
Land	\$	21.8	\$	21.9	\$		\$		\$	21.8	\$	21.9
Buildings and systems		64.9		67.0		45.0		46.3		109.9		113.3
Equipment		5.7		6.0		0.4		0.4		6.1		6.4
Infrastructure		50.1		47.4						50.1		47.4
Construction in progress		40.6	_	36.9	_				_	40.6	_	36.9
Totals	\$_	183.1	\$_	179.2	\$_	45.4	\$_	46.7	\$_	228.5	\$_	225.9



Major capital asset events during the current fiscal year included the following:

Governmental Activities:

- Construction in progress for Kennedy Middle School of \$2.1 million.
- Construction in progress for DePaolo Middle School of \$1.8 million.
- · Construction in progress for Athletic Turf Field of \$888 thousand.
- · Construction in progress for Mount Vernon Road Reclamation of \$636 thousand.
- Construction in progress for Highway Garage Roof of \$464 thousand.

Business-Type Activities:

· No major capital asset events during this year.

The Town's fiscal year 2013-2014 Capital Budget includes another \$1.5 million for capital projects principally for road resurfacing and maintenance, upgrading the Town Hall infrastructure and network connectivity, and various other smaller projects.

Additional information on the Town's capital assets can be found in Note 5 of this report.

<u>Long-Term Debt.</u> At the end of the current fiscal year, the Town had total outstanding debt of \$64.1, of which total bonded debt outstanding was \$54.4 million. All the bonded debt is backed by the full faith and credit of the Town government.

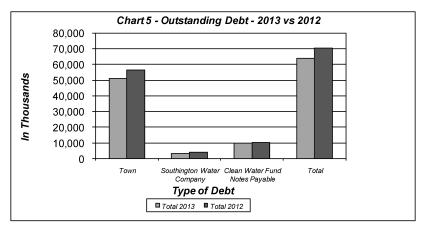


TABLE 4 OUTSTANDING DEBT, AT YEAR-END In Thousands

		Gover Act	rnm tivit				iess- tivit	Type ies	T	otal	ls
	_	2013	-	2012		2013		2012	 2013		2012
General obligation bonds:											
Town	\$	51,054	\$	56,410	\$		\$		\$ 51,054	\$	56,410
Southington Water Company		3,341		3,900					3,341		3,900
Clean Water Fund Notes Payable		9,662		10,230					9,662		10,230
Total	\$	64.057	- s	70.540	· · ·	_	 \$	_	 \$ 64.057	s	70.540

The Town of Southington's total debt outstanding decreased by \$6.5 million or 9.2% during the 2012-2013 fiscal year.

In May 2009, Standard & Poor's Rating Services raised its underlying rating on the Town's general obligation debt two notches from "AA-" to "AA+" due to the Town's improved financial position, good management practices and low debt burden.

In June 2011, Standard & Poor's assigned an AA+ long-term rating to the new debt issue and affirmed its AA+ rating on the Town's GO bonds outstanding. The rating agency cited the Town's "strong financial position," "low debt burden," and the "expectation of the consistently strong reserve levels" among the factors influencing the Town's rating.

As a result of the Moody's rating recalibration to a "Global Scale" in May of 2010, the Town's underlying rating has been officially changed to Aa2 from A1. (The recalibration is not a change in credit rating, but rather a change from a municipal scale to a global scale).

The overall statutory limit for the Town is equal to 7 times annual receipts from taxation, or \$715.6 million. As of June 30, 2013, the Town recorded long-term debt of \$162.5 million, well below the statutory debt limits. (This includes the full balance of \$84 million authorized and unissued for Kennedy Middle School Renovation and DePaolo School Renovation. Southington is eligible for School Construction Grants up to a maximum of 56.07% on these two projects.)

Additional information on the Town's long-term debt can be found in Note 7 of this report.

Other obligations include vacation pay and sick leave. More detailed information about the Town's long-term liabilities is presented in Note 7 to the financial statements.

Economic Factors and Next Year's Budgets and Rates

The Town's unemployment rate at June 30, 2013 was 6.7%, a 0.40% decrease from the same time last year. After four years above 7.0%, the Town's unemployment rate has finally dropped to below 7.0%. However, it is still well above the fiscal year 2008 level of 4.7% just before the start of this recession. Leading economic indicators continue to indicate the continuation of a slow economic rebound.

The Town's unemployment rate still compares favorably to the 8.1% for the State of Connecticut and the 7.6% nationally. The higher unemployment rates continue to be a major concern nationwide in this recessionary environment.

Elected and appointed officials considered these factors, among others, when setting the fiscal year 2013-2014 General Fund budget and tax rates.

As previously stated, the General Fund total fund balance increased from \$16.7 million at June 30, 2012 to \$19.9 million at June 30, 2013. Of this \$19.9 million General Fund balance, \$71 thousand was nonspendable due to form (inventory accounts), and \$1.3 million was assigned (\$928 for purchases on order and \$400 thousand for the 2013-2014 budget), leaving an unassigned fund balance of \$18.5 million in the General Fund at June 30, 2013. The Town feels that this level places the Town in a strong position to withstand unexpected events, and still have flexibility to cash fund additional Capital Projects.

The Town adopted a General Fund budget of \$129.3 million for 2013-2014 compared to an adopted budget of \$127.7 million for 2012-2013, for an overall increase of \$1.6 million or 1.2%. Of this amount, the Board of Education budget increased \$1.8 million and the Town budget decreased by \$218 thousand.

If these estimates are realized, the Town's budgetary General Fund balance is expected to remain consistent with the June 30, 2013 level.

Costs of the Town's business-type activities, accounted for in the Sewer Operating Fund, are expected to increase by approximately 9.8% during fiscal year 2013-2014. The increase in expenditure budget is to pay for the higher maintenance costs of the Denitrification Facility, the aggressive maintenance efforts of the Sewer System, and the new Facilities Plan. The Town has hired Tighe & Bond Inc. to put together a Facilities Plan to review the current systems in an effort to gain better efficiencies in the Sewer's Operations. This project includes future upgrade possibilities at the plant, as well as process improvements such as phosphorus removal and sludge digestion, as well as a sewer rate plan.

Requests for Information

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Emilia C. Portelinha, Finance Director, Town of Southington, P.O. Box 610, 75 Main Street, Southington, Connecticut 06489 or visit Southington's website at www.Southington.org.

Basic Financial Statements

STATEMENT OF NET POSITION

JUNE 30, 2013 (In Thousands)

	_	Governmental Activities	 Business-Type Activities	_	Total
Assets:					
Cash and cash equivalents	\$	21,359	\$ 95	\$	21,454
Investments		6,869			6,869
Receivables, net		13,532	2,190		15,722
Inventory		105			105
Other assets		299			299
Capital assets:					
Assets not being depreciated		62,469	39		62,508
Assets being depreciated, net		120,620	 45,342		165,962
Total assets	_	225,253	 47,666	_	272,919
Liabilities:					
Accounts and other payables		8,988	417		9,405
Other current liabilities			128		128
Unearned revenue		334			334
Noncurrent liabilities:					
Due within one year		8,079			8,079
Due in more than one year		78,934			78,934
Total liabilities	_	96,335	545	_	96,880
Net Position:					
Net investment in capital assets		120,862	45,381		166,243
Restricted for:		,	, i		· ·
Trust purposes:					
Expendable		96			96
Nonexpendable		608			608
Unrestricted	_	7,352	 1,740	_	9,092
Total Net Position	\$_	128,918	\$ 47,121	\$_	176,039

TOWN OF SOUTHINGTON, CONNECTICUT

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2013 (In Thousands)

				Prog	Program Revenues			Net (F Cha	Net (Expense) Revenue and Changes in Net Position	e and ion	
Functions/Programs	Expenses	5	Charges for Services	0 0 5	Operating Grants and Contributions	Capital Grants and Contributions		Governmental Activities	Business-Type Activities	9	Total
Governmental activities:										' 	
General government	\$ 4.804	S	2.133	S	=	4	S	(2.660)	\$	8	(2,660)
Public safety	19,122		1,297		319			(17,506)			(17,506)
Public works	10,614		3,009		745	2,514		(4,346)			(4,346)
Health and welfare	782				177			(605)			(605)
Human services	1,699		101		534			(1,064)			(1,064)
Parks and recreation	2,121		215		15	24		(1,867)			(1,867)
Public library	2,026		34		55			(1,937)			(1,937)
Planning and development	1,144		843					(301)			(301)
Education	99,453		2,266		34,280	2,360		(60,547)			(60,547)
Interest on long-term debt	1,958							(1,958)			(1,958)
Total governmental activities	143,723		868'6		36,136	4,898		(92,791)		' 	(92,791)
Business-type activities:											
Sewer	660'9		4,480						(1,619)	<u></u>	(1,619)
Total	\$ 149,822	s	14,378	s	36,136	\$ 4,898		(92,791)	(1,619)	<u>6</u>	(94,410)
	General revenues:	ines:						100			200
	Property taxes	8			ě			102,244			102,244
	Grants and	contrib	utions not re-	stricted	Grants and contributions not restricted to specific programs	grams		1,766			1,700
	Transfer	SAIII F	Omesuncted investment earnings	S.				(00)		90	107
	Total oen	PER LAN	Islers Total opnoral revenues and transfers	ansfore				104 169		8 8	104 267
	in i		and control	101010				61,01			104,401
	Change in net position	n net po	sition					11,378	(1,521)	21)	9,857
	Net Position at Beginning of Year	ıt Begir	nning of Year	_				117,540	48,642	12	166,182
	Net Position at End of Year	ıt End o	of Year				s s	128,918	\$ 47,121	[2]	176,039

The accompanying notes are an integral part of the financial statements

Governmental activities: General government Public safety Public works Health and welfare Human services Parks and recreation Public library

BALANCE SHEET - GOVERNMENTAL FUNDS

JUNE 30, 2013 (In Thousands)

	_	General		Capital Projects	 Sewer Assessments	-	Nonmajor Governmental Funds		Total Governmental Funds
ASSETS									
Cash and cash equivalents	\$	13,277	\$		\$ 1,230	\$	2,149	\$	16,656
Investments		6,505					364		6,869
Receivables, net		3,828		2,717	1,877		706		9,128
Due from other funds		3,092					18		3,110
Inventories	-	71					34	-	105
Total Assets	s ₌	26,773	\$=	2,717	\$ 3,107	\$	3,271	\$	35,868
LIABILITIES AND FUND BALANC	ES								
Liabilities:									
Accounts and other payables	\$	4,598	\$	1,950	\$ 13	\$	576	\$	7,137
Due to other funds		18		2,975			117		3,110
Deferred revenue	_	2,271			 1,855		334		4,460
Total liabilities	-	6,887		4,925	 1,868		1,027		14,707
Fund balances:									
Nonspendable		71					642		713
Restricted							165		165
Committed					1,239		1,437		2,676
Assigned		1,328							1,328
Unassigned	_	18,487		(2,208)					16,279
Total fund balances	-	19,886		(2,208)	 1,239	-	2,244		21,161
Total Liabilities and Fund Balances	\$_	26,773	\$_	2,717	\$ 3,107	. \$	3,271	\$	35,868

(Continued on next page)

BALANCE SHEET - GOVERNMENTAL FUNDS (CONTINUED)

JUNE 30, 2013 (In Thousands)

Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position:

Amounts reported for governmental activities in the statement of net position (Exhibit I) are different because of the following:

Fund balances - total governmental funds		\$	21,161
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds:			
Governmental capital assets	\$ 283,752		
Less accumulated depreciation Net capital assets	(100,663)	•	183,089
•			,
Other long-term assets are not available to pay for current-period expenditures and, therefore, are not recorded in the funds:			
Dronoute, to a receivable a constant hou 60 days			2,271
Property tax receivables greater than 60 days Interest receivable on property taxes			754
Assessments receivable greater than 60 days			1,855
Interest receivable on assessments			67
Deferred amount in refunding			1,116
Bond issuance costs			298
Long term receivable			3,341
Receivable from the state for school construction projects			240
Internal service funds are used by management to charge the costs of			
risk management to individual funds. The assets and liabilities of			
the internal service funds are reported with governmental activities			
in the statement of net position.			3,435
Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the funds:			
in the current period and, therefore, are not reported in the rands.			
Bonds and notes payable			(64,057)
Premium on issuance			(1,758)
Interest payable on bonds and notes			(580)
Compensated absences			(6,449)
Capital lease			(869)
OPEB liability			(7,180)
Heart and Hypertension			(7,691)
Landfill closure			(125)
Net Position of Governmental Activities (Exhibit I)		\$	128,918

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS

FOR THE YEAR ENDED JUNE 30, 2013 (In Thousands)

		General		Capital Projects	 Sewer Assessments	_	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:								
Property taxes	\$	102,129	\$		\$	\$		\$ 102,129
Intergovernmental		31,920		2,471			6,235	40,626
Charges for services		3,202		-,	563		4,853	8,618
Income on investments		218			31		7	256
Other revenues		864		59			218	1,141
Total revenues		138,333		2,530	 594	_	11,313	152,770
Expenditures:								
Current:								
General government		3,647					25	3,672
Public safety		11,870					1,433	13,303
Public works		4,519					2,685	7,204
Health and welfare		698					4	702
Human services		899					474	1,373
Parks and recreation		1,473					138	1,611
Public library		1,420					104	1,524
Planning and development		799						799
Miscellaneous		14						14
Employee fringe benefits		8,497						8,497
Education		91,796					6,244	98,040
Debt and sundry		7,838			409			8,247
Capital outlay	_			7,980				7,980
Total expenditures	-	133,470	_	7,980	 409	_	11,107	152,966
Excess (Deficiency) of Revenues over Expenditures	-	4,863	_	(5,450)	 185	_	206	(196)
Other Financing Sources (Uses):								
Refunding bonds issued		6,915						6,915
Premium on refunding bonds		468						468
Payment to refunded bond escrow agent		(7,277)						(7,277)
Issuance of capital leases		246						246
Transfers in		38		1,837			194	2,069
Transfers out		(2,031)	_		 	_	(38)	(2,069)
Total other financing sources (uses)	-	(1,641)	_	1,837	 	-	156	352
Net Change in Fund Balances		3,222		(3,613)	185		362	156
Fund Balances at Beginning of Year	-	16,664	_	1,405	 1,054	_	1,882	21,005
Fund Balances at End of Year	\$_	19,886	\$	(2,208)	\$ 1,239	\$_	2,244	\$21,161_

(Continued on next page)

557

TOWN OF SOUTHINGTON, CONNECTICUT

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2013 (In Thousands)

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities:

Amounts reported for governmental activities in the statement of activities (Exhibit II) are different because:	
Net change in fund balances - total governmental funds (Exhibit IV)	\$ 156

Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense

Capital outlay	7,250
Depreciation expense	(5,269)
Donated assets	2,009

The statement of activities reports losses arising from the trade-in of existing capital assets to acquire new capital assets. Conversely governmental funds do not report any gain or loss on a trade-in of capital assets.

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds, and revenues recognized in the funds are not reported in the statement of activities:

School building grant receipts	(187)
Long term receivable receipts	(559)
Property tax receivable - accrual basis change	282
Property tax interest and lien revenue - accrual basis change	(167)
Sewer assessment receivable-accrual basis change	451
Sewer assessment interest and lien revenue - accrual basis change	41

The issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction has any effect on net position. Also, governmental funds report the effect of issuance costs, premiums, discounts and similar items when debt is first issued, whereas these amounts are amortized and deferred in the statement of activities. The details of these differences in the treatment of long-term debt and related items are as follows:

Issuance of refunding bonds	(6,915)
Premium on refunding	(468)
Deferred amount in refunding	277
Issuance costs on refunding	106
Bonds refunded	7,000
Bond principal payments	5,830
Note principal payments	568
Issuance of capital leases	(246)
Capital lease principal payments	471
Accrued interest	74
Amortization of deferred charge on refunding	(101)
Amortization of issue costs	(25)
Amortization of bond premiums	149

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

Compensated absences OPEB obligation Heart and hypertension Landfill post closure care and settlement	1,598 (1,562) 163 21
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Internal service funds are used by management to charge costs to individual funds. The net revenue of certain activities of internal services funds is reported with governmental activities.

Change in Net Position of Governmental Activities (Exhibit II) \$\(\frac{11,378}{} \)

STATEMENT OF NET POSITION - PROPRIETARY FUNDS

JUNE 30, 2013 (In Thousands)

	 Business-Type Activities Sewer Enterprise Fund		Governmental Activities Internal Service Fund
Assets:			
Current:			
Cash and cash equivalents	\$ 95	\$	4,703
Accounts and other receivables	2,190		
Total current assets	 2,285	-	4,703
Capital assets, net	45,381		
Total assets	 47,666	-	4,703
Liabilities:			
Current:			
Accounts and other payables	417		1,268
Other accrued liabilities	 128	_	
Total liabilities	 545	_	1,268
Net Position:			
Net investment in capital assets	45,381		
Unrestricted	 1,740	-	3,435
Total Net Position	\$ 47,121	\$_	3,435

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION - PROPRIETARY FUND

FOR THE YEAR ENDED JUNE 30, 2013 (In Thousands)

		Business-Type Activities Sewer Enterprise Fund	-	Governmental Activities Internal Service Fund
Operating Revenues:				
Fund premiums	\$		\$	20,514
Charges for services		4,450		
Fines, penalties and interest		30		
Total operating revenues	,	4,480	-	20,514
Operating Expenses:				
Plant		3,999		
Benefits		236		19,040
Depreciation		1,586		
Administration and other		278		917
Total operating expenses		6,099		19,957
Income (Loss) before Capital Contributions		(1,619)		557
Capital Contributions		98	_	
Change in Net Position		(1,521)		557
Net Position at Beginning of Year		48,642	_	2,878
Net Position at End of Year	\$	47,121	\$_	3,435

STATEMENT OF CASH FLOWS - PROPRIETARY FUND

FOR THE YEAR ENDED JUNE 30, 2013 (In Thousands)

	Business-Type Activities Sewer Enterprise Fund		Governmental Activities Internal Service Fund	
Cash Flows from Operating Activities:				
Cash received from customers and granting agencies	\$	3,800	\$	
Cash received for premiums - Town departments and agencies				20,514
Cash payments to suppliers for goods and services		(3,318)		
Cash payments to employees for services		(931)		
Cash payments to providers of benefits		(236)		(19,083)
Cash payments for service fees				(917)
Net cash provided by (used in) operating activities	_	(685)	=	514
Cash Flows from Capital Financing Activities:				
Acquisition of capital assets		(130)	_	
Net cash used in capital financing activities	_	(130)	_	-
Net Increase (Decrease) in Cash and Cash Equivalents		(815)		514
Cash and Cash Equivalents at Beginning of Year		910	_	4,189
Cash and Cash Equivalents at End of Year	\$	95	\$ _	4,703
Reconciliation of Operating Income (Loss) to Net Cash				
Provided by (Used in) Operating Activities:				
Operating income (loss)	\$	(1,619)	\$	557
Depreciation		1,586		
Adjustments to reconcile operating income loss to net cash				
provided by (used in) operating activities:				
Increase in accounts receivable		(680)		
Increase (decrease) in accounts payable and accrued liabilities		28	_	(43)
Net Cash Provided by (Used in) Operating Activities	s	(685)	s_	514
Noncash Capital Financing Activities:				
Capital assets transferred from governmental funds	\$	98	\$_	

STATEMENT OF FIDUCIARY NET POSITION - FIDUCIARY FUNDS

JUNE 30, 2013 (In Thousands)

		Agency Funds
Assets: Cash and cash equivalents Investments	\$	2,191 212
Total assets	\$ <u></u>	2,403
Liabilities: Fiduciary Deposits	\$ <u></u>	2,403

NOTES TO FINANCIAL STATEMENTS

(In Thousands)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Town of Southington, Connecticut (the Town) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant policies of the Town are described below.

A. Reporting Entity

Accounting principles generally accepted in the United States of America require that the reporting entity include the primary government and its component units, entities for which the government is considered to be financially accountable, all organizations for which the primary government is financially accountable and other organizations that by the nature and significance of their relationship with the primary government would cause the financial statements to be incomplete or misleading if excluded.

Related Organizations

The Town of Southington Water Company operates the only water system in the Town. The operations of the Water Company benefit primarily Town residents. The Southington Water Company is an agency that is independent from the Town in all administrative, operational and financial matters. The Board of Water Commissioners is elected by the voters of the Town independently from the Town Council and they do not report nor answer to the Town Council. The Southington Water Company may independently issue its own debt. In prior years, the Town included the Water Company in their general obligation debt only for the purposes of obtaining a lower interest rate for the Water Company. In 2001 legal counsel determined that the Southington Water Company is legally capable of issuing its own debt and it is the Town's option to include them in their debt issuance at their discretion.

The Southington Housing Authority, Inc., a body corporate and politic, provides services primarily to Town residents. Although the Town appoints the governing body, the Town does not have the ability to significantly influence the programs, projects, activities or level of services performed or provided by the Housing Authority. The Southington Housing Authority, Inc., is not fiscally dependent on the Town.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Town. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary funds financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, charges for services, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received.

The Town reports the following major governmental funds:

The General Fund is the Town's primary operating fund. It accounts for all financial resources of the Town, except those required to be accounted for in another fund.

The Capital Projects Fund accounts for the financial resources to be used for the acquisition or construction of major capital facilities.

The Sewer Assessments Fund accounts for the proceeds of sewer line assessments used to fund debt service costs related to sewerline extension projects within the Town. The major source of revenue is sewer assessments. The Town issues general obligation debt to fund capital improvements to sewer lines.

The Town reports the following as a major proprietary fund:

The Sewer Fund accounts for the activities of the government's sewer operations.

Additionally, the Town reports the following fund types:

The Internal Service Fund accounts for health benefits program for Town employees.

The Agency Funds include the student activities and the escrow deposits. They are custodial in nature and do not involve measurement of results of operation.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments in lieu of taxes and other charges between certain Town's functions because the elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include property taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Sewer Fund and of the Town's Internal Service Fund are charges to customers for sales and services. Operating expenses for the enterprise fund and the internal service fund include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as they are needed. Unrestricted funds are used in the following order: committed, assigned then unassigned.

D. Deposits and Investments

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the Town to invest in obligations of the U.S. Treasury, commercial paper, corporate bonds, repurchase agreements and certain other investments.

Investments for the Town are reported at fair value.

E. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances." All trade and property tax receivables are shown net of an allowance for uncollectibles.

The Town's property tax is levied each July 1 on the assessed value as of the prior October 1 for all real property, motor vehicles and commercial personal property located in the Town. Assessed values are established by the Town Assessment Board at 70% of estimated market value. A revaluation of all real property is required to be completed no less than every ten years. The Town performed a statistical revaluation as of October 1, 2011. Despite the one year postponement of the statistical revaluation, the Town's next revaluation with full inspections will be October 1, 2015. The assessed value for the Grand List of October 1, 2011, upon which the fiscal 2013 levy was based, was \$3.7 billion. A 27.48 mill rate was applied to the Grand List.

Taxes are due in two equal installments on the July 1 and January 1 following the levy date, although a 30-day grace period is provided. Current tax collections for the years ended June 30, 2013 and 2012 were 98.56% and 98.65%, respectively, of the adjusted tax levy. Uncollected property taxes are recorded as receivables, net of an allowance for estimated uncollectible accounts. Unpaid taxes are liened on or before

June 30 following the due date. The revenue relating to property taxes not collected during the fiscal year and within 60 days after the close of the fiscal year is deferred.

F. Inventories and Prepaid Items

All inventories are valued at cost using the first-in/first-out (FIFO) method. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

G. Capital Assets

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$10,000 (amount not rounded) and an estimated useful life in excess of 5 years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the primary government is depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
D 31	50
Buildings	50
Building improvements	25
Public domain infrastructure	35-70
System infrastructure	15
Vehicles	7
Office equipment	7
Computer equipment	7

H. Compensated Absences

A limited amount of vacation earned may be accumulated by certain employees until termination of their employment, at which time they are paid for accumulated vacation. Sick leave may be accumulated by Fire Department and AFSCME employees in accordance with union contracts until retirement, termination or death, at which time they are paid for a percentage of their accumulated sick leave.

The Town's accounting and financial reporting policy for compensated absences is based on GASB Statement 16. Compensated absences are accrued at current salary rates and paid by the General Fund.

I. Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or proprietary fund type statement of net position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of any significant applicable bond premium or discount.

Significant bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

J. Fund Equity and Net Position

In the government-wide financial statements and in proprietary fund types, net position is classified in the following categories:

Net Investment in Capital Assets - This category groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets reduces this category.

Restricted Net Position - This category represents the net position of the Town which is restricted by externally imposed constraints placed on net position by grantors, contributors or laws and regulations of other governments.

Unrestricted Net Position - This category represents the net position of the Town which is not restricted for any project or other purpose.

In the fund financial statements, fund balances of governmental funds are classified in five separate categories. The five categories, and their general meanings, are as follows:

Nonspendable Fund Balance - This represents amounts that cannot be spent due to form (e.g., inventories and prepaid amounts).

Restricted Fund Balance - This represents amounts constrained for a specific purpose by external parties, such as grantors, creditors, contributors or laws and regulations of their governments.

Committed Fund Balance - This represents amounts constrained for a specific purpose by a government using its highest level of decision-making authority (Town Council). A resolution approved by the Board of Finance is required to modify or rescind a fund balance commitment.

Assigned Fund Balance - For all governmental funds other than the General Fund, this represents any remaining positive amounts not classified as nonspendable, restricted or committed. For the General Fund, this includes amounts constrained for the intent to be used for a specific purpose by a governing board or a body or official that has been delegated authority to assign amounts by the Town Charter. The Finance Director is authorized to assign fund balances through the carry forward of appropriations to a subsequent year pending approval from the Board of Finance.

Unassigned Fund Balance - This represents fund balance in the General Fund in excess of nonspendable, restricted, committed and assigned fund balance. If another governmental fund has a fund balance deficit, it is reported as a negative amount in unassigned fund balance.

The Town has adopted a written fund balance policy which states that the Town shall strive to maintain during the year and specifically at fiscal year end a level of general fund unassigned fund balance, also known as accumulated surplus or the rainy day fund at 10% of actual year end general fund revenues. The 10% shall be known as the Town's "floor".

2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

Chapter VII of the Town Charter governs the financial provisions of the Town. The Town Manager presents the budget to the Board of Finance. After required hearings, the Board of Finance recommends its budget to the Town Council. At the annual budget meeting held in May, the Council may adopt the recommended budget or may reduce or increase the proposed estimated expenditures, by the required number of votes. After completing such action, the Council shall adopt the budget by resolution and notify the Board of Finance, the Board of Education and the Town Manager.

The Board of Finance shall, upon adoption of the budget by the Town Council, fix a rate of taxation on the last Grand List, sufficient to produce the required revenue to preserve a balanced relation between estimated receipts and expenditures, net of provision for other estimated revenue and cash surplus or deficit.

Additional Appropriations and Transfers:

The control level on which expenditures may not legally exceed appropriations is the object level. Each department must seek approval from the Board of Finance and/or the Town Council for any appropriations or transfers. The Town Council, on the recommendation of the Board of Finance, may appropriate at any time, subject to the other provisions of Chapter VII, any unappropriated and unencumbered cash balance in the Town treasury. The Board of Finance may at any time transfer any unencumbered appropriation balance, or portion thereof, between general classifications of expenditures within an office, department or agency, not to exceed \$500 (amount not rounded). Transfers in excess of \$500 (amount not rounded) within departments, and all transfers between departments must be approved by the Town Council. Through a charter revision question passed on November 5, 2013, the Town Manager has authorization to transfer within a department, not to exceed \$1,000. During the last three months of the fiscal year, the Council may, upon the recommendation of the Board of Finance, by resolution transfer any unencumbered appropriation balance, or portion thereof, from one office, department or agency to another to meet a pressing need for public expenditure. No money shall be expended, or obligation for such expenditure incurred, by any department, office, board, commission or agency of the Town, except in accordance with an appropriation by the Council.

The budget is prepared on a modified accrual basis of accounting except for the accrual of payroll. All appropriations lapse at the end of the budget year to the extent that they have not been expended or lawfully encumbered. Encumbrances outstanding at the end of the year are reappropriated as continued appropriations. Encumbrances are established by adoption of the Town Council (continuing appropriations). Authorized continuing appropriations are presented as reservations of fund balances since the commitments will be honored in subsequent years. Encumbrances do not constitute expenditures or liabilities for accounting principles generally accepted in the United States of America or budgetary purposes. Only the General Fund has a legally adopted annual budget.

Budgeted amounts are as originally adopted or as amended by the Town Council. During the year, \$1,438 of supplemental budgetary appropriations from the General Fund were made, \$942 from revised revenue estimates, and \$496 from continued appropriations from the prior year. Also, at year end \$928 of appropriations were reappropriated. Authorized continuing appropriations are presented as assignments of fund balances since the commitments will be honored in subsequent years.

3. CASH, CASH EQUIVALENTS AND INVESTMENTS

The deposit of public funds is controlled by the Connecticut General Statutes (Section 7-402). Deposits may be made in a "qualified public depository" as defined by Statute, or, in amounts not exceeding the Federal Deposit Insurance Corporation insurance limit in an "out of state bank," as defined by the Statutes, which is not a "qualified public depository."

The Connecticut General Statutes (Section 7-400) permit municipalities to invest in: 1) obligations of the United States and its agencies; 2) highly rated obligations of any state of the United States or of any political subdivision, authority or agency thereof; and 3) shares or other interests in custodial arrangements or pools maintaining constant net asset values and in highly rated no-load open end money market and mutual funds (with constant or fluctuating net asset values) whose portfolios are limited to obligations of the United States and its agencies, and repurchase agreements fully collateralized by such obligations. Other provisions of the Statutes cover specific municipal funds with particular investment authority. The provisions of the Statutes regarding the investment of municipal pension funds do not specify permitted investments. Therefore, investment of such funds is generally controlled by the laws applicable to fiduciaries and the provisions of the applicable plan.

The Statutes (Sections 3-24f and 3-27f) also provide for investment in shares of the State Short-Term Investment Fund (STIF) and the State Tax Exempt Proceeds Fund (TEPF). These investment pools are under the control of the State Treasurer, with oversight provided by the Treasurer's Cash Management Advisory Board and are regulated under the State Statutes and subject to annual audit by the Auditors of Public Accounts. Investment yields are accounted for on an amortized-cost basis with an investment portfolio that is designed to attain a market-average rate of return throughout budgetary and economic cycles. Investors accrue interest daily based on actual earnings, less expenses and transfers to the designated surplus reserve, and the fair value of the position in the pool is the same as the value of the pool shares.

Deposits

Deposit Custodial Credit Risk - Custodial credit risk is the risk that, in the event of a bank failure, the Town's deposit will not be returned. The Town does not have a deposit policy for custodial credit risk. The deposit of public funds is controlled by the Connecticut General Statutes. Deposits may be placed with any qualified public depository that has its main place of business in the State of Connecticut. Connecticut General Statutes require that each depository maintain segregated collateral (not required to be based on a security agreement between the depository and the municipality and, therefore, not perfected in accordance with federal law) in an amount equal to a defined percentage of its public deposits based upon the depository's risk based capital ratio.

Based on the criteria described in GASB Statement No. 40, Deposits and Investment Risk Disclosures, \$30,132 of the Town's bank balance of \$31,622 was exposed to custodial credit risk as follows:

Uninsured and uncollateralized	\$	27,034
Uninsured and collateral held by the pledging bank's		
trust department, not in the Town's name		3,098
	-	
Total Amount Subject to Custodial Credit Risk	\$	30,132

Cash Equivalents

At June 30, 2013, the Town's cash equivalents amounted to \$532. The following table provides a summary of the Town's cash equivalents (excluding U.S. government guaranteed obligations) as rated by nationally recognized statistical rating organizations. The pools all have maturities of less than one year.

	Standard & Poor's
Cutwater - Cooperative Liquid Assets	A A A
Securities System (CLASS)	AAAm

Investments

As of June 30, 2013, the Town had the following investments:

				Investmen	t Maturiti	es (Years)
Investment Type	Credit Rating		Fair Value	Less Than 1	1 - 10	More Than 10
Interest-bearing investments:						
Certificates of deposit	*	\$	7,079 \$	7,079 \$	-	\$
Other investments:						
Common stock	N/A	-	2			
Total Investments		\$_	7,081			

^{*}Subject to coverage by Federal Depository Insurance and collateralization.

Interest Rate Risk - The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk - Investments - As indicated above, State Statutes limit the investment options of cities and towns. The Town has no investment policy that would further limit its investment choices.

Concentration of Credit Risk - The Town's investment policy does not allow for an investment in any one issuer that is in excess of 5% of the Town's total investments.

Custodial Credit Risk - Custodial credit risk for an investment is the risk that, in the event of the failure of the counterparty (the institution that pledges collateral or repurchase agreement securities to the Town or that sells investments to or buys them for the Town), the Town will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Town does not have a policy for custodial credit risk. At June 30, 2013, the Town did not have any uninsured and unregistered securities held by the counterparty, or by its trust department or agent that were not in the Town's name.

4. RECEIVABLES

Receivables as of year end for the Town's individual major funds and nonmajor, internal service and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	General	Capital Projects	•	Sewer Assessment	Sewer Enterprise	Nonmajor and Other Funds	_	Total
Receivables:								
Taxes *	\$ 2,629	\$	\$	3	\$	\$	\$	2,629
Accounts	90				2,190	535		2,815
Special assessments				1,877				1,877
Intergovernmental	1,188	2,717				171		4,076
Interest **								-
Gross receivables	3,907	2,717	•	1,877	2,190	706	_	11,397
Less allowance for uncollectibles	79		•				_	79_
Net Total Receivables	\$ 3,828	\$ 2,717	\$	1,877	\$ 2,190	\$ 706	\$_	11,318

^{*} Does not include amount due from Southington Water Company for bonds (\$3,341) and accrued interest (\$38) - Note 7.

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not yet earned. At the end of the current fiscal year, the various components of deferred revenue and unearned revenue reported in the governmental funds were as follows:

	U	navailable	Unearned	_	Total		
General Fund: Delinquent property taxes Special assessments Other deferred receivables	\$	2,271 1,855	\$ 334	\$	2,271 1,855 334		
Total Deferred/Unearned Revenue for Governmental Funds	s _	4,126	\$ 334	\$_	4,460		

^{**} Does not include accrued interest on property taxes and assessments receivable of \$754 and \$67, respectively.

5. CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2013 was as follows:

		Beginning Balance		Increases		Decreases		Ending Balance
Governmental activities:	_						-	
Capital assets not being depreciated:								
Land	\$	21,912	\$		\$	88	\$	21,824
Construction in progress	Ф	36,866	Φ	5,980	Φ	2,201	Φ	40,645
Total capital assets not being depreciated	-	58.778		5.980		2,289	-	62,469
Total capital assets not being depreciated	-	30,770					-	02,407
Capital assets being depreciated:								
Buildings		117,697		583		520		117,760
Machinery and equipment		19,158		779		286		19,651
Infrastructure		79,754		4,118				83,872
Total capital assets being depreciated	-	216,609		5,480		806	-	221,283
a come conference assessing and a consequent	-						-	
Less accumulated depreciation for:								
Buildings		50,654		2,719		503		52,870
Machinery and equipment		13,121		1,151		265		14,007
Infrastructure	_	32,387		1,399				33,786
Total accumulated depreciation		96,162		5,269		768		100,663
Total capital assets being depreciated, net	_	120,447		211		38_	-	120,620
Governmental Activities Capital Assets, Net	\$_	179,225	\$	6,191	\$	2,327	\$_	183,089
Business-type activities:								
Capital assets not being depreciated:								
Land	\$	39	\$		S		\$	39
Euro	–		Ψ,		,		Ψ-	
Capital assets being depreciated:								
Buildings and system		74,776		140				74,916
Machinery and equipment		1,303		88		(17)		1,408
Total capital assets being depreciated	_	76,079		228		(17)	-	76,290
1 0 1	_						-	
Less accumulated depreciation for:								
Buildings and system		28,466		1,503				29,969
Machinery and equipment	_	913		83		(17)	_	979
Total accumulated depreciation		29,379		1,586		(17)	_	30,948
Total capital assets being depreciated, net		46,700		(1,358)		_		45,342
	-	,		(-,)			-	,
Business-Type Activities Capital Assets, Net	\$_	46,739	\$	(1,358)	\$		\$_	45,381

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities:		
General government	\$	489
Public safety		830
Public works		1,412
Human services		59
Planning and development		4
Parks and recreation		165
Library		44
Education	_	2,266
Total Depreciation Expense - Governmental Activities	\$	5,269
Business-type activities:		
Sewer Enterprise Fund	\$	1,586

Construction Commitments

The Town has active construction projects as of June 30, 2013. The projects include roads, bridges, water and sewer lines, and school building improvements. At year end the Town's commitments with contractors are as follows:

Project	Sı	oent-to-Date	_	Commitment		
West Queen Street Bridge	\$	124	s	51		
Farmstead Interceptor	Ψ	129	J	59		
Athletic Turf Field		852		45		
Highway Garage Roof		461		24		
DePaolo Middle School		4,958		31,971		
Kennedy Middle School		4,802		31,936		
Total	\$	11,326	s_	64,086		

The commitments are being financed as follows:

- School projects are financed by bonds and grants from the State Department of Education.
- Other projects are primarily funded by Town general obligation bonds.

6. INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

Individual fund interfund receivable and payable balances, which result from short-term cash flows needs, are as follows:

Receivable Fund	Payable Fund		Amount
General Fund	Capital Projects	\$	2,975
	Nonmajor Governmental Funds		117
	v	•	3,092
Nonmajor Governmental Funds	General Fund		18
Total		\$	3,110

Interfund transfers are generally used to supplement revenues of other funds. The transfers that occurred during the year are as follows:

during the year are as follows	Transfers In										
	eneral Fund		Capital Projects Fund	Nonmajor Governmental			Total Transfers Out				
Transfers out: General Fund Nonmajor governmental	\$ 38	\$	1,837	\$	194	\$	2,031				
Total Transfers In	\$ 38	\$_	1,837	\$	194	\$	2,069				

7. LONG-TERM DEBT

Changes in Long-Term Liabilities

Long-term liability activity for the year ended June 30, 2013 was as follows:

		eginning Balance		Additions	 Reductions	_	Ending Balance		Due Within One Year
Governmental Activities:									
Bonds payable:									
General obligation									
bonds:									
Town	\$	56,410	\$	6,915	\$ 12,271	\$	51,054	\$	4,464
Southington Water									
Company		3,900			559		3,341		486
Premium on bonds		1,439		468	149		1,758		
Less deferred amounts		(940)		(277)	(101)		(1,116)		
State of Connecticut - serial note		10,230	_		 568		9,662		568
Total bonds and notes payable		71,039		7,106	13,446		64,699		5,518
Compensated absences		8,047		127	1,725		6,449		1,574
Capital leases		1,094		246	471		869		470
OPEB obligation		5,618		2,750	1,188		7,180		
Heart and hypertension		7,854		320	483		7,691		494
Landfill closure and									
postclosure	_	146	-		 21_	_	125		23
Total Governmental Activities									
Long-Term Liabilities	\$ <u></u>	93,798	\$.	10,549	\$ 17,334	\$_	87,013	\$.	8,079

Bonds payable at June 30, 2013 are comprised of the following issues:

	Date of Issue	Original Issue	Interest Rate (%)	Date of Maturity		Principal Outstanding June 30, 2013
General Purpose Bonds:		 25540			-	3440 0 0, 2010
Refunding (General Purpose) General Purpose General Purpose Refunding (General Purpose) General Purpose Refunding (General Purpose) Refunding (General Purpose)	2004 2007 2009 2010 2011 2011 2012	\$ 379 3,025 2,175 2,098 1,713 6,042 3,106	2.00-3.25 4.00-5.00 3.00-4.00 2.00-5.00 2.50-4.25 2.00-5.00 2.00-4.00	09/15/14 08/01/27 08/01/27 05/15/21 08/01/30 02/01/24 11/01/25	\$	29 1,790 1,640 1,484 1,540 5,273 3,106
School Bonds:						
Refunding (Schools) Schools Schools Refunding (Schools) Schools Refunding (Schools) Refunding (Schools)	2004 2007 2009 2010 2011 2011 2012	7,032 2,880 12,965 8,008 6,902 745 1,958	2.00-3.25 4.00-5.00 3.00-4.00 2.00-5.00 2.50-4.25 2.00-5.00 2.00-4.00	09/15/14 08/01/27 08/01/27 05/15/21 08/01/30 02/01/24 11/01/25		539 730 10,640 5,855 6,515 652 1,958 26,889
Sewer Bonds:						
Refunding (Sewers) Sewers Sewers Refunding (Sewers) Sewers Refunding (Sewers) Refunding (Sewers)	2004 2007 2009 2010 2011 2011 2012	86 3,070 300 959 3,330 1,958 1,851	2.00-3.25 4.00-5.00 3.00-4.00 2.00-5.00 2.50-4.25 2.00-5.00 2.00-4.00	09/15/14 08/01/27 08/01/27 05/15/21 08/01/30 02/01/24 11/01/25		6 2,205 120 331 3,080 1,710 1,851
State of Connecticut serial notes payable:						
Clean Water Fund Loan 590-C	2011	11,068	2.00	06/30/30		9,662 18,965
Water Bonds:						
Refunding (Water) Water	2004 2011	3,683 3,410	2.00-3.25 2.50-4.25	09/15/14 08/01/21		276 3,065 3,341
Total					\$	64,057

The annual requirements to amortize bond and notes principal and interest are as follows:

Fiscal Year Ending		Principal	Interest
2014	\$	5,518 \$	2,039
2015		6,203	1,863
2016		5,578	1,694
2017		5,433	1,530
2018		5,418	1,354
2019-2023		21,287	4,204
2024-2028		11,582	1,387
2029-2031		3,038	114
	_		
Total	\$_	64,057 \$	14,185

All bonds are general obligation bonds secured by the general revenue raising powers of the Town. Payment will be provided by General Fund revenues for general purpose bonds and user fees charged by the Southington Water Company, an independent entity, for water bonds. The Town issued debt on behalf of the Southington Water Company. At June 30, 2013, \$3,341 is recorded as amounts to be provided by other entities in the government-wide financial statements. The Town does not have any overlapping debt.

The Town is subject to the General Statutes of the State of Connecticut, which limit the amount of debt outstanding at June 30, 2013. In no case shall total indebtedness exceed seven times annual receipts from taxation. The maximum debt amount permitted under this formula would be approximately \$715.6 million. Bonds authorized but unissued are \$102,066 as of June 30, 2013.

Capital Leases

The Board of Education has entered into several lease agreements as lessee for financing the acquisition of computer equipment. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception date. The net undepreciated value of assets purchased by capital lease approximates the principal balance payable of \$869 at June 30, 2013. The following is a summary of capital lease commitments as of June 30, 2013.

Year Ending June 30,	_A	Amount			
2014 2015	\$	495 332			
2016	_	85			
Subtotal		912			
Less interest	_	(43)			
Principal Balance	\$	869			

General Obligation Bonds - Current Refunding

On November 27, 2012, the Town issued \$6,915 of general obligation refunding bonds with interest rates ranging from 2% to 4%. The proceeds were used to currently refund all of the outstanding maturities of \$7,000 of the Town's Series 2005 Bonds dated November 1, 2005. The net proceeds of \$7,277 (including a premium of \$468 and issuance costs of \$106 including underwriter's fees) were wired to the paying agent to pay the principal, interest and redemption premium of the refunded bonds. As a result, the Series 2005 general obligation bonds are considered defeased and the liability for those bonds has been removed from the statement of net position. The refunding will reduce total debt service payments over the next 13 years

by approximately \$788 and represents an economic gain (difference between present values of the debt service payments on the old and new debt) of \$776. The defeased balance of refunded bonds at June 30, 2013 was \$7,000. The Town has funds in an irrevocable trust account to provide for all future debt service payments on the old bonds of \$7,133 at June 30, 2013.

8. RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks did not exceed commercial insurance coverage during the years ended June 30, 2013, 2012 or 2011. Town insurance can be described as follows:

Employee Health Insurance - The Medical Claims Fund (the Fund), which has been recorded as an Internal Service Fund, was established to account for the medical claims activity of the Town's employees as well as the related funding. Anthem Blue Cross/Blue Shield of Connecticut administers the plan for which the Fund pays a fee.

The Fund establishes claims liabilities based on estimates of claims that have been incurred but not reported; accordingly, the Fund recorded an additional liability at June 30, 2013 of \$1,268.

Premium payments are reported as quasi-external interfund transactions for Town entities, and accordingly, they are treated as operating revenues of the Self-Insurance Fund and operating expenditures of the participating funds.

A schedule of changes in the claims liability for the years ended June 30, 2013 and 2012, is presented below:

Accrued Liability Fiscal Beginning of Year Fiscal Year		Current Year Claims and Changes in Estimates		_	Accrued Liability Claim Payments	_	Accrued Liability End of Fiscal Year		
2012-13 2011-12	\$	1,311 1,087	\$	18,997 19,874	\$	19,040 19,650	\$	1,268 1,311	

Interlocal Risk Pool

The Town is a member of the Connecticut Interlocal Risk Management Agency (CIRMA), an unincorporated association of Connecticut local public agencies that was formed in 1980 by the Connecticut Conference of Municipalities for the purpose of establishing and administering an interlocal risk management program pursuant to the provisions of Section 7479a et. seq. of the Connecticut General Statutes.

The Town participates in CIRMA's Workers' Compensation Pool, a risk sharing pool, which was begun on July 1, 1980. The Workers' Compensation Pool provides statutory benefits pursuant to the provisions of the Connecticut Workers' Compensation Act. CIRMA currently has 220 members in the Workers' Compensation Pool. The coverage is subject to an incurred loss retrospective rating plan and losses incurred in coverage period 2012-13 will be evaluated at 18, 30 and 42 months after the effective date of coverage. The deposit contribution (premium) paid during fiscal year ended June 30, 2013 for the Town and Board of Education was \$1,389. The contribution (premium) is subject to payroll audit at the close of the coverage period. CIRMA's Workers' Compensation Pool retains up to \$1 million per occurrence. Claims over \$1 million are reinsured.

9. FUND EQUITY

The components of fund balance at June 30, 2013 are as follows:

		General		Capital		Sewer	Nonmajor Governmental	
	_	Fund		Projects	_	Assessments	 Funds	Total
Fund balances:								
Nonspendable:								
Inventory	\$	71	\$:	\$		\$ 34	\$ 105
Trust							608	608
Restricted for:								
Grants							69	69
Trust							96	96
Committed to:								
Debt service						1,239		1,239
Cafeteria operations							419	419
Animal control							42	42
Police services							409	409
Town services							196	196
Apple Harvest Fesitval							156	156
Community services							76	76
Drive in Theater							27	27
Turf field							4	4
Museum restoration							19	19
Recreation							89	89
Assigned to:								
Subsequent year's appropriations		400						400
Purchases on order		928						928
Unassigned	_	18,487		(2,208)	_			16,279
Total Fund Balances	\$_	19,886	\$_	(2,208)	\$_	1,239	\$ 2,244	\$ 21,161

Encumbrances are being reported as assigned fund balance.

10. OTHER POST-EMPLOYMENT BENEFITS

A. Overview

The Town and Board of Education do not offer retirees any post-employment benefits. They do, however, allow retirees to remain on the Health Self-Insurance plan as long as they pay the full COBRA rates. The only exception to the no post-employment benefits would be for those employees who have retired under Heart and Hypertension and have negotiated these benefits. There are no stand-alone financial statements available for the plan.

At July 1, 2011, plan participation consisted of the following:

	Participants (not rounded)
Active particpants	1,146
Retirees	157
Spouses of retirees	46
Total Participants	1,349

B. Funding Policy

These other post-employment benefits (OPEB) for former employees are currently funded on a pay-as-you-go basis out of the Self-Insurance Fund and the Heart and Hypertension Department in the General Fund. As of June 30, 2013, the Town has not established a trust fund to segregate assets to fund the liability associated with these benefits.

C. Annual OPEB Cost and Net OPEB Obligations

The Town's annual OPEB cost is calculated based on the annual required contribution (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed 30 years. The following table shows the components of the Town's annual OPEB cost for the year ended June 30, 2013, the amount actually contributed to the plan and changes in the Town's net OPEB obligation:

	Other Post Employment Benefits (OPEB)
Annual required contribution (ARC) \$	2,818
Interest on net OPEB obligation	2,818
Adjustment to annual required contribution	(349)
Annual OPEB cost	2,750
Contributions made	1,188
Increase in net OPEB obligation	1,562
Net OPEB obligation, beginning of year	5,618
Net OPEB Obligation, End of Year \$	7,180

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation for the fiscal year ended June 30, 2013, 2012 and 2011 are presented below.

Fiscal Annual Year OPEB Ended Cost (AOC)		Actual Contribution	Percentage of AOC Contributed		Net OPEB Obligation	
6/30/13	\$	2,750	\$ 1,188	43.2%	\$	7,180
6/30/12		3,032	1,994	65.8%		5,618
6/30/11		3,010	2,079	69.1%		4,580

Schedule of Employer Contributions

Year Ended	I	Annual Required ntribution	Actual Contribution	Percentage Contributed		
6/30/11	\$	3,054	2,079	68.1%		
6/30/12		3,087	1,994	64.6%		
6/30/13		2,818	1,188	42.2%		

D. Schedule of Funding Progress

Schedule of	Funding	Progress

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Funded Ratio	Covered Payroll	UAAL as a % of Covered Payroll
7/1/2011 \$	- \$	33,693	- % 5	60,233	55.94%
7/1/2009	-	37,666	-	58,386	64.51%
7/1/2007	-	37,107	-	61,102	60.73%

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as accrual results are compared with past expectations and new estimates are made about the future.

Projections for benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. The plan is a single-employer plan.

In the July 1, 2011 actuarial valuation, the projected unit actuarial credit cost method was used. The annual required contribution (ARC) reflects an open 30-year, level amortization of the unfunded actuarial accrued liability (AAL). The actuarial assumptions include a 5% investment rate of return and an inflation rate of 3%. The annual healthcare cost trend rate is 9% initially, grading down to 5% for 2014 and later.

11. EMPLOYEE RETIREMENT SYSTEMS

Municipal Employees' Retirement System

All Town of Southington full-time employees, except teachers who are eligible to participate in the State of Connecticut Teachers' Retirement System, participate in the Municipal Employees' Retirement Fund (MERF), a cost-sharing multiple-employer public employee retirement system (PERS) established by the State of Connecticut and administered by the State Retirement Commission to provide retirement and disability benefits, annual cost-of-living adjustments and death benefits to the employees and beneficiaries of participating municipalities. Chapter 113 Part II of the General Statutes of Connecticut, which can be amended by legislative action, establishes PERS benefits, member contribution rates and other plan provisions. MERF is considered to be a part of the State of Connecticut financial reporting entity and is included in the State's financial reports as a pension trust fund. Those reports may be obtained by writing to the State of Connecticut, Office of the State Comptroller, 55 Elm Street, Hartford, Connecticut 06106 or by calling 860-702-3480.

Funding Policy - Plan members are required by State Statute to contribute 2-1/4% of earnings upon which Social Security tax is paid plus 5% of earnings on which no Social Security tax is paid. Each participating municipality is required to contribute at an actuarially determined rate. The current rate is 11.98% of annual covered payroll. The contribution requirements of the Town are established and may be amended by the State Retirement Commission. The Town's contributions to MERS for the years ended June 30, 2013, 2012 and 2011 were \$3,747, \$3,653 and \$3,024, respectively, equal to the required contributions for each year.

Teachers' Retirement

All Town teachers participate in the State of Connecticut Teachers' Retirement System under Section 10.183 of the General Statutes of the State of Connecticut. A teacher is eligible to receive a normal retirement benefit if he or she has: 1) attained age 60 and has accumulated 20 years of credited service in the public schools of Connecticut or 2) attained any age and has accumulated 35 years of credited service, at least 25 years of which are service in the public schools of Connecticut.

The Board of Education withholds 7.25% of all teachers' annual salaries and transmits the funds to the State Teachers' Retirement Board. Certified payroll subject to retirement amounted to \$32,567 or 61.1% of total Board of Education payroll of \$53,497.

The retirement system for teachers is funded by the State based upon the recommendation of the Teachers' Retirement Board. Such contribution includes amortization of the actuarially computed unfunded liability. These obligations are established under the authority of the Connecticut General Statutes. For the year ended June 30, 2013, the Town has recorded, in the General Fund, intergovernmental revenue and education expenditures in the amount of \$8,446 as payments made by the State of Connecticut on behalf of the Town. The Town does not have any liability for teacher pensions.

The State of Connecticut Teacher Retirement System is considered to be a part of the State of Connecticut financial reporting entity and is included in the State's financial reports as a pension trust fund. Those reports may be obtained by writing to the State of Connecticut, Office of the State Comptroller, 55 Elm Street, Hartford, Connecticut 06106.

12. SUMMARY DISCLOSURE OF SIGNIFICANT CONTINGENCIES

The Town's Old Turnpike Road (Old Southington) Landfill, which was closed in 1967, was placed on the United States Environmental Protection Agency (EPA) Superfund List for cleanup in the early 1990s. Three hundred and twenty five parties, including the Town, were identified by the EPA as potentially responsible parties (PRPs) for the cleanup costs. The Town, per agreement with the EPA, is responsible for \$4.4 million of the costs for constructing a cap at the site. However, the EPA granted the Town credit of \$3.2 million for landfill costs paid by the Town since 1989, leaving the Town with a net liability of approximately \$1.2 million. This amount was authorized for bonding at referendum in May of 1998. Construction of the cap was completed during fiscal year 2000-01. The Town paid approximately \$840 thousand of its \$1.2 million net share for the cap during 2000-01, which was bonded on May 15, 2001.

In December 2006, EPA issued a final Record of Decision. As a result of that, a passive groundwater remedy has been selected rather than an active remedy. The remedy will consist of institutional controls and fairly extensive groundwater monitoring. The effect of these items on future budgets will be very small

The Town and its employees are defendants in numerous claims and legal actions. It is the opinion of Town officials that such pending litigation will not be finally determined so as to result individually, or in the aggregate, in a final judgment against the Town that would materially adversely affect its financial position.

The Town participates in a number of federal and state assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The audits of certain of these programs for or including the year ended June 30, 2013 have not yet been conducted. Accordingly, the Town's compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures that may be disallowed by the granting agencies cannot be determined at this time although the Town expects such amounts, if any, to be immaterial.

The Town may be subject to rebate penalties to the federal government relating to various bond and note issues. The Town expects such amounts, if any, to be immaterial.

13. SUBSEQUENT EVENTS

On October 29, 3012, the Town issued \$20,000,000 in Bond Anticipation Notes. The notes carry an interest rate of .50% and will mature on January 28, 2014. The Town will issue General Obligation Bonds on January 28, 2014.

Required Supplementary Information

GENERAL FUND

SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)

FOR THE YEAR ENDED JUNE 30, 2013 (In Thousands)

	_	Budgeted Amounts				
	_	Original	_	Final	Actual	Variance
Property taxes, interest and lien fees:						
Taxes	\$	101,344	\$	101,344 \$	101,415	\$ 71
Suspense taxes		50		50	39	(11)
Interest and lien fees		659		659	675	16
Total property taxes, interest and lien fees	-	102,053	=	102,053	102,129	76
Licenses, fees and permits:						
Building		586		586	740	154
Police		22		22	26	4
Library		32		32	34	2
Parking		6		6	5	(1)
Miscellaneous				28	45	17_
Total licenses, fees and permits	_	646	_	674	850	176
Intergovernmental revenues:						
Educational Cost Sharing		20,191		20,191	20,283	92
Non-public school transportation		51		51	38	(13)
Public school transportation		165		165	147	(18)
School building construction grants		193		193	193	-
Vocational Agriculture		160		224	231	7
Children/youth services		26		26	27	1
Youth Service/Drug free		40		46	43	(3)
Town aid road transportation grant		262		262	261	(1)
Non-public health services		56		56	56	-
Telephone access lines		70		70	73	3
Pequot/Mohegan Grant		157		157	152	(5)
Telecommunications fund grant		75		75	72	(3)
Municipal video grant		10		10	28	18
FEMA reimbursements					214	214
Local capital improvement grant		286		286	101	(185)
In lieu of taxes:						
Hospital		136		136	135	(1)
Tax relief for elderly		300		300	305	5

SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2013 (In Thousands)

	Budgeted Amounts				
	Origin	al	Final	Actual	Variance
Intergovernmental revenues (continued):					
Veterans' exemption	\$	50	\$ 50	\$ 56	\$ 6
State properties		34	34	32	(2)
Disability exemption		5	5	6	1
Boats		11	11		(11)
Distressed municipalities		50	50	26	(24)
Miscellaneous		2	2	17	15
Traffic enforcement grant			6	6	-
Municipal revenue sharing		660	660	932	272
Calendar Bus			40	40	
Total intergovernmental revenues	22,	990	23,106	23,474	368
Investment Income		302	302	218	(84)
Charges for services:					
Town Clerk	1,	000	1,000	1,196	196
Recreation		70	70	88	18
Planning and zoning		30	30	56	26
Fire Department services		6	7	7	-
Engineering services		5	5	7	2
Assessors returns		1	1	1	-
School tuition and fees		535	535	573	38
School building rentals		14	413	413	-
Miscellaneous		10	10	11	11_
Total charges for services	1,	671	2,071	2,352	281

SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2013 (In Thousands)

	_	Budgete	ed A	Amounts				
	_	Original		Final		Actual	_	Variance
Other revenues:								
Sale/lease of town property	\$	2	\$	2	\$	18	\$	16
Loss/damage to town property		1		1		16		15
Prior year appropriated funds returned		2		2		11		9
BRRFOC/TROC rebate				227		386		159
Capital project reimbursements				168		168		-
State DOT refund						232		232
Miscellaneous		20		23		33		10
Total other revenues		25		423	_	864	_	441
					_		-	
Transfers In		50		50		38	_	(12)
Total Revenues and Other Financing Sources	\$ _	127,737	\$	128,679	=	129,925	\$=	1,246
Budgetary revenues are different than GAAP revenues bed	caus	se:						
State of Connecticut on-behalf contributions to the Conn	nect	icut State Tea	ache	ers'				
Retirement System for Town teachers are not budget	ted					8,446		
Issuance of refunded bonds are not budgeted						6,915		
Premiums on the issuance of refunded bonds are not but	dget	ted				468		
Proceeds from issuance of capital leases are not budgete	ed				_	246		
Total Revenues and Other Financing Sources as Reported Revenues, Expenditures and Changes in Fund Balances Exhibit IV				ds	\$_	146,000		

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)

FOR THE YEAR ENDED JUNE 30, 2013 (In Thousands)

	_	Budgete	d An	nounts				
	_	Original	_	Final	_	Actual	-	Variance
General Government								
Town Council:								
Personnel service	\$	10	\$	12	\$	10	\$	2
Contractual services		20		21		21		-
Materials and supplies		8		8		3		5
Fixed charges		26		27		27		-
Total	_	64	_	68	_	61	-	7
Town Manager:								
Personnel service		209		209		209		-
Contractual services		158		194		81		113
Materials and supplies		6		6		4		2
Fixed charges		7		7		5		2
Continued appropriations				14		14		-
Total	_	380	_	430	_	313	-	117
Board of Finance:								
Personnel service		4		4		4		-
Contractual services		3		3		2		1
Fixed charges		1		1		1		-
Total	_	8	_	8	_	7	-	1
Finance Department:								
Personnel service		446		395		395		-
Materials and supplies		12		13		13		-
Fixed charges		1		1		1		-
Total	_	459	_	409		409	-	-
Town Clerk:								
Personnel service		262		260		260		-
Contractual services		38		38		38		-
Materials and supplies		10		11		11		-
Fixed charges		3		3		2		1
Equipment	_	2		2		2	_	<u> </u>
Total	_	315	_	314		313	_	1

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2013 (In Thousands)

	_	Budgeted Amounts						
	_	Original	_	Final	_	Actual	_	Variance
Tax Department:								
Personnel service	\$	250	\$	246	\$	243	\$	3
Contractual services		16		19		17		2
Materials and supplies		47		46		32		14
Fixed charges		2		2		2		-
Total	=	315	_	313	_	294	_	19
Assessor:								
Personnel service		280		274		271		3
Contractual services		50		44		44		-
Materials and supplies		13		13		13		-
Fixed charges		4		5		4		1
Continued appropriations	_		_	7	_	5	_	2
Total	_	347	_	343	_	337	-	6
Board of Assessment Appeals:								
Personnel service		2		2		2		-
Contractual services	_	1	_	1	_		_	1
Total	_	3	_	3	-	2	-	11
Information Technology:								
Personnel service		155		134		134		-
Contractual services		221		249		249		
Fixed charges		24		37		33		4
Capital outlay	_	107	_	112	_	112	_	
Total	_	507	_	532	_	528	_	4
Probate Court: Contractual services Materials and supplies								
Fixed charges		11		11		11		
rixed charges	_	- 11	_	- 11	-		-	
Town Attorney/Legal: Personnel service		193		193		193		
Contractual services		57		78		28		50
Materials and supplies		3		2		28		-
Fixed charges		2		1		1		-
Total	_	255	_	274	-	224	-	50
10441	_	233	_	2/4	-	224	_	

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2013 (In Thousands)

	_	Budgete	d Am	ounts				
	_	Original	_	Final	_	Actual	_	Variance
Elections Department:								
Personnel service	\$	129	\$	113	\$	110	\$	3
Contractual services		8		6		5		1
Materials and supplies		39		35		31		4
Fixed charges		2		2		2		-
Total	_	178	_	156	_	148	_	8
Insurance:								
Fixed charges	_	1,082	_	1,041	_	963	_	78
Annual Audit:								
Fixed charges	_	38	_	35	_	35	_	
Total general government	_	3,962	_	3,937	_	3,645	_	292
Public Safety:								
Police Department:								
Personnel service		6,043		5,845		5,823		22
Contractual services		281		314		291		23
Materials and supplies		393		421		406		15
Fixed charges		53		53		53		-
Equipment	_	209	_	216	_	214	_	2
Total	-	6,979	_	6,849	_	6,787	_	62
Emergency Management:								
Contractual services		1		1		1		1
Materials and supplies		8		8		2		5
Capital outlay		15		14	_	14		1
Total	_	24	_	23	_	17	_	7
Central Dispatch:								
Personnel service		689		687		680		7
Contractual services		54	_	52		51		1_
Total	_	743	_	739	_	731	_	8

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2013 (In Thousands)

	_	Budgete	d Am	ounts				
	_	Original		Final	_	Actual	_	Variance
Fire Department:								
Personnel service	\$	3,191	\$	3,341	\$	3,313	\$	28
Contractual services		271		313		291		22
Materials and supplies		310		316		303		13
Fixed charges		48		49		48		1
Equipment		84		88		87		1
Total	_	3,904	_	4,107	_	4,042	_	65
Fire Hydrant rentals:								
Fixed charges	_	222	_	229		229	_	-
Safety Program:								
Contractual services		12						
Materials and supplies		55		55		49		6
Total	_	67	_	55	_	49	_	6
Parking Authority:								
Personnel service		1		1		1		-
Contractual services		9		15		3		12
Materials and supplies		2		1		1		-
Fixed charges		1		1		1		-
Continued appropriations				2		2		-
Total	_	13	_	20	_	8	_	12
Total public safety	_	11,952	_	12,022	_	11,863	-	160
Public Works:								
Town Hall and Annex:								
Contractual services		52		47		40		7
Materials and supplies		74		87		84		3
Continued appropriations	_		_	159		72	_	87
Total	_	126	_	293	_	196	-	97
Historical Buildings:								
Materials and supplies	_	6	_	6		5	_	1_

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2013 (In Thousands)

	_	Budgeted Amounts						
	_	Original	_	Final	_	Actual	_	Variance
Sylvia Bradley Historical Society:								
Contractual services	\$	8	\$	7	\$	4	\$	3
Materials and supplies		10		12		11		1
Continued appropriations	_		_	4	_		_	4
Total	_	18	_	23	_	15	-	8
Engineering Department:								
Personnel service		580		579		503		76
Contractual services		6		6		6		-
Materials and supplies		19		20		20		-
Fixed charges		2		1		1		-
Capital Outlay	_	9	_	8	_	8	_	
Total	_	616	_	614	_	538	-	76
Highway Department:								
Personnel service		1,537		1,524		1,521		3
Contractual services		496		459		453		6
Materials and supplies		161		198		196		2
Fixed charges		33		33		32		1
Capital outlay	_	63	_	57	_	37	_	20
Total	_	2,290	_	2,271	_	2,239	-	32
Snow and Ice Removal:								
Personnel service		115		174		174		-
Contractual services		160		291		288		3
Materials and supplies	_	395	_	276	_	275	_	1_
Total	_	670	_	741	_	737	-	4
Street Lighting:								
Contractual services		130		130		112		18
Materials and supplies		281		281		255		26
Total	_	411	_	411	_	367		44
Tree Maintenance:								
Contractual services	_	19	_	9	_	5	_	4

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2013 (In Thousands)

	_	Budgete	d An	nounts				
	_	Original	_	Final	_	Actual	_	Variance
Bulky Waste Transfer Station:								
Personnel service	\$	78	\$	81	\$	81	\$	
Contractual services		178		170		169		1
Total		256	_	251	_	250		1
Environmental Problems:								
Contractual services		310		290		151		139
Continued appropriations				126		14		112
Total	_	310	_	416	_	165		251
Total Public Works	_	4,722	_	5,035	_	4,517	_	518
Health and Welfare:								
Community Services:								
Personnel service		189		175		175		-
Contractual services		23		26		23		3
Materials and supplies		22		21		20		1
Fixed charges		1		1		1		-
Continued appropriations				8		8		-
Total	_	235	_	231	_	227		4
Health Department:								
Contractual services		40		40		34		6
Fixed charges		320		320		320		-
Total	_	360	_	360	_	354		6
Mental Health:								
Fixed charges	-	3	_	3	_	3	_	-
Nonpublic School Nurses:								
Contractual services	-	113	_	113	-	113	-	
Total Health and Welfare	_	711	_	707	_	697		10

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2013 (In Thousands)

	_	Budgeted			
	_	Original	Final	Actual	Variance
Human Services:					
Youth Counseling:					
Personnel service	\$	288	\$ 293	\$ 289 \$	4
Contractual services		6	4	4	-
Materials and supplies		1	1	1	-
Fixed charges		2	2	2	-
Equipment	_	1	1	1	
Total	_	298	301	297	4
Commission on the Handicapped:					
Contractual services		7	7	2	5
Materials and supplies		1	1	1	-
Continued appropriations			4	2	2
Total	=	8	12	5	7
Community Assistance:					
Contractual services	_	51	51	51_	
Calendar House-Senior Citizens:					
Personnel service		326	333	332	1
Contractual services		84	68	66	2
Materials and supplies		70	81	73	8
Fixed charges		2	3	3	-
Capital outlay		1	40	40	-
Continued appropriations			9	9	-
Total	_	483	534	523	11
Southington Housing Authority:					
Materials and supplies	_	24	24	23	1
Total Human Services	_	864	922	899	23
Parks and Recreation:					
Parks Department:		616		602	2
Personnel service		616	606	603	3
Contractual services		154	172	155	17
Materials and supplies		204	223	220	3
Continued appropriations			15	15	-
Capital outlay	_	77	76	41	35
Total	_	1,051	1,092	1,034	58

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2013 (In Thousands)

	_	Budgete	d An	nounts				
	_	Original	_	Final	_	Actual	_	Variance
Recreation Department:								
Personnel service	\$	271	\$	259	\$	248	\$	11
Contractual services		75		62		45		17
Materials and supplies		23		23		18		5
Fixed charges		13		13		12		1
Capital outlay		3		3		3		-
Total	_	385	_	360	_	326		34
Community Celebrations:								
Fixed charges	_	5	_	5		5	-	
Organized Recreation:								
Fixed charges	_	88	_	88	-	88	-	
Total Parks and Recreation	_	1,529	_	1,545		1,453	-	92
Library:								
Public Library:								
Personnel service		953		946		942		4
Contractual services		83		88		86		2
Materials and supplies		232		233		231		2
Fixed charges		2		2		2		-
Capital outlay		55		54		54		-
Continued appropriations	_		_	20		17	_	3
Total	_	1,325	_	1,343	-	1,332	-	11
Barnes Museum:								
Personnel service		75		75		75		-
Contractual services		11		11		11		-
Materials and supplies	_	13	_	13		12		1
Total	_	99	_	99	-	98	-	1_
Total Library	_	1,424	_	1,442		1,430		12

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2013 (In Thousands

Budgeted Amounts

	_	Daagerearra	iio unito		
	_	Original	Final	Actual	Variance
Planning and Development:					
Economic Development Commission:					
Personnel service	\$	125 \$	113 \$	112 \$	1
Contractual services		15	15	4	11
Materials and supplies		2	2	1	1
Fixed charges		2	2		2
Total	_	144	132	117	15
Building Department:					
Personnel service		359	351	350	1
Contractual services		4	5	4	1
Materials and supplies		11	12	10	2
Fixed charges	_	5	4	3	1
Total	_	379	372	367	5
Planning and Zoning:					
Personnel service		322	314	271	43
Contractual services		22	24	9	15
Materials and supplies		9	9	8	1
Fixed charges	_	20	20	19	1
Total	_	373	367	307	60
Zoning Board of Appeals:					
Personnel service		5	7	6	1
Contractual services		8	8	7	1
Materials and supplies		1	1	1	-
Fixed charges	_	<u> </u>	1		1
Total	_	15	17	14	3
Conservation Commission:					
Personnel service		4	4	3	1
Contractual services		6	4	3	1
Materials and supplies		2	2	1	1
Fixed charges		1	1		1
Continued appropriations	_		8		8
Total	_	13	19	7	12
Total Planning and Development		924	907	812	95

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2013

		Budgete	d An	nounts				
		Original		Final	_	Actual	_	Variance
Miscellaneous:								
Land Lease:								
Fixed charges	\$	1	\$	1	\$	1	\$	-
Nonlegal professional services:								
Continued appropriations				18	_	13	_	5
Total Miscellaneous		1	-	19	_	14	-	5
Employee Benefits:								
Medical and group insurance:								
Fixed charges	_	3,067		3,067	_	2,984	_	83
Heart and Hypertension:								
Personnel service		1,191		1,191		1,145		46
Contractual services		29		29		25		4
Total Heart and Hypertension		1,220	_	1,220		1,170	-	50
Employee Retirement:								
Municipal:								
Fixed charges		4,079		3,967		3,886		81
Police:								
Fixed charges		150		150		129		21
Unemployment Compensation:								
Fixed charges		15		29	_	21		8
Total		4,244	. –	4,146	_	4,036	-	110
Accumulated Payout:								
Fixed charges	_	163		304	_	304	_	-
Tuition Reimbursement:								
Fixed charges		7		7	_	2	_	5
Medical Services:								
Fixed charges		3		3	_	1	_	2
Total Employee Benefits		8,704		8,747		8,497		250
• •			_				-	

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2013

	_	Budgeted Amounts						
	_	Original	_	Final	_	Actual	_	Variance
Debt Service								
Debt service - principal:								
Town and Sewer	\$	2,542	\$	2,543	\$	2,543	\$	-
Schools		2,964		2,964	_	2,964	_	
Total	_	5,506	_	5,507	_	5,507	_	-
Debt service - interest:								
Town and Sewer		1,096		1,096		967		129
Schools		1,180		1,180	_	1,012	_	168
Total	_	2,276	_	2,276	_	1,979	-	297
Total Debt Service	_	7,782	_	7,783	_	7,486	_	297
Board of Education:								
School operations		82,438		82,901		82,888		13
Contractual services				159				159
Capital outlay		245		245		204		41
Total Board of Education		82,683	_	83,305	_	83,092	-	213
Education - other:								
North Center Facility:								
Contractual services		224		189		186		3
Materials and supplies		14		8		6		2
Fixed charges		40		33		16		17
Capital outlay		40		40	_	40	_	
Total Education - other		318	_	270	_	248	-	22
Contingency	_	850	_	484	_		_	484
Total expenditures		126,426		127,125		124,653		2,473

GENERAL FUND

SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2013

	Budgeted Amoun	ıts	
	Original F	Final Actual	Variance
Other Financing Uses: Transfers out	\$1,311\$	2,050 \$ 2,031	\$19_
Total	\$ 127,737 \$	129,175 126,684	\$ 2,491
Budgetary expenditures are different than GAAP expenditures are different than GAAP expenses to the Cartesian Retirement System for Town teachers are not			
Accrued payroll is reported as expenditure for G	AAP purposes	19	
Payments to escrow agent on refunded bonds are	not budgeted	7,277	
Refunding bonds issuance costs are not budgeted		106	
Issuance of capital leases are not budgeted	246	<u>-</u>	
Total Expenditures and Other Financing Uses as Revenues, Expenditures and Changes in Fund Ba Exhibit IV		ds - \$ 142,778	

Combining and Individual Fund Statements and Schedules

General Fund

GENERAL FUND

The general fund is the principal fund of the Town and is used to account for all activities of the Town, except those required to be accounted for in another fund. The general fund accounts for the normal recurring activities of the Town (i.e., general government, public safety, public works, health and welfare, human services, parks and recreation, library, education, etc.). These activities are funded principally by property taxes, user fees and grants from other governmental units

TOWN OF SOUTHINGTON, CONNECTICUT

GENERAL FUND

COMPARATIVE BALANCE SHEET

JUNE 30, 2013 AND 2012 (In Thousands)

	_	2013		2012
ASSETS				
Cash and cash equivalents	\$	13,277	\$	1,722
Investments		6,505		14,974
Property taxes receivable, net of allowance for uncollectible		2.550		2.250
accounts of \$79 in 2013 and \$138 in 2012		2,550		2,270
Due from State of Connecticut		1,188		1,190
Accounts receivable		90		104 832
Due from other funds Inventories		3,092		832 84
inventories	_	71	_	84
Total Assets	\$_	26,773	\$_	21,176
LIABILITIES AND FUND BALANCE				
Liabilities: Accounts payable and accrued liabilities	\$	4,273	\$	2,153
Due to other funds	Þ	4,273	Þ	2,133 79
Due to State of Connecticut		325		291
Deferred revenue		2,271		1,989
Total liabilities	_	6,887	_	4,512
	_		_	
Fund balance:				
Nonspendable		71		84
Assigned		1,328		496
Unassigned		18,487	_	16,084
Total fund balance	_	19,886		16,664
Total Liabilities and Fund Balance	\$_	26,773	\$_	21,176

TOWN OF SOUTHINGTON, CONNECTICUT

GENERAL FUND
REPORT OF TAX COLLECTOR

FOR THE YEAR ENDED JUNE 30, 2013 (In Thousands)

	Uncollected	Lawful C	Lawful Corrections	Transfers	Adjusted		Collections		Amount		Uncollected
Grand List	Taxes July 1, 2012	Additions	Deductions	To Suspense	Taxes Collectible	Taxes	Interest	Warrants Liens/Fees	Paid to Treasurer	Credit Balances	Taxes June 30, 2013
2011	\$ 102.645	32.8	S 704	\$ 33	\$ 101,940	\$ 100.704	\$ 279	\$ 13	966'001 S	\$ 233	\$ 1.469
2010	1,337	. 7	54	37	,	749	164	9	616	27	526
2009	484		7	10	467	190	77	2	269	3	280
2008	242		5		237	98	50	1	137	1	152
2007	131		3		128	51	23	1	75		77
2006	71		3		89	17	20		37		51
2005	99		2		54	13	10		23		41
2004	24		5		19	\$	∞		13		14
2003	15		7		∞	2	1		3		9
2002	10		9		4						4
2001	7		9		1						-
2000	9		4		2		-		1		2
1999	9		6		3	_	2		3		2
1998	9		ю		3	1	2		3		2
1997	9		3		3		9		7		2
1996	9		9	*							
•,	\$ 105,052	\$ 34 \$	\$ 821	\$ 08 \$	104,185	\$ 101,820	\$ 643	\$ 23	\$ 102,486	\$ 264	\$ 2,629

* Operation of law

Nonmajor Governmental Funds

NONMAJOR GOVERNMENTAL FUNDS

Special Revenue Funds

Special revenue funds are used to account for and report specific revenue sources that are restricted or committed to expenditure for specific purposes.

Cafeteria

To account for the operation of the public school lunch program. Funding is provided from the sale of food, federal and state grants, and USDA food donations.

Animal Control Fund

To account for the operation of animal control. Financing is provided by license fees, fines and a subsidy from the General Fund.

Federal and State Education Grants

To account for state and federal educational grants received through the State Department of Education.

Police Auction

To account for payment of health insurance premiums for retired officers funded by sale of goods.

Refuse

To account for refuse removal funded by charges for services.

Police Special Duty

To account for public safety services to Town and outside entities funded by charges for the services.

Apple Harvest Festival

To account for the Apple Harvest Festival funded by charges for services and donations.

Police Forfeiture

To account for the proceeds of property confiscated by the Town's Police Department

Town Special Revenue

To account for gifts, small grants and insurance proceeds designated for specific purposes.

Child Development Center

To account for grant received through the Town to maintain the Margaret C. Griffin Child Development Center of Southington, CT.

Library Trust

To account for monies received from private donors for the acquisition of books, materials and other related library services.

Excavation Permit

To account for fees received for excavation permits for trench restoration.

Community Services

To account for contributions to Community Services for needy families.

Drive-In Theatre

To account for operations of the Drive-in Theatre through charges for services.

Barnes Museum Restoration

To account for the restoration of the Barnes Museum funded through contributions and sale of goods.

Recreation Programs

To account for recreation programs which are self-sustaining through user fees.

Emergency Management

To account for storm damage repairs and restorations funded through State and Federal Grants

Greenway Commons

To account for grant received through the Town to fund demolition and environmental remediation activities at Ideal Forging site.

Turf Field

To account for the collection of fees and donations to fund the replacement of the Turf Field.

Permanent Funds

Permanent funds are used to account for and report resources that are restricted to the extent that only earnings, not principal, may be used for purposes that support the reporting government's programs.

Edna Woodruff

To account for income and school expenditures.

Addin Lewis

To account for income and education expenditures.

Julia Bradley Library

To account for proceeds of trust fund established for the benefit of the Town's library.

Board of Education Scholarships

To account for income and scholarship expenditures.

Library Trust

To account for endowments for the support and benefit of the Town's library.

TOWN OF SOUTHINGTON, CONNECTICUT

COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS

JUNE 30, 2013 (In Thousands) Special Revenue

					Fede	Federal and													
					S	State					_	Police		Apple					Child
	ق	Cafeteria		Animal	Edu	Education	P.	Police Auction	ă	Rofuse	S	Special		Harvest	- 3	Police Forfeiture	Town Special		Development Center
ASSETS	1		•		1				1		1		1		1			.l	
Cash and cash equivalents	S	325	s	63	S	260	S	8	S	37	S	71	S	157	s	09	S 17	\$ 921	
Accounts receivable		95				92				252		283							
Due from other tunds Inventories	١	8	1							<u>«</u>			1		-			i	
Total Assets	S	454 \$		8	S	336 \$	Š	°.	Š	307	ا	354 S	~ <u>"</u>	157	~ I	s 09		176 S	
LIABILITIES AND FUND BALANCES																			
Liabilities: Accounts payable and accrued liabilities Due to other funds	s	-		21	s	29	S		S	280	S	∞	S	_	S			12 \$	
Deferred revenue Other liabilities						121				24							_	61	
Total liabilities		-		21		267		.		304	 	∞	 -	-		$ \cdot $	e	 <u> </u>	
Fund Balances: Nonspendable Restricted		34				8													
Committed Total fund balances		419		42		69		m m		E E		346 346	11	156		09	145	145	
Total Liabilities and Fund Balances		454	454 \$ 63 \$	63	~	336 \$	~	3 8	ς 	307 \$	ς 	354 \$	δ. I	157 \$	ν. 	\$ 09		176 \$	

(Continued on next page)

TOWN OF SOUTHINGTON, CONNECTICUT

COMBINING BALANCE SHEET (CONTINUED) NONMAJOR GOVERNMENTAL FUNDS

JUNE 30, 2013 (In Thousands) Special Revenue

	Library		Excavation	Excavation Community		Drive-In	Barnes Museum		Recreation	Emergency	Greenwa	Turf		Foto	
ASSETS	11.03	.		Services		meanne	Nestoration			Management	Collinging		.l	100	
Cash and cash equivalents Investments Accounts receivable Due from other funds Inventories	s	101	417 \$	77	×	31	61	, l	\$ 06	4		, l	s +	1,905 - 706 18 34	
Total Assets	s I	101	417 \$	77 S	~ <u>"</u>	31 \$	s 61 s	ا	8 06	14 S		~	4∥ ∾"	2,663	
LIABILITIES AND FUND BALANCES															
Liabilities: Accounts payable and accrued															
liabilities Due to other funds	s	2	S	-	S	4	ss.	S	- 8	95		s	S	363	
Deferred revenue Other liabilities			194											334	
Total liabilities		∿ -	383	-	 	4			-				 	1,027	
Fund Balances: Nonspendable Restricted		96												34	
Committed Total fund balances		96	34	76	11	27	19		8 8	41 41	. .		4 4	1,437	
Total Liabilities and Fund Balances	\$ 101 8	≊ I	417 \$	77 \$	~ <u>"</u>	31	\$ 19	ا	\$	14 S		Š	4 %	2,663	

(Continued on next page)

TOWN OF SOUTHINGTON, CONNECTICUT

COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS

JUNE 30, 2013 (In Thousands)

					Pe	Lua	Permanent									
ASSETS	Edna Woodruff	اع ۽	Addin Lewis		Julia Bradley Library		Board of Education Scholarship	도 gig	3 4	Library Trust	ı	Total	Interfund Eliminations	S &	Total Nonmajor Governmental Funds	
Cash and cash equivalents Investments Cocounts receivable Due from other funds Inventories	»		8	φ '		_ 1	6 6	359	_	12	S	244 364	y,	s	2,149 364 706 18 34	
Total Assets	~	61	s s	∞"		_II	Š	200	Ű	12	[∞] II	809		ς.	3,271	
LIABILITIES AND FUND BALANCES																
Liabilities: Accounts payable and accrued liabilities Due to other funds Deferred revenue Other liabilities Total liabilities	60	1.1	, ·	۰			_ []	- 11		[.]	ν I I			»	363 117 334 213 1,027	
Fund Balances: Nonspendable Restricted Committed Total fund balances		2 2	e [e			_ L	y y	590		12	11	809			642 165 1,437 2,244	
Total Liabilities and Fund Balances	~	2	S	ν"		_II	Š	S 065	Ű	12	∥	809		S	3,271	

TOWN OF SOUTHINGTON, CONNECTICUT

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS

FOR THE YEAR ENDED JUNE 30, 2013 (In Thousands)

Special Revenue

Federal and

Child

	Cafeteria	Animal Control	Education Grants	Police Auction	Refuse	Special Duty	Apple Harvest Festival	Police Forfeiture	Town Special Revenue	Development Center
Revenues: Contributions Intergovernmental Charges for services	\$ 565	=	8 4,475		s 777.1	1.228	8 83	55	89	376
Income on investments Total revenues	1,845	=	4,475	$ \cdot $	1,777	1,228	222	25	184	376
Expenditures: Current: Caneral government Public safey Public works Health and welfare Human services Parks and recreation		205			1,776	1,119	201	30	2	376
Public library Education Total expenditures	1,742	205	4,468		1,776	1,119	201	30	151	376
Excess (Deficiency) of Revenues over Expenditures	103	(194)	7	\cdot	-	601	21	(5)	33	
Other Financing Sources (Uses): Transfers in Transfers out Transfers out Total other financing sources (uses)		194		$ \cdot $	$ \cdot $	(38)	$ \cdot $			
Net Change in Fund Balances	103		7		-	71	21	(5)	33	
Fund Balances at Beginning of Year	350	42	62	ю	2	275	135	65	112	
Fund Balances at End of Year	\$ 453	\$ 42	69	8	3 8	346 \$	156	S 09 S	8 145	

TOWN OF SOUTHINGTON, CONNECTICUT

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (CONTINUED) NONMAJOR GOVERNMENTAL FUNDS

FOR THE YEAR ENDED JUNE 30, 2013 (In Thousands) Special Revenue

Barnes Museum

	Library	Excavation Permit	Community	Drive-In Theatre	Museum Restoration	Recreation	Emergency	Greenwa	Turf	Total
Revenues:										
Contributions Intergovernmental	9	•	10	•	40	•	20	629	^	6,235
Charges for services	18	80		54		118			4	4,853
Income on investments Total revenues	23	80	19	54	40	118	50	629	4	11,202
Expenditures: Current:										;
General government Public safety Public wordes		77					36	009		25 1,433 2,685
Health and welfare								670		4
Human services Parks and recreation			36	38		82				138
Public library	18				77					95
Education Total expenditures	8	77	36	38	77	85	36	629	.	6,210
Excess (Deficiency) of Revenues over Expenditures	8	w	25	16	(37)	33	41		4	138
Other Financing Sources (Uses): Transfers in										194
Transfers out Total other financing sources (uses)	.			$\cdot \cdot $.		(38)
Net Change in Fund Balances	\$	ю	25	J6	(37)	33	14		4	294
Fund Balances at Beginning of Year	91	31	51	=	99	36				1,342
Fund Balances at End of Year	s 96 s	34	S 76	\$ 27	S 19	s 88	S 14		s 4 s.	1,636

(Continued on next page)

TOWN OF SOUTHINGTON, CONNECTICUT

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (CONTINUED) NONMAJOR GOVERNMENTAL FUNDS

FOR THE YEAR ENDED JUNE 30, 2013 (In Thousands)

					Pern	Permanent						
	*	Edna Woodruff	Addin Lewis		Julia Bradley Library	Board of Education Scholarship	1 of tion	Library Trust		Total	Interfund	Total Nonmajor Governmental Funds
Revenues: Contributions Intergovernmental	s.		\ s	\ _{\sigma}		∞		01	· ~	104	s	\$ 218
Charges for services Income on investments Total revenues				-l-l			9 001	01	1.1	7		4,853 7 11,313
Expenditures: Current General government Public safety Public safety Public works Health and welfare												25 1,433 2,685 4
Human services Parks and recreation Parks and recreation Public library Education Total expenditures		[.]		11			34	5 5	- 1-1	 94 43		474 138 104 6,244 11,107
Excess (Deficiency) of Revenues over Expenditures	ı			-l			99			89		206
Other Financing Sources (Uses): Transfers in Transfers out Total other financing sources (uses)				-			[.]		11			194 (38) 156
Net Change in Fund Balances				_			99	_		89		362
Fund Balances at Beginning of Year		2		7			524	=		540		1,882
Fund Balances at End of Year	»	2		ω -		×	290	12	I 	809		\$ 2,244

Fiduciary Funds

Fiduciary Funds

Fiduciary Funds are used to account for assets held by the Town in a trustee capacity for individuals, private organizations, other governments, and/or other funds. These include agency funds.

Agency Funds

Student Activity

To account for the monies generated by student activities in the Southington school system.

Escrow Deposit

To account for cash bonds and other cash and investments held by the Town to ensure compliance with specifications and regulations with respect to various building projects and improvements.

TOWN OF SOUTHINGTON, CONNECTICUT

AGENCY FUNDS

COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES FOR THE YEAR ENDED JUNE 30, 2013 (In Thousands)

		Balance y 1, 2012	_ <u>A</u>	dditions	_1	Deductions	_	Balance June 30, 2013
Student Activity Fund								
Assets: Cash and cash equivalents Investments	\$	374 211	\$	1,253 1	\$	1,132	\$	495 212
Total Assets	\$	585	\$ _	1,254	\$_	1,132	\$ _	707
Liabilities: Fiduciary deposits	\$	585	s_	1,254	\$ _	1,132	s_	707
Escrow Deposit								
Assets: Cash and cash equivalents	\$	2,689	\$ _	492	\$_	1,485	\$ _	1,696
Liabilities: Fiduciary deposits	\$	2,689	s_	492	\$_	1,485	S _	1,696
Total All Agency Funds								
Assets: Cash and cash equivalents Investments	\$	3,063 211	s	1,745 1	\$_	2,617	s _	2,191 212
Total Assets	\$	3,274	\$_	1,746	\$_	2,617	\$_	2,403
Liabilities: Fiduciary deposits	\$	3,274	\$_	1,746	\$_	2,617	s _	2,403

Statistical Section

Statistical Section Information

This part of the Town of Southington, Connecticut's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the government's overall financial health.

Contents

Financial Trends

These schedules contain trend information to help the reader understand how the government's financial performance and well-being have changed over time.

Revenue Capacity

These schedules contain information to help the reader assess the government's most significant local revenue source, the property tax.

Debt Capacity

These schedules present information to help the reader assess the affordability of the government's current levels of outstanding debt and the government's ability to issue additional debt in the future

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the government's financial activities take place.

Operating Information

These schedules contain service and infrastructure data to help the reader understand how the information in the government's financial report relates to the services the government provides and the activities it performs.

The accompanying tables are presented in the above order. Refer to the Table of Contents for applicable page number locations.

Sources: Unless otherwise noted, the information in the tables is derived from the comprehensive annual financial reports for the relevant year.

TOWN OF SOUTHINGTON, CONNECTICUT

NET POSITION BY COMPONENT

LAST TEN FISCAL YEARS (In Thousands)

					FISCAL YEAR	YEAR				
	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
Governmental Activities: Net investment in capital assets Restricted Unrestricted	\$ 120,862 \$ 704 7,352	110,992 \$ 104,035 631 1,032 5,917 6,786	104,035 \$ 1,032 6,786		99,125 \$ 119,767 \$ 112,125 \$ 111,260 \$ 985 1,023 1,023 980 1,814 (22,128) (14,999)	112,125 \$ 1,023 (14,999)	980 (8,422)	63,374 \$ 919 (3,053)	65,692 \$ 898 (9,534)	53,356 890 (2,779)
Total governmental activities net position	128,918	117,540	111,853	101,924	98,662	98,149	103,818	61,240	57,056	51,467
Business-type Activities: Net investment in capital assets Unrestricted	45,381	46,739	47,450 1,585	47,103	44,662	33,460	31,564	30,968	30,277	29,922
Total business-type activities net position	47,121	48,642	49,035	47,892	45,145	34,525	33,212	33,365	32,918	32,224
Primary Government: Net investment in capital assets Restricted Unrestricted	166,243 704 9,092	157,731 631 7,820	151,485 1,032 8,371	146,228 985 2,603	164,429 1,023 (21,645)	145,585 1,023 (13,934)	142,824 980 (6,774)	94,342 919 (656)	95,969 898 (6,893)	83,278 890 (477)
Total Primary Government Net Position	176,039 \$	166,182 \$	160,888 \$	149,816	\$ 176,039 \$ 166,182 \$ 160,888 \$ 149,816 \$ 143,807 \$ 132,674 \$ 137,030 \$ 94,605 \$ 89,974 \$ 83,691	132,674 \$	137,030 \$	94,605 \$	89,974 \$	83,691

Notes:

(1) Schedule prepared on the accrual basis of accounting.

(2) The Town first reported infrastructure assets acquired prior to July 1, 2002 in 2007.

TOWN OF SOUTHINGTON, CONNECTICUT

CHANGES IN NET POSITION

LAST TEN YEARS (In Thousands)

					FISCAI	YEAR				
	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
Expenses:										
Governmental activities:										
General government	\$ 4,804	\$ 4,942	\$ 4,176	\$ 4,464	s 7,291	S 6,627	S 5,916	S 5,763	S 5,935	\$ 5,462
Public safety	19,122		18,711	17,749	16,047	16,789	12,303	10,391	10,111	9,075
Public works	10,614		9,402	9,712	9,836	10,165	9,388	8,065	5,501	6,757
Health and welfare	782		1.047	940	1.024	766	778	760	737	606
Human services	1,699		1,671	1,477	1,579	1,272	1,229	953	900	890
Parks and recreation	2,121		1,903	1,994	2,218	1,992	2,124	1,780	1.823	1,778
Public library	2,026	2,262	1,844	1,830	1,569	1,303	1,254	1,205	1,185	1,089
Planning and development	1,144	1,210	1,245	1,131	785	925	828	917	764	636
Employee fringe benefits							3,217	2,591	2,131	1,487
Education	99,453	99,324	94,128	92,209	89,694	106,877	81,356	77,447	71,556	67,754
Interest on long-term debt	1,958	2,370	1,621	2,060	1,697	1,931	1,697	1,688	2,088	1,264
Miscellaneous							35	370	80	322
Total governmental activities expenses	143,723	145,878	135,748	133,566	131,740	148,647	120,125	111,930	102,811	97,120
Business-type activities;										
Sewer	6,099	5,347	4,999	4,849	4,419	4,284	4,079	3,609	3,110	2,967
Sono	0,023	3,347	4,222	4,042	4,412	4,204	4,079	3,009	3,110	2,507
Total primary government expenses	149,822	151,225	140,747	138,415	136,159	152,931	124,204	115,539	105,921	100,087
Program revenues:										
Governmental activities:										
Charges for services:										
General government	2.133	1,220	1.085	1,332	1.323	2.136	2,216	2.582	2.394	1.921
Public safety	1,297		1,250	954	1,318	1,064	817	781	848	737
Public works	3,009		2,442	2,746	2,894	2,758	2,745	2,654	3,386	2,360
Education	2,266		1,973	1,963	1,972	1,962	1,922	1,750	1,804	1,712
Other	1,193		968	1,963	1,633	738	382	308	296	281
Operating grants and contributions	36,136		33,906	33,301	31,260	51,074	25,327	24,559	21,531	20,547
Capital grants and contributions	4,898		6,920	8,329	10,897	2,042	7,818	2,806	524	2,814
Total governmental activities program revenu			48,544	49,686	51,297	61,774	41,227	35,440	30,783	30,372
Total governmental activities program revenu	US 20,932	. 50,500	40,244	45,000	31,231	01,774	41,227	33,440	30,703	30,372
Business-type activities:										
Charges for services	4,480	4,355	4,297	3,727	3,058	2,655	2,256	2,309	2,396	2,310
Total business activities program revenues	4,480	4,355	4,297	3,727	3,058	2,655	2,256	2,309	2,396	2,310
T-t-1	55 412	54000	50.941	52.412	54,355	64,429	43,483	27.740	22.170	22.682
Total primary government program revenues	55,412	54,923	52,841	53,413	34,333	64,429	43,463	37,749	33,179	32,682
Net expense:										
Governmental activities	(92,791) (95,310)	(87, 204)	(83,880)	(80,443)	(86,873)	(78,898)	(76,490)	(72,028)	(66,748)
Business-type activities	(1,619	(992)	(702)	(1,122)	(1,361)	(1,629)	(1,823)	(1,300)	(714)	(657)
Table in the second second second	(04.410	06 202)	(97.000)	(85,000)	(01.00.4)	(88.503)	(80.731)	(27.700)	(73.743)	(67.405)
Total primary government net expense	(94,410	(96,302)	(87,906)	(85,002)	(81,804)	(88,502)	(80,721)	(77,790)	(72,742)	(67,405)
General revenues and other changes in net position:										
Governmental activities:										
Property taxes	102,244	99,471	97,004	92,919	90,440	85,534	81,197	79,172	75,351	67,880
Grants and contributions not restricted to										
specific purposes	1,766	1,930	1,755	2,201	2,128	1,940	2,077	1,917	2,811	1,870
Unrestricted investment earnings	257	195	219	278	369	1,190	1,446	1,230	540	288
Miscellaneous						127	66	102	323	420
Transfers	(98	(599)	(1,845)	(3,689)	(11,981)	(2,947)	(1,670)	(1,747)	(1,408)	(306)
Total governmental activities	104,169	100,997	97,133	91,709	80,956	85,844	83,116	80,674	77,617	70,152
Business-Type Activities:										
Transfers	98		1,845	3,689	11,981	2,947	1,670	1,747	1,408	306
Total business-type activities	98	599	1,845	3,689	11,981	2,947	1,670	1,747	1,408	306
Total primary government	104,267	101,596	98,978	95,398	92,937	88,791	84,786	82,421	79,025	70,458
Changes in net position:										
Governmental activities	11,378	5,687	9,929	7,829	513	(1,029)	4,218	4,184	5,589	3,404
Business-type activities	(1,521		1,143	2,567	10,620	1,318	(153)	447	694	(351)
Total Primary Government	\$ 9,857				\$ 11,133		S 4.065		s 6.283	\$ 3,053
rotat ritilary Government	3 9,857	3 3,294	3 11,072	a 10,396	3 11,133	a 289	3 4,005	3 4,031	0,283	33,053

Notes:

⁽¹⁾ Schedule prepared on the accrual basis of accounting

TOWN OF SOUTHINGTON, CONNECTICUT

FUND BALANCES, GOVERNMENTAL FUNDS

LAST TEN FISCAL YEARS
(In Thousands)

										FISCAL YEAR	$\chi_{\rm E}$	1R								
		2013		2012		2011		2010		2009		2008	"	2007		2006	"	2005		2004
General Fund: Nonspendable	S	71	S	84	S	231	S		S		S		S		S		S	,	60	
Assigned Unassigned		1,328		496 16,084		1,347														
Reserved								54		426		365		255		414		260		571
Unreserved	ı				ı			13,196	I	12,044	I	9,936		9,112		8,939		7,450		5,368
Total General Fund	S _{II}	19,886	S.	16,664	S	15,064	S	\$ 13,250	S	12,470	S _I	10,301	ς 	9,367	S.	9,353	~	8,010	ς 	5,939
All other governmental funds:																				
Nonspendable	S	642	S	589	69	886	S		S		S		S		69		S		69	
Restricted		165		1,558		1,562														
Committed		2,676		2,194		1,909														
Reserved								52		4		89		54		51		38		40
Unreserved, reported in:																				
Special revenue funds								2,299		2,562		2,063		2,199		2,208		2,007		1,506
Capital projects funds								(21,118)		(9,117)		(5,333)	_	(7,536)		(2,409)	=	(10,074)		(3,933)
Permanent funds	1				1		- 1	878	1	775	1	872		826		769		747	-	725
Total All Other Governmental Funds		\$ 3,483 \$ 4,341	S	4,341	S	\$ 4,459		\$ (17,889)		\$ (5,736)	S	\$ (2,339)	S	(4,457)	69	8 619	8	(7,282)	S	(1,662)

Note 1: Schedule prepared on the modified accrual basis of accounting

TOWN OF SOUTHINGTON, CONNECTICUT

CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS

LAST TEN FISCAL YEARS (In Thousands)

F002 5002	 		74,746 \$ 68,072 24,784 25,087			4,023 4,079	109,090 101,817			9,784 9,075	6,970 6,441			_		275 08			4,669 4,123		8,413 10,975	112,639 109,509	(3,549) (7,692)	2240 2272 (2240) (2272) (2272) (3.549) \$ (7.692) 4.58%
2006	 		S 79,246 S 7			3,725	118,368 10		5,833	10,442	7.321	916	1,930	1,184	937	3/0					8,799	121,299	(2,931)	2,007 (2,007) S (2,931) S (4,54,56)
2007	1007		\$ 82,036 34,901	4,914	1,417	3,387	126,655		5,641	12,055	0,86/ 766	1,223	1,946	1,245	816	8 5	78.249		4,530	1,075	13,622	131,717	(5,062)	1.947 (1.947) S (5.062)
FISCAL YEAR	9007		\$ 85,341 55,366	5,135	1,173	3,588	150,603		6,030	12,193	786	1,280	1,935	1,311	829	90 0	103.840		4,460	1,135	11,195	156,526	(5,923)	8,975 3,527 (3,527) 8,975 5 3,8186
FISCA	6007		S 90,440 43.615	7,764	369	1,423	143,611		3,018	12,398	8,341	1,498	2,071	1,594	841	14/	84.567		4,955	1,126	32,083	160,279	(16,668)	15,440 2,912 (2,912) 15,440 s (1,228) 4,78%
2010	0107		\$ 92,650	7,724	305	559	142,505		3,037	12,589	769	1,243	1,570	1,447	835	// 2	89.674		4,767	1,970	21,444	154,014	(11,509)	136 2.766 (2.766) 136 136 8 780 4.94%
2011	1107		S 97,026 39,277	7,592	218	504	144,617		3,265	12,687	881'/	1,387	1,423	1,472	877	67 10	93.163		4,649	2,352	7,041	144,528	68	8745 887 (9.515) 328 11,008 614 11,046 2,895 (2.895) 24,073 8 24,162
2012	7107		\$ 99,615		195	503	151,497		3,610	12,958	7,552	1,338	1,505	1,800	857	1001	95.922		6,018	2,244	7,996	150,728	769	713 3,471 (3,471) 713 713 5 1,482
2013	CIOT		S 102,129 40,626	819'8	256	1,141	152,770		3,672	13,303	707	1,373	1,611	1,524	799	14	08.040		5,507	2,740	7,980	152,966	(961)	(6.915 408 (7.277) 246 2.009 (2.009) (2.009) 8 156 8 156
		Revenues:	Property taxes Intergovernmental	Charges for services	Income on investments	Other revenues	Total revenues	Sxpenditures:	General government	Public safety	Public works Health and welfare	Human resources	Parks and recreation	Public library	Planning and development	Miscellaneous	Enployee minge beneaus	Debt service:	Principal	Interest	Capital outlay	Total expenditures	Excess (deficiency) of revenue over (under) expenditures	Other financing sources (uses): Redunding bonds season Redunding bonds season Program to refunded bonds season agent Program to refunded bonds escow agent Premium on refunding bonds Fremium on general obligation bonds Issuance of motes payable Issuance of updat leases Bond proceeds Transfers out Transfers out Total other financing sources Net Clunge in Fund Balances Delt Service as a Percentage of Noncapital Expanditures

TOWN OF SOUTHINGTON, CONNECTICUT

ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY

LAST TEN FISCAL YEARS
(In Thousands)

Assessed Value As a Percentage	of Actual Taxable Value	70%	20%	%02	20%	20%	%02	%02	70%	20%	70%
Estimated Actual	Taxable Value	5,306,953	5,804,596	5,737,364	5,664,314	5,599,593	5,531,434	5,472,310	3,801,791	3,710,946	3,698,024
Total	Direct Tax Rate	27.48	24.28	24.02	23.27	23.02	21.88	21.40	29.43	28.43	26.60
Total Taxable	Assessed	\$ 3,714,867	4,063,217	4,016,155	3,965,020	3,919,715	3,872,004	3,830,617	2,661,253	2,597,662	2,588,618
Less	Tax Exempt Property	\$ 79,573	78,495	77,368	79,443	85,934	78,193	79,568	78,438	76,627	72,223
	Motor Vehicle	\$ 347,989	325,954	312,881	304,191	319,488	311,761	305,784	283,889	264,203	268,291
	Personal Property	\$ 217,863	204,328	200,816	195,134	186,024	178,417	178,306	170,455	166,670	170,870
	Industrial	\$ 75,052	110,686	109,734	106,722	105,021	105,528	107,691	79,330	78,224	76,772
Real Property	Commercial	\$ 432,388	473,444	468,372	458,561	439,931	427,816	413,986	283,482	278,006	290,791
	Residential	2,721,148	3,027,300	3,001,720	2,979,855	2,955,185	2,926,675	2,904,418	1,922,535	1,887,186	1,854,117
Grand	List October 1,	2011 \$	2010	2009	2008	2007	2006	2005	2004	2003	2002
	Fiscal	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004

Source: Town of Southington Office of Tax Assessor

Notes:

(1) There is no overlapping taxable property.
(2) Does not include supplemental motor vehicle taxes.

TOWN OF SOUTHINGTON, CONNECTICUT

PRINCIPAL PROPERTY TAX PAYERS

2013 AND 2004 (In Thousands)

			2013				2004	
Taxpayer		Taxable Assessed Value	Rank	Percentage of Total Town Taxable Assessed Value	_	Taxable Assessed Value	Rank	Percentage of Total Town Taxable Assessed Value
Connecticut Light & Power Co.	\$	62,255	1	1.68%	\$	28,284	2	1.09%
Yankee Gas		15,155	2	0.41%		8,453	7	0.33%
45 Newell Street (Yarde Metals)		14,420	3	0.39%		8,440	8	0.33%
Target Corporation		11,570	4	0.31%				
Lexington Southington LP (formerly Htfd Fire Insurance)		10,942	5	0.29%		10,071	5	0.39%
Execwest LLC (Lowes Home Improvement)		10,681	6	0.29%				
RK Southington LLC (Galileo Queens Plaza LLC)		10,846	7	0.29%				
Southington Route 10 Associates		9,361	8	0.25%		9,818	6	0.38%
Hartconn Corporation		9,082	9	0.24%		10,464	4	0.40%
Widewaters WC5 (Home Depot)		8,695	10	0.23%				
Medex Inc (formerly Johnson & Johnson)						33,276	1	1.29%
LXPL, L.P.						12,904	3	0.50%
Cragganmore Associates						7,880	9	0.30%
Central Connecticut Senior Care	_				-	7,041	10	0.27%
Total	\$_	163,007		4.01%	\$_	136,631		5.28%

Net Taxable Grand List 10/01/2011 of \$3,714,867 Net Taxable Grand List 10/01/2004 of \$2,588,618

(in thousands)

Source: Town of Southington, Office of Tax Assessor

TOWN OF SOUTHINGTON, CONNECTICUT

PROPERTY TAX LEVIES AND COLLECTIONS

LAST TEN FISCAL YEARS (In Thousands)

For The For The Fiscal Year 101,940 98,794	Tax Rate For The Fiscal Year 1 Mills Fiscal Year 27.48 \$ 101,940 24.28 98,794 24.02 96,374
92,337	23.27 92,337 23.02 90,298
84,776	21.88 84,776 21.40 81,627
78,877	29.43 78,877
74,195	
865,89	00100

Source: Tax Collector's Report; Comprehensive Annual Financial Report

TOWN OF SOUTHINGTON, CONNECTICUT RATIOS OF OUTSTANDING DEBT BY TYPE

LAST TEN FISCAL YEARS (In Thousands, except per capita)

				Governm	ents	Governmental Activities									
Fiscal Year		General Obligation Bonds	'	Clean Water Fund Loan	'	Capital Leases	'	Total Primary Government	Bonded Debt Percentage of Actual Taxable Value	Total Debt Percentage of Actual Taxable Value	Percentage of Personal Income	Bonded Debt Per Capita	اء ـ دو	Total Debt Per Capita	E
2013	8	51,054	€9	9,662	€9	698	S	61,585	1.14 %	1.16 %	3.98 %	s 1,	1,398 \$		1,418
2012		56,410		10,231		1,094		67,735	1.15	1.17	4.41	÷	1,546	7.	1,571
2011		61,665		11,068		614		73,347	1.27	1.28	4.73	÷	989'1	7,	1,701
2010		55,166						55,166	76:0	0.97	3.60	Ť	1,297	71	,297
2009		59,584				137		59,721	1.06	1.07	4.35	ř	1,410	7,1	1,414
2008		48,596				271		48,867	0.88	0.88	3.57	ı,	1,153	7	1,160
2007		43,466				399		43,865	0.79	0.80	3.19	ì	1,029	1,0	1,038
2006		47,362				524		47,886	1.25	1.26	3.50	'n	1,126	7	1,138
2005		38,581						38,581	1.04	1.04	2.84		925	٥,	925
2004		41,259						41,259	1.12	1.12	3.07		266	01	997

Note: Details regarding the Town's outstanding debt can be found in the notes to the financial statements.

102,222

306,666

TOWN OF SOUTHINGTON, CONNECTICUT

SCHEDULE OF DEBT LIMITATION

June 30, 2013 (In Thousands)

Total tax collections (including interest and lien fees) received by Treasurer for current fiscal year

Clean Water Fund Loan

Total indebtedness

Debt limitation in excess of outstanding and authorized debt

Grant commitments

Reimbursement for loss of revenue: Tax relief for elderly - freeze								_	
Base								\$_	102,222
		General Purpose		Schools		Sewers	Urban Renewal		Pension Deficit
Debt limitation:	_	•	_		_			_	
2-1/4 times base	\$	230,000	\$		\$		\$	\$	
4-1/2 times base				459,999					
3-3/4 times base						383,333			
3-1/4 times base							332,222		
3 times base									306,666
Total debt limitation	Ξ	230,000	_	459,999	_	383,333	332,222	_	306,666
Indebtedness:									
Bonds payable		14,862		26,889		9,303			
Bonds authorized - unissued		14,684		87,382					

(240)

345,968 \$

114,031

9,662

18,965

364,368 \$

332,222 \$

Note 1: In no case shall total indebtedness exceed seven times annual receipts from taxation of \$715.6 million.

200,454_ \$

29.546

Note 2: In accordance with Connecticut General Statutes, the above indebtedness does not include water bonds.

Note 3: Bonds authorized - unissued includes bond authorizations that have bond anticipation notes outstanding or have previously issued partial permanent financing. Also included is \$84.0 million for Kennedy Middle School and DePaolo Middle School Renovations. Southington is eligible for School Construction Grants up to a maximum of 56.07%.

TOWN OF SOUTHINGTON, CONNECTICUT

LEGAL DEBT MARGIN INFORMATION

LAST TEN FISCAL YEARS
(In Thousands)

								FISCA	FISCAL YEAR								
	2013	2012	2011	_	3	2010	20	2009	2008	اٍّ	2007	<u>'</u>	2006	2005	ايرا	2	2004
Debt limitation	\$ 715,554	\$ 696,332 \$ 678,741 \$ 649,404 \$ 631,918 \$ 596,100 \$ 575,500 \$ 555,200 \$ 518,100 \$	\$ 678,7	4	3	9,404	S (3)	816,1	\$ 596,	3 00 I	575,500	S	555,200	\$ 518,1	\$ 00	479,100	,100
Total net debt applicable to limit	162,542	156,679	77,495	35	∞	83,766	6	92,150	81,907	200	42,819		58,707	57,120	20	Š	54,344
Legal Debt Margin	\$ 553,012	\$ 539,653	\$ 601,246	94	8	565,638	\$ 539	539,768	\$ 514,193	193 \$	532,681	99	496,493	\$ 460,980	\$ 080	424,756	1,756
Total Net Debt Applicable to the Limit as a Percentage of Debt Limit	22.72%	22.50%	11.42%	2%	-	12.90%	4	14.58%	13.74%	74%	7.44%		10.57%	11.02%	2%	-	11.34%

Source: Comprehensive Annual Financial Report - Schedule of Debt Limitation

Note: See Table 9 for calculation of current year debt limitation

TOWN OF SOUTHINGTON, CONNECTICUT

DEMOGRAPHIC AND ECONOMIC STATISTICS

LAST TEN FISCAL YEARS

Calendar Year	Population (1)	Per Capita Income (2)	Perso Incom		Public School Enrollment (5)	Unemployment Rate (6)	
2013	43,434	\$ 35,628	\$ 1,547,4	66,552 40.0	6,693	6.70	%
2012	43,103	35,628	1,535,6	73,684 40.0	6,779	7.10	%
2011	43,130	35,956	1,550,7	82,280 42.0	6,828	7.40	%
2010	42,534	36,018	1,531,9	89,612 42.0	6,844	8.00	%
2009	42,250	32,517	1,373,8	43,250 42.0	6,904	7.10	%
2008	42,142	32,517	1,370,3	31,414 42.0	6,973	4.70	%
2007	42,249	32,517	1,373,8	10,733 42.0	6,996	4.00	%
2006	42,077	32,517	1,368,2	17,809 41.0	6,901	3.60	%
2005	41,723	32,517	1,356,76	06,791 41.0	6,890	4.30	%
2004	41,397	32,517	1,346,10	06,249 39.0	6,830	4.60	%

Source:

- (1) State of Connecticut Department of Public Health as of July 1st of Prior Year.
- (2) U.S. Census Bureau, 2009-2011 American Community Survey.
- $(3) \ \ Personal \ Income = Population \ times \ Per \ Capita \ Personal \ \ Income.$
- (3) State of Connecticut, Department of Economic and Community Development, CT Town Profiles.
- (4) Connecticut Economic Resource Center (CERC), Town Profiles 2012; Town Profiles for 2013 not yet available.
- (5) Town of Southington, Board of Education.
- (6) State of Connecticut Department of Labor website Annual Averages. For 2013, June 2013 is utilized as an estimate. Next year it will be replaced with the Annual Average.

TOWN OF SOUTHINGTON, CONNECTICUT

PRINCIPAL EMPLOYERS

2013 AND 2004

2013

Familian	Notice of Business	Complexence) Done	Percentage of Total Town	Fundamen	Donf	Percentage of Total Town
is fording	Martie of Dustiless	rupioices	Wallh	Employment	rinpiorees	Malik	rui projument
Town of Southington	Municipality	1,192	-	4.91%	1,136	8	4.88%
Yarde Metals	Manufacturing	388	2	1.60%	550	4	2.36%
Southington Care Center	Health Care Practice	312	ю	1.29%			
Hospital of Central CT: Bradley Memorial Hospital	Hospital	302	4	1.24%	400	s	1.72%
Smith's Medical (Medex)	Manufacturing	270	S	1.11%	1,250	2	5.37%
The Home Depot	Retail Chain	224	9	0.92%	225	∞	0.97%
Shop Rite	Retail Chain	200	7	0.82%			
Wal-Mart	Retail Chain	187	∞	0.77%			
Stop & Shop	Retail Chain	182	6	0.75%			
Target	Retail Chain	175	10	0.72%			
Hartford Insurance Group	Insurance				2,500	-	10.74%
Ethicon Endo Surgery	Health Care Practice				300	9	1.29%
Bradley Healthcare Center	Nursing/Rehab Health Facility				240	7	1.03%
Les Care Kitchens	Manufacturing				150	6	0.64%
Economy Spring and Stamping	Manufacturing				104	10	0.45%
Total		3,432		14.14%	6,855		29.46%

FY 2004 Labor Force 23,269 FY 2013 Labor Force 24,269 Source: Town of Southington, Economic Development Office Connecticut Department of Labor

TOWN OF SOUTHINGTON, CONNECTICUT

FULL-TIME-EQUIVALENT TOWN GOVERNMENT EMPLOYEES BY FUNCTION/PROGRAM

LAST TEN FISCAL YEARS

					Fiscal Year Ended	r Ended				
Function/Program	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
General government	09	53	58	28	57	57	55	52	50	49
Police	82	8	85	82	82	85	79	79	77	92
Fire	33	33	33	33	33	32	33	32	32	32
Public works	26	34	35	35	37	37	37	35	34	33
Parks and recreation	12	12	Ξ	Ξ	13	13	13	13	12	12
Library and Barnes	20	20	20	20	19	19	81	81	81	18
Education (1)	942	955	939	931	904	200	068	871	828	856
Animal Control	61	61	7	2	2	7	7	73	7	7
Sewer plant and office	12	12	13	13	12	13	13	12	12	12
Total	1,192	1,205	1,196	1,188	1,162	1,165	1,140	1,114	1,095	1,090

Notes:

Source: Town of Southington Finance Department and Board of Education records. Town utilized Department of Labor reports as of June 30th.

⁽¹⁾ Beginning FY 2010, Education FTEs include food service workers.

TOWN OF SOUTHINGTON, CONNECTICUT

OPERATING INDICATORS BY FUNCTION/PROGRAM

LAST TEN FISCAL YEARS

					FISCAL YEAR	YEAR				
Function\Program	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
General government: Building permits issued	1,340	1,424	1,284	1,210	1,181	1,311	1,464	1,541	1,701	1,594
Police: Physical arrests Parking violations Traffic violations	1,012 376 6,491	903 342 8,264	993 409 9,972	1,000 867 10,791	971 1,123 9,014	1,247 500 8,923	1,265 892 8,009	967 785 7,435	1,049 362 6,607	2,462 492 4,149
Fire: Emergency responses/Fire calls Inspections	1,929	2,213 526	2,284	1,808	1,911	2,083	2,058 2,381	1,927 2,313	1,940 2,642	2,036
Refuse collection: Average refuse collected (tons per day) Average recyclables collected (tons per day)	118	115	121 14	121	131	146	153	126	117	118
Other public works: Street resurfacing (miles)	2	ю	4	ю	4	8	4	ν.	4	4
Library: Total volumes loaned/Combined lending	756,993	753,021	701,854	708,039	651,120	572,071	439,685	321,596	307,911	276,957
Water: New connections Average daily consumption (thousands of gallons)	85 3,802	116 3,829	74 3,853	84 3,559	3,929	212 3,887	127	236 3,950	133	3,710
Wastewater: Average daily sewage treatment (thousands of gallons)	4,530	5,080	4,070	5,000	5,030	4,690	4,900	5,200	4,420	4,700

(1) Beginning in FY 2012 Fire Department tracks inspections of property rather than inspector duties

Source: Town of Southington CAFRs, Annual Reports, and department records.

TOWN OF SOUTHINGTON, CONNECTICUT

CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM

LAST TEN FISCAL YEARS

					FISCAL YEAR	SAR				
Function/Program	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
Police:										
Stations	-	-	-	-	-	-	-	-	-	-
Patrol units	22	22	22	22	23	21	21	21	21	20
Fire stations	4	4	4	4	4	4	4	4	4	4
Other public works:				9						
Streets (miles)	33	661	198	198	197	136	195	12	193	8
Streetlights	3,711	4,228	4,201	4,173	4,011	4,011	3,973	3,945	3,692	3,692
Traffic signals	6	9	9	9	9	ν,	2	\$	2	2
Parks and recreation:										
Acreage	351	351	351	351	351	351	351	351	351	351
Parks	10	10	10	10	10	10	10	10	10	10
Swimming Pools	2	2	2	2	2	2	2	2	2	2
Tennis Courts	10	10	10	10	10	10	10	10	10	=
Water										
Water mains (miles)	661	199	961	961	195	193	190	190	190	190
Fire hydrants	1,420	1,405	1,384	1,358	1,345	1,301	1,268	1,268	1,260	1,245
Storage capacity (thousands of gallons)	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Wastewater:										
Storm sewers (miles)	140	139	139	138	138	137	137	136	135	133
Treatment capacity (thousands of gallons)	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500

Source: Town of Southington CAFRs, Annual Reports, and department records.