

Historic Southington, Connecticut



First Congregational Church
(Third Meeting House of the Town)
c. 1830



Although Southington was formally established as a town, separate from Farmington, in 1779, its roots go back to a much earlier time. Samuel Woodruff, Southington's first white settler, moved south from Farmington to the area then known as "Panthorne". The settlement grew, prospered and came to be known as "South Farmington" and then later, the shortened version, "Southington."

A meeting house, independent of the Farmington parish, was first constructed here in 1726 and was used until 1757. Its location on the site of the present Oak Hill Cemetery, is commemorated by the First Meeting House stone and plaque.

Southington became a thriving community with the construction of dwellings, taverns and stores. industry flourished rapidly. In 1767, Atwater's grist mill was established and by 1790 Southington had a button factory, saw mills, a brass foundry and pot-ash works. In addition, the first machines to make carriage bolts were developed in Southington.

Southington played a part in this country's military heritage. Important town visitors during the Revolutionary War include Washington, Lafayette and Count Rochambeau.

Southington today is a growing community, once described as "A Microcosm of America". The town is located in Hartford County, within 20 miles of Hartford and 9 miles of Waterbury, and includes the sections of Plantsville, Milldale and Marion. The geographic area of the town is 36.8 square miles, ranking it 40th out of 169 Connecticut towns, and its population is approximately 40,000. While today it is a modern residential, commercial and industrial community, Southington is proud of its history.

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Southington Town Hall

Department Heads:

Mark J. Sciota	Town Manager
Teresa Babon	Director of Assessments & Revenue
John Smigel	Building Official
Robert Verderame	Calendar House – Senior Director
Janet Mellon	Community Service Director
Louis Perillo, III	Economic Development Coordinator
Keith Hayden	Director of Public Works
Annette Turnquist	Town Engineer
Richard Butler	Fire Chief
Emilia C. Portelinha	Finance Director
Shane Lockwood	Health Director
Jay Baker	Information Technology Director
Kristi Sadowski	Library Director
Robert A. Phillips	Planning & Community Development Director
John F. Daly	Police Chief
David A. Lapreay	Recreation Director
Tom Janik	Registrar of Voters
Robert L. Sherman	Registrar of Voters
Kathy Larkin	Town Clerk
Peter Stallings	Water Pollution Control Superintendent
Christina Simms	Youth Service Director

**TOWN OF SOUTHTON
BOARDS AND COMMISSIONS
June 30, 2019**

TOWN COUNCIL

9 members - 2 yr. terms to November 2020

Christopher J. Palmieri Chairman
Dawn Miceli, Vice Chairman
Christopher J. Poulos
Tom Lombardi
Victoria Triano
Kelly Morrissey
John N. Barry
Victoria Triano
Michael A. Riccio

TOWN MANAGER

TOWN ATTORNEY

ASSISTANT TOWN ATTORNEY

Mark J. Sciota
Carolyn Futtner
Paul Bedard

BOARD OF EDUCATION

9 members - 2 yr. terms

	<u>Nov.</u>
Brian S. Goralski, Chair	2019
Terri C. Carmody	2019
Colleen W. Clark	2019
David J. Derynoski	2019
Lisa Cammuso	2019
Joseph Baczewski	2019
Robert Brown	2019
Zaya G. Oshana, Jr.	2019
Patricia A. Queen	2019

BOARD OF FINANCE

6 members - 2 yr. terms

	<u>Nov.</u>
John J. Leary, Chair	2019
Joseph K. Labieniec, VC	2019
Kevin R. Beaudoin	2019
Tony Morrison	2019
Susan J. Zoni	2019
Edward S. Pocock, Jr.	2019

REGISTRARS OF VOTERS

2 members - 4 yr. terms, elected
previous November

	<u>Jan.</u>
Thomas S. Janik	2021
Robert L. Sherman	2021

TOWN CLERK

6 yr. term, elected previous Nov.

	<u>Jan.</u>
Kathy Larkin	2020

PLANNING & ZONING COMMISSION

7 members - 4 yr. terms

	<u>Nov.</u>
Michael DeSanto, Chair	2021
Paul Chaplinsky, Jr., VC	2021
Jennifer Clock	2019
James Sinclair	2019
James E. Morelli	2019
Susan Locks	2021
Robert Hammersley	2021

PZC ALTERNATES

4 members - 4 yr. terms

	<u>Nov.</u>
Theodore Cabata	2019
Joseph F. Coviello	2019
Ross Hart	2019
Peter Santiago	2021

BOARD OF WATER COMMISSIONERS

6 members - 4 yr. terms

	<u>Nov.</u>
Michael S. Domian, Pres.	2019
Erika Pocock	2019
Robert M. Berkmoes	2019
Ralph Warner	2021
Rudolph Cabata	2021
Thomas J. Murphy	2021

BOARD OF ASSESSMENT APPEALS

3 members - 4 yr. terms

	<u>Oct.</u>
Jerry W. Belanger	2020
James M. Bowes	2020
Barbara P. Roberts	2019

BOARD OF ETHICS

4 members - 3 yr. terms (6 yrs. Consec.)

	<u>Aug.</u>
Atty. William Weber	2019
Patricia Johnson	2020
Andrew J. Meade	2019
Gloria Brown	2020

BOARD OF ETHICS ALTERNATES

2 members - 3 yr. terms

	<u>Aug.</u>
Steven J. Walowski	2021
Christine Shanley - Buck	2021

BOARD OF FIRE COMMISSIONERS

5 members - 4 yr. terms

	<u>Nov.</u>
Michael C. Bunko, Chr	2020
Christine Shanley-Buck	2022
Nathan Wilson	2022
Christopher Robertson	2019
John Moise	2021

BOARD OF POLICE COMMISSIONERS

5 members - 4 yr. terms

	<u>Nov.</u>
David DellaVecchia	2022
Stephen Kalkowski	2019
James Sinclair	2021
Stephen C. Pestillo	2020
James Verderame, Chair	2022

CAPITOL REGION COUNCIL**OF GOVERNMENTS (CRCOG)**

2 members

Christopher J. Palmieir, Council Chair
Mark J. Sciota, Town Manager

CENTRAL REGIONAL TOURISM**DISTRICT BOARD**

1 member - 3 yr. term

	<u>Sept.</u>
Dawn Miceli	2021

COMMISSION ON DISABILITIES

9 members - 2 yr. terms

	<u>April</u>
Karen M. Leary	2019
Mary F. Etter	2019
George J. Pohorilak, Chair	2019
Susan Spatafore	2019
Ryan P. Rogers	2019
Diane M. Snow	2019
June C. O'Leary	2019
Marlene Carbone	2019
Debra Ruzzi	2019

CONSERVATION COMMISSION

7 members - 4 yr. terms

	<u>April</u>
Theresa A. Albanese, Chair	2019
Christopher Borowy	2021
Jeffrey L. Crown	2020
Alicia J. Novi	2020
William O'Camp	2019
Mathew Bunko	2022
James P. Sullivan	2021

CONSERVATION COMM. ALTERNATES

2 members - 4 yr. terms

	<u>April</u>
Vacancy	2021
Shari Guarino	2021

CONSTABLES

7 members - 2 yr. terms

	<u>Nov.</u>
Joseph DelDebbio	2019
Michael Pompei	2019
Nathan Berkmoes	2019
Michael Gaudio	2019
Dennis P. Conroy	2019
Thomas DelSanto, Sr.	2019
David Zoni	2019

ENTERPRISE AND ECONOMIC
DEVELOPMENT COMMITTEE (SEED)

13 members - 4 yr. staggered terms

	<u>Sept.</u>
James Garstang	2020
David M. Pestillo, VC	2019
Mark Sciota	2019
Juanita Champagne	2020
Lucille Cusano	2021
Jack Daly	2022
Jeffrey A. Gagnon	2020
Allen I. Harrison	2022
Louis Perillo	2019
Dana G. Rickard	2021
Thomas O'Shea	2021
Edward Pocock III	2019
Michael Riccio	2021

HISTORIAN

Phil Wooding

HOUSING AUTHORITY

5 members - 5 yr. terms

	<u>Oct.</u>
Sharon M. O'Brien, Chair	2020
Agnes Bart	2019
Stuart Savelkoul	2023
Sharon M. O'Brien	2020
John J. Vey, Jr.	2021
Angela Monica (tenant member)	2019

LIBRARY DIRECTORS

9 members - 4 yr. terms

	<u>Nov.</u>
Mary Ellen D'Angelo, Chair	2021
Heidi K. Bittner, Sec.	2019
Patricia Kraut	2019
Walter Grover	2019
Frances W. Meade	2021
Robert W. Cusano	2019
Jenifer Micacci	2019
Kevin E. Curtiss	2019
Valerie E. DePaolo	2019

OPEN SPACE
ACQUISITION COMMITTEE

8 members - 2 yr. terms

	<u>Nov.</u>
Dawn Miceli, Chr	2019
John Barry, V. Chair	2019
Robert Berkmoes	2019
Paul Chaplinsky	2019
Valentino Guarino	2019
Edward S. Pocock, Jr.	2019
Michael Riccio	2019
Dave Lavallee, Ex- Offico	2019
Rob Phillips, Ex- Offico	2019

PARKING AUTHORITY

5 members - 5 yr. terms

	<u>Nov.</u>
Andrea Berkmoes	2023
Mark J. Meade, VC	2021
Mathew W. Florian	2019
Michael Gaudio	2020
Elaine Bedard	2021

PARKS & RECREATION BOARD

5 members - 4 yr. terms

	<u>Oct.</u>
Michael J. Fasulo, Chair	2021
Julie Portfolio	2022
Michael T. DeFeo, VC	2021
Robert E. Galati	2019
Joseph Miceli	2022

SENIOR CITIZENS COMMISSION

9 members - 3 yr. terms

	<u>March</u>
C. Mark White, Chair	2020
Elliott R. Colasanto, Sec	2020
Kimberly R. Roy	2019
Clifford H. Snow	2020
Elaine D. Bedard	2021
Nathan Wilson	2019
Paul Shupenko	2019
John C. Flynn	2021
Bartolomeo Cammuso	2021

ZONING BOARD OF APPEALS

5 members - 4 yr. terms

	<u>Nov.</u>
Robert Salka, Chair	2019
Alicia Novi, V Chair	2022
Joseph LaPorte	2019
Theodore Cabata	2022
Erica Byrne	2022

ZBA ALTERNATES

4 members - 4 yr. terms

	<u>Nov.</u>
Ronald Bohigian	2019
Christina Volpe	2022
Ryan Rogers	2019
Jeffrey D. Gworek	2022

SELF-INSURANCE COMMITTEE

9 members - 2 yr. terms

	<u>Oct.</u>
Joseph Labieniec, Chair	2019
Christopher Poulos, V Chair	2019
John Barry	2019
Kevin Beaudoin	2019
Colleen Clark	2019
Tom Lombardi	2019
Zaya Oshana	2019
Patrica Queen	2019
Salvatore J. Dominello	2019
Joe Spurgeon	2019
Sherri DiNello	2019
Emilia Portelinha	2019

PLAINVILLE-SOUTHINGTON REGIONALHEALTH DISTRICT (est. 7/1/11)

7 members

	<u>July</u>
Joseph Marino, VC	2019
Kelly Morrissey	2020
John N. Barry	2019
Stephanie A. Urillo	2020
Mark Sciota	2021
Robert E. Lee	2021
Charlotte Politis, Chair	2020

Town of Southington

Town Council

CHRISTOPHER J. PALMIERI, CHAIRMAN
DAWN A. MITCHELL, VICE CHAIRMAN
JOHN N. BARRY
WILLIAM DZIEDZIC
TOM LOMBARDI
KELLY MORRISSEY
CHRISTOPHER J. POULOS
MICHAEL RUCCIO
VICTORIA TRUSO



Town Manager

MARK J. SCIOTA
(860) 276-8000
FAX (860) 678-4727

Honorable Chairman
and Town Council

Ladies and Gentlemen:

It is my distinct pleasure to submit to you the Town's 53rd Annual Report under the Council-Manager plan covering the period July 1, 2018 to June 30, 2019.

This year's report will reflect our dedication to good stewardship of our taxpayers' resources and a rededication to providing the best customer service possible. Each of the departments describes the work that they have accomplished for our residents over this past year. Our intent is to provide the very best local government possible.

Southington's strong financial management has led the Town to once again be rated AA+ with Standard and Poor's Rating Agency, allowing us to borrow money at very competitive rates. Our financial rating is due to solid management by the department heads and a strong community built on smart economic development.

We have a wonderful town government made up of many dedicated professionals committed to providing first class services. We hope you enjoy reading what your departments have accomplished over the course of this past year. We appreciate your support and look forward to serving you in the years ahead.

Very truly yours,
TOWN OF SOUTHTINGTON

Mark J. Sciota
Town Manager

"City of Progress"

75 Main Street

P.O. Box 610

Southington, CT 06489

Town of Southington

Department of Assessments



Department of Assessments Annual Report July 2018 thru June 2019

The 2018-2019 fiscal year was a very busy year for the department. The Town's Grand List continued to experience significant growth, especially when compared to surrounding communities. The volume of building permits, real estate transactions and subdivision activity remained strong.

From a staffing perspective, we lost Deputy Assessor, Jennifer Gauthier. We wish her well in her new position as Municipal Assessment Professional at OPM. Erin O'Connell was later promoted from within, to fill the Deputy vacancy. Finally, Michelle Tarca joined us from the Town Clerk's office to fill the last open spot.

I want to thank my hard working staff of Tracey Fernandez, Lisa Bonenfant, and Michelle Tarca for maintaining a level of professionalism our residents have become accustomed to, even during the staffing turnover. I would also like to thank Erin O'Connell for stepping into a chaotic situation and being able to display competence and steadiness when it was needed the most.

Here are the final 2018 Grand List assessment totals:

Comparison Net Taxable Value

	2017	2018	Change	% Change
Real Estate	3,410,466,600	3,444,774,690	34,308,090	1.01%
Motor Vehicles	363,374,378	369,918,790	6,544,412	1.80%
Personal Property	235,100,057	253,821,033	18,720,976	7.96%
	=====	=====	=====	=====
Grand Total	4,008,941,035	4,068,514,513	59,573,478	1.49%

Real Estate

The net assessment of real estate increased by approximately 34.3 million or 1.01 percent. As can be seen in the table below, commercial properties represented just over 35% of the new construction activity. This is a moderate decrease when compared to the 2017 Grand List. In 2017, commercial assessments increased by approximately 13 million and represented almost 42% of the total real estate assessed value increase.

	Assessed Value	
Property	Increase	Percent
Residential	22,052,990	64.89%
Commercial	11,929,510	35.10%
Total	33,982,500	



Some of the more substantial increases in assessed value are as follows:

1081 West St	Courtyard by Marriott	4.4 million	(65% complete as of 10/1/2018)
1588 M&W Rd	CT Self Storage of Southington	1.7 million	
462 Queen Street	Hartford Healthcare Medical	1.4 million	
West St/M&W Rd	(2) Dollar General Stores	1.1 million	

Pro-rated assessments were generated increasing assessments by 1.2 million for renovations at the Holiday Inn Express on Laning St, completion of the AAA building on Queen St, construction of two new manufacturing buildings on Industrial Dr, as well as upgrades to the old Pratt & Whitney building on Aircraft Rd.

Other significant projects remain in the “pipeline.” Construction continues within notable residential developments including: Winding River Estates on Tridell Dr, North Ridge Estates on Welch Rd, Hillcrest Village on Meriden Waterbury Rd, Woodland Heights on Loper St, Bayberry Woods Apartments on Hunters Ln, and of course the condominiums on Beecher St and Water St.

Personal Property

The increase in the assessed value of business personal property at 7.96%, while only half of what the increase was for the 2017 grand list, is still quite respectable. The growth in personal property assessments goes hand-in-hand with new commercial real estate construction. Existing businesses continue to invest in new furniture, fixtures, and equipment.

Assessed values of business personal property are determined from the business personal property declarations that are filed annually by the 2,100 businesses located in Southington. With the 2018 grand list, we instituted an outreach program to businesses in town that have historically had difficulty in filling out the declaration. We offered guidance and suggestions to make the process easier to understand. This outreach will continue with businesses in town as new ones open.

In contrast to real estate, which is reassessed once every five years, business personal property is assessed annually at market value. Market value of business property, which includes computers, furniture, fixtures and equipment, is determined by applying depreciation to the original cost on an annual basis. In other words, as a business item remains in place and ages, its value decreases. In order for the personal property portion of the Grand List to increase year-over-year, the value of new equipment purchased must exceed the depreciated drop in value of existing equipment. As the chart below indicates, the taxable assessed value of business personal property has increased by more than \$100 million over the last 10 years. This occurred in spite of the State of Connecticut’s decision to totally exempt all manufacturing equipment in 2010.

Year	Personal Property Net Grand List	Change in Value	Percent Change
2008	161,402,164	8,794,772	5.76%
2009	163,628,484	2,226,320	1.38%
2010	162,030,003	-1,598,481	-0.98%
2011	171,875,741	9,845,738	6.08%
2012	173,601,414	1,725,673	1.00%
2013	175,888,086	2,286,672	1.32%
2014	192,512,504	16,624,418	9.45%
2015	197,598,481	5,085,977	2.64%
2016	205,783,093	8,184,612	4.14%
2017	235,100,057	29,316,964	14.25%
2018	253,821,033	18,720,976	7.96%

There was a \$2.3 million assessment increase associated with nine (8) new businesses which included Popeye’s Louisiana Chicken, Chipotle Mexican Grill, Elegance Dental, O & G Industries, Pustola & Associates, Mission BBQ, Roche Diagnostics, and Chick Fil-A.

Approximately ten (10) percent of all business locations account for over 90% of the assessed value of business personal property. In the table below are the top 30 companies in Southington as of October 1, 2018. They are ranked by the net assessed taxable value of their business property. The highlighted companies indicate businesses not in the rankings 10 years ago.

1 CONNECTICUT LIGHT & POWER	11 COCC	21 HOSPITAL OF CENTRAL CONNECTICUT
2 YANKEE GAS SERVICES CO	12 STOP & SHOP SUPERMARKET CO	22 SHOPRITE OF SOUTHTON
3 YARDE METALS INC	13 MOHAWK NORTHEAST INC	23 LOWES HOME CENTERS INC
4 SUPERIOR INC	14 A DUIE PYLE INC	24 TARGET CORPORATION
5 ESPN INC	15 SUPREME FOREST PRODUCTS INC	25 WELLS FARGO VENDOR FINANCIAL
6 WEBSTER FINANCIAL CORP HEADQUARTERS	16 PRICE CHOPPER SUPERMARKET	26 AQUA TURF CLUB INC
7 FESTIVAL FUN PARKS LLC	17 BJS WHOLESALE CLUB	27 ENVIRONMENTAL DESIGNS INC (WINTERBERRY GARDENS WEST ST)
8. MEDEX INC	18 BRIAD LODGING GROUP SOUTHTON	28 WAL-MART STORES EAST
9 BLACK & DECKER (US) INC	19 MT SOUTHTON SKI AREA INC	29 STARPLEX OPERATING LLC
10 BRUNALLI CONSTRUCTION CO INC	20 HOME DEPOT USA INC	30 CT BAKED POTATO 5287 (WENDYS)

Motor Vehicles

Approximately 78% of the motor vehicle Grand List is made up of vehicles associated with private, personal use such as passenger cars, campers, and motorcycles. However, four (4) companies (A Duie Pyle, F&F Concrete, Mohawk Northeast, and Superior Inc.) account for a total assessed value of nearly \$8.2 million.

Summary

It's important to note that Southington continues to experience a significant expansion in residential, commercial, and industrial development. The effects of this growth will be experienced over the next few years.

Southington Top Ten Taxpayers

RANK	PROPERTY OWNER	LOCATION	REAL ESTATE ASSESSMENT	PERSONAL PROPERTY ASSESSMENT	TOTAL
1	Eversource(Connecticut Light & Power	Various	2,142,980	115,090,810	117,233,790
2	Yankee Gas Services	Various	60,280	22,417,260	22,477,540
3	45 Newell Street Associates (Yarde Metals)	45 Newell Street	13,489,810	9,203,730	22,693,540
4	Home Depot	1816 Meriden Waterbury Tpke. & 89 Interstate Park Dr.	14,237,630	1,492,540	15,730,170
5	R K Southington (RK Queen Plaza	825 Queen Street	11,744,070		11,744,070
6	Southington/Route 10 Associates (Shop Rite Plaza)	750 Queen Street	11,383,400		11,383,400
7	Target Corporation	600 Executive Blvd.	9,933,590	919,700	10,853,290
8	Execsouth KKF LLC (Lowes)	500 Executive Blvd.	9,048,200	931,460	9,979,660
9	Olson Murial et al(Wal-Mart Plaza)	235 Queen Street	9,318,330		9,318,330
10	Briad Lodging Group Southington	1096 West Street	7,412,210	1,090,540	8,502,750

Respectfully,



Teresa M. Babon, CCMC
Director of Assessment & Revenue

Office of Building Department

Town of Southington, Connecticut

John Smigel
Building Official
(860) 276-6242
Fax (860) 276-6295



John Weichsel
Municipal Center
196 North Main Street
Southington, CT 06489

The main mission of the Southington Building Department is to protect the lives, safety and property of the residents, businesses and visitors of the Town of Southington, maintain quality of life and promote safe economic development through administering the State Building code through education, inspections, plan reviews and enforcement of the State Building code.

The department consists of the Building Official, Assistant Building Inspector, Electrical Inspector, Mechanical Inspector, Building Department Secretary and Office Assistant.

REPORT OF THE BUILDING OFFICIAL JULY 1, 2018 TO JUNE 30, 2019

REVENUE RECEIVED BY MONTH:

JULY	\$ 75,680.91
AUG	\$ 85,222.82
SEPT	\$ 68,428.68
OCT	\$ 72,803.49
NOV	\$ 60,737.09
DEC	\$ 42,234.81
JAN	\$ 43,743.47
FEB	\$ 48,334.60
MAR	\$ 86,753.57
APR	\$ 72,110.01
MAY	\$ 93,886.04
JUNE	\$ 83,715.66

MINUS STATE & FIRE DEPT FEES: (\$32,954.65)

TOTAL REVENUE RECEIVED: \$800,696.50



CALENDAR HOUSE
TOWN OF SOUTHTON
SENIOR CENTER
388 PLEASANT STREET
SOUTHTON, CONNECTICUT 06489
TELEPHONE 621-3014

ANNUAL REPORT FY-2018/2019

Calendar House, the Town of Southington's Senior Center is a multipurpose facility which provides a focal point in the community for residents 55 and older, and residents aged 18 and older, who are disabled, as defined by Social Security standards.

The Center's purpose is to serve as a resource center, providing a broad range of services and activities to meet the diverse social, physical and intellectual needs of older adults and disabled individuals.

This facility is unique in that our members and staff are encouraged to help implement various activities to reinforce positive attitudes and preserve individual dignity.

In pursuing its mission, this Center shall enhance an atmosphere of compassion, equality and mutual concern for all older adults and disabled individuals.

Our diversity is best reflected in the variety of art and craft classes, the always expanding computer classes, energetic exercise classes and numerous informative educational and wellness classes.

This report will expand upon the FY 2018/2019, providing insight and information regarding this community asset.

The Center's membership as of June 30, 2019 was **5,505** members with **684** new members added during FY 2018/2019.

Fiscal Year 2018/2019 saw the true beginning of our new Senior Center. Construction to the parking lot was completed and then a grand opening and ribbon cutting took place in September, along with our official Certificate of Occupancy that was handed to us by the Town Manager, Mark Sciota.

My thanks to the Southington Town Council, Board of Finance, Calendar House Building Committee, our Senior Citizen's Advisory Board, my staff, Calendar House members and of course the voting residents of Southington for passing our beautiful building through the Town Referendum.

Here is what the rest of fiscal year 2018/19 provided:

Calendar House offers a wide variety of fine arts and craft classes including, acrylic painting, drawing, water color painting, pastels, adult coloring, poetry and quilting. We also have occasional one day art and craft and/or painting classes, all with experienced instructors. After taking a year off due to construction, our Fine Arts and Crafts Exhibition was held once again on June 2, 2019. This event, free to the public, showcases the artistic talents of Southington's seniors. The event was well attended and everyone had a wonderful time.

Calendar House offers several fitness classes that are very well attended. We currently sponsor one line dance class, one dancercise class, four physical fitness DVD classes, four strength training classes, an ACE Aerobic class, a gentle Aerobic class, two gentle seated yoga classes, and one gentle

flow yoga class. Special interest classes for balance have been introduced this year, and we have plans to offer individual training on our cardio and strength equipment in the future. The addition of a pickle ball court in the new building has drawn great interest to the sport, while our enthusiastic ping pong and pool players continue to participate in tournaments with other senior centers.

A number of active social clubs and groups meet at Calendar House on a regular basis, including: two book discussion groups, and the “Granny Squares”, a quilting group that meets weekly to work on lap quilts for the homebound, as well as baby items which are donated to Community Services. In addition, set-back, party bridge and mahjong groups meet on a weekly basis.

In our continued efforts to promote intergenerational events and strengthen community ties, we continue to enjoy an on-going relationship with students from the DePaolo Middle School’s Community Service Organization and as in past years, students from DePaolo assisted with our meal program five days per week. Seniors were invited to attend “Oliver”, a performance by DePaolo and Kennedy drama club students. Hatton Elementary School 3rd graders once again helped us cheer up our seniors by coloring and drawing place mats for holiday dinners. On Valentine’s Day a very special intergenerational program was put on at Kennedy Middle School under the direction of educator Karen Sciota. The 8th grade students sang along and danced with our seniors, made goody bags filled with candy and just put on a great show for us. We thank all of them for a great time! In May, many seniors volunteered to work with 6th grade Kennedy Middle School Students to “Rock the Community” by painting rocks with inspirational quotes to be placed along the linear trail in Southington. Our seniors also actively participated in collecting oral care waste to help the students of Derynoski Elementary School win a new playground valued at \$25,000! Have fun children!

Our staff started the fiscal year with the process of taking pictures of our members for their brand new scan cards. Calendar House now utilizes a membership database system called Schedulesplus, which requires members to scan their cards and let us know what activities they are participating in for the day. Calendar House began actively using the sign-in station in September.

In October our monthly newsletter, the primary source of communication called “Active Lifestyles” since June 2014, took on a brand new look as we transitioned to a new publisher, LPI. Our publication expanded from a 4 page newspaper insert to a 12 page glossy magazine. We both appreciate and thank the various businesses that help us print and publish this worthwhile communication bulletin.

On October 9th the United Way of Southington, Community Services and Bread for Life sponsored the Annual Senior Luncheon here at Calendar House. It was a great way to show off the new building to everyone.

In December, Calendar House Secretary Cynthia Gilbert announced her retirement effective January 4th and a retirement celebration was held at Calendar House for her on February 14th after nearly 30 years of service. Calendar House was lucky to have a person like Cindy on staff and we wish her the best in her retirement. Cindy was the creator of our monthly newsletter which we know today as “Active Lifestyles.”

Calendar House Social Events were held throughout the year at various venues with great success. Our annual Christmas Party at the Aqua Turf remains very popular. Events held at Hawk's Landing continue to be a great "fit" and included: Hawaiian Shirt Night; Italian Night; St. Patrick's Day Luncheon; Polish Night and Country Western Night. Outstanding service and food served at both banquet facilities has increased our numbers.

Here at the Center the Calendar House staff and the Membership Association continue to work with each other to present a variety of social and educational programs. We continue with our Friday afternoon Bingo and our very special "Hot Dog" Bingos that are sponsored by The Summit of Plantsville in our new facility. Our membership meetings provide an opportunity for members to meet and socialize with one another, including the celebration of birthdays with cake (donated by The Summit at Plantsville). After a brief business meeting members are encouraged to stay for entertainment, a movie, or educational presentation. Some of the offerings from Fiscal Year 2018/19 included: A presentation on Southington's Special Needs Registry, Sharing Life with Companion Parrots, the movie "It Happened One Night," Kate Snow, The Bristol Fiddlers, the movie "The Greatest Showman," and Dave Giardina w/ Fiesta Del Norte.

In the spirit of cooperation, our facility has been made available to various community organizations in order to establish and continue ongoing connections. UNICO, Knights of Columbus, Lions Club, Southington Police Explorers and Fire Engine Company 1 have all sponsored breakfasts at the Calendar House. The Orchard Valley Garden Club also holds their annual plant sale in May at Calendar House. We look forward to offering these community events.

Our Trips and Tours Committee headed by Lana White, is in its sixth year and continues to be very popular and successful. Just a small sample of the numerous trip offerings included "Southern Maine Coast and Coves, Canada's Niagara Falls, Menopause the Musical, A Day at the MGM Casino and numerous senior events at the Aqua Turf.

Calendar House is the intake site for the State of Connecticut's Renters' Rebate Program for people over age 65 and those who are totally disabled. The program, which runs from May to September, assisted over **369** applicants this year. Calendar House is also the intake site for the Energy Assistance Program which runs from October to March. A total of **235** applications were completed this year.

Information, referrals, social services, case management and short-term counseling on a number of issues are all a part of the everyday challenges for our staff here at the Calendar House. The Medicare Part D Prescription Drug Program, now in its 14th year, continues to keep us busy.

A significant number of individuals come into Calendar House requesting information and assistance for enrolling in a prescription drug plan for the first time or to change to another plan that best suits their current needs. Those who are new to Medicare may apply with a three month window period no more than 31 days prior to receiving Medicare benefits or shortly thereafter. Training workshops and webinars (on-line instruction) were offered for staff. In addition to Medicare D, many individuals approaching 65 years of age have made requests for Medicare A & B, Medicare Supplemental Insurance and Medicare Advantage (HMO's) counseling throughout the year. Calendar House provides trained staff and volunteer counselors under the CHOICES Program, mandated by the federal government, in order to assist Medicare eligible individuals with counseling in the above-referenced areas, including Medicaid and the Medicare Savings Program. Pre-retirement health

benefits workshops are held periodically throughout the year in order to keep members apprised of the changes occurring at the federal, state and local levels, and to assist them in making changes in their benefits as necessary.

Calendar House continues to be a field placement site for the Central Connecticut State University Bachelors of Social Work Program. We have been fortunate to have hosted several capable interns who assisted us with social service programs. Calendar House provides a rich learning experience for those interested in social work generalist practice within our community.

We are also an established site for the AARP/TCE (Tax Counseling for the Elderly) in partnership with the IRS. Close to **256** individuals were provided assistance in the preparation and filing of federal and state income tax returns by certified volunteer counselors who also addressed many questions and concerns regarding filing requirements, capital gains/losses, etc. The majority of those assisted e-filed individual or joint returns. With assistance from the IRS, an incident of fraud was resolved. During the season, an inspection by an IRS official produced an A+ rating of our site, including compliance, accuracy and service. Without the dedication of our volunteers this service could not be provided. It was a very successful season for the entire program statewide, with our district commended again this year on the high percentage of returns filed electronically. Calendar House was specifically commended for excellence in service, minimal errors (primarily software issues), and timely reporting. District, state and regional coordinators, as well as IRS representatives expressed appreciation for the efforts and results produced. Calendar House staff utilizes a core group of trained and dedicated volunteers to assist with these programs.

The Computer Learning Center continues to expand in many ways. A full complement of computer classes is offered, including several new courses in the past year. Class registrations fill rapidly, and the enthusiastic response is encouraging. Open lab is scheduled on a regular basis with monitors available to assist users. In addition, a computer station with Internet access is available in our library, so that seniors can search the web and access e-mail at their convenience. Our volunteer staff, all of whom are Calendar House members, continue to be the most valuable asset in opening the world of computers to Southington's senior citizens.

Special Group sports activities included: a golf league at Hawk's Landing Golf Course, complete with a twenty week schedule, banquet and two picnics; a pickle ball group that meets three days a week, as well as daily ping-pong and billiards in our new game room. Our billiard players have participated in tournaments with other senior centers.

Without question, among our most valuable resources are the members. They provide encouragement, inspiration and assistance. Volunteering in countless ways they support and enable activities, programs and projects contributing their time, talents and skills in many areas. Active participation provides meaningful involvement and mutual benefit.

The Dial-A-Ride program continues to grow. Calendar House was awarded the Federal Fiscal Year (FFY) 2016 Section 5310 Grant for a new Dial-A-Ride bus. In October our new 2018 service bus was delivered. Calendar House was again granted permission by the Town Council to apply for the Federal Fiscal Year (FFY) 2017 Section 5310 Grant to acquire another additional bus. I am happy to say that grant was also awarded to Calendar House, and a 2019 model service bus is expected to be delivered in August or September of 2019.

During fiscal year 2018/19, July 1st through June 30th, our Dial-A-Ride buses provided Southington residents age 55 and older and disabled individuals with **16,613** one way rides, averaging **1,384** one way rides per month. These figures include **3,594** rides to medical appointments in-town and **1,105** rides to medical appointments out-of-town. Our Dial-A-Ride Program also provides transportation for senior citizens to shopping destinations throughout town, as well as back and forth to the Calendar House for programs and services. We also provide transportation to places of employment for several disabled individuals.

As evidenced by the numbers, the multitude of rides provided takes a toll on the vehicles. With vehicles registering mileage at the end of fiscal year 2018/2019 at 11,089 (2018) 27,472 (2017) 78,815 (2016); 79,893 (2015); 116,159 (2012); and 149,832 (2009), respectively and potential maintenance issues, the Calendar House will be thankful to receive an additional new bus late Summer or early Fall. I would like to extend a very special thank you to Mark Aszklar and his staff at Aszklar Automotive for always helping to maintain our fleet of buses.

In January, 2019 The Community Renewal Team (CRT) once again received federal grant funding for The Retired Senior Volunteer Program (RSVP). RSVP has provided supplemental medical transportation for Southington residents in instances the Dial-A-Ride program cannot accommodate. During the fiscal year 2018/19 RSVP provided nearly **131** round trips for medical purposes with destinations as far away as Yale New Haven Hospital. The Calendar House would like to thank Theresa Strong and Yahaira Santiago, as well as their staff and volunteer drivers for their dedication to assisting those in need of medical transportation in our community.

In August, 2017 the New Britain Main Street Foundation contributed funds to Senior Transportation Services Inc. of New Britain. They continue to supplement our Dial-A-Ride program by transporting seniors to out of town destinations that we cannot accommodate. We would like to thank them, the Southington United Way and the Main Street Foundation for helping our Southington Seniors.

Exploring new ways in which to maintain a healthy, balanced lifestyle is very important to our Calendar House members. In response to sustained interest in health and wellness programs, and relevant topics Calendar House provided educational programs, clinics and screenings throughout the year, in conjunction with Hartford Healthcare Senior Services, HOCC, Bristol Hospital Multi-Specialty Group, Southington/Plainville Health Department; VITAS, CRT, The Social Security Administration, Way to Go CT, AARP, AT&T and others. These included: four blood pressure screenings per month, 2 foot clinics per month, annual flu shot clinic, monthly AARP Smart Driver Courses which provide multi-year discounts on auto insurance once passed. Coffee 'n Desserts now held on Wednesday afternoons have proven to be so popular the need to repeat programs has occurred. Some topics included were "Cooking for One," "Keeping Memory Strong," and "Don't Get Scammed!"

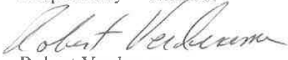
T.O.P.S., (Taking off Pounds Sensibly) holds weekly meetings at our facility, and A.A.R.P. continues to hold their monthly Board of Directors Meetings at Calendar House as well. Holiday parties were hosted by A.R.C. of Southington, Flanders West Apartments, Community Services and CW Resources. The majority of these events are attended and thoroughly enjoyed by many of the Calendar House members.

Our senior lunch program, known as the Senior Community Café, provides a well-balanced, nutritious meal to the senior population Monday through Friday. During fiscal year 2018/19 the Center served **10,751** meals over **245** days. This is an average of **44** meals per day served, while at the same time providing a friendly atmosphere where seniors may meet new friends. The monthly “Carving Station” menu offered by CW Resources has proven to be a very popular addition.

The Elderly Volunteer Work Program has completed its eighteenth year. The program offers assistance in the form of community service while providing seniors with a monetary stipend. With authorized supervision from their facility, residents from The Summit at Plantsville and Southington Care Center, as well as residents from Mulberry Gardens and The Orchards at Southington, the Town’s assisted living facilities, are all welcome to participate in our social events. In addition, clients of ARC are also welcome, and have used the Center, supervised by ARC staff. Transportation through our Dial-A-Ride may be arranged for these events, thereby extending our outreach programs to ensure a continued feeling of self worth within a friendly environment.

Committed to maintaining a high standard of service while responding to the challenges, interests and concerns of expanding and changing demographics, the Executive Director, Program Coordinator, Senior Center Secretary, Clerk Typist II, Bus Drivers, volunteers, the Membership Association and the Senior Citizen Advisory Board continue to work together to explore and develop new and relevant programs. In the next fiscal year we look forward to many residents signing up to join Calendar House as new members and enjoy this wonderful Senior Center the Town of Southington has provided.

Respectfully submitted,


Robert Verderame
Executive Director

RV/dms



**Southington Community Services
91 Norton Street**



**Plantsville, CT 06479
(860)-628-3761**

**Annual Report
July 1, 2018 to June 30, 2019**

**The mission statement of Southington Community Services (SCS) is:
To assist and empower Southington residents.**

Southington Community Services (SCS) is located in the Old Milldale Firehouse #3 at 91 Norton Street in the Plantsville section of Southington. SCS hours of operation are from 8:30 a.m. to 4:30 p.m., Monday through Friday. Later or earlier appointments can be scheduled upon request. SCS provides assistance to those in need 365 days a year. When the office is closed, we are available for emergency services through the Southington Police, Fire Department and Building Department.

Full time employees:

Janet Mellon
Mark Fazzolari
Vincent Tranquilli

mellonj@southington.org
fazzolarim@southington.org
tranquilliv@southington.org

Seasonal employees:

Ed Belanger
George Cole

Tess Drezek
Jack Eisenmann

Frank Salerno
Tom Wolf

Southington Community Services relies on volunteers to provide necessary services to residents of Southington. We currently have one-hundred and forty volunteers and their recorded hours are estimated to be worth \$547,588 to the Town. This astonishing figure was obtained from the National Value of Volunteer Time <https://www.independentsector.org/resource/the-value-of-volunteer-time>). This figure was reached by using the rate of \$26.89 which is the value of a volunteer hour in Connecticut 2018 chart

	Volunteer
Month	Hours
Jul-18	1,140
Aug-18	1,567
Sep-18	1,374
Oct-18	1,104
Nov-18	1,829
Dec-18	2,142
Jan-19	1,894
Feb-19	1,549
Mar-19	1,778
Apr-19	1,937
May-19	2,295
Jun-19	1,755
Total	20,364
Average	1,697

Major Donors

- Julieann Aparo
- Archbishop's Annual Appeal
- CCOG Women's Health Group
- Bill & Pat Charamut
- Frank & Lucille Cocozza
- Dave & Colleen Daddona
- Derwin Family
- Mary & Ricahard Dowd
- Elks Lodge 1669
- Trisha & Joseph Gavagni
- Gentleman's Club
- Ann Gilland
- Giving Back Girls
- Alan & Judith Heinke
- Immaculate Conception Church
- Italian American Festival
- Joe & Kay Calvanese Foundation
- Kiwanis Club of Southington
- Knights of Columbus
- Jim & Karen Dwyer
- Firdos & Judith Kherica Family
- First Lutheran Church
- Peter & Paula Leibovitz
- McLean Fund
- Plantsville Congregational Church
- Sharon Poupart
- Power of Peace Group (POP)
- Curtis & Sheila Robinson Foundation, Inc.
- Rotary Club of Southington
- Saint Thomas Catholic Church
- Salvation Army
- Smith Medicals
- Son's of Italy
- Southington Italian Festival
- Southington Lions Club
- Southington Painting
- Stop & Shop Friends for Food
- UNICO Club of Southington
- United Way of Southington
- WFSB Channel 3 – Eyewitness News
- Zion Evangelical Lutheran Church

Monetary donations were sent in memory of the following people:

- Joseph Domalewski
- Debra Sheron
- Joseph Rich

A few of the many acts of kindness are listed below:

- Madison Hendricks has been asking for donations instead of gifts on her birthday for the past four years straight. This year, she has donated over 450 boxes of cereal.
- As part of becoming an Eagle Scout, Riley McNamara and scouts from Troop 45 in Southington created a new bicycle parking station outside the Southington Community Services. Riley and his fellow scouts spent the day volunteering their time to provide an area just for SCS clients to park their bikes.
- In A Heartbeat donated an Automated External Defibrillator (AED) to Southington Community Services. Presenting the AED to SCS were cardiac arrest survivors Mike Papale and Leigh Pechillo, who is the president of In A Heartbeat. Funds for the AED were raised during a Southington Community Heart Starters event that trained 71 people in CPR, as well as through donations by Ben Was Here Inc. and the Bradley H. Barnes & Leila U. Barnes Memorial Trust at the Main Street Foundation.
- Three Brothers Property cleaned out and mulched the property at no cost.

- Allison Zak held a food drive at DePaolo School and made a giant taco from the donations. It was proudly displayed to raise awareness about the need for donations at the “Taste of Culture” to end hunger event. She donated the 361 pounds of canned food.
- Xavier asked his friends to donate food in place of gifts for his seventh birthday.
- Any federal employees affected by the recent government shut down came into Community Services for items collected by Webster corporate office. Items available included: diapers, hygiene items, cleaning products, and pet food. Thanks to Madelyn Cruz and her team that collected these items for us.
- Maggie Wills, a volunteer at SCS, requested food donations in lieu of gifts for her birthday this year. She donated 175 pounds of food to our pantry.
- Trent and his brother, Travis, collected items for our food pantry.
- Sarah saved her money to purchase Christmas gifts for other children.
- The Southington High School Girls’ Soccer Team made beautiful ornaments for SCS to distribute to stores, restaurants and clubs wishing to hang them on a tree to be adopted for the holidays.
- The Southington Police held their annual toy drive filling a trailer.
- The Southington Police held their first annual “Back To School” drive at Target.
- Kinsmen Brewing Company held a toy drive.
- Sharon Kavanah Kleinhenn and her family held their 10th annual toy drive.
- The kind folks at Rogers Orchards supplied apples and pies to add to the Thanksgiving meals we distributed.
- The Southington Fire Department Company #1 is amazing. They delivered the holiday gifts to our seniors and shut-ins.
- The King and Queen of Mulberry Gardens donated their prizes to SCS to give to residents.
- The Southington Knights of Columbus purchased several boxes of new coats for children to make sure no child in Southington was cold this winter.
- The Southington school system held our largest food drive this year. The total amount donated food items was 12,824 lbs.

The following churches in Southington assist with food donations, financial donations, volunteering for programs and/or holiday assistance:

Faith Baptist Church
 First Baptist Church
 First Congregational Church
 First Lutheran Church
 Grace United Methodist Church
 Immaculate Conception Church
 Mary Our Queen Church
 Plantsville Congregational Church

Southington Clergy Association
 Saint Aloysius Church
 Saint Dominic Church
 Saint Paul Episcopal Church
 Saint Thomas Church
 The Church of Jesus Christ of Latter-day Saints
 The Tabernacle Christian Church

Shelf sponsors for this past year were:

In memory of Jim Aparo
In memory of Ray & Cecile Chapman
In memory of Ellen Gioia & James Fasulo
In memory of Lester Pierson
In memory of Kevin Pisko, Meg Carlson & Ryan Carlson
Catlin Family
Cato/Powell Family
Cooper Family
Elks Lodge #1669
First Lutheran Church
Gelada Family
Key Club
Kiwanis Club of Southington
Peter & Paula Leibovitz
The Lovies
Lutkus Family

Mary Our Queen Youth Ministry
Micacci Fischer Family
Pet Valu
Plantsville Congregational Church
Plantsville Engine Co. 2
Rotary Club of Southington
Sassy Mama's Sweets
Smokin' with Chris
St. Paul's Episcopal Church
Sorelle d'Italia
Southington Catholic School
Southington Lion's Club
Southington Women for Progress
The Mark & Meidoros Families
Village Pet Grooming
Wednesday Bible Babes
Zion Lutheran Church of Southington

SCS Community Foundation Funds:

- **Their Vision:** This fund was established at the Community Foundation of Greater New Britain (www.cfgnb.org) by Kaye Davis, Teri Javier and Janet Mellon to honor Kathy Reinhard, Peter Veronneau and Stuart Estra for all they have done and continue to do for the Southington Community.
Fund balance as of June 30, 2019: \$32,220
- **Julius D. Bristol Fund:** This fund was established many years ago by Julius D. Bristol to provide school necessities for Southington children. The fund is administered by the Main Street Community Foundation (www.mainstreetfoundation.org)
Fund balance as of June 30, 2019: \$159,621
- **Inside Rebecca's Bag:** This fund was established at the Main Street Community Foundation (www.mainstreetfoundation.org) to honor Rebecca Michlin for the way she improved the school programs sponsored by SCS.
Fund balance as of June 30, 2019: \$22,915
- **Kristen's Wishes:** This fund was established at the Main Street Community Foundation (www.mainstreetfoundation.org) in memory of Kristen Warner.
Fund balance as of June 30, 2019: \$26,794

Friends of Southington Community Services:

“Friends of Southington Community Services” supports Community Services in its mission. Friends of Southington Community Services held two fundraisers this year:

- A High Tea, held at Mary Our Queen with Tang Luo from The Green Teahouse as the speaker. This event netted \$1,200.
- Friend’s also co-sponsors the annual “Unique Boutique”, along with the Salvation Army. This year the event netted \$28,600.

Some of the items funded by this organization this year were:

- Purchased food for the food pantry.
- Purchased gift cards for senior Christmas gifts.
- Assisted with utility payments for residents.
- Subsidized rent for a storage area for SCS.

SCS Food Pantry

“In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.”

To file a complaint for discrimination, write to:

**USDA, Assistant Secretary for Civil Rights
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, S.W. Stop 9410
Washington, DC 20250-9410**

To file a complaint of discrimination, call toll-free:

**866.632.9992 (English)
800.877.8339 (TDD)
866.377.8642 (English Federal-relay)
800.845.6136 ((Spanish Federal-relay) ***

***” USDA is an equal opportunity provider and employer.”**

What did the SCS food pantry do to help fight hunger?

- Partnered with United Way of Southington to provide funding for purchasing food from Foodshare for the food pantry.
- Partnered with the Salvation Army and Foodshare.

- Spoke at several civic groups during the year to inform them as to what programs and needs there are in town.
- SCS provided bread, pastry, fresh produce and dairy items as often as daily to residents in need. Residents can pick up their full food package, which includes meat and personal hygiene products, weekly. A family of five that comes in twice a week for bread, pastry and dairy products and once a week for food saves approximately \$10,000 annually.
- On the fourth Tuesday of every month, our office is a satellite location for the WIC (Women, Infants & Children) Program (**www.wicprograms.org**) for Southington residents. WIC consumers are referred to our office by WIC staff when needed and we also refer to the WIC Program. WIC provides supplemental foods, healthcare referrals and nutrition education to income eligible pregnant, breastfeeding and postpartum women, and to infants and children up to age five who are found to be at nutritional risk. WIC eligible foods are:
 1. Infant cereal, fruits, vegetables, meat and formula
 2. Cereal, milk, cheese, tofu, soy-based beverage, legumes, peanut butter, fruits, vegetables, canned fish, whole wheat bread, juice, eggs and yogurt.
- SCS partnered with Foodshare along with the following stores or organizations for food:

Aldi	Panera
Aqua Turf	Pepper Pot
Back Nine	Rogers Orchards
BJ's Wholesale Club	Price Chopper
Bread For Life	Sassy Mama's Sweets
Bozzuto's, Inc.	Shop Rite
Carter Cares	Smokin' with Chris
Cheshire Food Pantry	Stop & Shop
Fancy Bagels	Target – New Britain
Foodology	Target - Southington
Gulf Shrimp	T A Travel Center
KBF5	Walmart
Kettle Bagels	
- Delivered bi-weekly food packages to residents who are unable to get to our office.
- Continued to educate the public on the needs in Southington.

How many residents used the food pantry fiscal year 2018/2019

Month	Meals Per Month	Total Visits to Food Pantry Per Month	Unduplicated Number of Families	Unduplicated Household Members	Pounds of Food Purchased or Donated
Jul-18	60,659	1,124	440	964	62,401
Aug-18	65,684	1,226	441	973	47,716
Sep-18	59,651	1,114	452	980	60,479
Oct-18	64,119	1,425	463	1,062	45,746
Nov-18	61,573	1,148	473	1,052	71,732
Dec-18	56,566	1,037	528	1,121	70,520
Jan-19	64,629	1,218	438	907	33,326
Feb-19	58,141	1,087	447	937	39,553
Mar-19	58,137	1,088	444	932	35,069
Apr-19	61,149	1,130	429	946	47,588
May-19	52,865	969	387	861	52,068
Jun-19	53,162	986	406	887	45,517
Total	716,335	13,552	5,348	11,622	611,715
Average	59,695	1,129	446	969	50,976

Using Foodshare's formula, SCS distributed 716,335 meals during the last fiscal year. This averaged out to 59,695 meals per month and includes only the weekly food packages. Foodshare provides the formula to calculate the number of meals per pound of food.

Qualified residents can come to SCS for bread, pastry and dairy products every day and these numbers are not included in the meal count. Additionally, SCS distributed 1,319 family holiday meals (2,813 individuals) between Thanksgiving and Christmas that are also not included in the meal count.

Eligibility for the Food Pantry: Southington residents who receive groceries are required to meet financial guidelines set by Foodshare and bring in proof that they live in Southington. They must sign documents provided by Foodshare annually.

Pantry Hours: The pantry is open Monday through Friday from 8:30am to 4:30pm. Hours are extended on an individual basis for those who cannot come in during normal business hours and weekly deliveries are made to those families that cannot get to the pantry.

Foodshare:

Agency: Agency Refs 20215							
Agency Ref	Agency Name	Period 1 1/1/2018 To 12/31/2018			Period 2 1/1/2019 To 7/18/2019		
		Qty	Pounds	Dollars	Qty	Pounds	Dollars
20215	S/A Southington Community Services						
A TEFAP		3,610	83,797	\$ 0.0	961	24,023	\$ 0.0
C Buying Club		320	4,831	\$4,344.45	146	2,059	\$1,356.31
F CT-NAP		606	14,267	\$713.35	408	9,160	\$458.00
H FEMA		415	6,426	\$659.26	255	4,465	\$446.50
I Salvage		15,105	28,236	\$2,390.88	18,314	22,889	\$548.76
K Donated		73,930	103,482	\$4,909.20	48,431	66,486	\$3,004.75
M Food Drive		110	1,075	\$ 0.0	0	0	\$ 0.0
N Produce		57,277	57,277	\$ 0.0	38,168	38,168	\$ 0.0
P Meat the Need		19,758	86,023	\$11,622.90	13,871	46,989	\$5,824.20
Totals:		171,131	385,414	\$24,640.04	120,554	214,239	\$11,638.52
Report Totals:		171,131	385,414	\$24,640.04	120,554	214,239	\$11,638.52

Top twenty (20) food donors for the last fiscal year are listed below: 2018 – 2019

Donor	Pounds
BJ's	76,431
Price Chopper	39,837
Target	34,895
Individual	30,528
Shop Rite	24,844
Boy Scouts	22,032
Stop & Shop	19,595
Truck Stop	17,327
Reverse Solutions	17,032
Carter Cares	14,140

Donor	Pounds
Tops	12,683
Cheshire Food Pantry	12,256
Board of Education	9,197
Salvatore, Dave	8,899
St. Dominic	7,178
Panera	4,644
Bozzuto's	4,278
Kettle Bagels	3,452
Plantsville Engine Company 2	2,929
Aldi's	2,800

School Programs in 2018

- Smart Start: This program provides Southington students entering grades K-12 with new backpacks filled with needed supplies. This program was once again successfully coordinated by the Giving Back Girls and sponsored by the Arc of Southington. Two hundred and twelve Southington families applied for the “Back to School Program” (302 students) to received backpacks filled with new school supplies and a \$20 gift card to be used for additional school supplies. The average package costs \$100, bringing the total cost to \$30,200.
- Summer School Classes for 2018: SCS paid for 11 Southington students to attend required 13 summer classes at the cost of \$2,950.
- DePaolo Middle School Community Service Club: An after-school activity for students to assist SCS in projects.
- Summer school club: Sponsored by SCS, this club promotes students to do service to their community.
- SCS continued to be a site for Southington students to do their community services hours.

Income Tax Assistance

Human Resources Agency of New Britain, Inc. (HRA) set up a satellite office on Monday mornings to assist residents in filling out their tax forms. This year 44 tax returns were completed (down by 13.73%).

Expenditures to provide services to those in need:

Reason	Expenditures	Families	Individuals
Food Pantry	\$ 51,305	446	969
Rent/Mortgage	\$ 24,080	51	101
Energy	\$ 21,104	71	150
Transportation	\$ 245	2	5
Medical	\$ 257	3	3
Back to School	\$ 10,328	212	302
Summer School	\$ 4,125	11	15
Senior/Children Camp	\$ 12,040	---	71
Holiday Gifts	\$ 10,130	693	1,498
Miscellaneous	\$ 1,850	20	32

Energy Assistance: Another important service that SCS handles is the Energy Assistance Program. Because of the high cost of home heating, these programs are meeting a critical need for Southington residents. A combination of local, state and federal dollars comprise the resources used to help families. The chart above shows the amount of families and resources provided by our department.

Total applications for the FFY 19 Connecticut Energy Assistance Program taken for all Southington residents regardless of intake site (Community Services, Calendar House and New Opportunities of Meriden):

- 734 applications, of which 660 were approved and 83 were denied. Total expenditures were \$491,846.
- 399 applications were taken at SCS, of which 340 were approved and 59 were denied. The total expenditures were \$253,375.

Housing:

- Eviction/Foreclosure: SCS worked in partnership with the Town Manager, the Town Attorney and the Highway Department on local evictions to make sure the Fair Housing policy and procedures are followed. More importantly, SCS continued to work to prevent the eviction or foreclosure of Southington residents.
- The Salvation Army and the United Way of Southington provide funds to assist in our eviction program.
- The Southington Clergy Association, through the Southington Manna Fund, assisted our office in meeting unusual housing needs in town through their donations.

- Partnered with the United Methodist Action Reach-Out Mission for the second year to do light repairs and indoor painting for several homes in Southington at no cost to the resident.

Fair Housing Training and Outreach

- July, 2018 - Distributed Farmer Market Vouchers, applications taken for the holidays, along with a brief explanation of Fair Housing and programs available through Southington Community Services to residents of the Southington Housing Authority, Flanders West and Wheeler Village.
- October 18 - Attended the Connecticut Local Administrators of Social Services (CLASS) regarding “211” which dealt with housing issues.
- January 17 - Attended the Connecticut Local Administrators of Social Services (CLASS) regarding veterans and their housing issues.
- March 14 – Submitted a letter of support for the Community Development Block Program (CDBG) \$800,000 grant to the Southington Housing Authority for the Joseph A. Zdunczyk Terrace Phase 11 renovations, located at 500 Pleasant Street in Southington.
- March 23 – Attended the Homeowners & Renters Resource Fair, located at the Parker Memorial Community Center in Hartford.
- April 2 – Participated in the second annual Ann Dandrow Memorial Educational Event. The purpose of this event is to provide an opportunity for organizations to showcase the services that they provide for those with disabilities. Our table’s theme was “Fair Housing” as is the month of April. This event was held at Hawk’s Landing and we had a representative from CT Fair Housing Center come to the event.
- April 3 – Attended the “Fair Housing Basics and More” sponsored by the Salvation Army Charting Chance National Social Service Conference held in Kansas City, Missouri.
- April 4 – Attended the “Shelter and Housing – HUD Best Practices in Action and Lessons Learned” sponsored by the Salvation Army Charting Chance National Social Service Conference held in Kansas City, Missouri.
- April 26 – Attended the 2019 Annual Fair Housing Conference (Unfinished Business: Fair Housing in 2019), sponsored by the Fair Housing Association of Connecticut (FHACT) held in Wallingford, CT.
- July 1, 2018 – June 30, 2019 – Dues paying member of Fair Housing Association of Connecticut (FHACT).
- July 1, 2018 - June 30, 2019 – No Fair Housing complaints were received through our office this fiscal year.

Holidays in Southington:

Below is a chart showing how many Southington families and individuals took part in our holiday programs:

Program	Families	Individuals
Back to School	212	302
Thanksgiving Meals	637	1,351
Christmas Meals	682	1,462
Children's Shopping Party*	102	263
Shop With a Cop**	19	19
Family Holiday Gathering ***	110	200
Holiday Presents	693	1,498
Easter	130	197

*Children’s Shopping Party is a party where children are able to pick out gifts for their parents or grandparents, while enjoying a meal together, making crafts and seeing Santa. This event is sponsored by the Rotary Club of Southington, Grace United Methodist Church, Spring Lake Village and Southington Community Services.

**Shop with a Cop was hosted by the Southington Target store and several local police departments. Around 80 police officers and 80 children participated in this event. SCS was able to bring 19 children to this event. Each officer paired with a child, enjoyed dinner and then headed off to Target in Southington where the officers took the kids shopping. It was a very heartwarming night complete with a visit from Mr. and Mrs. Claus.

***Family Holiday Gathering is a holiday party, which includes a meal, games, crafts and a visit from Santa at the Aqua Turf Club. This event is sponsored annually by the Calvanese Foundation and Realty 3 Carroll & Agostini.

Robin Taillie and the Salvation Army volunteers worked on the Salvation Army bell ringing event this year and raised \$17,000. These funds, along with the money donated through the United Way of Southington, paid for the food in the food pantry, along with assistance in the holiday programs, energy and emergency needs for Southington residents.

During the month of December, William (Bill) Leonard, Hitchcock Printing in New Britain and the following Southington restaurants took part in the annual “Southington Dreams.”

Anthony Jacks	El Pulpo	Pepper Pot
Back Nine Tavern	Eddie’s Sombreros	Puerto Vallarta
Carousel Coffee Shop	Family Pizza	Riverbend Pizza
Cava Restaurant	Fratelli’s	Saints
Close Harbor Seafood	Hen House	Salsa Southwest Grill
Denny’s Restaurant	Manor Inn	Smokin with Chris
Doninic & Vinnies Pizza	Paul Gregory	Spartans 11

Steves
Tavern 42
The Fire Place

The New Mill
Tony's Pizza
Wood-N-Tap

Zingarellas

Envelopes requesting donations are left on tables at various restaurants. Gift cards were purchased by the committee and this event enabled SCS to make sure residents received gifts during the holiday season.

The Army National Guard provided space for the Thanksgiving food basket distribution and the set up and distribution of holiday gifts.

Gasoline Assistance

The Curtis & Sheila Robinson Foundation held their second annual gasoline assistance to Southington residents. They donated \$20 of gas from Palumbo's Gas Station to 100 Southington residents.

Civic Groups/Clubs/Businesses: The following organizations help our office make a difference in the lives of our neighbors:

AARP
All Pets Club
Alzheimer Resource Center
ARC of Southington
American Legion Auxiliary Kiltonic Unit 72
Apple Valley Chiropractic
Board of Education
Boy Scouts of America
Bread For Life
Bristol Hospital
Carter Cares
Century 21
Central CT Cornhole
Conveyco
Curtis & Sheila Robinson Foundation, Inc.
Day's Inn
ESPN
Fire Dept. Company 5
Giving Back Girls
Hartford Hospital at Bradley
Hawk's Landing
Health Department
Highway Department
Home Depot
Interact Club
Jaycees of Southington
Jensen Community Group
J & J Custom Automotive

Joe and Kay Calvanese Foundation
Just For You Gifts
Key Club
Kingsmen Brewery
Kiwanis Club
Knights of Columbus Isabella Assembly 122
Liberty Bank
Lion's Club of Southington
Little Princesses
LuLu Belles
Margaret C. Griffin Child Development Center
Mary Our Queen Church
McCabe Movers
Mohawk
Mulberry Gardens
Partyka Lawncare & Landscaping
Pepper Pot Restaurant
Polish Falcons Club 307
Polish Club Zumba
Putting on the Ritz
Raya Clinic
Relay for Life
Reverse Solutions
Rogers Orchards
Rotary Club of Southington
Salvation Army
Saucier Mechanical Services

Smokin' with Chris Restaurant
Sons of Italy
Southington Cares
Southington Education Foundation
Southington Elks Lodge #1669
Southington Jaycees
Southington Library
Southington Police Department
Southington Soccer League
Spring Lake Village Association
The Orchards

Three Brothers Property Service
Uptown Consignment
UNICO Club of Southington
United Way of Southington
Valentine The Clown
Vallaris Martial Arts
WalMart
Webster Bank
Westerly Little League
Worldwide Wine & Spirit

Camp Programs

The Salvation Army Camp (CONNRI): CONNRI Lodge is located in Ashford, CT. The camp is situated on 272 acres of rolling hills, overlooking a 50-acre lake. Campers enjoy a wide variety of activities including, but not limited to: socialization and interaction, swimming, hiking, fishing, kayaking, baseball, softball, basketball, volleyball, nature studies, arts & crafts, low ropes, paddle boats and much more. The Camp is accredited by the American Camping Association, the State of Connecticut and The Salvation Army. The cost of both summer camps was \$12,040.

- The American Legion Auxiliary Kiltonic Unit 72 of Southington sponsored children that attended Camp CONNRI (a five-day overnight children's camp) in Ashford, CT.
- Southington Community Services and The Salvation Army sponsored senior citizens for a five-day, four-night trip.

Southington Parks and Recreation Day Camp: Working with Southington Parks and Recreation, Southington Community Services qualified Southington children for a discount at the summer camp.

Respectfully submitted,



Janet Mellon
Director of Southington Community Services

TOWN OF SOUTHTON
Conservation Commission
Inland Wetland & Watercourses Agency

196 NO. MAIN STREET, SOUTHTON, CT 06489

J. Sullivan (T. Albanese), Chairman
C. Borowy (J. Sullivan), Vice Chairman
J. Crown
M. Bunko
S. Guarino
D. Byrne
B. Solury
W. Camp (thru 2/19)
A. Novi (thru 12/18)
R. Ives, Alternate
J. Christiance, Alternate

2018-2019 ANNUAL REPORT of the SOUTHTON
CONSERVATION COMMISSION/ INLAND WETLANDS and WATERCOURSES AGENCY

The Southton Conservation Commission/ Inland Wetlands Agency is the primary agency responsible for the regulatory review of development proposals which involve the filling or alteration of wetlands and watercourses. In reviewing these applications, it is the Commission's responsibility to assess the potential environmental impact associated with each development proposal and determine whether such proposal represents the most suitable alternative. The Agency also provides recommendations to the Planning and Zoning Commission on applications involving the filling of floodplain areas.

A total of 16 applications were filed during the Fiscal Year 2018-2019. The applications included 8 Inland Wetland applications & 8 Floodplain Filling applications.

In addition to performing regulatory functions, the Conservation Commission also serves to educate and enhance public awareness concerning the preservation of Southton's natural resources. Every year the dedicated members of the Commission give out Blue Spruce seedlings to local residents as part of the Arbor Day celebration.

The officers and membership of the Commission during the 2018-2019 fiscal year are listed above.

Respectfully Submitted,



David Davallee, IWEO/CAWS
Environmental Land Use Planner/ Assistant Town Planner



Town of Southington, Economic Development ANNUAL REPORT, 2018-2019

The Town of Southington's growth remained strong throughout the 2018-2019 fiscal year. We are very pleased to report that significant growth emerged within existing companies in addition to the attraction of new business. The growth is occurring in various sectors such as hospitality, business services, financial services, dining, entertainment and manufacturing.

The professional office buildings on Executive Boulevard are increasing the need within that area for more development. Webster Bank has increased its employee count from 550 workers last year to 650 currently. Longhorn Steakhouse was recently approved and the adjacent retail plazas have near full occupancy. The recently opened Courtyard by Marriott celebrated its grand opening adding more rooms to the area. Additional absorption of space occurred at 75 Aircraft Road with the expansion of 3PL Worldwide, and the future home of Economy Spring which will nearly triple in size. Additionally, Vanguard Plastics Corporation and International Plating Technology, LLC are also at the site. Kinsmen Brewing Company is adding a banquet facility in addition to the Sauced Restaurant within the building. AES Remedial Contracting added 4,800 sf to its existing 10,000 sf facility on Townline Road.

Our Town also boasts three tremendous Halloween venues consisting of the Haunted Graveyard at Lake Compounce, the Haunt on Eden at Mt. Southington and the top-rated Evidence of Evil at Crystal Bees. These entertainment venues are a terrific draw to our community and provide additional entertainment to the area.

The Town's three main retail corridors are all performing well with limited vacancy causing redevelopment and new development to occur. Additionally, Plantsville and Southington downtown areas are experiencing near full occupancy with several new restaurants and service businesses occupying available space. Several new personal care businesses along with Sherman's Taphouse, Flair Restaurant, and Mangetsu Ramen provide new venues to the area. A new 64-unit apartment complex is under construction on Eden Ave as changes occur within that area. Factory Square continues to attract entertainment venues joining WitchDoctor Brewing. Escapism, an escape

game room opened and approvals for a chocolate factory and arcade allow for more fun!

Also downtown, Juniper Lighting will be moving its manufacturing facility from Brooklyn New York to 157 Water Street adding 28 new jobs to the downtown area. The renovations to the factory building shall exceed \$1.7 million of new investment to the area. In Plantsville, renovations and redevelopment of 57 West Main Street will offer new space transforming the look in that area to the common theme.

Tops Market suffered a total loss due to a fire in the fall of 2018. John Salerno and Betsy Tooker are committed to rebuilding the landmark business on Meriden-Waterbury Road. The land use staff has expedited services assisting to ensure a smooth progression for redevelopment. Mama Mia's Pizza also suffered a fire closing the business temporarily. Additional development includes a 60,000 sf storage facility, a Dollar General, and several approvals including a new Dunkin Donuts, Wendy's, and a 4,000 sf retail building.

The Economic Development Department continues to pursue the potential remediation of the former Beaton & Corbin Manufacturing Company site located at 318 North Main Street. The potential cleanup cost for the property far exceeds the value which further complicates the project. The new initiative of the utilization of a Land Bank provides for the potential remediation and redevelopment of the site to include a 13,000 square foot office center. Additionally, our office continues to attempt to foster beneficial reuse of the former Lincoln College site and the former Ideal Forging property known as Greenway Commons.

A brief summary of activities and projects include:

A Southington Chamber of Commerce co-sponsored Breakfast event titled "X, Y and Boomers, Oh My!" with Andi Campbell was held in June at Hawk's Landing

Skygazer Brewing and John Meade Landscaping opened new space in the spring of 2019

Popeye's, Silk Nails, Southington Orthodontics, Koshi Sushi, Embrace Home Loans and LiveFit Physical Therapy

Kinsmen Brewing banquet facility under construction at 409 Canal Street

125 room Courtyard by Marriot on West Street

Juniper Lighting - 20,000 sf of manufacturing space located at 157 Water Street

Andy 2017, LLC. – 20,000 sf new manufacturing facility

Top Line Woodworking - 13,300 sf new manufacturing facility

Ulimite Construction - 14,000 sf facility

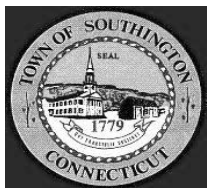
AHCO – two new buildings under construction

AES Remedial Contracting - 4,800 sf addition to its 10,000 sf facility

Long Horn Steakhouse approval on West Street

Sherman's Taphouse

SOUTHINGTON PUBLIC SCHOOLS



Superintendent's Annual Report 2018 ~ 2019



Superintendent's Annual Report

2018-2019

Southington Board of Education

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Terri C. Carmody, Vice Chairperson
Colleen W. Clark, Secretary
Joseph M. Baczewski
Robert S. Brown
Lisa Cammuso
David J. Derynoski
Zaya G. Oshana
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Steven G. Madancy, Assistant Superintendent of Curriculum and Instruction
Sherri P. DiNello, Director of Business and Finance
Margaret T. Walsh, Director of Pupil Services
Peter J. Romano, Director of Operations
Jamie Olander, Director of Technology
Michelle Passamano, Human Resource Manager
Jennifer S. Mellitt, Accounting Manager

SOUTHINGTON PUBLIC SCHOOLS

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**Southington Public Schools
Superintendent's Annual Report 2018-2019**

SUPERINTENDENT'S EXECUTIVE SUMMARY

Timothy F. Connellan, Superintendent of Schools

The Southington Public Schools once again enjoyed a rich blend of veteran and early career faculty, staff, Board of Education members, Central Office Administrators and Building and District-wide Administrators. This blended talent across the district continued to provide a rich environment for the cultivation of ideas and for creative problem solving. Some very talented and experienced individuals and promising early career professionals joined the staff during the 2018-2019 school year. The Southington Public Schools professional staff became more diverse in terms of training, background and experience. Staff members continued to exemplify the high standards and intense work ethic that is the hallmark of the Southington Public Schools.

The work involving Southington's Vision of a Graduate and 21st Century Skills included a continued focus on building capacity through professional learning opportunities. Specifically, members of the Administrative Leadership Team developed a deeper understanding of the 21st Century Skills that are the core of Southington's Vision of a Graduate. Administrators engaged in observations, dialogue, reflection and calibration of their own skills and understanding of 21st Century skills in classroom settings and 21st Century leadership practices. Administrators worked with staff in their buildings, providing opportunities for teachers to gain a better understanding of 21st Century skills in practical applications. In addition, some administrators began to set the stage for the integration of staff goals and 21st Century skills in staff evaluation and support plans and in the work of Instructional Learning Teams. As anticipated, growth and progress in this area was variable across the district and proceeded at a pace commensurate with the level of capacity built over time. A focus for the 2019-2020 school year will be to build greater capacity in all buildings while allowing for the continued differentiation, growth and evolution of individual schools and staff.

The District continued to focus on improved student performance at all levels. During the 2018-2019 school year, the Southington Public Schools consolidated and expanded the internal infrastructure necessary to ensure the highest quality of day-to-day teaching and learning. This infrastructure had several key components that are outlined below.

The redesigned Curriculum Development and Renewal Process with the addition of a Curriculum Leadership Team completed a second full year of implementation. Curriculum development was focused on Southington's Vision of a Graduate and the inclusion of 21st Century Skills in addition to content. The Southington Public Schools continued the implementation of a curriculum renewal process that was effective and sustainable. The Curriculum Leadership Team continued work on the implementation of a Learning Management System for curriculum development. A pilot group of educators worked with the new Learning Management System during the 2018-2019 school year. In addition, the STAR™ assessment system was implemented fully across the district for students in Kindergarten through grade eight. The system provided real time data that was used to modify and plan instruction

The Professional Development and Evaluation Committee (PDEC) successfully designed and implemented a thoughtful system of continuous professional learning experiences for all staff

Superintendent's Annual Report 2018-2019 Executive Summary

across the district. PDEC attended to the very different professional learning needs of the diverse population of educators in the Southington Public Schools. In addition, PDEC began to examine alternative methods and structures that might better serve Southington's specific needs for support and evaluation of professional staff members. The work in this area will continue in the 2019-2020 school year and will be connected to Southington's Vision of a Graduate and focus on 21st Century Skills.

The Southington Public Schools consolidated the process of utilizing Instructional Learning Teams (ILT) during the 2018-2019 school year. The ILT's promoted collaboration and reflection among team members and facilitated the identification of real and pressing instructional/learning problems in classrooms. The ILT allowed teachers the time to work together in a very focused, specific and intentional manner. A focus for the 2019-2020 school year will be to connect the work of the ILT's with the instructional goals of the Evaluation and Support Plan and Southington's Vision of a Graduate.

The Southington Public School District completed the fourth full year of implementation of the Scientific Research Based Intervention (SRBI) model. Each school refined its SRBI team and process. Through collaboration between and among general education classroom teachers and literacy and mathematics specialists, school-based teams consolidated their understanding of different tiered levels of targeted academic support for students at all achievement levels. The purpose of the SRBI process was to identify students in need of some level of support, provide that support, monitor student progress and then create pathways for students to succeed and perform academically and behaviorally on at least grade level. Each school achieved the capability to pursue that goal aggressively.

Southington Public School students continued to learn in areas not considered "academic" subjects. In each school, students engaged actively in the community in a variety of ways. Students learned the benefits of community service and of the intangible rewards that come with helping those in need. The details of Southington Public School students' efforts in these areas are reflected in the individual school reports. Suffice to say that students in the Southington Public Schools did engage in a broad range of experiences that had a significant and positive impact on their growth and development and had a positive impact on the community.

The District engaged in a second year of work with two consultants who worked directly with students in grades three, five, seven and eight on diversity and equity issues. In addition to the diversity and equity work noted above, the District created the Southington Public Schools Collaboration for Social Justice (CSJ). The CSJ is a broad-based group of professional staff, community members, parents and students working together to tackle the difficult topics that fall under the heading of social justice.

In summary, the Southington Public School District pursued a path of diligence, dedication and hard work. The professional staff worked to build capacity as described above and refined the internal organizational structures and processes that allowed the district to become intentional in its actions. The District focused on incremental and continuous improvement in professional practice in all areas. Southington's Vision of a Graduate had a significant impact on all areas of operation of the district. The Vision will continue to drive curriculum development, evaluation and support and selection and retention of talented professionals.

ASSISTANT SUPERINTENDENT FOR CURRICULUM & INSTRUCTION

Steven G. Madancy, Assistant Superintendent of Curriculum & Instruction

The Office of Curriculum and Instruction continued to work deliberately and intentionally to connect all initiatives and priorities to the district's Vision of a Graduate during the 2018-2019 school year. At the center of the Vision are the 21st skills of creativity, critical thinking, collaboration, communication, citizenship, content mastery and dispositions of empathy, equity and effort.

Curriculum

All content areas worked toward focusing district curriculum and assessment to the adopted Vision of a Graduate. The district level creation of content agnostic transfer goals that promote the use of 21st century skills within daily lessons and assessments was the first step toward this work this year. Some content areas began to embed these transfer goals into individual units within the Understanding by Design unit development process.

Revision or adoption of content specific curriculum work occurred across all levels of the school system this year. A combination of revised and new Kindergarten through grade five English Language Arts units were brought to the Curriculum and Instruction Committee of the Board of Education and adopted by the full Board. Also new science units for grades three, five and eight, Earth Science and Biology were adopted by the Board of Education. Units in grades six through eight in Social Studies and Health and a ninth grade Modern United States History curriculum were reviewed and adopted by the Board. The high school Social Studies department began work on a course revision for Civics.

The curriculum writing processes were revised and a revised compensation formula for curriculum writing will provide the district's Curriculum Leadership Team with assistance in further curriculum development, revision and expansion in the 2019-2020 academic year.

Instruction and Assessment

The district formally introduced and implemented the STAR™ Assessment series from Renaissance Learning in the fall of 2018. STAR assessments provided benchmark measurements for Kindergarten through grade eight students in the areas of reading and math. Data from these assessments was analyzed at the school and district level to determine students who needed intervention within the district's SRBI (*Scientific Research-Based Intervention*) process. Results from these assessments assisted teachers with instructional grouping to differentiate effectively for all students. A district committee undertook a complete revision of the district's SRBI manual to align accurately with current practices and promote consistency across the system.

The assistant superintendent, middle school administration and teacher representatives from both schools worked to develop measurable Habits of Work to inform and report out on student effort and engagement aligning to the Vision of the Graduate disposition of effort. Also, during the 2018-2019 academic year, this team of teachers worked with the district Instructional Technology Coordinator to test various approaches to recording and reporting out on these measures within the Student Information System, PowerSchool. This work will cascade out to all middle school staff during the 2019-2020 academic year for continued Beta level exploration with the goal of formal introduction to students and families for the 2020-2021 academic year.

Assistant Superintendent for Curriculum & Instruction 2018-2019

The online Learning Management System, Canvas, was introduced to staff in grades six through twelve. Canvas allows teachers to integrate material from multiple sources, collaborate with students in real time, and engage students at higher levels due to the various mediums that exist within the platform.

The district Instructional Technology Committee, along with approximately 60 teachers from all schools, vetted three database products and vendors in anticipation of the adoption and implementation of a new district database for the 2019-2020 school year. Lyman Systems was the chosen system and vendor. It was recently introduced to the Administrative Leadership Team. As a next step, this database will be rolled out to all teachers upon return from summer break in August.

Policy

The district made tremendous progress toward the review, revision or adoption of numerous Board of Education policies during the 2018-2019 school year. All 1000, 2000 and 3000 series policies were reviewed and updated as needed. Policies originating from legislation of recent years that were not yet present within the Board's current manual were created and adopted. Also, several 5000 and 6000 series policies were revised including the Board's Graduation Requirement Policy (#6146), which increased credits required for graduation from 22 to 25 starting with the class of 2023. This will apply to the incoming freshman class for the 2019-2020 academic year.

Professional Development

A significant district effort this year focused on building the professional capacity of the Administrative Leadership Team and furthering team member's understanding of the 21st century skills associated with the district's Vision of the Graduate. The school system's membership within the professional learning community, EdLeader 21, continued to provide a district leadership team made up of building administrators, content-area coordinators and central office leadership with the capacity and resources to support progress toward achieving the vision. Regular monthly administrative meetings served as professional learning sessions for building leaders and district coordinators. Much time was spent discussing why these 21st century skills were essential in achieving the vision and how they could be incorporated into professional learning for staff. The leadership practices associated with EdLeader 21 were used to discuss shifts in practice and theory associated with effective instructional leadership among the Administrative Leadership Team. The district began working with the executive leadership team of the administrator's bargaining unit as well as officials with the State Department of Education to revise the current Administrator Evaluation Plan to align with these leadership practices.

In addition to the administrative level work, teachers across the district continued to meet during regular professional learning time within Instructional Learning Teams. This collaborative structure allowed teachers to study their instructional practices with colleagues. The team structure provided opportunity for staff to think critically, exhibit creativity, and collaborate with one another; interacting themselves with the 21st century skills the district is reinforcing with students. Many teachers across the district used this time to better understand the Vision of the Graduate's associated 21st century skills and how to incorporate student use of these skills into daily lessons.

Assistant Superintendent for Curriculum & Instruction 2018-2019

Another area of focus within the elementary and middle schools during the 2018-2019 school year was the education of the whole child. Promoting the district's vision related disposition of empathy, a focus on EI (*Emotional Intelligence*) allowed two principals, awarded fellowships with Yale's Center for Emotional Intelligence, to provide regular and ongoing professional development to school-based teams. These teams then worked with their respective building staff to understand Emotional Intelligence and the associated strategies that promote self-regulation and reflection.

Trainers Paul Vivian and Audley Donaldson were brought back for a second year and worked with students in grades three, five, seven and eight at all schools relative to the Vision of the Graduate, related disposition of equity and diversity. In addition, the district formed the Southington Public Schools Coalition for Social Justice in the spring. The Coalition was formed with students, staff, parents, administrators, central office leadership, community members, professional partners from both SERC (*State Education Resource Center*) and CREC (*Capitol Region Education Council*) and two elected officials. The Coalition recently adopted four goals that will serve to focus the work around social justice and promoting equity for the 2019-2020 academic year and beyond.

ENGLISH LANGUAGE ARTS CURRICULUM & INSTRUCTION

Stephanie Lawlor, English Language Arts Coordinator

Grades K-5 English Language Arts (ELA)

Reading and Writing Units of Study

Several units, new or revised, were rolled out to staff and adopted by the Board of Education as part of district efforts to revise the grades K-5 ELA curriculum. Teachers in Kindergarten through grade 2, continued to receive job-embedded professional development through the support of the literacy coaches. The coaches met with teams of teachers to introduce a new strategy, plan lessons, or study student work. The coaches not only modeled lessons, they observed teachers teaching and offered feedback. Grade 4 teachers had the opportunity to work with a staff developer from Teachers College. They focused on planning for small group instruction in reading, by studying student work, unpacking the reading progressions and creating tools to differentiate instruction.

Scientific Research-Based Interventions (SRBI)

The elementary literacy team continued to use multiple data points to inform the SRBI process and classroom instruction. They worked diligently to support the needs of students in tier II and III interventions. The team not only focused on student achievement in literacy, but also on the growth of each individual student.

Controlled Study: Units of Study Phonics

Foundational reading skills that are taught in the primary grades are the building blocks for reading success. The district conducted a controlled study using the *Units of Study in Phonics* in four Kindergarten and twelve first grade classrooms across the district. Through the Instructional Learning Team (ILT) process, teachers engaged in learning the guiding principles behind this phonics approach. Teachers received job-embedded coaching on how to implement the lessons at an exemplary level and studied multiple data points to measure the effectiveness of implementation.

The team found that the major guiding principle for the phonics units is supporting student transfer of skills to reading and writing. The lessons provided teachers with strategies and tools to help children see that what they learned in word study fostered stronger readers and writers.

These units were rigorous, and the team found the lessons to be highly engaging. Students worked in "Rug Clubs" to practice strategies using mascots, singing songs, and solving mysteries such as The Mystery of the Silent E and using their super powers to apply their knowledge about letters, sounds and words in their reading and writing.

This past spring, the 2019-2020 cohort of teachers attended a Phonics Showcase to learn about the new units. Teachers had the opportunity to visit classrooms and hear firsthand from the teachers involved in the study. This cohort met in June to begin planning for September.

Superintendent's Annual Report 2018-2019 – ELA Curriculum & Instruction

Grammar

At the start of the year, teachers in grades one through five engaged in professional learning with a new resource on how to teach grammar. The approach was designed by Jeff Anderson and the resource was his book, Patterns of Power. Rather than showing students sentences with errors and asking them to fix them, students will be exposed to mentor sentences from authentic literature and coached through an "invitational process." They will be asked to discuss what they notice about a sentence, compare and contrast that sentence with another, imitate the sentence, edit and apply the pattern in their own writing. After a rule is taught, it will be written on a chart that students will use for reference when they are editing their work in writing workshop.

Grades 6-8 English Language Arts (ELA)

The grade six units of study in reading and writing were adopted by the Board of Education this year. These units build upon the skills and strategies taught at the elementary level. Teachers collaborated to create and revise performance tasks that align to the 21st century skills. Students created Ted Talk presentations and Public Service Announcements to demonstrate mastery of skills in reading, writing, speaking and listening.

Teachers in grades seven and eight reviewed new units of study in reading that will be sent to the Curriculum and Instructions Committee for review and adoption next year. Once these units are approved, the district will have vertical alignment in reading and writing curriculum from kindergarten through grade eight. During district department meeting time, teachers revised the middle school writing rubrics to ensure vertical alignment from grades K-8. Staff also spent time using a protocol to calibrate their scoring of writing pieces.

Each middle school was fortunate enough to have two literacy specialists to support the SBRI model. This team collaborated with one another and the ELA teachers to ensure the district met the needs of all students. The two middle schools shared a literacy coach. The coach was able to support teachers with planning for small group instruction and support the implementation of the workshop model.

Grades 9-12 English Language Arts (ELA)

At the high school level, the ELA Coordinator, English Department Chair, and the Assistant Principal for ELA, met weekly to draft the ELA K-12 Macro-curriculum. The draft was shared with a team of teachers for feedback. The Macro-curriculum is aligned to the Southington Public Schools Vision of the Graduate and will guide the curriculum revisions that will begin at Southington High in the fall.

MATHEMATICS CURRICULUM & INSTRUCTION

Amy Zappone, Mathematics Coordinator

Grades K-2 Math

Over the course of the year, grades Kindergarten through grade two teachers engaged in a process of curriculum evaluation to determine which Mathematics curriculum or program would best support the needs of students in Southington. The K-2 teachers reviewed curricular options and submitted their feedback to the District Math Advisory Council. The Advisory Council then brought the district recommendation to the Curriculum and Instruction Committee meeting in April 2019, and the Committee supported the adoption of Ready Classroom. Ready Classroom is a comprehensive Mathematics curriculum that is built upon student discourse and problem solving. This Spring, all K-2 teachers who were not slated to begin the new phonics program in the fall, began their professional learning around the implementation of Ready Classroom. The elementary mathematics department will continue preparing and training K-2 teachers for implementation over the summer and throughout the school year, so teachers feel confident and supported throughout their implementation. As a district, the mathematics teachers are very excited to launch Ready Classroom for the 2019-2020 school year to work toward a coherent and consistent approach to teaching and learning of Mathematics. The elementary Mathematics specialists will increase their coaching support to assist teachers with Ready Classroom, to benefit from peer to peer collaboration.

Grades 3-5 Math

This year, teachers in grades three through five continued using Ready Common Core to support Mathematics instruction. To expand capacity in differentiating instruction for all learners, teachers engaged in professional learning around Math Workshop. For the Math Workshop Model, the district support encompassed the following principles: quality tasks are at the heart of workshop; student collaboration and discourse are essential; teachers are facilitators of learning. Teachers in grades three through five worked with colleagues across the district to develop and refine differentiated tasks for math workshop. Teachers were also able to use the newly purchased Splash Math program in their technology station within the Workshop to build number sense and fluency. They will continue their efforts with Math Workshop for next year and anticipate continued gains in student growth as a result of purposeful differentiation.

Grades 6-8 Math

The Middle School Mathematics Department engaged in a department book study of National Council of Teachers of Mathematics (NCTM) Principles to Actions, over the course of the school year. This professional resource focused on the eight Highly Effective Teaching Practices for Mathematics. The department focused on practices one and two: "Establish math goals to focus learning," and "Implement Tasks that promote reasoning and problem solving." During district department meetings, the work focused on developing and posting student-friendly learning targets and success criteria to guide student learning. Teachers used Instructional Learning Teams (ILT) and curriculum meeting time to collaboratively plan lessons and assessments that promoted cognitive engagement through problem solving. The department was fortunate to have two full-time Mathematics specialists, one at each middle school. The Mathematics specialists worked with

Superintendent's Annual Report 2018-2019 - Mathematics

teachers in the department to support the needs of all students through the Scientific Research-Based Instruction (*SRBI*) process and Tier I instruction. The middle school Mathematics teachers look forward to continuing to explore engaging and rigorous tasks for next year's instruction.

Grades 9-12 Math

The Southington High School Mathematics Department utilized vertical articulation time to meet with the middle school teachers who taught algebra I. The middle school and high school Algebra I teachers were able to collaboratively review the current curriculum and instructional practices. This summer, the work will continue with a focus on incorporating more opportunities for problem solving and real-life application. The district will be using Open Education Resources to fuel curriculum writing. The high school mathematics teachers worked with their colleagues to analyze Preliminary Scholastic Achievement Test (PSAT), Scholastic Achievement Test (SAT) and Advance Placement (AP) data to inform instruction. Also, teachers participated in professional learning opportunities around the practices of using learning targets and student success criteria to support "Visible Learning" from John Hattie's work. Next year, the department will engage in a book study to support their learning around the 21st century skill of Collaboration, which is a critical element of the District's Vision of the Graduate.

SCIENCE CURRICULUM & INSTRUCTION

John Duffy, Science Coordinator

The district continued the implementation of Connecticut's Science standards, the Next Generation Science Standards (NGSS). The NGSS represented a major shift in instruction for Science teachers. Teachers focused on guiding students in developing answers to students' own questions about real world phenomena. Students took on the role of scientists as they built their understanding of science concepts while solving problems and developing explanations for engaging and puzzling science experiences. In the elementary schools, the emphasis was placed on grades three through five with each grade level implementing new units this year. All grade three, four and five teachers received professional development emphasizing the instructional strategies necessary to successfully support students as they engaged with new units of Science this year. Select grade three, four, and five teachers initiated a collaborative partnership with teachers in the Plainville school district as part of a grant administered by the Connecticut Science Center. This grant-funded partnership was designed to help build district capacity to make the changes in instruction required by the Connecticut Next Generation Science Standards. This grant program will be extended next year to include Kindergarten, first and second grade teachers. The middle school teachers and high school teachers implemented new NGSS units of study at every grade level. Professional development for teachers directly connected with new Science units continued this past school year. As a result of their professional development and curriculum work this year, the middle school teachers will be delivering a complete NGSS curriculum during the next school year. At the high school, the grade nine and ten teachers work this year will result in a fully transformed NGSS curriculum next year. The grade 11 and 12 teachers are on track for the full implementation in the 2020-2021 school year.

Southington students demonstrated a great deal of creativity this year. All grade five students created an invention as part of an invention curriculum unit. One-hundred and eighty students participated in the district-wide Invention Convention with nineteen moving on to the state-wide Invention Convention. Four of those students were invited to the national Invention Convention. Southington middle school students participated in the national eCybermission competition, a Science, Technology, Engineering and Mathematics (STEM) challenge for middle school students. A team of four grade six students from John F Kennedy Middle School were awarded first-place in the state of Connecticut for their unique design solution for oil spills.

The district continues to partner with Lewis Educational Agricultural Farm (LEAF) and seventh generation Southington farmer Mark Ramsay in supporting gardening in all elementary schools, both middle schools and Alta, the alternative high school. Under Mr. Ramsay's tutelage, students at all schools planted vegetables for harvest this summer and fall. Mr. Ramsay and LEAF continued to work with our middle schools this year and plans are in place for an expansion of this partnership during the next school year.

The district continued a partnership with YMCA Camp Sloper funded by a generous grant from the Southington Education Foundation (SEF). All grade four students spent two full days, one in the fall and one in the spring, immersed in a standards-based field experience.

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BUSINESS DEPARTMENT

Sherri P. DiNello, Director of Business & Finance

The Business Office has accomplished the following items during the 2018-2019 school year.

Budget Development 2019-2020

During the 2018-2019 school year, the Board of Education 2019-2020 Operating Budget was developed and presented. The Southington Board of Finance and Town Council funded the Board of Education 2019-2020 Operating Budget with an increase of \$2.3 million or 2.46%. In addition, funds were appropriated in separate line items to fund the anticipated increase to the MERS Municipal Employee Retirement System (MERS) and a contribution to the state Teacher's Retirement Board (TRB). The state budget was not finalized prior to the action by the Town Council; therefore, to be fiscally responsible yet still maintain control of these funds, they were not included within the Board of Education Operating Budget.

Education Finance System/Alio

The 2017-2018 financial report, ED001, was filed on the new EFS (Electronic Funds Source) platform that the State Department of Education rolled out in the spring of 2018. Local Education Agencies (LEAs) were required to report financial data using the new system beginning with the filing of the ED001 Report due by September 1, 2018 for the 2017-2018 school year. All account records uploaded were classified using the EFS codes for: Funding Source, Function, Object, Education Type, Pre-K, Allocation and Location. The Alio financial system did not provide a crosswalk to code the accounts to upload them successfully. The coding was done manually. The programmers at Computer Management Technologies (CMT), the Alio support vendor, have been working on the state reporting module. The district has been assisting them by sharing the excel spreadsheets created to use as real data to test and determine the best way to program the module so all Connecticut districts using Alio can benefit from their new module. In addition, new accounts were created to allow the appropriate coding of building level expenses.

Online Payment System for Fees and Activities Expanded

The Purchase Department Accounting Manager worked with the staff at Southington High School to expand the use of MyPaymentPlus online payment system to collect fees. The dues for the freshman class and payments for the Advanced Placement (AP) exams were collected using the online payment system this year.

Employee Wellness

The Healthy & Wise Committee ran several successful employee wellness programs throughout the year. Walking and weight loss challenges continue to be the most popular. WW (Weight Watchers) was offered onsite and, although participation was low, participants appreciated the opportunity and found success in reaching goals. Also, an introduction to yoga class was offered. Eight (8) one-quarter (1/4) size Crop Shares were purchased to be raffled off to staff, to showcase the fresh local produce options here in town.

Food Service Financial Reporting

The Food Service Program utilized Alio financial software for payroll and accounts payable. The Accounting Manager worked to expand the chart of accounts to encompass revenue line items so sales and cash receipts could be posted. The goal was to produce financial statements from the software. This goal was completed in May of 2019. In addition, the Accounting Manager reconciled the Prepaid Student Liability Account. Archived data was restored to reconcile funds left from graduates and students that transferred. The Food Service Office staff will reach out to parents of inactive students to offer the option of a refund of their prepaid account balance or a donation of the balance to fund meals and snacks for students in need. A new practice was established for account balances remaining once students exit Southington Public Schools.

Negotiations – Southington Education Association (SEA)

The Director of Business & Finance worked with the Superintendent and legal counsel on behalf of the Southington Board of Education, to coordinate negotiations with the SEA. The Board of Education was able to reach an agreement with the SEA and avoid costly arbitration fees due to the continued conversations between the parties that occurred after mediation. The new contract begins on July 1, 2019.

Paraprofessionals, English Language Tutors (EL) & Applied Behavioral Analysis (ABA) Therapists

The Director of Business & Finance negotiated a three-year contract extension with the UPSEU (United Public Service Employees Union) bargaining group. The extension was accomplished without opening the contract for full negotiations and saved the district legal funds because an attorney was not used for the negotiation process.

OPERATIONS DEPARTMENT

Peter J. Romano, Director of Operations

The Operations Department accomplished the following items during the 2018-2019 school year:

Construction and Building System Improvements

A substantial portion of construction and improvement projects were performed by in-house staff as a result of the budget uncertainty. These items included:

- Researched, designed and began installation of a state-of-the-art security camera system at Southington High School. Preliminary work was completed prior to the end of school. Work will be completed over the summer recess.
- Replaced a considerable amount of concrete sidewalk at Southington High School and Strong Elementary School.
- Replacement of traditional florescent light bulbs with Light-Emitting Diode (LED) lamps in schools continued throughout the district. The LED lamps were purchased at a discounted price through an Eversource Rebate Program.
- Replaced all existing counters and upgraded the electrical power to support current technology in the Music room at Southington High School.
- Continued the ongoing maintenance of the irrigation system at Southington High School.
- Improved on strategies to ensure the reliable, long-term performance and extending the life-cycle of roofs district-wide.
- Completed short-term structural repairs to the tennis courts at Southington High School.
- The exterior door for the Southington High School Band Room was structurally enlarged from a 3-foot wide door to a 4-foot door to allow for the larger instruments to be transported to the field without being disassembled.

With the approval of the referendum to replace $\pm 70,000$ square feet of roof at Southington High School, administrative work began. A building committee was formed, project manager and architect selected, and state funding requirements were satisfied. Work is scheduled to start at the beginning of summer recess.

Removed the underground fuel tank that was servicing a generator at Southington High School as required by the Connecticut Department of Energy & Environmental Protection.

Continued working toward completion of the required improvements outlined in the Civil Rights Compliance review at Southington High School.

Operations oversaw the replacement of a failed cylinder casing for the main elevator at Southington High School. The modernization of this elevator was bid with the support of the town's Capital Improvement Plan. Elevator work will begin at summer recess. Electrical, fire alarm, and Heating, Ventilation & Air Conditioning (HVAC) work will be performed in-house by the maintenance staff.

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Energy Conservation

Energy Management System: With ten (10) of the district's schools on the web-based dashboard, the Operations Department continued to monitor systems and programmed them for optimum efficiency and health of the buildings.

Reporting

South End Elementary School Construction Close-out: Operations completed documentation with the State Department of Education and Town of Southington Director of Finance, to close-out the project with the state.

Joseph A. DePaolo and John F. Kennedy Middle Schools Construction Close-out: Operations is working with the State Department of Education and Town of Southington Director of Finance to close-out the projects with the state.

School Rental System: The Operations Department evaluated the rates for outside rental of the schools and the policies and procedures. Recommendations were approved by the Board of Education for the 2019-2020 school year.

Health and Safety

Operations, in conjunction with the Southington Police and Fire Departments, coordinated and participated in unannounced emergency drills and fire drills at all schools district-wide.

Asbestos and radon testing programs: Ongoing management of the state mandated asbestos removal and reporting continued. Air quality testing for radon was performed at Agricultural Sciences, Hatton, Strong, and Thalberg Schools, as per Environmental Protection Agency (EPA) and state guidelines for ongoing testing in schools.

Polychlorinated biphenyl (PCB) testing was conducted at the John Weichsel Municipal Center, J. A. DePaolo Middle School and J. F. Kennedy Middle School.

Administrative Enhancements

Operations created and maintained an online process for reporting district-wide fire and safety drills. Drills are reported annually to the Connecticut State Division of Energy Management and Homeland Security.

The Operations Department continued to build on its' electronic infrastructure. Operations worked closely with all the schools in the district. The transition to electronic documentation for the department allowed for greater efficiencies and information sharing throughout the district. A considerable amount of work was moved to the Google Doc format, including sheets and forms for transportation tracking logs, transportation requests and complaints, snow removal vendors and events, lawn maintenance vendors, and custodian scheduling.

District-wide and Town Collaboration

Shared Resources: The Operations Department continued its' ongoing collaboration with the town to complete repairs, service calls and projects at town buildings, as needed. Among the projects completed this year include: Recreation Park water heater repairs, highway garage upgrades, plumbing maintenance at fire stations, and HVAC work at the library.

HUMAN RESOURCE DEPARTMENT

Michelle Passamano, Human Resource Manager

Progress was demonstrated in many areas throughout the 2018-2019 school year after the Human Resource Department (HR) resources were merged between the Southington Town Government and the Southington Public Schools in 2017-2018.

Alio/Database Merge:

Assisted by the Technology Department and an Alio representative, the department continued work to finalize the process of combining existing multiple employee data sources into one employee database. The completed transition will ensure accuracy and efficiency of operation, saving time in the production of reports required by the state or the district and town.

Hiring Process:

The Hiring Committee worked to improve and update the hiring process including evaluation of documents, reference check information, and interview scoring rubrics. Newly implemented procedures increased efficiency and reflected the current work of the district. The standard forms were converted into pdf fillable forms. Collaboration with the Payroll and Technology Departments helped determine the forms and information necessary for posting on the district's website along with the most efficient manner to store employee documents within the website. Training videos required for new hires; e.g., Bloodborne Pathogens, Life-threatening allergies, Occupational Safety and Health Administration (OSHA) and Title IX, were incorporated within that website. The Human Resource Department continued work on the development of a Personnel Accountability form in Google Forms that will assist the department with notifications from building administrators regarding location and assignment changes, recommendations for hire, and requests for personnel vacancy postings.

The Human Resource Department is currently in the process of utilizing additional resources available through the Frontline Application System. This application system has many features that will streamline the process, including administrators being able to prepare their own postings and electronically routing applications to different levels of the hiring process. Administrators will no longer need to send their recommendations for hire documents to HR in paper form. They will identify who they selected to interview and their recommendation for hire directly in Frontline. The Hiring Committee reviewed the interview questions for all areas and are continuing the work of developing them in Frontline for electronic use during interviews.

Human Resource Website:

The Human Resource Department website is under development. All onboarding forms were created in pdf fillable form format and will be added to the website for use by all new hires. The Human Resource Department has contracted with e-FMLA for all new medical leave notification requests. This is an online source that provides employees with a link to enter their information. A letter will be generated automatically from HR to the employee. The number of requests for absences under the Family Medical Leave Act (FMLA) have increased exponentially. This resource ensures that the required guidelines and timelines are met. The Payroll Department and HR meet twice a month to review an employee's FMLA status.

Training and Networking:

Training, networking and attending workshops has been an ongoing process for the employees in the HR office. Areas that have been addressed include collective bargaining, sexual harassment investigations, union negotiations and labor relations, employee conflicts, diversity, and OSHA. The hiring of a town of Southington Human Resource Generalist to handle the town departments has been a challenge due to turnover of that position. A goal for the 2019-2020 school year is to provide a training plan for the Town Department Heads in how to conduct meetings that may lead to disciplinary action.

Celebration:

The Human Resource Department developed a process for Town of Southington employee recognitions at Town Council meetings in January and April of 2019. This was an appreciation celebration process that was implemented by the Southington Board of Education for many years. The celebrations will continue throughout the year in the months of October and November.

Town Handbook and Southington Public Schools Manuals:

The Human Resource Department is currently in the process of updating the Town Handbook and developing a procedure manual. Great progress has been made and will continue through the next fiscal year.

Ongoing Work:

The Human Resource Manager continues to focus on working closely with Town of Southington Departments and Southington Public Schools staff to establish and build working relationships and effective communication.

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PUPIL PERSONNEL SERVICES

Margaret T. Walsh, Director of Pupil Personnel Services

The Pupil Personnel Services Department Leadership Team is comprised of four Special Education Coordinators and a Director. The leadership team continues to be a collaborative “think tank”, looking at all facets of the school system with a focus on maximizing the efficiency and effectiveness of staffing and services for students and their families.

For the 2018- 2019 school year, areas of focus for the department included refinement of the work throughout the district including, but not limited to, the following:

- Active participation and representation on the District-wide Professional Development and Evaluation Committee.
- Ongoing revisions and refinement of the online manual for special education processes.
- Program development and best practices for an inclusion setting, including increasing the capacity of building level teams to meet the differentiated needs of identified students.
- Finding a new location for the “STELLAR” program when Lincoln College closed (December 2018) and partnering with Branford Hall and The Florian Properties Management company.

Programmatic components were identified as areas of development including the following:

- Creating an inventory database to track student's devices;
- Maximizing resources (including staff, time and materials);
- Developing uniform practices throughout the district regarding Extended School Year (ESY) programming and requests for paraeducator support for identified students;
- Streamlining the process for analyzing requests for various computer applications for student devices;
- Expanding the staff knowledge-base regarding vocational/transitional programming for students 14 - 21 years of age; and,
- Creating a continuum of services for students within each building and increasing collaboration among district staff.

State and Federal Compliance

The Special Education Department maintained compliance with the federal Individuals with Disabilities Education Improvement Act (IDEIA) and its implementing regulations and the Connecticut State Statutes and Regulations for Special Education. The Connecticut State Department of Education reports annually on state and district progress on fourteen performance indicators in special education. Southington's most recent District Annual Performance Report indicated that Southington was a district classified as “Meets Requirements”. This rating (based upon the indicators) was determined by ongoing data collection, Special Education Data Application Collection (SEDAC) reports and numerous other state monitoring reports.

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Community and Parent Partnerships

Continuing collaboration with parents, community stakeholders and local or state agencies was critical to ensure that students with disabilities had an opportunity to experience the quality of life to which they are entitled. The department worked closely with families, community agencies and state programs this year to continue to bring these resources into the students' lives. Staff facilitated parent workshops that were made available to families this year. Pupil Personnel Services staff participated with community-based programs to promote stronger partnerships. Those partnerships included the Next Steps Parent Group, Lewis Educational Agricultural Farm (LEAF), Parks and Recreation Programs, Emotional Intelligence presentations for several groups, the Student Attendance and Truancy Committee, Southington's Town-wide Effort to Promote Success (STEPS), the YMCA and Southington Youth Services.

The Director of Pupil Personnel Services served on the Executive Committee for the Special Education Advisory Council for the State of Connecticut, representing the Connecticut Council of Administrators of Special Education (CONNCASE) and the public-school sector. The position is a two-year term commitment and allowed for direct participation in advising the Governor, General Assembly, State Board of Education, Bureau of Special Education and other elected and appointed officials who provided guidance and oversight of special education services in the state.

Student Achievement

It is imperative that student's Individual Education Plans (IEPs) are aligned with the Common Core State Standards (CCSS) and that all staff continue to strive for best instructional practices in classrooms. Whether through team teaching, direct explicit instruction, special education inclusion support or pull out sessions, teachers engaged students in rigorous meaningful instruction. Ongoing professional development for teachers in content curriculum as well as in differentiating instruction was extremely important to support teachers in improving their professional practice. To support student success, special educators continued to work with the content area teachers and other specialists in all schools.

School Readiness and Prevention

The Preschool Program continued to grow in numbers every month. Southington's Preschool classrooms (three at Hatton and one at Strong), the Family Resource Center (FRC) and the partnership with Birth-to-Three agencies continued to provide support and resources for families with young children who are developmentally delayed. Supported by a grant, FRC was able to adopt the "Ready, Set, Read" program, which provides basic literacy skills for English Learners prior to the start of Kindergarten year. The department enhanced resources for Mathematics instruction of preschool students by developing Mathematics readiness skills through math-based preschool activities. This activity came to fruition through collaboration with the Mathematics Coordinator and Mathematics specialists working with preschool staff. The Department of Pupil Personnel Services supported an Early Childhood prevention program through a collaboration with Wheeler Clinic to expand their "Child First" program into the Southington community. The Department wrote a letter of support and provided information (data) to Wheeler Clinic for their grant application to demonstrate the need for preventative services in town. This program serves young children ages three through six and their families. It has been implemented in several surrounding communities.

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Elementary Level

The four in-district classrooms for students with significant emotional/behavioral issues and significant developmental/cognitive concerns continued to be a great asset in terms of the continuum of services for elementary students. The department streamlined the referral process for students who required that level of programming. The referral packet was thorough and required that the sending schools exhausted all possible strategies and interventions before moving to a more restrictive environment. Pupil Services used this process unless there were extenuating circumstances regarding safety concerns. Students joined their typical peers for lunch, recess, special area instruction and other times during the day that were deemed appropriate. There were criteria developed as well for students to demonstrate the ability to return to their neighborhood school. Special education teachers participated in a variety of code-based literacy professional development sessions both in-district and at the state level. These professional learning activities increased the capacity of special educators to diagnose dyslexia and write strong goals and objectives addressing literacy weaknesses. Additionally, the professional learning opportunities helped teachers improve their instructional practice with children who experienced significant reading disabilities.

Middle School Level

The Educational Adaptive Social Experience (EASE) program at J. F. Kennedy Middle School and the Therapeutic Educational Alternative Model (TEAM) program at DePaolo Middle School provided structures and resources for Southington's in-district educational services. Staff continued to strengthen the programmatic structures as well as fine-tuned services to allow students appropriate access to all aspects of their education. In addition to providing counseling coverage and support for the TEAM program, the school psychologist completed psychological evaluations throughout the district and at some magnet schools. Providing these services in-house provided the least restrictive environment for students and was a cost savings for the district. A "Reading Academy" was established at J. F. Kennedy Middle School for students with dyslexia. The academy serviced middle school students who required direct explicit literacy instruction in addition to language enrichment, writing skills, fluency decoding, encoding, comprehension and oral language development.

High School Level

The Special Education Department engaged in ongoing professional development on the following topics: the upcoming New England Association of Schools and Colleges (NEASC) accreditation process; creating legally defensible Individual Education Plans (IEP's); and individually designed learning. A new curriculum, Unique Learning, was implemented in the ACHIEVE program for students with significant cognitive, developmental and physical challenges. Data from this program indicated that student learning was augmented and that students made appropriate progress toward meeting goals and objectives. Curriculum development activities occurred, allowing the former Academic Support classes to become credit bearing classes. The curriculum is scheduled to be reviewed by the Board of Education for approval in August 2019. The department worked with an outside clinical psychologist who provided the students in the Therapeutic Educational Program (TEP) with counseling services and supports. Upon evaluation of these services provided by a private clinician, the Pupil Services Department chose to enter instead into a contract with Wheeler Clinic for therapeutic support beginning in the 2019-2020

Superintendent's Annual Report 2018-2019 – Pupil Personnel Services

school year. The program was renamed the Collaborative Learning Program to better reflect how this program can assist in meeting Southington's Vision of the Graduate. Planning meetings took place throughout the year with staff, students, administrators, Dr. Mike Russo, Director of Collaborative Learning Programs for Wheeler Clinic, and service providers at the high school. This new partnership will assist the district in providing a highly structured program with solid clinical services for students who are enrolled in the program.

Ongoing Needs

The Pupil Personnel Services Department will continue to maximize resources within the district for staff, students and families. The department will continue to develop and consolidate systematic practices across the district. The restructuring of the department has allowed coordinators to have a laser-like focus on enhancing the capacity of the teams in each building to meet the diverse needs of all students. Future needs include professional development to increase the level of collaboration between regular education staff and the special education/pupil services staff. Collaboration between and among professional educators will ensure that the district offers the best educational experience for all children. It is imperative to provide this professional learning to enhance teaming and collaboration and to optimize instruction. The Pupil Personnel Services Department will work with the Administrative Leadership Team and the Professional Development and Evaluation Committee to help create a plan of action that will meet this need. Increasing mental health services for students continues to be an area of ongoing need.

TECHNOLOGY DEPARTMENT

Jamie T. Olander, Director of Technology

The 2018-2019 school year was full of district-wide projects, new equipment, and ongoing long-term planning. The following were the major technology initiatives accomplished this past year.

Infrastructure Improvements

Technology staff completed replacement of all main core switches in all schools including secondary data closets - Intermediate Distribution Frame (IDF). The team completed the installation of Computer Information System Company (CISCO) Power of Ethernet (POE) switches, resulting in improved Wireless Fidelity (Wi-Fi) access to all schools. In addition to supporting classroom instruction, improved access was necessary for the administration of the Connecticut State Department of Education Smarter Balanced Assessment (SBA) and Advanced Placement (AP) testing utilizing district Chromebooks and MacBooks. The district purchased a new server that will be the Data Center for both Southington High School and the district. In the summer of 2018, new fiber was installed throughout Southington High School resulting in the following improvements:

1. **Speed**: Allow for instant data retrieval and Internet data to transfer at the fastest speed.
2. **Bandwidth**: Equal upload and download speeds that allows for much longer transmission distances and a high signal rate.
3. **Security**: Most secure network available due to the glass composition of the fiber. The only way to penetrate the connection is by breaking it. With a copper line, there are potential threats that can hack directly into the system.

In the summer of 2019, the team will work to add additional Access Points at Southington High School to improve further the Wi-Fi access throughout the building. The Technology team will continue to focus on infrastructure improvements at Southington High School and across the district for the 2019-2020 school year.

Reconfiguration of the Southington Public Schools Wi-Fi Access

The Technology Department continued to work to ensure the security and reliability of the Wi-Fi network and leveraged a new authentication method. The result separated staff, students, and guests for security and allowed more control over bandwidth usage. The transition included the following:

- **SPS-Devices**: For District-owned devices - will be phased out. Unlimited access.
- **SPS-Wi-Fi**: For all District users that are presently in the Active Directory (AD), must use AD credentials to access. Unlimited access.
- **SPS-Guest**: For guest users, must accept district terms and conditions and enter email address. External access and heavily filtered.

Implemented a District Firewall and Endpoint Security System

The district purchased a Firewall and Endpoint Security system. The robust security checkpoint system was deployed to protect all Southington Public School computers and other network devices from attacks. This system helped enforce rules regarding network use and monitoring of the activity on the district's network. A new robust antivirus was deployed to all district devices.

Superintendent's Annual Report 2018-2019 – Technology Department

Affordable Care Act

Since 2016 (for the 2015 tax year), Southington Public Schools was required annually to issue a new tax form, Form 1095-C under the ACA (*Affordable Care Act*). It contains detailed information about the medical coverage offered to staff and their dependents. The technology team completed the printing of these forms and has processed these electronically to the Internal Revenue Service adhering to strict deadlines.

School Messenger – Report Cards

The Technology Department converted the entire district (Pre-K – Grade 12) to electronic report cards. The district used School Messenger's Secure Document Delivery functionality to deliver sensitive documents such as report cards to all parents. This initiative allowed the district to safely send documents electronically and reduce expenditures for mailing and recover staff time.

Website - Americans with Disabilities Act (ADA) Compliance

It is required that all federally funded educational institutions adhere to the Americans with Disabilities Act (ADA) requirements. These requirements address two main attributes of the website: content and design. All the following website content must follow ADA requirements: Photos, Text, Forms, Portable Document Format (PDF) and Video. The Technology Department updated the Southington Public Schools website to follow these mandates.

File Storage

The Technology Department introduced the district to OneDrive for enhanced file accessibility and increased storage. This initiative created two options for cloud-based file storage; OneDrive and Google Drive. These file migration options helped the district in the following ways:

- Lowered server costs: There are no longer extra costs associated with increasing memory, hard drive space and processing power.
- Allowed data centralization: Information for projects and different schools are stored in one location that can be accessed on-site or remotely.
- Data recovery: Cloud computing enabled automatic data backup on the cloud system.
- Increased sharing capabilities: All documents and files can be emailed and shared whenever required.

Data Compliance – Public Act 16-189

The 2016 Connecticut legislative session brought a variety of changes to education laws. The most significant piece of education legislation effecting technology was Public Act 16-189, an Act Concerning Student Data Privacy. Public Act 16-189 addressed privacy issues related to the provision of personally identifiable student information to individuals or entities outside of the public school domain, otherwise known as third parties. The Technology Department has reviewed all educational software and requested that vendors sign the required Student Data Privacy Pledge. A process and set of procedures was developed to address compliance with this statute and to process software requests without deployment delays. Implementation of Public Act 16-189 was delayed until the 2018-2019 school year.

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Office 365 Mail

All district staff and grades six through twelve students were provided with Office 365 email addresses. The Technology Department continuously monitored and upgraded the system to ensure that all teachers, administrators, staff, and students had access to email and files from any Internet compatible machine. This means that email and files can be accessed regardless of what Windows-based computer is used. A user simply logs in with the appropriate credentials.

Implementation of Canvas

The Technology Department assisted in the implementation of Canvas, a new district Learning Management system. This included, but was not limited to, a nightly PowerSchool sync of enrollment, course, and teacher assignment data as well as grade pass back sync from Canvas to PowerSchool. Students and staff accessed the site through a single sign-on page.

Implementation of Lyman Systems LLC

The Technology Department purchased and set up the dedicated servers for Lyman Systems, the new district data warehouse. The team worked with the previous system, SchoolNet, to export all data and then imported the information into the new system. The new data warehouse will more comprehensive student data analysis and reports. Technology created an external Uniform Resource Locator (URL) access that will allow staff to access the data from remote locations.

SHS Security Cameras

The Technology Department purchased and set up the dedicated switches to accommodate the existing and additional security cameras added to Southington High School. The team worked countless hours with the Maintenance Department on camera locations and data runs. Technology staff set up the software dashboard that will allow staff to access the views from all camera locations from their current staff devices. The Technology Department purchased and set up the Southington High School Lead Security Guard laptop to allow viewing and recording of all videos.

SHS Voice Over Internet Protocol (VoIP) Upgrade

The Technology Department worked with the Vendor, the Operations Department and Maintenance Department to determine the current infrastructure requirements to deploy the new VoIP system at Southington High School. The team ran audits on all the current data ports, purchased new switches and addressed all initial and existing phone problems.

Elementary Desktop Replacement

The Technology Department replaced outdated iMac desktops with new innovative Tech Tubs and Chromebooks in all elementary schools' grades two through five. The Tubs and Chromebooks are used to enhance instruction in the classrooms and for state assessments. The Tubs provided a better mobile solution for charging, storing and sharing devices among different classrooms.

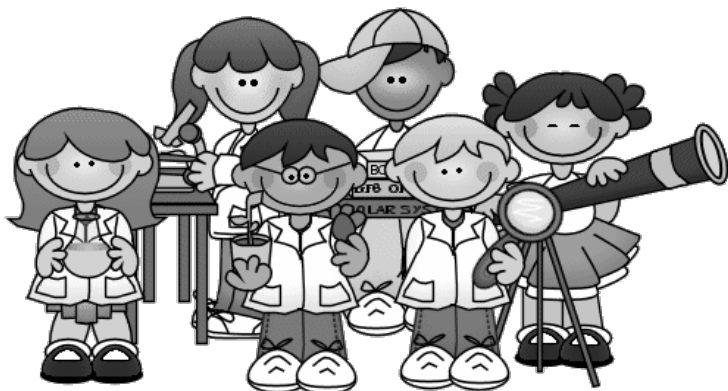
Tech Camp Training

The Technology Department worked in collaboration with the Curriculum and Instruction team to offer training sessions for Canvas, Google, One Drive, and Power Teacher Pro.

SOUTHINGTON PUBLIC SCHOOLS

SUPERINTENDENT'S ANNUAL REPORT

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School-Based Activities

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SOUTHINGTON HIGH SCHOOL

Brian Stranieri, Principal

Enhancements

Southington High School continued its efforts on teaching and learning with the understanding that a high-quality educational program lead to improvements in all areas. The College Board recognized SHS for significantly increasing the number of students participating in Advanced Placement (AP) courses while simultaneously producing, maintaining, or increasing the percentage of students meeting with mastery on the AP exams. The eighth Annual AP Expo was held in the SHS cafeteria where student teams explored individual learning opportunities within their course work and presented to an audience. Beyond these significant achievements, Southington High School has experienced a rise in the overall four-year graduation rate. The SHS College Fair provided students and parents, the opportunity to connect with over ninety-five colleges and universities. Financial Aid Night, College Basics 101, and Navigating the College Process Night provided students and parents opportunities to hear from professionals about the college planning process.

Southington High School spent a significant amount of time preparing for the in-school Preliminary Scholastic Achievement Test (PSAT) and Scholastic Achievement Test (SAT) exams this past year. Teachers engaged with administrators, department leaders and colleagues to promote increased student learning through the teacher evaluation system. The ninth-grade team model continued to excel and provided the level of communication necessary among the teachers, students and families to ensure that the transition to high school was successful. In addition, SHS continued to ensure that student voices were heard and respected. The Student Council (ABC Team - Think Tank) grew as an organization as students participated in leadership training and engaged with student issues. The Multi-cultural Student Union, LGBTQ (Lesbian, Gay, Bisexual, Transgender, Queer) Club and Gender Sexuality and Equality Alliance flourished this year resulting in heightened diversity awareness at SHS. Another gender-neutral lavatory was added to the building to allow greater student access. The athletics department continued to listen to the voices of student-athletes through the Knights of the Roundtable. The Scientific Researched-Based Intervention (SRBI) program was very successful this year as all grades showed an improvement in retention and graduation numbers.

Celebrations

Southington High School had much to celebrate during this school year. The school community continued to celebrate the great success of students involved in extra and co-curricular activities. The SHS Marching Band finished their season with a second-place finish at the National Competition. The SHS Robotics Program "Team 195" finished third in the world this past year at the FIRST Robotics competition held in Detroit, Michigan. The Distributive Education Club of America (DECA), the Future Business Leaders of America club (FBLA) and the Future Farmers of America club (FFA) each continued to be top vocational student run organizations in the state. The Interact and Key Clubs performed numerous hours of community service throughout Southington. Two retired Technology Education teachers, Mr. Gervais Barger and Mr. William Heath, received the "Order of the Blue Knight" award for meritorious service to Southington High School.

Superintendent's Annual Report 2018-2019 – Southington High School

Southington High School offered two highly successful trips abroad. The first trip went to Chile and the second trip encompassed Berlin, Prague, Krakow and Budapest. These trips allowed students to engage with the people, culture and communities in these countries. Additionally, with the efforts of the SHS literacy specialists, SHS offered many successful student book clubs that spread the love for reading. Unified Theater, Unified Sports and Best Buddies continued to shine. The Drama Club received multiple HALO Awards (Helping and Leading Others). Project Lead the Way (PLTW) continued to produce outstanding future engineers and held another successful Senior Capstone evening. The Green Knights had a successful second year recycling plastic bottles from around the school. The club raised approximately \$1,500.

Athletic teams at SHS had another outstanding year. Seven different teams won league titles and represented SHS well in state tournaments. The Southington Girls' Softball Team won the 18th State Championship in school history. More than fifty student-athletes will continue their playing careers in college with ten of them receiving athletic scholarships.

Ongoing Work

SHS will be undergoing a ten-year accreditation process in 2021. The New England Association of Schools and Colleges (*NEASC*) decennial visit is scheduled for November 2021. This year was instrumental in laying the foundation for the accreditation. Self-reflection surveys were completed by students, staff and parents during the fall of 2018. In the spring of 2019, committees for each of the five standards were formed and submitted reports to NEASC regarding the self-study.

The hard work of the SHS staff and the strong educational foundation that has developed over time is leading to significant growth in many areas. As the school community looks forward to a new year, further developments in 21st Century learning, such as Mastery Based Learning (*MBL*), are anticipated. All staff will engage in the sixth year of the teacher support and evaluation program.

SHS reviewed the High School Reform Act and developed a plan to address the need for students to meet the new high school graduation criteria mandated by the State of Connecticut. The School Improvement Team (*SIT*) worked diligently on these new graduation requirements during the summer of 2018 and during SIT meetings that were held in the fall of 2018. The final plan was submitted to the Board of Education for review, accepted, and incorporated into the Program of Studies for the 2019-2020 school year.

Staff will continue to embrace the curricular changes required to implement the Common Core State Standards with a focus specific to the individual disciplines. The administration and staff will continue to audit courses in all disciplines and determine what courses can be eliminated and what new courses should be added to any curriculum. One example of a successful outcome to this process is the SHS Yearbook, a new course in the high school Business Department.

The faculty and staff will commit to individualizing the learning of every student at Southington High School and ensure opportunities for all students to develop 21st Century Skills and embody Southington's Vision of the Graduate.

Superintendent's Annual Report 2018-2019

ALTA **ALTERATIVE EDUCATION PROGRAM**

Jess W. Levin, Director

Congratulations to the teaching staff at Alta for another fantastic year! Alta was fortunate to have Mrs. Elizabeth Cinque join the faculty as a science teacher who fit into the Alta culture immediately. Mrs. Cinque introduced and taught Forensic Science as part of the curriculum for the first time. The course was successful and well received by students and parents.

Alta programs continued to grow and evolve along with the changing needs of the student population. Personalized learning continued to be a focus; enriching academic learning with practical hands-on experiences in the community and the workplace. For the second year, Alta offered an eight-week intensive culinary program in collaboration with Bread for Life and The Outback restaurant in Southington. Students learned kitchen skills, food preparation and safety skills, customer service, and budgeting. Students completed performance-based assessments and obtained the Food Safety Certificate necessary to work in a commercial restaurant setting. Twelve students completed the program and gained valuable experience. This program was made possible through a grant awarded to Alta by the Southington Education Foundation.

Alta has offered and developed personalized student independent study programs for credit recovery in each of the past three years. These personalized pathways continued to be an area of growth and progress. The independent study programs were a successful initiative and continued expansion and development of the programs is planned for the 2019-2020 school year.

Eleven students reached the level of first and second honors during the 2018-2019 school year. All ten seniors who were eligible for graduation received their 2019 Southington High School Diploma's. Alta expanded the book club program, offering a book club during all four marking periods for credit recovery or for extra elective credit.

Plans to include a World Language offering were completed. Spanish will be offered at Alta during the 2019-2020 school year as part of the statewide mandate for students to earn twenty-five credits as a graduation requirement. The twenty-five credit requirement begins with the incoming freshmen who are the class of 2023.

Alta culminated the school year with a fundraiser benefitting Bread for Life. Every Alta student built a model rocket and donations were accepted from the community to sponsor the rockets. The rockets were successfully launched with all profits channeled to Bread for Life.

In the 2019-2020 school year and beyond, Alta will continue to focus on the transition program for potential graduates and continue to develop strategies to help Alta students become true 21st century learners. The staff and students will continue to foster connections between the community at-large and the district's student population. Alta will continue to educate and service students with a wide variety of academic, social, emotional, and behavioral needs.

JOSEPH A. DEPAOLO MIDDLE SCHOOL

Frank M. Pepe, Principal

Broad-Based Enhancements

As part of J. A. DePaolo Middle School's continued commitment to Emotional Intelligence (EI), a space in the school was converted to a "Mindful Room". This has proven helpful to many students and staff that need a tranquil environment to refocus and increase productivity. Many teachers utilized this space to assist students in regulating their emotions in a positive manner.

Kindness was a focus for DePaolo students this year. A student assembly presented by guest speaker Brian Williams entitled "Thank Kindness" was held. Students learned about carrying out acts of kindness without the desire of seeking recognition. After the presentation, DePaolo students took part in a "15-days of kindness" challenge including organizing a shoe drive for children in need in Kenya. DePaolo was able to collect and donate almost 20 full bags of shoes.

Celebrations

DePaolo continued to establish bonds between students and the community. This year, DePaolo expanded the Animal Helpers Club in the Leadership Program to include a partnership with Lewis Educational Agriculture Farm (LEAF). Students travelled to the farm on Bellevue Avenue to learn about caring for all the animals on site.

This year, DePaolo recognized 97 eighth grade students at the annual awards night. The guest speaker was Curtis Robinson, a Plantsville resident who is owner and President of C&R Development Company, the largest minority construction management company in the east. He delivered a presentation stressing positivity, hard work, and hope.

DePaolo proudly acknowledged teacher, Ms. Toni Rock, who was recognized as an outstanding Science Educator by the Connecticut Science Teachers Association. Ms. Rock was honored at an awards celebration that recognized various recipients from across Connecticut held at the New Haven Country Club.

Ongoing Work

DePaolo was selected to participate in the National Assessment of Educational Progress (NAEP) assessment this year. The NAEP is the only assessment that measures what United States students know and can do in various subjects across the nation, states, and in some urban districts. Also known as "The Nation's Report Card", NAEP has provided important information about how students are performing academically. By participating in NAEP, DePaolo assisted in helping to inform decisions about how to improve the education system in our country.

Teachers focused attention on 21st century skills. These included Communication, Critical Thinking, Collaboration, and Creativity, which help form a foundation for successful learning. The focus is to prepare students for the future whether they pursue education beyond high school or enter the workforce directly after graduation.

Superintendent's Annual Report 2018-2019 – J. A. DePaolo Middle School

Emotional Intelligence implementation continued this year as DePaolo introduced the RULER concept to our students. RULER stands for Recognizing, Understanding, Labeling, Expressing, and Regulating emotion. It is an evidence-based approach for integrating social and emotional learning into schools that was developed by the Yale Center for Emotional Intelligence. Summer curriculum work led to the implementation of six lessons that were delivered during advisory periods for all students. Students have many outside factors that can impact their learning and the best learning occurs when students are able to regulate their emotions. DePaolo began by teaching students to identify, control, and respond to their respective emotions.

JOHN F. KENNEDY MIDDLE SCHOOL

Richard Terino, Principal

Enhancements

Certified staff subdivided into 18 Instructional Learning Teams (ILTs) and began the concerted work of aligning instruction to four C's within the Vision of the Graduate (collaboration, communication, critical thinking, and creativity). The objectives to increase daily cooperative learning and to increase the rigor of assessments through critical thinking and creativity in all curriculum areas has begun and will be dynamic and sustained.

The school instituted two half-year world language courses, Spanish and French, which complemented each other. These Exploratory World Language courses were designed for students whose involvement in literacy and/or math intervention and subsequent exit, hitherto, precluded the taking of world language. In an effort to enhance cultural awareness among the student body, Paul Vivian and Audley Donaldson returned to J. F. Kennedy Middle School (JFK) for the second consecutive year to conduct another three-day workshop on diversity at the beginning, middle and end of the school year. Their presentation, a mix of video and audience question/answer, was just one in a series of steps taken to address student stereotyping and mean behaviors.

Initiated last year, teachers continued receiving professional development in Emotional Intelligence (EI) with the end focus on teaching students to grow self-awareness. EI lessons became an integral topic presented during student advisory periods throughout the year.

Collaboration between the Library/Media specialist and Social Studies department continued its expansion as it added other teacher participants. The co-teaching instruction focused on student generation of higher order, research-related questions and strategies to avert inadvertent plagiarism.

Local community support for enrichment activities remains strong. The school's Annual Career Day offered grade seven students a rotation among three sessions of individual career choice of interest. Among 21 presenters were Peter Farr (Detective/CSI), Terri Parks (Zing Fitness), Dr. Megan McNicholas-Leggett (McNicholas Family Chiropractic), John Duffy (district science coordinator), Bonnie Plourde (Barnes Museum curator), and Southington Board of Education member, Colleen Clark (Zion Nursery School director).

The PTO sponsored an assembly for each grade: Freestyle Repertory Theater. These performers entertained with an interactive blend of comedy improvisation and curriculum-based subject matter. The Southington Drug Task Force also sponsored assemblies for grades seven and eight entitled "Point of View." This production sought to provide students a new perspective on the differences that separate them from their peers, their parents, and others around them while developing an appreciation of the diversity of race, language, and culture that make up a community.

Celebrations

Southington's renowned artist, Dale Zarrella, delivered the message "Follow your dreams" to grade seven and grade eight assemblies on October 23. This former DePaolo Junior High student, who resides on Maui, presented samples of his artwork in video/PowerPoint and relayed Hawaiian folklore. He also conveyed personal stories of his life's journey, a journey where he has connected to so many notable people from NASCAR's Geoff Bodine to Pope Francis to National Geographic's Dewitt Jones.

In honor of Veterans Day, the school held its annual veteran's celebration which included service recognition and reception of any family member among the student body as well as assemblies by local veterans who shared their military experiences with students, inspiring the next generation to become guardians of freedom. Ms. Kathy Conway, retired Southington High School teacher and member of the Southington Historical Society, joined grade eight students through the coordinated efforts of Social Studies teacher, Mrs. Blaszczyk. Students were introduced to the poem "In Flanders Fields" from where the idea of poppies was stimulated. Ms. Conway showed students how to craft poppies. She distributed the names of all local WWI veterans and a poppy was made with a paper name strip entwined for each. The poppies were assembled into wreaths and ceremoniously given to the American Legion in celebration of Veterans Day. The school celebrated its annual A Taste of Culture at Kennedy. This year Myanmar, Canada, Italy, Poland, and Jordan were highlighted.

Students from Team 6A spread holiday cheer with the residents of LiveWell. They made friendship bracelets, colored Thanksgiving scenes, played games, made crafts, sang songs and danced. Students learned to dispel the stereotype of someone with dementia as out of touch with "fun." Young and old alike boogied down to Christmas carols and the Chicken Dance. Song, sounds, smiles, and dancing again abounded as the Kennedy Middle School National Junior Honor Society in conjunction with the Calendar House hosted a Valentine's Day dinner dance for seniors. Swing choir and band students entertained young and old alike along with a DJ spinning those "oldies but goodies."

Other notable humanitarian distinctions are as follows: Grade seven Mathematics students raised \$625 in donations for the St. Jude Children's Research Hospital by obtaining pledges to support participation in the hospital's math challenge. The First Baptist Church's Martin Luther King, Jr. Award was bestowed upon Mariah Davino; this student annually requests her birthday donations be made in dollars, which she then donates to the March of Dimes walk for babies. Caitlyn Hourigan was one of three state-wide winners in Senator Murphy's Martin Luther King, Jr. Essay Award. For the second consecutive year, Maggie Wernicki ran an EagleTHON at school that raised over \$500 to contribute to the annual Huskython drive for the Connecticut Children's Medical Center (CCMC).

Kennedy Middle School students continue to distinguish themselves academically among their peers locally and state-wide. Notable achievements are as follows: Dylan Remsen brought the district-wide spelling cup back to Kennedy Middle School after a five-year absence. In First Lego League regional competition, the JFK Robotics Team (Captain Mateo Torres and members Ethan Flood, Griffin O'Neill, Alisha Paul, Casey Pietrusewicz, Alyssa Polverari, Ellen Serensen, and Brennan Sullivan) brought home the Best Inspiration Trophy along with a golden ticket to the state

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championships. The JFK Mathcounts Team competed in the Hartford Chapter Mathcounts Competition at University of Hartford. Under the direction of Gail Duffy, Mathcounts coach, Brian Kalwat, Alisha Paul, Jonathan Pillsbury, and Brody Watson placed tenth overall in the team competition. Alisha Paul moved on to the Countdown Round and took third place. Brody Watson individually placed in the top twenty-five percent overall. At UConn's Connecticut Middle School Science Bowl, the JFK Team of Emily Adams, Aiden Nielsen, Alisha Paul, Sachet Sahoo, and Mateo Torres recorded a 6-win, 3-loss, 1-tie record to qualify for the quarter finals. At the Connecticut Invention Convention, Chris Josczyk, grade six, received the Pratt and Whitney/UTC Award "Moving the World Forward" for his invention: The Bio-Stamp. The eCybercats (Leighann Melanson, Lauren Mellitt, Emma Pintek, and Josh Pintek) captured first place in eCybermission competition for their work on oil spill clean-up. For the second consecutive year, Brian Kalwat of the JFK Stock Market Club placed tops in the InvestWrite competition held throughout Connecticut across grades six through eight. This seventh grader demonstrated knowledge of investing that surpassed thousands of other competitors. Ms. Elizabeth Reidel, representative of the Securities Industry and Financial Markets Association, announced and presented his award in a grade level assembly dedicated to this student.

Ongoing Work

Educating the whole child is the mission of any school. This involves teaching emotional awareness and intra-personal skills. Teaching of Emotional Intelligence, begun this year, shall be sustained in subsequent years.

The work of the Instructional Learning Teams (ILTs) in aligning instruction to four C's within the Vision of the Graduate (collaboration, communication, critical thinking, and creativity) shall continue into its second year.

Allotting intervention time during the eight-period day does still pose the paramount challenge. A Smarter Balanced Assessment achievement gap between high needs students and the general population in literacy and math continues. The first gap beckons increased coordination in literacy instruction across the curriculum among Language Arts, Social Studies, and Science. The gap in Mathematics predicates the allotment of professional development time to refine co-teaching and cooperative learning in the Mathematics department.

WALTER A. DERYNOSKI ELEMENTARY SCHOOL

Jan Verderame, Principal

School Accomplishments

The 2018-2019 school year at Walter A. Derynoski Elementary School (Derynoski) focused on building a community of 21st century learners. The Derynoski community continued to collaborate with all stakeholders to support a successful and positive learning environment. Although all content areas were enhanced, a continued focus was placed on math and science. The Math Workshop model was consistently implemented across all grade levels. This model provided time for explicit group instruction, as well as, differentiated lessons that aligned with Core Standards. Instructional practice in science continued to correlate with the Next Generation Science Standards (NGSS) where new units and practices were implemented. Teachers embraced the new practice of inquiry-based learning that aligned to the integration of 21st century learning.

The Scientific Research Intervention Program (SRBI) continued to be a target area this year for both academics and behavior. Instructional tiers were well defined using this systematic approach to intervention. This year, the school psychologist presented an SRBI workshop to certified staff to review expectations at all tiered levels. Strategies to support positive behavior in the classroom were shared with all staff and a resource folder was developed for teachers to support this work.

Derynoski staff participated in professional learning centered on Emotional Intelligence (EI) using the RULER model (Recognizing, Understanding, Labeling, Expressing, and Regulating emotions) from the Yale Center for Emotional Intelligence. The initial training helped staff acquire skills to recognize, understand, label, express and regulate emotions. All members of the Derynoski staff collaborated to develop a School Charter, a component of this work. The next phase of this initiative will be to roll the concepts, language, etc. out to all students. The expectation is that the work on Emotional Intelligence will complement the activities supported through Southington's Town-wide Effort to Promote Success (STEPS). These efforts will enhance the whole school positive support plan by increasing students' emotional intelligence and ultimately support a positive school climate.

Safety continued to be addressed this year at Derynoski School. Through a strong partnership with the Southington Police Department, training was completed to ensure that all staff and students understood the revised elements of the emergency plan. The School Safety Committee met three times with first responders to review the current plan and address next steps for September. First responders were present at both fire and lockdown drills to provide feedback. Also, the police and fire departments provided unannounced safety drills throughout the year.

The PTO continued to be an integral part of the Derynoski School community. Revenue from fundraising this year supported field trips, cultural arts activities, technology, and books for classroom libraries. In partnership with all families, Derynoski continued to focus on finding ways to have parents assume an active role in their child's school experience. Derynoski families experienced multiple opportunities to bond with other members of the Derynoski community. Monthly family nights, writer's celebrations, mystery readers, volunteer recognition and observation days encouraged parental involvement in the school.

Superintendent's Annual Report 2018-2019 – Derynoski Elementary School

Celebrations

Derynoski students and staff showed how they valued their community by making them an integral part of the school culture. Various events, such as the Veteran's Program and Guest Reader Day welcomed community members. The veterans were honored with a special program which included a "white table" ceremony. A yellow ribbon was placed on the Derynoski Veteran's Wall for Derynoski family members who served in the armed services. Guest Reader Day brought the community together with the theme "Mosaic of Experiences." Community members including elected officials, celebrities and veterans shared their love of reading with students. Also, guest readers shared their backgrounds and professions with their classroom audience. This was a highlight of the school year.

Kindergarten

The team implemented a social skills program that provided students with explicit instruction in targeted pragmatic skills. This was the kindergarten team's instructional learning goal. Through collaboration and self-reflection, students worked through specific social scenarios to problem solve appropriate outcomes. Math was a curriculum focus this year. The math coordinator provided the team with several workshops on the integration of strategies to ensure best practice. These professional learning opportunities provided information on the Math Workshop model and the planning and execution of a mini-lesson. The team continued to deliver interventions in literacy and math to meet individual student needs. The implementation of literacy centers proved to be successful with improved student engagement, motivation, and confidence in reading and writing skills. The kindergarten team provided workshops for incoming kindergarten students and their parents to ensure a smooth transition next year.

Grade 1

The Reader's and Writer's Workshop models were implemented to promote skills development and a love of reading. Writing instruction included narrative, poetry, and informational writing, as well as, opinion genres. The first-grade team was part of a controlled study for a new phonics program this year. This program was taught daily to bridge reading and writing. The phonics program is a researched based sequential word work program that was taught with fidelity by the first-grade team. The lessons taught students strategies on how, when, and why they could use the skills being taught. Every day the students were involved in activities that allowed them to take risks, explore, pretend, play, question, invent, sing, and laugh around the topic of how the English language works. The students worked in partnerships, small groups, and independently to complete target learning goals.

Grade 2

The Reader's and Writer's Workshop models were implemented with fidelity. Writing instruction included a new genre, lab reports, which was embraced by second graders. Patterns of Power, a grammar resource, was introduced and implemented to target appropriate sentence structure. This enhanced the writing program. The Math Workshop model was implemented this year with significant time spent in modifying and differentiating ready and supplemental materials to meet all students' individual needs. The team collaborated weekly, developing differentiated lessons and materials for math stations. Each station was comprised of three levels. The STEPS program supported a positive school climate and was generalized in all settings.

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Grade 3

This year, the focus included new initiatives in math and science. The Math Workshop model was refined and teachers developed lessons and differentiated stations to support the targeted math concepts. Training was provided by the math coordinator with a focus on math mini-lessons. The Grade 3 team received training to support new Next Generation Science Standards (NGSS) units. Students had the opportunity to create, communicate, collaborate and think critically throughout the science units. Science, Technology, Engineering and Math (STEM) investigations were planned to support the curricular concepts in science. More science units will be integrated in the 2019-2020 school year. Through the Reader's and Writer's Workshop model, integrated literacy celebrations were created with the focus on student work. A new program, "Patterns of Power" was implemented that focused on explicit instruction in grammar concepts.

Grade 4

The Grade 4 team engaged in professional learning opportunities with Columbia Teacher's College consultants throughout the year. Two new language arts units were introduced and Derynoski School continuing to be a district lab site for this effort. The team continued to utilize the narrative and informational learning progressions and self-assessment rubrics for students to set individualized reading and writing goals. Throughout Reader's Workshop, literacy specialists and tutors provided small group and individual support, which enhanced student learning. Technology continued to be a focus and students drafted, edited, and published their work using Google for Education Tools such as Google Drive. Explicit instruction in grammar and spelling was implemented to help students learn how to edit and revise their own work. In mathematics, fourth grade teachers continued to implement the Math Workshop with a mini-lesson and differentiated stations such as, teacher support, technology, fact development, math communication, number sense, and problem solving. Stations were differentiated to meet individual student's needs. The team's Individualized Learning Team (ILT) focused on problem solving skills to help students navigate multi-step problems. All subject areas were enhanced with technology such as, Greg Tang Math, Learn Zillion, Splash Math, Read Works, Freckle, Newsela and BrainPOP. The team continued to support student behavior using the STEPS / Second Step programs, as well as, the School Improvement Team's whole school plan for monthly celebrations.

Grade 5

Fifth grade continued to implement departmentalization of Mathematics, Science and Social Studies. This structure gave teachers the opportunity to become experts in their content area. The reading curriculum targeted more non-fiction reading and researched-based writing. Instructional learning goals aligned with school goals and focused on the Math Workshop model and NGSS. Resources supplied by the Math department were used to challenge higher level learners. In Science, students were instructed using NGSS models and new curriculum in space and the decomposition of matter. All students participated in the Invention Convention with several presenting at the district and state level. The fifth grade team continued to provide comprehensive interventions which consisted of explicit differentiated instruction in the areas of reading and math. The STEPS Developmental Assets were an integral part of the fifth-grade programs such as Drug Abuse Resistance Education (DARE), Veterans Recognition, and town meetings. Students continued the tradition of spearheading fundraisers to support various charities and organizations throughout the community.

Ongoing Work & School Improvement

Derynoski's work next year will include continuing the integration of strategies to align with 21st Century Skills. Integrating the Four C's (*Critical Thinking, Collaboration, Communication, and Creativity*) into practice will be a target all year with certified staff. Staff will continue to work with the rubrics aligned with these areas to understand the continuum of performance in each category. Teachers will identify areas in their practice that aligned with the Four C's. The School Improvement Team will focus on best practices in instruction to increase student achievement. The team will analyze fall data and collaborate with grade level teams to determine instructional learning targets.

FLANDERS ELEMENTARY SCHOOL

Katie T. Guerrette, Principal

School Accomplishments

Flanders Elementary School is part of a diverse neighborhood with a strong connection to its families and the greater Southington community. Flanders continued to connect with the greater community by supporting a variety of organizations. Flanders supported Bread for Life with food drives throughout the year and tending to the community garden throughout the summer. Flanders was proud to have placed fourth in fundraising for the Southington Relay for Life this year raising over \$5,600. Also, Flanders contributed to the Sloper Plunge to raise money for scholarships for students to go to YMCA Camp Sloper. In addition, Flanders held the 14th annual Veterans' Day Ceremony with a luncheon provided by Mission BBQ for the veterans. Flanders collected many items to donate to the Rocky Hill Veteran's Home. The Flanders staff established a school-wide focus on utilizing components of Responsive Classroom, implementing the morning meeting to build classroom community, responsive language to remind, redirect, and reinforce student actions, and the use of logical consequences. Flanders strived for social and academic excellence and provided students with a wide range of opportunities to showcase their learning and skills.

Celebrations

Flanders School held the second annual ***One School, One Book*** with the whole community reading ***Frindle*** by Andrew Clements. This shared literacy experience was a wonderful way to build the home-school connection promote family literacy. Throughout the event, families were assigned chapters to read and trivia questions were posed at school. Students who answered the trivia questions correctly were entered into weekly raffles for books, notebooks, and frindles (pens). At the end of the event, a school wide Frindle celebration ensued filled with literacy activities for all.

Flanders hosted several exciting events with Southington public figures and community members. In the winter, Salvatore Romano, Major League Baseball Player for the Cincinnati Reds, who graduated from Southington High School, spoke to Flanders' fourth and fifth graders about perseverance and hard work. In addition, Miss Southington, Taylor Lemme, visited Flanders' Kindergarteners, first graders, and second graders during Food Allergy Awareness Week to teach about signs of anaphylaxis and what to do if you see a friend having an allergic reaction. In May, students participated in an Egg Drop which is a Science, Technology, Engineering, Mathematics (STEM) Challenge. Students in second grade through fifth grade used creativity, collaboration, critical thinking, and communication to design a contraption to keep eggs safe when being dropped from a fire truck. The Southington Fire Department brought their truck to Flanders and the eggs were dropped from a height of thirty feet. Eggs that survived the first drop moved onto the second round, being dropped from one hundred feet. Eleven Flanders Teams created contraptions that survived the one hundred-foot drop.

Flanders Southington Town-wide Effort to Promote Success (STEPS) representatives attended a Leadership Conference and implemented their learning as they planned and ran the Flanders' Town Meetings, helping students and staff to learn about the STEPS Assets. One particularly exciting town meeting was focused on the asset of Positive View of Personal Future through the lens of Career Day. Many students enjoyed dressing up to show what they want to be when they grow up, and parents were invited in to share information about their careers.

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The Flanders PTO continued to support the school and make Flanders a wonderful place for students and staff. This year, the PTO “flipped” (remodeled) a fourth-grade classroom. The classroom received a beautiful facelift with new decorations, curtains, and supplies. The PTO generously sponsored multiple cultural arts programs this year including, Destiny Africa a Children’s Choir from Uganda, an author from Alaska, Shelley Gill, and Li-Liu a classic Chinese Acrobat. The Flanders PTO Drama Club staged another wonderful production. This year, the show was *Aladdin Jr.* where a very talented group of student actors and actresses performed in an entertaining show with fantastic singing, dancing, and acting. Flanders was grateful to have such a dedicated group of parents and high school volunteers who made this production possible.

Kindergarten

It was a fabulous year in Kindergarten. Students became super readers, writers and mathematicians. They learned to navigate relationships and solve conflicts with their peers throughout the day and especially during social centers, lunch, and recess. Kindergarteners took a field trip to the Beardsley Zoo and learned about the behaviors of many living things. At the end of the year, the Kindergarteners shared their beautiful voices and amazing writing with their families at the Flanders Kindergarten Showcase.

Grade 1

First grade students enjoyed the company of family during the monthly Fridays For Families, where reading and writing were shared and celebrated. First graders took a field trip to Hungerford Nature Park, which tied into the Science curriculum unit on “Animals and Life Cycles”. They had first-hand experience in the classroom with life cycles of chicks, mealworms, and tadpoles. First graders became word detectives with interactive and playful word study with the new Phonics Units of Study.

Grade 2

Second grade had an exciting year. Writing brought many new opportunities for second graders. The nonfiction unit taught them to research a topic. They created a poster and presented their new learning to their families. During the fairytale unit, students read scripts, created props and scenery, and performed their plays for guests. The second grade visited the Connecticut Science Center, collected items for the Meriden Humane Society, and planted vegetables in the Flanders garden.

Grade 3

Third Graders enjoyed becoming research scientists and creating collaborative group projects using technology during the nonfiction unit. In math, students strived to become fluent with multiplication facts as well as practicing previously taught strategies through interactive Web 2.0 tools such as Kahoot and Math Jeopardy.

Grade 4

Fourth grade students were exposed to Math Workshop this year, which is a differentiated approach to enhance students' understanding of math. Students took part in a mini-lesson, focused on one specific skill or strategy before breaking off into groups. Student groups rotated between working in small groups with the teacher, using technology, and applying math skills with hands on games and strategy problems.

Grade 5

Fifth grade students participated in Explorer Boat Races, Colonial Living Museum, a Sturbridge Village field trip, Invention Convention, Drug Awareness Resistance Education (DARE), daily math centers, Readers' and Writer's Workshops, and leadership clubs which include: Southington Town-wide Effort to Promote Success (STEPS), Youth Empowering Service, Peer Role Models, Physical Education Training, Peer Tutoring, News Crew, and I've Been Framed Art Committee. Fifth graders enjoyed many leadership opportunities.

Special Areas

Students really flourished in advancing their technology skills in Library Media sessions. Grades 3-5 learned the value of powerful passwords. First and second graders saw first-hand the magic of the World Wide Web. They discovered how it allowed them to connect with different people and visit faraway places without leaving the comfort of their own school. Kindergarteners were introduced to an app called SeeSaw, which is a Learning Management System for younger students. Students became quite tech savvy over the last 181 days. In Physical Education, students learned about team work and collaboration through a variety of activities throughout the year from cup stacking to learning the basic principles of basketball with each activity offering an opportunity to demonstrate positive sportsmanship. In art, students had opportunities to use a variety of mediums and styles. Students learned about print making, weaving, wooden relief sculptures, drawing, painting, and much more. Students were proud to have their artwork displayed in the hallways at Flanders and at the John Weichsel Municipal Center. In music, students enjoyed vocal exploration through high and low tones, fast and slow, rhythmic sounds, and in the upper grades they used solfege syllables. Students in grades four and five performed beautifully in vocal music concerts, and students in grade three were right on key when they performed in a recorder concert. Instrumental music kept busy with a large number of students participating in either band or orchestra. The fourth graders learned the musical scale for their instrument and worked on eighth note rhythms. The fifth graders refined their rhythm reading and learned about dynamics and the challenges associated with playing at softer volumes. Instrumental music put on two impressive concerts with students demonstrating all they learned.

Ongoing Work and School Improvement

Flanders will continue to use data-driven decision making when planning for the instructional needs of all learners. In addition, the use of the Instructional Learning Team Model will allow staff the opportunity to analyze instructional needs and grow as learners themselves. School teams will continue to refine the Scientific Research-Based Intervention (SRBI) process and student interventions, ensuring all students needs are met. Flanders will continue to utilize the Responsive Classroom approach to foster a positive school climate for all. Flanders teachers have been trained in Emotional Intelligence and will bring this skill set to students and families in the 2019-2020 school year. Flanders continues to focus on fostering a safe and respectful community for learning, valuing kindness and hard work.

WILLIAM H. HATTON SCHOOL

Robert Garry, Principal

Accomplishments

William H. Hatton Elementary School continued a strong commitment to excellence in teaching and learning again this year. The PTO remained dedicated to supporting the school community through enrichment activities, cultural arts programs, and a variety of family night events, including: two very successful book fairs, supported arts enrichment programs, a pasta supper, bingo night, family movie nights, an ice cream social, a family picnic, and collaboration with Hatton's physical education teacher to run an amazing "outer space" themed field day for all classes.

The Hatton Drama Club, with the assistance of several talented high school student directors and dedicated parents, performed *The Little Mermaid Junior*. This is the third year for the drama club and it highlighted the amazing skills of Hatton's fourth and fifth grade students. Hatton School's continued success was due to an amazing group of teachers and parents who willingly gave time to assist in classrooms and school events, and to raise funds that supported enhancements to the school that benefited all children.

Hatton School received a generous grant from the Southington Education Foundation to create a Science, Technology, Engineering, Math (STEM) Lab. This space will provide all students from pre-K through grade 5 with high-tech learning opportunities and will support development of 21st Century Learning Skills (critical thinking, communication, collaboration, and creativity). The STEM Lab will be developed by teachers and Hatton families and come online in the fall of 2019.

Celebrations

Hatton School continued to focus on maintaining strong home-school connections and recognizing the contributions of both students and staff. The school theme this year was "Hatton students and teachers are rock stars," complete with rock music for our opening day with staff and even some parents dressed as famous musicians. A wonderful tradition at Hatton is the ***Friday Phone Call***. Each week the principal recognized a student from every class by calling their parents (*right from the classroom*) to celebrate their success. This served as a great motivator for the students and was a meaningful way to recognize and reinforce positive contributions to the school community. Over 700 calls were made this year, to the delight of Hatton families.

Preschool

The Wrinn Preschool Center at Hatton School has been actively incorporating the new Connecticut Early Learning Development Standards to guide the preschool curriculum. Staff members received formal training this year and will be revising preschool report cards to align with these standards next year. The preschool teachers successfully collaborated on an instructional leadership project to develop specific math reinforcement materials for use with students who were struggling to meet grade level benchmarks. The use of fifth-grade volunteers as play partners and mentors for the preschool students continued to be a positive experience for all.

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Kindergarten

Kindergarten students had their first experience with public speaking with each child having a speaking part in the Flag Day Program. Students wrote an All About Flag Day book to go along with the “All About” writing unit. Students had the opportunity to celebrate their grandparents on “Special Person’s Day” by sharing a story and making unique placemats for their special person. Students visited Lincoln Theatre at the University of Hartford to watch a performance of Pete the Cat. This trip was a great opportunity to see how books can come alive and to learn more about the characters.

Grade 1

The first-grade classes were able to incubate eggs and hatch chickens as part of their science unit. The classes learned about animal life cycles by observing frogs and mealworms go through metamorphosis. Students performed the play “Once Upon a Lily Pad” for the school and held an evening performance for families. The annual first grade play was a great opportunity for students to strengthen listening and speaking skills. Each first-grade class held a Meet the Authors celebration to highlight all the writing that the students completed.

Grade 2

The second-grade team enhanced student learning in science by having the classes attend the New Britain Museum of Art. Students completed a project modeling the style of Georgia O’Keefe and her flowers that aligned with the plant unit. Students were taught how to write a lab report, as well as conduct experiments using the Scientific Method. This was a challenging task, but students enjoyed the challenge and produced great work. To support the instructional leading team work on enhancing sentence structure, the grade two teachers continued to embed the “Right Writes” curriculum into daily word work. To strengthen the home-school connection, parents were invited to read to their child’s classroom to celebrate Read Across America.

Grade 3

The third-grade classes completed an engaging new science unit on the states of matter. Students learned about the different physical features of Connecticut, created their own Connecticut maps, and presented them to classmates. Students also focused on reading chapter books, including various mysteries, biographies, and fiction/nonfiction stories. Students went on a field trip to the State Capitol to complete the government unit in social studies. In math, students learned how to multiply and divide using different strategies. Students performed the annual Turkey Tango Dance for their families and gave speeches about how Thanksgiving is celebrated.

Grade 4

The fourth-grade teachers focused their efforts on strengthening teachers’ abilities to implement Math Workshop practices. Teachers attended numerous workshops (both district-wide and in-house) with the math specialist and collaborated with grades three and five to create engaging math center activities. In reading, grade four teachers worked with the staff developer from Teachers College on conferencing, small group work, and to unpack new units in both reading (Reading the Revolution) and writing (Bringing History to Life). Grade four students visited YMCA Camp Sloper for a Science Day, and the Connecticut Science Center to view the exhibits relating to the science curriculum. Students performed a choral concert in May.

Grade 5

The fifth-grade classes held an annual author's tea party in November. The focus was on personal narratives as well as informational text. Grade five students traveled to Sturbridge Village to support the Social Studies curriculum. At the end of the school year, the fifth-grade team welcomed Veterans to the school for a Memorial Day and Flag Day presentation. The Veterans present a flag every year to Hatton school at this annual event. Teachers engaged in a yearlong project with their colleagues to enhance teacher learning related to math workshop practices.

Ongoing Work and School Improvement

Hatton teachers will continue to work on enhancing student and teacher learning in the coming year. The leadership and data teams will review achievement data at all levels and make recommendations for instructional resources and professional development. The SRBI (Scientific Research-based Intervention) team will continue to monitor student progress and work with families to implement strategies that will increase student learning. Hatton School remains committed to establishing and maintaining strong relationships with families in order to insure a positive learning experience for all students.

URBIN T. KELLEY ELEMENTARY SCHOOL

Marilyn Kahl, Principal

Urb T. Kelley Elementary School students and staff had an excellent 2018-2019 school year. Teachers' commitment to their own continued learning was evidenced by their participation in numerous professional development workshops in Reading, Mathematics, and Science as well as collaboration during grade level common planning time and Instructional Learning Team (ILT) meetings. As a direct result, student growth was evident in all subject areas across every grade level. Through the dedicated efforts of the PTO, school staff and families, and the Southington community, Kelley School was the recipient of a brand-new playground after taking second place in a national contest sponsored by Terracycle and Colgate. Special thanks go to the many parents who worked tirelessly with voting, collections, and installation of the new playground. Kelley School continued to promote learning and enrichment beyond the school day. Many students participated in after school programs including the Math Olympiad and CyberShamrocks Robotics Teams, Running Club, Art Club, Drama Club, Chamber Singers, Southington Town-wide Effort to Promote Success (STEPS), Safety Patrol and the Unified Sports Team. The Kelley School PTO worked hard all year to provide funding for cultural arts activities and transportation to all field trips for students. A Welcome Back Picnic, Holiday Fair, two Scholastic Book Fairs, Movie Nights, and Fifth Grade Recognition were all very successful due to the efforts of our PTO. For the fifteenth year, Kelley School, once again, took part in Math-A-Thon, an academic fundraiser to benefit St. Jude Children's Hospital, raising over \$14,000 to benefit young children with cancer.

Kindergarten

A strong focus on academics paired with opportunities for creative play and social skill development provide the foundation for kindergarten instruction and learning. The youngest students at Kelley School demonstrated excellent growth in all academic areas this school year. Eighty-five percent (85%) of students met or exceeded the end of year benchmark in Reading as measured by the Fountas & Pinnell Reading Assessment. Use of centers provided individual and small group differentiation to meet students' needs. A field trip in the fall and an in school "Curious Creatures" program supplemented the Social Studies and Science curriculum. Readers' Theater presentations to families highlighted the students' growth in Reading. Kindergarten Graduation was a wonderful celebration of a great year of learning.

Grade 1

Readers' and Writers' Workshop instruction and success was driven by the Lucy Calkins units of study and resources. The students continued to grasp concepts and skills at their "just right" reading level. The implementation of Mathematics centers supplemented the Ready Math program and provided further differentiation of instruction and student work. A trip to the Beardsley Zoo in May was the culmination of the first-grade Science unit on animals that included monitoring mealworms and tadpoles in their habitats. A highlight of the year for first graders was the hatching of chicks in late May. A Mother's Day program and Readers' and Writers' celebrations provided the opportunity for students to share songs and academic accomplishments with parents.

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Grade 2

Implementation of units of study in Readers' and Writers' Workshop continue to drive literacy instruction in second grade. A new resource, *Patterns of Power*, supplemented instruction in the Conventions of English. More work on its implementation will continue next year. Mathematics Centers provide differentiated and engaging activities for students, with lessons aligned to the grade level curriculum and the Common Core State Standards. An updated Ready Math Program will be introduced next year. Science continued to provide many opportunities for problem-solving and hands-on learning. The air and weather unit culminated with a field trip to the Everwonder Museum, a day filled with activities that sparked students' imaginations in the fields of Science, Technology, Engineering, and Mathematics (STEM).

Grade 3

New Next Generation Science Standards (NGSS) units of study were introduced in third grade this year following teacher professional development with Mr. John Duffy, district Science Coordinator. Students enjoyed experimenting with *Oobleck* as they learned the properties of solids and liquids. Continued understanding of the reading progressions and character traits helped drive instruction in Readers' Workshop. Students made notable progress on the STAR Reading and Mathematics Assessments this year. STAR assessments by Renaissance Learning are standardized assessments. Third grade Social Studies students celebrated with a field trip to the Eli Whitney museum and an Open House during which students shared their Connecticut map projects with each other and parents.

Grade 4

Fourth grade students were introduced to two new Language Arts units; Journalism in Writers' Workshop and Historical Fiction Book Clubs in Readers' Workshop. These units involved book clubs, which led to the development of deeper communication among students to identify the themes and author's purpose of the texts they read. Extensive professional development in this area was provided by Columbia Teachers' College. Teachers were able to apply those professional learning experiences directly back to their instruction in the classroom. Two trips to Camp Sloper allowed for enrichment and study of habitats and ecosystems, erosion and weathering. Several students participated in the town-wide Invention Convention, presenting their inventions at Southington High School for judging. Fourth graders took a field trip to Old Sturbridge Village. A day at this outdoor history museum was a wonderful way to combine learning from social studies and the historical fiction unit of study.

Grade 5

Fifth graders had a great year to end their time at Kelley School. Departmentalization of Writing, Mathematics, Science, and Social Studies instruction helped prepare students for the middle school model of instruction. All three teachers knew every student, which allowed for strong collaboration and communication related to any student's academic, social, and emotional well-being. New NGSS Science units were successfully implemented. These units fostered students' self-discovery through open-ended questioning. Students spent time wondering and noticing as they began to know and process information. There was a clear link to the writing units of study as students stated a claim and found evidence to support it as a result of their inquiry and logical reasoning. Math Workshop was implemented allowing students to work independently or in small groups to strengthen their knowledge and understanding of key math concepts. Invention Convention, the Writing Celebration, Math Fair and field trip to Mystic Seaport were highlights of the year.

PLANTSVILLE ELEMENTARY SCHOOL

Stephen F. Bergin, Principal

School Accomplishments

Plantsville School continued to grow as a school community with children coming from various parts of the country and with the district's participation in the Open Choice Program. The staff continued to work with the mutually revised Continuous Improvement Plan. Literacy and Numeracy goals were directly related to Common Core State Standards as well as district benchmarks. Data meetings were held to review and monitor ongoing student progress. These meetings assisted teachers as they aligned their instructional goals based on the results of individual student data and action plans. The teachers used differentiated instruction based on student need as it developed in the instructional setting. Both Writers' and Readers' Workshop were fully implemented in all classrooms. All teachers were fully trained in both models. Writing skills were emphasized across subject areas, as children wrote in all classes every day. Small flexible groups within the Mathematics classrooms were based on student need as identified by individual and benchmark assessments. Identified areas of weakness were addressed by the literacy specialist, special educators, and intervention tutors. Since the Plantsville Elementary School facility is full of diverse technology, teachers and students use the technology daily to further instruction and learning. Teachers, paraeducators and students used interactive Smart Televisions, document cameras, and computer technology in all teaching areas, including the Library/Media center. The computer carts were used continuously within the classrooms.

The Plantsville faculty demonstrated a strong commitment to the academic programs. Teachers continued to attend professional development on Columbia University's Reading Model of instruction. Mathematics workshops were attended as the school moved forward with the common core in these areas. Several teachers continued their education with college courses, and many requested attendance at professional development opportunities outside of those offered by the district. They shared important information as "lead trainers" with staff upon their return. Plantsville staff gave back professionally, serving as cooperating teachers for young student teachers and as team mentors for new teachers. Plantsville School has received training from the Yale Center of Emotional Intelligence that assisted in the implementation of RULER skills (Recognizing, Understanding, Labeling, Expressing, and Regulating emotions). The focus on the emotional intelligence of staff and students was instrumental in creating a positive and safe climate and culture.

Plantsville continued to take pride in Music, Art, and Physical Education programs; the school held two instrumental and two vocal concerts. Physical Education classes integrated literacy and numeracy goals. Science and Social Studies objectives were integrated with a variety of unique learning centers. Teachers integrated their teaching of nonfiction with Social Studies and Science. Children learned to delve deeper into various areas of print and media, integrate information, and make arguments through debate.

Plantsville School has been fortunate to have a strong and supportive PTO. Along with cultural programs, the PTO continued to be active in many areas. The PTO sponsored two book fairs, an ice cream social, and funded Field Day and class field trips where real life experiences were

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provided outside of the classroom. Through Plantsville School's partnership with Calendar House and The Summit, students continued their outreach to older adults in the community.

Student Achievements

Kindergarten

Kindergarten students experienced a balanced program of literacy and numeracy. The highlight of the Social Studies curriculum was a visit from the Southington Fire Department as the students were given the opportunity to explore a fire engine while learning what these community members do for them. Academic growth was significant as 94% of students met end of year expectations in Reading goals.

Grade 1

The first-grade literacy program was highlighted in the spring by participation in the school-wide Young Authors' celebration. Family members were invited to the school and each child had an opportunity to read published writing pieces. The first-grade curriculum was enhanced by visits from community helpers such as Southington's Fire Department, a local dentist and a visit from nurses to discuss illness prevention behaviors such as hand-washing.

Grade 2

Second graders learned how to write Science Lab Reports in Writer's Workshop. After reading about force and motion to acquire background knowledge, the students learned "How to write like a Scientist". Cars and ramps were used to explore the concept of force and motion. Each second-grade student planted a plant in the garden that was provided by Lewis Educational Agricultural Farm (LEAF). The plants will harvest flowers and vegetables in the fall. In Science, students studied plants in the spring and this activity brought the community resources and Science curriculum together. Classes grew crops to share within the school community.

Grade 3

Third grade students were immersed in a literature rich environment covering a wide range of genres. They read and wrote daily with specific objectives helping to guide the experience. In the area of Mathematics, students were exposed to many new concepts and were provided the opportunity to grow their knowledge base and skill set while moving through the concrete, representational, and abstract stages of learning. In Science, groups participated with their peers in the hands-on exploration of a myriad of topics while gaining a better understanding of the scientific method.

Grade 4

Fourth graders had monthly celebrations in Reading and Writing, through Writers' Workshop, Best writing was shared with peers, and conversations about Best books were held. Also, students presented completed writing to their parents during Young Author Day. The annual Star Gazing night was a huge success. Science was enhanced by participation in the Connecticut Invention Convention where several Plantsville School students achieved state recognition. Grade four learners visited YMCA Camp Sloper twice with Science related topics. An in-school field trip that integrated Science was a big hit with all learners.

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Grade 5

Fifth grade students participated in the election for Connecticut's First Student Governor. A Plantsville School student, Reilly Bard, was one of the seven state finalists, and all participants traveled to the Old State House in Hartford to listen to state and federal legislators speak. Students learned to write in a variety of formats, including research-based historical and argument essays. These units were cross-curricular, combining Reading, Science, and Social Studies with the writing process.

Continuous Work and Growth

Teachers and administration will continue to use data-driven decision-making to determine individual learning plans for students. The use of Scientific Research-Based Intervention (SRBI) has strengthened individualized intervention for students as Plantsville School continued to meet the needs of all learners. A focus on character development was a school-wide goal as the staff worked as one to integrate the Responsive Classroom approach within each classroom while incorporating morning meetings. Teachers participated in Emotional Intelligence (EI) training from the Yale Center of Emotional Intelligence. They used this skill set within their classrooms as they started to build the student's emotional intelligence. Smarter Balanced Assessments were taken into consideration as teachers wrote their goals. The expansion of leveled classroom libraries will continue, especially in the area of nonfiction. The school will continue work as an inclusive setting, so that every child is in his or her least restrictive environment. The school community will strive to become even more technologically literate, updating web pages and using technology, when appropriate, to enhance student learning.

SOUTH END ELEMENTARY SCHOOL

Erin Nattress, Principal

School Accomplishments

South End Elementary School had a successful 2018-2019 school year. Students were held to high standards continually both academically and civically. Teachers encouraged students to persevere through challenges. Teachers used a differentiated approach to instruction to ensure the needs of all students were met across all subject areas. To continue growing the Scientific Research-Based Interventions (SRBI) structure, teachers collaborated with Mathematics and Literacy specialists to plan for classroom-based, tiered interventions.

The South End Staff guided by a Lead Team focused on Emotional Intelligence throughout the year. Time was spent learning ways to identify and regulate emotions. A staff charter was developed for a common understanding of how the staff wanted to feel while working.

The South End PTO provided another year of community-building activities as well as cultural arts programs to enhance student learning. The PTO sponsored two successful book fairs, which resulted in large classroom library donations. The South End Elementary School community came together for a Welcome Back Picnic and an Ice Cream Social. The PTO held a Gala to fundraise for a new iPad Cart, which was purchased at the end of the school year. South End students will benefit from this new technology. The PTO sponsored many after school clubs along with the Drama Club production of *Aladdin Kids*.

Community involvement is a priority at South End School. A total of nine jumpers participated in the Annual Sloper Plunge. The school sponsored events to raise money for families in need. Our Southington Town-wide Effort to Promote Success (STEPS) team coordinated a food drive to support Southington Youth Services.

Celebrations

South End held the Third Annual ***One School, One Book*** with the whole community reading *The World According to Humphrey* by Betty G. Birney. The program was kicked off during Read Across America. Related literacy and Science, Technology, Engineering and Mathematics (STEM) activities were instituted for building comprehension, vocabulary and strong conversations about literacy. Two teachers established the South End Cyber Skyhawks Robotics Team. The team worked hard together and competed in their first competition. Two students from South End were recognized at the State Invention Convention for their creative innovations. Fifth grade STEPS Ambassadors participated in a Leadership Conference. They implemented newly acquired leadership skills by organizing monthly Asset Building Town Meetings.

Kindergarten

Students had explicit instruction through whole group lessons, small strategy groups and individual intervention in literacy. Teachers participated in a controlled study, implementing the Columbia University Teacher's College Phonics Units. Upon exiting Kindergarten, ninety-seven percent (97%) of students were reading at grade level. Students participated in hands-on learning with field trips to Lewis Farms and the West Hartford Science Museum. Kindergarten students took an active part in planting the South End Community Garden.

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Grade 1

First grade students made excellent growth in Reading this year. In Reading, ninety-four percent (94%) of students met or exceeded grade level as measured by the STAR Reading Assessment. Teachers participated in a controlled study, implementing the Columbia University Teacher's College Phonics Units. Teachers implemented differentiated Mathematics centers. The first-grade students experienced hands-on learning as they watched their chicks hatch and tadpoles turn into frogs. Additionally, Indian Rock came to South End for a Fabulous Frogs presentation. Students attended a performance of *Henry and Mudge* at Lincoln Theater.

Grade 2

The second-grade team focused on differentiation in Literacy to promote student growth. At the end of the year, eighty-two percent (82%) of students met or exceeded grade level as measured by the STAR Reading Assessment. Students demonstrated excellent gains in the area of fluency resulting from individualized goals in this area. Also, the team focused on building reading stamina to prepare for the rigor of grade three. Students participated in a field trip to Nature's Art in Oakdale to support the Science curriculum. The second-grade team showcased student writing for parents at a celebration in June.

Grade 3

Third grade students experienced a year full of growth in Literacy with a shift to reading for meaning and interpretation. One hundred percent (100%) of third grade students met the end of year standard as measured by the STAR assessment. Strong conversations about text were fostered with classroom book clubs. Teachers collaborated with the Mathematics specialist to differentiate mathematics centers. The grade three teachers piloted new Next Generation Science Standards (NGSS) units promoting inquiry and communication. They ended the year with a hands-on learning field trip to Indian Rock.

Grade 4

Fourth grade students worked hard to develop critical thinking skills around text. At the end of the year, eighty-two percent (82%) of students met or exceeded the end of year reading standard as measured by the STAR assessment. Students were able to extend their learning with a field trip to Camp Sloper to support the science curriculum. They participated in a field trip to Sturbridge Village to support the Historical Fiction reading and writing units. Students connected their journalism unit to STEPS by creating a whole school newspaper and broadcast to celebrate the success of the school year.

Grade 5

Fifth grade teachers worked hard to prepare students for the transition to middle school. Teachers used small strategy groups to target specific skills. Students worked hard to continue growth in Reading. Ninety-seven percent (97%) of students met or exceeded the end of year standard as measured by the STAR assessment. The Science teacher continued to work with the district Science Coordinator to integrate NGSS units. All students participated in the Invention Convention. Students visited Mystic Seaport in May to enhance the curriculum.

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Ongoing Work & School Improvement

Much of the work from the 2018-2019 school year will continue with solid momentum. All staff members are prepared to start implementing Emotional Intelligence with students and families. There will be a focus on strengthening social emotional readiness for students. Also, the staff will focus on improving classroom-based tiered interventions in both Literacy and Mathematics with the support of District specialists. Teachers in Grade two will continue to grow the implementation of the Columbia University Teacher's College Phonics units. Teachers in Kindergarten and Grade one will collaborate with the Mathematics specialist to implement Ready Classroom. Overall, goals will center always on creating a well-supported and mindful learning environment for all learners.

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WILLIAM M. STRONG ELEMENTARY SCHOOL

Melissa Barbuto, Principal

Enhancements

The 2018-2019 school year was another year full of amazing accomplishments at William M. Strong Elementary School. Strong Elementary School continued to focus on cultivating a positive school climate that promoted the learning and well-being of the school community. The entire school implemented components of the Responsive Classroom Approach, expanded the implementation of Emotional Intelligence to all students and parents, and encouraged a growth mindset for all students and staff through monthly whole school activities and presentations. Through the Instructional Learning Team (ILT) process, staff developed a strong professional culture that focused on collaborative professional learning to improve instructional practices and promote student learning.

Celebrations

Kindergarten

Kindergarten teachers continued to incorporate key components of the Responsive Classroom Approach into their classrooms in order to build a positive community. In addition to "Morning Meeting", kindergarten teachers implemented key components of Emotional Intelligence through the creation of classroom Charters and checking in on the Mood Meter, which had a positive impact on student's social and emotional growth. Kindergarten teachers collaborated with their colleagues through the ILT process to research best practices in the area of phonics. Due to this professional collaboration, the team was proud to report that eighty-seven percent (87%) of all Kindergarten students ended the year meeting or exceeding end of year expectations as measured by the Dynamic Indicators of Basic Early Literacy Skills (DIBELS).

Grade 1

First grade teachers continued to incorporate key components of the Responsive Classroom Approach into their classrooms in order to build a positive community. In addition to "Morning Meeting", first grade teachers implemented key components of Emotional Intelligence through the creation of classroom Charters and checking in on the Mood Meter, which had a positive impact on student's social and emotional growth. First grade teachers collaborated with their colleagues through the ILT process to research best practices in the area of Mathematics by implementing Math Workshop. Due to this professional collaboration, the team was proud to report that ninety-seven percent (97%) of all first-grade students ended the year at or above grade level expectations in Mathematics.

Grade 2

Second grade teachers continued to incorporate key components of the Responsive Classroom Approach into their classrooms in order to build a positive community. In addition to "Morning Meeting", second grade teachers implemented key components of Emotional Intelligence through the creation of classroom Charters and checking in on the Mood Meter, which had a positive impact on student's social and emotional growth. Second grade teachers encouraged students to develop a growth mindset and incorporated flexible seating into their classrooms. Second grade

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teachers collaborated with their colleagues through the ILT process to research best practices in the area of Mathematics by implementing Math Workshop. Due to this professional collaboration, the team was proud to report that ninety-one percent (91%) of all second-grade students ended the year at or above grade level expectations in math.

Grade 3

Third grade teachers continued to incorporate key components of the Responsive Classroom Approach into their classrooms in order to build a positive community. In addition to “Morning Meeting”, third grade teachers implemented key components of Emotional Intelligence through the creation of classroom Charters and checking in on the Mood Meter, which had a positive impact on student’s social and emotional growth. Third grade teachers collaborated with their colleagues through the ILT process to research best practices in the area of Mathematics by implementing Math Workshop. Due to this professional collaboration, the team was proud to report that ninety-five percent (95%) of all third-grade students ended the year at or above grade level expectations in Mathematics and eighty-six percent (86%) of all third-grade students scored proficient or higher on the Mathematics portion of the Smarter Balanced Assessment.

Grade 4

Fourth grade teachers continued to incorporate key components of the Responsive Classroom Approach into their classrooms in order to build a positive community. In addition to “Morning Meeting”, fourth grade teachers implemented key components of Emotional Intelligence through the creation of classroom Charters and checking in on the Mood Meter, which had a positive impact on student’s social and emotional growth. Fourth grade teachers collaborated with their colleagues through the ILT process to research best practices in the area of Mathematics by implementing Math Workshop. Due to this professional collaboration, the team was proud to report that eighty-six percent (86%) of all fourth-grade students ended the year at or above grade level expectations in mathematics and seventy-six percent (76%) of all fourth-grade students scored proficient or higher on the Mathematics portion of the Smarter Balanced Assessment.

Grade 5

Fifth grade teachers continued to incorporate key components of the Responsive Classroom Approach into their classrooms in order to build a positive community. In addition to “Morning Meeting”, fifth grade teachers implemented key components of Emotional Intelligence through the creation of classroom Charters and checking in on the Mood Meter, which had a positive impact on student’s social and emotional growth. Fifth grade teachers collaborated with their colleagues through the ILT process to research best practices in the area of Mathematics and Science by implementing Math Workshop and new Science units.

Ongoing Work

As the school continues to work on creating a positive school climate, staff will continue to deepen their understanding of Emotional Intelligence. Staff will continue to expand the work in this area by introducing the next anchor tools of Emotional Intelligence to students and parents. Teachers will continue to utilize the Responsive Classroom component “Morning Meeting” as a structure to implement Emotional Intelligence and build a positive school community. The staff looks forward to continuing the work with Instructional Learning Teams next year, focusing on deepening teachers understanding of exemplary practice within Math Workshop and Phonics instruction.

REUBEN E. THALBERG ELEMENTARY SCHOOL

Katie Reeves, Principal

Introduction

Reuben E. Thalberg Elementary School had a successful and exciting 2018-2019 school year. The staff worked hard to help students build life-long learning habits, increase student achievement in academics and social/emotional development, and increase an appreciation for art and music. Students were held to high standards academically, socially and behaviorally. The students at Thalberg demonstrated growth throughout the year and reached for success based on their individualized goals.

The Thalberg faculty and staff provided club activities to enrich the lives of students. Many of these clubs included community involvement and volunteering. The recycling club worked hard at collecting cans and bottles and even made stuffed monsters out of old sweaters. The ABC/STEPS Club volunteered in the primary grades to serve as role models and mentors for the youngest learners. The Orchard Valley Garden Club partnered with Thalberg students to beautify the gardens and create flower arrangements to hand out in the community.

The Thalberg PTO brought exciting programs with important messages about anti-bullying to the students this year. They sponsored two successful book fairs in which proceeds went to provide teachers with new books and supplies for their classrooms. Thalberg School families participated in special events such as Family Fun Night, Game Night, Special Person Dance and Trunk or Treat. The PTO sponsored the Drama Club production of Willy Wonka, Jr., Running Club, Bowling Club and Chess Club.

Celebrations

A group of fifth graders took it upon themselves to raise money for a water well in South Sudan after reading the book *A Long Walk to Water*. These students were so moved by the story that they planned fundraising events, created a bulletin board and held an assembly. They raised over \$3,000. The fourth-grade teachers were recipients of the Fund for Teachers Grant. They will be traveling abroad this summer to Denmark in order to document what life was like during the Nazi occupation to strengthen a Historical Fiction reading unit and help students make stronger connections to characters in the books read in class.

Kindergarten

Students experienced hands-on learning centers throughout the year to support language arts and math. Through these hands-on experiences and Readers' Workshop instruction, eighty-five percent (85%) of students were reading at grade level in June. In addition to inviting parents to volunteer on a regular basis in centers, the kindergarteners also had special events like Grandparents Day, Mother's Day Celebration and American Education Week. They were able to experience a favorite story in a different art form by attending a performance of *Pete the Cat*.

Grade 1

First grade students made excellent growth this year in both reading and math. They implemented hands on phonics centers in order to improve phonics and reading scores. They ended the year with eighty-seven percent (87%) of students reading at or above grade level. Also, ninety-one percent (91%) of first graders scored proficient on the STAR reading assessment. The first-grade

Superintendent's Annual Report 2018-2019 – Reuben E. Thalberg School

experienced hands-on learning as they watched their chicks hatch and when they went to Beardsley Zoo.

Grade 2

The grade two team experienced an outstanding year with eighty-nine percent (89%) of students reading at grade level. The team was proud of student Mathematics scores. The work was focused on improved fact fluency and opportunities for all students to grow. Ninety-two percent (92%) of second graders performed at or above grade level on the end of year STAR assessment in Mathematics. Also, the second-grade team implemented a new Writing unit, Lab Reports, and the students loved it. Students were engaged in the Science experiments which resulted in the creation of many connections between Science and Language Arts. They participated in a field trip to Lake Compounce where they learned about Force and Motion to support the Science curriculum.

Grade 3

Third grade teachers collaborated with the Mathematics specialist this year to begin to shift to a Math Workshop model. Students experienced success and demonstrated academic gains across the board in Mathematics. The team implemented Readers' and Writers' Workshop and eighty-five percent (85%) of students demonstrated grade level skills by the end of the year. The students loved book clubs and the collaboration that came along with them. Parents were invited to join their third graders for a recorder concert as they performed a preview for the second graders. The classes ended the year with a field trip to the State Capital to support the Social Studies curriculum.

Grade 4

The fourth grade replicated a day in the life of Southington residents during the American Revolution. This hands-on learning allowed the students to experience a bit of what they had been reading about in books. Many parents and volunteers joined in the day. Along with the fifth grade, they piloted a food waste management and recycling program. They were able to involve custodians, kitchen staff and other teachers with the goal of bringing the entire school on board for next year. The students' goal is to have Thalberg become the first school in the state to have a food waste management program.

Grade 5

Grade 5 students assumed leadership roles throughout the school and served as role models for younger students. Some students created and produced Thalberg News; students made daily morning announcements, and they created new clubs for students to join during recess. They worked on peer mediation and problem-solving in a safe and respectful way. Ninety percent (90%) of students were reading at grade level at the end of the year. Students visited Mystic Seaport to end their year.

Ongoing Work & School Improvement

Thalberg School continues to grow and learn. The Thalberg faculty and staff will be focused on rolling out Emotional Intelligence (EI) to students next school year. The foundation for EI was created this year with teachers attending training and practicing for their own understanding. This will help to support the ever growing social and emotional needs of students. Also, teachers will continue to strengthen Tier 1 instruction through the workshop model and differentiation with the success of every student as the goal.

ELECTION DEPARTMENT 2019-2020

The Election Department is responsible, under the Office of the Secretary of the State, to register voters, maintain all voter records, and conduct all elections, primaries and referenda under federal, state and local regulations. It is also mandated that our office yearly hold a canvass of voters to make certain our voting list is up to date and accurate. We annually do this in conjunction with the US Postal Service National Change of Address service, which notifies us of those voters who have filed address changes with the Post Office since the past year. The motor vehicles department also keeps us advised of changes of address during the year. This service is most helpful in keeping our records current.

The addition of online voter registration is very successful. Voters may now register to vote on line as well as change parties, names and addresses. The registration goes through Motor Vehicle records and the signature on the application form is added from the driver's license. Since it started in October 2014 hundreds of citizens have used the system to register to vote and/or make changes to their existing registration. Recently Connecticut joined ERIC, which is a group of states who have agreed to monitor each other's voting lists and report changes of address or status to these states for their action.

Additionally, when citizens have a transaction at the DMV, i.e. driver's license renewal, change of address etc. they are given the opportunity to register to vote if they are not already a voter. This has produced good results in new voters registered.

The 2019 Municipal Election will again feature our new voting technology. We will be using scanner type voting tabulators and still only require one per polling place. Voters take a paper ballot into a privacy booth or table and vote for their candidates by filling in the oval in the square having the candidate's name. This is much the same as an SAT test or a lottery ticket. The voter will then put the ballot into the scanning tabulator and they will be finished voting. It is an exciting technology mandated by the Federal Government under the Help America Vote Act of 2002. We believe voters will continue to find it easier and quicker than the previous lever machines. It will allow us more flexibility to bring the machines to senior centers, schools and the library for demonstrations.

We introduced a new handicap voting system for the presidential election in November of 2016. We are dedicated to the premise that every voter deserves the right to vote privately and independently and work hard to make it possible. The new system will make it easier for handicap voters to vote independently. It also will eliminate the telephones (11) that the former system needed to operate. This results in a savings to the town in telephone expense plus the extra work the phone lines involved when the system is use.

We held our mandated voter registration session at Southington High School where students who will have reached their 18th birthday by Election Day can register to vote. Starting in 2012 youngsters were also allowed to vote in primaries even if they would not be voting age until

November. It will be pretty exciting for new young voters to vote in a Primary their first time voting. The legislature felt that if they were voting in November they should also have a hand in the candidate selection at the primary before the election. The idea behind allowing them to register at 17 was that getting them on the registered rolls before they go away to college will encourage them to continue vote at election time and it does work as we see a goodly number of college students requesting absentee ballots in each election

We continued our town participation in the state Converse system which posts all Southington voters on the state computer. All towns in Connecticut now participate in the system. It assures that people will be registered in only one town in the state and makes it easier to transfer the registration of new voters from their old town to Southington. All of our computers are tied into the state system.

From the 2013 election forward voters are allowed to register to vote on election day because of legislation passed that year. Because local (2017) elections are lightly attended it was felt that that election WAS a good election to introduce a new feature and determine any changes or additions needed to the existing legislation. The 2019 election ballot will include a referenda item which involve money appropriations so taxpayers are able to vote even if they are not registered voters. Taxpayer voting always takes place at Derynoski Elementary School only.

We regularly maintain a very elaborate web page on the internet with answers to the most frequently asked questions, of general interest, on registering and voting. Around election time we post the names of candidates and some information about the nature of the election, primary or referendum. After each election the results of the election are also posted on our internet access. We urge all voters to bring up our web pages as they contain vital information about voting and a link to where a voter can check his/her own polling location. This is particularly useful to avoid any delays at the very busy polling places. Our web address is [/www.southington.org](http://www.southington.org). E-mail us with question, complaints and suggestions. As a result of our e-mail correspondence new "how to" information is periodically added about the mechanics of voting. You can also find the names and addresses of your elected state and federal officials as well as a link to allow you to register to vote or make selected changes to your voting record.

The following is the number of voters who voted during the past four elections:

2015 Local Election 9131 voters or 37.3% of those eligible to vote at that time

2016 Presidential Election 23,318 voted or 84% of those eligible to vote at that time.

2017 Local Election 9814 voters voted or 35.2% of those eligible to vote at that time

2018 State Election (Governor)18,366 voters or 63.3% of those eligible to vote at that time

We hope that participation in future local elections will increase as voters realize that all our elections are very important to our everyday lives

ELAINE D. BEDARD
REGISTRAR OF VOTERS

MICHAEL K. EARLY
REGISTRAR OF VOTERS

Town of Southington

Engineering & Sewer Administration Departments

KEITH HAYDEN, P.E.
DIRECTOR OF PUBLIC WORKS

JOHN WEICHSEL MUNICIPAL CENTER
196 NORTH MAIN STREET
SOUTHINGTON, CT 06489



JAMES A. GRAPPONE, P.E.
ASSISTANT TOWN ENGINEER

ENGINEERING TEL (860) 276-6231
SEWER TEL (860) 276-6233
FAX (860) 628-8669

ANNUAL REPORT OF THE ENGINEERING AND SEWER ADMINISTRATION DEPARTMENTS

The Engineering Department provides broad technical assistance and expertise to other Town Departments, Town Boards and Commissions and serves as ex-officio members of Planning & Zoning, Public Works Committee and the Sewer Committee. Our engineers provide oversight and inspection of all construction projects within the Town. Engineering administers the sidewalk replacement and the utility trench repair programs. Engineering is also responsible for the MS4 (Municipal Separate Storm Sewer Systems) program of sampling, testing and reporting of pollutants in the stormwater runoff to the DEEP.

The Sewer Administration Department is responsible for billing and collection of sewer usage fees. In fiscal year 2018/19 \$5,567,225.83 was billed to approximately 10,600 residential, commercial, and industrial customers. The Sewer Administration Department is also responsible for irrigation meters, inspection/approval of grease trap installations, sewer assessments, real estate closing final billing, printing and mailing approximately 42,000 quarterly bills, and groundwater discharge permits. Since the Sewer Department began offering customers the option of receiving their bills by email approximately 300 customers have signed up saving the Department almost \$600 in postage annually. We included an informational flyer in the bills reminding customers that the proper way to dispose of Fats, Oils, and Grease is in the trash and not by pouring it down the drain.

Some of the major projects completed by the Engineering Department during the fiscal year from July 1, 2018 to June 30, 2019, are listed below.

- Replacement/resetting pavers on West Center Street
- Installation of an emergency generator at the Town Hall
- Reconstruction and paving of the lower level parking lot at the Municipal Center
- Repainting streetlights, benches and trash receptacles in the downtown area
- The Rehabilitation of the South End Pump Station

The Town Council awarded the contract for the Jude Street/West Street Intersection Improvements to Paramount Construction. The Town received a \$591,000 LOTCIP grant for construction of the project. The project is scheduled to be completed in October 2019.

BL Companies is in the final design phase of the project to extend the Farmington Canal Heritage Trail from Lazy Lane to the Southington-Plainville Town line. It is anticipated that the trail will be constructed in summer 2020. The \$3.28 million construction cost is funded with 80% Federal and 20% State funds.

AECOM is designing the replacement of the Spring Street Bridge over the Quinapiac River. The project will replace the bridge over the Quinapiac River which has a bridge deck in poor condition and is scour susceptible. As part of the project gas and sewer service will be extended to the west across the bridge. The Town is receiving a grant for 80% of the estimated \$2.4 million construction cost.

Milone and MacBroom was awarded a contract in the amount of \$188,125 for the design of the bridge replacement on Marion Avenue over Hummiston Brook. The construction is scheduled to begin in the Spring of 2020 and will be completed in the late fall of 2020. Additionally we have applied to CROG and received approval for a \$1.2 million LOTCIP grant to cover 100% of the construction and construction inspection costs.

Weston and Sampson completed the preliminary design plans for the Plantsville Center Safety Improvements. The Town received a \$2,500,000 LOTCIP grant for the construction of the project. Construction is scheduled to begin in the Spring of 2020.

The Engineering Department continued the contract with Laydon Construction LLC to remove temporary utility patches and install permanent patches.

Carlin Contracting Co. Inc. was awarded the construction contract for the Wastewater Treatment Plant Upgrade project in the amount of \$38,262,698. The improvements are needed to address new DEEP phosphorus regulations and upgrade outdated equipment at the Wastewater Treatment Plant including replacing pumps with new energy efficient motors and installing domes to cover the aerated grit chamber, the primary settling tanks and the trickling filters to reduce odors. The Town will receive a Clean Water Fund grant in the amount of \$13,861,923.45 to defray some of the construction costs. Final completion of the project is scheduled for 10/28/2021.

We continue to prioritize sewer lining work throughout Town. We have committed an annual budget of \$500,000 to the on-going sewer lining project. Sewer lining is used to

reduce the amount of rain water and ground water entering our sewer system that then has to be treated. Lining can also reinforce cracked or damaged pipes and seal out root intrusion preventing backups. In 2018 we lined 1,146 L.F. of 8" sewer; 2,329 L.F. of 10" sewer; 532 L.F. of 12" sewer, 829' of 15" sewer and 4,079 L.F. of 18" sewer mains.

The Engineering Department provided engineering and survey as needed in support of the road work associated with the bonded road improvements.

We continue to update our web page and we post current work schedules to keep residents informed of active construction projects in the Town.

As part of the acceptance process for developer installed sanitary sewers, the Engineering Department reviews sewer videos. Engineers review the videos to ensure that the sewer piping and connections were installed properly. Engineers also view videos on both storm and sanitary sewers prior to scheduled road improvements to ensure all necessary repair work is completed before the road repairs take place.

The Engineering Department continues to catalogue and follow up on tree, drainage, and sightline complaints.

Subdivisions and Site Plans

The Engineering Department reviews subdivision and site plans and provides comments to the Planning and Zoning commission for all improvements to the Town's infrastructure. During construction our field inspector inspects all public improvements to ensure they are constructed in accordance with the plans and specifications.

Accepted New Streets in 2018-2019

<u>Street Name</u>	<u>Length of Street (ft)</u>	<u>Acceptance Date</u>
Steeple Chase Ext.	1,390 feet	08/31/18
Total Length	1,390 feet = 0.26 miles	

Excavation and Sewer Permits

Throughout the year the Engineering and Sewer Administrative Departments review and approve excavation permits for work within the Town's right-of-way and sewer permits for new connections into the Town's sanitary sewer system.

Zoning Permits

The Engineering Department reviews zoning permits, zoning text amendments, subdivision or re-subdivision reviews, floodplain filling applications, special permit applications and site plans for commercial and industrial projects.

Southington Fire Department

310 North Main Street
P.O. Box 289
Southington, Connecticut 06489
Telephone (860) 621-3202
Fax (860) 628-4049

Annual Report 2018-2019



Save Lives • Stop Fires

INTRODUCTION

The Southington Fire Department is an innovative and diverse department of 120 members that represent the community we serve. The Southington Fire Department is fortunate to have some of the most talented individuals in the fire community. Our members value the history and tradition of the Southington Fire Department, an organization built upon the strong shoulders of past leadership, without whom we could not tackle the challenges of the future. We are a vibrant department that values our past, sees present possibilities, and embraces the future. Our dedicated, hardworking members are trained to provide the following services: Structural Firefighting, Vehicle Rescue, Water Rescue, Hazardous Materials Response, Community Risk Reduction Program, Strategic Planning, and Command and Control. We are committed to providing the citizens and visitors of Southington with the best service and protection possible.

The department is comprised of a combination of career and volunteer firefighters, operating out of four stations located strategically throughout the town. Staffing of on-duty, career personnel is presently one battalion chief/shift commander, one captain, one lieutenant and three firefighters. Two shifts have an additional firefighter. They are on-duty 24 hours, 7 days a week. The shifts are divided between Fire Headquarters, 310 North Main St., and Station 5, 75 River St. as of January 1, 2019. There are seven staff positions working Monday through Friday consisting of Chief, Assistant Chief/Fire Marshal, Deputy Chief of Safety and Training, Deputy Fire Marshal, one firefighter/inspector, one inspector, an executive assistant, and a clerk/typist. Company 1, located at Fire Headquarters, 310 North Main St., has twenty-two volunteer firefighters, two probationary volunteer firefighters, and one fire police. Company 2, located at 130 West Main St., has twenty volunteer firefighters, three probationary volunteer firefighters and four fire police. Company 3, located at 35 Clark St., has fifteen volunteer firefighters, two probationary volunteer firefighters, and one fire police. Company 5, located at 75 River St., has two volunteer firefighters and one fire police.

ISO RATING

The Insurance Services Office, Inc. (ISO) surveyed the Southington Fire Department in its review of the Town of Southington's Public Protection Classification (PPC). ISO is an independent company that serves insurance companies, communities, fire departments and others, by providing information regarding risks. Virtually all U.S. insurers of home and business properties use ISO's Public Protection Classifications in calculating premiums. The department is proud to report that the town's PPC grade improved from a 4/9 to a 3/3Y.

EMERGENCY ACTIVITY

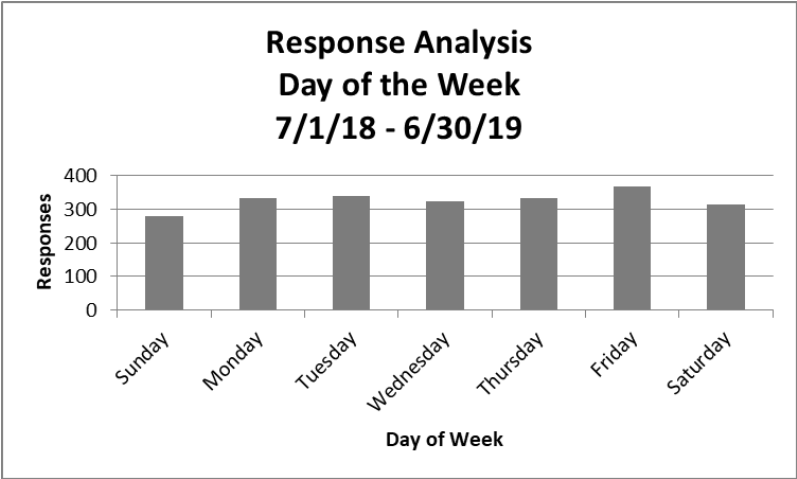
The department responded to 2,292 calls for service. As in previous years there were many times when the department's manpower was stretched extremely thin; however, our firefighters did an outstanding job with the limited resources they had at their disposal. The department would also like to thank the surrounding towns that assisted by sending personnel and apparatus to our aid.

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The department's emergency activity comprised of the following:

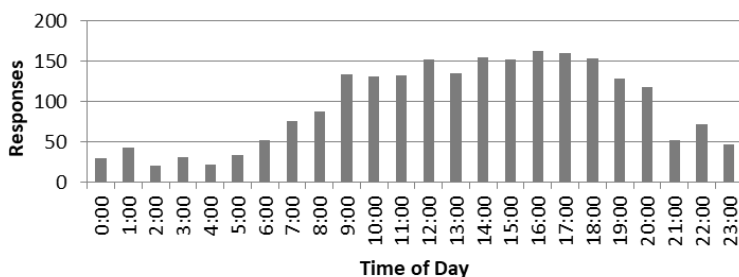
- 102 Fire Incidents
- 1 Overpressure Rupture, Explosion, Overheat Incidents
- 701 Rescue and Emergency Medical Service Incidents
- 267 Hazardous Condition Incidents
- 457 Service Calls
- 270 Good Intent Calls
- 477 False Alarm and False Calls
- 9 Severe Weather and Natural Disaster Incidents
- 8 Special Incident Types
- There was a total estimated dollar loss of \$7,202,352
- The total estimated dollar amount saved is \$5,443,008

The following graphs depict the breakdown of incidents by alarm day of the week and time of day:



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Response Analysis Time of Day 7/1/18 -6/30/19



COMPANIES ARE EQUIPPED AS FOLLOWS:

Headquarters and Company #1

Engine #12	2012 Sutphen Pumper
Ladder #1	2007 Pierce Tower
Rescue #1	2005 Pierce Heavy Rescue
Car #1	2017 Ford Explorer
Car #2	2019 Chevrolet Tahoe
Car #3	2016 Ford Expedition
Car #4	2015 Ford Explorer
Car #5	2010 Ford Explorer
Car #6	2012 Ford Expedition
Car #7	2015 Ford Explorer
Utility	1999 Dodge Pickup
Engine #61	1999 Pierce Pumper
Spare	2007 Ford Expedition

Engine Company #2, Plantsville

Engine #21	2015 Sutphen Pumper
Engine #22	1990 Pierce Tanker
Brush #2	1990 Ford Pickup

Engine Company #3, Milldale

Engine #31	1999 Pierce Pumper
Ladder #3	1993 Pierce Tower
Rescue #2	2005 Freightliner Light Rescue

Engine Company #5, North End

Squad #11	2017 Sutphen Pumper
Engine #51	1999 Pierce Pumper

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SIGNIFICANT EVENTS

- | | |
|--------------------------------------------|----------------|
| • November 15, 2018 – 12 Putnam Pl. | Vehicle Fire |
| • December 17, 2018 – 64 Triano Dr. | Vehicle Fire |
| • January 22, 2019 – 17 East Summer St. | Building Fire |
| • March 3, 2019 – 887 Meriden Wtby Tnpk. | Building Fire |
| • March 16, 2019 – 31 Crissey Ln. | Building Fire |
| • April 16, 2019 – 1765 Meriden Wtby Tnpk. | Building Fire |
| • June 13, 2019 – 80 Brentwood Dr. | Camper/RV Fire |

FIRE PREVENTION

The Fire Marshals Bureau submitted 2,292 NFIR reports to the Office of the State Fire Marshal. The Community Risk Reduction program continues to be a success. There were 41 safety inspections this year.

The local winners of the 2018 “State of Connecticut Fire Prevention Poster Contest” were:

- 1st place – Megan Kasica from Kelly Elementary School, grade 4
- 1st place – Lilly Stoltz from Plantsville Elementary School, grade 5

Additional congratulations go to Megan Kasica from Kelly Elementary School for winning the Hartford County and Statewide divisions.

SAFETY AND TRAINING DIVISION

It is the goal of the Southington Fire Department Training Division to identify areas of need and develop training programs to assist our members to become more proficient in emergency service delivery, customer service, emergency incident management, safety, fire prevention, public safety education, personnel management, and supervisory leadership.

Safety is our top priority. The best way to create a safe environment, especially in dangerous and high stress incidents, is through comprehensive training programs. The Southington Fire Department works hard in improving our delivery of service to our citizens, and our annual training is a big part of that. Training consists of ongoing educational programs for firefighters in firefighting, hazardous materials and infectious disease control that meet required minimum training for Connecticut Fire Services and state regulations set by the Occupational Safety and Health Administration (OSHA). These programs satisfy our many licensure requirements, as well as providing new training for firefighters and fire officers. These programs enhance the knowledge and skills required to protect our members and effectively provide a wide range of emergency services to our citizens. These creative training programs serve as a great retention method for volunteer firefighters.

While members of our own department conduct the vast majority of our training, members are able to receive and continue to take advantage of programs

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provided by outside agencies, such as Connecticut Fire Academy, Wolcott State Fire Training Center, Hartford County Fire School, FEMA, and the National Fire Academy. These agencies provide training in certain specialty areas, including all EMS training, state, and national certification courses.

In response to a Homeland Security Presidential Directive/HSPD-5 and HSPD -8, all Southington Fire Department members continue to receive their certification in FEMA's Emergency Management Institute National Incident Management System Training. Fire officers are also receiving advanced training in incident management.

The department participated in, or conducted over 1,020 classes totaling almost 5,000 hours. The department will continue to develop new programs that fit the needs of our membership and continue our mission to provide specialized and technical rescue training which prepares us to handle the increased ever-changing demand for service in our community.

The department is now offering Emergency Medical Responder training to increase our EMS service delivery.

The Insurance Services Office, Inc. (ISO) reviewed the department in early 2016, as part of the rating process recently for the Town of Southington. Part of the review includes an evaluation of fire training. The training components include: company level training, officer training, new and existing driver training, hazardous material training, and new recruit training. The training division is proud to report that the earned credit points have doubled from a previous ISO review. The training division will continue to work on prescribed areas and use this report as a performance benchmark to increase the overall credits in this area of the review.

Firefighting is always listed among the most dangerous occupations every year. Obviously, the level of danger and risk changes with the complexity of the incident. Factors that contribute to the complexity of an incident include the weather, time of day, type of construction, number of people involved, level of experience and knowledge of the crews on the scene, and the resources available, just to name a few. The Southington Fire Department's commitment is to provide the best service possible to everyone who lives, works, or visits Southington. Whether it is a medical emergency, a fire emergency, or an emergency of another nature, we are committed to mitigating it as quickly and efficiently as possible with the resources at our disposal. We will continue to challenge ourselves through our training and education to ensure that we are prepared to fulfill that commitment.

Deputy Chief Scott DiBattista

CERT

The Southington Citizen Corps Program or Citizens Emergency Response Team (CERT) is a community based volunteer organization that provides assistance to the Town of Southington or others by request, during times of emergency or other defined needs. Southington CERT is broken up into several sub-specialty teams, which include:

- Mountain Bike Search and Rescue
- Ground Search and Rescue
- Traffic Control
- Medical Support Team
- Sheltering

The team continues to evolve and has formed a Training Committee to address the member's needs. Another member of the Team has become a Train-the-Trainer bringing us to three trainers in-house. Southington CERT continues to be active in assisting with local festivities such as the Apple Harvest Festival and Italian Festival, and is working on a public media campaign to attract more members.

Captain Scott Lee

ANNUAL SERVICE AWARDS

The department held its second annual awards ceremony on October 16, 2018. The following members were honored:

Citizen Awards:

Robert Winegar

Unit Citations:

October 18, 2017 – Incident #17-1808 – I-84 WB

James Paul	Ed Crandall	Keith Glabau
Brian Mello	Jeff Roy	August Riedinger
Andrew Rennie	Greg Porzycki	Ray Halpin
Matt Wisniewski	James Riedinger	Nicholas Hill
John Thompson	Brian Badgley	Doug Badgley
Connor Sperry	Luke Martin	Robert Hunt
Dean Voisine	John Thompson	

November 11, 2017 – Incident #17-2002 – West Street & ESPN Drive

James Paul	Thomas Golec	Edwin Crandall
Ben Kiessling	Jeffrey Roy	Keith Glabau

Meritorious Conduct:

June 17, 2018 – Incident #18-1007 – 3000 Mount Vernon Rd.

Sean Kearney

Commendations:

Chief of Department Exceptional Service – Eric Heath & Maureen Frazier

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Firefighter of the Year Career – Thomas Golec
Firefighter of the Year Volunteer – Connor Sperry

The ceremony included nine members who received their firefighter badges. Promotional pinning was completed for four members of whom one promoted to assistant chief, one promoted to battalion chief, one to captain and one to lieutenant.

Service awards were given to six members for five-years of service, one member for ten-years of service, five members for fifteen-years of service, two members for twenty-years of service, and four members for twenty-five years of service.

RECOGNITION

Chief Richard Butler began serving as Fire Chief on July 29, 2018. Battalion Chief James Paul Jr. was promoted to Assistant Chief on October 7, 2018.

Derek Dion, a member of Company 1, was hired on October 7, 2018, as a firefighter/EMT.

Firefighter John Aldieri retired on January 3, 2019, after serving over twenty-eight years. Kevin Guy, as past member of Company 5 was hired on January 27, 2019 as a firefighter/EMT.

On May 19, 2019, Richard Molleur, Thomas Golec, Andrew Polzella and Robert Moquin were promoted to lieutenant.

BC Eric D'Arcy continues to represent the department in the Special Needs Registry program.

BC Eric D'Arcy and FF/Inspector Robert Hunt continue their work coordinating the Community Risk Reduction program, providing home safety surveys and smoke or carbon monoxide alarms as needed.

Deputy Chief Scott DiBattista and battalion chiefs Thomas Donnelly and Eric Heath continue to work on utilizing and adapting Firehouse Software, the department's software for tracking incidents, for accurate record and accountability maintenance.

Battalion Chief Eric Heath, Lt. Richard Molleur and FF Benjamin Kiessling continue to maintain the department meter maintenance program. Each month the meters are calibrated and rotated throughout the department's apparatus. These members have done all repairs that can be performed in house for the past several years.

Battalion Chief Thomas Donnelly continues to dedicate many hours to the department's IT needs.

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Battalion Chief Thomas Donnelly remains the liaison to Southington's Central Dispatch, which is headquartered at the Police Department.

Captain Richard Jones continues to maintain his Peer Fitness certification and helps promote physical fitness within the department.

Captain Richard Jones and FF Christian Mastrianni have developed a department wide peer support team.

Captain Scott Lee and FF Christian Mastrianni continue the department maintenance of all SCBA equipment following the retirement of Battalion Chief Saucier.

Battalion Chief Glenn Dube continues to educate town residents on fire prevention through the program he developed for the school PTO's. The program promotes families developing a plan for fire safety, including a designated outside meeting place during a fire.

Battalion Chief Eric Heath continues to work on FEMA grants.

Captain Edwin Crandall continues to coordinate all emergency medical supplies.

The current company officers are:

Company 1

Captain – Matthew Wisniewski

Lt. – Andrew Rennie

Lt. – August Riedinger

Company 2

Captain – Richard Kowalec

Lt. – Brian Badgley

Lt. – Douglas Badgley

Company 3

Captain – Joel Munson

Lt. – Christopher Martin

Lt. – Kevin Salmeri

Company 5

Captain – Michael Hughes

BOARD OF FIRE COMMISSIONERS

Nathan Wilson and Christine Shanley-Buck were appointed to the Board in November 2018 following the end of Mary Baker and David Kanute's terms. The election of officers resulted in the election of Nathan Wilson as Chairperson, Christine Shanley-Buck as Vice Chairperson. Christopher Robertson was elected Secretary.

The Board thanks all members of the Southington Fire Department for their dedicated service.

BOARD OF FIRE COMMISSIONERS

Nathan Wilson, Chairperson
Christine Shanley-Buck, Vice Chairperson
Christopher Robertson, Secretary
Michael Bunko
John Moise

Visit us on the web at www.southington.org under Departments, Fire Department.

Town of Southington

Highway/Parks Department

ANNETTE S. TURNQUIST, P.E., M.P.A.
SUPERINTENDENT

GABE CALANDRA
ASSISTANT SUPERINTENDENT



DELLA BITTA DRIVE
PLANTSVILLE 06479

TEL (860) 276.9430
FAX (860) 276.9101

ANNUAL REPORT

The 2018/2019 year was busy for the Highway/Parks Department. The need for maintenance and improvement expands every year due to a combination of public demand and the aging of Town roadway and recreational infrastructure. The effort to improve the condition of the roadways has continued with various types of pavement treatments and construction projects. Progress toward park improvements has also been made with the design of the Memorial Park concession/restroom building renovation and the contract award for the new Memorial Park playscape. Details of the construction and maintenance projects undertaken by the Highway/Parks Department throughout the 2018/2019 year are as follows.

1. DRAINAGE MAINTENANCE AND CONSTRUCTION

During the 2018/2019 season, ninety-six outfalls and twenty-seven culverts were inspected and maintained. Two hundred sixty-seven catch basins were cleaned. Fifty-five catch basins were repaired on an emergency basis. As was the case in previous years, the use of road salt for winter maintenance has decreased the need for cleaning, but it continues to accelerate the deterioration of the concrete structures themselves.

2. ROAD RECONSTRUCTION AND PAVING

Roadwork for the 2018/2019 year consisted of crack sealing, ultra-thin bonded overlaying, overlaying only, and milling and overlaying. The crack sealed roads were numerous. 4.24 miles were ultra-thin bonded overlaid including Heather Lane, Willow Court, Dogwood Drive, Michael Drive, Marcy Drive, Wild Oak Drive, Wedgewood Road, Shagbark Drive, Sherry Drive, Orchard Hill Drive, Morreland Drive, East Mountain Drive, and Rejean Road. Celella Drive was overlaid. 1.44 miles were milled and overlaid including Marion Avenue (#761 to Meriden-Waterbury Road), Bellevue Avenue (Hart Acre to Berlin Street), and Churchill Street (West Street to 832' west) which was also widened for safety purposes.

3. LEAF COLLECTION

The annual leaf collection operation began on November 5, 2018, and was completed on December 19, 2018. During this period, 33,696 cubic yards of leaves were collected and delivered to the holding sites. Three Town-staffed units and twelve vendor units were used for this program. All leaves were either deposited directly at or eventually hauled off-site to Supreme Forest Products per the DePaolo Drive lease agreement.

The tonnage is up 33% from the last leaf season, but the 2017 season was not typical. In 2017, the leaves fell very late in the season, and collection was halted due to snow storms and extremely cold weather. However, the 2018 tonnage is in line with 2016 which was

a more comparable leaf season. Because of the previous season being atypical, overtime increased 71% and contractor expenses increased by 20%. But compared to the 2016 leaf season which was more standard, 2018 overtime decreased 24% and contractor expenses increased by only 2%.

4. SNOW AND ICE OPERATIONS

The 2018/2019 winter season brought 15 events, 7 requiring plowing and salting and 8 requiring salting only. Salting operations required the purchase of 5,713.60 tons of road salt, 4,965.19 tons of treated and 748.41 tons of non-treated.

5. STREET SWEEPING

The sweeping program began on April 2, 2019, and was completed on June 12, 2019. Similar to the last four years, the entire program was accomplished without the hiring of contractors. In addition to the streets, the Highway/Parks Department again swept many of the lots associated with Town facilities.

6. BULKY WASTE TRANSFER STATION

The Bulky Waste Transfer Station saw 21,507 vehicles passing through the facility during the 2018/2019 year. This is an 8% decrease from last year. The amount of material collected was 1,579 tons of burnable material (2% increase from last year), 521.37 tons of demolition material (11% decrease from last year), 445.25 tons of metal (2% decrease from last year), and 78.52 tons of electronics (14% decrease from last year). The metal brought in \$54,312.71. The electronics brought in \$2,721.08. Also in the 2018/2019 year, the Transfer Station took in 1,751 mattresses/box springs, and 392.5 pounds of Freon were recovered.

7. TOWN GREEN AREAS AND DOWNTOWN

The greens in both Southington and Plantsville along with the downtown area continue to be instrumental for events such as Music on the Green, the Farmers Market, the Apple Harvest Festival, White Christmas in the Community, and numerous other activities. These locations and the events held there provide an abundance of recreational and social opportunities for Southington residents of all ages and are advantageous to the businesses in the area. The Highway/Parks Department takes great pride in maintaining and enhancing the aesthetics of the greens and downtown along with providing support for the aforementioned events.

8. LINEAR TRAIL

The linear trail continues to be a major asset for recreation in Town. It is enjoyed by numerous Southington residents and draws countless visitors as well. It appeals to a wide variety of users, from families with small children to avid cyclists. The Highway/Parks Department is responsible for the maintenance of the entire length, from the Cheshire line to Lazy Lane.

9. MEMORIAL, RECREATION, AND PANTHORN PARKS

All maintenance operations were performed as needed. At Memorial Park, the design phase was begun for renovation of the concession and restroom building. Bids were

received at the very end of the fiscal year for construction of a new, ship-themed playscape. At Recreation Park, upgrades were made to pool mechanicals, plumbing, and the umbrella in the kiddie pool.

10. CRESCENT LAKE AND OTHER OPEN SPACE

The number of open space areas continues to grow each year, which in turn increases maintenance requirements. However, recognizing the value and importance of these properties for passive recreation, the Highway/Parks Department always strives to accomplish the additional responsibilities.

11. GENERAL MAINTENANCE

In addition to the specific programs outlined above, the Highway/Parks Department is responsible for a multitude of everyday tasks. Crews were busy with pothole patching, roadside mowing, roadside litter removal, parks mowing, trash removal, restroom maintenance, pool maintenance, athletic field marking, playground repair, drive-in maintenance, assessing resident tree complaints, fleet maintenance, providing assistance to other department, among many other duties.

The responsibilities of the Highway/Parks Department are numerous, and many of the tasks are difficult and sometimes unpleasant. The Department works very hard, often in extreme conditions such as in the heat of summer and throughout the ice and snow of winter. I am amazed by and proud of how the crew perseveres to accomplish whatever they are tasked with, no matter how difficult. They recognize their work makes Southington a better place for all the residents, and therefore they take pride in what they do. I am fortunate to supervise such a talented group of people, and I am honored to be part of a Department that improves the Town of Southington on a daily basis.

Respectfully submitted,



Annette S. Turnquist, P.E., M.P.A.
Superintendent



Southington Housing Authority

43 Academy Street, Southington, Connecticut 06489

Commissioners
Sharon M. O'Brien, Chairperson
John J. Vey, Jr.
Alex J. Ricciardone
Angela M. Monica
Stuart Savelkoul

Stefanie Farkas, Interim Executive Director

Telephone (860) 628-5200
Facsimile (860) 628-4790
stefanie@southingtonha.com

ANNUAL REPORT 2019

This is the 52nd Annual Report of the Housing Authority of the Town of Southington.

The Housing Authority continues to maintain full occupancy of one hundred eighty (180) units of elderly housing. Housing is located at the following sites: General Pulaski Terrace, 6 Carter Lane, Plantsville (16 double units and 24 single units); DiCaprio Forgione Terrace, 408 Main Street, Southington (16 double units and 24 single units); Joseph A. Zdunczyk Terrace, 500 Pleasant Street, Southington (14 double units, 40 single units and 6 handicap units); Lincoln Lewis Terrace, 43 Academy Street, Southington (4 double units, 32 single units and 4 handicap units).

The primary mission of the Authority is to create and preserve affordable housing for elderly individuals on a low income. Housing is also provided to disabled individuals who meet the State of Connecticut guidelines. The yearly income limits correspond to the percentage of area median income established by HUD (currently \$52,850 for single occupancy, and \$60,400 for double occupancy).

Applications are accepted during the months of January and July with the applicants added to a waiting list from which new residents are selected, based on needs and date of application. As of June 30, 2019, the single list contains 154 applicants and the double list 12 applicants.

The Housing Authority operates under the General Statutes of the State of Connecticut and in compliance with the regulations of the Connecticut State Department of Housing. The Connecticut Housing Finance Authority (CHFA) oversees the operation of the Housing Authority. Appointment of four of the five members of the Board of Commissioners is made by the Town Manager. The tenant commissioner is elected by tenants. The Commissioners meet on the fourth Tuesday of each month at 5:00 p.m. in the Community Room Lincoln-Lewis Terrace, 43 Academy Street, Southington, CT. Twice a year the monthly meeting is scheduled at each complex (Pulaski, DiCaprio-Forgione and Zdunczyk Terrace) during the months of February, March, April, August, September and October in their community halls.

The Interim Executive Director's support staff consists of Gail Castiola - Temporary Resident Services Coordinator, Stefanie Farkas - Executive Assistant; Maintenance employees, Bob McBride - Foreman, Ned Denslow - Maintainer I, and Jay Zumpe-Temporary Laborer. Due to the economic times, the resident services coordinator position remains at 30 hours per week and the maintenance supervisor position is vacant. This could not be accomplished without a dedicated and experienced support staff.

The maintenance staff prepared 24 apartments for new residents. The staff continuously look for safety hazards and address them immediately as well as look for ways to improve work efficiency. The work is accomplished along with the daily maintenance issues in the upkeep of our complexes. The authority's original complex is Pulaski Terrace (1968). A plan started in 2009 on replacing bathtubs, plumbing fixtures, and tile surrounds with walk-in showers as needed. As of June 30, 2019, we have done 28 out of 40 units.

Capital Improvements include:

Lincoln Lewis painting all hallways and common areas- \$27,855
Lincoln Lewis new carpets in all hallways, office and community hall
and misc. apartments in each complex new flooring- \$24,604
Repair/Replacement of air units/condensers at misc. apartments-\$11,314
Bathtub to walk-in shower replacement/tub cut outs-\$14,000
Tree removal/trimming and power washing- \$18,705
Water heaters, toilets, stoves, refrigerator replacements-\$8,383
New computers/updated software for office-\$4,140
Call for aide replacements/repairs, repair of fire lines and security cameras-\$4,009

All residents were visited, and their apartments inspected for preventive maintenance during the year. The maintenance staff performed smoke detectors, emergency lights, exit lighting and call-for-aid equipment testing.

The year ends with a Christmas luncheon hosted by the Rotary Club. Approximately 70 residents attend each event.

The Housing Authority continues its mission in providing safe, decent, and affordable housing while seeking to provide programs and resources to help its residents maintain independent living styles. Staff members attended programs on resident service support and maintenances classes. Bread for Life provides lunch once a week at Zdunzyk Terrace and dinner once a month to Lincoln Lewis Terrace and DiCaprio Forgione at no cost to tenants.

I wish to thank the Housing Authority Board of Commissioners for their dedication and commitment in making the authority an asset to our residents and the Town of Southington.

The Authority is thankful for the continued generosity and support of the Town Manager's Office, Police Department, Fire Department, Public Works Department, Calendar House, and Community Services, as well as that of our civic leaders and local organizations. All have helped in our providing the highest quality of housing for the residents of the Housing Authority of the Town of Southington.

Respectfully submitted,

SOUTHTON HOUSING AUTHORITY

Stefanie Farkas, Interim Executive Director
Sharon M. O' Brien, Chairperson
John J. Vey, Vice Chairperson
Stuart Savelkoul, Secretary
Alex J. Ricciardone, Assistant Treasurer
Angela Monica, Resident Commissioner / Treasurer



Affirmative Action/Equal Opportunity Employer



Town of Southington

Human Resource Department

Michelle Passamano
Human Resource Manager
(860) 628-3248
passamanom@southington.org

Southington Town Hall
75 Main Street

John Weichsel Municipal Center
200 North Main Street

Town Manager's Annual Report 2018-2019

HUMAN RESOURCE DEPARTMENT

Michelle Passamano, Human Resource Manager

Progress was made and continues in many areas throughout the 2018-2019 school year since the Human Resource Department resources were merged between the Town of Southington and the Southington Public Schools in 2017-2018.

Alio/Database Merge:

Through assistance from the Technology Department and an Alio representative, the department is close to finalizing the process of combining all employees into one employee database, instead of many, to ensure accuracy and efficiency. This process is proficient and time-saving in providing reports that are required for the state or the district.

Hiring Process:

The department continues to improve and update the hiring process including evaluation documents, reference check information, and the rubrics associated with the interview process in an effort to be efficient and reflect the current work of the Town and School District. The standard onboarding forms were converted into pdf fillable forms. Prior to coordinating a fully electronic onboarding process, meetings were held with different Town and School District departments (payroll, benefits, technology, etc.) to confirm the appropriate forms and documents were included. Training videos that are required for new hires; e.g., Bloodborne Pathogens, Life-threatening allergies, OSHA and Title IX, are incorporated within the electronic onboarding process. New hires are able to view the videos, along with the Town of Southington Code of Ethics. Upon completion of viewing the required information, they initial to verify completion and the information is stored in an excel spreadsheet. The Human Resource Department (HR) is currently working on establishing a Personnel Accountability form in Google Forms that will assist the department with notifications from building administrators and department leaders regarding location and assignment changes, recommendations for hire, and request for personnel posting.

The Human Resource Department is currently in the process of utilizing additional resources available through the Frontline Application System. This application system has many features that will streamline the process, including administrators and department leaders being able to prepare their own postings and electronically routing applications to different levels of the hiring process. Administrators will no longer need to send their recommendations for hire documents to HR in paper form. They will identify who they selected to interview and their recommendation for hire directly in Frontline. The School District Hiring Committee reviewed the interview questions for all areas and are continuing the work of developing them in Frontline for electronic use during interviews.

"City of Progress"

Human Resource Website:

The Human Resource Department website is currently a work in progress. Additional information and updates will continue to be added to the site. All onboarding forms are now in pdf fillable form format and a link will be included on the website for the convenience of all new hires. This will include supporting documents for insurance, retirement, and employee manuals.

The Human Resource Department has contracted with e-FMLA for all new medical leave notification requests. This is an online source that provides employees with a link to enter their information. A letter will be automatically generated from Southington to the employee. The change in this process is due to the exponential increase in this number of FMLA (Family Medical Leave of Absence) requests. This resource ensures that the required guidelines and timelines are met. The Payroll Department and HR departments for the school district meet twice a month to review an employee's status on FMLA. The Town of Southington Payroll and HR departments work together on a daily basis to ensure all employee benefits are appropriately handled and communicated.

Training and Networking:

Training, networking and attending workshops is an ongoing process for the employees in the HR office. Areas currently covered are collective bargaining, sexual harassment investigations, union negotiations and labor relations, employee conflicts, diversity, and OSHA. The hiring of a town of Southington HR Generalist to handle the town departments has been a challenge due to turnover of that position. A goal for the 2019-2020 school year is to provide a training plan for the Town Department Heads to assist them in how to conduct a meeting that may lead to disciplinary action.

Celebration:

The Human Resource Department developed a process for Town of Southington employee recognitions at Town Council meetings in January and April of 2019. This was an appreciation celebration process that was implemented by the Southington Board of Education for many years. The celebrations will continue throughout the year in the months of October and November.

Town Handbook and Southington Public Schools Manuals:

The HR Department is currently in the process of updating the Town Handbook and developing a procedure manual. Great progress has been made and will continue through the next fiscal year.

Ongoing Work:

The Human Resource Manager continues to focus on working closely with Town of Southington Departments and Southington Public Schools staff to establish and build working relationships and effective communication.

“City of Progress”



Town of Southington

Information Technology Department

75 Main St
Southington, CT 06489

Jay Baker
Director of Information Technology

Phone: (860)-276-6234
bakerj@southington.org

ANNUAL REPORT Southington Information Technology Department 2018-2019

FY18 Operating budget \$978,477

The Information department strives to deliver the highest level of service by utilizing and implementing the most current technology available while operating within our budget. The technology department supports over 250 end users. Our department is responsible for maintaining 284 computers, and 21 servers. We manage all software installs and updates for a variety of hardware configurations.

2017-2018 Highlights

Town Hall and Municipal Center

We replaced several end of life servers. The online permitting system allowed 4763 contractors and residents to apply for permits without the need to come to the John Weichsel Municipal Center. Inspectors continue to use tablets to perform inspections in the field.

Police Department

The Southington Police department's network and hardware was a major focus again this year. The IT department upgraded/replaced several end of life servers.

The technology department implemented an extensive auditing system to ensure we are CJIS compliant.

The technology department will be continuing their replacement plan to upgrade the laptops in the police cruisers to replace end of life systems. This will be a multi-year project.

Fire Department

Company 5 had a major technology upgrade to the building in preparation of being manned full time

Security

Through the use of spam filtering and anti-virus software, we were able to stop 3,169,260 (84.7%) unsolicited messages from reaching users inboxes. We also prevented 56 Trojan type viruses from infecting our network which could have caused many hours of downtime. E-mail continues to be the most widely used network resource.

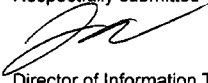
GIS

The IT department continues to work with NEGEO to ensure we have the most up to date maps available. The GIS system benefits public works and elections departments, 911, law enforcement, assessor's offices, and many more departments. GIS consistently delivers a return on investment including cost avoidance; time savings; increased accuracy, productivity, and revenue; and better decision making.

Up Time

Critical servers requiring 24X7 up time 99.9%. The only downtime was for the scheduled installation of software and patches. Ensuring critical devices are always "up" guarantees resources needed by our first responders are available when needed. Other critical devices such as e-mail servers are an important asset used to communicate during emergencies.

Respectfully submitted

A handwritten signature in black ink, appearing to be 'JN' or similar, written in a cursive style.

Director of Information Technology

2019 Annual Report



Southington Public Library

860-628-0947 | southingtonlibrary.org | 255 Main Street, Southington



OVERVIEW

The Southington Public Library is the town's primary provider of free and equitable access to information.

Internet access, digital loans, databases, shared collections, and exciting programming are only a few of the services offered to community members by our skilled staff.

FY 2018-2019 was one marked by substantial change at the Southington Public Library. We welcomed new staff members, created new collections, and moved others collections to increase accessibility and provide room for growth. Staff worked diligently to reach new members of the community and improve visitor experience.

The Board of Directors and the Executive Director have launched an information campaign about the needs

and limitations of the existing Library facility at 255 Main Street. Primarily, the inability to meet fire code and ADA accessibility recommendations.

FY 18-19 saw an increase of 7% in registered borrowers and a 2% increase in daily visitors.

The 2019 Summer Reading Kick-Off Comic Con expanded on the ever popular children's program to include activities for all ages and will mark the beginning of many more library wide events. A number of events were offered for teens and adults, including a mobile video game truck, a cosplay costuming panel, pokemon tournament, family costume contest, geek trivia, and a building-wide scavenger hunt.

202,680
ANNUAL VISITS

CIRCULATION

8.9%

Represents the amount of electronic circulating materials.

36%

Increase in Circulation during June, July, and August.

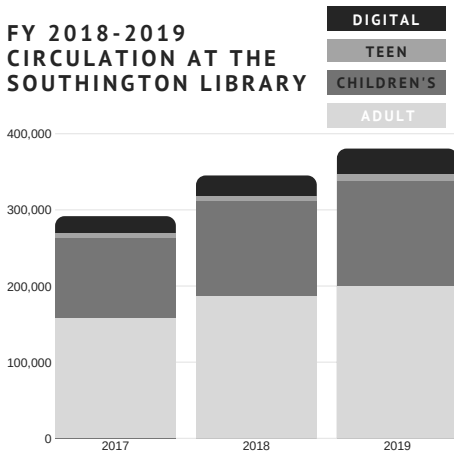
8.2

Average number of new cards issued each day to Southington residents.

380,288

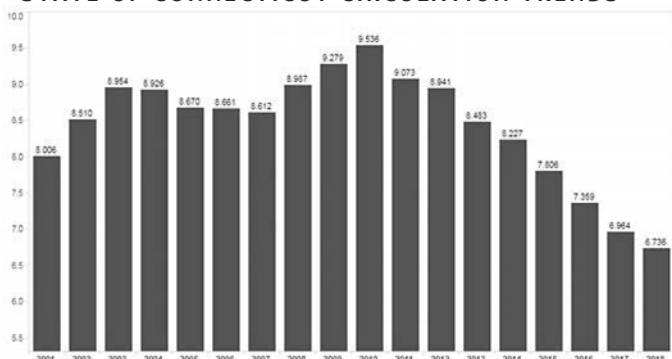
TOTAL CIRCULATION

FY 2018-2019 CIRCULATION AT THE SOUTHTON LIBRARY



Despite the statewide trend of shrinking library circulation shown on the bottom chart, the lending and renewal of Southington materials has been steadily increasing.

STATE OF CONNECTICUT CIRCULATION TRENDS



Circulation Per Capita

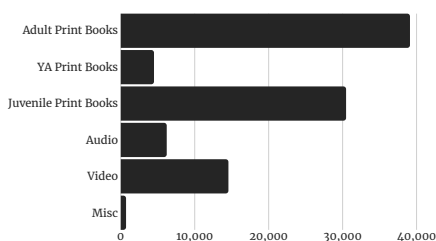
A reliable measure of library use, libraries are used as much now as they have ever been, though not all this use is reflected in the traditional borrowing of library materials. Circulation has declined in the last six years after spiking upward during the recent recession. A decline in circulation is typical after recessions, not so much because libraries are less popular but because recessions usually reduce library material budgets so much that the choices for borrowing new library materials become more limited.

Connecticut currently ranks 20th in the U.S. in circulation per capita.

Based on the annual "Connecticut Public Libraries: a Statistical Profile" which compiles statistics from the Annual Report and Application for State Aid that public libraries complete each fall. Connecticut State Library, Division of Library Development

COLLECTIONS

WHAT'S POPULAR AND WHAT'S NEW



COLLECTION SIZE

Attempts to improve accessibility and make room for growing collections required the library to de-accession items. This is a standard practice to ensure collections stay relevant.

FY 18-19 Total Collection 95,120
FY 17-18 Total Collection 106,157

NEW COLLECTIONS

- **Maker Kits** including books, instructions, and tools to begin learning skills including sewing, balancing a checkbook, and RaspberryPi coding were added
- A circulating **Telescope Kit** was created, with the help of a Southington astronomy enthusiast, to coordinate with the Universe of Stories summer reading theme.
- A **Musical Instruments** collection was implemented and a collaboration with the Music Shop allowed donated musical instruments to be refurbished before going into circulation.
- **Getting Ready for Preschool** and **Getting Ready for Kindergarten** sets have joined the already popular early learning backpacks.
- **New Children's Books** were reorganized in a new section to highlight recent acquisitions,
- **Take Me Back Totes** or borrowable kits filled with items to encourage conversation and reminiscing for people experiencing cognitive change or who have dementia have been added. Designed to be used with caretakers and their loved ones, each tote contains a variety of multi-sensory items. They are located within the newly formed **Cognitive Change Collection** which features books and other resources.
- The popularity of the children's and teen graphic novel collections led to the creation of the **Adult Graphic Novel** collection. Circulation of this collection has doubled since its introduction in March 2019.
- Thematic **Rubber Ink Stamp** kits were created with donations from the Friends of the Library.

8,521

Number of New
Physical Items Added

6,942

New Books

1,100

New DVDs and BluRays

439

New AudioBooks and
Music CDs

583

New Teen Items

3,359

New Children's Items



USER EXPERIENCE

Beginning with a new website, many steps were taken to improve user experience this year. The updated website and event calendar provide the Southington community with a more dynamic online environment and is friendlier and easier to navigate. All of the same resources remain, including the historical local newspapers.

Service desks are now equipped with barcode scanners that allow patrons the ability to store their library card on their phone and carry one less item in their wallet or keychain. Why is this important? Using your library card improves accuracy with regards to what items you have checked out. New thermal printers at the circulation desk are faster, saving both staff and patrons time. Users now have the option to receive an email receipt instead of printed, saving money on ink and paper.

Receipts show savings by borrowing items from the library instead of purchasing them. Patrons are now notified by email two days before their holds expire.

Several patrons stated they enjoy the variety of new options such as using their library card on an app with their smart phones and receiving texts and email account updates.

We also added shopping baskets for patrons to carry their books within the library.

19,272
SOUTHINGTON RESIDENTS WITH
ACTIVE LIBRARY CARDS

REFERENCE SERVICES

54,017

Reference Questions
Answered at the Reference
and Children's Desk

16,866

Sessions at the
Public Access Computers
(Does Not Count WiFi Users)

14,572

Database Usage counted by
Sessions, Logins, Searches,
& Pages Viewed

CHANGES AND UPDATES

creativebug

Lesser used databases were eliminated (A-Z Travel, Global Road Warrior) in favor of a new database, Creativebug. This new database features thousands of craft projects, video tutorials, printable patterns and more. Driving-Tests.org was also added.

The Reference high school textbook collection was updated, in collaboration with the Board of Education, to remove outdated materials and replace them with current textbooks for in-library usage by students and tutors.

New magazines were added, including Mary Jane's Farm and Cook's Illustrated. The periodical collection was also relocated to a more visible space.

ZoomText

New software, ZoomText, has recently been installed on each of the Library's 15 public computers. ZoomText is an advanced screen magnification program tailored for low-vision users that enlarges and enhances everything on the computer screen, making the computer easier to see and use. The program allows the user to change screen colors and magnification levels. Users can also customize the mouse pointer and text cursor to make it easy to find them, and turn on a focus rectangle to help track mouse location on the screen. We are very excited to be able to offer ZoomText to the community, paid with funds from the Eli Estate.

2,029

Sessions on our Most
Popular Database:
Universal Class

52

State or Privately
Licensed Databases

414

Estimated Number of
Tax Form Distributed
January - April

120

Documents Notarized by
our Multiple Staff
Notaries.

1,338

Books Processed for 126
Book Discussions

899

Faxes sent by
the Public



Alcohol Inks on Glass

PROGRAMS AND EVENTS

Crafters Night Out is a popular program that consistently fills to capacity. A craft or art project is completed that evening for the patron to bring home. Projects include altered bottles, collage, paint night, create your own rubber stamp, and rag wreaths. **Daytime craft programs** included recycled book page wreaths and decorative vases using alcohol inks.

Combined teen and adult craft classes have also been very well attended and received. The inter-generational aspect of this type of program has been popular and continuation is planned on at least a bi-monthly basis.

On-going and regularly meeting programs include Pages to Color, a social, creative adult coloring group that meets three times a week. Southington Sassy Skeins is a knitting and crocheting group that meets two times a week. Monthly Movie Matinees continue to be popular.

535 / 4661

PROGRAMS & OUTREACH / ATTENDEES

This year marked the inclusion of 3D artists to **The Gallery**, our space to showcase local artists. Some of those featured this past year include Jane Bruton, SoCCa, Harriet Libby and Debra Herrick Clen.



The Library hosted four Musical Events this year with close to 75 patrons attending each show. Two of the more popular were Peter Biederman, an acoustic guitarist, and La Hot Jazz and Company. All musical performances were generously supported by All-Waste, Inc.

PROGRAMS AND EVENTS CONTINUED

The **Veterans Coffee Hour** has been an ongoing success and partnership with the Southington Veteran's Committee. The group started rather small but now has a regular presence of 35 veterans.

Sue Maisano, PhD presented another **Meditation Series** this year where patrons learned many different aspects of meditation.

Maria Egidio came in to educate during an **Essential Oils Introductory Class** and had the participants make two take home products.

Informational programs last year included a **Financial Aid Workshop**, **Medicare Workshop**, a **First Time Home-Buyers Presentation**, an **Estate Planning** program, a **Recycling Presentation** through the State of Connecticut in partnership with Southington Land Trust, and a **Portion Control Presentation** presented by the YMCA.

Wheeler Clinic Outreach provided a representative to the library four hours per week for assistance and support to those looking for resources for any type of behavioral health issues.

COPES, a community pet loss support group, met once a month to discuss the loss of a beloved pet and sometimes did projects to help with the grief.

Southington Reads 2019 was another huge success. Julia Glass spoke to 375 attendees at the Aqua Turf after a town-wide reading of her book, *A House Among the Trees*.

Books & Bagels met monthly to discuss forthcoming releases, and members of the group shared what they have been reading. It is a lively group that filled to capacity most months of the year. **CookBook Club**, a monthly program that focuses on a chosen theme and participants select a recipe to prepare and share with the group continued to meet. The **Out Of This World Book Club**, which focuses on Science Fiction, Fantasy, and Horror) was launched in May 2019.

We also continued to offer the very popular **Mystery Group** in the fall of 2018 and spring of 2019 with Carole Shmurak.

Poets on Poetry was added to the programming lineup, as the Connecticut Poetry Society offered to put on this series for us free of charge thanks to grant funding they received. We offered a 3 part series in the spring of 2019 and continued it through the summer. They have discussed poets from Sylvia Plath, to Rilke, to Rita Dove, and Louise Gluck.



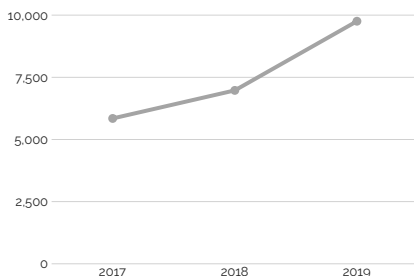
Julia Glass at Southington Reads

TEEN SERVICES

The Teen Services / Reference Librarian Position became full time, allowing for more dedicated services to Southington's teen population.

CIRCULATION

The migration of the Tween collection to the Teen Zone increased circulation statistics considerably, as demonstrated below. Other changes to the collection included the addition of puzzles to the board and card game collection.



69 / 395

TEEN PROGRAMS / ATTENDANCE

PROGRAMS INCLUDED

Summer Reading Program: sponsored by the Friends of the Library, which featured raffles for gift cards worth \$100 to Amazon, Panera Bread, Barnes and Noble, and Dunkin Donuts.

Pumpkin Carving Contest: teens put their creativity to the test carving pumpkins while watching a movie.

Arm Knit Scarves: teens learned the basic skills needed to create arm knit infinity scarves.

Pysanky Eggs: teens used traditional tools to create one-of-a-kind colored eggs while learning about traditional Ukrainian eye dying techniques.

Foreign Films and Food: teens watched classic foreign films while tasting native dishes from the movies' countries of origin.

Distracted Driving Presentation: Bob Green from Survive the Drive came to present a program on the dangers of distracted driving.

CHILDREN'S SERVICES

367 / 12,317
PROGRAMS / ATTENDANCE

New Programs presented this year include:

- Curiosity Lab
- Make It
- @igbaby
- Build-Your-Own Arctic Animal
- New Year's Tea with Mary Poppins
- Outreach events such as a pop-up program at Boscov's Welcome to Summer family event
- Storytime at Good 'Ole Summertime on the Southington Town Green
- Storytime on the Go

Successful returning large-scale programming includes

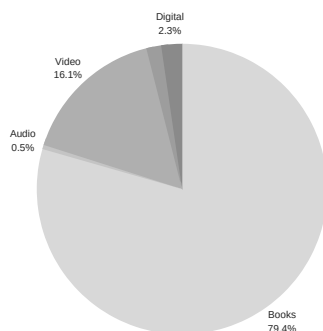
- Comic Con
- Miss Felice's Circle of Friends.



Community Collaboration:

The Children's Department and The Barnes Museum presented two highly successful programs together: Southington Historytime, and the Fairy Tale Garden Tea Party.

CIRCULATION BREAKDOWN CHILDREN'S MATERIALS



"Thank you for such a fun experience! My husband said the story was very cute and our son enjoyed making his snow leopard! He's been carrying it around all week!" - Merrick Cop

COMMUNITY ENGAGEMENT

A vital part of our community, the Southington Public Library strives to meet residents where it is convenient for them, and provide literacy opportunities wherever possible.

Coloring Group at Bread for Life is an outreach program to de-stress the clientele at Bread for Life. The group meets once a week for an hour to just color and talk. It has been very successful. All of the participants and the facilitator enjoy the time together.

The highly anticipated **Food For Fines** Program was held from November 13th until December 26th. Patrons can pay off fines with non-perishable items that are donated to Southington Community Services and, for the first time, pet supplies donated to Animal Control. Patrons also created beautiful winter gear for our Mitten Tree.

For the first year, the Library was open during **White Christmas in the Community** with dulcimer music and crafts.

Books are delivered monthly to seniors at **Mulberry Gardens** as part of senior outreach.

Resources were shared at the **Healthy Family Fun Festival** and seven boxes of books were given away to children courtesy of the Friends of the Library.

Storytimes are presented at the **Southington Famers Market**. Lynn Pawloski developed a monthly outreach visit at the **Margaret C. Griffin Childhood Development Center**.



Memory Café

A social experience tailored just for you!

**The Second Tuesday of the Month
1:00-2:30 p.m.**



A DEMENTIA FRIENDLY LIBRARY

The Dementia Friendly Southington* initiative is community based to make the town of Southington more dementia friendly through educating the public and eliminating the stigma of having the disease.

The library has taken many steps to become "dementia friendly", such as longer lending times for people going through cognitive changes, Memory Cafes, Take Me Back Totes, a cognitive change book collection, memory screenings provided by LiveWell and other special events.

The **Memory Café** is a monthly series specifically designed for people with dementia and their caregivers. The Memory Café concept, developed in the Netherlands in 1997, is to provide a place for people with dementia and their caregivers to socialize in an environment without the stigma attached to the disease.

Our library is the first library in the state of CT to offer this and is one of only three public cafés in the entire state. The café is funded through LiveWell and with their team of experts we have been able to offer appropriate and enriching activities to the participants.

The fact that we are the only library in CT offering this to the public puts us in a unique position to actually be a model for other libraries in the state.

Elizabeth Chubet has been asked to sit on a panel for public health regarding the elderly and how to incorporate programing into public libraries for people going through cognitive change.



**Championed by LiveWell the Dementia Friendly Southington initiative is made possible with generous support from the Barnes Memorial Trust at the Main Street Community Foundation.*

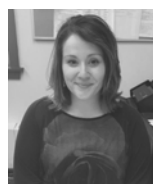
Professional Development

ENHANCING SKILLS

- Billie Gaber and Joanne Cyr attended a class for Technical Services about Library Catalogs.
- Shelley Holley attended the Connecticut Library Association (CLA) Leadership conference and the CLA conference.
- Shelley Holley continues to chair the CLA Customer Service Committee and held a conference entitled *Energizing Your Customer Service Skills* and the CLA Leadership conference.
- Children's Department staff attended the CLA Annual Conference, NASA @Your Library, Supercharged Storytime, and a Social Media Workshop.
- Molly Virello continued her ALSC/ALA Mentorship which produced the highly successful Storytime Anytime videos allowing patrons to enjoy Storytime with Miss Molly whenever and wherever they like.
- Kristi Sadowski attended the New England Library Association Annual Conference, the American Library Association Annual Conference, and BookExpo.
- Lynn Gardner and Nicole Kent both attended BookExpo in New York City, as well as a number of Reference and genealogy roundtables for professional development.
- Sandy DiCicco joined the LCI Museum Pass Taskforce, as well as the LGBTQ+ and social justice roundtables. She also attended the Connecticut Library Association annual conference in April.
- Nicole Kent went to Annual Teen Summit X to learn about cutting edge teen programs and local workshops on genealogy research in the library.
- Steve Cauffman from the State Library visited to train the Reference Staff on the updated Inter Library Loan system.

WHO IS NEW

- Sandy DiCicco started in October as Assistant Director and Head of Reference.
- Kate Mello joined the Library staff in March as a Library Assistant in the Circulation Department.
- Tiffany Atkins joined in this spring as the new Secretary/Bookkeeper.
- Victoria Barette joined us in June as a Children's Librarian.
- Michelle Baker joined us in June as a Reference Librarian.



Building & Grounds

BUILT IN 1974, REPAIRS ARE NEEDED EACH YEAR TO KEEP THE LIBRARY'S DOORS OPEN

A BRIEF LIST OF MAINTENANCE AND REPAIRS

- The air ducts that were accessible were cleaned.
- The broken water fountain was replaced with a water fountain/water bottle station.
- Parts of the parking lot were patched in the fall and spring.
- A device charging station was installed near the reference desk.
- Broken pipes in one of the bathrooms were repaired.
- A leak in the roof was patched.
- One of the interior walls was painted.
- The carpets were professionally cleaned quarterly.
- Outlets with USB ports were installed in the cafe due to demand.
- Dehumidifiers were installed in the Friends Bookstore, and along one wall of the main level.
- The fresh-water sump pump was replaced and repairs were made to the sewer pump.
- The timers for the parking lot lights was replaced.
- The Fire Panel malfunctioned and was replaced.
- Water damage in the basement hallway ceiling was discovered and attributed to condensation on air ducts.
- The air compressor moderating air flow to the building broke and was out of service for three weeks while a hard to find part was obtained.
- The automatic entry doors malfunctioned and were repaired.
- Panels were added to the teen area to help with noise control.
- The main level restrooms were made single use and gender neutral.

Friends of the Library

SERVICES SUPPORTED BY THE FRIENDS OF THE LIBRARY

- Universal Class
- Mango Languages
- Hoopla
- Constant Contact, eNewsletter
- Southington Reads
- Tween & Teen Summer Reading
- ComicCon
- Museum Passes
- Take Me Back Totes



\$20,651

The amount of funds
provided by the Friends
of the Library in
FY 2018-2019

2019 Annual Report



The Barnes Museum

A History of Time

860-628-5426 | thebarnesmuseum.org | 85 N. Main Street, Southington



OVERVIEW

Nearly 1,500 more visitors came to the Barnes Museum this year than last, bringing attendance close to the FY 16-17 year. Visitors came from throughout Connecticut, 25 additional states, and six foreign countries.

Providing tours and running events with limited staff means that at times curatorial work is at a stand still. Interns providing additional assistance are greatly appreciated and help with a variety of tasks

Much of the year was spent planning for changes and growth. This will continue into fiscal year 2019-2020.

The Barnes Museum has begun to join social media conversations such as the National Archives Hashtag Party. Activities such as this increase awareness of the Museum.

"My friends and I had the pleasure of visiting the museum. The warmth and sense of hospitality still lingers." -Rita

5,286

ANNUAL VISITS

Tour Individuals	1,171
Group Tours	274
Event Participants	3,128
Researchers	21
Media, Grounds Crew, Etc.	692

Preservation

NEW ITEMS ARE CONSTANTLY BEING DISCOVERED AND COLLECTIONS NEED TO BE MAINTAINED AS DOES THE HISTORIC HOMESTEAD BUILDING.

The **1910 Steinway Player Piano** was meticulously restored over seven months by Herb Lindahl, as a special project of the Friends of the Barnes Museum. It can now be heard playing during special events and tours.

The redwood **Gazebo** columns were deteriorating and were replaced with fiberglass constructed columns and caps for better durability thanks to the Friends of the Barnes Museum. The entire gazebo was power washed and painted.

The **Photograph Negative Collection** is being stored in archival print preserver pocket sleeves for future handling and viewing.

Work transcribing the **Family Diaries, Handwritten Letters & Documents** continues as time permits.

The **Summer Kitchen** was deep-cleaned, painted and restored following a family of raccoons nesting in the ceiling.

In the **Homestead**, the trim and windows in Leila's bedroom were painted. All textiles in this room were vacuumed and preserved. All of the floors were rejuvenated and loose molding was repaired.

Air Purifying UV Lighting was installed into one of the air conditioning units as a preventative measure for mold.





EVENTS

The month of December remained the busiest time, as visitors came specifically for the holiday decorations. This year's theme was Merry Melodies to honor the restoration of the 1910 Steinway Player Piano. Over 200lbs of food was donated to Bread for Life in lieu of admission for visits with Santa and Mrs. Clause.

"The teas at the Barnes Museum are wonderful! Southington is so lucky to have the Barnes Museum! It is truly the jewel of the town... I never get tired of going there." - Elizabeth Douglas

EVENTS

- Taste of Southington
- Antiques Appraisal Night
- HiSTORYTIME with the Library
- Facebook Live with the Eastern CT Paranormal Society
- Visits with Santa & Mrs. Clause
- Holiday Book Discussion & Tea
- Fairy Tale Garden Tea

Tea Parties

- Apple Harvest Fall Tea Party
- Holiday Tea Tasting w/ Ms. Pamela DePaolo, guest operatic and pianist
- Holiday Red Hat Tea Party
- Victorian Valentine High Tea
- Spring Tea Party
- Art at the Museum Reception

COMMUNITY EVENTS

Apple Harvest Festival

- Open House Tours on Saturdays
- Vintage Carousel Location

White Christmas in the Community

- Open House Tours
- Performance by Southington Chamber Singers

Good Ole Summertime

- Southington Chamber Singers
- The Victorian Lady

Interacting with History

EXHIBITS

- Vintage Hat Collection
- Main Street Foundation Apple Display
- Merry Melodies Holiday Decor including vintage sheet music and theater programs
- Antique Toy Exhibit
- Vintage Victorian Valentines
- Art at the Museum exhibit of Necla Balasaygun
- Bradley Barnes Matchbook Collection



OUTREACH

- The **What Is It Program** visited Derynoski and Plantsville Elementary Schools and DePaolo and John F. Kennedy Jr. Middle Schools reaching a total of 220 student and teachers.
- Museum representatives provided an educational program to the First Baptist Church DAR ladies group.
- Bonnie attended Career Day at JFK and JAD middle schools.
- Marie Secondo wrote an articles for Southington Magazine on Bradley Barnes' 135 birthday.
- Research assistance was provided to many individuals looking for family genealogy, photographs, maps, newspapers, historic reference books etc.
- Bonnie Plourde submitted a history of the Barnes Gardens to the Smithsonian Community of Gardens which is now accessible on their website.

VISITOR EXPERIENCE & MARKETING

- The Barnes Museum migrated to its own domain in September 2018, thebarnesmuseum.org. The Civil War Diaries, museum book collection, parking maps, and store info were added to the website.
- The Museum maintains a small "souvenir shop" which consists of the Connecticut 169 Guidebook, several Images of America Southington and Lake Compounce books, and Barnes Museum note cards.
- Credit card payments can now be taken for admission and special events.

PROFESSIONAL DEVELOPMENT

- Marie Secondo attended a Curator's Colleague Circle sponsored by the Connecticut League of Historical Organizations (CLHO).
- Bonnie Plourde attended the AASLH Textile Workshop.
- Kristi Sadowski and Bonnie Plourde attended the CLHO Annual Conference where Bonnie also presented.

PLANNING AND ZONING DEPARTMENT

MUNICIPAL CENTER – 196 NORTH MAIN STREET
SOUTHINGTON, CONNECTICUT 06489 (860) 276-6248

2018 – 2019 ANNUAL REPORT SOUTHINGTON PLANNING AND ZONING COMMISSION

The Planning and Zoning Department staff provides support services and technical assistance to the Planning and Zoning Commission (PZC), the Conservation Commission and Inland Wetlands Agency (CC/IW), the Zoning Board of Appeals (ZBA) and the Open Space Committee. The staff also answers public inquiries regarding community planning, development, preservation and land use regulations. The staff of the department interacts with local residents, developers, attorneys, engineers, architects, surveyors and other allied professions and reviews permit applications which are submitted to the local land use boards and commissions for review, as well as zoning permits for new and revised structures and related land use activities. Staff is also responsible for inspecting all construction and site development activities and issuing compliance authorizations on projects upon completion. Staff also provides support for various subcommittees created for regulation revision and policy reform on an as needed basis.

The Chairman of the Planning and Zoning Commission is Michael DelSanto. Paul Chaplinsky is the Vice-Chairman and Jen Clock is the Secretary. The other Commission members are Robert Hammersley, Susan Locks, James Morelli and Dagmara Scalise. The alternates are Joe Coviello, Val Guarino, Peter Santago and Stuart Savelkoul.

In addition, the PZC reviewed 73 applications during this FY which is a slight increase from 70 during FY 17-18. The applications included 5 zoning text amendments, 1 zone boundary change, 1 subdivision regulation amendment, 5 subdivisions or re-subdivision reviews, 7 floodplain filling applications, 17 special permit applications and 31 site plans for commercial and industrial projects. During the same period, the Planning and Zoning Department issued 435 zoning permits for new construction and renovations to existing structures and other land use related activities. This permit activity is a decrease from 463 in FY 17-18.

The Planning and Zoning Commission meets in the Municipal Center Assembly Room, 196 North Main Street, on the first and third Tuesdays of the month at 7:00 p.m., except when a holiday interrupts the normal schedule. The meetings are open to the public.

Respectfully submitted,
The Planning and Zoning Commission



BY: Robert A. Phillips, AICP
Director of Planning and Community Development

Department of Police

JAMES VERDERAME, Sr., CHAIRMAN
JAMES SINCLAIR, VICE CHAIRMAN
DAVID DELLAVECCHIA, SECRETARY
STEPHEN PESTILLO
STEPHEN KALKOWSKI



69 LAZY LANE
SOUTHTON, CT 06489
PHONE: (860) 378-1600
FAX: (860) 378-1605

JOHN F. DALY, CHIEF

Southington Police Department Annual Report Fiscal Year 2018-2019

Mission Statement

The Mission of the Southington Police Department is to protect and serve the community, in addition enforce laws and ordinances, provide information and/or direction to people in need and to promote a feeling of safety and security for all members of the community. The Southington Police Department will work in cooperation with the community to preserve and improve the quality of life, making the Town a safer, more pleasant place to live, work and visit.

The Board of Police Commissioners, through this annual/fiscal report, would like to reflect, with the citizens of Southington, upon the accomplishments and activities of the Police Department during the past fiscal year. The Southington Police Department members are committed to continuing their efforts to control criminal activity, traffic violators, public service and a renewed effort to expand the department's crime prevention activities in our ongoing effort to keep our community a safe place to live.

John F. Daly is the Police Chief for the Town of Southington. Chief Daly is in charge of the overall operation, development, and growth of the Southington Police Department. His primary focus is to make sure the Southington Police Department operates properly and carries out its mission. Under Chief Daly's command, the Southington Police Department continues to improve police services to the Southington Community while maintaining the police department as a primary stakeholder in the Town of Southington.

Chief Daly is a member of the Police Officers Standards and Training Council (POST), which has three main functions for Connecticut Municipal Law Enforcement. These functions are shown below:

The Police Officer Standards and Training Council provides innovative, credible, and responsive high quality basic, advanced and specialized training to Connecticut police officers in a fiscally responsible manner and in amounts sufficient to enable them to acquire the knowledge and skills necessary to serve the public with commitment, empathy, and competence.

The Council develops, adopts and enforces professional standards for certification and decertification of Connecticut's police officers, in a manner consistent with the law, considerate of the regulated community and uncompromising as to basic values and ethics.

Council is charged with developing, adopting and revising a comprehensive standards program for local law enforcement units, to grant accreditation to those units that demonstrate their compliance with such standards, and to conduct assessments to determine such unit's compliance with such standards.

Chief Daly currently is the Treasurer and past President of the Connecticut Police Chiefs Association (CPCA) and a Board Member for the CPCA Officer Wellness Committee.

The Board of Police Commissioner and I would first like to thank all the members of the Southington Police Department for their hard work and efforts which made the fiscal year 2018-2019 a great year for our organization.

During the fiscal year 2018-2019 the Southington Police Department continued to work on improving our three primary goals that had been based on feedback from members of the Southington Police Department and approved by Chief Daly and the Board of Police Commissioners at the end of the fiscal year 2016-2017. These primary goals are:

1. Improve overall communication within the Southington Police Department.
2. Improve departmental consistency for operational and informational activities.
3. Continue and Improve upon the relationship between the Southington Community and Southington Police Department.

Looking back and evaluating the Fiscal Year 2018-2019 the Southington Police Department together has improved in all three primary goal areas.

When looking at the upcoming Fiscal Year 2019-2020, the Southington Police Department will maintain focus on and further improve the areas of:

1. Communications both internal and external.
2. Operational and Orgzational Consistency and efficiencies.
 - a. Adapting to new changes in laws, procedures and reporting
3. Relationship building both within the Community and Department-wide.
4. Employee Development and Performance.

The areas of communications, consistency, employee development, and relationship building will be further improved upon by using the Continuous Improvement Model which includes, planning, doing (implementing on a small scale), Check (review data or information), act (make changes as needed or remove if no value has been added).

The Southington Police Department will continue to use an inclusive approach to evaluating and improving the overall organization and for the employees and the citizens of the Town of Southington.

Yours very truly,

Jack Daly

Police Chief Jack Daly

Southington Police Department Annual Report | 2019

The Board of Police Commissioners is a five member appointed board consisting of a Chairman, Vice-Chairman, and Secretary and board members. The Board of Police Commissioner elected Commissioner James Verderame to Chairman, Commissioner James Sinclair to Vice Chairman and Commissioner David DellaVecchia to Secretary. Police Commissioner Steve Pestillo and Police Commissioner Stephen Kalkwoski complete the five member commission.

During the fiscal year the Southington Police Department had three retirements and accounted for over 95 years of Public Service. We would like thank;

- Officer Gerald Triano
- Records Supervisor Sandy Hubeny
- Court Liaison Carol Hageman

For their outstanding service to the Southington Police Department and the Southington Community. These family members will be missed along with their experience and dedication.

During the fiscal year we worked to fill our vacancies and those processes lead to the hiring of the following:

- Officer Michael Locastro, formally worked for the Berlin Police Department and comes to the Southington Police Department with operational experience.
- Officer James Monthei, also comes from the Berlin Police Department with diverse set of police skills.
- Lauren Steffero was hired as a Public Safety Dispatcher during the fiscal year. Lauren is well versed in Public Safety Dispatch having previously worked for Northwest Communication in Waterbury, Connecticut. Lauren is hardworking and community centered.

Judy Cyr was promoted to Records Supervisor during the fiscal year. Judy has a tremendous amount of experience in the area of Records Management and a strong commitment to her profession.

There were no additional personnel added to the Southington Police Department in Fiscal Year 2018-2019. The budget staff for the Southington Police department is outlined below:

- | | |
|--------------------------------------|----|
| • Police Chief | 1 |
| • Deputy Chief | 1 |
| • Lieutenants | 3 |
| • Master Sergeants | 4 |
| • Sergeants | 10 |
| • Detectives | 7 |
| • Patrol Officers | 42 |
| • Civilian Public Safety Dispatchers | 12 |
| • Animal Control Officers | 2 |
| • Civilian Records Clerk | 4 |

- Civilian Administrative Assistant 1
- Civilian Court Liaison Person 1
- Civilian Maintenance Person 1

The department also utilizes substitute or temporary seasonal employees who are outlined below:

- Supernumerary Police Officers 7
- Substitute Civilian Public Safety Dispatchers 2
- Civilian evidence and property person 1

Organizational Accomplishments:

- Officers Verab, Muir and Valentine took part in a mentoring program with the Southington School System during the fiscal year.
- Officer Melvin Emond received the American Legion Officer of the Year Award.
- Officers Chad Michaud, and Justin Simard were again honored as the Southington Police Department Mothers Against Drunk Driving, Officers of the Year.
- Officer Justin Burke coordinated the Southington Police Department Special Olympics Torch Run. Officer Burke's dedicated service to this worthwhile cause is another example of the Southington Police Department being a foundational part of the Southington Community.
- Officer Chad Butler and Detective Apicella coordinated the Southington Police Department assistance with the Christmas time Shop-with-a-Cop program. Their dedicated service to this worthwhile cause and with the help of employee volunteers is another example of the Southington Police Department being part of the Southington Community.
- Officers Chad Butler, Thomas Attarrato and Detective Apicella coordinated two (2) community events to assist people in need. The first event was a toy drive at Walmart during the Christmas season and the second was a back to school drive in August of 2018 to assist children with back to school items. These events had several officers donating their time to address a community need.
- The Prescription Drug Drop Box program continues to be successful in keeping medications out of our water system. During the calendar year of 2018 1,333.50 pounds were collected. The program started in June of 2013 and end of year 2017 shows a total of **6,824.5 pounds** of medication collected and disposed of properly and not flushed into our water supply.
- Lieutenant Keith Egan and Sergeant Brian Leppard continued to work with the Board of Education and Southington Schools on School Safety. Their program included review and updating of school safety plans, along with individual meetings with faculty and staff from all the schools. During this fiscal year they exposed school staff to the ALICE model of responding to an active aggressor.
- Deputy Chief Palmieri became part of the Southington STEPS Executive Advisory Board during the Fiscal Year.
- Detective James Armack became certified in Fire Investigation. This certification will allow Detective Armack to assist the Fire Department in the investigation of fires within the Southington Community.

- Southington Police Department partner with the STEPS Coalition in developing a Tobacco 21 Ordinance, which required a person to be 21 years of age to purchase tobacco or vaping type products. This ordinance was ultimately passed by the Town Council during the fiscal year.
- The Southington Police Department partnered with Hartford HealthCare and the Hospital of Central Connecticut Bradley Campus in making the Heroin/Opioid Prevention & Education (HOPE Program) available to people within the Southington Community. This program provides the officers with another tool to assist people living with addiction or a friend, family member or loved one.

The above organizational accomplishments are just a few examples of the partnership the Southington Police Department has with the Southington Community.

Southington Police Department Organization:

The Southington Police Department is made up of three sections, Operations, Investigations and Administration. The breakdown of these sections are listed below:

Operations Section:

This section is managed by the Lieutenant assigned to Operations and reports directly to the Deputy Chief. The Operations Section contains the following divisions and specialized units:

- Communication Division.
- Patrol Division.
- Emergency Response Unit.
- Accident Investigation Team.
- K9 Units.
- Special Response Vehicles

Investigations Section:

This section is managed by the Lieutenant assigned to Investigations who report directly to the Deputy Chief. The Investigations Section contains the following divisions and specialized units:

- Detective Bureau.
- Special Investigation Unit.

Administrative Section:

This section is managed overall by the Deputy Chief who reports directly to the Chief of Police. There is a Lieutenant, Master Sergeant and two Sergeants assigned to the Administrative Section who manages specific areas within this section and they report directly to the Deputy Chief. There is a patrol officer assigned to traffic and a patrol officer assigned to information technology who report to their respective supervisors. The Administrative Section contains the following areas:

Supervising Sergeant:

- Information Technology.
- Crime Prevention.
- Animal Control.

Administrative Lieutenant:

- Training.
- Records.
- Evidence and Liaison.
- Maintenance.
- Traffic.

Deputy Chief:

- Professional Standards, Compliances and Control.
- Budgetary, Long Range Planning, and staffing reviews.
- Community Outreach.

Operations Section Summary

The Communication Division; primary function is the intake of all public safety calls for service and the dispatching of the appropriate combination of resources from police, fire, and emergency medical services. The Communication Division also provides Emergency Medical Dispatching, which consists of the gathering of information related to medical emergencies, and providing assistance and instructions by voice, before the arrival of emergency medical services. During this Fiscal Year Communications personnel were trained in the use of Text to 911 which allows Emergency Calls to be transmitted via text messaging.

The Patrol Division; is the primary first responding operational component of the Southington Police Department. The Patrol Division's primary duties are as follows: routine patrol to encompass the prevention of crime and disorder; handling calls for service; the enforcement of laws; community-oriented/problem-solving activities; routine traffic accident investigation; and assistance to the public in emergency situations.

On September 10, 2018, officers were dispatched to Food Bag on a report of an armed robbery that had just occurred. It was reported that the suspect brandished a firearm and fled in an unknown direction. Officers responded to the scene, canvassed the area, interviewed the store clerk, and gathered DNA and video evidence. As a result of the thorough investigation, a detailed description of the suspect was developed. The suspect and his accomplice were subsequently stopped and detained in Middletown. Officers arrived on scene and were able to positively identify the passenger as the suspect in the robbery. Evidence was secured from the suspect vehicle which implicated the suspect and his accomplice. The suspects were taken into custody and arrested. They were suspected of robbing several other stores in Southington and surrounding towns.

On October 5, 2018, Dispatch received information over the Hotline that Cheshire Police were following a stolen vehicle in their town headed towards Southington. As Officers were responding to the south side of Town to assist, additional information was developed, that a second involved

vehicle, traveling directly in front of the stolen vehicle had just been reported stolen out of Cheshire. Officers quickly located the stolen vehicles and radioed in the information to other officers. Officers attempted to stop the vehicles, which refused to stop, resulting in a pursuit that traveled over several streets through the south end of Town. As a result of Coordination between Officers and Dispatch, Officer Fisher was able to position himself in a path of travel to deploy Stop Sticks. Officer Fisher moved to the area of Meriden Waterbury Turnpike at Old Turnpike Road, where through constant communication among officers, Officer Fisher observed the oncoming suspect vehicles and successfully deployed the Stop Sticks, making contact with tires on two stolen vehicle through the same deployment.

Both vehicle were able to be stopped safely and the juvenile operators of both vehicles were located and arrested by officers. This incident was the first recorded successful deployment, resulting in two vehicles being stopped in the history of the Stop Stick brand. Thanks to the team work of the officers, Officer Fisher was recognized by Stop Stick, winning both the "Officer of the Month" and ultimately the recognition as Stop Sticks "Officer of the Year."

On December 12, 2018, officers responded to the Motel 6, for a reported "Disturbance" complaint, called in by the motel's front office. The investigation quickly concluded that disturbance occurred as a female victim, who had been brought to the motel as a prostitute was physically hit, choked and threatened by a male determined to be her "pimp" after requesting money she earned after performing multiple sex acts at the Motel. After being contacted by Police, the victim, fearing her own safety, was emotional and reluctant to cooperate. After a lengthy five month investigation, spanning throughout the State of Connecticut an arrest was signed charging the suspect with Trafficking in person and Promoting prostitution.

On January 12, 2019, officers responded to Motel 6 on the report of an armed robbery of a pizza delivery driver in the parking lot. Upon arrival Officers quickly secured the scene began taking statement from the victim, gathering items of evidentiary value and utilizing the K9 unit for a track. Dispatchers were able to identify the suspect in the robbery by use of pinging the suspect phone, coming back to a location in Hartford. With the cooperation of Hartford PD, the investigating officers were able to positively identify the suspect, resulting in the apprehension of the suspect.

Throughout the year officers have continued improvement with school safety, through increased patrols, collaboration with BOE training and education of school staff in areas of school safety, to include Active Shooter. In August 2018 several officers participated in the Towns first full-scale Active Shooter training that occurred as SHS. The training placed many of the town's teachers into a real life Active Shooter scenario, which included the deployment of the resources of Fire, Police and EMS. The training proved to be invaluable, whereas it tested the response and provided training to everyone involved. This training was a great success and has further improved the SPD relationship with the BOE and emphasized the importance of training and preparation. The

experience of this training also emphasized the need for collaboration amongst Town agencies and the beginning of a committee to develop a Family Reunification process, which was spearheaded by the Southington Police Department and includes the Town's CERT, SFD and Emergency Management.

Within the Operations Section there are several specialty units which involve a wide range of officers. These units are in addition to the officer's primary function and are listed below:

Emergency Response Team:

Eight members of the Southington Police Department serve on the Central Region Emergency Response Team. This is a regional team which includes officers from Bristol, Plainville, and Plymouth. This team responds to critical incidents that occur in the member towns. The Southington Police Department members are listed below:

- | | |
|-----------------------------|-------------------------------------------|
| • Sergeant Donald Mackenzie | Officer David Carbone |
| • Sergeant Nathan Boislard | Officer Giuseppe Vernali |
| • Detective Adam Tillotson | Officer Justin Burke |
| • Officer Mathew Hammell | Sergeant Timothy Wilk (Crisis Negotiator) |

Officers Christopher LaMarre and Michael Fisher were new additions to the team during this Fiscal Year.

Accident Investigation Team:

The Southington Police Department Accident Investigation Team (AIT) is comprised of three Sergeants and six Patrol Officers. In addition to their patrol duties the officers assigned to this unit respond to serious injury and fatal motor vehicle collisions. These officers have specialized training that is utilized in these investigations. The members of the Accident Unit are listed below:

- | | |
|--------------------------|-----------------------------|
| • Sergeant Brian Leppard | Sergeant Tim Wilk |
| • Sergeant Jeffrey Ward | Officer Matthew Vose |
| • Officer Justin Burke | Officer Tom Atterrato |
| • Officer Ryan Lair | Officer Christopher LaMarre |
| • Officer Taylor Norton | Officer Neal Ayotte |
| • Detective James Armack | |

K9 Unit:

The Southington Police Department has three K9 units which support the Southington Community. The K-9 Officers work in patrol and additionally provide other duties to the department including tracking, missing person recovery and drug detection. The members of the K9 Unit are listed below:

- Sergeant Stephen Salerno and K9 Lou
- Officer John Mahon and K9 Arno
- Officer Melvin Emond and K9 Kira

Special Response Vehicles:

The Southington Police Department has the availability of the following special response vehicles:

- Motorcycle Patrol
- Bicycle Patrol
- ATV Patrol
- T-3 Patrol (Segway type vehicle)

The department has trained personnel to operate these specialty vehicles. These vehicles are used to assist in response to critical incidents, as well as to enhance our community policing efforts throughout the Town of Southington.

Investigation Section Summary

The Detective Bureau; The Detective Bureau is responsible for the thorough investigation of all major crimes that occur within the Town of Southington. Major crimes include homicides, suicides and other death investigations, felony assaults, sexual assaults, robberies, burglaries, felony larcenies and frauds; and illegal drug possession/sale cases. Detective Bureau members work closely with other local, state and federal law enforcement agencies; the State's Attorney's Office; and the Forensic Science Laboratory for the Department of Emergency Services and Public Protection. The bureau is also responsible for the timely processing of hundreds of pistol permit applications that are submitted annually and the monitoring of all registered sex offenders residing in town. All members of the Detective Bureau have received specialized training in the various disciplines in conducting criminal investigations and are strongly committed to their profession.

All members of the Detective Bureau have received specialized training in the various disciplines in conducting criminal investigations and are strongly committed to their profession.

The police department continues to respond to a significant amount of vehicle thefts and vehicle burglaries. Officers have been trained to collect DNA evidence through which numerous cases have been solved and perpetrators arrested. Residents are reminded to lock their cars, take their keys and secure their belongings.

The Southington Police Department again used Social Media and the Press during the fiscal year to educate Southington Residents in securing their vehicles and belongings when parked and unoccupied. A sampling of this information was:

- Park your vehicle in a well-lit area.
- Lock your vehicle.
- Keep property inside your vehicle out of plain sight.
- Leave nothing of real value in your vehicle when it is parked and unoccupied.

Southington residents continue to fall victim to identity theft and fraud related crimes. Many of these crimes involve the use of the internet. Southington citizens should continue to use caution

online and take the necessary steps to protect their personal identifying information; such as social security numbers, dates of birth, etc. While investigators have methods in identifying perpetrators in these types of crimes, there have been a number of occasions where perpetrators are found to be committing these crimes while in other countries.

There was a slight decrease in opioid-related overdose deaths (nine in FY 2017-2018 and six in FY 2018-2019). The Special Investigations Unit is responsible for these investigations in an effort to identify the location and person(s) who provide these types of drugs.

A snapshot of the Detective Bureau Activity for this fiscal year is shown below:

- Assigned Investigations: 327
- Total Number of Arrests: 29
- Pistol Permits Processed: 224

The Detective Bureau was responsible for the following investigations during the 2017-2018 fiscal year:

- Zero (0) homicides
- Six (6) opioid-related deaths
- Seven (7) suicides
- Zero (0) bank robberies
- Three (3) commercial robberies
- Four (4) person robberies
- Seven (7) child pornography investigations
- Seven (7) adult sexual assaults
- Seventeen (20) juvenile sexual assaults
- Monitoring of thirty-two (32) registered sex offenders
- Monitoring of seven (7) registered deadly weapon offenders
- Numerous commercial and vehicle burglary arrests made through DNA evidence
- Forty-seven (47) Town of Southington pre-employment background investigations
- There were several investigations worth noting:
 - Arrest made in multi-state serial ATM burglaries
 - Arrest made in serial pizza delivery driver robberies
 - Anonymous tip leads to arrest in illegal firearms manufacturing
 - Arrest made in fatal opioid overdose investigation

Video Evidence Processing has also increased. Detective Armack completed 54 video evidence processing request during the fiscal year. These requests varied from converting video files to different formats to generating entire video evidence reports for submission. All evidence was processed using the Input-Ace Software.

The Detective Bureau participates in the following programs:

- *Fire & Arson Investigations* – Investigator completed a State of Connecticut Fire Investigator training program. Collaboration between Police and Fire Departments to investigate arson and suspicious fires.
- *Internet Crimes Against Children (ICAC)* – A program to investigate child pornography and child exploitation crimes.
- *National Missing and Unidentified Persons System (NamUS)* – Investigator assigned as a liaison for the investigations of missing and unidentified persons.
- *Connecticut Sex Offender Registry* – Investigator assigned to monitor all sex offenders in Southington and investigate any violations of sex offender regulations.
- *Connecticut Intelligence Center (CTIC)* – Investigator assigned as the Intelligence Liaison Officer (ILO) responsible for reviewing and disseminating criminal and terrorism information.
- *Connecticut Deadly Weapon Offender Registry (DWOR)* – Investigator assigned to monitor all Southington residents convicted of crimes involving the use of deadly weapons.
- *Central Connecticut Multi-Disciplinary Team* – Investigator assigned to collaborate with State's Attorney's Office, Department of Children and Families, mental health agencies and child advocacy centers on investigations involving child sexual abuse, child abuse and severe neglect.
- *Mobile Device & Video Forensics* – Investigator received specialized training in video and mobile device forensics to support ongoing criminal investigations.

The Detective Bureau will continue with efforts to conduct thorough, timely and lawful investigations of all major crimes that occur within our community.

Administrative Section Summary

Administrative Services Section; is tasked with handling all administrative tasks within the Southington Police Department. These tasks include but are not limited to budgetary preparation, presentation, and monitoring, State and Federal mandated reporting such as the use of force and pursuits. The Administrative Services section provides global support to all sections/areas of the Southington Police Department. Professional Standards and quality control also fall under the Administrative Services Section.

The Southington Police Department is currently involved in the State Accreditation program process. This program is designed to enhance Police Services through the use of general orders and directives. These general orders and directives create a series of best practices for the organization ensuring consistency and a more efficient means of providing services to the Southington Community. The goal for Fiscal Year 2019-2020 will be to request Tier 2 Accreditation. Tier 1 Accreditation was achieved in Fiscal Year 2016-2017.

The Administrative Section managed and completed several projects during the 2018-2019 fiscal year. These projects along with the daily support functions carried out by the division's members

allow the department to continue to provide the patrol division and the detective bureau the tools necessary to provide our citizens with the best possible police services.

Crime Prevention; continues to offer the residents and business owners of Southington various programs to improve the quality of life within the Town of Southington. Officer Chad Butler is currently assigned to crime prevention.

The Southington Police Department continues the Drug Abuse Resistance Education (DARE) program teaching the ten-week class in the town's eight public elementary schools and the two private schools. The DARE program goes beyond traditional drug abuse and violence prevention programs. It gives children the skills needed to recognize and resist the subtle and overt pressures that cause them to experiment with drugs or become involved in gangs or violent activities. The program was taught to approximately 600 students during the past school year.

The Southington Police Department has worked in conjunction with the school district to develop and implement safety protocols and procedures as required by state statutes. We have participated, helped plan, and overseen lockdown drills in all schools and at all levels. The department has provided training for school staff in security procedures.

The Community Services Division also put on several presentations regarding social Media for students at several different schools in the district.

The Southington Police Department continues to run the Child Safety Seat check program by doing both appointments and large scale events. In the last fiscal year, the Southington Police Department checked approximately 113 child safety seats.

The Southington Police Cadet Program had a very successful year. The Cadet Program is a worksite-based program for young men and women who have completed the eighth grade and are 14 years of age but have not yet reached their 21st birthday. The Cadets also participated in several statewide competitions including a high-stress day in Windsor and the annual week long Northeast Regional Law Enforcement Educational Association, Inc. Cadet Academy hosted at the University of Hartford.

The Crime Prevention Division offers a wide variety of crime prevention and quality of life programs. These programs are listed below:

School visitations	Senior Citizen Crime Prevention Programs
Tours of Headquarters (by appointment)	Bicycle Safety
Rollover Simulator (Statewide coordinator)	Citizen ride-Along, Internet Safety
Child ID Kits	Child Bullying
File of Life	K-9 Visitations/Demonstrations
Texting/Driving program	Bicycle/T3 Patrols
Block-Watch Programs	Child Safe Gunlocks
Community Room Availability	Fatal Vision Goggles
College Internships, Fraud/Scam Programs	Business Crime Prevention
CERT- Community Emergency Response Team	Women's Self Defense/Crime Prevention

Homeland Security/Emergency Preparedness
Shop with a Cop

Stuff a Cruiser
Seatbelt Convincer (statewide coordinator)

We have continued to work with the Central Business Alliance, Town Council, Chamber of Commerce and local Businesses on The ACT on It campaign. This is a campaign designed to curb vandalism. The program gives business owners and residents an anonymous number to call or email if they wish to report suspected criminal activity.

The Southington Police Department continues its partnerships with the STEPS Coalition in growing great kids and reducing youth substance abuse.

During this fiscal year the Southington Police Department worked with the STEPS Coalition in teaching a program identifying the danger of Vaping to middle school children.

The department works with our local boards to help make Southington a strong community. The Unit has membership on the following boards: Youth Advisory Board, Juvenile Review Board, Southington Hunger Committee, Youth Committee of the United Way, Central Business Alliance, Teen Life Committee at Southington High School, Special Needs Committee, Drug Task Force, Southington SOS, STEPS, Senior Committee of the United Way, Lincoln College Criminal Justice Committee, and Liaison with several group homes in town.

The Training; in April of 2018 Sergeant Dobratz was assigned to Liaison after a retirement and Officer Kizilski was assigned as the new Training Officer. This area is tasked with assigning, researching and maintaining all departmental training and record keeping for the department. When looking at overall accountability and liability for the police department, it is critical to have the proper training. However the need to maintain accurate records outlining the training is just as critical as the initial program.

During this fiscal year we utilized 91 training classes which provided 429 training opportunities for members of the Southington Police Department. These programs covered a wide range of current and relative topics such as; liability, crime scene investigation, social media, community policing, juvenile law and crisis intervention to name a few.

This enables officers to receive required training within the confines of the Southington Police Department. This allows some training to be done as part of the officer's shift and allows for budgeted training monies to go further. The learning center allows for the Southington Police Department to grow with the on-line education process and extend training resources to more people within the organization.

A snapshot of the training for the fiscal year is listed below:

- **Human Trafficking:** Conducted in house training on Human Trafficking (49 officers) as mandated by the State of Connecticut.
- **State Recertification:** Coordinated the scheduling for recertification classes for the 16 officers that will expire in the upcoming fiscal year.
- **Constitutional Law and Social Media:** Coordinated and scheduled the training for 4 officers in this area.

- **COLLECT:** Coordinated the recertification training for 23 officers that were to expire.
- **Use of Force/Firearms:** coordinated spring and falls sessions of firearms training and use of force for all officers and animal control officers.
- **Patrol Bicycle:** Coordinated the training for 3 additional officers to a bicycle unit.
- **Crisis Intervention Training (CIT):** Hosted CIT training December 2018 which increased our total number of trained officer to 13.
- **Opioid Conference:** 1 Officer attended a conference on this epidemic.
- **EMR Recertification:** 21 officers attended EMR recertification and had to be tested this year.
- **Video & Cellphone Examination for Law Enforcement:** Certified a Detective in the use and operation of Cellebrite Software.
- **Dragger Recertification:** 66 Officers were recertified on the Dragger machine.
- **Dragger Instructor Recertification:** Increased the number of instructors to 5 so we have an instructor on each shift.
- **John Baily Legal Update:** 6 members of the command staff attended this training.
- **Street Smart Cop/Pro-Active Patrol:** 5 officers received training in this strategy.
- **Crime Scene Investigation and Documentation:** 6 officers received training in these areas.
- **Accident Investigation Schools:** 4 officers received training in this area.
- **School Security:** 3 officers received training in this area.
- **Freedom of Information Training:** 4 officers received training in this area.
- **Child Safety Seat Certification:** 3 officers received training in this area.
- **State Certified Domestic Violence Instructor:** 1 officer certified as a State Instructor for DV.
- **State Certified Operating Under the Influence Instructor:** 1 officer certified as a State Instructor for OUI.

1033 Military Equipment Program

- Point of Contact for the 1033 program.
- Maintain records for property that are secured through the 1033 Program.

Public Information

- Media Releases disseminated approximately 134 media releases/mugshots regarding different cases and events during the year.
- Maintain the database for media releases and mug shots for arrests during the year.
- Processed 38 Freedom of Information Requests from the general public.

Field Training Program

- Coordinated and scheduled the Field Training program for Recruits.
- Coordinated Comparative Certification training for the Lateral Transfer Officer.
- Maintained all of the Field Training records for each of the officers in a hard copy format and also digitally.

- Submitted to POST all of the necessary paperwork for the initial certifications of the new Officers listed above and also for the Lateral Transfer Officer.

Traffic Area

The Traffic area, staffed by Officer David Schneider, who is responsible for all traffic related issues within the Town of Southington. He also has the responsibility for managing and maintaining the following:

- Traffic Signs and Markings (to meet all federal standards).
- Southington Police Department Vehicle Fleet Management.
- Tow Truck Service Registration, Inspection, and Compliance.
- Site Plan Reviews and Suggestions.
- Traffic Studies and Reviews.
- School Crossing Guard Training.
- Special Traffic Events (example: motorcycle runs).

During the fiscal year Officer Schneider conducted eight (8) Traffic Studies and four (4) Site-Line Reviews within the Town of Southington.

Information Technology; The Southington Police Department Information Technology area continues to maintain the latest in mobile technology. The Information Technology Officer Ryan Lair is tasked with the managing and maintaining all of the technology equipment, processes, and programs for the Southington Police Department. This covers both internal and external systems within the department.

During the fiscal year, the information technology area conducted several projects which were managed by Sergeant Brian Leppard. A few of these projects are listed below:

- Upgrade to Windows 10.
- Migrated to Single Sign On.
- Upgrade Security Cameras
- Started Pilot Program with new Axon Body Camera Systems.
- Upgraded Telestaff Scheduling System to Version 6.86.

Court Liaison; this area maintains all evidence and property for the Southington Police Department. This area is the main conduit between the Police Department and the Judicial System. The Court Liaison also has the responsibility of quality control as they review all paperwork that is being submitted to the court.

Records; this area is staffed by four (4) civilians and maintains files and retains all police department reports, documents, and investigations. The Records Division is the main point of contact for the people or companies looking for copies of police documents. Alarm, Raffle, and Vending permits are also processed by the Records Division.

The information above is designed to provide a snapshot of what the Administrative Services Section carries out every year.

The fundamental goal for the Administrative Services Section is that of continuous improvement and how it relates to the overall performance, quality of services delivered and the quality control of a given service or operation by the Southington Police Department.

School Resource Officer Kevin Naranjo had a successful year working with the Southington High School Staff and the students. The School Resource Officer program continues to be an effective program. The ability to have a police officer available to assist with teaching, providing guidance and enforcement action strengthens the fact a police officer can do more than just make arrests. This program continues to be strongly supported by the School Administration and the Board of Education.

Fiscal Year 2018-2019 Overall Activity Snap-Shot

The resources listed above provide the Southington Police Department with the ability to respond to calls for service and to deliver Law Enforcement services to the community. The Southington Police Department is responsible for approximately 36.9 square miles and 236.55 miles of roadway (Town roadway 205 and State 31.55). The department is responsible for keeping our roadways and community safe to enhance the quality of life for our residents and businesses.

Traditional police services displayed a number of improvements. The Southington Police Department participates in the National Incident Based Reporting System (NIBRS), which provides consistent offense reporting nationwide. Our initial NIBRS reportable offenses appear to show an increase. This increase can initially be attributed to new NIBRS reporting methods. This report does not contain the finalized State of Connecticut NIBRS fiscal year information as it has not been released.

During the fiscal year Robberies showed an increase of 25%, Motor vehicle thefts increased by 51% and Burglaries showed a 20% increase from Fiscal Year 2017-2018. Simple Assaults also increased by 44% during the fiscal year.

Member of the Operations and Investigation Sections worked together on the enforcement of Drug/Narcotic violations during the fiscal year. Their focused showed an overall increase of 83% in the Drug/Narcotic investigation/enforcement areas.

Drug arrests totaled 199 for the fiscal year, which showed a 20% increase from the 2017/2018 fiscal year total (165). This increase again can be attributed to the patrol officer's enforcement of marijuana possession within the Southington Community.

Traffic Accidents showed a decrease of 1.33% overall, or by 19 reportable incidents, however, traffic accidents that occurred on the roadway (excluding parking lot accidents) saw a decrease of 5% or by 51 reportable incidents.

Southington Police Department Annual Report | 2019

Criminal Arrests (adults and juveniles) showed a decrease of 4% or by 27 arrests. Juvenile arrests during this fiscal year were 21 less than the fiscal year 2017-2018. Adult arrests during this fiscal year were 6 less than Fiscal Year 2017-2018.

Identity theft and other fraud related crimes are quickly becoming consistent calls for service which have required the Southington Police Department to increase department training in these areas. During the fiscal year identity theft investigations increased 122% or 49 more investigations than Fiscal Year 2017-2018

Click It or Ticket Seatbelt Safety State Grant Programs; the Patrol Division increased its efforts to promote safe driving through the Click it or Ticket Seatbelt Safety Program. A fiscal year enforcement comparison is shown below:

Seatbelt Safety Enforcement Information

2017-2018	2018-2019	%+/-
111	127	14%

Distracted Driving State Grant Programs; this program also promoted roadway safety. A fiscal year enforcement comparisons is shown below:

Distracted Driving Enforcement Information

2017-2018	2018-2019	%+/-
461	487	5%

Operating Under the Influence Enforcement was completed during the fiscal year. These enforcement operations were used to identify motorists that were operating a motor vehicle under the influence and in violation of Connecticut Motor Vehicle Law. A fiscal year enforcement comparison is shown below:

Operating Under Influence Enforcement Information

2017-2018	2018-2019	%+/-
72	106	47.00%

Underage Drinking Patrols and Alcohol possession programs were sponsored by Southington STEPS and also police department budgetary funds.

Underage Drinking and Alcohol Possession Enforcement Information

2017-2018	2018-20	%+/-
5	4	-20%

The Southington Police Department will continue to make the education and enforcement of substance abuse related incidents a community priority by using both proactive and reactive prevention enforcement techniques.

The Patrol Division will continue to be a full-service division with its primary mission of First Responders to both emergency and nonemergency calls for service within the Town of Southington.

Southington Police Department Annual Report Conclusion

The Southington Police Department has a primary responsibility to respond to calls for service within the Town of Southington. The coverage area is approximately 36.9 square miles and has 236 miles of paved roadway, which encompasses public, private and state roadways. The Southington Police Department is tasked with keeping our roadways safe and maintaining a secure community environment which enhances the quality of life for our Southington residents. The Southington Police Department prides itself on being a full-service police department that understands the need to balance both proactive and reactive police services to the Southington Community at large.

This report provides just a snap-shot of outstanding work being done by the men and women of the Southington Police Department. It is through the collective hard work of everyone in the organization that we continue to deliver a full service approach to the residents of Southington and the Southington Community.

The Southington Police Department Goals for Fiscal Year 2019-2020:

- Prepare an information packet that will assist in the justification of additional personnel in the 2020-2021 Budget Cycle.
- Continue to improve Communications within the whole organization.
- Further improve consistency within the Southington Police Department in the areas of; organizational processes, and operational functions.
- Maintain focus on Employee Development.
- Increase Enforcement and Education in the areas of Driving While Under the Influence, Occupant Safety and Distracted Driving.
- Reduce the frequency and opportunities for motor vehicle thefts and vehicle burglaries.
- Improve our use of technology to become more efficient in our delivery of services and organizational performance.

The basic foundation of the Southington Police Department is a continuous improvement while learning from both our successes and our failures.

As in the past, many letters received from merchants and citizens from Southington and other towns expressing their appreciation for services rendered, whether routine or above and beyond the call of duty, have been very gratifying. The Southington Police Department appreciates any feedback from the public in our continued effort to better serve the community. The Southington Police Department is continually involved in a pattern of improving and otherwise doing its best to achieve peak performance and service.

It is an exciting time, and we wish to invite the people of Southington to share in our enthusiasm. The Board of Police Commissioners also wishes to thank the people of Southington for their continued cooperation with the Board of Police Commissioners and the members of the Southington Police Department. Our police force is second to none in the State of Connecticut and appreciates the continued support for the cost efficient, the effective smooth operation of the Department. Only by cooperation and open communication can we provide the best possible law enforcement to keep Southington a safe and peaceful community.

**** See General Activity Report attached****

**** See Receipts for Fiscal Year attached****

Yours very truly

James Verderame

Chairman James Verderame
Board of Police Commissioners

NIBRS OFFENSE REPORTING PART A*	2017-2018	2018-2019	INCIDENT SUMMARY	2017-2018	2018-2019
09A Murder and Non-Negligent Manslaughter	1	1	Operational Service Events*	37,830	34,705
09B Negligent Manslaughter	0	0	Investigative CAD Reports	12,079	10,214
09C Justifiable Homicide	0	0	Investigative Reports	7,185	11,949
100 Kidnapping/Abduction	1	5	911 Phone System Calls	16,665	14,098
11A Forcible Sexual Assault	7	13			
11B Forcible Sodomy	0	0	TRAFFIC INVESTIGATIONS	2017-2018	2018-2019
11C Sexual Assault With an Object	1	0	Motor Vehicle Accidents	1010	959
11D Forcible Fondling	5	9	Pedestrian Accidents	6	5
120 Robbery	12	15	Motorcycle Accidents	16	14
13A Aggravated Assault	8	19	Fatal Accidents	1	1
13B Simple Assault	122	176	Parking Lot Accidents	393	431
13C Intimidation*	40	120	Driver Reported Accidents	26	20
200 Arson	2	2	Total Motor Vehicle Accidents	1,429	1,410
210 Extortion/Blackmail	5	7			
220 Burglary/Breaking And Entering	105	126	ENFORCEMENT ACTIONS	2017-2018	2018-2019
23A Pocket Picket	0	0	DUI Violations	72	106
23B Purse Snatching	1	3	Vehicle Equipment Violations	*	0
23C Shoplifting	130	227	Operator Violations	7,394	6,090
23D Theft From Building	92	156	Parking Violations	558	368
23E Theft From Coin Operated Machine or Device	0	1	Total Enforcement Actions	8,024	6,564
23F Theft From Motor Vehicle	242	284			
23G Theft of Motor Vehicle Parts Or Accessories	37	39	CRIMINAL ARRESTS	2017-2018	2018-2019
23H All Other Larceny	91	100	Adults	630	624
240 Motor Vehicle Theft	52	79	Juveniles	72	51
250 Counterfeit/Forgery	28	54	Total Enforcement Action	702	675
26A False Pretenses/Swindle/Confidence Game	72	118			
26B Credit Card/Automatic Teller Machine Fraud	33	47	GENERAL INVESTIGATIONS	2017-2018	2018-2019
26C Impersonation	55	41	Alarms	2,075	1,944
26D Welfare Fraud	0	0	Animal Control	1,172	1,191
26E Wire Fraud	10	10	Computer Crime	51	85
26F Identity Theft * 2nd year of separate reporting*	40	89	Embezzlement	20	19
26G Computer Hacking *2nd year reporting separate*	1	0	Protective/Restrain Order Viol	54	45
270 Embezzlement	20	19	Domestic Violence Arrests	173	169
280 Stolen Property Offense	1	0	Drug and Alcohol Related	176	287
290 Destruction/Damage/Vandalism of Property	229	303	Vandalism	157	120
35A Drug/Narcotic Violations	137	251	Juvenile Incidents	172	139
35B Drug Equipment Violations	46	105	Public Hazards	995	845
36A Incest	0	1	Medical	4,428	4,380
36B Statutory Sexual Assault	1	2	Missing Person/Located Person	77	57
370 Pornography/Obscene Material	3	2	Registered Sex Offender	9	8
39A Betting/Wagering	0	0	Overdose	29	41
39B Operating/Promoting/Assisting Gambling	0	0	Overdose-Death	7	7
39C Gambling Equipment Violations	0	0	Suicide Attempts	28	29
39D Sports Tampering	0	0	Suicides	2	7
40A Prostitution	2	3	Trespass	52	45
40B Assisting of Promoting Prostitution	0	0	Untimely Deaths	40	48
510 Bribery	0	0			
520 Weapon Law Violation	11	10			
720 Animal Cruelty	1	4	COMMUNITY SERVICES	2017-2018	2018-2019
Source SPD Initial NIBRS Data	1,644	2,441	Civil Matter No Crime	197	178
* Intimidation now includes All forms of Harassments*			Unlock Car Doors	418	383
* Court Order Managed Electronically now			Park Walk and Talk	28	21
State Finalized NIBRS Data not available at this time			DARE Class	123	123
New Reporting Method for Operational Service Events			Car Seats Installed	113	193
			Person Fingerprinted	578	646
			Pistol Permit Applications	242	224
			Community Relations	300	358
			Community Service Totals	1,999	2,126

**SOUTHINGTON POLICE DEPARTMENT
RECEIPTS FOR FISCAL YEAR 2018 - 2019**

	Totals	Amounts
Burglar Alarm Permits	64	\$ 520.00
Pistol Permits (Incl. To Sell)	201	14,070.00
Pinball or Pool Table Permits	2	80.00
Raffles or Bazaars	22	625.00
Vendors Permits	45	3,570.00
Vendor & Precious Metal App. Fee....		1,120.00
Fees for Accident Reports (Copies & Photos)....		8,966.75
Burglar Alarm Tag Fees....		.00
Record Checks....		95.00
Parking Tag Fees....		5,003.00
Precious Metal Permits....		30.00
Pawn Broker AND 2 nd Hand Dealer....		<u>200.00</u>
		\$ 34,279.75

MISCELLANEOUS REVENUE..... \$72,921.65
 Amount received by Town of Southington
 From CIRMA for Workers Compensation
 For Police Department

TOTAL \$107,201.40

COMMISSIONERS:
MICHAEL J. FASULO
Chairman

MICHAEL T. DEFEQ
Vice Chairman

ROBERT E. GALATI
JOSEPH MICELI
JULIE PORTFOLIO



DAVID A. LAPREAY
Director of Recreation

ANNETTE S. TURNQUIST
Town Engineer

PATRICIA BERARDINELLI
Recording Secretary

Town of Southington Parks & Recreation Board

Annual Report of the Recreation Department **Fiscal Year 2018-2019**

It was another busy, exciting and successful year for the Recreation Department during Fiscal Year 2018. From Sports, the Arts, Passive Recreation, Special Events and Educational Classes, there was a little bit of everything to meet the recreational needs of the community. With two full-time employees, 80+ part-time/seasonal staff and hundreds of volunteers all working together, we strive to offer the best recreational experience possible.

The Recreation Department sponsors all of the youth leagues in Southington. These include Youth Wrestling, Girls Softball, Football (along with Cheerleading and Flag Divisions), Boys and Girls Basketball, Lacrosse and Soccer. The hundreds of volunteers in each league provide an excellent learning experience in sportsmanship and teamwork to all those that play.

Registration turnouts continued to be steady for most of our program offerings, which include: Summer and Fall Softball for men and women, Girls Volleyball, Adult Basketball, Yoga, Zumba, Ballroom/Swing Dance, Swim Lessons, Fitness, Arts and Crafts, Music Therapy, and Fitness programs for individuals with Special Needs, Dog Obedience, Martial Arts, Spring/Fall Tennis programs, Field Hockey, Boys Volleyball, Safe Boating Course, L.L. Bean Outdoor Discover School programs, and several Educational programs that included STEAM Camp, Jr. Physics, Chemistry and Engineering. Summer camps that continue to be very popular are Camp RISE, Playground Camp, Youth Theater, Summer Tennis Camp, Track & Field and Sand Volleyball.

The Community Pavilion at Recreation Park continues to be a popular rental facility with many private parties and functions taking place there, as were the other smaller pavilions and picnic areas within our parks. All events can be booked, and permits obtained, through the Recreation Department.

During this fiscal year, we were pleased to partner with State of CT DEEP to get Crescent Lake designated as one their Community Fishing Waters, one of 16 lakes recognized as such in the state. By doing this, we were able to get Crescent Lake stocked with 1600 Channel Catfish in late May of 2019 and we look forward to more stockings in the future.

The department also offers the town many special events that include the ever popular Music on the Green (26th season) which is 15 consecutive weeks of summer concerts on the Town Green each Wednesday evening, 20+ day and overnight bus trips, a free Kids Series program (entertainment acts) that runs for 8 weeks in the summer at Recreation Park on Tuesday evenings and the 17th annual Touch a Truck event which is co-sponsored with American Legion Auxiliary Unit 72 group. The

COMMISSIONERS:
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Chairman

MICHAEL T. DEFEO
Vice Chairman

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Recording Secretary

Town of Southington Parks & Recreation Board

Recreation Department continued its co-sponsorship of two holiday community events. Halloween in the Village (organized by the Village of Plantsville Association) and the annual White Christmas in the Community (organized by the Downtown Merchants of Southington and the Village of Plantsville Association) that takes place in the downtown areas of Southington and Plantsville on the first Friday in December each year.

Passive Recreation enthusiasts can frequent one of our beautiful parks, walk/bike/jog the miles of the linear trail, take a walk at one of Southington's many open space areas or enjoy a day at Crescent Lake which is a beautiful and serene area in the northeast area of town that offers hiking trails, fishing, boating or plain passive enjoyment.

The Board of Park Commissioners consists of five members: Michael J. Fasulo, Chairman, Michael T. DeFeo, Vice Chairman, Robert E. Galati, Joseph Miceli and Julie Portfolio. The Recreation Department consists of David A. Lapreay, Director of Recreation and Julia Berardinelli, Secretary.

We thank the Town Council and Board of Finance for providing the funds to operate the department. We also thank Mr. Mark Sciota, Town Manager, for his guidance and support throughout the year on many town matters.

Respectfully Submitted,

David A. Lapreay
Director of Recreation



Town of Southington

Tax Collector's Office

75 Main Street – P.O. Box 579
Southington, CT 06489

Telephone: (860)-276-6259

Facsimile: (860)-276-6265

Teresa M. Babon

Director of Assessment & Revenue

Jill Fragola, Deputy Tax Collector

Annual Report of the Southington Tax Collector

July 2018 – June 2019

The Tax Office staff is comprised of four team members: Jill Fragola, Debra Maffioli, Roxanne Avitabile and Mandy Taylor, all hard working, dedicated individuals, responsible for collecting approximately 84% of the amount necessary to keep the town funded on an annual basis.

The three types of property tax revenues that this office collects are Real Estate, Motor Vehicle and Personal Property. In summary, the Fiscal Year 2018-2019 (October 1, 2018 Grand List), Southington property tax billings were as follows:

Category	# of Accounts	Billed Revenue
Real Estate	17,645	\$105,184,048
Motor Vehicle	43,105	\$ 11,229,947
Personal Property	<u>2,098</u>	<u>\$ 7,751,151</u>
	62,848	\$124,165,146

The taxes are based on the assessed property values (defined as 70% of market value) multiplied by the annual budgeted "mill rate" expressed in thousandths of a dollar. The current mill rate is 30.64 which indicates \$30.64 of tax due for every \$1,000 of assessed value.

The Tax Collector's office is responsible for collecting all monies due the town on the current and delinquent Grand Lists in the form of taxes, interest and fees. Once the money has been balanced and deposited, it is reconciled with the Finance Department by the 10th of every month as specified in Sec. 12-147 of the Connecticut State Statutes. All collections require daily, monthly, quarterly and annual reconciliation and reporting.

Attached is the report of property tax collection for the fiscal year ending June 30, 2019.

Respectfully submitted,

Teresa M. Babon, CCMC

Director of Assessment & Revenue

TAX COLLECTOR'S 15 YEAR
REPORT TO THE TREASURER
7/1/2018 - 6/30/2019

Grand List	Taxes Collectible	Transfer Suspend	Legal Additions	Legal Reductions	Adjusted Tax Collectible	Taxes Collected	Interest	Warrants Liens/Fees	Amt Paid to Treasurer	Bal Per monies	Credit Balance	Taxes Uncollected
2017	123,481,349.65	(18,675.13)	89,263.80	(450,800.06)	123,101,138.26	122,030,452.52	310,996.72	14,763.25	122,356,212.49	1,070,685.74	149,202.86	1,219,888.60
2016	1,182,447.15	(12,279.89)	10,799.18	(27,494.34)	1,153,472.10	665,309.19	147,845.25	6,034.24	819,188.68	488,162.91	17,651.06	505,813.97
2015	472,594.48	(11,769.83)	936.35	(3,005.78)	458,755.22	218,936.58	78,169.97	1,817.17	298,923.72	239,818.64	1,344.01	241,162.65
2014	219,736.72	(10,259.88)	544.04	(1,626.02)	208,394.86	88,071.69	47,937.29	771.55	136,780.53	120,323.17	535.30	120,858.47
2013	114,961.53	(68,994.82)	128.19	(750.97)	45,343.93	35,152.59	21,759.20	386.00	57,297.79	10,191.34	568.90	10,760.24
2012	44,930.09	(29,427.26)	-	(164.76)	15,338.07	8,022.36	7,123.32	198.00	15,343.68	7,315.71	164.76	7,480.47
2011	24,200.06	(10,351.05)	-	-	13,849.01	6,703.24	5,320.11	88.00	12,111.35	7,145.77	-	7,145.77
2010	20,293.03	(10,314.47)	-	-	9,978.56	1,510.64	2,142.90	48.00	3,701.54	8,467.92	-	8,467.92
2009	8,046.81	(1,012.67)	-	-	7,034.14	727.08	1,050.28	26.00	1,803.36	6,307.06	-	6,307.06
2008	6,460.60	(104.25)	-	-	6,356.35	397.78	1,344.34	24.00	1,766.12	5,958.57	-	5,958.57
2007	3,079.38	-	-	-	3,079.38	-	-	-	-	3,079.38	-	3,079.38
2006	3,063.85	(136.96)	105.31	-	3,032.20	105.31	576.50	-	681.81	2,926.89	-	2,926.89
2005	2,934.75	(306.23)	-	-	2,628.52	288.59	80.88	24.00	393.47	2,339.93	-	2,339.93
2004	1,293.12	(467.02)	-	-	826.10	-	-	-	-	826.10	-	826.10
2003	798.04	-	-	-	798.04	-	397.46	-	397.46	798.04	-	798.04
	125,586,189.26	(174,099.46)	101,776.87	(483,841.93)	125,030,024.74	123,055,677.57	624,744.22	24,180.21	123,704,602.00	1,974,347.17	169,466.89	2,143,814.06
Suspense												
2017						15.24	-	-	15.24			
2016						1,147.48	253.72	-	1,401.20			
2015						711.32	358.76	-	1,070.08			
2014						1,371.83	805.97	-	2,177.80			
2013						2,304.81	2,028.58	-	4,333.39			
2012						2,972.93	2,883.98	-	5,856.91			
2011						2,763.20	3,050.10	-	5,803.30			
2010						707.40	904.99	-	1,612.39			
2009						839.98	1,032.25	-	1,872.23			
2008						1,999.62	3,371.87	-	5,371.49			
2007						2,353.19	3,970.93	-	6,324.12			
2006						1,225.75	2,462.15	-	3,687.90			
2005						232.68	452.53	-	685.21			
2004						446.44	1,039.38	-	1,485.82			
2003						484.71	1,126.43	-	1,611.14			
						19,551.34	23,741.64	-	43,292.98			
	125,586,189.26	(174,099.46)	101,776.87	(483,841.93)	125,030,024.74	123,075,228.91	648,485.86	24,180.21	123,747,894.98	1,974,347.17	169,466.89	2,143,814.06



Town of SOUTHINGTON, Connecticut

Kathy Larkin Town Clerk and Registrar of Vital Statistics

Annual Report of the Town Clerk 2018-2019

This year the Town Clerk's bottom line revenue contribution has remained relatively the same as the 2017/2018 fiscal year.

- Net Bottom Line Contribution - \$1,440,161 – a decline of 0.19%
- Conveyance Tax Revenue Collected - \$1,177,066 – an increase of 1.13%


The Town Clerk has been awarded a \$7,500 Historic Documents Preservation Grant. This grant will help continue a back file conversion project of land record document images that will be attached to the indexing system for viewing in house as well as the online public search. When completed, the images will be available from October of 1988 to present.

This year the State of Connecticut increased some of the fees collected by the Town Clerk many of which have not increased in decades. They include, to name a few; Liquor Permit filing from \$2 to \$20, Trade Name filing from \$5 to \$10, Map filing from \$10 to \$20 or \$20 to \$30 depending on the type of map and Marriage License fee from \$30 to \$50.

The State also instituted a new online sport licensing system. It is a user friendly system for residents to purchase their sport licenses and use a credit card to make their payment. The Town Clerk's office will continue to issue licenses with this same system to assist those who wish to visit us for that same service.

The goal of the Town Clerk's office is to provide efficient and friendly customer service. This is made possible by the team work of our staff; Sandra Brunoli, Deputy Town Clerk who has recently received the designation of Connecticut Certified Town Clerk (CCTC), Lisa Secondo, Assistant to the Town Clerk, Kim Brayall, Assistant Clerk; both of whom are continuing their certification courses; and Paula Jacobs who rounds out our Team.

Respectfully submitted,



Kathy Larkin, CMC

75 Main Street • P.O. Box 152 • Southington, Connecticut 06489
(860) 276-6211 • Fax (860) 276-6229 • Email: larkink@southington.org



Town of SOUTHTINGTON, Connecticut

Kathy Larkin Town Clerk and Registrar of Vital Statistics

ANNUAL REPORT OF THE TOWN CLERK

JULY 1, 2018 -JUNE 30, 2019

LAND RECORD DOCUMENTS (26,098 PGS. 24 VOLS)	7,087	<u>VITAL STATISTICS</u>	
TOWN COUNCIL MINUTES - PAGES RECORDED	1,160		
LIQUOR PERMITS FILED	90	BIRTHS-SOUTHTINGTON RESIDENTS	358
VETERANS DISCHARGES RECORDED	67	MARRIAGE LICENSES ISSUED	229
TRADE NAMES FILED	127	DEATHS IN TOWN	284
MAPS FILED	45	BURIALS IN TOWN	217
SPORTS LICENSES & TAGS	1,611	VITAL STATISTIC COPIES ISSUED	2962
DOG LICENSES ISSUED	2,692		
DOG-KENNEL LICENSES ISSUED	2		
TRANSFER STATION PERMITS	9190		

RECEIPTS-FEES OF TOWN CLERKS OFFICE

RECORDING DOCUMENTS-LAND RECORDS	\$143,656.00
CONVEYANCE TAX	\$1,177,066.37
HISTORIC PRESERVATION FEES	\$48,300.00
FARMLAND PRESERVATION FEE	\$193,200.00
MISCELLANEOUS FILING, COPIES ETC.	\$46,502.00
VITAL STATISTIC COPIES	\$59,235.00
MARRIAGE LICENSE FEES	\$11,550.00
SPORT LICENSES & TAGS	\$10,362.00
DOG LICENSES	\$23,574.50
PASSPORT APPLICATION FEES	\$6,920.00
NOMINEE (MERS) FEES	\$180,339.00
<u>GRAND TOTAL-FEES COLLECTED</u>	\$1,900,704.87

PAID TO STATE FOR MARRIAGE LICENSE SURCHARGE	\$7,854.00
PAID TO STATE FOR SPORT LICENSES & TAGS	\$9,918.00
PAID TO TOWN FOR DOG ACCOUNT	\$20,932.00
PAID TO STATE FOR HISTORIC PRESERVATION FEE	\$38,640.00
PAID TO TOWN FOR HISTORIC PRESERVATION FEE	\$9,660.00
PAID TO STATE FOR FARMLAND PRES FEE	\$173,880.00
PAID TO TOWN FOR FARMLAND PRES FEE	\$19,320.00
PAID TO STATE FOR NOMINEE (MERS) FEES	\$134,654.00
PAID TO TOWN FOR NOMINEE (MERS) FEES	\$45,685.00
<u>TOTAL FEES DEDUCTED</u>	\$460,543.00

NET TOTAL

\$1,440,161.87


KATHY LARKIN, CMC

75 Main Street • P.O. Box 152 • Southington, Connecticut 06489
(860) 276-6211 • Fax (860) 276-6229 • Email: larkink@southington.org

BOARD OF WATER COMMISSIONERS
Thomas J. Murphy, PRESIDENT
Erika Pocock, VICE PRESIDENT
Robert M. Berkmoes, SECRETARY & TREASURER
Michael Domian
Rudy Cabata
Ralph Warner



William M. Casarella, SUPERINTENDENT
Albert T. Fiorillo, ASSISTANT SUPERINTENDENT
Maria Nason, OFFICE SUPERVISOR
605 West Queen Street
PO Box 111
Southington, CT 06489-0111
(860) 628-5593 • Fax (860) 621-0491

August 20, 2019

Mr. Mark Sciota
Town Manager
Town Hall
75 Main Street
Southington, CT 06489

Dear Mr. Sciota,

Attached is the Annual Report of the Board of Water Commissioners for the year ending June 30, 2019.

Sincerely,

William M. Casarella
Superintendent

**ONE HUNDRED 8th ANNUAL REPORT
OF THE
BOARD OF WATER COMMISSIONERS
FOR THE YEAR ENDING JUNE 30, 2019**

BOARD OF WATER COMMISSIONERS

The Board is organized as follows:

Thomas J. Murphy, President	Term expires November 2021
Erika Pocock, Vice President	Term expires November 2019
Robert M. Berkmoes, Secretary & Treasurer	Term expires November 2019
Michael S. Domian	Term expires November 2019
Rudolph Cabata	Term expires November 2021
Ralph Warner	Term expires November 2021

Respectfully Submitted,

SOUTHINGTON WATER DEPARTMENT



William M. Casarella
Superintendent

PLANT ADDITIONS
2018-2019

The following additions to the plant were made during the year:

Miscellaneous Tangible Plant	\$	
Land & Land Rights	\$	
Structures & Improvements	\$	
Collect & Impound Reservoirs	\$	25,215.70
Wells & Springs	\$	
Distribution Mains and Accessories	\$	436,446.62
Standpipes/Storage Tanks	\$	
Meters & Installations	\$	126,746.28
Hydrants	\$	42,188.97
Pumping Equipment	\$	9,526.75
Treatment Equipment	\$	
Office Furniture & Equipment	\$	899.92
Computer	\$	15,478.36
Communications Equipment	\$	11,560.00
Tools & Work Equipment	\$	87,107.50
Laboratory Equipment	\$	5,136.31
Transportation Equipment	\$	61,883.00
Power Equipment	\$	
Miscellaneous Equipment	\$	2,999.00
	\$	<hr/> 825,188.41

WATER SUPPLIES

The Southington Board of Water Commissioners continues to reference an extensive Capital Improvement Plan (CIP) for its water system. The purpose of this plan is to identify and prioritize infrastructure improvements focusing on buried infrastructure, storage tanks, pumping stations, additional water supply sources and treatment facilities.

Major capital improvements and planning that occurred during this year include:

The completion of a new Well 7A water supply well.

80% completion of the installation of a new Well 2A

Construction has begun to install a new 65' concrete water storage tank, a 120' tall communications tower and the demolition of exiting steel water storage tanks off Mill Street.

The complete installation of 850 feet of new 8" water main on Hill St. and a section of Rourke Ave.

Start up construction of replacing 510' of aging water mains in the center of Plantsville and 900' on South Main St. with new 12" water mains. Completion date is scheduled for August 2019

Starting the design phase of replacing 3 Trident filtration units at our Water Treatment Plant.

Budgeted for a Consulting Firm to study the latest technology and cost associated with the installation of a Manganese removal treatment system for Wells 2A, 7A and 8.

WATER SUPPLIES

The Southington Board of Water Commissioners continues to reference its extensive Capital Improvement Plan (CIP) for its water system. The purpose of this plan is to identify and prioritize infrastructure improvements focusing on buried infrastructure, storage tanks, pumping stations, treatment facilities and additional water supply sources.

Major capital improvements and planning that occurred during this year include the completion of one new water well and 80% completion of another new well. Construction has begun to install a new 65' concrete water storage tank, a 120' tall communications tower and the demolition of exiting water storage tanks off Mill Street. Start up construction of replacing aging water mains in the center of Plantsville and 900' on South Main St. with new 12" water main. Completion date is scheduled for August 19/2019. The complete installation of 850 feet of new 8" water main on Hill St. and a section of Rourke Ave.

ADDITIONS AND IMPROVEMENTS

A total of .33 miles of new mains were installed. Twenty (20) new hydrants were installed during the year. Fifty-six (56) new services were added during the year and three (3) services were retired. Five hundred and thirty-two (532) services remain inactive in the system for future use.

	<u>Statistical</u>	
	<u>July 1911</u>	<u>June 30, 2019</u>
Miles of Main in use, 1" to 4"	10.885	6.17
Miles of Main in use, 6" to 16"	<u>10.542</u>	<u>203.22</u>
	21.427	209.39
Estimated Population served-within Town	4,620	40,383
Estimated Population served-outside Town	-0-	414
Total Valves in use	189	2,645
Fire Hydrants, Public	90	1,481
Fire Lines, Private	-0-	234
Meters in Service	22	13,239
Active Services	986	13,665

WATER CONSUMPTION

Rainfall for the period July 1, 2018, through June 30, 2019, totaled 69.36 inches.

The highest demand occurred July 2, 2018, when consumption reached 7.566 million gallons.

Water consumption for the year:

From Reservoir	34,690,700 Gallons
From Well # 1	120,976,900 Gallons
From Well # 2	115,543,900 Gallons
From Well # 3	187,271,600 Gallons
From Well # 4	-0- Gallons
From Well # 6	-0- Gallons
From Well # 7	-0- Gallons
From Well # 7A	59,940,800 Gallons
From Well # 8	23,747,500 Gallons
From Well # 9	759,634,600 Gallons
Total Pumped from Wells	1,267,115,300 Gallons
Total Consumption	1,305,106,200 Gallons
Average Daily Consumption	3,568,700 Gallons



SOUTHTON WATER POLLUTION CONTROL

999 Meriden-Waterbury Turnpike

Plantsville, CT 06479

Ph. 860-628-8530

Peter Stallings- Superintendent

stallingsp@southington.org

ANNUAL REPORT FISCAL YEAR 2018-2019

WASTEWATER TREATMENT FACILITY

The Town of Southington operates and maintains the Southington Water Pollution Control Facility. This is an advanced wastewater treatment facility designed to treat an average wastewater flow of up to 7.4 million gallons per day with discharge limits for CBOD, TSS, Nitrogen and Phosphorus. Wastewater is conveyed to the treatment facility through approximately 140 miles of sewer pipe including 10 pump stations. Once treated, all flow is discharged into the Quinnipiac River. The Water Pollution Control Division has 11 full time employees responsible for the operations and maintenance of this system with a total annual operating budget of 4.6 million dollars. Critical components are monitored and alarmed on a 24 hour 7 day basis.

Our mission is to maintain the highest quality of service to both the community and environment while providing continuous treatment of wastewater that meets or exceeds all regulatory requirements.

CAPITAL PROJECTS

Construction on the water pollution control plant phosphorus upgrade began February 1, 2019. As of July 2019 the project reached approximately 18% completion. Key activities included excavation and removal of contaminated soils for construction of the new phosphorus removal building. Concrete work for the new building is scheduled for completion by the end of the year. Demolition and removal of existing equipment continues in phases as new equipment arrives for installation. The plant staff must work in coordination with the contractor to ensure wastewater effluent permits are maintained during construction.

The South End Pump Station rehabilitation project was completed on June 30, 2019. This work included new pumps, controls, generator as well as substantial improvements to the building structure including roof, heating, ventilation, lighting, doors and landscape.

FEATURED ACCOMPLISHMENTS

- Installed the second of two new primary sludge pumps and controls at the WPCF.

- Installed a new cell based pump station monitoring system at 9 stations and 5 manhole locations. This system will provide 24 hour operational status of key equipment and alert the staff of equipment failures.
- Conducted a comprehensive stormwater site evaluation including employee training on the stormwater pollution prevention plan.
- Completed the Southington Sewer System Maintenance Plan. This plan combines preventive, predictive and corrective maintenance strategies with best management practices. The goals of this plan include but are not limited to:
 - Protect the environment
 - Comply with regulations
 - Minimize sanitary sewer overflows
 - Reduce expenditure for emergency maintenance
 - Utilize evolving technology to increase our effectiveness and efficiency
 - Provide reliable service now and into the future

ON-SITE MANAGEMENT

The Water Pollution Control Division is responsible for maintaining operations of the plant, collection system and responding to constituent issues on a 24 hour basis. This year we responded to:

- 8 reports of possible sewer blockages
- 19 plant alarms
- 10 pump station alarms
- 2 odor complaints
- 1 loose manhole cover

The facility treated an average daily flow of 4.79 million gallons.

The treated wastewater met all of the following discharge parameters:

LIMIT	AVG. DAILY
• CBOD LIMIT=30 MG/L	5.71 MG/L
• TSS=30 MG/L	3.99 MG/L
• TOTAL PHOSPHORUS= 0.7 MG/L	0.64 MG/L
NUTRIENT CREDIT EXCHANGE INVOICE	
• ANNUAL PERMIT LIMIT = 204 LBS	114 LBS = \$176,139 Sale of Credits

WATER POLLUTION CONTROL STAFF

SUPERINTENDENT - Peter Stallings

ASSISTANT SUPERINTENDENT – Kiari Williams

CHEMIST – Jane Bond

FOREMAN – Steve Gregory, Keith Langston

OPERATOR III – James Careddu, Michael Garrity

OPERATOR II – Dave Milano, Robert Bengini, Walter Tumel

ELECTRICIAN – Dave Baillargeon

Respectfully Submitted



Peter Stallings

Southington Youth Services

196 North Main Street

Christina Simms
Director

John Sperduti
Counselor

Susan Williams
Counselor

Kelly Leppard
Youth Prevention Coordinator



ANNUAL REPORT **FY 2019**

The Youth Services Department has just completed its 45th year of operation. Responding to the needs of the community, we offer an ever-changing variety of services to youth and their families. Most of our programs become filled up shortly after being announced and we often have waiting lists. This is a testament to the quality of our staff and programming, our ability to meet the needs of the public and our visibility within the community. This year our department was able to add additional programs and services in a response to community needs.

Southington Youth Services is located at the Municipal Center, 196 North Main Street. This office space not only houses Youth Services, but also Southington's Town-wide Effort to Promote Success (STEPS) our community prevention coalition. The department is in the same building as the Southington Board of Education and this has proved to be very advantageous to us.

For the 26th consecutive year, Youth Services received state funding through the Department of Education. This is from a line item in the state budget. This year's funding totaled \$23,977. In addition, we receive yearly Enhancement Grant Program funding, \$6,948 beginning 6 years ago, intended for Youth Service Bureau direct service projects and an additional \$900 through a federal grant OPM for our Juvenile Review Board. Our staffing includes a Director, 2 Counselors, a Secretary and a Youth Prevention Coordinator. Thanks to a second 5 years of funding through the federal Drug Free Communities Grant of \$625,000 awarded to Southington STEPS in September 2014 our Youth Prevention Coordinator is partially funded with these funds. Her job is to lead the Southington Town-wide Effort to Promote Success Coalition.

Youth Services Programs

Therapeutic

Individual Counseling, Crisis Intervention, Group Counseling.

Diversion

Juvenile Review Board, Alternative to Suspension.

Education

Parent Information Series, Substance abuse prevention in service training for teachers
School Based Mentoring Program, Youth Employment Training and Volunteer Service,
Kristen's Closet, STEPS and Hope and Support Group, 1-2-3 Intervention, Prevention
and Recovery group, Truancy Committee

Community Programs

Positive Youth Development When I'm in Charge, Babysitting, CPR, Peer Advocates, and STEPS Youth Council and Youth Committee.

THERAPEUTIC PROGRAMS

Referrals to our **individual counseling and family intervention programs** came from the school system, the police department, parents and youth themselves. As a matter of convenience and for community outreach reasons, we held many of our counseling sessions at the schools. The remainder of our clients met with us in our Municipal Center offices. At times our after-school hours were totally booked, so we are grateful for our close relationship with the Southington school system that we were allowed a space at all of the schools to meet some of our students.

Some of the problems we helped youth and families with were: family dysfunction, self-esteem, child abuse and neglect, truancy, drug and alcohol abuse, grief, depression, educational issues, sexual identity issues, self-harming behaviors, and stress/ anxiety. This year we met with 75 youth in individual counseling and served over 35 families. Many times we met with parents regarding students who needed more intensive services than we could provide. In those cases, we were able to share a list of local resources that would better fit their child's need. This is a crucial service too, because many times, parents don't know where to go for help when experiencing a problem with their child. Our staff members stayed up-to-date on these services to best serve the community.

Our group counseling program has given us the opportunity to make contact with many more students than we could meet with individually. Working with the social work staff and guidance staff at Southington High School we provided in school group counseling services to 100 students on topics including high school adjustment, young women's issues, grief, anger management, racism, stress and anxiety, substance abuse, gender identity, sexual orientation, and relationships.

This year our counselors worked with the students and faculty at Alta. Through collaborative efforts with Community Services and Bread for Life we were able to assist this high risk population with the support needed to have a successful school year. In addition, our staff was able to provide educational opportunities with the help of school faculty and YMCA Camp Sloper to a group of students that thrive in a non-traditional education setting.

DIVERSIONARY PROGRAMS

The **Juvenile Review Board** confidentially reviews all cases of juvenile arrests and after weighing all available information, makes appropriate recommendations to the families and the youth as part of a restorative process. This year 19 cases were reviewed and the students were diverted from the Juvenile Court or the Southington Police to the Juvenile Review Board. The juveniles' accountability consisted of community service, letters of apology, a Shoplifting prevention on-line education program, substance abuse prevention presentations, positive youth development activities, Start Making a Right Turn program, and research essays. The Board knows what is available in our community to assist the young offender. The Juvenile Review Board model proves a decrease in recidivism when juveniles are handled in their own communities. This program of diverting youth from the court system is valuable because it benefits both the youth and our community. The Southington Juvenile Review Board was awarded a \$900 grant from the Federal office of OPM due to the state budget cuts, to be used to offer other services to Juvenile Review Board students. This grant was used for items such as tutoring, individual, group or family therapy, drug and alcohol assessments, and positive youth development programs.

Youth Services Staff continued working with Southington High School's **Alternative to Suspension Program**. This groundbreaking program allowed our staff to offer prevention and early intervention services to students in after-school groups, instead of these students being suspended from school. This year continued a successful collaboration between us and the school system. Our staff facilitated 2 sessions throughout the school year and reached 16 students in this program.

EDUCATIONAL PROGRAMS

Our **Parent Information Series** consisted of 3 parenting programs this year. Sessions were: "Hidden in Plain Sight," "How to Overcome Anger" and "Helping Children Overcome Anxiety". Approximately 50 parents attended these workshops. We look forward to offering more sessions next year on important topics like Sexual Safety for Teens and Prevention workshops for parents.

COMMUNITY PROGRAMS

The Youth Services Department started a **Youth Volunteer Service Program**, this summer. This program matches able and willing youth aged 14-16 with town agencies and non-profits in need of volunteers. This program acts as a community service program but also as an indirect way to prepare youth for the work force. This summer, 10 youth applied and were accepted into the program. These youth have been placed at Bread for Life Summer Lunch program, LEAF's Farmers Market, and the YMCA Race for Chase Triathlon Training program. The program has been a great experience and will continue to grow in summers to come.

This was the second year of our **Hope and Support Group** for families that have loved ones going through a substance abuse addiction. The program expanded its services and meets twice a month on the second and last Thursday of the month and is open to anyone needing support. The group has had an amazing turnout and we are happy to continue to provide it for families. Families have appreciated the resource and access to support as they go through an extremely challenging time in their lives.

This was our 14th year of **Kristen's Closet Prom Project**. Named after a local teen tragically killed in a car accident, the program has become one of our most successful and community supported projects! It provides prom clothing and accessories to students having financial difficulties. Working with donations from local businesses, agencies and residents, the program assisted 42 Southington students with tickets, gowns and tuxes at no cost to them.

Youth Services staff was asked to train 31 **Peer Advocates** at Kennedy Middle School. Students were able to spend one school day identifying issues that students deal with, learning listening and helping skills, and setting limits on what they can help others with and when to call in an adult. This program is exceptional and has been a part of Youth Services for over 21 years and is updated yearly.

This year John Sperduti trained 14 Peer Advocates in resistance skills to peer pressure and substance abuse prevention. Over 5 weeks students spent time learning how they can build their own resistance skills and how to assist their peers in actively living a substance free life.

Youth Services is a founding member of the prevention coalition entitled "Southington's Town-wide Effort to Promote Success" or **STEPS**. Our prevention coordinator managed the Federal Drug Free Communities Grant that STEPS was awarded. This is now the tenth year of funding in the amount of \$125,000. STEPS continues to gain tremendous support throughout the community from each of the 13 community sectors and continues to reduce youth substance use through projects, campaigns and other environmental strategies. Our focus over the past two years has been creating a sustainability plan with our 13 sectors so that our work in prevention continues after the federal grant is over.

Some of the accomplishments of STEPS this year included: members from the Youth Council attending the Youth to Youth Regional Conference in June, a town ordinance change making Southington one of the first five communities to go Tobacco 21; a parent education workshop at DePaulo on substance abuse prevention, a video education series of the dangers of substance abuse, creating a zoning regulation change regarding Cannabis dispensaries as part of a subcommittee with the Planning and Zoning Commission, expanding the Asset Building Classroom initiative and training additional team members from each school, holding Transition Programs for all students going from 5th to 6th grade and 8th going to 9th grade, hosting a substance abuse prevention presentation for incoming freshman, TIPS training for safe serving of alcohol, hosted community forums in the fall to discuss strategies on substance abuse prevention, and strengthening our partnership with the Southington Police Department for enforcement of underage drinking, compliance checks of restaurants and liquor stores, and the social host law. The Coalition also began working with UCONN School of Law, to trade mark the youth council Liquor Sticker campaign. The Prescription Drug workgroup worked with HQ Dumpsters and Recycling, LLC on a "Don't Trash your Stash" campaign. Finally our Outreach Coordinator, Megan Albanese continues to work with Southington High School on a Vape Intervention and Education group for students that are caught vaping in school.

Kelly Leppard, the STEPS Prevention Coordinator, is a leader in the Prevention field in the State of Connecticut and is the current president of the Connecticut Association of Prevention Professionals. Kelly is asked to present at state and regional conferences and trainings using the STEPS coalition as a model for other communities to follow. The success of our coalition comes from Kelly's and our advisory board's dedication and commitment to making prevention a priority.

Megan Albanese, is the Outreach Coordinator for the STEPS Coalition and works alongside Kelly with our Youth Council, runs the vape intervention groups and has presented at regional conferences on the dangers of addiction and vaping,

As you can see, STEPS continues to be a strong prevention organization in the community with great community and volunteer commitment. The focus will continue to make prevention a priority for Southington.

TRUANCY (school avoidance)

With legislation changes school avoidance has been re-assigned from judicial department to the youth services department. The Southington Youth Service Bureau, together with the school district has formed the District-Wide Truancy Committee which is locally based and handles all cases of school avoidance. This year we saw a total of 15 cases.

POSITIVE YOUTH DEVELOPMENT

"When I'm in Charge", a Red Cross certified program, geared towards children aged 10-13, the 2-hour training teaches how to stay safe if you are left home alone. This popular program has been filled every time we have offered it; 92 students participated this year in 7 sessions.

We also offer the Certified **Babysitting** Course because it is in such demand. We were able to hold 7 sessions this year and 81 girls and boys became certified by taking the class and passing their tests. We will continue to hold this class as long as the demand is there. We held three **CPR** and **First Aid Certification** classes this year certifying 24 students. Summer is a good time for students to take advantage of these classes, which are offered at a reasonable fee.

This has been another busy, exciting year full of great energy at Southington Youth Services. We have consistently reached all segments of the community with our counseling services, programs, new initiatives and classes. We have developed new relationships with town groups and organizations as well as different departments at the Board of Education. We will continue to work with fellow collaborators in an effort to meet the needs of all youth in our community, especially the youth and families that are most at risk. Although we have had successes this year we still have incredible challenges facing the youth in our community. It will take a community effort and collaborating with parents to help students navigate their challenges successfully. The growing concerns with substance abuse, suicide, anxiety and depression make it critical that we work together and support the youth of our community.

Mentoring

This year we started a pilot school based mentoring program with the Police Department and the Southington Community YMCA. Through the pilot year we provided 4 seventh grade students with mentors that met with them twice a month and have committed to see them through their middle school experience and transition to high school.

Respectfully submitted,



Christina Simms
Director

Zoning Board of Appeals Town of Southington

Joseph LaPorte, Chairman
Alicia Novi, Vice-Chair
Theodore Cabata, Secretary
Robert Salka
Erica Byrne
Ronald Bohigian, Alternate
Ryan Rogers, Alternate
Jeffrey D. Gworek, Alternate
Christina M. Volpe, Alternate

ANNUAL REPORT JULY 1, 2018 THROUGH JUNE 30, 2019

The Connecticut General Statutes require that in each municipality having a zoning commission, there be an appeals board. The appeals board has three specific duties: first, to hear and decide appeals where it is alleged that there is an error in any order, requirement, or decision of the Zoning Enforcement Officer, second, to hear and decide on applications for special exception, and third, to determine and vary the application of the Zoning Regulations.

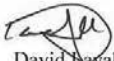
This past year, 64 applications were received. Of the 64 applications, 21 were to vary the building setback requirements for new construction as well as additions to existing structures and requests to vary the size of accessory buildings; 3 applications were to vary the height, size, and location of signs and fences; 1 application was to vary lot area; 6 applications were to change nonconforming uses and there were 4 miscellaneous variances. There were 29 applications received for special exception. These included the sale and dispensing of alcoholic beverages; automotive sales and repair; a group home daycare; a haunted attraction; a Farmer's Market and chickens.

The ZBA meets in the Municipal Center Assembly room, 196 North Main Street, every second and fourth Tuesday of the month at 7:00 p.m., except when a holiday interrupts the normal schedule. The meetings are open to the public.

MEMBERSHIP

The Chairman of the Zoning Board of Appeals is Joseph LaPorte. The Vice-Chair is Alicia Novi and Theodore Cabata is Secretary. Other members include Robert Salka, Erica Byrne and Alternates Ronald Bohigian, Ryan Rogers, Jeffrey D. Gworek and Christina M. Volpe.

Respectfully submitted,



David Bavalley, IWEO/CAWS
Assistant Town Planner

TOWN OF SOUTHLINGTON, CONNECTICUT



COMPREHENSIVE ANNUAL FINANCIAL REPORT

FISCAL YEAR ENDED JUNE 30, 2019

**Comprehensive
Annual Financial Report**

of the

Town of Southington, Connecticut

Fiscal Year Ended June 30, 2019

Prepared by:
Department of Finance
Emilia C. Portelinha
Director of Finance

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Town of Southington

Finance Department

75 Main Street, P.O. Box 610, Southington, Connecticut 06489

Emilia C. Portelinho, Director of Finance
Christina Swigny-Smith, Assistant Director of Finance
Joyce Williams, Treasurer

Telephone (860) 276-6222
Facsimile (860) 276-6252

December 16, 2019

To the Honorable Members of the Town Council, Members of the Board of Finance and Citizens of the Town of Southington:

State law requires that all general-purpose local governments publish within six months of the close of each fiscal year a complete set of financial statements presented in conformity with accounting principles generally accepted in the United States of America (GAAP) and audited in accordance with auditing standards generally accepted in the United States of America by a firm of licensed certified public accountants. Pursuant to the requirement, issued herein is the comprehensive annual financial report of the Town of Southington for the fiscal year ended June 30, 2019.

This report consists of management's representation concerning the financial statements of the Town of Southington. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in this report. To provide a reasonable basis for making these representations, management of the Town of Southington has established a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft or misuse and to compile sufficient reliable information for the preparation of the Town of Southington's financial statements in conformity with GAAP. Given that the cost of internal controls should not outweigh their benefits, the Town of Southington's comprehensive framework of internal controls has been designed to provide reasonable, rather than absolute, assurance that the financial statements will be free from material misstatement. Management asserts that, to the best of its knowledge and belief, this financial report is complete and reliable in all material respects.

The Town of Southington's financial statements have been audited by RSM US LLP, a firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the Town of Southington for the fiscal year ended June 30, 2019 are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unmodified opinion that the Town of Southington's financial statements for the fiscal year ended June 30, 2019 are fairly presented in conformity with GAAP. The independent auditors' report is presented as the first component of the financial section of this report.

The independent audit of the financial statements of the Town of Southington was part of a broader federal and state mandated "Single Audit" designed to meet the special needs of federal and state grantor agencies. The standards governing Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the Town's internal controls and compliance with legal requirements for the federal and state grant awards. These reports are available in the Town of Southington's separately issued Federal Single Audit and State Single Audit report.

GAAP requires that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The Town of Southington's MD&A can be found immediately following the report of the independent auditors.

PROFILE OF THE GOVERNMENT

Description of the Municipality

The Town of Southington was originally settled in 1698 and incorporated in 1779. It has a land area of approximately 36.9 square miles and a population of 43,807 located in Hartford County. Found in the geographical center of the State, Southington lies approximately 20 miles west of Hartford, the state capital, and 9 miles east of Waterbury. Other bordering cities include Meriden, New Britain and Bristol. Some of Connecticut's major highways provide access to the Town. Interstate 84 bisects Southington and Route 691 leads directly to Interstate 91. Route 10 also runs through it.

Form of Government

The Town of Southington is governed under the provisions of a charter and the Connecticut General Statutes. Southington has had a Council-Manager form of government since 1966. The Town Council, which is comprised of nine members who are elected for two-year terms, appoints the Town Manager. The Town Manager is responsible for the supervision and administration of all commissions, boards, departments, offices and agencies of the Town, except those elected by the people, appointed by the Council, or appointed by a regional, State or Federal authority.

The Town of Southington provides a full range of services, as described below:

Municipal Services

Police: The Southington Police Department has a sworn staff of 68 including a Chief, a Deputy Chief, three Lieutenants, four Master Sergeants, ten Sergeants, seven Detectives, and forty-two Patrol Officers. The department provides 24-hour service to the community, consisting of Patrol, Detective and Crime Prevention Services. Other specialized divisions include: Traffic Division, K-9 officer, Emergency Response Team, Motorcycle Patrol, Support Services Division, Training Division, and the Bicycle Patrol.

Fire: Fire protection is provided by Southington's 33 career, 97 volunteer firefighters and one Civilian Inspector. The department, headed by the chief, consists of a central headquarters and 3 additional companies. The department's responsibilities, other than firefighting, include fire marshal inspections and responding to various emergencies.

Health: The Southington Health Department and Plainville Health Department combined to form the Plainville-Southington Health District. The District services both Towns and is staffed with a full-time Director of Health, four professional sanitarians and a secretary. The mission of the Health District is to protect and preserve the health of the communities through a number of programs of health promotion and disease prevention. The Director and staff spent a significant amount of time in bioterrorism planning and training, and maintaining the Public Health Preparedness and Response Plan.

Senior Services: Calendar House is the Town of Southington's Senior Center and is staffed by an Executive Director, Program Coordinator, secretary, clerk typist and eleven bus drivers (2 full-time and 9 part-time). The Center's purpose is to serve as a resource center, providing a broad range of services and activities which meet the diverse social, physical, and intellectual needs of older adults. The Calendar House offers recreational and social services to seniors and disabled individuals.

Youth Services: The Youth Services Department is staffed by a Director, two counselors, and a Youth Prevention Coordinator. The Department offers a variety of services to youth and families including confidential counseling, education, diversion and positive youth development programs.

Building: The Building Department issues all types of building permits and is responsible for the inspection and approval of all construction in the Town in accordance with state and local building codes. The Department is staffed by a Building Inspector, Assistant Building Inspector, Electrical Inspector, Plumbing Inspector, one secretary and one office assistant.

Planning & Zoning: The Planning and Zoning Department provides technical assistance to the Planning and Zoning Commission, Conservation Commission and Zoning Board of Appeals. The Department is staffed by a Director of Planning and Community Development, Assistant Town Planner, Zoning Enforcement Officer, and two secretaries.

Economic Development: The Economic Development Coordinator works closely with Planning & Zoning, other Town departments and the Chamber of Commerce in promoting the Town and providing information and services to prospective businesses as well as existing established businesses.

Engineering: The Engineering Department designs or reviews all projects requiring engineering services. The Department is headed by the Public Works Director, an Assistant Town Engineer, an Engineer-In-Training, a secretary, an Engineer Inspector, two Engineering Aides, and a Survey Crew Chief.

Recreation: The Southington Recreation Department provides recreational, educational and entertaining programs and services for residents of all ages. Southington's Recreational facilities encompass over 500 acres of recreational area: Recreation Park (37.6 acres), Western Park (21.2 acres), Central Park (19 acres), Panthorn Park (139.1 acres), Jaycee Park (4.2 acres), Centennial Park (1.5 acres), Memorial Park (20.5 acres), Crescent Lake (223 acres), a hiking and biking trail (11.6 acres) the old Southington Drive-In Theatre (40 acres).

Library & Museum: The Southington Public Library and Museum provides the following: Children's Services including over 142 pre-school story times, Summer reading, after-school programs; community services including afternoon movies, free lectures on topics from health to finance, adult services, large print materials; computer service, DVD and VHS film collections. Information services include computer classes on e-mail and applications, afternoon & evening book discussion groups. The Museum program provides tours of the museum, group visits, and special events such as a Taste of Southington.

Highway and Parks: The Highway and Parks Departments is headed by the Superintendent of Highway/Parks and staffed by the Assistant Highway Superintendent, one General Foreman, Two Crew Leaders, twenty-nine Crewmembers and a Secretary. The department is responsible for the maintenance and repair of 199 miles of roads and all the Town Recreational facilities. Other duties include snow plowing, street sweeping, sightline improvements and operation of the Bulky Waste Transfer Station.

Water: The Southington Water Works Department has functioned as a semi-autonomous entity for over 50 years. The plant was built in 1993 and an additional reservoir was purchased in 1995, ensuring a comfortable water supply for the Town's future demand. In January of 2005, the Water Department completed and moved into their new headquarters.

Sewer: The Water Pollution Control Department is staffed by a Superintendent, two foremen, one lab chemist and seven operators. The \$14.5 million Denitrification Plant was completed. The Town hired Tighe & Bond Inc. to put together a Facilities Plan to review the current systems in an effort to gain better efficiencies in the Sewer's Operations. This project also includes a WPC Facilities Upgrade, as well as process improvements such as phosphorus removal and sludge digestion. The \$5.2 million dollar Water Pollution Control Facility Sludge Thickening Project was completed. Town residents approved a \$57.1 million dollar Bond Ordinance for Water Pollution Control Facility Upgrade at Referendum November 2016. Construction of the Facility Upgrade is in process, and should be completed by the fall of 2021.

Waste and Recycling: Homeowners hire private contractors, who are licensed by the Town Engineer, to collect residential waste and recycling materials. The town is participating with thirteen other cities and towns in a contract with Covanta Bristol, Inc., which was signed on December 21, 2012 and is for a period of twenty years. The Town paid a fee of \$64.31 per ton in fiscal year 2019 for the acceptable solid waste sent to the Covanta plant in Bristol, Connecticut.

On July 9, 2014, the Town of Southington entered into an agreement with Murphy Road Recycling, LLC whereby it is required to work with its independent subscription carriers to have all acceptable recycling materials sent to the Murphy Road Recycling plant in Berlin, Connecticut. The agreement expires June 30, 2019.

ECONOMY AND FACTORS AFFECTING FINANCIAL CONDITION

The information presented in the financial statements is perhaps best understood when it is considered from the perspective of the specific environment within which the Town of Southington operates.

Local Economy: Despite the State of Connecticut's lag in economic growth, the Town of Southington has enjoyed a stable economic environment with moderate growth. The Town of Southington's October 1, 2017 Net Taxable Grand list of \$4.08 billion is an increase of \$63.12 million or 1.60% over the previous year.

The Town's Economic Development Department administers a program that focuses on retention of existing businesses as well as the recruitment of new businesses. Since the departure of the Town's largest taxpayer, the Pratt & Whitney division of United Technologies Inc. in 1995, the Town has made strong efforts to diversify its commercial and industrial tax base to avoid over-reliance on one taxpayer or industry. As a result of these efforts, the Town has become less dependent on one taxpayer or industry as evidenced by the Town's top ten taxpayers representing 5.58% of the October 1, 2017 Net Taxable Grand List vs. 16% in the mid-1990s.

The Town of Southington has continued expanding commercial and industrial development during the fiscal year of 2018-2019. The Town expects to continue the growth moving forward as proposed projects continue to develop.

The professional office buildings on Executive Boulevard are increasing the need within that area for more development. Webster Bank has increased its employee count from 550 workers last year to 650 currently. Additional absorption of space occurred at 75 Aircraft Road with the expansion of 3PL Worldwide, and the future home of Economy Spring which will nearly triple in size. Additionally, Vanguard Plastics Corporation and International Plating Technology, LLC are also at the site.

The Towns three main retail corridors are all performing well with limited vacancy causing redevelopment and new development to occur. Additionally, Plantsville and Southington downtown areas are experiencing near full occupancy with several new restaurants and service businesses occupying available space. Juniper Lighting will also be moving its manufacturing facility from Brooklyn New York to 157 Water Street adding 28 new jobs to the downtown area.

The Economic Development Department continues to pursue the potential remediation of the former Beaton & Corbin Manufacturing Company site located at 318 North Main Street. The potential cleanup cost for the property far exceeds the value which further complicates the project. The new initiative of the utilization of a Land Bank provides for the potential remediation and redevelopment of the site to include a 13,000 square foot office center. Additionally, our office continues to attempt to foster beneficial reuse of the former Lincoln College site and the former Ideal Forging property known as Greenway Commons.

A brief summary of activities and projects include:

- Skygazer Brewing and John Meade Landscaping opened new space in the spring of 2019
- Popeye's, Silk Nails, Southington Orthodontics, Koshi Sushi, Embrace Home Loans and LiveFit Physical Therapy
- Kinsmen Brewing banquet facility under construction at 409 Canal Street
- 125 room Courtyard by Marriot on West Street
- Juniper Lighting - 20,000 sf of manufacturing space located at 157 Water Street
- Andy 2017, LLC. – 20,000 sf new manufacturing facility
- Top Line Woodworking - 13,300 sf new manufacturing facility
- Ulimatte Construction - 14,000 sf facility
- AHCO – two new buildings under construction
- AES Remedial Contracting - 4,800 sf addition to its 10,000 sf facility
- Long Horn Steakhouse approval on West Street
- Sherman's Taphouse

Relevant Financial Policies

The Town has adopted the following key financial policies:

Budgetary Control. Expenditures may not legally exceed budgeted appropriations at the object level. Management cannot amend the budget. Supplemental appropriations and transfers within the same department must be approved by the Board of Finance and, if \$500 or over, the Town Council. Transfers between departments may be made only in the last three months of the fiscal year. Monthly revenue and expenditure actual vs. budget reports are reviewed with the Board of Finance.

Fund Balance Policy. The Town shall strive to maintain during the year, and specifically at fiscal year- end, a level of general fund unassigned fund balance, also known as accumulated surplus or the "rainy day" fund of 10% of actual year-end general fund revenues. The 10% shall be known as the Town's "floor." As of June 30, 2019, the Town has a 16.1% Unassigned Fund Balance an increase of 2.3% from last year's 13.8%. (The \$11.8 million decrease in the State of Connecticut's on behalf payments to the CT TRB and OPEB Retirement Systems caused a decrease in the total general fund revenues, and inflated the unassigned fund balance. Without this change, the unassigned fund balance would be 14.9%)

Utilization of Fund Balance Policy. The Town had set a goal to reduce and eventually eliminate any use of general fund balance to balance the budget, therefore eliminating "Designated for Subsequent Year's Expenditures" within the Fund Balance section on the audited general fund balance sheet. This goal was accomplished for the first time in at least ten years when the Board of Finance and Town Council decided not to utilize any fund balance to balance the fiscal year 2012-2013 budget. They have continued this practice through the current fiscal year 2018-2019 budget. The Board of Finance and Town Council, however, have decided to use excess Fund Balance for one-time capital projects starting with fiscal year 2014-2015.

In the fiscal year 2019-2020 budget, the Board of Finance and the Town Council decided to use \$1.9 million dollars of Unassigned Fund Balance to cash fund six Capital Projects in year 1 of the Town's CIP.

Debt Management Policy. The Town shall utilize the following limits to guide issuance of debt:

- a. Total Direct Indebtedness shall not exceed 3% of full market valuation (equalized grand list). As of June 30, 2019, total direct indebtedness is 1.7%.
- b. Total Direct Service shall be below 9.5% of general fund expenditures. As of June 30, 2019, total debt service as a percentage of general fund expenditures is 7.9%.
- c. All general obligation debt shall be structured to retire at least 25% in five years and 70% within 10 years. With the general obligation new bond issue of April 2018, the Town structured the debt so that 41.72% of total debt would be retired in 5 years and 72.52% would be retired in 10 years.

Contingency Planning Policy. The Town shall require sufficient contingency fund levels to avoid the use of undesignated fund balance. Contingency shall not exceed 1.125% of previous fiscal year budgeted expenditures. The Town approved the contingency account for fiscal year 2019-2020 Budget at \$1.1 million for salary increases, and other contingency appropriations.

Investment Policy. The Town invests its idle cash and seeks to maintain safety, liquidity, and optimum yields on its investments. Under existing State statutes, allowable investments include certificates of deposit, money market and other short-term liquid accounts, repurchase agreements, U.S. Government securities, and investment pools which possess the aforementioned investment instruments. The Town's funds were primarily invested in municipal money market accounts, certificates of deposit and investment pools containing U.S. Government securities during the fiscal year ended June 30, 2019. The low and high earnings rate on investments was 1.3% and 3.35%, respectively. Investment income for the General Fund generated \$1.8 million which represents approximately .45 mills.

The Board of Finance will review the Town's fiscal policies on an annual basis and make recommendations to the Town Council.

Long-term Financial Planning

The Town views infrastructure maintenance and improvements as vital to future economic growth and financial planning. By assessing needs and developing a capital improvement plan to spread the improvements over a period of years, the tax mill rate effect can be lessened.

The Town Manager annually prepares a Five Year Capital Improvement Plan (CIP), which is reviewed by the Planning and Zoning Commission, the Board of Finance and the Town Council in conjunction with the operational budget. The approved fiscal year 2019-20 Five Year CIP includes various road, bridge, and sewer projects as well as major equipment purchases totaling \$96.3 million for the five-year period beginning with fiscal year 2019-20 and ending with fiscal year 2023-24. \$19.5 million of this amount is the balance needed for the Water Pollution Control Facilities Upgrade.

Included in the Five Year CIP is a recommended Annual Capital Expenditure Budget for the current fiscal year. The 2019-2020 Annual Capital Expenditure Budget approved by the Town Council, and citizen referendum when required, totaled \$34.5 million and included twenty-eight projects.

AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Town of Southington for its comprehensive annual financial report (CAFR) for the fiscal year ended June 30, 2018. This was the twenty-eighth consecutive year that the Town has received this prestigious award. In order to be awarded a Certificate of Achievement, the Town published an easily readable and efficiently organized CAFR. This report satisfied both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement for Excellence is valid for a period of one year only. We believe that our current CAFR continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

ACKNOWLEDGEMENTS

The preparation of this report could not have been accomplished without the daily efforts of the entire staff of the Department of Finance. The preparation of the CAFR requires a major effort, and I would like to express my appreciation to Christina Sivigny-Smith, Joyce Williams, and Ann Anop who assisted and contributed to the preparation of this report. I would also like to thank the Town Council, the Board of Finance, and the Town Manager for their interest and support in planning and conducting the financial operations of the Town in a responsible and progressive manner. Finally, the assistance and guidance provided by our independent auditors, RSM US LLP, was most appreciated.

Respectfully submitted,

A handwritten signature in black ink, reading "Emilia C. Portelinha / cpy".

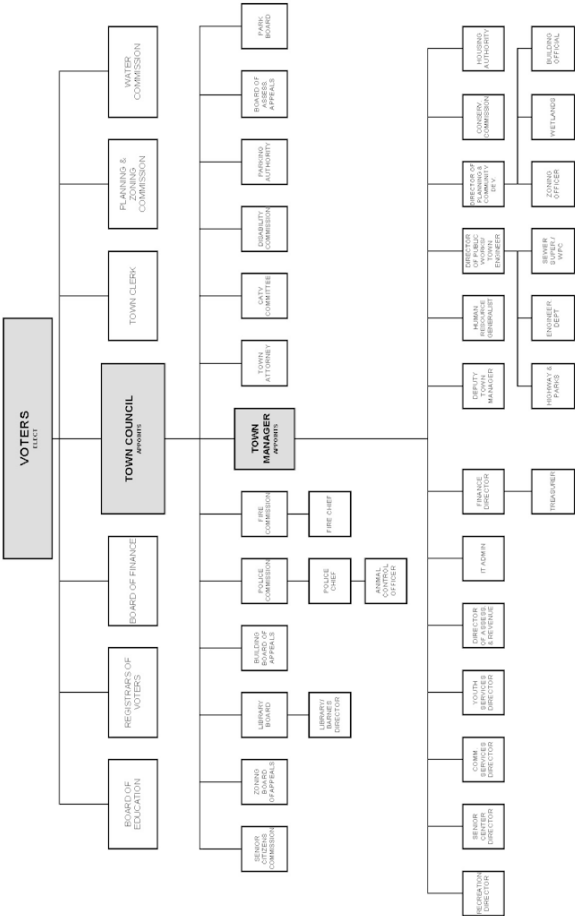
Emilia C. Portelinha
Director of Finance

TOWN OF SOUTHTONINGTON

GENERAL GOVERNMENT ORGANIZATIONAL CHART

TOWN OF SOUTHTONINGTON

GENERAL GOVERNMENT ORGANIZATIONAL CHART



TOWN OF SOUTHLINGTON, CONNECTICUT

PRINCIPAL OFFICIALS

JUNE 30, 2019

Town Council

Christopher J. Palmieri, Chairman
Dawn A. Miceli, Vice Chairman
John N. Barry
William Dziedzic
Tom Lombardi

Kelly Morrissey
Christopher J. Poulos
Michael Riccio
Victoria Triano

Town Manager

Mark J. Sciota

Administration

Director of Assessments & Revenue
Building Inspector
Economic Development Coordinator
Director of Public Works
Town Engineer
Director of Finance
Fire Chief
Librarian
Director of Planning & Community Development
Police Chief
Director of Recreation
Town Clerk
Town Treasurer
Water Pollution Plant Superintendent
Director of Youth Services
Director of Calendar House Senior Center

Teresa Babon
John Smigel
Louis Perillo
Keith Hayden
Annette Turnquist
Emilia Portelinha
Richard Butler
Kristi Sadwoski
Robert Phillips
John Daly
David Lapreay
Kathy Larkin
Joyce Williams
Peter Stallings
Christina Simms
Robert Verderame

Board of Finance

John J. Leary, Chairperson
Joseph K. Labieniec, Vice Chairperson
Edward S. Pocock Jr., Secretary

Kevin R. Beaudoin
Tony Morrison
Susan Zoni

Board of Education

Brian S. Goralski, Chairperson
Terri C. Carmody, Vice Chairperson
Colleen W. Clark, Secretary
Joseph Baczewski
Robert S. Brown

Lisa Cammuso
David J. Derynoski
Zaya G. Oshana, Jr.
Patricia A. Queen

Superintendent of Schools

Timothy F. Connellan



Government Finance Officers Association

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**Town of Southington
Connecticut**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2018

Christopher P. Morill

Executive Director/CEO

Independent Auditor's Report

To the Board of Finance
Town of Southington, Connecticut

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Southington, Connecticut (the Town) as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Southington, Connecticut as of June 30, 2019, and the respective changes in financial position and, where applicable, cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

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Emphasis of Matter

As discussed in Note 14 to the financial statements, net position of the Sewer Operating Fund and Business-Type Activities have been restated to correct an error in previously issued financial statements. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management Discussion and Analysis, budgetary comparison information and the pension and OPEB related schedules as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The introductory section, the combining and individual fund financial statements and other schedules and the statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial statements and other schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements and other schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 16, 2019 on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

RSM US LLP

New Haven, Connecticut
December 16, 2019

**TOWN OF SOUTHTON, CONNECTICUT
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2019**

As management of the Town of Southington, Connecticut (the Town) we offer readers of the financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2019. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, as well as the Town's basic financial statements that follow this section.

Financial Highlights

- On a government-wide basis, the assets and deferred outflows of the Town exceeded its liabilities and deferred inflows resulting in total net position at the close of the fiscal year of \$205.4 million. Total net position for governmental activities at fiscal year-end were \$143.7 million and total net position for business-type activities were \$61.7 million.
- On a government-wide basis, during the year, the Town's net position decreased by \$5.1 million or 2.4% from \$210.5 million (as restated) to \$205.4 million. Net position decreased by \$10.4 million for governmental activities and increased by \$5.3 million for business-type activities.
- During the year, Governmental activities exceeded revenues by \$10.4 million. This is primarily the result of increases in the deferred inflows/outflows related to the increase in the Town's proportionate share of MERS pension liabilities.
- In the Town's business-type activities revenues increased \$4.5 million or 64.1% and expenses increased \$383 thousand or 6.6%. The revenue increase is mostly due to the larger contribution of capital from the governmental activities of \$5.7 million this year versus \$1.5 million last year.
- At the close of the year, the Town's governmental funds reported, on a current financial resource basis, combined ending fund balances of \$34.7 million, a decrease of \$1.3 million from the prior fiscal year (Exhibit IV).
- At the end of the current fiscal year, the total fund balance for the General Fund alone was \$28.5 million, an increase of \$3.5 million from the prior fiscal year. Of the total fund balance \$25.3 million represents unassigned fund balance. The unassigned General Fund balance at year-end represents 16.1% of total General Fund revenues (\$157.6 million), an increase of 2.3% from last year. This is mostly due to the State's reduction in net TRB pension and OPEB contributions.
- The tax collection rate was 99.01% of the current levy, slightly lower than last year's rate of 99.03%.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains supplementary information and a statistical section.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to private-sector business. All of the resources the Town has at its disposal are shown, including major assets such as buildings and infrastructure. A thorough accounting of the cost of government is rendered because the statements present all costs, not just how much was collected and disbursed. They provide both long-term and short-term information about the Town's overall financial status.

The statement of net position presents information on all of Southington's assets, deferred outflows, liabilities and deferred inflows, with the difference reported as net position. One can think of the Town's net position - the difference between assets and liabilities - as one way to measure the Town's financial health or financial position. Over time, increases or decreases in net position may serve as an indicator of whether the financial position of the Town is improving or deteriorating. It speaks to the question of whether or not the Town, as a whole, is better or worse off as a result of this year's activities. Other nonfinancial factors will need to be considered, however, such as changes in the Town's property tax base and the condition of the Town's roads, to assess the overall health of the Town.

The statement of activities presents information showing how the Town's net position changed during the most recent fiscal year. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flow in some future fiscal period, for example uncollected taxes and earned but unused vacation leave.

Both of the government-wide financial statements distinguish functions of the Town that are principally supported by property taxes, charges for services and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Town encompass the Town's basic services and include governmental and community services, administration, public safety, health and welfare, and education. The business-type activities of the Town include the Sewer Operating Fund.

The government-wide financial statements (statement of net position and statement of activities) can be found on Exhibits I and II of this report.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control and accountability over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Town has three kinds of funds:

Governmental Funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of expendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, the readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains 28 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the General Fund and the Capital Projects Fund which are considered to be major funds. Data from the other 26 governmental funds are combined into a single, aggregated presentation as other non-major governmental funds.

Individual fund data for each of these nonmajor governmental funds is provided in the combining balance sheet and in the combining statement of revenues, expenditures and changes in fund balances on Exhibit B-1 and B-2.

The basic governmental fund financial statements (balance sheet and statement of revenues, expenditures and changes in fund balances) can be found on Exhibits III and IV of this report.

Proprietary Funds. The Town maintains two different types of proprietary funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town of Southington uses an enterprise fund to account for its Sewer Fund. Internal service funds are an accounting device used to accumulate and allocate certain costs internally among the Town of Southington's various functions. The Town uses an internal service fund to account for its Employee Health Self-Insurance Fund.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Sewer Enterprise Fund and the Health Insurance Internal Service Fund.

The proprietary fund financial statements can be found on Exhibits VI-VII of this report.

Fiduciary Funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to provide services to the Town's constituency. The Town has three agency funds: the Student Activity Fund, the Escrow Deposit Fund and the C-Pace Program Fund. The accounting used for fiduciary funds is much like that used for proprietary funds. The basic fiduciary fund financial statements can be found on Exhibit VIII.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 27 through 62 of this report.

Certain required supplementary information is reported concerning the Town's progress in funding its obligations to provide pension benefits and other post-employment benefits to its employees. This information can be found on pages 76 through 82 of this report.

Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position and an important determinant of its ability to finance services in the future. The Town's total assets and deferred outflows exceeded liabilities and deferred inflows by \$205.4 million on June 30, 2019. Governmental activities assets exceeded liabilities by \$143.7 million.

Business-type activities assets exceeded liabilities by \$61.7 million.

	Net Position (In Thousands)					
	Governmental Activities		Business-Type Activities		Total	
	2019	2018	2019	2018	2019	2018
Current and other assets	\$ 69,113	\$ 73,909	\$ 10,149	\$ 8,223	\$ 79,262	\$ 82,132
Capital assets, net of accumulated depreciation	284,194	288,321	52,711	48,315	336,905	336,636
Total assets	353,307	362,230	62,860	56,538	416,167	418,768
Deferred outflows of resources	36,991	10,041	843	178	37,834	10,219
Long-term debt outstanding	222,144	191,490	1,272	587	223,416	192,077
Other liabilities	20,924	24,744	666	516	21,590	25,260
Total liabilities	243,068	216,234	1,938	1,103	245,006	217,337
Deferred inflows of resources	3,521	1,978	44	38	3,565	2,016
Net position:						
Net investment in capital assets	168,142	172,521	52,711	48,315	220,853	220,836
Restricted	625	726	-	-	625	726
Unrestricted (deficit)	(25,058)	(19,188)	9,010	7,260	(16,048)	(11,928)
Total net position	\$ 143,709	\$ 154,059	\$ 61,721	\$ 55,575	\$ 205,430	\$ 209,634

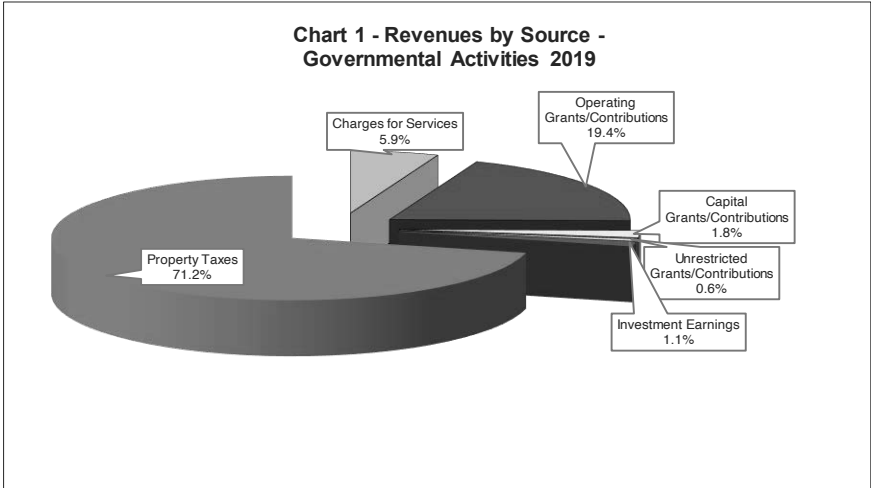
By far the largest portion of the Town's net position reflects its investment in capital assets (e.g., land, buildings, machinery and equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Changes in Net Position (In Thousands)						
	Governmental Activities		Business-Type Activities		Total	
	2019	2018	2019	2018	2019	2018
Revenues:						
Program revenues:						
Charges for services	\$ 10,272	\$ 9,687	\$ 5,706	\$ 5,501	\$ 15,978	\$ 15,188
Operating grants and contributions	33,663	42,675			33,663	42,675
Capital grants and contributions	3,210	6,270	-	1,471	3,210	7,741
General revenues:						
Property taxes	123,664	121,341	-	-	123,664	121,341
Grants and contributions not restricted to specific purposes	1,074	1,318	-	-	1,074	1,318
Unrestricted investment earnings	1,903	1,049	-	-	1,903	1,049
Total revenues	173,786	182,340	5,706	6,972	179,492	189,312
Program expenses:						
General government	5,324	6,054	-	-	5,324	6,054
Public safety	35,113	23,502	-	-	35,113	23,502
Public works	10,912	11,659	-	-	10,912	11,659
Health and welfare	782	790	-	-	782	790
Human services	1,738	1,592	-	-	1,738	1,592
Parks and recreation	1,110	3,506	-	-	1,110	3,506
Public library	495	2,007	-	-	495	2,007
Planning and development	2,949	1,460	-	-	2,949	1,460
Education	116,831	125,783	-	-	116,831	125,783
Interest on long-term debt	3,144	2,887	-	-	3,144	2,887
Sewer	-	-	6,187	5,804	6,187	5,804
Total program expenses	178,398	179,240	6,187	5,804	184,585	185,044
Transfers	(5,738)	-	5,738	-	-	-
(Decrease) increase in net position	(10,350)	3,100	5,257	1,168	(5,093)	4,268
Net position - beginning of year	154,059	150,959	55,575	54,407	209,634	205,366
Restatement (Note 14)	-	-	889	-	889	-
Net position - end of year	\$ 143,709	\$ 154,059	\$ 61,721	\$ 55,575	\$ 205,430	\$ 209,634

The Town's net position decreased by \$5.1 million during the fiscal year, with net position of governmental activities decreasing \$10.4 million and business-type activities increasing by \$5.3 million. The total cost of all programs and services was \$190.3 million. Our analysis below separately considers the operations of governmental and business-type activities.

Governmental Activities

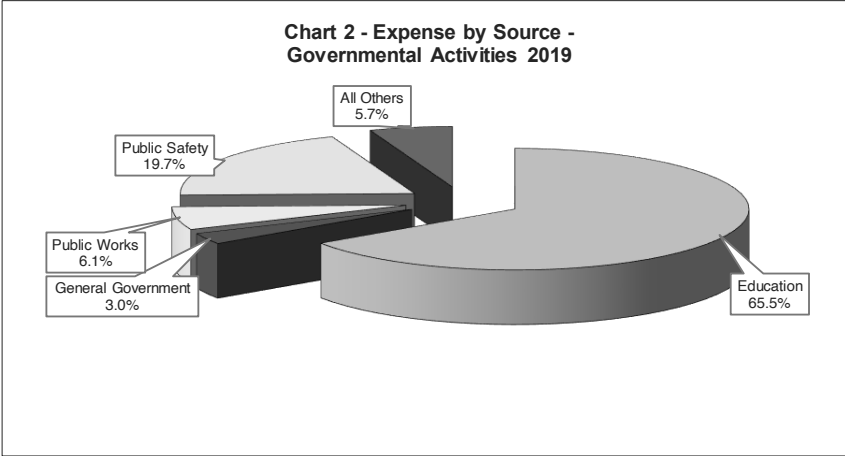
Approximately 71.2% of the revenues were derived from property taxes, followed by 19.4% from operating grants and contributions, 5.9% from charges for services, 1.8% from capital grants and contributions, 1.1% from investment earnings, and .6% from unrestricted grants and contributions.



Major revenue factors include:

- Property tax revenue increased by \$2.3 million or 1.91% over last year. The increase is attributable to a 1.60% increase in the grand list (\$63.1 million), and an increase in prior year's tax collections and interest on taxes.
- Operating Grants and Contributions decreased by \$9.0 million or 21.1% from \$42.7 million in fiscal year 2018 to \$33.7 million in fiscal year 2019. The major factor is the \$11.8 million decrease in the State of Connecticut's on behalf payments to the Connecticut State Teacher's Pension and OPEB Retirement System.
- Capital Grants and Contributions decreased by \$3.1 million or 48.8% from \$6.3 million in fiscal year 2018 to \$3.2 million in fiscal year 2019. Most of the decrease is due to the receipt of \$4.1 million of the Calendar House Grant in fiscal year 2018.

For governmental activities, 65.5% of the Town's expenses related to education. Public safety accounted for 19.7%, public works accounted for 6.1% and general government accounted for 3.0% of expenses. The remaining 5.7% related to health and welfare, human services, parks and recreation, public library, planning and development and interest on long-term debt.



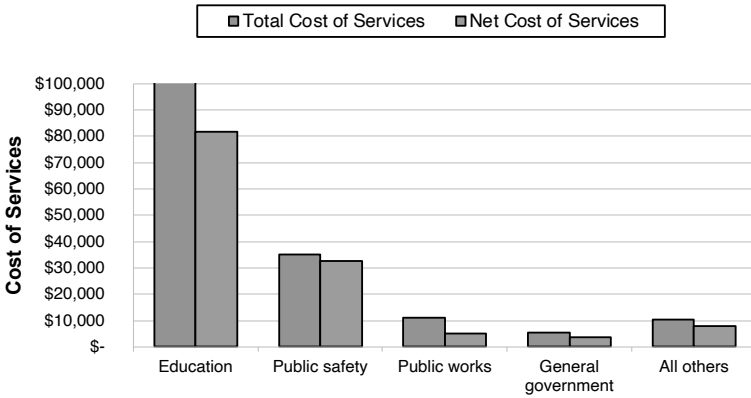
Major expense factors include:

- The cost of education services decreased by a net \$9.0 million or 7.1%. The \$11.8 decrease in the State of Connecticut's on behalf payments to the Connecticut State Teacher's Pension and OPEB Retirement System was partially offset by additional BOE costs of \$2.9 million. The State of Connecticut's on-behalf payments are reflected in the total cost of service, but also reduce the net cost of service.
- Public Safety costs increased \$11.6 million or 49.4% mostly due to increased Town's MERS Pension Liability.

Chart 3 presents the cost of each of the Town's largest programs – education, public safety, public works and general government – as well as each program's net cost (total cost less revenues generated by the activities). The net cost shows the financial burden that was placed on the Town's taxpayers by each of the functions.

	Total Cost of Services		Net Cost of Services	
	2019	2018	2019	2018
Education	\$ 116,831	\$ 125,783	\$ (81,570)	\$ (76,509)
Public safety	35,113	23,502	(32,697)	(21,366)
Public works	10,912	11,659	(5,201)	(8,618)
General government	5,324	6,054	(3,731)	(4,251)
All others	10,218	12,242	(8,054)	(9,864)
Totals	<u>\$ 178,398</u>	<u>\$ 179,240</u>	<u>\$ (131,253)</u>	<u>\$ (120,608)</u>

**Chart 3 - Governmental Activities -
Cost of Services 2019**



Business-Type Activities

Business-type activities (see Table 2) increased the Town's net position by \$5.3 million primarily due to the \$5.7 million in capital assets paid for and transferred from the Governmental Activities in fiscal year 2019, which is reflected on Table 2 as a Capital transfer to the Business-Type Activities.

Financial Analysis of the Town's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

Governmental Funds

The focus of the Town's governmental funds is to provide information on the near-term inflows, outflows and balances of expendable resources. Such information is useful in assessing the Town's financing requirements.

As of June 30, 2019, the Town's governmental funds reported combined ending fund balances of \$34.7 million, a decrease of \$1.3 million from last year's fund balance of \$36.0 million.

General Fund

The General Fund is the primary operating fund of the Town. As of June 30, 2019, unassigned fund balance increased by \$2.6 million to \$25.3 million in the General Fund, while total fund balance increased \$3.5 million to \$28.5 million.

Key factors that contributed to the financial outcome are as follows:

- Property tax revenues exceeded budget estimates by approximately \$1.3 million. The surplus is due to an increased collection rate, brought on by a Tax Sale and the successful efforts of the Town to collect on delinquent taxes.
- Several departments had aggregate cost savings creating \$3.4 million expenditure under budget. Of this amount, \$586 thousand was appropriated to a BOE Non-Lapsing account and \$662 thousand was assigned to fiscal year 2020 for purchases on order.

Capital Projects

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital projects. The major sources of revenues for this fund are capital grants and the proceeds from the issuance of general obligation bonds. As of June 30, 2019, the fund balance in the Capital Projects Fund decreased by \$4.0 million to a deficit of \$1.0 million. G O Bonds will be issued in the Spring of 2020 to eliminate the deficit.

During the fiscal year, \$11.2 million was expended for asset acquisition and improvements, mostly for the WPCF Improvements, South End Pump Station, Senior Center Facility, bridge and road improvements, and various other projects. The Town received intergovernmental grants of \$3.2 million, received capital lease proceeds of \$668 thousand, and transferred \$3.4 million in from the General Fund to fund these projects.

Proprietary Funds

The Town's proprietary fund provides the same type of information found in the government-wide financial statements, but in more detail.

Net position of the Sewer Fund at year-end totaled \$61.7 million. Unrestricted net position was \$9.0 million, an increase of \$1.7 million. The Sewer Fund experienced a gain of \$5.3 million mostly due to the \$5.7 million of capital assets contributed from the Capital Fund.

Net position of the Health Insurance Fund was \$5.7 million. The Internal Service Fund's unrestricted net position increased by \$849 thousand, from \$4.9 million. The Town's medical claims and fees came in \$740 thousand lower than budgeted.

General Fund Budgetary Highlights

The Town's adopted General Fund budget for 2018 - 2019 was \$149.1 million (\$147.2 million for expenditures plus \$1.0 million for contingency due to state budget uncertainty, and \$900 thousand for other contingency appropriations). In addition to the \$1.1 million which was appropriated from the Contingency Account, the Town appropriated \$764 thousand to the expenditure budget with corresponding revenue budget increases, and \$1.1 million was appropriated fiscal year 2018 purchases on order, for a total amended budget of \$151.0 million.

The following lists the key changes to the budget during the year:

- \$1.1 million was appropriated for the amount of Fund Balance Assigned for Purchases on order at the end of fiscal year 2018.
- \$513 thousand was appropriated to the Board of Education Operations for preschool and special education outside tuitions and rent revenues received.
- \$147 thousand additional was appropriated to the Snow & Ice Department for overtime, and program supplies due to the frequent icing events this winter season.
- Savings from various departments, excess revenues, and the \$1 million contingency due to state uncertainty, were combined to cash fund \$1.8 thousand of future capital costs on the FY 2019-2020 CIP Plan:
- \$391 thousand to fund the Public Safety Radio System lease payment
- \$187 thousand for a Police Body Camera System.
- \$150 thousand for the Fire Department – Air Conditioning, Security and Communication Systems.
- \$241 thousand for Board of Education Phase III Building Project, SHS Boiler Replacement & Heating Project.
- \$250 thousand for Park Improvements/ Playscape.
- \$250 thousand for Repair/Replacement of Sidewalks.
- \$159 thousand for Road Widen, Resurface and Drainage.
- \$187 thousand to for Vehicle Replacements, Highway/Parks Equipment and Library Architectural Fees.

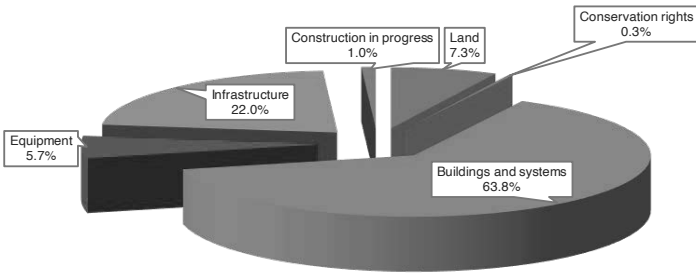
Capital Assets and Debt Administration

Capital Assets. The Town's investment in capital assets for its governmental and business-type activities as of June 30, 2019 totaled to \$336.9 million, net of accumulated depreciation. This investment in capital assets includes land, conservation rights, buildings, vehicles and equipment, roads and sewer lines. This amount represents a net increase (including additions and deductions) of \$300 thousand or a 0.1% increase from last year.

Capital Assets at Year-End (Net of Depreciation) (In Millions)

	Governmental Activities		Business-Type Activities		Total	
	2019	2018	2019	2018	2019	2018
Land	\$ 24.5	\$ 24.5	\$ -	\$ -	\$ 24.5	\$ 24.5
Conservation rights	1.0	1.0	-	-	1.0	1.0
Buildings and systems	163.0	160.3	51.9	47.9	214.9	208.2
Equipment	18.5	19.0	0.7	0.4	19.2	19.4
Infrastructure	74.0	72.8	-	-	74.0	72.8
Construction in progress	3.3	10.7	-	-	3.3	10.7
Totals	\$ 284.2	\$ 288.3	\$ 52.7	\$ 48.3	\$ 336.9	\$ 336.6

**Chart 4 - Capital Assets
June 30, 2019**



Major capital asset events during the current fiscal year included the following:

Governmental Activities:

- Infrastructure Improvements of West Center St Bridge, and various Road Rehabilitation & Reconstruction Projects of \$2.7 million.
- Completion of the Senior Center Facility Construction of \$430 thousand.
- Vehicle and Equipment Replacements of \$1.6 million including \$667 thousand of School System Wide Computers, a Dump Truck, a Calendar House Bus, and replacement of fifteen vehicles.

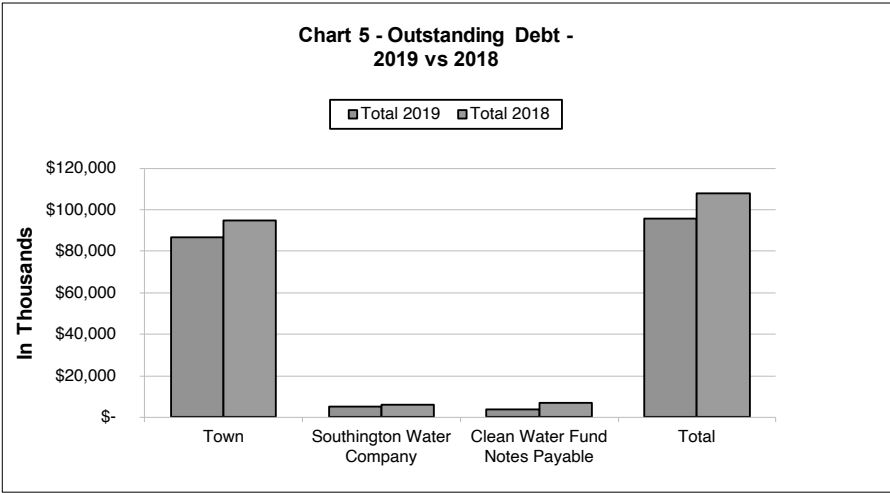
Business-Type Activities:

- Water Pollution Control Facility Improvements of \$5.2 million
- South End Pump Station Replacement of \$885 thousand.

The Town's fiscal year 2019 – 2020 Capital Budget includes \$34.5 million for the following capital projects: WPCF Improvements (\$195 million), Replacement of Two Bridges, New Fire Pumper Truck (20), a Highway/Parks Dump Truck, Park Improvements, Public Safety Radio System, Town wide IT infrastructure, Vehicle Replacements and Parking Lot, Road and Sidewalk Projects.

Additional information on the Town's capital assets can be found in Note 5 of this report.

Long-Term Debt. At the end of the current fiscal year, the Town had total outstanding long-term debt of \$95.7 million, of which total Town bonded debt outstanding was \$86.6 million. All the bonded debt is backed by the full faith and credit of the Town government.



Outstanding Debt, At Year-End (In Thousands)						
General obligation bonds:	Governmental Activities		Business-Type Activities		Total	
	2019	2018	2019	2018	2019	2018
Town	\$ 86,565	\$ 95,040	\$ -	\$ -	\$ 86,565	\$ 95,040
Southington Water Company	5,335	6,030	-	-	5,335	6,030
Clean Water Fund Notes Payable	3,754	6,822	-	-	3,754	6,822
Total	\$ 95,654	\$ 107,892	\$ -	\$ -	\$ 95,654	\$ 107,892

The Town of Southington's total debt outstanding decreased by \$12.2 million or 11.3% during the 2018-2019 fiscal years due to scheduled debt payments. On May 3, 2019, the Town issued \$6,825 of general obligation refunding bonds, of which, the proceeds were used to current refund the outstanding principal amounts of the general obligation bonds of the Town dated 2010 and 2011 (the "Refunded Bonds"). The Refunding netted the Town a cash savings of \$561 thousand over the life of the refunding bonds.

In April 2019, Standard and Poor's Rating Agency reaffirmed Southington's rating at AA+/Stable Outlook. Within the report, S&P referenced the Towns "Strong management with good financial policies and practices", "Strong budgetary flexibility", "Very strong economy" and "Very strong liquidity" among the factors influencing the Town's high credit rating. The "AA+" rating is only one notch away from the highest bond rating (AAA) awarded by S&P.

As a result of the Moody's rating recalibration to a "Global Scale" in May of 2010, the Town's underlying rating has been officially changed to Aa2 from A1. (The recalibration is not a change in credit rating, but rather a change from a municipal scale to a global scale).

The overall statutory limit for the Town is equal to 7 times annual receipts from taxation, or \$851.7 million. As of June 30, 2019, the Town recorded long-term debt of \$146.3 million, well below the statutory debt limits.

Additional information on the Town's long-term debt can be found in Note 7 of this report.

Other obligations include vacation pay and sick leave. More detailed information about the Town's long-term liabilities is presented in Note 7 to the financial statements.

Economic Factors and Next Year's Budgets and Rates

The Town's unemployment rate at June 30, 2019 was 3.10%, a 0.80% decrease from the same time last year. The Town's unemployment rate compares favorably to the 3.7% for both the State of Connecticut and the National rate.

As previously stated, the General Fund total fund balance increased from \$24.9 million at June 30, 2018 to \$28.5 million at June 30, 2019. Of this \$28.5 million General Fund balance, \$26 thousand was nonspendable due to form (inventory accounts), \$1.2 million was assigned for purchases on order, and \$1.9 million was assigned for subsequent year's appropriations, leaving an unassigned fund balance of \$25.3 million in the General Fund at June 30, 2019. The Town feels that the \$25.3 million in the unassigned fund balance places the Town in a strong position to withstand unexpected events. All the Municipalities in the State, including the Town of Southington, are facing budgetary challenges due to the State's unknown municipal grant cutbacks and possible shift in Teachers Retirement System employer contributions.

Elected and appointed officials considered these factors, among others, when setting the fiscal year 2019 – 2020 General Fund budget and tax rates.

The Town adopted a General Fund budget of \$153.0 million for fiscal year 2019 – 2020 compared to the adopted budget of \$149.0 million for fiscal year 2018 - 2019. This budget is \$4.0 million or 2.64 % higher than the 2018 – 2019 budget. Of this amount, the Board of Education budget increased \$3.0 million or 3.13% over the 2018 - 2019 budget.

Costs of the Town's business-type activities, accounted for in the Sewer Operating Fund, are expected to remain at \$5.5 million for fiscal year 2019 – 2020. After the sewer rate changes of July 2014, the fund is generating sufficient revenue to cover the expenditures of the fund, so the sewer fixed rates remained unchanged.

The Town hired Tighe & Bond Inc. to put together a Facilities Plan to review the current systems in an effort to gain better efficiencies in the Sewer's Operations. This project includes upgrading the plant, as well as process improvements such as phosphorus removal and sludge digestion, upgrading the pump stations, as well as a sewer rate plan.

Town residents approved the \$57.1 million dollar Bond Ordinance for Water Pollution Control Facility Upgrade at referendum on November 2016. The project engineering has been completed and construction is well under way. Construction completion of this major upgrade is projected for the middle of 2021.

Requests for Information

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Emilia C. Portelinha, Finance Director, Town of Southington, P.O. Box 610, 75 Main Street, Southington, Connecticut 06489 or visit Southington's website at www.Southington.org.

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Statement of Net Position
June 30, 2019
(In Thousands)

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
Assets			
Cash and cash equivalents	\$ 35,130	\$ 7,658	\$ 42,788
Investments	15,535	-	15,535
Receivables, net	18,385	2,491	20,876
Inventories and prepaids	63	-	63
Capital assets:			
Assets not being depreciated	28,780	39	28,819
Assets being depreciated, net	255,414	52,672	308,086
Total assets	353,307	62,860	416,167
Deferred outflows of resources:			
Deferred charge on refunding	1,204	-	1,204
Deferred outflows related to pension	33,870	843	34,713
Deferred outflows related to OPEB	1,917	-	1,917
Total deferred outflows of resources	36,991	843	37,834
Liabilities			
Accounts and other payables	9,408	567	9,975
Loan payable	6,010	-	6,010
Other current liabilities	235	99	334
Bond anticipation notes	3,975	-	3,975
Unearned revenue	1,296	-	1,296
Noncurrent liabilities:			
Due within one year	13,484	-	13,484
Due in more than one year	208,660	1,272	209,932
Total liabilities	243,068	1,938	245,006
Deferred inflows of resources:			
Advance tax collections	1	-	1
Deferred inflows related to pension	1,693	44	1,737
Deferred inflows related to OPEB	1,827	-	1,827
Total deferred inflows of resources	3,521	44	3,565
Net position:			
Net investment in capital assets	168,142	52,711	220,853
Restricted for:			
Scholarships	527	-	527
Trust purposes:			
Expendable	88	-	88
Nonexpendable	10	-	10
Unrestricted (deficit)	(25,058)	9,010	(16,048)
Total net position	\$ 143,709	\$ 61,721	\$ 205,430

See notes to financial statements.

Statement of Activities
For the Year Ended June 30, 2019
(In Thousands)

Program Revenues					Net (Expense) Revenue and Changes in Net Position			
Functions/Programs	Charges for Services		Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total	
	Expenses							
Governmental activities:	\$	5,324	\$	14	\$	(3,731)	\$	(3,731)
General government		35,113		100		(32,697)		(32,697)
Public safety		10,912		71		(5,201)		(5,201)
Public works		782		494		(288)		(288)
Health and welfare		1,738		215		(1,385)		(1,385)
Human services		1,110		389		(657)		(657)
Recreation		495		16		(464)		(464)
Public library		2,949		833		(2,116)		(2,116)
Planning and development		116,831		32,690		(81,570)		(81,570)
Education		3,144		-		(3,144)		(3,144)
Interest on long-term debt		178,398		33,663		(131,253)		(131,253)
Total governmental activities		6,187		-		(481)		(481)
Business-type activities:		184,585		15,978		(131,253)		(131,734)
Sewer		2,949		833		(2,116)		(2,116)
Total		184,585		15,978		(131,253)		(131,734)
General revenues:								
Property taxes						123,664		123,664
Grants and contributions not restricted to specific programs						1,074		1,074
Unrestricted investment earnings						1,903		1,903
Total general revenues						126,641		126,641
Transfer						(5,738)		5,738
Change in net position						(10,350)		(5,093)
Net position at beginning of year, as restated (Note 14)						154,059		56,464
Net position at end of year						143,709		61,721
						\$		\$
						205,430		205,430

See notes to financial statements.

Balance Sheet - Governmental Funds**June 30, 2019****(In Thousands)**

	General	Capital Projects	Nonmajor Governmental Funds	Total Governmental Funds
Assets				
Cash and cash equivalents	\$ 15,872	\$ 3,787	\$ 8,239	\$ 27,898
Investments	15,526	-	9	15,535
Receivables, net	2,213	8,222	1,963	12,398
Inventories and prepaids	27	-	36	63
Total assets	\$ 33,638	\$ 12,009	\$ 10,247	\$ 55,894
Liabilities, Deferred Inflows of Resources and Fund Balances (Deficits)				
Liabilities:				
Accounts and other payables	\$ 3,382	\$ 2,361	\$ 896	\$ 6,639
Loan payable	-	6,010	-	6,010
Bond anticipation notes payable	-	3,975	-	3,975
Unearned revenue	-	658	638	1,296
Other liabilities	-	-	235	235
Total liabilities	3,382	13,004	1,769	18,155
Deferred inflows of resources:				
Advance property tax collections	1	-	-	1
Unavailable revenue - property taxes	1,797	-	-	1,797
Unavailable revenue - charges for services	-	-	73	73
Unavailable revenue - special assessments	-	-	1,134	1,134
Total deferred inflows of resources	1,798	-	1,207	3,005
Fund balances (deficits):				
Nonspendable	27	-	46	73
Restricted	-	-	659	659
Committed	-	-	6,566	6,566
Assigned	3,113	-	-	3,113
Unassigned (deficit)	25,318	(995)	-	24,323
Total fund balances (deficits)	28,458	(995)	7,271	34,734
Total liabilities, deferred inflows of resources and fund balances (deficits)	\$ 33,638	\$ 12,009	\$ 10,247	\$ 55,894

See notes to financial statements.

Balance Sheet - Governmental Funds (Continued)
June 30, 2019
(In Thousands)

Amounts reported for governmental activities in the statement of net position (Exhibit I) are different because of the following:

Fund balances - total governmental funds	\$	34,734
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds:		
Governmental capital assets	\$	433,356
Less accumulated depreciation		<u>(149,162)</u>
Net capital assets		284,194
Other long-term assets and deferred outflows are not available to pay for current-period expenditures and, therefore, are not recorded in the funds:		
Property tax receivables greater than 60 days		1,797
Interest receivable on property taxes		610
Assessments receivable greater than 60 days		1,134
Interest receivable on assessments		42
Other receivables greater than 60 days		73
Deferred amount in refunding		1,204
Long term receivable		5,335
Deferred outflows related to pension		33,870
Deferred outflows related to OPEB		1,917
Internal service funds are used by management to charge the costs of risk management to individual funds. The assets and liabilities of the internal service funds are reported with governmental activities in the statement of net position		5,711
Long-term liabilities and deferred inflows, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the funds:		
Deferred Inflows related to pension		(1,693)
Deferred inflows related to OPEB		(1,827)
Bonds and notes payable		(98,152)
MERS prior service costs		(11)
Premium on issuance		(3,754)
Interest payable on bonds and notes		(1,248)
Compensated absences		(6,993)
Capital lease		(11,375)
Total OPEB liability		(41,150)
Heart and hypertension		(8,772)
Landfill post closure		(262)
Net pension liability		<u>(51,675)</u>
Net position of governmental activities (Exhibit I)	\$	<u>143,709</u>

See notes to financial statements.

Statement of Revenues, Expenditures and Changes in Fund Balances (Deficits) - Governmental Funds
For the Year Ended June 30, 2019
(In Thousands)

	General	Capital Projects	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:				
Property taxes	\$ 123,664	\$ -	\$ -	\$ 123,664
Intergovernmental	28,297	3,210	6,198	37,705
Charges for services	3,681	-	6,514	10,195
Income on investments	1,803	-	34	1,837
Other revenues	157	-	184	341
Total revenues	157,602	3,210	12,930	173,742
Expenditures:				
Current:				
General government	4,123	-	23	4,146
Public safety	13,128	-	2,333	15,461
Public works	6,091	-	2,332	8,423
Health and welfare	686	-	8	694
Human services	950	-	305	1,255
Recreation	408	-	465	873
Public library	1,474	-	26	1,500
Planning and development	1,077	-	-	1,077
Employee fringe benefits	9,042	-	-	9,042
Education	102,563	-	7,241	109,804
Debt and sundry	10,914	78	1,290	12,282
Capital outlay	56	11,183	-	11,239
Total expenditures	150,512	11,261	14,023	175,796
Excess (deficiency) of revenues over expenditures	7,090	(8,051)	(1,093)	(2,054)
Other financing sources (uses):				
Capital lease proceeds	-	668	-	668
Payment to escrow	-	-	(7,203)	(7,203)
Issuance of refunding bonds	-	-	6,825	6,825
Premium on refunding bonds	-	-	473	473
Transfers in	24	3,403	207	3,634
Transfers out	(3,609)	-	(25)	(3,634)
Total other financing sources (uses)	(3,585)	4,071	277	763
Net change in fund balances	3,505	(3,980)	(816)	(1,291)
Fund balances at beginning of year	24,953	2,985	8,087	36,025
Fund balances (deficits) at end of year	\$ 28,458	\$ (995)	\$ 7,271	\$ 34,734

See notes to financial statements.

**Reconciliation of the Statement of Revenues, Expenditures and Changes
in Fund Balances (Deficits) of Governmental Funds to the Statement of Activities
For the Year Ended June 30, 2019
(In Thousands)**

Amounts reported for governmental activities in the statement of activities (Exhibit II) are different because:		
Net change in fund balances - total governmental funds (Exhibit IV)	\$	(1,291)
Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:		
Capital outlay		5,958
Depreciation expense		(10,042)
The statement of activities reports losses arising from the trade-in of existing capital assets to acquire new capital assets. Conversely governmental funds do not report any gain or loss on a trade-in of capital assets.		
		(43)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds, and revenues recognized in the funds are not reported in the statement of activities:		
Long term receivable receipts		(695)
Property tax receivable - accrual basis change		50
Property tax interest and lien revenue - accrual basis change		16
Sewer assessment receivable-accrual basis change		(85)
Sewer assessment interest and lien revenue - accrual basis change		(11)
Other revenue- accrual basis change		71
Changes in deferred outflows related to pension		25,235
Changes in deferred outflows related to OPEB		1,917
The issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction has any effect on net position. Also, governmental funds report the effect of premiums, discounts and similar items when debt is first issued, whereas these amounts are amortized and deferred in the statement of activities. The details of these differences in the treatment of long-term debt and related items are as follows:		
Issuance of refunding bonds		(6,825)
Premiums on long term debt		(473)
Deferred charge on refunding		119
Issuance of capital leases		(493)
Bond principal payments		15,995
Note principal payments		570
Capital lease principal payments		643
Accrued interest		135
Amortization of prior service costs		3
Amortization of deferred charge on refunding		(319)
Amortization of bond premiums		538
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.		
Compensated absences		612
Net pension liability		(38,192)
Total OPEB liability		(2,675)
Heart and hypertension		(95)
Landfill post closure care and settlement		(262)
Changes in deferred inflows related to pension		(1,508)
Changes to deferred inflows related to OPEB		(52)
Internal service funds are used by management to charge costs to individual funds. The net revenue of certain activities of internal services funds is reported with governmental activities.		
		849
Change in net position of governmental activities (Exhibit II)	\$	(10,350)

See notes to financial statements.

Statement of Net Position - Proprietary Funds
June 30, 2019
(In Thousands)

	Business-Type Activities Sewer Enterprise Fund	Governmental Activities Internal Service Fund
Assets		
Current:		
Cash and cash equivalents	\$ 7,658	\$ 7,232
Accounts and other receivables	2,491	-
Total current assets	<u>10,149</u>	<u>7,232</u>
Capital assets, net	52,711	-
Total assets	<u>62,860</u>	<u>7,232</u>
Deferred outflows of resources:		
Deferred outflows related to pensions	<u>843</u>	<u>-</u>
Liabilities		
Current:		
Accounts and other payables	567	1,521
Other accrued liabilities	99	-
Current liabilities	<u>666</u>	<u>1,521</u>
Noncurrent liabilities:		
Net pension liability	1,272	-
Total liabilities	<u>1,938</u>	<u>1,521</u>
Deferred inflows of resources:		
Deferred inflows related to pension	<u>44</u>	<u>-</u>
Net position:		
Investment in capital assets	52,711	-
Unrestricted	9,010	5,711
Total net position	<u>\$ 61,721</u>	<u>\$ 5,711</u>

See notes to financial statements.

Statement of Revenues, Expenditures and Changes in Net Position - Proprietary Fund
For the Year Ended June 30, 2019
(In Thousands)

	Business-Type Activities Sewer Enterprise Fund	Governmental Activities Internal Service Fund
Operating revenues:		
Fund premiums	\$ -	\$ 23,200
Charges for services	5,706	-
Total operating revenues	5,706	23,200
Operating expenses:		
Plant	3,740	-
Benefits	342	21,510
Depreciation	1,832	-
Administration and other	273	842
Total operating expenses	6,187	22,351
(Loss) income before capital grants and contributions	(481)	849
Capital contributions	5,738	-
Change in net position	5,257	849
Net position at beginning of year, as restated (Note 14)	56,464	4,862
Net position at end of year	\$ 61,721	\$ 5,711

See notes to financial statements.

Statement of Cash Flows - Proprietary Fund
For the Year Ended June 30, 2019
(In Thousands)

	Business-Type Activities Sewer Enterprise Fund	Governmental Activities Internal Service Fund
Cash flows from operating activities:		
Cash received from customers and granting agencies	\$ 5,600	\$ -
Cash received for premiums - Town departments and agencies	-	23,205
Cash payments to suppliers for goods and services	(3,942)	-
Cash payments to providers of benefits	(236)	(21,584)
Cash payments for service fees	-	(842)
Net cash provided by operating activities	1,422	779
Cash flows from capital financing activities:		
Acquisition of capital assets	(490)	-
Net cash used in capital financing activities	(490)	-
Net increase cash and cash equivalents	932	779
Cash and cash equivalents at beginning of year	6,726	6,453
Cash and cash equivalents at end of year	<u>\$ 7,658</u>	<u>\$ 7,232</u>
Reconciliation of operating income (loss) to net cash provided by operating activities:		
Operating income (loss)	\$ (481)	\$ 849
Depreciation	1,832	-
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:		
(Increase) decrease in accounts receivable	(106)	5
Increase (decrease) in accounts payable and accrued liabilities	151	(75)
Change in net pension liability and related deferrals	26	-
Net cash provided by operating activities	\$ 1,422	\$ 779
Noncash capital financing activities:		
Capital assets transferred from governmental funds	\$ 5,738	\$ -

See notes to financial statements.

Statement of Fiduciary Net Position - Fiduciary Funds
June 30, 2019
(In Thousands)

	Agency Funds
Assets	
Cash and cash equivalents	\$ 2,107
Investments	<u>127</u>
Total assets	<u><u>\$ 2,234</u></u>
Liabilities	
Fiduciary deposits	<u><u>\$ 2,234</u></u>

See notes to financial statements.

Town of Southington, Connecticut

Notes to Financial Statements (In Thousands)

Note 1. Summary of Significant Accounting Policies

The financial statements of the Town of Southington, Connecticut (the Town) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant policies of the Town are described below.

Reporting entity: Accounting principles generally accepted in the United States of America require that the reporting entity include the primary government and its component units, entities for which the government is considered to be financially accountable, all organizations for which the primary government is financially accountable and other organizations that by the nature and significance of their relationship with the primary government would cause the financial statements to be incomplete or misleading if excluded.

Accounting standards adopted in the current year:

GASB Statement No. 83, *Certain Asset Retirement Obligations*, was effective for the Town beginning with its year ending June 30, 2019. The objective of this Statement is to set guidance for determining the timing and pattern of recognition for liabilities and corresponding deferred outflow of resources related to asset retirement obligations. The adoption of this statement did not impact the Town financial statements.

GASB Statement No. 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*, was effective for the Town beginning with its year ending June 30, 2019. The primary objective of this Statement is to improve the information that is disclosed in notes to government financial statement related to debt, including direct borrowings and direct placements. It also clarifies which liabilities governments should include when disclosing information related to debt. The adoption of GASB Statement No. 88 did not impact the Town financial position or results of operations

Related organizations: The Town of Southington Water Company (the Water Company) operates the only water system in the Town. The operations of the Water Company benefit primarily Town residents. The Water Company is an agency that is independent from the Town in all administrative, operational and financial matters. The Board of Water Commissioners is elected by the voters of the Town independently from the Town Council and they do not report nor answer to the Town Council. The Water Company may independently issue its own debt. In prior years, the Town included the Water Company in their general obligation debt only for the purposes of obtaining a lower interest rate for the Water Company. In 2001, legal counsel determined that the Water Company is legally capable of issuing its own debt and it is the Town's option to include them in their debt issuance at their discretion.

The Southington Housing Authority, Inc., a body corporate and politic, provides services primarily to Town residents. Although the Town appoints the governing body, the Town does not have the ability to significantly influence the programs, projects, activities or level of services performed or provided by the Housing Authority. The Southington Housing Authority, Inc. is not fiscally dependent on the Town.

Government-wide and fund financial statements: The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Town. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

Town of Southington, Connecticut

Notes to Financial Statements (In Thousands)

Note 1. Summary of Significant Accounting Policies (Continued)

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Measurement focus, basis of accounting and financial statement presentation: The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary funds financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Intergovernmental revenues are considered to be available if they are collected within 18 months of the end of the fiscal period. All other revenue items are considered to be measurable and available only when cash is received. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures as well as expenditures related to compensated absences, pension obligations, other post-employment benefits, landfill post-closure monitoring, and claims and judgments, are recorded only when payment is due.

Property taxes when levied for, charges for services, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period.

The Town reports the following major governmental funds:

The **General Fund** is the Town's primary operating fund. It accounts for all financial resources of the Town, except those required to be accounted for in another fund.

The **Capital Projects Fund** accounts for the financial resources to be used for the acquisition or construction of major capital facilities.

The Town reports the following as a major proprietary fund:

The **Sewer Fund** accounts for the activities of the government's sewer operations.

Town of Southington, Connecticut

Notes to Financial Statements (In Thousands)

Note 1. Summary of Significant Accounting Policies (Continued)

Additionally, the Town reports the following fund types:

The **Internal Service Fund** accounts for health benefits program for Town employees.

The **Agency Funds** include the student activities, the escrow deposits and C-Pace program. They are custodial in nature and do not involve measurement of results of operation.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments in lieu of taxes and other charges between certain Town's functions because the elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include property taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Sewer Fund and of the Town's Internal Service Fund are charges to customers for sales and services. Operating expenses for the enterprise fund and the internal service fund include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as they are needed. Unrestricted funds are used in the following order: committed, assigned then unassigned.

Deposits and investments: The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the Town to invest in obligations of the U.S. Treasury, commercial paper, corporate bonds, repurchase agreements and certain other investments.

Investments for the Town are reported at fair value.

Fair value: The Town uses fair value measurements to record fair value adjustments to certain assets and to determine fair value disclosures. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value is best determined based upon quoted market prices. However, in certain instances, there are no quoted market prices for certain assets or liabilities. In cases where quoted market prices are not available, fair values are based on estimates using present value or other valuation techniques. Those techniques are significantly affected by the assumptions used, including the discount rate and estimates of future cash flows. Accordingly, the fair value estimates may not be realized in an immediate settlement of the asset or liability.

Notes to Financial Statements
(In Thousands)

Note 1. Summary of Significant Accounting Policies (Continued)

Fair value measurements focus on exit prices in an orderly transaction (that is, not a forced liquidation or distressed sale) between market participants at the measurement date under current market conditions. If there has been a significant decrease in the volume and level of activity for the asset or liability, a change in valuation technique or the use of multiple valuation techniques may be appropriate. In such instances, determining the price at which willing market participants would transact at the measurement date under current market conditions depends on the facts and circumstances and requires the use of significant judgment.

The Town's fair value measurements are classified into a fair value hierarchy based on the markets in which the assets and liabilities are traded and the reliability of the assumptions used to determine fair value.

The three categories within the hierarchy are as follows:

Level 1: Quoted prices in active markets for identical assets and liabilities.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly, including quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, interest rates and yield curves observable at commonly quoted intervals, implied volatilities, credit spreads, and market-corroborated inputs.

Level 3: Unobservable inputs shall be used to measure fair value to the extent that relevant observable inputs are not available, thereby allowing for situations in which there is little, if any, market activity for the asset or liability at the measurement date. Level 3 assets and liabilities include financial instruments whose value is determined using pricing models, discounted cash flows methodologies, or similar techniques, as well as instruments for which the determination of fair value requires significant management judgement.

Receivables and payables: Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances." All trade and property tax receivables are shown net of an allowance for uncollectibles.

The Town's property tax is levied each July 1 on the assessed value as of the prior October 1 for all real property, motor vehicles and commercial personal property located in the Town. Assessed values are established by the Town Assessment Board at 70% of estimated market value. A revaluation of all real property is required to be completed no less than every ten years. The Town performed a revaluation with full inspections as of October 1, 2015. The Town's next statistical revaluation will be on October 1, 2020. The assessed value for the Grand List of October 1, 2017, upon which the fiscal 2019 levy was based, was \$4.0 billion. A 30.48 mill rate was applied to the Grand List.

Town of Southington, Connecticut

**Notes to Financial Statements
(In Thousands)**

Note 1. Summary of Significant Accounting Policies (Continued)

Taxes are due in two equal installments on the July 1 and January 1 following the levy date, although a 30-day grace period is provided. Current tax collections for the years ended June 30, 2019 and 2018 were 99.01% and 99.03%, respectively, of the adjusted tax levy. Uncollected property taxes are recorded as receivables, net of an allowance for estimated uncollectible accounts. Unpaid taxes are liened on or before June 30 following the due date.

Inventories and prepaid items: All inventories are valued at cost using the first-in/first-out (FIFO) method. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

Capital assets: Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$10,000 (amount not rounded) and an estimated useful life in excess of 1 year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets, donated works of art and similar items, and capital assets received in a service concession arrangement are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the primary government is depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Buildings	50
Building improvements	25
Public domain infrastructure	35-70
System infrastructure	15
Vehicles	7
Office equipment	7
Computer equipment	7

Notes to Financial Statements
(In Thousands)

Note 1. Summary of Significant Accounting Policies (Continued)

Deferred outflows/inflows of resources: In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position or fund balance that applies to a future period or periods and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Town reports a deferred charge on refunding and deferred outflows related to pension and OPEB in the government-wide statement of net position. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. A deferred outflow of resources related to pension and OPEB results from differences between expected and actual experience, changes in assumptions or other inputs. These amounts are deferred and included in pension and OPEB expense in a systematic and rational manner.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position or fund balance that applies to a future period or periods and so will not be recognized as an inflow of resources (revenue) until that time. The Town reports a deferred inflow of resources for advance property tax collections in the government-wide statement of net position. A deferred inflow of resources related to pension and OPEB results from differences between expected and actual experience, changes in assumptions or other inputs. These amounts are deferred and included in pension and OPEB expense in a systematic and rational manner. For governmental funds, the advance property tax collections which represent taxes inherently associated with a future period. This amount is recognized during the period in which the revenue is associated. For governmental funds, the Town reports unavailable revenue, which arises only under the modified accrual basis of accounting. These amounts are deferred and recognized as an inflow of resources (revenue) in the period in which the amounts become available.

Compensated absences: A limited amount of vacation earned may be accumulated by certain employees until termination of their employment, at which time they are paid for accumulated vacation. Sick leave may be accumulated by Fire Department and AFSCME employees in accordance with union contracts until retirement, termination or death, at which time they are paid for a percentage of their accumulated sick leave.

The Town's accounting and financial reporting policy for compensated absences is based on GASB Statement No. 16. Compensated absences are accrued at current salary rates and paid by the General Fund.

Net pension liability: The net pension liability is measured as the portion of the actuarial present value of projected benefits that is attributed to past periods of employee service (total pension liability), net of the pension plan's fiduciary net position. The pension plan's fiduciary net position is determined using the same valuation methods that are used by the pension plan for purposes of preparing its statement of fiduciary net position. The net pension liability is measured as of a date (measurement date) no earlier than the end of the employer's prior fiscal year, consistently applied from period to period.

Town of Southington, Connecticut

Notes to Financial Statements (In Thousands)

Note 1. Summary of Significant Accounting Policies (Continued)

Total other postemployment benefits other than pensions (OPEB) liability: The total OPEB liability is measured as the portion of the actuarial present value of projected benefits that is attributed to past periods of employee service. The total OPEB liability is measured as of a date (measurement date) no earlier than the end of the employer's prior fiscal year and no later than the end of the current fiscal year, consistently applied from period to period. The Town has not set aside any resources to pay OPEB liabilities.

Long-term obligations: In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or proprietary fund type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of any significant applicable bond premium or discount. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenses.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Fund equity and net position: In the government-wide financial statements and in proprietary fund types, net position is classified in the following categories:

Net investment in capital assets: This category groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets reduces this category.

Restricted net position: This category represents the net position of the Town which is restricted by externally imposed constraints placed on net position by granters, contributors or laws and regulations of other governments.

Unrestricted net position: This category represents the net position of the Town which is not restricted for any project or other purpose.

In the fund financial statements, fund balances of governmental funds are classified in five separate categories. The five categories, and their general meanings, are as follows:

Nonspendable fund balance: This represents amounts that cannot be spent due to form (e.g., inventories, prepaid amounts and endowments).

Restricted fund balance: This represents amounts constrained for a specific purpose by external parties, such as granters, creditors, contributors or laws and regulations of their governments.

Committed fund balance: This represents amounts constrained for a specific purpose by a government using its highest level of decision-making authority (Town Council). A resolution approved by the Board of Finance is required to modify or rescind a fund balance commitment.

Town of Southington, Connecticut

**Notes to Financial Statements
(In Thousands)**

Note 1. Summary of Significant Accounting Policies (Continued)

Assigned fund balance: This represents amounts constrained for the intent to be used for a specific purpose by a governing board or a body or official that has been delegated authority to assign amounts by the Town Charter. The Finance Director is authorized to assign fund balances through the carry forward of appropriations to a subsequent year pending approval from the Board of Finance.

Unassigned fund balance: This represents fund balance in the General Fund in excess of nonspendable, restricted, committed and assigned fund balance. If another governmental fund has a fund balance deficit, it is reported as a negative amount in unassigned fund balance.

The Town has adopted a written fund balance policy which states that the Town shall strive to maintain during the year and specifically at fiscal year-end a level of general fund unassigned fund balance, also known as accumulated surplus or the rainy day fund at 10% of actual year end general fund revenues. The 10% shall be known as the Town's "floor".

Accounting estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements, deferred inflows and outflows, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 2. Stewardship, Compliance and Accountability

Budgetary information: Chapter VII of the Town Charter governs the financial provisions of the Town. The Town Manager presents the budget to the Board of Finance. After required hearings, the Board of Finance recommends its budget to the Town Council. At the annual budget meeting held in May, the Council may adopt the recommended budget or may reduce or increase the proposed estimated expenditures, by the required number of votes. After completing such action, the Town Council shall adopt the budget by resolution and notify the Board of Finance, the Board of Education and the Town Manager.

The Board of Finance shall, upon adoption of the budget by the Town Council, fix a rate of taxation on the last Grand List, sufficient to produce the required revenue to preserve a balanced relation between estimated receipts and expenditures, net of provision for other estimated revenue and cash surplus or deficit.

Notes to Financial Statements
(In Thousands)

Note 2. Stewardship, Compliance and Accountability (Continued)

Additional appropriations and transfers: The control level on which expenditures may not legally exceed appropriations is the object level. Each department must seek approval from the Board of Finance and/or the Town Council for any appropriations or transfers. The Town Council, on the recommendation of the Board of Finance, may appropriate at any time, subject to the other provisions of Chapter VII, any unappropriated and unencumbered cash balance in the Town treasury. The Board of Finance may at any time transfer any unencumbered appropriation balance, or portion thereof, between general classifications of expenditures within an office, department or agency, not to exceed \$500 (amount not rounded). Transfers in excess of \$500 (amount not rounded) within departments, and all transfers between departments must be approved by the Town Council. Through a charter revision question passed on November 5, 2013, the Town Manager has authorization to transfer within a department, not to exceed \$1,000. During the last three months of the fiscal year, the Town Council may, upon the recommendation of the Board of Finance, by resolution transfer any unencumbered appropriation balance, or portion thereof, from one office, department or agency to another to meet a pressing need for public expenditure. No money shall be expended, or obligation for such expenditure incurred, by any department, office, board, commission or agency of the Town, except in accordance with an appropriation by the Town Council.

The budget is prepared on a modified accrual basis of accounting except for the accrual of payroll. In addition, the Town BOE professional staff benefit from on-behalf payments for pension and health benefits which are not budgeted for. All appropriations lapse at the end of the budget year to the extent that they have not been expended or lawfully encumbered. Encumbrances outstanding at the end of the year are reappropriated as continued appropriations. Encumbrances are established by adoption of the Town Council (continuing appropriations). Authorized continuing appropriations are presented as assignments of fund balance since the commitments will be honored in subsequent years. Encumbrances do not constitute expenditures or liabilities for accounting principles generally accepted in the United States of America or budgetary purposes. Only the General Fund has a legally adopted annual budget.

Budgeted amounts are as originally adopted or as amended by the Town Council. During the year, \$1,901 of supplemental budgetary appropriations from the General Fund were made, \$764 from revised revenue estimates, and \$1,137 from continued appropriations from the prior year.

Note 3. Cash, Cash Equivalents and Investments

The deposit of public funds is controlled by the Connecticut General Statutes (Section 7-402). Deposits may be made in a "qualified public depository" as defined by Statute, or, in amounts not exceeding the Federal Deposit Insurance Corporation insurance limit in an "out of state bank," as defined by the Statutes, which is not a "qualified public depository."

The Connecticut General Statutes (Section 7-400) permit municipalities to invest in: 1) obligations of the United States and its agencies; 2) highly rated obligations of any state of the United States or of any political subdivision, authority or agency thereof; and 3) shares or other interests in custodial arrangements or pools maintaining constant net asset values and in highly rated no-load open end money market and mutual funds (with constant or fluctuating net asset values) whose portfolios are limited to obligations of the United States and its agencies, and repurchase agreements fully collateralized by such obligations. Other provisions of the Statutes cover specific municipal funds with particular investment authority. The provisions of the Statutes regarding the investment of municipal pension funds do not specify permitted investments. Therefore, investment of such funds is generally controlled by the laws applicable to fiduciaries and the provisions of the applicable plan.

Notes to Financial Statements
(In Thousands)

Note 3. Cash, Cash Equivalents and Investments (Continued)

The Statutes (Sections 3-24f and 3-27f) also provide for investment in shares of the State Short-Term Investment Fund (STIF). These investment pools are under the control of the State Treasurer, with oversight provided by the Treasurer's Cash Management Advisory Board and are regulated under the State Statutes and subject to annual audit by the Auditors of Public Accounts. Investment yields are accounted for on an amortized-cost basis with an investment portfolio that is designed to attain a market-average rate of return throughout budgetary and economic cycles. Investors accrue interest daily based on actual earnings, less expenses and transfers to the designated surplus reserve, and the fair value of the position in the pool is the same as the value of the pool shares.

Deposits:

Deposit custodial credit risk: Custodial credit risk is the risk that, in the event of a bank failure, the Town's deposit will not be returned. The Town does not have a deposit policy for custodial credit risk. The deposit of public funds is controlled by the Connecticut General Statutes. Deposits may be placed with any qualified public depository that has its main place of business in the State of Connecticut. Connecticut General Statutes require that each depository maintain segregated collateral (not required to be based on a security agreement between the depository and the municipality and, therefore, not perfected in accordance with federal law) in an amount equal to a defined percentage of its public deposits based upon the depository's risk based capital ratio.

Based on the criteria described in GASB Statement No. 40, *Deposits and Investment Risk Disclosures*, \$40,491 of the Town's bank balance of \$41,371 was exposed to custodial credit risk as follows:

Uninsured and uncollateralized	\$ 36,442
Uninsured and collateral held by the pledging trust department, not in the Town's name	4,049
Total amount subject to custodial credit risk	<u>\$ 40,491</u>

Cash equivalents: At June 30, 2019, the Town's cash equivalents amounted to \$5,164. The following table provides a summary of the Town's cash equivalents excluding U.S. government guaranteed obligations) as rated by nationally recognized statistical rating organizations. The pools all have maturities of less than one year.

	Standard & Poor's
National Financial Services*	
State Short-Term Investment Fund (STIF)	AAAm

* Not rated

Town of Southington, Connecticut

**Notes to Financial Statements
(In Thousands)**

Note 3. Cash, Cash Equivalents and Investments (Continued)

Investments: As of June 30, 2019, the Town had the following investments:

Investment Type	Credit Rating	Fair Value	Investment Maturities (Years)			
			Less Than 1	1 - 5	5-10	More Than 10
Interest-bearing investments:						
Certificates of deposit	*	\$ 14,801	\$ -	\$ 14,801	\$ -	\$ -
U.S. Government backed securities	Aaa	725	-	725	-	-
Total		15,526	\$ -	\$ 15,526	\$ -	\$ -
Other investments:						
Common stock	N/A	9				
Total investments		\$ 15,535				

* Subject to coverage by Federal Depository Insurance and collateralization.

Interest rate risk: The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit risk – investments: As indicated above, State Statutes limit the investment options of cities and towns. The Town has no investment policy that would further limit its investment choices.

Concentration of credit risk: The Town's investment policy does not allow for an investment in any one issuer that is in excess of 5% of the Town's total investments.

Custodial credit risk: Custodial credit risk for an investment is the risk that, in the event of the failure of the counterparty (the institution that pledges collateral or repurchase agreement securities to the Town or that sells investments to or buys them for the Town), the Town will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Town does not have a policy for custodial credit risk. At June 30, 2019, the Town had \$9 of uninsured and unregistered securities held by the counterparty, or by its trust department or agent that were not in the Town's name.

Town of Southington, Connecticut

Notes to Financial Statements (In Thousands)

Note 3. Cash, Cash Equivalents and Investments (Continued)

The Town categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements); followed by quoted prices in inactive markets or for similar assets or with observable inputs (Level 2 measurements); and the lowest priority to unobservable inputs (Level 3 measurements). The Town has the following recurring fair value measurements as of June 30, 2019:

	June 30, 2019	Fair Value Measurements Using		
		Level 1	Level 2	Level 3
Investments by fair value level:				
U.S. Government agencies	\$ 725	\$ 725	\$ -	\$ -
Common stock	9	9	-	-
Total investments by fair value level	<u>\$ 734</u>	<u>\$ 734</u>	<u>\$ -</u>	<u>\$ -</u>

Debt and equity securities classified in Level 1 of the fair value hierarchy are valued using prices quoted in active markets for those securities.

Note 4. Receivables

Receivables as of year-end for the Town's individual major funds and nonmajor, internal service and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	General	Capital Projects	Sewer Enterprise	Nonmajor and Other Funds	Total
Receivables:					
Taxes **	\$ 2,144	\$ -	\$ -	\$ -	\$ 2,144
Accounts *	41	-	2,491	681	3,213
Special assessments	-	-	-	1,135	1,135
Intergovernmental	162	8,222	-	147	8,531
Interest **	-	-	-	-	-
Gross receivables	2,347	8,222	2,491	1,963	15,023
Less allowance for uncollectibles	134	-	-	-	134
Net total receivables	<u>\$ 2,213</u>	<u>\$ 8,222</u>	<u>\$ 2,491</u>	<u>\$ 1,963</u>	<u>\$ 14,889</u>

* Does not include amount due from Southington Water Company for bonds of \$5,335

** Does not include accrued interest on proper taxes and assessments receivable of \$610 and \$42, respectively.

Town of Southington, Connecticut

Notes to Financial Statements (In Thousands)

Note 5. Capital Assets

Capital asset activity for the year ended June 30, 2019 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 24,539	\$ -	\$ -	\$ 24,539
Conservation restrictions and development rights	975	-	-	975
Construction in progress	10,734	6,842	(14,310)	3,266
Total capital assets not being depreciated	36,248	6,842	(14,310)	28,780
Capital assets being depreciated:				
Buildings	240,442	8,619	-	249,061
Machinery and equipment	37,596	1,639	(1,802)	37,433
Infrastructure	114,913	3,168	-	118,081
Total capital assets being depreciated	392,951	13,426	(1,802)	404,576
Less accumulated depreciation for:				
Buildings	80,154	5,948	-	86,102
Machinery and equipment	18,635	2,106	(1,758)	18,983
Infrastructure	42,089	1,988	-	44,077
Total accumulated depreciation	140,878	10,042	(1,758)	149,162
Total capital assets being depreciated, net	252,073	3,384	(43)	255,414
Governmental activities capital assets, net	\$ 288,321	\$ 10,226	\$ (14,353)	\$ 284,194
Business type activities:				
Capital assets not being depreciated:				
Land	\$ 39	\$ -	\$ -	\$ 39
Capital assets being depreciated:				
Buildings and system	85,699	5,738	-	91,437
Machinery and equipment	1,946	490	(62)	2,374
Total capital assets being depreciated	87,645	6,228	(62)	93,811
Less accumulated depreciation for:				
Buildings and system	37,800	1,697	-	39,497
Machinery and equipment	1,569	134	(62)	1,641
Total accumulated depreciation	39,369	1,832	(62)	41,139
Total capital assets being depreciated, net	48,276	4,396	-	52,672
Business-type activities capital assets, net	\$ 48,315	\$ 4,396	\$ -	\$ 52,711

Capital assets of \$5,738 were transferred from the governmental activities to the business-type activities during the fiscal year.

Town of Southington, Connecticut

**Notes to Financial Statements
(In Thousands)**

Note 5. Capital Assets (Continued)

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities:	
General government	\$ 447
Public safety	886
Public works	2,165
Human services	209
Planning and development	18
Parks and recreation	194
Library	26
Education	6,097
Total depreciation expense - governmental activities	<u>\$ 10,042</u>

The Town has active construction projects as of June 30, 2019. The projects include roads, bridges, water and sewer lines, and school building improvements. At year-end, the Town's commitments with contractors are as follows:

	Spent-to-Date	Remaining Commitment
Rails to Trails Phase IV	\$ 274	\$ 5
WPCF Improvements	5,150	37,963
South End Pump Station Upgrade	451	53
Marion Ave Bridge Replacement	23	21
SHS Roof Replacement	11	3
West St & Jude Intersection	19	545
Farmington Heritage Canal	68	583
Spring St Bridge	93	231
Total	<u>\$ 6,089</u>	<u>\$ 39,404</u>

The commitments are being financed primarily funded by Town general obligation bonds.

Note 6. Transfers

The transfers that occurred during the year are as follows:

	Transfers in			
	General Fund	Capital Projects Fund	Non-major Governmental	Total Transfers Out
Transfers out:				
General fund	\$ -	\$ 3,403	\$ 206	\$ 3,609
Non-major governmental	24		1	25
Total transfers in	<u>\$ 24</u>	<u>\$ 3,403</u>	<u>\$ 207</u>	<u>\$ 3,634</u>

The interfund transfers were used to fund various capital improvement projects.

Town of Southington, Connecticut

Notes to Financial Statements (In Thousands)

Note 7. Long-Term Debt

Changes in long-term liabilities: Long-term liability activity for the year ended June 30, 2019 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Governmental activities:					
Bonds payable:					
General obligation bonds:					
Town	\$ 95,040	\$ 6,220	\$ 14,695	\$ 86,565	\$ 8,795
Southington Water Company	6,030	605	1,300	5,335	630
Premium on bonds	3,819	473	538	3,754	-
State of Connecticut - serial note	6,822	-	570	6,252	568
Total bonds and notes payable	111,711	7,298	17,103	101,906	9,993
Compensated absences	7,605	1,186	1,798	6,993	1,751
Capital leases	11,525	493	643	11,375	1,149
Total OPEB liability	38,475	4,097	1,422	41,150	-
Net pension liability	13,483	38,192	-	51,675	-
Prior service costs	14	-	3	11	-
Heart and hypertension	8,677	627	532	8,772	582
Landfill closure and post closure	-	262	-	262	9
Total governmental activities:	79,779	44,857	4,398	120,238	3,491
Long-term liabilities	\$ 191,490	\$ 52,155	\$ 21,501	\$ 222,144	\$ 13,484
Business-type activities:					
Net pension liability	\$ 587	\$ 685	\$ -	\$ 1,272	\$ -

In prior years, the General Fund has typically been used to liquidate the net pension liability and the total OPEB liability.

2019 General Obligation Refunding Bond- In-Substance Defeasance: On May 3, 2019, the Town issued \$6,825 of general obligation refunding bonds with an average interest rate of 3.58%, of which the proceeds were used to current refund the outstanding principal amounts of the general obligation bonds of the Town dated 2010 and 2011 (the Refunded Bonds). Net proceeds of \$7,203 (after payment of expenses of \$95), was placed in an irrevocable trust under an Escrow Agreement dated May 3, 2019 between the Town and the Escrow Holder. The Escrow Holder used the proceeds to purchase a portfolio of primarily non-callable direct obligations of the United States of America (Government Obligations). The Government Obligations will have maturities and interest rates sufficient to pay principal and interest payments and redemption prices of the Refunded Bonds on the date the payments are due.

The Town current refunded the above bonds to obtain an economic gain (difference between the present values of the debt service payments on the old and new debt) of \$508, and a cash savings of \$561 between the old debt payments and the new debt payments.

At June 30, 2019, there was \$5,296 in escrow. The balance of the defeased bonds was approximately \$5,200 at June 30, 2019. As a result, the refunded bonds are considered defeased and the liability has been removed from the basic financial statements.

Town of Southington, Connecticut

Notes to Financial Statements (In Thousands)

Note 7. Long-Term Debt (Continued)

Bonds payable at June 30, 2019 are comprised of the following issues:

	Date of Issue	Original Issue	Interest Rate (%)	Date of Maturity	Principal Outstanding June 30, 2019
General purpose bonds:					
General purpose	2011	1,713	2.50-4.25	08/01/30	\$ 215
Refunding (general purpose)	2011	6,042	2.00-5.00	02/01/24	2,373
Refunding (general purpose)	2012	3,106	2.00-4.00	11/01/25	1,522
General purpose	2014	7,705	3.00-4.00	01/15/34	4,950
General purpose	2015	6,720	2.00-4.00	01/15/35	5,250
Refunding (general purpose)	2015	2,408	1.00-5.00	09/01/28	1,594
General purpose	2016	5,200	2.00-4.00	01/15/36	4,455
General purpose	2018	8,515	2.25-5.00	04/15/38	8,515
Refunding (general purpose)	2019	348	2.25-5.00	08/01/30	348
					<u>29,222</u>
School bonds:					
Schools	2011	6,902	2.50-4.25	08/01/30	500
Refunding (Schools)	2011	745	2.00-5.00	02/01/24	294
Refunding (Schools)	2012	1,958	2.00-4.00	11/01/25	1,115
Schools	2014	15,000	3.00-4.00	01/15/34	11,840
Schools	2015	15,000	2.00-4.00	01/15/35	12,630
Refunding (Schools)	2015	8,036	1.00-5.00	09/01/28	6,493
Schools	2016	12,000	2.00-4.00	01/15/36	10,740
Schools	2018	300	2.25-5.00	04/15/24	300
Refunding (Schools)	2019	4,414	2.25-5.00	08/01/30	4,414
					<u>48,326</u>
Sewer bonds:					
Sewers	2011	3,330	2.50-4.25	08/01/30	200
Refunding (Sewers)	2011	1,958	2.00-5.00	02/01/24	773
Refunding (Sewers)	2012	1,851	2.00-4.00	11/01/25	993
Sewers	2015	5,200	2.00-4.00	01/15/35	4,375
Refunding (Sewers)	2015	1,841	1.00-5.00	09/01/28	1,218
Refunding (Sewers)	2019	1,458	2.25-5.00	08/01/30	1,458
State of Connecticut serial notes payable:					
Clear Water Fund Loan 590-C	2011	11,068	2.00	06/30/30	6,252
					<u>15,269</u>
Water bonds:					
Water	2011	3,410	2.50-4.25	08/01/21	335
Water	2014	5,870	3.00-4.00	01/15/31	4,395
Refunding (Water)	2019	605	2.25-5.00	08/01/30	605
					<u>5,335</u>
					<u>\$ 98,152</u>

Town of Southington, Connecticut

Notes to Financial Statements
(In Thousands)

Note 7. Long-Term Debt (Continued)

The annual requirements to amortize bond and notes principal and interest are as follows:

Due during fiscal years ending June 30:	Principal	Interest
2020	\$ 9,993	\$ 3,168
2021	9,134	2,844
2022	8,124	2,478
2023	7,623	2,140
2024	7,738	1,831
2025-2029	31,567	6,209
2030-2034	19,693	2,486
2035-2039	4,280	224
	<u>\$ 98,152</u>	<u>\$ 21,380</u>

All bonds are general obligation bonds secured by the general revenue raising powers of the Town. Payment will be provided by General Fund revenues for general purpose bonds and user fees charged by the Southington Water Company, an independent entity, for water bonds. The Town issued debt on behalf of the Southington Water Company. At June 30, 2019, \$5,335 is recorded as amounts to be provided by other entities in the government-wide financial statements. The Town does not have any overlapping debt.

The Town is subject to the General Statutes of the State of Connecticut, which limit the amount of debt outstanding at June 30, 2019. In no case shall total indebtedness exceed seven times annual receipts from taxation. The maximum debt amount permitted under this formula would be approximately \$851.7 million. Bonds authorized but unissued as of June 30, 2019 are \$53,500, which are net of all expected grant revenue.

Compensated absences: Employees can accumulate additional amounts of unused vacation and sick leave time (as determined by individual union contracts) until termination of their employment. At termination, pay-out provisions as determined by individual union contract provides for payments to vested employees.

The following is a summary of management's estimate of the vested liability for lump-sum payments to employees as of June 30, 2019:

Town	\$ 1,186
Board of Education	5,807
	<u>\$ 6,993</u>

Town of Southington, Connecticut

**Notes to Financial Statements
(In Thousands)**

Note 7. Long-Term Debt (Continued)

Capital leases: The Board of Education has entered into a several lease agreements as lessee for financing the acquisition of computer equipment and the Town has entered into an equipment lease purchase agreement for energy improvements made to Town and Board of Education buildings. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception date. The net undepreciated value of assets purchased by capital lease approximates the principal balance payable of \$11,375 at June 30, 2019. The following is a summary of capital lease commitments as of June 30, 2019:

Years ending June 30:

2020	\$	1,448
2021		1,188
2022		1,037
2023		1,074
2024		1,098
Thereafter		7,316
		<hr/> 13,161
Less interest		1,786
Principal balance	\$	<hr/> <hr/> 11,375

Bond anticipation notes: The Town uses bond anticipation notes during the construction period of various public projects prior to the issuance of bonds at the completion of the project. The Town has issued the following bond anticipation notes during the year ended June 30, 2019:

Outstanding, July 1, 2018	\$	16,000
Repayments		(16,000)
Net borrowings		3,975
Outstanding June 30, 2019	\$	<hr/> <hr/> 3,975

The bond anticipation notes outstanding on June 30, 2019 mature on April 28, 2020 and bear interest at 2.75%.

Note 8. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks did not exceed commercial insurance coverage during the years ended June 30, 2019, 2018 or 2017. Town insurance can be described as follows:

Employee health insurance: The Medical Claims Fund (the Fund), which has been recorded as an Internal Service Fund, was established to account for the medical claims activity of the Town's employees as well as the related funding. Anthem Blue Cross/Blue Shield of Connecticut administers the plan for which the Fund pays a fee.

The Fund establishes claims liabilities based on estimates of claims that have been incurred but not reported; accordingly, the Fund recorded an additional liability at June 30, 2019 of \$1,513.

Town of Southington, Connecticut

Notes to Financial Statements
(In Thousands)

Note 8. Risk Management (Continued)

Premium payments are reported as quasi-external interfund transactions for Town entities, and accordingly, they are treated as operating revenues of the Self-Insurance Fund and operating expenditures of the participating funds.

A schedule of changes in the claims liability for the years ended June 30, 2019 and 2018 is presented below:

Fiscal Year	Accrued Liability Beginning of Fiscal Year	Current Year Claims and Changes in Estimates	Accrued Liability Claim Payments	Accrued Liability End of Fiscal Year
2018-2019	\$ 1,596	\$ 21,519	\$ 21,602	\$ 1,513
2017-2018	1,605	21,206	21,215	1,596

Interlocal risk pool: The Town is a member of the Connecticut Interlocal Risk Management Agency (CIRMA), an unincorporated association of Connecticut local public agencies that was formed in 1980 by the Connecticut Conference of Municipalities for the purpose of establishing and administering an interlocal risk management program pursuant to the provisions of Section 7479a et. seq. of the Connecticut General Statutes.

The Town participates in CIRMA's Workers' Compensation Pool, a risk sharing pool, which was begun on July 1, 1980. The Workers' Compensation Pool provides statutory benefits pursuant to the provisions of the Connecticut Workers' Compensation Act. CIRMA currently has 220 members in the Workers' Compensation Pool. The coverage is subject to an incurred loss retrospective rating plan and losses incurred in coverage period 2018-19 will be evaluated at 18, 30 and 42 months after the effective date of coverage. The deposit contribution (premium) paid during fiscal year ended June 30, 2019 for the Town and Board of Education was \$1,390. The contribution (premium) is subject to payroll audit at the close of the coverage period. CIRMA's Workers' Compensation Pool retains up to \$1 million per occurrence. Claims over \$1 million are reinsured.

Town of Southington, Connecticut

Notes to Financial Statements (In Thousands)

Note 9. Fund Equity

The components of fund balance at June 30, 2019 are as follows:

	General Fund	Capital Projects	Non-major Governmental Funds	Total
Fund balances (deficits):				
Nonspendable:				
Inventory	\$ 26	\$ -	\$ 36	\$ 62
Prepays	1	-	-	1
Trust	-	-	10	10
Restricted for:				
Grants	-	-	44	44
Trust	-	-	88	88
Scholarships	-	-	527	527
Committed to:				
Debt service	-	-	2,758	2,758
Cafeteria operations	-	-	702	702
Animal control	-	-	30	30
Police services	-	-	988	988
Town services	-	-	561	561
Apple Harvest Festival	-	-	171	171
Community services	-	-	245	245
Drive in Theater	-	-	53	53
Brownfield Project	-	-	110	110
Turf field	-	-	196	196
Museum restoration	-	-	101	101
Recreation	-	-	204	204
Sewer assessments	-	-	434	434
Barnes Museum	-	-	13	13
Assigned to: Purchases on order:				
General Government	145	-	-	145
Public Safety	3	-	-	3
Public Works	8	-	-	8
Library	8	-	-	8
Planning and Development	85	-	-	85
Education	970	-	-	970
Miscellaneous	29	-	-	29
Subsequent year's appropriations	1,865	-	-	1,865
Unassigned	25,318	(995)	-	24,323
Total fund balances (deficits)	\$ 28,458	\$ (995)	\$ 7,271	\$ 34,734

Subsequent year's appropriations are being reported as assigned fund balance in the general fund at \$1,865 and encumbrances for general government, public safety, public works, planning and development, education and debt service are being reported as assigned fund balance in the general fund at \$1,248.

Town of Southington, Connecticut

Notes to Financial Statements
(In Thousands)

Note 10. Other Post-Employment Benefits

Town plan:

Overview: The Town and Board of Education do not offer retirees any post-employment benefits. They do, however, allow retirees to remain on the Health Self-Insurance plan as long as they pay the full COBRA rates. The only exception to the no post-employment benefits would be for those employees who have retired under Heart and Hypertension and have negotiated these benefits. There are no stand-alone financial statements available for the plan.

Employees covered by benefit terms: Membership in the plan consisted of the following at July 1, 2017, the date of the last actuarial valuation.

Inactive employees currently receiving benefit payments	136
Active employees	1,174
	<u>1,310</u>

Total OPEB liability: The Town's total OPEB liability of \$41,150 was measured as of June 30, 2019 and was determined by an actuarial valuation as of July 1, 2017.

Actuarial assumptions and other inputs: The total OPEB liability in the July 1, 2017 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement unless otherwise specified:

Inflation	2.75%
Salary increases	2.75%, average, including inflation
Discount rate	3.51%
Healthcare cost trend rates	7.5 % for 2017, decreasing 0.5% per year to an ultimate rate of 4.75% for 2023 and later years
Retirees' share of benefit related costs	100% of projected health insurance premiums for retirees

The discount rate was based on the published Bond Buyer GO 20-Bond Municipal Index.

Mortality rates were based on RP-2014 Adjusted to 2006 Total Dataset Mortality Table projected to valuation date with Scale MP-2017.

The actuarial assumptions used in the July 1, 2017 valuation were based on standard tables modified for certain plan features such as eligibility for full and early retirement where applicable and input from the plan sponsor.

Changes in assumptions and other inputs reflect a change in the interest rate from 4.00% to 3.58%, salary increases projected at 2.75% versus 3.00%, inflation rate changes from 3.00% to 2.75%, as well as updated mortality tables.

Town of Southington, Connecticut

Notes to Financial Statements
(In Thousands)

Note 10. Other Post-Employment Benefits (Continued)

Changes in the total OPEB liability:

Balance, of July 1, 2018	\$ 38,475
Changes for the year:	
Service cost	538
Interest on total OPEB liability	1,486
Difference between expected and actual experience	(210)
Changes in assumptions or other inputs	2,072
Benefit payments	(1,211)
Net changes	2,675
Balance, June 30, 2019	\$ 41,150

Sensitivity of the total OPEB liability to changes in the discount rate: The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage-point lower or 1 percentage-point higher than the current discount rate:

	1% Decrease 2.51%	Current Discount Rate 3.51%	1% Increase 4.51%
Total OPEB Liability	\$ 47,902	\$ 41,150	\$ 35,780

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates: The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower or 1 percentage point higher than the current healthcare cost trend rates:

	1% Decrease (6.5% Decreasing to 3.75%)	Healthcare Cost Trend Rates (7.5% Decreasing to 4.75%)	1% Increase (8.5% Decreasing to 5.75%)
Total OPEB Liability	\$ 35,064	\$ 41,150	\$ 48,801

Town of Southington, Connecticut

Notes to Financial Statements
(In Thousands)

Note 10. Other Post-Employment Benefits (Continued)

OPEB expense and deferred outflows of resources and deferred inflows of resources related to OPEB: For the year ended June 30, 2019, the Town recognized OPEB expense of \$1,927. At June 30, 2019, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ (407)
Change of assumptions or other inputs	1,917	(1,420)
Total	\$ 1,917	\$ (1,827)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Years ending June 30:	
2020	\$ (4)
2021	(4)
2022	(4)
2023	(4)
2024	(4)
Thereafter	110

Teachers' Retirement Plan

Plan description: Teachers, principals, superintendents or supervisors engaged in service of public schools plus professional employees at State Schools of higher education are eligible to participate in the Connecticut State Teachers' Retirement System Retiree Health Insurance Plan (TRS-RHIP), a cost sharing multiple-employer defined benefit other post employment benefit plan administered by the Teachers' Retirement Board (TRB), if they choose to be covered.

Chapter 167a of the State Statutes grants authority to establish and amend the benefit terms to the TRB. TRS-RHIP issues a publicly available financial report that can be obtained at www.ct.gov/trb.

Benefit provisions (not rounded): There are two types of the health care benefits offered through the system. Subsidized Local School District Coverage provides a subsidy paid to members still receiving coverage through their former employer and the CTRB Sponsored Medicare Supplemental Plans provide coverage for those participating in Medicare but not receiving Subsidized Local School District Coverage.

Any member who is not currently participating in Medicare Parts A & B is eligible to continue health care coverage with their former employer. A subsidy of up to \$110 per month for a retired member plus an additional \$110 per month for a spouse enrolled in a local school district plan is provided to the school district to first offset the retiree's share of the cost of coverage, and any remaining portion is used to offset the district's cost. The subsidy amount is set by statute and has not increased since July 1996. A subsidy amount of \$220 per month may be paid for a retired member, spouse or the surviving spouse of a member who has attained the normal retirement age to participate in Medicare, is not eligible for Part A of Medicare without cost, and contributes at least \$220 per month towards coverage under a local school district plan.

Town of Southington, Connecticut

Notes to Financial Statements (In Thousands)

Note 10. Other Post-Employment Benefits (Continued)

Any member who is currently participating in Medicare Parts A & B is eligible to either continue health care coverage with their former employer, if offered, or enroll in the plan sponsored by the System. If they elect to remain in the plan with their former employer, the same subsidies as above will be paid to offset the cost of coverage.

If a member participating in Medicare Parts A & B so elects, they may enroll in one of the CTRB Sponsored Medicare Supplemental Plans. Active members, retirees and the State pay equally toward the cost of the basic coverage (medical and prescription drug benefits). There are three choices for coverage under the CTRB Sponsored Medicare Supplemental Plans.

Those participants electing vision, hearing and/or dental are required by the System's funding policy to pay the full cost of coverage for these benefits, and no liability is assumed by the plan for these benefits.

Survivor health care coverage: Survivors of former employees or retirees remain eligible to participate in the plan and continue to be eligible to receive either the \$110 monthly subsidy or participate in the TRB-Sponsored Medicare Supplemental Plans, as long as they do not remarry.

Eligibility: Any member who is currently receiving a retirement or disability benefit is eligible to participate in the plan.

Credited service: One month for each month of service as a teacher in Connecticut public schools, maximum 10 months for each school year. Ten months of credited service constitutes one year of Credited Service. Certain other types of teaching services, State employment, or wartime military service may be purchased prior to retirement if the member pays one-half the cost.

Normal retirement: Age 60 with 20 years of Credited Service in Connecticut, or 35 years of Credited Service including at least 25 years of service in Connecticut.

Early retirement: Age 55 with 20 years of Credited Service including 15 years of Connecticut service, or 25 years of Credited Service including 20 years of Connecticut service.

Proratable retirement: Age 60 with 10 years of Credited Service.

Disability retirement: No service requirement if incurred in the performance of duty, and 5 years of Credited Service in Connecticut if not incurred in the performance of duty.

Termination of employment: Ten or more years of Credited Service.

Town of Southington, Connecticut

Notes to Financial Statements (In Thousands)

Note 10. Other Post-Employment Benefits (Continued)

Contributions:

State of Connecticut: Per Connecticut General Statutes Section 10-1832, contribution requirements of active employees and the State of Connecticut are approved, amended and certified by the State Teachers' Retirement Board and appropriated by the General Assembly. The State contributions are not currently actuarially funded. The State appropriates from the General Fund one third of the annual costs of the Plan. Administrative costs of the Plan are financed by the State. Based upon Chapter 167a, Subsection D of Section 10-183t of the Connecticut statutes, it is assumed the State will pay for any long-term shortfall arising from insufficient active member contributions.

Employer (School Districts): School District employers are not required to make contributions to the plan.

Employees: Each member is required to contribute 1.25% of their annual salary up to \$500,000. Contributions in excess of \$500,000 will be credited to the Retiree Health Insurance Plan.

OPEB liabilities, OPEB expense, and deferred outflows of resources and deferred inflows of resources related to OPEB: At June 30, 2019, the Town reports no amounts for its proportionate share of the net OPEB liability, and related deferred outflows and inflows, due to the statutory requirement that the State pay 100% of the required contribution. The amount recognized by the Town as its proportionate share of the net OPEB liability, the related State support and the total portion of the net OPEB liability that was associated with the Town was as follows:

Town's proportionate share of the net OPEB liability	\$ -
State's proportionate share of the net OPEB liability associated with the Town	28,343
	<u>\$ 28,343</u>

The net OPEB liability was measured as of June 30, 2018, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as June 30, 2018. At June 30, 2019, the Town has no proportionate share of the net OPEB liability.

For the year ended June 30, 2019, the Town recognized OPEB expense and (revenue) of \$(9,415) in Exhibit II for on-behalf amounts for the benefits provided by the State.

Actuarial assumptions: The total OPEB liability was determined by an actuarial valuation as of June 30, 2018, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75%
Health care costs trend rate	5.95% decreasing to 4.75% by 2022
Salary increases	3.25-6.50%, including inflation
Investment rate of return	3.00%, net of OPEB plan investment expense, including inflation
Year fund net position will be depleted	2019

Mortality rates were based on the RPH-2014 White Collar table with employee and annuitant rates blended from ages 50 to 80, projected to the year 2020 using the BB improvement scale, and further adjusted to grade in increases (5% for females and 8% for males) over age 80. For disabled retirees, mortality rates were based on the RPH-2014 Disabled Mortality Table projected to 2020 using the BB improvement scale.

Town of Southington, Connecticut

Notes to Financial Statements (In Thousands)

Note 10. Other Post-Employment Benefits (Continued)

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2010 - June 30, 2015.

The long-term expected rate of return on plan assets is reviewed as part of the GASB 74 valuation process. Several factors are considered in evaluating the long-term rate of return assumption, including the plan's current asset allocations and a log-normal distribution analysis using the best-estimate ranges of expected future real rates of return (expected return, net investment expense and inflation) for each major asset class. The long-term expected rate of return was determined by weighting the expected future real rates of return by the target asset allocation percentage and then adding expected inflation. The assumption is not expected to change absent a significant change in the asset allocation, a change in the inflation assumption, or a fundamental change in the market that alters expected returns in future years. The plan is 100% invested in U.S. Treasuries (Cash Equivalents) for which the expected 10-Year Geometric Real Rate of Return is (0.04%).

Discount rate: The discount rate used to measure the total OPEB liability was 3.87%. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current member contribution rate and that contributions for future plan members were used to reduce the estimated amount of total service costs for future plan members. No future State contributions were assumed to be made. Based on those assumptions, the OPEB plan's fiduciary net position was projected to be depleted in 2018 and, as a result, the Municipal Bond Index Rate was used in the determination.

Sensitivity of the net OPEB liability to changes in the health care cost trend rate and the discount rate: The Town's proportionate share of the net OPEB liability is \$-0- and, therefore, the change in the health care cost trend rate or the discount rate would only impact the amount recorded by the State of Connecticut.

Other information: Additional information is included in the required supplementary information section of the financial statements. A schedule of contributions is not presented as the Town has no obligation to contribute to the plan. Detailed information about the Connecticut State Teachers OPEB Plan fiduciary net position is available in the separately issued State of Connecticut Comprehensive Annual Financial Report at www.ct.gov.

Note 11. Employee Retirement Systems

Municipal employees' retirement system:

Plan description: All full-time employees except teachers who are eligible to participate in the State of Connecticut Teachers' Retirement System, participate in the Municipal Employees' Retirement System (MERS). MERS is a cost-sharing multiple-employer public employee retirement system established by the State of Connecticut and administered by the State Retirement Commission to provide pension benefits to employees of participating municipalities. Chapters 7-425 to 7-451 of the State of Connecticut General Statutes, which can be amended by legislative action, establishes MERS benefits, member contribution rates and other plan provisions. MERS is considered to be part of the State of Connecticut's financial reporting entity and is included in the State's financial reports as a pension trust fund. Those reports can be obtained at www.ct.gov.

Town of Southington, Connecticut

Notes to Financial Statements (In Thousands)

Note 11. Employee Retirement Systems (Continued)

Benefit provisions: The plan provides retirement, disability and death benefits and annual cost-of-living adjustments to plan members and their beneficiaries. Employees are eligible to retire at age 55 with 5 years of continuous active service, or 15-year of active non-continuous aggregate service. In addition, compulsory retirement is at age 65 for police and fire members. Employees under the age of 55 are eligible to retire with 25 years of service under certain conditions.

Normal retirement: For members not covered by social security, retirement benefits are calculated as 2% of the average of the three highest paid years of service times the years of service. For members covered by social security, retirement benefits are calculated as 1 1/2% of the average of the three highest paid years of service not in excess of the year's breakpoint plus 2% of average of the three highest paid years of service in excess of the year's breakpoint, times years of service. The year's breakpoint is defined as \$10,700 increased by 6.0% each year after 1982, rounded to the nearest multiple of \$100. Maximum benefit is 100% of average final compensation and the minimum benefit is \$1,000 annually.

If any member covered by social security retires before age 62, the member's benefit until the member reaches age 62, or a social security disability award is received, is computed as if the member is not under social security.

Early retirement: Members must have 5 years of continuous or 15 years of active aggregate service. Benefits are calculated as a service retirement allowance on the basis of the average of the three highest paid years of service to the date of termination. Deferred to normal retirement age, or an actuarially reduced allowance may begin at the time of separation.

Disability retirement - service connected: Employees who are totally and permanently disabled and such disability has arisen out of and in the course of employment with the municipality. Disability due to heart and hypertension in the case of fire and police, is presumed to have been suffered in the line of duty. Benefits are calculated as a service retirement allowance based on compensation and service to the date of the disability with a minimum benefit (including worker's compensation benefits) of 50% of compensation at the time of disability. Employees are eligible after 25 years of credited service including 20 years of Connecticut service, or age 55 with 20 years of credited service including 15 years of Connecticut service with reduced benefit amounts.

Disability retirement - non-service connected: Employees who have 10 years of service and are totally and permanently disabled. Benefits are calculated as a service retirement allowance based on compensation and service to the date of the disability.

Death benefit: Employees who are eligible for service, disability or early retirement and married for at least 12 months preceding death. Benefits are calculated based on the average of the three highest paid years of service and creditable service at date of death, payable to the spouse. Benefit is equal to 50% of the average of the life annuity allowance and reduced 50% joint and survivor allowance.

Contributions:

Member - Contributions for members not covered by social security are 5% of compensation; for members covered by social security, 2% of compensation up to the social security taxable wage base plus 5%, if any, in excess of such base.

Town of Southington, Connecticut

Notes to Financial Statements (In Thousands)

Note 11. Employee Retirement Systems (Continued)

Employer - Participating employers make annual contributions consisting of a normal cost contribution, a contribution for the amortization of the net unfunded accrued liability and a prior service amortization payment, which covers the liabilities of MERS not met by member contributions.

Pension liabilities, pension expense and deferred outflows of resources and deferred inflows of resources related to pensions: At June 30, 2019, the Town reports a total liability of \$52,946 (\$51,675 for government-wide in Exhibit I and \$1,272 for the Sewer Fund in Exhibit V) for its proportionate share of the net pension liability. The net pension liability was measured at June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation at that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participants, actuarially determined. At June 30, 2019, the Town's proportion was 20.40%. The increase in proportion from June 30, 2018 is 14.73%.

For the year ended June 30, 2019, the Town recognized pension expense of \$4,527 in Exhibit II and \$99 in Exhibit VI. At June 30, 2019, the Town reported deferred inflow of resources and deferred outflows of resources and deferred inflows of resources related to pension from the following sources:

	Governmental Activities	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Town contributions after the measurement date	\$ 5,648	\$ -
Net difference between projected and actual earning on pension plan investments	3,082	-
Differences between expected and actual experience	5,996	(1,063)
Change in assumption	17,955	-
Change in proportionate share	1,189	(630)
	<u>\$ 33,870</u>	<u>\$ (1,693)</u>
	Business-Type Activities	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Town contributions after the measurement date	\$ 144	\$ -
Net difference between projected and actual earning on pension plan investments	77	-
Differences between expected and actual experience	181	-
Change in assumption	433	-
Change in proportionate share	8	(44)
	<u>\$ 843</u>	<u>\$ (44)</u>

Amounts reported as deferred outflows of resources related to Town contributions after the measurement date will be recognized as a reduction of the net pension liability in the subsequent year.

Town of Southington, Connecticut

Notes to Financial Statements
(In Thousands)

Note 11. Employee Retirement Systems (Continued)

Amounts reported as deferred inflows of resources related to pension will be recognized in pension expense as follows:

Governmental activities:

2020	\$	8,434
2021		7,180
2022		5,033
2023		5,882
	\$	<u>26,529</u>

Business-type activities:

2020	\$	195
2021		167
2022		136
2023		157
	\$	<u>655</u>

Actuarial assumptions: The total pension liability was determined by an actuarial valuation as of June 30, 2018, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%
Salary increase	3.50-10.00%, including inflation
Investment rate of return	7.00%, net of pension plan investment expense, including inflation

Mortality rates: For the period after retirement and for dependent beneficiaries, mortality rates were based on the RP-2014 Combined Mortality Table adjusted to 2006 and projected to 2015 with Scale MP- 2017 and projected to 2022 with Scale BB for General Employees and the RP-2014 Blue Collar Mortality Table adjusted to 2006 and projected to 2015 with Scale MP-2017 and projected to 2022 with Scale BB for Police and Fire.

For disabled retirees, the RP-2014 Disabled Mortality Table projected with Scale BB to 2020 was used. The static projection produces sufficient margin in the mortality rates to reflect future improvement in our judgement.

Future Cost-of-Living adjustments for members who retire on or after January 1, 2002 are 60% of the annual increase in the CPI up to 6%. The minimum annual COLA is 2.5%; the maximum is 6%.

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2012 - June 30, 2017.

Town of Southington, Connecticut

Notes to Financial Statements
(In Thousands)

Note 11. Employee Retirement Systems (Continued)

The long-term expected rate of return on pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimates of arithmetic real rates of return for each major class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Large cap U.S. equities	16.00%	5.80%
Developed non-U.S. equities	14.00%	6.60%
Emerging markets (Non-U.S.)	7.00%	8.30%
Core fixed income	8.00%	1.30%
Inflation linked bond fund	5.00%	1.00%
Emerging market bond	8.00%	3.70%
High yield bonds	14.00%	3.90%
Real estate	7.00%	5.10%
Private equity	10.00%	7.60%
Alternative investments	8.00%	4.10%
Liquidity fund	3.00%	0.40%
	<u>100.00%</u>	

Discount rate: The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at the actuarially determined contribution rates in the future years. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Town of Southington, Connecticut

Notes to Financial Statements
(In Thousands)

Note 11. Employee Retirement Systems (Continued)

Sensitivity of the net pension liability to changes in the discount rate: The following presents the Town's proportionate share of the net pension liability, calculated using the discount rate of 8.00%, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1% Decrease (6.00%)	Current Discount Rate (7.00%)	1% Increase (8.00%)
Government wide:			
Town's proportionate share of the net pension liability	\$ 103,543	\$ 51,675	\$ 45,713
Sewer fund:			
Town's proportionate share of the net pension liability	\$ 1,715	\$ 1,272	\$ 757

Payable to MERS: The Town has also recorded \$11 as a long-term payable to MERS at June 30, 2019.

Teachers' retirement:

Plan description: Teachers, principals, superintendents or supervisors engaged in service of public schools are provided with pensions through the Connecticut State Teachers' Retirement System, a cost sharing multiple- employer defined benefit pension plan administered by the Teachers Retirement Board. Chapter 167a of the State Statutes grants authority to establish and amend the benefit terms to the Teachers Retirement Board. The Teachers Retirement Board issues a publicly available financial report that can be obtained at www.ct.gov.

Benefit provisions: The plan provides retirement, disability and death benefits. Employees are eligible to retire at age 60 with 20 years of credited service in Connecticut, or 35 years of credited service including at least 25 years of service in Connecticut.

Normal retirement: Retirement benefits for employees are calculated as 2% of the average annual salary times the years of credited service (maximum benefit is 75% of average annual salary during the 3 years of highest salary).

Early retirement: Employees are eligible after 25 years of credited service including 20 years of Connecticut service, or age 55 with 20 years of credited service including 15 years of Connecticut service with reduced benefit amounts.

Disability retirement: Employees are eligible for service-related disability benefits regardless of length of service. Five years of credited service is required for nonservice-related disability eligibility. Disability benefits are calculated as 2% of average annual salary times credited service to date of disability, but not less than 15% of average annual salary, nor more than 50% of average annual salary.

Contributions: Per Connecticut General Statutes Section 10-1832 (which reflects Public Act 79-436 as amended), contribution requirements of active employees and the State of Connecticut are approved, amended and certified by the State Teachers Retirement Board and appropriated by the General Assembly.

Notes to Financial Statements
(In Thousands)

Note 11. Employee Retirement Systems (Continued)

Employer (school districts): School District employers are not required to make contributions to the plan.

The statutes require the State of Connecticut to contribute 100% of each school districts' required contributions, which are actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of the benefits earned by employees during the year, with any additional amount to finance any unfunded accrued liability.

Employees: Effective July 1, 1992, each teacher is required to contribute 6% of salary for the pension benefit.

Effective January 1, 2018, the required contribution increased to 7% of pensionable salary.

Pension liabilities, pension expense and deferred outflows of resources and deferred inflows of resources related to pensions: At June 30, 2019, the Town reports no amounts for its proportionate share of the net pension liability, and related deferred outflows and inflows, due to the statutory requirement that the State pay 100% of the required contribution. The amount recognized by the Town as its proportionate share of the net pension liability, the related state support, and the total portion of the net pension liability that was associated with the Town were as follows:

Town's proportionate share of the net pension liability	\$ -
State's proportionate share of the net pension liability associated with the Town	141,779
	<u>\$ 141,779</u>

The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2018. At June 30, 2019, the Town has no proportionate share of the net pension liability.

For the year ended June 30, 2019, the Town recognized pension expense and revenue of \$15,912 in Exhibit II for on-behalf amounts for the benefits provided by the State.

Actuarial assumptions: The total pension liability was determined by an actuarial valuation as of June 30, 2018, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75%
Salary increase	3.25-6.50%, including inflation
Investment rate of return	8.00%, net of pension plan investment expense, including inflation

Mortality rates were based on the RPH-2014 White Collar table with employee and annuitant rates blended from ages 50 to 80, projected to the year 2020 using the BB improvement scale, and further adjusted to grade in increased rates (5% for females and 8% for males) over age 80 for the period after service retirement and for dependent beneficiaries as well as for active members. The RPH-2014 Disabled Mortality Table projected to 2017 with Scale BB is used for the period after disability retirement.

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2010 - June 30, 2015.

Town of Southington, Connecticut

Notes to Financial Statements (In Thousands)

Note 11. Employee Retirement Systems (Continued)

For teachers who retired prior to September 1, 1992, pension benefit adjustments are made in accordance with increases in the Consumer Price Index, with a minimum of 3% and a maximum of 5% per annum.

For teachers who were members of the Teachers' Retirement System before July 1, 2007 and retire on or after September 1, 1992, pension benefit adjustments are made that are consistent with those provided for Social Security benefits on January 1 of the year granted, with a maximum of 6% per annum. If the return on assets in the previous year was less than 8.5%, the maximum increase is 1.5%.

For teachers who were members of the Teachers' Retirement System after July 1, 2007, pension benefit adjustments are made that are consistent with those provided for Social Security benefits on January 1 of the year granted, with a maximum of 5% per annum. If the return on assets in the previous year was less than 11.5%, the maximum increase is 3%, and if the return on the assets in the previous year was less than 8.5%, the maximum increase is 1.0%.

The long-term expected rate of return on pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimates of arithmetic real rates of return for each major class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Large cap U.S. equities	21.00%	5.80%
Developed non-U.S. equities	18.00%	6.60%
Emerging markets (Non-U.S.)	9.00%	8.30%
Real estate	7.00%	5.10%
Private equity	11.00%	7.60%
Alternative investments	8.00%	4.10%
Core fixed income	7.00%	1.30%
High yield bonds	5.00%	3.90%
Emerging market bond	5.00%	3.70%
Inflation linked bonds	3.00%	1.00%
Cash	6.00%	0.40%
	<u>100.00%</u>	

Notes to Financial Statements
(In Thousands)

Note 11. Employee Retirement Systems (Continued)

Discount rate: The discount rate used to measure the total pension liability was 8.00%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that State contributions will be made at the actuarially determined contribution rates in the future years. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the net pension liability to changes in the discount rate: The Town's proportionate share of the net pension liability is \$-0- and, therefore, the change in the discount rate would only impact the amount recorded by the State of Connecticut.

Pension plan fiduciary net position: Detailed information about the pension plan's fiduciary net position is available in the separately issued financial statements available at www.ct.gov.

Other information: Additional information is included in the required supplementary information section of the financial statements. A schedule of contributions is not presented as the Town has no obligation to contribute to the plan.

Note 12. Summary Disclosure of Significant Contingencies

The Town's Old Turnpike Road (Old Southington) Landfill, which was closed in 1967, was placed on the United States Environmental Protection Agency (EPA) Superfund List for cleanup in the early 1990s. Three hundred and twenty five parties, including the Town, were identified by the EPA as potentially responsible parties (PRPs) for the cleanup costs. The Town, per agreement with the EPA, is responsible for \$4.4 million of the costs for constructing a cap at the site. However, the EPA granted the Town credit of \$3.2 million for landfill costs paid by the Town since 1989, leaving the Town with a net liability of approximately \$1.2 million. This amount was authorized for bonding at referendum in May of 1998. Construction of the cap was completed during fiscal year 2000-01. The Town paid approximately \$840 thousand of its \$1.2 million net share for the cap during 2000-01, which was bonded on May 15, 2001.

In December 2006, EPA issued a final Record of Decision. As a result of that, a passive groundwater remedy has been selected rather than an active remedy. The remedy will consist of institutional controls and fairly extensive groundwater monitoring. The effect of these items on future budgets will be very small. The Town has added a long-term liability of \$262 thousand to our financials for landfill closure and post closure costs to be paid at \$9 thousand per year over the next 30 years. The funds will pay for monitoring, inspection and reporting costs for the DePaolo Drive Landfill Site.

In 2019, the Town hired an engineer to estimate the post-closure groundwater monitoring which amounted to \$261,500.

The Town and its employees are defendants in numerous claims and legal actions. It is the opinion of Town officials that such pending litigation will not be finally determined so as to result individually, or in the aggregate, in a final judgment against the Town that would materially adversely affect its financial position.

Notes to Financial Statements
(In Thousands)

Note 12. Summary Disclosure of Significant Contingencies (Continued)

The Town participates in a number of federal and state assisted grant programs. These programs are subject to financial and compliance audits by the granters or their representatives. The audits of certain of these programs for or including the year ended June 30, 2019 have not yet been conducted. Accordingly, the Town's compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures that may be disallowed by the granting agencies cannot be determined at this time although the Town expects such amounts, if any, to be immaterial.

Note 13. Governmental Accounting Standards Board (GASB) Statements

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial presentations. Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements.

GASB Statement No. 84, *Fiduciary Activities*, is effective for reporting periods beginning after December 15, 2018. The objective of this statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. The Town is aware of this statement and will assess its impact to ensure timely implementation.

GASB Statement No. 87, *Leases*, establishes a single model for lease accounting based on the principle that leases are financings of the right to use an underlying asset, which should result in the recognition and reporting of leased assets and the liability associated with subsequent lease payments, which have historically been classified as operating leases of the current reporting period only. The new statement requires a Lessee to recognize a lease liability and an intangible right-to-use lease asset, with the lessor required to recognize a lease receivable and a deferred inflow of resources. The requirements of this statement are effective for reporting periods beginning after December 15, 2019. Management is currently evaluating the impact of the adoption of this statement on the Town's financial statements.

GASB Statement No. 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*. The objectives of this Statement are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (2) to simplify accounting for interest cost incurred before the end of a construction period. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged. The requirements of this Statement should be applied prospectively. Management is currently evaluating the impact of the adoption of this statement on the Town's financial statements.

GASB Statement No. 90, *Majority Equity Interests—an amendment of GASB Statements No. 14 and No. 61*. The primary objectives of this Statement are to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. The requirements of this Statement are effective for reporting periods beginning after December 15, 2018. Earlier application is encouraged. Management is currently evaluating the impact of the adoption of this statement on the Town's financial statements.

GASB Statement No. 91, *Conduit Debt Obligations*. In May 2019, the GASB issued Statement No. 91, Conduit Debt Obligations. This Statement provides a single method of reporting conduit debt obligations by issuers and eliminates diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. The requirements of this Statement are effective for reporting periods beginning after December 15, 2020. Earlier application is encouraged. The Town is not an issuer of conduit debt; therefore, this Statement will have no effect on its financial statements.

Town of Southington, Connecticut

Notes to Financial Statements
(In Thousands)

Note 14. Restatement

The following restatement was recorded to the beginning net position of the sewer enterprise fund and business-type activities due to an error in recording unbilled revenues:

	Sewer Enterprise Fund	Business-Type Activities
Net position at June 30, 2018, as previously reported	\$ 55,575	\$ 55,575
Adjustments:		
Record unbilled revenue	889	889
Net position at July 1, 2018, as restated	<u>\$ 56,464</u>	<u>\$ 56,464</u>

Required Supplementary Information-Unaudited
Schedule of Revenues and Other Financing Sources - Budget and Actual
(Non-GAAP Budgetary Basis)-General Fund
For the Year Ended June 30, 2019
(In Thousands)

	Total			Variance With Final Budget Positive (Negative)
	Original	Final	Actual	
Property taxes, interest and lien fees:				
Taxes	\$ 121,665	\$ 121,665	\$ 122,989	\$ 1,324
Suspense taxes	30	30	19	(11)
Interest and lien fees	633	633	656	23
Total property taxes, interest and lien fees	122,328	122,328	123,664	1,336
Licenses, fees and permits:				
Building	800	800	802	2
Police	45	45	32	(13)
Library	18	18	13	(5)
Parking	1	1	1	-
Miscellaneous	15	29	32	3
Total licenses, fees and permits	879	893	880	(13)
Intergovernmental revenues:				
Educational cost sharing	20,348	20,348	20,182	(166)
Public Emergency Response Planning	15	15	-	(15)
AgriScience Tech Ed	373	373	373	-
Children/youth services	23	23	24	1
Youth service/drug free	47	47	43	(4)
Non-public health services	22	22	24	2
Pequot/Mohegan grant	7	7	7	-
Telecommunications fund grant	70	70	60	(10)
Local capital improvement grant	-	-	4	4
In lieu of taxes:				
Hospital	94	94	94	-
Veterans' exemption	55	55	55	-
State properties	7	7	7	-
Disability exemption	5	5	4	(1)
Distressed municipalities	-	-	1	1
Miscellaneous	15	22	25	3
Traffic enforcement grant	-	4	4	-
Municipal revenue sharing	821	821	821	-
E-911 State Grant	73	73	72	(1)
Total intergovernmental revenues	21,975	21,986	21,800	(186)

(Continued)

Required Supplementary Information-Unaudited
Schedule of Revenues and Other Financing Sources - Budget and Actual
(Non-GAAP Budgetary Basis)-General Fund (Continued)
For the Year Ended June 30, 2019
(In Thousands)

	Total			Variance With Final Budget Positive (Negative)
	Original	Final	Actual	
Investment income	\$ 668	\$ 880	\$ 1,803	\$ 923
Charges for services:				
Town Clerk	1,251	1,251	1,481	230
Police services	50	50	-	(50)
Recreation	40	40	33	(7)
Planning and zoning	55	55	57	2
Fire Department services	25	30	33	3
Engineering services	3	3	3	-
Assessors returns	1	1	1	-
School tuition and fees	-	513	513	-
School building rentals	14	14	14	-
Miscellaneous	581	583	666	83
Total charges for services	2,020	2,540	2,801	261
Other revenues:				
Sale/lease of town property	2	2	7	5
Loss/damage to town property	1	1	1	-
Prior year appropriated funds returned	2	2	3	1
Recycling rebates	50	50	58	8
Miscellaneous	20	26	64	38
Leases/Easements	24	24	24	-
Fund balance utilized	1,085	1,085	-	(1,085)
Total other revenues	1,184	1,190	157	(1,033)
Transfers in	-	-	24	24
Total revenues and other financing sources	\$ 149,054	\$ 149,817	151,129	\$ 1,312

Budgetary revenues are different than GAAP revenues because:

State of Connecticut on-behalf contributions to the Connecticut State Teachers' Pension and OPEB Retirement System for Town teachers are not budgeted

6,497

**Total revenues and other financing sources as
reported on the Statement of Revenues, Expenditures
and Changes in Fund Balances (Deficits) - General Fund Exhibit IV**

\$ 157,626

Required Supplementary Information-Unaudited
Schedule of Expenditures and Other Financing Uses - Budget and Actual
(Non-GAAP Budgetary Basis)-General Fund
For the Year Ended June 30, 2019
(In Thousands)

	Total			Variance With Final Budget Positive (Negative)
	Original	Final	Actual	
General government				
Town Council:				
Personnel service	\$ 10	\$ 10	\$ 10	\$ -
Contractual services	18	18	16	2
Program supplies	7	7	4	3
Professional charges	27	27	27	-
Total	62	62	57	5
Town manager:				
Personnel service	236	236	236	-
Contractual services	23	16	2	14
Materials and supplies	8	8	6	2
Fixed charges	5	5	4	1
Total	272	265	248	17
Board of finance:				
Personnel service	4	4	4	-
Contractual services	2	2	2	-
Fixed charges	1	1	1	-
Total	7	7	7	-
Finance department:				
Personnel service	534	533	533	-
Materials and supplies	12	11	10	1
Fixed charges	2	2	1	1
Total	548	546	544	2
Town clerk:				
Personnel service	307	303	297	6
Contractual services	19	18	16	2
Materials and supplies	11	10	8	2
Fixed charges	3	2	2	-
Total	340	333	323	10
Human Resources Department:				
Personnel service	78	66	65	1
Contractual services	40	36	33	3
Materials and supplies	1	-	1	(1)
Fixed charges	2	1	1	-
Continued Appropriations	-	1	1	-
Total	121	104	101	3

(Continued)

Required Supplementary Information-Unaudited
Schedule of Expenditures and Other Financing Uses - Budget and Actual
(Non-GAAP Budgetary Basis)-General Fund (Continued)
For the Year Ended June 30, 2019
(In Thousands)

	Total			Variance With Final Budget Positive (Negative)
	Original	Final	Actual	
Tax Department:				
Personnel service	\$ 226	\$ 225	\$ 221	\$ 4
Contractual services	5	6	6	-
Materials and supplies	44	43	36	7
Fixed charges	2	1	1	-
Total	277	275	264	11
Assessor:				
Personnel service	334	325	323	2
Contractual services	105	100	4	96
Materials and supplies	12	12	12	-
Fixed charges	6	5	4	1
Continued Appropriations	-	97	47	50
Total	457	539	390	149
Board of Assessment Appeals:				
Personnel service	2	2	2	-
Contractual services	1	1	-	1
Total	3	3	2	1
Information Technology:				
Personnel service	181	181	181	-
Contractual services	684	664	629	35
Fixed charges	43	42	40	2
Capital outlay	69	69	69	-
Total	977	956	919	37
Probate Court:				
Fixed charges	11	11	11	-
Town Attorney/Legal:				
Contractual services	155	135	44	91
Total	155	135	44	91

(Continued)

Required Supplementary Information-Unaudited
Schedule of Expenditures and Other Financing Uses - Budget and Actual
(Non-GAAP Budgetary Basis)-General Fund (Continued)
For the Year Ended June 30, 2019
(In Thousands)

	Total			Variance With Final Budget Positive (Negative)
	Original	Final	Actual	
Elections Department:				
Personnel service	\$ 130	\$ 125	\$ 124	\$ 1
Contractual services	12	9	9	-
Materials and supplies	25	27	26	1
Fixed charges	2	1	1	-
Continued Appropriations	-	3	1	2
Total	169	165	161	4
Insurance:				
Fixed charges	1,176	1,116	1,019	97
Annual Audit:				
Fixed charges	35	35	35	-
Total general government	4,608	4,550	4,123	427
Public Safety:				
Police Department:				
Personnel service	6,952	6,826	6,778	48
Contractual services	205	219	180	39
Materials and supplies	198	207	204	3
Fixed charges	314	317	308	9
Capital outlay	185	187	186	1
Total	7,854	7,756	7,656	100
Emergency Management:				
Contractual services	1	1	-	1
Materials and supplies	8	2	-	2
Capital outlay	10	10	8	2
Total	19	13	8	5
Central Dispatch:				
Personnel service	798	812	807	5
Contractual services	16	1	-	1
Total	814	813	807	6
Fire Department:				
Personnel service	3,732	3,675	3,598	77
Contractual services	346	371	344	27
Materials and supplies	215	230	222	8
Fixed charges	155	163	156	7
Capital outlay	43	57	56	1
Total	4,491	4,496	4,376	120

(Continued)

Required Supplementary Information-Unaudited
Schedule of Expenditures and Other Financing Uses - Budget and Actual
(Non-GAAP Budgetary Basis)-General Fund (Continued)
For the Year Ended June 30, 2019
(In Thousands)

	Total			Variance With Final Budget Positive (Negative)
	Original	Final	Actual	
Fire hydrant rentals:				
Fixed charges	\$ 244	\$ 228	\$ 227	\$ 1
Safety Program:				
Contractual services	12	12	-	12
Materials and supplies	38	38	38	-
Fixed charges	14	13	12	1
Total	64	63	50	13
Parking Authority:				
Personnel service	1	1	-	1
Contractual services	4	4	3	1
Materials and supplies	1	1	-	1
Fixed charges	1	1	1	-
Total	7	7	4	3
Total public safety	13,493	13,376	13,128	248
Public Works:				
Town Hall:				
Contractual services	43	44	38	6
Materials and supplies	18	17	15	2
Fixed charges	47	47	46	1
Continued appropriations	-	25	24	1
Total	108	133	123	10
Town Owned Property:				
Contractual services	10	10	4	6
Fixed charges	10	10	6	4
Total	20	20	10	10
Sylvia Bradley Historical Society:				
Contractual services	6	6	4	2
Fixed charges	13	13	13	-
Total	19	19	17	2

(Continued)

Required Supplementary Information-Unaudited
Schedule of Expenditures and Other Financing Uses - Budget and Actual
(Non-GAAP Budgetary Basis)-General Fund (Continued)
For the Year Ended June 30, 2019
(In Thousands)

	Total			Variance With Final Budget Positive (Negative)
	Original	Final	Actual	
Engineering Department:				
Personnel service	\$ 719	\$ 705	\$ 703	\$ 2
Contractual services	7	6	3	3
Materials and supplies	14	13	10	3
Fixed charges	2	2	2	-
Total	742	726	718	8
Highway Department:				
Personnel service	2,326	2,287	2,262	25
Contractual services	607	631	619	12
Materials and supplies	139	159	155	4
Fixed charges	295	296	261	35
Capital outlay	49	30	30	-
Continued appropriations	-	36	35	1
Total	3,416	3,439	3,362	77
Snow and Ice Removal:				
Personnel service	160	253	253	-
Contractual services	160	143	142	1
Materials and supplies	390	444	439	5
Total	710	840	834	6
Street Lighting:				
Contractual services	60	60	56	4
Fixed charges	327	327	294	33
Total	387	387	350	37
Tree Maintenance:				
Contractual services	38	38	37	1
Bulky Waste Transfer Station:				
Personnel service	84	78	78	-
Contractual services	145	170	170	-
Materials & Supplies	5	4	4	-
Total	234	252	252	-
Environmental Problems:				
Contractual services	158	157	81	76
Continued appropriations	-	57	50	7
Total	158	214	131	83

(Continued)

Required Supplementary Information-Unaudited
Schedule of Expenditures and Other Financing Uses - Budget and Actual
(Non-GAAP Budgetary Basis)-General Fund (Continued)
For the Year Ended June 30, 2019
(In Thousands)

	Total			Variance With Final Budget Positive (Negative)
	Original	Final	Actual	
John Weichsel Municipal Center:				
Contractual services	\$ 235	\$ 233	\$ 228	\$ 5
Materials and supplies	9	8	5	3
Fixed charges	26	26	24	2
Total	270	267	257	10
Total Public Works	6,102	6,335	6,091	244
Health and Welfare:				
Community Services:				
Personnel service	245	241	235	6
Contractual services	29	28	28	-
Materials and supplies	5	5	5	-
Fixed charges	17	17	17	-
Total	296	291	285	6
Health Department:				
Fixed charges	334	334	334	-
Mental Health:				
Fixed charges	3	3	3	-
Nonpublic School Nurses:				
Contractual services	65	65	64	1
Total Health and Welfare	698	693	686	7
Human Services:				
Youth counseling:				
Personnel service	334	334	325	9
Contractual services	2	2	1	1
Materials and supplies	4	3	3	-
Fixed charges	2	3	3	-
Capital Outlay	-	-	1	(1)
Total	342	342	333	9
Commission for Persons with Disabilities:				
Contractual services	7	7	3	4
Materials and supplies	1	1	1	-
Total	8	8	4	4

(Continued)

Required Supplementary Information-Unaudited
Schedule of Expenditures and Other Financing Uses - Budget and Actual
(Non-GAAP Budgetary Basis)-General Fund (Continued)
For the Year Ended June 30, 2019
(In Thousands)

	Total			Variance With Final Budget Positive (Negative)
	Original	Final	Actual	
Community Assistance:				
Contractual services	\$ 56	\$ 56	\$ 56	\$ -
Calendar House-Senior Citizens:				
Personnel service	417	402	391	11
Contractual services	86	85	76	9
Materials and supplies	20	19	12	7
Fixed charges	47	59	58	1
Total	570	565	537	28
Southington Housing Authority:				
Fixed charges	22	22	19	3
Total Human Services	998	993	949	44
Recreation:				
Recreation Department:				
Personnel service	255	248	245	3
Contractual services	55	53	42	11
Materials and supplies	14	11	9	2
Fixed charges	1	1	1	-
Total	325	313	297	16
Community Celebrations:				
Fixed charges	4	4	4	-
Organized Recreation:				
Fixed charges	107	107	107	-
Total Recreation	436	424	408	16

(Continued)

Required Supplementary Information-Unaudited
Schedule of Expenditures and Other Financing Uses - Budget and Actual
(Non-GAAP Budgetary Basis)-General Fund (Continued)
For the Year Ended June 30, 2019
(In Thousands)

	Total			Variance With Final Budget Positive (Negative)
	Original	Final	Actual	
Library:				
Public Library:				
Personnel service	\$ 1,126	\$ 1,084	\$ 1,056	\$ 28
Contractual services	68	88	83	5
Materials and supplies	160	159	153	6
Fixed charges	70	71	64	7
Capital outlay	57	57	56	1
Continued appropriations	-	5	5	-
Total	1,481	1,464	1,417	47
Barnes Museum:				
Personnel service	88	87	87	-
Contractual services	11	11	11	-
Materials and supplies	3	3	3	-
Fixed charges	10	12	11	1
Continued appropriations	-	1	1	-
Total	112	114	113	1
Total Library	1,593	1,578	1,530	48
Planning and Development:				
Economic Development Commission:				
Personnel service	156	156	156	-
Contractual services	110	90	16	74
Materials and supplies	2	2	1	1
Fixed charges	4	3	3	-
Continued appropriations	-	75	-	75
Total	272	326	176	150
Building Department:				
Personnel service	427	427	422	5
Contractual services	6	2	1	1
Materials and supplies	9	9	9	-
Fixed charges	5	5	5	-
Total	447	443	437	6
Planning and Zoning:				
Personnel service	398	396	394	2
Contractual services	11	11	10	1
Materials and supplies	6	6	4	2
Fixed charges	35	34	34	-
Total	450	447	442	5

(Continued)

Required Supplementary Information-Unaudited
Schedule of Expenditures and Other Financing Uses - Budget and Actual
(Non-GAAP Budgetary Basis)-General Fund (Continued)
For the Year Ended June 30, 2019
(In Thousands)

	Total			Variance With Final Budget Positive (Negative)
	Original	Final	Actual	
Zoning Board of Appeals:				
Personnel service	\$ 5	\$ 7	\$ 7	-
Contractual services	8	10	9	1
Materials and supplies	1	1	-	1
Total	14	18	16	2
Conservation Commission:				
Personnel service	4	3	3	-
Contractual services	4	4	3	1
Materials and supplies	2	1	-	1
Total	10	8	6	2
Total Planning and Development	1,193	1,242	1,077	165
Miscellaneous:				
Land Lease:				
Fixed charges	1	1	1	-
Nonlegal professional services:				
Contracted services	45	45	11	34
Continued appropriations	-	43	28	15
Total Miscellaneous	46	89	40	49
Employee benefits:				
Medical and group insurance:				
Fixed charges	3,627	3,572	3,534	38
Heart and hypertension:				
Personnel service	1,315	1,245	1,124	121
Contractual services	25	20	8	12
Total Heart and Hypertension	1,340	1,265	1,132	133
Employee retirement:				
Municipal:				
Fixed charges	4,030	4,030	3,882	148
Police:				
Fixed charges	218	204	204	-
Unemployment Compensation:				
Fixed charges	30	15	9	6
Total	4,278	4,249	4,095	154

(Continued)

Required Supplementary Information-Unaudited
Schedule of Expenditures and Other Financing Uses - Budget and Actual
(Non-GAAP Budgetary Basis)-General Fund (Continued)
For the Year Ended June 30, 2019
(In Thousands)

	Total			Variance With Final Budget Positive (Negative)
	Original	Final	Actual	
Accumulated payout:				
Fixed charges	\$ 200	\$ 150	\$ 93	\$ 57
CFW accumulated payout	-	129	129	-
Total	200	279	222	57
Tuition reimbursement:				
Fixed charges	14	9	7	2
Total Employee Benefits	9,459	9,374	8,990	384
Debt service:				
Debt service - principal:				
Town and Sewer	3,180	3,180	3,180	-
Schools	4,188	4,188	4,188	-
Total	7,368	7,368	7,368	-
Debt service - interest:				
Town and Sewer	919	1,147	1,147	-
Schools	1,674	1,659	1,659	-
Total	2,593	2,806	2,806	-
Clean Water Fund Loan	700	700	700	-
Total	700	700	700	-
Total Debt Service	10,661	10,874	10,874	-
Board of Education:				
School operations	95,828	96,340	95,754	586
Capital outlay	-	241	-	241
Continued appropriations	-	456	312	144
Total Board of Education	95,828	97,037	96,066	971
Contingency	1,933	783	-	783
Total Expenditures	147,048	147,348	143,962	3,386

(Continued)

Required Supplementary Information-Unaudited
Schedule of Expenditures and Other Financing Uses - Budget and Actual
(Non-GAAP Budgetary Basis)-General Fund (Continued)
For the Year Ended June 30, 2019
(In Thousands)

	Total			Variance With Final Budget Positive (Negative)
	Original	Final	Actual	
Other financing uses:				
Transfers out- Capital	\$ 1,800	\$ 3,403	\$ 3,403	\$ -
Transfers out- Animal Control	206	206	206	-
Total other financing uses	<u>2,006</u>	<u>3,609</u>	<u>3,609</u>	<u>-</u>
Total	<u>\$ 149,054</u>	<u>\$ 150,957</u>	<u>147,571</u>	<u>\$ 3,386</u>
Budgetary expenditures are different than GAAP expenditures because:				
State of Connecticut on-behalf payments to the Connecticut State Teachers' Pension and OPEB Retirement System for Town teachers are not budgeted			6,497	
Accrued payroll is reported as expenditure for GAAP purposes			<u>53</u>	
Total expenditures and other financing uses as reported on the Statement of Revenues, Expenditures and Changes in Fund Balances (Deficits) - General Fund - Exhibit IV			<u>\$ 154,121</u>	

**Schedule of the Town's Proportionate Share of the Net Pension Liability Municipal Employees Retirement System
Last Five Fiscal Years***
(In Thousands)

	Fiscal Year					
	2015	2016	2017	2018	2019	
Town's proportion of the net pension liability	5.97%	5.62%	5.30%	5.67%	20.40%	
Town's proportionate share of the net pension liability	\$ 5,892	\$ 10,825	\$ 18,318	\$ 14,070	\$ 52,946	
Town's covered payroll	\$ 28,694	\$ 30,111	\$ 30,944	\$ 33,454	\$ 36,917	
Town's proportionate share of the net pension liability as a percentage of its covered payroll	20.53%	35.95%	59.20%	42.06%	143.42%	
Plan fiduciary net position as a percentage of the total pension liability	90.48%	92.72%	88.29%	91.68%	73.60%	

Notes to Schedule

Changes in benefit terms
Changes of assumptions

None

In 2018, the latest experience study for the System updated most of the actuarial assumptions utilized in the June 30, 2018 valuation to include: rates of inflation; real investment return mortality; withdrawal, disability, retirement and salary increases were adjusted to more closely reflect actual and anticipate experience. These assumptions were recommended as part of the Experience Study for the System for the five-year period ended June 30, 2017.

Actuarial cost method

Amortization method

Remaining amortization period

Asset valuation method

Entry age

Level dollar, closed

23 years

5-year smoothed market

*Note: This schedule is intended to show information for ten years. Additional information will be added as it becomes available.

Schedule of Employer Contributions-Municipal Employees Retirement System-Government Activities
Last Ten Fiscal Years
(In Thousands)

	Fiscal Year									
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Actually determined contribution	\$ 2,704	\$ 3,488	\$ 4,096	\$ 4,194	\$ 4,400	\$ 4,592	\$ 4,680	\$ 4,262	\$ 4,576	\$ 4,527
Contributions in relation to the actuarially determined contribution	2,704	3,488	4,096	4,194	4,400	4,592	4,680	4,262	4,576	4,527
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$ 26,169	\$ 27,006	\$ 27,081	\$ 27,618	\$ 28,694	\$ 30,111	\$ 30,944	\$ 33,454	\$ 34,017	\$ 36,917
Contributions as a percentage of covered payroll	10.33%	12.92%	15.12%	15.19%	15.33%	15.25%	15.12%	12.74%	13.45%	12.26%

Notes to Schedule

Valuation date: June 30, 2018
Measurement date: June 30, 2018

Actually determined contribution rates are calculated as of June 30, each biennium for the fiscal years ending two and three years after the valuation date

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry Age
Amortization method	Level dollar closed
Single equivalent amortization period	23 years
Asset valuation method	5 years smoothed market (20% write up)
Inflation	2.50%
Salary increases	3.50% - 10% including inflation
Investment rate of return	7%, net of investment related expense
Changes in assumptions:	In 2013, rates of mortality, withdrawal, retirement and assumed rates of salary increases were adjusted to more closely reflect actual and anticipated experience

In 2018, the latest experience study for the System updated most of the actuarial assumptions utilized in the June 30, 2018 valuation to include: rates of inflation, real investment return mortality, withdrawal, disability, retirement and salary increases were adjusted to more closely reflect actual and anticipate experience. These assumptions were recommended as part of the Experience Study for the System for the five-year period ended June 30, 2017.

**Schedule of Employer Contributions-Municipal Employees Retirement System-Business-Type Activities
Last Ten Fiscal Years
(In Thousands)**

	Fiscal Year									
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Actuarially determined contribution	\$ 64	\$ 88	\$ 109	\$ 104	\$ 108	\$ 113	\$ 96	\$ 103	\$ 110	\$ 100
Contributions in relation to the actuarially determined contribution	64	88	109	104	108	113	96	103	110	100
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$ 852	\$ 930	\$ 940	\$ 884	\$ 901	\$ 940	\$ 845	\$ 886	\$ 935	\$ 936
Contributions as a percentage of covered payroll	7.51%	9.46%	11.60%	11.76%	11.99%	12.02%	11.36%	11.63%	11.76%	10.68%

Notes to Schedule

Valuation date: June 30, 2018
Measurement date: June 30, 2018

Actuarially determined contribution rates are calculated as of June 30, each biennium for the fiscal years ending two and three years after the valuation date

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry Age
Amortization method	Level dollar, closed
Single equivalent amortization period	20 years
Asset valuation method	5 years smoothed market (20% write up)
Inflation	2.50%
Salary increases	3.50% - 10%, including inflation
Investment rate of return	7%, net of investment related expense
Changes in assumptions:	In 2013, rates of mortality, withdrawal, retirement and assumed rates of salary increases were adjusted to more closely reflect actual and anticipated experience

In 2018, the latest experience study for the System updated most of the actuarial assumptions utilized in the June 30, 2018 valuation to include: rates of inflation, real investment return mortality, withdrawal, disability, retirement and salary increases were adjusted to more closely reflect actual and anticipate experience. These assumptions were recommended as part of the Experience Study for the System for the five-year period ended June 30, 2017.

Schedule of the Town's Proportionate Share of the Net Pension Liability
Teachers Retirement Plan
Last Five Fiscal Years*
(In Thousands)

	Fiscal Year				
	2015	2016	2017	2018	2019
Town's proportion of the net pension liability					
Town's proportionate share of the net pension liability	\$ -	\$ -	\$ -	\$ -	\$ -
State's proportionate share of the net pension liability associated with the Town	107,078	115,998	151,537	143,636	141,779
Total	\$ 107,078	\$ 115,998	\$ 151,537	\$ 143,636	\$ 141,779
Town's covered payroll	\$ 33,621	\$ 34,262	\$ 34,721	\$ 37,408	\$ 46,544
Town's proportionate share of the net pension liability as a percentage of its covered payroll	0.00%	0.00%	0.00%	0.00%	0.00%
Plan fiduciary net position as a percentage of the total pension liability	61.51%	59.50%	52.26%	55.93%	57.69%

Notes to Schedule

Changes in benefit terms
Changes of assumptions

Beginning January 1, 2018, member contribution increased from 6% to 7% of salary.
During 2016, rates of withdrawal, disability, retirement, mortality and assumed rates of salary increase were adjusted to more closely reflect actual and anticipated experience. These assumptions were recommended as part of the Experience Study for the System for the five-year period ended June 30, 2015.

During 2011, rates of withdrawal, retirement and assumed rates of salary increases were adjusted to reflect actual and anticipated experience. These assumptions were recommended as part of the Experience Study for the System for the five-year period ended June 30, 2010.

- Actuarial cost method
Amortization method
Remaining amortization period
Asset valuation method
Investment rate of return
- Entry age
Level percent of salary, closed
17.6 years
4-year smoothed market
8%, net of investment related expense

*Note: This schedule is intended to show information for ten years. Additional information will be added as it becomes available.

Schedule of Changes in Total OPEB Liability and Related Ratios
Last Two Fiscal Years*
(In Thousands)

	2019	2018
Total OPEB liability:		
Service cost	\$ 538	\$ 549
Interest	1,486	1,416
Differences between expected and actual experience	(210)	(250)
Changes of assumptions and other inputs	2,072	(1,669)
Benefit payments	(1,211)	(1,113)
Net change in total OPEB liability	2,675	(1,067)
Total OPEB liability - beginning	38,475	39,542
Total OPEB liability - ending	<u>\$ 41,150</u>	<u>\$ 38,475</u>
Covered payroll	\$ 75,441	\$ 73,422
Total OPEB liability as a percentage of covered payroll	54.55%	52.40%

* This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.

Schedule of the Town's Proportionate Share of the Net OPEB Liability
 Teachers' Retirement Plan
 Last Two Fiscal Years*
 (In Thousands)

	2019	2018
Town's proportion of the net OPEB liability	0.00%	0.00%
Town's proportionate share of the net OPEB liability	\$ -	\$ -
State's proportionate share of the net OPEB liability associated with the Town	28,343	36,970
Total	\$ 28,343	\$ 36,970
Town's covered payroll	\$ 43,899	\$ 37,408
Town's proportionate share of the net OPEB liability as a percentage of its covered payroll	0.00%	0.00%
Plan fiduciary net position as a percentage of the total OPEB liability	1.49%	1.79%

Notes to Schedule

Changes in benefit terms

The Plan was amended by the Board, effective July 1, 2018, during the January 11, 2018 meeting. The Board action added the Anthem Medicare Advantage Plan to the available options under the Plan, changed the "base plan" to the Medicare Advantage Plan for the purposes of determining retiree subsidies and/or cost sharing amount(s), and introduced a two year waiting period for re-enrollment in a System sponsored healthcare plan for those who cancel their coverage or choose not to enroll in a healthcare coverage option on or after the effective date. These changes were communicated to retired members during the months leading up to a special open enrollment period that preceded the July 1, 2018 implementation date.

Changes of assumptions

The expected rate of return on assets was changed from 2.75% to 3.00% to better reflect the anticipated returns on cash and other high quality short-term fixed income investments. Based on the procedure described in GASB 75, the discount rate used to measure Plan obligations for financial accounting purposes as of June 30, 2018 was updated to equal the Municipal Bond Index Rate as of June 30, 2018. The System selected the 3.87% discount rate used to measure the TOL as of the June 30, 2018 measurement date.

Expected annual per capita claims costs were updated to better reflect anticipated medical and prescription drug claim experience both before and after the plan change that became effective on July 1, 2018.

The assumed age related annual percentage increases in expected annual per capita healthcare claim costs were updated to better reflect the expected differences between the Medicare Supplement and Medicare Advantage Plan amounts as part of the plan change that became effective on July 1, 2018.

Long-term healthcare cost trend rates were updated to better reflect the anticipated impact of changes in medical inflation, utilization, leverage in the plan design, improvements in technology, and fees and charges on expected claims and retiree contributions in future periods.

The percentage of retired members who are not currently participating in the Plan, but are expected to elect coverage for themselves and their spouses under a System-sponsored healthcare plan option in the future, was updated to better reflect anticipated plan experience.

The participating retirees who are expected to enroll in the Medicare Supplement Plan and the Medicare Advantage Plan options, as well as the portion who are expected to migrate to the Medicare Advantage Plan over the next several years, were updated to better reflect anticipated plan experience after the plan change that became effective on July 1, 2018.

The post-disability mortality table was updated to extend the period of projected mortality improvements from 2017 to 2020. This change was made to better reflect anticipated post-disability plan experience.

The percentages of deferred vested members who will become ineligible for future healthcare benefits because they are expected to withdraw their contributions from the System was updated to better reflect anticipated plan experience.

Actuarial cost method
 Amortization method
 Remaining amortization period
 Asset valuation method
 Investment rate of return

Entry Age Normal
 Level percent of payroll
 30 years, open
 Market value of assets
 4.25%, net of investment related expense including price inflation

*Note: This schedule is intended to show information for ten years. Additional information will be added as it becomes available.

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**Combining and Individual
Fund Statements and Other Schedules**

General Fund

The General Fund is the principal fund of the Town and is used to account for all activities of the Town, except those required to be accounted for in another fund. The General Fund accounts for the normal recurring activities of the Town (i.e., general government, public safety, public works, health and welfare, human services, parks and recreation, library, education, etc.). These activities are funded principally by property taxes, user fees and grants from other governmental units

Balance Sheet - General Fund
June 30, 2019
(In Thousands)

	2019
Assets	
Cash and cash equivalents	\$ 15,872
Investments	15,526
Property taxes receivable, net of allowance for uncollectible accounts of \$134 in 2019 and \$75 in 2018	2,010
Due from State of Connecticut	162
Accounts receivable	41
Inventories and prepaids	27
Total assets	\$ 33,638
Liabilities, Deferred Inflows of Resources and Fund Balance	
Liabilities:	
Accounts payable and accrued liabilities	\$ 3,001
Due to State of Connecticut	381
Total liabilities	3,382
Deferred inflows of resources:	
Unavailable revenue - property taxes	1
Advance tax collections	1,797
Total deferred inflows of resources	1,798
Fund balance:	
Nonspendable	27
Assigned	3,113
Unassigned	25,318
Total fund balance	28,458
Total liabilities, deferred inflows of resources and fund balance	\$ 33,638

Town of Southington, Connecticut

A-2

Report of Tax Collector - General Fund
For the Year Ended June 30, 2019
(In Thousands)

Grand List Year	Uncollected Taxes/Lewy July 1, 2018	Lawful Corrections		Transfers to Suspense	Adjusted Taxes Collectible	Collections			Amount Paid to Treasurer	Credit Balances	Uncollected Taxes June 30, 2019
		Additions	Deletions			Taxes	Interest	Warrants Liens/Fees			
2017	\$ 123,481	\$ 89	\$ 451	\$ 18	\$ 123,101	\$ 122,030	\$ 311	\$ 15	\$ 122,356	\$ 149	\$ 1,220
2016	1,178	13	27	11	1,153	665	148	6	819	18	506
2015	473	1	3	12	459	219	78	2	299	1	241
2014	224	1	7	10	208	88	48	1	137	1	121
2013	115	-	1	69	45	35	22	-	57	1	11
2012	44	-	-	29	15	8	7	-	15	-	7
2011	24	-	-	10	14	7	5	-	12	-	7
2010	20	-	-	10	10	2	2	-	4	-	8
2009	8	-	-	1	7	1	1	-	2	-	6
2008	7	-	-	1	6	-	1	-	1	-	6
2007	3	-	-	-	3	-	-	-	-	-	3
2006	3	-	-	-	3	-	1	-	1	-	3
2005	3	-	-	-	3	-	-	-	-	-	3
2004	2	-	-	1	1	-	-	-	-	-	1
2003	1	-	-	-	1	-	-	-	-	-	1
	\$ 125,586	\$ 104	\$ 489	\$ 172	\$ 125,029	\$ 123,055	\$ 624	\$ 24	\$ 123,703	\$ 170	\$ 2,144

* Operation of law

Nonmajor Governmental Funds

Nonmajor Governmental Funds

Special Revenue Funds

Special revenue funds are used to account for and report specific revenue sources that are restricted or committed to expenditure for specific purposes.

Cafeteria

To account for the operation of the public school lunch program. Funding is provided from the sale of food, federal and state grants, and USDA food donations.

Animal Control Fund

To account for the operation of animal control. Financing is provided by license fees, fines and a subsidy from the General Fund.

Federal and State Education Grants

To account for state and federal educational grants received through the State Department of Education.

Police Auction

To account for payment of health insurance premiums for retired officers funded by sale of goods.

Refuse

To account for refuse removal funded by charges for services.

Police Special Duty

To account for public safety services to Town and outside entities funded by charges for the services.

Apple Harvest Festival

To account for the Apple Harvest Festival funded by charges for services and donations.

Police Forfeiture

To account for the proceeds of property confiscated by the Town's Police Department

Town Special Revenue

To account for gifts, small grants and insurance proceeds designated for specific purposes.

Child Development Center

To account for grant received through the Town to maintain the Margaret C. Griffin Child Development Center of Southington, CT.

Library Trust

To account for monies received from private donors for the acquisition of books, materials and other related library services.

Excavation Permit

To account for fees received for excavation permits for trench restoration.

Community Services

To account for contributions to Community Services for needy families.

Drive In Theatre

To account for operations of the Drive-in Theatre through charges for services.

Barnes Museum Restoration

To account for the restoration of the Barnes Museum funded through contributions and sale of goods.

Recreation Programs

To account for recreation programs which are self-sustaining through user fees.

Turf Field

To account for the collection of fees and donations to fund the replacement of the Turf Field.

CDBG SC1513101- Housing Rehabilitation Fund

To account for the Southington Rehabilitation Projects benefiting low and moderate income residents with home improvements funded by the CDBG Grant.

Board of Education Scholarships

To account for income and scholarship expenditures.

Brownfield Fund

To account for the demolition and remediation of the former Beaton and Corbin site at 318 North Main Street for redevelopment as commercial office space. This project is funded through a DECO grant, a Town subsidy and a contribution from the private developer.

Sewer Assessment Fund

To account for proceeds of sewer line assessments used to fund debt service costs related to sewer line extension projects within the Town. The major source of revenue is sewer assessments. The Town issues general obligation debt to fund capital improvements to sewer lines.

Barnes Museum

To account for donations and monies collected through the sale of goods for the benefit of the Barnes Museum.

Debt Service

To account for the financial resources to be used to pay the interest and principal of long-term debt.

Permanent Funds

Permanent funds are used to account for and report resources that are restricted to the extent that only earnings, not principal, may be used for purposes that support the reporting government's programs.

Edna Woodruff

To account for income and education expenditures.

Addin Lewis

To account for income and education expenditures.

Julia Bradley Library

To account for proceeds of trust fund established for the benefit of the Town's library.

Combining Balance Sheet
Nonmajor Governmental Funds
June 30, 2019
(In Thousands)

	Special Revenue									
	Federal and State									
Assets	Cafeteria	Animal Control	Education Grants	Police Auction	Refuse	Police Special Duty	Apple Harvest Festival	Police Forfeiture	Town Special Revenue	Child Development Center
Cash and cash equivalents	\$ 688	\$ 52	\$ 818	\$ 7	\$ 133	\$ 666	\$ 171	\$ 34	\$ 497	\$ -
Investments	-	-	-	-	-	-	-	-	-	-
Accounts receivable	114	-	33	-	220	455	-	-	-	-
Inventories	36	-	-	-	-	-	-	-	-	-
Total assets	\$ 818	\$ 52	\$ 851	\$ 7	\$ 353	\$ 1,121	\$ 171	\$ 34	\$ 497	\$ -
Liabilities, deferred inflows of resources and fund balances										
Liabilities:										
Accounts payable and accrued liabilities	\$ -	\$ 22	\$ 350	\$ -	\$ 352	\$ 101	\$ -	\$ -	\$ 16	\$ -
Unearned revenue	80	-	457	-	-	-	-	-	-	-
Other liabilities	-	-	-	-	-	-	-	-	-	-
Total liabilities	80	22	807	-	352	101	-	-	16	-
Deferred inflows of resources:										
Unavailable revenue - charges for services	-	-	-	-	-	73	-	-	-	-
Unavailable revenue - special assessments	-	-	-	-	-	-	-	-	-	-
Total deferred inflows of resources	-	-	-	-	-	73	-	-	-	-
Fund balances:										
Nonspendable	36	-	-	-	-	-	-	-	-	-
Restricted	-	-	44	-	-	-	-	-	-	-
Committed	702	30	-	7	1	947	171	34	481	-
Total fund balances	738	30	44	7	1	947	171	34	481	-
Total liabilities, deferred inflows of resources and fund balances	\$ 818	\$ 52	\$ 851	\$ 7	\$ 353	\$ 1,121	\$ 171	\$ 34	\$ 497	\$ -

(Continued)

Combining Balance Sheet (Continued)
Nonmajor Governmental Funds
June 30, 2019
(In Thousands)

	Library Trust	Excavation Permit	Community Services	Drive-In Theatre	Barnes Museum Restoration	Recreation Programs	Turf Field	CDBG	Brownfield	Board of Education Scholarship
Assets										
Cash and cash equivalents	\$ 91	\$ 440	\$ 250	\$ 61	\$ 101	\$ 205	\$ 196	\$ -	\$ 104	\$ 527
Investments	-	-	-	-	-	-	-	-	-	-
Accounts receivable	-	-	-	-	-	-	-	-	6	-
Inventories	-	-	-	-	-	-	-	-	-	-
Total assets	\$ 91	\$ 440	\$ 250	\$ 61	\$ 101	\$ 205	\$ 196	\$ -	\$ 110	\$ 527
Liabilities, deferred inflows of resources and fund balances										
Liabilities:										
Accounts payable and accrued liabilities	\$ 3	\$ 25	\$ 5	\$ 8	\$ -	\$ 1	\$ -	\$ -	\$ -	-
Unearned revenue	-	101	-	-	-	-	-	-	-	-
Other liabilities	-	235	-	-	-	-	-	-	-	-
Total liabilities	3	361	5	8	-	1	-	-	-	-
Deferred inflows of resources:										
Unavailable revenue - charges for services	-	-	-	-	-	-	-	-	-	-
Unavailable revenue - special assessments	-	-	-	-	-	-	-	-	-	-
Total deferred inflows of resources	-	-	-	-	-	-	-	-	-	-
Fund balances:										
Nonspendable	-	-	-	-	-	-	-	-	-	-
Restricted	88	-	-	-	-	-	-	-	-	527
Committed	-	79	245	53	101	204	196	-	110	-
Total fund balances	88	79	245	53	101	204	196	-	110	527
Total liabilities, deferred inflows of resources and fund balances	\$ 91	\$ 440	\$ 250	\$ 61	\$ 101	\$ 205	\$ 196	\$ -	\$ 110	\$ 527

(Continued)

Combining Balance Sheet (Continued)
Nonmajor Governmental Funds
June 30, 2019
(In Thousands)

	Special Revenue					Permanent Fund				Total Nonmajor Governmental Funds
	Sewer Assessments	Barnes Museum	Debt Service	Edna Woodruff	Audin Lewis	Julia Bradley Library	Total			
Assets										
Cash and cash equivalents	\$ 446	\$ 13	\$ 2,758	\$ 8,238	\$ -	\$ -	\$ 1	\$ 1	\$ 8,239	
Investments	-	-	-	-	2	7	-	-	9	
Accounts receivable	1,135	-	-	1,963	-	-	-	-	1,963	
Inventories	-	-	-	36	-	-	-	-	36	
Total assets	\$ 1,581	\$ 13	\$ 2,758	\$ 10,237	\$ 2	\$ 7	\$ 1	\$ 10	\$ 10,247	
Liabilities, deferred inflows of resources and fund balances										
Liabilities:										
Accounts payable and accrued liabilities	\$ 13	\$ -	\$ -	\$ 896	\$ -	\$ -	\$ -	\$ -	\$ 896	
Unearned revenue	-	-	-	638	-	-	-	-	638	
Other liabilities	-	-	-	235	-	-	-	-	235	
Total liabilities	13	-	-	1,769	-	-	-	-	1,769	
Deferred inflows of resources:										
Unavailable revenue - charges for services	-	-	-	73	-	-	-	-	73	
Unavailable revenue - special assessments	1,134	-	-	1,134	-	-	-	-	1,134	
Total deferred inflows of resources	1,134	-	-	1,207	-	-	-	-	1,207	
Fund balances:										
Nonspendable	-	-	-	36	2	7	1	10	46	
Restricted	-	-	-	659	-	-	-	-	659	
Committed	434	13	2,758	6,566	-	-	-	-	6,566	
Total fund balances	434	13	2,758	7,261	2	7	1	10	7,271	
Total liabilities, deferred inflows of resources and fund balances	\$ 1,581	\$ 13	\$ 2,758	\$ 10,237	\$ 2	\$ 7	\$ 1	\$ 10	\$ 10,247	

**Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Nonmajor Governmental Funds
For the Year Ended June 30, 2019
(In Thousands)**

	Special Revenue									
	Cafeteria	Animal Control	Federal and State Education Grants	Police Auction	Refuse	Police Special Duty	Apple Harvest Festival	Police Forfeiture	Town Special Revenue	Child Development Center
Revenues:										
Contributions	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ 58	\$ -	\$ -	\$ -
Intergovernmental	766	-	4,824	-	-	-	-	-	127	340
Charges for services	1,292	9	-	-	2,255	2,176	230	-	159	-
Income on investments	-	1	-	-	-	-	-	-	-	-
Total revenues	2,058	10	4,824	-	2,255	2,176	288	-	286	340
Expenditures:										
Current:										
General government	-	-	-	-	-	-	-	-	23	-
Public safety	-	234	-	-	-	2,019	54	-	26	-
Public works	-	-	-	-	2,255	-	-	-	47	-
Health and welfare	-	-	-	-	-	-	-	-	8	-
Human services	-	-	-	-	-	-	-	-	111	-
Parks and recreation	-	-	-	-	-	-	247	-	11	-
Public library	-	-	-	-	-	-	-	-	-	-
Education	1,977	-	4,829	-	-	-	-	-	-	340
Debt service	-	-	-	-	-	-	-	-	-	-
Total expenditures	1,977	234	4,829	-	2,255	2,019	301	-	226	340
Excess (deficiency) of revenues over expenditures	81	(224)	(5)	-	-	157	(13)	-	60	-
Other financing sources:										
Transfers in	-	206	-	-	-	-	-	-	1	-
Transfers out	-	-	-	-	-	-	-	-	(24)	-
Payment to escrow	-	-	-	-	-	-	-	-	-	-
Issuance of refunding bonds	-	-	-	-	-	-	-	-	-	-
Premium on refunding bonds	-	-	-	-	-	-	-	-	-	-
Total other financing sources (uses)	-	206	-	-	-	-	-	-	(23)	-
Net change in fund balances	81	(18)	(5)	-	-	157	(13)	-	37	-
Fund balances at beginning of year	657	48	49	7	1	790	184	34	444	-
Fund balances at end of year	\$ 738	\$ 30	\$ 44	\$ 7	\$ 1	\$ 947	\$ 171	\$ 34	\$ 481	\$ -

(Continued)

Combining Statement of Revenues, Expenditures and Changes in Fund Balances (Continued)
Nonmajor Governmental Funds
For the Year Ended June 30, 2019
(In Thousands)

	Library Trust	Excavation Permit	Community Services	Drive-In Theatre	Barnes Museum Restoration	Recreation Programs	Turf Field	CDBG	Brownfield	Board of Education Scholarship
Revenues:										
Contributions	\$ -	\$ -	\$ 65	\$ 1	\$ -	\$ -	\$ 25	\$ -	\$ -	\$ 23
Intergovernmental	3	-	-	-	-	-	-	138	-	-
Charges for services	13	36	-	64	-	171	13	-	-	-
Income on investments	-	-	-	-	2	-	-	-	-	2
Total revenues	16	36	65	65	2	171	38	138	-	25
Expenditures:										
Current:										
General government	-	-	-	-	-	-	-	-	-	-
Public safety	-	-	-	-	-	-	-	-	-	-
Public works	-	30	-	-	-	-	-	-	-	-
Health and welfare	-	-	-	-	-	-	-	-	-	-
Human services	-	-	53	-	3	-	-	138	-	-
Parks and recreation	-	-	-	55	-	148	4	-	-	-
Public library	14	-	-	-	-	-	-	-	-	-
Education	-	-	-	-	-	-	-	-	-	95
Debt service	-	-	-	-	-	-	-	-	-	-
Total expenditures	14	30	53	55	3	148	4	138	-	95
Excess (deficiency) of revenues over expenditures	2	6	12	10	(1)	23	34	-	-	(70)
Other financing sources:										
Transfers in	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	(1)	-	-	-	-
Payment to escrow	-	-	-	-	-	-	-	-	-	-
Issuance of refunding bonds	-	-	-	-	-	-	-	-	-	-
Premium on refunding bonds	-	-	-	-	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-	(1)	-	-	-	-
Net change in fund balances	2	6	12	10	(1)	22	34	-	-	(70)
Fund balances at beginning of year	86	73	233	43	102	182	162	-	110	597
Fund balances at end of year	\$ 88	\$ 79	\$ 245	\$ 53	\$ 101	\$ 204	\$ 196	\$ -	\$ 110	\$ 527

(Continued)

Combining Statement of Revenues, Expenditures and Changes in Fund Balances (Continued)
Nonmajor Governmental Funds
For the Year Ended June 30, 2019
(In Thousands)

	Special Revenue				Permanent Fund				Total
	Sewer Assessments	Barnes Museum	Debt Service		Edna Woodruff	Adlin Lewis	Julia Bradley Library	Total	
Revenues:									
Contributions	\$ -	\$ 12	\$ -	\$ 184	\$ -	\$ -	\$ -	\$ -	\$ 184
Intergovernmental	-	-	-	6,198	-	-	-	-	6,198
Charges for services	96	-	-	6,514	-	-	-	-	6,514
Income on investments	29	-	-	34	-	-	-	-	34
Total revenues	125	12	-	12,930	-	-	-	-	12,930
Expenditures:									
Current:									
General government	-	-	-	23	-	-	-	-	23
Public safety	-	-	-	2,333	-	-	-	-	2,333
Public works	-	-	-	2,332	-	-	-	-	2,332
Health and welfare	-	-	-	8	-	-	-	-	8
Human services	-	-	-	305	-	-	-	-	305
Parks and recreation	-	-	-	465	-	-	-	-	465
Public library	-	12	-	26	-	-	-	-	26
Education	-	-	-	7,241	-	-	-	-	7,241
Debt service	295	-	995	1,290	-	-	-	-	1,290
Total expenditures	295	12	995	14,023	-	-	-	-	14,023
Excess (deficiency) of revenues over expenditures	(170)	-	(995)	(1,093)	-	-	-	-	(1,093)
Other financing sources:									
Transfers in	-	-	-	207	-	-	-	-	207
Transfers out	-	-	-	(25)	-	-	-	-	(25)
Payment to escrow	-	-	(7,203)	(7,203)	-	-	-	-	(7,203)
Issuance of refunding bonds	-	-	6,825	6,825	-	-	-	-	6,825
Premium on refunding bonds	-	-	473	473	-	-	-	-	473
Total other financing sources (uses)	-	-	95	277	-	-	-	-	277
Net change in fund balances	(170)	-	(900)	(816)	-	-	-	-	(816)
Fund balances at beginning of year	694	13	3,658	8,077	2	7	1	10	8,087
Fund balances at end of year	\$ 434	\$ 13	\$ 2,758	\$ 7,261	\$ 2	\$ 7	\$ 1	\$ 10	\$ 7,271

Fiduciary Funds

Fiduciary Funds are used to account for assets held by the Town in a trustee capacity for individuals, private organizations, other governments, and/or other funds. These include agency funds.

Agency Funds

Student Activity

To account for the monies generated by student activities in the Southington school system.

Escrow Deposit

To account for cash bonds and other cash and investments held by the Town to ensure compliance with specifications and regulations with respect to various building projects and improvements.

C-PACE Program

To account for the lease payments through the Connecticut Property Assessed Clean Energy program, giving access to affordable, long-term financing to local businesses for qualifying clean energy upgrades.

**Combining Statement of Changes in Assets and Liabilities -
Agency Funds
For the Year Ended June 30, 2019**

	Balance July 1, 2018	Additions	Deletions	Balance June 30, 2019
Student Activity Fund				
Assets				
Cash and cash equivalents	\$ 550	\$ 1,333	\$ 1,272	\$ 611
Investments	126	1	-	127
Total assets	\$ 676	\$ 1,334	\$ 1,272	\$ 738
Liabilities				
Fiduciary deposits	\$ 676	\$ 1,334	\$ 1,272	\$ 738
Escrow Deposit				
Assets				
Cash and cash equivalents	\$ 1,604	\$ 299	\$ 407	\$ 1,496
Liabilities				
Fiduciary deposits	\$ 1,604	\$ 299	\$ 407	\$ 1,496
C-Pace Program				
Assets				
Cash and cash equivalents	\$ -	\$ 39,109	\$ 39,109	\$ -
Liabilities				
Fiduciary deposits	\$ -	\$ 39,109	\$ 39,109	\$ -
Total All Agency Funds				
Assets				
Cash and cash equivalents	\$ 2,154	\$ 40,741	\$ 40,788	\$ 2,107
Investments	126	1	-	127
Total assets	\$ 2,280	\$ 40,742	\$ 40,788	\$ 2,234
Liabilities				
Fiduciary deposits	\$ 2,280	\$ 40,742	\$ 40,788	\$ 2,234

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Statistical Section Information

The objectives of statistical section information are to provide financial statement users with additional historical perspective, context, and detail to assist in using the information in the financial statements, notes to financial statements, and required supplementary information to understand and assess economic condition.

Statistical section information is presented in the following categories:

- Financial trends information is intended to assist users in understanding and assessing how financial position has changed over time.
- Revenue capacity information is intended to assist users in understanding and assessing the factors affecting the ability to generate own-source revenues (property taxes, charges for services, etc.)
- Debt capacity information is intended to assist users in understanding and assessing debt burden and the ability to issue additional debt.
- Demographic and economic information is intended (1) to assist users in understanding the socioeconomic environment and (2) to provide information that facilitates comparisons of financial statement information over time and among governments.
- Operating information is intended to provide contextual information about operations and resources to assist readers in using financial statement information to understand and assess economic condition.

The accompanying tables are presented in the above order. Refer to the Table of Contents for applicable page number locations.

Town of Southington, Connecticut

Table 1

**Net Position by Component
Last Ten Fiscal Years
(In Thousands)
(Unaudited)**

	2019	2018	2017 (3)	2016	2015	Fiscal Year		2012	2011	2010
						2014 (2)				
Government Activities										
Net investment in capital assets	\$ 168,142	\$ 172,521	\$ 161,862	\$ 155,774	\$ 143,966	\$ 145,586	\$ 120,862	\$ 110,992	\$ 104,035	\$ 99,125
Restricted	625	726	758	758	705	712	704	631	1,032	985
Unrestricted (deficit)	(25,058)	(19,188)	(11,226)	17,095	11,035	(7,624)	7,352	5,917	6,786	1,814
Total governmental activities net position	143,709	154,059	151,394	173,627	155,706	138,674	128,918	117,540	111,853	101,924
Business-Type Activities										
Net investment in capital assets	52,711	48,315	48,572	48,515	45,324	44,622	45,381	46,739	47,450	47,103
Unrestricted	9,010	7,260	5,835	4,333	2,193	1,242	1,740	1,903	1,585	789
Total business-type activities net position	61,721	55,575	54,407	52,848	47,517	45,864	47,121	48,642	49,035	47,892
Primary Government										
Net investment in capital assets	220,853	220,836	210,434	204,289	189,290	190,208	166,243	157,731	151,485	146,228
Restricted	625	726	758	758	705	712	704	631	1,032	985
Unrestricted (deficit)	(16,048)	(11,928)	(5,391)	21,428	13,228	(6,382)	9,092	7,820	8,371	2,603
Total primary government net position	\$ 205,430	\$ 209,634	\$ 205,801	\$ 226,475	\$ 203,223	\$ 184,538	\$ 176,039	\$ 166,182	\$ 160,888	\$ 149,816

Notes:

(1) Schedule prepared on the accrual basis of accounting. (2) Restated for GASB 68 (3) Restated for GASB 75

Change in Net Position
Last Ten Fiscal Years
(In Thousands)
(Unaudited)

	Fiscal Year				
	2019	2018	2017	2016	2015
Expenses					
Governmental activities:					
General government	\$ 5,324	\$ 6,054	\$ 6,157	\$ 3,236	\$ 4,911
Public safety	35,113	23,502	20,877	20,184	20,590
Public works	10,912	11,659	10,155	15,777	12,828
Health and welfare	782	790	775	749	804
Human services	1,738	1,592	1,575	1,388	1,699
Parks and recreation	1,110	3,506	2,540	2,073	2,468
Public library	495	2,007	2,033	2,105	2,012
Planning and development	2,949	1,460	1,425	1,454	1,399
Education	116,831	125,783	123,630	108,892	109,074
Interest on long-term debt	3,144	2,887	3,026	2,830	2,954
Total governmental activities expense	178,398	179,240	172,193	158,688	158,739
Business-type activities:					
Sewer	6,187	5,804	6,091	5,162	5,500
Total primary government expenses	184,585	185,044	178,284	163,850	164,239
Program Revenues					
Governmental activities					
Charges for services:					
General government	1,579	1,707	1,712	2,269	2,394
Public safety	2,316	2,004	1,721	1,887	1,234
Public works	2,527	2,228	2,085	2,197	2,046
Education	2,474	2,358	2,304	2,281	2,139
Other	1,376	1,390	1,241	1,362	1,140
Operating grants and contributions	33,663	42,675	43,732	38,290	37,636
Capital grants and contributions	3,210	6,270	3,733	5,439	18,417
Total governmental activities program revenues	47,145	58,632	56,528	53,725	65,006
Business-type activities:					
Charges for services	5,706	5,501	5,913	5,708	5,710
Capital grants and contributions	-	1,471	1,737	4,761	-
Total business activities program revenues	5,706	6,972	7,650	10,469	5,710
Total primary government program revenues	52,851	65,604	64,178	64,194	70,716

Table 2

Fiscal Year				
2014	2013	2012	2011	2010
\$ 4,166	\$ 4,804	\$ 4,942	\$ 4,176	\$ 4,464
19,229	19,122	20,436	18,711	17,749
13,553	10,614	11,082	9,402	9,712
812	782	777	1,047	940
1,688	1,699	1,667	1,671	1,477
2,230	2,121	1,808	1,903	1,994
1,983	2,026	2,262	1,844	1,830
1,252	1,144	1,210	1,245	1,131
106,788	99,453	99,324	94,128	92,209
2,474	1,958	2,370	1,621	2,060
154,175	143,723	145,878	135,748	133,566
5,441	6,099	5,347	4,999	4,849
159,616	149,822	151,225	140,747	138,415
1,926	2,133	1,220	1,085	1,332
1	1,297	977	1,250	954
2,099	3,009	3,137	2,442	2,746
2,358	2,266	2,060	1,973	1,963
1,298	1,193	1,026	968	1,061
38,052	36,136	36,117	33,906	33,301
25,292	4,898	6,031	6,920	8,329
71,026	50,932	50,568	48,544	49,686
4,359	4,480	4,355	4,297	3,727
-	-	-	-	-
4,359	4,480	4,355	4,297	3,727
75,385	55,412	54,923	52,841	53,413

(Continued)

Change in Net Position (Continued)
Last Ten Fiscal Years
(In Thousands)
(Unaudited)

	Fiscal Year				
	2019	2018	2017	2016	2015
Net expense:					
Governmental activities	\$ (131,253)	\$ (120,608)	\$ (115,665)	\$ (104,963)	\$ (93,733)
Business-type activities	(481)	1,168	1,559	5,307	210
Total primary government net expense	(131,734)	(119,440)	(114,106)	(99,656)	(93,523)
General revenues and other changes in net position					
Governmental activities:					
Property taxes	123,664	121,341	116,889	112,320	107,729
Grants and contributions not restricted to specific purposes	1,074	1,318	2,353	1,509	1,626
Unrestricted investment earnings	1,903	1,049	592	521	351
Miscellaneous	-	-	236	1,525	-
Transfers	(5,738)	-	-	-	(1,250)
Total governmental activities	120,903	123,708	120,070	115,875	108,456
Business-type activities:					
Grants and contributions	-	-	-	-	193
Transfers	5,738	-	-	-	1,250
Total business-type activities	5,738	-	-	-	1,443
Total primary government	126,641	123,708	120,070	115,875	109,899
Changes in net position:					
Governmental activities	(10,350)	3,100	4,405	10,912	14,723
Business-type activities	5,257	1,168	1,559	5,307	1,653
Total primary government	\$ (5,093)	\$ 4,268	\$ 5,964	\$ 16,219	\$ 16,376

Note: Schedule prepared on the accrual basis of accounting.

Table 2

Fiscal Year				
2014	2013	2012	2011	2010
\$ (81,687)	\$ (92,791)	\$ (95,310)	\$ (87,204)	\$ (83,880)
(1,082)	(1,619)	(992)	(702)	(1,122)
(82,769)	(94,410)	(96,302)	(87,906)	(85,002)
103,575	102,244	99,471	97,004	92,919
1,621	1,766	1,930	1,755	2,201
337	257	195	219	278
-	-	-	-	-
(301)	(98)	(599)	(1,845)	(3,689)
105,232	104,169	100,997	97,133	91,709
-	-	-	-	-
301	98	599	1,845	3,689
301	98	599	1,845	3,689
105,533	104,267	101,596	98,978	95,398
23,545	11,378	5,687	9,929	7,829
(781)	(1,521)	(393)	1,143	2,567
\$ 22,764	\$ 9,857	\$ 5,294	\$ 11,072	\$ 10,396

Town of Southington, Connecticut

Table 3

**Fund Balances of Governmental Funds
Last Ten Fiscal Years
(In Thousands)
(Unaudited)**

	2019	2018	2017	2016	2015	2014	2013	2012	2011*	2010
General Fund										
Nonspendable	\$ 27	\$ 25	\$ 36	\$ 33	\$ 56	\$ 64	\$ 71	\$ 84	\$ 231	\$ -
Committed	-	-	67	146	-	-	-	-	-	-
Assigned	3,113	2,222	2,764	598	1,250	5,252	1,328	496	1,347	-
Unassigned	25,318	22,706	20,140	19,738	17,801	16,215	18,487	16,084	13,486	-
Reserved	-	-	-	-	-	-	-	-	-	54
Unreserved	-	-	-	-	-	-	-	-	-	13,196
Total general fund	\$ 28,458	\$ 24,953	\$ 23,007	\$ 20,515	\$ 19,107	\$ 21,531	\$ 19,886	\$ 16,664	\$ 15,064	\$ 13,250
All Other Governmental Funds										
Nonspendable	\$ 46	\$ 33	\$ 57	\$ 84	\$ 662	\$ 661	\$ 642	\$ 589	\$ 988	\$ -
Restricted	659	732	779	783	150	193	165	1,558	1,562	-
Committed	6,566	10,307	7,595	14,339	9,313	2,985	2,676	2,194	1,909	-
Unassigned	(995)	-	(904)	-	-	(8,864)	-	-	-	-
Reserved	-	-	-	-	-	-	-	-	-	52
Unreserved, reported in:										
Special revenue funds	-	-	-	-	-	-	-	-	-	2,299
Capital project funds	-	-	-	-	-	-	-	-	-	(21,118)
Permanent fund	-	-	-	-	-	-	-	-	-	878
Total all other governmental funds	\$ 6,276	\$ 11,072	\$ 7,527	\$ (8,488)	\$ 10,125	\$ (5,025)	\$ 3,483	\$ 4,341	\$ 4,459	\$ (17,889)

*The Town implemented GASB No. 54, Fund Balance and Governmental Reporting Fund Type Definitions, in FY2011

Note: Schedule prepared on the modified accrual basis of accounting

Town of Southington, Connecticut

Table 4

Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(In Thousands)
(Unaudited)

	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
Revenues:										
Property taxes	\$ 123,664	\$ 121,792	\$ 117,575	\$ 111,979	\$ 108,052	\$ 103,597	\$ 102,129	\$ 99,615	\$ 97,026	\$ 92,650
Intergovernmental	37,705	49,757	40,460	44,067	55,298	62,599	40,626	43,377	39,277	41,267
Charges for services	10,195	9,696	9,078	9,322	8,306	8,900	7,794	7,897	7,592	7,724
Income on investments	1,837	1,047	593	530	350	336	256	195	218	305
Other revenues	341	249	-	3,147	2,104	730	1,411	533	504	559
Total revenues	173,742	182,581	177,135	189,025	174,110	176,152	152,170	151,497	144,677	142,505
Expenditures:										
General government	4,146	4,208	4,350	4,553	4,125	3,338	3,672	3,610	3,265	3,037
Public safety	15,461	15,187	14,711	14,210	13,799	13,385	13,503	12,958	12,667	12,599
Public works	8,423	7,960	7,335	7,144	8,890	7,565	7,204	7,552	7,186	7,008
Health and welfare	694	688	681	652	708	729	702	713	880	769
Human resources	1,255	1,224	1,235	1,026	1,371	1,357	1,373	1,338	1,367	1,243
Parks and recreation	873	1,919	1,945	2,289	1,900	1,554	1,611	1,505	1,423	1,570
Public library	1,500	1,507	1,550	1,556	1,502	1,488	1,524	1,800	1,472	1,447
Planning and development	1,077	1,036	1,032	1,037	1,009	916	799	857	877	835
Miscellaneous	-	9,007	9,645	9,519	9,345	1	14	284	29	77
Employee fringe benefits	9,042	9,007	9,645	9,519	9,345	8,659	8,497	7,931	8,115	7,584
Education	109,604	117,967	116,927	106,503	102,656	102,618	98,040	95,622	93,163	89,674
Debt services	-	-	-	-	-	-	-	-	-	-
Interest	12,262	12,375	11,698	6,186	5,618	4,110	5,507	6,018	4,649	4,767
Transfers out	-	-	-	3,240	2,740	2,740	2,740	2,352	2,352	1,970
Total expenditures	175,795	186,254	182,428	230,059	204,144	204,342	152,866	150,726	144,528	150,014
Excess (deficiency) of revenues over (under) expenditures	(2,054)	(3,573)	(5,293)	(11,912)	(20,034)	(28,980)	(136)	769	89	(11,509)
Other financing sources (uses):										
Refunding bonds issued	6,625	-	-	-	12,285	22,705	6,915	-	8,745	-
Premium on refunding bonds	473	-	-	-	977	468	-	-	867	-
Payment to refunding bond escrow agent	(7,203)	-	-	-	(13,125)	(7,277)	-	-	(9,515)	-
Premium on general obligation bonds	-	-	-	706	1,514	-	-	-	359	-
Interest on bonds payable	-	249	-	-	1,459	-	-	-	-	-
Insurance of capital assets	-	-	-	-	-	-	-	-	11,068	-
Insurance of capital leases	668	-	106	493	12,730	720	246	713	614	-
Bond proceeds	-	8,815	-	17,200	26,920	-	-	-	11,945	136
Transfers in	3,634	5,974	3,029	3,934	3,579	3,579	2,069	3,471	2,895	2,766
Transfers out	(3,634)	(5,974)	(3,029)	(3,934)	(6,520)	(3,579)	(2,895)	(3,471)	(2,895)	(2,766)
Total other financing sources (uses)	763	9,664	105	18,401	42,760	23,425	352	713	24,073	136
Net change in fund balances	\$ (1,291)	\$ 5,491	\$ (6,187)	\$ 6,489	\$ 12,726	\$ (4,555)	\$ 156	\$ 1,482	\$ 24,162	\$ (11,373)
Debt Service as a Percentage of Noncapital Expenditures	7.23%	7.07%	6.82%	6.00%	5.21%	4.51%	5.66%	5.69%	5.01%	4.94%

Note: Schedule prepared on the modified accrual basis of accounting.

Town of Southington, Connecticut

Table 5

**Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years
(In Thousands)
(Unaudited)**

Fiscal Year	Grand List October 1,	Real Property		Personal Property	Motor Vehicle	Less Tax Exempt Property	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value as a Percentage of Actual Taxable Value
		Residential	Commercial							
2019	2017	\$ 2,881,765	\$ 481,520	\$ 77,872	\$ 368,701	\$ 123,538	\$ 4,008,941	30.48	\$ 5,727,059	70%
2018	2016	2,858,882	471,482	75,008	382,027	115,956	3,945,817	30.48	5,636,881	70%
2017	2015	2,831,638	471,552	74,021	378,093	114,693	3,902,110	29.64	5,574,443	70%
2016	2014	2,796,733	435,085	75,121	371,506	101,621	3,828,717	29.14	5,469,596	70%
2015	2013	2,759,577	442,336	75,308	362,332	98,209	3,773,777	28.36	5,391,110	70%
2014	2012	2,734,920	431,862	75,335	349,378	85,603	3,731,845	27.46	5,330,921	70%
2013	2011	2,721,148	432,388	75,052	347,989	79,573	3,714,867	27.48	5,306,953	70%
2012	2010	3,027,300	473,444	110,686	325,954	78,495	4,063,217	24.28	5,804,596	70%
2011	2009	3,001,720	468,372	109,734	312,881	77,368	4,016,155	24.02	5,737,364	70%
2010	2008	2,979,855	458,561	106,722	304,191	79,443	3,965,020	23.27	5,664,314	70%

Source: Town of Southington Office of Tax Assessor Notes:

Notes:

- (1) There is no overlapping taxable property.
- (2) Does not include supplemental motor vehicle taxes

Principal Taxpayers
Current Year and Nine Years Ago
(Thousands)
(Unaudited)

Taxpayer	2019			2010		
	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Eversource (Connecticut Light & Power Co.)	\$ 115,091	1	2.87%	\$ 25,570	1	0.64%
Yankee Gas	22,417	2	0.56%	7,904	6	0.20%
45 Newell Street (Yarde Metals)	19,100	3	0.48%	-		
RK Southington LLC (Galileo Queens Plaza LLC)	11,744	4	0.29%	-		
Southington Route 10 Associates	11,383	5	0.28%	-		
Target Corporation	10,853	6	0.27%	-		
Olson Murial et al (Wal-Mart Plaza)	9,318	7	0.23%	-		
Execsouth LLC (Lowes Home Improvement)	9,048	8	0.23%	-		
Briad Lodging Group	7,412	9	0.18%	-		
Widewaters WCS Southington	7,239	10	0.18%	-		
Lexington Southington LP (formerly Lepercq Corp.)	-			9,459	5	0.24%
Medex Inc (formerly Johnson & Johnson)	-			24,527	2	0.62%
Chancellor Gardens	-			7,765	8	0.20%
United Technologies Corporation	-			16,616	3	0.42%
Hartford Fire Insurance	-			15,127	4	0.38%
Lake Compounce/Kennywood Entertainment	-			6,327	10	0.16%
Central Connecticut Senior Care	-			6,614	9	0.17%
Hartconn Corporation	-			7,853	7	0.20%
	<u>\$ 223,605</u>		<u>5.58%</u>	<u>\$ 127,762</u>		<u>3.22%</u>

Net Taxable Grand List 10/01/2017 of \$4,008,941
Net Taxable Grand List 10/01/2008 of \$3,965,020
(in thousands)

Source: Town of Southington, Office of Tax Assessor

Town of Southington, Connecticut

Table 7

**Property Tax Levies and Collections
Last Ten Fiscal Years
(In Thousands)
(Unaudited)**

Fiscal Year Ended June 30	Grand List October 1	Tax Rate in Mills	Taxes Levied for the Fiscal Year	Adjustments	Total Adjusted		Collected Within the Fiscal Year of Levy			Collections in Subsequent Years		Total Collections to Date	
					Levy	Amount	Percentage of Levy	Amount	Percentage of Adjusted Levy	Amount	Percentage of Adjusted Levy		
2019	2017	30.48	\$ 123,101	\$ -	\$ 123,101	\$ 121,881	99.01%	\$ -	-	\$ 121,881	99.01%		
2018	2016	30.48	120,887	29	120,858	119,709	99.03%	643	643	120,352	99.58%		
2017	2015	29.64	116,198	42	116,156	114,908	98.89%	1,007	1,007	115,915	99.79%		
2016	2014	29.14	111,851	64	111,787	110,580	98.86%	1,086	1,086	111,666	99.89%		
2015	2013	28.36	107,104	152	106,952	105,860	98.84%	1,081	1,081	106,941	99.99%		
2014	2012	27.46	102,717	153	102,564	101,433	98.75%	1,124	1,124	102,557	99.99%		
2013	2011	27.48	101,940	125	101,815	100,471	98.56%	1,337	1,337	101,808	99.99%		
2012	2010	24.28	98,794	128	98,666	97,457	98.65%	1,201	1,201	98,658	99.99%		
2011	2009	24.02	96,374	84	96,290	95,119	98.70%	1,165	1,165	96,284	99.99%		
2010	2008	23.27	92,337	126	92,211	90,995	98.55%	1,210	1,210	92,205	99.99%		

Source: Tax Collector's Report; Comprehensive Annual Financial Report

Town of Southington, Connecticut

Table 8

**Ratios of Outstanding Debt by Type
Last Ten Fiscal Years
(In Thousands, except per capita)
(Unaudited)**

Fiscal Year	Governmental Activities										Total Debt Per Capita
	Town Bonds	Unamortized Bond Premium	Southington Water Company Bonds	Clean Water Fund Loan	Capital Leases	Total Primary Government	Bonded Debt Percentage of Actual Taxable Value	Total Debt Percentage of Actual Taxable Value	Percentage of Personal Income	Bonded Debt Per Capita	
2019	\$ 86,565	\$ 3,754	\$ 5,335	\$ 6,252	\$ 11,375	\$ 113,281	1.69%	1.98%	5.87%	\$ 2,119	\$ 2,586
2018	95,040	3,819	6,030	6,822	11,525	123,236	1.87%	2.19%	6.68%	2,322	2,810
2017	94,775	3,935	6,670	7,390	12,338	125,108	1.90%	2.24%	6.97%	2,339	2,864
2016	102,355	4,300	7,310	7,957	13,258	135,180	2.10%	2.47%	7.82%	2,518	3,085
2015	90,860	4,404	7,950	8,526	13,597	125,337	1.93%	2.32%	7.27%	2,268	2,861
2014	69,295	1,594	8,725	9,094	1,120	89,828	1.50%	1.69%	5.43%	1,795	2,057
2013	51,054	1,758	3,341	9,662	869	66,684	1.18%	1.26%	4.31%	1,398	1,535
2012	56,410	1,439	3,900	10,231	1,094	73,074	1.17%	1.26%	4.76%	1,695	1,695
2011	61,665	1,566	4,360	11,068	614	79,273	1.30%	1.38%	5.11%	1,838	1,838
2010	55,166	743	1,419	-	-	57,328	0.99%	1.01%	3.74%	1,348	1,348

Note: Details regarding the Town's outstanding debt can be found in the notes to the financial statements.

Town of Southington, Connecticut

Table 9

Schedule of Debt Limitation

June 30, 2019

(In Thousands)

(Unaudited)

Total tax collections (including interest and lien fees) received by Treasurer for prior fiscal year end							\$	121,672	
Reimbursement for loss of revenue:									
Tax relief for elderly - freeze								-	
Base for debt limitation computations							\$	121,672	
	General Purpose	Schools	Sewer	Urban Renewal	Pension Deficit	Total			
Debt Limitation									
2-1/4 times base	\$ 273,762	\$ -	\$ -	\$ -	\$ -	\$ 273,762			
4-1/2 times base	-	547,524	-	-	-	547,524			
3-3/4 times base	-	-	456,270	-	-	456,270			
3-1/4 times base	-	-	-	395,434	-	395,434			
3 times base	-	-	-	-	365,016	365,016			
Total debt limitation	273,762	547,524	456,270	395,434	365,016	2,038,006			
Indebtedness									
Bonds payable	29,222	48,326	9,017	-	-	86,565			
Bonds authorized – unissued	7,228	5,406	40,866	-	-	53,500			
Clean Water Fund Loan	-	-	6,252	-	-	6,252			
Total indebtedness	36,450	53,732	56,135	-	-	146,317			
Debt limitation in excess of outstanding and authorized debt	\$ 237,312	\$ 493,792	\$ 400,135	\$ 395,434	\$ 365,016	\$ 1,891,689			

Note 1: In no case shall total indebtedness exceed seven times annual receipts from taxation of \$851.7 million.

Note 2: In accordance with Connecticut General Statutes, the above indebtedness does not include water bonds.

Note 3: Bonds authorized - unissued includes bond authorizations that have bond anticipation notes outstanding or have previously issued partial permanent financing.

Town of Southington, Connecticut

Table 10

**Legal Debt Margin Information
Last Ten Fiscal Years
(In Thousands)
(Unaudited)**

	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
Debt Limit	\$ 851,704	\$ 821,905	\$ 821,905	\$ 784,448	\$ 756,147	\$ 724,535	\$ 715,554	\$ 696,332	\$ 678,741	\$ 649,404
Total net debt applicable to limit	146,317	151,247	158,990	141,415	137,996	140,068	162,542	156,679	77,495	83,766
Legal Debt Margin	\$ 705,387	\$ 670,658	\$ 662,915	\$ 643,033	\$ 618,151	\$ 584,467	\$ 553,012	\$ 539,653	\$ 601,246	\$ 565,638
Total net debt applicable to the limit as a percentage of debt limit	17.18%	18.40%	19.34%	18.03%	18.25%	19.33%	22.72%	22.50%	11.42%	12.90%

Source: Comprehensive annual financial report - Statement of Debt Limitation

Note: See Table 9 for calculation of current year debt limitation

Demographic and Employment Statistics
Last Ten Calendar Years
(Unaudited)

Calendar Year	Population (1)	Per Capita Income (2)	Personal Income (3)	Median Age (4)	Public School Enrollment (5)	Unemployment Rate (6)
2019	43,807	\$ 44,026	\$ 1,928,646,982	45.0	6,352	3.10%
2018	43,863	42,029	1,843,518,027	45.0	6,461	3.50%
2017	43,685	41,087	1,794,885,595	45.0	6,540	4.00%
2016	43,817	39,430	1,727,704,310	45.0	6,544	4.20%
2015	43,815	39,373	1,725,127,995	44.0	6,589	4.60%
2014	43,661	37,876	1,653,704,036	44.0	6,666	5.50%
2013	43,434	35,628	1,547,466,552	44.0	6,693	6.40%
2012	43,103	35,628	1,535,673,684	40.0	6,779	7.10%
2011	43,130	35,956	1,550,782,280	42.0	6,828	7.40%
2010	42,534	36,018	1,531,989,612	42.0	6,844	8.00%

Sources:

- (1) State of Connecticut Department of Public Health as of July 1st of Prior Year.
- (2) U.S. Census Bureau, 2017 American Community Survey 1-Year Estimates.
- (3) Personal Income= Population times Per Capita Personal Income.
- (4) Connecticut Economic Resource Center (CERC), Town Profiles
- (5) Town of Southington, Board of Education.
- (6) State of Connecticut Department of Labor website Annual Averages. For 2018, June 2018 is utilized as an estimate. Next year it will be replaced with the Annual Average.

**Principal Employers
2019 and 2010
(Unaudited)**

Employer	Nature of Business	2019			2010		
		Employees	Rank	Percentage of Total Town Employment	Employees	Rank	Percentage of Total Town Employment
Town of Southington	Municipality	1,270	1	5.12%	1,192	1	4.81%
Hartford Health Care	Health Care	1,003	2	4.04%	820	2	3.31%
Webster Bank	Financial Services	648	3	2.61%	-		
Southington YMCA	Health Care	552	4	2.23%	-		
Connecticut On-Line Computer Company	IT	432	5	1.74%	-		
Yarde Metals	Manufacturing	370	6	1.49%	368	4	1.49%
Smith's Medical (Medex)	Manufacturing	271	7	1.09%	279	6	1.13%
Aqua Turf	Banquet/Food Services	200	8	0.81%	183	9	0.74%
Wal-Mart	Retail Chain	175	9	0.71%	-		
Economy Spring	Manufacturing	175	10	0.71%	-		
The Home Depot	Retail Chain				217	7	0.88%
Southington Care Center	Health Care Practice				307	5	1.24%
Price Chopper	Retail Chain				191	8	0.77%
Stop & Shop	Retail Chain				179	10	0.72%
Hospital of Central CT - Bradley Hospital	Hospital				377	3	1.52%
Total		5,096		20.55%	4,113		16.61%

FY 2010 Labor Force
24,768

FY 2019 Labor Force
24,797

**Source: Town of Southington, Economic Development Office
Connecticut Department of Labor**

Town of Southington, Connecticut

Table 13

**Full-Time Equivalent Town Government Employees by Function/Program
Last Ten Fiscal Years
(Unaudited)**

FUNCTION/PROGRAM	Full-Time-Equivalent Employees as of June 30,									
	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
General Government	62	65	65	65	65	64	60	53	58	58
Police	87	87	87	85	85	82	85	84	85	85
Fire	36	34	34	34	34	34	33	33	33	33
Public Works	34	25	25	25	26	26	26	34	35	35
Parks and Recreation	2	11	12	12	12	12	12	12	11	11
Library and Barnes	20	20	20	20	20	20	20	20	20	20
Education ⁽¹⁾	1,074	1,070	1,056	1,040	1,033	995	942	955	939	931
Animal Control	2	2	2	2	2	2	2	2	2	2
Sewer Plant and Office	13	13	13	13	9	12	12	12	13	13
Total	1,330	1,327	1,314	1,296	1,286	1,247	1,192	1,205	1,196	1,188

Notes:

(1) Beginning FY 2010, Education FTEs include food service workers.

Source: Town of Southington Finance Department and Board of Education records.
Town utilized Department of Labor reports as of June 30th.

Town of Southington, Connecticut

Table 14

**Operating Indicators by Function
Last Ten Fiscal Years
(Unaudited)**

	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
General government:										
Building permits issued	1,486	1,327	1,016	1,392	1,301	1,162	1,340	1,424	1,284	1,210
Police:										
Physical arrests	675	843	779	857	1,082	932	1,012	903	993	1,000
Parking violations	368	558	477	209	246	172	376	342	409	867
Traffic violations	6,564	8,024	5,859	4,680	5,611	6,963	6,491	8,264	9,972	10,791
Fire:										
Emergency responses/Fire calls	2,292	2,311	2,207	1,996	2,154	1,942	1,929	2,213	2,284	1,808
Inspections	908	526	509	552	593	502	528	-	2,684	2,592
Refuse collection:										
Average refuse collected (tons per day)	153	139	130	132	124	128	118	115	121	121
Average recyclables collected (tons per day)	9	15	16	14	13	12	13	13	14	13
Other public works:										
Street resurfacing (miles)	6	16	7	18	14	8	2	3	4	3
Library:										
Total volumes loaned/combined lending	380,288	336,427	323,093	389,811	421,881	482,528	756,993	753,021	701,854	708,039
Water:										
New connections	59	107	84	69	102	83	85	116	74	84
Average daily consumption (thousands of gallons)	3,569	3,500	3,837	4,053	3,775	3,752	3,802	3,829	3,853	3,559
Wastewater:										
Average daily sewage treatment (thousands of gallons)	4,790	4,790	4,800	4,790	4,725	4,670	4,530	5,080	4,070	5,000

Beginning in FY 2012 Fire Department tracks inspections of property rather than inspector duties

Source: Town of Southington CAFFs, Annual Reports, and department records.

Town of Southington, Connecticut

Table 15

Capital Asset Statistics by Function / Program Last Ten Fiscal Years (Unaudited)

	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
Police:										
Stations	1	1	1	1	1	1	1	1	1	1
Patrol units	24	24	23	22	22	22	22	22	22	22
Fire stations	4	4	4	4	4	4	4	4	4	4
Other public works:										
Streets (miles)	204	204	203	203	202	201	199	199	198	198
Streetlights	3,897	3,875	3,870	3,866	3,865	3,796	3,711	4,228	4,201	4,173
Traffic signals	10	10	10	10	10	9	9	6	6	6
Parks and recreation:										
Acreage	351	351	351	351	351	351	351	351	351	351
Parks	10	10	10	10	10	10	10	10	10	10
Swimming Pools	2	2	2	2	2	2	2	2	2	2
Tennis Courts	10	10	10	10	10	10	10	10	10	10
Water:										
Water mains (miles)	255	202	201	200	200	200	199	199	196	196
Fire hydrants	1,486	1,481	1,451	1,426	1,425	1,416	1,420	1,405	1,384	1,358
Storage capacity (thousands of gallons)	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Wastewater:										
Storm sewers (miles)	143	143	142	142	141	141	140	139	139	138
Treatment capacity (thousands of gallons)	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500

Source: Town of Southington CAFRs, Annual Reports, and department records.

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