

## WHAT IF MY VEHICLE WAS:

**SOLD?**

**TOTALED?**

**REGISTERED OUT OF STATE?**

**STOLEN?**

**TAXED IN THE WRONG TOWN?**

**REPOSSESSED?**

**DONATED?**

### TOWN OF SOUTHINGTON

Assessor's Office

PO Box 84

Southington, CT 06489

Phone (860) 276-6205

FAX (860) 628-4727

Office Hours

8:30 – 4:30 M-F

8:30 – 7:00 Thursday



## WHAT IF I:

### TRANSFERRED PLATES?

If you transferred your plates to a new vehicle, you are not entitled to an adjustment. In essence, the adjustment follows the license plate. The original bill for the old vehicle should be paid. A supplemental list will generate a bill for the new vehicle with a credit reflecting the tax paid on the old vehicle. Supplemental bills will be mailed at the end of December.

### REGISTERED MY CAR AFTER OCT 1, 2015?

Vehicles registered after Oct 1, 2015 will be on the supplemental motor vehicle list, as described below. Supplemental bills will be mailed at the end of December 2016 and are due January 1, 2017.

### SUPPLEMENTAL MOTOR VEHICLE TAX BILLS

Supplemental motor vehicle bills cover motor vehicles registered after Oct 1, 2015 and before Aug 1, 2016. Motor vehicle taxes are prorated from the month registered through Sept. at the following percentages of assessed value:

Month Acquired	New License Plate Code	Transfer License Plate Code	% of Assessment
October	A	N	100%
November	B	O	91.7%
December	C	P	83.3%
January	D	Q	75.0%
February	E	R	66.7%
March	F	S	58.3%
April	G	T	50.0%
May	H	U	41.7%
June	I	V	33.3%
July	J	W	25.0%

## ADJUSTMENTS TO MOTOR VEHICLE BILLS

From the category which best describes your situation entitled "What If My Vehicle Was?" forward the appropriate 2 forms of proof to:

Assessor's Office

PO Box 84

Southington, CT 06489

Phone: (860) 276-6205 Fax: (860) 628-4727

**Please note: A CT DMV cancellation of license plate does not show that you have disposed of the vehicle. Therefore a 2<sup>nd</sup> form of proof is required to support an adjustment.**

Copies of CT DMV cancellation of plate receipt may be requested from CT DMV (Copy Records Division) at 860-263-5154 or at [www.dmvct.org](http://www.dmvct.org).

### What If My Vehicle Was?

#### SOLD:

1. A copy of CT DMV cancellation of plate receipt. **REQUIRED AND any one** of the following:
2. A copy of the bill of sale with the year, make, model and VIN as well as buyer's signature.
3. A copy of the new owner's registration or the new owner's title with the issue date, year, make, model and VIN of the vehicle.
4. A copy of your title showing transfer.
5. A letter from your insurance agent or company stating the date the insurance was cancelled, the reason for cancellation and the year, make, model and VIN of the vehicle.
6. From CT DMV registration form, bill of sale section at bottom of form.
7. Reverse side of registration renewal form transfer of ownership form.

**TOTALED / JUNKED:**

- 1. A copy of CT DMV cancellation of plate receipt **REQUIRED**  
**AND** any **one** of the following:
- 2. A letter from your insurance agent or company stating that the vehicle was totaled, the date of the accident and the year, make, model and VIN of the vehicle.
- 3. Dated receipt from junk dealer to whom the vehicle was sold and the year, make, model and VIN of the vehicle.

**REGISTERED OUT OF STATE:**

- 1. Owner must cease to be a resident of CT. Proof of new residency may be required.
- 2. A copy of the original out of state registration OR title showing the issue date, year, make, model and VIN of the vehicle **REQUIRED**  
**AND**
- 3. A copy of CT DMV cancellation of plate receipt.

**STOLEN:**

- 1. A copy or CT DMV cancellation of plate receipt. **REQUIRED**  
**AND**

A statement from your insurance agent or company stating that vehicle was stolen and not recovered, date of theft and the year, make, model and VIN of the vehicle.

**TAXED IN WRONG TOWN:**

Proof of residency in another CT town on Oct. 1st must be provided to the Southington Assessor. Bring your Southington bill to your local Assessor to add to his town's list. The Assessor will then send it back to Southington to request its removal.

**REPOSSESSED:**

- 1. A copy of CT DMV cancellation of plate receipt **REQUIRED**  
**AND** any **one** of the following:
- 2. Letter from the finance company stating the date vehicle was taken and that it was not redeemed by you and the year, make, model & VIN of the vehicle.
- 3. Copy of bill of sale or auction papers that show the year, make, model and VIN of the vehicle and date of sale.

**DONATED:**

- 1. A copy of CT DMV cancellation of plate receipt **REQUIRED**  
**AND**
- 2. Letter from charitable organization on the organization's letterhead, stating that the vehicle was donated, the date of the donation and the year, make, model and VIN of the vehicle.

**DEADLINE FOR PRESENTATION OF PROOF FOR ADJUSTMENT**

CT DMV does not inform towns when plates are returned or when vehicles are sold, registered out of state or otherwise disposed of. **It is the taxpayer's responsibility to provide the required documentation within the time limits as provided under applicable Connecticut law.**

Assessment Date	Deadline for Presentation of Proof
October 1, 2015	December 31, 2017
October 1, 2014	December 31, 2016
October 1, 2013	December 31, 2015

The proof for adjustments ("prorates") of motor vehicle tax bills must be presented within 27 months of the assessment date. Example: the owner of a vehicle with a bill with an assessment date of October 1, 2014 has until December 31, 2016 to present all proofs of disposal.

Taxpayer failure to provide all forms of proof for adjustment within the 27 months of the assessment date forfeits the right to an adjustment of the bill by Connecticut law (CGS §12-71c).

**Appeal Process**

Questions about the motor vehicle appeal process Should be directed to the Assessor's Office at 860-276-6205.

**CLAIMED EXEMPT DUE TO ACTIVE MILITARY SERVICE**

Out of state resident based in Connecticut must file Soldiers & Sailors Civil Relief Act form **annually** with the Assessor's Office.

Residents of Connecticut based out of state must file Active Duty form **annually** with the Assessor's Office. Members of the Connecticut National Guard or Reserve Units of the military are also eligible.

Forms are available in the Assessor's Office