

## City Council Meeting Minutes

The Shelbyville City Council met in regular **Study Session** on **Tuesday, February 1, 2022**, at the Shelbyville Recreation Center, 220 Tulip Tree Road. The meeting was called to order at 6:00 PM by Mayor Wallace Cartwright.

The following were present: Mayor Wallace Cartwright, Councilmember Henry Feldhaus, Councilmember William Christie, Councilmember Marilyn Ewing, Councilmember Stephanie Isaacs, Councilmember Rick Overcast and Councilmember Gary Haile. Also, present were City Manager Josh Ray, City Recorder Lisa Smith, City Treasurer Kay Parker, and City Attorney Ginger Shoffner.

**Chamber of Commerce Building Lease Termination:** City Manager Ray advised this item and the next are both together. The Chamber has requested the City terminate the current Lease for the Chamber building and if the Council will also approve a new Chamber Lease Agreement. City Attorney Shoffner then went over the new Chamber Termination and Lease Agreement. She advised possession would be within sixty (60) days and the Lease term would not start until possession. There will be no money involved in this transaction. The discussion identified the existing Chamber director's office as the space the Chamber would continue to use. The Chamber will also have access to the common areas and be allowed use of the meeting room when the City is not using it. The City will have priority of the meeting room and maintain the scheduling. Chamber Director Lacey Deeds questioned the requirement for insurance and City Recorder Smith advised she would get with the City's agent and find out the requirements. The term of the new Lease will be 20 years, however there will be a six (6) months termination clause.

**Chamber of Commerce New Lease Agreement:** Already discussed.

**PEG Channel Proposals:** City Manager Ray stated the City had received two proposals for providers of the PEG Channel and both providers had been before the Council to discuss their service and answer questions. At the Council meeting next week there will be an item on the Agenda to select a provide and direct a contract be done. Councilmember Feldhaus stated he was concerned neither provider had the proper structure in place. Councilmember Overcast questioned PeaHead could set us up for nothing and add our content to his station. Councilmember Ewing advised good quality is key in this project. She furthered noted there is a lot of professionals in the surrounding area that will help us get established. Further discussion ensued concerning content and the cost. The option to reject both bids was also discussed, and City Manager stated he would provide a report to the Council at the Business meeting.

**Project Cardinal Development Fees:** City Manager Ray advised there are two items, the first being a request from the Shelbyville Bedford Partnership is to waive all development and building permit fees for Project Cardinal. The other item is a request from the Partnership and the IDB for a Resolution that would update the PILOT Program for economic recruitment. Ray went over the requested changes to the PILOT program.

**OLD BUSINESS:**

**ORDINANCES – Public Hearing – Second & Final Reading: NONE**

**NEW BUISNESS:**

**ORDINANCES – First Reading:**

**An Ordinance to Establish an Updated Occupational Safety and Health Program Plan, Devise Rules and Regulations, and to Provide for a Safety Director and the Implementation of Such Program Plan.** City Manager Ray stated this is a TOSHA required update. The change addressed in this update is to identify Stacy Claxton as the Safety Director.

**An Ordinance of the Shelbyville City Council to Approve the Planned Unit Development Zoning District and the Amended Cedar Glade Regulating Pattern Book as Recommended by the Shelbyville Municipal Planning Commission and Repeal Any Ordinance or Part of an Ordinance in Conflict Herewith.** This item was removed at the applicant's request.

## **RESOLUTIONS**

**A Resolution Authorizing an Official Delegation to the 2022 Tennessee Municipal League Legislative Conference in Nashville, Tennessee, for March 14-15, 2022, providing for the Attendance and Expenditures of that Delegation, Consisting of the Mayor, City Manager and City Councilmembers.** City Manager Ray noted this is a standard Resolution to approve the City's delegation to the Legislative Conference in Nashville. This year's conference will be held March 14<sup>th</sup> and 15<sup>th</sup>.

**A Resolution of the Shelbyville City Council to Repeal All Previous Ordinances and Resolutions Pertaining to Planning and Community Development Fee Schedule, and to Adopt An Updated Planning and Community Development Fee Schedule.** City Manager Ray advised there are changes to clarify fees that are current and some other grammar changes.

## **BUSINESS ITEMS:**

**Letter of Support – Vanderbilt Children's Hospital Partnership – Obesity Grant Program:** Manager Ray stated this is a request for the Mayor to sign a Letter of Support for Vanderbilt Children's Hospital to apply for the Obesity Grant Program. If awarded the Grant Vanderbilt will come to the Shelbyville Recreation Center to provide the program and there will be no charge to the City.

## **PURCHASING/BID ITEMS:**

### **Purchasing:**

**Pavilion Area Accessible Restroom Building – Parks Department:** This is a prefabricated building that will be placed next to the new playground that will be placed on a customer prepared pad. The cost will be \$113,606.58 and will provide four (4) accessible restrooms to service that area of the Park.

### **Bids:**

**Gym and Pool Lockers – Recreation Center:** There were two bids, the lowest came in at \$79,822.00, which is over the budgeted amount of \$70,000.00. However, this is the second time this has been bid and the lowest bid overall and Park Director Alsup has reviewed his total capital budget for the year, and he has enough savings in other areas to cover the overage. Staff is recommending approval of this bid.

**Dog Park Fence – Recreation Center:** This item has also been bid previously and all have come in over the budgeted amount. The only responsive bid this time was \$38,795.00 and like in the last item there is significant savings in the Park's capital projects to cover the overage on this bid.

## **APPOINTMENTS:**

- A. 231 N. Business Park Oversight Committee – 2 seats (One Councilmember – One City Representative)  
(Mayor Appointments / Council Ratify)
- B. SBC Economic Advisory Committee – 1 seat (City Councilmember) (Mayor Appointment / Council Ratify)

**OTHER BUSINESS: None**

## **ANNOUNCEMENTS:**

City Hall will be Closed on Monday, February 21<sup>st</sup> in observation of President's Day. Monday's trash will be

picked up on Tuesday, February 22<sup>nd</sup> with Tuesday's regular route.

**CITIZENS COMMENTS:** Jane Pince-Nengu gave comments concerning the PILOT program and what happens if the company give the benefit of the PILOT program leaves before the incentives are over.

**ADJORN:**

With nothing further to discuss Mayor Wallace Cartwright adjourned the meeting at approximately 7:26 PM.

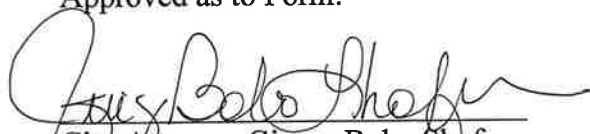
Approved:

  
Mayor, Wallace Cartwright

Attest:

  
City Recorder Lisa Smith

Approved as to Form:

  
City Attorney Ginger Bobo Shofner