

Town of Southington

Highway/Parks Department



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INVITATION TO BID

FALL LEAF PICKUP VAC-ALL RENTAL

The Town of Southington is currently accepting bids for the rental of Vac-All's for the 2023 fall leaf collection season. Bids will be accepted at the Office of the Town Manager, 75 Main Street, Southington, CT 06489 until 10:00 a.m. Tuesday, September 26, 2023, at which time they will be opened and read publicly.

Specifications for the Vac-All bid may be obtained at the Highway/Parks Department Garage, Della Bitta Drive, Plantsville, CT 06479, M-F 7:00 a.m. – 3:30 p.m. or at www.southington.org.

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**SPECIFICATIONS FOR
2023 LEAF SEASON VAC-ALL RENTAL**

1. Equipment for this bid shall be 16 CY capacity, tandem axel vac-all, and in good operating condition with amber strobe lights mounted front and rear.
2. Pickup tubes shall be mounted on the driver's side rear to allow for working against traffic, and be 12-inch diameter leaf tubes.
3. Furnished operators must be qualified and properly licensed.
4. For machines with operators, fuel will not be provided by the Town and is the responsibility of the bidder.
5. Proof of insurance must be provided prior to the start of work. The Certificate of Insurance shall name the Town of Southington as a second insured and state at least the following minimum limits:

\$1,000,000 General Liability
\$1,000,000 Automobile Liability

and the State of Connecticut statutory minimum for Workers' Compensation coverage.

6. Leaf pickup will begin on or about October 30, 2023, and continue until completion. If due to winter weather conditions leaf collection is suspended, bidders shall complete leaf collection in the Spring of 2024.
7. The hours of work shall be Monday thru Friday 7:00 a.m. to 3:30 p.m., 7:00 a.m. to 5:00 p.m. as necessary, and periodic Saturday work from 7:00 a.m. to 3:30 p.m. No over-time charges shall be allowed. The bidder's hourly rate is to reflect the hours of work stated.
8. Payment will not be made for the lunchtime break of 12:00 p.m. to 12:30 p.m. Payment will also not be made for downtime due to mechanical failures or other issues beyond the control of the Town.
9. Arrangements must be made with the Highway/Parks Assistant Superintendent no later than one week prior to the start of leaf collection for equipment inspection to ensure compliance with these specifications.
10. The Highway/Parks Assistant Superintendent reserves the right to terminate the use of any bidder's equipment due to unsafe operation, excessive mechanical breakdowns, or failure to comply with the bid specifications.

11. All bids must be submitted in a sealed envelope marked "2023 Vac-All Rental for Fall Leaf Collection".
12. The Town reserves the right to accept or reject any or all bids and to waive any formality associated with the bid as it deems to be in their best interest.
13. Bidder shall provide their current employee protocol and precautionary measures as they relate to COVID-19 (i.e. reporting illness, contact tracing, wearing face coverings, travel restrictions, etc.).

BID SHEET

2023 FALL LEAF PICKUP VAC-ALL RENTAL BID WITH OPERATOR

Bidder Name: _____

Address: _____

Phone: _____

E-mail: _____

Contact Person: _____

Hourly Rate for
Machine with
Operator: _____

Number of
Units Bid: _____

List Make & Model:

Make: _____

Model: _____

Make: _____

Model: _____

Make: _____

Model: _____

Make: _____

Model: _____

Bidder Signature: _____

BID SHEET

2023 FALL LEAF PICKUP VAC-ALL RENTAL BID WITH OPERATOR & LABORER

Bidder Name: _____

Address: _____

Phone: _____

E-mail: _____

Contact Person: _____

Hourly Rate for
Machine with
Operator & Laborer: _____

Number of
Units Bid: _____

List Make & Model:

Make: _____

Model: _____

Make: _____

Model: _____

Make: _____

Model: _____

Make: _____

Model: _____

Bidder Signature: _____

BID SHEET

2023 VAC-ALL RENTAL BID (NO OPERATOR OR LABORER)

Bidder Name: _____

Address: _____

Phone: _____

E-mail: _____

Contact Person: _____

Hourly Rate for
Machine: _____

Number of
Units Bid: _____

List Make & Model:

Make: _____

Model: _____

Make: _____

Model: _____

Make: _____

Model: _____

Make: _____

Model: _____

Bidder Signature: _____