

City Council Meeting Minutes

The Shelbyville City Council met in regular **Study Session** on **Tuesday, November 29, 2022**, at the Shelbyville Recreation Center, 220 Tulip Tree Road. The meeting was called to order at 6:00 PM by Mayor Wallace Cartwright.

The following were present: Mayor Wallace Cartwright, Councilmember William Christie, Councilmember Marilyn Ewing, Councilmember Stephanie Isaacs, Councilmember Rick Overcast, Councilmember Henry Feldhaus and Councilmember Gary Haile. Also, present were City Manager Scott Collins, City Treasurer Kay Parker, City Recorder Lisa Smith, and City Attorney Ginger Shofner.

Joint Homeless Task Force: County Commissioner Drew Hooker addressed the Council and requested they work together with the County to form a Joint Task Force to study the homeless issue in Bedford County. He was requesting the City appoint a City Police Representative, two (2) City Councilmembers, a Religious Leader, the City Codes Official, and a Social Services Leader. The purpose of the Committee would be to see what is causing the homeless population to increase and to develop ways to help them. Councilmember Ewing asked if there would be any funding needs and Commissioner Hooker stated not on the frontend as they would mostly be identifying the issues and ways to help. He requested that the Mayor be involved in the meetings and also make the requested appointments so meetings could start in January or February.

Bedford County Listening Project (BCLP) Request: City Manager Collins gave an update on the request to form a Committee from BCLP. He noted there were still more items to be worked out and this would come back before Council in the next few months.

Chamber of Commerce Building: Collins advise that several members of Staff had been working on various issues to prepare the Chamber Building to relocate Planning and Building & Codes Departments there. He noted there was some modification that would be needed to make the building work for the Departments and also ADA compliant, therefore he is requesting Council appropriate \$50,000.00 for that project. Mayor Cartwright asks if the Chamber had been given the six (6) months notification to vacate the building in accordance with the Lease. City Recorder Smith advise there had been some discussion of that, but the Council had not made a formal vote to exercise that clause. After further discussion Council requested an separate item be placed on the Business Agenda to exercise the six (6) month termination clause.

City Facilities: City Manager Collins stated this item goes back to several conversation regarding the City's growth and the needs of the Departments in terms of facilities. He requested that Council approve issuing a Request for Qualifications (RFQ) to evaluate existing City facilities and needs now and in the future. Councilwoman Ewing ask if they would be looking a repurposing current building or new land and Collins advised both options would be a part of the evaluation.

Waiving Fees for Cartwright Elementary: Recorder Smith advised the City had been approached by County representatives who were overseeing the building of the new Cartwright Elementary School with a request to waive all building fees. She noted she had included a copy of various City fees but could not tell them which fees would apply. Planner Waleed Albakry stated they had recent filed something and the cost was \$400. There was some discussion concerning the access to the new school property on Fairfield Pike and the City wanted to make sure there is access from North Main as well as Fairfield Pike. Albakry advised that the original plan for 300 students had grown to 800. Councilmember Feldhaus stated he did not recall ever waiving fees before but he would like to make sure the road improvements were taken care of to include the two accesses. Public Works Director Buck Vallad stated the improvements to Fairfield Pike are in the current plan but the plan does not note making Calsonic Way a public access road. After further discussion Council stated they would want to wait and

maybe reimburse the fees once the project was completed. City Recorder stated she could make that a part of the Resolution. City Attorney Shofner noted that schools follow State Codes for building projects.

Community Clinic: City Manager Collins advised Ms. Lusk the Director of the Community Clinic had come before the Council a few months back and requested a one-time donation of \$30,000 to help provide services. At that time Council requested City Manager Collins help see if there were any grant funds available. After research there was nothing found that Ms. Lusk had not already applied for and been denied. She is back before Council tonight to restate the request.

Tourism Director: Smith stated this was requested to be place on the Agenda by Councilwomen Ewing. Ewing stated she felt we need to move forward on get someone in place to work on tourism. Councilmember Feldhaus stated that Ryan French with South Central Tennessee Tourism Association (SCTTA) had put together a proposal to the Council for that and he would like to have him present. Recorder Smith state the Council had been presented to Council in a packet, but Mr. French may had a different plan put together at this time. Councilmember Christie stated he felt we should hire someone and put them under the direction of the City Manager. After further discussion concerning the position and where their office could be, it was noted the item could be handled in two ways 1) hiring an individual under the direction of the City Manager or 2) Recommendations from SCATT or some other organization to handle it with the Hotel/Motel Tax. At the end of the discussion Recorder Smith advised she would put a generic motion of the Business agenda and let the Council make a motion and vote.

OLD BUSINESS:

ORDINANCES – Public Hearing – Second & Final Reading:

An Ordinance of the City of Shelbyville, Tennessee to Approve the Rezoning of 5.05 (+/-) Acres Owned by James Bret Rollins, Located North of Fowler Road and Referenced on Bedford County Tax Map 90, Parcel 94.12 From Residential-1 (R-1) (Low Density Residential District) to Residential-3 (Medium Density Residential District), and Repealing Any Ordinance in Conflict Therewith. There have been no changes since the First Reading and there was no discussion.

An Ordinance of the City of Shelbyville, Tennessee to Approve the Rezoning of 60.69 (+/-) Acres Owned by Curl Properties LLC, Located on the East Side of Old Nashville Dirt Road and Referenced on Bedford County Tax Map 078, Parcel 008.00 From Residential-2 (R-2) (Low Density Residential District) to Residential-3 (Medium Density Residential), and Repealing Any Ordinance or Portion of Ordinance in Conflict Therewith. There have been no changes since the First Reading and there was no discussion.

An Ordinance of the City of Shelbyville, Tennessee to Approve the Rezoning of 4.80 (+/-) Acres Owned by Curl Properties LLC, Located on Dover Street and Referenced on Bedford County Tax Map 079, Parcel 032.00 From Residential-1 (R-1) (Low Density Residential District) to Residential-3 (Medium Density Residential District), and Repealing Any Ordinance or Portion of Ordinance in Conflict Therewith.

An Ordinance of the City of Shelbyville, Tennessee to Approve the Rezoning the Southern Portion of 53.00 (+/-) Acres Owned by Black Diamond Construction, Located West of Green Lane Near Northside Park Drive and Referenced on Bedford County Tax Map 78, Parcel 11.00 from Residential-3 (R-3) (Medium Density Residential District) to Residential-4 (High Density Residential District), and Repealing Any Ordinance or Portion of Ordinance in Conflict Therewith. There have been no changes since the First Reading and there was no discussion.

PURCHASING / BIDS

Bids: Planning – online application software from October RFP opening – sealed proposal

(Also Sourcewell contract pricing we found out later): Director Saddler stated the Council voted earlier to release RFP's for the Planning Software and they have received 3 respondents and after review the Department

Directors have chosen Brightly Software. The Budgeted amount was \$60,000 and the initial year will be \$41,984.87. The total five year costs will be \$134,065.88 and will be utilized by several Departments.

BUSINESS ITEMS:

Receive & Certify the November 8th Municipal Election Report as Certified by the Bedford County Election Commission: It was noted that after this item in the meeting the newly elected officials will be sworn in and take their seats for the remainder of the meeting.

NEW BUSINESS:

ORDINANCES – First Reading: None

RESOLUTIONS:

A Resolution of the City of Shelbyville, Tennessee, to Support Restoring the Historic Revenue Sharing Relationship between the State of Tennessee and its Local Governments and to Return the Local Share of the Single Article Cap to Local Governments. City Manager Collins stated this item has been covered by TML and is a request to support legislation to return the historic revenue sharing relationship between the State of Tennessee and the Local Governments.

A Resolution of the Mayor and City Council of the City of Shelbyville, Tennessee Authorizing a Grant Application with the Tennessee Department of Transportation, Aeronautics Division for Funds under the Bipartisan Infrastructure Law (BIL) in an Amount not to Exceed \$75,240.00. Airport Director Paul Parker advised this Grant is for extra fund identify due to a change in our classification. The funds will be used to assist with utilities to building spots at the Airport. The local share will be 5% or \$3,762.00.

BUSINESS ITEMS:

Surplus – metal building on Park property: Purchasing Director Saddler stated this is for permission to declare three metal buildings located on the new Park Property as surplus and let and Request for Proposal to demo and remove the buildings and all materials.

PURCHASING / BIDS

Airport – Golf Cart – replacing snow blade and tug on capital list (CM Approved) Sourcewell Contract: Saddler advised this is a purchase utilizing a Sourcewell National Cooperative at the total cost of \$17,466.70 and the Budget is \$15,000.00. Councilmember Christie stated he had seen an advertisement for a 6 passenger Golf Cart for \$9,000.00. Director Perry stated he would look into that.

Park – Bunker & Field Rake – reordered from October with price increase Sourcewell Contract: The last item Saddler presented was a repeat request from October. After Council's approval there was a price increase of almost \$3,000.00, however it is still under Budget at \$19,067.64.

APPOINTMENTS:

Planning Commission – 3 seats (Mayor Appointments)

Board of Zoning Appeals – 2 seats (Mayor Appointments)

Historical Zoning – 1 seat (Mayor Appointment)

Beer Board Member – Term Expires July 2023 – Mayor Appointment / Council Ratify

OTHER BUSINESS: Recorder Smith advised she is working on the meeting dates for next year. After a short discussion Council requested this be brought back after the new members were seated.

Mayor Cartwright asked about the status of annexing the Carrick property. Planner Albakry stated that is in discussions but there are some questions of water and sewer.

ANNOUNCEMENTS:

City Hall will be Closed on Friday, December 23rd and Monday, December 26th in observation of the Christmas holidays.

Public Works will be closed Thursday, December 22nd for Christmas Eve. Thursday's trash will be picked up on Wednesday, December 21st with Wednesday regular route.

Public Works will be closed on Monday, December 26th for Christmas Day and Monday's trash will be picked up on Tuesday, December 27th with Tuesday's regular route.

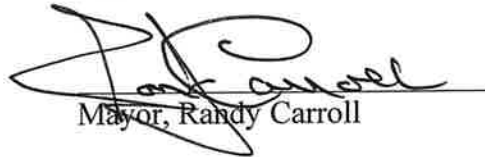
Public Works will be closed on Thursday, December 29th in observation of New Year's Day. Thursday trash will be picked up on Monday, January 2nd with Monday's regular route.

City Hall will be closed on Monday, January 2nd in observation of New Year's Day.

CITIZENS COMMENTS: None

ADJORN: With nothing further to discuss Mayor Wallace Cartwright adjourned the meeting at approximately 7:23 PM.

Approved:


Mayor, Randy Carroll

Attest:


City Recorder Lisa Smith

Approved as to Form:


City Attorney Ginger Bobo Shofner