

City Council Meeting Minutes

The Shelbyville City Council met in regular **Study Session** on **Tuesday, July 5, 2022**, at the Shelbyville Recreation Center, 220 Tulip Tree Road. The meeting was called to order at 6:03 PM by Mayor Wallace Cartwright.

The following were present: Mayor Wallace Cartwright, Councilmember Henry Feldhaus, Councilmember William Christie, Councilmember Marilyn Ewing, Councilmember Stephanie Isaacs, Councilmember Rick Overcast and Councilmember Gary Haile. Also, present were Interim City Manager & City Treasurer Kay Parker, City Recorder Lisa Smith, and City Attorney Ginger Shofner.

Brittan Street Project: City Engineer Will Owen gave an update on the Brittan Street Project which runs along the old box factory. He gave description of the work to be done advising this is a draining issue that has to be rebuilt. There will four (4) junction boxes that will tie into the current system and all four will have stub pipes going over to the box factor so that when it is re-developed, they can connect. City Recorder advised that at this time Council has only approved the cost for engineering and design and it is being presented now for direction on moving forward. Owen advised this project would be eligible for the ARPA funds. Recorder stated a motion would be on next week's agenda for a vote to put the project out to bid, the estimated construction cost is \$675,000. Public Works Director Buck Vallad stated the project should go quickly, however there may be a delay due to supply chain issues. Councilmember Christie questioned if there would be a possibility to pursue any grant funds. Vallad stated he and Owen would look to see if there are any possibilities. As for the supply chain delays, Vallad acknowledged Public Works could do some of the work and cover it back up to wait for the pipe to come in.

Chamber Building: City Recorder Smith advised she had met with Chamber Director Yolanda Flick. Ms. Flick advised the Chamber would need a room for storage and additionally to have access to the meeting room when the City was not using it. Flick advised they did not need the office space and she would be working to get the Chamber items cleared out. Smith advised several members of City Staff had been to the Chamber building and most agreed it appeared to only need some minor work. She further noted that Council may need to obtain a bid to do the necessary work such as making the bathrooms ADA accessible. Smith noted the Mayor had suggested an outside storage building for the Chamber to use. Councilmember Ewing questioned pest control issues and Smith advised the Chamber had treated the building and it did not appear to be a problem.

City Manager Search: City Recorder stated she had spoken to MTAS and the interviewee, Patrick Marsh, who did not join last month's zoom meeting was injured in a mountain bike accident and has requesting to be given another opportunity to interview. Councilmember Feldhaus stated he was one of the top four so he felt he should be interviewed, and remaining Councilmembers agreed. Discussion continued concerning other applicants to be interviewed with Council agreeing to zoom interview Patrick Marsh and Tina Jones.

TAP 3 & TAP 4 Letter: Interim City Manager Kay Parker advised we are nearing the completion of the TAP 3 and TAP 4 projects which the City has treated as one project. However, they are still two separate projects with the State. Parker noted as we are finishing up, we are going to have extra funds in TAP 3 and be over in TAP 4. She is requesting the Council authorize the Mayor to send a letter to TDOT requesting the funds needed to complete TAP 4 be transferred over from the balance in TAP 3.

OLD BUSINESS:

ORDINANCES – Public Hearing – Second & Final Reading:

An Ordinance of the Shelbyville City Council to Approve the Planned Unit Development Zoning District and the Amended Cedar Glade Regulating Pattern Book as Recommended by the Shelbyville Municipal Planning Commission and Repeal any Ordinance or Part of an Ordinance in Conflict Herewith. Planner Albakry gave a review noting there were no changes since the First Reading.

NEW BUSINESS:

ORDINANCES – First Reading:

An Ordinance of the Shelbyville City Council to Approve the Regulating Pattern Book for 69.67 (+/-) Acres Referred to as Walking Horse Estates and Located North of Highway 437 By-Pass and Constituting a Portion of Bedford County Tax Map 069, Parcels 029.00, as Recommended by the Shelbyville Municipal Planning Commission, and Repeal any Ordinance or Part of an Ordinance in Conflict Herewith. Albakry began by thanking everyone involved for the work on this project. They have been working on this since January and it now meets all requirements. There are 298 lots on 80 acres to be built in 9 phases. There will be 10% green spaces and common areas including a clubhouse and swimming pool. The Planning Commission provided a favorable recommendation for approval.

An Ordinance of the City of Shelbyville, Tennessee to Approve the Rezoning of 2.23 (+/-) Acres Owned by Johnny Smotherman, Located at 904 Whitthorne Street and Referenced on Bedford County Tax Map 078N, Group F, Parcel 017.00 From Residential PUD (Planned Unity Development) to Medium Density Residential (R-3) District, and Repealing Any Ordinance or Portion of Ordinance in Conflict Therewith. Planner Albakry this is a request to rezone from a PUD to R-3 which is for medium density. This will allow for 15 townhomes on 2.3 acres. The Planning Commissioner provided a favorable recommendation for approval.

An Ordinance of the City of Shelbyville, Tennessee to Approve the Rezoning of 21.46 (+/-) Acres Owned by the Bedford County Department of Education, Located on the West Side of Fairfield Pike and Referenced on Bedford County Tax Map 69 Parcel 58.07 From R-2 (Low Density Residential District) to R-4 (High Density Residential District) and Repealing any Ordinance or Portion of Ordinance in Conflict Therewith. As explained by Albakry this request is to rezone 21.46 acres from R-2 to R-4 for the purpose of building a new elementary school, the need to rezone is due to schools only being allowed in R-4. He advised Staff is discussing an additional entrance to Highway 231 and there will be the possibility a turning lane will be required by the traffic study that will be a part of the site plan. This item also received a favorable recommendation from the Planning Commission.

RESOLUTIONS:

A Resolution Authorizing the City of Shelbyville to Participate in the Public Entity Partners “Safety Partners” Matching Grant Program. City Recorder Smith stated this is a standard Grant given by Public Entity Partners every year. It is a 50/50 match with the local portion not exceeding \$4,000.00. The Grant has been used in the past to purchase safety equipment for various departments.

A Resolution of the Mayor and City Council of the City of Shelbyville, Tennessee Authorizing a Grant Application with the Department of Justice for FY 2022 Edward Byrne Memorial Justice Assistance Grant Program. The Police Department is requesting to apply for \$12,388.00, the amount they are qualified for, to be used to purchase an ATV that will be used during community events such as parades, square events, and park patrols. There is no local match.

A Resolution of the City of Shelbyville, Tennessee, to Adopt the Updated Bedford County All Hazards Mitigation Plan. City Recorder Smith advise the Bedford County All Hazards Mitigation Plan which was adopted in 2016 had recently been updated and the review by FEMA was completed so now the City must adopt

the updated Plan by Resolution. She noted City Departments, such as Police, Fire and Public Works participated in the update.

BUSINESS ITEMS:

Surplus Report FY 22: Purchasing Director Lori Saddler advised she had sold \$55,740.26 in surplus and \$1,371.45 in scrap in the last few months.

PURCHASING / BIDS

Purchasing:

Photography Services for Youth Sport League w/two 1-year options for renewal – Saddler stated this is the results from the proposal Council authorized. There were three (3) proposal received and the reviewed by the Park Board and they are recommending Mac Brown Photographers. This does not cost the City anything but is a service provided to the sports teams. A part of their proposal was to return 20 % to the City and provide the sponsor plaques this year.

Bids:

Various Rocks for City Departments w/two 1-year options for renewal – Saddler explained this bid was opened June 27th and two bids were received. Vulcan did not bid on delivery, and they were higher than Rodgers group. Bid Committee recommends low bidder Rodgers Group.

Options to Renew:

Oil Change & Vehicle Service – Tire & Muffler USA – 1st renewal option of 2 – Saddler noted this is the 1st renewal of 2 options to renew. They have increased their prices beginning July 1st. She stated she met with the Police Department, and they would like to renew this for now but would like to work towards the Public Works Department taking over these services and have the contract with Tire & Muffler for backup. Chief Phillips spoke and advised he had been in conversation with Director Vallad, and he now has a certified mechanic on staff and access to the parts needed for regular maintenance. Vallad stated he felt his people had time for this service and the overall goal would be to have a fleet service so that money spent would be less.

TN Statewide Contract: Migrate to current Verizon contract – existing tablets and phones: Saddler explained this item is housekeeping. Verizon has notified us that we are operating under an old contract for iPad and iPhone. The new contract will not change anything but will add the service to Public Safety Departments that in the event of an emergency they would be given priority to a network for communications. Councilmember Feldhaus questioned the need for cellular service on the iPad since most have wireless at home. Saddler will get with Teresa Berry and check on the need for this.

TN Statewide Contract: Purchase Dodge Durango pursuit vehicles – This is for the approval of the FY23 budgeted 7 new police vehicles, one equipped for K-9, through a statewide contract with Chrysler Dodge Jeep Ram of Columbia for the total of \$324,657.35.

TN Statewide Contract: Purchase Ford F-150 Responder vehicle - Saddler advised this purchase is also in the FY23 budget and is for a Fire Department Responder vehicle form Ford of Murfreesboro in the amount of \$41,048.

HGAC National Contract: Purchase Self-contained breathing apparatus (SCBA) – This annual purchase was approved in the FY23 budget for the Fire Department for \$48,750.

Sourcewell National Contract: Solid Waste Department – Trash Carts: Saddler advised there was \$22,000 included in the FY23 Budget for the purchase of additional Trash Carts and they will purchase the maximum amount that will allow.

Director Saddler stated that regarding the Chamber of Commerce building she would like to state that if the Council does decide to use it for a permanent Council Chambers, they would consider looking at the recent Bedford County Courthouse renovations for their Commission and consider using a professional for the video and voice equipment installation.

APPOINTMENTS:

Park Board – complete term of Sandy Still – end September 2022 - Mayor
Beer Board – all five members up for reappointment – 1-year term - Council
IDB Board – one seat – 5-year term – Council
Airport Board – one seat – 5-year term – Mayor / Council
Library Board – two seats – 3-year term – Mayor / Council

OTHER BUSINESS:

ANNOUNCEMENTS:

CITIZENS COMMENTS:

ADJORN:

With nothing further to discuss Mayor Wallace Cartwright adjourned the meeting at approximately 7:57 PM.

Approved:



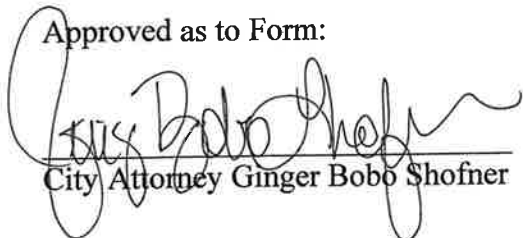
Mayor, Wallace Cartwright

Attest:



City Recorder Lisa Smith

Approved as to Form:



City Attorney Ginger Bobo Shofner