

**TOWN OF SOUTHLINGTON
Sidewalk Repair Program**

Property Owner Name: _____

Address: _____

Repair Location: _____
(If different) _____

Phone and email: _____

I request to participate in the Town of Southington Sidewalk Repair Program.

Signature of Property Owner

Date

Request form must be completed and returned to the Town of Southington Engineering Department along with a **written itemized estimate of the work to be performed by a contractor licensed with the Town of Southington**. After receiving approval of the reconstruction from the Engineering Department, the property owner may proceed with the repairs. The repair must conform to all requirements and specifications of the Town of Southington as follows: (*)

1. **The Contractor must be licensed with the Town of Southington.**
2. **The Contractor must obtain an Excavation Permit prior to performing the work.**
3. **The work must be inspected and approved by the Town’s Construction Inspector.**
4. **Property owner provides proof of payment in the form of a cancelled check.**

Any questions should be directed to the Engineering Department at (860) 276-6231.

After the construction has been completed in conformance with the above Engineering Department requirements, the property owner will be reimbursed for 40% of reasonable construction costs in accordance with Section 364-2 of the Town of Southington Ordinances – Construction, Repair, and Maintenance of Sidewalks.

Engineering Department Use Only	
Written Estimate Received _____	Contractor Licensed? Y / N _____
Approval of Request: _____	
Excavation Permit Issued _____	
Payment Authorization _____	Reimbursement _____

****Note: no payment will be made if procedure or construction does not comply with the requirements of the Engineering Department.***