

City Council Meeting Minutes

The Shelbyville City Council met in regular **Study Session** on **Tuesday, April 5, 2022**, at the Shelbyville Recreation Center, 220 Tulip Tree Road. The meeting was called to order at 6:00 PM by Mayor Wallace Cartwright.

The following were present: Mayor Wallace Cartwright, Councilmember Henry Feldhaus, Councilmember William Christie, Councilmember Marilyn Ewing, Councilmember Stephanie Isaacs, Councilmember Rick Overcast and Councilmember Gary Haile. Also, present were Interim City Manager & City Treasurer Kay Parker, City Recorder Lisa Smith, and City Attorney Ginger Shofner.

Tourism & Marketing Update: Tourism Director Daniel Berry gave an update on the efforts of Tourism & Marketing. He questioned several projects that had been in progress with former City Manager Josh Ray and asked for direction. One of the upcoming projects involves the downtown, a Rediscover Downtown Shelbyville event, a joint effort with the Chamber's Spring Color Run. Berry questioned if this was something that the Council wanted to continue with. He noted there would be some funds needed for promotion of this event. Interim City Manager questioned if this type of spending would come to the Council and ask Berry how much he felt the cost would be. He noted around \$2,000.00. Councilmember Feldhaus stated there was a lot of items that South Central Tourism were working on and wondered if some of the money could come from there. Berry then updated the first Grant recipient which was a \$2,000 Grant and advised over 7,000 visitors attended the event. Berry noted he would be presenting his report on the future of the Tourism and Marketing efforts prior to the end of June. He noted that in order to hire a full-time Tourism Director the budget may need to be increased. Councilmember Ewing questioned if there were some concerns from the schools and churches concerning the tag line Whiskey, Horses, and History. Berry stated some churches have voiced concerns and ultimately that may be the Council decision if they want to change that and what they wish to tie into.

City Manager Profile: MTAS consultant Chuck Downham advised he would be the consultant collaborating with the Council on the search for a new City Manager. He reviewed the City Manager Profile that was used in the most recent search for any necessary changes. He advised that advertisements should be out for 30 to 40 days. Councilmember Henry Feldhaus questioned using a headhunter for this position. Downham stated if you engage a headhunter there would be a project manager who would play a very active roll in the search and the average cost could be between 15% to 30 % of the salary.

Allen Shofner House: City Recorder Smith advised the Shofner house next to City Hall had been listed for sale and some Councilmembers had expressed interest, so she placed this item on the Agenda to see if the Council wanted to make arrangements to see the house. After a short discussion Council agreed at this time, they did not wish to pursue this matter.

Chamber Building: City Recorder Smith advised she had contacted the Chamber of Commerce Board Chair, Josh Lynch to sign the Lease between the Chamber and the City that Council had agreed to in a previous meeting. Mr. Lynch informed that the Chamber did not wish to proceed with that Lease and would rather sell the building outright to the Council for \$75,000. Councilmembers discussed their options; Councilmember Overcast stated the building was no longer being used as a Chamber and should revert to the City. Councilmember Christie ask for a current copy of the insurance policy on the building. Council stated they are not in favor of purchasing the building at this offer and would like to tour the building prior to any further discussion.

Spectrum Contracts: City Attorney stated last month Council voted not to ratify two Spectrum Contracts and it has been discovered there is a third Spectrum Contract for 60 months that is set up for the PEG Channel. This has not been activated yet, so she recommended placing the contract on next week's Agenda for a vote to ratify or not. Interim City Manager Parker stated she needs direction from the Council on if she should continue to pay the monthly Spectrum bills associated with these contracts. Councilmember Overcast and Ewing stated not to pay the bills. Councilmember Ewing advised the Council had not been advised of the extent of this fiber install. Councilmember Feldhaus stated he agreed the final contract needs to be on the Agenda. He further noted he believes there should be a formal process on what level of services is needed by the City. He noted that after reading the Charter in order for the Council to look into this matter further there needs to be a formal request for investigation by the Council and he request that be an item on the Business Agenda.

Councilmember Ewing questioned if there had been any negotiations with Spectrum. Manager Parker advised the departments have to have internet, so we need to do something. City Attorney stated the Council should here from the IT Department about the needs of the City prior to making a decision. City Purchasing Director Lori Saddler advised there are currently requests to put internet at the Skate Park for security cameras, Transfer Station for security cameras and at the new Fire/Police Training Facility. When request like this come up Teresa Berry will call Spectrum and for the Skate Park the build out has been estimated at around \$5,000.00. But what happens in a situation like that you would have the costs however if they can lump projects together, they do not charge the build out and you just have month to month service orders which is what she is accustomed to. Saddler apologized for not catching the difference in these contracts. Councilmember Overcast stated he knew for a fact that we could own cable for this cost. Councilmember Feldhaus noted this is part of the process that he has gone through about how dedicated this fiber is and that is what he means it takes more than can be done tonight to learn the process. He noted Lori Saddler had been the Purchasing Agent for 28 years so there is a lot of experience there, so he wants a formally investigation to focus on our system and policy to determine where there was a breakdown. Teresa Berry spoke to what she felt requirements were for internet service from Department to Department advising she felt the 500 megabytes we currently have is what is needed at the Police Department and City Hall. She stated if you go back to co-axel, you would be going backwards. She noted there is still co-axel at the police department that has not been disconnected yet. Councilmember Overcast asked why we did not get bids. Saddler stated we were already with Charter who is a National Cooperative and prior to this it had always been month to month. The co-axel has been disconnected at City Hall and the Recreation Center. Berry noted that at the time we went with Charter there was nothing else close available. City Attorney Shofner advised that in a meeting held with Spectrum early she understood from them that if we did not go forward with the service and pay the contracts, they would expect to recover the cost of the installation. Shofner further noted that the latest contract was an ethernet contract for the PEG Channel when and if it were turned on. Chief Phillips advised Council that their NCIC Computer and all bodycams and in-car camera systems run off the internet and stored to the cloud, so they do require good internet service.

Akerman Contract: Councilmember Feldhaus stated that the 231 N. Business Park Oversight Committee had passed a Resolution at their most recent meeting for the City and County to consider employment of the Akerman Firm and split the cost between the City and County. The 231 Oversight Committee advised that the required new sewer work to be done at the Business Park will require significant funding and there are federal opportunities that Akerman may have access to on our behalf. Additionally, he noted this may also assist with the Army Core of Engineers for the flume repair. He requested this be added to next week's Agenda as a Business Item.

OLD BUSINESS:

ORDINANCES – Public Hearing – Second & Final Reading:

An Ordinance of the Shelbyville City Council to Approve the Planned Unit Development Zoning District and the Amended Cedar Glade Regulating Pattern Book as Recommended by the Shelbyville Municipal Planning Commission and Repeal Any Ordinance or Part of an Ordinance in Conflict Herewith. There was no discussion on this item.

An Ordinance to Amend the Adopted Budget Ordinance (As Amended) of the City of Shelbyville, Tennessee Various Funds, for the Fiscal Year 2021-2022, the Period Ending June 30, 2022. There was no discussion on this item.

An Ordinance of the City of Shelbyville, Tennessee to Approve the Rezoning of 32.50 (+/-) Acres Owned by Eleazar Cruz Bautista and Gonzales Guzman Aide, Located Close to the Green Lane and Archery Lane Intersection and Referenced on Bedford County Tax map 078, Parcel 011.07 From Low Density Residential (R-2) and General Commercial (C-2) to High Density Residential (R-4), and Repealing Any Ordinance or Portion of Ordinance in Conflict Therewith. There was no discussion on this item.

An Ordinance of the City of Shelbyville, Tennessee to Approve the Rezoning of 0.57 (+/-) Acres Owned by Curl Properties, LLC, Located on the East Side of Sevier Street and Referenced on Bedford County Tax Map 078P, Group C, Parcel 003.00 from Medium Density Residential (R-3) District to High Density Residential District (R-4), and Repealing Any Ordinance or Portion of Ordinance in Conflict Therewith. There was no discussion on this item.

An Ordinance of the City of Shelbyville, Tennessee to Approve the Rezoning of 0.84 (+/-) Acres Owned by Curl Properties, LLC, Located Close to the East Cedar Street and Deery Street Intersections and Referenced on Bedford County Tax Map 0780, Group E, Parcel 003.00 from Residential Medium Density (R-3) to High Density Residential (R-4), and Repealing any Ordinance or Portion of Ordinance in Conflict Therewith. There was no discussion on this item.

NEW BUSINESS:

ORDINANCES – First Reading:

An Ordinance of the City of Shelbyville, Tennessee to Approve the Rezoning of 54.34 (+/-) Acres Owned by Black Diamond Construction, Located West of Green Lane Near Northside Park Drive and Referenced on Bedford County Tax Map 78 Parcels 11.00 and 12.01 from Industrial-1 (Light Industrial District), Residential-2 (Low Density Residential District), and Residential-4 (High Density Residential District) to Residential-3 (R-3) (Medium Density Residential District), and Repealing any Ordinance or Portion of Ordinance in Conflict Therewith. There was no discussion on this item

RESOLUTIONS

A Resolution of the Mayor and City Council of the City of Shelbyville, Tennessee Authorizing a Grant Application with the State of Tennessee Department of Agriculture for Animal Friendly Spay/Neuter Grant. There was no discussion on this item.

A Resolution of the City of Shelbyville, Tennessee, Authorizing An Application for Grant Contract Between the State of Tennessee, Department of Transportation, Aeronautics Division, in the Amount of \$63,400.00 for Design of a Taxiway. Airport Director Paul Perry noted this is part of our standard Federal set aside which is 90% Federal, 5% State and 5% Local so our local share will be \$3,150.00. This will be used for the design the taxiway to access usable property for future development.

A Resolution of the Mayor and City Council of the City of Shelbyville, Tennessee Authorizing a Grant Application with the Federal Aviation Administration for Funds under the Bipartisan Infrastructure Law (BIL) in and Amount not to Exceed \$64,100.00. Perry noted these funds are specifically designed for terminal building renovations and the local share will be \$3,205.00.

BUSINESS ITEMS:

Airport Construction Land Lease – Azure: Director Perry advised this is a Construction Lease that was approved by the Airport Authority Board. He noted there is an error in the Lease sent out with the packet and the actual amount of Land being leased is 7 acres. There will be flight training with 80 to 90 parking spaces for students, plane tie downs and a hangar. He noted after the Construction period a long-term lease will be negotiated. The rate for this Lease is \$91,476.00 a year.

PURCHASING/BID ITEMS:

Purchasing: None

Bids: Airport Sewer – Director Saddler advised there had been one bidder in the amount of \$499,994.56, which is above budget as well as the engineers estimate for the job. There are two options, one to reject and rebid or give our engineer Garver the authority to negotiate.

APPOINTMENTS:

A. County Equalization Board – one City Representative for a two (2) year term

OTHER BUSINESS: None

ANNOUNCEMENTS:

CITIZENS COMMENTS: None

ADJORN:

With nothing further to discuss Mayor Wallace Cartwright adjourned the meeting at approximately 7:58 PM.

Approved:


Mayor, Wallace Cartwright

Attest:


City Recorder Lisa Smith

Approved as to Form:


City Attorney Ginger Bobo Shofner