



Meeting Minutes for the Southington Commission for Persons with DisAbilities
April 9, 2019 6:30pm

Southington Fire Dept. Conference Room
310 N. Main Street, Southington, CT

In Attendance: Chair Karen Leary, Vice Chair Mary Etter, Treasurer George Pohorilak, Commissioner Marlene Carbone, Secretary Sue Spatafore, Commissioner June O'Leary, Commissioner Diane Snow

Excused Absent: Commissioner Deborah Ruzzi, Commissioner Ryan Rogers

Call to Order at 6:35 by Chairperson Karen Leary

Public Forum: no public attendance

Secretary's Report: Approval of Minutes March 14, 2019 Special Meeting; Commissioner Marlene Carbone made a motion to approve the meeting minutes and Vice Chair Mary Etter second the motion. It passed unanimously.

Treasurer's Report: Treasurer George Pohorilak submitted the recent treasury report. Balance is approximately 2480.00 with details submitted to the Commission.

Old Business:

2nd Annual Ann Dandrow Memorial Educational Event-Recap Feedback from those who did attend was positive. The Commission reviewed the attendance and other factors that may have impacted attendance. The Commission discussed options for future sites and topics.

Potential Options: Walk Around; Sponsor a Drive In Night; Music on the Green Commissioner-Marlene Carbone will look into the "Drive in Night." Commissioner June O'Leary and Secretary Sue Spatafore will look into the concerts on the town green. Breakout Sessions-Timeliness of break-out sessions were discussed. Further discussion included how the educational piece of a program will be incorporated. Follow up: Commissioner Snow will send

out a “thank you” email to vendors to show our appreciation of their attendance and participation.

Transportation Update: Southington Transportation Committee met on the same night as the Ann Dandrow Event. A few signatures were obtained at the event. At the YMCA, there were more signatures obtained. Nancy Chiero and Commissioner Ryan Rogers are looking to meet with Joe Aresimowicz. Treasurer George Pohorilak will continue to advertise at the events in which he participates.

New Business: Review of Bylaws-Review of the change in the meeting schedule. Review of the Bylaws and due dates. Chair Karen Leary submitted a chart which delineated the Annual/Biannual Tasks Timeline per Bylaws. In review, the budget should be reviewed in October in order to be finalized in a timely manner. Meeting dates can be adjusted without approval by the Town Council. Chair Karen Leary shared that the new commission name will be the “Commission for Persons with DisAbilities,” as approved by the Town Council.

Commission Terms: Vice Chair Mary Etter and Secretary Susan Spatafore will not be continuing at this time. Other members of the Commission will continue. New Appointees- Karen Cavanaugh (Special Education Teacher at SHS) and Lori Novie-(Coordinator for Disability Services at Naugatuck Valley College). New Members will come to the May meeting and new Officers will be elected in May.

Library-response to Commission letter. Commission members reviewed the response from the Library in regard to Assistive Technology Resources. Plan will be to meet with library board members and library director to collaborate.

Device for Minutes-Suggestion was made to purchase a device allocated for Secretarial purposes. Chair Karen Leary reached out to Jay Baker. One laptop is loaned out for town purposes. Jay Baker will advise further whether a Chromebook could be purchased from one of the town vendors. A motion to purchase a Chromebook (up to the cost of 500.00) made by Treasurer George Pohorilak and second by Vice Chair Mary Etter. Motion passed unanimously.

Meeting was adjourned at 8:15pm with the motion made by Commissioner Marlene Carbone and Vice Chair Mary Etter second the motion.

Next Meeting: May 14th, 2019