

**SOUTHAMPTON TOWNSHIP MEETING MINUTES**  
**Regular Meeting**  
**December 19, 2023 at 6:00 p.m.**

The meeting of the Southampton Township Committee was held on December 19th, 2023 at the Robert L. Thompson Building, 5 Retreat Road, Southampton, New Jersey. The meeting was called to order by Mayor Michael Mikulski at 6:00 PM and followed by a salute to the Flag of the United States of America.

A roll call confirmed those Committee members who were present, which included: Mayor Michael Mikulski, Committeeman Ronald Heston, Deputy Mayor William Raftery and Committeeman James F. Young. Committeewoman Elizabeth Rossell attended via zoom.

Professionals: George Morris, Esq., Parker/McCay; Kathleen D Hoffman, RMC/Administrator; Melanie Brown, Deputy Clerk

The Mayor read the following statement: Public Notice of the meeting pursuant to the Open Public Meetings Act has been given by the Township in the following manner: Posting a copy of the agenda on the bulletin board in the municipal building; Filing a copy of the agenda with the Central Record and the Burlington County Times; Posting a copy of the agenda on the Township website; Filing a copy of the agenda in the office of the Municipal Clerk; Mailing written notice to each person who has requested copies of the regular meeting schedule.

**MINUTES:**

**Regular Meeting Minutes of November 21, 2023**

Committeeman Heston made a motion to approve. Deputy Mayor Raftery seconded the motion. At the call of the roll Mayor Mikulski, Committeeman Heston, Committeewoman Rossell, Deputy Mayor Raftery, and Committeeman Young all voted in the affirmative.

**CONSENT AGENDA RESOLUTIONS 2023-108 through 2023-110**

**If any Committee Member would like a Resolution separated from the Consent Agenda Please Say So Now**

Committeeman Heston made a motion to approve. Mayor Mikulski seconded the motion. At the call of the roll Mayor Mikulski, Committeeman Heston, Committeewoman Rossell, Deputy Mayor Raftery, and Committeeman Young all voted in the affirmative.

**Resolution 2023-108**

**Resolution as Recommended by the Tax Assessor Authorizing the Tax Collector to Make Certain Adjustments to Records and Accounts**

**Resolution 2023-109**

**Resolution Authorizing Township Officials to take Certain Actions Concerning Block 1702, Lot 13 to Assign the Township's Tax Lien to an Adjacent Property Owner**

**Resolution 2023-110**

**Resolution Providing for the Insertion of a Special Item of Revenue(s) in any Municipality Pursuant to N.J.S.A. 40a:4-87 (Chapter 159, P.L. 1948 as Amended) NOAT II**

**LICENSES:**

Committeeman Young made a motion to approve. Deputy Mayor Raftery seconded the motion. At the call of the roll Mayor Mikulski, Committeeman Heston, Committeewoman Rossell, Deputy Mayor Raftery, and Committeeman Young all voted in the affirmative.

**Trailer:**

|  |                   |
|--|-------------------|
| <b>Colonial Chemical</b>                         | <b>5 Trailers</b> |
| <b>Red Lion Metals</b>                           | <b>6 Trailers</b> |
| <b>Allen Properties</b>                          | <b>1 Trailer</b>  |
| <b>GJB Properties- Red Lion</b>                  | <b>1 Trailer</b>  |
| <b>Scott Parker- Red Lion</b>                    | <b>4 Trailers</b> |
| <b>Acme/Lingo Flagpoles</b>                      | <b>2 Trailers</b> |
| <b>Diamond Lumber</b>                            | <b>4 Trailers</b> |
| <b>Shamrock</b>                                  | <b>1 Trailer</b>  |
| <b>Hometown Pharmacy</b>                         | <b>1 Trailer</b>  |
| <b>Dennis Branco</b>                             | <b>1 Trailer</b>  |
| <b>Tracey Cardenas</b>                           | <b>1 Trailer</b>  |
| <b>Sau'Sea Pools</b>                             | <b>3 Trailers</b> |
| <b>Allied Recycling</b>                          | <b>1 Trailer</b>  |
| <b>Affiliated Air Services</b>                   | <b>1 Trailer</b>  |
| <b>SWS Tire &amp; Auto- T/A<br/>Medford Tire</b> | <b>3 Trailers</b> |
| <b>Silvi LLC</b>                                 | <b>5 Trailers</b> |
| <b>Medford Cedar Products</b>                    | <b>2 Trailers</b> |

**Mobile Home:**

Richards Mobile Home Park

**Car Lot:**

S& S Used Car Sales  
VIP Auto Outlet  
Highline Motors Co

**APPROVAL OF BILLS FOR PAYMENT:**

Mayor Mikulski made a motion to approve. Committeeman Heston seconded the motion. At the call of the roll Mayor Mikulski, Committeeman Heston, Committeewoman Rossell, Deputy Mayor Raftery, and Committeeman Young all voted in the affirmative.

Members of the public are invited to submit comments during the public comment portion of this meeting. The Committee, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Committee will give all comments appropriate consideration and will refer all individual complaints to the Township Administrator or appropriate Township Representative for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

### **PRIVILEGE OF THE FLOOR:**

A group of residents from Mobile Estates voiced their concerns of the ordinance that raises the lot fee for mobile parks. Mayor Mikulski stated the raised fees were already in place from 2017 and the park owner has not been paying the accurate fees. The ordinance passed last month clarified the fees that were previously listed and provided enforcement of these fees. The residents also inquired what services Mobile Estates receives. Mayor Mikulski stated EMS and fire services.

Annamae Raio, 3 Gloria Lane- Questioned why homeowners insurance is not enough to cover the docks that belong to homes along Old Forge Lake that the Leisuretowne HOA is requesting to be removed. Mayor Mikulski stated it is an issue between the Leisuretowne HOA and Hampton Lakes residents. The Township does not own the lake.

Tom Haluszczak, 792 Westminster Dr N- Questioned Leisuretown's legal authority to request residents to remove docks from Old Forge Lake. Mayor Mikulski stated it is a dispute between the Leisuretowne HOA and the residents of Hampton Lakes. It is a private property dispute.

Eamonn Fitzpatrick-Ruth, OEM- December 17<sup>th</sup> & 18<sup>th</sup> rain storm brought in 6 inches of rain in 24 hours. Emergency operations were set up in the Township building to monitor minor flooding. Water has started to recede. Community resiliency meeting was rescheduled for January. Plan will be made available for review.

Eamonn Fitzpatrick-Ruth, HLES- Reported on calls for November. 0 days out of service for the fleet. Tabernacle Knights of Columbus recognized the organization with a community service award. EMT students finishing EMT program and will sit for certification testing. CPR classes were completed for Department of Public Works and Township personnel. 2<sup>nd</sup> annual Awards Holiday Party was held to recognize members for their accomplishments.

Scott Mitchell, Vincent Fire Co- Reported on calls for November. New officers are getting sworn in tonight. Applied for AFG grant through FEMA for new PPE gear and a washer and dryer for fire gear. Expressed concerns for the new speed bumps the owner of Mobile Estates had installed in the mobile home park. Worried they will cause damages to the fire vehicles.

**ADMINISTRATOR/CLERK:**  
Merry Christmas and Happy New Year.

**COMMITTEE REPORTS:**

Ron Heston- Christmas concert had about 100 guests. Recommended an afternoon concert instead of being held at night to bring in more attendees.

James Young. Sr. – Commented the children in Mobile Estates have access to local education.

Bill Raftery- Merry Christmas and Happy New Year.

**EXECUTIVE SESSION 6:47 P.M.**

Resolution 2023-111

Authorizing Executive Session For the Purpose of Discussing Contracts

Committeeman Heston made a motion to approve. Committeewoman Rossell seconded the motion. At the call of the roll Mayor Mikulski, Committeeman Heston, Committeewoman Rossell, Deputy Mayor Raftery and Committeeman Young all voted in the affirmative. No formal action is expected to take place.

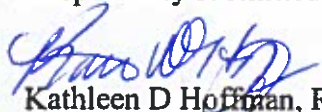
Let the record reflect the governing body has entered into executive session 6:47 P.M.

Let the record reflect the governing body has returned after discussion of the above as stated 7:52 P.M. No formal action took place.

**ADJOURNMENT: 7: 55 P.M.**

Committeeman Heston made a motion to adjourn. Mayor Mikulski seconded the motion. At the call of the roll Mayor Mikulski, Committeeman Heston, Committeewoman Rossell, Deputy Mayor Raftery, and Committeeman Young all voted in the affirmative.

Respectfully submitted,



Kathleen D Hoffman, RMC  
Township Administrator/Clerk