

**TOWNSHIP OF SOUTHAMPTON  
COUNTY OF BURLINGTON, NEW JERSEY**

**AUDIT REPORT FOR THE YEAR  
ENDED DECEMBER 31, 2019**

TOWNSHIP OF SOUTHAMPTON  
COUNTY OF BURLINGTON  
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(continued)



**TOWNSHIP OF SOUTHAMPTON  
COUNTY OF BURLINGTON**

**PART I**

**INDEPENDENT AUDITOR'S REPORT  
FINANCIAL STATEMENTS AND SUPPLEMENTARY DATA  
FOR THE YEAR ENDED DECEMBER 31, 2019**

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**HOLT MCNALLY & ASSOCIATES**

Certified Public Accountants & Advisors

## **INDEPENDENT AUDITOR'S REPORT**

Honorable Mayor and Members  
of the Township Committee  
Township of Southampton  
Southampton, New Jersey

### **Report on the Financial Statements**

We have audited the accompanying statement of assets, liabilities, reserves and fund balance - regulatory basis of the various funds and account group of the Township of Southampton as of December 31, 2019, and the related statement of operations and changes in fund balance - regulatory basis for the year then ended, the related statement of revenues - regulatory basis, and statement of expenditures - regulatory basis for the year ended December 31, 2019 and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and in compliance with audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Township's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating

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The supplemental schedules presented for the various funds are the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements of each of the respective individual funds and account group taken as a whole.

The letter of comments and recommendations section has not been subject to the auditing procedures applied in the audit of the financial statements, and accordingly, we do not express an opinion or provide assurance on it.

#### **Prior Period Financial Statements**


The financial statements as of December 31, 2018, were audited by other auditors whose report dated July 24, 2019, expressed an unmodified opinion on the regulatory basis of accounting.

#### **Other Reporting Required by *Government Auditing Standards***

In accordance with Government Auditing Standards, we have also issued our report dated September 26, 2020 on our consideration of the Township's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Township's internal control over financial reporting and compliance.

Respectfully submitted,

**HOLT MCNALLY & ASSOCIATES, INC.**  
*Certified Public Accountants & Advisors*



Kevin P. Frenia  
Certified Public Accountant  
Registered Municipal Accountant  
RMA No. 435

Medford, New Jersey  
September 26, 2020





**HOLT MCNALLY & ASSOCIATES**

Certified Public Accountants & Advisors

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Honorable Mayor and Members  
of the Township Committee  
Township of Southampton  
Southampton, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements - regulatory basis of the Township of Southampton, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements, and have issued our report thereon dated September 26, 2020. Our report indicated that the Township's financial statements were not prepared in accordance with accounting principles generally accepted in the United States of America but rather prepared in accordance with the regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Township's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify certain deficiencies in internal control, described in the

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## **BASIC FINANCIAL STATEMENTS**

**TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND  
FUND BALANCE - REGULATORY BASIS  
DECEMBER 31, 2019 AND 2018**

	Ref.	2019	2018
<b>ASSETS</b>			
Current Fund:			
Cash and Cash Equivalents	A-4	\$ 6,188,514.74	\$ 5,517,965.72
Change Fund	A-5	240.00	240.00
Total Cash		<u>6,188,754.74</u>	<u>5,518,205.72</u>
Receivables & Other Assets With Full Reserves:			
Delinquent Property Taxes Receivable	A-6	358,083.28	362,202.11
Tax Title Liens	A-7	1,004,415.92	871,056.27
Tax Penalty Receivable	A-9	4,652.42	4,320.90
Property Acquired for Taxes - at Assessed Valuation	A-12	485,800.00	485,800.00
Revenue Accounts Receivable	A-13	9,701.35	8,556.22
Interfund Receivable:			
Grant Fund	A	-	27,398.37
Trust - Other Fund	B	1,230.81	-
Animal Control Trust Fund	B	3,524.79	442.49
General Capital Fund	C	<u>157,575.72</u>	<u>112,022.87</u>
Total Receivables & Other Assets With Full Reserves		<u>2,024,984.29</u>	<u>1,871,799.23</u>
Deferred Charges:			
Overexpenditure of Appropriation Reserves	A-14	<u>779.50</u>	<u>-</u>
Total Deferred Charges		<u>779.50</u>	<u>-</u>
Total Regular Funds		<u>8,214,518.53</u>	<u>7,390,004.95</u>
Federal & State Grants:			
Federal and State Grants Receivable	A-23	403,571.75	394,912.75
Due from Current Fund	A	<u>161,095.70</u>	<u>-</u>
Total State & Federal Grants		<u>564,667.45</u>	<u>394,912.75</u>
Total Assets		<u>\$ 8,779,185.98</u>	<u>\$ 7,784,917.70</u>

The accompanying Notes to the Financial Statements are an integral part of these Statements.

## EXHIBIT A

**TOWNSHIP OF SOUTHAMPTON**  
**CURRENT FUND**  
**STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND**  
**FUND BALANCE - REGULATORY BASIS**  
**DECEMBER 31, 2019 AND 2018**

	Ref.	2019	2018
LIABILITIES RESERVES & FUND BALANCE			
Regular Fund:			
Appropriation Reserves	A-3	\$ 447,770.71	\$ 371,107.52
Reserve for Encumbrances - Current Year	A-15	275,722.59	204,023.97
Accounts Payable	A-16	-	7,391.25
Prepaid Taxes	A-10	238,526.77	203,726.02
Tax Overpayments	A-8	19,181.96	14,106.87
County Taxes Payable	A-20	603.52	603.52
Due to County for Added and Omitted Taxes	A-20	9,537.07	6,770.40
Local School Tax Payable	A-17	-	20.52
Regional School Tax Payable	A-18	2,645,802.79	2,438,595.73
Due To State:			
Veterans and Senior Citizens Deductions	A-11	163,239.58	159,715.70
Inspection Fees	A-21	5,368.00	3,515.00
Marriage Licenses	A-22	200.00	200.00
Reserve for Deposit for Sale of Property	A	1,101.10	1,101.10
Interfund Payable:			
Trust Fund - Municipal Open Space	B	67,675.86	67,260.45
Utility Operating	D	19,393.04	19,393.04
Federal and State Grant Fund	A	161,095.70	-
Subtotal Regular Fund		4,055,218.69	3,497,531.09
Reserve for Receivables & Other Assets	A	2,024,984.29	1,871,799.23
Fund Balance	A-1	2,134,315.55	2,020,674.63
Total Regular Fund		8,214,518.53	7,390,004.95
State & Federal Grants:			
Due to Current Fund	A	-	27,398.37
Reserve for Unappropriated Grants	A-25	29,368.60	21,655.94
Reserve for Appropriated Grants	A-24	448,821.54	270,265.38
Reserve for Encumbrances	A-24	86,477.31	75,593.06
Total State & Federal Grants		564,667.45	394,912.75
Total Liabilities, Reserves & Fund Balance		\$ 8,779,185.98	\$ 7,784,917.70

The accompanying Notes to the Financial Statements are an integral part of these Statements.



**TOWNSHIP OF SOUTHAMPTON**  
**CURRENT FUND**  
**STATEMENTS OF OPERATIONS AND CHANGES IN FUND BALANCE -**  
**REGULATORY BASIS**  
**YEARS ENDED DECEMBER 31, 2019 AND 2018**

	<u>Reference</u>	<u>2019</u>	<u>2018</u>
Revenue and Other Income Realized:			
Fund Balance Utilized	A-2	\$ 575,000.00	\$ 469,843.00
Miscellaneous Revenue Anticipated	A-2	2,265,524.12	2,434,566.96
Receipt From Current Taxes	A-2	28,227,438.91	27,600,536.85
Receipts From Delinquent Taxes	A-2	358,476.97	297,661.67
Miscellaneous Revenue Not Anticipated	A-2	52,974.35	81,791.82
Other Credits To Income:			
Unexpended Balance of Appropriation Reserves	A-14	292,398.14	136,802.42
Local School Tax Payable Cancelled	A-17	20.52	-
Prior Year Accounts Payable Cancelled	A	7,261.24	-
Interfunds Returned	A	-	5,349.94
Total Revenue		<u>31,779,094.25</u>	<u>31,026,552.66</u>
Expenditures:			
Budget Appropriations Within "CAPS":			
Operations:			
Salaries and Wages	A-3	1,280,607.00	1,278,107.00
Other Expenses	A-3	2,730,598.00	2,645,335.00
Deferred Charges and Statutory Expenditures	A-3	273,065.00	261,189.00
Appropriations Excluded From "CAPS":			
Operations:			
Salaries and Wages	A-3	144,020.00	134,105.00
Other Expenses	A-3	513,588.13	797,255.97
Capital Improvements	A-3	250,000.00	250,000.00
Municipal Debt Service	A-3	1,318,770.50	1,373,037.50
Deferred Charges	A-3	-	4,913.11
Local District School Taxes	A-17	12,432,264.00	12,290,800.00
Municipal Open Space Tax	A-19	199,724.00	199,817.00
Municipal Open Space Share of Added and Omitted Taxes	A-19	415.41	300.91
Regional High School Taxes	A-18	7,338,163.00	6,923,749.00
County Taxes	A-20	4,577,463.92	4,485,861.51
County Share of Added Taxes	A-20	9,537.07	6,770.40
Other Charges to Income:			
Interfund Advanced	A	-	27,398.37
Miscellaneous	A	9,704.44	-
Refund of Prior Year Revenue	A-4	6,408.66	-
Adjustment to Prior Year Grant Encumbrances	A-24	-	3,000.00
Prior Year Senior Citizens & Veterans Disallowed	A-11	6,124.20	6,259.42
Total Expenditures		<u>31,090,453.33</u>	<u>30,687,899.19</u>
Excess in Revenue		688,640.92	338,653.47
Add: Expenditures Included Above Which Are By Statute Deferred Charges To Budgets of Succeeding Years	A-3	-	-
Statutory Excess To Fund Balance		688,640.92	338,653.47
Fund Balance, January 1	A	<u>2,020,674.63</u>	<u>2,151,864.16</u>
Decreased By:		2,709,315.55	2,490,517.63
Utilized as Anticipated Revenue	A-1,A-2	<u>575,000.00</u>	<u>469,843.00</u>
Fund Balance, December 31	A	<u>\$ 2,134,315.55</u>	<u>\$ 2,020,674.63</u>

The accompanying Notes to the Financial Statements are an integral part of these Statements.

**TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
STATEMENT OF REVENUES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2019**

	<u>Budget</u>	<u>Budget Amendments</u>	<u>Realized</u>	<u>Excess/ (Deficit)</u>
Surplus Anticipated	\$ 575,000.00	\$ -	\$ 575,000.00	\$ -
Miscellaneous Revenues:				
Alcoholic Beverages	12,500.00	-	12,750.00	250.00
Other Licenses	500.00	-	1,245.00	745.00
Fees and Permits	90,000.00	-	72,320.75	(17,679.25)
Fines and Costs - Municipal Court	75,000.00	-	165,277.65	90,277.65
Interest and Costs on Taxes	55,000.00	-	74,282.01	19,282.01
Interest on Investments and Deposits	120,000.00	-	170,600.30	50,600.30
Energy Receipts Tax	1,100,389.00	-	1,100,389.00	-
Garden State Trust	5,472.00	-	5,472.00	-
Uniform Construction Code Fees	185,000.00	-	195,492.00	10,492.00
Shared Service Agreements				
Springfield Township - Tax Collector	13,800.00	-	13,800.00	-
Special Items of Revenue				
Recycling Tonnage	26,303.00	-	26,303.00	-
Clean Communities Grant	-	35,585.13	35,585.13	-
NJ DOT - Hawkins Road Construction	250,000.00	-	250,000.00	-
Rental Income Good Farm	33,306.00	-	34,116.00	810.00
Cable Television Franchise Fees	58,000.00	-	49,049.28	(8,950.72)
Housing Inspection Fees	20,000.00	-	22,810.00	2,810.00
General Capital Surplus - BAN Premium	36,032.00	-	36,032.00	-
Total Miscellaneous Revenues	2,081,302.00	35,585.13	2,265,524.12	148,636.99
Receipts From Delinquent Taxes	322,500.00	-	358,476.97	35,976.97
Amount To Be Raised By Taxes for Support of Municipal Budget:				
Local Tax for Municipal Purposes	4,088,635.00	-	4,247,944.51	159,309.51
Total Amount To Be Raised By Taxes for Support of Municipal Budget	4,088,635.00	-	4,247,944.51	159,309.51
Budget Totals	7,067,437.00	35,585.13	7,446,945.60	343,923.47
Non-Budget Revenue	-	-	52,974.35	52,974.35
Total General Revenues	\$ 7,067,437.00	\$ 35,585.13	\$ 7,499,919.95	\$ 396,897.82

**TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
STATEMENT OF REVENUES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2019**

Analysis of Realized Revenue

## Allocation of Current Tax Collections:

Revenue From Collections	\$ 28,227,438.91
School, County and Municipal Open Space Taxes	<u>24,557,567.40</u>

## Balance for Support of Municipal Budget

Appropriations	3,669,871.51
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Add: "Appropriation Reserve for  
Uncollected Taxes"

578,073.00

## Amount for Support of Municipal Budget

Appropriations	<u>\$ 4,247,944.51</u>
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## Receipts From Delinquent Taxes:

Delinquent Tax Collections	<u>\$ 358,476.97</u>
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\$ 358,476.97

## Miscellaneous Revenue Not Anticipated:

## Chief Financial Officer:

Subdivision Application Fees	\$ 2,800.00
Administrative Fees	5,038.09
Vital Statistics	1,552.00
Appliance Pickup Receipts	890.00
Building Rental	590.00
Discovery Records Receipts	20.00
JIF Safety Award	5,799.37
Refunds	12,824.12
Miscellaneous	<u>7,034.77</u>
	\$ 36,548.35

## Tax Collector:

Tax Sale Premiums Escheated	
Sale of Property	9,909.90
Tax Penalty Received	4,320.90
Miscellaneous	<u>2,195.20</u>
	<u>16,426.00</u>

\$ 52,974.35

Total

TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2019

	APPROPRIATED		PAID OR CHARGED			Unexpended
	Original Budget	Budget After Modifications	Paid	Encumbered	Reserved	Balance Cancelled
GENERAL APPROPRIATIONS						
Operations - Within "CAPS"						
GENERAL GOVERNMENT FUNCTIONS						
Administrative and Executive:						
Human Resources (Personnel):						
Other Expenses	\$ 3,600.00	\$ 3,600.00	\$ 1,013.02	\$ 150.00	\$ 2,436.98	\$ -
Executive:						
Salaries and Wages	178,000.00	178,000.00	177,662.15	-	337.85	-
Other Expenses	41,400.00	41,400.00	38,662.49	128.11	2,609.40	-
Municipal Clerk:						
Salaries and Wages	33,160.00	33,160.00	33,145.67	-	14.33	-
Other Expenses	9,610.00	9,610.00	9,254.63	64.46	290.91	-
Data Processing:						
Salaries and Wages	3,730.00	3,730.00	3,730.00	-	-	-
Other Expenses	36,100.00	42,100.00	37,707.51	768.70	3,623.79	-
Financial Administration:						
Salaries and Wages	56,656.00	56,656.00	56,656.00	-	-	-
Other Expenses	1,380.00	1,380.00	1,226.64	-	153.36	-
Audit Services:						
Other Expenses	25,850.00	25,850.00	25,845.00	-	5.00	-
Collection of Taxes (Revenue						
Administration):						
Salaries and Wages	94,480.00	83,610.00	71,034.91	-	12,575.09	-
Other Expenses	3,600.00	3,600.00	2,434.35	350.00	815.65	-
Assessment of Taxes:						
Salaries and Wages	29,400.00	29,400.00	28,486.08	-	913.92	-
Other Expenses:						
Revision of Tax Map	4,000.00	4,000.00	3,430.50	-	569.50	-
Miscellaneous	5,000.00	5,000.00	1,944.45	2,783.50	272.05	-
Legal Services and Costs:						
Other Expenses	60,000.00	60,000.00	47,994.17	2,828.74	9,177.09	-
Engineering Services						
Other Expenses	235,000.00	207,850.00	149,890.10	32,296.50	25,663.40	-
Historical Sites Office:						
Salaries and Wages	520.00	520.00	-	-	520.00	-
Other Expenses	275.00	275.00	20.00	-	255.00	-
Municipal Court:						
Salaries and Wages	105,000.00	105,000.00	88,782.80	-	16,217.20	-
Other Expenses	30,000.00	30,000.00	25,256.15	-	4,743.85	-
LAND USE ADMINISTRATION						
Planning Board:						
Salaries and Wages	4,300.00	4,300.00	1,964.32	-	2,335.68	-
Other Expenses:						
Legal	4,200.00	4,200.00	2,620.00	-	1,580.00	-
Engineering	500.00	500.00	-	-	500.00	-
Miscellaneous	3,025.00	3,025.00	1,952.09	-	1,072.91	-
Zoning Board of Adjustment:						
Salaries and Wages	6,242.00	6,242.00	6,242.00	-	-	-
Other Expenses:						
Legal	9,500.00	5,500.00	1,195.09	200.00	4,104.91	-
Engineering	1,000.00	1,000.00	-	-	1,000.00	-
Miscellaneous	3,100.00	3,100.00	919.58	-	2,180.42	-
Planner:						
Other Expenses	30,000.00	18,340.00	12,146.26	-	6,193.74	-
Zoning Board:						
Salaries and Wages	13,260.00	13,260.00	11,269.30	-	1,990.70	-
Other Expenses	1,400.00	1,400.00	348.82	-	1,051.18	-



TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2019

	APPROPRIATED		PAID OR CHARGED			Unexpended
	Original Budget	Budget After Modifications	Paid	Encumbered	Reserved	Balance Cancelled
INSURANCE						
General Liability	60,562.00	48,562.00	41,986.00	2,000.00	4,576.00	-
Workers Compensation	125,500.00	125,500.00	123,420.00	-	2,080.00	-
Employee Group Insurance	560,000.00	550,000.00	487,679.72	-	62,320.28	-
Unemployment Trust Contribution	2,000.00	2,000.00	1,344.17	-	655.83	-
Other Insurances	14,500.00	14,500.00	6,910.00	7,223.04	366.96	-
Flexible Spending Account	2,000.00	2,000.00	500.00	100.00	1,400.00	-
PUBLIC SAFETY FUNCTIONS						
Emergency Management Services:						
Salaries and Wages	5,000.00	5,000.00	5,000.00	-	-	-
Other Expenses	2,750.00	2,750.00	1,251.36	-	1,498.64	-
Aid to Volunteer Fire Company:						
Other Expenses	60,000.00	75,209.00	64,688.36	10,388.50	132.14	-
Fire Department:						
Other Expenses	20,000.00	20,000.00	20,000.00	-	-	-
Municipal Prosecutor:						
Other Expenses	18,000.00	8,500.00	8,500.00	-	-	-
Discovery:						
Salaries and Wages	400.00	400.00	392.00	-	8.00	-
Other Expenses	-	-			-	
Police Courtroom Security:						
Other Expenses	30,000.00	14,791.00	12,961.15	-	1,829.85	-
Reverse 911 Coordinator:	2,706.00	2,706.00	2,706.03	-	(0.03)	-
Reverse 911 Social Media Coordinator	100.00	100.00	-	-	100.00	-
PUBLIC WORKS FUNCTIONS						
Streets and Road Maintenance						
Salaries and Wages	328,700.00	328,700.00	317,115.54	-	11,584.46	-
Other Expenses	187,875.00	247,875.00	110,997.01	108,595.61	28,282.38	-
Other Public Works Functions:						
Shade Tree	750.00	750.00	-	125.00	625.00	-
Other Expenses	3,000.00	3,000.00	-	2,400.00	600.00	-
Recycling:						
Salaries and Wages	2,229.00	2,229.00	2,164.24	-	64.76	-
Other Expenses	1,000.00	1,000.00	903.02	-	96.98	-
Garbage and Trash Removal:						
Salaries and Wages	235,450.00	235,450.00	233,223.19	-	2,226.81	-
Other Expenses	6,000.00	6,000.00	4,163.18	200.00	1,636.82	-
Buildings and Grounds						
Salaries and Wages	16,811.00	16,811.00	4,347.84	-	12,463.16	-
Other Expenses	101,900.00	171,400.00	81,797.98	79,067.19	10,534.83	-
Vehicle Maintenance						
Other Expenses	195,000.00	181,000.00	149,732.99	9,379.37	21,887.64	-
HEALTH AND HUMAN SERVICES						
Vital Statistics:						
Salaries and Wages	6,668.00	7,168.00	7,163.21	-	4.79	-
Other Expenses	1,000.00	1,000.00	782.00	-	218.00	-
Environmental Commission:						
Salaries and Wages	2,000.00	2,000.00	-	-	2,000.00	-
Other Expenses	1,000.00	1,000.00	350.00	-	650.00	-
Animal Control Services:						
Other Expenses	8,000.00	8,000.00	5,434.09	-	2,565.91	-
Welfare/Administration of Public Assistance						
Other Expenses	500.00	500.00	420.00	-	80.00	-

TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2019

	APPROPRIATED		PAID OR CHARGED			Unexpended Balance Cancelled
	Original Budget	Budget After Modifications	Paid	Encumbered	Reserved	
RECREATION AND EDUCATION						
Recreation Services and Programs:						
Other Expenses	17,250.00	17,250.00	17,250.00	-	-	-
Maintenance of Parks:						
Other Expenses	12,800.00	12,800.00	11,213.23	-	1,586.77	-
Celebration of Public Events:						
Salaries and Wages	1,000.00	1,000.00	1,000.00	-	-	-
Other Expenses	55,000.00	15,000.00	3,661.74	231.70	11,106.56	-
SANITATION						
Landfill/Solid Waste Costs:						
Other Expenses - Contractual	373,000.00	373,000.00	366,487.80		6,512.20	-
AID TO LIBRARY (N.J.S. 40:54-35):						
Other Expenses	38,000.00	38,000.00	38,000.00	-	-	-
UNCLASSIFIED:						
Registrations of Bonds	2,500.00	2,500.00	2,100.00	-	400.00	-
Accumulated Sick Leave	2,000.00	2,000.00	2,000.00	-	-	-
JIF Wellness Program	1,000.00	1,000.00	962.16	-	37.84	-
CODE ENFORCEMENT AND ADMINISTRATION						
Uniform Construction Code Enforcement:						
Salaries and Wages	113,262.00	132,442.00	130,045.71	-	2,396.29	-
Other Expenses	13,000.00	13,000.00	2,827.67	4,729.63	5,442.70	-
Sub Code Officials:						
Plumbing Inspector:						
Salaries and Wages	14,800.00	14,800.00	12,443.54	-	2,356.46	-
Electrical Inspector:						
Salaries and Wages	18,508.00	18,508.00	18,144.78	-	363.22	-
Fire Protection Official:						
Salaries and Wages	2,221.00	2,221.00	1,557.60	-	663.40	-
UTILITY EXPENSES AND BULK PURCHASES						
Electricity	31,500.00	31,500.00	23,974.41	1,034.15	6,491.44	-
Street Lighting	155,000.00	155,000.00	150,001.76	1,031.23	3,967.01	-
Telecommunications	30,600.00	30,600.00	30,139.67	-	460.33	-
Fuel Oil	3,000.00	3,000.00	1,074.32	-	1,925.68	-
Gasoline/Diesel	22,875.00	6,875.00	-	-	6,875.00	-
Water	4,100.00	4,100.00	2,021.65	168.73	1,909.62	-
Propane	10,000.00	10,000.00	4,848.87	-	5,151.13	-
Sewerage Processing	2,100.00	2,100.00	411.71	128.71	1,559.58	-
Fire Hydrants	51,000.00	51,000.00	48,787.62	1,056.00	1,156.38	-
Natural Gas	2,000.00	2,000.00	1,105.18	190.35	704.47	-
Total Operations Within "CAPS"	4,011,205.00	4,011,205.00	3,408,826.58	267,619.22	334,759.20	-
Detail:						
Salaries and Wages	1,271,797.00	1,280,607.00	1,211,570.88	-	69,036.12	-
Other Expenses	2,739,408.00	2,730,598.00	2,197,255.70	267,619.22	265,723.08	-
DEFERRED CHARGES AND STATUTORY EXPENDITURES -						
MUNICIPAL - WITHIN "CAPS"						
Deferred Charges:						
Prior Year Bill - Engineering	10,000.00	10,000.00	-	-	-	10,000.00

TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2019

	APPROPRIATED		PAID OR CHARGED			Unexpended Balance Cancelled
	Original Budget	Budget After Modifications	Paid	Encumbered	Reserved	
Statutory Expenditures:						
Contribution To:						
Public Employees Retirement System	159,172.00	159,172.00	159,172.00	-	-	-
Social Security System (O.A.S.I.)	103,000.00	103,000.00	88,658.98	-	14,341.02	-
Defined Contribution Retirement Plan	930.00	930.00	902.88	-	27.12	-
Public Employees Retirement System - EIRC	8,864.00	8,864.00	8,864.00	-	-	-
PERS - Retro from 2011/12	1,099.00	1,099.00	1,098.17	-	0.83	-
Total Deferred and Statutory Expenditures - Municipal - Within "CAPS"	283,065.00	283,065.00	258,696.03	-	14,368.97	10,000.00
Total General Appropriations for Municipal Purposes Within "CAPS"	4,294,270.00	4,294,270.00	3,667,522.61	267,619.22	349,128.17	10,000.00
OPERATIONS - EXCLUDED FROM "CAPS"						
Stormwater Permits (NJDEP):						
Street Division:						
Salaries and Wages	130,220.00	130,220.00	94,140.16	-	36,079.84	-
Other Expenses	68,200.00	68,200.00	63,505.16	2,443.65	2,251.19	-
Emergency Services Volunteer Length of Service Awards Program (LOSAP)	46,000.00	46,000.00	-	-	46,000.00	-
Total Other Operations Excluded From "CAPS"	244,420.00	244,420.00	157,645.32	2,443.65	84,331.03	-
SHARED SERVICE AGREEMENTS:						
Township of Lumberton:						
Vehicle Fueling	80,000.00	80,000.00	68,402.49	5,659.72	5,937.79	-
Township of Springfield:						
Tax Collector						
Salaries and Wages	13,800.00	13,800.00	12,926.28	-	873.72	-
Township of Tabernacle:						
Other Expenses	7,500.00	7,500.00	-	-	7,500.00	-
Total Shared Service Agreements	101,300.00	101,300.00	81,328.77	5,659.72	14,311.51	-
ADDITIONAL APPROPRIATIONS OFFSET BY REVENUES (N.J.S.A. 40A:4-45.3h)						
Clean Communities Grant	-	35,585.13	35,585.13	-	-	-
Recycling Tonnage Grant	5,476.00	5,476.00	5,476.00	-	-	-
Recycling Tonnage Grant - 2019	20,827.00	20,827.00	20,827.00	-	-	-
NJ DOT - Hawkin Road Reconstruction	250,000.00	250,000.00	250,000.00	-	-	-
Total Additional Appropriations Offset By Revenues	276,303.00	311,888.13	311,888.13	-	-	-
Total Operations - Excluded From "CAPS"	622,023.00	657,608.13	550,862.22	8,103.37	98,642.54	-
Detail:						
Salaries and Wages	144,020.00	144,020.00	107,066.44	-	36,953.56	-
Other Expenses	478,003.00	513,588.13	443,795.78	8,103.37	61,688.98	-
Capital Improvements - Excluded From "CAPS"						
Capital Improvements Fund	200,000.00	200,000.00	200,000.00	-	-	-
Purchase of Public Works Small Equipment	50,000.00	50,000.00	50,000.00	-	-	-
Total Capital Improvements - Excluded From "CAPS"	250,000.00	250,000.00	250,000.00	-	-	-
Municipal Debt Service - Excluded From "CAPS"						
Payment of Bond Principal	530,000.00	530,000.00	530,000.00	-	-	-
Payment of Bond Anticipation Notes and Capital Notes	565,500.00	565,500.00	565,500.00	-	-	-
Interest on Bonds	111,288.00	111,288.00	106,987.50	-	-	4,300.50



TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2019

	APPROPRIATED		PAID OR CHARGED			Unexpended
	Original Budget	Budget After Modifications	Paid	Encumbered	Reserved	Balance Cancelled
Interest on Notes	116,283.00	116,283.00	116,283.00	-	-	-
Total Municipal Debt Service - Excluded From "CAPS"	1,323,071.00	1,323,071.00	1,318,770.50	-	-	4,300.50
Total General Appropriations for Municipal Purposes Excluded From "CAPS"	2,195,094.00	2,230,679.13	2,119,632.72	8,103.37	98,642.54	4,300.50
Subtotal General Appropriations	6,489,364.00	6,524,949.13	5,787,155.33	275,722.59	447,770.71	14,300.50
Reserve for Uncollected Taxes	578,073.00	578,073.00	578,073.00	-	-	-
Total General Appropriations	<u>\$ 7,067,437.00</u>	<u>\$ 7,103,022.13</u>	<u>\$ 6,365,228.33</u>	<u>\$ 275,722.59</u>	<u>\$ 447,770.71</u>	<u>\$ 14,300.50</u>
Budget as Adopted		\$ 7,067,437.00				
Appropriations by 40A:4-87		<u>113,585.13</u>				
		<u>\$ 7,181,022.13</u>				
Analysis of Paid or Charged:						
State and Federal Grants			\$ 311,888.13			
Reserve for Uncollected Taxes			578,073.00			
Disbursements			<u>5,475,267.20</u>			
			<u>\$ 6,365,228.33</u>			

**TOWNSHIP OF SOUTHAMPTON  
TRUST FUND  
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND  
FUND BALANCE - REGULATORY BASIS  
DECEMBER 31, 2019 AND 2018**

ASSETS	Ref.	2019	2018
Dog Trust Fund:			
Cash	B-4	\$ 15,329.99	\$ 12,181.89
Other Trust Funds:			
Cash-Treasurer	B-4	318,333.85	257,400.00
Cash-Collector	B-4	308,400.00	316,591.83
Interfunds and Receivables:			
Due from Developers	B	2,162.65	2,162.65
		<u>628,896.50</u>	<u>576,154.48</u>
Municipal Open Space Trust Fund:			
Cash	B-4	204,819.88	207,192.66
Interfunds and Receivables:			
Due from Current Fund - Open Space Tax	A	67,675.86	67,260.45
		<u>272,495.74</u>	<u>274,453.11</u>
Total Assets		<u>\$ 916,722.23</u>	<u>\$ 862,789.48</u>
LIABILITIES, RESERVES, AND FUND BALANCE			
Dog Trust Fund:			
Due to State of New Jersey	B-6	\$ 5.00	\$ 6.20
Reserve for Dog Fund Expenditures	B-5	11,800.20	11,733.20
Due to Current Fund	B-7	3,524.79	442.49
		<u>15,329.99</u>	<u>12,181.89</u>
Other Trust Funds:			
Accounts Payable	B	-	3,796.49
Due State of New Jersey - Public Defender Fees	B	-	283.40
Miscellaneous Reserves	B-8	627,665.69	572,074.59
Due to Current Fund	A	1,230.81	-
		<u>628,896.50</u>	<u>576,154.48</u>
Municipal Open Space Trust Fund:			
Reserve for Future Use	B-1	272,495.74	274,453.11
		<u>272,495.74</u>	<u>274,453.11</u>
Total		<u>\$ 916,722.23</u>	<u>\$ 862,789.48</u>

**TOWNSHIP OF SOUTHAMPTON  
MUNICIPAL OPEN SPACE TRUST FUND  
STATEMENTS OF OPERATIONS AND CHANGES IN RESERVE  
FOR FUTURE USE - REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2019 AND 2018**

	<u>2019</u>	<u>2018</u>
Revenue and Other Income Realized:		
Amounts to be Raised by Taxation	\$ 200,139.41	\$ 200,117.91
Miscellaneous Revenue Not Anticipated	<u>2,935.63</u>	<u>1,321.53</u>
Total Revenue	<u>203,075.04</u>	<u>201,439.44</u>
Expenditures:		
Municipal Debt Service	100,000.00	50,000.00
Other Charges to Income:		
Other Expenditures	<u>105,032.41</u>	<u>-</u>
Total Expenditures	<u>205,032.41</u>	<u>50,000.00</u>
Excess (Deficit) in Revenue	(1,957.37)	151,439.44
Fund Balance, January 1	<u>274,453.11</u>	<u>123,013.67</u>
Fund Balance, December 31	<u><u>\$ 272,495.74</u></u>	<u><u>\$ 274,453.11</u></u>

**TOWNSHIP OF SOUTHAMPTON  
MUNICIPAL OPEN SPACE TRUST FUND  
STATEMENT OF REVENUES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2019**

	<u>Budget</u>	<u>Realized</u>	<u>Excess/ (Deficit)</u>
Amounts to be Raised by Taxation	\$ 199,724.00	\$ 200,139.41	\$ 415.41
Miscellaneous	-	2,935.63	2,935.63
	<u>\$ 199,724.00</u>	<u>\$ 203,075.04</u>	<u>\$ 3,351.04</u>

Cash Receipts	\$ 202,659.63
Due from Current Fund	<u>415.41</u>
	<u>\$ 203,075.04</u>

TOWNSHIP OF SOUTHAMPTON  
MUNICIPAL OPEN SPACE TRUST FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2019

	APPROPRIATIONS		PAID OR CHARGED			Unexpended Balance Cancelled
	Original Budget	Budget After Modifications	Paid	Encumbered	Reserved	
Debt Service:						
Payment on Bond Principal	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ -	\$ -	\$ -
Payment on Bond Anticipation Notes	10,000.00	10,000.00	10,000.00	-	-	-
Total Debt Service	100,000.00	100,000.00	100,000.00	-	-	-
Reserve for Future Use	99,724.00	99,724.00	99,724.00	-	-	-
Total Appropriations	\$ 199,724.00	\$ 199,724.00	\$ 199,724.00	\$ -	\$ -	\$ -
Cash Disbursements			\$ 199,724.00			
			\$ 199,724.00			

The accompanying Notes to Financial Statements are an integral part of this statement.

## EXHIBIT C

**TOWNSHIP OF SOUTHAMPTON  
GENERAL CAPITAL FUND  
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND  
FUND BALANCE - REGULATORY BASIS  
DECEMBER 31, 2019 AND 2018**

ASSETS	Ref.	2019	2018
Cash and Cash Equivalents	C-2	\$ 837,098.53	\$ 1,870,769.00
Deferred Charges to Future Taxation:			
Funded	C-5	3,575,000.00	4,195,000.00
Unfunded	C-6	3,311,395.00	3,886,895.00
Total Assets		<u>\$ 7,723,493.53</u>	<u>\$ 9,952,664.00</u>
LIABILITIES, RESERVES & FUND BALANCE			
Bond Anticipation Notes Payable	C-11	\$ 3,311,395.00	\$ 3,886,895.00
Bonds Payable	C-10	3,575,000.00	4,195,000.00
Encumbrances Payable	C-8	80,079.30	206,020.95
Contracts Payable	C-9	287,620.98	762,591.12
Due to Current Fund	A	157,575.72	112,022.87
Improvement Authorizations:			
Funded	C-7	32,409.42	583.00
Unfunded	C-7	158,739.97	701,148.92
Down Payment of Capital Improvements	C	321.00	321.00
Reserve for Debt Service	C	601.00	601.00
Reserve for Assessment Revaluation	C	2,000.00	2,000.00
Capital Improvement Fund	C-4	50,250.00	250.00
Fund Balance	C-1	67,501.14	85,230.14
Total Liabilities, Reserves & Fund Balance		<u>\$ 7,723,493.53</u>	<u>\$ 9,952,664.00</u>

There were \$ -0- of bonds and notes authorized but not issued as of December 31, 2019 and 2018.

**TOWNSHIP OF SOUTHAMPTON  
GENERAL CAPITAL FUND  
STATEMENT OF FUND BALANCE -  
REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2019**

Balance, December 31, 2018		\$ 85,230.14
Increased By:		
Premium on Bond Anticipation Notes Issued	\$17,720.00	
Funded Improvement Authorizations Cancelled	<u>583.00</u>	<u>18,303.00</u>
Subtotal		103,533.14
Decreased By:		
Surplus Budgeted in Current Fund		<u>36,032.00</u>
Balance December 31, 2019		<u><u>\$ 67,501.14</u></u>



**TOWNSHIP OF SOUTHAMPTON  
SEWER UTILITY FUND  
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND  
FUND BALANCE - REGULATORY BASIS  
DECEMBER 31, 2019 AND 2018**

	Ref.	2019	2018
<b>ASSETS</b>			
Operating Fund:			
Cash and Cash Equivalents	D-4	\$ 62,015.09	\$ 63,284.09
Change Fund	D	60.00	60.00
Due from Current Fund	A	19,393.04	19,393.04
Total		<u>81,468.13</u>	<u>82,737.13</u>
Receivables & Other Assets With Full Reserves:			
Consumer Accounts Receivable	D-6	21,674.52	24,951.06
Sewer Liens Receivable	D-7	5,430.50	3,801.67
Total Receivables & Other Assets With Full Reserves		<u>27,105.02</u>	<u>28,752.73</u>
Deferred Charges:			
Overexpenditure of Appropriations	D-3	4,828.09	2,771.54
Overexpenditure of Appropriation Reserves	D-8	631.76	
Total Deferred Charges		<u>5,459.85</u>	<u>2,771.54</u>
Total Operating Fund		<u>114,033.00</u>	<u>114,261.40</u>
Capital Fund:			
Due from Sewer Operating Fund	D	6,424.00	6,424.00
Fixed Capital	D-16	2,295,000.00	2,295,000.00
Fixed Capital Authorized and Uncompleted	D-14	32,000.00	32,000.00
Total Capital Fund		<u>2,333,424.00</u>	<u>2,333,424.00</u>
Total Operating & Capital Fund		<u>\$ 2,447,457.00</u>	<u>\$ 2,447,685.40</u>

**TOWNSHIP OF SOUTHAMPTON  
SEWER UTILITY FUND  
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND  
FUND BALANCE - REGULATORY BASIS  
DECEMBER 31, 2019 AND 2018**

	Ref.	2019	2018
LIABILITIES RESERVES & FUND BALANCE			
Operating Fund:			
Liabilities:			
Appropriation Reserves	D-3	\$ -	\$ -
Reserve for Encumbrances	D-3	31,352.73	41,005.89
Overpaid Sewer Rents	D	1,385.53	1,430.59
Accrued Interest on Bonds and Notes	D-10	2,253.13	2,357.29
Due to Sewer Capital fund	D	6,424.00	6,424.00
Subtotal		41,415.39	51,217.77
Reserve for Receivables	D	27,105.02	28,752.73
Fund Balance	D-1	45,512.59	34,290.90
Total Operating Fund		114,033.00	114,261.40
Capital Fund:			
Serial Bonds Payable	D-12	635,000.00	660,000.00
Improvement Authorizations:			
Funded	D-11	1,600.00	1,600.00
Unfunded	D-11	30,400.00	30,400.00
Reserve for Amortization	D	1,660,000.00	1,635,000.00
Deferred Reserve for Amortization	D	1,600.00	1,600.00
Capital Improvement Fund	D-13	4,824.00	4,824.00
Total Capital Fund		2,333,424.00	2,333,424.00
Total Liabilities, Reserves & Fund Balance		\$ 2,447,457.00	\$ 2,447,685.40

There were \$30,400.00 of bonds and notes authorized but not issued as of December 31, 2019 & \$30,400.00 on December 31, 2018.

**TOWNSHIP OF SOUTHAMPTON  
SEWER UTILITY OPERATING FUND  
STATEMENTS OF OPERATIONS AND CHANGES IN FUND BALANCE  
REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2019 AND 2018**

	<u>2019</u>	<u>2018</u>
Revenue and Other Income Realized:		
Fund Balance Utilized	\$ 3,072.00	\$ -
Sewer Rents	224,754.22	212,797.96
Miscellaneous	4,345.82	3,380.68
Deficit (General Budget)	-	9,843.00
Other Credits to Income:		
Appropriation Reserves Lapsed	-	3,213.98
	<hr/>	<hr/>
Total Revenue	232,172.04	229,235.62
	<hr/>	<hr/>
Expenditures:		
Other Expenses	166,828.09	160,571.54
Capital Improvements	-	1,624.00
Municipal Debt Service	53,106.35	54,404.84
Deferred Charges	2,772.00	-
	<hr/>	<hr/>
	222,706.44	216,600.38
	<hr/>	<hr/>
Excess (Deficit) in Revenue	9,465.60	12,635.24
Add: Expenditures Included		
Above Which Are By Statute		
Deferred Charges To Budgets		
of Succeeding Years	4,828.09	2,771.54
	<hr/>	<hr/>
Statutory Excess	14,293.69	15,406.78
Fund Balance, January 1	34,290.90	18,884.12
	<hr/>	<hr/>
	48,584.59	34,290.90
Decreased By:		
Utilized as Anticipated Revenue	3,072.00	-
	<hr/>	<hr/>
Fund Balance, December 31	<u>\$ 45,512.59</u>	<u>\$ 34,290.90</u>

**TOWNSHIP OF SOUTHAMPTON  
SEWER UTILITY OPERATING FUND  
STATEMENT OF REVENUES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2019**

	<u>Budget</u>	<u>Realized</u>	<u>Excess/ (Deficit)</u>
Sewer Rents	\$ 212,000.00	\$ 224,754.22	\$ 12,754.22
Miscellaneous	3,000.00	4,345.82	1,345.82
Operating Surplus	3,072.00	3,072.00	-
	<u>\$ 218,072.00</u>	<u>\$ 232,172.04</u>	<u>\$ 14,100.04</u>

Analysis of Miscellaneous Revenue

Interest on Investments	\$ 1,106.33
Interest and Costs	2,211.23
Other	<u>1,028.26</u>
	<u>\$ 4,345.82</u>

TOWNSHIP OF SOUTHAMPTON  
SEWER UTILITY OPERATING FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2019

	APPROPRIATIONS			PAID OR CHARGED			Unexpended Balance Cancelled	Over- Expenditure
	Original Budget	Budget After Modifications		Paid	Encumbered	Reserved		
Operating:								
Other Expenses	\$ 162,000.00	\$ 162,000.00	\$ 135,475.36	\$ 31,352.73	\$ -	\$ -	\$ -	\$ 4,828.09
Total Operating	162,000.00	162,000.00	135,475.36	31,352.73	-	-	-	4,828.09
Debt Service:								
Payment on Bond Principal	25,000.00	25,000.00	25,000.00	-	-	-	-	-
Interest on Bonds	28,300.00	28,300.00	28,106.35	-	-	-	193.65	-
Total Debt Service	53,300.00	53,300.00	53,106.35	-	-	-	193.65	-
Deferred Charges								
Overexpenditure of Appropriation	2,772.00	2,772.00	2,772.00	-	-	-	-	-
Total Deferred Charges	2,772.00	2,772.00	2,772.00	-	-	-	-	-
Total Sewer Utility Appropriations	\$ 218,072.00	\$ 218,072.00	\$ 191,353.71	\$ 31,352.73	\$ -	\$ -	\$ 193.65	\$ 4,828.09
Budget as Adopted	\$ 218,072.00							
	\$ 218,072.00							
Cash				\$ 160,475.36				
Deferred Charges				2,772.00				
Accrued Interest on Bonds				28,106.35				
				\$ 191,353.71				

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF SOUTHAMPTON**  
**GENERAL FIXED ASSET ACCOUNT GROUP**  
**STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND**  
**FUND BALANCE - REGULATORY BASIS**  
**DECEMBER 31, 2019 AND 2018**

ASSETS	REFERENCE	2019	2018
Land and Improvements	E	\$ 1,261,300.00	\$ 1,261,300.00
Buildings	E	1,430,900.00	1,430,900.00
Machinery and Equipment	E	<u>3,128,060.12</u>	<u>2,922,603.12</u>
Total Assets		<u>\$ 5,820,260.12</u>	<u>\$ 5,614,803.12</u>
LIABILITIES, RESERVES & FUND BALANCE			
Investment in General Fixed Assets	E	<u>\$ 5,820,260.12</u>	<u>\$ 5,614,803.12</u>
Total Liabilities, Reserves & Fund Balance		<u>\$ 5,820,260.12</u>	<u>\$ 5,614,803.12</u>

**TOWNSHIP OF SOUTHAMPTON  
PAYROLL AGENCY TRUST FUND  
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND  
FUND BALANCE - REGULATORY BASIS  
DECEMBER 31, 2019 AND 2018**

ASSETS	Ref.	<u>2019</u>	<u>2018</u>
Cash	F	<u>\$ 13,574.90</u>	<u>\$ 22,246.38</u>
Total Assets		<u><u>\$ 13,574.90</u></u>	<u><u>\$ 22,246.38</u></u>
LIABILITIES, RESERVES & FUND BALANCE			
Payroll Withholding Payable	F	<u>\$ 8,819.44</u>	<u>\$ 15,263.51</u>
Reserve for Flexible Spending	F	<u>4,755.46</u>	<u>6,982.87</u>
		<u><u>\$ 13,574.90</u></u>	<u><u>\$ 22,246.38</u></u>



**TOWNSHIP OF SOUTHAMPTON  
COUNTY OF BURLINGTON**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 1. Summary of Significant Accounting Policies**

**Description of Financial Reporting Entity**

The Township of Southampton, County of Burlington, New Jersey (hereafter referred to as the "Township") is governed by the Township form of government that consists of five (5) Committee Members who are elected at-large to three (3) year terms. The Mayor is elected from and by the Members of the Committee and serves a one (1) year term. Under the statutes the Mayor is the head of the government and acts as the executive branch. The Committee acts as the legislative branch of government and has executive powers not assigned to the Mayor.

**Component Units** - GASB Statement 14, as amended by GASB Statements 39, 61 and 80, establishes criteria to be used in determining the component units, which should be included in the financial statements of a primary government. The financial statements of the Township are not presented in accordance with GAAP (as discussed below). Therefore, the Township had no component units as defined by GASB Statement No. 14, as amended by GASB Statements 39, 61 and 80.

**Basis of Accounting, Measurement Focus and Basis of Presentation** - The financial statements of the Township contain all funds and account groups in accordance with the "Requirements of Audit" as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services. The principles and practices established by the Requirements of Audit are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Generally, the financial statements are presented using the flow of current financial resources measurement focus and modified accrual basis of accounting with minor exceptions as mandated by these "Requirements". In addition, the prescribed accounting principles previously referred to differ in certain respects from accounting principles generally accepted in the United State of America applicable to local government units. The more significant differences are explained further in this note.

In accordance with the "Requirements", the Township accounts for its financial transactions through the use of separate funds, which are described as follows:

**Current Fund** – This fund accounts for revenues and expenditures for governmental operations of a general nature, including federal and state grant funds.

**Trust Funds** – These funds account for receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

**General Capital Fund** – This fund accounts for receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund.

**Utility Operating and Capital Funds** – These funds accounts for utility operations that are financed through user fees. The funds are operated on a basis similar to private business enterprises where the intent is that the costs of providing the utility to the general public be financed through user fees. Operations relating to the acquisition of capital facilities for utility purposes are recorded in the Utility Capital Fund.

**General Fixed Asset Account Group** – The Fixed Asset Account Group of accounts is utilized to account for property, land, buildings, and equipment that have been acquired by other funds of the Township.

**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 1. Summary of Significant Accounting Policies (continued)**

**Payroll Fund** – This fund accounts for receipt and disbursement of funds for payroll taxes and employee compensation.

**Budgets and Budgetary Accounting** - The Township must adopt an annual budget for its Current and Utility Fund in accordance with *N.J.S.A.40A:4* et seq. *N.J.S.A.40A:4-5* requires the governing body to introduce and approve the annual municipal budget no later than February 10<sup>th</sup> of each year. At introduction, the governing body must fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the municipality. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the governing body may, by majority vote, adopt the budget or may amend the budget in accordance with *N.J.S.A.40A:4-9*. Amendments to adopted budgets, if any are detailed in the statements of revenues and expenditures.

An extension of the statutory dates for introduction, approval and adoption of the municipal budget may be granted by the Director of Local Government Services, with the permission of the Local Finance Board. Budgets are adopted on the same basis of accounting utilized for the preparation of the Township's financial statements. Once a budget is approved it may be amended after November 1, by a resolution adopted by the governing body.

**Cash, Cash Equivalents and Investments** - Cash and Cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Under GAAP, investments are reported at fair value but under regulatory basis of accounting, investments are stated at cost. Therefore, unrealized gains or losses on investments have not been recorded.

New Jersey municipal units are required by *N.J.S.A.40A:5-14* to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. *N.J.S.A.40A:5-15.1* provides a list of investments, which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local utilities and other state agencies.

*N.J.S.A.17:9-41* et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the Governmental Units.

The cash management plan adopted by the Township requires it to deposit funds in public depositories protected from loss under the provisions of the Act.



**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 1. Summary of Significant Accounting Policies (continued)**

**Interfunds** - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed. Interfund receivables in the Current Fund are recorded with offsetting reserves, which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

**Inventories and Supplies** - The cost of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various statements of assets, liabilities, reserves and fund balance.

**General Fixed Assets** – Accounting for governmental fixed assets, as required by *N.J.A.C.5:30-5.6*, differs in certain respects from accounting principles generally accepted in the United States of America. In accordance with the regulations, all local units, including municipalities, must maintain a general fixed assets reporting system that establishes and maintains a physical inventory of nonexpendable, tangible property as defined and limited by the U.S. Office of Management and Budget Circular A-87 (Attachment B, Section 19), except that the useful life of such property is at least five years. The Township has adopted a capitalization threshold of \$2,000.00, the maximum amount allowed by the Circular. Generally, assets are valued at historical cost; however, assets acquired prior to December 31, 1985 are valued at actual historical cost or estimated historical cost. In some instances, assets are valued at the assessed valuation of the property at the time of acquisition, which approximates fair value. No depreciation of general fixed assets is recorded. Donated general fixed assets are recorded at their acquisition value as of the date of the transaction. Interest costs relative to the acquisition of general fixed assets are recorded as expenditures when paid. Public domain ("infrastructure") general fixed assets consisting of certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized. Expenditures for construction in progress are recorded in the capital funds until such time as the construction is completed and put into operation. The Township is required to maintain a subsidiary ledger detailing fixed assets records to control additions, retirements, and transfers of fixed assets. In addition, a statement of general fixed assets, reflecting the activity for the year, must be included in the Township's basic financial statements.

The regulations require that general fixed assets, whether constructed or acquired through purchase, grant or gift be included in the aforementioned inventory. In addition, property management standards must be maintained that includes accurate records indicating asset description, source, ownership, acquisition cost and date, the percentage of federal participation (if any), and the location, use, and condition of the asset. Periodically, physical inventories must be taken and reconciled with these records. All fixed assets must be adequately controlled to safeguard against loss, damage, or theft.

**Utility Fixed Assets** – Property and equipment purchases by a utility fund are recorded in the utility capital account at cost and are adjusted for disposition. The amounts shown do not represent replacement cost or current value. The reserve for amortization and deferred reserve for amortization in the utility capital fund represent the cost of the utility fixed assets reduced by the outstanding balances of bonds, loans, notes, or other borrowings that are attributable to the acquisition, construction or improvement of those assets.

**Foreclosed property** – Foreclosed Property or "Property Acquired for Taxes" is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. Ordinarily it is the intention of the Township to resell foreclosed property in order to recover all or a portion of the delinquent taxes or assessments and to return the property to a taxpaying basis. For this reason, the value



**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 1. Summary of Significant Accounting Policies (continued)**

of foreclosed property has not been included in the General Fixed Assets Account Group. If such property is converted to a municipal use, it will be recorded in the General Fixed Assets Account Group.

**Deferred Charges** – The recognition of certain expenditures is deferred to future periods. These expenditures or deferred charges are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with *N.J.S.A.40A:4-46* et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

**Fund Balance** – Fund Balance included in the Current and Utility Operating Fund represent the amount available for anticipation as revenue in future year's budgets, with certain restrictions.

**Revenues** – are recorded when received in cash except for certain amounts, which are due from other governmental units. Revenue from Federal and State grants are realized when anticipated as such in the Township's budget. Receivables for property taxes are recorded with offsetting reserves on the statement of assets, liabilities, reserves and fund balance of the Township's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Township, which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenues when received.

**Utility Revenues** – Utility charges are levied quarterly based upon a flat service charge and if applicable, an excess consumption or usage charge. Revenues from these sources are recognized on a cash basis. Receivables that are susceptible to accrual are recorded with offsetting reserves on the balance sheet of the Townships utility operating fund.

**Property Tax Revenues** – are collected in quarterly installments due February 1, May 1, August 1 and November 1. The amount of tax levied includes not only the amount required in support of the Township's annual budget, but also the amounts required in support of the budgets of the County of Burlington, Southampton Township School District and Lenape Regional School District. Unpaid property taxes are subject to tax sale in accordance with statutes.

**County Taxes** – The municipality is responsible for levying, collecting and remitting County taxes for the County of Burlington. Operations is charged for the amount due the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10<sup>th</sup> of the current year. In addition, operations is charged for the County share of Added and Omitted Taxes certified to the County Board of Taxation by October 10<sup>th</sup> of the current year and due to be paid to the County by February 15<sup>th</sup> of the following year.

**School Taxes** – The municipality is responsible for levying, collecting and remitting school taxes for the Southampton Township School District and Lenape Regional School District. Operations are charged for the full amount required to be raised from taxation to operate the local and regional school district from January 1 to December 31 and July 1 to June 30, respectively.

**Deferred School Taxes** – School taxes raised in advance in the Current Fund for a school fiscal year (July 1 to June 30) which remain unpaid at December 31 of the calendar year levied may be deferred to fund balance to the extent of not more than 50% of the annual levy providing no requisition has been made by the school district for such amount.

**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 1. Summary of Significant Accounting Policies (continued)**

**Reserve for Uncollected Taxes** – The inclusion of the “Reserve for Uncollected Taxes” appropriation in the Township’s annual budget protects the Township from taxes not paid currently. The Reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediate preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

**Expenditures** – are recorded on the “budgetary” basis of accounting. Generally, expenditures are recorded when an amount is encumbered through the issuance of a numerically controlled purchase order or when a contract is executed as required by Technical Accounting Directive No. 85-1. When an expenditure is paid, the amount encumbered is simultaneously liquidated in its original amount. Encumbrances are offset by an account entitled reserve for encumbrances. The reserve is classified as a cash liability under New Jersey municipal accounting. At December 31, this reserve represents the portion of appropriation reserves that has been encumbered and is subject to the same statutory provisions as appropriation reserves. Appropriations for interest payments on outstanding general capital bonds and notes are provided on the cash basis. Appropriations for interest payments on outstanding utility capital bonds and notes are provided on the accrual basis.

**Appropriation Reserves** – Appropriation reserves covering unexpended appropriation balances are automatically created at year-end and recorded as liabilities, except for amounts, which may be cancelled by the governing body. Appropriation reserves and reserve for encumbrances at current year end are available until December 31<sup>st</sup> of the succeeding year to meet specific claims, commitments or contracts incurred during the preceding year. Any unspent balances at this time are lapsed appropriation reserves and recorded as income.

**Long-Term Debt** - Long-Term Debt relative to the acquisition of capital assets, is recorded as a liability in the General and Utility Capital Fund. Where an improvement is a “local improvement”, i.e. assessable upon completion, long-term debt associated with that portion of the cost of the improvement to be funded by assessments is transferred to the Trust Fund upon the confirmation of the assessments or when the improvement is fully and permanently funded.

**Compensated Absences** – Expenditures relating to obligations for unused vested accumulated vacation and sick leave are not recorded until paid; however, municipalities may establish and budget reserve funds subject to NJSA 40A:4-39 for the future payment of compensated absences.

**Recent Accounting Pronouncements** – The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. GASB has recently adopted accounting statements to be used by governmental units when reporting financial position and results of operations in accordance with accounting principles generally accepted in the United States of America. (GAAP). The municipalities in the State of New Jersey do not prepare financial statements in accordance with GAAP and thus do not comply with all of the GASB pronouncements; and there have been no GASB pronouncements effective for the current year that have a significant impact of the Township’s financial statements.

Adopted Accounting Pronouncements

The following GASB Statements became effective for the year ended December 31, 2019:

Statement No. 95, Postponement of the Effective Dates of Certain Authoritative Guidance. The primary objective of this Statement is to provide temporary relief to governments and other stakeholders in light



**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 1. Summary of Significant Accounting Policies (continued)**

Adopted Accounting Pronouncements (continued)

of the COVID-19 pandemic. That objective is accomplished by postponing the effective dates of certain provisions in Statements and Implementation Guides that first became effective or are scheduled to become effective for periods beginning after June 15, 2018, and later.

The following effective dates have been updated to reflect the implementation of Statement No. 95.

Recently Issued Accounting Pronouncements

The GASB has issued the following Statements which will become effective in future years as shown below:

Statement No. 83, Certain Asset Retirement Obligations. An asset retirement obligation is a legally enforceable liability associated with the retirement of a tangible capital asset. Statement No. 83 establishes guidance for determining the timing and pattern of recognition for liabilities and corresponding deferred outflow of resources related to such obligations. The requirements of this Statement are effective for reporting periods beginning after June 15, 2019. Management does not expect this Statement to have a material impact on the Township's financial statements.

Statement No. 84, Fiduciary Activities. The Statement intends to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. To that end, Statement No. 84 establishes criteria for identifying fiduciary activities of all state and local governments and clarifies whether and how business-type activities should report their fiduciary activities. Statement No. 84 is effective for reporting periods beginning after December 15, 2019. Management does not expect this Statement to have a material impact on the Township's financial statements.

Statement No. 87, Leases. Statement No. 87 establishes a single approach to accounting for and reporting leases by state and local governments. The GASB based the new standard on the principle that leases are financing of the right to use an underlying asset. Statement No. 87 is effective for reporting periods beginning after June 15, 2021. Management has not yet determined the potential impact on the Township's financial statements.

Statement No. 88, Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements. The Governmental Accounting Standards Board (GASB) has issued a new standard with guidance the GASB believes will enhance debt-related disclosures in notes to financial statements, including those addressing direct borrowings and direct placements. The new standard clarifies which liabilities governments should include in their note disclosures related to debt. The requirements of this Statement are effective for reporting periods beginning after June 15, 2019. This statement had no material impact on the Township's financial statements.

Statement No. 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*. The objectives of this Statement are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (2) to simplify accounting for interest cost incurred before the end of a construction period. The requirements of this Statement are effective for reporting periods beginning after December 15, 2020. Management does not expect this Statement to have a material impact on the Township's financial statements.



**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 1. Summary of Significant Accounting Policies (continued)**

Statement No. 90, *Majority Equity Interests - an amendment of GASB Statements No. 14 and No. 61*. The primary objectives of this Statement are to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. It defines a majority equity interest and specifies that a majority equity interest in a legally separate organization should be reported as an investment if a government's holding of the equity interest meets the definition of an investment. A majority equity interest that meets the definition of an investment should be measured using the equity method, unless it is held by a special-purpose government engaged only in fiduciary activities, a fiduciary fund, or an endowment (including permanent and term endowments) or permanent fund. Those governments and funds should measure the majority equity interest at fair value. Statement No. 90 is effective for reporting periods beginning after December 15, 2019. Management has not yet determined the potential impact on the Township's financial statements.

Statement No. 91, *Conduit Debt Obligations*, The primary objectives of this Statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. This Statement achieves those objectives by clarifying the existing definition of a conduit debt obligation; establishing that a conduit debt obligation is not a liability of the issuer; establishing standards for accounting and financial reporting of additional commitments and voluntary commitments extended by issuers and arrangements associated with conduit debt obligations; and improving required note disclosures. Statement No. 91 is effective for reporting periods beginning after December 15, 2021. Management has not yet determined the potential impact on the Township's financial statements.

**Note 2. Deposits and Investments**

The Township is governed by the deposit and investment limitations of New Jersey state law.

**Deposits**

**Custodial Credit Risk Related to Deposits** - Custodial credit risk is the risk that, in the event of a bank failure, the Township's deposits may not be returned. Although the Township does not have a formal policy regarding custodial credit risk, NJSA 17:9-41 et seq. requires that the governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). GUDPA is a supplemental insurance program set forth by the New Jersey Legislature to protect the deposits of local governmental agencies. The program is administered by the Commissioner of the New Jersey Department of Banking and Insurance. Under the Act, the first \$250,000 of governmental deposits in each insured depository is protected by FDIC. Public funds owned by the Township in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds such as salary withholdings, bail funds or funds that may pass to the Township relative to the happening of a future condition. Such funds are shown as Uninsured and Uncollateralized in the schedule below.

**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 2. Deposits and Investments (continued)**

As of December 31, 2019, the Township's bank balance of \$8,117,333.37 was insured or collateralized as follows:

Insured under FDIC and GUDPA	\$ 6,236,154.48
NJ Cash Management Fund	1,074,342.01
Uninsured and Uncollateralized	<u>806,836.88</u>
	<u><u>\$ 8,117,333.37</u></u>

**Investments**

The Township had no investments as of December 31, 2019.

**Note 3. Property Taxes**

The following is a three-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous two years.

**Comparison Schedule of Tax Rates**

	<u>2019</u>	<u>2018</u>	<u>2017</u>
Tax Rate	<u>\$ 2.869</u>	<u>\$ 2.802</u>	<u>\$ 2.812</u>
Apportionment of Tax Rate:			
Municipal	0.409	0.409	0.409
Municipal Open Space	0.020	0.020	0.020
County	0.460	0.450	0.450
Local School	1.245	1.230	1.200
Regional School	0.735	0.693	0.733

**Assessed Valuation**

<u>Year</u>	<u>Amount</u>
2019	\$ 998,165,354.00
2018	999,084,428.00
2017	998,621,448.00

**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 3. Property Taxes (continued)**

**Comparison of Tax Levies and Collections**

<u>Year</u>	<u>Tax Levy</u>	<u>Cash Collections</u>	<u>Percentage Of Collection</u>
2019	\$ 28,679,177.42	\$ 28,227,438.91	98.42%
2018	28,036,517.76	27,600,536.85	98.44%
2017	28,160,198.97	27,755,149.29	98.56%

**Delinquent Taxes and Tax Title Liens**

<u>Year</u>	<u>Tax Title Liens</u>	<u>Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage Of Tax Levy</u>
2019	\$ 1,004,415.92	\$ 358,083.28	\$ 1,362,499.20	4.75%
2018	871,056.27	362,202.11	1,233,258.38	4.40%
2017	835,001.76	290,298.07	1,125,299.83	4.00%

**Number of Tax Title Liens**

<u>Year</u>	<u>Number</u>
2019	128
2018	122
2017	118

The last tax sale was held on April 17, 2019.

**Note 4. Property Acquired By Tax Title Lien Liquidation**

The value of properties acquired by liquidation of tax title liens based on the last assessed valuation of such properties as of December 31, was as follows:

<u>Year</u>	<u>Amount</u>
2019	\$ 485,800.00
2018	485,800.00
2017	485,800.00

**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 5. Sewer Utility Service Charges**

The following is a three-year comparison of sewer utility charges (rents) and collections for the current and previous two years.

<u>Year</u>	<u>Beginning Balance</u>	<u>Levy</u>	<u>Total</u>	<u>Cash Collections</u>	<u>Percentage Of Collection</u>
2019	\$ 24,951.06	\$ 223,106.51	\$ 248,057.57	\$ 224,754.22	90.60%
2018	25,118.57	216,432.12	241,550.69	212,797.96	88.09%
2017	14,449.11	212,625.02	227,074.13	201,955.56	88.93%

**Note 6. Fund Balances Appropriated**

The following schedule details the amount of fund balances available at the end of the current year and three previous years and the amounts utilized in the subsequent year's budgets:

<u>Year</u>	<u>Balance December 31,</u>	<u>Utilized in Budget of Succeeding Year</u>	<u>Percentage of Fund Balance Used</u>
<b>Current Fund:</b>			
2019	\$ 2,134,315.55	\$ 637,000.00	29.85%
2018	2,020,674.63	575,000.00	28.46%
2017	2,151,864.16	469,843.00	21.83%
<b>Sewer Utility Operating Fund:</b>			
2019	\$ 45,512.59	\$ 13,460.00	29.57%
2018	34,290.90	3,072.00	8.96%
2017	18,884.12	-	0.00%

**Note 7. Disaggregated Receivable and Payable Balances**

There are no significant components of receivable and payable balances reported in the financial statements.



**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 8. Interfund Receivables, Payables and Transfers**

The following interfund balances were recorded in the various statements of assets liabilities, reserves and fund balances at December 31, 2019:

Fund	Interfund Receivable	Interfund Payable
Current Fund	\$ 162,331.32	\$ 248,164.60
State and Federal Grant Fund	161,095.70	-
Animal Control Trust	-	3,524.79
Trust Other Fund	-	1,230.81
Open Space Trust Fund	67,675.86	-
Capital Fund	-	157,575.72
Utility Operating Fund	19,393.04	6,424.00
Utility Capital Fund	6,424.00	-
	<u>\$ 416,919.92</u>	<u>\$ 416,919.92</u>

The interfund receivables and payables above predominately resulted from payment made by certain funds on behalf of other funds. All interfund balances are expected to be repaid within one year.

**Note 9. Fixed Assets**

The following is a summary of changes in the General Fixed Assets Account Group for the year ended December 31, 2019.

	Balance December 31, <u>2018</u>	<u>Additions</u>	<u>Deletions</u>	Balance December 31, <u>2019</u>
Land	\$ 1,261,300.00	\$ -	\$ -	\$ 1,261,300.00
Buildings and Improvements	1,430,900.00	-	-	1,430,900.00
Machinery & Equipment	2,922,603.12	205,457.00	-	3,128,060.12
	<u>\$ 5,614,803.12</u>	<u>\$ 205,457.00</u>	<u>\$ -</u>	<u>\$ 5,820,260.12</u>



**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 10. Pension Obligations**

**A. Public Employees' Retirement System (PERS)**

**Plan Description** - The State of New Jersey, Public Employees' Retirement System (PERS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about PERS, please refer to Division's Comprehensive Annual Financial Report (CAFR) which can be found at <http://www.state.nj.us/treasury/pensions/annual-reports.shtml>.

The vesting and benefit provisions are set by *N.J.S.A. 43:15A*. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service.

The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 or more years of service credit before age 62 and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

**Basis of Presentation** - The schedules of employer and nonemployer allocations and the schedules of pension amounts by employer and nonemployer (collectively, the Schedules) present amounts that are considered elements of the financial statements of PERS or its participating employers. Accordingly, they do not purport to be a complete presentation of the financial position or changes in financial position of PERS or the participating employers. The accompanying Schedules were prepared in accordance with U.S. generally accepted accounting principles. Such preparation requires management of PERS to make a number of estimates and assumptions relating to the reported amounts. Due to the inherent nature of these estimates, actual results could differ from those estimates.

**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 10. Pension Obligations (continued):**

**A. Public Employees' Retirement System (PERS) (continued):**

**Contributions** - The contribution policy for PERS is set by *N.J.S.A. 43:15A* and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's pension contribution is based on an actuarially determined amount, which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. Funding for noncontributory group insurance benefits is based on actual claims paid. For the fiscal year 2019, the State's pension contribution was less than the actuarial determined amount. The local employers' contribution amounts are based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PERS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets. For the year ended December 31, 2019, the Township's contractually required contribution to PERS plan was \$151,896.

**Components of Net Pension Liability** - At December 31, 2019, the Township's proportionate share of the PERS net pension liability was \$2,813,735.00. The net pension liability was measured as of June 30, 2019. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019. The Township's proportion of the net pension liability was based on the Township's actual contributions to the plan relative to the total of all participating employers' contributions for the year ended June 30, 2019. The Township's proportion measured as of June 30, 2019, was 0.01562% which was a decrease of 0.01600% from its proportion measured as of June 30, 2018.

**Balances at December 31, 2019 and December 31, 2018**

	<u>12/31/2019</u>	<u>12/30/2018</u>
Actuarial valuation date (including roll forward)	June 30, 2019	June 30, 2018
Deferred Outflows of Resources	\$ 574,618	\$ 948,420
Deferred Inflows of Resources	1,467,028	1,577,032
Net Pension Liability	2,813,735	3,150,789
Township's portion of the Plan's total Net Pension Liability	0.01562%	0.01600%

**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 10. Pension Obligations (continued):**

**A. Public Employees' Retirement System (PERS) (continued):**

**Pension Expense and Deferred Outflows/Inflows of Resources** - At December 31, 2019, the Township's proportionate share of the PERS expense, calculated by the plan as of the June 30, 2019 measurement date is \$80,481.00. This expense is not recognized by the Township because of the regulatory basis of accounting as described in Note 1, but as previously mentioned the Township contributed \$151,896.00 to the plan in 2019.

At December 31, 2019, the Township reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience	\$ 50,503	\$ 12,430
Changes of Assumptions	280,962	976,639
Net Difference between Projected and Actual Earnings on Pension Plan Investments	-	44,416
Changes in Proportion and Differences between Township Contributions and Proportionate Share of Contributions	<u>243,153</u>	<u>433,543</u>
	<u>\$ 574,618</u>	<u>\$ 1,467,028</u>

The Township will amortize the above sources of deferred outflows and inflows related to PERS over the following number of years:



**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 10. Pension Obligations (continued):**

**A. Public Employees' Retirement System (PERS) (continued):**

	<u>Deferred Outflow of Resources</u>	<u>Deferred Inflow of Resources</u>
Differences between Expected and Actual Experience		
Year of Pension Plan Deferral:		
June 30, 2014	-	-
June 30, 2015	5.72	-
June 30, 2016	5.57	-
June 30, 2017	5.48	-
June 30, 2018	5.63	-
June 30, 2019	5.21	-
Changes of Assumptions		
Year of Pension Plan Deferral:		
June 30, 2014	6.44	-
June 30, 2015	5.72	-
June 30, 2016	5.57	-
June 30, 2017	-	5.48
June 30, 2018	-	5.63
June 30, 2019	-	5.21
Net Difference between Projected and Actual Earnings on Pension Plan Investments		
Year of Pension Plan Deferral:		
June 30, 2014	-	5.00
June 30, 2015	-	5.00
June 30, 2016	5.00	-
June 30, 2017	5.00	-
June 30, 2018	5.00	-
June 30, 2019	5.00	-
Changes in Proportion and Differences between Contributions and Proportionate Share of Contributions		
Year of Pension Plan Deferral:		
June 30, 2014	6.44	6.44
June 30, 2015	5.72	5.72
June 30, 2016	5.57	5.57
June 30, 2017	5.48	5.48
June 30, 2018	5.63	5.63
June 30, 2019	5.21	5.21

**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 10. Pension Obligations (continued):**

**A. Public Employees' Retirement System (PERS) (continued):**

The following is a summary of the deferred outflows of resources and deferred inflows of resources related to PERS that will be recognized in future periods:

Year Ending <u>Dec 31,</u>	<u>Amount</u>
2020	\$ (159,489)
2021	(314,366)
2022	(306,282)
2023	(97,406)
2024	<u>(14,867)</u>
	<u>\$ (892,410)</u>

**Actuarial Assumptions** - The total pension asset/(liability) as of the measurement date was determined by using an actuarial valuation as noted in the table below, with update procedures used to roll forward the total pension liability to the measurement date. The actuarial valuations used the following actuarial assumptions:

Inflation	
Price	2.75%
Wage	3.25%
Salary Increases:	
Through 2026	2.00 - 6.00% Based on Years of Service
Thereafter	3.00 - 7.00% Based on Years of Service
Investment Rate of Return	7.00%
Mortality Rate Table	
PERS	Pub-2010 General Classification Headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2019
PFRS	Pub-2010 Safety Classification Headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2019
Period of Actuarial Experience	
Study upon which Actuarial Assumptions were Based	July 1, 2014 - June 30, 2018

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee Mortality Table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.



**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 10. Pension Obligations (continued):**

**A. Public Employees' Retirement System (PERS) (continued):**

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

**Long-Term Expected Rate of Return** - In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2019 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	3.00%	4.67%
Cash Equivalents	5.00%	2.00%
U.S. Treasuries	5.00%	2.68%
Investment Grade Credit	10.00%	4.25%
High Yield	2.00%	5.37%
Private Credit	6.00%	7.92%
Real Assets	2.50%	9.31%
Real Estate	7.50%	8.33%
U.S. Equity	28.00%	8.26%
Non-U.S. Developed Markets Equity	12.50%	9.00%
Emerging Markets Equity	6.50%	11.37%
Private Equity	12.00%	10.85%
	<u>100.00%</u>	

**Discount Rate** - The discount rate used to measure the total pension liability was 6.28% as of June 30, 2019. The single blended discount rate was based on long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.50% as of June 30, 2019 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipals bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be based on 70% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future

**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 10. Pension Obligations (continued):**

**A. Public Employees' Retirement System (PERS) (continued):**

benefit payments of current plan members through 2057. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2057 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

**Sensitivity of the Township's proportionate share of the Net Pension Liability to Changes in the Discount Rate** - The following presents the Township's proportionate share of the net pension liability calculated using the discount rate as disclosed above, as well as what the Township's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.28%) or 1-percentage-point higher (7.28%) than the current rate:

	1% Decrease <u>(5.28%)</u>	Current Discount Rate <u>(6.28%)</u>	1% Increase <u>(7.28%)</u>
Township's Proportionate Share of the Net Pension Liability	\$ 3,578,930	\$ 2,813,735	\$ 2,205,018

**Note 11. Postemployment Benefits Other Than Pensions**

**General Information about the OPEB Plan**

The State Health Benefit Local Government Retired Employees Plan (the Plan) is a cost-sharing multiple-employer defined benefit other postemployment benefit (OPEB) plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. For additional information about the Plan, please refer to the State of New Jersey (the State), Division of Pensions and Benefits' (the Division) Comprehensive Annual Financial Report (CAFR), which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

The Plan provides medical and prescription drug to retirees and their covered dependents of the participating employers. Under the provisions of Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees. Under Chapter 48, the employer may assume the cost of postretirement medical coverage for employees and their dependents who: 1) retired on a disability pension; or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations agreement.



**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
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**Note 11. Postemployment Benefits Other Than Pensions (continued):**

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A 52:14-17.32i, the State provides medical and prescription coverage to local police officers and firefighters, who retire with 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

**Basis of Presentation**

The schedule of employer and nonemployer allocations and the schedule of OPEB amounts by employer and nonemployer (collectively, the Schedules) present amounts that are considered elements of the financial statements of its participating employers or the State as a nonemployer contributing entity. Accordingly, they do not purport to be a complete presentation of the financial position or changes in financial position of the participating employers or the State. The accompanying Schedules were prepared in accordance with U.S. generally accepted accounting principles. Such preparation requires management of the Plan to make a number of estimates and assumptions relating to the reported amounts. Due to the inherent nature of these estimates, actual results could differ from those estimates.

**Allocation Methodology**

GASB Statement No. 75 requires participating employers in the Plan to recognize their proportionate share of the collective net OPEB liability, collective deferred outflows of resources, collective deferred inflows of resources, and collective OPEB (benefit) expense. The special funding situation's and nonspecial funding situation's net OPEB liability, deferred outflows of resources, deferred inflows of resources, and OPEB (benefit) expense are based on separately calculated total OPEB liabilities. For the special funding situation and the nonspecial funding situation, the total OPEB liabilities for the year ended June 30, 2019 were \$5,637,151,775.00 and \$8,182,092,807.00, respectively. The nonspecial funding situation's net OPEB liability, deferred outflows of resources, deferred inflows of resources, and OPEB (benefit) expense are further allocated to employers based on the ratio of the plan members of an individual employer to the total members of the Plan's nonspecial funding situation during the measurement period July 1, 2018 through June 30, 2019. Employer and nonemployer allocation percentages have been rounded for presentation purposes; therefore, amounts presented in the schedule of OPEB amounts by employer and nonemployer may result in immaterial differences.

**Net OPEB Liability**

The total OPEB liability as of June 30, 2019 was determined by an actuarial valuation as of June 30, 2018, which was rolled forward to June 30, 2019. The actuarial assumptions vary for each plan member depending on the pension plan the member is enrolled in. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
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**Note 11. Postemployment Benefits Other Than Pensions (continued):**

Inflation Rate 2.50%

Salary Increases\*:

Public Employees' Retirement System (PERS)

Initial Fiscal Year Applied

Rate through 2026 2.00% to 6.00%

Rate thereafter 3.00% to 7.00%

Police and Firemen's Retirement System (PFRS)

Rate for all future years 3.25% to 15.25%

Mortality:

PERS Pub-2010 General classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2019

PERS Pub-2010 Safety classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2019

\* - Salary Increases are based on the defined benefit plan that the member is enrolled in and his or her age.

**OPEB Obligation and OPEB (benefit) Expense** - The State's proportionate share of the total Other Post-Employment Benefits Obligations, attributable to the Township's as of June 30, 2019 was \$3,512,767.00. The Township's proportionate share was \$0.

The OPEB Obligation was measured as of June 30, 2019, and the total OPEB Obligation used to calculate the OPEB Obligation was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019. The State's proportionate share of the OPEB Obligation associated with the Township was based on projection of the State's long-term contributions to the OPEB plan associated with the Township relative to the projected contributions by the State associated with all participating Municipalities, actuarially determined. At June 30, 2019, the State proportionate share of the OPEB Obligation attributable to the Township was 0.025932%, which was a decrease of 0.00400% from its proportion measured as of June 30, 2018.

For the fiscal year ended June 30, 2019, the State of New Jersey recognized an OPEB (benefit) expense in the amount of \$191,610.00 for the State's proportionate share of the OPEB (benefit) expense attributable to the Township. This OPEB (benefit) expense was based on the OPEB plans June 30, 2019 measurement date.

Actuarial assumptions used in the July 1, 2018 valuation were based on the results of the PFRS and PERS experience studies prepared for July 1, 2013 to June 30, 2018 and July 1, 2014 to June 30, 2018, respectively.

100% of active members are considered to participate in the Plan upon retirement.



**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 11. Postemployment Benefits Other Than Pensions (continued):**

*Health Care Trend Assumptions*

For pre-Medicare medical benefits, the trend rate is initially 5.7% and decreases to a 4.5% long-term trend rate after eight years. For post-65 medical benefits, the actual fully-insured Medicare Advantage trend rates for fiscal year 2020 are reflected. The assumed post-65 medical trend is 4.5% for all future years. For prescription drug benefits, the initial trend rate is 7.5% decreasing to a 4.5% long-term trend rate after eight years.

*Discount Rate*

The discount rate for June 30, 2019 was 3.50%. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

*Sensitivity of Net OPEB Liability to Changes in the Discount Rate*

The following presents the collective net OPEB liability of the participating employers as of June 30, 2019, calculated using the discount rate as disclosed above as well as what the collective net OPEB liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage-point higher than the current rate:

	At 1% Decrease (2.50%)	At Discount Rate (3.50%)	At 1% Increase (4.50%)
State of New Jersey's Proportionate Share of Total OPEB Obligation Associated with The Township	\$ 4,061,652.25	\$ 3,512,767.00	\$ 3,066,725.18
State of New Jersey's Total Nonemployer OPEB Liability	15,662,704,137.00	13,546,071,100.00	11,826,026,995.00

*Sensitivity of Net OPEB Liability to Changes in the Healthcare Trend Rate:*

The following presents the net OPEB liability as of June 30, 2019, calculated using the healthcare trend rate as disclosed above as well as what the net OPEB liability would be if it was calculated using a healthcare trend rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	1% Decrease	Healthcare Cost Trend Rate	1% Increase
State of New Jersey's Proportionate Share of Total OPEB Obligations Associated with The Township	\$ 2,964,342.45	\$ 3,512,767.00	\$ 4,212,374.84
State of New Jersey's Total Nonemployer OPEB Liability	11,431,214,644.00	13,546,071,100.00	16,243,926,531.00



**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 11. Postemployment Benefits Other Than Pensions (continued):**

**Additional Information** – The following is a summary of the collective balances of the local group at June 30, 2019:

**Collective Balances at December 31, 2019 and December 31, 2018**

	<u>12/31/2019</u>	<u>12/31/2018</u>
Actuarial valuation date (including roll forward)	June 30, 2019	June 30, 2018
Collective Deferred Outflows of Resources	\$ 11,158,226.00	\$ 8,279,239.00
Collective Deferred Inflows of Resources	8,761,825,481.00	7,154,925,195.00
Collective Net OPEB Liability	13,546,071,100.00	15,666,618,141.00
Township's Portion	0.025932%	0.029933%

The collective amounts reported as a deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ending June 30:	
2020	\$ (1,425,201,517.00)
2021	(1,425,201,517.00)
2022	(1,426,076,187.00)
2023	(1,427,489,995.00)
2024	(1,428,781,861.00)
Thereafter	<u>(1,617,916,178.00)</u>
	<u>\$ (8,750,667,255.00)</u>

*Changes in Proportion*

The previous amounts do not include employer specific deferred outflows of resources and deferred inflow of resources related to the changes in proportion. These amounts should be recognized (amortized) by each employer over the average remaining service lives of all plan members, which is 8.05, 8.14 and 8.04 years for the 2019, 2018 and 2017 amounts, respectively.

**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 11. Postemployment Benefits Other Than Pensions (continued):**

**Plan Membership**

At June 30, 2018, the Program membership consisted of the following:

	<u>June 30, 2018</u>
Active Plan Members	63,032
Retirees Currently Receiving Benefits	<u>27,871</u>
Total Plan Members	<u><u>90,903</u></u>

**Changes in the Total OPEB Liability**

The change in the State's Total OPEB liability for the fiscal year ended June 30, 2019 (measurement date June 30, 2018) is as follows:

Service Cost	\$ 666,574,660.00
Interest on the Total OPEB Liability	636,082,461.00
Change of Benefit Terms	(1,903,958.00)
Differences Between Expected and Actual Experience	(1,399,921,930.00)
Changes of Assumptions	(1,635,760,217.00)
Contributions From the Employer	(346,415,056.00)
Contributions From Non-Employer Contributing Entity	(43,854,500.00)
Net Investment Income	(4,826,936.00)
Administrative Expense	<u>9,478,435.00</u>
Net Change in Total OPEB Liability	(2,120,547,041.00)
Total OPEB Liability (Beginning)	<u>15,666,618,141.00</u>
Total OPEB Liability (Ending)	<u><u>\$ 13,546,071,100.00</u></u>

**TOWNSHIP OF SOUTHAMPTON**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 12. Municipal Debt**

The following schedule represents the Township's summary of debt, as filed in the Township's Annual Debt Statement required by the Local Bond Law of New Jersey for the current and two previous years:

	<u>2019</u>	<u>2018</u>	<u>2017</u>
<b>Issued:</b>			
General:			
Bonds, Notes and Loans	\$ 6,886,395.00	\$ 8,081,895.00	\$ 9,277,395.00
Utility:			
Bonds, Notes and Loans	<u>635,000.00</u>	<u>660,000.00</u>	<u>685,000.00</u>
 Total Debt Issued	 <u>7,521,395.00</u>	 <u>8,741,895.00</u>	 <u>9,962,395.00</u>
 <b>Authorized but not issued:</b>			
General:			
Bonds, Notes and Loans	-	-	-
Utility:			
Bonds, Notes and Loans	<u>30,400.00</u>	<u>30,400.00</u>	<u>30,400.00</u>
 Total Authorized But Not Issued	 <u>30,400.00</u>	 <u>30,400.00</u>	 <u>30,400.00</u>
 <b>Total Gross Debt</b>	 <u><u>\$ 7,551,795.00</u></u>	 <u><u>\$ 8,772,295.00</u></u>	 <u><u>\$ 9,992,795.00</u></u>
 <b>Deductions:</b>			
General:			
Funds on Hand For Payment of Bonds and Notes:			
Reserve for Debt Service	601.00	601.00	601.00
Utility:			
Self Liquidating Debt	<u>\$ 665,400.00</u>	<u>\$ 690,400.00</u>	<u>\$ 539,437.80</u>
 Total Deductions	 <u>666,001.00</u>	 <u>691,001.00</u>	 <u>540,038.80</u>
 <b>Total Net Debt</b>	 <u><u>\$ 6,885,794.00</u></u>	 <u><u>\$ 8,081,294.00</u></u>	 <u><u>\$ 9,452,756.20</u></u>

Summary of Statutory Debt Condition - Annual Debt Statement

The following schedule is a summary of the previous schedule and is prepared in accordance with the required method of setting up the Annual Debt Statement:

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School Debt	\$ 2,720,000.00	\$ 2,720,000.00	\$ -
Regional School Debt	2,871,525.44	2,871,525.44	-
General Debt	6,886,395.00	601.00	6,885,794.00
Utility Debt	<u>665,400.00</u>	<u>665,400.00</u>	<u>-</u>
	<u><u>\$ 13,143,320.44</u></u>	<u><u>\$ 6,257,526.44</u></u>	<u><u>\$ 6,885,794.00</u></u>

**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 12. Municipal Debt (continued)**

Net Debt \$6,885,794 divided by the average Equalized Valuation Basis per N.J.S.A 40A:2-2 as amended, \$1,159,511,292.67, equals 0.594%. New Jersey statute 40A:2-6, as amended, limits the debt of a Municipality to 3.5% of the last three preceding year's average equalized valuations of real estate, including improvements and the assessed valuation of Class II Railroad Property. The remaining borrowing power in dollars at December 31, 2019 is calculated as follows:

Borrowing Power Under N.J.S. 40A:2-6 as Amended

3 1/2% of Equalized Valuation Basis (Municipal)	\$ 40,582,895.24
Net Debt	<u>6,885,794.00</u>
Remaining Borrowing Power	<u><u>\$ 33,697,101.24</u></u>

Self-Liquidating Utility Calculation per N.J.S.A. 40A:2-46

Cash Receipts From Fees, Rents or Other Charges for the Year	\$ 232,172.04
Deductions:	
Operating and Maintenance Costs	\$ 162,000.00
Debt Service	<u>53,106.00</u>
Total Deductions	<u>215,106.00</u>
Excess/(Deficit) in Revenue	<u><u>\$ 17,066.04</u></u>

\*If Excess in Revenues all Utility Debt is Deducted

**General Debt**

**A. Serial Bonds Payable**

On December 23, 2014, the Township issued \$5,890,000.00 of General Obligation Bonds. The General Obligation Bonds were issued at interest rates varying from 1.50% to 3.00% and mature on July 1, 2026.

Principal and interest due on the outstanding bonds is as follows:



**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 12. Municipal Debt (continued)**

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 500,000.00	\$ 94,587.50	\$ 594,587.50
2021	490,000.00	84,587.50	574,587.50
2022	535,000.00	73,562.50	608,562.50
2023	525,000.00	60,187.50	585,187.50
2024	515,000.00	45,750.00	560,750.00
2025-2026	1,010,000.00	45,300.00	1,055,300.00
	<u>\$ 3,575,000.00</u>	<u>\$ 403,975.00</u>	<u>\$ 3,978,975.00</u>

**B. Bond Anticipation Notes Payable – Short Term Debt**

The following is a summary of bond anticipation notes payable accounted for in the General Capital Fund at December 31, 2019:

<u>Description</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Rate</u>	<u>Balance December 31, 2019</u>
Series 2018	7/16/2019	7/10/2020	2.250%	<u>\$ 3,311,395.00</u>
				<u>\$ 3,311,395.00</u>

The purpose of these short-term borrowings was to provide resources for general capital construction, acquisitions or improvement projects and other purposes permitted by State Local Bond Law NJSA 40A:2 et. seq.

**C. Bonds and Notes Authorized But Not Issued**

The Township had no bonds and notes authorized but not issued in the General Capital Fund at December 31, 2019.

**Sewer Utility Debt**

**A. Serial Bonds Payable**

On March 11, 2013, the Township issued \$810,000.00 of Utility Revenue Bonds. The Bonds were issued at interest rates varying from 3.375% to 5.000% and mature on December 1, 2035.

**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 12. Municipal Debt (continued)**

Principal and interest due on the outstanding bonds is as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 25,000.00	\$ 28,287.50	\$ 53,287.50
2021	30,000.00	25,787.50	55,787.50
2022	30,000.00	24,287.50	54,287.50
2023	30,000.00	22,787.50	52,787.50
2024	35,000.00	21,287.50	56,287.50
2025-2029	195,000.00	79,437.50	274,437.50
2030-2034	240,000.00	33,243.76	273,243.76
2035	50,000.00	1,687.50	51,687.50
	<u>\$ 635,000.00</u>	<u>\$ 236,806.26</u>	<u>\$ 871,806.26</u>

**B. Bond Anticipation Notes Payable – Short Term Debt**

The Township had no bond anticipation notes outstanding in the Utility Capital Fund at December 31, 2019.

**C. Bonds and Notes Authorized But Not Issued**

As of December 31, 2019 the Township had \$30,400.00 in various Utility bonds and notes authorized but not issued.

**Summary of Principal Debt**

A summary of the changes in long-term and short term debt of the Township is as follows:

	<u>Balance December 31, 2018</u>	<u>Accrued/ Increases</u>	<u>Retired/ Decreases</u>	<u>Balance December 31, 2019</u>	<u>Balance Due Within One Year</u>
General Capital:					
General Bonds	\$ 4,195,000.00	\$ -	\$ 620,000.00	\$ 3,575,000.00	\$ 500,000.00
Bond Anticipation Notes	3,886,895.00	3,311,395.00	3,886,895.00	3,311,395.00	3,311,395.00
	<u>\$ 8,081,895.00</u>	<u>\$ 3,311,395.00</u>	<u>\$ 4,506,895.00</u>	<u>\$ 6,886,395.00</u>	<u>\$ 3,811,395.00</u>
Utility Capital:					
Utility Bonds	\$ 660,000.00	\$ -	\$ 25,000.00	\$ 635,000.00	\$ 25,000.00
	<u>\$ 660,000.00</u>	<u>\$ -</u>	<u>\$ 25,000.00</u>	<u>\$ 635,000.00</u>	<u>\$ 25,000.00</u>

**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 13. Deferred School Taxes**

School taxes have been raised and the liability deferred by statutes. The balance of unpaid local and regional school taxes levied, amount deferred and the amount reported as a liability (payable) at December 31, are as follows:

<u>Local Taxes</u>	Balance, December 31,	
	<u>2019</u>	<u>2018</u>
Total Balance of Local Tax	\$ -	\$ 20.52
Deferred Taxes	-	-
Local Tax Payable	<u>\$ -</u>	<u>\$ 20.52</u>

<u>Regional Tax</u>	Balance, December 31,	
	<u>2019</u>	<u>2018</u>
Total Balance of Regional Tax	\$ 3,370,712.79	\$ 3,163,505.73
Deferred Taxes	<u>724,910.00</u>	<u>724,910.00</u>
Regional Tax Payable	<u>\$ 2,645,802.79</u>	<u>\$ 2,438,595.73</u>

**Note 14. Deferred Compensation Salary Account**

The Township offers its employees a Deferred Compensation Plan in accordance with Internal Revenue Code Section 457 which has been approved by the Director of the Division of Local Government Services. The Plan, available to all full time employees at their option, permits employees to defer a portion of their salary to future years. The deferred compensation is not available to participants until termination, retirement, death or unforeseeable emergency. Amounts deferred under Section 457 plans must be held in trust for the exclusive benefits of participating employees and not be accessible by the Township or its creditors. Since the Township does not have a fiduciary relationship with the Plan, the balances and activities of the Plan are not reported in the Township's financial statements.

**Note 15. Accrued Sick, Vacation and Compensation Time**

As discussed in Note 1 and in accordance with accounting principles prescribed by the State of New Jersey, the cash basis of accounting is followed for recording the Township's liability related to unused vacation, sick pay and compensation time. The Township permits certain employees within limits to accumulate unused vacation, sick pay and compensation time, which may be taken as time off or paid at a later date at an agreed upon rate. In accordance with New Jersey accounting principles, this unused accumulated absences amount is not reported as a liability in the accompanying financial statements. It is estimated that accrued benefits for compensated absences are valued at \$22,731.53 at December 31, 2019. The Township has established a Trust Fund in accordance with NJSA 40A:4-39 to set aside funds for future payments of compensated absences. As of December 31, 2019, the Township has reserved in the Other Trust Fund \$20,902.44 to fund compensated absences in accordance with NJSA 40A:4-39.



**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 16. Risk Management**

The Township is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

**Joint Insurance Pool**

The Township is a member of the Municipal Excess Liability Joint Insurance Fund. The Fund provides the Township with the following coverage:

Crime and Excess Crime Policy	\$ 2,000,000.00
Worker's Compensation & Employer's Liability	\$ 2,000,000.00
General Liability	\$ 2,000,000.00
Property Damage	\$ 2,000,000.00
Automobile Liability	\$ 2,000,000.00

Contributions to the Funds are based on actuarial assumptions determined by the Funds' actuaries. The Fund publishes its own financial report for the year ended December 31, 2019 which can be obtained on the Fund's website.

**New Jersey Unemployment Compensation Insurance**

The Township has elected to fund its New Jersey Unemployment Compensation Insurance under the "Reimbursement Method". Under this plan, the Township is required to reimburse the New Jersey Unemployment Trust Fund, dollar-for-dollar, for unemployment benefits paid to its former employees who were laid off or furloughed and charged to its account with the State. The Township is billed quarterly for amounts due to the State. The following is a summary of Township contributions, reimbursements to the State for benefits paid and the ending balance of the Township's unemployment trust fund for the current and previous two years:

<u>Year</u>	<u>Contributions</u>	<u>Amount</u>		<u>Ending Balance</u>
		<u>Reimbursed</u>		
2019	\$ 1,256.28	\$ 234.90		\$ 75,080.77
2018	1,108.48	243.10		74,059.39
2017	2,984.68	264.36		73,194.01

**Note 17. Contingencies**

**Grantor Agencies**

The Township receives financial assistance from the State of New Jersey and the U.S. government in the form of grants. Entitlement to the funds is generally conditional upon compliance with terms and conditions of the grant agreements and applicable regulations, including the expenditure of the funds for eligible purposes. Substantially all grants, entitlements and cost reimbursements are subject to financial and compliance audits by grantors. As a result of these audits, costs previously reimbursed could be disallowed and require repayment to the grantor agency. As of December 31, 2019 the Township estimates that no material liabilities will result from such audits.



**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 17. Contingencies (continued)**

Litigation

The Township is a defendant in several legal proceedings that are in various stages of litigation. It is believed that the outcome, or exposure to the Township, from such litigation is either unknown or potential losses, if any, would not be material to the financial statements.

Tax Appeals

Losses arising from tax appeals are recognized at the time a decision is rendered by an administrative or judicial body; however, municipalities may establish reserves transferred from tax collections or by budget appropriation for future payments of tax appeal losses. There are no significant pending tax appeals as of December 31, 2019.

**Note 18. Deferred Charges to be Raised in Succeeding Budgets**

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2019 the following deferred charges are shown on the statement of assets, liabilities, reserves and fund balances of the following funds:

<u>Description</u>	Balance December 31, <u>2019</u>	2020 Budget <u>Appropriation</u>	Balance to Succeeding <u>Budgets</u>
<b>Current Fund:</b>			
Overexpenditure of Appropriation Reserves	\$ 779.50	\$ 779.50	\$ -
<b>Utility Operating Fund:</b>			
Overexpenditure of Appropriations	\$ 4,828.09	\$ 4,828.09	\$ -
Overexpenditure of Appropriation Reserves	\$ 631.76	\$ 631.76	\$ -

**Note 19. Subsequent Events**

Management has reviewed and evaluated all events and transactions that occurred between December 31, 2019 and September 26, 2020, the date that the financial statements were available for issuance, for possible disclosure and recognition in the financial statements. Other than the following, no items have come to the attention of the Township that would require disclosure.

COVID-19

COVID-19, a respiratory disease caused by a new strain of coronavirus, has been characterized as a pandemic by the World Health Organization and is currently affecting many parts of the world, including the United States and the State of New Jersey. On January 31, 2020, the Secretary of the United States Health and Human Services Department declared a public health emergency for the United States and, on March 13, 2020, the President of the United States declared the outbreak of COVID-19 in the United States a national emergency. Subsequently, the President's Coronavirus Guidelines for America and the

**TOWNSHIP OF SOUTHAMPTON  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**Note 19. Subsequent Events (continued)**

United States Centers for Disease Control and Prevention called upon Americans to take actions to slow the spread of COVID-19 in the United States.

In New Jersey, Governor Murphy by way of executive orders, has ordered, among other things: all State residents to remain home or at their place of residence unless they meet one or more enumerated exceptions; all State residents to practice social distancing; gatherings of individuals, such as parties, celebrations and social events, are cancelled; non-essential businesses to cease operations from 8:00 p.m. to 5:00 a.m.; all restaurants and bars to close except for delivery or takeout services; casinos, racetracks, gyms and fitness centers and entertainment centers to close; all county and municipal libraries to close; all business and non-profits to accommodate telework or work-from-home arrangements; the cessation of all non-essential construction projects; an extension of insurance premium grace periods; all Pre-K through 12 schools to close; all universities and colleges in the State to cease in-person instruction; The Township expects ongoing actions will be taken by State, federal and local governments and private entities to mitigate the spread of and impacts of COVID-19.

The Township cannot reasonably predict how long the outbreak may impact the financial condition or operations of the Township, whether there will be any impact on the assessed values of property within the Township or the deferral of tax payments to the Township or the costs associated with this or any other potential infectious disease outbreak, including whether there will be any reduction in State funding or an increase in operational costs of the Township.

On March 24, 2020, the Division of Local Government Services in the New Jersey Department of Community Affairs extended the date for introduction of municipal budgets to April 28, 2020 (or the next regularly scheduled governing body meeting thereafter) and the date for municipal budget adoption to May 30, 2020 (or the next regularly scheduled governing body meeting thereafter). The New Jersey Legislature is considering legislation that, if enacted, would permit the extension of any additional deadlines under the Local Budget Law, the Local Fiscal Affairs Law and the laws with respect to the issuance of tax bills. Such proposed legislation would also permit municipalities to institute an extended grace period for the receipt of property tax payments and to extend the dates for the payment of taxes by a municipality due to a county, a school district or any other taxing district. A proposed amendment to such proposed legislation would also provide that any shortfall in the property tax payments received by the municipality would be borne *pro rata* by the municipality, the county and the school district(s). There can be no assurance that this legislation, or any other actions, will be enacted by the New Jersey Legislature. The Township does not plan to issue any updates or revisions regarding this legislation, or any other actions enacted by the New Jersey Legislature, if or when such legislation or other actions are enacted.

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**SUPPLEMENTARY EXHIBITS**



<b>CURRENT FUND</b>
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**TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
SCHEDULE OF CASH - TREASURER  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018		\$ 5,517,965.72
Increased By Receipts:		
Revenue Accounts Receivable	\$ 1,917,603.99	
Miscellaneous Revenue Not Anticipated	52,974.35	
Prepaid Taxes	238,526.77	
Taxes Receivable	28,166,856.08	
Due from State of NJ Senior & Veterans Deductions	249,404.50	
Due to State of NJ - Inspection Fees	14,553.00	
Due to State of NJ - Marriage Licenses	650.00	
Federal and State Unappropriated	7,712.66	
Federal and State Receivables	303,229.13	
		<u>30,951,510.48</u>
Subtotal		36,469,476.20
Decreased By Disbursements:		
2019 Budget Appropriation	5,475,267.20	
2018 Budget Appropriation	283,382.86	
Local District School Taxes	12,432,264.00	
Regional School Taxes	7,130,955.94	
County Taxes	4,584,234.32	
Municipal Open Space Taxes	199,824.00	
Due to Trust - Other	1,230.81	
Tax Overpayments	31,595.95	
Prior Year Refund	6,408.66	
Due to State of NJ - Inspection Fees	12,700.00	
Due to State of NJ - Marriage Licenses	650.00	
Federal and State Grant - Appropriated Reserves	122,447.72	
		<u>30,280,961.46</u>
Balance, December 31, 2019		<u><u>\$ 6,188,514.74</u></u>

EXHIBIT A-5

**TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
SCHEDULE OF CASH - CHANGE FUND  
YEAR ENDED DECEMBER 31, 2019**

<u>Office</u>	Balance December 31, <u>2019</u>
Municipal Court Treasurer	\$ 225.00 15.00
	<u>\$ 240.00</u>

TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY  
YEAR ENDED DECEMBER 31, 2019

Year	Balance December 31, 2018	2019 Levy	Added Taxes	Collections	2019	Due From (To) State of New Jersey	Cancelled	Transferred To Tax Title Liens	Balance December 31, 2019
2005	\$ 509.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 509.10
2015	3,231.88	-	-	-	-	-	-	-	3,231.88
2018	358,461.13	-	-	-	358,476.97	(6,124.20)	857.03	5,251.33	-
Subtotal	362,202.11	-	-	-	358,476.97	(6,124.20)	857.03	5,251.33	3,740.98
2019	-	28,619,703.49	59,473.93	203,726.02	27,771,708.07	252,004.82	53,970.65	43,425.56	354,342.30
	\$ 362,202.11	\$ 28,619,703.49	\$ 59,473.93	\$ 203,726.02	\$ 28,130,185.04	\$ 245,880.62	\$ 54,827.68	\$ 48,676.89	\$ 358,083.28

Cash Receipts	\$ 28,166,856.08
Tax Overpayments Created	(36,671.04)
	\$ 28,130,185.04
Tax Yield:	
General Purpose	\$ 28,619,703.49
Added Taxes (54:4-63.1 et seq)	59,473.93
Total	\$ 28,679,177.42

Analysis of Property Tax Levy

Tax Levy:	
Local District School Tax	\$ 12,432,264.00
Regional High School Tax Payable	7,338,163.00
County Tax	
County Open Space Tax	3,870,777.68
County Library Tax	344,951.92
Due County for Added Taxes	361,734.32
Total County Tax	9,537.07
Municipal Open Space Tax	4,587,000.99
Due Municipal Open Space for Added Taxes	199,724.00
Total Municipal Open Space Tax	415.41
Local Taxes for Municipal Purposes	200,139.41
Add: Additional Tax Levied	4,088,635.00
Total Local Tax for Municipal Purposes Levied	32,975.02
	4,121,610.02
	\$ 28,679,177.42



EXHIBIT A-7

**TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
SCHEDULE OF TAX TITLE LIENS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018		\$ 871,056.27
Increased By:		
Transfers From Taxes Receivable	\$ 48,676.89	
Adjustment to Liens	84,198.33	
Interest and Costs Accrued at Tax Sale	484.43	
		<u>133,359.65</u>
		1,004,415.92
Decreased By:		
Cash Receipts		<u>-</u>
Balance, December 31, 2019		<u><u>\$ 1,004,415.92</u></u>

EXHIBIT A-8

**SCHEDULE OF TAX OVERPAYMENTS  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018		\$ 14,106.87
Increased By:		
Overpayments Created		<u>36,671.04</u>
		50,777.91
Decreased By:		
Overpayments Refunded	\$ 31,595.95	
Overpayments Applied to Taxes	-	
		<u>31,595.95</u>
Balance, December 31, 2019		<u><u>\$ 19,181.96</u></u>

EXHIBIT A-9

**TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
SCHEDULE OF TAX PENALTY RECEIVABLE  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018	\$ 4,320.90
Increased By:	
Tax Penalties Assessed	<u>4,652.42</u>
	8,973.32
Decreased By:	
Cash Receipts	<u>4,320.90</u>
Balance, December 31, 2019	<u><u>\$ 4,652.42</u></u>

EXHIBIT A-10

**SCHEDULE OF PREPAID TAXES  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018	\$ 203,726.02
Increased By:	
Cash Receipts on 2020 Taxes	<u>238,526.77</u>
	442,252.79
Decreased By:	
Prepaid Taxes Applied in the Current Year	<u>203,726.02</u>
Balance, December 31, 2019	<u><u>\$ 238,526.77</u></u>

EXHIBIT A-11

**TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
SCHEDULE OF DUE TO STATE OF NEW JERSEY -  
SENIOR CITIZEN AND VERAN DEDUCTIONS  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018		\$ 159,715.70
Increased By:		
Cash Receipts		<u>249,404.50</u>
		409,120.20
Decreased By:		
Senior Citizen and Veterans Deductions per Tax Billings	\$ 252,250.00	
Deductions Allowed by Tax Collector - 2019 Taxes	5,750.00	
Deductions Disallowed by Tax Collector - 2019 Taxes	(5,995.18)	
Deductions Allowed by Tax Collector - Prior Taxes	-	
Deductions Disallowed by Tax Collector - Prior Taxes	<u>(6,124.20)</u>	
		<u>245,880.62</u>
Balance, December 31, 2019		<u><u>\$ 163,239.58</u></u>

EXHIBIT A-12

**SCHEDULE OF PROPERTY ACQUIRED FOR TAXES  
(AT ASSESSED VALUATION)  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2019 and 2018	<u><u>\$ 485,800.00</u></u>
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**TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2019**

	Balance December 31, <u>2018</u>	Accrued in <u>2019</u>	<u>Collections</u>	Balance December 31, <u>2018</u>
Licenses:				
Alcoholic Beverages	\$ -	\$ 12,750.00	\$ 12,750.00	\$ -
Other Licenses	-	1,245.00	1,245.00	-
Fees and Permits	-	72,320.75	72,320.75	-
Municipal Court:				
Fines and Costs	8,556.22	166,422.78	165,277.65	9,701.35
Interest and Costs on Taxes	-	74,282.01	74,282.01	-
Interest on Investments and Deposits	-	170,600.30	170,600.30	-
Energy Receipts Tax	-	1,100,389.00	1,100,389.00	-
Garden State Trust Fund	-	5,472.00	5,472.00	-
Fees and Permits	-	195,492.00	195,492.00	-
Interlocal Service Agreements:				
Springfield Township - Tax Collector Services	-	13,800.00	13,800.00	-
Rental Income Good Farm	-	34,116.00	34,116.00	-
Cable TV Franchise Fees	-	49,049.28	49,049.28	-
Housing Inspections	-	22,810.00	22,810.00	-
	<u>\$ 8,556.22</u>	<u>\$ 1,918,749.12</u>	<u>\$ 1,917,603.99</u>	<u>\$ 9,701.35</u>



**TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
SCHEDULE OF 2018 APPROPRIATION RESERVES  
YEAR ENDED DECEMBER 31, 2019**

	Balance December 31, <u>2018</u>	Balance After <u>Modifications</u>	Paid or <u>Charged</u>	Balance <u>Lapsed</u>	<u>Overexpended</u>
GENERAL GOVERNMENT					
Human Resources (Personnel):					
Other Expenses	\$ 185.00	\$ 185.00	\$ -	\$ 185.00	\$ -
Executive:					
Salaries and Wages	399.50	399.50	-	399.50	-
Other Expenses	2,221.43	5,221.43	3,028.04	2,193.39	-
Municipal Clerk:					
Salaries and Wages	73.52	73.52	-	73.52	-
Other Expenses	1,142.59	1,142.59	-	1,142.59	-
Data Processing:					
Salaries and Wages	-	-	-	-	-
Other Expenses	5,546.00	5,546.00	5,546.00	-	-
Financial Administration:					
Salaries and Wages	0.08	0.08	-	0.08	-
Other Expenses	560.19	560.19	-	560.19	-
Revenue - Administration (Tax Collection):					
Other Expenses	802.99	802.99	44.00	758.99	-
Tax Assessment - Administration					
Salaries and Wages	415.59	415.59	-	415.59	-
Other Expenses:					
Revision of Tax Map	180.50	180.50	960.00	-	779.50
Miscellaneous	2,716.05	2,716.05	1,166.06	1,549.99	-
Legal Services:					
Other Expenses	22,219.20	20,219.20	7,692.41	12,526.79	-
Engineering Services:					
Other Expenses	57,723.31	57,723.31	32,841.13	24,882.18	-
Historical Sites Office:					
Other Expenses	105.55	105.55	-	105.55	-
Municipal Court:					
Salaries and Wages	16,743.68	16,743.68	-	16,743.68	-
Other Expenses	2,598.25	2,598.25	2,511.35	86.90	-
Land Use - Administration:					
Planning Board:					
Salaries and Wages	72.50	72.50	-	72.50	-
Other Expenses:					
Legal	2,538.88	2,538.88	360.00	2,178.88	-
Engineering	1,000.00	1,000.00	-	1,000.00	-
Miscellaneous	431.75	431.75	269.00	162.75	-
Zoning Board of Adjustment:					
Salaries and Wages	0.36	0.36	-	0.36	-
Other Expenses:					
Legal	2,008.55	2,008.55	287.50	1,721.05	-
Engineering	875.00	875.00	-	875.00	-
Miscellaneous	819.69	819.69	-	819.69	-
Zoning Board:					
Salaries and Wages	2,745.60	745.60	-	745.60	-
Other Expenses	188.00	188.00	-	188.00	-

**TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
SCHEDULE OF 2018 APPROPRIATION RESERVES  
YEAR ENDED DECEMBER 31, 2019**

	Balance December 31, <u>2018</u>	Balance After <u>Modifications</u>	Paid or <u>Charged</u>	Balance <u>Lapsed</u>	<u>Overexpended</u>
<b>INSURANCE</b>					
General Liability	868.00	868.00	-	868.00	-
Employee Group Health	93.83	93.83	-	93.83	-
Unemployment Insurance	297.48	297.48	-	297.48	-
Other Insurance Premiums	7,887.96	7,887.96	6,152.16	1,735.80	-
Flexible Spending Account	2,000.00	2,000.00	-	2,000.00	-
<b>PUBLIC SAFETY:</b>					
Office of Emergency Management:					
Salaries and Wages	709.14	709.14	-	709.14	-
Other Expenses	771.58	771.58	-	771.58	-
Volunteer Ambulance Company:					
Other Expenses	26,000.00	26,000.00	-	26,000.00	-
Municipal Prosecutor:					
Other Expenses	360.00	360.00	-	360.00	-
Discovery:					
Salaries and Wages	105.00	105.00	-	105.00	-
Other Expenses	9.74	9.74	-	9.74	-
Police Courtroom Security:					
Other Expenses	9,795.14	7,795.14	4,010.62	3,784.52	-
Reverse 911 Coordinator	25.48	25.48	25.48	-	-
Reverse 911 Social Media Coordinator	25.00	25.00	-	25.00	-
<b>PUBLIC WORK FUNCTIONS</b>					
Streets and Road Maintenance:					
Salaries and Wages	11,488.27	7,988.27	-	7,988.27	-
Other Expenses	152,097.72	152,097.72	68,947.54	83,150.18	-
Other Public Works Functions:					
Shade Tree	250.00	250.00	-	250.00	-
Other Expenses	3,000.00	3,000.00	-	3,000.00	-
Recycling:					
Salaries and Wages	64.76	64.76	-	64.76	-
Other Expenses	675.00	675.00	104.64	570.36	-
Garbage and Trash Removal:					
Other Expenses	1,057.14	1,057.14	129.99	927.15	-
Buildings and Grounds:					
Salaries and Wages	19.14	19.14	-	19.14	-
Other Expenses	35,374.80	35,374.80	11,794.97	23,579.83	-
Vehicle Maintenance:					
Other Expenses	3,891.57	16,391.57	12,032.54	4,359.03	-

**TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
SCHEDULE OF 2018 APPROPRIATION RESERVES  
YEAR ENDED DECEMBER 31, 2019**

	Balance December 31, <u>2018</u>	Balance After <u>Modifications</u>	Paid or <u>Charged</u>	Balance <u>Lapsed</u>	<u>Overexpended</u>
<b>HEALTH AND HUMAN SERVICES</b>					
Vital Statistics:					
Other Expenses	33.00	33.00	25.00	8.00	-
Environmental Commission:					
Salaries and Wages	200.00	200.00	-	200.00	-
Other Expenses	1,000.00	1,000.00	-	1,000.00	-
Animal Control Services:					
Other Expenses	2,789.60	2,789.60	1,500.00	1,289.60	-
Welfare/Administration of Public Assistance:					
Other Expenses	290.00	290.00	140.00	150.00	-
<b>PARK AND RECREATION FUNCTIONS</b>					
Maintenance of Parks:					
Other Expenses	514.74	514.74	175.00	339.74	-
Celebration of Public Events:					
Salaries and Wages	442.08	442.08	-	442.08	-
Other Expenses	1,758.41	1,758.41	968.19	790.22	-
<b>SANITATION</b>					
Landfill/Solid Waste Costs:					
Other Expenses - Contractual	40,198.91	34,198.91	27,725.95	6,472.96	-
<b>UNCLASSIFIED</b>					
Registration of Bonds	500.00	500.00	-	500.00	-
JIF Wellness Program	18.25	18.25	-	18.25	-
<b>CODE ENFORCEMENT AND ADMINISTRATION</b>					
Uniform Construction Code Enforcement:					
Salaries and Wages	3.82	3.82	-	3.82	-
Other Expenses	6,621.78	6,621.78	5,496.89	1,124.89	-
Sub Code Officials:					
Plumbing Inspector:					
Salaries and Wages	2,239.58	239.58	-	239.58	-
Electrical Inspector:					
Salaries and Wages	356.06	356.06	-	356.06	-
Fire Protection Official:					
Salaries and Wages	175.52	175.52	-	175.52	-
<b>UTILITY EXPENSES AND BULK PURCHASES</b>					
Electricity	6,646.56	6,646.56	1,034.30	5,612.26	-
Street Lighting	3,993.26	14,993.26	14,815.27	177.99	-
Telecommunications	839.37	839.37	839.37	-	-
Water	1,234.27	1,234.27	212.90	1,021.37	-
Propane	3,021.28	3,021.28	364.71	2,656.57	-
Fuel Oil	976.87	976.87	379.84	597.03	-
Natural Gas	915.05	915.05	210.58	704.47	-
Gasoline/Diesel	17,666.42	8,666.42	5,301.27	3,365.15	-
Fire Hydrants	409.38	409.38	-	409.38	-
Sewerage Processing	921.62	921.62	141.49	780.13	-

**TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
SCHEDULE OF 2018 APPROPRIATION RESERVES  
YEAR ENDED DECEMBER 31, 2019**

	Balance December 31, <u>2018</u>	Balance After <u>Modifications</u>	Paid or <u>Charged</u>	Balance <u>Lapsed</u>	<u>Overexpended</u>
<b>STATUTORY EXPENDITURES:</b>					
Contribution To:					
Public Employees' Retirement System	0.51	0.51	-	0.51	-
Social Security System (O.A.S.I.)	1,886.42	1,886.42	-	1,886.42	-
Defined Contribution Retirement Plan	272.64	272.64	-	272.64	-
PERS - Retro from 2012/13	0.91	0.91	-	0.91	-
<b>OPERATIONS EXCLUDED FROM CAPS</b>					
Stormwater Permits (NJDEP)					
Street Division:					
Salaries and Wages	12,261.90	12,261.90	-	12,261.90	-
Other Expenses	40,182.42	40,182.42	31,728.66	8,453.76	-
Emergency Services Volunteer Length of Service					
Awards Program (LOSAP)	38,000.00	38,000.00	34,550.00	3,450.00	-
Shared Service Agreements:					
Township of Shamong:					
Construction	0.25	0.25	-	0.25	-
Township of Tabernacle:					
Other Expenses	7,500.00	7,500.00	-	7,500.00	-
Springfield Township:					
Tax Collector	80.10	80.10	-	80.10	-
Total General Appropriations	<u>\$ 575,131.49</u>	<u>\$ 575,131.49</u>	<u>\$ 283,512.85</u>	<u>\$ 292,398.14</u>	<u>\$ 779.50</u>

Cash Disbursements	\$ 283,382.86
Accounts Payable	<u>129.99</u>
	<u>\$ 283,512.85</u>



**TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
SCHEDULE OF RESERVE FOR ENCUMBRANCES  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018		\$ 204,023.97
Increased By:		
Charges to 2019 Appropriations		<u>275,722.59</u>
		479,746.56
Decreased By:		
Transferred to Appropriation Reserves	\$ 203,893.98	
Transferred to Accounts Payable	<u>129.99</u>	
		<u>204,023.97</u>
Balance, December 31, 2019		<u><u>\$ 275,722.59</u></u>

**SCHEDULE OF ACCOUNTS PAYABLE  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018		\$ 7,131.25
Increased By:		
Transfers from Encumbrances	<u>\$ 129.99</u>	
		<u>129.99</u>
		7,261.24
Decreased By:		
Cancelled		<u>7,261.24</u>
Balance, December 31, 2019		<u><u>\$ -</u></u>

**TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
SCHEDULE OF LOCAL DISTRICT SCHOOL TAX PAYABLE  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018		\$	20.52
Increased By:			
Levy for Calendar Year 2019			<u>12,432,264.00</u>
			12,432,284.52
Decreased By:			
Balance Cancelled	\$	20.52	
Cash Disbursements	<u>12,432,264.00</u>		<u>12,432,284.52</u>
Balance, December 31, 2019		\$	<u><u>-</u></u>

**TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
SCHEDULE OF REGIONAL HIGH SCHOOL TAX PAYABLE  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018		
School Tax Payable	\$ 2,438,595.73	
School Tax Deferred	<u>724,910.00</u>	
		\$ 3,163,505.73
Increased By:		
Levy (School Year July 1, 2019 to June 30, 2020)		<u>7,338,163.00</u>
		10,501,668.73
Decreased By:		
Cash Disbursements		<u>7,130,955.94</u>
Balance, December 31, 2019		
School Tax Payable	2,645,802.79	
School Tax Deferred	<u>724,910.00</u>	
		<u>\$ 3,370,712.79</u>
Local District School Tax Liability:		
Cash Payments		\$ 7,130,955.94
School Tax Payable December 31, 2019		<u>2,645,802.79</u>
Total		9,776,758.73
School Tax Payable December 31, 2018		<u>2,438,595.73</u>
Amount Charged To 2019 Operations		<u>\$ 7,338,163.00</u>

**TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
SCHEDULE OF MUNICIPAL OPEN SPACE TAXES PAYABLE  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018		\$	1,485.45
Increased By:			
Levy for Calendar Year 2019	\$	199,724.00	
Added Taxes		<u>415.41</u>	
			<u>200,139.41</u>
			201,624.86
Decreased By:			
Cash Disbursements			<u>199,824.00</u>
Balance, December 31, 2019		\$	<u><u>1,800.86</u></u>



**TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
SCHEDULE OF COUNTY TAXES PAYABLE  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018		\$	7,373.92
Increased By:			
County Tax Levy	\$	3,870,777.68	
County Open Space Tax Levy		344,951.92	
County Library Tax Levy		361,734.32	
County Added & Omitted Taxes		<u>9,537.07</u>	
			<u>4,587,000.99</u>
			4,594,374.91
Decreased By:			
Cash Disbursements			<u>4,584,234.32</u>
Balance, December 31, 2019		\$	<u><u>10,140.59</u></u>
 Prior Year County Open Space Taxes		\$	603.52
County Added & Omitted Taxes			<u>9,537.07</u>
		\$	<u><u>10,140.59</u></u>

EXHIBIT A-21

**TOWNSHIP OF SOUTHAMPTON  
CURRENT FUND  
SCHEDULE OF DUE TO STATE OF NEW JERSEY -  
INSPECTION FEES  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018	\$ 3,515.00
Increased By:	
Cash Receipts	<u>14,553.00</u>
	18,068.00
Decreased By:	
Cash Disbursements	<u>12,700.00</u>
Balance, December 31, 2019	<u><u>\$ 5,368.00</u></u>

EXHIBIT A-22

**SCHEDULE OF DUE TO STATE OF NEW JERSEY -  
MARRIAGE LICENSE FEES  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018	\$ 200.00
Increased By:	
Cash Receipts	<u>650.00</u>
	850.00
Decreased By:	
Cash Disbursements	<u>650.00</u>
Balance, December 31, 2019	<u><u>\$ 200.00</u></u>

TOWNSHIP OF SOUTHAMPTON  
GRANT FUND  
SCHEDULE OF FEDERAL & STATE GRANTS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2019

	Balance December 31, 2018	Increased By Revenue Anticipated 2019	Cash Receipts	Transfer from Unappropriated	Due from Current Fund	Balance December 31, 2019
State Grants:						
Clean Communities Program	\$ -	\$ 35,585.13	\$ 35,585.13	-	\$ -	-
Recycling Tonnage Grant	-	26,303.00	26,303.00	-	-	-
New Jersey Forestry Management Grant	3,000.00	-	3,000.00	-	-	-
NJDOT - Hawkin Road Reconstruction	-	250,000.00	-	-	-	250,000.00
NJDOT - Safe Roads to School	18,439.75	-	-	-	-	18,439.75
NJDOT - Stagecoach Road Resurface	230,473.00	-	162,081.00	-	-	68,392.00
Federal Grants:						
Community Development Block Grant	65,000.00	-	-	-	-	65,000.00
Community Development Block Grant - Phase III	78,000.00	-	76,260.00	-	-	1,740.00
	<u>\$ 394,912.75</u>	<u>\$ 311,888.13</u>	<u>\$ 303,229.13</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 403,571.75</u>

TOWNSHIP OF SOUTHAMPTON  
GRANT FUND  
SCHEDULE OF RESERVE FOR FEDERAL & STATE GRANTS - APPROPRIATED  
YEAR ENDED DECEMBER 31, 2019

	Balance December 31, 2018	2019 Authorizations	Transferred From Encumbrances	Expended	Encumbered	Balance December 31, 2019
<u>STATE GRANTS</u>						
Clean Communities Program - 2015	\$ 16,135.19	\$ -	\$ -	\$ -	\$ -	\$ 16,135.19
Clean Communities Program - 2017	-	-	1,033.83	-	1,033.83	-
Clean Communities Program - 2018	27,986.49	-	-	26,871.22	1,115.27	-
Clean Communities Program - 2019	-	35,585.13	-	3,678.61	5,338.00	26,568.52
Recycling Tonnage Grant - 2016	5,476.00	5,476.00	-	2,871.00	-	8,081.00
Recycling Tonnage Grant - 2019	-	20,827.00	-	2,121.12	-	18,705.88
New Jersey Forestry Management Grant	-	-	3,000.00	3,000.00	-	-
NJDOT - Hawkin Road Reconstruction	-	-	7,645.77	7,645.77	-	-
NJDOT - Hawkin Road Reconstruction - Phase II	-	250,000.00	-	-	-	250,000.00
NJDOT - Safe Roads to Schools	13,336.75	-	-	-	13,336.75	-
NJDOT - Stagecoach Road Resurface	14,365.00	-	63,913.46	-	63,913.46	14,365.00
Total State	77,299.43	311,888.13	75,593.06	46,187.72	84,737.31	333,855.59
<u>FEDERAL GRANTS</u>						
Burlington County CDBG Holly Blvd - Phase II	60,000.00	-	-	-	-	60,000.00
Burlington County CDBG - Phase III	78,000.00	-	-	76,260.00	1,740.00	-
Total Federal	138,000.00	-	-	76,260.00	1,740.00	60,000.00
<u>LOCAL GRANTS</u>						
Matching Funds for Grants	4,965.95	-	-	-	-	4,965.95
Reserve OTB Retaining Wall	50,000.00	-	-	-	-	50,000.00
Total Local	54,965.95	-	-	-	-	54,965.95
	\$ 270,265.38	\$ 311,888.13	\$ 75,593.06	\$ 122,447.72	\$ 86,477.31	\$ 448,821.54



**TOWNSHIP OF SOUTHAMPTON  
GRANT FUND  
SCHEDULE OF RESERVE FOR FEDERAL & STATE GRANTS - UNAPPROPRIATED  
YEAR ENDED DECEMBER 31, 2019**

	Balance December 31, <u>2018</u>	Cash <u>Receipts</u>	Transferred To Grants <u>Receivable</u>	Balance December 31, <u>2019</u>
Recycling Tonnage Grant	\$ 0.49	\$ 7,712.66	\$ -	\$ 7,713.15
Burlington County Grant	21,655.45	-	-	21,655.45
	<u>\$ 21,655.94</u>	<u>\$ 7,712.66</u>	<u>\$ -</u>	<u>\$ 29,368.60</u>

**TRUST FUND**

**TOWNSHIP OF SOUTHAMPTON  
TRUST FUND  
SCHEDULE OF CASH - TREASURER  
YEAR ENDED DECEMBER 31, 2019**

	<u>Animal Control Fund</u>	<u>Other Trust Funds - Chief Finance Officer</u>	<u>Municipal Open Space Trust Fund</u>	<u>Other Trust Funds - Tax Collector</u>
Balance, December 31, 2018	\$ 12,181.89	\$ 316,591.83	\$ 207,192.66	\$ 257,400.00
Increased By Receipts:				
Due To:				
Current Fund	254.27	1,230.81	-	-
State of New Jersey	1,012.20	-	-	-
Dog Licenses Collected	5,537.80	-	-	-
Reserve for:				
Future Use	-	-	202,659.63	-
Other Receipts	-	117,583.63	-	569,386.18
	<u>18,986.16</u>	<u>435,406.27</u>	<u>409,852.29</u>	<u>826,786.18</u>
Decreased By Disbursements:				
Dog Fund Expenditures	2,642.77	-	-	-
Due to State of New Jersey	1,013.40	-	-	-
Other Disbursements	-	-	5,308.41	-
Current Year Appropriations	-	-	199,724.00	-
Other Reserves	-	117,072.42	-	518,386.18
	<u>3,656.17</u>	<u>117,072.42</u>	<u>205,032.41</u>	<u>518,386.18</u>
Balance, December 31, 2019	<u>\$ 15,329.99</u>	<u>\$ 318,333.85</u>	<u>\$ 204,819.88</u>	<u>\$ 308,400.00</u>

**TOWNSHIP OF SOUTHAMPTON  
ANIMAL CONTROL TRUST FUND  
SCHEDULE OF RESERVE FOR ANIMAL CONTROL FUND EXPENDITURES  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018		\$ 11,733.20
Increased By:		
Dog License Fees Collected		<u>5,537.80</u>
		17,271.00
Decreased By:		
Expenditures Under R.S. 4:19-15:11	\$ 2,642.77	
Statutory Excess	<u>2,828.03</u>	
		<u>5,470.80</u>
Balance, December 31, 2019		<u><u>\$ 11,800.20</u></u>

License Fees Collected

2018	\$ 6,185.80
2017	<u>5,614.40</u>
	<u><u>\$ 11,800.20</u></u>



**TOWNSHIP OF SOUTHAMPTON  
ANIMAL CONTROL TRUST FUND  
SCHEDULE OF DUE TO STATE OF NEW JERSEY  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018	\$ 6.20
Increased By:	
2019 License Fees	<u>1,012.20</u>
	1,018.40
Decreased By:	
Payments	<u>1,013.40</u>
Balance, December 31, 2019	<u><u>\$ 5.00</u></u>

**TOWNSHIP OF SOUTHAMPTON  
ANIMAL CONTROL TRUST FUND  
SCHEDULE OF DUE TO CURRENT FUND  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018		\$	442.49
Increased By:			
Interest Income	\$	254.27	
Statutory Excess		<u>2,828.03</u>	
			<u>3,082.30</u>
			3,524.79
Decreased By:			
Cash Disbursement			<u>-</u>
Balance, December 31, 2019		\$	<u><u>3,524.79</u></u>

TOWNSHIP OF SOUTHAMPTON  
TRUST FUND  
SCHEDULE OF VARIOUS TRUST FUND RESERVES  
YEAR ENDED DECEMBER 31, 2019

	Balance December 31, 2018	Payable Cancelled	Due from (to) Current Fund	Receipts	Cash Disbursed	Balance December 31, 2019
General Escrow	\$ 166,243.07	\$ -	\$ -	\$ 86,331.85	\$ 83,872.16	\$ 168,702.76
Accumulated Absences	18,902.44	-	-	2,000.00	-	20,902.44
Third Party Tax Title Liens	-	-	-	251,086.18	251,086.18	-
Tax Sale Premiums	257,400.00	-	-	318,300.00	267,300.00	308,400.00
Recreation	28,584.83	-	-	-	-	28,584.83
Public Defender	5,824.02	-	283.40	7,610.50	13,717.92	-
Snow Removal	5,027.79	-	-	-	-	5,027.79
Unemployment	74,059.39	3,796.49	-	1,256.28	234.90	78,877.26
Public Events	15,032.45	-	-	20,385.00	19,247.44	16,170.01
Street Lighting Improvements	1,000.60	-	-	-	-	1,000.60
	<u>\$ 572,074.59</u>	<u>\$ 3,796.49</u>	<u>\$ 283.40</u>	<u>\$ 686,969.81</u>	<u>\$ 635,458.60</u>	<u>\$ 627,665.69</u>

Cash - Chief Financial Officer  
Cash - Tax Collector

\$	117,583.63	\$	117,072.42
	<u>569,386.18</u>		<u>518,386.18</u>
\$	<u>686,969.81</u>	\$	<u>635,458.60</u>

<b>GENERAL CAPITAL FUND</b>
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**TOWNSHIP OF SOUTHAMPTON  
GENERAL CAPITAL FUND  
SCHEDULE OF CASH - TREASURER  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018		\$	1,870,769.00
Increased By:			
Due to Current Fund - Interest Earned on Deposits	\$	28,253.86	
Due from Trust - Open Space		10,000.00	
Budget Appropriation:			
Capital Improvement Fund		200,000.00	
Reserve for Public Works Equipment		50,000.00	
Due From Current Fund		565,500.00	
Bond Anticipation Notes		3,311,395.00	
Premium on Bond Anticipation Notes Issued		17,720.00	
			<u>4,182,868.86</u>
			6,053,637.86
Decreased By:			
Improvement Authorizations		245,193.38	
Contracts Payable		1,056,865.94	
Reserve for Public Works Equipment		8,852.00	
Due to Current Fund - Interest Earned on Deposits		18,733.01	
Bond Anticipation Notes		3,886,895.00	
			<u>5,216,539.33</u>
Balance, December 31, 2019		\$	<u><u>837,098.53</u></u>

TOWNSHIP OF SOUTHAMPTON  
GENERAL CAPITAL FUND  
SCHEDULE OF ANALYSIS OF GENERAL CAPITAL CASH AND INVESTMENTS  
YEAR ENDED DECEMBER 31, 2019

	Balance December 31, 2018	Receipts			Disbursements				Balance December 31, 2019
		Budget Appropriation	Bond Anticipation Notes	Miscellaneous	Improvement Authorizations	Bond Anticipation Notes	Miscellaneous	Transfers	
Fund Balance	\$ 85,230.14	\$ -	\$ -	\$ 17,720.00	\$ -	\$ -	\$ -	\$ (35,449.00)	\$ 67,501.14
Capital Improvement Fund	250.00	200,000.00	-	-	-	-	-	(150,000.00)	50,250.00
Reserve to Pay Debt Service	601.00	-	-	-	-	-	-	-	601.00
Reserve for Assessment Revaluation	2,000.00	-	-	-	-	-	-	-	2,000.00
Reserve for Public Works Equipment	-	-	-	-	-	-	8,852.00	(41,148.00)	-
Down Payment of Capital Improvements	321.00	-	-	50,000.00	-	-	-	-	321.00
Due to Current Fund	112,022.87	-	-	28,253.86	-	-	18,733.01	36,032.00	157,575.72
Encumbrances Payable	206,020.95	-	-	-	-	-	-	(125,941.65)	80,079.30
Contracts Payable	762,591.12	-	-	-	1,056,865.94	-	-	581,895.80	287,620.98
Ordinance Number									
2011-05	583.00	-	-	-	-	-	-	(583.00)	-
2013-10	12,426.74	-	-	-	4,339.50	-	-	-	8,087.24
2013-17	511.50	-	-	-	-	1,407,395.00	-	-	511.50
2015-07	17,500.00	-	1,107,395.00	300,000.00	16,277.82	-	-	-	1,222.18
2015-13	133,628.28	-	-	-	3,997.00	-	-	(46,280.00)	83,351.28
2017-04	499,773.10	-	2,204,000.00	275,500.00	23,187.36	2,479,500.00	-	(423,205.55)	53,380.19
2018-08	37,309.30	-	-	-	197,391.70	-	-	164,079.40	3,997.00
2019-07	-	-	-	-	-	-	-	17,500.00	17,500.00
2019-08	-	-	-	-	-	-	-	23,100.00	23,100.00
	\$ 1,870,769.00	\$ 200,000.00	\$ 3,311,395.00	\$ 671,473.86	\$ 1,302,059.32	\$ 3,886,895.00	\$ 27,585.01	\$ -	\$ 837,098.53

**TOWNSHIP OF SOUTHAMPTON  
GENERAL CAPITAL FUND  
SCHEDULE OF CAPITAL IMPROVEMENT FUND  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018	\$ 250.00
Increased By:	
Budget Appropriation	<u>200,000.00</u>
	200,250.00
Decreased By:	
Down Payment for Improvement Authorizations	<u>150,000.00</u>
Balance, December 31, 2019	<u><u>\$ 50,250.00</u></u>

**TOWNSHIP OF SOUTHAMPTON  
GENERAL CAPITAL FUND  
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - FUNDED  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018	\$ 4,195,000.00
Decreased By:	
Bond Principal Paid	<u>620,000.00</u>
Balance, December 31, 2019	<u><u>\$ 3,575,000.00</u></u>



TOWNSHIP OF SOUTHAMPTON  
GENERAL CAPITAL FUND  
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED  
YEAR ENDED DECEMBER 31, 2019

Ordinance No.	Improvement Description	Balance December 31, 2018	Notes Paid By Budget Appropriation	Balance December 31, 2019	Analysis of Balance	
					Bond Anticipation	Notes
2013-17	Purchase Fire Truck and Real Property	\$ 1,407,395.00	\$ 300,000.00	\$ 1,107,395.00	\$	1,107,395.00
2017-04	Reconstruction and/or Repaving of Various Roads	2,479,500.00	275,500.00	2,204,000.00		2,204,000.00
		<u>\$ 3,886,895.00</u>	<u>\$ 575,500.00</u>	<u>\$ 3,311,395.00</u>	<u>\$</u>	<u>3,311,395.00</u>

TOWNSHIP OF SOUTHAMPTON  
GENERAL CAPITAL FUND  
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS  
YEAR ENDED DECEMBER 31, 2019

Ordinance Date	Improvement Description	Balance December 31, 2018		2019 Authorizations	Encumbrances Reclassified	Expended	Contracts Payable	Cancellation	Balance December 31, 2019	
		Funded	Unfunded						Funded	Unfunded
2011-05	Rehabilitation and Improvement of Friendship Road, Emmons Road, and Brace Road	\$ 583.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (583.00)	\$ -	\$ -
2013-10	Reconstruction and Repaving of Certain Streets	-	12,426.74	-	-	4,339.50	-	-	8,087.24	-
2013-17	Purchase Fire Truck and Real Property	-	511.50	-	-	-	-	-	-	511.50
2015-07	Demolition and Paving - 69 Main Street	-	17,500.00	-	-	16,277.82	-	-	1,222.18	-
2015-13	Relocation/Construction of Public Work Facility	-	133,628.28	-	-	3,997.00	46,280.00	-	-	83,351.28
2017-04	Reconstruction and/or Repaving of Various Roads	-	499,773.10	-	7,007.25	23,187.36	408,715.80	(17,500.00)	-	57,377.19
2018-08	Purchase of Various Public Works Equipment	-	37,309.30	-	199,013.70	236,323.00	-	-	-	-
2019-07	Replacement/Repair of Public Works Vehicles	-	-	17,500.00	-	-	-	-	-	17,500.00
2019-08	Repair and Pave Various Township Roads	-	-	150,000.00	-	-	126,900.00	-	23,100.00	-
		\$ 583.00	\$ 701,148.92	\$ 167,500.00	\$ 206,020.95	\$ 284,124.68	\$ 581,895.80	\$ (18,083.00)	\$ 32,409.42	\$ 158,739.97

Ordinances Reappropriated \$ 17,500.00  
Capital Improvement Fund \$ 150,000.00  
\$ 167,500.00

Cash Disbursed \$ 245,193.38  
Encumbrances Payable 38,931.30  
\$ 284,124.68

EXHIBIT C-8

**TOWNSHIP OF SOUTHAMPTON  
GENERAL CAPITAL FUND  
SCHEDULE OF ENCUMBRANCES PAYABLE  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018	\$ 206,020.95
Increased By:	
Reserve for Public Works Equipment	41,148.00
Current Year Charges to Improvement Authorizations	<u>38,931.30</u>
	286,100.25
Decreased By:	
Reclassified to Improvement Authorizations	<u>206,020.95</u>
Balance, December 31, 2019	<u><u>\$ 80,079.30</u></u>

EXHIBIT C-9

**SCHEDULE OF CONTRACTS PAYABLE  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018	\$ 762,591.12
Increased By:	
Contracts Executed in the Current Year	<u>581,895.80</u>
	1,344,486.92
Decreased By:	
Cash Disbursements	<u>1,056,865.94</u>
Balance, December 31, 2019	<u><u>\$ 287,620.98</u></u>

TOWNSHIP OF SOUTHAMPTON  
GENERAL CAPITAL FUND  
SCHEDULE OF BONDS PAYABLE  
YEAR ENDED DECEMBER 31, 2019

Purpose	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding 2019		Interest Rate	Balance December 31, 2018	Decreased	Balance December 31, 2019
			Date	Principal				
2014 Refunding Bonds	12/23/2014	\$ 5,890,000.00	7/1/2020	\$ 500,000.00	2.00%	\$ 4,195,000.00	\$ 620,000.00	\$ 3,575,000.00
			7/1/2021	490,000.00	2.25%			
			7/1/2022	535,000.00	2.50%			
			7/1/2023	525,000.00	2.75%			
			7/1/2024	515,000.00	3.00%			
			7/1/2025	510,000.00	3.00%			
			7/1/2026	500,000.00	3.00%			
						<u>\$ 4,195,000.00</u>	<u>\$ 620,000.00</u>	<u>\$ 3,575,000.00</u>

Current Fund	\$ 530,000.00
Municipal Open Space Fund	<u>90,000.00</u>
	<u>\$ 620,000.00</u>





<b>SEWER UTILILTY FUND</b>
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**TOWNSHIP OF SOUTHAMPTON  
SEWER UTILITY FUND  
SCHEDULE OF CASH - TREASURER  
YEAR ENDED DECEMBER, 31 2019**

	<u>Operating</u>	
Balance, December 31, 2018	\$ 63,284.09	
Increased By Receipts:		
Consumer Accounts Receivable	\$ 224,708.70	
Miscellaneous Revenue Not Anticipated	<u>4,345.82</u>	
		<u>229,054.52</u>
		292,338.61
Decreased By Disbursements:		
2019 Budget Appropriations	160,475.36	
2018 Appropriation Reserves	41,637.65	
Accrued Interest on Bonds	<u>28,210.51</u>	
		<u>230,323.52</u>
Balance, December 31, 2019		<u><u>\$ 62,015.09</u></u>

**TOWNSHIP OF SOUTHAMPTON  
SEWER UTILITY CAPITAL FUND  
SCHEDULE OF ANALYSIS OF SEWER UTILITY CAPITAL FUND CASH  
YEAR ENDED DECEMBER, 31 2019**

	Balance December 31, <u>2019</u>
Capital Improvement Fund	\$ 4,824.00
Due from Sewer Utility Operating Fund	(6,424.00)

<u>Ordinance Number</u>	<u>Improvement Description</u>	
2014-08	Preliminary Cost Associated with Improvement to Sewer System	<u>1,600.00</u>
		<u><u>\$ -</u></u>

EXHIBIT D-6

**TOWNSHIP OF SOUTHAMPTON  
SEWER UTILITY OPERATING FUND  
SCHEDULE OF CONSUMER ACCOUNTS RECEIVABLE  
YEAR ENDED DECEMBER, 31 2019**

Balance, December 31, 2018		\$ 24,951.06
Increased By:		
Rents Levied - Net		<u>223,106.51</u>
		248,057.57
Decreased By:		
Cash Collections	\$ 224,708.70	
Overpayments Applied	45.52	
Transfer to Liens	<u>1,628.83</u>	
		<u>226,383.05</u>
Balance, December 31, 2019		<u><u>\$ 21,674.52</u></u>

EXHIBIT D-7

**SCHEDULE OF SEWER LIENS RECEIVABLE  
YEAR ENDED DECEMBER, 31 2019**

Balance, December 31, 2018	\$ 3,801.67
Increased By:	
Transfer from Current Year Receivable	<u>1,628.83</u>
Balance, December 31, 2019	<u><u>\$ 5,430.50</u></u>



**TOWNSHIP OF SOUTHAMPTON  
SEWER UTILITY OPERATING FUND  
SCHEDULE OF APPROPRIATION RESERVES  
YEAR ENDED DECEMBER 31, 2019**

	Balance December 31, <u>2018</u>	Balance After <u>Transfers</u>	Paid or <u>Charged</u>	Balance <u>Lapsed</u>	<u>Overexpenditure</u>
Operating:					
Other Expenses	\$ 41,005.89	\$ 41,005.89	\$ 41,637.65	\$ -	\$ 631.76
	<u>\$ 41,005.89</u>	<u>\$ 41,005.89</u>	<u>\$ 41,637.65</u>	<u>\$ -</u>	<u>\$ 631.76</u>
Appropriation Reserves		\$ -			
Encumbrances Payable		<u>41,005.89</u>			
		<u>\$ 41,005.89</u>			

**SCHEDULE OF RESERVE FOR ENCUMBRANCES  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018	\$ 41,005.89
Increased By:	
Charges to Current Year Appropriations	<u>31,352.73</u>
Subtotal	72,358.62
Decreased By:	
Transfer to Appropriation Reserve	<u>41,005.89</u>
Balance, December 31, 2019	<u>\$ 31,352.73</u>

**TOWNSHIP OF SOUTHAMPTON  
SEWER UTILITY OPERATING FUND  
SCHEDULE OF ACCRUED INTEREST ON SERIAL BONDS PAYABLE  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018	\$ 2,357.29
Increased By:	
Budget Appropriation	<u>28,106.35</u>
	30,463.64
Decreased By:	
Interest Paid in Cash	<u>28,210.51</u>
Balance, December 31, 2019	<u><u>\$ 2,253.13</u></u>

Analysis of Balance, December 31, 2019

Outstanding December 31, 2019	Interest Rate	From	To	Period	Amount
\$ 635,000.00	Various	12/1/2019	12/31/2019	1 Month	<u>\$ 2,253.13</u>
					<u><u>\$ 2,253.13</u></u>

TOWNSHIP OF SOUTHAMPTON  
SEWER UTILITY CAPITAL FUND  
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS  
YEAR ENDED DECEMBER 31, 2019

Ordinance Number	Description	Ordinance		Balance December 31, 2018		Balance December 31, 2019	
		Date	Amount	Funded	Unfunded	Funded	Unfunded
2014-08	Preliminary Cost Associated with Improvement to Sewer System	5/20/2014	\$ 32,000.00	\$ 1,600.00	\$ 30,400.00	\$ -	\$ 30,400.00
				\$ 1,600.00	\$ 30,400.00	\$ -	\$ 30,400.00

TOWNSHIP OF SOUTHAMPTON  
SEWER UTILITY CAPITAL FUND  
SCHEDULE OF SERIAL BONDS PAYABLE  
YEAR ENDED DECEMBER 31, 2019

<u>Purpose</u>	<u>Date of Issue</u>	<u>Amount of Original Issue</u>	<u>Maturities of Bonds Outstanding 2019</u>		<u>Interest Rate</u>	<u>Balance</u>	<u>Decreased</u>	<u>Balance</u>
			<u>Date</u>	<u>Principal</u>		<u>December 31, 2018</u>		<u>December 31, 2019</u>
Refunding Bonds	3/11/2013	\$ 810,000.00	12/1/20	\$ 25,000.00	5.000%	\$ 660,000.00	\$ 25,000.00	\$ 635,000.00
			12/1/21-23	30,000.00	5.000%			
			12/1/24-26	35,000.00	5.000%			
			12/1/27-28	40,000.00	5.000%			
			12/1/2029	45,000.00	5.000%			
			12/1/30-31	45,000.00	3.375%			
			12/1/32-35	50,000.00	3.375%			
						<u>\$ 660,000.00</u>	<u>\$ 25,000.00</u>	<u>\$ 635,000.00</u>

**TOWNSHIP OF SOUTHAMPTON  
SEWER UTILITY CAPITAL FUND  
SCHEDULE OF CAPITAL IMPROVEMENT FUND  
YEAR ENDED DECEMBER 31, 2019**

Balance, December 31, 2018	\$ 4,824.00
Increased By:	
Sewer Operating Budget Appropriations	<u>-</u>
Balance, December 31, 2019	<u><u>\$ 4,824.00</u></u>



TOWNSHIP OF SOUTHAMPTON  
SEWER UTILITY CAPITAL FUND  
SCHEDULE OF FIXED CAPITAL AUTHORIZED AND UNCOMPLETED  
YEAR ENDED DECEMBER 31, 2019

<u>Ordinance Number</u>	<u>Description</u>	<u>Date of Ordinance</u>	<u>Amount</u>	<u>Balance December 31, 2018</u>	<u>Decreased</u>	<u>Balance December 31, 2019</u>
2014-08	Preliminary Cost Associated with Improvement to Sewer System	5/20/2014	\$ 32,000.00	\$ 32,000.00	\$ -	\$ 32,000.00
				<u>\$ 32,000.00</u>	<u>\$ -</u>	<u>\$ 32,000.00</u>

TOWNSHIP OF SOUTHAMPTON  
SEWER UTILITY CAPITAL FUND  
SCHEDULE OF USDA LOANS AUTHORIZED BUT NOT ISSUED  
YEAR ENDED DECEMBER 31, 2019

<u>Ordinance Number</u>	<u>Description</u>	<u>Date of Ordinance</u>	<u>Balance December 31, 2018</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance December 31, 2019</u>
2014-08	Preliminary Cost Associated with Improvement to Sewer System	5/20/2014	\$ 30,400.00	\$ -	\$ -	\$ 30,400.00
			<u>\$ 30,400.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 30,400.00</u>

**TOWNSHIP OF SOUTHAMPTON  
SEWER UTILITY CAPITAL FUND  
SCHEDULE OF FIXED CAPITAL  
YEAR ENDED DECEMBER 31, 2019**

	<u>Balance December 31, 2019 &amp; 2018</u>
Sewer:	
Construction of Sewerage Collection System in the Village of Vincentown	<u>\$ 2,295,000.00</u>
	<u><u>\$ 2,295,000.00</u></u>

**TOWNSHIP OF SOUTHAMPTON**

**PART II**

**SCHEDULE OF FINANCIAL STATEMENT FINDINGS -  
GOVERNMENTAL AUDITING STANDARDS**

**FOR THE YEAR ENDED DECEMBER 31, 2019**

**TOWNSHIP OF SOUTHAMPTON  
SCHEDULE OF FINANCIAL STATEMENT FINDINGS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

This section identifies the significant deficiencies, material weaknesses and instances of noncompliance related to the basic financial statements that are required to be reported in accordance with *Government Auditing Standards* and with audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

**\*Finding 2019-001**

Criteria or specific requirement:

N.J.A.C. 5:31-7 requires an effective accounting system to include double- entry accounting for all transactions resulting in a general ledger.

Condition:

Although the subsidiary accounting records were balanced, the general ledger for all funds was not properly maintained and as a result material audit adjustments were needed in order to achieve proper presentation in the financial statements.

Cause:

Internal control policies and procedures are not in place to properly maintain the Township's general ledger.

Effect or potential effect:

Non-compliance with N.J.A.C. 5:31-7.

Recommendation:

That the general ledger for all funds be accurately and completely maintained to ensure adequate control over the preparation of the financial statements and related footnotes.

View of responsible official:

The responsible official agrees with this finding and will address the matter as part of their corrective action plan.



**TOWNSHIP OF SOUTHAMPTON  
SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS  
FOR THE YEAR ENDED DECEMBER 31, 2018**

This section identifies the status of prior year findings related to the financial statements, federal awards and state financial assistance that are required to be reported in accordance with *Government Auditing Standards*, Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and New Jersey OMB's Circular 15-08.

Financial Statement Findings

**Finding No. 2018-001**

Condition:

The general ledger for all funds was not properly maintained and as a result material audit adjustments were needed in order to achieve proper presentation in the financial statements.

Current Status:

This finding has not been corrected. See Finding 2019-001.

**FEDERAL AWARDS**

N/A – No Federal Single Audit in prior year.

**STATE FINANCIAL ASSISTANCE**

N/A – No State Single Audit in prior year.

**TOWNSHIP OF SOUTHAMPTON**

**PART III**

**LETTER OF COMMENTS AND RECOMMENDATIONS – REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

## OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office at December 31, 2019:

NAME	TITLE	AMOUNT OF BOND
James F. Young, Sr.	Mayor	
Elizabeth Rossell	Deputy Mayor	
William Raftery	Committeeman	
Ronald Heston	Committeeman	
Michael Mikulski	Committeeman	
Kathleen Hoffman	Township Administrator/Municipal Clerk	A
Nancy Gower	Treasurer/Chief Financial Officer	A
Leo Midure	Tax Assessor	
Melissa Chesla	Tax Collector	A
Peter Lange	Municipal Court Judge	A
Lori Hall-David	Court Administrator	A
George Morris	Counsel	

(A) Covered under the Blanket Bond Coverage through the Burlington County Municipal Joint Insurance Fund for \$1,000,000.



**HOLT MCNALLY & ASSOCIATES**

Certified Public Accountants & Advisors

Honorable Mayor and Members  
of the Township Council  
Township of Southampton  
Southampton, New Jersey

In accordance with requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the following are the *General Comments* and *Recommendations* for the year ended December 31, 2019.

#### **GENERAL COMMENTS:**

##### **Contracts and Agreements required to be advertised by (N.J.S.A.40A:11-4)**

N.J.S.A.40A:11-4 states every contract or agreement, for the performance of any work or furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds not included within the terms of Section 3 of this act, shall be made or awarded only by the Governing Body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other Law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate the bid threshold, except by contract or agreement.

The bid threshold in accordance with N.J.S.A. 40A:11-4 was \$40,000 for the year ended December 31, 2019.

It is pointed out that the governing body of the municipality has the responsibility of determining whether the expenditures in any category will exceed the statutory minimum within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the solicitor's opinion should be sought before a commitment is made.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

Our examination of expenditures did not reveal any individual payments or contracts in excess of the bid threshold "for the performance of any work, or the furnishing of any materials, supplies or labor" other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of *N.J.S.A. 40A:11-6*.

## **Collection of Interest on Delinquent Taxes and Assessments**

*N.J.S.54:4-67*, provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body on January 2, 2019 adopted the following resolution authorizing interest to be charged on delinquent taxes:

**“NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Southamptn, County of Burlington, State of New Jersey, that the interest charged on delinquent taxes or assessments shall be, from the effective date of this resolution, eight percent (8%) per annum on the first \$1,500.00 of delinquency, and eighteen percent (18%) per annum on any amount in excess of \$1,500.00.

That the Township Committee determines that the penalties to be charged for tax delinquencies in excess of \$10,000.00 shall be six percent (6%) provided the delinquency exists in the calendar year following the year of delinquency.”

It appears from an examination of the Collector's record that interest was collected in accordance with the foregoing resolution.

### **OTHER COMMENTS (FINDINGS):**

**\*Finding 2019-01** (*Finding 2019-001 in the Schedule of Financial Statements Findings Section*)

The general ledger for all funds was not properly maintained and as a result material audit adjustments were needed in order to achieve proper presentation in the financial statements.

\*Denotes Prior Year Finding.

### **RECOMMENDATIONS:**

#### **Finding 2019-01**

That the general ledger for all funds be accurately and completely maintained to ensure adequate control over the preparation of the financial statements and related footnotes.

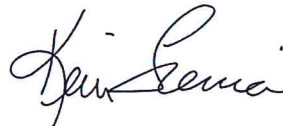


## **Appreciation**

We express our appreciation for the assistance and courtesies extended to the members of the audit team.

Respectfully submitted,

**HOLT MCNALLY & ASSOCIATES, INC.**  
*Certified Public Accountants & Advisors*

A handwritten signature in black ink, appearing to read "Kevin P. Frenia". The signature is fluid and cursive, with a large initial "K" and a distinct "P" and "F".

Kevin P. Frenia  
Certified Public Accountant  
Registered Municipal Accountant  
RMA No. 435

Medford, New Jersey  
September 26, 2020