



State of New Jersey Local Government Services

Year: **Municipal User Friendly Budget**

MUNICIPALITY: 0333 Southampton Township - County of Burlington Adopted

Municode: **Filename:** 0333_fba_2021.xlsm

Website:

Phone Number:

Mailing Address:

[Email the UFB if not using Outlook](#)

Municipality: **State:** **Zip:**

Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
Michael		Mikulski	12/31/2022	mmikulski@southamptonnj.org

Chief Administrative Officer

Kathleen	D.	Hoffman		khoffman@southamptonnj.org
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Chief Financial Officer

Nancy	K.	Gower		ngower@southamptonnj.org
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Municipal Clerk

Kathleen	D.	Hoffman		khoffman@southamptonnj.org
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Registered Municipal Accountant

Kevin	P.	Frenia		kfrenia@hfacpas.com
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Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
Ronald		Heston	12/31/2021	rheston@southamptonnj.org
William		Raftery	12/31/2021	braftery@southamptonnj.org
Elizabeth		Rossell	12/31/2022	erossell@southamptonnj.org
James	F.	Young	12/31/2023	jyoung@southamptonnj.org



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Elizabeth		Rossell	12/31/2022	erossell@southamptonnj.org
James	F.	Young	12/31/2023	jyoung@southamptonnj.org

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Arts and Culture Trust Fund	Utility	Utility	Utility	Utility	Utility
08	Surplus	47.41%	\$314,824.34	\$664,031.00	\$978,855.34	\$950,000.00			\$28,855.34				
08	Local Revenue	54.86%	\$158,000.00	\$288,000.00	\$446,000.00	\$218,000.00			\$228,000.00				
09	State Aid (without offsetting appropriation)	-0.27%	(\$2,969.00)	\$1,108,830.00	\$1,105,861.00	\$1,105,861.00							
08	Uniform Construction Code Fees	0.00%	\$0.00	\$185,000.00	\$185,000.00	\$185,000.00							
	<i>Special Revenue Items w/ Prior Written Consent</i>												
11	Shared Services Agreements	-19.13%	(\$26,118.00)	\$136,500.00	\$110,382.00	\$110,382.00							
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00	\$0.00	\$0.00								
10	Public and Private Revenue	-29.23%	(\$78,383.00)	\$268,125.00	\$189,742.00	\$189,742.00							
08	Other Special Items	7.49%	\$8,667.50	\$115,720.00	\$124,387.50	\$124,387.50							
15	Receipts from Delinquent Taxes	12.70%	\$40,000.00	\$315,000.00	\$355,000.00	\$355,000.00							
	<i>Amount to be raised by taxation</i>												
07	Local Tax for Municipal Purposes	0.06%	\$2,421.10	\$4,068,390.00	\$4,070,811.10	\$4,070,811.10							
07	Minimum Library Tax	#DIV/0!	\$0.00	\$0.00	\$0.00								
54	Open Space Levy Tax	#DIV/0!	\$199,782.00	\$0.00	\$199,782.00		\$199,782.00						
56	Arts and Cultural Levy Tax	#DIV/0!	\$0.00	\$0.00	\$0.00								
07	Addition to Local District School Tax	#DIV/0!	\$0.00	\$0.00	\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00	\$0.00	\$0.00								
	Total	8.62%	\$616,224.94	\$7,149,596.00	\$7,765,820.94	\$7,309,183.60	\$199,782.00	\$0.00	\$256,855.34	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FCOA	Budgeted Positions		% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Arts and Culture Trust Fund	Utility	Utility	Utility	Utility	Utility	
	Full-Time	Part-Time														
20	General Government		30.64%	\$237,886.00	\$776,479.00	\$1,014,365.00	\$852,365.00				\$162,000.00					
21	Land-Use Administration		16.04%	\$12,440.00	\$77,577.00	\$90,017.00	\$90,017.00									
22	Uniform Construction Code		10.23%	\$20,243.00	\$197,940.00	\$218,183.00	\$218,183.00									
23	Insurance		3.40%	\$25,800.00	\$758,560.00	\$784,360.00	\$784,360.00									
25	Public Safety		12.38%	\$25,695.00	\$207,610.00	\$233,305.00	\$233,305.00									
26	Public Works		11.81%	\$169,257.00	\$1,433,771.00	\$1,603,028.00	\$1,603,028.00									
27	Health and Human Services		0.83%	\$146.00	\$17,661.00	\$17,807.00	\$17,807.00									
28	Parks and Recreation		-31.63%	(\$25,100.00)	\$79,350.00	\$54,250.00	\$54,250.00									
29	Education (including Library)		0.00%	\$0.00	\$38,000.00	\$38,000.00	\$38,000.00									
30	Unclassified		-28.65%	(\$78,383.00)	\$273,625.00	\$195,242.00	\$195,242.00									
31	Utilities and Bulk Purchases		0.61%	\$2,000.00	\$328,700.00	\$330,700.00	\$330,700.00									
32	Landfill / Solid Waste Disposal		2.00%	\$8,000.00	\$400,000.00	\$408,000.00	\$408,000.00									
35	Contingency		#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00									
36	Statutory Expenditures		1.63%	\$4,184.00	\$256,875.00	\$261,059.00	\$261,059.00									
37	Judgements		#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00									
42	Shared Services		-9.32%	(\$20,868.00)	\$224,000.00	\$203,132.00	\$203,132.00									
43	Court and Public Defender		1255.64%	\$27,624.00	\$2,200.00	\$29,824.00	\$29,824.00									
44	Capital		10.57%	\$37,000.00	\$350,000.00	\$387,000.00	\$375,000.00				\$12,000.00					
45	Debt		18.00%	\$205,895.50	\$1,144,180.00	\$1,350,075.50	\$1,084,287.50	\$215,000.00			\$50,788.00					
46	Deferred Charges		#DIV/0!	\$32,846.84	\$0.00	\$32,846.84	\$779.50				\$32,067.34					
48	Debt - Type 1 School District		#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00									
50	Reserve for Uncollected Taxes		-9.13%	(\$53,223.40)	\$583,068.00	\$529,844.60	\$529,844.60									
55	Surplus General Budget		#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00									
	Total	0.00	0.00	8.83%	\$631,442.94	\$7,149,596.00	\$7,781,038.94	\$7,309,183.60	\$215,000.00	\$0.00	\$0.00	\$256,855.34	\$0.00	\$0.00	\$0.00	\$0.00

**USER FRIENDLY BUDGET SECTION
STRUCTURAL BUDGET IMBALANCES**

<i>Revenues at Risk</i>	<i>Non-recurring appropriation reductions</i>	<i>Future Year Appropriation Increases</i>	<i>Structural Imbalance Offsets</i>	Line Item. Put "X" in cell to the left that corresponds to the type of imbalance.	Amount	Comment/Explanation

ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

Property Tax Assessments - Taxable Properties (October 1, 2020 Value)				Property Tax Assessments - Exempt Properties (October 1, 2020 Value)				
	# of Parcels	Assessed Value	% of Total		# of Parcels	Assessed Value	% of Total	
1 Vacant Land	465	\$12,748,500.00	1.28%	15A Public Schools	2	\$16,539,100.00	30.16%	
2 Residential	4,424	\$835,716,100.00	83.83%	15B Other Schools	1	\$198,200.00	0.36%	
3A/3B Farm	478	\$53,843,000.00	5.40%	15C Public Property	157	\$12,281,800.00	22.40%	
4A Commercial	166	\$84,035,400.00	8.43%	15D Church and Charities	13	\$6,970,600.00	12.71%	
4B Industrial	23	\$10,606,500.00	1.06%	15E Cemeteries & Graveyards	3	\$258,900.00	0.47%	
4C Apartments			0.00%	15F Other Exempt	100	\$18,590,300.00	33.90%	
5A/5B Railroad			0.00%					
6A/6B Business Personal Property			0.00%					
Total	5,556	\$996,949,500.00	100.00%	Total	276	\$54,838,900.00	100.00%	
Average Ratio (%), Assessed to True Value				82.30%	Percentage of Exempt vs. Non-Exempt Properties			5.50%
Equalized Valuation, Taxable Properties				\$1,211,360,267.31				
Total # of property tax appeals filed in 2020		County Tax Board	18.00					
		State Tax Court	1.00					
Number of 2020 County Tax Board decisions appealed to Tax Court								
Number of pending property tax appeals in State Tax Court								
Amount paid out by municipality for tax appeals in 2020								

Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2020 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
Total 5 Yr Exemptions/Abatements	0	0.00	0.00	0.00

USER FRIENDLY BUDGET SECTION
Long Term Tax Exemptions

<u>Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions</u>					<u>Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions</u>					<u>Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions</u>					<u>Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions</u>				
Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2020 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2020 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2020 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2020 Total Tax Rate
Total Long Term Exemptions - Column Total		0.00	0.00	0.00	Total Long Term Exemptions - Column Total		\$0.00	\$0.00	\$0.00	Total Long Term Exemptions - Column Total		\$0.00	\$0.00	\$0.00	Total Long Term Exemptions - Column Total		\$0.00	\$0.00	\$0.00
Mark "X" if Grand Total															Total Long Term Exemptions - GRAND TOTAL		\$0.00	\$0.00	\$0.00

**USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body		5.00	68,427.34	\$51,673.00		\$3,307.20	\$9,494.00	\$3,953.14
Supervisory Staff (Department Heads & Managers)	3.00		338,050.48	\$260,182.00		\$20,814.56	\$37,150.00	\$19,903.92
Police Officers (Including Superior Officers)			0.00					
Fire Fighters (Including Superior Officers)			0.00					
All Other Union Employees not listed above	11.00		981,517.56	\$619,486.00	\$65,000.00	\$49,558.88	\$200,082.00	\$47,390.68
All Other Non-Union Employees not listed above	6.00	12.00	618,370.06	\$479,207.00		\$21,600.72	\$80,903.00	\$36,659.34
Totals	20.00	17.00	2,006,365.44	\$1,410,548.00	\$65,000.00	\$95,281.36	\$327,629.00	\$107,907.08

Is the Local Government required to comply with NJSA 11A (Civil Service)? - YES or NO

no

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
Active Employees - Health Benefits - Annual Cost						
Single Coverage	7.00	\$10,993.00	\$76,951.00	3.00	\$11,328.00	\$33,984.00
Parent & Child	1.00	\$21,022.00	\$21,022.00	2.00	\$12,636.00	\$25,272.00
Employee & Spouse (or Partner)	4.00	\$21,986.00	\$87,944.00	7.00	\$22,656.00	\$158,592.00
Family	6.00	\$32,766.00	\$196,596.00	6.00	\$31,596.00	\$189,576.00
Employee Cost Sharing Contribution (enter as negative -)			(\$60,100.00)			(\$84,975.00)
Subtotal	18.00		\$322,413.00	18.00		\$322,449.00
Elected Officials - Health Benefits - Annual Cost						
Single Coverage	1	\$10,993.00	\$10,993.00	1	\$11,328.00	\$11,328.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)			(\$500.00)			(\$500.00)
Subtotal	1.00		\$10,493.00	1.00		\$10,828.00
Retirees - Health Benefits - Annual Cost						
Single Coverage	7	\$6,588.00	\$46,116.00	7	\$4,655.00	\$32,585.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)	4	\$17,280.00	\$69,120.00	1	\$9,312.00	\$9,312.00
Family	2	\$21,672.00	\$43,344.00	2	\$23,760.00	\$47,520.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	13.00		\$158,580.00	10.00		\$89,417.00
GRAND TOTAL	32.00		\$491,486.00	29.00		\$422,694.00

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)?

YES

Is prescription drug coverage provided by the SHBP (Yes or No)?

YES

USER FRIENDLY BUDGET SECTION
ACCUMULATED ABSENCE LIABILITY

Legal basis for benefit
(check applicable items)

Organization/Individuals Eligible for Benefit	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Approved Labor Agreement	Local Ordinance	Individual Employment Agreement
Administrator	19.50	\$8,614.00			x
Public works-Teamster Local 701	36.50	\$7,760.41	x		
Management & Other Non-Affiliated Workers	136.00	\$27,903.45		x	
Totals	192.00	\$44,277.86			
Total Funds Reserved as of end of 2020					
			\$22,902.44		
Total Funds Appropriated in 2021					
			\$2,000.00		

USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

	Gross	Deductions	Net	Current Year	2022	2023	All Additional Future	
	Debt		Debt	Budget	Budget	Budget	Years' Budgets	
Local School Debt	\$2,170,000.00	\$2,170,000.00	\$0.00	Utility Fund - Principal	\$30,000.00	\$30,000.00	\$30,000.00	\$35,000.00
Regional School Debt	\$2,584,501.06	\$2,584,501.06	\$0.00	Utility Fund - Interest	\$25,788.00	\$24,288.00	\$22,788.00	\$21,288.00
Utility Fund Debt				Bond Anticipation Notes - Principal	\$565,500.00			
Arts and Culture			\$0.00	Bond Anticipation Notes - Interest	\$34,104.00			
0	\$640,400.00	\$640,400.00	\$0.00	Bonds - Principal	\$490,000.00	\$535,000.00	\$525,000.00	\$515,000.00
0			\$0.00	Bonds - Interest	\$84,588.00	\$73,563.00	\$60,188.00	\$45,750.00
0			\$0.00	Loans & Other Debt - Principal				
0			\$0.00	Loans & Other Debt - Interest				
0			\$0.00					
0			\$0.00	Total	\$1,229,980.00	\$662,851.00	\$637,976.00	\$617,038.00
<u>Municipal Purposes</u>				Total Principal	\$1,085,500.00	\$565,000.00	\$555,000.00	\$550,000.00
Debt Authorized			\$0.00	Total Interest	\$144,480.00	\$97,851.00	\$82,976.00	\$67,038.00
Notes Outstanding	\$2,735,895.00		\$2,735,895.00	% of Total Current Year Budget	15.81%			
Bonds Outstanding	\$3,075,000.00	\$601.00	\$3,074,399.00	Description	Debt Not Listed Above			
Loans and Other Debt			\$0.00	Total Guarantees - Governmental				
Total (Current Year)	\$11,205,796.06	\$5,395,502.06	\$5,810,294.00	Total Guarantees - Other				
Population (2010 census)				Total Capital/Equipment Leases				
Per Capita Gross Debt	#DIV/0!			Total Other				
Per Capita Net Debt	#DIV/0!			Bond Rating	Moody's	Standard & Poors	Fitch	
3 Yr. Average Property Valuation				Rating				
Net Debt as % of 3 Year Avg Property Valuation		#DIV/0!		Year of Last Rating				
				Mark "X" if Municipality has no bond rating				

USER FRIENDLY BUDGET SECTION - SHARED SERVICES PROVIDED AND RECEIVED

Providing or Receiving Services?	Providing Services To/Receiving Services From	Type of Shared Service Provided	Notes (Enter more specifics if needed)	Begin Date	End Date	Amount to be Received/Paid
Receiving	Lumberton Township	vehicle fueling		1/1/2019	12/31/2021	\$80,000.00
Receiving	Tabernacle Township	Road grading		3/12/2018	unilaterally	\$7,500.00
Receiving	Mansfield Township	Municipal Court		7/1/2019	12/31/2024	\$123,624.00
Providing	Springfield Township	Tax Collection		1/1/2021	12/31/2022	\$14,382.00
Receiving	County of Burlington	Road work & repairs	drainage pipe/jetting cleaning/sweeping	1/1/2019	12/31/2023	hourly rate

USER FRIENDLY BUDGET SECTION - Notes

(Press ALT-Enter to go to a new line in each cell)
